MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

OCTOBER 23, 1989

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:32 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Blanche Bernstein
Maria Josefa Canino
Gladys Carrion
Louis C. Cencl
Michael J. Del Gludice

Stanley Fink
William R. Howard
Harold M. Jacobs
Calvin O. Pressley
Thomas Tam

Gregorio Mayera, ex officio
Shirley Ullman Wedeen, ex officio

Martin J. Warmbrand, Secretary of the Board
Michael D. Solomon, Acting General Counsel and Vice Chancellor for Legal Affairs
Etta G. Grass, Assistant Secretary of the Board

Chancellor Joseph S. Murphy
Deputy Chancellor Laurence F. Muccillo
President Milton G. Bassin
President Raymond C. Bowen
President Roscoe C. Brown, Jr.
President Leon M. Goldstein
President Matthew Goldstein
President Bernard W. Harleston
President Edson O. Jackson
President Augusta Souza Kappner
President Shirley Strum Kenny
President Leonard Lief
President Gerald W. Lynch

President Harold M. Proshansky
President Isaura S. Santiago
President Kurt R. Schmeller
President Joel Segall
President Edmond L. Volpe
Sr. Vice Chancellor Donal E. Farley
Vice Chancellor Ira Bloom
Acting Vice Chancellor Joyce Brown
Vice Chancellor Jay Hershenson
Vice Chancellor Carolyn Ried-Wallace
Vice Chancellor Joseph F. Vivona
Dean Hayward Burns
Dean George I. Lythcott

The absence of Ms. Bloom and Ms. White was excused.
A. EX OFFICIO MEMBER OF THE BOARD: The Chairperson called on Abdallah Muhammad to introduce the new chairperson of the University Student Senate.

Mr. Muhammad spoke of his retirement from his position in the University Student Senate, stating that he found it necessary to move on and for other leaders to replace him who have the same energy level and commitment to the students that he had. He had found his experience enlightening and educational. Above all, it was a wonderful experience to serve on the Board of Trustees because the Board taught him many things, good and bad. He thanked the Chairperson of the Board, James Murphy, for the wonderful two years they served together; the Chancellor; Mr. Muhammad's good friend, Deputy Chancellor Mucciolo; Mr. Warmbrand, who had always looked out for Mr. Muhammad's interests as a Trustee. He spoke of his one year of rocky, tumultuous relationship with Act. Vice-Chancellor Brown and his other year of a beautiful relationship when they really got to know one another, and he expressed his thanks to her. He thanked Ira Bloom and Michael Solomon and stated that although he did not have a degree in law, he has a degree in "streetology." He also thanked the Trustees with whom he served on committee and on the Board. He stated that Dr. Bernstein had taught him a lot and it was a wonderful relationship. The adversarial relationship was good because it made him do his homework, and, obviously, she did hers. He spoke of his good relationship with Dr. Canino and Mr. Cenci, with whom he served on the New York City Technical College Presidential Search Committee; with Ms. Carrion during the takeovers. He thanked the Presidents, who had opened up their campuses to him when he came, mentioning Dr. Goldstein, Dr. Brown, Dr. Santiago and many others. He thanked particularly the former President of his college, Pres. Schwerin, who had encouraged him to become involved in student government, and the Acting President, Tilden LeMelle, for the good relationship he had encouraged between the students and the Administration. The College has the largest student body involvement in governance. He thanked everyone and wanted all to know that the student movement is still alive and well and that the newly elected students would continue the work on behalf of the students.

Mr. Muhammad then went on to say that he wanted to introduce a person of integrity, one of excellent quality, who had served as the Vice-Chair of Legislative Affairs last year, who is the president of the student government at Medgar Evers College, a man who would fight for the things Mr. Muhammad had fought for - affirmative action in the hiring practices –, a man who would not tolerate a tuition increase at any level, a man who would be present to fight on behalf of the students - Gregorio Mayers.

Mr. Mayers stated that it was a great honor for a student like himself to be chair of the University Student Senate. He was looking forward to working with the Board of Trustees. He pointed out that the CUNY student takeover the past Spring was not a radical move. He compared it to children looking to their parents for help and direction. The students had felt that the mission of CUNY was more or less diverted and was moving away from a mission for the poor and the underclass. The students do not look forward to taking over buildings. A number of issues affect them. As they go into the decade of the 1990's, they see the trend in society of drugs, crime, unemployment, immigration policies that affect many from foreign countries. All know how difficult it is now in this society to make a living without a bachelor's degree. These are some of the things to which the new leadership of the Senate will be looking forward. They are interested in the coming gubernatorial and assembly races. Their goal is to have a student from CUNY become a district leader or serve on a State committee or run for the Assembly. This would let the legislators know that the students are out there and are ready to stand by the different decisions and different views that students in CUNY are looking toward. It will be an interesting year. A lot will be happening on the campuses. The students again are looking for new direction and new leadership, a change in the structure, and they will come in a democratic way to the Board to see that these changes come about.
Mr. Mayers than introduced the members of the University Student Senate Steering Committee:

Reginald Holmes, Vice-Chairperson of Legislative Affairs, student at John Jay College
Howard O'Bryan, Vice-Chairperson of Evening Affairs, student at Baruch College
Larry Egodigwe, Vice-Chairperson of Fiscal Affairs and president of student government at Borough of Manhattan Community College
Abba Segarra, Vice-Chairperson of Community Colleges, student at Hostos Community College
David Pecoraro, Vice-Chairperson of Graduate Affairs, student at Queens College

Sean Mason, Vice-Chairperson of Senior Colleges, a student at Baruch College, could not attend because of a class commitment.

Mr. Mayers stated that his style of leadership might differ from that of Mr. Muhammad, but he had learned a lot from him. Mr. Muhammad is for the students, and Mr. Mayers would look to him for direction and help from his two years of experience. He was happy to sit next to the President of Medgar Evers College, who is doing wonderful things in the community.

On behalf of the Board, the Chairperson expressed appreciation to Abdallah Muhammad for his two years of leadership. He stated that Mayor Koch and Mr. Muhammad seemed to be the two most relieved people in the City of New York for Mr. Muhammad seemed to be enjoying his emeritus status and the Chairperson believed that the Mayor would be enjoying his when it comes. The Chairperson thanked Mr. Muhammad sincerely and from the bottom of his heart for his good service.

The Chairperson expressed the Board's pleasure in welcoming Mr. Mayers. He stated that the Board looked forward to working with him and his colleagues in the Senate. His statement was a very appropriate one and a very moving one.

B. ABDALLAH MUHAMMAD – APPRECIATION OF SERVICES: The following resolution was adopted by acclamation:

WHEREAS, Abdallah Muhammad, as Chairperson of the University Student Senate, served as an ex officio member of the Board of Trustees, from January 1, 1988 to October 22, 1989; and

WHEREAS, He had previously served as Vice Chairperson for Senior College Affairs of the University Student Senate; and

WHEREAS, His commitment, energy, vision, and experience in the University have contributed greatly to the deliberations of the Board; and

WHEREAS, Abdallah Muhammad has completed his service as Chairperson of the University Student Senate; and

WHEREAS, His experience and advocacy as a student leader enabled him to contribute to the formulation of policy as a member of the Committee for Long-Range Planning; and

WHEREAS, He served as an active member of the Robert J. Kibbee Awards Committee; and

WHEREAS, His knowledge of New York City Technical College made him a valued member of the New York City Technical College Presidential Search Committee; now therefore be it

RESOLVED, That the Board of Trustees express its appreciation for the many contributions he made to the Board of Trustees and The City University of New York, and wish him well in the continuation of his academic pursuits and future career.
Ms. Carrion stated that Mr. Muhammad would be presented in a few days with a suitably framed parchment resolution and thanked Mr. Muhammad again for all his work.

Dr. Bernstein expressed pleasure in being present to welcome the new chairperson of the University Student Senate and the members of the Steering Committee. She stated that this is a University of great diversity, and the Board is proud of that and tries in many ways to reflect that diversity in the programs, the faculty, etc. She pointed out that there is one woman on the Steering Committee of seven, which amounts to 14%. Women make up 61% of the student body. She expressed the hope that in future elections some attention would be paid to this discrepancy. There are also very substantial differences with respect to ethnic groupings between the composition of the Steering Committee and the composition of the student body. A correction in this is something that should be looked at in the future.

C. HON. MARIA JOSEFA CANINO: The Chairperson reported that the Honorable Maria Josefa Canino will be honored later in the evening at the Annual Awards Dinner sponsored by the Puerto Rican Legal Defense and Education Fund at the Grand Hyatt Hotel.

D. PRESIDENTIAL HONOR: The Chairperson reported that Pres. Robert L. Hess of Brooklyn College has been named by the American Association of State Colleges and Universities to a select group of presidents and chancellors that will convene to discuss strategies and generate a set of recommendations for preventing and resolving campus racial and ethnic tension.

E. DEAN HAYWOOD BURNS: The Chairperson reported that Dean Haywood Burns of The City University of New York Law School at Queens College received the Professional Responsibility Award from the Section on Litigation of the American Bar Association at the Section's Annual Meeting in San Francisco on October 6, 1989.

F. FACULTY EXCHANGE PROGRAM: The Chairperson reported that The City College has received a $50,000 grant from the U.S.I.A. University Affiliations program in support of a three-year faculty exchange program between the College and the Autonomous University of Santo Domingo. The program will offer City and USAD faculty opportunities to develop shared research interests on economic, social and environmental issues in the Caribbean.

G. GRANTS: The Chairperson presented for inclusion in the record the following report of grants received by units of the University:

(1) Graduate School and University Center: The Graduate School and University Center has received the following grants:

(a) $100,000 from N.Y.S. Education Dept. to Prof. Bert Flugman for Health Career Oriented High Schools.

(b) $87,584 from Hospital for Special Surgery to Prof. Tracy Revenson for Patient and Marital Adaptation to Rheumatic Disease.

(c) $82,961 from The Lexington Center, Inc. to Prof. Harry Levitt for A Rehabilitation Engineering Center on Technological Aids for Deaf and Hearing Impaired Individuals.

(d) $75,000 from N.Y.S. Education Dept. to Prof. Alan Gartner for Stay in School Partnership.

(e) $72,582 from Columbia University to Prof. Henry Wasser for Columbia-CUNY Western European Studies Center.

(f) $72,217 from Hospital for Special Surgery to Prof. Suzanne Ouellette Kobasa for Stress and Stress-Resistance in Lupus Pregnancies.
(2) **CUNY Medical School**: CUNY Medical School has received the following grants:

(a) $154,088 from National Institutes of Health to Prof. A. Kieszenbaum for Bioregulation of Spermatogenesis.

(b) $127,092 from National Institutes of Health to Prof. M. Slater for Bridge to Medicine Program.

(c) $108,000 from National Institutes of Health to Dean G. Lythcott for Physician Assistants Program.

(d) $100,000 from Aaron Diamond Foundation to Prof. C. Moore for Minority Science Education in Medical Science.

(e) $77,265 from National Institutes of Health to Prof. T. Lidsky for Biopsychology of Basal Ganglia--Reticular Interactions.

(f) $73,935 from National Institutes of Health to Prof. P. Broderick for Electrochemical Study of CNS Reward Circuits for Cocaine.

(3) **The City College**: The City College has received the following grants:

(a) $303,667 from National Institutes of Health to Profs. S. Weinbaum and L. Jiji, Mechanical Engineering Dept., for Regulation of Microcirculatory Muscle-Skin Heat Transfer.

(b) $249,721 from U.S. Dept. of Transportation to Prof. M. Pikarsky, Civil Engineering Dept., for A Contemporary Vision of Passenger Transportation in New York City.

(c) $239,463 from National Science Foundation to Prof. A. Posamentier, School of Education, for Teacher Enhancement Academy for Mathematics (TEAM).

(d) $195,626 from National Institutes of Health to Prof. J. Wallman, Biology Dept., for Role of Vision Etiology of Axial Myopia.

(e) $188,386 from National Institutes of Health to Prof. A. R. Callender, Physics Dept., for Resonance Raman Studies of Rhodopsin and Related Pigments.

(f) $158,000 from National Institutes of Health to Prof. N. Shapiro, Social and Psychological Foundation, for Stay in School Partnership.

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(f) $158,000 from National Institutes of Health to Prof. N. Shapiro, Social and Psychological Foundation, for Stay in School Partnership.
(l) $133,921 from National Institutes of Health to Prof. H. Schulz, Chemistry Dept., for Metabolism of Unsaturated & Hydroxy Fatty Acids.

(m) $121,331 from National Science Foundation to Prof. J. Koplik, Physics Dept., for Molecular Dynamics of Fluid–Solid Systems.

(n) $116,914 from National Institutes of Health to Prof. A. Siade, Psychology Dept., for infants and Their Mothers: Pathway to Secure Attachments.

(o) $108,658 from National Institutes of Health to Prof. S. Hoskins, Biology Dept., for Directed Axon Growth—Hormonal Control and Gene Expression.

(p) $95,000 from National Science Foundation to Profs. S. Weinbaum, R. Pfeffer, and P. Ganatos, Mechanical Engineering Dept. and Administration, for Interfacial Macromolecular Transport and Metabolism of LDL in Arterial Intima.

(q) $88,000 from U.S. Dept. of Energy to Prof. F. Smith, Physics Dept., for Investigations of Surface Coatings Based on Silicon & Nitrogen from Amorphous Si to Silicon Nitride.

(r) $82,839 from National Institutes of Health to Prof. I. Schonfeld, Social & Psychological Foundation, for Stress in One Occupational Group: Teachers.

(s) $80,725 from N.Y.S. Education Dept to Prof. M. Roth, Special Programs, for Collegiate Science and Technology Entry Program (CSTEP).

(t) $78,865 from National Science Foundation to Prof. V. Balogh–Nair, Chemistry Dept., for Synthetic Compounds to Probe Molecular Events in Vision.

(u) $75,000 from National Science Foundation to Prof. Kurt Becker for Coherence in Electron–Heavy Noble Gas Collisions.

(v) $60,000 from Institute of Gas Technology to Prof. R. Shinnar and I. Rinard, Chemical Engineering Dept., for Computer Model for Fluidized–Bed Gasified with Sulfur Capture.

(w) $56,382 from National Security Agency to Prof. J. Goodman, Mathematics Dept., for Problems in Discrete Geometry: Configurations, Polytopes, Transversals.

(x) $52,000 from N.Y.S. Education Dept. to Prof. H. Dyasi, Elementary Education Dept., for Inservice Elementary Science Inquiry Program for Mentors.

(y) $50,823 from National Science Foundation to Prof. K. Becker, for Corrosion Resistant Electron–Implant Fragment Spectrometer.

(z) $50,000 from U.S. Navy (NASC) to Prof. J. Birman, Physics Dept., for Theory of Condensed Matter Responses to Electromagnetic–Microwave & Optical Radiation.

(aa) $50,000 from U.S. Information Agency to Prof. E. Hansen, Administration, for Economic Development & Resource Management in the Dominican Republic.

(bb) $50,000 from Aaron Diamond Foundation to Prof. J. Gelb, Political Science Dept., for The Northern Manhattan Project.
Hunter College has received the following grants:

(a) $825,619 from the National Institutes of Health to Pres. Paul LeClerc and Dean Erwin Fleissner for Research Center in Minority Institutions.

(b) $648,034 from U.S. Education Dept. to Jose Vazquez, Curriculum and Teaching, for New York Multifunctional Resource Center.

(c) $469,457 from Public Health Service to Rose Dobrof and Pasquale Gilberto, Brookdale Center on Aging, for Geriatric Education Center.

(d) $153,933 from National Institute of Mental Health to H. Philip Zeigler, Psychology Dept., for Neural Control of Behavior.

(e) $112,394 from National Eye Institute to Richard Chappell, Biological Sciences Dept., for Neural Interactions of the Retina.

(f) $92,116 from United Brotherhood of Carpenters and Joiners of America to Stephen Zoloth and Jack Caravanos, School of Health Sciences, for Asbestos Abatement Program.

(g) $51,235 from The Open Door - Westside Cluster of Centers and Settlements to Marsha Martin, School of Social Work, for Educating Social Work Students for Work with the Homeless.

The College of Staten Island has received a grant of $125,005 from N.Y.C. Dept. of Mental Health to Ralph Gut, for a Creative Exchange.

York College has received a grant of $466,585 from U.S. Dept. of Education to Dr. Che Tsao Huang, Educational Technology Dept., for Developing Modern Technology in the Academic Program.

Bronx Community College has received the following grants:

(a) $769,081 from N.Y.C. Dept. of Employment, to provide comprehensive testing, assessment, and job placement services for unemployed N.Y.C. residents, under the direction of the Office of Continuing Education.

(b) $716,593 from N.Y.C. Dept. of Employment, to provide academic upgrading in English as a Second Language, basic education and high school equivalency examination preparation for students enrolled in the JTPA 8% Employment Training Program, under the direction of the Office of Continuing Education.

(c) $515,000 from City University of New York, to provide counseling, job training and development, and basic education to area youth who are out of school and unemployed, under the direction of the Office of Continuing Education.

(d) $451,542 from The University of the State of New York, The State Education Dept., to increase the access of disadvantaged individuals to vocational education courses and careers by means of tutoring, placement services and remediation, under the direction of the Office of Continuing Education.

(e) $447,054 from N.Y.C. Dept. for the Aging, to provide case management and home care services for homebound seniors in Community Planning Districts One, Two, Three, Five and Six, under the direction of the Office of Continuing Education.
(f) $238,642 from N.Y.C. Dept. for Aging, to serve a nutritious hot lunch and to provide a program of education and recreational services to local senior citizens, under the direction of the Office of Continuing Education.

(g) $233,866 from U.S. Dept. of Education, to continue the tutoring and counseling services of the college's Student Support Services project for academically disadvantaged students, under the direction of the Office of Academic Affairs.

(h) $223,622 from Human Resources Administration, to provide a Home Health Attendant Training Program leading to New York State certification, under the direction of the Office of Continuing Education.

(i) $223,443 from N.Y.C. Municipal Assistance Program, to provide reading and language skills to those 16 years of age or older, under the direction of the Office of Continuing Education.

(j) $181,953 from U.S. Dept. of Education, to provide college admissions counseling, financial aid counseling, career counseling, and field trips to other colleges to students ages 14-21 enrolled in the Talent Search Program, under the direction of the Office of Continuing Education.

(k) $109,725 from N.Y.C. Youth Bureau, to provide a program consisting of intake, group counseling, homework assistance, recreational activities performing arts, and cultural enrichment for youths 10-20 years of age residing in shelters for the homeless, under the direction of the Office of Continuing Education.

(l) $100,040 from N.Y.C. Dept. of Employment, to train unemployed persons for careers as clerk/typists, sales representatives, draftspersons and building maintenance workers, under the direction of the Office of Continuing Education.

(m) $100,000 from The University of the State of New York, The State Education Dept., to provide intensive comprehensive counseling, assessment and other support services for the economically and educationally disadvantaged, primarily, public assistance recipients, under the direction of the Office of Continuing Education.

(n) $63,000 from City University of New York, to provide job preparation, computer literacy, life skills enrichment and instructional support to the unemployed, under the direction of the Office of Continuing Education.

(8) Medgar Evers College: Medgar Evers College has received the following grants:

(a) $485,000 from N.Y.S. Education Dept. to Dr. Esmeralda Simmons, Center for Law and Social Justice, for the Parent Advocacy Program.

(b) $175,189 from N.Y.C. Dept of Employment to Ms. Brenda Barley-Chunn, Adult and Continuing Education Division, for Summer Youth Employment Program - STEP.

(c) $61,815 from N.Y.C. Adult Literacy Initiative to Ms. Brenda Barley-Chunn, Adult and Continuing Education Division, for MEC Adult Literacy Program.

(9) LaGuardia Community College: LaGuardia Community College has received the following grants:

(a) $107,298 from the Dept. of Health and Human Services to MaryBeth Early/Naomi Greenberg for the Health Careers Opportunity Program.

(b) $74,857 from N.Y.S. Education Dept. to Jane Schulman for the New Careers Program.

(c) $49,850 from the Community Development Agency to Shirley Miller for the Project Enable Program.
Queensborough Community College has received a grant of $56,448 from City University of New York to Anita Pescow, for Adult Literacy training in the Borough of Queens.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for October 23, 1989 (including Addendum Items) be approved as revised as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 23, 1989 (including Addendum Items) be approved as revised as follows:

(a) Items listed in part E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 2X. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:

(a) The Chancellor joined with the Board in acknowledging the many contributions of Mr. Muhammad and in welcoming Mr. Mayers and the members of the Steering Committee of the University Student Senate, as well as congratulating Dr. Canino on the Award which will be presented to her and at which presentation the Chancellor hoped to be present.

(b) The Chancellor noted that the City's fiscal situation is having an impact on the community colleges, for a variety of reasons including the decline in City revenues and the delay in the sale of the Coliseum. The University has been advised by City Hall to expect a cut in this year's operating budget during the current year of slightly under $5 million. A meeting was held with the Deputy Mayor on Friday, and the decision to levy this reduction on the University's budget during the course of the year was appealed. A meeting was held with the community college presidents to brief them on the conversations with City Hall. The City Council leadership has been advised of this impending problem. The City has been formally asked for an exemption based on enrollment increases in the community colleges and the fact that the State actions last Spring were predicated on assumed levels of funding. The University would know on the next day whether the budget cut number has been reduced as a consequence presumably of the University's plea and arguments.

(c) The Chancellor stated that the Chairperson and he had met formally last Friday with Chancellor-Designate Joseph Fernandez and President Robert Wagner, Jr. of the Board of Education. The new Schools Chancellor emphasized his interest in working in a cooperative way with the University and indicated also that he has successful collaborations in his former position as Superintendent of Schools in Miami with the various universities in the Miami area. He was given an assessment of the kinds of collaborative programs that have been put into place in the last few years between the University and the Board of Education. He was eager to build on those, and it is expected that good relationships will be maintained with the Schools Chancellor. He is a candid and open and intelligent and interesting man. The Chancellor and the Chairperson were pleased and gratified that he knows of the University and is interested in working with it.
(d) The Chancellor informed the Board that members of the Administration will be going to Albany on October 30 to brief the various officials in the Governor's Office on the Five-Year Plan which was passed by the Board at the last meeting in accordance with the legislative requirement, and also attend the annual hearing on the Budget Request which is before the Board for consideration at the present meeting.

The Chairperson added that Chancellor Fernandez indicated a willingness to be part of the Board's Leadership Conference in January.

In reply to a request from Mr. Fink for further information about the meeting with the Deputy Mayor, the Chancellor stated that the Deputy Mayor indicated that the City was levying a P.E.G. reduction on all agencies without exception. In the past education had been exempted but not the University. The Deputy Mayor indicated that in this case there would be no exemption for the Board of Education either. The University's portion of the cut would be $4.9 million.

Mr. Fink asked if that was the same percentage of support that the University receives from the City for the community colleges. He asked how that compares with other agencies that are funded by the City. The Chancellor replied that the University has no data about the extent to which cuts are proposed for other agencies. There seems to be indication that in the past the P.E.G. was arrived at by levying a percentage across categories of agencies. There have been those agencies that have been totally exempt, those agencies that have fallen within a middle range, and those that received a relatively large cut. That has been the practice in the past. The Chancellor did not yet know what the practice is this year, but as far as he knew, that levy is across the board on all agencies. The number that is being levied for the Board of Education seems to suggest that the University's percentage cut is somewhat greater, but it is hard to know exactly what the base is against which the levy was effected.

The argument made was that budget reductions are necessary in the light of reduced tax collections and the loss in revenue associated with the delay in the sale of the Coliseum. The suggestion was made by the Office of Management and Budget that the University examine the prospect of a tuition increase or other cuts. The Chancellor indicated that a tuition increase would not be possible since the City had been promised last year as a condition of the budget that there would be no tuition increase and that the University's commitment to the City is such that it could hardly withdraw from it at this point. In any event, the number that would be required for a tuition increase was far in excess of anything that could be levied since the University was limited by the tuition charges in the senior colleges.

The other option would be to increase the student-faculty ratio from 20 to 22. An explanation was given the City that the heaviest savings would have to be made in a reduction of expenditures in the adjunct accounts and that the University would clearly have to reduce the number of classes available to individual students who came to the University in the spring semester since the University is already well into the year.

The Chancellor believed that the University seemed to receive a sympathetic hearing from the Deputy Mayor, and his impression was that the P.E.G. reduction as a consequence of this discussion might very well be revised in a downward fashion.

Dr. Canino asked whether it would be appropriate for the Chairperson to draft a letter on behalf of the Trustees, particularly with regard to tuition, and certainly making some statement on behalf of the Board with respect to the $4.9 million projected cut. If there have been exempt agencies, she suggested that the University should be considered in that category. If that communication could be sent to the Mayor, she felt that would put the University in an early position with regard to the budget and certainly with the new Mayor. The Chancellor stated that it was always in order to write a letter but that this would have to be done quickly. The Chairperson stated that whether or not it is timely, the Board will go on record.
Mrs. Everett stated that it also has to be pointed out that even in the light of the State budget, many students have been foreclosed from classes. Many sections have been eliminated, and the students are having a very difficult time meeting their requirements in a whole variety of areas. Further cuts will exacerbate the situation. The University is operating at a serious handicap. Students are not being adequately served at the various campuses through no fault of the campuses. The money just is not there. That has to be put on the table.

Mr. Mayers agreed with Mrs. Everett's statement, indicating that this is one of the issues of concern to the students.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and of the executive session of September 25, 1989 be approved as amended as follows:

P. 142 - Paragraph E - BRANCH CUNY CAMPUS IN JAPAN: It should be indicated that although discussions are going on, no agreement has as yet been reached, and the campus would be in Hiroshima and not in Osaka. The matter will go to the Committee on Academic Policy, Program, and Research for information at its November meeting. If there is any need for the Committee or the Board to take action to authorize this program, it will be brought through the normal process. The Chairperson stated that a relationship of this kind might ultimately require some formal Board action. Dr. Bernstein raised some concerns which should be taken into consideration in formulating the agreement.

P. 159 - Cal. No. 5A. MEDGAR EVERS COLLEGE - A.S. DEGREE IN PHYSICAL EDUCATION: The Explanation should indicate that the purpose of the program is to provide students with a degree that would enable them to find jobs in the field of physical education, but it is hoped that some would go on to a baccalaureate degree.

NO. 3X. AD HOC COMMITTEE ON SELECTION OF TRUSTEE EMERITUS: The Chairperson announced the appointment of an Ad Hoc Committee on Selection of Trustee Emeritus with Trustee Louis C. Conci as chair and Trustees Sylvia Bloom and Brenda Farrow White as members. A number of Trustees have gone on to other activities in recent months, and it is the custom of the Board to examine the situation of Trustee Emeritus status in such cases.

NO. 4. COMMITTEE ON ACADEMIC POLICY, PROGRAM AND RESEARCH: RESOLVED, That the following items be approved:

A. THE COLLEGE OF STATEN ISLAND - CERTIFICATE IN DEVELOPMENTAL DISABILITIES:

RESOLVED, That the program in Developmental Disabilities leading to a Certificate to be offered at The College of Staten Island, be approved, effective February, 1990, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to impart to students the knowledge, awareness, and skills that will allow them to: a) better understand persons with developmental disabilities and their families, and the system of services available to them; b) facilitate the integration of persons with developmental disabilities and their families into their communities; c) enhance the contributions persons with developmental disabilities make to society; d) assist persons with developmental disabilities and their families to control decisions that affect their lives; and, e) enhance the quality of life for persons with developmental disabilities and their families.

The program is intended to serve three primary groups of students with interrelated career objectives: 1) direct care workers and front line supervisors, 2) undergraduates pursuing associate or baccalaureate degrees in related health and human service areas and 3) working professionals and credentials practitioners.

The proposed program is a first but significant step toward meeting the need to recruit and retain a better educated workforce to serve the developmentally disabled.
The Chairperson asked to what extent the University is planning to encourage the replication of this kind of program at other colleges within the University system, given the fact that so many of the workers in this field are in the other boroughs. Vice-Chancellor Reid-Wallace replied that members of her staff and Pres. Volpe have met to look at that question and a number of questions that relate to ways in which the certificate program can be replicated, and the idea of having programmatic activities for the mentally retarded and developmentally disabled throughout the City University structure. The Office of Academic Affairs is in the process of designing a structure that will allow not only programmatic replication throughout the University but that will also allow reasonable support for these programs in terms of money from the State as well as monies from the private sector. As the College of Staten Island faculty developed the program, the Office of Academic Affairs has been working with members of the Kennedy Foundation, the Office of Mental Retardation and Developmental Disabilities, and members of the union, who have been a critically important part of the planning activity. The next step is to engage a larger number of college presidents, provosts, and faculty members from across CUNY for the purpose of being able to offer these courses throughout CUNY and to plan for additional courses that will serve this particular need and the constituents who currently work in the State facilities. The Chairperson stated that work has also been done with the volunteer sector, who are probably a more significant provider than the State. Vice-Chancellor Reid-Wallace stated that AHRC has worked closely with the University throughout this process.

In reply to a question from Dr. Jacobs, Sr. Vice-Chancellor Farley stated that provision is being made for the physically disabled at all University facilities.

B. LEHMAN COLLEGE - M.A. IN LIBERAL STUDIES:

RESOLVED, That the program in Liberal Studies leading to the Master of Arts to be offered at Lehman College be approved, effective, February, 1990, subject to financial ability.

EXPLANATION: The proposed program in Liberal Studies is designed especially for students who are interested in pursuing graduate work, but not necessarily within any one academic department. Special emphasis is placed upon interdisciplinary alternatives to traditional graduate degree programs. The program is open to anyone who has completed a Bachelor's degree and who intends to pursue an academic program in one of several predesigned areas, or who prefers to design an individualized course of study to his/her own interests and professional needs.

The proposed curriculum builds on courses already offered within existing graduate programs at the College. Only four new courses are needed and the only expense will be adjunct replacement costs. Qualified faculty and adequate facilities and equipment are already in place to offer all other courses. The program is therefore cost effective and would be an appropriate addition to the liberal arts and career programs offered by the College.

NO. 5. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved and report noted:

A. BROOKLYN COLLEGE - ESTABLISHMENT OF THE DANIEL M. LYONS PROFESSORSHIP IN AMERICAN HISTORY:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Daniel M. Lyons Professorship in American History at Brooklyn College.

EXPLANATION: Daniel M. Lyons, Brooklyn College Class of 1939, has contributed an endowment fund of $250,000 to the Brooklyn College Foundation to establish the Daniel M. Lyons Professorship in American History. The purpose of the Lyons Professorship is to attract to Brooklyn College teachers and scholars of distinction whose work demonstrates a commitment to the values embodied in the United States Constitution and a proven ability to communicate and transmit these values. The selection of the Lyons Professor shall be made on a rotating basis, with the term of
the appointment not to exceed two years, thus enabling the college to bring to campus as visitors faculty with distinguished records in teaching and scholarship in the discipline. The selection shall be made by a search committee composed of senior members of the faculty drawn from appropriate departments and chaired by a senior member of the college administration appointed by the President.

The income from the endowment shall be used at the discretion of the President to provide an annual salary supplement and funds for research support and the purchase of equipment and supplies.

B. BROOKLYN COLLEGE - ESTABLISHMENT OF THE BERNARD H. STERN PROFESSORSHIP:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Bernard H. Stern Professorship at Brooklyn College.

EXPLANATION: Bernard H. Stern, Brooklyn College Class of 1932, Professor Emeritus of English and a retired Dean of Brooklyn College, has contributed an endowment of $250,000 to the Brooklyn College Foundation to establish the Bernard H. Stern Professorship. Criteria for selection, in addition to the appropriate academic credentials, will include demonstration of a scholarly interest in humor. The recipient shall be designated by the President of the College upon the recommendation of a selection committee appointed by the President and chaired by the Chairperson of the English Department. In addition to the chairperson, the selection committee will include one representative from each of four academic divisions: the humanities, social sciences, sciences, and performing arts. The Professorship will be awarded on a rotating basis with the term of the appointment not to exceed two years.

The income from the endowment shall be used at the discretion of the President to provide an annual salary supplement and funds for research support and the purchase of equipment and supplies.

C. GRADUATE SCHOOL AND UNIVERSITY CENTER – AMENDMENTS TO GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan (Graduate Council Bylaws) of the Graduate School and University Center adding a new Section "4" entitled "Certificate Programs" and renumbering Sections 4 and 5, thereof, as 5 and 6 respectively be approved:

Sec. 4  CERTIFICATE PROGRAMS

4.1  Definition

A certificate program at the Graduate School and University Center is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and the Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

4.2  Administration and Structure

1. A certificate program shall have a coordinator responsible for administering the affairs of the program in accordance with the policies established by the program faculty, the Graduate Council, and the Board of Trustees.

2. The Coordinator shall be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making this appointment as described in Section 3.4B of these Bylaws.
3. The responsibilities of the Coordinator are as outlined in Section 3.4C and 3.4D of these Bylaws.

4. A certificate program shall have an Advisory Committee appointed by the President of the Graduate School after consultation with the Coordinator. Appointees must be members of the doctoral faculty.

5. The Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees must be members of the doctoral faculty. On occasion a person may be qualified to serve a needed teaching, supervising, or other function in a certificate program but is not eligible for membership in an existing doctoral program because there is no relevant doctoral program in The City University or because the definition of the doctoral program precludes the individual's specialization. In such cases, that individual may be appointed to the doctoral faculty in the following manner. After informing related doctoral programs and the Interdisciplinary Studies Committee of an intended appointment, the Executive (or Advisory) Committee of the certificate program may send a nomination to the Provost recommending appointment of the individual to the doctoral faculty.

6. The Advisory Committee shall propose a governance structure for the program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to the Graduate Council for approval. The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.7A.

NOTE: Matter underlined is new.

EXPLANATION: The amendments to the Governance Plan (Graduate Council Bylaws) have been approved by the Graduate Council and are recommended by the President of the Graduate School and University Center.

The proposed amendments add a new Section 4 to the Governance Plan, establishing a process for the Graduate School to establish certificate programs for interdisciplinary concentrations that will grant certificates simultaneously with the awarding of doctoral degrees. Proposed interdisciplinary certificate programs would require the review and approval of the Graduate Council. Approval of specific certificate programs is subject to approval by the Board of Trustees and by the State of New York. The programs are to be administered by coordinators appointed by the President and by faculty committees, to be approved by the Graduate Council, functioning in a manner comparable to that of executive officers and faculty committees of doctoral programs.

The revised governance plan is at the end of the October 23, 1989 minutes.

D. QUEENS COLLEGE - AMENDMENTS TO GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of Queens College be approved:

Section II, Subdivision B. is amended to read:

Students-30 [in good standing] who have a cumulative index of at least 2.0 and are not on probation

Section VIII, Subdivision A, is amended to read:

Committee memberships shall be open to all members of the instructional staff and to all students [in good standing] who have a cumulative index of at least 2.0 and are not on probation

Section VIII, Subdivision F is amended to read:

F. [No student shall serve on more than one committee of the Academic Senate at one time.] A person may not serve as a voting member on more than two Academic Senate Committees, of which only one can be a standing committee.
Section X is deleted:

[Section X

Agenda for regular meetings, and when possible for special meetings, of the Academic Senate shall be published in the College newspaper at least one week before the meeting. A summary of action taken shall be published as soon as possible after each regular or special meeting.]

Section XI is renumbered - Section X and Subdivision D(1) thereof is amended to read:

At the beginning of [the fourth] every fifth year of a Dean's term, a Committee (the composition of which shall correspond to the composition of the Search Committee) shall be elected by the Academic Senate to review the Dean's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Dean's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued [re]appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than [October 1] May 30, of [the fourth] every fifth year of the Dean's term.

Section X (as renumbered), Subdivision 3 is amended to read:

The term "Dean" in the above section refers to all full Deans [specifically to the Deans of the undergraduate Academic Divisions, the Dean of the School of Education, the Dean of Students, the Dean of the School of General Studies, and the Dean of Graduate Studies and Research].

A new Subdivision E is added to renumbered Section X:

E. Review of the Provost:

At the beginning of every fifth year of the Provost's term, a Committee (the composition of which shall correspond to the composition of a Dean's Search Committee) shall be elected by the Academic Senate to review the Provost's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Provost's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Provost's term.

A new Subdivision F is added to renumbered. Section X:

F. Review of the Chief Librarian:

At the beginning of every fifth year of the Chief Librarian's term, a Committee (the composition of which shall correspond to the composition of a Dean's Search Committee) shall be elected by the Academic Senate to review the Chief Librarian's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Chief Librarian's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Chief Librarian's term.

NOTE: Matter in brackets to be deleted; matter underlined is new.
EXPLANATION: The amendments to the Governance Plan (Academic Senate Charter) have been approved by the Academic Senate and are recommended by the College President.

The first two amendments change (strengthen) the eligibility criteria for election of student members to the Academic Senate and to its committees from students "in good standing" to students who have a cumulative index of at least 2.0 and are not on probation. Current College retention standards provide that students with more than 24 credits are in "good standing," but that students with between one and 12 Queens College credits and a cumulative index of 1.5 and students with between 13 and 24 credits, and a cumulative index of 1.75, are also in good standing.

The third amendment provides that a person may not serve as a voting member on more than two Academic Senate Committees, of which only one can be a standing committee. This provision will allow students to serve on more than one Senate Committee. Currently the Governance Plan permits a student to serve on only one committee.

The fourth amendment deletes the requirement that an agenda for meetings of the Academic Senate and a summary of action taken at the meetings be published in "the College newspaper," because the College itself does not publish a newspaper. The Academic Senate does, however, distribute its agenda and minutes to the student newspapers.

The fifth amendment provides for the election of Dean's Review Committees every five years, rather than every four years.

The sixth amendment amends the provisions on searches for Deans to refer to "all full Deans," thus eliminating the need for further amendment in the event new decanal titles are added.

The seventh and eighth amendments provide for formal reviews of the performance of the College Provost and the Chief Librarian, respectively, by committees elected by the Academic Senate, consisting of five faculty members and five students. The committees will make confidential reports and recommendations to the President regarding continued service in those positions.

The revised governance plan is at the end of the October 23, 1989 minutes.

E. NAMING OF SCHOOLS, BUILDINGS, AND FACILITIES:

Dr. Jacobs reported that the Committee discussed the current policy, adopted by the Board of Higher Education in 1976, for the naming of schools, buildings, and facilities. The current policy provides that approval to name a school, building, or part thereof in the name of any person, living or dead, or entity, may be recommended by the President of the college to the Chancellor, and if the Chancellor approves, the Chancellor may make a recommendation to the Board of Trustees. No public announcement of such naming is permitted until the name is approved by the Board.

A naming is usually based upon one of two reasons. One reason is to honor the outstanding service of a person either to the University or to the City, State, or Nation, and in this case there is usually no contribution involved. The second major reason is in recognition of a contribution of money or some other item of value. In the second case, the Board has not established a set of guidelines about amounts that would warrant the naming of a building or a part of a building.

After extensive discussion, the Committee agreed that the best course of action is to continue the present policy of consideration by the Committee and the Board of Trustees of proposals for namings on a case-by-case basis.

NO. 6. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following item be approved and report noted:
A. DRUG EDUCATION:

RESOLVED, That the Board of Trustees urges President Bush and the United States Congress to provide adequate funding for prevention education in tobacco, alcohol and other drugs to all college and university students; and for early intervention and treatment for all students and their families who are involved with these substances, as part of the proposed federal drug education initiative.

EXPLANATION: President Bush's drug abuse initiative addresses a number of important concerns relating to the development of a comprehensive "war on drugs." The initiative, however, does not provide adequate funding for substance abuse, prevention and early intervention for the college population—although colleges and universities are required to provide such services in order to be eligible for federal funding. The City University of New York has implemented a major substance abuse prevention and intervention effort pursuant to a policy statement adopted by the Board of Trustees and the Council of Presidents in March 1987.

Since that time, prevention programs, including education, counseling and referral, have been established on a modest basis, with some federal grant support. Special consideration should be given to greater federal assistance in order to assure that all students can benefit from these efforts. It is further noted that college students fill many community service positions in teaching, child care, social work, law enforcement, firefighting, health care, and public administration. College students are, therefore, an important part of the solution to substance abuse problems.

Dr. Bernstein abstained.

B. REPORTS: Dr. Tam reported the following:

(1) There will be a welcoming reception for Pres. Raymond Bowen of LaGuardia Community College and Pres. Edison Jackson of Medgar Evers College on Thursday, October 26, 1989 at John Jay College at 5:30 P.M. in the Theatre lobby. This important reception is cosponsored by City University, One Hundred Black Men, and One Hundred Black Women. Everyone was urged to attend.

(2) On Friday, November 3, The City University is sponsoring a conference on Tiananmen: The Impact on Politics, Economics, Education, and Science, at Hunter College in the Assembly Hall, beginning at 9:30 A.M. This is part of the week of events and activities to commemorate the Tiananmen tragedy and to examine the implications from an academic point of view.

(3) There will be a reception on November 13 to recognize City University faculty members who have received significant awards or grants. It will be held at The New York Public Library. This will be an important occasion to acknowledge the high quality of the University's faculty.

NO. 7. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. UNIVERSITY MANAGEMENT - STUDENT ADVISING AND DEGREE AUDIT SOFTWARE:

RESOLVED, That the Board of Trustees of The City University of New York authorize University Management to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for Student Advising and Degree Audit software to be implemented in conjunction with The City University Student Information System, to an estimated cost of $200,000 chargeable to budget code #2-101-01-310, subject to financial ability.

EXPLANATION: The development of a University-wide student information system is a long-term University project which is currently underway. In conjunction with the existing capabilities and components present in the University's Student Information Management System, a student advisement and degree audit module would provide
students and advisors with comprehensive, up-to-date information about a student's academic progress. Such a system would provide a series of vital reports, on-screen or in hard copy, including: traditional transcript information; reports on skill test results, retakes, and the status of remediation; a listing of degree requirements satisfied; a listing of courses needed and options for fulfilling missing requirements; and messages about available student services, as well as warnings of pertinent deadlines. The Office of Student Affairs and Special Programs is particularly interested in the rapid development of an on-line student advisement capability because of its promised positive impact on student retention and the successful involvement of teaching faculty in academic advisement.

B. CUNY LAW SCHOOL AT QUEENS COLLEGE - PARKING LOT RENOVATION:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award a contract to the lowest responsible bidder for the CUNY Law School at Queens College parking lot renovation, at an estimated cost of $114,600 chargeable to Code 2-243-01-431, and/or such other funds as may be available.

EXPLANATION: The renovation of the parking lot is required due to the hazard it poses to health and safety. The area is marked with potholes and various metal protrusions. In the interest of safety prevention, for both people and property, the resurfacing of the parking lot is essential.

In reply to a question from Mr. Mayers, Sr. Vice-Chancellor Farley stated that at the present time the use of the school parking lot is restricted to the students. Faculty are not permitted to park there.

C. 1990-91 CAPITAL BUDGET:

RESOLVED, That the Board approve a 1990-91 Capital Budget Request for $516.4 million, including $374.2 million for major project costs authorized by The City University Construction Fund and funded through New York State Dormitory Authority bonds, $74.9 million for capital rehabilitation work and $67.3 million for city-funded new construction at the Hunter Campus Schools; and be it further

RESOLVED, That the Board approve a schedule of major projects which have been or will be funded within the legislated Dormitory Authority bond cap limit; and be it further

RESOLVED, That the Master Plan for the University be and is hereby amended as necessary to provide for the capital proposal.

The Capital Budget Request and the schedule of projects funded within the bond cap limit are on file in the Office of the Secretary of the Board.

EXPLANATION: The Capital Budget addresses the major construction, rehabilitation and capital equipment needs of The City University.

The City University capital program continues to emphasize the replacement or upgrading of obsolete elements of the University's physical plant. It is also directed to the eventual elimination of expensive leased space and temporary buildings and the consolidation of campus plants, thereby allowing for more efficient and economic operations. In a few cases expanded plants are proposed to relieve overcrowding.

Projects currently under construction, valued at $509.4 million, include the new theatre and physical education buildings and outdoor athletic facilities at York College ($47.9 million), a new Music Building at Queens College and the renovation of the former Klapper Library to recycle it for use by the college Art and English Departments ($68.5 million), renovation of Townsend Harris, Compton/Goethals and Shepard Halls at City College ($115.5
million), modernization of the Boylan Hall Cafeteria at Brooklyn College ($8.1 million), a new campus Complex at Hostos Community Community College ($119.9 million), new Marine Science/Academic facilities at Kingsborough Community College ($50.7 million), the renovation of a building acquired for major addition to LaGuardia Community College ($90.4 million), and the renovation of the Tech II Building at Bronx Community College ($8.4 million).

Design will be completed and construction awards advertised for projects costing $479.5 million. Included are renovation of Steinman Hall for the City College School of Engineering ($85.9 million), renovation of "D" Building at Queens College ($9.0 million) and renovation of buildings included in the initial phase of the new campus for the College of Staten Island at Willowbrook ($404.6 million).

Several other projects having a tentative aggregate cost estimate of $321.7 million are currently being designed. These include renovations in Brooklyn College's Ingersoll and Whitehead Halls ($90.8 million) to substantially upgrade these facilities, rehabilitation of a building acquired for Baruch College ($152.3 million), a new Physical Education Building at Lehman College ($57.6 million), and upgrading of the Utility Systems at Queens College ($21.0 million).

The 1990-91 Capital Budget request includes $204.6 million to fund completion costs of several major projects now being designed or constructed. $6.1 million is proposed for site acquisition and master planning for an expansion of Medgar Evers College and $2.0 million for asbestos abatement at community colleges.

Major renovations of deteriorated utility and mechanical systems at Lehman and Brooklyn Colleges are also included at an estimated cost of $58.9 million. An additional $105.4 million is requested for initial design costs of newly proposed projects, the financing of which will be contingent on an increase in the $1,325 million statutory limit on Dormitory Authority bonds sold to finance The City University construction program. These new projects include the major rehabilitation/modernization of existing buildings at Baruch, Brooklyn, Queens, Hunter, Lehman and New York Technical Colleges and at LaGuardia, Hostos, Bronx, Medgar Evers and Borough of Manhattan Community Colleges, as well as a new Student Services/Counselling Center at York College and a New Maintenance Facility at Queens College.

In addition to the large construction projects funded through the Dormitory Authority, the City and State capital budgets also provide appropriations for rehabilitation work such as replacement of roofs and windows and facade stabilization, asbestos identification and abatement, removal of barriers to the handicapped, upgrading of mechanical and electrical systems and interior alterations to accommodate changing programmatic needs of the colleges. The University's 1990-91 Capital Request includes $74.9 million for such projects. The request also includes $67.3 million for construction of major new facilities for the Hunter Campus Schools which would be fully funded by the City.

The costs of the proposed senior college projects will be borne entirely by the State; the cost of the community college projects will be shared equally by the State and City.

D. 1990-91 OPERATING BUDGET:

RESOLVED, That the Board approve the 1990-91 Operating Budget Request of $1.2 billion, including $891.7 million for the senior colleges, $304 million for the community colleges and $20 million for revenue-supported activities at the senior colleges; and be it further

RESOLVED, That the Board approve requested legislative initiatives of $2.5 million at the senior colleges and $5.0 million at the community colleges.

The Operating Budget Request is on file in the Office of the Secretary of the Board.
EXPLANATION: The 1990-91 Operating Budget Request addresses the needs of the colleges and University-wide programs for funding to continue existing programs, as well as the resources necessary to expand successful initiatives and introduce new ones.

The 1990-91 Operating Budget Request continues to emphasize the dual mission of excellence and access within a pluralistic and diversified University.

The City University of New York begins the current fiscal year serving more students than at any time in the last decade. Yet, the real purchasing power of colleges' budgets, and their capacity to meet this growing demand, continues to erode. In the year just ended, 1988-89, the senior colleges sustained a combined cut in State aid of $12.3 million. Additional cuts in the 1989-90 budget brings the two-year impact to well over $20 million. At the community colleges, nearly $2 million in City support was cut last year and additional reductions were narrowly averted.

The 1990-91 Operating Budget Request seeks the resources to restore previous service levels and to provide the colleges and University with the capability to advance important programs. Budget initiatives for 1990-91 concentrate particularly on those aspects of teaching and support services that the Board of Trustees and the presidents have identified as critical if we are to recognize, sustain and advance the unique role of The City University of New York in American higher education.

Many of the proposals in the Request seek continuation and enhancement of items currently funded, or first-time funding for items we have sought in the past. Proposals fall into the major categories of:

- Pluralism and Diversity
- Student Success and the Freshman Year
- The Graduate Initiative
- Teacher Education
- Collaborative Programs
- Security and Safety
- Management Initiatives

In addition, the University seeks, through college extraordinary requests, funding for items which are campus-specific in nature, as well as increased support for legislative initiatives, which fall outside the regular appropriation. College requests include staffing needed for new buildings, conversion of part-time staff to full-time status and campus management improvement programs. Legislative initiatives include special college projects that link campuses to their communities.

Finally, senior college status for Medgar Evers College continues to be among the University's budgetary priorities. Redesignated a community college during the City's fiscal crisis, Medgar Evers College nevertheless continues to graduate students from baccalaureate programs and its faculty retains a senior college faculty profile.

Enrollment is expected to increase from the State budgeted level of 85,789 FTE's in 1989-90 to 94,249 FTE's in 1990-91, and from 43,641 at the community colleges to about 43,952. This combined increase, approximately 9,000 FTE's, is 6.8 percent above the 1989-90 budgeted level.

Funding of the budget is provided by State aid and tuition and other revenue at the senior colleges. At the community colleges, funding comes from State aid, tuition and fees and City support.
Mr. Howard stated that the Committee on Fiscal Affairs, Facilities and Contract Review has suggested, and the Chancellor and his staff have agreed, that the budget for 1991-92 not be a one-step process, that it be an ongoing process. It is recommended that the Committee meet once or twice during the summer months with the Chancellor's staff and any other Trustees who wish to attend those meetings. The Trustees will become more involved with the budgetary process at an early stage and, hopefully, can help the Chancellor target areas of special consideration before the process starts.

The Chancellor expressed appreciation to Mr. Howard and the Committee on Fiscal Affairs, Facilities and Contract Review and the College Presidents as well as the Vice-Chancellor and his staff for the extensive work that went into the preparation of the Budget Request. It does what it is expected to be done on behalf of the University, which is to ask for those things that make the University and continue to keep it a first class institution. The best evidence of the fact that the University is doing what it is expected to do is the increasing number of students who continue to come with the expectation that somehow their lives will be transformed in ways they hope for as a consequence of being at the University. The Budget Request is a modest one within the framework of credibility. It is not, as was the case in the past, asking for inflated numbers and then negotiating some other numbers. The fact is that the 8% increase is a respectable increase and reflects the Five-Year Plan as well as the items that the Board has indicated are high priorities. It does include some things that may require further explanation. Vice-Chancellor Vivona met with Members of the Board, both collectively and individually, for a presentation of the budget. Items such as early retirement met with some success in the past and are consonant with the Five-Year Plan.

Dr. Bernstein raised the question of legislative initiatives mentioned in the resolution, stating that she did not understand, in terms of governmental structure, how the Board could approve legislative initiatives, items that are voted on by the Legislature. Mr. Fink stated that the Board is not approving legislative action but is approving its inclusion in the Budget Request. The Chairperson suggested that the comments be taken into consideration and a clearer way to express this be sought. Mr. Fink stated that in years gone by when the Legislature during the budget cycle would add these "legislative initiatives," it became the practice during the following year's Budget Request for agencies to include them. During the discussion at the Committee meeting, it was thought to be appropriate at this particular time in the history of relations with the Government to request their inclusion in the Executive Budget as a way of showing the University's support for that branch of government which has in the past been rather helpful to the University. He could not understand why it was listed as a separate item.

Mr. Fink asked how much City support the University receives, and Vice-Chancellor Vivona stated that the University currently received $122 million and is requesting $135 million for next year. In reply to another question from Mr. Fink, Vice-Chancellor Vivona stated that the percentage decrease is calculated on the total budget of the community colleges. There has been a sore point between the University and the City for including in their calculations a much larger base, including the whole amount of State support, thereby reducing the appearance of the amount of the percentage.

Mr. Fink pointed out that in basing their calculations on a larger number, the Office of Management and Budget is in effect breaking its commitment to the University and wondered if that has been brought to the Council's attention. Vice-Chancellor Vivona replied that such a point was made.

In reply to a question from Dr. Canino with respect to what should be included in the letter to the City Council, the Board was told that the $4.9 million cut required of the University should be against only the City's share of support for the community colleges. Mr. Fink stated that the City would report it as about 1.6% because it will be calculated against the larger amount and that is where the number is in error.

The Chairperson stated that the letter would be distributed to the City Council.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:46 P.M.
Sec. 1 ADMINISTRATIVE OFFICERS

1.1 President

The President of the Graduate School and University Center is the chief academic and administrative officer.

The President has general responsibility in accordance with the decisions of the Board of Trustees to develop, implement and administer the doctoral programs of the University and of other graduate programs of the Graduate School and University Center.

The President has responsibility and authority for the Graduate School and University Center comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the Board of Trustees.

1.2 Provost

The Provost is the principal academic officer responsible to the President; he shall have such additional responsibilities as the President may assign.

1.3 Deans

Deans in the Graduate School and University Center are appointed by the President of the Graduate School and University Center in accordance with the established policies of the Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

Sec. 2 GRADUATE COUNCIL

2.1A The faculty and students in each doctoral program shall elect representatives to the Graduate Council according to the following formula: for each 100 or fewer matriculated students—one faculty and one student representative.

2.1B Each graduate educational program in a discipline in which no doctoral work is offered at the Graduate School and University Center shall elect representatives to the Graduate Council, using the same formula as the doctoral programs except that the number of representatives from all such programs shall not exceed ten percent of the total membership of the Council.

2.1C All members of the doctoral faculty and all matriculated doctoral students and the members of the faculties of non-doctoral graduate educational programs of the Graduate School and University Center and all matriculated students in these programs are eligible to be elected to the Council. Neither faculty members nor students on leave of absence shall be eligible to serve.
2.1D Faculty and student representatives shall be elected according to the following procedures.

1. In each program the executive committee shall establish an election committee consisting of the executive officer, three faculty members, and three student members. This committee shall have responsibility for nominations and election procedures.

2. The election shall take place no later than April 1 for service in the subsequent academic year or years. Faculty members shall vote for faculty representatives only; students shall vote for student members only. Students or faculty members on leave of absence shall not vote. The Chairman of each Election Committee shall report the election results to the Secretary of the Graduate Council no later than April 15th.

2.1E Terms of Office and Vacancies

Members of the Graduate Council shall be elected for a two-year term. Faculty or student vacancies in the elected membership of the Graduate Council shall be filled, respectively, for the unexpired term, by the faculty executive committee members or student executive committee members, respectively, of the relevant program. Replacements for members absent for one semester or more shall be named in the same way.

2.1F Members Ex Officio and Appointed Members

The President;
The Provost;
The Vice President of Finance and Administration;
The Secretary of the Council;
The Associate Provost;
The Chief Librarian;
One academic officer with major responsibility for graduate work, except in education, from each senior college of CUNY and the Mt. Sinai School of Medicine designated by the President of the College or Mt. Sinai;
The Executive Officers;
The Chairman of the Faculty Policy Committee;
The Chairman of the Doctoral Students’ Council;
The Dean of Research and University Programs, without vote;
The Associate Dean of Research and University Programs, without vote;
The Dean for Urban Policy and Programs, without vote;
The Assistant Provost;
Directors of formally established research centers and institutes, without vote;
The President of the Ph.D. Alumni Association, without vote.

2.2 Functions

The functions of the Graduate Council shall be:

2.2A To formulate educational policy for all graduate work in doctoral programs and for other graduate programs of the Graduate School and University Center. Its responsibilities include standards of admission and academic performance, and curriculum and degree requirements.
2.2B To approve programs and curricula leading to the doctoral degree; to approve other graduate programs of the Graduate School and University Center and the curricula of these programs.

2.2C To recommend to the Board of Trustees the granting of graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.

2.2D To consider any other academic matters in the Graduate School and University Center and make recommendations to the Board of Trustees.

2.2E To receive, consider and forward as appropriate, reports and recommendations of its standing committees.

2.3 Officers

2.3A The President of the Graduate School and University Center shall be Chairman of the Graduate Council and shall preside over its meetings. In the absence of the President, the Provost shall preside.

2.3B A Secretary shall be elected for a two-year term. Nominations and election of the Secretary shall take place at the next to last meeting of the Council at the end of each term.

The Secretary shall:
1. prepare an agenda for each meeting in consultation with the Committee on Structure;
2. send out proper notice including the agenda for each meeting of the Council;
3. prepare and distribute copies of the minutes of all Council meetings;
4. have custody of all records of the Council;
5. be responsible for the supervision of the election of representatives and for the filling of vacancies.

2.4 Meetings

There shall be three stated meetings of the Graduate Council each year on dates to be determined by the Secretary. The President upon his own motion may call special meetings of the Council. The Secretary shall call a special meeting if he receives a written request from ten members of the Council. Every member shall be notified of the call which shall specify the items to be acted upon at that meeting.

A majority of the voting members of the Graduate Council shall constitute a quorum.

2.5 Committees

2.5A General. The Graduate Council shall establish standing committees as enumerated in Section 2.6 and such other committees as it deems necessary to the discharge of its responsibilities.

1. It shall be the function of each committee to maintain a continuing study of the subjects committed to its charge in the appropriate section, and to make such reports and recommendations on such subjects as it deems necessary and proper. An annual written report to the Chairman shall be presented at the final Council meeting each May. This report shall include any recommendations made by the committee. The reports will be incorporated into a document to be called, Committee Reports for the year....Committee reports shall reach the members of the Council at least ten days before they are to be acted upon.

2. All recommendations and proposals for Graduate Council action shall make explicit what action the committee seeks Council to approve.
2.5B Membership

1. Each committee shall consist of four faculty members and three student members except as follows: the Committee on Committees shall consist of four faculty members and four student members and the Committee on Curriculum and Degree Requirements shall consist of five faculty members and three student members. No two members of the Committee on Committees shall be from one discipline.

2. Members of Standing Committees of the Council shall be chosen from among the members of the faculties of the doctoral programs or graduate educational programs of the Graduate School and University Center, and from matriculated students in these programs, provided that at least two of the faculty members and one student member shall be members of the Graduate Council. At least two student members of the Committee on Committees shall be members of the Graduate Council.

3. One administrative officer with major responsibility in the area shall serve without vote as staff resources to each of the standing committees with the exception of the Committee on Committees.

4. Student membership on subcommittees and ad hoc committees shall be at least in the same proportion as on the standing committees, except where prescribed otherwise in these Bylaws.

5. A Chairman of each committee shall be elected annually by the members. Each committee may request the services, as consultants, of University personnel who are not members of the committee, and may invite them to participate, without vote, in any or all of the meetings of the committee.

6. A new Committee on Committees shall be elected at the last meeting at the end of the two year term. The Committee on Committees shall prepare the slates for the new committees. The Secretary shall request nominations for membership on the Committees. If, before the last stated meeting of the Council, not enough nominees have been submitted to present a slate of faculty members and a slate of student members, the Committee on Committees shall provide the additional nominees. If there are nominations from the floor, the elections shall be carried out by secret ballot.

C. Election

1. Members of Standing Committees shall be elected for a two–year term.

2. Elections shall take place at the last stated meeting of the academic year in which the election takes place.

3. The report of the Committee on Committees shall be presented in the form of a faculty slate and/or a student slate of candidates for membership on the committee to be elected.

4. Additional nominations may be made from the floor, subject to the right of the Council, after a reasonable time in which to make nominations has elapsed, to close nominations by a motion duly made and seconded, and carried by a majority vote of those present and voting, a quorum being present. If there are no nominations from the floor, the chairman shall declare elected the slate presented by the Committee on Committees.

5. If a slate presented by the Committee on Committees is supplemented by one or more nominations from the floor, the election shall be carried out by written secret ballot, according to a system of preferential voting approved by the Committee on Committees; this committee shall supervise the counting of the ballots and announce the results of the election as soon as it is practicable to do so.
D. Vacancies

In the event of a vacancy on a committee, the Committee on Committees shall make an interim appointment to take effect at once.

2.6 Standing Committees of the Council and their charges

A. Committee on Structure

1. To review on a continuing basis the structure and operation of these Bylaws.

2. To consider the organization of the University for work leading to the doctoral degree and degrees granted in other educational programs of the Graduate School and University Center.

3. To serve as the steering committee of the Graduate Council responsible together with the Secretary of the Graduate Council for preparation of the agenda.

B. Committee on Curriculum and Degree Requirements

1. To consider general educational policy concerning curriculum and the review and re-evaluation of graduate programs.

2. To make recommendations to Graduate Council concerning courses, programs, and curricula leading to a graduate degree. This responsibility includes recommendations concerning the addition and withdrawal of programs and courses; and changes in titles, descriptions, and prerequisites for courses.

3. To review standards and requirements for doctoral degrees to be granted by the University and for degrees granted by the University in non-doctoral graduate educational programs of the Graduate School and University Center.

4. To recommend standards of admission to the graduate programs of the Graduate School and University Center.

5. To recommend standards of retention and matriculation.

6. To recommend standards for defining "full-time students" and "residence," and for the granting of leaves of absence to students, as well as for setting maximum periods for the earning of the doctoral degree and for degrees granted in other educational programs of the Graduate School and University Center.

7. To designate curricular items on the Graduate Council Agenda as major or minor items.

C. Committee on Research

To recommend policy affecting research undertaken under the auspices of the Graduate School and University Center or involving the commitment of its resources.

D. Committee on Committees

1. To solicit nominations from the faculty and students of the Graduate School and University Center for faculty and student candidates for the Committees of the Graduate Council, to prepare a slate of faculty and student candidates from these nominations, and to prepare a list of alternates to fill such vacancies as may arise on these committees.
2. To supervise the counting of ballots in committee elections.

3. To provide a continuing review of the system of preferential voting, and alternatives of such a system when deemed to be warranted.

4. To provide advice to the President prior to the appointment of the President's Faculty Advisory Committee.

E. Committee on Student Services

1. To consider and make recommendations for such matters as student employment, housing, food services, health services, recreational facilities, and other similar services.

2. To review, from time to time, in consultation with the Committee on Structure, student participation in the governance of the Graduate School and University Center.

3. To recommend standards and policy for the discipline of students within the guidelines set by the Board of Trustees Bylaws.

4. To review and recommend policy and standards concerning financial aid to students.

5. To review and recommend policy for registration and payment of tuition and fees.

F. Library Committee

1. To recommend policies for developing library resources for instruction and research.

2. To recommend policy for operating the Graduate School and University Center Library.

G. Computer Committee

1. To consider recommendations from faculty and students regarding policies and practices on computers and computing; (The committee should consult with the responsible staff of the computer center in arriving at its recommendations).

2. To communicate its recommendations to the administrative officer responsible for computers.

3. The committee shall meet at least three times a year.

2.7 Presidential Committees

A. The Committee consists of the Provost as chairman and six members elected by the Executive Officers from among their ranks. Each elected member serves for two years. The terms are staggered and half of the total members are elected each year. The Provost is a non-voting member. This committee reviews all proposals for appointments, promotions, and tenure, and makes recommendations to the President.

B. Faculty Advisory Committee

This committee shall be appointed by the President after consulting with the Committee on Committees. It shall advise the President in the discharge of such responsibilities as setting educational policy and in making major administrative appointments, and on other matters as the President requests.
C. Student Advisory Committee

The Steering Committee of the Doctoral Students' Council shall be the President's Student Advisory Committee.

It shall advise him in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and on other matters as the President requests.

D. The Board of Visitors

The Board of Visitors is established to ensure that the President of the Graduate School and University Center is provided with the widest range of expertise and support from outside the University in the discharge of the President’s responsibilities.

It is expected to serve as a significant link between the GSUC and the community at large reflecting views and concerns from the varying experiences of its members. The President will consult with the Faculty Advisory Committee about recommendations for membership on the Board of Visitors.

2.8 Ad hoc Committees

Ad hoc committees may be created as needed, either by appointment by the President or by Graduate Council election.

2.9 Rules of Order. The procedures of the Graduate Council shall be governed by ROBERT'S RULES OF ORDER, REVISED, in all cases in which they are applicable and not inconsistent with these bylaws.

Sec. 3 PROGRAM STRUCTURE

3.1 Faculty Membership

A. The faculty of each ongoing doctoral program shall be determined at the start of each academic year and shall consist of all faculty members scheduled to perform either of the following functions in the current academic year and those who performed either of these functions at some time during the preceding two academic years, excluding leaves of absence:

1. teaching a course in the doctoral program;
2. supervising a dissertation.

B. The faculty of each ongoing graduate educational program located at the Graduate School and University Center but not part of a doctoral program shall be determined at the start of each academic year and shall consist of all faculty members scheduled to perform either of the following functions in the current academic year and of those who performed either of these functions at some time during the preceding two academic years, excluding leaves of absence:

1. teaching a course in the program;
2. supervising a thesis.

Assignment of the above functions shall require the approval of the Provost.
C. In addition, faculty members may be appointed upon nomination by a majority of the faculty members of the Faculty Membership Committee and approval of the President; or may be reappointed by the Executive Officer, or a majority of the faculty members of the Faculty Membership Committee, or the President. Faculty members may be added to the doctoral faculty only if they are:

1. Currently serving on adjunct appointments at the Graduate School;
2. Currently pursuing significant research relevant to a Graduate School program;
3. Appointed to a dissertation committee;
4. Participating in or advising on some aspects of a Graduate School Program.

D. Actions on appointments to the doctoral faculty shall be reviewed by the program's Faculty Membership Committee and by the Provost as specified in Section 3.6A.

E. During the first two years of a program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with paragraphs 3.1A, B, C and D.

3.2 Faculty Responsibilities

A. The faculty of each program shall meet at least once each year at which time the faculty shall receive a report from the Executive Committee. A quorum shall consist of 25 persons or 50% of the faculty, whichever is smaller.

B. The faculty shall have responsibility through its members on the Standing Committees of the program to establish policies for the program. The faculty may make direct recommendations to the Graduate Council with respect to curriculum, and to the administration with respect to all matters that affect it.

3.3 Student Responsibilities

A. The students of each program shall meet at least once each year with the Executive Committee.

B. The students shall have responsibility through their representatives to the three Bylaw Standing Committees of the program to make known their views on the policies of the program. The students may make direct recommendations to the Graduate Council and the administration on all matters that affect them.

3.4 Executive Officer

A. Each graduate degree-granting program of the Graduate School and University Center shall have an Executive Officer responsible for administering the affairs of the program in accordance with the policies established by the program faculty, the Graduate Council, and the Board of Trustees.

B. The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.

C. The Executive Officer shall preside at meetings of the program's faculty, of its Executive Committee and of its Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and action concerning the affairs of the program, subject to the powers delegated by these Bylaws as to the program's faculty. The Executive Officer shall serve ex officio as a member of all program committees.
D. Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.

E. The Executive Officer shall work with chairs of college departments in the Executive Officer's discipline to develop procedures for making new senior faculty appointments useful to both the college departments and to the Graduate School and University Center program. In accordance with the policy set down by the Board of Trustees, the Executive Officer shall try to ensure that department chairs give preference, when recruiting part-time faculty, to qualified students enrolled in the doctoral program.

3.5 Executive Committee

A. The Executive Committee shall be constituted as required by each program's governance. In programs in which the doctoral faculty includes two or more faculty members (other than the executive officer) who hold central appointments, at least one member of the Executive Committee must be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years.

B. The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's membership subject to the policies established by the program.

C. The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty of the doctoral program. The Executive Committee shall work with the relevant college departments in recruiting new faculty.

D. The Executive Committee shall recommend policies and procedures on dissertations.

3.6 Standing Committees. Each program shall have the following standing Committees, and such others as its faculty may decide:

A. Faculty Membership: To nominate members of the program's faculty as provided for in Section 3.1 with a view toward including in the doctoral program faculty newly appointed at the colleges, to maintain a roster of potential doctoral faculty appointments, to record annually the status of those faculty members currently designated, and to review all other actions taken in regard to membership on the doctoral faculty.

A roster of doctoral faculty shall be prepared by a program's Faculty Membership Committee at the start of each academic year for review by the Provost. The reason for inclusion of each individual in the doctoral faculty shall be explicitly stated.

B. Curriculum and Examination: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations.

C. Admission and Awards: To recommend admission and awards procedures and standards for the program, and to administer the procedures.

3.7 Determination and Description of Program Structure

A. After a new program has been in existence for one academic year, it shall draw up a detailed governing structure consistent with these Bylaws. For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer and half of whom shall be students elected for that purpose by the student body by mail ballot. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20% of the students in the program, whichever is less. Nominations and election of student members of the Governance Committee shall be supervised by the Election Committee described in Sec. 2.1D.
B. The proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty-student meeting, be submitted to a mail vote by faculty and students. A majority of those voting in each group must vote affirmatively for the proposal to pass.

C. A description of the governing structure shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendation to the Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarter vote of the members present.

The description of the program structure shall include:

1. The composition of the Executive Committee and the standing committees described in these Bylaws;

2. The composition and functions of other committees the program may wish to establish;

3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership, and the responsibilities and prerogatives of the student members.

Proposals for Ph.D. and M.A. program governance or amendments thereto shall be explicit in all of their provisions and shall not "Incorporate by Reference" the provisions of the bylaws of the Graduate Council, bylaws of the University, or any other regulation or legislation.

D. Formal provisions shall be made for the expression of student opinions on decisions affecting appointments, promotion and tenure of individual faculty members.

E. Modification of Program Structure

1. With the approval of the Committee on Structure and the concurrence of the President, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions that may prevail in a doctoral program.

2. Programs may at any time propose a change in their structure within the requirement of these Bylaws, provided that changes are submitted by a majority of the Program's Executive Committee to the Committee on Structure for review and recommendation.

3. If at least thirty percent of the faculty or thirty percent of the students in a program wish to recommend a change in the program's structure, their proposal shall be considered by the Committee on Structure as specified in Section 26A. If the Committee on Structure approves their proposal, it shall forward the proposal with its recommendation to Graduate Council for its approval.

F. In programs with subprograms, the subprogram governance shall conform to relevant regulations in the Graduate Council Bylaws regarding program structure. It is the Executive Officer's responsibility to determine that this adherence to Graduate School and University Center governance exists, and the responsibility of the program executive committee to approve any changes necessary to bring subprogram structures into conformity with this document.

G. The procedure of programs and subprograms shall be governed by ROBERT'S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with these bylaws.
Sec. 4 CERTIFICATE PROGRAMS

4.1 Definition

A certificate program at the Graduate School and University Center is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and the Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

4.2 Administration and Structure

1. A certificate program shall have a coordinator responsible for administering the affairs of the program in accordance with the policies established by the program faculty, the Graduate Council, and the Board of Trustees.

2. The Coordinator shall be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making this appointment as described in Section 3.4B of these Bylaws.

3. The responsibilities of the Coordinator are as outlined in Section 3.4C and 3.4D of these Bylaws.

4. A certificate program shall have an Advisory Committee appointed by the President of the Graduate School after consultation with the Coordinator. Appointees must be members of the doctoral faculty.

5. The Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees must be members of the doctoral faculty. On occasion a person may be qualified to serve a needed teaching, supervising, or other function in a certificate program but is not eligible for membership in an existing doctoral program because there is no relevant doctoral program in The City University or because the definition of the doctoral program precludes the individual's specialization. In such cases, that individual may be appointed to the doctoral faculty in the following manner. After informing related doctoral programs and the Interdisciplinary Studies Committee of an intended appointment, the Executive (or Advisory) Committee of the certificate program may send a nomination to the Provost recommending appointment of the individual to the doctoral faculty.

6. The Advisory Committee shall propose a governance structure for the program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to the Graduate Council for approval. The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.7A.

Sec. 5 APPOINTMENTS, REAPPOINTMENTS, PROMOTIONS AND TENURE ON UNIVERSITY LINES

A. Appointments financed by the graduate budget (University lines) shall be recommended to the Board of Trustees by the President after he considers the recommendation of the Academic Review Committee.

B. For Graduate and University Center lines assigned to colleges, recommendations for appointment, reappointment, promotion and tenure are initiated in the colleges. Recommendations are then reviewed in turn by the Executive Committee of the appropriate Graduate School and University Center program, the Academic Review Committee of the Graduate School and University Center, and finally by the President of the Graduate School and University Center.
C. When a line is assigned to the Graduate School and University Center, approval must first come from the Executive Committee of the Program, then from the Academic Review Committee, and finally from the President.

D. With regard to such reviews and approvals (C) by the Executive Committee student members of the Executive Committee shall participate in all discussions of matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but shall not vote on individual candidates.

Sec. 6. AMENDMENTS AND REVIEW

6.1 These Bylaws and Procedures may be amended by a two-thirds affirmative vote of the members present, there being a quorum at any stated or special meeting of the Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of the Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.

6.2 At the spring meeting of every second year, the Committee on Structure shall present a report on these Bylaws and Procedures together with such recommendations for amendment as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.

* * * * * *

SECTION I

The Academic Senate shall be responsible, subject to the Board of Trustees of The City University of New York, for the formulation of policy relating to the admission and retention of students, curriculum, granting of degrees, Campus Life, and the nomination of Academic (full) Deans (as outlined in Section XI). The Academic Senate shall also be responsible for and shall establish rules governing the use of the College name by organizations and clubs. It shall make its own bylaws consistent with the Bylaws of the Board of Trustees, and conduct the educational affairs customarily cared for by a college faculty.

SECTION II

The Academic Senate shall be a representative body of 90 Senators and 90 Alternates elected by faculty and students, and of those ex-officio nonvoting members designated in Section II, paragraph F of this Charter. For the purpose of this Charter, the faculty is defined as all full-time Queens College persons in the titles of Professor, Associate Professor, Assistant Professor, Instructor, and Lecturer; students are defined as all Queens College undergraduate and graduate students.

The 90 Senators shall be apportioned as follows:

A. Faculty - 60

1. Each academic department shall elect one (1) Senator.

2. The balance of the 60 faculty Senator seats shall be divided as follows:
   a) Six (6) faculty Senators elected at large from the Division of the Arts.
   b) Six (6) faculty Senators elected at large from the Division of the Social Sciences.
   c) Six (6) faculty Senators elected at large from the Division of Mathematics and the Natural Sciences.
   d) The remaining faculty Senators shall be elected at large, College-wide.

B. Students - 30 who have a cumulative Index of at least 2.0 and are not on probation.

1. Seventeen (17) Day Session student Senators.
   a) Eight (8) Day Session student Senators shall be elected at large by Day Session students.
   b) Three (3) Day Session student Senators shall be elected by Day Session students from each of the following groups:
      i. lower sophomore, upper freshman, and lower freshman classes;
      ii. lower junior and upper sophomore classes;
      iii. upper senior, lower senior, and upper junior classes.

2. Six (6) School of General Studies student Senators shall be elected at large by School of General Studies students.

3. Three (3) Graduate Division student Senators shall be elected at large by Graduate Division students.
4. Two (2) SEEK student Senators shall be elected at large by SEEK students.

5. Two (2) ACE student Senators shall be elected at large by ACE students.

C. Alternates may vote and be counted as part of the quorum when properly seated.

D. Faculty Senators and Alternates shall serve a term of two (2) years.
   a) Half of the faculty Senators and Alternates shall be elected each year.

E. Student Senators and Alternates shall serve a term of one (1) year.

F. 1. Ex officio nonvoting membership shall be extended to:
   a) chairpersons of Academic Senate committees, the Parliamentarian of the Academic Senate, and the Ombudsman;
   b) the College President, Provost, Vice Presidents, Deans, Business Manager, and Registrar;
   c) the Presidents of the Day Session, School of General Studies, and Graduate Student governments;
   d) the President of the Queens College Alumni Association;
   e) the chairperson of the Queens College chapter of the Professional Staff Congress;
   f) the Chief Librarian
   g) or a designee of any of the preceding.
   2. These members shall have the privilege of the floor, the right to make motions, participate in debate, and all other privileges of membership in the Academic Senate, with the exception of voting or being an officer of the Academic Senate.

SECTION III

A. Election of Senators and Alternates shall take place during the spring semester.

B. 1. All full-time faculty members of academic departments may vote in departmental elections to fill departmental Academic Senate seats.
   2. All full-time faculty within an academic division may vote to fill their faculty divisional Academic Senate seats.
   3. All full-time faculty of Queens College may vote to fill College-wide at large Academic Senate seats.

C. The certification of class standing and faculty status shall be made by the Registrar and the Provost, respectively, or their designees.

D. 1. A vote to recall a Senator may be initiated by a petition signed by persons in the Senator's constituency. The number of valid signatures on such a petition must be not less than one-fourth of the total number of ballots cast in the Senator's category in the election at which the Senator was elected.
   2. If a majority of the ballots at the recall election are cast against the Senator, his/her seat shall be declared vacant, and a special election shall be held to fill the unexpired portion of his/her term.
3. The cost of a recall vote and special election shall be borne by those initiating the successful recall petition.

4. The Executive Committee shall be responsible for determining the validity of the petition, as well as resolving other questions relating to both elections.

E. The Academic Senate may adopt bylaws regarding the removal from office of habitually absent Senators.

SECTION IV

A. The first meeting of a new Academic Senate shall take place no later than June 1st, if possible, at which time it succeeds the preceding Academic Senate.

B. This first meeting shall be convened by the Holder of the Chair of the Elections Committee, who shall serve as Holder of the Chair pro tempore, until a permanent Holder of the Chair is elected.

C. The Academic Senate shall meet regularly on the second Thursday of each month from October through May. The January meeting of the Academic Senate shall be optional at the discretion of the Senate's Executive Committee.

D. Regular meetings of the Academic Senate shall be open to all members of the Queens College community, and all shall have the right to speak on the floor.

E. The Academic Senate may hold special meetings in accordance with its Bylaws.

F. The Academic Senate shall be free to hold executive sessions, without any nonmembers present, save such as may be invited.

SECTION V

A. The business of the Academic Senate shall be conducted according to Robert's Rules of Order Revised (latest edition) unless, a quorum being present, a 2/3 majority of members present and voting deems otherwise.

B. A quorum shall consist of one more than one-half of the voting membership.

SECTION VI

A. The Academic Senate shall elect annually from its elected voting membership its Holder of the Chair, Deputy Holder of the Chair, Secretary, and such other officers as it deems necessary. A Recording Secretary, not necessarily a member of the Academic Senate, may be appointed by the Holder of the Chair.

B. There shall be a nine-member Executive Committee of the Academic Senate which will be responsible for preparing an agenda for all meetings and for carrying on the business of the Academic Senate between regular meetings. It shall have such other duties as will be assigned to it by the members of the Academic Senate. The officers of the Academic Senate shall be members of the Executive Committee, with the remainder of the positions filled by election by the Academic Senate so that there shall be three (3) student members.
SECTION VII

Officers of the Academic Senate may serve no more than four (4) consecutive years in any one (1) office.

SECTION VIII

The Academic Senate shall create such standing, ad hoc, and special committees as it shall deem necessary.

A. Committee memberships shall be open to all members of the instructional staff and to all students who have a cumulative Index of at least 2.0 and are not on probation
B. All committee members shall be elected by the Academic Senate from among nominees provided by a nominating committee and/or by nominations from the floor.
C. Committees normally shall be composed of an equal number of members of the instructional staff and students, except when otherwise considered appropriate because of the nature of the problem to which the committee will address itself. All committees shall report to the Academic Senate at least once each year.
D. Each committee shall elect from among its membership a Holder of the Chair or Co-holders of the Chair.
E. When feasible, appointments to all Senate committees shall be for a period of two years, on a rotating basis.
F. A person may not serve as a voting member on more than two Academic Senate Committees, of which only one can be a standing committee

No student shall serve on more than one committee of the Academic Senate at one time.

SECTION IX

The Academic Senate shall create such College-wide committees as it deems necessary.

SECTION X

Academic (full) Deans shall be nominated in the following manner:

A. The Academic Senate will elect a Search Committee consisting of five full-time faculty members and five students who are members of or majors in the departments or divisions to be included within the constituency for which the Dean being sought will be responsible.

B. The Committee shall submit to the President a confidential list of at least three to five candidates from which the President shall nominate one to the Board of Trustees for approval. In the event the President rejects all the Search Committee's choices, the Committee will submit another list of names to the President for his or her consideration. This procedure shall be followed until a Dean is selected.

C. The Search Committee shall follow procedures consistent with Affirmative Action guidelines and shall hear nominations from any member of the campus community for the position of Dean and shall consider for candidacy any person with distinction within his or her chosen field of study and with demonstrated administrative skill.
D. Review of Dean's qualifications:

1. At the beginning of every fifth year of a Dean's term, a Committee (the composition of which shall correspond to the composition of the Search Committee) shall be elected by the Academic Senate to review the Dean's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Dean's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30, of every fifth year of the Dean's term.

2. If the President does not reappoint the Dean, the Review Committee shall constitute itself as a Search Committee, as outlined above, and nominate additional candidates to the President for consideration.

3. The term "Dean" in the above section refers to all full Deans.

E. Review of the Provost:

At the beginning of every fifth year of the Provost's term, a Committee (the composition of which shall correspond to the composition of a Dean's Search Committee) shall be elected by the Academic Senate to review the Provost's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Provost's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Provost's term.

F. Review of the Chief Librarian:

At the beginning of every fifth year of the Chief Librarian's term, a Committee (the composition of which shall correspond to the composition of a Dean's Search Committee) shall be elected by the Academic Senate to review the Chief Librarian's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Chief Librarian's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Chief Librarian's term.

SECTION XI

In addition to those faculty members authorized by the Bylaws of The City University of New York to vote in departmental elections for chair and for members of the departmental Personnel and Budget Committee, those lecturers who hold Certificates of Continuous Employment shall be entitled to vote.
SECTION XII

Representatives of the Queens College faculty on Presidential Search Committees shall be elected as follows:
Faculty representatives, of a number to be designated by the Board of Trustees, shall be nominated either by the College Personnel and Budget Committee or by advance, written nomination ballot. Election of the faculty members to the Search Committee shall be by majority vote of the faculty representatives of the Academic Senate. The students will have no vote on faculty representatives.

AMENDMENTS

Proposed amendments to the Queens College Academic Senate Charter shall take the form of a resolution, directed to the Board of Trustees, requesting such amendment be enacted. The resolution shall be by a 2/3 majority vote, a quorum being present at a meeting no less than seven (7) calendar days following the written announcement of said proposed amendment.

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Adopted by the Board of Higher Education on February 28, 1972, Cal. No. 2A.