Minutes of Proceedings, January 18, 1971

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JANUARY 18, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt
David I. Ashe
Maria Josefa Canino
Alexander A. Delle Cese
Jean-Louis d'Heilly
Frederick O'R. Hayes
Norman Henkin

Minneola P. Ingersoll
James Oscar Lee
John A. Morsell
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Actg. Pres. Jerome B. Cohen
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph P. McMurray
President David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Jacqueline G. Wexler
President Milton G. Bassin

President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz

The absence of Mr. Berman, Mr. DeNovellis, Dr. Johnson, Mr. Keppel, Mr. Nunez, Mr. Poses, Mr. Wessel and Professor Williamson was excused.
NO. 1. AD HOC COMMITTEE FOR GUIDELINES ON GOVERNANCE: The Board continued discussions on the report of the Ad Hoc Committee For Guidelines on Governance.

In accordance with action taken at the November 16, 1970 meeting, the Board took action on individual sections of the report. The whole report will come up for final action at a later date.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:50 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD

JANUARY 25, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 89 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt                      Robert Ross Johnson
David I. Ashe                             James Oscar Lee
Herbert Berman                           Louis Nunez
Maria Josefa Canino                    Jack I. Poses
Alexander A. Delle Cese                   Luis Quero Chiesa
Jean-Louis d'Heilly                Barbara Thacher
Norman Henkin                          Nils Y. Wessell
Minneola P. Ingersoll                  Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

The absence of Mr. DeNovellis, Mr. Hayes, Mr. Morsell and Mrs. Weiss was excused.
1. COMMITTEE ON LAW: (a) Upon motions duly made, seconded and carried, the following bylaw amendments were adopted or action was taken as noted:

(1) PROPOSED BYLAW AMENDMENTS RELATING TO THE APPOINTMENTS TO THE INSTRUCTIONAL STAFF

Section 1. Section 6.6 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 6.6 APPOINTMENTS TO THE INSTRUCTIONAL STAFF - NOTICES. a. All appointments to the instructional staff, except as otherwise provided, shall be made by the Board upon the recommendation of the President.

b. Except for the appointment of persons whose sole educational duties shall be administrative, all original appointments to the instructional staff shall be made to a department. All such original appointments shall be for one year or less except that the Board may, in exceptional cases, make appointments for a period not exceeding three years.

c. In the case of the appointment [or removal] of a chancellor, deputy chancellor, president, vice-president, vice-chancellor, university dean, university associate dean, university assistant dean, dean, associate or assistant dean, or principal, the affirmative vote of a majority of all members of the Board shall be required. In the case of the removal of a chancellor or a president the affirmative vote of the majority of all members of the Board shall be required. Removals from appointment as deputy chancellor, vice-chancellor or university dean, university associate dean, or university assistant dean may be made by the Chancellor. Removals from appointment as vice-president, dean, associate dean or assistant dean or principal may be made by the president responsible for the educational unit involved.

d. Appointment of a president of a community college shall be subject to the approval of the Board of Trustees of the State University of New York.

e. Each appointment shall terminate at the terminal date specified in the appointment. The notice of appointment shall state specifically that the appointment is of a temporary nature; that it is subject to financial ability; shall give the terminal date of the appointment and shall add that services beyond the period indicated in the notice of appointment are possible only if the Board takes affirmative action to that effect.

f. Notice of reappointment or nonreappointment shall be given by the President or his designee to the appointee in writing not later than April 1st preceding the expiration of the first year of service and not later than December 1st of each succeeding year of service. In the position of instructor appointed after October 1, 1968 there shall be no more than four successive annual reappointments.

g. The decision of the Board to reappoint with tenure or to reappoint with an administrative certificate of continuous employment shall be communicated in writing by the proper college authority to the person affected not later than December first preceding the expiration of the fifth full year of service.

[h. In the event of adverse Board action on a recommendation for appointment or reappointment, or reappointment with tenure, or reappointment with an administrative certificate of continuous employment, notice of intention not to reappoint shall be given to the candidate as soon thereafter as practicable.]
Minutes of Proceedings, January 25, 1971

1. Appointments and reappointments to a position on the instructional staff shall be considered final when formally approved by the Board.

Section 2. These amendments shall take effect immediately.

(2) PROPOSED BYLAW AMENDMENTS TO PROVIDE FOR THE UNIVERSITY INSTITUTE OF OCEANOGRAPHY

Section 1. Section 6.6b of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 6.6b. Except for the appointment of persons to the University Institute of Oceanography or of persons whose sole educational duties shall be administrative, all original appointments to the instructional staff shall be made to a department.

Section 2. Section 8.3 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 8.3 THE FACULTY, EXCEPT IN THE CITY COLLEGE, THE UNIVERSITY GRADUATE DIVISION AND THE UNIVERSITY INSTITUTE OF OCEANOGRAPHY. The faculty (except in The City College, the University Graduate Division and the University Institute of Oceanography) shall consist of all persons.

Section 3. Section 8.15 of the Bylaws of the Board of Higher Education is hereby added to read as follows:

Section 8.15 UNIVERSITY INSTITUTE OF OCEANOGRAPHY. There shall be a University Institute of Oceanography within the organization of The City College. Its purpose shall be to coordinate and integrate, at all degree levels and at whatever campus of The City University of New York, existing training, research and advisory service programs in oceanography and marine resources and the organization at all degree levels of new programs. The organizational structure of the Institute shall be as provided in the bylaws of the Institute.

Section 4. These amendments shall take effect immediately.

(3) PROPOSED BYLAW AMENDMENTS RELATING TO ANNUAL LEAVE FOR NON-TEACHING PERSONNEL OF THE INSTRUCTIONAL STAFF - Laid over to the next meeting of the Board.

NOTE: Matter in brackets to be deleted; matter in bold type is new.

(b) Mr. Ashe, on behalf of the Committee on Law, served notice of a proposed amendment to Section 13.3 of the bylaws to include in the retirement leave provisions the HE0 and Business Manager series titles.

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: CITY UNIVERSITY DEGREE - Item withdrawn.

NO. 3. NO ITEM.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 4 through 16)

THE CITY UNIVERSITY
(Calendar No. 4)

NO. 4. ORAL REPORT OF THE CHANCELLOR:

The Chancellor presented the following report:

I want to talk about the story in The New York Times about the Wagner Commission's deliberations and about a development that has come up in community college funding, which is a serious one. And I want to talk about the admissions outlook for next year. This is in response to a question by several Board members.

I know there is a great deal to say about the story in The Times about the Wagner Commission. I'd like to pass out a statement which Mayor Wagner issued today. In setting up the Wagner Commission, which includes a number of very distinguished and politically effective citizens of our City, we asked them to look into financing of the University and to consider the relative contributions that should be made by the State, the City, and our students. This has been one of the major considerations of the Commission, and that they are talking about it is hardly news. They are considering what the implications are for the University at various levels of funding and how important it is to keep the University a separate and independent agency. I don't think the story in The Times was very helpful to us, but the question of getting State aid with or without student charges is really the central problem that they are grappling with. No decision has been made, and the Commission will report formally to us. It was appointed by this Board.

I will ask President Bassin to speak about the community college problem.

President Bassin reported as follows on the community college problem.

The State University unit heads met Thursday and Friday in New York City. At the Thursday meeting an announcement was made by Chancellor Boyer that it appeared that there would be a funding cut to community colleges in the sum total of $6,000,000, $4,700,000 to be cut from New York City, and the remainder from the other community colleges in the State, and that there would be further information given at the Friday meeting of the Association of Presidents of Community Colleges.

At the meeting which took place during lunch on Friday more details were given to the Presidents. This was the first time that any of the Presidents of the community colleges in New York State were apprized that a major change in funding was being proposed and, furthermore, that this major change in funding was going before the State University Trustees at their meeting this Wednesday.

Funding is to be based on certain conditions as follows:

There shall be a base total amount of State aid. They break this down into two kinds of programs—non-full opportunity programs and full-opportunity programs. We are considered a full-opportunity program. The base of the State's share for full-opportunity programs would be $621 per year for a total budget base of $1,555 per full-time student. Additional increases can be added to this base if five conditions are met. The conditions for each of these increments are as follows:
(a) that the ratio of full-time students to faculty must be 17 to 1 or higher on an annual basis. This excludes every community college in the City University.

(b) The cost of instruction shall be no less than 50% of the cost of operating the college after retirement costs.

(c) The number of full-time day classes in programs that offer technology courses leading to the Associate in Applied Science degree shall be 50% of the total.

(d) Half of the local sponsoring group shall consist of persons actually from the area served by the college. This excludes all the colleges in the City University.

(e) The number of disadvantaged students shall be no less than 25% of the total student body.

For each of these increment steps $30 per student per year in State aid would be available so that if all five conditions were met, and they cannot be met in the City of New York, additional State aid of $472,000 would be available, and this would be reduced by specified amounts if we did not meet the conditions set forth by the State. There was a kicker, too, and that was that no community college budget may increase by more than $30 per student of State support in any fiscal year, so that if a college were in an expanding phase, as many of the colleges in the City University are at present, the limitation by the State Trustees' budget would be to a maximum of $30 additional aid per student. If a college wanted to develop its enrollment, the college would be limited to this $30 increase in State aid.

I would like to point out that there has been no consultation, certainly not with the presidents of the City University and definitely not with the presidents of the other community colleges in the State. There had been some discussion last year when a bill was put through the Legislature in its closing days limiting the State contribution and authorizing the Budget Director and the State University to come up with proposals for the limitation of State support. These are the proposals that are being submitted to the State Trustees at their Wednesday meeting. Every one of our community colleges in the City of New York is seriously endangered by them.

The Chancellor continued his report:

This is a really serious situation, and it is the kind of thing they usually do on the last day of the Legislature. There are two or three things behind it. The main thing is that they are trying to set the record straight on collective bargaining. They want to make sure that the City is penalized for the full parity in the community colleges. I find it irritating. The only reason we are bargaining collectively is because of the Taylor Law. When I tried to talk them out of it, no one else was to be seen. I was the only one who spoke. We are caught up by political shenanigans in Albany. Here we are entering an era in which occupational training, which is a specialty of the community colleges, should be given every support. In these areas we cannot support a 17 to 1 ratio.

I really think we ought to ask the State University Trustees to meet with us and talk about it before taking this action, about which we have not even been formally notified. The State University meets in secret, and they don't publish any agenda, and it's even hard to get their minutes.

Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Board of Higher Education formally request the Board of Trustees of the State University of New York not to take action on the proposal for community college funding until the Chancellor and an appropriate committee of this Board have had an opportunity to meet with the Board of Trustees of the State University of New York.
At the request of the Chancellor, Deputy Chancellor Hyman presented the following report on Open Admission procedures:

I am distributing a brief report of the Open Admission procedures. Several members of the Board reminded us that a year or more ago when the Open Admission procedures were the subject of public comment, the statement was made that the procedures would be reviewed at about this time and that the Board would consider whether or not there was some need to make a change in the admissions procedures for the September, 1971 entering class. What you have in hand is a very brief report on the mechanics of the procedure.

The procedure, as you will recall, was such as to divide all the applicants for admission into ten groups. These ten groups were formed of students who had either certain academic high school averages or a certain position in their high school class. The student who had an 80% or higher high school average or was in the upper half of his high school class was offered admission to the senior colleges. The other students not qualified by this guideline were offered admission to the community colleges. In addition, students entering through the SEEK Program were admitted to the senior colleges, and admission to the SEEK Program was without regard to high school average or class standing.

The tables on the last page of the report show the results of this procedure. Table I gives an indication of the distribution by high school average that resulted on the senior college campuses and on the community college campuses in the present freshman class. It is interesting to note that although, as you would expect, the senior college campuses had received a preponderance of the higher academic averages, there is also on the senior college campuses this year a 12% component of students whose high school averages are below 70%. This came about because of the admission of the upper half of students from high schools with relatively lower standing and also because of the SEEK group.

In the community colleges it is interesting to note that although the major part of the community college population had a lower academic standing, about 10% of the population had high school averages of over 80%. Ten percent of the freshman class were eligible for senior college admission but chose admission to a community college. It would seem that we could say that the admission scheme, although it did not result in a homogeneity of all the campuses, did result in a reasonable level of academic standings on all the campuses.

The second objective was to obtain a kind of ethnic mix on the campuses which would avoid a campus going totally black or totally white. Table II indicates that although the ethnic distributions are not the same in the community colleges and in the senior colleges, the admissions scheme, for whatever it is worth, did result in an ethnic mix in both categories. You understand that with regard to the ethnic mix and the academic mix, the individual senior college and the individual community college are different from the average.

The third point that I find interesting is the way the academic program served the desires of the students. About 88% of the students who wanted to go to senior college were admitted to the college of their first choice, and 68% of the community college admittees were admitted to the college of their first choice, and 90% of the entering freshmen were admitted to the program of their first choice.

That's all I want to report. This report is not meant to convey how well the Open Admissions program is working academically. It is just a report on the admissions procedures. It is necessary for you to start making decisions about the operation of the University Admissions Processing Center. The closing date was January 15. There are now 54,000 admissions applications, and they must be worked on and processed. Pretty soon we have to tell the Admissions Processing Center to proceed in the way that they developed up to now or in some other way, if that is our wish.

NOTE: Report on file with these minutes in the Office of the Secretary of the Board.

Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That it is the sense of this Board that we proceed along the same lines of admission as we did last year.

Miss Canino and Mr. d’Heilly asked to be recorded as voting “NO.”
Minutes of Proceedings, January 25, 1971

THE CITY COLLEGE
(Calendar Nos. 5 through 13)

NO. 5. PROMOTION TO ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS:
RESOLVED, That Helga Cope, Instructor in the Library Department, be promoted to the rank of Assistant Professor, effective January 1, 1971, at the salary rate of $14,360 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Mrs. Cope does not possess the doctorate or an additional Master's degree.

EXPLANATION: Promotion to an Assistant Professorship in the Library requires at least a second Master's degree, in addition to the M.L.S. degree. Mrs. Cope will have earned 24 credits towards a Master's degree in German by the end of the 1970 fall semester; did more than the standard four years of undergraduate work (at the University of Vienna and at the University of Nebraska) in earning her baccalaureate degree, and has had 16 years of highly successful, full-time professional library experience in university libraries. We feel that she already has the equivalent of the second Master's degree.

NO. 6. APPOINTMENT AS ASSISTANT TO BUSINESS MANAGER WITH WAIVER OF THE BYLAWS:
RESOLVED, That Eugene Schoellman be appointed Assistant to Business Manager for the period January 4, 1971 through June 30, 1971, at the salary rate of $12,810 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Schoellman does not possess the baccalaureate degree.

EXPLANATION: We believe Mr. Schoellman's 31 years of experience in City Budget assignments, coupled with strong endorsements by men he has worked with in the field, warrants earnest consideration of the request for the waiver. This appointment would be of great benefit to the College.

NO. 7. WAIVER OF YEAR OF SERVICE FOLLOWING SABBATICAL LEAVE:
RESOLVED, That Professor Samuel Sumberg, Department of Germanic and Slavic Languages, be granted permission to take his terminal leave upon completion of his sabbatical leave (8/1/71); and be it further
RESOLVED, That the bylaw requirement that he return to the staff for a year of service after a sabbatical leave be waived.

EXPLANATION: Professor Sumberg, now on sabbatical leave for the year 1970-71 has been at the college for 42 years. During his career he has had only one sabbatical (with pay less salary of a substitute). At the age of 68, after long and loyal service, he seeks to devote his energy to his own research. Whatever he accomplishes will be a contribution to his discipline and redound to the credit of the College. The request for the waiver has the unanimous approval of the Review Committee of The City College.

NO. 8. CHANGE OF NAME OF DEPARTMENT OF GEOLOGY:
RESOLVED, That the name of the Department of Geology in the College of Liberal Arts and Science at The City College of The City University of New York be changed to the Department of Earth and Planetary Science effective September 1, 1971.

EXPLANATION: The purpose of the recommendation is to have the name fit the current and projected activities of the Department and have a name that is more on a par with other departments doing similar teaching and research. The Department at present, in addition to being focussed on both classical and modern aspects of geology, includes a full and independent major in meteorology, and interdisciplinary majors in geophysics and oceanography. A new program in Environmental Science is also being developed in connection with the School of Engineering. Also the Ph.D. program, for which approval is anticipated soon, is intended to depart from traditional lines and will have the name Earth and Planetary Science.
NO. 9. APPOINTMENT OF ACTING ASSISTANT VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT AND SPECIAL RESEARCH PROGRAMS: RESOLVED, That Professor Arthur Bierman, Department of Physics, be designated as Acting Assistant Vice President for Institutional Advancement and Special Research Programs for the period February 1, 1971 through June 15, 1971, with compensation at the rate of $5,000 per annum, subject to financial ability and pending approval of an appropriate budget modification.

EXPLANATION: As Acting Assistant Vice President for Institutional Advancement and Special Research Programs he will review and monitor the building program of the college (with particular reference to the academic aspects), generate and take charge of inter-school (inter-disciplinary) research programs and assist the President in developing new academic directions and the requisite resources for the college as a whole.

NO. 10. CONTRACT FOR GUARD SERVICE: RESOLVED, That the Board approve the contract documents and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service including Armed Service when necessary as required for the buildings and campus areas of The City College in the estimated amount of $652,460, subject to financial ability and clarification of the projected program of the University for expansion of security protection services, chargeable as follows: $634,860 to Code 042-4300-403-01-72 Office Services and $17,600 to Student Center Bookstore Funds - Non Tax Levy; and be it further RESOLVED, That the Mayor be requested to approve and authorize the expenditure of the estimated amount of $634,860 against the related code for the proposed contract.

EXPLANATION: For the year July 1970 to June 30, 1971, the Board of Higher Education at its meeting held March 23, 1970, Calendar No. 12 authorized the award of a Uniformed Guard Service contract for The City College. The Wackenhut Corporation, the low bidder, was awarded the contract, identified as Contract No. 519972 - DM Certificate No. 1. It is anticipated that when this contract is submitted for bid the cost for guard service will rise approximately 10% due to anticipated increase in labor cost for this type of service. In addition four new guard posts will be required to cover new building areas. The breakdown of this estimated amount is as follows:

- Award for 1970-71 $473,589.60
- Additional Allocation to cover cost of additional day (leap year) 1,300.00
- Four new posts 102,256.40
  577,146.00
- Anticipated increase in labor cost - 10% 57,714.00

Total estimate for 1971-72 $634,860.00

Miss Canino and Mr. d'Heilly asked to be recorded as voting "NO."

NO. 11. RENEWAL OF CONTRACT FOR OCEANOGRAPHY PROGRAM VESSEL RESOLVED, That the Board of Higher Education approve the renewal of the existing contract No. 210989 with R.E. Brooks Company, Twin Hull Boat Company Division, Route 17, Box 159, Hasbrouck Heights, N.J. 07604 in accordance with the terms and conditions of renewal of the existing contract, page 4, paragraph 6 of th general conditions of the contract document in accordance with DM Certificate No. 220-10/9/69, for the charter of the vessel as specified in the contract together with crew, fuel, lubricants, food and all furnishing and equipment aboard said vessel for use in the Oceanography program, University Committee in Oceanography, Th City College, for a period commencing March 24, 1971 through March 23, 1973, a total of 24 months, a total amount of $116,000 per contract year, subject to financial ability, chargeable as follows:
AMOUNT       CODE                             BUDGET YEAR
$99,000   042-4300-412-01-71-Rental of Miscellaneous Equipment  1971
$11,000   042-4300-109-01-71-Fuel Supplies  1971
$6,000    042-4300-110-01-71-Food and Forage Supplies  1971

AMOUNT       CODE                             BUDGET YEAR *
$99,000   042-4300-412-01-71-Rental of Miscellaneous Equipment  1972
$11,000   042-4300-109-01-72-Fuel Supplies  1972
$6,000    042-4300-110-01-72-Food and Forage Supplies  1972

*Subject to financial ability.

EXPLANATION: Contract was entered into between the R.E. Brooks, Twin Hull Boat Company Division, Route 17, Box 159, Hasbrouck Heights, N.J. 07604 and The City College, March 23, 1970 for a period beginning said date to March 23, 1971. The renewal option outlined in the General Conditions of the contract documents allows extension of the period of the charter for 24 calendar months, commencing upon the expiration of the initial charter period of 12 calendar months, on the same terms and conditions, subject to financial ability, provided that such option shall be declared in writing at least 60 days before the end of the charter period. At the request of the Executive Officer of Oceanography, the College is executing this option for the total extended period. Funding for the first 12 calendar months is provided in the 1971 budget. Funding for 1972 has been projected and will be carried forward in the 1972 budget.


NO. 13. UNIVERSITY INSTITUTE OF OCEANOGRAPHY: RESOLVED, That the purpose of the Institute of Oceanography be to coordinate and integrate, at all degree levels, existing training, research and advisory service programs in oceanography and marine resources, at whatever campus of The City University of New York, and the organization, at all degree levels of new programs. In addition to other activities, special emphasis shall be on a mission directed program in marine and estuarine studies of the maritime/metropolitan interface—one designed to explore problems of shoreline usage, pollution, recreation, port economics, regional fisheries, and opportunities for industrial development. In addition to other activities, the training aspect shall develop programs for the disadvantaged and be available to schools other than colleges and throughout the tri-state area.

HUNTER COLLEGE
(Calendar No. 14)

NO. 14. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments to the instructional staff be approved for the period 9/1/70-1/31/71, as indicated, subject to financial ability; and be it further

RESOLVED, That the Board's bylaws be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree.
**Board of Higher Education**

**DEPARTMENT & TITLE** | **NAME** | **SEM. HRS.** | **SALARY**
--- | --- | --- | ---
Curriculum and Teaching | Weiss, David * | 2 | $345/SH
Adjunct Asst. Prof. | Cadoux, Remunda * | 3 | $300/SH
Adjunct Asst. Prof. | Coin, Jeanette * | 3 | $300/SH
Adjunct Asst. Prof. | Fuentes, Irma * | 3 | $300/SH
Adjunct Asst. Prof. | Lenkowsky, Ronald | 4 | $300/SH

*Previous service.

**EXPLANATION:**

WEISS, DAVID: Mr. Weiss is Associate Director of the Foreign Language Institute of the Board of Education.

CADOUX, REMUNDA: Miss Cadoux brings to her Hunter College classes vast experience in the special programs of foreign languages from the Public School System.

COIN, JEANETTE: Mrs. Coin brings to her Hunter College classes vast experience in the special programs of foreign languages from the Public School System.

FUENTES, IRMA: Miss Fuentes brings to her Hunter College classes vast experience in the special programs of foreign languages from the Public School System.

LENKOWSKY, RONALD: Mr. Lenkowsky's area is Special Education and he is a great asset to Hunter College. He is Administrative Director and Master teacher at the Pathfinder School in Queens.

**GENERAL STATEMENT:** Individuals who are the heads of school units (elementary and secondary school principals) are regarded as having the experience and training equivalent to that of a doctor's degree and have been offered the title of Adjunct Assistant Professor when teaching a course in our graduate program. Their salary schedule in the New York City schools is that of the associate professor maximum for elementary school principals and full professor for high school principals. If the individual has a doctorate, an adjunct associate position is offered to him.

Individuals who are directors of bureaus, assistant superintendents of schools and higher are offered adjunct associate and full professorships depending upon their educational background as well as their experience.

It is essential in our graduate program that we have persons with current experience teaching some of our courses which are drug-oriented. Adjunct positions are offered to persons who meet this qualification.

**UNIVERSITY GRADUATE DIVISION**

(Calendar No. 15)

**NO. 15. APPOINTMENT OF PROFESSOR AND DESIGNATION AS DISTINGUISHED PROFESSOR:** RESOLVED, That Richard C. Wade, be appointed Professor in the Department of History (CUNY-UGC) for the period 2/1/71-8/31/71, at the salary rate of $29,800 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Wade be designated Distinguished Professor for this period with compensation at the rate of $5,000 per annum in addition to his annual salary, subject to financial ability.

**THE CITY UNIVERSITY**

(Calendar Nos. 16 and 17)

**NO. 16. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's RReport (including Addendum Items) for the month of January, 1971, be approved, as amended, as follows:
(a) Items listed in Part H. ERRATA, to be withdrawn or changed, as indicated.
(b) Delete the reappointment of Juan Silen as Lecturer (full-time) for the period 9/1/71-8/31/72, ITEM A-1.50.1.

NO. 17. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

THE BERNARD M. BARUCH COLLEGE
(Calendar No. 18)

NO. 18. DESIGNATION AS DEAN OF ADMINISTRATION: RESOLVED, That Maurice C. Benewitz, Professor of Economics and Finance, be designated Dean of Administration of the Baruch College for the period February 1, 1971 through June 30, 1971, with compensation at the rate of $4,000 per annum, in addition to his academic salary, subject to financial ability.

NO. 19. STATEMENT OF POLICY ON THE ORGANIZATION AND GOVERNANCE OF THE CITY UNIVERSITY OF NEW YORK: Upon motion duly made, seconded and carried, the Statement of Policy on the Organization and Governance of The City University of New York was approved in principle as to substance. It was agreed that necessary editorial changes be made and that the report be referred to the Executive Committee of the Board for final action.

Mr. Ashe asked to be recorded as voting "No" on the following sections of the Statement:

(1) The establishment of Advisory Councils. (2) The inclusion of the sentence "This may, but need not, include student membership on personnel and budget committees." in the section headed THE COLLEGE: (c) The Faculty: paragraph ii.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:25 p.m.

N. MICHAEL CARFORA
Secretary of the Board.
The Chairman called the meeting to order at 5:00 p.m.

There were present:

Francis Keppel, Chairman
David Ashe
Herbert Berman

Frederick Burkhardt
James Oscar Lee
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Deputy Chancellor Seymour C. Hyman

Chancellor Albert H. Bowker
Vice-Chancellor Timothy S. Healy

Vice-Chancellor Bernard Mintz

The absence of Mr. Poses was excused.

At this point the Committee heard representatives of the University Faculty Senate, the Legislative Conference, the United Federation of College Teachers and the CUNY Council of the American Association of University Professors, re the Board's Statement of Policy on The Organization and Governance of The City University of New York.

Upon motion duly made, seconded and carried, the following resolution was adopted:

**NO. 1. STATEMENT OF POLICY ON THE ORGANIZATION AND GOVERNANCE OF THE CITY UNIVERSITY OF NEW YORK:** RESOLVED, That the following Statement of Policy on the Organization and Governance of The City University of New York be adopted:

**STATEMENT OF POLICY ON THE ORGANIZATION AND GOVERNANCE OF THE CITY UNIVERSITY OF NEW YORK**

On May 5, 1969, the Board of Higher Education adopted a statement on "The Restructuring of Governance at City University." That statement, in part, reads as follows:
The structure of a university in society must be responsive to the legitimate needs of its members. To do this today requires the creation of new processes for communication and decision-making which permit each group of participants to feel that it can influence the institution as a matter of both right and responsibility.

The establishment of such processes will not stifle dissent or eliminate the conflict of ideas which are central to the concept of a university. Rather, it would serve to create a climate in which rationality could be focused upon the issues which its members consider to be of greatest importance.

In considering the restructuring of the University towards these ends, four problems of major significance are evident.

1. The rapid growth in the size and complexity of the University makes it more difficult for the Board of Higher Education to be as responsive as it must be to the needs of the individual colleges. Means must be found of moving the focus of major decision-making closer to the colleges.

2. The present bylaws of the Board mandate similar patterns of institutional governance at each college. Means must be found to permit the institutions to take part in creating their own variations in patterns of governance.

3. There is at present no system enabling all members of the community to participate fully in University governance. Means must be found to create a flexible and responsive pattern for governance at the University-wide level.

4. Present policies and practices related to educational matters such as admissions and the creation of new curriculums should be reviewed. Means must be found of including the entire community in periodic examinations of such matters.

Despite the efforts of the Board to increase the participation of all groups in University governance, numerous factors have continued the pressure for increased centralization of control, policy and operation of the University. This increased tendency toward centralization has become a counterforce to the individual college's ability to operate autonomously and has increasingly slowed the ability of the University to react calmly, sensibly, and in a forward-looking way.

The advent of collective negotiations, under the Taylor Act, has been a noteworthy legal as well as practical, pressure toward centralization of University responsibilities. Under the law, the collective negotiating agents have exercised their right to deal with the University as a whole. The resulting contracts and structures have tended to make the office of the Chancellor the obvious direct court of appeals. Application of the contracts has also tended to impose uniform and rigid personnel practices across the entire University.

The funding agencies and their bureaus within the City, State and Federal Governments have made it increasingly clear that they no longer propose to deal with 20 separate units when they have available to them the choice of dealing only with the office of the Chancellor on behalf of all the units.

The expanding capital facilities program is vital to the growth and well-being of the University and all of its units. It is also true that the law which provides for the financing of this program, as well as the natural characteristics of capital programs, in terms of overall priorities and comparability of programs again tends to result in centralization of authority.

The State laws requiring University Master Plans and internal coordination of academic programs also have increased the pressures toward centralized policy making and control.

Last but by no means least of all the pressures are those that emanate from the growth of discontent in the student body, the rising aspirations of the minority communities, the student communities' demands for control of their own destinies, and the experiences of the public with the Board of Education. All these groups in times of crisis appear to be convinced that they must seek their victories at the office of the Board of Higher Education and not on the college campuses.
This increasing centralization of power and functional responsibility has literally overloaded the capacities of the members of the Board of Higher Education to discharge their responsibilities. The demands made on board members in terms of time as well as emotional resources are unconscionable and in fact are damaging to their ability to exercise their responsibilities in terms of problems at a policy making level. To this must be added the observation that presidential authority has been increasingly limited by the exercise of faculty prerogatives in personnel matters, in educational policy, as well as in the management of departmental operations. The limitations on presidential authority at the departmental chairman's level tend to restrict the presidential scope of activity at that level. In the same sense the active involvement of the Board in college business tends to limit the president's flexibility. Only recently the University has at last attained a reasonable degree of budgetary flexibility. It is now possible for the president to break away from the severe limitations of prior budgetary rigidity and make use of this flexibility substantially to improve internal college management and bring about academic reform and innovation that had not heretofore been possible. In practice, this tool can only be effective if academic quality management can be substantially improved down to and through the departmental level.

It is proposed that this trend to administrative implosion be reversed by a reestablishment and an enhancement of presidential responsibility and authority in connection with matters concerning his college. This should be accompanied by a parallel reemphasis on the responsibilities of the faculty to govern themselves with respect to appointments, promotions, tenure and the academic program. The faculty's responsibility for attention to duty, attention to teaching responsibilities, and limitation of outside involvements, as well as a reexamination of the department chairman's responsibility to the president as well as to his department colleagues, all are matters that are now being reexamined by the University Faculty Senate. The Board, through its Committee on Governance will continue to seek ways of increasing decentralization at all levels of the University.

It is, however, very clear now that in the absence of direct presidential management authority at the department level the present college, divisional and departmental operating procedures must be altered to encourage the development of academic excellence through faculty direction.

The chairman, as a faculty member of a given department, must have the confidence of the department members in order to provide academic leadership within the particular discipline in addition to his responsibility for the management of the department. This confidence can best be assured by continuing the practice of periodically electing chairmen by and from the faculty of the department. This must, however, be coupled with the clear presidential authority to appoint a department chairman at any time when the best interests of the college necessitate such action. Such authority necessarily includes the power of removal where necessary. Neither of these actions would be undertaken without prior consultation with the faculty of the department involved. Such actions are subject to the approval of the Board of Higher Education.

While the primary responsibility for the development and preservation of academic excellence is located in the faculty the ultimate responsibility rests with the president who is directly responsible to the Board. While this may be taken for granted, the bylaws of the Board should state explicitly to the college community that the president shall have the affirmative responsibility of conserving and enhancing the educational standards and general academic excellence of the college under his jurisdiction. Such responsibility shall include but not be limited to the duty to insure that his recommendations for the appointment, promotion and the granting of tenure are in accord with the immediate and long range interests of the college and that such recommendations contribute to the improvement of the academic excellence of the college.

In addition to improving the faculties' ability to uphold the quality of the academic program, which is treated in greater detail below, and the restatement of presidential responsibility in this area, the reinforcement of general presidential authority would require only minor changes in the Board's existing bylaws and policies.
First, the bylaws should be amended to eliminate the presently existing college committees of the Board and the Board should resolve itself to function through its presently existing functional committees, with the addition of new committees as the need arises. This will make it clear that the Board will deal on a functional basis with those matters of policy and principle that relate to all of the units of the University. Routine items concerning the internal operations of the individual colleges would be submitted directly to the Board rather than through the college committees. The technical screening of these matters will be handled by the Chancellor's office. The Board's policy agenda will then be limited to those matters of University-wide policy interest. It is intended that this procedure will clearly indicate to all involved that the president has the authority and responsibility for all college affairs and that local matters will be administered and settled at the campus level within the framework of established Board policy.

The Chairman of the Board shall appoint a member of the Board to serve as liaison with each college. Appointments shall be made annually on a rotating basis.

The emphasis of Board operations will be directed to the monitoring and developing of University-wide policy in functional areas through committees named to deal with specific areas.

All special and functional committees of the Board will have student and faculty representation with non-voting status. The members will be designated by the University Faculty Senate and the University Student Senate, although they will not serve as formal representatives of the Senates.

Second, the bylaws should be amended to provide for the establishment of a second Vice-Chairman who will be included as a member of the Executive Committee, in order to deal with the press of business and properly to divide the workload of the functional committees as well as to make it possible for the Board Chairman to discharge his responsibilities with a reasonable expenditure of time. It is anticipated that with the addition of a second Vice-Chairman, it will be practical for the Chairman to be active or be represented on each of the Board's committees.

Third, there is an additional element in this new structure that is vital to the preservation of the whole under the operation of college and presidential autonomy. For the Board to function properly, the Chancellor, its chief officer, will be vested with the authority to manage the agenda and to provide appropriate documentation. All agenda items must have been considered and approved by a committee of the Board or the Chancellor. Many items, including the routine Chancellor's Report, will appear as recommendations of the President approved by the Chancellor.

The Chancellor, at the University level, should have available a mechanism to provide, from as broad a base as possible, the opinions and recommendations of the University's general public. The Ad Hoc Committee for the City University now provides this input on an informal basis as the need arises. It is now recommended that the Ad Hoc Committee be reconstituted as the University lay advisory council with membership designated by the organizations now represented on the Ad Hoc Committee, with the exception of the student, faculty and alumni groups for whom formal representation has been provided at other points in the University structure.

To ensure that the president has available to him the widest range of views and expertise in the consideration of college policy formulation, each president may establish an advisory council or councils. If the president so desires, the membership of the advisory council or councils may include a member of the Board of Higher Education.
Members of the college advisory councils are to be appointed by the Board of Higher Education as follows: where there is organizational representation the organization will designate its representatives; representatives from the surrounding geographical area will be nominated by the president and representatives from the City at large will be nominated by the Board of Higher Education. Students and faculty are not to be included on the councils since these groups should be fully represented through the formal internal college structure.

II. As an additional means of realizing the aims expressed in its statement of May 5, 1969, the Board at that time indicated that it would "...view with favor as a substitute for those sections of Article VIII (Organization and Duties of the Faculty) and Article IX (Organization and Duties of Faculty Departments) and other related sections of the Bylaws, which relate to the internal governance of the colleges and membership on any and all college committees, a new set of Bylaws for any unit of the University which wishes to create and propose a new governance structure..."

While a good deal of movement has been made toward reform of local governance, the process has been slow and tedious. During the past year, numerous problems and disputes have arisen concerning University and college governance. These matters have been the focus of attention of the University Student Senate, the University Faculty Senate, the Administrative Council, the Board’s Committee on Law and the Board itself. This attention, however, has not produced lasting solutions to the problems raised. There has clearly been no lack of concern or effort in this area. The Board is well aware that the preparations for open admissions as well as student disruptions have been major factors in absorbing the focus of attention at the college level.

The Board at this time feels constrained to reiterate the closing paragraphs of its May 5, 1969 statement.

If the City University is to function effectively, channels of communication must always be available for the peaceful and reasoned discussion and decision of all problems which affect the educational process. At the same time, violent disruption of the activities of the City University and its component colleges must not continue. The Board notes the recent statement by the American Council on Education:

"If universities will not govern themselves, they will be governed by others. This elementary reality is increasingly becoming understood by all components of the university community."

The Board reiterates the pledge in its 1968 Master Plan that both students and faculty should participate in the decision-making process at all units of the City University. The Board pledges its best efforts to improve, and to increase the scope and effectiveness of such participation.

The Board has a paramount duty both to the academic community and to the people of this City to use its best efforts to ensure that the orderly working of the University shall continue. We ask the cooperation of the academic community and of all the people of this City to help us achieve this end.

With the intention of exercising its responsibility to the University community and the people of this City, the Board now reaffirms its commitment to achieve solutions to the four problems set out in its statement of May 5, 1969, and to that end, the Board issues the following statements and guidelines for college governance to guide the colleges in the development of new governance structures and to resolve some of the existing problems with respect to college governance. Concurrent with the adoption of this statement, the Chairman of the Board is directed to appoint a Committee on Governance. The Committee on Governance will be charged with the responsibility of reporting to the Board, after consultation with members of the University community, on the progress made toward the solution of governance problems within the University and recommendations for amendments to this statement. In addition, the Committee will present to the Board at such time as may be appropriate a comprehensive report on the status of governance at the City University and recommendations for future action in this area.
The University

(a) The size and complexity of the university make it imperative that the focus of decision-making be moved closer to the colleges. At the same time it must be possible for all sectors of the university community to participate in decisions appropriately reached at the university level, and for the Board of Higher Education to exercise its overall responsibility while encouraging variations in local governance.

There are, in fact, two kinds of representation at the university level: first, the representation of constituent interests, now appropriately handled through the University Student Senate and the University Faculty Senate; second, the representation of individual colleges and the policies and practices which they have adopted through their own procedures of governance under established university regulations. These two patterns of representation do not lend themselves easily to combined representation on a basis of numerical equality. Moreover, the adequate representation of college needs and views at the university level can be achieved only through an organization in which each college is represented.

For this reason, some organization made up of the principal officers of the colleges, the presidents, appears indispensable. The Administrative Council, as it is now constituted and organized, has proven to be unwieldy. It is, therefore, recommended that the Administrative Council be replaced by a Council of Presidents, consisting of the college presidents, with the chancellor as chairman and the deputy chancellor as an ex-officio member. (Other members of the central staff should be available during the regular meetings of the council as their knowledge, expertise and advice are needed.)

To facilitate the development of joint positions on matters of university policy, the Council of Presidents should elect an executive committee to meet periodically with the executive committees of the University Faculty Senate and the University Student Senate on matters of mutual concern. The joint executive committees would be empowered to establish joint functional committees if and when appropriate.

(b) In an effort to ensure that present policies and practices related to educational and management matters within the colleges and the University are satisfactorily meeting the needs of the University community, and to involve the entire community in periodic evaluations of such matters, the Chancellor is directed to provide for a performance audit of each college and of the central administration. Such audit is to be performed every five years by a panel chosen by the Board of Higher Education from outside the University. The panel shall be directed to review all aspects of the colleges' operation and to consult with students, faculty and administrators of the college under review. The report of the audit shall be widely distributed to all members of the college community and the Board and reviewed by the Council of Presidents which shall make recommendations to the Board on the basis of its review.

The Colleges

The statements which follow are designed to guide the colleges in the development of new governance structures, which when properly approved will replace the structure specified by the bylaws of the Board.

(a) The focus of major decision-making within the University is properly at the college level. Such decisions should not be interfered with by the University administration except where a college decision may affect another college or the University as a whole. Such decisions should not be altered by the Board, except where by virtue of its responsibility to the University community and the general community, action is deemed necessary to protect the legitimate interest of groups or individuals within the college community.
To ensure the integrity of college-level decision-making, new processes for communication and decision-making, which permit each group of participants to feel that it can influence the institution as a matter of right and responsibility must be established. Each college should be free to create its own governance structure to enable it to create a climate in which rationality can be focused upon the issues, which its members consider to be of the greatest academic importance.

The college community is composed of three basic elements, i.e., students, the primary reasons for the college’s existence; faculty, the primary means of the development, preservation and transmission of knowledge; and the administration, which in addition to providing managerial and technical services, exists to provide leadership to the students, faculty and the college community as a unit.

In addition to these three groups, there exists others that influence and are influenced by the institution and should be provided with a means of participation in the process of decision making. These include the members of the general public of the City; the alumni of the college; and the members of the clerical, custodial and professional administrative staffs. College governance structures should include formal means of communication with these groups and provide for participation in the making of decisions which can reasonably be said to affect their interests.

(b) The President: In the context of this section, the term President includes the members of the college administration who are directly responsible to him and are appointed by him. The selection of a President to serve an individual college must be made by the Board of Higher Education as an exercise of its responsibility for the operation of the University. However, representatives of the college community will serve with the Board’s search committee and an appointment will ordinarily be made by the Board only upon the recommendation of the search committee and the Chancellor.

The primary responsibility of the President is the conserving and enhancing of the educational program of the college under his jurisdiction and the providing of leadership to the college community for the purpose of achieving these ends. To carry out these responsibilities as the executive officer of the college, the President has the final responsibility and authority for decisions in the following areas: the quality of the faculty and academic leadership; preparation of the college budget and allocation of monies within the college; preparation and implementation of the college Master Plan; general management of the clerical, custodial and professional administrative staffs, the maintenance of order and the disciplining of members of the college community whose conduct threatens that order; and the general administration of the college in such a way as to meet the needs of the students and faculty and resolve disputes which may arise within the college community. While the President must hold the final responsibility and authority in these areas, the exercise of this authority should be governed by the following principles:

i) The final responsibility for development of the faculty must lie with the chief academic officer, the President. To this end, the President has the affirmative responsibility for passing on all faculty personnel actions, and in the case of the granting of tenure, the President should rely on the judgment of experts in the various disciplines to aid him in making a final decision. In cases of controversial, early, or other special tenure decisions, consultation with faculty members or other qualified persons within or outside the City University may be appropriate. Such consultation should be undertaken together with, or in agreement with, an appropriate elected faculty body-departmental divisional or college wide-within the college or University.

ii) Budgetary and Planning matters affect all aspects of the college community and, therefore, decisions in this area should be arrived at only after all members of the community have had a formal opportunity to make their views known.
iii) Matters of discipline must be handled in such a way as to provide for the protection of all individuals’ rights to due process. The procedures must also protect the rights of the community and preserve the integrity of the college. For these procedures to be effective, the members of the community must share a commitment to the principle of institutional self-governance.

iv) The general administration of the college exists to serve the needs of the faculty and students and as an extension of the President’s leadership role. Administrators are appointed by the president and responsible to him, and these administrators, together with the President as members of the college community, should be included in all college decision-making bodies since they will be responsible for implementing such decisions.

c) The Faculty: Subject to the Board of Higher Education, the faculty is primarily responsible for academic matters, including the criteria for admission and retention of students, promulgation of rules concerning attendance, the awarding of credit and degrees, the quality of teaching, research and the guidance of students, and the general quality and advancement of the academic program of the college. The responsibility for the academic program extends to the personnel responsible for that program and, therefore, includes the selection, retention, promotion and quality of the faculty.

i) Matters having to do with the academic program, including student disciplining as a result of academic infractions, are the primary responsibility of the faculty. This responsibility carries with it not only the right to have the controlling influence in this area, but also the duty to contribute the time and effort necessary to satisfy this responsibility. Since the academic program owes its existence primarily to the student body it serves, the students should have a participating role in the academic decision-making process. Likewise, the administrators, who are to be charged with carrying out the decisions, should participate in the formulation of policy. All students and faculty are members of the college community and provision should be made for the representation in the decision-making process of all classes of students, full-time, part-time, matriculated, non-matriculated and students enrolled in special programs; and all classes of faculty, full-time, part-time, tenured, non-tenured, adjunct and visiting faculty.

Each department should be encouraged to develop a long range plan with regard to tenure policy. By having available information which clearly sets forth the consequences of tenuring members of the faculty in varying percentages, the department can be aided in setting guidelines for future tenure appointments. The criteria for all tenure appointments, however, must remain those of academic excellence, ability and merit without consideration to fixed quotas or percentages, but with consideration of long term effects on the growth, flexibility and excellence of the department and the institution.

While continuity is a valuable feature in a decision-making process, methods must be provided to permit the presentation of new ideas, and the promotion of experimentation designed to promote change. To this end, the academic decision-making process should provide for participatory input on the part of new and younger faculty members, and should provide means for the periodic change of leadership within the decision-making structure.

ii) The faculty has always had and shall continue to have the primary responsibility in the recruitment, promotion and retention of the faculty. The faculty has a special interest and responsibility to itself and for the good of the entire college community to ensure that the quality of its membership is maintained at a high level and that it continues to be responsive to the needs and aspirations of the student body. To ensure fairness and impartiality in personnel matters, those bodies at the departmental, divisional and college level which are charged with the responsibility of exercising the faculty’s role in personnel matters should draw their membership from the faculty by election. One of the major functions of the undergraduate faculty member is classroom instruction and the consumers of that service, the students, are specially qualified to contribute to an
evaluation of the quality of classroom instruction. The faculty, therefore, has the responsibility to tap this resource and to provide for a participatory role for students in personnel decisions that are based in whole, or in part, on teaching effectiveness and the general student-teacher relationship. This may, but need not, include student membership on personnel and budget committees.

Student evaluations of faculty classroom and teaching performance should be institutionalized as one among a number of factors in considering promotion and tenure. The president shall take such student evaluations into account in making personnel recommendations to the Board, and the Board shall take such student evaluations into account in passing on such recommendations.

iii) Impartiality without the leadership necessary to provide the means to encourage academic excellence can produce nothing more than mediocrity. In restructuring college governance the following guidelines with respect to academic management should be followed:

IN THE SENIOR COLLEGES:

Each college should appoint an academic dean or dean of faculty who shall be granted the responsibility and authority, subject to the president, to function as the college’s or school’s chief academic officer charged with the presentation and development of the unit’s academic excellence including but not limited to the recruitment, appointment, promotion and tenuring of the instructional staff. The importance to the faculty and the college of this position makes it imperative that the individual occupying the position of academic dean be acceptable to both the president and the faculty. Such appointments should be made by the president only with the advice and consultation of the faculty or an elected representative faculty body through the establishment of an appropriate search committee procedure. In addition each college, or each division and school within a college should establish a small academic review committee to review all appointment, promotion and tenure recommendations. The review committee should be chaired by the academic dean and its membership should be elected by the personnel and budget committee. Alternately, a majority of the members may be elected by the faculty with the rest chosen by the personnel and budget committee from among the departmental chairmen. It might be decided that for review purposes the academic review committee should replace the personnel and budget committee, or that it act as an additional review. In either case, the recommendations of the review committee should be made to the president and reported to the personnel and budget committee.

IN THE COMMUNITY COLLEGES:

In the community colleges teaching effectiveness and classroom performance should be an overriding consideration; these are also important in the senior colleges but there scholarship and professional standing play a more significant role. While the recommendations made above with respect to the senior colleges should also be implemented in the community colleges the overriding emphasis must be given to the development of means for the measurement and evaluation of teaching effectiveness and classroom performance. The community colleges are therefore directed - faculty, students and administration - to immediately begin studying means for the measurement and evaluation of classroom teaching performance. The suggestions contained in the paper "Evaluating Teaching Effectiveness in the Community Colleges." (Appendix) can be used as a starting point for such study.

The recommendations made above with respect to the community colleges have general applicability to the senior colleges as well. Those institutions should also develop means of implementing the type of suggestions contained in the Teaching Effectiveness Report, but in any event, should file with the Board a plan designed to accomplish similar ends.
(d) **The Students:** The student should be allowed the widest range of freedom of expression and inquiry to enable him to absorb from, as well as contribute to the educational process. The college exists for the preservation, development and transmission of knowledge and it is the students who enable these ends to be met.

i) Student activities are part of the educational process and take place within the context of the college community. These activities are primarily the students’ contribution to the academic program and are a means of self-education. The students should have primary control and decision-making authority in these areas, but should tap the expertise of the faculty and administration when the need dictates.

ii) Because of the size and complexity of the student body, means of self-government must be devised which provide for the full representation of all segments of the student body and which can prevent the control of the decision-making bodies by a minority against the will of the majority.

iii) Since the administration of the college and the operation of the academic program directly affects the students and after graduation indirectly affects them as members of the geographical community, the decision-making process in these areas should provide for substantial student input to enable both to meet the needs of the students.

iv) The students are entitled to the full rights of any member of society and enjoy the protection of due process of law. With these rights go the corresponding duty to respect the rights of other members of the college community as well as the integrity of the community as a whole.

**Conclusion**

The college community should be reminded that the rights and responsibilities of the constituent groups in the community are in no sense absolute prerogatives. The President has the duty to act affirmatively for the good of the community where either the students or faculty have abused their rights or neglected their responsibility. In a similar manner the Chancellor and the Board have the duty so to act when the President is at fault.

The Board believes that the college community can meet the needs of its membership only if the individual members share a commitment to self-government, which provides for the widest expression of differing views within a framework of rationality and calm designed to prevent interference with the rights of the individual members of the community. The Board further believes that self-government can only be successful if each community is permitted the freedom to design its own structure within a basic framework of rights and responsibilities. The Board, therefore, directs that each college of the University be free to design a governance structure within the framework of this statement. This freedom carries with it the responsibility of each segment of the college community to actively pursue the aims set forth in the Board's statement on May 5, 1969 and, therefore, the Board now directs that each college present to the board for approval a plan for college governance no later than September 1971. Until such plans are approved by the Board, the colleges are to be governed by any governance plan now in effect and the present bylaws of the Board of Higher Education.

As a condition for submission of governance plans to the Board for approval, such plans shall have been approved by the President of the college and also approved by a majority of the students and faculty voting in an election held for the purpose of approving the plan, provided however, that at least 30% of each constituency votes in the election.
The Board's Committee on Governance shall have the responsibility for reviewing plans so submitted to insure compliance with this statement and shall also review existing plans and recommend changes necessary to conform them to the guidelines contained in this statement.

NOTE: Appendix, "Evaluating Teaching Effectiveness in the Community Colleges" is on file with these minutes in the Office of the Secretary of the Board.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

FEBRUARY 22, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berrman
Maria Josefa Canino
Alexander A. Delle Cese
Feleno DeNovellis
Jean-Louis d’Heilly
Norman Henkin
Minneola P. Ingersoll

Francis Keppel
James Oscar Lee
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Actg. Pres. Jerome B. Cohen
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Actg. Pres. David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
Dean Peter Caffrey
President William Birenbaum

President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis

Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz

The absence of Mr. Hayes, Dr. Johnson, Dr. Morsell and Mr. Nunez was excused.
NO. A. WELCOME: The Chairman welcomed Dr. Joseph S. Murphy, President of Queens College, to his first meeting.

NO. 1. COMMITTEE ON LAW: The Board heard Dr. Israel Kugler, President of the UFCT, re the proposed bylaw amendments relating to annual leave for non-teaching personnel of the instructional staff.

Upon motions duly made, seconded and carried, the following bylaw amendments were adopted:

(a) PROPOSED BYLAW AMENDMENTS RELATING TO ANNUAL LEAVE FOR NON-TEACHING PERSONNEL OF THE INSTRUCTIONAL STAFF:

Section 1. Section 13.5b of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 13.5 ANNUAL LEAVE: b. The period of annual leave for college laboratory technicians, Higher Education Officer title series, registrar title series and business manager title series shall be twenty-three work days per year. If the appointment is for less than a year, the vacation period shall be prorated accordingly. [Other leave conditions, such as sick leave, retirement leave, and maternity leave, but no including sabbatical leave shall be those applicable to the instructional staff.]

Section 2. Section 13.5c of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 13.5 ANNUAL LEAVE: c. The period of annual leave for members of the instructional staff who are employed in the libraries shall be thirty days. [Other leave conditions, such as sick leave, special and personal leave, sabbatical and maternity leave shall be those applicable to the instructional staff.]

Section 3. These amendments shall take effect immediately.

NOTE: Matter in brackets to be deleted.

Miss Canino abstained; Mr. d’Heilly asked to be recorded as voting “No.”

(b) PROPOSED BYLAW AMENDMENT RELATING TO RETIREMENT LEAVE:

Section 1. Section 13.3 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 13.3 RETIREMENT LEAVES. Members of the New York City Teachers Retirement System and members of the permanent instructional staff, and members of any other retirement system who announce their bona fide intention to retire shall be granted a retirement leave of absence with full pay consisting of one-half of their accumulate unused sick leave up to a maximum of one semester, or the equivalent number of school days. Terms and conditions relating to such retirement leave shall be governed by Section 3107 of the State Education Law.
Section 2. This amendment shall take effect immediately.

NOTE: Matter in brackets to be deleted; matter underlined is new.

NOTE: Notice of proposed amendment was given at the January 25, 1971 meeting of the Board.

(c) Mr. Ashe, on behalf of the Committee on Law, (1) reported that the Committee reviewed the Voorhees Agreement executed on February 4, 1971, and upon making various verbal changes in several sections, approved the same; (2) served notice of the following proposed bylaw amendments: Sections 1.1e, 1.4, 2.1, 2.2, 2.4, 2.5, 3.1, 3.2, 4.1, 4.2; Article VIII, Article IX; Sections 9.1c, 9.6a, 11.2 and 11.4.

Copies of the proposed bylaw amendments will be circulated ten days prior to the next regularly scheduled meeting of the Board.

Upon motion duly made, seconded and carried, the following resolution approved by the Committee on Campus Planning and Development was adopted:

**NO. 2. ARCHITECT/PLANNER CONTRACT EXTENSION—THE CITY COLLEGE:**

RESOLVED, That the Board approve the extension of a contract for the services of the indicated Architect/Planner firm at the estimated additional fee of $75,000 as follows:

<table>
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<tr>
<th>ROLE</th>
<th>COLLEGE</th>
<th>STARTING DATE</th>
<th>CONTRACT EXTENSION DATE</th>
<th>ESTIMATED CONTRACT</th>
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<tr>
<td>Firm</td>
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<td>11/21/67</td>
<td>2/28/72</td>
<td>215,000</td>
<td>75,000</td>
<td>290,000</td>
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</tbody>
</table>

and be it further

RESOLVED, That the City University Construction Fund be requested to take appropriate action to authorize the Dormitory Authority of the State of New York to extend the aforesaid contract; and be it further

RESOLVED, That the next Supplemental Note Agreement be amended to increase by $75,000 the amount listed for “estimated planning and designing costs for the Note Project necessary to develop the Note Project and determine the facilities to be made Note Facilities, which costs are not allocable to any specific Note Facility.”

EXPLANATION: The Firm of John Carl Warnecke has been employed as Architect/Planner for The City College under a service contract which was initiated on November 21, 1967. The contract provided for payment of a fee on the basis of actual salary costs multiplied by a factor of 2.5, plus additional reimbursement for other actual costs incurred by the firm in connection with the planning of The City College Campus. To date a total fee of $215,000 has been authorized for such services.

Subsequent to the development work associated with the production of The City College Master Plan brochure, the firm and its consultants have been called upon to perform extensive work in connection with redefining the campus plan as necessary to reflect the priorities of the present college administration and to meet a reduced space requirement mandated by the Governor’s Office in its approval of The City College Master Plan.

The present proposal is to provide reimbursement to the firm for expenditures incurred beyond the contract amount and to extend the contract to permit additional architect/planner services as may be desirable or required during the next year.
Upon motions duly made, seconded and carried, the following resolutions were adopted, or action was taken as noted: (Calendar Nos. 3 through 23)

THE CITY UNIVERSITY
(Calendar Nos. 3 through 6)

NO. 3. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report:

The University has been asked by the Mayor's Office and has responded by making a fairly comprehensive report on its drug problem on campus and what's being done about it. There is a good deal of variation from college to college, but all of the colleges have been sponsoring some kind of program. As a matter of policy, I would not want uniform guidelines for the colleges. Generally, the programs that come from the local level appear to be more successful since the best programs seem to involve some student participation. There has been a good deal of speculation as to how serious the problem is, and the Board of Education has been spending a lot of money in making an investigation of how much drug use there is in the high schools. We are reasonably certain that the hard drug problem is not as serious in the colleges—about .4 of 1% appear to be addicts. Our problem is getting money for programs. The City has, however, undertaken to help us obtain some money. We probably will establish a drug addiction institute. We probably can get funds from the State through the efforts of the addict agencies.

I think we reported that we had a pretty good year this year in getting federal funds for financial aid to students. There has been a tremendous increase in the President's budget as it was submitted to Congress. The amount of financial aid that we will get from the Federal Government will go up to $24,000,000 or maybe $29,000,000. Of that, about $14,000,000 will be Educational Opportunity Grants. That will compare with about $6,000,000 this year. We probably will support the President's financial aid package although it is unusual for the University to be endorsing something the Administration does. It looks as if it would mean a lot more money for us, and it is strongly geared toward disadvantaged students and that is important to us.

I wanted to talk about the labor problems we are having. Several Board members have asked me what's going on between us and our unions, and I'd like to give a little explanation. When I came here—and I think I'll go back a while since there are a number of new members of the Board—when I came in September 1963, I found on my desk a communication from the Legislative Conference asking to be designated the collective bargaining agent for the University. And before long, I had a similar request from the United Federation of College Teachers. For the next four years we discussed it but didn't do anything. Then came the Taylor Law in 1967, and we were required to have a collective bargaining election and to go into collective bargaining. The Public Employees Relations Board, a State body, has overall jurisdiction over collective bargaining and held a series of hearings on how the University should be treated. This applies just to faculty. We have had collective bargaining for other employees for many years. Contrary to our position, the University was divided into two bargaining units, one consisting of people on tenure-bearing lines—instructor, assistant and associate professor, full professor, and related titles—and the other consisting of non-tenure-bearing titles, such as lecturer, many of whom are part-time. The collective bargaining election was held. The Legislative Conference was designated to represent the tenure-bearing positions, and the U.F.C.T. represents the others. Incidentally, the State University was organized by the State into one unit instead of two, probably on the basis of our experience. This two-unit division has made our life difficult. According to the PERB, the representation can be challenged periodically. A challenge appears to be in the making, and much of what is going on now, is part of the politics in connection with the forthcoming election, in our judgment.
I want to talk for a few minutes about appeals. According to the definition of a grievance in the union contracts, almost any action can be questioned, but most of the grievances have been with respect to tenure and promotion. A faculty member appeals first to the college president. The second stage is to the Chancellor or his designee. In the third stage, if the faculty member is not satisfied with the decision, it goes to binding arbitration. I might say for the benefit of the newer members of the Board that in the past appeals came to the Board of Higher Education. One of the things we achieved through collective bargaining, believe it or not, was to keep an enormous amount of such appeals off the agenda of the Board. We have attempted in the contracts to keep any question of academic judgment from going beyond the staff level. The things that could go to arbitration were discrimination, procedures, etc. We haven't been uniformly successful. We have argued that an arbitrator exceeds his authority. From the Legislative Conference we have received 103 grievances. We have answered 73. There are 18 still to be heard, and 12 are pending or have been heard. I mention this because one of the issues in the coming negotiations is the great delay in the grievance procedures. This isn't true. There have been problems, but we are as well organized as the collective bargaining agencies. We have 153 grievances from the U.F.C.T. We have answered 99, and 45 are pending for further investigation, etc. It is not unusual for a first contract to have a number of grievances although it does seem that the number is larger than we expected. One of the cases which has gone to court is one in which an arbitrator ordered a reappointment which had not been recommended by the president. The basis was that there had been no proper evaluation. When we went to look at the reports, they didn't exist. There has been a shift in the academic world. Before there had been no tenure until we offered it. Now it is the other way around. You have to have a reason to fire someone. Even though we lose a number of these cases, we are gradually getting the message across to the colleges that the procedures have to be followed. I'd be glad to answer any questions about this, and Vice-Chancellor Mintz would also.

Some of the language in the contracts has not been too clear. I think we have to realize that the overall effect of collective bargaining and of union contracts is to make the faculty more egalitarian, which means that the administrative officers of the University will have to use more care in appointment procedures. We are the first University to go through this. The others are watching us because it is coming for them.

Frank Schultz will speak on the budget.

Vice-Chancellor Frank Schultz

Mr. Schultz presented the following report on the funding formula for the community colleges:

What you have before you is an outline of a major change in State funding of our community colleges. This applies to community colleges throughout the State.

I think it is important to have a little background about this. It originated from the State's concern about the rising cost per student in the community colleges, and this applies to B.H.E. community colleges as well as those elsewhere in the State. This is partly due to faculty salary increases and partly to the fact that State University has not really audited and cut our budget requests. State legislation gives State University Trustees power to set limitations on State aid. An outside consultant has devised a formula which is based on a cost accounting approach. The State Budget Division is pushing it this year. The Board of Higher Education at your last meeting requested a delay for study and consultation, but SUNY Trustees passed it under pressure from the Budget Division. City University was never involved in the formulation of the formula, and the greatest impact of the formula State-wide is on our community colleges. They estimated that the formula would cause a reduction of $6,000,000 in State aid of which $4,000,000 would come from our community colleges.
The formula sets a base amount of $1,555 per FTE student, and if the community colleges meet an or all of five conditions, this could be increased by $86 for each condition.

1. The student-faculty ratio must be at least 17 to 1.
2. The cost of instruction must take up at least 50% of the budget.
3. Fifty percent of the full-time day students must be in AAS programs.
4. The local municipal sponsor must provide at least a specified level of financial support measured a percent of its taxable property base.
5. The number of disadvantaged students is to be no less than 25% of the total student body.

The big hooker in all of this is that the maximum change per year is limited to $75 per student, which is only about 4%. This is far below the 7.4% cost of living increase in New York City in 1970.

There are several educational and technical deficiencies in this formula. It doesn't consider new colleges which have a higher cost per student, nor does it consider rental of space. It doesn't consider the College Discovery Program where we not only give special remedial and tutorial help but provide stipends, etc. It doesn't consider the cost of living differential in urban areas. There are high cost-high priority programs which are not provided for, such as for educationally disadvantaged students, in the Health Sciences (Nursing), and in Technology. Another technical deficiency is the initial impact in any given year. The State people thought it might mean an eight to ten million dollar reduction for us. In fact, it is $28 million.

What has been happening is that I met with Vice-Chancellor Martorana of State University last week. He was surprised at the impact it would have on us. The State Budget people were shocked. The possibility of a political battle would be a very serious thing, and in this climate shouldn't be approached if we can bridge the gap otherwise. I am hoping they will sit down and negotiate some changes in the formula. There is also the implication that this might be a good way of budgeting for senior colleges and graduate work. Our next step is to get our figures together and compare them with what the State University has.

With regard to their condition concerning disadvantaged students, if 50% of your student body is disadvantaged, you don't get more money that you would for 25%. In an era of tight budgets, we might be forced to reduce the proportion to 25% because of the high cost of this type of student.

The Chancellor continued his report:

Let me just say one thing about funding. With respect to the senior college budgets, they have said they would fund salaries in the senior colleges only up to the level of salaries in the State University plus a cost of living increment. No one knows exactly what that means. It means among other things that they are preparing to take a hard line when they enter collective bargaining negotiations with their own faculties.

For many years our salaries have paralleled those granted to teachers in the public school system. An instructor gets the same salary as a high school teacher. A full professor gets the same salary as a principal. This parity has been a tradition for a long time, but it is costly in terms of legislative reaction. A lot of this is anger at our salaries. That is really what they are against for the most part. In terms of cost of living and in terms of other salaries in the City, our salaries don't look so high. They probably won't look so bad when the State University gets through with its own negotiations. We have to get across to the Legislature that this is a long standing tradition, and it would be difficult for us to do anything else now.
The Chairman read a telegram from the Legislative Conference requesting that no action be taken on Calendar No. 4 until the ramifications of the departure from past practices can be studied and reacted to by the Legislative Conference.

**NO. 4. APPOINTMENT AND DESIGNATION OF UNIVERSITY ASSISTANT DEAN FOR COMMUNITY COLLEGE AFFAIRS:** RESOLVED, That Howard L. Irby be appointed Higher Education Associate for the period 2/1/71-6/30/71 at the salary rate of $24,240 per annum, subject to financial ability; and be it further

RESOLVED, That Mr. Irby be designated University Assistant Dean for Community College Affairs for the period 2/1/71-6/30/71, with compensation at the rate of $2,000 per annum for his services as Assistant Dean, in addition to his academic salary, subject to financial ability.

**EXPLANATION:** Howard L. Irby will consolidate and administer the Regional Opportunity Program comprised of eleven centers and administrative offices, the CUNY College Adapter Program, the Pre-Technology Program, Urban Center activities, and other special programs in basic skills and vocational education. In addition, the University Assistant Dean for Community College Affairs will serve as liaison with the Human Resources Administration, the Manpower and Career Development Agency, the Department of Health, Education and Welfare, and the Department of Labor in the development and administration of separately funded programs.

**NO. 5. TRANSFER AND DESIGNATION OF UNIVERSITY ASSOCIATE DEAN FOR COMMUNITY COLLEGE AFFAIRS:** RESOLVED, That James J. McGrath be transferred to the City University, Central Services, from New York City Community College as Professor with tenure, effective 2/6/71; and be it further

RESOLVED, That James J. McGrath be designated University Associate Dean for Community College Affairs for the period 2/6/71-6/30/71 with compensation at the rate of $3,000 per annum for his services as Associate Dean, in addition to his academic salary of $28,550 as full professor, subject to financial ability.

**EXPLANATION:** Professor McGrath will replace Professor Martin Moed who left the Central Office in August 1970 to assume a position at Fiorello H. LaGuardia Community College. He will be responsible for the development of academic career ladder programs especially in the Social Sciences, Teacher Education, and Health fields. He will coordinate the general evaluation activities including student program demand analysis, occupational trends analysis and AAS graduate follow-up. His responsibilities will also include the development of articulation agreements with the senior colleges. He will also assist in the implementation and coordination of open enrollment activities in the office of Community College Affairs.

**NO. 6. AGREEMENT TO RETAIN LAW FIRM:** RESOLVED, That the Board of Higher Education approve an agreement retaining the law firm of Poletti, Freidin, Prashker, Feldman & Gartner as special labor relations counsel to the University and the Board on such labor relations matters as are referred to them; it being understood that Poletti, Freidin, Prashker, Feldman & Gartner shall consult with the Corporation Counsel prior to instituting or defending any court action on behalf of the Board or the University.

**EXPLANATION:** The volume and nature of arbitration cases arising out of the faculty labor relations agreements were such that it was deemed necessary to obtain the services of specialized counsel. In June 1970, after consultation with the Board's Executive Committee, the firm of Poletti, Freidin, Prashker, Feldman & Gartner was retained in this capacity by the Chancellor. At this particular time, and at the request of special counsel, it appears prudent to memorialize the relationship in the form of a letter of agreement. In addition to the resolution stated above, the letter of agreement will cover such items as monthly billing of fees on the basis of hours devoted to the University (such fees not to exceed the maximum rate allowable by the Comptroller's Office for legal services) and payment for out-of-pocket disbursements. The agreement is to remain in force at the pleasure of the Board and is terminable at will.
NO. 7. DESIGNATION OF ASSOCIATE DEAN: RESOLVED, That Morton D. Davis, Associate Professor in the Department of Mathematics, be designated Associate Dean in the School of General Studies, for the period 2/1/71-6/30/71 with compensation at the rate of $3,000 per annum for services as Associate Dean in addition to his academic salary, subject to financial ability.

HUNTER COLLEGE
(Calendar No. 8)

NO. 8. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved for the period 9/1/70-1/31/71, as indicated, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree.

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<th>Department &amp; Rank</th>
<th>Name</th>
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<td>Educational Foundations</td>
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<td>4 SH at $345/SH</td>
</tr>
<tr>
<td>Curriculum and Teaching</td>
<td>Carullo, Maria Elena</td>
<td>3 SH at $300/SH</td>
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(Mr. Mathew is Superintendent of District 3 in Manhattan) (Mrs. Carullo is Chairman of the Foreign Languages Dept. in Ardsley High School, Ardsley, New York)

EXPLANATION: Individuals who are the heads of school units (elementary and secondary school principals) are regarded as having the experience and training equivalent to that of a doctor’s degree and have been offered the title of Adjunct Assistant Professor when teaching a course in our graduate program. Their salary schedule in the New York City schools is that of the associate professor maximum for elementary school principals and full professor for high school principals. If the individual has a doctorate, an adjunct associate position is offered to him.

Individuals who are directors of bureaus, assistant superintendents of schools and higher are offered adjunct associate and full professorships depending upon their educational background as well as their experience.

It is essential in our graduate program that we have persons with current experience teaching some of our courses which are drug-oriented. Adjunct positions are offered to persons who meet this qualification.

These two waivers are presented at this late date because of a misunderstanding on the part of the department as to the regulation regarding adjunct professional appointments. The other waivers in Education were approved at the January meeting of the Board, and through an administrative oversight the college did not include the two above. Procedures have been announced to the Department Chairmen which will prohibit this unfortunate situation from arising again.

BROOKLYN COLLEGE
(Calendar Nos. 9 through 11)

NO. 9. PROMOTION TO ASSOCIATE PROFESSOR WITH WAIVER OF THE BYLAWS: RESOLVED, That Edward Ochsenschlager be promoted from Assistant Professor to Associate Professor in the department of Classics & Comparative Literature, effective January 1, 1971, with salary at the rate of $16,760 per annum, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Professor Ochsenschlager does not possess the Ph.D. degree.
EXPLANATION: On March 8, 1967, the Chairman of the Department of Classics & Comparative Literature with the unanimous concurrence of the Appointments Committee requested a waiver of the Ph.D. requirement for the reappointment with tenure of Mr. Edward Ochsenschlager, with the understanding that the waiver was also intended for subsequent promotions. The College accepted Mr. Ochsenschlager’s active career as an archeologist and his strong record of publications as more than the equivalent of a Ph.D. degree. Since tenure was granted, he has continued to enhance his scholarly reputation in the field of archeology.

NO. 10. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Raymond T. Parrington be appointed Assistant to Business Manager for the period 12/28/70-6/30/71, with salary at the rate of $12,810 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Parrington does not possess the baccalaureate degree.

EXPLANATION: Mr. Parrington has been employed as the Purchasing Agent for Brooklyn College. His four years of prior experience as Purchasing Agent more than qualifies the employee for this position. Since he will be working in a non-instructional capacity, the request for the waiver of the degree requirement is thought appropriate.

NO. 11. DESIGNATION OF ASSISTANT DEANS: RESOLVED, That the following members of the instructional staff be designated as Assistant Deans of the School of General Studies for the period 2/1/71-6/30/71 with compensation at the rate of $2,000 per annum in addition to their academic salaries, subject to financial ability:

Allan Gewirtz, Associate Professor in the Department of Mathematics (SGS)
John D. Quinn, Associate Professor in the Department of Speech and Theater

EXPLANATION: It is understood that Professor Gewirtz will direct the Small College Program and coordinate programs of continuing education for adults. Professor Quinn’s responsibilities will cover the area of academic adjustments, replacing Professor Ernst Koch after his resignation from that post on January 31.

QUEENS COLLEGE
(Calendar Nos. 12 through 16)

NO. 12. DESIGNATION OF ACTING ASSOCIATE DEAN OF TEACHER EDUCATION: RESOLVED, That Arthur A. Carin, Professor of Education and Assistant Dean of Teacher Education, be designated as Acting Associate Dean of Teacher Education for the period 2/1/71-6/30/71, with compensation at the rate of $3,000 per annum as Acting Associate Dean, in addition to his academic salary, subject to financial ability and schedule conditions, thus terminating Professor Carin’s Assistant Deanship for this period.

EXPLANATION: Dr. Carin is replacing Prof. Marvin Taylor, Associate Dean of Teacher Education, who has been granted a sabbatical leave for the period 2/1/71-7/31/71.

NO. 13. APPOINTMENT OF FULL PROFESSOR WITH TENURE: RESOLVED, That Andrew Hacker be appointed as Professor of Political Science, with tenure, effective September 1, 1971 at an annual salary of $29,800, subject to financial ability and schedule conditions.

EXPLANATION: This recommendation is in accordance with the amended education law which states “that persons of proven record who have achieved tenure at another recognized institution of higher learning and whose initial appointment is to the rank of Professor may be granted tenure immediately on appointment.” Since Dr. Hacker meets these requirements, it is recommended that he be given tenure effective with his appointment on September 1, 1971.
**NO. 14. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Galway Kinnell be appointed Visiting Associate Professor of English for the period 2/1/71-7/31/71 at the salary rate of $16,700 per annum, subject to financial ability and schedule conditions; and be it further resolved, That the bylaws of the Board be waived to effectuate this appointment as Mr. Kinnell does not possess the Ph.D. degree.**

EXPLANATION: Mr. Kinnell is a poet of national reputation who has given many readings from his work and has served as poet-in-residence in distinguished universities. He has published four well-received volumes of poetry and a short novel. His presence at Queens College during the spring term of 1971 will be a boon to all teachers and students who are interested in contemporary American verse.

**NO. 15. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved for the period 7/1/70-6/30/71, as indicated, subject to financial ability; and be it further resolved, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the baccalaureate degree.**

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<tr>
<th>Dept. &amp; Title</th>
<th>Name</th>
<th>Ann. Sal. Rate</th>
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<td>$13,630</td>
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<tr>
<td>Higher Education Assistant</td>
<td>Charles J. Nadherny</td>
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</tr>
<tr>
<td>Asst. to Higher Education Officer</td>
<td>Ann T. Bender</td>
<td>$11,960</td>
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EXPLANATIONS: Pius Ross: Mr. Ross's appointment was approved by the Screening Committee on March 23, 1970, and by Budget Certificate 42-46-MA-10-71, with the functional title of Security Director. As his vita indicates he is well qualified in terms of experience to assume direct responsibility for all aspects of the security program on campus. The President therefore recommends waiver of the bylaw requirement of the Bachelor's degree.

Charles J. Nadherny: Mr. Nadherny's appointment was approved by the Screening Committee on March 23, 1970, and by Budget Certificate 42-46-MA-12-71, with the functional title of Assistant Security Director. He will assist the Security Director and act for him in his absence. His experience qualifies him to serve in this capacity. The President therefore recommends waiver of the bylaw requirement of the Bachelor's degree.

Ann T. Bender: Mrs. Bender's appointment was approved by the Screening Committee on November 25, 1969, and by Budget Certificate 42-46-MW-50-71, with the functional title of Executive Assistant to the Dean of Teacher Education. She is currently enrolled at Queens College and has completed 63 credits toward her degree. The President recommends waiver of the bylaw requirement of the Bachelor's degree based on her extensive knowledge growing from 20 years' experience, unusually high capabilities and exceptional competence in the performance of the role assigned.

The following resolution has been approved by the Board's Committee on Expanded Educational Opportunity:

**NO. 16. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Doris Eaton be appointed Assistant to Higher Education Officer (Director of Administrative Services, SEEK Program, Queens College) for the period 7/1/70-6/30/71, at the salary rate of $11,855 per annum, subject to financial ability; and be it further resolved, That the bylaws of the Board be waived to effectuate this appointment as Mrs. Eaton does not possess the Bachelor's degree.**

EXPLANATION: It is recommended that the B.A. requirement for this position be waived on the basis of Mrs. Eaton's experience, as well as on her educational background. Although she does not have the bachelor's degree, she does have an A.A.S. from Bronx Community College, and has completed approximately 95 credits at New York University.

Mrs. Eaton's appointment was approved by the HEQ Screening Committee on May 25, 1970, but Budget Modification 42-46-MW-21-71, making the appointment possible was received only recently.
RICHMOND COLLEGE  
(Calendar No. 17)

NO. 17. RENTAL OF SPACE: RESOLVED, That the Board approve the rental of classroom space in the McKee Vocational and Technical High School from the New York City Board of Education for the period September 1, 1970 through May 31, 1971, with the total estimated cost to be not in excess of $3,000, chargeable to the appropriate Richmond College tax levy code.

EXPLANATION: A very large proportion of our student body consists of graduate teacher education students, almost all of whom are employed in schools during the day and can attend classes only after 4:30 p.m. An increasing number of our matriculated undergraduate students find it necessary to be employed during the day and can pursue their study only after 6 p.m. For these reasons, it is necessary for us to schedule after 4:30 p.m. classes in excess of the number of classrooms available in our present facilities during these hours.

THE BERNARD M. BARUCH COLLEGE  
(Calendar Nos. 18 and 19)

NO. 18. DESIGNATION OF ASSOCIATE DEAN: RESOLVED, That Morris Winokur, Professor of Biology, be designated Associate Dean of Liberal Arts of The Bernard M. Baruch College for the period 2/1/71-6/30/71, with compensation at the rate of $3,000 per annum in addition to his academic salary, subject to financial ability.

NOTE: Professor Winokur served as Associate Dean of Liberal Arts in the spring of 1970 and then took a sabbatical leave for the fall of 1970.

NO. 19. DESIGNATION OF ASSISTANT DEAN: RESOLVED, That Melvin L. Temares, Lecturer in the Department of Statistics, be designated Assistant Dean of Administration at The Bernard M. Baruch College for the period 2/1/71-6/30/71, with compensation at the rate of $2,000 per annum in addition to his academic salary, subject to financial ability.

HERBERT H. LEHMAN COLLEGE  
(Calendar No. 20)

The Board heard Dr. Israel Kugler, President of the UFCT, and Messrs. Steven Dorfman and John Luongo, students from Lehman College, re the Proposed Structures for Governance.

NO. 20. PROPOSED STRUCTURES FOR GOVERNANCE: RESOLVED, That the Proposed Structures for Governance at Lehman College be approved.

It was agreed that the recommended changes made by the president be approved and that there be included a recommendation for proportionate student representation based on a FTE formula.

Mr. d'Heilly abstained.

NOTE: A copy of the Structures for Governance is on file with these minutes in the Office of the Secretary of the Board of Higher Education.
THE CITY UNIVERSITY
(Calendar Nos. 21 and 22).

NO. 21. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of February 1971, be approved as amended by withdrawing or changing items listed in PART H. ERRATA.

NO. 22. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 23. COMMITTEE ON THE ACADEMIC PROGRAM: A. UNIVERSITY GRADUATE DIVISION - Ph.D. IN EARTH AND PLANETARY SCIENCE:

RESOLVED, That the Earth and Planetary Science program, leading to the Doctor of Philosophy (Ph.D.) degree, to be given by the University Graduate Division of The City University of New York, be approved in principle, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This doctoral program in Earth and Planetary Science is designed to give a limited number of students research and teaching experience in close association with the faculty. The goals of the program are: (1) to develop scholars capable of fundamental research and teaching and; (2) to train skilled professional geologists, geochemists, and environmental scientists.

The curriculum will recognize the special environment resulting from New York City's unique location at the juxtaposition of the land and sea, the special interests generated among our students by their social and scientific milieu, and the strength of the combined faculties at the City University.

In addition to the necessary background courses in earth and planetary science, the program will focus on such problems as: (1) the local marine, lagoonal and estuarine environment: the New York blight, the New York bays, and the lower Hudson Valley; (2) the atmosphere and its meteorology applied especially to pollution of air and water; (3) environmental problems of urban transportation and growth which generate pollutants such as gases, heat, solid-earth vibrations, and noise; (4) ground water Hydrology.

B. QUEENS COLLEGE - M.A. DEGREE IN URBAN AFFAIRS:

RESOLVED, That the Urban Affairs Program leading to the Master of Arts (M.A.) degree, given at Queens College, be approved in principle, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of Queens College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of Queens College; and be it further
RESOLVED, That the Master Plan be so amended.

EXPLANATION: This M.A. Degree program in Urban Affairs has as one of its major goals the creation of an environment in which innovation and experimentation is fostered and encouraged. An exchange of ideas and development of communication with city leaders on all levels is essential. This program will seek to maximize meaningful student involvement with faculty and community leaders.

Courses will be structured so as to help students come to terms with urban issues. They will be expected to analyze situations, identify problem areas, explore solutions and construct new options. Emphasis will be placed on the ability to develop critical thinking. As part of this process, the need to reach viable alternatives to problems under investigation will be stressed.

Aside from meeting a growing need within our University, such a curriculum will be responsive to the needs of the larger metropolitan area for professionals with a broader perspective of urban issues.

C. RICHMOND COLLEGE - (1) B.A. IN AFRICAN AND AFRO-AMERICAN STUDIES: Item withdrawn for further consideration.

(2) B.S. IN ENVIRONMENTAL HEALTH SCIENCE: Item withdrawn for further consideration.

D. CITY UNIVERSITY DEGREE:

RESOLVED, That The City University of New York be authorized to award the Bachelor of Arts Degree; and be it further

RESOLVED, That the degree be awarded in accordance with recommendations made by a special committee of faculty, students and administrators known as the Committee on the City University Baccalaureate Degree; and be it further

RESOLVED, That the Vice-Chancellor for Academic Affairs be authorized to register the new degree with the State Education Department; and be it further

RESOLVED, That the Master Plan of the Board of Higher Education for The City University of New York be amended as may be appropriate.

EXPLANATION: The City University of New York was established by an act of the State Legislature in 1961. Subsequently, the University was authorized to award the degree of Doctor of Philosophy. In 1969, the Board of Higher Education recommended that the University Graduate Division operate those masters degree programs in which enrollment was not sufficient to justify their operation at individual institutions and hence the University was authorized to award the Master of Arts degree. The present resolution would further authorize the University to offer a Bachelor of Arts Degree.

The Bachelor of Arts degree is intended to be offered through a program which will involve expanded faculty control over curriculum and curriculum matters. Suggestions for the degree were first made by a group of faculty and students who believed that the University's educational program should provide for greater flexibility allowing individual faculty and students to define programs of study as well as permitting horizontal movement of students among the various units of the University.

As a result of these requests, the Chancellor asked that a committee of students, faculty, and administrators review the possibilities for such a degree offering.

After extensive deliberation, interviews, and review of various alternative possibilities, it recommended that the University be authorized to award the degree under a program detailed below.

The University itself would not offer any undergraduate courses, but it would award the degree on the basis of recommendation of faculty at the one or more institutions at which the course work was done.
THE CUNY BACHELOR OF ARTS DEGREE

I. INTRODUCTION

A. This is a proposal for a City University Bachelor of Arts degree.

B. The proposed degree will be available for all students who voluntarily desire to participate, subject to the University's ability to accommodate the program.

C. Enrollment in the CUNY BA degree program will be limited to five hundred (500) students during the first experimental year (September 1971 to June 1972). This total number may be expanded thereafter upon recommendation of the University Committee for the CUNY BA.

D. The proposed degree would supplement but by no means replace the traditional degree programs at the colleges. In addition, the senior colleges of CUNY are free to offer their own degrees using this same pattern.

E. The CUNY BA degree will be available to students in the University's community colleges.

F. The CUNY degree will bear the name of the University and will be awarded by the Board of Higher Education upon recommendation of candidates by the University Committee for the CUNY BA.

II. THE BASIC PATTERN

A. The CUNY BA program shall be available to any student enrolled in any senior or community college of the University who has completed at least 15 credits at his college.

B. Exceptions to the above limitation may be authorized by the University Committee upon recommendation of two faculty members who are familiar with the student's competence and achievement.

C. The CUNY BA program will consist of 120 credit hours including the following components:

1. submission by the student of an academic transcript indicating at least 90 semester hours of passing grades in any courses offered or accepted by any collegiate unit and/or the Graduate Division, including such courses based upon internship, independent or field studies as may be offered or accepted by the various units of the University in their regular curricula.

2. submission of the record of the successful completion of the non-classroom portion of the student's program, if there is a non-classroom portion. Such non-classroom work is not to exceed the equivalent of 30 semester hours and is to have the explicit approval of the Faculty Committee. It may consist of internship, "work study programs," independent or field work studies in addition to such studies offered through the course requirements described in Number 1 above.

D. Upon completion of his approved course of study, and upon his recommendation to the Board of Higher Education by both his Faculty Committee and the University Committee for the CUNY BA, the student will be awarded the degree of Bachelor of Arts.

III. THE FACULTY COMMITTEE

A. A student from either a senior or a community college who wishes to participate in the CUNY BA shall form a Faculty Committee composed of three faculty members or more who agree voluntarily to supervise his intended program of study. The chairman of this committee shall be selected first and the other members chosen by the student in consultation with the chairman.

B. Each Faculty Committee shall include: at least two faculty members from different disciplines; at least two members from the student's own college; at least one member of the rank of Associate or Full Professor. A senior member shall serve as the chairman of the committee.

C. The Faculty Committee shall meet with the student, work out with him his intended course of study, report on his progress when so directed by the University Committee for the CUNY BA, and ultimately certify the student's program to the University Committee for the awarding of the degree.

D. The chairman shall undertake a particular responsibility for the student's program and progress. He is the principal supervisor of the student's work in accordance with the study plan worked out with the student and approved by the University Committee.

IV. COURSE AND CLASS ENROLLMENT

A. The University Committee will in consultation with the appropriate college authorities address itself to the question of preferential registration.

B. Students and faculty members involved in the CUNY BA program are encouraged to organize and participate in colloquia especially designed on each campus. Appropriate amounts of credit may be given to participants.
C. Unique problems concerning advisement, registration, and record-keeping for students in the CUNY BA program at the campus and University level should be anticipated, and in due course special provision made to accommodate these problems.

V. THE UNIVERSITY COMMITTEE ON THE CUNY BA

A. A University Committee for the CUNY BA shall be established to coordinate the program as well as guide its development. The Committee shall be empowered by the Board of Higher Education to recommend candidates for the degree as well as to serve as the University agency to which concerned students, faculty members and administrators may turn concerning the regulation of the program.

B. This Committee shall be composed of five faculty members from different disciplines chosen by the Faculty Senate; five students appointed by the University Student Senate; two presidents of colleges appointed by the Administrative Council; the Vice-Chancellor for Academic Affairs or his designee.

C. The terms of office of the appointed members of this Committee will be for one year and are renewable. Terms will begin in September of each academic year.

D. The Chancellor will appoint an administrative officer who will work in the office of the Vice-Chancellor for Academic Affairs and will handle the normal administration of the program.

E. This Committee will be charged with the responsibility for approving, auditing and certifying the programs of all students involved in the CUNY BA program. In addition, it will be empowered to hear appeals from students and faculty members participating in the CUNY BA program or in the individualized programs under the primary jurisdiction of the individual colleges.

F. The Committee will establish guidelines governing the approval of individual programs which will ordinarily leave the details to the program administrator. Once he or any Committee member challenges a program, the Committee will then proceed to approve the program, or to suggest modifications, or to disapprove the program. When the Committee wishes to disapprove or to suggest modifications, it will permit the student involved to present his case, with or without the help of his Faculty Committee as he may desire. The decision of the Committee shall be final and binding upon all parties.

G. The Committee will have no immediate jurisdiction over programs run in individual colleges and leading to the college degree, unless an appeal is made to it by either a student or faculty member. When the committee serves as such an appeal body, it may overrule a college committee only for the purpose of granting the CUNY BA degree.

H. In order to facilitate the adoption by the individual colleges of individualized programs of their own, each college may form a Committee on Individualized Programs according to its internal governance procedures. This Committee shall be furnished with copies of each CUNY BA proposal originating in the college. It will thus be able to review the trends and general directions of the proposals, make recommendations to the University Committee for the co-ordination of the programs. Such committees can also serve as valuable resources to the University Committee in its task of guiding and developing the program.

VI. PROGRAM EVALUATION

A. An independent auditing agency shall be appointed by the Chancellor with the consent of the University Faculty Senate and the University Student Senate to evaluate the program from its inception.

B. Evaluative efforts should be undertaken with the guidance and participation of students and faculty members engaged in the program on the campuses, and may include analyses, provided by persons from outside the University.

C. The initial authorization of the proposed degree program by the Board of Higher Education shall include the provision of funds for the evaluative efforts described above.

D. As a means of keeping the University informed regarding the overall operation of this program, the University Committee shall be required to report annually to the Chancellor. These reports will be made available to the faculties and all appropriate bodies.

VII. TRANSFER-OUT CREDITS

A student enrolled in the CUNY BA program who may transfer out of the program before completion shall have certified on his transcript the number of credits completed and approved by his Faculty Committee at the time of his actual transfer.

UNIVERSITY BUDGETING OF THE CUNY BA PROGRAM

A. The University has established the precedent, through its SEEK, College Discovery, and Open Admissions Programs, of supplementing the FTE allocation for each participating student in order to achieve particular goals. The University shall provide such supplementary allocations in connection with the CUNY BA program to insure its success.

B. Faculty compensation (work-load) shall be reviewed for equity and contractual conformity by the appropriate college and University officers. In order to prevent violations from arising, clear guidelines shall be formulated with the appropriate authorities.
VIII. TIMETABLE

This proposal is submitted to the Board of Higher Education for adoption at its February 22, 1971 meeting in order that students may avail themselves of this degree option in the University beginning with the fall semester of 1971.

NO. 24. MEMORIAL RESOLUTION: Upon motion duly made, seconded and carried, the following memorial resolution for the Honorable Charles H. Tuttle was adopted:

WHEREAS, Charles H. Tuttle was taken in death on January 26, 1971, in the ninety-first year of a useful and graceful life; and

WHEREAS, He was a Member Emeritus of the Board of Higher Education, having been an active member for forty years from 1926 to 1966 and, previously, a member of the Board of Trustees of City College from 1913 until 1926; and

WHEREAS, He delighted his colleagues with his good company, his wit, and his wide interests in persons and events; and

WHEREAS, He made his distinguished counsel on the law, his acquaintance in the world of affairs, and his humanitarian and perceptive analysis of public policy available to the Board, the chancellor, and the college presidents; and

WHEREAS, He conveyed his views -- whether speaking or writing -- in a fine English prose that was at once precise and pleasing, contributing to the liveliness of discussion and the rhetoric of Board annals; and

WHEREAS, He contributed unstintingly and mightily to the growth and development of the municipal colleges and to the creation and advancement of The City University of New York and thus to the welfare of the City; and

WHEREAS, His loss is felt deeply by the members of this Board; therefore be it

RESOLVED, That the Board of Higher Education extend to the family of Charles H. Tuttle its sympathy at his death and express its own grief and its assurance that this brilliant and devoted colleague will be forever held in affectionate memory.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MARCH 9, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:30 p.m.

There were present:

Francis Kappel, Chairman
Herbert Berman
Frederick Burkhardt

James Oscar Lee
Jack I. Poses
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Deputy Chancellor Seymour C. Hyman

Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz

The absence of Mr. Ashe was excused.

Upon motion duly made, seconded and carried, the following resolution was adopted:

NO. 1. SUPPLEMENTAL NOTE AGREEMENT: RESOLVED, That the Board authorize the execution of a Supplemental Note Agreement to the Note Agreement dated June 12, 1967 between the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education to provide for an increase of $3,000,000 in the total estimated cost for Note Facility Project C 17.03 (York College Science Facility); and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority be advised of the aforesaid action.

EXPLANATION: Pending conveyance from the City to the Dormitory Authority of the site on which the York Science Facility is to be constructed, the City will execute a “license” agreement granting the Authority the right to erect the science facility on this site. As an element of this agreement the Authority will be required to deposit in an escrow account the amount of $3,000,000 as a contingency reserve to offset the possible cancellation of the existing liability insurance carried by the Authority. This resolution will authorize the funding to establish the escrow account.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MARCH 22, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Frederick O’R. Hayes
Jean-Louis d’Heilly
Norman Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
John A. Morsell
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Acting President David Newton
President Donald H. Riddle
President Richard D. Trent
President Jacqueline G. Wexler
President Milton G. Basin
President William M. Birenbaum

President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Frank J. Schultz

The absence of Mr. DeNovellis was excused.
At this point the Board heard the following with respect to the proposed bylaws:

Mr. Alan Shark, President of Student Government, Staten Island Community College
Mr. Thomas Reilly, Secretary of the Doctoral Student Council of the University Graduate Division
Mr. Gerald Scharfman, Chairman of the Doctoral Student Council of the University Graduate Division
Mr. Anthony DeMelas, United Federation of College Teachers
Mr. Haig Bohigian, United Federation of College Teachers
Mr. James Small, President, Student Senate, The City College

**NO. 1. COMMITTEE ON LAW:** (a) Upon motions duly made, seconded and carried, the following amendments to the bylaws were adopted as amended:

**PROPOSED BYLAW AMENDMENTS TO CONFORM TO THE BOARD STATEMENT OF POLICY ON THE ORGANIZATION AND GOVERNANCE OF THE CITY UNIVERSITY OF NEW YORK**

Section 1. Amend Section 1.1e to read as follows:

e. Except in the case of public or private hearings, as set forth above, attendance at Board meetings shall be restricted to Board members, to [Administrative Council] members of the Council of Presidents (or ranking representative of an absent member), to such other personnel as are indispensable to the business on hand, and to such others as are specially invited.

Section 2. Section 1.4 PRESIDING OFFICER. In case the Chairman shall not attend a meeting at which a quorum is present, the First Vice-Chairman or, in his absence, the [Board member present who is senior in service] the Second Vice-Chairman may call the meeting to order and preside.

Section 3. Section 2.1 OFFICERS. The officers of the Board shall be the Chairman, the First Vice-Chairman, the Second Vice-Chairman, the General Counsel and the Secretary.

Section 4. Section 2.2 TERM OF OFFICE. From among its members the Board shall elect a Chairman, a First Vice-Chairman and a Second Vice-Chairman for a two year term at the annual meeting held in each even-numbered year. The Chairman and the Vice-[Chairman] Chairmen shall hold office until their successors shall be elected. Any person elected as Chairman or First or Second Vice-Chairman may be reelected for an additional term of two years, but shall be ineligible for reelection to the same office for two years thereafter. The Chairman and Vice-[Chairman] Chairmen shall be chosen by secret ballot, the vote of twelve members of the Board being necessary to a choice. Vacancies in the office of Chairman or the Vice-[Chairman] Chairmen shall be similarly filled by the Board for the balance of the term. General Counsel and Secretary of the Board shall serve at the pleasure of the Board.

Section 5. Section 2.4 DUTIES OF THE FIRST VICE-CHAIRMAN. The First Vice-Chairman shall, [by virtue of his office,] be [chairman] a member of the Executive Committee. He shall preside, in the absence of the Chairman of the Board, at all meetings of the Board and of the Executive Committee; shall be a member [ex officio] of all other standing committees of the Board [shall be entitled to vote at all meetings of the Board, the Executive Committee and the Committee on The City University of New York] and shall be entitled to vote at all meetings of all such other standing committees unless the Chairman of the Board be present and voting.
Section 6. Section 2.5 DUTIES OF THE SECOND VICE-CHAIRMAN. The Second Vice-Chairman shall be a member of the Executive Committee. He shall preside, in the absence of the Chairman of the Board and First Vice-Chairman, at all meetings of the Board and of the Executive Committee; shall be a member of all other standing committees of the Board and shall be entitled to vote at all such other standing committees unless the Chairman of the Board and First Vice-Chairman be present and voting.

Section 8. Section 3.1 STANDING COMMITTEES. The standing committees of the Board shall be:

[a.] The Executive Committee, and such other committees as may be established by resolution of the Board.

[b. Committee on The City University of New York.]
[c. College Committees.]
[d. Committee on Budget and Finance.]
[e. Committee on Trusts and Gifts.]
[f. Committee on the Academic Program.]
[g. Committee on Law.]
[h. Committee on Campus Planning and Development.]
[i. Joint Committee on Community Colleges.]

Section 9. Section 3.2 EXECUTIVE COMMITTEE. a. The Executive Committee shall consist of seven members, inclusive of the Chairman [and First Vice-Chairman and Second Vice-Chairman] of the Board, ex officio. The Chairman of the Board shall be the chairman of the committee; in his absence, the First Vice-Chairman, and in the absence of the First Vice-Chairman, the Second Vice-Chairman shall preside at meetings of the committee. The other four members of the committee shall be elected by the Board at its annual meeting for three-year terms as vacancies occur by virtue of the expiration of respective terms. Members so elected shall not be eligible for re-election for a period of one year. Interim vacancies shall be filled by the Chairman of the Board. The committee shall meet at the call of the Chairman or First Vice-Chairman or Second Vice-Chairman of the Board, or of any two members of the committee.

b. The committee shall transact such business of the Board as may be necessary during intervals between the meetings of the Board except that it may not grant degrees, make removals from office, amend the bylaws of the Board, or take any action against an express policy of the Board. The committee shall keep minutes of its proceedings and the Secretary of the Board shall promptly forward copies thereof to every member of the Board.

Section 10. Sections 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 and 3.10 of the bylaws are hereby eliminated.

Section 11. Sections 3.11 and 3.12 are renumbered, respectively, Sections 3.3 and 3.4.

Section 12. Article IV of the Bylaws of the Board of Higher Education is amended as follows:

ARTICLE IV. THE [ADMINISTRATIVE] COUNCIL OF PRESIDENTS.

Section 4.1 THE [ADMINISTRATIVE] COUNCIL OF PRESIDENTS. There shall be [an] a Council of Presidents composed of the Chancellor, as its permanent chairman, the Deputy Chancellor, the presidents of the several colleges, [the president of the University Graduate Division,] and the president of the Mount Sinai School of Medicine. [The Chairman of the University Faculty Senate shall sit as a non-voting member of the Administrative Council.]
Section 4.2 FUNCTIONS OF THE [ADMINISTRATIVE] COUNCIL OF PRESIDENTS. To insure unified and cooperative leadership in [higher education in] the City University [of New York] it shall be the function of the Council: [subject to the approval of the Board]

a. To advise the Chancellor with respect to [formulate,] the formulation and [revise periodically] periodic revision of a coordinated and reasonably complete Master Plan for a system of public higher education for the City of New York and to indicate for each constituent institution its specific functions in this city-wide plan of higher education.

b. to present to the Board recommendations of scope, procedures and policies that affect more than one of the constituent colleges.

c. To recommend to the Board plans for the development of total physical properties which will further the general educational program.

d. To advise the Chancellor concerning the operating and capital budgets of the entire college system.

The president of each collegiate unit is specifically charged with the administration of his own institution and in this capacity he is responsible directly to the Board.

Section 13. Article VIII—ORGANIZATION AND DUTIES OF THE FACULTY is amended by adding Section 8.16 as follows:

Section 8.16 COLLEGE GOVERNANCE PLANS. The provisions in a duly adopted College Governance Plan shall supersede any inconsistent provisions contained in this Article.

Section 14. ARTICLE IX—ORGANIZATION AND DUTIES OF FACULTY DEPARTMENTS is amended by adding Section 9.11 as follows:

Section 9.11 COLLEGE GOVERNANCE PLANS. The provisions in a duly adopted College Governance Plan shall supersede any inconsistent provisions contained in this Article.

Section 15. Section 9.1 (a) is amended to read as follows:

Section 9.1 DEPARTMENT ORGANIZATION. a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if the department so desires it may enfranchise distinguished professors, and persons in visiting professorial titles and other members, except substitutes, who have been appointed on an annual salary basis for a first or second year of full-time service to vote on departmental matters except for the election of department chairmen, departmental committee on personnel and budget or departmental committee on appointments. Each department shall cooperate with related departments and with college agencies in general in the development of college-wide interests.

b. The executive office of the department shall be the department chairman who shall be a professor, associate professor, assistant professor or tenured instructor elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank. Proxy or mail voting shall not be permitted. Such election shall be subject to the subsequent approval of the president and the Board.
c. In any case where the president does not approve the election of a department chairman, or at such other time as the interests of the college may require the removal of a chairman and the appointment of a new one, he shall confer with the department and thereafter shall report to the Board any subsequent action by the department with respect thereto, together with his own recommendation for a chairman. The recommendations by the president to the Board for the designation of the department chairman should take place only after careful consideration by the president of the qualifications of those selected by the respective department. The president shall base his recommendation on the capacity of the individual selected to act effectively as the departmental administrator and spokesman and as a participant in the formation, development and interpretation of college-wide interest and policy.

PLAN NO. ONE—There shall be in each department a Committee on appointments consisting of the department chairman and, where possible, of four other members who must have faculty rank. A majority of whom the Committee must be tenured. The department chairman shall be the chairman of the committee. The four members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time that the Department Chairman is elected.

PLAN NO. TWO—There shall be in each department a departmental Committee on Personnel and Budget, consisting of the department chairman, and where possible, of four other members who must have faculty rank. The number of members of faculty rank shall not affect provision for student membership, if college governance plans so provide. A majority of whom the faculty members of the Committee must be tenured.

Section 16. Section 9.6 APPOINTMENTS is amended as follows:

Section 9.6 APPOINTMENTS. a. Recommendations for appointments in a department shall be initiated (1) by the department or (2) to a professorial title by the president, pursuant to his responsibility for conserving and enhancing the educational standards of the college and schools under his jurisdiction.

b. No person shall be required to meet the qualifications specified in this article in order to remain in his present rank, but all persons shall be required to meet such qualifications for appointment or promotion to any higher rank.

c. The qualifications and requirements hereinafter set forth may be waived by the Board only in exceptional cases. In each such case, the president shall make a full written report, setting forth reasons why the application of the regulation is not possible or desirable, specifying clearly the qualifications of the candidate which can be reasonably accepted within the spirit of the requirement and stating that the appointment or promotion is desirable for the good of the institution.
d. The Board shall, in passing on recommendations regarding promotion and tenure consider student evaluations of faculty classroom and teaching performance.

Section 18. Section 11.2 CHANCELLOR is amended to read as follows:

Section 11.2 CHANCELLOR. A. Position Definition: The Chancellor shall be the chief educational and administrative officer of The City University of New York and, subject to the reservations set forth in paragraphs ‘f’ and ‘j’ below, the chief educational and administrative officer of the senior and community colleges and other educational units and divisions in New York City for which the Board of Higher Education acts as trustees. He shall be the chief administrative officer for the Board of Higher Education and shall be the permanent chairman of the [Administrative] Council of Presidents with the right and duty of exercising leadership in the work of the Council. Within such educational and administrative fields, the Chancellor shall have the following duties and responsibilities:

a. To report to the Board his recommendations for consideration or action on all educational issues affecting the University.

b. To unify and coordinate college business and financial procedures and management.

c. To prepare, with the advice of the [Administrative] Council of Presidents the operating budget and the capital budget for consideration by the Board and presentation to the City.

d. To act as the representative of the Board and of the colleges with outside agencies and particularly to promote the interests and welfare of the colleges with City and State officers, with the Trustees of the State University and with the Federal Government in matters of grants and Federal Aid.

e. To develop good public relations.

f. To administer the overall policies adopted by the Board with the understanding that the authority, functions and appellate powers of the presidents with regard to the educational administration and disciplinary affairs in their several colleges will not be abridged.

g. To supervise a staff to conduct research, coordinate data, and make analysis and reports on such matters of overall policy as may be necessary. At five year intervals he shall provide for a performance audit of each college and of the Central Administration.

h. To attend meetings of the Board and its committees and to advise on all matters related to his duties and responsibilities.

i. To live in a residence provided for him by the Board.

j. Nothing in this enumeration shall compromise or detract from the powers and duties of the Board of Higher Education as defined in the State Education Law, or the duties and responsibilities of each president with regard to his college.

Section 19. Section 11.4 is hereby amended to read as follows:

Section 11.4 THE PRESIDENT. A Position Definition: The president, with respect to his educational unit, shall:
a. Have the affirmative responsibility of conserving and enhancing the educational standards and general academic excellence of the college under his jurisdiction. Such responsibility shall include but not be limited to the duty to recommend to the Board of Higher Education for appointment, promotion, and the granting of tenure only those persons who he is reasonably certain will contribute to the improvement of academic excellence at the college. These recommendations shall be consistent with the immediate and long range objectives of the college.

b. Have the power (1) to remove a department chairman in accordance with Section 9.1 (c); and (2) to initiate recommendations for appointment in a department to a professorial title in accordance with Section 9.6 (a).

[c.] c. Be an advisor and executive agent of the Board [and of his respective College Committee] and have the immediate supervision with full discretionary power to carry into effect the bylaws, resolutions and policies of the Board, the lawful resolutions of any of its committees, and the policies, programs and lawful resolutions of the several faculties and students where appropriate.

d. Exercise general superintendence over the concerns, officers, employees and students of his college [ ]; prepare and implement the College Master Plan.

e. Act as chairman of the faculty, Faculty Council and the Committee on Faculty Personnel and Budget, or of equivalent bodies as established.

[f.] f. Attend meeting of the Board and advise on all matters related to educational policy and practice.

g. Transmit to the Board the recommendations of his faculty or Faculty Council on matters of curriculum and other matters falling under faculty jurisdiction.

h. Consult with the appropriate departmental and faculty committees on matters of appointments, reappointments and promotions; take student evaluations into account in making recommendations thereon; present to the Board his recommendations thereon; notify the appropriate faculty committees of his recommendations to the Board.

[i.] i. Be responsible for the presentation to the Chancellor of tentative annual budgets.

[j.] j. Be responsible for the presentation to [his college committee or to the Board] the Chancellor for submission to the Board, of communications from faculties, officers, employees, or students, together with any advice or recommendations of his own concerning the subject of such recommendations or communications.

k. Between meetings of the Board, be authorized in an emergency to fill temporary vacancies in the instructional staff below the rank of professor in accordance with the method of appointment herein provided and to make such administrative arrangements and appointments as cannot well await the action of the Board or its appropriate committees.

l. Be responsible for assuring that the necessary departmental and administrative tentative annual budgets are initiated and submitted.
[I.] m. Report biennially to the Board, on or before December thirty-first, concerning the affairs of his college during the preceding academic years.

[m.] n. Live in a residence provided for him by the Board.

[n.] o. Have such additional specific duties as the Board shall designate.

Section 20. Article XV—Students is amended by adding Section 15.7 as follows:

Section 15.7 COLLEGE GOVERNANCE PLANS. The provisions in a duly adopted College Governance Plan shall supersede any inconsistent provisions contained in this Article.

Section 21. These amendments shall take effect April 1, 1971, except that all sections dealing with the Second Vice-Chairman shall take effect at the May, 1971 meeting.

Note: Matter in brackets to be deleted; matter in bold type new.

(b) Upon motions duly made, seconded and carried, the following resolutions were adopted:

(1) RESOLVED, That pursuant to Bylaw Sec. 3.1 effective April 1, 1971, the standing committees of the Board of Higher Education shall be:

COMMITTEE ON BUDGET AND FINANCE  COMMITTEE ON COLLECTIVE BARGAINING AND STAFF RELATIONS
COMMITTEE ON TRUSTS AND GIFTS  COMMITTEE ON CAMPUS GOVERNANCE
COMMITTEE ON THE ACADEMIC PROGRAM  COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY
COMMITTEE ON LAW  COMMITTEE ON STUDENT AFFAIRS
COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT  COMMITTEE ON COMMUNITY COLLEGES
COMMITTEE ON LONG RANGE PLANNING

NOTE: It was agreed that the first task of each committee would be to define its functions and report back to the Board.

(2) RESOLVED, That there shall be a member of the faculty and of the student body designated by the University Faculty Senate and the University Student Senate respectively to meet with each standing committee without the right to vote. Such member of the student body and faculty shall not be deemed as the official representatives of the respective Senates.

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

(I) REQUEST FOR AUTHORITY TO GRANT DEGREES - MEDGAR EVANS COLLEGE

WHEREAS, There exists a need for programs in higher education not presently met by existing facilities in other institutions and this need has been demonstrated for a potential enrollment commensurate with preliminary estimates; and

WHEREAS, Physical, financial, and personnel resources are, and will continue to be, available to meet needs in higher education in New York City; therefore be it
RESOLVED, That Medgar Evers College be authorized, subject to the approval of the New York State Education Department, to offer courses leading to the degrees of:
- B.A. in Teacher Education/Inner City Studies
- B.S. in Accounting
- A.A.S. in Secretarial Science: Executive, Legal and Medical Options; Nursing

and be it further

RESOLVED, That the Board of Regents of the University of the State of New York be requested to authorize the conferment of the Associate in Arts, Associate in Applied Science, Associate in Science, Bachelor of Arts, Bachelor of Business Administration and Bachelor of Science degrees upon all students who shall complete all the requirements therefor; and be it further

RESOLVED, That the Master Plan be so amended.

(2) B.A. IN TEACHER EDUCATION - MEDGAR EVERS COLLEGE

RESOLVED, That the Teacher Education program, leading to the Bachelor of Arts (B.A.) degree at Medgar Evers College be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a critical need for well prepared elementary school teachers who are knowledgeable about the problems of the inner-city. This program is designed to provide for the preparation of teachers on the elementary level (K-6). The interdisciplinary structure of this curriculum is intended to prepare teachers who will have the personal strengths, the dedication of service that the community needs, and the technical competence to fulfill these needs. The specific goal of this curriculum is the preparation of teachers to meet the needs of the Central Brooklyn Community.

Expanded innovative ideas have been proposed in order to meet the demands of the community. This program will always integrate the combined efforts of the community and the college. The students who complete the curriculum in Teacher Education will receive the Baccalaureate degree and will be qualified for provisional certification in the New York City School system. In addition, the college will follow its graduates after they have been placed in the schools and will enable them to complete requirements for permanent certification. This program will develop a pilot project in the use of performance criteria along the lines suggested by the State Department of Education and the Master Plan.

(3) BACHELOR OF ARTS IN INNER CITY STUDIES - MEDGAR EVERS COLLEGE

RESOLVED, That the Inner Cities Program, leading to the Bachelor of Arts (B.A.) degree at Medgar Evers College, be approved, effective September 1971 subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This curriculum is designed to prepare students for both career and academic development. The goals of the program are: (1) To prepare students for immediate employment in the social services; (2) To prepare students for further graduate training in social work and the social sciences; (3) To broaden the students' understanding of the social and government agencies; (4) To serve as the social science component for students outside of the Inner City Studies major.

The curriculum is structured to prepare students to meet community needs, and to organize for social change. The students will be expected to analyze situations, identify problem areas, explore solutions and produce new options.

Aside from meeting a critical need in the Central Brooklyn area, such a curriculum will be responsive to the needs of the larger metropolitan area while simultaneously providing for career opportunities and advanced study.
(4) BACHELOR OF SCIENCE IN ACCOUNTING - MEDGAR EVERS COLLEGE

RESOLVED, That the Accounting Program, leading to the Bachelor of Science (B.S.) degree at Medgar Evers College be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program will prepare students to fill positions in the public and private sectors of the business world. Junior accountants are needed in CPA firms, industrial firms, and large numbers are needed in the public sector. This accounting curriculum follows the standard pattern dictated by state licensing requirements, but has also been designed to answer a need for the training of more professionals in this field.

This curriculum allows the student maximum opportunities for choosing courses in accordance with his personal needs and aspirations with respect to both elective courses as well as courses within his chosen field of specialization. A program advisor will be available to assist each student to plan a flexible program of study.

(5) NURSING CURRICULUM (A.A.S.) - MEDGAR EVERS COLLEGE

RESOLVED, That the nursing curriculum leading to the Associate in Applied Science (A.A.S.) degree to be given at Medgar Evers College, be approved effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The nursing curriculum will prepare graduates to be competent technical nurses. Long range goals call for the additional preparation of professional nurses. Students matriculating in the basic technical program will be prepared to sit for the licensure examination for nursing.

A district orientation of this program will be to prepare nurses to function within the broad scope of the community and not be confined to the limits of a hospital or other traditional clinical setting. The need today is for a practitioner capable of working with people in health maintenance and primary prevention, whose orientation is not specifically directed to the care of the sick, but rather to the nurture of the well members of the population.

(6) SECRETARIAL SCIENCE CURRICULUM (A.A.S.) - MEDGAR EVERS COLLEGE

RESOLVED, That the secretarial science curriculum leading to the Associate in Applied Science (A.A.S.) degree to be given at Medgar Evers College, be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The secretarial science curriculum will prepare graduates for employment as secretaries, stenographers, typists or administrative assistants. It will provide them with a choice of options in one of three areas: executive, medical and legal.

Although this program is technically a career program, students completing the curriculum may continue in a baccalaureate program in secretarial science teaching when such a program is designed by the college.

(7) ASSOCIATE IN SCIENCE DEGREE (A.S.) - MEDGAR EVERS COLLEGE

RESOLVED, That the A.S. degree to be given at Medgar Evers College, be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.
EXPLANATION: The Associate in Science degree is designed to provide students with the requisite liberal arts and science courses needed for the A.S. transfer program. The curriculum prepares students to continue with a baccalaureate program at Medgar Evers, or enter a similar program in other senior colleges of CUNY where the B.S. may be earned, concentrating in the natural sciences or mathematics.

Each student will participate in a common core program during his or her first two semesters. In addition, these courses will serve as the liberal arts component of the A.A.S. degree.

(8) ASSOCIATE IN ARTS DEGREE (A.A.) - MEDGAR EVERS COLLEGE

RESOLVED, That the A.A. degree to be given at Medgar Evers College, be approved, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This Associate in Arts degree is designed to provide students with the requisite liberal arts courses necessary for the transfer degree. The curriculum prepares students to continue with a baccalaureate program at Medgar Evers or enter a baccalaureate program in other senior colleges of CUNY where the B.A. may be earned, concentrating in the humanities, arts or social sciences.

Each student will participate in a common core program during his or her first two semesters. In addition, these courses will serve as the liberal arts component of the A.A.S. degree.

Upon motions duly made, seconded and carried, the following resolutions approved by the Committee on Campus Planning and Development were adopted:

NO. 3. ALTERATION—BOARD HEADQUARTERS: RESOLVED, That the Board approve preliminary plans and outline specifications for the alteration and renovation of the second floor at 535 East 80th Street in order to make more effective and efficient use of the Central Office Headquarters building; and be it further

RESOLVED, That the Board approve a cost limitation of $110,000 including contingencies and authorize the Deputy Chancellor to approve final plans, etc. provided the final estimates do not exceed said cost limitation; and be it further

RESOLVED, That the Director of the Budget be requested to approve said work and cost limitation (chargeable to Capital Project HN-145) and waive further review of plans, etc. provided the cost limitation is not exceeded.

EXPLANATION: Capital Project HN-145 which funded the two-floor addition to the 535 East 80th Street building included additional funds for subsequent modification of space on other floors in the building. To date none of this latter amount has been expended.

With this month’s move of the Division of Teacher Education from the 4th floor of the 80th Street building to leased space at 1411 Broadway, there will be a rearrangement of functions within the 535 and 430 East 80th Street buildings. To most effectively use the central office facilities certain modifications to existing space are required.

The present request is to alter the second floor of 535 East 80th Street to permit it to accommodate the offices of the Dean for Campus Planning and Development, the Public Relations Division and miscellaneous other units.

The work includes partition changes, hung ceilings, new lighting, modifications to the heating and air conditioning systems, etc. The cost limitation which includes amounts for contingencies and escalation represents an average renovation cost of $12 per square foot for the 9,000 square foot second floor.

NO. 4. FURNISHINGS AND EQUIPMENT—YORK COLLEGE: RESOLVED, That the Board approve the purchase of initial furnishings and equipment estimated at $290,000 for the building being renovated for York College at 150-91 87th Road, Jamaica, New York (Jamaica Jewish Center); and be it further
RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to acquire said furnishings and equipment; and be it further

RESOLVED, That the next Supplemental Note Agreement reflect an increase of $290,000 in the total estimated cost of Note Facility C 17.02 (Temporary facilities for York College of the City University of New York.)

EXPLANATION: The Jamaica Jewish Center building is currently being renovated for use by York College under a lease-deferred purchase arrangement. The first phase of the renovation work is to be completed for use for the September 1971 school term. The present request is for approval of furnishings and equipment for the facility with the intent of purchasing at this time only those items which will be used in the fall ($219,300). The balance ($71,000) will be purchased when the second phase work is completed in the next two to three years.

The equipment categories and expenditures proposed may be summarized as follows:

<table>
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<tr>
<th>Phase</th>
<th>I. Faculty Offices</th>
<th>II. Secretarial Stations</th>
<th>III. Classrooms</th>
<th>IV. Unassigned Furnishings</th>
<th>V. Student Lounges</th>
<th>VI. Seminar/Music Room</th>
<th>VII. Duplicating equipment and office machines</th>
<th>VIII. Art</th>
<th>IX. Music</th>
<th>X. Physical Education</th>
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<td>$20,100.00</td>
<td>$67,200.00</td>
<td>$152,300.00</td>
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</tbody>
</table>

NO. 5. ACQUISITION OF SITE AND FACILITIES—MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve the acquisition of the site and facilities of the Brooklyn Preparatory High School, 1150 Carroll Street, Brooklyn, as an initial facility for use by Medgar Evers College at a purchase price of $2,700,000; plus incidental fees and closing costs; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to acquire this facility; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further
RESOLVED, That such item is as follows:

Note Facility:

Description: Acquisition, renovation and equipment of an initial facility for Medgar Evers College.

Location: 1150 Carroll Street, Brooklyn, New York

Estimated Occupancy Date: April 1971 (partial)

Estimated Cost: $3,100,000 (Acquisition, planning, miscellaneous costs and contingencies only).

Architect: To be determined.

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as an amendment to the 1968 Master Plan of the City University of New York (Item 10: College XVII, Mid-Brooklyn, Initial Facilities) approved by Board of Higher Education on September 28, 1970 (Cal. No. 11), by the Regents of the State of New York on December 18, 1970 and by the Governor on February 19, 1971;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: After an extensive search for an initial facility for Medgar Evers College, the most suitable location was determined to be the Brooklyn Preparatory High School, which had announced its intention to phase out its activities with a final closing in June 1972.

The school's three buildings, an athletic field and a parking area, are located on a site of approximately three acres on a block bounded by Rogers Avenue, Carroll Street, Nostrand Avenue and Crown Street, excluding only the block frontage on Rogers Avenue, which is improved with a church and rectory.

The interconnected school buildings include:

1) Administration-Residence Building: a four-story and basement building of approximately 65,000 square feet built in 1908 and expanded in 1928.

2) Academic Building: A four-story and basement structure of approximately 60,000 square feet built in 1928. A swimming pool was added in the basement in 1960.

3) Gymnasium Building: A one-story and basement building of approximately 20,000 square feet including a gym and a cafeteria, built in 1960.

The proposed agreement will permit the college to occupy portions of the buildings for office use and for renovation work on a phased basis, until the Prep completely terminates its activities in mid 1972.
NO. 5A. APPOINTMENT OF ARCHITECTS - MEDGAR EVERS COLLEGE: RESOLVED, That the Board approve the appointment of the firm of Ifill/Johnson/Hanchard, Architects as Project Architect for the design of alteration and renovation work required for conversion of the present Brooklyn Prep School facilities, 1150 Carroll Street, Brooklyn, to an initial facility for Medgar Evers College; and be it further RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to contract for the services of the aforementioned architectural firm.

EXPLANATION: Substantive agreement has been reached on the terms of purchase of the Brooklyn Prep facilities for Medgar Evers College. In order to most effectively use the Prep buildings certain alteration and renovation work will be required. In accordance with the general directive of the Board of Higher Education and the procedures adopted with advice of the Architectural Advisory Committee, several Architects have been considered and interviewed for the design of the renovation work. The result of the process has resulted in the final recommendation of the indicated firm by the President of Medgar Evers College.

Upon motions duly made, seconded and carried the following resolutions were adopted or action was taken as noted: (Calendar Nos. 6 through 11)

THE CITY UNIVERSITY
Calendar Nos. 6 through 11 )

NO. 6. ORAL REPORT OF THE CHANCELLOR: The Chancellor reported on the present budget situation.

At this time of budgetary crisis, it is necessary for us to reiterate the absolute necessity of continuing the SEEK program at, minimally, the student levels proposed for 1971-72. Even though CUNY is now totally committed to the Open Admissions Program, it is essential that success at higher education not be denied to those students for whom personal and monetary support is necessary. This program, now six years old, which has brought, and is bringing, Bachelor's degrees to so many students for whom higher education was financially improbable has now had sufficient exposure to have created a feeling of rising expectations among minority groups who now know that it is possible for their children to continue to college and graduate schools. For the City University, in the year 1971, to be deprived the appropriate funds to support the education of the 7500 students SEEK is preparing for this September is to slam the open door in the faces of the minority groups of New York City. So important a function of this City University must not be destroyed by budget cuts.

NO. 7. VOUCHERS - UNION WELFARE FUNDS: RESOLVED, That the New York City Office of Labor Relations be authorized to issue vouchers to the appropriate Civil Service employee organizations to pay welfare fund contributions for employees of the City University in accordance with the City-wide agreement, effective January 1, 1971. This authorization is granted subject to the condition that the Office of Labor Relations shall forward to the University any and all data necessary for the University to meet the requirements imposed on it by the State and City for reporting expenditure of funds.

EXPLANATION: Currently, vouchers are filed by each college for each union welfare fund. It is estimated that the total number of vouchers annually is approximately 240 for the Civil Service staff alone. Under the City-wide agreement, the New York City Office of Labor Relations is required to process the vouchers. The financial obligation of the University will not be altered by this procedure.
NO. 8. BYLAW WAIVER: RESOLVED, That the operation and effect of Bylaw Section 14.3 be and the same is hereby suspended through December 31, 1971.

EXPLANATION: Section 14.3 of the Bylaws dealing with qualifications for College Office Assistant A and College Secretarial Assistant A require, among other things, that such employees have completed four years of college or have had four years of experience in general office work. This requirement was suspended by the Board until December 31, 1970. The labor market still is such that it is impossible to obtain employees with such qualifications for the salary offered. The proposed continuation of the suspension of this section leaves in effect Section 14.3(a) which requires only one year of college or two years of experience in general office work.

NO. 9. STUDENT PLEDGES: RESOLVED, That the following resolution adopted by the Board at its meeting held June 20, 1933, and amended by the Administrative Council at its meeting held November 14, 1961, Cal. No. 8, be rescinded:

RESOLVED, That the following statement be and hereby is adopted as a pledge to be signed by all applicants for admission to the colleges under the jurisdiction of the Board of Higher Education:

As some small recognition of the gift of education which, in the American spirit of freedom and self-government, is now offered me by The City University of New York:

1. I pledge allegiance to the Constitution of the United States and of the State of New York.
2. I shall conform with the discipline, regulations and order of The City University of New York and with the bylaws and resolutions of the Board of Higher Education of the City of New York.
3. I pledge myself to preserve all public property now or hereafter entrusted to my care and to protect its value.

NAME____________________

DATE____________

EXPLANATION: The following are the reasons for recommending the rescission of this regulation:

1. The pledge is obsolete and certainly does not act to deter students from committing acts that breach the peace at any unit of the University;
2. Sufficient legal safeguards and remedies (i.e., injunctions, publication of regulations in handbooks and catalogs, etc.) exist and are easily available to the college officials.
3. Only three units of the University are applying the regulation at present.
4. The pledge as published on page 4 of the BHE Manual of General Policy does not include any provisions for those students seeking, because of conscience, to avoid submission to this regulation.

NO. 10. PARAPROFESSIONAL EDUCATION PROGRAM: RESOLVED, That the Chancellor or his designee be empowered to sign with the approval of the Legal Counsel of the Board as to form, a contract with the Board of Education of The City of New York for approximately $450,000 for the operation of a Paraprofessional Education Program for the period beginning February 1, 1971 and terminating August 31, 1971.

EXPLANATION: The United Federation of Teachers and District Council 37 entered into an agreement with the Board of Education for the Board to fund educational programs and career advancement for paraprofessional personnel employed in the public school system. The Board of Education and the unions have requested the City University, through its Community Colleges, to offer and administer the necessary educational programs and courses to approximately 1700 employees. The Board of Education will provide the necessary funds for the educational services.
NO. 11. SUSPENSION WITHOUT PAY: RESOLVED, That the Board approve the findings of the Non-Instructional Staff Hearing Committee dated February 10, 1971, that Mr. Robert Scott, Custodial Assistant, is guilty of excessive lateness and insubordination and recommending suspension without pay for a period of six months commencing April 1, 1971 and ending May 31, 1971; and be it further RESOLVED, That Robert Scott, Custodial Assistant, be suspended without pay for the period commencing April 1, 1971 and ending May 31, 1971.

EXPLANATION: Under date of February 10, 1971, the Hearing Committee appointed by the Chancellor submitted its findings and recommendation. Under Board Bylaw Section 14.8(h), the Chancellor reviewed the recommendations and recommended this resolution for consideration.

HUNTER COLLEGE
(Calendar Nos. 12 and 13)

NO. 12. APPOINTMENTS AS ADJUNCT ASSOCIATE AND ASSISTANT PROFESSORS

WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated for period 2/1/71-6/30/71, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do meet the degree requirements specified in the bylaws.

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<tr>
<th>Dept. &amp; Title</th>
<th>Name</th>
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<td>Educational Foundations</td>
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</table>

EXPLANATION: KRULIK, DAVID: Mr. Krulik is the Director of the English as a Second Language Program for the entire York Board of Education.

FIZDALE, RUTH E.: Miss Fizdale is one of the recognized authorities in the field of Mental Counseling whose written leadership last year earned her the highest award given by the New York State Welfare Conference for innovative and creative contributions to the profession of Social Work. Founder and Executive Director of the Arthur Lehman Counseling Service, Fizdale has pioneered this form of service in the United States, and has traveled here and abroad to consult and lecture on counseling specialties. Her willingness to teach an advanced seminar on family counseling represents a unique enrichment of the curriculum offerings.
RYDER, ELEANOR L.: Miss Ryder, currently the Council on Social Work Education staff program consultant for new schools of social work in the United States, brings to her teaching position a breadth and depth of experience both nationally and internationally, that is rare in the profession. For fifteen years as consultant to local and national agencies on questions of intergroup relations, as teacher in the international Youth Leaders' seminars, as seminar leader for the International Conference in Social Welfare, Miss Ryder developed an unusual expertise in welfare developments and in practice. In addition, her position as curriculum and administration specialist in the new school project, has provided her with extensive knowledge of programs of social work education in the United States and Canada. Miss Ryder was a magna cum laude graduate from Catawba College in Biology and Chemistry, received a Master's Degree in Zoology from University of North Carolina, a Master's Degree in Social Work from Columbia University and completed all doctoral requirements in Social Work other than her dissertation from Case Western Reserve University. She has taught in the graduate programs at Western Reserve, and was a lecturer at the Associate Professor level at the University of Pennsylvania School of Social Work for five years. Her publications include many articles, conference papers and chapters of collections, etc. She warrants waiver of the doctoral requirement and should be appointed at an Adjunct Associate Professor level.

McCANDLESS, GRACE: Mrs. McCandless is Assistant Director at the Board of Education in the Bureau of Education for the Physically Handicapped.

ROBERTS, FERNE: Mrs. Roberts is Director of the USOE-funded Regional Learning Center for handicapped children in the Upper Manhattan Area.

VASQUEZ, JOSE: Mr. Vasquez is Assistant Administrative Director in charge of Bilingual Program Services in School and Community Relations at the Board of Education, City of New York.

CAVE, EILEEN: Miss Cave is Supervisor at the Elementary Division of the Board of Education, City of New York.

deROCHEMONT III, LOUIS: Mr. de Rochemont is a member of a distinguished filmmaking family, and is himself an outstanding professional film-maker. He brings to the Department his special skills in film production.

BROWN, BRIAN J.: Mr. Brown has professional experience as Education Editor of TIME MAGAZINE and related activities, in addition to previous teaching experience.

WATNICK, NORMAN E.: Mr. Watnick has had extensive teaching and administrative experience in secondary schools. He is presently chairman of Accounting at Central Commercial High School and also President of the Business Education Association of New York. He has important contacts with the Board of Education and is also in demand at the State level.

RHODES, FRED: Mr. Rhodes is a Principal in the Englewood, New Jersey, school system.

SCOTT, EDITH: Mrs. Scott is the Principal of the Hunter Elementary School (on leave to complete her Ph.D.)

HANCOCK, JOHN P.: Mr. Hancock's professional affiliations and work make him particularly effective in his part-time assignment as the Director of the School of General Studies' Theatre Workshop.

FERNANDEZ, LESLIE: Mr. Fernandez is presently Director of the Board of Education of White Plains in the Special Educational Programs for high school dropouts. He has a permanent license for secondary school principal.

DALTON, MADELINE: Mrs. Dalton is Acting Director of the Bureau for Children with Retarded Mental Development at the Board of Education of New York City.

JOHNS, EILEEN: Mrs. Johns is presently Administrative Director, Medical Record Department at Mount Sinai Hospital and Medical Center. She is one of the more progressive-thinking individuals in the Medical Record profession and has functioned in every aspect of the field. She has taught for two years in the School of Medical Record Science at Dominican College in Houston, Texas. She served as Executive Director, Medical Record Services at the Beth Israel Medical Center, coordinating the medical record activities of the hospital with the Gouverneur Health Services Clinic and the Morris J. Bernstein Psychiatric Institute.

SPECIAL EXPLANATION FOR THE DEPARTMENTS OF CURRICULUM AND TEACHING, EDUCATIONAL FOUNDATIONS, AND SPECIAL EDUCATIONAL SERVICES: Individuals who are the heads of school units (elementary and secondary school principals) are regarded as having the experience and training equivalent to that of a doctor's degree and have been offered the title of Adjunct Assistant Professor when teaching a course in our graduate program. Their salary schedule in the New York City schools is that of the associate professor maximum for elementary school principals and full professor for high school principals. If the individual has a doctorate, an adjunct associate position is offered to him.

Individuals who are directors of bureaus, assistant superintendents of schools and higher are offered adjunct associate and full professorships depending upon their educational background as well as their experience.

It is essential in our graduate program that we have persons with current experience teaching some of our courses which are drug-oriented. Adjunct positions are offered to persons who meet this qualification.
NO. 13. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS
RESOLVED, That Michael A. Joseph be appointed Assistant Professor in the Department of Academic Skills for the period 2/1/71-8/31/71 (no pay July 1971) at the salary rate of $18,760 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Joseph does not possess the Ph.D. degree.

EXPLANATION: Mr. Joseph has earned an M.B.A. (Master’s in Business Administration) degree from Columbia University. His Bachelor’s Degree from Brooklyn College is in Sociology and Public Administration. Mr. Joseph brings with him a rich background and a wealth of experience in teaching, counseling and administering programs for the most disadvantaged of the City. He comes directly from Baruch College, Department of Educational Development, where he functioned in an administrative capacity. He has won accolades for his teaching ability. He would be invaluable in strengthening the administration of the SEEI Program at Hunter. We are already planning an in-service training program for supervisors. Mr. Joseph will also be as special advisor on fiscal matters, and will be supervisor of staff, some of whom are already holding professorial rank. This appointment has the approval of the President of Baruch College.

BROOKLYN COLLEGE
(Calendar Nos. 14 and 15)

NO. 14. DESIGNATION OF ASSISTANT DEAN OF THE FACULTIES AND DIRECTOR OF SUMMER SESSION: RESOLVED, That Louis Ortega-Nieves, Assistant Professor in the Department of Puerto Rican Studies, be designated Assistant Dean of the Faculties for the period 2/1/71-6/30/71 and Director of Summer Session effective 7/1/71, with compensation at the rate of $2,000 per annum in addition to his academic salary, subject to financial ability, for his services as Assistant Dean.

NO. 15. SABBATICAL LEAVE OF ABSENCE: RESOLVED, That Milton Rosen, Professor in the Department of Chemistry, be granted a Sabbatical leave of absence with half pay for the academic year September 1, 1971 through August 31, 1972, for the purpose of assisting in the establishment of a new school of applied science for the Hebrew University in Jerusalem with the understanding that Professor Rosen will serve seven years before applying for his next sabbatical leave.

EXPLANATION: Professor Rosen’s last Sabbatical leave of absence for the academic year 1964-65 was granted with a waiver of the bylaws and with the understanding that he would not apply for another Sabbatical leave before serving for seven years since he had only 5 years of creditable service at the time of applying for the leave. Consequently Professor Rosen is not eligible to apply for this current Sabbatical until September 1972.

Professor Rosen intended to take his last Sabbatical leave in the year 1965-66, but in view of the fact that his services as Coordinator for planning the extension of Ingersoll Hall would have required his presence on the campus in late 1965, when the building was scheduled to begin, Professor Rosen took his Sabbatical leave one year earlier than he intended. In view of this fact and in light of the Hebrew University’s need for his services for the academic year 1971-72 to assist in getting the Institute started on a firm foundation, we recommend that he be granted this Sabbatical leave for 1971-72 even though he is not eligible until September 1972.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 16)

NO. 16. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved as indicated, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not meet the degree requirements specified in the bylaws.

<table>
<thead>
<tr>
<th>Dept., Title and Name</th>
<th>Period</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>2/1/71-6/30/71 and 8/1/71</td>
<td>$12,810</td>
</tr>
<tr>
<td>Victor Hernandez Cruz</td>
<td>(half program)</td>
<td></td>
</tr>
<tr>
<td>Off. of Dean of Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. to HEO</td>
<td>2/1/71-6/30/71</td>
<td>$11,960</td>
</tr>
<tr>
<td>Geraldine G. Price</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATIONS: VICTOR HERNANDEZ CRUZ: Mr. Cruz is a published poet and fiction writer and has previously taught creative writing and contemporary Latin-American Literature at the University of California at Berkeley and at San Francisco State College. At Lehman Mr. Cruz will be teaching a creative writing course and a course in the bilingual program. Although Mr. Cruz does not possess the baccalaureate degree, the president feels that he is amply qualified to fill this position.

GERALDINE G. PRICE: Mrs. Price is uniquely qualified as a counselor of students. Her professional career has been with young people, particularly in administering programs for child care and community relations. She fills a needed function under the Open Admissions Program which has brought to us an unusual number of young women with small children. She will work with our regular students interested in child care careers and with parents who are students in Open Admissions, SEEK, and College Discovery Programs. She is knowledgeable, experienced, and effective in communication with students.

Mrs. Price does not have the B.A. degree but has substantial undergraduate work and considerable credit in graduate courses. She is working with Professor Farrell in the Lehman College Department of Education to qualify for a degree at an early date. Her appointment as Assistant to Higher Education Officer is needed to enable the College to carry out effectively its work with students.

MEDGAR EVERS COLLEGE
(Calendar No. 17)

NO. 17. APPOINTMENT AND DESIGNATION AS DEAN: RESOLVED, That Mohamed El-Khawas be appointed Associate Professor, Division of Social Sciences, for the period 7/1/71-6/30/72, at an annual salary of $19,760, subject to financial ability and schedule conditions; and be it further

RESOLVED, That Dr. Mohamed El-Khawas be designated Associate Dean of Community Education and Urban Resources, for the period 7/1/71-6/30/72, with compensation at the rate of $3,000 per annum for services as Associate Dean in addition to his academic salary, subject to financial ability.

THE CITY UNIVERSITY
(Calendar Nos. 18 through 20)

NO. 18. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of March 1971, be approved. (Copies of the Chancellor's Report have been circulated to members of the Board. Addendum items will be circulated March 17, 1971.)

NO. 19. DISTINGUISHED PROFESSORS: The Chancellor reports that the following designations as distinguished professors have been made:
NO. 20. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

BROOKLYN COLLEGE
(Calendar No. 21)

NO. 21. SPECIAL ADMISSIONS PROGRAM: RESOLVED, That Brooklyn College, as part of a demonstration program, be authorized to admit as matriculated students not more than 500 first-time freshmen in September, 1971 who have participated in the Brooklyn College Outreach Program and who have been selected for admission from among the Program participants.

EXPLANATION: The Brooklyn College Outreach Program, with support from the Chancellor's Fund, has operated for the past year under guidelines similar to those employed by the EOP Program. The Outreach Program is designed, through the use of tutoring and counseling of high school students, to increase the students' chance of success at the college level and provides additional academic assistance while the students are in attendance at Brooklyn College. The admissions authorized by the above resolution are in addition to Brooklyn College's regular freshman admissions, but within the College's budget structure, and will not require additional funding. The students will be selected from among the 1,500 high school students participating in the Outreach Program by a committee with representation from the staff of the Outreach and EOP Programs, the Brooklyn College Admissions Office and the University Office of Admissions Services.

NOTE: Approved by the Committee on Expanded Educational Opportunity.

NO. 22. ESTABLISHMENT OF NEW DEPARTMENT: RESOLVED, That there be established at Brooklyn College a new department to be entitled the Department of Student Affairs and Services; and be it further

RESOLVED, That the membership of the department will initially consist of all members of the Counseling Department currently holding academic appointments who work in college offices for which the Dean of Students is responsible; and be it further

RESOLVED, That members of the Counseling Department who currently perform general and specialized counseling services, may, at their option, be transferred to other instructional departments, with the approval of those departments, or to the Department of Student Affairs and Services, said transfer to be effective at the beginning of the fall 1971 semester.

EXPLANATION: The new Department of Student Affairs and Services is being established in compliance with the bylaw of the Board of Higher Education which states that: "Where student personnel services are constituted an instructional department of the college, the Dean of Students shall be the department chairman." (Section 9.3e)

The department is composed of all members of the instructional staff holding academic appointments who work in college offices for which the Dean of Students is responsible. Supervision of services provided for students currently include the following:
At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

N. MICHAEL CARFORA  
Secretary of the Board
Minutes of Proceedings, April 13, 1971

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

APRIL 13, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:00 p.m.

There were present:

Frederick Burkhardt, Chairman  
David I. Ashe  
Francis Keppel

James Oscar Lee  
Jack I. Poses  
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor Timothy S. Healy

Vice-Chancellor Bernard Mintz  
Vice-Chancellor Frank Schultz

The absence of Mr. Berman was excused.

Upon motions duly made, seconded and carried, the following actions were taken.

NO. 1. GUARD SERVICE: The FINAL REPORT OF THE COMMITTEE TO STUDY INTERNAL SECURITY FOR THE CHANCELLOR OF THE CITY UNIVERSITY OF NEW YORK was accepted and turned back to the Chancellor's Office staff for its recommendations and further exploration.

NO. 2. REPORT OF THE CHANCELLOR: The Chancellor reported on the budget and the Council of Presidents' report on bylaw waivers. It was agreed that the report on bylaw waivers be submitted to the Board for action.

At this point the Committee went into executive session.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 3, 1971

AT THE UNIVERSITY GRADUATE DIVISION
33 WEST 42 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Jean-Louis D’Heilly
Norman E. Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Arleigh B. Williamson

The absence of Mr. DeNovellis, Mr. Hayes and Mr. Wessell was excused.
Since it appeared that no quorum would be present for the meeting of the Board of Higher Education scheduled for Monday, April 26, 1971, the Chairman rescheduled the meeting to Monday, May 3, 1971.

At this point the Board went into Executive Session.

NO. A. BARUCH COLLEGE PRESIDENTIAL SEARCH COMMITTEE: (a) Upon motion duly made, seconded and carried, the following report of the Baruch College Presidential Search Committee was accepted.

REPORT OF THE BERNARD M. BARUCH COLLEGE PRESIDENTIAL SEARCH COMMITTEE
March 22, 1971

Hon. Jack I. Poses, Chairman
Hon. David I. Ashe
Hon. Jean-Louis D’Heilly
Hon. Nils Y. Wessell
Hon. Francis Keppel, ex officio
Chancellor Albert H. Bowker

Dean Maurice Benewitz
Professor Henry Eilbirt (until 2/16/71)
Professor Louis Levy
Professor Emanuel Saxe (from 2/16/71)
Mr. Morton Kaner (alumnus representative)
Mr. Morris Setton (student representative)
Mr. Louis Weitzenblut (student representative, until 3/11/71)
Mr. Leon Yancey (student representative)

The Bernard M. Baruch College Presidential Search Committee was appointed on September 28, 1970 by the Chairman of the Board of Higher Education, Mr. Frederick Burkhardt, to fill the vacancy caused by the resignation of Dr. Robert C. Weaver on September 1, 1970.

Three representatives of the Baruch College faculty, three representatives of the student body, and one representative of the alumni were named by their respective groups to serve in an advisory capacity to the Board’s Committee.

The Search Committee met with the outside representatives as a committee of the whole twelve times from July 29, 1970 to March 22, 1971.

The Committee considered in detail the credentials of more than one hundred possible candidates and interviewed nine candidates for the position.

While mindful of the need to appoint a permanent president of Baruch College as soon as possible, the Committee was motivated by the conviction that the individual selected possess the highest academic credentials, dedication to urban education, and proven ability as a leader capable of securing the confidence of the faculty. The Committee is of the opinion that Dr. Clyde Wingfield, Distinguished McElvaney Professor at Southern Methodist University, completely satisfies the foregoing requirements.

Dr. Wingfield was interviewed by the Committee on March 11, 1971. As indicated on the attached vita, Dr. Wingfield’s academic credentials and experience in higher education are most impressive.

The Committee is of the opinion that Dr. Wingfield would be an excellent president of Baruch College and, therefore, recommends to the Board the following:
RESOLVED, That Dr. Clyde J. Wingfield be appointed President of The Bernard M. Baruch College and Professor of Political Science, with tenure, effective July 1, 1971, or as shortly thereafter as possible, at an annual salary of $39,800 ($29,800 plus $10,000) subject to financial ability.

(b) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That Dr. Clyde J. Wingfield be appointed President of the Bernard M. Baruch College and Professor of Political Science, with tenure, effective July 1, 1971, or as shortly thereafter as possible, at an annual salary of $39,800 ($29,800 plus $10,000) subject to financial ability.

Mr. d'Heilly asked to be recorded as voting "NO."

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 10)

**NO. 1. COMMITTEE ON LAW:** Mr. Ashe, on behalf of the Committee on Law, served notice of the following proposed bylaw amendments:

Sections 6.1, 11.5, and 11.51—Vice-Presidents and Assistant Vice-Presidents
Section 12.4—Salary supplements
Section 6.6f—Notice of reappointment or non-reappointment
Section 8.2—Definition of faculty status
Section 9.1—Faculty rank for distinguished professors
Section 11.8—Equivalencies
Section 15.2—Definition of election or referendum; and student organizations, adding subdivision "1" of "Definitions"
Sections 15.8, 15.9, 15.10, 15.11—Student Government activity fees
Section 16.4b—Admissions without charge for tuition in the community colleges

In accordance with established procedure, the full text of the bylaw amendments will be circulated ten days before the next regularly scheduled meeting of the Board.

**NO. 2. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT:** RESOLVED, That the following actions approved by the Committee on Campus Planning and Development be adopted:

(a) **PURCHASE OF FURNISHINGS AND EQUIPMENT - JOHN JAY COLLEGE:** RESOLVED, That the Board approve the purchase of furnishings and equipment estimated at $2,856,170 for use in the building at 445 West 59th Street, New York City, now being renovated for John Jay College; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to acquire said furnishings and equipment; and be it further

RESOLVED, That the next Supplemental Note Agreement reflect an appropriate increase in the total estimated cost of Note Facility C19.01 (Acquisition and renovation of a temporary facility for John Jay College).
EXPLANATION: In a resolution adopted on July 27, 1970, the Board approved an estimated total cost of $16,633,300 for the Miles Building project. This total was based in part on an estimate of $2,100,000 for furniture and movable equipment, the latter estimate to be verified and substantiated. A detailed study of requirements has now been completed by the College. This study revealed (1) that it will be advantageous to leave the classroom and office furniture now located at 315 and 360 Park Avenue South purchased at a cost of about $400,000 for use by Baruch College, thus avoiding unnecessary moving expense; (2) that specialized scientific equipment will be required in the forensic science laboratories at the Miles Building; and (3) that insufficient allowance was made in the earlier estimate for cost increases resulting from inflation, delay in occupancy of the building and enrollment increases.

The equipment categories and expenditures proposed may be summarized as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Furniture</td>
<td>$1,400,830</td>
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<tr>
<td>Instructional Services</td>
<td>304,448</td>
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<tr>
<td>Library</td>
<td>544,183</td>
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<tr>
<td>Building and Grounds</td>
<td>19,413</td>
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<tr>
<td>Math &amp; Science</td>
<td>566,898</td>
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<tr>
<td>Medical</td>
<td>2,848</td>
</tr>
<tr>
<td>Duplicating</td>
<td>9,530</td>
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<tr>
<td>Psychology</td>
<td>10,423</td>
</tr>
<tr>
<td>Music &amp; Art</td>
<td>7,861</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$2,866,170</strong></td>
</tr>
</tbody>
</table>

(b) DEMOLITION WORK - KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve preliminary plans and outline specifications for the demolition of buildings as grouped in the following areas:

- AREA I - S-101
- AREA II - T-305, S-300, S-110, S-111, S-113, S-4 and S-5
- AREA III - S-207, S-208, S-209 and S-308

at Kingsborough Community College, Manhattan Beach Campus, at an estimated cost of $482,000, chargeable to Capital Project HN-190; and be it further

RESOLVED, That the Director of the Budget be requested to approve said budget at a cost limitation of $506,100 (which includes an additional 5% for contingencies during the progress of the work), chargeable to Capital Project HN-190, and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: Demolition of the above-mentioned buildings is necessary as the sites are needed for the proposed construction of Phase I buildings scheduled in the Master Plan.

(c) PURCHASE OF RCA MODEL 2 DIGITAL COMPUTER - LEHMAN COLLEGE: RESOLVED, That the City University be authorized to purchase an RCA Model 2 digital computer on behalf of Lehman College from Capital Budget Project HN-191 in the approximate amount of $330,000 based on educational necessity and efficiency; and be it further

RESOLVED, That the Board of Estimate of the City of New York be requested to approve such purchase without public letting.

EXPLANATION: This digital computer, an RCA 2, to be installed at Lehman College provides sufficient on-site computer power to support the administrative and educational needs for the institution. The College has reviewed equipment from major manufacturers and has selected equipment which is compatible with that at the other City University institutions and which is capable of growth in a modular fashion to an interactive time-sharing system. A site and adequate staffing is being obtained. This purchase is recommended by the College and has the concurrence of the Deputy Chancellor.

This particular equipment is being supplied by RCA with an educational allowance of 38% which represents a substantial savings over the price of comparable machinery.
(d) PROPERTY ASSIGNMENT - STATEN ISLAND COMMUNITY COLLEGE: RESOLVED, That the Board of Estimate be requested to assign to the Board of Higher Education for the use of Staten Island Community College the following described area in the Borough of Richmond:

BEGINNING at a point formed by the intersection of the southerly property line of the Board of Higher Education, Staten Island Community College, being also the prolongation of the southerly line of Staten Island Boulevard and the westerly line of Shields Place, as adopted by the Board of Estimate of the City of New York on January 26, 1967; running thence southerly along the said westerly line of Shields Place, a distance of 100.00 feet to the southerly line of Lot 214 in Block 683; thence westerly deflecting to the right 84° 45' 48" along the said southerly line of Lot 214, a distance of 52.15 feet to the westerly line of Shields Place as formerly laid out; thence still westerly deflecting to the left 11° 33' 54", a distance of 52.50 feet to the westerly line of the said Shields Place; thence westerly deflecting to the right 11° 33' 54", partly along the prolongation of the southerly line of Lot 270 in Block 683 and partly along the southerly line of the said Lot 270, a distance of 309.18 feet to the easterly line of Deere Park Place as formerly laid out; thence westerly deflecting to the left 11° 00' 23", a distance of 68.20 feet to the westerly line of the said Deere Park Place; thence westerly deflecting to the left 14° 34' 45", a distance of 314.77 feet; thence westerly deflecting to the right 51° 28' 06", a distance of 376.69 feet; thence westerly deflecting to the left 34° 03' 44", a distance of 170.99 feet; thence westerly deflecting to the right 16° 14' 32", a distance of 153.31 feet; thence westerly deflecting to the right 13° 42' 29", a distance of 276.48 feet to the southerly line of the said lands of the Staten Island Community College; thence northerly deflecting to the right 68° 47' 45", along the westerly line of the College, a distance of 56.00 feet; thence northwesterly deflecting to the left 28° 37' 23", a distance of 262.19 feet to the southerly line of the Staten Island Expressway; thence northerly curving to the right on the arc of a circle the radius of which is 1547.00 feet, a distance of 258.00 feet to the westerly terminus of Milford Drive; thence southeasterly along the said westerly terminus, a distance of 84.73 feet to the westerly line of the said College; thence southerly curving to the left on the arc of a circle the radius of which is 366.00 feet along the said westerly property line of the College, a distance of 194.09 feet; thence westerly and still along the said westerly property line of the College, a distance of 123.64 feet; thence southerly along the said westerly property line of the College, 191.01 feet to the said southerly line of the College, thence easterly along the said southerly property line of the College, a distance of 1685.76 feet to the westerly line of Shields Place, which is also the said point or place of beginning. All dimensions, as shown, being more or less. It being the intention to describe by the above description all of Lot 270 and portions of Lots 1, 214 and 278 in Block 683 and a portion of Lot 236 in Block 686, plus a portion of the bed of Butterworth Avenue and the former beds of Shields Place and Deere Park Place as shown on the Tax Map for the Borough of Richmond; including the streets in front thereof to the center thereof.

EXPLANATION: The Site Selection Board on October 19, 1970 designated the above site for the use of Staten Island Community College. The Board of Estimate under Calendar No. 113, March 11, 1971, approved a map change “to facilitate the expansion of an educational facility” permitting the Board of Higher Education to request the assignment of this property for its use.

(e) RENTAL OF SPACE - BRONX COMMUNITY COLLEGE: RESOLVED, That the Board approve the rental of 62,000 sq. ft. of interior space and 38,600 sq. ft. of exterior space at 2641 Grand Concourse for use by Bronx Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The above-mentioned space will provide the College with an additional thirty-four classrooms, sixty-nine offices, five music practice rooms and outdoor student gathering space.

The Department of Real Estate has negotiated a ten-year lease for the subject premises, with an option to renew for an additional five-year period. The annual rental cost will be $419,700 ($6.77 per sq. ft.) for the interior space and $19,300 per year ($0.50 per sq. ft.) for the exterior space. The total annual rental therefore will be $439,000 per year. If the lease is renewed for the additional five-year period, the annual costs then will be $232,700 ($3.75 per sq. ft.) for the interior space and $19,300 ($0.50 per sq. ft.) for the exterior space. The total annual cost will therefore be $252,000.

The lease further provides that the landlord will renovate the premises in accordance with plans and specifications prepared by the College and approved by the Dean for Campus Planning and Development. Renovation costs of this facility are estimated at $1,000,000. Furthermore, the tenant is to be responsible for operation, maintenance and repair of the premises, as well as for the provision of heat, hot water, cleaning, payment of electricity and payment of real estate taxes in excess of $45,000 annually.
(f) AMENDED AND MODIFIED LEASE FOR THE RENTAL OF SPACE-HOSTOS COMMUNITY COLLEGE: RESOLVED, That the Board approve an amended and modified lease for the rental of 74,610 square feet of space at 475 Grand Concourse for use by Hostos Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: On April 16, 1970, the Board of Higher Education authorized the rental of 74,610 square feet at 475 Grand Concourse for use by Hostos Community College. The annual cost of this rental was $410,355 ($5.50 sq. ft.) with the landlord's alterations, additions and improvements estimated at $1,400,000.

Subsequent to the approval of the basic plans for the additions, alterations and improvements to be made by the landlord, the College found it necessary to supplement these plans in order to provide a functional college facility for the fall 1971 semester. Therefore, it has been agreed between the landlord and the Department of Real Estate, with the advice and concurrence of the Office for Campus Planning and Development, that, in order to expedite the completion of all the alterations, additions, installations and improvements, the landlord purchase and install the laboratory furniture and equipment required by Hostos Community College in accordance with detailed layout sheets prepared by the College.

Furthermore, the landlord agrees to prepare the areas for the installation of the Dental Laboratory, X-Ray Laboratory, furniture and equipment and to receive the furniture and equipment purchased by the College and to be responsible for the hook-up of all services.

As a result of the aforementioned alterations, additions, installations and improvements the annual rental cost will be increased from $410,355 ($5.50 sq. ft.) to $492,426 ($6.60 sq. ft.), commencing on September 1, 1971 or delivery of Floors 1, 2, 3, 5 and 6, whichever is later. This represents a total annual increase in rent of $82,071 or an additional $1.10 per sq. ft.

The above-mentioned increased annual rental includes landlord's cost for purchase and installation of all equipment and furniture, permits, fees of general contractor, architect, engineer, insurance, administrative expense, profit and taxes of every and any nature whatsoever.

(g) RENTAL OF SPACE-CENTRAL SERVICES: RESOLVED, That the Board approve the rental of 1,345 square feet of space at 507 East 80th Street for use by the Central Office of the Board of Higher Education; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide storage area for files, furniture and equipment.

The Department of Real Estate has negotiated a four-year lease for the subject premises at an annual cost of $2,100 ($1.56 per square foot). Owner will provide electricity and use of freight elevator.

(h) RENTAL OF SPACE - JOHN JAY COLLEGE: RESOLVED, That the Board approve the rental of 14,000 square feet of basement space at 360 Park Avenue South for use by John Jay College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The above-mentioned space will be used to consolidate the library operation of John Jay College into a single location and to provide additional student study space.

The Department of Real Estate has negotiated a lease for the subject premises for a ten-year period at an annual rental cost of $63,000 ($4.50 per sq. ft.). The lease further provides that the landlord will renovate the premises in accordance with plans and specifications prepared by the College and approved by the Dean for Campus Planning and Development. Furthermore, the landlord will provide additional building services as provided for in the lease.

The College now leases 67,184 square feet of space at 360 Park Avenue South which lease terminates on August 31, 1980. The lease for the additional 14,000 square feet of space will co-terminate with the existing lease.

(i) RENTAL OF SPACE - RICHMOND COLLEGE: RESOLVED, That the Board authorize a lease for the rental of 1,100 square feet of space at 350 St. Marks Place, Staten Island, for use by Richmond College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforesaid space.
EXPLANATION: Richmond College currently rents one floor (12,936 square feet) of classroom and office space in the above-mentioned building under the terms of a five-year lease agreement which terminates on December 31, 1973, and now requests the rental of an additional three rooms (1,100 square feet) to provide sorely needed faculty office space. The lease for the above-mentioned 12,936 square feet will be amended to include the additional 1,100 square feet at an annual rental of $5,480 ($5.89 per square foot) from the date of occupancy to December 31, 1973, co-terminating with the present lease, and the annual rental payments under the modified lease will be increased from $88,718.40 ($6.85 per square foot) to $95,198.40 ($6.78 per square foot). The lease further provides that the landlord will paint the subject space and perform all services prescribed in the lease agreement.

(j) SERVICE CONTRACT FOR DESIGN SPACES IN PASE II - KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve a contract for the architectural and engineering services of James S. Polshek, Architect of New York City for the preparation of complete drawings (preliminary and final), specifications, (outline and final), estimates of cost (preliminary and final), and the checking of shop drawings for the following four (4) major spaces as identified in "Volume I - Kingsborough Community College Educational Facilities Program," prepared by Dober, Paddock, Upton and Associates - dated December 9, 1969 as:

<table>
<thead>
<tr>
<th>Space</th>
<th>Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>K35011</td>
<td>Men's Gymnasium</td>
</tr>
<tr>
<td>K35012</td>
<td>Main Storage Space</td>
</tr>
<tr>
<td>K35013</td>
<td>Small Equipment Storage Space</td>
</tr>
<tr>
<td>K35014</td>
<td>Women's Gymnasium</td>
</tr>
</tbody>
</table>

for Phase II of the Design and Construction Program for Kingsborough Community College Manhattan Beach, Borough of Brooklyn, at a fee of $90,075 (which is part of a total fee of $102,575 including schematics, based on an estimated construction cost of $2,044,120) chargeable to Capital Project HN-190; and be it further RESOLVED, That the Director of the Budget be requested to approve said contract in the amount of $90,075; and be it further RESOLVED, That the State University be, and is hereby requested as appropriate to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: In a Contract (NO. 212092) with the Architect James S. Polshek dated August 10, 1970 one of the conditions called for the preparation of schematics for the Phase II Spaces described above; for this he received a fee of $12,500 which was part of the total fee of $102,575 for complete drawings. Design contracts for the first phase of Kingsborough Community College program have been awarded. The College feels that the gymnasium spaces listed above should be available with the establishment of the first phase. Therefore, the present contract is presented to make this continuous process of design feasible.

NO. 3. COMMITTEE ON THE ACADEMIC PROGRAM: RESOLVED, That the following actions approved by the Committee on the Academic Program be adopted:

(a) B.A. IN AFRICAN AND AFRO - AMERICAN STUDIES-RICHMOND COLLEGE:

RESOLVED, That the African and Afro-American Studies program leading to the Bachelor of Arts (B.A.) degree, to be given by Richmond College, be approved subject to the approval of the New York State Board of Regents; and be it further RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is designed to offer students an interdisciplinary approach based on the premise that genuine understanding of the historical and cultural heritage of Afro-Americans requires systematic training and control of theoretical and methodological aspects of a particular discipline, as well as knowledge of the major assumptions of related disciplines. The interdisciplinary approach is divided into these main areas: (1) Humanities; (2) Social Science; (3) Research Seminars.
The purpose of the interdisciplinary major in African and Afro-American Studies is to provide an understanding of selected aspects of African civilization, socio-cultural and political institutions, contributions of Afro-Americans to American civilization, and the unique role of the Afro-American in the United States.

This program is open to all students and will encourage interdisciplinary research on urban problems and it is expected that this research will yield an output of more than academic interest constituting a valuable contribution to the community.

(b) A.A.S. IN ENVIRONMENTAL TECHNOLOGY PROGRAM-KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Environmental Technology Program leading to an A.A.S. Degree in Environmental Technology to be given at Kingsborough Community College be, and hereby is approved effective February 1971, subject to the approval of the State University Trustees; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The purpose of this curriculum is to train qualified specialists for employment in governmental and industrial organizations whose function it is to measure and control man-made contaminants. The program permits students to concentrate in one of three areas: Pollutant control, marine environment, or public health. It will emphasize both the newest analytical methods for detection of pollutants and the effects of these pollutants on living systems.

Graduates will have a knowledge of biological systems, analytical procedures, and automated detection equipment which will allow them to make scientific judgments regarding the levels of environmental contaminants and their related effects on living systems.

The College estimates that the approximate size of the first class would be 30 students. The expansion of the program will be dependent on the students' interest. It is unlikely that more than 150 students will be in the program at any one time.

The A.A.S. Degree in Environmental Technology offers both employment opportunities for students to terminate at the Associate level, and the possibility to transfer credits towards the Baccalaureate Degree. The current world-wide involvement with ecology makes such degrees particularly appropriate at this time.

Mr. Ashe asked to be recorded as voting "NO" because of the lack of a more detailed explanation.

(c) DIVISION OF BLACK AND PUERTO RICAN STUDIES—JOHN JAY COLLEGE:

RESOLVED, That a Division of Black and Puerto Rican Studies be established at John Jay College of Criminal Justice effective September 1971.

EXPLANATION: This new division will develop and offer courses in Black and Puerto Rican Studies. The curriculum is designed for those interested in specializing in the scholarly work of teaching and research. This program will offer students the opportunity to learn about the Black and Puerto Rican historical, social and cultural backgrounds. It will also prepare a cadre of intellectuals ready to use those skills that are relevant to the needs of the community. The curriculum addresses itself to the need to rectify the dearth of research training and teaching in areas directly affecting the ethnic minority communities in America. The interdisciplinary structure of the curriculum is intended to intensify the recognition of the contributions of Blacks and Puerto Ricans to the American Culture.

NOTE: It was agreed that in the future more detailed information will be submitted to Board members when new programs are presented for action.

NO. 4. COMMITTEE ON STUDENT SERVICES: RESOLVED, That the following actions approved by the Committee on Student Services be adopted:

(a) SPECIAL ADMISSIONS PROGRAM FOR HIGH SCHOOL JUNIORS-QUEENS COLLEGE: RESOLVED, That the Special Admissions Program for High School Juniors, to be given at Queens College, be approved effective September, 1971, subject to the approval of the New York State Board of Regents.
EXPLANATION: This is a program whereby approximately one hundred high school juniors of demonstrated academic excellence, maturity and motivation, will be admitted as fully matriculated students upon completion of eleventh year studies. The students will be enrolled through procedures established by a special faculty committee.

The criteria will include grade averages, letters of reference from high school teachers and personal interviews with applicants by members of a special committee. It is expected that most of the students accepted in the program will come from the highest ten percent of their high school class in terms of grade average.

Students in this program will be enrolled in a Freshman Honors Program, where they will be under the close supervision of faculty mentors who will serve on a voluntary basis.

(b) FORMATION OF ASSOCIATION - FIORELLO H. LAGUARDIA COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education approve the formation of The Fiorello H. LaGuardia Community College Association, Inc. as a not for profit corporation, to plan, develop, promote and cultivate educational and social relations among the students, faculty and staff of LaGuardia Community College. The form of the charter is to be approved by the General Counsel to the Board.

EXPLANATION: One of the major purposes of the proposed corporation will be to provide a vehicle for the orderly administration of college financial affairs appropriate to student services. Because the college has not yet admitted its first full-time class and thus has been unable to include incoming students in the initial planning of the corporation, it is the intent of the officers of the corporation to restrict the activities of the corporation to contracting for necessary auxiliary services (e.g. food services, bookstore, etc.) until such time as a college-wide referendum can be held to approve and/or modify the structure and purposes of the corporation and the amount and uses of student activities fees. The college does not feel it would be prudent to delay establishment of such a corporation since the auxiliary services which it will provide must necessarily be contracted for in advance of the arrival of students.

NO. 5. COMMITTEE ON CAMPUS GOVERNANCE: RESOLVED, That the following action approved by the Committee on Campus Governance, be adopted:

(a) CHARTER AMENDMENT - JOHN JAY COLLEGE: RESOLVED, That the Charter of Governance of John Jay College be amended as follows:

Section 10.f. Committee on Personnel

The Committee on Personnel shall consist of the following members: the President, Chairman; Vice-President; Dean of Faculty; the Chairmen of the divisions and departments; three members of the instructional staff elected by all members of the instructional staff and two students elected by the Student Council.

MATTER IN ITALICS IS NEW.

EXPLANATION: In the original vote on the College Charter, the question of student representation on Personnel and Budget Committees was submitted separately in the referendum. At that time, it received the 73% affirmative vote of the faculty and approximately the same vote of the students. Because the college was then operating under the 75% Board requirement, this provision was not submitted as part of the original Charter, although the affirmative vote exceeds that by which the subsequent charters of governance have been adopted at other colleges. At its February meeting, the College Council amended the Charter as indicated above with an affirmative vote of 83%.

NO. 5A. POLICY STATEMENT ON EXECUTIVE REORGANIZATION: (a) The Chancellor presents the following statement on executive reorganization for the information of the Board:

The University has recently reached agreement with the Bureau of the Budget on new executive organization guidelines at the larger colleges. The main purpose is to encourage major reorganization initiatives by the presidents. The agreement includes the following terms:

1. Colleges with an enrollment of more than 15,000 FTE students (effective 1971-72) may create a maximum of four (4) executive positions above the Dean's level provided that the positions are created as part of
a comprehensive plan of reorganization approved by the Chancellor. These executive positions are to be limited to the following:

Vice-Presidents shall have such duties and responsibilities as may be assigned to them by the President and one of them, as authorized by the President, shall act for the President and assume the duties of the President in his absence.

Assistant Vice Presidents shall have such duties and responsibilities as assigned by the President and Vice Presidents.

2. Where their assignments are primarily administrative rather than academic, executives should have titles under the HEO series rather than under faculty classifications. In such cases, neither academic rank nor tenure will be granted. Exceptions may be made if the applicant has previously qualified for these privileges or specific approval is granted by the Board of Higher Education after recommendation by the College President. Any individual appointed to a faculty title should also carry professorial rank within a college department.

3. Supplementation above "base" salary should be limited to the following executive positions: Vice President, Assistant Vice President, or positions in the Dean’s series (Dean, Associate Dean, or Assistant Dean). Colleges with FTE enrollments more than 15,000 FTE students (effective 1971-72) may supplement faculty HEO salary schedules on the basis of a new scale, which increases supplementations above the existing scale as follows:

<table>
<thead>
<tr>
<th>NEW SCALE</th>
<th>CURRENT SCALE</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Vice President who serves as Deputy to the President and, in absence of the President, Acting President</td>
<td>$6,000</td>
</tr>
<tr>
<td>b. Assistant Vice President and Vice President (exact supplement to be determined by special duties and rank)</td>
<td>$4,000 to $5,000</td>
</tr>
<tr>
<td>c. Dean</td>
<td>$4,000</td>
</tr>
<tr>
<td>d. Associate Dean</td>
<td>$3,000</td>
</tr>
<tr>
<td>e. Assistant Dean</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

4. All upward budgetary adjustments necessitated by the application of the above schedule for supplementation are to be absorbed by each campus within existing workload funds.

Colleges wishing to implement the new agreement should use the following procedures:

1. If colleges choose to reorganize their executive administrative structure under these guideline they must prepare a detailed plan showing all organizational changes, for approval by the Chancellor.

2. The following broad criteria are to be taken into consideration in preparing new plans of executive organization:

   a. Colleges should carefully review functional titles in order to eliminate duplication and to establish a title hierarchy that is internally consistent and rational in relation to level of activity.

   b. The colleges’ reorganization should be viewed as an integral part of their long-range goals for growth and executive organization.

   c. Changes proposed by colleges should conform to sound management practices and should be compatible with the administrative structures of all CUNY units.
In accordance with the above policy statement, the Chancellor presents the following resolution:

RESOLVED, That the following designations as Vice President and Assistant Vice President be approved, as indicated, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE &amp; TITLE</th>
<th>NAME</th>
<th>PERIOD</th>
<th>ANNUAL COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>The City College</td>
<td>Saul Touster</td>
<td>6/1/71-6/30/72</td>
<td>$6,000</td>
</tr>
<tr>
<td>Vice President</td>
<td>John J. Canavan, Jr.</td>
<td>5/1/71-6/30/72</td>
<td>$5,000</td>
</tr>
<tr>
<td>Deputy to the</td>
<td>Morton F. Kaplon</td>
<td>6/16/71-6/30/72</td>
<td>$5,000</td>
</tr>
<tr>
<td>President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASt. Vice President</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*In addition to academic salary*

EXPLANATIONS: SAUL TOUSTER: The Search Committee of Faculty and Students has highly recommended Dr. Touster for the position of Vice President for Academic Affairs. This position will have the house title of Provost. Dr. Touster will be responsible for coordinating the academic activities of the Deans of the six schools of the college (as well as the Dean of Students and the Librarian) and will work closely with the President on all facets of planning and development of resources for the college.

THE ASSOCIATE PROVOST-ASSISTANT VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT AND SPECIAL RESEARCH PROGRAMS WILL REPORT TO HIM. THE PROVOST-ACADEMIC VICE PRESIDENT WILL BE SECOND IN COMMAND AND WILL SERVE AS ACTING PRESIDENT DURING THE PRESIDENT'S ABSENCE FROM THE CAMPUS.

JOHN J. CANAVAN, JR.: A Search Committee representing alumni, faculty and administration of the college strongly recommended Mr. Canavan for the position of Vice President for Administrative Affairs. In this position, Mr. Canavan will be the highest non-academic officer of the college reporting directly to the President. He will be directly responsible for the non-academic functions of the college and responsible for certain well-defined administrative facets of the academic functions. The present Dean of Administration will report to him, as will the Business Manager. It is also likely that the Chief of Health Services, the Superintendent of Buildings and Grounds and the Director of Security will also report to Mr. Canavan.

MORTON F. KAPLON: The Presidential Search Committee of Faculty and Students has highly recommended Dr. Kaplon for the position of Assistant Vice President. This position will have the house title of Associate Provost for Institutional Advancement and Special Research Programs. Dr. Kaplon will review and monitor the building program of the college (with particular reference to the academic aspects), generate and take care of inter-school (inter-disciplinary) research programs and assist the President in developing new academic directions and the requisite resources for the college as a whole.

The designation of Vice President and Assistant Vice President is contingent upon a revision of the bylaws of the Board of Higher Education and appropriate budget modification. The Chancellor's office has approved a plan of reorganization submitted by City College in conformity with approved guidelines.

NO. 6. CONTRACTS FOR UNIFORMED GUARD SERVICE: RESOLVED, That the following items submitted by the presidents and recommended by the Chancellor be adopted:

(a) BROOKLYN COLLEGE: RESOLVED, That the Board approve contract documents and authorize Brooklyn College to advertise for, receive and open bids and award contract to the lowest bidder for furnishing uniformed guard service as required for the buildings and campus areas of Brooklyn College in the estimated amount of $180,000, subject to financial ability, for fiscal year 1971-72, chargeable to tax levy code 042-4500-403-01/71.

(b) LEHMAN COLLEGE: RESOLVED, That Herbert H. Lehman College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for uniformed guard service at an estimated cost of $237,000 chargeable to code 042-5100-403-01-72 of the 1971-72 budget and/or such other funds as may be available subject to financial ability.
(c) QUEENS COLLEGE: RESOLVED, That the Board approve the contract documents for uniformed guard service as required by Queens College for the period 7/1/71-6/30/72 at an estimated cost of $350,000 chargeable to code 42-4600-403-01-72 and/or such other funds as may be available, subject to financial ability.

(d) HUNTER COLLEGE: RESOLVED, That the Business Manager of Hunter College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing uniform guard service as required for Hunter College for the period July 1, 1971 through June 30, 1972, not to exceed 90,000 hours, at an estimated cost of $300,000, chargeable to budget code 042-4400-400-01-72 - Office Services, subject to financial ability.

NOTE: At the meeting of the Executive Committee held April 13, 1971, the Final Report of The Committee to Study Internal Security For The Chancellor of The City University of New York was accepted and turned back to the Chancellor's Office staff for its recommendations and further exploration.

NO. 7. STAFF ACTIONS: RESOLVED, That the following actions submitted by the presidents and recommended by the Chancellor, be adopted:

(a) DESIGNATIONS AS DEANS: RESOLVED, That the following designations as deans be approved, as indicated, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE &amp; TITLE</th>
<th>NAME</th>
<th>PERIOD</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter College</td>
<td>John J. Tesoriero</td>
<td>8/1/71-6/30/72</td>
<td>$4,000</td>
</tr>
<tr>
<td>Associate Dean of Students</td>
<td>E. Richard Heldeman</td>
<td>8/1/71-6/30/72</td>
<td>$3,000</td>
</tr>
<tr>
<td>John Jay</td>
<td>Nathan Kalt</td>
<td>2/1/71-6/30/71 &amp; 7/1/71-6/30/72</td>
<td>$2,000</td>
</tr>
<tr>
<td>Assistant Dean of Administration</td>
<td>Marcella W. Maxwell</td>
<td>9/1/71-6/30/72</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

*In addition to academic salary.

(b) APPOINTMENT OF PROFESSOR AND DESIGNATION AS DEPARTMENT CHAIRMAN-THE CITY COLLEGE: RESOLVED, That Dr. Albert Madansky be appointed Professor in the Department of Computer Science, School of Engineering, The City College, for the period 2/1/71-8/31/71 and 9/1/71-8/31/72, at the salary rate of $29,800 per annum effective 2/1/71, subject to financial ability; and be it further RESOLVED, That Professor Madansky be designated Chairman of the Department of Computer Science for the period 7/1/71-6/30/72.

EXPLANATION: Professor Madansky is an outstanding expert in mathematical statistics and his appointment adds considerable strength to the Department of Computer Science. Professor Eugene Isaacson has submitted his resignation as Chairman of the Department and Professor Madansky's designation has been strongly endorsed by Dean Alois X. Schmidt and the teaching staff of the Department of Computer Science.

(c) APPOINTMENTS AS PROFESSORS WITH TENURE: RESOLVED, That the following appointments as professor, with tenure, be approved, as indicated, subject to financial ability:
COLLEGE & DEPARTMENT  
NAME  
EFF. DATE  
ANNUAL SALARY

The City College  
Administration  
Saul Touster  
7/1/71  
$29,800

Physics  
Morton F. Kaplon  
6/16/71  
$29,800

Computer Science  
Heinz O. Kreiss  
9/1/71  
$29,800

Queens College  
Economics  
Abba P. Lerner  
7/1/71  
$29,800

Economics  
Finis Welch  
2/1/71  
$28,650

Economics  
Daniel Gerould  
9/1/71  
$22,240

Economics  
Melvin Reder  
7/1/71  
$29,800*

Mathematics  
Harry Rauch  
9/1/71  
$29,800

Art History  
John Rewald  
9/1/71  
$29,800

*Plus $5,000 per annum for Distinguished Professorship, 7/1/71-6/30/72.

(d) PROMOTION WITH WAIVER OF THE BYLAWS: RESOLVED, That the following promotion from Instructor to Assistant Professor be approved, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate the promotion as the candidate does not possess the Ph.D. degree.

COLLEGE & DEPARTMENT  
NAME  
PERIOD  
ANNUAL SALARY

John Jay  
Philosophy  
F. Beresford Jones  
7/1/71-8/31/72  
$16,760

EXPLANATION: F. BERESFORD JONES: Mr. Jones has been an instructor in Philosophy at John Jay since September 1969. He has been an extraordinarily effective teacher and has taken an active role in the life of the college.

Mr. Jones has completed all the requirements for the Ph.D. degree except the dissertation which he is now actively completing. We fully expect him to receive the Ph.D. by June 1972.

In addition to his teaching in Philosophy, Mr. Jones has taught History 312, Afro-American History, for four semesters. He has recently been elected Chairman of the soon-to-be-established Division of Black and Puerto Rican Studies. This is a time-consuming position which demands the administrative ability of which Mr. Jones has given evidence.

(e) SABBATICAL LEAVE WITH WAIVER OF THE BYLAWS - QUEENS COLLEGE: RESOLVED, That peggy Strait, Associate Professor of Mathematics, be granted a sabbatical leave for study and research, for the period 9/1/71-8/31/72, with half pay, thereby waiving the bylaws of the Board.

EXPLANATION: Dr. Strait was originally appointed on 9/1/64 as an Assistant Professor contingent upon receiving the Ph.D. by 9/1/64. Since the doctorate was not awarded until the middle of the academic year 1964-65, her first appointment was as a Lecturer. She served as an Assistant Professor from 9/1/65 until the date of her promotion to Associate Professor on 1/1/70, with an interruption in service for a maternity leave during the spring semester of 1969.

Dr. Strait has been granted a National Science Foundation Science Fellowship for the period 9/1/71-8/31/72, which coincides with her request for a sabbatical leave for the same period. The President recommends that her service as a Lecturer be included in the required six years, thus waiving the bylaws and making it possible for Dr. Strait to accept the Faculty Fellowship and begin her leave at the same time, instead of waiting the additional six months to make up for the time not counted during her maternity leave.

NOTE: See Calendar No. 7A.

(f) DESIGNATION AS VICE PRESIDENTS: RESOLVED, That the following designations as Vice Presidents be approved, as indicated, subject to financial ability:
EXPLANATIONS: NATHANIEL H. SIEGEL: Professor Siegel, presently Dean of the Faculty, will serve as Deputy to the President. It is the President’s feeling that the appointment of a Vice President will improve the administrative structure of Queens College and will allow him to designate certain responsibilities.

CLAUDE E. HAWLEY: With the establishment of the Title of Vice President, the position of Dean of the College is abolished. The designation of Prof. Hawley, presently Dean of the College, as Vice President is in effect simply a change in title to conform to the role that Dr. Hawley has actually been performing in the College which is that of deputy president.

JAMES A. MOSS: Professor Moss will serve as Vice President for Academic Affairs and Deputy to the President.

\((g)\) APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not meet the bylaw requirements for appointment.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>PERIOD</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Queens</td>
<td>Nathaniel H. Siegel</td>
<td>5/1/71-6/30/71</td>
<td>$5,000</td>
</tr>
<tr>
<td>John Jay</td>
<td>Claude E. Hawley</td>
<td>4/1/71-6/30/71</td>
<td>$5,000</td>
</tr>
<tr>
<td>Medgar Evers</td>
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<td>7/1/71-6/30/72</td>
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\*In addition to academic salary.

Designated as Distinguished Professor with compensation of $5,000 per annum.

*Designated as Distinguished Professor with compensation of $5,000 per annum.
Minutes of Proceedings, May 3, 1971

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EXPLANATION: GWENDOLYN BROOKS. Mrs. Brooks is an outstanding poetess and novelist whose creative efforts include a distinguished children’s book titled BRONZEVILLE BOYS AND GIRLS (1965). Her first work, A STREET IN BRONZEVILLE, which appeared in 1945, was the first of a series of truly original and distinguished works that have brought Mrs. Brooks continued honors. In 1945 she was named as one of the “Ten Women of the Year” in Mademoiselle; in 1946 she was awarded a Guggenheim Fellowship—renewed in 1947—and a $1,000 award from the American Academy of Arts and Letters. In 1950 she was awarded the Pulitzer Prize for her book ANNIE ALLEN. Mrs. Brooks’ work has appeared in HARPER’S, THE YALE REVIEW, THE SATURDAY REVIEW, NEGRO STORY and COMMON GROUND, among other journals. Her work continues to appear in journals and magazines of distinction, Mrs. Brooks’ work has been spoken of by William Barrow as marked “by a simple beauty that is almost unbearable.” The poet Conrad Kent Rivers has characterized her poems illuminating ghetto life as almost “too sad and delicate for the ears of white America.” Mrs. Brooks has read her own poetry widely, in settings ranging from the Detroit English Club to the Library of Congress.

In view of her outstanding and wide-ranging achievements in literature, it is the definite opinion of the department of English and the Dean of the College of Liberal Arts and Science that Mrs. Gwendolyn Brooks clearly possesses the equivalent of the Ph.D. degree.

JOHN HAWKES: John Hawkes, Professor of English at Brown University, is considered to be one of the most significant novelists active in the United States today. He has been called by Albert Guerard of Stanford University “one of the truly original, indeed great writers of our time.” He has published five novels beginning in 1949 with THE CANNIBAL; his sixth novel, THE BLOOD ORANGES will appear in September of this year. In addition, he has published a volume of four short plays, THE INNOCENT PARTY (1966) and a collection of stories and short novels titled LUNAR LANDSCAPE (1969). Professor Hawkes spent a year at Stanford University directing a project in creative writing, for teachers and students; he is an outstanding lecturer and much in demand on college campuses.

In addition, Professor Hawkes is an excellent teacher, characterized by Professor Guerard as “a powerful lecturer, and an intense and sympathetic controller of class discussion.” His colleagues at Brown praise him as an excellent “teacher and as a creative writer” who “continues to display a keen interest in teaching.”
In view of his stature as a creative and highly productive novelist, and in view of his present position as Professor, it is the conviction of the Department of English and of the Dean of the College of Liberal Arts and Science that Professor John Hawkes unquestionably possesses the equivalent of the Ph.D. degree.

JOSEPH HELLER. Joseph Heller is clearly one of the brighter lights of contemporary American letters. His novel, CATCH 22, published in 1961, continues to be widely discussed and hotly debated in contexts ranging from the popular to the dryly academic. A motion picture was made of the novel. In addition, Mr. Heller recently had a play, WE BOMBED IN NEW HAVEN, produced on Broadway. Mr. Heller is also a critic of merit, with articles in THE NATION and THE NEW REPUBLIC; his short stories and penned articles have been appearing since 1948 in ESQUIRE, THE ATLANTIC, STORY, SHOW and HOLIDAY.

Mr. Heller has received a Fulbright award for advanced study in Chaucer, Shakespeare and Milton at Oxford University. He is also the recipient of an award from the National Institute of Arts and Letters for CATCH 22. Mr. Heller has taught fiction and dramatic writing at Yale, Pennsylvania State University and the University of Pennsylvania.

In view of Mr. Joseph Heller's clear distinction as an outstanding contemporary, creative artist, it is the firm opinion of the Department of English and of the Dean of the College of Arts and Science, that he clearly possesses the equivalent of the Ph.D. degree.

HENRY WRIGHT. The American Institute of Architects, the national professional organization, has appointed Professor Wright a full corporate member, a privilege normally extended only to licensed architects. This established the equivalency of his accomplishments in his field to licensure as an architect in the eyes of his professional peers. In addition, his occupancy of the Regents Distinguished Chair at Kansas State indicates that Professor Wright has been considered equivalent to a licensed architect on the basis of his extensive research, invention, design and publication which has received international recognition by architects. Thus, both the professional organization and a scholarly institution have already recognized that Henry Wright's accomplishments merit his being considered a licensed architect.

PHYLLIS M. CAMPBELL. Miss Campbell does not have a doctorate, but has completed a two years masters program in Psychiatric Nursing. She plans to continue to pursue her specialty preparation at the doctoral level. In the field of nursing there are currently only 500 doctorates extant in the nation. This group fills leadership positions in nursing service administration, research, education, and related health areas. In view of the fact that there are 1,300 Schools of Nursing, of which more than 500 are at the higher education level, there are relatively few faculty per program prepared at the doctoral level. It is respectfully requested that the waiver be granted.

ADRIENNE RICH. Mrs. Rich is a poet of very considerable distinction and productivity. She has published six volumes of poetry, beginning in 1951 and continuing to the very present, the latest volume, THE WILL TO CHANGE, having been published in April of this year by W. W. Norton and Co. Two of Mrs. Rich's volumes, SELECTED POEMS and SNAPSHOTS OF A DAUGHTER-IN-LAW have been reprinted in England in 1967 and 1970 respectively, by Chatto and Windus in the Phoenix Living Poets Series. In addition, Mrs. Rich is a critic of stature, her reviews and critical articles appearing in such journals as the new york review of books, the nation poetry, and in anthologies and collections. Her work has been critically appraised—and praised—by H. W. Auden, Louise Bogan, Randall Jarrell, Robert Lowell among other eminent poets and critics.

Mrs. Rich as a poet will lend great prestige to the Department of English and to City College. But she also has provided, and will continue to provide, meritorious service to City College students through her outstanding work in our remedial writing programs where she has given solid evidence of a deep and continuing commitment to the University's Open Admissions Programs.

In view of her outstanding record of creative achievement, it is the considered opinion of the Department of English and the Dean of the College of Liberal Arts and Science that Mrs. Rich clearly has the equivalent of the Ph.D.

JOHN J. TESORIERO. The President wishes to appoint Mr. Tesoriero Higher Education Officer and Dean of Administration under the terms of the New Board of Higher Education policy of appointment of Higher Education Officers as Deans: Since the appointment as a Higher Education Officer requires budget office approval, Mr. Tesoriero is temporarily being appointed as a Professor.

BARBARA W. TUCHMAN. Mrs. Tuchman is an internationally recognized historian. Mrs. Tuchman's research record is self-evident.

JOSE VASQUEZ. Mr. Vasquez is Assistant Administrative Director in charge of Bilingual Program Services in School and Community Relations in the Board of Education City of New York. Mr. Vasquez brings to the College broad experience and expertise in the preparation of educational personnel for children who are non-English speaking. This is an area of great importance for New York City and Mr. Vasquez will be able to give the College much needed strength in buttressing the present program. He has strong cultural ties to the Puerto Rican community and it is felt that this cultural dimension is a critically important factor in the College's bi-lingual program.

FERNE R. ROBERTS. Mrs. Roberts enjoys a national reputation in the field of the visually handicapped. There is no senior professional of equal standing in this field available at this time.

CLIFTON T. BROWNE. Mr. Browne has held major administrative positions in the social work field, i.e., Director of Camping Services, the Children's Aid Society; Director of Admissions, The Children's Village; and, Director of Child Care, St. Christopher's School. He has served as administrator, educator, and practitioner in working with groups and individuals. In addition to his M.S.W. from the University of Pennsylvania, School of Social Work, Mr. Browne has a certificate from the Institute of Group Psychotherapy and has taken extensive graduate work in public administration at the University of Minnesota and in advanced group development at Columbia University.
ARNOLD L. HORELICK. Mr. Horelick is a distinguished scholar and senior staff member of the Rand Corporation. In addition to being a knowledgeable scholar engaged in research on Soviet institutions and politics, he is an expert in all areas of international relations.

JEROME COOPERSMITH. Mr. Coopersmith is a professional writer of long standing for film and television. He has a great reputation, has won several awards, and will add a dimension of strength and expertise to the cinema program at Hunter College.

ALFRED HIGHBLOOM. Mr. Highbloom has extensive experience in the industrial and Business Appliances, Computer Programming, Computer Operation, and Systems Analysis. He is entirely well qualified to handle courses in Assembly Language Programming as well as FORTRAN and COBOL. His experience is more than the equivalent of a Master's degree in Computer Science.

MARK STRAND. Mr. Strand is a professional poet. He has two Master's Degrees but is not likely to pursue a doctorate. He does have a large list of significant publications (as poet, translator, editor) and has also taught at a visiting professor at several major universities. He will be teaching writing primarily; his publications and recommendations indicate his qualification for high rank in that area.

RICHARD J. DeHAAN. Mr. DeHaan will serve as Special Assistant to the President with full responsibility for conducting a survey of the administrative process at Queens College. It is expected that the survey will take six to eight months. The appointment is being made at the professorial level pending the availability of a Higher Education Officer line.

EDWARD M. GREENBERG. Mr. Greenberg is very versatile. He has experience as a teacher of acting and musical theatre and is a professional director of musical theatre. The President believes that he will bring to the department new strengths to enable us to innovate new ways.

WALLACE A. MARKFIELD. Mr. Markfield has written two very well received novels and a variety of articles, essays, and reviews that have appeared in leading periodicals. He is excellently qualified to teach the creative writing courses in the Department, as well as the basic courses.

CHARLES THOMAS FRAY. The professional vita of Charles Thomas Fray shows a level of productivity which clearly identified him as a committed scholar. His research record would do credit to most Ph.D.'s of comparable age. The breadth of his scientific experience shall represent a welcome supplement to our present faculty. As a result of a guest lecture at York College by Mr. Fray, the faculty was left with no doubt as to the appropriateness of the appointment as an assistant professor.

EMILE CAPOUYA. When M. L. Rosenthal, the distinguished literary critic, heard that we at Baruch College were trying to hire Emile Capouya, he commented that such a move would establish the reputation of Baruch throughout the circles of literary criticism, for he ranks Capouya with R. P. Blackmur and Kenneth Rexroth.

We feel that we are fortunate indeed in being able to recommend Mr. Capouya as an Assistant Professor in the English Department. We also recommend the necessary waiver of the Ph.D. requirement, for, after a B.A. at Columbia (with honors in French and Philosophy) and a year as a Kellett Fellow at Oxford, Mr. Capouya did not continue work as a graduate student.

Instead, he began work as, in effect, a teacher of writers. He became a critic and editor.

We wish to hire him and make use of these years of experience in dealing with creative writing and critical writing. We have English Majors and Liberal Arts students clamoring for courses in the writing of poetry and the novel, for courses in criticism. We feel, after interviewing a great many candidates for this position, that the technical consideration of the Ph.D. must give way to the reality of fifteen years of experience in literary criticism (over 200 articles published).

Emile Capouya will be an immensely valuable teacher for our students in a field left uncovered ever since we began our Liberal Arts School.

EVERETT H. BRENNER. Information science is an area of many theoreticians and few implementers. Mr. Brenner combines both, and in addition is the most capable manager of an operating bibliographic information system in the entire New York area. As Manager of the Central Abstracting and Indexing Service of the American Petroleum Institute, he is in charge of creating and distributing a computerized information system that services the entire petroleum industry. In addition, he is also the New York region's chief outlet for providing Selective Dissemination of Information Services from the tape services of the American Chemical Society.

Mr. Brenner is thoroughly familiar with the field of library-information science, and well-known both here and abroad for his ability to analyze both the theoretical and the practical aspects of information-handling on a large scale. It is essential that our program have close liaison with one good practitioner in the New York area, and there is nobody else who could fill the role as well. Mr. Brenner was known to Project URBANDOC for most of its existence, and then as now, has always furnished CUNY with good solid advice.

MELVIN WEINSTOCK. Library-Information Science has three important centers on the East Coast: New York, Philadelphia and Washington. The last, of course, is especially important as the center of government activity as well as funding. Mr. Weinstock is thoroughly familiar with both the Washington and Philadelphia areas, and his familiarity is essential to an emerging program in Library-Information Science. His former employer, Herner and Company, is one of the most reputable in the consulting part of our field. His present employer, the Institute for Scientific Information, is the world's most successful distributor of bibliographic information on computer-readable tapes.
Mr. Weinstock's expertise in the for-profit segment of the information industry is especially valuable at a time when the government is increasingly looking to private enterprise to provide society with the information-handling capability that is so desperately needed.

In addition, Mr. Weinstock has an extraordinary command of the theoretical aspects of Library-Information Science a command that is more apparent in professional meetings and in the classroom than may appear on the record. His intellectual superiority over many academicians was clearly evident at the September 1970 workshop on curriculum of the Special Interest Group in Education of the American Society for Information Science.

The association between the City University and Mr. Weinstock grew out of his responsibilities at the Herner Company for the reporting of research projects in information science to the National Science Foundation.

Also of importance to the University is Mr. Weinstock's thorough familiarity with information problems relating to ecology.

EVELYN DOUGLAS. Mrs. Douglas has worked for the Accounting Office over four years. She was appointed as a provisional senior accountant with the duties of administering the trusts and gifts section of the Central Accounting Office. Her background in the insurance field helped her grasp the difficult trustee accounting needed to account for all types of endowment funds. She has kept the records in such good order that Harris, Kerr, Forster CPA's have been able to reduce the audit and, consequently, their fee.

In addition to the above, she has been assigned the additional responsibility of maintaining the books of the C.U.C.F. with its monthly report to the Board of the Construction Fund.

She now supervises two accountants. When the promotion becomes official, she will assume additional duties of responsibility.

SEYMOUR M. FINGER. Mr. Seymour Finger's present position as Ambassador and Senior Adviser to the United States Permanent Representative to the United Nations, as well as his extensive experience in ranking assignments in the diplomatic corps of the United States Government qualifies Mr. Finger for the Professorial rank. Ambassador Finger has spent 25 years in important diplomatic posts in the Foreign Service of the U.S. Department of State. He was one of the initiators of the United Nations Special Fund and of the United Nations Institute for Training and Research. He has been a member of the United States Delegations to the United Nations beginning with the 11th General Assembly through the 25th General Assembly. In his present position, he participated in all major policy decisions affecting U.S. interests in the United Nations and initiates policy recommendations. Mr. Finger represents the United States in the United Nations Trusteeship Council, the United Nations Special Committee on Peacekeeping Operations and various committees of the United Nations General Assembly. He has served as the adviser to Ambassadors Henry Cabot Lodge and Adlai Stevenson, and has been required to do a great deal of public speaking on United States policy before citizens' groups and in seminars with University faculty and students.

CARL T. ERICKSON. Mr. Erickson is presently employed as the Laboratory Director and Assistant Professor at State University at Stony Brook. It is my opinion in support of the Personnel and Budget Committee's recommendation that his experience and academic background eminently qualify him for the appointment. The selection of this candidate is the result of the work of a departmental search committee which conducted an extensive recruitment effort and submitted a panel of four candidates for my consideration. As may be noted from his recommendation form which is attached, Mr. Erickson has, in addition to an M.A. from Harvard, a B. Litt. from Oxford, extensive experience as a laboratory director and has demonstrated scholarly activities. In addition, his recommendations are extremely laudatory.

ROGER BOWMAN. In view of Mr. Bowman's long and distinguished career, not only in broadcasting and television but as a teacher as well, and in view of the fact that he has two appropriate Master's degrees, we feel that his experience and background more than entitle him to the rank and salary recommended. His accomplishments, moreover, are at the very least equal to those that would have been produced by a person holding the doctoral degree with far less experience. Not to take advantage of his tremendous background and knowledge, at the rank commensurate with his experience, would be a loss to the college and university.

CLAIRE SOLOMONS. Eight (8) years outside business experience in a supervisory capacity. Five (5) years with the College. Promoted to College Administrative Assistant through the ranks. Presently supervisor and completely responsible for the activities in the Payroll Office. For the good of the College, it is recommended that the Bylaws be waived.

*Mr. Ashe asked to be recorded as voting "NO" re the appointment of Richard J. DeHaan.

NO. 7A. SABBATICAL LEAVES OF ABSENCE: With respect to the sabbatical leaves of absence, with pay, on the Calendar for May 3, 1971, we have been advised that Chapter 124 of the Laws of 1971 effective April 12, 1971, imposes a moratorium on such leaves for one year commencing July 1, 1971, unless there is a contractual right to such leaves in existence and enforceable prior to April 12, 1971. Since we cannot now resolve the doubts engendered by this suddenly enacted statute, we urge the Legislative Conference to take such steps as may be appropriate to resolve such doubts. We stand ready to cooperate with the Legislative Conference in this matter. Pending such resolution, we declare we would have approved the sabbatical leaves of absence listed on our Calendar for tonight, but that no payments therefor be made until appropriate clarification is secured.
NO. 8. REPORTS OF THE CHANCELLOR: (a) Oral Report: The Chancellor preceded his report with a comment about the delegation of students and faculty from Hostos College:

We have been a little distracted because there are 150 students from Hostos downstairs who are threatening to rush into the building unless we hear a delegation. We think that hearing a delegation is the better part of valor.

Part of my oral report was going to be a report by Julius on the political mobilization that we are undertaking regarding the budget, but we will just have to put that off until later this evening.

After the students and faculty members from Hostos College met with the Board, the Chancellor continued:

In regard to the advance recruitment lines, let me state that there are really quite a number of distinguished appointments—three very distinguished writers at City College—an extraordinary collection of talent. Adrienne Rich is very well known, and is going to build a center of creative writing within the English Department at City College. This is almost schizophrenic in the midst of a budget crisis. On the one hand we have been encouraging presidents to recruit distinguished faculty, and on the other hand we are trying to keep down the costs. Vice-Chancellor Healy has prepared a preliminary report which is in front of you. It gives a breakdown of the statistics.

Most of you have heard and seen our reaction to the Mayor’s budget options. The situation seems to be changing every day as the situation between the City and the State gets worked out. There are four options. Options 1 and 2 would mean a drastic reduction in the freshman class or in the case of Option 1, no freshman class at all and a 10% increase in faculty workload. It has been our judgment that if we were to open without a freshman class, we would have to discharge a number of faculty. April 1 is the date we would have to give notice. We might have to reassign the freshmen and there would be so much turmoil that we would not be able to open at all.

Some of this depends on what happens in the City. If the firemen and the policemen stand by and let substantial numbers of their members be fired, and if the school teachers stand by and let their classes be raised to 40 and 45, and if our students don’t protest and our unions don’t go on strike, it is possible that we could come through. That isn’t very likely. That has been our basic position.

You should understand one thing. According to the budget timetable, we will not know our budget until July 1. We can’t say now what we will or will not do. Therefore, we won’t know what to tell our faculty and students until then. Our strong point is that if we have to reconsider the freshman class in such a way as to eliminate some admissions, we might have to disregard our standards, and if we don’t use criteria and standards, we would have one segment of New York in arms. If we do use standards, we would have another segment on top of us. There is a distinct domino aspect in redoing the freshman class. In 1966 we opened up Freshman Centers which we operated separately so we wouldn’t have to unscramble the students.

There are a whole lot of distinct problems. The Mayor has introduced Option 3 in his present budget message. We probably could live with it although the services for Open Admissions students would be much less. Getting Option 3 at all depends on a tax package. We must fight as hard as we can for the City and our budget. I don’t think New York City can stand the kind of cuts which have been talked about. Even Option 3 is not going to be passed by the Legislature in its present mood.
Vice-Chancellor Edelstein reported on the budget situation:

I would like to report to the Board on the mobilization for the fight on the budget that has taken place and what it means.

We are in rather a special situation. We are seeing the greatest effort that the University and its friends have ever put forth with respect to the budget. The budget mobilization has been proceeding. Whether it is succeeding or not is what might be called the $400,000,000 question.

What we have succeeded in doing, for the moment, is to form a united front within the University, outside the University, and with the City Government. We have developed a united operating and working front of the presidents, the Student Senate, the Faculty Senate, the SEEK Advisory Committee and the SEEK Directors, among others. Outside the University we have the Ad Hoc Committee, the good government groups, the alumni associations, and the parent-teacher organizations. For the first time we have succeeded in enlisting the support of all of these groups in behalf of the budget and the budget problem of the City University.

Several things are happening with respect to the options that Chancellor Bowker mentioned. Recently there was a meeting of an important group of legislators who have been very friendly to us in the past, the Puerto Rican and Black legislators. They have had a number of meetings on the budget, and on CUNY and SEEK. I have met with them. On the occasion of the most recent meeting, their greatest expressed fear was that the University, under the impact of budgetary cuts, would transfer the major impact and burden of those cuts to the special programs of particular interest to Black and Puerto Rican students—SEEK, College Discovery, Medgar Evers College, Hostos, etc. These legislators have been extremely helpful to us in the past and are a group that the Governor and the State Legislature pay heed to. They were concerned. They feared that the University, when forced to economize, would cut at the expense of Black and Puerto Rican programs.

The chairman of the group, Assemblyman Fortune of Bedford-Stuyvesant, addressed a letter to Dr. Lee on this matter. In our reply to him, we said our position was the opposite of what he feared. We wrote him that the University has taken the position that under Options 1 and 2, we would close the University rather than compromise Open Admissions.

Our position is beginning to be taken seriously and has had a compelling impact upon the lawmakers of the State and the City. It is also the key to the maintenance of the united front.

We are making an impact on the senior college front. The one aspect of our budgetary situation on which we need greater mobilization and on which we have not succeeded in making adequate impact is the community college cut. I am sure, as all of you know, we have suffered a cut in the community colleges, through the operations of the Engler formula, of around $16,000,000, a cut which our analysis indicates is intolerable and unsupportable.

College Discovery has never made the impact on the Legislature and the City that the SEEK program in the senior colleges has.

Because of the operation of the Engler formula, the only way we can get the funds restored for the community colleges is to ask for a special appropriation in the supplemental budget. I cannot overemphasize the importance of hitting home with this. While there is an acceptance of the desirability, if not the necessity, of restoring the cuts in the senior colleges, there is very little understanding of the seriousness of the community college situation.
We decided to set up, first of all, an action apparatus in the Central Office that would involve all the groups that are working with us. Our general technique is to coordinate overlapping efforts. Under the chairmanship of the Chancellor, we have developed in the Central Office what we laughingly call a War Council. That includes not only the central staff but the heads of the Student Senate and the Faculty Senate, President Kneller for the senior colleges and President Draper for the community colleges. We want to do everything we can that would have some effect on the Legislature. We want to focus on New York City—Senators Goodman, Conklin, Calandram and Marchi, among others, who have to be responsive to the needs of New York City.

The students are sponsoring a major rally in Union Square Park on May 6. They are also sponsoring what they hope will be a series of seminars with legislators. You should bear in mind that May 6 is the day after May 5, the day set for a mass peace mobilization which, according to some indications, might be directed against the University. One of the plans of the leaders of this effort is to close down the University, President Marshak and others have been dealing with this problem.

As far as the City is concerned, the officials are cooperating with the May 6 rally in Union Square Park, and the Student Senate is coordinating this.

We have also been in touch with Washington. President Kneller has been very active in this and so have others. Congressmen Carey, Chisholm, Podell and Rangel have been helpful in contacting legislators in Albany.

The various members of the Board have been asked to and have volunteered to make contacts. We have tried to stimulate as much activity as possible so that the legislative leadership, both Democratic and Republican, will know that our situation is very serious, and that serious consequences will occur if the situation is not remedied.

The key people are the Governor, Senator Brydges, and Senator Duryea.

The Democrats may get to vote in the second round.

(b) RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of April 1971, be approved as amended, as follows:

Sabbatical Leaves: See Cal. No. 7A.

Items listed in Part H, ERRATA, to be withdrawn or changed, as indicated.
Appointment of Distinguished Professor Raphael Patai, Brooklyn College, withdrawn, at the request of the College.
Section A-I.15.1, Advanced line appointments, Borough of Manhattan Community College, postponed for further review.
Item A-I.15.1, Borough of Manhattan Community College, Appointment of Jose Irizarry (day and evening sessions)—withdrawn.

Mr. Ashe asked to be recorded as voting "NO" on the following:

Reappointment of Lola Locker as Assistant Professor, Queens College
NO. 9. PROCEDURES FOR HANDLING PERSONNEL ACTIONS: Tabled to the next meeting of the Board.

NO. 10. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 11 through 17)

NO. 11. HONORARY DEGREE—BROOKLYN COLLEGE: WHEREAS, Mr. Ramsey Clark has had a distinguished career as a lawyer and public servant, serving in the Department of Justice from 1961 to 1967 as assistant attorney general, deputy attorney general and acting attorney general, and most notably as attorney General of the United States from 1967 to 1969; and

WHEREAS, The Faculty Council of Brooklyn College, at a meeting on April 20, 1971, voted to recommend that the honorary degree of Doctor of Laws be conferred upon Ramsey Clark, and the President of Brooklyn College has concurred in this recommendation, therefore be it

RESOLVED, That the degree of Doctor of Laws, honoris causa, be conferred upon Ramsey Clark at the Commencement exercises of Brooklyn College on June 1, 1971.

NO. 12. RESIGNATION OF BOARD MEMBER: The Chairman announced the resignation of Mr. Louis Nunez as a member of the Board of Higher Education.

RESOLVED, That the minutes of the meeting reflect the sincere gratitude of the members of the Board of Higher Education to the Honorable Louis Nunez for his significant service as a member of the Board of Higher Education and that this expression of appreciation and the following resolution be transmitted to him:

WHEREAS, The Honorable Louis Nunez was appointed as a member of the Board of Higher Education on February 21, 1967 and has served the Board and the colleges of the City University as Vice-Chairman of the Committee on Trusts and Gifts, the John Jay College Committee, the Bernard M. Baruch College Committee, the Borough of Manhattan Community College Committee and the Hostos Community College Committee and as a member of various special committees of the Board; and

WHEREAS, He has brought to the deliberations of this Board his broad experience as President of ASPIRA of America, Inc.; as member of the Board of Directors, Puerto Rican Forum, Inc.; National Scholarship Fund Selection Committee, ILGWU, AFL-CIO; and of numerous community and civic agencies; and

WHEREAS, His knowledge of and experience in the field of education and leadership development have been of inestimable value to the City University and its colleges; and
WHEREAS, Mr. Nunez has asked that his term of office as a member of the Board be terminated as of April 7, 1971; therefore be it

RESOLVED, That the Board of Higher Education take official note of the Honorable Louis Nunez' devoted public service; and be it further

RESOLVED, That the Chairman, on behalf of the Board, transmit to Louis Nunez its high regard and good wishes for health and happiness.

NO. 13. FUNCTIONS AND DUTIES OF BOARD MEMBERS: R E S O L V E D, That the following statement on the functions and duties of Board members be adopted:

FUNCTIONS AND DUTIES OF BOARD MEMBERS

The Board of Higher Education has large and broad de jure powers and responsibilities. But it should be clear that the Board exercises those powers as a Board acting in concert, not through its individual members, unilaterally. A Board member has no individual authority; his powers can only be exercised in meetings of the Board or its committees.

The de jure powers of the Board must be used wisely and with restraint. In large and complex institutions like the City University many powers and responsibilities must de facto be delegated, especially in matters requiring professional competences such as determining faculty qualifications. The Board of Higher Education, of course, must retain ultimate responsibility and exercises it through its powers of final approval.

The basic function of a Board of Trustees is to see to it that the purposes of the institution are carried out. In a public institution, the Trustees must also represent the interest of the public-at-large which the institution serves. Among their main tasks are to work out broad policies and long-range planning objectives; to appoint the executive officers who will implement those policies and plans, and to see to it that these executive officers do so effectively and efficiently. The Board should not undertake administrative functions, either individually or as a group, but should work through the executive officers charged with those responsibilities.

There is no catalogue of proper or improper conduct for a Trustee. Apart from obvious legal and ethical restrictions, his conduct must be controlled by a sensible awareness of his responsibilities, rather than by external restrictions or rules.

So any effort to elaborate a fixed code for the Board of Higher Education would be difficult and, since standards of propriety are relative to circumstances and time, probably unwise.

Nevertheless, some examples of conduct can be mentioned which are clearly improper. When a Board member uses his position to further his own objectives as distinct from or opposed to the Board's, when he seeks to use his position to do favors or to promote some vested or special interest rather than the larger public interest, when he interferes in any degree with the freedom to teach and to learn, or when he intervenes in the affairs of a college at any level without the knowledge and consent of the President, he is acting improperly.
NO. 14. RESIGNATION OF PRESIDENT OF HOSTOS COMMUNITY COLLEGE: (a) RESOLVED, That the Board accept with regret the resignation of Dr. Nasry Michelen as President of Hostos Community College, effective May 4, 1971.

(b) RESOLVED, That Dr. Nasry Michelen be granted a special leave of absence from his duties as President and University Professor of Health Sciences, Hostos Community College, effective May 4, 1971 to July 1, 1971, to perform such duties as the Chancellor of the City University deems appropriate.

NO. 15. APPOINTMENT OF ACTING PRESIDENT OF HOSTOS COMMUNITY COLLEGE: RESOLVED, That Edward W. Aponte be designated Acting President of Hostos Community College effective May 4, 1971, with compensation at the rate of $6,000 per annum in addition to his academic salary, subject to financial ability, it being understood that Acting President Aponte will not be a candidate for the presidency of Hostos Community College; and be it further

RESOLVED, That Edward W. Aponte be granted a leave of absence from his present position as Acting Dean of Students of Hostos Community College in order to assume the position of Acting President of Hostos Community College.

Miss Canino asked to be recorded as voting "NO."

NO. 16. PRESIDENTIAL SEARCH COMMITTEE FOR HOSTOS COMMUNITY COLLEGE: The Chairman reported that he has appointed the following Board members to serve as the Presidential Search Committee for Hostos Community College:

- Alexander A. Delle Cese, Chairman
- Herbert Berman
- John A. Morsell
- Jack I. Poses
- Luis Quero Chiesa
- Frederick Burkhardt, ex officio

NO. 17. COMMITTEE TO SEEK A CHANCELLOR: The Chairman reported that he had appointed the following Committee to Seek a Chancellor:

- Frederick Burkhardt, Chairman
- Norman E. Henkin
- Minneola P. Ingersoll
- James Oscar Lee
- Luis Quero Chiesa
- Barbara A. Thacher

- Council of Presidents (President Milton G. Bassin)
- Chairman, University Faculty Senate (Prof. Robert S. Hirschfield)
- Chairman, University Student Senate (Mr. Richard Lewis)
Upon motion duly made, seconded and carried, the meeting adjourned at 12:15 a.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 11, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

There were present:

David I. Ashe  
James Oscar Lee

Jack I. Poses  
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
Vice-Chancellor Timothy S. Healy
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor Bernard Mintz

The absence of Mr. Burkhardt and Mr. Berman was excused.

In the absence of the Chairman, the Honorable Jack I. Poses chaired the meeting.

Upon motion duly made, seconded and carried, the following resolution was adopted in Executive Session:

NO. 1. FAREWELL GATHERING: RESOLVED, That the cost of a farewell gathering in honor of Chancellor Albert H. Bowker be approved, chargeable to the “University Fund” account.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
MAY 19, 1971
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

MEMBERS OF THE EXECUTIVE COMMITTEE:
Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
James Oscar Lee
Jack I. Poses
Luis Quero Chiesa

The following resolution was approved by a quorum of the Executive Committee of the Board of Higher Education by telephone on May 19, 1971:

NO. 1. STIPULATION OF SETTLEMENT—THE CITY COLLEGE: RESOLVED, That the Stipulation of Settlement dated May 20, 1971, in the matter of the application of Jay Schulman, petitioner, for an order under Article 78 of the Civil Practice Law and Rules, to review the determination of the Board of Higher Education in the City of New York, respondent, and that of Joseph J. Copeland, Acting President of The City College of The City University of New York, respondent, be approved.

EXPLANATION: The proposed settlement order was developed by and is strongly recommended by the City Corporation Counsel’s Office as the basis for resolving The City College Jay Schulman case.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
MAY 24, 1971
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d’Heilly
Frederick O’R. Hayes
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Acting President David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
Acting President Edward W. Aponte
President Milton G. Bassin

President William M. Birenbaum
President James A. Colston
President Edgar D. Draper
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz
At this point the Board went into Executive Session.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. A. HONORARY DEGREE—CHANCELLOR ALBERT H. BOWKER: WHEREAS, Albert H. Bowker has for the past eight years served as a dynamic, innovative and courageous Chancellor of The City University of New York, inspiring its growth and extending higher educational opportunities to unprecedented numbers of New York City youths despite continuous financial limitations, while at the same time upholding academic excellence measurable by student achievements and the attraction of nationally renowned scholars to the graduate and undergraduate faculties; and

WHEREAS, Chancellor Bowker is leaving the City University to become the Chancellor of The University of California at Berkeley; and

WHEREAS, The Graduate Council has voted to recommend that the honorary degree of Doctor of Humane Letters be conferred upon Chancellor Bowker; and

WHEREAS, The Council of Presidents has concurred in this recommendation; now therefore be it

RESOLVED, That the Board of Higher Education does hereby authorize that the Degree of Doctor of Humane Letters, honoris causa, be conferred on Albert H. Bowker at the Commencement Exercises of the Graduate Division of The City University of New York on June 3, 1971.

EXPLANATION: This resolution is in full compliance with the Board’s Guidelines for Awarding of Honorary Degrees (Cal. No. 7, March 23, 1970), except for the prescribed approval of the Chancellor which in this case is obviously inappropriate.

NO. B. EXPRESSION OF APPRECIATION—HONORABLE FRANCIS KEPPEL: WHEREAS, Francis Keppel has served the City of New York as a member of the Board of Higher Education since February 21, 1967, bringing to the task a New Yorker’s dedication, an educator’s professional grasp, and a citizen’s conviction that quality and free access are compatible and essential elements of the University’s mission; and

WHEREAS, He has been the diligent Vice-Chairman of the Board for three years since May of 1965, applying his insight and decisive judgment to expediting City University affairs; and

WHEREAS, His national perspective and his balance have contributed to major progress by the Board, including the adoption of the open admissions policy; and

WHEREAS, He has been faithful and creative in carrying out responsibilities on standing committees, particularly those on budget and finance and on collective bargaining and staff relations; and

WHEREAS, His leadership as Chairman of Special Committee on the Future of the Baruch School assisted the Board in reconstituting the school as an autonomous college geared to the requirements of a new era; and

WHEREAS, As chairman and later as a member of committees on governance he aided the Board in focusing on new procedures that would streamline and deepen Board policy functions, give the colleges greater local responsibility, and bring the community closer to the University; therefore be it
RESOLVED, That the members of the Board of Higher Education express their deep appreciation to Francis Keppel for his service and inspiration and express their regret at the loss of his presence and fellowship at Board deliberations.

NO. C. ACTING PRESIDENT—HOSTOS COMMUNITY COLLEGE: RESOLVED, That Edward W. Aponte, Acting President of Eugenio Maria de Hostos Community College, receive a salary of $24,240 in his rank as Associate Professor plus a supplement at the rate of $10,000 per annum, both to be effective beginning May 4, 1971; and be it further

RESOLVED, That the supplemental salary shall be discontinued upon termination of his appointment as Acting President.

EXPLANATION: The increase in Acting President Aponte’s salary to the highest step on the Associate Professor salary scale is intended to give recognition to his qualifications for appointment as Acting President. The maximum supplement of $10,000 is being given in order to raise the Acting President’s total compensation above the highest amount now being paid at the College.

NOTE: This action amends Cal. No. 15 of the minutes of the meeting held May 3, 1971.

NO. 1. ELECTION OF VICE-CHAIRMEN: Upon motions duly made, seconded and carried, Mr. Jack I. Poses was elected First Vice-Chairman to fill out the unexpired term of Mr. Keppel and Mr. Luis Quero Chiesa was elected Second Vice-Chairman, both for terms ending May 1972.

NO. 2. ELECTION OF EXECUTIVE COMMITTEE MEMBER: (a) Upon motion duly made, seconded and carried, the bylaws of the Board with respect to notice of election of members of the Executive Committee was waived.

(b) Upon motions duly made, seconded and carried, the following were elected members of the Executive Committee for the three-year period May 1971-May 1974:

Mrs. Minneola P. Ingersoll
Dr. Robert Ross Johnson

At this point the Chairman introduced Dr. Ralph W. Sleeper, newly elected Chairman of the University Faculty Senate and expressed the Board's appreciation to Dr. Hirschfield for his service as Chairman of the University Faculty Senate.

NO. 3. PROCEDURES FOR PERSONNEL ACTIONS: RESOLVED, That the following generalized procedures for handling personnel matters be approved:

PROCEDURES FOR HANDLING PERSONNEL ACTIONS

RESOLVED, That the following plan for all personnel actions which must appear before the Board be adopted:

1. In all questions concerning individual academic or non-academic appointments, promotions, reappointments or tenurings, which do not involve a waiver of the bylaws, the following procedure will hold:
a. The Board of Higher Education shall approve directly and individually all appointments in the rank of President.

b. All other academic appointments, reappointments, promotions, or tenurings, as well as all non-academic appointments, promotions, and reappointments will appear in the Chancellor's Report and be listed college by college.

c. In support of all appointments, promotions, and tenurings, there shall be submitted to the Secretary of the Board an up-to-date curriculum vitae suitable for duplication.

d. Such material shall be made available to the Secretary of the Board well in advance of the deadline for its appearance in the Chancellor's Report.

2. In questions concerning individual academic or non-academic appointments, promotions reappointments or tenurings, which require a waiver of the bylaws, the following procedures will hold:

   a. All requests for actions requiring waiver of the bylaws will be submitted to the Secretary of the Board well in advance of the date on which the action is to take effect.

   b. These actions will be included in a new section of the Chancellor's Report to be called PART AA - ACTIONS REQUIRING WAIVER OF THE BYLAWS. This section shall be prepared by the Secretary of the Board.

   c. All such appointments requiring waiver of the bylaws shall be accompanied by an up-to-date curriculum vitae which will be distributed with the advance agenda to the members of the Board.

3. The Committee on Expanded Educational Opportunity will continue to operate under the guidelines approved by the Board of Higher Education at its meeting of December 28, 1970.

EXPLANATION: The purpose of this procedure is to remove all matters of individual appointment from the Board's Policy Calendars. This removal will spare the Board an enormous volume of unnecessary detail on every calendar, and also avoid the problem of the involvement of Board members in discussion of individual academic and non-academic appointments. It is, of course, understood that any Board member may, if he or she so wishes, request the removal of an individual item from the Chancellor's Report which would thus place the item on the Policy Calendar.

Mr. Delle Cese abstained.

NO. 4. REPORT OF THE COMMITTEE ON BYLAW WAIVERS: RESOLVED, That the generalized plan on bylaw waivers outlined in the report of the Committee on Bylaw Waivers of the Council of Presidents be adopted:

PROCEDURE FOR THE CONTROL AND PRESENTATION OF WAIVER APPOINTMENTS

RESOLVED, That the following plan for the control and presentation of waiver appointments, based on the report of the Committee on Bylaw Waivers of the Council of Presidents, be adopted:
1. The President in cooperation with an appropriately diversified campus committee will propose to the Chancellor the number of waiver appointments which he judges his college will need, principally in terms of specific programs.

2. Once these programmatic needs have been approved by the Chancellor, individual waivers will be forwarded to the Secretary of the Board for inclusion in a special section of the Chancellor's Report, PART AA - ACTIONS REQUIRING WAIVERS OF THE BYLAWS.

3. Should a difference of opinion occur between the Chancellor and the President on the number of waivers requested by a college, an appeals committee of Presidents or their designees will be established to decide the issue.

4. In May 1973, the Chancellor will arrange for an appropriate evaluation to be made of the performance of the total University and each of the individual colleges in regard to waivers. The result of this evaluation shall determine whether or not the procedures described under this resolution become permanent.

EXPLANATION: At the request of the Chancellor, the Council of Presidents established a special committee to discuss the problem of proliferating waivers from the bylaws. The membership of that committee and its report are attached as explanations for this resolution.

Before acting on the proposed bylaw amendments, the Board heard:

Mr. Marvin Schick—As a concerned citizen
Mr. Anthony DeMelas—United Federation of College Teachers
Mr. Haig Bohigian—United Federation of College Teachers
Mr. Gerald B. Scharfman—Chairman, Doctoral Students' Council

NO. 5. COMMITTEE ON LAW: (a) PROPOSED BYLAW AMENDMENTS: Upon motions duly made, seconded and carried, the following bylaw amendments were adopted, or action was taken as noted:

Section 6.1 INSTRUCTIONAL STAFF. The Instructional Staff shall consist of the persons employed in the following titles:

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<thead>
<tr>
<th>Position</th>
<th>Title</th>
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<tr>
<td>Chancellor</td>
<td>Visiting Professor</td>
<td>Associate Registrar</td>
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<tr>
<td>Deputy Chancellor</td>
<td>Visiting Associate Professor</td>
<td>Assistant Registrar</td>
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<tr>
<td>Vice-Chancellor</td>
<td>Visiting Assistant Professor</td>
<td>Registrar</td>
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<tr>
<td>President</td>
<td>Adjunct Professor</td>
<td>College Laboratory Technician</td>
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<td>Vice-President</td>
<td>Adjunct Associate Professor</td>
<td>Chief College Physician</td>
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<td>Assistant Vice-President</td>
<td>Adjunct Assistant Professor</td>
<td>College Physician</td>
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<tr>
<td>University Dean</td>
<td>Adjunct Lecturer</td>
<td>Higher Education Officer</td>
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<tr>
<td>University Associate Dean</td>
<td>Lecturer (Full-Time)</td>
<td>Higher Education Associate</td>
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<tr>
<td>University Assistant Dean</td>
<td>Instructor</td>
<td>Higher Education Assistant</td>
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<tr>
<td>Dean</td>
<td>Instructor (Part-Time)</td>
<td>Assistant to Higher Education Officer</td>
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<tr>
<td>Associate Dean</td>
<td>Instructor (Nursing Science)</td>
<td>Business Manager</td>
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<tr>
<td>Assistant Dean</td>
<td>Research Associate</td>
<td>Assistant Business Manager</td>
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<tr>
<td>Distinguished Professor</td>
<td>Research Assistant</td>
<td>Assistant to Business Manager</td>
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<td>Professor</td>
<td>Clinical Assistant</td>
<td>Placement Director</td>
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<td>Associate Professor</td>
<td>Registrar</td>
<td>Educational and Vocational Counselor</td>
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<td>Assistant Professor</td>
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Section 11.5 VICE-PRESIDENT. A. Position Definition. There may be Vice-Presidents who, shall have such duties and responsibilities as may be assigned to them by the President and one of them as authorized by the President, shall act for the President and assume the duties of the President.

B. Qualifications: They shall have, in addition to those qualifications of the instructional title held, such other special qualifications as the Board may require.

Section 11.5.1 ASSISTANT VICE-PRESIDENT. A. Position Definition: There may be Assistant Vice-Presidents who shall have such duties and responsibilities as may be assigned to them by the President and Vice-Presidents.

B. Qualifications: They shall have, in addition to those qualifications of the instructional title held, such other special qualifications as the Board may require.

Section 12.4 SALARY SUPPLEMENTS. The salary or the Chancellor, Deputy Chancellor, President, Vice-Chancellor, Vice-President, Assistant Vice-President, University Dean, University Associate Dean, University Assistant Dean, Dean, Associate Dean, and Assistant Dean shall be that of the instructional staff title held supplemented in such sum as may be determined by the Board.

Section 6f. A person in a title on the permanent instructional staff who interrupts her service for a maternity leave duly granted to her by the Board shall not suffer from an interruption of the service period required for tenure. A period of creditable service immediately preceding such absence shall be counted in computing the years of service required by this section.

Section 8.2 DEFINITION OF FACULTY STATUS. Persons employed in the titles of instructor or lecturer (full-time) who have been reappointed on an annual salary basis for a third or later year of continuous full-time service shall have faculty status. All persons having faculty status shall have such voting rights as they are entitled, provided, however, that they have not received notice of non-reappointment.

Section 9.1 DEPARTMENT ORGANIZATION. a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if the department so desires, it may enfranchise persons in visiting professorial titles and other members who have been appointed on an annual salary basis for a first or second year of full-time service to vote on departmental matters except for the election of department chairmen, departmental committee on personnel and budget or departmental committee on appointments. Each department shall cooperate with related departments and with college agencies in general in the development of college-wide interests.
Section 11.8 EQUIVALENCIES. 1. The following may be accepted in lieu of the degree requirements set forth in bylaw Section 11.7, B-1., 2., 3., and 4:

a. In the departments of art, music, speech, theater, physical education, home economics, accounting, and in drafting, engineering and industrial arts and in the technologies in the community colleges—achievement deemed equivalent to that obtained through work leading to the degree required.

b. Other degrees such as Sc.D., M.D., D.D.S., J.D., D.B.A. or other equivalent academic titles earned in an approved institution of higher learning where the training received is properly related to the work of the department.

c. In the School of Engineering and in technological curricula related to engineering in the community college, a license as a professional engineer and in the School of Architecture, a license as a registered architect provided the person appointed has the qualifications required by the State of New York for a license subsequent to 1932.

d. Where appropriate, a recognized master's degree in social work and the specialized experience required for satisfactory performance.

e. In the programs of nursing science, baccalaureate nursing education and baccalaureate education in the allied medical and health sciences, appropriate professional licenses (or equivalent professional education), appropriate Master's degree and appropriate specialized experiences, except that in the community colleges achievement related to the work of the department and deemed equivalent to that obtained through work leading to the degree required, may be accepted.

2. In the evaluation and interpretation of equivalencies there must be a direct and specific relationship between the discipline represented and the field in which the candidate is to serve.

Proposed bylaw amendments relating to definition of election or referendum and student organizations:

Section 1—New designation “I” added to definitions—motion to amend lost.

Section 2—Student Organizations—amendment to include a new subdivision “c”—tabled.

Section 16.b He is a student of another college or university which will furnish in exchange similar benefits to a student of a college within The City University of New York. Evidence of satisfactory educational qualifications must be presented and the approval of the president of such college within the City University is required.

(b) Proposed amendments with respect to student government activity—fees tabled until pending litigation is resolved.

(c) No report given.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 6 through 16)
NO. 6. COMMITTEE ON THE ACADEMIC PROGRAM: RESOLVED, That the following actions approved by the Committee on the Academic Program be adopted:

(a) ESTABLISHMENT OF ETHNIC STUDIES DEPARTMENTS - THE CITY COLLEGE:

(1) DEPARTMENT OF AFRO-AMERICAN STUDIES:

RESOLVED, That a Department of Afro-American Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer courses in Afro-American Studies. This curriculum is designed to prepare students for entrance into professional careers and graduate study. It will also provide for a corps of graduates to work in the Black Community. The curriculum addresses itself to the need to rectify the dearth of research, training, and teaching in areas directly affecting the ethnic minority communities in America. The interdisciplinary structure of this curriculum will provide a comprehensive and coherent focus on the experiences and affairs of the Afro-American population.

(2) DEPARTMENT OF ASIAN STUDIES:

RESOLVED, That a Department of Asian Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer courses in Asian Studies. This curriculum is designed to meet the needs of the following categories of persons: 1. Students who wish to major in Asian Studies; 2. Students who are seeking a general education in Asian Affairs; 3. Students who are planning careers which will necessitate knowledge of and/or residence in Asia; and 4. Students who desire a background in Asian Studies for research purposes and/or community work related to the Asian-American.

This program is open to all students and will encourage an interdisciplinary specialization for majors.

(3) DEPARTMENT OF JEWISH STUDIES:

RESOLVED, That a Department of Jewish Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer new courses in Jewish Studies. This curriculum is designed to prepare students for graduate study and to allow them to enter professional careers. The curriculum, which is open to majors and non-majors, will afford students the opportunity to learn about the cultural heritage, language and history of Jewish life and will also focus on migration and the contemporary aspects of the Jewish community.

The program emphasizes a year of study in Israel. The City University Program for Study Abroad will greatly facilitate the functioning of this aspect of the program.

(4) DEPARTMENT OF PUERTO RICAN STUDIES:

RESOLVED, That a Department of Puerto Rican Studies be established at The City College effective September, 1971.

EXPLANATION: This new department will develop and offer courses in Puerto Rican Studies. This curriculum is designed to prepare students to enter professional careers and to enter graduate studies. The curriculum will offer students the opportunity to learn about the culture, history, and folklore of Puerto Rico and its relation to America.

Expanded innovative ideas have been proposed in order to meet the demands of the community. This program will also develop special projects integrated with study and research trips to Puerto Rico.

(b) M.A. IN CREATIVE WRITING - THE CITY COLLEGE:

RESOLVED, That the Creative Writing Program, leading to the Master of Arts degree, to be given by The City College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of The City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further
RESOLVED, That the Master Plan be so amended.

EXPLANATION: This graduate program in creative writing is designed to offer writers the opportunity to develop their creative abilities, to increase their familiarity with the literary traditions within which they are operating, and to prepare them for the teaching of writing courses.

The curriculum will qualify a small number of writers for teaching at the college level without forcing them to postpone their careers in writing. The kind of teacher produced by this program will be especially valuable at a time when there is an excess of Ph.D. degrees in English, but still a demand for teachers of writing in junior colleges and in special programs in the senior colleges.

The core faculty of this program will be drawn from the ranks of distinguished writers who abound in the New York City area.

(c) MASTER OF FINE ARTS DEGREE - THE CITY COLLEGE:

RESOLVED, That the Fine Arts program leading to the Master of Fine Arts (M.F.A.) degree to be given at The City College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of The City College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of The City College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is offered to three categories of students: 1. Those who may eventually work for a doctorate; 2. Those who seek a M.F.A. as a terminal degree; 3. Those who qualify to take individual courses. The curriculum is designed to train students in a variety of studio disciplines in the visual and creative arts.

This graduate curriculum consists of two years of concentrated study and provides intensive training in a major studio area, and training in art history and criticism.

The goal of this curriculum is to develop a high level of competence in both the theoretical and practical aspects of various studio disciplines.

(d) B.A. - M.A. ANTHROPOLOGY - HUNTER COLLEGE:

RESOLVED, That the combined program in Anthropology, leading to the Bachelor of Arts and Master of Arts (B.A. - M.A.) degree, to be given by Hunter College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is designed to offer the unusually competent student the opportunity to fulfill the requirements for both degrees within a four-year period with meaningful guidance and supervision. This program will accommodate present undergraduate requirements without recourse to special exemptions or advanced placement, thus allowing for free choice of electives. The program will attract superior students who will be equipped to move rapidly into advanced graduate study.

(e) B.A. INDIVIDUALIZED DEGREE PROGRAM - QUEENS COLLEGE:

RESOLVED, That the Individualized Degree Program leading to the Bachelor of Arts (B.A.) degree, to be given by Queens College, be approved effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further
RESOLVED, That the Master Plan be so amended.

EXPLANATION: This individualized degree will supplement but by no means replace the traditional degree programs of the college. This program will be available to any student enrolled at Queens College who has completed at least 12 credits of college work. A student who wishes to participate in this program will form a Faculty Committee to supervise his program of study.

The program is designed to provide for greater flexibility, allowing individual faculty and students to define programs of study as well as permitting horizontal movement of students among the various departments of the college. The Faculty Committee will ultimately certify the student’s program to the College Committee for the awarding of the degree.

Upon satisfactory completion of the approved course of study and upon recommendation to the Board of Higher Education by both Faculty Committee and the College Committee, the student will be awarded the degree of Bachelor of Arts.

This individualized degree will be established on an experimental basis.

(f) A.S. IN PRIVATE SECURITY - JOHN JAY COLLEGE:

RESOLVED, That the Specialization in Private Security Curriculum, leading to the Associate in Science degree to be given at John Jay College of Criminal Justice, be approved effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a growing need for specially educated security personnel to function at a high management level. Police experience alone is no longer sufficient to deal with the problems facing a security director whether it be on a college campus, a hospital, or a municipal building.

This curriculum is designed to prepare police and other students for careers in private security. It will provide police students with an opportunity to prepare for a second career and will enhance their effectiveness within the Police Department. It will provide other students with a practical career opportunity.

All students in this program will be required to complete the same core courses as those required for the A.S. degree with specializations in Corrections and Police Science.

(g) B.S. IN ENVIRONMENTAL HEALTH SCIENCE - RICHMOND COLLEGE:

RESOLVED, That a major in Environmental Health Science, leading to a Bachelor of Science (B.S.) degree to be given by Richmond College, be approved in principle, effective September, 1971, subject to the further approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is coordinated with the Environmental Health Technology option (A.S.) at Staten Island Community College and will provide opportunities for transfer students from SICC and elsewhere to complete a B.S. degree in the field. Special courses required for graduation include a study of the principles of epidemiology and public health administration and under faculty supervision, each student will be required to conduct an environmental health survey of a selected community

The Richmond B.S. program is designed to meet all requirements for accreditation and still allow 30 credits as free electives. Thus students who have strong interests in the direction of the humanities, teaching, or social science aspects of environmental health will have the freedom to move in that direction.

Together, the two programs at Staten Island and Richmond, which have been developed in consultation with the U.S. Public Health Service and the New York City Department of Health, will provide maximum options for students in Environmental Health Science at the City University.

(h) B.A. - M.S. IN TEACHER EDUCATION - RICHMOND COLLEGE:

RESOLVED, That the Comprehensive Teacher Education Program in Special Education leading to the Bachelor of Arts (B.A.) - Master of Science (M.S.) degree, to be given at Richmond College, be approved in principle effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the president of Richmond College; and be it further
RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is the result of an exceptional growth of interest in the teaching of children who have physical, intellectual and/or emotional-based learning problems. This curriculum is designed to provide for the preparation of classroom teachers of children with multiple learning problems. The interdisciplinary structure of this curriculum is intended to prepare teachers who will have the dedication of service that the children need, and the knowledge and skills needed to fulfill these needs.

The program is designed for students with superior academic qualifications and demonstrated scholarly potential in both psychology and education, affording them the opportunity to complete the B.A. degree and concurrently to qualify for the Master of Science degree.

Graduates of this program will also be prepared for licensing as Teachers of Homebound Children, Health Conservation Classes, and classes for Children with Retarded Mental Development.

(i) A.A.S. IN DESIGN DRAFTING TECHNOLOGY-QUEENSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Design Drafting Technology curriculum leading to the Associate in Applied Science (A.A.S.) degree at Queensborough Community College be, and hereby is, adopted effective September, 1971, subject to the approval of the State University Trustees; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This career-oriented curriculum represents an effort to diversify the level of sophistication of technical offerings. It is designed to educate and train draftsmen and designers for the manufacturing and consulting industries. The program permits students to concentrate in the areas of drafting and designing while concurrently gaining a broad base knowledge in the other technical offerings.

The curriculum is sufficiently diversified to give the students a general knowledge of the field so that they may be more readily absorbed by a variety of companies than can graduates of the more specialized technologies.

This A.A.S. Degree in Design Drafting Technology offers both employment opportunities for students who terminate at the Associate level and the possibility to transfer credits towards the Baccalaureate Degree. The current nationwide demand for draftsmen in the manufacturing and service industries makes this degree particularly appropriate at this time.

(i) EXPERIMENTAL FRESHMAN STUDIES PROGRAM - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the President of Staten Island Community College be authorized to continue for a two-year period from September 1, 1971 to June 30, 1973, the Experimental Freshman Studies Program approved by the Board of Higher Education on July 6, 1970, for a one-year period on an experimental basis; and be it further

RESOLVED, That the Vice-Chancellor for Academic affairs make a semi-annual evaluation of this program and report his findings to the Committee on the Academic Program.

EXPLANATION: On July 6, 1970, the Board of Higher Education authorized the President of Staten Island Community College to conduct an Experimental Freshman Studies Program for a period of one year. The Committee on the Academic Program has now received a report from President Birenbaum evaluating the program and an independent report from the Office of the Vice-Chancellor for Academic Affairs. These two reports are favorable and indicate that the program should be continued.

Under the program, three centers of 100 to 250 freshmen students each have been established as follows: College Discovery Center; Performing and Creative Arts Center; and the "Place" Center. All students are enrolled in a special 9-credit, team taught, core curriculum comprising English, Mathematics, and Social Sciences, and may elect up to 15 additional credits from traditional courses given at the College or from the new courses designed for the program. The major experimental feature of the program relates to new course offerings and new curricula approaches in which the instructor states the changes in knowledge, skills and attitudes that he expects students to achieve after completing the course. This statement leads to the formulation of evaluative methods and provides an opportunity to introduce new ideas into traditional disciplines, and to bring students, counselors and teachers into a closer relationship.

The Committee on the Academic Program is impressed with the innovative techniques used in this program and recommends that it be continued to give the faculty a sense of continuity and the University a better opportunity to appraise its success.
NOTE: It was agreed that the report presented to the Committee on the Academic Program would be sent to all Board members.

Mr. Ashe asked to be recorded as voting "NO."

**NO. 7. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: RESOLVED**, That the following action approved by the Committee on Expanded Educational Opportunity be adopted:

(a) **STUDY OF ADMISSIONS FORMULA**: RESOLVED, That the Committee on Expanded Educational Opportunity and the Committee on Student Services jointly develop and conduct a study of the admissions formula with respect to the Board’s goals for the Open Admissions Policy.

**EXPLANATION**: The resolution was agreed to, in principle, at a joint meeting of the EEO Committee and the Student Services Committee. At that meeting, many of the sixteen attending college presidents indicated that the distribution of students under the present formula is unsatisfactory.

**NO. 8. COMMITTEE ON STUDENT SERVICES: RESOLVED**, That the following actions approved by the Committee on Student Services be adopted:

(a) **TRANSFER PROCEDURE FOR CUNY COMMUNITY COLLEGE ASSOCIATE DEGREE HOLDERS**: RESOLVED, That all transfer applications of CUNY Associate Degree holders for February 1972 be processed through the University Office of Admission Services.

**EXPLANATION**: The above resolution is designed to permit the central processing of Community College transfer applications for February 1972. The procedure and application to be used will be designed by the University Office of Admission Services in conjunction with the Council of Registrars. This is an experimental procedure which will be continued only if it proves to be substantially superior to the present decentralized procedure.

(b) **SPECIAL ADMISSIONS PROGRAM - QUEENS COLLEGE**: RESOLVED, That Queens College be authorized, as part of a demonstration program, to admit as matriculated students in September, 1971, fifty to seventy-five freshmen under the Queens College Open Door Program.

**EXPLANATION**: The Queens College Open Door Program is designed, through the use of tutoring and counseling of high school students, to increase the students’ chance of success at the college level and provides additional academic assistance while the students are in attendance at Queens College. In addition to special recruitment efforts, the College will provide the selected students with tutoring, remedial services and counseling during the summer. The Program will be operated within the College’s budget structure and not require additional funding.

(c) **SPECIAL ADMISSIONS PROGRAM - HUNTER COLLEGE**: RESOLVED, That Hunter College be authorized to admit up to 150 first-time freshmen in September 1971, through and as participants in the Training the Teachers of Teachers (TTT) Program.

**EXPLANATION**: The TTT (Training the Teachers of Teachers) Program at Hunter College has received funding from the U.S. Office of Education for the 1971-1972 academic year. One of the strong points in the application for refunding was the success last year in recruiting a significant number of Black and Puerto Rican students, including twenty-five young men, who were committed to improving elementary education in New York City schools. In past years, education departments at Hunter College have attracted few students from these minority groups. The TTT staff feels that to select prospective teachers on grade point average alone will not be sufficient to recruit the kinds of students that are essential for teaching in inner-city schools today. Students are selected through the use of supplemental criteria with the primary emphasis on the potential students’ commitment to teaching in inner-city schools. The operation of the program is funded by the Federal Government and entails no additional cost to the College.
NO. 9. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following actions approved by the Committee on Campus Planning and Development be adopted:

(a) LICENSE AND LEASE AGREEMENTS WITH BROOKLYN PREPATORY SCHOOL-MEDGAR EVERS COLLEGE: RESOLVED, That the Board approve the execution of appropriate license and lease agreements with Brooklyn Preparatory School, 1150 Carroll Street, Brooklyn, New York in connection with the purchase and phased occupancy of the facility for Medgar Evers College; and be it further RESOLVED, That the Secretary of the Board is hereby authorized to execute said agreements subject to approval of their terms and conditions by General Counsel to the Board.

EXPLANATION: On March 22, 1971 the Board authorized the acquisition of the Brooklyn Preparatory High School as an initial facility for Medgar Evers College. The agreement reached with the school calls for dual use of the facility by the College and the Prep until the Prep terminates its activities on June 30, 1972. The agreements now proposed will permit the partial occupancy of the premises by the College under a lease agreement until title is conveyed to the Dormitory Authority. Thereafter the Prep would continue to occupy portions of the facilities under a lease agreement until June 30, 1972. Both of these agreements would be without payment of rent since the negotiated agreement on the sale of the facilities included provision for the rent free dual occupancy through June 30, 1972.

(b) SUPPLEMENTAL NOTE AGREEMENT - MEDGAR EVERS COLLEGE: RESOLVED, That the Board authorize the execution of a Supplemental Note Agreement between the Board, the City University Construction Fund and the Dormitory Authority to provide the ability to fund to the extent of $7,500,000 the acquisition, renovation and equipping of the facilities (Brooklyn Preparatory High School) being acquired for Medgar Evers College.

EXPLANATION: On March 22, 1971 the Board (1) authorized the acquisition of the Brooklyn Preparatory High School at a cost of $2.7 million for use by Medgar Evers College (2) approved the appointment of an Architect to develop plans for the renovation of the facility.

The purpose of this resolution is to provide authorization for funding the project to the maximum amount of $7.5 million which has already been authorized by the Governor's Office, the City University Construction Fund and the Dormitory Authority.

(c) CAPITAL BUDGET AMENDMENT FOR HN-196 - NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education request the Mayor to initiate an amendment to the Capital Budget for 1970-1971 as follows:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>TITLE</th>
<th>1970-1971 CAPITAL BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>HN-196</td>
<td>New York City Community College, Brooklyn, Additional Facilities</td>
<td>FROM 0 TO $1,300,000 $1,300,000</td>
</tr>
</tbody>
</table>

and be it further RESOLVED, That the State University be requested to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution; and be it further RESOLVED, That a copy of this resolution be transmitted to the Director of City Planning.

EXPLANATION: On March 22, 1971 the Board accepted the Master Plan for New York City Community College as prepared by Richard G. Stein and Associates. A contract for preparation of a detailed space program by Davis-McConnell and Ralston was adopted by the Board at its meeting of May 3, 1971. This is expected to be completed this summer, and the Board will be able to approve architectural service contracts for six construction packages as listed below:
### Construction Package

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Construction Cost per Master Plan (January 1971)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Johnson A Building</td>
<td>15,850,000</td>
</tr>
<tr>
<td>2 Mechanical Plant</td>
<td>3,509,000</td>
</tr>
<tr>
<td>3 Pearl Street Building</td>
<td>5,140,000</td>
</tr>
<tr>
<td>4 Namm Hall Alterations</td>
<td>6,278,000</td>
</tr>
<tr>
<td>5 Johnson B Building</td>
<td>3,345,000</td>
</tr>
<tr>
<td>6 Klitgord Center Alterations</td>
<td>2,753,000</td>
</tr>
<tr>
<td><strong>Total Estimated Cost</strong></td>
<td><strong>36,875,000</strong></td>
</tr>
</tbody>
</table>

#### Basis for Amendment

- **Total Architectural fees**: 2,450,000
- **Construction Management Services during design**: 50,000
- **Surveys, Borings and Miscellaneous Expenses**: 100,000

**TOTAL REQUEST**: 2,600,000

Approval of these funds will enable the Board to forward the planning of this new campus without delay.

### (d) CAPITAL BUDGET AMENDMENT FOR HN-188 - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education request the Mayor to initiate an amendment to the Capital Budget for 1970-1971, as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Title</th>
<th>1970-1971 CAPITAL BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>HN-188</td>
<td>Staten Island Community College, Additional Facilities (Formerly Staten Island Community, New Classrooms and Office Building, including Site)</td>
<td>FROM 300,000 TO 1,200,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>300,000 S TO 1,200,000 S</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution; and be it further

RESOLVED, That a copy of this resolution be transmitted to the Director of City Planning.

### EXPLANATION:

The Master Plan for the development of the Staten Island Community College Campus was approved by the Board on March 22, 1971. The design for the first phase facilities (listed below) can proceed as soon as the indicated funding is provided. Since no money has been included in the 1971-72 Capital Budget it is proposed that this amendment be effective immediately.

<table>
<thead>
<tr>
<th>Construction Package</th>
<th>Construction Estimate per Master Plan (Nov. 1970)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sewers and Parking Areas</td>
<td>940,000</td>
</tr>
<tr>
<td>2. Building P (including boiler plant)</td>
<td>3,246,000</td>
</tr>
<tr>
<td>3. East Campus</td>
<td>11,559,900</td>
</tr>
<tr>
<td>4. West Campus</td>
<td>12,075,100</td>
</tr>
<tr>
<td>5. Middle Campus</td>
<td>9,769,500</td>
</tr>
<tr>
<td><strong>Total Estimated Cost</strong></td>
<td><strong>37,386,500</strong></td>
</tr>
</tbody>
</table>

#### Basis of Amendment:

- **Architectural fees**: 2,400,000
- **Construction Management Services During Design**: 50,000
- **Borings, Surveys and Miscellaneous Expenses**: 100,000
- **Total**: 2,550,000
Funds available from previous authorizations (including $600,000 in the current budget) total $750,000. Therefore an additional $1,800,000 is needed to make up the total for first phase planning, construction management services during design, and funds for surveys, borings and incidental expenses.

(c) ALTERATIONS TO OAKLAND BUILDING - QUEENSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve contract documents for alterations to the Oakland Building, Queensborough Community College prepared by the College staff and the Department of Design and Construction Management of the Board at an estimated cost of $154,350 which includes 5% for contingencies, chargeable to Capital Project HN-206; and be it further

RESOLVED, That the Director of the Budget be requested to approve the above expenditure chargeable to Capital Project HN-206 in substitution for certain items already approved in Budget Certificate CP4996 issued July 20, 1970; and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: The above alterations are in part made necessary by violations received from the Building Department, requiring additional means of egress, the fireproofing of an existing stairwell and the provision of exit lighting; and in part by the need to modernize the heating, ventilating and air conditioning of the Oakland Building so that it may be used year round as a student center and faculty dining facility.

The building contains 17,000 gross square feet. The cost of alterations is about $9. per square foot. This is not considered unreasonable for the type of alteration work proposed.

The funds authorized under Budget Certificate CP4996 have already been encumbered to the extent of $9400 for alteration to Loading Dock, Science Building, and the alteration of Portable Buildings and it is intended that they will also be encumbered to the extent of $6500 for new lighting and audio system for the Gymnasium. It is preferred that the balance of the authorization shall be used by the project mentioned in the resolution.

(f) CONVERSION TO ALTERNATING CURRENT - HUNTER COLLEGE: RESOLVED, That the Board approve contract documents, final plans and specifications and an estimate of cost in the amount of $100,000 for labor and materials for the conversion to alternating current, Stage I, for the former Hunter College High School, 930 Lexington Avenue, New York, New York 10021, such costs being chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said plans and specifications with a cost limitation of $105,000 which includes 5% for contingencies.

EXPLANATION: The existing electrical service for 930 Lexington Avenue is direct current and is used for both power and lighting. In addition, a small alternating current electrical feeder from Hunter College presently provides A.C. lighting and power in a few of the special rooms. The existing D.C. elevator is presently being converted to A.C. The present lighting in the building is incandescent and is completely inadequate based on current standards of lighting for classrooms and other areas. Prior to the relighting of the building, it is necessary to provide a new alternating current service with related service equipment. The service is to be installed under this contract and provision made for the reconnection of all A.C. equipment to the new service. This reconnection will then allow Hunter College to increase its electrical load the equivalent amount by the elimination of the existing A.C. feeder from the Main Building. Provision will be made for the electrical power requirements for the future relighting of the building.

Present expectations are that this building will remain in use for a period of at least ten years or more.

The gross area of the building is 86,000 square feet. Square foot costs are as follows:

Stage I Service: $100,000 divided by 86,000 equals $1.16 /Sq. ft.

Stage II Relighting (Estimated 5/1/71): $275,000 divided by 86,000 equals $3.20 /Sq. ft.

This expenditure is not considered unreasonable in view of the life expectancy of the installation.
NO. 10. CONTRACTS AND OTHER FINANCIAL MATTERS: RESOLVED, That the following items submitted by the presidents and recommended by the Chancellor be adopted:

(a) GRANTS: RESOLVED, That the Board accept an Allied Health Professions Basic Improvement grant of $175,161.00 for the budget period April 1, 1971 through March 31, 1972. These funds will be used for the purchase of equipment, development of audio-visual teaching aids, renovation of laboratory space, and hiring of faculty in health sciences curricula at Richmond College, Hunter College Institute of Health Sciences, and Bronx, Borough of Manhattan, New York City, Queensborough and Staten Island Community Colleges.

EXPLANATION: This grant, No. 5 EO1 AH 00710-04, was approved under the Allied Health Professions Personnel Training Act of 1966, (Public Law 89-751), which authorizes the Surgeon General of The Public Health Service to award basic improvement grants to junior colleges and colleges and universities which qualify as training centers for the allied health professions.

The funds are awarded on the basis of $5,000 for each educational program plus $500 for each full-time student receiving training in such a program in October of the year in which the application is made. The original request totalled $308,000.00 of which $175,161.00 was awarded.

(b) UNIFORMED GUARD SERVICE-KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve contract documents for uniformed guard service as required by Kingsborough Community College for the period 7/1/71-6/30/72 at an estimated cost of $200,000 chargeable to code 042-403-01-72 and/or such other funds, excepting student activity fees, as may be available, subject to financial ability.

(c) CLEANING AND MAINTENANCE SERVICE-BARUCH COLLEGE: RESOLVED, That the Bernard M. Baruch College of The City University of New York be authorized to exercise the option to renew the existing contract with Custodial Guidance Systems, Inc. for cleaning and maintenance service for its facility located at 153-161 East 24th Street, New York, N.Y. for the period from July 1, 1971 to June 30, 1972, at an estimated cost of $145,000, chargeable to code 042-5200400-01-72.

EXPLANATION: The College has an existing contract with this cleaning service company which contains an option to renew. The renewal is on the same terms and conditions. It is anticipated that the renovations now going on will be completed by August 31, 1971, at which time the space will be fully occupied. This will involve the cleaning and maintenance of approximately 150,000 square feet of space and an increase in the size of the custodial/maintenance staff, with an attendant increase in payroll costs under this contract.

At this point the Chairman introduced Acting President Edward W. Aponte of Hostos Community College.

NO. 11. BOARD MEETING DATES FOR 1971-72 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1971-72:

<table>
<thead>
<tr>
<th>Date</th>
<th>1971-72</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 27, 1971</td>
<td>February 28, 1972</td>
</tr>
<tr>
<td>October 26, 1971*</td>
<td>March 27, 1972</td>
</tr>
<tr>
<td>November 22, 1971</td>
<td>April 24, 1972</td>
</tr>
<tr>
<td>December 20, 1971**</td>
<td>May 22, 1972</td>
</tr>
<tr>
<td>January 24, 1972</td>
<td>June 19, 1972**</td>
</tr>
</tbody>
</table>

*Tuesday - Monday a legal holiday  
**Third Monday
RESOLVED, That the bylaws of the Board be waived to permit the approval of the above schedule.

EXPLANATION: The October meeting is scheduled for Tuesday as Monday, October 25, 1971 is a legal holiday (Veterans' Day). The December 20, 1971 and June 19, 1972 meetings are scheduled for the third Monday, rather than the fourth as required by the bylaws. It has been difficult in the past to obtain a quorum for the late December and June meetings because of the holiday season and the start of vacations.

NO. 11A. COMMITTEE ON TRUSTS AND GIFTS: RESOLVED, That the duties and functions of the Trusts and Gifts Committee, the Campus Planning & Development Committee and the Budget and Finance Committee shall be the same as outlined in the bylaws of the Board of Higher Education in effect prior to March 22, 1971.

NO. 12. REPORTS OF THE CHANCELLOR: (a) ORAL REPORT: The Chancellor reported briefly on the status of the Expense Budget.

(b) RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of May 1971, be approved as amended, as follows:

Items listed in Part H, ERRATA, to be withdrawn or changed, as indicated.

PART A—PERSONNEL MATTERS—Referred to the Executive Committee with power to act.

NO. 13. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 14. SALK SCHOLARSHIPS: RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor in consultation with the presidents of the senior colleges of The City University of New York:

WITH STIPEND

<table>
<thead>
<tr>
<th>Graduate</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garry Botstein</td>
<td>Brooklyn College</td>
</tr>
<tr>
<td>Alex Bruckstein</td>
<td>City College</td>
</tr>
<tr>
<td>Shirley Cockrel</td>
<td>Richmond College</td>
</tr>
<tr>
<td>Elaine Farrell</td>
<td>Hunter College</td>
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<td>Mr. &amp; Mrs. Steven Brandeis</td>
<td>York College</td>
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HONORARY

EXPLANATION: The Board of Estimate resolution providing the Salk Scholarships adopted originally on May 26, 1955, was amended on February 8, 1968. It provides eight scholarships with stipend, and eight Honorary Salk Scholarships without stipend for undergraduates and graduates of the colleges who have been accepted for admission in September to an American medical school as candidate for the M.D., Ph.D., or D.Sc. The awards are made on recommendation by the appropriate faculty agencies and the presidents of each college, and allocated upon the determination each year by the Chancellor in consultation with the presidents of the colleges.
Winners are selected by a committee representing the senior colleges, and Mount Sinai School of Medicine, and the Chancellor's office. The stipend consists of four annual payments of $875 made to the fiscal officer of the medical school.

**NO. 15. INSTITUTE FOR OCCUPATIONAL EDUCATION RESEARCH: RESOLVED, That the Board of Higher Education enter into an agreement with the New York State Education Department pursuant to which the Office of Teacher Education, as agent of the Board, will conduct an Institute for Occupational Education Research. The term for the Institute will commence July 1, 1971 for a period of no less than three to five years with an anticipated budget of $150,000 for the first year and a continuing budget of $200,000 for subsequent years subject to availability of funds and adequate performance. The contract is to be approved as to form by the General Counsel, and when approved, executed by the Secretary.**

EXPLANATION: The Bureau of Educational Research of The State Education Department invited a proposal for the establishment of an Institute for Occupational Research from the City University and the proposal developed in the Office of Teacher Education has been accepted. The Institute will concern itself primarily with urban occupational education problems.

**NO. 16. FACILITY FOR NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education approve the Voorhees Technical Institute building located at 450 West 41 Street, New York City as a branch campus of New York City Community College and that the Master Plan of the Board be amended accordingly; and be it further**

RESOLVED, That the State University of New York be requested to approve the acquisition of this building as a branch campus of New York City Community College and to amend its Master Plan accordingly.

EXPLANATION: On January 25, 1971, Cal. No. C16, the Board of Higher Education approved a resolution authorizing an agreement which will transfer and assign to the Board all of the Voorhees Technical Institute assets both real and personal. The Voorhees Technical Institute assets include a six-story building on West 41 Street worth approximately $5,000,000. New York City Community College will administer the educational program at the Voorhees Technical Institute site as a branch campus of the College. It is anticipated that the educational program and administrative costs for the operation will be approved under a separate funding formula for a three-year developmental period as a new branch campus operation. High student demand career programs in Accounting, Data Processing, Secretarial Science, Commercial Art and Design Drafting will be offered in the Voorhees building under the Board's Open Admissions policy. In addition, New York City Community College will continue the present Voorhees A.A.S. degree programs for the 1971-72 academic year.

At this point the Board went into Executive Session.

**NO. 17. KINGSBOROUGH COMMUNITY COLLEGE: Upon motion duly made, seconded and carried, the Board approved the action of the Chairman requesting the postponement of the inauguration of President Powell of Kingsborough Community College and authorized the Chairman to make such statement, if needed, as he may deem advisable.**

Upon motion duly made, seconded and carried, the meeting adjourned at 11:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JUNE 10, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET–BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman

Minneola P. Ingersoll
Jack I. Poses
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Timothy S. Healy

Vice-Chancellor Bernard Mintz
Professor Nathan Wiener
Mr. Richard Lewis

The absence of Dr. Johnson was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted.

NO. 1. REPORTS OF THE CHANCELLOR: (a) RESOLVED, That the Chancellor’s Report for the month of May, 1971, including Addendum Items, be adopted, SUBJECT TO FINANCIAL ABILITY, as amended as follows:

Items listed in PART H, ERRATA (Revised) to be withdrawn or changed, as indicated.

NOTE: At the meeting of the Board held May 24, 1971, the Chancellor’s Report was referred to the Executive Committee with power to act.

(b) The Chancellor reported on the current status of the 1971-1972 Expense Budget.

NO. 2. SPECIAL UNIVERSITY PROJECTS: RESOLVED, That up to $50,000 of income from the City University Fund be allocated to the Central Office for continuation of special University projects to be determined by the Chancellor from July 1, 1971 to December 31, 1971.

At this point the Committee went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d’Heilly
Frederick O’R. Hayes
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson
Isaiah E. Robinson, Jr., ex officio

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Acting President David Newton
President Nina Rees
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
Acting President Edward W. Aponte
President Milton G. Bassin
President William M. Birenbaum

President James A. Colston
President Edgar D. Draper
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz

The absence of Mr. Keppel and Mr. Nunez was excused.
Board of Higher Education

NO. A. EX-OFFICIO MEMBER: The Chairman introduced Mr. Isaiah E. Robinson, Jr President-elect of the Board of Education.

At this point the Board heard the following with respect to the report of the Board’s Committee on Richmond College Engineering Sciences Program:

Professor George Odian, Richmond College
President Herbert Schueler, Richmond College
The Honorable John J. Marchi, State Senator
The Honorable Arleigh B. Williamson, Member of the Board

NO. 1. COMMITTEE ON RICHMOND COLLEGE ENGINEERING SCIENCE PROGRAM: Mr. Ingersoll presented the report of the Committee on Richmond College Engineering Science Program.

Upon motion duly made, seconded and carried, the report of the Committee was accepted and the following actions contained therein were adopted:

(a) On balance the arguments presented favored the position adopted by the Chancellor that the Engineering Science Program at Richmond College should not continue.

(b) In view of this decision of the Committee the college should prepare and submit proposals for the restructuring of the program to the Committee on the Academic Program for ultimate Board approval. The College is urged to proceed with this restructuring as swiftly as possible.

(c) The Committee recommends that the Chancellor and the President of the College make certain that discontinuing the program the faculty and students involved in it are not in any way hurt. The University has already promised that students currently enrolled in the program will be allowed to graduate in it.

(d) The Committee wishes to ask the Chancellor and the President of Richmond College to use every possible effort to make certain that the forward looking elements of the program are preserved insofar as possible in other departments under other titles.

Mr. Ashe, Miss Canino, Mr. Delle Cese, Mr. DeNovellis, Mr. d’Heilly, Mr. Henkin, and Professor Williamson asked to be recorded as voting “NO.” Dr. Lee asked to be recorded as “Not Voting.”

NOTE: A complete copy of the report is on file with these minutes in the Office of the Secretary of the Board.

At this point the Board heard Dr. Israel Kugler, President of the United Federation of College Teachers, re the status of the Regional Opportunities Program.

NO. 2. COMMITTEE ON STUDENT SERVICES: At the request of the Committee on Student Services, the proposed bylaw amendments with respect to student government activity fees which were tabled the May 24, 1971 meeting of the Board were reconsidered at this meeting and adopted, as amended as follows:
PROPOSED AMENDMENTS WITH RESPECT TO STUDENT GOVERNMENT ACTIVITY FEES

Section 1. Sections 15.8, 15.9, 15.10 and 15.11 are hereby added as follows:

Section 15.8 STUDENT GOVERNMENT ACTIVITY DEFINED: A Student Government activity is any activity operated by and for the students enrolled at any unit of the University provided, (1) such activity is for the sole and direct benefit of students enrolled at the College, (2) that participation in the activity and the benefit thereof is available to all students enrolled in the unit or student governmental subdivision thereof, and (3) that the activity does not contravene the laws of the City, State or Nation, or the published rules, regulations, and orders of the Board of Higher Education or the duly established College authorities.

Section 15.9 STUDENT GOVERNMENT ACTIVITY FEE DEFINED: Student Government Activity Fee is that portion of the Student Activity Fee levied by resolution of the Board of Higher Education and which has been established for the support of Student Government activities by referendum of the student body of the College or student governmental subdivision thereof, provided, however, that Student Government Activity Fees now levied shall continue until changed. Conditions and procedures for the holding of referenda shall be established by each College in accordance with the College's governance plan.

Section 15.10 STUDENT GOVERNMENT ACTIVITY FEE USE: (a) Student Government Activity Fees collected by a College of the University shall be deposited with and allocated by an approved College Association. A College Association shall be considered approved for purposes of this section if (1) its charter and bylaws are approved by the President and filed with the Secretary of the Board of Higher Education, and (2) no less than one-third of the members of the Association or of its Board of Directors or of its governing board are students in good standing enrolled at the College, and (3) the student membership is elected by the student body on a basis which provides equal representation from each student governmental subdivision of the College or the student membership is selected by the respective student governments. The College and the Association and Student Governments shall employ generally accepted accounting and investment procedures in the management of the fees and shall employ such other procedures as may be necessary to insure that use of the funds is limited to the support of Student Government activities as defined in Section 15.8 of these bylaws and allocated in accordance with paragraphs (b) and (c) of this Section.

(b) Student Government Activity Fees shall be allocated by the appropriately elected Student Government or other student governmental subdivision where more than one appropriately elected Student Government exists, for its own use and for the use of student organizations, as specified in Section 15.2 of these bylaws, provided, however, that the allocation is based on a budget approved by the appropriately elected Student Government after notice and hearing.

(c) Where more than one appropriately elected Student Government exists, the College or College Association shall allocate the Student Government Activity Fees to each student governmental subdivision in direct proportion to the amount collected from the members of each student governmental subdivision.

Section 15.11 DISCLOSURE: (a) The College President shall be responsible for the full disclosure to each of the Student Governments of the College of all financial information with respect to Student Activity Fees.
(b) The Student Governments shall be responsible for the full disclosure to its constituents of all financial information with respect to Student Government Activity Fees.

(c) The College Association shall be responsible for full disclosure of all financial information to its membership to the College and to the Student Governments with respect to all of its activities, including auxiliary enterprises.

(d) For purposes of the foregoing paragraphs, full disclosure shall mean the presentation each semester of written financial statements which shall include, but need not be limited to, the source of all fee income by constituency income from other sources creditable to Student Activity Fee accounts, disbursements, transfers, past reserves surplus accounts, contingency and stabilization funds and independent audits.

(e) Each College shall establish a Student Activity Fee Review Committee in consultation with the various Student Governments. The Student Activity Fee Review Committee shall have the authority to hear and resolve any dispute or complaint which may arise within the college community with respect to this Section of the bylaws or to Student Activity Fees in general.

NO. 3. COMMITTEE ON THE ACADEMIC PROGRAM: RESOLVED, That the following actions approved by the Committee on the Academic Program be adopted: (Note: The Committee is scheduled to meet on June 16, 1971.)

(a) BACHELOR OF SCIENCE (B.S.) IN BUSINESS - MEDGAR EVERS COLLEGE:

RESOLVED, That the Business curriculum, leading to the Bachelor of Science (B.S.) degree at Medgar Evers College, be approved, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This curriculum in Administration and Management Service is to prepare students for leadership responsibilities in public, industrial, and community organization. This program was instituted to meet the accelerating pace of technological and social changes which have intensified the technical requirements of both the private and public sectors of the business world. In order to meet these requirements this curriculum is built upon a managerial core of subjects that integrate Quantitative Analysis; the Behavioral and Social Sciences, Information Process, and the Environmental Consideration.

This curriculum is unique in providing a business curriculum with a broad-based behavioral science component. This program allows the student maximum opportunity for choosing courses in accordance with their personal needs and aspirations assisted by a program advisor who will help them plan a flexible program of study.

(b) CURRICULAR REVISION FOR THE B.A. DEGREE - QUEENS COLLEGE:

RESOLVED, That the curricular revision for the Bachelor of Arts (B.A.) degree to be given by Queens College be approved, effective February 1972, for a three-year experimental period subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That after the initiation of the program, the President of Queens College shall make annual report on the progress of the program to the Committee on the Academic Program.

EXPLANATION: The traditional college curriculum attempts to include a program of liberal education containing certain “essential” intellectual and cultural elements. Today, however, faculties and students agree that a more diversified curriculum needed to provide students with a greater freedom of choice in planning their future. This proposal is designed to free the curriculum from some of the traditional constraints and to offer students an opportunity to plan a more flexible program appropriate to individual needs and interests.

At the same time, the degree continues to be based on 128 credits and will include a unified group of courses to be known as a major. All students will also be expected to demonstrate competence in written English before graduation.
It is anticipated that this proposal will encourage departments to develop new curriculum models and to plan a wider range of introductory courses of general interest to the student body.

**NO. 4. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following actions approved by the Committee on Campus Planning and Development be adopted:**

0701

**A) EXTRA COSTS—BRONX COMMUNITY COLLEGE:** RESOLVED, That the Board of Higher Education approves of an estimated $4,530,500. in extra general construction, plumbing and electrical work, including the allowable 5% ($765,000.) of the original contract of $15,306,000. in connection with the construction of foundations and platform for the Bronx Community College; and be it further

RESOLVED, That the Board of Higher Education hereby requests the Board of Estimate to exempt from public letting an estimated $3,765,500. for extra work in excess of 5% of the contract amount and approve of the Board of Higher Education negotiation and entering into a contract modification to provide for payment of said extra work.

**EXPLANATION:** The contractors have almost consumed the allowable 5% for extras on the foundations and platform for Bronx Community College.

Based on work done to date and projections developed by our construction manager, Carl A. Morse, Inc., it is anticipated that extras in the amount of $3,765,500. In excess of 5% of the original contracts for general construction, plumbing and electrical work may be expected.

The extra monies are required for rock excavation and earth excavation beyond contract limits because of unknown subsurface conditions, extra sheeting, piles, pile load tests, test pits, excavation for unknown underground utilities, pipe sleeves for running utilities through columns, additional scaffolding, changes in platform structural steel due to relocation of columns dictated by unknown subsurface utilities, interferences with Transit Authority clearance criteria and errors and/or omissions in design. The Board staff is in the process of investigating the areas of responsibility involved and has so advised the design architect.

**B) FOUNDATIONS & PLATFORM PROJECT NO. B-CC-661—BRONX COMMUNITY COLLEGE:** RESOLVED, That the Board approve the expenditure for Transit Authority charges at Bronx Community College at an estimated cost of $315,000.00 chargeable to Capital Project HN-139; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure; and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

**EXPLANATION:** Due to the encumbered contracts and extras encountered to date, we have as of November 30, 1970 exhausted the money available to pay Transit Authority charges. In order to complete the work, we will require the additional sum of $315,000.00 requested for payments to the New York City Transit Authority.

**C) AMENDMENT TO CAPITAL BUDGET—BRONX COMMUNITY COLLEGE:** RESOLVED, That the Mayor be and is hereby requested to initiate an amendment to the Capital Budget for 1970-71 as follows:

<table>
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<tr>
<th>Project</th>
<th>Title</th>
<th>From 1970-71 Capital Budget</th>
<th>To 1970-71 Capital Budget</th>
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<tr>
<td>HN-139</td>
<td>Bronx Community College</td>
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<td>$2,152,750.</td>
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and be it further

RESOLVED, That the State University be and is hereby requested to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution; and be it further
RESOLVED, That a copy of this resolution be transmitted to the Chairman of the City Planning Commission.

EXPLANATION: The contractors have almost consumed the allowable 5% ($765,000) for extra general construction, plumbing and electrical work, on the foundations and platform for Bronx Community College.

Based on work done to date and projections developed by our construction manager, Carl A. Morse, Inc., it is anticipated that extras in the amount of $3,765,000 in excess of 5% may be expected.

The extra monies are required for rock excavation and earth excavation beyond contract limits because of unknown subsurface conditions, extra sheeting, piles, pile load tests, test pits, excavation for unknown underground utilities, pipe sleeves for running utilities through columns, additional scaffolding, changes in platform structural steel due to relocation of columns dictated by unknown subsurface utilities, interferences with Transit Authority clearance criteria and errors and/or omissions in design.

Included in this proposed Capital Budget Amendment is an amount of $315,000 for future reimbursement to NYCTA for providing flagmen, watchmen, trainmen, etc., in connection with the construction. Also included is an amount of $225,000 to finance a previously approved redesign contract.

The Board of Estimate has been requested to exempt the expenditure from public letting.

(D) RENTAL OF SPACE—CUNY CENTRAL OFFICE: RESOLVED, That the Board approve the rental of 12,500 square feet of space comprising the entire eighth floor of the building at 2 East End Avenue for CUNY Central Office purposes; and be it further

RESOLVED, That the Board approve the renegotiation of the lease for the building rented by the University for central office purposes at 430 East 80th Street to retain for University purposes only the 4th and 5th floors (5,600 square feet) in that 16,500 square foot facility; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate and execute the appropriate lease documents.

EXPLANATION: The University presently lease the building at 430 East 80th Street under a 10 year lease which will expire on June 15, 1979. The building contains 2,800 square feet on each of its five floors (14,000 square feet) and 2,500 square feet of basement space. The annual rental is $38,000 which was based on $6.50/sq. ft. for the space on the five floors and $2.00/sq. ft. for the basement space. The arrangement has been renegotiated with the owner whereby the University will terminate its occupancy of all but the 5,600 square feet on the two upper floors for which it will pay a reduced annual rental of $22,400 ($4.00/sq. ft.).

The 8th floor at 2 East End Avenue has been offered to the University on a sub-lease basis to April 30, 1978. This floor was renovated with a modern office installation within the last two years and presents a very beneficial result, however, is greater than the indicated rentable space addition. The 430 East 80th Street building which was formerly used as a private psychiatric hospital permits an efficient utilization for office purposes. The stairwells, entrance and elevator lobbies, many shower and toilet rooms, etc., do not permit an efficient use of the rented space in the facility. On the other hand, the single floor arrangement at 2 East End Avenue will permit a much more efficient space utilization.

(E) RENTAL OF SPACE—BROOKLYN COLLEGE: RESOLVED, That the Board approve the rental of 156,000 square feet of space at the St. John's University Brooklyn Center, 72 and 96 Schmerhorn Street, for use by Brooklyn College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide classrooms, staff and administrative offices and other ancillary facilities for the Education Department and selected freshman courses.

The Department of Real Estate has negotiated a net-net lease for the subject premises for a ten year period, commencing August 1, 1971 at an annual rental cost of $390,000 ($2.50/sq. ft.). Until June 30, 1972, St. John's University will continue to use and occupy 64,430 square feet of the above mentioned space. During this period of dual occupancy, the City will receive a credit towards its annual rental expense for the space occupied by St. John's. During this same period, St. John's University will provide maintenance and cleaning and the City will be responsible for the provision of fuel, gas and electricity. The costs of these services and utilities, during the period of dual occupancy, will be shared proportionately, based on the amount of space occupied by St. John's University and Brooklyn College respectively.
RESOLVED, That the Board of Real Estate be requested to execute a lease for the aforementioned space.  

EXPLANATION: The space will provide the Hunter College Elementary School with a complete educational facility upon its relocation from approximately 40,000 square feet of space in Hunter College's main building located at 695 Park Avenue. The vacated fifth, sixth and seventh floors at 695 Park Avenue would then be used by Hunter College.

The Department of Real Estate has negotiated a lease for the subject premises for a ten year period at an annual rental cost of $350,000 ($3.13/sq. ft.) which includes a complete installation in accordance with the College's requirements. Alteration costs above the tenants building standard allowance are estimated at $225,000. The lease further provides that the landlord will provide all architectural and mechanical working drawings and specifications covering the complete installation. Landlord will also provide electricity, standard office cleaning, window washing, heat, hot water, air conditioning, rug cleaning and maintenance. Tenant shall pay to landlord, as additional rent, a proportionate share of any increase in the real estate taxes and building maintenance labor cost increases.

RESOLVED, That the Board approve the rental of 23,000 square feet of space at 533 West 134th Street for use by City College; and be it further

EXPLANATION: The space will provide offices and storage area for the college's Department of Receiving and Stores. As the Department of Receiving and Stores and the School of Architecture are presently located at 3300 Broadway, the acquisition of the above mentioned 23,000 square feet of space will allow the School of Architecture to expand into the 18,000 square feet of space at 3300 Broadway to be vacated by the Department of Receiving and Stores.

The Department of Real Estate has negotiated a lease for the subject premises for a ten year period at an annual rental cost of $72,000 ($3.13/sq. ft.). Landlord will alter and improve the subject space at an estimated cost of $200,000. Landlord will keep and maintain the roof and structural portions of the demised premises in good condition and repair at its own cost and expense, during the entire lease term. Landlord will keep in good condition and repair and will provide at its own cost and expense service contracts covering maintenance of the freight conveyor, air-conditioning system and heating systems. Landlord also agrees to paint the demised premises at its own cost and expense within sixty days after the sixth year of the lease.

Tenant will pay real estate taxes in excess of the real estate taxes payable for the 1971-72 tax year. Tenant will also pay for gas and electricity consumed in the demised premises.

RESOLVED, That the Board of Higher Education authorize The Bernard M. Baruch College to rent approximately eight classrooms and ancillary services from the Board of Education at Mabel Dean Bacon Vocational High School for the academic year 1971-1972 in order to secure classroom space necessitated by the open enrollment policy, at a total estimated cost of approximately $15,000 to be payable from funds allocated for additional space requirements, which sum includes payment of approximately $7,000 to employees of Mabel Dean Bacon Vocational High School who are required to be present to provide security in the building.

EXPLANATION: As the result of the increased freshman enrollments and transfers from community colleges which The Bernard M. Baruch College is obligated to accommodate for the Fall 1971 Semester, additional classroom space is needed over and beyond the facilities currently available to The Bernard M. Baruch College.

RESOLVED, That the Board approve the renewal of a lease for 6,000 square feet of space at 2315 Grand Concourse for use by Bronx Community College; and be it further

EXPLANATION: The above mentioned space currently provides nine classrooms for college use.

The Department of Real Estate has negotiated the renewal of the lease for the subject premises for a one year period from June 1, 1971 at an annual cost of $12,231 on a month-to-month basis.
(J) CAPITAL BUDGET REQUEST 1972–1973:

RESOLVED, That the recommendations of the Chancellor with respect to projects to be included in the New York City Capital Budget for 1972–1973 be approved; and be it further

RESOLVED, That the Chancellor be authorized to initiate modifications of authorizations within the total Capital Budget in the best interests of the City University.

EXPLANATION: In order to transmit to the City Planning Commission in early September the City University projects which are to be included for funding in the New York City Capital Budget for 1972–1973, the Board must at this time adopt a proposal.

In anticipation of successful passage of legislation to fund the community college construction program outside of the City Capital Budget (as is currently the situation with new Senior College construction) the City in adopting the 1971–1972 Capital Budget included virtually no funding for the University.

Since the legislation has not been effected the 1971–1973 Capital Budget request actually reflects the funding required for both the 1971–1972 and 1972–1973 fiscal years. It is anticipated that the amounts proposed for the 1972–1973 Budget will be reduced by amendments to the 1971–1972 Budget to provide earlier funding of essential projects.

The major elements of the request are for funding for the construction of the Bronx Community College campus and for new buildings at Kingsborough Community College, as well as for foundations for Borough of Manhattan Community College, in order to implement the respective campus master plans heretofore approved by the Board.

CITY UNIVERSITY 1972–1973 CAPITAL BUDGET REQUEST

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<tr>
<th>Project HN</th>
<th>Short Title</th>
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Minutes of Proceedings, June 21, 1971

Brooklyn Coll. Site Acquisition

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<th>Brooks CC Perm. Campus</th>
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<th>800,000</th>
<th>C Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hostos CC Perm. Campus</td>
<td>800,000</td>
<td>S</td>
<td></td>
</tr>
<tr>
<td>Hunter Coll. Window Replacement</td>
<td>500,000</td>
<td>4,000,000</td>
<td>Construction</td>
</tr>
<tr>
<td>Kingsborough CC Perm. Campus</td>
<td>2,100,000</td>
<td>27,000,000</td>
<td>C Construction</td>
</tr>
<tr>
<td>NYU La Guardia CC Perm. Campus</td>
<td>2,084,000</td>
<td>4,900,000</td>
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<tr>
<td>New York City CC Jay Street Building</td>
<td>9,991,000</td>
<td>1,400,000</td>
<td>C Furnishings and Equipment</td>
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<tr>
<td>New York City CC Additional Facilities</td>
<td>1,300,000</td>
<td>S</td>
<td></td>
</tr>
<tr>
<td>New York City CC Air Cond. Namm Hall</td>
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<td>C Construction</td>
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<tr>
<td>Queens College Air Cond. Soc. Science</td>
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<td>865,000</td>
<td>C Construction</td>
</tr>
<tr>
<td>Queensborough CC Additional Facilities</td>
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<td>300,000</td>
<td>C Design</td>
</tr>
<tr>
<td>Staten Island CC Additional Facilities</td>
<td>865,000</td>
<td>1,200,000</td>
<td>C Design</td>
</tr>
</tbody>
</table>

Total City Budget Request $109,785,000
Total State Budget Request $93,035,000
Grand Total $202,820,000

C=City Funds
S=State Funds

(K) RENTAL AND MAINTENANCE OF DATA PROCESSING EQUIPMENT—QUEENS COLLEGE: RESOLVED, That on the basis of efficiency, economy and standardization the Board approve the expenditure for rental and maintenance by Queens College of Data Processing Equipment as manufactured by International Business Machines Corporation at an estimated cost of $127,450 for the period July 1, 1971 to June 30, 1972 chargeable to Queens College Expense Budget Code 42-4600-413-01-72, rental of data processing equipment, and/or such other funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure.

EXPLANATION: Equipment as manufactured by International Business Machines Corporation is currently in use at the College, and to avoid any interruption in service the College wishes to maintain this particular equipment.

(L) EXTENSION OF LEASE—NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That the Board, in behalf of New York City Community College exercise the option contained in Paragraph 46 of the lease entered into between the Board and Concourse Management Co., on March 22, 1967, to extend the lease for space in 470 Vanderbuilt Avenue, Brooklyn, New York for an additional period of five years commencing July 1, 1971 at an annual rental of $148,000.

EXPLANATION: The above lease was entered into on March 22, 1967 for a term of four years and two months at an annual rental of $185,000. The lease, which expires June 30, 1971, contains an automatic renewal option for five years at an annual rental of $145,000. By letter dated January 7, 1971, the Deputy Chancellor for Campus Relations of State University authorized the foregoing renewal of the lease.
NO. 5. COMMITTEE ON TRUSTS AND GIFTS: RESOLVED, That the following resolutions and report of transactions submitted by the Committee on Trusts and Gifts be adopted and noted:

(a) RESOLVED, That the Bankers Trust Company of New York be reappointed as custodian and depository of all stocks, bonds, mortgages and other securities and evidences of indebtedness belonging to the Board of Higher Education and shall receive a fee at the same rate as last year.

(b) RESOLVED, That Brundage, Story & Rose, Investment Counsel, be reappointed for both the Investment Pool and Bernard M. Baruch Fund from July 1, 1971 to June 30, 1972, at a fee of $8,250 each, payable quarterly.

(c) RESOLVED, That the sum of $900 be appropriated out of unrestricted income to pay for temporary clerical help in the Accounting Unit of the Central Office at not more than $5 per hour, and for supplies.

(d) INVESTMENT TRANSACTIONS, May 1, 1970–April 30, 1971, Baruch Pool

<table>
<thead>
<tr>
<th>Purchases, Exchanges</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$50,000</td>
<td>American Telephone &amp; Telegraph Co. Deb. 3 3/8% due 12/1/73</td>
</tr>
<tr>
<td>$80,000</td>
<td>American Telephone &amp; Telegraph Co. Deb. 2 3/4% due 10/1/75</td>
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<tr>
<td>$50,000</td>
<td>American Telephone &amp; Telegraph Co. Deb. 2 3/4% due 8/1/80</td>
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<tr>
<td>$130,000</td>
<td>Commonwealth Edison Co. 1st Mtge. Bonds 3% due 2/1/77</td>
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<tr>
<td>$15,000</td>
<td>Commonwealth Edison Co. 1st. Mtge. Bonds 8% due 10/1/75</td>
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<td>$90,000</td>
<td>General Electric Co., Deb. 3 1/2% due 5/1/76</td>
</tr>
<tr>
<td>$100,000</td>
<td>U.S. Treasury Bills due 10/8/70</td>
</tr>
<tr>
<td>$102,000</td>
<td>U.S. Treasury Notes 5.875% due 8/15/75</td>
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<tr>
<td>$336,000</td>
<td>U.S. Treasury Notes 5.875% due 5/15/73</td>
</tr>
<tr>
<td>$717,000</td>
<td>U.S. Treasury Notes 5.875% due 2/15/74</td>
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</table>

<table>
<thead>
<tr>
<th>Sales, Maturities, Collections, Exchanges</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>50,000</td>
<td>Detroit Edison Co. Gen. &amp; Ref. Mtge. 3% due 12/1/70</td>
</tr>
<tr>
<td>$50,000</td>
<td>Union Electric of Missouri 1st. Mtge. 3 3/8% due 5/17/71</td>
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<td>$100,000</td>
<td>U.S. Treasury Bills due 10/8/70</td>
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<tr>
<td>$335,000</td>
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<tr>
<td>$717,000</td>
<td>U.S. Treasury Notes 6 3/8% due 5/15/71</td>
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<tr>
<td>$102,000</td>
<td>U.S. Treasury Notes 4% due 8/15/70</td>
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<td>2,000 shs.</td>
<td>Dow Chemical Co.</td>
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<tr>
<td>2,236 shs.</td>
<td>Koppers Co., Inc.</td>
</tr>
<tr>
<td>1,000 shs.</td>
<td>Burlington Northern Inc.</td>
</tr>
<tr>
<td>600 shs.</td>
<td>Standard Brands, Inc.</td>
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<tr>
<td>2,672 shs.</td>
<td>Sun Oil Co.</td>
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<tr>
<td>1,123 shs.</td>
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</table>

<table>
<thead>
<tr>
<th>Stocks Received, Dividends, Split</th>
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<tbody>
<tr>
<td>81 shs.</td>
<td>Copper Range Co. 5% Stock Dividend</td>
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<tr>
<td>24 shs.</td>
<td>General American Oil Co. 3% Stock Dividend</td>
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<tr>
<td>7 shs.</td>
<td>Rohm &amp; Haas Co. 3% Stock Dividend</td>
</tr>
<tr>
<td>100 shs.</td>
<td>Western Airlines</td>
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</table>
(e) INVESTMENT TRANSACTIONS, May 1, 1970—April 30, 1971 Investment Pool

**Purchases, Exchanges**

<table>
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<tr>
<th>Amount</th>
<th>Security Description</th>
</tr>
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<tbody>
<tr>
<td>$50,000</td>
<td>Baltimore Gas &amp; Electric 1st. Ref. due 4/1/74</td>
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<tr>
<td>$60,000</td>
<td>Commonwealth Edison Co. 1st. Mtge. Bonds 3% due 2/1/77</td>
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<tr>
<td>$100,000</td>
<td>Brown Shoe Notes 6.5% due 4/15/78</td>
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<tr>
<td>$50,000</td>
<td>Detroit Edison Co., Gen. &amp; Ref. 3 3/8% due 11/15/76</td>
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<tr>
<td>$50,000</td>
<td>General Electric Co. Deb. 3 1/2% due 5/1/76</td>
</tr>
<tr>
<td>$80,000</td>
<td>Pennsylvania Power &amp; Light 1st. Mtge. Bonds 3% due 10/1/75</td>
</tr>
<tr>
<td>$50,000</td>
<td>Union Oil of Calif. 8 1/4% due 6/30/76</td>
</tr>
<tr>
<td>$145,000</td>
<td>U.S. Treasury Notes Series C 7 7/8% due 8/15/75</td>
</tr>
<tr>
<td>$60,000</td>
<td>Virginia Electric Power Co. 2 3/4% due 3/1/75</td>
</tr>
<tr>
<td>1,000 shs.</td>
<td>Amstar Conv. Pfd.</td>
</tr>
<tr>
<td>2,000 shs.</td>
<td>Bethlehem Steel Corp.</td>
</tr>
<tr>
<td>1,200 shs.</td>
<td>Consumer Power Co.</td>
</tr>
<tr>
<td>1,500 shs.</td>
<td>Mountain Fuel Supply Co.</td>
</tr>
<tr>
<td>700 shs.</td>
<td>U.S. Steel</td>
</tr>
<tr>
<td>500 shs.</td>
<td>Sun Oil Co. $2.25 Conv. Pfd.</td>
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**Sales, Maturities, Collections, Exchanges**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Security Description</th>
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<tbody>
<tr>
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<td>American Telephone &amp; Telegraph Co. 2 3/4% due 12/1/70</td>
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<td>$50,000</td>
<td>Boston Edison Co. 1st. Mtge. 2 3/4% due 12/1/70</td>
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<tr>
<td>$50,000</td>
<td>Cleveland Electric Illuminating Co. 1st. Mtge. 3% due 2/1/70</td>
</tr>
<tr>
<td>$50,000</td>
<td>Detroit Edison Co. 3% due 12/1/70</td>
</tr>
<tr>
<td>$50,000</td>
<td>Standard Oil Co. of New Jersey 2 3/8% due 5/15/71</td>
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<tr>
<td>$50,000</td>
<td>Union Electric Co. 1st. Mtge. 3.375% due 5/1/71</td>
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<tr>
<td>$25,000</td>
<td>U.S. Treasury Notes 5 3/8% due 11/15/71</td>
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<tr>
<td>$145,000</td>
<td>U.S. Treasury Notes 7 3/4% due 2/15/71</td>
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<tr>
<td>2,000 shs.</td>
<td>Goodyear Tire &amp; Rubber Co.</td>
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<tr>
<td>14 shs.</td>
<td>Kimberly-Clark Corp.</td>
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<tr>
<td>5,000 shs.</td>
<td>Pan American World Airways</td>
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<tr>
<td>2,000 shs.</td>
<td>Uris Bldg. Corp.</td>
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**Stocks Received, Dividends, Split**

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<th>Amount</th>
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<tr>
<td>32 shs.</td>
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<td>7 shs.</td>
<td>Bristol Meyers Inc.</td>
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<tr>
<td>2,000 shs.</td>
<td>Uris Bldg. Corp.</td>
</tr>
<tr>
<td>1,000 shs.</td>
<td>Standard Oil of New Jersey</td>
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</table>

(f) INVESTMENT TRANSACTIONS, May 1, 1970—April 30, 1971, Wollman Pool

**Purchases, Exchanges**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Security Description</th>
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<tr>
<td>$10,000</td>
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<td>$6,000</td>
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<td>Aluminum Company of America</td>
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<tr>
<td>100 shs.</td>
<td>Amstar Corp.</td>
</tr>
<tr>
<td>300 shs.</td>
<td>Bethlehem Steel Co.</td>
</tr>
<tr>
<td>300 shs.</td>
<td>Consumer Power Co.</td>
</tr>
<tr>
<td>300 shs.</td>
<td>Crown Zellerbach</td>
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<tr>
<td>200 shs.</td>
<td>Goodyear Tire &amp; Rubber Co.</td>
</tr>
<tr>
<td>300 shs.</td>
<td>Gulf Oil Corp.</td>
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<tr>
<td>500 shs.</td>
<td>International Paper Co.</td>
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<tr>
<td>500 shs.</td>
<td>Kennecott Copper Corp.</td>
</tr>
<tr>
<td>500 shs.</td>
<td>Phelps Dodge Corp.</td>
</tr>
<tr>
<td>300 shs.</td>
<td>Phillips Petroleum Co.</td>
</tr>
<tr>
<td>100 shs.</td>
<td>Standard Oil Co. of Indiana</td>
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</table>
(f) INVESTMENT TRANSACTIONS, May 1, 1970—April 30, 1971, Wollman Pool, con't

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Security</th>
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</thead>
<tbody>
<tr>
<td>200 shs.</td>
<td>Timken Co.</td>
</tr>
<tr>
<td>500 shs.</td>
<td>Union Camp Corp.</td>
</tr>
<tr>
<td>200 shs.</td>
<td>United States Steel Co.</td>
</tr>
<tr>
<td>500 shs.</td>
<td>Westvaco Co.</td>
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</tbody>
</table>

Sales, Maturities, Collections, Exchange

- $53,000 in U.S. Treasury Notes due 11/15/71

**NO. 6. CONTRACTS AND OTHER FINANCIAL MATTERS:** RESOLVED, That the following item submitted by the president of New York City Community College and recommended by the Chancellor be adopted:

(a) WAIVER OF BYLAWS - VOORHEES TECHNICAL INSTITUTE:

RESOLVED, That commencing from and continuing for a period of three years after the establishment of Voorhees Technical Institute as part of New York City Community College, the provisions of the Board’s bylaws and guidelines with respect to instructional staff, organization of faculty, faculty departments, appointments, reappointments and promotions, including qualifications therefor, shall not apply to the Voorhees Campus of the New York City Community College and the President shall be responsible for and is authorized to carry out the duties and requirements of the Board’s bylaws as he, in his discretion, may deem advisable, provided, however, that such actions of the president shall not be inconsistent with the provisions and requirements of the collective bargaining agreements to which the Board is a party.

The spirit of the bylaws shall be observed by the President in performing such duties and requirements.

**EXPLANATION:** The incorporation of the Voorhees Technical Institute into the administrative and academic procedures of the New York City Community College will necessitate a transitional period and require the same exemptions of the bylaws as would be requested in the creation of a new college. A new college would be exempt from the bylaws for a period of five years.

**NO. 7. REPORTS OF THE CHANCELLOR:** (a) ORAL REPORT: The Chancellor presented the following report:

We're up to my report. I'll be very brief, but I do also want to give a report on the ROC situation. Dean Goldstein will give that report.

The most exciting activity within the last month has been the budget negotiation. The negotiations with the State Legislature were, in fact, remarkably successful. In the showdown, matching money was added to various colleges and some money for SEEK. We received a commitment for the senior college budget on the basis of 50-50 matching. We received some money in the College Discovery Program, and we prepared legislation which gives us substantial help in the community colleges. The New York City delegation, especially the minority legislators, have been very helpful to us. Senator Marchi was very helpful to us along with Senator Goodman. One of our problems was to add to our traditional friends some Republicans. It wasn't easy, but it was done.

I'm a little tired tonight because I was called at 2:30 a.m. from Gracie Mansion to give an analysis of our budget. Bargaining is continuing. The budget looks a little better than it did a month ago. We're within striking distance of Option 3. I really don't know what will happen. I think anything that happens at this point is so much better than I thought possible a month ago. That required a 10% increase in faculty productivity. That will be an administrative problem for us. It isn't anything like a standstill budget or a budget that will prevent us from going ahead with Open Admissions.
The other thing I guess I'd like to give a short report on is the ROC Center. Let me say that as we go into the next four or five years we are going to have to do things that will add to our problems. We have had some experience with situations of this sort. I have asked Dean Goldstein to report on the ROC Centers.

At the request of the Chancellor, Dean Leon Goldstein presented the following report:

REGIONAL OPPORTUNITY CENTERS AND THE CITY UNIVERSITY

The Regional Manpower System, coordinated by the Manpower and Career Development Agency, is a plan for New York City to provide vocational training, basic education and job placement to poverty area adults lacking a high school diploma. MCDA created 11 Regional Opportunity Centers in poverty areas to administer part of this plan.

MCDA contracted with the City University to provide basic skills education in the 11 regional centers in January, 1969. In April 1970, MCDA asked CUNY to further expand its involvement by assuming responsibility for the Vocational Training component at 9 Regional Centers. In the past, this component had been operated by the private, non-profit Regional Industrial Training Association (RITA). On July 1, 1970, CUNY assumed responsibility for the Vocational Training components of the Regional Centers.

The community colleges are responsible for the educational component in all of the centers. The community colleges are also responsible for vocational training in 8 centers, while the Board of Education is responsible for vocational training at 3 centers under prior commitments.

CUNY has been funded for the ROCs by MCDA since January 1969 from New York City capital funds supplemented by monies from several federal programs. The budget for the period July 1, 1970 to June 30, 1971 is approximately $6.0 million, four-fifths of which is for personnel costs for a staff of about 400. Students receive a $50-$80 a week stipend to enable them to attend the program on a full-time basis. Students attend classes five days a week for 24 to 26 weeks depending on the program they are in. The main programs offered are:

A. VOCATIONAL

(1) Pre-Vocational—Adult Basic Education. This is a pre-vocational program for students who are deficient in reading and math skills which are required for job skills. Upon completion of this program students transfer to the Voc/Ed program.

(2) Pre-Vocational—English as a Second Language. This is a pre-vocational program for students who have less than fifth grade proficiency in English because it is not their native language. Students transfer into the Voc/Ed program as soon as they are proficient enough in English to handle job skills.

(3) Vocational training plus basic skills education prepares students for such jobs as typist, clerk, stenographer, key-punch operator, maintenance repairman, service repairman. Students divide their day between job-skills training and basic education. In basic education they learn the reading, writing and math skills necessary for their job skills.

These vocational programs account for approximately 80% of enrolled students. The available data on students who completed the vocational program indicate that they began work at an average salary of $90 per week.
B. CAREER LADDER

High school equivalency for Public Service Careers. Students in PSCP, a federally funded program, spend approximately six to nine months in preparation for the General Educational Development (GED) test and upon passing this test receive their high school equivalency diploma. This is the first step of a career ladder program. Some 250 former ROC PSCP students are presently enrolled in the community colleges.

The University has in the past experienced many problems in its relationship with MCDA. MCDA has the prime responsibility for the recruitment of students, testing, counseling services, placement of students, program planning, physical facilities and follow-up of students. Many of these aspects of the program are too closely related to the educational component to be administered separately.

The problems have been brought to MCDA's attention during the past year. While improvements have been made in several of the areas, the relationship between CUNY and MCDA precludes immediate and direct action in resolving problems.

Some examples of the problems encountered during the year include:

(a) MCDA has not provided the budgeted number of students with consequent gross under-utilization of educational services.

b) Many students have not been properly screened and have been placed incorrectly into programs.

c) Weak counseling services have affected screening, trainee performance and dropout rates.

d) There has been excessive training absenteeism. MCDA has not acted promptly to free these seats for new students.

e) CUNY has not been allowed sufficient input into program planning with MCDA and industry representatives.

f) MCDA has not provided the feedback on the job placement and retention of ROC graduates needed to develop and update the curricula.

g) MCDA has failed to take action on CUNY requests for budget modifications. Requests have in the past gone unanswered for months.

(h) Poor physical facilities and lack of space have hampered instruction at several centers.

Since the present contract with MCDA terminates on June 30, 1971, the CUNY central staff and the Community College Presidents have had discussions regarding CUNY's future involvement with the Regional Opportunity Centers program. Several points have become clear during this reassessment.

(a) Rather than to continue to fractionalize responsibilities between MCDA, the City University central staff, the community colleges and the Regional Opportunity Centers administrative staff, it appears educationally and administratively sound to have these responsibilities rest with one agency.
(b) The City University’s mission to serve students can best be accomplished through the colleges. Other agencies and other special programs such as the Regional Opportunity Centers program should continue to supplement this effort on an independent basis.

(c) At this critical stage of Open Admissions all of CUNY’s resources, especially administrative personnel at the central staff level and at the colleges, should be directed toward supporting the Open Admissions students in their progress in degree programs at the colleges.

(d) Continued development and expansion of paraprofessional degree programs at the college level will enable the University to expand its role in providing higher educational opportunities to the City’s minority populations.

(e) The uncertainty of funding through City capital funds and Federal funds allocated to HRA and MCDA and through grant funds constitutes a tenuous fiscal relationship. Termination of funding could put the University into the position of using tax-levy funds earmarked for college-level programs to support the ROC program. This is a distinct possibility. It has happened in the recent past with the PSCP—Social Service program. This program funded through MCDA will have to be absorbed by the colleges since MCDA has terminated its prior agreement to fund these students at the paraprofessional level.

(f) The staffs of the Regional Opportunity Centers have recently voted to have the United Federation of College Teachers represent them for collective bargaining purposes. The City University, the New York City Office of Labor Relations and the UFCT have begun discussions regarding salaries, working conditions and employer—employee relationships. The union has asked that the ROC employees be granted rights and privileges similar to the regular CUNY faculty. The union will press for a closer relationship with CUNY and this increases the possibility of the University becoming totally responsible for the ROC program and its staff at a time when it can ill afford to do so.

As a result of these considerations, the Chancellor wrote to Commissioner Sugarman of HRA indicating that MCDA assume full and complete responsibility for the program including its educational component effective July 1, 1971.

A meeting was held with several ROC administrators on June 1st to discuss the University’s concerns and future involvement with the program. The ROC staff’s major concerns seemed to center around the future admission of students to CUNY, the use of the CUNY name, and the Staff’s status under a new administration.

It became clear that:

(a) The University would continue to admit those ROC students who, having earned the GED, wish to be admitted to college.

(b) The University would serve in an educational advisory capacity to the ROC program, if requested.

(c) The University would continue to hold discussions to consider the use of the CUNY name.

(d) The University would cease operational responsibility for the program.

On June 4, 1971, a meeting was held with HRA and MCDA representatives. It was decided at this meeting to extend beyond June 30, 1971 our affiliation with MCDA. The HRA and MCDA representatives will need two to
three months to make other arrangements with the Bureau of the Budget, Comptroller’s Office, etc. Two subsequent meetings have been held at the staff levels to work out the details for an interim arrangement. HRA is currently drafting an agreement in this regard.

Upon motion duly made, seconded and carried, the matter of the ROC Program was referred to the Committee on Expanded Educational Opportunity for study and report to the Executive Committee of the Board.

(b) RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of June 1971 be approved as amended, as follows:

Items listed in PART H. ERRATA, to be withdrawn or changed, as indicated:

Item A-I.6.1 - John Jay College- Reappointment of Claude E. Hawley, Vice-President, additional compensation to read $5,000 per annum.

Item A-I.18.1 - Hostos Community College - withdraw the reappointment of William J. Laidlaw, Professor and Dean for Academic Development and Planning.

NOTE: All staff actions are approved, subject to financial ability.

NO. 8. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 9. STAFF ACTION: RESOLVED, That the following staff action be approved:

REAPPOINTMENT - RICHMOND COLLEGE

<table>
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<tr>
<th>Department and Rank</th>
<th>Name</th>
<th>Period</th>
<th>Ann. Sal. Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Studies</td>
<td>Joachim Bruhn</td>
<td>9/1/71 - 8/31/72</td>
<td>$28,550</td>
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</tbody>
</table>

NO. 10. AMENDMENT TO SILBERMAN FUND LEASE (HUNTER COLLEGE SCHOOL OF SOCIAL WORK): RESOLVED, That the Board of Higher Education approves and authorizes an amendment to Article III, Section 3.1 of the Lease dated June 22, 1966, entered into between The Lois and Samuel Silberman Fund, Inc. (Fund) as Landlord, and the City of New York (City) and the Board of Higher Education (Board) as Tenants, whereby the Fund leased to the City and the Board the site and building directed thereon, known as 127-135 East 79 Street, Borough of Manhattan, City of New York, to be used by Hunter College as a school of social work, by deleting from said article and section the following language:

“Landlord agrees that if Landlord’s Share of Cost is less than $2,400,000, then, upon receiving Tenants’ Contribution and completion of construction of the Building, Landlord will make available to Tenants, for the purposes and in the manner hereinafter set forth, a sum equal to the difference between Landlord’s Share of Cost and $2,400,000. Out of such difference, Landlord will pay to Tenants a sum equal to the cost of movable equipment and furnishings installed by Tenants in the Demised Premises, after deducting from such cost the amount of any gifts, grants or contributions made to Tenants for movable equipment and furnishings, upon condition however that such movable equipment and furnishings are selected and designed by Landlord, or its architect.”

and substitute therefor the following language:

“Landlord agrees that if after receiving the Tenants’ Contribution, the Landlord’s Share of Cost is less than $2,400,000, Landlord will pay to the Board a sum equal to the difference between Landlord’s Share of Cost and $2,400,000. Such difference, when received by the Board, shall be used in behalf of the Hunter College School of Social Work for scholarships and grants to students.”
RESOLVED, That the Board enter into a written amendment of the lease to the foregoing effect and the Chairman is authorized to execute and deliver said written amendment of lease to the Fund. The form of the written amendment is to be approved by General Counsel; and be it further

RESOLVED, That the Board of Estimate be requested to approve and authorize said amendment of lease, and authorize the City to enter into a written amendment of the lease to the foregoing effect and to authorize the Commissioner of Real Estate to execute and deliver said written amendment of lease to the Fund.

EXPLANATION: Under the existing terms of the foregoing lease, the Fund agreed to make available to the tenants (the City and the Board of Higher Education) a sum equal to the difference between its share of the cost of construction of the building and $2,400,000 to apply to the cost of movable equipment and furnishings. Since the City has furnished funds for such equipment and furnishings, the proposed amendment of lease will authorize the Fund to pay the sum involved ($318,423) to the Board to be used in behalf of the Hunter College School of Social Service Work for scholarships and grants to students. The attorneys for the Fund have advised the Board that the Fund has consented to the foregoing amendment of lease.

NO. 11. INITIATION AND IMPLEMENTATION OF 1971-72 CUNY BUDGET REQUEST:
RESOLVED, That the Board delegate to the Executive Committee, with power to act, responsibility for initiation and implementation of the policy decisions which may be called for as a result of reductions in the 1971-72 CUNY budget request. This delegation of power to act does not include any changes in fees or charges to students.

EXPLANATION: The final revision of the CUNY budget request is not expected to be known until the end of June. The anticipated reductions from the CUNY budget request will probably require corresponding reductions in some university programs and functions. This resolution enables the Executive Committee to act on and to authorize recommendations and actions by the Chancellor to implement effective utilization of appropriated resources. This resolution is intended to expedite University business in the periods between scheduled Board meetings.

NO. 12. LIBRARY EQUIPMENT—MEDGAR EVERS COLLEGE: (a) RESOLVED, That Medgar Evers College be authorized to advertise for, receive and open bids and award a contract to the lowest responsible bidder for the purchase of an Associate Degree Program Library, including micro-film collections, at a cost not to exceed $241,000 chargeable to Code No. 42-5300-338-01-70171.

(b) RESOLVED, That Medgar Evers College be authorized to advertise for, receive and open bids and award a contract to the lowest responsible bidder for the purchase of library furniture and equipment, at a cost not to exceed $9,000, chargeable to Code No. 42-5300-300-01-70171.

EXPLANATION: The proposed expenditures are for the establishment of a basic library appropriate for associate degree programs, preliminary to acquiring a complete college library.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolutions were made, or action was taken as noted:

NO. 13. EXPRESSION OF THANKS: RESOLVED, That the Board express its thanks to President Robert E. Marshak, The City College, for the excellent job he is doing in getting alumni funds.
NO. 14. YORK COLLEGE PRESIDENTIAL SEARCH COMMITTEE: Dr. Johnson, on behalf of the York College Presidential Search Committee, presented the following report:

REPORT OF THE YORK COLLEGE PRESIDENTIAL SEARCH COMMITTEE
June 21, 1971

Hon. Robert Ross Johnson, Chairman
Hon. Maria Josefa Canino
Hon. Norman E. Henkin
Hon. Minneola P. Ingersoll
Hon. Frederick Burkhardt, ex officio

*Professor Solomon Henner
*Professor Eric Liban
Professor Frank Pomilla
Professor Theresa Rizzitiello
*Mr. Marc Cohen
*Mr. Leonard Paterson
*Miss Maureen Pierce

The York College Presidential Search Committee was appointed on September 28, 1970 by the Chairman of the Board of Higher Education, Mr. Frederick Burkhardt, to fill the vacancy caused by the resignation of Dumont F. Kenny on August 31, 1970.

Three representatives of the York College faculty, and two representatives of the student body were named by their respective groups to serve in an advisory capacity to the Board’s Committee.

The Search Committee met with the outside representatives as a committee of the whole eleven times from October 15, 1970 to June 9, 1971.

The Committee considered in detail the credentials of eighty-four possible candidates and interviewed nine candidates for the position.

The Committee was motivated by the conviction that the individual selected possess the highest academic credentials, dedication to urban education, and proven ability as a leader capable of securing the confidence of the faculty, students, and the community surrounding the college.

The final meeting of the full Committee was held on Monday, May 17, 1971. The Committee was unable to arrive at a consensus. The three faculty representatives and one of the two student representatives felt that Acting President David Newton should assume the presidency of the College. The faculty and student representative indicated by secret ballot their second and third choices. The Board Committee then met in Executive Session and agreed to submit the names of the following three candidates for consideration by the entire Board of Higher Education:

Acting President David Newton, York College
President Milton Bassin, New York City Community College
Dr. Samuel Proctor, Rutgers University

The Board Committee asked the Chancellor to meet with President Bassin to ascertain whether or not he wished to be seriously considered for the York presidency.

Subsequently, Dr. Proctor sent a telegram to the Committee asking that his name be withdrawn for consideration for personal reasons.
On June 9, 1971, the Chancellor met with Mrs. Ingersoll and Messrs. Johnson, Henkin and Burkhardt to inform them that President Bassin does want to be considered for the presidency of York College.

Accordingly, the resumes for Acting President Newton and President Bassin are attached.

*Professor Solomon Henner served on the Committee from its inception, September 28, 1970 to October 15, 1970.
*Professor Eric Liban served on the Committee from October 15, 1970 until May 17, 1971.
*Mr. Marc Cohen is a student representative.
*Mr. Leonard Paterson is a student representative and served on the Committee from September 28, 1970 until October 27, 1970.
*Miss Maureen Pierce is a student representative and served on the Committee from October 27, 1970 until May 17, 1971.

At this point the Board heard one of the faculty representatives on the Committee.

Motion made and seconded to table the report of the York College Presidential Search Committee was voted on and defeated.

Upon motion duly made, seconded and carried, the report of the York College Presidential Search Committee was accepted and the following resolution adopted:

RESOLVED, That Milton G. Bassin, Professor of Engineering, be appointed President of York College.

Mr. d’Heilly asked to be recorded as voting “NO.”

Upon motion duly made, seconded and carried, the meeting adjourned at 11:40 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JUNE 30, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 3:00 p.m.

There were present:

Frederick Burkhardt, Chairman
Herbert Berman
Minneola P. Ingersoll

Robert Ross Johnson
Jack I. Poses

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Vice-Chancellor Bernard Miniz
Vice-Chancellor Frank J. Schultz

Professor Ralph W. Sleeper
Mr. Richard Lewis

The absence of Mr. Ashe and Mr. Quero Chiesa was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. YORK COLLEGE PRESIDENCY: RESOLVED, That Milton G. Bassin, Professor of Engineering, be appointed President of York College effective September 1, 1971, at the salary rate of $37,800 per annum ($29,800 plus $8,000), subject to financial ability.

NO. 2. NEW YORK CITY COMMUNITY COLLEGE PRESIDENCY: RESOLVED, That Leon M. Goldstein, Professor of Social Science, be appointed Acting President of New York City Community College effective September 1, 1971, at the salary rate of $37,800 per annum ($29,800 plus $8,000), subject to financial ability; and be it further

RESOLVED, That Professor Goldstein be granted a leave of absence from his position as University Dean for Community College Affairs, effective September 1, 1971 and until such time as a President for New York City Community College is appointed.

NOTE: Professor Goldstein agrees to serve as the Acting President of New York City Community College with the understanding that he will not be considered as a candidate for the presidency of that institution.
NO. 3. CLEANING SERVICE—KINGSBOROUGH COMMUNITY COLLEGE: Laid over to the next meeting of the Executive Committee.

NO. 4. DISMISSAL—QUEENSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board approve the unanimous recommendation of the Disciplinary Committee of Queensborough Community College, dated May 25, 1971, and the recommendation of the President of Queensborough Community College, dated June 1, 1971, that Mr. William Eason, Custodial Assistant, is guilty of excessive lateness and absences and that he be dismissed as a custodial assistant at Queensborough effective immediately.

NO. 5. PRESIDENTIAL COMPENSATION: RESOLVED, That the presidential compensation for the following be increased, as indicated, effective August 1, 1971, subject to financial ability:

<table>
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<tr>
<th>NAME</th>
<th>ACADEMIC SALARY</th>
<th>FROM</th>
<th>TO</th>
</tr>
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<tbody>
<tr>
<td>William M. Birenbaum</td>
<td>$29,800</td>
<td>$8,100</td>
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</tr>
<tr>
<td>Edgar D. Draper</td>
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<td>$6,000</td>
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<tr>
<td>Kurt R. Schmeller</td>
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<td>Joseph Shenker</td>
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</tr>
<tr>
<td>Richard D. Trent</td>
<td>$29,800</td>
<td>$6,000</td>
<td>$8,000</td>
</tr>
</tbody>
</table>

EXPLANATION: At the meeting of the Board held September 29, 1969, Cal. No. 9A, a presidential compensation plan was adopted. It was agreed that the Executive Committee would review periodically the supplements paid to the presidents.

NO. 6. VOORHEES INSTITUTE: (a) RESOLVED, That subject to the consummation of the agreement to merge Voorhees Technical Institute into the Board of Higher Education, the following named persons presently in the employ of Voorhees Technical Institute be appointed for a period terminating August 31, 1972 to the titles in the divisions and at the salaries hereinafter shown at New York City Community College and be credited on the effective date of such merger and appointment with the number of years toward tenure or Certificate of Continuous Employment, as the case may be, as indicated next to their names. In the event that the merger is not consummated on July 1, 1971, such appointments shall become effective on the subsequent date of merger; and be it further

RESOLVED, That notwithstanding any provision in the Board’s Bylaws to the contrary, persons appointed herein in the title of instructor shall have such right to tenure as have instructors appointed by the Board prior to June 16, 1968, except that instructors herein appointed shall attain tenure upon their sixth annual appointment after crediting such instructors with the number of years towards tenure indicated next to their names, on an annual salary after five prior years of continuous service on an annual salary; and be it further

RESOLVED, That persons appointed herein in Titles in the Classified Civil Service shall serve in accordance with the provisions of Civil Service Law, Section 45.
<table>
<thead>
<tr>
<th>NAME</th>
<th>DIVISION</th>
<th>TITLE</th>
<th>SALARY</th>
<th>YEARS TOWARDS TENURE OR CERTIFICATES OF CONTINUOUS EMPLOYMENT</th>
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<tr>
<td>Bower, Ronald</td>
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<td>Instructor</td>
<td>$11,960</td>
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<td>Brown, Donald J.</td>
<td>Student Personnel Services</td>
<td>Instructor</td>
<td>$11,960</td>
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<td>Corsover, Harry</td>
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<td>$11,960</td>
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<td>Mongroo, Ashraf</td>
<td>Liberal Arts</td>
<td>Instructor</td>
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<td>Viggiano, Louis</td>
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<td>DeFazio, Vincent</td>
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<td>Fabbricante, Thomas</td>
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<td>Forman, Robert</td>
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<td>Liebman, Jerold</td>
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<td>Instructor</td>
<td>$12,560</td>
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<td>Mesagna, Emmanuel</td>
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<td>Asst. Prof.</td>
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<td>Spina, Leonard</td>
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<td>Titus, Donald</td>
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<td>Angel, Evelyn</td>
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<td>Bahns, Douglas</td>
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<td>Baker, Joseph</td>
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<td>$12,810</td>
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<td>Cooper, Ann</td>
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<td>Casik, Louis</td>
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<td>Hi. Ed. Asst.</td>
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<td>Hi. Ed. Asst.</td>
<td>$14,060</td>
<td>See Civil Service Law, Sec. 45</td>
</tr>
</tbody>
</table>
and be it further

RESOLVED, That a leave of absence without pay be granted to Mr. George Muth effective July 2, 1971, or the day following the consummation of the agreement to merge Voorhees Technical Institute and expiring June 30, 1972, to accept the position of Assistant to the Administrator of the Voorhees Campus of New York City Community College, with recommendation for increment and retirement credit; and be it further

RESOLVED, That Mr. Muth be appointed as Higher Education Associate effective July 2, 1971, or on the day following the consummation of the agreement to merge Voorhees Technical Institute (whichever comes later) and terminating June 30, 1972 at a salary of $18,760 per annum; and be it further

RESOLVED, That all persons above listed have such rights, responsibilities and perquisites as are appropriate to their titles as set forth in the Bylaws of the Board of Higher Education, any relevant collective bargaining agreement or policy statement of the Board of Higher Education.

EXPLANATION: The above resolutions are submitted in order to implement the Board of Higher Education resolutions of January 25, 1971 (Cal. No. C16), and May 24, 1971 (Cal. No. 16) and the Agreement between the Board of Higher Education and Voorhees Technical Institute dated February 4, 1971. All resolutions are contingent upon Closing of the Agreement on or about July 1, 1971. If the Agreement is not closed by July 1, 1971, all initial appointments shall be effective on the date of closing.

(b) RESOLVED, That Arthur H. Kahn, General Counsel, or Milton G. Bassin, President of New York City Community College, be and they hereby are individually authorized to sign on behalf of the Board of Higher Education in connection with the acquisition of the Voorhees Technical Institute such certificates and other documents as require the authorized signature of an officer of the Board of Higher Education in accordance with the terms of the agreement entered into between Voorhees Technical Institute and the Board of Higher Education dated February 4, 1971.

NO. 7. RESIGNATION OF THE CHANCELLOR: RESOLVED, That the Board, at the request of the Chancellor, relieve him of his duties and responsibilities as of August 15, 1971, and accept with deep regret the resignation of Chancellor Albert H. Bowker effective September 30, 1971.

NO. 8. EXTENSION OF TIME—QUEENS COLLEGE: RESOLVED, That the Board approve an extension of time on contract number 212083 with Duralab Equipment Corporation for furnishing, delivering, assembling and setting in place, ready for hookup, laboratory furniture and equipment in the Biology Department, Room 108, E-Building, Queens College, from the original completion date, January 25, 1971, to and including September 30, 1971, a total of 248 consecutive calendar days.

EXPLANATION: Delay by College in renovating the area where equipment is to be assembled and set in place caused contractor to exceed original date fixed for completion.

NO. 9. ADMISSION OF COMMUNITY PROFESSIONALS—QUEENS COLLEGE: RESOLVED, That twenty adult community professionals be admitted to Queens College as matriculated students in September 1971, as candidates for the B.A. degree.

These candidates will be selected by a joint committee including representatives of the College and Queens community leaders representing Community Education Center of District 27, Southeast Queens Local Education Committee, Originals of Jamaica, Phi Delta Kappa, Steering Committee of South Jamaica, Local Education Committee, Community School District 28 Queens, South Jamaica Community Council, Inc., and other community organizations.
The major admissions criteria besides a high school diploma, or its equivalent, are proven extensive community service by the applicant.

The Program will draw heavily upon opportunities presently existing within the Queens College Individualized B.A. Program, The Queens College ACE Program and the Queens College Interdisciplinary Studies and Honors Program. Drawing from these programs, the College will provide counseling and guidance to these students.

This program will be evaluated annually by the College and the community to determine whether its goals are being adequately realized and at which time recommendation will be made to either expand or contract the Program.

**NO. 10. RENTAL OF TRAILERS–STATEN ISLAND COMMUNITY COLLEGE:** RESOLVED. That the Board approve a contract for the rental for Staten Island Community College of 37 Trailers (including placement, related site work and provision of electrical service) containing a total of approximately 20,424 square feet, for a period of time from one to five years at a low bid cost of $245,899 for the first year, $115,440 for the second year, $107,360 for the third year, $88,800 for the fourth year and $77,000 for the fifth year.

**EXPLANATION:** In order to provide minimal facilities for the Staten Island Community College for the fall semester, it is deemed advisable to lease and install on the campus 37 trailers which would be used for classrooms and offices.

A single bid for the work received on June 8, 1971 was deemed excessive in cost and was rejected.

A rebidding of the job resulted in the receipt of three bids, approval of the lowest of which noted above is now recommended.

Approval is essential in order that the facilities can be available in September. The contract permits the option to retain 7, 11, 19 or all 37 trailers for one, two, three, four or five years.

**NO. 11. REPORT OF THE CHANCELLOR:** The Chancellor reported briefly on the sabbatical leave issue.

At the request of the Chairman, Mr. Kahn reported on the court ruling re student activity fees.

At this point the Committee went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 4:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE 
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK 

HELD 

JULY 8, 1971 

AT THE BOARD HEADQUARTERS BUILDING 
535 EAST 80 STREET—BOROUGH OF MANHATTAN 

The Chairman called the meeting to order at 4:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Fileno DeNovellis

Minneola P. Ingersoll
James Oscar Lee
Jack I. Poses
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Frank J. Schultz

Professor Nathan Wiener
Mr. Allen Shark

The absence of Dr. Johnson was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. AMENDMENT OF MINUTES: RESOLVED, That Regulation 1 (c) (4) of the Purchasing Regulations adopted by the Board on May 27, 1968, Cal. No. 14, be amended to read as follows:

4. That every bid in excess of $5,000, except with respect to construction contracts as hereinafter defined, shall be accompanied by a bid bond in the amount fixed in the Contract Documents or, in the Alternative, by a deposit of not less than the sum of two percentum of the amount of such bid; except that in the case of a proposal for a single item or class of items, the deposit shall be not less than two percentum of the Board’s or its designee’s estimated cost of the supplies, materials, or equipment to be furnished and the work, labor or service to be performed. Such deposit shall consist of a certified check drawn upon a state or national bank or trust company signed by a duly authorized officer thereof, payable to the order of the Comptroller of the City of New York, hereinafter indicated as “Comptroller,” or other designated agent, or money, or of the obligations of the City of New York which the Comptroller shall approve as of equal value with the sum so required. On bids under $5,000, a bid bond or deposit may, in the discretion of the Business Manager, be required. With respect to construction contracts as hereinafter
defined, bid bonds, in the discretion of the Business Manager or the Dean for Campus Planning and Development, may be dispensed with on bids of less than $50,000.

Construction contracts shall be deemed to include contracts for construction, excavation, erection, reconstruction or alteration, modernization, repair, maintenance and landscape work.

and be it further

RESOLVED, That Regulation V (a) as amended on March 22, 1971, Cal. No. 18 be amended to read as follows:

V. SECURITY BONDS: PERFORMANCE AND PAYMENT.

a. Prior to or at the time of execution of any contract for the construction or alterations of any building or facility as hereinafter defined involving an expenditure of funds in excess of fifty thousand dollars ($50,000) or, in the discretion of the Business Manager or the Dean for Campus Planning and Development in contracts for less than $50,000, the contractor shall be required to deliver to the Board an executed bond in an amount equal to one hundred percent (100%) of the contract price to secure the faithful performance and completion of the contract, and an executed bond in an amount equal to one hundred percent (100%) of the contract price, as security for the payment of all persons performing labor or furnishing materials in connection with the contract prepared in such form as shall be satisfactory to the Corporation Counsel, and having as surety thereunder such surety company or companies as are approved by the Comptroller, except as hereinafter provided. In contracts involving the purchase of supplies, materials or equipment such bonds may be required, if in the judgment of the Business Manager, the best interests of the Board will thereby be served.

With respect to construction contracts as hereinafter defined, performance and payment bonds, in the discretion of the Business Manager or the Dean for Campus Planning and Development, may be dispensed with on bids of less than $50,000.

Construction contracts shall be deemed to include contracts for construction, excavation, erection, reconstruction or alteration, modernization, repair, maintenance and landscape work.

EXPLANATION: On March 22, 1971, Cal. No. 18, the Board amended the purchasing regulations so as to authorize college units, in the discretion of the Business Manager, to dispense with payment and performance bonds on construction contracts where the amount does not exceed $50,000; on May 20, 1971, Cal. No. 437, the New York City Board of Estimate amended its regulations so as to permit dispensing with bid bonds where the bid is less than $50,000. At the same time, the Board of Estimate enlarged the type of contracts where bid, performance and payment bonds may be dispensed with to include not only contracts for construction but, as well, contracts for excavation, erection, reconstruction or alteration, modernization, repair, maintenance and landscaping work. In view of the expressed policy of the Board to encourage bidding by minority and small contractors, it is believed that the Board should endorse the action of the Board of Estimate and authorize dispensing with bid bonds, on construction contracts as defined herein, where the bid is not more than $50,000.

NO. 2. AIR CONDITIONING FOR SCIENCE BUILDING—QUEENS COLLEGE: RESOLVED, That the Board approve a contract with Carlson & Sweatt, Consulting Engineers, 2 Pennsylvania Plaza, New York, New York 10001 to provide Architectural/Engineering services for the preparation of Complete Drawings (Preliminary and Final), Specifications (Outline and Final) and Estimates of Cost (Preliminary and Final), Checking of Shop
Drawings and Supervision of Construction for Heating, Ventilating, and Air Conditioning, Plumbing and Electrical Work for an Air Conditioning System for the Social Science Building, Academic No. 1, Queens College for a fee not to exceed $131,895 based on an estimated construction cost of $1,298,320 established as of June 1, 1971, chargeable to Capital Project No. HN-215; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said contract and fee, chargeable to Capital Project No. HN-215.

EXPLANATION: The Social Science Building Academic No. 1, Queens College, has not been air conditioned except for certain interior lecture rooms. Large glass areas on the South and West sides transmit sun loads which create unbearable conditions in the building.

An engineering report entitled: Feasibility Study for an Air Conditioning System for Social Science Building Academic No. 1, Queens College, dated December 1, 1970, has been prepared by Carlson & Sweatt, Engineers, New York City, and updated by a Supplementary Report No. 1, dated March 15, 1971. The reports have been prepared under Comptroller’s Contract No. 210614, dated January 27, 1970. These reports also furnished the original estimated construction cost.

The object of the proposed contract is to implement the report’s recommendations in order to obviate the unsatisfactory conditions in the building.

It is our intention to integrate the above mentioned Air Conditioning System into Central Air Conditioning System when the letter is functioning in accordance with the Master Plan.

NO. 3. ALTERATION PROJECTS—STATEN ISLAND COMMUNITY COLLEGE: RESOLVED, That the Board approve contract documents prepared by the Campus Facilities Staff of Staten Island Community College for three alteration projects at the college consisting of:

1. Alteration to Auditorium doors.
2. Alteration to Dining Room entry doors.
3. Alteration to doors from Main Lounge.

The work, estimated at $25,000, is to be funded under Capital Project HN-206.

EXPLANATION: On June 20, 1970, the Bureau of the Budget issued Certificate CP-4996 which among other funds allocated $99,770 for certain lump sum projects for Staten Island Community College, waiving any further necessity of submission to the Bureau for these projects in the amount specified. The Board in two previous resolutions has already approved contract documents in the amount of $25,500. The present documents and estimates have been reviewed by the staff of the Dean of Campus Planning and been approved.

NO. 4. DESIGNATION AS VICE-PRESIDENT AND DEPUTY TO THE PRESIDENT—BROOKLYN COLLEGE: RESOLVED, That the following designation as Vice-President and Deputy to the President be approved, subject to financial ability:

<table>
<thead>
<tr>
<th>NAME</th>
<th>PERIOD</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sherman Van Solkema, Jr.</td>
<td>7/1/71-6/30/72</td>
<td>$6,000 in addition to academic salary</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That a special increment, effective July 1, 1971, be approved for Sherman Van Solkema, Jr., Professor in the Department of Music as follows, subject to the approval of the Vacancy Control Board:

<table>
<thead>
<tr>
<th>CURRENT SALARY</th>
<th>PROPOSED INCREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>$22,240</td>
<td>$24,240 (7/1/71)</td>
</tr>
<tr>
<td></td>
<td>$25,500 (10/1/71)</td>
</tr>
<tr>
<td></td>
<td>$27,525 (1/1/72)</td>
</tr>
</tbody>
</table>
EXPLANATION: As Vice-President, Dr. Van Solkema will have such duties and responsibilities as may be assigned to him by the President and shall act for the President and assume the duties of the President in his absence. Dr. Van Solkema will be responsible for coordinating the restructuring of the college and will work closely with the President on all facets of planning and development of resources for the college.

NO. 5. OPERATION AND MAINTENANCE OF A NURSING LIBRARY—THE CITY COLLEGE:
RESOLVED, That the Board of Higher Education enter into a contract on behalf of The City College with the Mount Sinai School of Medicine pursuant to which the hospital will provide the operation and maintenance of the Nursing Library located at Mount Sinai School of Medicine, including staffing requirements and the purchase of books and supplies, etc. for the period June 4, 1971 through June 30, 1972, at a cost not to exceed $47,443, chargeable to code 042-4300-403-01-71—Contractual Services; and be it further
RESOLVED; That the Budget Director be requested to approve and authorize the expenditure of $47,443 for the proposed contract (see also Cat. No. 2(b)4, 4/20/64).

EXPLANATION: This resolution is made in order to implement an agreement of January 1, 1969, entered into by the Board of Higher Education on behalf of The City College and the Mount Sinai School of Medicine and the Mount Sinai School of Nursing whereby the Mount Sinai School of Nursing was to be phased out, and it would at that time turn over to the College, as soon as practicable, the entire existing Nursing Library and its catalog cards, as well as all existing equipment directly related to the courses in the Nursing Curriculum. This phasing out and turning over took place effective June 3, 1971 and thus a very valuable library, presently housed in the Mount Sinai School of Medicine Library, has become the property of the new School of Nursing of The City College, without however fiscal or contractual provisions having been made for its maintenance or operation.

Both educational and fiscal reasons lead to the recommendation that the said Nursing Library be maintained and operated by and as part of the larger Mount Sinai School of Medicine Library, so as to avoid duplications, to utilize staff specialists, and to avoid the complexity and added costs of operating a "branch library."

It is obvious by the time limitation imposed by the acquisition date that it is impossible to follow the normal purchasing procedures for the acquisition of professional services desired, due to the nature of this emergency. Interruption of this service could possibly jeopardize the accreditation of the Mount Sinai School of Nursing of The City College of The City University of New York.

A modification for fiscal 1970-1971 is presently in process to provide the funding for the related contract in the amount indicated. In justification of this expenditure, the following guideline budget proposal is submitted. Since this is a proposed budget, it is to be understood that flexibility in the allocations indicated is necessary in order to implement the pending agreement. However, total funding shall not exceed the amount indicated in this resolution.

GUIDELINE BUDGET PROPOSAL

| Salaries of Professional & Clerical Personnel | $40,443 |
| Supplies & Expenses—Books—Periodicals—Bindings | 7,000 |
| **TOTAL** | **$47,443** |

NO. 6. CLEANING SERVICE—KINGSBOROUGH COMMUNITY COLLEGE: Item tabled.

NO. 7. REPORTS OF THE CHANCELLOR: (a) At the request of the Chancellor, Vice-Chancellor Schultz reported on the Executive Budget for 1971-1972.

Upon motion duly made, seconded and carried, the following resolutions were adopted subject to ratification by the full Board:
WHEREAS, The budget approved by the City of New York requires the University to generate $3.25 million in additional fee income in 1971-72; and

WHEREAS, Certain minor inconsistencies have developed in the University's rate structure as a result of piecemeal changes made over the years; therefore be it

RESOLVED, That the following series of resolutions be approved with the result that the units comprising the University shall adhere to the fee structure shown in the Fee Structure of Major CUNY Fees, dated July 8, 1971, which follows Resolutions I, II, and III:

I. RESOLUTIONS ON TUITION CHARGES FOR OUT-OF-CITY-STATE RESIDENTS: RESOLVED, That the following schedule of tuition rates for undergraduate students who are non-City residents of New York State be established, effective beginning with the Fall, 1971 semester:

<table>
<thead>
<tr>
<th>OUT-OF-CITY STUDENTS WITH CERTIFICATE OF RESIDENCE</th>
<th>SENIOR COLLEGES</th>
<th>COMMUNITY COLLEGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All full-time</td>
<td>$275 per semester*</td>
<td>$275 per semester*</td>
</tr>
<tr>
<td>All part-time</td>
<td>$25 per credit and $18 per additional contact hour</td>
<td>$20 per contact hour</td>
</tr>
<tr>
<td>(including summer session)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| WITHOUT CERTIFICATE OF RESIDENCE                   |                 |                   |
| All full-time                                      | $450 per semester* | $450 per semester* |
| All part-time                                      | $35 per credit and $25 per additional contact hour | $30 per contact hour |
| (including summer session)                         |                 |                   |

*Maximum tuition to be charged.

EXPLANATION: It is estimated that the above schedule will produce additional fee income of approximately $1.13 million.

The schedule proposed above raises tuition in all categories for students who reside in New York State but not in New York City. Tuition of $275 per semester for full-time students with a certificate of residence is the same as the rate to be charged all undergraduates in the four-year colleges of the State University and is also the maximum which may be charged by SUNY's community colleges. The rates for part-time students have been raised correspondingly.

Rates for out-of-City students in both the senior and community colleges who do not have a certificate of residence are established at the same level as the rates charged out-of-State students in order to encourage them to obtain certificates of residence for charge-back purposes.

II. RESOLUTION ON TUITION CHARGES FOR OUT-OF-STATE (INCLUDING FOREIGN) STUDENTS: RESOLVED, That the following tuition rates be established for out-of-State (including foreign) students in the senior and community colleges, effective beginning with the Fall, 1971 semester:
OUT-OF-STATE (INCLUDING FOREIGN) STUDENTS

Matrics—full-time
$450 per semester*

Matrics—part-time (including summer)
$35 per credit and $25 per additional contact hour

Non-Matrics—full-time
$450 per semester*

Non-Matrics—part-time (including summer)
$35 per credit and $25 per additional contact hour

*Maximum tuition to be charged.

EXPLANATION: The changes effected by the foregoing resolution will have little impact on income but will remove minor inconsistencies in the current fee schedule.

III. RESOLUTIONS ON COMMUNITY COLLEGE GENERAL FEE: RESOLVED, That the full-time and part-time general fees to be paid by community college students be established at the same rates as are charged senior college students; and be it further

RESOLVED, That the status of community college students with respect to payment of the full-time and part-time general fee be determined in accordance with Calendar Item Numbers 60 and C27, Subdivision If, adopted by the Board at its meeting of June 22, 1970; and be it further

RESOLVED, That consolidated fees to be paid by community college students be established to reflect the foregoing resolutions, as shown in the following table:

<table>
<thead>
<tr>
<th>Community College</th>
<th>General Fee Present*</th>
<th>General Fee Proposed*</th>
<th>Per Semester Student Activity</th>
<th>Consolidated Fee Present*</th>
<th>Consolidated Fee Proposed*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boro of Manhattan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>$20.00</td>
<td>$35.00</td>
<td>$27.00</td>
<td>$47.00</td>
<td>$62.00</td>
</tr>
<tr>
<td>Part-time</td>
<td>10.00</td>
<td>17.00</td>
<td>7.00</td>
<td>17.00</td>
<td>24.00</td>
</tr>
<tr>
<td>Bronx</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>20.00</td>
<td>35.00</td>
<td>15.00</td>
<td>35.00</td>
<td>50.00</td>
</tr>
<tr>
<td>Part-time</td>
<td>10.00</td>
<td>17.00</td>
<td>7.00</td>
<td>17.00</td>
<td>24.00</td>
</tr>
<tr>
<td>Hostos</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>20.00</td>
<td>35.00</td>
<td>30.00</td>
<td>50.00</td>
<td>65.00</td>
</tr>
<tr>
<td>Part-time</td>
<td>10.00</td>
<td>17.00</td>
<td>7.00</td>
<td>10.00</td>
<td>17.00</td>
</tr>
</tbody>
</table>
Present and Proposed Consolidated Fees for Community College Students

<table>
<thead>
<tr>
<th>Community Colleges</th>
<th>General Fee Present*</th>
<th>Proposed*</th>
<th>Per Semester Student Activity</th>
<th>Consolidated Fee Present*</th>
<th>Proposed*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kingsborough</td>
<td>20.00</td>
<td>35.00</td>
<td>26.00</td>
<td>46.00</td>
<td>61.00</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>17.00</td>
<td>10.00</td>
<td>20.00</td>
<td>27.00</td>
</tr>
<tr>
<td>LaGuardia</td>
<td>20.00</td>
<td>35.00</td>
<td>25.25</td>
<td>45.25</td>
<td>60.25</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>17.00</td>
<td></td>
<td>10.00</td>
<td>17.00</td>
</tr>
<tr>
<td>New York City</td>
<td>20.00</td>
<td>35.00</td>
<td>21.20</td>
<td>41.20</td>
<td>56.20</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>17.00</td>
<td>3.60</td>
<td>13.60</td>
<td>20.60</td>
</tr>
<tr>
<td>Queensborough</td>
<td>20.00</td>
<td>35.00</td>
<td>23.00</td>
<td>43.00</td>
<td>58.00</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>17.00</td>
<td>4.00</td>
<td>14.00</td>
<td>21.00</td>
</tr>
<tr>
<td>Staten Island</td>
<td>20.00</td>
<td>35.00</td>
<td>28.00</td>
<td>48.00</td>
<td>63.00</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>17.00</td>
<td>7.00</td>
<td>17.00</td>
<td>24.00</td>
</tr>
</tbody>
</table>

*Part-time rate applies also to summer session.

and be it further

RESOLVED, That the foregoing fees be effective beginning with the Fall, 1971 semester.

EXPLANATION: In requiring the University to generate $3.25 million additional fee income in 1971-72, the City stipulated that part of this amount should be obtained through equalization of the community college and senior college general fee. The new community college general fee schedule will result in a net increase of about $1.63 million.

Tuition

Fee Structure of Major CUNY Fees

<table>
<thead>
<tr>
<th>Senior Colleges</th>
<th>Community Colleges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate</td>
<td>$450 per semester, or $45 per credit plus $17.50 per excess contact hour, whichever is lower.</td>
</tr>
<tr>
<td>Undergraduate</td>
<td></td>
</tr>
<tr>
<td>New York City Residents</td>
<td>none (b)</td>
</tr>
<tr>
<td>Matrics (a)—Fall &amp; Spring</td>
<td>none (b)</td>
</tr>
<tr>
<td>Matrics—Summer Session</td>
<td>$10 per contact hour</td>
</tr>
</tbody>
</table>
# FEE STRUCTURE OF MAJOR CUNY FEES (con’t)

## TUITION (undergraduate)

<table>
<thead>
<tr>
<th>New York City Res. con’t</th>
<th>SENIOR COLLEGES</th>
<th>COMMUNITY COLLEGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Matrics (a)—Fall, Spring &amp; Summer Session</td>
<td>$18 per credit</td>
<td>$15 per contact hour</td>
</tr>
<tr>
<td></td>
<td>$18 per first excess contact hour</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$12 per additional contact hour</td>
<td></td>
</tr>
</tbody>
</table>

## OUT-OF-CITY STATE RESIDENTS

<table>
<thead>
<tr>
<th>With Certificate of Residence</th>
<th>Matrics and Non-Matrics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>$275 per semester (d)</td>
</tr>
<tr>
<td>Part-time (c)</td>
<td>$25 per credit and</td>
</tr>
<tr>
<td></td>
<td>$18 per additional contact hour</td>
</tr>
</tbody>
</table>

| Without Certificate of Residence | Matrics—Full-time | $450 per semester (d) |
|                                  | Non-Matrics—Full-time | $450 per semester (d) |
|                                  | Non-Matrics—Part-time (c) | $30 per contact hour |
|                                  | $35 per credit and $25 per additional contact hour |

## OUT-OF-STATE (including Foreign Students)

| Matrics—Full-time | $450 per semester (d) |
| Matrics—Part-time | $35 per credit and $25 per additional contact hour |
| Non-Matrics—Full-time | $450 per semester (d) |
| Non-Matrics—Part-time | $35 per credit and $25 per additional contact hour |

## GENERAL FEE

| All Graduate—Fall and Spring | $50 per semester |
| All Graduate—Summer Session | $18 per semester |
| Undergraduate                |                 |
| Full-time—Fall & Spring     | $35 per semester |
| Part-time—Fall & Spring     | $17 per semester |
| Summer Session              | $17 per semester |

(a) Full-time and Part-time.

(b) Up to degree requirements plus four additional credits. Excess credits charged at the rate of $18 per credit in the senior colleges and $15 per contact hour in the community colleges.

(c) Including summer session.

(d) Maximums to be charged for Full-time.

NOTE: For purpose of determining the applicable rate for the general fee, all students registered in the day session shall be considered to be full-time and all students registered in the evening session shall be considered to be part-time.
(b) RESOLVED, That the Chancellor's Report for June 21, 1971 be amended as follows:

CENTRAL SERVICES—CUNY: Item tabled.

BROOKLYN COLLEGE:

Section A-1.1.4. Reappointments—1971-72

Student Affairs & Services
Cartey, Desmond H. 9/1/71-8/31/72 $17,760
Assistant Professor

Footnote to read: "Contingent upon receipt of Ph.D. degree requirement by 6/30/72."

Mr. Ashe asked to be recorded as "Not Voting."

(c) The Chancellor discussed the possibility of presenting Awards of Merit to elected officials for their outstanding service to the University.

It was agreed that the matter of recognition for people who have been helpful to the University and hold governmental positions be given detailed consideration and a recommendation be brought back to the Board by the Chancellor.

NO. 8. RETIREMENT FOR DISABILITY—BROOKLYN COLLEGE: RESOLVED, That the Board of Higher Education recommends that the New York City Teachers’ Retirement System grant a "Retirement; for Disability," in accordance with the provisions of Section B 20-42.0 of the Administrative Code of the City of New York to Johanna R. Alogdelis, Assistant Professor in the Department of speech and Theater, effective April 19, 1971.

EXPLANATION: This action is being brought on the recommendation of a sub-committee of the Brooklyn College Personnel and Budget Committee, formed to look into charges of neglect of duty preferred against Professor Alogdelis by President John W. Kneller for failure to comply with Section 13.2(l) of the Bylaws of the Board of Higher Education.

This action is also in conformity with the recommendation of the General Counsel to the Board of Higher Education.

At this point the Committee went into Executive Session.

Upon motions duly made, seconded and carried, the following resolutions were adopted:

NO. 9. APPOINTMENT OF VICE-CHANCELLOR FOR FACULTY AND STAFF RELATIONS: RESOLVED, That Dr. David Newton be appointed Professor of Education and Vice-Chancellor for Faculty and Staff Relations for the period September 1, 1971—June 30, 1972 at the salary rate of $29,800 as professor and $6,000 per annum as an administrative Supplement, subject to financial ability.

EXPLANATION: Dr. Newton will serve as the Chancellor’s assistant on matters pertaining to University personnel. The Vice-Chancellor for Administration will continue to serve as the Chancellor’s assistant on matters related to the administration of the Central Office and, in addition, will now be available to study and recommend needed changes in the fiscal management at the individual colleges.

Mr. Ashe asked to be recorded as voting "No."
NO. 10. ESTABLISHMENT OF AN OFFICE OF URBAN POLICY AND PROGRAMS: In view of the authorization and allocation by the Government of the City of New York of a fund of $1,000,000 for service and consultation projects with and for agencies and entities of the City of New York, and in view of the desirability of promoting the concept of service to the City by the City University and the involvement of the City University in the concerns of the City Government for improvements in urban services and the qualities of urban life, it is

RESOLVED, That: Along with the blanket encouragement of efforts in these directions at each and all of the colleges,

1. There shall be established as an organizational entity an Office of Urban Policy and Programs, whose present location shall be in the Central Office of the Office of the Chancellor.

2. There shall be established within this office, and as part of it, a Center for Urban Analysis (with funding supplied for 1971-72 in the Capital Budget of New York City) whose function will be the prosecution of studies and consultations on City problems, as desired by the City and its executive agencies, or by the City Council, or by the Comptroller or by the President of the City Council, as agreed to by the Bureau of the Budget, and in each case agreed to by the University, on a project-by-project basis, with each study or consultation to be covered by a memorandum of agreement between the Director of the Budget and the City University.

3. The Urban Analysis Center will function at the Central Office, at the Graduate Center and, subject to the authorization of the presidents involved, on those campuses where specialized resources and faculty who are interested in becoming involved in such undertakings are available.

Reports are to be made periodically and at least once a year on the progress and activities of the Office of Urban Policy and Programs and separately on the Urban Analysis Center.

4. Additionally, the Office of Urban Policy and Programs will:

(a) Organize and provide the necessary resources, facilities and supportive services for discussion and study groups, for the conduct of analytical and developmental dialogues on specific problems, processes and difficulties of New York City government and New York City life.

(b) Stimulate and mobilize the interest and participation of expert faculty from all of the colleges, and of interested students, along with practicing professionals from the City government and outside City government, in projects and undertakings concerned with the analysis and solution of urban phenomena and problems.

(c) Promote the provision of access and opportunity for participation by interested faculty and students in policy-shaping activities and services for the various levels of government, and for urban communities and entities, for research activities and training for such faculty and students.

5. The basic responsibilities of the Office of Urban Policy and Programs will be:

(a) promote and advance projects and undertakings which will be of assistance and service to the City of New York and to the various entities of its government;

(b) promote and help develop relations and interconnections between the City University and the City of New York, to facilitate the involvement of interested faculty members in community and civic services, and to help provide for interested students opportunity and access to participation in activities and studies relevant to their career goals and to the improvement of the quality of life in New York City;
(c) promote, advance and mobilize resources and support for programs for the training of CUNY students for careers in urban service and urban internship programs for the broadening of the educational experience in urban problems; and

(d) assist, to the extent practicable, in the advancement of urban-oriented research through urban-oriented centers, research institutes and programs on the various campuses, pursuant to the direction and guidance of appropriate authority, the presidents of the colleges, the president of the Graduate Division and the Chancellor.

6. The operations of the Office of Urban Policy and Programs shall be the responsibility of the Vice-Chancellor for Urban Affairs under the Chancellor, while this office remains in the Central Office.

The Chancellor is preparing proposals which, if adopted, would broaden the Graduate Division and make it an agency for operating other University-wide programs. Should this be done, it would be logical to move the whole activity of the Office of Urban Policy and Programs to the Graduate Center. Concurrently plans are being made to handle the other responsibilities of the Urban Affairs Office. These include community relations, political relations, the SEEK Program, and staffing the Board of Higher Education Committee on Expanded Educational Opportunity.

Mr. Ashe asked to be recorded as "Not Voting."

Upon motion duly made, seconded and carried, the meeting adjourned at 5:00 p.m.

N. MICHAÉL CARFORA
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF HIGHER EDUCATION

HELD

JULY 15, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Nils Y. Wessell
Arleigh B. Williamson

Mr. Joseph Wells

N. Michael Carfora, Secretary of the Board

Deputy Chancellor Seymour C. Hyman

The absence of Mr. Hayes and Mrs. Weiss was excused.

At this point the Board went into Executive Session.

Waiver of Notice of Meeting
of
The Board of Higher Education

The undersigned members of the Board of Higher Education do hereby waive notice of a special meeting of the members of the Board of Higher Education to be held on July 15, 1971, at 5 p.m. at the Board Office at 535 East 80 Street, Borough of Manhattan, City of New York, to transact such business at such meeting as may lawfully come before said Board.

Dated: New York, New York
July 15
Mr. DeNovellis, on behalf of the Special Committee on Kingsborough Community College, presented the following report:

REPORT OF THE SPECIAL COMMITTEE ON KINGSBOROUGH COMMUNITY COLLEGE
JULY 15, 1971

Honorable Fileno DeNovellis, Chairman
Honorable David I. Ashe
Honorable Norman E. Henkin

Honorable Minneola P. Ingersoll
Honorable James Oscar Lee

The Special Committee on Kingsborough Community College was appointed on May 25, 1971 by the Chairman of the Board of Higher Education, the Honorable Frederick Burkhardt.

The Committee met eight times and interviewed sixty persons including the President of the College, other administrators, faculty members, students and representatives of the Brooklyn community surrounding the College.

RECOMMENDATION NO. 1

The majority of the Committee recommends that President Powell be removed as President by the full Board. Chancellor Bowker concurs with this recommendation.

The minority of the Committee does not concur with the above recommendation. The minority of the Committee recommends that President Powell be continued in office for a trial period of six months at which time the full Board would reconsider the matter.
RECOMMENDATION NO. 2

The majority and minority of the Committee are in complete agreement on this recommendation. The Committee recommends that the bylaws of the Board of Higher Education be suspended in order that all department chairmen at Kingsborough Community College be removed from their present positions. The Committee further recommends that the President of the College be instructed to appoint all new Acting Departmental Chairmen. In addition, at the end of the 1971-1972 academic year, the Committee recommends that the Chancellor report back to the Board on the desirability of holding elections for departmental chairmen and the date when this action might be taken.

RECOMMENDATION NO. 3

If the first recommendation of the majority noted above is approved by the full Board, the entire Committee recommends that the Board’s usual search procedures for selecting a president be suspended in order to insure the establishment of effective leadership at the College in making the necessary preparations to open the College in the Fall.

The Committee further recommends that Dean Leon Goldstein (resume attached), be appointed President of the College and Professor of Social Science, effective immediately, at the salary rate of $37,800 per annum ($29,800 plus $8,000) subject to financial ability.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. DISMISSAL OF PRESIDENT—KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education of the City of New York, acting as the Board of Trustees of Kingsborough Community College, dismiss Dr. Theodore Powell as President of that College, due to a lack of confidence in his administration of that College, effective July 15, 1971.

NO. 2. SUSPENSION OF BYLAWS AND REMOVAL OF DEPARTMENT CHAIRMEN—KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education of the City of New York, acting as the Board of Trustees of Kingsborough Community College, suspend the relevant portion of its bylaws for the purpose of removing from their present administrative positions all department chairmen at that College, effective immediately (July 15, 1971); and be it further RESOLVED, That the Board of Higher Education empower the new president of Kingsborough Community College to appoint acting chairmen of all the departments at the College for the period of one academic year. At the end of that period, the Chancellor will recommend to the Board further action needed at this institution, particularly in regard to the resumption of elections of departmental chairmen.

NO. 3. APPOINTMENT OF PROFESSOR WITH TENURE—KINGSBOROUGH COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education approve the appointment of Leon M. Goldstein as University Professor of Social Science, with tenure, effective July 16, 1971, at the salary rate of $29,800 plus an administrative supplement of $8,000 per annum, subject to financial ability.
NO. 4. APPOINTMENT OF PRESIDENT—KINGSBOROUGH COMMUNITY COLLEGE:
RESOLVED, That the Board of Higher Education, acting as the Board of Trustees of Kingsborough Community
College, approve the appointment of Leon M. Goldstein as President of Kingsborough Community College subject
to the concurrence of the Trustees of the State University of New York, effective July 16, 1971 at the salary rate
of $37,800 per annum, subject to financial ability.

Upon motion duly made, seconded and carried, the meeting adjourned at 7:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF HIGHER EDUCATION

HELD

JULY 27, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Maria Josefa Canino
Alexander A. Delle Cese
Filene DeNovellis
Jean-Louis d'Heilly
Norman E. Henkin

Minneola P. Ingersoll
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Nils Y. Wassell
Arleigh B. Williamson
Isaiah E. Robinson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Acting President Edward W. Aponte
President Leon M. Goldstein
President Joseph S. Murphy
Acting President David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler

President Clyde J. Wingfield
President James A. Colston
President Edgar D. Draper
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz

The absence of Mr. Berman, Dr. Johnson, Dr. Lee, Dr. Morsell and Mrs. Weiss was excused.

At this point, the Board went into Executive Session.
WAIVER OF NOTICE OF MEETING
OF
THE BOARD OF HIGHER EDUCATION

The undersigned members of the Board of Higher Education do hereby waive notice of a special meeting of the members of the Board of Higher Education to be held on July 27, 1971, at 5:30 p.m. at the Board Office at 535 East 80 Street, Borough of Manhattan, City of New York, to consider the report of the Chancellor’s Search Committee and to transact such business at such meeting as may lawfully come before said Board.

DATED: New York, New York
July 27, 1971

s/ David I. Ashe
David I. Ashe

s/ Jean-Louis d’Heilly
Jean-Louis d’Heilly

s/ Nils Y. Wessell
Nils Y. Wessell

s/ Frederick Burkhardt
Frederick Burkhardt

s/ Norman E. Henkin
Norman E. Henkin

s/ Arleigh B. Williamson
Arleigh B. Williamson

s/ Maria Josefa Canino
Maria Josefa Canino

s/ Minneola P. Ingersoll
Minneola P. Ingersoll

s/ Isaiah E. Robinson
Isaiah E. Robinson

s/ Alexander A. Delle Cese
Alexander A. Delle Cese

s/ Jack I. Poses
Jack I. Poses

s/ Barbara A. Thacher
Barbara A. Thacher

At the request of the Chairman, Mr. Poses, Vice-Chairman, chaired the meeting.

NO. A. COMMITTEE TO SEEK A CHANCELLOR: (a) Mr. Burkhardt, Chairman of the Committee to Seek A Chancellor, presented the following report which was noted and received:

REPORT OF THE COMMITTEE TO SEEK A CHANCELLOR
July 27, 1971

Hon. Frederick Burkhardt, Chairman

Hon. Norman E. Henkin

Hon. Minneola P. Ingersoll

Hon. James Oscar Lee

Hon. Luis Quero Chiesa

Hon. Barbara A. Thacher

President Milton G. Bassin

Professor Robert Hirschfield
University Faculty Senate
(until May 26, 1971)

Professor Ralph W. Sleeper
University Faculty Senate
(from May 26, 1971)

Mr. Richard Lewis
University Student Senate
The Committee to Seek a Chancellor was appointed on May 3, 1971 by the Chairman of the Board of Higher Education, the Honorable Frederick Burkhardt, to fill the vacancy caused by the resignation of Chancellor Albert H. Bowker as of September 30, 1971.

The Board Committee was assisted by an advisory group consisting of one of the college presidents, President Milton Bassin, the Chairman of the University Faculty Senate, Professor Robert Hirschfield (and then, his successor, Professor Ralph W. Sleeper), and the Chairman of the University Student Senate, Mr. Richard Lewis.

The Committee met with the outside representatives as a committee of the whole twelve times from May 6, 1971 to July 22, 1971.

The Committee considered in detail the credentials of one hundred and nineteen candidates and the full Committee interviewed four candidates for the position.

The Committee was motivated by the conviction that the individual selected possess the highest possible academic credentials, dedication to urban higher education, and proven administrative ability. The Committee further felt that the individual selected must be able to obtain the confidence of the faculty, students, and the people of the City of New York.

The Board Committee is of the unanimous opinion that Dr. Robert Joseph Kibbee, Vice-President for Planning and Administration of Carnegie-Mellon University and President of the Pittsburgh Board of Education, is the best suited candidate to lead the City University in the years ahead. The advisory members to the Committee also found Dr. Kibbee to be completely acceptable.

Accordingly, the Board Committee to Seek a Chancellor unanimously recommends to the Board the adoption of the following resolution:

RESOLVED, That Dr. Robert Joseph Kibbee be appointed Chancellor of The City University of New York and University Professor of Education, with tenure, effective October 1, 1971, or as shortly thereafter as possible, at an annual salary rate of $48,375 ($31,275 plus $17,100) subject to financial ability.

(b) Upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, That Dr. Robert Joseph Kibbee be appointed Chancellor of The City University of New York, and University Professor of Education with tenure, effective October 1, 1971, or as shortly thereafter as possible, at an annual salary rate of $48,375 ($31,275 plus $17,100), subject to financial ability.

Mr. Burkhardt resumed the chair.

(c) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the members of the Committee to Seek a Chancellor and the Board as a whole express their thanks to Mr. Joseph Wells and Mr. Duncan Pardue for their staff assistance to the Committee to Seek A Chancellor.

At this point the Chairman introduced Dr. Robert Joseph Kibbee to the Board.

*Salary amended 9/27/71 to read $46,900 due to Presidential wage freeze.
At this point the Board heard Mr. Nick Cifuni, Director of the Blue Collar Division, District Council 37, re the proposed contract for cleaning services for Borough of Manhattan Community College (Calendar No. 4(d)).

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

**NO. 1. APPROVAL OF MINUTES:** Minutes of the special meeting of the Board held July 15, 1971, were approved.

**NO. 1A. CHIEF EDUCATIONAL OFFICERS:** The provisions of the Education Law regarding the administration of institutions of higher learning and the universal practice of colleges and universities are to the effect that the chief educational officers serve at the pleasure of the lay board which is charged by law with the responsibility of governing and administering the educational institution under its jurisdiction. We have in the past and do now intend, that no literal reading of our Bylaws was or is intended to change that policy-namely, that our chief educational officers, the Chancellor and his Deputy and Vice-Chancellors and University Deans, as well as the Presidents of our colleges and their Vice-Presidents and Deans, serve at the pleasure of the Board.

When we recently conformed our Bylaws to the collectively negotiated contract between the Board and the Legislative Conference, which does not represent the “management” officials of the University, we intended to extend due process rights not only to our permanent instructional staff, but also to other academic titles on the instructional staff. We did not intend that the “due process” requirements for the removal of tenured or tenurable staff be extended to administrative officials. This intent is demonstrated by the designation of the President as the administrative officer charged with the responsibility of carrying out the Board delegated responsibilities of overseeing the due process procedures of the contract and the Bylaws. It is the intent of the Board that the due process rights of those persons mentioned above relate only to their academic instructional functions and not to their administrative instructional functions.

**NO. 2. FEES:**

**I. RESOLUTIONS ON TUITION CHARGES FOR OUT-OF-CITY STATE RESIDENTS:** RESOLVED, That the following schedule of tuition rates for undergraduate students who are non-City residents of New York State be established, effective beginning with the Fall, 1971 semester:

<table>
<thead>
<tr>
<th>OUT-OF-CITY STUDENTS WITH CERTIFICATE OF RESIDENCE</th>
<th>SENIOR COLLEGES</th>
<th>COMMUNITY COLLEGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All full-time</td>
<td>$275 per semester*</td>
<td>$275 per semester*</td>
</tr>
<tr>
<td>All part-time</td>
<td>$25 per credit and $18 per additional contact hour</td>
<td>$20 per contact hour</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WITHOUT CERTIFICATE OF RESIDENCE</th>
<th>SENIOR COLLEGES</th>
<th>COMMUNITY COLLEGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All full-time</td>
<td>$450 per semester*</td>
<td>$450 per semester*</td>
</tr>
<tr>
<td>All part-time</td>
<td>$35 per credit and $25 per additional contact hour</td>
<td>$30 per contact hour</td>
</tr>
</tbody>
</table>

*Maximum tuition to be charged.
EXPLANATION: It is estimated that the above schedule will produce additional fee income of approximately $1.13 million.

The schedule proposed above raises tuition in all categories for students who reside in New York State but not in New York City. Tuition of $275 per semester for full-time students with a certificate of residence is the same as the rate to be charged all undergraduates in the four-year colleges of the State University and is also the maximum which may be charged by SUNY's community colleges. The rates for part-time students have been raised correspondingly.

Rates for out-of-City students in both the senior and community colleges who do not have a certificate of residence are established at the same level as the rates charged out-of-State students in order to encourage them to obtain certificates of residence for charge-back purposes.

II. RESOLUTION ON TUITION CHARGES FOR OUT-OF-STATE (INCLUDING FOREIGN) STUDENTS:
RESOLVED, That the following tuition rates be established for out-of-State (including foreign) students in the senior and community colleges, effective beginning with the Fall, 1971 semester:

<table>
<thead>
<tr>
<th>OUT-OF-STATE (INCLUDING FOREIGN) STUDENTS</th>
<th>SENIOR COLLEGES</th>
<th>COMMUNITY COLLEGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matrics—full-time</td>
<td>$450 per semester*</td>
<td>$450 per semester*</td>
</tr>
<tr>
<td>Matrics—part-time</td>
<td>$35 per credit and $25 per additional contact hour</td>
<td>$30 per contact hour</td>
</tr>
<tr>
<td>(including summer)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Matrics—full-time</td>
<td>$450 per semester*</td>
<td>$450 per semester*</td>
</tr>
<tr>
<td>Non-Matrics—part-time</td>
<td>$35 per credit and $25 per additional contact hour</td>
<td>$30 per contact hour</td>
</tr>
<tr>
<td>(including summer)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Maximum tuition to be charged.

EXPLANATION: The changes effected by the foregoing resolution will have little impact on income but will remove minor inconsistencies in the current fee schedule.

III. RESOLUTIONS ON COMMUNITY COLLEGES GENERAL FEE: Motion to increase the Community College General Fee was made, seconded, and defeated.

IV. RESOLUTION ON TUITION FOR COMMUNITY COLLEGE SUMMER SESSION: RESOLVED, That the currently existing tuition charge in the summer session to matriculated students in the community colleges be eliminated in order that they may attend summer sessions tuition-free; and be it further

RESOLVED, That the immediately foregoing resolution become effective beginning with the sessions offered in the summer of 1972.

EXPLANATION: Students matriculated in the senior colleges attend summer sessions in their colleges on a tuition-free basis. It is understood, of course, that the elimination of the summer session tuition does not affect charges made for excess credits in accordance with previously approved Board policy.
## Fee Structure of Major CUNY Fees

<table>
<thead>
<tr>
<th></th>
<th>Senior Colleges</th>
<th>Community Colleges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate</td>
<td>$450 per semester, or $45 per credit plus $17.50 per excess contact hour, whichever is lower.</td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NEW YORK CITY RESIDENTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matrics (a)—Fall &amp; Spring</td>
<td>none (b)</td>
<td>none (b)</td>
</tr>
<tr>
<td>Matrics—Summer Session</td>
<td>none (b)</td>
<td>$10 per contact hour</td>
</tr>
<tr>
<td>Non-Matrics (a)—Fall, Spring &amp; Summer Session</td>
<td>$18 per credit</td>
<td>$15 per contact hour</td>
</tr>
<tr>
<td>OUT-OF-CITY STATE RESIDENTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>With Certificate of Residence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matrics and Non-Matrics</td>
<td>$275 per semester (d)</td>
<td>$275 per semester (d)</td>
</tr>
<tr>
<td>Full-time</td>
<td>$25 per credit and $18 per additional contact hour</td>
<td></td>
</tr>
<tr>
<td>Part-time (c)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Without Certificate of Residence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Matrics—Full-time</td>
<td>$450 per semester (d)</td>
<td>$450 per semester (d)</td>
</tr>
<tr>
<td>Non-Matrics—Part-time (c)</td>
<td>$35 per credit and $25 per additional contact hour</td>
<td>$30 per contact hour</td>
</tr>
<tr>
<td>OUT-OF STATE (including Foreign Students)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matrics—Full-time</td>
<td>$450 per semester (d)</td>
<td>$450 per semester (d)</td>
</tr>
<tr>
<td>Matrics—Part-time</td>
<td>$35 per credit and $25 per additional contact hour</td>
<td>$30 per contact hour</td>
</tr>
<tr>
<td>Non-Matrics—Full-time</td>
<td>$450 per semester (d)</td>
<td>$450 per semester (d)</td>
</tr>
<tr>
<td>Non-Matrics—Part-time</td>
<td>$35 per credit and $25 per additional contact hour</td>
<td>$30 per contact hour</td>
</tr>
<tr>
<td>GENERAL FEE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Graduate—Fall and Spring</td>
<td>$50 per semester</td>
<td></td>
</tr>
<tr>
<td>All Graduate—Summer Session</td>
<td>$18 per semester</td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time—Fall &amp; Spring</td>
<td>$35 per semester</td>
<td>$20 per semester</td>
</tr>
<tr>
<td>Part-time—Fall &amp; Spring</td>
<td>$17 per semester</td>
<td>$10 per semester</td>
</tr>
<tr>
<td>Summer Session</td>
<td>$17 per semester</td>
<td>$10 per semester</td>
</tr>
</tbody>
</table>

(a) Full-time and Part-time.
(b) Up to degree requirements plus four additional credits. Excess credits charged at the rate of $18 per credit in the senior colleges and $16 per contact hour in the community colleges.
(c) Including summer session.
(d) Maximums to be charged for Full-time.

NOTE: For purpose of determining the applicable rate for the general fee, all students registered in the day session shall be considered to be full-time and all students registered in the evening session shall be considered to be part-time.
NO. 3. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) RENTAL OF TEMPORARY BUILDINGS—QUEENS COLLEGE:

RESOLVED, That the Board approve a contract for the rental of two temporary buildings of approximately 20,000 square feet each, to be located on the Queens College campus for a total of five years at an annual rental of $272,400, chargeable to the appropriate tax levy.

EXPLANATION: The proposed temporary buildings will provide facilities for the accommodation of classes and faculty and staff required to meet the instructional and other needs of an increased enrollment at the college.

Contract documents for the rental of the two structures were advertised by the College and a single bid was received on July 1, 1971. The bid was on an annual level rental basis for five years with the College having a no cost purchase option after the fifth year.

The bid price ($6.80/sq. ft.) is substantially lower than the cost of similar space provided recently on the campuses of Brooklyn, Kingsborough and Staten Island Community Colleges and approval is therefore recommended by the Office of the Dean for Campus Planning and Development.

(b) PURCHASE OF COMPUTER EQUIPMENT—LEHMAN COLLEGE:

RESOLVED, That the City University be authorized to purchase on behalf of Lehman College two disk control attachments for the 1130 Computer at a cost not to exceed $4,000, from Capital Budget Project HN-191; and be it further

RESOLVED, That the Director of the Budget be requested to approve this purchase.

EXPLANATION: The 1130 computer at Lehman College has insufficient capacity to store the data on the expected Fall 1971 enrollment on its current disks. These devices (which must be purchased) permit the college to attach two rental disk drives to the machine. This purchase has been recommended by the college and has the approval of the Deputy Chancellor.

(c) RENTAL OF SPACE—YORK COLLEGE:

RESOLVED, That the Board approve the rental of 9,300 square feet of space at 160-08 Jamaica Avenue, Queens, for use by York College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the above mentioned space.

EXPLANATION: The space will provide York College with faculty and administrative offices.

The Department of Real Estate has negotiated a lease for the subject premises for a five year period at an annual rental cost of $46,035 ($4.95/sq. ft.). The lease further provides that the landlord will pay taxes, assessments, water and sewer rents, and provide cleaning services, electricity, air conditioning and make all needed repairs.

Tenant will pay a proportionate share of increases in real estate taxes payable by landlord for the tax year commencing July 1, 1971, to June 30, 1972.

(d) RENTAL OF SPACE—JOHN JAY COLLEGE:

RESOLVED, That the Board approve the rental of 8,750 square feet of space at 360 Park Avenue South for use by John Jay College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: The space will provide faculty offices, offices for the operations of the business manager and registrar and space for a duplicating and stock room facility.

The Department of Real Estate has negotiated a sub-lease for the subject premises for a two year period commencing 9/1/71 at an annual rental cost of $55,125 ($6.30/sq. ft.). The cost of electricity and standard building cleaning are included in the annual rental charge. Tenant will be responsible for escalation in labor costs and real estate taxes.

(e) RENTAL OF SPACE—QUEENSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of space in Junior High School 198 from the New York City Board of Education for the period from July 1, 1971 to June 30, 1972, said space to be used as a Queensborough Community College Extension Center in Rockaway at a total rental cost not to exceed $10,000, chargeable to the appropriate Queensborough Community College tax levy code.

EXPLANATION: On December 1, 1970, Queensborough Community College commenced the operation of an extension center in Junior High School 198 in Rockaway. During the first semester of operation in the spring 1971, there were 245 registrants at the Rockaway Center and Queensborough Community College plans to continue to operate the Center in its present facilities in the fiscal year 1971-72.

(f) RENOVATION OF MILES SHOE BUILDING—JOHN JAY COLLEGE:

RESOLVED, That the Board rescind its action of November 23, 1970, Calendar No. 37, approving final plans and specifications for partial renovation of the former Miles Shoe Building for John Jay College; and be it further

RESOLVED, That the Board approve final plans, specifications and final estimate of cost construction $7,913,674.00 as of a projected bid date of September 15, 1971, for the complete renovation of the former Miles Shoe Building, as prepared by E.N. Turano, Architect, in compliance with the terms of their agreement with the Dormitory Authority of the state of New York for the preparation of contract documents; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the aforesaid final plans, specifications and final construction cost estimate of $7,913,674.00, and to authorize the Dormitory Authority of the state of New York to invite bids and to award contracts for the construction of said facilities; and be it further

RESOLVED, That the Note Facility Project C19.01 be revised to include the following text after the words 'estimated cost':

"$5,700,000.00 for such acquisition plus such further amount, if any, as may be ordered to be paid by the Supreme Court of the State of New York in the condemnation proceeding now pending in relation to the acquisition of such property, and a further amount of $12,445,444.00 for planning, renovation, equipping and miscellaneous costs."

EXPLANATION: The previous resolution approving final plans and specifications for renovation of the second, third and fourth floors is to be rescinded. Delays in awarding contracts for renovation of these floors caused by problems involving the minority training agreements (New York Plan) has enabled the architect to complete the plans for the balance of the building. The renovation work may now be undertaken in one stage instead of the originally intended two stages.

On September 28, 1970, Calendar No. 15, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications, and preliminary estimate of cost for the renovation of the former Miles Shoe Building to accommodate the John Jay College of Criminal Justice. The total cost was for $7,162,940.00; this included $3,394,202.00 as of November 1970 for the third and fourth floors; $1,853,780.00 with escalation to February 1, 1971, for the second floor; and $1,914,960.00, with escalation to November 1, 1971, for the first floor.

On November 23, 1970, Calendar No. 37, the Board of Higher Education adopted a resolution approving final plans, specifications, and final estimate of cost of construction of $5,678,295.00 as of November 1, 1970 for the renovation of the second, third, and fourth floors of the former Miles Shoe Building. This figure included $350,000.00 for on-the-job training.
On December 7, 1970, the City University Construction Fund adopted a resolution approving the final plans, specifications, and a construction cost estimate of $5,378,295.00 for the renovation of the second, third, and fourth floors of the former Miles Shoe Building. This figure included only $50,000.00 for on-the-job training which accounts for the reduction of $300,000.00 from the figure approved by the Board of Higher Education on November 23, 1970. The final estimate of cost of construction work for the renovation of the entire building exceeds the preliminary estimate of $7,162,940.00 by $709,734.00.

An allowance of $226,000.00 comprising an escalation from 11/1/70 to 2/1/71 of $50,000.00 for second floor work and $176,000.00 for escalation of first floor work from 11/1/70 to 10/1/71 was included in the previous approval of $7,162,940.00. If this amount is added to the $709,734.00 noted above for a total of $3,926,734.00, the total increase due to escalation is about 13.3%. This is for a period from 11/1/70 to 9/15/71 (10 1/2 months). 1.25% per month is not considered to be an unreasonable allowance for escalation.

To the $7,863,674.00 has been added an allowance of $50,000.00 for an on-the-job training program as previously approved by the Construction Fund.

The cost of $7,863,674.00 divided by the gross square footage of 275,000 square feet for the first, second, third, and fourth floors equals $28.60 per square foot, which is considered reasonable for this type of renovation. If we include the 18,500 square feet of area in the basement, the cost per square foot would be $26.80 per square foot.

The plans and specifications have been examined and accepted by representatives of the College and the Office of Campus Planning and Development. The Dormitory Authority considers the documents to be complete, and ready for bidding. The facilities are urgently needed and the plans meet our established requirements and therefore approval is recommended.

A summary of the total project cost is as follows:

1. $5,700,000.00 plus such further amount, if any as may be ordered to be paid by the Supreme Court of New York in the condemnation proceeding pending in relation to the acquisition of the property at 425-445 West 59th Street, New York, New York: $5,700,000.00
2. Cost of construction (as of September 15, 1973) for the renovation of the former Miles Shoe Building, 425-445 West 59th Street, New York (including $50,000.00 for on-the-job training): $7,913,674.00
3. Fees, Surveys, Printing and Miscellaneous Costs (15%): $1,180,000.00
4. Demolition: $100,000.00
5. Contingencies: $7,913,674 X 5% = $395,000.00
6. Furniture and moveable equipment (BHE resolution, May 3, 1971, Calendar No. 2 (a)): $2,856,770.00

**TOTAL** $18,145,444.00

**NO. 4. CONTRACTS AND OTHER FINANCIAL MATTERS:** RESOLVED, That the following items submitted by the presidents and recommended by the Chancellor be adopted:

(a) REPLACEMENT OF AIR CONDITIONING UNITS—QUEENS COLLEGE:

RESOLVED, That the Board approve the contract documents for replacement of air conditioning units on the roof of Remsen Hall for Rooms 311 and 313, Queens College, Project No. Q-CC-270A, at an estimated cost of $12,000, chargeable to Code 42-4600-408-01-71 and/or 72.

(See also Cal. No. 2(b), 4/20/64, BHE)

(b) ALTERATIONS ELECTRICAL INDUSTRIES BUILDING—QUEENS COLLEGE:

RESOLVED, That the Board approve the contract documents for alterations to Fume Hood and Exhaust System in the Electrical Industries Building, Queens College, Project No. Q-CC-270D, at an estimated cost of $7,500, chargeable to Code 42-4600-408-01-71 and/or 72.

(See also Cal. No. 2(b), 4/20/64, BHE)
(c) AIR CONDITIONING AND ELECTRICAL WORK—COMMUNITY FACILITIES BUILDING—QUEENS COLLEGE:

RESOLVED, That the Board approve the contract documents for air conditioning and electrical work for Human Communications Laboratory, Community Facilities Building, Queens College, Project No. Q-CC-270E, at an estimated cost of $13,500, chargeable to code 42-4600-408-01-71 and/or 72.

(See also Cal. No. 2(b), 4/20/64, BHE)

(d) CLEANING SERVICES—BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Business Manager of the Borough of Manhattan Community College be authorized to advertise, receive and open bids and award contract to the lowest responsible bidder for furnishing of cleaning services at 135-145 West 70th Street, known as Building "F," for the period from September 1, 1971 to June 30, 1972, at an estimated cost of $33,000, chargeable to code 42-6600-400-01-72, Contractual Services, or such other funds as may be available.

EXPLANATION: The College will occupy the above premises beginning July 1, 1971. The existing cleaning service contract will expire on August 31, 1971. Continued cleaning service is essential.

Dr. Robinson abstained.

NO. 5. REPORT OF THE DEPUTY CHANCELLOR: Deputy Chancellor Hyman reported that an additional two million dollars has been appropriated from Federal Funds for student aid, bringing the total for the year to seventeen million dollars.

At this point the Chairman introduced Dr. Isaiah E. Robinson, President of the Board of Education, and President Leon Goldstein, newly appointed President of Kingsborough Community College.

Upon motion duly made, seconded and carried, the meeting adjourned at 8:50 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE
MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

AUGUST 17, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The meeting was called to order at 4:15 p.m.

There were present:

David I. Ashe
Minneola P. Ingersoll
Robert Ross Johnson

N. Michael Carfora, Secretary of the Board

Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy

Arthur H. Kahn, General Counsel

Mr. Richard Lewis

The absence of Mr. Berman and Mr. Burkhardt was excused.

In the absence of the Chairman, the Honorable Jack I. Poses chaired the meeting.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 12)

NO. 1. DESIGNATION OF ACTING PRESIDENT—NEW YORK CITY COMMUNITY COLLEGE:

(a) RESOLVED, That the Board of Higher Education, acting as the Board of Trustees of New York City Community College, approve the appointment of Peter J. Caffrey as Acting President of New York City Community College, subject to the concurrence of the Trustees of the State University of New York, effective September 1, 1971 at the salary rate of $34,240 ($24,240 plus $10,000) per annum, subject to financial ability, it being understood that Acting President Caffrey will not be a candidate for the presidency of New York City Community College.

(b) RESOLVED, That Peter J. Caffrey be granted a leave of absence from his present position as Associate Professor and Dean of New York City Community College in order to assume the position of Acting President of New York City Community College.
NO. 2. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) RENTAL OF SPACE—MEDGAR EVERS COLLEGE

(1) RESOLVED, That the Board approve the rental of a 24 station biology laboratory for two three-hour periods per week and a 24 station chemistry laboratory for three three-hour periods per week, both for two 15 week semesters, at The Long Island University's Brooklyn Center for use by Medgar Evers College; and be it further RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: Medgar Evers College will begin operation in September, 1971 in a combination of owned and rented facilities. The above facilities will provide Medgar Evers with required biology and chemistry laboratory space during the College's initial year of operation.

The Department of Real Estate has negotiated a lease for the subject space for a thirty-week period commencing September 1, 1971 at a total cost of $16,080. The biology space will be rented for six hours per week, for thirty weeks at a cost of $6,576. The chemistry space will be rented for nine hours per week for thirty weeks at a cost of $9,504. The Long Island University will provide the use of the designated facilities and all the furniture and equipment, supply all the necessary materials, maintain the rooms in clean, sanitary condition and furnish heat and electricity.

(2) RESOLVED, That the Board approve the rental of a 30 station biology laboratory for two three-hour periods per week for two 15 week semesters at St. Joseph's College, 245 Clinton Avenue, Brooklyn, for use by Medgar Evers College; and be it further RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: Medgar Evers College will begin operation in September, 1971 in a combination of owned and rented facilities. The above facilities will provide Medgar Evers with required biology laboratory space during the College's initial year of operation.

The Department of Real Estate has negotiated a lease for the subject space for a thirty-week period, commencing September, 1971 and expiring June, 1972. The total cost for the space for the entire thirty-week period will be $9,840. This charge includes laboratory fees, student laboratory assistants, indirect costs and insurance rider costs. Medgar Evers College will be responsible for any unusual breakage of major equipment.

(3) RESOLVED, That the Board approve the rental of 6,240 square feet of space at the Lafayette Avenue Presbyterian Church located at 85 South Oxford Street for use by Medgar Evers College; and be it further RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned space.

EXPLANATION: The above mentioned space will provide the College with four classrooms, four offices, one lecture hall and ancillary facilities.

The Department of Real Estate has negotiated a nine-month license agreement for the use of the above space during the hours of 8:00 a.m. to 6:00 p.m., Monday through Friday, from September 1, 1971 to May 31, 1972 at a cost of $16,920 ($2.71/sq. ft.). Landlord will provide the use of the classrooms and offices, with all the furniture contained therein; provide heat, electricity and all standard building services; make all necessary alterations at its own cost, without reimbursement from the City. The City may provide any additional furniture which will remain the property of the City and which will be removed by the City at the expiration of the license.

(b) RENEWAL OF LEASE—MEDGAR EVERS COLLEGE

RESOLVED, That the Board approve the renewal of a lease for 40,767 square feet of space and the rental of an additional 270 square feet of space at the Masonic Temple Building located at Lafayette and Clermont Avenues, Brooklyn, New York, for use by Medgar Evers College, and be it further RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: The above mentioned space will provide Medgar Evers College with initial classroom and faculty office facilities commencing with the Fall 1971 semester.

The Department of Real Estate has negotiated the renewal of the lease for the above 40,767 square feet of space, formerly rented for Kingsborough Community College and transferred to Medgar Evers College on July 1, 1971, for a two year period beginning September 1, 1972 at an annual cost of $99,600 ($2.44 per square foot) with an option to renew for an additional one-year period at an annual cost of $104,580 ($2.56 per square foot).

The Department of Real Estate has also negotiated the rental of an additional 270 square feet of space in the same building from July 1, 1971 to August 31, 1974 at an annual rental cost of $1,500 with an option to renew for one additional year at the same rental.

The current lease for the above mentioned 40,767 square feet of space provides for an annual rental of $90,000 until August 31, 1971, and a rental of $94,000 per year from September 1, 1971 to August 31, 1972.

(c) RENTAL OF SPACE—BROOKLYN COLLEGE

RESOLVED, That the Board approve the rental of 4,000 square feet of space at 1457 Flatbush Avenue for use by Brooklyn College; and be it further.

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide the College with a TV center, production offices, conference and screening rooms, a graphics workshop and photography darkroom.

The Department of Real Estate has negotiated a lease for the subject premises for a five-year period, commencing April 1, 1972, at an annual rental cost of $5,100 for the first year ($1.27/sq. ft.), $5,400 for the second and third years ($1.35/sq. ft.), and $5,700 for the fourth and fifth years ($1.42/sq. ft.).

From September 1, 1971 and until March 31, 1972, Brooklyn College will sub-lease the above mentioned space at the rate of $350 per month and also make a lump sum payment of $4,000, which represents a proportionate payment for prior improvements on the subject space by the University Admissions Processing Center (UAPC), sub-lessee of the subject space.

(d) RENTAL OF SPACE—KINGSBOROUGH COMMUNITY COLLEGE

RESOLVED, That the Board approve the rental of 7,076 square feet of space at 60 West End Avenue for use by Kingsborough Community College; and be it further.

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: Kingsborough Community College presently rents 49,000 square feet of classroom, faculty and administrative space in the above facility. The rental of the subject 7,076 sq. ft. of space will provide the College with seven additional and sorely needed classrooms.

The Department of Real Estate has negotiated a ten-month lease for the above space at a cost of $15,534 ($2.20/sq. ft.), said lease to commence September 1, 1971 and expire June 30, 1972. Landlord will provide all standard building services and will, at his own expense, make all necessary minor improvements to make the premises suitable for the College’s use. Landlord will also make all inside and outside repairs except those caused by Tenant’s negligence.

The subject space will be available to Kingsborough Community College throughout the leased period, except for legal and Jewish holidays, Monday through Thursday, during the hours of 8:00 a.m. to 5:00 p.m. and on Fridays and days immediately preceding Jewish holidays from 8:00 a.m. to 3:00 p.m., and landlord at other times will permit access to the administrative staff of the school by appointment.

(e) RENTAL OF SPACE—NEW YORK CITY COMMUNITY COLLEGE

RESOLVED, That the Board approve the renewal of a lease for 70,000 square feet of space at 250 Livingston Street for use by New York City Community College; and be it further.

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: The above mentioned space currently provides the College with space for laboratories, classrooms, a library, counseling offices, a book store, faculty offices, and a student cafeteria.

The Department of Real Estate has negotiated the renewal of the lease for the subject premises for a five-year period from September 30, 1971 with the annual cost being reduced from $325,000 per year ($4.64/sq. ft.) to $240,000 per year ($3.43/sq. ft.).

(f) RENEWAL OF LEASE—QUEENSBOROUGH COMMUNITY COLLEGE

RESOLVED, That the Board approve the renewal of the lease for swimming pool facilities at the Eastern Queens YMCA for use by Queensborough Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: No swimming pool exists on the present campus of Queensborough Community College. In order to meet the requirements of its physical education program, the College has been leasing facilities at the Eastern Queens YMCA. The renewal of the lease for the above mentioned facilities will be for the Fall and Spring semesters of 1971-72 for a total of 302 hours at a cost of $10,570. The terms and conditions of the renewal are the same as last year's with no increase in price.

(g) RENTAL OF SPACE—JOHN JAY COLLEGE

RESOLVED, That the Board approve the rental of 5,400 square feet of space at 315 Park Avenue South, Manhattan, for use by John Jay College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide offices for the new faculty and clerical staff due to the increased enrollment for September 1971. The Department of Real Estate has negotiated a lease for the subject premises for a two-year period, commencing September 1, 1971, at an annual rental cost of $34,020 ($6.30/sq. ft.). The cost of electricity, standard building services and overtime operation until 11:00 p.m. daily are included in the annual rental charge. Tenant will be responsible for escalation in labor costs and real estate taxes.

(h) RENTAL OF SPACE—RICHMOND COLLEGE

RESOLVED, That the Board approve the rental of 3,693 square feet of space at 57 Bay Street, Staten Island, for use by Richmond College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide the College with 13 faculty offices and an art studio.

The Department of Real Estate has negotiated a lease for the subject premises for the period commencing from the date of occupancy until February 28, 1973, at an annual rental cost of $12,925 ($3.50/sq. ft.). The lease further provides that the landlord will provide all standard building services, with the exception of cleaning service, and will at his own expense make all exterior and interior repairs and all necessary minor improvements to make the premises suitable for the College's use. Tenant will pay for electricity consumed in the demised premises.

(i) RENTAL OF CLASSROOMS AND ANCILLARY SERVICES—RICHMOND COLLEGE

RESOLVED, That the Board of Higher Education authorize Richmond College to rent approximately 20 classrooms and ancillary services from the Board of Education at McKee Vocational and Technical High School for the academic year 1971/72; total estimated cost to be approximately $8,000, which sum includes payment of approximately $3,000 to McKee Vocational and Technical High School staff members required to be present to service the building. The total sum of $8,000 is to be payable from Richmond College tax levy funds.
EXPLANATION: A very large proportion of our student body consists of graduate teacher education students, almost all of whom are employed in schools during the day and can attend classes only after 4:30 p.m. An increasing number of our matriculated undergraduate students find it necessary to be employed during the day and can pursue their study only after 6 p.m. For these reasons, it is necessary for us to schedule after 4:30 p.m. classes in excess of the number of classrooms available in our present facilities.

(i) RENEWAL OF LEASE—HUNTER COLLEGE

RESOLVED, That the Board approve the one-year renewal of a lease for 13,000 square feet of space at Temple Emmanu-El for use by Hunter College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The above space will provide Hunter College with eighteen classrooms for the 1971-72 academic year.

The Department of Real Estate has negotiated a renewal of the subject lease for the period beginning September 13, 1971 and ending May 28, 1972, at a cost of $40,500 ($3.11/sq. ft.). The lease further provides that Temple Emmanu-El will provide the use of the classrooms and all furniture contained therein, supply all the necessary cleaning materials and labor to maintain the classrooms, corridor, elevators and entrance hall, and provide lobby attendants and supervising patrol of the area to be used by the City. The congregation shall also provide heat, light, and electricity while the City may provide any additional furniture which will remain the property of the City and which will be removed by the City at the expiration of the lease.

The increase in cost from last year's $31,500 to this year's $40,500 reflects the increased operating costs of Congregation Emmanu-El which is leasing the subject space to the City on a non-profit basis.

(k) RENEWAL OF LICENSE AGREEMENT—HUNTER COLLEGE

RESOLVED, That the Board approve the renewal of the license agreement for the gymnasium facilities at the Central YWCA, 610 Lexington Avenue, for use by Hunter College High School; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned space.

EXPLANATION: The students enrolled in Hunter College High School were deprived of all gymnasium facilities when the high school was moved on September 1, 1970 to rented quarters in the 466 Lexington Avenue building. The regulations of the New York State Education Department require physical education facilities for all high school students. The renewal of the license agreement for the use of the above mentioned facilities will be for 8 hours a week for the Fall and Spring semesters of 1971-72 at the rate of $25 per hour. The terms and conditions of the renewal are the same as last year's.

(ii) RENTAL OF SPACE—OFFICE OF ADMISSION SERVICES

RESOLVED, That the Board approve the rental of 1,200 square feet of space at 875 Avenue of the Americas for use by the Office of Admission Services; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The Office of Admission Services presently occupies 7,105 square feet of space on the seventh floor at 875 Avenue of the Americas. With an increase in admissions applications resulting from the University's open enrollment program, the Office of Admission Services is in need of the above mentioned 1,200 square feet of space in order to handle its expanded operations. The addition of the subject 1,200 square feet of space will provide the Office of Admission Services with an entire seventh floor of the subject building.

The Department of Real Estate has negotiated a lease for the subject premises beginning August 1, 1971 and co-terminating with the lease for the above mentioned 7,105 square feet of space on July 9, 1973, at an annual rental cost of $6,600 ($5.50/sq. ft.). The lease further provides that the landlord will provide all building services such as cleaning, electricity and air conditioning.
(m) RESCISSION OF PREVIOUS ACTION—CENTRAL SERVICES

RESOLVED, That the Board rescind that part of its resolution of June 21, 1971, Calendar No. 4(D), which approved the renegotiation of the lease for the building rented by the University at 430 East 80th Street to reduce the space leased in that building by 10,900 square feet; and be it further

RESOLVED, That the Department of Real Estate be advised of this action.

EXPLANATION: On June 21, 1971 (Cal. No. 4(D)) the Board authorized the rental of the eighth floor at 2 East End Avenue (12,500 square feet at an average annual rental cost of $68,000 or $5.44 per square foot).

To provide financing for this new lease commitment the resolution further provided for the reduction by 10,900 square feet of the 16,500 square feet leased at 430 East 80th Street.

Subsequent to the Board’s authorization of the foregoing on June 21st, attempts to conclude the arrangement at 430 East 80th Street have been unsuccessful due to the landlord’s reluctance to reduce our rental commitment without his first having concluded an agreement with a prospective new tenant for the space.

Concurrently, the 1971-72 Budget for the University has been resolved and funding for expansion of central office staff has been provided.

It therefore seems appropriate to amend the prior Board action to permit the leasing of the 2 East End Avenue space without the restriction of the contingent termination of space leased at 430 East 80th Street. The disposition of the latter space will be a matter for further review by the University and future consideration by the Board.

(n) RENTAL OF SPACE—HUNTER COLLEGE

RESOLVED, That the Board rescind its action of June 21, 1971, Calendar No 4(F), approving the rental of 43,500 square feet of space at One Lincoln Plaza for use by Hunter College; and be it further

RESOLVED, That the Board approve the rental of approximately 50,000 square feet of space at 329 East 63 Street for use by Hunter College, and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: Negotiations for the space at One Lincoln Plaza were broken off by the owner of the building. As a result, the College and the Department of Real Estate began a search for suitable space to house the Hunter College Elementary School which is to be relocated from approximately 40,000 square feet of space in Hunter College’s main building located at 695 Park Avenue. The vacated fifth, sixth and seventh floors at 695 Park Avenue would then be used by Hunter College.

The Department of Real Estate has negotiated a net lease for the premises for a one-year period commencing September 1, 1971 at an annual rental cost of $75,000 ($1.50/sq. ft.). The City will assume possession of the above space in its “as is” condition, but will also be given the privilege to use any of the furnishings and furniture which may be left on the premises without additional cost. The City will be responsible for Real Estate taxes, water rates and sewer rents during the term of its lease.

NO. 3. CREATION OF A UNIVERSITY CENTER: “Memorandum on the Creation of a University Center Absorbing the Graduate Center” from Chancellor Albert H. Bowker was received and referred to the Committee on the Academic Program with the request that the Committee report back to the full Board at its November, 1971 meeting.
NO. 4. CONTRACTS AND OTHER FINANCIAL MATTERS: RESOLVED, That the following items submitted by the presidents and recommended by the Chancellor be adopted:

(a) ESTABLISHMENT OF BANK ACCOUNTS—CENTRAL SERVICES

(1) RESOLVED, That the Board of Higher Education establish a custodian account in the Bankers Trust Company, 350 Fifth Avenue, New York, New York as follows: “Board of Higher Education of the City of New York—City University Voorhees Fund.”

Payments of principal will be made by the custodian only for investments upon authorization from the investment counsel, and the chairman of the Committee on Trusts and Gifts. The custodian will transfer monthly any balances in the incoming portion of the account to a bank account being established for this purpose.

(2) RESOLVED, That the Board of Higher Education establish a checking account in the Bankers Trust Company, 350 Fifth Avenue, New York, New York as follows: “Board of Higher Education of the City of New York—The City University Voorhees Fund.” Any one of the following is authorized to sign with a limit of $2,500, over $2,500 two signatures are required.

Bernard Mintz, Vice-Chancellor for Administration
Nathaniel H. Karol, Dean for Business & Research Administration
Andrew H. Esterly, Assistant Dean of Administration
Max Grossman, Chief Accounting Officer
James Kelly, Deputy Chief Accounting Officer

(3) RESOLVED, That the Committee on Trusts and Gifts of the Board be authorized to invest and reinvest funds in short-term securities in accordance with its best judgment without other formal authorization.

(4) RESOLVED, That a new bank account be opened at the Chemical Bank, 501 East 79th Street, New York, New York, to be known as the “Board of Higher Education Depository Account” with the following authorized to sign withdrawals on the account; amounts over twenty-five hundred ($2,500) requiring two signatures:

Bernard Mintz, Vice-Chancellor for Administration
Nathaniel H. Karol, Dean for Business & Research Administration
Andrew H. Esterly, Assistant Dean of Administration
Max Grossman, Chief Accounting Officer
James Kelly, Deputy Chief Accounting Officer

EXPLANATION: In order to facilitate the audit trail of cash received by the Central Office, it was suggested that all receipts be deposited in a bank account called “Board of Higher Education Depository Account.” This actually will be an exchange account in which the deposits will then be transferred by check to the correct account.

(b) PURCHASE OF LIBRARY FURNITURE AND EQUIPMENT—RICHMOND COLLEGE

RESOLVED, That Richmond College be authorized to enter into a contract with the Library Bureau Division of the Remington Rand Corporation, 125 Willis Avenue, Roslyn Heights, New York, without competitive bidding, for the reasons of economy, efficiency and standardization, for the purchase, delivery and installation of Remington Rand library furniture and equipment at an estimated cost of $33,646.05. This expense is chargeable to code 42-48-00-300-01-72; and be it further
RESOLVED, That the Board of Higher Education requests the Board of Estimate's approval to purchase these items from the Library Bureau Division of Remington Rand Corporation without competitive bidding.

EXPLANATION: Additional much-needed library space has become available to Richmond College through the alteration of space formerly occupied by the Manufacturers Hanover Trust Company in the main college center at 130 Stuyvesant Place. It is expected that, by an accelerated construction schedule, this space will be ready for use early in the Fall, 1971 semester. The space cannot be utilized properly without the installation of this additional library furniture. Currently the entire second floor of this building is assigned to library use.

The new additional space is on the first floor and alterations provide for access to the present library space through a new internal stairway connecting the first floor with the second floor. The additional space makes it necessary to relocate various library functions together with the necessary existing furniture and equipment. Some of the existing furniture will be used in the new space on the first floor. Some of the new library furniture and equipment to be purchased will be required either on the first floor or on the second floor as replacement for furniture moved to the new space. This results in a comingling of old and new furniture which makes it essential that the new furniture be of the same make, quality and finish as the existing furniture which will lend itself to the economy, efficiency and standardization of the total library operation.

(c) INCREASE IN AMOUNT OF CONTRACT FOR OPERATION OF COMPUTER BASED STUDENT SCHEDULING SYSTEM AT STATEN ISLAND COMMUNITY COLLEGE

RESOLVED, That the Board of Higher Education approve an increase in the amount of the above contract from $19,500 to $21,000, chargeable to Code 042-6200-403-01-72—Office Services.

EXPLANATION: A resolution was adopted by the Board of Higher Education approving the estimated cost of the proposed contract at $19,500, under Item G.1.16. on Page G.7 of the Addendum to the June 21, 1971 Chancellor's Report. It is now necessary to amend the resolution changing the cost from $19,500 to $21,000 because there is only one contractor who can perform this work and there is only one bid for this type of software. The Systems and Computer Technology Corporation is already contracted to perform this type of work at New York City Community College.

(d) PURCHASE OF LIBRARY EQUIPMENT—BROOKLYN COLLEGE

RESOLVED, That Brooklyn College be authorized to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for purchase of one Opening Day Collection, consisting of 2,500 commercially cataloged volumes with sets of catalog cards, for the purpose of establishing a new library at quarters being rented at 72 Schermerhorn Street, Brooklyn, New York, at an estimated cost of $25,000 chargeable to Code 042-4500-338.

EXPLANATION: Brooklyn College is renting quarters at 72 and 96 Schermerhorn Street, Brooklyn, from St. John's University to be used for instructional purposes. It is important that library facilities be established for the use of students and instructional staff.

NO. 5. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: The following report of the Committee on Expanded Educational Opportunity was received and accepted:

FINDINGS AND RECOMMENDATIONS ON CUNY RELATIONSHIP WITH REGIONAL OPPORTUNITY CENTERS PROGRAM

Submitted by the Committee on Expanded Educational Opportunity

BACKGROUND FACTS

At a meeting on June 21, the Board of Higher Education referred to its Committee on Expanded Educational Opportunity, for findings and recommendations, the question of the contractual relationship between the University and the ROC Program.
This relationship had been maintained under the terms of a year-to-year contract between the City University and the Manpower Career Development Agency of the Human Resources Administration, first negotiated and signed in January 1969.

On May 12, 1971 Chancellor Bowker wrote to Human Resources Administrator Jules Sugarman serving notice of intention to terminate the contract. There were intervening discussions between the Chancellor's office and the HRA and the MCDA. On June 10, 1971, a report was made to the Executive Committee of the intention to terminate the contract as of October 31.

Since that time, concerted and extensive protests have been made against the termination, by representatives of the ROC administrative staff, the faculty and of the students in the program.

An Ad-hoc Committee to Save the ROC Program was organized and has been active in making representations to University officials, to the Board, to publicly-elected officials and to community and city-wide organizations, on behalf of the continuation of the University's role with respect to ROC. Some of these community organizations have, in turn, made strong representations to the Board and to the EEO Committee. Representations were addressed to the Chancellor, to the Chairman of the Board, and to individual Board members. (A sampling of such letters is attached to this report.)

In view of these representations, the Board, after an informal discussion of the protests, voted to refer the matter for consideration to the EEO Committee, which, in turn, decided to hear the interested spokesmen of the ROC Program.

The EEO Committee held a hearing on July 9, 1971 so that all interested parties could present their points of view to the Committee. (A staff-written summary of the presentations at the hearing is attached.) The following is a synopsis of the presentations:

CUNY CENTRAL STAFF: The Central Staff reported that in the operation of the eleven Regional Opportunity Centers, CUNY subcontracts to provide basic skills, vocational, and career ladder education. The University has no control over funding, maintenance of facilities, testing and placement of students, student counseling, job placement and follow-up of graduates. MCDA had indicated that it would like to broaden its role in the supervision and control in matters directly related to the education program. In addition, it was stated that many hours of administrative time were spent on ROC matters (particularly in the area of collective bargaining.) It was also mentioned that it was possible that the entire ROC program could eventually become the responsibility of CUNY.

Therefore, the reason for the recommendation not to continue the contract was twofold: (1) CUNY should not continue in an educational program for which it is fully responsible, but has only limited control. (2) The major educational resources of CUNY should be utilized to meet the pressing needs created by open enrollment.

COLLEGE PRESIDENTS: Presidents Bassin and Draper both noted some of the strengths of the ROC Program, but reinforced the central staff's concern about the overall control of the program. President Bassin indicated that he was also concerned that a contract renewal at this time would be a long term commitment on the part of the University.
MANPOWER CAREER DEVELOPMENT AGENCY: Commissioner Joseph Erazo agreed that the existing fractionalization of control was not in the best interests of the program, and that in some instances MCDA was not pleased with CUNY's role. Commissioner Erazo declared that the ROC Program could and would continue even without CUNY participation.

ROC ADMINISTRATION: Mr. Quarles and Mr. Hayott stated that the use of the CUNY name was essential to the continued creditability of the educational programs at the ROCs. The identification with CUNY enabled ROC to hire a higher calibre staff. Therefore, they were extremely concerned about a continued relationship with CUNY. It was also explained that many of the problems resulting from fractionalization had been ameliorated in the recent past. Mr. Quarles requested that the contract be extended for one year.

ROC TEACHERS AND ASSOCIATE TEACHERS: The teacher representation was concerned that CUNY withdrawal meant the termination of the ROC educational programs. The teacher associates explained that they attended the CUNY colleges on a tuition-free basis and that CUNY withdrawal would end this arrangement.

ROC STUDENTS: The students spoke about their backgrounds and the progress they had made in the ROC programs. They were most concerned about transfer to CUNY colleges after successful completion of the program.

UFCT REPRESENTATIVES: The UFCT representatives said that they felt one of the major reasons for CUNY's concern over the renewal of the ROC contract was collective bargaining. It was stated that all the union demands were negotiable. The representative was at a loss to understand CUNY's position because Commissioner Erazo assured CUNY of continued support.

FINDINGS

1. Although there are cogent and persuasive reasons on both sides of the question of whether the University should have withdrawn its contractual service relationship with the ROC Program, the Committee's review of all the arguments and all the facts submitted to it fails to show a sufficient basis or justification for recommending the revocation of the University's decision.

2. CUNY and MCDA do not wish to continue in a relationship in which the responsibility is fractionalized. MCDA's statement that the ROC Program will be continued should be taken at face value. Some major objections of the administrative staff and students to CUNY's withdrawal can be met by the University without a formal contract between CUNY and MCDA.

3. Clearly, gross administrative problems and tensions developed in the program, with consequent problems for the University. Some of these problems were on the road to solution. Some are not susceptible of solution and are built into the program. The vesting of educational responsibility in the colleges without providing them with authority has been a major problem. The initiation of collective bargaining with the staff has been a thorny and time-consuming one, especially for top central staff.

All of the above, however, were not considered to be finally determinative factors as far as this Committee is concerned.

The principal and most persuasive factor is the University's total involvement and commitment to Open Admissions. This new mission of the University must not fail. Any program which is not part of our essential mission and which consumes essential staff time and threatens to divert funding, in the face of our acute shortages of both staff resources and of funding, must give way, however desirable in itself.
4. Based on the testimony, the program appears basically sound from an educational point of view. Administrative personnel from the colleges as well as from the Central Staff of the University agree that the Regional Opportunity Centers are effective in providing a distinctive opportunity for continuing education and vocational training. The central ROC administrators and the faculty at the Centers are unusually dedicated and committed, which is a great asset to the program and should be preserved. The University’s Central Office Staff immediately concerned with ROC have also shown deep understanding, sympathy, and concern with the Program and its success. The same can be said of those Presidents whose involvement with the program came under our review. However, there probably should have been—and should be—a thorough evaluation of all parts of the program, including educational input and impact, and a follow-through on the vocational results of the program.

5. There is a substantial awareness, concern and support for the program in the minority communities of the City.

RECOMMENDATIONS

1. That although insufficient basis is found by this Committee to recommend the revocation of the decision of the University to withdraw as educational subcontractor for the ROC Program we urge that the University pledge and be prepared to implement the following:

   a. Graduates of ROC’s Career ladder programs should be guaranteed admission into the community colleges of City University.

   b. Those ROC teaching associates now enrolled in educational programs at CUNY should be allowed to continue on a tuition-free basis, and any new teacher associates be granted admittance to City University as in the past.

2. That the University offer and continue to make its services available to the ROC Program in a consultive capacity in the fields of educational evaluation, curricular development, etc.

3. That the University make available to the ROC Program the use of its name as sponsor and consultant to the Program, if requested by HRA, in a manner safeguarding the University’s name and interests.

4. That the University help provide for and insure an orderly shift and transition of the responsibility for the educational components of the Regional Opportunity Centers, and provide the necessary assistance and counsel, as requested by either the MCDa or the ROC staff, or both, to accomplish this objective. The tendered four-month transitional extension of the contract would appear to be reasonable.

5. That the University continue and expand its readiness and willingness to explore new and varied educational approaches to the problem of the education of the disadvantaged, at all age levels, and to expand its experimental, demonstration and research capabilities for this purpose, to cooperate with the MCDa and the Board of Education, and with community organizations and groups to this end.
NO. 6. DESIGNATION OF ACTING CHANCELLOR: RESOLVED, That Seymour C. Hyman, in addition to continuing in his present assignment as Deputy Chancellor, be designated Acting Chancellor of The City University of New York, effective August 16, 1971, until such time as Chancellor-elect Robert Joseph Kibbee takes office, with compensation at the rate of $17,100 per annum in addition to his academic salary, subject to financial ability.

NO. 7. GIFT: RESOLVED, That the Board of Higher Education accept with thanks the following items presented by Dr. Bowker for use in the Chancellor's residence:

- 2 oiled walnut headboards
- 2 box springs, mattresses and frames
- Dalton 3022 grey stripe draperies, Monette linen print
- 1 green velvet wing chair
- Draperies made and installed for master bedroom
- 40 oz. waffle cushion to fit rug
- 1 wing chair
- 1 oiled walnut dresser
- 1 oiled walnut night table
- 1 icemaker

NO. 8. PUBLIC SERVICE CAREERS PROGRAM: RESOLVED, That the Chancellor, or his designee, be authorized to enter into contracts with the Human Resources Administration, upon the approval of said contracts by the Board's General Counsel as to form, for the operation of the college phase of the Public Service Careers Program to be operated during the Fall and Spring Session, 1971-72. The amount of said contracts are not to exceed $495,000.

EXPLANATION: City University has been requested by the Human Resources Administration to continue to provide academic instruction for approximately 700 students presently enrolled at the community colleges in the Public Service Careers Program. Students are fully matriculated and courses will be taken toward their associate degree objective.

NO. 9. MID-BROOKLYN HEALTH ASSOCIATION: RESOLVED, That the Board in behalf of New York City Community College enter into an agreement, subject to the approval of the General Counsel, with the Mid-Brooklyn Health Association permitting it to use as a Comprehensive Employee and Family-Centered Medical Care Facility, the (Kollmorgan Optical) building at 12 Franklin Avenue, Brooklyn, New York. The agreement shall be effective July 15, 1971.

EXPLANATION: In 1969, due to increased and changed requirements, the college departments using these facilities were relocated to more adequate facilities at 250 Livingston Street. Subsequent to 1969 the premises at 12 Franklin Avenue were used only for storage. In allowing the Mid-Brooklyn Health Association to use the facilities at 12 Franklin Avenue as a Comprehensive Employee and Family-Centered Medical Care Facility, New York City Community College will further its objective in increased participation in community activities. It should be noted that the Department of Health, Education and Welfare has approved the Mid-Brooklyn Health Association as an eligible user of the Franklin Hall Facility.

NO. 10. COMMITTEE ON TRUSTS AND GIFTS: Mr. Poses, on behalf of the Committee on Trusts and Gifts, presents the following resolutions:

(a) Item withdrawn.
(b) RESOLVED, That the duties and functions of the Committee on Trusts and Gifts be the following:

COMMITTEE ON TRUSTS AND GIFTS. The Committee on Trusts and Gifts shall:

a. encourage and seek the support of university and college activities through gifts, bequests and devises by individuals, business corporations, foundations and others.

b. make recommendations concerning the acceptance of money, securities or other property for permanent endowment funds, or for gifts for restricted or unrestricted purposes.

c. have custody of all trusts and gifts received and see that they are administered in accordance with the terms of the deed of trust or gift.

d. act for the Board in all matters of investment and reinvestment of trust and gift funds and other funds of the Board which may require temporary investment, and oversee the keeping of records of all investments, principal and income of funds, and authorize expenditures.

e. designate banks for the deposit of current income and funds awaiting investment.

f. appoint such agents and representatives as it may select to act for the Committee in the actual care of property coming under the jurisdiction of the Committee, and see that such agents are properly bonded.

g. make recommendations to the Board for appointment of a custodian of securities and valuable papers, an investment counselor, and such other personnel as shall be necessary to assist the Chairman of the Committee in the administration of the funds, dealings with the investment counselor and the custodian of securities, the keeping of all records and the preparation of all reports required by the Board or the Chairman of the Committee, including an annual report to be submitted to the Board at the October meeting.

The Chairman of the Committee may invite any or all of the Presidents to attend meetings of the Committee.

NOTE: These duties and functions are the same as those outlined in the Bylaws of the Board of Higher Education in effect prior to March 22, 1971.


RESOLVED, That President Milton G. Bassin and President Edgar Draper respectively be authorized to sign the contract subject to the approval of the Chancellor and legal counsel as to form.

EXPLANATION: During the past five years, the two Urban Centers were operated by the Borough of Manhattan Community College and the New York City Community College under contract with the State University of New York. The above resolution provides for a one-year extension of the contract with the colleges receiving approximately $3.5 million from the State University of New York to cover all costs involved in the program which will serve approximately 2,000 students during the coming year.
NO. 12. CONTRACT WITH HOSPITAL LEAGUE/LOCAL 1199—HOSTOS COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education enter into a contract with Hospital League/Local 1199, Training and Upgrading Fund to train forty-five (45) of their members in the Health Sciences area. Local 1199 agrees to compensate Hostos Community College at the rate of $2,000 per person for a total of $90,000. The contract is to be approved as to form by the General Counsel to the Board and when approved, executed by the Secretary.

EXPLANATION: Pursuant to the goals of the Master Plan for Hostos Community College, the major mission of the College is to upgrade the skills of existing workers in the health industry. This contract is designed to carry out that mission working in conjunction with Local 1199.

At this point the Committee went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF HIGHER EDUCATION

HELD

SEPTEMBER 8, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Alexander A. Delle Cese
Jean-Louis d'Heilly
Norman E. Henkin
Robert Ross Johnson

John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell

N. Michael Carfora, Secretary of the Board

Acting Chancellor Seymour C. Hyman
Chancellor-elect Robert J. Kibbee

Vice-Chancellor Julius C. C. Edelstein

The absence of Miss Canino, Mr. DeNovellis, Mr. Hayes, Mrs. Ingersoll, Dr. Lee and Professor Williamson was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. HOSTOS COMMUNITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE: The following report of the Committee, as presented by Mr. Delle Cese, was received and accepted and the resolutions contained therein were adopted:

REPORT OF THE EUGENIO MARIA DE HOSTOS COMMUNITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE
August 31, 1971

Hon. Alexander A. Delle Cese, Chairman
Hon. Herbert Berman
Hon. Jack I. Poses

Professor Anita Carter
Professor Manuel Ramos
Mr. Galen Dixon (student representative)
The Eugenio Maria de Hostos Community College Presidential Search Committee was appointed on May 3, 1971 by the Chairman of the Board of Higher Education, Mr. Frederick Burkhardt, to fill the vacancy caused by the resignation of Dr. Nasry Michelen on May 4, 1971.

Two representatives of the Hostos College faculty, four representatives of the student body were named by their respective groups, in addition to the Hon. Herman Badillo to serve in an advisory capacity to the Board’s Committee.

The Search Committee met with the outside representatives as a committee of the whole eleven times from May 5, 1971 to August 31, 1971.

The Committee considered in detail the credentials of more than fifty possible candidates and interviewed six candidates for the position.

While mindful of the need to appoint a permanent president of Hostos College as soon as possible, the Committee was motivated by the conviction that the individual selected possesses the highest academic credentials, dedication to urban education, and proven ability as a leader capable of securing the confidence of the faculty. The Committee is of the opinion that Candido de Leon, currently doctoral student at Teachers College, Columbia University, while on leave as Dean of Administration at Hostos Community College, completely satisfies the foregoing requirements.

Mr. de Leon was interviewed by the Committee on July 26 and August 2, 1971. As indicated on the attached vita, Mr. de Leon’s academic credentials and experience in higher education are most impressive.

The Committee is of the opinion that Candido de Leon would be an excellent president of Hostos College and, therefore, recommends to the Board the following:

(a) RESOLVED, That the Board of Higher Education, acting as the Board of Trustees of Hostos Community College, approve the appointment of Candido de Leon as University Professor of Education, with tenure, and President of Hostos Community College, effective upon the concurrence of the Trustees of the State University of New York, at a salary rate of $35,800 ($29,800 plus $6,000), subject to financial ability; and that until the concurrence of the Trustees of the State University Mr. de Leon will serve as Acting President.

(b) RESOLVED, That the bylaws of the Board be waived to effectuate the appointment of Mr. Candido de Leon as University Professor of Education, with tenure, as Mr. de Leon does not possess the Ph.D. degree.

Mr. Poses abstained.

NOTE: The Board of Trustees of the State University of New York approved the appointment of President de Leon at its meeting held September 28, 1971.

At this point Mr. de Leon was introduced to the members of the Board.
NO. 2. EXPRESSION OF APPRECIATION: The Board expressed its appreciation to Mr. Delle Cese for chairing the Hostos Community College Presidential Search Committee.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:25 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
SEPTEMBER 27, 1971
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d’Heilly
Norman E. Henkin
Minnola P. Ingersoll
Robert Ross Johnson

James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Francisco Trilla
Eve Weiss
Arleigh B. Williamson
Isaiah E. Robinson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Acting Chancellor Seymour C. Hyman
President Milton G. Bassin
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Mina Rees
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
President William M. Birenbaum
Acting President Peter J. Caffrey

President James A. Colston
Acting President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Berhard Mintz
Vice-Chancellor David Newton
Vice-Chancellor Frank J. Schultz

The absence of Mr. Hayes, Mr. Reid and Mr. Wessell was excused.
NO. A. INTRODUCTIONS: The Chairman introduced Dr. Francisco Trilla, newly appointed member of the Board, and Acting President Peter J. Caffrey of New York City Community College and Acting President Candido A. de Leon of Hostos Community College.

NO. B. PRESIDENTIAL SEARCH COMMITTEES: The Chairman reported that he had appointed the following Presidential Search Committees:

**UNIVERSITY GRADUATE DIVISION**
Jack I. Poses, Chairman
Maria Josefa Canino
Edward S. Reid
Barbara A. Thacher
Nils Y. Wessell

**NEW YORK CITY COMMUNITY COLLEGE**
Norman E. Henkin, Chairman
James Oscar Lee
Francisco Trilla
Eve Weiss
Arleigh B. Williamson

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 6)

**NO. 1. REAPPOINTMENTS AND APPOINTMENTS OF BOARD MEMBERS:** (a) The Chairman reported that the Mayor has reappointed Mr. Frederick O’R. Hayes to a full nine-year term expiring June 30, 1980 and has reappointed Mr. Fieno De Novellis to fill the unexpired term of Mr. Francis Keppel. His term expires June 30, 1973.

(b) The Chairman reported that the Mayor has appointed the following new members of the Board of Higher Education:

Mr. Edward S. Reid (For a nine-year term expiring June 30, 1980.)

Dr. Francisco Trilla (To fill the unexpired term of Mr. Louis Nunez. His term expires June 30, 1977.)

**NO. 2. CITIZEN’S COMMISSION ON THE FUTURE OF THE CITY UNIVERSITY OF NEW YORK:** Ambassador Robert F. Wagner, Chairman of the Citizens’ Commission on the Future of The City University of New York, presented the following progress report of the Commission entitled “Section 1. Funding.”

**REMARKS BY ROBERT F. WAGNER TO THE BOARD OF HIGHER EDUCATION**

September 27, 1971

Just in case some of you can’t place me, despite the introduction, I am the father of The Robert F. Wagner, who is heading the Commission to Repeal the Hot Dog Tax.

I am glad to take note, that quite a few members of this Board are young enough to be able barely to remember the time when I was mayor of this city. Sometimes I don’t remember so well myself. I was older then—or I felt older.
Anyway, I do remember that the two major municipal problems which occupied my time, attention and concern during my last months in office were the transit negotiations and the crisis in the Board of Higher Education. I could only help settle the second of these two problem situations, and we patched things up pretty well at the time.

Some months later at the request of Chancellor Bowker and Professor Edelstein I agreed to use whatever good offices I had with the then Speaker Travia in behalf of what became the City University Construction Act of 1966. Tony agreed to take it over and it became the Travia Law; it is one of the main legal foundation stones on which the City University stands or rather operates today.

That's the law that established the 50-50 funding formula as well as the Construction Fund.

That activity expanded my commitment to the City University which was already great because of my father who was an alumnus of City College.

Also, there were on the Board of Higher Education a number of good friends and acquaintances whom I had appointed and who continued to engage my interest in the University. There are only three left . . . three out of twenty-one . . . in less than six years. That's time for you.

Anyway, when Al Bowker and Julius Edelstein and then Porter Chandler approached me to help organize and to become chairman of a Citizens' Commission to Study the Future of the City University, I agreed—with the understanding and assurance that this undertaking would take no more than six months at the outside. Well, that's what they thought, and that's what I thought.

I agreed to take this job, because I have a real concern, interest, and commitment to the future of the City University. I felt that the kind of study that was being proposed might perform a substantial service for the City University, the City and the State . . . for the young people thereof.

There were designated to serve on that Commission a representative group of outstanding citizens concerned with the University, but basically unrelated to its governing structure—not part of the University establishment, in other words.

One of the members of our Commission has since been appointed to the Board of Higher Education. He is an old friend and I am pleased to congratulate and to greet him at what I understand is his first meeting of the Board, and I mean of course my old friend Dr. Francisco Trilla.

I am here tonight to report to you very informally on the status of the report of the Citizens' Commission, having recently submitted, rather informally, a draft of the first section of the report—the section on the funding and financing of the University. I believe that each of you received a copy. I think you also received a brief explanation of why we sent you a draft and not a copy of the report in final form. We owe you a somewhat more detailed explanation on that.

As soon as the draft of the report on the funding section was completed, it circulated among members of the Commission for their comments and approval of the language. As I said, the basic thrust and content of the recommendations had already been approved. The finalized version of the report was scheduled to be sent to members of the Board of Higher Education, the Mayor, the Governor, the Board of Regents and to the legislative leadership of the State and City governments.
We had intended to release the report on a particular Tuesday, approximately ten days after the report, in draft form, was submitted to the members of the Commission for their final clearance. Unfortunately, as sometimes happens, even to the City University, the New York Times changed our timetable by prematurely breaking the story. On the Friday before the Tuesday, the Times, having secured, by fair means or foul, a copy of that draft, printed a story about the report, but only on page fifty, based on that draft.

That draft, with a few amendments, was subsequently sent to the members of the Board so they would have a copy at least by the Monday preceding the Tuesday in which this part of the report was to have been released.

Under those circumstances, there was no time to reproduce a final copy. It had to go as a draft...which you received.

There haven’t been many substantial changes in the final version as you will see when you receive your final copy in a week or so.

I hope you will find the time to read the introduction or foreword to the funding report. It explains the difficulties we confronted because of the Beame boom which fell on our staff consultants. It also explains why we decided to delay the submission of our recommendations until now.

There could be some confusion as to the formal status of the report, and particularly its status with respect to the Board. The explanation is as follows:

When the Board established the Citizens’ Commission in November of 1969, almost two years ago, it was stipulated that although the Commission was a creation of the Board, it was not to be thought of as a creature of the Board. So, it was agreed that the Commission would submit its report or reports, not only to the Board, but also to the other bodies with whose implicit consent and authorization the Commission was established...namely, the Regents, the State Legislature, the Mayor’s Office, the Governor’s Office, and the City Council. Consequently, the Commission voted to transmit its report (in four successive sections) simultaneously to the Board of Higher Education, the Mayor, the Governor, and the State Legislature, and of course, the Board of Regents. The Commission hopes that the bodies referred to will see merit in our recommendations and move to implement them. That’s the name of the game.

Our recommendations cover a wide range of actions which we propose be taken by the State Legislature, by the Governor, by the Mayor, by the City Council, by the Board of Regents, and by the Board of Higher Education. Some of the more important recommendations, including those in the funding report, will require comprehensive consideration and assessment by all the governmental bodies concerned. Clearly the Board of Higher Education must serve as the mainspring for action on our recommendations. The Board may not subscribe to each and every one of our recommendations and/or may agree wholly with some of our recommendations. That will be up to the Board.

Our recommendations represent the consensus of the members of the Commission, following prolonged studies, consultation, deliberation, and verbalization of these recommendations. We hope that you will review them all carefully, as you receive them, and give them the benefit of your best and most thoughtful deliberation.

We are aware that unless you support our recommendations in whole, or in part, that will be the end of them. We of the Commission are well aware that in the final analysis, the Board of Higher Education can support, advocate, and implement or oppose and dispose of the recommendations in the Round File or on the Back Shelf.
In the presentation, I am not talking directly about our specific recommendations. I assume that you have read them and I understand that the report will be referred to one of your committees for further consideration.

When this Commission was organized, I had the strong feeling that some members of the Board, as well as some officials in Albany and New York City, felt that our Commission would inevitably recommend the imposition of tuition. Others believed that we would recommend the maintenance of the status quo. As you know, our recommendations follow neither of these two predictions. We found an alternative. We hope you will support it.

In any event, I hope you will agree that our recommendations in this report, as in our subsequent reports, are worthy of your most intense deliberation.

I will be glad to answer any questions about the substance, but I will assume that you are going to study them and don't need my commentary on them at this point. Should your committee want to talk to me and other members of the Commission about them, we are at your disposal.

I emphasize that the report which has been made public and submitted is only the first section, as is explained in the report itself. It is the first of four, covering broadly the subject assigned to us, namely the Future of the City University.

The other three reports will be on: (1) Scope and Mission, (2) The Governmental Status of the University, including its relationship to State and City, and public accountability and governance, and (3) Relationship of the City University to the other colleges and universities in the area, and to the public school system of New York City.

All of our conclusions and recommendations have been arrived at. They were arrived at last Spring and Summer. The task which is still under way is the writing of the reports surrounding and backing up the recommendations.

That's the job that was to have been performed in major part by Peat Marwick, but which is now being done with such help as we can buy, borrow or steal from the University and outside the University, including my own son.

To some extent, each of the four separate reports stands by itself, but in a larger sense they are interdependent. Nevertheless, at some sacrifice of unity, the Commission decided to release the reports in four sections, making each one as self-sustaining as possible. Each one will require different sets of implementing action. The report before you on Funding covers the most controversial area and requires the most coordinate implementation by the City, the State and the Board of Higher Education.

It may indeed interest you to know that the recent undertaking of the Board of Regents to establish a regional Task Force to study the possibilities of inter-institutional cooperation in the New York area is the direct result of a recommendation of the Citizens' Commission which was first informally communicated to the Board of Regents and then, at the request of the leadership of the Regents, was formally conveyed and promptly acted upon. So the Citizens' Commission at least scored one run, in terms of a recommendation which has already been acted upon.

During the first few months, the steering committee of the Commission met with staff and drew up a work plan to provide information and services for Commission members. Staff provided us with 28 background papers which helped us in the course of our study. The Commission met either in Committees, or, as a committee of the whole 30 times. Included in these meetings were interviews with 48 persons or groups. A list of whom we met.
with appears as Appendix 6 in the report. As you can see, the list includes city and state political leaders, community groups, students, faculty, the Board of Regents and others who are concerned with higher education in New York City, State and nationally. We tried very hard to get input from all those concerned with the future of CUNY. To insure further public input before we made our final decisions, we held public hearings.

In the work of the Commission, we had the close cooperation of the University and its staff. We could not have proceeded without it. We had the constant counsel of Chancellor Bowker, and the invaluable input of Chancellor Hyman and Vice-Chancellor Hollander and his replacement Vice-Chancellor Frank Schultz. We leaned heavily on, and continue to lean in the preparation of the report, on the major assistance of Vice-Chancellor Edelstein, and the Office of Urban Affairs and particularly Mr. Duncan Pardue and Dr. Stanley Lefkowitz.

In the beginning this Board gave us a written charge, posing a series of comprehensive, controversial and extremely difficult questions. I guess that if they hadn’t been, we wouldn’t have been asked to answer them. These were questions around which controversy has raged between and among the various elements concerned with the University for many years.

As we say in our funding report, we found that we couldn’t produce answers that would please everybody. We have produced what is in our judgment a practical and realistic package of recommendations. I think this package can be supported. I think it can be effected and implemented.

Our recommendations flow from substantial study, deliberation, and discussion which included consultation with most of the major decision makers in this field. My judgment is that these constitute a set of practical recommendations. Of course you will draw your own conclusions.

The Chairman expressed the appreciation to Ambassador Wagner and the members of the Commission for the work performed.

NO. 3. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) MASTER PLAN REPORT - QUEENS COLLEGE:

RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the Queens College Campus as prepared by Morris Ketchum, Jr. & Associates, Architects and Planners, in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed facilities under Item 6, Queens College, and in place thereof include the facilities indicated in the aforesaid Queens College Master Plan Report.

EXPLANATION: The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1, Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked on implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying."
"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the Vice-Chancellor (now Dean) for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University's total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and basis of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3, Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in planning have been added.

"The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-1 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for Queens College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.

The Queens College Master Plan is based on an expected increase in enrollment from the planning base 1969 enrollment of 13,980 full time equivalent day students to an anticipated 1975 enrollment of 18,170 FTED students. The projected enrollment increase is nearly equally divided among undergraduate and graduate programs, reflecting a significant increase in the size of the graduate program. Undergraduate enrollment will shift from a majority of lower classmen to a majority of upper division students.

Approximately 3,270,000 gross square feet has been established as the floor area required to meet the anticipated College needs. Of the 1,607,000 gross square feet occupied or under construction, 241,000 gross square feet of obsolete temporary facilities are to be demolished and 865,000 gross square feet are to be renovated at a cost of $3.2 million. An additional 1,900,000 gross square feet of new construction is proposed which together with related site and utility work will cost $131.6 million (January 1971 construction cost estimate).

The Master Plan in summary has fully developed the functions and locations of major educational, social and service facilities, and has established the requirements of motor, pedestrian and service traffic, along with the architectural and landscape design factors and supporting utilities, in order to enhance the environmental character of the total campus.

This plan is proposed to be implemented in an orderly succession of three construction phases which will satisfy the most urgent needs of the College's educational program in a sound, economical manner and cause a minimum of disruption or inconvenience to College operations.

The campus social functions, chiefly located in the existing Dining Hall and Student Union, and central services are retained without basic change; Science facilities are remodeled and substantially enlarged; Academic I becomes a facility for teacher education; Social Sciences, moved from Academic I, are housed in new space adjacent to Art, Music and Communication Arts and Sciences in the enlarged Colden Center; Physical Education received additional indoor facilities adjacent to its existing outdoor areas; central library facilities are augmented by a new Library/English/Philosophy structure located adjacent to and interconnected with both Student Union and the re-housed and expanded administrative services; the central mall is redeveloped for outdoor assembly; and other existing and new outdoor spaces are re-landscaped.

Throughout the campus, existing sloping topography and subsurface conditions have been utilized as a design factor to create multi-level buildings set on terraced slopes with upper stories above ground and lower stories either partly above or underground, according to functional demands. As a result, the visible upper height of these structures is usually three to four stories, thereby maintaining the semi-residential character of the total campus.

The recommended plan provides an appropriate initial step prior to the detailed planning of new individual physical facilities for the Queens College campus and the Board's acceptance in principle, of this overall plan is recommended in order that specific steps toward its implementation may proceed.

(b) NEW SCIENCE AND VISUAL ARTS CENTER BUILDING - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost of $7,100,000 (as of June 1971) for a new Science and Visual Arts Center Building, as part of proposed Phase I Construction, at Kingsborough Community College, as prepared by Lundquist and Stonehill, architects; and be it further
RESOLVED, That the Bureau of the Budget be and is hereby requested to approve said documents and estimate, and a cost limitation of $8,170,000 (including $680,000 for escalation to projected bid date of May 1972 and $390,000 for contingencies during construction), chargeable to Capital Project HN-190; and be it further

RESOLVED, That the State University be and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: The building delineated in the preliminary plans is basically a reinforced concrete and partly structural steel frame on pile foundations with a brick facade. Interior finishes and mechanical systems conform to our standards.

The building contains laboratories, classrooms, offices, art studios and lecture rooms all in strict conformity with the program of requirements.

The plans meet the approval of the College and the Office of Campus Planning and Development in all aspects of design and function.

The plans have received preliminary examination of the Building Department and conform to legal requirements for exits, stairs and other safety requirements, subject of course to final examination of completed contract documents. The design has also received preliminary approval of the Art Commission of the City of New York which rules on aesthetic considerations.

The original Master Plan Budget as of June 1969 was $5,291,800.

Escalation cost factor from June 1969 to June 1971 is 27% x 5,291,800

Total $6,721,800

The architect’s estimate of $7,100,000 is in excess of this amount by some $378,200.

A re-examination of the original master plan budgeting for this building indicates that the structural, mechanical and electrical complexities were under-estimated at that time. Application of more realistic figures would have established a budget of $5,668,500 or some $366,700 greater than the original $5,291,800. When escalated to June 1971, the re-evaluated budget would indicate a present day target of $7,205,230. The architect’s present estimate of $7,100,000 is well under this figure.

The gross area of the building, as proposed, is 103,208 square feet, well under the program gross of 105,010 square feet. The cost per square foot, as of June 1971, is therefore $7,100,000 divided by 103,208 equals $68.78, which is considered reasonable for this type of complex building.

It should be noted that the estimate of cost of $7,100,000 is to be considered a “value” estimate. The estimators define this as being one reflecting “normal” market conditions. A “normal” market would reflect known labor wage rates; known material costs; available work forces of all trades; sufficient supply of building materials; normal or predictable labor productivity; sufficient and responsive available bidders; unrestrictive financial capabilities; sufficient subcontractors and material suppliers.

The estimators advise that given present-day bidding and market conditions bids might be expected to range up to 13% higher than their present “value” estimate to reflect present abnormal market conditions.

At the time of completion of final plans and a final detailed estimate an assessment of the bidding market will be made. This analysis will determine the degree of abnormality of the market at that time. An abnormal market would reflect premium labor costs for overtime, travel or guaranteed wages; premium prices for materials or a shortage of materials; shortage of skilled labor; insufficient prime or subcontractors, reflecting poor responsive competitive bids; high borrowing costs for construction activities; high risk factors due to long term construction durations; decrease in labor productivity.

The estimators are maintaining a monthly guideline on market abnormality factors and will keep CUNY advised during the development of final plans as to general trends or anticipated impact.

Both the estimators and the construction manager, as well as the University and College technical staffs believe that the building as now designed is as reasonable and economical design as can be expected considering the program functions to be served.

On this basis it is recommended that the plans be accepted and that approval of the Budget Director be requested in order that final plans may be developed for this vitally needed facility.

(c) RENTAL OF SPACE - MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve the rental of 3200 square feet of space in the St. Luke’s Evangelical Lutheran Church Parish House located at 259 Washington Avenue, Brooklyn for use by Medgar Evers College; and be it further
RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned space.

EXPLANATION: The above mentioned space will provide the college with two classrooms, faculty office space for eighteen positions and ancillary facilities.

The Department of Real Estate has negotiated a license agreement for use of the above space for a term of three years from September 1, 1971 with an option for one additional year, twenty-four hours a day, seven days a week, at a cost of $8,600 ($2.69/sq.ft.) per annum. Landlord will provide the use of the classrooms and offices, with all the furniture contained therein; provide electricity, heat and hot water; make all inside and outside repairs. Tenant shall be responsible for cleaning services and provide security guards on the premises during the hours of occupancy.

NO. 4. REPORTS OF THE ACTING CHANCELLOR: (a) Acting Chancellor Seymour C. Hyman presented the following report:

There are a few major items that need to be presented to the Board. The first of these is the report on the results of deliberations of the Affirmative Action Committee. This report is being distributed to you. It has a great deal of interesting information in it, not the least of which is that our faculty is composed of about 30% women. This wasn’t known to us until we made this survey. It shows the City University in the forefront of achieving equal employment opportunity. In the title of Full Professor, the City University has 14.4% women, Berkeley has 2.3%, and the University of Pittsburg has 5.6%. The Affirmative Action Report has been distributed to all the Presidents. Each President will undertake to establish such a program on his campus. The results will be carefully watched and reported to the Board and all concerned agencies, such as HEW. There will be an opportunity for the Board to decide what it wants to be its affirmative action policy. The report has been sent to HEW because it contains the required statistical survey requested by HEW.

From our enrollment figures it looks at present as though we will have a freshman class of 38,000. This is what we are budgeted for. This is what we predicted though there was a period of time during the spring when we thought it might be 41,000. The staff has been correct for the past two years. Last year they predicted 35,000 and were right, this year 38,000, and they were also right.

The attrition statistics have been discussed in the press. We don’t have final figures on these yet, but what we do have at this point shows that the senior colleges were reduced by about 16% in freshman attrition this year as compared to 16% the year before and 15% the year before that. In the community colleges the figures were 35% this year as against 35% last year and 32% the year before that. The Open Admissions freshman class which represented a much wider spectrum than the class of the year before has experienced the same attrition rate as the previous class.

I want to make some comments about the space situation which is the thing that worries some of us the most. A year ago we had the intention of acquiring one million square feet additional rental space. We only acquired 800,000 square feet. In the fall of 1969 we had 110 square feet per student. In the fall of 1970 we had 93 square feet per student. In the fall of 1971 we have 86 square feet per student. This is a serious situation. The 86 figure represents 94 square feet in the senior colleges and 75 square feet in the community colleges. Some remedies will be suggested in the Wagner Commission Report. Something must happen in the next five years in terms of capital improvement and signs of progress must happen this winter.

I’d like to report that the Advisory Commission mentioned by Ambassador Wagner has just been established by the Regents and includes as representatives of the City University Chancellor Kibbee, and Presidents Marshak, Lief, Colston and Schmeller, and myself. In addition to our members, a very distinguished group has been appointed: McGill of Columbia, Hester of N.Y.U., Walsh of Fordham, Everett of the New School, Saltzman of Pratt, and Boyer of the State University.
Just one more comment. It does appear as though the sabbatical leaves that this Board said it would have grant had it been able to, are indeed dead. Litigation on this will be heard in November but that cannot have meaning for us for this year.

(b) RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of September 1977 approved as amended, as follows:

Hunter College—Item A-1.3.2.: Reappointment of Douglas Maynard as Vice-President and Provost with compensation at $6,000 per annum—Withdrawn.

Queensborough Community College—Item AA-1.1.2.: Promotion of Anthony Behr from Associate Professor with waiver of the Bylaws—Withdrawn.

Staten Island Community College—Item A-1.11.3: Designation of Vice-President and Deputy to President—Arthur Kaufman with compensation at $6,000 per annum—Amend compensation to read $5,000/.

New York City Community College—Item E.16.1.: Agreement between New York City Community College the Board of Higher Education—Withdrawn.

Part G—Addendum: Item G.1.8. Establishment of an Advisory Board for the College Adapter Program: Add following sentence: “It is suggested that students from the College Adapter Program be included as part of Advisory Board.”

Part H—Errata: Items listed in Errata to be withdrawn or changed, as indicated.

NO. 5. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOA CONSIDERATION: No further action.

NO. 6. AGREEMENT WITH BOARD OF EDUCATION: RESOLVED, That the Board of Higher Education enter into an agreement with the Board of Education under the terms of which the Office of Teacher Education will administer a program for paraprofessionals in education during the academic year 1971-72. The program will be provided by the Board of Education in an amount not to exceed $1,365,000. The form of the agreement is to be approved by the General Counsel and, when approved, executed by the Secretary.

EXPLANATION: Under the terms of the agreement, 40,000 instructional contact hours will be made available to approximately 2,000 undergraduate students in the fall semester and 5,200 undergraduate students in the spring semester for a maximum of seven instructional contact hours of three to six college level credits per student per semester.

At this point the Board went into Executive Session.

NO. 7. CREATION OF A UNIVERSITY CENTER: It was agreed that the Committee on program, as newly constituted continue its study of Chancellor Bowker’s “Memorandum on the Creation of a University Center, Absorbing the Graduate Center.” It was further agreed that all members of the Board invited to meetings of the Committee on the Academic Program.
Upon motion duly made, seconded and carried, the meeting adjourned at 9:20 p.m.

N, MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE
OF THE BOARD OF HIGHER EDUCATION
MEETING JOINTLY WITH THE COMMITTEE ON LAW
HELD
OCTOBER 6, 1971
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:40 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Alexander A. Delle Cese

Norman E. Henkin
Minneola P. Ingersoll
Jack I. Poses
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Seymour C. Hyman

The absence of Dr. Johnson was excused.

Upon motions duly made, seconded and carried, the following resolution and statement were adopted:

NO. 1. POWELL v. THE BOARD OF HIGHER EDUCATION: (a) RESOLVED, That the Executive Committee of the Board of Higher Education instruct the Corporation Counsel to file an immediate notice of appeal of Justice Francis I. Bloustein’s decision in the matter of Powell v. Board of Higher Education, and also to take such other steps, as may be necessary to protect the interests of the Board.

(b) The decision handed down this week by State Supreme Court Justice Bloustein must be appealed since it strikes to the very heart of the relationship between university trustees and those the trustees appoint to execute their policies. In no way does that relationship impinge upon faculty rights or tenure. Dr. Powell was dismissed as a chief administrator of a college campus due to lack of confidence in his administration, but he continues as a tenured professor at the City University of New York. That distinction is important.

We are disappointed in the lower court decision. It could have serious impact upon the structure of both public and private higher education throughout the United States. At a time when limited resources require the most
efficient campus management, keenly responsive to trustee policy, it would seem imprudent to inject procedural obstacles into the relationship between policy makers and policy implementers.

The appeal will in part rely upon the Education Law of New York State which explicitly prohibits the conferring of tenure in various administrative positions including that of college president.

We want it clearly understood that we have full confidence in and support President Leon M. Goldstein of Kingsborough Community College whose appointment to that important administrative position has been duly confirmed by both the Board of Higher Education and the Board of Trustees of the State University of New York. We consider it imperative that President Goldstein continue in that position.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:40 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

OCTOBER 26, 1971

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chairman, the Acting Chairman, Mr. Jack I. Poses, chaired the meeting.

The meeting was called to order at 5:30 p.m.

There were present:

Jack I. Poses, Acting Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d’Heilly
Frederick O’R. Hayes
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
John A. Morsell
Luis Quero Chiesa
Edward S. Reid
Barbara A. Thacher
Francisco Trilla
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Mina Rees
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
President William M. Birenbaum
Acting President Peter J. Caffrey
President James A. Colston

President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis

Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor David Newton
Vice-Chancellor Frank J. Schultz

The absence of Mr. Burkhardt, Mrs. Weiss, and Mr. Robinson was excused.
NO. A. NEW MEMBER: The Acting Chairman introduced Mr. Edward S. Reid, newly appointed member of the Board, who was attending his first meeting.

NO. 1. REPORT OF THE AFFIRMATIVE ACTION COMMITTEE: The Acting Chairman reported the receipt of a Mailgram from the Brooklyn Jewish Community Council re the Affirmative Action Committee Report.

At this point the Board heard the following with respect to the Affirmative Action Committee Report:

Mrs. Sylvia Deutsch, Ad Hoc Committee for the City University
Professor Abraham Tauber, American Jewish Congress

Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That a special committee of the Board be appointed to consider the Affirmative Action Committee's report; and that the Council of Presidents, if it so wills, report to this special committee any opinions or views it may have on this subject; and that this special committee report back to the Board for action by the November meeting, if possible, but no later than the December meeting of the Board.

Upon motions duly made, seconded and carried, the following resolutions were adopted, or action was taken as noted: (Cal. Nos. 2 through 8)

NO. 2. RICHMOND COLLEGE ENGINEERING PROGRAM: In accordance with action taken at the meeting of the Board held June 21, 1971, Cal. No. 1, with respect to the discontinuance of the Richmond College Engineering Sciences Program, the following report presented to the Board was noted and accepted:

The following agreement is reported jointly by President Schueler of Richmond College and President Marshak of City College, in the light of the recommendations of the Board of Higher Education (Calendar of June 21, 1971, Item 1), discussions with former Chancellor Bowker, and agreements secured in a meeting of the two Presidents, Deans Schmidt and Brenner of City College and Dean Wasser and Professors Odian and Leonard of Richmond College.

a. Richmond College will not offer any graduate programs or graduate courses in engineering or engineering science.

b. Richmond College will rename and reconstitute its present Division of Science and Engineering to a Division of Natural and Applied Sciences or any other name excluding the words engineering or engineering science.

c. Richmond College will continue to offer a broadly-based, non-specialized undergraduate program in engineering science as one of the majors leading to the degree of Bachelor of Science. The number of students majoring in this program will not exceed 300 unless changed by mutual agreement of City and Richmond Colleges.
d. The Presidents of City College and Richmond College will establish a joint standing committee to ensure continuing cooperation and articulation between the two institutions in matters of mutual concern in engineering science. This shall include but shall not be limited to facilitating the admission of qualified Richmond College graduates to the City College Graduate Engineering Program.

e. A joint report on the progress of this cooperative venture will be made to the Board at the end of the third year of its operation (Summer 1973).

**NO. 3. COMMITTEE ON TRUSTS AND GIFTS:** (a) Mrs. Thacher, on behalf of the Committee on Trusts and Gifts, presented the Committee's report, dated October 6, 1971, which report was received and accepted.

NOTE: A complete copy of the report is on file with these minutes is the Office of the Secretary of the Board.

Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Committee on Trusts and Gifts hold a meeting with representatives of the University Faculty Senate and University Student Senate at which the Committee will present such details as it deems advisable re the investment procedure, and that the Committee report back to the Board.

(b) RESOLVED, That Cotty, Felleman & Co., Inc., 270 Park Avenue, New York, New York 10017, be appointed as Investment Counsel for the City University Voorhees Fund at an annual fee of $7,500, payable quarterly.

**NO. 4. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT:** RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) **COMPLETION OF RENOVATION—LAGUARDIA COMMUNITY COLLEGE:**

RESOLVED, That the Board approve a contract for the services of Gueron, Lepp Associates, Architects, of New York City, for the preparation of complete Phase 11 preliminary and final drawings, specifications, estimates of cost, the checking of shop drawings and the supervision of construction for LaGuardia Community College consisting of the alteration of the former Ford Instrument Building at 31-10 Thomson Avenue, Long Island City, Borough of Queens at a fee of $648,565 (including amounts of $444,875 for design, $166,190 for supervision of construction and an allowance of $37,500 for a Resident Engineer or Clerk of the Works) based on a construction cost estimate of $8,309,540 dated September 1971 and chargeable to Capital Project HN-210; and be it further

RESOLVED, That the Bureau of the Budget be and is hereby requested to approve said contract; and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the appropriate Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: Phase 1 of the renovation of the former Ford Instrument Building is completed and occupied by LaGuardia Community College.
EXPLANATION: Phase 1 of the renovation of the former Ford Instrument Building is completed and occupied by LaGuardia Community College.

Phase 1 was an interim alteration to provide an immediate accommodation for approximately 500 full-time day students.

Phase 11, with which the above resolution is concerned, is for the completion of the renovation of the entire building to allow for accommodation of approximately 2,300 full-time day students and approximately 1,100 part-time students by 1975.

The program provides for renovation of all floors of the building to provide for College functions. It also provides for a new gymnasium addition to be constructed on the site of the present parking lot to the rear of the existing building.

The gross area to be renovated is 222,573 sq. ft. The cost per sq. ft. of renovation is $28.88 (as of September 1971).

The new building addition gross area is 25,127 sq. ft. The cost per sq. ft. of this new construction is $60.43 (as of September 1971).

The total estimated cost of construction (as of September 1971) may therefore be summarized as follows:

\[
\begin{align*}
1. & \quad a) \text{Renovation} \quad 222,573 \text{ sq. ft. at } $28.88 \quad $6,427,900 \\
& \quad b) \text{Associated Site work} \quad $ 104,365 \\
2. & \quad a) \text{New Gymnasium} \quad 25,127 \text{ sq. ft. at } $60.43 \quad $1,518,420 \\
& \quad b) \text{Associated Site work} \quad $ 258,855 \\
\text{TOTAL} & \quad $8,309,540 \\
\end{align*}
\]

(b) ADDITION TO BOILER PLANT—BROOKLYN COLLEGE:

RESOLVED, That the Board approve final plans and specifications for the addition to the Boiler Plant, Phase 111, at Brooklyn College as submitted by Syska and Hennessy, Consulting Engineers, at a cost limitation of $988,000, chargeable to Capital Project HN-141 (including escalation to a projected bid date of January 1, 1972, and 5% for contingencies during construction); and be it further

RESOLVED, That the Director of the Budget be requested to approve said plans, specifications and cost limitation chargeable to Capital Project HN-141, and to adjust as necessary the past budget appropriation.

EXPLANATION: On July 2, 1970, under CP-5030, the Bureau of the Budget approved a cost limitation of $827,000 for this project. This was based on preliminary plans and a preliminary estimate of cost of construction of $750,000 as of May 1970, to which was added a projected 5% for escalation and 5% for contingencies.

It should be noted that during this period from July 2, 1970 to date, escalation has developed at a rate in excess of 5% per annum. Based on McKee-Berger—Mansueto’s index of escalation of costs the escalation from May 1970 to a projected bid date of January 1972 is 19.7%.

The present cost limitation may be analyzed as follows:

\[
\begin{align*}
1) & \quad \text{Estimate of cost of construction (May 1970)} \quad $750,000 \\
2) & \quad \text{Escalation to January 1972} \quad $147,000 \\
3) & \quad \text{Increase in scope} \quad $ 44,000 \\
4) & \quad 5\% \text{ for contingencies} \quad $ 47,000 \\
\text{TOTAL} & \quad $988,000 \\
\end{align*}
\]

The additional scope of work may be attributed to items which were found necessary during the detailed development of final plans. It includes additional catwalks, replacement of old valves, replacement of old piping, condensate pumps and a heater.

The plans have been reviewed by the Office of Campus Planning and Development and the College and are considered satisfactory. The work included in this contract will complete the final phase of modernization of this plant.

(c) RENTAL OF SPACE—RICHMOND COLLEGE:

RESOLVED, That the Board approve the rental of 730 square feet of space at 350 St. Mark’s Place for use by Richmond College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: Richmond College presently rents 14,046 square feet of space in the above mentioned building and the rental of an additional 730 square feet of space will provide the College with badly needed faculty office space.

The Department of Real Estate has negotiated a lease for the subject premises from the date of occupancy until December 31, 1973 at an annual rental cost of $3,720 ($5.09/sq. ft.). The lease further provides that the landlord will provide standard building cleaning services and electricity.

NO. 5. REPORTS OF THE CHANCELLOR: (a) The Chancellor presented the following report:

Since I'm new here, I have been fortunate in that I haven’t had too many matters of significant substance to deal with, which has given me an opportunity to get better acquainted with the system and the people in it and to try and absorb some small portion of the information that flies around the system and is imbedded in it in various places and to recognize that sometimes the information isn’t very good.

I'd like to bring you up to date on a few things and to tell you what I have been doing and what I plan to do in certain areas. The first thing I should report to you is the current status of the Powell Case. As you know, we have received an opinion from Supreme Court Justice Bloustein, upholding Mr. Powell’s contention that he had been wrongfully removed from his office, based on the claim that the Board had not followed its own bylaws. It was decided after a meeting of the Executive Committee and the Law Committee of the Board that there should be an immediate appeal put in, which would have two advantages. We thought the Appeals Court would have a different view of the situation. It would also stop the execution of the order until the appeal was heard. It was discovered in the course of this meeting that there was an important legal point that everyone had missed in making this case, so important that the Corporation Counsel would ask Judge Bloustein for a reargument of the case. An appeal has been filed, and I believe that a countermeasure has been taken by Mr. Powell to accelerate the appeal, and that either today or tomorrow or within the next few days, a motion to rehear will be taken before Judge Bloustein. I do want to report that Lee Goldstein in our view is still the President of Kingsborough, and will remain President.

A second thing is that I will start tomorrow a series of visitations to the units of the University, and in seven or eight weeks I will have visited them all. By reasons of history I start with Richmond College and Staten Island Community College tomorrow.

There has been, as you know, a committee set up by the Regents, an Advisory Committee on Regional Planning, which consists of representatives from the public sector, CUNY and from the private sector, and several prominent representatives of the community. The purpose is to deal with common problems within a particular region. There have been two meetings of the Council. There are six members from CUNY: four presidents, Dr. Hyman, and myself. One of the topics under discussion is engineering course offerings in the City of New York.

On November 17 there will be a meeting of the Joint Legislative Committee on Education here to take up the question of open Admissions at the City University, and we have been busy on the staff trying to prepare for that. We have also been involved in initial plans for collective bargaining which will come up in the spring and also for the legislative session which will begin shortly and will be a difficult session, as all of you know.

I have had some conferences with a number of people that represent certain interests within the City and the University. I have met with the Executive Committee of the Legislative Conference, and I have met with representatives of the U.F.C.T. I have attended my first plenary session with the Faculty Senate, and I have had a number of sessions with Professor Sleeper.

I have prepared the following statement on the question of discrimination against women in the system. I don’t think it violates anything that is within the province of the Board, and I’ll be releasing this statement very shortly.
STATEMENT BY CHANCELLOR ROBERT J. KIBBEE

The City University of New York has traditionally been a powerful resource, locally and nationally, for attacking the evils of unfair personnel discrimination. I intend that this commitment will continue during the period of my chancellorship and in this resolve I am heartened by the strong support of the Board of Higher Education. Its Statement of Policy, adopted December 28, 1970, was no small consideration in my decision to join the City University.

Today an important component of this ongoing human rights effort is the need to redress the grievances of women who have long been the victims of discrimination in society at large, the university community in general and the City University in particular. That such discrimination was not intended or was not a deliberate policy of the University does not constitute a satisfactory excuse for lack of prompt affirmative action on our part. Nor is there reason for delay in the fact that the proportion of women employed at the colleges of City University is significantly higher than virtually every other public university in the country. We cannot rest content with this problem until sex as a criterion for recruitment, hiring, tenure and promotion has been totally eliminated for every unit of the University including the central administration.

Women represent a substantially underutilized resource of skill and talent which our society can ill afford to neglect. Claims made by women are rightly achieving long overdue legal status. More important, their cause is just! For all those reasons, women who are potential or active candidates for employment, promotion or tenure at City University must be afforded absolute and unequivocal guarantees against sex discrimination.

I have asked the University's Vice-Chancellor for Faculty and Staff Relations to give this problem his highest priority seeing that all those with decision-making authority over hiring, promotion and tenure are made acutely conscious of the University's legal and moral responsibilities. To assist him in this effort I will soon be appointing a committee of women who have been active in the field of sex discrimination. This committee will help to identify defects in personnel procedures which serve to exclude women from fair consideration and will also suggest methods of recruiting qualified women faculty members and staff who are not now reached by the recruitment efforts of the University and its colleges. The recommendations of this committee will receive prompt and serious consideration by myself and my cabinet. Those requiring action by the Board of Higher Education will be presented to that body with appropriate recommendations by me, without delay.

Compliance with this administrative policy requires more than passive acquiescence to legal procedures; it demands affirmative action by all with authority to contribute to a solution.

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There is one thing that isn't on the agenda here because it just came up, and I don't know that I want to force you into a discussion at this moment, but since I'm new, I'd like to know the guidelines concerning the role of the Board and the role of the administrators vis-a-vis policy and its implementation. I've heard talk tonight that the Affirmative Action Report was the administrative attempt to implement the policies set up by the Board. Is this the sort of thing which must come back to the Board for approval? Although I don't mind the full participation of the Board, if we try to implement policy and don't come back to the Board, are we doing the right thing? This was put on the agenda because the Board expected it to come on, but I don't know where one draws the line on which things I bring to the Board in terms of implementation and which I do not and put my neck on the line for having done them. I'm willing to put my neck on the line and take the consequences. I don't want to make this a real issue, but all of a sudden I began to wonder whether the statement I am issuing on women should have been cleared with the Board. I frankly didn't think so. I did it on my own as implementation of the policy of the Board.
I did want to tell you that the long effort has been successful and members of the Board of Higher Education are now on the board of the Construction Fund. Three members of the Board, Mr. Poses, Mr. Berman, and Mr. Morsell have been appointed to the board of the Construction Fund. And, of course, the Chairman of our Board—if we ever have one—will be an ex officio member of that board. So will I. So we will be well represented. The Governor also appoints two members.

That's really all I have to report at this time.

(b) RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of October 1971 be approved as amended, as follows:

Item G.1.10 Amendment of Minutes listed in the ADDENDUM—Withdrawn.
Items listed in PART H. ERRATA, to be withdrawn or changed, as indicated.

NO. 6. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 7. REGIONAL OPPORTUNITY CENTERS PROGRAM: RESOLVED, That the Board authorize the extension of the currently existing contract with the Manpower and Career Development Agency of the Human Resources Administration of the City of New York, from October 31, 1971 to December 31, 1971. The Manpower and Career Development Agency will make available to the University an additional $700,000 for the continued operation of the educational and training components of the eleven (11) Regional Opportunity Centers. Approximately 2,000 unemployed adults will be served in these centers.

EXPLANATION: At a meeting on June 21, 1971, the Board of Higher Education referred to its Committee on Expanded Educational Opportunity, for findings and recommendations, the question of the continuance of the contractual relationship between the City University and the ROC Program.

On August 17, 1971 (Calendar No. 5), the EEO Committee supported the University's recommendation to the Executive Committee that the contract should be allowed to terminate as of October 31, 1971. This recommendation was accepted. However, on October 6, 1971, Commissioner Erazo of the Manpower and Career Development Agency requested "that the Board of Higher Education, acting through The City University of New York, agree to continue to participate in the Regional Manpower System operated by the Manpower and Career Development Agency during the period November 1, 1971 through December 31, 1971."

The primary reason for the above request is that the Board of Estimate of the City of New York found HRA's procedures, in going out on bids for the selection of a new educational sub-contractor, to be unacceptable. In order for HRA to comply with the Board of Estimate's request, and revamp its procedures, it is necessary that the present contract be extended through December 31, 1971. MCDA has given its assurance to the University that this will be its last request for an extension of the ROC contract.

NO. 8. COMMITTEE ON LAW: (a) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed amendments to the bylaws relating to removal of certain personnel.

In accordance with established procedure, the proposed bylaw amendments will be circulated ten days before the regularly scheduled meeting of the Board.

(b) Mr. Ashe reported on the matter of "No reasons for non-reappointment of non-tenured faculty persons."
Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Corporation Counsel be requested to file a brief as a friend of the Court, amicus curiae, in the Supreme Court in the matter of Roth v. The University of Wisconsin.

At this point the Board went into executive session.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD
NOVEMBER 22, 1971
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:35 p.m.

There were present:

Frederick Burkhardt, Chairman                         John A. Morsell
David I. Ashe                                            Jack I. Poses
Herbert Berman                                           Luis Queiro Chiesa
Maria Josefa Cantino                                     Edward S. Reid
Alexander A. Delle Cese                                 Barbara A. Thacher
Jean-Louis d’Heilly                                      Francisco Trilla
Frederick O’R. Hayes                                     Eve Weiss
Norman E. Henkin                                         Nils Y. Wessell
Minneola P. Ingersoll                                    Arleigh B. Williamson
Robert Ross Johnson                                      Isaiah E. Robinson
James Oscar Lee

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee                          President James A. Colston
President Milton G. Bassin                            President Candido de Leon
President John W. Kneller                              President Edgar D. Draper
President Leonard Lief                                 President Leon M. Goldstein
President Robert E. Marshak                             President Kurt R. Schmeller
President Joseph S. Murphy                              President Joseph Shenker
President Mina Rees                                      Professor Ralph W. Sleeper
President Donald H. Riddle                              Mr. Richard Lewis
President Herbert Schueler                              Deputy Chancellor Seymour C. Hyman
President Richard D. Trent                              Vice-Chancellor Julius C.C. Edelstein
President Jacqueline G. Wexler                           Vice-Chancellor Timothy S. Healy
President Clyde J. Wingfield                             Vice-Chancellor Bernard Mintz
President William M. Birenbaum                            Vice-Chancellor David Newton
Acting President Peter J. Caffrey                         Vice-Chancellor Frank J. Schultz

The absence of Mr. DeNovellis was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 9)

**NO. 1. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education for the year 1970 be approved as circulated.

**NO. 2. COMMITTEE ON LAW:** (a) Proposed bylaw amendments relating to removal of certain personnel laid over to the December meeting of the Board.

(b) Mr. Ashe reported that the “Powell Appeal” will be heard on December 7, 1971.

**NO. 3. COMMITTEE ON BUDGET AND FINANCE:** RESOLVED, That the Chancellor’s Budget Request for 1972-73, as approved by the Committee on Budget and Finance, be approved. (Copies of the Budget Request have been circulated by the Vice-Chancellor for Budget and Planning.) Public hearings on the proposed budget were held November 18, 1971.

**NO. 4. COMMITTEE ON THE ACADEMIC PROGRAM:** Creation of a University Center laid over to the December meeting of the Board with the understanding that representatives from the Graduate Council, (faculty and students), the unions and the doctoral alumni associations would be invited to express their views on the proposal to the Committee on the Academic Program.

**NO. 5. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT:** RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) **PHASE III ALTERATIONS - HUNTER COLLEGE:**

RESOLVED, That the Board approve preliminary plans, specifications and preliminary estimate of cost for the first of four projects of Phase III alterations at Hunter College, Park Avenue, as prepared by Harold Hecht Associates, engineers. This project is for the installation of an additional electric service, switchboard and switchboard room. The estimated cost of construction is $209,700 at present day costs; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of $231,200, which includes 5% escalation to an estimated bid date of January 31, 1972 and 5% contingencies during construction, chargeable to Capital Project HN-203.

**EXPLANATION:** On March 23, 1970, Cal. No. 21, the Board approved a contract with Harold Hecht Associates, engineers, for a group of Phase III alterations at Hunter College which was subsequently approved by the Bureau of the Budget.

The furnishing of additional electric current is the project most urgently needed by the College. This project will provide a new 4000 amp. service from Consolidated Edison Company, in order to relieve the overloading of the present main electrical service and will also provide for the expansion of the electric demand to cover air conditioning, new technical laboratory equipment required for teaching and research, and all other types of expansion a college requires.

The preliminary documents for this project have been prepared by the engineer under the direction of the office of Campus Planning and Development and the College and meet the need. The documents have been reviewed by the office of Campus Planning and Development and the College and they appear to be satisfactory.
(b) RENTAL OF SPACE – MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve the rental of 3045 square feet of space at 244 Vanderbilt Avenue, Borough of Brooklyn, for use by Medgar Evers College; and be it further

EXPLANATION: The space will provide the college with one classroom and eight faculty rooms housing twenty-five faculty members.

The Department of Real Estate has negotiated a net/net lease for the subject premises for a one year period, commencing from the date of occupancy, at an annual rental cost of $3,600 ($1.18/sq. ft.). The lease further provides that the landlord will be responsible for the condition of the roof and the exterior of the building. Furthermore, the tenant shall pay for fuel, electricity and gas. Tenant will pay real estate taxes and assessments and will make all necessary minor repairs and improvements at its own cost and expense.

(c) PERMANENT CAMPUS—BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board does hereby instruct the Chancellor to take the following actions at once: (1) notify Slattery Associates, Inc., to immediately suspend all work and operations under its contract with the Board, dated November 13, 1969, contract No. 210216, Bronx Community College, Capital Project HN-139 and (2) notify Rao Electrical Equipment Co., Inc. to immediately suspend all work and operations under its contract with the Board, dated November 13, 1969, contract No. 210215, Bronx Community College, Capital Project HN-139 and (3) notify Novak & Co., Inc., to immediately suspend all work and operations under its contract with the Board, dated November 20, 1969, contract No. 210214 and (4) terminate contract and supplementary agreements between the Board and deYoung and Moscowitz in association with Harry M. Prince and Associates, dated January 11, 1966, contract No. 203000, Bronx Community College, Capital Project HN-139 and (5) terminate the contract between the Board and diStasio and Van Buren, Inc., dated May 5, 1970, Bronx Community College, Capital Project HN-139; and be it further

RESOLVED, That the Board designates Emery Roth and Sons as architect and The Office of James Ruderman as structural engineer, in joint venture, as the new design team for the preparation of complete plans and specifications for the redesign of the Bronx Community College Campus, Capital Project HN-139, subject to a contract to be entered into with Board approval.

NO. 6. CHANCELLOR’S REPORT: (a) Oral Report:

I don’t want to predict what the speaker scheduled for this time is going to say. Ostensibly, he is coming to talk about the reorganization program at Brooklyn College which is on the agenda, but I feel he may wish to talk about it in terms of what will happen to the School of General Studies, and I think it would be well to bring it up at this time so you will know about it. At the last meeting of the Council of Presidents a paper was presented by the staff, which dealt with the desirability of creating a single session for the entire University which would in effect eliminate the evening school as an evening school and would transfer the emphasis to the kind of students with which we are dealing rather than the time of day. We have students who work and go to school part-time. Some come in the evening and some in the day. Some are working for a degree; some are non-matriculated students. There are also programs of adult education which deal with the way the University relates to the City of New York. The document was referred to a drafting committee to make some changes to reflect more closely the Presidents’ feelings. No action has been taken thus far on this paper. The purpose in presenting it to the Presidents was so that it could go to the various groups which are interested, the Faculty Senate, the Student Senate, the faculties of the various colleges and the unions. This is a far-reaching move and should be adequately
discussed. The furor that has been raised in some quarters about the imminent death of the School of General Studies is premature. This is not an item on the agenda and will not be an item for some months to come. I thought you should have this information when people speak to you about matters related to the School of General Studies.

I have only a few items to present to the Board.

First, last week, I and the staff appeared before the Joint Legislative Committee on Higher Education to present a report on the present status of Open Admissions and the problems involved in it. We made a rather extensive explanation to them of all the things we could think of in terms of the general purpose of the Open Admissions Program, the kinds of students we have, the relative success or lack of it, the problems we are facing in dealing with the students as well as our problems with space and financing. There were also a number of other people who appeared before the Committee. You may have seen reports of the meeting in the press. Most of the report was based on the presentation by the staff. There will be an article in tomorrow’s TIME MAGAZINE that will be tied into that meeting. It is generally a good article. I spent some time with the editorial staff about ten days ago. They had opportunities to visit our colleges, and the story you see is their report as they see Open Admissions.

The problems of dealing with the upcoming battle of the budget are high on the priority of this administration. I have had a number of meetings in Albany with Commissioner Nyquist and Chancellor Boyer. I have met with President McGill and am scheduled to meet with President Hester of N.Y.U. I have met informally with several legislators and have been keeping apprized of the situation as it is about to unfold in Albany regarding the present budget of the State as well as the future budget of the State. The most significant thing, I believe, is the appointment of the Hurd Committee, which appears to be the most powerful committee. It is basically an investigative committee with strong administrative input from the Governor. We have spent a lot of time trying to find out what is going on. We have had meetings with the Budget Director of the City in terms of the certification of the budget. It was a positive kind of meeting, I felt, and we are now in the technical aspects of trying to arrive at what the Mayor will certify in terms of the University.

I have told you of the proposal from the Council of Presidents on the Schools of General Studies.

We have been involved in another exercise which will take a little time but is essential, and that is the collection and analysis of material in the Chancellor’s Office. We have a lot of duplication of effort in terms of a large number of people getting information independently. This places an unnecessary burden on the colleges for one thing, and we have a problem of working out with the colleges means of getting together the kinds of data the Central Office needs if it is to deal with the budget and other problems. We have started to work on this, and I hope something constructive will come of it for the Central Office and the colleges.

I should like to report that we have had two meetings on regional planning; a third is scheduled for early December, another for early January. The task forces for specific topics are now being formed with representatives from all the institutions in the City being considered for places. Deputy Chancellor Hyman is handling this. These will continue to go on. We may not have much on this until March, but I will keep you informed.

The other thing I would like to report is that my visits to the various campuses are going along well. I will continue to make these in hopes of enlisting the support of these colleges.
(b) RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of November 1971 be approved as amended, as follows:

(1) Items listed in PART H—ERRATA, to be withdrawn or changed, as indicated.
(2) Item AA—I.1.1.—Withdraw the appointment of Sonia B. Sanchez, Assistant Professor, Black Studies Dept., Borough of Manhattan Community College.
(3) Item A—I.1.2.—Staten Island Community College—Withdraw the reappointment of Rose Ferraro, Associate Professor in Modern Languages.
(4) Item C.2.1. Continuing Education Division—School of General Studies—The City College—Item withdrawn.
(5) Item G.1.9.—Addendum: Delete the paragraph “RESOLVED, That the Budget Director be requested to approve said contract documents at an estimated cost of $15,000, chargeable to Queens College Expense Budget Code 42-4600-408-01-71.”
(6) Item G.1.11—Addendum: Add the following: “and be it further

RESOLVED, That this action does not eliminate the Graduate School, the School of General Studies and the Summer Session.”

NO. 7. GENERAL DISCUSSION – POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was requested that items to be included under this heading be sent to the Chancellor or the Secretary.

NO. 8. STANDING COMMITTEE FUNCTIONS: At the meeting of the Board held March 22, 1971, Cal. No. I(b)(l) it was agreed that the first task of each standing committee of the Board would be to define its functions and report back to the Board. To date, the following definitions of functions have been submitted:

COMMITTEE ON THE ACADEMIC PROGRAM: The Committee on the Academic Program shall

a. consider and assume the responsibility for continuous consideration of academic policies fundamental to the development of an integrated system of public higher education for the City of New York and the role of each college in the coordinated program.

b. consider all matters relating to curricula of the various colleges.

COMMITTEE ON BUDGET AND FINANCE: The Committee on Budget and Finance shall

a. consider and recommend to the Board all matters concerning the fiscal aspects of the operating budget.

b. oversee for the Board the procedures concerning the management, recording, accounting and reporting of the income and expenditures of funds, and the method of making regular audits thereof.

c. submit an annual report to the Board of all University income and expenditures for the previous fiscal year.
COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: The Committee on Campus Planning and Development shall consider and advise the Board with respect to the Master Plan for capital facilities and the financing thereof, the capital budget of the University, the selection of sites, the selection of architects and campus planners and all other matters relating to grounds, buildings and physical facilities of the University or any unit thereof, and the utilization and distribution of computer facilities.

COMMITTEE ON COMMUNITY COLLEGES: The Committee on Community Colleges shall consider such matters as are unique to the educational objectives of the community colleges, chief among which are the necessity to

a. maintain a continued awareness of the trends and directions in career, technical and two-year academic education.

b. expand the program of articulation between the community and senior colleges.

c. provide a relationship between CUNY and the State University of New York in matters related to community colleges.

d. insure that the community colleges will continue to adhere to the standard of excellence and the open enrollment policy.

e. emphasize continually to the Board, the presidents and teachers that the prime goal of the community colleges is excellence in teaching.

f. explore future curricula needs in each community college area.

COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: The Committee on Expanded Educational Opportunity shall be responsible for

a. policy review of all programs especially designed to offer expanded educational opportunities to students who have endured disadvantage as a result of their racial, social or economic background with particular emphasis on the impact of such programs on the (1) adult communities and (2) students.

b. general oversight of University policies and programs from the viewpoint of the University's concern for the education of students who have endured disadvantage as a result of their racial, social or economic backgrounds.

c. review of University policies and programs pertinent to the relationship between the University and the various New York City communities, particularly the disadvantaged communities.

d. policy review of all aspects of the recruitment, admission, and the provision of special support services for disadvantaged students in Open Admissions. With respect to special admission programs for minority group students, the Committee shall have joint responsibility with the Board's Committee on Student Services.

e. establishment and review of criteria and standards for the appointment and promotion of faculty and staff for the special programs for expanded educational opportunity, and the review of individual appointments, promotions and waivers incidental thereto.
COMMITTEE ON CAMPUS GOVERNANCE: The Committee on Campus Governance is charged with the responsibility of reporting to the Board, after consultation with members of the University community, on the progress made toward the solution of governance problems within the University and recommendations for amendments to the Board’s Statement of Policy on the Organization and Governance of The City University of New York. In addition, the Committee will present to the Board at such time as may be appropriate a comprehensive report on the status of governance at the City University and recommendations for future action in this area.

The Committee shall have the responsibility for reviewing plans submitted by the colleges to insure compliance with the Board’s Statement and shall also review existing plans and recommend changes necessary to conform them to the guidelines contained in the Board’s Statement adopted February 9, 1971.

COMMITTEE ON LAW: The Committee on Law shall

a. consider and advise the Board on all proposed legislation affecting the powers, duties and functions of the Board, the City University and of any subdivision thereof, and such other matters referred to it by the Board.

b. after consulting with the Board, or with its Executive Committee, act as the spokesman of the Board in connection with all legislation that may be pending in the Legislature or before the Governor, unless otherwise directed or ordered by the Board or its Executive Committee.

c. require any employee of the Board to give notice to the Committee before such employee proposes or participates in proposing legislation relating to the duties and functions of the Board or of the University or any subdivision thereof.

d. pass upon all matters relating to the bylaws of the Board, and every proposed provision to be incorporated in the bylaws. All amendments thereto shall be referred to such committee which shall report its recommendations to the Board.

COMMITTEE ON STUDENT SERVICES: The Committee on Student Services shall be responsible for actions concerning

a. general and special admission policies; with respect to special admission programs for minority group students, the Committee shall have joint responsibility with the Board’s Committee on Expanded Educational Opportunity.

b. student financial aid programs.

c. student services such as counseling, health services, placement, registration and admission procedures.

d. student activities, student publications, student centers, student fees and non-academic discipline.

COMMITTEE ON TRUSTS AND GIFTS: The Committee on Trusts and Gifts shall

a. encourage and seek the support of university and college activities through gifts, bequests and devises by individuals, business corporations, foundations and others.
b. make recommendations concerning the acceptance of money, securities or other property for permanent endowment funds, or for gifts for restricted or unrestricted purposes.

c. have custody of all trusts and gifts received and see that they are administered in accordance with the terms of the deed of trust or gift.

d. act for the Board in all matters of investment and reinvestment of trust and gift funds and other funds of the Board which may require temporary investment, and oversee the keeping of records of all investments, principal and income of funds, and authorize expenditures.

e. designate banks for the deposit of current income and funds awaiting investment.

f. appoint such agents and representatives as it may select to act for the Committee in the actual care of property coming under the jurisdiction of the Committee, and see that such agents are properly bonded.

g. make recommendations to the Board for appointment of a custodian of securities and valuable papers, an investment counselor, and such other personnel as shall be necessary to assist the Chairman of the Committee in the administration of the funds, dealings with the investment counselor and the custodian of securities, the keeping of all records and the preparation of all reports required by the Board or the Chairman of the Committee, including an annual report to be submitted to the Board at the October meeting.

The Chairman of the Committee may invite any or all of the Presidents to attend meetings of the Committee.

NO. 9. COMMITTEE TO CONSIDER THE AFFIRMATIVE ACTION REPORT:

RESOLVED, That the report of the University Committee on Affirmative Action be adopted, as amended.

NOTE: The Chancellor was instructed to produce within two months the plans necessary to implement the suggestions that have been made with respect to our own internal agency for review.

At this point the Board went into Executive Session.

NO. 10. ELECTION OF CHAIRMAN: Upon motion duly made, seconded and carried, Mr. Luis Quero Chiesa was elected Chairman of the Board to fill the unexpired term of Mr. Frederick Burkhardt.

Mr. Quero Chiesa assumed the Chair.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
DECEMBER 16, 1971
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Luis Quero-Chiesa, Chairman
David I. Ashe
Herbert Berman

Minneola P. Ingersoll
Robert Ross Johnson
Jack I. Poses

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor David Newton

Professor Ralph W. Sleeper
Mr. Richard Lewis

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 3)

NO. 1. REPORT OF THE UNIVERSITY FACULTY SENATE RE KINGSBOROUGH COMMUNITY COLLEGE: The Committee noted the report of the University Faculty Senate re the Kingsborough Community College situation. The requests for changes in the bylaws contained in the report were referred to the Board’s Committee on Law.

NO. 2. YORK COLLEGE BUILDING: The Chancellor discussed briefly the York College Building and the occupancy of one whole floor by the Internal Revenue Service.

The Chancellor was requested to write to the President of the United States on the matter.

NO. 3. OPEN ADMISSIONS’ FRESHMAN ALLOCATION SYSTEM: The Committee discussed informally the Open Admissions’ Freshman Allocation System which is scheduled for action at the regularly scheduled meeting of the Board on December 20, 1971.

At this point the Committee went into Executive Session.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of Proceedings, December 20, 1971

MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

DECEMBER 20, 1971

AT THE UNIVERSITY GRADUATE DIVISION
33 WEST 42 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Luis Quero-Chiesa, Chairman
David I. Ashe
Herbert Berman
Frederick Burkhardt
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis,
Jean-Louis d’Heilly
Frederick O’R Hayes
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
John A. Morsell
Edward S. Reid
Barbara A. Thacher
Francisco Trilla
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson
Isaiah E. Robinson, ex officio

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
President William M. Birenbaum
Acting President Peter J. Caffrey

President James A. Colston
President Candido A. deLeon
President Edgar D. Draper
President Leon M. Goldstein
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor David Newton
Vice-Chancellor Frank J. Schultz

The absence of Mr. Poses was excused.
At this point the Board went into Executive Session.

**NO. A. BRONX COMMUNITY COLLEGE CAMPUS CONSTRUCTION:** Deputy Chancellor Hyman presented a report on the Bronx Community College Campus construction situation.

Motion made, seconded and lost to halt all work on the proposed campus site, start a lawsuit and explore alternative sites.

With respect to the Bronx Community College Campus construction, the Chancellor was instructed to continue along the lines that he has been following, i.e. programming and designing facilities for construction at the air rights site with a new architectural team and proceeding with legal action against the former architect and engineer.

**NO. B. NEW YORK CITY PRESIDENTIAL SEARCH COMMITTEE:** (a) Upon motion duly made, seconded and carried, the following report of the New York City Presidential Search Committee was received and accepted:

REPORT OF THE NEW YORK CITY COMMUNITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE
DECEMBER 20, 1971

Hon. Norman E. Henkin, Chairman
Hon. James Oscar Lee
Hon. Francisco Trilla
Hon. Eve Weiss
Hon. Arleigh B. Williamson

Professor Harry Dunbar
PROFESSOR Rafael Esparra
Professor Mildred D. Tolkoff
Mr. Gilberto Garcia (student representative)
Mr. Peter Laluz (student representative)
Mr. George R. Cole (alumni representative)

The New York City Community College Presidential Search Committee was appointed on September 27, 1971 by the Chairman of the Board of Higher Education, Mr. Frederick Burkhardt, to fill the vacancy caused by the resignation of Dr. Milton G. Bassin on September 1, 1971.

Three representatives of the New York City Community College faculty, two representatives of the student body, and one alumni representative were named by their respective groups to serve in an advisory capacity to the Board’s Committee.

The Search Committee met with the outside representatives as a committee of the whole six times from September 27, 1971 to December 20, 1971.

The Committee considered in detail the credentials of more than fifty possible candidates and interviewed six candidates for the position.

While mindful of the need to appoint a permanent president of New York City College as soon as possible, the Committee was motivated by the conviction that the individual selected possess high academic credentials, dedication to urban education, and proven ability as a leader capable of securing the confidence of the faculty. The Committee is of the unanimous opinion that Herbert M. Sussman, currently President of the Allegheny Campus of the Community College of Allegheny County, completely satisfies the foregoing requirements.
Mr. Sussman was interviewed by the Committee on December 2, 1971. Mr. Sussman's academic credentials and experience in higher education are most impressive.

The Committee is of the unanimous opinion that Herbert Sussman would be an excellent president of New York City Community College and, therefore, recommends to the Board the following:

1) RESOLVED, That the Board of Higher Education, acting as the Board of Trustees of New York City Community College, approve the appointment of Herbert M. Sussman as University Professor of Education, and President of New York City Community College, subject to concurrence of the Trustees of the State University of New York, effective February 1, 1972, at a salary rate of $37,275 ($31,275 plus $6,000), subject to financial ability.

2) RESOLVED, That the bylaws of the Board be waived to effectuate the appointment of Mr. Sussman as University Professor of Education, as Mr. Sussman does not possess the Ph.D. degree.

Upon motions duly made, seconded and carried, the following resolutions were adopted:

RESOLVED, That the Board of Higher Education, acting as the Board of Trustees of New York City Community College, approve the appointment of Herbert M. Sussman as University Professor of Education, and President of New York City Community College, subject to concurrence of the Trustees of the State University of New York, effective February 1, 1972, at a salary rate of $37,275 ($31,275 plus $6,000), subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate the appointment of Mr. Sussman as University Professor of Education, as Mr. Sussman does not possess the Ph.D. degree.

NOTE: Approved by the Trustees of the State University of New York on January 25, 1972.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 11)

NO. 1. ELECTION OF VICE–CHAIRMAN: The Honorable Barbara A. Thacher was elected Second Vice-Chairman to fill the unexpired term of the Honorable Luis Quero-Chiles, which ends May, 1972.

At this point the Board went into Regular Session.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education for the following meetings be approved as circulated:

Special Meeting - January 18, 1971
Regular Meeting - January 25, 1971
Executive Committee Meeting - February 9, 1971
Regular Meeting - February 22, 1971
Regular Meeting - March 22, 1971

NO. 3. COMMITTEE ON LAW: (a) PROPOSED BYLAW AMENDMENTS RELATING TO REMOVAL OF CERTAIN PERSONNEL, laid over.
(b) Mr. Ashe, on behalf of the Committee on Law reported that the State Division on Human Rights dismissed the complaint of Professors Mallaly and Powers of Queens College. Professors Mullaly and Powers claimed that they were denied promotion on the grounds that they were Catholics.

NO. 4. REORGANIZATION OF THE GRADUATE DIVISION AS THE GRADUATE SCHOOL AND UNIVERSITY CENTER: (a) Resolution of the Committee on the Academic Program approved as follows:

WHEREAS, The Board of Higher Education has studied the role of graduate education at the City University and has determined that the University should make full and innovative use of the educational resources of the Graduate Division in developing graduate and undergraduate education; therefore be it

RESOLVED, That a strong, concerted and public effort be made by the Board of Higher Education and the Central Office to emphasize the importance of graduate study for the University, the relationship between graduate studies and the total educational effort of the University and our commitment to continue and to strengthen graduate education at the University; and be it further

RESOLVED, That the Chancellor of the City University be authorized to reorganize the Graduate Division as The Graduate School and University Center; and be it further

RESOLVED, That the Graduate School and University Center be structured as follows:

The Graduate School and University Center shall be headed by a President who shall have responsible to him the following:

a. Provost and Dean of Graduate Studies
b. Dean for Urban Policy and Programs
c. Dean for University and Special Programs

There shall be a policy advisory committee of Presidents appointed by the Chancellor for The Graduate School and University Center;

and be it further

RESOLVED, That the Dean for University and Special Programs shall initially have responsibility for the Program for Study Abroad and the CUNY B.A. Included under the responsibilities of the Dean for Urban Policy and Programs shall be the Urban Analysis Center; and be it further

RESOLVED, That with the establishment of the Graduate School and University Center, an ad hoc committee jointly appointed by the Chancellor and the President of the Graduate School and University Center shall be convened (1) to develop guidelines to retain doctoral studies as the major function, (2) to specify the criteria under which new programs will be developed and adopted, and (3) to determine the nature and structure of the academic councils that will govern the several programs; and be it further

RESOLVED, That the physical facility on 42nd Street shall be designated as The Graduate School and University Center; and be it further

RESOLVED, That the Master Plan of the Board of Higher Education be so amended.
EXPLANATION: Early this year, Chancellor Bowker developed a proposal to enhance the role of the University's Graduate Center by broadening its scope, structure, and functions.

The educational purpose of the proposal was to draw together and encourage greater cooperation and interchange of ideas among the faculties of CUNY's colleges, involves a larger number of faculty from the individual colleges in university-wide programs, and, at the same time, provide a dynamic setting for university-wide activities, including the doctoral programs, research activities, educational pilot programs, urban internship programs, urban service and research activities, and other educational programs.

The administrative aim of the proposal was to free the Chancellor's office from the direct responsibility of administering programs which are essentially educational and which divert a disproportionate amount of attention from the major tasks of the Central Administration.

During the past two months, extensive hearings have been held by the Committee on the Academic Program (expanded for this purpose to include members of the Board's Executive Committee) to determine the views of interested parties. Among those who testified were the President of the Graduate Division and her staff, representatives from the Faculty Senate and the Legislative Conference, and members of the central administrative staff.

In the course of the hearings the following points emerged:

1. The Graduate Division has a vital role to play within the University, and the University must respond by developing a variety of ways to make full use of the educational resources of the Division in order to enhance both graduate and undergraduate education.

2. A much better liaison than presently exists should be established between the Graduate Division and the colleges of the University, and more direct links between graduate and undergraduate education should be developed.

3. In view of the special relationship between the City University and the City of New York, it would be appropriate for the University to develop a larger number of study and research programs in the area of urban affairs. It is in this area that the faculty of the City University can make a contribution to the City of New York which is unique and which would benefit the faculty and students as well.

At the conclusion of the hearings, the Committee received a position paper from Chancellor Kibbee (please see below) and voted unanimously to endorse it. The recommendations of the Chancellor's paper are embodied in the above resolution.

The broadening of the scope and structure of the Center to include the University-wide programs proposed here will have the result of immediately involving and serving many more faculty and students throughout the University. The Graduate School and University Center will emerge as an increasingly important facility for CUNY's colleges individually and for the entire University. The broadening of the base and functions of the Center will strengthen this entity as a whole and consequently, its component parts, including the doctoral programs, and relate it more directly to the contemporary urban scene.

(b) Comment and original recommendations of the Chancellor:

The proposed reorganization of the Graduate Division and the Graduate Center was laid over from last month so that the faculty and students of the Graduate Division might have an opportunity to speak to the issues.

During this time I have met on several occasions with representatives of the faculty and students separately and with an AD HOC Committee of the Graduate Council. The latter group also appeared before the Committee on the Academic Program.

As a result of these meetings I agreed to a number of changes in the wording of my recommendations which I felt did not impinge upon the substance of what was proposed but which did seem to ease the concerns of the faculty and the students.

These changes are reflected in the resolutions before you. My original proposal has been included in the agenda because it attempts to set forth the reasoning on which my recommendations are based. The recommendations at the conclusion of my paper have been rephrased in a manner that is reflected in the resolutions.

NOTE: Original recommendations of the Chancellor follow:
In the late Spring of 1971, Chancellor Bowker prepared a memorandum outlining proposed changes in the organization of programs operated by the Central Administration and the Graduate Division of the City University. He was moved to suggest these changes by two fundamental considerations: what he and others perceived to be the budgetary vulnerability of the Graduate Division in the present fiscal and psychological climate and by his conviction that except under very special circumstances the Central Administration should not be involved in operating primarily academic programs.

The Chancellor's experience during the 1971 budget cycle both in the City and in Albany convinced him that there was resurgent opposition to the University's doctoral programs—an opposition brought into sharper focus by the severe fiscal crisis at both State and City levels of government. The reasons behind the opposition are numerous and complex: a rising spirit of anti-intellectualism in influential quarters; the growing belief that there is or soon will be a glut in the doctoral market; the high-cost of graduate education; the visibility and relative grandeur of the Graduate Center which to the uninitiated is the same as the Graduate Division; the lack of any substantial constituency to speak for doctoral programs; the fiscal plight of private universities and a belief (privately supported by many of those in private universities) that CUNY is draining off badly needed revenue from them; and a belief that we are unnecessarily duplicating programs that already exist in the City and which could absorb additional students less expensively. Where in more expensive times these might be considered the private opinions of individuals, today as the financial situation worsens they become the rationale for action. As such they cannot be dismissed lightly.

The educational reasons behind the suggested reorganization were clearly stated in the Chancellor's memorandum and are generally understood. The Central Administration was not designed to carry on operational academic programs; it is not properly staffed to do so; it is not the appropriate atmosphere for such programs; when situated in the Central Office, these programs lack the contact with and control of the faculty that is essential to their proper development.

The Board referred the proposal to its Committee on the Academic Program for this purpose by members of the Executive Committee. Since the Chancellor's memorandum was released several formal responses have been received which deserve consideration.

In a memorandum to the Committee on the Academic Program dated September 22, President Rees made several important points. First she concurred in the educational reasons in the Bowker memorandum and felt that those programs which were clearly educational could be subsumed within the Graduate Division. At the same time she felt that programs that were essentially administrative, (e.g., SEEK Central) should remain with the Central Administration. President Rees felt that the apparent downgrading of graduate work by making it a subdivision of a larger conglomerate would have a seriously deleterious effect upon the entire program. She suggested several ways in which the apparent cost of the Graduate Division might be reduced but was firm in her conviction that the Bowker plan would not really reduce significantly the vulnerability of the Division to those who questioned the wisdom or cost of the programs while at the same time it would obscure the identity of the graduate programs and seemed to reduce their significance within the University.

On October 13 a special committee of the University Faculty Senate, chaired by Professor Peter Caws, proposed to a plenary session of the Senate a statement regarding the future of the Graduate Division. The statement essentially adopts a position close to that presented by President Rees supporting the possibility of the Graduate Division, accepting responsibility for certain all-university educational programs but asserts that this can and should be done without a change in the name and general structure of the Graduate Division. The Committee's report was acted upon by the Senate at a special plenary session on October 25.

The Senate recommended a strong stand by the Board of Higher Education linking doctoral work to other University programs; that only all-university academic programs compatible with the Graduate Division's mission should be transferred to it and specifically excluding undergraduate and masters programs operated by the colleges; and suggesting ways in which the Graduate Division should seek to strengthen its usefulness to the University. A supplementary memorandum was received early in November from the Executive Committee of the University Senate which outlined in detail the relationship between doctoral programs and those of the entire University.

In a memorandum to the Council of Presidents dated October 4, President Marshak made an alternate suggestion that all-university undergraduate programs might properly be administered at one of the colleges under a director appointed by the President but with a CUNY-wide policy council appointed by the Chancellor. He agreed with President Rees that essentially administrative functions should remain with the Central Office. President Marshak also raised important questions about the most effective operation of the Graduate Division. These, however, are not crucial to a consideration of the proposal before us. He did not address himself, in his memorandum, to the political problems raised in the Bowker memorandum.

A Committee of the Council of Presidents also has taken up the Bowker memorandum and the substance of its feeling was conveyed to the CAP by President Rees.

The Committee agreed that a continuation of doctoral level education at the City University is essential for the maintenance and enhancement of the quality of academic work throughout the University. The Committee concluded that this position argues for the diversification of the work of the Graduate Division only in ways that are related to graduate study and research or, at least, are not dysfunctional to the basic concerns of the Division.
Others have testified before the Committee on the Academic Program but for the most part they have supported one or another of the positions described above. Vice-Chancellor Edelstein, who worked most closely with Chancellor Bowker in guiding the University budget through local and State legislative bodies and budget offices, confirmed the Chancellor’s perceptions of what was happening and the political vulnerability of the doctoral programs in an era when the scalpel is being replaced by the ax.

There are a series of questions which one could pose based on the information and the judgments that are available to us:

1. How real is the political threat to the Graduate Division and how serious might be its consequences?

2. If it is real and serious, does it suggest that the Graduate Division be "hidden" in some larger entity to ameliorate that threat and by how much?

3. Are there other administrative moves that might also ease the danger?

4. What is the effect upon the Graduate Division and the strength of doctoral programs of whatever measures which might be adopted?

5. Should all university educational programs be moved from the Central Office into a more academic atmosphere? If so, how should this be done?

6. If other programs are moved to the Graduate Center, how should they be administered? Within some new structure? Under the present Graduate Division? Separately?

There are undoubtedly other questions. However, if we can answer these we will be well along toward a solution which can be adjusted in detail, as problems develop and are perceived.

I would like to give my answers to these questions and then make a series of recommendations.

First, we must accept the contention that the political threat to the Graduate Division is both real and serious. Those closest to the budget process have so stated. Chancellor Bowker for the past eight years devoted much of his considerable talent and effort to build the graduate programs at this University. His commitment to the essential importance of graduate study in the University and to its sound development was certainly as great as that of anyone in the University. It must be accepted as a given fact that his proposal was an effort to save the Graduate Division and not to destroy it.

The possible consequence of the political or, more accurately, the budgetary threat to the Graduate Division is more difficult to assess with any precision. At the outside, we must assume that forced to choose between graduate and undergraduate programs or between graduate study and the implementation of "open admissions," the graduate operation would be sacrificed by those whose political survival depends upon the support of well-defined constituencies. More realistically, the danger might take the form of freezing or reducing expenditures for the Graduate Division, a process that would either stifle growth or constrict the scope of graduate programs, or both. The severity of such action would most likely be a reflection of the level of the financial crisis faced by the City and the State.

Actually it is difficult, if not impossible, to really hide the graduate program from a determined attack from those who really wish to curtail it. The Bowker proposal is a means of making it extremely difficult to get at the Graduate Division in toto and might serve to divert attention from the relatively high costs of doctoral programs. If our only concern were to effectively mix graduate costs into those of other ongoing programs, locating the programs on the individual campuses would seem to be a superior strategy or, alternately, to place the funding of the program in individual budgets to be drawn on by the graduate program. Such solutions, however, could easily destroy the central unifying concept on which the development of graduate study was established.

We should not dismiss too lightly the danger of destroying or diluting the identity of the Graduate Division. There is a very real sense in which the graduate programs make CUNY a university rather than a consortium of colleges. The Division is an important symbol of our own commitment to the importance of graduate study and to our view of ourselves as a total university. This commitment is important if we are to attract and retain first-rate scholars to the University. The University's success in building up a number of strong doctoral programs in a remarkably short period of time may be attributed in part at least to the visibility of the program both as an attraction to those from without and a rallying point for the many fine scholars who were already present on the various campuses.

In my mind, there is no doubt that the primarily academic programs which are currently being operated from the Central Office should be moved to an atmosphere where faculty involvement is more direct and where other academic programs can serve both as a support and a stimulus. For the present, I believe most of them should not be located on individual campuses. It is difficult for an all-university program to maintain the support and interest of faculty from many campuses when it is placed on one campus even if only for administrative purposes. The tendency is for others to think of such programs as the particular responsibility of the mother campus despite efforts to involve everyone.

The only non-campus oriented facility that combines both an academic atmosphere and an independent, all-university image, is the Center on 42nd Street. It is my feeling that so long as we wish to consider academic or academically related programs as all-university programs, they should be located there. At the same time, I believe it would be a mistake to place them under the wing of the Graduate Division as such. This could only serve to dilute the efforts of those whose principal concern is, and should be, graduate education and research. It would also place these programs which have an importance of their own under the sponsorship of those who have a different mission and a different set of interests.
RECOMMENDATIONS

Based on my view of the situation as presented in the preceding paragraphs, I wish to make the following recommendations:

(1) A strong, concerted and public effort be made by the Board of Higher Education and the Central Office to emphasize the importance of graduate study for the University, the relationship between graduate studies and the total educational effort of the University and our commitment to continue and to strengthen graduate education at the University.

(2) The physical facility on 42nd Street should be designated as The Graduate School and University Center.

(3) The Graduate Division should be reorganized as The Graduate School and University Center.

(4) The Graduate School and University Center should be headed by a President who shall have responsibility to him the following:
   (a) Provost and Dean of Graduate Studies
   (b) Dean for Urban Policy and Programs
   (c) Dean for University and Special Programs

(5) There should be a policy advisory committee of Presidents appointed by the Chancellor for The Graduate School and University

(6) Initially the University Center should include the Program for Study Abroad and the CUNY B.A. As other programs develop or the future thrust of existing programs becomes clearer, they should be added to the Center if they meet the criteria of academic-relatedness. Included under the responsibilities of the Dean for Urban Policy and Programs would be the Urban Analysis Center.

(7) For the present, the Research Foundation and SEEK Central will be retained within the Central administrative structure.

CONCLUSION

This proposal has emphasized solutions to the educational problems raised by the Bowker memorandum rather than the political-budgetary problem. These are, I believe, some elements of the proposal that will blunt to some extent the budgetary attack on what is now the Graduate Division. The immediate and longer-range additions to the new organizational structure will tend to relate it more directly with the contemporary urban scene, with government itself and with a larger constituency. The Graduate Faculties themselves might expand these relationships by developing inter-disciplinary doctoral programs that speak directly to the needs of the community and of government.

At the same time, the proposal attempts to retain the importance and centrality of the doctoral programs within the new structure. The Division has been raised to the status of a School and the Dean of Graduate Studies designated as Provost. The Board of Higher Education can further confirm the University's commitment to the graduate program by selecting as President of the new operation a person of a stature to assure the graduate faculty that the Board and the Central Office are firmly committed to excellence in the graduate programs of the University.

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

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    PRESIDENT
       |   -- 1
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Dean, University & Special Programs -- Provost and Dean of Graduate Studies -- Dean for Urban Policy and Programs
       |
Graduate Depts. -- Urban Analysis Center

CUNY BA -- Study Abroad

1 Policy Advisory Committee (Presidents)
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NO. 5. COMMITTEE ON THE ACADEMIC PROGRAM: Motion made, seconded and lost to lay over the recommendations of the Committee on the Academic Program.

RESOLVED, That the following items approved by the Committee on the Academic Program be adopted:

(a) MASTER IN URBAN PLANNING—THE CITY COLLEGE:

RESOLVED, That The City College be authorized to award the Master in Urban Planning degree; and be it further

RESOLVED, That the Career Option in Urban Design, leading to the Master in Urban Planning degree, to be given by The City College, be approved in principle, effective February 1972, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of The City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a strong need for architects who can operate effectively amid the constraints and complexities of urban problems. To help train graduate architects to understand the problems of our cities, this program combines professional on-the-job training with classroom instruction. In morning classes, students will study the component parts of contemporary cities; learn how to gather and use data in the formulation of urban planning problems; examine the concepts and methods used by the social sciences to analyze urban social, political, and economic structures; and study the legal framework within which the urban designer must operate.

In the afternoons, students will work in the City Planning Department or the Housing and Development Administration under close professional supervision on a clearly defined urban design project.

New York City has been in the forefront of the movement to make urban design a part of the governmental process. In establishing links with city agencies, this program takes advantage of the special expertise available in the City in urban design and is the only program in the State to offer practical experience in real urban design problems.

(b) BACHELOR OF SCIENCE (LANDSCAPE ARCHITECTURE) — THE CITY COLLEGE:

RESOLVED, That the program in Urban Landscape Architecture, leading to the B.S. degree (Landscape Architecture), to be given by The City College, be approved, effective immediately, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program will provide a career opportunity for students now in the School of Architecture and Environmental Studies who have a special interest, motivation, and ability in the design of private and public urban open space systems.

The curriculum is designed to meet an ever-increasing need for landscape architects from urban areas who are educated and trained to deal with some of the problems created by the urban environment. In this program - the only one of its kind in New York City - the City itself will be used as a workshop to teach students how to design the physical settings for community and neighborhood groups who use the open space system of the City. Students will be given a knowledge of the special technological systems and materials that are necessary in the construction and maintenance of urban open space systems and by means of first hand experience will gain insights into the operations of government and the decision-making process involved in the creation of public open spaces.

The program will serve the City by creating a group of architects trained to understand some of its special problems. It is expected that the curriculum will become a model for urban landscape architectural education programs.
(c) M.A. IN RUSSIAN AREA STUDIES FOR TEACHERS OF SECONDARY SCHOOL SOCIAL STUDIES—HUNTER COLLEGE:

RESOLVED, That the Russian Area Studies for Teachers of Secondary School Social Studies leading to the Master of Arts (M.A.) degree, to be given by Hunter College, be approved in principle, effective February, 1972, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program recognizes the growing need for social studies teachers with a specialized knowledge of non-western areas, particularly the Soviet Union and its sphere of influence. It is designed to serve present or prospective secondary school social studies teachers who wish to further their graduate education and facilitate their professional advancement.

Graduates of this program will qualify for inclusion in the list of those recommended by Hunter College, under its approved Teacher Education Program, to the New York State Education Department for permanent certification as teachers of secondary school social studies, and will meet the requirements of the New York City Board of Education for a permanent license in secondary school social studies.

No similar curriculum is being offered within the New York City metropolitan area, and this program will help to fill a local need for social studies teachers with a knowledge of Russian and Soviet Affairs.

(d) PERFORMANCE-BASED UNDERGRADUATE PROGRAM—BROOKLYN COLLEGE:

RESOLVED, That the Performance-Based Undergraduate Program for the Education of Teachers, leading to the B.A. in Education, to be given by Brooklyn College, be approved, effective September, 1972, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The primary objective of this highly innovative program is to improve the education of children and youth in an urban setting by providing entirely new methods of training their teachers. The program calls for a new partnership among college educators, school personnel, and community agencies. An essential element is the establishment of complexes known as 'School-Community Teaching-Learning Centers.' Each Center would contain physical facilities for instruction and research, would be related to nearby elementary, junior and senior high schools, and would take on the unique quality appropriate for meeting the needs and developing the strengths of the community which it serves.

The program, which is designed to encourage a problem-solving, self-exploratory approach on the part of the Center personnel and students instead of the mere practice of skills, calls for curricula that will integrate course content with field experience, from the first course through the entire sequence. It seeks to improve teacher education by basing the mode and content of instruction on recent research on teaching-learning behavior and by providing increasingly complex field experiences which are directed toward helping prospective teachers to understand the aspirations and potentialities of the children and youth in the schools in which they plan to teach. Contact with Afro-American and Puerto Rican children and youth who constitute a majority of the public school population of New York City will be emphasized.

(e) B.A. – M.A. IN MUSIC—QUEENS COLLEGE:

RESOLVED, That the program leading to the 4 1/2 year B.A.—M.A. in Music, to be given at Queens College, be approved in principle, effective February, 1972, subject to the approval of the New York State Board of Regents; and be it further
RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Queens College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program identifies the gifted music student at an early stage of his college career and encourages him to move into graduate work as rapidly as possible. It enables high caliber students to undertake advanced work during the third year of study and to start the graduate level curriculum by the beginning of the fourth year.

This program will serve to attract outstanding students to Queens, since it will provide them with a unique opportunity to compress their studies. It will also feed into the Ph.D. program in Musicology those Queens students who might otherwise be attracted to other universities. It is anticipated that the Department of Music at Queens and the University as a whole will benefit by the presence of the very gifted student who, under other circumstances, might turn elsewhere.

(f) WOMEN STUDIES PROGRAM—RICHMOND COLLEGE:

RESOLVED, That the Women Studies Program, leading to the B.A. Degree, to be given by Richmond College, be approved, effective February, 1972, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: Courses in Women Studies are being offered at virtually all of the colleges and universities in the New York metropolitan area. However, this program is the first in the area to coordinate the course offerings within the various disciplines into a coherent program.

Demand for the program has come from an increasing number of students at Richmond and the CUNY Graduate Center, and from women in the community who have expressed a desire to return to complete their undergraduate education if they could participate in such a program which would be particularly relevant to their interests. It will provide students with an opportunity to study materials and data pertaining to women which have been previously overlooked, and will prepare them for graduate work in Female Studies and for a variety of new positions which are now being developed for persons with a background in Women Studies.

(g) CONCENTRATION IN PUERTO RICAN STUDIES—LEHMAN COLLEGE:

RESOLVED, That the concentration in Puerto Rican Studies leading to the B.A. Degree, to be given by Lehman College, be approved, effective February, 1972, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The purpose of this curriculum is to prepare students for graduate study in Puerto Rican affairs, and to provide prospective teachers with a knowledge of the cultural heritage of children whose language, customs, ideas and ideals are rooted in the historical, socio-economic and political background of Puerto Rico. The program will serve to meet the increasing educational needs of students who are aware of the importance of academic training in order to deal intelligently with the social and cultural problems of the Puerto Rican minority group and it will help to relate the College to the Puerto Rican community in New York City. The interdepartmental character of the courses will also increase cooperation between the Department of Puerto Rican Studies and other departments of the college such as history, political science, economics, education, sociology, anthropology, and Spanish.

(h) COMMUNITY COLLEGE STUDENT OPTIONS—CUNY BA PROGRAM:

RESOLVED, That as of February, 1972, a community college student in the CUNY BA Program will have the following options:
1. He may elect, in fulfilling the CUNY BA requirements, to achieve an Associate Degree as awarded by a community college in the City University. Upon receiving the Associate Degree, he shall be automatically matriculated into a senior college of his choice for the purpose of completing the CUNY BA Degree.

2. He may elect to proceed directly to the CUNY BA Degree without achieving an Associate Degree. Such student, upon the certification of his Faculty Committee that he has earned 60 credits in good standing, shall automatically be matriculated into a senior college of his choice for the purpose of completing the CUNY BA Degree.

EXPLANATION: The above resolution is presented to overcome the difficulty the CUNY BA Degree Program encountered with community college students when they reach the maximum number of tuition-free credits at the community college. This resolution is unanimously recommended by the University CUNY BA Committee.

NOTE: Mr. Hayes asked to be recorded as voting “NO” because of the lack of information with respect to the fiscal responsibility of the programs.

NO. 6. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) CONSTRUCTION OF NEW PHYSICAL EDUCATION BUILDING – KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost of $5,602,043 (as of December 1971) for construction of a new Physical Education Building, as part of the proposed Phase I Construction, at Kingsborough Community College, as prepared by James Stewart Polshek & Associates, Architects; and be it further

RESOLVED, That the Bureau of the Budget be and is hereby requested to approve said documents and estimate, and a cost limitation of $6,935,908 (including $514,278 for escalation to projected bid date of September 1972, $305,816 for contingencies during construction and $513,771 for bid contingency) chargeable to Capital Project HN-190; and be it further

RESOLVED, That the State University be and is hereby requested as appropriate to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: The building delineated in the preliminary plans is basically a reinforced concrete and structural steel frame on pile foundations with a brick and glass facade. Interior finishes and mechanical systems conform to our standards.

The building contains gymnasium, pool, locker rooms, offices and special activities spaces all in strict conformity with the program of requirements. In accordance with Board resolution of May 3, 1971, Calendar No. 2(j), as approved by the Bureau of the Budget, Phase I and II, as originally outlined in the Master Plan, have been combined in Phase I. The plans meet the approval of the College and the Office of Campus Planning and Development in all aspects of design and function.

The plans have received preliminary examination of the Building Department and conform to legal requirements for exits and stairs, subject of course to final examination of completed contract documents. The design has also received preliminary approval of the Art Commission of the City of New York which rules on aesthetic considerations.

The original Master Plan Budget as of June 1969 based on a gross area of 95,56 $3,876,500

Approved changes of 2,958 G.S.F. at $45.66 per sq. ft. 135,062

Sub-total $4,011,562

Reduction for pro-rated heating and cooling equipment required in Central Power Plant 45,990
Minutes of Proceedings, December 20, 1971

Revised June 1969 Budget ............................................. $3,966,572

Escalation Cost Factor from June 1969 to December 1971
is 33.17% x $3,966,572 ........................................ 1,314,780

Total ......................................................... $5,280,352

ITEMS NOT FORESEEABLE PRIOR TO COMPLETION OF MASTER PLAN

(a) Special fills as required to raise building elevation
(Corps of Engineers new requirements for flood control) ................ $131,016

(b) Transformer Vaults required for overall site (electrical distribution
requirements not available prior to completion of Master Plan) ....... 27,295

(c) Demolition of Existing Power Plant (Building has been
shifted to site of Existing Power Plant to provide better plan and
connections to remainder of campus) .................................. 211,865

Total Master Plan Adjusted Budget as of December 1971 ................. $5,650,418

The architect's estimate of $5,602,043 is lower than this above amount by $48,735 and is therefore considered to be within our allowable total project cost limits.

The gross area of the building as proposed is 98,884 square feet. The cost of building construction only, per square foot, excluding land fill, as of December 1971, is therefore $5,259,172 divided by 98,884 or $53.19 per square foot, which is considered reasonable for this type of building.

It should be noted that the estimated cost of $5,602,043 is to be considered a "value" estimate. The estimators define this as being one reflecting "normal" market conditions. A "normal" market would reflect known labor wage rates; known material costs; available work forces of all trades; sufficient supply of building materials; normal or predictable labor productivity; sufficient and responsive available bidders; unrestrictive financial capabilities; sufficient subcontractors and material suppliers.

As stated in the body of the resolution, the estimators advise that given present-day bidding and market conditions, bids might be expected to range up to 8% higher than their present "value" estimate to reflect present abnormal market conditions. Accordingly, an amount of $513,771 has been requested for bidding contingency should market conditions at time of bidding reflect abnormal pricing similar to present day conditions.

At the time of completion of final plans and a final detailed estimate, an assessment of the bidding market will be made. This analysis will determine the degree of abnormality of the market at that time. An abnormal market would reflect premium labor costs for overtime, travel or guaranteed wages; premium prices for materials or a shortage of materials; shortage of skilled labor; insufficient prime or subcontractors, reflecting poor responsive competitive bids; high borrowing costs for construction activities; high risk factors due to long term construction durations; decrease in labor productivity.

The estimators are maintaining a monthly guideline on market abnormality factors and will keep CUNY advised during the development of final plans as to general trends or anticipated impact.

Both the estimators and the construction manager, as well as the university and college technical staffs, believe that the building as designed is reasonable and economical considering the program functions to be served.

On this basis it is recommended that the plans be accepted and that approval of the Budget Director be requested in order that final plans may be developed for this vitally needed facility.

(b) DENTAL HYGIENE CLINIC – NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board approve final plans, specifications and an estimate of cost of $595,650 (including escalation and contingencies) for a Dental Hygiene Clinic, Pearl Street Building of New York City Community College as prepared by the staff of the College with the assistance of Steinhardt-Schwarz Associates, Consulting Engineers for Mechanical Work. The cost of construction is to be charged to Capital Project HN-206; and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: On September 28, 1970, Calendar No. C11, the Board approved the preliminary plans, specifications and estimate of cost for the New Dental Hygiene Clinic. The Bureau of the Budget in a Certificate CP 5620 dated January 27, 1971, approved the preliminary plans, specifications and a cost limitation of $595,650 for this alteration. The present documents and estimates have been reviewed by the staff of the University Dean of Campus Planning and have been found satisfactory.
NO. 7. CHANCELLOR'S REPORT: (a) Oral Report:

The first thing I would like to do is to note a regulation which was included in the Chancellor's Report of May 26, 1969, which requires that I report annually to the Board no later than the December meeting the progress of the University in achieving racial integration. There will be a complete report in greater detail sent out to each Board member, but I would like to make a few points. I have included a five-year progress report on the numbers and percentages of various racial groups in the population of the City University. In 1967, there were 120,000 undergraduates in The City University of New York, of whom 99,000 were white, 12,000 were black, 3,000 to 4,000 were Puerto Rican, and 5,000 others. In 1971, a population of 180,000 students, 123,000 were white, 33,800 were black, and 10,250 were Puerto Rican. Expressed in percentages, the percentage of the white population of the University has decreased from 81.7% in 1967 to 68.7% in 1971. The percentage of the black population has increased from 10.2% in 1967 to 18.8% in 1971, and the Puerto Rican population has increased from 2.9% in 1967 to 5.7% in 1971. The percentage of "others" has decreased from 4.1% to 3.6%. There has been a gradual increase in the percentage of black and Puerto Rican undergraduate students and a gradual decrease in the percentage of whites. One other statistic. In 1967 the freshman class, full-time and part-time matriculated students, was 62% black; this year it was 21.0% black. The percentage of Puerto Rican freshmen rose from 4.0% to 6.6%, and "others"—which includes whites—went from 89.5% to 70.4%. I would like that much of my report placed on the record as part of my oral report, and a complete report will be sent to each Board member so that you will have a complete analysis in greater detail.

The second thing I would like to bring to the attention of the Board is the matter of our budget. The Board approved a budget of $4.56 million dollars. The Mayor is required by State law to certify our budget to the State. He has certified a budget of $456 million dollars. This came about as a result of negotiations with the Mayor's Office.

I would like to bring a few matters of fact to your attention to bring you up-to-date. Mr. Ashe has referred to the Powell Case. With respect to the Powell Case, the case was argued in the Appellate Division on December 7. There has been no decision, and I don't know when one will be coming down. The Sabbatical Leave Case, which many of you remember which I feel was not done, was before the Appellate Division, and on December 10, that Court unanimously affirmed the decision of Judge Dollinger. Finally, we have filed an amicus brief with the Supreme Court in the Roth Case. We requested the Corporation Counsel to file such a brief, which he did—arguing that neither the University nor the City should have to give reasons for the non-reappointment of probationary personnel.

There were two major matters that I wanted to talk to you about. The most important one is the private university plan which most of you have seen spread on the pages of The New York Times last Wednesday. The report came as a surprise to me as well as to you even though I knew several days beforehand that it was going to be done. A copy of the statement of the college presidents involved was given to me late Monday evening, and I had a visit from Mr. Kirkpatrick, of the C.I.C.U., on Tuesday morning to ask if I had any reaction, which I gave him. The plan was presented at a press conference on Tuesday afternoon. I released a reply at a press conference of my own on Wednesday and spoke to the student press the following day. The proposal has several parts to it; the creation of an emergency fund at the State level to take care of short-range problems, and a long-range solution to the higher educational financing problem in the form of a tuition plan with a gimmick. The gimmick of the plan was to pay for it by taxing students attending public institutions. The proposal covers questions which we are discussing in the Regional Advisory Council. An advisory committee to the State Education Commission is presently taking up the same question and laid over to its next meeting discussion of a series of plans prepared by Dr. Hollander. A small task force was formed, of which Frank Schultz of our staff is a member, to develop more detailed information as a basis for considering the several alternative proposals. Unfortunately, the private university plan was submitted before either the Advisory Council or the Advisory Committee could meet.

I think the Board should have a little more information on what has gotten to be a cause celebre in the City, namely, the proposal from the Council of Presidents for a single session day throughout the University. This is believed in some quarters to be a plan to eliminate the Schools of General Studies and all of the programs carried on by the Schools of General Studies, programs for students who work in the daytime and must attend school at night and those attending adult education courses. This is not the intent of the documents and cannot be inferred from any reading of the documents that came out of the Council of Presidents. It would be impossible for this much misinformation to be gotten out unintentionally, and since most of the flak from this has come from certain areas of the City, I think it is an effort to kill the plan before it is discussed. The plan has been passed by the Council of Presidents in principle and has been referred to the Faculty Senate, the Student Senate, and the two labor organizations as well. It will be brought before the appropriate committees of the Board for discussion. There is a lot of misinformation flying around. My personal advice would be to ignore it because it is not based on any documents I know of.

Upon motion duly made, seconded and carried, the Board approved the following statement of the Chancellor with respect to the proposal made by the Commission on Independent Colleges and Universities:

The problem of finding adequate funds to finance the mounting cost of higher education is severe for public as well as private colleges and universities. A solution will be found only through the cooperative effort of both sectors. That is why The City University of New York, in word and deed, has vigorously supported planning and cooperative inter-institutional efforts aimed at optimum utilization of every dollar in public funds. That is why, I emphasized for meetings of the Commission on Independent Colleges and Universities, the organization representing the private institutions of higher education in New York State, chose to make its proposal for financing higher education without prior consultation with the public universities or the Metropolitan Regional Council appointed by the Board of Regents.
The proposal appears to be an application of the Lockheed subsidy doctrine to the problem of financing higher education. We are presented with the proposition that private institutions, governed by private boards of trustees, should have their deficits erased by massive injections of public funds. This may be an attractive prospect in times of ready availability of government fiscal resources. At a time when such funds are inadequate even to meet the vital needs of public universities assigned public higher education missions, this kind of proposal warrants the closest scrutiny in terms of fiscal priorities.

The proposal is presented as a tuition equalization measure to be achieved by the State merely increasing the size of its scholarship payments. Such an increase, however, would represent a large net addition to the cost of higher education in New York State.

To cover this added cost the proposal calls for a new higher education user tax to be imposed upon students at public institutions for the purpose of covering deficits of private colleges and universities. This would mean an enormous increase in tuition charges to parents of students enrolled in the State University of New York and the same high tuition scale The City University of New York, thereby terminating its 124-year tradition of free tuition.

The proposal represents a radical departure from our State's higher education policy over the past decade, a policy which opened college study to tens of thousands of low and moderate income young people and adults who would otherwise have been denied that opportunity. To implement this State policy the public universities have undergone significant expansion, but the private institutions have not been ignored. On the contrary, few states, if any, can match New York's contribution of public dollars to the support of private institutions of higher education. In addition to direct subsidy in the form of Bundy aid, the State has vastly expanded and increased indirect aid to private colleges and universities through scholarships and tuition grants to students enrolled in them.

Aid to private institutions by the State has not been opposed and, in some programs, has been strongly supported by the publicly appointed trustees and administrators of the City University. We continue to recognize the important role filled by private institutions in adding to the diversity of our State's overall system of higher education. We also recognize and are concerned with the fiscal plight now confronting them.

But economic circumstance, like so many other conditions of men and institutions, is a relative measure. A rich man forced to spend his capital rather than living off the earnings of his investments is relatively worse off than he was when interest income paid his bills. Still, compared on a scale that considers life style and living standards, he is immensurably better off than the worker who has no savings to dip into when he suffers a reduction in wages.

A private university that incurs deficits and is forced to expend some of its endowment is in a critical condition relative to the time when the interest on its endowment covered its budgetary needs. A public university, however, is prohibited by law from incurring a deficit. It is compelled to fulfill its educational responsibilities within the rigid fiscal constraints imposed by government. If the budget it is allocated is inadequate, the public university will do its job by cutting enrollment, increasing faculty workload, congesting facilities or a range of other options distasteful in varying degrees to students, faculty or the community it must serve. Institutional life styles are inevitably reflections of budgetary leeway and the capacity to incur debt.

There seems to be more questions raised than answered by the proposal of the private colleges and universities. In return for such a massive public subsidy:

Would the private institutions accept the same audit and control conditions that are mandatory for public colleges and universities?

Would they accept the annual budget procedures and fiscal constraints under which the public universities operate?

Would they, in proportion to the percentage input of government to their budgets, be willing to accept publicly appointed members on their boards of trustees?

If economic barriers are going down, should not discriminatory admissions be eliminated?

Most important, are they ready to accept a fair proportion of the PUBLIC POLICY mission of higher education?

The last question is of particular concern to The City University of New York. Given CUNY's open admissions mandate and a substantial diversion of its funds to other institutions of higher education in New York City, City University would be doomed to academic disaster if the other institutions refused to accept their fair proportion of educationally as well as economically disadvantaged high school graduates. If the private institutions, even with substantial State subsidy, followed their current admissions policies, CUNY would rapidly become a higher educational ghetto, enrolling only those high school graduates whom the private institutions chose not to admit. Abandonment of free tuition would eliminate CUNY as one of the few remaining magnets holding middle income families in the City of New York. Thousands of hard-working, moderate income families live in the five boroughs of New York City who are unable to afford tuition payments for their children's college education. Free tuition at CUNY is for them the major reason for maintaining their residence here.

In summary, it appears that the proposal advanced by the private colleges and universities offers no prospect of enhancing the quality of higher education in New York State and great probability, if implemented, of reducing higher educational opportunities for those who need them.

We look forward to the outcome of work being done on the subject of higher educational financing by the Hurd Task Force, the Wagner Commission, the State Education Commissioner and the various legislative committees (in Washington as well as in Albany). It is our earnest hope that the alternatives they advance will move the private and public colleges and universities toward a more efficient and productive use of the resources available to them.
RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of December 1971 be approved as amended, as follows:

(1) Items listed in PART H—ERRATA, to be withdrawn or changed, as indicated:

(2) QUEENS COLLEGE—PART C: At the request of Dean Axelrad, the following new computer science courses are withdrawn: Computer Science 701 through 712, 780 and 799.

(3) BRONX COMMUNITY COLLEGE—Item A-1.12.9. Withdraw reappointment of Bruce Sauber, Adj. Asst. Prof. in the Speech Department.

(4) RICHMOND COLLEGE—PART AA: Table appointment of Leonard Quart as Assistant Professor until the next meeting of the Board.

(c) Resolution adopted, as follows:

RESOLVED, That Article XI, Section 11.1d. of the bylaws of the Board be suspended with respect to reappointments, promotions and tenure recommendations listed in the December 1971 Chancellor's Report.

(d) Resolution adopted, as follows:

RESOLVED, That February 1, 1972 be held as the date beyond which no recommendations for reappointment, tenure or promotion should be granted without evidence given to the Board of systematic student evaluation, except in such cases where the Chancellor presents a cogent reason for further delay.

Mr. d'Heilly asked to be recorded as voting "NO" as he felt the colleges had sufficient time to implement the bylaw requirement.

NO. 8. GENERAL DISCUSSION - POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 9. BUDGET REQUEST 1972-73: WHEREAS, The Board of Higher Education, at its meeting of November 22, 1971, adopted a Budget Request for 1972-73 totaling $496.4 million; and

WHEREAS, The budget request as adopted contained a request for the City University Construction Fund of $18.7 million of which $9.4 million of Tax Levy needs was in the budget request; and

WHEREAS, The City University Construction Fund, at its meeting held on November 15, 1971, adjusted the earlier estimate of need for 1972-73 upward from $18.7 million to $20.9 million; therefore be it

RESOLVED, That the Budget Request for 1972-73 be adjusted to $497.4 million so as to include the increased need for the City University Construction Fund.

EXPLANATION: The City University Construction Fund, in its preliminary estimate of need in August, 1971, requested a sum of $18.7 million for the year 1972-73 to meet various bond debt service needs, to retire notes used for interim financing and meet administrative expenses. At its meeting of November 15, 1971, the Construction Fund revised its preliminary estimate of $15.8 million for debt service on City University bonds to $17.4 million and increased the need for administrative expenses of the Dormitory Authority of the State of New York from the preliminary estimate of $1.0 million to $1.3 million. These increased needs for 1972-73 necessitated that the preliminary estimate of $18.7 million be increased to $20.9 million and required that the sum in the expense budget request be increased from $9.4 million to $10.5 million as the City's share.
NO. 10. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following actions approved by the Committee on Campus Planning and Development be adopted:

(a) MASTER PLAN REPORT AND RECOMMENDATIONS—RICHMOND COLLEGE:

RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the Richmond College Campus as prepared by Edward Durell Stone & Associates, Architects and Planners, in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed facilities under Item 7, Richmond College, and in place thereof include the facilities indicated in the aforesaid Richmond College Master Plan Report.

EXPLANATION: The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1, Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked in implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying.

"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the Vice-Chancellor (now Dean) for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University’s total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and basis of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3, Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in planning have been added. The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-1 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for Richmond College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.

The Richmond College Master Plan is based on a projected 1975 enrollment of 6,400 FTED students. The projected enrollment anticipates 5,000 full-time undergraduates day students, 300 full-time day graduate masters students, 3,100 part-time masters students (equating to 750 full time equivalent day graduate masters students) and 350 Ph.D day students.

Approximately 1,915,000 gross square feet have been established as the floor area required to meet the anticipated College needs. The estimated construction cost for buildings and related site and utility work is $78.7 million based on a November, 1970 construction cost estimate.

The Master Plan has fully developed the functions, areas, and locations of the educational, social and service facilities, and has established the requirements of motor, pedestrian and service traffic, along with the architectural and landscape design factors and supporting utilities.

The plan focuses on the inter-relationships of the various elements of the academic complex, the inter-disciplinary approach to education, and the concept of "mix" as spelled out by the Educational Consultants. The campus plan insures a built-in "sense of place" through which students may (1) more readily identify with the college as "theirs" and (2) tend to care more about what goes on at the College.
The main academic complex as planned by the architect/planners contains the following facilities:

- The Division of Humanities
- The Division of Social Sciences
- The Educational Resources Center
- The Central Administration Center
- The Building & Grounds Service Area
- The Division of Pure and Applied Sciences
- The Division of Professional Studies
- The Student-Faculty Center
- Lecture Halls

The general-use facilities such as the Educational Resources Center, lecture halls and Student-Faculty Center are centrally located within the Academic Complex, with the divisional areas grouped around the perimeter. Public oriented facilities, i.e. the auditorium and the Administration Center are adjacent to the main arrival court.

The various building units are planned as modular components, interconnected for flexibility of use and ease of circulation. The maintenance and service elements located at the lower level are grouped together for maximum efficiency and ease of administration, providing a system of service to all facilities of the complex, out of sight and without the usual requirement of several outdoor service yards and the roadways servicing them. All major horizontal mechanical runs are collected at the lower level, therefore being continuous and easy to reach for maintenance and expansion. This departure from the traditional campus results in economy of cost and efficiency of operation.

The recommended plan provides an appropriate initial step prior to the detailed planning of new individual physical facilities for the Richmond College campus and the Board’s acceptance, in principle, of this overall plan is recommended in order that specific steps toward its implementation may proceed.

(b) RENTAL OF SPACE—LEHMAN COLLEGE:

RESOLVED, That the Board approve a contract for the rental of a 6,174 square foot temporary data processing center building to be located on the Lehman College campus for a total of five years at an annual rental of $74,364, chargeable to the appropriate tax levy.

EXPLANATION: The proposed temporary building will provide facilities for the entire Lehman College computer center and will also include a research room, one seminar room, six offices, one faculty study room, and a nominal amount of space for storage and maintenance.

Contract documents for the rental of the temporary structure were advertised by the College and four bids were received on November 29, 1971. The bid was on an annual rental basis for five years with the College having a no cost purchase option after the fifth year.

NO. 11. MODIFICATION OF FRESHMAN ADMISSIONS' ALLOCATION SYSTEM: Laid over to a special meeting of the Board.

Dr. Lee pointed out that the proposed modification of the Freshman Admissions' Allocation System is to increase the number of students admitted to the University and allocated to the colleges on the basis of ECONOMIC CRITERIA and not on the basis of race, color or creed.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:05 p.m.

N. MICHAEL CARFORA
Secretary of the Board