MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MARCH 22, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David L. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Frederick O'R. Hayes
Jean-Louis d'Heilly
Norman Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
John A. Morsell
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Acting President David Newton
President Donald H. Riddle
President Richard D. Trent
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum

President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Frank J. Schultz

The absence of Mr. DeNovellis was excused.
At this point the Board heard the following with respect to the proposed bylaws:

Mr. Alan Shark, President of Student Government, Staten Island Community College
Mr. Thomas Reilly, Secretary of the Doctoral Student Council of the University Graduate Division
Mr. Gerald Scharfman, Chairman of the Doctoral Student Council of the University Graduate Division
Mr. Anthony DeMelas, United Federation of College Teachers
Mr. Haig Bohigian, United Federation of College Teachers
Mr. James Small, President, Student Senate, The City College

NO. 1. COMMITTEE ON LAW: (a) Upon motions duly made, seconded and carried, the following amendments to the bylaws were adopted as amended:

PROPOSED BYLAW AMENDMENTS TO CONFORM TO THE BOARD STATEMENT OF POLICY ON THE ORGANIZATION AND GOVERNANCE OF THE CITY UNIVERSITY OF NEW YORK

Section 1. Amend Section 1.1e to read as follows:

e. Except in the case of public or private hearings, as set forth above, attendance at Board meetings shall be restricted to Board members, to [Administrative Council] members of the Council of Presidents (or ranking representative of an absent member), to such other personnel as are indispensable to the business on hand, and to such others as are specially invited.

Section 2. Section 1.4 PRESIDING OFFICER. In case the Chairman shall not attend a meeting at which a quorum is present, the First Vice-Chairman or, in his absence, the [Board member present who is senior in service] the Second Vice-Chairman may call the meeting to order and preside.

Section 3. Section 2.1 OFFICERS. The officers of the Board shall be the Chairman, the First Vice-Chairman, the Second Vice-Chairman, the General Counsel and the Secretary.

Section 4. Section 2.2 TERM OF OFFICE. From among its members the Board shall elect a Chairman, a First Vice-Chairman and a Second Vice-Chairman for a two year term at the annual meeting held in each even-numbered year. The Chairman and the Vice-[Chairman] Chairmen shall hold office until their successors shall be elected. Any person elected as Chairman or First or Second Vice-Chairman may be reelected for an additional term of two years, but shall be ineligible for reelection to the same office for two years thereafter. The Chairman and Vice-[Chairman] Chairmen shall be chosen by secret ballot, the vote of twelve members of the Board being necessary to a choice. Vacancies in the office of Chairman or the Vice-[Chairman] Chairmen shall be similarly filled by the Board for the balance of the term. General Counsel and Secretary of the Board shall serve at the pleasure of the Board.

Section 5. Section 2.4 DUTIES OF THE FIRST VICE-CHAIRMAN. The First Vice-Chairman shall, [by virtue of his office,] be [chairman] a member of the Executive Committee. He shall preside, in the absence of the Chairman of the Board, at all meetings of the Board and of the Executive Committee; shall be a member [ex officio] of all other standing committees of the Board [shall be entitled to vote at all meetings of the Board, the Executive Committee and the Committee on The City University of New York] and shall be entitled to vote at all meetings of all such other standing committees unless the Chairman of the Board be present and voting.
Section 6. Section 2.5 DUTIES OF THE SECOND VICE-CHAIRMAN. The Second Vice-Chairman shall be a member of the Executive Committee. He shall preside, in the absence of the Chairman of the Board and First Vice-Chairman, at all meetings of the Board and of the Executive Committee; shall be a member of all other standing committees of the Board and shall be entitled to vote at all such other standing committees unless the Chairman of the Board and First Vice-Chairman be present and voting.

Section 8. Section 3.1 STANDING COMMITTEES. The standing committees of the Board shall be:

[a.] The Executive Committee [.], and such other committees as may be established by resolution of the Board.
[b. Committee on The City University of New York.]
[c. College Committees.]
[d. Committee on Budget and Finance.]
[e. Committee on Trusts and Gifts.]
[f. Committee on the Academic Program.]
[g. Committee on Law.]
[h. Committee on Campus Planning and Development.]
[i. Joint Committee on Community Colleges.]

Section 9. Section 3.2 EXECUTIVE COMMITTEE. a. The Executive Committee shall consist of seven members, inclusive of the Chairman [and], First Vice-Chairman and Second Vice-Chairman of the Board, ex officio. The [Vice-]Chairman of the Board shall be the chairman of the committee [.]; in his absence, the First Vice-Chairman, and in the absence of the First Vice-Chairman, the Second Vice-Chairman shall preside at meetings of the committee. The other four members of the committee shall be elected by the Board at its annual meeting for three-year terms as vacancies occur by virtue of the expiration of respective terms. Members so elected shall not be eligible for re-election for a period of one year. Interim vacancies shall be filled by the Chairman of the Board. The committee shall meet at the call of the Chairman or First Vice-Chairman or Second Vice-Chairman of the Board, or of any two members of the committee.

b. The committee shall transact such business of the Board as may be necessary during intervals between the meetings of the Board except that it may not grant degrees, make removals from office, amend the bylaws of the Board, or take any action against an express policy of the Board. The committee shall keep minutes of its proceedings and the Secretary of the Board shall promptly forward copies thereof to every member of the Board.

Section 10. Sections 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 and 3.10 of the bylaws are hereby eliminated.

Section 11. Sections 3.11 and 3.12 are renumbered, respectively, Sections 3.3 and 3.4.

Section 12. Article IV of the Bylaws of the Board of Higher Education is amended as follows:

ARTICLE IV. THE [ADMINISTRATIVE] COUNCIL OF PRESIDENTS.

Section 4.1 THE [ADMINISTRATIVE] COUNCIL OF PRESIDENTS. There shall be [an] a [Administrative] Council of Presidents composed of the Chancellor, as its permanent chairman, the Deputy Chancellor, the presidents of the several colleges, [the president of the University Graduate Division,] and the president of the Mount Sinai School of Medicine. [The Chairman of the University Faculty Senate shall sit as a non-voting member of the Administrative Council.]
Section 4.2 FUNCTIONS OF THE [ADMINISTRATIVE] COUNCIL OF PRESIDENTS. To insure unified and cooperative leadership in [higher education in] the City University [of New York] it shall be the function of the Council: [subject to the approval of the Board]

a. To advise the Chancellor with respect to [formulate,] the formulation and [revise periodically] periodic revision of a coordinated and reasonably complete Master Plan for a system of public higher education for the City of New York and to indicate for each constituent institution its specific functions in this city-wide plan of higher education.

b. to present to the Board recommendations of scope, procedures and policies that affect more than one of the constituent colleges.

c. To recommend to the Board plans for the development of total physical properties which will further the general educational program.

d. To advise the Chancellor concerning the operating and capital budgets of the entire college system.

The president of each collegiate unit is specifically charged with the administration of his own institution and in this capacity he is responsible directly to the Board.

Section 13. Article VIII—ORGANIZATION AND DUTIES OF THE FACULTY is amended by adding Section 8.16 as follows:

Section 8.16 COLLEGE GOVERNANCE PLANS. The provisions in a duly adopted College Governance Plan shall supersede any inconsistent provisions contained in this Article.

Section 14. ARTICLE IX—ORGANIZATION AND DUTIES OF FACULTY DEPARTMENTS is amended by adding Section 9.11 as follows:

Section 9.11 COLLEGE GOVERNANCE PLANS. The provisions in a duly adopted College Governance Plan shall supersede any inconsistent provisions contained in this Article.

Section 15. Section 9.1 (a) is amended to read as follows:

Section 9.1 DEPARTMENT ORGANIZATION. a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if the department so desires it may enfranchise distinguished professors, and persons in visiting professorial titles and other members, except substitutes, who have been appointed on an annual salary basis for a first or second year of full-time service to vote on departmental matters except for the election of department chairmen, departmental committee on personnel and budget or departmental committee on appointments. Each department shall cooperate with related departments and with college agencies in general in the development of college-wide interests.

b. The executive office of the department shall be the department chairman who shall be a professor, associate professor, assistant professor or tenured instructor elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank. Proxy or mail voting shall not be permitted. Such election shall be subject to the subsequent approval of the president and the Board.
c. In any case where the president does not approve the election of a department chairman, or at such other time as the interests of the college may require the removal of a chairman and the appointment of a new one, he shall confer with the department and thereafter shall report to the Board any subsequent action by the department with respect thereto, together with his own recommendation for a chairman. The recommendations by the president to the Board for the designation of the department chairman should take place only after careful consideration by the president of the qualifications of those selected by the respective department. The president [should] shall base his recommendation on the capacity of the individual selected to act effectively as the departmental administrator and spokesman and as a participant in the formation, development and interpretation of college-wide interest and policy.

PLAN NO. ONE—There shall be in each department a Committee on appointments consisting [where possible,] of the department chairman and, where possible, of four other members who must have faculty rank,[a]. A majority of [whom] the Committee must be tenured. The department chairman shall be the chairman of the committee. The four members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time that the Department Chairman is elected.

PLAN NO. TWO—There shall be in each department a departmental Committee on Personnel and Budget, consisting [,where possible,] of the department chairman, and where possible, of four other members who must have faculty rank,[a]. The number of members of faculty rank shall not affect provision for student membership, if college governance plans so provide. A majority of [whom] the faculty members of the Committee must be tenured.

Section 16. Section 9.6 APPOINTMENTS is amended as follows:

Section 9.6 APPOINTMENTS. a. Recommendations for appointments in a department shall be initiated (1) by the department or (2) to a professorial title by the president, pursuant to his [responsibility for conserving and enhancing the educational standards of the college and schools under his jurisdiction.] responsibilities in accordance with Section 11.4 of these bylaws. The president may recommend that such appointee be designated as department chairman. Such recommendation by the president for appointment and designation as department chairman may be made either at the time of election of department chairman or at such other time as the educational interests of the college may require. Before recommending such appointment or designation, the president shall confer with the members of the department and with the college committee on faculty personnel and budget.

Section 17. Section 11.1 is amended as follows:

Section 11.1 CONDITIONS AND QUALIFICATIONS FOR APPOINTMENT AND PROMOTION. a. The Board may by resolution prescribe physical standards and examinations as a prerequisite for appointment to the temporary and permanent instructional staff.

b. No person shall be required to meet the qualifications specified in this article in order to remain in his present rank, but all persons shall be required to meet such qualifications for appointment or promotion to any higher rank.

c. The qualifications and requirements hereinafter set forth may be waived by the Board only in exceptional cases. In each such case, the president shall make a full written report, setting forth reasons why the application of the regulation is not possible or desirable, specifying clearly the qualifications of the candidate which can be reasonably accepted within the spirit of the requirement and stating that the appointment or promotion is desirable for the good of the institution.
d. The Board shall, in passing on recommendations regarding promotion and tenure consider student evaluations of faculty classroom and teaching performance.

Section 18. Section 11.2 CHANCELLOR is amended to read as follows:

Section 11.2 CHANCELLOR. A. Position Definition: The Chancellor shall be the chief educational and administrative officer of The City University of New York and, subject to the reservations set forth in paragraphs "f" and "j" below, the chief educational and administrative officer of the senior and community colleges and other educational units and divisions in New York City for which the Board of Higher Education acts as trustees. He shall be the chief administrative officer for the Board of Higher Education and shall be the permanent chairman of the [Administrative] Council of Presidents with the right and duty of exercising leadership in the work of the Council. Within such educational and administrative fields, the Chancellor shall have the following duties and responsibilities:

a. To report to the Board his recommendations for consideration or action on all educational issues affecting the University.

b. To unify and coordinate college business and financial procedures and management.

c. To prepare, with the advice of the [Administrative] Council of Presidents the operating budget and the capital budget for consideration by the Board and presentation to the City.

d. To act as the representative of the Board and of the colleges with outside agencies and particularly to promote the interests and welfare of the colleges with City and State officers, with the Trustees of the State University and with the Federal Government in matters of grants and Federal Aid.

e. To develop good public relations.

f. To administer the overall policies adopted by the Board with the understanding that the authority, functions and appellate powers of the presidents with regard to the educational administration and disciplinary affairs in their several colleges will not be abridged.

g. To supervise a staff to conduct research, coordinate data, and make analysis and reports on such matters of overall policy as may be necessary. At five year intervals he shall provide for a performance audit of each college and of the Central Administration.

h. To attend meetings of the Board and its committees and to advise on all matters related to his duties and responsibilities.

i. To live in a residence provided for him by the Board.

j. Nothing in this enumeration shall compromise or detract from the powers and duties of the Board of Higher Education as defined in the State Education Law, or the duties and responsibilities of each president with regard to his college.

Section 19. Section 11.4 is hereby amended to read as follows:

Section 11.4 THE PRESIDENT. A Position Definition: The president, with respect to his educational unit, shall:
a. Have the affirmative responsibility of conserving and enhancing the educational standards and general academic excellence of the college under his jurisdiction. Such responsibility shall include but not be limited to the duty to recommend to the Board of Higher Education for appointment, promotion, and the granting of tenure only those persons who he is reasonably certain will contribute to the improvement of academic excellence at the college. These recommendations shall be consistent with the immediate and long range objectives of the college.

b. Have the power (1) to remove a department chairman in accordance with Section 9.1 (c); and (2) to initiate recommendations for appointment in a department to a professorial title in accordance with Section 9.6 (a).

[b.] c. Be an advisor and executive agent of the Board [and of his respective College Committee] and have the immediate supervision with full discretionary power to carry into effect the bylaws, resolutions and policies of the Board, the lawful resolutions of any of its committees, and the policies, programs and lawful resolutions of the several faculties and students where appropriate.

c.] d. Exercise general superintendence over the concerns, officers, employees and students of his college [ ]; prepare and implement the College Master Plan.

d.] e. Act as chairman of the faculty, Faculty Council and the Committee on Faculty Personnel and Budget, or of equivalent bodies as established.

e.] f. Attend meeting of the Board and advise on all matters related to educational policy and practice.

f.] g. Transmit to the Board the recommendations of his faculty or Faculty Council on matters of curriculum and other matters falling under faculty jurisdiction.

g.] h. Consult with the appropriate departmental and faculty committees on matters of appointments, reappointments and promotions; take student evaluations into account in making recommendations thereon; present to the Board his recommendations thereon; notify the appropriate faculty committees of his recommendations to the Board.

[i.] i. Be responsible for the presentation to the Chancellor of tentative annual budgets.

[i. ] j. Be responsible for the presentation to [his college committee or to the Board] the Chancellor for submission to the Board, of communications from faculties, officers, employees, or students, together with any advice or recommendations of his own concerning the subject of such recommendations or communications.

[j.] k. Between meetings of the Board, be authorized in an emergency to fill temporary vacancies in the instructional staff below the rank of professor in accordance with the method of appointment herein provided and to make such administrative arrangements and appointments as cannot well await the action of the Board or its appropriate committees.

[k.] l. Be responsible for assuring that the necessary departmental and administrative tentative annual budgets are initiated and submitted.
[I.] m. Report biennially to the Board, on or before December thirty-first, concerning the affairs of his college during the preceding academic years.

[m.] n. Live in a residence provided for him by the Board.

[n.] o. Have such additional specific duties as the Board shall designate.

Section 20. Article XV—Students is amended by adding Section 15.7 as follows:

Section 15.7 COLLEGE GOVERNANCE PLANS. The provisions in a duly adopted College Governance Plan shall supersede any inconsistent provisions contained in this Article.

Section 21. These amendments shall take effect April 1, 1971, except that all sections dealing with the Second Vice-Chairman shall take effect at the May, 1971 meeting.

Note: Matter in brackets to be deleted; matter in bold type new.

(b) Upon motions duly made, seconded and carried, the following resolutions were adopted:

(1) RESOLVED, That pursuant to Bylaw Sec. 3.1 effective April 1, 1971, the standing committees of the Board of Higher Education shall be:

COMMITTEE ON BUDGET AND FINANCE  COMMITTEE ON COLLECTIVE BARGAINING AND STAFF RELATIONS
COMMITTEE ON TRUSTS AND GIFTS  COMMITTEE ON CAMPUS GOVERNANCE
COMMITTEE ON THE ACADEMIC PROGRAM  COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY
COMMITTEE ON LAW  COMMITTEE ON STUDENT AFFAIRS
COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT  COMMITTEE ON COMMUNITY COLLEGES
COMMITTEE ON LONG RANGE PLANNING

NOTE: It was agreed that the first task of each committee would be to define its functions and report back to the Board.

(2) RESOLVED, That there shall be a member of the faculty and of the student body designated by the University Faculty Senate and the University Student Senate respectively to meet with each standing committee without the right to vote. Such member of the student body and faculty shall not be deemed as the official representatives of the respective Senates.

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

(I) REQUEST FOR AUTHORITY TO GRANT DEGREES - MEDGAR EVERS COLLEGE

WHEREAS, There exists a need for programs in higher education not presently met by existing facilities in other institutions and this need has been demonstrated for a potential enrollment commensurate with preliminary estimates; and

WHEREAS, Physical, financial, and personnel resources are, and will continue to be, available to meet needs in higher education in New York City; therefore be it
RESOLVED, That Medgar Evers College be authorized, subject to the approval of the New York State Education Department, to offer courses leading to the degrees of

B.A. in Teacher Education/Inner City Studies
B.S. in Accounting
A.A.S. in Secretarial Science: Executive, Legal
and Medical Options; Nursing

and be it further

RESOLVED, That the Board of Regents of the University of the State of New York be requested to authorize the conferment of the Associate in Arts, Associate in Applied Science, Associate in Science, Bachelor of Arts, Bachelor of Business Administration and Bachelor of Science degrees upon all students who shall complete all the requirements therefor; and be it further

RESOLVED, That the Master Plan be so amended.

(2) B.A. IN TEACHER EDUCATION - MEDGAR EVERS COLLEGE

RESOLVED, That the Teacher Education program, leading to the Bachelor of Arts (B.A.) degree at Medgar Evers College be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a critical need for well prepared elementary school teachers who are knowledgeable about the problems of the inner-city. This program is designed to provide for the preparation of teachers on the elementary level (K-6). The interdisciplinary structure of this curriculum is intended to prepare teachers who will have the personal strengths, the dedication of service that the community needs, and the technical competence to fulfill these needs. The specific goal of this curriculum is the preparation of teachers to meet the needs of the Central Brooklyn Community.

Expanded innovative ideas have been proposed in order to meet the demands of the community. This program will always integrate the combined efforts of the community and the college. The students who complete the curriculum in Teacher Education will receive the Baccalaureate degree and will be qualified for provisional certification in the New York City School system. In addition, the college will follow its graduates after they have been placed in the schools and will enable them to complete requirements for permanent certification. This program will develop a pilot project in the use of performance criteria along the lines suggested by the State Department of Education and the Master Plan.

(3) BACHELOR OF ARTS IN INNER CITY STUDIES - MEDGAR EVERS COLLEGE

RESOLVED, That the Inner Cities Program, leading to the Bachelor of Arts (B.A.) degree at Medgar Evers College, be approved, effective September 1971 subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This curriculum is designed to prepare students for both career and academic development. The goals of the program are: (1) To prepare students for immediate employment in the social services; (2) To prepare students for further graduate training in social work and the social sciences; (3) To broaden the students' understanding of the social and government agencies; (4) To serve as the social science component for students outside of the Inner City Studies major.

The curriculum is structured to prepare students to meet community needs, and to organize for social change. The students will be expected to analyze situations, identify problem areas, explore solutions and produce new options.

Aside from meeting a critical need in the Central Brooklyn area, such a curriculum will be responsive to the needs of the larger metropolitan area while simultaneously providing for career opportunities and advanced study.
(4) BACHELOR OF SCIENCE IN ACCOUNTING - MEDGAR EVERS COLLEGE

RESOLVED, That the Accounting Program, leading to the Bachelor of Science (B.S.) degree at Medgar Evers College be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program will prepare students to fill positions in the public and private sectors of the business world. Junior accountants are needed in CPA firms, industrial firms, and large numbers are needed in the public sector. This accounting curriculum follows the standard pattern dictated by state licensing requirements, but has also been designed to answer a need for the training of more professionals in this field.

This curriculum allows the student maximum opportunities for choosing courses in accordance with his personal needs and aspirations with respect to both elective courses as well as courses within his chosen field of specialization. A program advisor will be available to assist each student to plan a flexible program of study.

(5) NURSING CURRICULUM (A.A.S.) - MEDGAR EVERS COLLEGE

RESOLVED, That the nursing curriculum leading to the Associate in Applied Science (A.A.S.) degree to be given at Medgar Evers College, be approved effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The nursing curriculum will prepare graduates to be competent technical nurses. Long range goals call for the additional preparation of professional nurses. Students matriculating in the basic technical program will be prepared to sit for the licensure examination for nursing.

A district orientation of this program will be to prepare nurses to function within the broad scope of the community and not be confined to the limits of a hospital or other traditional clinical setting. The need today is for a practitioner capable of working with people in health maintenance and primary prevention, whose orientation is not specifically directed to the care of the sick, but rather to the nurture of the well members of the population.

(6) SECRETARIAL SCIENCE CURRICULUM (A.A.S.) - MEDGAR EVERS COLLEGE

RESOLVED, That the secretarial science curriculum leading to the Associate in Applied Science (A.A.S.) degree to be given at Medgar Evers College, be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The secretarial science curriculum will prepare graduates for employment as secretaries, stenographers, typists or administrative assistants. It will provide them with a choice of options in one of three areas: executive, medical and legal.

Although this program is technically a career program, students completing the curriculum may continue in a baccalaureate program in secretarial science teaching when such a program is designed by the college.

(7) ASSOCIATE IN SCIENCE DEGREE (A.S.) - MEDGAR EVERS COLLEGE

RESOLVED, That the A.S. degree to be given at Medgar Evers College, be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.
EXPLANATION: The Associate in Science degree is designed to provide students with the requisite liberal arts and science courses needed for the A.S. transfer program. The curriculum prepares students to continue with a baccalaureate program at Medgar Evers, or enter a similar program in other senior colleges of CUNY where the B.S. may be earned, concentrating in the natural sciences or mathematics.

Each student will participate in a common core program during his or her first two semesters. In addition, these courses will serve as the liberal arts component of the A.A.S. degree.

(8) ASSOCIATE IN ARTS DEGREE (A.A.) - MEDGAR EVERS COLLEGE

RESOLVED, That the A.A. degree to be given at Medgar Evers College, be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This Associate in Arts degree is designed to provide students with the requisite liberal arts courses necessary for the transfer degree. The curriculum prepares students to continue with a baccalaureate program at Medgar Evers or enter a baccalaureate program in other senior colleges of CUNY where the B.A. may be earned, concentrating in the humanities, arts or social sciences.

Each student will participate in a common core program during his or her first two semesters. In addition, these courses will serve as the liberal arts component of the A.A.S. degree.

Upon motions duly made, seconded and carried, the following resolutions approved by the Committee on Campus Planning and Development were adopted:

NO. 3. ALTERATION—BOARD HEADQUARTERS: RESOLVED, That the Board approve preliminary plans and outline specifications for the alteration and renovation of the second floor at 535 East 80th Street in order to make more effective and efficient use of the Central Office Headquarters building; and be it further

RESOLVED, That the Board approve a cost limitation of $110,000 including contingencies and authorize the Deputy Chancellor to approve final plans, etc. provided the final estimates do not exceed said cost limitation; and be it further

RESOLVED, That the Director of the Budget be requested to approve said work and cost limitation (chargeable to Capital Project HN-145) and waive further review of plans, etc. provided the cost limitation is not exceeded.

EXPLANATION: Capital Project HN-145 which funded the two-floor addition to the 535 East 80th Street building included additional funds for subsequent modification of space on other floors in the building. To date none of this latter amount has been expended.

With this month's move of the Division of Teacher Education from the 4th floor of the 80th Street building to leased space at 1411 Broadway, there will be a rearrangement of functions within the 535 and 430 East 80th Street buildings. To most effectively use the central office facilities certain modifications to existing space are required.

The present request is to alter the second floor of 535 East 80th Street to permit it to accommodate the offices of the Dean for Campus Planning and Development, the Public Relations Division and miscellaneous other units.

The work includes partition changes, hung ceilings, new lighting, modifications to the heating and air conditioning systems, etc. The cost limitation which includes amounts for contingencies and escalation represents an average renovation cost of $12 per square foot for the 9,000 square foot second floor.

NO. 4. FURNISHINGS AND EQUIPMENT—YORK COLLEGE: RESOLVED, That the Board approve the purchase of initial furnishings and equipment estimated at $290,000 for the building being renovated for York College at 150-91 87th Road, Jamaica, New York (Jamaica Jewish Center); and be it further
RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to acquire said furnishings and equipment; and be it further

RESOLVED, That the next Supplemental Note Agreement reflect an increase of $290,000 in the total estimated cost of Note Facility C 17.02 (Temporary facilities for York College of the City University of New York.)

EXPLANATION: The Jamaica Jewish Center building is currently being renovated for use by York College under a lease-deferred purchase arrangement. The first phase of the renovation work is to be completed for use for the September 1971 school term. The present request is for approval of furnishings and equipment for the facility with the intent of purchasing at this time only those items which will be used in the fall ($219,300). The balance ($71,000) will be purchased when the second phase work is completed in the next two to three years.

The equipment categories and expenditures proposed may be summarized as follows:

<table>
<thead>
<tr>
<th>Phase I</th>
<th>Phase II</th>
<th>TOTAL</th>
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<tr>
<td>I. Faculty Offices</td>
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<td>II. Secretarial Stations</td>
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<td>III. Classrooms</td>
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<td>IV. Unassigned Furnishings</td>
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<tr>
<td>VI. Seminar/Music Room</td>
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<tr>
<td>VII. Duplicating equipment and office machines</td>
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<tr>
<td>VIII. Art</td>
<td>20,100.00</td>
<td>20,100.00</td>
</tr>
<tr>
<td>IX. Music</td>
<td>33,600.00</td>
<td>33,600.00</td>
</tr>
<tr>
<td>X. Physical Education</td>
<td>152,300.00</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$219,200.00</td>
<td>$ 70,800.00</td>
</tr>
</tbody>
</table>

NO. 5. ACQUISITION OF SITE AND FACILITIES—MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve the acquisition of the site and facilities of the Brooklyn Preparatory High School, 1150 Carroll Street, Brooklyn, as an initial facility for use by Medgar Evers College at a purchase price of $2,700,000; plus incidental fees and closing costs; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to acquire this facility; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further
RESOLVED, That such item is as follows:

Note Facility:

Description: Acquisition, renovation and equipment of an initial facility for Medgar Evers College.

Location: 1150 Carroll Street, Brooklyn, New York

Estimated Occupancy Date: April 1971 (partial)

Estimated Cost: $3,100,000 (Acquisition, planning, miscellaneous costs and contingencies only).

Architect: To be determined.

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as an amendment to the 1968 Master Plan of the City University of New York (Item 10: College XVII, Mid-Brooklyn, Initial Facilities) approved by Board of Higher Education on September 28, 1970 (Cal. No. 11), by the Regents of the State of New York on December 18, 1970 and by the Governor on February 19, 1971;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: After an extensive search for an initial facility for Medgar Evers College, the most suitable location was determined to be the Brooklyn Preparatory High School, which had announced its intention to phase out its activities with a final closing in June 1972.

The school’s three buildings, an athletic field and a parking area, are located on a site of approximately three acres on a block bounded by Rogers Avenue, Carroll Street, Nostrand Avenue and Crown Street, excluding only the block frontage on Rogers Avenue, which is improved with a church and rectory.

The interconnected school buildings include:

1) Administration-Residence Building: a four-story and basement building of approximately 65,000 square feet built in 1908 and expanded in 1928.

2) Academic Building: A four-story and basement structure of approximately 60,000 square feet built in 1928. A swimming pool was added in the basement in 1960.

3) Gymnasium Building: A one-story and basement building of approximately 20,000 square feet including a gym and a cafeteria, built in 1960.

The proposed agreement will permit the college to occupy portions of the buildings for office use and for renovation work on a phased basis, until the Prep completely terminates its activities in mid 1972.
NO. 5A. APPOINTMENT OF ARCHITECTS - MEDGAR EVERS COLLEGE: RESOLVED, That the Board approve the appointment of the firm of Ifill/Johnson/Hanchard, Architects as Project Architect for the design of alteration and renovation work required for conversion of the present Brooklyn Prep School facilities, 1150 Carroll Street, Brooklyn, to an initial facility for Medgar Evers College; and be it further
RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to contract for the services of the aforementioned architectural firm.
EXPLANATION: Substantive agreement has been reached on the terms of purchase of the Brooklyn Prep facilities for Medgar Evers College. In order to most effectively use the Prep buildings certain alteration and renovation work will be required.
In accordance with the general directive of the Board of Higher Education and the procedures adopted with advice of the Architectural Advisory Committee, several Architects have been considered and interviewed for the design of the renovation work. The result of the process has resulted in the final recommendation of the indicated firm by the President of Medgar Evers College.

Upon motions duly made, seconded and carried the following resolutions were adopted or action was taken as noted: (Calendar Nos. 6 through 11)

THE CITY UNIVERSITY
Calendar Nos. 6 through 11

NO. 6. ORAL REPORT OF THE CHANCELLOR: The Chancellor reported on the present budget situation.

At this time of budgetary crisis, it is necessary for us to reiterate the absolute necessity of continuing the SEEK program at, minimally, the student levels proposed for 1971-72. Even though CUNY is now totally committed to the Open Admissions Program, it is essential that success at higher education not be denied to those students for whom personal and monetary support is necessary. This program, now six years old, which has brought, and is bringing, Bachelor’s degrees to so many students for whom higher education was financially improbable has now had sufficient exposure to have created a feeling of rising expectations among minority groups who now know that it is possible for their children to continue to college and graduate schools. For the City University, in the year 1971, to be deprived the appropriate funds to support the education of the 7500 students SEEK is preparing for this September is to slam the open door in the faces of the minority groups of New York City. So important a function of this City University must not be destroyed by budget cuts.

NO. 7. VOUCHERS - UNION WELFARE FUNDS: RESOLVED, That the New York City Office of Labor Relations be authorized to issue vouchers to the appropriate Civil Service employee organizations to pay welfare fund contributions for employees of the City University in accordance with the City-wide agreement, effective January 1, 1971. This authorization is granted subject to the condition that the Office of Labor Relations shall forward to the University any and all data necessary for the University to meet the requirements imposed on it by the State and City for reporting expenditure of funds.
EXPLANATION: Currently, vouchers are filed by each college for each union welfare fund. It is estimated that the total number of vouchers annually is approximately 240 for the Civil Service staff alone. Under the City-wide agreement, the New York City Office of Labor Relations is required to process the vouchers. The financial obligation of the University will not be altered by this procedure.
NO. 8. BYLAW WAIVER: RESOLVED, That the operation and effect of Bylaw Section 14.3 be and the same is hereby suspended through December 31, 1971.

EXPLANATION: Section 14.3 of the Bylaws dealing with qualifications for College Office Assistant A and College Secretarial Assistant A require, among other things, that such employees have completed four years of college or have had four years of experience in general office work. This requirement was suspended by the Board until December 31, 1970. The labor market still is such that it is impossible to obtain employees with such qualifications for the salary offered. The proposed continuation of the suspension of this section leaves in effect Section 14.3(a) which requires only one year of college or two years of experience in general office work.

NO. 9. STUDENT PLEDGES: RESOLVED, That the following resolution adopted by the Board at its meeting held June 20, 1933, and amended by the Administrative Council at its meeting held November 14, 1961, Cal. No. 8, be rescinded:

RESOLVED, That the following statement be and hereby is adopted as a pledge to be signed by all applicants for admission to the colleges under the jurisdiction of the Board of Higher Education:

As some small recognition of the gift of education which, in the American spirit of freedom and self-government, is now offered me by The City University of New York:

1. I pledge allegiance to the Constitution of the United States and of the State of New York.

2. I shall conform with the discipline, regulations and order of The City University of New York and with the bylaws and resolutions of the Board of Higher Education of the City of New York.

3. I pledge myself to preserve all public property now or hereafter entrusted to my care and to protect its value.

NAME____________________

DATE____________________

EXPLANATION: The following are the reasons for recommending the rescission of this regulation:

1. The pledge is obsolete and certainly does not act to deter students from committing acts that breach the peace at any unit of the University;

2. Sufficient legal safeguards and remedies (i.e., injunctions, publication of regulations in handbooks and catalogs, etc.) exist and are easily available to the college officials.

3. Only three units of the University are applying the regulation at present.

4. The pledge as published on page 4 of the BHE Manual of General Policy does not include any provisions for those students seeking, because of conscience, to avoid submission to this regulation.

NO. 10. PARAPROFESSIONAL EDUCATION PROGRAM: RESOLVED, That the Chancellor or his designee be empowered to sign with the approval of the Legal Counsel of the Board as to form, a contract with the Board of Education of The City of New York for approximately $450,000 for the operation of a Paraprofessional Education Program for the period beginning February 1, 1971 and terminating August 31, 1971.

EXPLANATION: The United Federation of Teachers and District Council 37 entered into an agreement with the Board of Education for the Board to fund educational programs and career advancement for paraprofessional personnel employed in the public school system. The Board of Education and the unions have requested the City University, through its Community Colleges, to offer and administer the necessary educational programs and courses to approximately 1700 employees. The Board of Education will provide the necessary funds for the educational services.
NO. 11. SUSPENSION WITHOUT PAY: RESOLVED, That the Board approve the finding of the Non-Instructional Staff Hearing Committee dated February 10, 1971, that Mr. Robert Scott, Custodial Assistant, is guilty of excessive lateness and insubordination and recommending suspension without pay for a period of six months commencing April 1, 1971 and ending May 31, 1971; and be it further RESOLVED, That Robert Scott, Custodial Assistant, be suspended without pay for the period commencing April 1, 1971 and ending May 31, 1971.

EXPLANATION: Under date of February 10, 1971, the Hearing Committee appointed by the Chancellor submitted its finding and recommendations. Under Board Bylaw Section 14.8(h), the Chancellor reviewed the recommendations and recommends the above resolution for consideration.

HUNTER COLLEGE
(Calendar Nos. 12 and 13)

NO. 12. APPOINTMENTS AS ADJUNCT ASSOCIATE AND ASSISTANT PROFESSORS

WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated for the period 2/1/71-6/30/71, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do meet the degree requirements specified in the bylaws.

<table>
<thead>
<tr>
<th>Dept. &amp; Title</th>
<th>Name</th>
<th>Program</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum &amp; Teaching Adjunct Assoc. Prof.</td>
<td>Krulik, David</td>
<td>2 SH</td>
<td>$345/S</td>
</tr>
<tr>
<td>School of Social Work Adjunct Assoc. Prof.</td>
<td>Fizdale, Ruth E.</td>
<td>3 SH</td>
<td>$345/S</td>
</tr>
<tr>
<td>Special Educational Services Adjunct Assoc. Prof.</td>
<td>Ryder, Eleanor L.</td>
<td>3 SH</td>
<td>$345/S</td>
</tr>
<tr>
<td>Curriculum &amp; Teaching Adjunct Assoc. Prof.</td>
<td>McCandless, Grace</td>
<td>3 SH</td>
<td>$330/S</td>
</tr>
<tr>
<td>Curriculum &amp; Teaching Adjunct Assoc. Prof.</td>
<td>Roberts, Ferne</td>
<td>2 SH</td>
<td>$345/S</td>
</tr>
<tr>
<td>Educational Foundations Adjunct Assoc. Prof.</td>
<td>Vasquez, Jose</td>
<td>2 SH</td>
<td>$300/S</td>
</tr>
<tr>
<td>Theatre and Cinema Adjunct Assoc. Prof.</td>
<td>Cave, Eileen</td>
<td>2 SH</td>
<td>$300/S</td>
</tr>
<tr>
<td>Communications SGS Adjunct Assoc. Prof.</td>
<td>de Rochemont III, Louis</td>
<td>120 hrs.</td>
<td>$20/hr</td>
</tr>
<tr>
<td>Curriculum &amp; Teaching SGS Adjunct Assoc. Prof.</td>
<td>Brown, Brian J.</td>
<td>45 hrs.</td>
<td>$20/hr</td>
</tr>
<tr>
<td>Educational Foundations SGS Adjunct Assoc. Prof.</td>
<td>Watnick, Norman E.</td>
<td>45 hrs.</td>
<td>$20/hr</td>
</tr>
<tr>
<td>Educational Foundations Adjunct Assoc. Prof.</td>
<td>Rhodes, Fred</td>
<td>45 hrs.</td>
<td>$20/hr</td>
</tr>
<tr>
<td>Theatre &amp; Cinema SGS Adjunct Assoc. Prof.</td>
<td>Scott, Edith</td>
<td>45 hrs.</td>
<td>$20/hr</td>
</tr>
<tr>
<td>Special Educational Services Adjunct Assoc. Prof.</td>
<td>Hancock, John P.</td>
<td>75 hrs.</td>
<td>$19/hr</td>
</tr>
<tr>
<td>Institute of Health Sciences Adjunct Lecturer</td>
<td>Fernandez, Leslie</td>
<td>3 SH</td>
<td>$300/S</td>
</tr>
<tr>
<td>Institute of Health Sciences Adjunct Lecturer</td>
<td>Dalton, Madeline</td>
<td>3 SH</td>
<td>$330/S</td>
</tr>
<tr>
<td>Institute of Health Sciences Adjunct Lecturer</td>
<td>Johns, Eileen</td>
<td>60 hrs.</td>
<td>$18/hr</td>
</tr>
</tbody>
</table>

EXPLANATION: KRULIK, DAVID: Mr. Krulik is the Director of the English as a Second Language Program for the entire New York Board of Education.

FIZDALE, RUTH E.: Miss Fizdale is one of the recognized authorities in the field of Mental Counseling whose writer leadership last year earned her the highest award given by the New York State Welfare Conference for Innovative and Creative Contributions to the Profession of Social Work. Founder and Executive Director of the Arthur Lehman Counseling Service, Fizdale has pioneered this form of service in the United States, and has traveled here and abroad to consult and lecture on the specialty. Her willingness to teach an advanced seminar on family counseling represents a unique enrichment of the curriculum offerings.
RYDER, ELEANOR L.: Miss Ryder, currently the Council on Social Work Education staff program consultant for new schools of social work in the United States, brings to her teaching position a breadth and depth of experience both nationally and internationally, that is rare in the profession. For fifteen years as consultant to local and national agencies on questions of intergroup relations, as teacher in the international Youth Leaders' seminars, as seminar leader for the International Conference in Social Welfare, Miss Ryder developed an unusual expertise in welfare developments and in practice. In addition, her position as curriculum and administration specialist in the new school project, has provided her with extensive knowledge of programs of social work education in the United States and Canada. Miss Ryder was a magna cum laude graduate from Catawba College in Biology and Chemistry, received a Master's Degree in Zoology from University of North Carolina, a Master's Degree in Social Work from Columbia University and completed all doctoral requirements in Social Work other than her dissertation from Case Western Reserve University. She has taught in the graduate programs at Western Reserve, and was a lecturer at the Associate Professor level at the University of Pennsylvania School of Social Work for five years. Her publications include many articles, conference papers and chapters of collections, etc. She warrants waiver of the doctoral requirement and should be appointed at an Adjunct Associate Professor level.

McCANDLESS, GRACE: Mrs. McCandless is Assistant Director at the Board of Education in the Bureau of Education for the Physically Handicapped.

ROBERTS, FERNE: Mrs. Roberts is Director of the USOE-funded Regional Learning Center for handicapped children in the Upper Manhattan Area.

VASQUEZ, JOSE: Mr. Vasquez is Assistant Administrative Director in charge of Bilingual Program Services in School and Community Relations at the Board of Education, City of New York.

CAVE, EILEEN: Miss Cave is Supervisor at the Elementary Division of the Board of Education, City of New York.

deROCHEMONT III, LOUIS: Mr. de Rochemont is a member of a distinguished film-making family, and is himself an outstanding professional film-maker. He brings to the Department his special skills in film production.

BROWN, BRIAN J.: Mr. Brown has professional experience as Education Editor of TIME MAGAZINE and related activities, in addition to previous teaching experience.

WATNICK, NORMAN E.: Mr. Watnick has had extensive teaching and administrative experience in secondary schools. He is presently chairman of Accounting at Central Commercial High School and also President of the Business Education Association of New York. He has important contacts with the Board of Education and is also in demand at the State level.

RHODES, FRED: Mr. Rhodes is a Principal in the Englewood, New Jersey, school system.

SCOTT, EDITH: Mrs. Scott is the Principal of the Hunter Elementary School (on leave to complete her Ph.D.)

HANCOCK, JOHN P.: Mr. Hancock's professional affiliations and work make him particularly effective in his part-time assignment as the Director of the School of General Studies' Theatre Workshop.

FERNANDEZ, LESLIE: Mr. Fernandez is presently Director of the Board of Education of White Plains in the Special Educational Programs for high school dropouts. He has a permanent license for secondary school principal.

DALTON, MADELINE: Mrs. Dalton is Acting Director of the Bureau for Children with Retarded Mental Development at the Board of Education of New York City.

JOHNS, EILEEN: Mrs. Johns is presently Administrative Director, Medical Record Department at Mount Sinai Hospital and Medical Center. She is one of the more progressive-thinking individuals in the Medical Record profession and has functioned in every aspect of the field. She has taught for two years in the School of Medical Record Science at Dominican College in Houston, Texas. She served as Executive Director, Medical Record Services at the Beth Israel Medical Center, coordinating the medical record activities of the hospital with the Gouverneur Health Services Clinic and the Morris J. Bernstein Psychiatric Institute.

SPECIAL EXPLANATION FOR THE DEPARTMENTS OF CURRICULUM AND TEACHING, EDUCATIONAL FOUNDATIONS, AND SPECIAL EDUCATIONAL SERVICES: Individuals who are the heads of school units (elementary and secondary school principals) are regarded as having the experience and training equivalent to that of a doctor's degree and have been offered the title of Adjunct Assistant Professor when teaching a course in our graduate program. Their salary schedule in the New York City schools is that of the associate professor maximum for elementary school principals and full professor for high school principals. If the individual has a doctorate, an adjunct associate position is offered to him.

Individuals who are directors of bureaus, assistant superintendents of schools and higher are offered adjunct associate and full professorships depending upon their educational background as well as their experience.

It is essential in our graduate program that we have persons with current experience teaching some of our courses which are drug-oriented. Adjunct positions are offered to persons who meet this qualification.
NO. 13. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS
RESOLVED, That Michael A. Joseph be appointed Assistant Professor in the Department of Academic Skills for the period 2/1/71-8/31/71 (no pay July 1971) at the salary rate of $18,760 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Joseph does not possess the Ph.D. degree.

EXPLANATION: Mr. Joseph has earned an M.B.A. (Master's in Business Administration) degree from Columbia University. His Bachelor's Degree from Brooklyn College is in Sociology and Public Administration. Mr. Joseph brings with him a rich background and a wealth of experience in teaching, counseling and assisting programs for the most disadvantaged of the City. He comes directly from Baruch College, Department of Educational Development, where he functioned in an administrative capacity. He has won accolades for his teaching ability. He would be invaluable in strengthening the administration of the SEE Program at Hunter. We are already planning an in-service training program for supervisors. Mr. Joseph will also be a special advisor on fiscal matters, and will be supervisor of staff, some of whom are already holding professorial rank. This appointment has the approval of the President of Baruch College.

BROOKLYN COLLEGE
(Calendar Nos. 14 and 15)

NO. 14. DESIGNATION OF ASSISTANT DEAN OF THE FACULTIES AND DIRECTOR OF SUMMER SESSION: RESOLVED, That Louis Ortega-Nieves, Assistant Professor in the Department of Puerto Rican Studies, be designated Assistant Dean of the Faculties for the period 2/1/71-6/30/71 and Director of Summer Session effective 7/1/71, with compensation at the rate of $2,000 per annum in addition to his academic salary, subject to financial ability, for his services as Assistant Dean.

NO. 15. SABBATICAL LEAVE OF ABSENCE: RESOLVED, That Milton Rosen, Professor in the Department of Chemistry, be granted a Sabbatical leave of absence with half pay for the academic year September 1, 1971 through August 31, 1972, for the purpose of assisting in the establishment of a new school of applied science for the Hebrew University in Jerusalem with the understanding that Professor Rosen will serve seven years before applying for his next sabbatical leave.

EXPLANATION: Professor Rosen's last Sabbatical leave of absence for the academic year 1964-65 was granted with a waiver of the bylaws and with the understanding that he would not apply for another Sabbatical leave before serving seven years since he had only 5 years of creditable service at the time of applying for the leave. Consequently Professor Rosen is not eligible to apply for this current Sabbatical until September 1972.

Professor Rosen intended to take his last Sabbatical leave in the year 1965-66, but in view of the fact that his services as Coordinator for planning the extension of Ingersoll Hall would have required his presence on the campus in late 1965, when building was scheduled to begin, Professor Rosen took his Sabbatical leave one year earlier than he intended. In view of this fact and in light of the Hebrew University's need for his services for the academic year 1971-72 to assist in getting the Institute started on a firm foundation, we recommend that he be granted this Sabbatical leave for 1971-72 even though he is not eligible until September 1972.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 16)

NO. 16. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved as indicated, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not meet the degree requirements specified in the bylaws.

<table>
<thead>
<tr>
<th>Dept., Title and Name</th>
<th>Period</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
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<tr>
<td>English</td>
<td>2/1/71-6/30/71 and 8/1/71</td>
<td>$12,810</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>(half program)</td>
</tr>
<tr>
<td>Victor Hernandez Cruz</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Off. of Dean of Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. to HEO</td>
<td>2/1/71-6/30/71</td>
<td>$11,960</td>
</tr>
<tr>
<td>Geraldine G. Price</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATIONS: VICTOR HERNANDEZ CRUZ: Mr. Cruz is a published poet and fiction writer and has previously taught creative writing and contemporary Latin-American Literature at the University of California at Berkeley and at San Francisco State College. At Lehman Mr. Cruz will be teaching a creative writing course and a course in the bilingual program. Although Mr. Cruz does not possess the baccalaureate degree, the president feels that he is amply qualified to fill this position.

GERALDINE G. PRICE: Mrs. Price is uniquely qualified as a counselor of students. Her professional career has been with young people, particularly in administering programs for child care and community relations. She fills a needed function under the Open Admissions Program which has brought to us an unusual number of young women with small children. She will work with our regular students interested in child care careers and with parents who are students in Open Admissions, SEEK, and College Discovery Programs. She is knowledgeable, experienced, and effective in communication with students.

Mrs. Price does not have the B.A. degree but has substantial undergraduate work and considerable credit in graduate courses. She is working with Professor Farrell in the Lehman College Department of Education to qualify for a degree at an early date. Her appointment as Assistant to Higher Education Officer is needed to enable the College to carry out effectively its work with students.

MEDGAR EVER'S COLLEGE
(Calendar No. 17)

NO. 17. APPOINTMENT AND DESIGNATION AS DEAN: RESOLVED, That Mohamed El-Khawas be appointed Associate Professor, Division of Social Sciences, for the period 7/1/71-6/30/72, at an annual salary of $19,760, subject to financial ability and schedule conditions; and be it further

RESOLVED, That Dr. Mohamed El-Khawas be designated Associate Dean of Community Education and Urban Resources, for the period 7/1/71-6/30/72, with compensation at the rate of $3,000 per annum for services as Associate Dean in addition to his academic salary, subject to financial ability.

THE CITY UNIVERSITY
(Calendar Nos. 18 through 20)

NO. 18. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of March 1971, be approved. (Copies of the Chancellor's Report have been circulated to members of the Board. Addendum items will be circulated March 17, 1971.)

NO. 19. DISTINGUISHED PROFESSORS: The Chancellor reports that the following designations as distinguished professors have been made:
UNIT | NAME | SPECIALTY | PERIOD
--- | --- | --- | ---
CUNY-UGC | Berlin, Isaiah | Humanities | 2/1/71-7/31/71
Lehman College | Duberman, Martin | History | 9/1/71-6/30/72
Queens College | Lerner, Abba | Economics | 7/1/71-8/31/72
CUNY-UGC | Moise, Edwin E. | Mathematics | 9/1/71-8/31/72
Queens College | Newstead, Helaine | English | 2/1/71-8/31/71
Lehman College | Popkin, Richard H. | Philosophy | 9/1/71-6/31/72
CUNY-UGC | Wade, Richard | History | 2/1/71-8/31/71

NOTE: Distinguished professors receive, in addition to their academic salaries, $5,000 per annum.

NO. 20. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

BROOKLYN COLLEGE (Calendar No. 21)

NO. 21. SPECIAL ADMISSIONS PROGRAM: RESOLVED, That Brooklyn College, as part of a demonstration program, be authorized to admit as matriculated students not more than 500 first-time freshmen in September, 1971 who have participated in the Brooklyn College Outreach Program and who have been selected for admission from among the Program participants.

EXPLANATION: The Brooklyn College Outreach Program, with support from the Chancellor's Fund, has operated for the past year under guidelines similar to those employed by the EOP Program. The Outreach Program is designed, through the use of tutoring and counseling of high school students, to increase the students' chance of success at the college level and provides additional academic assistance while the students are in attendance at Brooklyn College. The admissions authorized by the above resolution are in addition to Brooklyn College's regular freshman admissions, but within the College's budget structure, and will not require additional funding. The students will be selected from among the 1,500 high school students participating in the Outreach Program by a committee with representation from the staff of the Outreach and EOP Programs, the Brooklyn College Admissions Office and the University Office of Admissions Services.

NOTE: Approved by the Committee on Expanded Educational Opportunity.

NO. 22. ESTABLISHMENT OF NEW DEPARTMENT: RESOLVED, That there be established at Brooklyn College a new department to be entitled the Department of Student Affairs and Services; and be it further

RESOLVED, That the membership of the department will initially consist of all members of the Counseling Department currently holding academic appointments who work in college offices for which the Dean of Students is responsible; and be it further

RESOLVED, That members of the Counseling Department who currently perform general and specialized counseling services, may, at their option, be transferred to other instructional departments, with the approval of those departments, or to the Department of Student Affairs and Services, said transfer to be effective at the beginning of the fall 1971 semester.

EXPLANATION: The new Department of Student Affairs and Services is being established in compliance with the bylaw of the Board of Higher Education which states that: "Where student personnel services are constituted an instructional department of the college, the Dean of Students shall be the department chairman." (Section 9.3e)

The department is composed of all members of the instructional staff holding academic appointments who work in college offices for which the Dean of Students is responsible. Supervision of services provided for students currently include the following:
Minutes of Proceedings, March 22, 1971

Student Activities
Placement
Draft Counseling
Drug Program
Academic Services including:
Academic Planning & Advisement
Departmental Counseling
Administration of Faculty Council
Council regulations

Student Volunteer Resources:
Teacher Placement
Legal Counseling
Selective Service
Disciplinary Counseling
Foreign Student Counseling.

Financial Aid:
Veterans Counseling
Day Care Center
Pre-professional Counseling
Admissions Services

INSTRUCTIONAL PERSONNEL - DEPARTMENT OF STUDENT AFFAIRS AND SERVICES

Professor & Dean
Gold, Hillary
Associate Professor
MacGregor, Archie
Whipple, Charles
Wiepert, George D.
Assistant Professor
Dun, Justin
Eastmond, Maurice
Cartey, Desmond H.
Jones, Nathaniel
Instructor
Markoe, Arnold
Barth, Paula

Tenured
Tenured
Tenured
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Carlino, Leonard
Cogan, Leo
Corey, David
DeJesus, Estrella
Gross, Edna
Mardenborough, Leslie
Mendelson, Steven
Mims, Joyce
Nathanson, Lila
Thom, Dorothy
Thompson, Isabelle
Trant, Patricia M.
Weiner, Arnold
Wilson, Meredith

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Amato, Peter L.
Aponte-Vasquez, Pedro I.
Freehof, Charles
Martinez, Mary
McKennon, Norman
Nadel, Alan
Rashkin, Henry
Robles, Winston
Rudder, Hope
Srinivasan, Mangayarkaras
Smith, Charles

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board