MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JANUARY 28, 1974

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:50 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Rita E. Hauser

Marife Hernandez
Harold M. Jacobs
James P. Murphy
Vinia R. Quinones

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Basin
President William M. Birenbaum
President James A. Colston
President Candido A. de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker
President Herbert M. Sussman

Acting President Saul Touster
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor Nathan Weiner
Mr. Jay Hershenson

Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Frank J. Schultz
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn, Special Counsel
Board of Higher Education

Waiver of Notice of Meeting of the Board of Higher Education

The undersigned members of the Board of Higher Education do hereby waive notice of a meeting of the members of the Board of Higher Education to be held on January 28, 1974, at 6:30 p.m. at the Board Office at 536 East 80 Street, Borough of Manhattan, City of New York, to transact such business as may lawfully come before said Board.

Date: New York, New York
January 28, 1974

/s/ Francesco Cantarella
Francesco Cantarella
/s/ Vincent R. FitzPatrick
Vincent R. FitzPatrick
/s/ Alfred A. Giardino
Alfred A. Giardino
/s/ Gurston Goldin
Gurston Goldin
/s/ Rita E. Hauser
Rita E. Hauser
/s/ Marife Hernandez
Marife Hernandez
/s/ Harold M. Jacobs
Harold M. Jacobs
/s/ James P. Murphy
James P. Murphy
/s/ Vinia R. Quinones
Vinia R. Quinones
/s/ Franklin H. Williams
Franklin H. Williams

Upon motions duly made, seconded and carried the following resolutions were adopted or action was taken as noted:

Mr. Alfred A. Giardino, newly appointed Chairman of the Board, extended the Board’s greetings to the University staff and introduced the new members of the Board.

A. The City University: At the request of the Chairman, the Chancellor presented a general overview of the University.

At the request of the Chancellor, the following presented brief descriptions of the duties and functions of their office:

Acting Vice-Chancellor Allen B. Ballard, Jr. .................................. Academic Affairs
Vice-Chancellor David Newton ..................................... Faculty and Staff Relations
Vice-Chancellor Frank J. Schultz ............................................ Budget and Planning
Vice-Chancellor Peter S. Spiridon ................................... Campus Planning and Development
Vice-Chancellor J. Joseph Meng ........................................ Administrative Affairs

B. Bylaw Amendments: RESOLVED, That the following bylaw amendments presented by Ms. Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs, be adopted:

1. RESOLVED, That for the meeting of January 28, 1974, the Board by unanimous consent of the members present waive that portion of Section 5.2 of the Bylaws, entitled Waiver of the Bylaws, which requires the affirmative vote of twelve members of the Board to waive a provision of the Bylaws; and be it further RESOLVED, That for the meeting of January 28 any provision of the Bylaws may be waived by unanimous consent of the Board members present.

EXPLANATION: The affirmative vote of twelve members is presently required to waive provisions of the Bylaws. The newly constituted Board should be permitted to waive a provision of the Bylaws in order to transact its initial business.

2. RESOLVED, That those portions of Section 5.1 of the Bylaws, entitled Amendments to the Bylaws, which provide that amendments to the Bylaws may be adopted only at a stated or special meeting of the Board succeeding the stated or special meeting at which it was proposed; that copies of proposed amendments must be mailed to each member of the Board at least ten days before being voted upon, together with a statement of the
name of the introducer and of the meeting at which it is to be acted upon, and that no proposed amendment shall be adopted except upon the affirmative vote of twelve members of the Board, be waived for the meeting of January 28, 1974; and be it further

RESOLVED, That for the meeting of January 28, 1974, any amendment to articles one through five of the Bylaws may be adopted without having been proposed at a previous meeting or having been previously noticed, by unanimous consent of the Board members present.

EXPLANATION: Technical amendments to the Bylaws, reflecting the reduction in membership, should be adopted at this first meeting.

3. RESOLVED, That Section 1.3 of the Bylaws, entitled Meetings, be amended to read as follows:

Section 1.3 QUORUM OF THE BOARD. [Twelve]Six members of the Board shall constitute a quorum.

EXPLANATION: Section 41 of the General Construction Law provides that the majority of the whole number of the membership of a public board constitutes a quorum.

4. RESOLVED, That the first paragraph of Section 5.1 of the Bylaws is hereby amended to read as follows:

Section 5.1 AMENDMENTS TO BYLAWS. An amendment to the Bylaws may be adopted at any stated or special meeting of the Board succeeding the stated or special meeting at which it was proposed. Copies of the proposed amendment must be mailed to each member of the Board at least ten days before it is voted upon, together with a statement of the name of the introducer and of the meeting at which it is to be acted upon. Copies of the proposed amendments shall be delivered to the collective negotiation representative if required by a contract entered into with such representative. No proposed amendment shall be adopted except upon the affirmative vote of [twelve]ten members of the Board.

EXPLANATION: The amendment permits a majority of seven to amend the Bylaws.

5. RESOLVED, That Section 5.2 of the Bylaws be amended to read as follows:

Section 5.2 WAIVER OF THE BYLAWS, Any provision of these Bylaws may be waived at any meeting of the Board for some special purpose by the affirmative vote of [twelve]six members of the Board.

EXPLANATION: The amendment permits a majority of six to waive a provision of the Bylaws.

6. RESOLVED, That the Board of Higher Education hereby ratifies, approves, and confirms all the Bylaws, resolutions heretofore adopted and other formal actions heretofore taken by the Board of Higher Education and, until further notice, hereby continues all policies of the Board of Higher Education presently in effect.

EXPLANATION: Chapter 708 of the Laws of 1973 continued the Board of Higher Education, but changed its composition. The resolution assures the continued legal validity of past Board actions.

Note: Matter underlined is new; matter in brackets to be deleted.

C. January 28, 1974 Agenda: It was agreed that, due to the lack of time for review of the agenda by the Board members, the agenda be laid over to the February meeting of the Board.
D. February 25, 1974 Meeting: RESOLVED, That the February 25, 1974 meeting of the Board be scheduled for 4:00 p.m.

Upon motion duly made, seconded and carried, the meeting adjourned at 7:20 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
FEBRUARY 25, 1974
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:20 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Rita E. Hauser

Harold M. Jacobs
James P. Murphy
Vinia R. Quinones

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President James A. Colston
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Joseph S. Murphy
President Harold M. Proshansky
Acting President Saul Touster
President Joseph Shenker
President Richard D. Trent

President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor Nathan Weiner
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn
A. WELCOME: The Chairman in opening the meeting made the following statement:

On behalf of the full Board, I would like to welcome you to this first meeting of the Board of Higher Education which is open to the public.

The work of the Board is an important public trust in higher education. Residents of our City support the operation of the University through their taxes and have a clear right to information about the Board’s decision-making process. Accordingly we welcome constructive comments on our operations and problems and are anxious to share information about our successes and the important contributions to the community by City University and its graduates.

Governance of City University must necessarily be a complex process. We must deal with City, State and Federal officials and laws as well as with the community unions, faculty and students. It is the largest urban university in the world with ten senior colleges, eight community colleges, a graduate school and an affiliated medical school. We now have 260,000 students enrolled in our programs with an outstanding and dedicated faculty and staff.

The wonderful thing about City University is that it is a pioneer in higher education. It began as a tuition-free institution 125 years ago. It has educated and enriched millions of students who, in turn, have enriched our society many times over. A few years ago a policy was adopted which assures every graduate of a New York City high school a place in one of the colleges. Thus, the door entitled Opportunity for Higher Education is open to meet the needs of the individual and of society. This requires remedial programs as well as maintenance of the tradition of academic excellence.

The decision of the new Board to allow public observers at our official meetings does not imply that previous practices were secretive. As in the past, copies of agendas will be available and mailed to those who request them. Moreover, citizens will continue to be permitted to address the Board on a given item of the agenda, by submitting a written request to the Board’s Secretary three days before the meeting. We ask your cooperation so that we may perform our essential work well and expeditiously. Therefore we cannot open the meeting to submissions from the floor that have not been previously authorized under existing procedures.

Again it is my pleasure to welcome you the public to your University so that we may work together on City University’s problems and goals and also enjoy its many achievements.

B. RESIGNATION: The Chairman reported, with regret, the resignation of Ms. Marife Hernandez as a member of the Board. (Ms. Hernandez was appointed by the Mayor for a term ending December 31, 1978.)

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Reports for January 28, 1974 and February 25, 1974 (including Addendum Items) be approved, as amended, as follows:

(a) PART AA - Personnel Matters Involving Waiver of the Bylaws (January 28, 1974 and February 25, 1974) laid over pending receipt of more detailed information as to the reason for the request of a bylaw waiver.

(b) Items listed in Part H - Errata, to be withdrawn or changed, as indicated.

(c) John Jay College - SEEK Program: The designation of Mr. Jose Mercado as Assistant Director of the John Jay College SEEK Program laid over pending an interview with the SEEK Central Office.
RESOLVED, That the following resolutions presented by the Vice-Chancellor for Campus Planning and Development be approved:

A. HEATING, VENTILATING AND AIR CONDITIONING - THE CITY COLLEGE:

RESOLVED, That the Board approve contract drawings, specifications and cost estimate of $7,965,000 (as of May, 1974 award date) for heating, ventilating and air conditioning work for the heating and refrigeration plant as part of the construction of the North Academic Center of The City College, as prepared by John Carl Warnecke, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the said final plans, specifications and final cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and to award a contract for the work.

EXPLANATION: This contract includes all of the heating, ventilating and air conditioning work required to complete the heating and refrigeration plant of the North Academic Center. This package is the fourth phase of the construction of the North Academic Center which work is being scheduled on a “fast-tracked” basis. Previously approved and awarded were contracts for the demolition of Lewisohn Stadium, excavation and foundation work and the structural steel work for the North Academic Center. Demolition of Lewisohn Stadium is completed and the excavation and foundation and structural steel work have been started.

The approved preliminary estimate for this phase of the work was $7,109,000 (February, 1973) to which had been added an estimated escalation amount of $793,364 indicating an anticipated bid price of $7,902,364 as of September 1974, the award date scheduled at that time. De-escalating back to the currently scheduled award date would reduce the preliminary estimate by $169,910 to $7,732,454 (May 1974).

Subsequent changes in contract scope were (a) the deletion of supervisory controls ($470,000), (b) the addition of the pipe tunnel within the NAC ($386,000) and (c) the addition of the pipe and conduit trench to the Center for the Performing Arts ($380,000) which combine to produce an updated preliminary estimate of $8,027,454. Scope changes (a) and (b) constitute exchanges with later contract packages while (c) is an overall addition, offset by reduction in later contract packages. All three are expressed in May, 1974 award date figures. The overall approved project cost limitation has been maintained.

The Architect’s final estimate is $7,965,000 (May 1974) or approximately $60,000 below previously projected cost.

The plans and specifications have been reviewed and approved by the College and the Office of Campus Planning and Development and approval of the Board is recommended.

B. TEMPORARY ELECTRIC WORK - THE CITY COLLEGE:

RESOLVED, That the Board approve contract drawings, specifications and final cost estimate of $335,000 as of February 1974 award date for temporary electric work as part of the construction of the North Academic Center of The City College, as prepared by John Carl Warnecke, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the said final plans, specifications and final construction cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and to award a contract for the work.

EXPLANATION: This work includes the provision of such temporary electric service, distribution systems, lighting and power as may be required for the construction of the North Academic Center until such time as an electrical work contract is awarded as part of the general construction phase. This temporary electric work contract is necessitated by the stringencies of the “fast-tracked” schedule, the provisions of the Wickes Law and the load time required to obtain the service from Consolidated Edison. Previously approved and awarded were contracts for the demolition of Lewisohn Stadium, excavation and foundation work and structural steel. Demolition of Lewisohn Stadium is completed and the excavation and foundation and structural steel work has been started.
Although not separated or identified in the approved preliminary estimate, this cost was included. It was spread throughout the general conditions portion of the ten prime contracts then scheduled to follow excavation and foundation work. It does not represent an increase in the total project cost limitation and is being reflected in lower costs of the contracts from which deleted.

The plans and specifications have been reviewed and approved by the College and approval by the Board is recommended.

C. PLUMBING WORK - NORTH ACADEMIC CENTER - THE CITY COLLEGE:

RESOLVED, That the Board approve contract drawings, specifications and final cost estimate of $140,000.00 as of March 1974 award date, for Temporary Plumbing including Standpipe Work during the initial phase of steel erection as part of the construction of the North Academic Center of The City College, as prepared by John Carl Warnecke, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the said plans, specifications and final construction cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and to award a contract for the work.

EXPLANATION: This work includes the installation of such fire standpipe system, sewer and water services as may be required for construction of the North Academic Center until such time as a Plumbing Work Contract is awarded as part of the General Construction phase.

The estimated cost of this work as of March 1974 is $80,000 for the Temporary Fire Standpipe Work and $60,000 for the Sewer and Water Services, comprising a total of $140,000.

As far as it is feasible, all the above work is to be installed in such a way that it can serve as part of the permanent installation.

This contract is necessitated by the time requirements of the "fast-track" schedule, the provisions of the Wickes Law and the requirements of agencies having jurisdiction regarding health and safety during construction.

Previously approved and awarded were contracts for the demolition of Lewisohn Stadium, excavation and foundation work and structural steel. Demolition of Lewisohn Stadium is completed and the Excavation and Foundation and Structural Steel work have been started.

Although not separated or identified in the approved preliminary estimate, this cost was included. It was spread throughout the general conditions portion of the ten prime contracts then scheduled to follow excavation and foundation work. It does not represent an increase in the total project cost limitation and is being reflected in lower costs of the contracts from which deleted.

The plans and specifications have been reviewed and approved by the College and approval by the Board is recommended.

D. ALTERATION - SCIENCE AND PHYSICAL EDUCATION BUILDING - THE CITY COLLEGE:

RESOLVED, That the Board approve final plans, specifications and final estimate of cost of construction in the amount of $379,000 based on a projected bid date of April, 1974 for the alteration of the Science and Physical Education Building basement area at City College for New Geology Laboratories, as prepared by Alfred Greenberg Associates; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the aforesaid final plans, specifications and final construction cost estimate and to authorize The Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facilities.
EXPLANATION: On September 24, 1973, Calendar No. 4.1, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of $363,029 as of May, 1973.

The engineers estimate of $379,000 based on a projected bid date of April, 1974 may be compared to the preliminary estimate of $363,029 which if escalated to the projected April, 1974 bid date would indicate a cost of $385,810.

The cost of the alteration, per square foot, escalated to a projected bid date of April, 1974 ($379,000 divided by 11,600 square feet) is $32.67, which is considered reasonable for this type of construction.

These documents have been reviewed and meet the approval of the College and the Office of Campus Planning and Development in all aspects of design and function.

E. CENTER FOR PERFORMING ARTS - THE CITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans and outline specifications and preliminary cost estimate of $4,637,421. (as of January 1974) for the Center for Performing Arts - Aaron Davis on the South Campus of The City College as prepared by A.W. Geller and Associates and E.D. Ehrenkrantz and Associates, Associated Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and to authorize the Dormitory Authority to proceed with development of final bidding documents.

EXPLANATION: The Aaron Davis Hall will be located on the northern part of South Campus at the crossing point of Convent Avenue and 135th Street and will be a central educational facility for the Performing Arts at The City College.

In order to provide a teaching facility for the newly organized Leonard Davis Center for the Performing Arts with the program leading to the degree of Bachelor of Arts, the original program for one major auditorium with 1200 seats and supporting facilities was revised, but net (32,000) and gross (53,400) square footage and construction funds of the original program were retained.

The new program provides for a Music Hall with 800 seats, Experimental Theatre with 400 seats and Rehearsal Studio and other supporting areas such as scenery and painting shops, wardrobes and chorus dressing rooms, green room, etc., etc.

This facility will provide space for theatrical productions and workshops, music concerts, film presentations, dances, operas, convocations, instructional opportunities as well as space for graphic exhibitions. The building will be constructed of structural steel and concrete slabs enveloped in and harmonizing with the surrounding warm grayish brick walls with large glass openings oriented to the receiving plaza which will serve as a congregating area for students and faculty and/or outdoor performing space.

On September 25, 1972, (Cal. No. 4.1.A.) the Board approved an estimated cost (as of September 1972) of $4,301,928, to include:

| Construction Cost | $3,750,000 |
| Demolition         | 176,928    |
| Site Work          | 375,000    |
| **Total**          | **$4,301,928** |

If this is escalated to January 1974, the amount could have been $4,717,635.

The preliminary construction cost estimate of $4,637,421 (January 1974) is based on completed preliminary plans and specifications for the work and allowing for the cost escalation is consistent with the previously approved construction cost.

The preliminary plans have been reviewed by the College and the Office of Campus Planning and Development and approval of the Board is recommended in order that the Architects may proceed with development of final plans and specifications for this project.
F. ATHLETIC FIELD - SOUTH CAMPUS - THE CITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans and outline specifications and preliminary cost estimate of $830,250 (as of January 1974) for an Athletic Field on South Campus of The City College as prepared by John J. Kassner & Co., Inc., Landscape Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and to authorize the Dormitory Authority to proceed with development of final bidding documents.

EXPLANATION: On December 18, 1972 the Board authorized the employment of the indicated Landscape Architects to design an outdoor athletic field for The City College.

The athletic field, which will encompass a three acre area on the South Campus, will provide a perimeter running track around a multi-purpose athletic field to be used for lacrosse, football and soccer and will be used for athletic instructional purposes, intramural sports, team practice and other college athletic uses. With the demolition of Lewishohn Stadium the Athletic Field will be the only outdoor athletic facility on Campus.

The athletic field will be constructed of all weather, low maintenance artificial surface supported by permanent base. Bituminous roadways and concrete sidewalks will be constructed. Areas around the field will be landscaped with trees, shrubs, grass, etc., and will be developed with benches and informal seating areas.

The entire athletic field complex including seating areas, roads and sidewalks will be provided with appropriate lighting. A public address system will be installed.

On September 24, 1973 (Cal. No. 48) the Board approved schematic plans and estimated construction cost of $785,616 (April 1973).

The preliminary construction cost estimate of $830,250 (January 1974) is based on completed preliminary plans and specifications for the work and allowing for cost escalation is consistent with the approved schematic estimate.

The preliminary plans have been reviewed by the College and University Office of Campus Planning and Development and approval of the Board is recommended in order that Architect may proceed with development of final plans and specifications for this work.

G. ROOF RENOVATION. SHEPARD HALL - THE CITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing all labor and material, tools and equipment required for the work necessary to complete roof renovation, Shepard Hall, North Campus, The City College, at an estimated cost of $300,000 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the expenditure of $300,000 for the proposed contract. (See also Cal. No.2 (b) 4 - 4/20/64.)

EXPLANATION: The renovation indicated herein is required due to the serious state of disrepair of the Shepard Hall roof. Constant leakage is causing continuous damage to outside as well as inside walls, resulting in costly damage to the same. This renovation will complete roof rehabilitation of the Shepard Hall and implementation is recommended and approved by the Administrative Superintendent of Buildings and Grounds and The City College Dean for Campus Planning.
H. NEW BUILDING COMPLEX - HUNTER COLLEGE:

RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of construction of $58,958,000 (September 1973) for construction of new Hunter College Building Complex as prepared by Ulrich Franzen & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve said preliminary plans, etc., and to authorize the Dormitory Authority to complete final plans, bid documents, etc., for the work.

EXPLANATION: A new College building on Site "B" (West of Lexington Avenue between 67th and 68th Streets) will house the entire Physical Education Department (except the swimming pool), classrooms, lecture halls, student union facility, lounges, commons, snack bars, etc. and departmental offices for Education, Social Sciences and Humanities. This building will be linked to existing College building by bridge over 68th Street at the third floor and a tunnel at the first basement level. The structure will be steel frame and will have four basement levels and 19 floors above grade.

A second new College building on Site "C" (East of Lexington Avenue between 67th and 68th Streets) will house the library, counselling facilities and college administration. This building will be linked to the new building on Site "B" by bridges over Lexington Avenue at the third and seventh floors. The structure will be a steel frame and will have three basement levels and 17 floors above grade.

Central utilities for both buildings will be located in this building on Site "C" where Con Edison steam will be received and the central refrigeration plant (for air conditioning) will be located. Electricity, domestic water and sewer connections will be independent for each Site, and are readily accessible in adjacent streets.

A new building to replace an existing fire house and a police station is included in this project and will be erected as a portion of Site "C" facing South on 67th Street between 3rd and Lexington Avenues. This part of the project will be erected by the Dormitory Authority and funded entirely and separately by the City of New York.

The two new college buildings will provide 447,808 net usable square feet in a gross building area of 709,373 square feet (efficiency ratio of 1.58).

The construction work will be progressed on a "fast-tracked" basis to provide the new facilities as rapidly as possible and to minimize the effect of inflationary construction cost trends. The actual anticipated construction cost (including estimates of escalation to the various bid dates) is $63,576,000. The New York City Budget Director has approved a construction cost limitation in this amount and a concurring approval by the State Budget Director is anticipated shortly. This latter approval is a prerequisite to the advertising for bid of any of the construction work.

I. DEMOLITION WORK - HUNTER COLLEGE COMPLEX:

RESOLVED, That the Board approve final plans, specifications and final estimates of cost in amount of $450,000.00 for demolition of various building structures and related site work on the site of the proposed new Hunter College Complex as prepared by Ulrich Franzen and Associates in accordance with their contract with the Dormitory Authority of the State of New York, dated April 23, 1973; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the aforesaid work.

EXPLANATION: This resolution authorizes demolition work in abandoned rear yard structures of the existing Police Station and Fire House and demolition of former Public School 76 and the former Fire Department Training School. The location of these structures is on Site C (East of Lexington Avenue between 67th and 68th Streets).

This site clearance work is necessary to permit the next construction phase (excavation and foundation work) for the new facilities for Hunter College to proceed.
J. PEDESTRIAN BRIDGES - HUNTER COLLEGE:

RESOLVED, That the Board approve agreements between the Board of Higher Education and the City of New York for construction and maintenance of three (3) pedestrian bridges and a tunnel described as follows:

Extension of existing tunnel under roadway north side of East 68th Street from mezzanine level of subway station to a new tunnel on the south side of 68th Street subway station. Pedestrian bridge connecting existing Hunter College on the North Side of 68th Street to new building on South Side of 68th Street west of Lexington Avenue at the 3rd floor level above the public street. Two (2) pedestrian bridges across Lexington Avenue bounded by 67th Street on the South and 68th Street on the North, spanning in an east west direction at the 3rd floor level and the 7th floor level of the new Hunter College Buildings.

and be it further

RESOLVED, That the Board pay into the treasury of the City of New York from such funds as the Board deems appropriate the sum of $11,760.00 per annum for the privilege granted; and be it further

RESOLVED, That the Chairman of the Board be authorized to sign said agreements on behalf of the Board.

EXPLANATION: Franchise is necessary to permit the construction of the indicated bridges and tunnels required for the New Hunter College Complex.

K. RENOVATION AND ADDITION TO EXISTING CAMPUS - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract drawings, specifications and cost estimate of $9,158,100 (based on a February 1974 final estimate of $9,094,000 escalated to an estimated March 1974 bid date) for the Renovation and Addition to the existing campus of LaGuardia Community College, located at 31-10 Thomson Avenue, Long Island City, Borough of Queens, as prepared by Gueron, Lepp & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the Renovation and Addition to said facilities.

EXPLANATION: On May 7, 1973, Cal. No. 5C, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimates at a cost of $8,722,000 (as of April 1973) for said project.

The work includes substantial renovation and alteration work in the 246,000 square foot former industrial structure together with a 25,000 square foot gymnasium addition.

The present final estimate of $9,094,000 (February 1974) may be compared with the approved preliminary estimate of $8,722,000, which if escalated to February 1974 would indicate a cost of $9,298,320 (using Turner index).

The final plans, specifications and cost estimates have been reviewed by and meet the approval of the Department of Design and Construction Management, the Dormitory Authority of the State of New York and the College in all aspects of design and function.

The plans have been examined by the Building Department of the City of New York and conform to all legal and safety requirements. The design has also received final approval of the Art Commission of the City of New York which rules on aesthetic considerations.
L. NEW BUILDING UNITS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board amend the resolution adopted on October 29, 1973 (Cal. No. 2A), which approved final plans, specifications and aggregate cost estimate of $22,896,077 for three new building units and site utility work at Kingsborough Community College, to increase said estimated cost to $24,942,235 the aggregate amount of low bids received for the indicated projects; and be it further.

RESOLVED, That the City University Construction Fund be requested to approve the said increased cost and to authorize the Dormitory Authority of the State of New York to award contracts for the construction of said facilities.

EXPLANATION: On October 29, 1973 the Board approved final plans, etc. for the indicated projects and final cost estimates based on the design architect's final estimates of July 1973 increased by an amount of 3.35% to reflect estimated cost escalation to a projected bid date of January 1974.

The approved estimates and the aggregate of low bids received for each project are as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimate</th>
<th>Aggregate Low Bid amount &amp; Date</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Heating Plant, Central Services &amp; Site Utilities</td>
<td>$8,985,870</td>
<td>$10,330,235 (1/16)</td>
<td>+$1,344,365 (+13.5%)</td>
</tr>
<tr>
<td>2. Library &amp; Media Center</td>
<td>$6,395,946</td>
<td>$6,839,000 (1/23)</td>
<td>+$443,054 (+6.9%)</td>
</tr>
<tr>
<td>3. Academic Cluster</td>
<td>$7,514,261</td>
<td>$7,773,000 (1/25)</td>
<td>+$258,739 (+3.4%)</td>
</tr>
<tr>
<td></td>
<td>$22,896,077</td>
<td>$24,942,235</td>
<td>+$2,046,158 (+8.9%)</td>
</tr>
</tbody>
</table>

Although in each case the aggregate of the four low bids received for each project exceeded that project’s approved estimate, there was substantial competition for the work as is evident from the number of bidders for each contract:

<table>
<thead>
<tr>
<th>Project</th>
<th>General Construction</th>
<th>Plumbing</th>
<th>Heating, Ventilating</th>
<th>Air Conditioning</th>
<th>Electrical</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Heating Plant, Central Services &amp; Site Utilities</td>
<td>19</td>
<td>9</td>
<td>13</td>
<td>11</td>
<td></td>
<td>52</td>
</tr>
<tr>
<td>2. Library &amp; Media Center</td>
<td>8</td>
<td>9</td>
<td>12</td>
<td>6</td>
<td></td>
<td>35</td>
</tr>
<tr>
<td>3. Academic Cluster</td>
<td>6</td>
<td>10</td>
<td>12</td>
<td>8</td>
<td></td>
<td>36</td>
</tr>
</tbody>
</table>

In each of the three cases the bids were reviewed by the staffs of the University and Dormitory Authority with the architect and construction manager in an effort to ascertain why the bids exceeded the estimates. A common concern appears to be the availability and cost of construction materials to the contractors. It appears that despite the obvious interest of the several contractors who submitted proposals, their bids reflected a current uncertain market condition.

After a careful review with the design consultants, it is the considered opinion of the staffs of the Dormitory Authority and University that in view of the obvious adequacy of the competition, a revised estimate in the amount of the low bids should be approved for each project.

In view of the foregoing it is recommended that the estimated cost of the work be increased to reflect the low bids received.

M. SELECTION OF ARCHITECT - PHASE I - QUEENS COLLEGE:

RESOLVED, That the Board approve the selection of Davis, Brody and Associates, Architects, for the design of a new Science Building (Phase I) at Queens College; and be it further.

RESOLVED, That the City University Construction Fund authorize the Dormitory Authority of the State of New York to retain the indicated architects for the design of said facility.
EXPLANATION: The proposed first phase science building is to contain 137,000 net square feet of space. Based on the design parameters indicated in the Queens College Master Plan it is anticipated that the facilities will be provided in a building having a gross area of 224,680 square feet at an approximate construction cost of about $16.5 million.

N. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 3:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 3 (Senior and Community College Issue) dated as of February 19, 1974, between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of supplemental Interim Note Agreement No. 3 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of Supplemental Note Agreement No. 3 to the June 20, 1973 Interim Note Agreement between the Board, the Authority and the Fund will permit funding by the Dormitory in amounts not to exceed $83,948,000 for Note Facility 13.02 (a New Building Complex at Hunter College) and $39,800,000 for Note Facility C 12.06 (a Central Building Complex at Lehman College). Pursuant to a procedure established by the Governor, the indicated amounts have heretofore been approved by the State Budget Director as total cost limitations for the indicated projects.

O. NO ITEM.

P. ARCHITECTURAL/ENGINEERING SERVICES - BARUCH COLLEGE:

RESOLVED, That the Board approve a contract with Klein and Kolbe, Architects, 14 West 55th Street, New York, New York 10019 to provide Architectural/Engineering Services for the preparation of Complete Drawings (Preliminary and Final), Specifications (Outline and Final), Estimates of Cost (Preliminary and Final), Checking of Shop Drawings and Supervision of Construction for Renovations to 17 Lexington Avenue and 155 East 24th Street Buildings of Baruch College for a fee of $51,250 with a provision for increase to $61,500 due to possible escalation of construction costs. The total estimated cost of construction of $706,900 (including contingencies), established as of January 1974, is to be charged to Capital Project No. HN-203; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said contract and fee chargeable to Capital Project No. HN-203.

EXPLANATION: Conversion of first floor area of 17 Lexington Avenue is needed to accommodate buildings and grounds dislocated by Phase I Renovation and to provide student lobby area away from the present traffic area in front of the elevators. (Estimated cost $28,100)

Renovation of the 13th floor of 17 Lexington Avenue will provide additional facilities for the expanded programs of the Art Department. (Estimated cost $35,200)

The present 1250 seat auditorium at 17 Lexington Avenue is one of the best theater facilities south of 42nd Street. No maintenance or renovation work has been done in the last 25 years. Improved lighting, audio facilities and general repairs are necessary for efficient use for lectures and similar purposes. (Estimated cost $251,500)

Emergency lighting for both the 17 Lexington Avenue and 155 East 24th Street buildings is a requirement of the City of New York fire safety regulations. (Estimated cost $118,600)

Replacement of the windows at 17 Lexington Avenue. Survey of these windows has indicated that they can no longer be repaired. There are excessive heat losses through them and it is not possible to clean them safely, according to the State Labor Department rules due to their deteriorated condition. (Estimated cost $273,500)

The above totals the sum of $706,900.
Q. PHASE III, ALTERATION - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans, specifications and preliminary estimate of cost for the remaining items of Phase III, Alteration Project SI-901-72, at Staten Island Community College, as prepared by Goldfarb and Hecht, Consulting Engineers.

These projects are:

- Item 1 - Mandatory Emergency Lighting $40,000
- Item 2 - Emergency Generator $40,000
- Item 5 - Air Cooling Remaining "B" Building $262,000

The total estimated construction cost of these three projects as of January 1974 is $342,000

and be it further

RESOLVED, That the Director of the Budget be requested to approve said preliminary documents and cost estimate for the advancement of the above projects with a cost limitation of $369,900., based on the preliminary estimate together with amounts of 3% for anticipated cost escalation to an estimated bid date of August 1974 and a 5% construction contingency allowance.

EXPLANATION: On November 27, 1972 the Board approved a service contract with Goldfarb and Hecht, Consulting Engineers, for a group of Alterations at Staten Island Community College which was subsequently approved by the Bureau of the Budget on April 6, 1973 with CP-8646.

Three projects of the same contract were previously approved for preliminary design by the Board on September 24, 1973 and by the Bureau of the Budget on October 19, 1973 with CP-9506.

The remaining projects now being requested for preliminary design approval are as follows:

- Item 1 - Mandatory Emergency Lighting. The Building Department requires the installation of emergency lighting, battery units plus emergency feeder for all existing buildings, including stairways, lobbies, exits, corridors, etc.

- Item 2 - Emergency Generator. Emergency Generator for one (1) boiler and auxiliary fans and motors, sump pumps, plus emergency lighting for building "B" and other utility areas not covered by item "MANDATORY EMERGENCY LIGHTING."

- Item 5 - Air Cooling Remaining "B" Building. The building is heavily used by the college during the summer months and air cooling is vital for the college to properly implement its academic programs. Parts of the building cooling were done under prior contracts. This remaining work is in accordance with the provisions of the Master Plan.

The Engineer has prepared the preliminary documents under the close supervision and detailed review of the College Campus Facilities Staff. The plans have also been reviewed by the Office of Campus Planning & Development and have been found satisfactory and approval by the Board is recommended.

R. RENT-FREE USAGE OF SPACE - YORK COLLEGE:

RESOLVED, That the Board approve the rent-free, month-to-month usage of 32,840 square feet of space in St. Monica's Roman Catholic School and Convent at 94-19 160th Street, Jamaica, New York, by York College; and be it further

RESOLVED, That the Board authorize the Vice-Chancellor for Campus Planning and Development to execute a lease with the Housing and Development Administration of the City of New York for the aforementioned space subject to approval as to form by the General Counsel and Vice-Chancellor for Legal Affairs of the Board.
EXPLANATION: The subject buildings are located on the site of the future York College campus and are currently under the management of the Housing and Development Administration of the City of New York. The Housing and Development Administration is agreeable to renting these buildings to the Board of Higher Education for use by York College on a rent-free, month-to-month basis.

The buildings will be used by York College for classrooms and a student center.

During the term of its occupancy, York College will be responsible for the care and maintenance of the above mentioned building.

S. CHEMISTRY LABORATORY - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans, specifications and preliminary estimate of cost for a new chemistry laboratory on the 6th floor of the Pearl Street Building at New York City Community College, as prepared by the College and Steinharter-Schwarz, Consulting Engineers. The estimated cost of construction for this project is $125,000 as of February, 1974; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of $133,900 which includes 2% for anticipated cost escalation to an estimated bid date of May, 1974 and a 5% construction contingency allowance, chargeable to Capital Project HN-206.

EXPLANATION: On September 28, 1970, Cal. No. 13, the Board approved a contract with Steinharter-Schwarz Associates for the said alteration of 2300 square feet of space in this building for use as a chemistry laboratory in New York City Community College which was subsequently approved by the Bureau of the Budget on October 1, 1973 with CP-9225.

The College has prepared the architectural drawings and the Consultant Engineer has prepared the mechanical drawings under the close supervision and detailed review of the College Campus Facilities staff. The plans have also been found satisfactory by the Office of Campus Planning and Development.

The cost per square foot for this project is approximately $54.00 per square foot, which is reasonable considering the fact that the following items included in this contract are beyond normal requirements, such as:

Electrical Work

Special transformer due to insufficient power availability, air flow detectors, fume hood alarms, and remote control of receptacles and gas solenoid valves.

Mechanical Work

Additional ceiling ducts for future control system in accordance with master plan; replacement of perimeter radiation and enclosures due to deteriorated condition of existing units; rearrangement of steam piping which interferes with new ceiling; special acid resistant pipe and fittings and vent from cellar to roof six floors above for acid waste receiving tank relocated to cellar.

NO. 3. BUDGET AND PLANNING: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Budget and Planning be adopted:
A. NDSL BILLING SERVICE CONTRACT:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the Central Office to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Student Loan Billing Services for one year with an option to renew the contract for one additional year in behalf of The City University of New York at an estimated cost not to exceed $135,000 for the one-year period with such cost chargeable to the administrative expense funds supplied from the U.S. Department of Health, Education, and Welfare for the operation of Federal Student Aid Programs. Such contract shall be approved as to form by the General Counsel and Vice-Chancellor for Legal Affairs.

EXPLANATION: The United States Government (H.E.W.) has made it mandatory for all participating schools to make a bonafide attempt to bill and collect repayments of the National Defense/Direct Student Loan Program. Accordingly, the Administrative Council (10/13/69 Cal. No. 4) authorized the University to "...contract for the services of a financial institution that specializes in servicing universities in connection with the NDSL (National Defense Student Loan) program...." Such past contract will expire March 31, 1974 and it is essential that a new agreement be authorized.

B. PURCHASE OF LEARNING CENTER - THE GRADUATE SCHOOL AND UNIVERSITY CENTER:

RESOLVED, That the Board of Higher Education approve the purchase on behalf of the Graduate School and University Center of a learning Center from the Control Data Institute in the approximate amount of $125,000; and be it further

RESOLVED, That the Director of the Budget be requested to approve such expenditure chargeable to Capital Budget HN-191; and be it further

RESOLVED, That the Board of Estimate approve the purchase without public letting.

EXPLANATION: The costs for this Center include the preparation of the site-fixtures and hardware; courseware; training of CUNY staff to operate the Center; and parallel staffing for the first six months of operation. This learning Center, under the aegis of the Graduate School and University Center, will meet the immediate need of providing training in data processing to data processing personnel within CUNY and other city agencies, and to undergraduates at both Brooklyn College and Hunter College; and will serve as a demonstration center for evaluating the viability of the Learning Center concept as a means of serving the adult population of New York City.

Note: This resolution rescinds action approved by the Board on 12/17/74, Cal. No. 5A.

NO. 4. HALL OF FAME: RESOLVED, That the Chancellor be authorized on behalf of the Board to execute an agreement with New York University relating to:

(1) Joining with NYU in a petition to the Regents for the incorporation of an education corporation to be known as The Trustees of the Hall of Fame for Great Americans

(2) The administration of the Hall of Fame by the new corporation

(3) Payment of the expenses of the new corporation; and

(4) The discharge of NYU by a court of competent jurisdiction of its fiduciary responsibilities with respect to the Hall of Fame.
EXPLANATION: The conveyance of NYU's Heights Campus to the Dormitory Authority for the use by Bronx Community College including the Colonnade housing the "Hall of Fame for Great Americans" required the making of appropriate arrangements to continue the functions and to carry out the purposes of the Hall of Fame in the future. This agreement will carry out that requirement.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

He reported that the legislative program of the University consists this year primarily of two items, not entirely disconnected: one, the City University budget and the other, a proposal to incorporate the community colleges de jure into the City University.

With respect to the budget he reported that:

(a) As far as the senior colleges of the University are concerned, it is at this moment a good budget.

(b) The Governor has included in his executive budget 50-50 funding for the Mayor's certified level of $359 million.

(c) The Governor's budget also included some increase in the amount of money for SEEK although it didn't meet the Mayor's certification as to amount.

(d) The community college budget has created a serious problem. Under the formula that controls the allocations to the community colleges of the City University, which is a formula approved by the State University Trustees, the money available for the community colleges from the State would be about $59,000,000 as against the $68,000,000 certified. This would leave a shortfall of at least $9,000,000 in State funds. If coupled with the matching funds from the City, this would leave the community college budget some $23-24 million dollars short of the level certified by the Mayor.

He reported further that there is a bill in the Legislature that would take the community colleges in New York City out of the State community college system and calls for their de jure as well as de facto inclusion in the City University college system.

He also reported that Baruch College, which, because of the failure of the Board of Regents to approve the Master Plan amendment designating a Manhattan site, is now to be located in Brooklyn and that efforts are being made to move ahead on the construction of the college as rapidly as possible.

He noted that one difficulty is the limitation of $520 million placed by the Governor on construction of senior colleges. This limit is being reached with the projects now under construction or design.
NO. 6. GENERAL DISCUSSION: The Chairman spoke of matters of interest to the Board and the University:

He thanked the Chancellor for discussing with the Council of Presidents the need for uniform accounting and other statistical data in all City University units. He pointed out that the University cannot operate effectively if similar data was not received from each of the colleges.

The Chairman also mentioned that meetings had been held with the New York City Board of Education in an effort to develop cooperative programs.

The Chairman further stated that the Board was presently preparing a proposed committee structure in order to perform effectively its work. Recommendations had been received from former members of the Board as well as from staff. He complimented a memorandum received from the Student Senate group as one of the best presentations received.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:20 p.m.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of Proceedings, March 25, 1974

MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MARCH 25, 1974

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:55 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Rita E. Hauser

Harold M. Jacobs
James P. Murphy
Vinia R. Quinones

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lieb
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
Acting President Saul Touster
President Joseph Shenker

President Herbert M. Sussman
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor Nathan Weiner
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

**NO. 1. CHANCELLOR’S REPORT:** RESOLVED, That the Chancellor’s Report for March 25, 1974 (including Addendum Items) be approved, as amended, as follows:

(a) **PART AA - Personnel Matters Involving Waiver of the Bylaws** - Laid over for referral to the appropriate Board Committee.

(b) All SEEK recommendations laid over at the request of Dean Young.

(c) Items listed in Part H-ERRATA, to be withdrawn or changed, as indicated.

**NO. 1A. PROCEDURES FOR THE CHANCELLOR’S REPORT:** The Chairman commented about the applications pending before the Board for waiver of the bylaws and retroactive salary increases. He pointed out that retroactive increases that go back for many months create problems. He stated that as a general rule it is the desire of the Board of Higher Education that procedures for the Chancellor’s Report be streamlined and systematized so that no effective dates for salary adjustments or contracts be designated prior to the date on which the Board acts, except in extreme circumstances. As a broad and general policy, the salary increases should go with the appointment and not with the recommendation for appointment that may precede it by many months.

**NO. 2. CAMPUS PLANNING AND DEVELOPMENT:** RESOLVED, That the following resolutions presented by the Vice-Chancellor for Campus Planning and Development be adopted.

**A. HUNTER COLLEGE COMPLEX:**

RESOLVED, That an Agreement by and among the Dormitory Authority of the State of New York, the City of New York, the Board of Higher Education in the City of New York and the City University Construction Fund, which provides for procedures to be followed by the above-named parties with respect to (a) the acquisition by the Dormitory Authority of a site on which will be constructed a facility for Hunter College and (b) with respect to the design, construction, furnishing and equipping by the Dormitory Authority of a police station and fire station for the Police and Fire Departments of the City of New York, be and it is hereby approved; and the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Agreement and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That, notwithstanding any other provision of this resolution, prior to the execution of such Agreement, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education, and the execution of said Chairman of such Agreement containing such changes, insertions and omissions, and the attestation by said Secretary, shall be conclusive evidence of such approval.

**EXPLANATION:** This agreement will permit the Dormitory Authority to construct, as an agent for the City of New York, a new Police Station and Firehouse to replace existing police and fire facilities on the north side of East 67th Street between Lexington and Third Avenues in connection with the construction of the adjacent new Hunter College building complex. The agreement provides for cost of the new police and fire facilities to be financed through the City Capital Budget. It further provides for the conveyance from the City to the Dormitory Authority of the sites on which the new Hunter College facilities will be constructed.
B. SITE "B" - HUNTER COLLEGE:

RESOLVED, That the Board approve final plans, specifications, and final estimates of cost in amount of $5,617,600 for excavation and foundation work and related site work on the Site "B" of the proposed new Hunter College Complex as prepared by Ulrich Franzen and Associates; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the aforesaid work.

EXPLANATION: On February 25, 1974, Calendar No. 2 H, the Board of Higher Education adopted a resolution approving Preliminary Plans, Outline Specifications, and Preliminary Estimate of Cost for Buildings on Sites "B" and "C".

This excavation and foundation work for Site "B" is the first phase in the fast-tracked construction of the 19 story building which will contain a Gym, Dining Facilities, Lecture Halls, Faculty Offices, Student Union Facilities, Classroom and Ancillary Facilities.

The cost of this work for which approval is now requested totalled $4,611,000 (as of September 1973 Preliminary Design Estimate). This preliminary estimate if escalated to bid date of July 1974 would indicate a cost of $5,355,000.

The architects presented a final escalated cost estimate of $5,385,600 to bid date of July 1974. To this cost of $5,385,600 is added $232,000 for partial tunnel construction which is being included in this phase of construction for better coordination. The total final estimate of cost for this package therefore is $5,617,600. Adjustments in later contract packages will be made to maintain the overall approved project cost limitation.

The plans have been reviewed and accepted by the College and the University Office of Campus Planning and Development. It is recommended that the final plans, etc. be accepted and authorization to invite bids and to award contracts for the construction be granted.

C. CONSTRUCTION AND INSTALLATION OF NEW PHYSICS AND ASTRONOMY LABORATORIES - HUNTER COLLEGE:

RESOLVED, That the Board approve final contract documents, specifications and plans, and authorize the Business Manager of Hunter College to advertise for, receive and open bids and award a contract to the lowest responsible bidder for the construction and installation of new Physics and Astronomy Laboratories in Hunter College, 696 Park Avenue, Manhattan, at an estimated cost of $127,000.00 chargeable to budget code 042-4400-408-01-74, Repairs—General, or other such funds subject to financial ability; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said contract documents and specifications with a cost limitation of $133,350.00 which includes 5% for contingencies.

EXPLANATION: The first group of graduate and research laboratories was developed in accordance with the Hunter College Campus Master Plan approved by the Governor in Albany in November, 1970. The mechanical equipment and ductwork has been designed to provide air conditioning for the next group of laboratories to follow.

The area occupied by this project, including the condensing unit, is 2135 square feet. The cost per square foot, based upon the estimated construction cost, excluding equipment, is $53.00. Considering that there is provision for future air conditioning, that this layout is compact, and that this project is of the greatest complexity, this expenditure is considered reasonable.
D. COMPLEX II – HERBERT H. LEHMAN COLLEGE:

RESOLVED, That the Board approve final plans, specifications, final estimates of construction cost in the amount of $12,005,500 (based on a $11,599,528 final estimated cost as of November, 1973, plus an estimated escalation of $405,972 to projected bid date of April, 1974) for the construction of Complex II consisting of an Auditorium, Library and related Site Construction and Utilities at Herbert H. Lehman College, Bronx, New York as prepared by Todd/Pokorny, Architects, in accord with their contract with the Dormitory Authority of the State of New York, dated February 26, 1971; and be it further

RESOLVED, That the City University Construction Fund be requested to approve said final plans, etc., and to authorize the Dormitory Authority of the State of New York, subject to the receipt of all necessary prerequisite approvals, to invite bids and to award contracts for the construction of said facilities.

EXPLANATION: On November 27, 1972 Calendar No. 5(c), the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of construction cost (as of October, 1972) of $27,815,352 for the following buildings and site work at Lehman College, Bronx, New York:

- Student Hall Renovation with Cafeteria Addition (Food Services)
- Central Plant
- Speech/Theater
- Auditorium
- Library
- Site Construction and Planting
- Site Utilities

For the purpose of expediting construction and obtaining maximum bidding competition the total project was separated into three construction packages to be phased and bid separately.

Herefore the Board approved final plans, etc. for Complex I (Student Hall Renovations with Cafeteria Addition, Central Plant, Speech/Theater) and contracts for this construction are currently being advertised for bid.

The cost of Complex II, Auditorium, Library and related site and utility work for which approval is now requested totalled $10,915,884 (as of October, 1972, Preliminary Design estimate). This preliminary estimate if escalated by a factor of 1.128* would produce a cost of $12,313,117 to bid date of April, 1974.

The Architects presented a final cost estimate (as of November 1973) of $11,599,528 which when escalated by a factor of 1.035* would indicate a cost of $12,005,500 as of April, 1974, which is below the approved escalated preliminary estimate.

The plans have been reviewed and accepted by the College and the University Office of Campus Planning and Development.

It is recommended that the final plans, etc. be accepted and authorization to invite bids and to award contracts for the construction of these facilities be granted.

*Turner Cost Index of First Quarter 1974.

E. RENTAL OF TEMPORARY BUILDING – HERBERT H. LEHMAN COLLEGE:

RESOLVED, That the Board approve the contract documents and specifications and authorize Lehman College to advertise for, receive and open bids for the rental, on a lease/purchase basis, of a 25,000 gross square foot temporary building for a five-year period at an estimated annual rental cost not to exceed $225,000 ($9.00 per square foot), chargeable to the appropriate tax levy code; and be it further

RESOLVED, That the Director of the Budget be requested to authorize Lehman College to receive and open bids for the aforementioned temporary building.
EXPLANATION: The implementation of the Lehman College Facilities Master Plan necessitates the need for approximately 25,000 gross square feet of highly flexible on-campus office space. During construction, various functions and personnel will be dislocated from both Schuster Hall and Student Hall and will require temporary quarters. The proposed temporary facility will be designed to allow flexibility of use with easy conversion to instructional space possible when dislocated functions are returned to their former locations.

Bids for the lease/purchase of the proposed temporary building will be based on an annual rental for a five year period with a no cost purchase option at the expiration of the five year rental period.

F. RENTAL OF TRAILERS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve contract documents and specifications and authorize Kingsborough Community College to advertise for, receive and open bids and award a contract to the lowest responsible bidder, for the rental of eight trailers (including placement, related site work, provisions for electrical service and removal) containing a total of approximately 5,376 square feet for a minimum period of twenty-two months at an estimated cost of $67,520 ($6.85/S.F./yr.) with an option to extend the rental of one or more trailers on a month to month basis at a cost of $255 per trailer per month ($4.40 per s.f. per year); and be it further

RESOLVED, That the Director of the Budget be requested to authorize Kingsborough Community College to receive and open bids for the aforementioned trailers.

EXPLANATION: These trailers will provide Kingsborough Community College with twelve additional classrooms and will enable the college to vacate 56,076 square feet of space presently rented at 60 West End Avenue. The subject trailers will be located on the Kingsborough Community College campus and will in no way interfere with the implementation of the college's facilities master plan.

G. PERMIT AGREEMENT - PIERS AND BULKHEADS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve the permit of the Corps of Engineers, Department of the Army, issued pursuant to Section 10 of the Act of Congress approved March 3, 1899 (33 U.S.C. Sec.403) whereby the Board of Higher Education shall undertake the repair of existing bulkheads, construction of pier and other related work in Sheepshead Bay, Jamaica Bay, on behalf of Kingsborough Community College; and be it further

RESOLVED, That the Secretary of the Board be authorized to execute the aforesaid permit on behalf of the Board and City University of New York, subject to approval as to form by the General Counsel.

EXPLANATION: In accordance with the Master Plan and the construction plans for the development of the Kingsborough Community College Campus, application has been made to the United States Department of the Army, Corps of Engineers, having jurisdiction for the permit to make necessary repairs to the existing bulkheads, place rip-rap, construct a pier, install floats and piles, and to dredge in Sheepshead Bay, Jamaica Bay, and the Atlantic Ocean, at Kingsborough Community College, Borough of Brooklyn, City of New York. The Corps of Engineers requires execution of the permit document on behalf of the Board with assumption of the terms and conditions therein.

H. SELECTION OF ARCHITECTS - BARUCH COLLEGE:

RESOLVED, That the Board approve the selection of Kahn and Jacobs/Hellmuth, Obata and Kassabaum as Architects for initial planning and related work in connection with the construction of a new campus for Baruch College in the Atlantic Terminal Urban Renewal Area in Brooklyn; and be it further

RESOLVED, That the City University Construction Fund authorize the Dormitory Authority of the State of New York to retain the indicated architects.
EXPLANATION: A new Baruch College campus containing 674,670 net square feet of space is planned for the approximately 13 acre site designated for that purpose in the Atlantic Terminal Urban Renewal Area. Architectural and related services are required to assist the College and University in the initial phase of the campus design.

The indicated architects were selected in accordance with the procedures developed with the Board's Architectural Advisory Committee.

Note: A number of architectural firms have been considered by the College and the University Office of Campus Planning and Development for this commission. It is anticipated that a final recommendation will be made by March 18, 1974. In order to calendar this resolution for the March 25, 1974 agenda of the Board, this resolution is submitted without a firm name indicated. The Trustees will be advised of the nomination no later than March 18, 1974.

I. SUPPLEMENTAL NOTE AGREEMENT NO. 4:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 4 (Senior and Community College Issue) dated as of March 19, 1974, among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of Supplemental Interim Note Agreement No. 4 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of Supplemental Note Agreement No. 4 to the June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit adjustment of the estimated costs of the various Note Facilities for Kingsborough Community College to reflect the construction bids received for the various projects. The adjustments are in accordance with prior approvals of the Board and Fund and the approved aggregate $71.9 million cost of the Kingsborough projects has been maintained.

J. RENTAL OF SPACE - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of 43,900 gross square feet of space at 246 Jay Street, Brooklyn, New York, the former St. James Pro-Cathedral Grammar School, for use by New York City Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide twelve (12) classrooms, one (1) auditorium and five (5) administrative offices. This space is required to permit relocation of instructional and administrative functions from present facilities that will have to be vacated due to the implementation of the New York City Community College Facilities Master Plan.

The Department of Real Estate has negotiated a lease for the subject premises for a five year period with two one-year options available at an annual rental cost of $125,000 ($2.85/G.S.F.). The lease is on a net/net basis with the college responsible for all operating costs and real estate taxes. The landlord will be responsible for structural repairs and maintenance.

NO. 3. BUDGET AND PLANNING: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Budget and Planning be adopted.

A. LICENSE AGREEMENT - THE CITY COLLEGE WITH MOUNT SINAI:

RESOLVED, That the Board of Higher Education approve the contract documents and expenditure and authorize The City College to enter into a license agreement with Mount Sinai Hospital, (not-for-profit corporation) incorporated under the laws of the State of New York, pursuant to which said corporation shall provide such space, equipment and facilities of the hospital for use by The City College School of Nursing, for the...
period commencing retroactive from February 1, 1972 - January 30, 1975, with the option to renew this agreement on a requirement basis at the discretion of the College commencing February 1, 1975 - June 30, 1975 on the same terms and conditions, subject to cancellation 60 days prior to termination. Payment for retroactive and current facilities, space, and equipment shall be at the rate of $7.00 per square foot in accordance with the schedule as set forth below. Accounting for space allocation shall be certified for exclusive use by The City College School of Nursing.

The costs related to this agreement are as follows:

### Schedule and Charges

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Rate</th>
<th>Period</th>
<th>Charge per Annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>2499 sq. ft.</td>
<td>@ $7.00 per sq. ft.</td>
<td>2/1/72-6/30/72</td>
<td>$17,493</td>
</tr>
<tr>
<td>9085 sq. ft.</td>
<td>@ $7.00 per sq. ft.</td>
<td>7/1/72-6/30/73</td>
<td>$63,595</td>
</tr>
<tr>
<td>8249 sq. ft.</td>
<td>@ $7.00 per sq. ft.</td>
<td>7/1/73-6/30/74</td>
<td>$57,743</td>
</tr>
<tr>
<td>8249 sq. ft.</td>
<td>@ $7.00 per sq. ft.</td>
<td>7/1/74-1/30/75</td>
<td>$33,683</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$172,514</td>
</tr>
</tbody>
</table>

### Option Renewal - (Estimated)

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Rate</th>
<th>Period</th>
<th>Charge per Annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>8249 sq. ft.</td>
<td>@ $7.00 per sq. ft.</td>
<td>2/1/75-6/30/75</td>
<td>$24,059</td>
</tr>
</tbody>
</table>

The expense codes to be charged reflecting a uniform reduction of the total amount owed under the current agreement from the present through the expiration of the contract (optional renewal period excluded) are as follows:

$38,336.44 – 042-4300-703-01-74  
$134,177.56 – 042-4300-703-01-75

and be it further

RESOLVED, That the Mayor be requested to authorize and approve the required expenditure for the proposed agreement. (See also Cal. No. 2(b), 4-4/20/64; and be it further

RESOLVED, That upon approval by the Mayor, the Board of Estimate be requested to approve the award of said contract without public letting to Mount Sinai Hospital (not-for-profit corporation).

EXPLANATION: This resolution is made in order to implement an agreement of January 1, 1969 entered into by the Board of Higher Education on behalf of The City College and The Mount Sinai School of Medicine and The Mount Sinai School of Nursing, whereas said agreement read in part as follows:

Teaching, conference and demonstration rooms, and library and other appropriate facilities within the Hospital and School of Nursing necessary for the proper conduct of the clinical education program shall be provided by each. Such rooms shall be available at the times essential for effective instruction and in accordance with a schedule jointly reviewed and approved by the Hospital and the College. The Hospital shall also furnish any available space, equipment and facilities, as may be required for the Dean's office, faculty offices and administrative staff. The aforementioned facilities, space and equipment shall be provided to the College at no cost to the College during the 1969–1970 budget year and thereafter discussion will take place between all the parties to this agreement to determine what, if any, cost should be reimbursed by the College; and

Whereas, pursuant to such agreement such space, equipment and facilities have been made available to the College by the Hospital without charge during the 1969–1970 year and during subsequent periods; and
Whereas, discussions have now taken place between all of the parties to this agreement to determine what costs should be reimbursed by the College for the license which the Hospital continues to grant to the College; and

Whereas, in consideration of the above, the parties have agreed that the College shall be permitted to use the same space, equipment and facilities of the Hospital heretofore used by it pursuant to the license, at the rate stipulated heretofore retroactive from the date indicated.

B. RENEWAL OF CHARTER OF VESSEL - OCEANOGRAPHY PROGRAM - THE CITY COLLEGE

RESOLVED, That the Board of Higher Education approve the expenditure for renewal of existing contract No. 210589 with Hydrosrch, Inc., Worldwide Charter Vessels, 114 Kercheval Avenue, Grosse Pointe, Michigan, for the Oceanography Program, University Institute of Oceanography, The City College, in accordance with terms and conditions of renewal as set forth in said documents for the period commencing July 1, 1974 through June 30, 1976 for a total of 24 months in the estimated amount of $150,880.00 for each of the 12 month periods, total amount of $301,760.00 for the contract period of 24 months, subject to financial ability, chargeable as follows:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Code</th>
<th>Budget Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$131,880.00</td>
<td>042-4300-412-01-75 - Rental of Equipment (Spec.)</td>
<td>1975</td>
</tr>
<tr>
<td>12,000.00</td>
<td>042-4300-109-01-75 - Fuel Supplies</td>
<td>1975</td>
</tr>
<tr>
<td>7,000.00</td>
<td>042-4300-110-01-75 - Food &amp; Forage Supplies</td>
<td>1975</td>
</tr>
<tr>
<td>131,880.00</td>
<td>042-4300-412-01-76 - Rental of Equipment (Spec.)</td>
<td>1976</td>
</tr>
<tr>
<td>12,000.00</td>
<td>042-4300-109-01-76 - Fuel Supplies</td>
<td>1976</td>
</tr>
<tr>
<td>7,000.00</td>
<td>042-4300-110-01-76 - Food &amp; Forage Supplies</td>
<td>1976</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of $301,760.00 for the proposed contract. (See also Cal. No. 2(b) 4-4/20/64).

EXPLANATION: Pursuant to DM Certificate No. 588, dated 4/11/73, the Bureau of the Budget authorized this contract for a period of 15 months commencing April 1, 1973, ending June 30, 1974 in the total amount of $200,000.00 for codes related herein. The related documents contained stipulations for renewal at the option of the College for a period of 24 months commencing July 1, 1974. The Director of the Oceanography Program, University Institute of Oceanography has requested and authorized execution of the option, necessitating request for approval for expenditure of the funds related thereto.

C. REHABILITATION OF TOWNSEND HARRIS ROOF - THE CITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing all labor and material, tools and equipment required for Roof Rehabilitation of Townsend Harris Hall, The College, at an estimated cost of $172,000, chargeable to Code 042-4300-408-01-75 - Repairs General, subject to financial ability; and be it further

* Approved also by the Vice-Chancellor for Campus Planning and Development.
RESOLVED, That the Mayor be requested to approve and authorize the expenditure of $172,000 for the proposed contract. (See also Cal. No. 2(b), 4-4/20/64).

EXPLANATION: The renovation indicated herein is required due to the serious state of disrepair of the Townsend Harris Hall Roof. Constant leakage is causing continuing damage to outside as well as inside walls, resulting in costly damage to the same. This renovation will complete roof restoration of the Townsend Harris Roof and implementation is recommended and approved by the Administrative Superintendent of Buildings and Grounds and the Dean of Campus Planning.

D. EXTERIOR PAINTING NORTH AND SOUTH CAMPUS - THE CITY COLLEGE: *

RESOLVED, That the Board of Higher Education approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing all labor and materials, tools and equipment required for painting exterior areas of various buildings on North and South Campus, The College, at an estimated cost of $100,000, chargeable to Code 042-4300-408-01-75 - Repairs General, subject to financial ability; and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of $100,000 for the proposed contract. (See also Cal. No. 2(b) 4-4/20/64).

EXPLANATION: The areas as indicated in this resolution have been identified by on sight inspection by the College Administration and presently represent a state of serious disrepair, not having been painted or restored in the past eight (8) years. The Administrative Superintendent of Buildings & Grounds and the Dean of Campus Planning have deemed implementation of the requirements as stated essential in the best interest of the College.

E. UNIFORMED GUARD SERVICE - BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and authorize the Bernard M. Baruch College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required for the building and campus areas of Brooklyn College for a period of one year with an option to renew for one year, at a total estimated cost of $686,888, this expenditure chargeable to Brooklyn College Tax Levy Fund, 042-4500-403-01-75-842, subject to financial ability; and be it further

RESOLVED, That the Director of the Budget approve and authorize the expenditure amount of $686,888 for the proposed contract; and be it further

RESOLVED, That the Mayor of the City of New York be requested to approve and authorize the expenditure of the estimated amount of $686,888 for the proposed contract. *

EXPLANATION: The 1973/74 Brooklyn College Uniformed Guard Service contract cost $533,620 to provide a total 172,206 hours of coverage. Because newly constructed buildings are vulnerable to theft, and to provide maximum security for the college community, an additional 12,954 hours of coverage will be necessary, making a grand total of 185,160 hours of security coverage at an estimated cost of $686,888. This includes additional Guard Service Equipment made necessary by the expansion of the college at an estimated annual cost of $11,200.

F. UNIFORMED GUARD SERVICE - BARUCH COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and authorize the Bernard M. Baruch College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing uniformed guard service for the period from July 1, 1974 through June 30, 1975, as required, at an estimated cost of $180,000 chargeable to Code 042-5200-403-01-75 and/or such other funds as may be available, subject to financial ability; and be it further

* Approved also by the Vice-Chancellor for Campus Planning and Development
RESOLVED, That Baruch College be authorized to include a clause in the contract giving it the option to renew from year to year for two additional years at the same terms and conditions; and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of the estimated amount of $180,000 for the proposed contract.

EXPLANATION: The continuance of proper guard service is essential to the security of the College.

NO. 4. ACADEMIC AFFAIRS: RESOLVED, That the following resolutions presented by the Acting Vice-Chancellor for Academic Affairs be adopted:

A. A.S. DEGREE IN THEATRE ARTS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Program in Theatre Arts leading to the A.S. degree to be offered by Kingsborough Community College be approved, effective September 1, 1974, subject to financial ability and to the approval of the State University Trustees.

EXPLANATION: This program is designed to provide students with a thorough background in theatre arts in preparation for admission to baccalaureate programs at four year colleges. The program has been articulated with senior college programs offered by Brooklyn, Richmond, Queens and Hunter Colleges so that graduates can continue their studies in this field at one of these colleges. The curriculum includes a series of core courses in play analysis, acting, stagecraft, lighting design, and play production and advanced elective courses in each of these areas. The program also prepares students for employment in commercial theatres, community sponsored theatres, city and state recreation programs and in school and college theatre programs. Occupational titles for graduates of the program include theatre technician in lighting, design, makeup, costumes, and properties. The program will require minimal additional costs because the College has the faculty and equipment necessary to initiate the required courses. These minimal costs will be absorbed by the College as part of its regular budget.

B. A.S. DEGREE IN PERFORMING ARTS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Program in Performing Arts with an option in Music leading to the A.S. degree to be offered by Kingsborough Community College, be approved effective September 1, 1974, subject to financial ability and to the approval of the State University Trustees.

EXPLANATION: This program is designed to provide students with a thorough background in music in preparation for admission to baccalaureate programs at four year colleges. Articulation agreements have been made with Brooklyn and Queens Colleges so that graduates of the program can continue their studies in this field at either of these senior colleges. The curriculum includes courses in the Theory of Music and Ear Training and requires student participation in the College Band, Orchestra or Chorus. The program also prepares students for employment with bands and orchestras, and with a variety of music related organizations. The program will require the addition of one full-time equivalent faculty position and expenses relating to the rental of a music laboratory in an adjacent public school. These minimal costs will be absorbed by the College as part of its regular budget.

C. A.S. DEGREE IN FINE ARTS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Program in Fine Arts leading to the A.S. degree to be offered by Kingsborough Community College be approved, effective September 1, 1974, subject to financial ability and to the approval of the State University Trustees.

EXPLANATION: This program is designed to provide students with a thorough background in the fine arts in preparation for admission to baccalaureate programs at four-year colleges. The program has been articulated with senior college programs offered by Richmond, Hunter, Queens and Lehman Colleges so that graduates can continue their studies in this field at one of these
Minutes of Proceedings, March 25, 1974

The curriculum includes a series of core courses in the history of art and provides students with an opportunity to specialize in one of the following areas: Drawing and Painting, Media and Graphics, Sculpture or Art History. The program also prepares students for initial employment in a variety of agencies including art galleries, book and magazine publishers, and advertising agencies.

The program will require minimal additional costs because the College has the faculty and equipment necessary to initiate the required courses. These minimal costs will be absorbed by the College as part of its regular budget.

5. BYLAW AMENDMENTS: RESOLVED, That those portions of Section 5.1 of the bylaws, entitled Amendments to the Bylaws, which provide that amendments to the bylaws may be adopted only at a stated or special meeting of the Board succeeding the stated or special meeting at which it was proposed; and that copies of proposed amendments must be mailed to each member of the Board at least ten days before being voted upon, together with a statement of the name of the introducer and of the meeting at which it is to be acted upon, for the meeting of March 25, 1974 be waived; and be it further

RESOLVED, That the following amendments to Articles I, II and III be adopted.

EXPLANATION: These are technical amendments to the bylaws which reflect the reduction in membership of the Board.

BYLAWS OF THE BOARD OF HIGHER EDUCATION
OF THE CITY OF NEW YORK

ARTICLE I - MEETINGS OF THE BOARD

Section 1.1 MEETINGS. a. Stated meetings shall be held on the fourth Monday of each month except the months of July and August. [The stated meeting in May shall be the annual meeting.] Special meetings shall be held on the call of the Chairman, or on the written request of [seven] four members.

b. The agenda for each stated meeting of the Board shall be made public at least [one calendar week] five days before the meeting at the respective colleges and to such educational and civic organizations as may request the same, as well as to any duly authorized collective negotiation representative. Permission to speak to items on the agenda may be granted by the Chairman or the Board, upon written application received no later than the business day preceding the Board meeting.

c. The Board, in the exercise of its judgment, may grant public and private hearings on such items on the agenda as are the subjects of written requests, addressed to the Chairman, for such hearings.

d. [d.] The Board shall schedule public hearings on higher education matters of wide concern, such as the adoption of its expense budget, capital budget, and Master Plan [,] [and such other matters as the Board, in the exercise of its judgment, shall determine.] The Board in the exercise of its judgment, may schedule such other hearings as it may determine.

e. Except in the case of public or private hearings, as set forth above, attendance at Board meetings shall be restricted to Board members, to the Chancellor, to members of the Council of Presidents (or ranking representative of an absent member), to such other personnel as are indispensable to the business on hand, and to such others as are specially invited.

f. The Board and its respective committees shall be free to hold executive sessions, without any non-members save such as may be invited.

Section 1.2 NOTICE OF TIME AND PLACE OF MEETINGS. A notice of the hour and place of every meeting shall be mailed to the usual address of every member by the [secretary] Secretary of the Board not less than five, nor more than ten, days before the meeting; but any member may for himself, in writing, waive such notice for any meeting. All [stated] meetings of the Board shall be held [in the offices of the Board of Higher Education, 535 East 80 Street, New York City, at 5:30 p.m., unless otherwise] at such place and time as shall be determined by the Chairman or by the Board.
Section 1.3 QUORUM OF THE BOARD. Six members of the Board shall constitute a quorum.

Section 1.4 PRESIDING OFFICER. In case the Chairman shall not attend a meeting at which a quorum is present, the [First] Vice-Chairman [or, in his absence, the Second Vice-Chairman] may call the meeting to order and preside.

Section 1.5 ORDER OF BUSINESS. The calendar of the Board shall be prepared in such form as the Board may determine from time to time. The order of business may be determined by resolution of the Board.

Section 1.6 PARLIAMENTARY PROCEDURE. Except as herein otherwise specifically provided, the Board shall be governed in its procedure by parliamentary rules and usage as set forth in Robert's Rules of Order, Revised.

Section 1.7 ROLL CALL. At the request of any member, the ayes and noes on any question shall be called and entered upon the minutes.

ARTICLE II - OFFICERS OF THE BOARD

Section 2.1 OFFICERS. The officers of the Board shall be the Chairman, the [First] Vice-Chairman, [The Second Vice-Chairman,] the General Counsel and the Secretary.

Section 2.2 TERM OF OFFICE. [From among its members the Board shall elect a Chairman, a First Vice-Chairman and a Second Vice-Chairman for a two year term at the annual meeting held in each even-numbered year. The Chairman and the Vice-Chairmen shall hold office until their successors shall be elected. Any person elected as Chairman or First or Second Vice-Chairman may be reelected for an additional term of two years, but shall be ineligible for reelection to the same office for two years thereafter. The Chairman and Vice-Chairmen shall be chosen by secret ballot, the vote of twelve members of the Board being necessary to a choice. Vacancies in the office of Chairman or the Vice-Chairmen shall be similarly filled by the Board for the balance of the term. General Counsel and Secretary of the Board shall serve at the pleasure of the Board.] The term and manner of selection of the members of the Board and the Chairman and Vice-Chairman shall be as provided for in section 6201 of the Education Law. The General Counsel and the Secretary shall serve at the pleasure of the Board.

Section 2.3 DUTIES OF THE CHAIRMAN. a. The Chairman shall preside at all meetings of the Board, shall be a member ex officio of all committees and shall be entitled to vote at all meetings of the Board and of all its committees. Unless otherwise provided herein or otherwise determined by the Board, the Chairman shall [appoint] name the members and designate the Chairman of all standing and special committees, [, and shall designate the chairman and vice-chairmen of such committees.] The Chairman is hereby empowered to execute all documents, receipts, releases or other instruments requiring the signature of an authorized representative of the Board.

b. By virtue of his office, the Chairman is the spokesman through whom the Board announces and publicizes Board actions or decisions primarily within the Board's statutory fields of governance and policy-making; and within those fields he has the principal (but not exclusive) responsibility for Board communications and Board dealings with the Mayor of the City, the Governor of the State, the Executive Department of the United States, legislators and governmental departments of the City, state and nation.

c. In his capacity as Chairman he will receive and may answer communications addressed to the Board or to himself in his official capacity.

d. Where a Board committee has in hand matters connected with a governmental department, the committee's chairman may, for the purposes of the committee, confer with such department, after first notifying the Chairman of the Board of the circumstances.
Section 2.4 DUTIES OF THE [FIRST] VICE-CHAIRMAN. The [First] Vice-Chairman [shall be a member of the Executive Committee. He] shall preside, in the absence of the Chairman of the Board, at all meetings of the Board; [and of the Executive Committee;] shall be a member ex officio of all [other] standing committees of the Board; and shall be entitled to vote at all meetings of all such [other] standing committees unless the Chairman of the Board be present and voting.

[Section 2.5 DUTIES OF THE SECOND VICE-CHAIRMAN. The Second Vice-Chairman shall be a member of the Executive Committee. He shall preside, in the absence of the Chairman of the Board and First Vice-Chairman, at all meetings of the Board and of the Executive Committee; shall be a member of all other standing committees of the Board; and shall be entitled to vote at all such other standing committees unless the Chairman of the Board and First Vice-Chairman be present and voting.]

Section 2.6 DUTIES OF GENERAL COUNSEL. General Counsel shall direct a centralized legal office rendering, with an appropriate staff under [his] the General Counsel's supervision, legal services to the Board and to The City University of New York. [He] The General Counsel shall report to the Chairman of the Board and to the Chancellor of the University. [He] The General Counsel is authorized to verify pleadings and to sign affidavits and other documents in connection with legal proceedings in which the Board and its interests are involved.

Section 2.7 DUTIES OF THE SECRETARY. The Secretary of the Board shall prepare the agenda of all meetings of the Board, attend the meetings thereof and prepare the minutes of such meetings. [The Secretary shall prepare the agenda and minutes of all meetings of the Executive Committee, and such other meetings as directed by the Board. He] The Secretary shall have charge of all Board records, files, minutes, official documents, and the seal of the Board. [He] The Secretary shall cause a copy of the minutes of each meeting of the Board to be forwarded promptly to its members and shall certify the same as a true copy when necessary. [He] The Secretary shall notify appropriate agencies and persons of the Board's actions and shall send notices of Board and committee meetings to the members of the Board; shall maintain a central calendar for meetings; and shall perform related duties assigned to him/her by the Chairman of the Board. [He] The Secretary is authorized and empowered to sign budget modifications, execute all contracts, communications, receipts or other instruments requiring the signature of an authorized representative of the Board, and to affix the seal of the Board thereto, which documents reflect or effectuate prior action adopted or authorized by the Board. In the event of the illness or absence of the Secretary, the Chairman of the Board is authorized to designate a member of the Board's staff to serve as Acting Secretary of the Board.

ARTICLE III - COMMITTEES OF THE BOARD

Section 3.1 STANDING COMMITTEES. The standing committees of the Board shall be [the Executive Committee and] such [other] committees as may be established by resolution of the Board.

[Section 3.2 EXECUTIVE COMMITTEE. a. The Executive Committee shall consist of seven members, inclusive of the Chairman, First Vice-Chairman and Second Vice-Chairman of the Board, ex officio. The Chairman of the Board shall be the chairman of the committee; in his absence, the First Vice-Chairman, and in the absence of the First Vice-Chairman, the Second Vice-Chairman shall preside at meetings of the committee. The other four members of the committee shall be elected by the Board at its annual meeting for three-year terms as vacancies occur by virtue of the expiration of respective terms. Members so elected shall not be eligible for re-election for a period of one year. Interim vacancies shall be filled by the Chairman of the Board. The committee shall meet at the call of the Chairman or First Vice-Chairman or Second Vice-Chairman of the Board, or of any two members of the Committee.

b. The committee shall transact such business of the Board as may be necessary during intervals between the meetings of the Board except that it may not grant degrees, make removals from office, amend the bylaws of the Board, or take any action against an express policy of the Board. The committee shall keep minutes of its proceedings and the Secretary of the Board shall promptly forward copies thereof to every member of the Board.]

Section 3.3 SPECIAL COMMITTEES. Special committees may be [authorized] established by the Board [the Executive Committee or the Chairman of the Board,] as it deems appropriate.
Section [3.4] 3.3 QUORUM OF A COMMITTEE. A majority of the members of a committee, exclusive of ex officio members, shall constitute a quorum for the transaction of business, but ex officio voting members may be counted if necessary to constitute a quorum.

Note: Matter in brackets to be deleted; matter underlined is new.

NO. 6. COMMITTEE STRUCTURE: WHEREAS, Chapter 708 of the Laws of 1973 reconstituted the Board of Higher Education as a body of eleven members in lieu of the twenty-two member Board theretofore serving; and

WHEREAS, Such change necessitates a reformulation of the Board committee structure heretofore established; therefore be it

RESOLVED, That all standing and special committees of the Board previously established are hereby abolished; and be it further

RESOLVED, That three standing committees of the Board be and the same are hereby established, to be known as the Committee on Academic Affairs, the Committee on Fiscal Affairs and Planning, and the Committee on Administrative Affairs. Such committees shall review the matters within their respective areas of responsibility as set forth below, and make recommendations thereon to the Board:

I. COMMITTEE ON ACADEMIC AFFAIRS

1. Academic policies and programs, including their size, cost and source of funds, for senior and community colleges. Plans for new curricula to be included in the Master Plan.

2. Qualifications for the appointment, promotion and tenuring of faculty members.

3. University policy and programs relating to expanded educational opportunity for economically and educationally disadvantaged persons.

II. COMMITTEE ON FISCAL AFFAIRS AND PLANNING

1. Fiscal aspects of the operating and capital budgets of City University.

2. Policies and procedures relating to the management of tax levy funds and funds received from other sources, such as trusts and gifts, including accounting, auditing, and investment policies and procedures.

3. Capital construction and long term planning of physical facilities and their financing, including Master Plan items relating to new facilities.

III. COMMITTEE ON ADMINISTRATIVE AFFAIRS

1. Governance of the University and its constituent units.

2. Faculty and staff relations, including qualifications of non-teaching employees.

3. Matters other than academic matters relating to students.

4. Legal matters and bylaw provisions relating to administration of the University.

and be it further

RESOLVED, That such special committees as the Board shall deem appropriate may be established from time to time; and be it further
RESOLVED, That the Chairman of the Board shall name the members and designate the Chairman of each of the above committees. In addition thereto, the Chairman of the Board shall appoint as participating but non-voting members of each such committee one faculty member after consultation with the University Faculty Senate, and one City University student after consultation with the University Student Senate. The Chairman and Vice-Chairman of the Board shall serve as ex officio members of each of the three standing committees.

NO. 7. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

He noted that there are two major issues before the Legislature of concern to the City University, the first being the budget of the University - some $605 million, and the second being a request from the University to sever the community colleges in the City of New York from the State Community College system and include them as de jure as well as de facto parts of the City University.

With respect to the above he noted that:

(a) The bill including the community colleges in the City system was sponsored in the Senate by Senator Marchi and Senator Bloom and in the Assembly by Assemblywoman Cooke and Assemblyman Hecht. The bill passed the Senate and though there may be some technical changes that have to be made, which may take the form of amending the Assembly bill, there seems to be no serious opposition to the bill in the Assembly at this time.

(b) The community college budget of the City University. The community colleges are funded technically on a 40-60 basis, the State putting up 40% and the City 60% of the funding. However, the total funds are limited by a formula. Under the formula as it now exists, the community colleges would be short in State funds approximately $11 million under the City's fiscal year or $24 million under the State fiscal year. An alternative proposal that has been made by the Trustees of the State University would mean a $9 million shortfall in the City's fiscal year and a $7 million shortfall in the State's fiscal year.

NO. 8. GENERAL DISCUSSION: The Chairman reported on matters of Board concern:

(a) The Lavin Report on Open Admissions included students who had transferred to other CUNY units. Earlier reports had not included them. This report included students who had been in the opening class and who may have dropped out after one or two semesters and then returned. If they were there at the end of the fourth semester, they were included.

There was a retention rate of almost 70%. These figures might be deemed conservative because they do not include students who were in the Day Session of September 1970 and who may have transferred to the Evening Session, and it also does not include students who transferred to non-CUNY institutions.

The Chairman requested that the third year figures be expedited.

(b) Discussions with the Board of Education are continuing in an effort to get more coordination of the University's activities with theirs.

(c) Tenure Resolution. The tenure resolution adopted by the previous Board in October 1973 will be considered by one of the newly appointed committees.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:35 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

APRIL 22, 1974

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:45 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin

Harold M. Jacobs
Vinia R. Quinones

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. deLeon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller

President Herbert M. Sussman
Acting President Saul Touster
President Richard D. Trent
President Jacqueline G. Wexler
Professor Nathan Weiner
Mr. Jay Hershenson

Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn

The absence of Ms. Hauser, Mr. Murphy and Ms. Valle was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 10)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for April 22, 1974 (including Addendum Items) be approved as amended, as follows:

(a) Part B - Student Services: Item B.1.1. Physical Examinations on New Entrants into the Day Session withdrawn and referred to the Board's Committee on Administrative Affairs.

(b) SEEK actions laid over at the March 25, 1974 meeting approved.

(c) Reappointment of Ms. Jo Anna Ruddel, Baruch College, with Certificate of Continuous Employment, was laid over pending submission of additional documentation. (At the request of Vice-Chancellor Edelstein)

(d) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

NO. 2. CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Campus Planning and Development be adopted:

A. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 5:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 5 (Senior and Community College Issue) dated as of April 23, 1974, among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions and omissions may be made by the Chairman, and the execution of Supplemental Interim Note Agreement No. 5 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: Amendment of the CUNY master plan for the new campus development at Queens College was approved by the Regents on July 28, 1972 and the Governor on May 8, 1973. A similar CUNY master plan amendment was approved for a program of space requirements for the new Baruch College Campus development in Brooklyn by the Regents on January 23, 1974 and the Governor on March 19, 1974.

Subsequent to and consistent with the foregoing approvals, the Board of Higher Education and the City University Construction Fund approved the selection of architects for (a) the design of a new Science Building at Queens College and (b) the initial planning required for the new Baruch Campus in the Atlantic Terminal Urban Renewal Area in Brooklyn.

The approval and execution of this Supplemental Interim Note Agreement No. 5 to the June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit funding by the Dormitory Authority of the costs of the indicated planning work.

B. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 6:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 6 (Senior and Community College Issue) dated as of April 23, 1974 among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further
RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of Supplemental Interim Note Agreement No. 6 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of Supplemental Note Agreement No. 6 to the June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit total funding by the Dormitory Authority in amounts not to exceed $69,960,000 for Note Facility CC-MNH-01 and 02 (a new campus for Borough of Manhattan Community College) and $27,732,000 for Note Facilities CC-QNB-01 and 02, CC-QNB-03 and 04 and CC-QNB-05 (new facilities at Queensborough Community College including a medical arts building, an administration/business building, a service building, alterations to existing buildings, site work, etc.). The approved 1974-75 State Budget includes funding authorization in the indicated amounts. An application to establish this Supplemental Interim Note Agreement was approved by the New York City Budget Director on March 6, 1974 and by the Trustees of the State University on March 27, 1974.

C. EXAMINATION OF OFFICIAL STATEMENT RELATIVE TO REVENUE BONDS, SERIES A:

WHEREAS, In connection with the sale of bonds of the Dormitory Authority of the State of New York, designated, “REVENUE BONDS, CITY UNIVERSITY COMMUNITY COLLEGE ISSUE, SERIES A,” dated July 1, 1973, it is necessary that the Dormitory authority issue an Official Statement (initially in the form of a preliminary Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its preliminary and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement;

NOW, THEREFORE BE IT RESOLVED, By the Board of Higher Education as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in the Official Statement of the Dormitory Authority relating to the Revenue Bonds, City University Community College Issue, Series A, in its preliminary form, and, upon approval thereof, to deliver a letter to the Dormitory Authority, signed by at least three of such officers, stating in substance that the material contained therein, relating to the Board of Higher Education and The City University of New York is true, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education and the City University and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education, the Chancellor and the Deputy Chancellor of the City University and the Vice-Chancellor for Budget and Planning.

SECTION 2. This resolution shall take effect immediately.

D. SUPPLEMENTAL AGREEMENT A - CITY UNIVERSITY COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement A dated as of April 23, 1974, which document bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT A DATED AS OF APRIL 23, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE, SERIES A) and provides for the sale by the Dormitory Authority of Series A Bonds in an amount of $71,550,000, is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement A and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further
RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement A, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplemental Agreement A containing such changes, insertions and omissions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement A supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund dated July 27, 1973, and will authorize the Dormitory Authority to issue Series A Bonds in the sum of $71,580,000 to provide funds to permanently finance, by the issuance of bonds, the acquisition of the former N.Y.U. University Heights Campus which was acquired in July 1973 for Bronx Community College.

NO. 3. BUDGET AND PLANNING: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Budget and Planning be adopted:

A. UNIFORMED GUARD SERVICE 1974-75 - QUEENS COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required by Queens College for the period July 1, 1974 to June 30, 1975 at a total estimated cost of $395,400 chargeable to Code 42-4600-403-0175 and/or such other funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents at a total estimated cost of $395,400 chargeable to Queens College Expense Budget Code 42-4600-403-01-75 and/or such other funds as may be available, subject to financial ability. (See also B.H.E. Cal. No. 2(b), 4/20/64)

EXPLANATION: This request is to permit continuation of College guard service. The guards are utilized to prevent entrance of unauthorized vehicles; to patrol the campus and rented property to protect against theft, vandalism, illegal parking and other illegal or improper deportment. The above estimated cost is $59,200 above fiscal 1973-74. The increase is partially due to increased area created by rentals, and by an anticipated increase in cost due to wage escalation.

B. UNIFORMED GUARD SERVICE 1974-75 - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the New York City Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service for all buildings of New York City Community College, at an estimated cost of $265,000, chargeable to code 42-61-00-403-1-75 Office Services. (See also Cal. No. 2(b) 4, 4/20/64).

EXPLANATION: This contract is for Uniformed Guard Service for the period 9/1/74 to 6/30/75 and renewable for a full year for the ensuing two (2) years.

C. UNIFORMED GUARD SERVICE - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the Borough of Manhattan Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing uniformed guard services for all buildings occupied by the College from July 1, 1974 to June 30, 1975 at an estimated cost of $177,092.00 chargeable to Code 42-6600-403-01-75 Office Services and/or such other funds as may be available; and be it further

RESOLVED, That the Bureau of the Budget be requested to approve this expenditure.

EXPLANATION: The present guard service contract expires on June 30, 1974 and uninterrupted service is essential.
D. UNIFORMED GUARD SERVICE 1974–75 - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Fiorello H. LaGuardia Community College to advertise for, receive open bids, and award a contract to the lowest responsible bidder for the Uniformed Guard Service for the period July 1, 1974 through June 30, 1975, renewable for a second and third year, at the option of the college, at an estimated cost of $311,272, chargeable to code 42-6900-400-01-75, Contractual Service, subject to financial ability.

EXPLANATION: Rebid is required because of additional space and anticipated rate increase. The College's security contract for 1973–74 was $230,000. The increase to $311,272 is based on (1) expected rate increase, and (2) the planned acquisition of 37,500 additional square feet at 35th Street and Queens Blvd. and 31,000 additional square feet of space at 47th Street and Van Dam Street.

Note: President Donald H. Riddle described briefly how guard service is conducted by part-time civilian students at John Jay College.

E. RENTAL AND MAINTENANCE OF IBM DATA PROCESSING EQUIPMENT - QUEENS COLLEGE:

RESOLVED, That on the basis of efficiency, economy and standardization the Board of Higher Education approve the expenditure for rental and maintenance of Data Processing Equipment as manufactured by International Business Machines Corp. at a total estimated cost of $185,000 for the period July 1, 1974 to June 30, 1975 chargeable to code 42-4600-413-01-75 and/or such other funds as may be available; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure.

EXPLANATION: Equipment as manufactured by International Business Machines Corp. is currently in use at the College, and to avoid any interruption in service the College wishes to maintain this particular equipment. Rental and maintenance will be under the auspices of New York City Contracts OMPA 5106 and 5107, July 1, 1973 to June 30, 1975.

F. PURCHASE OF COMPUTER EQUIPMENT - BARUCH COLLEGE:

RESOLVED, That the Board of Higher Education authorize the Bernard M. Baruch College to purchase two remote job entry systems, Model PDP 11 from Digital Equipment Corporation against New York State Contract No. 49129, at a cost not to exceed $125,000 chargeable to Capital Project HN 191, and/or such other funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Bernard M. Baruch College be authorized to issue an open market order against New York State Contract No. 49129; and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize this expenditure.

EXPLANATION: This equipment is to access the City University Central Computer Facility and is primarily to be used for instructional purposes at Baruch. The College has already completed a detailed evaluation of its instructional needs for the academic year 1974/1975. This report indicates that the present workload can be handled by not less than two Remote Job Entry Systems - each consisting of at least one Central Processing Unit, one card reader, one printer, and one console communications unit. Further, it is felt that such equipment should be duplexed to provide maximum reliability of services. It is also mandatory that such equipment should be expandable to handle increased workload by a simple addition of input-output devices without having to change the whole configuration. This installation has been approved by the Office of the Dean of Television and Computer Systems of the Board of Higher Education.
NO. 4. HOURLY RATES OF PAY - SUMMER SESSIONS 1974 and 1975: Laid over to the May meeting of the Board.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

He reported that there are major issues before the Legislature:

(a) The separation of the community colleges from the State system and their de jure incorporation in the City University system. A bill to achieve this has been approved by the Legislature but the Governor's position on this is not quite clear.

(b) The budget of the community colleges is included in the Executive Budget of the Governor and is about $8 million short in the State's fiscal year. Discussions with the leadership in both houses have received very favorable and positive reactions. Bills to implement the addition to the budget for that amount of money have been prepared and will be introduced in the Legislature.

(c) A number of proposals before the Legislature on student aid. One, passed by the Assembly, called the Costigan Bill, would provide $1700 maximum student aid under essentially the same procedures as now are included in the Scholar Incentive Program. A Senate Bill which calls for the creation of a new agency to handle all student aid in the State and is less favorable in its provisions.

He reported further on the progress of efforts to raise the ceiling of $520,000,000 available for construction in the senior colleges to $660,000,000.

The Chancellor also reported that in the last awarding of Guggenheim Fellowships the City University received fourteen such awards to members of the faculties. This was more awards than any other university received other than Berkeley and Columbia and is really a testimonial to the quality of CUNY's faculties.

Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Fourteen members of the faculties of The City University of New York have received Guggenheim Fellowships for the 1974–75 academic year, marking the largest number of record for the City University and placing it third among all institutions in the number of awards received,

NOW THEREFORE BE IT RESOLVED, That the Board of Higher Education of the City of New York expresses due pride and appreciation of the academic distinction and honor these achievements reflect for the City University.
NO. 6. GENERAL DISCUSSION: (See Calendar Nos. 8 through 10)

NO. 7. ADMINISTRATIVE DESIGNATIONS: RESOLVED, That the following administrative designations be approved, as indicated, subject to financial ability:

<table>
<thead>
<tr>
<th>Unit, Dept &amp; Title</th>
<th>Name</th>
<th>Effective</th>
<th>Annual Supplement (11)</th>
</tr>
</thead>
<tbody>
<tr>
<td>The City College</td>
<td>Egon Brenner</td>
<td>5/1/74</td>
<td>$9,000/A</td>
</tr>
<tr>
<td>Administration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice-Pres. &amp; Deputy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>to the President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brooklyn College</td>
<td>Donald Reich</td>
<td>7/1/74</td>
<td>9,000/A</td>
</tr>
<tr>
<td>Administration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice-Pres. &amp; Provost</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Deputy President)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(11) In addition to regular academic salary.

NO. 8. RESOLUTION OF REGRET: WHEREAS, Dr. Benjamin Rosner, Dean of Teacher Education at the City University from 1967 to 1973, was a nationally recognized authority on teacher education and was the principal instigator of the two-year para-professional teacher education program at the City University; and

WHEREAS, Dr. Rosner's death, at the age of forty-four, is a tragic loss to the City University and education generally; therefore be it

RESOLVED, That the Board of Higher Education notes with regret the death of Dr. Rosner and extends its deepest sympathy to his family.

NO. 9. STUDENT ACTIVITY FEES: RESOLVED, That the Chairman of the Board be authorized to appoint a representative committee to study existing procedures and make recommendations to the Board on policies to be followed in the setting, collecting, allocating, expending and auditing of student activity fees; and be it further

RESOLVED, That the committee have access, through its own composition or otherwise, to appropriate professional consultation.

EXPLANATION: The question of equitable use of student activity fees is of serious concern to the Board of Higher Education, students, faculty, and citizens of the community.

A policy on student fees must encompass the overall needs of students as well as legal and fiscal accountability and responsibility.

NO. 10. TENURE POLICY: WHEREAS, On October 29, 1973, the then Board of Higher Education modified its previous policy on tenure by imposing percentage guidelines and different and special procedures on some tenure applications which would not be applicable to all such applications, and

WHEREAS, The present Board of Higher Education believes that the question of tenure is one of national interest and that a complete and total review of this and related broader issues is essential to help achieve higher professional standards for the recruitment and appointment, as well as for the promotion and tenuring of faculty;
NOW THEREFORE BE IT RESOLVED, That, in order to develop policies which would help assure superior quality faculty and a viable and flexible University, the Board directs that a full and complete review be made of the policies, procedures and personnel involved in the recruitment, appointment, promotion and tenuring of faculty as they relate to City University, including an analysis of recent national developments and pertinent factual data and views relating to those policies; and

BE IT FURTHER RESOLVED, That the October 29, 1973 resolution on tenure is hereby rescinded, that the tenure procedures and standards in effect prior to the tenure resolution of October 29, 1973 are reinstated on an interim basis, and that the Chancellor is directed to instruct the presidents and all faculty committees responsible for tenure recommendations that the standards to be applied in such recommendations include:

- strong positive evidence of effective teaching,
- clearly demonstrated ability to produce solid research or works of sound scholarship or high artistic merit measured against levels of excellence in the field or discipline at large,
- a record of effective and significant contribution to the proper functioning of the college and to the educational needs of students.

NO. 11. CITY UNIVERSITY SPECIAL PROJECTS FUND: RESOLVED, That the Board acting as a Committee of the whole authorize an allocation of $5,000 to the City University Special Projects Fund for use at the discretion of the Chancellor for the period May 1 - 31, 1974.

Note: It was agreed that the Chancellor would submit an appropriate resolution to the Board's Committee on Fiscal Affairs and Planning to cover allocations from the City University Special Projects Fund after May 31, 1974.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:25 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
MAY 20, 1974
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:45 p.m.

There were present:

Alfred A. Giardino, Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin

Rita E. Hauser
James P. Murphy
Vinia R. Quinones

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker

President Herbert M. Sussman
Acting President Saul Touster
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Acting Vice-Chancellor Anthony Knarr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon

The absence of Mr. Jacobs, Ms. Valle and Mr. Williams was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 8)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for May 20, 1974 (including Addendum Items) be approved as amended, as follows:

(a) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

(b) The appointment of Renate Bridenthal, Assistant Professor in the History Department at Brooklyn College, laid over and referred to the Board's Committee on Academic Affairs for review.

(c) The reappointment with award of Certificate of Continuous Employment of Ms. Margaret Alston, The City College, was withdrawn at the request of Vice-Chancellor Julius C.C. Edelstein.

(d) Item E-130.2. Purchase of Collator, Medgar Evers College, amended by adding the phrase, "Pursuant to New York State Contract P 98056."

NO. 2. 1974 MASTER PLAN PROGRESS REPORT: WHEREAS, Sec. 6202 of the Education Law of New York State requires that, by June 1, 1974, the Board of Higher Education report in writing to the Board of Regents on the progress made in carrying out its responsibilities under its most recent Master Plan; and

WHEREAS, The Master Plan Progress Report has been prepared under the direction of the Vice Chancellor for Budget and Planning; and

WHEREAS, Such report has been reviewed by the Chancellor's Cabinet, College Presidents, and other University Staff and by the Board of Higher Education; therefore be it

RESOLVED, That the Board of Higher Education adopt the proposed 1974 Progress Report and transmit it to the Board of Regents as required by Sec. 6202 of the State Education Law.

EXPLANATION: The 1974 Progress Report was prepared in cooperation with the colleges and in response to the guidelines furnished by the State Department of Education.

In presenting Calendar No. 3, Items A through G, Dr. Gurston D. Goldin, Chairman of the Committee on Academic Affairs, made the following statement:

These proposals demonstrate how we can augment the academic program by using existing courses as building blocks to develop new programs. They involve the reorganization of existing components to respond to new educational needs.

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items approved by the Committee on Academic Affairs be adopted:

A. PROGRAM IN URBAN ENGINEERING - THE CITY COLLEGE:

RESOLVED, That the Program in Urban Engineering leading to the M.S. degree to be offered by The City College be approved, effective September 1974, subject to financial ability.
EXPLANATION: This program will provide engineers with the technological background necessary to carry out analytical and managerial roles in solving contemporary urban technological problems. The program is intended for graduate engineering students interested in pursuing careers in, or closely related to, the public sector. The curriculum has been designed in response to new needs and problems to which the traditional engineering disciplines and curricula are not fully responsive. It includes core courses in systems analysis, urban economics, statistics, and policy analysis, and an internship which allows the student to integrate academic activities with practical experience. The School of Engineering has received a grant from the Sloan Foundation to cover the planning costs and initial operating costs of the program. Upon the termination of the grant, the costs of the program will be absorbed within the normal operating budget of the College.

B. PROGRAM IN COMPUTER SCIENCE - HUNTER COLLEGE:

RESOLVED, That the Program in Computer Science leading to the B.A. degree to be offered by Hunter College be approved, effective September 1974, subject to financial ability.

EXPLANATION: The number of computer installations throughout the country is still growing rapidly, as organizations in both the private and public sector are acquiring or upgrading such facilities. There is currently a demand for experts in computer science which will continue into the foreseeable future, particularly since the trend is to hire formally trained specialists in computer science rather than provide supplementary training to persons from other disciplines. This program will help to meet the demand for computer scientists by preparing graduates for employment on computer installation staff in occupations such as programmer specialist, systems engineer, and systems analyst. Students who complete the program successfully will also be prepared to continue their education in the field at the graduate level. No additional costs are foreseen for the implementation and operation of this program. Should any arise, they will be absorbed within the normal operating budget of the college.

C. PROGRAM IN FILM STUDIES - BROOKLYN COLLEGE:

RESOLVED, That the Program in Film Studies leading to the Baccalaureate Degree to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: Students in this interdisciplinary program will be permitted to select a concentration in Film Criticism or Film Production as a dual major, i.e., a co-major allied with a major in one of the existing departments at Brooklyn College. The degree awarded - a B.A. or B.S. - will depend on the nature of the allied major.

Film is one of the most important art forms today. As with literature, music or painting, it cannot be properly evaluated without a knowledge of its techniques, its traditions, and its evolving conventions. This curriculum will provide an administrative structure for a coherent academic program in film which has heretofore been represented at Brooklyn by courses offered by various departments. No additional costs are foreseen for the implementation and operation of this program. Should any arise, they will be absorbed within the normal operating budget of the college.

D. PROGRAM IN ART - RICHMOND COLLEGE:

RESOLVED, That the Program in Art leading to the B.S. degree to be offered by Richmond College be approved, effective September 1974, subject to financial ability.

EXPLANATION: At present Richmond College offers a B.A. degree in Art. However, students in teacher education who are majoring in Art are unable to fulfill the liberal arts course requirements for the B.A. degree. The B.A. program requires that 75% of the student's courses be in the liberal arts area. The State Education Department has determined that neither teacher education courses, nor applied art courses come under the liberal arts category. The B.S. program requires that only 60% of the student's courses be in the liberal arts area. Thus students in teacher education may earn a B.S. in Art and, at the same time, fulfill the requirements for a teaching license. The program does not require new courses and there will be no additions to the faculty or other additional costs.
E. PROGRAM IN DRAMATIC ARTS - RICHMOND COLLEGE:

RESOLVED, That the Program in Dramatic Arts leading to the B.S. degree to be offered by Richmond College be approved, effective September 1974, subject to financial ability.

EXPLANATION: At present Richmond College offers a B.A. degree in Dramatic Arts. However, students in teacher education who are majoring in Dramatic Arts are unable to fulfill the liberal arts course requirements for the B.A. degree. The B.A. program requires that 75% of the student's courses be in the liberal arts area. The State Education Department has determined that neither teacher education courses, nor applied courses in Dramatic Arts, come under the liberal arts category. The B.S. program requires that only 60% of the student's courses be in the liberal arts area. Thus students in teacher education may earn a B.S. in Dramatic Arts and, at the same time, fulfill the requirements for a teaching license. The program does not require new courses and there will be no additions to the faculty or other additional costs.

F. PROGRAM IN MUSIC - RICHMOND COLLEGE:

RESOLVED, That the Program in Music leading to the B.S. degree, to be offered by Richmond College be approved, effective September 1974, subject to financial ability.

EXPLANATION: At present Richmond College offers a B.A. degree in Music. However, students in teacher education who are majoring in Music are unable to fulfill the liberal arts course requirements for the B.A. degree. The B.A. program requires that 75% of the student's courses be in the liberal arts area. The State Education Department has determined that neither teacher education courses nor technical Music courses come under the liberal arts category. The B.S. program requires that only 60% of the student's courses be in the liberal arts area. Thus students in teacher education may earn a B.S. in Music and, at the same time, fulfill the requirements for a teaching license. The program will require the addition of one full-time equivalent faculty position and minor expenses. These minimal costs will be absorbed by the college as part of its regular budget.

G. PROGRAM IN TEACHER EDUCATION - MEDGAR EVERS COLLEGE:

RESOLVED, That the Program in Teacher Education leading to the A.A. degree at Medgar Evers College be approved, effective September 1974, subject to financial ability and approval of the Trustees of the State University of New York; and be it further

RESOLVED, That the Program in Teacher Education leading to the B.S. degree at Medgar Evers College be approved, effective September 1974, subject to financial ability.

EXPLANATION: Medgar Evers was established in 1970 to respond to and serve the educational and social needs of the Central Brooklyn community. A key to the achievement of this goal is a strong teacher education program. The program proposed here has been under development since 1971 to meet the accreditation requirements of the State Education Department for competency-based teacher education programs. Developed in cooperation with representatives for school districts 13, 16, 17, and 23 in Central Brooklyn, this program is intended to prepare teachers who will have the personal strengths, the dedication to service, and the technical competence to fulfill these community needs. The base of operations for all prospective teachers in the program will be in the field-based schools under the supervision of the cooperating teachers and site coordinators.

Many different educational approaches will be available to meet the needs of individual students. Newly designed modules will be used to guide the instructional and learning process, and students will have access to a variety of instructional opportunities including seminars, mini-workshops, independent studies, and a Week-End College. Included in the program is the provision for an evaluation committee which will monitor development of the program, provide corrective feedback, and determine the degree to which the program is achieving its goals on a long-range basis. Funding for this program will be consistent with the recommendations of the University Budget Office study of the costs of competency-based teacher education which is now underway.
RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:

A. UNIFORMED GUARD SERVICE - HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the Business Manager of Hunter College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service for Hunter College at an estimated cost of $457,600, chargeable to expense code 042-4400-01-75, Office Services for the period July 1, 1974 to June 30, 1975 with a one year option to renew, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents and specifications with a cost limitation of $457,600.

Funding will come from the College's 1974-75 budget.

EXPLANATION: To provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

B. UNIFORMED GUARD SERVICE - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and specifications and authorize Kingsborough Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for supplying Uniformed Guard Service as required by Kingsborough Community College for the period July 1, 1974 to June 30, 1975, at an estimated cost of $215,000 chargeable to code 042-6500-01-75 and/or such funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize the expenditure of $215,000 for the proposed contract; and be it further

RESOLVED, That His Honor the Mayor be requested to approve said contract and authorize the funds for the project.

EXPLANATION: To provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

C. CLEANING, MAINTENANCE AND UNIFORMED GUARD SERVICE - THE GRADUATE SCHOOL AND UNIVERSITY CENTER:

RESOLVED, That the Board of Higher Education approve contract documents and expenditures and authorize The Graduate School and University Center to advertise for, receive and open bids, and award contract to the lowest responsible bidder for full maintenance and Uniformed Guard Service, for the period July 1, 1974 to June 30, 1975, renewable for three consecutive one-year periods, at an estimated amount of $963,409 ($3.21/sq. ft.), subject to financial ability, chargeable as follows:

<table>
<thead>
<tr>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>042-2200-400-01-75</td>
<td>$696,131.00</td>
</tr>
<tr>
<td>042-2200-403-01-75</td>
<td>$267,278.00</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Mayor be requested to approve and authorize this expenditure.
EXPLANATION: Increase in cost of contract reflects Union negotiated wage increases approved by the President’s Pay Board and the Realty Advisory Board of New York. Contract specifications allow for such increases (Schedule A, pg. 20A.2, “Partial and Progress Payments,” paragraph No.5).

D. CLEANING AND MAINTENANCE - HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the Business Manager of Hunter College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the Cleaning and Maintenance of Hunter - Midtown at 560 Lexington Avenue, Manhattan, at an estimated cost of $214,500, chargeable to Expense Code 042-4400-400-01-75, Contractual Services - General, for the period July 1, 1974 to June 30, 1975 with a one year option to renew at the same terms and conditions; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents and specifications with a cost limitation of $214,500.

Funding will come from the College’s 1974-75 budget.

EXPLANATION: In accordance with the terms of the lease, the College must provide cleaning and maintenance services.

E. CLEANING AND MAINTENANCE - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Fiorello H. LaGuardia Community College to advertise for, receive, open bids, and award a contract to the lowest responsible bidder for cleaning and maintenance service for the period July 1, 1974 through June 30, 1975, renewable for a second and third year, at the option of the College, at an estimated cost of $509,025, chargeable to code 42-6900-400-01-75, Contractual Service, subject to financial ability; and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize the expenditure of $509,025 for the proposed contract.

Funding will come from the College’s 1974-75 budget, as well as centrally held space funds.

EXPLANATION: Rebid is required because of additional space and anticipated rate increase. The College’s cleaning and maintenance contract for 1973-74 was $460,000. The increase to $509,025 is based on (1) industry wide rate increase, and (2) the planned acquisition of 31,000 additional square feet of space at 47th Street and Van Dam Street.

F. PURCHASE OF DISK DRIVE - UNIVERSITY COMPUTER CENTER:

RESOLVED, That The City University of New York purchase 3333 and 3330 model upgrade packages (8) eight, manufactured by the International Business Machines Corporation, with a down payment in the approximate amount of $9,540.00, chargeable to Capital Budget project HN-191; and be it further

RESOLVED, That the Board of Higher Education enter into a state and local government time payment plan financing contract with the International Business Machines Corporation extending over a period of 60 months to purchase this equipment, the form of contract to be approved by General Counsel; and be it further

RESOLVED, That the Director of the Budget approve this expenditure from Capital Budget HN-191.
EXPLANATION: The upgrading of the (8) eight disk drive packages will double the density of the existing equipment. This will increase the capacity and efficiency of the (8) eight disk drives. The state and local government payment plan enables the University to finance the full amount of purchase, approximately $211,000.00, with annual installments over 60 months, and an interest charge of 6% on the unpaid balance. The agreement includes the provision that if funding is not provided by the local authority, the contract is cancelled and the equipment will be returned to IBM.

This resolution has the prior approval of the University Dean of Computers and Television.

G. PURCHASE OF DATA PROCESSING EQUIPMENT - EIGHT COMMUNITY COLLEGES:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the City University to advertise for, receive and open bids and award the contract to the lowest responsible bidder for furnishing data processing equipment for the use of the eight community colleges at an estimated cost of $425,000.00 chargeable to Capital Project HN-192; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure.

EXPLANATION: This data processing equipment is to be located at the University Computer Center to be used by Borough of Manhattan Community College, Bronx Community College, Hostos Community College, Kingsborough Community College, LaGuardia Community College, New York City Community College, Queensborough Community College and Staten Island Community College.

This equipment will provide on line disk storage for the above mentioned Community Colleges for the use of developing and running administrative and instructional systems.

This expenditure has the approval of the University Dean for Computer Systems.

GG. CITY UNIVERSITY SPECIAL PROJECTS FUND:

RESOLVED, That the Committee on Fiscal Affairs and Planning authorizes an allocation of $75,000 to the City University Special Projects Fund for use at the discretion of the Chancellor for the period May 1, 1974 to April 30, 1975. The Chancellor, at his discretion, will make allocations from this fund for special University purposes which the Chancellor deems appropriate. The Chancellor will make a full account of these funds to the Committee on Fiscal Affairs and Planning as of April 30, 1975.

II CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

H. ACQUISITION, RENOVATION AND EQUIPPING - INTERIM FACILITY - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Master Plan of the City University be amended to include appropriate provision for the acquisition, renovation and equipping of an interim facility containing 130,000 gross square feet of space for Hostos Community College; and be it further

RESOLVED, That the Trustees of the State University be requested to approve an amendment to the Master Plan of the State University to include such interim facility; and be it further

RESOLVED, That the Board of Regents be requested to approve and incorporate provision for such facility in the Regents Plan for the Expansion and Development of Higher Education in the State; and be it further
RESOLVED, That the Governor of the State of New York be requested to approve such amendment; and be it further.

RESOLVED, That the Chancellor be authorized to submit an application to the New York State Dormitory Authority for financing said project in an amount not to exceed $6,000,000; and be it further.

RESOLVED, That the Trustees of the State University, the New York City Director of the Budget and the Director of the New York State Division of the Budget be requested to approve such application.

EXPLANATION: Hostos Community College, in Fall 1973, had an enrollment of 2,078 students functioning in 92,600 square feet of rented space, a ratio of 45 square feet per student. The space provision is the lowest for any college in the City University and may be compared with the City University Community College average of 95 square feet per student and the State Education Department recommended level of 160 gross square feet per student.

Efforts to lease additional facilities for the college have been unsuccessful. This resolution is to initiate a process to provide necessary master plan and funding provisions which are a prerequisite for the acquisition by purchase or condemnation of an additional facility for the college.

The indicated project budget of $6,000,000 is intended to cover all costs of acquisition, renovation, design fees, legal fees and furnishings.

J. PHASE I RENOVATION - BARUCH COLLEGE:

RESOLVED, That the Board of Higher Education approve final plans, specifications, and cost estimate as prepared by Klein and Kolbe, Architects, and authorize Baruch College to advertise for, receive and open bids, and award contract for the Phase I renovation of the 17 Lexington Avenue Building on the Baruch College Campus, at an estimated cost of $773,600, chargeable to Capital Project HN-203.

EXPLANATION: The aforesaid documents were prepared in accordance with the Consultant’s Service Contract and with the Budget Bureau Certificate CP-9055 of November 19, 1973 whereby the Preliminary Documents for the work were approved at a cost limit of $773,600.

The work includes:

1. Replacement of Electrical Fixtures $ 64,000
2. Rehabilitation of Elevators 258,000
3. Renovation of 12th Floor for Student Lounge, Music, Speech and Arts - Lexington Avenue 87,000
4. Repair of Roofing and Skylight - Lexington Avenue 35,000
5. Renovation of 32 existing Toilets - Lexington Avenue 13,000
6. Construction of 8 new toilets - Lexington Avenue 122,000
7. Floor Covering of exposed concrete floors - Lexington Avenue 26,000
8. Replacement of Blackboards and Coat Facilities - Lexington Avenue 70,000
9. Replacement of Folding Partitions - Lexington Avenue 26,000
10. Acoustical and functional improvements of 4N Lecture Hall Lexington Avenue 72,000

Total $773,600

The plan development has been under the continuous review of the College and was completed as required by the Architect’s contract. The College and the Office of Campus Planning and Development recommend approval of the final documents.
K. CONSTRUCTION OF NEW CHEMISTRY LABORATORY - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board approve the final plans, specifications and final estimate of cost and authorize the College to receive bids and award the contract for the construction of a new chemistry laboratory on the 6th floor of the Pearl Street Building at New York City Community College as prepared by the College and Steinharter-Schwarz, Consulting Engineers. The estimated cost of construction for this project is $125,000 as of April, 1974, chargeable to Capital Project HN-206.

EXPLANATION: On September 28, 1970, Cal. No. 13, the Board approved a contract with Steinharter-Schwarz Associates for the said alteration of 2300 square feet of space in this building for use as a chemistry laboratory in New York City Community College which was subsequently approved by the Bureau of the Budget on October 1, 1973 with CP-9225. On February 25, 1974, Cal. No. 25, the Board adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of $125,000. The final plans require no change in the estimate of cost.

L. DAVIS HALL BASEMENT LABORATORIES - LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve the Preliminary Plans and Specifications, as prepared by Raymond Irrera Associates, Architects-Engineers, for the conversion of Herbert H. Lehman College Davis Hall Basement Locker Rooms to Science Laboratories for the Departments of Chemistry, Biology, and Anthropology. The estimated cost of construction of this project as of April 1, 1974 is $245,400.00 chargeable to capital project HN 203, 1973-74 Funds; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of $262,578.00 which includes 2% anticipated cost escalation to an estimated bid date of July 1, 1974, and 5% construction contingency allowance chargeable to capital project HN 203.

EXPLANATION: On October 29, 1973 the Board of Higher Education approved the contract with Raymond Irrera Associates to prepare plans and specifications to convert 4,500 gross square feet of unused basement locker room area to science laboratories under procedures established by the Board of Higher Education on September 28, 1970, Calendar No. 13. The contract was approved by the Bureau of the Budget on October 11, 1973 under CP 9507, chargeable to capital project HN 203. The laboratories being formed will be used by the Anthropology, Biological Sciences, and Chemistry Departments. The area to be used is ideally located with regard to building utilities. The laboratories will also function as classrooms, therefore giving a multi-purpose use.

The Preliminary Plans and Specifications have been reviewed and found satisfactory by the Campus Facilities Office of Lehman College. The cost figure includes demolition, reinforcement of utilities within the building, general construction, HVAC, plumbing, and electrical work, plus a small amount of built-in laboratory equipment.

M. CARMAN HALL PLAZA ENCLOSURES - LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve the Preliminary Plans and Specifications for the construction of Enclosures on the Carman Hall Plaza at Herbert H. Lehman College to provide 12,000 square feet of fast food service and food vending areas with a seating capacity of approximately 700. These plans and specifications have been prepared by the College’s Campus Facilities Office in conjunction with Herbert Pomerantz, Consulting Engineer, and Interstate United Corporation, Food Service Consultants. The estimated cost as of April 1, 1974 is $450,850.00 chargeable to Capital Project HN203, Budget Funds 1974-75; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of $482,860.00 which includes 2% anticipated cost escalation to an estimated bid date of July 1, 1974, and 5% construction contingency allowance, chargeable to capital project HN203.
EXPLANATION: At the end of the fall semester 1974/1975 the College must vacate Student Hall to allow master plan renovation construction to begin in that building. For a minimum period of two (2) years the College will be without the cafeteria facilities in Student Hall. In addition, existing student lounge and activities spaces will be eliminated permanently. The enclosed areas on the Cerman Hall Plaza will provide interim fast food service during the renovation of Student Hall and permanent lounge space when master plan cafeteria facilities are completed.

The preliminary plans and specifications have been approved by the Campus Facilities Office of Lehman College. The cost figures include minimum food service equipment costs, mechanical and electrical costs which reflect the use of basic existing building systems, and general construction costs which reflect materials in conformance with the existing building. No furnishings costs are included.

N. REHABILITATION OF BOYLAN HALL - BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve the preliminary contract documents and specifications and authorize Brooklyn College to advertise for, to receive and open bids and to award contract to the lowest responsible bidder for furnishing labor, services, materials, tools, and equipment required for rehabilitation of existing space in Boylan Hall to serve as administrative and faculty offices for the Department of English at a total estimated cost of $240,000.00 chargeable to Code No. HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the preliminary contract documents and specifications and authorize Brooklyn College to advertise for, to receive and open bids and to award contract to the lowest responsible bidder for furnishing labor, services, materials, tools, and equipment required for rehabilitation of existing space in Boylan Hall to serve as administrative and faculty offices for the Department of English at a total estimated cost of $240,000.00 chargeable to Code No. HN-203.

EXPLANATION: Proposed construction will place integrated and modernized offices for the Department of English and its faculty in the same building with all other elements that make up the School of Humanities, one of the six schools established by Brooklyn College in its 1971 reorganization of academic structure. Chairmen, deputy chairmen, faculty and seminar activities are presently scattered throughout the campus in badly overcrowded quarters; the proposed facility will provide centralized space designed to meet their specific departmental and faculty needs.

O. RENTAL OF SPACE - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of approximately 16,160 square feet of space at Our Lady of Pity Grammar School and Convent, 282 and 292 East 151st Street, Borough of the Bronx, for use by Hostos Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The subject space contains 8 classrooms, 26 faculty and administrative offices, a student and staff lounge, a library and a conference room.

The Department of Real Estate has negotiated a 7 year lease for the subject premises at an annual rental cost of $35,000 (2.17/S.F.). Also included in the annual rental is the use of a 5,160 square foot playground.

Landlord shall supply heat for the school and provide structural repairs and maintenance.

Tenant shall pay to landlord the cost of heat for the convent. Tenant will also be responsible for cleaning, maintenance, all real estate taxes and cost escalation on heating fuel.
P. RENTAL OF SPACE - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of 112,000 square feet of space at 320 West 31st Street, Manhattan, for use by Borough of Manhattan Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide forty classrooms, a library, faculty and administrative offices, a cafeteria and an auditorium.

The Department of Real Estate has negotiated a lease for the subject premises for a lease term ending November 30, 1987 but with an option to cancel at the end of the fifth year upon one year's prior written notice. The annual rental cost of the subject space will be $627,200 ($5.60/S.F.) for the first five years of the lease and if the cancellation option is not exercised, the annual rental cost for the remainder of the lease term will be $560,000 ($5.00/S.F.). The lease further provides that the landlord will provide heating and air conditioning from 9:00 A.M. to 11:00 P.M. Monday through Thursday, and from 9:00 A.M. to 6:00 P.M. on Friday. Landlord will also be responsible for cleaning, including windows, repairs and maintenance, hot and cold water and calendar 1974 base year real estate taxes.

Tenant will be responsible for the cost of all electricity consumed in the premises and for real estate tax escalation above the calendar 1974 base year and for operating cost escalation above the level of $185,920 per annum.

R. SELECTION AND ACQUISITION OF SITE - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board, on behalf of Hostos Community College, approve the selection and acquisition of a site and facility located at 500 Grand Concourse, Bronx, New York; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York, subject to obtaining any necessary prerequisite approvals, to acquire by negotiation or through condemnation the subject facility.

EXPLANATION: The subject facility at 500 Grand Concourse is an eight year old office building located directly across the Grand Concourse from Hostos Community College’s Main Building at 475 Grand Concourse. The five story building, located on an “L” shaped plot at the southeast corner of East 149th Street and the Grand Concourse contains approximately 130,000 gross square feet. The facility will be used in concert with the existing main building and will provide the college with the immediate use of an existing cafeteria and some office and other space. Certain renovation and alteration work will be necessary to permit the building to fully accommodate the needs of the college.

S. FACILITIES PROGRAMMING SERVICES - NEW CAMPUS - RICHMOND COLLEGE:

RESOLVED, That the Board approve the appointment of Lawrence Lieberfeld, 235 Park Avenue South, New York, N.Y., 10003 for detailed facilities programming services in connection with the new campus of Richmond College at a fee of $100,000 plus costs of printing a final report; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to execute a contract for the indicated services.

EXPLANATION: The Campus Master Plan for Richmond College has heretofore been approved by the Board of Higher Education, the Regents and the Governor.

The present proposal is for the employment of a consultant to assist the college in developing detailed programs of requirements for the facilities that were authorized in the approved master plan. This has been the usual procedure followed by the University to provide a specific program of facility requirements to architects subsequently employed for the design of particular buildings. The proposed fee is consistent with fees paid for similar services at other CUNY campuses.
T. SURRENDER OF PROPERTY - THE CITY COLLEGE:

RESOLVED: That the Board hereby surrenders to the City of New York jurisdiction to a parcel of land located on the South Campus of The City College (together with easements to provide for utilities and access), which site is described in a survey dated December 1973 prepared by John J. Kassner and Co.; and be it further

RESOLVED, That the City University Construction Fund be requested to petition the Board of Estimate to authorize the conveyance of said parcel to the Dormitory Authority of the State of New York in accordance with provision of Chapter 782 of the Laws of 1966 in order to permit the Authority to construct on said parcel an Athletic Field for The City College.

EXPLANATION: The indicated authorizations are necessary to convey to the Dormitory Authority title to an approximately three acre parcel of land on the south campus of The City College. The Authority requires such title interest prior to award of contracts for the construction of the indicated facility.

U. SUPPLEMENTAL AGREEMENT A - CITY UNIVERSITY SENIOR COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement A dated as of May 21, 1974, which document bears a title page which reads: "DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK -- SUPPLEMENTAL AGREEMENT A DATED AS OF MAY 21, 1974 (CITY UNIVERSITY SENIOR COLLEGE ISSUE, SERIES A) and provides for the sale by the Dormitory of Senior College Bonds in an amount of $109,500,000 is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement A and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement A, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplemental Agreement A containing such changes, insertions and omissions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement A supplements the basic underlying agreements between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund dated June 20, 1973, and will authorize the Dormitory Authority to issue Bonds in the sum of $109,500,000 to provide funds to permanently finance, by the issuance of bonds, The City College North Academic Complex.

V. REVENUE BONDS, SENIOR COLLEGE SERIES A:

WHEREAS, In connection with the sale of bonds, of the Dormitory Authority of the State of New York, designated, "REVENUE BONDS, CITY UNIVERSITY SENIOR COLLEGE ISSUE, SERIES A," dated July 1, 1974 it is necessary that the Dormitory Authority issue an Official Statement (initially in the form of a preliminary Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its preliminary and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement;
NOW, THEREFORE, BE IT RESOLVED by the Board of Higher Education as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in the Official Statement of the Dormitory Authority relating to the Revenue Bonds, City University Senior College Issue, Series A, in its preliminary form, and, upon approval thereof, to deliver a letter to the Dormitory Authority, signed by at least three of such officers, stating in substance that the material contained therein relating to the Board of Higher Education and The City University of New York is true, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education and the City University and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education, the Chancellor and the Deputy Chancellor of the City University and the Vice Chancellor for Budget and Planning.

SECTION 2. This resolution shall take effect immediately.

W. INCREASED COST - CONSTRUCTION COMPLEX I - LEHMAN COLLEGE:

RESOLVED, That the Board amend the resolution adopted on December 17, 1973 (Cal. No.3 (II) A) which approved final plans, specifications and aggregate cost estimate of $16,416,675 (December, 1973) for Construction Complex I at Lehman College (Student Hall Renovation and Addition, new Central Plant, Speech/Theatre Building, and related Site and Utility Work) to increase said estimated cost to $17,581,520, the aggregate of low bids received for the indicated projects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the said increased cost and authorize the Dormitory Authority of the State of New York to award contracts for the construction of Complex I.

EXPLANATION: On December 17, 1973 the Board approved final plans, etc. for the indicated project and a final estimate dated December 1973.

The approved estimates and the bids received are summarized as follows:

<table>
<thead>
<tr>
<th>CONTRACT</th>
<th>ESTIMATE (12/73)</th>
<th>BID DATE</th>
<th>NO. OF BIDS</th>
<th>RANGE OF BIDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Initial Utility Work</td>
<td>$370,845</td>
<td>3/29/74</td>
<td>2</td>
<td>$316,320 - 372,000</td>
</tr>
<tr>
<td>2. General Construction</td>
<td>8,385,563</td>
<td>5/1/74</td>
<td>5</td>
<td>9,417,000 - 10,769,000</td>
</tr>
<tr>
<td>3. Heating, Ventilating</td>
<td>4,172,883</td>
<td>5/1/74</td>
<td>8</td>
<td>3,748,000 - 4,707,000</td>
</tr>
<tr>
<td>and Air Conditioning</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Electrical</td>
<td>2,824,311</td>
<td>5/1/74</td>
<td>7</td>
<td>3,287,000 - 4,722,194</td>
</tr>
<tr>
<td>5. Plumbing</td>
<td>663,073</td>
<td>5/1/74</td>
<td>7</td>
<td>813,200 - 1,297,000</td>
</tr>
<tr>
<td>Total</td>
<td>16,416,675</td>
<td></td>
<td></td>
<td>17,581,520</td>
</tr>
</tbody>
</table>

The approved estimate was based on costs as of December 1973. Delays in completion of the bidding documents prevented the receipt of bids until May 1, 1974. If the approved estimate were escalated to May 1974 by application of a Turner Construction Cost Index, a cost of $17,334,963 is indicated. The aggregate of low bids received is $246,557 or about 1.4% in excess of the updated approved estimate.

After reviewing the bids with the design consultants and construction manager, it is the considered opinion of the staffs of the Dormitory Authority and University that in view of the number and range of bids received, there would be no advantage in readvertising any of the contracts. It is therefore recommended that a revised estimate of cost for the work be approved to reflect the aggregate amount of the low bids received.
NO. 5. COMMITTEE ON ADMINISTRATIVE AFFAIRS: RESOLVED, That the following resolutions approved by the Committee on Administrative Affairs be adopted:

A. WAIVERS AND REDUCED FEE FOR SENIOR CITIZENS:

RESOLVED, That the resolutions adopted by the Board on October 24, 1972 (Cal. No.6) be rescinded and replaced by the following:

RESOLVED, That bona fide residents of New York City 65 years and older be permitted to enroll in undergraduate credit-bearing courses on a space available basis, tuition-free, at any unit of the University; and be it further

RESOLVED, That persons enrolling under the foregoing resolution be exempted from all other fees regularly charged except the part-time general fee of $17 per semester in the senior colleges and $10 per semester in the community colleges; and be it further

RESOLVED, That persons enrolling under the foregoing resolutions be classified as non-matriculants, unless they fulfill the requirements for matriculation; and be it further

RESOLVED, That the foregoing resolutions be effective beginning with the Fall 1974 semester.

EXPLANATION: Senior citizens usually enroll for only one course per semester in the day session. Since the day session consolidated fee (general fee plus student activity fee) can run as high as $50 to $80 per semester, the cost of enrolling is often prohibitive. Seventeen dollars per semester in the senior colleges and ten dollars per semester in the community colleges will be charged regardless of the number of courses taken.

B. AMENDMENT OF STUDENT FEE AGREEMENT - QUEENS COLLEGE STUDENT UNION BUILDING:

WHEREAS, The Queens College Student Services Corporation has obtained a loan of $1,000,000 from the United States of America (H.U.D.) secured by a junior lien bond, and a trust indenture made to the Manufacturers Hanover Trust Company, approved by the Board of Higher Education by resolution (Calendar No. 1a) dated January 9, 1973, to pay completion costs of the Student Union Building; and

WHEREAS, The Board of Higher Education entered into an agreement with the Queens College Student Services Corporation on the 24th day of October, 1967, authorized by Board resolution (Cal. No. 20) of October 24, 1966, as superseded by agreement made the 28th day of July, 1970, authorized by Board resolution (Calendar No. 19) of October 28, 1968, whereby it was agreed, inter alia, that the Board charged and would continue to charge a Student Union Fee to be turned over to the Queens College Student Services Corporation in consideration of the student union services to be rendered by said Corporation, in such an amount as would be sufficient to secure the loans to be obtained by the Corporation and to conform to the terms of the trust indenture; and

WHEREAS, The Trustee for the said junior lien or subordinate bond held by the United States of America requires an amendatory agreement to the foregoing agreements to assure payment of principal and interest of the said $1,000,000 loan in conformity with the prior bonds and trust indenture, now, therefore, it is

RESOLVED, That the Board authorize the amendment of the agreement dated October 24, 1967, as superseded by the agreement of July 28, 1970, entered into between the Board of Higher Education and Queens College Student Services Corporation with reference to the operation and conduct of a Student Union Building at Queens College to provide in substance that the agreement made between the Board of Higher Education and Queens College Student Services Corporation on October 24, 1967, as superseded by the Superseding Agreement dated July 28, 1970, will be amended to make it consistent with the loan agreement between Queens College Student Services Corporation and the United States of America; that the Board charge a student union fee to each student
registered at Queens College, with certain exceptions and adjust such fees, if necessary, so that annual revenue shall be sufficient to pay debt services and other charges and expenses of Student Center Building and that the said amended agreement continue as long as any of the loan bonds sold to the United States of America are outstanding; and be it further

RESOLVED, That the form of the agreement embodying the foregoing amendments be approved by General Counsel.

NO. 6. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest.

He summarized the activities of the Legislature re the City University as follows:

(a) The Governor in his Executive Budget provided for the full certified funding of the senior colleges of the City University.

Because of the Governor's Budget and the existing administrative formula CUNY was left with a $8.4 million shortfall of State funds for the community colleges on the 40% - 60% funding arrangement which is prescribed by law but subject to limitations by the State University Trustees.

(b) Passage of a bill by both houses of the Legislature for the severance of the community colleges from the State University and their inclusion de jure in the City University of New York, and its submission to the Governor.

(c) The SEEK Program, for which funds were cut in the budget and not restored. Another bill dealt with the allocation of funds in a case similar to College Discovery.

(d) Bills introduced with respect to student fees, generated in part by some recent experience of irresponsibility on the part of the student press. These would have made the payment of student fees voluntary for the support of student newspapers.

(e) The Hostos Community College bill which was lost in the last moments of the Legislature.

He reported that the Mayor's Executive Budget shows a reduction of $18,000,000 from the certified level. Only about half might be considered to be programmatic cuts in the City University budget. That centered in the removal of some funds from the budget and the increase in accrual rates.

The Chancellor reported further that:

(a) Last week a special ceremony was held at the Graduate Center in which the University made awards in Teaching Excellence. This is part of the University's effort to indicate that teaching is still its major function and excellent teaching is what CUNY is interested in.

(b) Recent evaluations by the Middle States Association at Hostos and LaGuardia Community Colleges.
(c) The ceiling of money available to the construction Fund for senior college construction. Several years ago the Governor set a limit of $520 million for senior college construction, and CUNY is close to reaching that limit. The Governor has been requested to approve an increase of $140 million in the ceiling.

**NO. 7. GENERAL DISCUSSION:** (a) Prior to the closing of the meeting the Chairman remarked on the following matters of current Board and University interest:

1. Congratulations were extended to Professor David Valinsky, the new Chairman of the University Faculty Senate, and Professor Evelyn Handler, the new Vice-Chairman.

2. Recent comments in the newspapers about the Biomedical Program at The City College. A report from the President of The City College has been received which sets forth quite succinctly and factually the work and the criteria of this very innovative program. The policy of the Board is that there cannot be any discrimination. The Board has been assured, and everything confirms that assurance, that there has been adherence to this criterion.

3. The report involving Borough of Manhattan Community College. There were evaluations of this College made a year and a half ago. At that time the then Board and the Committee requested that there be further evaluations during 1973–74. Those are in progress, and the Board will comment further after receipt of the additional information and after it has had an opportunity to review all of the facts from all angles.

4. The announcement of a Commission on Academic Personnel Practices consisting of:
   
   Mr. Quigg Newton, Co-Chairman  
   Dr. Francis P. Kilcoyne, Co-Chairman  
   Dr. Seymour C. Hyman  
   Mr. Milton G. Bassin  
   Professor Frank Macchiarola  
   Professor Irwin Polishook  
   Mr. John Metcalfe
The major focus of the Committee will be in two areas:

1. Revision of procedures to assure objectivity, impartiality and fairness in the recruitment, appointment, promotion and tenuring of faculty of ability and quality.

2. Clarification of criteria that should be applied for the establishment and maintenance of high standards in all areas of faculty personnel decision-making.

(b) Dr. Goldin asked that the following statement be spread upon the minutes:

Allegations, symptomatic of internal dissension, have appeared in the press with respect to admission practices in the Biomedical Program at The City College.

Issues of social and educational policy are involved in this matter.

I hope that adequate and appropriate data will be made available to enable us fully to evaluate these charges and the policies involved, and defuse a difficult situation.

NO. 8. HONORARY DEGREES: A. RESOLVED, That the following honorary degrees, approved by a Faculty Committee at Bernard M. Baruch College, be presented at the Bernard M. Baruch College Commencement exercises on June 10, 1974:

Honorable Mayor Abraham Beame, Doctor of Laws
Professor Emanuel Saxe, Doctor of Laws

B. RESOLVED, That the following honorary degrees, approved by Graduate Council at the Graduate School and University Center, be presented at the Graduate School Commencement exercises on June 6, 1974:

Dr. Mina Rees, Doctor of Humane Letters
Mr. Joseph Papp, Doctor of Fine Arts
Dr. Paul Joseph Cohen, Doctor of Sciences

C. RESOLVED, That the following honorary degree, approved by the Faculty Senate of The City College, be presented at The City College Commencement exercises on June 6, 1974:

Mr. Abraham M. Rosenthal, Doctor of Laws

NOTE: In accordance with established guidelines (BHE 3/23/70, Cal. No. 7) the Council of Presidents approved the above resolutions and the Chancellor concurs with the Council’s action.

Upon motion duly made, seconded, and carried, the meeting adjourned at 5:40 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JUNE 17, 1974

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET–BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:45 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Rita E. Hauser

Harold M. Jacobs
James P. Murphy
Vinia R. Quinones

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker
President Herbert M. Sussman

Acting President Saul Touster
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershanson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn

The absence of Ms. Valle was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 9)

**NO. 1. CHANCELLOR’S REPORT:** RESOLVED, That the Chancellor’s Report for June 17, 1974 (including Addendum Items) be approved, as amended, as follows:

(a) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

**NO. 2. BOARD MEETING DATES FOR 1974-75 ACADEMIC YEAR:** RESOLVED, That the following schedule of meeting dates be approved for the academic year 1974-75:

- July 29, 1974
- September 23, 1974
- October 29, 1974 (Tuesday - Monday a legal holiday)
- November 25, 1974
- December 16, 1974 (third Monday)
- January 27, 1975
- February 24, 1975
- March 24, 1975
- April 28, 1975
- May 27, 1975 (Tuesday - Monday a legal holiday)
- June 23, 1975

and be it further

RESOLVED, That the bylaws of the Board be waived to permit the approval of the above schedule.

**NO. 3. JONAS E. SALK SCHOLARSHIPS:** RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

**WITH STIPEND**

- Robert D. Brandstetter, Lehman College
- David Green, Brooklyn College
- Anne C. Kong, Queens College
- Kate Rothko-Prizel, Brooklyn College
- Paul A. Rafson, Hunter College
- Itor W. Rak, City College
- Theodore L. Schreiber, Queens College
- Gloria Bass Weinberg, City College

**HONORARY (in order selected)**

- Michael Baum, Brooklyn College
- Jamie Kapner, Queens College
- Jessica B. Orenstein, Lehman College
- Zvi Fischer, City College
- Robert M. Roth, City College
- Ellen Diane Drexler, Queens College
- Kate Hamer, Hunter College
- Emile I. Pincus, Hunter College

EXPLANATION: The Board of Estimate resolution providing the Salk Scholarships was adopted originally on May 26, 1955, was amended on February 8, 1968, and January 13, 1972. It provides eight scholarships with stipend and eight Honorary Salk Scholarships without stipend for undergraduates and graduates of the colleges who have been accepted for admission in September to an American medical school as candidate for the M.D., Ph.D., or D.Sc. The awards are made on recommendation by the appropriate faculty agencies and the presidents of each college and, allocated upon the determination each year by the Chancellor.

**NO. 4. COMMITTEE ON FISCAL AFFAIRS AND PLANNING:** RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:
A. PURCHASE OF COMPUTER EQUIPMENT - UNIVERSITY COMPUTER CENTER:

RESOLVED, That The City University of New York purchase a 370/168 computer manufactured by the International Business Machines Corporation, with a down payment in the approximate amount of $325,000 chargeable to Capital Budget project HN-191; and be it further

RESOLVED, That the Board of Higher Education enter into a state and local government time payment plan financing contract with the International Business Machines Corporation extending over 5½ years to purchase this equipment, in approximately equal annual installments, the form of contract to be approved by General Counsel; and be it further

RESOLVED, That the Director of the Budget approve this expenditure from Capital Budget HN-191.

EXPLANATION: The state and local government plan enables the University to finance the full amount of purchase, approximately $6.4 million. This includes the down payment and approximately equal annual installments over 5½ years.

The University Computer Center has been in operation since September, 1973 providing instructional, administrative, and research computing support to all twenty colleges as well as the Board of Higher Education. At the present time this facility is running virtually at maximum capacity. Projected instructional and administrative computing demands have dictated the need for an additional 370/168 computer system.

The above purchase has the approval of the University Dean of Computer and Television Systems.

B. PURCHASE OF COMPUTER EQUIPMENT - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and award of contract to the lowest responsible bidder for the purchase of a PDP-1140 Mini Computer and ancillary equipment for Hostos Community College, from Capital Budget HN-192, in an approximate amount of $135,000.00; and be it further

RESOLVED, That the Director of the Budget be requested to approve this purchase.

EXPLANATION: This computer will be used to provide access to the Central Computer Facility for work appropriate to the CUNY programs at Hostos Community College. In addition it will be utilized for all local administrative and research operations.

The above has the approval of the University Dean of Computer and Television Systems.

II. CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

A. CONSTRUCTION OF SUPERSTRUCTURE - THE CITY COLLEGE NORTH ACADEMIC COMPLEX:

RESOLVED, That the Board approve final plans, specifications and aggregate cost estimate of $54,200,000 (September 1974) for construction of the Superstructure of The City College North Academic Complex, as prepared by John Carl Warnecke, Architect; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid contract document and to authorize the Dormitory Authority to invite bids and to award contracts for the work.

EXPLANATION: The contracts now considered comprise the fifth and final phase of the North Academic Center Project and include:

1. General Construction $32,343,420
2. Heating, Ventilating and Air Conditioning 7,995,000
3. Plumbing 3,375,320
4. Electrical 10,486,280
Total Superstructure Estimate $54,200,000
Heretofore the Board has approved final contract documents for seven contracts for this project. The contracts and their awarded amounts were as follows:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Work</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Demolition of Lewisohn Stadium</td>
<td>$292,000</td>
</tr>
<tr>
<td>2.</td>
<td>Excavation and Foundations</td>
<td>3,380,000</td>
</tr>
<tr>
<td>3.</td>
<td>Structural Steel</td>
<td>6,133,000</td>
</tr>
<tr>
<td></td>
<td>Temporary Light and Power</td>
<td>258,000</td>
</tr>
<tr>
<td></td>
<td>Sewer, Water and Standpipe</td>
<td>194,000</td>
</tr>
<tr>
<td>4.</td>
<td>Heating and Refrigeration Plant</td>
<td>6,943,000</td>
</tr>
<tr>
<td></td>
<td>General Conditions</td>
<td>1,826,643</td>
</tr>
<tr>
<td></td>
<td><strong>Total Previous Contracts</strong></td>
<td>$18,026,643</td>
</tr>
</tbody>
</table>

Adding the amounts of the previously awarded contracts ($18,026,643) to the final estimate for the superstructure ($54,200,000) indicates a total construction cost of $72,226,643, which is within the previously approved construction cost limitation of $72,553,696.

The preliminary construction estimate of $64,131,000 dated January 1973, approved by the Board on March 26, 1973, included $48,934,000 for the superstructure work. Updating that estimate to September 1974 (Turner Index escalation factor of 1.170) projects a bid estimate of $57,264,678. The scope of final superstructure contracts (now estimated at $54,200,000) include a number of adjustments to the approved preliminary scope such as:

(a) Deletion of site work on Convent Avenue between 138th Street and 140th Street
(b) Addition of a utility trench to the new Center for Performing Arts and
(c) Addition of utility links to the soon to be renovated Baskerville Hall and Wingate Hall

Other items of work, originally included in the preliminary estimate as part of the superstructure work were instead added to the previously awarded contracts for the North Academic Complex.

The plans and specifications have been reviewed by the College and the University Office of Campus Planning and Development and approval by the Board is recommended.

B. SURRENDER OF LAND - THE CITY COLLEGE:

RESOLVED, That the Board hereby surrenders to the City of New York jurisdiction to a parcel of land located on The City College Campus at the southeast corner of West 135th Street and Convent Avenue, which site is described in a survey dated May 10, 1974 prepared by Frank E. Towle & Sons, Inc.; and be it further

RESOLVED, That the City University Construction Fund be requested to petition the Board of Estimate to authorize the conveyance of said parcel to the Dormitory Authority of the State of New York in accordance with provision of Chapter 782 of the Laws of 1966 in order to permit the Authority to construct on said parcel a Center for Performing Arts (Aaron Davis Hall) for The City College.

EXPLANATION: The indicated authorizations are necessary to convey to the Dormitory Authority title to the site on which the new City College Center for Performing Arts is to be constructed. The Authority requires such title interest prior to award of contracts for the construction of the indicated facility.

C. USE OF CONDUIT - THE CITY COLLEGE:

RESOLVED, That the Board file a petition in behalf of The City College with the Board of Estimate, Bureau of Franchises, requesting permission to continue to maintain and use a conduit under and across the intersection of West 135th Street and Convent Avenue, Borough of Manhattan, under such terms, conditions and fees as to the Board of Estimate may appear just and reasonable. The Secretary is authorized to execute the necessary papers and documents therefor, as approved by the General Counsel.
EXPLANATION: An existing conduit for wiring on The City College campus under and across the intersection of West 135th Street and Convent Avenue, Borough of Manhattan, will expire on July 6, 1974 by limitation. It is necessary to make application to the Board of Estimate for permission to renew the same. Otherwise the conduit will have to be removed.

D. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 7:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 7 (Senior and Community College Issue) dated as of June 25, 1974, among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of Supplemental Interim Note Agreement No. 7 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: This Interim Supplemental Agreement No. 7 provides for funding of the entire project cost of the following Note Facilities:

C 11.05 - City College, Renovation and Equipping of Baskerville Hall and Wingate Hall (Est. Cost - $4,038,105).

C 11.06 - City College, Construction of a South Campus Athletic Field (Est. Cost - $788,754).

The Board and the City University Construction Fund have heretofore approved preliminary plans and cost estimates for the subject projects.

In accordance with a procedure established by the Governor’s Office, the State Budget Director has approved the projects costs indicated for each of the above projects.

This supplemental agreement also provides for an increase of $108,000 in the aggregate amount heretofore authorized for “Schedule A” of the most recent Supplemental Interim Note Agreement and the addition to such Schedule of the firm of Lawrence Lieberfeld as Educational Planning Consultant for Richmond College. The Board and the Fund have heretofore authorized the appointment of the indicated consultant.

E. SITE “C” - HUNTER COLLEGE COMPLEX:

RESOLVED, That the Board approve final plans, specifications, and final estimates of cost in amount of $2,463,000 for excavation and foundation work and related site work on the Site “C” of the proposed new Hunter College Complex as prepared by Ulrich Franzen and Associates; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the aforesaid work.

EXPLANATION: On February 25, 1974, Calendar No. 2.H the Board of Higher Education adopted a resolution approving Preliminary Plans, Outline Specifications and Preliminary Estimate of Cost for the new Hunter College Complex which includes two 18 story buildings located on the Southside of 68th Street, East (Site “C”) and West (Site “B”) of Lexington Avenue.

Hereinafore the Board has approved a contract for the demolition of vacant on-site structures. The excavation and foundation work for Site “C” is the next phase in the fast-tracked construction of the 18 story building which will contain a Library, Seminar Rooms, Faculty Offices, Lounges, Classroom and Ancillary Facilities.

The preliminary estimate (dated as of September, 1973) totalled $2,883,000. This preliminary estimate if escalated by the most recently published Turner Construction Cost Index to bid date of September, 1974 would indicate a cost of $2,849,700.
On the basis of completed final plans the Architects have presented a final escalated cost estimate of $2,463,000 to bid date of September, 1974. This final cost estimate is well within the escalated preliminary estimate and is acceptable. The plans have been reviewed and accepted by the College and the University Office of Campus Planning and Development. It is recommended that the final plans, etc. be accepted and authorization to invite bids and to award contracts for the construction be granted.

F. INSTALLATION OF AIR CONDITIONING - QUEENS COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award contract to the lowest responsible bidder for labor and material for Installation of Air Conditioning for the Social Science Building, Academic I, Queens College, in accordance with final plans and specifications as prepared by Carlson & Sweatt, Consulting Engineers, at a total estimated cost of $1,421,600 chargeable to Capital Budget Project HN-215.

EXPLANATION: On September 25, 1972, Calendar No. 4, 11B, the Board of Higher Education adopted a resolution approving Preliminary Plans, Outline Specifications and a preliminary estimated cost of construction of $1,206,440 for the Air Conditioning of the Social Science Bldg. at Queens College.

The cost of this work for which approval is now requested is $1,421,660, escalated to July 1, 1974. The preliminary estimate if escalated to a bid date of July 1974 would indicate a cost of $1,327,000. The final estimate presented by the consulting engineer, Carlson & Sweatt, is based not only on escalation costs since the development of the preliminary cost estimate but is also due to a better analysis of the costs involved as final plans were developed.

The above project was approved by the Budget Director, Certificate No. C.P.8438 dated February 14, 1973 at a cost limitation of $1,300,000.

This project was requested by Queens College to air condition all areas of the building, including classrooms and office space, not presently air conditioned. The air conditioning was requested due to the fact that in the construction of the existing building, with the exception of some interior lecture rooms, no air conditioning had been installed in the building despite the discomfort due to sun loads on the South and West exposures of the building. The air conditioning of these areas is required to make full use of this building during the summer months.

The plans and specifications have been reviewed by the College and the University Office of Campus Planning and Development. It is recommended that the final plans and specifications be accepted and authorization to invite bids and to award contracts for the construction be granted.

G. COMPLEX III - LEHMAN COLLEGE:

RESOLVED, That the Board approve final plans, specifications, final estimates of construction cost in the amount of $2,129,847 (based on a $2,108,760 final estimated cost as of July 1974 plus an escalation of $21,087 to projected bid date of August 1974) for the construction of Complex III consisting of Site Construction, Planting, and Utilities at Herbert H. Lehman College, Bronx, New York, as prepared by Todd/Pokorny, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve said final plans, etc., and to authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the construction of said facilities.

EXPLANATION: On November 1972, Calendar No. 5(c), the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of construction cost for the following buildings and site work at Lehman College, Bronx, New York:

- Student Hall Renovation with Cafeteria Addition (Food Services)
- Central Plant
- Speech/Theater
For the purpose of expediting construction and obtaining maximum bidding competition the total project was separated into three construction packages to be bid separately.

Heretofore the Board approved final plans, etc., for Complex I (Student Hall Renovations with Cafeteria Addition, Central Plant, Speech/Theater) and contracts for this construction have been awarded. The Board has also approved final plans for Complex II, Auditorium, Library and Site Work.

The approved preliminary estimate for Complex III
(as of October 1972) totalled $1,112,615

To this should be added costs of site work
deducted from the Complexes I and II.
(These deductions were reflected in the
Board approval for Complexes I and II) 1,097,655

Total Adjusted Preliminary Cost of
Complex III (as of Oct. 1972) $2,210,270

This preliminary estimate if escalated by a factor of 1.170 (Turner Cost Index of First Quarter 1974) would indicate a cost of $2,586,015 to bid date of August 1974.

The Architects presented a final cost estimate (as of July 1974) of $2,108,760 which when escalated by a factor of 1.01 (Turner Cost Index of First Quarter 1974) would indicate a cost of $2,129,847 which is below the approved preliminary design estimate, as adjusted for cost escalation.

The plans have been reviewed and accepted by the College and the University Office of Campus Planning and Development.

It is recommended that the final plans, etc., be accepted and authorization to invite bids and to award contracts for the construction of these facilities be granted.

H. SUPPLEMENTAL INTERIM NOTE AGREEMENT - INTERIM FACILITY FOR HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board approve the form and substance of a Supplemental Interim Note Agreement (Senior and Community College Issue) among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund to provide for the acquisition, renovation and equipping of an interim facility for Hostos Community College at a total cost not to exceed $6,000,000, and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of this Supplemental Interim Note Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of this Supplemental Note Agreement to the June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit project funding by the Dormitory Authority in the indicated amount. An application to establish this Supplemental Interim Note Agreement was approved by the New York City Budget Director on May 20, 1974. A request for similar action is pending before the State University and the State Director of the Budget.
J. SUPPLEMENTAL INTERIM NOTE AGREEMENT - NEW YORK CITY COMMUNITY COLLEGE AND STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the form and substance of a Supplemental Interim Note Agreement (Senior and Community College Issue) among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further

RESOLVED, That the foregoing Agreement shall provide for the following projects:

NEW YORK CITY COMMUNITY COLLEGE

<table>
<thead>
<tr>
<th>Description</th>
<th>EST. COST*</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Alterations and Improvements to Namm Hall</td>
<td>$ 570,300</td>
</tr>
<tr>
<td>b. Construction of Johnson A Building, Including Land Acquisition</td>
<td>$3,278,500</td>
</tr>
<tr>
<td>c. Alterations and Improvements to Pearl Street Building</td>
<td>$ 632,900</td>
</tr>
<tr>
<td>d. Pearl Street Building Construction of Plant for Steam and Chilled Water to Serve Entire Campus</td>
<td>$ 534,900</td>
</tr>
<tr>
<td>e. Namm Hall Air Conditioning</td>
<td>$ 442,200</td>
</tr>
</tbody>
</table>

STATEN ISLAND COMMUNITY COLLEGE

<table>
<thead>
<tr>
<th>Description</th>
<th>EST. COST*</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Addition to the Science and Technology Building, Computer Center, Student Activities Building, Site Development and Physical Education Building</td>
<td>$2,135,900</td>
</tr>
<tr>
<td>b. Theatre and Music Building, Library, Instructional Resources Center, and Site Work</td>
<td>$1,815,200</td>
</tr>
<tr>
<td>c. Administration, Medical Technology, Science and Classroom Building</td>
<td>$1,467,500</td>
</tr>
<tr>
<td>d. Sitework and Parking Area</td>
<td>$ 129,300</td>
</tr>
</tbody>
</table>

*Site acquisition, planning and miscellaneous costs only (inclusion of prior authorizations).

and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of this Supplemental Interim Note Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of this Supplemental Note Agreement to June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit funding of site acquisition planning and miscellaneous costs by the Dormitory Authority in amounts not to exceed $5,458,800 for projects at New York City Community College and $5,547,900 (including $3,580,000 previously authorized) for projects at Staten Island Community College. The approved 1974-75 State Budget includes funding authorization somewhat in excess of the indicated amounts. An application to establish this Supplemental Interim Note Agreement was approved in the amounts listed in the resolution by the New York City Budget Director on May 20, 1974. A request for similar action is pending before the State University and the State Director of the Budget.

K. PERMANENT CAMPUS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract drawings, specifications and cost estimate based on a final estimate of $9,914,600 as escalated to an estimated June 1974 bid date for the construction of excavation and foundations, structural framework, escalators and elevators for the new permanent campus of the Borough of Manhattan Community College, as prepared by Caudill-Rowlett-Scott, Architects; and be it further
RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the construction of said foundations and structural framework.

EXPLANATION: On May 29, 1973, Cal. No. 5A, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimates for said project. The present final estimate of $9,914,600 for excavation and foundations, structural framework, escalators and elevators (June 1974) compares favorably with the approved preliminary estimate of May 1973 of $10,262,000. The same work, if escalated to June 1974 would indicate a cost of $11,416,000 (using Turner index of 1.112 between May 1973 to June 1974).

<table>
<thead>
<tr>
<th></th>
<th>May 1973 Preliminary Estimate Breakdown</th>
<th>June 1974 Final Estimate Breakdown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excavations &amp; Foundations</td>
<td>$2,261,000</td>
<td>$2,511,000</td>
</tr>
<tr>
<td>Structural Framework</td>
<td>$6,487,000</td>
<td>$5,753,600</td>
</tr>
<tr>
<td>Escalators &amp; Elevators</td>
<td>$1,514,000</td>
<td>$1,850,000</td>
</tr>
<tr>
<td>Total</td>
<td>$10,262,000</td>
<td>$9,914,600</td>
</tr>
</tbody>
</table>

The final plans, specifications and cost estimates for excavation and foundations, structural framework, escalators and elevators have been reviewed by and meet the approval of the Department of Design and Construction Management, the Dormitory Authority of the State of New York and the College in all aspects of design and function.

L. RENTAL OF TRAILERS - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board approve contract documents and specifications and authorize LaGuardia Community College to advertise for, receive and open bids and award a contract to the lowest responsible bidder, for the rental of twelve trailers (including placement, related site work, provisions for electrical service and removal) containing a total of approximately 7,488 square feet for a minimum period of thirty months at an estimated cost of $143,040 ($7.64 per s.f. per year) with an option to extend the rental of the trailers on a month-to-month basis at a cost of $3,400 per month ($5.45 per s.f. per year); and be it further

RESOLVED, That the Director of the Budget be requested to authorize LaGuardia Community College to receive and open bids for the aforementioned trailers.

EXPLANATION: Phase II alteration work at LaGuardia Community College will cause the loss of approximately 62,000 net square feet of space for a period of thirty months. The subject 7,488 square feet of classroom space is required as replacement space during the thirty month construction period and is further required due to a projected increase of 800 Full Time Equivalent students at LaGuardia Community College. The twelve trailers will be located on the grounds of the former Army Pictorial Center, heretofore acquired for LaGuardia Community College.

M. INTERIM SUPPLEMENTAL NOTE AGREEMENT:

RESOLVED, That the Chairman is hereby authorized to enter into an interim supplemental note agreement or other appropriate agreement with the City University Construction Fund and the New York State Dormitory Authority providing for the payment to the Dormitory Authority at any time and from time to time of amounts of surplus funds available from the resources of the Construction Fund as its Trustees should determine for credit to the Note Proceeds Fund under the Interim Note Resolution dated as of June 20, 1973 and the Chairman of the Board is hereby authorized and directed to execute any such supplemental note or other agreement.

EXPLANATION: Execution of this agreement is required to permit the Construction Fund to apply surplus accrued investment income available to it to reduce the amount of interest cost for temporary note financing of the City University Construction Program.
IIl. TRUSTS AND GIFTS:

A. AUTHORIZATION FOR TRUSTS AND GIFTS TRANSACTIONS:

RESOLVED, That the resolutions adopted by the Board of Higher Education on May 18, 1964 (Cal. No. 93) be rescinded and replaced by the following:

RESOLVED, That the Chairman of the Board of Higher Education, or the Chairman of the Committee on Fiscal Affairs and Planning, or the Deputy Chancellor of the University, or the Vice Chancellor for Budget and Planning, are empowered and directed, under such guidelines and policies as may be established by the Committee on Fiscal Affairs and Planning, to sign such documents as are necessary to sell, assign, or transfer title to stocks, bonds, mortgages, and other securities and evidences of indebtedness; and be it further

RESOLVED, That Bankers Trust Company of New York be hereby designated as custodian and depository of all stocks, bonds, mortgages and other securities and evidences of indebtedness, and be authorized to cause any stocks, bonds or other securities deposited with it to be registered and held in the name of a nominee or nominees of said trust company; and be it further

RESOLVED, That all withdrawals or changes in securities be made upon authority of a form approved by the Chairman of the Committee on Fiscal Affairs and Planning requiring the following two signatures:

(a) The Investment Counselor appointed by the Board of Higher Education, or his deputy.

(b) The Chairman of the Board of Higher Education, or the Chairman of the Committee on Fiscal Affairs and Planning, or the Deputy Chancellor of the University, or the Vice Chancellor for Budget and Planning;

and be it further

RESOLVED, That the University Controller be authorized to deposit or withdraw, on his signature, mortgage papers, deeds of gifts, or similar non-negotiable paper placed in custody for safekeeping.

EXPLANATION: Under the recently approved committee structure of the Board of Higher Education, the Committee on Fiscal Affairs and Planning, has assumed responsibilities for trusts and gifts activity. The Committee has delegated to officers of the University authorization to approve purchase and divestment transactions and administrative functions.

NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items approved by the Committee on Academic Affairs be adopted:

A. ESTABLISHMENT OF THE SCHOOLS OF HEALTH PROFESSIONS - HUNTER COLLEGE:

RESOLVED, That there be established at Hunter College, effective July 1, 1974, The Schools of Health Professions which shall include the Hunter College-Bellevue School of Nursing and the Hunter College School of Health Sciences, formerly the Institute of Health Sciences; and be it further

RESOLVED, That the Vice Provost for Health Affairs shall henceforward be designated Vice President for Health Affairs responsible for the directorship of The Schools of Health Professions; and that the position of Dean, previously established for each of the Schools included within the aforesaid unit, shall henceforth be designated Assistant Vice President for Health Affairs; and be it further

RESOLVED, (a) That each of the Schools in the aforesaid unit shall have a Department Chairman and a Personnel and Budget Committee.
(b) That there shall be established a Personnel and Budget Committee for The Schools of Health Professions with the following membership:

a. The Vice President for Health Affairs, who shall be Chairman without vote.
b. The Assistant Vice President for each of the Schools, participating as members without vote.
c. Three members elected by and from the faculties of each of the designated schools.

EXPLANATION: At this time, two substantial health related units are structured within Hunter College: The Hunter College-Bellevue School of Nursing and The Institute of Health Sciences. The proposed resolutions will bring under one academic and administrative structure the two related health professions educational units. This will provide for an orderly delegation of duties in order to achieve the most effective coordination and utilization of resources in health professions education at Hunter College.

BACKGROUND: Hunter College has been involved in nursing education since 1943. In 1969 the Hunter College Department of Nursing Education was designated The Hunter College-Bellevue School of Nursing by resolution of the Board of Higher Education (June, 1969), upon the agreement of the Department of Hospitals to phase out the Bellevue School of Nursing, the nation's oldest program in nursing. The School of Nursing has functioned as a department within the Division of Programs in Education at Hunter College. The Hunter-Bellevue School has grown to become the largest baccalaureate program in nursing in the United States.

The Institute of Health Sciences was established at Hunter College in July, 1968, after extensive study and planning, and was designated in the Master Plan of the Board of Higher Education for The City University of New York (1968) as “the University's arm for baccalaureate education in the health field.” The Institute was established to provide opportunity for upper divisional education in a wide range of related health disciplines for qualified students from The City University of New York's community and senior colleges and for qualified students from outside the CUNY system. The Institute has functioned as a department within the Division of Sciences and Mathematics at Hunter College, and presently offers curricula leading to the baccalaureate degree in seven health related professions and to masters degrees in three.

Sensitive to the fact that preparation of health professionals is an interdisciplinary responsibility within an educational institution, the College has worked toward a newly structured unit of health related entities, administratively coordinated, with each maintaining its specific professional criteria but interdisciplinary to the extent that relevant social, educational, professional, and managerial long range goals may be achieved. The notion and spirit of interdisciplinary effort is central to the realization of one of society's most salient needs—qualified health professionals capable of functioning effectively in the team approach to the provision of quality health services. The development of this concept has been gradual and has been strongly supported by the College at each level of administration and of the faculty. Implementation began with the appointment on September 1, 1973, of a Vice Provost for Health Affairs.

B. PROGRAM IN MEDIEVAL AND RENAISSANCE STUDIES - THE CITY COLLEGE:

RESOLVED, That the program in Medieval and Renaissance Studies leading to the Master of Arts degree to be offered at The City College be approved, effective September 1974, subject to financial ability.

EXPLANATION: Under the aegis of its Institute for Medieval and Renaissance Studies City College already offers an undergraduate degree in medieval studies. The M.A. program is designed to articulate with the B.A. program and to prepare students for doctoral work and for employment in a variety of institutions including educational and religious institutions, museums and libraries where a background in medieval studies will be useful. The courses in the program are drawn from existing courses in nine departments at City College and offer special educational opportunities as a result of the affiliation which exists between the City College Institute for Medieval Studies and the Cloisters.

The cost of implementing this program is being covered by a planning grant from the National Endowment for the Humanities. The program will consist of existing courses taught by existing faculty; therefore no additional costs to the college are foreseen.

Dr. Goldin, Chairman of the Committee on Academic Affairs, made the following statement:

"The Committee notes with pleasure the award of a National Endowment for the Humanities grant to the Institute for Medieval and Renaissance Studies. The Committee is concerned with the success of the fund-raising efforts to match that portion of the grant requiring matching money."

Minutes of Proceedings, June 17, 1974
C. PROGRAM IN TEACHING OF COLLEGE ENGLISH - THE CITY COLLEGE:

RESOLVED, That the program in Teaching of College English leading to M.A. Degree to be offered at The City College be approved, effective September 1974; subject to financial ability.

EXPLANATION: This program is intended to expand the college's traditional M.A. in Literature to prepare students, through formal study and classwork, to teach writing as well as literature at the college level. The curriculum adds nine credits for coursework to the existing M.A. in literature and stresses practical experience and intellectual rigor. The program will provide the kind of training and understanding of pedagogical problems which many urban-based colleges seek in their teaching candidates. The costs of this program will be absorbed within the existing budget of the College. If graduate enrollments remain frozen at their present level for 1974-75, as they were in 1973-74, there will be no additional workload funding for the FTE's generated.

D. FOUR YEAR BA/MA IN CRIMINAL JUSTICE - JOHN JAY COLLEGE:

RESOLVED, That the Four Year BA/MA in Criminal Justice to be offered at John Jay College be approved, effective September 1974, subject to financial ability.

EXPLANATION: The four year BA/MA program is designed to provide an opportunity for a limited number of gifted students to complete their graduate training approximately one year earlier than the average student. The availability of the BA/MA program will attract more highly qualified and able students to the college and will be particularly helpful in recruiting the most gifted students into a specialized area of professional graduate training already offered by the college. The curriculum requirements for the graduate degree are not modified or changed in any way by the four year program. Considering the limited number of students in these programs, there will be no additional costs incurred by the College.

E. FOUR YEAR BA/MPA IN PUBLIC ADMINISTRATION - JOHN JAY COLLEGE:

RESOLVED, That the Four Year BA/MPA in Public Administration to be offered at John Jay College be approved, effective September 1974, subject to financial ability.

EXPLANATION: The Four Year BA/MPA in Public Administration program is designed to provide an opportunity for a limited number of gifted students to complete their graduate training approximately one year earlier than the average student. The availability of the BA/MPA program will attract more highly qualified and able students to the college and will be particularly helpful in recruiting the most gifted students into a specialized area of professional graduate training already offered by the College. The curriculum requirements for the graduate degree are not modified or changed in any way by the four year program. Considering the limited number of students in these programs, there will be no additional costs incurred by the College.

F. PROGRAM IN PUBLIC ADMINISTRATION - MEDGAR EVERS COLLEGE:

RESOLVED, That the program in Public Administration leading to the A.A. degree to be offered at Medgar Evers College be approved, effective September 1974, subject to financial ability and approval of the Trustees of the State University of New York.

EXPLANATION: In 1970, the Board of Higher Education approved a two-year program in Civil and Public Service at Kingsborough Community College. It is now proposed to transfer this program to Medgar Evers to enable Kingsborough to focus its resources on new directions underway at the college while introducing at Medgar Evers a growing successful program in a field important to an increasingly urbanized society. This program, which offers classes in the late afternoon and evening, is designed for students who are already working in public and quasi public urban agencies who wish to advance their careers. The curriculum introduces students to fundamental concepts of public administration and develops the ability to relate and apply these concepts in appropriate ways. It includes a sustained field experience of at least two semesters which is linked to classroom study in public administration and provides opportunities for assignments keyed to the activities of the agencies in which the student is employed.

Financial support for the Public Administration program at Medgar Evers will be provided through a transfer of faculty and other resources from Kingsborough Community College to Medgar Evers.
G. PROGRAM IN INDUSTRIAL TECHNOLOGY - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Program in Industrial Technology with an option in Management Engineering Technology leading to the A.A.S. degree to be offered at Staten Island Community College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program is designed for adults employed in industry who wish to continue their education while working full time. The curriculum, which will be offered in the evening and will require three calendar years to complete, combines existing courses in electrical and mechanical technology with business management and appropriate liberal arts courses. It will provide working adults with a course of study which offers viable educational opportunities as well as opportunities for professional advancement. Additional faculty will not be required for this program. Off campus classes will be provided with supportive services by the cooperating organization, including audio-visual aids, reproduction facilities, secretarial assistance and coordinators at no expense to the college.

NO. 6. COMMITTEE ON ADMINISTRATIVE AFFAIRS: RESOLVED, That the following actions approved by the Committee on Administrative Affairs be adopted or noted:

A. CHARTER OF GOVERNANCE - BARUCH COLLEGE:

RESOLVED, That the Charter of Governance of the Bernard M. Baruch College be approved.

NOTE: A copy of the Charter of Governance is on file with these minutes in the office of the Secretary of the Board.

B. BYLAW AMENDMENT - CAMPUS SCHOOLS, HUNTER COLLEGE:

Mr. Vincent R. FitzPatrick, Chairman of the Committee on Administrative Affairs, served notice of a proposed amendment to Section 6.5 of the bylaws of the Board dealing with the establishment of the position of director of campus schools at Hunter College.

Note: In accordance with the bylaws of the Board the full text of the proposed amendment will be circulated prior to the next meeting of the Board.

NO. 7. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

The Chancellor reported that:

(a) The Governor has vetoed the bill calling for the severance of the community colleges from the State system and their inclusion de jure into the City University.
(b) A bill proposed by Queens legislators to provide a relatively moderate amount of money to investigate the feasibility of medical programs in Queens was also vetoed.

(c) The Mayor's Executive Budget called for $587.2 million for the City University, which was some $18 million less than had been included in the previous budget certified to the Governor. Efforts are being made to restore some significant cuts. A request has been made that $9 million be put back in. About one-third of that is for rentals. Funds are also requested for adult education and remedial programs. Final action on the Mayor's Budget has to be completed by the 25th of June.

(d) Requests have been made to the Governor and the Mayor that the ceiling imposed some years ago on senior college construction be raised. A portion of the $520 million has been dissipated in part through escalation in prices since the authorization was made and in part by certain technicalities in the Dormitory Authority funding process which requires that some $75 million cannot be spent for actual construction. These latter funds are set aside as an added protection to the bondholders.

(e) The Legislature did not appropriate the additional $8 million in State Funds necessary to meet the Mayor's certified level for the community colleges. There is some indication from the Budget Director and the Governor's Office that it is possible that some of this may be restored through administrative agreements. Discussions continue and will be going on over the next few weeks.

(f) A series of seminars that were held at the Graduate Center on the 12th and 13th of June. The purpose was to bring together in a relatively small group one representative from each college in four basic areas of remediation - English, Mathematics, Reading, and English as a Second Language. This group of highly qualified faculty were asked to discuss the existing remedial programs to discover those areas or approaches that seem to be working best and those that were not working so well. They were also asked to distill from this intensive seminar of a few days some ideas that might be used and shared with the rest of the University in the development of remedial programs that might hold the greatest promise.

**NO. 8. GENERAL DISCUSSION:** (a) The Chairman, on behalf of the Board, expressed regrets on the untimely death of Miss Pamela Galiber who was an assistant to the Acting Vice-Chancellor for Academic Affairs and the daughter of State Senator Galiber.

(b) The Chairman noted that the Board had received a report from the Chancellor on the Biomedical Program at The City College and that the Board may have a statement on it, at which time the report itself will be released.
NO. 9. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following actions approved by the Committee be adopted:

A. INTERIM FACILITY - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That with respect to the acquisition of the premises known as 500 Grand Concourse, Borough of the Bronx, as an interim facility for the use of Hostos Community College, the price of $1,850,000 is hereby approved as the fair and reasonable value to be offered to the owners of such real property; and be it further

RESOLVED, That if such offer is refused, the Dormitory Authority is requested to proceed to initiate an action in condemnation to acquire such property.

EXPLANATION: On May 20, 1974 Cal. 4 (III)R, the Board approved the selection of the indicated facility for use by Hostos Community College. An appraisal by Sanders A. Kahn Associates, Inc. valued the premises at $1,850,000, the purchase price now recommended. There is a technical requirement that the recommended figure of $1,850,000 be approved by the Board as the offer to be made prior to the filing of condemnation papers.

B. SUPPLEMENTAL AGREEMENT A - CITY UNIVERSITY COMMUNITY COLLEGE ISSUE:

RESOLVED, That the action taken by the Board on April 22, 1974 with respect to Calendar No. 2D be rescinded; and be it further

RESOLVED, That the form and substance of proposed Supplemental Agreement A dated as of June 25, 1974, which document bears a title page which reads: "DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK -- SUPPLEMENTAL AGREEMENT A DATED AS OF JUNE 25, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE, SERIES A) and provides for the sale by the Dormitory Authority of Series A Bonds in an amount not to exceed $69,500,000 is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement A and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement A, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplemental Agreement A containing such changes, insertions and omissions, and the attestation thereto by the Secretary shall be conclusive evidence of such approval.

EXPLANATION: On April 22, 1974, the Board approved and authorized the execution of a Supplemental Agreement to authorize the Dormitory Authority to issue Series A Bonds to provide funds to permanently finance, by the sale of bonds, the acquisition of the former N.Y.U. University Heights Campus which was acquired in July 1973 for Bronx Community College.

Since that time the Agreement has been modified to (a) include certain changes in order to preserve flexibility with respect to future senior college bond issues and (b) reduce the principal amount of the issue to the amount indicated to reflect receipt in early June of a $2.5 million federal grant payment for the campus acquisition.

Approval and execution of this revised Agreement is an essential prerequisite to permit a sale of Series A bonds, now contemplated for the last week in June.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:15 p.m.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of Proceedings, July 29, 1974

MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JULY 29, 1974

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:50 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesca Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Harold M. Jacobs

James P. Murphy
Vinia R. Quinones
Marta Valle

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Joseph Shenker
President Richard D. Trent

President Edmond Volpe
President Jacqueline G. Wexler
Professor Evelyn Handler
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur Kahn

The absence of Ms. Hauser was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

**NO. 1. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for July 29, 1974 (including Addendum Items) be approved, as amended, as follows:

(a) Part AA - Effective dates other than those listed as 9/1/74 to be changed to 8/1/74.
(b) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

Note: Errata amended as follows:
Brooklyn College: Action affecting Leslie Jacobson is to read: Appointment as Professor in the Department of Health and Physical Education (W) in the School of Science for the Period 8/1/74 - 8/31/75, at the annual salary rate of $26,850. The phrase “with tenure” is withdrawn.

**NO. 2. COMMITTEE ON ADMINISTRATIVE AFFAIRS:** RESOLVED, That the following actions approved by the Committee on Administrative Affairs be adopted or noted:

**A. BYLAW AMENDMENT - CAMPUS SCHOOLS, HUNTER COLLEGE:**

RESOLVED, That the following bylaw amendment with respect to the establishment of the position of director of campus schools at Hunter College be approved:

RESOLVED, That the subsection entitled “in the hunter college elementary school and hunter college high school” of Sec. 6.1 of Article VII of the Bylaws of the Board of Higher Education be and the same is hereby amended to include the title of Director of Campus Schools.

RESOLVED, That Sec. 6.5 of the Bylaws of the Board of Higher Education be and the same is hereby amended to read as follows:

Section 6.5 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, president, vice-president, assistant vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, administrator, associate administrator, assistant administrator, director of campus schools, department chairman, chief librarian, principal, supervisor, distinguished professor, visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, all positions in the early childhood centers programs, or any other instructional positions not included on the permanent instructional staff, except that prior service as a full-time lecturer or lecturer (full-time) may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such non-tenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his/her appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, deputy chancellor, president, vice-chancellor, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, director of campus schools, or principal; if not already appointed to a position on the permanent instructional staff, may be appointed to an instructional position.

and be it further
RESOLVED, That the position of Director of Campus Schools at the Hunter College Campus Schools be established effective July 1, 1974 with duties at a level of responsibility comparable to the position of Senior High School Principal of the Board of Education of the City of New York and that the salary be equated with that position.

EXPLANATION: On February 28, 1973, the Board of Higher Education approved a reorganization of the Hunter College Campus Schools which was amended at the September 24, 1973 meeting of the Board of Higher Education. The Budget Bureau of the City of New York is presently refusing to process Hunter College's pending budget modification until the Bylaws of the Board of Higher Education are amended to include the title "Director of Campus Schools." The purpose of the resolution is to amend the Bylaws of the Board of Higher Education to reflect the change required by the Bureau of the Budget.

NOTE: Matter underlined is new.

Notice of proposed amendment was given at the meeting of the Board held 6/17/74, Cal. No. 6B.

B. EDUCATIONAL OPPORTUNITY CENTERS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE AND NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education ratify one year extensions for 1973-1974, and authorize one year extensions for 1974-1975, of the contracts with the State University of New York for the operation of two Educational Opportunity Centers, one in Brooklyn, and one in Manhattan.

RESOLVED, That the Presidents of New York City Community College and Borough of Manhattan Community College respectively be authorized to sign the contracts.

EXPLANATION: Since 1966, the Borough of Manhattan Community College and New York City Community College have each operated an Educational Opportunity Center (formerly called Urban Center) pursuant to contract with the State University of New York. Since 1972, these contracts have been extended without formal Board resolution as they represented agreements to continue on-going programs. The State University now indicates that it requires an authorized signature. The purpose of this resolution is to provide that authorization.

C. APPOINTMENT AND DESIGNATION AS VICE-PRESIDENT FOR ADMINISTRATION - QUEENS COLLEGE:

RESOLVED, That James R. Campbell be appointed Higher Education Officer in the Office of the President, for the period 7/29/74 - 6/30/75, at the salary rate of $32,625 per annum, subject to financial ability; and be it further

RESOLVED, That Mr. Campbell be designated Vice-President for Administration at Queens College effective 7/29/74, with compensation at the rate of $7,500 per annum in addition to his academic salary, subject to financial ability.

D. APPOINTMENT AND DESIGNATION AS VICE-PRESIDENT FOR PLANNING AND ADMINISTRATION - BROOKLYN COLLEGE:

RESOLVED, That Lester I. Brookner be appointed Professor of Economics at Brooklyn College, for the period 8/1/74 - 8/31/75, at the salary rate of $32,625 per annum, subject to financial ability; and be it further

RESOLVED, That Lester I. Brookner be designated Vice-President for Planning and Administration at Brooklyn College effective 8/1/74, with compensation at the rate of $7,500 per annum in addition to his academic salary, subject to financial ability.

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items approved by the Committee on Academic Affairs be adopted:
A. M.S. IN EDUCATION - BARUCH COLLEGE:

RESOLVED, That the program in Elementary and Early Childhood Education leading to M.S. in Education to be offered at Baruch College be approved, effective September 1974, subject to further fiscal review and financial ability.

EXPLANATION: This inservice program was developed to meet the urgent need to provide new career development opportunities to early childhood and elementary school teachers who hold a provisional teaching license. The program, which leads to permanent certification by the State Education Department, provides a new approach to inservice teacher education. Unlike traditional programs, this program offers professional training which takes place chiefly on the job and within the school where the teacher teaches. The program seeks to concentrate on a few schools at a time so that teachers may study together, work cooperatively to meet the needs of the children in the classroom, and become effective agents of change within the school. The program is competency-based and calls for teachers to collaborate with school, union, and community representatives for consensus on the goals of the program. It is anticipated that this program will become a model for inservice teacher preparation which will be replicated in schools in urban areas elsewhere in the country.

B. B.S. IN SPECIAL EDUCATION - BARUCH COLLEGE:

RESOLVED, That the program in Special Education and Habilitation Services leading to the B.S. Degree in Education to be offered at Baruch College be approved, effective September 1974, subject to financial ability.

EXPLANATION: The State Education Department has recently extended the areas in which teaching certificates are issued to include a general license covering all areas of Special Education for children with mental, emotional and physical handicapping conditions. This program will prepare undergraduates for provisional certification in mental retardation, emotional disturbance and learning disability and will help to meet the need for special education teachers, particularly teachers of children who heretofore have not had proper and meaningful instruction related to their handicapping condition. The program is competency-based with regard to professional performance specification. The curriculum includes core courses, a concentration in psychology, a professional sequence in Education and Special Education, and electives. Additional costs of the program appear to be minimal and should be absorbed by the College.

C. B.A. IN ARCHAEOLOGY - BROOKLYN COLLEGE:

RESOLVED, That the Program in Archaeology leading to the Baccalaureate Degree, to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program offers interested students an opportunity to major in archaeology. The program will coordinate courses in archaeology which exist in the various departments and schools at Brooklyn College and provide formal counseling procedures for students who wish to become archaeologists. No additional costs are indicated for the program.

D. B.A. IN LINGUISTICS - BROOKLYN COLLEGE:

RESOLVED, That the Program in Linguistics leading to the Baccalaureate Degree, to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program is intended to provide in-depth training to highly motivated students who wish to specialize in linguistics. The program coordinates courses now offered in the departments of Anthropology, English, Philosophy and Speech, and provides a framework for the development of additional courses as they are needed. The cost of the program is reasonable and should be met within the regular budget of the college.

E. B.A. IN WOMEN'S STUDIES - BROOKLYN COLLEGE:

RESOLVED, That the Program in Women's Studies leading to the Baccalaureate Degree, to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program will be offered as a dual major, i.e. a co-major allied with a major in one of the existing departments at Brooklyn College. It will provide students with an opportunity to study materials and data pertaining to women from a perspective which has been previously overlooked. It will offer fresh approaches and innovative pedagogical methods to study traditional subjects such as literature, art, politics, history. The program will be open to all students at Brooklyn College who meet the entrance requirements, regardless of age or sex. This program should entail no additional costs which the college cannot absorb.
F. BA/MA IN URBAN ADMINISTRATION AND COMPUTER AND INFORMATION SCIENCE - BROOKLYN COLLEGE:

RESOLVED, That the four and one half year program in Urban Administration and Computer and Information Science leading to the BA/MA Degree, to be offered at Brooklyn College, be approved effective September 1974, subject to financial ability.

EXPLANATION: This program will prepare graduates for professional careers in public and private agencies dealing in urban problems. The program is designed to equip students with skills in mathematics, computer and information science, and systems analysis, as well as in public administration and policy analysis. Graduates will be prepared to enter a city, state, federal or private agency at the general management level with technical competence in both modern computer and mathematical skills and broad political science knowledge in policy and administration. This innovative program is one of the few in the country to combine training in computer science and social science and it is expected to serve as a model for similar programs at other universities.

G. EXTENSION OF THE TRANSITIONAL PERIOD FOR SEEK DEPARTMENTS:

WHEREAS, The Board of Higher Education guidelines for the SEEK Program mandates each senior college to establish a department which shall include counselors in the SEEK Program and other programs of a similar nature as well as teachers of remedial reading and other specialists (July 8, 1969 Special Meeting and December 28, 1970, Cal. No. 3); and

WHEREAS, The Board of Higher Education provided that this department shall be administered in the same manner as any other department as prescribed in the Bylaws of the Board of Higher Education, except during a five-year transition period beginning September 1, 1969 during which (1) the Chairperson of this department shall be the Director of the SEEK Program at each college, as designated by the President and (2) the Personnel and Budget Committee for this department shall be comprised of the Chairperson of the department, a senior college administrator appointed by the President and three additional members of the instructional staff, who need not be faculty members who are tenured, appointed by the President; and

WHEREAS, A comprehensive study of the effect of the transition period appears desirable in order to determine the most appropriate future SEEK departmental organization structures,

NOW THEREFORE BE IT RESOLVED, That the transition period for SEEK departments be continued in effect for two additional years, until August 31, 1976; and

BE IT FURTHER RESOLVED, That the Chancellor establish task forces with appropriate representation of all affected elements in the University (including the Chancellor’s Office, College Presidents, Faculty Senate, Student Senate, SEEK Directors, SEEK Faculty, SEEK Students, and the SEEK Advisory Council) for the purpose of reviewing the structure and quality of the SEEK Program and its relationship to college and University structures, and other aspects of the Board of Higher Education guidelines on SEEK, and that periodic reports be made by and through the Chancellor to the Academic Affairs Committee of the Board of Higher Education, on the progress of the review, with a final report and recommendations to be submitted to the Board of Higher Education no later than October 31, 1975.

EXPLANATION: The transitional period approved by the Board of Higher Education for SEEK departments expires August 31, 1974. In order to provide for careful review and thoughtful deliberation of both experience to date under the transitional period and the most suitable future role for SEEK organizational structures, an extension of the transition period is required.

H. LEHMAN-MONTEFIORE HEALTH SCIENCES INSTITUTE - LEHMAN COLLEGE:

RESOLVED, That the first stage of the proposal to develop a Health Professions Institute under the joint aegis of Lehman College of the City University of New York and Montefiore Hospital and Medical Center, as described below, be approved with the understanding that the proposal for further development of the Institute will be reviewed by the Board within one year.

EXPLANATION: For two years a joint Lehman-Montefiore Committee has been working to formulate a cooperative educational program that would enable the two institutions to improve both the quantity and the quality of health care available to the thousands of residents of the Bronx who are currently without adequate health care services. The Committee’s studies confirmed its initial interest in the team delivery of primary health care. It was agreed that the new program should focus on training technically competent, socially aware, health personnel who view patients as individuals within the framework of an ethnic,
social, and economic background and who cooperate effectively as members of a team for the delivery of quality primary health care.

The Committee recommended the creation of a Health Professions Institute, with the implementation of this recommendation to take place in two stages. In the first stage the College will bring its Nursing program into the Institute, further develop its Medical Services Administration Program and develop an undergraduate program in Social Work. Students in these programs in addition to developing competencies in their special fields, will be trained in the concepts and practices of a team system for providing health care. This team training will be the responsibility of Montefiore Hospital. They will provide the expertise in this area and will finance its operation.

During the second stage of development, emphasis will be on the Support Group and selected programs in Allied Health which will be incorporated in the offerings of the Health Institute. These will involve ongoing programs in the Community Colleges as well as new programs. In addition to the professional courses there will be team training courses for the Support Group that integrate the clinical requirements of each Allied Health Profession with instruction in the necessary team skills.

The College believes that the creation of this Institute will serve the needs of an increasing number of students who are interested in the Health Professions. Some of these students will have begun their training in Community College programs. In the Lehman-Montefiore Institute those students will have the opportunity either to advance their training in their area of specialization or to broaden their training in the Health Sciences field in general. The Institute will provide a means for the College to cooperate with Montefiore Hospital, in providing badly needed health services to all sections of the Bronx. The experiment in team delivery of health care will be of interest to medical educators and to the staffs of medical institutions.

The Lehman-Montefiore committee, recognizing that the specific skills needed for the team delivery of primary health care are not routinely taught as part of the usual undergraduate programs in Health and Allied Health and recognizing also the great potential of this system for the future delivery of health care, plans to formulate an educational program for a wide spectrum of Health and Allied Health professionals that focuses specifically on the team delivery of primary health care. The program encompasses the training of members of the Primary Care Team and of the Support Group and aims to instill concepts of the ethical and the social significance of health care as well as to develop team skills along with professional skills.

The College currently has programs in nursing, speech pathology, medical services administration and nutrition. While the Health Sciences Institute proposal contemplates a number of additional programs, they would be added gradually and, wherever practical, programs offered at neighboring CUNY community colleges will be considered. Preliminary discussions with those institutions have taken place.

Both the staffs of the College and the cooperating hospital believe that the successful implementation of this program will help solve the health service delivery problems in the Bronx community and will provide a model both for health education and delivery of health care. Costs of the first stage of the proposal will be met within the regular budget of the college.

I. RESOLUTION OF APPRECIATION:

RESOLVED, That the Board express its appreciation to Dr. Allen B. Ballard, Jr., for his outstanding service as Acting Vice-Chancellor for Academic Affairs, not only to the Board’s Committee on Academic Affairs but to the University as a whole.

NO. 4. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following actions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:

A. PURCHASE OF COMPUTER EQUIPMENT - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the purchase, on behalf of Kingsborough Community College from Capital Budget HN-192, of a 2701 Data Adapter Unit, a 1403 Printer, a 2821 Control Unit, and a 2501 Card Reader with OMR Feature manufactured by the International Business Machines Corp., with an initial payment of approximately $4,900 and the balance of down payment over a period of three years; and be it further

RESOLVED, That the Board of Higher Education enter into a state and local government time payment plan financing contract with the IBM Corp. in the approximate amount of $115,000 extending over a period of 5½ years to purchase this equipment, the form of contract to be approved by General Counsel and Vice-Chancellor for Legal Affairs; and be it further
RESOLVED, That the Director of the Budget be requested to approve such expenditure, chargeable to Capital Budget HN-192; and be it further

RESOLVED, That the Board of Trustees of the State University be requested to establish a capital budget in the amount of $115,000 to cover this purchase.

EXPLANATION: This equipment is necessary to provide a link with the CUNY Computing Facility in order to support the instructional and administrative programs at Kingsborough Community College. Equipment as manufactured by International Business Machines Corporation is being requested to match and intermingle with existing IBM data processing equipment. This installment purchase has been approved by the CUNY Dean for Computer Systems.

B. VOORHEES CAMPUS - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education authorize the New York City Community College to advertise for, receive and open bids in order to award Purchase Order(s) to the lowest responsible bidder(s) for the following renovation work to be done at the Voorhees Campus Building of the New York City Community College, utilizing available income from the Voorhees Endowment:

<table>
<thead>
<tr>
<th>JOB</th>
<th>ESTIMATED COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Upgrade a converted freight elevator to</td>
<td>$17,000.00</td>
</tr>
<tr>
<td>passenger elevator with automatic controls</td>
<td></td>
</tr>
<tr>
<td>and paneling.</td>
<td></td>
</tr>
<tr>
<td>2. Redesign computer area to provide additional</td>
<td>15,000.00</td>
</tr>
<tr>
<td>office space.</td>
<td></td>
</tr>
<tr>
<td>3. Create a Library Media Center within the</td>
<td>20,000.00</td>
</tr>
<tr>
<td>present facilities.</td>
<td></td>
</tr>
<tr>
<td>4. Accordion folding wall to divide a large</td>
<td>2,500.00</td>
</tr>
<tr>
<td>area for better utilization.</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$54,500.00</td>
</tr>
</tbody>
</table>

EXPLANATION: The work described above is required to improve the Voorhees Campus' educational plant and has been approved by the Vice-Chancellor for Campus Planning and Development. Income from the Voorhees Endowment, according to counsel, may legally be used for improvements to the educational plant. At the present time, available income totals $92,927.47, of which $57,843.37 is in cash.

II. CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

A. REENTRY UPON PROPERTY - IMPLEMENTATION OF FACILITIES MASTER PLAN - CITY COLLEGE:

WHEREAS, the City of New York as authorized by Chapter 343 of the Laws of 1962 conveyed to the United States of America by indenture dated July 1, 1964 the following described property:

All that certain piece, parcel or tract of land situate, lying and being in the Borough of Manhattan, City, County and State of New York, bounded and described as follows:

BEGINNING at a point formed by the intersection of the building line on the north of West 130th Street and the building line on the west side of St. Nicholas Terrace; thence northerly along the building line on the west side of St. Nicholas Terrace two hundred five (205) feet; thence westerly on a line parallel to the building line on the north side of West 130th Street one hundred fifty (150) feet; thence southerly on a line parallel to the building line on the west side of St. Nicholas Terrace two hundred five feet (205) to the building line on the north side of West 130th Street; thence easterly along the building line on the north side of West 130th Street to the point or place of beginning.
with the understanding that the United States of America "will use the said land conveyed herein for the purpose of establishing and maintaining the former dwelling house of Alexander Hamilton (commonly known as The Grange), as a national memorial. In the event it shall cease to use the said land for such purpose, then, in that event, the Grantor shall be entitled to reenter the said land and become repossessed thereof, and the Grantee shall not be entitled to any damages whatsoever"; and

WHEREAS, the United States of America acting by the Deputy Director of the National Park Service of the Department of the Interior by a Certificate of Disclaimer duly acknowledged on January 30, 1974 disclaimed any right, title or interest in the land conveyed by the said indenture; and

WHEREAS, repossession of the property described herein by the City of New York is required for implementation of the City College Facilities Master Plan; now therefore it is

RESOLVED, That the Board of Higher Education request the Board of Estimate of the City of New York to approve the City’s reentry upon said property with the intent to thereby become repossessed thereof.

B. CONSTRUCTION OF STRUCTURAL STEEL, BRIDGES, METAL DECK - SITES B AND C BUILDINGS - HUNTER COLLEGE:

RESOLVED, That the Board approve final plans, specifications and aggregate cost estimate of $10,189,700 (September 1974) for construction of the Structural Steel, Bridges, and Metal Decks for The Hunter College Sites B & C Buildings as prepared by Ulrich Franzen & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the above-mentioned contract documents and to authorize the Dormitory Authority to invite bids and to award contracts for the work.

EXPLANATION: The Contract now considered comprises the fifth step in “Fast Track” construction procedures for the Hunter College project and includes:

1. Site B Structural Steel (includes Bridges and Metal Deck) $6,367,700
2. Site C Structural Steel (includes Metal Deck) 3,822,000

Total Structural Steel and Metal Deck Estimate 10,189,700

Heretofore the Board has approved final contract documents for four (4) steps of this project as follows:

1. Renovation of Police and Fire Buildings $137,687 (bid)
2. Demolition Site C 141,500 (bid)
3. Excavation and Foundations Site B 5,617,600
4. Excavation and Foundations Site C 2,463,000

Total previous amounts $8,359,787

The preliminary Construction estimate (as of September 1973) for the work now considered was $9,223,155. The approved project budget of $63,576,000 included an estimated, escalated bid cost of $9,880,450 for this work. The present estimate of $10,189,700 exceeds this by $309,250. The increase is attributable to a greater cost escalation for steel than had been anticipated. The Architects have been instructed to effect economies in the project to complete this project within the approved total cost limitation.

The plans for the steel work have been reviewed and accepted by the College and University Office of Campus Planning and Development. It is recommended that the final plans, etc., be accepted and authorization to invite bids and to award contracts for the construction be granted.

C. RENTAL OF SPACE - THE GRADUATE SCHOOL AND UNIVERSITY CENTER: Item Withdrawn.
D. RENTAL OF SPACE - YORK COLLEGE:

RESOLVED, That the Board approve the rental of physical education facilities at the New York State Armory located at 93-05 168th Street, Jamaica, New York for use by York College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned space.

EXPLANATION: The subject facility is needed in order to permit complete implementation of York College's Physical Education program.

The Department of Real Estate has negotiated a license agreement for the subject premises for a nine month period commencing September 11, 1974 at an annual rental of $6,533. This rental cost is to reimburse the landlord for his out of pocket expenses for heat, electricity, security and cleaning.

E. WITHDRAWAL OF SURPLUS OFF-CAMPUS STRUCTURES - BRONX COMMUNITY COLLEGE:

Item Withdrawn.

F. JOINT USE OF FACILITIES - BOARD OF EDUCATION AND BRONX COMMUNITY COLLEGE:

WHEREAS, The Board of Education of the City of New York has indicated a need for additional educational facilities for use by Community School District No. 10 in the Bronx, New York; and

WHEREAS, Bronx Community College has available in a building located at 120 East 184th Street, Bronx, New York, educational facilities which can be made available to the Board of Education for use by Community School District No. 10; now therefore it is

RESOLVED, That the Board of Higher Education approve an Agreement with the Board of Education whereby the Board of Education, for the benefit of Community School District No. 10 in the Bronx, New York, is permitted to use certain educational facilities now occupied by Bronx Community College at 120 East 184th Street, Bronx, New York, for a period of five years commencing February 1, 1974; and be it further

RESOLVED, That the Secretary of the Board of Higher Education be authorized to execute said Agreement after approval as to form by the General Counsel and Vice-Chancellor for Legal Affairs.

EXPLANATION: Due to overcrowding in Community School District No. 10 in the Bronx, the Board of Education has requested that Bronx Community College make available to Community School District No. 10 certain educational facilities in the College's Center for Continuing Education and Community Service, 120 East 184th Street, Bronx, New York.

In accordance with an Agreement prepared by representatives of the Board of Higher Education and the Board of Education, Community School District No. 10 will occupy approximately 71,000 square feet of space at 120 East 184th Street, Bronx, New York, for a period of five years. Under the terms of the Agreement Community School District No. 10 will occupy the space Monday through Friday, from 8:00 A.M. to 3:00 P.M. The gymnasium, locker rooms and pool will also be made available between 12:00 noon and 3:00 P.M., at such times when not being used by Bronx Community College. The Board of Education will be permitted to make alterations to the building but all plans and specifications are subject to prior approval by Bronx Community College.

Bronx Community College will be responsible for providing cleaning, maintenance, heat, electricity and guard services to the space occupied by Community School District No. 10. The Board of Education will reimburse Bronx Community College for expenses incurred in providing these services upon presentation of a quarterly statement of expenses. The amount to be charged to the Board of Education will be based on a mutually acceptable formula as specified in the Agreement.

G. RENTAL OF SPACE - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of approximately 5,700 square feet of space at 1613 Oriental Boulevard, Borough of Brooklyn, for use by Kingsborough Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: The subject space will be used by Kingsborough Community College for administrative functions. Effective June 30, 1974, the College has vacated 56,076 square feet of instructional and administrative space at 60 West End Avenue. Classes formerly held at 60 West End Avenue campus will now be held on the main campus. By relocating certain administrative functions to 1613 Oriental Boulevard and by converting a small amount of on-campus administrative space into instructional space, Kingsborough Community College will be able to conduct all of its academic programs on campus.

The Department of Real Estate has negotiated a 5 year lease for the subject premises at an annual rental cost of $28,785 ($5.05/S.F.). The rental of $5.05/S.F. is comprised of $2.87/S.F. base rent plus $2.18/S.F. amortization for improvements estimated at $49,285.

Landlord to pay Real Estate taxes; maintain roof and structural aspects of the building and will be responsible for the maintenance of the mechanical equipment during the first year of occupancy.

Tenant to pay 75% of increases of Real Estate taxes above the 1973-74 base year, pay for water provided through a separate meter, sewer rents, cleaning and electricity; provide heat and hot water.

H. RENOVATIONS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education authorize the Borough of Manhattan Community College to approve plans, specifications and estimate of cost of $125,000 and solicit, receive, and open bids and award contracts to lowest responsible bidders to effect necessary renovations in the 134 West 51st Street facility (2nd and 3rd floors) the cost to be charged to Code 42-660-408-01-75, Repairs General and/or such other funds as may be available; and be it further

RESOLVED, That the Bureau of the Budget approve plans, specifications and estimate of cost of $125,000 and be requested to approve this expenditure.

EXPLANATION: As a result of a move last August, changes in the use of the 134 West 51st Street building urgently require renovations to the building so that full use thereof may be made.

J. X-RAY FACILITY - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the Contract Document and specifications and authorize the New York City Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for alterations to Pearl Street Building and supplying equipment for a new X-Ray (Radiographic) facility at an estimated cost of $143,500.00 chargeable to Capital Project HN 206 Codes 42-0614-12-53 and 42-0614-12-64 (See also Calendar Number 2 (b) 4, 4/20/64).

EXPLANATION: This facility is needed to correct a long standing condition of inadequacy and overcrowding in the existing program. This contract is part of a schedule which was approved by the Bureau of the Budget on March 18, 1974 (Record 36210-91 CP-9965).

K. RENTAL OF SPACE - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of 30,000 square feet of space at 47-01 Van Dam Street, Borough of Queens, for use by LaGuardia Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide a library and approximately six small classrooms, with the remainder of the space devoted to faculty or administrative office use. The space is required to partially replace existing space which must be vacated in the College's main building at 31-10 Thomson Avenue to permit the commencement of Phase II alteration work.

The Department of Real Estate has negotiated a lease for the subject premises for a five year period at an annual rental of $129,000 ($4.30/S.F.). The landlord will be responsible for base real estate taxes, heat, cold water, structural repairs and clean the public areas of the subject building. The space will be available on Monday through Friday from 8:00 a.m. to 6:00 p.m. Landlord will permit overtime use of these premises based on an additional charge of $6.00 per hour for overtime heating.

Tenant will be responsible for cleaning, ordinary maintenance and electricity. Tenant is also responsible for real estate tax escalation and escalation in heating fuel costs.
L. COMMUNITY COLLEGE CAPITAL BUDGET - 1975/76:

RESOLVED, That the Board approve a community College Capital Budget for 1975-1976 for projects to be funded by the New York State Dormitory Authority, as follows:

<table>
<thead>
<tr>
<th>COLLEGE AND PROJECT</th>
<th>PREVIOUSLY AUTHORIZED</th>
<th>1975-1976 BUDGET</th>
<th>TOTAL FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRONX COMMUNITY COLLEGE</td>
<td>$76,900,000</td>
<td>$20,000,000</td>
<td>$96,900,000 t</td>
</tr>
<tr>
<td>Acquisition of, Renovations, Alterations and Additions to University Heights Campus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KINGSBOROUGH COMMUNITY COLLEGE</td>
<td>- 0 -</td>
<td>1,586,000</td>
<td>1,586,000 *</td>
</tr>
<tr>
<td>Phase II - Academic Facilities (4 Inner Colleges)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase II - Lecture Halls</td>
<td>330,000</td>
<td>330,000 *</td>
<td></td>
</tr>
<tr>
<td>Phase II - Utilities, Distribution, Site Work, Demolition, etc.</td>
<td>740,000</td>
<td>740,000 *</td>
<td></td>
</tr>
<tr>
<td>Phase II - Computer Center</td>
<td>188,000</td>
<td>188,000 *</td>
<td></td>
</tr>
<tr>
<td>Phase II - Athletic Fields, Site Improvements and Landscaping, Demolition of Temporary Structures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAGUARDIA COMMUNITY COLLEGE</td>
<td>11,882,000</td>
<td>1,146,000</td>
<td>13,028,000</td>
</tr>
<tr>
<td>Phase II - Ford Building Alterations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NEW YORK CITY COMMUNITY COLLEGE</td>
<td>5,854,700</td>
<td>48,677,300</td>
<td>54,532,000</td>
</tr>
<tr>
<td>Phase I - Johnson Building &quot;A&quot; Including Site Acquisition; Namm Hall Air Conditioning and Alterations; Pearl Street Building Alterations and Mechanical Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>QUEENSBOROUGH COMMUNITY COLLEGE</td>
<td>- 0 -</td>
<td>1,282,000</td>
<td>1,282,000 *</td>
</tr>
<tr>
<td>STATEN ISLAND COMMUNITY COLLEGE</td>
<td>1,832,000</td>
<td>22,574,000</td>
<td>24,406,000</td>
</tr>
<tr>
<td>Sidewalks and Paving, Theatre and Music, Library and Instructional Resources Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration, Medical Technology, Science and Classroom Buildings</td>
<td>1,468,000</td>
<td>17,764,000</td>
<td>19,232,000</td>
</tr>
<tr>
<td>Site Distribution, Service Level, Addition to Science and Technology, Computer Center, Physical Education and Student Activities, Landscape and Parking (Including Total Energy Plant)</td>
<td>2,266,000</td>
<td>29,524,000</td>
<td>31,790,000</td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>- 0 -</td>
<td>88,000</td>
<td>88,000</td>
</tr>
<tr>
<td>Alterations to Existing Buildings</td>
<td>- 0 -</td>
<td>956,000</td>
<td>956,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$100,202,700</td>
<td>$145,421,300</td>
<td>$245,624,000</td>
</tr>
</tbody>
</table>

† Includes $61,900,000 for Acquisition
* Fees and Miscellaneous Costs Only

and be it further
RESOLVED, That the Trustees of the State University be requested to include the indicated projects and amounts in the SUNY Capital Budget for 1975-1976.

EXPLANATION: In order to advance community college projects included in approved campus master plans, it is required that each project be included in the SUNY Capital Budget request to the Governor and Legislature.

M. SUPPLEMENTAL AGREEMENT B - COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement B dated as of July 15, 1974, which document bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT B DATED AS OF JULY 15, 1974 (CITY UNIVERSITY COMMUNITY COLLGE ISSUES) and provides, among other matters, for the financing by the Dormitory Authority by the issuance of the Authority’s Bonds and Notes in one or more Series pursuant to the Revenue Bond Resolution adopted June 20, 1973, as supplemented from time to time, of certain facilities constituting a part of the Project is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement B and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement B, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement B containing such changes, insertions and omissions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement B supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund dated June 20, 1973 and will authorize the Dormitory Authority to permanently finance the cost of various community college facilities for which interim financing in the amount of each entire project cost has already been authorized.

N. AUTHORIZATION FOR OFFICIAL STATEMENTS ISSUED IN CONNECTION WITH SALES OF COMMUNITY COLLEGE BONDS:

WHEREAS, In connection with the sale, from time to time, of Series of Bonds of the Dormitory Authority of the State of New York, pursuant to the Revenue Bond Resolution adopted June 20, 1973 (Community College Issue), as supplemented from time to time, it is necessary that the Dormitory Authority issue an Official Statement with respect to each Series of Bonds (initially in the form of a preliminary Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Each such Official Statement, in both its preliminary and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and to the community colleges governed and administered by the Board; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statement in each such Official Statement;

NOW, THEREFORE BE IT RESOLVED, By the Board of Higher Education as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in any Official Statement of the Dormitory Authority relating to a Series of Bonds of the Authority issued pursuant to the above mentioned Revenue Bond Resolution, in its preliminary form, and, upon approval thereof, to deliver a letter to the Dormitory Authority, signed by at least three of such officers, stating in substance that the material contained therein, relating to the Board of Higher Education, The City University of New York and to the community colleges governed and administered by the Board is true, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education, the City University and to the community colleges governed and administered by the Board and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education, the Chancellor and the Deputy Chancellor of the City University and the Vice Chancellor for Budget and Planning.
SECTION 2. This resolution shall take effect immediately.

Note: Mr. Williams reported briefly on the Kingsborough Community College guard service contract bids. It was noted that after advertising only one responsive bid was received by the College. Specifications called for references from six users of the bidder's services, four of which may be located in the New York standard metropolitan statistical area. The College was rejecting the single bid and was prepared to readvertise.

In order to promote responsible competition the Chairman reported that the Chancellor's Office has been asked to review specifications in all recurring contracts to be sure that the specifications are fair and reasonably related to the purposes of the contract and are not unduly restrictive.

He reported further that the Board had noted that a number of guard service contracts were awarded a few days before the effective date creating problems to successful bidders in providing performance bonds or in arranging for the transfer of personnel or the hiring of additional personnel to meet new contracts. The Chancellor's staff was asked to examine the timing of the bidding and award of contracts so as to assure sufficient time for the award and orderly transition to a successful bidder.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

1. The Chancellor introduced to the Board Dr. Edmond Volpe, the President of Richmond College.

2. The Chancellor announced publicly that since the last meeting, the University received information of the accreditation by the Middle States Association of Colleges and Secondary Schools of the two youngest community colleges, LaGuardia and Hostos. The reports spoke glowingly, constructively and optimistically about the growth of these two institutions.

3. The Chancellor presented a report on the budget. The budget has been through the cycle of Mayor's certification, legislative action, and back to the City for consideration by the Mayor again and the City Council and the Board of Estimate. The final budget approved by the City is $585.2 million. This is approximately $62 million more than last year's budget. Unfortunately, it is not as generous a budget as it may look at first. Most of the $62 million that is in that budget is in the area of mandated increases that are based on contracts that the University has with employees and other groups and on the normal escalation of costs in this inflationary period. The budget includes a $9.5 million shortfall in State funds for the community colleges. This means that the spendable part of the budget is less than $585.2 million. Some adjustment is being attempted through administrative action. That is possible but not probable. The preliminary budgets for the various colleges have been submitted to the colleges and negotiations are going on to take care of special problems.

4. The Chancellor reported also on the construction program of the University. Bidding on contracts has been moving rather rapidly over the last six months. The Board has awarded well over $150 million of contracts already. Bid openings over the next four weeks are estimated at $75 million of construction. The limit placed on the University both by the Governor in the case of the senior colleges and by legislative action in the case of the community colleges is being reached. Steps are being taken to have the limitations that presently exist moved upward over the next three to six months.

5. The Chancellor reported with deep regret the passing on the 16th of July of Mrs. Minneola P. Ingersoll, who served so effectively and was so sensitive of the things the University tried to do.

Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Minneola P. Ingersoll served with distinction as a member of the Board of Higher Education from 1968 to 1973; and

WHEREAS, She led the development of Board policy for the improvement of opportunities for members of minority groups and women through her distinguished Chairmanship of the Board's Committee on Expanded Educational Opportunity; and
WHEREAS, Mrs. Ingersoll's service as a member of this Board gave eloquent and effective expression to her deep concern for the enhancement of human dignity through genuine equality of higher educational opportunity; therefore be it

RESOLVED, That the Board of Higher Education herewith notes with profound sorrow her death on July 16, 1974, and expresses its deepest sympathies to her family, her many friends, and all those many New Yorkers for whom Minneola Ingersoll's efforts made a nobler community of our City.

NO. 6. GENERAL DISCUSSION: The Chairman introduced Ms. Marta Valle, a member of the Board, who was attending her first regularly scheduled meeting of the Board.

NO. 7. COMMUNITY HEALTH EDUCATION PROGRAM - YORK COLLEGE: Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the program in Community Health Education leading to the B.A. Degree to be offered at York College be approved, effective September 1974, subject to financial ability.

EXPLANATION: Health Educators have become increasingly important in recent years in public health and social welfare agencies and in hospitals, schools and private industry. This program prepares graduates for employment as health educators in community centers and schools and for admission to graduate programs in public health. The curriculum requires 15 credits in the field of psychology. It includes field experience in a public health agency and provides the background knowledge necessary to understand the health problems of society and the ways in which health agencies at the local, state and national level can help to meet these problems. The curriculum also includes a sequence of courses in education for those who plan to teach in the school system. The program does not require additional expenditures and its cost will be absorbed within the regular operating budget of the college.

NO. 8. QUEENS COLLEGE STUDENT ACTIVITIES CORPORATION: (a) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the resolution pertaining to the Queens College Student Activities Corporation, Item No. E.5.5. of the Chancellor's Report for July 29, 1974, having been withdrawn, be restored to the Board calendar for the same date.

(b) A motion was then duly made and seconded that:

RESOLVED, That the certificate of incorporation of the Student Activities Corporation at Queens College be approved, provided that:

(1) Such certificate be amended to provide that two members of the corporation shall be appointed by the President of Queens College from a panel composed of members of the instructional staff of Queens College and recommended by the student senators of the Academic Senate, provided that if such appointments are not made by the President within thirty days of the receipt of the recommended panel, the President may appoint such members from among the instructional staff without such recommendation.

(2) The contract provide in lieu of the present Article eleven, the following:

11. Bylaws of the Board of Higher Education

The parties agree that the bylaws or resolutions of the Board of Higher Education shall govern in the event of inconsistency with any of the provisions of this contract, provided that if any such bylaw or resolution affects a budgetary allocation previously made, or appropriation for personal or contractual services, membership on the SAC Board, or purposes for which the fee may be allocated or expended, such bylaw or resolution shall not take effect until the next fiscal year of SAC insofar as this contract is concerned. Notwithstanding the foregoing, in the event that there is a conflict between this contract and Article 15 of the bylaws, the contract shall govern.

(3) The proposed contract be amended to omit all references to arbitration.

(4) Articles five and six of the contract shall be amended to provide that the B.H.E. shall transfer to the SAC such equipment provided for in Schedules B-2 and C-2, as was purchased with non-tax levy funds, and shall further permit the SAC the use of such other equipment set forth in said schedules as was acquired by tax levy funds.
EXPLANATION: The Board, in a resolution dated September 24, 1973 (Cal. No.3) approved the establishment of a Student Activities Corporation (SAC) at Queens College, provided that the certificate of incorporation and any amendment thereto be approved by the Board. The Board has reviewed the Certificate of Incorporation and the Contract, and finds that certain provisions, as noted in the resolution, should be modified to accord with law and the best interests of the University.

At this point the Board heard Mr. Steven Mayo, Day-Student Body President, Queens College; Mr. Richard A. Lippe, Counsel, SAC; and Dr. Joseph S. Murphy, President, Queens College, with respect to the previous resolution.

The motion was carried and Calendar No. 8(b) was adopted.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:05 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
SEPTEMBER 23, 1974
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:50 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman
Francesco Cantarella
Gurston D. Goldin
Harold M. Jacobs
James P. Murphy
Vinia R. Quinones
Marta Valle

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker
President Herbert M. Sussman

President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn

The absence of Ms. Hauser and Mr. FitzPatrick was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

**NO. 1. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor’s Report for September 23, 1974 (including Addendum Items) be approved, as amended as follows:

(a) Borough of Manhattan Community College

Item A-I.15.9. Withdraw from the Chancellor’s Report the request for appointment of Eugene Kelly as Assistant Professor in the Department of Social Science. (At the request of the Chancellor.)

(b) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

**NO. 2. BOARD MEETING DATE:** RESOLVED, That the date of the October meeting of the Board be changed from Tuesday, October 29 to Monday, October 28, 1974.

EXPLANATION: At the June 17 meeting of the Board the October meeting was scheduled for Tuesday, October 29 because Monday, October 29, was designated as Veterans’ Day, a legal holiday. The State Legislature has restored Veterans’ Day to its original date, November 11.

**NO. 3. COMMITTEE ON FISCAL AFFAIRS AND PLANNING:** RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

**I. FISCAL RESOLUTIONS:**

**A. 1975-1976 CAPITAL BUDGET:**

RESOLVED, That the Board approve a request to the City Planning Commission to include funds for the following projects in the 1975-76 New York City Capital Budget:

<table>
<thead>
<tr>
<th>PROJECT TITLE</th>
<th>1975-1976 CAPITAL BUDGET REQUEST</th>
</tr>
</thead>
<tbody>
<tr>
<td>HN 60 City University Staff &amp; Administrative Expenses &amp; Campus Planning &amp; Development of the Office of Campus Planning &amp; Development &amp; Campus Facilities Offices at Senior Colleges, in Connection with the Building Program</td>
<td>$ 2,722,705</td>
</tr>
<tr>
<td>HN 191 City University, Purchase of Electronic Data Processing Equipment for Instructional Research &amp; Administrative Purposes in the Senior Colleges</td>
<td>$ 3,489,000</td>
</tr>
<tr>
<td>HN 192 City University, Purchase of Electronic Data Processing Equipment for Instructional Purposes in the Community Colleges</td>
<td>$ 291,700</td>
</tr>
<tr>
<td>HN 193 City University, Consultant Services &amp; Other Costs in Connection with Planning of the Building Program for the Community Colleges</td>
<td>$ 50,000</td>
</tr>
<tr>
<td>PROJECT TITLE</td>
<td>1975-1976 CAPITAL BUDGET REQUEST</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>HN 203 City University, Alterations to Existing Buildings, Including Library</td>
<td>$22,626,052</td>
</tr>
<tr>
<td>Books, Education &amp; Office Equipment &amp; Related Costs, Senior Colleges</td>
<td></td>
</tr>
<tr>
<td>HN 205 Site Acquisition for Community Colleges, All Boroughs</td>
<td>$280,000</td>
</tr>
<tr>
<td>HN 206 City University, Alterations to Existing Buildings, Campuses &amp;</td>
<td>$1,083,000</td>
</tr>
<tr>
<td>Equipment, Community Colleges</td>
<td>$1,084,200 s</td>
</tr>
<tr>
<td>HN 217 Studies by City University of New York &amp; Other Institutions of Higher</td>
<td>$830,000</td>
</tr>
<tr>
<td>Learning within New York City</td>
<td>$280,000 s</td>
</tr>
<tr>
<td>HN 223 City University, Purchase of Trucks &amp; Other Heavy Automotive Equipment</td>
<td>$81,550</td>
</tr>
<tr>
<td>including Replacement Automotive Vehicles, Community Colleges</td>
<td>$81,550 s</td>
</tr>
<tr>
<td>HN 225 City University and New York Public Library, Purchase of Books &amp;</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Computer Equipment Pursuant to Affiliation Agreement with New York Public</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td></td>
</tr>
<tr>
<td>HN 226 Hunter College, High School &amp; Elementary School, Purchase of Building</td>
<td>$2,500,000</td>
</tr>
<tr>
<td>&amp; Planning of Renovation</td>
<td></td>
</tr>
<tr>
<td>HN 229 Purchase of Solomon Schecter High School, Queens College</td>
<td>$1,980,000</td>
</tr>
<tr>
<td>Total City Capital Funds</td>
<td>$36,904,907</td>
</tr>
<tr>
<td>Total State Funds</td>
<td>$2,007,450 s</td>
</tr>
<tr>
<td>Grand Total - Capital Projects</td>
<td>$38,912,357</td>
</tr>
<tr>
<td>PROJECTS OUTSIDE CERTIFICATE</td>
<td></td>
</tr>
<tr>
<td>City payment to the City University Construction Fund for Senior and Community</td>
<td>$16,100,000 oc</td>
</tr>
<tr>
<td>Colleges</td>
<td>$16,100,000 s</td>
</tr>
<tr>
<td>Vocational Education Programs of the City University</td>
<td>$55,000,000 oc</td>
</tr>
<tr>
<td>Total Capital Funds Outside Certificate</td>
<td>$71,100,000 oc</td>
</tr>
<tr>
<td>Total State Funds</td>
<td>$16,100,000 s</td>
</tr>
<tr>
<td>Total Projects Outside Certificate</td>
<td>$87,200,000</td>
</tr>
</tbody>
</table>

s - State Funds
oc - Funds Outside Certificate

EXPLANATION: Major new construction for the Senior and Community Colleges in 1975-76 will be funded through the City University Construction Fund and the New York State Dormitory Authority. The University’s 1975-76 Capital Budget will be used to fund the following capital and capital-related activities: renovations at the Senior and Community Colleges, site acquisition for the new Hunter High School and Hostos Community College and purchase of computer equipment; purchase of...
education and office equipment and minor repairs at the senior colleges; purchase of library books for the New York Public Library, pursuant to an affiliation agreement, and the Senior Colleges; purchase of automotive equipment for the Community Colleges. The 1975-76 Capital budget will also be used to support certain operating costs including personnel and consultant expenses related to capital planning, and expenditures for studies by the City University and other institutions.

The annual payment to the Construction Fund which is jointly shared by the City and State and funds for Vocational Education programs at the Community Colleges are included as information items in the Capital Budget authorized as part of the 10% Debt Limit Funds Outside the Mayor's Certificate.

II CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

A. RENOVATION OF BASKERVILLE AND WINGATE HALLS - THE CITY COLLEGE:

RESOLVED, That the Board approve final plans, specifications and final cost estimate of $3,091,100 (including a bid contingency of $52,100) for the renovation of Baskerville and Wingate Halls at City College, as prepared by Hardy, Holzman, Pfeiffer, Architects and S.W. Brown, Consulting Engineers, Joint Venture; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and to authorize the Dormitory Authority to invite bids and award contracts for the construction of said facilities.

EXPLANATION: The antiquated laboratories and related facilities in Baskerville Hall are to be replaced by facilities for general academic use and for Department of Students Personnel Services. The obsolescent spaces in Wingate Gymnasium will be altered, repaired and refurnished to become a more useful component of the College Physical Education Facilities.

On November 26, 1973 (Cal. 3a), the Board approved preliminary plans and specifications for the renovation work which was tentatively estimated at $2,855,400 (September 1973).

The final estimated cost, dated June 28, 1974, based on completed final plans and specifications is $2,945,500 and indicates an average renovation cost of about $36.28 per square foot in Baskerville Hall ($2,008,200 divided by 55,346 gross square feet) and about $19.81 per square foot in Wingate Hall ($937,300 divided by 47,300 gross square feet). Application of the Turner Construction Cost Index to the June 28, 1974 final estimate indicates a projected October 1974 bid estimate of $3,039,000. This final construction cost estimate is within the construction cost limitation of $3,091,100 approved by the City and State Budget Directors.

The Contract Documents have been reviewed and found acceptable by the College and University Office of Campus Planning and Development and approval of the Board is recommended in order that the Dormitory Authority can be authorized to invite bids and award contracts for the construction.

B. SOUTH CAMPUS ATHLETIC FIELD - THE CITY COLLEGE:

RESOLVED, That the Board approve final plans, specifications and final estimates of construction cost in the amount of $666,000.00 (including a bid contingency of $16,000) for the construction of the South Campus Athletic Field at City College, Manhattan, New York, as prepared by John J. Kassner & Co., Inc., Consulting Engineers; and be it further

RESOLVED, That the City University Construction Fund be requested to approve said final plans, etc., and to authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the construction of said facility.

EXPLANATION: On February 25, 1974 (Cal. No. 2F) the Board approved the preliminary plans and outline specifications and a preliminary construction cost estimate (as of January 1974) in the amount of $830,250.00.

On March 5, 1974 and on April 19, 1974 the State Director of the Budget approved a reduced scope of work and established a construction cost limitation of $666,000.00.
The Consultant has presented a final cost estimate as of October 1, 1974 in the amount of $650,000.00 which is within the approved construction cost limitation.

The final plans and specifications have been reviewed and accepted by the College and the University Office of Campus Planning and Development.

It is recommended that the final plans, etc. be accepted and authorization to invite bids and to award contracts for the construction of this facility be granted.

C. PURCHASE OF RESIDENCE - PRESIDENT - THE CITY COLLEGE: Item tabled.

In requesting that the item be tabled, Mr. Williams, Chairman of the Committee on Fiscal Affairs and Planning, noted that at the time the Committee met, the seller of the apartment was not prepared to go forward with the sale and that the Committee has not had an opportunity to consider the matter in detail.

D. SUPPLEMENTAL INTERIM NOTE AGREEMENT - LEHMAN COLLEGE CENTRAL COMPLEX:

RESOLVED, That the Board approve the form and substance of Supplemental Interim Note Agreement (Senior and Community College Issue) among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund to provide for an increase in the estimated cost for Interim Note Facility C 12.06 (Lehman College Central Complex) from $39,800,000 to $43,050,000, and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of this Supplemental Interim Note Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The purpose of this resolution is to authorize a net increase of $3,250,000 in the total budget for the Lehman College Construction. The proposed increase in the project budget is required to meet the cost of high construction bids and has been minimized by (a) rejection of bids for Complex III (site work) and a requirement that the architect redesign to meet the previously authorized cost limit and (b) a reduction of $1.8 million in the furniture and equipment budget for the project.

E. CONSTRUCTION OF ENCLOSURES ON CARMAN HALL PLAZA - LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve final plans and specifications and authorize the Herbert H. Lehman College Business Manager to advertise and receive and open bids and award contract to the lowest responsible bidder for the construction of Enclosures on the Carman Hall Plaza at Herbert H. Lehman College to provide 12,000 square feet of fast food service and food vending areas with a seating capacity of approximately 700. These plans and specifications have been prepared by the College's Campus Facilities Office in conjunction with Herbert Pomerantz, Consulting Engineer, and Interstate United Corporation, Food Service Consultants. The approved budget limitation, Capital Project No. 10338, July 31, 1974, is $450,000 chargeable to Capital Project HN 203, Budget Funds 1974—75.

EXPLANATION: At the end of the fall semester 1974/1975, the College must vacate Student Hall to allow master plan renovation construction to begin in that building. For a minimum period of two (2) years the College will be without the cafeteria facilities in Student Hall. In addition, existing student lounge and activities spaces will be eliminated permanently. The enclosed areas on the Carman Hall Plaza will provide interim fast food service during the renovation of Student Hall and permanent lounge space when master plan cafeteria facilities are completed.

The cost figure includes minimum food service equipment costs, mechanical and electrical costs which reflect the use of basic existing building systems, and general construction costs which reflect materials in conformance with the existing building. No furnishings costs are included.

At its meeting of May 20, 1974, Calendar No. 4.M., the Board of Higher Education approved the preliminary plans and specifications for this project.
F. RENTAL OF SPACE - MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve a lease for the rental of 13,363 square feet of space comprising the entire building known as the St. Joseph's Convent, 834 Pacific Street, Borough of Brooklyn, for use by Medgar Evers College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned facilities.

EXPLANATION: This space will be used for faculty and administrative offices and for classrooms, if possible, to support the Public Administration curriculum which is being transferred from Kingsborough Community College to Medgar Evers College. This transfer involves 180 students, 6 full-time faculty and 12 adjunct faculty members.

The Department of Real Estate has negotiated a lease for the above facility for a one year period at an annual rental of $15,000 ($1.12/S.F.).

Tenant will provide cleaning, pay for gas for heating and pay for electricity. Tenant shall pay real estate taxes, water charges and sewer rents, if such assessments are levied against the demised premises by reason of the tenant's occupancy.

Landlord will provide heat, hot and cold water, and make exterior repairs. Landlord will be responsible for maintenance of the roof and mechanical and structural elements in the building.

G. LICENSE AGREEMENTS - MEDGAR EVERS COLLEGE:

(1) RESOLVED, That the Board approve a license agreement for the rental of approximately 8,344 square feet of physical education space at Loyola Hall, Carroll Street and Rogers Avenue, Brooklyn, for use by Medgar Evers College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned space.

EXPLANATION: The Department of Real Estate has negotiated a license agreement for the aforementioned facilities for thirty weeks during the academic year from September 9, 1974 to June 30, 1975 at a fee of $6,000 ($.72/S.F.).

Medgar Evers College requires the use of said facilities during the hours from 9:30 A.M. to 6:30 P.M. on school days to implement an instructional schedule in its physical education program.

Landlord will provide heat, hot and cold water and electricity.

Tenant shall broom clean the gymnasium floor each day after the close of classes.

(2) RESOLVED, That the Board approve a License Agreement for gymnasium and auxiliary facilities at Wingate High School, 600 Kingston Avenue, Borough of Brooklyn, for use by Medgar Evers College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a License Agreement for the aforementioned space.

EXPLANATION: Extensive alterations now in progress in the Medgar Evers College building at 1127 Carroll Street, Borough of Brooklyn, has considerably reduced the College's available gymnasium facilities.

The Department of Real Estate has negotiated a License Agreement for the subject premises for the 1974-75 academic year at a total cost of $5,697.70. This fee covers the use of the gymnasium, bleachers, shower room, locker room and toilet facilities.

Licensor will provide heat, lighting, hot and cold water, lockers, toilet room supplies and custodial services.

Medgar Evers College will provide supervisory and security services.
H. SURRENDER OF PROPERTY - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education on behalf of Staten Island Community College, hereby surrenders to the City of New York jurisdiction over parcels of land now part of the campus of Staten Island Community College upon which it is intended to construct new buildings now being designed, with the understanding that said parcels of land will be conveyed by the City of New York to the Dormitory Authority of the State of New York, and upon the further understanding that said parcels to be conveyed will be appropriately described by a survey to be prepared; and be it further

RESOLVED, That the City University Construction Fund be requested to request the Board of Estimate of the City of New York to convey to the Dormitory Authority of the State of New York the aforesaid parcels.

EXPLANATION: The indicated authorizations are necessary to convey to the Dormitory Authority title to parcels of land on the campus upon which will be constructed the following buildings:

1. Computer Center - Student Activities - Physical Education Building
2. Addition to Science and Technology including Boiler Plant Building
3. Theatre and Music Building
4. Library and Instructional resources Center Building
5. Medical Technology - Administration Science and Classroom Building

The Authority requires such title interest prior to award of contracts for the construction of the indicated facilities.

J. SELECTION OF ARCHITECTS - BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board approve the selection of Brown, Guenther, Battaglia and Seckler, Architects, for the design of renovation and repair work, Part A, estimated to cost $375,000 (as of March 1, 1974) and the selection of Wank, Adams, Slavin and Associates, Architects and Engineers, for the design of renovation and repair work, Part B, estimated to cost $270,000 (as of March 1, 1974) for Bronx Community College; and be it further

RESOLVED, That the City University Construction Fund authorize the Dormitory Authority of the State of New York to retain the indicated Architects for the design of said renovation and repair work.

EXPLANATION: The proposed Phase 1-A work, Part A and Part B, is to provide urgently needed renovation and repair work at an estimated (as of March 1, 1974) total Construction Cost of $645,000 and itemized as follows:

<table>
<thead>
<tr>
<th>PART A</th>
<th>Building Name</th>
<th>Detailed Description of Work</th>
<th>Cost as of 3/1/74</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tech 1</td>
<td>Nichols</td>
<td>Roof repair, Copper Roof leaking from sulfuric acid “pinholing.”</td>
<td>$ 100,000</td>
</tr>
<tr>
<td></td>
<td>Gymnasium</td>
<td>Requires Women's lockers and toilet. None now exist.</td>
<td>$ 150,000</td>
</tr>
<tr>
<td>Tech 2, terrace roof over library</td>
<td>McCracken Roof</td>
<td>Gutter, leaders, eave, corner flashing old and deteriorated, Slate roof is cracked.</td>
<td>$ 20,000</td>
</tr>
</tbody>
</table>

Total Estimated Construction Cost (as of 3/1/74): $375,000
## PART B

<table>
<thead>
<tr>
<th>Building Name</th>
<th>Detailed Description of Work</th>
<th>Cost as of 3/1/74</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landmark Bldgs. No. 11, 12 &amp; 14</td>
<td>Roof repair. Buildings have cracked roof tiles, badly deteriorated gutters and interior roof drain leader leaks.</td>
<td>$200,000</td>
</tr>
<tr>
<td>Landmark Bldgs. No. 11, 12 &amp; 14</td>
<td>Window repair. Existing wood windows very old - require frame, hardware, weather strip replacements.</td>
<td>30,000</td>
</tr>
<tr>
<td>Language, Philosophy</td>
<td>Requires minor repartitioning to accommodate College office needs.</td>
<td>10,000</td>
</tr>
<tr>
<td>Gould Residence Language Philosophy, Loew, McCracken</td>
<td>Electrical power wiring, ventilating and air conditioning units required prior to new energy and chilling plant construction</td>
<td>30,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>Estimated Construction Cost (as of 3/1/74)</td>
<td><strong>$270,000</strong></td>
</tr>
</tbody>
</table>

### K. SUPPLEMENTAL AGREEMENT - BRONX COMMUNITY COLLEGE:

RESOLVED, That the form and substance of a Supplemental Agreement among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That the foregoing Agreement shall provide for the withdrawal from the Project of certain parts of the facility acquired for Bronx Community College from New York University; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of this Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: As a part of the acquisition of the University Heights campus from N.Y.U., the Dormitory Authority, on behalf of City University, acquired a number of off-campus facilities owned by NYU which serve no useful purpose for Bronx Community College and are in fact a maintenance and security problem.

The facilities are indicated on a map entitled ‘NYU Heights Campus Property Map, Bronx, New York,” dated May 1972 as Nos. 36 through 46, 59, and 83.

The Agreement now considered will permit the Authority to convey title to the indicated off-campus properties to the City of New York for use for other municipal purposes or for sale at public auction.

### L. RENTAL OF SPACE - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board approve a lease for the rental of approximately 25,523 square feet of space at 1633 Broadway, Borough of Manhattan for use by Borough of Manhattan Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned facilities.

EXPLANATION: Borough of Manhattan Community College has occupied approximately 80,255 square feet of space at 1633 Broadway since July 16, 1973. The additional space will be used by the College to house faculty and administrative offices.

The Department of Real Estate has negotiated a lease for the above facility at an annual rental cost of $165,899.50 ($6.50/S.F.) which is at the same rate as the space under the original lease. The lease shall commence from the Date of Occupancy and will co-terminate with the existing lease on July 16, 1978.

Landlord will supply heat, elevator service, maintenance, window washing, cleaning and electricity, and pay real estate taxes, assessments, water rates and sewer rents.

Tenant shall be responsible for labor and real estate tax escalation.
II. RENTAL OF SPACE - JOHN JAY COLLEGE:

RESOLVED, That the Board approve a lease for the use of swimming pool facilities leased from the Hudson Health Club located at 353 West 57th Street, Borough of Manhattan for use by John Jay College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned facilities.

EXPLANATION: The Department of Real Estate has negotiated a lease for the above facilities for the 1974-1975 academic year commencing September 10, 1974 and terminating May 20, 1975 at an annual rental fee of $8,500 ($25.52 per hour).

John Jay College will use the swimming pool facilities Monday through Thursday, between the hours of 9:00 a.m. to 12:00 noon for regularly scheduled physical education activities.

M. RENTAL OF SPACE - UNIVERSITY SEEK PROGRAM:

RESOLVED, That the Board approve the rental of dormitory facilities at the Hotel Paris, 752 West End Avenue, Borough of Manhattan, for use by students of the University SEEK Program; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned facilities.

EXPLANATION: The University SEEK Program requires suitable residence facilities for a maximum of 150 students. These students were housed in the West Side Branch of the Young Women's Christian Association, 840 Eighth Avenue, Borough of Manhattan, during the past year but the license agreement for these facilities expires on August 31, 1974 and a new residence facility is required.

The Department of Real Estate has negotiated a license agreement for 150 students for a one year period commencing September 1, 1974. The total annual cost for these facilities is $280,000 comprised as follows: $265,050 for room and board for each student at an annual cost of $1,767 per student, room for 2 resident counselors at $3,640 per year, four counseling rooms at $8,606 per year and a main office suite at $2,704 per year. Either party may cancel this agreement upon sixty days written notice.

Under the terms of the license agreement the Hotel Paris will provide single rooms with bath on three contiguous floors, breakfast and dinner daily including Saturday and Sunday, linen change once per week, towel change twice per week, use of auxiliary facilities including pool, roof-top solarium and rear lobby (to be made available upon request) and use of lounges.

Under the terms of the existing license agreement the total annual cost for 150 students including room and board, plus space for housing support staff came to $271,372.

III. TRUSTS AND GIFTS:

A. APPOINTMENT OF INVESTMENT COUNSEL:

(1) RESOLVED, That Brundage, Story and Rose Investment Counsel be reappointed for the Investment Pool, Bernard M. Baruch Fund and Wollman Fund at the same fee as last year.

(2) RESOLVED, That Hayden Stone, Inc. be appointed as Investment Counsel for the City University Voorhees Fund and the Silberman Fund at an annual fee of $16,000 per year for both funds, with an additional $4,000 first-year start-up fee.

EXPLANATION: The Board of Higher Education uses investment counsel to provide professional assistance in managing its trusts and gifts activities. Upon review of recent performance, the Committee recommends continuation of Brundage, Story and Rose and a change to Hayden Stone, Inc. for the specific funds mentioned above.
NO. 4. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following actions approved by the Committee be adopted:

(a) RESOLVED, That Dr. Chaim Perelman be designated as a Distinguished Professor in the Department of Communication Arts and Sciences at Queens College for the period September 1, 1974 through January 31, 1975, plus 8/1–31/75 with compensation at the rate of $5,000 per annum in addition to his regular academic salary, subject to financial ability.

(b) RESOLVED, That Dr. Rollo May be appointed Distinguished Visiting Professor in the School of Education, Brooklyn College, for the period 9/1/74 - 8/31/75 at the annual salary rate of $32,625, plus $5,000 per annum, subject to financial ability.

(c) RESOLVED, That Donald Barthelme be appointed Distinguished Visiting Professor in the English Department, The City College, for the period 9/1/74-1/31/75 (plus 8/1–31/75) at the annual salary rate of $32,625, plus $5,000 per annum, subject to financial ability; and be it further.

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Barthelme does not possess the Ph.D. degree.

NO. 5. UNIVERSITY REPORT: The Chancellor's oral report on matters of Board and University interest:

1. The Chancellor called the attention of the Board to the untimely passing of Dr. John A. Morsell, a former member of the Board, and Dr. Mary L. Gambrell, President Emeritus of Hunter College.

Upon motions duly made, seconded and carried, the following resolutions were unanimously adopted:

WHEREAS, Dr. John A. Morsell served with distinction as a member of the Board of Higher Education from 1970 to 1973; and

WHEREAS, As an alumnus of The City College he distinguished himself and brought luster to his alma mater through his inspired leadership of the National Association for the Advancement of Colored People; and

WHEREAS, His efforts on behalf of all minorities in the City of New York bore vigorous fruit through his work as a member of the Board's Committee on Expanded Educational Opportunity and through his effective advocacy of the City University policies of free tuition and open admissions; therefore be it

RESOLVED, That the Board of Higher Education herewith notes with profound sorrow and regret his death on August 19, 1974, and expresses its deepest sympathy to his family, many friends, and to the many thousands of this City's citizens who benefitted from his unstinting labors.

WHEREAS, Mary L. Gambrell served as President of Hunter College in 1967, and was designated President Emeritus by the Board of Higher Education on August 1, 1967; and

WHEREAS, For thirty years she served the College and the University as a scholar in the field of American history and as a sound and practical administrator; and
WHEREAS, Her sensitivity to the educational needs of the young men and women of this City greatly enhanced Hunter College's traditions of quality and excellence; therefore be it

RESOLVED, That the Board of Higher Education herewith notes with profound sorrow her death on August 19, 1974, and expresses its deepest sympathy to her family and many friends.

2. 1974-75 Expense Budget: The Chancellor reported that the University has fully distributed all the money allotted to it among its constituencies. The shortfall of $9.5 million in State funds to support community college operations remains a severe problem. In order to ease the effects of this shortfall, discussions have been had with the Budget Director requesting that the funds that are expended for rental and for the support of the Central Administration be considered outside the operational costs computed under the Ingler Formula.

3. Meeting of the Presidents: The Chancellor reported on a two-day meeting in August with the Presidents of the University to discuss University policy and procedures. Among the matters agreed to were:

(a) The creation of an internal task force on health-related programs. Dr. Thomas Chalmers has been asked to head the task force which is to (1) study the administration of the health-related programs, (2) determine the general needs for health services, (3) determine student interests in these areas, (4) consider the economic impact of these programs on college budgets, and (5) determine whether there are gaps in the present offerings that should be considered.

(b) The creation of a second internal task force to study the technology programs of the University in the same way.

(c) The reorganization of the Council of Presidents and its committees to follow the structure of the Board of Higher Education to permit the Presidents to devote more time to the substantive issues before the Board and the University.

During the last legislature a bill was introduced by a group of Queens County legislators to provide funds for a study of the need for a medical school in Queens, and the manner in which such a medical school might be developed within the structure of the City University. The bill passed both houses of the legislature but was vetoed by the Governor.

The civic leaders in Queens including the legislative delegation and the Borough President have resolved to raise the funds privately to carry on the study, and they have been assured that matching funds will be provided by the State.

It is anticipated that this fund raising effort will generate contributions of about $50,000 which, assuming matching funds from the State, will provide approximately $100,000 for the proposed study. The monies so generated will be deposited with the City University Research Foundation for the study described here which would be conducted under the supervision of the City University.

The results of the study should be useful to the Board in its general consideration of professional education at the University.
NO. 6. GENERAL DISCUSSION: The Chairman reported on the following:

(a) CUNY discussions with Senator Javits' office with respect to President Ford's "earned reentry" amnesty proclamation and the plan to recruit a small army of college tutors who would provide remedial assistance to academically disadvantaged high school students enrolled in CUNY.

(b) A report from the Committee on Academic Personnel Practice is to be released shortly.

(c) The Committee on Student Activity Fees has been meeting and is scheduled to hold a public hearing on September 30, 1974.

(d) The University is updating its health-related programs and seeing to it that the types of degrees and courses offered have direct relevancy to the needs of the community.

(e) Meetings with the representatives of the Board of Education are continuing.

At this point Dr. Birenbaum, President of Staten Island Community College, requested permission to appeal the decision of the Board's Committee on Academic Affairs, which Committee had recommended denial of the recommendation for promotion with waiver of the bylaws of two members of the college staff.

The Chairman pointed out that there was no item on the agenda with respect to this matter but that a meeting would be arranged with the full Board and President Birenbaum to discuss his appeal.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:25 p.m.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of Proceedings, October 28, 1974

MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

OCTOBER 28, 1974

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:50 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gunston D. Goldin
Rita E. Hauser

Harold M. Jacobs
James P. Murphy
Vinia R. Quinones
Marta Valle

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker

President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor Peter S. Spiridon
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

At this point the Board considered Calendar No. 6.

**NO. 6. REPORT OF THE CO-CHAIRMEN OF THE COMMISSION ON ACADEMIC PERSONNEL PRACTICE:** Dr. Francis P. Kilcoyne, on behalf of the Commission on Academic Personnel Practice, presented the Commission’s report to the Board. In presenting the report, Dr. Kilcoyne highlighted the major recommendations of the Commission.

In accepting the report, the Chairman expressed the Board’s appreciation to Dr. Kilcoyne and Dr. Quigg Newton, Co-Chairmen of the Commission, and the members of the Commission, Milton G. Bassin, Seymour C. Hyman, Frank J. Macchiarola, Thelma Malle, John Metcalfe and Irwin Polishook; the alternates, Leon Goldstein, Timothy S. Healy, David Valinsky, Jay Hershenson and Belle Zeller; and Duncan B. Pardue, Secretary to the Commission, for their dedication and conscientious work during the summer and for the recommendations which have been made.

**NO. 1. CHANCELLOR’S REPORT:** Postponed until later in the meeting.

**NO. 2. COMMITTEE ON ACADEMIC AFFAIRS:** RESOLVED, That the following actions approved by the Committee be adopted:

**A. APPOINTMENT AS DISTINGUISHED PROFESSOR - BROOKLYN COLLEGE:**

RESOLVED, That Dr. Morris Kline be appointed as Distinguished Professor in the Mathematics Department of Brooklyn College for the period 9/1/74 - 8/31/75, at the salary rate of $32,625 per annum, plus $5,000 per annum in addition to his academic salary, subject to financial ability.

EXPLANATION: Dr. Morris Kline is one of the most outstanding mathematicians in the entire field today. His primary work has been in the areas of mathematical history and mathematical education. In addition to publishing seminal works Dr. Kline has also organized and directed a research facility, the Division of Electromagnetic Research of the Courant Institute of Mathematical Sciences at New York University. This Division has become integral to the Institute and its success comes not only from the world-renowned mathematicians who have been attracted to it but also from their respect for the research talents of Dr. Kline. As a mathematics educator, Dr. Kline is truly superior. His dedication to what and how mathematics should be taught renders him unique in the world of mathematical scholars. He has pursued these questions from the perspective of mathematical training at all levels of the school system. His efforts for teaching reform are based on concern for his fellow man and have been successful because of it. In the field of mathematical history few can match his stature. He has produced a brilliant and comprehensive treatment of the history of mathematics to the early 20th century. Dr. Kline’s brilliance and articulateness combined with his preeminence in his field make him unqualifiedly deserving of the title “distinguished.”

**B. PROGRAM IN CLASSICAL STUDIES - HUNTER COLLEGE:**

RESOLVED, That the program in Classical Studies leading to the B.A. Degree, to be offered at Hunter College, be approved effective January 1975, subject to financial ability.

EXPLANATION: This program combines courses in Greek or Latin with courses in ancient civilization, archaeology, philosophy and art to provide a broad background in classical studies. It will supplement the majors already offered by the college in Greek, Latin, and Greek and Latin combined, which are intended for professional classicists, and offer students a more diversified program in the classical heritage. Graduates will be prepared to continue their education at the graduate level in a variety of fields (classics, archaeology, history) or to enter employment in fields that welcome a background in classical studies. The proposed program does not involve additional costs.
C. PROGRAM IN CIVIL AND PUBLIC ADMINISTRATION - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the program in Civil and Public Administration leading to A.A. Degree, to be given at Hostos Community College be approved, effective January, 1975, subject to financial ability and the approval of the State University Trustees.

EXPLANATION: This program prepares graduates for transfer to a 4-year program and for employment in entry level positions in federal, state, county, and municipal government agencies in titles such as Health Program Assistant Planner, Research Intern, Archivist Aide, and others.

The curriculum includes 47 credits in liberal arts and 19 credits in public administration, 9 of which must be concentrated in a specific area such as Public Safety Administration, Municipal and Urban Administration, Minority and Human Services Administration, or International Administration. An internship of one semester in an agency related to the student's special area of interest is also included. A special feature of the program is that it offers a bilingual mode of instruction in basic public administration courses.

Implementation of the program will entail moderate additional cost. Approval is contingent upon the willingness of the college to absorb this cost in its regular budget.

NO. 3. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:

A. UNIVERSITY-WIDE DATA PROCESSING EQUIPMENT MAINTENANCE CONTRACT:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the City University to advertise for, receive and open bids and award a contract to the lowest responsible bidder for furnishing maintenance on particular groups of data processing equipment for the colleges at an estimated cost of $225,000 to be charged to each respective college's operating budget; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure.

EXPLANATION: The University Computer Center is coordinating this University-wide maintenance contract in cooperation with all college users of these particular groups of data processing equipment, primarily equipment manufactured by the Digital Equipment Corp. This agreement will supersede separate agreements extant at the various colleges. The advantages are numerous: (1) the agreement will provide the University a discount of up to 12 percent depending upon the number of colleges participating; (2) the company will assign maintenance personnel exclusively to CUNY; and (3) it will locate parts depots at designated colleges. This will result in better service at lower cost.

B. UNIVERSITY ACCOUNTING SYSTEM PACKAGE - AMENDMENT OF PREVIOUS BOARD ACTION:

RESOLVED, That the action taken by the Board of Higher Education at its meeting of February 25, 1974, Calendar No. 1, Item G.1.8. for the approval of a contract with Information Associates, Inc. (IAI) for the purchase of University Accounting modules be amended to include a Payroll and Position Control Program module at an estimated cost of $22,000, thereby increasing the original General Ledger, Accounts Payable, and Report Generator modules cost of $95,000, chargeable to Code 042.2000-403-01-74, to $117,000 for the additional programming effort; and be it further
RESOLVED, That the Director of the Budget be requested to approve this additional expenditure, chargeable to Code 042-2000-403-01-75; and be it further

RESOLVED, That the Board of Estimate be requested to approve this expenditure without public letting.

EXPLANATION: The University has begun implementation of a standard accounting system designed and developed by IAI. The original intention was to purchase General Ledger, Accounts Payable and Report Generator modules and program internally for a related Payroll Distribution Module. Due to the unavailability of expected CUNY programming resources, outside programming services are now required. Since IAI has developed the basic General Ledger module logic, interface by the Payroll Distribution module with the General Ledger can be most efficiently achieved, with a minimum of systems definition within planned time constraints, by those most currently involved with the overall implementation.

C. FEE STRUCTURE - SPECIAL BACCALAUREATE DEGREE PROGRAM FOR ADULTS - BROOKLYN COLLEGE:

RESOLVED, That the fee structure for the special Baccalaureate Degree Program for Adults at Brooklyn College be changed, effective for the Spring 1975 semester, as follows:

1. That New York City residents who enter the program as matriculants, or who gain subsequent matriculation, be allowed to participate in tutorials and seminars on a tuition-free basis instead of paying $25 a credit as they do at the present time.

2. That the tuition for non-matriculants participating in tutorials and seminars be reduced from $25 a credit to $18 per credit.

3. That the application fee be reduced from $15 to the uniform University application fee of $10.

EXPLANATION: When the existing fee structure for Brooklyn College's Special Baccalaureate Degree Program for Adults was established some years ago, New York City residents who matriculated in the program were charged tuition because the special interdisciplinary seminars and tutorials were higher in cost than regular courses. Today there are many interdisciplinary seminars and tutorials for regular matriculated students who do not pay tuition so that it seems inequitable to impose a tuition charge on matriculated students enrolled in the Special Adult Program.

Moreover, it has been found that the existing fee structure places undue hardship on students who qualify for this program, whether matriculants or non-matriculants. In the last four years, a high percentage of applicants has come from minority and low-income groups who are aware of the importance of a college degree and are highly motivated towards this goal but are unable to enter the program because the current fee structure is beyond their means.

The requested changes will bring the fee structure in this program into conformity with that for other students in the University. No change will be made in the fees charged for the two tests given to applicants for the program. All students enrolled in the Special Baccalaureate Program will, as in the past, be required to pay the consolidated fee.

II. TRUSTS AND GIFTS:

A. APPOINTMENT OF CUSTODIAN AND DEPOSITORY:

RESOLVED, That the Bankers Trust Company be appointed as custodian and depository of all stocks, bonds, mortgages, and other securities and evidence of indebtedness belonging to the Board of Higher Education and shall receive an annual fee for this service on the same rate schedule as last year.

EXPLANATION: This resolution will authorize Trusts and Gifts expenditures for investment custodial services.
III. CAMPUS PLANNING AND DEVELOPMENT:

A. PURCHASE OF RESIDENCE - THE PRESIDENT - THE CITY COLLEGE:

RESOLVED, That the Board approve the purchase of a cooperative apartment known as Apartment 5B, at 101 Central Park West, New York, N.Y., at a cost of $115,000 plus any incidental legal costs as a facility of the Board to be used as a residence for the President of The City College; and be it further

RESOLVED, That the City University Construction Fund, subject to approval of the State Director of the Budget, be requested to take appropriate steps to authorize the Dormitory Authority of the State of New York to acquire the aforesaid residence; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the expenditure by the Dormitory Authority of up to $30,000 for the cost of renovation and rehabilitation work and up to $20,000 for the cost of furnishing of the public rooms; and be it further

RESOLVED, That the City University Construction Fund and Dormitory Authority be requested to take appropriate action to include provision for the aforesaid project in a future supplemental note agreement.

EXPLANATION: On December 19, 1966 (Cal. No. 6) the Board approved the principle of providing residences for college presidents and included such provision in the 1967 Third Interim Revision of its 1964 Master Plan. The Regents of the State of New York, and the Governor, subject to specific approval of each facility by the State Director of the Budget and a limitation of $1.2 million on the aggregate cost of such residences, have approved the Third Interim Revision in this regard.

Heretofore the Board and the City University Construction Fund have authorized the Dormitory Authority to acquire residences for the Chancellor and six of the senior college presidents. Further, allowances of up to $30,000 for renovation work and up to $20,000 for furnishing of public areas in the residences have been authorized. The total amount expended for the acquisition, rehabilitation and furnishing of these residences was $930,632.86.

NOTE: Dr. Goldin asked to be recorded as "Not Voting."

B. REHABILITATION OF WATER COOLING SYSTEM - BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and authorize Brooklyn College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing labor, materials, tools and equipment necessary for the rehabilitation of the well water cooling systems in Gershwin and Whitman Halls, Brooklyn College, at an estimated cost of $325,000, chargeable to HN-203.

EXPLANATION: The well water cooling system that was devised to provide auditorium cooling in both Whitman and Gershwin Halls in 1953 is no longer functional. The line leak has caused massive destruction to the controls of the system. The well water temperature has risen so drastically as a result of thermal pollution that the system is no longer usable. The students and faculty are deprived of the auditoriums during late spring, summer and early autumn because lecturers and performers refuse to use these excessively hot areas.

This item is included in the list of Priority Rehabilitation Projects approved at the B.H.E. meeting of 12/17/73, Calendar No. 3C, and covered under Budget Director's Certificate No. CP-4585. Final plans and specifications have been approved by the Office of Campus Planning and Development.
C. REHABILITATION OF CHEMISTRY LABORATORIES - BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and authorize Brooklyn College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing labor, materials, tools, and equipment required for the rehabilitation of four (4) organic chemistry laboratories in Ingersoll Hall, Brooklyn College, at an estimated cost of $275,000, chargeable to HN-203.

EXPLANATION: After 39 years of "wear and tear" the equipment has deteriorated to the degree that minor repairs are no longer a feasible solution. Any rehabilitation work without total replacement would prove imprudent in the long run. The current enrollment demands the continuing use of these rooms to satisfy class schedules. This item is included in the list of Priority Rehabilitation Projects approved at B.H.E. meeting of 12/17/73, Calendar No. 3C, and covered under Budget Director's Certificate No. CP-4585. Final plans and specifications have been approved by the Office of Campus Planning and Development.

D. CONVERSION OF DAVIS HALL BASEMENT LOCKER ROOMS TO SCIENCE LABORATORIES - LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve final plans and specifications as prepared by Raymond Irrera Associates, and authorize the Business Manager of Herbert H. Lehman College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the conversion of Davis Hall Basement Locker Rooms to Science Laboratories, in accordance with approved budget limitation of $203,492, authorized under Capital Project No. 10340, June 25, 1974, chargeable to 1973-74 Capital Project HN-203.

EXPLANATION: On October 29, 1973, the Board of Higher Education approved the contract with Raymond Irrera Associates to prepare plans and specifications to convert 4,500 gross square feet of unused basement locker room area to science laboratories under procedures established by the Board of Higher Education on September 28, 1970, Calendar No. 13. The contract was approved by the Bureau of the Budget on October 11, 1973 under CP 9507, chargeable to capital project HN-203. On May 20, 1974 the Board of Higher Education approved preliminary documents submitted with a construction cost estimate of $245,400. The Bureau of the Budget in their approval reduced this figure to the amount indicated by this resolution. The laboratories being prepared will be used by the Anthropology, Biological Sciences, and Chemistry Departments. The area to be used is ideally located with regard to building utilities. The laboratories will also function as classrooms, therefore giving a multi-purpose use.

E. RENTAL OF DORMITORY FACILITIES - SEEK PROGRAM:

RESOLVED, That the Board approve the month-to-month rental of dormitory facilities at the Hotel Taft, Seventh Avenue and 50th Street, Borough of Manhattan, for use by students of the University SEEK Program; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned facilities.

EXPLANATION: The University SEEK Program requires suitable residence facilities for a maximum of 150 students. These students were housed in the West Side Branch of the Young Women's Christian Association, 840 Eighth Avenue, Borough of Manhattan, during the past year but the license agreement for these facilities expired on August 31, 1974 and a new residence facility is required. To date, a suitable permanent facility for 150 students has not been located and the interim rental of facilities at the Hotel Taft, for 115 students, on a month-to-month basis is necessary.

The Department of Real Estate has negotiated a lease agreement for 115 students on a month-to-month basis, not to exceed one year, commencing September 1, 1974. The total monthly rental cost for these facilities is $19,183.15 comprised as follows: $161.81 per student per month for a single room with bath and $575 per month for one two-room office complex for counseling purposes and one three-room office complex for two program administrators and one counselor. Tenant may cancel this agreement upon ten days written notice to landlord.

Under the terms of the lease agreement the Hotel Taft will provide single rooms with bath for each student, change linen and towels once per week and clean each room once per week.
F. SUPPLEMENTAL INTERIM NOTE AGREEMENT (SENIOR AND COMMUNITY COLLEGE ISSUE):

RESOLVED, That the Board approve the form and substance of Supplemental Interim Note Agreement (Senior and Community College Issue) among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund to provide for an increase in the estimated cost for Interim Note Facility CC-LGD-01 (Alterations to the Ford Building Phase II for LaGuardia Community College) from $11,882,000 to an amount not to exceed $14,237,637, and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of this Supplemental Interim Note Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The purpose of this resolution is to authorize a net increase of $2,355,637 in the total budget for the LaGuardia Community College construction. The proposed increase in the project budget is required to meet (a) the cost of high construction bids and (b) an increase in the furnishings and equipment budget based on developed schedules.

G. AGREEMENT TO PERMIT PAYMENT OF NOTE INTEREST:

RESOLVED, That the form and substance of a proposed Agreement dated as of October 22, 1974, among the Dormitory Authority of the State of New York and City University Construction Fund and Board of Higher Education in the City of New York is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Agreement and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Agreement, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Agreement containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: This proposed Agreement will permit the payment by the Fund to the Authority of estimated amounts of interim note interest, if such payments have been approved by the City and State Directors of the Budget.

H. SUPPLEMENTAL AGREEMENT C - COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement C dated as of September 16, 1974, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT C DATED AS OF SEPTEMBER 16, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUES) and provides, among other matters, for the financing by the Dormitory Authority by the issuance of the Authority's Bonds and Notes in one or more Series pursuant to the Revenue Bond Resolution adopted June 20, 1973, as supplemented from time to time, of certain facilities constituting a part of the Project is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement C and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement C, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement C containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.
EXPLANATION: Supplemental Agreement C supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and City University Construction Fund dated June 20, 1973 and supplements thereto and will authorize the Dormitory Authority to permanently finance the cost of various community college facilities at Kingsborough Community College for which interim financing in the amount of each entire project cost has already been authorized.

J. SUPPLEMENTAL AGREEMENT D - COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement D dated as of October 22, 1974, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT D DATED AS OF OCTOBER 22, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE) and provides, among other matters, for the financing by the Dormitory Authority by the issuance of the Authority's Bonds and Notes in one or more Series pursuant to the Revenue Bond Resolution adopted June 20, 1973, as supplemented from time to time, of certain facilities constituting a part of the Project is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such SUPPLEMENTAL AGREEMENT D and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement D, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement D containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement D supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and City University Construction Fund dated June 20, 1973 and supplements thereto and will (a) authorize the Dormitory Authority to permanently finance the cost of various community college facilities for which interim financing has already been authorized, (b) delete current provisions providing for the payment by the Fund to the Authority estimated note interest (c) effect certain technical amendments.

K. COMPREHENSIVE PLAN: 1975-1980 FOR BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve to the extent required the master plan report entitled "Comprehensive Plan: 1975-1980 for Bronx Community College" as prepared by Brown, Guenther, Battaglia and Seckler, Architects/Planners, to permit affirmative action to be taken on the projects for which design is authorized by the resolutions adopted on September 23, 1974 (Cal. No. 3 (II)J.) and on October 28, 1974, (Cal. No. (III) L.).

EXPLANATION: This approval is a prerequisite for the initiation of design of certain priority projects included in the Comprehensive Plan.

L. SELECTION OF ARCHITECTS AND ENGINEERS - BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board approve the selection of Architects and Engineers for the design of portions of Phase I work recommended in the Comprehensive Plan for the development of the campus of the Bronx Community College, as follows:
Minutes of Proceedings, October 28, 1974

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Construction Cost (March 1974)</th>
<th>Consultant</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Silver Hall Conversion</td>
<td>$2,284,000</td>
<td>Brown Guenther Battaglia Seckler - Architects/Planners</td>
</tr>
<tr>
<td>2. Technology 2 Alteration</td>
<td>2,654,000</td>
<td>Brown Guenther Battaglia Seckler - Architects/Planners</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the City University Construction Fund authorize the Dormitory Authority of the State of New York to retain the indicated consultants for the design of said facilities.

EXPLANATION: The work proposed has been recommended by the campus master planner to be performed in the first phase of campus reconstruction. Heretofore, on September 23, 1974, the Board authorized the employment of consultants to prepare plans and specifications for certain urgent on-campus rehabilitation work estimated at $645,000 (March 1974) which was recommended in the campus master plan. The work now considered may be summarized as follows:

Silver Hall: This building is to be converted from its former residential function to provide classroom and office space for the Nursing, English and Speech Departments and for Special Educational Services. A total of 59,484 net assignable square feet is to be provided in the building which contains 112,332 gross square feet.

Technology 2: The work proposed calls for the conversion of existing engineering and science laboratories and related spaces to provide facilities for the Mathematics, Biology, Chemistry and Physics Departments. The net assignable area thus provided will total 84,987 square feet in a gross building area of 182,471 square feet.

Selective Energy Plant and Sitework Utilities: A new central plant facility with a major replacement of on-site utility distribution systems is recommended. The central plant will include 12,400 net assignable square feet for building services and will provide a selective energy system which will generate on-site electrical power to partially satisfy the campus power needs.

M. ROOF REPAIRS - BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the final contract drawings, specifications and cost estimate of $52,200, as of bid date, for the required terrace roof repair at Technology 2 Building, Bronx Community College, as prepared by the Architects, Brown, Guenther, Battaglia and Seckler; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the above mentioned final contract drawings, specifications and cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the work.

EXPLANATION: Heretofore, the Board of Higher Education at its September 23, 1974 Meeting, Cal. No. 3(11)J approved the selection of Brown, Guenther, Battaglia and Seckler, Architects, for the design of urgent renovation and repair work, Part A at Bronx Community College. The terrace roof repair work, Technology 2 Building, is estimated to cost $52,200, as of bid date, and represents the first step in completion of design for this Part A work. The cost of the roof repair does not include reinstallation of stone pavers and supports for which work is scheduled at a later date.
N. CONSTRUCTION - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract drawings, specifications and final cost of $50,823,300 for the construction of the Borough of Manhattan Community College, as prepared by Caudill-Rowlett-Scott, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the said construction.

EXPLANATION: Heretofore on June 17, 1974 (Cal. No. 4K) the Board approved contract drawings, specifications and cost estimate for excavation and foundation, structural framework for the new campus of Borough of Manhattan Community College. Low bids for the excavation and foundation work and the structural framework contracts were awarded on September 26, 1974 in the amount of $8,595,000.

Final plans and specifications for the completion of the campus construction have since been completed. It is now proposed that these plans be approved together with a total cost for the entire campus construction of $50,823,300 (including the contracts already awarded).

The preliminary estimate of $46,645,300 dated May, 1973 which was approved by the Board on May 29, 1973 (Cal. No. 5A) when escalated by the Turner Construction Cost Index of 1.232 to the October 1974 bid dates, after deducting the cost of general conditions work to be performed under the Construction Manager) would result in an estimate of $54,976,338.

The architect's final estimate, excluding the cost of general conditions work, is $51,768,220. The Budget Bureau established a construction cost limitation of $50,823,300. To meet this limitation, certain items estimated at $1,263,000 are to be bid as "add alternates." Subtracting these items from the estimate of $51,768,220, the adjusted estimate would be $50,505,220. If satisfactory bids are received, as many of the "add alternates" will be included in the project as permitted within the established cost limitation.

The final construction cost limitation of $50,823,300, if divided by the gross building area of 685,521 square feet, would indicate an average unit cost of $74 per gross square foot.

The final plans, specifications and cost estimates have been reviewed by and met the approval of the Office of Campus Planning and Development, the Dormitory Authority and the College in all aspects of design and function.

O. RENTAL OF SPACE - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of approximately 20,000 square feet of space at 29-10 Thomson Avenue, Long Island City, New York for use by LaGuardia Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned facilities.

EXPLANATION: Due to Phase II alteration work at LaGuardia Community College's main building at 31-10 Thomson Avenue approximately 100,000 square feet of space will be lost for an indefinite period of time. Approximately $1,800,000 in alteration costs will be saved by relocating the library and some instructional space into interim rented facilities.

The Department of Real Estate has negotiated a lease for the aforementioned facilities for a period commencing not earlier than November 1, 1974 and not later than January 1, 1975 and terminating June 30, 1978. The annual rental fee for this facility will be $100,000 ($5.00/S.F.).

Landlord shall provide heat and be responsible for structural repairs to the building.

Tenant will be responsible for electricity, real estate tax and operating cost escalations. The base year for real estate tax escalation is fiscal 1974-1975 and the base year for operating cost escalation is calendar 1974. Tenant has the option to purchase overtime heat (6:00 p.m. to 10:00 p.m., Monday through Thursday) at the rate of $10 per hour.

Landlord will undertake alterations not to exceed $5,000 per plans and specifications prepared by LaGuardia Community College and approved by the Vice Chancellor for Campus Planning and Development. Tenant shall reimburse landlord for cost of required alterations within the sixty days of completion.
NO. 4. COMMITTEE ON ADMINISTRATIVE AFFAIRS: RESOLVED, That the following actions approved by the Committee on Administrative Affairs be adopted:

A. DESIGNATION AS VICE-PRESIDENT FOR FINANCE AND FACILITIES - HUNTER COLLEGE:

RESOLVED, That John J. Tesoriero, Higher Education Officer, be designated Vice-President for Finance and Facilities at Hunter College, effective November 1, 1974, with compensation at the rate of $7,500 per annum in addition to his academic salary.

B. DESIGNATION AS DEPUTY TO THE PRESIDENT AND PROVOST - QUEENS COLLEGE:

RESOLVED, That Professor Nathaniel H. Siegel be designated Deputy to the President and Provost at Queens College, effective November 1, 1974, with compensation at the rate of $9,000 per annum in addition to his academic salary.

C. STATEMENT OF POLICY ON MULTIPLE POSITIONS:

At this point Professor David Valinsky, Chairman of the University Faculty Senate, made the following statement with respect to "Multiple Positions":

I want to thank the Chairman and the members of the Board for this opportunity to comment briefly on the Policy Statement on Multiple Positions.

As I think you are all aware, the Faculty Senate does not approve of this policy. Although we understand the Board's concern and that of the administration in this matter, I hope that you will understand that the faculties' position is that this is not an appropriate concern of the administration, but is rather a faculty matter which should be defined by the faculty as the Senate has done in its code of professional rights and responsibilities.

Even with the approval of this policy there will still exist a need for a clear, comprehensive, and positive statement concerning the professional obligations of the faculties - obligations which extend well beyond the simple question of additional compensation or extra employment.

I would hope that the Administrative Affairs Committee of the Board will continue to discuss the Senate's proposed code of professional rights and responsibilities and that within a short time this proposal will come before the full Board for approval and implementation.

Thank you.

RESOLVED, That the statement of policy on the "Professional Obligations of the Faculty" adopted by the Board on April 24, 1972, Cal. No. 7, be rescinded; and be it further

RESOLVED, That the Board adopt the following statement of policy on "Multiple Positions" as a replacement for the foregoing:

MULTIPLE POSITIONS

1. PREAMBLE:

Each full-time faculty member is obligated to view his appointment to a college or university faculty position within the City University as his major professional commitment. This commitment obligates the faculty member in two ways: he is at once a member of the national and international world of learning and a member of the City University community. Though his first responsibility to the City University is that of teaching, he recognizes the obligation to be regularly accessible for conferences with his students, to participate in appropriate
extracurricular undertakings and to serve on various college and university committees and as a member of college and university councils and other assemblies. He constantly makes all efforts to improve his professional standing through study and thought, and also through activities such as research, publication, attendance at professional conferences, and the giving of papers and lectures. Such professional involvements enhance his abilities as a teacher and as a member of the City University community; they are undertaken with a view toward supporting the value of his activities on campus and equipping him to participate in significant educational innovations as well as toward furthering his professional stature.

2. MULTIPLE POSITIONS

a. OUTSIDE THE CITY UNIVERSITY

Full-time appointment to a college or university faculty position is a full-time assignment. Faculty members have a responsibility to observe professional standards of behavior in becoming involved in activities supplemental thereto. No employment, consultative or other work outside the City University may be engaged in by a faculty member unless he receives prior approval from the P & B of his department after full disclosure of his total academic commitment, the proposed outside employment, consultative or other work, and other outside work theretofore approved. The P & B committee shall not approve any outside employment, consultative or other work unless such employment or work relates to the professional interests, strengthens the professional competence or enriches the professional performance and does not interfere with the professional standing of the faculty member. No employment, consultative or other work, remunerative or otherwise, shall be approved by the P & B committee or engaged in if the services of the faculty member to his college or the university or his ability to meet his commitments to his college or the university will be impaired thereby. If the departmental P & B approves such employment or work, the amount of time which the faculty member may expend thereon shall be determined by the departmental chairman after consultation with the faculty member, and subject to the review of the college president. In no event shall the amount of time to be expended on such outside employment or work be or be approved for more than an average of one day a week, or its equivalent during the academic year.

b. WITHIN THE CITY UNIVERSITY - TEACHING

(1) Where the best interest of the college or university make it desirable or necessary to draw upon full-time personnel in one unit or branch for service in another, requests for such service should originate with the principal academic or administrative officer of the requesting unit and have the approval of the principal academic or administrative officer of the other unit. It is the policy of the university and its colleges to achieve exchanges or services, wherever possible, by budgetary interchange or by the balancing of interchanged services, with no additional academic load or extra remuneration for the individuals concerned. Variations from this norm will be allowed only with the special permission of the Chancellor, or the appropriate president. Special permission will only be granted up to a maximum of one course, or three hours, whichever is larger.

(2) Where the best interests of one of the units of the City University make it desirable or necessary to draw upon the services of full-time personnel of that unit as an overload, with extra compensation, a maximum of one course or no more than 3 hours per semester, whichever is larger, will be permissible.

(3) During the academic year, full-time faculty appointed to participate in the doctoral program are expected not to engage in additional teaching. As a matter of general policy, faculty whose programs have been reduced to allow for their participation in the doctoral program are expected to adhere to this rule. Exceptions may be made only for the most powerful reasons bearing on the professional interests of college and university. The intent of preceding and succeeding paragraphs must apply to these exceptional cases.
c. WITHIN THE CITY UNIVERSITY - RESEARCH, CONSULTING, EMPLOYMENT

The City University regards scholarly activity and research as part of the normal activity and responsibility of the faculty. In fact such activities are part of the basis on which faculty members are evaluated, reappointed or promoted. The tax paying public looks to the university as a source of new information, reinterpretations and advancing intellectual activities. Also, the university is looked upon as a community of scholars. This carries the implication of joint scholarly effort and mutual support and availability amongst faculty and students. The faculty is given full time annual paid employment to cover all the activities of teaching, research, consulting, curriculum development, counseling, committee work, etc., etc.

When special funding in support of research is available, it is presumed to make possible, or easier the scholarly activity that faculty and students wish to or are willing to pursue.

Accordingly, it is the policy of the Board of Higher Education that there may not be paid any extra compensation to full time members of the faculty for work done during the academic work year. This limitation applies to research, consulting or any other employment within the City University or any of its associated organizations, regardless of the source of funds. For the particular case of extra teaching, the policy is expressed in Section 2 b above.

Under the special circumstances of an urgently requested short-term assignment, for a total of not more than twelve working days per semester, as expressly authorized by the Chancellor or President, the Chancellor or the President may authorize specific extra compensation for a faculty member whose services are so required, to the extent that the short-term assignment represents an overload. This authorization must define both time and money limitations, and must state that it was not possible to relieve the faculty member of other duties to an equivalent extent. In the case of assignments which are in the interest of the University or the College, as certified by the Chancellor or President, further adjustments, in the spirit of this paragraph, may be authorized, to meet the needs of particular situations.

It is recognized that periods of refreshment and rest are essential to effective work, and all full-time personnel are encouraged to take adequate vacations. Teaching in a Summer session or in a special institute (such as NSF and the like) or working on a research grant or contract - shall not in any case exceed two-ninths of an academic year's full-time commitment as measured both in time and in remuneration.

3. MULTIPLE EXTRA INVOLVEMENT:

Where more than one type of involvement beyond the primary commitment is entered into (e.g., extra teaching plus consultation), the total extra involvement shall be controlled by the intent of the preceding paragraphs, jointly considered.

4. ANNUAL REPORT:

At the regular June meeting, the Chancellor and the Presidents shall report to the Board of the steps taken to implement these regulations and the extent of compliance with the limitations set. These reports shall contain details about all excesses over any of the guidelines herein stated, including the names of all persons involved and the specific reasons for the excesses.
No. 5. University Report: The Chancellor presented his oral report on matters of Board and University interest:

1. University Faculty Senate Report on the Mission of the University: The Chancellor reported the receipt of the Report by the University Faculty Senate on the Mission of the University. He commended the Report as being the work of some of the most dedicated members of the faculty who have given a great deal of time and thought to these matters and said that it deserves the careful attention of all.

2. Project Awareness: The Chancellor reported that the University has tried to bring to the attention of all candidates running for public office in the City of New York the concerns and issues that affect the University. This has been done with the support of the University Faculty Senate, the Professional Staff Congress, the University Student Senate, and the presidents of the colleges. It has been a worthwhile and important effort in terms of our long-term relationships with our representatives.

3. Washington Conference: The Chancellor reported that he had attended a conference in Washington during the past week, which had looked into the possibility of forming a coalition on low tuition or no tuition for higher education. The meeting was attended by representatives of interested groups who are very concerned about the rising cost of tuition. They agreed that they would try to draft a statement which would be circulated.

No. 6. Report of the Co-Chairmen of the Commission on Academic Personnel Practice: Considered at the start of the meeting.

No. 7. General Discussion: Expression of Pride and Appreciation: Upon motion made by Mr. Cantarella, seconded by Mr. Williams, the following resolution was unanimously adopted:

Whereas, Gunnar Myrdal, Internationally Acclaimed Social Scientist who is now serving as Morton Globus Visiting Professor of Social Science at the City College and the Graduate School and University Center of the City University of New York, was awarded the 1974 Nobel Prize for Economic Sciences; and

Whereas, Dr. Myrdal's presence on CUNY's campus adds distinction to the University and other institutions with which he has been affiliated

Now Therefore Be It Resolved, That the Board of Higher Education wishes to express its deep pride and appreciation of the achievement of Dr. Myrdal and of the fact that his wisdom and foresight is presently being shared by undergraduate and graduate students and faculty of the City University; and

Be It Further Resolved, That the Board extends its thanks and appreciation to Morton Globus, distinguished graduate of The City College, Class of 1935, for the loyal support of his alma mater which made possible the distinguished visiting professorship, and to Dr. Robert Marshak, President of The City College, for inviting Dr. Myrdal.

At this point Calendar No. 1, the Chancellor's Report, was considered.
NO. 1. CHANCELLOR'S REPORT: A motion was duly made and seconded that the Chancellor's Report be adopted, as amended, as follows:

(a) Item A-1.4.5. - Brooklyn College: Appointment with Tenure of Leslie Jacobson as Professor in Health & Physical Education (W) to read Appointment. Recommendation for tenure subject to the approval of the Committee on Academic Affairs.

(b) Item A-1.15.6. - Borough of Manhattan Community College: Reappointment with Early Tenure of Solomon Simonson as Professor in the English Department to read Reappointment. Recommendation for tenure subject to the approval of the Committee on Academic Affairs.

(c) Item A-1.30.6. - Medgar Evers College: Reappointment with Early Tenure of Wendell E. Clement as Professor in the Office of the Dean of the Faculties to read Reappointment. Recommendation for tenure subject to the approval of the Committee on Academic Affairs.

(d) Item A-1.3.13. - Hunter College: Reappointment of Jack Fruman as Adj, Assoc. Prof. in the Department of Curriculum & Teaching withdrawn. A request for waiver of the bylaws is required.

(e) Item A-1.11.17. - Staten Island Community College: Transfer of Professor Philip Schain to Richmond College withdrawn at the request of the President of Staten Island Community College.

(f) Item A-1.11.13. - Staten Island Community College: Reappointment of John Fitzgerald, Adjunct Lecturer in the Business Department, withdrawn at the request of the President of Staten Island Community College.

(g) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

At this point the Board heard the following persons with respect to the following item included in the Chancellor's Report:

Item A-1.4.3. - Brooklyn College: Designation of Department Chairman:

<table>
<thead>
<tr>
<th>Dept. &amp; Title</th>
<th>Name</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Puerto Rican Studies</td>
<td>Elba Lugo de Luis-Deza</td>
<td>10/1/74</td>
</tr>
</tbody>
</table>

Persons Heard
Dr. Loida Figueroa, Professor at Brooklyn College
Ms. Marisa Pomales, Student at Brooklyn College
Mr. George Coffentzis, Instructor at Brooklyn College, representing the Ad Hoc Faculty Committee for Faculty and Student Governance
Mr. Sidney Catain, Student Government, Brooklyn College
Mr. James I. Farley, Student at Brooklyn College
Mr. Lawrence W. Hyman, Grievance Counselor, PSC, Brooklyn College
Mr. Jay Hershenson, Chairman, University Student Senate
Dr. Frank Bonilla, Director, Center for Puerto Rican Studies, City University
Dr. John W. Kneller, President, Brooklyn College

Various telegrams and letters were also made a part of the record.

Substitute motion made by Mr. Williams, seconded by Ms. Valle, to postpone the meeting until October 29, 1974, at which time the Board would continue consideration of the item and take a vote at that time. Motion lost.
The original motion was carried and Calendar No. 1, Chancellor's Report, as amended, was adopted.

Ms. Quinones, Ms. Valle and Mr. Williams voted "No" with respect to the designation of Professor Elba Lugo de Luis-Deza as Chairperson of the Department of Puerto Rican Studies at Brooklyn College.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:15 p.m.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of the meeting of the Board of Higher Education of the City of New York

Held

November 25, 1974

At the Board Headquarters Building
535 East 80 Street—Borough of Manhattan

The Chairman called the meeting to order at 4:45 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin

James P. Murphy
Vinia R. Quinones
Marta Valle

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker

President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn

The absence of Ms. Hauser and Mr. Jacobs was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

**NO. 1. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for November 25, 1974 (including Addendum Items) be approved, as amended as follows:

(a) Item B-I-A.7. REAPPOINTMENT WITH TENURE - HUNTER COLLEGE: Withdraw the name of Ruth Goldstein, Col. Lab. Tech. B., Academic Services (TV Ctr.), at the request of the College.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

**NO. 2. COMMITTEE ON ACADEMIC AFFAIRS:** RESOLVED, That the following actions approved by the Committee on Academic Affairs be adopted:

**A. ESTABLISHMENT OF A UNIVERSITY INSTRUCTIONAL RESOURCE CENTER:**

Dr. Goldin, in presenting the resolution, made the following statement:

The Instructional Resource Center is an instrument to help fulfill the promise of open admissions by developing an educational mechanism to promote University efforts in remedial and compensatory education.

At this point the Board heard Dr. Belle Zeller, President of the Professional Staff Congress, who supported this item.

Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That effective November 1, 1974, the City University established a University Instructional Resource Center charged to:

1. collect compensatory curricular materials from within and outside the University in order to give teachers in the colleges access to as wide and effective a selection of materials as possible,

2. develop new curricular materials for compensatory education,

3. develop placement tests for compensatory education,

4. disseminate information throughout the University on compensatory education,

5. develop an in-service training program for persons engaged in teaching of open admissions students.

The Office of the Vice-Chancellor for Academic Affairs will be responsible for the development and administration of the Center.

EXPLANATION: A sizeable number of students who lack conventional skills at the time of admission to college have entered City University since 1964 as a result of the College Discovery and SEEK programs, and, more recently, the Open Admissions program. To meet the needs of these students, the individual colleges have developed a variety of academic strategies. They have also attempted to share the results of their experience with each other and to cooperate in developing effective materials for teaching the basic academic skills. At the same time, the University has facilitated the development and the exchange of ideas by arranging monthly meetings and yearly conferences. What is needed now, however, is a more systematic approach to the sharing and development of teaching techniques and materials.
The Instructional Resource Center will facilitate, organize, expand, and coordinate the resources available within the University. The Center will initially concentrate on Reading and Study Skills, Written English, Mathematics, and the development of counseling strategies.

A Basic Library of Curricular Materials linked to the in-service training program for faculty will be established at the Center. Distributors of educational hardware and software will be encouraged to utilize the Center as a temporary or permanent exhibit place for their materials, where they will be readily available to the entire faculty of the University. The Center itself will not purchase educational hardware but will borrow it from one of the colleges or rent it when such equipment is needed.

The development and identification of successful material for compensatory education will be only one of the functions of the Center. An equally important responsibility for the Center will be sharing and dissemination of relevant information on compensatory education. For this purpose, the Center will conduct seminars throughout the academic year. Efforts will be made through closed circuit television and other means to bring these conferences to as large an audience as possible. The Center will publish a University Newsletter on Instruction Resources. The Center staff will also monitor national conferences, conventions, and new developments in college level compensatory education. It is anticipated that the permanent core staff of the Center will remain small.

To carry out its various activities, the Center (the Director with the Advisory Committee) will appoint Fellows and Consultants. The Fellows will be selected from classroom teachers in the CUNY colleges who are committed to open admissions and research and will be relieved from part or all of their teaching responsibilities for specified periods in order to participate in the work of the Center. Consultants from within the University and outside institutions will be hired for research and technical assistance as the need arises. The Center will contain a research and evaluation unit.

B. URBAN ACADEMY:

Dr. Goldin, in presenting the resolution, made the following statement:

It is understood that at each stage of development of this program, specific plans and budget for the implementation of this proposal will be presented, through the Committee on Academic Affairs, to the Board of Higher Education for its consideration and approval.

Upon motions duly made, seconded and carried, the following resolution was adopted:

WHEREAS, It is expressed as the sense of the Board of Higher Education that the concept of the Urban Academy, a projected joint venture of the City University and the City of New York for the improvement and upgrading of the work-related capabilities and skills of employees of the City of New York, with consequent benefit to the public service and the delivery of services to the public, is a creative thrust in the fulfillment of a primary educational responsibility of the City University; therefore be it

RESOLVED, That the planning of this undertaking is herewith endorsed, anticipating the submission to the Board of Higher Education, at each stage of development, of such concrete plans including budgetary needs, as will require for their implementation its consideration and approval. The Board authorizes the Chancellor to extend appropriate and necessary support to the planning of this undertaking and report periodically to it on its progress.

C. REAPPOINTMENT WITH EARLY TENURE:

RESOLVED, That the following reappointments with early tenure be approved, as indicated:

<table>
<thead>
<tr>
<th>Unit &amp; Dept.</th>
<th>Title</th>
<th>Name</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brooklyn</td>
<td>Professor</td>
<td>Carl Shakin</td>
<td>9/1/75</td>
</tr>
<tr>
<td>Medgar Evers</td>
<td>Professor</td>
<td>Wendell Clement</td>
<td>9/1/75</td>
</tr>
</tbody>
</table>
NO. 3. PROGRAM OF EXTERNAL AND INTERNAL COMMUNICATIONS: WHEREAS, the role played by the City University in educational affairs of the City is significant to the entire community and there is need for full communication of the affairs of the University with various segments of the public and all levels of government; therefore be it

RESOLVED, That the Chancellor of the City University develop for presentation to the Board of Higher Education a program that would bring about increased coordination and cooperation in the collective activities of the external and internal communications of the City University, including public, legislative and community relations that would also synthesize these with alumni relations, preparation of catalogs and other external publications, fund raising activities, grants applications, thereby enabling the University and the colleges to maximize their effectiveness and make the University's expertise more readily available to the public, governmental and community sectors; and be it further

RESOLVED, That the program include a cost analysis of present external communications activities and the economies, if any, that might result from standardized specifications and centralized purchasing for catalogs and other general printed materials; and be it further

RESOLVED, That the Board authorize a professional survey of public attitudes toward the University in order to provide a focus for a CUNY-wide external communications program.

EXPLANATION: It has become increasingly necessary for the City University and the Board of Higher Education to communicate with a concerted and collective voice to various segments of the public, all levels of government, alumni and the private sector. A study conducted by the Honorable Francesco Cantarella suggested ways that the City University could develop a more effective communications program. The study notes that there is also disparity in quality and style among the various colleges' bulletins, catalogs and other external informational publications which might be improved if standard formats and specifications were developed.

NO. 4. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. CAMPUS PLANNING AND DEVELOPMENT:

A. CONSTRUCTION OF STRUCTURAL STEEL AND METAL DECKS - CENTER FOR THE PERFORMING ARTS - THE CITY COLLEGE:

RESOLVED, That the Board accept final plans, specifications and aggregate cost estimate of $618,240 as escalated to bid date of November 1974, for construction of the Structural Steel and Metal Decks for the Center for the Performing Arts, Aaron Davis Hall, on the south campus of the City College, as prepared by A. W. Geller and Associates, and E. D. Ehrenkrantz and Associates; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforementioned Contract Documents and to authorize the Dormitory Authority to invite bids and to award contracts for the work.

EXPLANATION: The Structural Steel Contract will be let prior to general Construction work for the Aaron Davis Hall. Because of current unusually protracted steel deliveries, the Structural Steel Contract Documents have been completed prior to the general construction documents. The early bidding of the structural steel work will enable the University to minimize the effect of continuing cost escalation, increase bidding competition and permit more rapid completion of the facility.

The final estimate of $618,240 may be compared with the preliminary estimate of $629,500 (January 1974) which if escalated to the November 1974 bid date would indicate a cost of $695,500.

The plans for the Structural Steel Package have been received and accepted by the College, the University Office of Campus Planning and Development and the Dormitory Authority of the State of New York. It is recommended that the final plans, etc., be accepted by the Board of Higher Education and the Dormitory Authority be requested to invite bids and to award contracts for the construction.
B. FINAL PLANS AND SPECIFICATIONS - HUNTER COLLEGE COMPLEX:

RESOLVED, That the Board accept final plans, specifications and aggregate cost estimate of $46,056,813 (including a final estimate of $44,457,600 and a bidding contingency of $1,599,213) for remainder of the construction on the Hunter College Complex as prepared by Ulrich Franzen & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the contract documents and to authorize the Dormitory Authority to invite bids and to award contracts for the work.

EXPLANATION: The twelve contracts now considered comprise the sixth and final phase of the "fast-tracked" construction of the Hunter College project and include:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Cost Estimate - (November 1974)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site &quot;C&quot; General Construction</td>
<td>$10,168,900</td>
</tr>
<tr>
<td>Vertical Transportation</td>
<td>1,510,000</td>
</tr>
<tr>
<td>Plumbing</td>
<td>839,400</td>
</tr>
<tr>
<td>Fire Protection</td>
<td>249,900</td>
</tr>
<tr>
<td>Heating, Ventilating, and Air Conditioning</td>
<td>3,799,000</td>
</tr>
<tr>
<td>Electrical</td>
<td>3,383,500</td>
</tr>
<tr>
<td>Site &quot;C&quot; - Sub Total</td>
<td>$19,950,700</td>
</tr>
<tr>
<td>Site &quot;B&quot; General Construction</td>
<td>$12,585,400</td>
</tr>
<tr>
<td>Vertical Transportation</td>
<td>2,111,500</td>
</tr>
<tr>
<td>Plumbing</td>
<td>1,590,000</td>
</tr>
<tr>
<td>Fire Protection</td>
<td>364,300</td>
</tr>
<tr>
<td>Heating, Ventilating and Air Conditioning</td>
<td>3,822,400</td>
</tr>
<tr>
<td>Electrical</td>
<td>4,033,300</td>
</tr>
<tr>
<td>Site &quot;B&quot; - Sub Total</td>
<td>$24,506,900</td>
</tr>
<tr>
<td>Sites &quot;B&quot; and &quot;C&quot; Total</td>
<td>$44,457,600</td>
</tr>
</tbody>
</table>

Heretofore the Board has approved final contract documents for five phases of this project as follows:

1. Renovation of Police and Fire Buildings $ 137,687 (bid)
2. Demolition on Site C 141,500 (bid)
3. Excavation and Foundations Site B 4,277,000 (bid)
4. Excavation and Foundations Site C 2,048,000 (bid)
5. Structural Steel Sites B and C 8,415,000 (bid)

Total Contracts Awarded $15,019,187

The approved project budget is $63,576,600. After subtracting from this amount the value of the contracts heretofore awarded ($15,019,187) and an allowance for general conditions work ($2,500,000), there is an available balance of $46,056,813 to complete the building construction. The cost estimate for the final phase of construction is $44,457,600, leaving a contingency allowance of $1,599,213 within the authorized construction cost limitation.

The plans, etc., now considered have been reviewed and accepted by the College and the University Office of Campus Planning and Development and the Dormitory Authority of the State of New York. It is recommended that final plans etc., be accepted and authorization to invite bids and to award contracts for construction be granted.

C. RENTAL OF SPACE - BARUCH COLLEGE:

RESOLVED, That the Board approve the rental of approximately 143,250 gross square feet of space at 360 Park Avenue South, Borough of Manhattan, for use by Baruch College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: The rental of this space will enable Baruch College to significantly increase the amount of space available for classrooms, departmental support, class laboratories, library, research, and student services.

The Department of Real Estate has negotiated a sublease for the subject premises for an eight year period commencing July 1, 1975 at an annual rental cost of $750,000 ($5.24/S.F.) with seven successive one-year renewal options at the same annual rental cost. The sublease provides that the landlord will renovate the premises in accordance with plans and specifications prepared by Baruch College and approved by the Vice Chancellor for Campus Planning and Development. The cost of these alterations, estimated at $1,000,000, will be paid for completely by the landlord with no charge to the tenant. The sublease further provides that the premises will be available 8:00 a.m. to 10:30 p.m. Monday through Thursday; 8:00 a.m. through 6:00 p.m. Friday and 8:00 a.m. to 1:00 p.m. Saturday. Landlord will be responsible for the provision of heat or air-conditioning and hot and cold water during the above hours. Landlord will pay base year (1973-1974) real estate taxes, water rates and sewer rentals and will repair and maintain all mechanical (except elevators), electrical and plumbing systems.

Upon execution of the lease by landlord and tenant, landlord will commence alteration work on the tenth floor immediately. If the tenth floor space is available for occupancy prior to July 1, 1975, Baruch College will take occupancy of this space and rental payments at the rate of $5.24/S.F. per year will commence as of the date of occupancy.

Tenant will pay for all electricity consumed in the subject premises, maintain the four elevators to be provided for its exclusive use, provide its own cleaning and pay real estate tax escalation above the 1973-1974 base year. The tax escalation for 1974-75 will amount to $12,526.76, or approximately 9 cent per square feet.

D. BARUCH COLLEGE - MASTER PLAN - ATLANTIC TERMINAL SITE:

At this point the Board heard the following persons with respect to the Baruch College - Master Plan - Atlantic Terminal Site:

Honorable John E. Zuccotti, Chairman, City Planning Commission
Honorable Robert Steingut, Councilman-at-large, Brooklyn
Honorable John F. Hayes, Deputy Borough President, Brooklyn
Honorable Howard Golden, Councilman, Brooklyn
Reverend Anthony J. Failla, Planning Board 2, Brooklyn
Mr. Lloyd Hezekiah, Recording Secretary, First Atlantic Terminal Housing Corporation
Mr. Paul Kerrigan, Ft. Greene Non-Profit Improvement Corporation
Mr. Roger Starr, Administrator, New York City Housing and Development Administration
Rabbi Benjamin Kreitman, President of the Brooklyn Jewish Community Council
Mr. Igon M. Allbray, Ft. Greene Place Block Association

Upon motion duly made, seconded and carried, the item was tabled to the December 16, 1974 meeting of the Board.

NOTE: Various letters were also received and made a part of the record.

E. RENTAL OF DORMITORY FACILITIES - UNIVERSITY SEEK PROGRAM:

RESOLVED, That the Board rescind its action of September 23, 1974, Calendar No. 31.1.M. approving the one year rental of dormitory facilities, counseling rooms and office space at the Hotel Paris, 752 West End Avenue, Borough of Manhattan, for use by 150 students of the University SEEK Program at a total annual cost of $280,000; and be it further

RESOLVED, That the Board approve the rental of dormitory facilities for 150 students, counseling rooms and office space at the Hotel Paris, 752 West End Avenue, Borough of Manhattan, for a term of one year commencing November 15, 1974 at a total annual cost of $209,000; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.
EXPLANATION: On September 23, 1974 the Board of Higher Education approved the one year rental of dormitory facilities, counselling rooms and office space at the above location. This lease agreement was never executed due to foreclosure proceedings initiated against the Hotel Paris. A revised lease agreement has now been negotiated with the Court appointed Receiver of the Hotel Paris.

The Department of Real Estate has negotiated a lease for 150 students for a one year period commencing November 15, 1974 at a total annual cost of $209,000. Under the terms of the lease the landlord will provide single rooms with bath on four contiguous floors, clean linen once per week, towel change twice per week, replace bedding as required, permit students free use of the swimming pool one hour per day and free use of the Hotel's public facilities. Landlord will also provide adequate security for the safety of the students. No meals will be provided.

Tenant will be responsible for cleaning all individual rooms and office areas with equipment supplied by landlord.

F. AMENDMENT OF AGREEMENT OF LEASE - SENIOR COLLEGE ISSUE:

RESOLVED, That the approval of the Board on June 18, 1973 (Cal. No. 12A) which approved an Agreement of Lease dated as of June 20, 1973 (Senior College Issue) and an Agreement of Lease dated as of June 20, 1973 (Community College Issue) be amended to rescind the Board's approval of the first (Senior College) Lease Agreement; and be it further

RESOLVED, That the form and substance of the proposed Agreement of Lease, dated as of November 18, 1974, which document bears title page which reads: “DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - AGREEMENT OF LEASE DATED AS OF NOVEMBER 18, 1974 (SENIOR COLLEGE ISSUES)” is hereby approved; the Chairman of the Board is hereby authorized and directed to execute such Agreement of Lease and to cause the seal of the Board to be affixed thereto; and the Secretary of the Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Agreement of Lease, changes, insertions and omissions may be made to such Agreement of Lease as may be approved by the Chairman of the Board, and the execution by said Chairman of such Agreement of Lease containing such changes, insertions and omissions, and the attestation by the Secretary of the Board, shall be conclusive evidence of such approval.

EXPLANATION: The proposed Agreement of Lease, dated November 18, 1974, (Senior College Issues) will provide for financing of new senior college facilities and will supersede the Senior College Lease Agreement dated June 20, 1973.

G. SUPPLEMENTAL AGREEMENT E - COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement E dated as of October 22, 1974, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT E DATED AS OF OCTOBER 22, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE) and provides, among other matters, for the financing by the Dormitory Authority by the Issuance of the Authority’s Bonds and Notes in one or more Series pursuant to the Revenue Bond Resolution adopted June 20, 1973, as supplemented from time to time, of certain facilities constituting a part of the Project is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement E and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement E changes, insertions and omissions may be made thereto as may be approved by the
Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement E containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement E provides for a technical amendment of the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and City University Construction Fund dated June 20, 1973 to eliminate a current provision that community college bonds have a lien on senior college fees.

H. RENTAL OF SPACE - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of 39,006 gross square feet of space at 120 Stuyvesant Place, Borough of Richmond, for use by Staten Island Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will serve as a satellite campus for Staten Island Community College that will provide 17 classrooms, 2 lecture halls, 2 dry laboratories, 9 offices, 2 lounges, 1 library, 1 cafeteria and approximately 8296 square feet of space for parking at no additional cost. Rental of this space will enable the College to vacate 37 trailers presently located on campus and costing $88,800 per year.

The Department of Real Estate has negotiated a lease for the subject premises for a ten year period at an annual rental cost of $260,830 ($6.68/S.F.). Under the terms of the lease the landlord will construct the space in accordance with plans and specifications prepared by the Campus Architect of Staten Island Community College and approved by the Vice-Chancellor for Campus Planning and Development. Furthermore, the landlord will pay the first $49,147.56 ($1.26/S.F.) in real estate taxes applicable to the space occupied by Staten Island Community College.

Staten Island Community College will provide its own cleaning, maintenance, security; pay water and sewer charges. Staten Island Community College will also be responsible for real estate tax escalation above $49,147.56.

J. SUPPLEMENTAL AGREEMENT - BRONX COMMUNITY COLLEGE:

RESOLVED, That the form and substance of a Supplemental Agreement among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That the foregoing Agreement shall provide for the withdrawal from the Project of certain parts of the facility acquired for Bronx Community College from New York University; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman and the execution of this Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: As a part of the acquisition of the University Heights campus from N.Y.U., the Dormitory Authority, on behalf of City University, acquired a number of off-campus facilities owned by NYU which serve no useful purpose for Bronx Community College and are in fact a maintenance and security problem.

On September 23, 1974 (Cal. No. 3.11.K.) the Board authorized the withdrawal of facilities indicated on a map entitled "NYU Heights Campus Property Map, Bronx, New York," dated May 1972 as Nos. 35 through 46, 59 and 83.

The Agreement now considered will add to the earlier list facilities numbered 54 and 55 (known as North Hall/Sedgwick Dormitory) on the Campus Property Map and will permit the Authority to convey title to the indicated off-campus properties to the City of New York for use for other municipal purposes or for sale at public auction.
II. FISCAL RESOLUTIONS:

A. REPAIR OF VENTILATING AND AIR CONDITIONING UNIT - HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract for the repair of the ventilating and air conditioning unit, entered into by Hunter College with the Worthington Corporation at a cost of $100,578.00 chargeable to code 042-440-408-73-75 - Repairs, General or other such funds.

EXPLANATION: On April 15, 1974 the ventilating and air conditioning unit that services the Faculty and Student Cafeterias, the Student Bookstore, and the Main Auditorium at Hunter College at 695 Park Avenue, Manhattan, broke down. On April 18, 1974 the Business Manager issued a Declaration of Emergency informing the Vice-Chancellor of Legal Affairs and the Vice-Chancellor for Budget and Planning of the conditions and the efforts made to comply with the provisions of the Purchasing Regulations governing situations of this nature.

B. BUDGET REQUEST 1975-76:

Mr. Williams, in presenting the Budget Request for 1975-76, made the following statement:

The Chancellor has presented to the Board a Budget Request for 1975-76 totaling $699 million, an increase of $113.8 million over the 1974-75 base budget of $585.2 million. As summarized on page 13 of the Budget Request, the proposed increase will provide for the following:

- $87.6 million for mandatory, contractual and inflationary increases. Of this amount, $22.5 million is for debt services in the City University Construction Fund.
- $9.2 million is for enrollment increases of 3,250 students. These funds will provide for 2,250 full-time equivalent (FTE) students in the community colleges and 1,000 enrollment increase in SEEK and College Discovery.
- $5 million for additional facility rentals and equipment and staff to operate newly owned space.
- $12 million for strengthening the University through six program efforts:
  - Programs for Adults
  - Veterans Programs
  - Technical Programs
  - Cooperative Programs with Board of Education
  - Program Evaluation and Analysis
  - Improvement of Public Safety Operations

The Fiscal Affairs and Planning Committee, as well as the Board, have reviewed carefully the Chancellor's Budget Request. In addition, a public hearing was held last Thursday at which some 30 individuals made statements concerning the Request.

Upon consideration of the Budget Request, as well as the comments at the public hearing, the Committee recommends adoption of the Chancellor's Budget Request. In so recommending this action, the Board wishes to express its strong interest in reviewing internal budget allocations to ensure that college budgets are equitable in relation to their program objectives and that the University has taken all appropriate steps to ensure efficiency and economy.

A motion was made and seconded that the Budget Request for 1975-76 be adopted.
At this point Mr. Giardino made the following statement:

I believe that despite budget stringencies which we have sought to apply, the budget should emphasize in even greater measure the areas where the educational dollar can benefit the largest number of students. Accordingly, I would request a modification of the Chancellor's budget. Our Board has emphasized our concern for better remediation programs for students who are not fully prepared for college work. In that connection, a program of cooperation with the Board of Education was worked out earlier this year and is now in effect. The main and proper purpose is to improve the college preparatory work of high school students while they are still in the high schools. The high schools are now concentrating further on increased remediation work in the basic skills of reading and mathematics to remove deficiencies found in diagnostic tests. Those tests have already been given for the first time to all ninth and eleventh year high school students. There are also new programs of increased remediation for college preparatory work in the senior year of high school with some assistance by City University. In addition, many of our colleges have developed cooperative programs and alliances with some individual high schools which should have substantial long-term impact on the educational preparation of those students who plan to enter college.

Earlier concentration in the high schools on college preparatory work should improve the education of the individual student at the earlier, less costly stage of education rather than in the later, more costly college stage. The Chancellor's proposal recommended $2 million for the program of support of faculty and services at ten high schools for 6,000 students. Given the need to concentrate earlier at the high school level, I believe that an increase in that amount is warranted to $5 million. This would permit expansion of the program to more high schools and students.

Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the 1975-76 Budget Request be adopted as amended to increase the amount requested for cooperation with the Board of Education from $2 million to $5 million.

EXPLANATION: The Chancellor has recommended to the Board an operating budget in the amount of $699.0 million for the fiscal year 1975-76. A public hearing on the Chancellor's proposed budget was held on November 21, 1974.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on two matters of Board and University interest:

(a) Budget Process: The next step in the budget process is certification of the budget to the State by the Mayor by December 2 (since December 1 is a Sunday). During the next few days the Chancellor and his staff will be in touch with the Deputy Mayor and the Budget Bureau, and they should know by the end of the week how much will be certified for City University.

(b) Washington Visit: The Chancellor will participate in a small group from the American Council on Education which is going to Washington to speak to the Senate Subcommittee on Education, chaired by Mr. Pell, on the future of higher education in the country, particularly free higher education. He also spoke of the passage by the House and the Senate of the new higher education bill, which is expected shortly.

NO. 6. GENERAL DISCUSSION: Mr. Williams asked that the Board's early attention be given to the following matters:

(a) Baruch College - its Master Plan and its permanent campus.

(b) Future establishment of a Board policy to be used in the selection of architects to include principles of
(1) Affirmative action policy in effect.
(2) A meaningful involvement of small architectural firms.
(3) Desire to have the University’s architectural school students utilized in a meaningful academic way.
(4) Residence requirement in the greater metropolitan area of the architects hired.

(c) Brooklyn College and its Department of Puerto Rican Studies.

A motion was made, seconded and carried, that the Chancellor be requested to ascertain the factual basis if any of the allegations made with respect to the appointment of Elba Lugo de Luis-Deza as Chairperson, Department of Puerto Rican Studies at Brooklyn College, and report back to the Board as early as possible.

**NO. 7. APPOINTMENT OF ARCHITECTS - BARUCH COLLEGE CAMPUS:** Item laid over pending action by the Board on the Baruch College Master Plan.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
DECEMBER 16, 1974
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:45 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman
Francesco Cantarella
Gurston D. Goldin
Rita E. Hauser

Harold M. Jacobs
James P. Murphy
Vinia R. Quinones
Marta Valle

Etta G. Grass, Acting Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. de Leon
President Edgar D. Draper
President John W. Kneller
President Leon M. Goldstein
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Joseph Shanker
President Kurt R. Schmeller

President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn

The absence of Mr. FitzPatrick was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

**NO. 1. CHANCELLOR'S REPORT: RESOLVED,** That the Chancellor's Report for December 16, 1974 (including Addendum Items) be approved, as amended as follows:

(a) Item C-1-2.9. The City College - Contract Awards: The contract to Hertzberg New Methods, Vandalia Road, Jacksonville, Ill. is to be tabled and referred to the Committee on Fiscal Affairs and Planning.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

**NO. 2. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED,** That the following actions approved by the Committee on Academic Affairs be adopted:

A. **BROOKDALE CENTER FOR ACTION RESEARCH IN THE PROCESS OF AGING - HUNTER COLLEGE:**

RESOLVED, That the Board of Higher Education authorizes Hunter College to proceed with planning for the Brookdale Center for Action Research in the Process of Aging with the understanding that further specific proposals will be submitted for Board endorsement.

**EXPLANATION:** The Brookdale Center will serve to coordinate and enrich existing programs and to bring together the Hunter College intellectual resources in the field of gerontology. Its purpose is twofold: 1) to develop programs to train students for careers in the field of aging; 2) to develop educational programs for older adults which have both a career and a liberal arts orientation. The Brookdale Center will provide the mechanism required to blend research, education, action and service in a field in which the College has the ability to make a major contribution to the City of New York. Hunter College has been offered a seed grant of $150,000 by the Ramapo Trust to plan the programs of the Center over a three year period and to seek funding beyond the initial planning stage. No allocation of additional monies from CUNY funds will be required for the support of the Center. A progress report on the planning of the Center will be submitted to the Committee on Academic Affairs each year over a three year period. As they are developed, proposals for new academic programs to train students for careers in the field of gerontology will also be submitted to the Committee, in accordance with usual procedures.

B. **UPPER DIVISION PROGRAM - B.S. IN NURSING - JOHN JAY COLLEGE:**

A motion was made and seconded that the B.S. in Nursing Program at John Jay College be discontinued.

At this point the Board heard Mr. Thomas Hoffman, attorney for the thirty-three students involved, who objected to this item.

A motion made by Mr. Jacobs and seconded by Mr. Williams was adopted to table this resolution and refer it to the Committee on Academic Affairs pending a report as to whether any injustice has been done to the students involved.

At this point Calendar No. 4. was considered.
NO. 4. POLICY REGARDING ARCHITECTURAL AND ENGINEERING SERVICES: A motion was made and seconded that the policy regarding architectural and engineering services be adopted.

A motion, made by Ms. Hauser and seconded by Mr. Jacobs, to amend the resolution to indicate that University students would be used in University related projects "to the extent feasible," was lost.

The following resolution was adopted:

WHEREAS, City University is engaging in a major construction program to meet student needs and desires to create a broader base from which to gather architects and engineers, increase consultation contacts with them and provide educational opportunities for students in accordance with procedures and principles previously adopted by the Board of Higher Education, now therefore be it

RESOLVED, That the Board of Higher Education requests that architectural or engineering firms awarded contracts for Board projects enter into joint ventures or other associations with small firms for the purpose of significant participation in such projects, in order to assure the benefit of fresh and innovative design concepts that such association would permit, and it is further

RESOLVED, That the Board of Higher Education requests that professional and consulting firms awarded Board contracts utilize University students for educational and training opportunities in professional and technological programs of University related projects that such an association would provide, and it is further

RESOLVED, That contracts for professional and consultant services be awarded only to persons or firms that have a main office in the Greater New York Metropolitan Area so as to permit more effectively the required frequency of consultation and other contact that would promote the construction program, and it is further

RESOLVED, That the foregoing resolutions relating to professional and consulting contracts be effective immediately and shall apply, insofar as feasible, to existing relationships between the Board and such contractors, and it is further

RESOLVED, That the Board of Higher Education reaffirms its support for the principle of equal employment opportunity and its program of affirmative action in all professional and consultant services for which it contracts.

NO. 3. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:

A. SALARY SCHEDULES - MEDICAL PROFESSORS - BIOMEDICAL PROGRAM - THE CITY COLLEGE:

A motion was made and seconded that the salary schedules for medical professors in the Biomedical Program at The City College be adopted.

At this point the Board heard Dr. Belle Zeller, President, and Mr. Arnold Cantor, Executive Director, of the Professional Staff Congress, who objected to the adoption of the resolution on the ground that the University had failed to negotiate these salaries with the Professional Staff Congress as required in the contract. Vice-Chancellor Newton and Vice-Chancellor Bass expressed their view that there was no legal obligation to negotiate these salaries.
Upon motions duly made, seconded and carried, this item was tabled and referred to the Committee on Fiscal Affairs and Planning because the fact of a difference of opinion on it had not previously been brought to the attention of the Committee on Fiscal Affairs and Planning.

B. LEASE/PURCHASE OF LIBS (LIBRARY SYSTEMS) 100 CIRCULATION AND TECHNICAL SERVICES APPLICATION - QUEENS COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award contract to the lowest responsible bidder for a 5-year lease/purchase, including maintenance, of a LIBS 100 Circulation and Technical Services Application, Phase I and II, or acceptable equal, for Queens College Paul Klapper Library at a total estimated cost of $318,600, chargeable to the following codes and/or such other funds as may be available:

<table>
<thead>
<tr>
<th>Code</th>
<th>12 Month Cost</th>
<th>60 Month Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>42-4600-300-01-75/76/77/78/79/80</td>
<td>$53,280</td>
<td>$266,400</td>
</tr>
<tr>
<td>42-4600-408-01-75/76/77/78/79/80</td>
<td>$10,440</td>
<td>$52,200</td>
</tr>
<tr>
<td></td>
<td>$63,720</td>
<td>$318,600</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract. (See also B.H.E. Cal. No. 2(b), 4/20/64)

EXPLANATION: Queens College Paul Klapper Library uses a manual system for circulation. Circulation is now at the 500,000 a-year figure and most authorities agree that a circulation of more than 150,000 warrants automation. The functions involved in circulation are: (1) issuing and renewing library cards, (2) maintaining registration files, (3) charging books out, (4) alphabetizing book cards for charged out books, (5) interfiling book cards, (6) renewing books, (7) retrieving book cards for returned books, (8) revising the manual transaction, (9) searching file for overdue books and (10) writing overdue notices. The functions are mainly of a repetitive nature and lend themselves to automation. The cost of personnel to perform these tasks is constantly rising. An automated system can handle increases in activity at no extra cost. It has the potential of increasing the service level to the students, and at the same time decreasing effort and cost. The system will also handle the many clerical tasks in the Acquisitions Department where once an order is typed the information becomes part of the automated memory. It will maintain records by fund and by vendor. The system can be queried and can print orders, payments and memoranda automatically.

C. LEASE/PURCHASE OF MARK SENSE EQUIPMENT - YORK COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize York College to advertise for, receive and open bids and award contract to the lowest responsible bidder for a 5-year lease/purchase of a 3881 Mod 2 Mark Sense Reader and 3410/3411 Magnetic Tape Sub-System manufactured by the International Business Machines Corp., or acceptable equal, at an estimated total cost of $100,400 with an initial payment of approximately $4,500 and the balance paid over a period of 60 months, chargeable to Codes 042-4900-300-01-75/76/77/78/79/80; and be it further

RESOLVED, That the Board of Higher Education authorize York College to enter into a state and local government time payment plan financing contract with the lowest successful bidder in the approximate amount of $100,400 extending over a period of 60 months to purchase this equipment, the form of contract to be approved by General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: York College has immediate need for Mark Sense equipment to provide data on student evaluation of teacher effectiveness, administer and score standardized tests, enter grade reports, and the like. Magnetic tape equipment is necessary to provide compatibility with University Admissions Processing Center and the Office of University Management Data, and to develop permanent student files. This installment purchase has been approved by the CUNY Dean for Computer Systems.
D. PURCHASE OF HIGH SPEED MODEMS - UNIVERSITY COMPUTER CENTER:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the City University to advertise for, receive and open bids and award contract to the lowest responsible bidder for the purchase of 26 high speed modems to link the various college campuses to the University Computer Center, at a total estimated cost of $128,700.00 chargeable to Capital Projects HN 191 ($49,500) and HN 192 ($79,200); and be it further

RESOLVED, That the Director of the Budget approve this expenditure; and be it further

RESOLVED, That for the HN 192 expenditure, the Board of Trustees of the State University of New York be requested to establish a capital budget in the amount of $79,200.

EXPLANATION: These high speed modems, in conjunction with leased telephone company lines, will form a high speed data link between the various college campuses and the University Computer Center. The high speed data links will provide faster turnaround time and more efficient utilization of the central computer in processing remotely submitted jobs.

The above has the approval of the University Dean for Computer Systems.

II. CAMPUS PLANNING AND DEVELOPMENT:

A. ACADEMIC CORE CAMPUS - YORK COLLEGE:

(1) RESOLVED, That the Board accept preliminary plans, outline specifications and preliminary construction cost estimate of $48,108,802 (November 1974) for construction of the Academic Core Campus for York College as prepared by Gruzen and Partners, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforesaid preliminary plans, etc. and to authorize the Dormitory Authority to complete final plans, bid documents, etc. for the work.

EXPLANATION: The Academic Core will be located on a nine-acre site on the Jamaica Campus. The Academic Core is a three and five story building complex surrounding a sunken plaza and an enclosed mall. It contains classrooms, lecture halls, laboratories, administrative and faculty offices, library, and student center facilities.

The facility will include a "Selective Energy Plant" that will service the total proposed campus.

The structure will be a steel framed building with a brick exterior finish.

This project will be constructed on a "fast-tracked" schedule which will minimize the effect of continuous cost escalation, increase bidding competition, and permit more rapid completion of campus facilities.

This building will provide 442,694 net usable square feet in a gross building area of 739,352 square feet resulting in a net/gross efficiency ratio of 1:1.67.

If the preliminary cost estimate of $48,108,802 is divided by the gross building area of 739,352 square feet, an average unit cost of $65.06 square foot is indicated.

The preliminary plans, outline specifications and cost estimate have been reviewed by the college, the office of Campus Planning and Development and the Dormitory Authority and acceptance by the Board is recommended in order that the Architects may proceed with development of final plans, specifications and cost estimates for bidding.
(2) RESOLVED, That the Board accept final plans, specifications and cost estimate of $5,339,000 as of bid date of December, 1974 for construction of the Structural Steel, Steel Stairs and Metal Decks for the York College Academic Core project as prepared by Grzuen and Partners, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforementioned contract documents and estimate of cost and to authorize the Dormitory Authority to invite bids and to award contracts for the work.

EXPLANATION: The contract presently considered comprises the first stage in “Fast Track” construction procedures for the York College Academic Core project.

Because of current unusually protracted steel deliveries, the Structural Steel, Steel Stairs and Metal Deck Contract Documents have been completed prior to the Excavation and Foundation documents. These stages will be closely coordinated to permit a continuous construction operation. This will minimize the effect of continuing cost escalation, and permit more rapid completion of campus facilities.

The preliminary construction cost estimate (as of May 1974) for the work presently considered was $4,442,382 which, when escalated to bid date of December, 1974, projected a bid estimate of $5,223,578.

The final estimate of $5,339,000 is above the preliminary escalated estimate by $115,422. This is due to refinement of the structural design during the contract document phase. The architect will adjust future bid packages to compensate for this overage to maintain the approved construction cost limitation of $51,974,267.

The plans for the Structural Steel, Steel Stairs and Metal Deck have been received and accepted by the College, the University Office of Campus Planning and Development and the Dormitory Authority of the State of New York. It is recommended that the final plans, etc., be accepted and authorization to invite bids and to award contracts for the construction be granted.

B. RENTAL OF SPACE - GRADUATE SCHOOL AND UNIVERSITY CENTER:

RESOLVED, That the Board approve the rental of 61,259 square feet of space at 1114 Avenue of the Americas, Manhattan, for use by the City University Graduate School and University Center; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide the Graduate School and University Center with centralized and enlarged library facilities. Presently, Graduate School and University Center library facilities are located in five separate locations at 33 West 42nd Street. Relocation and expansion of these facilities to 1114 Avenue of the Americas will enable the Graduate Center to provide more efficient library services with a greater level of administrative and security control. The locations now housing library operations will be converted to administrative or instructional use to support current programs.

The Department of Real Estate has negotiated a lease for the subject premises for a twenty year period at an annual rental cost of $364,491.05 ($5.95 per square foot). The lease provides that the landlord will renovate the premises in accordance with plans and specifications prepared by the Graduate School and University Center and approved by the Vice-Chancellor for Campus Planning and Development. The cost of these renovations is estimated at $140,000. The lease further provides that the landlord will provide heating, ventilation and air-conditioning, Monday through Friday, 8:00 a.m. to 6:00 p.m., maintenance, custodial services and cleaning. Landlord will pay all real estate taxes, assessments, water rates and sewer rents and will paint the subject premises at the end of the seventh and fourteenth years of the lease.

The tenant will pay for all the electricity consumed in the subject premises and will pay its share of increases in building operating costs over the base year 1974.

Based on a schedule of overtime heating and air-conditioning requirements prepared by the Graduate School and University Center, the landlord will provide 777 hours of overtime heating or air-conditioning (approximately 567 hours of heating and 210 hours of air-conditioning) at a total annual cost of $72,000. The cost per hour for overtime heating is currently $75 per hour and air-conditioning is $150 per hour. If other building tenants require overtime services during periods of Graduate School and University Center usage, the hourly cost will be shared equally by all users. Cost of all overtime heating and air-conditioning is subject to cost escalation.
C. SUPPLEMENTAL INTERIM NOTE AGREEMENT (SENIOR AND COMMUNITY COLLEGE ISSUE):

RESOLVED, That the Board approve, subject to approval of the Director of the State Division of the Budget, the form and substance of Supplemental Interim Note Agreement (Senior and Community College Issue) among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund to provide for an increase in the estimated cost for Interim Note Facility C 17.05 - Phase I Building Complex for York College from $2,625,000 (planning only) to $72,268,000 (total project cost); and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of this Supplemental Interim Note Agreement by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The purpose of this resolution is to authorize total funding for the project in order that construction contracts may be awarded. The indicated amount provides for a total construction cost of $51,974,000 (inclusive of anticipated cost escalation to various bid dates) together with appropriate allowance for fees, furniture and equipment, and contingencies.

D. SUPPLEMENTAL AGREEMENT NO. 3 - BRONX COMMUNITY COLLEGE:

RESOLVED, That Supplemental Agreement No. 3 to Lease Contract No. NYDRE (A) 875 dated December 10, 1952, between New York University and the United States is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Agreement and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Agreement, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Agreement containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: New York University in 1952 leased to the Federal Government a parcel of land on its University Heights Campus on which the Government subsequently constructed facilities to accommodate an ROTC facility. On July 27, 1973 the campus and the lease were conveyed to the Dormitory Authority for use by Bronx Community College. The subject Supplemental Agreement No. 3 requested by the Government will amend the lease agreement to confirm the chain of title.

E. WEST, EAST AND MIDDLE CAMPUSES - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board accept preliminary plans, outline specifications and total preliminary construction cost estimate of $45,159,621 (as of October 1974) for construction of the following design packages for Staten Island Community College:

1. WEST CAMPUS (as prepared by Johansen and Bhavani/Alexander Kouzmanoff Associated Architects.)
   (a) Building I, Theatre and Music
   (b) Building J, Instructional Resources Center
   (c) Building K, Library
   (d) Streetscape

2. EAST CAMPUS (as prepared by Paul Rudolph, Architect.)
   (a) Building L, Medical Technology
   (b) Building M, Administration
   (c) Building N, Science Building
   (d) Building O, Classroom Building
3. MIDDLE CAMPUS (as prepared by Max O. Urbahn Associates, Inc. Architecture and Planning.)

(a) Building F, Computer Center
(b) Building G, Student Activities
(c) Building H, Physical Education
(d) Building P, Addition to Science and Technology including Boiler Plant Expansion
(e) Parking, roadways and utilities distribution

and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforesaid preliminary plans, etc. and to authorize the Dormitory Authority to complete final plans, bid documents, etc. for the work.

EXPLANATION: The proposed expansion of the Staten Island Community College project will consist of a series of new buildings contiguous to the existing campus and linked together by a streetscape with utility services to be provided through underground service tunnels.

All of the buildings will face onto and be entered from the streetscape. To complement the street, a second level circulation system was developed linking the buildings by a series of connecting ramps and bridges.

1. WEST CAMPUS

(a) Building "I," Theater and Music Building.

The Theater and Music Facility includes all programmed spaces for performances of theater, recital and dance and related instructional, practice and department and faculty office spaces. Unrelated to but included as part of this structure is the campus Buildings and Grounds Department including its shops, warehouse facilities, offices and locker rooms, which is connected by tunnel to the central campus service tunnel.

This building will have a steel structural frame with a concrete and enameled metal siding exterior two stories in height.

The building will provide 50,028 net usable square feet in a gross building area of 79,674 square feet resulting in a net/gross area efficiency ratio of 1:1.59.

(b) Buildings "J" and "K," Instructional Resources Center, Library Facility and Streetscape.

These buildings have been interrelated physically to approximate a single structure.

The Instructional Resources Center provides spaces for production of videotape programs and Sound tape recording, as well as facilities for the production of graphic display. A system for the storage and retrieval of Library related information will be provided. Faculty offices are provided to serve the faculty of buildings I, J, and K.

The Library facility provides spaces for book reference files, book shelf storage for both accessible and restricted volumes and periodical display and storage. Space for display and exhibits is located in public areas. Study space for faculty and students is provided. Faculty offices, conference rooms, seminar rooms and lounges are programmed. Book and media storage spaces are to be adjacent to elevators serving all levels.

This building will have a concrete structural frame with a concrete and enameled metal siding exterior four stories in height.

The building will provide 75,842 net usable square feet in a gross building area of 104,831 square feet resulting in a net/gross ratio of 1:1.38.

The estimated construction cost of the West Campus is $13,943,538 (October 1974).

2. EAST CAMPUS (Buildings "L, M, N and O" Medical Technology; Administration; Science and Classroom buildings.)

These buildings have been combined into a single structure and house classrooms, multi-purpose spaces, student lounges, laboratories, accounting, counseling, conference, the President's office, faculty and administrative offices and a planetarium.

This building will have a concrete structural frame with a textured concrete exterior four stories in height.
The building will provide 95,059 net usable square feet in a gross building area of 151,722 square feet resulting in net/gross ratio of 1:1.60.

The estimated construction cost of the East Campus is $11,103,693 (October 1974).

3. MIDDLE CAMPUS

Building “F,” Computer Center
Building “G,” Student Activities
Building “H,” Physical Education
Building “P,” Addition to Science and Technology, including Boiler Plant Expansion

The Computer Center and Student Activities building have been combined into one linear structure. The Student Activities building will house student organization spaces, student lounges, Dean of students, counseling, financial aid, faculty offices and various auxiliary activities such as restaurants, and bookstore. The Computer Center will house computer services, computer technology facilities and faculty offices.

The Physical Education Facilities Building is contiguous to “F & G” and will contain a gymnasium, swimming pool, handball courts and offices.

Buildings “F,G,H” will provide 92,128 net usable square feet in a gross building area of 158,556 square feet resulting in a net/gross ratio of 1:1.72.

The addition to Science and Technology Facilities including Boiler Plant expansion will include a Selective Energy Plant and house construction and testing laboratories, drafting rooms and boiler plant servicing all of the new buildings.

This building will provide 8,810 net usable square feet in a gross building area of 23,225 square feet resulting in a net/gross ratio of 1:2.64.

Buildings F,G,H and P will have a concrete structural frame with a concrete and enameled metal siding exterior two stories in height.

The estimated construction cost of the middle campus is $20,112,390 (October 1974).

The June 1973 approved total construction budget of $43,142,400 escalated to October 1974 is $53,496,576.

The October 1974 aggregate campus construction cost estimate is $45,159,621, which is less than the approved escalated total construction budget.

The preliminary plans, outline specifications and cost estimate have been reviewed by the college, the Office of Campus Planning and Development and the Dormitory Authority, and acceptance by the Board is recommended in order that the Architects may proceed with development of final plans, specifications and cost estimates for bidding.

F. COMPREHENSIVE PLAN: 1975-1980 - BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education indicate its acceptance of the report entitled “Comprehensive Plan: 1975-1980 for Bronx Community College” as prepared by Brown, Guenther, Battaglia and Seckler, Architects/Planners in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That the Master Plan of the Board of Higher Education be amended as necessary to include the facility program recommended in said comprehensive planning report.

EXPLANATION: The Board and City University Construction Fund in May, 1973 authorized the employment of the indicated firm to develop a comprehensive plan for the use of the former NYU University Heights Campus by Bronx Community College.

The planning report submitted by the consultant includes an analysis of the condition of the existing facilities and how they relate to the educational needs of Bronx Community College. It further recommends corrective work to meet deficiencies in the existing plant either by alteration and/or additions to the existing structures or by construction of certain new facilities.
The work is proposed to be phased over a five year period to permit the continuous operation of the college without serious disruption.

Heretofore the Board, by resolution adopted on October 28, 1974 (Cal. No. 3. III.K), approved the above mentioned report to the extent required in order to permit affirmative action to be taken on specific projects for which design was authorized by Board resolutions, adopted on September 23, 1974 (Cal. No. 3. II.J) and October 28, 1974 (Cal. No. 3. III.L).

Approval of this resolution by the Board of Higher Education will indicate its general acceptance of the report entitled "Comprehensive Plan: 1975-1980 for Bronx Community College."

G. ROOF REPAIR AND MASONRY RESTORATION WORK - BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education accept the final contract drawings, specifications and cost estimate of $200,000 as of bid date, for required roof repair and masonry restoration work at Language and Philosophy Halls and Gould Library, Bronx Community College, as prepared by Wank, Adams and Slavin, Architects; and be it further RESOLVED, That the City University Construction Fund be requested to accept the above mentioned final contract drawings, specifications and cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the work.

EXPLANATION: Heretofore, the Board of Higher Education at its September 23, 1974 meeting, Cal. No. 3. II.J., approved the selection of Wank, Adams and Slavin, Architects for the preparation of bidding documents for a number of items of urgent renovation and repair work at Bronx Community College. The roof repair and masonry restoration work for Language, Philosophy Halls and Gould Library is estimated to cost $200,000 as of bid date.

H. SELECTION OF ARCHITECT - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board approve the selection of Joseph G. Merz, Architect, for the investigation and development of a plan for the renovation and alteration of the building at 500 Grand Concourse, Bronx, which is being acquired for use by Hostos Community College; and be it further RESOLVED, That the Board request the City University Construction Fund to authorize the Dormitory Authority to enter into an agreement with the indicated consultants to perform such work.

EXPLANATION: The subject work is necessary to develop a plan for the most feasible allocation of functions and spaces between the present college main building and the new building and to develop a scope of work and estimate of cost required to alter the new facility to best accommodate the college’s needs.

At the meeting of the Board held November 25, 1974, the following resolutions were tabled for consideration at the December 16, 1974 meeting:

J. BARUCH COLLEGE - MASTER PLAN - ATLANTIC TERMINAL SITE:

At this point the Chairman read a Statement by Councilman Fred Richmond and a letter from Paul Kerrigan, Chairman of the Fort Greene Non-Profit Improvement Corporation, in support of this item. There were no speakers in opposition.

Upon motions duly made, seconded and carried, the following resolution was adopted:
RESOLVED, That the Board of Higher Education indicate its acceptance of the report entitled "Baruch College - Master Plan - Atlantic Terminal Site - October 1974" as prepared by Kahn and Jacobs/Hellmuth, Obata and Kassabaum, Architects/Planners in accordance with the terms of a contract for the development of said plan.

EXPLANATION: The Board and City University Construction Fund in March, 1974 authorized the employment of the indicated firm to develop a master plan for the use of the Atlantic Terminal Site by Baruch College.

The master planning report submitted by the consultant includes an investigation of the existing site and proposes a master plan for construction of new facilities to meet the programmatic requirements of the college.

The plan calls for construction of seven interconnected building elements containing a gross building area of 1,081,703 square feet. The construction of the project, which has a tentatively estimated construction cost of $73,315,000 could be completed for occupancy in 1979-80.

K. APPOINTMENT OF ARCHITECTS - BARUCH COLLEGE CAMPUS:

RESOLVED, That the Board approve the appointment of Kahn and Jacobs/Hellmuth, Obata and Kassabaum, Architects for the design of certain project elements identified in the Baruch College Campus Master Plan as:

B. School of Business, Public Administration and Education
D. School of Liberal Arts
G. Administration Building
   - Surface and On Site Utilities
   - Off Site Sewer Relocation

and be it further

RESOLVED, That the indicated firm be also appointed as coordinating architect for the entire campus development; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to negotiate and execute a contract with indicated firm for the aforesaid services; and be it further

RESOLVED, That the Board approve and authorize the execution of a Supplemental Interim Note Agreement to establish an initial budget of $2,000,000 for the project to provide for planning and various other costs.

EXPLANATION: The subject architects, who prepared the Master Plan for the new Brooklyn Campus of Baruch College are recommended for the design of the aforesaid building elements and for coordination of the efforts of various other firms who will be appointed to design other elements of the Plan.

The project elements for which the appointment of Kahn and Jacobs/Hellmuth, Obata and Kassabaum, Architects, is recommended to provide 322,015 net square feet of programmed space. The three building units will include an estimated 498,712 gross square feet and, together with site and utility work have an estimate construction cost of $34,427,700 (October 1974).

NO. 5. CITY COLLEGE - NEW YORK LAW SCHOOL: Dr. Goldin, in moving to table this item, made the following statement:

I move to table Calendar No. 5. I do so on procedural ground alone. This motion implies absolutely no judgment on the merits of the program in this proposal.

In fact, the proposal has been placed on the agenda of the meeting of the Committee on Academic Affairs scheduled for January 6, 1975.
I make this motion for the purpose of strengthening established Board and Committee practices for the orderly review of new academic programs and to maintain the integrity of institutional arrangements and their effectiveness.

In the meantime, The City College is encouraged to proceed with the development of its plan for this program.

Ms. Hauser moved that this item also be referred to the Committee on Administrative Affairs.

Upon motions duly made, seconded and carried, this item was tabled for consideration by the Committee on Academic Affairs and the Committee on Administrative Affairs.

**NO. 6. UNIVERSITY REPORT:** The Chancellor presented his oral report on three matters of Board and University interest:

1. **Buckley Amendments:** The Buckley Amendments, which were designed to give open access to student records to parents and adult students, have created serious questions of confidentiality of certain information placed in the files of students with the understanding that they would be confidential. Senators Buckley and Pell have now prepared five amendments to the original amendments that would take care of these questions.

2. **Veterans Bill:** Congress has passed, over the President’s veto, a Veterans Bill which provides for a 23% increase in the stipend paid to veterans and which expands coverage from thirty-six months to forty-five months.

3. **Budget for 1975-76:** The Mayor has certified to the Governor a budget for City University of $663 million, a $70 million increase over last year. It represents about 70% of the University’s request. Some special programs were cut; there is some diminution in the amount of money for mandatory increases, and a larger decrease for workload. Given the fiscal problems of the City, it was a favorable certification. This is only the first step in the budget process. There will be the Executive Budget of the Governor, followed by the Executive Budget of the Mayor and all of the legislative actions before the 1975-76 budget is final.

**NO. 6A. APPOINTMENT OF VICE-CHANCELLOR FOR BUDGET AND PLANNING:**

RESOLVED, That Anthony D. Knerr be designated Vice-Chancellor for Budget and Planning with an annual supplement of $10,000 in addition to his salary as Higher Education Officer, effective January 1, 1975, subject to financial ability.

EXPLANATION: The former Vice-Chancellor for Budget and Planning resigned in February, 1974. In March the Chancellor appointed a Search Committee. After 119 applications were considered, the Committee made its recommendation to the Chancellor, who submitted his recommendation of Mr. Knerr for appointment in October.

Mr. Knerr has been with the University for four years and has served as Acting Vice-Chancellor for Budget and Planning since March.

**NO. 7. GENERAL DISCUSSION:** The Chairman reported on the following:

(a) Development, after many discussions and consultations, of the following Board Statement of Policy on Reductions in the Current Operating Budget of the City University:
Although City University is not a municipal agency, it receives almost half of its support from New York City. The Board of Higher Education is fully aware that the fiscal health of the City and the resources available to the University are inextricably linked. Therefore, in a spirit of cooperation, to meet a problem common to all agencies and institutions dependent upon financial support from the City, our Board has cooperated with the Mayor in his efforts to deal with the substantial deficit in the current municipal budget.

For our current academic year, ending June 30, 1975, our Board received a commitment from the City for $280.1 million in operating budget support to provide services for our 259,000 students in the twenty institutions that comprise The City University of New York. In mid-November the Mayor informed all City agencies as well as our Board of the serious budgetary situation confronting the City. He requested our views on the impact of a possible emergency reduction of 8.5% in controllable City tax levy funds this year.

A reduction of 8.5%, when considered in the light of matching State aid losses and the already substantial shortfall in State funds for our community colleges, would have totaled a $30 million reduction in the University’s current operating budget.

On November 19 we wrote the Mayor, setting forth the anticipated disastrous results of such substantial budgetary cuts, including the serious deterioration of academic standards, the loss of persons not easily replaced and the failure to fulfill our commitment to the youth of our City.

In early December, the Mayor, recognizing the severe adverse impact such reductions would have upon our programs, requested a reduction of 4.5% rather than the 8.5% originally considered. On December 11 our Board was requested by the Mayor to make still additional reductions of 200 positions. These two reductions would mean a total effective cut in our operating budget for this year of $18.9 million.

At this time of economic recession our Board recognizes its special responsibility to husband the resources of the University. It is exactly during such periods that more New York City residents turn to their University for the training or retraining that is required to meet the changing demands of a more competitive job market. During such times it is also imperative that there be increased recognition of the important distinction between municipal services and municipal resource development. While pruning services to a minimum, it is essential that the City’s productive resources of skilled manpower be protected to sustain its potential for economic recovery.

We believe there is need for our City and State to invest in upgraded manpower capabilities if there is to be a long-term and humane solution to the economic problems we confront. The device proven most effective has been prudent investment in public higher education, the colleges of the City University.

While we have prepared a program of economies intended to achieve an $18.9 million reduction in this year’s operations, we take this occasion to call attention to the long-range higher education investment needs of this City. We believe further cuts would seriously impair the University’s capability to perform its vital mission.

Our program of economies was developed after the Chancellor had consulted with various groups within the University - presidents, faculty, students and others. The Board has considered all views and the recommendations of the Chancellor regarding procedures that would have lesser adverse impact upon the University. With those considerations in mind, the Board is establishing the following principles to govern the budgetary reductions of $18.9 million.

--- Administrative personnel costs and controllable expenses should be reduced substantially more than faculty personnel costs.

--- Contractual relationships should be protected.

--- There should be no reductions that would affect classroom teaching in the current semester.
--- Basic remedial work and schools of general studies should be maintained.

--- Efforts should be made to minimize impact on student services (work-study, student employment, counseling, etc.).

The Board requests the Chancellor to use reserves held for the community college State aid shortfall, to use selected funds not needed to meet actual fringe benefit costs, and to slow down further development of new information systems. These adjustments, and other technical changes, will reduce the impact of the budget reduction by $10.8 million. We request that the Chancellor distribute the remaining $8.1 million budgetary reduction by reducing the budgets of the colleges and of the Central Office in proportion to their initial budget allocations with such minor adjustments as may be appropriate to compensate for substantial over-enrollment or under-enrollment.

The Board requests the Chancellor to have the Central Office and each of the colleges apply the following guidelines in meeting their share of that reduction.

I. IMMEDIATE AND MANDATORY PROCEDURES

--- Freeze the filling of any administrative full-time lines that are presently vacant. Where special emergency situations develop, the Chancellor is authorized to grant exceptions upon written justification.

--- Overtime for additional compensation, except in exceptional circumstances, shall not be authorized.

--- Reduce faculty released time by a minimum of 20%.

--- Reduce Other than Personnel Services (OTPS) by 25% in accordance with the following:

--- Defer supply, equipment and services procurement which does not immediately limit teaching or administrative effectiveness.

--- Defer non-essential repairs and maintenance.

--- Reduce contractual and office services.

--- Reduce out-of-state travel.

--- Where feasible during periods when classes are not in session, including Christmas recess, close selected buildings not in substantial use by students, faculty or administrators. Full-time staff members affected by such closing are to either be reassigned to different buildings or take these working days as vacation or against overtime.

II. ADDITIONAL PROCEDURES TO MEET BUDGETARY REDUCTION QUOTA

The following actions are set forth to meet cutbacks in instructional services in the spring semester:

--- Combine class sections with low enrollments.

--- Increase average class size.
--- Offer more courses on a staggered semester basis (i.e., not every course every semester).

--- Increase average number of class contact hours of teachers.

-- Have qualified administrators teach at least one course.

In the implementation of these actions, colleges should first retain in their positions part-time members who do not already have full-time employment at the University or other public agencies of New York City.

III. GENERAL

All savings implemented under the emergency budget reductions must be in addition to other actions that may be required at each college to achieve its regular accruals.

Savings in SEEK and College Discovery, above those required for regular accruals, may be credited toward each college’s target. Anticipated savings must be negotiated with the University Dean for Special Programs before being included in the reduction program.

College presidents shall have discretion, within the limitations outlined above, to determine for each institution what actions shall be taken to achieve the necessary budget reductions. Consultation with appropriate faculty and student representatives should be encouraged as plans are developed.

The presidents shall submit a report to the Chancellor by January 8, 1975 indicating what steps are proposed to be taken.

(b) Appointment of the following by Governor-Elect Carey to serve on the Task Forces on Education:

President Joseph Shenker, LaGuardia Community College
President Joseph S. Murphy, Queens College
Mr. Jay Hershenson, Chairman of the University Student Senate, and
Honorable James P. Murphy, Member of the Board of Higher Education

Upon motion duly made, seconded and carried, the meeting was adjourned at 5:45 p.m.

ETTA G. GRASS
Acting Secretary of the Board