MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 24, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d'Heilly
Frederick O'R. Hayes
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Acting President David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
Acting President Edward W. Aponte
President Milton G. Bassin

President William M. Birenbaum
President James A. Colston
President Edgar D. Draper
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz
At this point the Board went into Executive Session.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

**NO. A. HONORARY DEGREE—CHANCELLOR ALBERT H. BOWKER:** WHEREAS, Albert H. Bowker has for the past eight years served as a dynamic, innovative and courageous Chancellor of The City University of New York, inspiring its growth and extending higher educational opportunities to unprecedented numbers of New York City youths despite continuous financial limitations, while at the same time upholding academic excellence measurable by student achievements and the attraction of nationally renowned scholars to the graduate and undergraduate faculties; and

WHEREAS, Chancellor Bowker is leaving the City University to become the Chancellor of The University of California at Berkeley; and

WHEREAS, The Graduate Council has voted to recommend that the honorary degree of Doctor of Humane Letters be conferred upon Chancellor Bowker; and

WHEREAS, The Council of Presidents has concurred in this recommendation; now therefore be it

RESOLVED, That the Board of Higher Education does hereby authorize that the Degree of Doctor of Humane Letters, honoris causa, be conferred on Albert H. Bowker at the Commencement Exercises of the Graduate Division of The City University of New York on June 3, 1971.

EXPLANATION: This resolution is in full compliance with the Board’s Guidelines for Awarding of Honorary Degrees (Cal. No. 7, March 23, 1970), except for the prescribed approval of the Chancellor which in this case is obviously inappropriate.

**NO. B. EXPRESSION OF APPRECIATION—HONORABLE FRANCIS KEPPEL:** WHEREAS, Francis Keppel has served the City of New York as a member of the Board of Higher Education since February 21, 1967, bringing to the task a New Yorker’s dedication, an educator’s professional grasp, and a citizen’s conviction that quality and free access are compatible and essential elements of the University’s mission; and

WHEREAS, He has been the diligent Vice-Chairman of the Board for three years since May of 1965, applying his insight and decisive judgment to expediting City University affairs; and

WHEREAS, His national perspective and his balance have contributed to major progress by the Board, including the adoption of the open admissions policy; and

WHEREAS, He has been faithful and creative in carrying out responsibilities on standing committees, particularly those on budget and finance and on collective bargaining and staff relations; and

WHEREAS, His leadership as Chairman of Special Committee on the Future of the Baruch School assisted the Board in reconstituting the school as an autonomous college geared to the requirements of a new era; and

WHEREAS, As chairman and later as a member of committees on governance he aided the Board in focusing on new procedures that would streamline and deepen Board policy functions, give the colleges greater local responsibility, and bring the community closer to the University; therefore be it
RESOLVED, That the members of the Board of Higher Education express their deep appreciation to Francis Keppel for his service and inspiration and express their regret at the loss of his presence and fellowship at Board deliberations.

NO. C. ACTING PRESIDENT—HOSTOS COMMUNITY COLLEGE: RESOLVED, That Edward W. Aponte, Acting President of Eugenio Maria de Hostos Community College, receive a salary of $24,240 in his rank as Associate Professor plus a supplement at the rate of $10,000 per annum, both to be effective beginning May 4, 1971; and be it further

RESOLVED, That the supplemental salary shall be discontinued upon termination of his appointment as Acting President.

EXPLANATION: The increase in Acting President Aponte's salary to the highest step on the Associate Professor salary scale is intended to give recognition to his qualifications for appointment as Acting President. The maximum supplement of $10,000 is being given in order to raise the Acting President's total compensation above the highest amount now being paid at the College.

NOTE: This action amends Cal. No. 15 of the minutes of the meeting held May 3, 1971.

NO. 1. ELECTION OF VICE-CHAIRMEN: Upon motions duly made, seconded and carried, Mr. Jack I. Poses was elected First Vice-Chairman to fill out the unexpired term of Mr. Keppel and Mr. Luis Quero Chiesa was elected Second Vice-Chairman, both for terms ending May 1972.

NO. 2. ELECTION OF EXECUTIVE COMMITTEE MEMBER: (a) Upon motion duly made, seconded and carried, the bylaws of the Board with respect to notice of election of members of the Executive Committee was waived.

(b) Upon motions duly made, seconded and carried, the following were elected members of the Executive Committee for the three-year period May 1971-May 1974:

Mrs. Minneola P. Ingersoll
Dr. Robert Ross Johnson

At this point the Chairman introduced Dr. Ralph W. Sleeper, newly elected Chairman of the University Faculty Senate and expressed the Board's appreciation to Dr. Hirschfield for his service as Chairman of the University Faculty Senate.

NO. 3. PROCEDURES FOR PERSONNEL ACTIONS: RESOLVED, That the following generalized procedures for handling personnel matters be approved:

PROCEDURES FOR HANDLING PERSONNEL ACTIONS

RESOLVED, That the following plan for all personnel actions which must appear before the Board be adopted:

1. In all questions concerning individual academic or non-academic appointments, promotions, reappointments or tenurings, which do not involve a waiver of the bylaws, the following procedure will hold:
a. The Board of Higher Education shall approve directly and individually all appointments in the rank of President.

b. All other academic appointments, reappointments, promotions, or tenurings, as well as all non-academic appointments, promotions, and reappointments will appear in the Chancellor's Report and be listed college by college.

c. In support of all appointments, promotions, and tenurings, there shall be submitted to the Secretary of the Board an up-to-date curriculum vitae suitable for duplication.

d. Such material shall be made available to the Secretary of the Board well in advance of the deadline for its appearance in the Chancellor's Report.

2. In questions concerning individual academic or non-academic appointments, promotions reappointments or tenurings, which require a waiver of the bylaws, the following procedures will hold:

a. All requests for actions requiring waiver of the bylaws will be submitted to the Secretary of the Board well in advance of the date on which the action is to take effect.

b. These actions will be included in a new section of the Chancellor's Report to be called PART AA - ACTIONS REQUIRING WAIVER OF THE BYLAWS. This section shall be prepared by the Secretary of the Board.

c. All such appointments requiring waiver of the bylaws shall be accompanied by an up-to-date curriculum vitae which will be distributed with the advance agenda to the members of the Board.

3. The Committee on Expanded Educational Opportunity will continue to operate under the guidelines approved by the Board of Higher Education at its meeting of December 28, 1970.

EXPLANATION: The purpose of this procedure is to remove all matters of individual appointment from the Board's Policy Calendar. This removal will spare the Board an enormous volume of unnecessary detail on every calendar, and also avoid the problem of the involvement of Board members in discussion of individual academic and non-academic appointments. It is, of course, understood that any Board member may, if he or she so wishes, request the removal of an individual item from the Chancellor's Report which would thus place the item on the Policy Calendar.

Mr. Delie Cese abstained.

NO. 4. REPORT OF THE COMMITTEE ON BYLAW WAIVERS: RESOLVED, That the generalized plan on bylaw waivers outlined in the report of the Committee on Bylaw Waivers of the Council of Presidents be adopted:

PROCEDURE FOR THE CONTROL AND PRESENTATION OF WAIVER APPOINTMENTS

RESOLVED, That the following plan for the control and presentation of waiver appointments, based on the report of the Committee on Bylaw Waivers of the Council of Presidents, be adopted:
1. The President in cooperation with an appropriately diversified campus committee will propose to the Chancellor the number of waiver appointments which he judges his college will need, principally in terms of specific programs.

2. Once these programmatic needs have been approved by the Chancellor, individual waivers will be forwarded to the Secretary of the Board for inclusion in a special section of the Chancellor's Report, PART AA - ACTIONS REQUIRING WAIVERS OF THE BYLAWS.

3. Should a difference of opinion occur between the Chancellor and the President on the number of waivers requested by a college, an appeals committee of Presidents or their designees will be established to decide the issue.

4. In May 1973, the Chancellor will arrange for an appropriate evaluation to be made of the performance of the total University and each of the individual colleges in regard to waivers. The result of this evaluation shall determine whether or not the procedures described under this resolution become permanent.

EXPLANATION: At the request of the Chancellor, the Council of Presidents established a special committee to discuss the problem of proliferating waivers from the bylaws. The membership of that committee and its report are attached as explanations for this resolution.

Before acting on the proposed bylaw amendments, the Board heard:

Mr. Marvin Schick—As a concerned citizen
Mr. Anthony DeMelas—United Federation of College Teachers
Mr. Haig Bohigian—United Federation of College Teachers
Mr. Gerald B. Scharfman—Chairman, Doctoral Students’ Council

NO. 5. COMMITTEE ON LAW: (a) PROPOSED BYLAW AMENDMENTS: Upon motions duly made, seconded and carried, the following bylaw amendments were adopted, or action was taken as noted:

Section 6.1 INSTRUCTIONAL STAFF. The Instructional Staff shall consist of the persons employed in the following titles:

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<th>Position</th>
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<tr>
<td>Chancellor</td>
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<td>Deputy Chancellor</td>
<td>Visiting Associate Professor</td>
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<td>Vice-Chancellor</td>
<td>Visiting Assistant Professor</td>
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<td>President</td>
<td>Adjunct Professor</td>
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<td>Vice-President</td>
<td>Adjunct Associate Professor</td>
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<td>Assistant Vice-President</td>
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<td>Dean</td>
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<td>Distinguished Professor</td>
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<td>Placement Director</td>
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<td>Educational and Vocational Counselor</td>
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Board of Higher Education

and

in the Hunter College Elementary School and Hunter College High School:

Principal
Chairman of Department
Teacher
Assistant Teacher
Substitute Teacher

Temporary Teacher
Guidance Counselor
Librarian
College Laboratory Technician

and

in the Early Childhood Centers:

Teacher
Assistant Teacher

Section 11.5 VICE-PRESIDENT. A. Position Definition. There may be Vice-Presidents who, shall have such duties and responsibilities as may be assigned to them by the President and one of them as authorized by the President, shall act for the President and assume the duties of the President.

B. Qualifications: They shall have, in addition to those qualifications of the instructional title held, such other special qualifications as the Board may require.

Section 11.5.1 ASSISTANT VICE-PRESIDENT. A. Position Definition: There may be Assistant Vice-Presidents who shall have such duties and responsibilities as may be assigned to them by the President and Vice-Presidents.

B. Qualifications: They shall have, in addition to those qualifications of the instructional title held, such other special qualifications as the Board may require.

Section 12.4 SALARY SUPPLEMENTATION. The salary of the Chancellor, Deputy Chancellor, President, Vice-Chancellor, Vice-President, Assistant Vice-President, University Dean, University Associate Dean, University Assistant Dean, Dean, Associate Dean, and Assistant Dean shall be that of the instructional staff title held supplemented in such sum as may be determined by the Board.

Section 6f. A person in a title on the permanent instructional staff who interrupts her service for a maternity leave duly granted to her by the Board shall not suffer from an interruption of the service period required for tenure. A period of creditable service immediately preceding such absence shall be counted in computing the years of service required by this section.

Section 8.2 DEFINITION OF FACULTY STATUS. Persons employed in the titles of instructor or lecturer (full-time) who have been reappointed on an annual salary basis for a third or later year of continuous full-time service shall have faculty status. All persons having faculty status shall have such voting rights as they are entitled, provided, however, that they have not received notice of non-reappointment.

Section 9.1 DEPARTMENT ORGANIZATION. a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if the department so desires, it may enfranchise persons in visiting professorial titles and other members who have been appointed on an annual salary basis for a first or second year of full-time service to vote on departmental matters except for the election of department chairmen, departmental committee on personnel and budget or departmental committee on appointments. Each department shall cooperate with related departments and with college agencies in general in the development of college-wide interests.
Section 11.8 EQUIVALENCIES. 1. The following may be accepted in lieu of the degree requirements set forth in bylaw Section 11.7, B-1., 2., 3., and 4:

a. In the departments of art, music, speech, theater, physical education, home economics, accounting, and in drafting, engineering and industrial arts and in the technologies in the community colleges—achievement deemed equivalent to that obtained through work leading to the degree required.

b. Other degrees such as Sc.D., M.D., D.D.S., J.D., D.B.A. or other equivalent academic titles earned in an approved institution of higher learning where the training received is properly related to the work of the department.

c. In the School of Engineering and in technological curricula related to engineering in the community college, a license as a professional engineer and in the School of Architecture, a license as a registered architect provided the person appointed has the qualifications required by the State of New York for a license subsequent to 1932.

d. Where appropriate, a recognized master's degree in social work and the specialized experience required for satisfactory performance.

e. In the programs of nursing science, baccalaureate nursing education and baccalaureate education in the allied medical and health sciences—appropriate professional licenses (or equivalent professional education), appropriate Master's degree and appropriate specialized experiences—except that in the community colleges achievement related to the work of the department and deemed equivalent to that obtained through work leading to the degree required, may be accepted.

2. In the evaluation and interpretation of equivalencies there must be a direct and specific relationship between the discipline represented and the field in which the candidate is to serve.

Proposed bylaw amendments relating to definition of election or referendum and student organizations:

Section 1—New designation ‘‘l’’ added to definitions—motion to amend lost.

Section 2—Student Organizations—amendment to include a new subdivision ‘‘c’’—tabled.

Section 16.b He is a student of another college or university which will furnish in exchange similar benefits to a student of a college within The City University of New York. Evidence of satisfactory educational qualifications must be presented and the approval of the president of such college within the City University is required.

(b) Proposed amendments with respect to student government activity—fees tabled until pending litigation is resolved.

(c) No report given.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 6 through 16)
NO. 6. COMMITTEE ON THE ACADEMIC PROGRAM: RESOLVED, That the following actions approved by the Committee on the Academic Program be adopted:

(a) ESTABLISHMENT OF ETHNIC STUDIES DEPARTMENTS - THE CITY COLLEGE:

(1) DEPARTMENT OF AFRO-AMERICAN STUDIES:

RESOLVED, That a Department of Afro-American Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer courses in Afro-American Studies. This curriculum is designed to prepare students for entrance into professional careers and graduate study. It will also provide for a corps of graduates to work in the Black Community. The curriculum addresses itself to the need to rectify the dearth of research, training, and teaching in areas directly affecting the ethnic minority communities in America. The interdisciplinary structure of this curriculum will provide a comprehensive and coherent focus on the experiences and affairs of the Afro-American population.

(2) DEPARTMENT OF ASIAN STUDIES:

RESOLVED, That a Department of Asian Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer courses in Asian Studies. This curriculum is designed to meet the needs of the following categories of persons: 1. Students who wish to major in Asian Studies; 2. Students who are seeking a general education in Asian Affairs; 3. Students who are planning careers which will necessitate knowledge of and/or residence in Asia; and 4. Students who desire a background in Asian Studies for research purposes and/or community work related to the Asian-American.

This program is open to all students and will encourage an interdisciplinary specialization for majors.

(3) DEPARTMENT OF JEWISH STUDIES:

RESOLVED, That a Department of Jewish Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer new courses in Jewish Studies. This curriculum is designed to prepare students for graduate study and to allow them to enter professional careers. The curriculum, which is open to majors and non-majors, will afford students the opportunity to learn about the cultural heritage, language and history of Jewish life and will also focus on migration and the contemporary aspects of the Jewish community.

The program emphasizes a year of study in Israel. The City University Program for Study Abroad will greatly facilitate the functioning of this aspect of the program.

(4) DEPARTMENT OF PUERTO RICAN STUDIES:

RESOLVED, That a Department of Puerto Rican Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer courses in Puerto Rican Studies. This curriculum is designed to prepare students to enter professional careers and to enter graduate studies. The curriculum will offer students the opportunity to learn about the culture, history, and folklore of Puerto Rico and its relation to America.

Expanded innovative ideas have been proposed in order to meet the demands of the community. This program will also develop special projects integrated with study and research trips to Puerto Rico.

(b) M.A. IN CREATIVE WRITING - THE CITY COLLEGE:

RESOLVED, That the Creative Writing Program, leading to the Master of Arts degree, to be given by The City College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of The City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further
RESOLVED, That the Master Plan be so amended.

EXPLANATION: This graduate program in creative writing is designed to offer writers the opportunity to develop their creative abilities, to increase their familiarity with the literary traditions within which they are operating, and to prepare them for the teaching of writing courses.

The curriculum will qualify a small number of writers for teaching at the college level without forcing them to postpone their careers in writing. The kind of teacher produced by this program will be especially valuable at a time when there is an excess of Ph.D. degrees in English, but still a demand for teachers of writing in junior colleges and in special programs in the senior colleges.

The core faculty of this program will be drawn from the ranks of distinguished writers who abound in the New York City area.

(c) MASTER OF FINE ARTS DEGREE - THE CITY COLLEGE:

RESOLVED, That the Fine Arts program leading to the Master of Fine Arts (M.F.A.) degree to be given at The City College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of The City College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of The City College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is offered to three categories of students: 1. Those who may eventually work for a doctorate; 2. Those who seek a M.F.A. as a terminal degree; 3. Those who qualify to take individual courses. The curriculum is designed to train students in a variety of studio disciplines in the visual and creative arts.

This graduate curriculum consists of two years of concentrated study and provides intensive training in a major studio area, and training in art history and criticism.

The goal of this curriculum is to develop a high level of competence in both the theoretical and practical aspects of various studio disciplines.

(d) B.A. - M.A. ANTHROPOLOGY - HUNTER COLLEGE:

RESOLVED, That the combined program in Anthropology, leading to the Bachelor of Arts and Master of Arts (B.A. - M.A.) degree, to be given by Hunter College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is designed to offer the unusually competent student the opportunity to fulfill the requirements for both degrees within a four-year period with meaningful guidance and supervision. This program will accommodate present undergraduate requirements without recourse to special exemptions or advanced placement, thus allowing for free choice of electives. The program will attract superior students who will be equipped to move rapidly into advanced graduate study.

(e) B.A. INDIVIDUALIZED DEGREE PROGRAM - QUEENS COLLEGE:

RESOLVED, That the Individualized Degree Program leading to the Bachelor of Arts (B.A.) degree, to be given by Queens College, be approved effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further
RESOLVED, That the Master Plan be so amended.

EXPLANATION: This individualized degree will supplement but by no means replace the traditional degree programs of the college. This program will be available to any student enrolled at Queens College who has completed at least 12 credits of college work. A student who wishes to participate in this program will form a Faculty Committee to supervise his program of study.

The program is designed to provide for greater flexibility, allowing individual faculty and students to define programs of study as well as permitting horizontal movement of students among the various departments of the college. The Faculty Committee will ultimately certify the student's program to the College Committee for the awarding of the degree.

Upon satisfactory completion of the approved course of study and upon recommendation to the Board of Higher Education by both Faculty Committee and the College Committee, the student will be awarded the degree of Bachelor of Arts.

This individualized degree will be established on an experimental basis.

(f) A.S. IN PRIVATE SECURITY - JOHN JAY COLLEGE:

RESOLVED, That the Specialization in Private Security Curriculum, leading to the Associate in Science degree to be given at John Jay College of Criminal Justice, be approved effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a growing need for specially educated security personnel to function at a high management level. Police experience alone is no longer sufficient to deal with the problems facing a security director whether it be on a college campus, a hospital, or a municipal building.

This curriculum is designed to prepare police and other students for careers in private security. It will provide police students with an opportunity to prepare for a second career and will enhance their effectiveness within the Police Department. It will provide other students with a practical career opportunity.

All students in this program will be required to complete the same core courses as those required for the A.S. degree with specializations in Corrections and Police Science.

(g) B.S. IN ENVIRONMENTAL HEALTH SCIENCE - RICHMOND COLLEGE:

RESOLVED, That a major in Environmental Health Science, leading to a Bachelor of Science (B.S.) degree to be given by Richmond College, be approved in principle, effective September, 1971, subject to the further approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is coordinated with the Environmental Health Technology option (A.S.) at Staten Island Community College and will provide opportunities for transfer students from SICC and elsewhere to complete a B.S. degree in the field. Special courses required for graduation include a study of the principles of epidemiology and public health administration and under faculty supervision, each student will be required to conduct an environmental health survey of a selected community

The Richmond B.S. program is designed to meet all requirements for accreditation and still allow 30 credits as free electives. Thus students who have strong interests in the direction of the humanities, teaching, or social science aspects of environmental health will have the freedom to move in that direction.

Together, the two programs at Staten Island and Richmond, which have been developed in consultation with the U.S. Public Health Service and the New York City Department of Health, will provide maximum options for students in Environmental Health Science at the City University.

(h) B.A. - M.S. IN TEACHER EDUCATION - RICHMOND COLLEGE:

RESOLVED, That the Comprehensive Teacher Education Program in Special Education leading to the Bachelor of Arts (B.A.) - Master of Science (M.S.) degree, to be given at Richmond College, be approved in principle effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the president of Richmond College; and be it further
RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

EXPLANATION: This program is the result of an exceptional growth of interest in the teaching of children who have physical, intellectual and/or emotional-based learning problems. This curriculum is designed to provide for the preparation of classroom teachers of children with multiple learning problems. The interdisciplinary structure of this curriculum is intended to prepare teachers who will have the dedication of service that the children need, and the knowledge and skills needed to fulfill these needs.

The program is designed for students with superior academic qualifications and demonstrated scholarly potential in both psychology and education, affording them the opportunity to complete the B.A. degree and concurrently to qualify for the Master of Science degree.

Graduates of this program will also be prepared for licensing as Teachers of Homebound Children, Health Conservation Classes, and classes for Children with Retarded Mental Development.

RESOLVED, That the Design Drafting Technology curriculum leading to the Associate in Applied Science (A.A.S.) degree at Queensborough Community College be, and hereby is, adopted effective September, 1971, subject to the approval of the State University Trustees; and be it further

EXPLANATION: This career-oriented curriculum represents an effort to diversify the level of sophistication of technical offerings. It is designed to educate and train draftsmen and designers for the manufacturing and consulting industries. The program permits students to concentrate in the areas of drafting and designing while concurrently gaining a broad base knowledge in the other technical offerings.

The curriculum is sufficiently diversified to give the students a general knowledge of the field so that they may be more readily absorbed by a variety of companies than can graduates of the more specialized technologies.

This A.A.S. Degree in Design Drafting Technology offers both employment opportunities for students who terminate at the Associate level and the possibility to transfer credits towards the Baccalaureate Degree. The current nationwide demand for draftsmen in the manufacturing and service industries makes this degree particularly appropriate at this time.

RESOLVED, That the Vice-Chancellor for Academic Affairs make a semi-annual evaluation of this program and report his findings to the Committee on the Academic Program.

EXPLANATION: On July 6, 1970, the Board of Higher Education authorized the President of Staten Island Community College to conduct an Experimental Freshman Studies Program for a period of one year. The Committee on the Academic Program has now received a report from President Birenbaum evaluating the program and an independent report from the Office of the Vice-Chancellor for Academic Affairs. These two reports are favorable and indicate that the program should be continued.

Under the program, three centers of 100 to 250 freshmen students each have been established as follows: College Discovery Center; Performing and Creative Arts Center; and the "Place" Center. All students are enrolled in a special 9-credit, team taught, core curriculum comprising English, Mathematics, and Social Sciences, and may elect up to 15 additional credits from traditional courses given at the College or from the new courses designed for the program. The major experimental feature of the program relates to new course offerings and new curricula approaches in which the instructor states the changes in knowledge, skills and attitudes that he expects students to achieve after completing the course. This statement leads to the formulation of evaluative methods and provides an opportunity to introduce new ideas into traditional disciplines, and to bring students, counselors and teachers into a closer relationship.

The Committee on the Academic Program is impressed with the innovative techniques used in this program and recommends that it be continued to give the faculty a sense of continuity and the University a better opportunity to appraise its success.
NOTE: It was agreed that the report presented to the Committee on the Academic Program would be sent to all Board members.

Mr. Ashe asked to be recorded as voting "NO."

**NO. 7. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY:** RESOLVED, That the following action approved by the Committee on Expanded Educational Opportunity be adopted:

(a) **STUDY OF ADMISSIONS FORMULA:** RESOLVED, That the Committee on Expanded Educational Opportunity and the Committee on Student Services jointly develop and conduct a study of the admissions formula with respect to the Board's goals for the Open Admissions Policy.

EXPLANATION: The resolution was agreed to, in principle, at a joint meeting of the EEO Committee and the Student Services Committee. At that meeting, many of the sixteen attending college presidents indicated that the distribution of students under the present formula is unsatisfactory.

**NO. 8. COMMITTEE ON STUDENT SERVICES:** RESOLVED, That the following actions approved by the Committee on Student Services be adopted:

(a) **TRANSFER PROCEDURE FOR CUNY COMMUNITY COLLEGE ASSOCIATE DEGREE HOLDERS:** RESOLVED, That all transfer applications of CUNY Associate Degree holders for February 1972 be processed through the University Office of Admission Services.

EXPLANATION: The above resolution is designed to permit the central processing of Community College transfer applications for February 1972. The procedure and application to be used will be designed by the University Office of Admission Services in conjunction with the Council of Registrars. This is an experimental procedure which will be continued only if it proves to be substantially superior to the present decentralized procedure.

(b) **SPECIAL ADMISSIONS PROGRAM - QUEENS COLLEGE:** RESOLVED, That Queens College be authorized, as part of a demonstration program, to admit as matriculated students in September, 1971, fifty to seventy-five freshmen under the Queens College Open Door Program.

EXPLANATION: The Queens College Open Door Program is designed, through the use of tutoring and counseling of high school students, to increase the students' chance of success at the college level and provides additional academic assistance while the students are in attendance at Queens College. In addition to special recruitment efforts, the College will provide the selected students with tutoring, remedial services and counseling during the summer. The Program will be operated within the College's budget structure and not require additional funding.

(c) **SPECIAL ADMISSIONS PROGRAM - HUNTER COLLEGE:** RESOLVED, That Hunter College be authorized to admit up to 150 first-time freshmen in September 1971, through and as participants in the Training the Teachers of Teachers (TTT) Program.

EXPLANATION: The TTT (Training the Teachers of Teachers) Program at Hunter College has received funding from the U.S. Office of Education for the 1971-1972 academic year. One of the strong points in the application for refunding was the success last year in recruiting a significant number of Black and Puerto Rican students, including twenty-five young men, who were committed to improving elementary education in New York City schools. In past years, education departments at Hunter College have attracted few students from these minority groups. The TTT staff feels that to select prospective teachers on grade point average alone will not be sufficient to recruit the kinds of students that are essential for teaching in inner-city schools today. Students are selected through the use of supplemental criteria with the primary emphasis on the potential students' commitment to teaching in inner-city schools. The operation of the program is funded by the Federal Government and entails no additional cost to the College.
NO. 9. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following actions approved by the Committee on Campus Planning and Development be adopted:

(a) LICENSE AND LEASE AGREEMENTS WITH BROOKLYN PREPARATORY SCHOOL-MEDGAR EVERS COLLEGE: RESOLVED, That the Board approve the execution of appropriate license and lease agreements with Brooklyn Preparatory School, 1150 Carroll Street, Brooklyn, New York in connection with the purchase and phased occupancy of the facility for Medgar Evers College; and be it further RESOLVED, That the Secretary of the Board is hereby authorized to execute said agreements subject to approval of their terms and conditions by General Counsel to the Board.

EXPLANATION: On March 22, 1971 the Board authorized the acquisition of the Brooklyn Preparatory High School as an initial facility for Medgar Evers College. The agreement reached with the school calls for a dual use of the facility by the College and the Prep until the Prep terminates its activities on June 30, 1972.

The agreements now proposed will permit the partial occupancy of the premises by the College under a license agreement until title is conveyed to the Dormitory Authority. Thereafter the Prep would continue to occupy portions of the facilities under a lease agreement until June 30, 1972. Both of these agreements would be without payment of rent since the negotiated agreement on the sale of the facilities included provision for the rent free dual occupancy through June 30, 1972.

(b) SUPPLEMENTAL NOTE AGREEMENT - MEDGAR EVERS COLLEGE: RESOLVED, That the Board authorize the execution of a Supplemental Note Agreement between the Board, the City University Construction Fund and the Dormitory Authority to provide the ability to fund to the extent of $7,500,000 the acquisition, renovation and equipping of the facilities (Brooklyn Preparatory High School) being acquired for Medgar Evers College.

EXPLANATION: On March 22, 1971 the Board (1) authorized the acquisition of the Brooklyn Preparatory High School at a cost of $2.7 million for use by Medgar Evers College (2) approved the appointment of an Architect to develop plans for the renovation of the facility.

The purpose of this resolution is to provide authorization for funding the project to the maximum amount of $7.5 million which has already been authorized by the Governor's Office, the City University Construction Fund and the Dormitory Authority.

(c) CAPITAL BUDGET AMENDMENT FOR HN-196 - NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education request the Mayor to initiate an amendment to the Capital Budget for 1970-1971 as follows:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>TITLE</th>
<th>1970-1971 CAPITAL BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>HN-196</td>
<td>New York City Community College, Brooklyn, Additional Facilities</td>
<td>FROM 0 TO $1,300,000 $1,300,000</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the State University be requested to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution; and be it further

RESOLVED, That a copy of this resolution be transmitted to the Director of City Planning.

EXPLANATION: On March 22, 1971 the Board accepted the Master Plan for New York City Community College as prepared by Richard G. Stein and Associates. A contract for preparation of a detailed space program by Davis-McConnell and Ralston was adopted by the Board at its meeting of May 3, 1971. This is expected to be completed this summer, and the Board will be able to approve architectural service contracts for six construction packages as listed below:
Construction Package

1. Sewers and Parking Areas
2. Building P (including boiler plant)
3. East Campus
4. West Campus
5. Middle Campus
Total Estimated Cost

Basis of Amendment:

Architectural fees
Construction Management Services During Design
Borings, Surveys, and Miscellaneous Expenses
Total

Estimated Construction Cost
per Master Plan (January 1971)

15,850,000
3,509,000
5,140,000
6,278,000
3,345,000
2,753,000
36,875,000

2,450,000
50,000
100,000
2,600,000
2,600,000

Approval of these funds will enable the Board to forward the planning of this new campus without delay.

(d) CAPITAL BUDGET AMENDMENT FOR HN-188 - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education request the Mayor to initiate an amendment to the Capital Budget for 1970-1971, as follows:

Project Title
HN-188 Staten Island Community College, Additional Facilities (Formerly Staten Island Community College, New Classrooms and Office Building, including Site)

1970-1971 CAPITAL BUDGET FROM TO
300,000 1,200,000
300,000 S 1,200,000 S

and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution; and be it further

RESOLVED, That a copy of this resolution be transmitted to the Director of City Planning.

EXPLANATION: The Master Plan for the development of the Staten Island Community College Campus was approved by the Board on March 22, 1971. The design for the first phase facilities (listed below) can proceed as soon as the indicated funding is provided. Since no money has been included in the 1971-72 Capital Budget it is proposed that this amendment be effected immediately.
Funds available from previous authorizations (including $600,000 in the current budget) total $750,000. Therefore an additional $1,800,000 is needed to make up the total for first phase planning, construction management services during design, and funds for surveys, borings and incidental expenses.

( c ) ALTERATIONS TO OAKLAND BUILDING - QUEENSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve contract documents for alterations to the Oakland Building, Queensborough Community College prepared by the College staff and the Department of Design and Construction Management of the Board at an estimated cost of $154,350 which includes 5% for contingencies, chargeable to Capital Project HN-206; and be it further

RESOLVED, That the Director of the Budget be requested to approve the above expenditure chargeable to Capital Project HN-206 in substitution for certain items already approved in Budget Certificate CP4996 issued July 20, 1970; and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: The above alterations are in part made necessary by violations received from the Building Department, requiring additional means of egress, the fireproofing of an existing stairwell and the provision of exit lighting; and in part by the need to modernize the heating, ventilating and air conditioning of the Oakland Building so that it may be used year round as a student center and faculty dining facility.

The building contains 17,000 gross square feet. The cost of alterations is about $9. per square foot. This is not considered unreasonable for the type of alteration work proposed.

The funds authorized under Budget Certificate CP4996 have already been encumbered to the extent of $9400 for alteration to Loading Dock, Science Building, and the alteration of Portable Buildings and it is intended that they will also be encumbered to the extent of $6500 for new lighting and audio system for the Gymnasium. It is preferred that the balance of the authorization shall be used by the project mentioned in the resolution.

( f ) CONVERSION TO ALTERNATING CURRENT - HUNTER COLLEGE: RESOLVED, That the Board approve contract documents, final plans and specifications and an estimate of cost in the amount of $100,000 for labor and materials for the conversion to alternating current, Stage I, for the former Hunter College High School, 930 Lexington Avenue, New York, New York 10021, such costs being chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said plans and specifications with a cost limitation of $105,000 which includes 5% for contingencies.

EXPLANATION: The existing electrical service for 930 Lexington Avenue is direct current and is used for both power and lighting. In addition, a small alternating current electrical feeder from Hunter College presently provides A.C. lighting and power in a few of the special rooms. The existing D.C. elevator is presently being converted to A.C. The present lighting in the building is incandescent and is completely inadequate based on current standards of lighting for classrooms and other areas. Prior to the relighting of the building, it is necessary to provide a new alternating current service with related service equipment. The service is to be installed under this contract and provision made for the reconnection of all A.C. equipment to the new service. This reconnection will then allow Hunter College to increase its electrical load the equivalent amount by the elimination of the existing A.C. feeder from the Main Building. Provision will be made for the electrical power requirements for the future relighting of the building.

Present expectations are that this building will remain in use for a period of at least ten years or more.

The gross area of the building is 86,000 square feet. Square foot costs are as follows:

Stage I Service: $100,000 divided by 86,000 equals $1.16 /Sq. ft.

Stage II Relighting (Estimated 5/1/71): $275,000 divided by 86,000 equals $3.20 /Sq. ft.

This expenditure is not considered unreasonable in view of the life expectancy of the installation.
NO. 10. CONTRACTS AND OTHER FINANCIAL MATTERS: RESOLVED, That the following items submitted by the presidents and recommended by the Chancellor be adopted:

(a) GRANTS: RESOLVED, That the Board accept an Allied Health Professions Basic Improvement grant of $175,161.00 for the budget period April 1, 1971 through March 31, 1972. These funds will be used for the purchase of equipment, development of audio-visual teaching aids, renovation of laboratory space, and hiring of faculty in health sciences curricula at Richmond College, Hunter College Institute of Health Sciences, and Bronx, Borough of Manhattan, New York City, Queensborough and Staten Island Community Colleges.

EXPLANATION: This grant, No. 5 E01 AH 0071-04, was approved under The Allied Health Professions Personnel Training Act of 1966, (Public Law 89-751), which authorizes the Surgeon General of The Public Health Service to award basic improvement grants to junior colleges and colleges and universities which qualify as training centers for the allied health professions.

The funds are awarded on the basis of $5,000 for each educational program plus $500 for each full-time student receiving training in such a program in October of the year in which the application is made. The original request totalled $308,000.00 of which $175,161.00 was awarded.

(b) UNIFORMED GUARD SERVICE-KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve contract documents for uniformed guard service as required by Kingsborough Community College for the period 7/1/1-6/30/72 at an estimated cost of $200,000 chargeable to code 042-403-01-72 and/or such other funds, excepting student activity fees, as may be available, subject to financial ability.

(c) CLEANING AND MAINTENANCE SERVICE-BARUCH COLLEGE: RESOLVED, That the Bernard M. Baruch College of The City University of New York be authorized to exercise the option to renew the existing contract with Custodial Guidance Systems, Inc. for cleaning and maintenance service for its facility located at 153-161 East 24th Street, New York, N.Y. for the period from July 1, 1971 to June 30, 1972, at an estimated cost of $145,000, chargeable to code 042-5200400-01-72.

EXPLANATION: The College has an existing contract with this cleaning service company which contains an option to renew. The renewal is on the same terms and conditions. It is anticipated that the renovations now going on will be completed by August 31, 1971, at which time the space will be fully occupied. This will involve the cleaning and maintenance of approximately 150,000 square feet of space and an increase in the size of the custodial/maintenance staff, with an attendant increase in payroll costs under this contract.

At this point the Chairman introduced Acting President Edward W. Aponte of Hostos Community College.

NO. 11. BOARD MEETING DATES FOR 1971-72 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1971-72:

- September 27, 1971
- October 26, 1971
- November 22, 1971
- December 20, 1971
- January 24, 1972
- February 28, 1972
- March 27, 1972
- April 24, 1972
- May 22, 1972
- June 19, 1972

*Tuesday - Monday a legal holiday
**Third Monday
and be it further

RESOLVED, That the bylaws of the Board be waived to permit the approval of the above schedule.

EXPLANATION: The October meeting is scheduled for Tuesday as Monday, October 25, 1971 is a legal holiday (Veterans’ Day). The December 20, 1971 and June 19, 1972 meetings are scheduled for the third Monday, rather than the fourth as required by the bylaws. It has been difficult in the past to obtain a quorum for the late December and June meetings because of the holiday season and the start of vacations.

**NO. 11A. COMMITTEE ON TRUSTS AND GIFTS:** RESOLVED, That the duties and functions of the Trusts and Gifts Committee, the Campus Planning & Development Committee and the Budget and Finance Committee shall be the same as outlined in the bylaws of the Board of Higher Education in effect prior to March 22, 1971.

**NO. 12. REPORTS OF THE CHANCELLOR:** (a) ORAL REPORT: The Chancellor reported briefly on the status of the Expense Budget.

(b) RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of May 1971, be approved as amended, as follows:

- Items listed in Part H, ERRATA, to be withdrawn or changed, as indicated.

PART A—PERSONNEL MATTERS—Referred to the Executive Committee with power to act.

**NO. 13. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:** No further action.

**NO. 14. SALK SCHOLARSHIPS:** RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor in consultation with the presidents of the senior colleges of The City University of New York:

**WITH STIPEND**

- Garry Botstein—Brooklyn College
- Alex Bruckstein—City College
- Shirley Cockrel—Richmond College
- Elaine Farrell—Hunter College
- Bruce R. Gordon—Brooklyn College
- Gregory Lenchner—City College
- Paul Nadler—Queens College
- Andrew Newman—Queens College

**HONORARY**

- Kenneth Cohen—City College
- Dorie Hankin—City College
- Philip Olkin—City College
- Louis Leo—Richmond College
- Shelley M. Shapiro—Brooklyn College
- Helaine Levine—City College
- Arnold Markman—Queens College
- Mr. & Mrs. Steven Brandeis—York College

EXPLANATION: The Board of Estimate resolution providing the Salk Scholarships adopted originally on May 26, 1955, was amended on February 8, 1968. It provides eight scholarships with stipend, and eight Honorary Salk Scholarships without stipend for undergraduates and graduates of the colleges who have been accepted for admission in September to an American medical school as candidate for the M.D., Ph.D., or D.Sc. The awards are made on recommendation by the appropriate faculty agencies and the presidents of each college, and allocated upon the determination each year by the Chancellor in consultation with the presidents of the colleges.
Winners are selected by a committee representing the senior colleges, and Mount Sinai School of Medicine, and the Chancellor's office. The stipend consists of four annual payments of $875 made to the fiscal officer of the medical school.

NO. 15. INSTITUTE FOR OCCUPATIONAL EDUCATION RESEARCH: RESOLVED, That the Board of Higher Education enter into an agreement with the New York State Education Department pursuant to which the Office of Teacher Education, as agent of the Board, will conduct an Institute for Occupational Education Research. The term for the Institute will commence July 1, 1971 for a period of no less than three to five years with an anticipated budget of $150,000 for the first year and a continuing budget of $200,000 for subsequent years subject to availability of funds and adequate performance. The contract is to be approved as to form by the General Counsel, and when approved, executed by the Secretary.

EXPLANATION: The Bureau of Educational Research of The State Education Department invited a proposal for the establishment of an Institute for Occupational Research from the City University and the proposal developed in the Office of Teacher Education has been accepted. The Institute will concern itself primarily with urban occupational education problems.

NO. 16. FACILITY FOR NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education approve the Voorhees Technical Institute building located at 450 West 41 Street, New York City as a branch campus of New York City Community College and that the Master Plan of the Board be amended accordingly; and be it further

RESOLVED, That the State University of New York be requested to approve the acquisition of this building as a branch campus of New York City Community College and to amend its Master Plan accordingly.

EXPLANATION: On January 25, 1971, Cal. No. C16, the Board of Higher Education approved a resolution authorizing an agreement which will transfer and assign to the Board all of the Voorhees Technical Institute assets both real and personal. The Voorhees Technical Institute assets include a six-story building on West 41 Street worth approximately $5,000,000. New York City Community College will administer the educational program at the Voorhees Technical Institute site as a branch campus of the College. It is anticipated that the educational program and administrative costs for the operation will be approved under a separate funding formula for a three-year developmental period as a new branch campus operation. High student demand career programs in Accounting, Data Processing, Secretarial Science, Commercial Art and Design Drafting will be offered in the Voorhees building under the Board's Open Admissions policy. In addition, New York City Community College will continue the present Voorhees A.A.S. degree programs for the 1971-72 academic year.

At this point the Board went into Executive Session.

NO. 17. KINGSBOROUGH COMMUNITY COLLEGE: Upon motion duly made, seconded and carried, the Board approved the action of the Chairman requesting the postponement of the inauguration of President Powell of Kingsborough Community College and authorized the Chairman to make such statement, if needed, as he may deem advisable.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board