Minutes of Proceedings, June 27, 1988

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 27, 1988

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:47 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Paul P. Baard
Blanche Bernstein
Sylvia Bloom
Maria Josefa Canino
Louis C. Cenci

Armand D'Angelo
William R Howard
Robert L. Polk
Joaquin Rivera
Margaret Titone
Brenda Farrow White

Abdallah Muhammad, ex officio

Shirley Ullman Wedeen ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs
Etta G. Grass, Assistant Secretary of the Board

Chancellor Joseph S. Murphy
Deputy Chancellor Laurence F. Mucciolo
President Roscoe G. Brown
Acting President Leo A. Corbie
President Leon M. Goldstein
President Matthew Goldstein
President Robert L. Hess
President Augusta Souza Kappner
President Shirley Strum Kenny
Acting President Tilden J. LeMelle
President Leonard Lief
President Harold M. Proshansky

President Isaura S. Santiago
President Kurt R. Schmeller
President Joel Segall
President Joseph Shenker
President Edmond L. Volpe
Sr. Vice Chancellor Donal E. Farley
Vice Chancellor Ira Bloom
Acting Vice Chancellor Joyce Brown
Vice Chancellor Jay Hershenson
Vice Chancellor Carolyn Reid-Wallace
Vice Chancellor Joseph F. Vivona
Dean Haywood Burns
Dean George I. Lythcott

The absence of Mr. Gribetz, and Dr. Jacobs was excused.
A. PRESIDENTS - EXPRESSIONS OF APPRECIATION: The Chairperson stated with regret that Presidents Schwerin and Shenker were attending their last Board meetings as Presidents of their respective colleges and commended their wonderful contributions to the University. He recognized President Lief, who read resolutions of appreciation of their services.

Upon motions duly made, seconded, and carried, the following resolutions were adopted by acclamation:

(1) President Ursula C. Schwerin: WHEREAS, President Ursula C. Schwerin began her college career at New York City Community College and returned to it as college president; and

WHEREAS, With her appointment she became the first woman president of a City University community college; and

WHEREAS, She presided over the renaming of New York City Community College as New York City Technical College and its conversion to senior college funding status in the University's system and also thereby became the first woman college president of a technical college in the United States; and

WHEREAS, Under Dr. Schwerin's stewardship the college has received international acclaim as a world leader in technical education; and

WHEREAS, Under her ten years of activist leadership the college has reached out not just to the surrounding community, but government, business, industry and the professions, and she has participated in numerous governmental, civic and educational committees and commissions; and

WHEREAS, Her concern for the college environment has resulted in a renovated and expanded South Campus, which was dedicated on May 18; and

WHEREAS, She has always endeavored to facilitate intercultural understanding and appreciation among the diverse constituencies at New York City Technical College; and

WHEREAS, Ursula Schwerin has been active in the affairs of the University and served on the Council of Presidents and its Executive Committee and its committees on Academic Affairs and Student Affairs and Special Programs; and

WHEREAS, She announced her intention to resign from the presidency to "practice what she has preached" and pursue her studies of the liberal arts; therefore be it

RESOLVED, That the Board of Trustees of the City University of New York expresses its appreciation to Ursula C. Schwerin for her labors on behalf of the University and her college and for her grace, warmth, and diligence over the years, and extends its sincerest best wishes to her in her pursuit of her desires.
(2) President Joseph Shenker: WHEREAS, Dr. Joseph Shenker has been the founding president of LaGuardia Community College of The City University of New York, the only comprehensive cooperative education college in New York State, since its inception in 1971; and

WHEREAS, Under his leadership the college has attracted national attention for its cooperative education program and for the success of its associated Middle College High Schools; and

WHEREAS, He has demonstrated an abiding commitment to programs for disabled students, especially the deaf and hearing impaired; and

WHEREAS, President Shenker also served as Acting President of Hunter College and Kingsborough Community College as well as Dean for Community Colleges under the auspices of the Chancellor's Office; and

WHEREAS, President Shenker's abilities have been recognized by his appointments to the New Jersey Department of Higher Education panel on the future health and vitality of the community college system, and to the search panel for a new Chancellor of the Board of Education and by his position as Vice President of the Board of the National Commission for Cooperative Education; and

WHEREAS, He has served long and ably on the Council of Presidents, as Chair of its Committee on Collective Bargaining, and on its Executive Committee and the Research Foundation Board of Directors; and

WHEREAS, President Shenker has announced his resignation from the Presidency of LaGuardia Community College to serve as President of the Bank Street College of Education; therefore be it

RESOLVED, That the Board of Trustees of The City University of New York expresses its deep appreciation for his extraordinary devotion to LaGuardia Community College and to the University and offers its best wishes for his continued success at Bank Street College.

Mr. D'Angelo suggested that in addition to a resolution of appreciation of services, the Board find some other way of demonstrating its feeling for Presidents leaving the service of the University who have earned the admiration and respect of all over the years. He suggested that a task force be designated to deal with this.

B. GRANTS: The Chairperson presented for inclusion in the record the following report of grants received by units of the University:

(1) Graduate School and University Center: The Graduate School and University Center has received the following grants:

(a) $181,288 from the National Institute of Mental Health to Prof. Gregory Herek for a project entitled "Public Education about AIDS: A Social Psychological Approach."

(b) $157,115 from the National Institute of Mental Health to Prof. Suzanne
Ouellette Kobasa for a project entitled "Caring for Persons with AIDS: The Volunteer Community."

(c) $128,000 from the U.S. Department of Education to Mr. Dean Harrison for the Patricia Roberts Harris Graduate and Professional Study Fellowship Program.

(d) $115,877 from the National Institute on Drug Abuse to Prof. Sue Rosenberg Zalk for a project entitled "Reentry Women Students: Substance Use and Role Strain."

(e) $92,467 from the U.S. Department of Education to Prof. David Katz for a project entitled "Training Parent Educators to Work with Parents of Handicapped Elementary School Children: A Cornerstone for Career Development."

(f) $88,116 from the National Science Foundation to Profs. Michael Shub and Dennis Sullivan for a project entitled "Mathematical Sciences: Dynamical Systems Geometry, Complexity and Topology."

(2) The City College: The City College has received the following grants:

(a) $192,655 from the National Institutes of Health to Prof. J. Wallman, Dept. of Biology, for a project entitled "Role of Vision in Etiology of Axial Myopia."

(b) $189,320 from the National Science Foundation to Dean A. Posamentier, Dept. of Education (Admin.), for the Teacher Enhancement Academy for Mathematics (TEAM).

(c) $148,065 from the National Science Foundation to Dean A. Posamentier, Dept. of Education (Admin.), for Establishing a Center for Science & Mathematics Education.

(d) $65,000 from the U.S. Dept. of Energy to Prof. S. Lindenbaum, Dept. of Physics, for Task A. Experimental Research on the Fundamental Properties of Subnuclear Particles and Their Interaction at BNL & CCNY.

(e) $61,000 from the National Science Foundation to Prof. A. Acrivos, Institute of Applied Chemical Physics, for a project entitled "Sedimentation in settling Tanks Having Inclined Walls--The Boycott Effect."

(f) $57,556 from the U.S. Dept. of Energy to Prof. R. Shinnar, Dept. of Chemical Engineering, for a project entitled "Assessment of Novel Concepts in Coal Gasification."

(3) College of Staten Island: The College of Staten Island has received a grant of $103,532 from the U.S. Department of Education to William Ebenstein for Student Support Services.

(4) John Jay College of Criminal Justice: John Jay College of Criminal Justice has received the following grants:

(a) $143,000 from the U.S. Department of Education to Dr. Catherine Rovira for a Summer 1989 Modern Language Training Institute for 50 high school teachers from New York, New Jersey, Connecticut and Pennsylvania.

(b) $130,000 from the N.Y.S. Education Dept. to Dr. Louis Guinta to further develop the College's Video Instructional Lab and Communication Skills Center.
(c) $80,000 from the U.S. Department of Education to Dr. Ellen Rosen for the Patricia Roberts Harris Fellowship Program.

(d) $70,000 from the National Science Foundation to Dr. Lawrence Kobilinsky and Dr. Robert Rothchild for the College Science Instrumentation Program.

(e) $60,000 from the N.Y.S. Education Dept. to Dr. Lawrence Kobilinsky for a Collegiate Science and Technology Entry Program.

(5) Lehman College: Lehman College has received a grant of $1,225,000 from the National Institutes of Health to Dean Oscar Fisch for the Minority Biomedical Research Support Program.

(6) Queens College: Queens College has received the following grants:

(a) $248,325 from the National Institutes of Health/National Institute of General Medical Sciences, for the support of research entitled "The Regulation of Maltose Fermentation in Saccharomyces," under the direction of Prof. Corinne Michels of the Dept. of Biology.

(b) $228,440 from the National Institutes of Health/National Heart, Lung, and Blood Institute, for the support of research entitled "Structural Properties of Membranes," under the direction of Prof. Robert Bittman of the Dept. of Chemistry.

(c) $176,030 from the National Endowment for the Humanities, for the support of research entitled "The Papers of Robert Morris 1781-1784," under the direction of Prof. Elizabeth Nuxoll of the Dept. of History.

(d) $175,447 from the National Institutes of Health/National Cancer Institute, for the support of research entitled "A New Experimental Model for Dormancy in Breast Cancer," under the direction of Prof. Jeanne Szalay of the Dept. of Biology.

(7) Queensborough Community College: Queensborough Community College has received a grant of $75,000 from Marrow Tech, Inc. to Gail Naughton for a project entitled "Bone Marrow Transplantation."

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: The University Report was moved and seconded.

Prof. Wedeen asked the record to indicate that the University Faculty Senate, with respect to Item D21 in the University Report Addendum, recommended that the Board decline to dissolve the Brooklyn College Department of Comparative Literature.

Mr. Muhammad moved that Item D21 be held for discussion in executive session in order to allow the Members of the Board of Trustees who were not present at the public hearing to hear both sides of the discussion as to whether or not the Department of Comparative Literature should be combined with the Department of English. The motion was seconded by Mr. Howard. The motion failed for lack of nine votes.
Mr. Muhammad stated that at the public hearing, unanimous sentiment was expressed by 20 speakers, including both faculty and students, that the two Departments not be combined. The students would receive a better education in a separate department rather than be lost in a large department, such as the English Department.

President Hess stated that this matter is the end result of two years of discussion on the Brooklyn College campus. He pointed out that there is no correlation in colleges and universities between administrative units and academic disciplines. Some departments are entirely single discipline; some house two disciplines; some house many disciplines. At Brooklyn College, the Modern Languages and Literature Department houses degree programs in French language and literature, Spanish, Russian, and Chinese, and nothing about that has compromised the quality of any of the degree programs or the course offerings which are a matter of faculty jurisdiction.

President Hess stated that the question of administrative organization is assigned to the President by the Bylaws of The City University. In this case there is a Department which has a declining enrollment. The five members of the Department who are capable of teaching between fifteen and twenty sections a semester were teaching in the past Fall a total number of 14.5 FTE's. Accordingly, after consultation and looking into a variety of other alternatives, it was felt that the best path would be to house the program in the English Department, where students in that related discipline would become more aware of the existence of offerings in Comparative Literature and hence might bolster the enrollment in these courses.

President Hess stated that the faculty members in the Department were teaching less than 50% of their regular assignment within Comparative Literature, and the average enrollment in those courses was very low. If the College followed literally its guidelines for not scheduling small sections, it would have been even lower.

President Hess expressed concern for the welfare of this program. He indicated that there is no proposal to eliminate the major or any of the other matters which are faculty matters. But it is felt that if this is to thrive, it is important that an alternative mode of administration be found for it. He pointed out that Comparative Literature is a relatively young discipline and that there are only 80 Departments of Comparative Literature in the more than 1300 senior colleges in the country. At many institutions Comparative Literature does not exist as an undergraduate program but only as a graduate program. Furthermore, in addition to those colleges where there exists Comparative Literature in a separate undergraduate department, there are also many institutions where it is housed in an English Department or a Modern Language or Literature Department or stands as a program reporting to a dean of the college.

President Hess stated that all of these alternatives were examined, and it was the best judgment of the Provost's Office and the President's Office at Brooklyn College that what is being proposed is the best alternative available.

Dr. Polk asked Prof. Wedeen for the rationale for the University Faculty Senate statement. He also asked for an overview of how the hearing went.

Prof. Wedeen replied that the Department presented to the University Faculty Senate a packet of testimony from various scholars in the field, from members
in the Department and students, attesting to the fact that there are only two Comparative Literature Departments within City University, the value of this Department to the Graduate School and to scholars in the field. They presented this to the Senate after having had it taken up by the Faculty Council at Brooklyn College and after an overwhelming vote in Faculty Council - 17 to 39 - at the College to keep the Department and not have it combined within another discipline although it was understood that the program would remain. The Senate then presented it at a plenary; a two-part resolution was passed, the first part stating that it was the hope of the University Faculty Senate that no Department would be combined, renamed, dissolved without due consultation of all the constituent bodies. It was on the basis of that, the unanimous resolution was approved asking that this Department not be combined into another Department. Then, at the hearings, there were about 20 people speaking to the desire for this discipline to be maintained as an independent Department.

President Hess pointed out that at the hearing, at which he was present but did not speak, he submitted to the hearing officers 14 pages of minutes of the Brooklyn College Council on Administrative Policy, which detailed the history of this decision. He suggested that Vice-Chancellor Reid-Wallace might wish to comment on this matter.

Vice-Chancellor Reid-Wallace stated that the issue that is important to make clear is one that relates to the administrative restructuring and the responsibility of the President for that particular decision. In the material that was submitted by President Hess, it appears that over a two-year period faculty persons from the Brooklyn College community had an opportunity to give input into this particular issue. Based on all of the evidence presented from faculty as well as from the Administration of Brooklyn College, what is really being discussed is an academic program that has been placed in another home but has not been deleted or in any way diluted in terms of its ability to offer a degree program. From a long-term point of view, Vice-Chancellor Reid-Wallace mentioned that in addition to academic content, cost efficiency has to be considered and also what is necessary to preserve programs. With faculty handling 14.5 FTE's, in the long term, without some kind of administrative action now, that program would not even under the proposed arrangement be available to those students who are interested in studying Comparative Literature. It appears as if due process was observed, the faculty members were consulted over the course of a two-year period, and that the President of the institution, acting on a number of factors, made the very tough decision to preserve the program but to reconstitute it in a new arrangement.

Mr. Howard asked whether there was similar consolidation in other smaller programs at Brooklyn College, and President Hess replied that about five years ago the Dance Department experienced difficulties, and after consultation, it was decided after some temporary solutions to merge the programs of the Dance Department into the Conservatory of Music. The enrollment in the Dance programs has since doubled. Similarly, about four years ago, it was decided that the Department of Home Economics and Consumer Studies, which was also housing a degree program in Nutrition Sciences that was running into trouble, should have those Nutrition Sciences programs merged with the Health Sciences Department. That program has been operating at a much better level since then.

Dr. Canino asked whether there were any other programs at Brooklyn College under similar consideration because of enrollment and faculty-FTE ratios, and President Hess mentioned concern over the future direction of the Department of Anthropology. President Hess stated that this was included in the College's five-year plan which was published in 1986.
A vote was taken, and the University Report failed of adoption, with only eight affirmative votes.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for June 27, 1988 (including Addendum Items) be approved as revised as follows:

(a) PART D - Addendum - Add the following:

D20. LaGuardia Community College - Executive Compensation Plan Study Leave

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D21. New York City Technical College - Educational Opportunity Center in Brooklyn - Reappointment Without Tenure or CCE (Annual)

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Deb. Title
Student Affairs
HE Associate (Coord. of Stud. Aff.)
Asst. to HEO (Admissions Officer)
Asst. to HEO (Community Outreach Officer)
HE Assistant (Asst. Coord. of Student Affairs)
HE Assistant (Associate Registrar)
Asst. to HEO (Job Developer)
Asst. to HEO (Job Placement Officer)
Lecturer
Lecturer
Lecturer

Name
Butts, Bobbye
Dawkins, Catherine
Good, Harry, III
Hayes, Virginia
Marvel, Joseph
Tome, Palmer
Yates, William
Gassette, Roxine
Green, Michele
Riley, Frank

Sal. Rate
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$35,995
$42,530
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$35,995
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$29,604

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7/1/88-6/30/89
8/30/88-8/29/89
8/30/88-8/29/89
8/30/88-8/29/89

D.22. Hunter College - Establishment of the Hunter College Campus Schools Summer Enrichment Program for the Gifted: 1988: BE IT RESOLVED, That the Hunter College Campus Schools conduct a Summer Enrichment Program for the Gifted, designed to serve the special interests and strengths of intellectually gifted children in New York City. The program will comprise a three-course series, offered daily at the Campus Schools to gifted students in Grades 3-10 (as of September, 1988), starting on Tuesday, July 5, and ending Thursday, July 28. Sessions are from 9:00 a.m. - 2:30 p.m., Monday through Thursday. Child care is available from 2:30 - 6:00 p.m. on Campus Schools premises.

The fee for the program is $375 per student. A total enrollment of approximately 250 students is anticipated.

Some scholarship aid, based on economic need, is available, funded in part through a contribution from the Boys Club.

EXPLANATION: This resolution is in keeping with the Hunter College Campus Schools' goal of promoting increased opportunity and access to special education for the gifted, and with its mission as a model/demonstration school. It is an outgrowth of a small, successful pilot program conducted in Summer 1986 and repeated on a larger scale in Summer 1987. Individual attention will be given each student, and students will be encouraged to explore areas of interest not available during the school year, as well as to investigate, in depth, topics of special concern. Course work is diverse and geared to students' age and intellectual level and interest. Although formal homework is not assigned, students who wish to continue their work at home are not discouraged.

The courses are taught by Hunter College Campus Schools teachers.

D.23. Brooklyn College - Upgrade of Pit Elevators and Purchase of Fire Curtains - Gershwin and Whitman Theatres: RESOLVED, That the Board of Trustees of The City University of New York authorize Brooklyn College to advertise for and award a contract to the lowest responsible bidder to furnish all labor and material needed for the upgrade of the pit elevators and the purchase of fire curtains for the Gershwin and Whitman Theatres, at an estimated cost of $38,000, chargeable to New York State Tax Levy Code 70-45-6057-1A-87-53700 (2120011460) or other such funds, subject to financial ability.
EXPLANATION: Replacement of fire curtains and upgrade of pit elevators is necessary to conform to safety and environmental regulations of the City, State, and Federal Governments.

D24. Hunter College - Appointment Annual Other Than Professoriate (Subject to Affirmative Action Search Procedures - Except Substitutes)

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D25. Hunter College - Transfer to Another Department (Instructional Staff)

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Transfer with tenure from the Office of the Provost to the School of Health Sciences. The transfer has been approved by the Personnel and Budget Committee of the School of Health Sciences.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 1. UNIVERSITY REPORT: The Chancellor requested that the Board reconsider the University Report.

The Chairperson stated that anyone who voted against the University Report might move to have that vote reconsidered.

Dr. Canino moved that the University Report be reconsidered. The motion was seconded by Mr. Howard and adopted by the Board.

Dr. Canino moved that Item D21 be separated out of the University Report. The motion was seconded by Mr. Howard and failed with seven affirmative votes.

Mrs. Everett asked why there was opposition to the Brooklyn College item. Her understanding was that the President of a college has certain rights and obligations. In the case of Brooklyn College, the President exercised that authority. The vote would indicate that he does not have that authority, and Mrs. Everett stated she would like to know the reasons for that belief.

Dr. Polk stated he had abstained from voting.

The Chairperson pointed out that the University is facing the hardest and most severe budget crisis in recent memory, and decisions have to be made as a Board and as an Administration over the next number of weeks as to how to deal with something that could be as large as a $20 million problem. In that context the Board will expect its administrators to try to be fair and reasonable and
balance academic need with resource availability. What the President of Brooklyn College after two years of deliberation with all the elements of that College has done is to try to adhere to that spirit of leadership which the Board expects from its Presidents. In that context the Board is dealing with this particular issue.

Mrs. Titone stated that she wanted this issue as a separate issue to expedite the University Report and not because she opposed the President's position. She is actually in favor of his position.

Mr. Howard stated that he also had no difficulty with the consolidation. He stated that he did not particularly like the approach of consolidating one department when there are other units that might require it. He was in favor of a long-term plan of strategy in all of the institutions.

Mrs. Everett agreed but stated that it was not fair to the people who had been working on this for two years.

Dr. Bernstein stated that it might be a good goal not to take a step in any effort at consolidation or expansion or retention or any other topic unless there is a survey that all programs are looked at and all decisions about consolidation are made at once. The world does not work that way. There is a particular proposal before the Board which makes sense to a fair number of the Trustees and which has followed the procedures appropriate to the College. She saw no reason to postpone a decision about this program at this time and wait for the two or three years that it might take to do a complete survey in all the colleges of which programs could be consolidated.

Dr. Canino stated that her motion to separate was to move the University Report forward. Her concern and her voting had to do with using the fiscal situation and efficiency as the reasoning behind the closing of small Departments, and she had questions about that without challenging the President's right to reorganize or reconstitute programs. The University Report should not be held up because of this one item, and she moved again that Item D21 be separated from the University Report. Dr. Polk seconded the motion.

The Chairperson stated that a motion at the end of a statement was out of order and that the only one who could make such a motion was someone who voted against separating this item the last time a vote was taken on this.

Mrs. Bloom stated that at the public hearing 20 people spoke opposed to the President's recommendation. Those Trustees who were present and heard those people find it difficult to take a different stand.

Mr. Cenci stated that he was one of those at the hearing, and the presentations were very well done. He pointed out that there are a number of implications. He stated his belief in the Administration's responsibility and the right to make a hard decision. This was not a new decision. It went back over a period of time. There is decreasing enrollment in the face of a budget situation, which might not have been known two years ago or six months ago but has now become very real. He referred to Mr. Howard's statement about the need for a plan and stated that he felt that each of the Presidents might have an informal plan. He mentioned another aspect. These courses are not being eliminated, which he would oppose. That is important. The University might have to find ways to keep everything alive in a different way. A long-range plan would be in order, but at the present time he could not find fault with the decision of the President of Brooklyn College.
The Chancellor pointed out that at the moment there are only two Comparative Literature Departments in the University with the other one at Queens College. Comparative Literature is not necessarily, although it is at some institutions, constituted as a separate department. It is not traditionally or necessarily traditionally one of the major subjects under the guise of liberal arts. Although it is practiced, it is not necessarily organized as an independent department. There are not enough students to keep everyone teaching a full-time schedule. Consequently, the proposed rearrangement will enable the faculty to be more efficiently utilized. He did not like the idea of linking efficiency and education, but the University is faced with serious financial problems. If the Presidents do not have the authority to do this, the Board is taking away from them the authority to do many other things they will have to be doing or thinking about doing in the next few months. Part of the report the Chancellor will be making to the Board will be precisely not just the likelihood but the necessity to begin to implement a $12.7 million cut in the State budget, which has been directly imposed on the University by the Division of the Budget. This does not have to wait for further action by the State Legislature. The University is facing a situation of considerable financial magnitude of which this is a very small piece.

In reply to a question from Mr. Howard, President Hess stated that one of the individuals in the Department who has a Ph.D. in German has asked to be assigned to the Modern Language Department. He was recommending that the other four be assigned to the English Department. There are questions in seniority which are governed by a University policy. Ordinarily, individuals receive seniority from the Department which receives them as of the date of transfer. In the case of two individuals having the same date, according to University policy, the President can break the tie. These individuals would be assigned to the new Department in the order of seniority they had in the old Department. They will retain their seniority with respect to each other.

A vote was taken on the University Report. There were eight affirmative votes. Dr. Canino, Mr. Howard, and Mrs. White voted NO. Dr. Polk, Mr. Rivera, and Mr. Muhammad abstained.

A motion was made, seconded and adopted that the University Report be reconsidered. Mrs. Everett abstained.

Mrs. Bloom moved that Item D21 be separated out of the University Report and referred to the Committee on Academic Policy, Program, and Research for review and consideration in the light of all the testimony and discussions. The motion was seconded by Mrs. White. The motion was adopted. Mrs. Everett voted NO.

The following resolution was adopted:

RESOLVED, That the University Report for June 27, 1988 (Including Addendum Items except Item D21) be approved as revised as follows:

(a) PART D - ADDENDUM: Add the following:

D22. Bronx Community College - Renewal of Security Guard Service: RESOLVED, That the Board of Trustees of The City University of New York authorize Bronx Community College to renew the contract with Halbey Security Protective Corporation for the period of July 1, 1988 to June 30, 1989 at a cost chargeable as follows:
Subject to financial ability.

EXPLANATION: The College is exercising its second option to renew the contract for the security of the personnel, students, and property of the College. The increase in cost is the difference of the original bid rate and the current prevailing wage rate schedule of the City of New York Labor Division.

D23. The Graduate School and University Center - Administrative Designation - Committee Approval Not Required (Affirmative Action Report on File - Executive Compensation Plan)

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D24. Hunter College - Affiliation Agreement for Student Field Work and Clinical Experience: RESOLVED, That the Board, on behalf of Hunter College, authorize the President of Hunter College to enter into an affiliation agreement with:

St. Vincents Hospital
7th Avenue & 11th Street
New York, N.Y. 10011

to provide clinical experiences to students enrolled in Hunter College Master's Program in Rehabilitation Counseling with the agreement to be subject to the approval of the General Counsel as to form.

EXPLANATION: This agreement is in aid of the ability of Hunter College students to obtain significant clinical field work training in the area of Rehabilitation.

D25. Queens College - Appointment of Professoriate Staff (Subject to Affirmative Action Search Procedures - Except Substitutes)

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(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

At this point Mrs. Everett left the meeting.

NO. 2X. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:
(a) The Chancellor stated that both the negotiations with regard to the City's budget for the community colleges of The City University as well as the State budget continue and will continue well into the month of July. As for the City, at the moment the Council and the Board of Estimate have identified possible revenue increases and taxes, some of which will require legislative approval. Some of these are currently being considered by the Assembly Democratic Conference. Assuming that a tax package will be approved by the Legislature, there will be add-ons considered by City Government. The University hopes to be able to reduce some of its responsibilities, should that occur. Under the most favorable circumstances, it will be an extremely tight community college budget. The University continues to monitor the developments on the community college side closely.

(b) As far as the State budget discussions are concerned, the staff of the Governor and the legislative leadership have been meeting. There is as yet no resolution. There are several plans that have been put forward. Part of the plan from the Division of the Budget requires no further approval by any agency. In addition, the discussions that are going on at the moment between the Governor and the legislative leadership may assist the University if the legislative plan is put in place or some part of it adopted. On the whole, it is more favorable to the University's interests than the D.O.B.'s plan. This will occupy the University for some time to come.

(e) Yesterday the University submitted testimony to the House of Representatives opposing the Library Awareness of the F.B.I. and calling for appropriate safeguards for the future. This is a subject which some of the University's librarians have raised and librarians across the country have raised related to the program put in place by the F.B.I. which requires that librarians exercise and then report a kind of surveillance on those who ask questions about certain kinds of books or engage in certain kinds of research. The City University has taken, both as a result of action by the College and University librarians, a strong position in opposition to the F.B.I.'s program.

(d) The Chancellor announced that on June 28 from 5 to 7 P.M. the University would express appreciation to President Shenker for his contributions to the University.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and of the executive session of May 24, 1988 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: A. RESOLVED, That the following items be approved:

(1) Brooklyn College, CUNY Law School, The Graduate Center, and York College - Renovation Projects:

RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with the firm of Belfatto and Pavarini, for architectural and engineering services for the design and supervision of construction for various projects at the above institutions, CUNY Project NO. CU001-088 (BY005-088, BY007-088, CL001-088, GR001-088, YCO02-008) at a fee not to exceed $511,000 chargeable to the State Capital Construction Fund.

EXPLANATION: In order to implement the University's 1988-89 Capital Construction Program at Brooklyn College, CUNY Law School, The Graduate Center and York College, the firm now proposed was selected in accordance with procedures established by The City University to provide design and supervision of
construction services for the rehabilitation projects which have an estimated construction cost of $3,438,000.

The projects consist of:

BY005-088/BY007-088 Brooklyn College - Provide a new roof on Gideonse Hall and LaGuardia Hall and replace the fence around the athletic fields. Cost: $1,335,000.

CL001-088 CUNY Law School - Provide operable windows, revise section entry areas and provide for audio/visual equipment in the auditorium at a budgeted cost of $296,000.

GR001-088 Graduate Center - Replace all windows at a budgeted cost of $1,017,000.

YC002-088 York College - Provide a roof and parapet and renovate the HVAC system in the classroom building and provide a telephone and computer connection between the classroom building and the academic core at a budgeted cost of $790,000.

(2) Baruch College, City College, John Jay College, and Lehman College - Renovation Projects:

RESOLVED, That the Board of Trustees of The City University of New York, approve a service contract with the firm of Kallen & Lemelson for engineering services for the design and supervision of construction for various rehabilitation projects at Baruch College, City College, John Jay College and Lehman College, CUNY Project NO. CU003-088 (BA005, BA007, CC002, JJ002, LM005-088) at a fee not to exceed $186,000 chargeable to the State Capital Construction Fund.

EXPLANATION: In order to implement the University's 1988-89 Capital Construction Program at Baruch College, City College, John Jay College and Lehman College, the firm now proposed was selected in accordance with procedures established by The City University to provide design and supervision of construction services for the rehabilitation projects which have an aggregate estimated construction cost of $972,000.

The projects consists of:

BA005-088/BA007-088 Baruch College - Install additional electrical service to provide for new electrical loads due to new air conditioning equipment and provide power distribution to service new micro-computer laboratories at various campus buildings at budgeted costs of $500,000 and $47,000 respectively.

CC002-088 City College - Upgrade existing water, ventilation and electrical services to present code standards for use of existing three story structure as a repair garage with accompanying storage areas at budgeted cost of $123,000.

JJ002-088 John Jay College - Replacement or rehabilitation of existing fan housings for the HVAC system at a budgeted cost of $208,000.

LM005-088 Lehman College - Upgrade three existing passenger elevators to comply with Local Law 16 and provide handicapped accessible controls and permanently remove two existing sidewalk elevators from service at a budgeted cost of
(3) Lehman College - Physical Education Building:

RESOLVED, That the Board of Trustees of The City University of New York, approve a service contract with the firm of Raphael Vinoly, P.C., Architect for the preparation of programs, plans, specifications, cost estimates, etc., for a New Physical Education Building at Lehman College, CUNY Project No. CU006-088, LM001-88, and be it further

RESOLVED, The the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The fiscal 1988/1989 Budget appropriated $7,789,000 for the design of a physical education building at Lehman to replace the current, obsolete gymnasium constructed in 1931. The new building will be a state-of-the-art facility and will enable the college to conduct a full range of physical education programs. The new building is tentatively estimated at $48,757,000.

The facility will encompass approximately 164,000 gross square feet and will be located at the northern end of the campus adjacent to the Speech/Theater and Performing Arts Center.

The proposed firm was selected in accordance with procedures established by The City University and has been approved by the President of Lehman College.

(4) Queens College - Rehabilitation of "D" Building:

RESOLVED, That the Board of Trustees of The City University of New York, approve a service contract with the firm of Beyer, Blinder & Belle in Association with Daniel Pang Associates for the preparation of plans, specifications, cost estimates, etc. for the Rehabilitation of "D" Building at Queens College, CUNY Project No. CU007-088, QC001-088, and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid alteration project.

EXPLANATION: The "D" building is a Spanish style three story and basement building that will be altered to provide approximately 19,600 net assignable square feet for the SEEK (Search for Education, Elevation and Knowledge) Department.

Tentatively estimated at $5,264,000, the alteration will preserve the exterior Spanish style character and provide administrative offices and classrooms for its occupants. Also included are asbestos removal, and upgrading of electrical and mechanical systems.

The proposed firm was selected in accordance with procedures established by The City University and has been approved by the President of Queens College.

(5) Queens College - Upgrading Utilities:

RESOLVED, That the Board of Trustees of The City University of New York, approve a service contract with the firm of Syska and Hennessy, Inc. for preparation of plans, specifications, and cost estimates for upgrading
RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid project.

EXPLANATION: The existing utilities infrastructure is unreliable and of inadequate capacity to support the recent expansion of the campus. The scope of work will include the following items:

1. An extension of the existing heating plant with a 5th boiler and a new stack.
2. Replacement of the existing primary power distribution system with a new system.
3. Replacement of the existing fire alarm and detection system.
5. Construction of a consolidated Maintenance and Shop Building.

The proposed firm was selected in accordance with procedures established by The City University and has been approved by the President of Queens College.

(6) Hostos Community College - Emergency Lighting:

RESOLVED, That the Board of Trustees of The City University of New York, approve the contract documents as prepared by W. F. Chun Architects & Planners, and authorize the Office of Facilities Planning, Construction and Management to advertise, bid, and award a contract to the lowest responsible bidder for installation of emergency lighting at Eugenio Maria de Hostos Community College, Project No. CU965-085/HS910-085, at an estimated cost of $53,000 chargeable to the State Capital Construction Fund.

EXPLANATION: The project consists of installing emergency lighting in 475 Grand Concourse and 500 Grand Concourse.

The estimate of $53,000 includes construction contingencies and cost escalation to bid date.

(7) Queens College - Emergency Lighting:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by David Paul Hepler, P.C., and authorize the Office of Facilities Planning, Construction and Management to advertise, bid, and award contracts to the lowest responsible bidders for installation of Emergency lighting at Queens College, Project No. QC941-084B, at an estimated cost of $85,000 chargeable to the State Capital Construction Fund.

EXPLANATION: The project consists of installing emergency lighting in Powdermaker Hall.

The estimate of $85,000 includes construction contingencies and cost escalation to bid date.

(8) The City College, and The College of Staten Island - Alteration and Restoration Projects:
RESOLVED, That the Board of Trustees of The City University of New York, approve the contract documents as prepared by Henry A. LeGendre and Associates, and authorize the Office of Facilities Planning, Construction and Management to advertise, bid, and award contracts to the lowest responsible bidders for construction of various alterations and restoration projects at The City College and The College of Staten Island, Project No. CU778-085, at an estimated cost of $1,856,000 chargeable to the State Capital Construction Fund.

EXPLANATION: The project consists of:

CU778-085 - Various Alteration and Rehabilitation Work At The City College (CC) & The College of Staten Island (SI)

CC787-085, Shepard Hall Loading Facility - Provide a loading facility for the college mail room & central duplicating facility located in Shepard Hall.

CC788-085, Replace Windows of Park Building - Replace original windows with double glazed windows conforming to CUNY Energy Standards.

CC795-085, Steinman Hall, Waterproofing of South Terrace - Remove the existing wearing terrace surface and planters, rewaterproof, and replace the wearing surface.

CC796-085, Restoration of Rubble Walls - Restore damaged and deteriorated rubble walls throughout the campus.

CC797-085, Repair slate roofs of Shepard Hall and Townsend Harris Hall - Repair approximately 21,000 square feet of slate roofing.

ST743-085, Signage System for the Handicapped - Install a code compliant signage system for the handicapped throughout the campus.

ST927-085, Enclosed Walkway Between Buildings, Electric Operators on Doors and Rehabilitation of Hardware on all Existing Exterior Doors - Provide a rain protected and windproof walkway between buildings on the campus, install electric operators on one door of each building, and rehabilitate hardware on all existing exterior doors.

The estimate of $1,856,000 includes construction contingencies and cost escalation to bid date.

(9) The City College - Shepard Hall Interior Renovation:

RESOLVED, That the Board of Trustees of The City University of New York, accept the contract documents and cost estimate of $32,072,000 as prepared by the firm of William A. Hall Partnership for the Renovation of Shepard Hall Interior at The City College of New York, Project No. CC404-086; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to advertise, bid and award contracts for the construction of the Renovation of Shepard Hall Interior.

EXPLANATION: The 1987-88 State Budget included funding authorization for the Renovation of Shepard Hall Interior at The City College of New York.

The Renovation will provide approximately 256,000 gross square feet of modern teaching facilities for its Music, Theater, and Communication Programs. Also housed will be the Center for Legal Education, Alumni Association, City College
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Fund and Research Foundation. The building will be provided with a new heating, ventilating and air conditioning system, life safety and fire protection systems, accessibility for the physically handicapped, and will be upgraded to conform to current codes.

On January 25, 1988, Cal. No. 4.A. (10), the Board of Trustees adopted a resolution that accepted preliminary plans, outline specifications and preliminary construction cost estimates.

The final plans have been reviewed and accepted by the College, the Office of Facilities Planning, Construction and Management, and the Dormitory Authority of the State of New York.

It is recommended that the final contract documents be accepted and authorization be given to invite bids and award contracts for the renovation.

(10) John Jay College - Construction of New Space:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the architectural firm of David Paul Helpern P.C. and authorize the Office of Facilities Planning, Construction and Management to advertise, bid and award a contract to the lowest responsible bidder for furnishing all labor, material and equipment required for construction of areas in which to relocate departments at John Jay's North Hall Facility, located at 445 West 59th Street, New York, N.Y. 10019, Project JJ001-087 (CU003-087) at a total estimated cost of $750,000 chargeable to the State Capital Construction Fund or other such funds subject to financial ability.

EXPLANATION: The project consists of the design and construction of new space in which to relocate activities and offices displaced by new construction. John Jay College is in the process of acquiring a new facility. Since all activities could not move into the new facility, it became necessary to relocate these activities into space generated by departments moving into the new facility. The total cost for the entire project is estimated at $2,854,000, including contingencies and escalation.

(11) CUNY Law School at Queens College - Legal Clinic Rehabilitation:

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary plans, outline specifications and preliminary construction cost estimate of $1,052,000 for the rehabilitation of the Legal Clinic at the CUNY Law School at Queens College, CUNY Project No. QC018-087 as prepared by Richard Dattner Architect, P.C. and be it further

RESOLVED, That the City University Construction Fund be requested to accept the preliminary plans, outline specifications, and construction cost estimate and to authorize the Dormitory Authority of the State of New York to complete final plans, specifications and bid documents for the Legal Clinic.

EXPLANATION: The renovation work for the CUNY Law School facility was completed in 1986 except for 6,200 square feet of space. The Law School now plans to convert this unfinished space in its building to house the Legal Clinic currently located in several locations throughout the building.

On May 26, 1987, Cal. No. 7.A the Board of Trustees adopted a resolution that approved the selection of the firm of Richard Dattner Architect. P.C. for this project.
The preliminary plans, outline specifications and cost estimate have been reviewed by the College, the Office of Facilities Planning, Construction and Management and the Dormitory Authority and acceptance by the Board is recommended in order that the architect may proceed with the development of final plans, specifications and cost estimates for the Legal Clinic.

(12) The College of Staten Island - Rental of Space:

RESOLVED, That the Board approve a five-year lease for approximately 3,000 rentable square feet of space at 30 Bay Street, Borough of Staten Island, to be used by The College of Staten Island; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees to execute the appropriate lease document after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The proposed lease for the subject premises will allow the College to move certain offices off the campus in order to make space available for the construction of new laboratories.

The proposed new lease will be for a five-year period to commence upon substantial completion of tenant-approved alteration work performed by the Landlord. The base annual rent will be as follows:

- First year - $49,500 ($16.50/S.F.)
- Second year - $51,000 ($17.00/S.F.)
- Third year - $52,500 ($17.50/S.F.)
- Fourth year - $54,000 ($18.00/S.F.)
- Fifth year - $55,500 ($18.50/S.F.)

Landlord will paint the premises prior to occupancy.

Landlord will provide heat and exterior and structural repairs.

Landlord will provide cleaning on a cost pass-thru basis.

Tenant will pay its proportionate share of real estate taxes and electricity.

Tenant will reimburse the Landlord for the cost of tenant alterations in a lump sum upon substantial completion at a cost not exceed $100,000.

(13) New York City Technical College - Rental of Space:

RESOLVED, That the Board approve a ten-year lease for the rental of approximately 19,188 rentable square feet of administrative office space constituting part of the thirteenth floor of the building known as One Pierrepont Plaza, Borough of Brooklyn, to be used by New York City Technical College; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees to execute the appropriate lease document after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The proposed new lease will house several of the College's administrative offices currently located on campus. Moving these offices will allow the College to free space on campus for the establishment of a new student center.
The new lease will be for a ten-year period commencing upon substantial completion of the installation work to be performed by the landlord. The proposed lease will be at an annual rental of $479,700 ($25.00/S.F.) for the first five years and $537,264 ($28.00/S.F.) for the last five years.

Landlord, at his cost, will alter the space per tenant's work letter. Landlord will also provide services including but not limited to standard cleaning, air conditioning, heat and elevator service.

Tenant will pay for electricity and its proportionate share of real estate taxes and direct operating costs over the base year of the lease. Tenant will also have benefit of the substantial real-estate tax abatement at the premises during the term of the lease.

The rentable area of the demised premises is subject to verification by the University.

(14) Office of Governmental Relations - Rental of Space:

RESOLVED, That the Board approve a five-year lease for approximately 663 square feet of space on the second floor at 1660 L Street, Washington, D.C., to be used by the Office of Governmental Relations; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees to execute the appropriate lease document after it has been approved by General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The City University of New York's Washington, D.C. staff has occupied cramped quarters in a 312 square foot block of space at 1225 Connecticut Avenue pursuant to a sublease that started July 1, 1985 and will expire on June 30, 1988. The base annual rental of this sublease is $7,566 ($24.25/S.F.). The University's staff will need to vacate the premises upon the June 30, 1988 expiration date.

A new location has been found that will provide the University with approximately 663 square feet at the premises known as 1660 L Street. Under the proposed new lease, the base annual rental would not exceed $15,912 ($24.00/S.F.). This lease would be for a five-year term to commence on July 1, 1988 and terminate on June 30, 1993.

Landlord, at his cost, will provide certain tenant approved alterations to the space. Landlord would provide services, including but not limited to, cleaning, heat, air conditioning, repairs and maintenance, elevator service and electricity.

Tenant shall pay its proportionate share of increases for direct operating costs and taxes over the base-year.

The base annual rental is subject to an annual increase as detailed in the lease.

The Tenant shall have an option to renew said lease for a period of two years upon written notification.

(15) The Central Office and Senior Colleges - Motor Vehicle Liability Insurance:
RESOLVED, That this Board authorizes continuation of liability insurance coverage for Central Office and Senior College motor vehicles for an additional year commencing July 1, 1988, at an estimated annual cost of $400,000, to be procured by the Central Office by public bidding procedures and charged equitably to the senior college units, coverage to be equivalent to that carried by the State of New York for its vehicles. The Secretary of the Board is authorized to execute all necessary agreements and documents, subject to review and approval by the Vice Chancellor for Legal Affairs.

EXPLANATION: This coverage was first obtained pursuant to Resolution of June 28, 1982 (Cal. No. 9.A). There are approximately 210 vehicles in this category. Centralized bidding will result in an advantageous fleet policy rate although separate policies may be issued to participating colleges.

(16) The College of Staten Island - Shuttle Bus Service 7/1/88-6/30/89:

RESOLVED, That the Board of Trustees of The City University of New York authorize The College of Staten Island to advertise, receive and open bids, and award a contract to the lowest responsible bidder for Shuttle Bus Service for the period July 1, 1988 through June 30, 1989, with the option to renew for three (3) consecutive one-year periods, at an estimated cost of $180,000 chargeable to code 22601400 or such other funds as may be available.

EXPLANATION: The College of Staten Island has developed a shuttle system which allows students to take courses at both Sunnyside and St. George campuses (a distance of approximately three miles). The shuttle bus service is required to enable students and staff to move safely between the two campuses.

(17) Medgar Evers College - Purchase of an IBM Mainframe Computer:

RESOLVED, That the Board of Trustees of The City University of New York approve the specifications and contract documents and authorize Medgar Evers College to purchase and install an IBM 4381-P22 mainframe processor and related peripherals, as well as microcomputer workstations, for academic laboratories and administrative offices at a total cost not to exceed $800,000 chargeable to Capital Project HN 192.

EXPLANATION: Medgar Evers College does not own a mainframe computer system and must rely on the University Computer Center to meet its mainframe computing needs. The college has an opportunity to acquire an IBM 4381-P22 machine at a discount that is greater than that usually available to higher education institutions. Acquisition of this computer system will enable the college to control its data processing requirements, plan for the development and implementation of new and needed administrative applications and systems, and provide instructional opportunities to its students that otherwise would not be available to them.

(18) Medgar Evers College - 1988-89 Custodial Service Contract:

RESOLVED, That the Board of Trustees approve and authorize the Business Manager of Medgar Evers College to advertise for, receive, and open bids, and award a contract for Custodial Services at 1650 Bedford Avenue, Brooklyn, New York, to the lowest bidder at an estimated cost of $150,000 to be charged against FAS code 217801400 for the period of July 1, 1988 to June 30, 1989 with the possibility of three renewals.

EXPLANATION: The College does not have sufficient custodial staff to maintain
its new facilities on Montgomery Street. Proper custodial service is essential
to keep the academic surroundings conducive to learning.

(19) New York City Technical College - Temporary Service Personnel:

RESOLVED, That the Board of Trustees of The City University of New York approve
the contract document and specifications to advertise for, receive and open bids and award a contract to the lowest responsible bidder for Temporary Service Personnel at an estimated cost of $148,000, chargeable to code 305-01-430 or other such codes subject to financial ability.

EXPLANATION: This contract shall include option to renew for two additional years with a "Wage Escalation Clause." This service is for Laborers, Typists, Clerical Office Workers, Data Entry Personnel required for special projects and Cashier Tellers.

(20) University Computer Center - Renewal of Installment Purchase Plan Agreement for IBM 3480 Control Units:

RESOLVED, That the Board of Trustees of The City University of New York authorize The University Computer Center to renew its agreement with the International Business Machines Corp. (IBM), in accordance with the terms of the Open Market Price Agreement between The State of New York and IBM, for the Installation Purchase Plan Agreement for IBM 3480 Tape Control Units for the period of July 1, 1988 through June 30, 1989 at a total estimated cost of $112,874.00, chargeable to budget code 70000-249450-1A-89-57609-291701-309.

EXPLANATION: This expenditure is for the IBM 3480 Tape Control Units currently installed at The University Computer Center.

(21) University Computer Center - Renewal of Rental of IBM Software Products:

RESOLVED, That the Board of Trustees of The City University of New York authorize The University Computer Center to renew its agreement with the International Business Machines Corp. (IBM), in accordance with the terms of the Open Market Price Agreement between The City of New York and IBM, for the period of July 1, 1988 through June 30, 1989 at an estimated cost of $332,369.00, chargeable to budget code 70000-249450-1A-89-55115-291701-532.

EXPLANATION: This expenditure is for the rental of IBM software products currently installed at The University Computer Center.

(22) University Computer Center - Renewal of Installment Purchase Plan Agreement for IBM 3081 KX3 Central Processor:

RESOLVED, That the Board of Trustees of The City University of New York authorize The University Computer Center to renew its contract with the International Business Machines Corp. (IBM), for the Installation Purchase Plan Agreement of IBM 3081 KX3 Central Processor for the period of July 1, 1988 through June 30, 1989 at an estimated cost of $130,743.00 chargeable to budget code 70000-249450-1A-89-57609-291701-309.

EXPLANATION: This expenditure is for the IBM 3081 KX3 Central Processor currently installed at The University Computer Center.
(23) University Computer Center - Renewal of Maintenance of IBM Data Processing Equipment:

RESOLVED, That the Board of Trustees of The City University of New York authorize The University Computer Center to renew its agreement with the International Business Machines Corp. (IBM), in accordance with the terms of the Open Market Pricing Agreement between The City of New York and IBM, for the maintenance of IBM data processing equipment for the period July 1, 1988 through June 30, 1989 at an estimated cost of $611,686.00, chargeable to budget code 70000-24950-1A-89-55951-291701-401.

EXPLANATION: This expenditure is for the maintenance of IBM data processing equipment currently installed at The University Computer Center.

(24) York College - Rental of Space:

RESOLVED, That the Board approve a ten-year lease for approximately 20,000 rentable square feet of space at 92-30 Union Hall Street, Borough of Queens, for use by York College; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees to execute the appropriate lease document after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: This lease will provide classrooms, laboratories and offices for use by the Queens Educational Opportunity Center which is administered by York College.

The proposed ten-year lease will begin upon substantial completion of the premises by the landlord.

The base annual rental will be $300,000 ($15.00/SF).

The landlord, at his own cost, will provide a standard building installation. Any tenant requested work items over and above the standard installation will be paid by tenant as detailed in the lease. Landlord will provide exterior and structural repairs. Landlord will be responsible for paying real estate taxes and providing building maintenance.

Tenant will be responsible for cleaning and electricity. Tenant will pay for increases in taxes and direct operating costs over the base year.

Funding for this lease will be provided by the State University of New York.

The rentable area is subject to measurement by the University. If the rentable area is determined to be less than 20,000 square feet, the base rental will be reduced by $15.00/SF for every square foot under 20,000.

(25) The College of Staten Island - Neuroscience Research Laboratories Renovation:

RESOLVED, That the Board of Trustees of The City University of New York approve the final plans and specifications for the renovation work for Neuroscience Research Laboratories at 120 Stuyvesant Place, Staten Island, New York as prepared by the Campus Planning Office and authorize The College of Staten Island to advertise, receive bids and award contract to the lowest responsible bidders for various parts of the renovation work at a total estimated cost of $290,000 chargeable to the State Capital Construction Fund and be it further
RESOLVED, That the Director of the Budget be requested to approve said document with cost limitation of $290,000 chargeable to the State Capital Construction Fund.

EXPLANATION: The newly formed Center for Developmental Neuroscience of the Biology Department needs two research laboratories to house the new director, research staff members and graduate students.

(26) Baruch, John Jay and New York City Technical Colleges, and The College of Staten Island - Asbestos Abatement:

RESOLVED, That the Board of Trustees of The City University of New York approve a consulting services contract with the firm of Hall-Kimbrell Environmental Services for engineering services to conduct site surveys, material bulk sampling and to provide environmental assessment reports including asbestos abatement cost estimate for various rehabilitation projects located at Baruch College, John Jay College, New York City Technical College and The College of Staten Island at a fee not to exceed $25,000 chargeable to the State Capital Construction Fund.

EXPLANATION: In compliance with New York City Local Law No. 76, before any rehabilitation project can proceed, any asbestos containing material (ACM) present in space to be renovated must be identified and a time schedule and method of abatement proposed. Under this contract, Hall-Kimbrell will conduct asbestos surveys, sampling and prepare reports and asbestos abatement cost estimates for several facilities to be renovated at four colleges.

(27) The City College - Computer Workstations, etc.:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents, specifications and authorize The City College to award a contract to Digital Equipment Corporation, 2 Penn Plaza, New York, NY 10121 for the purchase of Computer Equipment consisting of 46 VAX Stations Model 2000, 1 Vax Server Model 3600, 1 Vax Server Model 100 and 2 Local Area Networks at a total cost to The City College of $250,000.00. This is chargeable to code 70020-176-8901-2-22340-13-09 subject to Financial Ability.

EXPLANATION: The City College, School of Engineering has been awarded a grant of $367,355.00 by the Digital Equipment Corporation toward the purchase and installation of a DEC Computer workstation network. The actual purchase cost of the network to The City College will be a contribution of $250,000 toward the discounted price of $576,701.00. This price of $576,701.00 is the lowest available discount price and is less than the NYS Contract price. In addition DEC will provide staff training and a cash grant for staffing costs.

The workstation network will consist of 46 individual VAX workstations, two VAX network servers, four laser printers, and appropriate software licenses. This equipment will be used for undergraduate instruction in computer-aided design by the departments of Civil, Electrical, and Mechanical Engineering. This equipment will give the School of Engineering a facility matched by few other schools in the nation.

(28) Hostos Community College - Uniformed Guard Service:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents, and authorize Hostos Community College to advertise and
solicit bids and award a contract for unarmed guard service for fiscal year 1988/89, with options to renew for three additional one year periods, to the lowest responsible bidder at an estimated cost of $895,000 for fiscal year 1988/89. Funds will be chargeable to FAS code 2-348-01-400.

EXPLANATION: Guard service is necessary for the protection of faculty, staff, students and property. The construction associated with the Master Plan has made it necessary for the College to spread its operations over a five block area, requiring additional security coverage. Existing staffing levels are inadequate for proper coverage of numerous facilities located in one of the City's highest crime rate areas.

(29) The City University - Certificates of Participation for Equipment Procurement:

RESOLVED, That the Board of Trustees of The City University of New York authorize and direct the Secretary of the Board to sign the Memorandum of Understanding and any other agreements and instruments, with the approval of the General Counsel and Vice Chancellor for Legal Affairs, on behalf of The City University to effect the University's participation in the State of New York's issuance of Certificates of Participation to finance the lease purchase and installment purchase of new equipment, as well as to refinance existing equipment lease and installment purchase contracts of the senior colleges and the Central Office; and be it further

RESOLVED, That the authority of the University to participate in the foregoing be granted for all State offerings of fiscal years 1987-88 and 1988-89, up to the ceiling established by State statute; and be it further

RESOLVED, That the General Counsel and Vice Chancellor for Legal Affairs be authorized to provide any requested opinions of counsel for The City University in connection with the foregoing; and be it further

RESOLVED, That any of the following University staff members is hereby authorized and directed to sign on behalf of the senior colleges and the Central Office of The City University any certificate required by the State of New York or any other party to the transaction to comply with the above financing program: business managers and other designated fiscal officers of the University's senior colleges and Central Office.

EXPLANATION: The State of New York, under the direction of the Director, Division of the Budget and State Comptroller, issues Certificates of Participation to finance the lease purchase and installment purchase of new equipment, as well as to refinance existing equipment lease and installment purchase contracts of various participating State agencies, departments, instrumentalities and institutions, including the senior colleges and Central Office of The City University of New York. Under this arrangement, the State will apply the proceeds of the sale of Certificates of Participation to the prepayment of existing lease purchase and installment purchase contracts and to the acquisition of new equipment by participating institutions. Financing through such Certificates will reduce finance costs by resulting in lower interest costs than are available through other financing methods (e.g., equipment vendor financing). The University participated in previous State offerings in March, 1987 and June, 1987, which resulted in substantial interest savings on such equipment purchases.

In response to a question from Mr. Howard, Vice-Chancellor Vivona stated that
most of the renewals of licensing agreements for rentals at the Computer Center which occur year to year deal with the lion's share of the equipment which has come from IBM. City College had an opportunity to get a workstation from Digital well below the market cost, specific to a particular program, and the College decided to take advantage of that, with the Committee's agreement. These are individual workstations for research and training purposes. The equipment is not necessarily compatible with IBM equipment.

B. Pursuant to action taken by the Board of Trustees on June 25, 1984, Calendar No. 6R, approval of the following resolution is reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board:

(1) Hunter College - Removal of Hazardous Waste Material:

RESOLVED, That the Board of Trustees of The City University of New York, authorize Hunter College to enter into an agreement without public letting with Clean Venture, Inc., 1160 State Street, P.O. Box 936, Perth Amboy, New Jersey 08862 for inventory, packing and removal of hazardous waste material - North Building, Main Campus at an estimated cost of $150,000 chargeable to expense code 23770140-446052 or any such other available funds, subject to fiscal ability.

EXPLANATION: In order to correct existing violations issued by the Fire Department and the Environmental Health Services for hazardous waste removal, Clean Venture, Inc., was contacted. They are the only vendor who specializes in this service that Hunter College could reach within the 24 hour limit prescribed by the Fire Department. Two other vendors, Chemical Waste and Radiac were contacted, but could not be reached.

(Approved by Edith B. Everett (6/3/88), Sylvia Bloom (6/6/88), Maria Josefa Canino (6/6/88), Louis C. Cenci (6/6/88)).

Cal. No. 6.A. was considered next.

At this point Mrs. Everett rejoined the meeting.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following item be approved:

A. Distinguished Professor: RESOLVED, That Robert Bittman be designated Distinguished Professor of Chemistry at Queens College for the period 7/1/88-8/31/88, with compensation of $15,000 per annum in addition to his regular academic salary, subject to financial ability.

Prof. Bittman was introduced.

At this point Mrs. Titone left the meeting.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. Graduate School and University Center - Robert F. Wagner Sr. Institute for Urban Public Policy:

RESOLVED, That The City University of New York Robert F. Wagner, Sr. Institute of Urban Public Policy to be established at the Graduate School and University
Center, be approved, effective July, 1988, subject to the Policy Guidelines for Research Institutes and Centers set forth by the Board of Trustees in January, 1984.

EXPLANATION: The purpose of the proposed Institute is to bring to bear the efforts of leading social scientists and humanists at The City University of New York upon the understanding and solving of pressing urban and social problems in New York City. It is intended that the Institute explore and analyze the social, legislative and political legacy associated with Senator Robert F. Wagner, Sr., a key architect of modern urban liberalism; and, also, to encourage and facilitate serious academic analysis of the many problems facing urban areas in the late twentieth century.

The aim of the Institute is to become an instrument through which key decisions are (1) informed by the best objective data and analysis available; and (2) subjected to broad discussion in a neutral setting where a sense of context can be brought to the resolution of public issues. The Institute would seek to bridge the gap between theory and practice, between the analysis of the university and the issues facing decision-makers and it would address the perceived needs of decision-makers and the desires of the broader population. The efforts of the Institute will be published and distributed to senior policy makers at the national, state and city levels as well as the general public. By publicizing research and encouraging debate of results, it is expected that the Wagner Institute will make a significant contribution to New York City and perhaps the nation as well.

B. Borough of Manhattan Community College - A.A.S. Program in Office Automation:

RESOLVED, That the program in Office Automation leading to the Associate in Applied Science degree to be offered at Borough of Manhattan Community College, be approved, effective September, 1988, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary for entry-level positions and advancement in a modern business office with integrated information systems. In recent years new technologies and economic conditions have transformed the business office into a challenging and increasingly complex environment. In order to run their offices effectively, companies now make extensive use of electronic equipment: machine dictation systems, sophisticated text processing input and output systems, and telecommunications systems. The program is intended to serve students entering from high school, students currently working in an office who need a degree to advance or change careers, or persons re-entering the labor market after an absence of some years.

As an international financial and commercial center and the home of more large corporations than any other single area in the nation, New York City is a particularly viable market area for careers in office automation. Every Sunday the Classified Section of The New York Times lists hundreds of career opportunities for administrative assistants, secretaries and text processors. Also, graduates of the College's present Secretarial Science program and currently enrolled students report that on the job they are working more and more with computers and computer related equipment.
C. Borough of Manhattan Community College - A.A.S. Program in Office Operations:

RESOLVED, That the program in Office Operations leading to the Associate in Applied Science degree, to be offered at Borough of Manhattan Community College, be approved, effective September, 1988, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary for entry-level positions and advancement as secretaries--administrative, executive, legal, school, and bilingual--in a modern office environment. Basic office skills--keyboarding, dictation and transcription, communications and language arts, and filing--are still very much in demand. However, technological advancements have resulted in the development of electronic office equipment which requires that the existing office skills be transferred to new machines and procedures and that new skills be learned. The proposed program is designed to prepare students for this transition and to become adaptable in order to keep pace with accelerating changes taking place in office environments. The program is intended to serve students entering from high school, students currently working in an office who need a degree to advance or change careers, or persons re-entering the labor market after an absence of some years.

As an international financial and commercial center and the home of more large corporations than any other single area in the nation, New York City is a particularly viable market area for careers in office operations. Every Sunday the Classified Section of The New York Times lists hundreds of career opportunities for administrative assistants, secretaries and text processors. And it is anticipated that the employment opportunities for secretaries and text processors will increase through the mid-1990's.

At this point Mrs. Titone rejoined the meeting.

D. Kingsborough Community College - A.A.S. Program in Physical Therapist Assistant:

RESOLVED, That the program in Physical Therapist Assistant leading to the Associate in Applied Science degree to be offered at Kingsborough Community College, be approved, effective September, 1988, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary for immediate employment as physical therapist assistants in various health care settings: hospitals, geriatric facilities, nursing homes, rehabilitation centers, sports medicine programs, and orthopedic and physical therapy practices. The program combines laboratory practice at the College with clinical experiences in diverse approved facilities. The laboratory practice will demonstrate and give students practice in the use of equipment; the clinical experience will give students direct contact with patients under the supervision of a registered physical therapist. Students will also be prepared in the basic sciences and humanities pertinent to this field of employment.

For more than a decade, there has been a marked increase in interest in physical fitness, sports and therapeutic rehabilitation, and re-training programs following injury or disease. In addition, there has been significant emphasis on primary health care, as well as increases in the number of nursing, child care and geriatric facilities. As a result of these developments, the
scope of physical therapy has also continued to broaden. Thus, there is a
concomitant need to prepare knowledgable physical therapist assistants who
can safely and effectively administer therapeutic regimens under the direction and
supervision of a registered physical therapist. Projections of the job market
to the year 2000 prepared by the United States Bureau of Labor Statistics
indicate an eighty-seven percent increase in new jobs for physical therapists.
Such demands for physical therapists will result in an increase in the need for
physical therapist assistants. This program is designed to fulfill this
identified need.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That
the following items be approved:

B. Visiting Distinguished Professors: RESOLVED, That the following be
designated Visiting Distinguished Professors in the departments, the colleges,
and for the periods indicated, with compensation of $10,000 per annum in
addition to their regular academic salaries, subject to financial ability:

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<th>College</th>
<th>Name</th>
<th>Department</th>
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<tr>
<td>Graduate School and</td>
<td>Miliband,</td>
<td>Political Science</td>
<td>9/1/88-8/31/89</td>
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<tr>
<td>University Center</td>
<td>Ralph</td>
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<td>Graduate School and</td>
<td>Albritton,</td>
<td>Philosophy</td>
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<td>Hunter College</td>
<td>Roth, Philip</td>
<td>English</td>
<td>9/1/88-8/31/89</td>
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C. Amendments to Governance Plan of Brooklyn College:

RESOLVED, That the proposed amendments to the Governance Plan of Brooklyn
College be approved.

EXPLANATION: The amendments to the Governance Plan of Brooklyn College have
been approved by the Brooklyn College Policy Council and are recommended by the
College President. The Policy Council consists of an equal number of
administrators, faculty members and students, with membership generally
totalling about 36 depending upon the number of administrators.

The first amendment (Article I (B)) reduces the number of required meetings of
the Policy Council from five times a semester to three. Special meetings may
still be called. The reduction conforms to the practice which has developed at
Brooklyn College, since meetings have generally not been held in September,
January or June.

The second amendment (Article II (C)) provides for alternate departmental
delegates on the Faculty Council of Brooklyn College. The Faculty Council
consists of department chairpersons, an additional delegate from each
department elected by department members, and an additional number of
delegates-at-large, equal to the number of departments, elected by the faculty.
There are 32 departments at Brooklyn College. The provision for alternate
delegates will only apply to the additional delegates elected by the
departments.

The third amendment (Article V (B)) formally sets forth procedures which have
evolved at Brooklyn College for the consideration of promotions and tenure.
Department recommendations on promotion and tenure are submitted to a College-
wide Promotion and Tenure Committee consisting of the department chairpersons
and the Dean of Education. The Promotion and Tenure Committee is then divided into five divisional subcommittees. Depending upon if there are candidates, each divisional subcommittee then has faculty subcommittees to make recommendations in the divisional categories of (1) tenure; (2) promotion to associate professor; (3) promotion to full professor; and (4) promotion of college laboratory technicians in academic departments. The faculty subcommittees make personnel recommendations to the divisional subcommittees, which then make recommendations to the College Promotion and Tenure Committee, which then makes recommendations to the college president.

In addition, subcommittees of the full College Promotion and Tenure Committee are provided for when there are candidates in the categories of (1) tenure for college laboratory technicians in non-academic departments; (2) promotion of college laboratory technicians in non-academic departments; (3) and tenure in the registrar series. These subcommittees make personnel recommendations to the College Promotion and Tenure Committee, which then makes recommendations to the college president.

The Brooklyn College Governance Plan as amended is at the end of the minutes of the June 27, 1988 meeting.

D. Amendments to Governance Plan of The Graduate School and University Center:

RESOLVED, That the proposed amendments to the Governance Plan of the Graduate School and University Center be approved.

EXPLANATION: The amendments to the Governance Plan (Graduate Council Bylaws) have been approved by the Graduate Council and are recommended by the College President.

In addition to technical modifications, the substantive changes made are:

1. Election procedures for the Graduate Council are changed to have a joint faculty-student election committee in each program. Previously, the faculty members had established procedures for the election of faculty representatives, and the Doctoral Students' Council (student government) had established uniform procedures for the election of student representatives to the Graduate Council. The joint faculty-student election committees had existed prior to 1985, and were a more effective mechanism in obtaining student representation from each program on the Graduate Council. (See Section 2.1 (D))

2. A Computer Committee is established as a standing committee of the Graduate Council to make recommendations regarding policies on computers and computing. (See Section 2.6(G))

3. A provision is added to require, where programs have subprograms, that the subprograms conform to the relevant provisions of the governance plan regarding program structure. The governance plan provides for equal student and faculty representation on a governance committee to develop the governing structure of a program or subprogram. (See Section 3.7 (F))

The Governance Plan of The Graduate School and University Center as amended is at the end of the minutes of the June 27, 1988 meeting.

E. Naming of the Institute Concerned with Urban Public Policy at The Graduate School and University Center:

RESOLVED, That the proposed institute concerned with urban public policy at the
Graduate School and University Center be named The Robert F. Wagner, Sr., Institute of Urban Public Policy.

EXPLANATION: The Robert F. Wagner, Sr. Institute of Urban Public Policy is intended to bring the resources of the academic community to bear upon the understanding and solving of pressing urban and social problems in New York City. The Institute will encourage and facilitate serious academic analysis of the many problems facing urban areas in the late twentieth century. The Institute will also explore the current fate of the urban-oriented, New Deal welfare measures championed by Senator Robert F. Wagner, Sr. It will focus the efforts of leading social scientists and humanists at The City University of New York on research about urban public policy. These efforts will be published and distributed to senior policy makers at the national, state, and city levels, as well as to the general public.

It is most appropriate that the proposed institute be named for Robert F. Wagner, Sr., because of his remarkable legislative accomplishments. It will be a vital part of the Institute's agenda to analyze the social, legislative, and political legacy associated with Senator Robert F. Wagner, Sr., a key architect of modern urban liberalism. Substantively, Senator Wagner, a seminal figure, was the author of and Senate sponsor for major New Deal legislative achievements, including the National Labor Relations Act, the Social Security Act, emergency relief legislation (WPA and PWA), the National Industrial Recovery Act, and public housing legislation. Late in his life, after World War II, he co-sponsored the housing and urban renewal legislation that made possible the transformation of American cities. In short, Senator Wagner helped to shape post-war America.

F. Renaming of the Institute for Holocaust Studies at The Graduate School and University Center:

RESOLVED, That the Institute for Holocaust Studies at the Graduate School and University Center be renamed The Emeric and IlanaCsengeri Institute for Holocaust Studies.

EXPLANATION: The original agreement under which the Institute was named the Jack P. Eissner Institute terminated. A new benefactor, Mr. Emeric Csengeri, has generously and formally agreed to support the excellent scholarly activities of the Institute.

Mr. Csengeri is a Holocaust survivor, a graduate of the Hebrew University of Jerusalem, and a successful business executive in Israel, Europe and the United States. He is President of the Giordan Development Corporation, a major builder of residential housing on Staten Island. Beyond his international business activities, he is a man of letters and a sponsor of publications regarding Hungarian-Jewish subjects in Europe and Israel. Since World War II he has been committed to the preservation of the record of the Holocaust and to the advancement of Holocaust studies. Mr. Csengeri is a past president of major Hungarian-Jewish organizations in Israel and the United States. His long-range commitment to the Institute for Holocaust Studies insures the viability and expansion of its scholarly-activities.

G. Establishment of the Belle Zeller Visiting Distinguished Professorship at Brooklyn College:

RESOLVED, That The Board of Trustees of The City University of New York approve
the establishment of the Belle Zeller Visiting Distinguished Professorship at Brooklyn College.

EXPLANATION: Subject to the approval of the Board of Trustees of The City University of New York, the Professional Staff Congress/CUNY, Brooklyn College, and The City University of New York have entered into an agreement that provides for the establishment of the Belle Zeller Visiting Distinguished Professorship in Public Policy and Administration at Brooklyn College. The first Zeller Professor will be appointed no earlier than January, 1989. Subsequent nominees will be selected at least biennially. No Zeller Professor shall hold the position for more than two years. The nomination of candidates shall follow the established procedures for the nomination and appointment of Visiting Distinguished Professors. In addition to teaching responsibilities, the Zeller Professor shall deliver one public lecture each semester under the joint auspices of the Humanities Institute of Brooklyn College and the Professional Staff Congress/CUNY.

The Agreement provides that an annual stipend of at least $5,000, in addition to the established salary level for a Visiting Distinguished Professor, will be provided, to be underwritten by the establishment of an endowment through a combination of (1) a donation from the Professional Staff Congress/CUNY; (2) funds derived by the President of Brooklyn College from the Brooklyn College Foundation; and (3) contributions made by the public in recognition of Belle Zeller.

H. Establishment of The City University of New York Civil Service Commission:

RESOLVED, That there is hereby established a municipal civil service commission, to be known as The City University of New York Civil Service Commission, which shall consist of three persons, not more than two of whom shall at any time be adherents of the same political party. said Commission to be vested with the authority to perform all of the functions set forth herein and such other functions as may be specifically mandated by law;

AND BE IT FURTHER RESOLVED, That the members of the Commission shall be appointed by the Chancellor of The City University of New York, with the advice and consent of this Board, such that of the members first appointed, the term of one shall expire on May 31st of the first even-numbered year following the date of appointment; the term of the second shall expire on May 31st of the second even-numbered year following the date of appointment; and the term of the third shall expire on May 31st of the third even-numbered year following the date of appointment; and upon the expiration of each of such terms, the term of office of each commissioner thereafter appointed shall be six years from the first day of June in the year in which the term of his or her predecessor expired;

AND BE IT FURTHER RESOLVED, That the Chancellor shall designate one member of said Commission to serve at the pleasure of the Chancellor as its Chair. Decisions of the Commission shall be by majority vote. The Chair shall appoint a Secretary and such other staff as may be necessary for the performance of the Commission's duties and responsibilities;

AND BE IT FURTHER RESOLVED, That the duties of the Chair of the Commission shall include, but not be limited to, scheduling and convening regular and special sessions of the Commission; chairing sessions; providing the agenda for such sessions; issuing and signing all formal announcements; and coordinating
the on-going work of the Commission with the Secretary of the Commission;

AND BE IT FURTHER RESOLVED, That the Commissioners and the Chair of the Commission shall receive no compensation for their duties except for the reimbursement of normal and reasonable expenses incurred in carrying out their duties, such reimbursements to be governed by guidelines issued by the Chancellor;

AND BE IT FURTHER RESOLVED, That the Commission shall sit as a body in a regular session no less than once every three months and shall keep true and accurate minutes of its meetings and proceedings, which shall be open to public inspection;

AND BE IT FURTHER RESOLVED, That the Commission shall be vested with the power to adopt and promulgate such Rules and Regulations as are necessary. Such Rules shall be subject to the approval of the New York State Civil Service Commission and shall be effective when filed with the Secretary of State. The Commission shall have all powers enumerated in Title B of Article II of the New York State Civil Service Law;

AND BE IT FURTHER RESOLVED, That the Commission shall hear and determine complaints alleging violations of laws or regulations including, but not limited to, Civil Service Law, the Rules and Regulations of The City University Civil Service Commission, grievances brought by classified service employees who are not subject to collectively bargained agreements, and the Regulations of the Vice Chancellor for Faculty and Staff Relations, provided, however, that no such appeal shall be allowed (a) if the action or determination involved relates solely to matters of internal management of the Office of the Vice Chancellor, or (b) if the action or determination involved was considered and approved in advance by the Commission. Appeals to the Commission may be made subject to Rules of the Commission and subject to administrative procedures found in the Regulations for matters of:

(1) position classification and reclassification;
(2) the establishment and certification of eligible lists;
(3) disqualification of candidates and appointees;
(4) disciplinary actions pursuant to Section 75 of the New York State Civil Service Law; and
(5) appointments to positions, promotions, transfers, resignations and reinstatements;

AND BE IT FURTHER RESOLVED, That, effective upon the adoption of this resolution, the incumbent of the position of Vice Chancellor for Faculty and Staff Relations, or its successor position, shall be responsible for the promulgation of regulations pertaining to employees in the civil service of The City University of New York and its component and constituent colleges and units and the administration of the regulations;

AND BE IT FURTHER RESOLVED, That the Vice Chancellor shall adopt policies and procedures and shall devise criteria, guidelines, delegations, forms, and other issuances necessary to provide for the administration of the laws and rules;

AND BE IT FURTHER RESOLVED, That the Vice Chancellor shall establish, by regulation, standards for maintaining and administering a Uniform Classification and Pay Plan for the classified service in the University;
AND BE IT FURTHER RESOLVED, That the Vice Chancellor shall establish, by
regulation, provisions for assisting the colleges in administering delegated
authorities of The City University of New York classified service and for
overscoring the implementation of the requirements at the colleges.

EXPLANATION: Section 6207 of the New York State Education Law provides that The
City University, for the purposes of administering the New York State Civil
Service Law, shall be a municipal employer. Establishing a municipal civil
service commission vested with certain powers provides the most effective
means of administering New York State Civil Service Law with respect to employees of
The City University of New York in the Classified Service (the “Non-Instructional” Staff).

Since 1979 when The City University became a separate municipal employer, the
Committee on Faculty, Staff, and Administration of the Board of Trustees has
acted as an interim commission in much the same way as does the Civil Service
Commission of the City of New York, the long-standing system from which The
City University civil service has its genesis. The Vice Chancellor for Faculty
and Staff Relations has overseen University personnel matters, including the
civil service system, in a manner analogous to the Personnel Director of the
City. The arrangement has proven satisfactory to the University and seems best
suited to meeting CUNY’s needs.

Thus, the Board Resolution provides the necessary ground rules under which a
commission that will be primarily concerned with appeals would operate, while
leaving, as currently, the day-to-day administrative functions with the Vice
Chancellor. The Resolution addresses the responsibilities of both the CUNY
Civil Service Commission and the Vice Chancellor for Faculty and Staff
Relations.

The City University of New York Civil Service Commission will have the
authority for the jurisdictional classification of positions and the hearing of
appeals alleging violations of rules or regulations promulgated by the
Commission and the Vice Chancellor for Faculty and Staff Relations, under the
authority of the New York State Civil Service Law. The daily administration of
the Civil Service system within The City University of New York and its
consituent and component colleges and units will be the responsibility of the
Vice Chancellor for Faculty and Staff Relations.

Subject to appropriate consultation, the Vice Chancellor will oversee a range
of daily operations for the classified service including, but not limited to,
the assurance of equal employment opportunity; position classification in the
Classified Service; the examination, investigation, appointment, probation,
training and development, transfer, separation, lay-off, and performance
ratings for employees in the Classified Service; and the establishment and
maintenance of eligible lists for appointment. The Vice Chancellor will make
and preserve such records as are necessary and appropriate for the proper
administration of the New York State Civil Service Law. Matters affecting the
terms and conditions of employment for classified service staff represented by
collective bargaining representatives are subject to the provisions of the
applicable collective bargaining agreement.

The classified service of the University is envisioned as a mixture of
centralized functions, when necessary, and decentralized functions, whenever
feasible, based upon institutional capacity and preference. The Vice Chancellor
is responsible for assuring the overall integrity of the system, and the Presidents are responsible for directing the day-to-day administration of college personnel functions under delegated authority.

The University has consulted extensively with the New York State Civil Service Commission and the unions representing classified service staff in the process of developing the plans for The City University Civil Service Commission.

I. Brooklyn College - Establishment of the George and Beatrice Schwartzman Professorship:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the George and Beatrice Schwartzman Professorship.

EXPLANATION: George Schwartzman, Brooklyn College Class of 1940, has contributed an endowment fund of $250,000 to the Brooklyn College Foundation to establish the George and Beatrice Schwartzman Professorship. The Professorship shall be awarded to a senior faculty member at the College with preference, if possible, given to a professor in the analytical subdiscipline in chemistry. The recipient shall be designated by the President of the College upon the recommendation of the Appointments Committee of the Chemistry Department, in consultation with the Provost of the College. The Professorship will be awarded for a five-year term, the first term commencing during the 1989-90 academic year.

The income from the endowment shall be used at the discretion of the President to provide an annual salary supplement and funds for research support and the purchase of equipment and supplies.

At this point Mr. D'Angelo left the room.

J. The City College - Governance Plan:

RESOLVED, That Article V of The City College Governance Plan be amended, as follows (new matter is underlined):

ARTICLE V - THE REVIEW COMMITTEE

The Review Committee, which shall be the Personnel and Budget Committee of the College, shall consist of: Academic Vice President as Chairman: The Deputy Provost; the Deans of the several Schools and the full Deans of the College of Liberal Arts and Science; the Vice Presidents; the Vice Provost; the Dean of the School of General Studies; the Chief Librarian. The Chairman of the Faculty Committee on Personnel Matters and the Chairman of the Executive Committee of the Faculty Senate shall be members ex officio (without vote). The Deputy Provost shall sit with voice and without vote, and, in the absence of the Academic Vice President, shall chair the meeting. The Chief Librarian shall not be present during personnel actions. The functions of the Committee shall be to advise the President with respect to:

a. recommendation for appointments and reappointments;
b. recommendation for the conferring of tenure;
c. recommendations for promotions in rank;
d. personnel recommendations, policies and procedures; and
e. proposals and policies having budgetary implications.
In voting on academic personnel matters, the voting members of the Review Committee shall consist of: the Academic Vice President, the Deans of the several Schools, the full Deans of the College of Liberal Arts and Science, and the Dean on the Review Committee to whom the Library reports.

EXPLANATION: The amendment to the Governance Plan of The City College has been approved by the Faculty Senate and is recommended by the College President. The position of Deputy Provost, recently established, is added to The City College Review Committee, which serves as the college wide personnel and budget committee. The Deputy Provost will serve without vote, and in the absence of the Academic Vice President will serve as chair of the Review Committee.

The City College Governance Plan as amended is at the end of the June 27, 1988 minutes.

At this point Mr. D'Angelo rejoined the meeting and Dr. Polk left.

NO. 7. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following item be approved:

A. Taxation of Financial Aid:

WHEREAS, Grant and scholarship aid for undergraduate and graduate students in The City University of New York is critical in providing access to educational opportunity, particularly for low-income and minority students; and

WHEREAS, Undergraduate and graduate students at The City University receive approximately $162 million in federal, state, and private grant aid; and

WHEREAS, The 1986 Tax Reform Act requires all grant financial aid awarded after August 16, 1986 and received after December 31, 1986, in excess of the amount needed to cover tuition, fees and related expenses, shall be considered as taxable income by all students; and

WHEREAS, Legislation has been introduced in the House of Representatives to repeal these taxation provisions (H.R. 2670 and H.R. 2649);

THEREFORE, BE IT RESOLVED, That the Board of Trustees of The City University of New York calls upon Congress to enact legislation to repeal these provisions in the 1986 Tax Reform Act.

B. Reports: (1) Mrs. Bloom reported that the Robert J. Kibbee Awards Committee unanimously selected Felix Rohatyn as the 1988 recipient because of his extraordinary contributions to New York City. On behalf of the Committee, Mrs. Bloom thanked the Trustees, faculty, students, alumni and the Administration representatives who participated in this important review. A ceremony and event will be planned for the Fall, and it will be a significant opportunity for the entire University community.

(2) Mrs. Bloom reported that the Salk Scholarships ceremony was held at Hunter College on Tuesday, June 7, with the leadership of Vice-Chair Edith Everett. Presentations were made to outstanding graduates of The City University who are pursuing their medical careers. The Public Affairs Committee will be working with Vice-Chair Everett and the Society of Salk Scholars to plan a fund-raising event for next Spring.

At this point Dr. Baard left the room.
RESOLVED, That the following items be approved:

A. John Jay College of Criminal Justice - Student Activity Fee Increase:

RESOLVED, That the student activity fee paid by students at John Jay College be increased from $32.85 to $49.60 for full-time undergraduate students, from $24.85 to $39.85 for part-time undergraduate students and from $17.85 to $30.35 for graduate students, effective the Fall 1988 semester, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Earmarked Allocating Body</th>
<th>Full-Time Undergraduate Current/Proposed</th>
<th>Part-time Undergraduate Current/Proposed</th>
<th>Full &amp; Part-Time Graduate Current/Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Association</td>
<td>$32.00/ $49.60</td>
<td>$24.00/ $39.85</td>
<td>$17.00/ $29.50</td>
</tr>
<tr>
<td>USS</td>
<td>.85/ .85</td>
<td>.85/ .85</td>
<td>.85/ .85</td>
</tr>
<tr>
<td>Total</td>
<td>$32.85/ $49.60</td>
<td>$24.85/ $39.85</td>
<td>$17.85/ $30.35</td>
</tr>
</tbody>
</table>

The summer session student activity fees shall be the part-time undergraduate fee, and the graduate fee.

EXPLANATION: The student activity fee schedule represents an increase of $16.75 in the full-time undergraduate fee, $15.00 in the part-time undergraduate fee, and $12.50 in the graduate student activity fee. A referendum was held in accordance with University bylaw section 16.12 in conjunction with student government elections held on April 20 and April 21, 1988. The vote was 680 in favor, 566 opposed, and 172 abstentions, with 22% of the eligible students voting. The college president supports this overall fee increase, the first since 1982.

Within the College Association fee, the following local earmarkings will exist for full-time undergraduate, part-time undergraduate, and graduate students, respectively. Commencement ($3.00/$3.00/$3.00), Administration ($8.75/$6.75/$6.75), Orientation ($0.75/$0.75/$0.75), Student Activities ($2.50/$2.00/$0.75), Intercollegiate Athletics ($9.00/$6.75/$3.50), Recreation ($7.50/$4.75/$3.25), Dean of Students ($0.75/$0.50/$0.50), Dean of Graduate Studies ($0.00/$0.00/$5.50), Student Government ($3.50/$3.00/$3.00), Media/Yearbook ($3.00/$2.25/$1.75), Clubs ($5.25/$5.00/$0.00), Quality of Life ($0.50/$0.50/$0.25), Child Care ($3.50/$3.25/$0.00), and Un earmarked ($0.75/$0.50/$0.50).

The "Administration" portion of the fee is used for accounting office administrative expenses, I.D. cards, student insurance and the salary for the student government administrative assistant. The "Dean of Students" portion of the fee is used for the annual Deans List reception, a health fair and a reception for recipients of Who's Who in American Colleges and Universities. The "Dean of Graduate Studies" portion of the fee is used for a graduate lecture series.

Local earmarkings at the college have been established and are subject to change at the college in accordance with the referendum process set forth in University bylaw section 16.12 provided there is no change in the total fee. The earmarkings set forth in the resolution may only be changed by further Board action.
B. The City College - Student Activity Fee Increase - Day Session:

RESOLVED, That the student activity fee paid by Day Session students at City College be increased from $41.35 to $47.35 per semester for full-time students and from $25.35 to $31.35 per semester for part-time students, effective the Fall 1988 semester, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Earmarked Allocating Body</th>
<th>Current Fee F/T - P/T</th>
<th>Proposed Fee F/T - P/T</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Faculty Comm.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>on Intercollegiate Athletics</td>
<td>$15.00 - $5.00</td>
<td>$15.00 - $5.00</td>
</tr>
<tr>
<td>Student Government</td>
<td>5.00 - 5.00</td>
<td>5.00 - 5.00</td>
</tr>
<tr>
<td>Campus Media</td>
<td>2.50 - 2.50</td>
<td>2.50 - 2.50</td>
</tr>
<tr>
<td>College Association</td>
<td>16.00 - 10.00</td>
<td>16.00 - 10.00</td>
</tr>
<tr>
<td>Committee on Student Health Services</td>
<td>0.00 - 0.00</td>
<td>6.00 - 6.00</td>
</tr>
<tr>
<td>N.Y.P.I.R.G.</td>
<td>2.00 - 2.00</td>
<td>2.00 - 2.00</td>
</tr>
<tr>
<td>U.S.S.</td>
<td>.85 - .85</td>
<td>.85 - .85</td>
</tr>
<tr>
<td>Total Student Activity Fee</td>
<td>$41.35 - $25.35</td>
<td>$47.35 - $31.35</td>
</tr>
</tbody>
</table>

The summer session student activity fee remains at $4.00 for all day session students and is allocated by the college association.

EXPLANATION: The student activity fee schedule represents an increase of $6.00 in both the full-time and part-time student activity fees. A referendum was held in accordance with University bylaw section 16.12 in conjunction with student government elections held May 10-13, 1988. The vote was 507 in favor, 222 opposed and 371 abstentions, with 15% of the eligible students voting. The college president strongly supports the proposed fee increase which will provide students with comprehensive medical and health services.

The voting composition of the Committee on Student Health Services consists of 5 students, 3 administrators and 1 faculty member. The voting composition of the Student Faculty Committee on Intercollegiate Athletics consists of three faculty members and three students; and the Media Board consists of three faculty members, five students, and the Chairperson of the college association.

Within the Student Government fee, $1.00 is locally earmarked for concerts and $4.00 is locally earmarked to Student Government for student government, clubs and other student activities. The College Association fee is used to support the Student Center, Child Care, the Safety Service and other student activities, with $2.00 of the full-time and part-time College Association fees locally earmarked to support a Child Care Center and $1.00 for the City College Safety Service. Local earmarkings at the college have been established and are subject to change at the college in accordance with the referendum process set forth in University bylaw section 16.12, provided there is no change in the total fee. The earmarkings set forth in the resolution may only be changed by further Board action.

At this point Dr. Baard and Dr. Polk rejoined the meeting.

C. Baruch College - Student Activity Fee Increase - Graduate Division: In introducing this item, Dr. Bernstein stated that the proposal for a student activity fee increase at the Graduate Division of Baruch College was not
approved by the Committee. It came to the Board with the President's negative recommendation pursuant to Board Bylaw Section 16.12(d) because the proposed fee change was approved in a student referendum. In the referendum the vote was 72 in favor and 45 opposed, with only 4% of the eligible student body voting. While the fee was last increased in 1974, the College President did not support the fee increase because of the low voter turnout. He believe it is too small to be considered representative of the graduate student body. The Committee felt the same way and took no action on this item.

The resolution was moved by Mr. Muhammad but failed because of a lack of a second.

Upon motions duly made, seconded and carried, the Board went into executive session to consider personnel matters. The public session was adjourned at 6:31 P.M.

SECRETARY MARTIN J. WARMBRAND
BROOKLYN COLLEGE GOVERNANCE PLAN

Article I. The Policy Council

A. The membership of the Policy Council, which shall consist of an equal number of administrators, faculty and students, shall consist of:

1. Members of the Administration designated as follows:
   a. the President of Brooklyn College who shall chair the Policy Council;
   b. the Vice Presidents;
   c. the Assistant Vice Presidents;
   d. the full Deans.

2. Members of the faculty chosen as follows:
   a. one representative of the Steering Committee of Faculty Council;
   b. one representative of the Liaison Committee of the Council on Administrative policy;
   c. faculty members at large to bring the total number of faculty representatives to the same number as members of administration, to be elected biannually in May, to serve in the following two academic years, in a manner to be determined by Faculty Council with the approval of Policy Council.

   Faculty members at large may be reelected.

3. Students chosen as follows:
   a. the three presidents of the three student government bodies;
   b. additional students to bring the total number of student representatives to the same number as administrators, to be selected annually in a manner determined by the Student Governments with the approval of Policy Council.

B. The Policy Council shall meet at least three times a semester, and more frequently if necessary. Special meetings may be called by the President or by the Executive Committee and shall be called at the request of any eight members of the Policy Council.

C. The functions of Policy Council shall be as follows:

1. Recognizing the legislative authority of Faculty Council in matters of curriculum and degree requirements, of the Student Governments in matters of student affairs, of the Council on Administrative Policy and the Promotions and Tenure Committee on matters of personnel, the Policy Council may make recommendations in all areas of the operation of the college to the President.

2. The Policy Council shall serve as a forum for discussing issues and problems of general college concern; shall advise the President both in response to his requests for counsel and upon its own initiative; shall provide through its existence a formal body for each constituent group to express its viewpoint and to communicate with other elements of the college community; and shall submit recommendations for action as appropriate to the Faculty Council, to the Council on Administrative Policy, to the Administrative Committee, and...
3. The Policy Council shall be responsible for approving any and all new governance proposals and assuring that they meet standards of the Trustees of The City University of New York and standards of Brooklyn College. The Policy Council shall determine that the proposals provide a role for students, faculty, and administrators. The Policy Council should also monitor the functions of individual legislative and administrative bodies to assure that no constituent body exceeds its jurisdiction.

4. a. The Policy Council shall establish standing committees which shall be responsible for continuing study of and reporting on college policy. These shall include, but not be limited to:

1. An Executive Committee
2. A Nominating Committee
3. A Budget Committee
4. A College and Community Committee
5. A Campus Facilities Committee
6. A Long Range Planning Committee
7. A Committee on College Governance

b. The Policy Council shall also have the authority to appoint and charge ad hoc committees as it sees fit.

c. In the case of both standing committees and ad hoc committees, the Policy Council may draw students, faculty, or administrators including members of the support staff from the college community at large. In addition to the college's constituencies represented on the Policy Council, there are other groups which should be consulted, such as community people and alumni.

d. With regard to goals, priorities, policy guidelines, budget and the overall direction of the college, the President shall work closely with the appropriate Policy Council committees.

e. The Policy Council shall prepare its own bylaws consistent with this governance plan and the Bylaws of the Board of Trustees of The City University of New York.

Article II. The Faculty

A. The faculty shall consist of all persons having faculty rank or status. It shall conduct the educational affairs customarily cared for by a college faculty. It shall make its own bylaws consistent with this governance plan and Bylaws of the Board of Trustees of The City University of New York. It shall meet at least once each semester, or more often, at the call of the President or by petition of ten percent of its members, and shall be responsible for the formulation of policy relating to the admission and retention of students, including health and scholarship standards; student attendance, including leaves of absence; curriculum; awarding of college credit; granting of degrees. Meetings of the Faculty shall be chaired by the President.

B. The Faculty Council shall be the legislative body of the Faculty and shall have all the responsibilities of a faculty, as exercised heretofore under the Bylaws and Policy Statements of the Board of Trustees of The City University of New York subject only to the review of the Faculty.
C. 1. The Faculty Council shall consist of all department chairpersons, and an additional delegate of faculty rank or faculty status from each department elected by department members of faculty rank or faculty status. Departments shall elect an alternate delegate to serve with voice and vote at any meeting in the absence of the department delegate. In addition, delegates-at-large of faculty rank or faculty status, equal to the number of instructional departments, shall be elected in a manner determined by Faculty Council. Members shall be elected for a term of three years and may be reelected.

2. The President, the vice presidents, the assistant vice presidents(s) full deans, director of student records and business manager may attend Faculty Council meetings with voice, but without vote. At each meeting, the President may present a report to Faculty Council.

3. Fifty percent of the voting members of Faculty Council shall constitute a quorum unless the faculty shall adopt a bylaw requiring a larger number.

D. The Faculty Council shall function through a system of standing and ad hoc committees consisting of faculty and student members as designated in each committee charge. There shall be a Steering Committee whose composition and charge are determined by the Faculty Council Bylaws. The Steering Committee shall meet regularly with the President to apprise him of the agenda of each Faculty Council meeting and to discuss any matters of interest to the Faculty. With regard to goals, priorities, policy guidelines, budget, and the overall direction of the college, the President shall work closely with the appropriate Faculty Council committees.

E. The Faculty Council shall prepare its own bylaws consistent with this governance plan and the Bylaws of the Board of Trustees of The City University of New York.

Article III. Departments

A. The chairperson of each department shall be elected in accordance with the Bylaws of the Board of Trustees of The City University of New York, Section 9.1(b) from among professors, associate professors, and assistant professors by all members of the department with faculty rank or faculty status for a term of three years. He/she shall be the executive officer of the department, shall carry out the department's policies and shall perform the duties of the chairperson in accordance with Bylaw Section 9.3. Each department, subject to the approval of Faculty Council, shall have control of the educational policies of the department through the vote of all members of faculty rank or faculty status.

In all departmental elections an affirmative vote shall be determined by satisfaction of the following:

1. There must be an affirmative vote of a majority of those present and eligible to vote at a duly constituted election meeting of the Department, a quorum being present;

2. A quorum shall be defined as a majority of the adjusted membership of the Department;

3. The adjusted membership of the Department shall be defined as the whole membership of the Department eligible to vote, less those on leaves of absence, those in full-time administrative positions outside the Department, and those
without assignment within the Department for a continuous period of two years prior to the election.

4. Members of any Brooklyn College Personnel Committee shall not be eligible to vote on their own candidacies, and for purpose of such a candidacy the whole number of voting members of the committee shall exclude the candidate.

B. The department appointments committee in accordance with Bylaw Sec. 9.1(e) shall consist of the chairperson and four members of faculty rank elected by the department members of faculty rank or faculty status for a term of three years. The chairperson of the department shall be the chairperson of the committee. The committee shall be responsible for all recommendations of appointments, reappointments, leaves and tenure. It shall take into consideration student evaluations of professional performance in all matters of reappointment and tenure.

C. The curriculum committee shall consist of faculty members and of students who are majors in the department. It shall consider and make recommendations concerning curricular proposals for department action; department action will be transmitted to the appropriate graduate or undergraduate Committee on Curriculum and Degree Requirements of Faculty Council.

D. Promotion recommendations shall be made in accordance with Section 9.8 of the Bylaws of the Board of Trustees of The City University of New York. Student evaluations of professional performance shall be taken into consideration.

E. Such other committees (standing and ad hoc) shall be created as the department shall decide. All committees shall keep minutes of their proceedings in conformity with Robert's Rules of Order, latest revised edition.

Article IV. The Council on Administrative Policy

A. The Council on Administrative Policy (approved by BHE, June 19, 1972) shall consist of the vice presidents, the assistant vice presidents, the deans, the chairpersons of departments, and such non-voting members as the President may designate. The Council on Administrative Policy shall be chaired by the President and shall meet at least once a month or more often, at the call of the President or an individual member.

It shall discuss issues of importance to the college and its educational mission and make recommendations to the President. The President shall present to CAP, in timely fashion, any significant plans of the administration in the areas of general Educational Policy, Planning, Priorities, Personnel and Budget for discussion and advice. It shall establish, in conformity with the Bylaws of the Board of Trustees and the Governance Plan of Brooklyn College, standards and policies concerning Personnel. It furthermore shall serve as a principal means of communication between the President and the operating departments of the college.

B. There shall be a Liaison Committee of CAP consisting of three chairpersons elected annually. Only chairpersons and the Dean of Education shall vote in this election. The Liaison Committee shall serve as the chairpersons' advisory group to the President. Acting as a conduit of information between the President and the chairpersons, it shall meet regularly with the President to discuss and consult on issues of importance to the college including but not limited to Policy, Planning, Priorities and Budget, as these issues are being formulated and developed by the administration. It shall help develop, with the
President, the agenda for the CAP meeting.

C. Department appointments committees will present their recommendations for appointment and reappointment without tenure to the Council on Administrative Policy. The President will preside.

Only department chairpersons and the Dean of the School of Education will be eligible to vote on appointments and reappointments. The other full academic deans, who will participate in the discussions of the Council on Administrative Policy in matters of appointments and reappointments without tenure, will also be advisory to the President in such matters. The President will make his final recommendation to the Board of Trustees.

D. Members of any Brooklyn College Personnel Committee shall not be eligible to vote on their own candidacies, and for purposes of such a candidacy the whole number of voting members of the committee shall exclude the candidate.

Article V. Committee on Promotions and Tenure Committee

A. Department recommendations on promotion and tenure shall be submitted to a college-wide Promotion and Tenure Committee composed of all department chairpersons and the Dean of Education as voting members and of the other full academic deans as non-voting members. The chairperson of the Liaison Committee of the Council on Administrative Policy will serve as chairperson of the College Promotion and Tenure Committee.

B. 1. The College Promotion and Tenure Committee will be divided into five divisions: Humanities, Social Science and Education, Performing Arts, Science, and College Services. The assignment of departments to divisions for the purpose of promotion and tenure considerations will be determined by the President based upon consideration of departmental preference and the recommendation thereon of the Council on Administrative Policy after consultation with the Faculty Council.

2. For each division, there will be a subcommittee comprising all department chairpersons in the division and also the Dean of Education in the division of Social Science and Education. Each divisional subcommittee will appoint faculty subcommittees (consisting of tenured faculty members of the division other than chairpersons) when there are candidates from the division as follows:

a. A faculty subcommittee on tenure which shall have five members, none of whom is concurrently serving on a departmental Appointments Committee of a department which has a tenure candidate. This subcommittee will make recommendations concerning the reappointment with tenure of divisional candidates, including those in College Laboratory Technician titles in academic departments.

b. A faculty subcommittee on promotion to Associate Professor, which shall have five members all of whom are either Associate or Full Professors.

c. A faculty subcommittee on promotion to Full Professor, which shall have five members all of whom are Full Professors.

d. A three member faculty subcommittee on promotion of College Laboratory Technicians which will make recommendations concerning promotions in academic departments to the ranks of Senior College Laboratory Technician.
3. The faculty subcommittees will report their recommendations to the divisional subcommittees. The divisional subcommittees subsequently will report their recommendations to the College Promotion and Tenure Committee, after which the recommendations of the College Promotion and Tenure Committee, together with the recommendations of the various subcommittees, will be forwarded to the President.

4. Subcommittees of the full College Promotion and Tenure Committee will be appointed when there are candidates in the following categories:
   a. A subcommittee on tenure for College Laboratory Technicians in Non-Academic Departments which shall consist of three tenured faculty members elected by, but not from, the College Promotion and Tenure Committee, and two administrators appointed by the President.
   b. A subcommittee on promotion for College Laboratory Technicians in Non-Academic Departments which shall consist of three tenured faculty members elected by, but not from, the College Promotion and Tenure Committee, and two administrators appointed by the President. This subcommittee will consider promotions to the ranks of Senior College Laboratory Technician and Chief College Laboratory Technician in non-academic departments.
   c. A subcommittee on tenure for persons in the Registrar series which shall consist of three chairpersons elected by the College Promotion and Tenure Committee and two administrators appointed by the President.

5. The subcommittees named in paragraph 4 will report their recommendations to the College Promotion and Tenure Committee, after which the recommendations of the College Promotion and Tenure Committee, together with the recommendations of the subcommittees, will be forwarded to the President.

6. Members of any Brooklyn College Personnel Committee shall not be eligible to vote on their own candidacies, and for purposes of such a candidacy the whole number of voting members of the committee shall exclude the candidate.

C. The President will meet with the appropriate college personnel committee or committees to discuss any case for which he requires additional information before making his final recommendation to the Board of Trustees.

Article VI. The College Review Committee on Faculty Personnel

A. There shall be a College Review Committee on Faculty Personnel in accordance with the Board of Trustees resolution of February 9, 1971. This committee, advisory to the President, shall consist of one tenured full professor from each of the five promotion and tenure divisions (omitting the School of Education from the Social Science division) and one tenured full professor from the School of Education. The membership shall be elected by the Council on Administrative Policy. The five divisions and the School of Education shall each present three candidates to the CAP, which shall then elect one candidate from each group. The nominating bodies shall consist of the chairpersons of each division, and in the School of Education, of the Dean and the coordinators of the school’s divisions.

No deans, chairpersons, or subunit coordinators may serve on the College
Minutes of Proceedings, June 27, 1988

Review Committee. Members may not simultaneously serve on department appointments committees but must have served in some official capacity on personnel committees. Members shall serve for three years. The committee shall be chaired by the Vice President and Provost.

B. The College Review Committee shall review the actions of the College Promotion and Tenure Committee and shall review the reappointment and promotion actions of the various deliberative bodies with respect to adherence to Board Bylaw qualifications and CAP guidelines, maintenance of established standards, and consistency in the application of standards. It shall review faculty reappointments without tenure and faculty leaves upon request of the President.

C. A written report of the Committee's reviews and recommendations shall be submitted to the President and made available to the Council on Administrative Policy.

D. The President will meet with the appropriate college personnel committee or committees to discuss any case for which he requires additional information before making his final recommendation to the Board of Trustees.

Article VII. The Administrative Committee

A. The Administrative Committee shall consist of the President, the vice presidents, the assistant vice presidents, the full deans, and no more than three other members that the President may designate. The President shall serve as chairperson.

B. The Administrative Committee shall make recommendations to the President on goals, priorities, policy guidelines, the overall direction of the college, and budget.

Article VIII. Student Government

A. There shall be three student government associations at the college: the CLAS student government organization representing students in the day session; the SGS student government organization representing undergraduate students in the evening session, and the graduate student organization representing graduate students. Each body shall be governed by its own constitution, subject to the provisions of this governance plan and the Bylaws and policies of the Board of Trustees.

B. These organizations shall have authority in areas relevant to student extra-curricular activities at the college. Their powers shall include:

1. The power to charter or otherwise authorize teams (excluding intercollegiate athletics), publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice.

2. The power to delegate responsibility for the effective implementation of its regulatory functions to any officer or committee which it may appoint. Any aggrieved student or group whose charter or other authorization has been refused, suspended or revoked may appeal such adverse action by such officer or committee or student government to the duly elected student government. On appeal an aggrieved student or group shall be entitled to a hearing following the due process procedures as set forth in Section 15.3 of the Bylaws of the Board of Trustees. Following such hearing the duly elected student government
shall have the authority to set aside, decrease or confirm the adverse action.

C. The Student Governments shall, in a manner that they determine, appoint all student members to Faculty Council committees.

D. The Student Governments shall have the power to allocate the Student Government fee in accordance with the Board Bylaws. Each student and government organization shall be responsible for the full disclosure to its constituents of all financial information with respect to student government fees.

E. Each of the Student Governments shall have the right and power to make recommendations to the President, Faculty Council, Policy Council, and to any other agent, department, committee, or organization of the college and/or City University of New York.

F. 1. There shall be a Council of Student Governments.
2. The Council shall consist of the Presidents of the Student Governments.
3. They shall meet on a monthly basis to discuss and formulate policy on student matters, set goals and priorities.
4. They shall meet with the college President to discuss college-wide matters affecting the college community.
5. The Chairpersonship of the Council shall rotate on a monthly basis.
6. The Council may appoint resource members as it sees fit.

Article IX. Student Activity Fees and Auxiliary Enterprises

In the administration of student activity fees and auxiliary enterprises:

A. The Brooklyn College student fee association shall be the college association. The college association shall have responsibility for the supervision and review of college student activity fee supported budgets. All budgets of college student activity fees, except where earmarked by the Board to be allocated by another body, will be developed and allocated by the college association prior to expenditure. The college association shall review student activity fee, including student government fee, allocations and expenditures for conformance with the expenditure categories defined in the Board of Trustees Bylaws and the college association shall disapprove any allocation or expenditure it finds does not so conform.

The College Association shall consist of five members: the presidents of the three student governments plus two members appointed by the President of the college, at least one of whom shall be a member of the faculty. The appointees of the President shall serve at his pleasure. This body will elect its own chair and serve from July 1 to June 30.

B. The Brooklyn College Auxiliary Enterprise Association shall be the auxiliary enterprise board. The auxiliary enterprise board shall have responsibility for the oversight, supervision and review of college auxiliary enterprises. All budgets of auxiliary enterprise funds and all contracts for auxiliary enterprises shall be developed and approved by the auxiliary enterprise association.

The auxiliary enterprise association shall consist of seven members: the three student government presidents plus four members appointed by the President of the college, at least one of whom shall be a member of the faculty. The
appointees of the President shall serve at his pleasure. The President will appoint the chair. The body shall serve from July 1 to June 30.

Article X. Amendment

Amendments to this governance plan may be initiated (a) by any constituent body or (b) by the Policy Council itself, provided such amendment does not alter the powers held by another constituent body without the consent of that body. All amendments must be approved by the Policy Council and by the President for submission to the Board of Trustees.

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Adopted by the Board of Higher Education on November 22, 1976, Cal. No. 5.C.

Sec. 1 ADMINISTRATIVE OFFICERS

1.1 President

The President of the Graduate School and University Center is the chief academic and administrative officer.

The President has general responsibility in accordance with the decisions of the Board of Trustees to develop, implement and administer the doctoral programs of the University and of other graduate programs of the Graduate School and University Center.

The President has responsibility and authority for the Graduate School and University Center comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the Board of Trustees.

1.2 Provost

The Provost is the principal academic officer responsible to the President; he shall have such additional responsibilities as the President may assign.

1.3 Deans

Deans in the Graduate School and University Center are appointed by the President of the Graduate School and University Center in accordance with the established policies of the Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

Sec. 2 GRADUATE COUNCIL

2.1A The faculty and students in each doctoral program shall elect representatives to the Graduate Council according to the following formula: for each 100 or fewer matriculated students—one faculty and one student representative.

2.1B Each graduate educational program in a discipline in which no doctoral work is offered of the Graduate School and University Center shall elect representatives to the Graduate Council, using the same formula as the doctoral programs except that the number of representatives from all such programs shall not exceed ten percent of the total membership of the Council.

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1 Approved by the Board of Higher Education on September 28, 1970; June 19, 1972; September 23, 1974; September 27, 1976; August 7, 1978; and by the Board of Trustees on August 4, 1980; June 28, 1982; January 28, 1985, June 23, 1986 and June 27, 1988
2.1C All members of the doctoral faculty and all matriculated doctoral students and the members of the faculties of non-doctoral graduate educational programs of the Graduate School and University Center and all matriculated students in these programs are eligible to be elected to the Council. Neither faculty members nor students on leave of absence shall be eligible to serve.

2.1D Faculty and student representatives shall be elected according to the following procedures.

1. In each program the executive committee shall establish an election committee consisting of the executive officer, three faculty members, and three student members. This committee shall have responsibility for nominations and election procedures.

2. The election shall take place no later than April 1 for service in the subsequent academic year or years. Faculty members shall vote for faculty representatives only; students shall vote for student members only. Students or faculty members on leave of absence shall not vote. The Chairman of each Election Committee shall report the election results to the Secretary of the Graduate Council no later than April 15th.

2.1E Terms of Office and Vacancies

Members of the Graduate Council shall be elected for a two-year term. Faculty or student vacancies in the elected membership of the Graduate Council shall be filled, respectively, for the unexpired term, by the faculty executive committee members or student executive committee members, respectively, of the relevant program. Replacements for members absent for one semester or more shall be named in the same way.

2.1F Members Ex Officio and Appointed Members

The President;
The Provost;
The Vice President of Finance and Administration;
The Secretary of the Council;
The Associate Provost;
The Chief Librarian;

One academic officer with major responsibility for graduate work, except in education, from each senior college of CUNY and the Mt. Sinai School of Medicine designated by the President of the College or Mt. Sinai;
The Executive Officers;
The Chairman of the Faculty Policy Committee;
The Chairman of the Doctoral Students' Council;
The Dean of Research and University Programs, without vote;
The Associate Dean of Research and University Programs, without vote;
The Dean for Urban Policy and Programs, without vote;
The Assistant Provost;
Directors of formally established research centers and institutes, without vote;
The President of the Ph.D. Alumni Association, without vote.

2.2 Functions

The functions of the Graduate Council shall be:

2.2A To formulate educational policy for all graduate work in doctoral programs and for other graduate programs of the Graduate School and University Center. Its responsibilities include standards of admission and academic performance, and curriculum and degree requirements.

2.2B To approve programs and curricula leading to the doctoral degree; to approve other graduate programs of the Graduate School and University Center and the curricula of these programs.

2.2C To recommend to the Board of Trustees the granting of graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.

2.2D To consider any other academic matters in the Graduate School and University Center and make recommendations to the Board of Trustees.

2.2E To receive, consider and forward as appropriate, reports and recommendations of its standing committees.

2.3 Officers

2.3A The President of the Graduate School and University Center shall be Chairman of the Graduate Council and shall preside over its meetings. In the absence of the President, the Provost shall preside.

2.3B A Secretary shall be elected for a two-year term. Nominations and election of the Secretary shall take place at the next to last meeting of the Council at the end of each term.

The Secretary shall:
1. prepare an agenda for each meeting in consultation with the Committee on Structure;
2. send out proper notice including the agenda for each meeting of the Council;
3. prepare and distribute copies of the minutes of all Council meetings;
4. have custody of all records of the Council;
5. be responsible for the supervision of the election of representatives and for the filling of vacancies.

2.4 Meetings

There shall be three stated meetings of the Graduate Council each year on dates to be determined by the Secretary. The President upon his own motion may call special meetings of the Council. The Secretary shall call a special meeting if he receives a written request from ten members of the Council. Every member shall be notified of the call which shall specify the items to be acted upon at that meeting.
A majority of the voting members of the Graduate Council shall constitute a quorum.

2.5 Committees

2.5A General. The Graduate Council shall establish standing committees as enumerated in Section 2.6 and such other committees as it deems necessary to the discharge of its responsibilities.

1. It shall be the function of each committee to maintain a continuing study of the subjects committed to its charge in the appropriate section, and to make such reports and recommendations on such subjects as it deems necessary and proper. An annual written report to the Chairman shall be presented at the final Council meeting each May. This report shall include any recommendations made by the committee. The reports will be incorporated into a document to be called, Committee Reports for the year....Committee reports shall reach the members of the Council at least ten days before they are to be acted upon.

2. All recommendations and proposals for Graduate Council action shall make explicit what action the committee seeks Council to approve.

2.5B Membership

1. Each committee shall consist of four faculty members and three student members except as follows: the Committee on Committees shall consist of four faculty members and four student members and the Committee on Curriculum and Degree Requirements shall consist of five faculty members and three student members. No two members of the Committee on Committees shall be from one discipline.

2. Members of Standing Committees of the Council shall be chosen from among the members of the faculties of the doctoral programs or graduate educational programs of the Graduate School and University Center, and from matriculated students in these programs, provided that at least two of the faculty members and one student member shall be members of the Graduate Council. At least two student members of the Committee on Committees shall be members of the Graduate Council.

3. One administrative officer with major responsibility in the area shall serve without vote as staff resources to each of the standing committees with the exception of the Committee on Committees.

4. Student membership on subcommittees and ad hoc committees shall be at least in the same proportion as on the standing committees, except where prescribed otherwise in these Bylaws.

5. A Chairman of each committee shall be elected annually by the members. Each committee may request the services, as consultants, of University personnel who are not members of the committee, and may invite them to participate, without vote, in any or all of the meetings of the committee.

6. A new Committee on Committees shall be elected at the last meeting at the end of the two year term. The Committee on Committees shall
prepare the slates for the new committees. The Secretary shall request nominations for membership on the Committees. If, before the last stated meeting of the Council, not enough nominees have been submitted to present a slate of faculty members and a slate of student members, the Committee on Committees shall provide the additional nominees. If there are nominations from the floor, the elections shall be carried out by secret ballot.

C. Election

1. Members of Standing Committees shall be elected for a two-year term.

2. Elections shall take place at the last stated meeting of the academic year in which the election takes place.

3. The report of the Committee on Committees shall be presented in the form of a faculty slate and/or a student slate of candidates for membership on the committee to be elected.

4. Additional nominations may be made from the floor, subject to the right of the Council, after a reasonable time in which to make nominations has elapsed, to close nominations by a motion duly made and seconded, and carried by a majority vote of those present and voting, a quorum being present. If there are no nominations from the floor, the chairman shall declare elected the slate presented by the Committee on Committees.

5. If a slate presented by the Committee on Committees is supplemented by one or more nominations from the floor, the election shall be carried out by written secret ballot, according to a system of preferential voting approved by the Committee on Committees; this committee shall supervise the counting of the ballots and announce the results of the election as soon as it is practicable to do so.

D. Vacancies

In the event of a vacancy on a committee, the Committee on Committees shall make an interim appointment to take effect at once.

2.6 Standing Committees of the Council and their charges

A. Committee on Structure

1. To review on a continuing basis the structure and operation of these Bylaws.

2. To consider the organization of the University for work leading to the doctoral degree and degrees granted in other educational programs of the Graduate School and University Center.

3. To serve as the steering committee of the Graduate Council responsible together with the Secretary of the Graduate Council for preparation of the agenda.

B. Committee on Curriculum and Degree Requirements

1. To consider general educational policy concerning curriculum and the review and re-evaluation of graduate programs.
2. To make recommendations to Graduate Council concerning courses, programs, and curricula leading to a graduate degree. This responsibility includes recommendations concerning the addition and withdrawal of programs and courses; and changes in titles, descriptions, and prerequisites for courses.

3. To review standards and requirements for doctoral degrees to be granted by the University and for degrees granted by the University in non-doctoral graduate educational programs of the Graduate School and University Center.

4. To recommend standards of admission to the graduate programs of the Graduate School and University Center.

5. To recommend standards of retention and matriculation.

6. To recommend standards for defining "full-time students" and "residence," and for the granting of leaves of absence to students, as well as for setting maximum periods for the earning of the doctoral degree and for degrees granted in other educational programs of the Graduate School and University Center.

7. To designate curricular items on the Graduate Council Agenda as major or minor items.

C. Committee on Research

To recommend policy affecting research undertaken under the auspices of the Graduate School and University Center or involving the commitment of its resources.

D. Committee on Committees

1. To solicit nominations from the faculty and students of the Graduate School and University Center for faculty and student candidates for the Committees of the Graduate Council, to prepare a slate of faculty and student candidates from these nominations, and to prepare a list of alternates to fill such vacancies as may arise on these committees.

2. To supervise the counting of ballots in committee elections.

3. To provide a continuing review of the system of preferential voting, and alternatives of such a system when deemed to be warranted.

4. To provide advice to the President prior to the appointment of the President's Faculty Advisory Committee.

E. Committee on Student Services

1. To consider and make recommendations for such matters as student employment, housing, food services, health services, recreational facilities, and other similar services.

2. To review, from time to time, in consultation with the Committee on Structure, student participation in the governance of the Graduate
School and University Center.

3. To recommend standards and policy for the discipline of students within the guidelines set by the Board of Trustees Bylaws.

4. To review and recommend policy and standards concerning financial aid to students.

5. To review and recommend policy for registration and payment of tuition and fees.

F. Library Committee

1. To recommend policies for developing library resources for instruction and research.

2. To recommend policy for operating the Graduate School and University Center Library.

G. Computer Committee

1. To consider recommendations from faculty and students regarding policies and practices on computers and computing; (The committee should consult with the responsible staff of the computer center in arriving at its recommendations).

2. To communicate its recommendations to the administrative officer responsible for computers.

3. The committee shall meet at least three times a year.

2.7 Presidential Committees

A. The Committee consists of the Provost as chairman and six members elected by the Executive Officers from among their ranks. Each elected member serves for two years. The terms are staggered and half of the total members are elected each year. The Provost is a non-voting member. This committee reviews all proposals for appointments, promotions, and tenure, and makes recommendations to the President.

B. Faculty Advisory Committee

This committee shall be appointed by the President after consulting with the Committee on Committees. It shall advise the President in the discharge of such responsibilities as setting educational policy and in making major administrative appointments, and on other matters as the President requests.

C. Student Advisory Committee

The Steering Committee of the Doctoral Students' Council shall be the President's Student Advisory Committee.

It shall advise him in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and on other matters as the President requests.
D. The Board of Visitors

The Board of Visitors is established to ensure that the President of the Graduate School and University Center is provided with the widest range of expertise and support from outside the University in the discharge of the President's responsibilities.

It is expected to serve as a significant link between the GSUC and the community at large reflecting views and concerns from the varying experiences of its members. The President will consult with the Faculty Advisory Committee about recommendations for membership on the Board of Visitors.

2.8 Ad hoc Committees

Ad hoc committees may be created as needed, either by appointment by the President or by Graduate Council election.

2.9 Rules of Order. The procedures of the Graduate Council shall be governed by ROBERT'S RULES OF ORDER, REVISED, in all cases in which they are applicable and not inconsistent with these bylaws.

Sec. 3 PROGRAM STRUCTURE

3.1 Faculty Membership

A. The faculty of each ongoing doctoral program shall be determined at the start of each academic year and shall consist of all faculty members scheduled to perform either of the following functions in the current academic year and those who performed either of these functions at some time during the preceding two academic years, excluding leaves of absence:

1. teaching a course in the doctoral program;
2. supervising a dissertation.

B. The faculty of each ongoing graduate educational program located at the Graduate School and University Center but not part of a doctoral program shall be determined at the start of each academic year and shall consist of all faculty members scheduled to perform either of the following functions in the current academic year and of those who performed either of these functions at some time during the preceding two academic years, excluding leaves of absence:

1. teaching a course in the program;
2. supervising a thesis.

Assignment of the above functions shall require the approval of the Provost.

C. In addition, faculty members may be appointed upon nomination by a majority of the faculty members of the Faculty Membership Committee and approval of the President; or may be reappointed by the Executive Officer, or a majority of the faculty members of the
Faculty Membership Committee, or the President. Faculty members may be added to the doctoral faculty only if they are:

1. Currently serving on adjunct appointments at the Graduate School;
2. Currently pursuing significant research relevant to a Graduate School program;
3. Appointed to a dissertation committee;
4. Participating in or advising on some aspects of a Graduate School Program.

D. Actions on appointments to the doctoral faculty shall be reviewed by the program's Faculty Membership Committee and by the Provost as specified in Section 3.6A.

E. During the first two years of a program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with paragraphs 3.1A, B, C and D.

3.2 Faculty Responsibilities

A. The faculty of each program shall meet at least once each year at which time the faculty shall receive a report from the Executive Committee. A quorum shall consist of 25 persons or 50% of the faculty, whichever is smaller.

B. The faculty shall have responsibility through its members on the Standing Committees of the program to establish policies for the program. The faculty may make direct recommendations to the Graduate Council with respect to curriculum, and to the administration with respect to all matters that affect it.

3.3 Student Responsibilities

A. The students of each program shall meet at least once each year with the Executive Committee.

B. The students shall have responsibility through their representatives to the three Bylaw Standing Committees of the program to make known their views on the policies of the program. The students may make direct recommendations to the Graduate Council and the administration on all matters that affect them.

3.4 Executive Officer

A. Each graduate degree-granting program of the Graduate School and University Center shall have an Executive Officer responsible for administering the affairs of the program in accordance with the policies established by the program faculty, the Graduate Council, and the Board of Trustees.

B. The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.
C. The Executive Officer shall preside at meetings of the program's faculty, of its Executive Committee and of its Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and action concerning the affairs of the program, subject to the powers delegated by these Bylaws as to the program's faculty. The Executive Officer shall serve ex officio as a member of all program committees.

D. Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.

E. The Executive Officer shall work with chairs of college departments in the Executive Officer's discipline to develop procedures for making new senior faculty appointments useful to both the college departments and to the Graduate School and University Center program. In accordance with the policy set down by the Board of Trustees, the Executive Officer shall try to ensure that department chairs give preference, when recruiting part-time faculty, to qualified students enrolled in the doctoral program.

3.5 Executive Committee

A. The Executive Committee shall be constituted as required by each program's governance. In programs in which the doctoral faculty includes two or more faculty members (other than the executive officer) who hold central appointments, at least one member of the Executive Committee must be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years.

B. The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's membership subject to the policies established by the program.

C. The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty of the doctoral program. The Executive Committee shall work with the relevant college departments in recruiting new faculty.

D. The Executive Committee shall recommend policies and procedures on dissertations.

3.6 Standing Committees. Each program shall have the following standing Committees, and such others as its faculty may decide:

A. Faculty Membership: To nominate members of the program's faculty as provided for in Section 3.1 with a view toward including in the doctoral program faculty newly appointed at the colleges, to maintain a roster of potential doctoral faculty appointments, to record annually the status of those faculty members currently designated, and to review all other actions taken in regard to membership on the doctoral faculty.

A roster of doctoral faculty shall be prepared by a program's Faculty Membership Committee at the start of each academic year for
review by the Provost. The reason for inclusion of each individual in the doctoral faculty shall be explicitly stated.

B. Curriculum and Examination: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations.

C. Admission and Awards: To recommend admission and awards procedures and standards for the program, and to administer the procedures.

3.7 Determination and Description of Program Structure

A. After a new program has been in existence for one academic year, it shall draw up a detailed governing structure consistent with these Bylaws. For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer and half of whom shall be students elected for that purpose by the student body by mail ballot. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20% of the students in the program, whichever is less. Nominations and election of student members of the Governance Committee shall be supervised by the Election Committee described in Sec. 2.1D.

B. The proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty-student meeting, be submitted to a mail vote by faculty and students. A majority of those voting in each group must vote affirmatively for the proposal to pass.

C. A description of the governing structure shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendation to the Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarter vote of the members present.

The description of the program structure shall include:

1. The composition of the Executive Committee and the standing committees described in these Bylaws;

2. The composition and functions of other committees the program may wish to establish;

3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership, and the responsibilities and prerogatives of the student members.

Proposals for Ph.D. and M.A. program governance or amendments thereto shall be explicit in all of their provisions and shall not "Incorporate by Reference" the provisions of the bylaws of the Graduate Council, bylaws of the University, or any other regulation or legislation.

D. Formal provisions shall be made for the expression of student
opinions on decisions affecting appointments, promotion and tenure of individual faculty members.

E. Modification of Program Structure

1. With the approval of the Committee on Structure and the concurrence of the President, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions that may prevail in a doctoral program.

2. Programs may at any time propose a change in their structure within the requirement of these Bylaws, provided that changes are submitted by a majority of the Program's Executive Committee to the Committee on Structure for review and recommendation.

3. If at least thirty percent of the faculty or thirty percent of the students in a program wish to recommend a change in the program's structure, their proposal shall be considered by the Committee on Structure as specified in Section 2.6A. If the Committee on Structure approves their proposal, it shall forward the proposal with its recommendation to Graduate Council for its approval.

F. In programs with subprograms, the subprogram governance shall conform to relevant regulations in the Graduate Council Bylaws regarding program structure. It is the Executive Officer's responsibility to determine that this adherence to Graduate School and University Center governance exists, and the responsibility of the program executive committee to approve any changes necessary to bring subprogram structures into conformity with this document.

G. The procedure of programs and subprograms shall be governed by ROBERT'S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with these bylaws.

Sec. 4. Appointments, Reappointments, Promotions and Tenure on University Lines

A. Appointments financed by the graduate budget (University lines) shall be recommended to the Board of Trustees by the President after he considers the recommendation of the Academic Review Committee.

B. For Graduate and University Center lines assigned to colleges, recommendations for appointment, reappointment, promotion and tenure are initiated in the colleges. Recommendations are then reviewed in turn by the Executive Committee of the appropriate Graduate School and University Center program, the Academic Review Committee of the Graduate School and University Center, and finally by the President of the Graduate School and University Center.

C. When a line is assigned to the Graduate School and University Center, approval must first come from the Executive Committee of the Program, then from the Academic Review Committee, and finally from the President.

D. With regard to such reviews and approvals (C) by the Executive Committee, student members of the Executive Committee shall participate in all discussions of matters of policy and on
individual candidates for appointment, reappointment, promotion, and tenure, but shall not vote on individual candidates.

Sec. 5. Amendments and Review

5.1 These Bylaws and Procedures may be amended by a two-thirds affirmative vote of the members present, there being a quorum at any stated or special meeting of the Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of the Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.

5.2 At the spring meeting of every second year, the Committee on Structure shall present a report on these Bylaws and Procedures together with such recommendations for amendment as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.
NOTES

1. All titles within this Governance document refer to current organizational structure. It is to be understood that if a position takes on a new title, it is to be the new title which is to fill the appropriate role.

2. Where Chairman or other such title is used, it is to be understood not as a sex designation, but a convenient shorthand term.

3. For Bylaw purposes, the position of Vice Provost for Student Affairs will carry with it the responsibilities of Dean of Students.

4. For purposes of the Bylaws and the rights and responsibilities granted therein, Lecturers and Instructors who have received notice of reappointment on an annual salary basis for a third or later year of continuous full-time service, and all individuals in professorial titles, shall have Faculty rank.

PREAMBLE

The Governance of The City College is the concern of all its members. All its constituencies--students, faculty, and administration--contribute to the maintenance and development of The College; each of the constituencies has its particular area of concern.

Because each constituency has the right to govern itself in areas that are its exclusive concern and responsibility, this document sets forth the powers and organization of the various bodies within The College and guarantees their autonomy on matters exclusively within their jurisdiction. But because the constituencies are interrelated, and because all must participate in the well-being of The College as a whole, this Governance document also provides for communication between constituencies and advisory roles and joint participation on matters of mutual or general concern.

ARTICLE I

The Faculty Senate

There shall be a Faculty Senate of The City College in addition to the several Faculties and the Faculty Council of the College of Liberal Arts and Science.

1. Membership

The Faculty Senate shall be composed of Senators with vote, and the following ex officio members without vote: the President, the Vice President, the Vice Provost, the Registrar, the Director of Admissions and Records, the Chief Librarian, the Ombudsman, all full Deans, five members of the Executive Committee of the Senate and two members of the Executive Committee of the Graduate Student Organization. Senators shall be persons holding Faculty rank, and elected at large from each School. Senators shall be elected in the Spring, for three year terms. The number of Senators shall annually be determined in accordance with a formula which would yield the following representation if elections were to be made by Departments from among their own members, namely: Departments having ten or fewer full-time persons of Faculty rank, including
the Chairman: one Senator; Departments having eleven to twenty-five such persons: two Senators; Departments having twenty-six to fifty such persons: three Senators; and Departments having fifty-one or more such persons: four Senators. For these purposes, any Program, Center, or Institute, or College-wide Department, such as: Department of Student Personnel Services or Library, which has ten or more full-time persons of Faculty rank assigned to it, shall be considered a School. Full-time members of Faculty rank who are members of Programs, Centers, or Institutes who are themselves not represented by any of the above provisions shall collectively elect a Senator or Senators consonant with the formula above, as though they were a School (to a maximum of four representatives). Vacancies in unexpired terms shall be filled from the appropriate constituency, in a manner to be determined by the Senate. The Senate may, by its own action, increase the ex officiis membership at any time.

2. Organization

The Faculty Senate shall elect an Executive Committee from among its elected membership. The number of members of the Executive Committee shall be determined by the Bylaws of the Senate, except that the number of members may not be changed during the annual term of office for which a particular Executive Committee is elected. The Executive Committee shall elect, from among its members, its Chairman, and it shall also elect a Secretary, who will have the duties customarily exercised by such officers.

The Executive Committee shall be empowered to act for the Senate, when the Senate is not in session, on all matters under that body's jurisdiction. It shall report such actions to the Senate. It shall act as a Committee on Committees.

The Chairman of the Executive Committee of the Senate shall preside over meetings of the Senate, or, in his absence, a member of the Senate designated by the Chairman. He shall be the Chairman of the Executive Council.

He shall be an ex officio member, without vote, on all standing committees, except the Executive Committee, of the Senate.

The Faculty Senate shall establish such standing and ad hoc committees as it determines. Each committee shall elect its own Chairman and such other officers as may be appropriate.

Included among the Senate's standing committees shall be ones with the following functions:

a. a committee on administration which examines the conduct of administrative affairs, confers with appropriate officers of administration, and makes regular reports to the Senate. Its members shall minimally be the Chairmen of those standing committees of the Senate concerned with administrative functions at The College, as determined by the Senate Bylaws.

b. a committee on financial planning which participates in the creation of the tentative budget by the President for the Chancellor, and participates in the formulation of the long-range economic policies of The College. It shall participate in the planning for the allocation of the actual budget when it is received. The Vice President for Administrative Affairs shall be a member, ex officio without vote.

c. a committee on educational policy which shall consider and make recommenda-
tions to the Faculty on questions of educational policy which are not wholly within the purview of the Faculties or Faculty Councils of the various Schools. Such questions shall include the creation and approval of new Schools or new Programs, Institutes or Centers involving more than one School. Reports and recommendations emanating from this Committee shall be brought before the Faculty Senate, and, as approved or modified by the Senate, referred to the Provost for appropriate action. The Committee shall be composed of a faculty representative elected from among each of the Curriculum Committees of the various Schools, 5 elected representatives of the Faculty Senate, and the Provost ex officio.

d. a committee on extension and urban services which keeps under continuous review the performance of the entire College in the light of obligations and opportunities appropriate to an academic institution in an urban setting.

e. a committee on student discipline: the Senate shall annually select three Faculty members to represent it on the Joint Committee on Student Discipline.

When a vacancy occurs in the Presidency of The College, the Faculty Senate shall select the Faculty members of an ad hoc committee to advise with the Board of Trustees in filling the vacancy. When a vacancy occurs in a College-wide position such as: the Vice Presidents; the Vice Provosts; Dean of the School of General Studies; and Librarian; the Faculty Senate shall select the Faculty members of an ad hoc committee to advise with the President in filling the vacancy.

3. Powers

Through its Executive and standing committees, the Faculty Senate shall have the power to request and receive information (when not inconsistent with Bylaws of the Board of Trustees, contractual agreements and regulations of The College) appropriate to or necessary to the performance of its duties, from students and student organizations, Faculty members and Departments, Schools and Divisions, officers of administration, and such other sources as may be appropriate. It may address communications to the Board of Trustees, which, on being submitted to the President of The College, shall be forwarded to the Board of Trustees without delay by the President, together with his comments thereon. The Faculty Senate shall, in addition to the powers and duties implied in the creating of the standing committees listed above, be the authentic voice of the Faculty of The City College of The City University of New York in all matters which may appropriately be brought before it, including:

a. the academic status, role, rights, obligations and freedoms of the Faculty;

b. student activities (as described in Article II) - upon the achievement of a 30% vote in an election for the Student Senates, student activities shall devolve upon the respective Senates.

c. all College-wide matters;

d. the allocation of resources for educational objectives, for research and scholarly activities, and for the development and maintenance of the physical plant of The College;

e. the establishment and location of new units of The College and the appointment of principal administrative officers thereof;
f. the appointment and retention of the principal administrative officers at the College level;

g. the Faculty responsibilities (i.e., admissions policy, retention standards, credits, curriculum and degree requirements, the granting of degrees, and personnel matters) for interschool or College-wide Programs. Institutes and Centers, which are not wholly within the purview of the Curriculum Committees or Faculties of the various Schools;

h. the relations between The College and local community, or between The College and Governmental units or agencies; and

i. the general public relations of The College.

The Faculty Senate shall not assume the prerogatives and powers appropriate to the several Faculties of the constituent Schools and of the College of Liberal Arts and Science. Decisions within each School as to matters of curriculum and instruction are reserved to the constituent Faculties, and decisions as to the academic standing and progress of students and the conferring of degrees rest with these several Faculties, subject only to the Board of Trustees. The Faculty Senate may pass on such matters in review before its appropriate committees or in plenary session; but it may not infringe upon the powers explicitly reserved to the several academic Faculties. In this regard, questions of jurisdiction shall be resolved by the President on recommendation of the Provost.

4. Meetings

The Faculty Senate shall meet regularly at least twice each semester. Special meetings shall be called by the Chairman of the Executive Committee, by the President, or on the written request of any ten Senators.

5. Bylaws

The Faculty Senate shall adopt its own Bylaws, consistent with this Governance document.

ARTICLE II
The Undergraduate Senate

There shall be an Undergraduate Senate representing the interests of all undergraduate students.

1. Membership

The Undergraduate Senate shall be composed of thirty undergraduate Senators, elected for annual terms, during the month of April. They shall take office with the opening of the succeeding Fall semester. All registered students shall be eligible to vote for Senators. All Senators representing Day Session students must be studying full time. The several Schools and the Divisions of the College of Liberal Arts and Science, the SEEK Program (freshman and sophomore SEEK students represent this electorate; all other SEEK students will vote in their respective Schools), and the School of General Studies, shall be represented in proportion to the electorate. There shall also be the following members, ex officio without vote: The Vice Provost for Student Affairs, the Chairman of the Department of Student Personnel Services, the Chairman of the Senate Committee on Student Affairs, and a member of The Faculty appointed by the Executive Committee of the Faculty Senate.
2. Organization

The offices of the Undergraduate Senate shall be elected as part of the general election for the Senate. These officers, consisting of a President, Executive Vice President, Evening Division Vice President, Campus Affairs Vice President, University Affairs Vice President, and Treasurer, shall be in addition to the thirty Senators indicated above.

The Undergraduate Senate may create such standing and ad hoc committees as it determines. Among the standing committees shall be:

a. an executive committee composed of the officers of the Senate;

b. a committee on finances which shall, at the beginning of each semester, recommend to the Undergraduate Senate the allocation of monies from the Student Activities Fee, and shall keep the budgetary concerns of student activities under continuous review, making appropriate recommendations to the Undergraduate Senate;

c. a committee on educational affairs which shall keep in continuous review all matters having to do with curriculum and instruction, and make recommendations to the Undergraduate Senate;

d. a committee on campus affairs which shall keep under continuous review all matters having to do with out-of-class activities and facilities (except intercollegiate and intramural sports) and make recommendations to the Undergraduate Senate;

e. a committee on community affairs which shall keep under continuous review the performance of the entire College in the light of the obligations and opportunities appropriate to an academic institution in an urban setting; and

f. a committee on university affairs which shall keep under continuous review University policy and procedures as they relate to the interests of The City College.

The Undergraduate Senate shall annually select the undergraduate membership of a standing committee on student discipline.

When a vacancy occurs in the Presidency of The College, the Undergraduate Senate shall select the undergraduate student members of an ad hoc committee to advise with the Board of Trustees in filling the vacancy. When a vacancy occurs in a College-wide office such as: the Vice Presidents; the Vice Provosts; Dean of the School of General Studies; and Librarian; the Undergraduate Senate shall select the undergraduate student members of an ad hoc committee to advise with the President in filling the vacancy.

In addition to the above, the Undergraduate Senate may elect committees from its membership corresponding to standing committees of the Faculty Senate and to standing committees of the several Faculties. These standing committees of the Undergraduate Senate shall have such powers as are mutually agreed upon by concurrent actions of the respective bodies.

3. Powers

The Undergraduate Senate shall, subject to such rules and guides as may be
established by the Board of Trustees and the Faculty Senate, have jurisdiction over extracurricular activities, including the setting of general policy governing student activities (e.g., charting regulations, publicity regulations, etc.). The Vice Provost of Student Affairs shall administer the policies set by the Undergraduate Senate for extracurricular activities.

Through its Executive Committee and standing committees, the Undergraduate Senate shall have power to request and receive information (not inconsistent with Bylaws of the Board of Trustees, contractual agreements and regulations of The College) appropriate or necessary to the performance of its duties, from students, student organization, Faculty members, Departments, Schools and Divisions, and officers of administration. It may address communications to the Board of Trustees which, on being submitted to the President of The College, shall be forwarded to the Board without delay by the President, together with his comments thereon. The Undergraduate Senate shall, in addition to the powers and duties implied in the creating of the standing committees listed above, be the authentic voice of the undergraduate students of The City College of The City University of New York in all matters that may appropriately be brought before it.

In any matter within its jurisdiction to which the Undergraduate Senate addresses itself, if a petition is signed by five percent of the total undergraduate student body requesting a general referendum, that referendum shall be held and its results shall be binding upon the Undergraduate Senate.

4. Bylaws

The Undergraduate Senate shall adopt its own Bylaws, not inconsistent with this Governance document.

ARTICLE III

The Graduate Student Association

There shall be a Graduate Student Association representative of all candidates for advanced degrees in all the Schools and the College of Liberal Arts and Science.

1. Name

The name of this organization shall be the Graduate Student Association of The City College of New York.

2. Purpose

This organization shall represent the interests of all graduate students at The City College of The City University of New York, and shall, where appropriate:

a. open reciprocal channels of communication where fruitful throughout the academic community;

b. secure meaningful participation in the decision-making organs within the academic community;

c. organize and hold colloquia centering around issues meaningful to its members, and engage in all other activities necessary to represent graduate students.
3. Membership

All graduate students registered at The City College of The City University of New York (including Ph.D. candidates resident on this campus) shall be members of the Graduate Student Association of The City College of New York.

4. Graduate Student Council - Structure

The governing body of the Graduate Student Association of The City College of New York shall be the Graduate Student Council.

The Graduate Student Council shall be elected from among those graduate students who are registered at The City College. Those representatives serving on the Graduate Student Council shall be called Councilors. There shall also be the following members, ex officio without vote: The Vice Provost for Student Affairs, the Chairman of the Department of Student Personnel Services, the Chairman of the Senate Committee on Student Affairs, and a member of The Faculty appointed by the Executive Committee of the Faculty Senate.

Elections shall take place during the month of April each academic year. Tenure of office shall be one year, and vacancies occurring during the academic year shall be filled by appointment by the remaining Councilors from the School in which the vacancy occurs.

Each School shall elect its representatives to the Graduate Student Council in accordance with the schedule below, providing that no more than two representatives shall be elected from any single Department:

<table>
<thead>
<tr>
<th>Number of Students*</th>
<th>Number of Representatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 250</td>
<td>3</td>
</tr>
<tr>
<td>251 to 500</td>
<td>4</td>
</tr>
<tr>
<td>501 to 1,000</td>
<td>5</td>
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<tr>
<td>1,001 to 2,000</td>
<td>6</td>
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<tr>
<td>2,001 to 3,000</td>
<td>7</td>
</tr>
<tr>
<td>3,001 to 4,000</td>
<td>8</td>
</tr>
<tr>
<td>4,001 or more</td>
<td>9</td>
</tr>
</tbody>
</table>

*Based upon the registration in the Fall semester of the academic year, and including resident Ph.D. candidates.

Each academic year, no later than the second week in May, the Chairman of the Graduate Student Council shall appoint one member to convene the first meeting of the next academic year.

At this meeting the Graduate Student Council shall elect its own officers from among its own membership. The officers shall include: a Chairman, a Vice Chairman, a Secretary, and a Treasurer, and these will have the duties customarily exercised by these officers.

The Graduate Student Council shall establish a committee for each of the Schools, composed of all the representatives from that School. These committees shall be responsible for those activities which pertain to the particular School. Each of these committees shall be responsible for maintaining liaison with each Department or Departmental representatives from each Department in its particular School. These committees shall also encourage the graduate students of each Department in their School to elect a graduate student representative as a liaison with the Graduate Student Council, and, where
possible, aid in the creation of a Department Graduate Student Organization. In addition, these committees shall be responsible for securing the names of nominees for the next election of the Graduate Student Council.

The Graduate Student Council shall establish such standing and ad hoc committees as it determines. Among such standing committees shall be:

a. a committee on finances which shall, at the beginning of each semester, recommend to the Graduate Student Council the allocation of monies from the Graduate Student Activities Fee, and which shall keep the budgetary concerns of graduate student activities under continuous review;

b. a committee on academic life which shall keep in continuous review all matters having to do with curriculum and instruction;

c. a committee on extracurricular life which shall keep in continuous review all matters having to do with out-of-class activities and facilities for graduate students; and

d. in the Spring semester of every year a committee on elections shall be formed, and it will be responsible for:

i. securing the names of the nominees from the School committees, and

ii. carrying out the election of representatives to the Graduate Student Council as a whole.

The Graduate Student Council shall, in addition to the functions stipulated and implied above:

a. establish a policy for the Graduate Student Association of The City College of New York;

b. embody its own procedure in Bylaws, consistent with this Governance document, which shall take effect when approved by two-thirds of those present and voting at a regular meeting;

c. establish a schedule of regular meetings which shall be published to all interested members of the College community;

d. select the graduate membership of the standing committee on discipline and all other campus bodies on which the graduate students are officially represented.

When a vacancy occurs in the Presidency of The College, the Graduate Student Council shall select the graduate student members of an ad hoc committee to advise with the Board of Trustees in filling the vacancy. When a vacancy occurs in a College-wide position, such as: the Vice Presidents; the Vice Provosts; Dean of the School of General Studies; and Librarian; the Graduate Student Council shall select the graduate student members of an ad hoc committee to advise with the President in filling the vacancy.

In addition to the above, the Graduate Student Council may elect committees from its membership corresponding to standing committees of the several Faculties. These standing committees shall have such powers as are mutually agreed upon by concurrent actions of the respective bodies.
5. **Graduate Student Council - Powers**

The Graduate Student Council shall have powers and duties with reference to graduate students broadly comparable to those for undergraduates assigned to the Undergraduate Senate.

6. **Graduate Student Council - Impeachment**

Any Councilor may request the impeachment of an officer of the Graduate Student Council. A two-thirds vote of the membership of the Council will be required to impeach an officer.

**ARTICLE IV**

The Policy Advisory Council

There shall be a Policy Advisory Council to advise the President.

1. **Membership**

The Policy Advisory Council shall consist of: the President, Vice Presidents; Vice Provosts; all full academic Deans; the Dean of the School of General Studies; the Executive Committee of the Faculty Senate; the Chairman of the Administration Committee of the Faculty Senate; the elected head of the Undergraduate Senate and four other members of the Undergraduate Senate; the elected head of the Graduate Student Association and one other graduate student. There shall also be a representative of the Alumni Association; a representative of the City College Fund; two representatives of the non-teaching staff (administrative (without Faculty rank or status), clerical, custodial, etc.), chosen annually. The part-time instructional staff shall choose two representatives annually, in the month of September, to represent them in the Policy Advisory Council.

The President may invite additional members of the College constituency, or others, to sit with the Policy Advisory Council for the discussion of particular items.

2. **Organization**

The Policy Advisory Council shall meet regularly once a month, and special meetings may be called as necessary.

The President shall preside at meetings of the Policy Advisory Council or, in his absence, the Provost or a designee of the President.

The Policy Advisory Council shall establish a steering committee and such other standing and ad hoc committees as it determines.

The Steering Committee of the Policy Advisory Council shall consist of: the President or his designee, ex officio; two Deans elected by the Deans who are members of the Council; two undergraduate students elected by undergraduates who are members of the Council; one graduate student elected by graduate students who are members of the Council; and the Chairman and one other member of the Executive Committee of the Faculty Senate. The Steering Committee shall elect its own officers.

The Steering Committee shall establish the agenda of the Council meetings, call special meetings of the Council, and act for the Council in the event of
emergency situations affecting the good and welfare of The College. One item of the Council agenda shall always provide for remarks of the President, the Academic Vice President, and the Chairman of the Executive Committees of the several Senates.

3. Functions

The Policy Advisory Council shall review and keep under continuous study all matters of major policy affecting The College, its students, its officers of instruction and administration, its programs of instruction and research, its facilities, its services to the urban community, its finances, construction programs, and any other items of policy consideration which may appropriately be brought before it.

ARTICLE V

The Review Committee

The Review Committee, which shall be the Personnel and Budget Committee of the College, shall consist of: Academic Vice President as Chairman; The Deputy Provost; the Deans of the several Schools and the full Deans of the College of Liberal Arts and Science; the Vice Presidents; the Vice Provost; the Dean of the School of General Studies; the Chief Librarian. The Chairman of the Faculty Committee on Personnel Matters and the Chairman of the Executive Committee of the Faculty Senate shall be members ex officio (without vote). The Deputy Provost shall sit with voice and without vote, and, in the absence of the Academic Vice President, shall chair the meeting. The Chief Librarian shall not be present during personnel actions. The functions of the Committee shall be to advise the President with respect to:

a. recommendation for appointments and reappointments;
b. recommendation for the conferring of tenure;
c. recommendation for promotions in rank;
d. personnel recommendations, policies and procedures; and
e. proposals and policies having budgetary implications.

In voting on academic personnel matters, the voting members of the Review Committee shall consist of: the Academic Vice President, the Deans of the several Schools, the full Deans of the College of Liberal Arts and Science, and the Dean on the Review Committee to whom the Library reports.

ARTICLE VI

Faculty Committee on Personnel Matters

There shall be a faculty committee on personnel matters, advisory to the President, to consider the tenure and promotions process as a whole, receive references from the Review Committee, consider general criteria for personnel matters, and advise on the appointment of Distinguished Professors. The Committee shall be composed of members of the Faculty elected for a term of three years, as follows:

a. The Chairperson of the Faculty Senate Executive Committee or his/her designee;
b. One member elected by each of the Faculty Councils of the Division of the College of Liberal Arts and Sciences as follows:

1. Science
2. Social Science
3. Humanities
4. Arts: Leonard Davis Center
5. General Education and Guidance

c. One member elected by each of the Faculty Councils of the Schools, as follows:

1. Architecture
2. Education
3. Engineering
4. Nursing
5. Sophie Davis School of Biomedical Education/CUNY Medical School

d. One member elected by the Library Department by the members with faculty rank.

In the event that a new School or Division of a School comes into being, there shall be representation from that unit consistent with the preceding paragraphs.

ARTICLE VII
Executive Council

There shall exist an executive council, chaired by the Chairman of the Executive Committee of the several Faculty Councils. This Council shall meet at least twice each semester, to exchange information from among the several Faculties and the Faculty Senate. The Faculty Committee on Personnel Matters shall report its general findings to this Council. Special meetings may be called by the Chairman or by any two members of the Council.

ARTICLE VIII
Personnel and Budget Committees

The Faculty of each School in The City College shall establish a committee or committees on faculty personnel and budget. The manner of constituting the several Committees and the procedure to be followed by them shall be subject to the approval of the President and the Dean of the School involved.

Where no Personnel and Budget Committee exists, The Review Committee shall be the Personnel and Budget Committee. The Executive Committee of Programs, Centers and Institutes shall be their Personnel and Budget Committees and shall be referred to the Review Committee through the appropriate academic administrator.

In all cases the Dean or appropriate administrator shall sit ex officio without vote.

This Committee shall receive from the several Departments all recommendations for appointments or reappointments with tenure, to the instructional staff, and for promotions in rank. It may, if procedures approved by the President and Dean call for such actions, also receive recommendations from the several Departments for appointments and reappointments without tenure, and for compensation to be paid appointees. It shall recommend action thereon to the Review Committee. The Committee may also recommend to the Review Committee special salary increments. The President shall consider such recommendations in making his recommendations on such matters to the Board.
The Committee shall consult with the Dean on the budget request submitted by the Dean and shall consult with the Dean on allocation of funds and personnel.

ARTICLE IX
Departmental Structure

Each Department and Program shall have a set of Bylaws, under which it will operate, which shall be ratified by a two-thirds vote of the members with Faculty rank of the Department. The Bylaws shall, minimally, include an Article on an executive committee in which, in each Department, the size shall be determined by the total number of Professors, Associate Professors, Assistant Professors, Lecturers, Instructors, and the full-time equivalent of part-time staff in comparable titles: five Faculty members for Departments with seventy-five or fewer; seven Faculty members for Departments with more than seventy-five but fewer than one-hundred; and nine Faculty members for Departments with one-hundred or more. The Chairman of the Department shall be a member of the Executive Committee, and he will also automatically serve as Chairman of the Executive Committee. He and the other members of the Executive Committee are to be elected at the same time, and for a term of three years. A majority of the Executive Committee shall consist of tenured persons in the Department. The Executive Committee shall serve as the Appointments Committee, the Personnel and Budget Committee, and the Committee on Educational Policy of the Department.

The Executive Committee shall consider all matters related to appointments to the instructional staff, and reappointments thereto, with or without tenure; applications for sabbatical and other leaves; and the Departmental budget as submitted for approval by the Chairman. It shall transmit its recommendations to the appropriate Personnel and Budget Committee.

The Bylaws of the Department shall also include a minimum requirement for stated meetings, and shall be consistent with the regulations of the Board of Trustees and The College. Department Bylaws, which shall exist as of the adoption of this document, shall be brought into conformity with this Governance plan.

To ensure student involvement on questions of appointments, reappointments and tenure, the voting Faculty members of each Department must select one of the following plans, by a vote of a majority of those eligible to vote at a regular meeting:

a. that there be elected annually, from among the Department majors and graduate students, two students of at least junior status, who shall sit, with voice and vote, on the Departmental Executive Committee; or

b. that five students from among the Department majors and graduate students, who shall be of at least junior status, shall sit as a committee in their own right, advisory to the Executive Committee, on matters of appointment, reappointment, and tenure, and who may transmit their votes to the appropriate Personnel and Budget Committee. They shall also communicate with the appropriate College or School committees on curriculum and teaching.

Under either "plan a" or "plan b" the nomination and election procedures shall be carried out during the month of April, under the aegis of the Vice Provost for Student Affairs. For students to be legally elected under "plan a" the following minimal participation is required:

a. in Departments with fewer than one-hundred majors and graduate students, no
less than thirty majors and graduate students, or fifty percent, whichever is smaller, must vote;

b. in Departments with more than one-hundred majors and graduate students, thirty percent must vote.

If this fails, then the Departments shall be under "plan b" provided that at least fifteen percent of the majors and graduate students in the Department have voted. If none of the previous conditions are met, the Vice Provost for Student Affairs will make recommendations to the President as to the appropriate structure. At least each time, at the election of the Chairman, the Department shall consider its choice of either "plan a" or "plan b."

A detailed study of the workings of the student input shall be made by the Office of Institutional Research, and reported to the President for his consideration by October, 1974. At that time the question of student involvement on the Executive Committee shall be considered by appropriate administration, Faculty, and student bodies.

A new Department may, at the discretion of the President, be exempted from the requirements herein for a maximum of five years after its establishment.

Programs, Centers, and Institutes shall, to the extent appropriate, conform to the guidelines for Department governance described herein.

This Article will take effect on June 1, immediately succeeding approval of this Governance Plan by the Board of Trustees.

ARTICLE X
The Faculty Councils

The Faculties of each of the constituent Schools shall include members of Faculty rank of the Departments of the Schools and the Dean of the School, with vote, and the following ex officio members without vote: the President, the Vice Presidents, the Vice Provosts, the Dean of the School of General Studies, the Chief Librarian, the Director of Admissions and Records, the Registrar, in the Professional Schools no fewer than two nor more than six students selected annually from among the Department Executive and Advisory Committee members, and in the College of Liberal Arts and Science two students from each Division elected annually from among the Department Executive and Advisory Committee members.

The Faculty Council and the Faculty of a School shall be one and the same except when that number exceeds 150, when it shall be a representative body elected by the Faculty. In the latter case, it shall include two delegates with vote from each Department, and all members ex officis. One delegate shall be the Department Chairman, and the other a person of Faculty rank elected by the Department. In addition, the delegates at large, equal to the number of instructional Departments shall be elected. The nature of nomination and election of delegates at large shall be determined in each Faculty Council in such a way that the delegates at large have Faculty rank. Vacancies shall be filled in the same manner. Each of the delegates, except the Chairman, shall be elected for a three-year term in May of the appropriate year, by secret ballot of the members entitled to vote in each Department. The Faculty Council shall have the power to add other individual staff members to the membership of their respective Faculties, ex officio and without vote, because of the educational responsibilities they serve.
The Faculty shall be responsible for and conduct all the educational affairs customarily cared for by a College Faculty. The Faculty Council shall have the same responsibilities and powers, subject only to the right of the Faculty to reverse any specific vote of the Faculty Council by a two-thirds vote of those entitled to vote for delegates at large to the Faculty Council, at a meeting duly called on notice of the action to be considered.

The Faculty Council shall meet at least twice each semester. It may also be convened upon call of the President or the Dean of the School, or by petition of ten percent of its membership, or by the Executive Committee.

The Faculties and Faculty Councils shall each elect annually an Executive Committee from among their voting members, the number of members to be determined by the Bylaws of that body, except that the number of members may not be changed during the annual term of office for which a particular Executive Committee is elected. The Executive Committee shall elect a Chairman from among its members, and shall also elect a Secretary. They shall exercise the customary duties of such offices.

The Executive Committee shall advise with the President or his designee, and with the Dean when the Council is not in session, on all matters in that body's jurisdiction. It shall report its action to the Faculty or Faculty Councils.

The Faculties and Faculty Councils shall be responsible for the formulation of policy relating to the admission and retention of students, subject to the guidelines of the Board of Trustees, and curriculum, awarding of College credits, and granting of degrees. When a vacancy occurs in the position of Dean of Faculty or Faculty Council shall elect a committee to advise with the President on the choice of the candidates. There shall be a Committee on Course and Standing to carry out the retention and probation educational affairs customarily cared for by a College Faculty. The President shall preside at its meetings, or, in his absence, the Vice President Provost, or the Dean of the College.

The Bylaws of the several Faculties and Faculty Councils shall be brought into conformity with this Governance document upon its approval.

The Agenda of each meeting shall include remarks by the Dean and by the Chairman.

The Faculty Council of the College of Liberal Arts and Science shall be named the General Faculty Council of the College of Liberal Arts and Science and may, through the adoption or amendment of its Bylaws, which Bylaws may not be inconsistent with this charter or the Bylaws of the Board of Trustees, establish such Divisional Faculty Councils as it deems appropriate. The General Faculty Council may also, through adoption or amendment of its Bylaws, delegate to the Divisional Faculty Councils such powers as it deems appropriate.

ARTICLE XI
The Office of the Ombudsman

The Office of the Ombudsman is not intended to replace the normal channels of administrative process. It is an exceptional procedure, to be used only when the normal channels do not adequately respond.

a. The areas of responsibility of the Ombudsman are:
i. Equity - to help individuals in specific cases to seek just and equitable treatment;

ii. Critical Review - to help administrative functionaries (whether connected with student government organizations or with the officers of the Faculty or the administration) to improve their process and procedures, not only to correct a particular inequity or injustice, but also to prevent its recurrence; and

iii. Recommendation and Report - to recommend such changes in procedure and practice as may be appropriate, and to make final, public report on his actions.

b. The methods appropriate to the Ombudsman will be those which are appropriate to the foregoing functions:

i. As to Equity, the Ombudsman will

(a) afford full opportunity for the presentation, in confidence, of any complaint or grievance, from any student or any member of the Faculty or the staff alleging unfairness, inequity, discourtesy, undue delay, or other malfunctioning in the processes of The City College;

(b) investigate, in confidence, to determine the degree of validity of the complaint.

(c) mediate or otherwise resolve the problem, arriving, in confidence, at what appears to be a just resolution (including the dismissal of the complaint or recommendation of action based on the verified complaint); and

(d) report the disposition of the specific case directly to the Office of the President.

Notwithstanding the foregoing, in all cases of alleged inequity, injustice or malfunction, the Ombudsman will not be expected to concern himself with the normal operations of grievance process or disciplinary procedures which are established by the Board of Trustees or by appropriate College bodies and authorities, except that he may, on the sole basis of his own judgment, inquire into possible or alleged unfairness or inequity resulting from possible bias or malfunction in any of these proceedings, and make confidential report thereon to the Office of the President.

ii. As to critical review, the Ombudsman will

(a) be receptive to all suggestions, comments and criticisms regarding the general functioning of College processes and procedures (as distinguished from individual grievances or complaints of inequity);

(b) make appropriate inquiries;

(c) make recommendations, in confidence, to the administrative officer who heads the particular unit involved; and

(d) report to the Office of the President as to the disposition of such recommendations.
iii. As to recommendation, the Ombudsman will, in addition to any recommendations submitted in connection with the foregoing functions, from time to time and annually, make such report and recommendations as he deems wise, directly to the Office of the President, with such substantiation as may be appropriate.

The primary task of the Ombudsman is to serve as a confidential investigator in any specific case of alleged inequity, unfairness or maladministration, and therein to be the impartial spokesman, both to the person or persons making the complaint and to the person(s) against whose performance the allegation is brought. The Ombudsman is to have access to all relevant facts in the case. He is to enjoy the complete cooperation of the individual officer(s) of instruction or administration against whom complaints have been brought. He is to receive cooperation from any complaint. He is to carry out his work in privacy and with full respect for the rights and immunities of all parties.

Having completed his inquiries, he will make such disposition of each case, as, in his sole judgment, is best. He may dismiss the charges as being without foundation or merit. He may recommend corrective action to achieve justice or equity in the particular case. He will determine the question of equity and fairness not on the basis of opinion or bias or preference, but on the basis of whether or not the rules, guidelines, and other governing statutes have been followed honestly and fairly, and without undue delay. If he finds a particular rule or regulation or statute is itself unfair or makes for inequity, he may convey that finding to the Office of the President; but he may not at the same time make a finding against an individual who has faithfully adhered to the guidelines then governing the case.

His secondary, but no less important, task is to make recommendations which seem appropriate to him for changes in the rules, practices, procedures and regulations by which administrative functionaries of the student body, Faculty or administration are guided.

Thirdly, he may recommend changes in procedures and practices which do not involve changes in the rules, regulations, guidelines and statutes.

In arriving at any of the foregoing recommendations, he will consult carefully and fully with the particular officers and offices involved, keeping the President informed of progress.

In addition, should the Ombudsman arrive at conclusions which are critical of the operations and practices of the Office of the President, or Presidential disposition of specific cases duly reported by the Ombudsman to the President, he will so inform the President; and if there is no resolution of the problem which is satisfactory to him, the Ombudsman may take the matter directly to the Board of Trustees, informing the President as he does so.

The powers of the Ombudsman include:

a. access to all records pertinent to any allegation of inequity or injustice or other grievance coming under his jurisdiction;

b. the right to inquire of any officer of instruction or of administration, or of any member of the clerical and custodial staffs, or of any student, in connection with his proper inquiries, and to receive full and complete answers;

c. the right to mediate or otherwise arrive at a compromise or to arrive at his
own proposal for solution of the problem at hand;

d. the right to present his recommendations for solution to the parties involved and to report such recommendations to the supervisory officers of the person(s) involved and to the President; and, having completed the foregoing processes, in confidence;

e. the right to make final public report in the matter.

The Office of the Ombudsman shall be headed by a member of the tenured Faculty, elected by the Faculty each year, at the same time as the election for the Faculty Senate. The electorate shall be the same as for the Faculty Senate. Nominations shall be by petition of at least twenty-five signatures, and there shall be at least two candidates. Failing this, the Faculty Senate shall nominate a sufficient number. A reduced teaching schedule should be afforded for the Ombudsman.

In the Office of the Ombudsman there shall also be a student, preferably one who is in his final year as an undergraduate, elected at the same time as the election for the Undergraduate Senate. The electorate shall be the same as for the Undergraduate Senate. Nominations shall be by petition of at least twenty-five signatures, and there shall be at least two candidates. Failing this, the Undergraduate Senate shall nominate a sufficient number. The Student Ombudsman will perform his duties in consultation with the Faculty Ombudsman, when desirable.

ARTICLE XII
Joint Committees

A committee on student affairs shall keep under continuous review the standards and conditions of extracurricular activities, as well as regulations affecting freedom of expression and student conduct. The membership shall consist of five: two Faculty, two undergraduate students, and one graduate student. The Faculty Senate shall annually select the Faculty members; the Undergraduate Senate, the undergraduate student members; and the Graduate Student Association, the graduate student member of the Committee. The Vice Provost for Student Affairs shall be an ex officio member.

A committee on student discipline shall establish a proper judiciary, establish structures and procedures, and codify rules and regulations governing conduct, leaving to the judiciary the safeguarding of due process within the academic community. The Committee shall also be responsible for continual review of the effectiveness of structures, procedures, rules, and regulations. The Committee membership shall consist of six: three Faculty, two undergraduate students, and one graduate student. The Faculty Senate shall annually select the Faculty members; the Undergraduate Senate, the undergraduate student members; and the Graduate Student Association, the graduate student member of the Committee. All structures, procedures, and codes developed by the Committee shall be in effect when approved by the parent bodies concerned. In case of failure of ratification by the bodies, such proposals shall be brought before a joint conference of six representatives (three Faculty, two undergraduate students and one graduate student) for agreement and final ratification by the bodies. In the absence of a final ratification, the Vice Provost for Student Affairs shall make recommendation to the President who shall establish appropriate procedures.

The College also establishes the practice of Faculty-Student joint Committees
in Curriculum and Teaching. At the Department level, in the Curriculum Committees of the several Faculties, and the Committee on Educational Policy, student members are to be included. Each Faculty and its Departments are responsible for developing and implementing the specific measures for carrying out this policy.

From time to time other joint Committees should be set up by the mutual agreement of the respective bodies.

The budget prepared by the Student-Faculty Intercollegiate Athletic Committee shall be sent for consideration and final decision to both the Faculty Senate and the Undergraduate Senate after consultation with the Vice Provost for Student Affairs. In the event that the two bodies should disagree on any item, a final decision shall be made by the Committee consisting of: three Executive Committee members of the Undergraduate Senate, to be chosen by the Undergraduate Senate; three Executive Committee members of the Faculty Senate, to be chosen by the Faculty Senate; and one member mutually agreed upon by the other six Committee members.

ARTICLE XIII
Community Advisory Committees

One or more community advisory committees may be established by the President as one means of soliciting the advice of the community's citizenry with respect to the goals, programs and directions of The College. The Committees shall have full opportunity to initiate as well as to react. Members of the administrative staff, Faculty, and student bodies may be invited to meet with the Committees.

ARTICLE XIV

1. Amendment Procedure

A proposal to alter the Governance Charter of The City College may be initiated by the President, or by a majority vote of the Faculty Senate, or by a majority vote of the Undergraduate Senate and the Graduate Student Association and the Evening Student Senate acting jointly, or by a petition of five (5%) percent of the student body, or by a petition of ten (10%) percent of the Faculty which is eligible to vote for members of the Faculty Senate.

The initiator of the proposal shall choose which of the two alternative amendment procedures specified below shall be followed. Should the proposed amendment fail, the President, or the Faculty Senate by resolution, or the Undergraduate Senate, the Graduate Student Association and the Evening Student Senate acting jointly by resolution, may elect that the other amendment procedure be utilized.

A. Referendum Process

In a valid Referendum, thirty (30%) percent of the eligible voters must vote. Eligible voters are all those eligible to vote for members of the Faculty Senate or a student government association. Both a majority of the Faculty voting and a majority of students voting are necessary for the proposed amendment to be submitted to the Board of Trustees of The City University of New York for consideration.
B. Legislative Process

The President, after consultation with the Faculty Senate, the Undergraduate Senate, the Graduate Student Association and the Evening Student Senate, shall determine which of these organizations are the affected legislative bodies. Each of the affected legislative bodies must vote in favor of the proposed amendment in order for it to be transmitted to the Board of Trustees of The City University of New York for consideration.

The affected legislative bodies shall vote on the proposed amendment in the following manner. The proposal shall be presented at a meeting at which a quorum is present. At least sixty (60%) percent of the members present must vote in favor of the proposed amendment for it to be approved by that legislative body.

If the proposed amendment receives the approvals specified in either the Referendum or in the Legislative Process, the President shall transmit it to the Board of Trustees of The City University of New York for their consideration.

II. Records

All findings, actions, reports and recommendations of the bodies and offices described in the Governance Charter shall be made in writing. One or more copies must be sent to The College’s Archives, and be made available to all members of The College.

III. Governance Charter and Board Bylaws

This Governance Charter shall take precedence over those Bylaws of the Board of Trustees of The City University of New York inconsistent with it.

ARTICLE XV

An association of the entire student body of the School of General Studies, to be known as the Evening Student Union, and its governing body, to be known as the Evening Student Senate, are established.

Adopted by the Board of Higher Education on December 18, 1972, Cal. No. 9.

The Chairperson called the executive session to order at 6:40 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Paul P. Baard
Blanche Bernstein
Sylvia Bloom
Maria Josefa Canino
Louis C. Conci
Armand D’Angelo

William R. Howard
Robert L. Polk
Joaquin Rivera
Margaret Titone
Brenda Farrow White

Abdallah Muhammad, ex officio
Shirley Ullman Wedeen ex officio

Martin J. Warmbrand, Secretary of the Board
David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs
Etta G. Grass, Assistant Secretary of the Board

Chancellor Joseph S. Murphy
Deputy Chancellor Laurence F. Mucciolo

Vice Chancellor Ira Bloom
Vice Chancellor Jay Hershenson
Vice Chancellor Carolynn Reid-Wallace

The absence of Mr. Gribetz and Dr. Jacobs was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted:

**NO. E1. DESIGNATION OF PRESIDENT - HUNTER COLLEGE:**

RESOLVED, That Dr. Paul LeClerc be designated President of Hunter College, effective September 1, 1988, with a salary at the applicable college presidential level, subject to financial ability, and be appointed Professor with tenure in the Department of Romance Languages at Hunter College.

**EXPLANATION:** Dr. LeClerc was recommended by the Chancellor to the Board of Trustees for appointment as President of Hunter College following the conclusion of an extensive national search.

Mr. Rivera and Mr. Muhammad voted NO.

At this point Dr. Baard left the meeting.
NO. E2. DESIGNATION OF PRESIDENT - MEDGAR EVERS COLLEGE:

RESOLVED, That Dr. S. Allen Counter be designated President of Medgar Evers College, effective September 1, 1988, with a salary at the applicable college presidential level, subject to financial ability, and be appointed Professor with tenure in the Division of Natural Sciences and Mathematics at Medgar Evers College.

EXPLANATION: Dr. Counter was recommended by the Chancellor to the Board of Trustees for appointment as President of Medgar Evers College following the conclusion of an extensive national search.

At this point Mrs. Titone left the meeting.

NO. E3. APPRECIATION OF SERVICES - ACTING PRESIDENT TILDEN J. LEMELLE:

WHEREAS, Dr. Tilden J. LeMelle has served with distinction as Acting President of Hunter College of The City University of New York since January 1, 1988; and

WHEREAS, He has provided exemplary leadership during this important transition period; and

WHEREAS, His dedication to the College and to the University is widely acknowledged and appreciated; therefore be it

RESOLVED, That the Board of Trustees of The City University of New York expresses its deepest gratitude to Dr. Tilden J. LeMelle for his outstanding service to Hunter College and to the University.

NO. E4. APPRECIATION OF SERVICES - ACTING PRESIDENT LEO A. CORBIE:

WHEREAS, Dr. Leo A. Corbie has served with distinction as Acting President of Medgar Evers College of The City University of New York since July 1, 1987; and

WHEREAS, He has provided excellent academic and administrative leadership during an important transition period for the College; and

WHEREAS, Dr. Leo A. Corbie has rendered extraordinary service on behalf of the Central Brooklyn community and the citizenry served by Medgar Evers College; therefore be it

RESOLVED, That the Board of Trustees of The City University of New York extends its deepest appreciation to Dr. Leo Corbie for his outstanding service to Medgar Evers College and to the University.

Upon motions duly made, seconded and carried, the executive session was adjourned at 9:04 P.M.

SECRETARY MARTIN J. WARMBRAND