MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
JANUARY 29, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chairperson, the Vice-Chairperson called the meeting to order at 5:36 P.M.

There were present:

Patricia Carry Stewart, Vice Chairperson
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco
Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Ann M. Burton, ex officio
Edward A. Roberts, ex officio

Etta G. Grass, Acting Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Saul B. Cohen
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Harold M. Proshansky
Acting President Anthony Santiago
President Ursula Schwerin
President Joel Segall
President Joseph Shenker
President Richard D. Trent
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Deputy Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absences of Ms. Conway, Mr. Crowley and Mr. Jacobs was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for January 29, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item AA.2. Request for Waiver of Section 13.1.b. of the Bylaws (requiring return to service after expiration of BHE Fellowship Leave) in order to go on Retirement Leave (Approved by the Office of Faculty & Staff Relations): Add the following name:

<table>
<thead>
<tr>
<th>UNIT, DEPT.</th>
<th>TITLE &amp; NAME</th>
<th>EFFECTIVE</th>
<th>SALARY TERMS</th>
<th>EXPLANATION</th>
</tr>
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<tbody>
<tr>
<td>City College</td>
<td>English Professor Theodore Gross</td>
<td>2/1/79-8/31/79</td>
<td>With pay</td>
<td>Due to budgetary considerations it is in the best interest of the college to waive 13.1.b. &amp; to permit Professor Gross to begin retirement leave 2/1/79.</td>
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(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for January 29, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BI 9.9 Leaves of Absence (Lehman College): Errata entry concerning fellowship leave for Assoc. Prof. William McGee is withdrawn; leave entry is reinstated.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor’s Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of December 18, 1978 be approved as circulated.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following actions be taken:

A. HUNTER COLLEGE - RENTAL OF SPACE: Laid over.

B. CUNY FACILITIES PLANNING OFFICE - RENTAL OF SPACE: Laid over.
NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. GRADUATE SCHOOL AND UNIVERSITY CENTER - CENTER FOR ADVANCED STUDY IN THEATRE ARTS:

RESOLVED, That there be established at the Graduate School and University Center an interdisciplinary Center for Advanced Study in Theatre Arts (CASTA) for the purpose of promoting research, training, and public education and projects in the theatre arts to include theatre, dance, and film as independent arts and in their interrelationships.

EXPLANATION: The Center would be sponsored by the Graduate School and University Center, through the Ph.D. Program in Theatre. However, its activities are interdisciplinary in scope, and it would reach out for such interdisciplinary participation.

It ties in clearly with current doctoral work in the theatre program, and broadens the base of the program to permit further related activities and potential external funding. It is anticipated that graduate students would be employed as research assistants for funded activities. Examples of possible Center activities are listed in Article 8 of the Bylaws for the Center.

The Graduate School and University Center is the perfect location for such a theatre arts Center. Not only is it the center of doctoral work in the University, but its location in New York City - an artistic leader in the country and in the world - makes it possible to further utilize the resources of New York City, and to seek out and foster research projects and activities that are sorely needed and that will prove of value to the theatre arts and the area as a whole, and thus benefit both. It will also provide a further significant link to the city and some projects will be intimately tied to it.

An example is the symposia series "42nd Street: Theatre and the City," funding for which was obtained by the Executive Officer of the Ph.D. Program in Theatre through the New York Council for Humanities, and which provides some monies for graduate assistants. The symposia explore the history, current decay, and future potential of 42nd Street and its environs from both the perspective of the theatre and the urban environment of which it is a part.

Another possible example of the proposed Center's work is the Helen Armstead-Johnson project (currently under discussion with Professor Johnson, York College) for collecting, preserving, documenting, and exhibiting Black Americans' contributions to the American stage.

The following have already indicated by letter that they will accept a place on the Advisory Board once the Center is approved: Oscar G. Brockett, theatre historian and past president of the American Theatre Association, currently at Indiana University, who will become Dean of the College of Fine Arts at the University of Texas in Austin beginning June 1978; Arlene Croce, dance critic for the New Yorker and author of many articles and books on dance; Brendan Gill, theatre critic for the New Yorker and author; Joseph Papp, founder-producer, New York Shakespeare Festival; Gerald Schoenfeld, Chairman of the Board of The Shubert Organization, Inc.; Alan Schneider, theatre director and Director of Drama at the Juilliard School. Other names will eventually be added.

Upon receiving authorization, efforts to obtain funding to carry out projects listed in Article 8 of the Bylaws will be made to such public agencies as NEH, and NEA, and such private foundations and sources as Ford, Exxon, CBS Foundation, Inc., Shubert Foundation, etc.

The Graduate School and University Center will provide start-up costs which are essentially some supplies and a part-time secretary. These funds come from the non-City and non-State tax-levy overhead and release time account at the Research Foundation and such use is completely consistent with the guidelines laid down by the City of New York with respect to these available accounts.

In the event that a Center does not produce the funding necessary to undertake all costs - additional faculty support, research associates, supplies and equipment, secretarial help, and its own seed money for additional projects - in a three-year period, that Center is then terminated.

A copy of the Bylaws for the Center is on file in the Office of the Secretary of the Board.
NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following action be taken:

A. BYLAW AMENDMENTS:

Notice was served of amendments to Articles VI and XI of the Bylaws to incorporate the title of Continuing Education Teacher. The Amendments will come up for action at the February meeting of the Board.

NO. 7. EDWARD A. ROBERTS - REELECTION CHAIRPERSON, UNIVERSITY STUDENT SENATE: On behalf of the Board, Mrs. Stewart congratulated Mr. Roberts on his reelection as chairperson of the University Student Senate and his continuance as an ex officio member of the Board.

NO. 8. STUDENT AWARDS: The Chancellor reported the award by the Regents of seventy scholarships for study in the fields of dentistry and medicine to residents of New York State, half of whom must be residents of New York City. Of these seventy, fifteen were given to students of CUNY (eight from Queens, six from Brooklyn, and one from Hunter); thirteen went to students of SUNY, twenty-three were awarded to residents of the State who are pursuing their undergraduate studies outside the State; and nineteen were given to State residents enrolled at private colleges within the State.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:45 P.M.

ETTA G. GRASS
Acting Secretary of the Board.
MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD
FEBRUARY 13, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:23 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett

Albert V. Maniscalco
Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson

Ann M. Burton, ex officio
Edward A. Roberts, ex officio

Etta G. Grass, Acting Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Harold M. Proshansky
President Ursula Schwerin

President Joel Segall
President Joseph Shenker
President Joshua L. Smith
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Egon Brenner
Vice Chancellor Richard L. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Dr. Goldin and Mr. Scheftel was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 and 2)

**NO. 1. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:** RESOLVED, That the following items be adopted or action taken as noted:

**A. HUNTER COLLEGE - RENTAL OF SPACE:**

RESOLVED, That the Board approve the three-year lease with two one-year renewal options for approximately 24,614 square feet of space at the New York Foundling Hospital, 1175 Third Avenue, New York, N.Y. for use by Hunter College at an annual cost of $239,986.50; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Higher Education to execute the appropriate lease agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

**EXPLANATION:** A lease is currently under negotiation for the subject premises for a three-year period with two one-year options from date of occupancy at an annual rental cost of $239,986.50 ($9.75/S.F.). The lease will provide that Hunter College will reimburse the landlord for alteration work not to exceed $30,000. The alteration work will be in accordance with plans and specifications prepared and approved by the College's Facilities Office.

The lease will provide that Hunter College will have the use of 21,758 square feet of space from date of occupancy and an additional 2,856 square feet on July 1, 1979.

The primary purpose of this lease is to replace 17,790 square feet of space at 201 East 69th Street occupied under a lease begun in 1967. The landlord is in the process of converting the building into residential apartments. Although Hunter has continued to occupy the space on a month-to-month basis since the lease expired on September 1, 1977, the landlord now insists that the premises be vacated forthwith. A search of the area indicates that the Foundling Hospital space is the best available alternative. This space will house the college's Financial Aid, Payroll, Accounts Payable, Accounting, Internal Audit, Budget, Purchasing, and Personnel Offices, all presently located in 201 East 69th Street. Some faculty offices currently located in the main building will also be moved into the Foundling Hospital thereby allowing the space in the main building to be put to instructional use.

The landlord will provide heat, office cleaning, hot and cold water, electricity, air conditioning and ventilating, elevator service, window cleaning and security. Hunter College staff will have use of the Foundling Hospital's cafeteria.

Tenant will be responsible for any escalations in energy and maintenance costs as specified in the lease document.

**B. CUNY FACILITIES PLANNING OFFICE:** Withdrawn.

**NO. 2. COMMITTEE ON CENTRAL ADMINISTRATION:** RESOLVED, That the following action be taken:

**A. BYLAW AMENDMENTS:**

Notice was served of the introduction of amendments to Articles I and III of the Bylaws of the Board with respect to Board and Committee Meetings. The proposed bylaw amendments will come up for action at the February 26, 1979 meeting of the Board.
Upon motions duly made, seconded and carried, the following resolution was adopted:

**EXECUTIVE SESSION:** RESOLVED That the Board hold an Executive Session at Board Headquarters, immediately following the meeting, on matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of persons.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Albert V. Maniscalco

Ann M. Burton, ex officio
Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson

Edward A. Robert, ex officio

Etta G. Grass, Acting Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner

The absence of Dr. Goldin and Mr. Scheftel was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted unanimously:

**NO. 3. APPOINTMENT OF PRESIDENT FOR EUGENIO MARIA DE HOSTOS COMMUNITY COLLEGE:** RESOLVED, That Dr. Flora Mancuso Edwards be appointed Higher Education Officer at an annual salary of $33,475 and be designated President of Eugenio Maria de Hostos Community College, with additional remuneration of $11,000 per annum, effective March 19, 1979, subject to financial ability.

Upon motions duly made, seconded and carried, the following resolution was adopted by a vote of ten to one:

**NO. 4. APPOINTMENT OF SECRETARY OF THE BOARD:** RESOLVED, That Martin J. Warmbrand be appointed Higher Education Officer (Secretary of the Board) for the period March 1, 1979 through June 30, 1979, at $27,700 per annum plus the applicable cost of living allowance, subject to financial ability.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:40 P.M.

ETTA G. GRASS
Acting Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
FEBRUARY 26, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:55 P.M.
There were present:

Harold M. Jacobs, Chairperson

Loretta A. Conway
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin

Ann M. Burton, ex officio

Etta G. Grass, Acting Secretary of the Board

Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Saul B. Cohen
President Leon M. Goldstein
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Harold M. Proshansky
President Kurt R. Schmeller
President Ursula Schwerin

President Joel Segall
President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Ms. Stewart, Mr. Crowley, Ms. Maynard and Mr. Rivera was excused.
A. SECRETARY OF THE BOARD: The Chairperson introduced and welcomed Mr. Martin J. Warmbrand as the newly designated Secretary of the Board, who will take up his duties on March 1.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for February 26, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item CII.10.I. Contract Architectural/Engineering Services (Baruch College): Include the following as paragraph 3:

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract and fees in the amount of $66,000.00, chargeable to Capital Project HN-238, Architectural, Engineering and Administrative Expenses connected with City University Capital Projects.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor’s Report for February 26, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BII.2.3. Appointment (City College): Errata entry concerning appointment of Keith Thompson is withdrawn; appointment entry is reinstated.

(b) Item BII.7.3. Appointment (College of Staten Island): Errata entry concerning appointment of Alexis Mancini is withdrawn; appointment entry is reinstated.

(c) Item CII.2.1. Elevator for Handicapped - Science & Physical Education Building (City College): Withdraw the errata entry and substitute the following resolution:

CII.2.1. Elevator for Handicapped - Science & Physical Education Building: RESOLVED, That the Board of Higher Education authorize a contract with the firm of Walter P. Bishop, Consulting Engineer P.C., 155 East 42 Street, New York, New York 10017, for the Design & Construction of an elevator in the Science & Physical Education Building from the Street Level to the Gymnasium Level for the sum of $12,000 chargeable to HN-238 consultant fee, based upon an estimated construction cost of $80,000; and be it further RESOLVED, That the Director of the Budget be requested to approve said contract in the amount of $12,000 chargeable to Capital Project HN-238; and be it further RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract and fees in the amount of $12,000.00 chargeable to Capital Project HN-238, Architectural, Engineering and Administrative Expenses connected with City University Capital Projects.

EXPLANATION: The construction of this elevator is an authorized 1978-79 HN-203 project. Without this elevator there is no way for a wheelchair ridden person to access the gymnasium or pool. City College does not have the design capability required for this specialized elevator design and the Board of Higher Education’s Department of Technical & Operational Services has a full
program of other work which prevents them from performing this design. After interviewing three consultants, the Department of Technical & Operational Services and The City College Office of Campus Planning & Development selected the firm of Walter P. Bishop, Consulting Engineer, P.C. The award of the design contract and the subsequent construction of the elevator is necessary for the College to be in compliance with regulations implementing Section 504, Rehabilitation Act of 1973 (29 USC 706) which requires completion of all structural modifications by June 3, 1980.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2.A. DIRECTOR OF PUBLIC INFORMATION: The Chairperson introduced Ms. Amy Plumer, the newly appointed Director of Public Information for the University.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of January 29, 1979 and of the special Board of Higher Education meeting of February 13, 1979 be approved as circulated.

NO. 4. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. BARUCH COLLEGE - M.S. IN STATISTICS, OPERATIONS RESEARCH OR COMPUTER METHODOLOGY (THEORY AND TECHNIQUES):

RESOLVED, That the programs leading to the M.S. degree in Statistics, Computer Methodology, Operations Research, Industrial-Organizational Psychology, Taxation and Marketing be approved.

EXPLANATION: For the past 20 years the MBA at Baruch has contained highly specialized concentrations in the areas enumerated in the resolution. In the past two years, however, due to the necessity of complying with the regulations of the accrediting agency, the College has had to restructure its MBA so as to make it a much more comprehensive program aimed at students just entering the job market and who would be seeking a broadly based career education. The College has redesigned its MBA program and the Board has approved it. There remains, however, a significant population of students who have been employed for 5 or 6 years in their career track areas. These students require and are seeking specialized studies on the graduate level. These MS programs respond to that need and in fact constitute a re-working of the previous MBA programs.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

X. PRESIDENTIAL SEARCHES: Dr. Robinson made the following statement for the record:

There have been stories in the press about the presidential search procedures. The procedures are not part of the Bylaws. The only thing in the Bylaws is that the Board is responsible for appointing the presidents of the individual colleges. The Guidelines were not made part of the Bylaws so that adjustments in them could be facilitated when they were needed.

As a result of a petition from the Faculty Senate requesting revision of the Search Guidelines, I met with the Faculty Senate on Friday, and I wish to announce that the Committee on Central Administration at its meeting on March 6 will reexamine our Guidelines with the intention of applying any revision to the ongoing presidential searches for Brooklyn, Hunter and City. We hope that we can approve Guidelines that will be acceptable to the Board as well as the college community and will enable us to complete these searches prior to the expiration of our term in June.
A. BYLAW AMENDMENTS:

(1) Continuing Education Teacher: RESOLVED, That Section 6.1 of the Bylaws be amended as follows:

Section 6.1 INSTRUCTIONAL STAFF. The instructional staff shall consists of the persons employed in the following titles:

Chancellor
Deputy Chancellor
Vice chancellor
University administrator
University associate administrator
University assistant administrator
President
Vice president
Assistant vice president
University dean
University associate dean
University assistant dean
Dean
Associate dean
Assistant dean
Administrator
Associate administrator
Assistant administrator
Distinguished professor
Professor
Associate professor
Assistant Professor
Medical professor (basic sciences)
Associate medical professor (basic sciences)
Assistant medical professor (basic sciences)
Adjunct medical professor (basic sciences)
Adjunct associate medical professor (basic sciences)
Adjunct assistant medical professor (basic sciences)
Medical professor (clinical)
Associate medical professor (clinical)
Assistant medical professor (clinical)
Adjunct medical professor (clinical)
Adjunct associate medical professor (clinical)

Adjunct assistant medical professor (clinical)
Visiting professor
Visiting associate professor
Visiting assistant professor
Adjunct professor
Adjunct associate professor
Adjunct assistant professor
Adjunct lecturer
Lecturer (full-time)
Lecturer (part-time)
Instructor
Instructor (nursing sciences)
Research associate
Research assistant
Clinical assistant
Registrar
Associate registrar
Assistant registrar
Registrar's assistant
Senior college laboratory technician
College laboratory technician
Chief college physician
College physician
Higher education officer
Higher education associate
Higher education assistant
Assistant to higher education officer
Business manager
Assistant business manager
Assistant to business manager
Placement director
Education and vocational counselor
Continuing education teacher

and in the hunter college elementary school and hunter college high school:

Principal
Chairperson of department
Teacher
Assistant teacher

Temporary teacher
Guidance counselor
Librarian
College laboratory technician
Substitute teacher

and in the early childhood centers:

Teacher

Assistant teacher
and be it further

RESOLVED, That Section 6.5 of the Bylaws be amended as follows:

Section 6.5 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, president, vice president, assistant vice president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, administrator, associate administrator, assistant administrator, director of campus schools, department chairperson, chief librarian, principal, supervisor, distinguished professor, adjunct medical professor (basic sciences), adjunct associate medical professor (basic sciences), adjunct assistant medical professor (basic sciences), adjunct medical professor (clinical), adjunct associate medical professor (clinical), visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, higher education intern, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, continuing education teacher, all positions in the early childhood centers programs, or any other instructional positions not included on the permanent instructional staff, except that prior service as a full-time lecturer or lecturer (full-time) may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such non-tenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his/her appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, deputy chancellor, president, vice chancellor, vice president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, director of campus schools, or principal, if not already appointed to a position on the permanent instructional staff, may be appointed to an instructional position.

and be it further

RESOLVED, That Article XI of the Bylaws be amended by adding thereto a new section, to be section 11.39, to read as follows:

Section 11.39 CONTINUING EDUCATION TEACHER. A. Position Definition: Persons employed in the title of continuing education teacher shall be assigned to teach part-time or perform related duties on a part-time basis.

B. Qualifications: For appointment as a continuing education teacher a person must have educational, professional or experience qualifications appropriate to the specific course.

NOTE: Matter underlined is new

EXPLANATION: Supplementary to the 1978-80 Agreement between the Board of Higher Education and the Professional Staff Congress/CUNY, is the agreement between the parties on Continuing Education. Section 2a of this Supplemental Agreement provides for a new title, Continuing Education Teacher. This resolution establishes in the Board's Bylaws the position definition and qualifications required for this new title.
(2) Structure of Board Meetings: The resolution was moved and seconded.

At this point the Board heard Mr. Daniel Lipsman, who spoke in opposition to the resolution.

The following resolution was adopted:

RESOLVED, That subdivision c of section 1.1 of the Bylaws is hereby amended to read as follows:

c. Public notice of the hour, place and agenda of each stated meeting of the board shall be given at least seven days before the meeting at the respective colleges and to such educational, civic and news media organizations as may request the same, as well as to any duly authorized collective negotiation representative. [Permission to speak to items on the agenda may be granted by the chairperson or the board, upon written application received no later than two business days preceding the board meeting. Such written application shall specify the calendar item to be addressed and the substance of the speaker's proposed statement to the board. Whenever feasible, a written copy of the proposed statement is to accompany the written request.]

RESOLVED, That section 1.10 of the Bylaws is hereby amended by adding thereto a new subdivision, to be subdivision b, to read as follows:

Section 1.10 PUBLIC HEARINGS. a. The board shall schedule public hearings on the adoption of its expense budget, capital budget, and master plan. The board in the exercise of its judgment may schedule such other hearings as it may determine.

b. The board shall hold a public hearing on the agenda of a stated meeting no less than three days before the meeting. Upon notification received by the secretary one day in advance of the hearing, persons will be permitted to speak to items on the agenda and to submit written statements relating thereto. The chairperson or the vice chairperson in the chairperson's absence shall assign one or more board members to conduct such hearing. A substantive summary of written statements received at such hearings shall be distributed to members of the board prior to the stated meeting.

RESOLVED, That section 3.4 of the Bylaws is hereby to read as follows:

Section 3.4. COMMITTEE MEETINGS. [Committee of the board may meet without any non-members present save invitees.] Meetings of committees of the board shall be open to the general public except if otherwise determined by the committee.

NOTE: Matter underlined is new; matter in brackets to be deleted.

(3) Senior Registrar: Notice was served of amendments to Articles VI and XI of the Bylaws to incorporate the title of Senior Registrar, The amendments will come up for action at the March meeting of the Board.

NO. 6. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. NEW YORK CITY COMMUNITY COLLEGE - USE OF INCOME FROM VOORHEES ENDOWMENT FUND:

RESOLVED, That the Board of Higher Education authorize the expenditure of a sum not to exceed $110,000 of income from the Voorhees Endowment Fund interest during the fiscal year 1978-79.

EXPLANATION: As a result of current budgetary reductions and mandatory reserves, New York City Community College deems it imperative to have this additional sum of money available for its use as a backup to offset both the mandatory budgetary reductions and reserves established pursuant to Vice-Chancellor Posman's memorandum to community college presidents dated November 14, 1978.

The above funds will be used in accordance with the court order dated April 20, 1971.
B. 1979-80 SECURITY CONTRACTS:

In moving these resolutions, Mr. D’Angelo made the following statement for the record:

The Fiscal Affairs Committee has asked President Lynch of the John Jay College of Criminal Justice to analyze the current approach of utilizing contracted security throughout the University. Specifically, an examination is requested of the feasibility of replacing contract personnel with a full-time University security force. In addition, President Lynch will make recommendations on the greater utilization of student guards; the need for more effective training of security staff; and more stringent contract specifications. When President Lynch makes his final analysis available, it will be reviewed by the Committee which will then forward its recommendations to the Board. As this entire process will take some time, the Committee recommends the approval by the Board of the following security contracts for 1979-80.

(1) HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Hunter College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service for Hunter College at an estimated cost of $437,322 chargeable to State Budget code 7003-176-8001-806-2-34801-400 Office Services for the period July 1, 1979 to June 30, 1980 with a one year option to renew, subject to financial ability.

EXPLANATION: To provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the college.

(2) BERNARD M. BARUCH COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and authorize the Bernard M. Baruch College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for providing uniformed guard service for the college for the period July 1, 1979 to June 30, 1980 at an estimated cost of $211,000 chargeable to Code 7005-176-8001-806-2-23480-14-30, and/or such other funds as may be available; and be it further

RESOLVED, That an option be included in the contract giving the College the right to renew for three additional years.

EXPLANATION: The safety of students and staff and the security of college property require such contractual services.

(3) BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents, and specifications, and authorize Brooklyn College to advertise for, receive, and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required for the building and campus areas of Brooklyn College for the period July 1, 1979 through June 30, 1980, with an option to renew for two (2) additional years, at a total estimated cost of $575,511.00, subject to financial ability of the College; chargeable to State Tax Levy Code 700-176-8001-806-2-23790-14/30 or as such codes as may be established in subsequent years.

EXPLANATION: The continuance of proper guard service is essential to the security of the College. The proposed expenditure of $575,511.00 is the absolute minimal for the protection of the College community.
(4) BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Bronx Community College to advertise for, and receive, open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service for the period July 1, 1979 through June 30, 1980 with the option to renew for two (2) additional one year periods at an estimated cost of $504,255 chargeable as follows:

<table>
<thead>
<tr>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-348-01-400</td>
<td>$485,775</td>
</tr>
<tr>
<td>Non-Tax Levy Funds</td>
<td>18,480</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$504,255</td>
</tr>
</tbody>
</table>

subject to financial ability.

EXPLANATION: For furnishing Uniformed Guard Service for the security of students, staff, faculty; properties and facilities on and off the main campus owned and rented by Bronx Community College.

(5) THE COLLEGE OF STATEN ISLAND:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize The College of Staten Island to advertise for, receive and open bids and award contract to the lowest responsible bidder for Uniformed Guard Service as required at all locations of The College of Staten Island for the period July 1, 1979 - June 30, 1980 with the option to renew for two (2) consecutive years at an estimated cost of $361,974 of which $339,435 is chargeable to code 2-348-01-400 and $22,539 chargeable to the Parking Fund.

EXPLANATION: The continuance of proper Guard Service is essential for the security of the College. Due to budget cuts, coverage has been drastically reduced and the amount requested herein is considered the absolute minimum necessary and is in line with the 1977/1978 actual expenditure. The estimated increase is due to the prevailing wage rates for Guard Service and inflation.

(6) KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and specifications and authorize Kingsborough Community College to advertise for, receive and open bids and award contract to the lowest responsible bidders for supplying Uniformed Guard Service as required by Kingsborough Community College for the period July 1, 1979 to June 30, 1980. The College shall reserve to itself the option to renew the contracts each year for a maximum of three (3) such renewals on the same terms and conditions stipulated in the original contract except for raises in union or labor law prevailing wage rates, in the estimated amount of $390,000.00 of which $360,000.00 is chargeable to Code 2-348-01-400 and/or such funds as may be available, subject to financial ability, and $30,000.00 is chargeable to non-tax levy funds.

EXPLANATION: To provide Uniformed Guard Service to safeguard the students, faculty, staff and property of the College.

(7) BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the Borough of Manhattan Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for Furnishing Guard Service, at an estimated cost of $123,525 per year, chargeable to 2-34801-400, Contractual Services, and/or such other funds as may be available. The College shall have the option to renew the contract for one (1) additional year as specified in the contract documents.

EXPLANATION: The present Guard Service Contract expires June 30, 1979 and continued service is essential.
Mr. D'Angelo expressed his appreciation to President Lynch and indicated his hope that the President would come up with recommendations that would benefit the City University as a whole.

Dr. Goldin made the following statement for the record:

Twice in recent years there has been a vacancy in the position of Secretary of the Board of Higher Education. On both those occasions Mrs. Etta Grass has served this Board and City University with dedication and ability as Acting Secretary. I believe that we will agree that the record should register our appreciation for her able and devoted services.

Dr. Goldin’s statement was received with applause.

NO. 7. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:

A. REGENTS RECOMMENDATIONS:

The Regents will shortly bring out a new revised paper on Higher Education in the City of New York. The paper previously prepared by the Regents Committee on Higher Professional Education was discussed by the Regents and revised textualy. The revised draft will probably be voted upon by the Board of Regents within the next few days. A copy will be sent to all the members of the Board of Higher Education. The draft contains a great deal of information about the demography of the City and both public and private institutions of higher education.

B. FUEL OIL:

The Chancellor reported on problems with respect to deliveries of fuel oil and indicated that this was a general problem for the City. Discussions have been going on in the City Government with appropriate people in an attempt to resolve this difficulty.

C. LEGISLATION RE GOVERNANCE OF UNIVERSITY:

The City of New York has submitted a bill on the future governance of the City University to the State Legislature and plans to introduce it. Two months ago the Chancellor and other City University officials met with Mr. Trimble, then General Counsel to the Mayor, in an attempt to design such a bill. The bill which was drafted was discussed at the City level with the Mayor and others and has been somewhat changed. The revised bill is now being presented to the Legislature. The Chancellor plans to circulate to the members of the Board an analysis of the differences between the two bills. There will probably be three bills before the Legislature on the future structure of the University. The Governor is preparing a bill setting forth his position, and the Assembly Committee on Higher Education is in the process of drafting a comprehensive bill on the City University. These will vary in detail from each other and will provide the arena in which the University’s future structure and governance will be worked out. The differences between the City and the State about the funding of the University and the percentage to be absorbed or not by the State by next year are a matter of separate discussion going on simultaneously with discussions concerning governance.

D. BUDGET:

The Chancellor and a number of staff members will be going to Albany on Tuesday for a public presentation on the University’s budget. In the past the University has been asked to appear before the Assembly Committee on Higher Education to go over the budget submitted by the Governor in his Executive Budget. This year there will be a combined committee meeting of the Committees on Higher Education of the Assembly and the Senate as well as the Committee on Appropriations and the Committee on Ways and Means. The University will make its presentation before a joint meeting of all four committees. A City budget hearing will be held on March 5 or 6.

Upon motions duly made seconded and carried, the meeting was adjourned at 5:30 P.M.

ETTA G. GRASS
Acting Secretary of the Board.
The Vice-Chairperson called the meeting to order at 4:45 P.M. On behalf of the Board she welcomed the Chairperson, Mr. Jacobs, back after his illness and stated that he had asked her to chair the meeting in his place.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Ann M. Burton, ex officio

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Saul B. Cohen
President Flora Mancuso Edwards
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Kurt R. Schmeller
President Ursula Schwerin

President Joel Segall
President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Mr. D'Angelo was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for March 26, 1979 (including Addendum Items) be approved, as amended as follows:

(a) **PART D - ADDENDUM:** Add the following item:

**D.8. DEPUTY TO THE CHANCELLOR FOR UNIVERSITY RELATIONS:** RESOLVED, That Robin A. Elliott be appointed Higher Education Officer effective 4/5/79-6/30/79 at an annual salary of $33,402, and be designated University Associate Administrator (Deputy to the Chancellor for University Relations) with compensation of $6,000 per annum in addition to his base salary, subject to financial ability.

(b) Items listed in **PART E - ERRATA,** to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. CHANCELLOR’S REPORT:** RESOLVED, That the Chancellor’s Report for March 26, 1979 (including Addendum Items) be approved, as amended as follows:

(a) **Item BIV. 2.2. Tuition Waiver (City College):** Errata entry concerning tuition waiver for the Mathematics Development Program for Secondary School Teachers is withdrawn; tuition waiver entry is reinstated.

(b) Items listed in **PART E - ERRATA,** to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor’s Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 3. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education meeting of February 26, 1979 be approved as circulated.

At this point Mrs. Everett joined the meeting.

**NO. 4. ACTING PRESIDENT ANTHONY SANTIAGO - APPRECIATION OF SERVICES:** WHEREAS, Anthony Santiago has served as Acting President of Hostos Community College since September 1, 1977 with selfless dedication; and

WHEREAS, He has successfully shepherded the College through a difficult financial period for the University with courage and foresight; and

WHEREAS, He spearheaded the drive to obtain for the College adequate space facilities despite the fiscal drought; now therefore be it

RESOLVED, That the Board of Higher Education expresses its deep appreciation for his devoted efforts and its best wishes for all of his future endeavors.

At this point the Chancellor introduced the new President of Hostos Community College, Dr. Flora Mancuso Edwards, who was attending a Board meeting for the first time.
NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following item be adopted:

A. BRONX COMMUNITY COLLEGE - SELECTIVE ENERGY PLANT & UTILITY DISTRIBUTION SYSTEM:

RESOLVED, That the Board accept final plans and specifications for the construction of a new Bronx Community College Selective Energy Plant and related Site Utility work at an estimated cost of $9,542,000 (as of projected April, 1979 bid date); and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforementioned contract documents, etc. and authorize the Dormitory Authority to invite bids and award contracts for the work.

EXPLANATION: The contract presently considered includes construction of a new Selective Energy Plant and Site Utilities Distribution Systems for Bronx Community College. The Selective Energy Plant equipment will include heating, refrigeration and electrical generation equipment with space for the future installation of additional chilled water equipment when additional college buildings are altered to provide central air conditioning. New site utility lines for heating, electricity and chilled water will be installed to points immediately adjacent to the college buildings. The heating, electrical, and part of the chilled water utilities will then be connected to the individual building systems. Some additional site plumbing and drainage is also part of the work.

The Board, on September 27, 1976 (Cal. No. 11), accepted preliminary plans, outline specifications and preliminary cost estimate of $7,150,000 (as of May, 1976) for the Selective Energy Plant and Site Utilities work.

The preliminary design documents and estimate included chilled water equipment to provide for air conditioning requirements of all campus buildings, now in part deferred. The cost of connecting utilities into the buildings for which acceptance is now also requested, was not included. The utility connection work was originally planned to be part of a program of individual building modernization, much of which has been deferred. The connection of the new utility distribution systems to the individual buildings has, therefore, been added to permit effective utilization of the Plant.

The final cost estimate of $9,542,000 can be adjusted to the same basis as the Preliminary design estimate by deducting the cost of utility connections totaling $1,908,000 and adding $1,459,000 for the cost of the deferred chilled water equipment. This produces an updated equivalent estimate of $9,093,000 (as of April, 1979). This adjusted cost is about 27% greater than the Preliminary design cost estimate and appears reasonable when cost escalation for the lengthy period of design completion caused by project suspension is considered. This project was included as a first priority in the Long Range Plan for the City University approved by the Board in May, 1978, which decision was subsequently endorsed by the Mayor. Bonds to provide project financing have already been sold.

The final and accepted plans, specifications and cost estimate have been reviewed and accepted by the College, the Office of Facilities Planning and Management and the Dormitory Authority.

NO. 6. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. DISTINGUISHED PROFESSOR: RESOLVED, That Benjamin Levich be designated Distinguished Professor in Chemical Engineering & Physics at The City College for the period 4/15/79-8/31/79, with compensation at the rate of $5,000 per annum in addition to his regular academic salary, subject to financial ability.

Dr. Goldin expressed appreciation to both Vice-Chancellor Roellig and President Marshak for their efforts which culminated in the successful completion of the negotiations needed for this appointment.
NO. 7. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. BYLAW AMENDMENT: RESOLVED, That Section 6.1 of the Bylaws be amended as follows:

Section 6.1 INSTRUCTIONAL STAFF. The instructional staff shall consist of the persons employed in the following titles:

<table>
<thead>
<tr>
<th>Position</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor</td>
<td>Visiting professor</td>
</tr>
<tr>
<td>Deputy Chancellor</td>
<td>Visiting associate professor</td>
</tr>
<tr>
<td>Vice chancellor</td>
<td>Visiting assistant professor</td>
</tr>
<tr>
<td>University administrator</td>
<td>Adjunct professor</td>
</tr>
<tr>
<td>University associate administrator</td>
<td>Adjunct associate professor</td>
</tr>
<tr>
<td>University assistant administrator</td>
<td>Adjunct assistant professor</td>
</tr>
<tr>
<td>President</td>
<td>Adjunct lecturer</td>
</tr>
<tr>
<td>Vice president</td>
<td>Lecturer (full-time)</td>
</tr>
<tr>
<td>Assistant vice president</td>
<td>Lecturer (part-time)</td>
</tr>
<tr>
<td>University dean</td>
<td>Instructor</td>
</tr>
<tr>
<td>University associate dean</td>
<td>Research associate</td>
</tr>
<tr>
<td>University assistant dean</td>
<td>Research assistant</td>
</tr>
<tr>
<td>Dean</td>
<td>Clinical assistant</td>
</tr>
<tr>
<td>Associate dean</td>
<td>Senior Registrar</td>
</tr>
<tr>
<td>Assistant dean</td>
<td>Registrar</td>
</tr>
<tr>
<td>Administrator</td>
<td>Associate registrar</td>
</tr>
<tr>
<td>Associate administrator</td>
<td>Assistant registrar</td>
</tr>
<tr>
<td>Assistant administrator</td>
<td>Registrar’s assistant</td>
</tr>
<tr>
<td>Distinguished professor</td>
<td></td>
</tr>
<tr>
<td>Professor</td>
<td></td>
</tr>
<tr>
<td>Associate professor</td>
<td>College laboratory technician</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>Chief college physician</td>
</tr>
<tr>
<td>Medical professor (basic sciences)</td>
<td>College physician</td>
</tr>
<tr>
<td>Associate medical professor (basic sciences)</td>
<td>Higher education officer</td>
</tr>
<tr>
<td>Assistant medical professor (basic sciences)</td>
<td>Higher education associate</td>
</tr>
<tr>
<td>Adjunct medical professor (basic sciences)</td>
<td>Higher education intern</td>
</tr>
<tr>
<td>Adjunct associate medical professor (basic sciences)</td>
<td>Assistant to higher education officer</td>
</tr>
<tr>
<td>Adjunct assistant medical professor (basic sciences)</td>
<td>Higher education intern</td>
</tr>
<tr>
<td>Medical professor (clinical)</td>
<td>Business manager</td>
</tr>
<tr>
<td>Associate medical professor (clinical)</td>
<td>Assistant business manager</td>
</tr>
<tr>
<td>Assistant medical professor (clinical)</td>
<td>Assistant to business manager</td>
</tr>
<tr>
<td>Adjunct medical professor (clinical)</td>
<td>Placement director</td>
</tr>
<tr>
<td>Adjunct associate medical professor (clinical)</td>
<td>Education and vocational counselor</td>
</tr>
<tr>
<td>Adjunct assistant medical professor (clinical)</td>
<td>Continuing education teacher</td>
</tr>
</tbody>
</table>

and in the hunter college elementary school and hunter college high school:

<table>
<thead>
<tr>
<th>Position</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Temporary teacher</td>
</tr>
<tr>
<td>Chairperson of department</td>
<td>Guidance counselor</td>
</tr>
<tr>
<td>Teacher</td>
<td>Librarian</td>
</tr>
<tr>
<td>Assistant teacher</td>
<td>College laboratory technician</td>
</tr>
<tr>
<td></td>
<td>Substitute teacher</td>
</tr>
</tbody>
</table>

and in the early childhood centers:

<table>
<thead>
<tr>
<th>Position</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher</td>
<td>Assistant teacher</td>
</tr>
</tbody>
</table>

and be it further
RESOLVED, That Section 6.2 of the Bylaws be amended as follows:

Section 6.2 PERMANENT INSTRUCTIONAL STAFF-TENURE. The permanent instructional staff shall consist of those persons who have been granted tenure under any of the provisions enumerated in subds. a, b, c, d, e, f, and g below and in section 6.3 subds. a, b, and d.

a. Appointments after June 16, 1968 - A person employed after June 16, 1968, full-time on an annual salary in the title of professor, associate professor, assistant professor, medical professor (basic sciences), associate medical professor (basic sciences), assistant medical professor (clinical), associate medical professor (clinical), assistant medical professor (clinical), instructor (nursing science), senior registrar, registrar, associate registrar, assistant registrar, senior college laboratory technician, college laboratory technician, and in the hunter college high school and hunter college elementary school (but not in the early childhood center program), principal, chairperson of department, teacher, guidance counselor and librarian, or in any grade or position which the board in its discretion may add hereto, who, after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his/her reappointment for the sixth full year.

and be it further

RESOLVED, That Sections 11.24, 11.25, 11.26, 11.27, 11.28, and 11.29 are hereby renumbered to be Sections 11.25, 11.26, 11.27, 11.28, 11.29 and 11.30 respectively, and section 11.24, as renumbered, is hereby amended to read as follows:

Section 11.24 SENIOR REGISTRAR. A. Position Definition. The senior registrar shall be responsible for the supervision of the registrar and for such other administrative and service offices with regard to the admissions, registration, and scheduling of students, and related functions as the president may assign. The senior registrar shall be responsible for integrating the above administrative and service offices and functions as appropriate. In those colleges where the position of registrar is vacant, the senior registrar shall assume the duties and responsibilities of registrar.

B. Qualifications: For appointment as senior registrar, the candidate must, at a minimum, possess the qualifications set forth for registrar, except that he/she must possess five years of appropriate experience in a registrar's office. In addition, the candidate must have a working knowledge and experience of computer systems and operations and of the other administrative and service functions for which he/she is responsible.

NOTE: Matter underlined is new.

EXPLANATION: The 1977-78 Agreement between the Board of Higher Education and the Professional Staff Congress/CUNY provided for a new title, Senior Registrar. This resolution establishes in the Board's Bylaws the position definition and qualifications required for this new title.

B. PRESIDENTIAL SEARCH GUIDELINES: Dr. Robinson reported briefly on the new Presidential Search Guidelines which had been adopted by the Committee on Central Administration but did not require formal action by the Board. He called attention to a change in accordance with which the Chancellor will consult with each member of the Board before recommending a candidate, thereby enabling the Board members to have the benefit of his views in advance of his formal recommendation. He urged Board members to take advantage of the opportunity to meet the candidates at the second interview.
ADDED ITEMS

NO. 8. CITY UNIVERSITY FACILITIES: The Chancellor reported on a meeting held on Friday with the Mayor, the Comptroller, two Deputy Mayors and other City officials and spoke briefly on three matters discussed:

1. The matter of the Hunter College lease with the New York Foundling Hospital was resolved. The City has accepted the fact that there was no alternative space available, and the Chancellor has authorized the signing of the lease by the Secretary of the Board.

2. At the last meeting the Chancellor had informed the Board that he had sent a letter to the Mayor outlining a procedure to be followed which would allow the City adequate input in bringing to the attention of the Board vacant public properties suitable for the use of the senior colleges. However, the City is still concerned about the fact that final approval for leases by the senior colleges is not required and reserves the right to take any action it deems appropriate including reducing the budget. In accordance with an agreement reached at the meeting, the Board, if it rejects available public property, will submit a memorandum to the Mayor indicating its reasons and then will wait thirty days before executing a lease for the property it desires. The Chancellor felt that the University could live with that arrangement.

3. The final problem concerned the completion of the construction of the new Borough of Manhattan Community College facility. To justify the additional expenditure of $75 million required to complete this project, the City proposed and made as a condition of its approval that facilities for the Central Administration be included. This would allow the City to place the present Central Administration property on the tax rolls. It was also suggested that the planned facilities for the College were too generous. Quasi legal and logistical problems were raised, but the City officials indicated that the decisions would be subject to legal considerations and agreed to pay for any redesign and additional construction costs involved in this matter.

The Chancellor, therefore, submitted a resolution for the consideration of the Board.

Mr. Crowley moved that the resolution be tabled for further consideration. Mr. Jacobs seconded the motion and suggested that the resolution be referred to the Committee on Facilities Planning and Management. The motion was approved with Dr. Robinson voting No and Dr. Goldin and Mr. Scheftel abstaining.

Following discussion, Mr. Maniscalco moved that the resolution be removed from the table, and Mr. Scheftel seconded the motion. The motion was lost, with five voting YES and seven voting NO.

After further discussion, Mr. Jacobs moved that the resolution be removed from the table. The motion was seconded and adopted, with Dr. Goldin, Ms. Maynard and Mr. Rivera abstaining.

Mr. Maniscalco moved that the Board waive the requirement that the resolution be referred to the Committee on Facilities Planning and Management before being considered by the Board. The motion was seconded and adopted unanimously.

Mr. Rivera moved that the words “the Board” be substituted for “the Chancellor” in the resolution. The motion was lost.

Prof. Burton moved that the words “and the Central Administration of the University” be added at the end of the resolution. The motion was seconded and adopted, with Mr. Maniscalco abstaining.

Mr. Jacobs moved that the first paragraph include the phrase “whatever facilities are needed for the Central Administration.” The motion was lost.
The following resolution was adopted unanimously:

RESOLVED, That the Chancellor is authorized to incorporate facilities for the Central Administration of the University in those currently being constructed for the Borough of Manhattan Community College provided that:

1. Such joint occupancy and use can be accommodated within the provisions of the necessary bond agreements and

2. The City and the State of New York agree to include in the cost of the proposed facilities the expense of the redesign of existing plans and specifications and those additional construction costs that result from a redesign that achieves the objective stated here and also meets the basic needs of the College and the Central Administration of the University.

**NO. 9. DATE OF MAY MEETING:** The possible change of date of the May meeting was discussed since May 28 is the federal Memorial Day holiday. The Secretary of the Board was requested to poll the Board with respect to a possible alternative date.

**NO. 10. REPORTS:**

A. On behalf of the Board, Mrs. Stewart congratulated President and Mrs. Cohen of Queens College on the birth of their first grandchild.

B. Mr. Scheftel reported that if the United States Senate concurs, the Federal Government will gain and the University will lose the services of General Counsel and Vice-Chancellor Mary Bass, who will become Inspector General of the Department of Commerce. On behalf of the Board, he wished her well in her new post and expressed regret at her leaving.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:25 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
APRIL 16, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET BOROUGH OF MANHATTAN

The Chairperson, The Honorable Harold M. Jacobs, called the meeting to order at 5:10 P.M.

There were present:

Harold M. Jacobs, Chairperson
Walter H. Crowley
Armand D'Angelo
Gurston D. Goldin
Joan B. Maynard
Emanuel R. Piore
David Z. Robinson
Stuart Scheftel

Martin J. Warmbrand, Secretary of the Board

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner

The absence of Ms. Conway, Mrs. Everett, Mr. Maniscalco, Mr. Rivera and Mrs. Stewart was excused.
Upon motions duly made, seconded and carried, the Board went into executive session to consider a personnel matter.

There were present:

Harold M. Jacobs, Chairperson

Walter H. Crowley                           Joan B. Maynard
Armand D'Angelo                            Emanuel R. Piore
Edith B. Everett                          David Z. Robinson
Gurston D. Goldin                          Stuart Scheftel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board

Chancellor Robert J. Kibbee                  Deputy Chancellor Egon Brenner

The absence of Ms. Conway, Mr. Maniscalco, Mr. Rivera and Mrs. Stewart was excused.

NO. 1. PERSONNEL ITEM: No action taken.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:05 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

APRIL 23, 1979

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET-BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:35 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson
Loretta A. Conway
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Joan B. Maynard
Joaquin Rivera
Stuart Scheftel

Ann M. Burton, ex officio

Martin J. Warmbrand, Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Flora Mancuso Edwards
President Leon M. Goldstein
President Leonard Lief
President Gerald W. Lynch
President Harold M. Proshansky
President Kurt R. Schmeller
President Ursula Schwerin

President Joel Segall
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Mr. Crowley, Mr. D'Angelo, Dr. Piore and Dr. Robinson was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for April 23, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor’s Report for April 23, 1979 (including Addendum Items) be approved, as amended as follows:

(a) PART D - ADDENDUM: Add the following item:

D.20. Amendment of Resolution 2/26/79, Cal. No. 2, Item C11.9.2, New Roofs for Dining Hall and Computer Center Building (Lehman College): RESOLVED, That the Board of Higher Education authorize an increased expenditure of $1,860 for the resurfacing of the roofs of the College's Dining Hall and Computer Center Buildings, originally approved by resolution of the Board on February 26, 1979, in the amount of $11,000.

EXPLANATION: The resolution approving the resurfacing of the roofs of the College's Dining Hall and Computer Center Buildings was approved at the Board meeting of February 26, 1979, Calendar No. 2, Item C11.9.2 in the estimated amount of $11,000, chargeable to budget code 7007-176-7901-865-2-234401-467. The total low bid of $12,860 exceeds the 10% allowed overage. It was respectfully requested, therefore, that this amendment be approved. This project was initially authorized in the State Supplemental Budget for 1978-79 to fund building repairs and renovations at the senior colleges.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 3. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the Board of Higher Education meeting of March 26, 1979 be approved as circulated.

**NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:** RESOLVED, That the following items be adopted:

A. BRONX COMMUNITY COLLEGE - ALTERATIONS TO TECHNOLOGY II BUILDING:

RESOLVED, That the Board accept final plans and specifications for the alteration to the Technology II building of Bronx Community College at an estimated cost of $2,190,400 (as of February, 1979) as prepared by Brown, Guenther, Battaglia, Seckler, Architects and Planners; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforementioned Contract Documents, and estimates of cost.
EXPLANATION: This resolution provides for the acceptance of final plans, specifications and cost estimate, which work was done in accordance with a contract between the New York State Dormitory Authority and the above named architects and was funded from a previously authorized bond issue.

The proposed work calls for the alteration of existing classrooms, engineering and science laboratories and related spaces to provide suitable facilities for the College's Biology, Chemistry, Mathematics and Physics Departments which are now located in substandard older facilities on this campus. A total of 91,418 net assignable square feet is to be provided in the building which contains 208,840 gross square feet.

On May 18, 1977 (Cal. No. 48), the Board accepted the Preliminary Plans, Outline Specification and Preliminary Cost Estimate of $1,993,000 (as of April, 1977). The final cost estimate of $2,190,400 (as of February, 1979) when compared with the Preliminary Cost Estimate appears reasonable.

The final plans, specifications and cost estimate have been reviewed and accepted by the College, the Office of Facilities Planning and Management and the Dormitory Authority and acceptance by the Board was recommended.

The acceptance by the Board of the design work performed to date by the Architects is a requirement of the firm's contract with the Authority. The project was included as a first priority project in the Long Range Facility Plan adopted by the Board on May 29, 1978 and endorsed as such by Dr. Harold Howe in his December 13, 1978 Report to the Mayor. The construction work will not be bid until there are funds available for its financing.

B. CITY COLLEGE - REHABILITATION OF ROOFS, STEINMAN AND GOETHALS HALLS:

RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management and authorize said office to advertise, bid and award the contract to the lowest responsible bidder for furnishing all labor and materials, tools and equipment required for rehabilitation of roofs to Steinman and Goethals Halls at The City College, Convent Avenue at 138th Street, New York, N. Y. 10031, at an estimated cost of $200,000, chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditures for the proposed contract.

EXPLANATION: Steinman and Goethals Halls are two of the major buildings of the City College North Campus.

The roofs are in poor condition causing costly damage to ceilings, floors and walls of the building.

This corrective work is necessary to prevent further water damages to the buildings.

This Project has been recommended and approved by the College.

The estimate of $200,000 includes construction contingencies and cost escalation to bid date.

NO. 5. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted or action taken as noted:

A. MAINTENANCE OF XEROX EQUIPMENT:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award contract to the lowest responsible bidder for Preventive Maintenance of Xerox Computer Equipment for the period July 1, 1979 to June 30, 1980 at a total estimated cost of $103,092, chargeable to Code 2-177-01-450 and/or such other funds as may be available, subject to financial ability.

EXPLANATION: The equipment is used to support the course of several thousand students and several hundred faculty. Preventive maintenance affords the Computer Center a means of obtaining maximum effective equipment performance and priority service. In order to meet the demands on the system, it is vital that the equipment be kept constantly in good operating condition.
B. HUNTER COLLEGE - AGREEMENT WITH HEALTH AND HOSPITALS CORPORATION:

RESOLVED, That the Board of Higher Education approve an agreement between the Health & Hospitals Corporation and the Board of Higher Education, effective December 1, 1978 which acknowledges the Board of Higher Education’s jurisdiction over the premises at 440 East 26th Street, known as Hunter College School of Health Professions at Bellevue, provides for a payment of $239,500 from non-tax levy funds for Building Services rendered for the period January 1, 1977 through November 30, 1978, and which allocates some Dormitory Space to the Health & Hospitals Corporation for its direct patient care personnel for which rental payments will be paid to Hunter College and also some reasonable usage of lounge, auditorium and athletic facilities.

EXPLANATION: This agreement resolves a long-standing dispute between the Board of Higher Education and Health & Hospitals Corporation through the formal acknowledgement by both parties of New York City Board of Estimate’s resolution, dated June 22, 1967 and amended July 24, 1969, transferring jurisdiction and control of the above-mentioned premises to the Board of Higher Education.

With respect to the amount owing for Building Services rendered, an informal agreement, effective 7/1/76 was reached between Hunter College and Bellevue Hospital whereby Bellevue would continue to provide building services as long as Hunter agreed to reimburse for such services. Thusfar, Hunter College has reimbursed Bellevue for the period 7/1/76 through 12/30/78. This new agreement reaffirms Hunter’s informal commitment to reimburse Health & Hospitals Corporation $239,500 for the cost of building services rendered for the period 1/1/77 through 11/30/78. Hunter also agrees to honor any pre-existing rental agreements with Health & Hospitals Corporation personnel, with the understanding that rental payments will be paid directly to Hunter College.

C. CITY COLLEGE – ACQUISITION OF COMPUTER EQUIPMENT:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the University Computer Center on behalf of The City College to advertise for, receive and open bids and award a contract to the lowest responsible bidder for the acquisition of a used IBM 370-158 computer system, or equivalent, and associated equipment for installation on or about May 1, 1979 at the total estimated cost of $500,000 over a five year period on a time installment basis chargeable to the City College budget code 7002-176-7901-806-2-2234-4-62 for the current fiscal year and like budget codes thereafter. This expenditure is subject to financial ability.

EXPLANATION: The intent of the resolution is to acquire an IBM 370/158 computer system or equivalent for The City College to enable the college to economically acquire data processing equipment capable of providing the services needed for financial, registration and administrative systems. This procurement will provide the needed enhancement at the lowest possible cost.

This system is an upgrade replacement for a 12 year old IBM 360/50 system at The City College. The need is for state of the art technology for administrative users at the college. Rising maintenance costs and computer downtime make the presently installed equipment unreliable in a real time response environment.

The response time on present equipment for administrative applications is inadequate and slow. Major online systems for student records, staff profiles, financial aid, and registration require significantly improved throughput.

While City College uses the University Computer Center for its major instructional applications, adequate response time for administrative systems requires availability at the college of this type equipment for financial records, student records and administrative systems.

The Costs estimate results from informal consultations with various equipment vendors. It is expected that approximately $500,000 over a five year period will be sufficient to acquire a used computer of the capacity necessary to meet the spiralling administrative requirements.

This resolution has the approval of the Vice Chancellor for University Systems.
D. CITY COLLEGE - MAINTENANCE ON ELEVATORS AND ESCALATORS:

RESOLVED, That the Board of Higher Education approve the Contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids, and award contract to the lowest responsible bidder for furnishing all labor and material required for full maintenance on twenty-two (22) elevators and ten (10) escalators commencing January 1, 1979 to June 30, 1979 with an option by the college to renew such contract on a year to year basis for an additional period of four (4) years at an estimated cost as follows:

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>7002-176-7901-806-2-71770-14-61</td>
<td>$50,000</td>
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<tr>
<td>7002-176-8301-806-2-21770-14-61</td>
<td>100,000</td>
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</tr>
</tbody>
</table>

EXPLANATION: The requirements previously contracted for separately were awarded on the same terms and conditions as stated herein.

E. CUNY-AUDITORS TUITION AND FEE FUNDS: - Laid over

NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. AMENDMENTS TO THE CHARTER OF THE HUNTER COLLEGE ALLOCATIONS BOARD: - Laid over.

B. AMENDMENTS TO ARTICLE XIV OF THE CHARTER OF GOVERNANCE OF HUNTER COLLEGE: Laid over.

C. AMENDMENTS TO THE “RULES AND REGULATIONS OF THE BOARD OF HIGHER EDUCATION ON LIMITATIONS ON OPERATING COSTS FOR PURPOSES OF STATE FINANCIAL ASSISTANCE FOR THE COMMUNITY COLLEGES OF THE CITY UNIVERSITY OF NEW YORK”

RESOLVED, That the Board amend the provisions of the “Rules and Regulations of the Board of Higher Education on limitations on Operating Costs for Purposes of State Financial Assistance for the Community Colleges of the City University of New York”--- by amending the provisions of subdivision (a)(10), renumbering subdivision (a)(11) to be subdivision (a)(12) and by adding a new subdivision (a)(11), to read as follows:

(a) (10) Technical programs. Certificate and diploma programs in the sciences and technologies and all associate in science, associate in applied science and associate in occupational studies degree programs with the exception of associate in science, liberal arts and general studies degree curricula and the following business curricula and options and local variations of these program names:
Accounting
Advertising
Advertising and Communications
Banking, Insurance and Real Estate
Business Administration
Business Administration - Automotive Marketing
Court Administration
Credit and Collections
Fashion Buying & Merchandising
Health Services Management Technology
Hotel and Restaurant Management
Industrial and Labor Relations
International Trade and Travel

(11) Business Programs.

Certificate, diploma and all associate in arts, associate in science, and associate in applied science degree programs in business, including options and local variations of the program names specifically cited below:

<table>
<thead>
<tr>
<th>Program</th>
<th>HEGIS CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>5002</td>
</tr>
<tr>
<td>Advertising</td>
<td>5004</td>
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<tr>
<td>Banking</td>
<td>5003</td>
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<td>Insurance and Real Estate</td>
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<td>Business Administration</td>
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<tr>
<td>Health Services Management Technology</td>
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<tr>
<td>Hotel and Restaurant Management</td>
<td>5010</td>
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<tr>
<td>Industrial and Labor Relations</td>
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<tr>
<td>Marketing</td>
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<tr>
<td>Management</td>
<td>5004</td>
</tr>
<tr>
<td>Secretarial Science</td>
<td>5005</td>
</tr>
<tr>
<td>Secretarial Science/Medical</td>
<td>5214</td>
</tr>
</tbody>
</table>

(12) [(11)] Diploma and certificate programs. Those programs approved by the Board and the State Education Department as leading to a recognized credential, either diploma or certificate; and be it further

RESOLVED, That the Board amend the provisions of the aforesaid rules and regulations by amending the provisions of subdivisions (c) (1) (iii) to read as follows:

(c) Basic State financial assistance. (1) Full opportunity Community Colleges. The basic State financial assistance for the City University Community Colleges if implementing an approved full opportunity program shall be the lowest of the following:

(i) Two-fifths of the net operating budget of the community colleges as approved by the Board.

(ii) Two-fifths of the net operating costs of the community colleges.

(iii) The total of the following:

(a) The budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for State financial assistance multiplied by [($670) $750 plus a $35 increment for each of the following conditions which the colleges meet:
(1) The ratio of the number of full-time equivalent students to the number of full-time equivalent teaching faculty is no less than 17.5 to 1 for the 1975-76 college year, provided that for the 1975-76 fiscal year a community college shall be eligible for this increment if it maintains a ratio equal to or greater than 17.0 to 1 but less than 17.5 to 1 and no less than the actual 1974-75 college fiscal year ratio; 18.0 to 1 for the 1976-77 college fiscal year; and 18.5 to 1 for the [1977-78] 1978-79 college fiscal year.

(2) [The cost of instruction and departmental research determined in accordance with the uniform system of accounts for the community colleges is no less than 50 percent of the total operating cost of the colleges after deduction of rental cost for physical space;]

[(3) The financial contribution to the operating costs of the colleges, by the City of New York, is no less than the equivalent in dollars of one-half mill (50 cents per $1,000) as calculated against the total valuation of taxable real property in such City as most recently tabulated by the State Board of Equalization and Assessment.

(b) The budgeted or actual total average number (whichever is less) of full-time disadvantaged students multiplied by [180] $210 if the average number of full-time disadvantaged students coming from the City of New York as a percentage of the total average number of full-time students coming from the City of New York is no less than the average number of disadvantaged in the population of the City of New York for the calendar year immediately preceding the year in which the community college fiscal year commences as a percentage of the total population in the City of New York, as reported in the most recently available census;

(c) [Two-fifths One half of rental cost for physical space; and be it further

RESOLVED, That the Board amend the provisions of the aforesaid rules and regulations by amending the provisions of subdivision (c) (2) (iii) as follows:

(2) Non-full opportunity colleges. The basic State financial assistance for the community colleges if not implementing an approved full opportunity program shall be the lowest of the following:

(i) One-third of the net operating budget of the community colleges approved by the Board.

(ii) One-third of the net operating costs of the community colleges.

(iii) The total of the following:

(a) The budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for State financial assistance multiplied by [§558] §632 plus a $29 increment for each of the following conditions which the colleges meet:

(1) The ratio of the number of full-time equivalent students to the number of full-time equivalent teaching faculty is no less than 17.5 to 1 for the 1975-76 college fiscal year, provided that for the 1975-76 fiscal year a community college shall be eligible for this increment if it maintains a ratio equal to or greater than 17.0 to 1 but less than 17.5 to 1 and no less than the actual 1974-75 college fiscal year ratio; 18.0 to 1 for the 1976-77 college fiscal year and 18.5 to 1 for the [1977-78] 1978-79 college fiscal year.

(2) [The cost of instruction and departmental research determined in accordance with the uniform system of accounts for the community colleges is no less than 50 percent of the total operating cost of the colleges after deduction of rental cost for physical space;]

[(3)] The financial contribution to the operating costs of the colleges, by the City of New York, is no less than the equivalent in dollars of one-half mill (50 cents per $1,000) as calculated against the total valuation of taxable real property in such jurisdiction as most recently tabulated by the State Board of Equalization and Assessment;]
(b) The budgeted or actual total average number (whichever is less) of full-time disadvantaged students multiplied by $150 if the average number of full-time disadvantaged students coming from the City of New York as a percentage of the average number of total full-time students coming from the City of New York is no less than the average number of disadvantaged in the population of the City of New York for the calendar year immediately preceding the year in which the community college fiscal year commences as a percentage of the total population in the City of New York area, as reported in the most recently available census;

(c) [One-third] One half of rental cost for physical space; and be it further

RESOLVED, That the Board amend the provisions of the aforesaid rules and regulations by amending the provisions of subdivisions (d) to read as follows:

(d) **Supplemental State financial assistance.** The Community Colleges shall be eligible for supplemental State financial assistance in the [1977-78] 1978-79 community college fiscal year in the amount of $150 for each full-time equivalent student enrolled in technical programs and $75, for each full-time equivalent student enrolled in business programs, the actual number of which shall be certified by the Chancellor to the Board. Such supplemental State financial assistance shall be made available only if the colleges' revenues from the City of New York's contributions either in the aggregate or per full-time equivalent student coming from the City of New York, and full-time and part-time tuition rates, are maintained at not less than the comparable actual rates in the [1976-77] 1977-78 community college fiscal year. The total State aid paid for the City University community colleges for the [1977-78] 1978-79 community college fiscal year may exceed the statutory limitations of one-third or two-fifths of operating costs of the colleges only if the amount of aid for full-time equivalent students in technical and business programs approved for the colleges pursuant to these regulations would cause the statutory limitations to be exceeded. In such cases the amount that the total State aid may exceed the statutory limitations shall not be greater than the amount of supplemental state financial assistance approved pursuant to these regulations for full-time equivalent students in technical and business programs.

and be it further

RESOLVED, That the Board amend the provisions of the aforesaid rules and regulations by repealing subdivision (f)(1) and by adding a new subdivision (f) to read as follows:

[(f) (1) Notwithstanding the provisions of these regulations, assistance for the 1977-78 community college fiscal year shall be computed as follows: for the first 63,000 full-time equivalent students enrolled, full funding as provided by subdivisions (c) and (d) of the regulations; for the next increment of 630 full-time equivalent students, 50% of full funding per student; twenty-five percent of full funding per student; and for each additional full-time equivalent students enrolled, a payment of one hundred dollars.]

(f) Notwithstanding the provisions of these regulations assistance for the 1978-79 community college fiscal year shall be computed as follows: for the first 64,700 full-time equivalent students enrolled, full funding as provided by subdivisions (c), (d) and (e) of these regulations; for the next increment of 647 full-time equivalent students, 50% of full funding per student; for the next increment of 647 full-time equivalent students, twenty-five percent of full funding per student; and for each additional full-time equivalent student enrolled, a payment of one hundred dollars.

RESOLVED, That these amendments shall be effective upon approval by the State Director of the Budget.
EXPLANATION: The amendments herein adopted parallel amendments to the Official Compilation of Codes, Rules and Regulations of the State of New York adopted by the State University Trustees effective January 3, 1979. The Board is required under paragraph B of subdivision two of section 6215 of the Education Law, and chapters 53 and 779 of the laws of 1978 to adopt these amendments. These amendments increase basic State aid for each full-time equivalent community college student from $670 to $750, increase the supplement for full-time disadvantaged students from $180 to $210, provide for the first time for supplemental State financial assistance for business programs, and increase State support for rental costs from two-fifths to one-half of such costs. The rescission of the current subdivision c(1) (iii) (a) (2) will result in a reduction in State aid by an amount approximately equal to the increase in the basic State aid per student and is intended by the State to assist high overhead community colleges by substituting an increase in per student aid for a State aid bonus based on a limitation on overhead. The $30 increase in the supplement for disadvantaged students is unique for City University and is in lieu of a $30 increase in the supplement for technical students at the State University. Subdivisions (a) (11) & (12) were initially enacted and last acted upon by the Board on September 22, 1975. Subdivisions (c) (1) (iii) (a) (1) and (c) (2) (iii) (a) (1) were last amended on November 24, 1975 and the remainder of subdivision (c) was initially enacted and last acted upon by the Board on September 22, 1975. Subdivisions (d) and (f) (1) were last amended on November 21, 1977.

NOTE: Matter underlined is new; matter in brackets to be deleted.

At this point Mrs. Everett joined the meeting.

D. PERMANENT FEE STRUCTURE FOR THE QUEENS COLLEGE UNION:

RESOLVED, That the College Union fees (Student Services Corporation) be amended in accordance with the following schedule:

<table>
<thead>
<tr>
<th></th>
<th>Temporary Rates</th>
<th>Proposed-7/79</th>
<th>Change in permanent</th>
</tr>
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<tr>
<td></td>
<td>8/78-6/79</td>
<td></td>
<td>Rate</td>
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<tr>
<td>Undergraduate Full-time</td>
<td>$30.00</td>
<td>$36.00</td>
<td>$3.00+</td>
</tr>
<tr>
<td>Undergraduate Part-time</td>
<td>25.00</td>
<td>30.00</td>
<td>3.00+</td>
</tr>
<tr>
<td>Graduate</td>
<td>25.00</td>
<td>30.00</td>
<td>3.00+</td>
</tr>
<tr>
<td>Coop Teacher</td>
<td>25.00</td>
<td>30.00</td>
<td>3.00+</td>
</tr>
<tr>
<td>Intersession (all students)</td>
<td>25.00</td>
<td>30.00</td>
<td>1.00-</td>
</tr>
<tr>
<td>Summer Session (all students)</td>
<td>25.00</td>
<td>30.00</td>
<td>3.00+</td>
</tr>
</tbody>
</table>

EXPLANATION: The current fee schedule is necessary to run through the end of this fiscal year to meet debt service and budgetary commitments which have already been made. With the beginning of the new fiscal year, the revised schedule will be used in all planning and budgetary actions.

E. STUDENT RECORDS ACCESS POLICY:

RESOLVED, That the following Student Records Access Policy be adopted:

STUDENT RECORDS ACCESS POLICY

The following is the policy of the Board of Higher Education for all units of City University required by regulations under the Federal Education Rights and Privacy Act of 1974* (the "Act"). The rights of students to their records are as provided in this policy.

1. Definitions. a. Student. With respect to education records maintained at a college, a student is a present or former student at that college. With respect to education records maintained at the Central Office, including the University Admissions Processing Center and the Office of Admission Services, a student is a present or former student of any unit of the University. An applicant is not a student until he/she attends a college.

b. Education record. An education record is any information or data which directly relates to a student and is maintained by a college or the Central Office, except a record described in paragraph 7, subparagraphs a through e.

2. Notification. Each college shall inform its present students of this policy at least annually by publication in the college catalogue or bulletin, in the first November edition of each student newspaper which is published at least on a monthly basis during the regular academic year, by posting on bulletin boards in each department of the college and in the Registrar's office, or by such other medium as is generally available to and read by the college's students.

3. Listing of records maintained at the colleges. Each college shall establish and maintain a listing of the types and locations of education records maintained there, and the titles and locations of the officials responsible for those records, provided, that with respect to education records maintained by individual members of a department, the college may indicate on the listing that the head of the department should be contacted with respect to identifying the types and locations of the records for which individual members of the department are responsible. The listing shall be included in the notification to students made under paragraph 2 and a copy sent to the Office of Legal Affairs.

4. Procedures to inspect and review records. a. A student who wishes to inspect and review his education records may make the request to the person in charge of the office which is the official custodian of the record in question, or that person's designee, but a request pertaining to records in the custody of a student's teacher or counselor should be made directly to the teacher or counselor.

b. A request may be oral, but a college may require specific categories of requests to be in writing.

c. A request shall be granted or denied in writing within 15 days of receipt of the request.

d. If the request is granted, a college official may be present when the student inspects and reviews his education records. A student at his reasonable request shall be provided with an explanation and interpretation of the record to which access is granted.

e. If the request for access is denied or not responded to within 15 days of receipt, the student may appeal to a person designated by the college President. The appeal must be in writing and should identify the particular records to which access was requested, the date of the original request for access, the person to whom the request was made, and the reasons why the student believes he/she has a right of access to the record. The appeal shall be decided no later than 25 days after the receipt of the original request for access. A denial of a request for access must be in writing and contain the reasons for the denial and a statement that the student has a further right of appeal to the General Counsel and Vice Chancellor for Legal Affairs. The student may thereafter send the appeal to the Office of Legal Affairs at 535 E. 80th Street, N.Y., N.Y. 10021. The appeal must be in writing and include a copy of the college's determination on appeal and the reasons why the student disagrees with the determination. The Vice Chancellor for Legal Affairs shall render a decision no later than 20 days after receipt of the appeal.

5. Copies. Where a student is to be provided with copies of records, a fee of 25 cents per page shall be charged for each uncertified copy. Copies of education records are not required to be provided the student (except under paragraphs 9b and 11) if:

a. the record can be reasonably read and comprehended by the student upon visual examination; or

b. the student has no disability which prevents him/her from coming to the college; or

c. the student resides less than 50 miles from New York City.

**For the purposes of the procedures provided for in this policy, the Central Office is a college, and the Chancellor or his designee shall perform the functions of the President.**
6. Procedures for record correction.

a. A student may request correction of his/her education records on the basis that an entry or entries are inaccurate, misleading, or in violation of the student's right of privacy or other rights. The request must be made in writing addressed to an individual or office designated by a college President. The request to the extent possible, shall identify the record or records containing the challenged entry or entries, and a brief statement of why the student believes the entry or entries to be inaccurate, misleading, or in violation of his/her right of privacy or other rights. A student may not contest the assignment of a grade through this procedure, but may contest whether the assigned grade was recorded accurately.

b. The designee shall within 15 days after receipt of the written request, grant or deny the request in whole or in part and inform the student. If the designee denies the request in whole or part, the student shall also be advised in writing of his/her right to a hearing under subparagraph 6(c) below.

c. A student may request a hearing if his/her request to correct has been in whole or in part denied, or if the designee has not responded to the request within the 15 day period. The request for a hearing shall be in writing addressed to an individual or office designated by the college President, and shall contain the same information contained in the request to correct the records.

d. Within seven days after receipt of a request for a hearing, the student shall be notified of a date, time and place of the hearing, which shall take place within a reasonable time after receipt of the request.

e. At the hearing the student shall have a full and fair opportunity to present evidence relevant to the issues raised under subparagraph 6(a), before a person selected by the college who does not have a direct interest in the outcome of the hearing. The student may be assisted or represented by individuals of his or her choice, including an attorney, at his or her expense.

f. The hearing officer within 15 days after the conclusion of the hearing, shall render a report to the President in writing which shall include a summary of the evidence and the reasons for the decision, and which shall be based solely upon the evidence presented at the hearing. The President shall render a final decision within 15 days after receipt of the report on the basis of the evidence, which shall include a summary of the evidence and reasons for the decision. The student shall be provided with a copy of the final decision. If the request is denied in whole or in part the student shall also be advised of his/her right to place in his/her education records a statement commenting on the information in the challenged record and setting forth any reasons for disagreeing with the decision.

7. Records not mandatorily accessible. Records to which access may be denied, are:

a. Records pertaining to the student of instructional, supervisory, administrative staff, or educational personnel ancillary thereto which are in the sole possession of the maker and are not accessible or revealed to another person except a temporary substitute.

b. Records pertaining to the student which are maintained on behalf of a college by contract guard service or by college security personnel or other unit having a law enforcement function provided:

1) such records are maintained apart from other records pertaining to the student,

2) are maintained solely for law enforcement purposes,

3) are only made available to local law enforcement officials, and

4) the contract guard service, security or other such personnel do not have access to other records pertaining to the student.
c. Employment records of a college employee who may be a student provided:

1) such records are normally maintained by the college,
2) relate exclusively to the individual's employment,
3) are used only for employment purposes.
4) such employment is not the result of student status.

d. Records pertaining to the student which are made by a physician, psychiatrist, psychologist, or other recognized paraprofessional acting in his or her professional or paraprofessional capacity, or assisting in that capacity, which

1) are created, maintained, or used only in connection with the provision of treatment to the student, and
2) are not disclosed to anyone other than the individuals providing the treatment.

e) Records which pertain to a student generated after he/she is no longer an enrolled student at the college.

f. The financial records of a student's parents, and the information contained therein.

g. Confidential statements and confidential letters of recommendation which were placed in the student's file prior to January 1, 1975, provided:

1) the letters and statements were solicited or obtained with a written or implied understanding of confidentiality and
2) the letters and statements are used solely for the purposes for which they were specifically intended.

h. All other confidential recommendations relating to admission to educational institutions (including other units of the City University or schools or programs within a particular college), employment applications, or relating to the receipt of an honor or honorary recognition, provided:

1) the student or applicant has signed a waiver of the right of access and has been given the opportunity to request to be notified of the names of all individuals providing the recommendations,
2) the recommendation is used only for the purpose for which it was originally intended, and
3) the waiver is not required as a condition of admission to or receipt of any other service or benefit from the college.

i) Any other record which pursuant to any other law or regulation, is privileged, or which is otherwise inaccessible to the student.

8. Directory Information. a. The following categories of directory information may be made available to individuals with a legitimate interest in such information: A student’s name, attendance dates, telephone listing, home address, present address, major and minor fields of study and degrees and awards received. This shall not be construed to require that such information be released.

b. Any student may require that any or all of the information set forth in subparagraph (a) not be released by a college without his/her prior written consent, by completion of a form to be made available in the Registrar’s office of each college during regular business hours. A separate form must be completed and separately submitted by the student for each City University college attended.

9. Access without prior consent. Access without prior consent of the student to education records may be furnished under the following circumstances:
Minutes of Proceedings, April 23, 1979

a. Legitimate educational interest: To a college, central office or Board of Higher Education official, employees or agent who has a legitimate educational interest in particular student records. A person shall be deemed to have a legitimate educational interest in obtaining access to a particular record if access is reasonably necessary in order to perform his/her instructional, research, administrative or other duties or responsibilities. A college may promulgate a narrower definition of legitimate educational interest with respect to access to its student records by its personnel than that provided herein. In that event, notification shall be given of the narrower definition.

b. Other School Officials: To an official of a school or school system or another unit of City University, who indicates that the student has applied for admission. Any such request shall be complied with without notice to the student, but upon such student’s request, a copy of the education records transferred will be provided the student and the student may challenge their content under paragraph 6.

c. To an authorized representative of:

1) The Controller General of the United States
2) the Secretary of the Department of Health, Education and Welfare
3) the U.S. Commissioner of Education, the Director of the National Institute of Education or the Assistant Secretary of Education

d) To State or local officials with mandatory statutory right of access prior to November 19, 1974, under such conditions as may be specified by the statute.

e. To accrediting institutions, for purposes of carrying out accrediting functions.

f. To organizations external to the City University conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction; provided, that such studies are conducted in a manner which will not permit the personal identification of students by individuals other than representatives of the organization and the information will be destroyed when no longer needed for the purpose for which the study was conducted.

g. In connection with the student’s application for or receipt of student financial aid, to the extent necessary to determine financial aid eligibility, and the amount thereof, conditions to be imposed regarding the financial aid, and to enforce the terms and conditions of financial aid.

h. Pursuant to a judicial order or pursuant to a lawfully issued subpoena, provided a notice is mailed to the student three days in advance of compliance, addressed to the last known address, except a shorter period of notice may be authorized by the General Counsel and Vice Chancellor for Legal Affairs.

i. In connection with an emergency where knowledge of the information is necessary to protect the health or safety of the student or other individuals. The factors to be taken into account in determining whether personally identifiable information from the education records of a student may be disclosed include the following:

1) The seriousness of the threat to the health or safety of the student or other individuals;
2) The need for the information to meet the emergency;
3) Whether the parties to whom the information is disclosed are in a position to deal with the emergency; and

4) The extent to which time is of the essence in dealing with the emergency.

This subparagraph “i” shall be strictly construed.

10. Discretionary access to records. a. A student may be granted access to the records specified in paragraph 7 if University or college policy so provides, provided such access does not violate the right of another.

b. Access to a student’s education records without the student’s consent under subparagraphs 9(b) through (f) shall only be granted where required by law or regulation or if University or college policy so provides.

11. Access with the consent of the Student. The written consent of the student is required for disclosure of personally identifiable information from the student’s education records except as provided in paragraphs 8 and 9, or where the disclosure of accessible records is to the student him/herself. The written consent must be signed and dated by the student and shall include:

a. A specification of the records to be disclosed

b. The purpose of the disclosure, and

c. The party or class of parties to whom the disclosure may be made.

Where a record is disclosed pursuant to the student’s written consent, the college, upon the student’s request, shall provide the student with a copy of the record.

12. Limitation on redisclosure. Any disclosure of personally identifiable information from the education records of a student except under paragraph 8 of this policy may be made only on the condition that the party to whom the information is disclosed will not disclose the information to any other party without the prior written consent of the student, except that the personally identifiable information which is disclosed to an institution, agency or organization may be used by its officers, employees and agents, but only for the purposes for which the disclosure was made. The party to whom the disclosure is made shall be informed of this requirement. This does not preclude the college from disclosing personally identifiable information under paragraph 9 of this policy with the understanding that the information will not be redisclosed to other parties under that section; provided that the recordkeeping requirements of paragraph 14 of this policy are met with respect to each of those parties.

13. Student’s parents. The parent of a student has no rights deriving from that status with respect to the records of a student, regardless of the student’s age.

14. Record of requests for access. a. Record of each request for and each disclosure of a student’s records under subparagraphs 9(c), (d), (e), (f), (g), (h), and (i), shall be maintained in the Registrar’s office of each college.

b. Such record shall list the parties who have requested or obtained information concerning the student, and the reason for the request, and shall be available for inspection by the student.

c. A college may designate additional or other places where the record of disclosure will be maintained.
d. Such record shall be accessible to the student, the Registrar and designated members of the Registrar’s staff, and for purposes of auditing and recordkeeping procedures, any individual specified in subparagraphs 9(a) and 9(c) in accordance with the conditions set forth therein.

15. Waivers. a. A student may waive any of his or her rights under the Act, the regulations or this policy provided the waiver is in writing and signed by the student.

b. No college may require that a student execute a waiver of his/her rights under the Act, the regulations or this policy.

c. A waiver may be revoked by a student provided the revocation is in writing.

16. Destruction of education records. No record may be destroyed while a request for access to that record is pending. Nothing in this policy otherwise requires the retention of any record.

17. Copies of this policy. A copy of this policy including college policy adopted hereunder shall be furnished upon request.

18. Complaints regarding violations of the Act, or the regulations thereunder. A student who believes that his/her rights under the Act or the regulations thereunder have been violated may submit a complaint in writing to:

The Family Educational Rights and Privacy Act Office
330 Independence Avenue SW
Washington, D.C. 20201

EXPLANATION: The Federal Educational Rights and Privacy Act ("Buckley Amendment") and the federal regulations adopted under it require the University to have a policy regarding student records access. This policy complies with the governmental requirements.

F. WAIVER OF CERTAIN SELECTIVE BYLAWS - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the provisions of subdivisions a through e of section 9.1 of the Bylaws, relating to the election of departmental chairpersons be suspended in relation to the selection of chairpersons at Hostos Community College in those cases where the Department or other educational unit has undergone reorganization. Such suspensions to be applicable to chairpersons serving during any of the period commencing immediately and ending August 31, 1982; and be it further

RESOLVED, That during such period, the President of Hostos Community College may, subject to usual approval procedures of the Board, appoint and remove as chairpersons of departments at Hostos Community College, persons otherwise qualified to serve; and be it further

RESOLVED, That elections of members of departmental committees on personnel and budget or appointments committees during such period shall be held at the time they would otherwise take place if elections of chairpersons were to be held.

EXPLANATION: The Board finds that the tasks to be undertaken at Hostos Community College by the incoming President are such as to require a partial exemption from the bylaw structure in those cases in which the President recommends and the Board of Higher Education approves reorganization of Departments or academic units. Each specific action involving departmental reorganization will be submitted for Board approval via the University Report.
NO. 7. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted:

A. GRADUATE SCHOOL AND UNIVERSITY CENTER - PH.D. IN CRIMINAL JUSTICE:

RESOLVED, That the program in Criminal Justice leading to the Ph.D. Degree to be offered by the Graduate School and University Center at John Jay College of Criminal Justice be approved subject to financial ability.

EXPLANATION: This program is designed to provide individuals with the preparation required to assume leadership roles in the field of Criminal Justice. The Program will offer doctoral work specifically developed to meet the needs for persons who will engage in teaching or research in the field of Criminal Justice.

B. AGREEMENT BETWEEN QUEENS COLLEGE AND THE BOARD OF EDUCATION RE OPERATION OF A MIDDLE SCHOOL:

RESOLVED, That the Board approve, on behalf of Queens College, the development of an agreement between the College and the Board of Education involving a cooperative effort in the operation of Intermediate School 227; and be it further

RESOLVED, That this cooperative effort involve the utilization of Queens College personnel in teacher training, in-service training, curricular development and evaluation and continuing education to the extent that resources are available for this purpose; and be it further

RESOLVED, That the agreement be submitted to the Board via the University Report upon recommendation of the Chancellor after approval as to form by the General Counsel.

EXPLANATION: The Board has always considered close cooperation between the CUNY colleges and the schools of New York City as a concern of the highest priority. Queens College and the Board of Education have a long history of mutual endeavor in exploring ways to improve the quality of urban education, to better prepare teachers and other school personnel and to use schools as centers to enhance the quality of life in New York City generally. The Board of Education, its Chancellor, the President of Queens College, and the Dean and Faculty of its education departments have agreed that the establishment of a demonstration school and research center for urban education directly affiliated with Queens College and funded by the Board of Education in both its planning and operation phases would not only generate new knowledge about the practice of education, but develop a superior model of urban education in the middle grades that could be replicated effectively.

I.S. 227, the Louis Armstrong School, is envisioned as an innovative middle school serving students in grades five through eight representative both racially and academically of a cross-section of the school population of the Borough of Queens. The Queens College Center for the Improvement of Education in the Middle Grades with its appropriate institutes will be housed in the school so as to facilitate the delivery of college services, the conduct of research activities and the coordination of the various aspects of pre-service training and personnel and curriculum development.

The I.S. 227 - Queens College Center for the Improvement of Education in the Middle Grades Complex with its close proximity to the Queens College campus is seen as offering unique opportunities to utilize Queens College personnel and resources of the college in all the areas of cooperation including pre-service and in-service training for I.S. 227 staff and pre-service training for Queens College students.

Curricular and research activities, college and school faculties, as well as the pupil population will be phased in over a period of four academic years plus five summer sessions, the end of such time marking the conclusion of the first of what it is hoped will be a series of contractual arrangements between the Board of Higher Education acting for Queens College and the Board of Education. Details of the responsibilities during this time will be spelled out more specifically in the statement of agreement which will serve as the basis for joint planning and implementation between Queens College and the Board of Education.

The School will be financed through Board of Education funds.
NO. 8. DATE OF MAY MEETING: RESOLVED, That the May meeting of the Board, originally scheduled for Monday, May 28, 1979, be rescheduled for Tuesday, May 29, 1979; and be it further
RESOLVED, That the Bylaws be waived to effect this change.
EXPLANATION: Since Monday, May 28, is the federal Memorial Day holiday, it will be difficult to have a quorum present for a meeting on that day; the meeting is, therefore, being rescheduled for Tuesday, May 29. A bylaw waiver was requested because the Board's bylaws mandate that the stated meetings be held on the fourth Monday of the month.

ADDED ITEMS

Upon motions duly made, seconded and carried, the following resolution was adopted:

NO. 9. DESIGNATION OF ACTING GENERAL COUNSEL: RESOLVED, That Paula Levitt be designated Acting General Counsel with compensation in addition to base salary of $2,000 per annum effective May 1, 1979, subject to financial ability.
EXPLANATION: The Vice-Chancellor for Legal Affairs/General Counsel to the Board is leaving the University. This appointment assures continuity of service to the University.

NO. 10. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:

A. Faculty Awards: Of 320 Guggenheim Fellowships awarded throughout the country, six went to faculty members at City University.

B. Student Awards: Of thirty Lehman Fellowships awarded to students throughout the country who wish to attend doctoral programs in New York State, two went to graduates of City University.

C. Future Governance of the University: The Chancellor reported that on Wednesday he will appear before the Senate Committee on Higher Education in Albany to give a presentation on the current state and future direction of the University, and on Friday he will present testimony before the Assembly Higher Education Committee on Mr. Siegel's proposal re a new governance structure.

Upon motions duly made, seconded and carried, the meeting was adjourned at 4:56 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 29, 1979

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:40 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Cary Stewart, Vice Chairperson
Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Joan B. Maynard
Ann M. Burton, ex officio
Joaquin Rivera
David Z. Robinson
Stuart Scheftel
Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
President Milton G. Basin
President Roscoe C. Brown, Jr.
President Flora Mancuso Edwards
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Harold M. Proshansky
President Ursula Schwerin
President Joel Segall

President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Ms. Conway, Dr. Goldin, Mr. Maniscalco and Dr. Piore was excused.
A. ORAL REPORT OF THE CHAIRPERSON: (1) New Board Members: The Chairperson reported
the nomination by the Governor of Luis Alvarez and Dr. Robert L. Polk as members of the Board, replacing Mr. 
Jack John Olivero and Mr. Ronald T. Gault, respectively. The nominations are subject to confirmation by the 
State Senate.

Mr. Alvarez is Executive Director of the National Urban Fellows, Inc., a program in cooperation with Yale 
University and Occidental College to develop a pool of competent urban administrators. Dr. Polk is Executive 
Director of the Edwin Gould Service for Children.

The Chairperson introduced and welcomed Dr. Polk.

(2) Awards from Queensborough Community College: The Chairperson displayed the awards presented to the 
Board on the occasion of the completion of the Queensborough Community College campus.

(3) The Observation Post Incident: The Chairperson reported on the meeting held in the District Attorney’s 
Office with respect to the recent article in the City College newspaper, Observation Post, at which members of 
the District Attorney’s staff indicated that no criminal action against the staff of the newspaper could be taken 
under the Obscenity Law. Mr. Jacobs announced the appointment of a subcommittee of the Board to assess the 
Board’s current bylaws with respect to the protection they afford against the kind of abuse represented by the recent incident and, if deemed necessary, to recommend appropriate changes in the bylaws and procedures, 
consistent with constitutionally guaranteed protections of freedom of expression. The committee consists of 
Armand D’Angelo, Chairperson, Walter H. Crowley, Ann M. Burton, Edward A. Roberts, Michael Solomon, Peggy 
Tirschwell, and Jay Hershenson.

(4) Reception for Former Assembly Speaker Steingut and the Former Chairman of the Assembly Committee on 
Higher Education: The Chairperson announced that the Board is holding a reception on June 6 at which Awards 
of Merit will be presented to the former Speaker at the Assembly, Stanley Steingut, and the former Chairman of 
the Assembly Committee on Higher Education. Melvin Miller.

(5) Commendation of John Jay Registrar, Francis McHugh: The Chairperson reported that on behalf of the 
Middle States Association of Colleges and Universities, President Lynch presented to Francis McHugh, the 
Registrar of John Jay College of Criminal Justice, a plaque for distinguished service as member, Assistant 
Chairperson, and Chairperson of numerous Middle States Evaluation teams.

(6) National Institutes of Health Grant to York College: The Chairperson announced the receipt a three-year 
grant effective June 1, 1979 from the National Institutes of Health to York College in recognition of its 
commitment to the Minority Biomedical Support Program. The award, in the amount of $720,695, is a renewal of a 
three-year grant for $203,580 received in 1976 when York was one of four colleges in the United States, and 
the only one in the northeast, to receive such a grant. The renewal will provide opportunities for twelve students 
to assist four members of the York faculty who are engaged in biomedical research. The students will receive 
annual stipends of $3,000.

B. ORAL REPORT OF THE CHANCELLOR: (1) Faculty Honor: The Chancellor reported the 
election of Prof. Herbert Gutman of the History Department of City College to the American Academy of Arts 
and Sciences.

(2) Governance of City University: The Chancellor reported on the following major provisions in the draft of the 
Assembly bill on City University governance:

(a) The University would be continued as a single institution comprised of both senior 
and community colleges. The corporate body would be known as The City University of 
New York.
(b) The Board of Higher Education would become the Trustees of The City University of New York and would consist of seventeen voting members, including the Chairpersons of the University Faculty Senate and the University Student Senate as ex officio members. Ten members, including at least one member from each of the boroughs of the City, would be chosen by the Governor with the consent of the State Senate; five members would be chosen by the Mayor. These fifteen members would serve for seven-year terms, but the terms would be staggered, with some of the initial appointments being for lesser terms. Three alumni of the University are to be included among the members - one chosen by the Governor, one chosen by the Mayor, and one chosen by the Governor to be an alumnus of a City University community college.

(c) Over a three-year period the State will gradually absorb complete funding of the senior colleges. The bill also includes provisions for managing the budgets of the senior colleges.

(d) The bill provides for a five-member Construction Fund consisting of the State Budget Director and one person each chosen by the Governor, the Mayor, the Speaker of the Assembly, and the Majority Leader of the Senate.

(e) Collective bargaining negotiations for the University are to be conducted by the Board of Trustees.

Although there will undoubtedly be changes in the bill before it is enacted, it is expected that the details will be in place before July 1.

(3) Budget: The Chancellor reported on his appearance before the Board of Estimate and the City Council to discuss the budget of the University and announced a prospective meeting with the New York City Budget Director, Mr. Brigham, to discuss the disposition of additional monies to be received from the State for the community colleges.

(4) Borough of Manhattan Community College Campus: The Chancellor reported that he has been informed that the City has approved completion of the construction of the Borough of Manhattan Community College campus.

(5) Rental of Space: With respect to the renewal of the rental of space for the Office of Admission Services, the Chancellor reported that although the University had followed the guidelines agreed upon with the Mayor's Office for the rental of property by the senior colleges, Deputy Mayor Trimble had requested that the lease be reviewed by the Bureau of Real Estate - an element not included within the original guidelines.

At this point the Chairperson introduced Mr. Harry Van Arsdale sitting among the observers.

Upon motions duly made seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 40).

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for May 29, 1979 (including Addendum Items) be approved, as amended as follows:

(a) PART D - ADDENDUM: Add the following items:

D.7. Queensborough Community College - Credit Card Contract: RESOLVED, That the Board on behalf of Queensborough Community College authorize two agreements with BT Credit Co., Inc. pursuant to which at no cost to the College, students will be permitted to pay their tuition, fees, and other charges owed the College through the use of VISA, BankAmericard or Master Charge credit cards, the agreements to be subject to approval as to form by the General Counsel.
EXPLANATION: The Bankers Trust Company branch used by the College has agreed to provide these credit card services to the College at no charge to the College. Under the agreements the College will be required to follow specified control procedures before allowing a credit registration. The College will receive a credit to its accounts at Bankers Trust Company generally within three days after a charge with the proper report is deposited with the Bank. The risk of non-payment of the credit charge will be assumed by the Bank unless control procedures are not followed. The College may, however, be held responsible for any student’s claim that the College has breached its responsibility to the student arising out of the payment of tuition, fees and other charges.

D.8. Central Office - Administrative Designation:

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(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for May 29, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BI 9.9. Leaves of Absence (Lehman College): The fellowship leaves for Professors David Hawke and Hannah Berman are reinstated; errata entries are withdrawn.

(b) Item BI 5.9. Leaves of Absence (Queens College): The fellowship leaves for Prof. Charles F. Cajori, Prof. Morris Dickstein, and Assoc. Prof. Arbie Orenstein are reinstated; errata entries are withdrawn.

(c) Item BI 3.9. Leaves of Absence (Hunter College): The fellowship leave for Prof. Dorothy Susskind is reinstated; errata entry is withdrawn.

(d) Item BI 13.9. Leaves of Absence (Queensborough Community College): The terms of the leave of absence for Prof. Lynn Q. Troyka are to remain unchanged; errata entry is withdrawn.

(e) Item CII 14.1. Solar Control and Window Insulation Film (Kingsborough Community College): Amended to change estimated cost from $23,100 to $40,000.

(f) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor’s Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the special meeting and the executive session of the Board of Higher Education of April 16, 1979 and of the Board of Higher Education meeting of April 23, 1979 be approved as circulated.
NO. 4. BOARD MEETING DATES FOR 1979-80 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1979-80:

- September 24, 1979
- October 22, 1979
- November 19, 1979 (Third Monday)
- December 17, 1979 (Third Monday)
- January 28, 1980
- February 25, 1980
- March 24, 1980
- April 28, 1980
- May 27, 1980 (Tuesday)
- June 23, 1980

and be it further

RESOLVED, That the Bylaws of the Board be waived to permit the approval of the above schedule, in view of the fact that three of the above dates do not fall on the fourth Monday of the month as specified in the Bylaws.

At this point Mr. Rivera joined the meeting.

NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. HUNTER COLLEGE - RENTAL OF SPACE:
RESOLVED, That the Board approve a license agreement for 26 classrooms at Temple Emanu-El, 10 East 66th Street, Borough of Manhattan, to be used by Hunter College; and be it further

RESOLVED, That the Board authorize the Secretary of the Board to execute the license agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The building at 466 Lexington Avenue, where Hunter College currently occupies 76,000 square feet of space at an annual rental cost of $456,000, is scheduled to be replaced by a new office tower. As provided under the lease, the landlord has notified the Board that Hunter College's occupancy will be terminated June 30, 1979. 466 Lexington Avenue provides the College with 47 classrooms, 1 dry laboratory, 70 academic offices, 7 administrative offices, 10 student offices and library space.

The space at Temple Emanu-El will replace, in part, the space lost at 466 Lexington Avenue. Temple Emanu-El has agreed to allow Hunter College the use of 26 classrooms for the period September 14, 1979 through June 3, 1980 at an annual cost of $112,230 which the Temple has computed to be the out-of-pocket expense for the College's use of the space.

The proposed license agreement will be under the same terms and conditions as prior agreements. The Board of Higher Education will be responsible for fuel expense above current costs, and will receive a credit should fuel expense fall below current cost as specified in license agreement. Temple Emanu-El will provide all services, including but not limited to: cleaning and maintenance, heat, hot and cold water, light and electricity.

B. NEW YORK CITY COMMUNITY COLLEGE - CONSOLIDATION OF GRAPHIC ARTS AND LITHOGRAPHY DEPARTMENTS:
RESOLVED, That the Board of Higher Education approve the contract documents as prepared by the Office of Facilities Planning and Management and authorize said office to advertise for, receive and open bids and award the contract to the lowest responsible bidder for the alteration work at the main campus of New York City Community College, Brooklyn, to provide for the consolidation of the Graphic Arts and Lithographic Technology Departments at an estimated cost of $2,500,000 chargeable to Capital Project HN-241.
EXPLANATION: The existing Graphic Arts Department is now located on two rented floors at 250 Livingston Street, Brooklyn, and the Lithographic Technology Department in the Voorhees Building at 450 West 41st Street in Manhattan. This project will consolidate the Graphic Arts and Lithographic Technology Departments in space made available at 300 Jay Street, Brooklyn, and permit termination of the leased space which currently costs $368,000 per year in rent.

On November 20, 1978, (Ca. No. 4A) THE Board approved the preliminary plans and specification for this project and authorized the Office of Facilities Planning and Management to complete contract documents.

The estimated cost of $2,500,000 includes a 5% construction contingency and escalation to date of bid.

At this point Mr. Jacobs introduced Mr. Luis Alvarez, the newly nominated member of the Board.

NO. 6. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. CUNY - AUDITORS TUITION AND FEE FUNDS:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the Central Office to engage the services of Ernst and Ernst (successors to S.D. Leidesdorf & Co.) to perform audits of tuition and fee income and receipts of indirect cost allowances on restricted funds at the Graduate School and University Center, the senior colleges and the community colleges of The City University of New York as of June 30, 1978 and for the two-year period then ended, at a cost not to exceed $125,000; chargeable to the respective college budgets.

EXPLANATION: The University has had annual audits of fee funds performed by S.D. Leidesdorf, independent certified public accountants, in prior years and this audit is a continuation of that practice.

B. MEDGAR EVERS COLLEGE - SECURITY GUARD SERVICE:

RESOLVED, That the Board of Higher Education approve and authorize the Business Manager of Medgar Evers College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for Security Guard Service at Medgar Evers College for the period July 1, 1979 through June 30, 1980 with options to renew for each of three (3) consecutive years at an initial estimated cost of $275,000 per year chargeable to expense code 2-348-01400 and/or such other funds as may be available.

EXPLANATION: Medgar Evers College utilizes one owned facility at 1150 Carroll Street and one leased facility at 402 Eastern Parkway, both in the Crown Heights area of central Brooklyn. The location and physical characteristics of these buildings make Security Guard Service essential for the protection of personnel, facilities, equipment, and supplies. The attempt to renew the existing contract as authorized by Cal. No. 1. Section CIV of the Board of Higher Education meeting of February 26, 1979 was aborted because of guidelines set forth by the Comptroller’s Office of the City of New York.

C. QUEENSBOROUGH COMMUNITY COLLEGE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queensborough Community College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service to the college at an estimated cost of $160,191 chargeable $151,681 to Code 2-348-01400 and/or other such funds as may be available, subject to financial ability and $8,510 to non-tax levy funds.

EXPLANATION: Uniformed guard service is essential to the college to provide protection and security of personnel, facilities, equipment and supplies.
D. 1979-80 STATE SUPPLEMENTAL BUDGET REQUEST:

RESOLVED, That the 1979-80 Supplemental Budget Request of $17.3 million, including $10.5 million for senior colleges and $6.8 million for community colleges, be adopted.

EXPLANATION: The Chancellor has recommended to the Board a Supplemental Budget Request to the State for operations in 1979-80 in the amount of $17.3 million. This increase would provide $10.5 million for the senior colleges, which includes an additional $1.5 million for temporary or part-time staff, $2.3 million for SEEK stipends and SEEK adjunct and summer instructional positions, $1.2 million to provide full funding for budgeted faculty positions at Queens College, $1.1 million to cover increased energy costs, $2.1 million for selected OTPS increases to cover inflationary increases, and various other increases.

The $6.8 million in increased State aid requested for the community colleges would provide $1.4 million to cover higher enrollments than projected, $5.3 million for increases in the State aid formula, and $0.1 million to restore funds cut from the College Discovery program.

NO. 7. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. YORK COLLEGE - COOPERATIVE EDUCATION PROGRAM LEADING TO B.S. IN BUSINESS ADMINISTRATION:

RESOLVED, That the program in Business Administration/cooperative education leading to the B.S. Degree, to be offered at York College, be approved effective September, 1979, subject to financial ability.

EXPLANATION: On May 29, 1978, the Board of Higher Education passed a resolution authorizing York College to plan and develop a cooperative education curriculum in business and the health sciences. In response to the Board’s mandate, the College has developed a Business Administration/cooperative education program. The program is designed to provide students with both academic preparation and work experience in their chosen field. Graduates of this program will have the option of continuing their education at the graduate level, or beginning their business careers. This program will strengthen and diversify the college’s curriculum, and it will supplement the majors already offered by the College in the liberal arts and other disciplines. Additionally, the program is in the process of being articulated with related programs at the community colleges and will accommodate the needs and particular interests of community college business administration graduates who wish to seek the baccalaureate degree.

NO. 8. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted:

A. AMENDMENTS TO THE CHARTER OF THE HUNTER COLLEGE ALLOCATIONS BOARD:

Mr. Roberts moved that the resolution be tabled in view of the review of student fees bylaws and procedures to be made by the newly appointed committee. The motion failed, and upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Charter of the Hunter College Allocations Board be modified in the following manner:

[I. Representatives to the HUNTER COLLEGE ALLOCATIONS BOARD

(a) For the first year of the Hunter College Allocations Board and as required by the said revised by-laws, and based upon the sums of monies received from students in each of the sessions at Hunter College, namely, Day, SGS and Graduate, there shall be elected or selected by each student government, acting independently, the numbers of representatives to the Hunter College Allocations Board from each of the Student Governments as set forth below, in proportion to the fees received from students:

\[
\begin{align*}
\text{Day} & : 13 \\
\text{SGS} & : 3 \\
\text{Graduate} & : 2 \text{ (reference: By-law Article 15.8 and 10)}
\end{align*}
\]
(b) i. Thereafter, and once each year, the representatives shall be elected or selected in proportion to the amounts of money contributed each year by the students from each of the student sessions as certified by the Business Manager of Hunter College. The total to be elected or selected from all student governments shall be 18, and the number to be elected, in whole numbers, shall be proportionately as close as possible to the percentages of monies received from students as referred to above.

ii. This certification shall be based upon the most recent information available in time to permit the election or selection by each student government of its representatives, which election or selection shall be held no later than the third week in September of each year.

(c) In case of any vacancies occurring thereafter, that student government shall elect or select the successor to any person whom it had elected or selected in the initial case.

I. MEMBERSHIP ON THE HUNTER COLLEGE ALLOCATIONS BOARD:

(a) Students: Six (6) students elected at large from their respective constituencies (Day, Evening, Graduate). Initially, there shall be four (4) Day Session students, one (1) Evening Session student and one (1) Graduate student. Thereby, by February 1st of each year, the Business Manager of the College shall certify to the Board the proportionate amount of student fees from each session, and indicate what, if any, change is required in the above 4:1:1 ratio.

(b) Administration: Two (2) persons shall be appointed by the President from among administrators of the College.

(c) Faculty: Four (4) faculty members shall be appointed by the President from among persons nominated by the Administrative Committee of the Hunter College Senate and the Executive Committee of the Faculty Delegate Assembly. The President shall have the right to request additional nominations at any time, including the filling of any vacancies which may hereafter occur.

II. The Receipt of Funds

(a) All sums received, allocated and spent shall be in accordance with accepted accounting and investment procedures (15.10-b) and it shall be the responsibility of the Business Manager to ascertain that such procedures have been in accordance with these by-laws, though in no sense shall the Business Manager, or a member of the staff of the Business Manager, have the right to evaluate the wisdom of any sum allocated, appropriated or spent.

(b) The free press and independent media shall submit their budget requests to the Hunter College Publications Board. After hearing these requests, the Hunter College Publications Board shall submit a comprehensive budget request to the Allocations Board. The Allocations Board may accept or reject such submission or modify the total amount, but may not change or omit any budgetary line in the submission by the Publications Board.

(c) All sums received, allocated and spent shall be in accordance with accepted accounting and investment procedures (15.10-b) and it shall be the responsibility of the Business Manager to ascertain that such procedures have been in accordance with these by-laws, though in no sense shall the Business Manager, or a member of the staff of the Business Manager, have the right to evaluate the wisdom of any sum allocated, appropriated or spent.

III. General

(b) The body shall be governed by its [student members] total membership who may conduct such investigation, hearings or meetings as may be required for the Hunter College Allocations Board to carry out its responsibilities and obligations. Roberts Rules of Order shall govern the conduct of meetings.
IV. Officers

(a) For the purpose of convening the first meeting of the Hunter College Allocations Board for each academic year, the Dean of Students, ex officio, shall act as Chairman solely for the purpose of assisting the Hunter College Allocations Board to elect its permanent chairman for that academic year.

[b] At the first meeting, upon nominations received by secret ballot, there shall be an election; the ballots shall be counted immediately and the winner declared after the Dean of Students has received from the appointed tellers the results of the election. The one elected must be an elected delegate and receive at least 50% of the votes of those eligible to vote.

(b) The first meeting of the Allocations Board shall be held no later than the fourth (4th) week in September of each academic year.

[c] Immediately thereafter, the newly elected chairman shall take office, and shall proceed in similar fashion with the election of the remaining officers who shall consist of a Vice Chairman, a Secretary and a Treasurer.

(d) The first meeting of the Allocations Board shall be held no later than the fourth (4th) week in September of each academic year.

(e) The President of each student government shall certify in writing to the Dean of Students who the elected representatives are from that student government, prior to the fourth (4th) week in September.

[f] In the event of any dispute as to the right of any person or persons to sit as representatives to the Hunter College Allocations Board from any student governments, an Ad Hoc Committee shall be forthwith elected at the first meeting, which committee shall give a report as promptly as possible to the full membership of the Hunter College Allocations Board as to its recommendations concerning the right of any persons to sit as representatives. In such cases, until the issue is resolved, the person or persons whose right to sit is in dispute shall not have the right to vote either on the election of the Ad Hoc Committee or on the report of such committee.

RATIONALE

There is a need to reconstitute the Hunter College Allocations Board as an autonomous body which can perform its functions in an objective manner, independent of other legislative bodies of the college. All changes herein proposed have been offered with that principle in mind.

NOTE: Matter underlined is new; matter in brackets to be deleted.

Mr. Roberts asked that the members of the Allocations Board be selected from the membership of the newly elected student government for this year and that implementation of the resolution be deferred until next year. Dr. Robinson stated that he would discuss the matter with the college.
B. AMENDMENTS TO ARTICLE XIV OF THE CHARTER OF GOVERNANCE OF HUNTER COLLEGE:

RESOLVED, That Article XIV of the CHARTER FOR A GOVERNANCE OF HUNTER COLLEGE be amended:

[Amendments to the Charter may be proposed for referendum by a three-fourths majority of the Senate members present and voting at any meeting, regular or special, provided that the text of the proposed amendment has been submitted in writing to the Senate membership no less than ten days prior to such meeting. To be approved, amendments shall require a majority vote in each constituency, faculty and students, with no less than 30% of each voting.]

[Petition for amendment may be filed either by 20% of the Senate membership or by 10% of either the student or the faculty voting constituency.]

A. An amendment may be proposed by written petition to the Administrative Committee bearing the signatures of not less than 20% of the Senate members or 200 members of the Hunter College Community.

B. Upon receipt, the Administrative Committee will schedule as the first order of business, a First Reading of the proposed amendment, not later than the second regular meeting following its submission date, for discussion without vote.

C. A Second Reading will take place at the next Senate meeting, at least 27 days later, the complete text having been mailed to all Senate members and to the chief officer of the faculty organizations and the student governments. At such meeting, the proposed Amendment shall be subject to amendment from the floor by a 3/4 vote of those present and voting. After debate on the proposed Amendment as submitted and amended, the Amendment will be formally proposed if it receives a 3/4 vote of all those present.

D. A Third Reading will be the first order of business after the election of Senate Officers at the first meeting of the Senate after the 14th of May (Art. VI, Sec. 1). Approval by written ballot by 3/4 of all those present shall constitute adoption, which shall be certified by the Chairman to the President.

[Old language]. New Language underlined.

EXPLANATION: The procedure embodied in Article XIV of the Hunter College Governance Charter, approved by resolution of the Board of Higher Education December 28, 1970, insofar as it calls for a referendum of the separate constituencies of the Hunter College Community, is impractical and unworkable for both financial and administrative reasons.

C. THE CITY COLLEGE - NAMING OF THEATER:

RESOLVED, That the Board authorize the execution of an agreement between the Board, the City College Fund, Mr. David Aronow and the Aronow Foundation, Inc., which will provide for the naming of a theater, in the North Academic Complex at City College, the “David and Rae Aronow Theater,” the agreement to be subject to approval as to form by the General Counsel.

EXPLANATION: The David and Rae Aronow Theater will replace the Aronow Auditorium which was formerly housed in the Goldmark Wing of the Finley Student Center and burned out in 1969. Mr. Aronow, Class of 1913, has been most generous to The City College in the past and will be donating, in six annual installments, an additional $75,000. The income from this gift is to be used for the maintenance, programs, and activities of the theater. The naming of the theater has been recommended by the President of The City College and the Chancellor in accordance with Board policy for naming schools, buildings or parts thereof (Board Minutes, November 22, 1976, Calendar No. 5 [E]).
NO. 9. SALK SCHOLARSHIPS: In presenting the resolution, Mr. Jacobs reported that the Jonas E. Salk Scholarships for medical study were initiated in 1955 by the New York City Board of Estimate as a tribute to Dr. Salk, the City College graduate who developed the first vaccine against polio. Five students are nominated for these awards at each of the CUNY senior colleges by committees of premedical advisors. The winners are then selected by a committee at the Mount Sinai School of Medicine, consisting of Dr. Barry Stimmel, the Dean for Academic Affairs, and six faculty members. The eight winners will each receive a total of $3,500 to help defray tuition expenses at medical school; the honorary awards carry no stipend.

Mr. Jacobs also reported that more than 150 CUNY students have been accepted so far this year to highly selective medical schools throughout the country, including Harvard, Yale, Brown, Columbia and Cornell Universities, the University of Pennsylvania, the University of Southern California and the Mount Sinai School of Medicine and others.

The following resolution was adopted:

RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

<table>
<thead>
<tr>
<th>WITH STIPEND (in alphabetical order)</th>
<th>HONORARY (in order selected)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arturo Casadevall - Queens College</td>
<td>Robert Blanco - City College</td>
</tr>
<tr>
<td>Catherine Cordero - Queens College</td>
<td>Jonathan B. Klahr - Brooklyn College</td>
</tr>
<tr>
<td>Fredric B. Gerewitz - Brooklyn College</td>
<td>Sondra Kaplan - Lehman College</td>
</tr>
<tr>
<td>Amber Guth - Queens College</td>
<td>Robert Weiss - Hunter College</td>
</tr>
<tr>
<td>Charles Morgan - City College</td>
<td>Robert Vosatka - Lehman College</td>
</tr>
<tr>
<td>Charles Paley - Brooklyn College</td>
<td>Shari M. Roth - Brooklyn College</td>
</tr>
<tr>
<td>Andrew Romanowski - Queens College</td>
<td>Mark Wax - Queens College</td>
</tr>
<tr>
<td>George Tung - City College</td>
<td>David Ira Freilich - Brooklyn College</td>
</tr>
</tbody>
</table>

NO. 10. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies and recommended by the Chancellor, be presented at the commencement exercises as specified:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>INSTITUTION</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. George P. Shultz</td>
<td>Baruch College</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Judge Henry Bramwell</td>
<td>Brooklyn College</td>
<td>Doc. of Laws</td>
</tr>
<tr>
<td>Dr. Martin Robert Coles</td>
<td>Brooklyn College</td>
<td>Doc. of Letters</td>
</tr>
<tr>
<td>Mr. Gordon Davidson</td>
<td>Brooklyn College</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Mr. Zubin Mehta</td>
<td>Brooklyn College</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Dr. Eli Shapiro</td>
<td>Brooklyn College</td>
<td>Doc. of Laws</td>
</tr>
<tr>
<td>Mr. Joseph Duffey</td>
<td>City College</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Dr. Alfred Gelhorn</td>
<td>City College</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Ms. Dorothy Height</td>
<td>City College</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Dr. Arno Penzias</td>
<td>City College</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Mr. Frank Capra</td>
<td>College of Staten Island</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Judge Constance Baker Motley</td>
<td>John Jay College</td>
<td>Doc. of Laws</td>
</tr>
<tr>
<td>Professor James Q. Wilson</td>
<td>John Jay College</td>
<td>Doc. of Laws</td>
</tr>
<tr>
<td>Hon. Louis Lefkowitz</td>
<td>Queens College</td>
<td>Doc. of Laws</td>
</tr>
<tr>
<td>Dr. Gerson Cohen</td>
<td>Graduate School</td>
<td>Doc. Humane Letters</td>
</tr>
<tr>
<td>Mr. Martin Segal</td>
<td>Graduate School</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Mr. Sheldon R. Coons</td>
<td>Mount Sinai School of Medicine</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Dr. Arthur M. Fishberg</td>
<td>Mount Sinai School of Medicine</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Dr. Franz J. Ingelfinger</td>
<td>Mount Sinai School of Medicine</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Dr. Joshua Lederberg</td>
<td>Mount Sinai School of Medicine</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Mr. Milton J. Petrie</td>
<td>Mount Sinai School of Medicine</td>
<td>Doc. of Science</td>
</tr>
<tr>
<td>Dr. Hans Popper</td>
<td>Mount Sinai School of Medicine</td>
<td>Doc. of Science</td>
</tr>
</tbody>
</table>
ADDED ITEMS

NO. 11. APPOINTMENT OF PRESIDENT FOR BROOKLYN COLLEGE: The Chancellor reported that a total of 116 applications had been received for this position. Of these 52 were withdrawn and 64 were considered, including 12 women, 6 Hispanics, and 4 Blacks. Ten people were interviewed by the Search Committee, and of these four were invited to visit the campus where they met with representatives of various groups. These groups submitted their evaluations to the Chancellor, as did the members of the Search Committee, and all recommended the appointment of Dr. Robert L. Hess.

Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That Dr. Robert L. Hess be appointed Professor, Department of History, with tenure, at an annual salary of $35,227, and be designated President of Brooklyn College, with additional remuneration of $13,000 per annum, effective July 1, 1979, subject to financial ability.

Mr. Jacobs thanked the members of the Brooklyn College Presidential Search Committee, Edith B. Everett, Chairperson, Joan B. Maynard, David Z. Robinson, Patricia Carry Stewart, Prof. Albert Gorvine, Prof. Lillian Schlissel, Prof. Evan T. Williams, Mr. Ira B. Harkavy, Mr. Art Beroff, Mr. Marvin Brody, and Vice-Chancellor Leonard O. Roellig.

Mrs. Everett thanked those who had served on the Committee and the people who served on the campus whose experience and cooperation proved extremely valuable in the total process. She particularly commended the Brooklyn College Kingsman for its fine and objective coverage of the search process.

At this point the Chairperson introduced and welcomed Dr. Hess, who expressed his thanks and stated his strong commitment to excellence at Brooklyn College and that he looked forward with enthusiasm to joining The City University of New York.

NO. 12. OBSERVATION POST: Mr. Crowley expressed his indignation and that of the Board at the offensive article in the Observation Post and moved that the students involved be suspended under Section 15.5 of the bylaws. He amended this motion to state that the students involved be brought up on charges for a hearing in accordance with the provisions of Section 15.5 of the bylaws. The motion was seconded by Mr. D'Angelo. The motion failed, with Mr. Crowley, Mr. D'Angelo, and MS. Maynard voting for it, and the others present voting against it.

Mr. Scheftel moved that the Board condemn the outrageous article and authorize President Marshak to take the strictest measures legally in his power to discipline the perpetrators and prevent a recurrence, and to report back to the Board at its next meeting on the measures taken. The motion was adopted, with Mr. D'Angelo abstaining.

NO. 13. TUITION INCREASE: The Chancellor distributed to the members of the Board a written presentation on this matter and stated that he intended to bring to the next meeting of the Board a recommendation for a tuition increase of $150 for lower division students in the senior colleges and for all community college students.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:29 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JUNE 18, 1979

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 5:12 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Saul B. Cohen
President Flora Mancuso Edwards
President Leon M. Goldstein
President Leonard Lief
President Kurt R. Schmeller
President Joel Segall

President Joseph Shanker
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Jerald Posman

The absence of Ms. Conway and Ms. Maynard was excused.
The Chairperson introduced the Governor's Assistant Secretary for Education and the Arts, Mr. Henrik Dullea, and welcomed Mr. Maniscalco back to the Board after his illness.

**NO. 1. TUITION INCREASE:** Dr. Jacobs described the Board's recent negotiations with the City in an attempt to secure funds to avert an increase.

In presenting the resolution, the Chancellor reported on the fiscal situation in the colleges which necessitated an increase in tuition.

The resolution was moved and seconded.

Mr. Roberts moved that the Board table the resolution until a more detailed study of the impact of a tuition increase could be made and until the City budget had been approved.

The Acting General Counsel ruled that as an ex officio member of the Board, Mr. Roberts was not empowered to make motions.

The motion was thereupon made by Mr. Rivera and seconded by Mr. Crowley. The motion failed with Mr. Rivera and Dr. Piore voting in the affirmative and the others present voting in the negative.

The **following resolution was adopted:**

RESOLVED, That the tuition charge for resident lower division full-time undergraduate students including all full-time resident community college students be **$462.50** per semester, an annual increase of **$150**; and be it further

RESOLVED, That the undergraduate tuition charges adopted on June 14, 1976 (Cal. No. 3) as amended on February 28, 1977 (Cal. No. 3A), April 25, 1977 (Cal. No. 4), June 20, 1977 (Cal. No. C), June 26, 1978 (Cal. No. 2), and September 25, 1978 (Cal. No. 2) be amended as indicated below, effective and applicable to any scheduled session commencing on or after September 1, 1979:

**UNDERGRADUATE TUITION FEE SCHEDULE**

<table>
<thead>
<tr>
<th>State Residents (See notes 1 and 2 below)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>New York [City]</td>
<td></td>
</tr>
<tr>
<td><strong>Lower Division</strong></td>
<td></td>
</tr>
<tr>
<td>Full-Time Undergraduates ($387.50)</td>
<td><strong>$462.50</strong> per semester</td>
</tr>
<tr>
<td>Part-Time Lower Division Undergraduates</td>
<td><strong>$ 35.00</strong> per credit</td>
</tr>
<tr>
<td>Part-Time Upper Division Undergraduates</td>
<td><strong>$ 40.00</strong> per credit</td>
</tr>
<tr>
<td><strong>Upper Division</strong></td>
<td></td>
</tr>
<tr>
<td>Full-Time</td>
<td><strong>$462.50</strong> per semester</td>
</tr>
<tr>
<td>Part-Time</td>
<td><strong>$ 40.00</strong> per credit</td>
</tr>
<tr>
<td>Non-[City] State Residents (Incl. Foreign Students) (See notes 1 and 2 below)</td>
<td></td>
</tr>
<tr>
<td>Full-Time Undergraduates</td>
<td><strong>$712.50</strong> per semester</td>
</tr>
<tr>
<td>Part-Time Undergraduates</td>
<td><strong>$ 55.00</strong> per credit</td>
</tr>
<tr>
<td>Lower Division</td>
<td></td>
</tr>
<tr>
<td>Full-Time</td>
<td><strong>$712.50</strong> per semester</td>
</tr>
<tr>
<td>Part-Time</td>
<td><strong>$ 55.00</strong> per credit</td>
</tr>
<tr>
<td>Upper Division</td>
<td></td>
</tr>
<tr>
<td>Full-Time</td>
<td><strong>$712.50</strong> per semester</td>
</tr>
<tr>
<td>Part-Time</td>
<td><strong>$ 55.00</strong> per credit</td>
</tr>
</tbody>
</table>

Note: Additions are underlined, deletions are bracketed.
Minutes of Proceedings, June 18, 1979

1. A State resident student at a community college is:

   a. one who has had his or her principal place of abode in the City of New York for a period of at least twelve consecutive months immediately preceding the first day of classes for the session [semester] for which the residency determination is made, and states his or her intention to live permanently and maintain his or her principal place of abode in New York City [.] or

   b. [Tuition fees of a New York State resident attending a CUNY community college] one who has obtained a certificate of residence from a New York State county outside of New York City [.] [shall be reduced by the amount of the charge-back to be collected from the county of residence.] The certificate of residence must have been issued within two months prior to the completion of registration and must be filed with the registrar before completion of registration. A certificate of residence is valid for a period of one year from the date of issuance.

2. A State resident student at a senior college is one who has had his or her principal place of abode in the State of New York for a period of at least twelve consecutive months immediately preceding the first day of classes for the [semester] session for which the residency determination is made, and states his or her intention to live permanently and maintain his or her principal place of abode in New York State [City].

3. A full-time undergraduate student is one who is enrolled for twelve (12) credits or equivalent, or more. A part-time student is one who is enrolled for less than twelve (12) credits or equivalent.

4. The tuition fee rate to be charged shall be determined by a student’s status as a full or part-time student, and residency. Status as a matriculated or non-degree student shall not be taken into account in determining the tuition fee rate.

5. An upper division student is one who has received passing grades in courses representing sixty-one (61) or more credits. A lower division student is one who received passing grades in courses representing fewer than sixty-one (61) credits. Candidates for associate degrees shall be classified as lower division students.

6. The schedule of tuition fees shall apply to all scheduled sessions, regardless of duration, subject to such special tuition fee rates as may be established by the Board.

7. A child of a member of the permanent staff of the Board, or a child of a deceased or retired member of such staff who had served for more than five years on an annual salary, or a child of an employee of the City of New York or of a City agency who is required to live outside the City of New York in the performance of his or her official duties shall be charged resident rates.

8. Employees, spouses of employees and dependent children of employees of the United Nations shall be charged resident tuition rates.

9. The resident rate shall be applicable to a student of another college or university which grants in exchange resident rates to a student of a college within The City University of New York. Evidence of satisfactory educational qualifications must be presented and the approval of the president of such college within City University is required.

NOTE: Additions are underlined, deletions are bracketed.
EXPLANATION: The University continues to be affected by the fiscal distress of the City of New York. In an effort to balance the City's budget, the Mayor has proposed a budget of $169.5 million for the community colleges incorporating an assumption of a $150 tuition increase for students in the community colleges in his Executive Budget. This represents a $4.3 million reduction from the anticipated needs of the colleges based on current expenditures and mandatory increases. In the absence of an increase in the tuition charge, an additional reduction in the budget amounting to $6.3 million would be required. While aware of the negative impact tuition increases have on students, the Board of Higher Education has concluded that such a reduction would cause a catastrophic effect on the educational programs of the colleges and render them incapable of fulfilling their missions to their students and to the City.

In the senior colleges there are similar needs. Moreover, it is desirable to have a tuition level comparable to that of the State University. The Board has in addition affirmed the importance of keeping the cost of education at the entire University identical. By increasing the charge for lower division full-time undergraduates this will be accomplished.

The schedule reflects changes only in lower division charges for resident full-time undergraduates. Upper division full-time undergraduate, part-time undergraduate, graduate and out-of-state charges are not affected.

Mr. Rivera voted No.

The Board members who had voted in the affirmative asked the record to show that they had voted for the resolution because they felt they had no other choice and that in forcing this increase on the University the Mayor was in effect hurting the City.

It was the sense of the Board that, subject to the availability of additional funds and subject to other necessary approvals, the University be alert to opportunities for increasing its tuition waiver programs, particularly for independent students.

Mr. Roberts asked that the record include the text of a resolution adopted by the University Faculty Senate with respect to the tuition increase, as follows:

WHEREAS, The present administration of the City of New York has repeatedly demonstrated its hostility towards the City's University; and

WHEREAS, That administration now threatens to withhold funds from its contribution to the operating budgets of the University's community colleges unless tuition is increased; and

WHEREAS, There can be no parity in tuition without parity in facilities; and

WHEREAS, CUNY's students are already the victims of cutbacks in programs and services as well as woefully inadequate facilities and are therefore the stepchildren of New York's higher education sector; therefore be it

RESOLVED, That the University Faculty Senate cooperate with the University Student Senate in opposing attempts to require a tuition increase.

Unanimously Adopted by the 84th Plenary Session, May 1, 1979.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:20 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
The Chairperson called the meeting to order at 4:40 p.m.

There were present:

Harold M. Jacobs, Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D’Angelo
Gurston D. Goldin

Albert V. Maniscalco
Joan B. Maynard
Emanuel R. Fiore
Stuart Scheftel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Flora Mancuso Edwards
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Kurt R. Schmeller

President Joel Segall
President Joseph Shenker
President Joshua L. Smith
President Edmond Volpe
President Jacqueline Wexler
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Mrs. Everett, Mr. Rivera, Dr. Robinson and Mrs. Stewart was excused.
A. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD AND MEMBERS OF THE LONG-RANGE PLANNING COMMITTEE: The Chairperson recognized Mr. D'Angelo, who made the following statement:

As you know, the State Legislature has adopted a bill extending the life of this Board through December 31, 1979. Among the provisions of this bill is one stating that the Chairperson and Vice-Chairperson of the new Board are to be named by the Governor. I should, therefore, like to propose to the members of the Board that the current officers of the Board, as well as the current elected members of the Board's Committee on Long-Range Planning be re-elected until such time as the new Board is named and takes office.

I would like to make a motion to set aside those portions of the bylaws which require balloting for the election of officers, the election of officers for one year, and the election of five Board members to the Committee on Long-Range Planning.

The motion was seconded and unanimously adopted.

Mr. D'Angelo then moved the nomination of Harold M. Jacobs as Chairperson of the Board, Patricia Carry Stewart as Vice-Chairperson of the Board, and the following to serve as members of the Committee on Long-Range Planning: Edith B. Everett, Gurston D. Goldin, Emanuel R. Piore, and Armand D'Angelo.

The motion was seconded and unanimously adopted by voice vote.

8. ORAL REPORT OF THE CHANCELLOR: The Chancellor distributed a written memorandum and gave an oral summary of the contents of the new legislation as it pertains to changes in the existing legislation governing the City University. He reported that the signing of the bill would take place on Wednesday, June 27, at 11 a.m., in the Governor's Office in New York City and that the members of the Board and the Presidents were invited to be present.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That The University Report for June 25, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BI 6.1, Administrative Designation (John Jay College): Withdrawn

(b) Item BI 12.7, Promotions (Bronx Community College): Promotion of Dolores Gracian from Assistant to Associate Professor withdrawn.

(c) Item **D.7, Appointments (Central Office): Entries for Aron Eisenpress and Frances McGivney are withdrawn. (See Item **D.12 below)

(d) PART D - ADDENDUM: Add the following items:

D.8, Central Office - Renewal of Contract - Academic Financial Services Association: RESOLVED, That the Board of Higher Education authorize the Vice-Chancellor for Budget and Finance to extend the present contract, on a month to month basis, up to a maximum of three (3) months beyond the grace period for National Defense/Direct Student Loan billing services with Academic Financial Services Association (AFSA). This contract was originally approved December 15, 1975 (Calendar Item 2.A.), renewed for one year March 28, 1977 (Calendar Item CIV 1 - 4), renewed for one year February 27, 1978 (Calendar Item 6.A.) and renewed again for the three month grace period on March 26, 1979 (Calendar Item No. 1 CIV 1.3). This current extension is for the period July 1, 1979 through September 30, 1979 at an estimated cost of $30,000 per month.
EXPLANATION: The United States Government (Department of H.E.W.) has made it mandatory for all participating colleges to make a bona fide attempt to bill and collect repayments of the National Defense/Direct Student Loan and Nursing Student Loan Programs. Continuation of the University-wide systemized Billing Service is essential for the orderly repayments of Student Loans. Funds for the Billing Service Contract will be provided by the Federal Government reimbursement of administrative expenses to the University.

This extension is requested since the original contract and grace period has expired. Continued student billing is essential until the new contract modifications are finalized, the contract put out to bid and a contract awarded.

D.10. Central Office - Renewal of Contract - United Compucred Collections, Inc: RESOLVED, That the Board of Higher Education authorize the Vice-Chancellor for Budget and Finance to extend the present contract, on a month to month basis, up to a maximum of three (3) months, beyond the grace period for a letter writing service which specializes in mail follow up of National Defense/Direct Student Loan delinquent accounts with United Compucred Collections, Inc. This contract was originally approved December 15, 1975 (Calendar Item 2.A.), renewed for one year March 26, 1977 (Calendar No. 1, Item CIV 1.3), renewed for one year February 27, 1978 (Calendar Item 6.B.), and renewed again for the three month grace period on March 26, 1979 (Calendar Item No. 1. CIV 1.3). This current extension is for the period July 1, 1979 through September 30, 1979.

EXPLANATION: The United States Government (Department of H.E.W.) has made it mandatory of all participating colleges to make a bona fide attempt to bill and collect repayments of the National Defense/Direct Student Loan and Nursing Programs. The letter writing procedure is designed to remind neglectful National Defense/Direct Student Loan borrowers of their oversight in fulfilling their obligations to the University. The cost per account is $3.89 which may cover up to six letters over a three month period. Funds for the letter writing service are permitted to be charged against NDSL collected funds. It must be pointed out that great care is exercised by the University to maintain student privacy and that no student personnel, grade, or record history is submitted to United Compucred Collections as part of the collection effort.

This extension is requested since the original contract and grace period has expired. Continued student letter writing service is essential until the new contract modifications are finalized, the contract put out to bid, and a contract awarded.

D.11. Queens College - Caumsett State Park Facility: RESOLVED, That if the Board approves Item 5.E. on today's Calendar, (June 25, 1979), then the Board authorizes the execution of a License Agreement with the Office of Parks and Recreation of the State of New York for the use, development and maintenance of the Main House, Garage and surrounding land, as set forth in the agreement, at Caumsett State Park (Lloyd Harbor, New York), by the Queens College Center for Environmental Testing and Research, subject to the approval as to form by the General Counsel of the Board of Higher Education; and be it further

RESOLVED. That any such license agreement shall not require the Board to expend any funds, whether for physical rehabilitation, repair, use, development or maintenance of the premises or otherwise, but such agreement shall provide that the Board may expend funds for those purposes only if (a) the Board shall deem such expenditures necessary, (b) there are funds available in the budget of the College, and (c) such expenditures are approved by the State Director of the Budget.

EXPLANATION: The License Agreement is necessary to implement the Resolution (Calendar Number 5.E., June 25, 1979) presently before this Board, which establishes the Center. This Agreement enables the Center to make use of the licensed premises for its purposes. The License Agreement does not require any sums to be paid to the State. Resolutions will be presented to the Board of Higher Education for specific capital improvements as the same may become necessary. The license is for a term ending June 30, 1987, terminable by the Board on any February 1 or June 30 during the term, or by the State on said dates if it determines that the premises are needed for State Park purposes.
**D.12. Central Office - Appointment (Annual Salary Basis) - Waiver of the Bylaws:**

<table>
<thead>
<tr>
<th>Dept. Title and Name</th>
<th>Effective</th>
<th>Salary Rate</th>
<th>Bylaw Section To Be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tech. and Oper. Services</td>
<td></td>
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</tr>
<tr>
<td>ASST. TO HEO (Contract and Fiscal Asst.)</td>
<td>7/1/79-6/30/80</td>
<td>$13,096/A</td>
<td>11.14B</td>
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<tr>
<td>Michelle Castro (2,5)</td>
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<tr>
<td>ASST. TO HEO (Accounting and Fiscal Asst.)</td>
<td>7/1/79-6/30/80</td>
<td>$13,096/A</td>
<td>11.14B</td>
</tr>
<tr>
<td>Richard Zank (2,5)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Secretary B.H.E.</td>
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<tr>
<td>HE ASST. (Office Mgr.)</td>
<td>7/1/79-6/30/80</td>
<td>$20,719/A</td>
<td>11.15B</td>
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<tr>
<td>Frances McGivney (2,5)</td>
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<tr>
<td>Univ. Computer Ctr.</td>
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<td></td>
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<tr>
<td>HEA (Mgr. Control Systems)</td>
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<tr>
<td>Aron Eisenpress (2,5)</td>
<td>7/1/79-6/30/80</td>
<td>$27,656/A</td>
<td>11.16B</td>
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<tr>
<td>Fac. Plan. &amp; Manage.</td>
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<tr>
<td>ASST. TO HEO (Exec. Secretary)</td>
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<tr>
<td>Deborah Sisser (2,5)</td>
<td>7/1/79-6/30/80</td>
<td>$13,096/A</td>
<td>11.14B</td>
</tr>
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</table>

(Approved by the Office of Faculty and Staff Relations)

D.13. Litigation Matter: RESOLVED, That the Board shall indemnify and save harmless any and all of the defendants in the action of Selzer v. Berkowitz, et al., (77 Civ. 1897, E.D.N.Y.) for the amount of any damages, costs, fees and/or interest which may be assessed against them as a result of any judgment or stipulation in this action.

EXPLANATION: The Corporation Counsel is of the opinion that the Board is legally responsible in this matter and has so informed the Chairman of the Board by letter dated June 21, 1979.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for June 25, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item Bi 1.4 Reappointments (Central Office): Salary rate for Karen Yucht is amended to read: $11,120/A.

(b) Errata (Addition 2): Entry for John Whitmire is amended by deleting the following: “FROM $11,432/A TO:” “(In-Title Promotion)” (See (e) below)

(c) Item **D.17. Central Office - Appointment (Annual Salary of Less Than $15,000):**

1. Add the following:

<table>
<thead>
<tr>
<th>Dept. and Title</th>
<th>Name</th>
<th>Effective</th>
<th>Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASST. TO HEO</td>
<td>Lois Schmittlinger</td>
<td>7/1/79-6/30/80</td>
<td>$14,760/A</td>
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<tr>
<td>(Asst. Director)</td>
<td>(2,5,12)</td>
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<td></td>
</tr>
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</table>
Minutes of Proceedings, June 25, 1979

2. Entries for Michelle Castro and Richard Zank are withdrawn.
   (See Item D.12, University Report)

(d) Item **D.18. Central Office - Reappointment (Annual Salary Basis):

1. Add the following:

<table>
<thead>
<tr>
<th>Department and Title</th>
<th>Name</th>
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<th>Salary Rate</th>
</tr>
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<tbody>
<tr>
<td>Univ. Budget-ASST. TO HEO</td>
<td>Andre Mendell</td>
<td>7/1/79-6/30/80</td>
<td>$16,892/A</td>
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<tr>
<td>(Financial Analyst)</td>
<td>(2,5,21)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Audit-ASST. TO HEO</td>
<td>Gloria Cox</td>
<td>7/1/79-6/30/80</td>
<td>$16,892/A</td>
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<tr>
<td>(Supervising Auditor)</td>
<td>(2,21)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Add Footnote (21) to entry for Jay Hershenson.

(e) PART D - ADDENDUM: Add the following Item:

**D.19. Central Office - Change of Salary - In-Title Promotion:

<table>
<thead>
<tr>
<th>Department and Title</th>
<th>Name</th>
<th>Effective</th>
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</tr>
</thead>
<tbody>
<tr>
<td>College Discovery</td>
<td>John Whitmire(2)</td>
<td>7/1/79</td>
<td>$11,432/A</td>
</tr>
<tr>
<td>Research Assistant</td>
<td></td>
<td></td>
<td>$13,096/A</td>
</tr>
</tbody>
</table>

(f) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of May 29, 1979 be approved as circulated.

NO. 4. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. NEW YORK CITY COMMUNITY COLLEGE - USE OF VOORHEES INCOME:

RESOLVED, That the Board of Higher Education authorize the expenditure of a sum, not to exceed $300,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies and/or equipment, to support the Technical and Industrial educational programs of the New York City Community College during the fiscal year 1979-80.

EXPLANATION: As a result of the prior years' budgetary reductions, additionally compounded by the expected 1979-80 budgetary reduction, the New York City Community College deems it imperative to supplement the Other Than Personal Service cost for the Technical programs taught at the college. Under the terms of the court order, which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education, . . . "Income from the Endowment Fund, . . . shall be used by the Board of Higher Education to support the Technical and Industrial educational programs in such areas as Library Resources, Educational Equipment, Supplies and Materials, Student Financial Aid, Facilities Renovation and other items that will improve Technical and Educational programs."
B. COLLEGE OF STATEN ISLAND - CLEANING AND MAINTENANCE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize The College of Staten Island to advertise for, receive and open bids and award contract to the lowest responsible bidder for Cleaning and Maintenance Service as required at the St. George Campus for the period July 1, 1979 - June 30, 1980 with the option to renew for two (2) consecutive years at an estimated cost of $357,529 chargeable to code 2-177-01-400.

EXPLANATION: The College of Staten Island, St. George Campus has contracted since its inception for the general cleaning daily maintenance services required for the safety and health of faculty, staff and students.

At this point Mr. Crowley joined the meeting.

C. HERBERT H. LEHMAN COLLEGE - ACQUISITION OF NEW ADMINISTRATIVE COMPUTER SYSTEM:

RESOLVED, That the Board of Higher Education authorize the Business Manager of Herbert H. Lehman College to advertise for, receive and open bids, and award contracts to the lowest responsible bidders for the acquisition of a new Administrative Computer System at an estimated annual lease or lease purchase cost not to exceed $205,000, and an initial one time equipment purchase in the amount of $130,000. Such costs are to be charged to budget code 7007-176-8001-806-2-22150-15-30, code 7007-176-8001-806-2-22150-13-00 and/or other such tax levy or non tax levy funds as may be available, subject to financial ability.

EXPLANATION: Herbert H. Lehman College currently spends approximately $120,000 annually for obsolete administrative computing equipment. (See the Chancellor's Report, May 29, 1979, Section CI: Contracts under $50,000 items CI 9.1., 9.2., and 9.3., and also see the University Report, May 29, 1979, Section CI: Contracts from $50,000 to $99,999 item CI 9.1.). This current system consists of an IBM 360/40, MOHAWK, 2000 Key-to-disk and a PDP 11/40 computer. Maintenance of this equipment is difficult, and on-line capability is not possible.

The proposed system will replace the obsolete equipment. It is required to meet the growing need for more accurate and current information demanded by administrative offices of the College, the City University, and external agencies. It will also provide Lehman College with on-line administrative data processing capability.

The estimated lease and purchase costs include all expenditures for the sequential phase out of old equipment and the acquisition of a new Administrative Computer System. Included are costs for the lease, or purchase of the following: New Central Processing Unit, New Direct Access Storage System, New Teleprocessing Interface, 16 CRT Terminals, Continued rental and/or maintenance of peripheral equipment currently in use, and Proprietary Software.

In order to obtain the best overall price, the individual components may be bid separately and multiple contracts awarded.

This proposal has the approval of the Vice Chancellor for University Systems.

Dr. Piore abstained.

Vice-Chancellor King was requested to report on the University's computer systems at the next meeting of the Board.

NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted or action taken as noted:

A. BRONX COMMUNITY COLLEGE - CERTIFICATE IN AUTOMOTIVE MECHANICS:

RESOLVED, That the program in Automotive Mechanics leading to a Certificate to be offered at Bronx Community College be approved, effective September, 1979, subject to financial ability.
EXPLANATION: As a consequence of the increasing complexity of services provided in the automotive maintenance and repair industry, there is a growing demand for highly skilled mechanics. In response to this demand, the College has developed an Automotive Mechanics program. The College’s program has been designed in close cooperation and consultation with industry representatives and associations. Moreover, the program is geared to providing students with the knowledge and skills needed to secure employment in this field. Finally, the new program will strengthen and diversify the College’s curriculum and will enable it to better serve the community in which it is located.

B. BROOKLYN COLLEGE - M.A. IN JUDAIC STUDIES:

RESOLVED, That the program in Judaic Studies leading to the M.A. Degree, to be offered at Brooklyn College, be approved effective February 1, 1980, subject to financial ability.

EXPLANATION: This academic program leading to an M.A. Degree in Judaic Studies will permit a systematic analysis of the Jewish experiences in a global perspective. The program, emphasizing the study of modern Jewry, encompasses three areas of instruction: (1) Biblical, Second Commonwealth and Talmud Studies, (2) Medieval Studies, (3) Modern and Contemporary Studies including Jewish philosophy; Hasidism; emancipation and assimilation; courses in Holocaust Studies, its history and literatures; Christian-Jewish and Arab-Jewish relations; the State of Israel, and other contemporary communities throughout the Diaspora. The program is structured to provide students with preparation for doctoral studies or for employment in education, social services agencies, governmental organizations. Participating faculty will be drawn from other senior colleges of CUNY offering courses in Judaic Studies.

C. FIORELLO H. LAGUARDIA COMMUNITY COLLEGE - A.A.S. IN ANIMAL HEALTH TECHNOLOGY EDUCATION:

RESOLVED, That the program in Animal Health Technology Education leading to the Associate in Applied Science Degree, to be offered at Fiorello H. LaGuardia Community College, be approved effective September, 1980, subject to financial ability.

EXPLANATION: As a consequence of the increasing sophistication of services provided in the animal health care field, there is a growing demand for trained para-professionals to assist the veterinarian and research specialist in many tasks related to animal care. In response to this demand, the College has developed an Animal Health Technology Education program. The program is designed to provide students with both academic and clinical preparation in this field. The LaGuardia program is based on the essentials prescribed by the American Veterinary Association for Animal Technician programs and it will enable its graduates to apply for licensure as an Animal Health Technician in New York State. Additionally, the new program will strengthen and diversify the College’s curriculum as well as provide a career option for students interested in a degree leading to immediate employment opportunities.

D. QUEENSBOROUGH COMMUNITY COLLEGE - CERTIFICATE IN DATA PROCESSING:

RESOLVED, That the program in Data Processing leading to a Certificate to be offered at Queensborough Community College be approved, effective September 1979, subject to financial ability.

EXPLANATION: There are many students currently employed in the field of Data Processing who wish to improve their skills but who are not interested in seeking a degree. It is in response to the needs of these students as well as to those who wish to begin training in the field, that the College has designed a one-year certificate program. The program will draw on existing faculty and facilities utilized by the College in its registered A.A.S. degree program in Data Processing. The Certificate will enable the Data Processing student to apply for a broad spectrum of employment opportunities in such diverse fields as business, science, and education.
E. QUEENS COLLEGE - CENTER FOR ENVIRONMENTAL TEACHING AND RESEARCH AT CAUMSETT STATE PARK:

RESOLVED, That the Board of Higher Education approve the establishment of the Queens College Center for Environmental Teaching and Research at Caumsett State Park (in Lloyd Harbor, New York) by Queens College, subject to financial ability; and be it further

RESOLVED, That the agreements which may be necessary to implement this program be subject to further authorization by the Board of Higher Education and be approved by the General Counsel as to form.

EXPLANATION: This Center will provide new and expanded research and teaching opportunities on the physical environment and the critical interaction between environment and society. The activities of the Center will include, but are not limited to, research and teaching on the biological, chemical and ecological interactions in the salt marsh, upland meadow, seashore and fresh water pond biomes. It will be located in the Main House of the former Marshall Field III estate (presently Caumsett State Park).

The college proposes to develop the functions of the Center in three stages. Initially it will serve as a laboratory and demonstration field site for courses related to the physical environment. These courses presently use a number of temporary field locations and this concentration will be advantageous. Second, the Center will house and support modest "dry" laboratory and leisure facilities. These will serve to augment field study and research. Third, the Center will explore possibilities for modest eat-in and residential facilities. Such facilities would initially be available for graduate students and faculty conducting research at Caumsett and wider use of such facilities for instructional field camps will be subsequently pursued.

The Office of Parks and Recreation of the State of New York is willing to grant a license, without payment to the State, of the Center's premises. While basically in good condition the College will be underwriting structural repairs, converting space to "dry" laboratories and preparing much of the remaining space for classroom, office and overnight use. In every case, repairs and renovations will expand the building's flexible use as an educational center and be consistent with the property's historical heritage. Capital improvements and repairs are estimated by the College to be approximately $100,000, spread over two years. These include road repairs and repairs in the Main House of the roof, water pump, furniture, and equipment. Annual operating costs for maintenance, heat, utilities, road service, insurance and recurrent annual capital costs are estimated by the College at $67,000.

To initiate the project, first-stage capital improvement and repair costs, the college expects to use CUNY capital improvement funds. Operating costs will be covered by the College from existing budgetary resources, including Research Foundation earnings. Outside funding from the public and private sectors will be vigorously sought.

The Center will supplement and augment existing CUNY facilities and programs. In all its research and teaching activities, the Center will attempt to serve not only the College community, but the general public as well.

It was suggested that liaison be set up between the Queens College Center for Environmental Teaching and Research and the CUNY Institute of Marine and Atmospheric Sciences at City College.

F. COMPENDIUM OF MATTERS CONSIDERED BY THE COMMITTEE: The Committee Chairperson presented the following report detailing the work of the Office of Academic Affairs and of the Committee on Academic Affairs over the past year and commended the Vice-Chancellor for Academic Affairs on the preparation of the report:
COMMITTEE ON ACADEMIC AFFAIRS  
ANNUAL REPORT  
ACADEMIC YEAR 1978-79

Personnel Matters:

The following were approved:

Waiver of Bylaw Section 11.7 B.2 
(for appointment or promotion to Assistant Professor for persons lacking the Ph.D.)

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Dept</th>
<th>Effective Date</th>
<th>Date of CAA Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>Rudolph, D.</td>
<td>English</td>
<td>4/1/79</td>
<td>3/5/79</td>
</tr>
<tr>
<td>Brooklyn</td>
<td>Bowles, D.</td>
<td>Educational Services</td>
<td>12/1/78</td>
<td>11/27/78</td>
</tr>
<tr>
<td>Hunter</td>
<td>Torres-Santiago, J.</td>
<td>Black &amp; Puerto Rican Studies</td>
<td>9/1/79</td>
<td>6/4/79</td>
</tr>
<tr>
<td>Staten Island</td>
<td>Troupe, Q.</td>
<td>Performing &amp; Creative Arts</td>
<td>4/1/79</td>
<td>3/5/79</td>
</tr>
</tbody>
</table>

Waiver of Bylaw Section 11.7 B.3 
(for appointment or promotion to Associate Professor for persons lacking the Ph.D.)

<table>
<thead>
<tr>
<th>City</th>
<th>Name</th>
<th>Dept</th>
<th>Effective Date</th>
<th>Date of CAA Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>New York City</td>
<td>Kenny, M.</td>
<td>Library</td>
<td>12/1/78</td>
<td>11/27/78</td>
</tr>
<tr>
<td>Staten Island</td>
<td>Pearlstein, S.</td>
<td>Art &amp; Adv. Design</td>
<td>1/1/79</td>
<td>11/27/78</td>
</tr>
<tr>
<td>Staten Island</td>
<td>Campell, C.</td>
<td>English</td>
<td>4/1/79</td>
<td>3/5/79</td>
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</table>

Waiver of Bylaw Section 11.7 B.4 
(for appointment or promotion to Professor for persons lacking the Ph.D.)

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Dept</th>
<th>Effective Date</th>
<th>Date of CAA Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter</td>
<td>Vasques, J.</td>
<td>Curriculum &amp; Teaching</td>
<td>1/1/79</td>
<td>10/4/78</td>
</tr>
<tr>
<td>Lehman</td>
<td>Charyn, J.</td>
<td>English</td>
<td>2/1/79</td>
<td>1/8/79</td>
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</tbody>
</table>

Waiver of Bylaw Section 11.11 B and 11.26 B 
(for appointment or promotion to adjunct lecturer for persons lacking the necessary degree requirements)

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Dept</th>
<th>Effective Date</th>
<th>Date of CAA Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter</td>
<td>Helpern, L.</td>
<td>Health Sciences</td>
<td>11/1/78</td>
<td>10/4/78</td>
</tr>
</tbody>
</table>

Waiver of Bylaw Section 6.2.d 
(for appointment with tenure for persons lacking one year service requirement)

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Dept</th>
<th>Effective Date</th>
<th>Date of CAA Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter</td>
<td>Hortas, C. Assoc. Prof. (Chair)</td>
<td>Romance Languages</td>
<td>1/1/79</td>
<td>11/27/78</td>
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<tr>
<td>Hunter</td>
<td>White, D. Prof. (Chair)</td>
<td>Nursing</td>
<td>6/1/79</td>
<td>5/7/79</td>
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</table>
### Other Personnel Items:

#### Appointments with tenure (held tenure at another institution)

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<th>College</th>
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<th>Dept.</th>
<th>Effective Date</th>
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<tbody>
<tr>
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<td>Gordon, D.F.</td>
<td>Prof.</td>
<td>Economics</td>
<td>1/1/79</td>
<td>11/27/78</td>
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<tr>
<td>Baruch</td>
<td>Ryans, J.K.</td>
<td>Prof.</td>
<td>Marketing</td>
<td>9/1/1979</td>
<td>4/9/79</td>
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<tr>
<td>City</td>
<td>Rosen, J.</td>
<td>Prof.</td>
<td>Psychology</td>
<td>9/1/1979</td>
<td>5/7/79</td>
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<tr>
<td>Hunter</td>
<td>Epstein, I.</td>
<td>Prof.</td>
<td>School of Social Work</td>
<td>1/1/79</td>
<td>11/27/78</td>
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#### Reappointment with early tenure, effective 9/1/79

(In accordance with Bylaw Section 6.2d)

<table>
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<tr>
<th>College</th>
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<th>Reason</th>
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<tbody>
<tr>
<td>Baruch</td>
<td>Engelmeyer, M.C.</td>
<td>Asst. Prof.</td>
<td>History</td>
<td>3/5/79</td>
<td>Fellowship*</td>
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<tr>
<td>Baruch</td>
<td>Friedman, L.</td>
<td>Asst. Prof.</td>
<td>Public Admin.</td>
<td>3/5/79</td>
<td>Govt. Appointment</td>
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<td>Baruch</td>
<td>Katz, S.</td>
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<td>Economics &amp; Finance</td>
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<td>Academic</td>
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<td>Baruch</td>
<td>Sheingorn, P.</td>
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<td>Art</td>
<td>3/5/79</td>
<td>Fellowship*</td>
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<tr>
<td>Brooklyn</td>
<td>Adler, J.</td>
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<td>Philosophy</td>
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<tr>
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<td>Hey, K.R.</td>
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<td>New School for Liberal Arts</td>
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<tr>
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<td>Pollak, F.</td>
<td>Prof.</td>
<td>Physics</td>
<td>6/4/79</td>
<td>Held Tenure, Yeshiva</td>
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<td>Morgan, J.P.</td>
<td>Assoc. Prof.</td>
<td>Biomedical Educ.</td>
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<td>Graduate School</td>
<td>Kornblum, W.</td>
<td>Assoc. Prof.</td>
<td>Sociology</td>
<td>2/5/79</td>
<td>Initially appointed with &quot;visiting&quot; designation, non-tenure bearing title Academic</td>
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<tr>
<td>Graduate School</td>
<td>Nelson, K.</td>
<td>Prof.</td>
<td>Psychology</td>
<td>6/4/79</td>
<td>Research*</td>
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<tr>
<td>Graduate School</td>
<td>Walsh, A.</td>
<td>Assoc. Prof.</td>
<td>Political Science</td>
<td>2/5/79</td>
<td>Research*</td>
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<td>Hunter</td>
<td>Greenberg, D.</td>
<td>Assoc. Prof.</td>
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<td>2/5/79</td>
<td>Fiscal Crisis*</td>
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<tr>
<td>Hunter</td>
<td>Kraus, R.</td>
<td>Prof.</td>
<td>Art</td>
<td>2/5/79</td>
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<tr>
<td>Hunter</td>
<td>Ladner, J.</td>
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<td>Hunter</td>
<td>Seltzer, R.</td>
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<td>Research*</td>
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<tr>
<td>City C.C.</td>
<td>(Effec. 2/1/79)</td>
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<tr>
<td>Queens</td>
<td>Cohen, S.</td>
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<td>Fiscal Crisis*</td>
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<tr>
<td>Queens</td>
<td>Schreiber, C.B.</td>
<td>Assoc. Prof.</td>
<td>Earth &amp; Envrn. Sci.</td>
<td>3/5/79</td>
<td>Fellowship*</td>
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<td>Queens</td>
<td>Steinberg, S.</td>
<td>Assoc. Prof.</td>
<td>Urban Studies</td>
<td>3/5/79</td>
<td>Research*</td>
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*Break in Service
Appointment of Distinguished Professor:

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Dept.</th>
<th>Effective Date</th>
<th>Date of CAA Action</th>
</tr>
</thead>
</table>

Academic Affairs Items:

**CURRICULAR MATTERS: PROGRAMS**

<table>
<thead>
<tr>
<th>College</th>
<th>Program</th>
<th>CAA/Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>M.S./Statistics</td>
<td>2/5/79</td>
</tr>
<tr>
<td></td>
<td>M.S./Computer Method</td>
<td>2/5/79</td>
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<tr>
<td></td>
<td>M.S./Operation Research</td>
<td>2/5/79</td>
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<tr>
<td></td>
<td>M.S./Industrial-Organizational Psychology</td>
<td>2/6/79</td>
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<tr>
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<td>M.S./Taxation</td>
<td>2/5/79</td>
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<tr>
<td></td>
<td>M.S./Marketing</td>
<td>2/5/79</td>
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<td>Bronx</td>
<td>Certificate/Auto Mechanics</td>
<td>6/4/79</td>
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<tr>
<td>Brooklyn Grad. School</td>
<td>Ph.D./Criminal Justice (Letter of Intent)</td>
<td>10/4/78</td>
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<tr>
<td>Grad. School</td>
<td>Ph.D./Earth &amp; Environmental Science (Letter of Intent)</td>
<td>5/7/79</td>
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<tr>
<td>LaGuardia</td>
<td>AAS/Animal Health Technology</td>
<td>6/4/79</td>
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<tr>
<td>York</td>
<td>B.S./Business Administration</td>
<td>5/7/79</td>
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</table>

*CAA approved in principle

**CENTERS AND INSTITUTES:**

<table>
<thead>
<tr>
<th>College</th>
<th>Center</th>
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<tbody>
<tr>
<td>Grad. School</td>
<td>Center for the Advanced Study in the Theatre Arts</td>
<td>1/8/79</td>
</tr>
<tr>
<td>Queens College</td>
<td>Center for Environmental Teaching and Research at Caumsett State Park at Lloyd Harbor, New York</td>
<td>6/4/79</td>
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</table>

**ENABLING AGREEMENT:**

<table>
<thead>
<tr>
<th>College</th>
<th>Center</th>
<th>CAA/Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Queens</td>
<td>Middle School I.S. 227</td>
<td>4/9/79</td>
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</table>
REPORTS:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Reported By</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boro. Manh. CC</td>
<td>President Joshua Smith</td>
<td>11/27/78</td>
</tr>
<tr>
<td>Middle States Association Report</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Freshman Skills Assessment Prog.</td>
<td>Dean Robert Lyons (O.A.A.)</td>
<td>3/5/79</td>
</tr>
<tr>
<td>CAA Committee on Research</td>
<td>Hon. Emanuel R. Piore</td>
<td>5/7/79</td>
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DISCUSSIONS:

<table>
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<tr>
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<th>Date</th>
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<tbody>
<tr>
<td>Core Curriculum</td>
<td>10/4/78</td>
</tr>
<tr>
<td>Community Colleges: Current and Future Roles</td>
<td>11/27/78</td>
</tr>
<tr>
<td>Centers and Institutes at CUNY</td>
<td>1/8/79</td>
</tr>
<tr>
<td>Research and Scholarship at CUNY</td>
<td>1/8/79</td>
</tr>
<tr>
<td>Teacher Education</td>
<td>2/5/79</td>
</tr>
<tr>
<td>Research at CUNY</td>
<td>4/9/79</td>
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</table>

LETTERS OF INTENT FOR DOCTORAL PROGRAMS: (None Pending)

LETTERS OF INTENT FOR MASTERS PROGRAMS:

<table>
<thead>
<tr>
<th>College</th>
<th>Program</th>
<th>Office of Academic Affairs Action</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>M.S./Special Ed.</td>
<td>Under consideration</td>
<td></td>
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<tr>
<td>Baruch</td>
<td>M.S./Business Ed.</td>
<td>Under Consideration</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>M.E./Engineering</td>
<td>Under Consideration</td>
<td></td>
</tr>
<tr>
<td>Grad. School</td>
<td>M.A./Africana Studies</td>
<td>Approved</td>
<td>5/11/79</td>
</tr>
<tr>
<td>Grad. School</td>
<td>M.A./Liberal Studies</td>
<td>Under Consideration</td>
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</tr>
<tr>
<td>Hunter</td>
<td>M.S./Russian Area Studies</td>
<td>Under Consideration</td>
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<tr>
<td>Hunter</td>
<td>M.S./Occupational Health Nursing</td>
<td>Under Consideration</td>
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<td>Hunter</td>
<td>M.S./Nurse Practitioner Geriatric Care</td>
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<td>Hunter</td>
<td>M.F.A./Creative Arts</td>
<td>Under Consideration</td>
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<tr>
<td>Lehman</td>
<td>M.B.A./Business Admin.</td>
<td>Under Consideration</td>
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</tr>
<tr>
<td>Queens</td>
<td>M.B.A./Accounting (informational)</td>
<td>Under Consideration</td>
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<tr>
<td>Queens</td>
<td>M.A./Computer Science</td>
<td>Under Consideration</td>
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<tr>
<td>Queens</td>
<td>M.A./Judaic Studies</td>
<td>Under Consideration</td>
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</table>

The Report was noted.

NO. 6. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: RESOLVED, the the following item be adopted:

A. ACADEMIC ELIGIBILITY CRITERIA FOR SEEK AND COLLEGE DISCOVERY:

RESOLVED, That the resolution on academic eligibility criteria for SEEK and College Discovery, adopted on February 23, 1976 (Calendar No. 5.) and amended on December 27, 1976 (Calendar No. 1.) is hereby amended to read as follows:
RESOLVED, That effective with the entering freshman class for September 1979, for purposes of determining eligibility a student shall be deemed "educationally disadvantaged" if he or she satisfies any of the following four criteria:

1. The student has received a general Equivalency Diploma [or]

2. The student has earned a High School admission average of less than 80 percent or a rank in class of the 65th or lower percentile [. These criteria shall be effective with the entering freshmen class in the spring of 1977].

3. The student has earned a High School admission average of 80 or above or a rank in class above the 65th percentile but has received extensive remedial assistance in high school so that, in accordance with procedures to be established by the Chancellor, the student is determined to have need for the full range of support services available to the students in the SEEK Program.

4. The student is an applicant to a program which the Chancellor has identified as a program with highly competitive admissions, but the student lacks a high school sequence in Math and Science or other specific subject matter normally required for such program.

NOTE: Matter in brackets to be deleted; matter underlined to be added.

EXPLANATION: In adopting the SEEK Guidelines on March 27, 1978 the Board of Higher Education, in Section IX of the Guidelines stipulated that a Task Force be organized to review the admission requirements for SEEK students and to make recommendations regarding alternative requirements. The Task Force was constituted and studied the matter from August 1978 to January 1979. This Resolution embodies certain recommendations made by the Task Force. The Resolution broadens the eligibility requirements for SEEK in order to carry out the Board’s policy to provide equality of access to baccalaureate education to students who would not have such access, so as to increase the level of education, social health, and vocational capability in our city and state.

Experience at a number of colleges within the University has shown that a significant number of students require extensive remedial and supportive services despite the fact that their high school average may be above 80 percent or despite the fact that they may rank within the upper third of their graduating class. Many of these students may be from high schools that receive funds from the Federal government under Title I of the Elementary and Secondary Education Act of 1965, Public Law 95-561, as amended in 1978. Hence, the expanded definition of educational disadvantage to include such students is appropriate.

Highly competitive programs select special students who not only must be high academic performers in High School but who are also expected to have completed certain specific courses, particularly in Mathematics and the Sciences. Thus, there are students with averages above 80 percent who have high academic potential (as demonstrated by the achievement of High School averages above 80 percent) but who do not have access to such highly competitive programs because they lack certain High School Mathematics and Science Courses. It is the intent of this resolution to make such students, if they are economically disadvantaged, SEEK-eligible. Thus, students applying to such programs who are economically disadvantaged and whose High School average is above 80 percent are to be SEEK-eligible if they were educationally disadvantaged because they did not have the special course work required for admission to the program in question.

NO. 7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. LEASE TERMINATION:

RESOLVED, That the Board approve an agreement between the City of New York and St. John’s University whereby the City’s lease of premises at 72-96 Schermerhorn Street, Brooklyn, New York will be terminated.
EXPLANATION: Brooklyn College initially occupied the premises (former Brooklyn Campus of St. John's University) under a ten-year City lease which will expire on July 31, 1981. The facility was vacated by the college over two years ago, and attempts by the City Real Estate Department to find a city agency tenant or to sub-lease the space have been unsuccessful. The rent is at the rate of $390,000 per year which CUNY continues to pay. In addition, the lease contains a real estate tax pass-through provision. Recently, it was determined that the property was no longer tax exempt thereby adding the annual real estate tax of approximately $162,500 to the rental cost. In addition, Brooklyn College has continued to provide security and minimal maintenance to the vacated facilities.

The agreement negotiated by the City provides for termination of the lease on August 1, 1979, two years prior to the existing termination date upon payment of 65% of the balance of the rent payable. Such payments are to be made in two installments (on August 1, 1979 and on August 1, 1980) to accommodate CUNY budgetary limitations. In addition, St. John's has agreed not to sub-lease the space. Since there appears to be no likely City University use for this facility, nor is it likely that a sub-tenant would be found for the balance of the two-year lease period it is recommended by the CUNY Office of Facilities Planning and Management that the agreement be endorsed. The economic benefits to the University include (a) a savings of $273,000 in rent expenditures, (b) an avoidance of an additional approximately $325,000 in real estate taxes payable over the next two years and (c) the cost of securing and maintaining the vacant premises for two more years.

B. CUNY OFFICE OF FACILITIES PLANNING AND MANAGEMENT - RENTAL OF SPACE:

RESOLVED, That the Board approve a lease for approximately 10,600 square feet of space at 1555 Third Avenue, Borough of Manhattan for use by the CUNY Office of Facilities Planning and Management, Department of Technical and Operational Services; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Higher Education to execute the appropriate lease agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The Department of Technical and Operational Services is currently housed in a rented facility at 430 East 80 Street. The lease for that building expired June 15, 1979. The building was not originally designed for an office occupancy and consequently the space utilization is rather inefficient. In addition the building has been poorly maintained by the landlord with general deterioration apparent and with frequent breakdowns of mechanical services.

A ten year rental (with cancellation option) has been negotiated with the landlord of the new building at 1555 Third Avenue at an annual rental cost of $105,000. The lease may be cancelled by either party by giving twelve months written notice at any time after the fourth year and upon a declining penalty payment initially at $115,000 which amount decreases to zero over the balance of the lease term.

Landlord, at his expense, will design and finish the space to the Board of Higher Education's specifications. Landlord will provide heat, hot and cold water, air-conditioning and elevator service. Tenant will pay for electricity directly to the public utility company and will provide its own cleaning. Tenant will be responsible for real estate tax escalations as well as building operation expense escalation.

NO. 8. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. QUEENSBROROUGH COMMUNITY COLLEGE - STUDENT ACTIVITY FEE:

RESOLVED, That effective July 1, 1979 the Student Activity Fee at Queensborough Community College be increased by $5.50 for full-time students and $4.00 for part-time students in accordance with the following schedule:
### Full-Time Students

<table>
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<th></th>
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<th>Revised</th>
<th>Increase</th>
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<tr>
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<td>$23.00</td>
<td>$28.50</td>
<td>$5.50</td>
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<tr>
<td>Univ. Student Senate Fee**</td>
<td>.50</td>
<td>.50</td>
<td>none</td>
</tr>
<tr>
<td>NYPIRG*</td>
<td>2.00</td>
<td>2.00</td>
<td>none</td>
</tr>
<tr>
<td><strong>TOTAL FEE</strong></td>
<td>$25.50</td>
<td>$31.00</td>
<td>$5.50</td>
</tr>
</tbody>
</table>

### Part-Time Students

<table>
<thead>
<tr>
<th></th>
<th>Present</th>
<th>Revised</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Activity Fee</td>
<td>$4.00</td>
<td>$8.00</td>
<td>$4.00</td>
</tr>
<tr>
<td>Univ. Student Senate Fee**</td>
<td>.50</td>
<td>.50</td>
<td>none</td>
</tr>
<tr>
<td>NYPIRG*</td>
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<td>2.00</td>
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<tr>
<td><strong>TOTAL FEE</strong></td>
<td>$6.50</td>
<td>$10.50</td>
<td>$4.00</td>
</tr>
</tbody>
</table>

*NYPIRG only applicable to day session students.
**Student Senate Fee not applicable to Summer Session.

EXPLANATION: On May 16 and 17, 1979, the student body by a vote of 421 to 243 passed a referendum to increase the Student Activity Fees in accordance with the above schedule. The increased revenue is needed for continued and expanded recreational, athletic and extra-curricular programs; activities in fine and performing arts; student lounge and rathskeller and other student services. The tabulation below indicates the proposed categories of usage for the fees.

**PRESENT AND REVISED ACTIVITY FEE AND CATEGORIES OF USAGE**

<table>
<thead>
<tr>
<th>Full-Time Students</th>
<th>Present</th>
<th>Revised</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Government</td>
<td>$12.50</td>
<td>$13.00</td>
<td>$ .50</td>
</tr>
<tr>
<td>Rathskeller and Lounge</td>
<td>.50</td>
<td>.50</td>
<td>.50</td>
</tr>
<tr>
<td>Physical Education/Athletics</td>
<td>5.70</td>
<td>8.00</td>
<td>2.30</td>
</tr>
<tr>
<td>QCC Association</td>
<td>4.80</td>
<td>5.50</td>
<td>.70</td>
</tr>
<tr>
<td>Education/Artistic*</td>
<td>1.50</td>
<td>1.50</td>
<td>1.50</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$23.00</td>
<td>$28.50</td>
<td>$5.50</td>
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</table>

<table>
<thead>
<tr>
<th>Part-Time Students</th>
<th>Present</th>
<th>Revised</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Government</td>
<td>1.70</td>
<td>2.50</td>
<td>.80</td>
</tr>
<tr>
<td>Rathskeller and Lounge</td>
<td>.50</td>
<td>.50</td>
<td>.50</td>
</tr>
<tr>
<td>Physical Education</td>
<td>1.00</td>
<td>1.50</td>
<td>.50</td>
</tr>
<tr>
<td>QCC Association</td>
<td>1.30</td>
<td>2.00</td>
<td>.70</td>
</tr>
<tr>
<td>Education/Artistic*</td>
<td>1.50</td>
<td>1.50</td>
<td>1.50</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$4.00</td>
<td>$8.00</td>
<td>$4.00</td>
</tr>
</tbody>
</table>

*Education/Artistic includes Residencies, Performing Arts Series, Gallery, Forum Committee, Friends of the Library

**B. BYLAW AMENDMENTS:**

Notice was served of proposed amendments to the bylaws of the Board to conform the bylaws to the provisions of the newly enacted legislation concerning the governance structure of the University.

In accordance with bylaw provisions, the text of the proposed bylaw amendments will be circulated at least ten days before the next meeting of the Board.
ADDED ITEMS

Upon motions duly made seconded and carried unanimously, the following resolutions were adopted:
(Calendar Nos. 9 – 11)

NO. 9. PRESIDENT JOHN W. KNELLER - APPRECIATION OF SERVICES: WHEREAS, John William Kneller joined the City University almost ten years ago by way of Oldham, Worcester and Oberlin; and
WHEREAS, He came to us with a dazzling array of talents, moving comfortably in the scholarly world of French Literature, tall in the saddle in Prospect Park, smoothly through water with a methodical Australian Crawl, or with the syncopated beat of jazz music; and
WHEREAS, He became the fifth President of Brooklyn College during a time of turmoil and unrest and worked mightily to bring order out of chaos, as he was forced to deal successively with periods of great expansion and traumatic contraction; and
WHEREAS, He oversaw the completion of an extensive program of construction at the college, sought actively to strengthen the basic core of liberal arts while developing and expanding imaginative initiatives in communications and in education; and
WHEREAS, He has moved among us with an edifying combination of wit, culture and style; and
WHEREAS, He has decided to set aside his administrative responsibilities and return to the world of teaching and scholarship; therefore
BE IT RESOLVED, That the Board of Higher Education and the City University family express their deep appreciation for his years of devoted service to Brooklyn College and to the University and wish for him a fruitful and peaceful future.

NO. 10. PRESIDENT ROBERT E. MARSHAK - APPRECIATION OF SERVICES: WHEREAS, Robert Eugene Marshak has steered the flagship of the City University for the past nine years with vision, skill and tenacious determination during the most tumultuous period in the history of City College; and
WHEREAS, His classic pioneering theories on the sources of stellar energy have been surpassed only by his stellar development of the urban educational model and the energy with which he has implemented it to maintain and enhance the academic excellence of City College; and
WHEREAS, He has left us as a legacy responses to urban problems in the programs he developed in biomedical education, urban legal studies, and the performing arts; and
WHEREAS, The University has been enriched by the presence of this distinguished scientist, restless visionary, indefatigable shaker and mover and compassionate human being; and
WHEREAS, Robert Marshak had decided to make the quantum leap from the clamorous social realities of an urban campus to the abstractions of theoretical physics in the bucolic reaches of rural Virginia; therefore
BE IT RESOLVED, That the Board of Higher Education and his colleagues and friends in the City University express their profound respect for his achievements, their deep appreciation for his years of imaginative and selfless service and their sincere wishes for a fruitful and peaceful future.
NO. 11. PRESIDENT JACQUELINE GRENNAW WEXLER - APPRECIATION OF SERVICES:
WHEREAS, Jacqueline Grennan Wexler became the ninth president of Hunter College a decade ago, her reputation as a dynamic, innovative and sensitive administrator already firmly established on the national scene; and
WHEREAS, Within the University and beyond she has insisted by both word and deed that real opportunity requires both broad access and a demanding educational experience; and
WHEREAS, With vision and skill she has developed at Hunter College a set of strong professional programs around a solid core of the liberal arts and sciences; and
WHEREAS, Jacqueline Wexler has articulated and exemplified a compelling model of the professional woman combining in generous but appropriate measure intelligence, sensitivity, compassion, humor, velvet and steel, heart and guts; and
WHEREAS, She has led Hunter College with great foresight, skill and determination through a dark and difficult period; and
WHEREAS, She has decided at this time to step down from the presidency of Hunter College and embark upon a new career, directing her energy and ability toward the world of business and communications; therefore
BE IT RESOLVED, That the Board of Higher Education and her colleagues at the City University express their great admiration and deep appreciation for Jacqueline Grennan Wexler's devoted and effective service to Hunter College and the City University and proffer to her their warm wishes for the years ahead.

Upon motions duly made, seconded and carried, the Board Chairperson was instructed to make some appropriate gift of a lasting nature to each of the departing Presidents.

NO. 12. FACULTY EX-OFFICIO MEMBER OF THE BOARD: After discussion, it was agreed that a resolution urging the State Legislature to amend the recently enacted legislation in order to grant the vote to the faculty, as well as the student, ex-officio member of the Board would be included on the calendar of the next meeting of the Board.

Dr. Jacobs expressed his thanks for his re-election as Chairperson of the Board and extended to all present his best wishes for a pleasant and healthy summer.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:40 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
AUGUST 6, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chair called the meeting to order at 4:59 P.M.

There were present:

Harold M. Jacobs, Chair
Patricia Carry Stewart, Vice Chair

Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin

Ann M. Burton, ex officio

Albert V. Maniscalco
Joaquin Rivera
David Z. Robinson
Stuart Scheftel
Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
President Roscoe C. Brown, Jr.
President Saul B. Cohen
President Leon M. Goldstein
President Robert E. Marshak
President Harold M. Proshansky

President Joseph Shenker
President Joshua L. Smith
President Edmond Volpe
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross

The absence of Ms. Conway, Ms. Maynard and Dr. Piore was excused.
Upon motion duly made, seconded and carried, the following resolution was adopted:

A. RATIFICATION OF PREVIOUS BOARD ACTIONS: RESOLVED, That the Board of Trustees of The City University of New York hereby ratifies, approves, and confirms all the bylaws, resolutions heretofore adopted, and other formal actions heretofore taken by the Board of Higher Education and, until further notice, hereby continues all policies of the Board of Higher Education presently in effect.

EXPLANATION: Chapter 305 of the Laws of 1979 changed the name of the corporate entity Board of Higher Education to The City University of New York (Section 6203, Education Law). The governing body of the new corporate entity is the Board of Trustees. (Section 6204, Education Law). The resolution assures the continued legal validity of past Board of Higher Education actions.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 9).

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for Summer 1979 be approved, as amended as follows:

(a) Add the following two items:

(1) Item CIV 1.4 Central Office - Appointment of Custodian and Depository for the Fiscal Year 1979-80: RESOLVED, That the Irving Trust Company be continued as custodian and depository of all stocks, bonds, mortgages, and other securities and evidence of indebtedness belonging to The City University of New York for the period July 1, 1979 through June 30, 1980.

EXPLANATION: This resolution will authorize Trusts and Gifts expenditures for investment custodial services.

(2) Item CIV 5.1 Queens College - Credit Card Contracts: RESOLVED, That the Board on behalf of Queens College authorize two agreements with Chemical Bank (VISA and Master Charge) pursuant to which, at no cost to the College, students will be permitted to pay their tuition, fees, and other charges owed to the College through the use of VISA, Bank Americard or Master Charge credit cards, the agreements to be subject to approval as to form by the General Counsel.

EXPLANATION: The Chemical Bank mini branch at the College campus has offered to provide this accommodation to our students at no charge to the College. Under the Agreements, the College will be required to follow specified control and verification procedures before allowing the registration to be charged on the card. The College will receive a credit to its accounts at Chemical generally within three days after a charge, accompanied by the proper reports, is deposited with the Bank. The risk of default is assumed by the Bank once the Bank has accepted the charge from the College. The College may, however, be held responsible for any student’s claim that the College has breached its responsibility to the student arising out of the payment of tuition, fees and other charges.

(b) Item AA, 1. Waiver of Section 13.1 of the Bylaws: Withdraw bylaw waiver for an extension of special leave of absence of Asst. Prof. Melvin Kornfeld, Dept. of Foreign Languages, York College, and substitute waiver of Section 13.1.b of the bylaws for the resignation of Asst. Prof. Kornfeld effective 8/31/79.

(c) Items Listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

With respect to Item A1 14.1 Reorganization of Departments at Kingsborough Community College, the Chancellor stated that the resolution authorized the department reorganization and that matters of faculty seniority rights and tenure are confirmed by law. Any errors in this latter connection can be corrected after study.
NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for Summer 1979 be approved, as amended as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the special meeting of the Board of Higher Education of June 18, 1979 and of the Board of Higher Education meeting of June 25, 1979 be approved as circulated.

NO. 4. NEW YORK CITY COMMUNITY COLLEGE - CONVERSION OF FREIGHT ELEVATOR: RESOLVED, That the Board of Trustees of The City University of New York approve the Contract Document and specifications and authorize the New York City Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for the conversion of an existing manually operated Freight Elevator to one with automatic push button control located in the 186 Jay Street Building of New York City Community College, Brooklyn, New York, at an estimated cost of $100,000 chargeable to Capital Project HN 233; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said document and expenditure.

EXPLANATION: This contract is for conversion of an elevator provided for in Capital Project HN 233, Project NY 917-978.

The 186 Jay Street Building has 9 floor levels, with a total occupancy well in excess of 1600 students, faculty and staff, all of whom depend heavily on the vertical transportation for the building, resulting in congestion at all floor levels during class changes and delays in starting instruction for each instructional period. Often, handicapped students are forced to wait long periods before space for them can be found on the existing elevators.

The contract provides for alteration to an existing freight elevator within the building, which currently is not able to serve passengers, to passenger/service use by installing automatic elevator doors and automatic elevator controls on this elevator and the floor landings it serves.

At Mr. D'Angelo's suggestion, it was agreed that Mr. Farley and the Committee on Facilities Planning and Management would review the possible conversion of other existing manually operated elevators.

NO. 5. LAGUARDIA COMMUNITY COLLEGE - PHASE III RENOVATION WORK: RESOLVED, That the Board of Trustees of The City University of New York approve the final contract documents as prepared by Stephen Lepp Associates, P.C., Architects, 40 West 24th Street, New York, N. Y. 10010 and authorize the Office of Facilities Planning and Management to advertise, receive bids and award contracts to the lowest responsible bidders for Phase III renovation work at LaGuardia Community College at an estimated cost of $2,500,000, chargeable to City Capital Budget Project No. HN-240; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with Stephen Lepp Associates, P.C. Architects, 40 West 24th Street, New York, N. Y. 10010 for bidding and construction phase services and related work relative to Phase III construction at LaGuardia Community College at a fee not to exceed $100,250., chargeable to City Capital Budget Project No. HN-238; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said construction contract documents and cost estimate of $2,500,000, chargeable to Capital Project No. HN-240, and the aforesaid service contract in the amount of $100,250, chargeable to Capital Project No. HN-238; and be it further
RESOLVED, That the Board of Estimate be and is hereby requested to approve the indicated service contract with Stephen Lepp Associates, P.C., Architects.

EXPLANATION: On October 26, 1971, Cal. No. 4(a) the Board approved a service contract for Stephen Lepp Associates, P.C., Architects (then known as Gueron, Lepp Associates, Architects) for preparation of contract documents, checking of shop drawings and supervision of construction for the LaGuardia Community College, Phase II alteration at the former Ford Instrument Building at 31-10 Thomson Avenue, Long Island City, Borough of Queens. This work included a major renovation and up-grading of the former industrial facility together with a gymnasium addition.

Subsequently, in 1972, the New York State Dormitory Authority was empowered to provide and finance facilities for CUNY Community College facilities.

On February 25, 1974, Cal. No. 2(k), the Board approved the contract drawings, specifications and cost estimate prepared by the aforesaid firm and authorized the Dormitory Authority of the State of New York to invite bids and award contracts for construction. The Authority received construction bids for the project which were in excess of the budget, and renovation work on the 2nd, 3rd and 4th floors was deleted from the construction work which has now been completed. In the 1979-80 City and State Capital Budgets, funds have been provided for completion of the deleted work now known as Phase III, at a cost of $2,500,000.

In addition to approving plans for the Phase III construction, this resolution will authorize the continued retention of Stephen Lepp Associates to perform minor modifications and coordination work to the contract documents they originally prepared, as well as to provide bidding and construction phase services necessary for completion of the project.

RESOLVED, That the Board of Estimate be and is hereby requested to approve the indicated service contract with Stephen Lepp Associates, P.C., Architects.

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In addition to approving plans for the Phase III construction, this resolution will authorize the continued retention of Stephen Lepp Associates to perform minor modifications and coordination work to the contract documents they originally prepared, as well as to provide bidding and construction phase services necessary for completion of the project.

RESOLVED, That the resolution adopted by the Board on June 25, 1979, Calendar Number 7.B. be amended as follows:

RESOLVED, That the Board approves a lease for approximately 10,600 square feet of space at 1555 Third Avenue, Borough of Manhattan for use by the CUNY Office of Facilities Planning and Management, Department of Technical and Operational Services; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of [Higher Education] Trustees of The City University of New York to execute the appropriate lease agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The Department of Technical and Operational Services is currently housed in a rented facility at 430 East 80 Street. The lease for that building expired June 15, 1979. The building was not originally designed for an office occupancy and consequently the space utilization is rather inefficient. In addition the building has been poorly maintained by the landlord with general deterioration apparent and with frequent breakdowns of mechanical services.

[A ten year rental (with cancellation option) has been negotiated with the landlord of the new building at 1555 Third Avenue at an annual rental cost of $105,000. The lease may be cancelled by either party by giving twelve months written notice at any time after the fourth year and upon a declining penalty payment initially at $115,000 which amount decreases to zero over the balance of the lease term.]

A five-year lease from date of occupancy has been negotiated with the landlord of the new building at 1555 Third Avenue at an annual rental cost of $105,000.

Landlord, at his expense, will design and finish the space to The [Board of Higher Education's] City University of New York's specifications. Landlord will provide heat, hot and cold water, air conditioning and elevator service. Landlord will also provide cleaning for the public areas including the toilets. Tenant will pay for electricity directly to the public utility company and will provide its own cleaning. Tenant will be responsible for [real estate tax escalations as well as building operation expense escalation.] porter's wage escalation as specified in lease document to compensate landlord for his increased fuel and operating expenses. This escalation will not exceed a maximum of $10,500.
The indicated changes in the proposed agreement resulted from further negotiations on refinement of details of the actual lease agreement, subsequent to the Board's approval on June 25. The changes provide a somewhat more favorable arrangement for the University than initially provided.

NOTE: Matter in brackets to be deleted; matter underlined is new.

NO. 7. LEHMAN COLLEGE - STUDENT CENTER BUILDING: RESOLVED, That the Board of Trustees of The City University of New York approves the architectural plans and specifications, as prepared by consulting architects Milowitz-Kurth Associated Architects, P.C., for the construction of a Student Center Building at Herbert H. Lehman College, and that the Board accepts title to and possession of said documents, as transferred to the Board by the Herbert H. Lehman College Association, Inc., for the purpose of the construction of a Student Center Building, to be owned by the Board, on the campus of Lehman College; and be it further

RESOLVED, That the Board authorizes that a contract be entered into between the Board and architectural consultants Milowitz-Kurth Associated Architects, P.C., at a fee of $15,000 for the supervision and administration of the contracts for the construction of the Lehman College Student Center; and be it further

RESOLVED, That the Board authorizes the Business Manager of Herbert H. Lehman College to advertise for, receive and open bids, and award all necessary construction contracts to the lowest responsible bidders for the construction of a Student Center Building at Lehman College.

EXPLANATION: At its September 25, 1978 meeting (Cal. No. 8.A.) the Board of Higher Education accepted the transfer of up to one-million three-hundred thousand dollars ($1,300,000) from the Herbert H. Lehman College Association, Inc., to be utilized for the construction of a Student Center Building on the campus of Lehman College. These resolutions make operational the September 25, 1978 resolution and implement the actual construction phase of the building.

NO. 8. THE CITY COLLEGE - THE CITY COLLEGE INSTITUTE FOR APPLIED CHEMICAL PHYSICS: RESOLVED, That there be established at The City College an Institute for Applied Chemical Physics.

EXPLANATION: The purpose of the Institute is to scientifically exploit the basic methods of physics in their application to a wide range of problems of chemical physics and engineering such as the theory of kinetics of chemical reactions, fluid mechanics and transport processes, and interfacial phenomena. The Institute will have under its aegis both theoretical and experimental work. Funding for the Institute will be sought from both public and private sources.

The Institute will function under a charter and governance plan approved by the Chancellor.

At this point Mr. Roberts joined the meeting.

NO. 9. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. AGREEMENTS BETWEEN THE CITY UNIVERSITY OF NEW YORK AND THE RESEARCH FOUNDATION:

RESOLVED, That agreements between The City University of New York and the Research Foundation of The City University of New York for the fiscal years 1978-79 and 1979-80 be approved as follows:
AGREEMENT BETWEEN THE CITY UNIVERSITY OF NEW YORK AND THE RESEARCH FOUNDATION - FISCAL YEAR 1978 - 1979

PART A. ADMINISTRATION OF SPONSORED PROGRAMS

Funds for Sponsored Programs

1. The Foundation, as a non-profit educational corporation, shall assist the University in the procurement, use and disposition of funds from the federal government and other authorized sources to support such sponsored programs at the University as the University and its colleges shall request. Sponsored programs shall be deemed to be those for which funds are made available for a specified purpose or objective, for which the sponsor usually requires periodic fiscal and programmatic reports, imposes time limitations for the use of such funds and ordinarily provides for the reversion of unused funds to the sponsor.

Applications to Sponsors

2. Grant applications shall name the Foundation and the college concerned as joint grantees. Each application shall be signed by a designated official of the Foundation and the College. Applications may be solely in the Foundation's own name, upon the request of the University or a college, if appropriate to the particular sponsor or the circumstances involved. The Research Foundation may act as grantee institution for a consortium of CUNY colleges or a consortium involving CUNY units and other colleges at the request of the participating colleges. No application shall be made by the Foundation on behalf of a college or award accepted by it without approval of the designated college administrative official.

Utilization of Facilities and Services

3. The college or University's approval of an application or of the Foundation's acceptance of an award shall be deemed to constitute consent by the University and the college to the utilization of University and college facilities and services by the Foundation, the project director and the project staff for the conduct of the sponsored program as described in the award and any approved modifications or extensions thereof.

Foundation Responsibilities

4. All funds awarded by sponsors in support of such sponsored programs shall be paid to and administered by the Foundation, in accordance with the terms and conditions of the grants and contracts and any approved modifications or extensions thereof. The Foundation's functions with regard to the management of such funds shall include its employment of personnel necessary for the conduct of the programs, who shall be deemed to be employees of the Foundation and not of the University, its purchase of necessary equipment and supplies, its receipt and disbursement of funds for other approved purposes in connection with such programs, such as travel, rentals, communications, and computer services and the maintenance of appropriate reserve funds. The Foundation shall also provide administrative functions, including controlling and accounting for expenditures, preparing periodic reports for project directors and funding agencies, conducting internal audits, providing banking services and managing cash flow and investments. The Foundation shall monitor all expenditures for availability of funds for compliance with Foundation policies and for compliance with sponsor requirements, and shall maintain auditable accounts and render periodic expenditure reports. However, the conduct of the sponsored program, including the professional and technical decisions as to personnel and the selection of the particular items of equipment and supplies to be purchased, but not their method of acquisition, shall be within the exclusive province of the project director, consistent with the budgetary and other standards or restrictions imposed by the sponsor, the University, the college or the Foundation. The administrative officers of the Foundation shall, from time to time, with the cooperation and advice of the administrative officers of the University, implement this agreement by developing specific procedures and criteria for the Foundation's management and administration of such sponsored program funds. The foundation will be responsible for providing its own office space and associated facility support services.

Foundation Policies

5. The Foundation shall establish policies, procedures and controls governing all Foundation expenditures, including purchasing, travel, personnel and equipment, and for such other matters as are related to the proper performance of projects or are required by governmental regulation or sponsor requirements.
College and University Responsibilities

6. Each college will have primary and initial responsibility for informational and supportive services to faculty, including identification of grant opportunities, advice and assistance on proposals, review of proposals, determination of cost sharing, furnishing facilities, determining obligations for continuing and supplementary support by the college, and determining released time arrangements. The college will comply with sponsor requirements, University policy and applicable governmental laws and regulations, and will expedite the processing of applications. The college will also see that the principal investigator carried out a sponsored project in compliance with the terms of the award, University policy, and city and state requirements. Where a grantor places expenditure ceilings or other limitations upon a grant subsequent to the award, the college will decide what changes in the budget shall be made to conform to these limitations. It will be the responsibility of the college to furnish staff sufficient in number and competence to carry out functions as described above.

7. The Foundation and colleges shall attempt to obtain from sponsors the maximum possible reimbursement for indirect costs and for faculty released time. The authorized indirect cost rate, as negotiated with federal agencies, shall normally be used. A responsible official, designated by the college president, must approve any application where reimbursement for indirect costs is lower than the authorized rate unless the funding agency's maximum (previously approved by the Research Foundation for University-wide use) is used. A similar waiver must be signed if there is to be less than full reimbursement for faculty time. The Foundation, with the assistance of the colleges and University, will develop data for, and negotiate, the indirect cost rates and such other rates as are required from funding agencies. Costs attributable to facilities or services provided by the University, such as administrative services, building space, utilities, janitorial services, libraries, etc. shall be deemed to be costs of the Foundation for the purpose of obtaining reimbursement of such costs from sponsors. The University shall share overhead and excess released time recoveries in accordance with a formula to be established by mutual agreement giving effect to both the necessity to provide adequate funds to support the operations of the Foundation and the desirability of maximizing the funds made available to the colleges to stimulate and support research and other educationally related activities. The Foundation shall establish and maintain separate accounts for each college accumulating overhead and released time recoveries, crediting such recoveries against the allocated charge to the college for reimbursing the city and state and the Foundation for respective administrative expenses, and making appropriate disbursements for remaining balances for stimulation of research, training and service activities on the local campuses. These disbursements will be made when approved by an authorized college official in agreed upon categories.

Faculty Research Program

8. The Foundation will administer the PSC-BHE Faculty Research Program in accordance with the provisions of the collective negotiating agreement between the Board of Higher Education and the Professional Staff Congress. The Foundation will provide staff support to the University Committee on Faculty Research. The Foundation will maintain policies and procedures governing the award of funds, the rendering of guidance and assistance to review panels and the University Committee, the receipt, recording and processing of applications, notification of applicants of award decisions, establishment of separate accounts for each award, administration of awards (processing payments, etc.) and compilation of necessary reports. Pursuant to decisions of the University Committee on Faculty Research, the Foundation will prepare and issue guidelines and conduct necessary correspondence.

PART B. PLAN OF EXPENDITURES

Foundation's Plans for 1978-1979 Fiscal Year

9. For the Foundation's 1978-79 fiscal year, covering the period from July 1, 1978 to June 30, 1979 respectively, the Foundation shall submit to the University, as a component of the total sponsored funds program of the University, a plan approved by the Foundation which shall set forth an estimate of the funds to be awarded by sponsors with an identification of the Foundation's income from the recovery of indirect costs and miscellaneous revenues, including, if applicable, net released time funds, and its expenditures thereof for each category covering: (a) the current fiscal year, showing approved expenditure levels (including approved changes) and estimated income and expenditures through the end of such period; (b) the prior fiscal year, showing actual income and expenditure for such period; and (c) the next ensuing fiscal year showing estimated income and proposed expenditures for such period. The 1978-79 plan shall be submitted to the University by June 1, 1978. Such plan shall be subject to the approval of the University, and to the further approval of the State Director of the Budget. The Foundation shall conform to categories of expenditure and expenditure levels as set forth in its approved plan, unless otherwise approved in advance by the Foundation and the University, subject to the further approval of the State Director of the Budget.
Categories of Expenditures

10. The categories of expenditures identified in the plan to be made by the Foundation, the colleges, or the University from indirect cost recoveries and miscellaneous income including, if applicable, net released time funds, shall be limited to (1) those approved in the plan or (2) those otherwise approved in advance by the Foundation, the University, and the State Director of the Budget. The plan shall include as a category of expenditure from such funds the direct payment by the Foundation into the University income fund, in accordance with that part of Chapter 53 of the Laws of 1977 ("Local Assistance Budget") entitled "City of New York-City University," of the sum of $600,000. The plan shall also provide for adequate working capital and appropriate reserve funds.

Filing of Copies of Plan

11. Copies of the approved plan shall be filed by the University with the Chairman of the Senate Finance Committee and the Chairman of the Assembly Ways and Means Committee.

Quarterly Reports

12. Within thirty days after the end of each quarter of the Foundation's fiscal year the Foundation shall submit to the University a report of income and expenditures relating to the fiscal year in progress. Such report shall indicate the approved expenditure level for each category pursuant to the plan (including approved changes) as well as the cumulative income and expenditure figures through the end of the reporting quarter and the projected income and expenditure figures for the remainder of such fiscal period. The University shall transmit a copy of each such report to the State Director of the Budget.

PART C. GENERAL PROVISIONS

Audits

13. The Foundation shall cause an annual audit of its operations to be made by a firm of independent certified public accountants and shall furnish the University with a complete copy of each audit report upon the Foundation's receipt thereof. It shall also furnish the University with two additional copies for transmittal by it to the State Comptroller and the State Director of the Budget. The Foundation also agrees that its financial standing and operations shall be subject to periodic post-audit by the State Comptroller.

Other Services

14. The Foundation shall provide such additional services, consistent with its corporate charter and this agreement as may be reasonably requested by the University or a college.

Public Liability Insurance

15. The Foundation shall maintain a policy of public liability insurance with minimum limits of $500,000/$1,000,000 for bodily injury and $50,000 for property damage, designating the Foundation, and the University as named insureds, covering the activities of the Foundation under this agreement including, without limitation, any such liability arising out of the conduct of sponsored programs administered by the Foundation at University facilities pursuant to this agreement.

Approvals

16. This agreement shall not become effective or binding on either party unless and until the requisite approvals of the State Director of the Budget and State Comptroller, have been obtained. Copies of the executed and approved agreement shall be filed with the Senate Finance Committee and Assembly Ways and Means Committee.

Notices

17. All notices to either party hereunder shall be in writing, signed by the party giving it and shall be served either personally or by registered or certified mail to the Board, at the Office of General Counsel, 535 East 80th Street, New York, New York 10021, and to the Research Foundation at 505 Park Avenue, New York, N. Y. 10022, or to such other addresses as either party may hereafter designate by written notice to the other. All notices shall become effective only when received by the addressee.
Provisions Required by Laws

18. The parties hereby incorporate as an integral part of this agreement the provisions required by law which are contained in Exhibit A attached hereto and made a part hereof, with the same force and effect as though set forth here in full; the term "contractor," as used therein, shall be deemed to refer to the Foundation.

Duration

19. This agreement shall be in effect from July 1, 1978 through June 30, 1979.

20. Upon taking effect this agreement shall supersede and terminate the agreement between the parties effective July 1, 1972, except the provisions therein relating to the administration of the Faculty Research Award Program provided for in the collective negotiating agreement between the Board of Higher Education and the Professional Staff Congress as to which it shall remain in full force and effect.

APPENDIX "A"

The parties to the attached contract further agree to be bound by the following, which are hereby made a part of said contract:

I. This contract may not be assigned by the contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or disposed of without the previous consent, in writing, of the Board.

II. This contract shall be deemed executory only to the extent of money available to the Board for the performance of the terms hereof and no liability on account thereof shall be incurred by the Board beyond moneys available for the purpose thereof.

III. Upon the refusal of a person, when called before a grand jury, governmental department, commission, agency or any other body which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation or to answer any relevant questions concerning any transaction or contract entered into with the state, or any political subdivision thereof, or a public authority of with any public department, agency or official of the State or a political subdivision thereof, when immunity has been granted to the witness against subsequent use of such testimony, or any evidence derived therefrom, in any subsequent criminal proceeding,

(1) Such person, or any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified for a period of five years after such refusal from submitting bids for or entering into or obtaining any contracts, leases, permits or licenses with the Board of Higher Education, or submitting bids for entering into or obtaining any contracts, leases or licenses which will be paid out of any monies under the control of or collected by the Board; and

(2) any and all such existing contracts, leases, permits or licenses made with or obtained by any such person or firm, partnership or corporation of which he is a member, partner, director or officer may be cancelled or terminated by the City or the contracting agency without incurring any penalty or damages on account of such cancellation or termination, but any monies owing for goods delivered, work done, or rentals, permit or license fees due, prior to the cancellation or termination, shall be paid.

IV. During the performance of this contract, the contractor agrees as follows:

a. The contractor will not discriminate against any employee or applicant for employment because of race, creed, color or national origin, and will take affirmative action to insure that they are afforded equal employment opportunities without discrimination because of race, creed, color or national origin. Such action shall be taken with reference, but not be limited, to recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, rates of pay or other forms of compensation, and selection for training or re-training, including apprenticeship and on-the-job training.
b. The contractor will send to each labor union or representative of workers with which he has or is bound by a collective bargaining or other agreement or understanding, a notice, to be provided by the State Commission for Human Rights, advising such labor union or representative of the contractor's agreement under clauses (a) through (g) (hereinafter called "non-discrimination clauses"). If the contractor was directed to do so by the contracting agency as part of the bid or negotiation of this contract, the contractor shall request such labor union or representative to furnish him with a written statement that such labor union or representative will not discriminate because of race, creed, color or national origin and that such labor union or representative either will affirmatively cooperate within the limits of its legal or contractual authority, in the implementation of the policy and provisions of these non-discrimination clauses or that it consents and agrees that recruitment, employment and the terms and conditions of employment under this contract shall be in accordance with the purposes and provisions of these non-discrimination clauses. If such labor union or representative fails or refuses to comply with such a request that it failed to furnish such a statement, the contractor shall promptly notify the State Commission for Human Rights of such failure or refusal.

c. The contractor will post and keep posted in conspicuous places, available to employees and applicants for employment, notices to be provided by the State Commission for Human Rights setting forth the substance of the provisions of clauses (a) and (b) and such provisions of the State's laws against discrimination as the State Commission for Human Rights shall determine.

d. The contractor will state, in all solicitations, or advertisements for employees placed by or on behalf of the contractor, that all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color or national origin.

e. The contractor will comply with the provisions of Sections 291-299 of the Executive Law and the Civil Rights Law, will furnish all information and reports deemed necessary by the State Commission for Human Rights under these non-discrimination clauses and such sections of the Executive Law, and will permit access to his books, records and accounts by the State Commission for Human Rights, the Attorney General and the Industrial Commissioner for purposes of investigation to ascertain compliance with these nondiscrimination clauses and such sections of the Executive Law and Civil Rights Law.

f. This contract may be forthwith cancelled, terminated or suspended, in whole or in part, by the contracting agency upon the basis of a finding made by the State Commissioner for Human Rights that the contractor has not complied with these non-discrimination clauses, and the contractor may be declared ineligible for future contracts made by or on behalf of the State or a public authority or agency of the State, until he satisfies the State Commission for Human Rights that he has established and is carrying out a program in conformity with the provisions of these non-discrimination clauses. Such finding shall be made by the State Commission for Human Rights after conciliation efforts by the Commission have failed to achieve compliance with these non-discrimination clauses and after a verified complaint has been filed with the Commissioner, notice thereof has been given to the contractor and an opportunity has been afforded him to be heard publicly before three members of the Commission. Such sanctions may be imposed and remedies invoked independently of or in addition to sanctions and remedies otherwise provided by law.

g. The contractor will include the provisions of clauses (a) through (f) in every subcontract or purchase order in such a manner that such provisions will be binding upon each subcontractor or vendor as to operations to be performed within the State of New York. The contractor will take such action in enforcing such provisions of such subcontract or purchase order as the contracting agency may direct, including sanctions or remedies for non-compliance. If the contractor becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor shall promptly so notify the Attorney General, requesting him to intervene and protect the interest of the State of New York.

V. It is hereby agreed that all applicable provisions of the Labor Law of the State of New York shall be carried out in the performance of this contract.

VI. This agreement shall be void and of no effect unless the contractor shall secure compensation insurance for the benefit of, and keep insured during the life of this agreement, such employees engaged therein as are required to be insured by the provisions of the Workmen's Compensation Law of the State of New York.

VII. The relationship of the contractor to the Board is that of an independent contractor, and said contractor, in accordance with its status as such contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as nor claim to be an officer or employee of the Board by reason thereof, and that it will not, by reason thereof, make any claim, demand or application to or privilege applicable to an officer or employee of the Board, including, but not limited to workmen's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit.

PART A. ADMINISTRATION OF SPONSORED PROGRAMS

Funds for Sponsored Programs

1. The Foundation, as a non-profit educational corporation, shall assist the University in the procurement, use and disposition of funds from the federal government and other authorized sources to support such sponsored programs at the University as the University and its colleges shall request. Sponsored programs shall be deemed to be those for which funds are made available for a specified purpose or objective, for which the sponsor usually requires periodic fiscal and programmatic reports, imposes time limitations for the use of such funds and ordinarily provides for the reversion of unused funds to the sponsor.

Applications to Sponsors

2. Grant applications shall name the Foundation and the college concerned as joint grantees. Each application shall be signed by a designated official of the Foundation and the College. Applications may be solely in the Foundation's own name, upon the request of the University or a college, if appropriate to the particular sponsor or the circumstances involved. The Research Foundation may act as grantee institution for a consortium of CUNY colleges or a consortium involving CUNY units and other colleges at the request of the participating colleges. No application shall be made by the Foundation on behalf of a college or award accepted by it without approval of the designated college administrative official.

Utilization of Facilities and Services

3. The college or University’s approval of an application or of the Foundation’s acceptance of an award shall be deemed to constitute consent by the University and the college to the utilization of University and college facilities and services by the Foundation, the project director and the project staff for the conduct of the sponsored program as described in the award and any approved modifications or extensions thereof.

Foundation Responsibilities

4. All funds awarded by sponsors in support of such sponsored programs shall be paid to and administered by the Foundation, in accordance with the terms and conditions of the grants and contracts and any approved modifications or extensions thereof. The Foundation’s functions with regard to the management of such funds shall include its employment of personnel necessary for the conduct of the programs, who shall be deemed to be employees of the Foundation and not of the University, its purchase of necessary equipment and supplies, its receipt and disbursement of funds for other approved purposes in connection with such programs, such as travel, rentals, communications, and computer services and the maintenance of appropriate reserve funds. The Foundation shall also provide administrative functions, including controlling and accounting for expenditures, preparing periodic reports for project directors and funding agencies, conducting internal audits, providing banking services and managing cash flow and investments. The Foundation shall monitor all expenditures for availability of funds for compliance with Foundation policies and for compliance with sponsor requirements, and shall maintain auditable accounts and render periodic expenditure reports. However, the conduct of the sponsored program, including the professional and technical decisions as to personnel and the selection of the particular items of equipment and supplies to be purchased, but not their method of acquisition, shall be within the exclusive province of the project director, consistent with the budgetary and other standards or restrictions imposed by the sponsor, the University, the college or the Foundation. The administrative officers of the Foundation shall, from time to time, with the cooperation and advice of the administrative officers of the University, implement this agreement by developing specific procedures and criteria for the Foundation’s management and administration of such sponsored program funds. The foundation will be responsible for providing its own office space and associated facility support services.

Foundation Policies

5. The Foundation shall establish policies, procedures and controls governing all Foundation expenditures, including purchasing, travel, personnel and equipment, and for such other matters as are related to the proper performance of projects or are required by governmental regulation or sponsor requirements.
College and University Responsibilities

6. Each college will have primary and initial responsibility for informational and supportive services to faculty, including identification of grant opportunities, advice and assistance on proposals, review of proposals, determination of cost sharing, furnishing facilities, determining obligations for continuing and supplementary support by the college, and determining released time arrangements. The college will comply with sponsor requirements, University policy and applicable governmental laws and regulations, and will expedite the processing of applications. The college will also see that the principal investigator carried out a sponsored project in compliance with the terms of the award, University policy, and city and state requirements. Where a grantor places expenditure ceilings or other limitations upon a grant subsequent to the award, the college will decide what changes in the budget shall be made to conform to these limitations. It will be the responsibility of the college to furnish staff sufficient in number and competence to carry out functions as described above.

7. The Foundation and colleges shall attempt to obtain from sponsors the maximum possible reimbursement for indirect costs and for faculty released time. The authorized indirect cost rate, as negotiated with federal agencies, shall normally be used. A responsible official, designated by the college president, must approve any application where reimbursement for indirect costs is lower than the authorized rate unless the funding agency's maximum (previously approved by the Research Foundation for University-wide use) is used. A similar waiver must be signed if there is to be less than full reimbursement for faculty time. The Foundation, with the assistance of the colleges and University, will develop data for, and negotiate, the indirect cost rates and such other rates as are required from funding agencies. Costs attributable to facilities or services provided by the University, such as administrative services, building space, utilities, janitorial services, libraries, etc. shall be deemed to be costs of the Foundation for the purpose of obtaining reimbursement of such costs from sponsors. The University shall share overhead and excess released time recoveries in accordance with a formula to be established by mutual agreement giving effect to both the necessity to provide adequate funds to support the operations of the Foundation and the desirability of maximizing the funds made available to the colleges to stimulate and support research and other educationally related activities. The Foundation shall establish and maintain separate accounts for each college accumulating overhead and released time recoveries, crediting such recoveries against the allocated charge to the college for reimbursing the city and state and the Foundation for respective administrative expenses, and making appropriate disbursements for remaining balances for stimulation of research, training and service activities on the local campuses. These disbursements will be made when approved by an authorized college official in agreed upon categories.

Faculty Research Program

8. The Foundation will administer the PSC-BHE Faculty Research Program in accordance with the provisions of the collective negotiating agreement between the Board of Higher Education and the Professional Staff Congress. The Foundation will provide staff support to the University Committee on Faculty Research. The Foundation will maintain policies and procedures governing the award of funds, the rendering of guidance and assistance to review panels and the University Committee, the receipt, recording and processing of applications, notification of applicants of award decisions, establishment of separate accounts for each award, administration of awards (processing payments, etc.) and compilation of necessary reports. Pursuant to decisions of the University Committee on Faculty Research, the Foundation will prepare and issue guidelines and conduct necessary correspondence.

PART B. PLAN OF EXPENDITURES

Foundation’s Plans for 1979-1980 Fiscal Year

9. For the Foundation’s 1979-80 fiscal year, covering the period from July 1, 1979 to June 30, 1980 respectively, the Foundation shall submit to the University, as a component of the total sponsored funds program of the University, a plan approved by the Foundation which shall set forth an estimate of the funds to be awarded by sponsors with an identification of the Foundation’s income from the recovery of indirect costs and miscellaneous revenues, including, if applicable, net released time funds, and its expenditures therefor for each category covering: (a) the current fiscal year, showing approved expenditure levels (including approved changes) and estimated income and expenditures through the end of such period; (b) the prior fiscal year, showing actual income and expenditure for such period; and (c) the next ensuing fiscal year showing estimated income and proposed expenditures for such period. The 1979-80 plan shall be submitted to the University by June 1, 1979. Such plan shall be subject to the approval of the University, and to the further approval of the State Director of the Budget. The Foundation shall conform to categories of expenditure and expenditure levels as set forth in its approved plan, unless otherwise approved in advance by the Foundation and the University, subject to the further approval of the State Director of the Budget.
Categories of Expenditures

10. The categories of expenditures identified in the plan to be made by the Foundation, the colleges, or the University from indirect cost recoveries and miscellaneous income including, if applicable, net released time funds, shall be limited to (1) those approved in the plan or (2) those otherwise approved in advance by the Foundation, the University, and the State Director of the Budget. The plan shall include as a category of expenditure from such funds the direct payment by the Foundation into the University income fund, in accordance with that part of Chapter 53 of the Laws of 1977 ("Local Assistance Budget") entitled "City of New York-City University," of the sum of $700,000. The plan shall also provide for adequate working capital and appropriate reserve funds.

Filing of Copies of Plan

11. Copies of the approved plan shall be filed by the University with the Chairman of the Senate Finance Committee and the Chairman of the Assembly Ways and Means Committee.

Quarterly Reports

12. Within thirty days after the end of each quarter of the Foundation's fiscal year the Foundation shall submit to the University a report of income and expenditures relating to the fiscal year in progress. Such report shall indicate the approved expenditure level for each category pursuant to the plan (including approved changes) as well as the cumulative income and expenditure figures through the end of the reporting quarter and the projected income and expenditure figures for the remainder of such fiscal period. The University shall transmit a copy of each such report to the State Director of the Budget.

PART C. GENERAL PROVISIONS

Audits

13. The Foundation shall cause an annual audit of its operations to be made by a firm of independent certified public accountants and shall furnish the University with a complete copy of each audit report upon the Foundation's receipt thereof. It shall also furnish the University with two additional copies for transmittal by it to the State Comptroller and the State Director of the Budget. The Foundation also agrees that its financial standing and operations shall be subject to periodic post-audit by the State Comptroller.

Other Services

14. The Foundation shall provide such additional services, consistent with its corporate charter and this agreement as may be reasonably requested by the University or a college.

Public Liability Insurance

15. The Foundation shall maintain a policy of public liability insurance with minimum limits of $500,000/$1,000,000 for bodily injury and $50,000 for property damage, designating the Foundation, and the University as named insureds, covering the activities of the Foundation under this agreement including, without limitation, any such liability arising out of the conduct of sponsored programs administered by the Foundation at University facilities pursuant to this agreement.

Approvals

16. This agreement shall not become effective or binding on either party unless and until the requisite approvals of the State Director of the Budget and State Comptroller, have been obtained. Copies of the executed and approved agreement shall be filed with the Senate Finance Committee and Assembly Ways and Means Committee.

Notices

17. All notices to either party hereunder shall be in writing, signed by the party giving it and shall be served either personally or by registered or certified mail to the Board, at the Office of General Counsel, 535 East 80th Street, New York, New York 10021, and to the Research Foundation at 1515 Broadway, New York, N. Y. 10036, or to such other addresses as either party may hereafter designate by written notice to the other. All notices shall become effective only when received by the addressee.
Board of Trustees of The City University of New York

Provisions Required by Laws

18. The parties hereby incorporate as an integral part of this agreement the provisions required by law which are contained in Exhibit A attached hereto and made a part hereof, with the same force and effect as though set forth here in full; the term "contractor," as used therein, shall be deemed to refer to the Foundation.

Duration

19. This agreement shall be in effect from July 1, 1979 through June 30, 1980.

20. Upon taking effect this agreement shall supersede and terminate the agreement between the parties effective July 1, 1972, except the provisions therein relating to the administration of the Faculty Research Award Program provided for in the collective negotiating agreement between the Board of Higher Education and the Professional Staff Congress as to which it shall remain in full force and effect.

APPENDIX "A"

The parties to the attached contract further agree to be bound by the following, which are hereby made a part of said contract:

I. This contract may not be assigned by the contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or disposed of without the previous consent, in writing, of the Board.

II. This contract shall be deemed executory only to the extent of money available to the Board for the performance of the terms hereof and no liability on account thereof shall be incurred by the Board beyond moneys available for the purpose thereof.

III. Upon the refusal of a person, when called before a grand jury, governmental department, commission, agency or any other body which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation or to answer any relevant questions concerning any transaction or contract entered into with the state, or any political subdivision thereof, or a public authority of with any public department, agency or official of the State or a political subdivision thereof, when immunity has been granted to the witness against subsequent use of such testimony, or any evidence derived therefrom, in any subsequent criminal proceeding,

(1) Such person, or any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified for a period of five years after such refusal from submitting bids for or entering into or obtaining any contracts, leases, permits or licenses with The City University of New York, or submitting bids for entering into or obtaining any contracts, leases or licenses which will be paid out of any monies under the control of or collected by the Board; and

(2) any and all such existing contracts, leases, permits or licenses made with or obtained by any such person or firm, partnership or corporation of which he is a member, partner, director or officer may be cancelled or terminated by the City or the contracting agency without incurring any penalty or damages on account of such cancellation or termination, but any monies owing for goods delivered, work done, or rentals, permit or license fees due, prior to the cancellation or termination, shall be paid.

IV. During the performance of this contract, the contractor agrees as follows:

a. The contractor will not discriminate against any employee or applicant for employment because of race, creed, color or national origin, and will take affirmative action to insure that they are afforded equal employment opportunities without discrimination because of race, creed, color or national origin. Such action shall be taken with reference, but not be limited, to recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, rates of pay or other forms of compensation, and selection for training or re-training, including apprenticeship and on-the-job training.

b. The contractor will send to each labor union or representative of workers with which he has or is bound by a collective bargaining or other agreement or understanding, a notice, to be provided by the State Commission for Human Rights, advising such labor union or representative of the contractor's agreement under clauses (a) through (g) (hereinafter called "non-discrimination clauses"). If the contractor was directed to do so by the contracting agency as part of the bid or negotiation of this contract, the contractor shall request such labor union or representative to furnish him with a written statement that such labor union or representative will not discriminate because of race, creed, color or national origin and that such labor union or representative either will
affirmatively cooperate within the limits of its legal or contractual authority, in the implementation of the policy and provisions of these non-discrimination clauses or that it consents and agrees that recruitment, employment and the terms and conditions of employment under this contract shall be in accordance with the purposes and provisions of these non-discrimination clauses. If such labor union or representative fails or refuses to comply with such a request that it failed to furnish such a statement, the contractor shall promptly notify the State Commission for Human Rights of such failure or refusal.

c. The contractor will post and keep posted in conspicuous places, available to employees and applicants for employment, notices to be provided by the State Commission for Human Rights setting forth the substance of the provisions of clauses (a) and (b) and such provisions of the State's laws against discrimination as the State Commission for Human Rights shall determine.

d. The contractor will state, in all solicitations, or advertisements for employees placed by or on behalf of the contractor, that all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color or national origin.

e. The contractor will comply with the provisions of Sections 291-299 of the Executive Law and the Civil Rights Law, will furnish all information and reports deemed necessary by the State Commission for Human Rights under these non-discrimination clauses and such sections of the Executive Law, and will permit access to his books, records and accounts by the State Commission for Human Rights, the Attorney General and the Industrial Commissioner for purposes of investigation to ascertain compliance with these non-discrimination clauses and such sections of the Executive Law and Civil Rights Law.

f. This contract may be forthwith cancelled, terminated or suspended, in whole or in part, by the contracting agency upon the basis of a finding made by the State Commissioner for Human Rights that the contractor has not complied with these non-discrimination clauses, and the contractor may be declared ineligible for future contracts made by or on behalf of the State or a public authority or agency of the State, until he satisfies the State Commission for Human Rights that he has established and is carrying out a program in conformity with the provisions of these non-discrimination clauses. Such finding shall be made by the State Commission for Human Rights after conciliation efforts by the Commission have failed to achieve compliance with these non-discrimination clauses and after a verified complaint has been filed with the Commissioner, notice thereof has been given to the contractor and an opportunity has been afforded him to be heard publicly before three members of the Commission. Such sanctions may be imposed and remedies invoked independently of or in addition to sanctions and remedies otherwise provided by law.

g. The contractor will include the provisions of clauses (a) through (f) in every subcontract or purchase order in such a manner that such provisions will be binding upon each subcontractor or vendor as to operations to be performed within the State of New York. The contractor will take such action in enforcing such provisions of such subcontract or purchase order as the contracting agency may direct, including sanctions or remedies for non-compliance. If the contractor becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor shall promptly so notify the Attorney General, requesting him to intervene and protect the interest of the State of New York.

V. It is hereby agreed that all applicable provisions of the Labor Law of the State of New York shall be carried out in the performance of this contract.

VI. This agreement shall be void and of no effect unless the contractor shall secure compensation insurance for the benefit of, and keep insured during the life of this agreement, such employees engaged therein as are required to be insured by the provisions of the Workmen's Compensation Law of the State of New York.

VII. The relationship of the contractor to the Board is that of an independent contractor, and said contractor, in accordance with its status as such contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as nor claim to be an officer or employee of the Board by reason thereof, and that it will not, by reason thereof, make any claim, demand or application to or privilege applicable to an officer or employee of the Board, including, but not limited to workmen's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit.
B. VOTING RIGHTS FOR CERTAIN LECTURERS WITH CERTIFICATE OF CONTINUOUS EMPLOYMENT - HUNTER COLLEGE:

RESOLVED, That Article 9, Sections 9.1b and 9.1e of Plan No. Two, of the Bylaws of this Board be waived to permit lecturers who hold a certificate of continuous employment in a department of the Schools of Social Work, Health Sciences or Nursing or in the Division of Programs in Education to vote in departmental matters in which persons having faculty rank are entitled to vote.

EXPLANATION: This resolution is limited to persons holding the Certificate of Continuous Employment in the professional schools of Hunter College, namely the School of Social Work, the School of Health Sciences, the School of Nursing and the Division of Programs in Education. In each of the above schools persons with the CCE play an important role, e.g. in clinical training and related matters, all of which are of particular importance to the education of students in these schools. In no way will this diminish the quality of the education given in these schools, nor will such title be used to perform the services of faculty in professorial lines. Because Lecturers with Certificates of Continuous Employment perform a substantial part of the work in the professional schools of Hunter College, namely the schools of Social Work, Health Sciences and Nursing and in the Division of Programs in Education, the college's faculty committee on personnel and budget and the President of the college have recommended that such certificated lecturers should have the same departmental voting rights as persons of faculty rank.

C. BYLAW AMENDMENTS: RESOLVED, That notice having been duly served at the meeting of June 25, 1979, Cal. No. 88, the Board hereby adopts the following bylaw amendments to conform the bylaws to the provisions of the newly enacted legislation concerning the governance structure of the University:

RESOLVED, That definition "a" of the Bylaws be amended to read as follows:

a. "Board" shall mean the board of [higher education in the city of New York] trustees of the city university of New York.

RESOLVED, That the caption of the Bylaws is hereby amended to read as follows:


RESOLVED, That section 1.1 and subparagraphs a and b of section 1.2 of the Bylaws be amended to read as follows:

Section 1.1 [STATED] REGULAR MEETINGS. a. [Stated] Regular meetings shall be held on the fourth Monday of each month except the months of July and August. [Stated] Regular meetings shall be open to the general public.

b. Notice of the hour, place and agenda for each [stated] regular meeting shall be mailed to the usual address of every [member] trustee of the board by the secretary not less than [seven, nor more than] ten days before the meeting; but the notice provisions of this subparagraph may be waived by written waiver of at least twelve appointed trustees [any member may waive such notice in writing for any meeting]. All [stated] regular meetings shall be held at such place and time as shall be determined by the chairperson or by the board.

c. Public notice of the hour, place and agenda of each [stated] regular meeting of the board shall be given at least seven days before the meeting at the respective colleges and to such educational, civic and news media organizations as may request the same, as well as to any duly authorized collective negotiation representative.
Section 1.2 SPECIAL MEETINGS. a. [Special meetings shall be held on the call of the] The chairperson, the vice chairperson, or [on the written request of four members.] any five trustees acting by petition, may at any time call a special meeting of the board and fix the date, time, and place therefor. Special meetings shall be open to the general public.

b. Notice of the date, hour and place of every special meeting shall be [mailed to the usual address of every member of the board] by written or telephonic notice to each trustee [by] from the secretary or the designee of the secretary not less than [three] two [nor more than ten] days before the meeting; but the notice provisions of this subparagraph may be waived by written waiver of at least twelve appointed trustees [any member may waive such notice in writing for any such meeting]. [All special meetings of the board shall be held at such date, hour and place as shall be determined by the chairperson or by the board.]

RESOLVED, That Section 1.3 of the Bylaws be amended to read as follows:

Section 1.3 EXECUTIVE SESSIONS. The board shall be free to hold executive sessions, without any non-members present save invitees, as follows: Upon a vote taken at a regular [stated] or special meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, the board may conduct an executive session for the below enumerated purposes either forthwith or at a date, time and place to be determined by the chairperson of which the board members shall be notified in advance unless such notice be waived in writing:

1. matters which will imperil the public safety if disclosed;
2. any matter which may disclose the identity of a law enforcement agent or informer;
3. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
4. discussions regarding proposed, pending or current litigation;
5. collective negotiations pursuant to article fourteen of the civil service law;
6. the medical, financial, credit or employment history of any person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any person;
7. the preparation, grading or administration of examinations;
8. the proposed acquisition, sale or lease of real property, but only when publicity would substantially affect the value of the property.

RESOLVED, That Subdivision a. of section 1.4 of the Bylaws be amended to read as follows:

Section 1.4 MINUTES. a. Minutes shall be taken at all regular [stated] and special meetings of the board, which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon, and the vote thereon.

RESOLVED, That Section 1.5 of the Bylaws be amended to read as follows:

Section 1.5 QUORUM OF THE BOARD. [Eight members] Nine trustees of the board shall constitute a quorum.
RESOLVED, That Section 1.9 of the Bylaws be amended to read as follows:

Section 1.9 ROLL CALL. At the request of any [member] trustee, the ayes and noes on any question shall be called and entered upon the minutes.

Subdivision b. of Section 1.10 of the Bylaws is amended as follows:

b. The board shall hold a public hearing on the agenda of a [stated] regular meeting no less than three days before the meeting. Upon notification received by the secretary one day in advance of the hearing, persons will be permitted to speak to items on the agenda and to submit written statements relating thereto. The chairperson or the vice chairperson in the chairperson’s absence shall assign one or more board [members] trustees to conduct such hearing. A substantive summary of written statements received at such hearings shall be distributed to [members] the trustees of the board prior to the [stated] regular meeting.

RESOLVED, That the Bylaws are amended to add a new section, to be section 1.11 which shall read as follows:

1.11 BOROUGH PUBLIC HEARINGS. a. The board shall hold at least one public hearing each year in each of the five boroughs of the city of New York to receive testimony and statements from concerned individuals about city university issues.

b. The time, place, duration and format of each hearing shall be determined by the board.

c. Notice of the hearing shall be given by the chairperson of the board not less than thirty days before each hearing, to all the trustees, to all presidents of educational units, to the chair of faculty senate bodies of educational units, to all student government presidents of educational units, to the borough presidents, the members of the city council, the members of the board of estimate, the local community boards of the borough where the hearing is to be held and to the media. The notice shall contain the time, place, and date of the public hearing.

d. At least three trustees shall attend each hearing.

RESOLVED, That Subdivisions a and b of section 2.2. of the Bylaws are amended to read as follows:

Section 2.2 TERM OF OFFICE: a. The term and manner of selection of the [members] trustees of the board shall be as provided for in section [6202] 6204 of the education law.

b. A chairperson and vice-chairperson shall be appointed and shall serve as provided for in section 6204(2)(d) of the education law, provided, however, that the chairperson and vice-chairperson elected by ballot from among the voting members of the board on June 26, 1979 shall serve for one year, commencing July 1, 1979 or until their successors are appointed, [elected by ballot from among the voting members of the board to serve for one year, or until their successors are elected. The election for the office of the chairperson and the vice-chairperson shall take place at the stated June meeting and their terms shall commence July 1. In the event of a vacancy occurring in the office of chairperson or vice-chairperson, a successor shall be chosen by ballot to serve the balance of the term. The chairperson and vice-chairperson first elected after July 1, 1976 shall be deemed to be serving for the balance of terms commencing July 1, 1976.]
RESOLVED, That Sections 5.1 and 5.2 of the Bylaws are amended to read as follows:

Section 5.1 AMENDMENTS TO BYLAWS. An amendment to the bylaws may be adopted at any [stated] regular or special meeting of the board succeeding the [stated] regular or special meeting at which it was proposed. Copies of the proposed amendment must be mailed to each [member] trustee of the board at least ten days before it is voted upon, together with a statement of the name of the introducer and of the meeting at which it is to be acted upon. Copies of the proposed amendments shall be delivered to the collective negotiation representative if required by a contract entered into with such representative. No proposed amendment shall be adopted except upon the affirmative vote of [eight members] nine trustees of the board.

The above provision insofar as it requires that amendments to the bylaws be proposed at a meeting preceding the meeting at which a vote is taken may be waived by the unanimous consent of the [members] trustees of the board present.

Section 5.2 WAIVER OF THE BYLAWS. Any provision of these bylaws may be waived at any meeting of the board for some special purpose by the affirmative vote of [eight members] nine trustees of the board.

RESOLVED, That Section 8.14 of the Bylaws be amended to read as follows:

Section 8.14 UNIVERSITY FACULTY SENATE. There shall be a university faculty senate, responsible, subject to the board, for the formulation of policy relating to the academic status, role, rights and freedoms of the faculty, university level educational and instructional matters, and research and scholarly activities of university-wide import. The powers and duties of the university faculty senate shall not extend to areas or interests which fall exclusively within the domain of the faculty councils of the constituent units of the university. Consistent with the powers of the board [of higher education] in accordance with the education law and the bylaws of the board [of higher education], the university faculty senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures for the election of senators, for its internal administration and for such other matters as are necessary for its continuing operations.

RESOLVED, That Section 10.1 of the Bylaws be amended to read as follows:

Section 10.1 THE UNIVERSITY STAFF. There is hereby established as an educational unit under the board [of higher education] that portion of the city university of New York which is administered centrally by the chancellor, either directly or through a deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, or university dean directly responsible to him/her. Such educational unit shall be known as the "university staff" and shall consist of the central office staff and the staff of such other programs as are not otherwise provided for and which are not part of any of the existing senior or community colleges under the jurisdiction of the board [of higher education]. Persons holding positions on the university staff shall, for the purposes of public reference, be deemed to hold positions in the city university of New York.

RESOLVED, That subdivision A. of Section 11.2 of the Bylaws be amended to read as follows:

Section 11.2 CHANCELLOR. A. Position Definition: The chancellor shall be the chief educational and administrative officer of the city university of New York and, subject to the reservations set forth in paragraphs "f" and "i" below, the chief educational and administrative officer of the senior and community colleges and other educational units and divisions in New York city for which the board [of higher education] acts as trustees. He/she shall be the chief administrative officer for the board [of higher education] and shall be the permanent chairperson of the council of presidents with the right and duty of exercising leadership in the work of the council. Within such educational and administrative fields, the chancellor shall have the following duties and responsibilities:
RESOLVED, That subdivision A. of Section 11.4 of the Bylaws be amended to read as follows:

Section 11.4 THE PRESIDENT. A. Position Definition: The president, with respect to his/her educational unit, shall:

a. Have the affirmative responsibility of conserving and enhancing the educational standards and general academic excellence of the college under his/her jurisdiction. Such responsibility shall include but not be limited to the duty to recommend to the board [of higher education] for appointment, promotion, and the granting of tenure only those persons who he/she is reasonably certain will contribute to the improvement of academic excellence at the college. These recommendations shall be consistent with the immediate and long range objectives of the college.

RESOLVED, That Section 12.1 of the Bylaws be amended to read as follows:

Section 12.1 SALARY SCHEDULE CONDITIONS. The salary of the persons employed by the board on the instructional staff shall be not less than those prescribed in the schedules approved in an agreement entered into after collective negotiations [and consented to by the mayor]. Where a title is not covered by any collective negotiation agreement, but is payable from the city expense budget for the [board of higher education] city university of New York the schedule shall be as approved by the board and consented to by the mayor. Such salaries shall be subject to the following conditions:

RESOLVED, That subdivision b. of Section 13.2 of the Bylaws be amended to read as follows:

b. Members of the instructional staff shall be granted temporary disability leave of twenty calendar days exclusive of Saturdays, Sundays and authorized holidays and recesses during each year of service. Persons appointed to instructional positions immediately after having served as regular employees in schools or colleges supported in whole or in part from city funds shall have temporary disability leave balances credited to them not exceeding those which would have been earned had such services in such schools or colleges been in an institution under the jurisdiction of the board [of higher education]. Services in a school or college supported in whole or in part by city funds concurrent with service in an institution under the jurisdiction of the board [of higher education] shall not be counted. The unused portions of such temporary disability leave shall be cumulative to a maximum of one hundred and sixty calendar days during which the college is in regular session.

RESOLVED, That Section 14.2 of the Bylaws be amended to read as follows:

Section 14.2 TERMS AND CONDITIONS OF EMPLOYMENT OF NON-INSTRUCTIONAL STAFF. Hours of employment, vacations, leaves of absence and other terms and conditions of employment for members of the non-instructional staff shall be those established by law or by resolution of the board [of higher education], or by appropriate collective bargaining agreements or determinations of the comptroller of the City of New York in appropriate cases.

RESOLVED, That Section 15.9 of the Bylaws be amended to read as follows:

Section 15.9 STUDENT GOVERNMENT ACTIVITY FEE DEFINED. Student government activity fee is that portion of the student activity fee levied by resolution of the board [of higher education] which has been established for the support of student government activities. The existing student government activity fees now in effect shall continue until changed.

RESOLVED, That Subdivision f(2) of Section 15.10 of the Bylaws be amended to read as follows:

2. Where a referendum seeks to earmark student activity fees for a specific purpose or organization by changing the total student activity fee, the results of such referendum shall be sent to the board [of higher education] by the president of the college together with his/her recommendation.

NOTE: Matter underlined is new; matter in brackets to be deleted.
D. TEMPORARY INCREASE IN HUNTER COLLEGE S.G.S. STUDENT ACTIVITY FEE:

RESOLVED, That the Hunter College S.G.S. Student Activity Fee be increased from $2.50 to $10.00 per semester for the Academic Year 1979-80 according to the following schedule.

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<tr>
<td>University Student Senate Fee</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>$10.00</strong></td>
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</table>

EXPLANATION: Between May 3 and May 17, 1979 members of the Student Government collected a total of 542 signatures petitioning for an increase of the S.G. activity fee to $8.50. The Student Election Committee certified the signatures to the Student Elections Review Committee. The referendum passed by a 105-34 margin during the voting period of May 21 through May 24, 1979. Subsequently the original petitions were lost. It is, therefore recommended that the fee increase be temporary. In the Spring, 1980 if a second referendum is successful, the fee increase will be made permanent.

Dr. Goldin voted NO.

E. BARUCH COLLEGE - INCREASE IN STUDENT ACTIVITY FEE - NYPIRG: Tabled for further consideration by the Committee.

F. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - INCREASE IN STUDENT ACTIVITY FEE - NYPIRG: Tabled for further consideration by the Committee.

**ADDED ITEMS**

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 10 through 14)

**NO. 10. COLLECTION SERVICES - NATIONAL DEFENSE AND DIRECT STUDENT LOANS:**

RESOLVED, That the Board authorize the General Counsel and University Controller to approve the specifications for and to advertise for, receive and open bids and conduct interviews and investigations with respect to such bids, and award a contract to the lowest responsible bidder meeting all specifications for National Defense and Direct Student Loan collection services on the accounts of the Colleges of the City University not assigned for collection and litigation activities as specified in BHE resolution of 6/26/78, Cal. No. 1 Item D 18.

This contract will be for a period of one (1) year, commencing on September 1, 1979 and terminating on August 31, 1980 with two options to extend the contract for additional periods of one year each, provided, however, that different commencement date may be specified by the Chancellor or his designee.

EXPLANATION: The U.S. Department of Health, Education and Welfare has made it mandatory for all colleges participating in the National Defense/Direct Student Loan Programs, to make a bona fide attempt to bill and collect NDSL repayments. The University presently contracts for billing, letter writing and litigation services for the colleges to be covered by this agreement. This resolution will authorize a collection contract. The payments under the contract will be based upon a percentage of the amounts recovered, with the lowest percentage bid to be the criteria for determining the low bidder who meets all other specifications. The contractor will be required to protect information concerning present and former students from being used for any purpose other than to perform collection services on behalf of the University.

In order to provide a basis for comparison of results from different types of collection/litigation services, approximately half the University's defaulted accounts are being assigned to a law firm for collection and litigation services under its approved contract for 1979/80. The other half of the accounts under this resolution will be assigned to a collection agency and thereafter a law firm for litigation under separate agreement.
NO. 11. DUNNING LETTER WRITING SERVICES - NATIONAL DEFENSE AND DIRECT STUDENT LOANS: RESOLVED, That the Board authorize the General Counsel and University Controller to approve the specifications for and to advertise for, receive and open bids and conduct interviews and investigations with respect to such bids, and award a contract to the lowest responsible bidder meeting all specifications for National Defense and Direct Student Loan Dunning Letter Writing services on the accounts of the Colleges of The City University of New York. This contract will be for a period of one (1) year, commencing on September 1, 1979 and terminating on August 31, 1980 with two options to extend the contract for additional periods of one year each, provided, however, that different commencement date may be specified by the Vice Chancellor for Budget and Finance.

EXPLANATION: The United States Government (Department of H.E.W.) has made it mandatory for all participating Colleges to make a bona fide attempt to bill and collect repayments of the National Defense/Direct Student Loan and Nursing Student Loan Programs. The letter writing procedure is designed to remind neglectful National Defense/Direct Student Loan borrowers of their oversight in fulfilling their obligations to the University. This method will provide a better rate of collection at a less expensive cost than a collection agency. Funds for the letter writing service are permitted to be charged against NDSL collected funds. It must be pointed out that great care is exercised by the University to maintain student privacy and that no student personnel, grade, or record history is submitted to Dunning Letter Writing Service as part of the collection effort.

NO. 12. FACULTY EX-OFFICIO MEMBER OF THE BOARD: RESOLVED, The Trustees are distressed that recent legislation has not provided equal privilege to the ex-officio representatives of the Faculty and Student Senates. The Chancellor is requested to explore with the appropriate individuals and bodies a resolution of this inequity that is consistent with existing collective bargaining relationships.

Dr. Goldin voted NO.

NO. 13. ORAL REPORT OF THE CHAIR: The Chair reported the recent marriage of the ex officio member of the Board, Mr. Edward A. Roberts, and offered congratulations on behalf of the Board.

NO. 14. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:

(a) Vice-Chancellor for Academic Affairs: Vice-Chancellor Leonard Roellig recently underwent surgery but is recovering well and is expected to be released from the hospital shortly.

(b) Construction: Negotiations have been continuing with representatives of the State and certain agencies concerning construction of the York College campus. Meetings have been held with architects on the possibility of reducing the scale of the construction previously approved and integrating parts of Phase II of the proposed construction into Phase I that would be useful and pertinent with the educational activities as well as the projected enrollment of the college. Consideration has also been given to construction at Hunter College.

The Mayor has given his approval to construction of the Borough of Manhattan Community College campus, and a bond sale with respect to this project has been scheduled.

(c) Budget: The Chancellor reported that budget requests for 1980-81 are being prepared.

At this point Dr. Goldin asked that the record show that he is distressed by the deficiency in internal communications between the Office of the Chancellor and the Board of Trustees.
Upon motions duly made seconded and carried, the Board went into executive session to consider personnel matters.

There were present:

Harold M. Jacobs, Chair
Patricia Carry Stewart, Vice Chair

Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin

Ann M. Burton, ex officio

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner

The absence of Ms. Conway, Ms. Maynard and Dr. Piore was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted:

NO. 15. ACTING PRESIDENT - THE CITY COLLEGE: RESOLVED, That upon recommendation of the Chancellor, Dr. Alice Chandler be designated Acting President of The City College with remuneration above her academic salary of $13,000 per annum, subject to financial ability, effective September 1, 1979.

EXPLANATION: Dr. Robert Marshak will relinquish his responsibilities as President of City College on August 31, 1979. The Presidential Search Committee is not prepared to recommend his successor at this time. It is essential that maximum administrative continuity be maintained. Professor Chandler currently serves as Provost of the College and has indicated that she does not wish to be considered as a candidate for permanent appointment as President.

Upon motions duly made, seconded and carried, the executive session recessed at 6:15 P.M. until Tuesday, September 4, 1979, at 4:30 P.M., at which time the Board will continue its consideration of personnel matters.

MARTIN J. WARMBRAND
Secretary of the Board
Minutes of Proceedings, September 24, 1979

MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
SEPTEMBER 24, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET · BOROUGH OF MANHATTAN

The Chair called the meeting to order at 4:40 P.M.

There were present

Harold M. Jacobs, Chair
Patricia Carry Stewart, Vice Chair

Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Alice Chandler
President Flora Mancuso Edwards
President Leon M. Goldstein
President Robert L. Hess
President Leonard Lief
President Gerald W. Lynch
Acting President Martin Moed
President Harold M. Proshansky
President Kurt R. Schmeller

President Ursula Schwerin
President Joel Segall
Acting President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
President Edmond L. Volpe
Deputy Chancellor Egon Brenner
Vice Chancellor Richard Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Ms. Conway was excused.
A. BROOKLYN COLLEGE GRANT AWARDS AND SUBMISSIONS: The Chair reported that for the period of July 1978 through June 1979, 67 grants, totaling $3,251,854, were awarded to members of the Brooklyn College faculty for research in a multiplicity of fields. An additional 200 or so grant submissions were made during that same period, all of which indicates a healthy involvement in research pursuits. On behalf of the Board Dr. Jacobs commended the faculty of Brooklyn College for these activities and stated his belief that the faculties of the other colleges were involved in similar pursuits.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for September 24, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Items CII 2.2 and CII 2.3 Wingate Hall Double Hung Windows Replacement and Baskerville Hall Double Hung Window Replacement (City College): Withdrawn; to be submitted to the Committee on Facilities Planning and Management at its October meeting.

(b) Item BI 7.6 Appointments (The College of Staten Island):

(1) Appointment of James Stanley Gould withdrawn since Mr. Gould has declined the appointment.

(2) Reinstate the appointments of Frances Draeger (HEA) and Elaine Bowden (HEA) and withdraw the errata entries.

(c) Item BI 5.6. Appointment (Queens College): Reinstate the appointment of College Laboratory Technician Lawrence Kelber and withdraw the errata entry.

(d) PART D - ADDENDUM: Add the following item:

*D.10. Central Office - Appointment, Special Assistant to the Chancellor: RESOLVED, That Radmila Milentijevic be appointed Associate Professor effective 10/1/79-8/31/80 at an annual salary of $27,169, and be designated University Assistant Administrator (Special Assistant to the Chancellor) with compensation of $5,000 per annum in addition to her base salary, subject to financial ability. Professor Milentijevic retains her tenure at City College.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for September 24, 1979 (including Addendum Items) be approved as amended as follows:

(a) Item BI 7.3. Appointment (The College of Staten Island): Withdraw entries for Teresa Lowney and John P. Otte.

(b) PART D - ADDENDUM: Add the following item:
D.6. Central Office - Change of Salary - In-Title Promotion:

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(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the special meeting of the Board of Trustees of August 6, 1979 be approved as circulated.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following item be adopted:

A. REMOVAL OF ARCHITECTURAL BARRIERS FOR THE HANDICAPPED:

RESOLVED, That the Board of Trustees of The City University approve the contract documents as prepared by the Office of Facilities Planning and Management, and authorize the Office of Facilities Planning and Management to bid and award the contract to the lowest responsible bidder for the removal of architectural barriers for the handicapped at various senior college campuses at an estimated cost of $100,000, chargeable to Fourth Year Funds of the Federal Government's Community Development Act in the amount of $100,000; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: Alterations and Site Work are required at Brooklyn, City, The College of Staten Island and Central Office to remove various barriers for the handicapped. These alterations include ramps, door modifications and toilet alterations.

The City of New York has allocated $100,000 of Fourth Year Funds of the federally funded Community Development Act for use by CUNY senior colleges.
NO. 5. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. BILLING, MAILGRAM, TELEPHONE AND SKIPTRACING SERVICES - NATIONAL DEFENSE AND DIRECT STUDENT LOANS:

RESOLVED, That the Board authorize the General Counsel and University Controller to approve the specifications for and to advertise for, receive and open bids and conduct interviews and investigations with respect to such bids, and award a contract to the lowest responsible bidder meeting all specifications for National Defense and Direct Student Loan Billing, Mailgram, Telephone Call and Skiptracing services on the accounts of the Colleges of The City University of New York. The Vice Chancellor for Budget and Finance is authorized, in his discretion, to award a separate contract for each of the four (4) services to be provided pursuant to this resolution or to award separate contracts combining any such services, provided that each separate contract is awarded to the lowest responsible bidder who meets all specifications for that contract. This contract will be for a period of one (1) year, commencing on November 1, 1979 and terminating on October 31, 1980 with options to extend the contract for two additional one year periods, provided, however, that a different commencement and termination date for each term may be specified by the Vice Chancellor for Budget and Finance. These services will be provided to The City University of New York at an estimated cost not to exceed $450,000 per year with such cost chargeable to the administrative expense funds supplied from the U.S. Department of Health, Education, and Welfare for the operation of Federal Student Aid Programs. Such contracts shall be approved as to form by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The United States Government (H.E.W.) has made it mandatory for all participating schools to make a bonafide attempt to bill and collect repayments of the National Defense/Direct Student Loan Program using Telephone Calls, Mailgrams and Skiptracing in compliance with Federal “Due Diligence” requirements. Accordingly, the Administrative Council (2/25/74 Cal. No. 3a) authorized the University to “...award a contract to the lowest responsible bidder for furnishing Student Loan Billing Services...”

Mr. D’Angelo and Mr. Crowley asked the record to show that the Committee on Fiscal Affairs has been monitoring the progress of the collection of these loans.

B. CITY COLLEGE SCHOOL FOR BIOMEDICAL EDUCATION – AFFILIATION AGREEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to enter into a negotiated agreement with The Columbia University College of Physicians & Surgeons for the period July, 1979 to June 1980, for the purpose of providing pertinent educational experience in Pathology to students enrolled in the School for the Biomedical Education Baccalaureate Program of The City College, for the estimated amount of $144,900, chargeable to Code 7002-176-8001-801-2-21891-54-00, subject to financial ability; and be it further

RESOLVED, That the agreement negotiated be approved by the General Counsel as to form and when so approved be signed by the Secretary of the Board on behalf of The City College.

EXPLANATION: The School for Biomedical Education provides its students with the courses required for medical school, twenty four credits in the humanities and social sciences, and the courses of the first two years of medical school. Many of these medical courses have been provided by medical institutions in New York City by contract with the School, funding of which came from non-tax levy money principally from a contract with the Department of Health Education & Welfare. This non-tax levy funding was made on the assumption that funding of the School would be undertaken by tax levy sources and has therefore decreased in fiscal 1978-1979, and expires July 1979. Those courses, typical of the first two years of medical school for which non-tax levy funding is not available are now contracted for from tax levy sources.
NO. 6. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. YORK COLLEGE - BACHELOR OF SCIENCE IN SOCIAL WORK:

RESOLVED, That the program in Social Work leading to the Bachelor of Science Degree, to be offered at York College, be approved effective February, 1980, subject to financial ability.

EXPLANATION: The proposed program is consonant with the May 29, 1978 resolution of the Board of Higher Education which redefined the mission of York College by an explicit mandate for the development of practicum and field-oriented programs. Approval of the program facilitates interactions with public and private human service agencies through field internships of degree candidates as well as employment of graduates of the program. The college has collaborated with the Council on Social Work Education in the development of the proposed program and accreditation will be sought. The Social Work major will diversify York's curriculum. It is anticipated that the program will be responsive to the career aspirations of York's entering freshmen, of community college graduates in human services fields, and some employees of social welfare agencies.

NO. 7. HONORARY DEGREES - THE CITY COLLEGE: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies and recommended by the Chancellor, be presented at the Convocation of October 25, 1979 to celebrate the opening of Aaron Davis Hall:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Brademas</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Ella Fitzgerald</td>
<td>Doctor of Music</td>
</tr>
<tr>
<td>Edgar &quot;Yip&quot; Harburg</td>
<td>Doctor of Fine Arts</td>
</tr>
<tr>
<td>Arthur Mitchell</td>
<td>Doctor of Fine Arts</td>
</tr>
<tr>
<td>Louise Nevelson</td>
<td>Doctor of Fine Arts</td>
</tr>
<tr>
<td>Arnold Picker</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Douglas Turner Ward</td>
<td>Doctor of Fine Arts</td>
</tr>
</tbody>
</table>

*Since Ms. Fitzgerald cannot attend the Convocation, her degree will be awarded at Commencement, 1980.*

NO. 8. BOROUGH PUBLIC HEARINGS: RESOLVED, That Wednesday, November 7, 1979 be set as the date for the first of the borough public hearings mandated by the newly enacted State legislation.

EXPLANATION: In compliance with the law, the Board has adopted Bylaw Section 1.11 which requires the Board to hold one public hearing each year in each of the five boroughs of the City to receive testimony and statements from concerned individuals about City University issues. Notice of the time, place, etc. of each hearing will be given at least thirty days before each hearing, to all the trustees, to all presidents of City University units, to the chair of Faculty Senate bodies in each of the educational units, to all Student Government presidents of the educational units, to the Borough Presidents, the members of the City Council, the members of the Board of Estimate, the local community Boards of the borough in which the hearing is to be held and to the media.
ADDED ITEMS

Upon motions duly made, seconded and carried, the following resolution was adopted:

NO. 9. HONORARY DEGREES - THE GRADUATE SCHOOL AND UNIVERSITY CENTER: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies and recommended by the Chancellor, be presented at the Science Convocation of October 5, 1979:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philip Handler</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>Robert E. Marshak</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>Gerard Piel</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>Frank Press</td>
<td>Doctor of Science</td>
</tr>
</tbody>
</table>

NO. 10. BROOKLYN COLLEGE - EMERGENCY MEDICAL TECHNICIAN SQUADRON: President Hess presented the following report on a commendable student activity at Brooklyn College:

After the budget cutbacks a few years ago forced the discontinuance of the Student Health Services, some forty students formed a voluntary group serving as an Emergency Medical Technician Squadron. They took courses required for certification by the State and convinced of the need for an ambulance, persuaded the Student Government that this was a justifiable use of student fees. The Student Government thereupon authorized an allocation for this purpose of $1 from the fees collected from each student. The ambulance purchased with these monies was dedicated in a ceremony at City Hall in the presence of the Mayor and other dignitaries. President Hess pointed out that these students have given a fine example of student activism at its best.

NO. 11. PRESIDENTIAL SEARCH PROCESS: Mr. Alvarez suggested that an independent and objective study be made of the presidential search process. It was agreed that although it would be difficult to change the process with respect to the searches already in progress, the search process should be reviewed by the new Board which is slated to take office in January.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:07 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
OCTOBER 22, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chair called the meeting to order at 4:37 P.M.

There were present:

Harold M. Jacobs, Chair

Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Ann M. Burton, ex officio

Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Alice Chandler
President Flora Mancuso Edwards
President Leon M. Goldstein
President Gerald W. Lynch
Acting President Martin Moed
President Harold M. Proshansky
President Ursula Schwerin

President Joel Segall
Acting President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Mrs. Stewart and Ms. Conway was excused.
A. LAGUARDIA COMMUNITY COLLEGE GRANT AWARDS: The Chair reported that last year LaGuardia Community College received $2.8 million in grants as compared to $1 million in 1976-77. This funding has allowed the faculty to pursue scholarly and creative interests that are not possible with austerity funding, and has been an important morale booster and provided innovative programming for the students.

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for October 22, 1979 (including Addendum Items) be approved, as amended as follows:

(a) PART D - ADDENDUM: Add the following items:

D.3. Hunter College - Appointment of Vice-President: Resolved, that John J. Tesoriero be appointed Higher Education Officer at an annual salary of $35,255 and be designated Vice-President, with a functional title of Vice-President for Administration, at Hunter College, with remuneration in addition to base salary of $7,500 per annum, effective November 1, 1979, subject to financial ability.

D.4. Litigation Matter: RESOLVED, That the Board ratify a stipulation between plaintiff's counsel and the Corporation Counsel representing defendants in the action of Selzer v. Berkowitz, et al., 77 Civ. 1897, (E.D.N.Y.) which substitutes The City University of New York as the judgment debtor for the named defendants in the action.

EXPLANATION: The Board at its meeting of June 25, 1979 adopted a resolution wherein it undertook to indemnify the defendants in the above named action for "any damages, costs, fees and/or interest which may be assessed against them as a result of any judgment or stipulation in the action." The Corporation Counsel had rendered an opinion by letter to the Chairman, dated June 21, 1979, that the Board (now The City University of New York) is legally responsible. The stipulation incorporated the Board's earlier resolution into a legal document upon which all parties may rely. The Corporation Counsel advises the ratification by letter to the Acting General Counsel dated October 10, 1979.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 22, 1979 (including Addendum Items) be approved as amended as follows:

(a) PART D - ADDENDUM: Add the following items:

D.5. Central Office Bank Accounts: RESOLVED, That the titles of the three active Central Office - University Management bank accounts be changed to the following, with the people listed below authorized to sign all checks and vouchers:

<table>
<thead>
<tr>
<th>Account No.</th>
<th>Account Title</th>
<th>Bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>119-009145</td>
<td>The City University of New York</td>
<td>Chemical Bank</td>
</tr>
<tr>
<td></td>
<td>University Management Imprest Cash Account 7000</td>
<td></td>
</tr>
<tr>
<td>119-008875</td>
<td>The City University of New York</td>
<td>Chemical Bank</td>
</tr>
<tr>
<td></td>
<td>University Management Travel Advance Account 7000</td>
<td></td>
</tr>
<tr>
<td>030-1-032132</td>
<td>The City University of New York</td>
<td>Chase Manhattan Bank</td>
</tr>
<tr>
<td></td>
<td>University Management Miscellaneous Advances</td>
<td></td>
</tr>
</tbody>
</table>
EXPLANATION: Due to the 1979 CUNY Governance legislation, the titles of the Central Office bank accounts have to be changed from Board of Higher Education to The City University of New York.

D.6. Borough of Manhattan Community College - Reappointment (Other Than Annual Salary Basis):

<table>
<thead>
<tr>
<th>Dept. &amp; Title</th>
<th>Name</th>
<th>Effective</th>
<th>Total No. of Hours</th>
<th>Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Processing</td>
<td>Irwin Lahasky</td>
<td>9/15/79-1/9/80</td>
<td>70</td>
<td>$23.09/Hr.</td>
</tr>
</tbody>
</table>

D.7 Queens College - Bank Accounts:

A. RESOLVED, That effective November 1, 1979, all bank accounts as listed below be transferred to the Chemical Bank located at Queens College. The purpose of this transfer is to centralize all bank accounts to facilitate deposits and withdrawals, eliminate the need for a central depository and eliminate the need for armored car pickups.

<table>
<thead>
<tr>
<th>Bank</th>
<th>Name of Account</th>
<th>New Acct. No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical Bank,</td>
<td>Q.C. Agency Fund</td>
<td>155-000047</td>
</tr>
<tr>
<td>Queens College</td>
<td>Q.C. School &amp; Donations Fund</td>
<td>155-000136</td>
</tr>
<tr>
<td>&quot; &quot;</td>
<td>Q.C. Colden Center Fund</td>
<td>155-000098</td>
</tr>
<tr>
<td>&quot; &quot;</td>
<td>Q.C. Imprest Fund Acct. 7004 P.C.</td>
<td>155-000055</td>
</tr>
<tr>
<td>&quot; &quot;</td>
<td>Q.C. Imprest Fund Acct. 7004 Travel</td>
<td>155-000063</td>
</tr>
<tr>
<td>&quot; &quot;</td>
<td>Q.C. Dept. Services Fund</td>
<td>155-000071</td>
</tr>
<tr>
<td>&quot; &quot;</td>
<td>Q.C. Fund</td>
<td>155-000160</td>
</tr>
<tr>
<td>&quot; &quot;</td>
<td>Q.C. Staff Services Fund</td>
<td>155-000187</td>
</tr>
</tbody>
</table>

and be it further

B. RESOLVED, That effective November 1, 1979 the names of Alexander D. Korwek, Business Manager, Bertram Friedman, Assistant Business Manager, Harris Levinson, Assistant Business Manager, Sam Yehaskel, Assistant Business Manager, Joseph M. Dildy, Assistant to Business Manager be authorized as signatures permissible on checks drawn on the above accounts;

and be it further

C. RESOLVED, That the use of facsimile signatures for the aforementioned individuals under B be authorized on checks up to $1,000 and original dual signatures be required on checks issued over $2,500 (as specified in Board of Higher Education Calendar No. 15, 4/26/65);

and be it further

D. RESOLVED, That effective November 1, 1979, the Depository account (No. 15229481) be eliminated. With all accounts housed in one bank and located on campus, direct deposits are made to each individual account, eliminating the need of a depository;

and be it further
E. RESOLVED, That effective November 1, 1979, in addition to the names under item B, the names of Edward Greenberg, Director of Colden Center and Carolyn Werth, Associate Director of Colden Center be authorized as signatures permissible on checks drawn on the following account also transferred to Chemical Bank at Queens College:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Name of Account</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical Bank,</td>
<td>Queens College Colden</td>
<td>155-000101</td>
</tr>
<tr>
<td>Queens College</td>
<td>Center Refund Account</td>
<td></td>
</tr>
</tbody>
</table>

and be it further

F. RESOLVED, That the amount that can be drawn with each check in item E be limited to a maximum of $50, unless it is payable to another Queens College account;

and be it further

G. RESOLVED, That effective November 1, 1979 the Queens College Savings account be transferred to the Chemical Bank located at Queens College, account No 155-000743;

and be it further

H. RESOLVED, That effective November 1, 1979, the names of William Hamovitch, Provost, James O’Hara, Executive Director of Administration, Alexander D. Korwek, Business Manager, Sam Yehaskel, Assistant Business Manager, Joseph M. Dildy, Assistant to Business Manager, be authorized as signatures on withdrawals on a savings account in the Chemical Bank at Queens College. Withdrawals upon this account are to be made only to a bank account maintained by Queens College;

and be it further

I. RESOLVED, That effective November 1, 1979, the Queens College Fund safe deposit box be transferred to the Chemical Bank at 71-41 Main Street, Flushing, N.Y.;

and be it further

J. RESOLVED, That effective November 1, 1979, the names of the designees who are individually authorized to have access to the Queens College Fund safe deposit box at the Chemical Bank, 71-41 Main Street, Flushing, N.Y. be as follows:

Dr. Saul Cohen, President, Queens College
Mr. Alexander D. Korwek, Business Manager, Queens College
Mr. Sam Yehaskel, Assistant Business Manager, Queens College

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor’s Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the adjourned executive session of the Board of Trustees of September 4, 1979 and of the meeting of the Board of Trustees of September 24, 1979 be approved as circulated.
NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: Resolved, that the following items be adopted:

A. NEW YORK CITY COMMUNITY COLLEGE - CONSOLIDATION OF GRAPHIC ARTS AND LITHOGRAPHY TECHNOLOGY DEPARTMENTS:

Resolved, That the Board of Trustees of the City University approve a service contract with L.E. Tuckett and Thompson, Architects, 251 Park Avenue South, New York, N. Y. 10010, for checking of shop drawings and complete field supervision of construction work (estimated at $2.5 million) to effect the consolidation of the Graphic Arts and Lithographic Technology Departments on the campus of New York City Community College at a maximum fee of $140,000; and be it further

Resolved, That the City Director of the Budget be requested to approve said contract in the amount of $140,000, chargeable to Capital Budget Project N. HN-238; and be it further

Resolved, That the Board of Estimate be and is hereby requested to approve the indicated service contract with L.E. Tuckett and Thompson, Architects.

Explanations: The existing Graphic Arts Department is now located on two rented floors at 250 Livingston Street, Brooklyn, and the Lithographic Technology Department in the Voorhees Building at 450 West 41st Street in Manhattan. This project will consolidate the Graphic Arts and Lithographic Technology Departments in space made available at 300 Jay Street, Brooklyn and permit termination of the leased space which currently costs $368,000 per year in rent.

The plans and specifications for the work were prepared by the Office of Facilities Planning and Management. The contract now proposed for approval will provide for construction phase services, which work is beyond the resources of the Central Office. The firm recommended has been selected in accordance with procedures established by the Board.

The maximum fee of $140,000 includes all necessary construction supervision, checking of shop drawings and controlled inspection (laboratory testing fees).

B. THE CITY COLLEGE - DOUBLE HUNG WINDOWS IN WINGATE HALL:

Resolved, That the Board of Trustees of The City University of New York approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest bidder for the replacement of all double hung windows in Wingate Hall at an estimated cost of $200,000 chargeable to Capital Project HN-203; and be it further

Resolved, That the Budget Director be requested to approve and authorize the expenditure of $200,000 for the proposed contract.

Explanations: It is imperative that replacement of the original windows (1903-07) be done for the prevention of additional water damage, dirt, noise, temperature extremes and the weather. Replacement would also prevent heat leakage thereby conserving energy.

C. THE CITY COLLEGE - DOUBLE HUNG WINDOWS IN BASKERVILLE HALL:

Resolved, That the Board of Trustees of The City University of New York approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest bidder for the replacement of all double hung windows in Baskerville Hall at an estimated cost of $200,000 chargeable to Capital Project HN-203; and be it further
RESOLVED, That the Budget Director be requested to approve and authorize the expenditure of $200,000 for the proposed contract.

EXPLANATION: It is imperative that replacement of the original windows (1903-07) be done for the prevention of additional water damage, dirt, noise, temperatures extremes and the weather. Replacement would also prevent heat leakage thereby conserving energy.

D. PHASE I BUILDING COMPLEX - YORK COLLEGE:

RESOLVED, That the University hereby requests the Dormitory Authority to issue its revenue bonds to finance all of the costs of the “Phase I Building Complex for York College” which is currently estimated at $93,625,000, inclusive of land costs, fees, expenses, contingency, construction, furniture and equipment, and to provide said Building with such reductions in scope or modification as have been set forth in the Explanation hereafter, notwithstanding the recitation on Supplemental Agreement H that the total estimated “construction cost” of such Building was not to exceed $72,268,000.

EXPLANATION: The Dormitory Authority of the State of New York (the “Authority”), the City University Construction Fund (the “Fund”) and The City University of New York (known as the Board of Higher Education in the City of New York prior to July 1, 1979 and hereinafter referred to as the “University”) have, among other things, agreed pursuant to an Agreement of Lease (the “Agreement”) among such parties, dated as of June 12, 1967, that: (i) the Authority shall acquire, design, construct, reconstruct, rehabilitate, improve or otherwise provide and furnish and equip facilities for, and lease same to the Fund for the use of, the University and (ii) the cost of providing such facilities shall be financed by the Authority by the issuance of its revenue bonds provided such costs and such facilities shall have been approved by the parties to the Agreement.

By an agreement supplementing the Agreement and dated as of April 15, 1975 (“Supplemental Agreement H”), the parties thereto approved and included a certain facility described as the “Phase I Building Complex for York College” (hereinafter referred to as the “Building”) at a total “estimated construction cost” to be in an amount not to exceed $72,268,000.

The total cost of the Building, inclusive of land costs, fees, expenses, contingency, construction, furniture and equipment, is now estimated to equal $93,625,000, such increase being due to inflationary trends in the general economy since the adoption of Supplemental Agreement H, the incurrence of additional architectural fees to effect a redesign of the Building hereinafter described and other miscellaneous costs incurred in postponing the construction of the Building.

Due to projections of a decline in future student enrollments at the University generally, and at York College in particular, from enrollments projected when the Building was originally designed, the University and the Fund have deemed it advisable to (i) reduce the scope of the Building from an estimate of approximately 442,694 net square feet to an estimate of approximately 340,264 net square feet, and (ii) modify the uses for which the Building will be used by the currently proposed elimination of, among other things, laboratories, classrooms, faculty offices, and some space for the library and bookstore and the substitution thereof of space for the departments of music and art, health and physical education, speech and theatre.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following item be adopted:

A. DEPARTMENTAL VOTING RIGHTS FOR LECTURERS WHO HOLD CERTIFICATES OF CONTINUOUS EMPLOYMENT AT QUEENS COLLEGE - AMENDMENT OF QUEENS COLLEGE ACADEMIC SENATE CHARTER:

RESOLVED, That the Queens College Academic Senate Charter be amended by adding the following as a new section XII:
SECTION XII

In addition to those faculty members authorized by the bylaws of The City University of New York to vote in departmental elections for chair and for members of the departmental Personnel and Budget Committee, those lecturers who hold Certificates of Continuous Employment shall be entitled to vote.

EXPLANATION: The Academic Senate of Queens College (the governing body of the college) adopted by more than the required two-thirds vote, this request to the University Board of Trustees to amend the Academic Senate Charter (the Queens College Governance Plan) by adding a new section permitting lecturers who hold Certificates of Continuous Employment the right to vote in departmental elections. The President of the college has reviewed the proposed resolution and requests its approval by the Board.

NO. 6. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be approved:

A. MEDGAR EVERS COLLEGE - A.A.S. IN COMPUTER APPLICATIONS:

RESOLVED, That the program in Computer Applications leading to an Associate in Applied Science degree, to be offered at Medgar Evers College, be approved effective September, 1980, subject to financial ability.

EXPLANATION: On April 5, 1976 the Board of Higher Education passed a resolution which redefined the mission of Medgar Evers College converting it to a community college. It is in response to this resolution that the college has developed a degree program in Computer Applications. The program is designed to provide students with the academic training and skills needed to secure employment in this rapidly growing field. The new program will enable students to apply for a broad spectrum of employment opportunities which are available in such diverse fields as business, government and education. Additionally, the program will strengthen the College's curriculum and enable it to better respond to both the educational and social needs of the local community.

B. QUEENS COLLEGE - POST-MASTER'S CERTIFICATE IN MARRIAGE AND FAMILY COUNSELING:

RESOLVED, That the program in Marriage and Family Counseling leading to the Post-Master's Professional Certificate to be offered at Queens College of The City University of New York be approved effective February, 1980, subject to financial ability.

EXPLANATION: Marriage and Family Counseling is a growing specialty that demands the competence and ethical sensitivity of fully qualified professionals. The Post Master's Professional Certificate Program is designed to enable people who are already trained as professional counselors, or who are in allied fields, to develop the advanced skills needed by Family and Couple Counselors. The Program also is designed to meet the national training standards established in 1978 by the American Association of Marriage and Family Therapists as an accrediting body, and it will be submitted for such accreditation after University approval.

Job opportunities for graduates exist in a wide variety of private and community mental health and social agencies. Additionally, the program will strengthen and diversify the College's curriculum and will enable it to better serve the needs of the Metropolitan community.
C. GRADUATE SCHOOL AND UNIVERSITY CENTER - CENTER FOR RESEARCH IN SPEECH AND HEARING SCIENCES:

RESOLVED, That there be established at the Graduate School and University Center a Center for Research in Speech and Hearing Sciences for the purpose of promoting and supporting training and research activities in Speech and Language Pathology, Audiology, Speech and Language Science, and Hearing Science as independent areas of specialization and in their inter-relationships.

EXPLANATION: The Center would be sponsored by the Graduate School and University Center through the Ph.D. Program in Speech and Hearing. The Center will have three major purposes. The first is to assist and develop students’ research projects within and related to the several sub-disciplines of the Speech and Hearing Sciences. Secondly, it will also initiate and develop independent research programs, studies, and projects within and related to the discipline of the Speech and Hearing Sciences. Finally, the Center will disseminate and promote research findings and activities to professionals in the Speech and Hearing Sciences.

In the event that the Center does not produce the funding necessary to undertake all cost - additional faculty support, research associates, supplies and equipment, secretarial help, and its own seed money for additional projects - in a three year period, then the Center is then terminated.

Dr. Robinson stated that he was impressed with all the presentations made before the Committee by the colleges proposing these programs.

Dr. Goklin expressed the gratitude of the Committee to the Office of Academic Affairs and Vice-Chancellor Roellig in particular for their industrious and conscientious efforts on behalf of the academic program of the University.

NO. 7. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted or action taken as noted:

A. CENTRAL OFFICE - DATA PROCESSING EQUIPMENT:

RESOLVED, That the Board of Trustees approve the expenditure for, and authorize the University Application Processing Center to renew their existing agreement with the International Business Machines Corporation, pursuant to Agreement No. OMPA 5320 between the City of New York and IBM for the rental of Data Processing Equipment for the period of July 1, 1979 to June 30, 1980; and be it further

RESOLVED, That the Board of Trustees approve the expenditure for such other data processing equipment as may be required for efficient and uninterrupted operation of the Computation Center for the period July 1, 1979 - June 30, 1980; and be it further

RESOLVED, That the data processing equipment referred to in this resolution shall be in accordance with the Computer Center’s authorized inventory and the total expenditures for all equipment shall not exceed the estimate of $335,900 for the period indicated; chargeable to Code 7000-176-7901-866-2: 23680 14 62, subject to financial ability.

EXPLANATION: This equipment is the necessary peripheral equipment associated with the IBM 3031 computer installed at U.A.P.C. These items perform the input/output operations on this computer. They have been shown over the past several years to be very reliable and operate most effectively to support the computer processing of freshman and advanced standing admissions.

This resolution has the approval of the Vice Chancellor for University Systems.
B. 1980-81 BUDGET REQUEST:

Upon motions duly made, seconded and carried, the Board postponed consideration of the budget request to a special meeting to be held on Monday, November 5, 1979 and resolved to hold a second public hearing on the budget on Monday, October 29, 1979 at 4 P.M.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:02 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

NOVEMBER 5, 1979

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chair, the Vice Chair called the meeting to order at 4:41 P.M.

There were present:

Patricia Carry Stewart, Vice Chair

Walter H. Crowley
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Joan B. Maynard
Emanuel R. Piore
David Z. Robinson
Stuart Scheftel

Ann M. Burton, ex officio

Edward A. Roberts, ex officio

Martin J. Warmbrend, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Leonard Lief
President Ursula Schwerin

President Joel Segall
Vice Chancellor Richard M. Catalano
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Mr. Jacobs, Ms. Conway, Mr. D’Angelo, and Mr. Rivera was excused.
A. ORAL REPORT OF THE CHANCELLOR: The Chancellor gave a brief report on the budget hearing held October 29, 1979. He stated that the speakers addressed two major issues. One dealt with the location of the City University Law School at Queens College since there is an allocation in the budget request for some start-up money for that purpose. There were a number of speakers, primarily from John Jay College of Criminal Justice, who contended that the law school was more appropriately related to the total John Jay operation and should be located at John Jay College rather than at Queens.

The second major issue dealt with the question of financial aid for part-time students in the senior colleges. Allocations in previous budget requests for this purpose had been disallowed by the State Budget Office.

Upon motions duly made, seconded and carried, the following resolution was adopted and action was taken as noted:

NO. 1. 1980-81 BUDGET REQUEST: RESOLVED, That the 1980-81 Budget Request of $554.8 million, including part-time tuition waivers of $1.5 million for the community colleges and $1.7 million for the senior colleges, be adopted.

A copy of the 1980-81 Budget Request is on file in the Office of the Secretary of the Board.

EXPLANATION: The Chancellor has recommended to the Board of Trustees an operating Budget Request for 1980-81 of $554.8 million, an increase of $40.4 million or 7.8 percent over the current year's budget, as adjusted by a Deficiency Budget Request to the State, of $514.4 million. This increase includes funds for college operations, the SEEK and College Discovery programs University Management and University-wide programs, and fringe benefits.

The $40.4 million increase is made up of $29.2 million for the senior colleges, $7.6 million for the community colleges and $3.6 million for New York City Community College and the College of Staten Island. The sum requested for the latter two institutions is consistent with proposed special legislation which would have the State, instead of the City, determine the budgets of these colleges.

A public hearing on the Budget Request was held on October 16, 1979. A second public hearing was held on October 29, 1979.

The Vice Chair read the following statement from the Chair, the Honorable Harold M. Jacobs, into the record:

I support the resolution on part-time TAP because it is extremely important that part-time students at The City University of New York receive tuition assistance. As one who has been for TAP for part-time students for years I sincerely hope that it will be provided for in our budget. In any case, we should continue it in our annual budget request in order that sincere and dedicated part-time students be encouraged to pursue their studies.

The Board asked that the record show that if the request for financial aid for part-time students is disallowed in the budget, the Chancellor would pursue other strategies in an attempt to secure such funds.

The Board asked that the record also show that although it was very sympathetic with the views of the students at John Jay College, it felt that the best strategy for securing a law school for the University was to approve the proposed allocation of funds for its establishment at Queens College. The Chancellor added that the law school might be set up so that it could serve the needs of the students at John Jay College and other institutions and that this would be part of the discussion with respect to the formation of the school.
NO. 2. REPORT ON BUDGET MATTERS: Vice Chancellor Posman reported briefly on several budget problems facing the University in the near future.

The State is facing a major budget deficit in 1980-81 and is considering the imposition of expenditure ceilings and position freezing in the current year. The year 1980-81 will, therefore, be a difficult year for the senior colleges.

With respect to the community colleges, the City anticipates a budget gap of from $122 million to $285 million in 1980-81 and $600+ million in 1981-82. The range depends in part upon the outcome of collective bargaining and upon the amount of revenue to be received from the State and the Federal Government. The University has been asked to provide for the City information on the anticipated effects of possible cutbacks. The amounts of $2.1 million to $5.2 million in 1980-81 and $5.4 million to $15.2 million in 1981-82 were mentioned. These amounts refer only to Personal Service. Cutbacks in supplies, etc. are yet to come. The colleges have been asked to furnish this information, and it is anticipated that the effects of this further retrenchment would be devastating.

It was indicated that the cutbacks for the community colleges would take effect next year but those for the senior colleges might be effective this year.

A formal budget hearing will be held on Thursday, November 8, before State Budget Director Howard Miller and members of the State Legislature.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:33 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

NOVEMBER 19, 1979

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET–BOROUGH OF MANHATTAN

The Chair called the meeting to order at 4:55 P.M.

There were present:

Harold M. Jacobs, Chair

Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Ann M. Burton, ex officio

Joan B. Maynard
Emanuel R. Piore
David Z. Robinson
Stuart Scheftel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Alice Chandler
President Saul B. Cohen
President Flora Mancuso Edwards
President Leon M. Goldstein
President Robert L. Hess
President Leonard Lief
President Harold M. Proshansky

President Kurt R. Schmeller
President Joel Segall
Acting President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Mrs. Stewart, Ms. Conway and Mr. Rivera was excused.
A. MEMORIAL RESOLUTION MARKING THE DEATH OF PORTER R. CHANDLER: Upon motions duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Porter R. Chandler, distinguished lawyer, gentleman and scholar, served The City University of New York with vision, compassion and diligence for over eighteen years; and

WHEREAS, He was a Member Emeritus of the Board of Higher Education since 1970, having been an active member of the Board since 1952, and Chairman of the Board from 1966 through 1969; and

WHEREAS, He played a unique and crucial role in the mediation of passionate differences of the turbulent 1960's among students, faculty and members of the Board; and

WHEREAS, He led the City University with foresight and sensitivity to the needs of a growing mass of disadvantaged students in a period of unparalleled unrest and innovative action which began with the creation of the SEEK and College Discovery Programs in the mid 1960's and culminated in the open admissions policy of 1970; and

WHEREAS, He steadfastly supported the growth of the City University from a relatively simple system of a few traditional undergraduate institutions to a 17-campus university including community colleges, senior colleges, a graduate school and an affiliated medical school, uniquely responsive to pressing urban needs; and

WHEREAS, He brought his extensive knowledge of the law to help bring about necessary reforms in University governance which would allow a greater role for students, faculty and alumni in policy deliberations, and officially recognize the first University-wide Faculty and Student Senates; and

WHEREAS, He served his country as Special Assistant to the Attorney General of the United States, member of the War Department General Staff and decorated combat intelligence officer with no less diligence than he served his church as a Knight of Malta and member of Roman Catholic charitable and professional organizations; therefore be it

RESOLVED, That the Board of Trustees express its esteem for Porter R. Chandler's enduring service to society in general and to the City of New York and the City University in particular, and that the members of the Board extend their sincerest sympathy to his bereaved family.

The Chair welcomed Dr. Belle Zeller, past president of the Professional Staff Congress, to the meeting.

B. BRONX COMMUNITY COLLEGE - GRANT: The Chair announced the receipt by Bronx Community College of a grant from the U.S. Office of Education of $103,000 to identify high school dropouts and to encourage them to continue their studies.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for November 19, 1979 (including Addendum Items) be approved, as amended as follows:
(a) PART AA - PERSONNEL MATTERS REQUIRING WAIVER OF THE BYLAWS:

AA.2. Non-Teaching Instructional Staff - Appointment (Annual Salary Basis): Add the following:

<table>
<thead>
<tr>
<th>Unit, Dept, Title &amp; Name</th>
<th>Effective</th>
<th>Salary Rate</th>
<th>Bylaw Section</th>
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<tbody>
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<td>CENTRAL OFFICE Univ. Budget ASST TO HEO (Budget Analyst) Faye Hellman(2.5)</td>
<td>12/1/79-6/30/80</td>
<td>$14,083/A</td>
<td>11.14.B.</td>
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</tbody>
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(b) Item BI 6.3. John Jay College - Reappointment with Early Tenure: Delete reference to Karen Kaplowitz.

(c) PART D - ADDENDUM: Add the following items:

D.5. Hunter College - Personnel Action: RESOLVED, That the Board finds, on the basis of the record, that Custodial Assistant Juan Roman, on February 17 and 24, and March 10 and 11, 1979, in violation of the rules of the Hunter College Schools of Health Profession pertaining to employees, while off duty and after repeated warning: a) did enter the premises of the Hunter College Schools of Health Profession without permission or authority; and b) did engage in disorderly conduct, and it is further

RESOLVED, That the Board determines on the basis of each of the aforesaid findings, that Mr. Juan Roman is guilty of misconduct, and it is hereby

RESOLVED, On the basis of the aforesaid that Mr. Juan Roman be immediately removed from the non-instructional staff as a permanent custodial assistant.

EXPLANATION: Disciplinary charges dated March 14, 1979 were served upon custodial assistant Juan Roman. Pursuant to Section 14.8 of the Bylaws, on August 1, 1979 a hearing was held on those charges before an impartial committee consisting of Ms. Ida Trotman, Ms. Ruth Smallberg, and Mr. William Newman. In a recommendation dated September 11, 1979 the impartial committee unanimously recommended that Mr. Juan Roman be dismissed on the basis of the findings set forth in this resolution. In a recommendation dated October 12, 1979 the Acting President of Hunter College sustained the recommendations of the impartial committee. The Board of Trustees has considered the charges and specifications, the record, and the decision and report of the impartial hearing committee and the recommendation of the President of Hunter College.

NOTE: Copies of the record of the hearing together with the Hearing Committee’s and the Hunter College President’s recommendations are on file in the Office of the Secretary of the Board.

D.6. Brooklyn College - Personnel Action: RESOLVED, That the Board finds, on the basis of the record, that Custodial Assistant Richard A. Reed was absent from his work station at Brooklyn College without authorization on three separate occasions (10-18, 24-33, 37, 48-50, 52-55, 116-121, 134, 137, 138, 141)*, and that on an additional occasion he neglected his duties as a Custodial Assistant (55-62, 82-84, 89-97, 102, 105-106, 108,113, 135, 136)*; and it is further

RESOLVED, That the Board determines, by reason of the aforesaid findings, that Custodial Assistant Richard A. Reed is guilty of misconduct; and it is hereby

RESOLVED, That Custodial Assistant Richard A. Reed be suspended without pay for thirty days; inclusive of the suspension imposed pending this determination.

*References herein are to the page number in the hearing record.
EXPLANATION: Disciplinary charges were duly served upon Custodial Assistant Richard A. Reed.

A hearing was held in accordance with Article XIV of the bylaws on June 1, 1978, before an impartial disciplinary committee consisting of Dean Alden Sayres, Dean Archie MacGregor, and Ms. Frances Morton.

In a report dated February 26, 1979, the hearing committee, by a majority vote, recommended that Custodial Assistant Richard A. Reed be dismissed on the basis of a determination that he was guilty of unauthorized absences and neglect of duty.

In a recommendation dated May 25, 1979, the President of Brooklyn College sustained the determinations and findings of the impartial hearing committee but recommended that the penalty imposed be suspension without pay for a period of thirty days.

Custodial Assistant Richard A. Reed had been suspended without pay for thirty days in December, 1977, in connection with these charges.

The Board has considered the charges and specifications, the record, and the decision and report of the impartial hearing committee, and the recommendation of the President of Brooklyn College.

NOTE: Copies of the hearing record together with the hearing committee’s and President Kneller’s recommendations are on file in the Office of the Secretary of the Board.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

At this point Mrs. Everett joined the meeting.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for November 19, 1979 (including Addendum Items) be approved as amended as follows:

(a) PART D - ADDENDUM: Add the following item:

D.5. PSC-BHE Welfare Fund: RESOLVED, That the PSC-BHE Welfare Fund be authorized to deposit such moneys in an account with the Hartford National Bank as are required to maintain the dental insurance policy with the Aetna Insurance Company.

EXPLANATION: The PSC-BHE Welfare Fund has instituted a new dental insurance plan for the instructional staff. The carrier, Aetna Insurance Company, required that an insured group establish an account with Hartford National Bank on which Aetna can draw when appropriate. The present Agreement between the Board and the Fund requires all funds to be deposited in banks authorized to do business in New York State. This resolution will enable the Fund to maintain its new dental insurance policy without going through a complex and time consuming procedure of transferring funds from bank to bank at the last minute. The PSC has indicated it will also authorize the Fund to deposit such moneys with the Hartford National Bank as are necessary to maintain the dental insurance policy.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.
Minutes of Proceedings, November 19, 1979

NO. 2.A. ORAL REPORT OF THE CHANCELLOR: The Chancellor reported the sale by the Dormitory Authority of a $107 million bond issue, which would partially finance the resumption of construction at Hunter College and the construction of the York College campus. Work on these projects is expected to begin in two or three months. The balance of the funding will be accomplished through a second bond issue early in 1980.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the meeting of the Board of Trustees of October 22, 1979 be approved as circulated.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be approved:

A. BROOKLYN COLLEGE - TERMINATION OF LEASE WITH ST. JOHN’S UNIVERSITY:

RESOLVED, That the Board rescind a resolution adopted on June 25, 1979, Cal. No. 7.A; and be it further

RESOLVED, That the Board approve an agreement between The City University of New York and St. John’s University whereby the City University’s lease of premises at 72 and 96 Schermerhorn Street, Brooklyn, New York, will be terminated; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees of The City University of New York to execute the appropriate agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: Brooklyn College initially occupied the premises (former Brooklyn Campus of St. John’s University) under a ten-year City of New York lease which will expire on July 31, 1981. The facility was vacated by the college over three years ago, and attempts by the City’s Real Estate Department to find a City agency tenant or to sub-lease the space have been unsuccessful. The rent is at the rate of $390,000 per year which CUNY continues to pay. In addition, the lease contains a real estate tax pass-through provision. Recently, it was determined that the property was no longer tax exempt, thereby adding the annual real estate tax of approximately $162,500 to the rental cost. In addition, Brooklyn College has continued to provide security and minimal maintenance to the vacated facilities.

The City of New York negotiated an agreement to terminate the lease on August 1, 1979, two years prior to the existing termination date, upon payment of $507,000 (65% of the balance of the rent payable). Such penalty payment was to have been made in two installments ($357,500 on August 1, 1979 and $149,500 on August 1, 1980) to accommodate CUNY budgetary provisions. In addition, St. John’s University has agreed not to submit any claim for damages to the building which it alleges have occurred since the time the premises were vacated by Brooklyn College.

Prior to the Board of Estimate acting on such agreement, the State Legislature, on June 13, 1979, adopted a bill assigning City of New York leases for the benefit of the CUNY senior colleges to The City University of New York effective July 1, 1979. Since that time, City University has consulted with the State Division of the Budget and the Department of Audit and Control which agencies concur that the University should proceed to effect a lease termination.

St. John’s University has agreed to a termination of the lease effective December 1, 1979. City University will pay 65% of the remaining rental amount, $422,500 in two installments ($227,500 on January 1, 1980 and $195,000 on August 1, 1980). All other terms and conditions of the agreement negotiated by the City Real Estate Department will remain the same.

Since there appears to be no likely CUNY use for this facility, nor is it likely that a sub-tenant would be found for the balance of the lease period, it is recommended by the CUNY Office of Facilities Planning and Management that the agreement be approved. The economic benefits to CUNY include (a) $227,500 in rent expenditures, (b) an additional, approximately $258,000 in real estate taxes, payable over the next twenty months, (c) the cost of maintaining and securing the vacant premises for an additional twenty months and (d) the avoidance of any liability that might be assessed for alleged damage to the facilities during the period they have remained vacant.
B. BARUCH COLLEGE - ARCHITECTURAL AND ENGINEERING SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with the firm of Justin Architects, for Architectural and Engineering Services for the design and construction of various alteration projects at Baruch College, Manhattan at a fee not to exceed $103,460, chargeable to HN-238, Architectural and Engineering costs connected with City University Capital Projects; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount not to exceed $103,460, chargeable to Capital Project HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract.

EXPLANATION: In order to help implement the University's 1979-80 Capital Construction program at Baruch College, the firm of Justin Architects was selected in accordance with procedures established by the Board to provide design and field supervision services for five rehabilitation and/or alteration projects with an aggregate estimated construction cost of $547,000. The projects consist of:

1. Rehabilitation of toilets at 17 Lexington Avenue.
2. Rehabilitation of 8 science laboratories at 17 Lexington Avenue
3. Repair of sprinkler system at the 24th Street Building.
4. Provide emergency lighting at 17 Lexington Avenue.
5. Provide emergency lighting at the 24th Street Building.

C. LEHMAN COLLEGE AND BRONX COMMUNITY COLLEGE - ARCHITECTURAL AND ENGINEERING SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with the firm of Joseph Tonetti & Associates, for Architectural and Engineering Services for the design and construction of various alteration projects at Lehman College and Bronx Community College at a fee not to exceed $121,260, chargeable to HN-238, Architectural and Engineering costs connected with City University Capital Projects; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount not to exceed $121,260, chargeable to Capital Project HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract.

EXPLANATION: In order to help implement the University's 1979-80 Capital Construction Program at Lehman College and Bronx Community College, the firm of Joseph Tonetti and Associates was selected in accordance with procedures established by the Board to provide design and field supervision services for seven rehabilitation and/or alteration projects with an aggregate estimated construction cost of $560,000. The projects consist of:

1. Lehman College
   a. Conversion of existing Dining Hall into a College Bookstore.
   b. Renovation of 4th floor classroom and office space into laboratories for the Department of Family and Consumer Studies.
   c. Provide an elevator for the handicapped at Gym Building

2. Bronx Community College
   a. Roof restoration at Philosophy Hall.
   b. Reroof Gould Student Center and rebuild stage skylight mechanism over Playhouse stage.
   c. Dance Studio - soundproofing around existing mechanical equipment
   d. A multi-purpose laboratory for the use of the Chemistry and Biology Departments with adequate facilities for the handicapped.
D. QUEENS COLLEGE - ARCHITECTURAL AND ENGINEERING SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with the firm of Castro-Blanco, Piscioneri & Feder for Architectural and Engineering Services for the design and construction of various alteration projects at Queens College at a fee not to exceed $53,740, chargeable to HN-238, Architectural and Engineering costs connected with City University Capital Project; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount not to exceed $53,740 chargeable to Capital Project HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract.

EXPLANATION: In order to help implement the University’s 1979-80 Capital Construction program at Queens College, the firm of Castro-Blanco, Piscioneri & Feder was selected in accordance with procedures established by the Board, to provide design and field supervision services for five rehabilitation and/or alteration projects with an aggregate estimated construction cost of $235,000. The projects consist of:

1) Handicapped access by elevator/ramp to King Hall
2) Handicapped ramp to Library
3) Reconstruct plaza levels with ramps for the handicapped at the Dining Hall
4) Handicapped ramp outside the Theater entrance
5) Exterior repairs to Buildings I, E, D, B and Jefferson Hall

E. MEDGAR EVERS COLLEGE AND NEW YORK CITY COMMUNITY COLLEGE - ARCHITECTURAL AND ENGINEERING SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with the firm of James L. Robinson, P.C., for Architectural and Engineering Services for the design and construction of various alteration projects at Medgar Evers College and New York City Community College - Brooklyn, for the fee of $80,630, chargeable to HN-238, Architectural and Engineering costs connected with City University Capital Projects; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount not to exceed $80,630, chargeable to Capital Project HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract.

EXPLANATION: In order to help implement the University’s 1979-80 Capital Construction program at Medgar Evers College and New York City Community College, the firm of James Robinson, P.C., was selected in accordance with procedures established by the Board to provide design and field supervision services for seven rehabilitation and/or alteration projects with an aggregate estimated construction cost of $346,900. The projects consist of:

1. Medgar Evers College
   a. Redesign front entrance and ramp at Carroll Street for access by the handicapped.
   b. Resurfacing the athletic field.
   c. Replacement of deteriorated wood windows and rear yard lighting to reduce vandalism.

2. New York City Community College
   a. Replace various sidewalk flags on the perimeter of the main campus and railings at Johnson Street entrance.
   b. Waterproof foundation wall at Namm Hall Library.
   c. Relocate Chemistry Laboratories from 2nd to 6th floor.
   d. Rehabilitate mechanical ventilation system at Klitgord Center.
F. BROOKLYN COLLEGE - ARCHITECTURAL AND ENGINEERING SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York approve a contract with the firm of Walter P. Bishop, Consulting Engineer, P.C., for Architectural and Engineering Services for the design and construction of three Capital Construction Projects at Brooklyn College at a fee not to exceed $129,540, chargeable to HN-238, Architectural and Engineering costs connected with City University Capital Projects; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount not to exceed $129,540, chargeable to Capital Project HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract.

EXPLANATION: This project will provide the following:

(a) Replace the existing six elevators, three (3) in Boylan Hall and three (3) in Ingersoll Hall, Brooklyn College which are obsolete and in constant need of repair with new elevators of modern design and controls. The new elevators will also incorporate all features required for operation by handicapped persons.

(b) Add a new elevator in Whitehead Hall, Brooklyn College, in existing unused elevator shaft No. 2. The new elevator will relieve the burden of traffic on the existing elevator and in addition provide facility for handicapped persons to gain access to all levels of Whitehead Hall.

(c) Install new oil tanks for Brooklyn College Boiler Plant. The new oil tanks are required to provide larger storage capacity of fuel oil for the operation of the Boiler Plant. The present fuel oil tanks have only a six day capacity during normal winter operation. This capacity is inadequate in light of the uncertainties of oil deliveries in the foreseeable future.

The aggregate estimated construction cost for this work is $785,000.

The contract now proposed for approval will provide for full design and construction phase services. The firm recommended has been selected in accordance with procedures established by the Board.

G. THE COLLEGE OF STATEN ISLAND, YORK COLLEGE, AND QUEENSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board of Trustees of The City University of New York approve a contract with the firm of Alfred Greenberg Associates, Consulting Engineers, for Architectural and Engineering Services for the Design and Construction of various Capital Construction Projects at The College of Staten Island, York College and Queensborough Community College at a fee not to exceed $78,440, chargeable to HN-238, Architectural and Engineering costs connected with City University Capital Projects; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount not to exceed $78,440, chargeable to Capital Project HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract.

EXPLANATION: This project will provide the following:

A. The College of Staten Island

1. Installation of an Electronic Intrusion System at the Sunnyside Campus to improve the security system on campus.

2. Installation of separate electric metering at the 120 Stuyvesant Place facility, at the St. George Campus, for each of the following areas: a. Bookstore, b. Cafeteria to facilitate charging of utility costs to private concessionaires for the Cafeteria and Bookstore.
3. Installation of a Computerized Energy Management System at the Sunnyside Campus, to monitor energy demands and to regulate energy consumption for the entire campus.

Total estimated Capital Construction Cost for the above projects is $96,000.

B. York College

1. Installation of floor drain in the Chemical Storage Room in the Science Building to facilitate Chemical spillage to be washed down drainage systems and to provide for drainage if Sprinkler System for this area is activated.

2. Installation of water closets and lavatories suitable for the handicapped in the First floor Men’s and Women’s Toilets in the Hillside Center in order to provide barrier free facilities for the disabled.

3. Installation of seven drinking water fountains, for the handicapped on floors accessible to the disabled in the Main Building and the Hillside Center.

4. Installation of a Sprinkler System in below grade areas in the Hillside Center and the Science Building to comply with Department of Buildings code requirements.

5. Replacement of the fifty (50) year old boiler for the Hillside Center. The existing boiler casing and tubes have been repeatedly repaired and continue to leak. This boiler serves the building which houses the Department of Fine Arts and Physical Education and the College Auditorium. The loss of this boiler would result in suspension of these educational programs.

Total estimated Capital Construction Cost for the above projects is $58,500.

C. Queensborough Community College

1. Rehabilitation of the Campus Fire Alarm System. The existing system is not functioning properly. The fire alarm signals are not received at the alarm annunciator panel in the boiler plant.

2. Installation of emergency power electric generators for each of the Cafeteria, Humanities and Library Administration buildings to insure safety of the occupants and the protection of the physical plant during periods of Con Edison utility failure.

3. Installation of a Computerized Energy Management System for the campus to monitor energy demand and to regulate energy consumption.

Total estimated Capital Construction Cost for the above projects is $160,000.

The contract now proposed for approval will provide for full design and construction phase services. The firm recommended has been selected in accordance with procedures established by the Board.

H. THE CITY COLLEGE - STEINMAN HALL, ASBESTOS CONTAINMENT:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents, and specifications, as prepared by The City College and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for the Steinman Hall Asbestos Containment project at an estimated cost of $210,000 chargeable to 1979-80 Special College Repair Code Appropriation.

EXPLANATION: When Steinman Hall Engineering Building was built in 1962, a material containing asbestos fibers was applied to exposed concrete ceiling surfaces for acoustic and decorative purposes. Four separate studies conducted over the past nine years have indicated that the levels of concentration of airborne asbestos fibers in the building were at very low levels and presented no cause for serious concern. Nevertheless as part of the City University’s continuing program to deal with potential of asbestos hazards, it is now proposed that a contract be awarded for the application of a spray sealant to the ceiling surfaces in Steinman Hall to assure the continued containment of the material.
NO. 5. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following item be approved:

A. UNIVERSITY COMPUTER CENTER - REPLACEMENT OF COMPUTER EQUIPMENT AT THE COLLEGES:

RESOLVED, That the Board authorize the issuance of a Request for Proposal (RFP) for the lease, with purchase options, of new, replacement computer systems to be installed at certain of the colleges, at a total annual lease cost to each of the participating colleges ranging from approximately $40,000 to $125,000/year to be charged to the operating budgets of the colleges, pending fiscal capability; and be it further

RESOLVED, That the annual lease costs be offset by savings to be realized through elimination of high costs of maintaining existing, obsolete hardware.

EXPLANATION: The purpose of the central RFP is to evaluate and acquire the most cost-effective hardware available to enable the University's administrative community to upgrade existing computer capacity to a level sufficient to meet demands for uniform administrative applications. (The hardware procurements will be staggered over a period of approximately two years.)

Given significant recent improvements in the cost/performance ratio of newly released hardware by numerous computer vendors, it is anticipated that the actual costs for such systems will be offset considerably by the elimination of high maintenance costs on obsolete equipment, and sizeable reductions in electrical and air-conditioning power requirements. The net result will be minimal incremental costs over existing costs. In some cases, financial savings will be possible.

The existing computer resources at many of the colleges have reached the end of their maintainable life, being 10 to 15 years old. Central procurement of such hardware systems will guarantee compatible equipment at each site, essential to enabling common administrative systems development throughout the University at the lowest cost.

A contractual document will be formulated in consultation with the Office of the Vice Chancellor for Legal Affairs. The resolution enables the issuance of a Request for Proposal (RFP) for the purpose of acquiring new, replacement computer hardware at certain colleges. This process is intended to meet the short and long term demands for expanded administrative applications at each campus as well as to be the basis for establishing a distributed computer processing network.

The acquisition, by the colleges, of state-of-the-art, replacement computers would permit the creation of numerous computer based management reports. This, in turn, would enable the University to respond with greater accuracy, timeliness, and detail to the growing demands for information that are being placed upon it and the City and State of New York as well as by internal management.

The establishment of a compatible hardware network, in contradistinction to the random set of administrative computer hardware currently at the colleges, would lay the groundwork for a highly efficient transfer and compilation of centrally needed administrative data. The network would also permit far greater efficiency in the sharing and allocation of computer resources.

In light of the recent improvements in the cost/performance ratio for computer equipment, it is anticipated that these goals can be met with a relatively slight increase in the current total expenditures for equipment. For all the colleges, even those currently without computer equipment, it is anticipated that the allocations of new funds will be approximately an incremental $4,000 per month and, in certain other cases it is anticipated that a savings will be realized.

A committee has been organized to help formulate and evaluate the RFP. All appropriate City and State funding agencies will be contacted, as necessary for reviews and approvals.

The resolution requests permission to issue an RFP permitting an evaluation of the current computer market in light of these requirements and acquisition of the systems. Once the RFP study is completed, a report on findings will be submitted for review.
Minutes of Proceedings, November 19, 1979

NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be approved or action taken as noted:

A. BROOKLYN COLLEGE - PRESIDENT EMERITUS: WHEREAS, After almost ten years of devoted service as President of Brooklyn College, John W. Kneller resigned his presidential duties to return to teaching; therefore be it

RESOLVED, That the Board recognize his dedication and zeal and designate John W. Kneller President Emeritus of Brooklyn College, effective December 1, 1979.

B. THE CITY COLLEGE - PRESIDENT EMERITUS: WHEREAS, Robert E. Marshak served City University as President of The City College for nine years with skill and distinction; therefore be it

RESOLVED, That in recognition of his exceptional service to the College and the University, the Board designate Robert E. Marshak President Emeritus of The City College, effective December 1, 1979.

C. HUNTER COLLEGE - PRESIDENT EMERITA: WHEREAS, Jacqueline G. Wexler guided Hunter College with vision and determination through a difficult decade and left the presidency to pursue a new career; therefore be it

RESOLVED, That the Board acknowledge her dynamic and effective leadership and designate Jacqueline G. Wexler President Emerita of Hunter College, effective December 1, 1979.

D. UNIVERSITY POLICY ON PATENTS AND INVENTIONS: - Tabled.

Upon motions duly made, seconded and carried, the following resolution was adopted as D:

D. QUEENS COLLEGE - PRESIDENT EMERITUS: WHEREAS Joseph S. Murphy guided Queens College with vision and determination through a difficult period and left the presidency to accept the presidency of Bennington College; therefore be it

RESOLVED, That the Board acknowledge his dynamic and effective leadership and designate Joseph S. Murphy President Emeritus of Queens College, effective December 1, 1979.

E. BYLAW AMENDMENT: Notice was served of the introduction of amendments to Article XIV of the Bylaws of the Board with respect to non-instructional staff disciplinary procedures. In accordance with the Bylaws, the complete text of the amendments will be circulated at least ten days before the date of the next meeting.

Upon motions duly made, seconded and carried, the Board went into executive session to consider a personnel matter.
There were present:

Harold M. Jacobs, Chair

Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Ann M. Burton, ex officio

Chancellor Robert J. Kibbee

The absence of Mrs. Stewart, Ms. Conway and Mr. Rivera was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted:

**NO. 7. APPOINTMENT VICE-CHANCELLOR FOR LEGAL AFFAIRS AND GENERAL COUNSEL:** RESOLVED, That David B. Rigney be appointed Higher Education Officer for the period December 10, 1979 through June 30, 1980 at $36,553 per annum, and be designated Vice-Chancellor for Legal Affairs and General Counsel, with additional compensation of $10,000 per annum, subject to financial ability.

EXPLANATION: A Search Committee consisting of Board Members, members of the Chancellor's staff and a member of the faculty, the Chair of the Board and the Chancellor, unanimously recommended this appointment.

The Chair introduced Mr. Rigney, who thanked the Board for its confidence and support and indicated his eagerness to immerse himself in the work of the position which he felt would be a most challenging and rewarding one.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:35 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
Minutes of the Meeting of the Board of Trustees of the City University of New York

Hold
December 17, 1979

At the Board Headquarters Building
535 East 80 Street—Borough of Manhattan

The Chair called the meeting to order at 4:43 P.M.

There were present:

Harold M. Jacobs, Chair
Patricia Carey Stewart, Vice Chair

Walter H. Crowley
Armand D. Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco
Ann M. Burton, ex officio

Joan B. Maynard
Joaquin Rivera
David Z. Robinson
Stuart Schefel

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney Vice Chancellor for Legal Affairs and General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Alice Chandler
President Saul B. Cohen
President Flora Mancuso Edwards
President Leon M. Goldstein
President Robert L. Hess
President Gerald W. Lynch

Acting President Martin Moed
President Joel Segall
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe

Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Ms. Conway and Dr. Piore was excused.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for December 17, 1979 (including Addendum Items) be approved, as amended as follows:

(a) PART AA - PERSONNEL MATTERS REQUIRING WAIVER OF THE BYLAWS:

AA.4. Non-Teaching Instructional Staff - Appointment (Annual Salary Basis): Add the following:

<table>
<thead>
<tr>
<th>Unit, Dept., Title and Name</th>
<th>Effective</th>
<th>Salary Rate</th>
<th>Bylaw Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>CENTRAL OFFICE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C.O. Personnel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASST TO HEO (Asst. to Dir. of Personnel)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janice Demby (2,5)</td>
<td>1/1/80-6/30/80</td>
<td>$14,083/A</td>
<td>11.14.B.</td>
</tr>
<tr>
<td>Univ. Accounting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HEI (Finan. Systems Operator)</td>
<td>1/2/80-6/30/80</td>
<td>$11,163/A</td>
<td>11.13.a.B.</td>
</tr>
<tr>
<td>Timothy McHugh (2,5)</td>
<td>1/2/80-6/30/80</td>
<td>$26,129/A</td>
<td>11.16.B.</td>
</tr>
<tr>
<td>HE ASSOC (Systems Leader)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edward Lee (2,5)</td>
<td>1/2/80-6/30/80</td>
<td>$26,129/A</td>
<td>11.16.B.</td>
</tr>
</tbody>
</table>

(b) PART D - ADDENDUM:

(1) Item D.5, Central Office - Renewal of Lease at 875 Avenue of the Americas: The last paragraph of the EXPLANATION is amended to read as follows:

The landlord will provide services pursuant to the lease document including but not limited to heat, hot water, electricity, air conditioning, cleaning and elevator service. Under the new lease the landlord will also install fluorescent light tubes and maintain fixtures as well as install new carpeting and vinyl tile throughout, paint the entire premises and repair the mechanical system. Tenant will be responsible for electrical, real estate tax, and porter’s wage escalations as specified in the lease document.

(2) Add the following item:

D.6. Brooklyn College - Television Center Equipment: RESOLVED, That the Board of Trustees of The City University of New York authorize Brooklyn College to advertise for bids and award a contract to the lowest responsible bidder for the purchase of a Grass Valley switcher Model No. 1600-3F or equivalent at an estimated cost of $68,000.00 chargeable to State Tax Levy Code 7001-176-8001-8042-22510-13/00 or other such funds subject to financial ability.

EXPLANATION: The present switcher has become obsolete and has been subject to production failures. The equipment is needed to maintain broadcast quality standards in the Television Studio.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of $15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.
NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for December 17, 1979 (including Addendum Items) be approved as amended as follows:

(a) PART D - ADDENDUM: Add the following item:

D.3. Central Office - Change of Salary-In-Title Promotion:

<table>
<thead>
<tr>
<th>Department and Title</th>
<th>Name</th>
<th>Effective</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Services</td>
<td>Howard Kaplan (2)</td>
<td>1/2/80</td>
<td>$17,382/A</td>
<td>$18,031/A</td>
</tr>
<tr>
<td>ASST TO HEO (Asst.</td>
<td>Emile Roberts (2)</td>
<td>1/2/80</td>
<td>$18,031/A</td>
<td>$18,680/A</td>
</tr>
<tr>
<td>Admission Services</td>
<td>Sandra Weitz (2)</td>
<td>1/2/80</td>
<td>$15,814/A</td>
<td>$16,462/A</td>
</tr>
<tr>
<td>University Budget</td>
<td>Marion A. Clarke (2)</td>
<td>1/1/80</td>
<td>$12,461/A</td>
<td>$13,461/A</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>Anne Ramos (2)</td>
<td>1/1/80</td>
<td>$19,329/A</td>
<td>$20,627/A</td>
</tr>
<tr>
<td>Facilities Support</td>
<td>Bernice Saunders (2)</td>
<td>1/1/80</td>
<td>$13,326/A</td>
<td>$14,125/A</td>
</tr>
<tr>
<td>Reprographics</td>
<td>James Blount (2)</td>
<td>1/1/80</td>
<td>$12,894/A</td>
<td>$13,693/A</td>
</tr>
<tr>
<td>Reprographics</td>
<td>Milton Carter (2)</td>
<td>1/1/80</td>
<td>$11,163/A</td>
<td>$11,762/A</td>
</tr>
<tr>
<td>Reprographics</td>
<td>Ernest Robinson (2)</td>
<td>1/1/80</td>
<td>$11,596/A</td>
<td>$12,195/A</td>
</tr>
<tr>
<td>Reprographics</td>
<td>Gregory Robinson (2)</td>
<td>1/1/80</td>
<td>$11,596/A</td>
<td>$12,195/A</td>
</tr>
<tr>
<td>Reprographics</td>
<td>James Suggs (2)</td>
<td>1/1/80</td>
<td>$11,163/A</td>
<td>$11,562/A</td>
</tr>
<tr>
<td>Word Processing</td>
<td>Willie Payton (2)</td>
<td>1/1/80</td>
<td>$11,596/A</td>
<td>$12,060/A</td>
</tr>
<tr>
<td>University Accounting</td>
<td>Michael Santelises (2)</td>
<td>1/1/80</td>
<td>$11,163/A</td>
<td>$11,963/A</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>Ellis Cousens (2)</td>
<td>1/2/80</td>
<td>$17,144/A</td>
<td>$17,793/A</td>
</tr>
</tbody>
</table>

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.
NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the special meeting of the Board of Trustees of November 5, 1979 and of the meeting of the Board of Trustees of November 19, 1979 be approved as circulated.

NO. 4. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be approved:

A. LAGUARDIA COMMUNITY COLLEGE - CERTIFICATE IN WORD PROCESSING:

RESOLVED, That the program in Word Processing leading to a Certificate to be offered at LaGuardia Community College be approved, effective January, 1980, subject to financial ability.

EXPLANATION: As a consequence of the increased use of word processing equipment and the establishment of word processing centers, there is a growing demand for specialists in this area. In response to this demand, the College has developed a program in Word Processing in close cooperation and consultation with industry representatives. This program will prepare graduates for employment in the new and changing technology of word processing. Additionally, it will enable currently employed office workers to upgrade their skills and improve their employment opportunities. Finally, the new program will strengthen and diversify the College's curriculum and will enable it to better serve the community in which it is located.

B. THE COLLEGE OF STATEN ISLAND - B.S. IN COMPUTER SCIENCE:

RESOLVED, That the program in Computer Science leading to a Bachelor of Science Degree to be offered at the College of Staten Island be approved, effective September, 1980, subject to financial ability.

EXPLANATION: As a consequence of the continued growth and development of the computer science industry, the College has developed a four-year program in Computer Science. The program is designed to prepare students to assume positions as programmers and/or systems analysts in business, education and government. Additionally, the program will enable students from the College's existing two-year program in Computer Technology to easily articulate with a four-year program. Finally, the new program will strengthen and diversify the College's curriculum and will enable it to better serve the community in which it is located.

C. DISTINGUISHED PROFESSORS: In introducing the resolution, Dr. Goldin made the following statement:

Mr. Chairman, it is indeed a felicitous moment when we have the opportunity to designate three outstanding scholars as Distinguished Professors who will adorn the University and their colleges with their distinction.

The following resolution was adopted:

RESOLVED, That the following be designated Distinguished Professors in the departments and the colleges indicated, for the period 1/1/80-8/31/80, with compensation at the rate of $5,000 per annum in addition to their regular academic salary, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>Shinnar, Reuel</td>
<td>Chemical Engineering</td>
</tr>
<tr>
<td>Graduate School</td>
<td>Milgram, Stanley</td>
<td>Psychology</td>
</tr>
<tr>
<td>Queens</td>
<td>Meggitt, Mervyn John</td>
<td>Anthropology</td>
</tr>
</tbody>
</table>

The Chair introduced the three Distinguished Professors.

At this point Mr. Roberts joined the meeting.
D. NAMED CHAIR:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Albert Lippert Chair in Marketing at Baruch College effective January 1, 1980.

EXPLANATION: Albert Lippert has provided The Baruch College Fund, Inc, an endowment fund to establish the Albert Lippert Chair in Marketing. The recipient of the Chair shall be appointed in accordance with the Board's bylaws and regulations. The income from the endowment fund shall be used at the discretion of the President of Baruch College to provide a salary supplement and support services to the holder of the Chair.

E. RESEARCH AND SCHOLARSHIP AT THE CITY UNIVERSITY OF NEW YORK: In introducing the resolution, Dr. Goldin made the following statement:

Mr. Chairman, I very much regret that our distinguished fellow trustee, Dr. Emanuel Piore, is not present personally to introduce a resolution for whose genesis he is responsible. The development of this resolution involved the labors of Dr. Piore, the Chancellor, the Vice-Chancellor for Academic Affairs, and the members of the Committee on Academic Affairs for whom Dr. Piore provided outstanding leadership on this matter.

The following resolution was adopted:

WHEREAS, The role of a university includes both the transmission of knowledge and the expansion of its frontiers, and the extent to which both of these roles are fulfilled affects the reputation of the university and its ability to attract able faculty and students; and

WHEREAS, For these roles to be fulfilled at their most advanced level, faculty and students engage in research or scholarship; and

WHEREAS, A student associated with faculty and other students engaged in research or scholarship gains an insight into the depths of a field of knowledge which is not available by other means, thus improving the education the student receives and generating an intellectual vitality among students and faculty; and

WHEREAS, The Board wishes at this time to reaffirm its commitment to the role of research and scholarship in the intellectual life of The City University of New York; now therefore be it

RESOLVED, That the Board of Trustees in the evaluation of a president of a college will give consideration to the extent that the president has encouraged research and scholarship and has demonstrated this encouragement by providing appropriate resources for its conduct; and be it further

RESOLVED, That the presidents every two years will report to the Board of Trustees, through the Chancellor, the distribution of college overhead recovery funds, for the allocation of these funds is one significant measurement of their support and commitment to research and scholarship; and be it further

RESOLVED, That those faculty members engaged in research and scholarship should have this activity recognized as part of their total responsibilities to the college; and be it further

RESOLVED, That whenever a faculty member performs research in a setting other than The City University of New York, CUNY students, whenever possible, will be involved; and be it further

RESOLVED, That to promote the intellectual development of junior faculty members the PSC-CUNY Research Award Program should give special consideration to their grant requests.

At this point Mr. Scheftel joined the meeting.
A. CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE – AMENDMENT TO THE IMPLEMENTATION RESOLUTION:

RESOLVED, That the Board resolution of May 27, 1975 (Calendar No. 4) which authorized the implementation of the resolution approving the establishment of a City University School of Law at Queens College be amended in that The City University of New York petition the New York State Board of Regents to amend its conditions to a Master Plan amendment and authorization for the awarding of the Doctor of Laws (JD) degree at City University established at its meeting of April 26, 1974 in the following manner:

1. "That the combined tuition and fees for the Law School be set in an amount that will cover a minimum of seventy-five percent of operations for the first academic year, and would not in the judgment of the Commissioner of Education be substantially less than charges for legal programs in comparable institutions in the New York City Metropolitan area, nor be substantially more than comparable programs in the State University of New York.

2. "That the College seek to develop an endowment sufficient to defray 30% of the total tuition income requirement of the school in order to provide adequate financial aid for the economically disadvantaged students that the school hopes to attract. In the interim, and until such level of endowment is achieved, any [a portion] excess of tuition revenues over program costs at the School of Law may be applied [of tuition and fees may be waived] to tuition waivers for such economically disadvantaged students, and full advantage taken of the various forms of financial aid available to law students."

3. "That the City University provide financial support for the Law School by the reallocation of resources now committed to areas of low student demand at Queens College, rather than through additional tax monies."

NOTE Matter underlined is new; matter in brackets to be deleted.

EXPLANATION: In the five and a half years since the Regents imposed conditions on the establishment of a City University School of Law at Queens College circumstances have changed sufficiently to necessitate a revision of these conditions. Since 1974 the average tuition at law schools within New York City has risen precipitously. Such a tuition at the City University School of Law would effectively exclude the disadvantaged students that the school hopes to attract. In order to balance the interest of those students with the original concern of the Regents, it is proposed that tuition be set between that of the State supported law school in Buffalo and law schools in the City. To do this will require that tuition and fees be set at an amount that will cover seventy-five percent of the cost of operations.

The proposed revision to condition two would make it clear that the endowment requirement is prospective in nature and would not inhibit the start of operations. In addition it should be clear that any excess of tuition over costs may be used for tuition waivers without reference to the tuition waiver limit imposed by the State on the University. The financial aid programs available to law students such as The National Direct Student Loan Program, The Guaranteed Student Loan Program, The Tuition Assistance Program and The College Work Study Program will be taken full advantage of in order to further alleviate the financial hardship to disadvantaged students.

Since the Regents imposed its conditions in 1974 the budgets of the senior colleges of The City University of New York have been developed by the State on a line-by-line programmatic basis. Such a budget process makes the third condition no longer relevant because no resources are available for reallocation.

At this point Mr. D'Angelo joined the meeting.
NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following action be taken:

A. BYLAW AMENDMENTS: LAID OVER

ADDED ITEMS

NO. 7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: Mr. Maniscalco presented the following report on behalf of the Committee:

First, in our continuing concern that all reasonable and appropriate action be taken to deal with any asbestos installations we may have, I am happy to report that a consultant has tested the level of asbestos concentration on the 6th and 7th floors of this building and has determined that ‘the level of fibers inside this building is no greater than the levels in the outside air.’ He further indicated that there was no need to take any corrective action.

Secondly, I'd like to advise you that the University has submitted 48 first-round proposals for federal matching grants under the National Energy Act.

Forty-five of these proposals are for Technical Assistance Grants for engineering services to identify cost effective measures that might be implemented. Three of the proposals are for actual Energy Conservation Measures.

These applications required very time consuming ‘energy audits’ for each building. These were performed by city agency personnel and college facility staffs under the direction of the Central Office.

The Committee would like to take this opportunity to acknowledge the commitment of scarce staff resources by those colleges which did perform the necessary audits. At the same time, the Committee wishes to encourage the other colleges to make similar commitments for submission under Round Two.

We expect to hear shortly from the State Energy Office which is ranking the proposals and will make recommendations to the Federal government.

NO. 8. BOROUGH PUBLIC HEARING: The Chair announced that the second public hearing mandated by State law will be held on Thursday, January 17, 1980 from 5 to 8 P.M. in Room 213, Queens Borough Hall.

NO. 9. ORAL REPORT OF THE CHAIR: (a) The Chair reported that Dr. Robert L. Polk has been named executive director of the Council of Churches of the City of New York effective March 1, 1980, and on behalf of the Board, wished him well in his new post.

(b) The Chair reported that for the first time in eight years a new Ph.D. program has been approved in the University. The program is in Criminal Justice and will be at the John Jay College of Criminal Justice; it was unanimously approved by the Regents. He congratulated President Lynch and his staff on this accomplishment.

(c) The Chair reported that President Milton G. Bassin has been reelected for the fourth year as chairman of the Commission on Higher Education of the Middle States Association of Colleges and Schools.

The Chair thanked all the Trustees for their help and cooperation and wished everyone a happy holiday season and a happy and healthy New Year.
Upon motions duly made, seconded and carried, the Board went into executive session to consider a personnel matter.

There were present:

Harold M. Jacobs, Chair
Patricia Carry Stewart, Vice-Chair

Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco
Ann M. Burton, ex officio

Joan B. Maynard
Joaquin Rivera
David Z. Robinson
Stuart Schefel

Edward A. Roberts, ex officio

The absence of Ms. Conway and Dr. Piore was excused.

NO. 10. PERSONNEL MATTER: Selection of President, Hunter College, laid over.

Upon motions duly made, seconded and carried, the executive session recessed at 6:12 P.M. until a later date, at which time the Board will continue its consideration of this matter.

MARTIN J. WARMBRAND
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
DECEMBER 21, 1979
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chair, the Vice-Chair called the meeting to order at 10:45 A.M.

There were present:

Patricia Carry Stewart, Vice-Chair

Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Ann M. Burton, ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, Vice-Chancellor for Legal Affairs and General Counsel

Robert J. Kibbee, Chancellor
Egon Brenner, Deputy Chancellor

The absence of Dr. Jacobs, Ms. Conway and Mr. Roberts was excused.
WAIVER OF NOTICE OF MEETING
OF THE
BOARD OF TRUSTEES
OF
THE CITY UNIVERSITY OF NEW YORK

The undersigned members of the Board of Trustees of The City University of New York do hereby severally waive notice of a meeting of the members of the Board of Trustees of The City University of New York to be held on December 21, 1979 at 10:30 A.M. at the Board Office, 535 East 80 Street, Borough of Manhattan, City of New York, to transact such business at such meeting as may lawfully come before said Board.

Date: New York, New York
December 21, 1979

s/ Patricia C. Stewart
s/ Edith B. Everett
s/ Albert V. Maniscalco
s/ Stuart Scheftel
s/ E.R. Piore

s/ David Z. Robinson
s/ Joaquin Rivera
s/ Ann M. Burton
s/ Armand D’Angelo
s/ Joan Maynard

s/ Walter H. Crowley
s/ Edward A. Roberts
s/ Loretta A. Conway
s/ Harold M. Jacobs (sgd. 1/2/80)

Upon motions duly made, seconded and carried, the Board went into executive session to consider a personnel matter.

There were present:

Patricia Carry Stewart, Vice-Chair

Walter H. Crowley
Armand D’Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Ann M. Burton, ex officio

Martin J. Warmbrand, Secretary of the Board

David B. Rigney, Vice-Chancellor for Legal Affairs and General Counsel

Robert J. Kibbee, Chancellor
Egon Brenner, Deputy Chancellor

The absence of Dr. Jacobs, Ms. Conway and Mr. Roberts was excused.

Upon motions duly made, seconded and carried, the following resolution was unanimously adopted:

NO. 1. PRESIDENT - HUNTER COLLEGE: RESOLVED, That Donna E. Shalala be appointed Professor with tenure, at an annual salary of $36,553, and be designated President of Hunter College, with additional remuneration of $13,000 per annum, effective September 1, 1980, subject to financial ability.

Upon motions duly made, seconded and carried, the meeting was adjourned at 11:23 A.M.

MARTIN J. WARMBRAND
Secretary of the Board