MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
MAY 26, 1987
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET—BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:50 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice-Chairperson

Paul P. Baard
Blanche Bernstein
Maria Josefa Canino
Louis C. Cenci
Harold M. Jacobs

Robert L. Polk
Joaquin Rivera
Margaret Titone
Brenda Farrow White

Shirley Ullman Wedeen, ex officio
Flerida Negron, ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, General Counsel and Vice-Chancellor for Legal Affairs

Deputy Chancellor Laurence F. Mucciolo
President Adriana G. Aldridge
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Jay C. Chunn II
President Leon M. Goldstein
President Matthew Goldstein
President Robert L. Hess
President Augusta S. Kappner
President Shirley Strum Kenny
President Leonard Lief
President Gerald W. Lynch

President Harold M. Proshansky
President Kurt R. Schmeller
President Joel Segall
President Joseph Shenker
President Edmond L. Volpe
Sr. Vice Chancellor Donal E. Farley
Vice Chancellor Ira Bloom
Vice Chancellor Leo A. Corbie
Vice Chancellor Jay Hershenson
Acting Vice Chancellor John J. McGarraghy

Etta G. Grass, Assistant Secretary of the Board

The absence of Mrs. Bloom, Mr. D’Angelo, Mr. Gribetz and Mr. Howard was excused.
A. HOSTOS PRESIDENTIAL SEARCH: At the request of the Chairperson, Dr. Canino introduced the members of the Hostos Presidential Search Committee and members of the faculty and staff of Hostos Community College who were present, as well as a representative from the Executive Committee of the Puerto Rican Council on Higher Education, a City-wide organization of faculty and staff from City University and private institutions.

The Chairperson thanked Acting President Aldridge for the great work she has done and will continue to do until her permanent successor takes office. Acting President Aldridge thanked the Chairperson and the Chancellor for giving her a very exciting year and stated that the Hostos faculty deserves all the help the Board can provide.

B. VISITORS FROM CHINA: The Chairperson introduced and welcomed President Ma Guo Lin of the College of Engineering of Shanghai University and Dean Wang Yuping of the International Business College of Shanghai University. They are the highest officials to visit here as a result of the Affiliation Agreement between Shanghai University and The City University of New York, which was signed in November of 1985. The Chairperson presented to the President and the Dean etchings of the Free Academy as momentoes of the Board's appreciation to Shanghai University for the affiliation which is flourishing and of their productive visit to the United States. He wished them a safe journey back to their homes.

In response, President Ma expressed his pleasure at being here and his appreciation for the welcome accorded him and the Dean. He also expressed interest in attending the Board meeting to see how the Board conducted its business. Since the Agreement was signed by the Chancellors of both Universities, there have been many visits of people from one University to the other. In addition there was an Art Exhibit at Shanghai University. However, this is the first visit of administrators from Shanghai University, and the President expressed thanks for the arrangements made for them and stated that they had learned a great deal during their stay here. He hoped that with the passage of time the friendship between the two Universities would increase, and that more people would visit Shanghai and Shanghai University.

The Chairperson expressed his hope and expectation that as the years go by, the relationship between the two institutions would become stronger.

C. HON. MARGARET TITONE: The Chairperson welcomed Mrs. Titone to the meeting and, on behalf of the Board, expressed condolences on the recent death of her mother and offered congratulations on the birth of her granddaughter.

D. TASK FORCE ON CAPITAL FINANCING AND CONSTRUCTION: The Chairperson reported that the Board of Education has named Dr. Robert L. Polk co-chair of its Task Force on Capital Financing and Construction, and Senior Vice-Chancellor Donal E. Farley and Dean Thomas Minter of Lehman College as members. He wished them well in this very important challenge for the Board of Education in terms of their vast facilities. Dr. Polk stated that Dean J. Max Bond of the School of Architecture of The City College would also be associated with the group.

E. PRESIDENTIAL HONORS: (1) President Robert L. Hess: The Chairperson reported that on May 27, Hebrew Union College-Jewish Institute of Religion will award to Pres. Robert L. Hess the degree of Doctor of Humane Letters, honoris causa, in recognition of his outstanding accomplishments as college president, historian, scholar, teacher, and author, and in tribute to his unflagging devotion on behalf of the humanities and the furtherance of excellence in higher education.

(2) President Leon M. Goldstein: The Chairperson reported that on April 1 President Leon M. Goldstein received the New York State Service to Youth Award from the Brooklyn/Suffolk Youth Conference in appreciation for his integral involvement with the conference.
F. LA GUARDIA COMMUNITY COLLEGE - CASE RECOGNITION AWARDS: The Chairperson reported that LaGuardia Community College received eleven CASE Recognition awards this year. This is a continuation of a series of awards that have come to the College for its outstanding publications under the Director of Communications, Bill Freeland.

G. NEW YORK CITY TECHNICAL COLLEGE - STUDENT ACHIEVEMENTS: The Chairperson reported that 32 students in the Dental Hygiene Department of New York City Technical College, who took the Dental Hygiene National Board examination, passed with scores above the national average.

H. GRANTS: The Chairperson presented for inclusion in the record the following report of grants received by units of the University:

(1) GRADUATE SCHOOL AND UNIVERSITY CENTER: The Graduate School and University Center has received the following grants:

(a) $96,223 from the U.S. Veterans Administration Medical Center (East Orange, N.J.) to Drs. Mark Weiss & Harry Levitt for Perception of Reverberation for the Hearing Impaired.

(b) $50,465 increase in grant from the National Institute for Child Health and Human Development to Prof. Roger Hart for Developing a Model of Families as Safety Management Systems for Children at Home.

(2) CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE: The City University School of Law at Queens College has received a grant of $240,332 from New York State Department of Social Services for the support of “Training Program for Department of Social Services Hearing Officers and Supervising Hearing Officers” for the period from June 1, 1984 through November 15, 1987 under the direction of Ms. Holly Hartstone.

(3) THE CITY COLLEGE: The City College has received the following grants:

(a) $143,994 from the National Science Foundation to Profs. A. Posamentier and E. Smiley, Dept. of Secondary & Continuing Education, for Establishing a Center for Science & Mathematics Education.

(b) $72,100 from the National Science Foundation to Prof. M. Lev, CUNY Medical School, for Inhibition of Sphingolipid Synthesis: In Vivo and In Vitro Studies with L-cycloserine.

(c) $50,377 from the Office of Naval Research to Prof. S. Burr, Dept. of Computer Science for Ramsey-Theoretic Problems in Graph Theory and Number Theory.

(d) $50,000 from the U.S. Dept. of Energy to Prof. R. Shinnar, Dept. of Chemical Engineering, for Hydrogen Recovery by Novel Solvent Systems.

(4) COLLEGE OF STATEN ISLAND: The College of Staten Island has received a grant of $56,100 to Prof. George Odian, Dept. of Chemistry, for Industry/University Cooperative Research Activity: Zwitterion Polymer.

(5) NEW YORK CITY TECHNICAL COLLEGE: New York City Technical College has received a grant of $105,950 from the Regional Center for Economic Development for short term economic development training programs.

(6) QUEENS COLLEGE: Queens College has received a grant of $65,000 from the National Science Foundation for the support of research entitled “New Immigrants and Old Americans: The Political, Social and Cultural Impact of New Immigration,” for the period from January 1, 1985 through August 31, 1988 under the direction of Prof. Roger Sanjek and Prof. Jagna Sharff of the Dept. of Anthropology.
YORK COLLEGE: York College has received a grant of $106,729 from U.S. Department of Education to Dean James C. Hall, Jr. and Miss Gretchen Haynes for Talent Search, a program that identifies youths of financial or cultural need with exceptional potential for postsecondary educational training.

I. PRESENTATION BY PRESIDENT GERALD W. LYNCH: Pres. Lynch gave a short presentation on activities at John Jay College of Criminal Justice.

Pres. Lynch stated that this was an exciting time at the College particularly because of the new building, which is proceeding on schedule and will be open in September 1988. It is the old Haaren High School, which was originally DeWitt Clinton High School. It had some very famous alumni who are very active in the City and who will be invited to the opening next September. He expressed appreciation to Senior Vice-Chancellor Farley for working out the certificates of participation that the Board, the Governor, the Attorney General, and the Comptroller approved, and the construction was, therefore, completed expeditiously.

The College hopes to move into Phase 2, which is the remainder of the block between 58th Street and 59th Street, Tenth and Eleventh Avenues. It is currently a garage, and the College hopes to negotiate a further development of that area and be able to give up both of its present older buildings, one of which is rented and the other owned by the Dormitory Authority. Neither was designed with the College in mind. One was a Miles Shoe Company factory and the other was Twentieth Century Fox. Pres. Lynch was pleased to get finally a building specifically designed for the academic purposes of the College.

Enrollment at the College is up about 10% over last Fall. The Zuccotti Commission which reported on the police recommended some things that sent signals throughout the criminal justice agencies, particularly the police. The suggestion was made that to take the sergeants exam, candidates must have two years of college, and to take the captain's exam, four years of college be required. Decisions will be made in the next two weeks about what parts of the recommendations will be implemented. But the signal is already out throughout the police world that college will become a requirement as every presidential commission since 1964 said it should be.

Another exciting thing is the Police Cadet Program, which is a combination of taking sophomores in colleges throughout the City, putting them through the Academy and having them work 100 days a year to finish their college degree. When they finish their degree and finish the Academy, they become police officers. It combines training, education, and on the job experience. In the first group the largest number were from John Jay, which will provide the largest number again this year. Pres. Lynch thanked all the community college presidents, who have been very active in making the students on their campuses aware of this program, so that their sophomores might consider coming to John Jay after the completion of their degree.

Five students in the doctoral program were graduated on Friday. It has come along very well in conjunction with the Graduate Center. There are now 89 students in the program, many of them deputy commissioners, captains, and judges. One of the graduates was just appointed to the CUNY Law faculty; another is at C.W.Post, and many are in the criminal justice world. A number of police chiefs around the country now have doctorates.

Another exciting development is the work toward a police command college, which is also a recommendation of the Zuccotti Commission. The idea is that training should go on throughout the careers of the police officers not just at the time of initial appointment so that sergeants, lieutenants, and captains would all be trained in a police command structure. The College is developing a curriculum and a series of recommendations, and there are ongoing meetings with the Police Department on this matter. This is an attempt to professionalize the whole police field. In light of all the problems with respect to the Bumpurs case, the Stewart case, and other dramatic
cases, there is increased understanding and need for further professionalization and for concentration on problems to correct corruption and brutality and to develop sensitivity to the community. The University and the College have been saying this all along, and the time may be right to move in that direction, with the City having enough money to hire new police officers. There will be 4,000 new police officers hired in the next year, 2,000 new ones and 2,000 as a result of attrition.

The College is very busy with the Drug Education Program for the whole University, which John Jay has been coordinating with the Council of Presidents’ committee. There has been very good support from the private sector, the parochial school system, as well as the Board of Education.

The College was very pleased last year when the Joint Commission of the American Society of Criminology and the Academy of Criminal Justice Sciences, which are the two major professional organizations in the field, conducted a joint study called Quest for Quality, in which an anonymous survey was taken of all the members, and John Jay’s master’s degree program in criminal justice was rated first among the 71 programs in the country. Many of those programs have been in existence much longer than the one at John Jay College.

Pres. Lynch stated that the College looks forward in 1988-89 to its 25th anniversary and to the opportunity to move into its new space and to continue to provide education but also to work closely with all the criminal justice agencies to upgrade their professionalization as they are in a period right now of moving in that direction.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 10)

NO. 1. UNIVERSITY REPORT: The resolution was moved and seconded:

Ms. Negron stated that she had serious questions with respect to Item AA.1 - Appointment with Waiver of the Bylaws - on the University Report and moved that this item be postponed for further consideration. The motion was seconded by Mr. Rivera.

Mrs. Everett moved that this item be taken up in executive session. The motion was seconded. The Board voted to approve the substitution of Mrs. Everett’s motion for Ms. Negron’s motion.

The Board then voted approval of the motion to consider Item AA.1 in executive session.

The following resolution was adopted:

RESOLVED, That the University Report for May 26, 1987 (including Addendum Items and excluding Item AA.1) be approved as revised as follows:

(a) Item CIV 14.1. Kingsborough Community College - Acceptances of Donations and Loans of Surplus Vessels, Shipboard Equipment and Other Marine Equipment: Item Withdrawn and resubmitted as follows:

RESOLVED, That the Trustees of The City University of New York authorize the acceptance from the United States of America, acting through the Maritime Administration of the Department of Transportation, donations and loans of excess or surplus vessels, shipboard equipment and other marine equipment owned by the United States for the use of City University programs in fisheries, marine technology and oceanography to be conducted at Kingsborough Community College; and be it further

RESOLVED, That the Secretary of the Board be authorized and directed to sign such agreements and other documents as may be required by the Maritime Administration to transfer such vessels and equipment to the University for the use of Kingsborough Community College, with the approval of the General Counsel and Vice Chancellor for Legal Affairs; and be it further
RESOLVED, That the Secretary of the Board of Trustees be authorized and directed to provide such certifications and attestations, and to affix the seal of the University to any documents as may be required by the Maritime Administration to effect the foregoing.

EXPLANATION: The Maritime Education and Training Act of 1980 provides that excess or surplus vessels, shipboard equipment and other marine equipment owned by the United States may be made available by gift, loan, sale, lease or charter to any non-profit training institution approved by the Maritime Administration and the U.S. Coast Guard as offering training courses meeting Federal maritime training regulations.

Kingsborough Community College qualifies under these regulations as a result of various City University programs conducted at the College. The Maritime Administration currently wishes to donate to the University a 60 foot trawler to be used exclusively for City University programs conducted at Kingsborough. The vessel, which will be maintained, operated, and funded by the College, must be used for instructional purposes for at least 36 months and may not be disposed of without the prior written approval of the Maritime Administration.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for May 26, 1987 (including Addendum Items) be approved as revised as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 2X. ORAL REPORT OF THE DEPUTY CHANCELLOR: The Deputy Chancellor presented the following report on matters of Board and University interest.

(a) The Deputy Chancellor reported that the City budget process is continuing. The Chancellor testified before the Board of Estimate and the City Council Finance Committee on May 19. There was an excellent turnout at the Board reception for the City Council. The turnout also has been excellent at the various borough hearings that were held. The City budget is scheduled for adoption on June 1, and all efforts are being concentrated on behalf of the community colleges and the Hunter Campus Schools.

(b) The Deputy Chancellor reported that a bill has been introduced by Assemblyman Sullivan and Senator LaValle, which proposes comprehensive revisions in the tuition assistance program. Among the features of particular interest to the University are the elimination of the $200 upper division reduction, improvements in the part-time aid program, and a number of improvements in the graduate tuition assistance program, which are in accord with the University's efforts to strengthen the program.

In reply to a question from Dr. Baard with respect to the community college budget, the Deputy Chancellor stated that the State provided about $6 million, roughly half of which had been taken for inflationary increases in the budget that the Mayor put forward. The testimony with the Council went rather well, but the amount of money the University will receive will not be known for several weeks. It has been reported that the City has more money than the Mayor intimated earlier, and the University has received strong support in discussions with various people, particularly in the City Council.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and of the executive session of April 27, 1987 be approved.
NO. 4. BOARD MEETING DATES FOR 1987-88 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1987-88, with the understanding that a meeting will also be held in December if the need arises:

- Monday, September 28, 1987
- Monday, October 26, 1987
- Monday, November 23, 1987
- Monday, January 25, 1988
- Monday, February 22, 1988
- Monday, March 21, 1988
- Monday, April 25, 1988
- Monday, May 23, 1988
- Monday, June 27, 1988

The Chairperson stated that the Board retreat would take place on June 10 and 11 at Bayberry.

NO. 5 HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies and recommended by the Chancellor, be presented at the commencement exercises as specified:

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<th>RECIPIENT</th>
<th>DEGREE</th>
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<td>BARUCH COLLEGE</td>
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<tr>
<td>Lillian Vernon Katz</td>
<td>Doctor of Laws</td>
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<td>Robert P. Rittereiser</td>
<td>Doctor of Laws</td>
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<tr>
<td>Charles Feit</td>
<td>Doctor of Humane Letters</td>
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<td>BROOKLYN COLLEGE</td>
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<td>Stanley Cohen</td>
<td>Doctor of Science</td>
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<td>Stanley Fink</td>
<td>Doctor of Laws</td>
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<td>Marshall Manley</td>
<td>Doctor of Humane Letters</td>
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<td>Bishop Francis John Mugavero</td>
<td>Doctor of Humane Letters</td>
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<td>HUNTER COLLEGE</td>
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<tr>
<td>Cynthia Ozick</td>
<td>Doctor of Letters</td>
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<tr>
<td>Elizabeth Carnegie</td>
<td>Doctor of Laws</td>
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<td>CUNY LAW SCHOOL</td>
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<td>Dan Bradley</td>
<td>Doctor of Laws</td>
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<td>A. Leon Higginbotham, Jr.</td>
<td>Doctor of Laws</td>
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<td>Oren Lyons</td>
<td>Doctor of Laws</td>
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<td>QUEENS COLLEGE</td>
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<td>John Hope Franklin</td>
<td>Doctor of Humane Letters</td>
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<td>J.B. Fuqua</td>
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<td>COLLEGE OF STATEN ISLAND</td>
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<td>Elena Bonner</td>
<td>Doctor of Humane Letters</td>
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<tr>
<td>Andrei Sakharov</td>
<td>Doctor of Humane Letters</td>
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NO. 6. SALK SCHOLARSHIPS: RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

WITH STIPEND

Sheryl Haut
Donald P. Lawrence
Will W. Lee
Ted E. Listokin
Anthony Taiwai Ng
Stephen Raps
Ahmed M. Soliman
Thomas A. Tarter III

HONORARY (In Order Selected)

Stella Douros
Annette C. Douglas
Dave Livingston
Imtiay Munshi
Jaclyn E. Landau
Helen Isabella Smith
Deborah Verdel Brone
Anat Benjamin

NO. 7. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. CUNY LAW SCHOOL AT QUEENS COLLEGE - CLINIC REHABILITATION:

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with the firm of Richard Dattner Architect, P.C. for the preparation of plans, specifications, cost estimates etc. for the CUNY Law School at Queens College, Clinic Rehabilitation (CUNY project No. QC018-087); and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into contract for the design of the aforesaid project.

EXPLANATION: On March 26, 1984 (Cal. No. 4.G) the Board of Trustees authorized the Dormitory Authority of the State of New York to proceed with the renovation and alteration work for the CUNY Law School facility. The construction has recently been completed with the exception of 6,200 square feet of space. The Law School now plans to convert this unfinished space in their building into usable space for their clinical program, a Library Reading Room and provide some minimal landscaping of the area behind the building.

Five architectural firms have been interviewed by a Selection Committee comprised of Central Office, College and N.Y. State Dormitory staff, in accordance with established University procedures. Following a further in-depth review by the Committee, the indicated firm is recommended to the Board of Trustees.

The current estimated construction cost for the project is $1,052,000 including escalation to bid date and contingencies.

B. BARUCH COLLEGE - ELEVATOR REHABILITATION:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the firm of Syska and Hennessy, Engineers and authorize the Office of Facilities Planning, Construction and Management to advertise, bid and award a contract to the lowest responsible bidder for furnishing all labor, materials and equipment required for rehabilitation of elevators at Baruch College, 155 East 24th Street and 137 East 22nd Street, Project No. CU-963-085 (BA924-085) at an estimated cost of $127,600 chargeable to the State Capital Construction Fund.
EXPLANATION: The project consists of the rehabilitation and upgrading of two elevators in the 155 East 24th Street Building and two elevators in the 137 East 22nd Street Building which are over fifty years old. This work is needed to improve their performance, increase the vertical transportation efficiency of the facilities and to bring the elevators into compliance with applicable Codes and Regulations.

On September 29, 1986, Cal. No. 7.(B). (1), the Board of Trustees adopted a resolution that approved the selection of the firm of Syska and Hennessy, Engineers.

The estimate of $127,600 includes 5% construction contingencies and cost escalation to date.

C. INTEGRATED LIBRARY SYSTEM EQUIPMENT:

RESOLVED, That the Board of Trustees approve specifications and appropriate contract documents and authorize the University to bid on, and award to the lowest responsible bidder, or purchase under existing State contract, equipment required for the implementation of the integrated library system, including telecommunications equipment, multiplexors, communications lines, terminals, printers, barcode scanners and other related peripheral equipment not to exceed $150,000 chargeable in fiscal year 1986/87 to Code No. 242555-1A-86 and other funds as available and appropriate, and not to exceed $2,225,000 in subsequent fiscal years, chargeable to Code No. 242555-1A-87 and other funds as available and appropriated for this project.

EXPLANATION: The Integrated Library System is a project to automate all library functions through access over remote communication lines to software loaded at the University Computer Center. During fiscal years 1986-87 and 1987-88 the project will be phased in at Brooklyn College, Baruch College and John Jay College. The other senior and community colleges will be phased in over the following three to five years.

D. QUEENSBOROUGH COMMUNITY COLLEGE - TELECOMMUNICATIONS EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York approve request for proposal and authorize Queensborough Community College to advertise for, receive and open proposals, and award contract to the lowest responsible bidder for the replacement of telecommunications switch and auxiliary equipment at an estimated cost of $376,000 chargeable to HN-206 Capital Rehabilitation Projects.

EXPLANATION: The existing switch was installed in 1977. It is an analog switch which is now obsolete. The College cannot expand its capacity, nor can it transmit data signals throughout the system. It is increasingly difficult to obtain spare parts resulting in long down time when the system fails. This project will allow the College to obtain a digital switch capable of analog and digital signals and replace station equipment capable of sending and receiving both types of signals.

E. HUNTER COLLEGE SCHOOL OF SOCIAL WORK - TELECOMMUNICATIONS SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize Hunter College to enter into an agreement with IBM-Rolm, utilizing the existing IBM CUNY contract, for the purchase and installation of an IBM-Rolm CBX 11 8000 Digital Telecommunications System at the School of Social Work Campus, at an estimated cost of $300,000, chargeable to expense code 236601400-806-2 or any other available funds over a five year period, subject to financial ability.

EXPLANATION: This telecommunications system installation will provide the ability to make more efficient use of available telecommunications services, and will allow both voice and data communications over a single system. This will also stabilize telecommunications costs.
Dr. Jacobs raised the question of uniformed guard service and asked whether there has been any improvement in these services.

Deputy Chancellor Mucciolo stated that the University was successful in the adopted State budget in receiving $2.6 million for additional security at the senior colleges. That included 20 lines. As soon as these lines are allocated the colleges will be able in a modest way to strengthen their management of the guard service contracts. Positive steps have been taken, therefore, in improving the management and funding for security in the next fiscal year.

In response to a question from Mrs. Everett with respect to electronic devices used for security, Senior Vice-Chancellor Farley stated that every building designed has security as part of the charge to the architect and it is an integral part of the design of every campus. There is also a program to upgrade the existing facilities on virtually every campus. There have been improvements using modern electronic equipment integrated frequently with the communications and fire control systems, etc.

Dr. Baard stated that the Board must be paying about $10 million for guard service and for years has been asking for a better accounting of the productivity of these services. He hoped that the matter could be discussed and resolved at the retreat. The Chairperson stated that Mr. Howard is working on this matter and he hoped would have a report or an update at the next meeting.

Dr. Baard indicated he has met with Mr. Howard and Vice-Chancellor Vivona on the subject and that a greater urgency should be attached to the protection of our students, faculty, and employees.

F. BROOKLYN COLLEGE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize Brooklyn College to advertise for and award a contract to the lowest responsible bidder to furnish uniformed guard service for a one (1) year period from July 1, 1987 through June 30, 1988, with the option to renew for two (2) additional years at an estimated cost of $1,525,000, chargeable to New York State Tax Levy Code 70-446057-1A-86-55950 (234801400) or other such codes subject to financial ability.

EXPLANATION: The present guard service contract expires on June 30, 1987. The continuation of proper guard service is essential to the security of the College. The proposed expenditure is necessary for the protection of the people and property at Brooklyn College.

G. HUNTER COLLEGE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York approve documents and specifications and authorize Hunter College to advertise for, receive, open bids and award a contract to the lowest responsible bidder to furnish Uniformed Guard Service for Hunter College, at an estimated cost of $1,320,000 chargeable to expense Code 234801400 Contractual Services, or other such funds, subject to financial ability for the period July 1, 1987 through June 30, 1988 with a one year option to renew.

EXPLANATION: This contract is required to provide uniformed guard service to safeguard the faculty, staff, students and property of the College.

H. NEW YORK CITY TECHNICAL COLLEGE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York on behalf of New York City Technical College authorize and approve the contract document and specification to advertise for, receive and open bids and award contract to the lowest responsible bidder for Uniformed Guard Service for the period of July 1, 1987 to June 30, 1988 at an estimated cost of $357,500 chargeable to Code 2348-01-400. This contract will be awarded for one year with three one-year renewal options.
EXPLANATION: Continued uniformed guard service is required to ensure a safe environment for students, faculty and staff at New York City Technical College.

I. LA GUARDIA COMMUNITY COLLEGE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize F.H. LaGuardia Community College to advertise for, receive, open and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service for the period July 1, 1987 through June 30, 1988, with three (3) one-year renewal options to an estimated cost of $375,000, chargeable to Code 234801400.

EXPLANATION: Uniformed Guard Service is necessary to safeguard the students, faculty, staff and property of the college.

In response to a question from Dr. Jacobs, the Board was told that the amount in the resolution covers all of contracted guard service for the College exclusive of management.

J. NEW YORK CITY TECHNICAL COLLEGE - TEMPORARY SERVICE PERSONNEL:

RESOLVED, That the Board of Trustees of The City University of New York on behalf of New York City Technical College authorize and approve the contract document and specifications to advertise for, receive and open bids and award a contract to the lowest responsible bidder for Temporary Service Personnel at an estimated cost of $148,000 chargeable to Code 306-01-430 or other such codes subject to financial ability. This contract shall include option to renew for two additional years with a “Wage Escalation Clause.”

EXPLANATION: Temporary Service Personnel; such as Laborers, Typists, Clerical Office Workers, Data Entry Personnel; is required for special projects and the distribution of student checks.

K. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - REHABILITATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the firm of Rhodes and Basso Engineers, P.C. and authorize the Office of Facilities, Planning, Construction and Management to advertise, bid and award contracts to the lowest responsible bidders for furnishing all labor, materials and equipment required for construction of various rehabilitation projects at Borough of Manhattan Community College, CUNY Project No. CU 966-085, at a total estimated cost of $606,000 chargeable to Capital Project No. HN-206; and be it further

RESOLVED, That the Director of The City Office of Management and Budget be requested to approve the funding necessary to award these contracts.

EXPLANATION: The project consists of:

1. Conversion of kitchen equipment from electric to natural gas and steam. When the campus was originally constructed, gas was not available. Since then, gas has become available and the kitchen is to be converted to gas and steam operation. This conversion will reduce operating costs by approximately 73%. (MC 710-085)

2. Install vacuum pumps and chilled water system shut-off valves. The installation of vacuum pumps will conserve energy and result in energy cost savings of approximately $10,000 per annum. The installation of shut-off valves will allow the college maintenance staff to effect repair without shutting down the entire cooling system. (MC 904-085)

3. Replacement of mercury vapor downlights in various corridors. The replacement of the mercury vapor downlights with energy efficient fluorescent fixtures in various corridors will reduce the heat load, save energy and improve the lights dispersion. (MC 903-085)

On June 24, 1985 Cal. No. 4-O, the Board of Trustees adopted a resolution that approved the selection of the firm of Rhodes and Basso Engineers, P.C. for this project.

The total estimated cost of $606,000 includes construction contingencies and cost escalation to bid date.
In response to a question from Dr. Jacobs with respect to the need for rehabilitation in the comparatively new building of the College, Senior Vice-Chancellor Farley stated that this was not new construction. The design of the building preceded the fiscal crisis of the City and each of these items deals with more effective operations for which planning could not be done at the time. The costs are shared in the City and State capital budgets.

NO. 8. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - A.A.S. IN EMERGENCY MEDICAL TECHNICIAN/PARAMEDIC:

RESOLVED, That the program in Emergency Medical Technician/Paramedic leading to the Associate in Applied Science degree, to be offered at Borough of Manhattan Community College, be approved effective September, 1987, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide the knowledge and skills necessary for graduates to function as emergency medical technicians. The curriculum follows the guidelines established by the Committee on Allied Health Education and Accreditation of the American Medical Association for EMT/Paramedic training and those of the Bureau of Emergency Health Services of the New York State Department of Health. Students will be required to complete a core sequence of thirty-four credits in liberal arts and sciences and thirty credits of emergency medical technology courses in three major categories: didactic clinical instruction, clinical practice, and a supervised field internship in an advanced life-support unit. The hospital-based clinical practice and supervised advanced life-support internship will be offered through affiliation with accredited hospitals in the New York City Area.

Students who complete the program will receive an Associate in Applied Science degree and will be eligible to sit for an examination for professional certification as paramedics. In addition, working paramedics who already have certification will be granted advanced academic standing and will have the opportunity to complete the liberal arts requirements and earn an Associate in Applied Science degree.

B. LEHMAN COLLEGE - M.S. IN NUTRITION:

RESOLVED, That the program in Nutrition leading to the Master of Science degree, to be offered at Lehman College, be approved effective September 1987, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the strong base of knowledge and skills - conceptual, technical and interpersonal - needed to function as a professional nutritionist. Students may specialize in either clinical or community nutrition. Also, the role of the nutritionist in the context of health promotion and maintenance is emphasized throughout the program.

Nutritional care is increasingly recognized as a vital component of the health delivery system. As a result, the demand for professionally trained nutritionists has expanded considerably, particularly in the areas of community care, health maintenance, and the provision of intensive care and extended care services. Since the early 1970's the American Dietetic Association has been calling for the strengthening of the academic preparation of nutritionists through the development of post-baccalaureate programs with a strong basis in nutritional science, an integration of academic knowledge and practical application, and a perspective which relates dietetics and nutrition to the other health professions. The proposed program is designed to meet this need.

The program will be taught by faculty already at the college. Existing facilities and equipment will be used. No major acquisitions are necessary to conduct the program.
NO. 9. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following actions be approved:

A. AMENDMENT TO GOVERNANCE PLAN OF HUNTER COLLEGE: The resolution was moved and seconded.

Dr. Bernstein pointed out that in Section 2 of the governance plan, mention is made of eligibility requirements for students in the Graduate Program and the Evening Session, but no mention is made of Day Session students. Vice-Chancellor Bloom stated that in Paragraph A of that section, there is a requirement that students must have been in the College for one full semester. He stated, furthermore, that this section was not changed. Dr. Bernstein asked that this be looked at and if it was an inadvertent omission, it be corrected. The College and Vice-Chancellor Bloom were asked to look into the matter to ascertain whether there is merit for some suitable action.

The following resolution was adopted:

RESOLVED, That the revised Governance Plan of Hunter College be approved.

NOTE: The Hunter College Governance Plan as amended is at the end of the Minutes of the Board Meeting of May 26, 1987.

EXPLANATION: The revised Governance Plan has been approved by the Hunter College Senate and is recommended by the College President. The revision eliminates gender specific language previously contained throughout the Governance Plan. In addition, the revision amends Article VIII, Section 5 to reconstitute the Senate Committee on Evaluation of Teaching to consist of 7 students and 5 faculty members. Previously, the Committee had consisted of 12 students and 2 faculty members.

Ms. Negron stated that at the last meeting of the Board, she had brought up the matter of the governance of Borough of Manhattan Community College and had asked the Board to take action with respect to her charge that there is no student representation in the governance of that College. She had received no response other than the statement that the President is taking care of the issue and she is not satisfied with this response. The University should be more democratic and give students an opportunity to participate in the governance plan. She asked the University to rule against this.

Pres. Kappner stated that the Borough of Manhattan Community College governance plan is not on the agenda but that there is student representation. Students sit on all standing committees of the Faculty Council. The issue of more representation is in consultation with both faculty and students at the present time.

Ms. Negron expressed her hope that there would be student representation by September.

NO. 10. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following items be approved:

A. VOTER REGISTRATION:

RESOLVED, That the colleges of The City University of New York shall each develop a plan to provide the opportunity for voter registration as a part of the student registration process, consistent with campus administrative practices and schedules and in consultation with the Office of Student Affairs and the Office of Legal Affairs; and be it further

RESOLVED, That such plans shall be submitted to the Chancellor by June 30 for implementation with the Fall 1987 student registration process.
EXPLANATION: The Board of Trustees of The City University of New York has recognized the importance of voter registration, as a matter of public policy. It is intended that voter registration be conducted on a non-partisan basis and that all students be encouraged to participate in the electoral process, in accordance with the fundamental democratic principles of our society. It is also intended that, as appropriate, voter education activities on a local college level shall be promoted.

This resolution was recommended by the University Student Senate.

Ms. Negron expressed appreciation to the Board for passing this resolution, which she deemed very important. The Chairperson expressed appreciation to Ms. Negron for having brought this matter to its attention.

B. CIVIL RIGHTS RESTORATION ACT:

WHEREAS, It is vital that our nation have strong laws prohibiting discrimination against racial, religious, and ethnic minorities; women; the handicapped; and the aging; and

WHEREAS, In 1985 the U.S. Supreme Court decision in Grove City V. Bell interpreted present statutory language to require that a Federal grant recipient must ensure nondiscrimination only in the program which actually receives Federal funds, rather than in all of its operations; and

WHEREAS, The Civil Rights Restoration Act of 1987 (H.R. 1214 and S. 557) would mandate a broad-based enforcement of Federal civil rights statutes by making clear that discrimination is prohibited throughout an institution or agency if any part receives Federal financial assistance; and

WHEREAS, In the words of President John F. Kennedy in 1962, “simple justice requires that public funds, to which all taxpayers of all races contribute, not be spent in any fashion which encourages, entrenches, subsidizes or results in racial discrimination,”

THEREFORE BE IT RESOLVED, That The City University of New York supports the Civil Rights Restoration Act of 1987, and urges Congress to enact it.

Ms. Negron expressed her hope that the Board would implement the affirmative action recommendations in the resolution.

C. HONOR TO CHAIRPERSON: Mr. Cenci reported that on May 8 Chairperson Murphy was honored by the Order Sons of Italy in America, with the 1987 Citizens Award, the Golden Lion Award, presented at the annual dinner at the Waldorf-Astoria. He extended congratulations to the Chairperson.

Upon motions duly made, seconded and carried, the Board went into executive session to consider personnel matters. The public meeting was adjourned at 5:48 P.M.

MARTIN J. WARMBRAND
Secretary of the Board
GOVERNANCE PLAN OF HUNTER COLLEGE

ARTICLE I

Section 1

The Hunter College Senate shall be established as the legislative body of the College with authority to determine College policy on all matters not reserved now or hereafter by Education Law or Board of Trustees By-Laws to the President of Hunter College, to other officers or duly constituted bodies of the College or The City University, or the Board of Trustees.

Section 2

Effective as of the first meeting of the Senate, the Present Hunter College Faculty Council is to be considered dissolved and its powers assumed by the College Senate under terms of this Plan.

ARTICLE II

Section 1

As the College legislative agency, the Senate shall have policy making powers in the following areas:

A. Curriculum and related education matters.
B. Academic requirements and standards of academic standing.
C. College development, review and forward planning of facilities, staff, and fiscal requirements.
D. Instruction and the evaluation of teaching.
E. Safeguarding the academic freedom of ALL members of the Hunter College community.
F. Other matters which may be subsequently assigned to the legislative prerogatives of Hunter College.

Section 2

In addition to its legislative powers, the Senate shall have the right to express itself formally as an advisory body in any area it considers important, and to transmit its recommendations to the cognizant authorities.

Section 3

There shall be completed, no later than by the end of the third year, a thorough and impartial review of the composition, structure, and functions of the College Senate by a group empowered to propose, should it so deem necessary, a new version of the governance plan or major revisions thereof in the form of amendments for referendum (Article XIV) and submission to the Board of Trustees, if required. In the meantime, the Senate will use the latitude afforded it under this Plan for continued development of organization and procedures in order to fulfill its mandated functions effectively.
ARTICLE III

Section 1

The Hunter College Senate shall have 200 members, all of them with full voting rights in the Senate, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions:

Professors, Associate Professors, Assistant Professors, and Instructors on full-time appointments 44%
Lecturers (full-time), Lecturers (part-time), Adjunct Lecturers, and all other part-time members of the teaching faculty who are not also serving in full-time appointments 13%
Undergraduate students – Day Session, other than Department of Academic Skills 14%
Undergraduate students – Evening Session 11%
Undergraduate students – Department of Academic Skills 2%
Graduate students 11%
Administration 5%

Section 2

The College Senate shall schedule regular nominations and elections (other than the initial one—See Article X) once a year during the last three weeks of classes in the spring semester; and it shall convene following such elections no later than June 1. The faculty and the student bodies shall be responsible, through duly constituted organizations, for conducting the elections of their respective representatives in accordance with the terms of this Plan.

ARTICLE IV

Section 1

A. The 88 Senate seats reserved to representatives in the ranks of Professor, Associate Professor, Assistant Professor, and Instructor on full-time appointments shall be filled as follows:

(I) All academic departments and their equivalents shall be rank-ordered by the number of such faculty in the department. Each department shall be allocated 2 seats, and the remaining seats shall be allocated by assigning one additional seat to each department from the top of the list down, until the available number is exhausted.

(II) Each department or equivalent will fill its allocated seats by nominations from and elections by its faculty members in the ranks of Professor, Associate Professor, Assistant Professor, and Instructor on full-time appointments.

B. The 26 Senate seats reserved to representatives in the ranks of Lecturer (full-time), Lecturer (part-time), Adjunct Lecturer, or in any other part-time teaching appointment while not also on full-time appointment, shall be filled as follows:

(I) All academic departments and their equivalents shall be rank-ordered by the number of the department’s faculty members in such positions. Each of the first 10 departments in this list shall fill 1 seat by nominations and election from among and by these faculty members.
(II) In each of the remaining departments or their equivalents that include faculty members in these ranks, the latter shall make nominations for, and elect from among their number, one nominee for one of the 16 remaining Senate seats.

(III) The remaining seats shall then be filled by an at-large election from among the nominees selected according to paragraph B (II) above. In this election, votes shall be cast only by the faculty members of the departments to which B (II) applies who are in the ranks of Lecturer (full-time), Lecturer (part-time), Adjunct Lecturer, or on any other part-time appointment while not also serving on a full-time appointment.

C. The 28 Senate seats reserved to undergraduate students of the Day Session, other than students in the Department of Academic Skills, shall be filled as follows:

(I) Of these seats, 17 shall be reserved to Day session departmental majors. Towards their election, each department or equivalent will elect, from nominations made within its own ranks, 2 nominees for these seats. All Day Session Seniors, Juniors, and Sophomores who have declared their major will elect the required number of representatives by an at-large vote among these nominees.

(II) The remaining 11 Senate seats shall be reserved to Day Session Freshmen and Sophomores who have not as yet declared their major. Candidacy at-large shall be declared by filling a petition meeting the requirements established by the Senate. From the pool of such candidates, the Day Session Freshmen and non-major Sophomores will elect the required number of representatives by an at-large election.

D. The 22 Senate seats reserved to undergraduate students of the Evening Session shall be filled as follows:

(I) All academic departments and their equivalents shall be rank-ordered by the number of full-time equivalent undergraduate students enrolled in their courses scheduled after 5:00 p.m. In each of the top 10 departments on the list, the Evening Session students affiliated with such a department shall make nominations and elect from their ranks 1 representative.

(II) Within the terms of this Plan, the By-Laws of the Evening Session Council (Article IX) shall specify procedures for the nomination of candidates in such a fashion as to insure the inclusion of at least one nominee from every department that schedules courses in the Evening Session, and shall provide for the subsequent election of the remaining 12 representatives by an electoral college that consists of the student members of the Evening Session Council.

(III) For these purposes, any degree or non-degree undergraduate student, more than half of whose program is scheduled after 5:00 p.m., shall have the right to opt for the status of Evening Session student. Doing so shall preclude eligibility to be nominated, or elected to the Senate, or to vote in Senate elections in any other category. An Evening Session student taking a course in a department and who has taken at least one previous course in a department may affiliate with it, but not with more than one department.
E. The 22 Senate seats reserved to graduate students shall be filled as follows:

(i) 15 seats shall be filled by graduate students matriculated in programs offered in the various academic divisions and professional schools in the College; one seat to each academic division and professional school and the remainder shall be allocated to the academic divisions and professional schools in proportion to the total number of matriculated students enrolled. Such allocations shall be recalculated every January, starting in 1982.

(ii) There shall be 4 representatives who are matriculated graduate students and are elected by the matriculated graduate students in an at-large election.

(iii) There shall also be 3 non-matriculated graduate student representatives, elected by the non-matriculated graduate students in an at-large election.

F. Four Senate seats shall be filled by nominations and elections from among and by the students in the Department of Academic Skills. Students may opt for this status, provided they have not yet chosen their major and are taking work in the Department. Doing so precludes their voting or serving in the at-large categories of the Day Session Freshmen and non-major Sophomores.

G. The 10 representatives of the administration shall be appointed by the President of Hunter College.

H. (i) A Senate seat reserved for faculty members with specific rank, or other qualifications (as outlined in Article IV, Sections 1A and B), that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a faculty election conducted by a process approved by the Senate.

(ii) A Senate seat reserved for students with specified sessional, major-non-major, graduate-undergraduate or other qualifications (as outlined in Article IV, Sections C, D, E and F) that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a student election conducted by a process approved by the Senate.

Section 2

For each of the constituencies, defined by the election procedures of Article IV, Section 1, the eligibility to serve and the right to vote shall be based on the same qualifications:

A. For every such category, eligibility to be nominated or elected to the Senate, or to vote in Senate elections, shall require one full semester of service in the specified rank, position, and/or status preceding the semester in which such nominations are made or the elections take place.

B. Students shall be in good standing and, if enrolled - whether matriculated or not -

(i) In the Graduate Program, shall have completed at least 3 hours of credit.

(ii) In the Evening Session, shall have completed at least 6 hours of credit.
C. Those holding appointment to the Instructional staff while enrolled in a graduate program at Hunter College under the conditions that make them eligible to stand for election to the Senate and to vote in Senate elections as graduate students shall not be eligible for nomination or election to the Senate or to vote in Senate elections as faculty members. If ineligible to vote as graduate students, enrollment in graduate courses shall not affect eligibility as faculty members.

Section 3

In College-wide referenda and other votes conducted among all members of the Instructional staff combined, a ballot cast by a faculty member in the rank of Professor, Associate Professor, Assistant Professor, Instructor, or Lecturer (full-time) on full-time annual appointment shall be tallied as a full vote. A ballot cast by a faculty member in the ranks of Lecturer (part-time), Adjunct Lecturer, or any other part-time member of the teaching faculty not also serving on a full-time appointment shall be tallied as a half vote.

Section 4

Certification as to class, status, and standing of students shall be made by the Registrar. Certification as to rank, position, and status of faculty shall be made by the Chief Academic Officer. Appointed representatives of the administration shall be certified to the Senate by name and administrative title.

ARTICLE V

Section 1

At each of its first annual meetings following the new elections, the Senate shall elect from among its members a Chair, a Vice-Chair, a secretary, and such other officers as it deems necessary. Their term of office shall be one year, and the Chair and Vice-Chair shall not serve in their respective offices for more than three consecutive terms.

Section 2

The Chair may, if he or she so desires, appoint a recording secretary with the responsibility for preparing the minutes and keeping the papers of the Senate in order.

Section 3

The Chair, Vice-Chair, and secretary of the Senate, together with the Chair of the Evening Session Council, if an elected officer (Article IX), shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will:

A. Prepare the agenda for regular and special meetings, causing it to be published in the College no less than 10 days before the meeting.
B. Be responsible for having prepared an Administrative Report, presenting the recommendations of the various Senate Committees that are considered routine, this report to be distributed to the representatives 10 days in advance of the meeting. Unless exceptions are taken, this Report will be handled as a single item of the agenda.
C. Assure continuity of the Senate's business between meetings.
ARTICLE VI

Section 1

The regular term of office for representatives shall be 2 years, extending from May 15 of the first year to May 14 of the second year. From the members, elected in the initial election, however, one-half shall be selected by lot in each category to serve a single year only. Hence, in the future, one-half of the Senate seats will be filled by the annual elections. Unexpired terms shall be filled at the next scheduled elections.

Section 2

A vote for recall of a representative may be petitioned either by one-half or by 20 members of the representative's constituency, whichever is smaller. For this purpose, the constituency shall be defined as consisting of no less than the number of votes cast in the election of the representative. Seats vacated by recall shall be filled at the time of the next election for whatever portion may remain of the unexpired term.

ARTICLE VII

Section 1

The Senate shall be empowered to regulate the conduct of its business, including the establishment of a schedule for regular meetings and procedures for calling special meetings. The calendar of regular meetings shall be established sufficiently far in advance to permit its publication in the Registrar's annual College Calendar. The Senate shall develop practical election provisions with a view towards keeping itself as nearly as possible at full strength. It shall have the right to extend the mandated committee structure (Article VIII) by establishing additional standing, special or ad hoc Committees; and it shall set its own rules of procedure and operation, being governed until it does so by Robert's Rules of Order, latest edition.

Section 2

The regular meetings of the Senate shall be open to all members of the Hunter College community qualified to vote in the Senate elections, and all of such members shall have the right to be recognized under procedures to be established by the Senate.

Section 3

A quorum of the Senate and its Committees shall consist of no less than one-half of their voting membership plus one, unless otherwise prescribed in this Plan or specified under procedures established by the Senate.

ARTICLE VIII

Section 1

In the exercise of its responsibility for the design and modification of Hunter College curricula the Senate shall establish two Committees on Course of Study, one graduate and one undergraduate. These committees shall be constituted as follows:
A. The Graduate Course of Study Committee
(16 members):
Six faculty members who teach in the graduate program; 5 graduate students, one representative from each of the four academic divisions: Humanities and the Arts, Social Sciences, Sciences and Mathematics, and Programs in Education, and one serving at-large; and the following academic administrators serving without vote: the Associate Dean of Graduate Studies and the Deans of the four academic divisions.

B. The Undergraduate Course of Study Committee
(18 members):
Seven faculty members, one representative from each of the four divisions, one representing the Evening Session, and two serving at-large; 6 students, including at least one student in the SEEK program and one Evening Session student; and, serving without vote, the Dean of the Evening Session and the Deans of the four academic divisions.

C. Both of these Committees shall be chaired by faculty members, elected by the voting members of the Committee.

D. There shall also be four Divisional Committees on Curriculum, each composed of the divisional Dean (with vote) and one faculty member and one student from each department or its equivalent in the Division, elected by the department as it may decree in its By-Laws (see Article XII). These Divisional Committees shall review departmentally initiated proposals or may initiate their own proposals for programs or curriculum changes, submitting such proposals for consideration to the appropriate Senate Committee on Course of Study.

In the area of undergraduate curriculum, they shall have the right to act on all changes in title, credit, and description of existing or approved new courses. Their reports to the Undergraduate Course of Study Committee on such matters shall be attached, without further review or discussion by the latter, to its report presented to the College Senate for approval. Divisional Curriculum Committee decisions may be appealed by the departments to the Senate Committee on Undergraduate Course of Study. Matters on which departmental appeals are pending shall not be forwarded to the Senate, and a two-thirds majority of the Senate Committee members present and voting shall be required to override such divisional decisions.

Section 2

A. The Undergraduate Course of Study Committee shall concern itself through study and research with policies relating to the curricular organizations. All proposals pertaining to:

(I) Basic Prescriptions.
(II) New Majors.
(III) New Minors.
(IV) Credit and Major or Minor concentration.
(V) Degree Requirement.
(VI) Interdisciplinary Program.
(VII) Experimental courses shall be submitted to the Undergraduate Course of Study Committee for action.

Final decision on all curricular proposals is to be made by the College Senate, except in cases where final authority is vested in the Undergraduate Course of Study Committee by the Senate.
B. The Graduate Course of Study Committee shall review all Master's Programs and all graduate courses to be listed in the Hunter College Bulletin on graduate studies, whether on the Master's or the Doctoral level.

Section 3

There shall be a Committee on Undergraduate Academic Requirements consisting of 11 voting members: 6 faculty members, including three from the Day Session, two from the Evening Session Council, and one member of the Department of Academic Skills; and 5 students of whom two shall be Day Session students, two Evening Session students, and a student in the SEEK Program. The Dean of Students, the Dean of the Evening Session or their designees, the Director of Admissions, the Registrar, and the Associate Dean for Academic Advisement shall serve without vote. The Chair shall be a faculty member elected by the voting membership of the Committee. Its functions shall include the formulation of policy regarding methods of grading, requirements of student attendance, regulations relating to withdrawal from courses, and admissions not specified by Board of Trustees Bylaws.

Section 4

There shall be a Committee on Student Standing, consisting of 5 faculty members, serving with vote, and serving without vote the Dean of Students, the Dean of the Evening Session or their designees, and the Associate Dean of Academic Advisement. The voting faculty membership shall include at least two members of the Evening Session Council and the Registrar of the Department of Academic Skills. The Chair of the Committee shall be elected by its voting membership. The Committee shall be responsible for the evaluation of student records, for recommending to the Senate the award of degrees to qualified students, and for formulating policy, for adoption by the Senate, on the retention of students and the maintenance of academic standards.

Section 5

In order to insure effectiveness, compatible procedures and comparable standards in the evaluation of teaching and teachers by the students throughout the departments (Article XII), and to assure the formal consideration of the results of such appraisals in the professional evaluation of members of the teaching faculty, the Senate shall establish a Committee on Evaluation of Teaching. This Committee will, among other things, be responsible for: the preparation of standard guides for an evaluation questionnaire to provide opportunities, under its supervision, for some departmental variation in the details of the evaluation procedure; continuing review of the scope, validity, content, and efficacy of the questionnaires actually utilized; and the compilation, analysis, and publication of the data produced by such questionnaires in order to facilitate widespread understanding of the purposes and results of the evaluation procedure.

The Senate Committee on Evaluation of Teaching will consist of 12 members, all with vote: 7 students and 5 faculty members. If a student has been elected to the Administrative Committee of the Senate, that student will serve as a committee member, and chair the committee.
Section 6

There shall be established a Master Plan Committee of the Senate, consisting of 4 faculty members, one each elected from the four academic divisions, 4 students, one each elected from the three sessions and from SEEK, and a Chair, elected by the Senate without constraint as to category. In addition, the Chief Academic Officer and the Dean of Administration or their designees shall serve as non-voting members. This Committee will be the general College development planning group, concerning itself with the priorities that affect long term projections as regards programs and facilities. It will make policy recommendations on these matters for adoption by the Senate, and it will be responsible for drafting the annual revision of the Hunter College portion in the CUNY Master Plan, submitting such draft for approval to the Senate.

Section 7

The Senate shall establish a Committee on the Budget, consisting of 4 faculty members, one each elected from the academic divisions; the Director of SEEK, 5 students, including at least one elected from each of the three sessions; and a Chair elected by the Senate without constraint as to category. The Chief Academic Officer, the Dean of Administration, and the Business Manager will serve ex-officio without vote.

The Committee on the Budget shall annually develop the guidelines which, on review by the Senate and approval by the President of Hunter College, will be followed by the departments in the preparation of their projected budgets. It will review the resulting consolidated annual budget of the College and report on it to the Senate.

In addition, it will advise the President, at the latter's discretion, on the apportionment of Instructional resources, budget, and space allocated to the College.

Section 8

A. All committees of the Senate shall preserve the spirit of equity regarding sessional, divisional, and other representation of students and faculty, and in the scheduling of meetings. Committee membership shall be open to all members of the faculty and to all students who are eligible for membership on the Senate. They shall be elected by the Senate from among nominations made by a Nominating Committee (Article X) and/or nominations from the floor.

B. When a committee vacancy cannot be filled with a faculty member or student with the specified sessional, divisional or other qualifications, that vacancy shall be first reported to the Senate and then may be filled by a faculty member or student, respectively, without regard to the qualifications specified.

Section 9

In reorganizations of the Hunter College administration, Academic Administrators designated to serve ex-officio on standing committees of the Senate shall have responsibility, as nearly as possible, for the same functions as those who are currently designated to serve in such capacity.
Section 10

The Senate shall establish a Committee on Grade Appeals, consisting of 4 faculty members and 3 students, and preserving the spirit of equity regarding sessional representation of students and faculty. The Committee on Grade Appeals will consider grade appeals in which the student or faculty member involved takes exception to the decision of the Departmental Grade Appeals Committee. The Committee on Grade Appeals shall establish guidelines for procedures to be followed in its review of grade appeals and will report its decisions in each case to the parties concerned, the department Chair, and to the Registrar. The decision of the Grade Appeals Committee is final. The Committee shall also make an annual statistical report to the Senate.

Section 11

The Senate shall establish a Committee on the Calendar, consisting of 5 faculty members, one each elected from Day Session, Evening Session (SGS), School of Social Work (Graduate), School of Nursing, School of Health Sciences, 5 students, one each from Day Session, Evening Session, Graduate, and two at-large, and 4 ex-officio members (Dean of Students or designee, Associate Dean for SGS, Director of Academic Administrative Services, and Director of Financial Aid). The Committee on the Calendar will make recommendations on the College Calendar, and, in consultation with the Faculty Personnel & Budget Committee, on the Bell Schedule. The Committee will also evaluate existing registration procedures and make recommendations regarding changes in registration procedures.

Section 12

There shall be a Committee on Departmental Governance, consisting of 4 faculty members, 4 students, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-Laws; (b) review Departmental By-Laws and Amendments approved by departments and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-Laws.

ARTICLE IX

Section 1

There shall also be established an Evening Session Council, to operate under By-Laws and according to procedures that are devised by a faculty/student body, established for this purpose by the Dean of the Evening Session, and that are approved by the College Senate. Its membership shall include the Dean and Associate Dean of the Evening Session, at least one faculty representative from each department or its equivalent, elected where possible on the basis of nominations from the ranks of faculty who teach more than one half of their program in the Evening Session, and at least one student representative from each department or its equivalent, elected from and by the ranks of affiliated Evening Session students.

Section 2

At least one member of this Evening Session Council shall be included in every standing committee of the College Senate, with the exception of the Committee on Graduate Curriculum.
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Section 3

The Evening Session Council shall have the following responsibilities:

A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.

B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Session that are not the responsibility of existing Senate Committees.

C. To organize its student membership as an electoral college in filling the 12 at-large seats on the Senate for Evening Session students, pursuant to nomination and election procedures to be specified in the Evening Session Council By-Laws.

D. To identify, review, and give focus to matters of interest to the Evening Session, with the right to express itself as an advisory body on all Evening Session matters and to transmit its recommendations to the cognizant authorities.

ARTICLE X

Section 1

It shall be the responsibility of the President of Hunter College to set the place and time of the first election within thirty days of the ratification (Article XV) of this Plan, to convene the newly elected Senate for its first meeting, and to function as its Chair until the first slate of officers has been elected.

Section 2

The next order of business shall be the review and adoption of the Evening Session Council By-Laws and the seating of the student representatives at-large, elected by the electoral college of Evening Session Council student members, provided such elections are found to have taken place in consonance with the approved By-laws.

Section 3

The Senate shall then proceed with the election of a Nominating Committee, so that nominations for membership on the standing committees can be made. This Committee shall be composed of 4 faculty representatives, 4 student representatives, and one Chair without vote. Ties shall be reported to the Senate.

ARTICLE XI

Nothing in the terms of this Plan shall be construed to prevent the continuation, or the establishment in the future, of student governments and faculty organizations under Instruments of governance which do not arrogate onto such bodies the exercise of functions properly mandated by this Plan to the College Senate, or any body or committee thereof.
ARTICLE XII

Section 1

It shall be the responsibility of the individual departments to devise, to change as required and - after approval by the Senate - to publish their own By-Laws, providing for a departmental policy committee or committees, a Committee on the Evaluation of Teaching, and such other committees as College and Board of Trustees By-Laws may require or departmental preference may indicate.

Section 2

It is the intent that departments, given the differences in their size and variations in their programs, shall have and exercise substantial latitude in devising their policy making structures, provided that they assure by representation and schedule the greatest possible opportunity for participation. Large departments may find it expedient to have separate departmental policy committees for each of the three sessions, capped by an appropriate arrangement for coordination between them. In departments which decide to staff only a single Departmental Policy Committee, this Committee shall include at least one student representative of any session in which courses are offered and, for any session in which more than two members of the department teach courses, at least one faculty representative who teaches a course in that session. It shall also schedule its meetings so as to permit as much participation as possible. Departmental policy bodies shall include equal numbers of voting faculty and student members, and there shall be one among them whose duties include that of reviewing the adequacy of departmental governance and to initiate proposals for change if deemed necessary.

Departmental By-Laws shall also provide for the review of curriculum proposals. In small departments, this may be assigned as one of its duties to the Departmental Policy Committee. In larger departments, a distinct curriculum committee, or even separate committees on the graduate and the undergraduate curriculum, may be specified.

Section 3

An important departmental function is the evaluation of faculty course work, to be governed by the following basic considerations:

A. Student evaluations of faculty teaching and course handling is to be a significant factor in the professional appraisal of faculty performance for purposes of reappointment, promotion, and tenure.

B. Student evaluations of faculty should be made routinely each semester in all college courses.

C. A standing Departmental Committee on the Evaluation of Teaching, composed almost entirely of student majors in the Department but including a single faculty member with an alternate to insure faculty/student liaison within the Department, shall be responsible for the distribution of the questionnaire and the management of the evaluation in each department. Its purview is to extend to all matters of administration and interpretation of the adopted teacher evaluation procedures.

D. Each semester's questionnaire results are to be submitted to the Department Chair by the Chair of the Committee on the Evaluation of Teachers for use in the duly constituted procedures of professional appraisal.
E. There is also to be faculty evaluation of course handling, based on observation and interview of all faculty members in the Department.

F. As to non-tenured faculty:

(I) A strongly negative student questionnaire response for a faculty member for a semester is to be the basis for discussion of the results by the Chair of the department or a designee with the faculty member before reappointment for a second year.

(II) Strongly negative student questionnaire responses for a faculty member for 5 successive semesters are to be a strongly presumptive basis for a departmental recommendation of non-reappointment of this faculty member. Such a questionnaire response record shall be the basis for a detailed review of a faculty member’s prospect for further appointment by the department after consultation with the department Teaching Evaluation Committee and the faculty member.

If after such consultation the Department Personnel and Budget Committee concludes that the questionnaire responses are a valid reflection of the level of classroom competence of the faculty member, it will not recommend reappointment. If a department decides to recommend the reappointment of a faculty member with such a negative response record, the department Student Evaluation Committee shall have the right immediately to appeal this recommendation to the Divisional Dean and if necessary to the President. Pending the outcome of such appeals, any action to reappoint will be held in abeyance.

(III) The same procedures are to be applied to untenured faculty who are being considered for reappointment with tenure.

(iv) Strongly positive questionnaire responses for a faculty member during the time periods indicated in F. (I) and (II) above, shall be a strongly presumptive basis for reappointment of the faculty member; such reappointment may be denied by the department if it concludes that the faculty member is not demonstrating prospects of achieving professional growth within the discipline.

(v) Reappointment with tenure shall also be based on other required and significant criteria of professional accomplishments and standing.

G. As to tenured faculty:

Strongly negative student questionnaire responses for a faculty member for 5 successive semesters can be assumed to have given ample opportunity for the kind of reviews, spelled out in the preceding paragraphs of this Article.

They shall therefore be taken as a strongly presumptive basis for a departmental recommendation that the faculty member: (1) either be assigned to non-teaching duties he or she is demonstrably competent to perform; or (2) be brought up on charges of incompetence, with due recognition of all rights under law under applicable collectively negotiated contracts.
ARTICLE XIII

Section 1

The College shall establish the office of Hunter College Ombudsman, providing a full-time secretary and such assistance as the incumbent may choose to staff the operation.

Section 2

Any member of the College community eligible to serve on the Senate, may be nominated or may nominate herself or himself for the position of Hunter College Ombudsman. Such nominations shall be addressed to the Nominations Committee of the Senate which may make its own nominations as well as soliciting them from the floor of the Senate. Each candidate shall be voted on individually by a for-or-against vote, the appointment going to the candidate with the highest plurality of for-voters, provided their number exceeds two-thirds of the number of representatives present and voting.

Section 3

The appointment shall be for a term of three years, removal from office to occur only as a result of disability.

Section 4

The Hunter College Ombudsman shall consider complaints and grievances that are brought by any member of the Hunter College community, concerning a condition or problem in the College, may investigate the conditions giving rise to such complaints and may refer cases to others when the usual appeals procedures seem adequate. The Ombudsman will undertake independent investigations, in general, only if the usual procedures have proved inadequate or have been exhausted, and shall be empowered to recommend action to any officer or to any committee or organization of the College. The Ombudsman shall from time to time report on his or her work to the Hunter College Senate; and may otherwise publicize the results of investigations.

Section 5

The Ombudsman shall be responsible for causing an impartial review to be conducted of the structure and the functioning of the College Senate at the end of two years of operation, with a view to recommending such changes in structure, functions, operations, By-laws and the like as this review of Senate experience may indicate.

ARTICLE XIV

Section 1

Amendments to the Plan may be proposed for referendum by a three-fourths majority of the Senate members present and voting at any meeting, regular or special, provided that the text of the proposed amendment has been submitted in writing to the Senate membership no less than ten days prior to such meeting. To be approved, amendments shall require a majority vote in each constituency, faculty and students, with no less than 30% of each voting.
Petition for amendment may be filed either by 20% of the Senate membership or by 10% of either the student or the faculty voting constituency.

Section 2

This section is an amendment to Section 1 of Article XIV and, preserving the spirit of equity regarding sessional representation of students and faculty, governs the possible amendment of all articles of the Plan except the total percentages of the faculty, student, and administration representations as set forth in Article III, Section 1.

A. An amendment may be proposed by written petition to the Administrative Committee bearing the signatures of not less than 20% of the Senate members or 200 members of the Hunter College community.

B. Upon receipt, the Administrative Committee will schedule as the first order of business, a First Reading of the proposed amendment, not later than the second regular meeting following its submission date, for discussion without vote.

C. A Second Reading will take place at the next Senate meeting, at least 27 days later, the complete text having been mailed to all Senate members and to the chief officer of the faculty organizations and the student governments. At such meeting, the proposed Amendment shall be subject to amendment from the floor by a 3/4 vote of those present and voting. After debate on the proposed Amendment as submitted and amended, the Amendment will be formally proposed if it receives a 3/4 vote of all those present.

D. A Third Reading will be the first order of business after the election of Senate Officers at the first meeting of the Senate after the 14th of May (Article VI. Section 1). Approval by written ballot by 3/4 of all those present shall constitute adoption, which shall be certified by the Chairperson to the President.

ARTICLE XV

Ratification of this Plan will be completed when it has been:

A. Accepted by a majority of all students and a majority of the Instructional staff of Hunter College; provided that at least 30% of each constituency votes.

B. Recommended by the President of Hunter College to the Board of Trustees.

C. Approved by the Board of Trustees.

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Adopted by the Board of Higher Education on December 28, 1970, Cal. No.23

MINUTES OF THE EXECUTIVE SESSION MEETING OF THE
BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
MAY 26, 1987
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET—BOROUGH OF MANHATTAN

The Chairperson called the executive session to order at 5:50 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Paul P. Baard
Blanche Bernstein
Maria Josefa Canino
Louis C. Cenci
Harold M. Jacobs

Robert L. Polk
Joaquin Rivera
Margaret Titone
Brenda Farrow White

Shirley Ullman Weedeen, ex officio
Flerida Negron, ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, General Counsel and Vice-Chancellor for Legal Affairs

Deputy Chancellor Laurence F. Mucciolo
President Augusta Souza Kappner
President Shirley Strum Kenny
Vice-Chancellor Ira Bloom
Mrs. Etta G. Grass, Assistant Secretary of the Board

The absence of Mrs. Bloom, Mr. D’Angelo, Mr. Gribetz, and Mr. Howard was excused.

Upon motions duly made, seconded and carried, the following items were adopted: (Calendar Nos. E1 through E3)
NO. E1. PERSONNEL ACTION - APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL):

<table>
<thead>
<tr>
<th>Unit, Department</th>
<th>Title, Name</th>
<th>Salary Rate</th>
<th>Effective</th>
<th>Bylaw Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borough of Manhattan Community College</td>
<td>Mathematics</td>
<td>Assistant Professor</td>
<td>Yudanin, Anna</td>
<td>$25,114</td>
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</tbody>
</table>

Mrs. White left before the vote was taken on this item.

Ms. Negron voted NO.

NO. E2. HOSTOS COMMUNITY COLLEGE PRESIDENCY: RESOLVED, That Dr. Isaura Santiago Santiago be designated President of Hostos Community College, effective August 1, 1987, with a salary at the applicable college presidential level, subject to financial ability, and be appointed Professor with tenure at Hostos Community College.

EXPLANATION: Dr. Santiago was recommended by the Chancellor to the Board of Trustees for appointment as President of Hostos Community College following the conclusion of an extensive national search.

Dr. Santiago was introduced.

NO. E3. THE CITY UNIVERSITY OF NEW YORK SCHOOL OF LAW AT QUEENS COLLEGE DEANSHIP: RESOLVED, That Dr. W. Haywood Burns be designated Dean of The City University of New York School of Law at Queens College, effective September 1, 1987, with a salary at the applicable salary level for the Dean of the Law School, subject to financial ability, and be appointed Professor of Law with tenure at the Law School.

EXPLANATION: Dr. Burns is being recommended by the Chancellor, after consultation with the President of Queens College, following the conclusion of an extensive national search.

Dr. Burns was introduced.

Upon motions duly made, seconded and carried, the executive session was adjourned at 7:01 P.M.

MARTIN J. WARMBRAND
Secretary of the Board