MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

DECEMBER 28, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:45 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d’Heilly
Frederick O’R. Hayes
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
John A. Morsell
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nijs Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Deputy Chancellor Seymour C. Hyman
Acting President Jerome B. Cohen
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph P. McMurray
Acting President David Newton
Dean Harold Proshansky
Dean Gerald W. Lynch
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler

President Milton G. Bassin
President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Kurt R. Schmoller
President Joseph Shenker
Professor Ralph Sleeper
Mr. Richard Lewis

Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz

The absence of Miss Canino, Mr. Henkin, Mr. Nunez and Mr. Poses was excused.
NO. A. NEW AND EMERITI BOARD MEMBERS: Mayor Lindsay attended the meeting and swore in Mr. Alexander A. Delle Cese and Mr. Frederick O'R Hayes, newly appointed members of the Board and distributed to Dr. Azzari, Mr. Chandler, Mrs. Shoup and Mrs. Streator Certificates of Merit from the City of New York for their long years of service on the Board of Higher Education.

NO. 1. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

A. THE CITY COLLEGE - B.A.-M.A. IN ROMANCE LANGUAGES

RESOLVED, That the Romance Languages Major, leading to the combined Bachelor of Arts and Master of Arts (B.A. - M.A.) degree, to be given by The City College, be approved in principle effective February 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of The City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This B.A.-M.A. degree program in the Romance Languages conforms to the guidelines established by the Board of Higher Education in December 1969. The program will be offered to students of superior academic achievement and strong motivation. A detailed course of study amounting to about 150 credits will be planned by each student, with the advice and guidance of faculty advisors.

The program emphasizes a year of study in an appropriate foreign country. The City University Program for Study Abroad will greatly facilitate the functioning of this aspect of the program.

B. BROOKLYN COLLEGE - B.A. - M.A. IN BIOLOGY

RESOLVED, That the Biology Program leading to the combined Bachelor of Arts (B.A.) - Master of Arts (M.A.) degree, to be given at Brooklyn College, be approved effective September 1971, subject to approval in principle of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Brooklyn College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is designed to offer students with superior academic qualifications and demonstrated scholarly potential the opportunity to complete the requirements for the B.A. degree and concurrently to qualify for the Master of Arts degree in Biology.
This will be accomplished by taking advantage of existing provisions for advanced placement and exemption examinations where appropriate; and by substituting graduate courses for advanced undergraduate electives in Biology. Normally, the student will qualify for the B.A. and M.A. degrees simultaneously after four years of study.

An anticipated advantage of this program is that it will attract superior students of limited means. Such students are often discouraged from pursuing advanced studies because of the economic pressure to become self-supporting as soon as possible.

C. BROOKLYN COLLEGE - B.A. - M.A. IN PHYSICS

RESOLVED, That the combined program in Physics, leading to the Bachelor of Arts and Master of Arts (B.A.-M.A.) degree, to be given by Brooklyn College, be approved in principle, effective February 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Brooklyn College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This four-year B.A. - M.A. program in Physics is designed to attract the more advanced undergraduate student who expects to continue study at the doctoral level. Study indicates that the decline in enrollment of Physics majors at Brooklyn College may be attributable to the significant financial assistance out-of-city schools offer exceptional New York City high school students. The program will aid the College in attracting this type of outstanding student.

D. HERBERT H. LEHMAN COLLEGE - M.A. IN MATHEMATICS

RESOLVED, That the Mathematics Program leading to the Master of Arts (M.A.) degree, given at Herbert H. Lehman College, be approved in principle, effective September 1968, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is offered for three categories of students: those who may eventually work for a doctorate in mathematics; those who seek a M.A. as a terminal degree; and those qualified students who wish to take individual courses.

This approved graduate program was offered at the college when it was still the Bronx Campus of Hunter College. Inasmuch as enrollment continues at past levels, the Herbert H. Lehman College is requesting independent authorization to offer the degree.

E. HERBERT H. LEHMAN COLLEGE - M.A. IN PHILOSOPHY

RESOLVED, That the Philosophy Program leading to the Master of Arts (M.A.) degree, given at Herbert H. Lehman College, be approved in principle, effective September 1968, subject to the approval of the New York State Board of Regents; and be it further
RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is offered jointly by Lehman College, Hunter College, Brooklyn College, and The City College and a student may matriculate in any one of the four institutions. Control and student guidance will be invested in the matriculating institution.

This approved graduate program was offered at the college when it was still the Bronx Campus of Hunter College. Inasmuch as the enrollment continues at past levels, the Herbert H. Lehman College is requesting independent authorization to offer the degree.

F. UNIVERSITY GRADUATE DIVISION - Ph.D. IN ART HISTORY

RESOLVED, That the Art History Program, leading to the Doctor of Philosophy (Ph.D.) degree, to be given by the University Graduate Division of The City University of New York, be approved in principle, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The proposed doctoral program in Art History is the result of an exceptional growth of interest in Modern and American Art. Universities have not yet made adequate adjustments to meet the demonstrated need in these two areas of concentration. Consequently there is an acute shortage of scholars and teachers in these fields. The City University of New York can mount a unique Ph.D. program in Art History because of: (1) existing master programs in Art History at the constituent units; and (2) the number of art institutions in the city which have offered to cooperate in the development of the program.

The curriculum will initially provide a thorough professional training in Art History with a concentration in the specialized fields of American Art, Modern Art and Criticism. From this base, the program will gradually expand to cover the more traditional areas of specialization in Art History.

Thus, for example, students will be assigned to work projects involving research and writing in connection with the organization of exhibitions in museums and galleries; to art publishing houses for research and editorial experience; to art journals for experience in writing articles and reviews; to the Archives of American Art for training in documentary research and collection of material, including interviewing; and to the Landmarks Commission for experience in research and conservation of monuments.

NO. 2. COMMITTEE ON LAW: Mr. Ashe, on behalf of the Committee on Law, served notice of the following proposed bylaw amendments:

(a) Creation of a University Institute of Oceanography
(b) Sections 6.6 b. and c. Appointments to the Instructional Staff—Notices
(c) Section 13.5 c. Annual Leave

In accordance with established procedure the complete text of the proposed amendments will be circulated ten days before the next regularly scheduled meeting of the Board.
NO. 3. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: (a) Report of the Committee on Expanded Educational Opportunity accepted.

(NOTE: A complete copy of the report is on file with these minutes in the Office of the Secretary of the Board.)

(b) Upon motion duly made, seconded and carried, the Board Guidelines for SEEK were amended to read as follows:

BOARD GUIDELINES FOR SEEK

Amendment of Board Guidelines originally adopted on July 9, 1969 by the Board.

[For the past several years, the SEEK Program at City College and other units of the University has operated outside the regular college departmental structure. This ad-hoc arrangement, which was established to permit rapid expansion during the early phases of the program's development, is no longer adequate to meet the need of the program. In particular, some means must be found for appointing instructors and counsellors in the SEEK Program in a departmental structure so that they can be considered for promotion and tenure in the same way as other members of the instructional staff. We therefore direct the following:]

(a) Each senior college shall establish a department which shall include counsellors in the SEEK Program and other programs of similar nature. At the option of the President, teachers of remedial reading and other specialists outside the traditional academic disciplines who are hired to provide special services for SEEK and similar programs may either be included in this department, in a separate Department of Fundamental Education if such exists, or in a program of fundamental or remedial education in an existing department.

(b) The Department shall be administered in the same manner as any other department of a college except that for a transitional five-year period, beginning September 1, 1969, the Chairman of this Department shall be the Director of the Budget Committee of the Department shall, for the same five-year period, be comprised of [the Dean of Faculty of the school or college, the Chairman of the Department and three persons designated by the President.] the Chairman of the Department, a senior college administrator appointed by the President and three additional members of the instructional staff, who need not be faculty members who are tenured, appointed by the President. The Personnel and Budget Committee shall recommend persons for tenure and promotion to the President of each college, who shall review appointments for tenure and promotion in consultation with the University.

(c) All persons teaching a subject for which there is an academic department in the college shall be hired by that academic department in accordance with established procedures in consultation with the chairman of the department described in paragraph (a). Any exceptions to the above must be reported to, and approved by, the Committee on Expanded Educational Opportunity and the Board of Higher Education. In regard to reappointment, classroom evaluation shall be conducted either jointly by the academic department concerned, in conjunction with the SEEK Director or his designee(s), or separately; the evaluation by the SEEK Director as to the faculty member's teaching ability and communications skills with respect to the special student population in the program, shall be given full weight along with competence in subject matter, etc. A negative evaluation by either shall have the same force and effect as a negative evaluation by the department in the case of non-SEEK faculty, except that a proposal for reappointment may be disapproved by either the academic department or the SEEK Director. In such cases, the recommendations shall be referred to the President for special consideration and determination of the college.
(d) The department described in paragraph (a) shall strive to accelerate those enrolled in the program to begin study in the regular college curriculum as rapidly as possible. Thus, with the exception of courses which combine remedial with course credit work, it should not offer credit courses. Where credit is given in such combined courses, it shall be only for the academic content and be approved by the appropriate academic department.

(e) The President may submit to the Committee on Expanded Educational Opportunity, for the consideration of the Board, proposals for experimentally structured deviations from the SEEK Guidelines. Any such proposed deviation is to be clearly experimental in nature, with the experimental purposes being sufficiently described and defined; the proposed experimental deviation shall be clearly terminable following the completion of the experimental period. Each such proposal shall include provision for a suitable evaluation mechanism, described in the proposal, and an adequate description of the transferability and referability of the results of the experimental deviation in question. Budgetary allocations to the colleges shall take into account and reflect, to the extent practicable, authorizations by the Board pursuant to this paragraph.

(f) The colleges have authority to develop student and faculty committees to advise on matters of curriculum, student activities, and faculty recruitment.

NOTE: Matter underlined is new; matter in brackets to be deleted.

Mr. Ashe and Mr. d’Heilly asked to be recorded as voting “NO.”

Upon motions duly made, seconded and carried, the following resolutions presented by the Committee on Campus Planning and Development were adopted or action was taken as noted:

NO. 4. AMENDMENT TO CAPITAL BUDGET FOR 1970-71: RESOLVED, That the Board of Higher Education request the Mayor to initiate an amendment to the Capital Budget for 1970-71 revising the Budget as follows:

<table>
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<tr>
<th>LINE</th>
<th>PROJECT</th>
<th>TITLE</th>
<th>1970-1971 CAPITAL BUDGET</th>
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<tr>
<td>FROM</td>
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<td>178</td>
<td>HN-60</td>
<td>City University, Staff and Administrative</td>
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<td></td>
<td>0592</td>
<td>Expenses of the Departments of College Programming Services and Design and Construction Management in Connection with Building Program</td>
<td>$1,100,000</td>
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<tr>
<td>178</td>
<td>HN-60</td>
<td>City University, Staff and Administrative</td>
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<td></td>
<td>0592</td>
<td>Expenses of the Office of Campus Planning and Development and the Campus Facilities Offices of the Senior Colleges</td>
<td>$2,000,000</td>
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FROM
180 HN-203 City University, Alterations to Existing Buildings, Campuses and Equipment, Senior Colleges, All Boroughs (Individual Projects Not to Exceed $800,000) $600,000
0607

TO
180 HN-203 City University, Alterations to Existing Buildings, Campuses and Equipment Including Acquisition of Library Books, Educational and Office Equipment, and Related Costs, Senior Colleges, All Boroughs (Individual Projects Not to Exceed $800,000) $8,000,000
0607

EXPLANATION: Under Section 6215 of the Education Law, as amended by Chapter 163, Laws of 1970, the City is now permitted to issue bonds or notes for certain expenditures for senior colleges which were formerly chargeable to the tax levy budget. Included are library books, educational and office equipment, campus planning staffs and the cost of minor rehabilitation projects. In the preparation of the expense budget for 1970-71 funding for these items was excluded by the City since it was assumed that the capital budget funding for these items (approximately $8.3 million would be forthcoming by appropriate amendment.

In order to provide the $8.3 million in the 1970-71 Capital Budget an amendment thereto is now proposed.

This amendment provides that: (1) Capital Project HN-60 which formerly included funding for the Central University Office of Campus Planning and Development be expanded by the amount of $900,000 to also include financing for the Senior College Campus Facilities Officers and their staffs and (2) Capital Project HN-203 which formerly provides only for major rehabilitation work on the senior college campuses (funded in the amount of $600,000 for 1970-71) be expanded to make provision for items totalling $7.4 million which had been originally proposed for Expense Budget funding. Included under this category are library books, educational and office equipment and minor rehabilitation work.

As indicated, the titles for the two Projects have been broadened to encompass the new areas of capital expenditure.

NO. 5. CONVERSION TO ALTERNATING CURRENT, STAGE 1, HUNTER COLLEGE: Item withdrawn.

NO. 6. RENTAL OF SPACE - QUEENS COLLEGE: RESOLVED, That the Board authorize the rental of approximately 2,500 square feet of space for the Theatre Department of Queens College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: Creation of an independent Theatre Department of Queens College requires additional space not anticipated when the Queens College Theatre facilities were designed. A building nearby the College will meet the current instructional needs of the new department. The first floor when cleared completely will provide a multi-purpose area to be used for acting classes 74 and 75, for free-hour use, for studio theatre presentations, and as rehearsal space for Queens College Theatre presentations. It will supplement room 115 in King Hall as classroom space.

The basement can be divided into two areas: a storeroom for theatrical properties and supplies, and a larger space to be set up permanently as a theatre design studio for courses 175, 176, and 177, as well as for small graduate seminars. The existing office should be retained for storage of classroom materials and files.

NOTE: Resolution approved by the Committee on Campus Planning and Development at its meeting on November 21, 1970.
NO. 7. RENTAL OF TEMPORARY STEEL BUILDING - LEHMAN COLLEGE: RESOLVED, That the Board of Higher Education approve a contract for a rental of a temporary steel building of approximately 8,100 square feet, to be located on the Herbert H. Lehman College campus, for a total of five years, chargeable to the appropriate tax levied code, subject to the availability of funds and subject to the approval of the Committee on Campus Planning and Development.

EXPLANATION: The temporary structure will be used to supplement the existing dining facilities at Herbert H. Lehman College. Preliminary plans call for this facility to provide a seating capacity of approximately 450. During the peak dining period it will accommodate approximately 1350 persons. The completion of this structure is essential to accommodate the College’s projected enrollment for the 1971-72 academic year.

NO. 8. RENTAL OF SPACE—RICHMOND COLLEGE: Item withdrawn.

NO. 9. AMENDMENT TO THE BYLAWS: Item tabled.

Mr. Ashe and Mr. Berman asked to be recorded as voting “NO.”

At this point the Board heard Mr. Lewis (University Student Senate) and Mr. Sharfman (Student, University Graduate Division) re Calendar No. 9.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 10 through 42)

THE CITY UNIVERSITY
(Calendar Nos. 10 through 14)

NO. 10. ORAL REPORT OF THE DEPUTY CHANCELLOR:

I want to mention two or three things in terms of news items. You have all received a copy of Mayor Lindsay’s December 1 letter addressed to Governor Rockefeller, which deals with the University’s budget. This letter certifies the University’s budget, and in it the Mayor makes a statement as to his belief that a very large sum of money will be necessary to finance the City University’s operations for next year. However, the Mayor went on to say that he would commit the City only for the same amount it provided for the University last year and asked the state to increase its share of the City University’s budget. This poses a matter for negotiation with the Governor’s Office and a matter for legislation if there is to be any change in the funding formula. The Governor’s budget, in which he will indicate the amount he is prepared to support, appears in mid-January. Then we will get the next significant indication of what our budget situation is. At the moment our situation is one which is discouraging and bleak. There may be serious problems in the offing, but there is no point in discussing them now any more except to say that we have a more than usual uphill fight. Apparently, the City and the State have more real difficulties than they had in the past—with all due respect to Mr. Hayes and his difficulties in the past.

The next item that I want to mention is that arrangements for the merger of the Voorhees Technical Institute with the City University are proceeding. As usual, it is turning out that the complexities are greater than expected, but in many cases they are resolvable. I would say it is a matter of six weeks to work this out.
I want to mention that Lehman College's faculty, with the concurrence of the President, has agreed to reduce the number of credits required for a baccalaureate degree from 128 to 120, a minimum required by the State of New York. However, this is not at all unusual since many large and reputable institutions in the State of New York have had this as a degree-granting requirement.

The next thing I want to mention is that at the last meeting the Board asked the Presidents to make a report to the Board on the recruitment practices for the 600 lines authorized. A complete set of these reports will be mailed to you.

NO. 11. AMENDMENT OF MINUTES: RESOLVED, That Calendar No. 5 of the minutes of the meeting held March 15, 1965, be amended to read as follows:

RESOLVED, That the Board, in the exercise of its judgment, grant public and private hearings on such items on the agenda [as] university-wide implication and which are the subject of written requests for such hearings addressed to its chairman. In like manner items which are not of university-wide implication shall be referred by the Chairman to an appropriate committee of the Board or to the Chancellor.

NOTE: Matter in brackets to be deleted; matter underlined is new.

NO. 12. DESIGNATION OF UNIVERSITY DEAN FOR BUSINESS AND RESEARCH ADMINISTRATION: RESOLVED, That Nathaniel H. Karol, Professor of Education and presently University Associate Dean for Administration, be designated University Dean for Business and Research Administration, at an annual rate of compensation of $33,800 (salary $29,800, plus $4,000 additional supplementation), for the period January 1, 1971 through June 30, 1971, subject to financial ability.

EXPLANATION: Dean Karol was appointed in June 1969 with initial responsibilities confined to the area of grants and contracts administration, with the understanding that his responsibilities would subsequently be expanded with a commensurate change in title. In November 1969 Dean Karol was assigned additional responsibilities for central university office support functions: accounting, payroll, budget, personnel, purchasing and building management. His duties bring him into contact with City, State and Federal officials, as well as with Board members and college presidents. For a period of a year he has discharged his expanded responsibilities effectively, and he has displayed a high degree of managerial skill. Dean Karol is compensated currently at an annual rate of $32,800 (salary $29,800, plus $3,000 additional compensation).

NO. 13. UNIVERSITY INSTITUTE OF OCEANOGRAPHY: RESOLVED, That the University Committee on Oceanography be reconstituted as a policy council of the University Institute of Oceanography; and be it further

RESOLVED, That the Chancellor shall appoint members of the policy council each to serve for a period of three years; and be it further

RESOLVED, That the University Institute of Oceanography operate in accordance with the set of bylaws attached hereto and as they may be amended in accordance with the procedures established in these bylaws subject to informal acceptance of minor revisions to be made by an ad hoc committee composed of Presidents Rees and Marshak and Mr. Lewis.

EXPLANATION: By a resolution approved at its meeting of December 9, 1968, the Administrative Council created the University Committee on Oceanography and authorized it to operate common facilities and to act to strengthen University efforts in oceanography.
It has become increasingly clear that the mission of the Committee does not match its structure. Too many students applying in oceanography must be denied admission because of a lack of appropriate degree programs. Faculty must hold departmental appointments and hence must first meet department needs. Consequently, oceanographers representing specialties of interest to the program are oftentimes not appointed because they fail to suit the needs of an individual department. Oceanography is a unique discipline in that it really is several disciplines in one. Many of its goals and needs do not coincide with those of any single department, and the Institute proposed herein represents the suggestions of the University Committee on Oceanography. In the view of the Committee the reorganization suggested here will aid in bringing the oceanography program at The City University of New York into national prominence. The establishment of a clear management plan, as outlined here, will also assist in the successful search for federal support, such as through the Office of Sea Grant Program.

The City University of New York
The City College

UNIVERSITY INSTITUTE OF OCEANOGRAPHY

BYLAWS

SECTION 1 THE INSTITUTE

Section 1.1 PURPOSES. There shall be a University Institute of Oceanography within the organization of The City College. Its purpose shall be to coordinate and integrate, at all degree levels, existing training, research and advisory service programs in oceanography and marine resources, at whatever campus of The City University of New York and the organization, at all degree levels, of new programs.

Section 1.2 ORIENTATION. The duties and functions of the Institute shall be to recommend sites and places of operation; to administer the funds of the Institute whether provided by the University or by outside sources; to initiate course offerings and recommending them to the Faculty Council at the appropriate college; to review all programs in oceanography and marine resources in the University, and make appropriate recommendations thereon to college faculties, the Chancellor, and the Board of Higher Education; to administer advisory services; to establish and offer a graduate program leading to graduate degrees in oceanography where no appropriate degree program currently exists, subject to the Bylaws of the University Graduate Division. In addition to other activities, special emphasis shall be on a mission directed program in marine and estuarine studies of the maritime/metropolitan interface—one designed to explore problems of shoreline usage, pollution, recreation, port economics, regional fisheries and opportunities for industrial development. In addition to other activities, the training aspect shall develop programs for the disadvantaged and be available to schools other than colleges, and throughout the tri-state area.

SECTION 2 THE FACULTY

Section 2.1 FACULTY MEMBERSHIP. The faculty of the Institute shall consist of the members of the Policy Council and additional faculty shall be elected by the faculty of the Institute annually from among the instructional staff of the University and the professional staff in affiliated programs at other institutions. Membership shall be based upon a demonstrable interest in, and commitment to, oceanography and the utilization of marine resources. All instructional staff receiving their initial appointment from the Institute shall be members of the faculty of the Institute for as long as they hold appointment through the Institute. Election to the faculty of the Institute shall be reviewed annually.

Section 2.2 FACULTY RESPONSIBILITIES. The faculty shall meet at least twice each year and receive a report from the Director. A quorum shall consist of 50% of the faculty. The faculty shall have responsibility for recommending to the Director and the Policy Council on any matters affecting the welfare of the Institute and its programs.
SECTION 3 THE POLICY COUNCIL

Section 3.1 APPOINTMENT OF THE POLICY COUNCIL. The Chancellor shall appoint the members of the Policy Council; each member of the Policy Council will serve for a period of three years, and be subject to reappointment.

Section 3.2 RESPONSIBILITIES OF THE POLICY COUNCIL. The Policy Council shall act between the stated meetings of the Faculty of the Institute to accomplish the purposes of the Institute as stated above and in the Bylaws of the Board of Higher Education. The Policy Council shall act also as a Committee on Appointments for faculty members appointed directly to the Institute, who might otherwise not be integrated into existing departments in recommending persons for initial appointment, tenure and promotion to the President of City College; and receive recommendations from the Faculty of the Institute and the Director of the Institute. The Policy Council shall establish such standing committees as it deems necessary.

Section 3.3 STRUCTURE OF THE POLICY COUNCIL. The Director shall be chairman of the Policy Council.

SECTION 4 THE DIRECTOR

Section 4.1 APPOINTMENT OF THE DIRECTOR. The President of The City College, taking into account nominations received from the Policy Council, shall appoint the Director for a period of three years. The Director may be reappointed.

Section 4.2 RESPONSIBILITIES OF THE DIRECTOR. The Director shall preside at all meetings of the faculty of the Institute and of the Policy Council. It shall be the duty of the Director to conduct the daily affairs of the program within the policy guidelines established by the Policy Council and the faculty. The Director shall initiate such actions as he deems appropriate in meeting the instructions and wishes of the Policy Council.

SECTION 5 THE GRADUATE STUDENTS

Section 5.1 STUDENT AFFAIRS. Subject to the bylaws of the University Graduate Division, the Institute shall accept qualified graduate students whose interest does not fit that of existing departments or programs, provide them with courses not offered by existing departments or programs, and supervise their studies leading to graduate degrees.

Section 5.2 STUDENT RESPONSIBILITIES. Graduate student responsibilities shall include all those enumerated in the bylaws of the University Graduate Division. Student representatives may be invited by the Policy Council to be voting members of the Council.

SECTION 6 AMENDMENTS AND REVIEW

Section 6.1 AMENDING PROCEDURE. These bylaws may be amended by a two-thirds affirmative vote of the faculty members present at any stated or special meeting of the faculty of the Institute, provided that notice shall have been given of the proposed amendment at least thirty (30) days before the meeting at which the vote is to be taken.

Section 6.2 PROCEDURE FOR REVIEW. Every second year the Policy Council shall present to the faculty at its first meeting of the academic year an analysis of the operation of the bylaws, with recommendations for change, when necessary.
Section 6.3 RULES OF ORDER. Whenever the question is raised, Robert's RULES OF ORDER, REVISED, shall be the basis of order, except when inconsistent with these bylaws and/or those of the Board of Higher Education.

NO. 14. EQUAL EMPLOYMENT OPPORTUNITY: RESOLVED, That the City University and its component units reaffirm their support for the principle of Equal Employment Opportunity and commit themselves to a Program of Affirmative Action aimed at increasing employment and promotional opportunities for members of minority groups by adopting the attached Affirmative Action Compliance Program.

EXPLANATION: The federal government requires by virtue of Executive Orders 11246 and 11375 that all institutions which employ more than fifty people and are recipients of federal contracts of $50,000 or more must establish an Affirmative Action Program which includes a periodic inventory of minority group representation in all levels and segments of the institute coupled with efforts to improve employment and promotional opportunities in areas where ratios of minority group members do not appear to be commensurate with or proportionate to their availability. While the City University has traditionally adhered to the concept of nondiscrimination in its employment practices and exemplifies in its Open Enrollment Policy a major commitment to provide greater opportunities for the financially disadvantaged, most of whom are equally members of minority groups, it is nonetheless necessary in order to satisfy federal requirements that a formal Affirmative Action Program be instituted.

Note: The Administrative Council passed this action at its meeting of Movember 9, 1970

The City University of New York
Affirmative Action Compliance Program

Statement of Policy

It is the policy of the Board of Higher Education and its component colleges and units of The City University of New York to recruit, employ, retain and promote employees without regard to sex, age, race, color or creed.

As a public college system, the City University believes in a policy of nondiscrimination and of providing educational opportunities for the disadvantaged as a means of facilitating their access to a broader range of employment opportunities. Moreover, the City University recognizes that the adoption of a vigorous program of action is required if meaningful strides are to be made in the direction of improved employment opportunities for groups which have been disadvantaged in the past. It also recognizes that the employment opportunities created by the open enrollment policy create a unique opportunity to implement such a program. To this end the Board of Higher Education by its action of September 28, 1970 (Calendar No. 30A) committed itself, in connection with its construction program, to the objective of enhancing employment of minority workers in the construction industry and of involving minority contractors in building projects. By this policy statement the University is now committed to a comprehensive program encompassing both contractual relationships, such as construction awards, and internal employment practices aimed at insuring minority groups of all kinds equal opportunity for employment, for on-the-job-training and for advancement in responsibilities and remuneration.

Program Components:

1. Each college will develop its own Affirmative Action Program in implementation of this policy with overall coordination and monitoring to be performed by the University.

2. The policy on nondiscrimination will be communicated periodically to all employees through suitable media. Unions which have contracts with the University or with the City of New York covering employees of the University shall be similarly informed and their cooperation requested and the University policy will also be suitably published to external groups.
3. The Equal Opportunity clause will be incorporated in all purchase orders, contracts and leases with a face value of $5,000 or more.

4. A self evaluation inventory will be conducted periodically to determine the extent to which the University is achieving equal employment objectives, and actions will be initiated as required to expand employment and promotion opportunities available to minority groups and other categories of persons previously discriminated against in employment.

University Responsibilities

1. The Chancellor will establish a Committee with university-wide representation to provide policy direction for the University's Affirmative Action Program and will include in his committee designations a senior member of his staff to whom college program coordinators will report.

2. The Chancellor's staff representative will keep informed on federal, state and city policies and requirements in order to provide guidance and assistance to college coordinators, and will maintain appropriate liaison with responsible federal officials and counterparts at other Universities.

3. The University Committee will review the programs of the individual colleges and the self evaluation inventories and will recommend appropriate policies and actions based on such reviews.

4. The Chancellor will establish procedures for the university-wide collection of data required for compliance with the Affirmative Action program.

5. The University Central Office will develop an Affirmative Action Program predicted on the needs of the University and the community needs and characteristics, and in compliance with the general requirements stipulated in this policy.

College Responsibilities

1. Each college will develop an Affirmative Action Program predicated on local campus and community needs and characteristics and in compliance with the general requirements stipulated in this policy.

2. Each College and University Center will appoint a campus Affirmative Action Program Coordinator. The individual designated shall be a senior college official who reports directly to the President and has sufficient authority to insure that the college program is effectively carried out. Where contract activity, particularly in the construction area, warrants it may be appropriate to supplement this appointment by designating two assistant coordinators, one for construction and other contracts and the other for administrative staff, faculty members and other college employees.

3. The advisory committee mechanism should be appropriately utilized as a means of securing community participation and support. Where the amount of construction activity at the college is significant an advisory group should be established with representation from prime contractors, the construction trades, other unions, the building contractors' association, community representatives and college representatives. Similarly, an advisory group with composition appropriate to its purposes should be established to provide advice and assistance in connection with college personnel policies.

4. Colleges will review their personnel policies and practices with a view toward effecting such changes as are necessary to implement an effective affirmative action program. The college affirmative action program policy will be appropriately disseminated through campus publications and manuals, posters, recruitment advertisements
and other suitable media. Recruitment efforts should emphasize sources of employees in the concerned categories. Thus, it is to be noted that it is not sufficient for the college to identify a minority group member as a potential employee. It is equally essential that such individuals be given a full opportunity to compete for a job. Similarly, training and promotion policies and practices should be linked with a view toward providing improved advancement opportunities for the groups and categories in question.

THE CITY COLLEGE
(Calendar Nos. 15 through 19)

NO. 15. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS AND DESIGNATION AS ASSOCIATE DEAN FOR COMMUNITY AFFAIRS AND ASSOCIATED STUDENT PROGRAMS: RESOLVED, That Bernard R. Gifford be appointed Assistant Professor in the Department of Urban and Ethnic Studies for the period May 1, 1971 through August 31, 1971, at the salary rate of $18,760 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Gifford does not possess a doctorate degree; and be it further

RESOLVED, That Mr. Gifford be designated Associate Dean for Community Affairs and Associated Student Programs for the period May 1, 1971 through June 30, 1971 with compensation at the rate of $3,000 per annum, subject to financial ability.

EXPLANATION: Mr. Gifford comes to The City College with the highest recommendations. The City College Provost Search Committee and the Search Committee for a Provost for Community Affairs commissioned by the Faculty Senate have recommended Mr. Gifford for the position of Associate Dean for Community Affairs and Associated Student Programs. Their recommendations have been strongly reinforced by letters of recommendation sent in support of this appointment. The Appointments Committee of the Department of Urban and Ethnic Studies has recommended his appointment as Assistant Professor in that department.

Mr. Gifford was in his final year of study for the Ph.D. in Biophysics at the University of Rochester's School of Medicine and Dentistry when he was first elected to serve as the third President of FIGHT (Freedom, Independence, God, Honor, Today—a non-profit social and educational organization) in June of 1969. This organization was formed as a direct result of the Rochester rebellion of July 1964. Mr. Gifford became involved with the FIGHT Organization in 1966 organizing its first government funded program which trained minority group citizens for Civil Service employment. Other areas now under his jurisdiction are FIGHTON, a subsidiary of FIGHT, involved in on-the-job training programs; FIGHT SQUARE Housing Development Fund; Drug Abuse Prevention Programs; FIGHT'S non-profit Economic Development Corporation whose programs are supported by a $675,000 grant from the Office of Economic Opportunity.

In view of Mr. Gifford's outstanding success in developing the FIGHT Organization into a federation of 105 different organizations and self-help groups, he is more than qualified to work for and with The City College and the community as Associate Dean for Community Affairs. We are convinced he can play an invaluable role at The City College and respectfully request that the bylaw requirement of a Ph.D. degree be waived.

NO. 16. APPOINTMENT OF ASSISTANT PROFESSOR AND DESIGNATION AS ASSISTANT DEAN: RESOLVED, That Theodore M. Brown be appointed Assistant Professor in the Department of Physics for the period February 1, 1971 through August 31, 1971 at the salary of $16,760 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Brown be designated Assistant Dean in the College of Liberal Arts and Science for the period February 1, 1971 through June 30, 1971, with compensation of $2,000 per annum for services as Dean, subject to financial ability.
NO. 17. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS:
RESOLVED, That Arthur Symes be appointed Assistant Professor in the Department of Architecture, School of Architecture, for the period September 1, 1970 through August 31, 1971, at the salary rate of $24,240 per annum, subject to financial ability; and be it further,

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Symes does not possess the Ph.D. degree.

EXPLANATION: Mr. Symes has been the Executive Director of the Architects Renewal Committee in Harlem (ARCH) for more than two years, leading that organization in the establishment of many new programs. ARCH is, of course, the original advocacy planning organization. It has contributed professional services to community organizations and individuals, so that they have been able to express themselves and their plans and goals articulately to City, State and Federal agencies, that finance (and therefore dominate) improvements to local environment. Such pioneer professional advocacy services have made the poor and disadvantaged contribute to the improvement of their own lot, without cost to them: any cost comprising an insurmountable barrier.

Mr. Symes has served as consultant to the National organization of the American Institute of Architects and the Association of Collegiate Schools of Architecture on both minorities' training and advocacy planning. Such recognition by the professional organization, and the educational organization in the field of architecture, is a credential equal to the highest earned degree available. Mr. Symes has created and managed the ARCH-AIA program to employ and motivate minority young people to enter architectural schools, supplying a work experience in architectural offices in New York City, followed by scholarship aid in college courses leading to a professional degree.

His work with minorities has been in the time period normally filled by apprenticeship to a practicing architect. Such apprenticeship is a technical prerequisite to registration in architecture. We believe, therefore, that Mr. Symes, having directed his energies to education of the community and young adults, has made a critical contribution to architecture and the environment that serves as a credential at least equal to registration. We recommend, therefore, that the requirement for registration be waived in this instance for the benefit of the School of Architecture.

NO. 18. PROMOTION WITH WAIVER OF THE BYLAWS: RESOLVED, That Associate Professor James R. McDermott, Department of Secondary Education, School of Education, be promoted to the rank of Professor, effective January 1, 1971, at the salary rate of $24,240 per annum, subject to financial ability; and be it further,

RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Professor McDermott does not possess the Ph.D. degree.

EXPLANATION: Professor McDermott came to The City College in 1950 when the Industrial Arts Program was instituted in the School of Education. He has served as Chairman of this program for the past eight years and should be given considerable credit for increasing the enrollment in the program by approximately three times the number registered in 1962. The Industrial Arts Department has become the major source of teachers of industrial arts for New York City. The reputation of industrial arts at The City College has become known throughout the state. There is a definite relationship between the growth in enrollment at The City College and the decrease in enrollment at New York University, the only other institution in this part of the state which offers work in this field. During the past eight years our professional relationships with the Bureau of Industrial Arts Education of the State Education Department have been greatly strengthened through his efforts. During this time, Professor McDermott has found that he has been called upon to write. The Bruce Publishing Company requested him to revise his book, "Comprehensive General Shop I," for a second printing. He has also found time to do a very effective job of teaching. In both classroom and shop his classes are conducted in a way that serves as a model for men who are being trained in this area.

When Professor McDermott assumed the chairmanship of the Industrial Arts the severe demands made upon his time and energy necessitated the cessation of his progress towards the doctorate. However, his growth as an educator and as a widely known and respected leader in the industrial arts field have more than compensated for the absence of the doctorate. The experience and knowledge he has acquired undoubtedly exceed what he could have acquired through additional formal graduate study. Professor McDermott well merits every possible consideration for promotion to full professor.

NO. 19. WAIVER OF YEAR OF SERVICE FOLLOWING SABBATICAL LEAVE: RESOLVED, That Professor William Gettel, Department of Music, be granted permission to take his terminal leave upon completion of his sabbatical leave (1/31/71) and that the bylaw requirements that he return to the staff for a year of service after a sabbatical leave be waived.
EXPLANATION: Professor Gettel was granted a sabbatical leave for the fall term 1970 for the purpose of study and writing. This was his first sabbatical in his 24 years of service with the college. His success during his sabbatical is best described in his own words: "I am eager to continue the writing I have begun during my sabbatical—which is incidentally, my first. I believe that considerable publishable material can be developed from my course notes and syllabi but I know from past experience that it cannot be adequately prepared while I am involved with classes, supervision and other duties associated with full time teaching."

Professor Gettel has therefore applied for a waiver of the year of full time service following a sabbatical, in order to take his terminal leave in the spring and continue the work, initiated during the fall term. In view of his years of service as an outstanding teacher, his efforts in shaping the growth and development of the Department of Music, and his contributions to a wide range of departmental and college committees, approval of Professor Gettel’s request has been acted on favorably by the Review Committee and transmitted with a recommendation for approval.

HUNTER COLLEGE
(Calendar Nos. 20 through 23)

NO. 20. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree:

<table>
<thead>
<tr>
<th>Dept., Title &amp; Name</th>
<th>Period</th>
<th>Salary Rate</th>
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<tr>
<td>Classics (Chinese Division) Assistant Professor</td>
<td>9/1/70-8/31/71</td>
<td>$17,380</td>
</tr>
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<td>Tsao, Lionel</td>
<td>9/1/70-8/31/71</td>
<td>$17,380</td>
</tr>
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<td>Political Science Visiting Professor</td>
<td>9/1/70-1/31/71</td>
<td>1/4 of $22,620</td>
</tr>
<tr>
<td>Golar, Simeon</td>
<td>9/1/70-1/31/71</td>
<td>1/4 of $22,620</td>
</tr>
<tr>
<td>Black &amp; Puerto Rican Studies Visiting Assoc. Prof.</td>
<td>9/1/70-8/31/71</td>
<td>$16,380</td>
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<td>Andreu-Iglesias, Cesar</td>
<td>9/1/70-8/31/71</td>
<td>$16,380</td>
</tr>
<tr>
<td>Kagombe, Maina D.</td>
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<td>Haughton, James</td>
<td>9/1/70-1/31/71</td>
<td>1/4 program</td>
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<tr>
<td>4/15 of $12,380</td>
<td>4/15 program</td>
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</tr>
</tbody>
</table>

EXPLANATION: LIONEL TSAO: Professor Tsao, although he does not hold the doctorate, has recognized high standing among Sinologists, as evidenced, for example, by his election as a Fellow of the Royal Asiatic Society, and his having enjoyed full professorial rank as one of the most senior officials concerned with Chinese language and culture within the Federal Government. Further, it is not unusual to find professorial rank conferred on scholars without the degree in the field of Chinese Language and Literature (e.g. at Berkeley, Georgetown, Illinois, Connecticut, Columbia). In the three years since the inauguration of the Hunter Chinese program, Professor Tsao’s great learning as well as his courtesy and concern towards students has helped make Hunter’s enrollment in the first Chinese courses one of the largest in the New York area.

SIMEON GOLAR: Mr. Golar is an expert in Urban Affairs, and is Commissioner of Housing of the City of New York. Mr. Golar is a member of the New York Bar, and an expert on minority problems. It is important for the Political Science Department to have outstanding practitioners as visiting professors. The President considers him to have the equivalency of the Ph.D.

CESAR ANDREU-IGLESIAS: Mr. Iglesias is a prominent Puerto Rican journalist, with several published novels, critical essays, and other literary works to his credit. Professor Iglesias does not have a Ph.D., but has demonstrated superior competence in the Puerto Rican socio-political scene. In the light of research which he plans to undertake in the Puerto Rican community in New York, his presence here will be an asset both to Hunter College and the Department of Black and Puerto Rican Studies.
MAIN A D. KAGOMBE: Mr. Kagombe was formerly director of Afro-American Studies at Manhattan Community College in the rank of Associate Professor. This appointment is in keeping with that rank.

JAMES HAUGHTON: Mr. Haughton is recommended for appointment to teach a highly specialized course for which an instructor of his experience and background is mandatory. His qualifications for this course are equivalent to those of an earned Ph.D.

NO. 21. AUTHORIZATION OF RENTAL OF SPACE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental, purchase or acquisition by condemnation, of approximately 35,000 square feet of space for Hunter College; and be it further

RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid rental.

EXPLANATION: The additional space is required to provide for an expanded College enrollment in September 1971.

NO. 22. EXCHANGE PROGRAM WITH FINCH COLLEGE: RESOLVED, That an experimental reciprocal Student Exchange Program with Finch College be introduced in which a limited number of students from each campus be permitted to take a limited number of credits per semester at the other College; the program to be only of one or two year's duration.

EXPLANATION: The Faculty Council of Hunter College approved the above resolution on October 8, 1970, under the following guidelines:

A. The exchange would not exceed 60 student credit hours per term, in each direction, e.g., 20 students of one institution each taking one 3-credit course at the other institution (except that a larger number would be permitted to use up an accumulated favorable balance of credits).

B. The students exchanged would be screened with the right of veto by proper authorities in both the sending and receiving institution.

C. The receiving institution could specify courses or sections to which students would be admitted. (It would be Hunter's practice to admit Finch students only to courses in which there were vacancies. No new sections would be created.)

D. At the end of each year a balance would be taken of the interchange of credits and in the following year an attempt would be made to even the exchange. At the termination of the program any outstanding balance would be met by cash payment at the appropriate credit fee. (It is anticipated that Hunter would use the reciprocal exchange sparingly and would so control the outflow of Hunter students that no cash payment by Hunter would be required.)

NO. 23. HUNTER COLLEGE GOVERNANCE PLAN: WHEREAS, Mail ballots having been submitted to all eligible instructional staff and students of Hunter College, The City University of New York, and more than 30% of the eligible persons in each of the foregoing-constituencies having responded by returning mailed ballots, and a substantial majority of those responding in each of the above constituencies having approved the document submitted herewith entitled “Charter For A Governance For Hunter College” which document is dated September 1970; and

WHEREAS, The President of Hunter College has recommended to the Board of Higher Education the approval of such a Charter as described above, by the Board of Higher Education; therefore be it

RESOLVED, That the Board of Higher Education authorize and approve the document recommended by the President of Hunter College entitled “Charter For A Governance of Hunter College” dated September 1970; and be it further
RESOLVED, That the said Charter of Governance shall take effect immediately upon certification by the President of Hunter College to the Chairman of the Board of Higher Education that in accordance with Article I, Section 2, of said Charter, the Senate has completed its first meeting.

EXPLANATION: After the failure of the task force on governance to prepare a governance plan in the spring of 1970, the President of Hunter College requested the assistance of the American Arbitration Association. Mr. Willoughby Abner of that association proposed a set of guidelines for establishing an ad hoc governance drafting committee composed of students, faculty and administrators, and representing diverse elements within the College community. The President implemented that plan on July 27, 1970. A copy of the summary of the President's plan is enclosed. The Committee agreed upon Mr. Arthur Singer, Vice President of the Sloan Foundation as the moderator of their sessions. The Committee completed its work in early September and faculty and student groups arranged for discussion of the plan by their constituencies. Mail ballots were submitted to all eligible instructional staff and students of Hunter College. The referendum was supervised by the Elections Division of the American Arbitration Association and a copy of their report of the results of the referendum is also attached.

NOTE: A copy of the “Charter For A Governance of Hunter College” is on file with these minutes in the Office of the Secretary of the Board.

The following statements from the Legislative Conference and the United Federation of College Teachers were received:

THE LEGISLATIVE CONFERENCE

The Legislative Conference has analyzed and evaluated the charter for a Governance of Hunter College.

We find that it is impossible to anticipate how various sections of this report are to be implemented. Under certain circumstances it is conceivable that the provisions might be implemented in a manner which could interfere with and derogate the right of exclusive representation of the Legislative Conference as collective bargaining agent of members of the instructional staff of Hunter College, or which could in some other respect violate the contract between the Legislative Conference and the Board of Higher Education.

We do not wish, however, to appear to oppose the charter as a whole. Accordingly, we wish at this time merely to go on record as reserving all our rights to protest any portion of the charter which in its implementation and administration in any manner detracts from or fails to recognize the exclusivity of the Legislative Conference to represent the instructional staff in the area of its competence under the law and under the contract, or which in any other respect violates the contract between the Legislative Conference and the Board of Higher Education.

UNITED FEDERATION OF COLLEGE TEACHERS

The United Federation of College Teachers commends Hunter for creating and accepting in college-wide referendum a new governance charter. These charters may be useful and necessary documents. They may provide guide lines for college operation which have historically been lacking or ignored within each unit. They may help to clarify and enforce the rights and duties of faculty and students. Their salutary effects will depend, of course, not only upon appropriate ordering of governance tasks, but especially upon the degree to which they provide the widest representation of teachers, non-administrative ranks, and the several levels of students. We believe that it is a good sign that some colleges, including now Hunter College, have begun this process which we hope will assure an equitable voice in governance for all members of the educational institutions but would like to remind the CUNY community that we have only begun to move toward this objective and there is far to go.

We invite the new Senate of Hunter College to consult closely on personnel matters with organizations representing faculty, particularly on teacher and course evaluation, to encourage a maximum of critical dialogue. The resulting understanding will help to ensure the acceptance and validity of the Senate’s actions.
The UFCT approves of separate charters for each unit of CUNY and urges the BHE to accept that principle, provided that the process of collective bargaining and the contracts resulting therefrom are fully honored and protected.

Specifically with regard to the proposed Hunter Charter:

1. We approve its obvious emphasis on mechanisms to improve the quality of undergraduate teaching. This is in line with CUNY's first mission as a teaching university. This is a responsibility which calls for extensive cooperation between faculty and students involving joint interpretation of the results of evaluative devices. The fundamental basis of teacher evaluation must not be punitive, but rather the improvement of instruction.

2. We are pleased that the document has been presented as a test arrangement and that it will be subject to continual mandatory review resulting after three years in another "constitutional convention." We wish to emphasize to the Administration and to the new Senate that this review procedure is critical and must be given resources adequate to its task.

The UFCT urges the BHE to accept the Hunter document only with the changes indicated below:

1. The provision with reference to student evaluation of teaching for both tenured and non-tenured personnel does not specify that to be valid student judgment must be based on the expressed opinion of an overwhelming proportion of students in each class.

2. The procedures for amendment are defective. It should be possible for any member of the Senate (not just a 3/4 majority) to offer an amendment to the charter. Such an offered amendment should be mandated for referendum upon receiving a 2/3 majority vote of the Senate. The amendment procedures by petition from the respective constituencies are valid.

3. We note that lecturers, instructors and non-tenured professors form the vast majority of the teaching staff of the College. The first category has received only a token 13% of the total Senate representation and the last two have no effective voice in governance because of their junior positions. That does not constitute just representation of the governed.

4. Article XI, Section 3, is loosely and imperfectly drawn and we offer the following changes:

a. Student evaluations of faculty teaching must be based upon questionnaires and other devices which are specific in the information they elicit regarding nature of the course itself; class size and other teaching and learning conditions; and fully protective of the academic freedom of the teacher. There must also be room for open-ended comments by students which may be helpful.

b. All student questionnaire results shall be given to the instructional staff member and placed in his personnel file with an opportunity for appending comments.

c. In the event that strongly negative student responses with respect to non-tenured personnel nevertheless result in reappointment, the students may appeal to an impartial student-faculty panel for final decision.

Should strongly negative student responses with respect to non-tenured personnel result in non-reappointment, the faculty member may appeal to an impartial student-faculty panel for final decision. In the event that this non-appointment allegedly violates the collective bargaining agreement, final recourse will be outside, binding arbitration.
Pending the outcome of all such appeals the faculty member shall be retained in his position.

d. If strongly positive student questionnaire responses nevertheless result in non-reappointment, the faculty member may avail himself of the above-mentioned appeals procedure.

e. As for tenured faculty members who are subject to the provision of strongly negative student responses, their reassignment, suspension or termination shall be subject to the grievance procedure, due process under law, and outside, binding, impartial arbitration.

BROOKLYN COLLEGE
(Calendar No. 24 )

NO. 24. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated, for the period 9/1/70-8/31/71, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree.

<table>
<thead>
<tr>
<th>Dept. &amp; Rank</th>
<th>Name</th>
<th>Ann. Sal. Rate</th>
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<tr>
<td>Counseling</td>
<td>Cartey, Desmond H.*</td>
<td>$16,380</td>
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<td>Asst. Prof.</td>
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<td>Dean of Students (SGS)(Counseling)</td>
<td>Barton, W. Alexander</td>
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<td>Educational Services</td>
<td>Cole, Booker **</td>
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<td>Asst. Prof.</td>
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<tr>
<td></td>
<td>Waller, Clarence **</td>
<td>$12,380</td>
</tr>
</tbody>
</table>

*Waiver contingent on attainment of Ph.D. degree by 9/1/71
**Waiver for probationary period only, not for tenure and not beyond 9/1/75

Mr. Ashe asked to be recorded as voting "NO" with respect to the appointments of Desmond H. Cartey and Martin Obler.

EXPLANATION: DESMOND H. CARTEY: I should like to request a waiver of the bylaw on Ph.d. requirement for Mr. Cartey. I. E. S. Braithwaite, University of the West Indies, the adviser on Mr. Cartey's doctoral dissertation, Crime and Delinquency in Trinidad and Tobago, has informed me that his thesis has been submitted. Final revisions have been completed, and only a possible oral defense remains for completion of the degree. For this, and for reasons that follow, I would recommend a one year waiver.

Two chapters from the dissertation which deal with the social effects of migration to the United States from Trinidad and Tobago have been selected for inclusion in a volume to be published by Doubleday in the spring of 1971. The volume is edited by Helen Jackson and has as its working title, People from the Caribbean Area in the United States. Mr. Cartey is previously represented in print as the contributor of an article, "How Black Enterprisers Do Their Thing: An Odyssey Through Ghetto Capitalism," appearing in the Participant Observer, edited by Glenn Jacobs, and published by George Braziller, New York, 1970.

As Director of Financial Aid and Placement at Brooklyn College, in the financial aid area, Mr. Cartey directs ten professional counselors and fifteen clerical personnel in administering services to 4,000 students. More than 10,000 students, including those from SEEK, EOP, College Discovery and the undergraduate and graduate divisions had been previously screened before the start of this academic year for such programs as financial aid, Work Study, Office of Economic Opportunity, National Student Defense Loans, New York State Higher Education Loans and Brooklyn College Emergency Loans. Under new procedures, reporting on and distribution of such items as SEEK stipends, in amounts determined by the Department of Educational Services, have also been centralized in his office.
In the placement area, he directs the college's assistance to the entire student body in securing part-time employment and to graduating seniors in securing full-time employment. Career Counseling is also available to any student seeking it.

In addition to his excellent performance in this demanding capacity, he is also serving the college as a member of the Steering Committee of the Afro-American Institute and as its consultant on Caribbean studies. He is currently teaching a course on the Caribbean area for the institute. Last year he taught a course in the Department of Education on the Afro-American Heritage and Schools in the United States.

The combination of his special academic training and personal background with his administrative experiences at the college provides Mr. Cartey with unique counseling expertise and strengths which are especially valuable to the college with the advent of open admissions and the changing nature of the needs of a rapidly increasing number of the college's students.

W. ALEXANDER BARTON: The position that Mr. W. Alexander Barton is recommended for, requires broad and expert knowledge and skill in counseling, administrative decision-making and in interpersonal relationships. In these areas Mr. Barton has an extensive experiential background that, in my opinion, fully satisfies the spirit of the requirement that we are requesting waived.

Mr. Barton comes to us from the Urban Corps, where he served as Field Director, Mr. Michael B. Goldstein, Director of Urban Corps National Development office states that "he is extraordinarily effective in personal contact situations" and that Mr. Barton has (his) "complete support for any position which may require initiative, perseverance and an ability to deal with others." Other references include, that of Mr. Campbell R. Graf, Director of Cooperative Education, Wilberforce University, Ohio—where Mr. Barton served as Associate Director—who indicates: "His perceptivity and strength of conviction provides the source for unusual motivation; and his capability at interpersonal relationships make him an excellent counselor and staff member."

In addition to his academic studies at Jackson State College, New York University, etc., Mr. Barton has completed an internship in academic counseling at Hunter College. Professor Stevens, his supervisor, states that: "He was sensitively aware of the underlying dynamics operating beneath the surface of students with academic difficulties and worked creatively with students." This is precisely the area that Mr. Barton will be working in at Brooklyn College. It is our opinion that Mr. Barton's vast professional experience and personal expertise will greatly improve our services to students and, in addition, enrich the total college community.

BOOKER T. COLE: The expansion of the Department of Educational Services to include SEEK, E.O.P. and now those students who have been admitted to Brooklyn College under Open Admissions and who have an average below 80 have greatly increased the responsibility of the counseling component of our Department. In order to meet this challenge we have assigned the administrative counseling aspect to Mr. Booker Cole. Mr. Cole has been a professional Social Worker since 1959 and has demonstrated rare ability and commitment. He is the possessor of the exceptional combination of being both an excellent counselor and administrator. We believe that the nature of his new duties warrants his appointment as an Assistant Professor.

MARTIN OBLER: The new direction being charted by the Department of Educational Services requires special utilization of those staff members who are uniquely qualified. One of the outstanding features of our plan for compensatory education and counseling of SEEK and Open Admission students is our experimental Teacher-Mentor-Counseling program. Mr. Obler who has demonstrated great sensitivity in exploring ways to help our special student to succeed in this college community will coordinate this program.

We are requesting this waiver in recognition of the imminence of his completing the requirements for the Ph.D. Mr. Obler's special qualifications were clearly demonstrated in the competent manner in which he resolved the difficulties in scheduling and registration that we anticipated for the coming school year.

CLARENCE WALLER: With the expansion and new dimensions of the Department of Educational Services, the position of Head Counselor in the SEEK Department has evolved into a highly sensitive position. It is one that requires a unique ability to communicate with over 20 people of diverse backgrounds and diverse academic expertise and status. In recommending that Clarence Waller be Head Counselor with the title of Assistant Professor and in fact asking for a waiver of the By-laws, we do so in recognition of his competency and ability to function in a responsible manner reassured that the position will be expertly and professionally handled. Not only is the supervision of the counseling department a heavy responsibility, but more important is the relationship that must be developed between counseling staff and student must be one of originality, sensitivity and flexibility. Clarence Waller from the present staff has worked with our counselors and with our students. We believe that he is the person who can best handle this difficult task.

QUEENS COLLEGE
(Calendar Nos. 25 through 27)

NO. 25. APPOINTMENT OF FULL PROFESSOR WITH TENURE: RESOLVED, That Vera S. Dunham be appointed Professor of Slavic Languages or the period 9/1/70-8/31/71, with tenure effective 9/1/70, at an annual salary rate of $27,900, subject to financial ability and schedule conditions.
EXPLANATION: This recommendation for tenure is in accordance with the amended education law which states "that persons of proven record who have achieved tenure at another recognized institution of higher learning and whose initial appointment is to the rank of Professor may be granted tenure immediately on appointment." Since Professor Dunham meets this requirement, it is recommended that she be given tenure effective with her appointment on 9/1/70.

NO. 26. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Salvatore Oliva be appointed Instructor in the Department of Computer Science for the period 9/1/70-8/31/71 at an annual salary rate of $14,255, subject to financial ability and schedule conditions; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Oliva does not possess the Master’s degree.

EXPLANATION: Mr. Oliva has a unique background in systems programming and teaching computer science. The lack of advanced degrees is, in the opinion of the Department Chairman, a direct result of the lack of such degree programs in the past. Some of Mr. Oliva’s work has been of highest professional accomplishment and would make him an asset to any Department of Computer Science.

NO. 27. INSTITUTE IN NARCOTICS EDUCATION: RESOLVED, That the Board of Higher Education authorize Queens College to conduct an Institute in Narcotics Education for a maximum of forty elementary, junior and senior high school teachers, for the 1971 spring semester.

EXPLANATION: A Summer Institute in Narcotics Education was authorized by the Board in 1968, 1969 and 1970. It is the College’s desire to continue to offer the Institute in conjunction with other concerned public and private agencies.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
(Calendar Nos. 28 through 30)

NO. 28. APPOINTMENT OF PROFESSOR WITH WAIVER OF THE BYLAWS AND DESIGNATION AS DEAN OF ADMINISTRATION: RESOLVED, That Richard Pearson be appointed Professor of Education for the period November 16, 1970 through June 30, 1971, at the salary rate of $27,300 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Pearson does not possess an earned doctorate; and be it further

RESOLVED, That Mr. Pearson be designated Dean of Administration for the period November 16, 1970 through June 30, 1971, with compensation at the rate of $4,000 per annum in addition to his academic salary, subject to financial ability.

EXPLANATION: Mr. Pearson has had wide experience in education and as an administrator. Both will be of real value to the College as it continues to expand. The appointment with waiver of the bylaws is clearly for the good of the College.

NO. 29. PROMOTION TO FULL PROFESSOR: RESOLVED, That Ruth S. Lefkowtiz be promoted from Associate Professor of Mathematics to Professor of Mathematics, effective January 1, 1971, at the salary rate of $23,240 per annum, subject to financial ability.

NO. 30. PROMOTION TO ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS: RESOLVED, That Shirley Dakin be promoted from Instructor to Assistant Professor in the Library, effective January 1, 1971, at the salary rate of $15,010, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Miss Dakin does not possess the Ph.D. or the second Master's degree.

EXPLANATION: This promotion is strongly recommended by the Library Personnel and Budget Committee and concurred in by the College Personnel Committee. Miss Dakin is an experienced librarian from the New York Public Library, from which she retired, and is one of those old line professional librarians, who is contributing significantly to the development of the library. The promotion is for the good of the College.

RICHMOND COLLEGE
(Calendar No. 31)

NO. 31. DESIGNATION AS ASSISTANT DEAN: RESOLVED, That Thomas Prapas, Lecturer in the Division of Social Sciences, be designated Assistant Dean of Faculties for the period January 1, 1971 to June 30, 1971, with compensation of $2,000 per annum in addition to his academic salary, subject to financial ability.

YORK COLLEGE
(Calendar No. 32)

NO. 32. DESIGNATION AS ASSISTANT DEAN: RESOLVED, That Venis R. Marsh, Instructor in Reading in the SEEK Program, be designated Assistant Dean of Students in the Division of Counseling and Student Development for the period January 1, 1971 through June 30, 1971 with compensation of $2,000 per annum in addition to his academic annual salary of $15,210, subject to financial ability.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 33)

NO. 33. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That LeRoy E. Bonaparte be appointed Assistant to Higher Education Officer in the Department of Academic Skills for the period July 1, 1970 through June 30, 1971, at the salary rate of $11,005 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment, as Mr. Bonaparte does not possess the baccalaureate degree.

EXPLANATION: Mr. Bonaparte's appointment is recommended in response to a directive from Vice-Chancellors Edelstein and Hollander “that a qualified financial officer be designated from the SEEK Program at each college to supervise the financial aspects of granting stipends.” Although Mr. Bonaparte does not have a baccalaureate degree, he has had nine years of experience as an accountant. He has worked in the SEEK Program since November, 1969, and during that time was instrumental in reorganizing SEEK financial procedures and establishing an orderly system of accounts. At the same time Mr. Bonaparte has been attending New York City Community College where he has completed all the requirements for an Associate Degree in accounting. He plans to go on for the baccalaureate degree. His appointment as SEEK Financial Aid Officer, in the title of Assistant to Higher Education Officer, was approved by the HEO Screening Committee on May 25, 1970.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 34 and 35)

NO. 34. DESIGNATION OF ACTING ASSOCIATE DEAN OF ADMINISTRATION: RESOLVED, That Aaron Sklar, Business Manager, be designated Acting Associate Dean of Administration for the period December 1, 1970 through June 30, 1971, to be paid as professor, at an annual salary rate of $23,240 per annum plus compensation of $3,000 per annum for services as dean, subject to financial ability.
EXPLANATION: This is an emergency appointment occasioned by the sudden death of Dean Lester Rosner, Dean of Administration.

Mr. Sklar has been Business Manager since the inception of the Baruch College in July of 1968 as a separate college and has worked closely with Dean Rosner. His work as Business Manager and his experience in conferring with Dean Rosner in the various matters handled by the Dean of Administration mean that he is thoroughly familiar with the operations of the office of the Dean of Administration.

NO. 35. PROMOTIONS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following promotions be approved, as indicated, effective January 1, 1971, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these promotions as the candidates do not possess the required degrees:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>Harold Eiberson</td>
<td>$22,240  $21,240</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Edwin Hill</td>
<td>$24,240</td>
</tr>
</tbody>
</table>

EXPLANATION: HAROLD EIBERSON: Professor Eiberson has served the College with dedication and distinction since joining its staff in 1933. As divisional head of the Baruch School Library of The City College and later as the Chief Librarian of Baruch College, he has expertly and professionally guided its transition into a full-fledged college library. He has demonstrated his ability to administer a growing complex of library and audio-visual services, plan new library areas, develop imaginative yet practical projections for the Master Plan, and deal effectively with accrediting agencies. Under his direction, a major move of the library to a new site is being planned, involving the purchase of equipment, allocation of services and the movement of over 100,000 volumes. He has been active for many years on a University-wide basis in the effort to upgrade library services by raising the standards for appointment to the library staffs of the University.

Author of a widely used manual of municipal research (“Sources for the Study of the New York Area”), instructor, part-time, in the Political Science department, an active member of the Council of Chief Librarians of the City University, and indefatigable mentor of the Liberal Arts and Science Personnel and Budget Committee as its first and only Secretary, Professor Eiberson has earned the respect of his colleagues on the faculty and in the administration.

EDWIN A. HILL: Since his promotion to the rank of Associate Professor in 1963, Professor Hill has been eminently active in the affairs and activities of the Department of Mathematics and of the college as a whole. In the spring of 1969, Professor Hill was elected Chairman of the Mathematics Department after serving for one term as the Acting Chairman. He has served with distinction as the head of his department. During his tenure of office, new courses were introduced, new syllabi prepared for the department’s regular courses and for the remedial courses taken by students entering under Open Admissions, and the graduate program radically revised to better fit the needs of the students. He was most active in recruiting the many new members the department had to take on to accommodate the large number of students entering in the fall. Under his able guidance the department has functioned smoothly and effectively and has successfully met the many challenges presented by the new admission policies of the University. It is also to be noted that Professor Hill has for many years served as Supervisor of the Department of Mathematics in the Evening and in the Summer Sessions.

Professor Hill’s services and activities in the Bernard M. Baruch School of Business and Public Administration and in the Bernard M. Baruch College have been manifold and diverse. During the years 1964 to 1967, one of the most crucial period in the School's history, he served as Secretary of the Faculty of the School of Business. From 1963 to 1965 he was the President of the Epsilon Chapter of Beta Gamma Sigma, the honorary society of collegiate schools of business. He was for many years an active member of the Faculty Committee on Student Activities and served on many sub-committees of that committee. At the present time he is Chairman of the Committee on Committees of the General Faculty and is a member of the Curriculum Committee of the School of Liberal Arts and Science, of the Liberal Arts Personnel and Budget Committee, and of the Policy Council on Open Admissions of which body he is now serving as Secretary.

Professor Hill is highly respected both by his colleagues and students, and is recognized as one of the most stimulating and effective teachers in the college. In 1964 he was honored as the first recipient of the Student Council Respite-Adspice-Prosper Award for enhancing the climate for learning at the college. He is a versatile, well-rounded educator who has served this institution with energy, loyalty and devotion. I am of the opinion that Professor Hill’s promotion to the rank of Professor would not only be a just reward for his long and significant service but would prove of genuine benefit to the college.
UNIVERSITY GRADUATE DIVISION
(Calendar No. 36)

NO. 36. APPOINTMENT AS PROFESSOR WITH TENURE: RESOLVED, That Harry E. Rauch be appointed Professor, with Tenure, in the Mathematics Department (CUNY, UGC), effective September 1, 1971, at the salary rate of $29,800 per annum, subject to financial ability.

MEDGAR EVERS COLLEGE
(Calendar No. 37)

NO. 37. ADMISSIONS DROPOUT PROGRAM: RESOLVED, That the President of Medgar Evers College be authorized to establish for a two-year experimental period (9/1/71-6/30/73) a college dropout program under the direction of the Dean of the Evening School, involving a total of not more than 200 FTE's admitted as freshmen to the University system in September 1970 or later, and be it further

RESOLVED, That in the spring of 1973 a special evaluation team appointed by the Chancellor shall assess the program and report its findings to the Chancellor.

EXPLANATION: This program is designed to provide a second opportunity to achieve college success for students admitted to the various units of the University under the Open Admissions program and who dropped out for various reasons.

Beyond providing students with a second opportunity, the program will enable the University to identify the factors that are associated with dropping out and to evaluate measures designed to counteract such factors. This identification and evaluation during the early stages of the open admissions program will provide the University with information that should prove helpful in the further development of the program. Further, the allocation of 200 FTE's for the purpose specified will enable Medgar Evers College to register from 300-400 students in the college dropout program, thereby increasing the productivity of the college.

THE CITY UNIVERSITY
(Calendar Nos. 38 and 39)

NO. 38. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of December 1970, be approved as amended, as follows: Items listed in Part H. ERRATA, to be withdrawn or changed, as indicated.

NO. 39. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was agreed that a Special Meeting of the Board be scheduled for January 18, 1971, to continue discussions on the report of the Ad Hoc Committee For Guidelines on Governance.


NO. 41. DESIGNATION OF ASSOCIATE DEAN-YORK COLLEGE: RESOLVED, That Emilia Doyaga, Associate Professor of Spanish, and Assistant Dean for the Division of the Humanities, be designated Associate Dean for the Division of the Humanities, for the period January 1, 1971 through June 30, 1971, with compensation of $3,000 per annum as Associate Dean, in addition to academic salary, subject to financial ability.
NO. 42. APPOINTMENT WITH WAIVER OF THE BYLAWS-SEEK PROGRAM, CENTRAL OFFICE: RESOLVED, That Samuel Brown be appointed Lecturer (Full Time) in the SEEK Program, Central Office, for the period July 1, 1970 through June 30, 1971, at the salary rate of $14,850 per annum, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Brown does not possess the baccalaureate degree.

EXPLANATION: Mr. Brown serves as Director of the SEEK Residence Hall. His unique experience and training in the field have enable him to bring a special sensitivity to the position. Because of his past counseling, tutoring, teaching and supervisory responsibilities, particularly in relation to young men and women, he seems highly qualified to direct the Residence Hall.

Over the past year and a half, Mr. Brown has demonstrated leadership over a counseling staff with appropriate college backgrounds, as well as over students. His previous contact with students, his leadership and experience in the street academies, his intensive life and work experiences are more than equivalent to a bachelor's degree.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolution was adopted:

NO. 43. HONORABLE PORTER R. CHANDLER:

WHEREAS, Porter R. Chandler has served his City as a diligent and creative member of the Board of Higher Education for eighteen years, since October 31, 1952; and

WHEREAS, He served as the first Vice-Chairman of the Board of Higher Education from May to September, 1966; and

WHEREAS, As Chairman for three years from September, 1966 to September, 1969, he led with wit and wisdom during a period of expansion, crisis, and innovation, culminating in the five-year acceleration of open admissions; and

WHEREAS, In recent months as Chairman of the Ad Hoc Committee on Guidelines on Governance, he has patiently shepherded consideration of necessary reforms through committee and Board deliberations, projecting a more manageable and more responsive structure; and

WHEREAS, He has served faithfully through the years on The City College and Brooklyn College Committees, the Committee for the College of Police Science, and the University Graduate Committee; and

WHEREAS, He has brought the weight of his professional stature to the Committee on Law, dealing with legislative and bylaw matters, including the recent augmentation of due process for students; and

WHEREAS, He has been a member of many special committees charged with critical and sensitive missions, among them the Special Committee on Section 903 of the Feinberg Law, which safeguarded both compliance and privacy, the Committee on Administrative Reorganization, which in the fifties recommended the creation of the Office of Chancellor; the Committee to Look to the Future, which first projected the municipal colleges into the seventies and later recommended the formation of the University structure; the Committee to Devise Remedies Against Future Misunderstandings and the Committee to Review the Procedures of the Board, both of which contributed to the forward movement of the University after a period of crisis; and
WHEREAS, The annals of City University record his continuing contribution to the growth of the City's institutions from four to twenty in number and from 68,000 to 190,000 in enrollment; the development of massive and creative programs for disadvantaged and minority students; and the incorporation of the University-wide Faculty and Student Senates into Board bylaws and procedures; and

WHEREAS, He now retires to a more remote interest in higher education and the merited enjoyment of grandchildren, farming, and history, his hobbies; therefore be it

RESOLVED, That this Board, speaking not only for itself, but also for the chancellor, presidents and staff of the University, express its unstinting gratitude to Porter R. Chandler for his devoted service, and in recognition thereof designate him Member Emeritus of the Board of Higher Education, effective December 28, 1970.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board