MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK
HELD
MAY 26, 1969
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Porter R. Chandler, Chairman
David I. Ashe
Herbert Berman
George D. Brown
Frederick H. Burkhardt
Norman E. Henkin
Minneola P. Ingersoll
Francis Keppel
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack J. Poses
Luis Quero Chiesa
Edward D. Re
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

The absence of Dr. Azzari, Dr. Johnson and Mr. Schultz was excused.

Prior to the scheduled meeting of the Board, Board members met with representatives of the Bedford-Stuyvesant Community re Community College Number Seven.

At this point the Board went into Executive Session.

NO. A. RESIGNATION OF MR. HENRY E. SCHULTZ: The Board noted with deep regret the resignation of Mr. Henry E. Schultz as a member of the Board of Higher Education effective May 23, 1969.

Upon motion duly made, seconded and carried, Mr. Henry E. Schultz was designated a Member Emeritus of the Board of Higher Education effective May 24, 1969.
NO. B. EXECUTIVE SESSION ACTION: The Chairman reported that the following resolutions were adopted in Executive Session:

(1) Resignation of President Robert D. Cross - Hunter College
RESOLVED, That the Board accept with regret the resignation of Dr. Robert D. Cross as Professor of History and President of Hunter College, effective July 14, 1969.

(2) Appointment of Acting President - Hunter College
RESOLVED, That F. Joachim Weyl, Professor of Mathematics and Dean of Sciences and Mathematics, be appointed Acting President of Hunter College, effective July 15, 1969, at the annual salary rate of $35,000, subject to financial ability; and be it further
RESOLVED, That Dr. Weyl be granted a leave of absence from his position of Dean of Sciences and Mathematics, without pay, effective July 15, 1969 and until such time as a president of Hunter College has been appointed.

NO. C. HUNTER COLLEGE PRESIDENTIAL SEARCH COMMITTEE: The Chairman reported that he had appointed the following members of the Board to serve as the Hunter College Presidential Search Committee:
- Frederick H. Burkhardt, Chairman
- George D. Brown
- Robert Ross Johnson
- Jack I. Poses
- Edward D. Re
- Porter R. Chandler, ex officio

NO. D. THE CITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE: The Chairman reported that he had appointed the following members of the Board to serve as The City College Presidential Search Committee:
- Francis Keppel, Chairman
- David I. Ashe
- Norman E. Henkin
- Benjamin F. McLaurin
- Louis Nunez
- Porter R. Chandler, ex officio

NO. E. UNIVERSITY CENTERS FOR RATIONAL ALTERNATIVES: At this point the Board heard representatives of the University Centers for Rational Alternatives with respect to the five demands being considered by the Faculty Senate of The City College.

NO. 1. ELECTION OF EXECUTIVE COMMITTEE MEMBERS: The Chairman reported that in Executive Session the following were reelected as members of the Executive Committee for a three-year period expiring May 1972:
- David I. Ashe
- Luis Quero Chiesa

In accordance with Article II, Section 3.3, Mr. Ashe and Mr. Quero Chiesa will serve as members of the Committee on The City University of New York.

NO. 2. COMMITTEE ON LAW: (a) Upon motion duly made, seconded and carried, the following bylaw amendments were adopted, as amended, by recommitting the following to the Committee on Law:

[§8.9c. At least once a year, the college committee [or other committee of the Board of Higher Education] shall, upon the recommendation of the president, meet with the members of the faculty, faculty council [general faculty] or appropriate faculty committees for the purpose of mutual interchange of views on developing phases of educational and administrative policy.

(See pages 85-93 for bylaw amendments)

(b) Mr. Ashe, on behalf of the Committee on Law, reported on meetings of the Committee with respect to Student Due Process, the Henderson Act, and current Legislation.
ARTICLE I - MEETINGS OF THE BOARD

Section 1.1 MEETINGS: a. Stated meetings shall be held on the fourth Monday of each month except the months of July and August. The stated meeting in May shall be the annual meeting. Special meetings shall be held on the call of the Chairman, or on the written request of seven members.

b. The agenda for each stated meeting of the Board shall be made public at least one calendar week before the meeting at the respective colleges and to such educational and civic organizations as may request the same.

c. The Board, in the exercise of its judgment, may grant public and private hearings on such items on the agenda as are the subjects of written requests, addressed to the Chairman, for such hearings.

d. The Board shall schedule public hearings on higher education matters of wide concern, such as the adoption of its expense budget, capital budget, Master Plan, and such other matters as the Board, in the exercise of its judgment, shall determine.

e. Except in the case of public or private hearings, as set forth above, attendance at Board meetings shall be restricted to Board members, to the Chancellor, to Administrative Council members (or ranking representative of an absent member), to such other personnel as are indispensable to the business on hand, and to such others as are specially invited.

f. The Board and its respective committees shall be free to hold executive sessions, without any non-members save such as may be invited.

Section 1.2 NOTICE OF TIME AND PLACE OF MEETINGS: A notice of the hour and place of every meeting shall be mailed to the usual address of every member by the secretary of the Board not less than five, nor more than ten, days before the meeting; but any member may for himself, in writing, waive such notice for any meeting. All stated meetings of the Board shall be held in the offices of the Board of Higher Education, 535 East 80th Street, New York City, at 5:30 p.m., unless otherwise determined by the Chairman or by the Board.

Section 1.3 QUORUM OF THE BOARD. Twelve members of the Board shall constitute a quorum.

Section 1.4 PRESIDING OFFICER. In case the Chairman shall not attend a meeting at which a quorum is present, the Vice-Chairman or, in his absence, the Board member present who is senior in service may call the meeting to order and preside.
Section 1.5 ORDER OF BUSINESS. The calendar of the Board shall be prepared in such form as the Board may determine from time to time. The order of business may be determined by resolution of the Board.

Section 1.6 PARLIAMENTARY PROCEDURE. Except as herein otherwise specifically provided, the Board shall be governed in its procedure by parliamentary rules and usage as set forth in Robert's Rules of Order, Revised.

Section 1.7 ROLL CALL. At the request of any member, the ayes and noes on any question shall be called and entered upon the minutes.
ARTICLE II - OFFICERS OF THE BOARD

Section 2.1 OFFICERS. The officers of the Board shall be the Chairman, the Vice-Chairman, the
General Counsel and the Secretary.

Section 2.2 TERM OF OFFICE. From among its members the Board shall elect a Chairman and
Vice-Chairman at the annual meeting held in each even-numbered year. The Chairman and the Vice-Chairman
shall hold office until their successors shall be elected. Any person elected as Chairman or Vice-Chairman may be
reelected for an additional term of two years, but shall be ineligible for reelection for two years thereafter. The
Chairman and Vice-Chairman shall be chosen by secret ballot, the vote of twelve members of the Board being
necessary to a choice. Vacancies in the office of Chairman or Vice-Chairman shall be similarly filled by the Board
for the balance of the term. General Counsel and Secretary of the Board shall serve at the pleasure of the Board.

Section 2.3 DUTIES OF THE CHAIRMAN. a. The Chairman shall preside at all meetings of the
Board, shall be a member ex officio of all committees and shall be entitled to vote at all meetings of the Board
and of all its committees. Unless otherwise provided herein or otherwise determined by the Board, the Chairman
shall appoint all standing and special committees, and shall designate the chairmen and vice-chairmen of such
committees. The Chairman is hereby empowered to execute all documents, receipts, releases or other instruments
requiring the signature of an authorized representative of the Board.

b. By virtue of his office, the Chairman is the spokesman through whom the Board announces and
publicizes Board actions or decisions primarily within the Board's statutory fields of governance and
policy-making; and within those fields he has the principal (but not exclusive) responsibility for Board
communications and Board dealings with the Mayor of the City, the Governor of the State, the Executive
Department of the United States, legislators and governmental departments of the city, state and nation.

c. In his capacity as Chairman he will receive and may answer communications addressed to the Board
or to himself in his official capacity.

d. Where a Board committee has in hand matters connected with a governmental department, the
committee's chairman may, for the purposes of the committee, confer with such department, after first notifying
the Chairman of the Board of the circumstances.

Section 2.4 DUTIES OF THE VICE-CHAIRMAN. The Vice-Chairman shall, by virtue of his office, be
chairman of the Executive Committee. He shall preside in the absence of the Chairman of the Board at all
meetings of the Board; shall be a member ex officio of all standing committees of the Board; shall be entitled to
vote at all meetings of the Board, the Executive Committee and the Committee on The City University of New
York; and shall be entitled to vote at all meetings of all other standing committees unless the Chairman of the
Board be present and voting.
Section 2.5 DUTIES OF GENERAL COUNSEL. General Counsel shall direct a centralized legal office rendering, with an appropriate staff under his supervision, legal services to the Board and to The City University of New York. He shall report to the Chairman of the Board and to the Chancellor of the University. He is authorized to verify pleadings and to sign affidavits and other documents in connection with legal proceedings in which the Board and its interests are involved.

Section 2.6 DUTIES OF THE SECRETARY. The Secretary of the Board shall prepare the agenda of all meetings of the Board, attend the meetings thereof and prepare the minutes of such meetings. The Secretary shall prepare the agenda and minutes of all meetings of the Executive Committee, the Committee on The City University of New York, and such other meetings as directed by the Board. He shall have charge of all Board records, files, minutes, official documents, and the seal of the Board. He shall cause a copy of the minutes of each meeting of the Board to be forwarded promptly to its members and shall certify the same as a true copy when necessary. He shall notify appropriate agencies and persons of the Board’s actions and shall send notices of Board and committee meetings to the members of the Board; shall maintain a central calendar for meetings; and shall perform related duties assigned to him by the Chairman of the Board. He is authorized and empowered to sign budget modifications, execute all contracts, communications, receipts or other instruments requiring the signature of an authorized representative of the Board, and to affix the seal of the Board thereto, which documents reflect or effectuate prior action adopted or authorized by the Board. In the event of the illness or absence of the Secretary, the Chairman of the Board is authorized to designate a member of the Board’s staff to serve as Acting Secretary of the Board.
ARTICLE III - COMMITTEES OF THE BOARD

Section 3.1 STANDING COMMITTEES. The standing committees of the Board shall be:

a. Executive Committee.
b. Committee on The City University of New York.
c. College Committees.
d. Committee on Budget and Finance.
e. Committee on Trusts and Gifts.
f. Committee on the Academic Program.
g. Committee on Law.
h. Committee on Campus Planning and Development.
i. Joint Committee on Community Colleges.

Section 3.2 EXECUTIVE COMMITTEE. a. The Executive Committee shall consist of seven members, inclusive of the Chairman and Vice-Chairman of the Board, ex officio. The Vice-Chairman of the Board shall be the chairman of the committee. The other members of the committee shall be elected by the Board at its annual meeting for three-year terms as vacancies occur by virtue of the expiration of respective terms. Members so elected shall not be eligible for re-election for a period of one year. Interim vacancies shall be filled by the Chairman of the Board. The committee shall meet at the call of the Chairman or Vice-Chairman of the Board or of any two members of the committee.

b. The committee shall transact such business of the Board as may be necessary during intervals between the meetings of the Board except that it may not grant degrees, make removals from office, amend the bylaws of the Board, or take any action against an express policy of the Board. The committee shall keep minutes of its proceedings and the Secretary of the Board shall promptly forward copies thereof to every member of the Board.

Section 3.3 COMMITTEE ON THE CITY UNIVERSITY OF NEW YORK. a. The Committee on The City University of New York shall consist of the Chairman, the Vice-Chairman and the five elected members of the Executive Committee whose terms of office shall be the same as their terms on the Executive Committee. The Chairman of the Board shall be the chairman of the committee, and the Vice-Chairman of the Board shall be the vice-chairman of the committee. The committee shall meet at the call of the Chairman or any two members of the committee.

b. The committee shall consider recommendations of the Chancellor or of the Administrative Council and all matters relating to the University as a whole or affecting more than one college, and it shall report its recommendations to the Board for final action.

Section 3.4 COLLEGE COMMITTEES. a. There shall be a College Committee for each college and for the University Graduate Division. Each such committee shall consist of three members of the Board to serve for staggered terms of three years. Insofar as practicable, the principle of rotation shall be observed. As far as possible, Board members shall serve on not more than one senior college committee or the University Graduate Division Committee and one community college committee.
b. Each such committee shall meet at stated intervals with the president of the or of the University Graduate Division, to consider matters related to affairs of the college or the division, and shall report its recommendations to the Board for final action.

c. Recommitted to the Committee on Law.

d. Appeals by members of the instructional staff from a decision of the president with respect to matters of status and compensation, where the action appealed from is based on grounds other than a bona fide consideration of academic merit, will be entertained by the college committee. Such an appeal shall be made in writing and shall be transmitted to the committee through the president. If the committee determines that the action appealed from is based on grounds other than academic factors and that such non-academic factors are supported by convincing factual evidence, the committee may schedule a hearing of the appeal.

At such hearing, the appellant, accompanied by counsel if he so desires, and his witnesses shall be heard. A verbatim stenographic record shall be made. The committee itself may call such persons and have such records produced as it deems desirable. General Counsel to the Board may participate in the hearing to the extent directed by the committee. The committee, in its discretion, may assign one or more Board employees or retain outside personnel to serve as hearing officer(s) in place of the committee. If a hearing officer is so assigned, the hearing officer shall report the result of such hearing with his recommendations to the committee. The committee shall arrive at a determination in executive session, and such determination shall be made from the record. The committee shall make a written report of its decision.

If the determination of the committee is adverse to the appellant, the appellant may bring the matter to the Board itself, but the Board shall determine such appeal on the record made before the committee without the presentation of additional evidence unless the Board, for exceptional reasons, otherwise directs. Upon appearing before the Board, the appellant or his counsel, or both, may present an oral argument based on the record. If the appellant or his counsel so requests, the Board will hear the appeal in open session, but the determination by the Board shall be made in executive session.

Section 3.5 COMMITTEE ON BUDGET AND FINANCE. The Committee on Budget and Finance shall consist of a minimum of three and a maximum of five members exclusive of ex officio members. It shall be the duty of such committee, subject to the approval of the Board:

a. To consider and recommend to the Board all matters concerning the fiscal aspects of both the operating and capital budgets.

b. To oversee for the Board the procedures concerning the management, recording, accounting and reporting of the income and expenditures of funds, and the method of making regular audits thereof.

c. To submit an annual report to the Board at the October meeting of all University income and expenditures for the previous fiscal year.
Section 3.6 COMMITTEE ON TRUSTS AND GIFTS. The Committee on Trusts and Gifts shall consist of a minimum of three and a maximum of five members exclusive of ex officio members. The Chairman of the committee may invite any or all of the presidents to attend meetings of the committee. Such committee shall:

a. Encourage and seek the support of university and college activities through gifts, bequests and devises by individuals, business corporations, foundations and others.

b. Make recommendations concerning the acceptation of money, securities or other property for permanent endowment funds, or for gifts for restricted or unrestricted purposes.

c. Have custody of all trust and gifts received and see that they are administered in accordance with the terms of the deed of trust or gift.

d. Act for the Board in all matters of investment and reinvestment of trust and gift funds and other funds of the Board which may require temporary investment, and oversee the keeping of records of all investments, principal and income of funds, and authorize expenditures.

e. Designate banks for the deposit of current income and funds awaiting investment.

f. Appoint such agents and representatives as it may select to act for the committee in the actual care of property coming under the jurisdiction of the committee, and shall see that such agents are properly bonded.

g. Make recommendations to the Board for appointment of a custodian of securities and valuable papers, an investment counselor, and such other personnel as shall be necessary to assist the chairman of the committee in the administration of the funds, dealings with the investment counselor and the custodian of securities, the keeping of all records and the preparation of all reports required by the Board or the chairman of the committee, including an annual report to be submitted to the Board at the October meeting.

Section 3.7 COMMITTEE ON THE ACADEMIC PROGRAM. The Committee on the Academic Program shall consist of a minimum of three and a maximum of five members exclusive of ex officio members. It shall be the duty of such committee, subject to the approval of the Board:

a. To consider and assume the responsibility for continuous consideration of academic policies fundamental to the development of an integrated system of public higher education for the City of New York and the role of each college in the coordinated program.

b. To consider all matters relating to curricula of the various colleges.

Section 3.8 COMMITTEE ON LAW. The Committee on Law shall consist of a minimum of three and a maximum of five members exclusive of the ex officio members. The powers and duties of the committee shall be as follows:

a. To consider and advise the Board on all proposed legislation affecting the powers, duties and functions of the Board, the City University and of any subdivision thereof, and such other matters referred to it by the Board.
b. After consulting with the Board, or with its Executive Committee, to act as the spokesman of the Board in connection with all legislation that may be pending in the Legislature or before the Governor, unless otherwise directed or ordered by the Board or its Executive Committee.

c. To require any employee of the Board to give notice to the committee before such employee proposes or participates in proposing legislation relating to the duties and functions of the Board or of the University or any subdivision thereof.

d. To pass upon all matters relating to the bylaws of the Board, and every proposed provision to be incorporated in the bylaws. All amendments thereto shall be referred to such committee which shall report its recommendations to the Board.

Section 3.9 COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT. The Committee on Campus Planning and Development shall consist of a minimum of three and a maximum of five members, exclusive of ex officio members. It shall be the duty and responsibility of the committee to consider and advise the Board with respect to the Master Plan for capital facilities and the financing thereof, the capital budget of the University, the selection of sites, the selection of architects and campus planners and all other matters relating to grounds, buildings and physical facilities of the University or any unit thereof, and the utilization and distribution of computer facilities.

Section 3.10 JOINT COMMITTEE ON COMMUNITY COLLEGES. There shall be a Joint Committee on Community Colleges consisting of the chairman of each of the community college committees and one Board member who is not a community college committee chairman, to be appointed by the Chairman of the Board.

The Joint Committee shall, without impairing the authority of the respective community college committees, carry out mandates which the various community college committees, the Chairman of the Board or the Board itself may refer to it.

Section 3.11 SPECIAL COMMITTEES. Special committees may be authorized by the Board, the Executive Committee or the Chairman of the Board.

Section 3.12 QUORUM OF A COMMITTEE. A majority of the members of a committee, exclusive of ex officio members, shall constitute a quorum for the transaction of business, but ex officio members may be counted if necessary to constitute a quorum.
ARTICLE IV - THE ADMINISTRATIVE COUNCIL

Section 4.1 THE ADMINISTRATIVE COUNCIL. There shall be an Administrative Council composed of the Chancellor, as its permanent chairman, the presidents of the several colleges, the president of the University Graduate Division, and the president of the Mount Sinai School of Medicine. The chairman of the University Faculty Senate shall sit as a non-voting member of the Administrative Council.

Section 4.2 FUNCTIONS OF THE ADMINISTRATIVE COUNCIL. To insure unified and cooperative leadership in higher education in the City of New York, it shall be the function of the Council, subject to the approval of the Board:

a. To formulate, and revise periodically, a coordinated and reasonably complete Master Plan for a system of higher education for the City of New York and to indicate for each constituent institution its specific functions in this city-wide plan of higher education.

b. To present to the Board recommendations of scope, procedures and policies that affect more than one of the constituent colleges.

c. To recommend to the Board plans for the development of total physical properties which will further the general educational program.

d. To advise the Chancellor concerning the operating and capital budgets of the entire college system.

The president of each collegiate unit is specifically charged with the administration of his own institution and in this capacity he is responsible directly to the Board.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 3 through 27)

NO. 3. COLLEGE STABILIZATION ACCOUNT PROJECT - THE CITY COLLEGE: In accordance with the procedure for utilization of College Stabilization Account Funds, approved by the Board on April 27, 1967, Calendar No. 15, the following application approved by the College President, the Chancellor and the Chairman of the Committee on Budget and Finance, is presented to the Board:

RESOLVED, That a College Stabilization Account Project Authorization, in the amount of $225,000 to provide funds for the conversion of space for office and administrative space for the Departments of Computer Science and Civil Engineering, be approved, subject to financial ability.

EXPLANATION:
1. Nature of Project: This project will convert space in Steinman Hall to office and administrative space for the Departments of Computer Science and Civil Engineering.

2. Project Justification: The conversion will provide space for a new Department of Computer Science within the School of Engineering and also restore some space to the Civil Engineering Department to help it cope with a greatly increased staff and to offset the loss of space to the Computation Center. Funds for this project are not available from City budgeting sources.

NO. 4. EXTENSION OF MASTER PLANNER CONTRACTS: RESOLVED, That the Board approve the extension of contracts for the services of the indicated Architect/Planner firms at the increases in the total estimated fees noted as follows:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>ARCHITECT/PLANNER</th>
<th>CONTRACT PERIOD</th>
<th>ESTIMATED COST</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Starting Date</td>
<td>Estimated Completion*</td>
<td>Existing Contract</td>
</tr>
<tr>
<td>Brooklyn</td>
<td>Evans and Delehanty</td>
<td>9/28/67</td>
<td>6/30/70</td>
<td>$125,000</td>
</tr>
<tr>
<td>City</td>
<td>John Carl Warnecke</td>
<td>11/21/67</td>
<td>6/30/70</td>
<td>130,000</td>
</tr>
<tr>
<td>Lehman</td>
<td>Todd-Pokorny</td>
<td>11/12/67</td>
<td>6/30/70</td>
<td>125,000</td>
</tr>
<tr>
<td>Hunter</td>
<td>deYoung &amp; Moskowitz</td>
<td>10/11/67</td>
<td>6/30/70</td>
<td>100,000</td>
</tr>
</tbody>
</table>

* Date includes an approximate one year extension past the date of completion of Master Plan Brochure and Report for continued consultation.
** Increase includes amount estimated to complete the Master Plan Brochure and Report plus a nominal amount of $35,000 for continued consultation if and as required for each college for a one year period thereafter.

and be it further

RESOLVED, That the City University Construction Fund be requested to take appropriate action to authorize the Dormitory Authority of the State of New York to extend the aforesaid contract; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further
RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

Amendment of Schedule A attached to the next Supplemental Note Agreement to increase by the amount of $284,500 the amount listed for "estimated planning and designing costs for the Note Project necessary to develop the Note Project and determine the facilities to be made Note Facilities, which costs are not allocable to any specific Note Facility."

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement.

EXPLANATION: The indicated Architect/Planners were each employed under a service contract that provided for payment of fee based on an actual time cost multiplied by a factor of 2.5. Each contract included a nominal total estimated cost of $100,000 for a contract period of one year.

On November 25, 1968, Calendar No. 14, the Board increased the first three of the four listed contracts by amounts of $25,000, $30,000 and $25,000 respectively and also similarly indicated extended estimated completion dates for the Master Plan Brochures and Reports to 12/28/68, 2/21/69 and 1/15/69.

The dates indicated were obviously too optimistic in view of the actual processes required to complete the planning studies. A reassessment of the current condition of the contracts, each of which is near completion, has indicated the need for additional time and funds to complete the brochures and reports.

The continued involvement of the architect/planner after completion of his initial report is necessary and desirable for such functions as liaison with the campus educational programming consultant and with the various project architects, who may be employed, for interpretation and updating of the initial plans, and for miscellaneous other services as and when required. Although the degree of continued participation will obviously vary from campus to campus, it is recommended that each contract be extended for an additional one year period with a further nominal $35,000 fee increase.

NO. 5. QUEENS COLLEGE DINING HALL ADDITION: RESOLVED, That the Board of Higher Education approve final plans, specifications and final estimate of cost of construction of $1,573,900, escalated to July 1969, for the construction of the Queens College Dining Hall Addition, as submitted by Morris Ketchum Jr. and Associates, Architects, in compliance with the terms of their agreement with the Dormitory Authority for the preparation of complete contract documents; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested (1) to approve the aforesaid final plans, specifications and construction cost estimate of $1,573,900 and to authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facilities; and (2) to authorize the Dormitory Authority of the State of New York to enter into an agreement for the supervision of construction of the subject facility; and be it further
RESOLVED, That the most recent Supplemental Note Agreement be amended to read as follows:

Note Facility: C15.01
Description: An addition to the existing dining hall for Queens College of the City University.
Location: Extension of existing dining hall in northeast quadrant of Queens College Campus adjacent to Colden Center, Borough of Queens, New York.
Estimated Occupancy Date: December 1970.
Estimated Cost: $2,044,900.

EXPLANATION: On September 30, 1968, Calendar No; 41, the Board of Higher Education approved preliminary plans, outline specifications and preliminary estimate of cost of construction of $1,289,300 for the Queens College Dining Hall Addition. That resolution mentioned that two major matters remained outstanding at that time relating to foundations and electrical service. The borings had not as yet been taken and the preliminary design provided for a foundation design similar to that utilized for adjoining structures. The main electrical service had not been resolved at that time and it was suggested that if the Utility Company did not accede to our request for service in the manner assumed in the preliminary plans there might be additional project costs involved depending of course on the exact method required to bring electrical service into the building.

These matters, as well as all the other items requiring solution during development of final working drawings, have been resolved. The difference in cost of construction as indicated in the preliminary estimate and the new final estimate may be analyzed in the following manner:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Approved Preliminary Estimate of Cost</td>
<td>$1,289,300.</td>
</tr>
<tr>
<td>Escalation from September 1968 to July 1969 (10 months @ 1%/month)</td>
<td>128,900.</td>
</tr>
<tr>
<td>Additional Electrical Service</td>
<td>50,000.</td>
</tr>
<tr>
<td>Increase in foundation costs attributable to results of borings</td>
<td>10,800.</td>
</tr>
<tr>
<td>Added construction costs due to final check of field conditions to be at variance with assumed conditions and requiring more complex construction work</td>
<td>35,000.</td>
</tr>
<tr>
<td>Total</td>
<td>$1,514,900.</td>
</tr>
</tbody>
</table>

The final cost estimate of $1,573,900 is some $59,000 in excess of the total indicated above. The architect attributes this difference in cost to three minor scope changes which he did not anticipate. They are:

1. kitchen equipment estimated to cost about $15,000 which he did not allow for in his preliminary layout;
2. a gas tank on the site of the new building which he did not allow for and which must be relocated at a cost of about $12,000;
3. an additional cost of about $32,000 for relocating the cooling tower on the roof of the building instead of within the building at the request of the University to avoid a possible maintenance problem and the discharge of condensate onto the Campus at grade level. The University staff does not agree with the architect's estimate of additional cost for the cooling tower relocation, believing it to be no more than $5,000 - $10,000.

In order to offset this $59,000 excess cost the architect has been directed to prepare the necessary contract documents to enable the contractors to submit deductive informative prices for

1. removal of an extensive clerestory structure on the roof of the building and
2. simplification of the connecting work at the College Memorial Center and the south entrance plaza. It is estimated by the architect that these modifications will result in savings somewhat in excess of $50,000. Preparation of said documents will not delay bidding.
It should be noted that the gross square footage of the facility is 51,595 square feet. The cost of the alteration work and the special additional electrical service work is $253,900. The cost of new building work as of July 1969 is therefore estimated to be $1,573,900 - $253,900 or $1,320,000. The cost per gross square foot is therefore $1,320,000 / 51,595 = $25.60/Sq.Ft.

This cost is considered reasonable for this type facility.

The final plans and specifications have been examined by representatives of the College, the Office of Campus Planning and Development and the Dormitory Authority and are considered to be complete and in conformity with the preliminary plans, as amended. The facilities are urgently needed and the plans meet our established requirements and therefore approval is recommended. The estimated project cost for inclusion in the Supplemental Note Agreement is based on the following estimates:

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of Construction (7/69)</td>
<td>$1,573,900</td>
</tr>
<tr>
<td>Contingency and Bid Allowance (10%)</td>
<td>157,000</td>
</tr>
<tr>
<td>Estimated Fees for Design and Supervision of</td>
<td></td>
</tr>
<tr>
<td>Construction and Miscellaneous Project Costs</td>
<td></td>
</tr>
<tr>
<td>such as borings, surveys, printing, etc. (10%)</td>
<td>157,000</td>
</tr>
<tr>
<td>Equipment (10%) Estimated</td>
<td>157,000</td>
</tr>
</tbody>
</table>

**Total Estimated Project Cost**

$2,044,900.

**NO. 6. MASTER PLAN FOR HERBERT H. LEHMAN COLLEGE:** RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the Lehman College Campus dated March 1969 as prepared by David F. M. Todd and Jan Hird Pokorny, Architects and Planners, in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed facilities under Item 5, Lehman College, and in place thereof include the facilities indicated in the aforesaid March 1969 Lehman College Master Plan Report:

| RENOVATION OF                                         | ACTUAL OR |
|                                                      | ESTIMATED |
| EXISTING BUILDINGS                                    | ESTIMATED |
|                                                       | COST*     |
| GILLET HALL                                          | 95,277    | $1,203,900 |
| DAVIS HALL                                           | 97,746    | 1,816,100  |
| STUDENT HALL                                         | 98,428    | 1,399,100  |
| COLLEGE UNION (Old Gym)                              | 92,500    | 1,682,500  |
| SHUSTER HALL                                         | 96,072    | 1,149,900  |
| ART DEPARTMENT (Old Library)                         | 47,092    | 812,200    |

**Sub-Total, Renovations**

$8,063,700.

**NEW BUILDING CONSTRUCTION**

| CAFETERIA ADDITION (Student Hall)                    | 21,800    | 1,016,900  |
| BOOKSTORE (College Union)                            | 20,000    | 651,200    |
| GYMNASIUM                                            | 162,200   | 5,986,900  |
| MUSIC & AUDITORIUM                                   | 107,736   | 4,361,100  |
| LIBRARY                                              | 125,000   | 4,772,700  |
| SPEECH & THEATRE                                     | 81,100    | 3,059,700  |
| ACADEMIC & SCIENCE                                   | 183,000   | 6,802,900  |
| CENTRAL PLANT                                        | 3,000     | 964,400    |

**Sub-Total, New Building Construction**

$27,615,800.
### Table 11-2: Site Work Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual or Estimated Gross Area (SQ. FT.)</th>
<th>Estimated Construction Cost*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entry Drive, Entrance Plaza Oval</td>
<td>$704,300</td>
<td></td>
</tr>
<tr>
<td>Tunnels &amp; Locker Areas</td>
<td>1,164,700</td>
<td></td>
</tr>
<tr>
<td>Roads, Paths, Parking, Shuster Entrance</td>
<td>247,000</td>
<td></td>
</tr>
<tr>
<td>Athletic Fields</td>
<td>475,000</td>
<td></td>
</tr>
<tr>
<td>Utilities Distribution (Heating, Cooling Electric) and Site Lighting</td>
<td>944,000</td>
<td></td>
</tr>
<tr>
<td>Site Lighting, Street Furniture and Miscellaneous</td>
<td>150,000</td>
<td></td>
</tr>
</tbody>
</table>

Sub-Total, Site Work                                            $3,685,000.  

**Total Budget**                                                  $39,364,500.

---

*Estimated construction cost estimates based on market conditions as of January 1969, with no allowances included for escalation.

**EXPLANATION:** The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1. Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked on implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying.

"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the Vice-Chancellor for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University's total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and bases of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3. Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in planning have been added.

"The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-2 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for Lehman College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.
The Master Plan for Lehman College anticipates a growth of student population from its present 5,599 full-time equivalent day enrollment to 9,045 in 1975. The present campus was designed for 3,500 students and now serves 5,500. The Plan proposes 704,636 gross square feet of new construction plus substantial renovation in the 544,163 gross square feet in existing buildings (527,065 square feet after renovations). Carman Hall, now under construction, will add 218,709 gross square feet to the above, providing a total development of 1,450,410 gross square feet.

The Plan provides relief of overcrowding and the upgrading of facilities to meet rapidly changing research techniques and teaching methods. It also recognizes the need for adequate parking, for the designation of future faculty and student housing sites, and for creating a campus which will welcome its sister institutions and the public while still being self-contained. Of most pressing importance are those facilities which are essential to a healthy educational institution today - those which will provide a wholeness to the life of students and faculty alike. Those goals focus on the interrelationship of the academic and social life on campus: Physical Education/Recreation; Library/Lounges; Dining Facilities/Student Activities; Theater Workshop/Auditorium; Fine Arts/Gallery.

The solution builds on the positive values of the existing campus. The quality of its open spaces is preserved where most appropriate, such as the North Lawn, and improved where potentials are not realized, such as the mid-campus Oval with its unusable, anachronistic formal gateway. The stiff symmetry of the original 1925 Master Plan gives way to a new campus center, more appropriate symbolically and functionally to the needs of the years ahead. Through radical shaping of the land, new spaces are inherited and new uses encouraged. Through reassignment of building uses, a new heart of campus social life is developed, with the north campus reserved for physical education and the southern areas for academic facilities.

New land acquisition is not proposed. The Plan does hinge, however, on the closing of one lightly travelled boundary street. This not only provides necessary area for expansion but becomes the key to linking Lehman College with the Bronx Community College. It provides both institutions with access to a joint use auditorium, and creates the public gateway from both rapid transit and surface transportation systems.

Architectural planning is scheduled to begin in June 1969, with construction to be completed by the end of 1975. The cost of construction, calculated as of January 1969, is estimated at $39,364,500.

The recommended plan provides an appropriate initial step prior to the detailed planning of individual physical facilities for the Lehman Campus and the Board's acceptance, in principle, of this overall plan is recommended in order that specific steps toward its implementation may proceed.
One of the things we were very nervous about this year, in spite of the fact of the delay in admitting the freshman class, was that we were working for about 9810 places in the senior colleges. We seem to have about 9825 as of our best estimate. City and Baruch and Lehman seem to be running a little off. I don't think it is anything to worry about. The community colleges are running several hundred over our estimate. They have grown tremendously in the last few years in the number of first choice students and the number of people who have accepted them. Our admissions crisis doesn't appear to have had any major impact on the freshman class. As a matter of fact, I'm rather surprised at the whole thing because I expected otherwise.

I'll ask Ted Hollander to talk about the budget.

I hoped to have the Federal Aid report for you this month. We have come up from 4 million to 6 million dollars in our student aid, with the major increase of 1.12 million dollars in the Educational Opportunity grants. There has been a big increase largely due to better preparation of applications for federal funds.

At the request of the Chancellor, Vice-Chancellor Hollander presented the following report:

When we last spoke, the Mayor had proposed an executive budget of $222,000,000 for the University. Since that time he announced that he had found some additional funds of which $15 million was for the University. I visited the Budget Office to get the details and was a little disappointed. The Budget Office had given us $7 million of this amount on previous occasions. These represent capital funds which the city had hoped to get from the state and the city was now funding. Of the remaining monies, $2.1/2 million represents funds appropriated by the State Legislature for the support of the SEEK Program, and one million dollars was put in to improve the research services of the New York Public Library and to help them extend services to us. This will be used to make research library facilities available to our faculties. It will be spent by the New York Public Library, but they will consult with us. Five million dollars was budgeted to permit us to put our freshman class on a full program, but the Budget Office asked us to underspend this amount by $2 million if we could.

This brought our budget up to $231 million. The city will permit us to do something which may be helpful in the future. It will budget an additional $5 million which we will not be permitted to spend. This would give us a chance next year to try and get those funds back. They also agreed that if we increased our fees, they would permit us to spend this amount on high priority programs as we saw fit.

We made great progress in two areas. The Budget Office has finally agreed to give us some flexibility in the management of our budget in creating new lines out of existing money and in the transfer of funds. It is a victory if indeed they let us do it. They also agreed that the City University should undertake the approval of new faculty, and I hope that sets a precedent.

They said that if there is a fiscal crisis sometime during the fiscal year, they have the right to ask us to underspend our budget if that should be necessary. So we have a little more money, I hope a great deal more flexibility, and I'm afraid a great many problems in managing an austerity budget.

No. 8. Operating Budget Modifications: The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor, was noted.

No. 9. Tuition Waiver for Cooperating Teachers: Resolved, That the tuition waiver plan for cooperating teachers approved by the Board on February 27, 1967, Calendar No. 16, for a period terminating at the close of the spring semester 1970 be extended for an indefinite period under conditions acceptable to the senior colleges offering teacher education programs, but subject to review by the Committee on Coordination of Teacher Education at least once every three years; and be it further
RESOLVED, That the use of tuition waiver certificates by cooperating teachers be limited to a period of three successive terms (including summer sessions) beginning with the second term following the term in which they were issued.

EXPLANATION: In accordance with the provisions of the Board resolution cited above, the Committee on Coordination of Teacher Education has reviewed the operation waiver plan (3/3/69, Item 13) and recommends that the plan be extended under the conditions specified in the present resolution.

Cooperating teachers render valuable service to the University by their assistance in the training of student teachers. The University now compensates this service by offering the tuition waiver when requested by cooperating teachers in accordance with previous action by the Board.

Such a program serves this purpose in the most economical way by providing a single course not exceeding credits implying a maximum cost of $75 for each certificate issued. The following brief table shows use of certificates for a three semester period:

<table>
<thead>
<tr>
<th></th>
<th>Student Teachers</th>
<th>Cooperating Teachers</th>
<th>Eligible Cooperating Teachers</th>
<th>Certificates Actually Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 1967</td>
<td>2214</td>
<td>3854</td>
<td>1595</td>
<td>335</td>
</tr>
<tr>
<td>Fall 1967</td>
<td>1920</td>
<td>3606</td>
<td>1394</td>
<td>379</td>
</tr>
<tr>
<td>Spring 1968</td>
<td>2584</td>
<td>4539</td>
<td>1721</td>
<td>*</td>
</tr>
</tbody>
</table>

*Utilization figure not available for Spring 1968 since the certificates are valid through Summer 1969.

Eligible cooperating teachers are defined as those who undertake the major responsibility for the supervision of one or more student teachers in the public schools.

NO. 10. APPOINTMENT - DIVISION OF TEACHER EDUCATION: RESOLVED, That Myron Lieberman be appointed Professor of Education in the Division of Teacher Education for the period 9/1/69-8/31/70, at the annual salary rate of $22,250, subject to financial ability.

NO. 11. FEDERAL FAIR LABOR STANDARDS ACT: RESOLVED, That the Intercollegiate Personnel Committee be authorized to proceed to develop university-wide policies and practices to insure adherence to the Federal Fair Labor Standards Act for members of the non-instructional staff; and be it further

RESOLVED, That in developing these procedures, the Committee is authorized to institute time clocks for employees covered by the overtime provisions of the Act.

EXPLANATION: Memorandum, dated May 2, 1969, from Miss Marilyn Magner, Personnel Coordinator, to the Administrative Council, which served as a staff paper for the above resolution, is on file with these minutes in the Office of the Secretary of the Board.

THE CITY COLLEGE
(Calendar Nos. 12 and 13)

NO. 12. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Albert Dandridge be appointed Higher Education Assistant in the Department of Student Personnel Services for the periods 6/9/69-6/30/69 and 7/1/69-6/30/70, at the salary rate of $12,250 per annum, subject to financial ability; and that the bylaws of the Board, Section 15.33 be waived to effectuate this appointment.

EXPLANATION: Mr. Dandridge is being appointed as a Higher Education Assistant to serve as Director of Security. His twenty-three years of experience as a member of the New York City Police Department more than amply qualifies him for this position. It is, therefore, requested that the requirement of the baccalaureate degree be waived.
NO. 13. SPECIAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That John A. Davis, Professor in the Department of Political Science, be granted a special leave of absence for the period 9/1/69-8/31/70, without pay but with increment and recommendation for retirement credit; and that the bylaws of the Board be waived to effectuate this leave.

EXPLANATION: In view of the fact that Professor Davis served for the period 2/1/69-7/31/69 following sabbatical leave (9/1/68-1/31/69), it is requested that a waiver of the bylaws be approved and that the additional one-half year of service following the sabbatical leave be postponed to 9/1/70-1/31/71.

Professor Davis has been granted a fellowship at the Center for Advanced Study in the Behavioral Sciences at Palo Alto, California. He hopes to complete a monograph on civil rights in the United States which will be an interpretation of the history of civil rights in the United States, an analysis of the present status and a proposal. He started the work while on sabbatical.

HUNTER COLLEGE
(Calendar Nos. 14 through 16)

NO. 14. SABBATICAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That William Tarrasch, Assistant Professor in the Department of Music, be granted a sabbatical leave of absence for restoration of health for the period 9/1/69-8/31/70, with half pay; and that the bylaws of the Board be waived to effectuate this leave.

EXPLANATION: Professor Tarrasch is over 65 years of age. The bylaws state that an applicant for a sabbatical leave must be under the age of 65; therefore, a waiver is requested to grant this leave. Professor Tarrasch has indicated his intention to return and serve a full year after completion of the leave.

NO. 15. APPOINTMENT OF PROFESSOR AND DESIGNATION AS LIBRARIAN: RESOLVED, That David O. Lane be appointed Professor of Library and designated Librarian of Hunter College for the period 7/14/69-8/31/70 at the salary rate of $20,000 per annum, subject to financial ability; and that the bylaws of the Board be waived to effectuate this appointment as Mr. Lane does not possess the Ph.D. degree.

NO. 16. SPECIAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That Mary B. Finocchiaro, Professor in the Department of Curriculum and Teaching, be granted a special leave of absence, without pay but with recommendation for retirement credit, for the period 9/1/69-8/31/70, for public service in order to accept a second year extension of a Fulbright Fellowship in Italy; and that the bylaws of the Board be waived to effectuate this leave.

EXPLANATION: Professor Finocchiaro has been granted a sabbatical leave at half pay for the 1968-69 academic year. Waiver of the bylaw requirement that a faculty member return to service immediately upon expiration of the sabbatical is requested. Professor Finocchiaro has been asked to continue the work which she has undertaken in Italy and finds it desirable for professional reasons and essential for urgent personal reasons that she spend the year requested in Italy. Professor Finocchiaro expects to return to regular service at Hunter College in September 1970.

BROOKLYN COLLEGE
(Calendar No. 17)

NO. 17. LEAVES OF ABSENCE WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Art. XVI, Sec. 16.1b of the bylaws of the Board be waived in connection with the sabbatical leave of absence granted to Paul Brownstone, Assistant Professor in Speech & Theater (S.G.S.), for the academic year 1968-69, who will not be able to return to service at Brooklyn College at the termination of his leave.
MINUTES OF PROCEEDINGS, MAY 26, 1969

EXPLANATION: Dr. Brownstone, in a letter dated April 2, 1969, has been offered an appointment as Professor and Chairman of the Department of Speech-Theater for the year beginning September 1, 1969 by the Brooklyn Center of Long Island University. Dr. Brownstone is very anxious to accept this appointment and wishes to be relieved of his promise to return to duty at Brooklyn College in September.

(b) RESOLVED, That Art. XVI, Sec. 16.1b of the bylaws of the Board be waived in connection with the sabbatical leave of absence for restoration of health for the current academic year granted to Thomas Harrington, Assistant Professor in the Department of Health & Physical Education (Men), whose health will not permit him to return to duty at the College at the termination of his leave in September 1969.

EXPLANATION: Professor Harrington's physician has stated explicitly in writing that Professor Harrington's medical condition is such that he should not return to Brooklyn College for teaching and college responsibilities of any kind. It is Professor Harrington's intention to apply for retirement as of September 1, 1969.

(c) RESOLVED, That Art. XVI, Sec. 16.1a of the bylaws of the Board be waived in order to grant sabbatical leaves of absence with half pay for the academic year beginning 9/1/69 and ending 8/31/70, to the following Brooklyn College instructional staff members who have not completed the necessary six years of service since their last sabbatical leaves:

<table>
<thead>
<tr>
<th>Department and Name</th>
<th>Rank</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temple, Ruth Z.</td>
<td>Professor</td>
<td>To complete a book on the New Novel</td>
</tr>
<tr>
<td>Sociology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fava, Sylvia F.</td>
<td>Assoc. Prof.</td>
<td>Research &amp; writing on New Towns and revision of textbook, Urban Society</td>
</tr>
</tbody>
</table>

NOTE: Professor Fava has actually completed six years of service since her last sabbatical leave. However, she is bound by the terms of the last sabbatical leave granted to her for the academic year 1962-63 with a waiver of the same bylaw provision (after only five years of creditable service), to serve seven years before being eligible for another sabbatical leave.

These recommendations are being made with the understanding that each candidate will be required to serve at least seven years before applying for another sabbatical leave.

EXPLANATIONS: Professor Ruth Z. Temple
In her request for this sabbatical (one year before she is eligible for such leave), Professor Temple states as follows:

"I have for some time been collecting material for a book on the French Novel as a sequel to the experimental novels of Joyce, Woolf, D. H. Lawrence and Faulkner.... There is so far nothing of any consequence in English on the New Novel but this vacuum cannot in the nature of things last long and I should like to be the one to fill it. The first moderately successful book on the subject is more likely to get published than the second. (I know of one manuscript that is now circulating, though that is more nearly a textbook than mine will be.) To write my book I shall need a longish time in Paris to see novelists and critics (thus far I have seen only Nathalie Sarraute). Summer won't do because they aren't in Paris in the summer. It will also be necessary to use there periodical material not available here...."

Professor Sylvia F. Fava
Professor Fava in writing to amplify her request for a sabbatical leave beginning in September 1969, rather than next year when she would be eligible, states that she was prompted to do so for the following three reasons:

1. To complete a book on the New Novel.
2. To research and write on New Towns and revision of textbook, Urban Society.
3. To obtain periodical material not available in the U.S.
"First, it would permit much better arrangements for the administration of the interdepartmental program in urban studies of which I became chairman February 1969. Professor Charles Ascher, who headed the program until his retirement this February, has made himself available to handle the administration, counselling and teaching the capstone seminars (Urbanism 71, offered in the fall; Urbanism 41, offered in the spring). His availability in 1970-71 is uncertain because he has been traveling extensively for the International Union of Local Governments, and no other person apart from myself is prepared for the chairmanship or is available in the future years....

"Second....to revise the text Urban Society, (co-authored with Noel P. Gist) the 5th edition of which appeared in 1964. The publisher, Thomas Y. Crowell, has been pressing us for well over a year to give a date for delivery of a revised manuscript, since recent developments both in United States cities and in international urban development have moved rapidly and outdated some of our data and emphases. This book is now in its 8th printing and is the most widely used undergraduate text in the field, accounting for about 70 percent of the distribution. The task of revision constitutes, therefore, a significant service to undergraduate education in this field....

"Third....to devote myself to a renewal of my scholarly work. My proposed project on New Towns...is a study of some urgency since the foreign contacts and experiences I have built up will become less relevant as more time passes. The New Towns movement is gaining momentum in the United States as a major period of urban expansion begins. The relevance of my findings to professional recommendations and governmental decisions will be greatest if I am able to conduct my study and publish the material promptly."

HERBERT H. LEHMAN COLLEGE
(Calendar Nos. 18 through 20)

NO. 18. APPOINTMENT OF PROFESSOR: RESOLVED, That Claire M. Fagin be appointed Professor in the Office of the Dean of the Faculties for the period 9/1/69-8/31/70 at the salary rate of $20,000 per annum, subject to financial ability.

NOTE: Dr. Fagin is being assigned to the Office of the Dean of the Faculties for further reassignment to the Department of Nursing Education.

NO. 19. AFFILIATION WITH ASSOCIATED YM-YWHA'S OF GREATER NEW YORK: RESOLVED, That the Board of Higher Education enter into an agreement on behalf of the Herbert H. Lehman College of The City University of New York with the Associated YM & YWHA's of Greater New York, Inc., with respect to certain phases and operations of the East Tremont Child Care Center of the East Bronx YM-YWHA and the Early Childhood Programs at the Mosholu-Montefiore Community Center pursuant to which the college will conduct demonstration and research programs in early childhood education in affiliation with the Associated YM-YWHA's and will contribute annually 1.96% of the net operating costs of the East Tremont Child Care Center or a maximum of $2000 whichever is less. The agreement to be approved by the General Counsel and executed by the Secretary.

EXPLANATION: Both Centers can be used for student teaching, educational demonstrations, and student-community participation. In addition, these Centers could be used for experimentation and innovation when grants are forthcoming. Space in the Center can be used for undergraduate and graduate education classes. The student training programs will be supervised by Herbert H. Lehman College faculty members.

NO. 20. Item withdrawn.
THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 21 and 22)

NO. 21. DESIGNATION OF DEAN OF EVENING AND EXTENSION DIVISION: RESOLVED, That Angelo Dispensieri, Professor of Psychology, be designated Dean of the Evening and Extension Division of the Bernard M. Baruch College for the period August 1, 1969-June 30, 1970, with compensation at the rate of $4,000 per annum in addition to his academic annual salary of $23,500, subject to financial ability.

NO. 22. DISCONTINUANCE OF POSITIONS: RESOLVED, That effective 7/1/69, the following positions be discontinued:

Dean of Faculties
Associate Dean of Faculties
Assistant Dean of Faculties

EXPLANATION: The Baruch College is entitled to six dean positions. It is planned to restructure the Dean of Graduate Studies in addition to the other five deanships which are currently in existence:

Dean of the School of Business and Public Administration
Dean of Liberal Arts
Dean of Administration
Dean of Students
Dean of Evening and Extension Division

THE CITY UNIVERSITY
(Calendar Nos. 23 and 24)

NO. 23. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of May, 1969 be approved as amended by deleting the following:

The City College - Item C.2.1 - New Courses - Experimental Program (Department of Elementary Education and Department of Secondary Education).

NOTE: The complete report is on file with these minutes in the Office of the Secretary of the Board.

NO. 24. GENERAL DISCUSSION - POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:

(a) Upon motion duly made, seconded and carried, the following interpretive statement on the resolution adopted by the Board on May 5, 1969, presented by Mrs. Shoup, was adopted as amended:

"BE IT RESOLVED, That the Board approves in principle the establishment of Councils of Overseers for the several units under its jurisdiction, such Councils to include faculty, students, administration, alumni and members of the general public as recommended in the "Report of the Special Committee on the Organization of the Board of Higher Education" dated May 5, 1969, subject to the establishment of policies and procedures by which they shall function as a result of extensive consultation to be held with the Administrative Council, University Senate, Alumni Associations, the Student Advisory Council and the general public."

With regard to interpretation of the Board of Higher Education resolution of May 5th:

1. The Councils of Overseers were approved by the Board resolution only in principle.

It was also made clear that the Board did not intend these Councils to be operative before the next academic year.
2. The University Commission on Governance was mandated to conduct a broad review of University policy and structure in its subject area and to submit a report and recommendations to the Board no later than October 1, 1969.

It was the intention of the Board that the Commission meet during the summer.

3. It follows, therefore, that the question of establishing Councils of Overseers should be regarded, in terms of both function and timing, as a matter coming within the purview of the Commission on Governance, and that the report on this subject should become a working paper for consideration by the Commission.

In short, the above procedure would be both expeditious as well as logical and it is supported by the language of the resolution on Councils of Overseers. Moreover, this interpretation of Board policy would allow for full discussion of all matters pertaining to University governance by all concerned groups while still leaving the Board free to act in the fall after it receives the Commission report.

(b) Professor Arleigh B. Williamson offered a word of appreciation and thanks to the Chancellor and his staff for their struggle in the current budget negotiations.

NO. 25. RESIDENCES FOR THE CHANCELLOR AND PRESIDENTS: RESOLVED, That the City University Construction Fund be requested to enter into a Supplemental Note Agreement to provide the financing for the acquisition of the residences for the Chancellor and the Presidents of Richmond, Queens, York and Brooklyn Colleges, which acquisitions it has already endorsed; and be it further

RESOLVED, That the City University Construction Fund be requested to take appropriate steps to authorize the Dormitory Authority of the State of New York to purchase as a residence for the President of Herbert H. Lehman College, the land and building at 681 West 231st Street, The Bronx; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the expenditure by the Dormitory Authority of up to $30,000 for the cost of renovation and rehabilitation of each of the aforesaid six residences and of up to $20,000 for the cost of furnishing of the public rooms in each of these residences; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:
Note Facility:

Description: Purchase, renovation and furnishing of residences for the Chancellor and the Presidents of the City University Senior Colleges

Locations: Various

Estimated Occupancy Dates: Various

Estimated Cost: $852,000 (Residences for the Chancellor and the Presidents of Richmond, Queens, York, Brooklyn and Lehman Colleges)

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as item L on page 24 of the 3rd Interim Revision (1967) of the 1964 Master Plan of The City University of New York as approved in the 1967 Progress Report on the Regents Statewide Plan (page 26) as approved by the Governor on January 16, 1967;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: On various dates the Board of Higher Education authorized the acquisition of residences for the Chancellor and for five senior college presidents and further authorized maximum expenditures for renovation and furnishing of public areas in these residences.

Although it has always been the intent that the costs of acquisition, renovation and furnishing would be funded by the Dormitory Authority upon authorization of the City University Construction Fund, technical problems have necessitated a delay in the expenditure of funds by the Dormitory Authority and so as not to delay the acquisitions, monies have been advanced in the first instance from College or Divisional Stabilization Funds or the Chancellor's Fund.

With the passage of recent legislation the indicated technical prohibition to the expenditure of Dormitory Authority funds has been removed and it is now appropriate and indeed the intent and purpose of this resolution to effect the reimbursement of the aforesaid first instance sources through acquisition of the renovated and furnished residences by the Dormitory Authority.
The dates of authorization and actual or estimated costs may be tabulated as follows:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>RESIDENCE</th>
<th>ACQUISITION AUTHORIZED</th>
<th>RENOVATION AND FURNISHING AUTHORIZED</th>
<th>MAXIMUM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>COST</td>
<td>DUE</td>
<td>CUCF</td>
</tr>
<tr>
<td>Chancellor</td>
<td>169 E. 79th St.</td>
<td>140,000</td>
<td>12/18/67</td>
<td></td>
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<tr>
<td></td>
<td>New York</td>
<td></td>
<td></td>
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<tr>
<td>Brooklyn</td>
<td>115 Westminster Rd.</td>
<td>80,000</td>
<td>12/18/67</td>
<td></td>
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<tr>
<td></td>
<td>Brooklyn, N.Y.</td>
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<td></td>
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<tr>
<td>Richmond</td>
<td>56 Howard Ave.</td>
<td>85,000</td>
<td>12/18/67</td>
<td></td>
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<tr>
<td></td>
<td>Staten Island, N.Y.</td>
<td></td>
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<tr>
<td>Queens</td>
<td>1008 South Road</td>
<td>80,000</td>
<td>3/25/68</td>
<td></td>
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<tr>
<td></td>
<td>Douglaston Manor, N.Y.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>York</td>
<td>265 Park Lane</td>
<td>72,000</td>
<td>5/14/68</td>
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<tr>
<td></td>
<td>Douglaston Manor, N.Y.</td>
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<td></td>
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<tr>
<td>Lehman</td>
<td>681 W. 231 St.</td>
<td>95,000</td>
<td>12/23/68</td>
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</tr>
<tr>
<td></td>
<td>Bronx, N.Y.</td>
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<tr>
<td>City</td>
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<tr>
<td>John Jay</td>
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<tr>
<td>Hunter</td>
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<tr>
<td>Baruch</td>
<td>*</td>
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</tbody>
</table>

***Total  $852,000

** No residence acquired
** Not yet authorized by CUCF
*** Total for six residences listed

NO. 26. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolution presented by Mr. Burkhardt, on behalf of the Committee on the Academic Program, was adopted:

RESOLVED, That the Institute of Health Sciences at Hunter College be approved; and be it further

RESOLVED, That the Bachelor of Science Degrees in Community Health Education, Medical Computer Science, Medical Records Administration, Nuclear Medicine Therapy, and Physical Therapy, to be given by the Hunter College Institute of Health Sciences, be approved, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That after one year of operation, the President of Hunter College shall report to the Board Committee on the Academic Program on progress made in maximizing the enrollment of community college transfer and career students in the Institute of Health Sciences.

EXPLANATION: The Institute of Health Sciences was established by the City University to help meet the critical manpower needs of New York City in the health fields. Graduates of the institute will receive B.S. degrees from Hunter College and will constitute an important pool of administrative, supervisory, and research personnel for this City's hospitals. At the same time, the Hunter College Institute will, through coordination of curricula and articulation with community college educational programs, provide an important step in the ultimate creation of an educational ladder for the health professions.
NO. 27. UNIVERSITY COMMISSIONS: The Chairman reported the receipt of a letter from Mr. Bertram Fields, Chairman of the City University Alumni Coordinating Council, requesting that the resolution setting up University Commissions on University Admissions and University Governance be amended to provide for four alumni representatives from the Alumni Coordinating Council instead of the two provided for.

The matter was discussed and it was the unanimous feeling of the Board that in order to avoid unduly expanding the membership of these commissions, it was advisable to adhere to the original provision.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

> N. MICHAEL CARFORA
Secretary of the Board