MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JANUARY 24, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 5:25 p.m.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Nicholas Figueroa

Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Harriet R. Michel
Emanuel R. Piore

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
Acting President Evangelos J. Gizis
President John W. Kneller
President Leonard Lief
Acting President Gerald W. Lynch
President Robert E. Marshak
Acting President Bernard Mintz
Acting President Nathaniel H. Siegel

President Harold M. Proshansky
Acting President Morton Rosenstock
President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Seymour C. Hyman
Acting Vice Chancellor Egon Brenner
Vice Chancellor J. Joseph Meng.

The absence of Mr. Olivero and Dr. Robinson was excused.
A. HONORS TO PRESIDENT MARSHAK: The Chairperson reported on the honors bestowed on President Marshak by leading scientists throughout the world on the occasion of his sixtieth birthday on Friday, January 21. The Chairperson welcomed the gathering on Friday morning on behalf of the Board. Dr. Piore spoke at a dinner on behalf of the National Academy of Science and also on behalf of the Board. For himself and for the Board the Chairperson extended heartiest congratulations and best wishes to Dr. Marshak.

B. NEW EX OFFICIO BOARD MEMBER: The Chairperson welcomed the newly elected Chairperson of the University Student Senate, Mr. Edward A. Roberts of The City College, as an ex officio member of the Board.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for January 24, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item BRI 1.14B (Central Office): Withdraw names of Mucciolo, Taylor, Vandiver, and Weinberg.
(b) Item A1.20.1 (Graduate School): Withdraw recommendation for Master of Philosophy Degree.
(c) Item A1.20.2 (Graduate School): Withdraw item on Biomedical Science.
(d) PART D - ADDENDUM: Add the following item:

D.8. Queens College Activity Fee: RESOLVED, That the Queens College Activity Fee be revised as follows:

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<td>Undergraduate</td>
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<td>Full Time</td>
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<td>Part Time - Fall &amp; Spring</td>
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<td>Summer</td>
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(No changes are made in the Intersession Fee. Graduate Students are also required to pay the University General Fee of $70.00, Fall and Spring, and $30.00, Summer); and be it further

RESOLVED, That these revised fee schedules shall be effective Spring, 1977.

EXPLANATION: The students of Queens College held a referendum on December 13, 14, 15, 1976 on the question of increasing the Activity Fee to provide funds for “Judicare.” This is a program that will provide legal representation advice and services to each individual student. This program has been approved by the Student Senate and by the campus-wide referendum. It is subject to the approval of the Appellate Division of the State of New York.

The program is similar to one in existence at Syracuse University.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor’s Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.
Minutes of Proceedings, January 24, 1977

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education for the following meetings be approved as circulated:

December 20, 1976
December 27, 1976 (Special Meeting)

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted:

A. TRIMESTER CALENDAR SYSTEM:

RESOLVED, That the Board rescind the resolution (Calendar 10, April 5, 1976) directing the Chancellor to implement a trimester calendar system.

EXPLANATION: The Council of Presidents, after study and consultation with University administration and faculty, believes that the movement to a trimester calendar at this time would cause serious educational and administrative problems which would affect the operation of the University adversely. In addition, the implementation of the trimester unless accompanied by major institutional restructuring would not effect large economies. Individual colleges may, upon approval of the Chancellor, adopt the trimester or other non-traditional calendars on a trial basis.

B. YORK COLLEGE - B.S. IN ACCOUNTING:

RESOLVED, That the program in Accounting leading to the B.S. degree, to be offered at York College, be approved effective September, 1977, subject to financial ability.

EXPLANATION: The Economics department at York College has been offering courses in applied economics and accounting. The group of courses available in accounting satisfy the educational requirements of the New York State Society of Certified Public Accountants for sitting for the C.P.A. examination. However, the rules of the New York State Education Department deny accreditation of accounting programs in colleges where such programs are not classified as majors. Student interest in the program is sufficiently strong to justify the establishment of a degree program. This will provide York College students with the same advantages as students at other CUNY colleges where accounting has been approved as a major.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. FEDERAL-LOCAL PUBLIC WORKS PROJECTS BHE I:

RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management, and authorize said office to advertise, bid, and award the contracts to the lowest responsible bidders for the construction of Project BHE I at Baruch, Brooklyn, City, Hunter, Medgar Evers and New York City Community College at an estimated cost of $1,262,000 chargeable to Federal Funds under the Local Public Works Program; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said document and authorize said expenditure for the proposed contract.
EXPLANATION: Application for Federal funds under the Local Public Works Act, has been submitted by the City to construct the following projects:

BARUCH COLLEGE - Estimated cost of construction
Point brick joints and steam clean exterior stonework of 17 Lexington Avenue Building; paint and plaster stairwells (2); renovate Auditorium.

BROOKLYN COLLEGE - Estimated cost of construction
Boylan and Ingersoll Halls: rehabilitate corridors, stairwells, exterior windows and doors; add new language laboratory.

CITY COLLEGE - Estimated cost of construction
Rehabilitation of campus site.

HUNTER COLLEGE - Estimated cost of construction
930 Lexington Ave. and School of Social Work Buildings: paint building exterior; rehabilitate ventilation system No. 6.

NEW YORK CITY COMMUNITY COLLEGE - Estimated cost of construction
Modify windows to Jay Street Building; rehabilitate campus site.

MEDGAR EVERS COLLEGE - Estimated cost of construction
Restoration of building exterior; miscellaneous site repairs.

Administrative and Construction Contingency Costs

TOTAL ESTIMATED COST

$1,262,000

B. FEDERAL-LOCAL PUBLIC WORKS PROJECTS BHE II:

RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management, and authorize said office to advertise, bid, and award the contracts to the lowest responsible bidders for the construction of project BHE II at Lehman, Queens, Bronx Community and the College of Staten Island at an estimated cost of $1,021,335 chargeable to Federal Funds under the Local Public Works Program; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said document and authorize said expenditure for the proposed contract.

EXPLANATION: Application for Federal funds under the Local Public Works Act, has been submitted by the City to construct the following projects:

LEHMAN COLLEGE - Estimated cost of construction
Paint interior and exterior of Reservoir Building, Gillet and Davis Halls; rehabilitate exteriors of Gillet and Davis Halls; resurface walks.

QUEENS COLLEGE - Estimated cost of construction
Rehabilitate campus site.

BRONX COMMUNITY COLLEGE - Estimated cost of construction
Miscellaneous window repairs, painting of building interiors and site repairs.
COLLEGE OF STATEN ISLAND - Estimated cost of construction

- Paint and repairs to 'A' and 'B' Buildings; repave Quadrangle; construct ramp for handicapped at Theater.

$150,000

Administrative and Construction Contingency Costs

$84,635

TOTAL ESTIMATED COST

$1,021,335

The projects were selected because they meet the requirement of the Federal program to provide immediate construction employment in geographic areas of high unemployment.

C. FEDERAL-LOCAL PUBLIC WORKS PROJECTS BHE III:

RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management, and authorize said office to advertise, bid, and award the contracts to the lowest responsible bidders for the construction of Project BHE III at LaGuardia Community College at an estimated cost of $2,500,000 chargeable to Federal Funds under the Local Public Works Program; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said document and authorize said expenditure for the proposed contract.

EXPLANATION: Application for Federal funds under the Local Public Works Act has been submitted by the City for alteration work at LaGuardia Community College.

The major portion of the LaGuardia Community College, Phase III work is the reconstruction of the interior of the 2nd, 3rd, and 4th floors, having a total gross area of approximately 40,000 sq. ft. This work was originally contemplated in the major renovation of the facility now nearing completion but had been deferred because of budgetary limitations. Included in the project is the removal and replacement of a deteriorating roof and the modernization of interior spaces, including all necessary electrical, heating, ventilation, air conditioning and plumbing work required by the nature of the alteration. The estimated cost of construction for the aforementioned work is $1,980,000. All necessary furniture and equipment required by the educational program is also included in the project cost.

The Project was selected because it meets the requirements of the Federal program to provide immediate construction employment in geographic areas of high unemployment.

The Chairperson was requested and agreed to appoint a special Board committee to meet with City and State officials to impress upon them the importance of including these and other University facilities projects in future Federal-Local Public Works programs.

D. BARUCH COLLEGE - REHABILITATION OF BUILDINGS:

RESOLVED, That the Board of Higher Education approve the final contract documents as prepared by the Office of Facilities Planning and Management and authorize Baruch College to advertise, receive and open bids and award contract to the lowest bidder for the Rehabilitation of Windows for Baruch College at 17 Lexington Avenue, Manhattan at an estimated cost of $350,000, chargeable to Capital Project HN-203.

EXPLANATION: This project provides for the replacing of the defective existing steel projected sash with new aluminum double hung windows on the elevations facing Lexington Avenue and 23rd Street (4th through 17th floors), and the rehabilitation of all other windows, as required.
The new windows will comply with conservation of energy requirements by reducing the window area and air infiltration.

The estimate of $350,000 includes construction contingencies and cost escalation to bid date.

Preliminary documents were approved by the Board at its October 25, 1976 meeting, Cal. No. 3A, and have been submitted to the Office of Management and Budget for approval.

E. RESTORATION OF NEW YORK CITY TRANSIT AUTHORITY CONCOURSE YARDS:

RESOLVED, That the Board of Higher Education approve the preliminary documents as prepared by the Office of Facilities Planning and Management and authorize said Office of Facilities Planning and Management to proceed with preparation of the final contract documents for the Restoration of New York City Transit Authority Concourse Yards at Bedford Park Boulevard and Paul Avenue, Bronx, New York (former proposed location of Bronx Community College), based on an estimated construction cost of $625,000 (November 1976), chargeable to Capital Project HN-139; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: After the termination of the Air Rights Project for Bronx Community College over the Concourse Yards by the Board of Higher Education it was agreed after negotiations with the Transit Authority to perform certain work to restore the yard to its original condition prior to the commencement of the Air Rights Construction. The Office of Facilities Planning and Management will furnish the necessary contract documents to perform this work.

The amount necessary to do this work has been reserved in the City Capital Budget under Capital Project HN-139.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted:

A. BYLAW AMENDMENTS:

The resolution was moved and seconded.

At this point the Board heard Brian Kanzaki, Legislative Director of the University Student Senate.

The following resolutions were adopted:

RESOLVED, That Section 1.1 and 1.2 of the bylaws be repealed and that two new sections 1.1 and 1.2 be inserted in lieu thereof, to read as follows:

Section 1.1 STATED MEETINGS. a. Stated meetings shall be held on the fourth Monday of each month except the months of July and August. Stated meetings shall be open to the general public.

b. Notice of the hour, place and agenda for each stated meeting shall be mailed to the usual address of every member of the board by the secretary not less than seven, not more than ten days before the meeting; but any member may waive such notice in writing for any meeting. All stated meetings shall be held at such place and time as shall be determined by the chairperson or by the board.

c. Public notice of the hour, place and agenda of each stated meeting of the board shall be given at least seven days before the meeting at the respective colleges and to such educational, civic and news media
organizations as may request the same, as well as to any duly authorized collective negotiation representative. Permission to speak to items on the agenda may be granted by the chairperson or the board, upon written application received no later than two business days preceding the board meeting. Such written application shall specify the calendar item to be addressed and the substance of the speaker’s proposed statement to the board. Whenever feasible, a written copy of the proposed statement is to accompany the written request.

Section 1.2 SPECIAL MEETINGS. a. Special meetings shall be held on the call of the chairperson, or on the written request of four members. Special meetings shall be open to the general public.

b. Notice of the date, hour and place of every special meeting shall be mailed to the usual address of every member of the board by the secretary not less than three, nor more than ten days before the meeting; but any member may waive such notice in writing for any such meeting. All special meetings of the board shall be held at such date, hour and place as shall be determined by the chairperson or by the board.

c. Public notice of the date, hour and place of a special meeting scheduled at least one week prior thereto shall be given at the respective colleges and to such educational, civic and news media organizations as may request the same, as well as to any duly authorized collective negotiation representative, at least seventy-two hours before such meeting. Such notice of a special meeting scheduled less than one week prior thereto shall be given, to the extent practicable, at a reasonable time prior thereto.

and be it further

RESOLVED, That sections 1.3, 1.4, 1.5, 1.6, and 1.7 of the bylaws be renumbered as sections 1.5, 1.6, 1.7, 1.8, and 1.9 respectively, and that two new sections be added to the bylaws, to be sections 1.3 and 1.4, to read as follows:

Section 1.3 EXECUTIVE SESSIONS. The board shall be free to hold executive sessions, without any non-members present save invitees, as follows: Upon a vote taken at a stated or special meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, the board may conduct an executive session for the below enumerated purposes either forthwith or at a date, time and place to be determined by the chairperson of which the board members shall be notified in advance unless such notice be waived in writing:

1. matters which will imperil the public safety if disclosed;
2. any matter which may disclose the identity of a law enforcement agent or informer;
3. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
4. discussions regarding proposed, pending or current litigation;
5. collective negotiations pursuant to article fourteen of the civil service law;
6. the medical, financial, credit or employment history of any person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any person;
7. the preparation, grading or administration of examinations;
8. the proposed acquisition, sale or lease of real property, but only when publicity would substantially affect the value of the property.

Section 1.4 MINUTES. a. Minutes shall be taken at all stated and special meetings of the board, which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon, and the vote thereon.

b. Minutes shall be taken at executive sessions of any action that is taken by formal vote which shall consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary shall not include any matter which is not required to be made public by the freedom of information law of the State of New York.

c. Minutes of all board meetings shall be available for public inspection and copying pursuant to the university procedures for public access to public records. Minutes of executive sessions shall be made available for inspection and copying within one week from the date of the executive session.

and be it further

RESOLVED, That two new sections be added to the bylaws, to be sections 1.10, and 3.4 to read as follows:

Section 1.10 PUBLIC HEARINGS. The board shall schedule public hearings on the adoption of its expense budget, capital budget, and master plan. The board in the exercise of its judgment may schedule such other hearings as it may determine.

Section 3.4 COMMITTEE MEETINGS. Committees of the Board may meet without any non-members present save invitees.

EXPLANATION: These amendments conform the bylaws to the Open Meetings Law (L.1976.Ch. 511). The policy of the Board relating to public hearings is also clarified (Section 1.10). The bylaws are also amended so as to permit the Board to give fuller consideration to statements made by members of the public at Board meetings (Section 1.1(c)).

NO. 6. UNIVERSITY REPORT; (a) The Chancellor reported the following grants, awards and honors:

(1) A grant from the Exxon Education Foundation for a study of “Educational Opportunity and Urban Conflict: An Analysis of the Open Admissions Experiment at CUNY,” to be conducted by Dr. David Lavin.

(2) A National Science Foundation award to the Graduate School for support of a project entitled “Responsive Service Systems and the Quality of Urban Life.”

(3) A $30,000 National Endowment Grant to Bronx Community College for a humanities education pilot grant to support development of new courses for inclusion in its innovative “Downtown” project.

(4) Regents Scholarships for Medicine and Dentistry in 1977-78 to seven students at Brooklyn College, the highest number awarded to any college in the State other than Columbia University.
(5) The Bollingen Poetry Award of Yale University to Prof. David Ignatow of York College.

(6) The naming of President Bassin as Chairperson of the Commission on Higher Education of the Middle States Association of Colleges and Universities.

(7) The New York State Bar Association Criminal Justice Section Award to Acting President Lynch for his outstanding work in the field of criminal law education.

(b) The Chancellor also reported that Deputy Chancellor Hyman will leave the University to become the president of William Paterson College of New Jersey. He noted that Dr. Hyman has been associated with the University for over thirty years, the last ten in the Central Office handling a construction program of more than half billion dollars. He commended Dr. Hyman for his outstanding abilities, expressed his sense of loss at Dr. Hyman's leaving and wished him well in his new position.

On behalf of the Board the Chairperson expressed regret at Dr. Hyman's departure and wished him strength and Godspeed in his new endeavors.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:55 p.m.

RICHARD M. CATALANO
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

FEBRUARY 28, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 5:37 p.m.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Walter H. Crowley
Edith B. Everett
Nicholas Figueroa
Ronald T. Gault

Gurston D. Goldin
Albert V. Maniscalco
Harriet R. Michel
Emanuel R. Piore
David Z. Robinson

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Edgar D. Draper
President Candido A. de Leon
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
Acting President Bernard Mintz
Acting President Nathaniel H. Siegel

President Harold M. Proshansky
Acting President Morton Rosenstock
President Joseph Shenker
President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice-Chancellor Egon Brenner
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng

The absence of Ms. Conway, Mr. D’Angelo and Mr. Olivero was excused.
A. PRESIDENT GEORGE N. SHUSTER - MEMORIAL RESOLUTION: Upon motions duly made, seconded and carried, the following resolution was adopted unanimously:

WHEREAS, George Nauman Shuster served Hunter College as President from 1940 to 1960; and
WHEREAS, During those two decades he gave creative leadership to faculty, students and alumni; and
WHEREAS, His extensive productivity as a man of letters added a special dimension to such leadership; and
WHEREAS, His distinguished service to his country and the world community as a statesman brought added lustre to the College; therefore be it

RESOLVED, That the Board of Higher Education herewith notes with profound sorrow his death on Tuesday, January 25, and extends deepest sympathy to his family and to those countless persons whose lives were touched by his greatness of spirit.

B. DEPUTY CHANCELLOR SEYMOUR C. HYMAN - APPRECIATIONS OF SERVICES:

Upon motions duly made, seconded and carried, the following resolution was adopted unanimously:

WHEREAS, Dr. Seymour C. Hyman has served The City University of New York for 30 years in various capacities while forging a career that stands as an impressive tribute to the man himself and to the high productivity of the CUNY graduates; and
WHEREAS, He has served for the past seven and a half years as an executive officer of The City University of New York, bringing to the post of Deputy Chancellor his great experience as an able administrator and a dimension of exceptional humanitarianism, informed by an incisive grasp of the problems higher education faces today; and
WHEREAS, He has served also as Chairman of the board and president of the City University Research Foundation, and was responsible for administering an annual budget of more than $30 million in support of faculty research; and
WHEREAS, He devoted twenty years of service to The City College of New York, his alma mater, from the post of lecturer in the Department of Chemical Engineering through a two-year assignment as Dean of Graduate Studies of the School of Engineering and Architecture, a period covering the start of the doctoral program until the award of the first Ph.D. degree; and
WHEREAS, His record for distinguished performance as a consultant for private research and engineering firms extends over twenty years, and his role as Special Examiner for the New York City Municipal Civil Service Commission for sixteen years; and
WHEREAS, The other appointments and honors he has received during his association with the City University have at once acknowledged his academic accomplishments, as well as the practical application thereof in the betterment of society; therefore be it

RESOLVED, That the members of the Board of Higher Education salute with deep appreciation Seymour Hyman's service to the University, acknowledge his dedication and achievement, and express regret at The City University of New York's loss, while wishing him every success as he assumes the presidency of William Paterson College of New Jersey.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

**NO. 1. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for February 28, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item BRI 8.15 (York College): Delete resignation of Martin Kelly, Director, Computer Services.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education meeting of January 24, 1977 be approved as circulated.

At this point Calendar No. 7 was considered.

**NO. 7. DESIGNATION AS PRESIDENT OF JOHN JAY COLLEGE OF CRIMINAL JUSTICE:**

RESOLVED, That Dr. Gerald Lynch, Acting President of John Jay College of Criminal Justice, be designated President of John Jay College of Criminal Justice, effective March 1, 1977 with compensation at the rate of $13,000 per annum in addition to his regular academic salary, subject to financial ability.

Mrs. Michel, the Chairperson of the John Jay Presidential Search Committee, spoke of President Lynch's outstanding record as acting president of the college as attested by numerous recommendations received by the Search Committee and stated that he assumed his new duties with great support both from within and outside the college community. Mrs. Michel thanked Ms. Maria Perez for her invaluable assistance to the Committee.

**NO. 3. COMMITTEE ON FISCAL AFFAIRS:** RESOLVED, That the following items be adopted:

**A. TUITION AND FEES:**

(1) Resolution Equalizing Tuition for Out-of-City New York State Residents attending the Senior Colleges:

In moving the resolution, Mr. Gault stated that graduate tuition is not included in this resolution but it is an issue currently under study by University staff and will be a subject for review and discussion in the coming months by the Board Committee on Fiscal Affairs.

The resolution was seconded.

At this point the Board heard the following:

Prof. Edgar V. Roberts, Chairman, Executive Committee of General Faculty of Lehman College, who spoke in support of the resolution.

Mr. Wilson J. Vasquez, Vice-Chairperson for Community College Affairs, University Student Senate, who requested that the resolution cover all divisions (Day, Evening, Full and Part-Time) of the community colleges.
The following resolution was adopted:

RESOLVED, That undergraduate tuition for out-of-city New York State residents attending the senior colleges be the same as tuition charged city residents, effective with the first semester after September 1, 1977.

EXPLANATION: The resolution sets the tuition for out-of-city New York State students attending the senior colleges at the level paid by New York City residents. The resolution is limited to senior college students because community college students currently pay city resident level tuition due to the chargeback law.

The matters raised by Mr. Vasquez were deemed to be administrative in nature, and the Chancellor was requested to refer them to an appropriate Board committee for consideration.

(2) Resolution on CUNY Assistance Program for 1977 Summer Session:

RESOLVED, That the City University Tuition Fee Assistance Plan (CAP) for part-time students, established by the Board on June 14, 1976 (Calendar No. 3) and amended on June 21, 1976 (Cal. No. 2), be extended to apply to the 1977 summer session; and be it further

RESOLVED, That to be eligible to receive a CAP award for the summer session, a student must satisfy the CAP eligibility criteria established by the Board and must have been a CAP recipient for the prior Spring semester. All credits undertaken during a single summer period shall be cumulated for purposes of determining eligibility hereunder.

EXPLANATION: The above resolution would extend the CUNY Assistance Program (CAP) to 1977 summer session students in a manner consistent with the original intent of the Board in establishing the Program. It is estimated that approximately 10% of summer session enrollees would be eligible. Part of eligibility for CAP is that the student be ineligible for TAP.

(3) Resolution Clarifying Chargeback Provisions:

RESOLVED, That paragraph 6 of the resolution adopted by the Board on August 2, 1976, (Cal. No. 7) with respect to capital cost chargebacks, is hereby amended to read as follows:

The Board hereby determines and approves a charge to each county within New York State outside New York City which has issued a certificate or certificates of residence on the basis of which its residents are attending the community colleges, a capital cost chargeback in the sum of [ $300 per year per full-time student equivalent. ] $150 per semester per full-time student and $10 per credit per part-time student.

EXPLANATION: This is intended to clarify the existing policy by providing a semester rate for full-time students and a per-credit rate for part-time students.

NOTE: Matter underlined is new; matter in brackets to be deleted.

(4) Resolution on Waiver and Fee for Senior Citizens:

RESOLVED, That the resolutions adopted by the Board of Higher Education on May 20, 1974 (Cal. No. 5A) and December 15, 1975 (Chancellor’s Report, B.III 1.1) be amended as follows:
RESOLVED, That bona fide residents of New York City 65 years and older be permitted to enroll in undergraduate credit-bearing courses on a space-available basis, tuition-free, at any unit of the University; and be it further

RESOLVED, That individuals enrolling as senior citizens be exempted from all other fees regularly charged except a $25 per semester charge; and be it further

RESOLVED, That registration and scheduling be arranged so that individuals enrolling as senior citizens attend on a space-available basis; and be it further

RESOLVED, That individuals enrolling as senior citizens be classified as non-degree students unless they fulfill the requirements for matriculation; and be it further

RESOLVED, That individuals who do not wish to enroll under the foregoing resolutions may enroll as regular, tuition paying students; and be it further

RESOLVED, That the foregoing resolutions be effective beginning with the Fall 1977 semester.

EXPLANATION: The 1974 and 1975 Board resolutions provided for tuition free senior citizen enrollment on a space available basis upon payment of the part-time general fee. The Board of Higher Education, on June 14, 1976 eliminated the general fee for undergraduates thereby exempting from all fees senior citizens enrolling under the waiver. The above resolution is intended to replace the earlier resolution with a semester charge which is sufficient to cover costs incurred in handling senior citizens registrations.

Colleges should arrange registration and scheduling in such a manner that senior citizens register on a space-available basis, thereby insuring no loss of tuition. Classification as matriculated or non-degree should have no effect on fee status as a senior citizen. Individuals may choose to become regularly enrolled, tuition-paying students and register with other regular students.

B. 1977-78 SECURITY GUARD CONTRACTS:

RESOLVED, That the following resolutions on Security Guard Contracts for 1977-78 be approved:

(1) CITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and expenditure and authorize the City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service including armed service when necessary as required, for the buildings and campus areas of the City College for the period July 1, 1977 to June 30, 1978 with an option by the college to renew for two (2) additional years, from July 1, 1978 to June 30, 1979 and July 1, 1979 to June 30, 1980. Said option to be executed by the college on a year to year basis on the same terms and conditions as set forth in the contract, in the estimated amount of $930,673 subject to financial ability chargeable as follows:

<table>
<thead>
<tr>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>042-4300-403-01-76</td>
<td>$906,237</td>
</tr>
<tr>
<td>Non-tax Levy</td>
<td>$24,436</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize the estimated expenditure of $930,673 for the proposed contract (see policy calendar No. 2 (b) 4-4/20/64.)
This estimate also reflects the following required support equipment:

Motor vehicles and Cushmans now in operation have proven to be highly effective for use in patrolling the campus. Their high visibility acts as a deterrent to potential perpetrators. The walkie talkies are to provide ready communication and instant response to Campus incidents and are mandated as an instrument of support.

It is anticipated that when this contract is submitted for bid the hourly cost for guard service will rise due to escalated cost in labor and equipment for this type of service.

Request for acquisition of related services covers required security in over 2,256,407 square feet of usable campus space including peripheral buildings as well as space in off-campus facilities.

This is a requirements contract: the estimated amount may or may not be completely encumbered. The indicated non-tax levy funds are for guarding the Student Center and Bookstore and are included as part of the contract in order to assure these facilities of equal rates for services that may be required by them.

(2) HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the Business Manager of Hunter College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service for Hunter College at an estimated cost of $363,014 chargeable to expense code 042-4400-403-01-78, Office Services for the period July 1, 1977 to June 30, 1978 with a one year option to renew, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents and specifications with a cost limitation of $363,014.

EXPLANATION: To provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

(3) BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents, specifications and authorize Brooklyn College to advertise for, receive and open bids, and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required for the building and campus areas of Brooklyn College for the period of July 1, 1977 to June 30, 1978 with an option to renew for one (1) additional year, at a total estimated cost of $576,785.00, subject to financial ability; this expenditure chargeable to Brooklyn College Tax Levy Fund, 042-4500-403-01-78; and be it further

RESOLVED, That the Director of the Budget approve and authorize the expenditure amount of $576,785.00, for the proposed contract.

EXPLANATION: The continuance of proper guard service is essential to the security of the college. The proposed expenditure ($576,785.00) is considered absolutely minimal for the protection of the college community and the physical plant.
(4) YORK COLLEGE:

RESOLVED, That the Board approve the contract documents, specifications and expenditure and authorize York College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required for the period July 1, 1977 to June 30, 1978, with an option by the College to renew for three (3) additional one (1) year periods on the same terms and conditions in the estimated amount of $529,704, subject to financial ability, chargeable as follows:

<table>
<thead>
<tr>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>042-4900-01-78</td>
<td>$509,040</td>
</tr>
<tr>
<td>Non-Tax Levy Funds</td>
<td>20,664</td>
</tr>
<tr>
<td>Total</td>
<td>$529,704</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve and authorize the expenditure for the proposed contract (See policy calendar No. 2(b)4/12/64)

EXPLANATION: Uniformed guard service is essential to the college to provide protection and security of personnel, facilities, equipment and supplies.

The funds indicated for non-tax levy are for student parking and are included to assure these facilities of equal rates for services that are required.

(5) LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve and authorize the Business Manager of Herbert H. Lehman College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for supplying Uniformed Guard Service at an estimated cost of $392,417 and/or any other funds as may be available, subject to financial ability, with the option to renew for one year, chargeable as follows:

<table>
<thead>
<tr>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>042-5100-01-78</td>
<td>$360,281</td>
</tr>
<tr>
<td>Non-tax levy funds</td>
<td>32,136</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize this expenditure of $392,417 against said contract with the option to renew for one additional year.

EXPLANATION: As a result of cutbacks made in response to budget conditions the College has substantially reduced guard service over the past two years. The total estimated cost of the proposed 1977-78 contract, however, represents an increase of $104,479 or 36% over the estimated cost of the current year's contract. This is the result of an escalation in the cost per guard hour based upon the current prevailing rate schedule set forth by the Office of the Comptroller, City of New York and mandated upon the City University.
RESOLVED, That the Board of Higher Education approve and authorize the Business Manager of Medgar Evers College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the Security Guard Service at Medgar Evers College for the period July 1, 1977 through June 30, 1978 with the option to renew for three (3) consecutive years at an estimated cost of $280,000 chargeable to code No. 042-5300-403-01-78 and/or such other funds as may be available; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract expenditure at an estimated annual cost of $280,000.

EXPLANATION: Medgar Evers College utilizes one (1) owned facility and two (2) leased facilities in the Crown Heights area of Central Brooklyn. The location and physical characteristics of these buildings make Security Guard Service essential for the protection of personnel, facilities, equipment and supplies.

RESOLVED, That the Board of Higher Education approve contract documents and specifications and authorize Kingsborough Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for supplying Uniformed Guard Service as required by Kingsborough Community College for the period July 1, 1977 to June 30, 1978, with an option to renew the contract for one year, in the estimated amount of $463,000 of which $450,000 is chargeable to Code 042-6500-403-01-78 and/or such funds as may be available, subject to financial ability, and $3,000 is chargeable to non-tax levy funds; and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve and authorize the expenditure for the proposed contract.

EXPLANATION: Uniformed guard service is essential to the college to provide protection and security of personnel, facilities, equipment and supplies.

RESOLVED, That the Board of Higher Education approve contract documents and specifications and authorize LaGuardia Community College to advertise for, receive, and open bids and award contract to the lowest responsible bidder for supplying Uniformed Guard Service as required by the College for the period July 1, 1977 to June 30, 1978 in the estimated amount of $243,568 chargeable to tax levy Code 042-6900-400-01-78; and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve and authorize the expenditure for the proposed contract.

EXPLANATION: Uniformed guard service is essential to the college to provide protection and security of personnel, facilities, equipment and supplies.
(9) COLLEGE OF STATEN ISLAND:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the College of Staten Island to advertise for, receive and open bids and award contract to the lowest responsible bidder for Uniformed Guard Service at the Sunnyside Campus of The College of Staten Island for the period July 1, 1977 to June 30, 1978 at an estimated cost of $198,860 of which $145,835 is chargeable to tax levy code 042-6200-403-01-78 and $53,025 chargeable to non-tax levy parking fees; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract at an estimated cost of $198,860 of which $145,835 is chargeable to tax levy Code 042-6200-403-01-78 and $53,025 chargeable to non-tax levy parking fees.

EXPLANATION: The continuance of proper Guard Service is essential for the security of the college. The $48,860 increase in cost of the proposed contract over the estimated cost of the current year’s contract reflects the mandated prevailing wage rate as established by the Comptroller of the City of New York. The amount requested herein is considered the absolute minimum required to function.

At this point Mr. Crowley joined the meeting.

NO. 4. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. CONSOLIDATION OF PROGRAMS IN THE HEALTH SCIENCES:

In moving the resolution, Dr. Goldin asked that the record show that the Committee wished to express its appreciation to Dr. Alfred Gellhorn and his colleagues who served on the Chancellor’s Task Force on the Future of Health Sciences at The City University of New York, as well as to Acting Vice-Chancellor Egon Brenner and his staff.

The following resolution was adopted:

At this point the Board heard Prof. Harold J. Smolin, Administrator, Medical Laboratory Technology Program, Department of Biological Sciences and Geology, Queensborough Community College, who was opposed to that portion of the item which mandates 1000 clinical hours for AAS students in Medical Laboratory Technology.

The resolution was adopted.

RESOLVED, That the recommendations given below concerning Certain Allied Health Career and Professional Programs be approved; and be it further

RESOLVED, That each college affected is directed to develop an implementation plan acceptable to the Chancellor by April 1, 1977; and be it further

RESOLVED, That these plans provide for students who were, in the Fall 1976 semester, enrolled in a program to be reduced or eliminated, a reasonable opportunity to complete the program or to transfer to a similar program within the University.

A. Programs to be Discontinued by date stated:

1. A.A.S. Degree Program in Nursing at Medgar Evers College, effective September 1, 1979.

2. A.A.S. Degree Program for Emergency Medical Technician at Borough of Manhattan Community College (program currently not operating), effective immediately.
3. A.A.S. Degree Program for Mental Health Technicians at Kingsborough and Borough of Manhattan Community Colleges, effective September 1, 1978. These programs may be redesigned as Associate in Science Programs.

4. A.A.S. Degree Program in Orthopedic Assisting at The College of Staten Island, Community Division, effective September 1, 1977.

5. Certificate Program in Dental Assisting at The College of Staten Island, Community Division, effective September 1, 1977.

6. A.A.S. Degree Program in Environmental Health Science at The College of Staten Island, Community Division, effective September 1, 1978.

7. B.A. Degree Program in Environmental Health Science at The College of Staten Island, Richmond Division, effective September 1, 1978.

8. A.A.S. Degree Program in Physical Therapy at Kingsborough Community College, effective February 1, 1978.

B. Enrollment Limitations and Related Actions:

1.a. A.A.S. Degree Programs in Medical Laboratory Technology, effective September 1, 1978, are to be limited to the head count stated below, or, to whatever smaller number the college can offer the 1000 hour clinical laboratory experience which must be a part of such a program:

<table>
<thead>
<tr>
<th>College</th>
<th>Head Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hostos Community College</td>
<td>100 students</td>
</tr>
<tr>
<td>New York City Community College</td>
<td>400 students</td>
</tr>
<tr>
<td>Queensborough Community College</td>
<td>300 students</td>
</tr>
<tr>
<td>The College of Staten Island, Community Division</td>
<td>250 students</td>
</tr>
</tbody>
</table>

b. The A.A.S. Degree Program in Medical Technology offered at Bronx Community College may be continued only if the curriculum is extensively revised during the Spring and Summer of 1977 so as to include an increase in clinically oriented course work, a clinical experience of 1000 hours and other consequent revisions. To allow the college to develop such curricular recommendation, there are to be no freshman admissions to this program in September 1977. A head count limitation of 150 students is to be placed on the revised program effective September 1978.

2. Baccalaureate Programs in Medical Laboratory Technology are to be limited to the following head count enrollments, effective September 1, 1977:

<table>
<thead>
<tr>
<th>College</th>
<th>Head Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter College</td>
<td>80 students</td>
</tr>
<tr>
<td>The College of Staten Island, Richmond Division</td>
<td>50 students</td>
</tr>
<tr>
<td>York College</td>
<td>90 students</td>
</tr>
</tbody>
</table>

3. A.A.S. Degree Programs in Nursing are to be limited to the head count enrollments stated below by the date indicated:
Minutes of Proceedings, February 28, 1977

Bronx Community College 300 students effective Sept. 1, 1979
Kingsborough Community College 200 students effective Sept. 1, 1978
Borough of Manhattan Community College 300 students effective Sept. 1, 1978
New York City Community College 300 students effective Sept. 1, 1978
Queensborough Community College 400 students effective Sept. 1, 1979
The College of Staten Island, Community Division 300 students effective Sept. 1, 1979

4. B.S. Degree Program in Nursing to be limited to the head count enrollment stated below, effective September 1, 1978:

City College 600 students
Hunter College 1500 students
Lehman College 600 students
Medgar Evers College 300 students

EXPLANATION: Last year the Chancellor created a Task Force consisting of distinguished medical and health science educators and professionals to review the programs in the Allied Health Sciences at the City University in order to assure CUNY that its health science efforts be coordinated, comprehensive, and adaptive to the needs of the City and of the best quality possible. The Task Force evaluated the University's Health Science programs on the basis of quality, viability, program costs and projected employment opportunities for graduates and, based on these factors, recommended curtailment. Further study and consultation with the affected colleges resulted in the foregoing resolution. This action is consistent with the Board's action of April 5, 1976, wherein the Board requests the Chancellor to recommend program consolidations.

NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following item be adopted:

A. HOSTOS COMMUNITY COLLEGE - ALTERATIONS:

RESOLVED, That the Board request the City University Construction Fund to authorize the Dormitory Authority of the State of New York to complete the contract documents for the alteration of 500 Grand Concourse for Hostos Community College under its contract with Joseph G. Merz, Architect.

EXPLANATION: In order to permit the possible funding of the alteration of 500 Grand Concourse via the expansion of the Federal Public Works Employment Act, it is essential that completed contract documents be made ready. The Act requires that projects to be funded under its provisions start construction within ninety days of their selection.

The Board, on February 23, 1976, (Cal. No. 3 II.B.) accepted the Preliminary Plans, Outline Specifications and a Preliminary Construction Cost of $2,925,000 (as of January 1976) for this project. Thereafter on February 25, 1976 the Dormitory Authority, at the request of the Board and Fund, instructed the architect to suspend his work.

The relatively minor expenditure by the Dormitory Authority to complete the contract documents for the alteration would be a prudent investment to permit the project to be eligible for consideration under the terms of the Act.

NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted:

A. GUIDELINES FOR THE PERIODIC REVIEW AND ASSESSMENT OF THE CHANCELLOR AND PRESIDENTS OF THE CITY UNIVERSITY OF NEW YORK:

The resolution was moved and seconded.
At this point the Board heard the following:

Prof. Ann M. Burton, Vice-Chairperson of the University Faculty Senate, who asked that the evaluation team members be drawn from inside rather than outside the University.

Prof. Irwin Polishook, President, Professional Staff Congress, and

Mr. Brian Kanzaki, University Student Senate, who urged that faculty and student representatives be included in the evaluation teams.

The following resolution was adopted:

RESOLVED, That the Guidelines for the Periodic Review and Assessment of the Chancellor and Presidents of the City University of New York be approved.

GUIDELINES FOR THE PERIODIC REVIEW AND ASSESSMENT OF THE CHANCELLOR AND PRESIDENTS OF THE CITY UNIVERSITY OF NEW YORK

SCOPE AND PURPOSE

The Board of Higher Education fulfills one of its most important responsibilities in appointing a Chancellor or a President, and that responsibility implies an equally important one: to review and assess their performance in office. Within the City University, the Board of Higher Education, the Chancellor, the Presidents and the University Faculty Senate have all expressed the view that a policy of executive evaluation would be desirable. The following guidelines have been prepared to facilitate the careful exercise of the Board’s responsibility for evaluation and to assist the Chancellor and the Presidents to become more effective as chief executive officers. The evaluations will also serve other functions. They will provide a mechanism for publicly demonstrating the University’s concern about the quality of its constituent colleges, and its desire for accountability of its chief administrative officers. The evaluations will also allow the University a formal opportunity to clarify its own sense of mission and to communicate that mission more effectively to the colleges and to the community-at-large.

PRINCIPLES

In developing the specific criteria and procedures to be used in the evaluation of executive administrators, the following general principles have been taken into account.

1. The evaluation should, for the most part, take place in an institutional context, that is, based on an understanding of the institution’s background, resources, priorities, and significant problems. It is for this reason that the evaluation of the Presidents and the Chancellor should be scheduled approximately five years after the date of initial appointment and every five years thereafter. If feasible, the evaluation should be scheduled within the year or two following the institution’s Middle States Evaluation. In any case, the evaluations should be preceded by a self-assessment of the Chancellor’s or the Presidents’ services as chief administrative officers.

In general, the periodic evaluation of the Presidents and the Chancellor will be scheduled with a frequency of not less than every five years. It is expected and understood that circumstances will occasion the Board, on the recommendation of the Chancellor, to conduct an ad hoc evaluation of a President’s executive performance. In such cases the same general procedures will be followed as that specified for the periodic evaluations.
Similarly, the Board, as the occasion may warrant, may schedule an ad hoc review of the Chancellor.

2. Evaluation of either the Presidents or the Chancellor should include an assessment by administrative and educational peers to assure an appreciation of achievements in meeting policy and management requirements.

3. Given the complexity of responsibilities faced by the executive administrative officials of the City University, it is difficult to develop objective measures for evaluating executive performance.

4. In order to maintain a constructive and candid atmosphere, the basic principle of confidentiality must be observed.

THE PRESIDENTS

The Presidents serve at the pleasure of the Board of Higher Education for an indefinite period. They serve their respective colleges as executive agents of the Board and have wide discretionary powers. The Chancellor, as the University's chief executive officer, and the Board, as the University's policy-making body, have the responsibility to review the performance and effectiveness of the Presidents. These evaluations should normally be carried out through systematic, periodic, and well-defined procedures.

Thus, when possible, the evaluations of the Presidents will be conducted within the context of the periodic evaluations of their respective institutions. If scheduling permits, the evaluations should take place in the year or two following the college's decennial Middle States Association visit, and following the University's internal evaluation of the college. The documents associated with these evaluations should be made available to the evaluation team.

Each President, in consultation with the Chancellor, at the beginning of his/her term of office and at five-year intervals thereafter should establish his/her own performance goals and objectives. These should be consistent with the policies and regulations of the Board (particularly section 11.4 of the Bylaws) and with the educational mission of the institution. When the Board, the Chancellor and the President agree on the performance goals and the institutional mission, the necessary foundation for a sound and professional evaluation has been established. The Chancellor and the President should review the statement at the end of the second year, and bring it up-to-date.

The President to be evaluated should prepare a statement of his/her stewardship in office for submission to the evaluation committee approximately one month prior to the actual visit. This statement will note both the progress and the problems in fulfilling the stated objectives.

The report should cover the four-year period and may add any special factors or circumstances important to insure a more valid and objective review and assessment of performance in office.

CRITERIA

The Bylaws of the Board of Higher Education charge each President with "the affirmative responsibility of conserving and enhancing the educational standards and general academic excellence of the college under his/her jurisdiction..." and with wide discretionary powers in acting as the "executive agent of the Board" at his/her respective campus. The following major areas should be included in the evaluation.
I. Academic Leadership

The President must understand and be committed to the educational needs of his/her college, and have the ability to articulate and to meet these needs at all levels. The essential criteria of affirmative educational leadership are how well the President is able to recruit, to develop, and to maintain a qualified and distinguished faculty, to advance programs and curricula of high quality, to effectively and creatively use instructional resources to support these programs, and to be sensitive to the issue of academic freedom.

II. Administrative Leadership

The quality of a college depends to a great extent upon how well the President meets his/her administrative responsibilities. Measures of a President's effectiveness include how well he/she is able to maintain an effective administrative team, to develop sound and responsive management practices, to develop and carry out an effective affirmative action program, to designate the appropriate use of fiscal resources, to coordinate the advancement of campus construction programs, where relevant, and to maintain ongoing programs of planning, evaluation and review.

III. The President's Relationship with the College Community

As the educational leader, the President is responsible for defining and communicating his/her sense of the college's mission and its priorities to the college community. The President's effectiveness on this dimension can be gauged, in large measure, by his/her relationship with various internal constituencies, the faculty-at-large, elected faculty representatives (such as chairpersons, University Faculty Senators, members of College Council), the student body, and the staff.

IV. The President's Role Outside the College

The President bears a major responsibility for interpreting and communicating the mission of the college and its policies to a variety of constituencies external to his own institution. These groups include the Board of Higher Education whose members serve as trustees for the University and its constituent colleges, the Chancellor's office, governmental agencies, the communities served by the college and professional associations concerned with higher learning.

CONSTITUTION OF THE EVALUATION COMMITTEE

The Chancellor of the University will appoint a select evaluation team composed of the following three members:

a. At least one president from outside the University chosen by the Chancellor in consultation with the President.

b. Two distinguished educators chosen by the Chancellor in consultation with the President, one of whom may be the chairperson of the preceding Middle States evaluation team, or the chairperson of the internal evaluation team, or if neither is available, a distinguished educator from within the professional or academic community.

The Chancellor will also appoint a person from his/her staff to serve as a non-voting coordinating officer among the committee, the President, and the Chancellor's office during the evaluation process.
The select evaluation team will be chaired by a person appointed by the Chancellor from among the three members of the team. The chairman will have the responsibility for writing the final summary report.

In general, it shall be the responsibility of the select evaluation team to develop the procedures for conducting the evaluation and to structure its evaluation around the principles and criteria outlined above.

It is particularly important that the select evaluation team get a broadly representative view of the President's performance including input from the various constituencies within the institution. To this end the team will be expected to make use of existing resources within the institution such as standing or ad hoc committees for evaluation of administrators, leaders of faculty and student governance bodies, University Faculty Senate delegations, faculty chairpersons of college committees and departments, other top administrators.

When the final report has been drafted, the President shall have the opportunity to read, review and comment upon the report prior to its submission to the Chancellor.

The Chancellor will review the written report of the evaluation team and submit it with the response received from the President, along with his/her own recommendations, to the Board of Higher Education.

THE CHANCELLOR

The Chancellor serves an indefinite period at the pleasure of the Board of Higher Education, which has both the authority and responsibility for evaluating his performance in office. In order for the Board to carry out its obligation to review its chief executive officer, it should have a systematic, periodic and well-defined procedure on which to rely for data and information in support of this review.

The evaluation of the Chancellor should be scheduled approximately five years after the beginning of his/her appointment and every five years thereafter. If possible the evaluation will take place in the year or two following the Central Office's decennial Middle States Association visit, and following the internal evaluation of the Central Office. The documents associated with these evaluations should be made available to the evaluative team.

The Chancellor, in consultation with the Board, should establish his/her own performance goals and objectives at the beginning of his/her term of office and every five years thereafter. These should be consistent with the policies of the Board and consistent with the educational mission of the University (particularly section 11.2 of the Bylaws). The Chancellor’s evaluation will, in part, be based upon the extent to which he/she meets the agreed upon performance goals. The Board and Chancellor shall review these goals at the end of the second year, to bring it up-to-date.

The Chancellor shall prepare a self-assessment, to be submitted to the evaluation committee approximately one month prior to the first meeting of the evaluation team. The self-assessment shall include a review of his/her tenure in office, the performance goals he/she has established, and the progress and problems he/she has had in fulfilling these stated objectives.
CRITERIA

Under the Bylaws of the Board of Higher Education, the Chancellor is charged with providing educational leadership for the City University. With so broad a mandate, and in an institution so large and dynamic as the City University, the Office of the Chancellor has become an extraordinarily complex and sensitive one.

The criteria enumerated below are meant to serve as a guide for suggesting areas likely to indicate his/her effectiveness as an educational leader.

I. Academic Leadership

As the chief source of educational opportunity for the citizens of New York City, the City University must provide the full spectrum of educational activity within a complex urban environment. For this reason, it is critical that the Chancellor have a broad and deep understanding of contemporary higher education, and a commitment to the City University’s policies of open access and quality education. The essential criteria of affirmative educational leadership is the ability of the Chancellor to support the recruitment and promotion of a distinguished faculty, to advance programs of high quality and to support the effective and creative use of instructional resources.

II. The Chancellor’s Relationship with the Board of Higher Education

The principal group to which the Chancellor is responsible is the Board of Higher Education whose members are the trustees of the University and representatives of the public-at-large. Of prime importance in this relationship is the Chancellor’s ability to develop policy alternatives for the Board in educational and fiscal matters which are the Board’s responsibility, and to adequately inform the Board of the state of the institution.

III. The Chancellor’s Role in the University

As the educational leader of the University, whose philosophy must be consonant with its mission, the Chancellor bears the major responsibility for communicating this sense of mission and its priorities to the University community. A measure of his/her effectiveness is evidenced by how he/she is viewed by University-wide constituencies such as the Council of Presidents, the University Faculty Senate, and the University Student Senate, among others.

IV. The Chancellor’s Role Outside the University

As with his/her internal constituencies, the Chancellor bears an equal responsibility to interpret the University to a variety of external constituencies. These include educational organizations, governmental agencies and elected officials, civic groups and associations and the community-at-large.

V. Administrative Leadership

The quality of the University depends, to a great extent, upon how well the Chancellor meets his/her administrative responsibilities. A critical measure of the Chancellor’s effectiveness includes his/her abilities to maintain an effective administrative team, to develop sound and responsive management practices, to develop and carry out an effective affirmative action program, to designate the appropriate use of fiscal resources, and to maintain ongoing programs of planning, evaluation and review.
VI. Institutional Quality

The Chancellor must exercise his/her responsibilities to preserve and advance institutional quality. He/she must assure the maintenance of the quality of the faculty throughout the University, insure the quality of the curricula from the associate degree through the doctoral levels, advance the integrity and equity of academic personnel practices in regard to recruitment, appointment, promotion and tenure, and be sensitive to the issues of academic freedom.

CONSTITUTION OF THE EVALUATION COMMITTEE

The Board of Higher Education shall appoint a select evaluation committee composed of the following three members:

a. One peer at the Chancellor’s level to be chosen in consultation with the Chancellor, from urban, multi-campus universities;

b. Two distinguished, nationally known educators, to be selected by the Board in consultation with the Chancellor from among the learned and professional societies.

The Secretary of the Board shall serve as a non-voting staff member who will act as liaison officer between the committee and the Board.

The select evaluation committee will be chaired by a person appointed by the Board from among the three members of the team. The chairman will have responsibility for writing the final summary report.

It shall be the responsibility of the select evaluation committee to develop the procedures for conducting the evaluation and to structure its evaluation around the principles and criteria outlined above. It is important that the committee get a broadly representative view of the Chancellor’s performance from the perspective of various constituencies within the University. To that end the Committee will be expected to make use of such resources as the Vice-Chancellors and other top University administrators, the Council of Presidents, the Executive Committee of the University Faculty Senate, the Executive Committee of the University Student Senate.

When the final report has been drafted, the Chancellor shall have the opportunity to read, review, and comment upon it prior to its formal submission to the Board.

CONCLUSION

The intent of these guidelines is to reaffirm the University’s responsibilities for providing the finest possible education to all citizens of New York City. While these guidelines reflect the best experience and practice currently operative in institutions in higher education, they were developed to meet the special needs of the City University. On condition that all parties in the evaluation process proceed in a dignified, confidential and professional manner, the guidelines will insure a valid and objective review of performance in office. The implementation of the guidelines will have the additional advantage of reaffirming the responsibility of the Board of Higher Education to fulfill its public trust by a periodic review and assessment of the performance and achievements of its highest academic office-holders.

Dr. Robinson stated that it was the sense of the Committee on Central Administration that all the members of the evaluation teams are to be drawn from outside the University.
B. POLICY REGARDING APPOINTMENT OF ACTING PRESIDENTS: Tabled.

C. PERSONNEL ACTION - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

WHEREAS, Disciplinary charges dated May 12, 1976 were served upon Assistant Professor Charles Sutton on August 3, 1976; and

WHEREAS, Pursuant to resolution adopted by the Board on May 24, 1976 (Cal. No. 1 (b), Item D.4) an impartial committee was designated to hear those charges; and

WHEREAS, On October 18 and 25, and November 1, 1976 a hearing was held on those charges before the impartial committee; and

WHEREAS, In a determination dated January 14, 1977 the impartial committee determined that the person charged was guilty of the nine specifications charged as amended at the hearing; and

WHEREAS, Such committee recommended that the person charged be immediately removed from the permanent instructional staff of Borough of Manhattan Community College provided that if the person charged should apply for a temporary disability leave such leave shall be granted for the duration of the accumulated disability leave of the person charged and the termination shall take effect upon expiration of such leave, and that the person charged, if he applies for and is granted disability retirement before termination would take effect, such termination shall not take effect; and

WHEREAS, The Board has considered the charges and specifications, the transcript of the hearing and the exhibits submitted therein, and the determination of the impartial hearing committee and its recommendation; it is hereby

FOUND, On the basis of the record, Assistant Professor Charles Sutton did engage in the conduct alleged in the nine specifications as amended and set forth in the impartial committee’s determination dated January 14, 1977, and which determination is incorporated by reference herein; and it is hereby

DETERMINED, That Assistant Professor Charles Sutton is guilty of neglect of duty by reason of having engaged in the conduct alleged in specifications 1 through 9 as set forth and for the reasons set forth in the impartial committee’s determination dated January 14, 1977; and it is further

DETERMINED, That Assistant Professor Charles Sutton is guilty of incompetent and inefficient service by reason of having engaged in the conduct alleged in specifications 4 and 7 as set forth and for the reasons set forth in the impartial committee’s determination dated January 14, 1977; and it is hereby

RESOLVED, That Charles Sutton is hereby removed for cause from the permanent instructional staff as assistant professor effective immediately, provided that if he should apply for a temporary disability leave such leave shall be granted for the duration of his accumulated disability leave and the removal shall take effect upon expiration of such leave, and if he applies for and is granted disability retirement before removal would take effect, such removal shall not take effect.
D. SELECT FACULTY COMMITTEE: The resolution was moved and seconded.

At this point the Board heard Mr. Arnold Cantor, Executive Director of the Professional Staff Congress, who stated that the University's action is unilateral and therefore regarded by the Professional Staff Congress as an abrogation of the contract.

Dr. Goldin moved to table this item. The motion was lost.

The following resolution was adopted:

RESOLVED, That the Chancellor may appoint or reappoint a person whose appointment or reappointment has been recommended by a select faculty committee pursuant to remand under arbitration provisions of a collective negotiating agreement applicable to the instructional staff, provided such appointment or reappointment does not result in conferring tenure or a certificate of continuous employment upon such person. The decision of such committee shall be forwarded to the Chancellor by the President together with such comments as the President may append. The Chancellor shall advise the President, and the affected person of any appointment, reappointment or denial of appointment or reappointment made hereunder; and be it further

RESOLVED, That the Chancellor shall present to the Board his recommendation for the appointment or reappointment with tenure or a certificate of continuous employment, or promotion of a person whose appointment or reappointment with tenure or a certificate of continuous employment or promotion has been recommended by a select faculty committee pursuant to remand under arbitration provisions of a collective negotiating agreement applicable to the instructional staff. The decision of such committee shall be forwarded to the Chancellor together with such comments as the President may append. The Chancellor shall advise the President and the affected person of his denial of a recommendation for appointment or reappointment with tenure or a certificate of continuous employment, or promotion.

EXPLANATION: Under the collective negotiating agreement between the Board and the negotiating agent for the instructional staff, an arbitrator, if he sustains a grievance, may remand a matter involving the failure to appoint, promote, or reappoint an employee to a select faculty committee, upon his finding that a fair academic judgment may not be made on remand if normal academic procedures are followed. Under court decisions relating to the powers of boards of education and other public employers, only the Board may make the final determination to grant tenure (or other long term employment) or promotion, but the Board may legally authorize the Chancellor to take final action making or denying short term appointments. The resolutions effect this result.

Dr. Goldin was recorded as voting No.

NO. 8. UNIVERSITY REPORT: The Chancellor presented the following report on matters of Board and University interest:

(a) Dr. Joseph W. Dauben of the History Department at Lehman College has been given a fellowship for one year at the Institute of Advanced Study at Princeton University.

(b) Dr. Egon Brenner, the Acting Vice-Chancellor for Academic Affairs, has been named a Fellow of the Institute of Electrical and Electronics Engineers.

Upon motions duly made, seconded and carried, the meeting was adjourned at 7:00 P.M.

RICHARD M. CATALANO
Secretary of the Board
Minutes of Proceedings, March 28, 1977

MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MARCH 28, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 6:10 p.m.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Nicholas Figueroa

Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Jack John Olivero
Emanuel R. Piore
David Z. Robinson

David Valinsky, ex officio
Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Edward A. Roberts, ex officio

Chancellor Robert J. Kibbee
President Edgar D. Draper
President Candido A. de Leon
President Leon M. Goldstein
President John W. Kneller
Acting President Bernard Mintz
Acting President Nathaniel H. Siegel
Acting President Morton Rosenstock
President Kurt R. Schmeller

President Joseph Shenker
President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice-Chancellor Egon Brenner
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng

The absence of Mrs. Harriet R. Michel was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

NO. 1. CHANCELLOR'S REPORT: A motion was made by Dr. Piore and seconded by Dr. Goldin to table the Chancellor's Report. The motion was lost, with Dr. Piore voting in the affirmative.

The following resolution was adopted:

RESOLVED, That the Chancellor's Report for March 28, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item BRI 20.14 (Graduate School): Withdraw the changes of salary for two employees in the Business Office.

(b) Item BRI 4.14 (Brooklyn College): Withdraw the change of salary for an employee in the President's Office.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of February 28, 1977 be approved as circulated.

NO. 3. COMMITTEE ON FISCAL AFFAIRS: Dr. Piore asked that the minutes show that he was leaving the room to abstain from the discussion and vote on Items A and B.

RESOLVED, That the following items be adopted:

A. PURCHASE OF FINANCIAL AID SYSTEM PACKAGE FOR UNIVERSITY-WIDE USE:

RESOLVED, That the Board of Higher Education enter into a contract with Information Associates, Inc. (IAI) to purchase a Financial Aid payroll/accounting, and governmental reporting package comprised of a payroll module (Basic System), general ledger distribution module, and a module to supply data input for federal reporting. Under the terms of the contract IAI will customize and adopt the IAI Financial Aid package to CUNY requirements by providing additional programming; aid in the design of input forms and operating manuals; provide training of personnel for the utilization of the system; and provide the necessary operating documentation as defined by CUNY to efficiently run the system on institutional computer equipment at a cost not to exceed $175,000, chargeable to code 042-2000-403-01-78. The contract documents are to be executed by the Secretary; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure chargeable to Code 042-2000-403-01-78; and be it further

RESOLVED, That the Board of Estimate be requested to approve this expenditure without public letting.
EXPLANATION: The University needs to upgrade its existing Financial Aid system and to convert the running of the System from the Central Office computer center to the University Computer Center. The present system has been greatly expanded over the years to include additional programs (i.e., BEOG, Nursing, SEEK/CD Books and Fees), with the requirements to process a far larger student financial aid population and adjustments to student programs for advances, tuition and fees. The system currently far exceeds its limits of efficiency and no longer has the ability to respond quickly to new system changes and requests for additional information. The implementation of a new system at the University Computer Center will through acquisition of the proposed software realize budget savings of $150,000 per year by the elimination of the central office computer facility, and will achieve more efficient processing, reporting and control of Financial Aid data. This resolution does not involve any increase in existing hardware.

B. UNIVERSITY COMPUTER CENTER HARDWARE:

RESOLVED, That the following resolutions on University Computer Center Hardware be approved:

(1) Purchase of Block Multiplexor Channel:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the City University Computer Center to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the purchase of one 2880-2 block multiplexor channel, manufactured by the International Business Machines Corporation, or its equivalent, at a total estimated cost of $167,300 chargeable to Capital Project HN-191; and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve and authorize the expenditure of $167,300 for the proposed contract.

EXPLANATION: The 2880 block multiplexor channel is the link between the CPU and peripheral devices such as the 3330 or 3350 direct access storage facility and the 2305 fixed head file. A system's processing capability other than for purely scientific calculations, is a function of the amount of data that can be read or written by the CPU. A number of such channels are needed by a large computer installation in order to provide a sufficient data bandwidth between the CPU and the disks. If the data is not available to the CPU when it is needed, the system must wait rather than do useful work. Several new systems are planned to be run on the computer in the near future which will tax the existing channel capacity. An additional 2880-2 will enable the University Computer Center to sustain the aggregate data rate of the system and eliminate through-put bottlenecks which can be anticipated without the addition of this equipment.

This purchase has the approval of the University Dean for Computer Systems.

(2) Purchase of Direct Access Storage Devices:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the City University Computer Center to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the purchase of one 3350 A2, and three 3350 B2 direct access storage devices, manufactured by the International Business Machines Corporation, or their equivalents, at a total estimated cost of $191,000 chargeable to Capital Project HN-191, and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve and authorize the expenditure of $191,000 for the proposed contract.
EXPLANATION: As the number of administrative applications at the University Computer Center has increased, on-line disk space needed to support these applications has become increasingly in short supply. The 3350 direct access storage facility will provide additional on-line disk space needed to support new applications such as centralized accounting, financial aid, on-line registration, etc.

The current disk storage capacity is already fully committed and utilized by the existing applications. Without the addition of the proposed equipment, current capacity will not permit timely implementation of the aforementioned important new applications.

This purchase has the approval of the University Dean for Computer Systems.

Dr. Piore returned to the room.

C. LAGUARDIA COMMUNITY COLLEGE - MAINTENANCE CONTRACT:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize F. H. LaGuardia Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for providing maintenance services to the College for a one-year period July 1, 1977 to June 30, 1978 with option to renew for two additional years, at a cost not to exceed $380,988.00 chargeable to 042-6900-00-01-78, contractual services, subject to financial ability.

EXPLANATION: LaGuardia Community College encompasses 370,000 outside square feet and is composed of 4 buildings which are in constant use throughout the year. The proposed contract is necessary to insure that the college's facilities are maintained in such a manner as to not endanger the health and safety of the members of the college community. The proposed contract provides for 45,000 hours of service and covers such work as repairs, painting, and moving; plumbing, electrical and carpentry work; and the maintenance of the college's heating and air conditioning systems.

NO. 4. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted:

A. GRADUATE SCHOOL AND UNIVERSITY CENTER - MASTER OF PHILOSOPHY DEGREE:

RESOLVED, That the Graduate School be authorized to confer the degree Master of Philosophy to students who are candidates in Graduate School doctoral programs (other than Social Welfare) who complete all requirements for the Ph. D. except the dissertation.

EXPLANATION: This degree is authorized by the Board of Regents of the University of the State of New York as set forth in the Rules of the Board of Regents, section 3.47 (d) (1) which provides that "The master of philosophy is intermediate between the other academic master's degrees and the doctor of philosophy. It is awarded to candidates in one of the institution's own Ph. D. programs and for completion of all requirements for the Ph. D. except the dissertation."

B. BARUCH COLLEGE - COMBINED BBA-MBA DEGREE:

RESOLVED, That Baruch College be authorized to offer the combined BBA-MBA degrees in accountancy, and business management, effective September 1977, subject to financial ability.

EXPLANATION: Baruch already offers the BBA and MBA degrees. This accelerated program of study will permit exceptionally well qualified students to proceed toward the graduate degree at a faster rate consistent with their abilities. It will also help to attract the above average student to the college. The program meets the recommended educational requirements of the Committee on Education and Experience of the American Institute of Certified Public Accountants and the requirements of the State Education Department for combined Baccalaureate and Masters programs. As students will be part of the regular student body and will do their course work in course sections normally offered as part of the college program, there will be no costs other than the normal per student cost.
NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. CITY COLLEGE AND BROOKLYN COLLEGE - COMPUTER BASED ENERGY MANAGEMENT SYSTEM:

RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management and authorize said office to advertise for, receive and open bids and award the contract to the lowest responsible bidder for the installation of a computer based energy management system for the City College Science and Physical Education Building and for four buildings at Brooklyn College to be located at the aforementioned colleges and at the University Computer Center, at an estimated cost of $125,000 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: It is proposed to centrally locate a computer at the University Computer Center on West 57th Street, Manhattan, to manage the energy systems at the Science and Physical Education Building of the City College and at James Hall, the Plaza Building, Roosevelt Hall Extension and Ingersoll Hall Extension at Brooklyn College. While the computer is to be centrally located at the Computer Center, each college would have local control of its own system. Programs would be applied to achieve a reduction in electricity and fuel consumption by turning off selected motor loads for short periods and by holding down peak electric usage. The computer is to have the capacity for controlling additional buildings at other campuses in the future.

It is estimated that the capital cost of the installation at the three locations would be $125,000 including contingency and escalation to bid date. Anticipated annual savings through reduced use of electricity and fuel will be $115,000. An annual cost of $10,000 will be required to operate the energy management systems. Net operating savings would be $105,000 annually.

B. RESTORATION OF NEW YORK CITY TRANSIT AUTHORITY CONCOURSE YARDS:

RESOLVED, That the Board of Higher Education approve the final Contract Documents as prepared by the Office of Facilities Planning and Management and authorize said office to advertise for, receive and open bids and award a contract to the lowest responsible bidder, and The New York City Transit Authority, for work involved in the Restoration of the New York City Transit Authority Concourse Yard at Bedford Park Boulevard and Paul Avenue, Bronx, New York (former proposed location of Bronx Community College) based on an estimated construction cost of $625,000, chargeable to Capital Project HN-139.

EXPLANATION: After the termination of the Air Rights Project for Bronx Community College over the New York City Transit Authority Concourse Yards, it was agreed after negotiations with the Transit Authority to perform certain work to restore the yard to its original condition.

An agreement has been negotiated with the Transit Authority whereby the work for which they are specially equipped, such as the track work and providing flagmen for the restoration of the Concourse Yard will be done by the Transit Authority. The remaining portion of the restoration work will be done by a general contractor selected as the responsible low bidder.

The estimate of $625,000 allows $308,000 for the Transit Authority portion of the work and $317,000 for the remaining work and includes construction contingencies.

Preliminary documents were approved by the Board at its January 24, 1977 meeting, Cal. No. 4E, and have been submitted to the Office of Management and Budget for approval.
C. BRONX COMMUNITY COLLEGE - CONVERSION OF SILVER HALL BUILDING:

RESOLVED, That the Board accept final plans, specifications and final construction cost estimate of $2,437,143 (as of March, 1977) for the conversion of the Silver Hall building for Bronx Community College as prepared by Brown, Guenther, Battaglia, Seckler, Architects and Planners, and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforementioned Contract Documents, and estimates of cost.

EXPLANATION: This resolution results in the acceptance of final plans and specifications which have been completed. This work was done in accordance with a contract between the New York State Dormitory Authority and the above named architects and was funded from a previously authorized bond issue. This acceptance of completed contract documents makes no commitment for any additional expenditures.

The plans provide for Silver Hall to be converted from its former residential function to provide classroom and office space for the Nursing, English and Speech Departments and for Special Educational Services. A total of 59,496 net assignable square feet would be provided in the building which contains 112,332 gross square feet.

On March 27, 1976 (Cal. No. 5A), the Board accepted the Preliminary Plans, Outline Specifications and Preliminary Cost Estimate of $2,402,836.00. The final cost estimate of $2,437,143 as of March, 1977 when compared with the Preliminary Cost estimate appears reasonable.

The final plans, final specifications and cost estimate have been reviewed by the College, the Office of Facilities Planning and Management and the Dormitory Authority and acceptance by the Board was recommended.

The acceptance by the Board of the design work performed to date by the Architects is a requirement of the firm's contract with the Authority. The actual construction work (estimated at $2,437,143) will not be contracted unless and until the Board has authorized its bidding and there are funds available for its financing.

NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following item be adopted:

A. HIGHER EDUCATION OFFICERS SERIES GUIDELINES:

RESOLVED, That subdivision (c) of a resolution entitled "Higher Education Officer Series Titles" adopted June 19, 1967 (Cal. No. 26) be amended to read as follows:

(c) RESOLVED, That this Board approves of the following general appointments procedures with respect to the higher education officer series:

1. Each president shall establish and appoint a college screening committee of not less than three persons from among the senior administrative officers of the college and shall designate one of those persons to chair the committee.

2. The college screening committee shall consider and make recommendations regarding the establishment of positions and the appointment of persons to positions in the HEO series.

3. The recommendations shall be forwarded to the president for his consideration and appropriate action.

4. The Chancellor shall establish guidelines for HEO series appointments.
EXPLANATION: The HEO series titles were established by the Board in 1966 to provide for the employment of specialists in administrative areas. In 1967, the Board approved a procedure whereby a University Screening Committee passed on the establishment of positions and the appointments of persons to the titles. It now appears that there has been sufficient experience with the use of the titles to return the procedure for recommending creation of positions and appointments to the individual colleges.

NO. 6A. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: Mr. Figueroa presented a brief summary of the progress report of the Committee previously distributed to members of the Board. Mr. D'Angelo commended the Committee on its outstanding report and recommended that members of the Board read the report and forward their comments to the Committee.

NO. 7. UNIVERSITY REPORT: The Chancellor reported on the following matters of Board and University interest:

(a) On Friday, March 25, the EFCB approved the contract between the Board and the Professional Staff Congress agreed to last spring. Every effort will be made to effect the financial gains of the contract as rapidly as possible for members of the professional staff.

(b) Lehman College has received a five-year NIH grant of $1,215,000 for support of its graduate program in Child and Adolescent Mental Health.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:35 p.m.

RICHARD M. CATALANO
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

APRIL 25, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 5:50 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Nicholas Figueroa

Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Harriet R. Michel
David Z. Robinson

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Candido A. de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
Acting President Morton Rosenstock

President Kurt R. Schmeller
President Joseph Shenker
President Herbert M. Sussman
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice-Chancellor Egon Brenner
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng
Vice-Chancellor Anthony Knerr

The absence of Mr. Olivero and Dr. Piore was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

**NO. 1. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for April 25, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item CI. 3.2. Graduate and Undergraduate Bulletins (Hunter College): Change code from 042-4400-100-01-78-07-1 to 042-4400-100-01-77-07-1.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education meeting of March 28, 1977 be approved as circulated.

**NO. 3. COMMITTEE ON CENTRAL ADMINISTRATION:** RESOLVED, That the following items be adopted:

**A. HOSTOS COMMUNITY COLLEGE CHARTER OF GOVERNANCE:**

RESOLVED, That the Hostos Community College Charter of Governance be approved effective May 1, 1977, with Article IV, Sections 5 and 6 amended to read: College Senate, rather than Faculty Senate.

EXPLANATION: The Charter continues the organizational structure which was given interim approval by the Board on June 19, 1972 (Cal. No. 9D). The Charter contains several amendments and revisions which do not alter the substance of the 1972 document.

The Charter of Governance is on file in the Office of the Secretary.

At this point Mr. D'Angelo joined the meeting.

**B. TITLES OR DUTIES EXCLUDED FROM AGREEMENT WITH THE PROFESSIONAL STAFF CONGRESS:**

RESOLVED, That effective October 1, 1976, the collective bargaining Agreement with the Professional Staff Congress dated June 18, 1976, with respect to the Articles thereof identified below, shall apply to all employees in the functions or titles who are excluded from the Agreement pursuant to Article 1 thereof for the period September 1, 1975 through August 31, 1977. Such application shall prevail during the time of service of an individual in the designated title or while performing the functional duties which are the basis for exclusion from the Agreement:

- Article 1 Recognition
  (insofar as exclusions from the unit are identified)
- Article 14 Annual Leave
- Article 16 Temporary Disability or Parental Leave
- Article 17 Jury Duty
Article 24 Salary Schedules  
(in the regular appointment title, exclusive of rems)

Article 25 Research and Fellowship Awards  
(for persons with faculty responsibility)

Article 26 Welfare Benefits

Article 27 Retirement

Article 29 Waiver of Tuition Fees

Article 30 Facilities and Services

Article 31 Hiring of Persons who are Discontinued

Article 36, section 36.1 Duration

and be it further

RESOLVED, That with respect to Articles of the aforesaid Agreement not made applicable to the titles and functions referred to above, the Chancellor shall issue such rules as he may deem appropriate to regulate the matters otherwise covered by the aforesaid Agreement.

EXPLANATION: In establishing the collective bargaining unit and during the course of subsequent negotiations with the PSC, certain employees of the University were excluded from coverage under the Agreement by virtue of their titles or functions. These exclusions are based on the confidentiality, or policy, or managerial responsibilities of the affected individuals. University employees assigned to the titles or duties excluding them from the negotiated Agreement, however, have titles which would otherwise be covered by the Agreement. The BHE entering into a collective bargaining agreement did not intend to deprive its excluded employees of the provisions contained in the Articles referred to in the resolution. This resolution is consistent with that of September 12, 1973 adopted following Board approval of the predecessor Agreement of 1973-75.

At this point Mrs. Everett joined the meeting.

C. ESTABLISHMENT OF THE TITLE “COLLEGE ADMINISTRATIVE ASSOCIATE”:

RESOLVED, That the Board approves the establishment of the title “College Administrative Associate” as part of the non-instructional staff of the City University.

EXPLANATION: This title would extend the College Office Secretarial Administrative Assistant occupational series (Gittleson series) one additional level to parallel the Administrative Associate title of the clerical-administrative series of the City Civil Service System. The University agreed to recommend the establishment of this title during negotiations with District Council 37 for the “Gittleson” occupational group. Board approval has been requested by the New York City Personnel Director prior to his review of the University proposal.

D. NAMING OF BUILDINGS - QUEENS COLLEGE:

(1) RESOLVED, That the Social Sciences building at Queens College be named Hortense Powdermaker Hall.
EXPLANATION: Hortense Powdermaker served as a member of the Queens College faculty from 1937 until 1968 when she retired and was named Professor Emeritus. Professor Powdermaker was appointed as a Research Associate at the University of California at Berkeley where she continued to work until her death on June 16, 1970. During her academic tenure at Queens College she was honored as an outstanding teacher and was known as a staunch advocate and fighter for scholarly excellence combined with the dedication of teaching. In memory of Dr. Powdermaker and in honor of her contribution to scholarly excellence at Queens College as well as her work in the fields of sociology and anthropology, the Queens College Academic Senate has recommended that the Social Sciences building at Queens College be named The Hortense Powdermaker Hall. The President of Queens College has approved the recommendation. The Chancellor has approved the recommendation.

(2) RESOLVED, That the Lecture Dome attached to the Social Sciences building at Queens College be named Persia Campbell Dome.

EXPLANATION: Dr. Persia Campbell was a member of the Queens College faculty from 1940 until her retirement in 1965. Dr. Campbell died in 1974 at the age of 76. Dr. Campbell was noted as an outstanding scholar and teacher as well as an activist in a wide variety of community affairs. She was one of the leaders in the consumer affairs movement. Among other things, she served in Governor Harriman’s Cabinet as Consumer Counsel. She was also active in consumer affairs internationally through the auspices of the United Nations. In memory of Dr. Campbell’s service to Queens College and her contribution to the field of consumer affairs in New York City, the Academic Senate at Queens College has recommended that the Social Sciences Lecture Dome at Queens College be named The Persia Campbell Dome. The President of Queens College has approved the recommendation. The Chancellor has approved the recommendation.

NO. 4. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. TUITION AND FEES:

(1) RESOLUTION EQUALIZING TUITION FOR OUT-OF-CITY NEW YORK STATE STUDENTS ATTENDING THE COMMUNITY COLLEGES:

RESOLVED, That tuition for out-of-City New York State residents, who have on file with the community college attended a valid certificate or certificates of residence issued by their county of residence, be the same as tuition charged City residents, effective with the first semester after September 1, 1977.

EXPLANATION: This resolution authorizes the City resident tuition rate to be charged to out-of-City New York State residents enrolled in a community college. The resolution also requires these students to have on file with the University a valid county certificate of residence.

(2) RESOLUTION EQUALIZING GRADUATE TUITION FOR OUT-OF-CITY NEW YORK STATE RESIDENTS AND ESTABLISHING RESIDENCY REQUIREMENTS FOR THESE STUDENTS:

RESOLVED, That Graduate tuition for Out-of-City New York State residents be the same as tuition charged city residents, effective with the first semester commencing on or after September 1, 1977; and be it further

RESOLVED, That effective with the first semester commencing on or after September 1, 1977, a student enrolling in a graduate course shall be considered a resident of the State of New York for purposes of “resident tuition fee rate” eligibility, if he or she has maintained his or her principal place of abode in the State of New York for a period of at least twelve consecutive months immediately preceding the first day of classes for the semester with respect to which the residency determination is made, and states his or her intention to permanently live and maintain his or her principal place of abode in New York State.

EXPLANATION: This resolution authorizes the City resident tuition rate to be charged to out-of-City New York State residents enrolled in a graduate course. It also extends the existing one-year City residency requirement to all residents of the State enrolled in a graduate course.
(3) RESOLUTION CHANGING LEVEL III TUITION FOR DOCTORAL STUDENTS:

RESOLVED, That effective September 1, 1977, resident tuition for Level III doctoral students be $125.00 per semester.

EXPLANATION: In the summer of 1976 the Board acted to reduce the maintenance of matriculation fee for Master’s degree students from $250 to $125 per semester. This resolution would make the charges for doctoral work at the stage following completion of required coursework consistent with charges for Master’s work at a similar stage.

Tuition for doctoral students at Level III (from semester following the completion of required coursework to completion of degree) is for doctoral work of students who have completed all course requirements. Doctoral students may spend several semesters at this stage, and the consequent financial burdens have produced high attrition and an increase in the numbers of leaves of absence.

B. MAINTENANCE OF DATA PROCESSING EQUIPMENT AT THE UNIVERSITY COMPUTER CENTER:

RESOLVED, That the Board of Higher Education authorize the University Computer Center to advertise, receive bids, and award a contract to the lowest responsible bidder for furnishing maintenance for data processing equipment manufactured by the Digital Equipment Corporation (DEC), and presently installed at the various colleges, for the period July 1, 1977 to June 30, 1978, at a total estimated cost of $216,000 chargeable to the operating budgets of the participating colleges; and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve this expenditure, with the option to renew the agreement.

EXPLANATION: The University Computer Center has, for three years now, coordinated and administered a university-wide maintenance contract with DEC. To date fifteen colleges are participating. Cost savings have ranged from 6 to 12% depending on the number of computer systems on contract. Besides cost benefits, the Center’s staff, together with a subcommittee representing the participating colleges, has achieved a significant improvement in the quality of service provided -- a major accomplishment, in light of the previous less than adequate service forthcoming as each college negotiated a separate agreement and pursued its own individual problems with DEC.

This has the approval of the University Dean for Computer Systems.

NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted:

A. WITHDRAWAL OF TECHNOLOGY PROGRAMS AT BRONX COMMUNITY COLLEGE, NEW YORK CITY COMMUNITY COLLEGE AND THE COLLEGE OF STATEN ISLAND:

(1) BRONX COMMUNITY COLLEGE: The resolution was moved and seconded.

At this point the Board heard Professor Carl Polowczyk, who spoke in opposition to the resolution.

The following resolution was adopted:

RESOLVED, That effective September 1, 1977 the programs of study leading to the A.A.S. degrees in Chemical and Plastics Technology at Bronx Community College be withdrawn.

EXPLANATION: The degree programs in Chemical Technology and Plastics Technology at Bronx Community have been low demand programs over the past several years. In addition, the attrition has been high and the rate of degree completion has been low.

Students will not be admitted to these programs for the Fall, 1977 semester and currently enrolled students in these programs will be given the opportunity to transfer to other curricula at the College or within the University.
NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That effective September 1, 1977 the program of study leading to the A.A.S. degree in Industrial Arts Education at New York City Community College be withdrawn; and be it further

RESOLVED, That effective September 1, 1978 the program of study leading to the A.A.S. degree in Fire Protection Technology at New York City Community College be withdrawn.

EXPLANATION: The degree programs in Fire Protection and Industrial Arts Education are programs that were initially instituted for the New York City Fire Department and Board of Education respectively. They are low student demand programs and are duplicative of baccalaureate programs at John Jay College and City College.

Students will not be admitted to these programs for the Fall, 1977 semester. Students currently enrolled in the Industrial Arts Education Program will be guaranteed the opportunity to transfer to other curricula within the college or to the Industrial Arts Program at City College. Students in Fire Protection Technology will be given the opportunity to transfer to other curricula within the College or within the University. Fire Protection students will also be given the option of completing the required Technology courses within one year.

THE COLLEGE OF STATEN ISLAND:

RESOLVED, That effective September 1, 1978 the programs of study leading to the A.A.S. degree in the Construction Technology Sequence of the Civil Technology Curriculum and the Industrial Technology Sequence of the Mechanical Technology curriculum be withdrawn.

EXPLANATION: The College of Staten Island has requested that the degree programs in Construction Technology and Industrial Technology be withdrawn because of low student demand.

Students will not be admitted to these programs for the Fall, 1977 semester and currently enrolled students will be given the opportunity to transfer to other curricula within the college or within the University or to complete the required technical courses within one year.

B. BROOKLYN COLLEGE - M.A. IN COMPUTER AND INFORMATION SCIENCE:

RESOLVED, That the proposal to establish a M.A. in Computer and Information Science degree program at Brooklyn College be approved, effective September 1977, subject to financial ability.

EXPLANATION: The proposed program will provide a deep theoretical foundation for students in the field of computer and information science. In addition, the program will provide service courses for the graduate students in the other disciplines. Courses will be scheduled to accommodate the needs of students currently working in the field.

NO. 6. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. BROOKLYN COLLEGE - ROOF AND FLASHING FOR BOYLAN AND INGERSOLL HALLS:

RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management and authorize said Office to advertise, bid and award the contract to the lowest responsible bidder for the new roof and flashing for Boylan Hall and Ingersoll Hall for Brooklyn College at Bedford Avenue and Avenue H, Brooklyn, New York 11210 at an estimated cost of $120,300.00 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Budget Director be requested to approve said documents and authorize said expenditure for the proposed contract.
EXPLANATION: The contract documents provide for the replacement of deteriorated built-up roofing, flashing, and drains for the above two buildings. This work is necessary to prevent further roofing deterioration and correct potentially hazardous conditions due to water penetrating the electrical system.

The estimated cost of $120,300 includes construction contingencies and cost escalation to bid date.

B. NEW YORK CITY COMMUNITY COLLEGE - NORTH WING ENCLOSURE OF NAMM HALL:
RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management and New York City Community College and authorize said Office of Facilities Planning and Management to advertise for, receive and open bids and award the contract to the lowest responsible bidder for the North Wing Enclosure of Namm Hall at New York City Community College, 300 Jay Street, Brooklyn, at an estimated cost of $100,000 chargeable to Capital Project HN-206; and be it further
RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: The work consists of enclosing the existing breezeway with new exterior walls in order to create a multi-purpose lounge space containing 6,580 square feet. The College lacks a space of this type on the campus and the construction will aid in reducing the student traffic congestion at the main lobby area of Namm Hall.

The estimate of $100,000 includes construction contingencies and cost escalation to bid date.

NO. 7. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies, the Council of Presidents and recommended by the Chancellor be presented at the commencement exercises as specified:

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Institution</th>
<th>Degree</th>
</tr>
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<tbody>
<tr>
<td>Commissioner Ernest L. Boyer</td>
<td>City University</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Commissioner Ewald Nyquist</td>
<td>City University</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Senator Daniel P. Moynihan</td>
<td>Baruch College</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Judge Robert J. Mangum</td>
<td>City College</td>
<td>Doc. of Laws</td>
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<tr>
<td>Mr. Fred M. Hechinger</td>
<td>City College</td>
<td>Doc. Humane Letters</td>
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<tr>
<td>Mr. Adrian E.A. DeWind</td>
<td>City College</td>
<td>Doc. of Laws</td>
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<tr>
<td>Mrs. Ada Louise Huxtable</td>
<td>Graduate School</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Dr. Robert M. Lumiansky</td>
<td>Graduate School</td>
<td>Doc. of Letters</td>
</tr>
<tr>
<td>Ambassador Andrew Young, Jr.</td>
<td>Graduate School</td>
<td>Doc. of Laws</td>
</tr>
</tbody>
</table>

NO. 8. UNIVERSITY REPORT: The Chancellor reported on the following matters of Board and University interest:
(a) The City Executive Budget provides an appropriation of $498 million for the City University, including funds for the University Construction Fund, debt service, and the Hunter Schools; the University operating budget totals $462.9 million, an $8.3 million decrease from the budget of the current fiscal year.
(b) The Chancellor reported the following honors and awards to members of the faculty and students at the University:
  (1) Eight Guggenheim Fellowships, including two to faculty members at Queens College and one each to faculty members at six other colleges of the University.
  (2) National Book Award in History to Professor Irving Howe for *World of Our Fathers*.
  (3) Two Danforth Fellowships to students at Queens College.
  (4) A Rockefeller Foundation Fellowship in the Humanities to Professor Gertrud Lenzer of Brooklyn College.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:25 P.M.

RICHARD M. CATALANO
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 18, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 5:37 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Loretta A. Conway
Walter H. Crowley
Edith B. Everett

Ronald T. Gault
Gurston D. Goldin
Jack John Olivero
David Z. Robinson

David Valinsky, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Candido A. de Leon
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
Acting President Bernard Mintz

President Harold M. Proshansky
President Morton Rosenstock
President Joseph Shenker
Acting President Nathaniel H. Siegel
President Herbert M. Sussman
President Richard D. Trent
Acting Vice-Chancellor Egon Brenner
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng

The absence of Mrs. Michel, Mr. D'Angelo, Mr. Figueroa, Mr. Maniscalco and Dr. Piore was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

**NO. 1. CHANCELLOR’S REPORT:** A motion was made and seconded to approve the Chancellor’s Report. The Chancellor read amendments to Item B.8.6 NR 2 and Item D. 10. As the two individuals who had requested permission to speak to Item D. 10 had not yet arrived, action on the Chancellor’s Report was postponed.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education meeting of April 25, 1977 be approved as circulated.

**NO. 3. COMMITTEE ON ACADEMIC AFFAIRS:** RESOLVED, That the following items be adopted:

**A. LEHMAN COLLEGE - B.A. IN ITALIAN-AMERICAN STUDIES:**

RESOLVED, That the program in Italian-American Studies leading to a B.A. degree, to be offered at Lehman College, effective September 1, 1977, be approved, subject to financial ability and also subject to the College defining conditions whereby a co-major would be required except that a student preparing for a provisional certificate in education need not satisfy the co-major requirement.

EXPLANATION: This program will provide Lehman students with an opportunity to study the history, literature, language, social structure, and other aspects of the life of Italian-Americans. This program will provide students with interdisciplinary courses which use this ethnic group as a focus. It will also provide students with an opportunity for a dual major in such fields as History, Sociology, Anthropology, or Romance Languages.

**B. STUDENTS IN TRANSITIONAL PROGRAMS:**

RESOLVED, That students who, in accordance with the BHE resolution adopted on April 5, 1976 (Calendar No. 6), are placed into transitional programs at the colleges, be matriculated in a program of study leading to a college degree; and be it further

RESOLVED, That a transitional program for these students be defined as necessary skills development courses within a degree program.

EXPLANATION: In adopting Calendar No. 6 on April 5, 1976, it was the Board’s intention that students in transitional programs be matriculated for a degree while initially pursuing a program of study including appropriate remedial, compensatory, and developmental courses. The present resolution is intended to clarify the status of such students.
NO. 3C. APPRECIATION OF SERVICES - DUNCAN B. PARDUE:

Upon motions duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Duncan B. Pardue joined the staff of Brooklyn College in 1966 and transferred to the Office of the Chairman of the Board of Higher Education in 1970, where he served subsequently under three different Boards and four Chairmen, and

WHEREAS, His services to the University have encompassed a period of rapid growth and expanded educational opportunity, of which he was an effective advocate, and

WHEREAS, Mr. Pardue has been an exemplar of the finest traditions of career public service - conscientious, industrious, and self-effacing - and has fulfilled with dignity and devotion his commitment to the well-being of City University, and

WHEREAS, He has made known his intention to leave the City University for a post in a major corporation, now, therefore,

BE IT RESOLVED, That the Board of Higher Education expresses its regret over his departure, extends its sincere appreciation for his years of devoted service and wishes him success in his new undertaking.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:

RESOLVED, That the following items be adopted:

A. HUNTER COLLEGE - BELLEVUE SCHOOL OF NURSING:

RESOLVED, That the Board of Higher Education request the Board of Estimate to assign to the City University, on behalf of Hunter College, the premises known as the Bellevue School of Nursing, located at First Avenue and East 25th Street, New York, N. Y.; and be it further

RESOLVED, That said premises shall be designated for use by Hunter College for educational purposes to include conduct of its programs in nursing education and other health related professions.

EXPLANATION: This resolution will permit consummation of the agreement existing since 1969 between the City University of New York and the Health and Hospital Corporation's predecessor agency, the Department of Hospitals, regarding transfer of the Hunter-Bellevue School of Nursing educational facility from Hospitals to CUNY. The initial agreement was approved by the Board of Estimate on June 2, 1967 (Calendar No. 225) and approved again in amended form on July 24, 1969 (Calendar No. 364). Completion of the agreement was postponed because of hospital employee problems connected with subsidized meal and residency provisions, and because of differential reimbursement to the City of New York for health care versus higher educational institutions. These issues have now resolved themselves.

The Hunter-Bellevue Nursing Education programs have occupied a portion of the facility since 1967 and have grown to an enrollment of approximately 1800 students. Consummation of the existing agreement at this time will assure continued availability of the facility for this nationally recognized nursing program; will provide a location suitable for the ultimate relocation of the Hunter School of Health Sciences and its allied health professions educational programs; and will qualify Hunter College to attract substantial private philanthropic and federal grant monies for the purpose of renovating the facility.
B. BRONX COMMUNITY COLLEGE - ALTERATION OF TECHNOLOGY II BUILDING:

RESOLVED, That the Board of Higher Education accept preliminary plans, outline specifications and preliminary construction cost estimate of $1,993,000 (as of April, 1977) for alteration of the Technology II Building for Bronx Community College as prepared by Brown, Guenther, Battaglia, Architects and Planners; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforesaid preliminary plans, outline specifications and preliminary construction cost estimate of $1,993,000 and to authorize the Dormitory Authority to complete final plans, specifications and bid documents for this project.

EXPLANATION: Proposed construction at Bronx Community College consists of implementing certain urgent on-campus rehabilitation work which was recommended in the Campus Master Plan.

The work proposed calls for the alteration of existing classrooms, Engineering and Science Laboratories and related spaces to provide suitable facilities for the College's Biology, Chemistry, Mathematics and Physics Departments. A total of 91,418 net assignable square feet is to be provided in the building which contains 208,840 gross square feet.

Hereofore, on October 28, 1974, The Board approved the selection of Architects and Engineers for various design packages. The Preliminary Cost of $1,993,000 as of April, 1977, when compared with the tentative cost estimate of $1,654,000 as of March, 1974, appears reasonable.

The preliminary plans, outline specifications and cost estimate have been reviewed by the College, the Office of Facilities Planning and Management and the Dormitory Authority and acceptance by the Board is recommended in order that the Architects may proceed with development of final plans, specifications and cost estimates.

Dr. Goldin abstained.

C. LEHMAN COLLEGE - FUNDS FOR COMPLETION OF CONSTRUCTION:

RESOLVED, That the form and substance of proposed Supplemental Agreement L, dated as of May 17, 1977, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT L DATED AS OF MAY 17, 1977 (CITY UNIVERSITY ISSUE) is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement L and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental L, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplemental Agreement L containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: This agreement will provide for an increase in the authorized project cost for Lehman College Complexes I, II, and III and a compensating decrease in the authorized cost for certain other projects which were or will be completed in amounts less than had been authorized. The increase is necessary to provide an adequate budget for the completion of the now suspended Lehman College construction.

Dr. Goldin voted No.
NO. 1. CHANCELLOR'S REPORT: At this point the Board heard the following who spoke on Item D.10 questioning procedures of the merger and commenting on the issue of workload:

Professor Henry Wasser, Vice-Chairman of the Faculty Council at the former Richmond St. George campus and delegate to the University Faculty Senate

Professor Claude Campbell, representing the Executive Committee of the Faculty Council of The College of Staten Island (Sunnyside)

The following resolution was adopted:

RESOLVED, That the Chancellor's Report for May 18, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item B.I.8.6. NR 2 (York College): Delete appointment of William E. Moore as Assistant Professor, Department of Academic Development.

(b) Item D.10. THE COLLEGE OF STATEN ISLAND: Resolution adopted to read as follows:

RESOLVED, That effective June 13, 1977, The College of Staten Island will function with a governance as established by the Bylaws and as one faculty with the following departments: Applied Sciences (Physics, Geology, Astronomy and Engineering Sciences); Biology; Business; Chemistry; Education; Electric Technology; English, Speech and World Literature; Health and Physical Education; History; Library; Mathematics; Mechanical Technology; Modern Language; Nursing; Performing and Creative Arts; Political Science, Economics, Philosophy; Psychology, Sociology, Anthropology. The process of reorganization will not affect seniority rights of individuals and faculty members. Initial elections in merged units will be for one year. Assignment of workload to teaching members of the staff within the policies and Bylaws of the Board and the provisions of the collective bargaining agreement will be subject to final approval by the president; and be it further

RESOLVED, That at the end of one year the effects of the merger be reviewed and assessed by the president and the appropriate faculty bodies and that the reports of each be submitted to the Chancellor and the Board of Higher Education for their consideration.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor’s Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

Professor Valinsky read the following statement for the record:

As Chairman of the University Faculty Senate and ex-officio member of the Board of Higher Education, I should like to record on the minutes my grave concern regarding the procedures being employed in relation to major policy decisions of the Board. In recent months the Board has taken action on a number of issues with undue haste and without thorough consideration of the many complex factors involved. The Board's premature action has generated a growing dissatisfaction among the faculty and students of the University community since it has left fundamental problems unresolved. In addition, precipitous action is a source of embarrassment to the Board as well as a contributing factor to the demoralization of the University community.

A specific example of the mishandling of Board business is included in today's agenda where a major policy action has been put forward as a routine item in an addendum to the Chancellor's Report. In principle, it is not appropriate for the members of this Board to have to search through the voluminous materials sent them to ensure that they are fully informed about the items on which they are acting. A precedent-setting action such as the merger of the two campuses of The College of Staten Island ought to have been a separate Calendar Item. It ought not to have been brought to the Board for action having been introduced simply for ad hoc discussion at the end of a meeting of a Board sub-committee and without having appeared on the agenda of that committee.
When members of a Board are asked to make major policy decisions without thorough knowledge of the issues involved, when the Board is asked to take action unaware of the full implications of their decision, the effect is to undermine their role as the guardians of the University's well-being and to destroy confidence in their wisdom as the responsible agents for the University's governance.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. BYLAW AMENDMENTS: Dr. Robinson, on behalf of the Committee on Central Administration, served notice of the introduction of the following amendments to the Bylaws of the Board:

1. Amendments to Articles VI and XI of the Bylaws to reflect College Laboratory Technicians' title change as a result of the Board of Higher Education/Professional Staff Congress contract.

2. Amendment to Article XI of the Bylaws with respect to equivalencies.

The proposed amendments will come up for action at the June meeting of the Board.

B. NAMING OF GYMNASIUM - THE CITY COLLEGE:

RESOLVED, That the gymnasium in the Mahoney Building at City College be named the Nathan "Nat" Holman Gymnasium.

EXPLANATION: Nathan Holman made an outstanding contribution to City College during a thirty-seven year career as coach and teacher. From 1917 through 1959, Mr. Holman was a professor of Physical Education and head basketball coach. During this period, Mr. Holman guided City College teams to numerous national championships culminated by the 1950 "grand slam," the first in basketball history: that year City College won both the NCAA and NIT tournaments.

Mr. Holman has represented the Department of State, lecturing on sports and teaching basketball in Canada, Israel, Korea, Mexico, Taiwan, and Turkey. Since 1970 he has served as President of the U.S. Committee of Sports for Israel. A member of the Board of Trustees of the Naismith Basketball Hall of Fame, Mr. Holman has twice been inducted into the Basketball Hall of Fame at Springfield, Illinois. He is the author of four texts on coaching.

In recognition of Mr. Holman's unparalleled contribution to the athletic program of City College and his contribution to the sports program of this and other countries, City College wishes to name its gymnasium in his honor.

The President of City College and the Chancellor of the City University have approved this recommendation.

C. FACULTY WELFARE BENEFITS FOR RETIREES:

RESOLVED, That paragraph number 3 of a resolution entitled Faculty Welfare Benefits for Retirees, adopted June 23, 1975 (Calendar number 6) be and the same is hereby repealed.

EXPLANATION: On June 23, 1975, the Board of Higher Education authorized the Faculty Welfare Trustees to extend Faculty Welfare Benefits to persons retired prior to July 1, 1966 from positions to which Faculty Welfare Benefits are applicable, on the same basis as such benefits are made available to persons retired on or after July 1, 1966, under certain conditions. One condition, which this resolution repeals, restricted the extension of benefits to retirees who filed applications for benefits coverage during a continuous six month period ending no later than December 31, 1975. The Faculty Welfare Trustees have requested the Board of Higher Education to authorize them to accept applications from such retirees who did not file applications prior to December 31, 1975. According to the Trustees, at least two pre-1966 retirees did not file on time. This resolution would permit the acceptance by the Trustees of applications by these persons.
NO. 6. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies, the Council of Presidents and recommended by the Chancellor be presented at the commencement exercises as specified:

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<thead>
<tr>
<th>Recipient</th>
<th>Institution</th>
<th>Degree</th>
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<tbody>
<tr>
<td>Dr. Lester I. Conrad</td>
<td>Brooklyn College</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>Dr. Frank Stanton</td>
<td>Brooklyn College</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Dr. Aaron B. Wildavsky</td>
<td>The City College</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td>Hon. Joseph A. Califano, Jr.</td>
<td>The City College</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Mrs. Sophie Davis</td>
<td>The City College</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td>Dr. I. I. Rabi</td>
<td>John Jay College of Criminal Justice</td>
<td>Doctor of Civil Laws</td>
</tr>
<tr>
<td>Hon. Ramsey Clark</td>
<td>John Jay College of Criminal Justice</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Commissioner Michael J. Codd</td>
<td>John Jay College of Criminal Justice</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>Hon. Rebecca Markowitz</td>
<td>John Jay College of Criminal Justice</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td>Mr. Anthony Schwartz</td>
<td>John Jay College of Criminal Justice</td>
<td>Doctor of Civil Laws</td>
</tr>
<tr>
<td>Hon. Harold A. Stevens</td>
<td>John Jay College of Criminal Justice</td>
<td>Doctor of Laws</td>
</tr>
</tbody>
</table>

It was understood that the Chancellor will discuss with the Presidents of the University the substance of the Board’s informal discussion relating to the granting of honorary degrees.

NO. 7. SALK SCHOLARSHIPS: RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

WITH STIPEND

- Eli Friedler, Brooklyn College
- Jeffrey Garrett, Queens College
- Lisa Kaplan, Hunter College
- Nachum Katlowitz, Brooklyn College
- Leo Rozmaryn, Queens College
- Pia Susman, City College
- Stuart Wachter, City College
- Jonathan Zinberg, Brooklyn College

HONORARY (in order selected)

- John Stassi, Queens College
- Margaret Sullivan, Hunter College
- Susan Ball, City College
- Robert Perlmutter, Queens College
- Lawrence Cheskin, Lehman College
- Victoria Ann Gorski, City College
- Marvin Lipsky, Brooklyn College
- Helmuth Datareanu, Lehman College

NO. 8. UNIVERSITY REPORT: No report.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:07 P.M.

RICHARD M. CATALANO
Secretary of the Board
The Chairperson called the meeting to order at 5:30 P.M.

There were present:

Harold M. Jacobs, Chairperson  
Patricia Carry Stewart, Vice-Chairperson

Walter H. Crowley  
Armand D'Angelo  
Edith B. Everett  
Ronald T. Gault  

Gurston D. Goldin  
Albert V. Maniscalco  
Jack John Olivero  
Emanuel R. Piore  
David Z. Robinson

David Valinsky, ex officio  
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board  
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee  
President Milton G. Bassin  
President Candido A. de Leon  
President Edgar D. Draper  
President Leon M. Goldstein  
President John W. Kneller  
President Leonard Lief  
President Gerald W. Lynch  
President Robert E. Marshak  
Acting President Bernard Mintz  
President Harold M. Proshansky

Acting President Morton Rosenstock  
President Kurt R. Schmeller  
President Joseph Shenker  
Acting President Nathaniel H. Siegel  
President Herbert M. Sussman  
President Richard D. Trent  
President Edmond Volpe  
President Jacqueline G. Wexler  
Vice-Chancellor Egon Brenner  
Vice-Chancellor Julius C.C. Edelstein  
Vice-Chancellor J. Joseph Meng

The absence of Ms. Conway, Mrs. Michel and Mr. Figueroa was excused.
A. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD AND MEMBERS OF LONG-RANGE PLANNING COMMITTEE:

The Chairperson stated that the Bylaws of the Board provide that the Chairperson and Vice-Chairperson of the Board and five members of the Committee on Long-Range Planning are to be elected at the stated June meeting of the Board to serve for one year commencing July 1. He then called for nominations for Chairperson.

Mr. D'Angelo was recognized and made the following statement:

In its present form and size, our Board came into existence on July 1, 1976. Actually, it did not start functioning until the fall of last year. During its first months, our Board was overwhelmed with one crisis after another and the need was for response. Our Board Members did not know each other, the University or its officers and some of us were not completely clear as to our responsibilities. We met the challenge, however, organized ourselves and learned to meet our responsibilities. We have just begun to be a cohesive Board.

Our Board is required to elect officers this month, our Chairperson, our Vice-Chairperson, members of the Long-Range Planning Committee, and also to review the appointments of the various committees.

In light of all of the circumstances which I believe are clear to all of us, I wish to suggest to the Board that it be our consensus as a Board that the present officers of the Board be reelected, that the current members of the Long-Range Planning Committee be reelected, and that the Chairperson be requested to reappoint the standing committees of the Board.

I would, therefore, like to make a motion to set aside that portion of the Bylaws which requires balloting for the election of the officers.

The motion was seconded and unanimously adopted.

(1) Mr. D'Angelo then nominated Harold M. Jacobs for the position of Chairperson. The nomination was seconded. Motions were duly made, seconded and carried that nominations be closed. Mr. Jacobs was elected unanimously by voice vote.

Mr. Jacobs thanked the Board for its expression of confidence and support, and commended the Board for its dedication, hard work and harmonious relationships. He also thanked the Chancellor and the Presidents for their leadership and commitment and for the high standards set by them.

(2) Mrs. Everett nominated Patricia Carry Stewart for the position of Vice-Chairperson. The nomination was seconded. Motions were duly made, seconded and carried that nominations be closed. Mrs. Stewart was elected unanimously by voice vote.

Mrs. Stewart thanked the Board Members for their support and for their great dedication to their responsibilities as Board Members. She also thanked the Chancellor for his leadership and cooperation.

(3) Dr. Robinson nominated Armand D'Angelo, Edith B. Everett, Gurston D. Goldin, Harriet R. Michel, and Jack John Olivero to serve as members of the Committee on Long-Range Planning. The nominations were seconded. Motions were duly made, seconded and carried that nominations be closed. Mr. D'Angelo, Mrs. Everett, Dr. Goldin, Mrs. Michel, and Mr. Olivero were elected unanimously by voice vote.
B. BARUCH COLLEGE PRESIDENTIAL SEARCH COMMITTEE:

Mrs. Stewart, Chairperson of the Committee, presented the report and recommendation of the Committee for a President for Baruch College. Upon motion made by Mrs. Stewart, seconded by Professor Valinsky, and unanimously carried, the following resolution was adopted:

RESOLVED, That Dr. Joel Segall be designated President of The Bernard M. Baruch College and Professor with tenure, effective August 1, 1977, with compensation at the rate of $13,000 per annum, in addition to his academic salary, subject to financial ability.

The Chairperson introduced Dr. Segall.

C. FINANCIAL AID FOR PART-TIME STUDENTS:

The Chairperson announced that efforts were still being made to work out an arrangement in this matter and that this item might be considered at the August 1 Board meeting.

D. ACTING PRESIDENT OF BARUCH COLLEGE - APPRECIATION OF SERVICES:

Upon motions duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Bernard Mintz assumed the Acting Presidency of The Bernard M. Baruch College on November 1, 1976; and

WHEREAS, Mr. Mintz has served the College and the University with distinction in his custodianship of the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board expresses its sincere appreciation to Mr. Bernard Mintz for the high quality of the service he has rendered and continues to render as Acting President of The Bernard M. Baruch College.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 10)

NO. 1. CHANCELLOR'S REPORT: A motion was made and seconded to approve the Chancellor's Report.

At this point the Board heard the following who spoke on Item Al.16.1 (Establishment of Two New Departments at New York City Community College):

Dr. Harry B. Dunbar, Dean of the Division of Liberal Arts and Sciences, spoke, on behalf of himself and six other members of the faculty, in favor of the proposal.

Professor Jerome Rhodes, Chairman of the Communications Arts and Skills Department, spoke, on behalf of himself and five other members of the faculty, in opposition to aspects of the proposal.
The following resolution was adopted:

RESOLVED, That the Chancellor's Report for June 20, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item A1 9.1.C. CHANGE IN BASIC REQUIREMENTS FOR THE BACCALAUREATE DEGREE (LEHMAN COLLEGE): The second and third paragraphs are to be changed to read as follows:

A student in an area of concentration requiring 55 or fewer credits for the baccalaureate degree must complete 10 of the Distribution courses within the first 64 credits and all of the Distribution courses within 80 credits.

A student in an area of concentration requiring 56 or more credits for the baccalaureate degree must complete 7 of the Distribution courses within the first 64 credits and must take at least one Distribution course each semester thereafter until the required 13 courses are completed.

(Students in an 85-credit concentration must consult with the Dean of Academic Standards and Evaluation to determine their Distribution requirements.)

(b) Item AR 5.4. (QUEENS COLLEGE): Consolidation of Graduate Elementary/Secondary Reading Programs, withdrawn on the Errata, is reinstated.

(c) Items D.1, D.2, D.9 (SIGNATURE AUTHORIZATIONS - CENTRAL OFFICE): Harold Savarese, Assistant to Controller, replaces James Kelly, Assistant Controller, for bank account signatures.

(d) ADDENDUM - page 5: The item numbers are changed to read D.13a, D.14a, D.15a.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of May 18, 1977 be approved as circulated.

NO. 3. BOARD MEETING DATES FOR 1977-78 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1977-78:

|-------------------------------|-----------------|---------------------------------|-------------------------------|-------------------------------|

and be it further

RESOLVED, That the Bylaws of the Board be waived to permit the approval of the above schedule, in view of the fact that four of the above dates do not fall on the fourth Monday of the month as specified in the Bylaws.
NO. 4. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. PROGRAM CHANGE FEE:

RESOLVED, That the program change fee be reduced from $20 to $10 effective September 1, 1977; and be it further

RESOLVED, That students not be charged the program change fee when dropping a course without replacement.

EXPLANATION: There are often valid reasons for students to change programs after the official registration period. It is appropriate that a fee be charged for program changes since the institution incurs substantial administrative expense in altering the student's records after the close of registration. In 1975, the program change fee, which at that time was $5, was increased to $20 for two reasons. First, it was felt that an increase was appropriate to reflect general increased administrative expenses, and secondly, it was hoped that the relatively high fee would discourage overregistration with subsequent dropping of courses by students, which seemed quite prevalent at the time. Our review of operations for the past year indicates that the higher fee has not served to reduce measurably the number of program changes but has served to create financial hardship for some students. The foregoing resolutions are designed to lower the fee to a level which more accurately reflects actual administrative costs involved in program changes, and secondly, permit students to drop a course without replacement without an additional fee.

B. EXECUTION OF SERVICES CONTRACTS:

RESOLVED, That the Business Managers of the senior colleges of City University be authorized to execute contracts for work, labor, or services, with equipment, supplies and materials incidental thereto, of under $5,000, such contracts approved as to form by the Corporation Counsel of New York City, on behalf of the respective senior colleges without separate Board resolution.

EXPLANATION: Heretofore, goods and services under $5,000 have been purchased by the colleges through purchase orders. Under the proposed contract between the Board and the State Comptroller importing certain State procedures, (L.1977, Ch. 53), work, labor or services of $1,000 or more relating to the senior colleges must be the subject of a contract. The resolution authorizes the senior college business managers to execute such contracts to obviate separate approval by the Board and execution by the Secretary of these numerous transactions.

C. EXECUTION OF ACCOUNTING, PAYROLL, EXPENDITURE AND REVENUE REPORTING CONTRACT:

RESOLVED, That the Board approve and authorize the Secretary to execute a contract between the City University and the Comptroller of the State of New York for the provision of accounting, payroll, expenditure and revenue reporting and similar services for the senior colleges for the period July 1, 1977 - June 30, 1978, in an amount not to exceed $325,000 or such larger amount as may be authorized by law, subject to the approval of the State Director of the Budget.

EXPLANATION: Chapter 53 of the Laws of 1977 authorized The City University of New York to contract with the Comptroller of the State of New York for the provision of accounting, payroll, expenditure and revenue reporting and similar services for the senior colleges for the period July 1, 1977 - June 30, 1978. A request has been made for inclusion in the Supplemental budget of $325,000 to cover the cost; state agencies are not charged for the Comptroller's services.
D. NEW YORK CITY COMMUNITY COLLEGE - USE OF VOORHEES INCOME:

RESOLVED, That the Board of Higher Education authorize the expenditure of a sum, not to exceed $300,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies and/or equipment, to support the Technical and Industrial educational programs of the New York City Community College during fiscal year 1977-78.

EXPLANATION: As a result of the 1974-75; 1975-76 and 1976-77 budgetary reductions, additionally compounded by the expected 1977-78 budgetary reduction, the New York City Community College deems it imperative to supplement the Other Than Personal Service cost for the Technical programs taught at the college. Under the terms of the court order, which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education . . . “Income from the Endowment Fund, . . . shall be used by the Board of Higher Education to support the Technical and Industrial educational programs in such areas as Library Resources, Educational Equipment, Supplies and Materials, Student Financial Aid, Facilities Renovation and other items that will improve Technical and Educational programs.”

NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. CUNY LEARNING CENTER:

RESOLVED, That the educational facility at 140 Park Place, New York, New York 10007, which is operated by the Education Fund of District Council 37 of the American Federation of State, County, and Municipal Employees, AFL-CIO, be designated a Learning Center of The City University of New York, and be it further

RESOLVED, That the City University, through one or more of its colleges offer freshman courses at the Center for the convenience of students who are participating in a program of the Educational Fund of the District Council 37, and that those participating students be subject to the same requirements for completion of courses, contact hours, course-credit hours and all other academic regulations as are students on the campus which sponsors such courses. District Council 37 students, if otherwise qualified, will be admitted as degree candidates.

EXPLANATION: The Education Fund of District Council 37 wishes to make available academic programs and opportunities to its members. The Fund has a qualified administrative and counseling staff. The academic programs will be under the direct control and supervision of the colleges so that freshman year credits earned at the Learning Center can eventually be applied toward a degree. To this end, excellent educational facilities, including twenty classrooms with seating capacity for 450 students, a learning laboratory, a library with approximately 2,000 books, an educational/vocational counseling center, an audio-visual center and a book store are provided at 140 Park Place. Initially, LaGuardia Community College will coordinate the CUNY activities at the Learning Center and will be responsible for record-keeping, admissions and registration. Arrangements for participation by Baruch, Hunter and York Colleges will be made immediately. Other colleges may be invited to participate in the future.

This resolution enables the University to provide access to persons previously not served and thus is consistent with the fundamental mission of CUNY to provide quality higher education to people of New York City.

NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted:

A. BYLAW AMENDMENTS:

(1) Amendments to Articles VI and XI of the Bylaws to reflect College Laboratory Technicians’ title change as a result of the Board of Higher Education/Professional Staff Congress contract:
RESOLVED, That Section 6.1 of the Bylaws be amended to read as follows:

Section 6.1 INSTRUCTIONAL STAFF. The instructional staff shall consist of the persons employed in the following titles:

Chancellor
Deputy Chancellor
Vice-Chancellor
University Administrator
University Associate Administrator
University Assistant Administrator
President
Vice-President
Assistant Vice-President
University Dean
University Associate Dean
University Assistant Dean
Dean
Associate Dean
Assistant Dean
Administrator
Associate Administrator
Assistant Administrator
Distinguished Professor
Professor
Associate Professor
Assistant Professor
Visiting Professor
Visiting Associate Professor
Visiting Assistant Professor
Adjunct Professor
Adjunct Associate Professor
Adjunct Assistant Professor
Adjunct Lecturer
Lecturer (full-time)
Lecturer (part-time)
Instructor
Instructor (nursing science)
Research Associate
Research Assistant
Clinical Assistant
Registrar
Associate Registrar
Assistant Registrar
Registrar’s Assistant
Senior College Laboratory Technician
College Laboratory Technician
Chief College Physician
College Physician
Higher Education Officer
Higher Education Associate
Higher Education Assistant
Assistant Higher Education Officer
Business Manager
Assistant Business Manager
Assistant to Business Manager
Placement Director
Education and Vocational Counselor

and in the Hunter College Elementary School and Hunter College High School:

Principal
Chairperson of Department
Teacher
Assistant Teacher
Substitute Teacher
Temporary Teacher
Guidance Counselor
Librarian
College Laboratory Technician

and in the Early Childhood Centers:

Teacher
Assistant Teacher

and be it further

RESOLVED, That subdivision a of Section 6.2. of the Bylaws be amended to read as follows:
A. Appointments after June 16, 1968 - A person employed after June 16, 1968, full-time on annual salary in the title of professor, associate professor, assistant professor, instructor (nursing science), registrar, associate registrar, assistant registrar, senior college laboratory technician, college laboratory technician, and in the Hunter College High School and Hunter College Elementary School (but not in the Early Childhood Center Program), principal, chairperson of the department, teacher, guidance counselor and librarian, or in any grade or position which the Board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his/her reappointment for the sixth full year.

and be it further

RESOLVED, That Section 11.28 of the Bylaws be amended to read as follows:

Section 11.28 COLLEGE LABORATORY TECHNICIAN [A.] A. Position Definition: A College Laboratory Technician [A] shall perform laboratory functions and other technical duties of a highly skilled nature which are reasonably related to such functions but which are nevertheless non-teaching. Each department shall develop a specific job description which will be related to the technical requirements of the department. Where necessary the technician shall exercise some supervision.

B. Qualifications: For appointment as College Laboratory Technician [A] a person shall be a high school graduate and have [two] four years of experience in work appropriate to the requirements of the department at a level of competence comparable to that indicated by apprenticeship in the skilled trades; or an equivalent combination of years of education and experience. A year of education shall be considered to be thirty semester credits or a full academic year. The candidate [He/She] shall have personal characteristics [enabling him/her] to do effective work with students and staff, and be it further

RESOLVED, That Section 11.29 of the Bylaws be repealed, and be it further

RESOLVED, That Section 11.30 of the Bylaws be renumbered as Section 11.29, and that such Section be amended to read as follows:

Section 11.29 [11.30] SENIOR COLLEGE LABORATORY TECHNICIAN [C]. A. Position Definition: A Senior College Laboratory Technician [C] shall have all of the skills and perform all of the duties of a College Laboratory Technician [B] and in addition [he/she] shall, through [his/her] technical and administrative skills, be able to assume supervisory functions and perform other complex functions required in the support services in laboratories or technical areas.

B. Qualifications: For appointment as Senior College Laboratory Technician [C] a person shall have the same qualification as a College Laboratory Technician [B] and [two] four additional years of experience at a level of competence at least equal to that obtained by work as a College Laboratory Technician [B] and with the capacity to direct and supervise subordinate laboratory personnel.

EXPLANATION: The positions of College Laboratory Technicians A, B, and C are to be consolidated into the positions College Laboratory Technician and Senior College Laboratory Technician, pursuant to agreement with the collective negotiating agent for the instructional staff.

(2) Amendment to Article XI of the Bylaws with respect to equivalencies:

The resolutions was moved and seconded.
At this point the Board heard the following:

Professor Carol Brandon, Vice-President of the Professional Staff Congress, spoke on the apparent elimination of equivalencies in certain fields, the lack of a proviso that once an equivalency is established it does not need to be re-established, and the lack of an exemption for incumbent members of the instructional staff.

Professor Richard Kor, Chairman of the Health and Physical Education Department of Bronx Community College, spoke on the elimination of Physical Education from the equivalencies.

The following resolution was adopted, with the assurance by the Chancellor that an individual who had received an equivalency under the old Bylaw would not have to re-establish it under the new Bylaw; that once an equivalency is established, it need not be re-established; but that incumbent members of the instructional staff who had not heretofore received equivalencies would be governed by the provisions of this Bylaw amendment:

RESOLVED, That section 11.8 of the Bylaws be amended to read as follows:

Section 11.8 EQUIVALENCIES. 1. The following may be accepted in lieu of the degree requirements set forth in Bylaw section 11.7, B.1., 2., 3., and 4:

[a. In the departments of art, music, speech, theater, physical education, home economics, accounting, and in drafting, engineering and industrial arts and in the technologies in the community colleges -- achievement deemed equivalent to that obtained through work leading to the degree required.]

a. In the fields of art (studio), music (performance), theatre (performance), experience and achievements which are deemed appropriate.

b. Other earned doctoral degrees such as Sc.D., M.D., D.D.s., J.D., D.B.A., Ed.D., D.A., D.S.W.; the professional degrees M.D. and D.D.S., with license to practice; and the J.D., with admission to the Bar and contributions to the field; or other equivalent [academic titles] earned doctoral degrees [in] from an approved institution of higher learning where the training received is properly related to the work of the department.

c. In the School of Engineering and in technological curricula related to engineering in [the] a community college, an appropriate master’s degree and a license as a professional engineer and in the School of Architecture, an appropriate master’s degree and a license as a registered architect provided the person appointed has the qualifications required by the State of New York for a license [subsequent to 1932]

d. [Where appropriate] For the teaching of social work, a recognized master’s degree in social work, certification as a social worker, and the specialized experience required for satisfactory performance.

e. In the programs of nursing science [, and baccalaureate nursing education,] and baccalaureate education in the allied medical and health sciences, licensure as a Registered Nurse, an appropriate Master’s degree and appropriate specialized experience. In programs of baccalaureate education in the allied medical and health sciences, appropriate professional licensure, registration or certification, an appropriate Master’s degree, and appropriate specialized experiences. [-- except that in the community colleges achievement related to the work of the department and deemed equivalent to that obtained through work leading to the degree required, may be accepted.]

f. In accounting, the appropriate master’s degree and certification as a Public Accountant, or an appropriate earned doctoral degree.
g. In industrial technological programs, not otherwise mentioned in this section, an appropriate baccalaureate degree, experience directly related to the field, and recognized contributions to the field.

h. In secretarial studies and data processing, an appropriate master's degree, plus thirty (30) graduate credits in an organized program related to the field, experience directly related to the field, and recognized contributions to the field.

2. In the evaluation and interpretation of equivalencies there must be a direct and specific relationship between the discipline represented and the field in which the candidate is to serve.

Material in brackets to be omitted. Material underlined to be added.

RESOLVED, That the Revised Bylaw 11.8 be adopted and that the Chancellor provide guidelines for the implementation of the Revised Bylaw 11.8.

EXPLANATION: The Bylaws require the Ph.D. for appointment or promotion to the rank of Assistant Professor, Associate Professor, and Professor. It is recognized, however, that the Ph.D. is not the only means of acquiring knowledge; skills; abilities; nor, in selected disciplines is it necessarily a relevant credential for faculty. In such disciplines faculty should, however, possess training and experience equal to that acquired through earning a Ph.D. The Revised Bylaw 11.8 provides the minimum requirements which determine such training and experience. The Chancellor’s guidelines will provide for the equitable implementation of the Revised Bylaw 11.8.

B. BROOKLYN COLLEGE GOVERNANCE PLAN: The resolution was moved and seconded.

At this point the Board heard the following who spoke in opposition to the Plan:

Professor Lilia Melani, Coordinator, CUNY Women’s Coalition
Ms. Marlene Kopiec, student

and the following who spoke in favor of the Plan:

Professor Hobart Jarrett
Mr. Jeffrey Kraus, Student Government President

Professor Valinsky asked that the following letter be included in the record:

Professor David Valinsky, Chairman
University Faculty Senate
430 East 80 Street
New York, N.Y. 10021

June 14, 1977

Dear David:

We would greatly appreciate it, if you would bring to the attention of your colleagues on the Board of Higher Education the following facts concerning the proposed revised governance plan for Brooklyn College:

1) This plan, although a major revision of the present governance plan has not been submitted to referendum at the college.

2) This plan has not been approved by any governance body at the college; it differs significantly from the plan proposed by Policy Council.
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3) The faculty of the college, as represented by Faculty Council, is opposed to this plan.

4) Since the college has not proposed this plan in accordance with the requirements of the amendment procedure now in effect, its submission by the President to the Board is illegal; and accordingly its approval by the Board would also be illegal.

Very truly yours,

(sgd.) J. Robert Loy

J. Robert Loy, Secretary

The following resolution was adopted:

B. BROOKLYN COLLEGE GOVERNANCE PLAN: RESOLVED, That the amended Brooklyn College Governance Plan be approved.

NOTE: A copy of the Governance Plan is on file in the Office of the Secretary of the Board.

C. STUDENT STATUS: The resolution was moved and seconded.

At this point the Board heard Mr. Daniel J. Lipsman, who spoke in opposition to the plan to abolish the distinction between matriculated and non-matriculated students.

The following resolution was adopted:

RESOLVED, That any City University undergraduate student who states his or her intent to pursue an approved degree program and is pursuing courses at such time which contribute toward fulfillment by the student of the requirements for completion of said degree program, shall be recognized as a candidate for an approved degree and shall be classified as a "matriculated" student; and be it further

RESOLVED, That a City University student who is not classified as a matriculated student shall be classified as a "non-degree" student.

This resolution shall take effect commencing with the Fall 1977 semester.

EXPLANATION: In the past the University has classified students pursuing a course of study leading towards a degree as "matriculated." For purposes of measuring academic progress; establishing appropriate fees and tuition; and/or for ensuring that certain pre-admissions requirements have been met, various categories of students were classified as "non-matriculated." The nature of the University's Open Admissions program; the recent equalization of fees and tuition for all students; and the establishment of University-wide retention and progress standards for all categories of students have eliminated justification for the use of the term "non-matriculated" for students pursuing a degree. Accordingly, the above resolution would recognize the distinction between matriculated students and non-degree students and have the effect of eliminating the use of the term non-matriculated as a means of classifying students attending the University.
D. NAMED CHAIR - CITY COLLEGE:

RESOLVED, That the Board approve the establishment of the Max E. and Filomena Greenberg Chair in Urban Legal Studies effective September 1, 1977. This title is to be conferred upon the Director of the Center for Legal Education and the individual so designated shall receive an annual supplement of $10,000 from the income for this chair.

EXPLANATION: Max E. and Filomena Greenberg have provided an endowment fund to The City College to establish the Max E. and Filomena Greenberg Chair in Urban Legal Studies in order to further the educational, research, and service missions of the Center as established by the Board of Higher Education (October 1975, Cal. No. 3A). The supplement provided to the holder of the chair carries with it an annual eleven-month obligation in service as Director of the Center for Legal Education.

NO. 7. ESTABLISHMENT OF CUNY/SUNY JOINT BOARD COMMITTEE: The resolution was moved and seconded.

At this point the Board heard Mr. Arnold Cantor of the Professional Staff Congress, who asked for the inclusion of faculty and student representation on the Joint Committee.

The following resolution was adopted:

RESOLVED, That the Chairperson of the Board be authorized to appoint a special committee, comprised of several members of the Board, the Chancellor, and senior officers of the University selected by the Chancellor, to join with their counterparts from the State University of New York to consider issues of common concern to both Universities and to plan future cooperation and educational coordination. The Committee will meet on a bimonthly basis and be chaired alternately by the Chairperson of each Board. The Committee will report periodically on its work to the Boards of both Universities, and its recommendations will be referred to the respective Boards for appropriate action and implementation.

EXPLANATION: Since Fall, 1976 a joint trustees' committee of the Board of Higher Education and the State University of New York have been meeting on a periodic basis to examine and discuss potential areas of cooperation between the two public Universities. This resolution will broaden the composition of the Committee and affirm the commitment of the Board of Higher Education to regular consultation and cooperation with State University of New York.

At this point Mr. D'Angelo and Mr. Olivero left.

NO. 8. PRESIDENT CANDIDO A. de LEON - APPRECIATION OF SERVICES: WHEREAS, Candido Antonio de Leon has served The City University of New York with distinction as the director of the University's College Discovery Program, and has developed the original counseling and placement procedures for the University's SEEK Program, and has developed the plan for Eugenio Maria de Hostos Community College; and

WHEREAS, He was the first Puerto Rican to be appointed to a college presidency on the mainland; and

WHEREAS, Under his leadership Eugenio Maria de Hostos Community College earned unconditional accreditation of the Commission on Higher Education of the Middle States Association; and

WHEREAS, As a result of President de Leon's initiative a unique bilingual program was instituted. This program has since become a post-secondary educational model for New York City and the nation; and
WHEREAS, President de Leon has served the educational and cultural communities as a leading authority on the education of the disadvantaged, and serves as a trustee of the Carnegie Corporation of New York, the College Entrance Examination Board, the New York Council for the Humanities, the South Bronx Overall Economic Development Corporation, and is chairman of the board of El Congreso Nacional de Asuntos Colegiales; now therefore be it

RESOLVED, That the Board of Higher Education expresses its regret over President de Leon's resignation and its deep appreciation for his devoted efforts on behalf of Eugenio Maria de Hostos Community College and The City University of New York.

NO. 9. PRESIDENT HERBERT M. SUSSMAN - APPRECIATION OF SERVICES: WHEREAS, Herbert M. Sussman has served with distinction as president of New York City Community College of The City University of New York since 1972, and has displayed a deep commitment to career programs at the Associate Degree level; and

WHEREAS, President Sussman's active membership in state and national organizations which promote the goals of comprehensive community colleges, his participation on the Advisory Council for Occupational Education of the New York City Board of Education, his election to the New York State Advisory Committee on Vocational Education, his role as the City University liaison to the Council of Presidents of the State University of New York, and his leadership role in the American Association of Community and Junior Colleges have provided national recognition for the College and the University; and

WHEREAS, President Sussman's academic and administrative leadership has enhanced New York City Community College's reputation for excellence in community college education; and

WHEREAS, President Sussman will leave New York City Community College to assume the post of Chancellor of the San Francisco Community College District; now therefore be it

RESOLVED, That the Board of Higher Education expresses its regret over President Sussman's resignation and its deep appreciation for his devoted efforts on behalf of New York City Community College and The City University of New York.

NO. 10. ACTING PRESIDENT - NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That Dean Peter J. Caffrey be designated Acting President of New York City Community College, effective June 24, 1977 until such time as a president is designated, with compensation at the rate of $11,000 per annum in addition to his regular academic salary, subject to financial ability.

Upon motions duly made, seconded and carried, the meeting was adjourned at 7:06 P.M.

RICHARD M. CATALANO
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
AUGUST 1, 1977
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 6:00 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Armand D’Angelo
Edith B. Everett
Ronald T. Gault

Gurston D. Goldin
Albert V. Maniscalco
David Z. Robinson

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
Acting President Peter J. Caffrey
President Candido A. de Leon
President Edgar D. Draper
President Leon Goldstein
President John W. Kneller
President Gerald W. Lynch

Acting President Morton Rosenstock
President Kurt R. Schmeller
President Joel Segall
President Joseph Shenker
President Edmond Volpe
Acting Vice Chancellor Egon Brenner
Vice Chancellor J. Joseph Meng

The absence of Ms. Conway, Mr. Crowley, Mr. Figueroa, Mrs. Michel and Dr. Piore was excused.
At this point, upon motions duly made, seconded and carried, the following resolution in connection with Calendar No. 19 was adopted:

**NO. 19. EXECUTIVE SESSION:** RESOLVED, That an Executive Session of the Board be held at Board Headquarters on August 29, 1977, at 6 P.M., to deal with a matter provided in paragraph 6 of section 1.3 of the bylaws, that is, a matter which may lead to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of any person.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 18)

**NO. 1. CHANCELLOR’S REPORT:** RESOLVED, That the Chancellor’s Report for Summer 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item AA.2 Appointment (Annual Salary Basis) Requiring Bylaw Waiver: Appointment of Patricia K. Rice, HE Asst. in the Office of the President, Queens College, to be for the period 2/1/77-6/30/77.

(b) Bronx Community College: Withdraw the following items:

   (1) Item BI.12.6: Appointments of Kathleen Walsh, Tanya Cobbs, Harold Goldsmith, Stanley Herbin.

   (2) Item BR1.12.5: Appointment of Peter Hoberman

   (3) Item BR1.12.14: Reinstatement of Dolores Magnotta.

(c) PART D - ADDENDUM: Add the following item:

   **D.5 Hostos Community College - Change of Salary:**

<table>
<thead>
<tr>
<th>Dept. &amp; Name</th>
<th>Effective</th>
<th>Salary Rate</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community &amp; Continuing Educ.</td>
<td>9/1/77</td>
<td>$25,700</td>
<td>$29,725</td>
<td></td>
</tr>
</tbody>
</table>

   (d) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

**EXPLANATION:** The Chancellor’s Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education meeting of June 20, 1977 be approved as circulated.
NO. 3. DESIGNATION OF PRESIDENT OF BRONX COMMUNITY COLLEGE: Mr. Olivero, the chairperson of the Bronx Community College Presidential Search Committee, presented the report and recommendation of the Committee for a President of Bronx Community College, and thanked the staff for its diligent and valuable assistance. Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That Dr. Roscoe C. Brown Jr. be designated President of Bronx Community College and Professor of Education, with tenure, effective September 1, 1977, with compensation at the rate of $11,000 per annum in addition to his academic salary, subject to financial ability.

The Chairperson introduced Dr. Brown.

At this point, Dr. Robinson and Dr. Goldin left the meeting.

During the temporary absence of a quorum, the Board heard Councilman Archie Spigner, who spoke in connection with Calendar No. 18, on the need for financial assistance for part-time students.

Dr. Goldin returned to the meeting.

NO. 4. APPOINTMENT OF ACTING PRESIDENT FOR HOSTOS COMMUNITY COLLEGE: RESOLVED, That Anthony Santiago be designated Acting President of Hostos Community College, effective September 1, 1977, until such time as a president is designated, with compensation at the rate of $11,000 per annum in addition to his regular academic salary, subject to financial ability.

The Chairperson introduced Mr. Santiago.

NO. 5. UNIVERSITY COMPUTER CENTER - CONTRACTUAL AGREEMENTS TO SELL COMPUTER TIME TO OTHER EDUCATIONAL INSTITUTIONS: RESOLVED, That the Board of Higher Education authorize the University Computer Center to enter into contractual agreements with private institutions of higher education and non-profit institutions, as occasions arise, whereby the Center may sell computing time to such institutions; and be it further

RESOLVED, That the cost of computing time to all such institutions be based on the Center's then existing pricing schedule, to be applied equally to all such institutions; and be it further

RESOLVED, That the income from such sales, estimated at $100,000 in 77-78, (but by no means certain given the newness of the endeavor) be deposited in the Center's account at the Research Foundation, to be used to increment existing computing power and staff as necessary in order to ensure the continued high level of service and reliability to the University, while at the same time enabling the University to benefit from the availability of increased power as a result of these transactions; and be it further

RESOLVED, That the Vice Chancellor for Legal Affairs review and approve a contractual “boilerplate” to be used to routinely effect these agreements.

EXPLANATION: In the near future, the University will be faced with the need to increment the Center's existing computing resource in order to support adequately the new administrative computing applications being implemented both centrally and at the colleges. Allowing the Center to sell computing time now to private institutions of higher education and non-profit institutions will enable the Center to purchase increasingly needed computing equipment, which by the nature of its usage, would benefit both the University and the affiliated users. For every major increment to the computing resource from income sources, the power available for use by the University would be substantial.

It is important that this action be initiated immediately so as to enable the Center to attract accounts whose workloads are closely tied to the academic calendar. Delay could result in the loss of revenue.

This resolution and proposal have the approval of the University Dean for Computer Systems and the University Budget Director.
NO. 6. UNIVERSITY COMPUTER CENTER - N.Y.U. FACILITIES MANAGEMENT CONTRACT:
RESOLVED, That the Board of Higher Education authorize the University Computer Center to enter into a contractual agreement with New York University for a period of no less than two years, (pursuant to the initial agreement with NYU approved by the Board at its December 20, 1976 meeting, Cal. No. 1, Item CIV1.1) whereby an NYU-leased IBM 370/148 computer is to be housed at the Center and operated by the Center’s staff for NYU’s use in exchange for an approximate 45% usage of the computer by City University; and be it further

RESOLVED, That in addition, NYU has agreed to pay for all direct costs resulting from the Center’s operation of the NYU-leased IBM 370/148, such as power, dedicated operations personnel, and systems programming maintenance time; and be it further

RESOLVED, That the Vice Chancellor for Legal Affairs review and approve the contractual document to effect this agreement.

EXPLANATION: The Board’s December 20, 1976 approval of the Center’s affiliation with NYU allowed for a test project in which NYU was to establish a telecommunications link to the Center and process representative academic and administrative workloads in order to test the feasibility of a more permanent relationship with the Center. This test has proven to be highly successful and NYU is now anxious to expand its relationship with the Center through the above-outlined facilities management scheme. This arrangement will enable the Center to increment its existing computing power by approximately 45% of the 370/148’s power.

However, it is imperative that action be initiated on this project as quickly as possible so as to ensure that installation of the 370/148 will be completed before the onset of the new academic year.

This resolution has the approval of the University Dean for Computer Systems.

NO. 7. UNIVERSITY COMPUTER CENTER - PURCHASE OF MINICOMPUTER EQUIPMENT:
RESOLVED, That the Board of Higher Education approve the contract documents and authorize the University Computer Center, on behalf of the University, to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for a requirements contract for the purchase of minicomputer equipment during the period September 1, 1977 through August 30, 1978. The total of all orders issued against this contract will not exceed $600,000, the expenditures to be charged to the expense budgets of the ordering colleges or to Capital Projects HN 191 or HN 192; and be it further

RESOLVED, That the Department of Audit and Control of the State of New York and the Comptroller of the City of New York be requested to allow the senior and community colleges of the University to issue open market purchase orders against this contract without further need for public advertising or contract registration.

EXPLANATION: The utilization of mini-computers will augment the computing capabilities of the University Computer Center by providing support for interactive data collection, data validation and information retrieval essential to administrative applications. A mini-computer (i.e. an application processor) serves as a “front-end” to the 370/168 computers. In this case, such an application processor will be dedicated to an individual, university-wide application thereby guaranteeing system reliability, availability and response—essential requirements in an administrative computing environment. For instance, one of the first applications will involve the new central accounting system incorporating general ledger, accounts payable, payroll distribution, etc.

This University-wide contract, initiated by and to be negotiated and coordinated by the University Computer Center, will provide the University with several direct advantages: a. A fixed discounted price guaranteed for the term of the contract; b. No commitment necessary on the University’s part to hold to the estimated expenditures, c. Dispensing with the redundancy and duplication of effort (for the same product) in the purchasing function at each of the colleges, d. A united, and therefore, stronger bargaining position with vendors for better delivery, services, and discounts. (The period of the contract allows for a full calendar year’s guaranteed price, with no expenditure commitment from the University in either FY 77-78 or 78-79.)
The Center will administer this contract centrally and intends that Open Market Orders issued against it for the colleges be made in the same manner and spirit as those against existing City and State contracts. The Center will coordinate and record all purchases against the contract.

Due to the long delivery lead times, it is essential to enter into this contract as soon as possible. Otherwise, the equipment will not be in place by the first of September, thus inhibiting maximum utilization of the advantages offered by such a contract.

The New York State Department of Audit and Control has approved this procedure for the senior colleges and Central Office. The City’s Office of Management and Budget is being asked to approve it for the community colleges.

This resolution has the approval of the University Dean for Computer Systems.

**NO. 8. UNIVERSITY COMPUTER CENTER - PURCHASE OF MULTIPLEXORS: RESOLVED,**
That the Board of Higher Education approve the contract documents and authorize the University Computer Center, on behalf of the University, to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for a requirements contract for the purchase of multiplexors during the period September 1, 1977 through August 30, 1978. The total of all orders issued against this contract will not exceed $300,000, the expenditures to be charged to the expense budgets of the ordering colleges or to Capital Projects HN 191 or HN 192; and be it further

RESOLVED, That the Department of Audit and Control of the State of New York and the Comptroller of the City of New York be requested to allow the senior and community colleges of the University to issue Open Market Orders against this contract without further need for public advertising or contract registration.

**EXPLANATION:** The multiplexor is a device which uses several communication channels at the same time, transmits and receives messages and controls communication lines. As such, it is an essential element in the operation of a large time-sharing computing system, providing numerous users with remote access to the central CPU in an orderly and efficient manner. The consequent result is an increased capability at significantly reduced cost since a single external communication line will thus be able to process several internally generated streams of information at once.

This University-wide contract, initiated by and to be negotiated and coordinated by the University Computer Center, will provide the University with several direct advantages: a. A fixed discounted price guaranteed for the term of the contract, b. No commitment necessary on the University’s part to hold to the estimated expenditures, c. Dispensing with the redundancy and duplication of effort (for the same product) in the purchasing functions at each of the colleges, d. A united, and therefore, stronger bargaining position with vendors for better delivery, services, and discounts. (The period of the contract allows for a full calendar year’s guaranteed price, with no expenditure commitment from the University in either FY 77-78 or 78-79.)

The Center will administer this contract centrally and intends that Open Market Orders issued against it for the colleges be made in the same manner and spirit as those against existing City and State contracts. The Center will coordinate and record all purchases against the contract.

In order to maximize the savings such a contract will provide the University during the current fiscal year, it is essential that it be initiated as soon as possible. Prompt initiation will ensure its availability for purchases needed in preparation for the upcoming academic year. Otherwise, the long delivery lead time will necessitate individual purchasing agreements and thus could significantly erode the financial and administrative advantages provided by a University-wide contract.

The New York State Department of Audit and Control has approved this procedure for the senior colleges and Central Office. The City’s Office of Management and Budget is being asked to approve it for the community colleges.

This resolution has the approval of the University Dean for Computer Systems.
NO. 9. UNIVERSITY COMPUTER CENTER - PURCHASE OF MODEMS: RESOLVED, That the Board of Higher Education approve the contract documents and authorize the University Computer Center, on behalf of the University, to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for a requirements contract for the purchase of modems during the period September 1, 1977 through August 30, 1978. The total of all orders issued against this contract will not exceed $200,000, the expenditures to be charged to the expense budgets of the ordering colleges or to Capital Projects HN 191 or HN 192; and be it further

RESOLVED, That the Department of Audit and Control of the State of New York and the Comptroller of the City of New York be requested to allow the senior and community colleges of the University to issue Open Market Purchase Orders against this contract without further need for public advertising or contract registration.

EXPLANATION: The modem is a device used to convert the computer initiated digital bit stream into an analog signal compatible with existing communication lines and vice versa. Given that all remote terminals within the University computing system are dependent upon such conversion, this item is essential both to the efficient maintenance and continual development of the system. Their expanded use will also reduce the costs of transmission while increasing overall capability.

This University-wide contract, initiated by and to be negotiated and coordinated by the University Computer Center, will provide the University with several direct advantages: a. A fixed discounted price guaranteed for the term of the contract; b. No commitment necessary on the University's part to hold to the estimated expenditures, c. Dispensing with the redundancy and duplication of effort (for the same product) in the purchasing functions at each of the colleges, d. A united, and therefore, stronger bargaining position with vendors for better delivery, services, and discounts. (The period of the contract allows for a full calendar year's guaranteed price, with no expenditure commitment from the University in either FY 77-78 or 78-79.)

The Center will administer this contract centrally and intends that Open Market Orders issued against it for the colleges be made in the same manner and spirit as those against existing City and State contracts. The Center will coordinate and record all purchases against the contract.

In order to maximize the savings such a contract will provide the University during the current fiscal year, it is essential that it be initiated as soon as possible. Prompt initiation will ensure its availability for purchases needed in preparation for the upcoming academic year. Otherwise, the long delivery lead time will necessitate individual purchasing agreements and thus could significantly erode the financial and administrative advantages provided by a University-wide contract.

The New York State Department of Audit and Control has approved this procedure for the senior colleges and Central Office. The City's Office of Management and Budget is being asked to approve it for the community colleges.

This resolution has the approval of the University Dean for Computer Systems.

NO. 10. UNIVERSITY COMPUTER CENTER - PURCHASE OF COMPUTER TERMINALS: RESOLVED, That the Board of Higher Education approve the contract documents and authorize the University Computer Center, on behalf of the University, to advertise for, receive and open bids and award one or more contracts to the lowest responsible bidders for requirements contracts for the purchase of various types of computer terminals during the period September 1, 1977 through August 30, 1978. The total of all orders issued against this contract will not exceed $200,000 the expenditures to be charged to the expense budgets of the ordering colleges or to Capital Projects HN 191 or HN 192; and be it further

RESOLVED, That the Department of Audit and Control of the State of New York and the Comptroller of the City of New York be requested to allow the senior and community colleges of the University to issue Open Market Purchase Orders against these contracts without further need for public advertising or contract registration.
EXPLANATION: The computer terminal is the basic element in the communication system between the Central Processing Unit and the individual user. It is by means of this device that data is communicated into the system and that responses are received. The simple maintenance as well as expansion to meet new administrative data processing requirements, e.g., the development of centralized computer programs for budget, payroll, and accounting offices, will inevitably entail numerous purchases of this item throughout the University.

This University-wide contract, initiated by and to be negotiated and coordinated by the University Computer Center, will provide the University with several direct advantages: a. A fixed discounted price guaranteed for the term of the contract; b. No commitment necessary on the University's part to hold to the estimated expenditures, c. Dispensing with the redundancy and duplication of effort (for the same product) in the purchasing functions at each of the colleges, d. A united, and therefore, stronger bargaining position with vendors for better delivery, services, and discounts. (The period of the contract allows for a full calendar year's guaranteed price, with no expenditure commitment from the University in either FY 77-78 or 78-79.)

The Center will administer this contract centrally and intends that Open Market Orders issued against it for the colleges be made in the same manner and spirit as those against existing City and State contracts. The Center will coordinate and record all purchases against the contract.

In order to maximize the savings such a contract will provide the University during the current fiscal year, it is essential that it be initiated as soon as possible. Prompt initiation will ensure its availability for purchases needed in preparation for the upcoming academic year. Otherwise, the long delivery lead time will necessitate individual purchasing agreements and thus could significantly erode the financial and administrative advantages provided by a University-wide contract.

The New York State Department of Audit and Control has approved this procedure for the senior colleges and Central Office. The City's Office of Management and Budget is being asked to approve it for the community colleges.

This resolution has the approval of the University Dean for Computer Systems.

NO. 11. WITHDRAWAL OF NOTICE TO TERMINATE PARTICIPATION IN SOCIAL SECURITY SYSTEM: RESOLVED, That the Board withdraw its notice of termination otherwise to be effective on the last day of the first calendar quarter in 1978 of participation in the agreement between the State and the Secretary of Health, Education and Welfare for Social Security coverage, and be it further

RESOLVED, That the Board continue its participation in such Program, and be it further

RESOLVED, That the Secretary of the Board be authorized to transmit a certified copy of this resolution to the Director of the New York State Social Security to effectuate the withdrawal of such notice of termination.

EXPLANATION: Pursuant to the March 22, 1976 decision by the City of New York to withdraw from the Social Security Program, effective March 31, 1978 the Board of Higher Education at a special meeting convened on March 22, 1976, approved a resolution (Cal. No. 1) terminating the University's participation in the Program effective March 31, 1978. This resolution rescinds that action. The City of New York has also withdrawn its notice of termination in the Social Security Program.

NO. 12. APPOINTMENT OF CUSTODIAN AND DEPOSITORY FOR THE FISCAL YEAR 1977-78: RESOLVED, That the Irving Trust Company be appointed custodian and depository of all stocks, bonds, mortgages, and other securities and evidence of indebtedness belonging to the Board of Higher Education for the period July 1, 1977 through June 30, 1978.

EXPLANATION: This resolution will authorize Trusts and Gifts expenditures for investment custodial services. After a search by the Committee on Fiscal Affairs of the Board of Higher Education, it was decided that the best interest of Trust & Gifts funds would be served by transferring the custodial function from Bankers Trust Company to the Irving Trust Company.
NO. 13. ADMINISTRATIVE SUPPORT SERVICES: RESOLVED, That the Board Resolution entitled "Administrative Support Services" (Cal. No. 9., 4/5/76) adopted by the Board on April 5, 1976 be rescinded.

EXPLANATION: In April of 1976, the Board of Higher Education approved a series of resolutions designed to improve the operating efficiency of the University and reduce expenditures. One of those measures placed a limit on that portion of the individual college budgets that could be devoted to administrative and instructional support services. Subsequently, State legislation altered the University's funding basis and placed the University and its senior colleges under the review mechanism of the State Division of the Budget, which will entail State-mandated cost allocations. Since the University's budget, as well as the college's internal allocations, are now subject to review and approval by the State Division of the Budget, and the University has instituted appropriate and effective guidelines, procedures and mechanisms for monitoring and controlling college expenditures in the area of support services, the April 5, 1976 resolution limiting expenditures for administrative and instructional support is no longer necessary.

NO. 14. TRANSFER OF UAPC STAFF LEAVE BALANCES FROM RESEARCH FOUNDATION TO UNIVERSITY: RESOLVED, That the Board approve the transfer of all sick leave balances, and annual leave balances to a maximum of twenty-five days, to the University payroll effective July 1, 1977 for those members of the University Application Processing Center staff transferred from the Research Foundation payroll to the University payroll on July 1, 1977.

EXPLANATION: The University's decision to make the University Application Processing Center an operating unit of the Central Office University Management Program required the transfer of 29 members of the UAPC staff from the Research Foundation payroll to the University payroll effective July 1, 1977. The transfer of sick and annual leave will enable the University to carry out an administrative decision without penalizing staff who, although transferring to a different payroll, will continue to perform the same functions on behalf of the University.

NO. 15. CITY COLLEGE - ESTABLISHMENT OF ARTHUR C. LOGAN CHAIR IN COMMUNITY MEDICINE: RESOLVED, That the Board approve the establishment of the Arthur C. Logan Chair in Community Medicine, effective September 1, 1977. This title will be conferred upon an individual selected by the College as a faculty member in the Sophie Davis Center for Biomedical Education with a specialization in Community Medicine.

EXPLANATION: The City College has raised an endowment for establishment of the Arthur C. Logan Chair of Community Medicine in order to further the interests of the late Dr. Arthur C. Logan. Income on the endowment will be used for educational and research purposes at the discretion of the individual designated as occupant of the Logan Chair.

Mr. D'Angelo recommended that an appropriate expression of appreciation by the University be sent to the donors.

NO. 16. BYLAW AMENDMENT: Notice was served of the introduction of an amendment to Section 6.2 of the Bylaws of the Board with respect to the medical professor series titles. The proposed amendment will come up for action at the September meeting of the Board.

NO. 17. VACATION PAY FOR DECEASED STAFF: RESOLVED, That in the event any member of the instructional staff of the Board of Higher Education should die while in service and before using all accumulated annual leave time, the compensation of such deceased member shall continue until the end of a period equal to his accumulated unused annual leave, and such compensation shall be payable to the legal representatives of the deceased member. This policy shall take effect June 1, 1977.
EXPLANATION: The current policy of the Board (Nov. 21, 1961, Cal. No. 73) permits accumulated annual leave to be paid on behalf of deceased staff members only if they are on vacation at the time of death, and only for the duration of the scheduled vacation. This policy unduly penalizes persons who have accumulated leave balances. General Municipal Law Sec. 92 permits the Board to provide cash payment equivalent to the value of the accumulated vacation time.

NO. 18. FINANCIAL AID FOR PART-TIME COMMUNITY COLLEGE STUDENTS: The Board heard the following who spoke in support of financial aid for part-time students:

Councilman Carter Burden
Mr. Wilson Vasquez, USS Vice-Chairperson for Community College Affairs, LaGuardia Community College
Mr. Avram Gropper, USS Vice-Chairperson for Evening Affairs, Hunter College
Mr. Robert Dolphin, President, Evening Student Government, City College

The resolution was tabled for consideration at a special meeting of the Board to be held on August 4, 1977 at 1 P.M.

NO. 20. DR. MORTON ROSENSTOCK · APPRECIATION OF SERVICES: Upon motions duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Dr. Morton Rosenstock assumed the Acting Presidency of Bronx Community College on February 1, 1976, and

WHEREAS, Dr. Rosenstock’s outstanding leadership provided the students, faculty and administration of Bronx Community College with a sense of direction and purpose during a period of severe fiscal crisis, and

WHEREAS, During Dr. Rosenstock’s tenure he reconstituted the Friends of Bronx Community College, aiding and encouraging their participation and support for the school, and

WHEREAS, Dr. Rosenstock’s experience, dedication, integrity and judgment earned him the respect of the College and University communities, and

WHEREAS, Under Dr. Rosenstock’s administration the College maintained and enhanced the academic program of the College, and

WHEREAS, Dr. Rosenstock served the College and the University with distinction, be it therefore

RESOLVED, That the Board of Higher Education express its deep and sincere appreciation and gratitude to Dr. Morton Rosenstock for the excellent service he has rendered as Acting President of Bronx Community College.
NO. 21. DR. F. JOACHIM WEYL - MEMORIAL RESOLUTION: Upon motions duly made, seconded and carried, the following resolution was adopted:

WHEREAS, F. Joachim Weyl was the Acting President of Hunter College from 1969 to 1970;

WHEREAS, He served as the first Dean of Sciences and Mathematics from 1968 to 1977;

WHEREAS, He brought with him a brilliant reputation of service to the nation in the Office of Naval Research;

WHEREAS, He dedicated his tenure at Hunter College to individual integrity, academic excellence and personal scholarship;

WHEREAS, His courage, his gallantry, his gentleness of spirit inspired greatness in those colleagues, students and alumni with whom he worked;

WHEREAS, His creative contributions to the administration of the College have been long admired and will be sorely missed; therefore be it

RESOLVED, That the Board of Higher Education, with deepest sorrow, notes his death on July 20, 1977, and extends its sympathy to his family and to all those whose lives were enhanced by his peaceful and scholarly concern.

Upon motions duly made, seconded and carried, the meeting was adjourned at 7 P.M.

RICHARD M. CATALANO  
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

AUGUST 4, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 2:35 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Armand D’Angelo
Edith B. Everett
Ronald T. Gault

Albert V. Maniscalco
Harriet R. Michel
David Z. Robinson

Edward A. Roberts, ex officio

Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

President Peter J. Caffrey
President Gerald W. Lynch
President Joel Segall

President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice-Chancellor Egon Brenner
Vice-Chancellor J. Joseph Meng
Etta G. Grass

The absence of Ms. Conway, Mr. Crowley, Mr. Figueroa, Dr. Goldin, Mr. Olivero and Dr. Piore was excused.
Waiver of Written Notice of Meeting

of the

Board of Higher Education

I hereby waive written notice of a special meeting of the Board to consider and act upon financial aid for part-time community college students on August 4, 1977 at 1 o'clock.

s/ Albert V. Maniscalco  s/ Armand D'Angelo
s/ Jack Olivero  s/ Ronald T. Gault
s/ David Z. Robinson  s/ Patricia C. Stewart
s/ David Valinsky  s/ Harold M. Jacobs
s/ Ed Roberts  s/ Harriet R. Michel
s/ Edith B. Everett

NO. 1. FINANCIAL AID FOR PART-TIME STUDENTS: The revised resolution was moved and seconded.

At this point the Board heard the following who spoke in support of financial aid for part-time students in the senior colleges as well as in the community colleges:

Councilman Robert Steingut
Councilman Robert F. Wagner, Jr.
Prof. Radmila Milentijevic (speaking for Mrs. Bella Abzug)
Ms. Cynthia Smith, President Day Student Government, Hunter College
Mr. Fred Smith, President Student Association, New York City Community College, who also spoke for the Veterans Action Committee

The following resolution was adopted:

RESOLVED, That the City University Tuition Fee Assistance Plan (CAP) for part-time students established by the Board on June 14, 1976 (Calendar No. 3), and amended on June 21, 1976 (Calendar No. 2) and February 28, 1977 (Calendar No. 3A), be rescinded effective September 1, 1977; and be it further

RESOLVED, That there be established a $1.5 million Student Tuition Waiver Program for eligible part-time community college students applicable to scheduled sessions commencing on or after September 1, 1977.
1. To be eligible for tuition assistance, a student must be a New York City resident, enrolled in a degree program at a community college.

2. To be eligible for tuition assistance, a student must be registered for at least 6 but less than 12 credits or the equivalent per session.

RESOLVED, That the Chancellor shall issue such implementing and interpretive regulations to administer the Program and insure that the available waiver funds are provided to those part-time students most in need of financial assistance; and be it further

RESOLVED, That the Chancellor be directed to analyze the results of this Program in the 1977-78 academic year to determine the most appropriate method for the provision of financial aid for part-time students and that every effort be made to procure further appropriations from the State for the purpose of funding the Tuition Assistance Program (CAP) in the senior colleges at the earliest opportunity.

Mr. Roberts asked that the Board be polled. Mr. D’Angelo, Mrs. Everett, Mr. Gault, Mr. Maniscalco, Mrs. Michel, Dr. Robinson, Mrs. Stewart, and Mr. Jacobs voted in the affirmative.

Upon motions duly made, seconded and carried, the meeting was adjourned at 3:25 P.M.

ETTA G. GRASS
Acting Secretary of the Board
MINUTES OF THE SPECIAL EXECUTIVE SESSION OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

AUGUST 29, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 6:05 p.m.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Nicholas Figueroa

Ronald T. Gault
Albert V. Maniscalco
Harriet R. Michel
Emanuel R. Piore
David Z. Robinson

David Valinsky, ex officio

Edward A. Roberts, ex officio

Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee

Vice-Chancellor J. Joseph Meng

Etta G. Grass

The absence of Dr. Goldin and Mr. Olivero was excused.
NO. 1. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PRESIDENCY: The Board heard Dr. Edgar D. Draper and his counsel, Mr. Jeffrey Dubin.

After discussion, and upon motions duly made, seconded and carried unanimously, the following resolutions were adopted:

(a) RESOLVED, That Edgar D. Draper be removed as President of Borough of Manhattan Community College, effective immediately.

(b) RESOLVED, That Professor Edgar D. Draper be assigned temporarily to the University Staff.

(c) RESOLVED, That the Board directs the Chancellor, effective immediately, to exercise general superintendence over the concerns, officers, employees and students of the Borough of Manhattan Community College, until an Acting President is appointed, and be it further

RESOLVED, That the Chancellor be and he is hereby authorized to name an Acting President of the Borough of Manhattan Community College, after consultation with the Board and other persons or bodies he deems appropriate, subject to ratification by the Board at the meeting of September 29th, and be it further

RESOLVED, That such Acting President shall have all the powers of a President, including the power to remove individuals who hold administrative designations and perform administrative duties under the titles provided for in Section 6.6 C of the bylaws from such administrative titles, and be it further

RESOLVED, That such Acting President consult with the Chancellor on proposed appointments and new procedures.

Upon motions duly made, seconded and carried, the meeting was adjourned at 8:20 P.M.

ETTA G. GRASS
Assistant Secretary of the Board
Minutes of the meeting of the Board of Higher Education of the City of New York

Held

September 29, 1977

At the Board Headquarters Building
535 East 80 Street - Borough of Manhattan

The Chairperson called the meeting to order at 5:45 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Loretta A. Conway
Walter H. Crowley
Edith B. Everett

Ronald T. Gault
Harriet R. Michel
Jack John Olivero
Emanuel R. Piore

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Roscoe C. Brown, Jr.
President Leon M. Goldstein
President Gerald W. Lynch
Acting President Anthony Santiago

President Joel Segall
President Joseph Shenker
Acting President Nathaniel H. Siegel
Acting President Joshua L. Smith
President Richard D. Trent

The absence of Mr. D'Angelo, Mr. Figueroa, Dr. Goldin, Mr. Maniscalco and Dr. Robinson was excused.
A. HARRIET R. MICHEL - APPRECIATION OF SERVICES:

The Chairperson announced with regret the resignation of Mrs. Michel as a member of the Board of Higher Education effective 9/30/77. Upon motions duly made, seconded and carried unanimously, the following resolution was adopted:

WHEREAS, Harriet R. Michel has served as a member of the Board of Higher Education since July 1, 1976, and has brought to that position a unique blend of courage, sound judgment, and keen analytical abilities that have greatly benefited The City University of New York; and

WHEREAS, Her candor, zest, and distaste for humbug have enlivened and enriched the deliberations of the Board and earned her the respect and affection of her associates on the Board; now therefore be it

RESOLVED, That the members of the Board of Higher Education express their appreciation for the dedicated services of Harriet R. Michel and their regret at the loss of her presence and companionship at Board meetings.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 6)

NO. 1. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for September 29, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item B1.3.7. (Hunter College): Withdraw promotion of Beverly Sowande to Associate Professor (SEEK).

(b) Item B1.4.6. (Brooklyn College): Withdraw appointment of Leonie Simon to Assistant Professor (SEEK).

(c) Item D.10. (LaGuardia Community College - Disciplinary Action): Amend the first paragraph of the sixth WHEREAS to read as follows:

WHEREAS, The Board has considered the charges and specifications, the record and the decision and report of the impartial committee and the recommendation of the President of LaGuardia Community College, and the memorandum of law on behalf of Prof. Lahasky received 9/27/77; it is hereby FOUND; that on the basis of the record, Assistant Professor Irwin Lahasky

(d) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

NO. 2. APPROVAL OF MINUTES: The resolution was moved and seconded.

At this point the Board heard Mr. Daniel Lipsman, who spoke in opposition to the approval of the minutes of the special executive session of the Board on August 29, 1977.

The following resolution was adopted:

RESOLVED, That the minutes of the special Board of Higher Education meetings of August 1, 1977 and August 4, 1977 and of the special executive session of the Board of Higher Education of August 29, 1977 be approved as circulated.
NO. 3. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following item be adopted:

A. CITY UNIVERSITY SPECIAL PROJECTS FUND: The resolution was moved and seconded.

At this point the Board heard Mr. Daniel Lipsman, who spoke in opposition to the resolution.

The following resolution was adopted:

RESOLVED, That the Board of Higher Education authorize an allocation of $50,000 to the City University Special Projects Fund for use at the discretion of the Chancellor for the period July 1, 1977 to June 30, 1978. The Chancellor, at his discretion, will make allocations from this fund for special University purposes which the Chancellor deems appropriate. The Chancellor will make a full account of these funds to the Committee on Fiscal Affairs as of June 30, 1978.

NO. 4. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted:

A. BYLAW AMENDMENT:

RESOLVED, That subdivision a. of section 6.2 of the bylaws is hereby amended to read as follows:

a. Appointments after June 16, 1968 - A person employed after June 16, 1968, full-time on an annual salary in the title of professor, associate professor, assistant professor, medical professor (basic sciences), associate medical professor (basic sciences), assistant medical professor (basic sciences), medical professor (clinical), associate medical professor (clinical), assistant medical professor (clinical), instructor (nursing science), registrar, associate registrar, assistant registrar, senior college laboratory technician, college laboratory technician, and in the hunter college high school and hunter college elementary school (but not in the early childhood center program), principal, chairperson of department, teacher, guidance counselor and librarian, or in any grade or position which the board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his/her reappointment for the sixth full year.

EXPLANATION: The medical professor series titles were added to the instructional staff on 12/17/73. They were not made tenure bearing because of the then provisional nature of the Bio-medical program for which they were intended. The program has received permanent approval effective January 26, 1977. The bylaw amendment would add these titles to the permanent instructional staff, thereby making them tenure-bearing. Under this provision, past service in these titles is tenure-bearing.

B. ADMISSIONS PROCESSING STAFF · APPRECIATION OF SERVICES:

WHEREAS, The New York State Senate Research Service Task Force on Critical Problems report “HESC and Tuition Assistance Problems” August 1977, cited the University for its excellence in mounting a major TAP effort last year within a very short time period that produced a “75% clean rate of submitted applications,” and

WHEREAS, The University has processed over 120,000 TAP applications by the first week of September, 1977 · a 30% increase over last year at this time, and
WHEREAS, Not only have 80% of all CUNY applications cleared for actual TAP awards this year, but over 75% of CUNY applicants have received actual TAP awards in time for registration, and

WHEREAS, The success of this year's program is the result of combining the experience gained last year and a major University effort to both inform students about the program and to process the TAP applications, therefore be it

RESOLVED, That the Board take formal notice of the excellence of this effort and its outstanding results and express its grateful appreciation to all those involved: the University Applications Processing Center under the direction of Mr. George Finn, the Office of Admissions Services directed by Mr. Angelo Proto, the Office of Student Financial Assistance directed by Mr. Alan Mishne, and the College Financial Aid staffs.

NO. 5. APPOINTMENT OF ACTING PRESIDENT FOR BOROUGH OF MANHATTAN COMMUNITY COLLEGE: The resolution was moved and seconded.

At this point the Board heard Mr. Daniel Lipsman, who spoke in opposition to the resolution.

The following resolution was adopted:

RESOLVED, That Dr. Joshua L. Smith be designated Acting President of Borough of Manhattan Community College, effective September 22, 1977, until such time as a president is designated, with compensation at the rate of $11,000 per annum in addition to his regular academic salary, subject to financial ability.

NO. 6. HONORARY DEGREE:

RESOLVED, That the honorary degree of Doctor of Humane Letters, approved by the appropriate faculty body at Queens College, the Council of Presidents and recommended by the Chancellor, be presented to the Reverend Theodore Hesburgh, President of the University of Notre Dame, on October 26, 1977 at a special convocation commemorating the fortieth anniversary of the founding of Queens College.

Upon motions duly made, seconded and carried, the Board went into executive session to consider a matter involving collective negotiations.

There were present:

Hon. Harold M. Jacobs, Chairperson  
Hon. Patricia C. Stewart, Vice-Chairperson  
Hon. Loretta A. Conway  
Hon. Walter H. Crowley  
Hon. Edith B. Everett  
Chancellor Robert J. Kibbee  
Vice-Chancellor Mary P. Bass  
Pras. Joseph Shenker  
Hon. Ronald T. Gault  
Hon. Harriet R. Michel  
Hon. Jack J. Olivero  
Hon. Emanuel R. Piore  
Prof. David Valinsky, ex officio  
Mr. Edward A. Roberts, ex officio  
Dean Marilyn Magner  
Mr. Richard M. Catalano  

The absence of Mr. D’Angelo, Mr. Figueroa, Dr. Goldin, Mr. Maniscalco and Dr. Robinson was excused.
Minutes of Proceedings, September 29, 1977

**NO. 7. EXTENSION OF PSC CONTRACT:** Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the negotiating committee for the negotiation of a collective negotiation agreement between the Board and the PSC is hereby authorized to enter into an Agreement or Agreements with the PSC/CUNY to extend the Agreement with the PSC/CUNY beyond September 30, 1977; and be it further

RESOLVED, That the Emergency Financial Control Board be requested to approve the extension of the Agreement.

EXPLANATION: The Agreement with the PSC by its terms expired on August 31, 1977. The Chairman of the Negotiating Committee agreed with the PSC to extend the Agreement through September 16, 1977 and to further extend it through September 30, 1977. These extensions had no financial impact on the University inasmuch as the payments provided for in the Agreement continue through September. After September 30, 1977, the payment of COLA at the rate of $525 per annum for full time personnel and $.44 per hour for adjunct personnel will cease unless approval is received to extend the Agreement from the Board of Higher Education and the EFCB. Under this extension, an employee will continue to be paid at the rate received August 31, 1977.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:00 P.M.

RICHARD M. CATALANO
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
OCTOBER 24, 1977
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 6:07 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D’Angelo
Edith B. Everett

Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Joan B. Maynard
David Z. Robinson

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Peter J. Caffrey
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Harold M. Proshansky
Acting President Anthony Santiago

President Kurt R. Schmeller
President Joseph Shenker
Acting President Nathaniel H. Siegel
Acting President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice Chancellor Egon Brenner
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor J. Joseph Meng

The absence of Mr. Figueroa, Mr. Olivero and Dr. Piore was excused.
A. NEW BOARD MEMBER: The Chairperson introduced and welcomed Ms. Joan B. Maynard, who had been appointed by the Mayor to serve as a member of the Board of Higher Education, replacing Ms. Harriet R. Michel, and gave a brief description of her background.

B. BUDGET HEARING: The Chairperson announced that a public hearing on the 1978-79 budget request would be held on Thursday, November 17, 1977, from 2 to 5 P.M., in Room 104 at Board Headquarters.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 5)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 24, 1977 (including Addendum Items) be approved, as amended as follows:

(a) Item BRI. Baruch College - Amendments and Corrections: Withdraw reference to Appointment (Other than Annual Salary Basis) for Angela Anselmo and Patricia Johnson.

(b) Item CRIII. Medgar Evers College - Trusts and Gifts: The effective date for Grant No. 1-T32 G07641-01 (HEW-National Institute of General Medical Sciences) is changed from 9/1/99-8/31/82 to 9/1/77-6/30/82.

(c) Item D.7. Bronx Community College - Appointment with Waiver of Bylaws: Withdraw appointment with waiver of bylaws for Justine Elliott.

(d) Items listed in PART E - ERRATA to be withdrawn or changed, as indicated.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of September 29, 1977 be approved as circulated.

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted:

A. GRADUATE SCHOOL AND UNIVERSITY CENTER - INSTITUTE FOR RESEARCH IN HUMAN AFFAIRS:

RESOLVED, That the activities of the Center for Advanced Study in Education, Center for Social Research, Center for Human Environments, Center for Public Policy, Center for Study of Women and Sex Roles be coordinated through an integrating structure, the Institute for Research in Human Affairs.

EXPLANATION: The research centers mentioned above currently exist at the Graduate School and are engaged in discrete research activities which are clearly relevant to each other. To mutually reinforce each other pooling their resources at times for specific activities such as submission of grants, execution of research projects and conducting conferences and seminars, it is desirable to create a formal institutionalized integrating mechanism under the name, Institute for Research and Human Affairs (IRHA). The Institute does not entail the creation of new positions nor the expenditure of tax levy money.
B. LAGUARDIA COMMUNITY COLLEGE - A.A.S. IN MORTUARY SCIENCE:

RESOLVED, That the Board of Higher Education of the City University of New York rescind its approval originally voted on April 28, 1975, (Calendar No. 2b) for a program in Mortuary Science at LaGuardia Community College, and be it further

RESOLVED, That the program in Mortuary Science leading to the A.A.S. degree and satisfying the educational requirements for State licensure in Funeral Direction, to be offered by LaGuardia Community College in affiliation with the American Academy-MacAllister Institute (AAMI), effective September 1, 1978, be approved subject to financial ability and subject to approval of the text of the affiliation agreement.

EXPLANATION: Subsequent to Board of Higher Education approval, on April 28, 1975, the State Board of Education deferred approval after consultation with the State Department of Health. It was learned at that time that a number of such programs existed within the State. It was suggested, however, that a need would be filled if LaGuardia Community College could develop an affiliated program with the American Academy-MacAllister Institute (AAMI), a proprietary institution of Mortuary Science in the City of New York. AAMI may grant certificates but not degrees.

LaGuardia Community College explored the feasibility of a program in Mortuary Science in affiliation with the American Academy-MacAllister Institute (AAMI). After considerable study, the institutions reached an agreement, subject to approval by the General Counsel as to form, which provides for the following: students in the affiliated program will be admitted to LaGuardia Community College for completion of the required Arts and Science courses and will then attend AAMI where they will complete the required practical training and coursework in Mortuary Science, thereby completing all course requirements for the A.A.S. degree. As part of the affiliation agreement, LaGuardia Community College will have the right to periodically review the quality of teaching, equipment and facilities at AAMI.

C. HUNTER COLLEGE - FIVE-YEAR BA/MS PROGRAM IN SOCIOLOGY AND SOCIAL RESEARCH:

RESOLVED, That the five year BA/MS program in Sociology and Social Research, to be offered at Hunter College, effective September 1978, be approved subject to financial ability.

EXPLANATION: The accelerated BA/MS program is a career oriented professional program which will provide students with the specific quantitative and qualitative research skills necessary to meet the needs of private and public agencies for skilled research personnel.

The College is currently operating the Bachelor of Arts in Sociology and Master of Science in Social Research programs and will therefore require no new courses, faculty, equipment or facilities.

NO. 4. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: RESOLVED, That the following item be adopted:

A. SEEK AND COLLEGE DISCOVERY: The resolution was moved and seconded.

Dr. Goldin made the following statement for the record:

The Board of Higher Education is currently engaged in an evaluation of City University programs in compensatory education. In view of that fact, I believe that it is inappropriate at this time to endorse any particular administrative structure or programmatic arrangement for the implementation of our educational responsibilities in that area.

I propose a concise and unequivocal statement of support for the entire program of remedial education in City University and a declaration of our determination to secure adequate resources for this endeavor.

I offer a substitute for Resolution Cal. No. 4:
"The Board of Higher Education reaffirms its commitment to continue to provide effective remedial educational opportunities and experiences to City University students with educationally deficient backgrounds, and it reasserts its conviction that the adequate support of such efforts is an imperative of public educational policy."

The resolution was seconded by Mr. Roberts.

Dr. Robinson suggested that should the substitute resolution not be passed, it be referred to the Committee on Expanded Educational Opportunity for consideration and that it be brought up at the next meeting.

The substitute resolution was not adopted, with Dr. Goldin voting in the affirmative, and the other Board members present voting in the negative.

At this point the Board heard:

Mr. Daniel J. Lipsman, who spoke in opposition to the resolution, and Professor Irwin Polishook, President of the Professional Staff Congress, who spoke in support of the resolution.

The following resolution was adopted:

WHEREAS, A comprehensive internal review of the SEEK and College Discovery Programs in terms of their structure, management, accountability, and operation, is in progress, with the strong endorsement of the Board of Higher Education;

WHEREAS, One of the goals of the review is to arrive at comprehensive and permanent guidelines for these programs, so as to provide compensatory, remedial, financial, and structural support for the education of disadvantaged students;

WHEREAS, The Board considers these programs to be entirely consistent with the traditional mission of the City University and specifically with its tradition of specialized programs designed to insure that open opportunity is accompanied by the widest possible prospect for learning and self-improvement;

WHEREAS, The Board considers these programs a central manifestation of the University's historic commitment to broadening educational opportunity for the disadvantaged youth of New York City, and at the same time facilitating the racial, social and economic integration of the senior colleges;

WHEREAS, It is the policy of the Board to maintain the highest possible standards of quality and prospects with success of these programs, and their educational outcomes;

WHEREAS, These programs have already provided substantial benefits to the youth of the City of New York;

THEREFORE BE IT RESOLVED, That the Board of Higher Education reaffirms its support of the principles of equal access, and compensatory education as embodied in the SEEK and College Discovery Programs; and

BE IT FURTHER RESOLVED, That the Board of Higher Education reaffirms its commitment to make every attempt to secure the resources necessary for these programs to fulfill their mission without compromise in programmatic quality and scope, and

BE IT FINALLY RESOLVED, That the Board of Higher Education reaffirms its intention to continue to develop administrative procedures and academic standards which will guarantee the social return and educational benefit of the SEEK and College Discovery appropriations.
Dr. Goldin was recorded as voting NO.
At this point Ms. Conway left the room.

**NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION:** RESOLVED, That the following item be adopted:

**A. RESEARCH FOUNDATION - BOARD OF HIGHER EDUCATION CONTRACT:**

RESOLVED, That a new contract between the Board of Higher Education and the Research Foundation, for the period of July 1, 1977 through June 30, 1978, or for such longer period as may be appropriate, for the administration by the Foundation of grants and contracts on behalf of the University is hereby authorized, and the submission of a plan for such year to be developed pursuant to such contract for the use by the Research Foundation of overhead recoveries and miscellaneous earnings, including, if applicable, net released time funds, available for the benefit of City University, enumerating the services provided by the Research Foundation and the amounts to be expended therefor to the State Budget Director is hereby authorized. Such agreement shall provide for $800,000 to be deposited by the Foundation from overhead funds and miscellaneous earnings recovered in the administration of sponsored programs into the University income fund, for fiscal year 1977-78, and be it further

RESOLVED, That the Secretary is hereby authorized to execute such agreement upon approval as to form by the General Counsel, subject to approval of the agreement by the State Director of the Budget and the State Comptroller.

EXPLANATION: Since 1970, the Research Foundation of the City University of New York has administered grants and contracts on behalf of the University (Oct. 27, 1969, Cal. No. 10; July 1, 1970, Cal. No. 2). Chapter 53 of the Laws of 1977 (the City University section of the State Local Assistance Budget) requires the execution of a new agreement and plan as provided herein. The agreement and plan will supersede the former agreement (except with respect to the PSC-BHE research award program) and the memorandum of understanding relating thereto between the City Bureau of the Budget, the City University of New York, and the Research Foundation. The plan is subject to the approval of the State Budget Director.

**ADDED ITEM**

**EXECUTIVE SESSION:** Upon motions duly made, seconded and carried, the Board resolved to hold an executive session on Monday, November 7, to consider matters pertaining to collective negotiations.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:37 P.M.

**RICHARD M. CATALANO**
Secretary of the Board
MINUTES OF THE SPECIAL EXECUTIVE SESSION OF THE BOARD
OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

NOVEMBER 7, 1977

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 6:15 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Loretta A. Conway
Armand D'Angelo
Edith B. Everett

Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
David Z. Robinson

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Joseph Shenker

Dean Marilyn Magner
Mrs. Etta G. Grass

The absence of Mr. Crowley, Mr. Figueroa, Ms. Maynard, Mr. Olivero and Dr. Piore was excused.
NO. 1. COLLECTIVE BARGAINING AGREEMENT, INSTRUCTIONAL STAFF: Upon motions duly made, seconded and carried unanimously, the following resolution was adopted:

RESOLVED, That the collective negotiating agreement between the Board of Higher Education and the Professional Staff Congress/CUNY for the period September 1, 1977 through August 31, 1978 is hereby approved subject to approval of the Emergency Financial Control Board; and be it further

RESOLVED, That an agreement between the Board and the Professional Staff Congress/CUNY setting forth procedures for an agency shop fee deduction, as provided in said collective negotiating agreement, is hereby approved and the Chancellor is hereby authorized to execute such agreement; and it is further

RESOLVED, That upon due ratification of the collective negotiating agreement by the membership of the Professional Staff Congress, said agreement shall be submitted to the Emergency Financial Control Board for approval; and it is further

RESOLVED, That upon approval of such collective negotiating agreement by the Emergency Financial Control Board as submitted or as resubmitted as provided therein, the Chancellor is hereby authorized and directed to execute such agreement.

EXPLANATION: The prior collective negotiating agreement between the parties expired August 31, 1977. The resolution approves a successor agreement. Approval of the agreement as complying with conditions imposed by law is required by the Emergency Financial Act.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:22 P.M.

RICHARD M. CATALANO
Secretary of the Board
The Chairperson called the meeting to order at 5:40 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson
Loretta A. Conway
Walter H. Crowley
Edith B. Everett
Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Joan B. Maynard
Emanuel R. Piore
David Z. Robinson
David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Roscoe C. Brown Jr.
Acting President Peter J. Caffrey
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Harold M. Proshansky
Acting President Anthony Santiago
President Joel Segall
President Joseph Shenker
Acting President Nathaniel H. Siegel
Acting President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice Chancellor Egon Brenner
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor J. Joseph Meng

The absence of Mr. D'Angelo, Mr. Figueroa and Mr. Olivero was excused.
A. NEW BOARD MEMBER:

The Chairperson introduced and welcomed Mr. Stuart Scheftel, former chairman of the New York City Youth Board, who had been nominated by the Governor to serve as a member of the Board of Higher Education.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 3)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for November 21, 1977 (including Addendum Items) be approved, as amended, as follows:

(a) Item D.1. Queens College - Reappointments with Tenure, Effective 9/1/78:
   (1) Withdraw names of Martin Hoffman and Elsa M. Prescod.
   (2) Indicate that Brian R. Percival and Marcia Miller are Lecturers (Full-time) and are to be awarded the Certificate of Continuous Employment effective 9/1/78.

(b) PART D - ADDENDUM: Add the following items:

D. 12. Bronx Community College - Agreement with Department of the Army: RESOLVED, That the Board of Higher Education approve the contract documents and authorize Bronx Community College to enter into an agreement with the Department of the Army fixing a formula for reasonable remuneration to be paid by the United States Army for steam furnished by Bronx Community College to the Robert P. Patterson USAR Center on the Bronx Community College Campus for a continuing period of time until terminated by one of the parties, subject to the approval of the General Counsel as to form.

EXPLANATION: When the New York University Heights Campus was acquired in 1973 for the use of Bronx Community College, the United States Army occupied the Robert P. Patterson USAR Center under a long term lease with New York University. The lease, which was assigned to the Board of Higher Education by New York University, provided that the Army Center be supplied with steam by the lessor without specifying the rate of compensation. This agreement will provide a formula for the reasonable compensation of Bronx Community College by the United States Army for its consumption of steam.

D. 13. Central Office - Programming Contract: RESOLVED, That a contract is authorized between the Board and the Urban Academy for project management, systems analysis and design, programming, computer services, and similar services to accomplish the interface of the community college budget and accounting systems with the City of New York Integrated Financial Management System (IFMS), at a cost not to exceed $75,000, and be it further RESOLVED, That the Board of Estimate be requested to approve such contract, and be it further RESOLVED, That the Secretary is hereby authorized to execute such contract upon its approval by the Board of Estimate.

EXPLANATION: The Community Colleges budget and accounting systems are to be interfaced with the City's IFMS system prior to the preparation of the City's fiscal year 1979 budget. The Urban Academy is uniquely qualified to program the changes, in that it has contracted with the City to aid in the implementation of the IFMS system.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.
Minutes of Proceedings, November 21, 1977

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of October 24, 1977 be approved as circulated.

NO. 3. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. QUEENS COLLEGE - CONTRACT FOR A NEW ADMINISTRATIVE COMPUTER SYSTEM:
RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award contract to the lowest responsible bidder for the rental or lease/purchase, including maintenance, of a new Administrative Computer System at an estimated monthly cost not to exceed $25,000 for a seven year period (if a lease purchase) chargeable to Queens College Expense Code 2-215-01-462 and/or such other funds as may be available, subject to financial ability.

EXPLANATION: The proposed system will replace the existing obsolete computing equipment and is required to meet the planned expansion of administrative processing into a fully on-line environment as well as the projected increase in reporting requirements for external agencies.

The hardware would include but not be limited to the following (depending on the vendor selected the configuration would be adjusted. However, in all cases the vendor must supply equivalent or better equipment.):

- Central Processing Unit with associated consoles, power supplies, memory, plus other associated CPU features as determined by the vendor to meet Queens College generated specifications. CPU memory must be expandable.
- Direct Access Storage Device - a minimum of 800MB of DASD (3330 equivalent or better).
- Magnetic Tape Drives - Four 1600 BPI tape drives, self loading 2400 foot cartridge types, with speed of 200 KBS or faster.
- Card Reader - reader capable of 600 CPM speed.
- Card Punch - punch capable of 600 CPM speed (required for one year only).
- Printers - two line printers, replaceable chain or band type, minimum of 64 character set, 1100 LPM or faster.

Teleprocessing interface capable of immediately accepting 30 asynchronous RS232C compatible terminals. Interface should be expandable up to a minimum of 64 terminals.

If the equipment is obtained on a full equity lease/purchase plan, the contract will contain an annual no penalty fiscal funding out clause.

The following items which are included in the $25,000 per month estimated cost of the total system may be bid separately by non-mainframe vendors to achieve the best overall price; the estimated cost of these items shall not exceed $5000/month which is included in the overall $25,000 per month total system cost:

- 20 CRT terminals, RS232C standard interface capable of 110-9600 (or faster) baud transmission with slave printer and auxiliary connectors.
- 15 hard copy input printer terminals 120-180 CPS RS232C standard interface usable as stand alone terminal or as slave printer to CRT.
- 15 Optical mark readers, RS232C interface.

This equipment will be obtained either on a rental or a short term 1-3 year lease/purchase arrangement.

This proposal has the approval of the University Dean for Computer Systems.

Dr. Piore abstained.

B. 1978-79 BUDGET REQUEST: The resolution was moved and seconded.

Dr. Goldin made the following statement for the record:

Last year I abstained from the vote by the Board of Higher Education on the City University Budget Proposal for 1977-78.

I stated, at that time, that I could not, in good conscience, support a budget proposal which I considered to be deficient in terms of its failure to develop a comprehensive educational policy to serve as the conceptual framework for the formulation of specific budgetary allocations.
I asserted that a budget is not simply a fiscal document. It is an instrument of educational policy. It was my contention that no comprehensive educational policy, relating to the nature and mission of the University and setting forth educational goals and priorities, had been prepared as the basis for a budget request.

During the past year, the University has been compelled, in response to both fiscal constraints and considerations of sound educational management, to initiate a long-range educational planning process which must rise above pious rhetoric and propose measurable institutional changes. I anticipate that this complex task will involve probable changes in the administrative configuration of the University and a realignment of the educational missions of its constituent institutions.

In my judgment, a comprehensive educational policy for City University must meet the critical test of a rational differentiation of the educational roles and priorities of its component colleges and the allocation of appropriate academic responsibilities and resources in terms of their respective educational missions.

The Chancellor and his staff are to be commended for their planning initiatives and encouraged to pursue the urgent and difficult educational planning process that they have undertaken for the Board of Higher Education. My affirmative vote today on the University Budget Request for 1978-79 is an expression of my confidence that those efforts will be continued, and an earnest of my anticipation that an educational plan responsive to our mission in public higher education will be forthcoming.

Mr. Roberts asked the record to show that the University Student Senate could not support the Budget Request because:

1. The University Student Senate believes that it is necessary to restore fully the CAP Program which was instituted in June 1976 when the Board voted to impose tuition, and

2. The University Student Senate opposes the inclusion in the Request of $250,000 for the implementation of the University-wide testing program, which the Student Senate believes is intended to screen out students.

At this point the Board heard Mr. Daniel J. Lipsman, who spoke in opposition to the Budget Request.

The following resolution was adopted:

RESOLVED, That the 1978-79 Budget Request of $501.2 million, including an overall amount of $3.0 million in tuition waivers for part-time students in the senior and community colleges, be adopted.

EXPLANATION: The Chancellor has recommended to the Board an operating budget for 1978-79 in the amount of $501.2 million for an increase of $35.5 million over the current year's budget of $465.7 million. This increase includes $18.9 million for the senior colleges and $16.6 million for the community colleges. Included as part of this budget request is $3.0 million of tuition waivers for part-time students, divided equally between senior and community colleges. A public hearing on the Chancellor's proposed budget was held on November 17, 1977. A copy is on file in the Office of the Secretary of the Board.

Mr. Crowley asked the record to show that, in his opinion, the $3.0 million included for tuition waivers for part-time students was inadequate.

Ms. Maynard abstained because of her views on the inadequacy of the CAP Program.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:54 P.M.

RICHARD M. CATALANO
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
DECEMBER 19, 1977
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 5:45 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice-Chairperson

Armand D'Angelo
Edith B. Everett
Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Joan B. Maynard
Jack John Olivero
Emanuel R. Piore
David Z. Robinson

David Valinsky, ex officio
Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Peter J. Caffrey
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
Acting President Anthony Santiago

President Joel Segall
President Joseph Shenker
Acting President Nathaniel H. Siegel
Acting President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Acting Vice-Chancellor Egon Brenner
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng

The absence of Ms. Conway and Mr. Crowley was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. A through 5)

A. NICHOLAS FIGUEROA - APPRECIATION OF SERVICES:

WHEREAS, Nicholas Figueroa was appointed to the Board of Higher Education by Mayor Abraham D. Beame on May 28, 1976 and brought to that position and his role as chairperson of the Board's Committee on Expanded Educational Opportunity compassion and concern for the needs of the citizens of New York, particularly those economically and educationally disadvantaged; now therefore be it

RESOLVED, That the members of the Board of Higher Education express their appreciation for the services of Nicholas Figueroa.

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for December 19, 1977 (including Addendum Items) be approved, as amended as follows:
(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of those resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the special executive session of the Board of Higher Education of November 7, 1977 and of the meeting of the Board of Higher Education of November 21, 1977 be approved as circulated.

NO. 3. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following item be adopted:

A. COMMUNITY COLLEGE OPERATING BUDGETS - FISCAL YEAR 1977-78: The resolution was moved and seconded.

At this point Mr. Robert Morris spoke in opposition to changes in the SEEK Program.

The following resolution was adopted:

RESOLVED, That the Board of Higher Education approve the adjusted operating budget for fiscal year 1977-78 for the Community Colleges as indicated below:

<table>
<thead>
<tr>
<th>Operating Budget as Adopted by The City of New York</th>
<th>Adjusted Operating Budget as presented to the New York State Division of the Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Higher Education Community Colleges $1,124,100,000</td>
<td>$163,221,000</td>
</tr>
</tbody>
</table>

EXPLANATION: The City of New York approved budgets for each community college for 1977-78 in its Expense Budget, as indicated in the column entitled "Operating Budget as Adopted by the City of New York." The City also approved budgets for the College Discovery Program, as well as amounts for Fringe Benefits, University Programs and University Management. The budget contained in the column entitled "Adjusted Operating Budget as Presented to the New York State Division of the Budget" reflects the addition of these amounts to the approved community college budgets.
Minutes of Proceedings, December 19, 1977

NO. 4. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. COLLEGE OF STATEN ISLAND - PROGRAM IN INTERNATIONAL STUDIES LEADING TO A B.A. OR B.S.:

RESOLVED, That the four year program in International Studies leading to the B.A. and B.S. degrees, to be offered at the College of Staten Island, be approved effective September 1978, subject to financial ability.

EXPLANATION: This program is an interdisciplinary major in international studies to be offered under the supervision of the Center for International Service at The College of Staten Island. The ability to offer the baccalaureate degree would enable the Center to offer a variety of opportunities for the study of international issues ranging from elective courses through joint majors with other subjects or professional fields to a major in International studies itself. Majors in international studies alone will have extensive opportunities to arrange internships with international agencies and companies.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. DESIGNATION AS DEPUTY CHANCELLOR:

RESOLVED, That Dr. Egon Brenner be designated Deputy Chancellor effective January 1, 1978 with compensation at the rate of $13,000 per annum in addition to his professorial salary, subject to financial ability.

EXPLANATION: A search committee was created to seek a replacement for Dr. Seymour Hyman who resigned in March 1977. The committee was composed of Board members, Presidents, representatives of the faculty and students. At the conclusion of an extensive review of the available candidates, the committee submitted a list of recommended candidates to the Chancellor. The Chancellor recommends the appointment of Dr. Brenner to the position of Deputy Chancellor.

B. PRESIDENTIAL HOUSING:

Dr. Robinson made the following statement:

For ten years the Board of Higher Education has stated its conviction that Presidential housing is an appropriate, important and essential investment in academic and community leadership. However, although the total annual cost of the proposed policy is approximately $65,000, the Board takes cognizance of existing budgetary uncertainties facing the City and wishes to allow time for appropriate discussions with the incoming City Administration. Therefore move that Cal. No. 5B be tabled.

The motion was seconded and unanimously adopted.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:57 P.M.

RICHARD M. CATALAND
Secretary of the Board