RESOLVED: That the Board of Trustees of The City University of New York authorize the City University Construction Fund to execute approximately thirty-six (36) requirements contracts to be used on an as-needed basis for Engineering Design Services. The contracts shall be subject to approval as to form by the Fund’s General Counsel. The firms to be awarded contracts are in the process of being selected.

EXPLANATION: The Office of Facilities Planning, Construction, and Management (FPCM) has issued a new Requests for Qualifications and is seeking to award approximately thirty-six (36) separate requirements contracts to replace the expiring Engineering Design Services Requirements Contracts currently in use. These contracts will provide services on an expedited “as needed” basis at the University’s various sites and facilities in the following categories of work: mechanical, electrical and plumbing; environmental; and special inspection. Each contract will have a not-to-exceed amount of $4.95 million for a three-year term with a three-year renewal clause. Historically, an individual “by project” solicitation process was used for these services. The “by project” process is very costly, time-consuming, labor-intensive, ineffective, inefficient, difficult to administer, and fails to expeditiously and efficiently meet the needs of the University. To eliminate this expensive and burdensome process, FPCM implemented these requirements contracts.

May, 2014