MINUTES OF THE MEETING OF THE BOARD OF HIGHER 
EDUCATION OF THE CITY OF NEW YORK

HELD
FEBRUARY 24, 1969

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Porter R. Chandler, Chairman
David I. Ashe
Renato J. Azzari
Frederick H. Burkhardt
Minneola P. Ingersoll
Robert Ross Johnson
Francis Keppel
James Oscar Lee

Benjamin F. Mclaurin
Jack I. Poses
Luis Quero Chiesa
Edward D. Re
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President Robert D. Cross
President Buell G. Gallagher
Dean George James
President Dumont F. Kenny
President Leonard Lief
President Joseph P. McMurray
President Herbert Schueler
President Robert C. Weaver
Dean George A. Peck
Dean Claude Hawley
President Milton G. Bassin
President William M. Birenbaum
President Murray H. Block

President James A. Colston
Dean Candido de Leon
President Jacob I. Hartstein
President Kurt R. Schmeller
Vice-Chancellor Robert Birnbaum
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Seymour C. Hyman
Vice-Chancellor Bernard Mintz
Provost Mina Rees
Dean Benjamin Rosner
Dean Joseph Shenker

The absence of Mr. Berman, Mr. Brown, Mr. Nunez and Mr. Schultz was excused.

NO. A. BUDGET CRISIS: The Chancellor presented the following report on the budget situation:

As you probably know, the budget procedure is to submit our budget by December 1 and have the approval of the City Budget Office and then submit it to the State. This year when the Governor's Budget came out for the first time there were very substantial cuts in what the City had agreed to. The City's agreement is always a little tentative in form; it says, "subject to financial ability."

The cuts were mainly in the special programs. One of the major cuts was in the SEEK Program, which has been financed in large part by the State. The other cuts were in the College Discovery Program, which was changed from a 50-50 formula to a 1/3-2/3 formula, the argument being that it is in the community college and ought to be on a community college formula rather than on a senior college formula. They also cut $2,000,000 out of our workload and made various other cuts.

The net result of this has been that if the 69-70 budget were matched by the City, there would be a 20% cut in admissions and no admissions to SEEK or College Discovery. We don't exactly know what will happen to the community colleges because this is still in the hands of the State University.
In addition to cutting our appropriation by this amount, the State Budget Office reduced our request by about $20,000,000. They also established an expenditure ceiling. We requested $115,000,000, which they cut to $95,000,000 and set our expenditure ceiling for $84,000,000. The net result is an 18% cut in our budget request. We are informed by the City that it is unlikely that they will be able to spend as much as the State, and we may be faced with a budget that is the same amount of dollars as last year.

This is bad news. But the Governor has introduced a number of bills which would in 70-71 further reduce aid to the University. Presumably, we could stand still for a year, but in 70-71, the formula would be 45% State -55% City. The capital funds would be cut the same from a 50-50 formula to 45-55. It was explained to us by the Governor's staff that this would be particularly hard on the Construction Fund because that is based on the assumption that the State will stand behind them, and if the State shows that it can change its mind, it would weaken the bonds.

A community college bill was introduced which limits the per capita contribution of the State in 70-71 and thereafter to $400 per student. At present the State pays one-third.

There is really no doubt in my mind that if this budget and these bills stand, it is catastrophic for the University and probably the end of the City University. I went to Albany Monday, and the Governor's staff including his secretary, Mr. Marshall, and Earl Brydges and Mr. Duryea made themselves available for long meetings and were very cordial. The shortage of money is part of it, but there is a lot more than money involved. There is an ideological issue on which the Assembly leadership particularly feels strongly. It is my own belief -- and I have reviewed the matter with the Administrative Council -- our conferences with the City have led us to believe that the City will cut back not only because of this but because less funds are coming to the City.

The University is in a fight for its life, which it may lose, but it certainly will lose if it doesn't fight. We will meet this week and next with alumni and community groups which usually supported the University. The Faculty Senate has been informed of the situation and has committees at work. City Hall doesn't seem to take much interest at the moment, but I think they will.

I also feel that we have to say now that our usual admissions action which comes in April cannot be taken until the budget is clarified. Usually at this time of year we make admissions decisions and announcements by April 15, but the outlook for next year is so cloudy that I just don't know. One of the figures the Budget Office is talking about is $180,000,000, which is 10% less than our present budget. One is $240,000,000. They claim they will not settle the budget until the State budget says how much they are getting. I have a suggested resolution here:

Upon motion duly made, and seconded, the following resolution was adopted:

WHEREAS, The Board of Higher Education has carefully considered the drastic cuts in the University budget which have been proposed for New York State for the 1969-70 budget year; the established practice of the Budget Office of the City of New York which severely restricts the expenditure of appropriated funds and reduces our State aid; and the proposals now before the Legislature which would further reduce State aid to the City University in 1970-71; and

WHEREAS, The Board believes that the very existence of the City University is threatened by these proposals; and

WHEREAS, The University administration has indicated in their report dated February 24, 1969 that fiscal responsibility and prudence suggest that no commitment of University funds should be made until final budget commitments are made by the City and State; and

WHEREAS, The Administrative Council has indicated to the Board that decisions regarding student admissions and additional staff appointments cannot be made until such budget commitments are forthcoming, and has recommended that all such actions be withheld pending a resolution of the budgetary issues facing the University; therefore be it
RESOLVED, That this Board deplores the drastic budget cuts which threaten the University's existence and urges the restoration in full of the budget heretofore recommended by this Board, and in view of the crisis confronting us, that it be further

RESOLVED, That the date upon which applicants are notified of their admission to The City University of New York be changed from April 15, 1969 to either July 1, 1969 or as soon after binding budget commitments are given to the University as is practicable, whichever is sooner; and be it further

RESOLVED, That no new appointments be made within the University except to the extent that vacancies are now present or are made available through resignations.

We will probably during the next two or three weeks be asking members of the Board to either contact specific people or help with the alumni meetings or things of that sort. Mr. Axelroad, who is now an employee of the Brooklyn College Alumni Association, will be working with Mr. Paley on this, and so if he calls, you'll know who he is.

NO. B. RESIGNATION OF PRESIDENT HAROLD C. SYRETT: The Chairman announced with regret the resignation of President Harold C. Syrett, of Brooklyn College, effective July 1, 1969. (See also Calendar No. 28)

NO. C. RESIGNATION OF DR. JOHN E. CONBOY: The Chairman reported the receipt of a letter from The Honorable John E. Conboy to the Mayor tendering his resignation as a member of the Board of Higher Education effective March 1, 1969.

Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, The Honorable John E. Conboy was appointed as a member of the Board of Higher Education on October 31, 1952 and has served the Board and the colleges of the City University as Chairman of the Hunter College Committee and Vice-Chairman of the Bronx Community College Committee, as a member of the Executive Committee, the Committee on Finance and Facilities, the Joint Community College Committee, the Brooklyn College Committee and the John Jay College of Criminal Justice Committee, in addition to serving on special committees of the Board including among those too numerous to mention the following presidential search committees: Hunter College, Herbert H. Lehman College, Bronx Community College and Community College Number VIII; and

WHEREAS, He has brought to the deliberations of the Board his mature wisdom, his balanced judgment, his unserving loyalty to the cause of higher education in this city, and his broad experience in the medical profession, particularly with reference to the now-consummated affiliation with the Mount Sinai School of Medicine; and

WHEREAS, Dr. Conboy has requested the Mayor of the City of New York to accept his resignation as a member of the Board of Higher Education, effective March 1, 1969; therefore be it

RESOLVED, That the minutes of this meeting reflect the sincere gratitude of the members of the Board of Higher Education to The Honorable John E. Conboy for his devoted service for many years as a member of the Board of Higher Education; and be it further

RESOLVED, That the Board of Higher Education extend to Dr. Conboy its cordial good wishes for his health and happiness; and be it further

RESOLVED, That Honorable John E. Conboy be made a member Emeritus of the Board of Higher Education of the City of New York, effective March 1, 1969.

NO. D. RETIREMENT OF MRS. PEARL MAX: At this point the Board recessed to pay tribute to Mrs. Pearl Max who had announced her retirement. Mrs. Ruth S. Shoup, Mrs. Mary S. Ingraham, Member Emerita of the Board, and Mr. Porter R. Chandler paid tribute to Mrs. Max for her more than thirty years of devoted service to the Board of Higher Education and The City University of New York.
Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Pearl Bernstein Max has served the young people of New York City with distinction for more than thirty years through her work for the Board of Higher Education and The City University of New York; and

WHEREAS, As the first Administrator of the Board in 1938 when the four City Colleges were still uncoordinated and the Board had no professional staff, she brought to her position not only a fine mind, broad experience in civic affairs, and a deep appreciation of the importance of the work to be done, but an enthusiasm which enlisted the talents of each Board member to the greatest extent; and

WHEREAS, She played an important part in drawing together the fast expanding college system and developed a legal, financial and public relations staff; and

WHEREAS, She was one of the first to recognize the need of the colleges for a Chancellor as with clear objective judgment she realized that an educational leader had become necessary; and

WHEREAS, As Director of Institutional Research from 1967-1969 she has continued her career of devoted duty to the Board and the University and has been the author of trail-blazing studies of high quality; therefore be it

RESOLVED, That the Board of Higher Education and The City University of New York express their deep gratitude for the good fortune that gave them, and the people of this city, the invaluable services of Pearl Bernstein Max from 1938-1969 -- crucial and constructive years -- and that these sentiments be duly inscribed and forwarded to Mrs. Max upon her retirement.

NO. 1. COMMITTEE ON LAW: (a) Bylaw Amendments: Upon motion duly made, seconded and carried the following bylaw amendments were adopted as amended:

Amendments to the bylaws of the Board of Higher Education in relation to the duties of the Chancellor and the Presidents.

Section 1. Sec. 7.3 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Sec. 7.3 THE CHANCELLOR, DUTIES AND RESPONSIBILITIES. The Chancellor shall be the chief educational and administrative officer of the City University of New York, and, subject to the reservations set forth in paragraphs f. and [i] below, the chief educational and administrative officer of the senior colleges and community colleges in New York City for which the Board of Higher Education acts as trustees. He shall be the chief administrative officer for the Board of Higher Education and shall be the permanent chairman of the Administrative Council with the right and duty of exercising leadership in the work of the Council. With in such educational and administrative fields, the Chancellor shall have the following duties and responsibilities:

a. To report to the Board his recommendations for consideration or action.

b. To unify and coordinate college business and financial procedures and management.

c. To prepare with the advice of the Administrative Council the operating budget and capital budget for consideration by the Board and presentation to the City.

d. To act as representative of the Board and the colleges with outside agencies and particularly to promote the interest and welfare of the colleges with City and State officers, with the Trustees of the State University and with the Federal Government in matters of grants and Federal Aid.

e. To develop good public relations.
f. To administer the overall policies adopted by the Board with the understanding that the authority, functions and appellate powers of the presidents below the Board with regard to the educational administration and disciplinary affairs in their several colleges will not be abridged.

g. To supervise a staff to conduct research, coordinate data, make analyses and reports on such matters of overall policy as may be necessary.

h. To attend meetings of the Board and advise on all matters related to his duties and responsibilities.

i. To live in a residence provided for him by the Board.

j. Nothing in this enumeration shall compromise or detract from the powers and duties of the Board of Higher Education as defined in the State Education Law, or the duties and responsibilities of each president with regard to the college over which he presides as defined in Section 7.4 of these bylaws.

Section 2. Sec. 7.4 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Sec. 7.4 THE PRESIDENT. The president, with respect to his educational unit, shall:

a. Have the affirmative responsibility of conserving and enhancing the educational standards of the college and schools under his jurisdiction;

b. Be the advisor and executive agent of the Board and of his respective College Committee and as such shall have the immediate supervision with full discretionary power in carrying into effect the bylaws, resolutions and policies of the Board, the lawful resolutions of any of its committees and the policies, programs and lawful resolutions of the several faculties;

c. Exercise general superintendence over the concerns, officers, employees and students of his educational unit;

d. Attend meetings of the Board and advise on all matters related to educational policy and practice;

e. Transmit to the Board the recommendations of his faculty or Faculty Council on matters of curriculum and other matters falling under faculty jurisdiction;

f. Consult with the appropriate departmental and faculty committees on matters of appointments, reappointments and promotions as hereinafter provided;

g. Present to the Board his recommendations thereon and notify the appropriate faculty committees of his recommendations to the Board;

h. Be responsible for the presentation to the Chancellor of tentative annual budgets.

i. Be responsible for the presentation to the Board of communications from faculties, officers, employees, or students, together with any advice or recommendations of his own concerning the subject of such recommendations or communications.

j. Between the meetings of the Board, be authorized in an emergency to fill temporary vacancies in the instructional staff below the rank of professor in accordance with the method of appointment herein provided and to make such administrative arrangements and appointments as cannot well await the action of the Board or of its appropriate committees;

k. Be responsible for assuring that the necessary departmental and administrative tentative annual budgets are initiated and submitted in the manner hereinafter provided;

l. Report biennially to the Board, on or before December thirty-first concerning the affairs of the educational unit under his jurisdiction during the preceding academic years;
m. Live in a residence provided for him by the Board.

n. Have such additional specific duties as the Board shall designate.

Section 3. These bylaw amendments shall take effect immediately.

Amendment to the Bylaws of the Board of Higher Education in relation to establishing the Faculty Senate of The City College to replace the General Faculty of The City College.

Sec. 1. Sec. 8.3 of the Bylaws of the Board of Higher Education is hereby repealed.

Sec. 2. A new section, numbered Sec. 8.3, creating the Faculty Senate of The City College, is hereby adopted to read as follows:

Sec. 8.3 FACULTY SENATE OF THE CITY COLLEGE.

a. In The City College, in addition to the several faculties and the Faculty Council of the College, there shall be a faculty senate composed of the president, the provost all full deans, ex officiis, without vote, and both senior and junior senators. Senior senators shall be persons holding faculty rank, elected by vote of all the members of the instructional staff who hold such rank. Junior senators shall be persons holding teaching appointments who do not have faculty rank, elected by vote of all such persons. The number of senior senators shall annually be determined in accordance with a formula which would yield the following representation if elections were to be made by departments from among their own members, namely: departments having ten or fewer full-time persons of professorial rank, including the chairman, one senator; departments having eleven to twenty-five such persons, two senators; departments having twenty-six to fifty such persons, three senators; and departments having fifty-one or more such persons, four senators.

Senior senators elected in the first election shall be divided by lot into three classes with terms expiring June 30th, 1970, 1971 and 1972, respectively, and thereafter successive classes shall be elected in the spring for three-year terms. The junior senators shall be fifteen in number, elected at large in the spring for annual terms of office. In the first three elections both senior and junior senators shall be elected according to the Hare system of proportional representation applied separately to the three divisions of the College of Liberal Arts and Science and to each of the professional schools, but applied collectively to all junior senators without reference to school or division. Vacancies in unexpired terms shall be filled by majority vote of those present and voting at any regularly-called meeting of the Faculty Senate, due notice having been given. The senate shall determine whether to continue the Hare System or to use some other method of election for senior or junior senators, or both, as the fourth election or any subsequent annual election approaches. The senate may, by its own action, increase the ex officiis membership at any time.

b. The faculty senate of the City College shall, in respect to matters which affect The City College as a whole, have the same duties and powers as are set forth for the faculties in Sec. 8.5 hereof. Matters affecting the individual school or college only shall remain the responsibility of the respective faculties.

c. The faculty senate shall have power to adopt its own bylaws and procedures which shall not be inconsistent with these bylaws.

Sec. 3. This amendment shall become effective immediately.

Amendments to the bylaws of the Board of Higher Education to reflect the establishment of the School of Architecture and the School of Nursing at the City College and to delete references to the Bernard M. Baruch School of Business and Public Administration.

Section 1. Sec. 7.6 of the Bylaws of the Board of Higher Education shall be amended to read as follows:
Sec. 7.6 DIRECTOR. Directors shall have such powers and duties with respect to [the Baruch School,] the Schools of General Studies, Summer Sessions, Special Sessions, bureaus or services as may be prescribed by the president or referred to them by appropriate faculty bodies.

Section 2. Sec. 8.4 THE FACULTIES OF THE CONSTITUENT SCHOOLS OF THE CITY COLLEGE.

The membership of the faculties of the respective schools of The City College shall be constituted as follows:

a. The faculty of the SCHOOL OF ENGINEERING [AND ARCHITECTURE] shall include the president, the provost, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the [director] dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the [technical] professional departments [such as drafting, chemical, civil, electrical and mechanical engineering] who have faculty rank, and in addition, two representatives each of the departments of chemistry, mathematics, and physics and one representative of each of the other departments upon which the School of Engineering [and Architecture] draws in its curriculum excepting that the president may, upon the recommendation of the dean of the School of Engineering, [and Architecture,] withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school, the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall have faculty rank and shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected [in nineteen hundred fifty-five].

b. The faculty of the SCHOOL OF EDUCATION shall include the president, the provost, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the [director] dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and [all] the members of [each of the departments of Social and Psychological Foundations, Elementary Education, Secondary Education, School Services and of any other exclusively professional department hereafter created] the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Education draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Education, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected [in nineteen hundred sixty-six].

c. The faculty of the BERNARD M. BARUCH SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION shall include the president, the dean of the school, the dean of administration, the dean of students, the director of the evening session, the chairman of the Library Department, the registrar, the associate registrar, and the business manager, and those members of the departments of accountancy, economics and finance, law, management, marketing and statistics, and of any other exclusively professional department hereafter created who have faculty rank, and in addition, one representative of faculty rank of each of the other departments of the college serving the Bernard M. Baruch School of Business and Public Administration, selected from among their own number by the members of that department of faculty rank assigned to that school; excepting that the president may, upon the recommendation of the dean of the school, withdraw representation from any such department because of the limited participation of that department in the work of the school.

Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the specialized instruction of the school and to withdraw such additional representation. Such additional representatives of a department shall be elected from among their own number by the members of that department of faculty rank assigned to that school.
Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall serve for three-year terms, following the initial term of office to which they were elected in nineteen hundred fifty-five.

c. The faculty of the SCHOOL OF ARCHITECTURE shall include the president, the provost, the dean of the school, the dean of administration, the dean of students, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Architecture draws for its curriculum excepting that the president may, upon the recommendation of the dean of the school of Architecture, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected in nineteen hundred sixty-nine.

d. The faculty of the SCHOOL OF NURSING shall include the president, the provost, the dean of the school, the dean of administration, the dean of students, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Nursing draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Nursing, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected in nineteen hundred sixty-nine.

[e.] e. The faculty of the COLLEGE OF LIBERAL ARTS AND SCIENCE shall include the president, the provost, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the [director] dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the academic departments including the library and student [life] personnel services departments who have faculty rank.

[e.] f. The faculties of the several schools shall have the power to add other members of the staff to the membership of their respective faculties because of their educational responsibilities.

Section 3. Sec. 8.8, subd. a of the Bylaws of the Board of Higher Education shall be amended to read as follows:

Sec. 8.8 THE REVIEW COMMITTEE ON FACULTY PERSONNEL AND BUDGET IN THE CITY COLLEGE.

a. In The City College there shall be a review committee on faculty personnel and budget. The chairman of this committee shall be the president. The members of this committee shall be the dean of students and the respective deans of faculty of the College of Liberal Arts and Science, the School of Education, the School of Engineering [and Bernard M. Baruch School of Business and Public Administration], the School of Architecture and the School of Nursing. This committee shall exercise the functions assigned in subdivisions b, c and d of Section 8.7 and Sections 9.3 and 9.4 to the committee on faculty personnel and budget in Brooklyn, Hunter and Queens Colleges excepting that the review committee on faculty personnel and budget shall also receive and consider recommendations from the committees on faculty personnel and budget of the several constituent schools.

Section 4. Sec. 9.3, subd. c of the Bylaws of the Board of Higher Education shall be amended to read as follows:
Sec. 9.3 APPOINTMENTS.

c. In the Schools of General Studies [and in the evening session of the Bernard M. Baruch School of Business and Public Administration,] persons nominated for appointment or reappointment to full-time positions on an annual salary basis shall be nominated for such appointments and recommended for reappointment, tenure, promotion and salary by the department involved and the [director] dean of the School of General Studies,[or the director of the evening session of the Bernard M. Baruch School of Business and Public Administration.] Such nominations and recommendations shall be submitted to the college personnel and budget committee and shall follow regular procedures set forth in these bylaws for full-time day session appointments.

Section 5. These amendments shall take effect immediately.

Note: Matter underlined is new; matter in brackets to be deleted.

(b) No further report.

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: (a) Mr. Burkhardt, Chairman of the Committee, reported briefly on the meeting held February 18, 1969.

(b) Upon motion duly made, seconded and carried, the following resolutions were adopted:

RESOLVED, That the four-year Baccalaureate Masters Degree in Anthropology, to be given by Queens College, be approved, effective September 1, 1969, subject to approval of the New York State Board of Regents, and be it further

RESOLVED, That a Masters Degree in Anthropology, to be given by Queens College, be approved in principle, to be effective September 1, 1969, subject to approval of the New York State Board of Regents.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 3 through 27)

NO. 3. COMMITTEE ASSIGNMENT: The Chairman's report was noted that he has appointed Mr. David I. Ashe to serve as a member of the Board's Committee on Collective Bargaining.

NO. 4. COLLEGE STABILIZATION ACCOUNT PROJECT - QUEENS COLLEGE: In accordance with the procedure for utilization of College Stabilization Account Funds, approved by the Board on April 27, 1967, Calendar No. 15, the following application approved by the College President, the Chancellor and the Chairman of the Committee on Budget and Finance, is presented to the Board:

QUEENS COLLEGE: RESOLVED, That a College Stabilization Account Project Authorization, in the amount of $200,000, to provide additional financing needed for salaries for the School of General Studies for the spring 1969 semester, be approved.

EXPLANATION:


2. Project Justification: The additional financing is required because the 1968-69 budget did not provide sufficient funds to continue classes in the School of General Studies in the spring 1969 at the same level, or a reduced level, as in fall 1968.
NO. 5. ARCHITECTURAL AND ENGINEERING SERVICES IN CONNECTION WITH ALTERATION PROJECTS INITIATED BY COLLEGE CAMPUS STAFFS TO BE FINANCED UNDER HN-203 AND HN-206: RESOLVED, that the Board approve aggregate expenditures not to exceed $50,000 each from Projects HN-203 and HN-206 for fees for architectural, mechanical and electrical consultant services in connection with alteration projects for the Senior Colleges and the Community Colleges respectively; and be it further

RESOLVED, that the Director of the Budget be requested to authorize aggregate and blanket expenditures of $50,000 each from Capital Budget Funds authorized to date to the accounts of HN-203 and HN-206.

EXPLANATION: In line with expressed Board policy, the Senior Colleges and the Community Colleges have appointed Campus Facilities Officers and associated staff to assist in the management of the individual College Building and Alteration Programs.

Design contracts with outside architectural and engineering consultants have been prepared, approved and executed to provide for specific groups of major alteration projects at the colleges. The Office of Campus Planning and Development has assisted the Campus Facilities Officers in the development of these programs and design contracts.

However, due to the ever present need for altering spaces to meet urgent and pressing demands for various space changes there are many minor capital projects which do not lend themselves to the grouping process from which has evolved the major design group assignments to consultants.

The staff of the Office of Campus Planning and Development is constantly called upon by the colleges to investigate, evaluate and recommend actions to be taken by the colleges to meet these various minor needs. In order to provide for the production of bid documents for these minor capital projects it is recommended that the authorization of funds for employment of consultants be established. The staff of the Office of Campus Planning and Development will continue to advise the colleges and evaluate all such projects prior to any assignment of preparation of such bid documents. The burden of current assignments and the lack of staff both in connection with advising the colleges on minor projects, reviewing design of major new building projects, supervision of construction of major new building and alteration projects and other assignments indicates that preparation of bid documents for such minor projects will be most efficiently expedited through the employment of outside consultants.

Payment to the consultant will be made in accordance with established City fee rates for work performed on an hourly or per diem basis. Minor reimbursables would be paid on a cost basis. All scopes of work to be performed and upset fees to be paid will be reviewed and authorized only by the Vice Chancellor for Campus Planning and Development. The work of the consultants will be supervised by the Campus Facilities Officers' staffs with the advice and assistance of the Office of Campus Planning and Development.

Selection of consultants will be made by the colleges with the concurrence of the office of Campus Planning and Development. A limit of $5,000 will be set as the maximum to be spent for any given task to be performed by consultants under this agreement.

This entire procedure is recommended for these minor capital projects so that preparation of bid documents may proceed much more expeditiously than if individual design contracts for each minor assignment had to be processed through normal channels.

NO. 6. WINDOW REPLACEMENT AND STONEWORK - HUNTER COLLEGE: RESOLVED, that the Board approve contract documents including plans and specifications and an estimate in the amount of $2,832,000 for the Window Replacement and Stonework, Hunter College, Park Avenue Building, such costs being chargeable to Capital Budget Project HN-181; and be it further

RESOLVED, that the Director of the Budget be requested to approve said contract documents including plans, specifications and estimate, and further to approve a cost limitation of $350,700 for a portion of the project to the extent of a part of one facade (based on estimate of $334,000 plus 5% for contingencies).
EXPLANATION: It is necessary to do this work in order to overcome the deteriorated condition of the windows and stonework, resulting in leakage, rusting of frames, displacement and discoloration of stonework, which can no longer be overcome by piecemeal repairs.

Only that portion of the project which can be financed from available funds is being requested under the present resolution. Funds to finance the balance of the work of this project will be part of our next Capital Budget Request.

THE CITY UNIVERSITY
(Calendar Nos. 7 and 8)

NO. 7. REPORTS OF THE CHANCELLOR: See Calendar No. A.

NO. 8. OPERATING BUDGET MODIFICATIONS: The Chancellor's report of Operating Budget modifications (a) pending in the Budget Office and (b) approved by the Mayor, was noted.

THE CITY COLLEGE
(Calendar No. 9)

NO. 2. GUARD SERVICE - INCREASE IN CONTRACT AMOUNT: RESOLVED, That the Board approve an additional expenditure of $51,630, in connection with Contract No. 514352, with William J. Burns International Detective Agency, Inc., 235 East 42 Street, New York, New York, for furnishing additional Uniformed Armed Guard Service as required in the Buildings and Campus Areas of The City College, the cost to be charged to Code 43-98-403-69.

EXPLANATION: The original contract was approved by the Board at an estimated cost of $205,370, chargeable to Code 43-98-403-69, (Cal. No. 19, May 27, 1969).

In light of our experience since July 1, 1969, reflecting an increase in the number of thefts and molestations on The City College campus, there is an immediate need to provide additional protection for the students and members of the College community.

HUNTER COLLEGE
(Calendar Nos. 10 and 11)

NO. 10. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Essie E. Lee be appointed Associate Professor of Health Sciences in the Institute of Health Sciences, for the period 2/1/69-3/31/69, without pay in July, 1969, at the salary rate of $17,000 per annum, subject to financial ability, and be it further

RESOLVED, That the bylaws of the Board be waived as Mrs. Lee does not possess the Ph.D. degree.

EXPLANATION: The position of Coordinator in the Institute of Health Sciences is one for which Mrs. Lee is uniquely qualified. She has a rare combination of knowledge and skills in a wide range of health sciences: nursing, public health, health education, and physical therapy, enabling her to participate effectively and advise on the Institute's programs in the physical therapy, community health education, and the planned health services administration fields. This breadth of experience with a high level of competence at which she has performed in these areas in the past, is considered to be fully equivalent to a Ph.D. in any one of the particular fields.

NO. 11. ORGANIZATION AND ADMINISTRATION OF THE HUNTER COLLEGE SCHOOL OF SOCIAL WORK: RESOLVED, That the organization and administration of the Hunter College School of Social Work be governed by the plan set forth below, and be it further

RESOLVED, That this plan supersede the interim plan adopted by the Board at its meeting held September 26, 1966. Calendar No. 41.
1. The Hunter College School of Social Work shall be organized and administered as a dis-
tinctive graduate professional school of Hunter College and The City University of New York. The School shall be charged with the responsibility of providing professional education for the field of social work.

2. The operating budget of the School shall be identified by its own budgetary schedule within the Hunter College Budget.

3. The faculty of the Hunter College School of Social Work shall consist of all members of the School who have faculty rank as defined in Section 8.1 of the bylaws of the Board of Higher Education and shall constitute the governing body of the School on all educational matters. All other members of the teaching staff shall participate in curriculum matters without the right to vote. The faculty shall establish the educational policies of the School concerning admissions, curriculum, and staff subject to the approval of the Dean of Social Sciences, the President of the College, and the requirements of the bylaws of the Board of Higher Education.

4. Coordination of curricular, personnel, and budget policies of the School with those of the College shall be effected through the Committee on Graduate Study for Social Work. This Committee shall consist of one representative from each of the College Departments of Anthropology, Political Science, Psychology, Sociology, Urban Affairs, and from the School of Social Work; the Dean of the School of Social Work; and the Dean of Social Sciences. The chairman of the Committee shall be the Dean of Social Sciences. This committee shall carry the same functions for the School of Social Work as those carried for Hunter College by the Course and Study Committee. It shall, in addition, review all recommendations for full-time appointments, reappointments, tenure, and promotions proposed by the School's Committee on Personnel and Budget. Resulting recommendations of the Committee on Graduate Study for Social Work shall be submitted to the President of the College for his decision and for transmission to the Board of Higher Education.

5. The School of Social Work shall organize and utilize the usual Committee structure of any College Department; such committees shall carry those functions normally assigned to each of them. Such committees include:

- Committee on Personnel and Budget
- Curriculum Committee
- Committee on Admissions
- Faculty-Student Committee
- Committee on Scholarships
- Research Committee

6. The Dean of the School of Social Work shall be generally responsible to the President and shall report directly to the Dean of Social Sciences. The Dean of the School of Social Work shall be the chief educational officer of the School with responsibility for providing leadership to the faculty in pursuing excellence in the educational standards of the School.

7. Admission standards of the School shall conform to those established by the College for graduate study, and decisions in accord with these standards concerning admission to the School shall be the responsibility of the School. However, when the School in its judgment wishes to admit a student whose record does not conform to the established standards, the request, appropriately documented, shall be submitted for approval to the Dean of Social Sciences.
NO. 12. WAIVE OF BYLAWS ON ILLNESS LEAVE OF ABSENCE: RESOLVED, That Art. XVI, Sec. 16.2a of the bylaws of the Board be suspended in order that a leave of absence because of illness may be granted to Gisela Stein, Associate Professor in the Department of Modern Languages, with pay for the period February 20 through June 4, 1969, which period is 66 working days over and above the 80 days with pay to which she is entitled under the bylaws of the Board; and be it further

RESOLVED, That Gisela Stein, Associate Professor in the Department of Modern Languages, be granted an illness leave of absence for the period February 10, 1969 through June 4, 1969 with full pay for the period February 10 through 19 (7 working days) and with full pay minus the pay of a substitute for the period February 20, 1969 through June 4, 1969 (66 working days), subject to financial ability.

EXPLANATION: Professor Stein has been with the college for 14 1/2 years on a regular annual salary basis plus three years on a temporary basis. Although she has an accumulation of over 160 days of unused illness leave, she is entitled to use only 80 working days in one year (after fifteen years of service, she would be eligible for 160 working days). She used 63 of the days to which she is entitled during the past semester and has therefore only 7 days left for use during the spring semester. Her condition will not permit her to return for work at this time (she cannot use her eyes), but it is expected by her doctor that she will be able to return to duty for the fall semester.

NO. 13. DESIGNATION OF ACTING ASSISTANT DEAN: RESOLVED, That Sol Amato, Assistant Professor in the Department of Education, be designated as Acting Assistant Dean in the Teacher Education Program for the period 2/1/69-7/31/69 during the Sabbatical leave of absence of the Assistant Dean of the Teacher Education Program, Helen Brell, with compensation at the rate of $2,000 per annum in addition to his annual academic salary, subject to financial ability.

NO. 14. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Art. XV, Sec. 15.7 of the bylaws of the Board be waived for a second time for appointment but not for tenure in connection with the appointment of Morton W. Berkowitz, who does not possess the Ph.D., as an Assistant Professor in the Department of Political Science; and be it further

RESOLVED, That the appointment of Morton W. Berkowitz as an Assistant Professor in the Department of Political Science be approved for the period 2/1/69-7/31/69 with salary at the rate of $13,000 per annum, subject to financial ability and schedule conditions.

EXPLANATION: A previous waiver of the bylaws for appointment but not for tenure was granted to Mr. Berkowitz for the period 9/1/64 through 8/31/67. Due to unavoidable circumstances, Mr. Berkowitz was unable to secure his doctoral degree within this period and, since an appointment for a fourth year would have carried with it a recommendation for tenure, the college was forced to terminate his appointment as of 9/1/67 and recommend him for a temporary appointment as Lecturer on a monthly salary basis. He has been serving in this capacity to date.

In connection with this request for a second waiver, the chairman of the Department of Political Science writes as follows:

"Professor Berkowitz is an outstanding teacher. He has also demonstrated superior ability as a scholar in the form of publications. He is currently within striking distance of completing his Ph.D. degree. The Department Appointments Committee therefore feels strongly that he should be appointed anew and this this request for waiver be granted for the second time."
NO. 15. PROMOTION WITH WAIVER OF PH.D. REQUIREMENT AND WITH SPECIAL SALARY INCREASE:

RESOLVED, That Art. XV, Sec. 15.7 of the bylaws of the Board be waived in order that Justin Dunn, Instructor in the Department of Counseling, who does not hold the Ph.D. degree, may be promoted to the rank of Assistant Professor effective 2/1/69; and be it further.

RESOLVED, That Mr. Dunn's salary, which is currently at $11,500 per annum, be increased to $16,000 per annum as of 2/1/69, subject to financial ability. (Special salary increase approved by the Administrative Council at its meeting held 2/10/69.)

EXPLANATION: Dean Louis Breglio, Dean of Students, writes as follows:

"I am writing to recommend Mr. Justin Dunn's promotion to the rank of Assistant Professor in the Department of Counseling, with a waiver of the doctoral requirement.

"Mr. Dunn will assume the duties of Admissions Officer, effective 2/1/69, to replace Miss Mary Stapleton, who has served as Director of Admissions and Associate Dean and Professor in the Department of Counseling. Miss Stapleton is now on leave and will not return to the college. It will be noted that, as part of the reorganization of the office currently contemplated to meet the needs of our changing student population, the additional title of Dean will no longer be attached to this function.

"In the new organization of the Admissions Office to cover both CLAS and SGS students, Mr. Dunn will have the prime responsibility, under the Dean of Students, for the following: the operation of the office and the processing of applications for admission; orientation of entering students; liaison with high schools (particularly, in these initial stages, those whose top 100 students will be eligible for admission to the college under new Board of Higher Education policy), community colleges and community agencies; liaison with special or compensatory education programs within the college, such as SEEK and the Educational Opportunity Program; maintaining information services both within the college and in the community for the benefit of prospective students.

"My decision to recommend Mr. Dunn for this highly important and demanding position comes after careful deliberation of the changing demands which will be placed on the admissions office and after close scrutiny of the records and qualifications of prospective candidates in the light of such needs.

"Mr. Dunn has won the general approbation of his colleagues on this campus for more than twenty years of service to the college as a highly successful counselor and administrator, particularly in the office of academic adjustment in the School of General Studies. The range of his other administrative experience on this campus is quite broad and includes direction of the Basic Skills Program for several summers and serving as consultant to Dean Ellsworthy Missall in the Academic Talent Search Program, founded by the Rockefeller Foundation, which was the forerunner of the SEEK Program. Warm letters of recommendation from Dean Edwin H. Spengler and Dean Ellsworthy Missall are already on file.

"During the years that I served as Deputy Chairman of the English Department, with direct responsibility for the School of General Studies, I worked closely with Mr. Dunn. I was impressed from the beginning of the prodigious amount of work he is capable of performing and his minute attention to detail. At the same time the interests of the college were combined with a personal warmth and flexibility of approach that insured against students' legitimate interests being overshadowed by bureaucratic working.

"We are fortunate in having a person of his caliber to assume prime responsibility for the admissions office. I believe, accordingly, that a waiver of the doctoral requirement for his promotion to the rank of Assistant Professor is fully desirable for the good of the institution' and commensurate with the new and much greater responsibility he is being asked to assume."

Special salary increase: Mr. Dunn, in addition to his annual salary as an Instructor, has been earning multiple position compensation which brought his annual total to $14,500. This compensation must now be discontinued. Since he is assuming more demanding and responsible duties as Admissions Officer, a $1700 increase in compensation seems reasonable. In addition, the person whom Mr. Dunn is replacing in the overall direction of the Admissions Office was earning $24,750 annually, plus a supplement of $3,000 as an associate dean. As noted in Dean Breglio's letter the associate deanship and, therefore, its supplement, will no longer be attached to this function.
NO. 16. PURCHASE OF FOUR SMALL COMPUTER SYSTEMS: RESOLVED, That, in the interests of efficiency and economy, to provide compatibility, interchangeability and ease of maintenance, and for the purpose of standardization, the Board of Higher Education approve contract documents for the purchase of four computer systems, Model Nos. PDP8/I, PDP8/L, 8/I and 8/L, as manufactured by Digital Equipment Corporation, Maynard, Massachusetts, sole manufacturer and distributor of these systems which are to be used for faculty research and student instruction and research; and that the cost of said computer systems, in an estimated amount of $100,000 be charged to Brooklyn College Stabilization Account Funds, Project No. BS24.

NOTE: Authorization for Use of Stabilization Funds for this project has already been approved (BHE minutes 12/23/68, Cal. No. 6.1.14, Project B--College Stabilization Account Projects and Cal. No. 23--Contracts for Equipment, Supplies and Services).

EXPLANATION: A detailed study of small time-sharing systems was made by a committee of Brooklyn College faculty in conjunction with an outside consultant. Detailed presentations were made by the only three manufacturers of such equipment, and based upon findings the committee unanimously recommended the systems manufactured by Digital Equipment Corp. Their system serves up to 32 users simultaneously and makes available to each of these users all of the programs written for the 4000 odd PDP-8's now in use, as well as the BASIC language which is rapidly becoming the standard conversational language.

While this system (System I) is designed primarily for faculty research, it will also be used by students in research problems and classroom use. Among the faculty uses one might mention that members of the Mathematics Department who are involved in high-school curriculum projects now travel to Columbia University in order to gain access to the BASIC language. The ease with which BASIC is learned (1/2 day) makes it ideal for the problem which is too large for the desk calculator and too small to justify the time expenditure in programming it for the IBM System 360. We expect that the availability of this system will lead to significant savings to the college in the purchase of electronic desk calculators. The amortized cost of the system when fully used is less than the cost of the telephone lines to dial-up a foreign time-shared computer.

Systems 2 and 3 are to be used as "hands-on" machines for students in advanced courses. It is impractical to allow such students to "tinker" with the programming systems on computers with service loads since they will often make "fatal" errors. One of these systems will have card reader and full Fortran system. the other is the smallest compatible computer available. The total cost of these two systems is approximately $28,000 which is equal to two years rental on the IBM-1620, the rental of which will be terminated on acquisition of these systems.

System 4, at approximately $20,000 will solve the expanding operational problems of our TV Center. It will serve as a master switcher between 30 signal sources and 20 closed-circuit channels, control the video recorder units, slide and film projectors and allow standardization of remote control panels at a significant cost savings.

By purchasing all of this equipment from the same manufacturer, we simplify enormously the problems of parts inventory and repairs. In addition, the purchase of four systems allows us a quantity discount. Any other systems purchased by the City University for Digital Equipment within one year of delivery of the first system would also be eligible for the discount which is 10% on 4-6 systems, 12% on 7-9 systems, 15% on 10-14 systems, etc. The sum of the approximate prices for the four systems is in excess of the $100,000 authorized, but will be within that limit after the discount.

NO. 17. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH MODEL CITIES OF CENTRAL BROOKLYN:
WHEREAS, Brooklyn College has expressed its concern for meeting educational needs of nearby New York City residents in their homes, community centers and schools; and
WHEREAS, The Model Cities Office of Central Brooklyn has expressed its desire to utilize Brooklyn College facilities and personnel in fulfilling some of its objectives; therefore be it
RESOLVED, That Brooklyn College be authorized to enter into cooperative agreements with Model Cities of Central Brooklyn to assist them in achieving some of the overall objectives of the Model Cities legislation; and be it further

RESOLVED, That Brooklyn College be authorized to perform such services as the College and Model Cities may agree upon and for which Model Cities will cover all out-of-pocket expenses; and be it further

RESOLVED, That all monies paid to Brooklyn College in accordance with the terms of the agreements be deposited in a special bank account, withdrawal therefrom to be on authorization by the director of the project or his deputy.

EXPLANATION: After a discussion with officers of the Brooklyn office of Model Cities and at their suggestion that a proposal be submitted to them indicating how Brooklyn College might cooperate with them in meeting the educational needs of the residents of Central Brooklyn, a written proposal was submitted to them on 12/3/68. Briefly, the proposal indicated the interest of Brooklyn College in working with Model Cities and our willingness to make the college's television studios and personnel available to them provided Model Cities would help the college update facilities by adding a color capacity and pay our out-of-pocket costs on production and on-the-job training. The proposal was intended to provide flexibility so that the relationship might be expanded to other areas where Brooklyn College might be of assistance to the Model Cities Office.

On 1/13/69 we were informed that our proposal was part of a package which had been approved at the City level and was about ready for submission to Washington. The funds were to come from the $65,000,000 announced in the January 10th issue of the NEW YORK TIMES as allocated to Model Cities Offices in New York City. Mr. Williams of the Brooklyn Model Cities office feels that, although it might be another couple of months before written arrangements were possible, there was little chance of its not being approved.

NOTE: The Brooklyn College Committee approved in principle the above proposal and adopted the resolutions subject to subsequent approval by the Committee and Board Counsel of the agreements entered into by the Model Cities of Central Brooklyn and Brooklyn College.

QUEENS COLLEGE
(Calendar No. 18)

NO. 18. DESIGNATION OF ASSOCIATE DEAN OF THE SCHOOL OF GENERAL STUDIES: RESOLVED, That Ernest Schwarcz, Associate Professor of Philosophy, be designated as Associate Dean of the School of General Studies, for the period 1/1/69-6/30/69, at a salary rate of $18,000 per annum effective January 1, 1969, plus $3,000 per annum for service as Associate Dean, subject to financial ability and schedule conditions.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
(Calendar No. 19)

NO. 19. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Israel Gerver be appointed Associate Professor of Sociology and Director of Research, for the period June 1, 1969 through June 30, 1970, at the salary rate of $20,000 per annum, subject to financial ability, and that the bylaws of the Board be waived to effectuate this appointment.

EXPLANATION: Mr. Gerver, although he does not possess the Ph.D. degree, has demonstrated through his research and publications a capacity for research at least equal to that attested to by possession of the Ph.D. He has completed all of the course work for the Ph.D. but has never completed his dissertation. His wide experience in a research capacity in a variety of agencies make him the best candidate we could find to direct institutional and funded research at the College.
NO. 20. TEMPORARY FACILITIES: Item withdrawn.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 21 and 22)

NO. 21. DESIGNATION OF ADMINISTRATIVE OFFICERS: (a) RESOLVED, That John I. Griffin, Professor of Statistics, be designated Acting Associate Dean of the Bernard M. Baruch School of Business and Public Administration for the period 2/1/69-6/30/69 with compensation of $3,000 per annum in addition to his academic annual salary of $26,000, subject to financial ability.

(b) RESOLVED, That Lester J. Rosner, be designated Professor of Management and Dean of Administration of The Bernard M. Baruch College for the period 3/1/69-6/30/69 with compensation at the rate of $4,000 per annum in addition to his academic annual salary of $22,250 subject to financial ability. (In the opinion of the President, this candidate meets all the bylaw requirements for appointment to this rank.)

(c) RESOLVED, That Robert C. Seaver be designated Director of Public Relations of The Bernard M. Baruch College for the period 2/15/69-6/30/69 with compensation at the rate of $21,000 per annum, subject to financial ability.

(Mr. Seaver will be paid on a professorial line pending the establishment and approval by the Budget Director of the appropriate Higher Education Officer line.)

(d) RESOLVED, That Samuel Ranhand, Professor of Management, be designated Acting Dean of The Evening and Extension Division of The Bernard M. Baruch College for the period 2/10/69-6/30/69 with compensation at the rate of $4,000 per annum in addition to his academic annual salary of $22,250, subject to financial ability.

NO. 22. WOLLMAN FUND COMMITTEE: WHEREAS, On July 22, 1968, Justice George M. Carney of the Supreme Court, New York County, signed an order on the basis of The Bernard M. Baruch College being established as autonomous on July 1, 1968, renaming and constituting the Committee designated in the deed of trust in the Morton Wollman Fund, as of July 1, 1968, as follows:

1. The Chairman of The Board of Higher Education
2. The President of the Bernard M. Baruch College
3. The Dean of The Bernard M. Baruch College having jurisdiction over courses in Business Administration, and
4. One alumnus of The Bernard M. Baruch College or its predecessor, The Bernard M. Baruch School of Business and Public Administration of The City College, who has had successful experience in business, commerce or banking, to be named from time to time by the Board of Higher Education.

therefore be it

RESOLVED, That Abraham Briloff, an alumnus of the former Bernard M. Baruch School of Business and Public Administration of The City College, be designated as the alumnus member of the Wollman Fund Committee.
HERBERT H. LEHMAN COLLEGE
(Calendar No. 23)

NO. 23. REAPPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS: RESOLVED, That Thomas W. Finnegan be reappointed with tenure as Associate Professor in the Department of Physics and Astronomy effective September 1, 1969, at the salary rate of $21,000 per annum, subject to financial ability, and that he be reappointed as Assistant Dean of Administration for the period 7/1/69-6/30/70, with compensation of $2,000 per annum in addition to his academic annual salary, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this reappointment.

EXPLANATION: Dean Finnegan's area of specialization is engineering. While he does not have a Ph.D. in engineering, his extensive experience as an engineer in architectural and construction firms dealing with a variety of educational projects, plus his work in the City University system as Assistant Dean of Administration whose responsibilities involve architectural and engineering knowledge and the ability to understand design, coordinate and interpret construction and reconstruction plans, justifies the requested reappointment with tenure.

UNIVERSITY GRADUATE DIVISION
(Calendar Nos. 24 and 25)

NO. 24. NAME OF DOCTORAL ALUMNI ORGANIZATION: RESOLVED, That the doctoral alumni organization of The City University of New York, after approval of its Constitution by the General Counsel, be granted its request to include "The City University of New York" in its name.

EXPLANATION: It is with great pleasure that the Members of the Board Committee on the University Graduate Division report the formation of a doctoral alumni organization and submit to their fellow Board Members the above request by the Constitution and Nomination Committee of the organization.

NO. 25. REVISION OF FACULTY BYLAWS OF THE GRADUATE FACULTY COUNCIL AND PROCEDURES FOR DOCTORAL PROGRAMS: RESOLVED, That the "Faculty Bylaws for the Graduate Faculty Council and Procedures for Doctoral Programs" be revised as indicated as follows:

REVISION OF FACULTY BYLAWS FOR THE GRADUATE FACULTY COUNCIL AND PROCEDURES FOR DOCTORAL PROGRAMS

Note: Matter in brackets to be deleted; matter underlined is new.

Title: Delete the asterisk [*] in the title and the footnoted [leading to the Ph.D. degree].

Sec. 3. GRADUATE FACULTY COUNCIL

3.1 MEMBERSHIP

The membership of the Graduate Faculty Council of The City University of New York shall consist of elected and ex officio members as follows:

3.1 C. Members Ex officio and Appointed Members

The Provost

One academic officer with major responsibility for graduate work, except in education from each constituent unit (i.e. college, graduate center, school) designated by the head of the unit.

The University Dean of Teacher Education or his designee

The combined education faculty of all the colleges will elect two representatives to the Graduate Faculty Council.

The Executive Officers
3.6 ENUMERATION OF STANDING COMMITTEES AND THEIR JURISDICTION

3.6 B. Curriculum and Degree Requirements

[To be concerned with:]

(1) to be concerned with general educational policy concerning curriculum [and] the review and re-evaluation of doctoral programs;

(2) to be responsible for courses, programs, and curricula leading to the doctoral degree. Such matters as: the addition or withdrawal of programs and courses; substantive changes in titles, descriptions, and prerequisites for courses; changes in the specific courses required for the doctoral degree.

(3) to review [of] standards and requirements for doctoral degrees to be granted by the University.

(4) the Committee on Curriculum and Degree Requirements shall have a sub-committee on education composed of three members appointed by the University Dean of Teacher Education and two members designated by the chairman of the parent Committee. This sub-committee shall have responsibility for:

  a) initial consideration of proposed programs in education;

  b) all matters within the purview of the parent committee pertaining to education; and

  c) recommendations on these matters to the parent committee.

3.6 C. Admission, Standards, and Financial Aid

(5) Policy and standards concerning financial aid to students

Sec. 4. PROGRAM STRUCTURE

4.1 FACULTY MEMBERSHIP

4.1 A. The faculty of each ongoing doctoral program shall be determined at the start of each academic year and shall consist of all full-time faculty members [of academic units of the City University currently performing any of the following functions or having performed any one of them during the two preceding years:] currently performing any of the following functions and of those who performed any of these functions at sometime during the two academic years preceding the annual determination of the membership in September of each year:

(1) teaching a course in the doctoral program;

(2) serving on a dissertation committee or supervising a dissertation;

(3) participating in a second doctoral examination.

4.1 B. With the approval of the Provost, the following faculty members, upon nomination by the program's Faculty Membership and Research Committee, may be added to the faculty of a doctoral program:

(1) currently serving adjunct professors and adjunct associate professors;

(2) professors, associate professors and assistant professors currently pursuing significant research relevant to the doctoral program;

(3) in special circumstances, professors whose participation, or whose advice in some aspects of the program, is particularly relevant.

These appointments will be reviewed annually by the Provost, beginning at the end of the academic year following the academic year in which they were made.
4.4 EXECUTIVE OFFICER

4.4 B. The Executive Officer shall be appointed by the Provost with the approval of the appropriate college president for a term not exceeding three years taking into account nominations received from the Executive Committee of the program. The Executive Officer may be reappointed. In the case of education the Executive Officer shall be appointed by the University Dean of Teacher Education with the concurrence of the Provost and the appropriate college president.

4.7 MODIFICATION OF PROGRAM STRUCTURE

With the approval of the Provost, and in the field of education with the concurrence of the University Dean of Teacher Education specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions that may prevail in a doctoral program.

EXPLANATION: The Administrative Council on October 14, 1968 authorized the introduction of up to two doctoral programs in Education, and indicated that it wished to have the Bylaws of the Graduate Faculty Council amended so that that body will have faculty jurisdiction over these programs but with special arrangements to enable the Dean of Teacher Education to play a special role in their introduction and operation.

In its meeting of November 7, 1968, the Graduate Faculty Council responded by approving the revisions in Section 3, paragraphs 3.1 and 3.6 B, and Section 4, paragraphs 4.4 and 4.7. It also revised paragraph 3.6 C. This revision is not related to the introduction of doctoral programs in education.

The revisions in Section 4, paragraph 4.1 were approved in the Graduate Faculty Council meeting of January 22, 1969; they are not related to the introduction of doctoral programs in education.

THE CITY UNIVERSITY
(Calendar Nos. 26 and 27)

NO. 26. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of February, 1969 be approved. (The complete report is on file with these minutes in the Office of the Secretary of the Board.)

NO. 27. GENERAL DISCUSSION - POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: The Chairman's report was noted that he had received a request from the Faculty Senate that (a) in addition to the Chairman of the Faculty Senate being a member of the Administrative Council, the Vice-Chairman of the Senate be an ex officio member of the Administrative Council; and (b) both the Chairman and the Vice-Chairman of the Faculty Senate be invited to Board of Higher Education meetings as are other members of the Administrative Council.

Upon motion duly made, seconded and carried, it was agreed that the matter be referred to the Administrative Council for recommendation to the Board.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolutions were adopted:

NO. 28. BROOKLYN COLLEGE - RESIGNATION OF PRESIDENT AND APPOINTMENT OF ACTING PRESIDENT: RESOLVED, That the Board accept with deepest regret the resignation of Dr. Harold C. Syrett as President of Brooklyn College effective July 1, 1969; and be it further

RESOLVED, That notwithstanding any provision of the bylaws to the contrary, Harold C. Syrett be granted a leave of absence with salary for the period February 25, 1969 through June 30, 1969; and be it further
RESOLVED, That Dean of Administration George A. Peck be named Acting President of Brooklyn College effective February 25, 1969, at a salary of $35,000 per annum subject to financial ability, and that he be granted a leave of absence from his position as Professor of English and Dean of Administration; and be it further

RESOLVED, That the Chairman create a Committee to Search for a President for Brooklyn College.

Upon motion duly made, seconded and carried, the meeting adjourned at 8:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board