The Chairperson called the meeting to order at 4:47 P.M.

There were present:

James P. Murphy, Chairperson

Paul P. Baard
Blanche Bernstein
Sylvia Bloom
Louis C. Cenci

Abdallah Muhammad, ex officio

William R. Howard
Robert L. Polk
Joaquin Rivera
Margaret Titone

Shirley Ullman Wedeen, ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs
Etta G. Grass, Assistant Secretary of the Board

Chancellor Joseph S. Murphy
Deputy Chancellor Laurence F. Mucciolo
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Leo A. Corbie
President Leon M. Goldstein
President Matthew Goldstein
President Bernard W. Harleston
President Robert L. Hess
President Augusta Souza Kappner
President Shirley Strum Kenny
Acting President Tilden J. LeMelle
President Leonard Lief
President Harold M. Proshansky

President Isaura S. Santiago
President Kurt R. Schmeller
President Ursula Schwerin
President Joel Segall
President Joseph Shenker
President Edmond L. Volpe
Sr, Vice Chancellor Donal E. Farley
Vice Chancellor Ira Bloom
Acting Vice Chancellor Joyce Brown
Vice Chancellor Jay Hershenson
Vice Chancellor Carolynn Reid-Wallace
Vice Chancellor Joseph F. Vivona
Dean George I. Lythcott

The absence of Ms. Everett, Dr. Canino, Mr. D'Angelo, Mr. Gribetz, Dr. Jacobs, and Ms. White was excused.
A. RATIFICATION OF ACTIONS - APRIL 25, 1988: RESOLVED, That the Board ratify the actions taken at the meeting of April 25, 1988, which actions were taken subject to ratification and are set forth in the Board minutes of that meeting.

EXPLANATION: Because a quorum was not present at the meeting of April 25, 1988, the Board is asked to ratify the actions taken at that meeting.

B. DEAN HAYWOOD BURNS: The Chairperson announced that Dean Haywood Burns of The City University School of Law at Queens College would not be present at the meeting because he was being honored at a reception at Bronx Community College where he was to be awarded the first Paralegal Studies Human Rights Award. On behalf of the Board, the Chairperson congratulated Dean Burns on this honor.

C. MANHATTAN BOROUGH PRESIDENT'S COMMISSION ON YOUTH: The Chairperson reported that Manhattan Borough President David N. Dinkins has appointed a Commission on Youth, consisting of a group of eminent individuals, including several young people, to address the future direction of youth services in the city and examine why existing services and programs fail to meet the needs of a significant portion of our young people. Included in the membership of this Commission are Trustee Maria Josefa Canino, Dean Thomas Minter of Lehman College, Prof. Patricia Dempsey of the Hunter College School of Social Work, Tammika Smith, a freshman at Hunter College, and Joel Hornstein, a senior at Hunter College Campus High School.

D. PRESIDENTIAL HONORS: The Chairperson reported that President Augusta S. Kappner of Borough of Manhattan Community College was awarded the Barnard College Medal of Distinction and the Columbia University Medal of Excellence at the commencement exercises on May 18, 1988. She has also been appointed to the American Council on Education Commission on Women in Higher Education and a member of the Board of Directors of the New York Urban Coalition.

E. OFFICE OF ADMISSION SERVICES - CASE AWARDS: The Chairperson reported that the Office of Admission Services has been awarded three medals by the CASE (Council for the Advancement and Support of Education) annual national competition. The three awards - two silver and a bronze - were received for the covers of the major OAS publications and were in three different categories for Illustration in Print:

Silver Medal - Individual Illustration category, for Freshman Admissions Guide; Jim McMullan, Artist


Bronze Medal - Cover Design category, for Freshman Admissions Guide; Jim McMullan, Artist

F. STUDENT HONORS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE: The Chairperson reported that 79 students have been named to the National Dean's List; 45 have
been selected and received the National Collegiate Minority Leadership Award; and 32 will be listed in the 1988 edition of Who's Who Among Students in American Junior Colleges.

G. GRANTS: The Chairperson presented for inclusion in the record the following report of grants received by units of the University:

(1) Graduate School and University Center: The Graduate School and University Center has received the following grants:

(a) $325,000 from Spencer Foundation to Prof. Sylvia Scribner for Research Program on Workplace Learning.

(b) $224,923 from New York State Education Dept. to Dr. Lee Cohen & Dr. Bert Flugman for the Program Implementation Center.

(c) $150,000 from the Ford Foundation to Prof. Kathleen McCarthy for Research & Educational Activities of the Center for the Study of Philanthropy.

(d) $106,871 from Teachers College, Columbia University, to Prof. Sylvia Scribner for a project entitled "Cognitive Skills Acquisition at Work."

(2) The City College: The City College has received the following grants:

(a) $120,000 from U.S. Dept. of Energy to Prof. H. Cummins, Physics Dept., for a project entitled "Dynamics & Pattern Selection at the Crystal-Melt Interface."

(b) $111,710 from the National Science Foundation to Prof. J. Guyden, Biology Dept. for a project entitled "T-Cell Development: Studies in Vivo and in Organ Culture."

(c) $75,000 from the National Science Foundation to Prof. A. Acrivos, Institute for Applied Chemical Physics, for a project entitled "Transport Processes in Two-Phase Systems: An Effective Continuum Theory."

(d) $75,000 from the U.S. Dept. of Energy to Prof. E. Levich, Institute for Applied Chemical Physics for a project entitled "Comparative Study of the Vorticity Field in Turbulent Flows."

(e) $70,000 from the U.S. Dept. of Energy to Profs. G. Sivashinsky, A. Frankel & E. Levich, Institute for Applied Chemical Physics, for a project entitled "Topics in Physico-Chemical Hydrodynamics."

(f) $61,538 from the U.S. Dept. of Energy to Prof. M. Lax, Physics Dept., for a project entitled "Transport in Small and/or Random Systems."

(g) $60,000 from the Jet Propulsion Laboratory to Prof. W. Pierson, Institute of Marine & Atmospheric Science, for a project entitled "NASA Scatterometer (NSCAT) Investigation."

(h) $60,000 from the U.S. Dept. of Energy to Prof. M. Sarachik, Physics Dept., for a project entitled "Magnetic Properties of Doped Semiconductors."
(i) $52,500 from the National Science Foundation to Profs. L. Roytman, G. Eichmann, & N. Marinovic, Electrical Engineering Dept. for a project entitled "BIBO-Stability and Nonessential Singularities of the Second Kind."

(3) The College of Staten Island: The College of Staten Island has received the following grants:

(a) $200,000 from the N.Y.S. Dept. of Health to John Oppenheimer, for a project entitled "Air Pollution and Respiratory Diseases on Staten Island."

(b) $128,920 from the National Institutes of Health to Fred Naider, for a project entitled "Peptide-Cell Interactions in Saccharomyces cerevisiae."

(4) John Jay College of Criminal Justice has received a grant of $284,000 from the U.S. Dept. of Education for the Parent Leadership Project, a collaborative effort by CUNY, six school districts of the N.Y.C. Board of Education, and local health and criminal justice agencies to develop Model Substance Abuse Prevention Parent Leadership Programs to further the effort toward maintaining drug-free schools. This program will allow parents to play a more active role in the schools and community, and be more actively involved in reducing Substance abuse among children.

(5) Queens College: Queens College has received the following grants:

(a) $124,297 from the National Science Foundation for the support of contract entitled "Assignment Under Intergovernmental Personnel Act of 1970," under the direction of Prof. David Speidel of the Dept. of Geology.

(b) $110,000 from N.Y.S. Dept. of Education, for the support of training contract entitled "Teacher Opportunity Corps," under the direction of Prof. William Proefriedt of the School of Education.

(c) $58,588 from the National Science Foundation, for the support of research entitled "Black Americans in a Multi-ethnic Urban Setting: A Comparison of two Middle-Income Communities," under the direction of Dr. Steven Gregory of the Dept. of Anthropology.

(6) Bronx Community College: Bronx Community College has received the following grants:

(a) $106,152 from the U.S. Dept. of Health and Human Services, to provide increased opportunities for minority disadvantaged individuals to enter the field of nursing by means of a special recruitment program, a summer enrichment program, financial assistance and microcomputer-assisted learning, under the direction of Violet Katz, Nursing Dept.

(b) $56,043 from N.Y.S. Division for Youth, to provide ex-offenders with an opportunity to prepare for careers through enrollment in the Paralegal Studies program, under the direction of Allan Wolk, Office of Paralegal Studies.

(c) $50,000 from the MacArthur Foundation, to provide high school students with after-school and summer jobs, mentors, and guidance services, thereby facilitating their completion of high school and entry into college or full-time employment, under the direction of Sylvia Miranda, Office of the Dean of Students.
(7) **Medgar Evers College:** Medgar Evers College has received the following grants:

(a) $421,261 from N.Y.S. Education Dept. to Dr. E. Simmons for the Center for Law and Social Justice’s Parent Participation Project.

(b) $91,569 from N.Y.C. Dept. of Employment to Mrs. Brenda Chunn for the Summer 1987 Mobil Academy Program.

(8) **LaGuardia Community College:** LaGuardia Community College has received the following grants:

(a) $215,594 from the U.S. Dept. of Education to Samuel Farrell for Veterans Upward Bound program.

(b) $145,365 from U.S. Dept. of Education to Alice Osman for Tutor Counseling Special Services program.

At this point Mr. Rivera joined the meeting.

**H. PRESENTATION BY PRESIDENT HAROLD M. PROSHANSKY:** President Proshansky gave a short presentation on activities at The Graduate School and University Center.

President Proshansky stated that the Graduate School started with four Ph.D. programs and now has 31. CUNY’s Graduate School has fared extremely well in its academic evaluations. In 1988 it ranks among the top ten graduate schools in the country. The important thing to say, however, despite the stereotypes and misinformation that occurs, is that the Graduate School is not the building on 42 Street. The School now has 1500 faculty, of whom under 100 are centrally located, while the rest come from the campuses. It is evident that without the faculty from the various campuses, the Graduate School could never be. The idea that it could exist on the basis of a handful of people at 42 Street is inconceivable. Even though it is a graduate school, it attempts to follow the same policies that the University does as a whole. In terms of national comparisons, 8% of the Ph.D. students are minority group students. The national average is about 4.5%. This is basic policy. The School never stops its effort to increase the number of minorities among its doctoral students. The students are an integral part of the Graduate School’s governance. The Graduate Council, which is a faculty-student Council, does all the academic approvals and cannot function unless the students are involved. A principle which was stated from the beginning and did not meet with much success then but is more successful now is that the Graduate School tries to do more than just educate. A public university should try to solve some of the complex problems of the community, and the Graduate School has 28 centers and institutes, mainly centers. They were carefully developed, although the Graduate School failed on some. Over the last 15 years, about 15 of them were terminated.

President Proshansky then introduced Associate Provost Geoffrey Marshall, who spoke of the 31 doctoral programs at the Graduate School. National rankings of the programs take place from time to time, which, by and large, are based on the reputations of the programs and not on something quantifiable, such as publications or hard data. One of the signs of reputation is what happens with the student body, and in the last decade the Graduate School has experienced a 50% increase in its student body. Despite the 50% increase, the Graduate School has maintained the level of minority student enrollment.
Associate Provost Marshall stated that when Mina Rees was President of the Graduate School, she established in 1970 an Office and a Director for Expanded Educational Opportunity. That Office still exists and deserves a great deal of credit for whatever success has been achieved. By and large, in the United States minority enrollment has traditionally been in education. The Graduate School has no doctoral degree in education. The minority students in the Graduate School are in other fields. However, there are not enough minority students in graduate education, but the problem is nationwide with respect to the number of students graduating with undergraduate degrees as well as the number going on for graduate education. It is a very severe national problem, and at the moment no one knows exactly the best way to approach it.

Associate Provost Marshall spoke of the extraordinary decline in the number of American students studying science. That decline is very pronounced, and more about it will be appearing in national magazines. The circumstance will have to be faced shortly in this country where both academic instruction in science, academic science, and industrial science will be very severely affected.

The two problems are national: minority enrollment and enrollment in science.

With respect to the number of centers and institutes, President Proshansky stated that there is developing among the University faculty a focus on interdisciplinary work. The National Science Foundation has created five centers of interdisciplinary science at different points in the United States. In doctoral work research is critical not only for the faculty but for the students, and a center becomes a vehicle for making that a possibility. There is no funding from the State for centers. The money comes from non-tax-levy support.

President Proshansky then introduced Dean Solomon Goldstein, who gave a brief rundown on centers and institutes. The thrust is, wherever possible, to make the centers and institutes interdisciplinary and to orient them toward problems which really reinforce the theoretical aspects that are covered within the individual programs. The bounds of individual disciplines are guarded very carefully, and yet, one of the seminal things that has occurred in higher education in this century has been the breakdown of boundaries between disciplines to form such fields as psycholinguistics and biochemistry or biophysics, etc. In endeavoring to maintain the integrity of the programs, the Graduate School felt a strong need to bring scholars together from different fields to allow them to deal with research endeavors.

In the course of doing that, there have been developed a number of centers and institutes. These centers and institutes, in addition to being in the main interdisciplinary and dealing with problems all are aware of in the City, State, etc., are also training grounds for graduate students in terms of research. They provide $546,000 in support for graduate students and allow them to carry on their studies and gain experience in graduate work.

There has been an effort to make sure that in this set of training factors and this exposure to real problems and to utilize theoretical knowledge, a very strong attempt is being made to involve minority students. The Ralph Bunche Center for the United Nations, which is a major center under the Graduate School’s jurisdiction, has developed a scholarship fund and has obtained funding from two foundations, and moneys are used for minority fellowships. It also has a thrust of looking at political development in Africa, and conferences and activities have been carried forward in this important area of endeavor.
One of the other major centers is the Center for Advanced Study in Education, which is the largest and oldest center. Here, again, the effort is very real to address problems that are of importance to New York City and New York State, and funding for a wide variety of projects has been obtained. There are projects concerned with vocational education across the State, and this Center has been a clearinghouse for the five major cities in New York State for such activity. Additionally, there has been developed this past year a National Science Foundation supported project, and an alliance has been made with a group called The Schools of the Future. Funding has been obtained for Robotics in the Classroom. Elementary and junior high school teachers will be going through a training program in terms of upgrading their knowledge in areas of computer science and robotics so that they can be more experienced and also give to the students in the class something more interesting than the rote learning which often occurs. In every way the Center for Advanced Study in Education has been involved in activities in terms of developing actions which benefit the City and the State.

The Bildner Center for Western Hemisphere Studies has been very much involved in studies in Latin America, but not simply in studying the problems but how these problems impact on problems here in the United States, particularly in New York, and what are some of the opportunities that are afforded by the interchange with Latin American scholars. This Center has become sufficiently known for its activities so that when the Board of Regents revised the curriculum for junior high school in terms of global history, the Center was asked to develop the curriculum that would be used in the guidance of teachers.

Not all the centers are social science oriented. There are a couple of centers involved in the sciences. The sciences are housed on the campuses, and most research in the sciences at the doctoral level takes place on the campuses. One area where there are laboratories at the Graduate School is in the area of speech and hearing science, and the Center for Speech and Hearing Science has become a major focus for activity concerned with the theoretical problems of hearing loss and deafness, studying such problems as the development of instrumentation which will allow for facilitating and stimulating the auditory areas. The growth of that Center has been limited by available space. They have garnered many grants but have the problem of housing themselves to get the work done.

President Proshansky concluded the presentation by appealing to the Board for assistance in obtaining housing for graduate students and young faculty. The problem has been partially solved by private arrangements through the Research Foundation and others. This has become a crucial issue, and both students and faculty are being lost because of the extraordinary housing problem in New York City.

In response to a request from the Chairperson for a definition of minority, the Board was told that the Graduate School numbers included Black and Hispanic students but did not include Asians or others. President Proshansky stated that the Graduate School has more female students than male. The problems of affirmative action in the faculty are not easily solved until more people go into advanced research and want to go on to graduate school.

Dr. Baard stated that nine years ago he was accepted as a Ph.D. candidate at the Graduate Center. Had he accepted that, it would have precluded the wonderful opportunity to serve on the Board, but he had to turn it down because he could not go full-time during the day. Dr. Baard noted that a recent report
indicated that the number of part-time Ph.D. study opportunities has been increased by four to five times. He applauded that effort.

He also applauded the centers, which have a good practical focus to them. There is such incredible knowledge at the Graduate Center, especially in the social sciences, and the City is blessed with so many opportunities for study. President Proshansky stated that credit is due not to the administration but to a handful of faculty who decided to get together. This is above and beyond their other duties for they do not have released time for this involvement.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 11).

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for May 24, 1988 (including Addendum Items) be approved, as revised as follows:

(a) PART D - ADDENDUM: Add the following:

D.4. Agreement with Shanghai University: RESOLVED, That the Board of Trustees of The City University of New York approve an Affiliation Agreement between The City University of New York and Shanghai University renewing an exchange program for a period of three years between the two Universities through an exchange of instructors and administrators.

EXPLANATION: In November, 1985 an exchange agreement negotiated between The City University of New York and Shanghai University was approved. The present agreement is similar in substance to that agreement and builds upon a desirable and beneficial relationship between the two Universities. Once executed, this agreement will make it possible each year, for three CUNY instructors to teach at Shanghai University for a period of one semester and two administrators working as a team for two weeks to render technical administrative assistance to Shanghai University. In exchange, three instructors from Shanghai University will teach and lecture at CUNY colleges and two administrators will provide their expertise wherever deemed necessary by The City University of New York.

A complete copy of the Agreement is on file in the Office of the Secretary.


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<thead>
<tr>
<th>Dept., Title</th>
<th>Name</th>
<th>Salary Rate</th>
<th>Eff. Date</th>
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<tbody>
<tr>
<td>Academic Affairs</td>
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<tr>
<td>University Associate Dean (Acting</td>
<td>Hamby, Edwina E.H.</td>
<td>$72,816</td>
<td>6/6/88</td>
</tr>
<tr>
<td>Associate Dean for Education Programs)</td>
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(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for May 24, 1988 (including Addendum Items) be approved, as revised as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.
EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

2X. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:

(a) The Chancellor reported that Dr. Canino has been reappointed to the Board of Trustees and the reappointment was confirmed by the State Senate last week. Speaking for the Council of Presidents and all who have had an opportunity to work with Dr. Canino, the Chancellor expressed gratification upon her reappointment and that she will continue to serve The City University of New York in future as she has in the past, conscientiously and intelligently.

(b) The Chancellor acknowledged the presentation with respect to the Graduate School and commented that it is indeed, as described, an enormously vital and exciting place. It is an intellectual and academic mecca in the University, and, hopefully, it will spread its creative and vital tentacles into all of the colleges and invigorate the collective University life.

(c) The Chancellor commented on several of the budgetary issues faced by the University at the moment. First is the community college problem. The budget is not yet complete and will not be, probably, until the end of June. There will be a City-wide hearing on Tuesday, May 31. So far all in the University community - Presidents, students, faculty members, Trustees, community representatives - have attempted to represent the University's interests before the City Council and the Board of Estimate. The University is still substantially behind where it ought to be in order to be able to function even at last year's level. The Chancellor expressed his personal appreciation to Dr. Bernstein, who gave a presentation on a Sunday evening at City Hall. There was a positive response to that presentation.

(d) The Mayor visited LaGuardia Community College's International High School last Friday. An impressive presentation was prepared by the 13, 14 and 15 year old students in the Middle College High School. They come from 32 different countries, and the Mayor was a little taken aback by the intelligence and sharpness that these students were able to demonstrate in solving problems that the Mayor himself acknowledged he could not have managed even when he was in high school. The students were certainly impressive. The Chancellor hoped the Mayor would appreciate how overwhelming the University's efforts have been in terms of impressing him and how important it is for the community colleges to get more in the way of support than they have in the past.

(e) Another serious problem concerns the $300 to $900 million problem in the State, which was analyzed on the front page of The New York Times, which reports a deficit of a magnitude far in excess of what has been expected. The University has been asked by the State to respond to some of the kinds of cutbacks that might be on the horizon. That has been done, although a particular number has not been given to the University to work on. It is hoped that these cutbacks will be avoided. The suspicion is that the University will be facing some senior college problems as the year wears on; the exact magnitude will have to wait until agreement is reached as to how revenues have been decreasing.

(f) The Chancellor stated that he has been attending commencements and will attend others. These are the times when the payoff for the Board is really clear. The students graduating are after all the product of this institution,
and they are filled with the hope and expectation that the kind of education they were able to get at this University will afford them better lives. All of the colleges collectively have, more than any other institution in the City, contributed to their opportunities for a new and different life, the kind of life that would not have been available to them, had this University not existed. Seeing the families, the children, the husbands, the wives and the parents of graduates together in one place, one feels there is no more dramatic moment in the life of this institution than that moment when people get a tangible reward for their own personal sacrifice for getting an education. No one with an ounce of sensitivity could fail to be moved at the enormous emotional impact of that experience.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board meeting of April 25, 1988 be approved.

NO. 4. BOARD MEETING DATES FOR 1988-89 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1988-89, with the understanding that a meeting will also be held in December if the need arises:

Wednesday, September 28, 1988  Monday, March 27, 1989  
Monday, October 31, 1988  Monday, April 24, 1989  
Monday, February 27, 1989

NO. 5. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty bodies and recommended by the Chancellor, be presented at the commencement exercises as specified:

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<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEGREE</th>
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</thead>
<tbody>
<tr>
<td>Brooklyn College</td>
<td>Barbara Aronstein Black</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td></td>
<td>Allan Boesak</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td></td>
<td>Benjamin Eisenstadt</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>John Jay College</td>
<td>Arthur L. Liman</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td></td>
<td>Mother Teresa</td>
<td>Doctor of Humane Letters</td>
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<td>Sydney Schanberg</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td>College of Staten Island</td>
<td>Richard Green</td>
<td>Doctor of Humane Letters</td>
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NO. 6. SALK SCHOLARSHIPS: RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

**Jonas E. Salk Scholarship Recipients**

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
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<tbody>
<tr>
<td>Hunter College</td>
<td>Marlene Corujo</td>
</tr>
<tr>
<td>Brooklyn College</td>
<td>Bogdan P. Gheorghiu</td>
</tr>
<tr>
<td>The City College</td>
<td>Carl J. Louison</td>
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</tbody>
</table>
NO. 10. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. Distinguished Professors: RESOLVED, That the following be designated Distinguished Professors in the departments, the colleges, and for the periods indicated, with compensation of $10,000 per annum in addition to their regular academic salaries, subject to financial ability:

<table>
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<tr>
<th>College</th>
<th>Name</th>
<th>Department</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>Hunter College</td>
<td>DeCarava, Roy</td>
<td>Art</td>
<td>9/1/88-8/31/89</td>
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<tr>
<td>Hunter College</td>
<td>Krauss, Rosalind</td>
<td>Art</td>
<td>9/1/88-8/31/89</td>
</tr>
<tr>
<td>Queens College</td>
<td>Harrington, Michael</td>
<td>Political Science</td>
<td>6/1/88-8/31/88</td>
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</table>

Professor DeCarava and Professor Krauss were introduced.

Mr. Muhammad read for the record a resolution passed on May 19 by the Day Student Senate of Queens College with respect to Professor Harrington:

WHEREAS, Michael Harrington is renowned as a great advocate against poverty and injustice;

WHEREAS, The writing and teaching of Michael Harrington are consistent with the missions of The City University and the College;
WHEREAS, Michael Harrington has taught at Queens College, CUNY, for more than fifteen years, having served thousands of undergraduate and graduate students during this time;

WHEREAS, On Tuesday, May 24, 1988, the Board of Trustees of The City University of New York will be considering Michael Harrington as a Distinguished Professor of Political Science at Queens College; and

WHEREAS, Michael Harrington is most deserving of this honor;

BE IT RESOLVED, That the Day Student Senate of Queens College encourage and applaud the action of the Board of Trustees to honor Michael Harrington as a Distinguished Professor; and be it further

RESOLVED, That the Day Student Senate of Queens College express its gratitude and appreciation for Michael Harrington's years of service to the students of our College. We look forward to his return next summer.

B. Visiting Distinguished Professor: RESOLVED, That Gerard Defaux be designated Visiting Distinguished Professor of French at The Graduate School and University Center for the period 9/1/88-1/31/89, with compensation of $10,000 per annum in addition to his regular academic salary, subject to financial ability.

NO. 6.A. PRESIDENT URSULA SCHWERIN: As chairperson of the University Student Senate and as president of the Student Government of New York City Technical College, Mr. Muhammad presented a Nigerian print on a plaque to President Schwerin in appreciation of her ten years of devoted service to the student body of New York City Technical College.

NO. 6.B. DR. PAUL P. BAARD: The Chairperson acknowledged the fact that Dr. Baard had received a Ph.D. degree from Fordham University two years ago.

NO. 6.C. PRESIDENT SHIRLEY STRUM KENNY: The Chancellor reported that President Kenny has edited a volume on The Works of George Farquhar, an 18th century playwright. The Chancellor expressed pleasure that one of the Presidents could have completed a monumental study of theatre in the 18th century.

NO. 7. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. Baruch College - Renovation of Existing Building (Site A):

RESOLVED, That the Board of Trustees of The City University of New York, accept preliminary plans, outline specifications and preliminary construction cost estimates of $53,072,000 for the renovation of an existing building, Site A, 141-155 East 25th Street, New York City, at Baruch College, CUNY Project No. BA759-085 as prepared by Davis Brody & Associates, Architects, and be it further

RESOLVED, That The City University Construction Fund be requested to accept the aforesaid preliminary plans, outline specifications and preliminary construction cost estimate and to authorize the Dormitory Authority of the State of New York to complete final plans, specifications and bid documents for this project.

EXPLANATION: The work proposed calls for the renovation of an existing building which will provide approximately 180,290 net assignable square feet of space comprised of a library, educational and administrative computer centers.
administrative offices, a conference center, a media center and a centralized receiving operation.

The alteration will also provide a new roof, windows and elevators, restore exterior walls, completely modernize mechanical, electrical and life safety systems and provide a new Central Plant for the North Campus. Completion of this facility will allow the library and other functions to vacate the 155 E. 24th Street Building, freeing the building for commencement of Site B construction.

On September 29, 1986, Cal. No. (A)(2), the Board of Trustees adopted a resolution that approved the selection of the firm of Davis Brody Associates, Architects for this project.

The preliminary plans, outline specifications and cost estimates have been reviewed by the College, the Office of Facilities Planning, Construction and Management and the Dormitory Authority and acceptance by the Board is recommended in order that the Architect may proceed with development of final plans, specifications and cost estimates.

B. Borough of Manhattan Community College - Guard Service:

RESOLVED, That the Board of Trustees of The City University of New York, approve the contract documents and specifications and authorize the Borough of Manhattan Community College to advertise for, receive, open and award a contract to the lowest responsible bidder for furnishing Guard Service for the period from July 1, 1988 to June 30, 1989, with three (3) one-year renewal options at an estimated cost of $1,250,000 chargeable to code 2-34801-400, contractual services and/or such other funds as may be available.

EXPLANATION: The present contractor has decided not to renew the present contract. The present contract expires June 30, 1988 and continued service is essential.

C. The City College - Purchase of New IBM Computer:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize The City College to enter into a contractual agreement to purchase IBM Model 4381-T23 Computer with Model 3880 Disc Controller and AJ4, BJ4-3380 Drives under New York State Contract #P27627 from the IBM Corporation, 590 Madison Avenue, New York, NY 10022 at a total cost of $600,000.00 payable over a five (5) year period. This will be charged to code 70020-176-891-06-2-22120-15-30 subject to Financial Ability.

EXPLANATION: The new machine will be used as a replacement for our existing model 4381. With four (4) times the memory, and 30% faster, this will allow the Computer Aided Engineering Design Systems (CAEDS) software for the upgraded CAD laboratory to operate effectively. Our present system pages 130 to 175 times per second with this package. Prior to CAEDS this was acceptable at peaks of 25 pages per second. The existing 4381 will replace the 4341 as it is three times faster, has two times additional channel flexibility, three times additional user accessibility and the maintenance will be reduced by 50% (from $14,400.00 to $7,200.00 annually). In addition, it is imperative that the 4341 be replaced since we have reached the limit of user accessibility on it.

The College has received permission from New York State Fiscal Planning Unit to participate in the proceeds of a State Certificate of Participation issue so that the State will purchase the equipment from IBM and the University will repay the
State for the equipment over a five (5) year period at a favorable rate of interest which currently is between 5 and 6 percent. The annual installment payments are estimated at $146,300.00. The indebtedness to the State will be funded through our operating budget.

D. The City College - Painting Interior of Steinman Hall:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize The City College to advertise for bids and award a contract to the lowest responsible bidder for refurbishing and painting of all corridors, stairways, restrooms, classrooms and laboratories in Steinman Hall. The total estimated cost of $200,000.00 is chargeable to State Tax Levy Funds/Senior College Repair Code or other such funds subject to Financial Ability.

EXPLANATION: The interior of Steinman Hall has not been painted for eight (8) years and the rehabilitation is necessary for sanitary and health reasons as well as to preserve accreditation and upgrade the areas which have a high degree of use by the students and the community.

E. Graduate School and University Center - Additional Telecommunications Equipment:

RESOLVED, That this Board permit the Graduate School and University Center to purchase additional telephone equipment under the existing contract with ATTIS approved by this Board on September 29, 1986 (Cal. No. 19) at an additional cost totalling $365,870. payable from Code No. 226054 1A 87 55950 or such other funds as may be available, and be it further

RESOLVED, That the Secretary is authorized to execute all agreements, amendments and modifications of agreements and other documents to effect the purpose of the above resolution, after approval by the General Counsel.

EXPLANATION: The agreement authorized by this Board on September 29, 1986 was for the total sum of $1,168,645.04 payable over a seven year period. The total sum represented the equipment needed at that time. Equipment needs have changed since that date, requiring additional equipment for the Graduate School premises costing $145,807, and equipment which will be located in the new space which the Graduate School is renting at 1114 Avenue of the Americas, costing $220,000. The existing agreement permitted additional equipment purchases at specified prices. The above resolutions will permit the University to purchase this additional equipment at the advantageous prices listed in the original agreement.

F. Graduate School and University Center - Shelving:

RESOLVED, That the Board of Trustees of The City University of New York approve contract documents and allow the Graduate School and University Center to advertise, receive bids and award to the lowest responsible bidder a contract for shelving in the amount of $120,000 chargeable to: Code 226054 1A 88 53690.

EXPLANATION: Shelving which is interchangeable with the rest of the college is required for new rental space consisting of 135 offices.

G. CUNY Medical School - Purchase of Electron Microscope:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize The City College - CUNY Medical
School to enter into a contractual agreement to purchase an Electron Microscope JEOL Model JEM-100CSII under GSA Contract #GS00F-93369, Item #66-226A from JEOL, USA Inc., 11 Dearborn Road, Peabody, MA 01960 at a total cost of $151,037.40 chargeable to code 70110-176-8801-580-2-21891-53-00 subject to Financial Ability.

EXPLANATION: The acquisition of the JEOL Electron Microscope equipment for the CUNY Medical School is consistent to the growing technological/scientific need of modern medical/scientific curriculum in the disciplinary area of cell biology and anatomical sciences. This acquisition will facilitate our meeting the accreditation standards of the Liaison Committee on American Medical Education and will strengthen the development of related research under progress at CUNY Medical School.

H. The City College - Purchase of Spectrometer and Accessories:

RESOLVED, That the Board of Trustees of The City University of New York approve the purchase of an IBM Model No. 9098-6408706 NR/300AF FT-NMR Spectrometer with accessories for City College against contract number P25826. The total cost is $394,500.00 of which $155,000.00 was paid by the Research Foundation of The City University of New York, the balance of $239,500.00 to be financed through the COPS installment purchase plan, approval of which was received on 2/19/88. Repayment to COPS is chargeable to code 700020-176-8701-1-11170-13-00 subject to Financial Ability.

EXPLANATION: The purchase of a Spectrometer is an academic requirement for the Research Center in Minority Institution (RCMI) Program at The City College. The purchase is jointly funded by the National Institute of Health through the CUNY Research Foundation specifically for the RCMI Program which received cost sharing funding from New York State in the 1986-87 funding of CUNY. The vendor will be paid upon approval of contract and receipt of invoice through COPS. Repayment to COPS will be made from the City College operating budget over a five (5) year period.

I. University Application Processing Center - Computer Processor, etc.:

RESOLVED, That the Board of Trustees of The City University of New York approve the specifications and contract documents and authorize The City University to purchase via an installment purchase plan agreement with the International Business Machines Corporation and have installed at the University Application Processing Center an IBM 3090 Model 180E processor and related peripherals at a net purchase price of $2,746,500.

EXPLANATION: The City University has an opportunity to acquire a 3090 Model 180E processor with 32 meg real storage for a net purchase price of $2,746,500. This represents a 25% discount on the regular $3,662,000 purchase price of the equipment. This substantial discount is being offered to the University by the Academic Information Systems group within IBM. CUNY is one of only 110' colleges and universities nationwide eligible for such a discount. There is no vendor able to supply equal hardware for a comparable price.

The University Application Processing Center (UAPC) provides a wide range of computer services to all the colleges in the University. UAPC is specifically responsible for all computer support for the University's student services programs (Admissions & Financial Aid).

In addition to University functions, UAPC has provided administrative computer support to the Board of Education's High School Division for more than twenty years. A recent agreement has vastly increased the scope of those services. As part of the continuing cooperative effort between the University and the Board of Education UAPC
will, commencing immediately, provide administrative computer services to all New York City public high schools. These services will allow both smoother and more efficient functioning in the schools and more timely access to the data needed for effective planning and decision making. In addition UAPC will provide data processing support to both the Board of Education's evening and summer high school programs.

The purchase of an IBM 3090-180E mainframe is necessary to successfully meet the requirements of the increased computer processing workload inherent in the required service provision as well as the expanded development of the Financial Aid and Admissions system of the University.

J. University Computer Center - Purchase of Disk Controller, etc.:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Computer Center to purchase under New York State Contract P31854, two (2) disk storage devices and a disk controller at a total estimated cost of $248,071, chargeable to Code 70000-249450-1A-57400-291701309. These will be purchased under a five (5) year agreement through New York State Certificate of Participation at 6.56% interest.

EXPLANATION: The financing will be requested through New York State Certificate of Participation. These storage devices are necessary to meet the expanding needs of the research and advanced instructional community as well as new systems development for the UCC and campus support. This has the approval of the Vice Chancellor for Budget and Finance.

K. New York City Technical College - Alteration Projects:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the firm of Stephen Lepp Associates, P.C. and authorize the Office of Facilities, Planning, Construction and Management to advertise, bid and award contracts to the lowest responsible bidder for furnishing all labor, materials and equipment required for construction of various alterations at New York City Technical College, combined project No. CU005-087, at an estimated cost of $1,880,000, chargeable to the State Capital Construction Fund.

EXPLANATION: On September 28, 1987 (Cal. No. 4.B.8) the indicated firm was selected by the Board to prepare bidding documents and a cost estimate approved for the following projects:

1. Renovation of Jay St. cafeteria to expand the existing kitchen preparation and service areas including new equipment.

2. Closing of High Street - North Campus. The work includes construction of a new fence/roof cover from 186 Jay Street (rear) to 172 Pearl Street entrance, security lighting and tree landscaping.

3. Renovation of "G" Building - Construct a new Student Development Center on floors 4, 5 and 6 with expansion of the Day Care Center on the 3rd floor including new air conditioning on all floors.

The plans and specifications are complete. The estimate of $1,880,000 includes construction contingencies and cost escalation to bid date.
I. Agreement with the New York State Dormitory Authority:

RESOLVED, that the Board of Trustees of The City University of New York approve an agreement with the New York State Dormitory Authority to authorize the payment of $238,707 from appropriated State operating funds to the Dormitory Authority to cover the University’s share of the cost of a service contract entered into by the Dormitory Authority to provide a University wide asbestos survey. The service contract is with the firm of Hall Kimbrell Environmental Services Inc.

EXPLANATION: The firm of Hall Kimbrell Environmental Services Inc. will, at City University and Dormitory Authority owned buildings, locate and document the existence of asbestos, prioritize abatement for asbestos containing materials, estimate the costs associated with abatement and develop and conduct a training seminar series. This work will be performed at twenty (20) campuses including one hundred ninety three (193) buildings and associated utility tunnels and manhole systems.

The total cost of the Hall Kimbrell contract is $698,093. CUNY's share, which equals $238,707, reflects the cost of work being performed at CUNY-owned buildings and is detailed as follows:

1 - Site Survey Work $130,587.
2 - Recommendations & Report Preparation 97,748.
3 - Reimbursables 5,115.
4 - Seminar Costs 5,257.

TOTAL $238,707.

M. Cost Estimating Consulting Services - Fee Amendment:

RESOLVED, That the Board of Trustees of The City University of New York approve an amendment to the service contract with the firm of NASCO Associates Inc., contract No. N950353, for the purpose of providing cost estimates for The City University of New York's Capital Budget Requests for FY 1989-90 and development of a master scheduling program for the Department of Design, Construction and Management, Project No. CU009-087, at a total amended fee not to exceed $150,000 which is an increase of $114,530 over the original fee of $35,470, chargeable to the State Capital Construction Fund.

EXPLANATION: This amendment extends the consultant's original service contract under which the consultant meets with College Campus Facilities Officers, visits campuses to examine specific conditions, reviews proposed projects and prepares detailed cost analyses in support of CUNY’s annual capital budget request. In addition, this amendment will authorize the consultant to assist the Department of Design, Construction and Management in developing a master schedule to support project management efforts.

N. The City College - Shepard Hall Tower Rehabilitation:

RESOLVED, That the Board of Trustees of The City University of New York accept the contract documents and cost estimate of $20,000,000 as prepared by The Stein Partnership for the rehabilitation of Shepard Hall Towers at The City College of New York, Project No. CC794-086; and be it further
RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to advertise, bid and award contracts for the construction of the aforesaid Rehabilitation of Shepard Hall Towers.

EXPLANATION: The 1987-88 State Budget included funding authorization for the rehabilitation of Shepard Hall Towers at The City College of New York.

This rehabilitation will provide for the replacement of the existing terra cotta, provision of a new structural support system, and removal and replacement of the deteriorating roof, with state of the art materials and methods. The present structure has shown signs of structural distress requiring immediate remedial work.

The completion of this work, in conjunction with the separate contract for the renovation of the interior spaces at Shepard Hall, will provide the college with a safe and functional facility to accommodate its educational program.

On January 25, 1988, Cal. No. 4.A. (7), the Board of Trustees adopted a resolution that accepted preliminary plans, outline specifications and preliminary construction cost estimates.

The final plans have been reviewed and accepted by the College, the Office of Facilities Planning and Management, and the Dormitory Authority of the State of New York.

It is recommended that the final contract documents be accepted and authorization to invite bids and award contracts for the construction of the rehabilitation be given.

At this point Mrs. Titone left the room.

NO. 8. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. LaGuardia Community College - A.A.S. Programs in Aviation Maintenance Technology: Airframe and Powerplant:

RESOLVED, That the programs in Aviation Maintenance Technology: Airframe and Aviation Maintenance Technology: Powerplant, both leading to the Associate in Applied Science degree, to be offered at LaGuardia Community College, be approved, effective September, 1988, subject to financial ability.

EXPLANATION: The purpose of the proposed programs is to provide students with the knowledge and skills necessary for entry level positions as aircraft maintenance technicians. These technicians are responsible for the inspection, maintenance and repair of the structures of aircraft such as the frame, fuselage, wings and control surfaces, and of the powerplant and related systems.

The primary student population that the programs will serve is graduates of the City’s Aviation High School, which is located only four blocks from the College. These graduates possess one of the two FAA certificates—Airframe and Powerplant—required for these entry level positions. There is a pool of 70-100 such graduates each year. When they complete one of these degree programs they will receive an associate’s degree and qualify for the other FAA certificate. This will enable them to take the FAA licensure examination for the aircraft maintenance positions. The College will conduct the programs cooperatively with Aviation High School. The College will have academic responsibility for the degree programs and will contribute its expertise in basic skills and a foundation of liberal arts.
courses; the High School will provide the specialized laboratories and equipment and will be the primary source of adjunct faculty employed by the technical courses. The Board of Education supports this initiative and will contribute the building custodial costs in using the High School's facilities and equipment after 2:00 p.m. each day.

In reply to a question from Mr. Howard as to support from the airlines for this program, the Board was told that there is no subsidy but that there are jobs available for the graduates.

B. LaGuardia Community College - Certificate Program in Court Reporting:

RESOLVED, That the program in Court Reporting leading to a certificate to be offered at LaGuardia Community College be approved, effective September 1988, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary to gain employment as machine stenographers in titles such as Court Reporter, Notereader, Transcriptionist, Legislative Reporter, and Legal Stenographer. These professionals record the proceedings for conferences and conventions; for federal agencies, law offices and reporting agencies; and for legal, insurance and other types of hearings.

A survey conducted by the College indicated a demand for trained machine stenographers that is far in excess of the numbers of graduates the proposed certificate program expects to produce each year. In addition, District Council 37 of the American Federation of State, County and Municipal Employees, which represents court reporters in New York State's Civil Court, Criminal Court, Family Court, and Surrogate Court, has been able to assure the College of a wide range of employment open to people who graduate from the program with the skills necessary to pass the State examination. Entry level salaries range upward from $30,000 and experienced reporters earn as high as $60,000 per year.

At present, only one other institution in New York City, Stenographic Academy, offers machine stenographic training. Tuition and fees at the Academy are $4800 per year. Thus, many people interested in pursuing a career in this field are excluded. The strong employment and career opportunities in this field show the clear need for an alternative source of machine stenographic training in the metropolitan area.

At this point Mrs. Titone rejoined the meeting, and Dr. Baard left.

C. Borough of Manhattan Community College - A.S. Program in Engineering Science:

RESOLVED, That the program in Engineering Science leading to the Associate in Science degree, to be offered at Borough of Manhattan Community College, be approved, effective September, 1988, subject to financial ability.

EXPLANATION: The program is designed to provide students with preparation in the basic sciences and mathematics of the first two years of engineering education in order that they may transfer into the upper division of engineering programs. These programs lead to careers as either chemical, mechanical, civil, electrical, or computer engineers. The proposed curriculum builds on existing courses in the physical sciences, computer methods and mathematics, and is an appropriate addition to the liberal arts and career programs offered by the College. It will serve a student population that is predominantly minority and female, and thus will help attract women and minorities into engineering careers.
Engineering is the second largest profession in the United States, employing more than one million people. Jobs are located in manufacturing and non-manufacturing industries, in federal, state, and local governments and on college and university faculties. One-half of this workforce is expected to retire within ten years. Women and minorities are severely underrepresented in engineering and form the largest untapped pool for increasing engineering enrollment. The nation is not being adequately served by current efforts to increase the number of women and minorities in the engineering workforce.

President Kappner pointed out that the program is fully articulated with the engineering program at The City College and is based on a model articulation in the State between two-year and four-year colleges which will enable the College to articulate the program easily with many other engineering schools within New York State.

D. Queens College - Certificate Program in Educational and Learning Technologies:

RESOLVED, That the program in The Educational and Learning Technologies leading to an Advanced Certificate to be offered at Queens College be approved, effective September, 1988, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to prepare professionals for leadership positions as educational technologists within school systems. The program is designed for experienced professionals who have already earned a master's degree, have basic computer literacy and some computer language experience, and now wish to prepare for leadership roles by obtaining a deeper understanding of the applications of modern learning technologies in educational settings. The program is intended to prepare these persons to design and implement plans that incorporate and integrate new types of technology hardware and software into the school curriculum in order to strengthen school learning environments. The program will also prepare them to advise administrators on appropriate technology to help streamline the administrative functions of schools.

Because of the rapid infusion of new technology in the schools, particularly micro-computer software that goes far beyond language learning, and new forms of hardware such as videodisks and videotapes, there is a large gap between potential value to educational programs and real use. The new technology can also be used to streamline administrative functions of the school, such as: scheduling, attendance, record keeping, correspondence and automation of testing. The proposed program would respond to the increasing interest of public school teachers and administrators in this area, and the growing need of school systems for personnel trained in learning technology.

At this point Dr. Baard rejoined the meeting.

NO. 9. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following item be approved and reports noted:

A. Opposition To Cuts In Title III-A Of The Higher Education Act

WHEREAS, Title III-A of the Higher Education Act provides substantial support to higher education institutions, including The City University of New York, in the form of competitive grants to strengthen administrative and academic services to students from minority groups and disadvantaged backgrounds;
WHEREAS, Fiscal 1988 funding for Title III-A of the Higher Education Act is $15 million lower than the year before;

WHEREAS, This reduction in funding will result in cutbacks of over 40 percent in the AY 1988-89 continuation grants already approved to City University institutions--City College, John Jay, Medgar Evers, and Brooklyn College--and will prevent new grants from being made to any four-year colleges at the University;

THEREFORE, IT IS RESOLVED, That the Board of Trustees of The City University of New York calls upon the United States Congress to enact $15 million in supplemental funding to restore Title III to its previous funding level and prevent a substantial curtailment of services under the program.

B. REPORTS: (1) Mrs. Bloom reported that the Committee on Public Affairs has worked closely with President Lynch on the CUNY Substance Abuse Prevention Program. This initiative, which was originally proposed by Chairperson Murphy, has permitted the University to play an important leadership role in providing substance abuse counseling and informational services. Mrs. Bloom reported that the University has received a $284,000 grant from the U.S. Department of Education to develop a parent-leadership program in collaboration with the Board of Education.

(2) Mrs. Bloom reported that there was a very successful building dedication at New York City Technical College last week to celebrate the new atrium. Trustees Cenci, Howard, Muhammad, in addition to Mrs. Bloom, attended this important occasion. She expressed warm congratulations to President Schwerin and the entire New York City Technical College community.

NO. 10. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

C. Amendment to Hunter College Governance Plan:

RESOLVED, That the revised Governance Plan of Hunter College be approved.

EXPLANATION: The revised Governance Plan of Hunter College has been approved by the Hunter College Senate and is recommended by the College President. The Hunter College Senate is composed of 114 teaching instructional staff members and 72 students.

The amendments add a Section 13 to Article VIII which establishes a procedure for constituting "Search committees for administrators (full deans and above) who, because of the nature of their policy making, have a significant impact on academic affairs and on the rights and welfare of the students and the faculty." The Hunter College Senate will be responsible for nominating a panel of search committee members and search committee chairs from whom the college president will select the search committee members and the committee chair. The search committee will nominate candidates to the college president, who will have the final authority to make a recommendation to the Board of Trustees. The proposed Section 13 will not apply to presidential search committees.

The other amendments to the Governance Plan are of a more routine nature and include: (a) changing references to the Board of Higher Education to the Board of Trustees; (b) lengthening the period during which Senate elections are held from the last three weeks of classes during the spring semester to the last four weeks (see Article III, Section 2); (c) making editorial changes in Article IV on the composition of the College Senate to facilitate the continued operation of the
Senate, in the event the names of programs, administrators, or other entities are changed, to define department and division, and to include the School of Social Work by name; and (d) redefining the composition of the College Senate Committees to reflect the growth from four divisions to five divisions, as well as to allow for future growth, at times specifying representation by division, but not changing the proportional representation of faculty and students. The five divisions are Humanities and Arts, Programs in Education, Schools of Health Professions, Sciences and Mathematics, and Social Sciences.

NOTE: The Hunter College Governance Plan as amended is at the end of the Minutes of the Board meeting of May 24, 1988.

Dr. Bernstein noted for the record that there is a reference in the governance plan to searches for all administrators of the College, and the President is an administrator of the College. However, the resolution as adopted by the Board takes care of the situation she raised at the last meeting.

D. Policy re Committee Structure:

RESOLVED, That the Board Policy on Committee Structure be amended as follows:

1. Each standing committee shall consist of six or fewer Trustee members, with a minimum of four Trustee members and one Faculty and one Student representative, appointed in accordance with paragraph 2 below. The Committee for Long-Range Planning, a special committee, shall include the Chairperson of the Board as Chair, the Vice Chairperson of the Board as Vice Chair, the Chairperson of the [six] five Standing Committees, and the Chairpersons of the University Faculty Senate and University Student Senate as ex officio members of the Committee.

2. The members of the standing committees of the Board and the chairperson and vice chairperson of each such committee shall be designated by the Chairperson of the Board. Each Trustee appointed to a committee of the Board shall be entitled to vote on the matters before the Committee. In addition, each year the Chairperson of the Board shall appoint one faculty member after consultation with the Chairperson of the University Faculty Senate and one City University student after consultation with the Chairperson of the University Student Senate to sit with and serve as members of each of the [six] five standing committees. When the Chairperson of the Faculty Senate or Chairperson of the University Student Senate is appointed to a standing committee, such Chairperson shall constitute the respective faculty or student member of the committee. Each committee member shall individually and without power of substitution or delegation, during the term of his or her appointment, be entitled to vote on the matters before the committee. In addition, the Chairperson of the Board may appoint one alternate faculty member, after consultation with the Chairperson of the University Faculty Senate and one alternate City University student, after consultation with the Chairperson of the University Student Senate, to sit with and serve as members of each of the standing committees in the absence of the designated faculty or student member, respectively, and accordingly be entitled to vote and be counted for purpose of a quorum in any vote of such committee. In the event the faculty or student member of a committee resigns or is otherwise unable to serve, the alternate faculty or student member, respectively, shall not automatically succeed to the position of faculty or student member. Students must satisfy the Board's "Eligibility Guidelines for the University Student Senate" to be appointed and continue to serve as member or alternate member of a Board committee.

3. A majority of the members of a committee shall constitute a quorum for the
conduct of the work of the committee, provided, however, that at least 3 Trustee members shall participate in any vote of the committee. A majority of the committee members rather than a majority of the quorum shall be required for an action of a committee to be forwarded to the Board for approval.

4. The Chairperson of the Board, and Vice Chairperson of the Board in the absence of the Chairperson of the Board, shall be a member ex officio of all standing committees, and accordingly shall be entitled to vote and be counted for purpose of a quorum in any vote of such committee.

5. All actions of Board Committees shall be advisory and subject to review and approval by the Board.

EXPLANATION: This resolution amends the Board Policy on Committee Structure adopted on October 27, 1980. The amendments make provision for alternate faculty and student members of standing committees, in order to enhance faculty and student representation and participation. The changes also clarify the applicability of the Board's University Student Senate Eligibility Guidelines, which require a student to be enrolled in a degree program and to have minimum cumulative grade point average of 2.0, as they apply to service on Board standing committees. The modification from six to five standing committees reflects a change made by the Board at its meeting on June 25, 1984.

NO. 11. COMMITTEE FOR LONG-RANGE PLANNING: RESOLVED, That the following item be approved:

A. Status Report/Master Plan of the University:

RESOLVED, That the Board of Trustees of The City University of New York adopt "The 1988-1992 Master Plan for The City University of New York" for submission to the Board of Regents as the University's Master Plan for 1988-1992 and for submission to the Governor of the State of New York and the Mayor of the City of New York, the President of the State Senate and the Speaker of the State Assembly as the University's assessment of its future as required by Section 6206(2) of the State Education Law.

EXPLANATION: During the course of the last year, The City University has reviewed those critical issues which it will face in the next several years. In preparing the report the Chancellor has engaged in wide consultation within the University involving the colleges, their faculties and students.

The adoption of the report serves three purposes as follows: First, the report satisfies the mandate of submitting a special status report to the Governor, the Mayor, and the legislative leadership, as requested by the University's governance legislation of 1979. Second, the report serves appropriately as the University's 1988-1992 Master Plan submission to the Regents. Finally, the report will furnish guidelines and guideposts for the University's development and progress in the next four years.

The process of planning is a continuing one. The policies and analyses reflected in this report will, undoubtedly, be subject to change in the future as conditions change and as new issues emerge. This report, then, should be considered as part of that continuing process of planning which should be responsive to changing needs and conditions.

A copy of the Master Plan is on file in the Office of the Secretary.
Mr. Howard asked whether the Report would be amended to reflect possible cutbacks by the State. The Chancellor stated that the expectation was that the University would deal with whatever kinds of fiscal constraints it might have to in a systematic and rational way. There may be some things the University will not be able to undertake if the money is not there. The process in the minds of the Administration and of the Board of Trustees should reflect what the University should be doing in an ideal world and what kind of accommodations would have to be made in view of current reality. There are items that might be considered utopian, and they will not go forward if the resources are not available.

Upon motions duly made, seconded and carried, the Board went into executive session to consider a personnel matter. The public session was adjourned at 6:12 P.M.

Secretary Martin J. Warmbrand
GOVERNANCE PLAN OF HUNTER COLLEGE

ARTICLE I

Section 1

The Hunter College Senate shall be established as the legislative body of the College with authority to determine College policy on all matters not reserved now or hereafter by Education Law or Board of Trustees Bylaws to the President of Hunter College, to other officers or duly constituted bodies of the College or The City University, or the Board of Trustees.

Section 2

Effective as of the first meeting of the Senate, the present Hunter College Faculty Council is to be considered dissolved and its powers assumed by the College Senate under terms of this Plan.

ARTICLE II

Section 1

As the College legislative agency, the Senate shall have policy making powers in the following areas:

A. Curriculum and related education matters.
B. Academic requirements and standards of academic standing.
C. College development, review and forward planning of facilities, staff, and fiscal requirements.
D. Instruction and the evaluation of teaching.
E. Safeguarding the academic freedom of ALL members of the Hunter College community.
F. Other matters which may be subsequently assigned to the legislative prerogatives of Hunter College.

Section 2

In addition to its legislative powers, the Senate shall have the right to express itself formally as an advisory body in any area it considers important, and to transmit its recommendations to the cognizant authorities.

Section 3

There shall be completed, no later than by the end of the third year, a thorough and impartial review of the composition, structure, and functions of the College Senate by a group empowered to propose, should it so deem necessary, a new version of the governance plan or major revisions thereof in the form of amendments for referendum (Article XIV) and submission to the Board of Trustees, if required. In the meantime, the Senate will use the latitude afforded it under this Plan for continued development of organization and procedures in order to fulfill its mandated functions effectively.
ARTICLE III

Section 1

The Hunter College Senate shall have 200 members, all of them with full voting rights in the Senate, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions:

Professors, Associate Professors, Assistant Professors, and Instructors on full-time appointments

Lecturers (full-time), Lecturers (part-time), Adjunct Lecturers, and all other part-time members of the teaching faculty who are not also serving in full-time appointments.

Undergraduate students - Day Session, other than Department of Academic Skills

Undergraduate students - Evening Session.

Undergraduate students - Department of Academic Skills

Graduate students.

Administration.

Section 2

The College Senate shall schedule regular nominations and elections (other than the initial one—See Article X) once a year during the last four weeks of classes in the spring semester; and it shall convene following such elections no later than June 1. The faculty and the student bodies shall be responsible, through duly constituted organizations, for conducting the elections of their respective representatives in accordance with the terms of this Plan.

ARTICLE IV

Section 1

A. Hunter College is a multifaceted institution which has offerings organized into programs, departments, professional schools, and divisions, the structure and titles of which may change as the needs of its students change. It also has an administrative structure and administrative officers which change in title and function as the college develops. Therefore, wherever the Plan refers to a specific administrative officer (e.g., Dean, Registrar, etc.), or academic unit (e.g., department, school, division, etc.), or academic position (e.g., instructor, lecturer, etc.) such language should be construed to include any equivalent officer, academic unit, or academic position regardless of the particular language that is currently in use. In all such instances not fixed by the Plan, the equivalencies shall be determined by the Administrative Committee of the Senate and approved by the Senate.

B. For the purposes of the Plan, the following equivalencies shall apply:

(i) The word "department" shall mean any unit of the college which elects members to its Personnel & Budget Committee. In addition, for purposes of
Article IV, Student Services shall be included as a department.

(ii) The word "division" shall mean any unit of the college which has a P & B Committee consisting of representatives of more than one department but fewer than all the departments. The divisions include: Humanities and the Arts, Programs in Education, Schools of Health Professions, Sciences and Mathematics, and Social Sciences.

Section 2

A. The 88 Senate seats reserved to representatives in the ranks of Professor, Associate Professor, Assistant Professor, and Instructor on full-time appointments shall be filled as follows:

(i) All departments shall be rank-ordered by the number of such faculty in the department. Each department shall be allocated 2 seats, and the remaining seats shall be allocated by assigning one additional seat to each department from the top of the list down, until the available number is exhausted.

(ii) Each department will fill its allocated seats by nominations from and elections by its faculty members in the ranks of Professor, Associate Professor, Assistant Professor, and Instructor on full-time appointments.

B. The 26 Senate seats reserved to representatives in the ranks of Lecturer (full-time), Lecturer (part-time), Adjunct Lecturer, or in any other part-time teaching appointment while not also on full-time appointment, shall be filled as follows:

(i) All departments shall be rank-ordered by the number of the department's faculty members in such positions. Each of the first 10 departments in this list shall fill 1 seat by nominations and election from among and by these faculty members.

(ii) In each of the remaining departments that include faculty members in these ranks, the latter shall make nominations for, and elect from among their number, one nominee for one of the 16 remaining Senate seats.

(iii) The remaining seats shall then be filled by an at-large election from among the nominees selected according to paragraph B (ii) above. In this election, votes shall be cast only by the faculty members of the departments to which B (ii) applies who are in the ranks of Lecturer (full-time), Lecturer (part-time), Adjunct Lecturer, or on any other part-time appointment while not also serving on a full-time appointment.

C. The 28 Senate seats reserved to undergraduate students of the Day Session, other than students in the Department of Academic Skills, shall be filled as follows:

(i) Of these seats, 17 shall be reserved to Day Session departmental majors. Towards their election, each department will elect, from nominations made within its own ranks, 2 nominees for these seats. All Day Session Seniors, Juniors, and Sophomores who have declared their major will elect the required number of representatives by an at-large vote among these nominees.

(ii) The remaining 11 Senate seats shall be reserved to Day Session Freshmen and
Sophomores who have not as yet declared their major. Candidacy at-large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Day Session Freshmen and non-major Sophomores will elect the required number of representatives by an at-large election.

D. The 22 Senate seats reserved to undergraduate students of the Evening Session shall be filled as follows:

(i) All departments shall be rank-ordered by the number of full-time equivalent undergraduate students enrolled in their courses scheduled after 5:00 p.m. In each of the top 10 departments on the list, the Evening Session students affiliated with such a department shall make nominations and elect from their ranks 1 representative.

(ii) Within the terms of this Plan, the Bylaws of the Evening Session Council (Article IX) shall specify procedures for the nomination of candidates in such a fashion as to insure the inclusion of at least one nominee from every department that schedules courses in the Evening Session, and shall provide for the subsequent election of the remaining 12 representatives by an electoral college that consists of the student members of the Evening Session Council.

(iii) For these purposes, any degree or non-degree undergraduate student, more than half of whose program is scheduled after 5:00 p.m., shall have the right to opt for the status of Evening Session student. Doing so shall preclude eligibility to be nominated, or elected to the Senate, or to vote in Senate elections in any other category. An Evening Session student taking a course in a department and who has taken at least one previous course in a department may affiliate with it, but not with more than one department.

E. The 22 Senate seats reserved to graduate students shall be filled as follows:

(i) 15 seats shall be filled by graduate students matriculated in programs offered in the various divisions and the School of Social Work; one seat to each division and the School of Social Work and the remainder shall be allocated in proportion to the total number of matriculated students enrolled. Such allocations shall be recalculated every January, starting in 1982.

(ii) There shall be 4 representatives who are matriculated graduate students and are elected by the matriculated graduate students in an at-large election.

(iii) There shall also be 3 non-matriculated graduate student representatives, elected by the non-matriculated graduate students in an at-large election.

F. Four Senate seats shall be filled by nominations and elections from among and by the students in the Department of Academic Skills. Students may opt for this status, provided they have not yet chosen their major and are taking work in the Department. Doing so precludes their voting or serving in the at-large categories of the Day Session Freshmen and non-major Sophomores.

G. The 10 representatives of the administration shall be appointed by the President of Hunter College.
H. (i) A Senate seat reserved for faculty members with specific rank, or other qualifications (as outlined in Article IV, Sections 2A and B), that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a faculty election conducted by a process approved by the Senate.

(ii) A Senate seat reserved for students with specified sessional, major-non-major, graduate-undergraduate or other qualifications (as outlined in Article IV, Sections C, D, E and F) that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a student election conducted by a process approved by the Senate.

Section 3

For each of the constituencies, defined by the election procedures of Article IV, Section 2, the eligibility to serve and the right to vote shall be based on the same qualifications:

A. For every such category, eligibility to be nominated or elected to the Senate, or to vote in Senate elections, shall require one full semester of service in the specified rank, position, and/or status preceding the semester in which such nominations are made or the elections take place.

B. Students shall be in good standing and, if enrolled - whether matriculated or not:

(i) In the Graduate Program, shall have completed at least 3 hours of credit.

(ii) In the Evening Session, shall have completed at least 6 hours of credit.

C. Those holding appointment to the instructional staff while enrolled in a graduate program at Hunter College under the conditions that make them eligible to stand for election to the Senate and to vote in Senate elections as graduate students shall not be eligible for nomination or election to the Senate or to vote in Senate elections as faculty members. If ineligible to vote as graduate students, enrollment in graduate courses shall not affect eligibility as faculty members.

Section 4

In College-wide referenda and other votes conducted among all members of the instructional staff combined, a ballot cast by a faculty member in the rank of Professor, Associate Professor, Assistant Professor, Instructor, or Lecturer (full-time) on full-time annual appointment shall be tallied as a full vote. A ballot cast by a faculty member in the ranks of Lecturer (part-time), Adjunct Lecturer, or any other part-time member of the teaching faculty not also serving on a full-time appointment shall be tallied as a half vote.

Section 5

Certification as to class, status, and standing of students shall be made by the Registrar. Certification as to rank, position, and status of faculty shall be made by the Chief Academic Officer. Appointed representatives of the administration shall be certified to the Senate by name and administrative title.

ARTICLE V
BOARD OF TRUSTEES

elect from among its members a Chair, a Vice-Chair, a secretary, and such other officers as it deems necessary. Their term of office shall be one year, and the Chair and Vice-Chair shall not serve in their respective offices for more than three consecutive terms.

Section 2

The Chair may, if he or she so desires, appoint a recording secretary with the responsibility for preparing the minutes and keeping the papers of the Senate in order.

Section 3

The Chair, Vice-Chair, and secretary of the Senate, together with the Chair of the Evening Session Council, if an elected officer (Article IX), shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will:

A. Prepare the agenda for regular and special meetings, causing it to be published in the College no less than 10 days before the meeting.

B. Be responsible for having prepared an Administrative Report, presenting the recommendations of the various Senate Committees that are considered routine, this report to be distributed to the representatives 10 days in advance of the meeting. Unless exceptions are taken, this Report will be handled as a single item of the agenda.

C. Assure continuity of the Senate's business between meetings.

ARTICLE VI

Section 1

The regular term of office for representatives shall be 2 years, extending from May 15 of the first year to May 14 of the second year. From the members, elected in the initial election, however, one-half shall be selected by lot in each category to serve a single year only. Hence, in the future, one-half of the Senate seats will be filled by the annual elections. Unexpired terms shall be filled at the next scheduled elections.

Section 2

A vote for recall of a representative may be petitioned either by one-half or by 20 members of the representative's constituency, whichever is smaller. For this purpose, the constituency shall be defined as consisting of no less than the number of votes cast in the election of the representative. Seats vacated by recall shall be filled at the time of the next election for whatever portion may remain of the unexpired term.

ARTICLE VII

Section 1

The Senate shall be empowered to regulate the conduct of its business, including the establishment of a schedule for regular meetings and procedures for calling special meetings. The calendar of regular meetings shall be established sufficiently far in advance to permit its publication in the Registrar's annual College Calendar. The
Senate shall develop practical election provisions with a view towards keeping itself as nearly as possible at full strength. It shall have the right to extend the mandated committee structure (Article VIII) by establishing additional standing, special or ad hoc Committees; and it shall set its own rules of procedure and operation, being governed until it does so by Robert's Rules of Order, latest edition.

Section 2

The regular meetings of the Senate shall be open to all members of the Hunter College community qualified to vote in the Senate elections, and all of such members shall have the right to be recognized under procedures to be established by the Senate.

Section 3

A quorum of the Senate and its Committees shall consist of no less than one-half of their voting membership plus one, unless otherwise prescribed in this Plan or specified under procedures established by the Senate.

ARTICLE VIII

Section 1

A. All committees of the Senate shall preserve the spirit of equity regarding sessional, divisional, and other representation of students and faculty, and in the scheduling of meetings. Committee membership shall be open to all members of the faculty and to all students who are eligible for membership on the Senate. They shall be elected by the Senate from among nominations made by a Nominating Committee (Article X) and/or nominations from the floor.

B. When a committee vacancy cannot be filled with a faculty member or student with specified qualifications, that vacancy shall be first reported to the Senate and then may be filled by a faculty member or student, respectively, without regard to the qualifications specified.

Section 2

In reorganizations of the Hunter College administration, Academic Administrators designated to serve ex-officio on standing committees of the Senate shall have responsibility, as nearly as possible, for the same functions as those who are currently designated to serve in such capacity.

Section 3

In the exercise of its responsibility for the design and modification of Hunter College curricula the Senate shall establish two Committees on Course of Study, one graduate and one undergraduate. These committees shall be constituted as follows:

A. The Graduate Course of Study Committee

Six faculty members who teach in the graduate program, at least one faculty member from each of the divisions; one graduate student from each of the divisions; and serving without vote the Deans of the divisions, and the Chief Librarian or designee.
B. The Undergraduate Course of Study Committee

One faculty representative from each of the divisions, and two from the divisions serving at-large, including one representing the Evening Session; one student from each division, at least one of whom is from the Evening Session, and one student in the SEEK program; and, serving without vote, the Chief Academic Officer, or designee, the Dean of the Evening Session, the Deans of the divisions, and the Chief Librarian or designee.

C. Both of these Committees shall be chaired by faculty members, elected by the voting members of the Committee.

D. There shall also be Divisional Committees on Curriculum, each composed of a Dean (with vote) and at least one faculty member and one student in equal numbers from each department in the Division, elected by the department as it may decree in its Bylaws (see Article XII). These Divisional Committees shall review departmentally initiated proposals or may initiate their own proposals for programs or curriculum changes, submitting such proposals for consideration to the appropriate Senate Committee on Course of Study.

In the area of undergraduate curriculum, they shall have the right to act on all changes in title, credit, and description of existing or approved new courses. Their reports to the Undergraduate Course of Study Committee on such matters shall be attached, without further review or discussion by the latter, to its report presented to the College Senate for approval. Divisional Curriculum Committee decisions may be appealed by the departments to the Senate Committee on Undergraduate Course of Study. Matters on which departmental appeals are pending shall not be forwarded to the Senate, and a two-thirds majority of the Senate Committee members present and voting shall be required to override such divisional decisions.

Section 4

A. The Undergraduate Course of Study Committee shall concern itself through study and research with policies relating to the curricular organizations. All proposals pertaining to:

(i) Basic Prescriptions.
(ii) New Majors.
(iii) New Minors.
(iv) Credit and Major or Minor concentration.
(v) Degree Requirement.
(vi) Interdisciplinary Program.
(vii) Experimental courses shall be submitted to the Undergraduate Course of Study Committee for action.

Final decision on all curricular proposals is to be made by the College Senate, except in cases where final authority is vested in the Undergraduate Course of Study Committee by the Senate.

B. The Graduate Course of Study Committee shall review all Master's Programs and all graduate courses to be listed in the Hunter College Bulletin on graduate studies, whether on the Master's or the Doctoral level.

Section 5

There shall be a Committee on Undergraduate Academic Requirements consisting of 11
voting members: 6 faculty members, one faculty member from each division including three from the Day Session, two from the Evening Session and one member of the Department of Academic Skills; and 5 students of whom two shall be Day Session students, two Evening Session students, and one student in the SEEK Program. The Dean of Students, the Dean of the Evening Session or their designees, the Assistant Vice President for Administrative Services and the Assistant Dean for Advising and Counseling shall serve without vote. The Chair shall be a faculty member elected by the voting membership of the Committee. Its functions shall include the formulation of policy regarding methods of grading, requirements of student attendance, regulations relating to withdrawal from courses, and admissions not specified by Board of Trustees Bylaws.

Section 6

There shall be a Committee on Student Standing, consisting of 5 faculty members, serving with vote, and serving without vote the Dean of Students, the Dean of the Evening Session or their designees and the Assistant Dean for Advising and Counseling. The voting faculty membership shall include at least two members of the Evening Session Council and a representative of the Department of Academic Skills. The Chair of the Committee shall be elected by its voting membership. The Committee shall be responsible for the evaluation of student records, for recommending to the Senate the award of degrees to qualified students, and for formulating policy, for adoption by the Senate, on the retention of students and the maintenance of academic standards.

Section 7

In order to insure effectiveness, compatible procedures and comparable standards in the evaluation of teaching and teachers by the students throughout the departments (Article XII), and to assure the formal consideration of the results of such appraisals in the professional evaluation of members of the teaching faculty, the Senate shall establish a Committee on Evaluation of Teaching. This Committee will, among other things, be responsible for: the preparation of standard guides for an evaluation questionnaire to provide opportunities, under its supervision, for some departmental variation in the details of the evaluation procedure; continuing review of the scope, validity, content, and efficacy of the questionnaires actually utilized; and the compilation, analysis, and publication of the data produced by such questionnaires in order to facilitate widespread understanding of the purposes and results of the evaluation procedure.

The Senate Committee on Evaluation of Teaching will consist of 12 members, all with vote: 7 students and 5 faculty members. If a student has been elected to the Administrative Committee of the Senate, that student will serve as a committee member, and chair the committee.

Section 8

There shall be established a Master Plan Committee of the Senate, consisting of one faculty member from each division; an equal number of students at least one each elected from the three sessions and from SEEK, and a Chair, elected by the Senate without constraint as to category. In addition, the Chief Academic Officer and the Vice President for Administration or their designees shall serve as non-voting members. This Committee will be the general College development planning group, concerning itself with the priorities that affect long term projections as regards programs and facilities. It will make policy recommendations on these matters for adoption by the Senate, and it will be responsible for drafting the annual revision
of the Hunter College portion in the CUNY Master Plan, submitting such draft for approval to the Senate.

Section 9

The Senate shall establish a Committee on the Budget, consisting of one faculty member from each division; the Director of SEEK, an equal number of students, including at least one elected from each of the three sessions; and a Chair elected by the Senate without constraint as to category. The Chief Academic Officer, the Vice President for Administration and designee will serve ex-officio without vote.

The Committee on the Budget shall annually develop the guidelines which, on review by the Senate and approval by the President of Hunter College, will be followed by the departments in the preparation of their projected budgets. It will review the resulting consolidated annual budget of the College and report on it to the Senate.

In addition, it will advise the President, at the latter's discretion, on the apportionment of instructional resources, budget, and space allocated to the College.

Section 10

The Senate shall establish a Committee on Grade Appeals, consisting of 4 faculty members and 3 students, and preserving the spirit of equity regarding sessional representation of students and faculty. The Committee on Grade Appeals will consider grade appeals in which the student or faculty member involved takes exception to the decision of the Departmental Grade Appeals Committee. The Committee on Grade Appeals shall establish guidelines for procedures to be followed in its review of grade appeals and will report its decisions in each case to the parties concerned, the department Chair, and to the Registrar. The decision of the Grade Appeals Committee is final. The Committee shall also make an annual statistical report to the Senate.

Section 11

The Senate shall establish a Committee on the Calendar, consisting of one faculty member from each of the divisions and the School of Social Work, and a faculty member teaching in the evening, an equal number of students at least one each from Day Session, Evening Session, and Graduate, and 4 ex-officio members (Dean of Students or designee, Associate Dean for the Evening Session, Assistant Vice President for Administrative Services, and Director of Financial Aid). The Committee on the Calendar will make recommendations on the College Calendar, and, in consultation with the Faculty Personnel & Budget Committee, on the Bell Schedule. The Committee will also evaluate existing registration procedures and make recommendations regarding changes in registration procedures.

Section 12

There shall be a Committee on Departmental Governance, consisting of one faculty member and one student from each division, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental Bylaws; (b) review Departmental Bylaws and Amendments approved by departments and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental Bylaws.
Section 13

Administrative search committees shall be constituted for all administrators (full deans and above) who, because of the nature of their policy making, have a significant impact on academic affairs and on the rights and welfare of the students and the faculty. The proceedings of search committees shall be confidential.

Different search committee staffing procedures may be appropriate for administrators who have college-wide impact and those who affect primarily only their divisions. In any procedure adopted, the Senate shall be responsible for nominating the panel of search committee candidates and search committee Chairs from whom the College President will select the search committee and the search committee Chair.

The search committee shall have the responsibility of nominating candidates for administrative positions to the College President who shall have the final authority to make recommendations to the CUNY Board of Trustees.

ARTICLE IX

Section 1

There shall also be established an Evening Session Council, to operate under Bylaws and according to procedures that are devised by a faculty/student body, established for this purpose by the Dean of the Evening Session, and that are approved by the College Senate. Its membership shall include the Dean and Associate Dean of the Evening Session, at least one faculty representative from each department or its equivalent, elected where possible on the basis of nominations from the ranks of faculty who teach more than one half of their program in the Evening Session, and at least one student representative from each department or its equivalent, elected from and by the ranks of affiliated Evening Session students.

Section 2

At least one member of this Evening Session Council shall be included in every standing committee of the College Senate, with the exception of the Committee on Graduate Curriculum.

Section 3

The Evening Session Council shall have the following responsibilities:

A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.

B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Session that are not the responsibility of existing Senate Committees.

C. To organize its student membership as an electoral college in filling the 12 at-large seats on the Senate for Evening Session students, pursuant to nomination and election procedures to be specified in the Evening Session Council Bylaws.

D. To identify, review, and give focus to matters of interest to the Evening Session, with the right to express itself as an advisory body on all Evening Session matters and to transmit its recommendations to the cognizant authorities.
ARTICLE X

Section 1

It shall be the responsibility of the President of Hunter College to set the place and time of the first election within thirty days of the ratification (Article XV) of this Plan, to convene the newly elected Senate for its first meeting, and to function as its Chair until the first slate of officers has been elected.

Section 2

The next order of business shall be the review and adoption of the Evening Session Council Bylaws and the seating of the student representatives at-large, elected by the electoral college of Evening Session Council student members, provided such elections are found to have taken place in consonance with the approved Bylaws.

Section 3

The Senate shall then proceed with the election of a Nominating Committee, so that nominations for membership on the standing committees can be made. This Committee shall be composed of 4 faculty representatives, 4 student representatives, and one Chair without vote. Ties shall be reported to the Senate.

ARTICLE XI

Nothing in the terms of this Plan shall be construed to prevent the continuation, or the establishment in the future, of student governments and faculty organizations under instruments of governance which do not arrogate onto such bodies the exercise of functions properly mandated by this Plan to the College Senate, or any body or committee thereof.

ARTICLE XII

Section 1

It shall be the responsibility of the individual departments to devise, to change as required and - after approval by the Senate - to publish their own Bylaws, providing for a departmental policy committee or committees, a Committee on the Evaluation of Teaching, and such other committees as College and Board of Trustees Bylaws may require or departmental preference may indicate.

Section 2

It is the intent that departments, given the differences in their size and variations in their programs, shall have and exercise substantial latitude in devising their policy making structures, provided that they assure by representation and schedule the greatest possible opportunity for participation. Large departments may find it expedient to have separate departmental policy committees for each of the three sessions, capped by an appropriate arrangement for coordination between them. In departments which decide to staff only a single Departmental Policy Committee, this Committee shall include at least one student representative of any session in which courses are offered and, for any session in which more than two members of the department teach courses, at least one faculty representative who teaches a course in that session. It shall also schedule its meetings so as to permit as much participation as possible. Departmental policy bodies shall include equal numbers of voting faculty and student members, and there shall be one among
them whose duties include that of reviewing the adequacy of departmental governance and to initiate proposals for change if deemed necessary.

Departmental Bylaws shall also provide for the review of curriculum proposals. In small departments, this may be assigned as one of its duties to the Departmental Policy Committee. In larger departments, a distinct curriculum committee, or even separate committees on the graduate and the undergraduate curriculum, may be specified.

Section 3

An important departmental function is the evaluation of faculty course work, to be governed by the following basic considerations:

A. Student evaluations of faculty teaching and course handling is to be a significant factor in the professional appraisal of faculty performance for purposes of reappointment, promotion, and tenure.

B. Student evaluations of faculty should be made routinely each semester in all college courses.

C. A standing Departmental Committee on the Evaluation of Teaching, composed almost entirely of student majors in the Department but including a single faculty member with an alternate to insure faculty/student liaison within the Department, shall be responsible for the distribution of the questionnaire and the management of the evaluation in each department. Its purview is to extend to all matters of administration and interpretation of the adopted teacher evaluation procedures.

D. Each semester's questionnaire results are to be submitted to the Department Chair by the Chair of the Committee on the Evaluation of Teachers for use in the duly constituted procedures of professional appraisal.

E. There is also to be faculty evaluation of course handling, based on observation and interview of all faculty members in the Department.

F. As to non-tenured faculty:

(i) A strongly negative student questionnaire response for a faculty member for a semester is to be the basis for discussion of the results by the Chair of the department or a designee with the faculty member before reappointment for a second year.

(ii) Strongly negative student questionnaire responses for a faculty member for 5 successive semesters are to be strongly presumptive basis for a departmental recommendation of non-reappointment of this faculty member. Such a questionnaire response record shall be the basis for a detailed review of a faculty member's prospect for further appointment by the department after consultation with the department Teaching Evaluation Committee and the faculty member.

If after such consultation the Department Personnel and Budget Committee concludes that the questionnaire responses are a valid reflection of the level of classroom competence of the faculty member, it will not recommend reappointment. If a department decides to recommend the reappointment of a faculty member with such a negative response record, the department Student Evaluation Committee shall have the right immediately to appeal this recommendation to the Divisional Dean and if necessary to the President.
Pending the outcome of such appeals, any action to reappoint will be held in abeyance.

(iii) The same procedures are to be applied to untenured faculty who are being considered for reappointment with tenure.

(iv) Strongly positive questionnaire responses for a faculty member during the time periods indicated in F. (i) and (ii) above, shall be a strongly presumptive basis for reappointment of the faculty member; such reappointment may be denied by the department if it concludes that the faculty member is not demonstrating prospects of achieving professional growth within the discipline.

(v) Reappointment with tenure shall also be based on other required and significant criteria of professional accomplishments and standing.

G. As to tenured faculty:

Strongly negative student questionnaire responses for a faculty member for 5 successive semesters can be assumed to have given ample opportunity for the kind of reviews, spelled out in the preceding paragraphs of this Article.

They shall therefore be taken as a strongly presumptive basis for a departmental recommendation that the faculty member: (1) either be assigned to non-teaching duties he or she is demonstrably competent to perform; or (2) be brought up on charges of incompetence, with due recognition of all rights under law under applicable collectively negotiated contracts.

ARTICLE XIII

Section 1

The College shall establish the office of Hunter College Ombudsman, providing a full-time secretary and such assistance as the incumbent may choose to staff the operation.

Section 2

Any member of the College community eligible to serve on the Senate, may be nominated or may nominate herself or himself for the position of Hunter College Ombudsman. Such nominations shall be addressed to the Nominations Committee of the Senate which may make its own nominations as well as soliciting them from the floor of the Senate. Each candidate shall be voted on individually by a for-or-against vote, the appointment going to the candidate with the highest plurality of for-voters, provided their number exceeds two-thirds of the number of representatives present and voting.

Section 3

The appointment shall be for a term of three years, removal from office to occur only as a result of disability.

Section 4

The Hunter College Ombudsman shall consider complaints and grievances that are brought by any member of the Hunter College community, concerning a condition or
problem in the College, may investigate the conditions giving rise to such complaints and may refer cases to others when the usual appeals procedures seem adequate. The Ombudsman will undertake independent investigations, in general, only if the usual procedures have proved inadequate or have been exhausted, and shall be empowered to recommend action to any officer or to any committee or organization of the College. The Ombudsman shall from time to time report on his or her work to the Hunter College Senate; and may otherwise publicize the results of investigations.

Section 5

The Ombudsman shall be responsible for causing an impartial review to be conducted of the structure and the functioning of the College Senate at the end of two years of operation, with a view to recommending such changes in structure, functions, operations, Bylaws and the like as this review of Senate experience may indicate.

ARTICLE XIV

Section 1

Amendments to the Plan may be proposed for referendum by a three-fourths majority of the Senate members present and voting at any meeting, regular or special, provided that the text of the proposed amendment has been submitted in writing to the Senate membership no less than ten days prior to such meeting. To be approved, amendments shall require a majority vote in each constituency, faculty and students, with no less than 30% of each voting.

Petition for amendment may be filed either by 20% of the Senate membership or by 10% of either the student or the faculty voting constituency.

Section 2

This section is an amendment to Section 1 of Article XIV and, preserving the spirit of equity regarding sessional representation of students and faculty, governs the possible amendment of all articles of the Plan except the total percentages of the faculty, student, and administration representations as set forth in Article III, Section 1.

A. An amendment may be proposed by written petition to the Administrative Committee bearing the signatures of not less than 20% of the Senate members or 200 members of the Hunter College community.

B. Upon receipt, the Administrative Committee will schedule as the first order of business, a First Reading of the proposed amendment, not later than the second regular meeting following its submission date, for discussion without vote.

C. A Second Reading will take place at the next Senate meeting, at least 27 days later, the complete text having been mailed to all Senate members and to the chief officer of the faculty organizations and the student governments. At such meeting, the proposed Amendment shall be subject to amendment from the floor by a 3/4 vote of those present and voting. After debate on the proposed Amendment as submitted and amended, the Amendment will be formally proposed if it receives a 3/4 vote of all those present.

D. A Third Reading will be the first order of business after the election of Senate Officers at the first meeting of the Senate after the 14th of May (Article VI, Section 1). Approval by written ballot by 3/4 of all those present shall
constitute adoption, which shall be certified by the Chairperson to the President.

ARTICLE XV

Ratification of this Plan will be completed when it has been:

A. Accepted by a majority of all students and a majority of the instructional staff of Hunter College; provided that at least 30% of each constituency votes.

B. Recommended by the President of Hunter College to the Board of Trustees.

C. Approved by the Board of Trustees.

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Adopted by the Board of Higher Education on December 28, 1970, Cal. No. 23

The Chairperson called the executive session to order at 6:16 P.M.

There were present:

James P. Murphy, Chairperson

Paul P. Baard
Blanche Bernstein
Sylvia Bloom
Louis C. Cenci
Abdallah Muhammad, ex officio

William R. Howard
Robert L. Polk
Joaquin Rivera
Margaret Titone
Shirley Ullman Wedeen, ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs
Etta G. Grass, Assistant Secretary of the Board

Chancellor Joseph S. Murphy
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Ira Bloom

The absence of Mrs. Everett, Dr. Canino, Mr. D'Angelo, Mr. Gribetz, Dr. Jacobs, and Mrs. White was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted:

E.1. ACTING PRESIDENT OF LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That Dr. Martin Moed be appointed Acting President of LaGuardia Community College, effective July 1, 1988, with an annual salary at the applicable presidential level, subject to financial ability, and that during the period of his service as Acting President, Dr. Moed be granted leave from his current position at LaGuardia Community College.

EXPLANATION: Dr. Joseph Shenker, the founding President of LaGuardia Community College, has resigned to assume the Presidency of the Bank Street College of Education. Dr. Moed, who is currently the Vice President and Dean of Faculty of the College, has agreed to accept the position of Acting President of LaGuardia Community College, effective July 1, 1988. Dr. Moed will be granted a leave from his present position at LaGuardia Community College.

Mrs. Titone left the meeting before the vote was taken.

Upon motions duly made, seconded and carried, the executive session was adjourned at 6:35 P.M.