MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
JUNE 23, 1969
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:00 p.m.

There were present:
Porter R. Chandler, Chairman
David I. Ashe
Renato J. Azzari
Herbert Berman
George D. Brown
Norman E. Henkin
Minneola P. Ingersoll
Francis Keppel
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streater
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President Robert D. Cross
President George James
President Dumont F. Kenny
President Leonard Lief
President Joseph P. McMurray
President Donald H. Riddle
President Herbert Schueler
Actg. Pres. George A. Peck
President Robert C. Weaver
President Milton G. Bassin
President William M. Birenbaum
President Murray H. Block
President James A. Colston
President Jacob I. Hartstein
President Kurt R. Schmeller
Professor Robert Hirschfield
Mr. Jean-Louis d'Heilly
Vice-Chancellor Robert Birnbaum
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Seymour C. Hyman
Vice-Chancellor Bernard Mintz
Provost Mina Rees
Dean Benjamin Rosner
Dean Joseph Shenker

The absence of Mr. Burkhardt and Dr. Johnson was excused.

NO. A. WORKSHOP FOR COLLEGE AND UNIVERSITY TRUSTEES: The Chairman brought to the attention of the Board a workshop for college and university trustees on "The Campus and the City" presented by the Sterling Institute to be given in three sessions, July 11-13, July 25-27, and August 8-10, 1969, in Washington, D.C.

NO. B. RESIGNATION OF MR. HENRY E. SCHULTZ: Upon motion duly made, seconded and carried, the following resolution was unanimously adopted:

The Board of Higher Education has learned with great regret of the resignation of its valued member, Henry E. Schultz. First appointed to the Board by Mayor LaGuardia in 1942 and again by him in 1946, he was reappointed in 1953 and 1962 by subsequent mayors. His present term would have expired in 1971.

Mr. Schultz is an honored member of the New York City Bar, and a well-known expert on questions of libel and censorship. His great devotion is to fighting bigotry and discrimination. As National Chairman of the Anti-Defamation League of B'nai B'rith, he put this devotion to nationwide use.
He was a long-time resident of Queens, and served as the Chairman of its college administrative committee from 1944-1949, and as Chairman of the Board's Executive Committee from 1948 to 1952. Mr. Schultz was Chairman of the Board Committee on Administrative Reorganization (1950-1953) which first studied establishing the position of Chancellor. The list of other committees to which he made wise and time-consuming contributions as chairman or member is too long to be listed, but for years he carried a major share of the Board's work and responsibilities.

Henry Schultz's true contribution to the Board of Higher Education was not so much the work he accomplished, important as that was, but the personal qualities and example he set. Through discussions and meetings that were often controversial and difficult, he was kind, restrained and always respected other people's opinions and motives. While getting to the heart of a matter with wisdom and clarity, he never aroused bitterness or frustration, but was listened to with respect and affection. Those who know him will miss him deeply, and we all join in wishing him every happiness and all good things in the future, and in giving him our thanks for his contributions to the education of the young people of New York City.

THEREFORE, BE IT RESOLVED, That the Board of Higher Education, upon the resignation of its member, Henry E. Schultz, thanks him for his long years of distinguished service and names him a Member Emeritus of the Board of Higher Education.

At this point the Board went into Executive Session.

At this point the Board heard Mr. Biagio Mignone, a member of the Student Senate at The City College, who requested retention of the ROTC Program and its present status. (See Calendar No. 2, Item I(c).)

Mr. Jean-Louis d’Heilly, Chairman of the Student Advisory Council, was heard on the same subject.

NO. 1. COMMITTEE ASSIGNMENTS: The Chairman's report was noted that he has appointed Mr. David I. Ashe as Chairman of the Committee on Collective Bargaining and has added Rev. Robert Ross Johnson as an additional member of the Committee.

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions were adopted:

A. THE CITY COLLEGE

(a) RESOLVED, That the Bachelor of Science Degree for an Experimental Program in Teacher Education, to be given at The City College, be approved, effective September 1, 1969, subject to approval of the New York State Board of Regents.

EXPLANATION: The Experimental Program in Teacher Education seeks to restructure teaching education programs and revise the content of professional education courses so that these programs can more effectively serve the needs of students planning to teach in urban schools. In particular it hopes to expand the opportunities for Black and Puerto Rican youth to enter the teaching profession.

(b) RESOLVED, That the Master of Science Degree in Computer Science, to be given by The City College, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the President of City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.
EXPLANATION: The purpose of this curriculum is to prepare graduate students for professional careers in the field of computer sciences, as well as for a foundation for the doctoral degree.

The computer sciences is a new and rapidly evolving discipline. There is an urgent need for this curriculum in the metropolitan New York area because opportunities for this type of study are limited in the private colleges and are not now available in the City University. Since the initiation of the Bachelor of Science program in Computer Sciences, many inquiries have been received from qualified prospective students seeking to take graduate work in the City University.

B. GRADUATE CENTER

(a) RESOLVED, That the Master of Arts Degree in Germanic Languages and Literature, to be given at the University Graduate Center, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the provost of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: The Germanic literature programs at Queens and Hunter are limited, and will be discontinued when the University Graduate Center offers a program of its own. The planned centralization provides for a strengthening of the educational effort and the elimination of unnecessary duplication of courses.

C. UNIVERSITY GRADUATE DIVISION

(a) RESOLVED, That the Doctoral Degree in Anthropology, to be given by the University Graduate Division, be approved in principle, retroactive to 1966, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the provost of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: Along with the increase of Master's Programs in Anthropology at the senior colleges, the Committee on the Academic Program supports this Ph.D. Program in Anthropology to be offered at the University Graduate Division.

(b) RESOLVED, That the Doctoral Degree in Biochemistry, to be given by the University Graduate Division, be approved in principle, retroactive to 1966, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the provost of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: This program enables the student to develop a firm background drawing upon fundamental chemical theory in order to strengthen his research techniques as the basis for exploration into the problems of biology. The Committee on the Academic Program recognizes the need for this degree program.
(c) RESOLVED, That the Doctoral Degree in Educational Psychology, to be given by the University Graduate Division, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further.

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the provost of the University Graduate Division and the dean of Teacher Education; and be it further.

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: In approving the Ph.D. Program in Educational Psychology, the Committee on the Academic Program recognizes the necessary partnership between education and psychology for preparing students to enter professional positions in universities, research centers, and government training programs.

A major focus of the program will be on the special learning problems of pupils in the inner-city schools.

(d) RESOLVED, That the Doctoral Degree in Linguistics, to be given by the University Graduate Division, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further.

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the provost of the University Graduate Division; and be it further.

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: The Committee on the Academic Program approved the Ph.D. in Linguistics to meet the growing demand for Ph.D.'s in this field and for professional linguistics in government service, data processing and lexicography.

The program will also provide preparation in linguistics for students whose primary interests are in related areas such as Speech, English, Mathematics, Anthropology, Psychology, Philosophy and foreign languages.

(e) RESOLVED, That the Doctoral Program in Biomedical Sciences, to be given by the University Graduate Division School of Biological Sciences, be approved in principle, effective September 1, 1969, subject to approval by the New York State Board of Regents; and be it further.

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the provost of the University Graduate Division; and be it further.

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: The Ph.D. in Biomedical Sciences at Mt. Sinai Graduate School seeks to meet the 1968 Master Plan goal to "create a total biomedical and health sciences complex capable of preparing a significant number of physicians and related scientific and technical personnel able to meet the complex health problems of the next decade, and will through the interaction of scholars from participating units, contribute new knowledge."

D. LEHMAN COLLEGE

(a) RESOLVED, That the Bachelor of Science degree in Physics, to be given at Herbert H. Lehman College, be approved, effective September 1, 1969, subject to the approval of the New York State Board of Regents.

EXPLANATION: The Committee on the Academic Program approves this degree offering because the bachelor of science degree facilitates career or graduate entry.
RESOLVED, That the Master of Arts degree in History, to be given by Herbert H. Lehman College, be approved in principle, effective September 1, 1969, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the president of the college; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: The Committee on the Academic Program approves the Master of Arts in History, but urges Lehman College to make the requirements for entering into the program more flexible.

(c) RESOLVED, That the Master of Science degree for the Training of Teachers of Children with Learning Disabilities, to be given by Herbert H. Lehman College, be approved in principle, effective September 1, 1969, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the president of the college; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: The Committee on the Academic Program approved the Master of Science degree in Special Education as a continuing effort of the University to train New York City inner-city teachers. The program is the first of its kind at the City University and is staffed at Lehman College with highly qualified educators. Additionally, the expansion of doctoral programs in education and the establishment of the Center for Advanced Study of Education at the Graduate Center supports the need and priority of this program.

E. HUNTER COLLEGE

(a) RESOLVED, That the curriculum in English Language Arts leading to the degree of Bachelor of Arts, to be given at the Hunter College, be approved, effective September 1, 1969, subject to approval of the New York State Board of Regents.

EXPLANATION: This is an interdisciplinary major planned with prospective elementary school teachers in mind, but is within the framework of a liberal arts rather than a professional program. Few, if any, elementary teachers take English courses beyond their basic requirement, yet they spend about half their time teaching English and related skills. In addition, such courses as the "Structure of Modern English" and "Anthropological Linguistics" will give the elementary teachers insights into the variations in linguistic patterns which are a contributing factor in the creation of large numbers of educationally disadvantaged students in urban schools.

(b) RESOLVED, That the Bachelor of Arts degree for an Interdepartmental Major in East Asian Studies, to be given at the Hunter College, be approved, effective September 1, 1969, subject to approval of the New York State Board of Regents.

EXPLANATION: The Committee on the Academic Program believes there is a need for greater attention to this area of the world, both for the historical and contemporary significance. The interdisciplinary approach is deemed most suitable for the introduction of undergraduates to Asia and for the preparation for specialization in a discipline at the graduate level.

(c) RESOLVED, That the Experimental Honors Program, to be given at Hunter College, be approved, effective September 1, 1969, subject to the approval of the New York State Board of Regents.

EXPLANATION: The Committee on the Academic Program approves the Experimental Honors Program as a mode which permits students greater freedom and latitude in developing their academic programs and hopes similarly conceived programs will evolve in the university for most students.
(d) RESOLVED, That the curriculum in Urban Studies leading to the degree of Bachelor of Arts, to be given at Hunter College, be approved, effective September 1, 1969, subject to the approval of the New York State Board of Regents.

EXPLANATION: The 1968 Master Plan has defined Urban Studies as a priority area of the University for the coming years. The Committee on the Academic Program supports this Baccalaureate degree in Urban Studies as a step towards meeting the Master Plan goals. This program is an interdisciplinary certificate program.

(e) RESOLVED, That the Certificate Program in Economics and Business Education, to be given at Hunter College, be approved, effective September 1, 1969, subject to the approval of the New York State Board of Regents.

EXPLANATION: The Committee approves this certificate program as it substantively enhances the current Business Education curriculum at the college and does not compete with the program of other units in the university system. The program would be a major for matriculated students and a certificate program for non-matriculants. It would be restricted to students with extensive employment experience.

F. QUEENS COLLEGE

RESOLVED, That the Recommendations by the Faculty-Student Education Policies Committee of Queens College for (1) a Program of Special Studies, (2) a Scholars or Honors Program, and (3) a Program for Interdisciplinary Majors, be approved, effective September 1, 1969, subject to the approval of the New York State Board of Regents.

EXPLANATION: The Committee on the Academic Program encourages the efforts of constituent units to achieve greater flexibility and opportunity in curriculum design consonant with student need and demand.

G. UNIVERSITY RESOLUTION

RESOLVED, That the Board of Higher Education give authorization to each senior and community college of the City University to introduce on an experimental basis, as many as fifteen courses per semester, approved by the Curriculum Committee of the Faculty Council, and by the President, with the understanding that any such courses would not be offered for more than two semesters without the usual Board review, and with the further understanding that this resolution does not permit the establishment of new programs, departments or schools; and be it further

RESOLVED, That the resolutions for experimental courses previously submitted to the Committee on the Academic Program by Hunter, Lehman, and Brooklyn College be incorporated in the above resolution, with modifications if necessary; and be it further

RESOLVED, That all courses introduced under this experimental course resolution be sent for informational purposes only to all members of the Board of Higher Education along with the subsequent departmental evaluation of such courses.

EXPLANATION: The experimental course resolution allows the individual college president flexibility needed to respond to his students' needs and interests. The regular procedure established by the Board for the approval of new courses has been sufficiently able to handle the routine matters of curricular offerings at all of the units of the City University; however, in the tradition of the Board of Higher Education and the Master Plan, the experimental courses resolution expands the scope of faculty and college autonomy.

H. BROOKLYN COLLEGE

(a) RESOLVED, That the Bachelor of Arts Degree for an Interdisciplinary Major in Sub-Saharan African Area Studies, to be given at Brooklyn College, be approved, effective September 1, 1969, subject to approval of the New York State Board of Regents.

EXPLANATION: Area Studies programs are designated as high priority areas for concentration in developing new courses of study according to the 1968 Master Plan. This program fulfills that goal.
(b) RESOLVED, That the Master of Arts Degree in Anthropology, to be given at Brooklyn College, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the President of Brooklyn College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: At present, the Graduate Center is empowered to offer the Doctoral Degree in Anthropology, but not the Master of Arts. However, a student may wish to end his graduate studies with a Master of Arts Degree, or take a temporary leave of absence from his studies before completing his dissertation. This proposal will enable the student who has completed the requirements for the Master's Degree under the supervision of a member of the Brooklyn College staff to receive his degree from Brooklyn College.

1. CITY COLLEGE

(a) RESOLVED, That the four-year Bachelor of Science-Master of Arts Degree in Mathematics, to be given at The City College, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the President of The City College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: City College is one of two colleges within the City University authorized by the State Education Department and by the Board of Higher Education to grant the four-year Bachelor of Arts-Master of Arts Degree, effective June 24, 1968.

(b) RESOLVED, That the four-year Bachelor of Arts-Master of Arts Degree in English, to be given at The City College, be approved in principle, effective September 1, 1969, subject to approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a review in consultation with the President of The City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval.

EXPLANATION: City College is one of two colleges within the City University authorized by the State Education Department and the Board of Higher Education to grant the four-year Bachelor of Arts-Master of Arts Degree, effective June 24, 1968.

(c) RESOLVED, That effective September 30, 1969, credit no longer be granted toward the Bachelor of Arts or Bachelor of Science Degrees from the College of Liberal Arts and Science, except that anyone then enrolled in credit-bearing Military Science courses should be granted the privilege of having such credit already earned during his undergraduate studies count toward his degree; and be it further

RESOLVED, That effective February 1, 1969, new enrollees in Military Science courses in the College of Liberal Arts and Science will have the credit earned recorded on their transcripts but such credit will not be counted toward the degree.

EXPLANATION: The Faculty Council of the College of Liberal Arts and Science, at its meeting on November 21, 1968, voted to discontinue college credit for Military Science courses. In view thereof, The City College Committee of the Board of Higher Education made these recommendations to the Board's Committee on the Academic Program. (Mr. Brown asked to be recorded as voting "No.")
J. LEHMAN COLLEGE

RESOLVED, That there be established an Experimental Baccalaureate Curriculum at Lehman College, effective September 1, 1969.

EXPLANATION: This proposal is an experimental first step toward enhancing the quality of education at Lehman College. For a small, experimental group of students, this program will enable them to exercise their own intelligence, imagination, and initiative. The program will undergo constant review and evaluation during this experimental stage, adjusting as becomes necessary.

NO. 3. COMMITTEE ON LAW: (a) Bylaw Amendments for Adoption: RESOLVED, That the following bylaw amendments be approved: (See pages 161-178)

(b) RESOLVED, That the Board of Higher Education in compliance with Chapter 191 of the Laws of 1969 hereby adopt the following rules and regulations for the maintenance of public order on college campuses and other college property used for educational purposes:

RULES AND REGULATIONS FOR THE MAINTENANCE OF PUBLIC ORDER PURSUANT TO ARTICLE 129A OF THE EDUCATION LAW

The tradition of the university as a sanctuary of academic freedom and center of informed discussion is an honored one, to be guarded vigilantly. The basic significance of that sanctuary lies in the protection of intellectual freedoms: the rights of professors to teach, of scholars to engage in the advancement of knowledge, of students to learn and to express their views, free from external pressures or interference. These freedoms can flourish only in an atmosphere of mutual respect, civility and trust among teachers and students, only when members of the university community are willing to accept self-restraint and reciprocity as the condition upon which they share in its intellectual autonomy.

Academic freedom and the sanctuary of the university campus extend to all who share these aims and responsibilities. They cannot be invoked by those who would subordinate intellectual freedom to political ends, or who violate the norms of conduct established to protect that freedom. Against such offenders the university has the right, and indeed the obligation, to defend itself. We accordingly announce the following rules and regulations to be in effect at each of our colleges which are to be administered in accordance with the requirements of due process as provided in the Bylaws of the Board of Higher Education.

With respect to enforcement of these rules and regulations we note that the Bylaws of the Board of Higher Education provide that:

"THE PRESIDENT. The president, with respect to his educational unit, shall:

"a. Have the affirmative responsibility of conserving and enhancing the educational standards of the college and schools under his jurisdiction;

"b. Be the advisor and executive agent of the Board and of his respective College Committee and as such shall have the immediate supervision with full discretionary power in carrying into effect the bylaws, resolutions and policies of the Board, the lawful resolutions of any of its committees and the policies, programs and lawful resolutions of the several faculties;

"c. Exercise general superintendence over the concerns, officers, employees and students of his educational unit.* * *"

I. RULES

1. A member of the academic community shall not intentionally obstruct and/or forcibly prevent others from the exercise of their rights. Nor shall he interfere with the institution's educational processes or facilities, or the rights of those who wish to avail themselves of any of the institution's instructional, personal, administrative, recreational, and community services.
2. Individuals are liable for failure to comply with lawful directions issued by representatives of the University/college when they are acting in their official capacities. Members of the academic community are required to show their identification cards when requested to do so by an official of the college.

3. Unauthorized occupancy of University/college facilities or blocking access to or from such areas is prohibited. Permission from appropriate college authorities must be obtained for removal, relocation and use of University/college equipment and/or supplies.

4. Theft from or damage to University/college premises or property, or theft of or damage to property of any person on University/college premises is prohibited.

5. Each member of the academic community or an invited guest has the right to advocate his position without having to fear abuse, physical, verbal, or otherwise from others supporting conflicting points of view. Members of the academic community and other persons on the college grounds shall not use language or take actions reasonably likely to provoke or encourage physical violence by demonstrators, those demonstrated against, or spectators.

6. Action may be taken against any and all persons who have no legitimate reason for their presence on any campus within the University/college, or whose presence on any such campus obstructs and/or forcibly prevents others from the exercise of their rights or interferes with the institution's educational processes or facilities, or the rights of those who wish to avail themselves of any of the institution's instructional, personal, administrative, recreational, and community services.

7. Disorderly or indecent conduct on University/college-owned or -controlled property is prohibited.

8. No individual shall have in his possession a rifle, shotgun or firearm or knowingly have in his possession any other dangerous instrument or material that can be used to inflict bodily harm on an individual or damage upon a building or the grounds of the University/college without the written authorization of such educational institution. Nor shall any individual have in his possession any other instrument or material which can be used and is intended to inflict bodily harm on an individual or damage upon a building or the grounds of the University/college.

II. PENALTIES

1. Any student engaging in any manner in conduct prohibited under substantive Rules 1 - 8 shall be subject to the following range of sanctions as hereafter defined in the attached Appendix: admonition, warning, censure, disciplinary probation, restitution, suspension, expulsion, ejection, and/or arrest by the civil authorities.

2. Any tenured or non-tenured faculty member, or tenured or non-tenured member of the administrative or custodial staff engaging in any manner in conduct prohibited under substantive Rules 1 - 8 shall be subject to the following range of penalties: warning, censure, restitution, fine not exceeding those permitted by law or by the Bylaws of the Board of Higher Education, or suspension with/without pay pending a hearing before an appropriate college authority, dismissal after a hearing, ejection, and/or arrest by the civil authorities. In addition, in the case of a tenured faculty member, or tenured member of the administrative or custodial staff engaging in any manner in conduct prohibited under substantive Rules 1 - 8 shall be entitled to be treated in accordance with applicable provisions of the Education Law or Civil Service Law.

3. Any visitor, licensee, or invitee, engaging in any manner in conduct prohibited under substantive Rules 1 - 8 shall be subject to ejection, and/or arrest by the civil authorities.
SANCTIONS DEFINED:

A. ADMONITION. An oral statement to the offender that he has violated university rules.

B. WARNING. Notice to the offender, orally or in writing, that continuation or repetition of the wrongful conduct, within a period of time stated in the warning, may be cause for more severe disciplinary action.

C. CENSURE. Written reprimand for violation of specified regulation, including the possibility of more severe disciplinary sanction in the event of conviction for the violation of any university regulation within a period stated in the letter of reprimand.

D. DISCIPLINARY PROBATION. Exclusion from participation in privileges or extracurricular university activities as set forth in the notice of disciplinary probation for a specified period of time.

E. RESTITUTION. Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damages.

F. SUSPENSION. Exclusion from classes and other privileges or activities as set forth in the notice of suspension for a definite period of time.

G. EXPULSION. Termination of student status for an indefinite period. The conditions of readmission, if any is permitted, shall be stated in the order of expulsion.

H. COMPLAINT TO CIVIL AUTHORITIES.

I. EJECTION.

RESOLVED, That a copy of these rules and regulations be filed with the Regents of the State of New York and with the Commissioner of Education.

RESOLVED, That these rules and regulations be incorporated in each college bulletin.

(c) RESOLVED, That the following bylaw amendment which was recommitted to the Committee on Law be adopted:

[§8.9] §3.4c. At least once a year, the college committee [or other committee of the Board of Higher Education] shall [., upon the recommendation of the president] meet with members or elected representatives of the faculty, faculty council [general faculty] or appropriate faculty committees for the purpose of mutual interchange of views on developing phases of educational and administrative policy.

(d) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed amendments to new Section 4.1 of the Bylaws to include the President of the Mount Sinai School of Medicine as a member of the Administrative Council.

NO. 4. COMMITTEE ON TRUSTS AND GIFTS: Upon motion duly made, seconded and carried, the following resolutions and report of transactions approved by the Committee on Trusts and Gifts on June 4, 1969, were adopted and noted:

a. RESOLVED, That the Bankers Trust Company of New York be reappointed as custodian and depository of all stocks, bonds, mortgages and other securities and evidences of indebtedness belonging to the Board of Higher Education and shall receive a fee at the same rate as last year.

b. RESOLVED, That Brundage, Story and Rose, Investment Counsel, be reappointed for both the Investment Pool and Bernard M. Baruch Fund from July 1, 1969 to June 30, 1970 at a fee of $6,250 each, payable quarterly.
c. RESOLVED, That the sum of $900 be appropriated out of unrestricted income to pay for
temporary clerical help in the Accounting Unit of the Central Office at not more than
$5.00 per hour, and for supplies.

d. Report of transactions:

INVESTMENT TRANSACTIONS
May 1, 1968 - April 30, 1969
Investment Pool

Purchase, Exchanges

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Company/Description</th>
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<tr>
<td>1,400 shs.</td>
<td>Aluminium Co. of America</td>
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<td>700 shs.</td>
<td>Amalgamated Sugar Co.</td>
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<td>1,000 shs.</td>
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<td>4,420 shs.</td>
<td>Boise Cascade Corp. (pdf. 1.4% converted to Common)</td>
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<td>500 shs.</td>
<td>Dow Chemical Co.</td>
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<td>1,000 shs.</td>
<td>Firestone Tire &amp; Rubber Co.</td>
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<td>1,000 shs.</td>
<td>Goodyear Tire &amp; Rubber Co.</td>
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<tr>
<td>500 shs.</td>
<td>Gulf Oil Corp.</td>
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<tr>
<td>$15,000</td>
<td>International Nickel Co. of Canada Deb. 6.85% due 4/1/93</td>
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<td>34 shs.</td>
<td>Kimberly Clark Corp.</td>
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<td>136 shs.</td>
<td>May's Inc.</td>
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<tr>
<td>1,000 shs.</td>
<td>National Cash Register Co. 600 shs. from exchange for 60,000 Deb.</td>
</tr>
<tr>
<td>800 shs.</td>
<td>Newmont Mining Corp.</td>
</tr>
<tr>
<td>1,000 shs.</td>
<td>Norton Company</td>
</tr>
<tr>
<td>$60,000</td>
<td>Pan American World Airways Conv. Sub. Deb. 5 1/4% due 2/15/89</td>
</tr>
<tr>
<td>1,000 shs.</td>
<td>Phillips Petroleum Co.</td>
</tr>
<tr>
<td>650 shs.</td>
<td>United Aircraft Corp.</td>
</tr>
<tr>
<td>$2,000</td>
<td>United States Treasury Notes 5 5/8% due 2/15/69</td>
</tr>
<tr>
<td>$195,000</td>
<td>United States Treasury Notes 5.375% due 2/15/71</td>
</tr>
<tr>
<td>$400,000</td>
<td>United States Treasury Notes 6 3/8% due 5/15/70</td>
</tr>
<tr>
<td>$140,000</td>
<td>United States Treasury Bills due 5/8/69</td>
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<tr>
<td>$130,000</td>
<td>United States Treasury Bills due 4/3/69</td>
</tr>
<tr>
<td>$150,000</td>
<td>United States Treasury Bills due 3/6/69</td>
</tr>
<tr>
<td>$156,000</td>
<td>United States Treasury Notes 5 5/8% due 5/15/69</td>
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<tr>
<td>$150,000</td>
<td>United States Treasury Bills due 3/10/69</td>
</tr>
<tr>
<td>$380,000</td>
<td>United States Treasury Bills due 7/24/69</td>
</tr>
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</table>

Stock Received, Dividends, Split

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>88 2/5 shs.</td>
<td>Boise Cascade Corp. Stock Dividend</td>
</tr>
<tr>
<td>2,000 shs.</td>
<td>Continental Oil Company Split 2 for 1</td>
</tr>
<tr>
<td>3,500 shs.</td>
<td>Gulf Oil Corp. Split 2 for 1</td>
</tr>
<tr>
<td>1,200 shs.</td>
<td>International Nickel Co. Split 1.5 for 1</td>
</tr>
<tr>
<td>4,100 shs.</td>
<td>Phelps Dodge Corp. Split 2 for 1</td>
</tr>
<tr>
<td>94 1/2 shs.</td>
<td>Royal Dutch Petroleum Co. Stock Dividend</td>
</tr>
<tr>
<td>370 shs.</td>
<td>Signode Corp. Split 5 for 4</td>
</tr>
<tr>
<td>101 shs.</td>
<td>South Jersey Gas Co. Stock Dividend</td>
</tr>
<tr>
<td>4,500 shs.</td>
<td>West Virginia Pulp Paper Co. Split 2 for 1</td>
</tr>
</tbody>
</table>
### Sales, Maturities, Collections, Exchange

<table>
<thead>
<tr>
<th>Shares</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,000</td>
<td>Bemis Corp.</td>
</tr>
<tr>
<td>3,200</td>
<td>Boise Cascade Corp.</td>
</tr>
<tr>
<td>1,530</td>
<td>Clevite Corp.</td>
</tr>
<tr>
<td>1,500</td>
<td>Denver &amp; Rio Grande Western Railroad Co.</td>
</tr>
<tr>
<td>122</td>
<td>E. I. Du Pont de Nemours &amp; Co.</td>
</tr>
<tr>
<td>2,000</td>
<td>Ideal Basic Industries</td>
</tr>
<tr>
<td>1,200</td>
<td>Illinois Central Industries Inc.</td>
</tr>
<tr>
<td>20</td>
<td>Kimberly Clark Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>Kroger C. Series A cov.</td>
</tr>
<tr>
<td>2,000</td>
<td>Lehigh Portland Cement Co.</td>
</tr>
<tr>
<td>138</td>
<td>May's Inc.</td>
</tr>
<tr>
<td>.350</td>
<td>Michigan Consolidated Gas Co. 1st mortgage 3.50%</td>
</tr>
<tr>
<td>$50,000</td>
<td>National Cash Register Exchange Deb. Conv. for 600 Common shs.</td>
</tr>
<tr>
<td>$70,000</td>
<td>Ohio Power Company 1st mortgage reg. 3.25% Due 10/1/68</td>
</tr>
<tr>
<td>1,200</td>
<td>Owens Illinois Glass Co.</td>
</tr>
<tr>
<td>1,500</td>
<td>Rex Chain Belt Inc.</td>
</tr>
<tr>
<td>891</td>
<td>Royal Dutch Petroleum Co.</td>
</tr>
<tr>
<td>1,000</td>
<td>Signal Oil &amp; Gas Co.</td>
</tr>
<tr>
<td>1,875</td>
<td>Signode Corp.</td>
</tr>
<tr>
<td>2,138</td>
<td>South Jersey Gas Co.</td>
</tr>
<tr>
<td>1,400</td>
<td>Southern Indiana Gas &amp; Electric Co.</td>
</tr>
<tr>
<td>1,875</td>
<td>Southern Union Gas Co.</td>
</tr>
<tr>
<td>1,600</td>
<td>Union Carbide Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>United Illuminating Co.</td>
</tr>
<tr>
<td>2,200</td>
<td>U. S. Borax &amp; Chemical Corp.</td>
</tr>
<tr>
<td>$385,000</td>
<td>United States Treasury Notes 5 5/8% due 2/15/69</td>
</tr>
<tr>
<td>$368,000</td>
<td>United States Treasury Notes 5 1/4% due 5/15/71</td>
</tr>
<tr>
<td>$440,000</td>
<td>United States Treasury Notes 5.375% due 2/19/71</td>
</tr>
<tr>
<td>$130,000</td>
<td>United States Treasury Bills due 4/3/69</td>
</tr>
<tr>
<td>$150,000</td>
<td>United States Treasury Bills due 3/6/69</td>
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<tr>
<td>$150,000</td>
<td>United States Treasury Bills due 3/20/69</td>
</tr>
<tr>
<td>$206,000</td>
<td>United States Treasury Bills due 7/24/69</td>
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</table>

### Investment Transactions

May 1, 1968 - April 30, 1969

<table>
<thead>
<tr>
<th>Shares</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,000</td>
<td>Aluminium Co. of America</td>
</tr>
<tr>
<td>1,200</td>
<td>Bemis Corp.</td>
</tr>
<tr>
<td>2,200</td>
<td>Continental Oil Co.</td>
</tr>
<tr>
<td>4,000</td>
<td>Crown Zellerbach Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>R. R. Donnelly &amp; Sons Co.</td>
</tr>
<tr>
<td>6/70</td>
<td>Emhart Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>General American Transportation Corp.</td>
</tr>
<tr>
<td>2,000</td>
<td>Goodyear Tire &amp; Rubber Co.</td>
</tr>
<tr>
<td>500</td>
<td>Gulf Oil Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>Hackensack Water Co.</td>
</tr>
<tr>
<td>5,000</td>
<td>International Paper Co.</td>
</tr>
<tr>
<td>1,500</td>
<td>Kennecott Copper Corp.</td>
</tr>
<tr>
<td>550</td>
<td>National Cash Register Exchange for 55,000 sub. deb.</td>
</tr>
<tr>
<td>2,000</td>
<td>Newman Mining Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>Norton Company</td>
</tr>
<tr>
<td>1,000</td>
<td>Occidental Petroleum Corp. Exchange for 2,000 shs. Hooker Chemical Corp.</td>
</tr>
<tr>
<td>$60,000</td>
<td>Pan American World Airways Conv. Deb. 5 1/4% due 2/15/69</td>
</tr>
<tr>
<td>500</td>
<td>Phelps Dodge Corp.</td>
</tr>
<tr>
<td>800</td>
<td>Phillips Petroleum Co.</td>
</tr>
<tr>
<td>68/100</td>
<td>Rohm &amp; Haas Co.</td>
</tr>
<tr>
<td>4</td>
<td>Sinclair Oil Corp.</td>
</tr>
<tr>
<td>1,000</td>
<td>Sun Oil Co.</td>
</tr>
</tbody>
</table>
Purchases, Exchanges (continued)

1,500 shs. Union Camp Corp.
1,000 shs. United Aircraft Corp.
$100,000 United Air Lines Inc. Conv. Sub. Deb. 4.25% due 7/1/92
$10,000 United States Treasury Notes 5.25% due 5/15/71
$62,000 United States Treasury Notes 6% due 8/15/69
$360,000 United States Treasury Notes 6.38% due 5/15/70
1,000 shs. West Virginia Pulp & Paper Co.

Stock Received, Dividends, Split

1,000 shs. Beatrice Foods Co. Split 2 for 1
1,200 shs. Bemis Corp. Split 2 for 1
30 shs. Callahan Mining Corp. Dividend
3,000 shs. Continental Oil Co. Split 2 for 1
45 shs. Copper Range Co. Dividend
183 4/10 shs. Enihart Corp. Dividend
3,500 shs. Gulf Oil Corp. Split 2 for 1
3,366 shs. H. J. Heinz Co. Split 2 for 1
4,800 shs. Noxell Corp. Split 2 for 1
4,000 shs. Phelps Dodge Corp. Split 2 for 1
9 32/100 shs. Rohm & Haas Dividend
60 shs. Sun Oil Co. Dividend
6,136 shs. West Virginia Pulp & Paper Co. Split 2 for 1

Sales, Maturities, Collections, Exchanges

1,000 shs. American Can Co.
$4,400 Armour & Co. Conv. Sub. Deb. 4 1/2% due 9/1/83
1,136 shs. Beatrice Foods Co.
3,000 shs. Becton Dickinson Co.
1,000 shs. International Silver Co.
$55,000 National Cash Register Co. 4.25% Conv. Sub. Deb. due 4/15/92
2,000 shs. Hooker Chemical Corp. Exchange for 1,000 shs. Occidental Petroleum Corp.
3,168 shs. Otis Elevator Co.
1,000 shs. Signal Oil & Gas Co. 2.40 pfd. stock
246 shs. Sinclair Oil Corp.
2,672 shs. Swift & Co.
$62,000 United States Treasury Notes 3.78% due 5/15/68
$480,000 United States Treasury Notes 4% due 2/15/69
$360,000 United States Treasury Notes 4% due 2/15/69 Exchange for $360,000 6 3/8% due 5/15/70

INVESTMENT TRANSACTIONS
May 1, 1968 - April 30, 1969
Various Funds

Wollman Fund - Baruch College

Purchase
$120,000 International Nickel Co. of Canada 6.85% Deb. due 4/1/93

Sales
$11,000 Ohio Power Company 1st mortgage 3.25% due 10/1/68
$10,000 United States Treasury Notes 5.75% due 2/15/75

Weinstein Fund - Baruch College

Receipts
$8,000 A T & T Deb. 4.38% due 4/1/85
NO. 5. MASTER PLAN AMENDMENTS: Item tabled.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 6 through 57)

NO. 6. REPLACEMENT OF CHEMICAL WASTE LINES, INGERSOLL HALL, BROOKLYN COLLEGE: RESOLVED, That the Board approve the contract documents, plans and specifications for the replacement of chemical waste lines in the end wings of Ingersoll Hall as prepared by the Department of Design and Construction Management at an estimated cost of $125,000 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract documents and estimate of cost with a cost limitation of $131,250, which sum includes an allowance for escalation and contingencies, chargeable to Capital Project HN-203.

EXPLANATION: On October 24, 1966, the Board approved a similar project for the replacement of the chemical waste lines for the central wing of Ingersoll Hall.

These waste systems have been in service for over thirty years and have suffered deterioration during this period.

NO. 7. NEW SCIENCE FACILITY - QUEENS COLLEGE: RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost of construction of $2,904,000, escalated to a projected bid date of July 1969, for a new Science Facility at Queens College, as prepared by Wank, Adams and Slavin, Architects and Engineers; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested

(a) to approve the aforesaid preliminary plans, outline specifications and preliminary estimate of cost, and

(b) to authorize the Dormitory Authority of the State of New York to undertake supervision of the preparation of final plans, specifications and final estimate of cost.

EXPLANATION: On January 27, 1969, Calendar No. 16, the Board approved in principle the construction of a science research and related use facility at Queens College with an approximate gross floor area of 56,350 square feet and requested the Construction Fund to authorize the Dormitory Authority to take appropriate steps to effect the design, construction and furnishing of said facility.

A contract for design of said facility was subsequently effected and planning has proceeded in accordance with a program of requirements prepared by the College. The cost of construction for the facility approved in January by the Board (including built-in equipment), escalated to time of bid (July, 1969), was established to be $2,916,000.

The preliminary estimate of cost of construction of $2,904,000 as prepared by McKee, Berger, Mansueto, Inc., Cost Consultants, under the direction of the Architects is within the cost limitation of $2,916,000.

The area of the facility is 56,000 square feet as indicated by the preliminary plans. The cost per square foot (projected to time of bid) is therefore $2,904,000 = $51.86, which is not considered unreasonable for a facility of this nature and complexity.

The preparation of the preliminary plans has been under the close supervision of the Office of the Vice-Chancellor for Campus Planning and Development. The College has reviewed the plans in detail and finds them acceptable and in conformity with their program. The Dormitory Authority has been represented at all review meetings and finds the plans acceptable as a basis for development of the working drawings.

Approval of these documents and the preliminary cost estimate is therefore requested on the basis of the data and concurrences indicated above.
Minutes of Proceedings, June 23, 1969

NO. 8. ALTERATIONS - PROJECT NO. Q-CC-268, QUEENS COLLEGE: RESOLVED, That the Board approve the preliminary plans, outline specifications and preliminary cost estimate of $482,500 prepared and presented by Simeon Heller and George J. Meltzer, Architects, for a group of five (5) alteration projects as follows:

1) To provide Air Conditioning Stage 2 for Paul Klapper Library.
2) Enclosure of promenade deck, Fitzgerald Gymnasium.
3) Lighting of tennis courts.
4) Stage elevator for theatre, Colden Hall.
5) Remodeling of offices, Jefferson Hall.

and be it further

RESOLVED, That the Director of the Budget be requested to approve said preliminary plans, specifications and estimate with a total Cost Limitation of $530,750 (which sum includes an allowance for escalation and contingencies), chargeable to Capital Project HN-203.

EXPLANATION: On February 26, 1968, the Board approved a contract with Simeon Heller and George J. Meltzer, Architects for the said Group of Alterations at Queens College which was approved by the Bureau of the Budget on July 31, 1968.

The five (5) projects included in this group may be briefly described as follows:

1. Air Conditioning, Klapper Library, Stage II, will include areas of approximately 4,400 square feet now used as classrooms which will become space for cataloguing and acquisitions services when the classroom space is shifted to Academic Building No. 2. The Technical Services including cataloguing and acquisitions are in operation during the entire summer.

2. Enclosing the Promenade Deck of Fitzgerald Gymnasium. This will add two indoor teaching stations to the present eight indoor teaching stations in the Fitzgerald Gymnasium which have proved inadequate in the light of an incoming Freshman enrollment of 3,000, growth of professional preparation program and the increased graduate and evening session.

3. Tennis Court Lighting. It is necessary to light a bank of twelve courts to accommodate evening tennis classes in the School of General Studies.

4. Stage Elevator, Theatre, Colden Center. It is proposed to replace the present cumbersome "portable" structure in the existing pit by an elevator stage originally included in the design of the building but omitted for budgetary reasons.

5. Remodelling of offices in Jefferson Hall. This is to permit full utilization of space vacated in seven administrative offices to be shifted to Academic Building No. 2.

The architect has prepared the preliminary documents under the close supervision and detailed review of the College Campus Facilities Staff. The plans have also been reviewed by the Office of Campus Planning and Development. The plans appear to be satisfactory. The estimates of cost were prepared by a construction consultant employed by the architect. The cost of construction of $482,500 is considered to be within acceptable range of the $423,000 budget estimate upon which the architect's contract was based when allowance for escalation is considered.

The improvements are urgently required by the College and approval is therefore requested.

NO. 9. APPOINTMENT OF ARCHITECT PLANNER FOR FURNITURE AND EQUIPMENT, CARMAN HALL, LEHMAN COLLEGE: RESOLVED, That the Board approve the employment of Todd/Pokorny, Architects and Planners, 303 East 65th Street, New York, N. Y. 10021, for furnishing design and consultant services for furnishings and equipment, including preliminary and final cost estimates, color coordination and location plans for Carman Hall at Herbert H. Lehman College, Bedford Park Boulevard West, at a fee of $40,000; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to execute a contract for design and consulting services for furnishing and equipping the indicated facility.
EXPLANATION: Carman Hall is scheduled to be completed in April 1970. It is necessary that the building be completely furnished and equipped for occupancy so that there will be no delay in the use of the facility.

The consultant will provide the following services:

1. Review College requirements with respect to specialized equipment not to be provided as part of the building construction contract, based upon interviews at the College with members of the faculty and administration as required.

2. Engage a special consultant in connection with special education equipment such as audio-visual, TV and electronic aids.

3. Preparation of preliminary cost estimate.

4. Preparation of preliminary furnishings and equipment plans and review of same with College, CUNY and the Dormitory Authority.

5. Upon approval of above, prepare final furnishings and equipment plans and budget estimate. Presentation to include photographs, sketches and two 20" x 30" display boards showing choices of all colors, fabrics and finishes of furnishings and equipment, to correlate color scheme and general design concept with wall and floor finishes as selected by Architects for the building; prospective color rendering to be prepared to indicate character and colors of furnishings for typical office, typical classroom and library.

6. Upon approval of above, preparation of complete schedules of furnishings and equipment to be supplied under this Design Contract, as required by Dormitory Authority.

7. Coordination of the color selections with Architects for building.

8. Assessment of proposals from vendors including evaluation of alternates or substitutes for items specified.

9. Assistance to the College, at the site, in connection with the final placing of furniture and furnishings, but without responsibility for directing initial placing of furniture upon delivery by vendor.

The present contract for $40,000 is to be charged against available funds. An amount of $810,000 will be available for furniture and equipment.

RESOLVED, That the Board approve the acquisition by negotiation or condemnation of the land and building at 445 West 59th Street, Manhattan, as an interim facility for use of John Jay College of Criminal Justice and possibly other City University functions; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to acquire the facility for the City University; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further
RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

Note Facility:

Description: Acquisition of an interim facility for John Jay College

Location: 445 West 59th Street, New York, New York

Estimated Occupancy Date: September 1970

Estimated Cost: To be determined

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as item 16 (Temporary Facilities) on page 45 of the 2nd Interim Revision (1966) of the 1964 Master Plan of The City University of New York as approved in 1966 Progress Report on the Regents Statewide Plan (page 34) as approved by the Governor on January 16, 1967; and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: The John Jay Committee of the Board, on December 11, 1968, authorized and directed the Vice-Chancellor for Campus Planning and Development to initiate a search for an interim facility to meet the needs of John Jay College for the next few years.

After intensive investigation of several facilities it became clearly evident that the above indicated building was far superior to any other alternative facility considered.

The building is a ten-year-old four-story building well located in the Columbus Circle area and is readily adaptable to College use. The two upper floors are currently vacant and the entire building has for some time been offered for rental by its owner-tenant who now occupies the first two floors.

It is anticipated that upon acquisition of the building, the upper two floors can be altered to suit the immediate needs of John Jay. The lower floors, when they become vacant, (it is estimated that the tenant may require about two years to relocate) can be altered for the expanded needs of John Jay and/or other University activities.
NO. 11. REPORTS OF THE CHANCELLOR: The Chancellor reported briefly on three or four things:

The college admission picture looks good despite the delays and the problems this spring. We appear to have 20,000 freshmen in all categories.

I have been told by the Mayor for the third or fourth time that the three new Board members will be appointed within a few days.

We have a meeting tomorrow with some of the alumni who were so helpful during the campaign for money. Mr. Weissman has called a meeting of two or three other important men and included Mr. Ruder of Ruder and Finn. They want to talk about bringing pressure to bear on improving the public image of the University which certainly fits in with the discussion we had.

The Marchi Committee intends to continue its investigation of the University, and we have been meeting with the staff. They are looking at SEEK and campus unrest. I mention this merely to alert the Board. I don't see any reason not to cooperate with the Committee. Their information seems to be a lot better than ours.

NO. 12. OPERATING BUDGET MODIFICATIONS: The Chancellor's report of operating budget modifications (a) pending in the Budget Office, and (b) approved by the Mayor, was noted.

NO. 13. REAPPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS: RESOLVED, That Julius C. C. Edelstein be reappointed Professor of Urban Affairs and Vice-Chancellor for Urban Affairs for the period 7/1/69-6/30/70, at the salary rate of $26,000 per annum as professor and $6,000 per annum as an administrative supplement, subject to financial ability; and that the bylaws of the Board be waived in order to grant Mr. Edelstein tenure as Professor of Urban Affairs effective 9/1/69.

EXPLANATION: Article XV, Section 15.7 of the bylaws be waived as Mr. Edelstein does not possess the Ph.D. or equivalent degree. The Chancellor reports that this reappointment is for the good of the institution.

NO. 14. ALLIED HEALTH PROFESSIONS BASIC IMPROVEMENT GRANT: RESOLVED, That the Board of Higher Education accept with appreciation an Allied Health Professions Basic Improvement Grant of $149,994 for the 1969-70 academic year. These funds will be used for the purchase of equipment and hiring of faculty in health sciences curricula at Richmond College, Bronx, New York City, Queensborough and Staten Island Community Colleges.

EXPLANATION: This grant was approved under the Allied Health Professions Personnel Training Act of 1966 (Public Law 89-751) which authorizes the Surgeon General of the Public Health Service to award basic improvement grants to junior colleges, colleges and universities which qualify as training centers for the allied health professions. The funds are awarded on the basis of $5,000 for each education program plus $500 for each full-time student receiving training in such a program. The original request prepared by the Office of Community College Affairs totalled $192,000 of which $149,994 or approximately 78% was awarded. Each college will receive 78% of its request as follows:

Richmond College --------- $ 24,599.02  Queensborough C.C. --------- $  6,839.73
Bronx C.C. --------------- 11,129.55   Staten Island C.C. ---------  7,229.71
New York City C.C. ------ 100,195.99
Minutes of Proceedings, June 23, 1969

NO. 15. SCHEDULE OF MEETING DATES: RESOLVED, That the following schedule of meeting dates for the City University Committee and the Board of Higher Education be approved for the period September 1969 through June 1970:

<table>
<thead>
<tr>
<th>Board Meetings</th>
<th>City University Committee Meetings</th>
<th>College Committee Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/29/69 - Joint</td>
<td>9/16/69</td>
<td>9/8 - 12/69</td>
</tr>
<tr>
<td>10/27/69 - Sr. Colleges</td>
<td>10/14/69</td>
<td>10/6 - 10/69</td>
</tr>
<tr>
<td>11/24/69 - Comm. Colleges</td>
<td>**11/12/69</td>
<td>11/3 - 7/69</td>
</tr>
<tr>
<td>12/22/69 - Sr. Colleges</td>
<td>12/9/69</td>
<td>12/1 - 5/69</td>
</tr>
<tr>
<td>1/26/70 - Comm. Colleges</td>
<td>1/13/70</td>
<td>1/5 - 9/70</td>
</tr>
<tr>
<td>***2/24/70 - Sr. Colleges</td>
<td>2/10/70</td>
<td>2/2 - 6/70</td>
</tr>
<tr>
<td>3/23/70 - Comm. Colleges</td>
<td>3/10/70</td>
<td>3/2 - 6/70</td>
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<tr>
<td>4/27/70 - Sr. Colleges</td>
<td>4/14/70</td>
<td>4/6 - 10/70</td>
</tr>
<tr>
<td>5/25/70 - Joint</td>
<td>5/12/70</td>
<td>5/4 - 8/70</td>
</tr>
<tr>
<td>6/22/70 - Joint</td>
<td>6/9/70</td>
<td>6/1 - 5/70</td>
</tr>
</tbody>
</table>

* Fifth Monday (fourth Monday, 9/22/69 is Yom Kippur)
** Wednesday (Tuesday, November 11, 1969 is a legal holiday)
*** Tuesday (Monday, February 23, 1970 is a legal holiday)

NO. 16. PURCHASE OF THE BASIC SCIENCES BUILDING OF THE MOUNT SINAI SCHOOL OF MEDICINE:
RESOLVED, That the Board, on behalf of the City University Graduate Division, approve the purchase of the Basic Sciences Building of the Mount Sinai School of Medicine located at 10 East 102nd Street, New York, N.Y., at a cost not to exceed $6,800,000; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to acquire said facility; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:
Note Facility:

Description: Purchase of the Basic Sciences Building at the Mt. Sinai School of Medicine for the use of the City University Graduate Division

Location: 10 East 102nd Street, New York, N. Y.

Estimated Occupancy Date: September 1968

Estimated Cost: $6,800,000

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as item Q (Mt. Sinai School of Medicine Basic Science Program) approved by the Executive Committee of the Board of Higher Education on September 12, 1967 (Cal. No. 2) as an addition to page 24 of the 3rd Interim Revision (1967) of the 1964 Master Plan of the City University of New York as approved in 1967 Progress Report on the Regents Statewide Plan (page 26) as approved by the Governor on January 16, 1967;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this acquisition is subject to the approval by the Board of Trustees of the Mount Sinai School of Medicine of agreement to make available its fees to flow through the City University Construction Fund upon the request of the Chancellor; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: The Basic Science Building is to be used by the University Graduate Division to provide facilities for research and teaching in several City University programs. The facility will be used by City University Graduate Division faculty members assigned to teach and do research at the Mount Sinai School of Medicine of the University and by Mount Sinai faculty who teach in the University's Department of Bio-Medical Sciences. The facility will also provide laboratory space for students in the Hunter College Health Sciences Program. Although the facility is presently partially utilized by the M.D. Program at Mount Sinai, all M.D. work will be moved from the Basic Science Building upon completion of the New Annenburg Building at Mount Sinai.

The purpose of this resolution is to authorize the purchase of the site and building at a cost equivalent to that expended by Mt. Sinai for the acquisition and renovation of the facility which are estimated as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of Real Estate (Garage)</td>
<td>$1,001,114</td>
</tr>
<tr>
<td>Architectural Fees</td>
<td>522,773</td>
</tr>
<tr>
<td>Construction Cost</td>
<td>5,222,496</td>
</tr>
<tr>
<td>Possible Contingencies</td>
<td>53,617</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,800,000</strong></td>
</tr>
</tbody>
</table>

The renovated building has 80,000 gross square feet of space contained on three floors and a mezzanine. The building is steel beam birch construction faced with light beige Italian marble. All areas are air conditioned.
The building contains the following:

FIRST FLOOR - An 85 seat amphitheater equipped with front and rear projection facilities and a public address and video system, a 73 seat library with shelf space for 30,000 books and periodicals, two multi-discipline laboratories each with a cold room lab and 10 four-man "lab modules," and an audiovisual-television control room for closed circuit television instruction.

SECOND FLOOR - Twenty-one research laboratories of varying sizes, six cold room laboratories, a sub zero laboratory, a large incubator, nine instrument rooms, and two balance rooms.

MEZZANINE - Student lounge and dining areas each accommodating about 50, a well equipped vending machine area and a conference room.

THIRD FLOOR - Faculty offices and research laboratories of varying sizes and the animal care facilities.

The building has been conceived and developed as a thoroughly efficient facility for a forward looking program in medical and other health education.

NO. 17. GUIDELINES FOR CHARGE OF APPLICATION FEE FOR THE CITY UNIVERSITY OF NEW YORK:

RESOLVED, That the following guidelines for charge of application fee for the City University be approved:

1. The fee for application to The City University of New York, and to any of its colleges, divisions, units and programs shall be $6.00 for any undergraduate program and $10.00 for any graduate program.

2. The application fee shall not be refundable.

3. A student shall pay the application fee only once as an undergraduate and only once as a graduate student of the City University, except that (1) graduate students who are changing their degree objectives, or (2) graduate non-matriculants who have not been in continuous attendance, must reapply and pay a new application fee.

4. A student who has paid the application fee shall not be required to pay another fee for change of status from non-matriculant to matriculant, or for transfer at any time from one unit of the City University to another unit of the City University, or from one program of the City University to another program or unit of the City University.

5. The following categories of applicants shall be required to pay the application fee:
   a. Persons wishing to enroll as undergraduate students (full-time, part-time, day session or evening session) as either matriculants or non-matriculants.
   b. Persons wishing to enroll as graduate students (full-time, part-time, day session evening session) as either matriculants or non-matriculants.
   c. Applicants rejected by the City University or any of its colleges, divisions or programs who wish to reapply.
   d. Applicants who have been accepted by the University, but who have not registered for any course(s) for the semester for which they are accepted, and who wish to reapply for admission for a subsequent semester, unless permission has been granted to postpone initial registration.

6. Once a student has applied, paid his fee, been accepted to the University and has registered, he shall not be required to pay another application fee, except as noted in No. 3 above.

7. Any student presently enrolled in the University or any of its units or programs who has not paid an application fee shall not be required to do so.
8. In cases of hardship and upon the recommendation of the student's high school counselor, or the Director of Admissions Services, or the Director of Special Programs, the application fee shall be waived.

EXPLANATION: No change in the present application fee is requested or intended by these guidelines. They are being proposed in order to articulate the principles embodied in the resolutions approved by the Administrative Council (meeting of 6/10/68, Cal. No. 17A) and the Board of Higher Education (meeting of 6/24/68, Cal. No. 15). Although mandated to take effect at the beginning of the Spring 1969 semester, there is still some confusion in the individual colleges as to the interpretation of the resolutions. At certain of the colleges students are being charged an application fee when they change from matriculant to non-matriculant status and are so charged every time they apply should they fail to maintain matriculant status. In addition, some colleges are charging an application fee of $4.00, and some are not charging a fee for students who apply for non-matriculant status. The guidelines are intended to facilitate the implementation of the Board's mandate. The cost factor involved in the implementation of Guidelines #8 ("Cases of Hardship") for applications for admission in September, 1969 was $606.

NO. 18. Item withdrawn.

NO. 19. TUITION WAIVER FOR NATIONAL SCIENCE FOUNDATION FELLOWSHIP STUDENTS - HUNTER COLLEGE: RESOLVED, That the Board of Higher Education approve tuition waiver, effective September 1968, for students receiving fellowship support under the Departmental Science Development Grant awarded to the Hunter College Department of Biological Sciences by the National Science Foundation.

EXPLANATION: Standard practice in American universities is to waive tuition for those graduate students in the institution who carry fellowships from university sources or from grants made to the University. Matching funds from the institution usually include the tuition item, above all where payment for tuition from the grant funds is not allowed by the granting agency or foundation. The $617,800 Departmental Science Development Grant awarded to Hunter College by the National Science Foundation (Project #181) and accepted by the BHE with the Chancellor's Report of June 24, 1968 (G.3.1; Cal. No. 57) provides for such "tuition-free Fellowships and Teaching Assistantships for the 35 doctoral students expected by the end of 1971..." (emphasis in the original). The Hunter College proposal to NSF, approved by the Provost of the University Graduate Division, contained this commitment of tuition exemption as stated above.

NO. 20. TRANSFER OF MASTER'S DEGREE CANDIDATES: RESOLVED, That students at the Graduate Center may transfer to a senior college and complete the requirements for a master's degree, receiving credit for all graduate work satisfactorily completed at the Center; and be it further

RESOLVED, That under the above policy, colleges of the City University may offer the M.A. degree without offering courses leading to the degree providing the following conditions are met:

1. Students matriculating for the M.A. do not require courses beyond those for which they have received credit in the doctoral program.

2. Responsibility for the supervision of the student's program is formally assumed by member(s) of the appropriate faculty of the college.

3. The college has, by appropriate action, secured Board of Higher Education approval of those requirements for the degree.
EXPLANATION: The first part of the resolution translated into policy what was approved in principle by the Board when it approved the Chancellor's Report on graduate work (Board meeting March 25, 1968, Cal. No. 6). The second part of the resolution makes it possible for students to work on a master's thesis or other project with a faculty member at a college that does not offer a program of courses leading toward an M.A. and makes it possible for the college to establish this opportunity by routine action without having to go through the justification procedures normally required for approval of new degrees and new programs.

NO. 21. TUITION EXEMPTION - REGIONAL OPPORTUNITY CENTER PROGRAM: RESOLVED, That the Board of Higher Education waive Paragraph 1 of Calendar No. 18 of the Board minutes of May 21, 1962 for teacher assistants in the City University Regional Opportunity Center Program so that they may be exempt from the payment of tuition fees for all courses in an associate or baccalaureate degree program.

EXPLANATION: The Public Service Careers Program (PSCP) which has been operating for the past year and a half has been absorbed by the Regional Opportunity Center Program (Board of Higher Education minutes, December 23, 1968, Cal. No. C10). It is suggested that the same waiver of the one-year waiting period that was granted to the teacher assistants in the PSCP (Board of Higher Education minutes, January 22, 1968, Calendar No. C6) be afforded to the teacher assistants in the Regional Opportunity Center Program, so that they may immediately avail themselves of the tuition exemption opportunity. There will be approximately 75 teacher assistants employed by the Regional Opportunity Center Program and if, as in the PSCP, 80% of the teacher assistants, or 60 take two three-credit courses per semester, the annual cost of the tuition exemptions will be approximately $10,800. The teacher assistants are typically recent high school graduates from disadvantaged backgrounds who have limited financial resources and wish to pursue a career in education. The opportunity to take undergraduate courses, as in the PSCP, will be coupled with an intensive in-service program that will enable the teacher assistants to increase their contribution to the Regional Opportunity Center Program.

NO. 22. TUITION FOR NON-CITY RESIDENT ENROLLEES OF TEACHER EDUCATION PROGRAM: RESOLVED, That effective for the Fall Semester, 1969, New York State Non-City residents who are matriculated in undergraduate teacher education programs pay the same tuition charges as do other matriculated New York State Non-City residents.

EXPLANATION: This resolution establishes a tuition charge of $200 per semester for full-time New York State Non-City residents who major in teacher education, the same tuition charged to all other full-time "Mitchell-Brooke" students. Prior to 1966, the State fully subsidized all teacher education majors who attended City University whether or not they lived in New York City. Since 1966, the State funds only half the cost of such programs. There is no longer any fiscal justification for exempting Non-City New York State residents who major in teacher education from tuition charges while charging all other out-of-City students.

In addition to tuition fees, the University will be able to charge the County of residence of the students $250 per semester. Thus the University would receive $450 per student per semester or roughly half of the cost of their education.

NO. 23. LONG-RANGE FINANCING OF NURSING EDUCATION: WHEREAS, The Master Plan of the University has designated nursing education as a priority area; and

WHEREAS, Nursing programs will require increasing amounts of the University's financial resources; and

WHEREAS, The Administrative Council has undertaken a comprehensive study of (1) nursing needs in New York City, (2) the University's existing and proposed programs, and (3) financial requirements for these programs; and
WHEREAS, The Administrative Council has accepted the recommendations of the study; therefore be it

RESOLVED, That the University concentrate its resources for baccalaureate programs in nursing through rapid expansion of the programs of the Hunter-Bellevue School of Nursing and the Mount Sinai School of Nursing of The City College of New York to full capacity, and by providing planning funds in the 1969-70 budget for a nursing program at Lehman College; and be it further

RESOLVED, That no new associate degree programs in nursing be initiated at community colleges in 1969-70 with the exception of Community College Number VIII; and be it further

RESOLVED, That the University fund nursing programs on a unit cost basis, separately for baccalaureate and associate degree programs, based on unit costs developed from the academic model prepared for the study, and that the Vice-Chancellor for Budget and Planning take such steps as may be necessary to ensure implementation of this recommendation for the 1970-71 budget; and be it further

RESOLVED, That a Joint Committee drawn from among the Academic Deans and Directors of Nursing be constituted by the Chancellor to undertake a study to identify the reasons for the high attrition among students in nursing education programs and that this Committee submit detailed recommendations for meeting this problem to the Board by January 1970; and be it further

RESOLVED, That the Chancellor constitute a committee to develop a program for upgrading employed personnel in nursing starting with the nurse’s aide.

EXPLANATION: The study was undertaken because of the relatively high cost per new student requested in the colleges’ budget submission for 1969-70. The study focussed on the cost components of the educational programs offered in the nursing departments with the result that a new funding basis has been established based upon instruction in the nursing schools and departments. For 1969-70, the funding level has been established at $2,220 per f.t.e. student in baccalaureate nursing departments and $2,040 in associate degree nursing programs.

As the model for the proposed Mount Sinai program shows, costs of establishing a new baccalaureate program are high, reflecting the need to hire at the outset high-cost administrative and planning staff as well as the required ratio of teaching staff. Figured on an enrollment of 100 students (the equivalent of 17 f.t.e. students in nursing) the first year's cost exceeds $5,000 per nursing f.t.e. If enrollment (head count) is substantially below this level, costs of a new program would be pushed up to uneconomic levels.

Expansion of existing nursing education programs can be partially financed from Federal and State funds. The full extent to which nursing education programs derive outside financial support is currently under study.

The study of the City University Committee to Plan for the Long-Range Financing of City University Nursing Programs is the result of a seven-month study of the University’s existing and proposed nursing education programs. The Committee, whose members are Presidents Colston, Cross, and James, have reviewed the study and approved the recommendations embodied in the above resolutions.

NO. 24. INCREASE IN GENERAL FEE: RESOLVED, That effective for the Fall Semester, 1969, the following fees and tuition charges shall be substituted for existing fees and tuition charges now included in the fee schedule of all the senior colleges of the City University, the Division of Teacher Education and the University Graduate Division:
General Fee per semester and summer session (exclusive of student activity fees and special student fees):

- For undergraduate students taking 12 or more credits: $35
- For undergraduate students taking less than 12 credits: $17
- For graduate students: $18

Tuition fees for graduate students taking graduate courses except matriculated teacher education students:

- $35 per credit and $17.50 for each additional contact hour in excess of credit hours

Teacher Education matriculants (Masters in Education and Master of Library Science):

- $10 per credit for the first 30 credits in their approved graduate program and thereafter regular graduate fees

EXPLANATION: The fee increases proposed in this and the companion resolutions would result in additional revenues of approximately $6.0 million, increasing total fees in the 1969-70 budget from $25 million to $31 million. The City has agreed to increase the University's total budget to incorporate the fee increases; the increases are essential to accommodate the expanded enrollments for 1969-70. Other reasons supporting an increase in the fee schedules follow.

1. Ten years ago, fee income covered 19% of the total University budget and as recently as 1964, it covered 18% of the total budget. Since then, it has declined steadily to 14% of the total budget in 1967 and to 12% in 1968. Under present fee schedules, fee income will fall to about 11% of the 1969-70 University budget. The proposed fee increases would increase the percentage of fee income to 14% of the total University budget for 1969-70.

2. General Fee: During the past four years, instructional costs per student have risen by about 60%; during this same period, there have been only small increases in undergraduate and graduate fees. The proposed general fee increase to $35 is roughly 70% above the present average general fee of $21. The proposed general fee of $35 would be uniform for all senior college undergraduate students replacing different fees now charged at the various units of City University. Similarly, the general fee for part-time students and full-time graduate students would also be uniform.

3. Graduate Tuition: The proposed graduate fee of $35 per credit would roughly cover half of the average instructional costs. Graduate fees were last increased in Fall 1965. The increased fee would make CUNY fee more comparable to charges at private institutions though still well below them, as follows:

   - New York University: $61
   - Columbia University: $83
   - Fordham University: $58
   - Long Island University: $65

Matriculated graduate students who wish to maintain their academic status during any semester when they are not registered for any course or research credits must pay a maintenance of matriculated fee of $25. Students paying this fee are not required to pay the general fee or any penalty fee.

4. Teacher Education Graduate Tuition: At the present time, matriculated teacher education graduate students pay no tuition fees. This arrangement was possible in the past because the State budget covered the full operating costs of all such programs. Now that graduate teacher education costs are not subject to special State subsidy and are financed under the same arrangement as are all graduate courses, the special exemption of graduate students in teacher education from tuition charges is less justifiable. The tuition is established at only $10 per credit to avoid a possible hardship on individual students. The following schedule compares the proposed graduate fee with graduate fees now in effect:
College  Present Fee  Proposed Fee
All graduate courses except  $25 per credit  
those below
School of Engineering and  $35 per credit  
Architecture, City College
Baruch College, 8,000 level  $20 per credit and  
courses  $17.50 for each
first additional  
contact hour
Baruch College, 9,000 level  $25 per credit + $15  
courses  per extra contact hr.
Teacher Education Matrics  $10 per credit

The following general fees are now charged undergraduate students in the various units. If this resolution is adopted, they would rise to $35 for every student taking 12 credits or more and $17 for students taking less than 12 credits:

<table>
<thead>
<tr>
<th>College</th>
<th>Day Session (or 12 or More Credits)</th>
<th>Evening Session (or Less Than 12 Credits)</th>
<th>Summer Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>City College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matrics</td>
<td>$22.00</td>
<td>$14.50</td>
<td>$14.00</td>
</tr>
<tr>
<td>Non-Matrics</td>
<td>27.00</td>
<td>16.50</td>
<td>14.00</td>
</tr>
<tr>
<td>Hunter College</td>
<td>24.00</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Brooklyn College</td>
<td>32.00</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Queens College</td>
<td>15.75</td>
<td>8.00</td>
<td>7.75</td>
</tr>
<tr>
<td>John Jay College</td>
<td>16.00</td>
<td>$9.00 - $13.00</td>
<td>$9.00 - $13.00</td>
</tr>
<tr>
<td>Richmond College</td>
<td>19.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>York College</td>
<td>20.00</td>
<td>$10.50 - $12.00</td>
<td>14.00</td>
</tr>
<tr>
<td>Baruch College</td>
<td>15.00</td>
<td></td>
<td>10.00</td>
</tr>
<tr>
<td>Lehman College</td>
<td>15.00</td>
<td></td>
<td>10.00</td>
</tr>
</tbody>
</table>

The following general fees are now charged to graduate students compared to the $20 fee which would be charged if this resolution is adopted:

<table>
<thead>
<tr>
<th>College</th>
<th>Amount</th>
<th>College</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Graduate Division</td>
<td>$7.00</td>
<td>John Jay College</td>
<td>$3.00</td>
</tr>
<tr>
<td>Teacher Education Division</td>
<td>-</td>
<td>Richmond College</td>
<td>$9.00 - $13.00</td>
</tr>
<tr>
<td>City College</td>
<td>10.00</td>
<td>York College</td>
<td>20.00</td>
</tr>
<tr>
<td>Hunter College</td>
<td>10.00</td>
<td>Baruch College</td>
<td>8.50</td>
</tr>
<tr>
<td>Brooklyn College</td>
<td>10.00</td>
<td>Lehman College</td>
<td>10.00</td>
</tr>
<tr>
<td>Queens College</td>
<td>$7.00 - $8.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NO. 25. WAIVER OF TUITION FEES FOR MOUNT SINAI PERSONNEL: RESOLVED, That effective June 1, 1969 and continuing until August 31, 1970, employees of the Mount Sinai School of Medicine of The City University of New York are exempt from the payment of tuition fees in the other colleges of the University under the conditions set forth by the resolution in Calendar No. 18 of this calendar, in such final form as it shall be approved by the Board of Higher Education.

EXPLANATION: The resolutions previously considered by the Board anony to employees of the City University. Under the terms of the Agreement of Affiliation, Mount Sinai School of Medicine personnel are not employees of the City University. The above resolution will extend for one year a similar resolution currently in effect. Approximately 20 employees of the Mount Sinai School of Medicine have availed themselves of the opportunity of taking courses at units of the City University.
NO. 26. WAIVER OF APPLICATION FEE FOR FOREIGN STUDENTS REFERRED BY THE INSTITUTE OF INTERNATIONAL EDUCATION: RESOLVED, That effective 9/1/69, Queens College be authorized to waive the $4.00 application fee for foreign students (students who have completed the majority of their education abroad) and whose dossiers are forwarded to the College by the Institute of International Education and who apply for matriculation to the Graduate Division.

EXPLANATION: The Institute of International Education often forwards to Queens College complete dossiers, including letters of reference, transcripts, etc. of foreign students. The initial processing of the application by the Institute of International Education greatly relieves the work required of the Center of International Education at Queens College and of the Office of the Graduate Registrar. In the light of the difficulties encountered by most foreign students in transferring sums, even of $4.00, to the United States and in order to encourage as large a number of foreign students to apply to and who are qualified to attend the Graduate Division of Queens College, it is recommended that the application fee be waived in these cases.

NO. 27. UNIVERSITY OF THE AIR: RESOLVED, That the City University suspend operation of the University of the Air effective July 1, 1969.

EXPLANATION: The University of the Air was established in June, 1967 as an experimental program of college courses offered via television in cooperation with the State University of New York and administered by Queens College in cooperation with the office of the Vice-Chancellor for the Executive Office.

The University of the Air has now completed two years of operation as an experiment. Credit enrollment has remained small in spite of intense publicity efforts. Necessarily high administrative costs and low enrollment have resulted in a high cost-per-student. The solution to many of Univair's problems lies in dramatic expansion, but this is financially impossible. In its present form, Univair is too small and too costly to be continued.

THE CITY COLLEGE (Calendar Nos. 28 through 35)

NO. 28. SPECIAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That Norman Schlenoff, Associate Professor in the Department of English, be granted a special leave of absence for the period 9/1/69-1/31/70 plus August 1970, without pay but with increment and recommendation for retirement credit, and that the bylaws of the Board be waived to effectuate this leave.

EXPLANATION: Professor Schlenoff is presently on sabbatical leave. A waiver of the bylaws is requested in order to postpone the year of service following sabbatical leave until the completion of the special leave herein requested. Professor Schlenoff is preparing his next book for publication in English and simultaneous translation into French, German and Italian (Pathfinders, to be published by McGraw-Hill, New York); its subject is the study of classicism in art from 1800-1960. He would like to continue his research and writing in London and Paris, where most of his sources are found: in the libraries, museums, archives and private collections - especially the British Museum, the Warburg Institute, the Bibliotheque Nationale, the Archives Nationales de France, and the archives of the Musee du Louvre and the Musee de Versailles.

NO. 29. DIVISION OF THE DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY: RESOLVED, That the Department of Sociology and Anthropology be divided into two departments, namely, the Department of Sociology and the Department of Anthropology, effective September 1, 1969; and that personnel be transferred as follows:
TO THE DEPARTMENT OF SOCIOLOGY:

**Tenured Staff**
- Professor
  - Milton L. Barron
  - Bernard Rosenberg
- Associate Professor
  - Joseph Bensman
- F. William Howton*
- Adolph S. Tomars
- Baidya N. Varma
- **Non-Tenured Staff**
  - Associate Professor
    - Gerald Handel
  - Assistant Professor
    - Walter C. Bailey
    - Arnold Birenbaum
    - John R. Howard
    - Marlis Kruger
    - Robert Martinson
    - Edward Sagarin
    - Jay Schulman
    - Michael Silverstein
    - Betty Yorburg
    - Lecturer
      - Wayne Cotten
      - Frieda Silver
      - Philip Leonhard
      - Stansilaw Wiktor

*Will continue to serve as Chairman of Department of Sociology for remainder of unexpired term, i.e., until June 1970.

TO THE DEPARTMENT OF ANTHROPOLOGY:

**Tenured Staff**
- Assistant Professor
  - George C. O'Neill

**Non-Tenured Staff**
- Associate Professor
  - Diane Sank**
- Assistant Professor
  - Philip Silverman
- Lecturer
  - Kenneth Grimes
  - Karen Sider

**Will serve as Acting Chairman of the Department of Anthropology for the year 1969-70.

and be it further

RESOLVED, That those individuals named above who have tenure in the present Department of Sociology and Anthropology shall be considered to have tenure in their new department as of the date of the granting of tenure in the Department of Sociology and Anthropology: and be it further

RESOLVED, That in all other matters regarding any and all privileges, rights and responsibilities to which the tenured individuals are now or will be entitled (including but not limited to salary, tenure, reappointment, rank, promotion, sabbatical and other leaves of absence) they shall for the purposes of determining these privileges, rights and responsibilities, be deemed to have been members of the instructional staff of their new department as of the applicable date in the present Department of Sociology and Anthropology.

EXPLANATION: Anthropology, as an intellectual discipline, has grown into full stature in many universities and at The City College has undergone steady and rapid growth. The present combined Department of Sociology and Anthropology is administratively cumbersome, especially in such matters as recruitment, appointment, promotion, etc. The present staff has established a program of courses which form the basis for the development of the several areas into which anthropology is divided. The division of the Department of Sociology and Anthropology has been approved both by the Faculty Council of the College of Liberal Arts and Science and the Review Committee of The City College.
NO. 30. ELECTION TO THE APPOINTMENTS COMMITTEE WITH WAIVER OF THE BYLAWS: RESOLVED, That the election of Assistant Professor Harwood Fisher to the Appointments Committee of the Department of Social and Psychological Foundations of the School of Education, for a term of three years beginning July 1, 1969, be approved and that the bylaws of the Board, Section 9.1, be waived inasmuch as Professor Fisher does not have faculty rank.

EXPLANATION: Professor Fisher currently serves as elected course chairman in the area of psychology of learning and is particularly capable of judging the merits of candidates for appointment and reappointment in this field. He has served commendably as a full-time member of the Department for a total of five years. He is currently completing his second year as Assistant Professor. The Department Chairman believes that there is little doubt that Professor Fisher will be recommended for reappointment with tenure beginning September 1970.

NO. 31. DESIGNATION OF DEAN OF STUDENTS: RESOLVED, That Bernard Sohmer, Associate Professor of Mathematics, be designated Dean of Students for the period 6/13/69-6/30/69 and 7/1/69-6/30/70, with compensation of $4000 per annum in addition to his annual academic salary of $17,000/18,000, subject to financial ability.

NO. 32. WAIVER OF TUITION: RESOLVED, That, at the discretion of the President of The City College,

a. any City College student who received a credit grade for a course at The City College in the Spring 1969 semester may repeat that particular course at The City College in the 1969 Summer Session, in the 1969 Fall semester or in the 1970 Spring semester as an auditor, without tuition charge;

b. any City College student who received a non-credit grade for a course taken at The City College in the Spring 1969 semester may take that particular course at The City College in the 1969 Summer Session, in the 1969 Fall semester or in the 1970 Spring semester without tuition charge if such a charge would be made in his case under normal circumstances.

EXPLANATION: In this 1969 Spring semester man, instructors at The City College will not be able to complete the course work normally required by their departmental syllabi. Many students will therefore find, through no fault of their own, that they cannot continue with sequential courses quite as well as they had been expected to. The above resolutions will allow these students to try to gain the background knowledge they need without forcing them to extra financial expense.

NO. 33. RENEWAL OF CONTRACT FOR GUARD SERVICE: RESOLVED, That the Business Office of The City College be authorized to renew the existing contract with the William J. Burns International Detective Agency, Inc. for furnishing uniformed armed guard service as required for the Buildings and Grounds area of The City College for the period July 1, 1969 to June 30, 1970, in accordance with the terms and conditions of and with the provisions for renewal as provided in Article 8 of the agreement in the current contract #518332. Such Guard Service is to be contracted for an estimated cost of $273,000, chargeable as follows: $260,000 to Code 042-4300-403-01-70 and $13,000 to Student Center and Bookstore Funds.

NO. 34. NEW YORK TELEPHONE COMPANY CONTRACT: RESOLVED, That the Board approve the continuation of the contract with the New York Telephone Company for furnishing telephone service to The City College for the year July 1, 1969 through June 30, 1970, in a total amount of $107,000, chargeable to Code 042-4300-402-01-70 - Telephone and Other Communication.

EXPLANATION: In actuality this item is routine, but because of the Board policy requiring Items over $100,000 to be placed on the Policy Calendar, this item is presented.
NO. 35. RENTAL OF INTERNATIONAL BUSINESS MACHINES: RESOLVED, That the Business Office of The City College be authorized to renew their agreement and place Open Market Orders for the rental of International Business Machines as manufactured by IBM Corporation for the period July 1, 1969 through June 30, 1970, in an estimated cost of $150,000, chargeable to Code 042-4300-413-01-70 - Rental of Office Equipment.

EXPLANATION: In actuality this item is routine, but because of the Board policy requiring items over $100,000 to be placed on the Policy Calendar, this item is presented.

HUNTER COLLEGE
(Calendar Nos. 36 through 38)

NO. 36. APPOINTMENT OF PROFESSOR AND DESIGNATION OF DEAN: RESOLVED, That Harold Lewis be appointed Professor of Social Work and designated Dean of the School of Social Work for the period 7/1/69-8/31/70, at the salary rate of $26,000 per annum, plus $4,000 for services as Dean, subject to financial ability.

NO. 37. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Sadie Mills Winslow be appointed Assistant Professor in the Department of Curriculum and Teaching for the period 9/1/69-8/31/70, at the annual salary rate of $12,250, subject to financial ability; and that the Bylaws of the Board be waived to effectuate this appointment.

EXPLANATION: Mrs. Winslow is an outstanding specialist in early childhood education and brings to the College more than twenty years of wide and valuable experience which is recognized both regionally and nationally.

She has worked effectively in inner city and ghetto communities of New York City and has been able to build bridges between the inner city community and the College and between inner city parents and the school personnel of their districts.

She is a most creative person and will bring to our early childhood supervisor training program exceptional ingenuity and devotion.

She has indicated that she is unable to accept this position with its required additional responsibilities at a salary of less than $12,250.

Mrs. Winslow has previous service as a Lecturer under the name of Sadie B. Mills. She does not possess the Ph.D. degree.

(b) RESOLVED, That Julia Caruso be appointed Instructor in the Department of Classics for the period 9/1/69-8/31/70, at the annual salary rate of $10,300 through 12/31/69 and $10,600 effective 1/1/70, subject to financial ability; and that the Bylaws of the Board be waived to effectuate this appointment.

EXPLANATION: The Chairman of the Department reports that Julia Caruso is one of the most valuable members of the Classics Department and of the Hunter College staff. Her potential in scholarship is high; she is a superlatively fine teacher; in service, she is tireless and indefatigable; in character, she is sterling; in personality, warm and charming. In short, she is one of the finest human beings and one of the most valuable educators it has been the Chairman's privilege to meet.

The Chairman believes this is the first time in thirty years or more that the Department of Classics proper has recommended anyone without the doctorate for an instructorship. The Chairman considers the removal of Julia Caruso from lecturer to the instructorship category inadequate recognition of her unique contribution to the welfare of Hunter College. As department representative in the School of General Studies, she will have increasing responsibility, and the administration in that area has a deep appreciation of her talents.
NO. 38. HUNTER COLLEGE PROGRAM OF NURSING EDUCATION: RESOLVED, That the Hunter College program of Nursing Education be named the Hunter College-Bellevue School of Nursing, and that the Chairman of the Nursing Education Department of Hunter College be designated as the director of the Hunter College-Bellevue School of Nursing.

EXPLANATION: The Bellevue School of Nursing which is the oldest school of nursing in the United States is being phased out as a diploma school, and the Department of Hospitals of the City of New York has asked that Hunter College expand its baccalaureate nursing program to meet the local and national needs for preparation of nurses. The building housing the Bellevue School of Nursing has been assigned to the Hunter College Nursing Education program. A commitment has been made to increase significantly the size of the Hunter College program, aiming at an ultimate enrollment of 1200 within the shortest possible time. The size of the program and its concern with the whole pattern of a nursing candidate's higher education far transcend the normal definition of a single academic department. The larger community concerned with nursing education has also expressed its interest in according to the program recognition implied in designation as a "School of Nursing" and in tying together two names with established traditions in their original fields: Hunter College in liberal education and Bellevue in nursing.

BROOKLYN COLLEGE
(Calendar Nos. 39 and 40)

NO. 39. DESIGNATION OF ACTING DEAN: RESOLVED, That Harry G. Albaum be granted a leave of absence from his position as Dean of the Graduate Studies for the Fall Semester, 1969 and be designated as Acting Dean of the Faculties for the Fall Semester of 1969, with compensation of $4,000 per annum over and above his regular annual salary as a Professor in the Department of Biology, subject to financial ability. (Dean Albaum will not, of course, be receiving his regular compensation of $4,000 per annum as Dean of Graduate Studies during this period, 9/1/69-1/31/70.)

NO. 40. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved for the period 9/1/69-8/31/70, as indicated, subject to financial ability; and that the bylaws of the Board, Art. XV, Sec. 15 be waived as they do not possess the Ph.D. degree:

<table>
<thead>
<tr>
<th>Department &amp; Rank</th>
<th>Name</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. Professor</td>
<td>Schere, Richard</td>
<td>$11,600</td>
</tr>
<tr>
<td></td>
<td>Brennan, Len</td>
<td>12,100</td>
</tr>
<tr>
<td></td>
<td>Chambers, Donald</td>
<td>12,400/12,700</td>
</tr>
<tr>
<td></td>
<td>Fain, Stephen</td>
<td>10,900</td>
</tr>
<tr>
<td></td>
<td>Levine, Anita</td>
<td>10,050</td>
</tr>
<tr>
<td></td>
<td>Levine, Mark</td>
<td>10,050</td>
</tr>
<tr>
<td></td>
<td>Pincus, Richard E.</td>
<td>10,050</td>
</tr>
<tr>
<td></td>
<td>Schmitz, Harold V.</td>
<td>10,900</td>
</tr>
<tr>
<td>Sociology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructor</td>
<td>Ford, John</td>
<td>11,000</td>
</tr>
</tbody>
</table>

*Served previously as a Lecturer.

NOTE: The President concurs in these recommendations as being for the good of Brooklyn College. Explanations follow:

SCHERE, RICHARD
Mr. Schere has served in the Department of Education as a lecturer since 1966. In this capacity he has taught both graduate and undergraduate courses in Educational Psychology and in Psychology of the Mentally Retarded. Mr. Schere is a specialist in learning theory with particular competence in applying this theory to the study of mentally retarded children. For the coming year he will be assuming the role of coordinator for the graduate program in this area. Mr. Schere's teaching is marked by a thorough understanding of his subject, by excellent preparation, and by innovative approaches. His work in the Department is marked by excellent colleagueship and significant contributions to the mainstream of thinking and action. His experiences prior to joining the Department include six years of teaching in a J.H.S. and a variety of experiences in youth work, school psychology and personnel work. He is currently in the final stages of completing his Ph.D.
BRENNAN, LEN
Mr. Brennan has served as a lecturer in the Education Department for the past three years. During this period he has been actively engaged in completing a Ph.D. degree and is now at the dissertation stage. He is a specialist in elementary education having served with distinction for many years as public school teacher and principal. We have been unable to find a person with comparable background and experience with a Ph.D. degree.

CHAMBERS, DONALD
Mr. Chambers is a specialist in elementary and secondary school mathematics. He has been with the college for one year and has proved to be a very able and competent instructor with great promise for the future. Mr. Chambers was selected after a wide search for a person in this highly specialized area. We have not been able to find a replacement who possesses a Ph.D. degree.

FAIN, STEPHEN
Mr. Fain is a specialist in the area of curriculum and teaching. He has been with the college for six months as a lecturer. He is currently enrolled in a doctoral program at Teachers College and expects to complete this degree within a two-year period. We have not been able to find an adequate replacement with a Ph.D. degree.

LEVINE, ANITA
Mrs. Levine has been with the college for three years as a lecturer. She is a specialist in the area of guidance and school counseling and has served with distinction in this program. Mrs. Levine is currently matriculated for a Ph.D. degree and we have every expectation that she will complete this within two years.

LEVINE, MARK
Mr. Levine has been with the college for two years. During this period he has shown unusual promise in social foundations of education and has become a very much involved lecturer in the Department. He is particularly sensitive to the student needs and has responded to them with great integrity. Mr. Levine is at the dissertation stage of his degree and we have every expectation that he will complete this within a two-year period.

PINCUS, RICHARD E.
Mr. Pincus has been with the college for one and one-half years. Mr. Pincus' speciality is in the history and philosophy of education and during the short period with the college has indicated excellent potentials for the future. We have every reason to expect that he will complete his degree within two years.

SCHMITZ, HAROLD V.
Mr. Schmitz has been a part-time lecturer in the Education Department during the past semester. He is a specialist in the area of mental hygiene and learning theory. He is in the final stages of his dissertation and it is expected that he will complete his degree in the very near future.

FORD, JOHN
Mr. Ford has taught with the college full time as a monthly lecturer for two and one-half years in a very satisfactory manner. He has been a valuable advisor to BLAC and is on the Afro-American Institute Search Committee.

QUEENS COLLEGE
(Calendar Nos. 41 through 44)

NO. 41. SUMMER INSTITUTE IN NARCOTICS EDUCATION: RESOLVED, That the Board of Higher Education authorize Queens College to conduct a summer institute for a maximum of twenty-five elementary, junior and senior high school teachers in Narcotics Education, without cost to the participating students for credits and fees.
EXPLANATION: A Summer Institute in Narcotics Education was authorized by the Board in 1968. It is the College's desire to continue to offer the Institute in conjunction with other concerned public and private agencies. As stated last year, the purpose of relinquishing the costs is not only to demonstrate our share in this concern, but to enable those educators to enroll in the course who would best be able to carry its message back to their school and community, despite their financial circumstances.

NO. 42. BIOLOGY LABORATORIES: RESOLVED, That the Board approve plans and specifications prepared by the Department of Design and Construction Management of the City University for Biology Laboratories - First Floor "B" Building of Queens College at a total cost limitation of $126,000 (including 5% for possible contingencies during construction), chargeable to miscellaneous College funds as may be available.

NOTE: This resolution rescinds Calendar Item No. 4, passed by the Board of Higher Education at its meeting on December 23, 1968.

EXPLANATION: "B" Building at Queens College is a two-story and basement remainder of the Institution which occupied the Campus prior to Queens College. Other buildings of this group have been demolished as required by the construction of new buildings for Queens College. "B" Building was occupied by Language Department offices which have been moved to the newly completed Academic Building No. 2. The proposed work in this project is confined mainly to finishing and equipping six previously vacated spaces for use by the Biology Department of the College. These are to be as follows: a faculty research laboratory, a service room, a plant growth room, a faculty research laboratory with an office, a graduate student research laboratory with sterilization and equipment room, a faculty research laboratory with an office and an inoculating chamber. The area of the rooms is approximately 3,100 square feet.

Work included comprises demolitions, new metal stud and gypsum board partitions, metal doors and bucks, roof patching, painting and finishing, vinyl asbestos flooring, equipment for storage, refrigeration and preparation of materials for biological research, provision of drainage for equipment, air conditioning by means of window units, provision of energy to equipment, new electric lighting fixtures in some of the rooms.

The construction estimate of the proposed work is as follows:

a. General Construction plus Laboratory Equipment $27,500
b. Plumbing 33,500
c. Heating and Air Conditioning 15,000
d. Electrical 44,000

Total $120,000

which is approximately $38.50 a square foot.

The Biology Department will eventually be incorporated in Science Building No. 2, which is part of the Queens College Master Plan. With no definite decision as yet regarding the relationship between Science Building No. 2 and the Library Extension as well as no final indication of the direction of Library Extension, the College feels that "B" Building has at least another five years of usefulness and proposes that it be devoted to the needs of the Biology Department.

The plans for this project were prepared by the Department of Design and Construction Management and have been approved by the College.
NO. 43. ADMISSION POLICY FOR THE BACHELOR OF MUSIC PROGRAM: RESOLVED, That the Board approve the recommendation by the Committee on Admission Policies, with the approval of the Department of Music, that for admission to the Bachelor of Music Program, an experimental procedure be established by the Music Department whereby the usual admission criteria will be combined with the score achieved in a music examination; that students be admitted to the Bachelor of Music Program from a list prepared by the Music Department in accordance with this combined score; and that rejection for the Bachelor of Music Program not be prejudicial to consideration of the same student for admission to the Bachelor of Arts Program.

EXPLANATION: The purpose of the resolution is to implement the Bachelor of Music Program which was approved by the Executive Committee of the Board of Higher Education on December 23, 1968. This policy was approved by the Faculty Council on April 17, 1969.

NO. 44. ADMISSION STANDARDS FOR SCHOOL OF GENERAL STUDIES MATRICULATION: RESOLVED, That the Board approve the following proposals recommended by the Committee on Admission Policies, laid before it by the Student-Faculty-Administration Ad Hoc Committee of the School of General Studies, for a revision of standards for admission of School of General Studies non-matriculated students to matriculated status:

<table>
<thead>
<tr>
<th>Current Standards</th>
<th>Proposed Revision</th>
</tr>
</thead>
<tbody>
<tr>
<td>14-29 with a 3.0 average</td>
<td>14-17 credits with a 3.0 average</td>
</tr>
<tr>
<td>30-60 with a 2.75 average</td>
<td>18-44 credits with a 2.5 average</td>
</tr>
<tr>
<td>60 credits with a 2.5 average</td>
<td>45-63 credits with a 2.25 average</td>
</tr>
<tr>
<td>Completion of requirements for A.A. degree with 2.0 average</td>
<td>64 credits with a 2.0 average</td>
</tr>
</tbody>
</table>

Current standards will remain in effect for all transfer students other than those from the Queens College School of General Studies.

EXPLANATION: The modified requirements for admission of Queens College School of General Studies non-matriculated students to matriculated status represent a more realistic level of achievement. The new requirements are closer to the retention standards for matriculated students and to the real probabilities for successful completion of the B.A. program.

YORK COLLEGE
(Calendar No. 45)

NO. 45. Item withdrawn.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 46)

NO. 46. DESIGNATION OF ASSOCIATE DEAN OF STUDENTS: RESOLVED, That Edith Cappel, Associate Professor, be designated Associate Dean of Students, effective 7/1/69, with compensation of $3,000 per annum in addition to her academic annual salary of $20,000, subject to financial ability.

NOTE: Dr. Cappel has tenure in the Department of Germanic & Slavic Languages as Associate Professor and has been serving as Assistant Dean of Students.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 47 and 48)

NO. 47. DESIGNATION OF DEANS: (a) RESOLVED, That Raymond A. Kestenbaum, Assistant Professor of Speech and Acting Dean of Faculties, be designated as Assistant Dean of Administration of The Bernard M. Baruch College for the period 7/1/69-6/30/70, with compensation at the rate of $2,000 per annum in addition to his academic salary of $17,000, subject to financial ability.
RESOLVED, That Andrew Lavender, Professor of English and Acting Associate Dean of Faculties, be designated Associate Dean of Liberal Arts and Science of The Bernard M. Baruch College for the period 7/1/69-6/30/70, with compensation of $3,000 per annum in addition to his professorial salary of $24,750, subject to financial ability.

NO. 48. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments as Assistant Professor be approved for the period 9/1/69-8/31/70, as indicated, subject to financial ability:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>Vigeo Saule</td>
<td>$11,000</td>
</tr>
<tr>
<td>English</td>
<td>Bernard Crane</td>
<td>$12,250</td>
</tr>
<tr>
<td>Law</td>
<td>Mildred Stansky</td>
<td>$13,000/14,000</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate these appointments.

EXPLANATION:

Vigeo Saule: On the basis of his "portfolio" evaluated by a former sub-chairman of Art at Baruch and reviewed by the present P & B Committee for Liberal Arts and Science, Mr. Saule, as a member of the Department of Art, meets the requirement for waiving the Ph.D. on the grounds of "achievement deemed equivalent," as set forth in the Board Bylaws. As chairman of his department, Mr. Saule has satisfied the president that the program in Art at Baruch is in extremely competent hands.

Bernard Crane: The Chairman of the English Department reports that despite major heart surgery that has kept Mr. Crane from completing his dissertation and thus receiving his doctorate, he has over the last twelve years become an invaluable member of the Department and the College. There is no area in which he has not offered devoted service of high quality: teaching, faculty orientation, extra-curricular activities, and - over the last three years - departmental administration and supervision which was sorely needed during the period of our evolution from the Baruch School of The City College to the Baruch College of CUNY. The Chairman of the English Department has characterized this request for the Ph.D. waiver as a "model" of what it should be on the rare occasions that it is granted.

Mildred Stansky: Few, if any, law schools require more than the LL.B. or J.D. of its faculty members.

UNIVERSITY GRADUATE DIVISION
(Calendar Nos. 49 and 50)

RESOLVED, That during the sabbatical leave granted to Harold M. Proshansky as Dean of the University Graduate Division for the period 9/1/69-1/31/70, Elliot Zupnick, presently Associate Dean of the University Graduate Division, be designated as Acting Dean of the University Graduate Division, with compensation of $4,000 per annum over and above his regular annual salary, subject to financial ability; and be it further

RESOLVED, That for the same period Ralph L. Nelson, Professor of Economics at Queens College, be designated as Acting Associate Dean of the University Graduate Division, with transfer to the Graduate Division budget at his present salary of $22,250/23,500 per annum, and with an increment of $3,000 per annum over and above his regular salary, subject to financial ability.
NO. 50. APPOINTMENTS: RESOLVED, That the following appointments be approved, as indicated, subject to financial ability:

<table>
<thead>
<tr>
<th>Department &amp; Rank</th>
<th>Name</th>
<th>Effective Date</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Lit., CUNY, UGC</td>
<td>William R. Elton</td>
<td>8/1/69*</td>
<td>$26,000</td>
</tr>
<tr>
<td>History, CUNY, UGC</td>
<td>Harold C. Syrett**</td>
<td>7/1/69*</td>
<td>26,000</td>
</tr>
</tbody>
</table>

* With tenure in the University Graduate Division
** Professor Syrett resigned from Brooklyn College, effective 6/30/69 and is being transferred to the University Graduate Division, effective 7/1/69. These actions will be included in the June, 1969 Chancellor's Report, Brooklyn College Personnel Section.

THE CITY UNIVERSITY
(Calendar Nos. 51 through 54)

NO. 51. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of June, 1969 be approved as amended by deleting Item 6.1.20 included in the Addendum.

NOTE: The complete report is on file with these minutes in the Office of the Secretary of the Board.

NO. 52. GENERAL DISCUSSION - POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was agreed that a special meeting of the Board would be scheduled for Monday, June 30, 1969, at 4:00 p.m. at Board Headquarters.

NO. 53. CAPITAL BUDGET FOR 1970-1971: RESOLVED, That the recommendations of the Chancellor with respect to projects to be included in the New York City Capital Budget for 1970-1971 be approved; and be it further

RESOLVED, That the Chairman of the Board and the Chancellor be authorized to designate priorities of Capital Budget requests and initiate modifications of authorizations within the total Capital Budget in the best interests of the City University.

EXPLANATION: In order to transmit to the City Planning Commission in early September the City University projects which are to be included for funding in the New York City Capital Budget for 1970-1971, the Board must at this time adopt a proposal. Construction funds have been included for the first phase development of Kingsborough Community College. In the cases of Queensborough, Staten Island and Borough of Manhattan Community Colleges, master planning has reached a point where it can be anticipated that specific programs for facilities development will be available by the early fall. Lump sums for project planning of as yet undefined facilities have been indicated at this time for these campuses as well as for New York City Community College and Community Colleges VII and VIII. As the master plans are produced and accepted for each community college the budgets requested will be appropriately defined and adjusted. The balance of the proposal includes completion costs of existing projects and continuing projects for rehabilitation and modernization of existing physical plant.

See Pages 157 and 158.
## CITY UNIVERSITY - 1970-1971 CAPITAL BUDGET REQUEST

<table>
<thead>
<tr>
<th>Proj. HN</th>
<th>Short Title</th>
<th>Total Est. Cost</th>
<th>Authorized Up to 6/30/70</th>
<th>Request 1970-1971</th>
<th>Activity Requested</th>
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</thead>
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<tr>
<td>139</td>
<td>Bronx Comm. Coll. Permanent Campus</td>
<td>54,470,000</td>
<td>43,614,975</td>
<td>5,350,000 C</td>
<td>Construction</td>
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<td>189</td>
<td>Bronx Comm. Coll. Additional Labs.</td>
<td>405,000</td>
<td>350,000</td>
<td>27,500 C</td>
<td>Furnishings &amp; Equipment</td>
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<tr>
<td>141</td>
<td>Brooklyn Coll. Boiler Replacement</td>
<td>1,808,000</td>
<td>870,000</td>
<td>938,000</td>
<td>Construction</td>
</tr>
<tr>
<td>60</td>
<td>City University Des. &amp; Constr. Man.</td>
<td>7,200,000</td>
<td></td>
<td>1,200,000</td>
<td>Supervision &amp; Management</td>
</tr>
<tr>
<td>191</td>
<td>City University Computers - Senior</td>
<td>8,500,000</td>
<td>5,500,000</td>
<td>3,000,000</td>
<td>Equipment</td>
</tr>
<tr>
<td>192</td>
<td>City University Computers - Comm. Coll.</td>
<td>3,500,000</td>
<td>2,500,000</td>
<td>500,000 C</td>
<td>Equipment</td>
</tr>
<tr>
<td>193</td>
<td>City University Consultant Services</td>
<td>4,500,000</td>
<td></td>
<td>375,000 C</td>
<td>Consultant Service</td>
</tr>
<tr>
<td>202</td>
<td>City University Presidents' Houses</td>
<td>1,000,000</td>
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<td>500,000 C</td>
<td>Purchase</td>
</tr>
<tr>
<td>203</td>
<td>City University Alterations - Senior</td>
<td>6,600,000</td>
<td></td>
<td>1,100,000</td>
<td>Design &amp; Construction</td>
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<tr>
<td>206</td>
<td>City University Alterations - Comm. Coll.</td>
<td>12,900,000</td>
<td></td>
<td>1,450,000 C</td>
<td>Design &amp; Construction</td>
</tr>
<tr>
<td>207</td>
<td>Comm. Coll. VII Brooklyn Planning</td>
<td>1,500,000</td>
<td></td>
<td>750,000 C</td>
<td>Planning</td>
</tr>
<tr>
<td>208</td>
<td>Comm. Coll. VIII Bronx Planning</td>
<td>1,500,000</td>
<td>400,000</td>
<td>550,000 C</td>
<td>Planning</td>
</tr>
<tr>
<td>181</td>
<td>Hunter College Window Replacement</td>
<td>3,505,000</td>
<td>500,000</td>
<td>3,005,000</td>
<td>Construction</td>
</tr>
<tr>
<td>190</td>
<td>Kingsborough Comm. Coll. Phase 1</td>
<td>56,214,900</td>
<td>1,200,000</td>
<td>23,719,450 C</td>
<td>Design &amp; Construction</td>
</tr>
<tr>
<td>214</td>
<td>Kingsborough Comm. Coll. Phase 2</td>
<td>23,733,000</td>
<td></td>
<td>310,000 C</td>
<td>Design</td>
</tr>
<tr>
<td>172</td>
<td>Lehman College Heating Plant</td>
<td>837,000</td>
<td>817,000</td>
<td>20,000</td>
<td>Construction</td>
</tr>
<tr>
<td>178</td>
<td>New York City Comm. Coll. Jay Street Building</td>
<td>14,006,000</td>
<td>8,861,000</td>
<td>1,172,500 C</td>
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<tr>
<td>196</td>
<td>New York City Comm. Coll. Add. Facilities Planning</td>
<td>1,000,000</td>
<td>0</td>
<td>500,000 C</td>
<td>Planning</td>
</tr>
<tr>
<td>213</td>
<td>New York City Comm. Coll. Air Cond. Namm Hall</td>
<td>3,509,000</td>
<td>180,000</td>
<td>1,664,500 C</td>
<td>Design &amp; Construction</td>
</tr>
<tr>
<td>Proj. HN</td>
<td>Short Title</td>
<td>Total Est. Cost</td>
<td>Authorized Up to 6/30/70</td>
<td>Request 1970-1971</td>
<td>Activity Requested</td>
</tr>
<tr>
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<tr>
<td>130</td>
<td>Queensborough Comm. Coll. New Campus</td>
<td>27,785,000</td>
<td>25,800,000</td>
<td>992,500 C</td>
<td>Furnishings &amp; Equipment</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>992,500 S</td>
<td></td>
</tr>
<tr>
<td>212</td>
<td>Queensborough Comm. Coll. Add. Facilities Planning</td>
<td>1,000,000</td>
<td>0</td>
<td>500,000 C</td>
<td>Design</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>500,000 S</td>
<td></td>
</tr>
<tr>
<td>188</td>
<td>Staten Island Comm. Coll. Add. Facilities Planning</td>
<td>1,000,000</td>
<td>265,000</td>
<td>367,500 C</td>
<td>Design</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>367,500 S</td>
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<tr>
<td>Total Request City</td>
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<tr>
<td>Total Request State</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>242,349,465</td>
<td></td>
<td>86,984,984</td>
<td></td>
</tr>
</tbody>
</table>

C- City; S- State.
NO. 54. MULTIPLE POSITIONS: The regulations adopted by the Board limit the number of multiple position hours of teaching by full-time members of the instructional staff. For 1968-69, a maximum of eight multiple position hours was approved. The Presidents were requested to report the number of persons who taught in excess of eight such hours. Such reports are submitted for each college in the Chancellor's Report.

As requested, the following tabulation of these reports for all of the colleges is submitted. (Note: Colleges not listed reported no full-time members of the instructional staff who taught in excess of eight multiple position hours.)

MULTIPLE POSITIONS - SENIOR COLLEGES 1968-1969

Number of full-time faculty members who worked in excess of eight multiple position hours of teaching, classified by area of specialization:

<table>
<thead>
<tr>
<th>Dept. &amp; No. of Hrs. in Excess of 8</th>
<th>T.Ed.</th>
<th>City</th>
<th>Hunter</th>
<th>Brooklyn</th>
<th>Queens</th>
<th>Richmond</th>
<th>Lehman</th>
<th>Baruch</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td></td>
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<tr>
<td>1-4 hrs.</td>
<td>1</td>
<td>2</td>
<td>1</td>
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<td>4</td>
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<tr>
<td>English &amp; Classics</td>
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<td>1-4 hrs.</td>
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<tr>
<td>over 4 hrs.</td>
<td>1</td>
<td>1</td>
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<td></td>
<td></td>
<td>2</td>
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<tr>
<td>Fine Arts &amp; Speech</td>
<td></td>
<td>1</td>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>1-4 hrs.</td>
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<td>1</td>
<td>2</td>
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<td>over 4 hrs.</td>
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<tr>
<td>Languages</td>
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<td>1-4 hrs.</td>
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<td>2</td>
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<tr>
<td>Science &amp; Math.</td>
<td></td>
<td>5</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>8</td>
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<tr>
<td>1-4 hrs.</td>
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<td>1</td>
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<td>1</td>
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<td>2</td>
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<td>2</td>
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<tr>
<td>over 4 hrs.</td>
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<td>Social Sciences</td>
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<td>1-4 hrs.</td>
<td></td>
<td>3</td>
<td>3</td>
<td>1</td>
<td></td>
<td>6</td>
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<tr>
<td>over 4 hrs.</td>
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<td></td>
<td></td>
<td>1</td>
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<td>1</td>
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<tr>
<td>Administration</td>
<td></td>
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<tr>
<td>1-4 hrs.</td>
<td></td>
<td>3</td>
<td>2</td>
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<td></td>
<td>5</td>
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<tr>
<td>TOTAL</td>
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<tr>
<td>1-4 hrs.</td>
<td>1</td>
<td>*</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>6</td>
<td>1</td>
<td>30</td>
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</tr>
<tr>
<td>over 4 hrs.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>

*To be supplied

NO. 55. SUMMER INSTITUTE IN NARCOTICS EDUCATION - HERBERT H. LEHMAN COLLEGE: RESOLVED, That the Board of Higher Education authorize Herbert H. Lehman College to conduct a Summer Institute for approximately fifty elementary, junior and senior high school teachers in Narcotics Education, without cost to the participating students for credits and fees.
EXPLANATION: To indicate that the College is a part of the community of the Borough of the Bronx, we wish to relinquish the credit and other costs to each student for this course. This Institute is a pilot project developed by the College in conjunction with other concerned public and private agencies. It reflects a deep concern with a problem that affects us all. The purpose of relinquishing the costs is not only to demonstrate our share in this concern, but to enable those educators to enroll in the course who would best be able to carry its message back to their school and community, despite their financial circumstances. This pilot project will be a possible demonstration for many municipalities throughout the country of the potential each college has for becoming a coordinating body of the many resources that can be used in a particular community to fight a particular problem. The College’s financial commitments will establish it firmly in a supporting role complementary to its coordinating role.

NO. 56. STUDENT ACTIVITIES FEE - THE CITY COLLEGE: RESOLVED, That the day session student activities fee at The City College be increased from $3.00 per semester to $4.00 per semester, effective for the fall term of 1969.

EXPLANATION: After an affirmative vote of the day session student body of The City College, the above action was presented to the Administrative Council, which approved the action at a special meeting held 6/18/69.

NO. 57. GITTLESON STAFF NEGOTIATIONS: RESOLVED, That the Board of Higher Education agrees that any contract reached subsequent to July 1, 1969, which shall be approved by all parties concerned, shall, insofar as specific clauses of the contract specify an effective date of July 1, 1969, be effective for such clauses on that date; and be it further

RESOLVED, That all terms and conditions of the current contract, except those provisions concerning Special Time and Overtime, shall be continued through July 18, 1969; and be it further

RESOLVED, That the Mayor be requested to take appropriate action to assure that those matters requiring his consent be approved retroactively to July 1, 1969.

EXPLANATION: The Committee on Intercollege Staff Relations, representing the Board of Higher Education, has been working with the Director of Labor Relations for the City of New York in negotiating a new contract with Local 384 of District Council 37, AFSCME, as the recognized majority representatives of employees of the Board of Higher Education in the titles, College Office and Secretarial Assistant A and B and College Administrative Assistant, to be effective at the termination of the current contract which expires on June 30, 1969.

It appears that the contract cannot be negotiated prior to July 1, 1969.

In addition, provisions of the Federal Fair Labor Standards Act in regard to overtime compensation are in conflict with the Special Time and Overtime provisions of the current contract.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:05 p.m.

N. MICHAEL CARFORA
Secretary of the Board
DEFINITIONS

1. "Board" shall mean the Board of Higher Education in the City of New York.

2. "Department" means an instructional department of a college or a Ph.D. program in the University Graduate Division; if the instructional work of the college is organized into divisions, it shall mean a division.

3. "Department Chairman" shall be deemed to include a department head as such title is used in the community college.

4. "Instructional staff" titles in the community colleges shall be deemed to have included therein and be preceded by the phrase "Community College."

5. "Tenure" is the right of a person to hold his position during good behavior and efficient and competent service, and not to be removed therefrom except for cause in the manner provided for in these bylaws.

6. "Senior College" shall mean a 4-year college, an upper division college, or the University Graduate Division.

7. "Community College" shall mean a 2-year college offering Associate Degrees.

8. "College" shall be deemed to include a senior college, a community college, or the University Graduate Division.

9. "President" shall be deemed to include the Chancellor, the President of a College, the Provost of the University Graduate Division, or anyone acting in such capacity as the sense of the provision may be appropriate.

10. "Educational Unit" shall mean a senior college, a community college, the University staff, or the University Graduate Division.

11. "Promotion" is an advancement from a tenured line to a tenured line of increased responsibility and salary.
Section 6.1 INSTRUCTIONAL STAFF.

The instructional staff shall consist of the persons employed in the following titles:

Chancellor
Vice-Chancellor
President
Vice-President
Provost
University Dean
Dean
Associate Dean
Assistant Dean
Professor
Associate Professor
Assistant Professor
Visiting Professor
Adjunct Professor
Instructor
Teaching Assistant
Lecturer
Instructor (Nursing Science)
Research Associate
Research Assistant
Clinical Assistant
Registrar
Associate Registrar
Assistant Registrar
Registrar's Assistant
College Technician
Chief College Physician
College Physician
Higher Education Officer
Higher Education Associate
Higher Education Assistant
Assistant to Higher Education Officer
Business Manager
Assistant Business Manager
Assistant to Business Manager
Fiscal Officer
Assistant Fiscal Officer
Assistant to Fiscal Officer

and

in the Hunter College Elementary School and Hunter College High School:

Principal
Chairman of Department
Teacher
Assistant Teacher
Substitute Teacher
Temporary Teacher
Guidance Counselor
Librarian
College Technician

and

in the Early Childhood Center:

Teacher
Section 6.2 PERMANENT INSTRUCTIONAL STAFF -- TENURE

The permanent instructional staff shall consist of those persons who have been granted tenure in any of the titles enumerated in subdivision a and b below, in accordance with one of the following provisions:

a. Appointments before June 16, 1968 - A person employed and serving prior to June 16, 1968 full time on an annual salary in the title of professor, associate professor, assistant professor, instructor, lecturer (nursing science), registrar, associate registrar, assistant registrar, registrar's assistant, college science assistant, college science technician, college engineering technician, teacher or educational and vocational counselor who, after serving on an annual salary in any of the titles or positions enumerated in this sub-paragraph for three full years continuously, has been appointed or shall be appointed for a fourth full year, shall have tenure effective on the first day of September following his reappointment for the fourth full year.

b. Appointments after June 16, 1968 - A person employed after June 16, 1968 full time on an annual salary in the title of professor, associate professor, assistant professor, instructor (nursing science), registrar, associate registrar, assistant registrar, college technician, and in the Hunter College high school and Hunter College elementary school (but not in the Early Childhood Center Program), principal chairman of department, teacher, guidance counselor and librarian, or in any grade or position which the Board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his reappointment for the sixth full year.

c. A person whose initial appointment to a position in one of the educational units of the City University is in the title of professor, associate professor or assistant professor may be granted tenure by the Board, in its discretion,

(*) All persons employed on an annual salary in the day session in the senior colleges in the positions of professor, associate and assistant professor, instructor, tutor, registrar, librarian, associate and assistant librarian, library assistant, assistant teacher, instructor, critic teacher or teacher, who, on September 1, 1938 were serving in any of these positions and had completed at least four full years of continuous service on an annual salary from the date of their appointment to any of the positions above enumerated, or who had served at least three full years and had been appointed for a fourth full year, are members of the permanent instructional staff.

(**) Service as department head, senior instructor, instructor or junior instructor in a community college during the period from September 1, 1956 to September 30, 1959 shall be credited toward tenure in the positions of professor, associate professor, assistant professor or instructor, respectively.
after not less than one nor more than five years of continuous full time satisfactory service on an annual salary.

d. A distinguished person of proven record appointed initially to the title of professor, who had tenure in another recognized institution of higher learning, may be appointed with immediate tenure by the Board in its discretion.

e. A person who has attained tenure in an educational unit under the jurisdiction of the Board of Higher Education and who is subsequently appointed to a comparable position on an annual salary basis in another educational unit under the jurisdiction of the Board shall retain his tenure.

f. Where the service of a member of the instructional staff, in a title on the permanent instructional staff is interrupted by reason of absence on a maternity leave duly granted to her by the Board, the period of creditable service immediately preceding such absence shall be counted in computing the years of service required by this action.

g. The decision of the Board to reappoint with tenure shall be communicated to the person affected not later than May first preceding the expiration of the fifth full year of service. Where an appointee begins his service prior to September first, the tenure period shall not begin until the succeeding September first; and when an appointment is made during the month of September, the appointment shall date as of September first for the purposes of tenure.

Section 6.3 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, president, vice-chancellor, provost, vice-president, university dean, dean, associate dean, assistant dean, department chairman, chief librarian, principal, supervisor, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, lecturer, instructor appointed after June 16, 1968, business manager, fiscal officer, assistant business manager, assistant fiscal officer, assistant to business manager, assistant to fiscal officer, all positions in the Early Childhood Center Programs, or any other instructional position not included on the permanent instructional staff. Appointment to any such position, or removal therefrom however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, president, vice-chancellor, provost, vice-president, university dean, dean, associate dean or principal, if not already appointed to a position on the permanent instructional staff, may be appointed to an appropriate instructional position.
Section 6.4 APPOINTMENTS TO THE INSTRUCTIONAL STAFF; NOTICES OF APPOINTMENT AND DISCONTINUANCE:

a. Except for the performance of educational administrative duties all original appointments to the instructional staff shall be made to a department. All such original appointments shall be for one year or less.

The service of any person appointed on an annual salary may be discontinued at the end of the first year, or if the person is reappointed, at the end of the second, third, fourth or fifth year. The notice of appointment shall state specifically that the appointment is of a temporary nature, shall give the terminal date of the appointment, and shall add that services beyond the period indicated in the notice of appointment are possible only if the Board takes affirmative action to that effect. Notice of reappointment shall be given by the President to the appointee not later than May 1st. In the position of instructor appointed after June 16, 1968, there shall be not more than four successive annual reappointments.

Where services are to be discontinued at the end of the year, notice of the intention of the proper faculty authority not to recommend such person for reappointment shall be given in writing to the appointee by the President not later than April first preceding the expiration of the year of service, except that, in the event of adverse Board action on a recommendation for reappointment or tenure, notice of intention to terminate services shall be given to the appointee as soon thereafter as practicable.

b. All appointments to the instructional staff, except as otherwise provided, shall be made by the Board upon the recommendation of the President. In the case of the appointment or removal of a chancellor, president, vice-chancellor, provost, university dean, dean, associate or assistant dean, or principal, the affirmative vote of a majority of all members of the Board shall be required. Appointment of a president of a community college shall be subject to the approval of the Board of Trustees of the State University of New York.

Section 6.5 TRANSFERS, PROMOTIONS, ETC.

a. Neither tenure nor the period requisite for the achievement of tenure shall be affected by transfer within the City University from one community college to another community college, nor from one senior college to another senior college, nor by promotion or change of title, except that a person upon whom tenure has been conferred and who may be transferred or promoted to any position in the City University, or whose title may be changed, shall have tenure in his new position, provided such position is on the permanent instructional staff, and further provided that the transfer does not involve a change from the administrative staff to the instructional staff.
b. Nothing herein contained shall be construed to prevent the Board from assigning any person having tenure to any appropriate position on the staff, but no such assignment shall carry with it a reduction in rank or a reduction in salary other than the elimination of any additional emolument provided for administrative positions.

Section 6.6 DISCONTINUANCE OF POSITION.

a. A position held by a person upon the permanent instructional staff may be abolished or discontinued by the Board for reasons which are not discriminatory against a particular person or persons. In the event that a position in a department is to be abolished or discontinued, such position shall be that of the person last appointed to such department, save that, for special educational reasons which are not discriminatory against a particular person or persons, the Board may continue the services of a person or persons whose position or positions would otherwise be abolished or discontinued, and abolish or discontinue the position or positions of the person or persons next most recently appointed to such department; provided, however, that all persons of any title in such department upon whom tenure is not conferred shall be dismissed before the position of any other person in such department is abolished or discontinued. If the Board abolishes or discontinues the position of a person upon whom tenure is conferred and can find no position in the senior college or community college as the case may be in which such person has been serving which can be efficiently and capably filled by such person, then his name shall be placed and shall remain for three years upon a preferred eligible list of candidates for reappointment to fill a vacancy that may thereafter occur in a position which can be efficiently and capably filled by such person or to fill a newly created position which can be efficiently and capably filled by such person. There shall be a separate preferred eligible list for each title in each department in each college. Each such list shall be applicable only to the title, department, and college for which it was created. Reappointments shall be made from such preferred eligible lists so that the person or persons whose position or positions were most recently discontinued shall be the first person or persons reappointed provided that for special educational reasons which are not discriminatory against a particular person or persons, the person or persons whose position or positions were next most recently discontinued may be the first person or persons reappointed. No names shall be placed on such preferred eligible lists except as hereinbefore provided for persons upon whom tenure is conferred. Any person reappointed from a preferred eligible list shall be reappointed at a salary not less than that which he was receiving when his position was abolished or discontinued.

b. A member of the permanent instructional staff whose name is placed on a preferred eligible list shall be deemed to have a leave of absence without pay or increment credit during the time he is on such eligible list.
ARTICLE VII -- ACADEMIC DUE PROCESS

Section 7.1 GROUNDS FOR REMOVAL OR SUSPENSION. Members of the permanent instructional staff may be suspended or removed for one or more of the following reasons:

a. Incompetent or inefficient service.
b. Neglect of duty
c. Physical or mental incapacity
d. Conduct unbecoming a member of the staff. This provision shall not be so interpreted as to constitute interference with academic freedom.

Section 7.2 PRESENTATION AND INVESTIGATION OF CHARGES.

a. Charges against a member of the permanent instructional staff may be made by a president, provost, vice-president, dean, department chairman, principal, member of the Board, a committee of the Board, or the Board itself. Charges shall in the first instance be presented in writing to the president or principal together with such evidence as would support the charges. Except as provided for in subdivision "c" of this section, it shall be the duty of the president or principal, upon making or receiving such charges, within ten days to submit them with all supporting evidence to a faculty committee designated by the Committee on Faculty Personnel and Budget or a Committee performing equivalent functions. Such committee shall make such investigation of such charges as in its judgment may be warranted and file its report and recommendations with all supporting evidence with the president or principal. The recommendation of the faculty committee shall be either (1) that there be no trial by the Board of the charges, or (2) that there be a trial by the Board of the charges.

b. The president shall transmit the recommendation of the faculty committee, with respect to a trial, together with his own recommendation to the Board which shall take such action as it deems appropriate.

c. Charges shall be presented directly to the Board without the concurrence or recommendation of the faculty committee where

1) the person against whom charges have been brought requests in writing that the charges be submitted directly to the Board.

2) the charges are based on the disobedience of any direction of the Board or of any committee thereof whether such direction has been given by resolution or by bylaw.

3) the president suspends the person involved with or without pay and has so notified such person in writing of his suspension. Persons so suspended, however, shall have the option to request, within five days of such suspension, that the charges be submitted, without delay, to a faculty committee for its consideration. In such cases the procedure shall be as in cases of charges without suspension but without affecting such suspension. This option, however, shall not be available if one or more of the charges involve subdivision "2" hereof.
Section 7.3 SERVICE OF CHARGES.

a. Upon recommendation of the Board that a trial shall be held upon charges made pursuant to Section 7.2, the Secretary of the Board shall serve upon the person involved a copy of such charges.

b. Such service shall be made in the following manner:

1) By personal delivery to the person involved of a copy of the charges or,
2) If personal delivery cannot be made with reasonable diligence, by registered or certified mail or by leaving a copy of the charges with some person of an age of discretion at the place of residence of the person involved in such charges and by notifying such person of the nature of the papers and by leaving a duplicate of such charges at the college or school where such person is assigned with some person of discretion at the place where such person is accustomed to report for duty, or,
3) If service cannot with reasonable diligence be made as provided under paragraph 1 or 2 of this subdivision, by posting a copy of the charges upon the bulletin board of the college or school and of the department to which the person involved is assigned.

c. An affidavit by the person who has served such charges in any manner prescribed in "b" above shall be presumptive proof of the facts therein set forth.
Section 7.4 ANSWER TO CHARGES. The person charged shall have ten days from the date of such service of charges in which to file an answer in writing with the Board. The Chairman of the Board, on written application filed by the person involved, may grant an extension of not exceeding thirty days for the filing of an answer.

Section 7.5 TRIAL COMMITTEE; NOTICE OF TRIAL.

a. The Board shall, upon the filing of such charges with the Board, elect a trial committee of three members to conduct a trial of the charges. The presence of at least two members shall be sufficient to proceed with the trial provided that the absent member shall read the transcript of the testimony adduced during his absence and shall so certify in the report of the trial committee as provided for in Section 7.8.

b. Upon receipt of such answer as specified in Section 7.4 or upon default of the person charged to file such answer, the trial committee shall fix a date for the trial and the person charged shall be given at least ten days notice of such trial. The notice of trial shall contain the place, the date and the hour for which the trial is fixed. The notice of trial may be served in accordance with the procedure for the service of charges.

Section 7.6 TRIAL. The trial committee shall conduct the trial according to such rules as the Board may from time to time establish. The rules of the Board, or in their absence, those employed by the trial committee shall govern the trial and the committee shall not be bound by the rules of evidence observed in courts of law.

Section 7.7 RIGHTS AT TRIAL. The person involved shall be entitled to representation during his trial by any person or persons of his choice. He shall be confronted with the witnesses against him, shall be privileged to be present at all sessions of the trial committee when testimony is adduced, shall have the right to examine and cross-examine witnesses and to produce witnesses and relevant documents, and shall be entitled to receive a copy of the stenographic transcript without charge.

Section 7.8 REPORT OF TRIAL.

a. The trial committee shall, upon the conclusion of the trial, without unnecessary delay, make a report to the Board, together with its recommendations, and shall file with its report and recommendations a transcript of the testimony which shall be considered by each member of the Board before voting on the matter. The Board, not later than two months after the presentation of the report by the trial committee, shall render its judgment upon said charges and shall fix the penalty, if any. The penalty may consist of a reprimand, suspension with or without pay, or removal. No member of the permanent instructional staff shall be removed except at a regular or special meeting of the Board by an affirmative vote of the majority of all the members of the Board, except members ex-officio.
b. Prior to the Board's determination and judgment, the person involved shall be entitled to a hearing before the Board on the record with the right of representation by any person or persons of his choice.

c. Where the decision of the Board shall exonerate the person involved, he shall be entitled to receive, in the event of his suspension without pay, the salary of which he was deprived during the period of his suspension.

Section 7.9 SUSPENSION UNDER CHARGES. Any person against whom charges have been made may at any time during the pendency of the charges be suspended with or without pay by the president of the college, with the concurrence of the appropriate academic dean or the department chairman or head. Such concurrence shall not be required for the suspension of a chairman or head of a department.

ARTICLE VIII -- ORGANIZATION AND DUTIES OF THE FACULTY

Section 8.1 DEFINITION OF FACULTY RANK.

The presidents, vice-presidents, deans, associate and assistant deans, the business managers, the fiscal officers and all such persons who are employed full-time on an annual salary basis in titles on the permanent instructional staff, except college technicians shall have faculty rank. All persons having faculty rank shall have the right to vote both in the faculty of which they are members and in their respective departments provided, however, that they have not received notice of non-reappointment.

Section 8.2 DEFINITION OF FACULTY STATUS

Those persons employed in the titles of instructor or lecturer who have been reappointed on an annual salary basis for a third or later year of continuous full-time service shall have faculty status for the purposes hereinafter set forth.

Section 8.3 THE FACULTY, EXCEPT IN THE CITY COLLEGE AND THE UNIVERSITY GRADUATE DIVISION:

The faculty (except in the City College and the University Graduate Division) shall consist of all persons having faculty rank or faculty status and such other individual members of the instructional staff as the faculty may add because of their educational responsibilities.
Section 8.4 THE FACULTIES OF THE CONSTITUENT SCHOOLS OF THE CITY COLLEGE.

The membership of the faculties of the respective schools of The City College shall be constituted as follows:

a. The faculty of the SCHOOL OF ENGINEERING shall include the president, the provost, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and in addition, two representatives each of the departments of chemistry, mathematics, and physics, and one representative of each of the other departments upon which the School of Engineering draws in its curriculum excepting that the president may, upon the recommendation of the dean of the School of Engineering, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school, the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall have faculty rank and shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected.

b. The faculty of the SCHOOL OF EDUCATION shall include the president, the provost, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Education draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Education, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon recommendation of the dean of the school, the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected.

c. The faculty of the SCHOOL OF ARCHITECTURE shall include the president, the provost, the dean of the school, the dean of administration, the dean of students, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Architecture draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Architecture, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school, the president shall also
have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms following the initial term of office to which they were elected in nineteen hundred sixty-nine.

d. The faculty of the SCHOOL OF NURSING shall include the president, the provost, the dean of the school, the dean of administration, the dean of students, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Nursing draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Nursing, withdraw representation from any such department because of the limited participation of that department in the work of the School. Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected in nineteen hundred sixty-nine.

e. The faculty of the COLLEGE OF LIBERAL ARTS AND SCIENCE shall include the president, the provost, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the academic departments, including the library and student personnel services departments, who have faculty rank.

f. The faculties of the several schools shall have the power to add other individual members of the staff to the membership of their respective faculties because of their educational responsibilities.
Section 8.6 DUTIES OF FACULTY.

The faculty shall meet at least once in each semester, or oftener, upon call by the president, or by petition of ten per cent of its members. The faculty shall be responsible, subject to the Board, for the formulation of policy relating to the admission and retention of students, curriculum, granting of degrees, student activities and student discipline. The faculty shall also be responsible for and shall establish rules governing the use of the college name by organizations and clubs. It shall make its own bylaws, consistent with these bylaws, and conduct the educational affairs customarily cared for by a college faculty. The president shall preside at its meetings, or in his absence, the dean of faculty or a dean designated by the president.

Section 8.7 FACULTY COUNCILS, EXCEPT IN THE CITY COLLEGE AND IN THE UNIVERSITY GRADUATE DIVISION.

a. In every college or school of a college in which the faculty shall exceed one hundred members there shall be a faculty council. The faculty council shall consist of the president, deans, the registrar, the business manager or fiscal officer, and two delegates from each department where available. One such delegate shall be the department chairman. The other shall be a person of faculty rank elected by the department. In addition, delegates-at-large, equal to the number of instructional departments, shall be elected. The method of nomination and election of delegates-at-large shall be determined in each college or school by the faculty council provided such delegates-at-large have faculty rank or faculty status. Vacancies shall be filled in the same manner for the unexpired term. Each of the above delegates, except the department chairman, shall be elected for a three-year term in May of the appropriate year by secret ballot of the members entitled to vote in each department, following the initial term of office to which they were elected.

b. The council shall have all the responsibilities of the faculty, subject only to the right of the faculty, upon its own motion, to reverse any specific vote of the faculty council by a two-thirds vote of those entitled to vote for delegates-at-large to the faculty council at a meeting duly called on notice of the action to be considered.

Section 8.8 FACULTY SENATE OF THE CITY COLLEGE.

a. In The City College, in addition to the several faculties and the Faculty Council of the College of Liberal Arts and Science, there shall be a faculty senate composed of the president, the provost, all full deans, ex officio, without vote, and both senior and junior senators. Senior senators shall be persons holding faculty rank, elected by vote of all the members
of the instructional staff who hold such rank. Junior senators shall be persons holding teaching appointments who do not have faculty rank, elected by vote of all such persons. The number of senior senators shall annually be determined in accordance with a formula which would yield the following representation if elections were to be made by departments from among their own members, namely: departments having ten or fewer full-time persons of professorial rank, including the chairman, one senator; departments having eleven to twenty-five such persons, two senators; departments having twenty-six to fifty such persons, three senators; and departments having fifty-one or more such persons, four senators.

Senior senators elected in the first election shall be divided by lot into three classes with terms expiring June 30th, 1970, 1971 and 1972, respectively, and thereafter successive classes shall be elected in the spring for three-year terms. The junior senators shall be fifteen in number, elected at large in the spring for annual terms of office. In the first three elections both senior and junior senators shall be elected according to the Hare system of proportional representation applied separately to the three divisions of the College of Liberal Arts and Science and to each of the professional schools, but applied collectively to all junior senators without reference to school or division. Vacancies in unexpired terms shall be filled by majority vote of those present and voting at any regularly-called meeting of the Faculty Senate, due notice having been given. The senate shall determine whether to continue the Hare system or to use some other method of election for senior or junior senators, or both, as the fourth election or any subsequent annual election approaches. The senate may, by its own action, increase the ex officiis membership at any time.

b. The faculty senate of the City College shall, in respect to matters which affect The City College as a whole, have the same duties and powers as are set forth for the faculties in Section 8.6 hereof. Matters affecting the individual school or college only shall remain the responsibility of the respective faculties.

c. The faculty senate shall have power to adopt its own bylaws and procedures which shall not be inconsistent with these bylaws.
Section 8.10 COMMITTEE ON FACULTY PERSONNEL AND BUDGET, EXCEPT IN THE CITY COLLEGE AND THE UNIVERSITY GRADUATE CENTER.

a. There shall be in each college, except in The City College and the University Graduate Center a committee on faculty personnel and budget. The chairman of this committee shall be the president. The members of the committee shall be a dean designated by the President and the department chairmen.

b. This committee shall receive from the several departments all recommendations for appointments to the instructional staff, reappointments thereto, with or without tenure, and promotions therein, together with compensation; it shall recommend action thereon to the president. It may also recommend to the president special salary increments. The president shall consider such recommendation in making his recommendations on such matters to the Board.

c. Within the period prescribed by the Chancellor, the president shall prepare the annual tentative budget and submit it to the committee for its recommendations; the committee shall make its recommendations within the period prescribed by the Chancellor; the president shall submit to the Chancellor, within the period prescribed by the Chancellor, such tentative annual budget, together with his comments and recommendations. Upon failure of the committee to act upon the budget within the period prescribed by the Chancellor, the president shall submit to the Chancellor his own recommendations, together with a statement of explanation.

d. The committee shall receive and consider petitions and appeals from the members of the instructional staff with respect to matters of status and compensation, and shall present its recommendations to the president. If the recommendations are adverse to the appellant, the appellant may appeal to the president. The president's decision shall be final unless such appeal is based on grounds other than a bona fide consideration of academic merit; in which case, an appeal from the decision of the president by a member of the staff or by any faculty committee may be made in writing to the respective college committee of the Board and shall be transmitted through the president.

Section 8.11 THE REVIEW COMMITTEE ON FACULTY PERSONNEL AND BUDGET IN THE CITY COLLEGE.

a. In the City College there shall be a Review Committee on Faculty Personnel and Budget. The chairman of this committee shall be the president of the college. The members of this committee shall be the dean of students and the respective deans of faculty of the College of Liberal Arts and Science, The School of Education, the School of Engineering, the School of Architecture and the School of Nursing. This committee shall exercise the functions assigned in subdivisions b, c and d of Section 8.10 to the Committee on Faculty Personnel and Budget in the other colleges, except that the Review Committee on Faculty Personnel and Budget shall also receive and consider recommendations from the committees on Faculty personnel and Budget of the several constituent schools of The City College.
b. The faculty of each school in The City College may establish a committee or committees on faculty personnel and budget. The manner of constituting the several committees and the procedure to be followed by them shall be subject to the approval of the president and the dean of the school concerned.

Section 8.13 UNIVERSITY FACULTY SENATE.

There shall be a University Faculty Senate, responsible, subject to the Board, for the formulation of policy relating to the academic status, role, rights and freedoms of the faculty, University level educational and instructional matters, and research and scholarly activities of University-wide import. The powers and duties of the University Faculty Senate shall not extend to areas or interests which fall exclusively within the domain of the Faculty Councils of the constituent units of the University. Consistent with the powers of the Board of Higher Education in accordance with the Education Law and the bylaws of the Board of Higher Education, the University Faculty Senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures for the election of Senators, for its internal administration and for such other matters as is necessary for its continuing operations.
ARTICLE IX -- ORGANIZATION AND DUTIES OF FACULTY DEPARTMENTS

Section 9.1 DEPARTMENT ORGANIZATION

a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if the department so desires, it may enfranchise visiting and adjunct professors and other members, except substitutes, who have been appointed on an annual salary basis for a first or second year of full-time service to vote on departmental matters except for the election of department chairman, departmental committee on personnel and budget or departmental committee on appointments. Each department shall cooperate with related departments and with college agencies in general in the development of college-wide interests.

b. The executive officer of the department shall be the department chairman who shall be a professor, associate professor, assistant professor or tenured instructor elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank. Proxy or mail voting shall not be permitted. Such election shall be subject to the subsequent approval of the president and the Board. The present system of staggered departmental elections shall be continued. The successors of department chairmen shall be elected during the first full week in May at the expiration of the respective terms of office to take office as of July first of the year in which they are elected and at three-year intervals thereafter. Vacancies shall be filled by election for the unexpired term. Notwithstanding anything in the foregoing to the contrary, in the library department, the president of the college shall from time to time recommend a member of the department to the Board for designation as chairman.

c. In any case where the president does not approve the election of a department chairman, he shall confer with the department and thereafter shall report to the Board any subsequent action by the department with respect thereto, together with his own recommendation for a chairman. The recommendation by the president to the Board for the designation of the department chairman should take place only after careful consideration by the president of the qualifications of those selected by the respective departments. The president should base his recommendation on the capacity of the individual selected to act effectively as the departmental administrator and spokesman and as a participant in the formation, development and interpretation of college-wide interest and policy.

d. The Faculty, unless there be a Faculty Council, in which case the Faculty Council (except in The City College, in which case it shall be the Faculty Senate), shall have the option of determining whether the college shall operate under Plan No. One or Plan No. Two, as outlined below and in Section 9.7.

PLAN NO. ONE. -- There shall be in each department a Committee on Appointments consisting, where possible, of the department chairman and four other members who must have faculty rank, a majority of whom must be tenured. The department chairman shall be the chairman of the committee. The four members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time as the Department Chairman is elected.

PLAN NO. TWO. -- There shall be in each department a departmental Committee on Personnel and Budget, consisting, where possible, of the department chairman and four other members who must have faculty rank, a majority of whom must be tenured. The department chairman shall be the chairman of the committee. The four members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time as the Department Chairman is elected.

e. There shall be a Committee on Personnel and Budget for the Hunter College Elementary School and a Committee on Personnel and Budget for the Hunter College High School. The committee in each school shall consist of the principal, as chairman, the chairman of the Department of Education of Hunter College, and three members of the instructional staff of the school, elected for a term of three years by members of the
permanent instructional staff of the school. These committees shall have in each school, insofar as practicable, the same functions as are assigned by these bylaws to a Departmental Committee on Personnel and Budget in a college.

f. Each department may name such other committees as it chooses and shall have the fullest measure of autonomy consistent with the maintenance of general educational policy.

Section 9.3 DUTIES OF DEPARTMENT CHAIRMAN.

a. The Department Chairman shall be the executive officer of his department and shall carry out the department's policies, as well as those of the faculty and the Board which are related to it. He shall:

1. Be responsible for departmental correspondence and departmental records.
2. Assign courses to and arrange programs of instructional staff members of the department.
3. Initiate policy and action concerning departmental affairs subject to the powers delegated by these bylaws to the staff of the department in regard to educational policy, and to the appropriate departmental committees in the matter of promotions and appointments.
4. Represent the department before the Faculty Council or Faculty Senate, the faculty and the Board.
5. Preside at meetings of the department.
6. Prepare the tentative departmental budget, subject to the approval by the department's committee on appointments or the department's committee on personnel and budget.
7. Transmit the tentative departmental budget to the president with his own recommendations.
8. Arrange for careful observation and guidance of the department's non-tenured instructional staff members.
9. Make a full report to the president and to the College Committee on Faculty Personnel and Budget of the action taken by the department committee on personnel and budget or department committee on appointments when recommending an appointee for tenure on the following:
   a. Teaching qualifications and classroom work.
   b. Relationship of the appointee with his students and colleagues.
   c. Appointee's professional and creative work.
10. Generally supervise and administer the department.

b. Each library where size makes it practicable, shall constitute an instructional department of the college. The chairman thereof shall be designated by the president. Such chairman, in addition to the duties of department chairman, as enumerated in paragraph "a" of this section, shall be charged with the administration of the library facilities of his college and shall perform such other duties as the president may assign. Such chairman is hereby authorized to use the additional title of "Chief Librarian."

c. Where student personnel services are constituted an instructional department of the college, the Dean of Students shall be the department chairman.

Section 9.5. APPOINTMENTS.

a. Recommendations for appointments in a department shall be initiated (1) by the department or (2) to a professorial title by the president, pursuant to his responsibility for conserving and enhancing the educational standards of the college and schools under his jurisdiction. The president may recommend that such appointee be designated as department chairman. Such recommendation by the president for appointment and designation as department chairman may be made either at the time of election of department chairman or at such other time as the educational interests of the college may require. Before recommending such appointment or designation, the president shall confer with the members of the department and with the committee on faculty personnel and budget.

b. All appointments, reappointments, and reappointments with tenure to a department, except as above specified, shall be recommended to the college committee on faculty personnel
and budget by the chairman of the department after consultation with the president in accordance with the vote of the majority of the members of the department's committee on appointments, or departmental committee on personnel and budget, save that a minority of any committee on appointments or departmental committee on personnel and budget shall have power to submit a minority recommendation to the college committee on faculty personnel and budget.

c. In the Schools of General Studies and in the Evening Sessions of the community colleges, recommendations for appointment or reappointment to full-time positions on an annual salary basis, and for tenure, promotion and salary shall be made by the department involved and the dean of the School of General Studies, or the dean of the Evening Session in the community colleges. Such recommendations shall be submitted to the college committee on faculty personnel and budget and shall follow regular procedures set forth in these bylaws for full-time day session appointments.

Section 9.7 PROMOTIONS.

a. PLAN NO. ONE. Promotions of tenured instructors to the rank of assistant professor shall be recommended to the college committee on faculty personnel and budget by the chairman of the department only after an affirmative vote of a majority of all members of the department who have professorial rank. Promotions to the rank of associate professor shall be recommended only after an affirmative vote of a majority of all associate professors and professors in the department. In departments where every professorial rank is not represented, recommendations for promotion shall be initiated by the committee on appointments of the department. This plan shall not apply in the case of promotion to a professorship.

PLAN NO. TWO. All promotions in the instructional staff, except promotions to professor, shall be recommended to the college committee on faculty personnel and budget by the chairman of the department only after a majority affirmative vote of the departmental committee on personnel and budget; provided, however, that no member of such committee shall vote on his own promotion.

A minority of any departmental committee on personnel and budget or any committee under Plan No. One of this section shall have the power to submit a minority recommendation to the college committee on faculty personnel and budget.

Section 9.8 TIE VOTES.

A tie vote in a case of affecting an appointment, a reappointment or a promotion shall be considered as a failure of the motion to prevail. Tie votes in the election of a department chairman or for representation on departmental committees on personnel and budget or committees on appointments or on the faculty council or faculty senate shall be resolved by action of the president.

Section 9.9 NEW COLLEGES OR NEW SCHOOLS.

Unless otherwise provided, the provisions of this article, insofar as they specify certain organizational duties and responsibilities of the instructional staff, shall not apply to a newly-created college or a newly-created school in a college until five years after its establishment unless the president, prior thereto, notifies the Board of its desire to be governed by these bylaws. However, insofar as practicable, the spirit of these bylaws shall be observed in the organization and operation of such new college or school.