MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
FEBRUARY 24, 1970
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chairman, the Vice-Chairman called the meeting to order at 5:30 p.m.

There were present:

Francis Keppel, Vice-Chairman
David I. Ashe
Renato J. Azzari
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President Dumont F. Kenny
President John W. Kneller
President Leonard Lief
President Joseph P. McMurray
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Robert C. Weaver
President Jacqueline G. Wexler

President Milton G. Bassin
President James A. Colston
President Nasry Michelen
Dr. Robert S. Hirshfield
Mr. Lester Jacobs
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Mr. Burkhardt was excused.

Upon motion duly made, seconded and carried, the following resolution was adopted in Executive Session.

NO. A. APPOINTMENT OF PRESIDENT: RESOLVED, That Dr. Richard D. Trent be appointed Professor of Education, with tenure, and President of College Number Seventeen, effective March 1, 1970, at a salary rate of $33,900 ($27,900 as professor, plus $6,000), subject to financial ability.
NO. 1. COMMITTEE APPOINTMENTS: The Chairman's report was noted of the appointment of Miss Maria Josefa Canino and Mr. George D. Brown as members of the Committee on Expanded Educational Opportunity.

NO. 2. COMMITTEE ON TRUSTS AND GIFTS: Upon motion duly made, seconded and carried, the following resolution presented by Mr. Poses, on behalf of the Committee on Trusts and Gifts, was adopted:

RESOLVED, That the Board authorize the making of an application to the Supreme Court of the State of New York for an order permitting a change in the investments which may be made of the principal sum in the Wollman Fund so that not more than one-half thereof may be invested in common stocks and the balance shall continue to be invested in quality bonds.

EXPLANATION: On October 16, 1969, Messrs. Brundage, Story and Rose suggested in writing that the Board seek to revise the investment provision in the Wollman Fund Trust Agreement to permit investment in equity securities because of their belief that confinement to investments in bonds and mortgages, as provided in the trust agreement, will continue to lose real value. To accomplish such change, it is necessary that the Board authorize an application to the Supreme Court to permit same.

NO. 3. COMMITTEE ON LAW: (a) BY LAW AMENDMENT: Amendment to the Bylaws of the Board with respect to Student Due Process was laid over with the understanding that it be reconsidered no later than March 30, 1970.

(b) Upon motion duly made, seconded and carried, the following statement establishing guidelines for access to student and faculty records by non-college authorities was adopted:

GUIDELINES FOR ACCESS TO STUDENT AND FACULTY RECORDS BY NON-COLLEGE AUTHORITIES

College records with respect to students, by their very nature, carry with them an assumption by the students that academic and non-academic records accumulated during their attendance, will be treated with the utmost circumspection and prudence. Faculty members have similar expectations with respect to records concerning their association with the college. It is with this in mind that the following guidelines for providing access to such records by non-college authorities are proposed.

College records concerning a student's name, attendance dates, student classification, home address, present address, telephone number major or minor fields of study, degree and if with honors, and social security number and college records concerning a faculty member's name, employment, dates, faculty classification, department, home address, present address, telephone number, and social security number shall be given to persons having a legitimate interest in this information except that the home address, present address, or telephone number, shall be withheld if the student or faculty member expressly so requests. However, unless there are exceptional circumstances, the parent or guardian of a student under twenty-one years of age shall be entitled to the address and telephone number of such student. All information other than that enumerated above should not be released unless the student or faculty member concerned consents.

In the event that a subpoena is served requiring the production of such "other" information the student or faculty member concerned should be notified of the issuance of the subpoena. The subpoena shall be complied with although the college in an appropriate case may consider whether a motion to quash the subpoena should be made as, for instance, where the information sought consists of a physician's or psychologist's records.

Information concerning students shall be given to college personnel when necessary, in the opinion of the Dean of Students, for the performance of official duties.
Access to the records is to be supplied in the following manner:

a. The original records are not to be produced, even in response to a subpoena, unless so ordered by a court.

b. A photographic reproduction shall be made of such records. There shall then be appended thereto a certification that such reproduction is a true and accurate reproduction of the original records.

c. Such certification shall be signed by the Dean of Students, Dean of Faculty, the College Physician, the Business Manager, or the head of the division of the college having custody of the records.

d. In case of a subpoena, before any information is given, the student or faculty member concerned and the President and General Counsel shall be notified.

e. The certified reproduced records shall then be delivered and a receipt for such records be obtained from the agency or its designee.

(c) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the resolution adopted by the Board on October 25, 1965, Calendar No. 11, be amended to read as follows:

WHEREAS, The Board of Higher Education of The City of New York and the Comptroller of The City of New York have been following a modus operandi whereby claims filed against the Board of Higher Education are investigated by and reported on by the Comptroller of The City of New York and submitted to the Board of Higher Education with the Comptroller's recommendation as to the disposition thereof; and

WHEREAS, In contracts awarded by the Board of Higher Education there are clauses providing that the contractor's acceptance of the final payment or any part thereof shall be a release of all claims to the Board of Higher Education arising out of such contract; and

WHEREAS, The Board of Higher Education agrees that payment of the final payment as certified and audited by the Comptroller shall be paid to its contractors by the Comptroller of The City of New York without operating as a release of the contractors claims (which are filed with the Board of Higher Education under Section 6210 of the Education Law, pertaining to the presentation of claims) before or at the time of final payment and for claims so filed to be open for adjustment or suit by contractors; and

WHEREAS, The foregoing appears to be in the best interest of the Board of Higher Education for otherwise contractors are likely to include in their bids a sum equivalent to the interest that they would charge for the period that they would be unable to accept the final payment because it would act as a general release on the contract; now, therefore, to carry out the foregoing, the following resolution is submitted for adoption:

RESOLVED, That the Comptroller of The City of New York is hereby authorized for and on behalf of the Board of Higher Education of The City of New York to pay to contractors the final payment certified as due to them
NO. 5. RENTAL OF SPACE - JOHN JAY COLLEGE OF CRIMINAL JUSTICE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 65,000 square feet of space for John Jay College; and be it further
RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.
EXPLANATION: The space is required to accommodate the enrollment anticipated for John Jay College in September.
It appears that delays in the condemnation proceedings for the Miles Building will prevent John Jay from beginning its Fall 1970 term in the new facility.
Since John Jay and Baruch are located within a short distance of each other, it is proposed that John Jay will initially occupy the space with the intention that Baruch will assume occupancy when John Jay does move. The renovation plans for the rented premises will be drawn by the staff of John Jay in consultation with the staff of Baruch College to insure the appropriateness of the modified space for Baruch’s future use.

NO. 6. USE OF SITE - YORK COLLEGE: RESOLVED, That the City University Construction Fund be requested to request the Board of Estimate of the City of New York to authorize the execution of a license agreement with the New York State Dormitory Authority for use of a site of 31,415 square feet at the intersection of 159th Street and Evans Road, Jamaica, Queens, within the permanent site of York College, said site to accommodate a Temporary Science Building to provide for the interim need of York College.
EXPLANATION: The site (part of Tax Lot 80, Block 10099) is currently owned by the Brooklyn Union Gas Company and is located adjacent to a large gas storage tank. The City is about to acquire title to the site indicated but, because of certain federal restrictions in connection with the Urban Renewal Project, is unable to rapidly reconvey title to the Dormitory Authority, a usual prerequisite for the Authority’s letting of construction contracts. To assure the ability of the Dormitory Authority to award contracts for the construction of a Temporary Science Building it is proposed that the City be requested to grant a license agreement to the Authority until such time as it is able to convey fee title to this property.

NO. 7. RENTAL OF SPACE - BERNARD M. BARUCH COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 15,000 square feet of space for a one year period for Bernard M. Baruch College; and be it further
RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.
EXPLANATION: The space is required to accommodate the enrollment anticipated for Baruch College in September, 1970. A short term rental is proposed in anticipation of the completion of renovations of the RCA Building soon to be begun and the availability of space occupied by John Jay College at 315 Park Avenue South when that college moves to the Miles Building at 59th Street and 10th Avenue.

NO. 8. MASTER PLAN REPORT AND RECOMMENDATIONS FOR THE DEVELOPMENT OF PHYSICAL FACILITIES - BROOKLYN COLLEGE: RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the Brooklyn College Campus as prepared by Evans and Delehanty, Architects and Planners, in accordance with the terms of a contract for the development of said plan; and be it further
RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed facilities under Item 4, Brooklyn College, and in place thereof include the facilities indicated in the aforesaid Brooklyn College Master Plan Report:
by the Board of Higher Education and as audited by the Comptroller as partial settlement of their claims filed against the Board of Higher Education with such partial settlement not to be deemed as final payment or payment of any character under their contracts but only as a partial settlement of their claims, and to sign stipulations on behalf of the Board of Higher Education in the following form:

"Pursuant to the resolution of the Board of Higher Education adopted the Comptroller hereby determines and offers to make partial settlement in the amount of $ on Claim No. which demands the sum of $ in connection with its contract, Comptroller's No. for.

"Pursuant to the aforesaid resolution of the Board of Higher Education and to the above determination of the Comptroller, receipt from the Comptroller of The City of New York of $ covered by Warrant No. is hereby acknowledged upon the understanding that said amount is paid and said warrant delivered and accepted notwithstanding and regardless of any statements contained in or upon said warrant, which are superseded hereby and which, accordingly, shall be deemed deleted therefrom, not as a final payment or payment of any character under said contract, but as a partial settlement, pursuant to the above resolution of the Board of Higher Education, of and on account of the aforesaid claim and without prejudice to the rights of either party with respect to the balance of the above numbered claim.

'Neither this stipulation nor evidence of the payments herein provided shall be pleaded, referred to, offered or received in evidence in any action or proceeding between the parties arising out of the said contract for any purpose except to show to the court the reduction of plaintiff’s claim and the intention of the parties, if necessary.'

Deputy and Acting Comptroller
Claimant
By

EXPLANATION: On October 25, 1965, the Board adopted the foregoing resolution with respect to the form of stipulation required of contractors whose claims are disputed in part. By letter dated January 26, 1970, the Comptroller requested that the resolution and stipulation be amended to add thereto the above italicized matter.

(d) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed bylaw amendments as follows: Sections 15, 8.5, 8.9, 8.12, 9.2, 9.4, and new articles V, X, XI, XII, and XVI.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 4 through 39)

NO. 4. RENTAL OF SPACE - QUEENS COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 100,000 square feet of space for Queens College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The space is required to accommodate the enrollment anticipated for Queens College in September 1970.
MASTER PLAN

PHASE IA - BUILDINGS UNDER CONSTRUCTION

Ingersoll Hall Addition (294,680 g.s.f.),
Roosevelt Hall Addition (150,418 g.s.f.) and
Athletic Field $23,970,000

PHASE IB - BUILDINGS UNDER CONSTRUCTION

William James Hall (265,000 g.s.f.),
Plaza Building (195,600 g.s.f.) and
Related Site Work 25,735,000
$49,705,000

PHASE IIA - ADDITIONS TO ON-CAMPUS BUILDINGS

a. New Addition to Whitehead Hall (29,500 g.s.f.) 1,226,300
b. New Addition to LaGuardia Hall (45,000 g.s.f.) 1,804,000
c. New Addition to Whitman-Gershwin Hall (66,600 g.s.f.) 2,950,500
d. Central Receiving and Stores (10,935 g.s.f.) 327,100
e. Demolition of Heating Plant Wing 3,000
f. Library Service Tunnel 37,500
$6,348,400

PHASE IIB - OFF-CAMPUS SITE ACQUISITION AND NEW CONSTRUCTION

a. Land acquisition for Arts Center, Parking Structure,
   Approach Mall and Commercial Building, (Assessed
   Value $649,200, December, 1968)
   Commercial Value at 160% 1,038,720
b. Demolition of Existing Buildings 37,000

c. Design and Construction of
   1. Arts Center (108,690 g.s.f.) $4,436,400
   2. Parking Structures (356,000 g.s.f.) 3,689,900
   3. Approach Mall 74,000
   Sub-total $8,200,300
$9,276,020

PHASE IIIA - MODIFICATION TO ON-CAMPUS BUILDINGS

a. Existing

1. Ingersoll Hall $2,673,600
2. Boylan Hall 2,777,300
3. Roosevelt Hall 192,500
4. LaGuardia Hall 826,300
5. Whitehead Hall 1,238,000
6. Whitman-Gershwin Hall 1,403,500
$9,105,200
B - Phase 1 Buildings

7. William James Haall $159,000
8. Plaza Building 36,000
9. Roosevelt Hall Addition 339,800
Sub-Total 534,800
Total $9,640,000

PHASE IIIB - SITE WORK AND UTILITIES

a. Site Work & Landscaping 90,000
b. Mechanical Utilities 375,000
c. Electrical Distribution 265,000
$730,000

Phase IIA 6,348,400
Phase IIIB 9,276,020
Sub-total 15,624,420
Phase IIIA 9,640,000
Phase IIIB 730,000
Sub-total 10,370,000

TOTAL 25,994,420

EXPLANATION: The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1, Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked on implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying.

"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the Vice-Chancellor for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University's total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and bases of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3, Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in planning have been added.

"The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-1 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for Brooklyn College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.
The Brooklyn College Master Plan is based on an expected increase in enrollment from the planning base (1967-1968) enrollment of 11,642 full time equivalent day students to an anticipated 1975 enrollment of 13,458 FTEO students. The projected enrollment increase is nearly equally divided among undergraduate and graduate programs, reflecting a significant increase in the size of the graduate program. Undergraduate enrollment will shift from a majority of lower classmen to a majority of upper division students.

This enrollment change means that Brooklyn College will need more space of all kinds, but particularly space for research facilities, libraries and faculty offices. Approximately 2,406,623 gross square feet has been established as the floor area required to meet the 1975 program. The College now has 1,255,200 gross square feet of space with an additional 905,698 gross square feet under construction.

A basic planning recommendation was the acceptance “as built” of the four major units (Phases IA and IB) now under construction on campus with only minor changes suggested for 1975 needs. Further building expansion is planned so as to preserve the character of the existing campus and its surroundings. New buildings and additions therefore are conceived of as campus infill, completing the design implications of the existing pattern. Exceptions are the Parking Structure, the Arts Center and the Approach Mall.

The design solution may be summarized as follows:

1. Additions to Whitehead Hall, LaGuardia Hall, Whitman-Gershwins Hall, and the Central Receiving and Stores building to be built adjacent to the Heating Plant.

2. Additional usable space in the 1971 Phase I buildings gained by creating mezzanines and enclosing certain loading docks and circulation spaces.

3. New building to house the Arts Center and a new Parking Structure.

4. An Approach Mall to the College from the Flatbush-Nostrand Avenues intersection on the east.

5. Occupancy patterns of the existing buildings, particularly Boylan Hall and Ingersoll Hall, are modified and the buildings are to be renovated to bring them up to accepted standards.

The recommended plan provides an appropriate initial step prior to the detailed planning of new individual physical facilities for the Brooklyn College campus and the Board’s acceptance in principle, of this overall plan is recommended in order that specific steps toward its implementation may proceed.

NO. 9. COMMITTEE ON MULTIPLE POSITIONS: RESOLVED, That the name of the Joint Committee on Multiple Positions Study be changed to the Joint Committee on the Professional Obligations of the Faculty: and be it further

RESOLVED, That the membership of the Committee be increased to include three representatives of the Faculty Senate or such substitutes as may be delegated in their place so that the membership will be:

From the Board of Higher Education
Herbert Berman, Chairman
Porter R. Chandler
Arleigh B. Williamson
Frederick Burkhardt, ex officio

From the Administrative Council
President Mina Rees, Co-Chairman
President James A. Colston
Vice-Chancellor Bernard Mintz

From the University Faculty Senate
Professor J. Joel Berger
Mr. Anthony Manfredonia
Professor Edgar V. Roberts, Jr.

and be it further
RESOLVED, That the Committee be charged with the following assignment:

1. to delineate the nature of a faculty member's responsibility to his college;

2. to develop guidelines for outside professional activities of faculty members at the City University that will recognize the prime commitment of the faculty member to his college and his students but will permit such outside activities as enhance the individual's professional competence and equip him better to serve the University; and

3. to consider what administrative arrangements may be needed to implement these guidelines.

EXPLANATION: The Joint Committee on Multiple Positions appointed by the Chairman of the Board (BHE Meeting June 24, 1968, Cal. No. 59) and the Chancellor (Administrative Council Meeting September 16, 1968, Cal. No. 5b), decided, at its first meeting, to co-opt members of the faculty, nominated by the University Senate, to participate in its discussions. It now seems appropriate to make them full members of the Committee.

After some discussion, a focus on "moonlighting" seemed to the Committee too limiting, and a more positive approach to the obligations and responsibilities of the faculty seemed desirable. Accordingly a suitable change in the name of the Committee and in its functions is recommended.

NO. 10. CURRICULUM RECOMMENDATIONS: Curriculum recommendations included in the February Chancellor's Report and placed on the Policy Calendar at the request of a member of the Board, were approved.

The complete list of recommendations is on file with these minutes in the office of the Secretary of the Board.

NO. 11. COMMITTEE ON THE ACADEMIC PROGRAM:

A. HERBERT H. LEHMAN COLLEGE

(a) RESOLVED, That a Cultural Puerto Rican Center be established at Herbert H. Lehman College, effective September 1970; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The Cultural Puerto Rican Center is designed to function as a research and resource institute for educational programs that include in their curricula the study of Puerto Rican history, literature, politics, and social problems. The Center will be responsible for the development of curricular materials, and the organization of in-service seminars for teachers in elementary and secondary schools. The Center will also translate relevant texts from Spanish into English as part of its effort to remedy the lack of materials for the study of Puerto Rican culture.

(b) RESOLVED, That the B.F.A. degree in Dance Theatre and B.A. degree with a concentration in Dance Education, to be given by Herbert H. Lehman College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The B.F.A. degree program is interdisciplinary with primary emphasis on dance as a performing art. The program is also recommended for prospective teachers of theatre dance in professional schools.

The B.A. concentration in Dance Education is designed for prospective teachers of dance in intermediate schools, secondary schools, and colleges, and for those who intend to do graduate study in dance and allied areas, fulfilling the requirements for a New York City license in dance in junior high and intermediate schools.
B. HUNTER COLLEGE

RESOLVED, That the B.A.-M.A. program in History, to be given by Hunter College, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The program is intended for unusually competent students, affording them the opportunity to complete a combined undergraduate and graduate program in four years. The Board of Higher Education, by resolution dated December 22, 1969, encouraged the senior colleges to establish accelerated degree programs subject to the review of each such program by the Committee on the Academic Program.

C. QUEENS COLLEGE

(a) RESOLVED, That the B.A.-M.A. program in Philosophy, to be given by Queens College, be approved in principle, effective February, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Queens College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The program is intended for unusually competent students, affording them the opportunity to complete a combined undergraduate and graduate program of study in four years. The Board of Higher Education, by resolution dated December 22, 1969, encouraged the senior colleges to establish accelerated degree programs, subject to review of each such program by the Committee on the Academic Program.

(b) RESOLVED, That the B.A. in Computer Science, to be given by Queens College, be approved, effective September, 1970, subject to the approval of the New York Board of Regents; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: This undergraduate program in computer science will prepare students to pursue advanced study and seek employment in this newest of scientific disciplines and will provide students majoring in other areas of specialization with the background necessary for them to understand some of the most recent developments in their own fields. A recent report indicates that in the near future 75% of all students will make at least moderate use of computers during their stay in college. This curriculum is aimed at meeting this need.
THE CITY UNIVERSITY
(Calendar Nos. 12 through 18)

NO. 12. REPORTS OF THE CHANCELLOR: The Chancellor presented the following report:

(a) I talk about the bylaw amendment re student due process somewhat reluctantly because I am going to talk in favor of the non-debatable motion, and I really do it reluctantly because there has been an enormous amount of consultation and discussion. Various groups have been involved in the discussion of these issues. Since it has taken a couple of years the presidential cadre has changed. The Administrative Council at its last meeting did ask that the Board lay this over. The Presidents are the people who are going to have to live with this. The reason I do this rather reluctantly is that I am chairman of the Administrative Council and have to speak to it. I am aware that after a year and a half people are pretty fed up with additional discussion. At the same time, the Presidents want to have a chance to discuss this further among themselves and then act on it, and I think if the Board is willing to lay it over, I think we would be willing to make a commitment to make a definite decision within a month. I think with a number of new Presidents and Presidents who are uneasy about parts of it, I for one am really reluctant to have the Board discuss it and decide it without first having the Administrative Council see if it can take a position. I have not a great deal of experience in this field. I am not on the campus, and the character of the campus has changed in the last six or seven years, but everyone is still uneasy about it, and I think it can be improved in some ways, and I would, therefore, ask the Board to put it off for no more than a month.

I think Mr. Berman's criticisms have some basis in fact. It perhaps would have been possible for the Administrative Council and some of the other people to be a little bit more expeditious in their consideration of this. Some of the Presidents are concerned about the role given to the Dean of Students. There are a lot of people who view the Dean of Students as a student advocate rather than a student disciplinarian.

I think all of the people are guilty of some procrastination, and the Law Committee has been patient, but with the serious reservations about this document, I think it would be a mistake to press it.

(b) I'll be very brief about the other matters I have to report. I have the responsibility every month to report to the Board on waivers. The actual table is in Cal. No. 17 on Page 11. I would say there are a couple of things that might be questioned. One, at Brooklyn College, is a removal of the requirement that a person who is on sabbatical leave come back. If someone doesn't come back, we have no recourse. The reason in this case seems to be a hardship. I don't feel strongly about it. The other is a waiver at City College, someone who is taking a sabbatical and then is retiring. I have never approved of that, but it's a minor matter. There are eleven waivers in the community colleges for promotions, which seems a large number.

(c) You have probably read in the papers that we have established a liaison committee with the Board of Education. It is apparent that Open Admissions is moving us at a very rapid rate into more articulation with the high schools. We have a great interest in what happens in the high schools now.

(d) I would like to call attention to the fact that I pulled from the Chancellor's Report two requests at Queens College from people who had indicated that they were planning to retire and were on Travia Leave and have now asked for reinstatement. I am told by Arthur Kahn that we have no option in this matter, that if someone is on Travia Leave and asks to come back, the law requires that we accept his non-retirement. I mention this because I didn't want this to come through in the Chancellor's Report if the Board has an option. Freeman Cope is one of these people. He was involved in a controversy in the SEEK Program last year and retired with considerable bitterness. He is 69 years old, and we have no option but to take him back. With this new retirement plan there is some advantage to a faculty member who has announced his intention to retire to be on the payroll as of July 1, 1970. Presumably, that is why he has decided to remain. Eleven members of the faculty have declared their intention to return, which in this tight budget year means something. Four of these eleven for reasons unknown to me have changed their Travia Leave to a sabbatical leave.
(e) I have, as you know, asked the Board to withhold action on the tenure recommendations this year for two reasons: one, I was concerned about standards, and secondly, I was concerned that many colleges were using up their tenure positions much too quickly. If a college files with us a plan and shows that it is aware of the need to manage tenure positions to hold down the cost and to provide for reasonable improvements in the recruitment of new faculty, I would be prepared to recommend the tenure recommendations for that college. Kingsborough, John Jay, and Bronx Community Colleges have submitted to the Administration plans which seem to me to indicate that they are ready to manage their tenure lines properly. I would like to include this month the tenure recommendations for those three colleges. There has been so much stir and to do among the faculty, that if the college has faced up to the problem, the faculty in that college should be given tenure. If the Board doesn’t want to act on that, it can authorize the Executive Committee to act after seeing the plans, but unless there is any objection, I will include the tenure recommendations for those three colleges when the Chancellor’s Report is passed.

Motion made, seconded and carried, that the Chancellor, upon receipt of a satisfactory plan with regard to tenure from the individual college presidents, be authorized to resubmit tenure recommendations which have been previously laid over.

(f) The only other thing I have is a report on the Bronx Community College bi-lingual program. I have already spoken about that in executive session. The President was asked to come down if anyone has questions on it.

At the request of the Chancellor, President Colston reported on the Bilingual Program at Bronx Community College.

Motion made, seconded and carried, that the matter of the Bilingual Program at Bronx Community College be referred to the Board’s Committee on Expanded Educational Opportunity for consideration and report.

NO. 13. OPERATING BUDGET MODIFICATIONS: The Chancellor’s report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

NO. 14. SEEK PROGRAM · CITY COLLEGE DOWNTOWN CENTER (ALAMAC HOTEL) · NON-INSTRUCTIONAL FEES WAIVER: RESOLVED, That the regular City College non-instructional fees be waived for 1969-70 for City College students enrolled in the SEEK Program conducted at the Downtown Center (Alamac Hotel).

EXPLANATION: On August 1, 1969, the University SEEK Center students became City College students due to the transfer of the program from the University to the City College. The Board had previously waived the regular University non-instructional fee (meeting of 9/30/68, Cal. No. 8) and established a special Students Activities Fee for students at the City College Downtown Center (Alamac Hotel), meeting of 12/22/68, Chancellor’s Report, Part G, Item G.1.4. The effect of this resolution is to make the students at the Downtown Center (Alamac Hotel) subject to the special Student Activities Fee and exempt from the regular City College non-instructional fees.

NO. 15. PAYMENT OF WELFARE BENEFITS FOR “LEND LEASE” PERSONNEL: RESOLVED, That the Board of Higher Education enter into an agreement with the Board of Education pursuant to which each University unit offering teacher education programs will pay to the Board of Education the cost of
employee organization welfare payments for those persons employed by the unit and designated "lend-lease" personnel. The Board of Education will transfer funds received from each unit to the appropriate employee organization welfare fund. The agreement shall be approved as to form by the General Counsel and signed by the Secretary of the Board.

EXPLANATION: For the purposes of the proposed agreement, "lend-lease" personnel are defined as those who are on leave of absence for one semester or for one year from the Board of Education and employed in teacher education programs in various University units in the title of Lecturer. During the first year of such employment they are ineligible for benefits under the CUNY Faculty Welfare Plan. It is equitable, therefore, that they retain coverage under their Board of Education employee organization welfare plans. To accomplish this, the Board of Education must be compensated for the amount of its contribution to such welfare funds. Should such personnel be reappointed to subsequent years of service, they will be covered by the CUNY Faculty Welfare Plan.

In 1968-69, the Division of Teacher Education paid the Board of Education the sum of $6,213 on behalf of all units of the University offering teacher education programs. The amount to be paid annually to the Board of Education for this purpose will reflect changes in the terms of employee organization contracts. The proposed resolution will place responsibility for such payments upon each college employing these personnel.

**NO. 16. DESIGNATION OF UNIVERSITY DEAN FOR CAMPUS PLANNING AND DEVELOPMENT:** RESOLVED, That Peter S. Spiridon, Community College Professor of Physics at the Staten Island Community College, be designated University Dean for Campus Planning and Development for the period March 1, 1970 through June 30, 1970, with compensation of $4,000 per annum for services as Dean, in addition to his academic salary of $25,400, subject to financial ability, and that he retain his tenure in the Department of Physics at the Staten Island Community College.

EXPLANATION: Professor Spiridon will be overall supervisor of the activities of the Director of College Programming, Director of Design and Construction Management, and Director of Real Estate, which departments now comprise the Office of Campus Planning and Development.

**NO. 17. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS:** The Chancellor’s report was noted of the following bylaw waiver requests for personnel actions:

<table>
<thead>
<tr>
<th>Personnel Actions with Waiver of Bylaws</th>
<th>Previous Year *</th>
<th>This Academic Year (Excluding this Month)</th>
<th>This Month February 1970</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Senior Colleges</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Graduate Division</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Ph.D. waivers for Instructor+</td>
<td>23</td>
<td>28</td>
<td>2</td>
</tr>
<tr>
<td>b. Other degree waivers</td>
<td>40</td>
<td>37</td>
<td>1</td>
</tr>
<tr>
<td>c. Other waivers</td>
<td>3</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>d. Waivers for administrators</td>
<td>10</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td>76</td>
<td>69</td>
<td>11</td>
</tr>
<tr>
<td><strong>Community Colleges</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Degree waivers</td>
<td>33</td>
<td>12</td>
<td>11</td>
</tr>
<tr>
<td>b. Other waivers</td>
<td>10</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>c. Waivers for administrators</td>
<td>4</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td>47</td>
<td>18</td>
<td>12</td>
</tr>
<tr>
<td><strong>Central Office</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Degree waivers</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Other waivers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Waivers for administrators</td>
<td>1</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL WAIVERS</strong></td>
<td>126</td>
<td>89</td>
<td>23</td>
</tr>
</tbody>
</table>

* March 1968-1969

† Not required under pending revision of Bylaws
NO. 18. CONTRACT WITH LOCAL 384, COVERING GITTLESON EMPLOYEES: RESOLVED,
That the contract with Local 384, affiliated with District Council 37, A.F.S.C.M.E., covering employees in the
title College Office Assistant A and College Secretarial Assistant A, College Office Assistant B, and College
Secretarial Assistant B and College Administrative Assistant, for the period July 1, 1969 to June 30, 1972, be
approved subject to the final approval of the Mayor.

EXPLANATION: These negotiations were begun in June, 1969 and concluded December 12, 1969. Both mediation and
fact-finding were employed. The contract was ratified by the union on January 7, 1970.

HIGHLIGHTS OF THE AGREEMENT:

I. ANNUAL SALARIES (pursuant to recommendation of fact-finder).

A. General increases will be added to each employee's June 30th salary on each July 1st during the
term of the contract. Minimum appointment rates and maximum salaries are also increased each July 1.

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>General Increase</th>
<th>General Increase</th>
<th>General Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Range</td>
<td>Range</td>
<td>Range</td>
</tr>
<tr>
<td>Prior to 7/1/69</td>
<td>5100-7060</td>
<td>6250-8365</td>
<td>7500-10,450</td>
</tr>
<tr>
<td>7/1/69</td>
<td>800</td>
<td>900</td>
<td>1000</td>
</tr>
<tr>
<td>7/1/70</td>
<td>600</td>
<td>700</td>
<td>800</td>
</tr>
<tr>
<td>7/1/71</td>
<td>6200-8460</td>
<td>7500-9965</td>
<td>8900-12,250</td>
</tr>
</tbody>
</table>

Minimum salaries are increased 11% to 16% the first year and 27% to 29% over the term of the contract. Salaries
for incumbents are increased 10% or more the first year and at least 25% over the term of the contract.

B. Guaranteed promotional increases of $450 ("A" to "B") and $525 ("B" to "C") are provided.

II. TERMS AND CONDITIONS OF EMPLOYMENT

A. APPLICABILITY OF THE CITY-WIDE CONTRACT.

The City-wide contract covers such areas as pensions, shift differentials, overtime
compensation, and time and leave regulations for employees in the Career and Salary Plan titles. This contract is
now applicable to "Gittleson" employees as well. In addition, a new City-wide contract which will be effective
July 1, 1970, is expected to have further improvements in pensions and other areas. These new provisions will be
immediately applicable to Gittleson employees. It has been recognized that on two specific items: holiday
schedules and annual leave for some employees, Gittleson conditions are better than those of the City-wide pact.
Provision is made to retain these advantages.

B. OVERTIME COMPENSATION (pursuant to the fact-finder’s recommendation)

For the A's and B's, overtime compensation is in accordance with the Federal Fair Labor
Standards Act; straight time up to 40 hours, time and one-half after 40 hours, based on hours worked.

For C's, (who are exempt from the overtime provisions of the Federal Law), the overtime
provisions of the City-wide contract will apply except during registration. These provisions are based on hours on
payroll, and provide for compensatory time off for the 35th through the 40th hour, payment at time and
one-quarter thereafter. Effective January 1, 1970, time over 40 hours will be paid at time and one-half. During
registration, payment will be made at straight time rather than compensatory time for the first 40 hours.
C. OTHER FRINGE BENEFITS

1. Education opportunities are improved by the addition of graduate courses and entrance condition courses to those previously available on a free-tuition basis.

2. Efforts to obtain workmen's compensation shall be continued. A separate resolution regarding this subject will be submitted.

D. A Labor-Management Committee, with representation from all groups in the Non-Instructional Staff except those in Section 220 titles, is to be established. Two unresolved issues in the negotiations: posting of vacancies and transfer policies are to be referred to this committee.

E. A revised grievance procedure is established which requires appeals to be filed within 5 work days (steps 1 to 3) or 10 work days (steps 4 to 5); similar periods are allowed for decisions at each step. Impartial arbitration, under the Office of Collective Bargaining, is the final step.

F. The union is recognized as the exclusive bargaining agent, granted exclusive dues check-off and, when permitted by law, an agency shop.

G. MANAGEMENT PROTECTION

The contract provides a no-strike clause which prohibits strikes, slow-downs, work stoppages, mass absenteeism or induced mass resignation, and a management rights clause.

THE CITY COLLEGE
(Calendar Nos. 19 through 22)

NO. 19. SABBATICAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That Yerchanik Iskenderian, Associate Professor in the Library, be granted a sabbatical leave of absence with full pay for the period 2/1/70-7/31/70 and that the 65 year age regulation of the bylaws be waived to effectuate this leave.

EXPLANATION: Professor Iskenderian has served The City College Library faithfully for nearly four decades. During this period the Library has grown from a collection geared to the needs of an undergraduate institution of 5402 students to one intended for a study body which is double in size and which includes doctoral students in selected fields. Professor Iskenderian has used her extensive knowledge and great ability to build an outstanding collection, to meet the needs of faculty and students, and to sustain the operation of this important branch of the college in all crises, large and small. A measure of her contributions is the size and quality of our collection—regarded as the finest in City University.

At this time Professor Iskenderian seeks an opportunity to prepare for a smooth transfer of her numerous responsibilities when she retires and to initiate a survey of collections of medieval Armenian manuscripts. Although her immediate availability will be missed, Professor Iskenderian can serve us well by preparing, with the benefit of objectivity and perspective, a legacy of her vast experience for the benefit of those who will take over her work. Her application for a sabbatical leave with a waiver of the 65 year age regulation was approved unanimously by the Review Committee.

NO. 20. TRANSFER OF INSTRUCTIONAL STAFF MEMBERS FROM THE SCHOOL OF ARCHITECTURE TO THE SCHOOL OF ENGINEERING: RESOLVED, That effective February 1, 1970, those engineer members of the instructional staff of the Department of Architecture of the School of Architecture who are listed below be transferred to the indicated departments of the School of Engineering. And, that in all matters regarding any and all privileges and rights to which they are now or will be entitled (including but not limited to
salary, tenure, reappointment, rank, promotion, sabbatical and other leaves of absence) and responsibilities related thereto, they shall for the purposes of determining these privileges, rights and responsibilities, be deemed to have been members of the respective departments in the School of Engineering, as of the applicable date in their present department:

MEMBERS OF PERMANENT STAFF:
Cefola, Anselm, Professor, to the Department of Civil Engineering
Codola, Frank C., Associate Professor, to the Department of Mechanical Engineering
Cowan, James A., Assistant Professor, to the Department of Civil Engineering
Rappolt, Frank A., Professor, to the Department of Civil Engineering
Silberberg, Morris D., Professor, to the Department of Civil Engineering

MEMBERS OF TEMPORARY STAFF:
Halasz, Sandor, Lecturer, to the Department of Mechanical Engineering
Paullay, Alvin J., Lecturer, to the Department of Civil Engineering


EXPLANATION: The persons involved in the transfer are engineers who were in the Department of Drafting of the School of Technology when that department started the architecture curriculum in 1961. They remained in the department through two name changes to its present existence as the Department of Architecture of the School of Architecture. The growth of the architecture program in enrollment and in curriculum refinement has brought to the department a staff of professionals in architecture and architectural education qualified to assume all related faculty responsibilities. It is appropriate now that the engineers on the architecture staff be transferred to the engineering departments of their professional specialties.

The courses involved in the transfer are in the curricula of engineering students only and are taught almost entirely by the engineers who are involved in the proposed staff transfer. Engineering courses in the architecture curriculum are taught entirely by these same staff members.

IT IS UNDERSTOOD that two conditions of this staff and course transfer are:

1. For as long a period as the instructional load may require, the staff members involved will teach the same courses in the engineering and architecture curricula as heretofore.

2. Until office accommodation can be developed contiguous to that of the engineering departments, the transferees will be housed as at present in Goethals Hall or Compton Hall or in the Architecture Building.

NO. 22. APPOINTMENT OF ASSISTANT TO HIGHER EDUCATION OFFICER WITH WAIVER OF THE BYLAWS: RESOLVED, That Norman Whaley be appointed Assistant to Higher Education Officer (acting as Assistant Director of Security) for the period 1/1/70 through 6/30/70, at the salary rate of $11,855 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Whaley does not possess the baccalaureate degree.

EXPLANATION: Mr. Whaley will serve as Assistant to the Director of Security. He has served in the New York City Police Department from 1948 to 1968, starting as a patrolman and retiring as Supervisor of Detectives. This experience is deemed sufficient in lieu of the baccalaureate degree. The waiver has been approved by the Higher Education Officer Screening Committee.
HUNTER COLLEGE
(Calendar Nos. 23 through 25)

NO. 23. DESIGNATION OF DEAN: RESOLVED, That Michael M. Dacso, Professor of Health Sciences, be designated Dean of the Institute of Health Sciences, for the period 7/1/69-6/30/70, with compensation of $4,000 per annum in addition to his academic salary, subject to financial ability.

NO. 24. DESIGNATION OF ACADEMIC DEAN: RESOLVED, That Beatrice G. Konheim, Professor of Biological Sciences, be designated Academic Dean of the Institute of Health Sciences, for the period 7/1/69-6/30/70, with compensation of $4,000 per annum in addition to her academic salary, subject to financial ability.

NO. 25. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Mr. Peter Falconello be appointed Higher Education Assistant in the Office of the Dean of Administration (Data Processing Center) for the period 10/20/69-6/30/70, at the salary rate of $14,000 per annum, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Falconello does not possess the baccalaureate degree.

EXPLANATION: Mr. Falconello is recommended for the position as Assistant Director of Data Processing. He has eight years of experience in data processing; four in private industry and four as Assistant Director of the Computer Center at Fordham University where he was responsible for all areas of administrative data processing including registration, scheduling, accounting and research. Appointment approved by the HEO Screening Committee on November 25, 1969.

(b) RESOLVED, That Mr. Gerald Murtagh be appointed Higher Education Associate in the Office of the Dean of Administration for the period 10/1/69-6/30/70, at a salary rate of $21,000 per annum, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Murtagh does not possess the baccalaureate degree.

EXPLANATION: Mr. Murtagh is recommended for the position as Coordinator of Hunter College Rehabilitation Projects. He has been a licensed stationary engineer with 14 years experience: seven years as Superintendent of Buildings and Grounds at Hunter College, and seven years as Assistant Superintendent at City College. Appointment approved by the HEO Screening Committee on November 25, 1969.

BROOKLYN COLLEGE
(Calendar Nos. 26 through 29)

NO. 26. WAIVER OF THE BYLAWS ON LEAVES OF ABSENCE: (a) RESOLVED, That the bylaws of the Board be waived in connection with the Sabbatical leave of absence granted to Brijen Gupta, Associate Professor in the Department of History for the year 9/1/69-8/31/70 with half pay, since he will not be able to return to duty at the college at the termination of this leave.

EXPLANATION: Mrs. Gupta was seriously ill during the spring of 1969 and was treated in the Rochester, New York area. Her physicians urge that she not return to the New York City area as they wish to continue her treatment. Prof. Gupta has secured a joint appointment at the State University College at Brockport and the University of Rochester. This appointment is ideal for his personal as well as professional needs (he is doing research currently at the University of Rochester). Since requiring Prof. Gupta to return to Brooklyn College would jeopardize his wife's health, we urge that the waiver be granted.
RESOLVED, That the bylaws of the Board be waived in order to grant a Sabbatical leave of absence with full pay for the period 2/1/70-7/31/70 to Joseph Davidson, Associate Professor in the Department of Speech and Theater, who is over 65 years of age.

EXPLANATION: Professor Davidson has been with Brooklyn College for the past 39 years and has never had a Sabbatical leave of absence. He has assured us that it is his firm intention to return to services at the college after the termination of this leave.

NO. 27. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the appointments of the following to the instructional staff be approved for the period 2/1/70-7/31/70, with salaries as indicated, subject to financial ability; and that the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree:

<table>
<thead>
<tr>
<th>Department and Rank</th>
<th>Name</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
</table>
| Classics & Comparative Lit. (S.G.S.)  
  Instructor         | Deckelbaum, Judith L. | $11,005            |
| Education           | Assistant Professor | Forstall, Lionel J. | $18,380            |
|                     | Instructor         | Venit, Dora S.     | $14,855            |

EXPLANATION: JUDITH C. DECKELBAUM: Mrs. Deckelbaum has completed all her course work at Wisconsin and although she has been teaching a full-time schedule she is slowly making progress toward her degree. The University of Wisconsin has asked us to supervise the Comprehensive Examinations which they will be mailing to us next semester.

LIONEL J. FORSTALL: Mr. Forstall presents a unique background and skill in providing learning strategies which are basic to development of cognitive skills, academic mastery and academic success. He has been outstanding in his application of learning encounters with disadvantaged youth and the hard core unemployed. His special use of his psychological skills in motivation, diagnosis and intervention with minority groups places him in an unusual category.

DORA S. VENIT: Mrs. Venit has been most innovative in the courses she has devised for both the gifted as well as the slow learner. She has shown an unusual ability in developing a tutoring program to assist those who had academic difficulties. She has evidenced dedication and creativity in developing supportive programs contemplated under the Open Admissions Policy, the kind of program for which there is such great need.

NO. 28. ESTABLISHMENT OF THE DEPARTMENT OF EDUCATIONAL SERVICES: RESOLVED, That, in accordance with action taken by the Board of Higher Education on July 9, 1969, there be established at Brooklyn College, effective February 1, 1970, a Department of Educational Services, said department to consist of all members presently engaged in administrative, tutorial, remedial, and counseling roles in the SEEK, Educational Opportunity, College Discovery and 100 Scholars programs who are not already members of another college department; and be it further

RESOLVED, That the instructors of courses which combine remedial and academic components and carry credit will be appointed by the appropriate academic departments, on the recommendation of the chairman of the Department of Educational Services, in accordance with established departmental procedures.
NO. 29. DESIGNATIONS AS ACTING ASSISTANT DEANS: RESOLVED, That for the period February 1, 1970 through July 31, 1970, while Associate Dean Murray Horowitz and Assistant Dean Ernst Koch are on one-term sabbatical leave of absence, the following Brooklyn College staff members be designated as Acting Assistant Deans, with compensation of $2,000 per annum over and above their regular annual salaries, subject to financial ability:

Richard Fitzpatrick, Associate Professor in Counseling, as Acting Assistant Dean of Students, to carry out a revised version of the duties of Associate Dean Horowitz.

John R. Lannon, Assistant Professor in the Office of the Dean of Students, as Acting Assistant Dean to replace Assistant Dean Koch in the Office of Academic Adjustments of the School of General Studies.

THE BERNARD M. BARUCH COLLEGE
(Calendar No. 30 )

NO. 30. APPOINTMENT OF PROFESSOR AND DESIGNATION OF DEPARTMENT CHAIRMAN: RESOLVED, That Norman W. Storer be appointed as Professor of Sociology and be designated as Chairman of the Department of Sociology of The Bernard M. Baruch College for the period 9/1/70-8/31/71, at the annual salary rate of $21,620, subject to financial ability.

YORK COLLEGE
(Calendar No. 31 )

NO. 31. RENTAL OF TEMPORARY STEEL BUILDING: Laid over.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 32 )

NO. 32. APPOINTMENT OF BUSINESS MANAGER: RESOLVED, That Jack W. Weiner be appointed Business Manager for the period 1/1/70-6/30/70, at the salary rate of $22,620 per annum, subject to financial ability, thereby terminating his appointment as Assistant Business Manager.

UNIVERSITY GRADUATE DIVISION
(Calendar No. 33 )

NO. 33. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Francis J. English be appointed Assistant to Higher Education Officer (Campus Planning, UGC) for the period 1/1/70-6/30/70, at the salary rate of $11,005 per annum, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. English does not possess the baccalaureate degree.
EXPLANATION: With the completion of the Graduate Center, Mr. English will supervise a staff of technicians in the operation, maintenance, and distribution of highly specialized educational and research equipment. Since Mr. English has assisted in planning the sound system of the new auditorium as well as consulting with the department chairmen concerning the selection and installation of technical equipment for research projects and doctoral programs, he is exceptionally well qualified to maintain continuing supervision over the proper functioning of existing equipment and the development of future needs in research areas. Mr. English has earned the respect of all departments for his diversified knowledge and reliability in his areas of responsibility. Although family circumstances prevented Mr. English from continuing beyond the third year of college, he possesses a high degree of intelligence and limitless intellectual curiosity.

The position was approved by the HEO Screening Committee in February 1967.

(b) RESOLVED, That Phillis Freeman be appointed Assistant to Higher Education Officer (Campus Planning, UGC) for the period 7/1/70-6/30/71, at the salary rate of $11,005 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mrs. Freeman does not possess the baccalaureate degree.

EXPLANATION: For the position of Office Manager of the Graduate Center administrative personnel, Mrs. Freeman has relevant experience in all areas necessary for this supervisory position. In addition to two years of college, she has had seventeen years of service with the New York Telephone Company in the areas of personnel, management, and union negotiations. She has had additional training at the IBM School which qualifies her in the area of computerized typing and typesetting. Her performance during the past seven months at the Center has made her an invaluable addition to the Graduate Center staff.

The position was approved by the HEO Screening Committee in February 1967.

THE CITY UNIVERSITY
(Calendar Nos.34 through37 )

NO. 34. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of February 1970 be approved as amended as follows:

(a) In accordance with action taken (2/24/70, Cal. No. 12 (d)) the Chancellor reinstated tenure recommendations for Bronx Community College, Kingsborough Community College and John Jay College of Criminal Justice, which had previously been laid over.

(b) With respect to withdrawal of retirement leaves reported by Queens College, General Counsel advised the Board that under Education Law Sec. 3107 a retirement leave must be cancelled when a member files an application for reinstatement to active service.

(c) Tenure recommendations for the following units of the City University laid over: The Division of Teacher Education, City College, Queens College, Richmond College, and Queensborough Community College.

(d) Items E.3.1 and E.3.2 – Hunter College—withdrawn.

A complete copy of the report is on file with these minutes in the office of the Secretary of the Board.

NO. 35. GENERAL DISCUSSION–POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.
NO. 36. AGREEMENT WITH THE NEW YORK PUBLIC LIBRARY - RESEARCH DIVISION:
RESOLVED, That the Board of Higher Education, on behalf of The City University of New York, enter into an agreement with the New York Public Library - Research Division, pursuant to which the University will gain privileged access for its faculty and advanced graduate students to the research collections of the New York Public Library and will receive such other services as are described in the contract and the Board will authorize payment to the New York Public Library of a sum not exceeding $1 million, $500,000 to be paid out of City tax levy funds for the fiscal year 1969-70 and $500,000 to be paid by the State of New York out of its 1970-71 budget (subject to passage of pending State legislation). The form of the agreement is to be approved by General Counsel and when approved, executed by the Secretary.

EXPLANATION: The University's 1969-70 budget includes $1 million which was specifically put into the University's budget by the Board of Estimate and City Council to permit the University to enter into an agreement with the New York Public Library for privileged access to certain of the library's collection. A contract has been drawn which has received preliminary approval by the University's Dean for Libraries, the New York Public Library, the State Budget Office and the City Budget Office.

The first payment of $500,000 will come out of City tax levy funds.

Payment of half of the contract amount on June 15, 1970 will be out of State funds appropriated by the State legislature in its 1970-71 session. The contract includes a provision that this second $500,000 payment is subject to passage of appropriate State legislation.

NO. 37. SEEK PROGRAM: RESOLVED, That the Board of Higher Education, on behalf of The City University of New York, enter into an agreement with the State of New York, acting through the State Commissioner of Education, pursuant to which the Board will enroll and provide certain tutoring, counseling and guidance services and provide stipends for 1,425 new SEEK students in return for which the State of New York will pay $2,413,032.50. The form of the agreement is to be approved by General Counsel and when approved, executed by the Secretary.

EXPLANATION: The University's 1969-70 budget includes an amount of $2.4 million to be furnished by the State Education Department in support of the increase in SEEK enrollments for 1969-70 from 3,000 to 4,200 students (covering 1,425 freshmen). The State of New York has provided support for the expansion of SEEK enrollment for 1969-70 through the State's Higher Education Opportunity Program. The program is administered by the State Education Department. The preparation of a contract providing for the admission of students for this fiscal year was delayed because of disagreements on the form and content of the budget to be furnished to the State Education Department. These disagreements are now resolved and the contract is in a form which satisfies both the University and the State Education Department.

NO. 38. REHABILITATION OF THE PERIMETER TEMPERATURE CONTROL SYSTEM - BERNARD M. BARUCH COLLEGE: RESOLVED, That the Board approve contract documents prepared by the Department of Design and Construction Management for the Rehabilitation of the Perimeter Temperature Control System for the Bernard M. Baruch College at an estimated cost of $163,000; and be it further

RESOLVED, That the Director of the Budget be requested to approve the said project with a cost limitation of $171,150 (including 5% for contingencies) chargeable to Capital Project HN-203.

EXPLANATION: The proposed request calls for complete renewal of the temperature control system in the 17 Lexington Avenue Building which has been needed for a long time. The present thermostats and other auxiliary equipment have deteriorated over the years and brought about a wasteful and very uncomfortable condition unresponsive to temperature changes.

NO. 39. RENOVATION OF JAMAICA JEWISH CENTER - YORK COLLEGE: RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost of $466,400 (as of February 15, 1970) for Phase I Construction and $413,200 (as of February 15, 1970) for Phase II Construction at the Jamaica Jewish Center for temporary facilities for use of York College, as prepared by Snibbe-Tafel-Lindholm, Architects; and be it further
RESOLVED, That the City University Construction Fund be and is hereby requested

a. to approve the aforesaid preliminary plans, outline specifications and preliminary estimate of cost, and

b. to authorize the Dormitory Authority of the State of New York to undertake supervision of the preparation of final plans, specifications and final estimate of cost.

EXPLANATION: On October 15, 1968, Calendar No. 2, the Board approved acquisition, renovation and equipping of the Jamaica Jewish Center. Subsequently on March 11, 1969, Calendar No. A, the Executive Committee of the Board approved a purchase price not to exceed $1,400,000 for the acquisition of the premises and its furnishings. A tentative estimate of cost of construction work only of $750,000 was also established at that time.

Definitive preliminary plans have now been prepared clearly indicating the scope of work to be included in two construction phases. The necessity for phasing the construction is due to the fact that certain areas of the Jewish Center must continue to be occupied by the Center until they are able to relocate themselves to other facilities.

A deferred purchase agreement has been drafted which will provide for the Jewish Center to contract for and complete the first phase of construction with the cost thereof (including financing charges) to be reimbursed to the Center when title to the entire premises has been delivered to the Dormitory Authority.

Portions of the building will be occupied by the College upon completion of Phase I construction under a separate lease agreement between the City and the Center until such time as the premises are vacated by the Center and title is delivered to the Dormitory Authority. At that time, Phase II construction work will be undertaken by the Dormitory Authority under normal contract procedures. Upon completion of Phase II construction work, the entire facility will then have been renovated to provide facilities for the College.

The cost of renovation as of February 15, 1970 is:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>$466,400.00</td>
</tr>
<tr>
<td>II</td>
<td>413,200.00</td>
</tr>
<tr>
<td></td>
<td>$879,600.00</td>
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</tbody>
</table>

The cost per gross square foot is $79,600 divided by 42,000, equals $21.00 per square foot which is considered reasonable for the type of renovation work under consideration. The net assignable area is 31,469 square feet. Ratio of net to gross is therefore 1 : 1.33.

It is anticipated that the contract documents for Phase I could be complete and ready for use by the Center for undertaking construction work by May 1, 1970. A cost escalation factor of 1.5% per month from February 15, 1970 to a possible bid date of June 1, 1970 would add 5.25% or $24,600 to the estimated cost of Phase I, making a total of $491,000. Construction work could not proceed until July 1, 1970, since the Board of Education, a present tenant, will not vacate the building until the latter part of June 1970. Construction work could be completed in six months so as to be ready by January 1, 1971. It is expected that the Architect will be engaged by the Dormitory Authority to assist the Center in the supervision of construction of Phase I work.

Since Phase I construction work is to be done by the Center, it is not deemed necessary for final plans and specifications to be submitted to the Board for approval provided that the final estimate of cost does not exceed $491,000.00 for that phase of work. Final plans, specifications and final estimate of cost will be submitted to the Board for approval prior to bidding for Phase II construction.

Requirements for furnishing Phase I spaces, beyond what furnishings are available in the building, will be submitted to the Board in the immediate future.

The plans meet with the approval of the College and the Office of Campus Planning and Development, and are considered by the Dormitory Authority to be adequate to serve as a basis for development of final work drawings. The facilities are vitally needed and approval is hereby requested.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board