The meeting was called to order at 4:59 p.m.

There were present:

**Committee Members:**
Chairperson Benno Schmidt, Chair
Vice Chairperson Phillip A. Berry, Vice Chair
Hon. Wellington Z. Chen
Hon. Joseph J. Lhota
Hon. Kathleen M. Pesile
Hon. Freida D. Foster

**University Staff:**
Chancellor Matthew Goldstein
Executive Vice Chancellor and University Provost
Alexandra Logue
Executive Vice Chancellor and Chief Operating
Officer Allan H. Dobrin
Senior Vice Chancellor Marc V. Shaw
Vice Chancellor Frank Sánchez
Vice Chancellor Pamela Silverblatt
Vice Chancellor Iris Weinshall
Associate Vice Chancellor Matthew Sapienza
Senior University Dean/Special Counsel Dave
Fields
Senior University Dean for the Executive Office
and Enrollment Robert Ptachik
Senior University Director for Human Resources
Management and Deputy to the Vice Chancellor
Raymond O’Brien

**Trustee Observer:**
Hon. Terrence Martell

**Trustee Staff:**
Senior Vice Chancellor and Secretary of the
Board Jay Hershenson
General Counsel and Senior Vice Chancellor
Frederick Schaffer
Deputy to the Secretary Hourig Messerlian
Ms. Towanda Lewis
Mr. Steven Quinn

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The agenda items were considered in the following order:

I. **ACTION ITEM:**

A. **UNIVERSITY HONORARY DEGREE FOR ARNE DUNCAN:**

RESOLVED, That the Board of Trustees award the University Honorary Degree of Doctor of Humane Letters to U.S. Secretary of Education Arne Duncan, to be conferred at the Hostos Community College commencement ceremony on June 7, 2013.

**EXPLANATION:** Arne Duncan is the ninth U.S. secretary of education. He has served in this post since his confirmation by the U.S. Senate following his nomination by President Barack Obama.

Duncan’s emphasis on educational quality for all students began in Chicago, where from 1992 to 1998 he ran the nonprofit Ariel Education Initiative to make college accessible to inner-city children and helped start a new public elementary school, which is still operating today. As CEO of the Chicago Public Schools from 2001 to 2008, his energetic leadership and ambitious agenda were catalysts for change and brought to the forefront the importance of accountability, student performance, quality teaching, and public-private partnerships to expand opportunity.

As secretary of education since 2009, he has turned the attention of the nation to a vision of education driven by engagement, innovation, and outcomes. He has been a champion of students, securing funding for early learning programs, struggling schools, and Pell grants, and supporting new teaching methods and programmatic interventions to improve learning. As a
leader in education reform, Secretary Duncan has guided the national Race to the Top initiative. Together with President Obama, he has emphasized the crucial role of community college education in advancing the lives of Americans and advancing the competitiveness of our country. His recognition of the need for alignment between secondary and postsecondary education, as well as partnerships with business and industry, is fostering both college and career readiness. And his call for investment in community colleges is spurring a re-imagining of traditional post-secondary models and serving as an invitation to students of all backgrounds to build a better future.

Chancellor Matthew Goldstein stated that Mr. Duncan is a very distinguished educator—Secretary of Education under the Obama administration. This resolution has gotten very strong support from the campus as well as my very strong endorsement.

Following discussion, the item was unanimously approved.

B. GRADUATE SCHOOL AND UNIVERSITY CENTER - REVISIONS TO UNIVERSITY CENTER GOVERNANCE PLAN (CUNY SCHOOL OF PUBLIC HEALTH):

RESOLVED, That the Board of Trustees hereby approves the amendments to the governance plan for the University Center of the Graduate School and University Center of The City University of New York regarding the CUNY School of Public Health; and it is further

RESOLVED, That the Executive Committee of the Board of Trustees hereby authorizes the CUNY School of Public Health to award joint degrees, along with the Consortial Campuses (the Graduate School, Hunter College, Lehman College and Brooklyn College) to all students receiving a bachelor's, master's or doctoral degree in public health.

EXPLANATION: The amendments change the name of the “CUNY School of Public Health at Hunter College” to the “CUNY School of Public Health”. They also revise the reporting structure for the Dean so as to make clear that the School is one of the separate educational units within the University similar to other recently established units like the Graduate School of Journalism and the School of Professional Studies. Finally, the amendments allow the CUNY School of Public Health to hire its own faculty who, together with its consortial faculty, will comprise the full-time faculty of the school. Through these changes, and the awarding of joint degrees, the resolution will advance the mission and stature of the CUNY School of Public Health.

GOVERNANCE PLAN OF THE UNIVERSITY CENTER OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER OF THE CITY UNIVERSITY OF NEW YORK

Article I. ADMINISTRATION

A. The President of the Graduate School and University Center is the chief academic officer and administrator of the University Center.

B. The University Center shall include the School of Professional Studies, the CUNY Baccalaureate Program, the Graduate School of Journalism, Macaulay Honors College, the CUNY School of Public Health and such other University-wide programs and schools created or assigned there by the CUNY Board of Trustees.

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Article VI. CUNY SCHOOL OF PUBLIC HEALTH

A. Administrative Officers

1. Dean of the School of Public Health. There shall be a Dean of the CUNY School of Public Health, who shall be appointed by the Chancellor after consultation with the Presidents of Hunter College, Brooklyn College, Lehman College, and the Graduate School and University Center (these four colleges constituting collectively the "Consortial Campuses"). The search committee for the Dean shall be formed by the Chancellor after consultation with the Presidents of the Consortial Campuses, and shall include at least one faculty and one administrative representative from the CUNY School of Public Health and from each of the Consortial Campuses. The President of each Consortial Campus shall recommend representatives after consultation with the faculty at that campus who are members of the Core Faculty of the CUNY School of Public Health. The Dean shall report to the Chancellor and shall consult as appropriate with the Presidents of the Consortial Campuses. The Dean shall have general responsibility to develop, implement and administer the programs and resources of the CUNY School of Public Health, in consonance with the policies of the Board of Trustees of The City University of New York.

2. Associate and Assistant Deans. Following consultation with the Presidents of the Consortial Campuses, the Dean may appoint Associate and Assistant Deans of the School of Public Health as are necessary in accordance with the established policies of the CUNY Board of Trustees for such appointments. The Associate and Assistant Deans shall have such duties and responsibilities as may be assigned to them by the Dean. Whatever the number or titles of the Associate and Assistant Deans, they shall have responsibility for and report to the Dean regarding the areas of academic affairs, finance and administration, student and alumni affairs, research and sponsored programs, and planning and evaluation.

3. Campus Directors. There shall be a Campus Director from the faculty of each of the Consortial Campuses who shall report to the Dean or such Associate Dean or Assistant Dean as the Dean may designate. The Campus Directors shall serve as a liaison to their home campus with respect to public health programs and shall coordinate with respect to teaching assignments, course scheduling and other such matters. The Campus Directors shall also communicate with the department chairperson at the home campus of each faculty member in his/her program concerning that faculty member’s performance at the CUNY School of Public Health in connection with the annual evaluation at the home campus. The Dean and the President of the Graduate School and University Center shall jointly appoint the Campus Director for the Graduate School and University Center (who shall also serve as the Executive Officer of the Doctor of Public Health Program). The Campus Directors from the other three Consortial Campuses (who may have a different title at their home campus) shall be selected by such method as each of those campuses shall determine pursuant to its governance plan, subject to approval by the Dean. Each Campus Director shall serve for a three-year term and may be removed by the Dean, after consultation with the appropriate Consortial Campus President, in the best interest of the School of Public Health and in the same manner as department chairpersons may be removed by a president pursuant to the Bylaws of the CUNY Board of Trustees.

B. Administrative/Advisory Bodies

1. Dean’s Cabinet. There shall be a Dean’s Cabinet consisting of the Dean, the Associate and Assistant Deans and the Campus Directors and other persons designated by the Dean, which shall advise the Dean with respect to the policies and operations of the CUNY School of Public Health.

2. Council of Provosts. There shall be a Council of Provosts consisting of the Dean and the Provosts of the Consortial Campuses. The Council of Provosts shall advise the Dean on matters related to the policies and operations of the CUNY School of Public Health, with particular emphasis on ensuring that the needs of the Consortial Campuses are met and that the policies and procedures of the School are consistent with those of the Consortial Campuses. The Council of provosts will also advise the Dean on the development and implementation of memoranda of understanding among the Consortial Campuses relating to the academic, financial and administrative arrangements among their public health programs and those of the CUNY School of Public Health.

3. Public Health Leadership Council. There shall be a Public Health Leadership Council consisting of members appointed by the Dean who shall be representative of external organizations involved in public health research or policy or the delivery of health or health-related services. The Public Health Leadership Council
shall meet as requested by the Dean and shall advise the Dean with respect to the research, programs and workforce development and training of the School of Public Health to ensure that they meet the needs of the community.

C. Faculty

1. Initial Composition. The faculty of the CUNY School of Public Health shall consist initially of all full-time faculty from the Consortial Campuses whose primary appointment is in a program leading to a doctoral or master’s degree in public health, a master’s of science degree in nutrition or environmental and occupational health sciences, or a bachelor’s degree in nutrition or community health education, and such other faculty (including adjunct faculty) appointed by the Dean after consultation with the Faculty Appointments Committee. All such faculty except adjunct faculty shall be Consortial Faculty at the CUNY School of Public Health with their primary appointment at another CUNY campus.

2. New Appointments.
   a. Thereafter, new consortial faculty shall be appointed to the CUNY School of Public Health after consultation with the President of one of the Consortial Colleges and review by the Faculty Appointments Committee. The final decision regarding such consortial appointment shall rest with the Dean. In the event that a candidate for appointment to the CUNY School of Public Health is simultaneously under consideration for an appointment at one of the Consortial Colleges, the Dean and the President of that college shall coordinate as to the timing of the review processes.
   b. In addition, the CUNY School of Public Health shall have the authority to hire full-time faculty, whose primary appointment shall be at the CUNY School of Public Health (hereinafter “CUNY School of Public Health Faculty”). The Dean shall make such appointments, as well as the appointment of adjunct faculty, after receiving the recommendations of the Faculty Appointments Committee.

3. Review and Reappointment of Consortial and Adjunct Faculty. The Faculty Appointments Committee shall conduct annual reviews of the Consortial Faculty and adjuncts. It shall convey its recommendations regarding reappointment to the Dean and also, in the case of Consortial Faculty, to the President of the Consortial College at which the faculty member has his/her primary appointment. Subject to the Board of the Trustees, the Dean shall have final decision-making authority regarding reappointments of Consortial Faculty and shall coordinate the review process and consult with the President of the Consortial College at which a Consortial Faculty member has his/her primary appointment.

4. Review, Reappointment and Promotion of CUNY School of Public Health Faculty. The Faculty Appointments Committee shall also conduct annual reviews and make recommendations to the Dean regarding reappointment of the untenured CUNY School of Public Health Faculty except with respect to reappointments with tenure. The Faculty Promotion and Tenure Committee shall conduct reviews and make recommendations to the Dean with respect to reappointments with tenure and promotions. Subject to the Board of Trustees, the Dean shall have final decision-making authority regarding reappointments, tenure and promotion of the CUNY School of Public Health Faculty.

5. Core Faculty. Pursuant to guidelines developed by the Faculty Appointments Committee and approved by the Dean, the Dean shall designate as Core Faculty the consortial faculty whose primary activities and responsibilities are related to the CUNY School of Public Health. Other consortial faculty shall be designated affiliated faculty.

D. Governing Body.

1. The Faculty and Student Council. The governing body of the CUNY School of Public Health shall be the Faculty and Student Council. The Council shall meet at least three times per semester and shall distribute its agenda at least two weeks prior to its meetings.

2. Membership. The Faculty and Student Council shall consist of the Dean, the Associate Dean for Academic Affairs, the Campus Directors, all CUNY School of Public Health Faculty and all Core Faculty, two affiliated faculty elected annually by the affiliated faculty and five students, one elected annually by and from the students at the School of Public Health from each of the Consortial Campuses except two shall be elected
annually from Hunter College (one from the undergraduate program and one from the master’s program). Affiliated faculty other than the two elected representatives may attend meetings, with voice but no vote. The Dean shall serve as the chairperson of the Faculty and Student Council and shall preside over its meetings. The Council shall elect a member each year to serve as vice chairperson to preside in the absence of the Dean.

3. Duties. The duties of the Faculty and Student Council shall be as follows (subject to the limitation that all actions of the Faculty and Student Council under subparagraphs a-c below must also be approved by the governing body of the applicable Consortial College):

a. formulate educational policy and develop standards for admissions, academic performance and degree requirements for students consistent with the Bylaws and policies of the CUNY Board of Trustees and other CUNY policies and procedures;

b. review programs and curricula;

c. recommend to the Dean and the CUNY Board of Trustees the granting of undergraduate degrees, graduate degrees and honorary degrees to qualified candidates;

d. consider any other academic matters and make recommendations to the Dean and the CUNY Board of Trustees;

e. establish or abolish such standing or temporary committees as it deems necessary and consider reports and recommendations of those committees; and

f. recommend revisions to this governance plan.

4. Standing Committees. The Faculty and Student Council shall establish such standing and temporary committees, determine the number of members and assign them such duties as it deems appropriate. Initially, the Faculty and Student Council shall have the following standing committees: a Steering Committee, a Curriculum Committee, an Assessment Committee and an Admissions Committee. Each committee may establish appropriate subcommittees. Members of the committees shall be elected by the Faculty and Student Council. CUNY School of Public Health Faculty and Core Faculty members of standing committees shall serve for staggered three-year terms; other members shall serve for annual terms.

a. Steering Committee. The Steering Committee shall establish the agenda for the meetings of the Faculty and Student Council, identify major issues for the Council’s consideration and oversee the activities of the other standing committees. The Steering Committee may act for the Council between Council meetings where there is an urgent need for immediate action and the Dean requests such action. The Dean shall be a member of the Steering Committee.

b. Curriculum Committee. The Curriculum Committee shall review all programs and courses, and amendments and addition thereto within the CUNY School of Public Health and report its recommendations to the Faculty and Student Council. It shall also coordinate its work with that of the appropriate committees and governing bodies of the Consortial Colleges.

c. Assessment Committee. The Assessment Committee shall recommend procedures for monitoring and evaluating student progress in achieving the expected competencies and the quality of each program. It shall also assist the Dean or his/her designee in evaluating student achievement in and the quality of each program and in presenting annual data assessing performance against those measures.

d. Admissions Committee. The Admissions Committee shall recommend standards for admissions for each program within the CUNY School of Public Health and shall review the qualifications of students proposed for admissions by each Consortial College.

E. Faculty Appointments Committee.

1. Composition. The CUNY School of Public Health shall have a Faculty Appointments Committee whose members shall consist of five CUNY School of Public Health Faculty, elected by the CUNY School of Public
Health Faculty, and four Core Faculty elected by the Core Faculty for staggered three-year terms, of whom one shall be a Core Faculty member from a doctoral program and three shall be Core Faculty members from a master's program, one each from Hunter College, Lehman College and Brooklyn College.

2. Duties. The Faculty Appointments Committee shall review faculty qualifications for initial appointment and faculty performance in connection with reappointment (except with respect to reappointment with tenure) and make recommendations to the Dean regarding such appointments and reappointments to the CUNY School of Public Health. The Committee shall also recommend to the Dean the appropriate guidelines for designating Core Faculty.

F. Faculty Promotion and Tenure Committee.

1. Composition. The CUNY School of Public Health shall have a Faculty Promotion and Tenure Committee whose members shall consist of five tenured members of the CUNY School of Public Health Faculty, elected by the CUNY School of Public Health Faculty.

2. Duties. The Faculty Promotion and Tenure Committee shall review faculty qualifications for promotion and for reappointment with tenure and make recommendations to the Dean.

G. Amendments.

Amendments to this governance document relating to the operations of the CUNY School of Public Health may be proposed by a two-thirds affirmative vote of the members present and a majority vote of the entire membership at any meeting of the Faculty and Student Council, provided that the text of the proposed amendment has been sent in writing to every member of the Faculty Council at least two weeks before the meeting at which the proposed amendment is to be considered. Proposed amendments are subject to the approval of the CUNY Board of Trustees.

Chancellor Goldstein stated that the establishment of the School of Public Health has already been approved and is now accredited. The School wanted to make sure that the reporting of the Dean is to the Chancellor, which it was always envisioned to be, that the Dean controls the budget as does a President of any of the operating entities at any of the campuses, and all of the procedures that would need to be in place in order for this institution to truly stand on its own feet and to give the new dean the authority that all of the presidents have had. When the governance plan was first envisaged it was based on a set of principles perceived to be at high enough in stature that it would attract various candidates, however there was some confusion and some opaqueness with respect to how all of the reporting would be done, in part to the President of Hunter College and in part to the Chancellor. The budget was somewhat confused in terms that that was blended as well. The School did not expect that those kinds of issues would come about, but when many of the candidates started to drop out after being considered for the appointment, inquiries were made. The basic problem was that the Dean did not really have on paper—through the governance charter—the kind of independence expected of any other President, so the School went back to the drawing board, made those positions much clearer in the governance plan and once the search started up again it got some very high powered people that were interested in the position. Since all of the specifications were made crystal clear in the revised governance plan there should be no opaqueness, no inconsistency or no dilution in the authority of the Dean.

1 Prior to the time there are more than five members of the CUNY School of Public Health Faculty, all members (whatever their number) of the CUNY School of Public Health Faculty shall serve on the Faculty Appointments Committee.

2 Prior to the time there are more than five tenured members of the CUNY School of Public Health Faculty, all tenured members (whatever their number) of the CUNY School of Public Health Faculty shall serve on the Faculty Promotion and Tenure Committee. In addition, the Dean shall appoint tenured members of the Core Faculty to serve on the Faculty Promotion and Tenure Committee in order to bring the total number of members to five.
General Counsel and Senior Vice Chancellor Frederick Schaffer and Executive Vice Chancellor and University Provost Alexandra Logue met with the majority of the faculty at the School of Public Health from Hunter College and they uniformly supported these changes. This really helps clarify not only the reporting authority that the Dean has, but it also gives the Dean the responsibility for hiring and managing their own budget going forward. The revised governance plan has been vetted with a dominant number of the faculty and the School of Public Health is ready to go.

Following discussion, the item was unanimously approved.

The meeting was adjourned at 5:08 p.m., to go into Executive Session to consider two personnel actions.
The Executive Session was called to order at 5:09 p.m.

There were present:

Committee Members:
Chairperson Benno Schmidt, Chair
Vice Chairperson Philip A. Berry, Vice Chair
Hon. Wellington Z. Chen
Hon. Joseph J. Lhota
Hon. Kathleen M. Pesile
Hon. Freida D. Foster

University Staff:
Chancellor Matthew Goldstein
Executive Vice Chancellor and University Provost
Alexandra Logue
Executive Vice Chancellor and Chief Operating Officer Allan H. Dobrin
Senior Vice Chancellor Marc V. Shaw
Vice Chancellor Frank Sánchez
Vice Chancellor Pamela Silverblatt
Vice Chancellor Iris Weinshall
Associate Vice Chancellor Matthew Sapienza
Senior University Dean/Special Counsel Dave Fields
Senior University Dean for the Executive Office and Enrollment Robert Ptachik
Senior University Director for Human Resources Management and Deputy to the Vice Chancellor Raymond O’Brien

Trustee Observer:
Hon. Terrence Martell

Trustee Staff:
Senior Vice Chancellor and Secretary of the Board Jay Hershenson
General Counsel and Senior Vice Chancellor Frederick Schaffer
Deputy to the Secretary Hourig Messerlian
Ms. Towanda Lewis
Mr. Steven Quinn

The Executive Session was adjourned at 5:16 p.m.

The Executive Committee reconvened at 5:17 p.m. into Public Session to consider the following item:

I. ACTION ITEMS, continued:

C. CUNY SCHOOL OF PUBLIC HEALTH - APPOINTMENT OF DEAN:

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Ayman E. El-Mohandes, effective September 2, 2013 at a compensation to be recommended by the Chancellor to the Board, subject to financial ability.

EXPLANATION: Following a national search, Dr. Ayman E. El-Mohandes is recommended by the Chancellor for appointment as the Dean of the CUNY School of Public Health. Dr. El-Mohandes has served as the Dean of the College of Public Health at the University of Nebraska Medical Center since 2009. Prior to his service at the University of Nebraska, Dr. El-Mohandes served as Chair and Professor of Epidemiology in the Department of Prevention and Community Health at the George Washington University School of Public Health and Health Services. He has also served as Associate Dean for Research at the George Washington University and as an attending Neonatologist at the George Washington University Hospital.

Dr. El-Mohandes graduated (MBBch.) “Cum Laude” in Medicine and Surgery from Cairo University in 1974 and graduated (MSc) “Cum Laude” in Pediatrics from Cairo University in 1978.
He received his MD in Pediatrics "Cum Laude" in 1981 from Cairo University. He received his MPH from George Washington University "Summa Cum Laude" in 1991.

He has published works on infant mortality in American Indians and Alaska Natives, preterm births, and environmental effects of tobacco smoke on pregnancy outcomes. He received the Distinguished Research Award from the George Washington University Medical Center and was elected to the Delta Omega National Public Health Honor Society. Dr. El-Mohandes has been central in establishing public health practice in Nebraska and is a recognized leader and national resource in his field.

The Chancellor strongly recommends his appointment as Dean.

Following discussion, the item was unanimously approved.

The meeting was adjourned at 5:18 p.m.