The Chairperson called the meeting to order at 4:45 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Sylvia Bloom
Gladys Carrion
Louis C. Cenci
Michael Del Guidice

William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mounier

Robert A. Picken, ex officio
Anthony Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Vernon Lattin
President Edison O. Jackson
President Shirley Strum Kenny

President Gerald W. Lynch
President Charles E. Merdeth
President Yolanda T. Moses
President Kurt R. Schmeller
President Edmond L. Volpe
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Haywood Burns
Dean Stanford R. Roman, Jr.

The absence of Mr. Fink and Dr. Tam was excused.
A. WELCOME TO ACTING PRESIDENT BLANCHE BLANK: Chairman Murphy welcomed Acting President Blanche Blank and wished her all the best in her duties at Hunter College.

B. DEATH OF TWO FORMER MEMBERS OF THE BOARD: Chairman Murphy noted with sadness that Louis Quero Chiesa, who had served with distinction as a member of the Board of Higher Education for ten years and as Chairman of the Board from 1971 to 1973, died on January 8th. He was very key in the open admissions policy decision that was made in the late 1960's and the development of that policy. He certainly will be missed.

The Chairman also noted with sadness that Stuart Scheftel, a former Board member, died on January 20th. He was a prominent businessman who was very active in the borough. He had served on a number of boards including Chairmanship of the Youth Board during Mayor John Lindsay's administration. He had been appointed by Governor Hugh L. Carey to this Board. He too certainly will be missed.

C. DEATH OF DR. ISRAEL GLASSER: Chairman Murphy noted with regret the passing of Dr. Israel Glasser, who had been a Vice President and served as Acting President at Kingsborough Community College.

President Leon Goldstein added that Dr. Glasser started his career with CUNY at New York City Technical College (now known as New York City Community College) as a member of the faculty. At Kingsborough he was a department chairperson, dean, and finally Vice President and Acting President. He was a man of great integrity but more important, he led the College through some very trying periods during which open enrollment was started at the City University. He was a distinguished member of the college academic community and he will be missed both professionally and on a personal level.

D. DEATH OF ANTHONY TRAVIA, SR.: Chairman Murphy noted that a very good friend of the University who had been the Speaker of the State Assembly from 1965 to 1968 and was president of the State Constitutional Convention in 1967 where Trustee Herman Badillo and he both served under his leadership. Anthony Travia, Sr., died a few weeks ago. Judge Travia had a long and distinguished public career in this City and on the bench and he will certainly be missed.

E. GIULIANI INAUGURATION: Chairman Murphy noted that a number of the Trustees were special guests on January 2, 1994 at the ceremonies that led to the induction of Rudolph W. Giuliani as the 107th Mayor of New York City. It was a beautiful day, a changing of the guard, a changing of leadership. The University received great exposure through the splendid reception the Giuliani Inaugural Committee had at the Borough of Manhattan Community College. There were about 10,000 people who attended, most of whom had never been to that College or a CUNY college. It is a beginning and we look forward to working with the new administration on matters of mutual interest.

F. CONGRATULATIONS TO FORMER SENIOR VICE CHANCELLOR: Chairman Murphy announced with pleasure that former Senior Vice Chancellor Donal E. Farley, who retired recently from The City University of New York after 26 years of service, has been designated as Chairperson of the Board of Education's Schools Construction Authority. He will also, on February 6, 1994, receive the 1993-94 CASE District II Lifetime Service Retirement Award in recognition of his commitment to excellence in educational advancement. The Chairman noted that the award is really a tribute to Mr. Farley and to the excellent program that the University has had over the years and offered congratulations and best wishes.

G. PRESIDENTIAL HONORS: Dean Haywood Burns of the CUNY School of Law at Queens College was presented The Community Service Special Achievement Award by the New York City Department of Probation in appreciation for *encouraging the personal growth of community service participants and increasing their potential to make positive contributions to society.*

H. RESIGNATION OF THE DEAN OF THE LAW SCHOOL: Chairman Murphy announced with regret that Dean Burns will be concluding seven years as dean of the CUNY Law School and leaving that post at the end of this academic year on August 31st. The Law School and the University have been extraordinarily blessed with his leadership.

Chairman Murphy asked that Speaker Saul Weprin, who is very ill, be kept in everyone's prayers and good thoughts. Speaker Weprin, a graduate of Brooklyn College, has been a very big supporter of this University and we would hope that he has a speedy and full recovery. Assemblyman Sheldon Silver has been named Interim Speaker.
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I. COLLEGE HONORS: (1) Borough of Manhattan Community College Chess Team, Chairman Murphy called on President Curtis to introduce the Pan-American Chess Tournament winners who are students at the Borough of Manhattan Community College.

President Stephen Curtis stated that the College is very, very proud of the four members of its chess team. The college has had a Chess Club for a number of years but this is the first year that its Chess Club sent a team to the intercollegiate Pan-American Chess Team championship games. The tournament, at which 31 colleges and only two community colleges were represented, was held at Stetson College in Florida over the holidays. For the first time since the tournament was started in 1946, a community college won. You may know by now that in winning BMCC's team was matched in the finals with Harvard University and beat Harvard for the team championship. These are four very fine young men. In fact I think it's safe to say the entire club at the College is a really very nice and a very committed group of people. I would like to introduce the four members of the team and several other people very key, I think, to the success of the team. Our number one board player is Gennady Sagalchik, a computer science major, and by virtue of his record he was the top number one board at the tournament. Our number two board player is Nickola Duravcevic, a mathematics major, and he was the top number two board at the tournament. Our number three board player is Oleg Shalumov, a computer science major, and he was the top number three board player at the tournament. And finally our number four board player is Cassidhee Santos, a pre-nursing student who began to play chess at BMCC a little over a year ago. The team's coach who went with them to Florida is Professor Vicente Rivia. The president of BMCC's Chess Club is Mr. Jose Batista. Mr. Peter Roberts, from BMCC's student support services area, and Dean Howard Prince, labor designee at the college, are faculty advisors.

Mr. Sagalchik expressed thanks on behalf of the team and the Chess Club for recognizing their achievement. He also expressed thanks to BMCC and The City University of New York for providing the educational program for them. He stated that not only was it important that BMCC beat Harvard but it is also important to recognize that the achievement was the result of the work being done at BMCC. He expressed personal thanks to President Curtis and the College officials for their support and encouragement of the Chess Club.

Chairman Murphy offered congratulations and stated that it was an extraordinary achievement. The trophy is beautiful and the Board is delighted and deeply honored to have the team present this evening.

(2) The City College has received a “Special Opportunity Award” from The Whitaker Foundation to establish a Center for Biomedical Engineering (CBE), the first diversified biomedical training program in the metropolitan area. The Center will be a consortium combining the biomedical engineering resources of CCNY’s School of Engineering and its Science Division, as well as the CUNY Medical School, the Hospital for Joint Diseases/NYU School of Medicine, and the Hospital for Special Surgery/Cornell University Medical College.

J. FACULTY HONORS: (1) Stanley Hirshson, Professor of History at Queens College and the Graduate School, was awarded a Huntington Library fellowship.

K. FULBRIGHT SCHOLARSHIP AWARDS: Announce that six (6) City University graduate students have received prestigious Fulbright Scholarship Awards to study abroad during 1993-94:

(1) Walter A. Ewing, of the Graduate School and University Center will study Anthropology in Venezuela;

(2) Leslie Callahan, of the Graduate School and University Center will study Languages and Literature in France;

(3) Deborah Kiszely, of the Graduate School and University Center will study Music History in Hungary;

(4) ZsuZsa Forgacs, of the Graduate School and University Center will study Sociology in Hungary;

(5) Steven Nuss, of the Graduate School and University Center will study music theory in Japan; and

(6) Slochan I. Hughes, of the Hunter College will study Sculpture in Germany.
L. STUDENT HONORS: (1) Antoinette Dykes, a Liberal Arts student at Borough of Manhattan Community College, received the McGraw Hill Award for Public Speaking for her performance in the 1994 Great Gregory Speech Contest. She was awarded second place in the national contest.

(2) Ms. Yocabed Levi, a freshman at Lehman College who plans to study psychology and prepare for teaching, was one of 30 college freshmen in New York State to be awarded the distinguished Paul Douglas Teacher Scholarship, a four year award which is funded by the U.S. Department of Education.

M. ALUMNI HONORS: (1) David Scott, (who attended City College) and Tosano Simonetti (alumnus of City and John Jay College) were named by incoming Police Commissioner William Bratton to the 2nd and 3rd top posts in the NYC Police Department. Mr. Scott was named First Deputy Police Commissioner and Mr. Simonetti was named Department Chief.

(2) Carmen Beauchamp Ciparik, alumna of Hunter College and State Supreme Court Justice in Manhattan, has been nominated to the Court of Appeals by Governor Mario Cuomo.

(3) Deborah T. Poritz, a 1958 graduate of Brooklyn College who is a civil lawyer as well as a lobbyist for banking and insurance interests, was nominated by New Jersey Governor Christine Todd Whitman as Attorney General.

(4) Doris Wethers, a 1951 Queens College graduate who is a Professor of Clinical Pediatrics at Columbia, and Attending Pediatrician for the Sickle Cell Program at St. Luke's Hospital, received the St. Luke's Roosevelt Hospital Center's Lifetime Achievement Award for Community Service.

(5) Robin Westen, a Queens College alumna (1971) who is now an investigative reporter, won an Emmy for outstanding writing for daytime television.

At this point Mr. Inniss left the meeting.

N. GRANTS: The Chairperson presented for inclusion in the record the following report of Grants $100,000 or above received since the last Board meeting:

BARUCH COLLEGE:

a. $258,000 US Information Agency to Professor H. Jack Shapiro, Center for Management, for "Partnership between CUNY and Kazan State University, Russia."

b. $235,000 National Endowment for Humanities to Dean Norman Fainstein, School of Liberal Arts and Sciences, and Professor John Wahlert, Natural Sciences Department, for "Darwin and Darwinism: Scientific Theory and Social Construction."

c. $186,717 Research Foundation of SUNY to Professor Alvin N. Puryear, Management Department, for "Small Business Development Center in the Bronx."

d. $156,348 New York University to Professor and Associate Provost Herminio Martinez, School of Education and Educational Services, for "Support of National Origin Unit Equity Assistance Center."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

a. $103,000 NYS Education Department to Charles Kosky for "C-STEP."

BROOKLYN COLLEGE:

a. $101,413 NYS Education Department to Ellen Ray, Adult and Community Education, for "New York City Literacy Initiative/AEA."
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CITY COLLEGE:

a. $156,680 DOE to A. Acrivos, Levich Institute, for "Particle Velocity Measurements in Concentrated Suspensions Undergoing Shear."

b. $187,273 NSF to D. Akins, Chemistry, for "RCMS Activities at the Center for Analysis of Structures & Interfaces."

c. $987,000 NSF to D. Akins, Chemistry, for "Center for Analysis of Structures & Interfaces (CASI)."

d. $235,000 AFOSR to R. Alfano, Physics, for "Development of 1-2UM Tunable Solid-State Lasers Based on Cr4+ as a Lasing ION."

e. $150,000 ARO to R. Alfano, Physics, for "Development of 1-2UM Tunable Solid-State Lasers Based on Cr4+ as a Lasing ION."

f. $314,881 US Dept of Education to M. Arone, Administration, for "Strengthening Institutions Program."

g. $140,358 NIH to W. Boto, Biology, for "International Research Projects for Minority Students."

h. $650,000 Howard Hughes Medical Institute to S. Cosloy, Biology, for "Undergraduate Biological Science Education Program."

i. $998,237 NYC DEP to J. Fillos, Civil Engineering, to "Develop a Plan to Control Foaming at New York City Water Pollution Control Plants."

j. $235,317 URS/NYC EPA to J. Fillos, Civil Engineering, for "Biological Nutrient Removal Systems Study."

k. $235,372 NIH to M. Fishman, Chemistry, for "MARC-Honors Undergraduate Research Training Program (Biomedical Sciences)."

l. $1,035,498 NIH to M. Fishman, Chemistry, for "Research Training for Biomedical Careers."

m. $199,779 NIH to M. Fishman, Chemistry, for "Initiative for Minority Students: Bridges to the Future."

n. $307,668 US Department of Education to A. Garcia-Reyes, Special Programs, for "City College Student Support Service Program."

o. $132,921 ONR to E. Hindman, Earth/Atmos Sci, for "Ship-Produced Cloud Formation and Suppression."

p. $1,334,886 NIH to Y. Moses, Administration, for "Cellular/Molecular Basis of Development: Research Center."

q. $110,000 NYC Board of Education to A. Posamentier, Education-Administration, for "Summer Enrichment Program in Mathematics and Science."

r. $187,600 NYS Education Department to M. Roth, SEEK, for "Collegiate Science and Technology Entry Program (C-STEP)."

s. $114,399 NIH to Schonfeld, Social/Psych Fnd, for "Stress in One Occupational Group: Teachers."

t. $131,466 NIH to H. Schulz, Chemistry, for "Metabolism of Unsaturated and Hydroxy Fatty Acids."

u. $254,073 NYS Education Department to N. Shapiro, Sec & Cont Education, for "Strengthening the Contexts for Schooling: Liberty House at Theodore Roosevelt HS."
v. $126,528  DOE to R. Shinnar, Chem Engineering, for "Partial Control of Complex Processing Systems."

w. $169,327  AFOSR to R. Tolimieri, Elec Engineering, for "Computational Structures in Multi-Rate Filter Banks."

x. $123,416  ONR to D. Weiss, Earth/Atmos Sci, for "Marine & Atmospheric Sciences Opportunities for Socially or Economically Disadvantaged Scholars."

y. $145,021  NIH to S. Rowland, Med School-Admin, for "Health Careers Opportunity Program."

z. $247,000  NYS Education Department to M. Slater, Med., for "Gateway to Higher Education (STEP)."

MEDGAR EVERS COLLEGE:

a. $150,232  NSC Department of Employment to Ms. F. Kaplan, Adult and Continuing Education Division, for "Summer Youth Employment Program."

b. $156,000  NYS Education Department to Mr. E. Thomas Oliver, Adult and Continuing Education Division, for "Science and Technology Entry Program (STEP)."

c. $151,148  NYS Education Department to Mr. C. Nwasike, Adult and Continuing Education Division, for "Liberty Partnership Program."

GRADUATE SCHOOL AND UNIVERSITY CENTER:

a. $239,000  NSF to Professor Paul Attewell for "Graduate Research Traineeships in Organizational Effectiveness."

b. $174,498  National Heart, Lung and Blood Institute to Professor Barry Zimmerman for "Enhancing Family Self-Regulation of Asthma in Minorities."

c. $130,000  ED to Professor Mildred Lee for "Project Aspire."

HUNTER COLLEGE:

a. $100,000  NYS Education Department to Everlena Holmes, School of Health Sciences, for "Collegiate Science & Technology Entry Program."

b. $101,000  NYS Education Department to Everlena Holmes, School of Health Sciences, for "Science and Technology Entry Program: Career Explorations Program."

c. $114,000  New York Community Trust to Evelyn Gioiella, School of Nursing, for "Hunter Bellevue Nursing Fund."

d. $211,875  PHS/NIH/Division of Nursing to Margaret Lunney, School of Nursing, for "Community Health Nursing Master of Science Degree."

e. $100,311  PHS/NIH/Division of Nursing to Kathleen Nokes, School of Nursing, for "Subspecialization in Nursing of Clients with HIV/AIDS."

f. $103,909  NYS Education Department to Donald Byrd and Marceline Wray, Curriculum & Teaching, for "Saturday Program in English Language Literacy."

g. $125,000  NYS Education Department to Mae Gamble, Curriculum & Teaching, for "Teacher Opportunity Corps."

h. $815,435  US Education Department to Jose Vazquez, Curriculum & Teaching, for "New York Multifunctional Resource Center."
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1. $109,514 US Education Department to Rosanne Silberman for "Competency-Based Teacher Prep Program for Learners with Severe/Multiple Disabilities Including Deaf-Blindness."

2. $1,462,061 PHS/NIH/National Institute of General Medical Sciences to Paul LeClerc and Erwin Fleissner, Office of the President and Sciences & Mathematics, for "Research Center in Minority Institutions: Center for Gene Structure and Function/AIDS Infrastructure Grant."

3. $237,351 PHS/NIH/National Institute of General Medical Sciences to Robert Dottin, Biological Sciences, for "Developmental Control of Dictyostelium Gene Expression."

4. $209,062 DOD/Office of Naval Research to Robert Dottin, Biological Sciences, for "Instrumentation for Minority Institution."

5. $125,000 American Cancer Society to Laurel Eckhardt, Biological Sciences, for "The Negative Regulation of Immunoglobulin Genes."

6. $116,687 PHS/NIH/National Cancer Institute to David Foster, Biological Sciences, for "The Molecular Basis for Transformation of Fujinami Sarcoma Virus."

7. $141,921 PHS/NIH/National Institute of Environmental Health Sciences to Ann Henderson, Biological Sciences, for "Does Exposure of Human Cells to Electromagnetic Fields Cause Cancer?"

8. $152,131 PHS/NIH/National Institute of General Medical Sciences to Joseph Krakow, Biological Sciences, for "Studies on the Cyclic AMP Receptor Protein of E. Coli."

9. $650,000 Howard Hughes Medical Institute to Shirley Raps, Biological Sciences, for "Undergraduate Biological Science Program."

10. $105,000 National Science Foundation to Dixie Goss, Chemistry, for "Characterization of Eucaryotic Initiation Factor Interaction with RNA Analog."

11. $142,115 DOD/Naval Research Laboratory/Marine Physics Branch to Kathleen Crane, Geology & Geography, for "Managing and Interpreting Complex Multiparameter Environmental Databases/Arctic Expertise in Environmental Pollution."

12. $101,000 NYC Department of Environmental Protection to Jeffrey Osleeb, Geology & Geography, for "Greenpoint Williamsburg Environmental Benefits Program."

13. $119,595 National Security Agency to Leon Cohen, Physics & Astronomy, for "Time-Frequency/Scale Signal Analysis."

14. $300,000 DOD/Army Research Office to Steven Greenbaum, Physics & Astronomy, for "NMR Studies of Gel Electrolytes & Carbon/Lithium Anodes."

15. $140,581 PHS/ADAMHA National Institute of Mental Health to Gerald Turkewitz and Darlene DeFour, Psychology, for "Minority Access to Research Careers Program."

16. $250,000 Ford Foundation to Rosalind Petchesky, Political Science, for "Comparative Research Project on Reproductive Rights and Entitlements."

17. $127,929 PHS/NIH/National Institute on Drug Abuse to Gordon Barr, Psychology, for "Opiates & Glutamate in PAG: Analgesia during Ontogeny."

18. $173,970 PHS/National Institute of Mental Health to H. Philip Zeigler, Psychology, for "Neural Control of Behavior."
BOARD OF TRUSTEES

aa. $148,500 U.S. Department of Housing and Urban Development to Eugenie Birch, Urban Affairs & Planning, for "Community Development Work Study Grant."

bb. $641,421 NYS Department of Social Services to Bogart Leashore and Kay Davidson, School of Social Work, for "Puerto Rican Family & Children's Services Project: Child Welfare Administration."

cc. $144,293 HHS/Agency for Healthcare Policy & Research to Terry Mizrahi, School of Social Work, for "Medical Careers & Patient Relations: Follow-Up Study."

dd. $486,842 NYS Department of Social Services to Ana Paulino, School of Social Work, for "Puerto Rican Family Children Services."

ee. $408,246 NYC Department of Mental Health to Robert Salmon, Roberta Graziano, Rose Starr and Yvonne Asamoah, School of Social Work, for "An Education Program for Minority Social Workers."

ff. $296,834 PHS/Division of Associated & Dental Health Professions to Rose Dobrof and Pasquale Gilberto, Brookdale Center on Aging, for "Geriatric Education Center."

gg. $249,973 HHS/Administration on Aging to Harry Moody, Brookdale Center on Aging, "National Eldercare Institute on Human Resources Development."

hh. $862,223 NYS Department of Social Services to Rose Dobrof & Pasquale Gilberto, Brookdale Center on Aging, for "Brookdale Center Training."

ii. $160,713 Academy for Educational Development to Nicholas Freudenberg, Center for AIDS, Drugs, & Community Health, for "Evaluation of AIDS Prevention and Service Projects."

jj. $300,000 Ford Foundation to Stephen Brier, American Social History Project for "American Social History Project."

kk. $190,000 New York City Housing Preservation & Development to Sarah Greenblatt, Janet Poppendieck, and Christina Taharally, Center for the Study of Family Policy, for "Community Pride."

ll. $162,800 Edna McConnell Clark Foundation to Christina Taharally, David Tobis, and Sarah Greenblatt, Center for the Study of Family Policy, for "Expanded Training: Intensive Case Management Program."

mm. $209,087 NYS Education Department to Elaine Walsh, Office of the Provost, for "Liberty Partnership Program."

nn. $261,203 US Education Department to Louis Ray and Sylvia Fishman, Student Services, for "Student Support Services Program."

LA GUARDIA COMMUNITY COLLEGE:

a. $239,520 NYS Education Department to Sean Galvin, Academic Affairs Division, for "Liberty Partnership Program."

b. $136,245 Department of Health and Human Services to Naomi Greenberg, Academic Affairs Division, for "Health Careers Opportunity Program (HCOP)."

c. $277,844 US Department of Education to Robert Levine, Academic Affairs Division, for "Student Support Services Program."

d. $102,200 City University of New York to Meryl Sussman, Academic Affairs Division, for "Freshman Year Initiative."
e. $309,908 National Institute of Health to Clara Wu, Academic Affairs Division, for "Research Opportunities for Minority Students (ROMS)."

LEHMAN COLLEGE:

a. 150,000 The Commission on National and Community Service Joseph Enright for "Student Community, Service, Entrepreneurship and Urban Economic Development: A Service Learning Consortium for the Bronx Students."

NEW YORK CITY TECHNICAL COLLEGE:

a. $234,998 NYS Education Department Vocational Education Act to Anne Gawkins for "Tech Prep."

YORK COLLEGE:

a. $236,290 US Department of Education to Dean Jacqueline Ray and Mr. Walter Skeeter for "Student Development".

b. $217,710 NYS Education Department to Mr. Ronald C. Thomas, Adult and Continuing Education, for "New York City Adult Literacy Initiative."

At this point Mr. Innis rejoined the meeting.

O. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1) Last week she and many other college and university presidents and leaders of very major institutions from around the country met with U.S. Department of Education Secretary Riley to discuss some new and very onerous regulations that have been emerging out of the Department of Education. The Higher Education Act of 1992 which reauthorized Pell Grants and support for students in higher education was accompanied by the need, it was felt by Congress, to provide more guidelines for higher education. The method to do this was to work with the state higher education entities, which as you are aware vary greatly from state to state in their levels of staffing and their histories, to create regulations. As the process has moved ahead we have ended up with a fairly alarming intrusion of federal regulations into higher education governance, oft times contravening and intruding on the powers of this Board of Trustees. The meeting had a good outcome. Secretary Riley said that the Department would involve higher education leadership working through associations such as ACE, ASCU, and Land-Grant, to think out the regulations more fully and to try to make sure that well-functioning university systems, such as The City University of New York, with a well developed Board of Trustee system working through committees and good oversight of the university does not end up having to deal with some very, very difficult issues created by these regulations. She has been keeping the Council of Presidents informed and plans to talk about these regulations at length to the Faculty Senate. She will keep the Board posted on this as it moves along.

2) She joins with Chair Murphy in expressing appreciation to Dean Burns for his very successful leadership of the Law School during the last seven years. It's really been a triumph especially in the last couple of years as the Law School has achieved full accreditation, has experienced a markedly increasing bar pass rate, and has begun to receive the recognition it should receive nationwide under Dean Burns' leadership. She was very sorry when he came to see her early last week to indicate that there were greener pastures summoning him to write and do research beyond the Law School but there will be lots of future opportunities to thank him appropriately.

3) The Council of Presidents late in 1993 spent a long time thinking about its work for the next year and indeed I wanted to take a few minutes today to talk about the University in general as it faces 1994, as it faces fresh initiatives, and as it makes good progress on other initiatives initiated by this Board of Trustees. Some of the things that have been initiated by the Council of Presidents that it plans to review are: student retention and ideas to improve student retention; enrollment goals and resources; educational technology, we talk a great deal about educational technology and we have some schools doing interesting things but it has never become an integral backbone of higher education and we want to ponder what more needs to be done; the University Security Initiative; reporting of data to the media -- we are disturbed that very often CUNY is either not included or not accurately included in some of the media reviews of higher education institutions and we think we can do more there; international programs; the American Disabilities Act, incidentally another Federal Act that has major ramifications for CUNY; better data sharing for the University; counseling; SEEK and College Discovery. We will inform the Board more fully of our work as we move along.
4) I then, in line with this, wanted to move to some very good news which is the Executive Budget. It represents a real improvement as we begin the very important job of replenishing this University following several difficult years of fiscal stress. I want to thank this Board of Trustees for so sturdily seeing the University through. I think it’s going to be more interesting, more challenging, and probably a happier process to be on the Board of Trustees in the years ahead as the budgets begin to follow the University’s needs more precisely. Governor Cuomo’s recognition of the University’s concern for the student body as represented by Academic Program Planning and the Workforce Initiative is evident in the budget both in proposed fresh resources and accompanying language as we keep moving along the very worthy mission of this University. The State budget is expected to be adopted on March 31st. We are now about a week into the 30 day amendment period. I testify on February 8th before the Assembly Ways and Means and Senate Finance Committees. There was a special briefing of the entire Council of Presidents last week to hear a preliminary review of the Executive Budget and to coordinate legislative strategy. We’ll continue to do more of that as we work ahead trying to have even more items supported in the budget than are presently there. We will similarly coordinate efforts with faculty and student leaderships as well as the many and various friends of the University. We are going to carefully continue to examine the operating and capital budgets to determine where we think we need additional support. One very clear issue is that we very much need an increase in base aid for the community colleges. It is not in the Governor’s budget this year and was not there last year. We will be working with our sister institution, State University of New York, to work to achieve that and some other issues as well.

5) Along with Chair Murphy we are all praying for the recovery of Speaker Weprin who has been a dear friend of the City University of New York and really everyone in this room. Assemblyman Sheldon Silver has been also an avid supporter of the University. We’ve worked very closely with him in the last two years. We will do everything we can to support him and be helpful during this transition period.

6) I’m going to reserve comment on the full City budget because it’s not complete yet. We were pleased and very grateful that CUNY was exempted from this year’s mid-year cuts. We have a major enrollment increase in the community colleges that just finished up the fall term and are anticipating more very strong enrollment during the spring term. We have vigorous discussions ongoing right now with the Office of Management and Budget on the City Financial Plan which is due from Mayor Giuliani’s office in early February. About eight days ago we had an excellent meeting with Mayor Giuliani, Deputy Mayor Ninfa Segara, and Chief of Staff Randy Mastro on our enrollment and the mission and aspirations of The City University of New York. Shortly I have a meeting scheduled with Budget Director Lackman similarly to brief him on the University and our fiscal needs. We, along with the presidents and the campuses, continue the constant work that we all do with members of the City Council.

7) This morning I and Deputy Chancellor Mucciolo and Vice Chancellor Hershenson met with Police Commissioner Bratton to elicit his continued support for the Police Cadet Program and other initiatives that affect the City University of New York. I will stop there and turn to Vice Chancellor Rothbard to present an overview of the budget.

Vice Chancellor Rothbard presented an overview of the operating budget, outlining some of the highlights of the executive budget for the senior and community colleges and some of the other higher education issues that are contained in the executive budget recommendations. The total operating budget for the senior colleges, that portion of the budget that the State determines and has most responsibility for, is $920.8 million. That represents a real increase of $37.2 million or 4.2%. Of the $37.2 million, a full $34.2 million or 6% is new State aid, which is a substantial increase to the University’s senior college budget. Equally important, this budget assumes no tuition increase for the senior colleges and for the first time in many years contains no lump sum budget reductions. Senior college status for Medgar Evers College is recommended in this budget and for the first time there is a $100,000 appropriation also recommended in order to assist the College in planning for the transition from community college status to senior college status. And finally, there is new funding for various CUNY programmatic priorities and mandatory cost increases. While the budget contains no cuts, no tuition increases and substantial improvements, this does not mean that all of our needs have been fully funded. We will be assessing this in the days ahead to determine what we need to pursue in the 30 day amendment period and, subsequently, what we need to pursue in the legislative session that will follow that.

On the community college front State aid, which traditionally is about a third of the community college budget, is scheduled to be $119.8 million, an increase of $5.3 million or 4.6%. While there is not an increase in the per student aid amount we get in the executive budget, there is an increase nevertheless because as recognition of the growing enrollment in the community colleges the State aid remains at the current level of $1,650. The executive budget traditionally does not recommend increases in base aid for the community colleges. That’s something generally left to the Legislature to deal with. There are no cuts in categorical programs
and we have several millions of dollars in categorical programs, many of which we have that the State University of New York does not have. There is new funding to address a particular concern in the community colleges that our visitors from the Department of the Budget became sensitized to when they came down to the City and that's the backlog that we have in enrollments in nursing and allied health programs.

In comparison, at the State University of New York the senior college budget is up 5% which is a couple of ticks higher than our percentage increase but that's due to the fact that there are certain collective bargaining payouts in the SUNY budget this year that the City University doesn't have. What's more interesting to note in comparison is the fact that State aid at the SUNY senior colleges is up 3.8% while our increase in State aid is 6%.

At SUNY's community colleges the treatment is the same as at CUNY in recognition of the enrollment growth and they are up $7.6 million, or 2.6%. That's a lower percentage increase than at our community colleges because our growth has been more significant in terms of enrollment than the SUNY community college growth.

On the financial aid front there is an anticipated reduction in costs associated with the State's full-time tuition assistance program due to the fact that they anticipate a lower utilization level. As they did last year, although it was overturned by the Legislature, the State is proposing in the executive budget that new graduate students be ineligible for assistance under the tuition assistance program. Existing graduate students would maintain their eligibility under this proposal. The APTS (part-time assistance) program, of which CUNY uses a third but could use all of it, remains constant at the current year's level of $12.1 million. Bundy Aid (aid to private colleges in New York State) remains at the $36 million level it was at this year and the HEAT and CAT programs, which are vitally important to the City University and its research effort, are once again funded in the 1994-95 budget.

Some of the programmatic details associated with the senior and community college recommendations are: strengthening academic programs which has received and additional $1.0 million in new funding; $800,000 for program accessibility for the disabled for signers, interpreters, readers, and so forth to assist disabled students in taking full advantage of our program offerings; $2.1 million and 48 new positions for the opening of newly constructed or rehabilitated facilities in the senior colleges; the creation of 266 new full-time lines in this budget recommendation for the University's Security Initiative and the transfer of funds for contract guard service from our contracting area to support these full-time lines as we implement and fully phase in the University Security Initiative; an additional $1.4 million to fully fund the PSC research award program; $1.0 million taken from savings elsewhere in the budget to fund the Neighborhood Work Project, a very important program at our colleges which uses parolee labor to assist in various labor tasks; just under $3.0 million for energy costs and anticipated inflation; $31.9 million to fund the 1994-95 year costs of collective bargaining salary annualizations and fringe benefits; and finally a requested reduction of $4.4 million as a result of savings we anticipate in lease payments because of the more favorable market conditions and the ability to renegotiate a lot of our leases in the University. State aid is going up from 64% to 66% in this budget and tuition is falling from 33% to 31% of the total senior college budget.

In terms of the community colleges a lot of the State aid increase is a result of enrollment going up. $5.4 million of the increase is a result of general enrollment increases and the fact that we get a certain amount in base aid for each student; an increase of $600,000 in supplemental aid for students enrolled in business and technical programs, and programs for disadvantaged students; and an additional $1.0 million in categorical programmatic support in support of eliminating or addressing the backlog of enrollment in nursing and allied health programs. And finally as was the case with the senior colleges there is a requested reduction of lease payments of $1.7 million. Funding for the community colleges is more tentative than for the senior colleges because we don't yet know what the City recommendations are going to be. We know that the numbers are likely to change in terms of the tuition and City aid components. We will update this information when we have the City's executive budget recommendations and we get a more accurate look at what the City support of the community colleges is likely to be.

Vice Chancellor Macari reported that the total senior college appropriation is $66.5 million recommended for design and construction for high-priority health and safety items ($21.9 million), access for the disabled ($9.8 million), and renovation and rehabilitation projects ($3.7 million) identified by building condition surveys of CUNY owned buildings; rehabilitation of Brooklyn College's mechanical systems ($10.8 million); Lehman College's new computer center ($10.8 million); design for renovation of Brooklyn College's library ($1.1 million); Queens College renovation of Powdemaker Hall ($2.7 million) and 'B' Building ($0.2 million); energy conservation studies ($0.5 million); and continuation of the graduate research initiative matching grant program for equipment purchases ($5.0 million).
For the community colleges the appropriation of $11.2 million (the State’s 50% share) is recommended for: design and construction of high-priority health and safety projects including asbestos removal ($1.6 million); renovation and rehabilitation projects ($0.3 million) identified by building condition surveys, for a total of $1.9 million; design and initial renovation of BMCC’s Fiterman Hall ($3.2 million); design for renovation of buildings at Medgar Evers ($0.5 million) and Hostos ($3.2 million); and creation of a matching grant program for instructional equipment at the community colleges ($1.0 million).

Most of the funds that we have received are for the design stages and represent the large number of projects that will be in construction in the years ahead. Although Baruch College Site "B" and Shepard Hall Phase II at City College were not funded this year, they had been previously recommended for design and acknowledged in the language of the budget bill that in future years we will receive the construction dollars for these two important projects. We will be expecting $465 million for construction at the senior colleges and this will include $211 million for Baruch and $33 million for Shepard Hall.

There is a major emphasis in the monies that we’ve received for infrastructure rehabilitation. All the funding that we’ve requested for day care, fire alarm exiting, roofs, and other infrastructure type projects has been supported. There is also support for a very important new initiative, a master planning effort which eventually will identify quite a few projects to help us deal with the enrollment growth in our colleges. State executive capital budget recommendations for the community colleges total $10.2 million. There is also an emphasis on infrastructure rehabilitation, primarily access for the disabled and repairs in the day care centers. Recommendations for future construction for the community colleges totals $99 million.

Recommendations for the future projects at the senior and community colleges represent only those projects that are supported by the New York State Department of the Budget in the Executive Budget. They do not represent any future new priorities.

Of the $77 million total in the executive budget, 72% of the projects are recommendations to upgrade the infrastructure of CUNY and 28% is for new program initiatives and new facilities. By expenditure type 62.7% is for construction, 28.3% is for design, and 9.0% is for equipment. If the budget is approved as recommended by the Governor, the bond cap will be raised by $100 million to accommodate these recommended projects.

Trustee Badillo asked if Mr. Rothbard said that the community college’s percentages will remain the same unless there is an increase or a change in tuition? He also asked why is it that the tuition for the community colleges amounts to 38% of the cost whereas for the senior colleges it’s only 31%. He further asked how much more the City would have to contribute to the overall budget to eliminate this difference.

Vice Chancellor Rothbard responded that the percentage will remain the same unless the revenue from tuition as a percentage changes, but by virtue of enrollment growth that revenue could change. The tuition charged at the community colleges is $2,100 and at the senior colleges it is $2,450, but because of the massive cuts in City support for the community colleges over the last four or five years, tuition as a percentage of the overall budget has increased dramatically. City support to the community colleges has gone from $122 million three years ago to about $70 million last year. The City would have to add about $3 million for each percentage point difference we wanted to make. This would be about $21 million to achieve 38%.

Chancellor Reynolds stated that the administration has been hard at work working to understand better demographic trends affecting and leading the changes in CUNY’s student body. She stressed that this is indeed a work in progress. Much of our data base only started three years ago when we more accurately sought information from incoming students on their application forms. There are some very interesting trends that we have compiled from the public school system and from our own data base. She thinks it’s very, very interesting information and wants to update the Board on this hopefully on a yearly basis or every 18 months. We are going to be brief and we will be terse. If there are any parts of this report that you want more information on, we will endeavor to provide it to you.

Vice Chancellor Rothbard reported that the University has grown tremendously since 1980, going from 172,000 headcount students in that year to nearly 214,000 students, which is our anticipated enrollment for Fall 1994. The undergraduate level at the senior colleges is not all that different from where it was in 1980. Enrollment at the graduate level, where there had been very significant growth that essentially reached a plateau in 1990, has leveled off and remains steady. The most dramatic increase in enrollment is at the community colleges where we have added the equivalent of perhaps two colleges worth of enrollment since 1980, going from 47,000 students to 72,000 students this past Fall.
Undergraduate enrollment at the community colleges has increased by over 50% from 1980 to the present time. That has resulted essentially in a total undergraduate growth of about 16% for the University. The change at the undergraduate level at the senior colleges has been less than half of a percent over that same period of time.

We know that over the years the trend for our student body had been towards part-time attendance but in 1990 this trend started to turn around. We suspect that this turn around is coincident with the very large and frequent increases in tuition. Although we have a part-time assistance program it's nothing like our full-time assistance program and with tuition being over $2,000 for resident students we believe this had a very important impact on that reversal of trend.

The rate of growth in the female population at the University is greater than the rate of growth in the male population as well. CUNY has always had a student body that is older than the traditional 17 or 18 year old student body in higher education. In recent years that has really increased dramatically in terms of the first time freshmen who are over 20 years of age. In 1993, especially at the community colleges, for the first time more than half, and significantly more than half of the enrollment in first time freshmen University-wide, are over 20 years of age.

In terms of ethnicity, the white population has been declining as the Black, Hispanic, and Asian populations have been growing. Between 1982 and 1988, although the numbers are not as large as some of the other groups, the percentage change was almost 100% for the Asian population and that continues to grow dramatically as do the other minority populations in the University. The disparity between the national and the State breakdown and the City University of New York breakdown is quite striking and once again highlights how unique and special a place this institution is.

Chancellor Reynolds noted that if the CUNY minority enrollment average is included in the New York State average it skews all the figures and CUNY creates the minority enrollment for the rest of the State. Without the CUNY average New York State actually had less minority enrollment than the rest of the United States.

Vice Chancellor Rothbard added that the University serves a tremendous population in adult and continuing education programs and that, too, has grown from 133,000 in 1988-89 to nearly 155,000 students enrolled in 1992-93, the last year for which we have information.

At this point Mr. Del Giudice left the meeting.

Vice Chancellor Freeland reported that Chancellor Reynolds has initiated a study to anticipate and evaluate the impact of immigration from foreign countries and migration from Puerto Rico on the characteristics and educational needs of the CUNY student body in the year 2000. This project, which is very much a work in progress, is a joint effort of the Offices of Academic Affairs, Student Affairs, and Public Affairs. What we clearly know is that there has always been a close relationship between the demography of the City and its public colleges. The relationship was apparent in the 1930's, a decade when the percent of foreign born in the City remained high. The percent foreign born in the City declined somewhat in the middle years of the century but began to rise again after 1970 and has been rising quite rapidly for the last two decades.

In 1990 CUNY began to systematically collect data on its students and this information shows that rising immigration to New York City means rising numbers of immigrants in the CUNY student body. Information on the countries of origin of immigrants to New York City in the 1980's, as reported by the Bureau of Immigration and Naturalization and based on permanent residency status as issued to residents rather than instances of arrival in this country, indicates that in 1982 immigration to the City was dominated by Asia and Latin America. These two regions remained large contributors to New York City immigration in 1991. The big news of the 1980's, however, was the large rise in immigration from Eastern Europe.

The impact of recent immigration is evident in statistics on the New York Public Schools. Current enrollment in the schools includes nearly 138,000 students who entered the United States within the past three years. During the 12 months ending March 1, 1993 more than 65,000 immigrants entered the New York City public schools. Newly arrived immigrants generated the largest enrollment increase recorded by the New York City public schools in a quarter century, driving enrollment up to nearly a million students, the highest total since 1978-79. All told, recent immigrants comprise 14.8% of the total 1993 school enrollment. The age distribution of the immigrant population in the schools, particularly the large numbers of immigrant students in grades 6 through 10, indicates the further surge of enrollment that CUNY will confront three to four from now.
For the past three years the top three countries of origin that have dominated the immigrant population of the New York schools have been the Dominican Republic, Jamaica, and the former Soviet Union. There were more than twice as many immigrants from the Dominican Republic as from any other country. Between 1991 and 1993 the country of origin with the largest percentage increase in recent immigrants was Mexico. There is a lack of data on migrants from Puerto Rico, because the public schools have reported only immigration from foreign countries.

The Dominican Republic is the largest contributor in CUNY as it is in the schools but the Dominicans are a larger percentage in the schools by a significant amount than they are in CUNY. Both China and Haiti are large contributors at both levels but have a larger percentage in CUNY than in the schools. Mexico appears in the top ten countries in the schools but not yet in CUNY. This is a likely indicator of changes to come in the CUNY student body.

Immigration is likely to grow by significant numbers across the board as a result of changes in the immigration law in 1990. We are projecting an increase as a direction of change for each of the country of origin groups largely because the total immigrant population allowed into the country will increase and there is an ample visa backlog to take care of these more liberalized regulations. In the case of South and Central America one of the strongest factors in the increase in immigration will be the very large number of Mexicans that are expected to be showing up in New York. In the case of Eastern Europe one factor that will drive up the numbers will be the entitlements of immigrants and refugees to bring their families over which produces a phenomenon called chain immigration. The other Caribbean countries, which includes Jamaica, Trinidad, Tobago, and Haiti, have had a slight softening of increase in the recent past although the numbers remain very large. The one thing that can be said with certainty is that the overall number of immigrants in New York City and in CUNY will rise. Right now foreign born students constitute about 41% of the CUNY student body. If trends of the recent past continue we expect that number to edge up close to 50% by the end of the decade.

Vice Chancellor Nunez-Wormack reported on the following four categories:
1) Language. In the 1990 data that was collected, 43% or almost half of the students reported that English is not their native language and, of the foreign born students, 75% reported that English is not their native language. These statistics have incredible implications for our colleges in terms of curriculum and instruction. These students come to our campuses expecting instruction in English-as-a-second-language and the colleges have to be prepared to provide that instruction for these students.
2) Preparation for college. We find that more foreign born students are more likely to have GED degrees than U.S. born students. That’s about 20% versus 14%. Many of you know that our immigrant students take the GED exam so they don’t have to present their credentials from their home country. This statistic is very important for us because we know, given the profile of CUNY students, that when a student has a GED degree they’re more likely to be enrolled in our basic skills courses and need remediation. In terms of planning that’s very critical for our campuses.
3) Parental education. Parents of foreign born students have lower levels of educational attainment than do the parents of U.S. born students. That means many of our students don’t have a support system at home so they turn to the colleges, thus support services such as counseling will be more in demand in the years to come.
4) Age. The median age of foreign born first-time freshmen in 1990 was 20 years whereas for U.S. born students it was 18 years. Students who are older are more likely to work full-time and also have families. This has incredible implications for support services on our campuses and for retention and graduation rates.

In order to draw a complete picture about the future and how immigration and migration patterns will affect the student body of CUNY the Chancellor sponsored forums for specific sub-populations of CUNY. These forums started last Spring and are continuing now. CUNY faculty and students, and community leaders and members are invited to these forums to join us in not only talking about the statistics but also what these students would need when they come to CUNY and how we can provide the best possible education for them.

At this point Dr. Jacobs left the meeting.

Vice Chancellor Hershenson reported that at each forum participation has included educators and specialists in immigration and demographic trends from CUNY, the public schools system, and private colleges, community organizations, business and labor leaders, counselors, faculty from within the University, and students. Where a particular center or institute exists at CUNY we obviously draw upon appropriate resource persons. Three points can be made at this juncture:
1) Many of the needs expressed are common problems such as the same universal need for student counseling, advisement services, mentor programs, referral programs, English instruction, role models, collaboration with the high schools, faculty development, and sensitivity to adjustment
forward this sort of throw that off and we go in a different direction? What are we going to do to ask the State to do to cover some of these new students that are coming in? And many of the other issues, move along normally in the committee structure of the University and will come up through Board of Trustees' committees to this body. I don't envision this kind of overview at regular meetings. We wanted to do this today because I feel these data are compelling and there is something that every Board member should have to speak at his or her disposal. But the individual issues, such as the College Preparatory Initiative, come up through the Committee on Academic Policy, Program, and Research. There's a very full agenda for the Committee on Student Affairs right now on testing and so forth. The Faculty Senate and the presidents have been working on articulation. These are coming up through the regular route to the Board of Trustees.

There have been four round table thus far and another four are scheduled for the Spring. We will continue to seek community input all throughout the project.

Chancellor Reynolds stated that CUNY is quickly approaching 150 years of service to immigrants and migrants of all backgrounds. This was the basis upon which the Free Academy was founded in 1847. We have served numerous constituencies through a glorious history -- native born Dutch and German students in the 19th century, early in this century Jewish immigrants from Eastern Europe, Irish, Italian, Catholic and Greek students, and in the period after World War II we have served migrants from the deep South and from Puerto Rico. Most recently students from the former Soviet Union and Eastern Europe are joining us in increasing numbers. You saw three distinguished members from Eastern Europe this afternoon and one from the Philippines who did Borough of Manhattan proud. We are experiencing expanding immigration from the Dominican Republic, Jamaica, Haiti, Tobago, as well as from China and the Indian sub-continent. Our increases in student enrollments are presently taking place mostly at the community colleges. I am very concerned that as the senior colleges in the years ahead welcome more of the many qualified students who wish to come that we do have space for them. Often with limited English language training these students present a special challenge for us. Public school enrollments portend even further growth in the future. There are nearly 60,000 recent immigrants in the 6 to 10 grade. They will be at CUNY before we know it. There are early indications in our Fall 1993 applicant pool of improved academic preparation. This actually means more students coming to CUNY as academic preparation improves. There is a 13.7% increase in the number of applicants with college preparatory averages greater than 85 and a 12.1% increase in averages between 80 and 85. The percentage of students with 15 or more academic units rose from 20.6% in 1991 to 28.7% in 1993. We will be bringing to this Board of Trustees a full report on the College Preparatory Initiative at its March meeting and more about this. But many of the efforts of this Board are beginning to take effect. We are, I believe, headed in the right direction but that will further lift our enrollment. The Board of Trustees' strong support for the College Preparatory Initiative is, if you will, bringing about some of the change we have just shown you. If we continue to plan effectively, and I think we all have the courage and energy to do so, I believe we can meet our master plan goal to serve nearly a quarter of a million students, 246,000 students, and that's a conservative valid estimate based off the kind of data base we showed you today, by the year 2000. That concludes my report Mr. Chairman.

Trustee Howard asked if the Board was going to continue with this form of receiving these reports, which requires a lot of planning and documentation, or are we going to refer them back to Long Range Planning and look at them in that committee? I think that we lose something by having reports done at the Board meeting then not referring them back to a committee where the Board can maintain some level of control on them.

Mr. Howard also asked if the $37 million increase in the budget for this year is going to be sufficient. Obviously we have the tuition from the students but that $37 million is not going to go very far when a great portion of it is for specific purposes which have already been identified. With the new increase in students will we have sufficient monies to move forward in ensuring that the adjunct professors are part of the 50% by 1996-97? Are we going to move closer to that or will this sort of throw that off and we go in a different direction? What are we going to do to ask the State to do to cover some of these new students that are coming in?

Chancellor Reynolds responded that her intention was just to give the Board a rather limited and quick overview of enrollment that is being done on a regular basis in conjunction with the overall budget presentation. The basic work issues, for example retention and many of the other issues, move along normally in the committee structure of the University and will come up through Board of Trustees' committees to this body. I don't envision this kind of overview at regular meetings. We wanted to do this today because I feel these data are compelling and there is something that every Board member should have to speak at his or her disposal. But the individual issues, such as the College Preparatory Initiative, come up through the Committee on Academic Policy, Program, and Research. There's a very full agenda for the Committee on Student Affairs right now on testing and so forth. The Faculty Senate and the presidents have been working on articulation. These are coming up through the regular route to the Board of Trustees.
Chancellor Reynolds further advised that the enrollment increase is primarily in the community colleges. The senior colleges have really not been increasing in total enrollment. The issue of new positions for the University was our top priority. The fresh budget money - academic program planning - the dollars that Vice Chancellors Rothbard and Freeland reported to you in the Fall go primarily for new positions. Fifty or 60 new positions were allocated in the supplemental fiscal '94 allocation. We are not finished with the budget yet. There are other items as we move through the Spring that we will be pleading for, most critically for base budget additions to base budget support at the community colleges.

Vice Chancellor Rothbard added that with this budget the University starts off with an approved executive budget for the senior colleges and can build upon that with the Legislature rather than spending time, as had been the case in the last few years, seeking restorations for the literally tens of millions of dollars the executive budget had cut from senior college support and added several increases in tuition. That’s an important difference.

Trustee Mouner noted that in the preliminary analysis no funding was allocated for counseling and advisement although Vice Chancellor Hershenson had indicated in his presentation that there is a concern from a CUNY perspective that that’s a key issue. She asked if that area could really be pushed and a lot of pressure put on it.

Chairman Murphy stated that he thinks we’ve got a lot to absorb. These messages will be reiterated in a variety of ways in the context of specific responses and programmatic developments as we go forward. The important thing from my point of view is that we understand who we are and where we are heading, but I think the important good news is that we have a budget that is very clearly the kind of a turning of the corner budget. While there is still stress and strife from the cumulative impacts of cuts over the last four years, nevertheless, this budget has a lot of good signals in it. The corner is being turned. We’ve got a lot of work to do. It would be much more discouraging and difficult to deal with the data we had presented to us today if we had a budget like we had two years ago in the face of these realities. Or even the budget that we had last year which was the least worst in a four year period. So I think this turning of the corner is good. The Chancellor and others have indicated that there are a number of programmatic and funding areas that they will endeavor to accelerate over the next few months so that that turning is accelerated and more as we go forward. I think this was all very interesting and I think we’ve got some sunlight in what has been a very stormy period.

The Chairman announced that Trustee Charles Inniss has been designated a Trustee of the Construction Fund and Trustee Louis Cencil has for good personal reasons withdrawn from the Staten Island Presidential Search Committee. Trustee Susan Mouner will be chairing that committee.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 9)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for January 24, 1994 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Revise the following:

Page 5 - D 14 THE CENTRAL OFFICE - Add “SW” at the end of the entry.

b) ERRATA: Add the following:

1. YORK COLLEGE

Page B-1, Administrative Designation Committee Approval Not Required (REM - Affirmative Action Report on File except Acting and Substitute Appointments) (SW Indicates Waiver of Search): The entry for Frederick C. Spreyer is withdrawn.

2. QUEENSBOROUGH COMMUNITY COLLEGE

3. NEW YORK CITY TECHNICAL COLLEGE

Page B-2, Appointment of HEO Series Personnel With Prior Full-time HEO Series Service (Affirmative Action Report on File Except Acting and Substitute Appointments) (SW Indicates Waiver of Search): The entry for Marie I. Tinsley is withdrawn and hereby reentered in Section AA: Actions Requiring Waiver of the Bylaws. The Prior title is revised to read Assistant to HEO.

4. THE GRADUATE SCHOOL AND UNIVERSITY CENTER

Page B-2 Reappointment With Tenure: The entry is withdrawn.

(c) ERRATA: Revise the following:

Page 1 - JOHN JAY COLLEGE OF CRIMINAL JUSTICE: Appointment of HEO Series Personnel With Prior Service (Affirmative Action Report on File except Acting and Substitute Appointments) (SW Indicates Waiver of Search): The errata entry is withdrawn and hereby reentered in the University Report with the following revisions: the current salary rate for Brian C. Murphy is revised to read $57,687; the current salary rate for Isabella Curro is revised to read $53,657.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for January 24, 1994 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Revise the following:

Page 1 - QUEENSBOROUGH COMMUNITY COLLEGE: Fellowship Leave - Half Pay: The entry is withdrawn.

(b) ERRATA: Add the following:

1. YORK COLLEGE

Page B-1, Leave of Absence Without Pay (Instructional Staff): The entry for Frederick Spruyker is withdrawn.

(c) ERRATA: Revise the following:

Page 1 - BARUCH COLLEGE: Section AIV:10.5b: New Prerequisites for Business Majors: The errata entry is revised to read "The entry is withdrawn.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board and the executive session meeting of November 22, 1993 be approved.
NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. HOSTOS COMMUNITY COLLEGE - UNIFORMED SECURITY GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hostos Community College to purchase security contract guard service. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $250,000 for the five month period from February 1, 1994 to June 30, 1994, chargeable to FAS code 2-348-01-409. The contract shall include up to two annual options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This service is required to provide security guards on the College campus while the College continues progress toward the implementation of the Chancellor's initiative for University employed guards.

B. HOSTOS COMMUNITY COLLEGE - THEATER STAGE LIGHTING:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract(s) on behalf of Hostos Community College to purchase Theater Stage Lighting. The contract(s) shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding pursuant to law and University regulations. The contract(s) shall not exceed an estimated cost of $300,000 chargeable to Capital Project HN-X003 (CUNY Project HS032-099, CP# 33443). The contract(s) shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Capital Project HN-X003 provides $300,000 for the purchase of state-of-the-art Theater Stage Lighting for the two new theaters located in the East Academic Complex. Most of the requested equipment will be capable of providing high light levels while using minimal amounts of electricity. This will result in a decrease in energy consumption over conventional lighting.

C. HUNTER COLLEGE - REHABILITATION OF FIVE PASSENGER ELEVATORS - BROOKDALE CAMPUS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College - Brookdale Campus for rehabilitation of five passenger elevators. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $340,000, chargeable to City Capital budget, Project No. HN-M003. The contract shall be subject to approval as to form by the University Office of General Counsel; and

BE IT FURTHER RESOLVED, That the Director of City of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The five elevators located in the West and North buildings of the Brookdale Health Sciences Center, originally installed approximately 40 years ago, are in deplorable condition and do not meet mandated local laws or revised code standards. The elevators function very poorly because of antiquated control systems, damaged signal fixture and door adjustments, and obsolete power drives. Recorded performance levels are unsatisfactory in the majority of areas measured.

The intent of the work required is to increase the factor of reliability with improved operational efficiencies. The scope of work incorporates mandated upgrading to comply with New York City Local Laws No. 16 and No. 58 pertaining to fire emergency controls and handicapped accessibility which mirrors the Federal Americans with Disabilities Act. In addition to serving the general population of students, faculty, and staff, the Brookdale Center houses the Centers of Aging and Aids Research. An upgrade to the elevators would provide improved service for the general population and special needs of the disabled, the elderly, and others requiring adequate elevator service.
D. Hunter College - Installation of Air Conditioning System and Construction of Learning Center - Brookdale Campus:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract(s) on behalf of Hunter College to install an air conditioning system, to construct a Learning Center, and purchase necessary equipment for the operation of the Brookdale Library of Hunter College located at Brookdale Campus, 425 East 25th Street, New York, New York. The contract(s) shall be awarded to the lowest responsible bidder(s) after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $250,000 for the fiscal year ending June 30, 1994, chargeable to FAS Code 275501460. The contract(s) shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The need to install an air conditioning system in the Brookdale Library is to provide a temperature control system that would improve the comfort of the faculty, students, and staff using the library and allow the library to be used during the entire calendar year. The construction of the Learning Center, consisting of 32 to 36 computer stations and four printers on terraced work stations will enhance the usage of the library and will provide the faculty and students with state-of-the-art equipment to be used in a modern library environment.

E. Hunter College - Renovate and Upgrade the Space at the Physical Therapy Program - Brookdale Campus:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract(s) on behalf of Hunter College to renovate and upgrade the space required and purchase necessary equipment for the Physical Therapy Program located at the Brookdale Campus, 425 East 25th Street, New York, New York. The contract(s) shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $250,000, for the fiscal year ending June 30, 1994, chargeable to FAS Code 221801460. The contract(s) shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The need to renovate and upgrade the Physical Therapy Program space is to modernize the space to accommodate the faculty and students in an efficient and climate controlled environment. The renovation and upgrade will include: improving the HVAC system, eliminating noisy blowers, and installing efficient controls; upgrading the electric service; improving the lighting; upgrading the plumbing and refrigeration systems; expanding the women’s locker room and storage capacity; and improving the security for the entire area.

F. The City University of New York - CUNY+ Database Standardization Project:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University to purchase standardization services for the CUNY+ Database. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the University Contracting Office pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $300,000 for the annual period from July 1, 1994 to June 30, 1995, chargeable to FAS Codes 204301400 and 232701400. The contract shall include up to four annual options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The On-line Public Access Catalog of CUNY+ was created from a variety of machine readable sources. Among the sources are the union catalog on fiche, OCLC tapes, vendor tapes from three different vendors, and two local CUNY library systems. Systematizing the CUNY+ library cataloging database will include the normalizing of personal and corporate name headings and Library of Congress approved subject headings. The service will also include provision of Library of Congress name authority records for loading into CUNY+.

The Council of Chief Librarians at their November 8, 1993 meeting, unanimously agreed that the only solution to standardizing the four million records resident in the CUNY+ database was to out source this project. The project will benefit all the students, faculty, and staff using the nineteen libraries at CUNY.
G. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF XEROX 5090 DUPLICATOR:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Borough of Manhattan Community College to purchase a Xerox 5090 duplicator from Xerox Corporation under existing New York State Contract Number P-003392 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $136,500 chargeable to FAS Code 2-22001-300, for the fiscal year ending June 30, 1994.

EXPLANATION: This duplicator replaces a fourteen year old Xerox duplicator that can no longer be maintained. This acquisition will greatly enhance the quality of copy material for the faculty and administration while increasing copy capacity by 100%. The College also expects to realize savings from the elimination of offset presses (rendered obsolete by this acquisition) in the Reprographics Department.

Mr. Howard reported that a resolution regarding security on all the campuses is moving through the Committee and should be coming to the Board very shortly. The Chancellor and her staff have worked very hard with the presidents to come up with a system to insure that everyone on the campuses will be treated fairly.

At this point the Board considered Calendar Item No. 8.

NO. 8. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following item be approved, and report noted:

A. IMPLEMENTATION OF UNIVERSITY POLICY TO COMBAT BIGOTRY AND PROMOTE PLURALISM AND DIVERSITY:

WHEREAS, The Board of Trustees of The City University of New York is committed to engendering values and implementing policies that enhance respect for individuals and their cultures; and

WHEREAS, This commitment is manifested in the statement of principles and recommendations for action on pluralism and diversity in The City University of New York adopted by the Board on January 20, 1988; and

WHEREAS, Our cultural, racial and ethnic diversity -- our pluralism -- is one of our most valued, significant and important characteristics; and

WHEREAS, The student body of The City University of New York now includes students who trace their ancestries to over 130 countries, as well as growing numbers of students who are of color, women, immigrants, older adults and disabled persons; and

WHEREAS, We must be proactive in developing programs that both combat bigotry and other biases in all their forms, as well as build on the strengths that our multicultural, multiracial, multigenerational student body offers; and

WHEREAS, Such programs should build upon successful models of curricular and co-curricular pursuits developed by both members of the CUNY community, as well as with the advice and assistance of the extended CUNY family of supporters and resource persons; therefore

BE IT HEREBY RESOLVED, That the Chancellor in consultation with the Council of Presidents and the leadership of the University Faculty and Student Senates develop guidelines for a University-wide program to combat bigotry and to promote pluralism and diversity by the March 21, 1994 meeting of the Board of Trustees; and

BE IT HEREBY RESOLVED, That each college shall report to the Chancellor its development and implementation of programs to promote University policy to combat bigotry and to promote pluralism and diversity; and

BE IT FURTHER RESOLVED, That the Chancellor shall report to the Board on both the steps taken by the colleges and by the University in furtherance of the Board’s policy to combat bigotry and to promote pluralism and diversity by October 31, 1994.
Mr. Giordano thanked Trustee Badillo for inspiring this important resolution and Trustee Bloom whose Committee moved this item forward. He believes this CUNY-wide campaign against bigotry has the potential of serving as a model for colleges and universities around the nation. He would, however, like to take a moment to urge CUNY's college presidents to include student leaders in the planning of all programs and events related to this campaign. This effort must be inclusive if it is going to be successful. As chair of the University Student Senate he pledged that USS will help promote all student sponsored events aimed at combating bigotry both on our campus and in the community.

B. REPORT: Mrs. Bloom reported that the Committee discussed two other items referred to it by the Board. At the suggestion of Vice Chair Everett the Committee is reviewing the format and structure of the Borough Hearings in order to make appropriate recommendations. At the suggestion of Trustee Tam, the Committee also began a review of current CUNY policies on charitable contributions.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. BARUCH COLLEGE - M.S. IN ACCOUNTANCY:

RESOLVED, That the program in Accountancy leading to the Master of Science degree to be offered at Baruch College be approved effective September, 1994, subject to financial ability.

EXPLANATION: The proposed program is intended to meet the education needs of students who seek to meet the requirements for licensing as certified public accountants in New York State. The program is designed for students with undergraduate business backgrounds who are not served by the recently restructured MBA program in Accountancy. The proposed M.S. program is essentially the specialized accounting courses in the MBA program without that program's core business courses. Thus students with undergraduate business degrees can complete the M.S. degree with 33 to 37 credits, in contrast to the 61 credits required for the MBA in Accountancy.

All of the courses which make up the proposed M.S. program are currently available as part of the requirement for the MBA program. No new faculty will be required unless enrollment increases as a result of the restructuring of master's degrees in Accountancy. That is not, however, the goal of the restructuring.

B. HUNTER COLLEGE - ADVANCED CERTIFICATE IN PEDIATRIC NURSE PRACTITIONER:

RESOLVED, That the program in Pediatric Nurse Practitioner leading to the Advanced Certificate to be offered at Hunter College be approved effective September 1, 1994, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to prepare registered nurses who already hold a master's degree in Nursing to meet the New York State Education Department requirements for certification to work as Pediatric Nurse Practitioners. Certified Nurse Practitioners are entitled, under New York State law, to perform certain primary health care services, including the issuance of prescriptions, in accordance with practice agreements and protocols with a collaborating physician.

The need for primary health care professionals has reached critical proportions in New York City and the health care reform movement is expected to increase this need. In response, hospitals and community health care agencies are seeking programs to prepare nurses already in leadership positions for advanced role preparation as nurse practitioners. The proposed program is designed to meet this need.

C. HUNTER COLLEGE - M.S. IN PEDIATRIC NURSE PRACTITIONER:

RESOLVED, That the program in Pediatric Nurse Practitioner leading to the master of science to be offered at Hunter College be approved effective September, 1994, subject to financial ability.
EXPLANATION: The purpose of the proposed program is to provide registered nurses with the knowledge and skills necessary to meet the New York State Education Department requirements for certification to work as Pediatric Nurse Practitioners. The program is intended to recruit and graduate pediatric Nurse practitioners who will provide primary health care for infants, children and adolescents in New York City where there exists a shortage of primary health care providers. Certified Nurses Practitioners are entitled, under New York State law, to perform certain primary health care services, including the issuance of prescriptions, in accordance with practice agreements and protocols with a collaborating physician.

The program has strong faculty, community and State support. Almost 45 percent of the graduates of Hunter's master's degree programs in Nursing currently are working in underserved areas, primarily in acute care hospitals as clinical nurse specialists. Thus, this program is expected to produce graduates who will work as nurse practitioners in community-based primary health care facilities where the need is greatest.

D. THE CITY COLLEGE/ THE GRADUATE SCHOOL & UNIVERSITY CENTER - INSTITUTE FOR RESEARCH ON THE AFRICAN DIASPORA IN THE AMERICAS AND THE CARIBBEAN (IRADAC):

RESOLVED, That The City University of New York Institute for Research on the African Diaspora in the Americas and the Caribbean to be established at The City College and The Graduate School and University Center, be approved, effective February 1, 1994, subject to the Policy Guidelines for Research Institutes and Centers set forth by the Board of Trustees in January, 1984.

GOVERNANCE OF THE
CUNY INSTITUTE FOR RESEARCH ON THE AFRICAN DIASPORA IN THE
AMERICAS AND THE CARIBBEAN AT THE CITY COLLEGE AND THE
GRADUATE CENTER (IRADAC)

PURPOSE

It is herein proposed that The City University of New York initiate a major research institute concerned with the study of the cultures, conditions, development and history of people of African descent, with special attention being given to the African American and African Caribbean experiences and their relationships to Africa. It will be a CUNY-wide Institute centered at the City College and the CUNY Graduate Center.

It is the purpose of IRADAC to deepen, expand and strengthen our understanding of and interpret critically the history, development, conditions, status, and cultures of the peoples of African descent in the western hemisphere. In the pursuit of this mission, IRADAC will:

a. conduct and sponsor empirical and theoretical research;

b. identify and support the continuing development of young post-doctoral scholars;

c. support and guide the research of Graduate students in master's and doctoral study;

d. provide a haven and support services for older scholars;

e. convene study groups, task forces, and continuing seminars;

f. sponsor conferences and workshops;

g. review, synthesize and critically interpret knowledge;

h. disseminate research and other forms of scholarly information through electronic mail, print, radio and television media;

i. develop public policy analyses and otherwise influence public affairs through consultative and information services to public officials, community leaders, legislators, and human services providers.

STRUCTURE

IRADAC will be directed by a senior member of the faculty of The City University of New York appointed by the President of The City College and The Graduate Center and reporting to them. There will be an Executive Committee consisting of five City University faculty, including the Director. The other four members will be appointed by the two Presidents upon the recommendation of the Director with the advice and consent of the City College Faculty Senate and faculty governance at the Graduate Center. Selected members of the faculty of City University, who are engaged in research in areas appropriate to the Institute, may be affiliated with IRADAC as Institute Association, upon approval by the Executive Committee. Scholars from
across the nation whose work is relevant to Institute initiatives may participate on one or more of the taskforces or study groups. Each year it is expected that IRADAC will invite several scholars from other institutions to affiliate for a specified period as Fellows of the Institute, who will be expected to spend a portion of their time on work that may be identified primarily with the Institute.

There will be a National Advisory Committee consisting of senior scholars and professionals who have distinguished themselves through their contribution to the scholarly production of knowledge and technique or the scholarly approbation of the same in relation to improving a or better understanding the African Diaspora experience. The Committee will be appointed by the two Presidents upon the recommendation of the Director. The Committee will provide advice to the Director and Executive Committee with respect to policy and program direction.

PROGRAM

The work of the Institute will be conducted by its staff, associates and fellows who will be organized around specific research projects and in problem-focused taskforces and study groups. It is anticipated that taskforces and study groups initiated by faculty members will be developed throughout the life of the Institute. Among those taskforces currently planned are the following:

1. The Council of Elders
2. The Task Force on the Relevance of the Social Sciences to the African American Experience
3. The Task Force on the Status and Psycho-Social Development of African American Males
4. The Task Force on Languages of the African Diaspora
5. The Task Force on African Diaspora Women's Health
6. The Task Force on the Pedagogical Implications of Cultural and Ethnic Diversity
7. The Study Group on Alternative Approaches to Educational Assessment
8. Task Force on the Relevance of the Arts to the African Diaspora Experience

It is anticipated that additional research programs, policy analysis projects, and information dissemination programs will be developed around such issues as:

The history and political economy of ethnic caste status in Central, North and South America and the Caribbean;

Cultural adaptations/retentions, cultural transformations, and cultural inventions as functions of the trans-Atlantic transition;

The comparative analysis of social organization adaptation to oppression and disadvantagement;

The role of Africans, Native Americans and Europeans in the shaping of New York societies in the Americas and the Caribbean;

The humanities, literatures and discourses of the Diaspora;

The complementary of the arts, humanities and sciences in understanding sexuality and gender relationships;

Patterns and functions of institutional and community development in African American and African Caribbean communities;

The educational and personal/social development of African American children and adolescents.

The current work that will become part of the Institute is being supported by grants from and contracts with foundations, educational institutions, and agencies of government, in addition to personal contributions from the participants and modest funds from CCNY and CUNY. The Institute has no institutional budget with which to support institution building and the development of new programs. It is estimated that the annual cost of current operations will be about $250,000 and that the cost of a viable institution of this type would be $750,000 to 1,500,000 annually. The most urgent current need is for funds to cover the cost of institution building.
IRADAC is being developed as a CUNY-wide activity by The City College of New York and the Graduate Center of the City University of New York. Professor Edmund W. Gordon, Professor of Black Studies and Psychology at The City College, and Professor of Educational Psychology at the CUNY Graduate Center, has taken the lead in the conceptual development of plans for the Institute and will be its first Director. Professor Gordon is also the John M. Musser Professor of Psychology, Emeritus, at Yale University and was formerly the Richard March Hoe Professor of Education and Psychology at Teacher College, Columbia University. He is a Fellow of the American Psychological Society, the American Psychological Association, the American Orthopsychiatric Association and the American Association for the Advancement of Science, and is a member of the National Academy of Education and a panelist of the National Research Council. His work as an author and editor is well represented in scholarly and professional journals, as well as in fifteen books and monographs.

EXPLANATION: The purpose of the proposed Institute is to bring to bear the efforts of leading scholars and professionals who would deepen, expand and strengthen our understanding of, and interpret critically the history, development, conditions, status, and cultures of the people of African descent in the western hemisphere. The Institute will focus special attention on the African American and African Caribbean experiences and their relationships to Africa.

The Institute is being developed as a CUNY-wide research effort that will be jointly sponsored by The City College and The Graduate School. The Institute will be directed by a senior member of the faculty of The City University of New York appointed by the Presidents of The City College and The Graduate School and the Director will report to both Presidents. This proposal has the approval of the faculty governance committees of The City College and The Graduate School.

Vice Chair Everett stated that this is a unique situation that the University is embarking on and it is great that CUNY is in the forefront of such an effort.

At this point Mr. Badillo left the meeting.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That following item be approved:

A. DISTINGUISHED PROFESSORS: RESOLVED, That the following be designated Distinguished Professors in the departments, and the colleges, and for the periods indicated, with compensation of $20,000 per annum in addition to their regular salaries, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brooklyn College</td>
<td>Raphan, Theodore</td>
<td>Computer Science</td>
<td>February 2, 1994</td>
</tr>
<tr>
<td>Brooklyn College</td>
<td>Solafani, Anthony</td>
<td>Psychology</td>
<td>February 2, 1994</td>
</tr>
<tr>
<td>The City College</td>
<td>Gordon, Edmund</td>
<td>Educational Psychology</td>
<td>February 2, 1994</td>
</tr>
</tbody>
</table>

At this point Mr. Badillo rejoined the meeting.

ADDED ITEM

B. QUEENS COLLEGE - NAMING OF THE CONCERT HALL IN THE MUSIC BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Concert Hall in the Music Building at Queens College, the Samuel J. and Ethel LeFrak Concert Hall.

EXPLANATION: Samuel and Ethel LeFrak are giving the Queens College Foundation an endowment of one million dollars as a donation to the Queens College Capital Campaign. The interest from these funds will be used to support scholarships for graduate and undergraduate students in music and other college activities.

Samuel LeFrak is chairman of the LeFrak Organization. Founded in 1905, the company is among the largest private building firms in the world and is known for its commitment to affordable housing. Dr. LeFrak has, in various capacities, served under five Presidents, five Governors, and six New York City mayors. In addition, Dr. LeFrak served as United States delegate to the 1962 International Conference on Housing and Urban Development in Geneva, Special Consultant to the State Department, and was a member of the
United States National Energy Council. Born in New York City in 1918, Dr. LeFrak is a well known philanthropist with an abiding interest in supporting the arts in his beloved borough of Queens. A graduate of the University of Maryland, he pursued postgraduate studies at Columbia and Harvard, and has received honorary degrees from New York Law School, Colgate University, the University of Rome, Pratt Institute, and the University of Maryland. An active member of the Queens College Foundation Board of Trustees, Dr. LeFrak’s countless citations and commendations are testaments to his ability, his concern for students, and his dedication to excellence.

This recommendation is supported by the Queens College Academic Senate and the President of the College.

Vice Chair Everett asked what the status was with respect to the University becoming tobacco free. She would like to suggest to the presidents and to the various committees that it seems that we are falling behind. I like to think of this University as being in the forefront and it seems somewhat benighted at this juncture in time when so many reports and so many surgeons general have informed us repeatedly that tobacco is a killer and that we ought to do everything possible to eliminate it from the premises of our institutions. I do hope that this will be seriously addressed in the near future. I think you do your students and faculty a disservice by not addressing the issue quickly and with due seriousness. She said that she certainly would not like to have it come to the Board as a Board decision. I think that these things really should be taken up locally and that the various faculties, presidents, and students ought to come to these decisions independently. I hope they come to the right decision and I hope they come to it very quickly. We will be looking for reports in the next couple of months of some discussion on the issue.

Vice Chancellor Malone responded that a recent survey indicates that all of our campuses are in compliance with the Clean Air Act and with the current University policy as adopted by the Council of Presidents. Thus far, two campuses have implemented a totally smoke-free environment and several other campuses have expressed interest in pursuing this option further.

Chancellor Reynolds responded that it’s very persuasive and lest I be accused of succumbing to conversion fervor Trustee Everett, I’d just like to indicate that we had a quick conversation today and decided we ought to put this building over the edge and make this a smoke-free environment.

Chairman Murphy asked for an update on the progress made toward a smoke-free environment at the May Board meeting.

Trustee Giordano stated that at the next USS meeting a committee will be formed to study this on the student side. Also, I think I am going to follow suit with the Chancellor and I am going to pledge that the USS office will now be a smoke-free environment as well.

NO. 7. COMMITTEE ON STUDENT AFFAIRS, AND SPECIAL PROGRAMS: RESOLVED, That the following item be approved:

A. NEW YORK CITY TECHNICAL COLLEGE - STUDENT ACTIVITY FEE INCREASE:

RESOLVED, That the College student activity fee paid by full-time New York City Technical College students be increased by $1.00 per semester to $24.20, effective the Spring 1994 semester, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>CURRENT FEE</th>
<th>PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FT/PT</td>
<td>FT/PT</td>
</tr>
<tr>
<td>College Association</td>
<td>$20.20/3.60</td>
<td>$21.20/3.60</td>
</tr>
<tr>
<td>NYPIRG</td>
<td>$ 3.00/.0</td>
<td>$ 3.00/.0</td>
</tr>
<tr>
<td>Total College Student Activity Fee</td>
<td>$23.20/3.60</td>
<td>$24.20/3.60</td>
</tr>
</tbody>
</table>

There is no summer session fee collected.
EXPLANATION: This resolution amends a previous action adopted by the Board on the student activity fee on June 22, 1992. The new student activity fee schedule represents an increase of $1.00 in the full-time student activity fee, which will be used to restore funds for student government and club activities.

As a result of a referendum held during May 1992, the NYPIRG portion of the full-time student activity fee was increased from $2.00 to $3.00, without increasing the total student activity fee. The wording of the referendum on the ballot, while clear about the increase in the NYPIRG portion of the fee, was silent as to any change in the total student activity fee. The College President, after an investigation of the referendum campaign, has now determined that it was also the intent of the referendum to increase the student activity fee by the $1.00 amount, and therefore recommends the adoption of this resolution. The absence of the $1.00 increase in the total student activity fee has meant less money available to be allocated for student government and student clubs from the unearmarked portion of the College Association Fee, which with the $1.00 increase will be $6.50 per full-time student ($1.20 per part-time student). This student activity fee increase is also supported by the student government leaders.

Within the College Association Fee, the following local earmarkings exist (full-time/part-time): $1.25/.25 for accident insurance, $3.50/.25 for athletics, $3.05/.35 for graduation, $3.50/1.00 for health information and activities programs, $1.25/1.00 for the Tipster (student handbook), $1.00/1.25 for theater, $.10/0 for contingency and $.45/.05 for a corporation annual assessment. Local earmarkings at the College have been established and are subject to change at the College in accordance with the referendum process set forth in University Bylaw section 16.12, provided there is no change in the total fee. The earmarkings to the allocating bodies as set forth in the resolution may only be changed by further Board action. The student activity fee allocated by NYPIRG is refundable, in accordance with procedures subject to the approval of the College President.

At this point Mr. Badillo left the meeting.

NO. 9. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

**BARUCH COLLEGE**

- David Driskell: Doctor of Fine Arts
- Koji Kakizawa: Doctor of Laws

(To be awarded June 2, 1994)

**THE GRADUATE SCHOOL & UNIVERSITY CENTER**

- Albert Bildner: Doctor of Humane Letters
- Eleanor Guggenheimer: Doctor of Humane Letters
- Paul Monette: Doctor of Letters

(To be awarded May 26, 1994)

Upon motions duly made, seconded and carried the public meeting was adjourned at 6:39 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
FEBRUARY 22, 1994
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:43 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson
Herman Badillo
Sylvia Bloom
Louis C. Cenci
Michael Del Guidice
Stanley Fink
Robert A. Picken, ex officio

William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mouner
Thomas Tam
Anthony Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
Acting President Felix Cardegna
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Shirley Strum Kenny

President Gerald W. Lynch
President Yolanda T. Moses
President Kurt R. Schmeller
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Haywood Burns
Dean Stanford R. Roman, Jr.

The absence of Ms. Carrion was excused.
A WELCOME ACTING PRESIDENT: Chairman Murphy introduced Dr. Felix Cardagna, Acting President of The College of Staten Island and welcomed him.

B. CONDOLENCES ON DEATH OF TRUSTEE HOWARD’S MOTHER-IN-LAW: Chairman Murphy extended condolences to Trustee William R. Howard and his family on the death of his mother-in-law, Mrs. Inez Allen.

C. CONDOLENCES ON DEATH OF SPEAKER SAUL WEPRIN: Chairman Murphy extended condolences to the family of Speaker Saul Weprin, his wife Sylvia, his sons, daughters-in-law, and grandchildren. He was a graduate of Brooklyn College and a great friend of this University.

D. PRESIDENTIAL HONORS: President Josephine Dunbar Davis of York College has authored a book entitled *Coloring the Halls of Ivy: Leadership and Diversity in the Academy*, which was recommended highly as a primer for managing campus diversity by Reginald Wilson, Senior Fellow of the American Council of Education.

E. COLLEGE HONORS: Queensborough Community College: All of the more than 90 nursing students who graduated in July 1993 have passed the NCLEX-RN licensing exam for a 100% pass rate.

F. FACULTY HONORS: (1) Drs. Gloria Waldman and Margaret Ballantyne, and Dean Daisy De Filippis of York College, have been selected to participate in the highly competitive American council on Education project, “Improving College and University Foreign Language Instruction.”

(2) Dr. Carlos Molina, Dean of Health Sciences at York College, was elected to a four-year term on the Executive Board of the American Public Health Association (APHA), the largest public association in the country.

(3) FULBRIGHT AWARDS: Announce that fifteen (15) members of the City University instructional staff and three (3) professors emeritus received prestigious Fulbright Scholar Program Awards to study and lecture abroad during 1993-94:

   a. Dorothy G. Dologite, Professor of Statistics and Computer Information Systems at Baruch College - Malaysia;
   b. Paul W. DuCett, Adjunct Lecturer in English at LaGuardia Community College - Russia;
   c. Randall K. Filer, Professor of Economics at Hunter College - Czech Republic;
   d. Judith C. Gex, Lecturer in English As A Second Language, LaGuardia Community College - Benin;
   e. R. Arnold Gibbons, Professor of Communications at Hunter College - Guyana;
   f. Max M. Gottlieb, Assistant Professor of Business at the College of Staten Island - Poland;
   g. John Holm, Professor of English at Hunter College - Portugal;
   h. Maria Kiciku, Adjunct Assistant Professor of English As A Second Language at Lehman College - Ukraine;
   i. Elliot Labe, Adjunct Lecturer in Humanities at LaGuardia Community College - Finland;
   j. Eleanor D. Langstaff, Associate Professor in Library Science at Baruch College - Mauritius;
   k. Paul E. Oppenheimer, Professor of English at City College - Germany;
   l. Colleen A. Roach, Associate Professor of Communication Arts and Sciences at Queens College - India;
   m. Earl H. Rovit, Professor of English at City College - India;
   n. Janis A. Roze, Professor of Biology at City College - Columbia;
   o. David P. Willinger, Professor of Theatre at City College - Belgium;
   p. Eldon Elder, Professor Emeritus in Theatre, Brooklyn College - China;
   q. Stanley Waren, Professor Emeritus in Theatre, The Graduate School - Malta; and
G. GRANTS: The Chairperson presented for inclusion in the record the following report of Grants $100,000 or above received since the last Board meeting:

BROOKLYN COLLEGE:

a. $1,300,000  
   **NYS Education Department** to Dr. Christine Persico, Adult and Community Education, for EDGE III: Brooklyn College Begin Work Study Program.*

b. $131,210  
   **US Department of Energy** Professor Micha Tomkiewicz, Physics, for "Solar Detoxification of Aquatic Systems with Porous Photocatalysts."

CITY COLLEGE:

a. $420,742  
   **Howard University/NSF** to B. Liaw, Mech Engineering, for "Engineering Coalition of Schools for Excellence and Leadership (ECSEL)."*

b. $225,035  
   **Brookhaven Nat Lab** to C. Miller, Civ Engineering, for "Resolution of Safety Issues at DOE and NRC Sites."

c. $202,326  
   **AFOSR** to M. Sarachik, Physics, for "Quantum Tunneling of Magnetization."

d. $160,000  
   **ONR** to M. Tamargo, Physics, for "New Materials for II-VI Visible Semiconductor Lasers and Novel Magnetic Devices."

e. $155,790  
   **US Dept of Transportation** to R. Paaswell, Transportation, for "Technology Transfer."

f. $155,475  
   **DARPA/AFOSR** to S. Ahmed, Elec Engineering, for "Novel Multiplexing Techniques for High-Speed Optical Transmission Systems Using Optical Amplifiers."

g. $130,000  
   **ARO** to M. Lax, Physics, for "Laser and Optical Physics."

h. $118,515  
   **SUNY-Health Science** to R. Alfano, Physics, for "Optical Diffusive Imaging of Biomedical & Model Media."

i. $105,000  
   **DOE** to G. Sivashinsky, Levich Institute, for "Studies in the Physico-chemical Hydrodynamics of Extended Systems."

GRADUATE SCHOOL AND UNIVERSITY CENTER:

a. $1,222,591  
   **NIDOCD** to Professor Harry Levitt for "Rehabilitation Strategies for Hearing Impaired Persons."

b. $450,000  
   **The William and Flora Hewlett Foundation** to Professor Ronald Hellman for "Project on U.S.- Mexican Relations."

c. $115,067  
   **DARPA** to Professor Louis Auslander for "Weil Transform and Error Correcting Codes."

d. $115,000  
   **Ford Foundation** to Professors Stanley Aronowitz, Frank Bonilla and Edmund Gordon, for "Planning Grant to Develop a Graduate and Doctoral Program in Intercultural Studies."

HUNTER COLLEGE:

a. $3,000,000  
   Robert Wood Johnson Foundation to Nicholas Freudenberg, Center for AIDS, Drugs & Community Health, for "Program to Demonstrate an Approach for Reducing Substance Abuse Among Jail Inmates."

b. $534,264  
   **National Science Foundation** to John Niman, Curriculum and Teaching, for "Project ET: Energizing Teachers of Mathematics, Science, and Technology in Grades 4-9."
c. $254,123 NYC Mental Health, Mental Retardation & Alcoholism Services to Rose Starr, School of Social Work.

d. $201,754 New York City Department of Probation to Harriet Goodman, School of Social Work, for "Development & Provision of Intervention & Case Management Curricula, Methods & Materials for Probationers."

e. $163,158 PHS/NIDR/National Eye Institute to Richard Chappell, Biological Sciences, for "Neural Interactions of the Retina."

f. $127,548 National Institute of Child Health & Human Development to Victoria Luine, Psychology, for "Serotonergic Systems and Hormone Dependent Sexual Behavior."

**LEHMAN COLLEGE:**

a. $109,750 NYC Health & Human Services Corporation to Martha Velasco-Whetsell, for "Nurse Practitioner Program."

**COLLEGE OF STATEN ISLAND:**

a. $332,100 NYC/HHC to Dorothy Brower for "Nursing Career Ladder Program."

b. $189,466 NYSED to Carolyn Fazzolari for "Liberty Partnerships Program."

c. $135,474 RF/SUNY to Ronald Sheppard for "Small Business Development Center."

d. $114,999 NYSED to Carolyn Fazzolari for "Science & Technology Entry Program (STEP)."

Statement by Chairman Murphy:

All of us have seen the media coverage about Chancellor Reynolds' participation in four outside corporate boards. Indeed, her membership on four outside boards was fully discussed by the Board of Trustees with her at the time she was interviewed by the Board before she was selected as CUNY's Chancellor in 1990. Since then, she has kept Vice Chair Edith Everett and myself fully informed of her outside activity on corporate boards in accordance with the implementation of the New York State Ethics Commission regulations, in a policy adopted by this Board in September 1990.

Chancellor Reynolds remains on four outside corporate boards. Two have changed since her arrival here. She is not standing for reelection to American Electric Power Co., in accord with her intent expressed last fall to Vice Chair Everett and to me.

The transition to the Owens-Corning board, located in New York City, was, of course, approved by the State Ethics Commission in December. The benefits of corporate board service to CUNY are expressed in her statement which is in all of your packets.

If any Trustee wishes, we can discuss this matter when the report of the Committee on Faculty, Staff, and Administration, which is chaired by Harold Jacobs, comes up in a very few moments. Because of the media attention to this issue Vice Chair Everett, the Chancellor, and myself will be available to discuss this with the media following this meeting in my office on the third floor.

**H. ORAL REPORT OF THE CHANCELLOR:** Chancellor Reynolds reported the following:

1. She joined with Chair Murphy, trustees, presidents, faculty, and students in mourning the passing of Speaker Saul Weprin. Many around the table attended the funeral service. She personally very, very much enjoyed working with him. He was a true advocate of The City University of New York. The administration has offered to work with the Weprin family and President Kenny of Queens College to establish a suitable place for the preservation of his public papers that would provide a very rich resource for students of government.

2. The 30-day amendments were released by the Governor last week and CUNY received the following additional items which are very very good news for us: $2,599,000 for construction of various roofs at Hunter College; $575,000 for New York City Technical College laboratory design and construction; and $200,000 for CUNY-wide design of more rest room facilities to accommodate our very strong female enrollment, and enrollment and growth, so that women students will not be delayed all the time.
3. We have asked the Governor to fund the appropriation for the Centers for Advanced Technology (CAT) fully since we have the new one and we are realizing that an additional $2.5 million has been added to that appropriation. We get $1 million for our CAT.

4. The Governor stated that legislative leaders have expressed an intention to increase the amounts appropriated for both school aid and higher education. The Governor has specifically said that he will push for restoration of Tuition Assistance Program (TAP) awards. She, Vice Chancellors Rothbard, Macari, Malone, and Hershenson met with legislators in Albany last week. We’re coordinating a number of visits to Albany on the executive budget and working with all of the campuses to bring legislators and staff to the colleges during this important period. The State budget is to be adopted by March 31st. The Governor is aiming for an earlier adoption on March 24th.

5. On the City side, she and her good colleagues will be testifying on March 2nd before the City Council. She and Deputy Chancellor Mucciolo had a good meeting last week with City Budget Director Abe Lackman to talk over City budget issues.

6. Last week the CUNY/New York City Police Department Cadet Corps ceremony, in which the cadets took the oath, was attended by Mayor Giuliani, Speaker Vallone, Councilwoman Priscilla Wooten, Chair of the City Council Education Committee, and President Lynch of John Jay. She commended John Jay College for its good help and the entire Board for its strong support of the Police Cadet Program. It clearly is CUNY at its best.

7. City, Queens, Brooklyn, and Baruch Colleges, The College of Staten Island, and the Graduate School have been awarded $300,000 a year for the next three years by the Board of Education to provide professional development for producing and creating and enhancing better leadership for the New York Public Schools.

8. She has been informed by President Matthew Goldstein that Morgan Stanley is going to include CUNY, and most particularly Baruch College, on some very major scholarship awards.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for February 22, 1994 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Revise the following:

Page 2

D 2 BROOKLYN COLLEGE - The heading is revised to read Administrative Designation - Committee Approval Not Required (Executive Compensation Plan - Affirmative Action Report On File Except Acting Appointments) (SW Indicates Waiver of Search).

D 3 JOHN JAY COLLEGE OF CRIMINAL JUSTICE - The salary rate for Martin Wallenstein is revised to read $90,000. The heading is revised to read Administrative Designation - Committee Approval Not Required (Executive Compensation Plan - Affirmative Action Report On File Except Acting Appointments) (SW Indicates Waiver of Search).

D 4 THE COLLEGE OF STATEN ISLAND - The heading is revised to read Administrative Designation - Committee Approval Not Required (Executive Compensation Plan - Affirmative Action Report On File Except Acting Appointments) (SW Indicates Waiver of Search).

Page 3

D 5 NEW YORK CITY TECHNICAL COLLEGE - The heading is revised to read Administrative Designtion - Committee Approval Not Required (REM - Affirmative Action Report On File Except Acting and Substitute Appointments) (SW Indicates Waiver of Search).

D 6 HUNTER COLLEGE - The title for harry moody is revised to read substitute HEO.

Page 4

D9 THE CENTRAL OFFICE - The heading is revised to read Administrative Designation - Committee Approval Not Required (REM - Affirmative Action Report On File Except Acting and Substitute Appointments) (SW Indicates Waiver of Search).

Page 7

D12 THE CENTRAL OFFICE - AMENMENT OF LEASE - The entry is withdrawn.
**ADDENDUM**: Add the following:

D 14 JOHN JAY COLLEGE OF CRIMINAL JUSTICE - PROMOTION IN PROFESSORIATE RANKS:

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*Effective date approved by the Deputy Chancellor.

(c) Items listed in **PART E - ERRATA**, to be withdrawn or changed as indicated.

**EXPLANATION**: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. CHANCELLOR'S REPORT**: RESOLVED, That the Chancellor's Report for February 22, 1994 (including Addendum Items) be approved:

(a) Items listed in **PART E - ERRATA**, to be withdrawn or changed as indicated.

**EXPLANATION**: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES**: RESOLVED, That the minutes of the regular Board meeting of January 24, 1994 be approved.

**NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW**: RESOLVED, That following items be approved, and report noted:

A. QUEENSBOROUGH COMMUNITY COLLEGE - CONTRACT FOR PRINTING AND DELIVERY OF CONTINUING EDUCATION BULLETINS FOR FALL 1994 AND SPRING 1995:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for the printing and delivery of Continuing Education Bulletins for Fall 1994 and Spring 1995. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $120,000 for the fiscal year ending June 30, 1995 chargeable to FAS Code 374212438. The contract shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION**: The Queensborough Community College Continuing Education Bulletins serve as the official record of information on the College and its programs and services for students, faculty, staff and the public at large.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - MODIFICATIONS TO MAIN ENTRANCE VESTIBULE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the Borough of Manhattan Community College for the rehabilitation and upgrading of the College's main entrance vestibule. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $115,000 chargeable to FAS Code 217701460, for the fiscal year ending June 30, 1994. The contract shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION**: Due to sustained wear and tear, there is a need to completely rehabilitate and upgrade the main vestibule.
C. KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF ELECTRONIC BIOLOGY LABORATORY EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase electronic workstations and a networking system for its biology laboratories for student use. This equipment will be purchased under existing G.S.A., New York State, New York City, or Board of Education contract(s) pursuant to law and University regulations. Such purchases shall not exceed a total estimated cost of $138,000 chargeable to The City University of New York Project KGOO1-992.

EXPLANATION: This acquisition will provide Kingsborough's students taking biological sciences courses, including majors in biology, nursing, and pre-physical therapy, with access to computerized instrument laboratory equipment. The purchase will include thirty-two personal computers as well as specialized biological peripheral equipment which plugs into the computers so that students can perform laboratory experiments. Each laboratory will have a faculty demonstration multi-medical station to demonstrate experiments and materials to laboratory classes. All of the computers will be networked to the College's instructional local area network providing program and data storage abilities, comparison data, and network computing facilities. Shared printing facilities in each laboratory will be available.

NO. 4X. REPORT ON YORK COLLEGE/FDA FACILITY: Trustee Howard reported that at the January and February meetings of the Committee on Fiscal Affairs, Facilities, and Contract Review Vice Chancellor Macari presented a brief report on the status of the Federal Drug Administration (FDA) facility at York College, mainly on issues related to the loss of parking if the facility is located at the College, and the options available for alternate parking facilities. Also, at the January meeting of the Committee on Academic Policy, Program, and Research, which he chaired at the request of Trustee Cenci, Vice Chancellor Freeland presented a report on the potential academic benefits of the FDA facility to York College's faculty and students.

So that the Board understands exactly what is happening Vice Chancellor Freeland, on the academic side, and Mr. Don Farley or Vice Chancellor Macari, on the parking and dollar side, will share with the Board the information they have on this project.

Mr. Farley reported that when the Chancellor and we met with Congressman Flake in June there were three conditions that we felt were necessary to protect the interests of York College and if they were met we indicated that we would be very happy to participate in letting this project move ahead. The three conditions were that there be significant academic benefit; that we have the right to approve the plans and specifications for the facility so that we see that the design is compatible with the very attractive York College campus; and the replacement of the parking spaces that would be dislocated by this facility. York currently has a total of 675 parking spaces, 400 in the east lot and 275 in the west lot which is the site that has been proposed for the FDA facility.

The proposal is for the General Services Administration (GSA) to RFP for a developer to come and build the project and to lease it to the federal government for a 20-year period. The legislation authorizing it has approximately $7.6 or $7.7 million a year to pay rent to the developer which essentially would amortize his costs for acquiring a site and developing the facility and then amortize it over 20 years. We indicated that we would be amenable to a temporary arrangement that would relocate the 275 spaces but we felt that 400 spaces should be provided ultimately in permanent kinds of spaces, one idea being to deck over the easterly parking lot of the College.

With respect to the temporary arrangement, there has been progress made. There is a municipal garage on the other side of the Long Island Railroad tracks from the east parking lot that has about 600 car spaces and appears to us to be underutilized. The Congressman's staff and the Queens Borough President Shulman have spoken to the Department of Transportation and there are preliminary indications that they would provide 150 to 200 spaces. We will continue to try to develop the commitment for that. In addition, the Queens Borough President has indicated she would intercede in our behalf with the City to have a City owned parking lot located across from the current west parking lot assigned to us and further that she would allocate funds from her capital budget allocation to provide for some development of that lot. In addition to paving we would need drainage, lighting, fencing and so forth for security reasons so we do seem to be moving ahead fairly well on the temporary parking accommodation. Until we have a permanent space we want to protect the College's interests so the temporary facility, timewise, has to be committed to us until such time as a permanent facility is delivered.
With respect to the permanent facility, the GSA has indicated in the RFP that it would be amenable to include a provision for some amount of permanent parking to be provided by the developer. However, we have not received a commitment as to the number of permanent spaces that would be provided and we have some serious concerns on whether the $7.5 million budget, which was approved as this 20-year rental, is sufficient enough to cover the cost of a permanent replacement parking facility which can be anywhere from $5 to $10 million depending on how it's done.

Vice Chancellor Freeland reported that since September his office has been working with President Davis and her associates at York to identify the academic benefits that might flow to York College as a result of constructing this facility. Early discussions focused on the possibility that FDA might fund a research center at York but FDA clearly indicated that this was not possible, that their mission was rather narrow with respect to research and the notion of funding a basic research oriented facility was simply not within their capability. Since that time discussion has focused on possible activities more closely related to FDA's core mission. In particular we have been exploring the question of whether or not collaboration in research between York scientists and FDA personnel is possible; the possibility of increased access to internships for York College students and of sharing equipment and facilities between York and FDA; and collaboration in training programs between York and the FDA.

In December President Davis and I agreed that the FDA had identified some interesting and potentially useful possibilities in all these areas but that more specificity was needed from FDA in terms of indicating exactly what the FDA would be prepared to provide in each of these areas. In January we engaged the services of Dr. Louis Lasagna, the academic dean of the graduate school of biomedical sciences at Tufts University in Boston, who has extensive experience with FDA and is a nationally renowned researcher in the area of nutrition. He met with people from the Office of Academic Affairs and York and the FDA. On February 17 we received the consultant's report. In brief summary he indicates that he sees some possibility of joint research but also notes that so far he has seen little apparent overlap between the limited research activities of the FDA and scholarly interests of the York faculty; some possibility of York gaining access to equipment and facilities but notes that the FDA has made no promises and stresses that York access could not interfere with FDA activities; and some possibility for increased internships for York students but notes that no promises or guarantees have been provided. He also discusses other possibilities including collaboration on grants submissions, possible course taking by FDA personnel and a possible instructional role for FDA scientists at York but notes that nothing firm has been identified in these areas. In summary his report stresses that FDA is not yet promising anything concrete or specific to York and is continuing to stress generally defined possibilities. To quote his report, he notes that, "one could only hope for good will, good luck, and sweet reason," with the FDA as this process goes forward.

President Davis stated that the College has been in discussion and certainly appreciates the assistance that it has gotten from Chancellor Reynolds and the staff here as it has been attempting to resolve two critical issues regarding this project. The FDA facility, as it is proposed, will be the largest facility that they have built in the United States and they are proposing to bring it to York College. The College has been concerned regarding parking and, as has been indicated in the report, substantial progress has been made. On January 25th we did receive a letter from the Department of Transportation regarding the temporary arrangements and we are continuing to pursue that. But the York College faculty has had a long working relationship with the FDA. We have had student internships and faculty, scientists, who have worked with the FDA researchers. We realize that there is a discrepancy between the applied research that they do and what York College faculty are engaged in so we are very much concerned about the progress that has been made and we certainly appreciate the consultant who has come. Our faculty will continue to work to try to see if we cannot specify in greater detail the educational benefits to be accrued to the College.

Mr. Giordano stated that as a resident of Sunset Park, the neighborhood that would be losing those 350 jobs when the FDA moves, he would be remiss if he didn't mention that Sunset Park is a neighborhood that has been under siege for the past few years. We have just fought off a sludge treatment facility on our waterfront. On our borders we are just about to have an incinerator placed in the Brooklyn Navy Yard and we are now the home of the largest federal penitentiary in New York City. Despite that, as a fiduciary of this University, when there have been no guarantees made by the FDA in terms of the academic benefit to York College or to CUNY in general he has difficulty in moving this ahead in such a quick manner.

Trustee Howard recommended that this item be kept on the Board agenda until there is a resolution.

Chairman Murphy stated that there are two issues to resolve -- parking and academic program -- and the item will be kept on the agenda as Trustee Howard recommends.
Statement by Trustee Robert A. Picken concerning consultation on budget allocations:

As my colleagues on the Board of Trustees know, the University Faculty Senate has been particularly interested in improving the process of consultation between college administrations and faculty on the campuses when consultation is called for either by the Bylaws or by Board policy. So far this year I have reported to the Board on two occasions as to how its mandates in this matter were being carried out: at the September meeting with reference to the Chancellor's Budget Request, where, quite frankly, little consultation had occurred, and at the November meeting with reference to academic program planning activities, where I was able to report progress.

At their February meeting, the Council of Faculty Governance Leaders reported on responses from college administrations to requests made for information on supplemental budget allocations for academic program planning projects during the current fiscal year. I am pleased to inform the Board that the overall responses made by college administrations is promising and bodes well for the future of academic planning as a collaborative process. Several colleges have set outstanding examples: Bronx Community College for "total consultation; Brooklyn College for being "very responsive"; Hostos, where detailed information was given by the president and deans to all faculty, even adjuncts. At Hunter, LaGuardia, and York, governance leaders reported that there was "full disclosure." Even where there was not full disclosure, governance leaders reported improvements in the process, and Queens and Lehman Colleges provide examples of institutions where there have been good faith efforts to open up a dialogue in accord with the Board's stated policy. Only at one college was the governance leader told that "information was not yet available," although manifestly it was. But even there the governance leader feels that there is some sense that the "process will be opened up" in the near future.

Clearly there has been a great improvement in making information available to faculty representatives, and I thank my colleagues on the Board of Trustees for all the support they have given me in this matter. But we have a way to go if consultation means -- as I believe it must mean -- the inclusion of elected faculty representatives in substantive discussions in a timely manner. Although governance leaders did report they got what they asked for this time, a number added that there had been "no prior consultation," although this had been the Board's intention. My colleagues and I hope that this problem can be addressed in the next budget cycle and in future planning activities. The University Faculty Senate will continue to make regular reports to the Board of Trustees on how the Board's mandate on faculty consultation are observed throughout the University.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That following items be approved:

At this point Dr. Tam left the meeting.

A. NEW YORK CITY TECHNICAL COLLEGE - DEPARTMENT OF LEGAL ASSISTANCE STUDIES:

RESOLVED, That a Department of Legal Assistant Studies be established at New York City Technical College, effective March 1, 1994, subject to financial ability.

EXPLANATION: New York City Technical College offers two registered degree programs in Legal Assistant Studies, one leading to the Bachelor of Science degree and one leading to the Associate in Applied Science degree. Enrollment in these two programs has grown from 23 students in Fall 1986 to 480 students in Fall 1993. Currently, four full-time faculty and sixteen adjunct faculty teach the required courses for these programs; a search is under way for the selection of a fifth full-time faculty member. Thus the proposal meets the recently established guidelines for the minimum size of new academic departments - no fewer than five full-time faculty. The College believes that it is appropriate that the faculty who teach in these programs be organized into a separate department and receive the benefits of departmental representation including matters of tenure, college governance, and membership on the Department and College Personnel and Budget Committees.

This action is recommended by the President of the College after consultation with affected faculty, the College's Division of Liberal Arts and General Education and the College Council Legislative Committee.

A separate resolution regarding the personnel actions of affected faculty has been included in the February 1994 University Report for approval by the Board of Trustees.
B. LEHMAN COLLEGE - MS IN PEDIATRIC NURSE PRACTITIONER:

RESOLVED, That the program in Pediatric Nurse Practitioner leading to the Master of Science degree to be offered at Lehman College be approved effective September 1994, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide registered nurses with the knowledge and skills necessary to meet the state and national requirements for certification to work as Pediatric Nurse Practitioners. The program is intended to recruit and graduate pediatric nurse practitioners in order to increase the number of PNPs who will work in the HHC hospitals and medically underserved communities in New York City, especially in the Bronx.

According to a study conducted by the Deans and Directors of Nursing of Greater New York (1993), the demand for nurse practitioners in hospitals has increased by 50 percent in 1993 and will increase by another 50 percent in 1994. The proposed program was developed in response to this increased demand.

The program has strong faculty, community and state support. Almost 60 percent of the graduates of Lehman's master's degree programs in nursing currently are working in underserved areas, primarily in acute care hospitals as clinical nurse specialists. Thus, this program is expected to produce graduates who will deliver culturally sensitive and competent health care to infants, children, adolescents and their families in community-based primary health care facilities where the need is greatest.

At this point Dr. Tam rejoined the meeting.

C. LEHMAN COLLEGE - ADVANCED CERTIFICATE IN PEDIATRIC NURSE PRACTITIONER:

RESOLVED, That the program in Pediatric Nurse Practitioner leading to the Advanced Certificate to be offered at Lehman College be approved effective September 1, 1994, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide registered nurses who already hold a master’s degree in nursing with the knowledge and skills necessary to meet state and national requirements for certification to work as Pediatric Nurse Practitioners. The program is designed to prepare nurses already in leadership positions for advanced practice roles as nurse practitioners.

The demand for PNPs far exceeds availability. The program prepares PNPs to meet the immediate and critical need for primary health care professionals in New York City.

Mr. Howard recommended that all programs and activities at the Dominican Studies Institute be conducted in both English and Spanish in order to accommodate participants who are not bilingual.

D. CUNY DOMINICAN STUDIES INSTITUTE BASED AT CITY COLLEGE:

RESOLVED, That the CUNY Dominican Studies Institute to be established at The City College of New York be approved, effective March 1, 1994, subject to the Policy Guidelines for Research Institutes and Centers set forth by the Board of Trustees in January 1984, or their replacement.

EXPLANATION: The purpose of the proposed Institute is to gather, generate, preserve, and disseminate knowledge on the Dominican experience in the United States, the Dominican Republic, and elsewhere. To carry out this mission the Institute will conduct scholarly and policy research (with the assistance of CUNY undergraduate and graduate students), publish periodical and non-periodical publications, and sponsor a major scholarly conference every year and specialized lectures and forums at other times.

It is estimated that approximately 700,000 Dominicans now reside in New York City, where they constitute the second largest Latino group and the fastest growing ethnic minority. Yet scholarship on this group is scant and policymakers have very little information about the Dominican community in New York.
The CUNY Dominican Studies Institute will be governed by a director, who shall be a CUNY faculty member and will be appointed by the President of The City College, and four other CUNY faculty members, at least two of whom shall be from campuses other than City College, who will be appointed by the President of The City College on the recommendation of the Director and with the advice and consent of the City College Faculty Senate, who together shall constitute the Executive Committee. The Institute will also have an external Advisory Board, a Research Director, and appropriate support staff. The Institute will maintain close relations with related CUNY centers and institutes, including the Centro de Estudios Puertorriqueños (Hunter), the Caribbean Research Center (Medgar Evers), and the Latino Urban Policy Initiatives (Lehman), as well as appropriate departments.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. APPOINTMENT OF A NEW COMMISSIONER OF THE CITY UNIVERSITY OF NEW YORK CIVIL SERVICE COMMISSION:

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes and consents to the naming by the Chancellor of Ms. Donna Lynne as Commissioner of The City University of New York Civil Service Commission for a term ending May 31, 1996.

EXPLANATION: On June 27, 1988 (Calendar No. 6H), the Board of Trustees of The City University of New York authorized the naming of three Civil Service Commissioners to six-year staggered terms. This resolution names Ms. Donna Lynne as a Commissioner to complete Mr. Harry Karetsky’s term which expires on May 31, 1996. Mr. Karetsky resigned, for reasons of health, effective December 31, 1993. Ms. Donna Lynne holds degrees from Columbia University (Ph.D.), George Washington University (M.A.), and University of New Hampshire (B.A.). She is presently Executive Director for New York Business Group on Health. She has held positions with the New York City Mayor’s Office of Labor Relations (First Deputy Commissioner, Director of Employee Benefits, and Deputy Director), and the New York City Human Resources Administration (Special Assistant to the Deputy Administrator). Ms. Donna Lynne has also taught at The College of Insurance. She will make a valuable contribution to The City University of New York.

B. THE CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE - NAMING OF THE INDIVIDUALIZED SKILLS CENTER:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Individualized Skills Center at The City University of New York School of Law at Queens College, The Irene Diamond Professional Skills Center.

EXPLANATION: Since 1988 the Aaron Diamond Foundation, headed by its president, Irene Diamond, has given the Law School in excess of $700,000 for the improvement and expansion of the Individualized Skills Center.

Over the years the Individualized Skills Center has developed a comprehensive approach to academic support that emphasizes individual diagnostic assessment and individual or small group work with a faculty member. When first year classes begin, all first year students have an opportunity for individualized tutoring from a third year writing assistant and individualized and small group tutoring through the Center. For those students who continue to need assistance, the Center offers classes during the summer between the first and second year, as well as during the second year program. The Center also provides academic workshops, referral services, and works closely with the Law School’s Disability Rights Committee. The Skills Center is housed in Room 300 on the third floor.

In recognition of the substantial contributions made by President Diamond and the Diamond Foundation, the Law School requests the Individualized Skills Center be named The Irene Diamond Professional Skills Center.

C. RESOLUTION ON THE NEW YORK CITY TECHNICAL COLLEGE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of New York City Technical College be approved: (See Appendix A)

The Amended Governance Plan will be on file in the Office of the Secretary of the Board.
EXPLANATION: The proposed amendments to the New York City Technical College Governance Plan have been approved by the College Council with representation from the various college constituencies (faculty, administration, and students), and are recommended by the college president. The amendments represent a comprehensive revision designed to bring the Governance Plan into conformance with current practices and nomenclature at the college, as well as to make several changes. This represents the first revision to the Governance Plan since it went into effect at the college in 1976, and the college was changed by statute from a community college to a senior college in 1980. The proposed revisions, while comprehensive, preserve the basic elements of the Plan, including the composition of the College Council, the college's governing body, which will remain the same with approximately 152 members consisting of 14 administrators, 116 instructional staff members, and 22 students. The following is an outline of the substantive changes made by the amendments:

1. The Personnel Committee of the College Council is granted responsibility for insuring the periodic evaluation of administrators appointed by the college president.

2. The requirement that all College Council members serve on a standing committee has been modified to exempt ex-officio members such as the president, deans, and department chairpersons, who will still be permitted and generally expected to serve.

3. Instructional staff members or students who are not College Council members who wish to serve (without vote) on a standing committee, may apply in writing to the chair of the committee on committees, which expands this option to students and modifies the previous practice of making application to the chair of the requested standing committee.

4. Variances from the Board Bylaws on eligibility to vote in departmental elections for chairpersons and personnel ("appointment") committee members are codified. Assistant professors are not permitted to vote until receipt of a third full-time annual appointment, as opposed to the Board Bylaws which permit assistant professors to vote upon initial appointment. The right to vote in departmental elections is expanded to lecturers and instructors who have received a third annual appointment, while the Board Bylaws do not permit lecturers and instructors to vote. Under the Board Bylaws (Sections 8.1 & 9.1) only persons with faculty rank may vote in departmental elections, defined generally as those in titles on the permanent instructional staff (i.e., professorial titles).

5. Faculty members who may not vote in departmental elections are delineated, namely administrators including those with rems, faculty serving in an administrative capacity with the university or city, state or federal government, faculty on disability leave without pay, and faculty serving for more than two years in an administrative capacity at the college.

6. The Personnel Appeals Committee will be chaired by an elected committee member, rather than the dean of faculty. The Personnel Appeals Committee will also have its membership expanded from 12 to 14 tenured associate or full professors, two from each division, and two from several combined units to reflect the fact that the College now has five academic divisions, rather than the previous four. In addition, one higher education officer series member or one college laboratory technician series member will serve when an appeal is heard from a member of the respective series.

ADDED ITEM

D. RESOLUTION ON COMPENSATED BOARD MEMBERSHIPS:

RESOLVED, That the Chancellor obtain from the members of the chancellory and the college presidents information for the 1993 calendar year regarding compensated board memberships, and the amount of time spent in connection with such remuneration, and that this information be provided to the Board by the next regularly scheduled meeting, or as soon thereafter as possible.

EXPLANATION: Board of Trustees' policy for the senior managers of the University and its colleges authorizes these individuals to engage in limited outside employment and establishes a procedure for the internal approval of such activity. New York State law recognizes such outside activities and establishes a procedure for the approval and disclosure of such activities.
Trustee Badillo stated that earlier Chairman Murphy had referred to the article in today's New York Times concerning the outside income earned by Chancellor Reynolds. Earlier today I requested from the Secretary of the Board a copy of the contract of Dr. Reynolds and I received back a letter signed by you Mr. Chairman which says that you offered the chancellorship to Dr. Reynolds in accordance with the action of the Board at its June 1, 1990 meeting. The information which is attached merely says that Dr. Ann Reynolds is designated as chancellor at the applicable salary. There's nothing in either your letter or any contract or resolution that indicates that in addition to the salary and other benefits, the Chancellor would also be able to serve on boards and receive additional income. I have served as a city commissioner and deputy mayor where under the charter it says, 'Council members who receive a salary from the city shall give whole time to the duties of the office and shall not engage in any other occupation, profession, or employment.' That means the mayor, the deputy mayor, the commissioners, and heads of departments or administrations are not allowed to have any other employment or occupation.

I know that City University technically is not covered, but it's still a city university. I'm talking about the spirit of the law. It is true that a lot of the funding at the City University was transferred to the state as a result of my efforts in 1978 and 1979, but from my point of view and many of us, the city still should be part of the City University. It's not unusual to have this kind of regulation. For example, even a member of Congress cannot make more than $25,000 in outside income -- that means a senator or congressman. And the Board does it itself. The next resolution we're going to vote on limits the student leaders to only $1,657 per semester.

I think that it would be in the best interest of the Trustees, the students, and the City if we could have full disclosure to find out what outside income people in the City University are earning, that is the chancellor, vice chancellors and college presidents, and how much time they spent on those outside activities in the year 1993, not to attack them for anything they did in 1993, but so that we can establish a policy for the future.

I would like to introduce a resolution asking that at the next Board meeting, or as soon as possible, that we have a public disclosure of the income from board memberships for the chancellor, vice chancellors and college presidents for the year 1993 and the amount of time that they spent on securing that income.

Trustee Fink stated that there is a legitimate public policy question to be addressed by the members of the Board of Trustees, namely whether a public official, in this case the chancellor or presidents or other employees of the University, be permitted to earn any outside income. In the absence of any state or city legislation we as Trustees can make this public policy determination. If we determine that there should be a limitation on outside income earned the question is what limitation, if any, would be appropriate. However, he does not agree that there is nothing in our rules and books right now. He does not feel comfortable changing the rules in the middle of the game and he does not think whatever the Board might do in a legitimate inquiry ought to be made retroactive. It ought only be done in the future or for some future person or chancellor, vice chancellor, or president who may want to come on board assuming we adopt some resolution.

After reading the article he called the Board and asked for information regarding terms and conditions of employment and received a copy of a 1987 memorandum to the Board of Trustees from committee chairman Harold Jacobs, in which he urged that the Board to resolve and adopt the salary plan report prepared by the Committee of Faculty, Staff, and Administration. The resolution was adopted by the Board and it states that the chancellor, in accordance with the university executive compensation plan, is permitted to engage in outside consultation and professional activities up to a maximum of two days per month. Days other than regular days off on which such consultation activities occur are charged against annual leave.

He therefore submits to his colleagues that there are only two questions to be asked at this particular time: 1) did the chancellor and other members of this university, presidents, whoever stay within the guidelines of the 24 days and 2) are those 24 days charged against the annual leave. The Board's rules allow 24 days a year in terms of outside earned income. There is no limitation to the number of days away from the university if, in the determination of the chancellor or any college president or any member of this university, it is in the best interest of the students and the university for them to be present elsewhere. There ought to be some fact finding to determine whether that 24 day rule has been adhered to by individuals covered by the executive compensation pay plan.
Chancellor Reynolds indicated, as we shared with the New York Times reporter and is in your packet, very openly and as a matter of public record, my attendance at outside corporate board meetings has been within the limits prescribed in the guidelines. Furthermore, we all have to submit annual filings, which are publicly available, with the State Ethics Commission with respect to income. So in point of fact the things that are being suggested here are done each and every year, not just for me, but for the presidents and everybody else that derives any outside income.

Vice Chair Everett stated that to her it’s clear the rules have been followed every step along the way. With regard to time and effort put into this University, She doesn’t know how anyone could put more time and effort into any job than Chancellor Reynolds does. She is available to all of us all of the time. She doesn’t have time for passing the time of day but she has time for serious issues, and I commend her the level of work that she puts out. With regard to pay for outside work, once we establish that she has served on the outside within the limits prescribed in our own material here what should she do take less than other board members of public corporations take? Frankly I think if there weren’t a woman sitting here, if this were a man, this would not be on the agenda because every man around the country who sits at the head of an institution is on more and more boards. She limits herself to them. I’m not saying that it’s not nice to get the income but it is certainly beneficial to the University to have the contacts that she makes, to bring the respectability of this University and her as its head to important people around the country to have that networking going on. I think its a shame that we have this inquiry in the newspaper. I think its fine to ask the question. I agree with that and I think that the Board should look into it so we can review this. But to simply say she’s getting too much money or she’s not doing her job, those things are absolutely intolerable to me that a person of this quality should be tried in the New York Times. If we want to look at it, it’s fair to do that. Let’s look at it but I don’t think that that should even imply that she should be limited from sitting. That’s a policy question that we have to discuss. But she has done nothing wrong in my opinion. She has come to the Chairman and myself each and every time and we have authorized it according to our own rules and I think we ought to try to put this to bed by looking at it and then coming up with a policy or reaffirming the policy that’s already on the books.

Chairman Murphy stated that at the September 1990 meeting of this Board, after Chancellor Reynolds came on board, but coincident with the implementation of the New York State Ethics in Government Act which requires all members of this Board of Trustees and the senior officials of this university and, indeed, many others and all public officers of this state to file financial information with respect to matters in part covered by the story in the media this morning.

The search committee knew that Chancellor Reynolds was on four boards when she was interviewed five years ago and the full Board of Trustees was briefed on this before they acted to hire her in June of 1990. Part of the attractiveness of her candidacy was this linkage to the private sector. After all, the City University has more senior managers in the Fortune 500 companies in the United States than any other university and we were entering into a time of change, into a time in which developmental activity with the private sector was going to be critical for us.

We did set in motion four years ago a process with respect to approval of outside reimbursed or paid activities. As Trustee Fink has pointed out, implicit in that is the monitoring of the time spent pursuant to the resolution that has been introduced by Trustee Badillo which I would ask be within the purview of the Committee on Faculty, Staff, and Administration. We can do the fact-finding with respect to the outside time with respect to all of the categories of persons that are involved and that committee can serve as a committee of first instance to look at the public policy issues, but this Board certainly can act as a committee of the whole at any time that it wishes to look at those issues as well.

There is a resolution before the body which, if adopted, would call for a fact-finding process to ascertain the information that relates to days and hours etcetera. This information has been requested by a Trustee. It will be provided after it’s aggregated to all of the members of the Board.

At this point Mr. Cenci and Mr. Del Giudice left the meeting.
Minutes of Proceedings, February 22, 1994

NO. 7. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following items be approved:

At this point Mr. Fink left the meeting.

A. AMENDMENT TO BOARD POLICY ON PAYMENT OF STIPENDS TO STUDENT LEADERS:

RESOLVED, That the Board adopt the following amended policy on the payment of stipends to student leaders:

The Board believes and intends that service as a student leader should be an educational experience. Recognizing the educational role of student leadership positions, the Board, while not encouraging the payment of stipends, believes some stipend payments to student leaders should be allowed within the parameters outlined below.

1. Stipend payments to student leaders shall be limited to two (2) years in the University, except:

   a. A student leader elected to an office of the University Student Senate shall be allowed three (3) years of stipend payments, with no more than two (2) years of stipend payments as an officer of the University Student Senate.

   b. A student who receives two (2) years of stipend payments as an undergraduate student leader, shall be permitted a third (3rd) year of stipend payments as a graduate student leader.

2. The amount of stipend payments to student leaders shall be limited as follows:

   a. College student leaders shall be limited to a maximum of [$2,882] $3,314 per year and no more than [$1,441] $1,657 per semester.

   b. The Chairperson of the University Student Senate shall be limited to a maximum of [$7,860] $7,200 per year and no more than [$3,390] $3,600 per semester.

   c. Vice-Chairpersons of the University Student Senate shall be limited to a maximum of [$4,324] $4,200 per year and no more than [$2,162] $2,100 per semester.

3. No student leader shall for the same time period receive more than one stipend, or be an employee of or receive any other compensation from a student activity fee allocating body.

4. The Chancellor or his or her设计ee shall, every two years, review the schedule of stipend payments, and report to the Board on any adjustments he or she recommends as being appropriate, in relationship to any changes in the Consumer Price Index (CPI).

These amendments shall be effective July 1, 1994, as to college student leaders, and February 1, 1994 as to officers of the University Student Senate.

NOTE: Matter Underlined is new; matter in Brackets to be deleted.

EXPLANATION: This revised stipend policy is adopted pursuant to Board Bylaw section 16.14 to authorize the payment of stipends to student leaders within the time limits and amounts set forth above, and amends the Board Policy on Payment of Stipends to Student Leaders adopted by the Board on April 25, 1983, Calendar No. 7.B, and amended on November 27, 1989, Calendar No. 6.A.

The proposed revisions increase stipends for the first time in four years, in accordance with the 15% increase in the Consumer Price Index (CPI), for all urban consumers in New York City and Northeastern New Jersey, from January 1990 to September 1993.

The revised lowered stipends for USS officers were previously approved by the Board on November 22, 1993, Cal. No. 7.A., as part of the resolution reinstating the University Student Government Fee effective the Spring 1994 semester.
At this point Mr. Fink rejoined the meeting.

Mr. Giordano advised that at the recommendation of the Board of Trustees the University Student Senate had lowered the stipend rates and then, within its own unanimously adopted budget, lowered the rates even further.

NO. 7X. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following report be noted:

At this point Mr. Badillo and Mr. Inniss left the meeting.

Mrs. Bloom reported that during the month of March a number of non-partisan activities have been planned by the college presidents, the University Faculty and Student Senates, the Professional Staff Congress, interested civic and labor groups, and campus voter registration coordinators to emphasize Voter Registration Month and provide members of the CUNY community with the opportunity to register to vote. In addition, a special event will be held on March 4, 1994 at 10:30 A.M., in the Trustees Lounge to thank Mr. Robert Johnson, President and Chief Executive Officer of New York Newsday and Mr. Leonard Riggio, Chief Executive Officer of Barnes & Noble, Inc., for their financial support and assistance to CUNY's voter registration program. There will also be citizenship activities on each campus to encourage international students to participate. Mrs. Bloom especially commended USS Chair Anthony Giordano for his leadership in getting this voter registration drive off the ground.

ADDED ITEM

At this point Mr. Badillo rejoined the meeting.

NO. 8. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

JOHN JAY COLLEGE OF CRIMINAL JUSTICE:

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reuben Greenberg</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td>Elizabeth Loftus</td>
<td>Doctor of Laws</td>
</tr>
<tr>
<td>Frederick Wiseman</td>
<td>Doctor of Humane Letters</td>
</tr>
</tbody>
</table>

(To be awarded June 2, 1994)

NO. 8X. REPORT ON THE UNIVERSITY’S WORKFORCE DEVELOPMENT INITIATIVE: Trustee Howard reported that for the second year in a row the 1994-95 Executive Budget contains $1.0 million in funding in support of the University’s Workforce Development Initiative. This initiative represents the University’s commitment to the educational needs of the people of New York and to the advancement of the economic development policies of the City and State.

Workforce Development funds have been used in support of college initiatives that expand program capacity in two areas of critical workforce need, Health Sciences and Teacher Education. In addition, funds have been used to support faculty research on workforce development, job creation, and aid to small businesses. Trustees have received a copy of the report to the Governor and the Legislature which contains a complete report of the activities undertaken.

Chancellor Reynolds has advised that the University will receive a grant of $400,000 from the New York State Department of Economic Development to enhance its activity. This recognition is a tribute to the success of this initiative, and the effectiveness of the University’s response to the economic development challenges faced by the City and State, and a tangible example of the potential benefit to CUNY in the years ahead.

At this point Mr. Badillo, Mr. Fink, Mr. Howard, Dr. Jacobs, and Mrs. Mouner left the meeting.
President Shirley Strum Kenny reported that at Queens College the Center for the Biology of Natural Systems (CBNS) is contributing to one of the important goals of the Workforce Development to foster new jobs and help New York anticipate future economic change. Under the direction of Dr. Barry Commoner, CBNS has conducted a study that shows how manufacturing enterprises based on recyclable materials recovered from the City’s huge stream of trash can begin to reverse the 30-year decline in manufacturing, create new jobs, and stimulate the economy.

The CBNS study is designed to spell out how New York City, already the nation's largest single source of recyclable materials, can use this new resource as a base for economic development. The City has recently taken a step in this direction by negotiating for the construction of a paper mill in the Bronx. This plant will not only convert the City's old newspapers into recycled newsprint but also support small scale enterprises that manufacture envelopes and other products from the recycled paper.

One of the dramatic changes in the City's economy has been the loss of employment in manufacturing by over 400,000 jobs since the early 1960's, leading to a serious lack of entry level jobs and a very high level of unemployment among young people. The CBNS project shows how the more than a hundred specific manufacturing enterprises that can use materials recovered from the City's recycling program could help reverse this trend. For example, in New York between 1963 and 1989 the sector of the textile industry that includes reuse of discarded materials lost nearly 3,000 jobs. The CBNS study shows that enterprises based on the discarded textiles recovered by an intensive recycling system would restore two-thirds of those lost jobs.

The study has produced an overall estimate of the potential impact of such recycling-based enterprises on jobs and the City's economy. Some of the major results are: new and increased manufacturing based on reusable, recyclable materials potentially recoverable from the City's trash could create about 14,000 additional jobs. The intensive recycling program that would be needed to maximize the amount of these materials would itself involve about 6,000 additional jobs for collecting and processing time. These 20,000 jobs would represent an annual payroll of some $600 million and create a ripple effect that would create another 18,000 jobs, further increasing earnings by more than $400 million per year. Thus, the total impact of economic activity that would be generated by an intensive recycling program could add 38,000 jobs and over $1 billion in annual earnings to the New York City economy. The CBNS study is one of the ways in which Queens College, through its participation in the Workforce Development Initiative, is contributing to the City's economic future.

Chairman Murphy commented that the journey of a thousand miles starts with the first step and the challenge of regenerating the economy of New York City, which has been devastated over the last four years, is going to take initiatives very modest but very measurable such as those that were just described by President Kenny. And that's by way of introducing this very critical subject that we're going to get a presentation on. He thanked President Kenny for an incisive and very comprehensive initiation of this presentation.

President Matthew Goldstein stated that Baruch College is very proud of its Small Business Lab (SBL) and thankful for the help received from the Chancellor's office to develop the funding needed to continue its work. Since its inception seven months ago it has developed collaborations with two CUNY colleges. With the support of Bronx Community College, Baruch was awarded a New York State Small Business Development Center contract. The Center has begun assisting clients in offices on the Bronx Community College campus.

Baruch has also assisted Borough of Manhattan Community College in working with the City's Department of Housing Preservation and Development to extend its well established training program for employees and owners of the City's smaller construction firms, with an emphasis on minority and women-owned firms.

Baruch's Lab is unique among small business development programs in being centered in a strong academic context, with five faculty coordinators and a number of MBA students as interns. The innovativeness of the SBL is very much attributable to its Director, Dr. Alvin N. Puryear, Professor of Management at Baruch. Lehman Brothers and Coopers & Lybrand have provided support to the SBL as corporate sponsors.
Between September and December 1993, a total of 103 clients completed two Business Plan Development courses. Baruch expects to expand SBL activities by increasing the number of clients; establishing a new track for capital-ready businesses in collaboration with area banks; and having visiting professors on loan from other CUNY colleges who would come to Baruch for teams working on the SBL so that this idea could be spawned in the other boroughs and we could have an important force in creating job opportunities and sustenance for small businesses that unfortunately have a very poor success record of maintaining legs throughout their existence. Baruch is very proud of the SBL and sees it as having a profound future in the development of both the academic and the entrepreneurial side of what is done at the College.

President Leon Goldstein reported that the College Opportunity to Prepare for Employment (COPE) Program was established at Kingsborough Community College in February 1993 as part of a pilot program with Borough of Manhattan, Hostos, and LaGuardia Community Colleges in order to provide special services to a population of students receiving public assistance through the Human Resources Administration (HRA). The program, which targets students receiving aid to families with dependent children, offers enriched academic preparation and comprehensive support services to students who enroll full-time in approved vocationally oriented CUNY associate degree programs.

The program is designed to engage students on campus for 20 to 25 hours per week in a variety of supportive enrichment and educational activities. A significant proportion of the program’s resources are targeted in the critical first semester which is referred as the immersion semester. Additional support is provided for students in the post immersion semester and for as many as four additional semesters. The program receives special funding from the City University of New York and HRA and is administered by the Research Foundation of the City University of New York.

COPE Program students share a set of common characteristics. They all have high school diplomas or General Equivalency Diplomas (GED’s); they are all parents and the vast majority are single; many have been employed and all express the desire to begin new careers and secure economic self-sufficiency. They require this for themselves and indeed for their families. They tend to seek careers in health and human services, accounting, data processing, secretarial science, and education. A significant number have expressed a desire to transfer to senior colleges. Students are encouraged to choose non-traditional careers if they are consistent with their skills and interests. Many express apprehension about returning to a formal academic setting as students, particularly a college setting. The vast majority achieve scores on the CUNY Freshman Skills Test that require them to register for pre-college level courses during the immersion and post-immersion semesters. Their ages range from approximately 22 to 48 years of age. A considerable proportion of them are drawn from groups historically underrepresented in collegiate programs. For example, the first cohort of 81 COPE Program students at Kingsborough Community College in the spring 1993 semester showed the following demographic characteristics: 36 of 81 students or 45% were Black; 19 or 24% were Hispanic; and 25 or 31% were white. Students are recruited from HRA’s income maintenance and BEGIN centers and Center for College Options at community agencies.

There is an extensive counseling program that goes along with this COPE Program and that is critical. Students need welfare, psychological, and health counseling, and the like. They need tutorial assistance as well. In addition attendance at weekly COPE workshops is mandatory for immersion students and these provide opportunities for students to receive information and assistance with important educational and life experience problems.

The first cohort of students is expected to graduate in June or December 1995, followed each semester thereafter by subsequent cohorts. At the present time the College has 144 students and expect to bring 60 students in this spring for a total of 200 students. The hope is to show that the stereotypical image of the female welfare mother is just that, stereotypical, and that these students will succeed.

The second Program is, in fact, very, very exciting. It is called the Family College and is the result of a joint venture between The City University, Chancellor Reynolds, and the Board of Education, at that time Chancellor Fernandez and now continued with Chancellor: Cortines. The Program was developed at Kingsborough and has now set a model for other colleges. It is currently being developed and offered at Bronx Community College and will be offered at LaGuardia and Borough of Manhattan Community Colleges in the future, among other colleges.

The idea of this college is quite simple. It is housed in a separate Board of Education public school on campus. The children who are aged pre-kindergarten, attend in the first year and the grades go from pre-kindergarten to the second grade. The mothers of the children in the school attend college courses. They must meet all the requirements: have a high school diploma or a GED, take all the remediation, but in addition to that they take child development and parenting and so on. These students are, in fact, one of the most exciting group of students the College has ever had on the campus.
Mayor Giuliani and Chancellors Cortines and Reynolds visited the Family College before they visited the new High School of Sciences at Kingsborough. I must say that the Mayor was taken with one of the children. These children are super start or super start plus. Super start plus means that they not only are on welfare but they are disabled children and when the Mayor turned to a child in the kindergarten class who happened to be Black and who had only one eye and could hardly see, the Mayor opened his arms and enveloped this child in love, which indicated that he was taken really away with himself in terms of the kinds of opportunities offered.

We wish to show two things: one is that women who are on welfare can succeed and we wish to remove the stereotypical image of these women who are mainly minority women. They are proud. They work very, very hard and they have attained over a B average over three semesters. The second group starts with the pre-kindergarten children and we want these children who are all minority children to succeed, to stay in school, to learn, and then become part of the mainstream of the public school system.

We are doing follow-up studies now with Dr. Marilyn Gittel and the results, I think, are amazingly positive and we hope that we can demonstrate that given care and love and proper development that this model can be transferred to different colleges within The City University and the Chancellor quite frankly is doing just that. CNN and Channel 4 visited us and we've gotten several write-ups in the newspapers.

Chairman Murphy thanked everyone for the very inspiring and really important work being done and for the very informative reports.

Upon motions duly made, seconded and carried the public meeting was adjourned at 6:35 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

MARCH 21, 1994

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:43 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Sylvia Bloom
Louis C. Cenci
Gladys Carrion
Michael Del Guidice
Stanley Fink
Robert A. Picken, ex officio

William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mounier
Thomas Tam

Secretary Genevieve Mullin

Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Felix Cardegna
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Shirley Strum Kenny

President Vernon Lattin
President Gerald W. Lynch
President Charles E. Merideth
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Haywood Burns
Dean Stanford R. Roman, Jr.
Chairman Murphy noted with pleasure receipt of Volume 1, No. 1 of the University Student Senate newspaper, CUNY Voice, and congratulated the USS for its good work.

Chairman Murphy noted that the March 21, 1994 issue of U.S. News & World Report lists The City University of New York School of Law at Queens College among the top graduate schools in the nation.

A. PRESIDENTIAL HONORS: (1) President Yolanda T. Moses of City College has been appointed by Board of Education Chancellor Ramon Cortines to an Independent Commission on School Facilities and Maintenance Reform to study the conditions of the City's public schools, review reform plans, and make recommendations on how best to utilize limited resources.

(2) Dr. Edmond L. Volpe, former President of The College of Staten Island, will be honored by the Friends of The College of Staten Island for his contributions to higher education with a permanent endowment to The College of Staten Island campus.

B. FACULTY HONORS: (1) Dr. Neville A. Parker, an H.G. Kayser Professor of Engineering at City College, was selected from over 200 of the nation's top scientists, engineers and technology leaders as the winner of the the 1994 'Black Engineer of the Year Award for Education, College Level.'

At this point Mr. Del Gludice joined the meeting.

C. SCHOOL HONORS: (1) The City College 'Beavers' downed the Baruch College 'Stateswomen' 41-35 to capture the CUNY Conference women's basketball championship, their first since 1990.

(2) Queensborough Community College's 'Tigers' pulled off a 69-56 victory over the New York City Technical College basketball team to win, for the first time, the CUNY Tournament Junior College Championship.

D. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

BARUCH COLLEGE:

a. $180,000 National Science Foundation to Professor Mary Jean Holland, Natural Science Department, for "Communicating Science: Learning Through Science Writing (Curriculum Development)."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

a. $103,000 NYS Education Department to Charles Kosky for "C-STEP."

CITY COLLEGE:

a. $600,000 National Endowment for the Humanities to Dr. Paul Sherwin, Administration, for "Challenge Grant Program."

b. $600,000 NYS Science & Technology to R. Alfonso, Physics, for "Center for Advanced Technology."

c. $249,311 Whitaker Foundation to S. Weinbaum, Mechanical Engineering, for "A National Urban Model for Biomedical Engineering Training."

d. $150,000 ARO to R. Alfonso, Physics, for "Development of 1-2UM Tunable Solid-State Lasers Based on Cr4+ as a Lasing Ion."

e. $131,000 NSF to R. Callender, Physics, for "Raman Spectroscopic Studies of Guanine Nucleotide Binding Proteins."
 Minutes of Proceedings, March 21, 1994

GRADUATE SCHOOL AND UNIVERSITY CENTER:

a. $175,000 Annie E. Casey Foundation to Professor Dorothy Kerzner Lipsky for "National Center on Educational Restructuring and Inclusion."

b. $100,000 Merrill Lynch to Professor Helen Birenbaum for "Professional Development and Technology Laboratory."

JOHN JAY COLLEGE:

a. $258,600 U.S. Department of Education to Karen Delucca for "Upward Bound Program."

YORK COLLEGE:

a. $210,442 U.S. Department of Education to Mr. Ronald C. Thomas, Adult & Continuing Education, for "Talent Search."

G. REPORT ON THE COLLEGE PREPARATORY INITIATIVE:

Statement by Chairman Murphy, concerning the College Preparatory Initiative:

In April of 1992 this Board passed a resolution making the College Preparatory Initiative University policy and set September 1993 as the implementation date. At that time, the Board requested a review of implementation. This review is contained in the materials distributed and will be presented tonight.

From the time that the design of the Initiative was reviewed by the Board, all of us were convinced that this was among the most important initiatives ever undertaken by the Board of Trustees. The impact of this policy on the University will endure for generations to come. The improvement in the preparation of the students coming into this University during the first half of implementation confirms my belief and that of the entire Board of Trustees that public education can be transformed in our City.

The extraordinary commitment of the energetic CUNY faculty who have worked with their colleagues from the public schools over the last three years deserves special recognition. Of course, this progress would not have been possible without the commitment of the leadership of the public schools and the diligence and dedication of the principals, assistant principals, teachers, and guidance counselors. That commitment is reflected in the letter from Chancellor Ramon Cortines which is attached to the CPI review. The Board of Education has been very strongly supportive of this matter since its inception three years ago. It is truly a partnership and joint venture effort.

Report on the College Preparatory Initiative by Dean Ronald Berkman:

First-time freshman enrollees in 1993, the first year of implementation of the College Preparatory Initiative, have completed more academic courses in each of the five curriculum areas (social studies, sequential math, foreign language, lab science, and English), than the 1991 first-time freshman enrollees. There was an across the board increase in the number of students who completed units judged to be college preparatory units in the high school curriculum ranging from a 4.6% increase in students who have completed one or more units in laboratory science to a 9.1% increase for students who have completed four years of academic English. In 1991 art was not counted as an academic unit, therefore, there is no data available for comparison.

A comparison of data from the College Board and the U.S. Department of Education has demonstrated that CUNY students and constituencies have benefited by increased preparation in sequential math. The impact of CPI is evident across the board in the increases by race/ethnicity of high school students completing one or more units of sequential math between 1991 and 1993.

For those students who were enrolled in high school prior to the September 1993 date for implementation, a phase-in schedule was developed to help them meet the 1993 unit expectations. Students who do not have the expected units will take courses that have been designated by college faculty as appropriate for students lacking adequate preparation in particular discipline areas.
The percentage of students from the New York City public high schools who applied to CUNY rose from 65.1% in 1991 to 73.7% in 1993. The 1993 pool of applicants showed a 4.9% increase in applicants with fifteen or more CPI units, a 13.7% increase in applicants with grade point averages of 85% or higher, and a 12.1% increase in students with GPA's of between 80-85%.

The distribution by race/ethnicity of first time freshmen enrollees at CUNY has remained relatively constant. In 1991 the enrollment of Black, non-Hispanic freshmen was 32.3% and in 1993 it was 32.1%. Between 1991 and 1993 the percentage of Hispanic freshman enrollees increased from 26.7% to 28.6% while the percentage of white, non-Hispanic freshman enrollees declined from 25.5% in 1991 to 23.3% in 1993. During that same time period the percentage of Asian/Pacific Islander freshman enrollees increased slightly from 15.4% to 15.8%.

At this point Mr. Badillo joined the meeting.

Statement by Trustee Picken, concerning the College Preparatory Initiative:

The data Dean Berkman presented on the College Preparatory Initiative this evening are not just encouraging, they are astonishing. No one involved in the planning of CPI would have predicted that it could have such a positive impact on student preparation in so short a time, just two years since the Board in April, 1992, adopted a comprehensive series of college preparatory expectations to be phased in over the remaining years of this decade. Most particularly gratifying are the gains in math, foreign language, and laboratory science, the so-called 'gateway' courses, which study after study have shown correlate with success in college and with professional success.

As Chair Murphy mentioned large numbers of CUNY faculty have been involved in the planning and implementation of CPI. At the request of Chancellor Reynolds, an advisory committee of the University Faculty Senate, chaired by Dr. Ethyle Wolfe, Professor of Classics and Provost emerita of Brooklyn College, drafted the initial framework for the Initiative during the academic year 1990-91. The University Faculty Senate and the Professional Staff Congress were represented on the Chancellor's Advisory Committee on School System Collaboration, chaired by Professor Joyce Brown, then Vice Chancellor for Urban Affairs, which elaborated the plans for implementation. Scores of CUNY faculty from all colleges, representing the disciplines envisaged in the Initiative, have collaborated with colleagues from the high schools in discipline groups, conferences, and retreats, skillfully coordinated by Dean Berkman, to draft and refine the competency statements now being used and to foster collaboration at the grass roots level between the University and the high schools. And I would add that for all those of us who have worked on CPI, the collaboration with our high school colleagues has been one of the most satisfying aspects of the Initiative because of the warmth with which they have welcomed us and their willingness to work constructively with us to solve problems. Finally CUNY faculty also have played a major role in the Advisory Committee on Academic Planning which monitors the implementation process.

Despite this substantial involvement of CUNY faculty at all turns in planning CPI, many colleagues were opposed to the Initiative in the spring of 1992, and I suspect some would say they are opposed today. Opposition has centered on two issues. The first has been that the Initiative would somehow result in a limitation of access to the University. The data we have received this evening show that this has simply not been the case. Not only is enrollment growing, almost faster than we can handle, but first-time freshman enrollees are coming better prepared and this without respect to race or ethnicity. The second major area of CUNY faculty concern has been the ability of the public schools to make the resources available to meet the challenges of the Initiative. Here again the data show that high school graduates in increasing numbers are able to get the academic courses in math and science they need to meet the Initiative's expectations. And we all know that Chancellor Cortines, and before him Chancellor Fernandez, have been thoroughly committed to the Initiative.

On April 14, 1992, the University Faculty Senate overwhelming passed a Resolution "to continue to provide leadership to the faculties of the constituent units of the University to ensure that the College Preparatory Initiative improves the preparation of students graduating from high school without endangering open enrollment." It will be a great pleasure for me to report to the Senate at its plenary meeting tomorrow evening that this is indeed what is happening.

I should like to take this opportunity to commend Chancellor Reynolds for the leadership she has given to the College Preparatory Initiative. Too often her predecessors were content to ignore the academic problems of the University or to sweep them under the rug. Dr. Reynolds has been prepared to tackle such problems head-on, to identify their parameters, solicit advice from relevant constituencies, collegially formulate a plan, and then courageously forge ahead.
Chief among the academic problems of the University for the past two decades has been the inadequate preparation of large numbers of incoming students. Colleges have necessarily had to provide instruction at a pre-college level, and resources have been massively diverted. At the same time, a great many students have had to spend a disproportionate amount of time completing their studies, while more than a few have become discouraged and dropped out. Although open access provided admission to the University, genuine access to successful performance in college has eluded a sizeable proportion of entering students. The College Preparatory Initiative, and we have seen the first indications tonight, will bring an end to this state of affairs and make real the promise of equal access to excellence in higher education for all CUNY students. I fully anticipate, as we progress to complete implementation of the Initiative in the year 2000 and as students enter college better prepared for the challenge, retention and graduation rates will soar.

If I may be allowed a personal comment, I should like to say that it is the source of considerable gratification for me that such heartening data on CPI should be presented to the Board at this particular meeting, which is the last at which I shall have the honor to represent the University’s faculty. I have been involved in the Initiative in a variety of ways from the very beginning and have seen it grow from an interesting idea to a powerful, institutionalized means for promoting student achievement. All this has come about as the result of a fruitful collaboration within our University of faculty, administrators, and Trustees, each working in his or her own area of competence and authority not always without controversy but always with the goal of making it possible for our students to succeed. And having given substance to our goal, we have reached out to the public schools and entered into an unprecedented collaboration with them to bring it about. As I complete my term of service on this Board, my wish is that CPI will become a model for how our University goes about solving the problems that beset it.

Chairman Murphy stated that this is a very positive report. The fiscal dividend that will stream in over the years as remediation requirements will become less will be very, very critically important in enabling us to do more with the traditional courses for incoming freshmen. I commend the Chancellor, the presidents, and the faculties of the various departments who have worked diligently to get this going. We look forward to a further report from the Chancellor in a year from now. This is very good news.

Trustee Tam applauded the success stories of the CPI initiative. It has clearly raised the quality of education in the City. He also hopes that Vice Chancellor Hershenson will share this with his friends in the media and publicize the success story at CUNY.

Vice Chair Everett stated that while there were some shortages of appropriate faculty, part of the problem in the public schools was an assumption of the incapacity of the student body to learn and that’s where a major flaw in this system is. Now that the standards are set somewhat higher the students are reaching and that’s the whole theory of this thing that if you set the goals higher people have the capacity to go higher and that’s what we are going to be seeing as the numbers get better.

Trustee Howard stated that while everyone is delighted with the report on the University’s relationship with the high schools and the students in the New York City public school system, he hopes that we’re not going to all of a sudden cut off the remedial things that the University has been doing for some time. He also hopes that the curriculum at the community colleges will be tied a little closer to the senior colleges so that students entering into the community colleges will find the transition to the senior colleges easier.

Chancellor Reynolds responded that Vice Chancellor Nunez-Wormack is looking very hard now at the first year experience and the qualifications of students coming into the University so we can further modify what we’re doing to deal more specifically with students’ needs.

Trustee Fink requested that when the report on CPI is given on an annual basis that the criteria and the basis for measurement is going to remain the same so that each year when we look at some data and criteria we don’t get some new assumption which makes it impossible to measure the efficacy or the accuracy of the data.
E. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. She and the administration are in the midst of working very, very hard on the City and State budgets. They spent a long day in Albany last week meeting with Speaker Silver, Senators LaValle, Galiber, Marino, and Stafford, and Assemblymen Farrell, Sullivan, and Straniere, and throughout the day with various delegation members and many, many other people. We made some of the rounds and did some of the meetings with the legislators with a unified CUNY-SUNY union group including SUNY interim Chancellor Joe Burke, President Irwin Polishook of the PSC, and various NYSET representatives. We pressed most of all on the paramount need for the City University of New York, which is more dollars for more positions. That is the top priority of the Board of Trustees and everyone around the table. We pressed on the also very top priority of reinstituting full community college base aid, adding to the community college base aid, and pressed as well on other legislative items. We were strong on the library, on counselors, and on the items that you all know and have approved for us. There is considerable talk about a maintenance of effort provision on the community college base funding and some on millage funding to make sure that if we get more State dollars into the base for the community colleges that we will not suffer from a City diminution of dollars that would leave us behind the eight ball again and so we are working very hard on that. Legislators are hopeful the budget will be adopted by the end of this week and are working toward that goal.

2. The City budget is of very, very great concern to us right now. They have given us a severance target in the community college budget based on the total community college budget and a very small percentage of that budget is now from City dollars. The severance target is based on state and tuition funding as well. We are vigorously fighting that. I am meeting with Mr. Lackman and City budget officials on that in the next day or two. We are working with OMB, City Hall, and City Council leadership on this issue very vigorously.

3. We had a very positive meeting with Deputy Mayor Peter Powers on full four-year college status for Medgar Evers and other State aid issues and we continue to lobby that item very strongly in Albany and are trying to get help from the City on that as well.

4. The annual CUNY Jobs Fair takes place tomorrow, Tuesday, March 22, at the Marriott Marquis. We have the highest number of business companies and agencies ever there to recruit our students. We expect four to five thousand graduating seniors and recent alumni. You will remember that a student has to be graduating this spring or already have graduated to come there and look for a position. This is a marvelous occasion and we are looking forward to the turn-out and we're looking forward to placing students in jobs.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for March 21, 1994 (including Addendum Items) be approved, as revised as follows:

(a) PART AA: Revise the following:

AA.1 APPOINTMENT WITH WAIVER OF THE BYLAWS (APPROVAL BY OFSR) (SW INDICATES WAIVER OF SEARCH): The salary rate for Sheenagh O'Rourke is revised to read $46,017.

(b) ADDENDUM: Add the following:

D 12 THE GRADUATE SCHOOL AND UNIVERSITY CENTER - ESTABLISHMENT OF CENTER FOR THE HUMANITIES.

RESOLVED, That the Center for the Humanities, to be established at The Graduate School and University Center, be approved effective April 1, 1994, subject to the Policy Guidelines for Research Institutes and Centers set forth by the Board of Trustees in January 1984, or any revised guidelines for institutes and centers to be adopted in the future.
EXPLANATION: The purpose of the proposed Center is to foster exchange and interaction among departments, to encourage broad-based interdisciplinary research, and to sponsor faculty seminars and public programs - including lectures, readings, and conferences - linking the humanities departments at the Graduate School and elsewhere in CUNY to each other and to a wider urban audience.

The Center will promote the growth of humane scholarship and thoughtful discussion of significant issues, with a special emphasis on urban culture. While other centers are primarily concerned with urban sociology and politics, the Center for the Humanities will concentrate on the cultural matrix of urban life, from the street scene to the high arts. This urban focus will be unique among humanities institutions.

The President of The Graduate School and University Center will appoint a Director, an Executive Committee composed of the Executive Officers of humanities programs or their designees, and an Advisory Board of distinguished professors, citizens and cultural figures.

D 13 YORK COLLEGE - MAINTENANCE OF TELEPHONE SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract of behalf of York College to purchase Telephone System Maintenance Services. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $82,000 for the annual period July 1, 1993 - June 30, 1994, chargeable to FAS Code 2236601422. The contract shall include up to four (4) annual options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The proposed contract will insure continuing maintenance of College owned NEAX 2400, PBS with 4203 level software, Electra Mack II Key telephone system, and all associated equipment located on campus. Estimated costs are based on annual maintenance, adds, moves and changes.

(c) ERRATA: Add the following:

1. JOHN JAY COLLEGE OF CRIMINAL JUSTICE:

Page B-2, Appointment of HEO Series Personnel with No Prior Service (Affirmative Action Report on File Except Acting and Substitute Appointments) (SW Indicates Waiver of Search): The effective date of the appointment of Juan Taveras is revised to read 2/1/94.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.
NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for March 21, 1994 (including Addendum Items) be approved, as revised as follows, as follows:

(a) ADDENDUM: Add the following

D 4 BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF FORD F600G TRUCK:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Borough of Manhattan Community College to purchase a Ford F600G Truck and related equipment from Genesse Ford Truck Sales, Inc., under existing New York State Contract Number P-007040 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $26,000, chargeable to FAS Code 222001300, for the fiscal year ending June 30, 1994.

EXPLANATION: The truck will be used to transport equipment, furniture, supplies, cleaning supplies, paper goods and the storage of supplies and files, etc., between the main campus and Fierman Hall.

D 8 BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF LOCKSMITH SUPPLIES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Borough of Manhattan Community College to purchase Locksmith Supplies with the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $28,000, chargeable to FAS Code 222001200 for the fiscal year ending June 30, 1994. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: These locksmith supplies are required for the locking system that College personnel will install in Fierman Hall, as well as replacement pins that are required at the main campus.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting of March 21, 1994 be approved.

Statement by Trustee Jacobs regarding compensated board memberships:

Pursuant to the resolution passed by the Board of Trustees at its February 22, 1994 meeting, the Office of General Counsel and Vice Chancellor for Legal Affairs solicited information from the Chancellor, members of the chancellory and the college presidents for the calendar year 1993, regarding compensated board memberships and the amount of time spent in connection with such activities.

The information submitted has been reviewed to determine compliance or non-compliance with the Board of Trustees' approved "terms and conditions of employment for staff in the executive compensation plan." The plan states that such staff are permitted to engage in compensated outside consultation and professional activity up to two (2) days per month.
This review, which was shared with Trustee William Howard, Chairman of the Committee on Fiscal Affairs, Facilities, and Contract Review, and all of the other Trustees in advance of today's meeting indicates that one (1) member of the chancellory, three (3) college presidents and one (1) University school dean derived income in 1993 from compensated board memberships. It further indicates that each complies with the "terms and conditions of employment for the staff in the executive compensation plan," in that such compensated activity does not exceed two days per month.

Vice Chancellor Diaz stated that in response to the resolution passed by the Board at its February 22, 1994 meeting, a short form was developed to solicit the requested information from the presidents and the members of the chancellory. On that form they were asked to indicate the advisory, foundation, and corporate boards that they served on, the number of full days or half days, and the exact dates that they devoted to those boards. These source documents were subsequently reviewed by Vice Chancellor for Faculty and Staff Relations Malone in terms of compliance with the terms and conditions of employment of the executive compensation plan. Based on the information in those submissions, I've prepared the summary report that was sent to all Trustees. That was the process that was followed.

Chairman Murphy stated that the report delivered by Trustee Jacobs is a complete report and responsive to the resolution that was adopted last month. The scope of the resolution was that it be fact gathering. There was a delegation of duty in that process and I think the process was an appropriate one in response to the resolution. This distinction is quite critical in terms of what this Board wanted and what this Board voted upon last month. There's been a terrific turn around here in gathering this information. It may not be the last word entirely but at least in terms of what we wanted it is the last word. It's not the last word because we have set a process, subject to elaboration, in place where we are going to be monitoring this through the two committees on an ongoing basis to make sure that the policies of this University with respect to compensated time away from the normal duties of the University comport with what the regulations and rules of this University are.

Trustee Inniss stated that he fully supports the notion that our executives at this very special University should be allowed to serve on outside boards. I think it's good for the integrity of this University. It's certainly good for the financial posture of this University. I think this is the right time and place to have our executives participate in such a way and I fully endorse and reaffirm the resolution that was passed several years ago that we allow our executives to do that.

The Board then considered calendar items in the following order:

ADDED ITEM

NO. 7. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following item be approved:

A. THE CITY COLLEGE - NAMING OF A MUSIC LIBRARY READING ROOM:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of a reading room in the newly renovated Music Library in Shepard Hall at The City College the Harold Newman Reading Room.

EXPLANATION: Harold Newman, Class of 1927, had a distinguished career as a music publisher and champion of contemporary American composers and musicians. He strongly and successfully advocated the use of the recorder as a teaching instrument in elementary and secondary schools. His bequest to the College in 1990 included $92,650 for arts and humanities library materials, contingent on the naming of the reading room. In addition to this initial bequest, additional funds will be forthcoming which could total several hundred thousand dollars through supplementary phases of the bequest.
NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. BARUCH COLLEGE AND JOHN JAY COLLEGE - VARIOUS ALTERATIONS:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of September 28, 1987, (Cal. No.4.) for architectural and engineering services by the firm of David Paul Helpern, P.C., for the design and supervision of construction of various alteration projects at Baruch and John Jay Colleges, to authorize an increase in the estimated cost from $271,000 to a new cost of $312,000 to CUNY Project No. CU003-087 (BA001-087, BA002-087 and JJ001-087).

EXPLANATION: The design of this project was completed four years ago in November, 1989. Subsequently, the project was put on hold due to State budget freezes and restrictive spending caps. The design needs to be revised to accommodate changes in programs which have occurred since 1989. In addition, the contract documents must be reviewed to assure compliance with the current codes and regulations, including the Americans with Disabilities Act.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - VARIOUS ALTERATIONS - MECHANICAL, STRUCTURAL, AND ELECTRICAL WORK:

RESOLVED, That the Board of Trustees of the City University of New York amend the resolution adopted at the meeting of May 26, 1992 (Cal. No. 5.B.) for various alterations at Borough of Manhattan Community College, Project No. CU005-088/MC001, MC002, and MC004-088, to authorize an increase in the estimated construction cost from $582,000 to a new cost of $791,932, chargeable to the City Capital Budget.

EXPLANATION: The construction appropriation for these projects totals $791,932. The resolution adopted on May 26, 1992 was based on the consultant’s 1992 cost estimate of $582,000. When bids were received, they totaled $756,981. This request includes an additional $34,951 construction contingency for unexpected field conditions. The requested amount is in line with the original budget and is fair and reasonable because: 1) the bids received were closely grouped for each trade and represent market conditions at the time of bidding, and 2) a subsequent review of the consultant's 1992 estimate indicates a number of items which were missing and/or inadequately covered, including: cost escalation since 1992; the complexity of general construction work required for the mechanical installation including cutting and patching; ceiling removal and replacement, and concrete pads, and the additional costs required to complete structural work at roof top level rather than at grade.

C. BARUCH COLLEGE AND LEHMAN COLLEGE - VARIOUS REHABILITATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Goshow Associates for architectural and engineering services for the design and supervision of construction for various rehabilitation projects at Baruch College and Lehman College, CUNY Project Nos. BA002-093, LM005-093, and LM007-093 [CU 108-093]. The estimated cost of design and supervision of construction shall not exceed $283,000., chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: These projects are required to render the campuses in compliance with the Americans with Disabilities Act (ADA) and New York City accessibility regulations for a barrier free environment as follows: BA002-093: Handicapped toilets, elevator, drinking fountains, expanded fire alarm system, and entrance enclosures for disabled. Estimated Costs: Design - $96,000; Construction - $697,000 LM005-093: Elevators at Student Life and Nursing buildings Estimated Costs: Design - $40,000; Construction - $250,000 LM007-093: Renovation of toilets in 15 buildings.

D. CITY COLLEGE - LEASED FACILITIES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute lease documents, on behalf of City College, to replace the existing agreement at 99 Hudson Street (seventh floor), with a new ten year lease. The new lease agreement shall be subject to approval as to form by the University Office of General Counsel.
EXPLANATION: City College Worker Education Center currently uses approximately 10,400 rentable square feet of space on the seventh floor at 99 Hudson Street pursuant to a ten year lease that will expire on August 31, 1997. The base rent combined with the current cost of operating escalations and real estate taxes equates to a gross annual rent of approximately $298,272 ($28.68/SF).

Pursuant to a proposed new agreement with the Landlord, the University will terminate its current lease and enter into a new lease which will add the entire sixth floor to the demised premises for a total of 20,800 renewable square feet. This new space will allow the University to terminate its other Worker Education lease for 5,000SF at 216 West 14th Street (for which the total current rent is approximately $125,000 per annum) and consolidate the entire program at 99 Hudson Street.

The new ten year lease would start upon the completion of Landlord work on both the new sixth floor and the existing seventh floor. The new base annual rental will be $435,760 ($20.95/SF) for the first five years of the lease and $449,280 ($21.60/SF) for the last five years of the lease.

The University's operating and real estate tax escalations would have new updated base years. The University would also continue to pay for its electric usage and any special cleaning requirements. The Landlord would provide basic cleaning services and repairs to mechanical systems along with other services. The proposed lease has been funded in the 1994-95 Executive Budget.

E. BROOKLYN COLLEGE - LEASED FACILITIES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute lease documents, on behalf of Brooklyn College, to replace the existing agreement at 99 Hudson Street (third floor) with a new ten year lease. The new lease agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The University leases approximately 6,200 rentable square feet of space on part of the third floor at 99 Hudson Street for use by Brooklyn College. The lease will terminate on August 31, 1997. The base annual rent combined with the current cost of operating escalation and real estate taxes equates to a total gross annual rent of approximately $165,230 ($26.65/SF).

Pursuant to a proposed new agreement with the Landlord, the University will terminate its current lease and enter into a new ten year lease which will incorporate the balance of the third floor bringing the total leased area to 10,400 rentable square feet. The new lease will provide for certain improvements to the existing space used by Brooklyn College. The additional space will also provide new quarters to the Center for Media Learning/American Social History Project.

The new ten year lease would start upon the completion of Landlord work. The base rent would be as follows:

| Commencement to 12/31/95 | $185,640 ($17.85/SF) |
| 1/1/96 - 12/31/99       | $198,640 ($19.10/SF) |
| 1/1/00 - 6/30/04        | $210,600 ($20.25/SF) |

The University's operating and real estate tax escalations would have new updated base years. The University would also continue to pay for its electric usage and any special cleaning requirements. The Landlord would provide basic cleaning services and repairs to mechanical systems along with other services. The proposed lease has been funded in the 1994-95 Executive Budget.

F. BRONX COMMUNITY COLLEGE - DIGITAL PHONE SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Bronx Community College to provide a Digital Telecommunication System. The contract will be awarded after public advertisement and sealed bidding on a Request for Proposal pursuant to law and University regulations. The solicitation and evaluation process shall be conducted jointly by the College and a committee of the University's Office of Telecommunications and shall not exceed a total estimated cost of $750,000, chargeable to City Capital Budget Project No. HNX 003, CUNY Project No. BX 022-993. The contract shall be subject to approval as to form by the University Office of General Counsel. The contract shall be subject to approval by the Vice Chancellor for Budget, Finance, and Information Services.
EXPLANATION: The project calls for a vendor to engineer, design, furnish, test, and maintain a new Digital Telecommunication System (DTS) which will provide complete telecommunication service for Bronx Community College. The contract price will also include the cost of construction. The DTS will consist of a basic digital switching system, attendant consoles, station terminal equipment, and reserve power equipment. Fiber optic and copper cables will be pulled between buildings, replacing a backbone which was installed before the campus was purchased from New York University in 1973. The DTS will not only provide such features as automatic call distribution and an integrated voice message system, but is expected to save up to $100,000 a year in reduced line service charges.

G. CENTRAL OFFICE: - FRESHMAN ADMISSIONS GUIDE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to purchase the printing of The Freshman Admissions Guide. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the University Contracting Office pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $150,000 for the annual period from July 1, 1994, to June 30, 1995, chargeable to FAS Code 213501439. The contract shall include up to two annual options for the University Contracting Office to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Freshman Admissions Guide prepared by the Office of Admission Services is widely distributed to all agencies that conduct college admission counseling, CUNY units, universities and colleges outside of CUNY, students applying for admissions, and at college fairs.

H. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF DESKTOP COMPUTERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Borough of Manhattan Community College to purchase IBM computers and related equipment from Micro Age under existing New York State contract P-006198 pursuant to State Finance Law and University regulations. Such purchase shall not exceed a total estimated cost of $345,000 chargeable to FAS Code 222001309, for the fiscal year ending June 30, 1994.

EXPLANATION: This computer equipment will be acquired for instructional and administrative purposes. The College's mission and its Academic Program Planning efforts will be furthered by acquiring 120 workstations and peripheral devices to establish and/or upgrade micro-computing laboratories supporting the study of Engineering Science, Computer Information Systems, Nursing and Business Management. Twenty (20) microcomputers will be acquired for use by faculty and administrative staff in various departments and offices in accordance with faculty development projects and efforts to increase administrative productivity.

I. HUNTER COLLEGE: - XEROGRAPHIC PAPER:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College to furnish and deliver xerographic paper for copiers at the College's duplication office. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $130,000 for the period July 1, 1994 to June 30, 1995, chargeable to FAS Code 229601200. The contract shall include one option for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The paper is required to meet the high volume of demand for major duplication services required by the various areas of the College. This major duplication service is essential to the daily operations of the College and must be done on high speed copiers, since departmental copiers cannot handle the volume of reports, announcements, and instructional requirements. The cost is also reduced by maintaining a Supply Room stock to eliminate the high cost of individual departmental orders. Hunter College has limited storage space and much receive shipments on a biweekly basis. Ordering xerographic paper from State Contract does not allow the College this flexibility. The College also supplies its additional three satellite campuses, which further necessitates the frequency required for deliveries. None of the satellite campuses has additional storage space.
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J. BROOKLYN COLLEGE: PRINT SHOP UPGRADE

RESOLVED, That the Board of Trustees of The City University of New York authorize Brooklyn College to purchase various printing, duplicating, and copier equipment with the necessary ancillary equipment from A.B. Dick Co., Eastman Kodak, and Xerox under existing G.S.A. and New York State Contracts pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $396,988 chargeable to FAS Code 229601304.

EXPLANATION: The Print Shop at Brooklyn College is in need of a total upgrade to meet the challenges and demands of the College community. The equipment presently in use is over thirty years old and unable to perform at the speeds and configurations requested. It is more cost effective to upgrade our own facility than to have users relying on outside vendors for their printing needs. This equipment will bring us into the twenty-first century, allowing us to use color in our printed matter. The time for each project will be minimized and, therefore, the turnover of each request will better serve the end user.

K. CITY UNIVERSITY OF NEW YORK - PRIVATE SECURITY POLICY:

RESOLVED, That it is the policy of The City University of New York that all security and safety services provided on college-owned or leased facilities shall be the responsibility of the college president.

College responsibility for security and public safety applies to any building or property owned or controlled by the college and used by the college in direct support of, or related to its educational purposes, and any building or property owned or controlled by student organizations recognized by the college. This includes student union buildings and other entities that bear the name of the college.

All security or security related functions at events in college facilities, such as performances, speeches, conferences, meetings, classes, and other special events shall be managed by the college. No private security personnel, such as bodyguards or escorts acting in a security capacity, with the exception of security guards contracted for by the college, shall perform any campus security or security related functions. The use of armed private security guards is prohibited.

After consultation with the campus faculty and student constituencies, as well as the appropriate University offices, the colleges are to establish security and safety guidelines for persons or organizations appearing at campus events or using campus facilities consistent with this policy. Contracts for speakers or space rentals should contain conditions whereby events may be canceled or payments or deposits may be forfeited for failure to comply with college security policies and procedures. Additionally, any person or organization violating such an agreement may be denied future access to any CUNY campus or related facility in addition to any other applicable college or lawful sanctions.

This policy does not apply to federal, state, county or municipal sworn law enforcement officers or to foreign or international law enforcement personnel who are officially charged with the responsibility of providing security for particular individuals, or who are involved in a law enforcement capacity (e.g. crowd control), in conjunction with the security officers of the college.

This general policy clarifies and subsumes security policies contained in the Henderson Rules and the CUNY Manual of General Policy (Groups that do not comply with college or University security shall be denied access to college facilities) and the University Fiscal Handbook (There shall be no frisking or searches, except by sworn law enforcement officers). This policy, which applies to all facilities and events whether fees are paid to speakers or funded through student fees, is not intended to limit or abridge individual access to or attendance at college events.

In the event that private security is necessary and requires an exemption to this policy, such exceptions must be approved by the college president and the Chancellor, and reported to the Board of Trustees' Committee on Fiscal Affairs, Facilities, and Contract Review at the earliest practicable time.

At this point Mr. Del Giudice left the meeting.
Trustee Badillo expressed concern that the resolution says that the use of armed private security guards is prohibited but as we all know the Nation of Islam and other groups use unarmed security guards and, as we may remember from the incident at the mosque with the 8 policemen, they can be very dangerous. The words that I read are the use of armed is prohibited which suggests that unarmed is not prohibited. My point is it should say the use of armed or unarmed private security guards is prohibited.

Deputy Chancellor Mucciolo stated that the point about firearms is that even in cases where colleges use contract security guards those private contract security guards working for the college should not, unless a special approval is provided, be approved to carry firearms. The resolution says no private security, with the exception of college contract guards, shall perform any campus security or security related functions and that is the case whether or not they're armed. The further limitation here is in those cases where a college may have a contract security guard force, that those individuals should not, unless special approval is provided, be asked to carry firearms. This policy does not prohibit performers or other individuals from being accompanied by people and the policy is very explicit in that this policy is not intended to abridge or limit the access of individuals to the events at which people may be performing or speaking and so forth. The policy is only intended to prohibit those individuals that may accompany such people from actually managing the security for the event or for the performance. It does not limit their right to be in the theater or to be in the auditorium to walk with the speaker and so forth. It limits their ability to manage the security in the room and so forth. That is the only intent of the policy. That is the obligation of the presidents and the college security.

At this point Dr. Jacobs left the meeting.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following item be approved:

A. QUEENS COLLEGE - ADVANCED CERTIFICATE PROGRAM LEADING TO PROVISIONAL TEACHER CERTIFICATION IN SECONDARY ACADEMIC SUBJECTS:

RESOLVED, That the Advanced Certificate Program leading to Provisional Teacher Certification in Secondary Academic Subjects to be offered at Queens College be approved, effective June 1, 1994, subject to financial ability.

EXPLANATION: The purpose of this program is to qualify students with the baccalaureate degree, who did not take the necessary Education courses as undergraduates, to obtain provisional certification as secondary school teachers from the State in the academic areas in which they majored as undergraduates. Once they receive provisional certification from the State, graduates of the Advanced Certificate Program may enter a master's program and prepare for permanent certification.

The proposed Advanced Certificate Program replaces a course sequence called the Special Admissions Program that is currently embedded in Queens College's Education master's programs. New State regulations require that the Special Admissions Program be broken off from the master's programs and offered as a separately registered Advanced Certificate Program.

The Advanced Certificate Program consists of 18 credits of Education courses, including 6 hours of College-supervised student teaching. All the courses are currently offered by Queens College. No new staff or resources are required to mount the Program.

NO. 6. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW, AND THE COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. JOHN JAY COLLEGE - PERMISSION TO OPERATE AND OFFER ITS A.S. IN POLICE SCIENCE AT A BRANCH CAMPUS IN PUERTO RICO:

WHEREAS, The Executive Director of the Commission on Higher Education of the Middle States Association of Colleges and Schools and the Superintendent of Police of the Commonwealth of Puerto Rico have asked John Jay College of Criminal Justice of The City University of New York to offer its Associate in Science (A.S.) program in Police Science to students in the Commonwealth's Police Academy; and

WHEREAS, The mission of John Jay College is to become a local, regional, national, and international center for Police Science and Criminal Justice education; and
WHEREAS, New York City, New York State, The City University of New York, and John Jay College have strong ties with the Commonwealth of Puerto Rico deriving from a long tradition of collaboration between the Commonwealth and New York City; therefore

BE IT HEREBY RESOLVED, That the Board of Trustees of The City University of New York authorize John Jay College of Criminal Justice to operate a Branch Campus at the Academy of Police Science in Gurabo, Puerto Rico, and to offer the A.S. program in Police Science at that campus, effective April 1, 1994, subject to financial ability; and

BE IT FURTHER RESOLVED, That the program shall be in all respects equivalent to the A.S. in Police Science offered by John Jay College at its home campus in New York City, except that most instruction will be conducted in Spanish, and full-time faculty and staff from John Jay shall participate in and supervise all instruction, admissions, counselling, and other appropriate support functions at the proposed branch campus; and

BE IT FURTHER RESOLVED, That, in recognition of facilities and attendant support services to be provided by the Police Academy, the Board authorizes partial tuition waivers for students enrolled at the branch campus, such waivers to be awarded by John Jay College based on student need and not to exceed $1,300 per student per semester and not to exceed a total of $3.5 million per year; in addition, the student activities fee, the consolidated fee, and the accelerated student fee shall be waived for students enrolled at the branch campus; and

BE IT FURTHER RESOLVED, That any modifications in the curriculum or format of instruction at the branch campus shall require approval by the Board through the Chancellor's Report; and

BE IT FURTHER RESOLVED, That approval of the branch campus shall be contingent upon a written agreement between the President of John Jay College and the Superintendent of Police of Puerto Rico, subject to approval of the University's Office of General Counsel, specifying the terms of the relationship between the College and the Academy of Police Science; and

BE IT FURTHER RESOLVED, That the permissions granted by this resolution shall all terminate December 31, 1996, unless renewed by the Board following the Chancellor's review of Middle States' and other evaluation reports and the Chancellor's positive recommendation.

EXPLANATION: Last year the Executive Director of the Commission on Higher Education of the Middle States Association of Colleges and Schools and the Superintendent of Police of the Commonwealth of Puerto Rico asked John Jay College to offer its Associate in Science (A.S.) program in Police Science to students in the Commonwealth's Police Academy. Their request reflected the wish of the Governor of Puerto Rico to upgrade the training of the Commonwealth's police force. On October 29, 1993, the Governor of Puerto Rico, the Governor of New York State, the Mayor of New York City, the Chancellor of the City University, the Superintendent of Police of Puerto Rico, and the President of John Jay College signed an agreement pledging cooperation in this endeavor. The agreement calls for the establishment of a program at the Police Academy of Puerto Rico leading to the award of the A.S. in Police Science by John Jay College in the short run, and for the ultimate establishment of the Puerto Rico College of Criminal Justice, which would replace John Jay's branch campus in Puerto Rico, after about a decade.

The program to be offered by John Jay College in Puerto Rico will be equivalent to the A.S. in Police Science currently offered by the College in New York City, except that most instruction will be conducted in Spanish. John Jay's faculty will award equivalent credit to students for certain Police Science courses offered by the Police Academy of Puerto Rico, as they do for courses offered by the New York City Police Academy. Students will earn the remaining credits in the program in liberal arts courses, including several related to Criminal Justice, which will be taught by full-time John Jay faculty or adjuncts trained and supervised by John Jay faculty teaching other sections of the same course.

The John Jay program in Puerto Rico will be self-supporting and will receive no University subsidy. Administratively, all receipts and expenditures will be handled through an Income Fund Reimbursable (IFR) account. John Jay College assumes full responsibility for all costs and liabilities related to the program.
Revenues for the program will consist of student tuition and facilities and related services contributed by the Police Academy of Puerto Rico. Students will be charged the CUNY non-resident tuition; however, a portion of that tuition will be waived in view of the facilities and services contributed by the Police Academy of Puerto Rico and the self-supporting nature of the program. In no case will students pay less than the CUNY in-State resident tuition as a result of the partial tuition waivers.

John Jay College will apply to the U.S. Department of Education for certification of the branch campus in Puerto Rico, so that students will be eligible for Federal student financial aid. The student activities fee will be waived in view of the fact that students will not participate in the activities funded by this fee. The consolidated fee and the accelerated student fee will also be waived.

The John Jay College Council approved the proposed program in Puerto Rico at its meeting of February 24, 1994.

Trustee Howard stated that the Committee on Fiscal Affairs also looked at this item and also endorsed the program in Puerto Rico. We also looked at another issue: The number two person in the academy in Puerto Rico, who is a former FBI agent, testified that drugs can be purchased in Puerto Rico for $3000 cheaper than in New York. We thought that endorsing this program will be very useful and very helpful to the faculty at John Jay to understand and learn more about what’s happening in Puerto Rico and, on the long-range plan of this, we hope that some of these experiences will be shared with the New York City Police Department. Trustee Badillo has visited the campus and he has assured all of us that he thinks that it’s very positive for us to go forward with this program and I recommend that we move it.

Trustee Badillo stated that the Police Department in New York City is very interested and involved in this. I serve on Mayor Giuliani’s transition committee for the police and good things may come out of this. In many ways Puerto Rico is ahead of New York City in dealing with the problem of drugs in housing projects and a lot of the ideas that they have are now being looked over by the Mayor. And also since New York City is considering having a new police academy many of the programs that they have in the Puerto Rico Police Academy are being considered for the New York City Police Academy as well.

B. YORK COLLEGE - LEASE OF SPACE TO THE FEDERAL GENERAL SERVICES ADMINISTRATION:

RESOLVED, That The City University of New York be authorized to enter into agreements necessary to authorize a lease of a westerly portion of the York College Campus to the Federal General Services Administration (GSA) or its designee, on which site a new testing facility would be constructed for use by the Food and Drug Administration; and be it further

RESOLVED, That the execution of such agreement be subject to certain conditions being met: (a) there be academic benefit to York College to be described in a memorandum of understanding, (b) the new facility be compatible with the York College Campus architectural design (c) there be replacement parking provided at no tax levy cost to the College, and (d) approval of the Board of Trustees of any designee of the GSA for whatsoever purpose; and be it further

RESOLVED, That the Secretary of the Board be authorized and directed to sign the appropriate agreements (including the specific site boundaries), subject to approval of the Vice Chancellor for Facilities Planning, Construction and Management and the Vice Chancellor for Legal Affairs.

EXPLANATION: Federal legislation has been enacted to permit the General Services Administration (GSA) to request proposals and award a lease to a private developer who would construct a major testing facility for the Food and Drug Administration (FDA) in Jamaica, Queens. The FDA has determined that York College’s West Parking Lot would provide the most suitable site in Jamaica for its new facility.

The West Parking Lot currently provides 275 (40%) of the College’s total 675 parking spaces. Prior to the FDA proposal, it had been planned to expand the West Lot to 400 spaces.

Various federal officials have urged The City University of New York to allow the proposed FDA development and the University acknowledges the economic benefit that such a facility will have for the south Queens areas.

Therefore it is recommended that a portion of the College campus be made available by long-term lease to the GSA (or its designated developer) provided that the following conditions are met:
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1) That in the judgment of the President, after consultation with appropriate faculty and students constituencies, there be benefits to York College's academic program through various consortial arrangements with FDA. An outline of possible areas of collaboration has been developed and will be refined in a memorandum of understanding between York College and the FDA.

2) That The City University of New York be permitted to review the plans for the FDA facility to insure its compatibility with the campus architectural plan.

3) That a minimum of 275 temporary and, subsequently, 400 permanent parking spaces be made available to the College to replace the current and projected car spaces that are now, or would be, provided on the West Parking Lot had not the FDA facility been constructed on that site. The temporary spaces would have to be available prior to the release of the West Lot to GSA's developers. Proposals have been advanced to meet the indicated replacement parking requirement. This agreement is contingent on the assumption that formal written commitments will be received to insure that the College will not suffer a loss of essential parking.

4) That the Board of Trustees retains the right to know and approve, prior to the time that the agreement can be executed, any designee of the GSA for any purpose whatsoever, be it general developer, construction, building, leasee of the land, etc.

Trustee Howard stated that at the Public Hearing a few days ago we had speakers from both the Borough of Brooklyn and from the Borough of Queens who spoke in favor and against this item. The Borough President of Brooklyn obviously did not want to see 350 jobs relocated from Brooklyn to Queens. The individuals from Queens noted that seven years ago the GSA indicated to the people in Brooklyn that it was looking for another location for the facility. In those seven years nothing was done to find a suitable location in Brooklyn for GSA. The Brooklyn people were advised that GSA had been looking for alternative locations someplace in the northeast and had looked at the naval port on Staten Island and in Boston but in the final analysis GSA decided to remain in Queens. Legislation was introduced by Congressman Flake and by Senator Moynihan, and after long discussions with President Josephine Davis of York College and the Chancellor's staff, this resolution was brought to Fiscal Affairs for recommendation to the Board. I recommend its approval.

Statement by President Josephine Dunbar Davis:

Members of the Board of Trustees, this resolution before you comes with the unanimous support of York College faculty, staff, administration, students and general constituents of Queens Borough. We believe that the location of the FDA facility on our campus will significantly enhance educational benefits for our students and particularly provide a community of scholars that support our faculty and their scientific endeavors. Actually we think that the location of this facility on our campus will enable us to achieve two aspects of our mission. In particular, we are interested in providing the best educational benefits possible to our students and also we have a mission of community outreach and we feel that this location of the FDA's facility on our campus will enable us to achieve these aspects of our mission. In 1985 York College faculty entered into a relationship with FDA scientists. Our faculty taught courses on-site there, and in the laboratory our students were able to use the state-of-the-art equipment. Our students have participated in cooperative education experiences and they have distinguished themselves in such a way that they were ultimately hired by FDA. We actually see that our faculty will be supported in terms of their scientific papers and research and also we just approved last year a major in Biotechnology and this will be the proposed area of emphasis that the FDA laboratory hopes to bring to this site. So we see that the Biotech program will be likewise strengthened. I would like to express the appreciation of our campus to Chancellor Reynolds and everyone here who have worked with us to try to come to an understanding regarding the educational benefits and, as the resolution indicates, we'll continue to finalize a memo of understanding which would document the benefits as we have described.

Mr. Fink voted "NO." Mr. Giordano abstained.

At this point Mr. Cenci left the meeting.
ADDED ITEM

NO. 6X. COMMITTEE ON PUBLIC AFFAIRS: Mrs. Bloom reported that the following guidelines have been developed:

A. GUIDELINES FOR A UNIVERSITY-WIDE PROGRAM TO COMBAT BIGOTRY AND TO PROMOTE PLURALISM AND DIVERSITY:

At the January 24, 1994, meeting of the Board of Trustees of The City University of New York, a resolution was recommended by the Committee on Public Affairs to promote University policy to combat bigotry and reaffirm our commitment to pluralism and diversity. Adopted unanimously by the Trustees, the resolution calls upon the Chancellor to report to the Board on steps taken by the University and the colleges in furtherance of the policy by October 31, 1994. The Chancellor was asked to develop guidelines, by the March Board meeting, in consultation with the Council of Presidents and the leadership of the University Faculty Senate and Student Senate. These guidelines are the result of the consultative process.

The adopted Board resolution includes six whereas sections which should be reflected in the development of appropriate plans:

The Board of Trustees of The City University of New York is committed to engendering values and implementing policies that enhance respect for individuals and their cultures.

- This commitment is manifested in the statement of principles and recommendations for action on pluralism and diversity in The City University of New York adopted by the Board on January 20, 1988.
- Our cultural and ethnic diversity -- our pluralism -- is one of our most valued, significant and important characteristics.
- The student body of The City University of New York now includes students who trace their ancestries to over 130 countries, as well as growing numbers of students who are of color, women, immigrants, older adults and disabled persons.
- We must be proactive in developing programs that both combat bigotry and other biases in all their forms, as well as build on the strengths that our multicultural, multiracial, multigenerational student body offers.
- Such programs should build upon successful models of curricular and co-curricular pursuits developed by both members of the CUNY community, as well as with the advice and assistance of the extended CUNY family of supporters and resource persons.

The development of appropriate plans should be consistent with the By-laws of The Board of Trustees, including but not limited to Article 15.0 Preamble which states:

*Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Student participation, responsibility, academic freedom, and due process are essential to the operation of the academic enterprise. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth.

*Freedom to learn and to explore major social, political, and economic issues are necessary adjuncts to student academic freedom, as is freedom from discrimination based on racial, ethnic, religious, sex, political and economic differentiations.

*Freedom to learn and freedom to teach are inseparable facets of academic freedom. The concomitant of this freedom is responsibility. If members of the academic community are to develop positively in their freedom; if these rights are to be secure, then students should exercise their freedom with responsibility.*
By August 1, 1994, the Central Administration and the constituent colleges shall prepare such plans for submission to the Chancellor. Such plans should include a progress report on activities envisioned in the Board's statement on Pluralism and Diversity, University and college programs, scheduled and projected, to combat bigotry, and measures taken to advance the January 24, 1994, Board policy resolution. The plans should address the following elements:

1. A description of curricular and extracurricular programs and projects directed at the elimination of bigotry, the encouragement of inter-group harmony, tolerance and respect and increasing understanding among members of the higher education community. This may include orientation and training programs, professional development, role-playing sessions, leadership conferences and retreats, lectures and seminars, discussions of pertinent research and scholarship, and improvements in methods for cross-cultural communication.

2. A clear statement of the availability of procedures and channels developed by the college community to expeditiously address allegations of bigotry, as well as intervention and conflict resolution alternatives that may be utilized. This should include how the institution is organized and which offices or individuals are appropriately designated to be accessible.

3. Early communication, by college officials, as the facts warrant, of institutional aversion to acts of bigotry, including the issuance of appropriate and timely statements condemning prejudice or discrimination, consistent with the first amendment. This should be done while simultaneously reaffirming the positive message of the extraordinary importance of a collegiate environment where all participants are protected, regardless of their background or social characteristics.

4. The availability of additional options for dispute resolution, such as mediation and conciliation resources both on or off campus, as needed and where appropriate. This may include the identification of faculty and staff experts, experienced student leaders, alumni, or resource persons from the greater college and University community. Established offices, however, should remain on the front-line and serve as conduits to campus and external expertise, as deemed appropriate.

5. The dissemination of materials throughout the campus community in order to ensure maximum awareness and to provide visible evidence of an institutional commitment to an intellectually tolerant collegiate environment.

Efforts to combat bigotry and promote diversity should continue to be an inextricable part of the educational mission of the University, not an ancillary activity that is re-invigorated from time to time on an ad-hoc basis. Our future efforts should build upon the excellent college and University-wide programs and activities that already exist, which were reviewed by the Board of Trustees, through its Committee on Public Affairs. This will permit CUNY to continue to rejoice in the cultural richness of its varied constituencies, unrivaled in American higher education, and reflective of the University's historic commitment to educate all those who seek upward social and economic mobility. At the same time, the University can continue to build bridges between those constituencies so that the most positive atmosphere for learning may be provided for generations to come.

ADDED ITEM

NO. 8 HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises:

**QUEENS COLLEGE**

Jerry Seinfeld
George M. Temmer

**DEGREE**

Doctor of Humane letters
Doctor of Science

At this point Mr. Fink left the meeting.

Statements regarding Trustee Robert A. Picken:
Trustee Howard: My colleague Bob Picken has been my neighbor for a long time and has helped me immensely to understand some of the things that the Chancellor was attempting to do. I don't think that there has ever been a time that you and I have had a disagreement on anything other than I think the security and some things on the budget but I do want to say that it's been a real pleasure working with you and I hope that the relationship that you and I have built over the past couple of years will continue and that I can still call on you from time to time. I really appreciate having had you as a neighbor on the Board and am really sorry to see you go.

Chairman Murphy: It has been a delight and a pleasure to work with you Bob. You are a scholar, you are a gentle person and a gentleman and you have been constructive in your role in behalf of the Senate, the faculty governance in our University. I will personally miss your good collegial and constructive partnership.

Chancellor Reynolds: We have the advantage in that we are going to find some interesting and wonderful ways to salute Dr. Picken and his leadership in the weeks ahead. It has been an absolutely magnificent three and a half years. The College Preparatory Initiative is a testament to your leadership and the only good thing I can say is you and I both, Trustee Picken, continue as professors in The City University of New York. Thank you.

Vice Chair Everett: Bob Picken has always been so responsive on the issues of new programs and new endeavors on the part of the University and he doesn't take a minute to say "Yes." I know when I came to him on the question of ESL and how we could possibly improve the delivery of English as a Second Language to the students in the University he agreed to have me and a whole group of professors in that field speak to his meeting and backed the effort that we made. He helped us with the handbook and its dissemination and it's been received very well around the country and we keep getting requests for it. It was done initially through the Faculty Senate, so I do thank you for that specifically and in general for your kind cooperation and decent, really high level exchanges even when you didn't agree. That's been very appreciated.

Trustee Mouner: She would just like to thank Bob Picken because when she first came on this Board and went to a function at Gracie Mansion, Bob was the first Trustee she met and since then he has been very supportive. I know he is there for me and I really appreciate the relationship. It's been very special.

Trustee Picken expressed his thanks. I can't tell you how touched I am. It's not only been a great honor for me to serve on the Board to represent the faculty, but also a great pleasure. The friendships I've developed with my fellow Trustees have meant a great deal to me. I'm going to miss you all very much. Thank you.

Upon motions duly made, seconded and carried the public meeting was adjourned at 6:40 P.M.

SECRETARY GENEVIEVE MULLIN
The Chairperson called the meeting to order at 4:55 P.M.

There were present:

James P. Murphy, Chairperson

Herman Badillo
Sylvia Bloom
Louis C. Cenci
Michael Del Giudice

William R. Howard
Susan Moore Mouner
Thomas Tam

Anthony Giordano, ex officio

Sandi E. Cooper, ex officio
Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Felix Cardega
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Shirley Strum Kenny
President Vernon Lattin

President Gerald W. Lynch
President Charles E. Merideth
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Maloné
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Haywood Burns
Dean Stanford R. Roman, Jr.

The absence of Ms. Carrion, Mrs. Everett, Mr. Fink, Mr. Inniss, and Dr. Jacobs was excused.
The meeting was called to order at 4:55 P.M. and proceeded without quorum until 5:35 P.M., at which time the Board ratified the following:

A. INTRODUCTION OF NEW TRUSTEE: Chairman Murphy introduced Professor Sandi Cooper, the newly elected Chair of the University Faculty Senate, and welcomed her as the newest member of the Board of Trustees.

B. CONDOLENCES ON DEATH OF PROFESSOR JAMES DONALD WYNNE OF YORK COLLEGE: Chairman Murphy offered condolences on behalf of the Board of Trustees and the Administration to the family of Dr. James Donald Wynne, Professor of Psychology at York College, upon his tragic and untimely death a few weeks ago, and expressed posthumous appreciation for his twenty six years of tremendous dedication to the establishment and advancement of York. We all mourn the loss of this extraordinary individual.

C. CONDOLENCES ON DEATH OF PROFESSOR HERBERT BEINSTOCK OF QUEENS COLLEGE: Chairman Murphy stated that we also mourn the passing of Professor Herbert Beinstock, the Alumni Merit Professor of Labor and Urban Values at Queens College. Herb was a courageous person who fought tremendous physical challenges in the last half dozen years. An alumni of City College, he virtually had a byline when he was the Regional Commissioner of the U.S. Department of Labor's Bureau of Labor Statistics, taking us through thin and fulsome economic periods and we will miss him. He made a major contribution in his professoriate with a variety of conferences held at Queens College. We offer our sincere condolences to Professor Beinstock's family.

D. CHAIRPERSON OF PRESIDENTIAL SEARCH COMMITTEE: Chairman Murphy reported that Trustee Susan Moore Mouncer has been chairing The College of Staten Island Presidential Search Committee.

E. CHAIRPERSON OF THE CITY UNIVERSITY CONSTRUCTION FUND: Chairman Murphy announced that the Governor has appointed Trustee Charles E. Inniss Chairperson of the City University Construction Fund.

F. RESIGNATION OF A PRESIDENT: Chairman Murphy reported that President Shirley Strum Kenny has announced her resignation as president of Queens College to accept the presidency of SUNY at Stony Brook. He stated that she has been a splendid president and great leader at Queens and wished her all the best in her new endeavor.

G. DEAN HAYWOOD BURNS HONORED: Chairman Murphy reported that Dean Haywood Burns, of the CUNY School of Law at Queens College, was presented the Community Person of the Year award by the Urban Bankers Coalition, Inc.

H. CITY UNIVERSITY HONORS: (1) Borough of Manhattan Community College and LaGuardia Community College were ranked third and fourth among the nation's two-year institutions in awarding degrees to minorities, according to a survey conducted by the U.S. Department of Education, and reported in Black Issues in Higher Education. Three other CUNY community colleges were ranked among the top twenty: Kingsborough Community College, 8th place; Queensborough Community College, 18th place; and New York City Technical College, 19th place.

(2) A Partnership of the Board of Education, The City University of New York, and the City of New York has been awarded a National Science Foundation grant that will total up to $15 million, to increase academic achievement and participation in mathematics and science education in all New York City public schools. Chancellor Reynolds and President Merideth will be part of the leadership team that will establish education projects designed to encourage, support, and facilitate improvement in mathematics, science, and technology instruction. Chairman Murphy commended Chancellor Reynolds, President Merideth, and all who worked to make this effort a success.

I. SCHOOL HONORS: (1) The City College has been selected by the Board of Education as headquarters for the City University Consortium for Effective Leadership (CCEL) that will implement a leadership development program for public school principals, administrators, and supervisors.

(2) Hunter College's School of Social Work was ranked one of the ten best graduate schools in a 1994 national survey conducted by U.S. News & World Report.
J. ALUMNUS HONOR: (1) City Comptroller Alan Hevesi, alumnus of Queens College and their former basketball star, was honored at the College Athletics Program Scholarship dinner.

K. FACULTY HONORS: (1) Two (2) CUNY Professors were among the 147 artists, scholars, and scientists chosen from among 3,157 applicants, who won prestigious Guggenheim Fellowships "on the basis of unusually distinguished achievement in the past and exceptional promise for future accomplishment."

a) Carol Armstrong, Associate Professor of Art History at the Graduate School; and,

b) Ron Gorchov, Associate Professor of Art at Hunter College.

(2) Two (2) Faculty members were honored at the Fourth Annual Benefit held by the Asian American Higher Education Council Dinner (AAHEC) held on April 28, 1994:

a) Jae Taik Kim, Associate Professor of Economics at John Jay College of Criminal Justice; and,

b) Betty Lee Sung, Professor Emerita of The City College.

(3) Eugene M. Chudnovsky, Professor of Physics at Lehman College, has been elected a Fellow of the American Physical Society in recognition of his recent major advances in solid state physics.

(4) Frances Curcio, Associate Professor of Elementary and Early Childhood at Queens College, has been named to the National Commission on Mathematics Instruction, the nine-member panel appointed by the National Research Council/National Academy of Sciences to promote the exchange of information on recent advances in mathematics education here and abroad.

(5) Dennis P. Sullivan, Distinguished Professor, Albert Einstein Professor of Science at the Graduate School and Queens College, has won Saudi Arabia’s King Faisal International Prize in Science for his contributions to the field of mathematics.

(6) Ernest Garthwaite, Professor of Art at York College, has been awarded first prize by the Salon de Societe Artistique, Troyes, France, for his etching "Mohegan Spirit."

At this point Mr. Badillo joined the meeting.

L. STUDENT HONORS: (1) David Larrick Smith, a student at Brooklyn College, won first place in prose and fifth in program oral interpretation at the national championship of the American Forensics Association. Mr. Smith was also the sole representative of Brooklyn College in the "team" competition, in which he finished 19th among 110 schools. It is notable that Mr. Smith was recruited to Brooklyn College as a member of its NCAA basketball team.

(2) Kingsborough Community College’s student publication, Scepter, was awarded first place by the American Scholastic Press Association (ASPA) in a competition designed to judge outstanding overall examples of scholastic publication in format, content, and presentation. Scepter was the only community college publication in the United States to receive a first place award.

(3) Three (3) outstanding CUNY students received Asian American Higher Education Council’s (AAHEC) Student Leader-Scholar Awards:

a) Faiuze Ali, President of Borough of Manhattan Community College’s Student Government Association and Co-President of the BMCC Students of Indian Decent Association;

b) Keen Yoong Lee, President of the Hong Kong Students Association, and recipient of an academic grant from the National Science Foundation; and

c) Lusa Ze-Fib Tsai, President of the Baruch College Day Session Student Government, and stalwart volunteer in the Chinatown community.
Eight (8) graduates of The City University of New York’s Adult Literacy Program received were honored by Deputy Mayor Seggara and Chancellor Reynolds at an April 20, 1994 awards ceremony:

a) Kenneth Monroe, Brooklyn College;
b) Sincereray DeShields, New York City Technical College;
c) Nancy Diaz, Borough of Manhattan Community College;
d) Nehemiah Facey, York College;
e) Jacquelin Rodriguez, LaGuardia Community College;
f) Linda Schriber, College of Staten Island;
g) Maysa Tamburini, Hunter College; and
h) Doris Wright, York College.

M. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

a. $180,000 NYS Department of Labor to Sandra Poster, for ‘PROVIT’S EDWAA.’

BROOKLYN COLLEGE:

a. $198,200 NIH/National Eye Institute to Professor Theodore Raphan, Computer & Information Science, for ‘Multidimensional Dynamics of the Vestibulo-Ocular Reflex’.
b. $127,546 NIH/National Institute of Child Health and Human Development to Professors Patricia Riddell and Louise Hainline, Psychology, for "Temporal Processing in the Reading Disabled.”

CITY COLLEGE:

a. $447,679 NYC Dep to J. Fillos, Civ. Engineering, for "Monitoring Combined Sewer Overflow (CSO) & Pumpbak CSO and Settled Solids at Fresh Creek."
b. $400,000 NSF to D. Lemons, Biology, for "Developing Critical Thinking and Content Mastery in Non Traditional Students: A Comprehensive..."
c. $383,834 NSF to M. Marin, Education-Admin, for "The Weatherwatch Leadership Network."
d. $224,622 NYC Dep to J. Fillos, Civ. Engineering, for "North River-Water Pollution Control Plant Technical Panel."
e. $207,911 NIH to D. Deacon, Psychology, for "Brain Potentials, Semantic Processing and Attention."
f. $203,000 CCB to S. Roman, Med. School Admin., for "CUNY Medical School Administrative Support."
g. $192,945 NSF to M. Marin, Sec. & Cont. Ed., for "Young Scholars Discovery Program."
h. $145,682 NSF to S. Cowin, Mech. Engineering, for "Kelvin Mide Coalescence in Natural Composites."
i. $138,000 DOE to S. Lindenbaum, Physics, for "Experimental Investigation of Strong Interactions in Non Perturbative QCD Region."
j. $130,000 NSF to J. Koplik, Levich Institute, for "Molecular Dynamics of Fluid-Solid Systems."
k. $125,000 DOE to J. Koplik, Levich Institute, for "Stochastic Transport in Heterogeneous Flows and Media."
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I. $125,000 NASA to J. Koplik, Levich Institute, for "Molecular Dynamics of Fluid-Solid Systems."

m. $115,000 NSF to H. Cummins, Physics, for "Experimental Studies of Phase Transitions."

n. $108,000 DOE to H. Cummins, Physics, for "Non Linear Dynamics & Pattern Selection at the Crystal Melt Interface."

c. $100,000 NSF to L. Jü, Mech. Engineering, for "Home Experiments: Effective Tools in Engineering Education."

GRADUATE SCHOOL AND UNIVERSITY CENTER:

a. $100,000 Merrill Lynch to Professor Helen Birenbaum, for "Professional Development Laboratory Project."

HUNTER COLLEGE:

a. $500,000 National Endowment for the Humanities to Carlos Horta, Humanities & Arts, for "Challenge Grant."

b. $526,008 PHS/NIH/National Institute of General Medical Sciences to Erwin Fleissner, Sciences & Mathematics, for "Minority Biomedical Research Support."

c. $360,000 NYC Department of Transportation to Jeffrey Osleeb and Dick Lam, Geology & Geography, for "Employee Commute Options Project."

d. $339,819 National Endowment for the Humanities to Nelida Perez, Centro de Estudios Puertorriqueños, for "Documenting Latino Civil Rights History."

e. $186,889 NYS Department of Social Services to Nicholas Freudenberg, Center for AIDS, Drugs & Community Health, for "Case Management Training for New & Existing HRA Workers."

f. $157,841 PHS/NIH/National Institute of Neurological Disorders & Stroke to Marie Filbin, Biological Sciences, for "Adhesion of Myelin Po Protein."

g. $101,434 National Science Foundation to William Cohen, Biological Sciences, for "Marginal Band Formation and Cellular Morphogenesis in Nucleated Erythrocytes, Research Experiences for Undergraduates."

LEHMAN COLLEGE:

a. $150,985 Nihon Anzen Kizai Co., Ltd. to Ricardo R. Fernandez, Project Director, for "CUNY Lehman Hiroshima Transition Program."

NEW YORK CITY TECHNICAL college:

a. $106,246 NYC Education Department to Howard Hines, Project Director, for "Programs for Deaf and Hearing Impaired Students."

QUEENS COLLEGE:

a. $446,023 NYC Department of Sanitation to Dr. Barry Commoner, Center for the Biology of Natural Systems, for "Household Hazardous Waste Program."

b. $279,898 NIH/National Institute of General Medical Sciences to Dr. Corinne Michels, Biology, for "The Regulation of Maltose Fermentation in Saccharomyces."

c. $230,041 NIH/National Heart, Lung and Blood Institute to Dr. Robert Bittman, Chemistry & Biology, for "Structural Properties of Membranes."
d. $160,622 NIH/National Institute of General Medical Sciences to Dr. Corinne Michels, Biology, for "Glucose Inactivation of Maltose Permease in Yeast."

e. $158,790 NIH/National Cancer Institute to Dr. Wilma Saffran, Chemistry & Biochemistry, for "Psoralen Damage Induced Repair and Recombination."

f. $136,963 U.S. Dept of Defense/Air Force Office of Scientific Research to Dr. Fred Cadieu, Physics, for "The Synthesis of Microwave Magnetic Materials as Oriented Sputtered Films."

g. $130,648 U.S. Dept of Defense/Air Force Office of Scientific Research to Dr. Harry Gafney, Chemistry, for "Photo Deposition in Glasses."

COLLEGE OF STATEN ISLAND:

a. $135,887 NIH to Fred Naider for "Peptide Cell Interactions in Saccharomyces Cerevisiae."

b. $124,571 NYC-BOE to Jeffrey Rothman for "Tech Prep Program."

N. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. She joined Chairman Murphy in welcoming Trustee Sandi Cooper, the newly elected Chair of the University Faculty Senate.

2. She congratulated Chairman Murphy on receiving the Lafarge Award for Interracial Justice in Leadership and Business and Public Service from the Catholic Interracial Council at its annual dinner on April 19.

3. Adoption of the State budget is now two months late. The Administration believes there are no erosions in the gains made in the Executive Budget proposed in January or in the additions to CUNY under review by legislative leaders. The State operations portion of the budget does include $3 million for new faculty lines at the senior colleges in recognition of the major academic program planning efforts instituted by the Board of Trustees and followed through by them, building upon improvements proposed by the Governor. The $115 per student additional base aid for community colleges still seems to be very likely. We believe that senior college status for Medgar Evers College is still looking very promising. We do expect other gains in library support, educational technology support, capital funding, restoration of graduate TAP, and additional part-time student aid. In many respects, the long period of time for adoption of the budget has let the University incrementally gain around the margins. This situation will continue to be monitored very carefully and she will continue to report further developments to the Board of Trustees.

4. The City budget is not so optimistic as the City is facing a $2.3 billion deficit for 1994-95. The University has been dealing with a basic $11.2 million cut. The City believes that the additional base aid to the community colleges will compensate. The Administration has pointed out accurately that with the growth in community colleges the base aid simply catches up to the increased enrollment for 1993-94. The cuts in the City's budget really strongly jeopardizes about 2,000 to 4,000 new students in the community colleges as student enrollment continues to rise. She continues to point out to people that at the community colleges there are roughly 4,500 spots in the health sciences to accommodate a waiting list of 6,500 competent applicants. There is a tremendous backup of students who want to come to the community colleges who cannot be accommodated.

At the University's annual breakfast for the City Council, which was very well attended by Council members, Speaker Peter Vallone, Finance Chair Herbert Berman, and Education Chair Priscilla Wooten expressed very strong support for the University. Trustees Cooper and Giordano testified earlier today at the City Council budget hearings.

On the severance program, the original target for the University was 208 people in the community colleges. That number has been reduced to 122, and as of today 32 people have opted for severance. The University is still struggling over this issue because it does not think the community colleges can take this kind of personnel cut. In addition, the CUNY Police Cadet Corps funding is in jeopardy. That funding was not in the budget in an appropriate amount for the community colleges.
5. She, Chancellor Cortines, and President Merideth were in Washington, D.C., last week to receive a $15 million Urban Systemic Initiative grant from the National Science Foundation. New York City is one of the first nine cities to receive a $15 million grant. She asked President Merideth to report on this grant.

President Merideth reported that it is the National Science Foundation’s (NSF) desire to bring systemic change in the way mathematics and science is taught and the way students learn in grades K - 12. Twenty-five cities were declared eligible to participate in this program based upon the number of students who met the poverty index in those cities. New York City qualified and is one of the first nine cities to receive funding although, with its 32 school districts and district Superintendents, 1,058 schools, 60,000 teachers, and 1,088,000 students, elementary and middle schools under the school district Superintendent, and high schools which are separate, it does not fit the NSF’s vision of a unified school system. In order to qualify as a unified school system (a K through 12 continuum), the City had to put together a concept called a school cluster consisting of at least two elementary and middle school districts and a correspondent high school superintendency. Each cluster must also include partnerships with a business, a community based organization, and a relationship with a minimum of three informal educational institutions (i.e., the Hall of Science, the Botanical Garden, or the Zoo).

This is a joint Board of Education, CUNY, and City of New York project. The City’s $15 million will be matched with NSF support. It is going to be used to develop model programs which can be replicated throughout our system. Mayor Giuliani and Chancellors Cortines and Reynolds have signed off on it. Chancellors Reynolds and Cortines are the principal investigators and Maria Santoría Guaft of the Board of Education and I are co-principal investigators. School Districts 13 and 15 in Brooklyn have been identified as the first cluster and CUNY presidents from the Brooklyn colleges will be involved in this cluster. The second cluster, which has to be in a borough other than Brooklyn, will be selected in response to an RFP being sent out on June 10th. This effort will begin in September with two clusters and then in the fall another RFP will be sent out. Every borough will have one cluster before a second cluster can be started in any borough.

The New York City program is unique in that it is the only one of two programs projected among the 25 where the University--CUNY in this case--is taking a major lead and an equal partnership in this process. CUNY is the fiscal agent for this.

Chancellor Reynolds commended President Merideth for his efforts in encouraging the NSF to work up programs such as these. He has been tireless in getting these groups together to do the planning and to write the proposals. Without him this simply would not have occurred. She, the Board of Education, and the University are very, very grateful to him. She added that, considering the fact that Cincinnati is getting the same amount of money to do the same things for 50,000 students as CUNY and the Board of Education are getting for one million students, the funding is not enough. We are on a campaign to see if we can’t increase the level of funding on this in the years ahead.

6. City College is going to receive a $3.8 million institutional research award grant over five years on tunable solid state laser and optical imaging. Dr. Robert Alfano is leading the research efforts. Only five other institutions in the country received awards of this nature.

7. All the campuses have scheduled commencements in May and June except LaGuardia which is scheduled in September. There is a cavalcade of speakers on campuses addressing our graduates. She does very, very much appreciate the Trustees representing the University at these various commencements and too the presidents, faculty, and students for their excellent work in bringing this year to a happy close.

Chairman Murphy stated that we are hoping that despite the delay, the State budget will bring a happy result to President Jackson and Medgar Evers in their efforts to achieve senior college status. He also stated that this is a fitting time to really congratulate all the presidents on having had a very successful year on their campuses. All of us look forward as these commencements unfold to being part of that process with you.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 12)
NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for May 31, 1994 (including Addendum Items) be approved, as revised as follows:

(a) **AA SECTION:** Revise the following:

AA.2 APPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS WITH COMMITTEE APPROVAL (SW INDICATES WAIVER OF SEARCH): The entry for Alexander Buinum is withdrawn.

(b) **ERRATA:** Add the following:

1. **THE CENTRAL OFFICE:**

Page B-2, Reappointment in a HEO Series Position without a Terminal Date: The reappointments in the Italian American Institute are withdrawn, pending approval appointments at Queens College.

2. **BROOKLYN COLLEGE:**

Page B-1, Administrative Designation Committee Approval Not Required (REM - Affirmative Action Report on File Except in Acting and Substitute Appointments) (SW Indicates Waiver of Search): The functional title for Christine Persico is revised to read Assistant Dean for Continuing Education.

3. **BRONX COMMUNITY COLLEGE:**

Page B-1, Early Payment of New Steps: The entry is withdrawn.

Page B-1, Appointment of Professoriate Staff (Affirmative Action Report on File Except Acting, Visiting and Substitute Appointments) (SW Indicates Waiver of Search): The entry is withdrawn and hereby reentered in the Chancellor's Report under the heading Reappointment Without Tenure, CCE or 13.3.B Annual).

4. **NEW YORK CITY TECHNICAL COLLEGE:**


(c) Items listed in **PART E - ERRATA,** to be withdrawn or changed as indicated.

**EXPLANATION:** The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for May 31, 1994 (including Addendum Items) be approved, as revised as follows:

(a) **ERRATA:** Add the following:

1. **THE CENTRAL OFFICE:**

Page B-3, Reappointment without Tenure, CCC or 13.3B (Annual): The reappointments in the Italian American Institute are withdrawn, pending appointments at Queens College.
Page B-1, Reappointment without Tenure, CCE or 13.3B (Annual): The functional title for Madeleine Gamble is revised to Deputy Director for the Jackie Robinson Center.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting of March 21, 1994 be approved.

NO. 4. BOARD MEETING DATES FOR 1994-95 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1994-95, with the understanding that a meeting will also be held in April, and December if the need arises:

Thursday, September 29, 1994
Monday, October 31, 1994
Monday, November 28, 1994
Monday, January 30, 1995
Monday, February 27, 1995
Monday, March 27, 1995
Monday, May 22, 1995
Monday, June 26, 1995

Chairman Murphy announced that there are two Borough Hearings scheduled in the month of June, one in the Bronx and one in Manhattan. It is particularly important during the first year of the new administration with a lot of new political figures in place that we get full participation in both of those boroughs. The borough hearings are good sounding board for the University.

NO. 5. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. BRONX COMMUNITY COLLEGE - VARIOUS ALTERATION AND RESTORATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Platt and Byard for architectural and engineering services for the design and supervision of construction for various alteration and restoration projects at the Bronx Community College, CUNY Project No. CU109-093 at a cost not to exceed $300,000, chargeable to the Capital Project No. HN-C002 and X002. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the City Office of Management and Budget be requested to approve the funding necessary for said contract.

EXPLANATION: The planned construction work under this project consists of renovation and air conditioning of several large capacity spaces at Bronx Community College which are heavily used in support of the College’s academic programs. The project includes a general restoration of the Hall of Fame Theater and the auditorium in the landmarked Gould Memorial Library, as well as air conditioning of those two spaces and Community Hall. The proposed architectural contract will include a feasibility study and cost estimate for all of the proposed work and will identify a phased construction plan. It will also include preparation of designs and construction documents for the project. The estimated cost of the planned renovation work is $3,000,000. The architectural consultant was selected in accordance with the approved procedures established by law.
B. LEHMAN COLLEGE - REHABILITATION OF PARKING LOTS:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of October 25, 1993 (Cal. No. 5D) for rehabilitation of parking lots at Lehman College, to authorize an increase in the estimated cost from $1,470,000 to a new cost of $1,601,000 chargeable to Capital Project No. HN-X004/HNY242 or CUNY Project No. LM035-091/LM003-092.

EXPLANATION: This project consists of a complete rehabilitation of parking lots at Lehman College. During the design process the Bronx Borough President's office provided additional funding in order to enhance the security and lighting aspects of the project. This resolution authorizes the use of the additional funds provided for this project.

C. GRADUATE SCHOOL AND UNIVERSITY CENTER - NEW TEN-YEAR LEASE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a new ten-year lease, on behalf of the Graduate School and University Center, at 25 West 43rd Street, New York, New York. The lease agreement shall be subject to approval as to form by the University's Office of General Counsel.

EXPLANATION: The University now occupies approximately 33,396 gross square feet of space which represents 23,378 net square feet of space at 25 West 43rd Street under a lease that started in January 1985. Pursuant to the current lease, 19,352 square feet of space will terminate on December 31, 1994 and the balance of the leased area, 14,044 square feet, will terminate on June 30, 1996. The base annual rent for this lease is $901,692 ($27.00/S.F.). The current cost for additional "above base-year" rent escalators (Porter wage and Real Estate Tax passthru costs) is $468,718 ($14.04/S.F.), therefore the total gross rent for this lease is $1,370,410 ($41.04/S.F.).

An agreement has been reached with the Landlord to replace the current lease with a new ten-year lease which will, in part, accomplish the following:

1) Reduce the gross rent from its current level of $41.04/S.F. and the base years for the operating expenses and real estate tax passthru costs will be made current.

2) Consolidate all Graduate School offices on the entire seventeenth and eighteenth floors, with other University functions remaining on other floors, for a total leased area not to exceed 38,245 gross square feet (26,878 net square feet) of space.

3) The new base annual rent will not exceed $860,513 ($22.50/S.F.) for the first five years and $898,758 ($23.50/S.F.) for the second five years.

The Landlord, at Landlord cost, will provide a new building installation of the seventeenth and eighteenth floors. The new lease will commence and the current lease will terminate upon substantial completion of the Landlord work in the new space. Tenant will continue to pay for its own electricity as additional rent. The new lease would provide the University with a cancellation option upon the seventh anniversary of the lease term as well as sublease rights.

D. GRADUATE SCHOOL AND UNIVERSITY CENTER - MASTER PLAN PROGRAM:

RESOLVED, That the Board of Trustees of The City University of New York approve a space program totaling 375,000 net assignable square feet (NASF) for the Graduate School and University Center; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approve an amendment to the CUNY Master Plan to include such space program; and be it further

RESOLVED, That the Board of Regents' of the State of New York be requested to incorporate this amendment of the CUNY Master Plan into the Regents Statewide Plan for Higher Education.
EXPLANATION: The Graduate School and University Center exists in one permanent State owned building of 175,270 NASF, and two leased buildings with a combined area of 100,180 NASF, for a total of 276,474 NASF between these three spaces.

As a pre-requisite to the implementation of a future capital development plan for the Graduate School and University Center, there must be a space program included in the Master Plan for The City University and also be incorporated into the Regents Statewide Plan for Higher Education.

A space analysis was undertaken to identify space needs of the Graduate School and University Center (GSUC) ten years from now, to the year 2003-04.

Enrollments at the GSUC are projected to rise from the current (1993-94) 4,234 headcount and related 2,966 FTEs by 15% to a future headcount of 4,888 with related FTEs of 3,422 FTEs by the year 2003-04. In accordance with accepted long range planning practices, in addition to enrollment growth, plans for five new or expanded programs have been included, as identified and described by the GSUC. Physical space needed to accommodate this growth is in accordance with adopted CUNY space standards.

This space analysis revealed that the GSUC has excess space in the following space types: classroom/lecture space, and faculty and administrative offices. It has theoretical space deficits pursuant to CUNY space standards in the following areas: Graduate Student Research Space, Library, Student/Faculty Services, Instructional Resource Center, Data Processing, Campus Services and Assembly Facilities.

In the year 2003, if CUNY space standards are theoretically applied, the GSUC would require 442,244 NASF to accommodate its expanding programs. Working in close cooperation with the Graduate School and after careful consideration of the space standard model as compared to the actual and projected operations, it is recommended that the needs of the Graduate School and University Center can be satisfactorily accommodated with 375,000 NASF.

The largest space increases will be in the following type of spaces: Graduate Student/Faculty Research with a proposed increase of 30,000 NASF; thesis, dissertation, defense and student study areas, 32,000 NASF; and Faculty, Student and Campus Services, 26,000 NASF.

The space requirements program of 375,000 net assignable square feet has been developed jointly by the Graduate School and the Office of Facilities Planning, Construction and Management.

E. HUNTER COLLEGE - PURCHASE AND INSTALLATION OF NEW CABLE PLANT AND TELECOMMUNICATIONS SYSTEM FOR BROOKDALE CAMPUS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College for the purchase and installation of a new cable plant and telecommunications system for the Brookdale Campus. The contract shall be awarded after public advertisement and sealed bidding on a Request for Proposal pursuant to law and University regulations. The solicitation and evaluation process shall be conducted by the College. Such purchase shall not exceed a total estimated cost of $1,200,000, for the fiscal year ending June 30, 1995, chargeable to FAS Code 236601400. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Brookdale Campus is in need of an updated telecommunications system. The current Centrex system and rented terminal equipment are just too cumbersome, limited and costly to remain in service. A new system will greatly improve the service provided to the campus and will reduce the College's annual expenses for Brookdale, allowing the College to redirect the savings toward paying for the new system, and into service improvements once the final payment is made.

Financing for the new system will come from the State's Certificate of Participation (COPS) program. Payments will be made primarily by redirecting the current fixed costs, plus a small amount from revenues earned by providing dormitory telephone service.
F. GRADUATE SCHOOL - CLEANING AND MAINTENANCE SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Board to execute a contract on behalf of The Graduate School and University Center to purchase cleaning and maintenance services. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $1,700,000 for the annual period July 1, 1994 to June 30, 1995, chargeable to FAS code 217703400. The contract shall include up to four annual options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Cleaning and maintenance service is necessary for the safe and effective operation of the College and for the health and safety of the students, faculty, and staff.

G. KINGSBOROUGH COMMUNITY COLLEGE - AMENDMENT TO RESOLUTION FOR SECURITY GUARD SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of October 25, 1993, (Cal.No.5.A.), for Uniformed Security Guard Service at Kingsborough Community College, to authorize a change in the allocation from $1,300,000 for the period from January 1, 1994 to December 31, 1994 to an estimated $800,000 for the six month period from July 1, to December 31, 1994, such expense to be chargeable to FAS code 234801419.

EXPLANATION: This contract was originally expected to be awarded by January 1, 1994. Bidding procedures have caused a delay in the award of the bid. The College seeks to register the contract as of July 1, 1994 for the remaining six month period addressed by the original resolution. There is an increased monthly cost necessitated by the lowest responsible bid for such services of $1,277,402 for a ten month period. The contract will be registered at the prorated amount for six months.

H. THE CITY UNIVERSITY OF NEW YORK - RISK MANAGEMENT:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of February 22, 1993, (Cal. No. 1) for an insurance risk management consultant to authorize an increase in the estimated cost from $75,000 to $120,000.

EXPLANATION: The Insurance/Risk Management Advisory services evaluation committee has selected the Request for Proposal submitted by the firm of Alexander & Alexander. The selection was based upon qualification of personnel, experience with higher education institutions and the scope of work and approach, and cost. The committee concluded that Alexander & Alexander’s proposal was the best approach to developing a risk management program for the University.

I. LEHMAN COLLEGE - MAINTENANCE OF MICRO-COMPUTER EQUIPMENT, SERIAL PRINTERS, AND NON-IBM COMPUTER TERMINALS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Lehman College to purchase a service contract for the maintenance of micro-computer equipment, serial printers, and non-IBM computer terminals. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $120,000 for the annual period from July 1, 1994 to June 30, 1995, chargeable to FAS Code 21501433/434. The contract shall include up to four annual options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Uninterrupted use of the micro-computers, terminals, and printers is critical to both the instructional and administrative activities of the College. For reasons of efficiency, economy, and standardization the College wishes to negotiate an on-premise maintenance contract for micro-computers, serial printers, and non-IBM terminals that will enable the College to benefit from the lower pricing schedules appropriate to the volume of equipment in use at the College.
J. AGREEMENTS, ETC., WITH CITY UNIVERSITY CONSTRUCTION FUND AND NEW YORK STATE DORMITORY AUTHORITY:

RESOLVED, That the proposed (1) Agreement of Lease dated as of April 27, 1994 between the Dormitory Authority of the State of New York, The City University Construction Fund and The City University of New York, relating to Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligations, providing for the leasing by the Fund from the Dormitory Authority of facilities for the use of The City University and the financing by the Dormitory Authority of such facilities by the issuance of bonds and notes pursuant to the Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligation Resolution and (2) any proposed Supplemental Agreement(s) dated as of April 27, 1994, between the Dormitory Authority, the Fund and The City University pursuant thereto be approved; and it is further

RESOLVED, That the Chairperson or Vice Chairperson is hereby authorized and directed to execute the Agreement of Lease and any Supplemental Agreement(s) on behalf of The City University and is authorized to cause the seal of The City University to be affixed thereto; and it is further

RESOLVED, That the Secretary of the Board of Trustees is hereby authorized and directed to sign the Agreement of Lease and any Supplemental Agreement(s) in attestation of the signature of the Chairperson or Vice Chairperson and/or of the seal of The City University and to cause the Agreement of Lease and any Supplemental Agreement(s) to be delivered on behalf of The City University to the other parties thereto; and it is further

RESOLVED, That the Chairperson or Vice Chairperson of the Board of Trustees is authorized to make such changes in the Agreement of Lease and any Supplemental Agreement(s) as he or she shall deem appropriate or necessary in accordance with the advice of the General Counsel to the Board of Trustees, including the deletion or addition of facilities for which this Board has previously approved a capital budget request to the State Budget Division, and the signature of the Chairperson or Vice Chairperson of the Board of Trustees and the attestation of such signature by the Secretary shall be conclusive evidence of the approval by the Board of Trustees of such changes; and be it further

RESOLVED, That the following officers are hereby authorized and directed to examine any statement contained in any Official Statement of the Dormitory Authority relating to a Series of Bonds of the Authority issued pursuant to The City University System Consolidated Revenue Third General Revenue Obligation Resolution dated as of April 27, 1994 in its preliminary and final forms, signed by at least three of such officers stating in substance that the material contained therein, relating to the Board of Trustees, The City University of New York and to the senior and community colleges governed and administered by the Board is true, which letter shall further state that in the opinion of the signer thereof such material is a fair and accurate statement relating to the Board of Trustees of The City University and to the senior and community colleges governed and administered by the Board and that no material facts have been omitted. Such officers are as follows: The Chair and Vice Chair of the Board of Trustees, the Chancellor, the Deputy Chancellor and any Vice Chancellor of The City University.

EXPLANATION: The 1993 Legislature approved a Capital Budget which authorized a number of facility improvements to continue The City University Construction Program. This resolution will authorize agreements and procedures needed to permit the Dormitory Authority to finance and provide both senior and community college facilities for The City University.

(a) Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

K. AMENDMENT TO RESOLUTION FOR INSTALLATION OF AIR CONDITIONING SYSTEM AND CONSTRUCTION OF LEARNING CENTER-BROOKDALE CAMPUS:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of January 24, 1994 (Cal. No. 4.D.) for installation of an air conditioning system, construction of a Learning Center and purchase of equipment necessary for the operation of the Brookdale Library at the Hunter College Brookdale Campus, 425 East 25th Street, N.Y., N.Y. 10010, to authorize an increase in the estimated cost of this project from $250,000 to a new cost of $360,000 chargeable to FAS Code 275501460.
EXPLANATION: The increased cost of this project is necessary because the lowest responsible bid for the Learning Center construction and air conditioning system installation came in at $359,995 a price higher than the engineer's estimate.

(Approved James P. Murphy (5/10/94), Charles E. Inniss (5/2/94), William R. Howard (5/2/94), and Susan Moore Mounier (5/2/94)).

NO. 6. COMMITTEE ON ACADEMIC POLICY, PROGRAM AND RESEARCH: RESOLVED, That the following items be approved:

A. BARUCH COLLEGE - ADMINISTRATIVE REORGANIZATION OF THE SCHOOLS OF BUSINESS AND PUBLIC ADMINISTRATION, LIBERAL ARTS AND SCIENCES, AND EDUCATION AND EDUCATIONAL SERVICES:

WHEREAS, The creation of a School of Public Affairs is a key element in Baruch College's reorganization plan, based on a two-year intensive period of academic planning, and this process, in which faculty members and students had a key role, culminated in a design that will focus the College's resources on its unique mission in business and administration integrated with the classical traditions of a liberal education; therefore be it

RESOLVED, That effective September 1, 1994, the organization of Baruch College be changed from the School of Business and Public Administration, the School of Liberal Arts and Sciences, and the School of Education and Educational Services to the School of Business, the School of Liberal Arts and Sciences, and the School of Public Affairs.

EXPLANATION: This reorganization will maintain Baruch's three-school structure through a combination of schools that increases the College's potential for fulfilling its role in CUNY while maintaining all course offerings and degree programs without interruption.

The School of Public Affairs will be organized around a combination of new and existing undergraduate and graduate degree programs to provide a strong interdisciplinary approach. The School will have a core of full-time faculty, including transfers from existing departments and a number of new appointments, supplemented by Baruch faculty members from the School of Business and the School of Liberal Arts and Sciences and faculty from other CUNY units. Faculty members will also participate in research and service activities.

With the establishment of the School of Public Affairs and the transfer of all faculty from the Department of Public Administration to the School of Public Affairs, the Department of Public Administration, currently housed in the School of Business and Public Administration, will be discontinued and the name of the school changed to the School of Business.

For all purposes under the Board Bylaws and policies and the State Education Law, the School of Public Affairs is to be considered an academic unit equivalent to a department and organized into program areas. The seniority rights of faculty members who transfer from an existing department in Baruch College to the School of Public Affairs will be preserved in a manner acceptable to those affected. A resolution concerning personnel will appear in the University Report in June.

The School of Education and Educational Services is currently comprised of the Departments of Education, Physical and Health Education, Academic Skills, Student Personnel Services, Library, Continuing Studies, and an administrative unit. As a result of this administrative reorganization, the Departments of Education, Physical and Health Education, and Academic Skills and all their faculties and staff will be reassigned to the School of Liberal Arts and Sciences. Continuing Studies will become a separate office, not part of any school of the College, reporting to the Provost. The Departments of Student Personnel Services and the Library will become College-wide departments, not part of any school of the College. The Library will report to the Provost and the Department of Student Personnel Services will report to the Vice President for Student Development. Since all departments of the School of Education and Educational Services will be reassigned in their entirety, there is no impact on faculty seniority in those departments.

A resolution concerning Interim Governance Guidelines will be considered by the Committee on Faculty, Staff and Administration. The Guidelines will establish interim procedures and waive any provisions of the College's Governance Charter and the Bylaws of the Board of Trustees which conflict with this administrative reorganization.
The mission and structure for the School of Public Affairs are based on documents prepared by faculty committees with student participation, named in consultation with the Faculty Senate; approximately 100 faculty members participated directly in the two-year process which led to this plan. The plan was reviewed extensively by the faculty in open forums and by the College’s Faculty Senate, which gave its unanimous support to the proposal.

A task force of 17 faculty members was given the responsibility of recommending an optimal reorganization of the departments comprising the School of Education and Educational Services. The recommendations were reviewed by the Faculty Senate and the procedures followed were found by the Faculty Senate to be in compliance with guidelines adopted by the general faculty.

B. THE COLLEGE OF STATEN ISLAND - BA IN SOCIAL WORK:

RESOLVED, That the program in Social Work leading to the Bachelor of Arts degree to be offered at The College of Staten Island be approved effective September 1994, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with a program of study that integrates academic learning with field experience to prepare them for social work careers in a variety of agency settings and to enhance their preparation for graduate study in social work.

The design of the curriculum is intended to prepare students for entry-level positions in social service agencies such as schools, hospitals, and other community programs. Because the proposed curriculum is firmly grounded in the liberal arts and behavioral sciences, graduates of the program will also have a base of knowledge and skills that will enable them to pursue professional graduate studies.

The Bureau of Labor Statistics reports that employment of social workers is expected to increase faster than the average for all occupations through the year 2005 and estimates that social work employment will increase 43 percent during this same period of time. Thus an excellent career opportunity will be made available to students who aspire to the social work field.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - AS IN MATHEMATICS:

RESOLVED, That the program in Mathematics leading to the Associate in Science degree to be offered at Borough of Manhattan Community College be approved, effective September, 1994, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the indispensable pre-requisites for transfer into an upper-division mathematics program at a senior college. Articulation agreements have been secured with Brooklyn, City, and Hunter Colleges. Students who complete the proposed program are guaranteed entry into upper-division mathematics programs at these Colleges.

The proposed curriculum builds on existing courses in the liberal arts, sciences, and mathematics, and is an appropriate addition to the liberal arts and career programs offered at the College. The program will serve a student population that is predominantly minority and female, and thus is expected to attract and encourage women and minorities to study mathematics, a field in which both groups are currently underrepresented.

The Mathematics Department currently offers all of the courses required for the program. Since students will be drawn from those currently enrolled and since qualified faculty are in place to teach all the courses in the program, no additional costs are anticipated to implement this program.

D. QUEENS COLLEGE - ADVANCED CERTIFICATE LEADING TO PROVISIONAL CERTIFICATION FOR TEACHING PRE-KINDERGARTEN THROUGH GRADE 6:

RESOLVED, That the Advanced Certificate Program leading to Provisional Teacher Certification in Elementary Education to be offered at Queens College be approved, effective September 1, 1994, subject to financial ability.
EXPLANATION: The purpose of the proposed program is to provide a sequence of education courses for students who have baccalaureate degrees but who have not completed the necessary education course requirements to qualify for provisional certification as elementary school teachers. The proposed Advanced Certificate program will qualify students for provisional certification in elementary education and admission to the Master of Science in Education program.

The proposed program replaces a course sequence called the "Special Admissions Program," which is currently part of Queens College's Education Master's programs. New State regulations require that this sequence be separately registered as an Advanced Certificate program.

The Advanced Certificate requires the completion of 30 credits of Education courses, including college-supervised student teaching. Fifteen credits from the program may be applied to the Master's degree. All the courses are currently offered by Queens College on a regularly scheduled basis. No new staff or resources are required to offer this program.

E. THE CITY UNIVERSITY OF NEW YORK - UNIVERSITY-WIDE GUIDELINES FOR FORMAL, PERIODIC ACADEMIC PROGRAM REVIEW:

WHEREAS, The Board of Trustees' Resolution on Academic Program Planning of June 28, 1993 endorsed "the continuation, and where needed, initiation or intensification, of campus-based planning, program review, and program development activities..."; and

WHEREAS, The Board resolved "that all academic programs be subject to a formal, periodic review procedure, including both self-study and external assessment, to be conducted in accordance with guidelines for academic program review to be established by the Chancellor after consultation with appropriate groups and governance bodies and with the approval of the Committee on Academic Policy, Program, and Research and the Board of Trustees..."; now therefore be it

RESOLVED, That The City University of New York University-Wide Guidelines for Formal, Periodic Academic Program Review be approved effective June 1, 1994.

NOTE: See Appendix B.

EXPLANATION: The guidelines for University-wide use have been prepared pursuant to the Board's Resolution on Academic Program Planning and take into account the review practices existing at many CUNY colleges, as well as ideas developed by the Council of Presidents and the University Faculty Senate. The overall collegial process of consultation began with the Academic Council, the Council of Presidents, and the Advisory Committee on Academic Program Planning, all of which conducted reviews of the guidelines and recommended that the draft document be reviewed by the colleges and their governance bodies, the University Faculty Senate, and the University Student Senate.

The college presidents (and the Chairpersons of the University Faculty Senate and the University Student Senate with their organizations), were asked to initiate a process of campus-based consultation and to elicit responses to the draft document. The colleges, the University Faculty Senate, and the University Student Senate were asked to submit those responses to the Vice Chancellor for Academic Affairs by April 1, 1994.

By April 13, responses were received from eleven colleges, as well as from the University Faculty Senate. Informal telephone conversations with several colleges and the University Student Senate elicited further responses. These responses were considered by the Vice Chancellor for Academic Affairs in preparing and submitting this final document.

Trustee Cenci reported that the Committee also reviewed guidelines for joint faculty appointments, another outcome of the Board resolution on Academic Program Planning. The Committee also heard a report on international education at City University. Committee members expressed strong interest in this subject and plan to discuss it further in the fall.
NO. 7. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. BARUCH COLLEGE - ESTABLISHMENT OF THE IRVING WEINSTEIN DISTINGUISHED PROFESSORSHIP IN ACCOUNTANCY:

WHEREAS, Irving Weinstein has been a loyal alumnus, friend and supporter of Baruch College; and

WHEREAS, Irving Weinstein (class of 1923) served the College with distinction as a Trustee and subsequently an Honorary Trustee of the Baruch College Fund from its inception until his death, and as a concerned advocate for the College and its interests; and

WHEREAS, He established the Irving Weinstein Trust Fund Scholarship and the Samuel and Irving Weinstein Scholarship Fund for outstanding students; and

WHEREAS, Irving Weinstein has provided a gift of $1.1 to $1.2 million dollars to endow a Visiting Distinguished Professorship in Accountancy; and

WHEREAS, The Irving Weinstein Foundation, Inc., has provided an additional $200,000 to support three (3) Assistant Professors to be known as Irving Weinstein Distinguished Scholars for a minimum of five (5) years; and

BE IT FURTHER RESOLVED, That the Board of Trustees of The City University of New York authorize the establishment of The Irving Weinstein Distinguished Professorship in Accountancy in the School of Business at Bernard M. Baruch College of The City University of New York.

EXPLANATION: The purpose of this Professorship, as well as the three Assistant Professorships, is to attract or retain superior faculty in the highly competitive discipline of accountancy.

Criteria for selection, in addition to the appropriate academic credentials, will include a significant scholarly publication record in accountancy and related disciplines.

After appointment through Baruch College Personnel and Budget Committee procedures, the recipients shall be designated by the President of the College, upon recommendation of the Dean of the School of Business. The Professorship will be awarded for a one-year term and the incumbent may be a candidate for renewal.

B. QUEENS COLLEGE—AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the following amendments to the Queens College Academic Senate Charter (Governance Plan) be approved:

Section II.B.1.b., regarding voting student membership on the Academic Senate, is amended to read:

Six (6) [School of General Studies] Evening student Senators shall be elected at large by [School of General Studies] Evening students.

Section II.F.1.c., regarding ex-officio non-voting memberships on the Academic Senate is amended to read:

the Presidents of the Day Session, [School of General Studies] Evening, Graduate, Student Governments.

NOTE: Material underlined is new; material in brackets to be deleted.

NOTE: See Appendix C.
The School of Public Affairs will be the academic unit equivalent to a department, with variances from the College Governance Plan in the composition of the personnel committees. Tenured faculty member from each of the three schools. The Personnel Committee for the Library and Student Personnel Services Departments to consider recommendations from the departmental personnel committees. Appointments and reappointments without tenure will be recommended initially to the school Personnel Committee, consisting of those program faculty members and additional members to bring the number to five. Promotions and tenure will be initiated at the school P & B Committee, which will be composed of the dean, the program coordinators, and several tenured full and associate professors elected from each program depending upon its size. All recommendations of the school P & B will then proceed to the college P & B Committee, which will include the dean of the school and the chair of its P & B.

For the Departments of Student Personnel Services and Library, in lieu of a school P & B, there will be a P & B Committee for the Library and Student Personnel Services Departments to consider recommendations from the departmental personnel committees. The P & B Committee for the Library and Student Personnel Services Departments shall have seven members composed of the two chairs (i.e., chief librarian and dean of students), an elected tenured faculty member from each of the departments, and an elected tenured faculty member from each of the three schools.

The proposed amendments to the Queens College Governance Plan have been approved by the Queens College Academic Senate and are recommended by the College President. The two amendments involve language (name) changes to reflect the abolition of the School of General Studies as an administrative unit, by changing the designation of "School of General Studies" representatives to the Academic Senate to "Evening" students. The School of General Studies was an administrative unit which was primarily composed of evening students. The Academic Senate of Queens College is composed of 90 voting Senators, with 60 faculty Senators, and 30 student Senators. Of the 30 student Senators, six were from the School of General Studies. Section II.B.1.b., of the Governance Plan is modified to provide for six Evening student Senators elected at large by the Evening students, in substitution for the current references to the School of General Studies. Similarly, Section II.F.1.c., is modified to provide for ex-officio non-voting membership for the President of the Evening Student Government, in substitution for the current School of General Studies Student Government.

WHEREAS, Baruch College has undertaken an academic reorganization effective September 1, 1994, and it is essential that the College proceed with this reorganization pending the adoption of an amended Governance Plan; therefore

BE IT RESOLVED, That the interim Governance Guidelines for the School of Public Affairs and the Departments of the Library and Student Personnel Services at Baruch College be adopted, effective September 1, 1994 through August 31, 1997. The School of Public Affairs will be the academic unit equivalent to a department, with the Dean as its executive officer. The Baruch College Governance Plan and the Board Bylaws are waived where they are inconsistent with the Interim Governance Guidelines. A revised Baruch College Governance Plan shall be presented to the Board for adoption by September 1, 1997.

EXPLANATION: The Interim Governance Guidelines permit the reorganization of Baruch College to proceed, with provision for appropriate faculty participation in governance by the faculty in the new School of Public Affairs, and the two Departments of Library and Student Personnel Services, currently part of the School of Education and Educational Services, which now become departments within the College but will not be part of any school. The College President, with the support of the faculty, has recommended the approval of the Interim Governance Guidelines, which were developed by two faculty committees with student participation. The Interim Governance Guidelines will be in effect for three years, while the faculty and administration, with student participation, conduct a comprehensive review of the current governance plan, last revised in 1985, and develop a revised governance plan which will include provisions for the School of Public Affairs and the Departments of Library and Student Personnel Services. The Interim Governance Guidelines will permit the new School of Public Affairs, which has unique features, and the Departments of Student Personnel Services and Library, which have been reassigned outside of the College's three schools, to operate consistent with the spirit of the current College Governance Plan during the three year transitional period. The significant variances from the College Governance Plan are in the composition of the personnel committees.

The School of Public Affairs will be the academic unit equivalent to a department, with different programs within the school. The program faculty will have three types: core faculty who have their faculty lines in the school; consortial faculty who have their faculty lines in another college department, but are assigned part-time (or full-time) to the school; and affiliated faculty from other CUNY units who are assigned part-time (or full-time) to the school. Affiliated faculty will not have the right to serve or vote for members of personnel committees. Appointments and reappointments without tenure will be recommended initially to the school P & B by the program faculty, provided there are at least five full-time equivalent faculty members, or in the alternative by an advisory committee, appointed by the dean, consisting of those program faculty members and additional members to bring the number to five. Promotions and tenure will be initiated at the school P & B Committee, which will be composed of the dean, the program coordinators, and several tenured full and associate professors elected from each program depending upon its size. All recommendations of the school P & B will then proceed to the college P & B Committee, which will include the dean of the school and the chair of its P & B.
D. BYLAW AMENDMENT: Notice was served of the introduction of the following amendments to Article XIV of the Bylaws of the Board with respect to authorizing the CUNY Civil Service Commission to establish qualification requirements for the CUNY Office, Secretary, and Administrative Assistant positions.

RESOLVED, That Sections 14.3, 14.4, and 14.5 of the Bylaws of the Board be amended as follows:

Section 14.3. CUNY OFFICE ASSISTANT AND CUNY SECRETARIAL ASSISTANT.

1. Basic Qualifications:
   a. Graduation from four year senior high school course; or
   b. Possession of a high school equivalency diploma; or
   c. Certification of having passed the New York state high school equivalency examination; or
   d. An acceptable general education development certificate issued by the armed forces (a score of at least 35 on each of the five tests and an overall score of 225 in the general educational development examination); and

2. Additional Qualifications:
   a. One year of college education equivalent to at least 30 credits at an accredited college or university; or
   b. One year of experience in general office work (for those positions requiring the ability to comprehend and converse in both Spanish and English, such ability shall be accepted as the equivalent of six months of experience in general office work); or
   c. An acceptable equivalent combination of college education and the above experience; and

3. In addition the qualification requirement for CUNY office assistant shall be the ability to typewrite at a rate of not less than forty words per minute, with no more than five percent errors; and

4. In addition the qualification requirement for CUNY secretarial assistant shall be the ability to take dictation at a rate of not less than eighty words per minute and the ability to typewrite at the rate of not less than forty words per minute, with no more than five percent errors.

5. This title shall have four assignment levels.

Section 14.4. CUNY ADMINISTRATIVE ASSISTANT.

1. Qualifications:

Employment as a CUNY office assistant, level 3 or level 4 on the date of application for the promotion test. In addition for CUNY office assistants who wish to be eligible for appointment as CUNY administrative assistant with selective certification for stenography, the ability to take dictation at not less than eighty words per minute.

2. This title shall have two (2) assignment levels.

Section 14.(5)3. [OTHER] NON-INSTRUCTIONAL STAFF POSITIONS.

Qualifications:

The qualification requirements for non-instructional staff positions [other than those specified in section 14.3. and section 14.4. of the bylaws] shall be those established by the appropriate position specification or civil service examination announcement, or standards established by the CUNY civil service commission.

and be it further

RESOLVED, That Sections 14.6 through 14.7 be renumbered Sections 14.4 and 14.5 respectfully; and be it further

RESOLVED, That these amendments shall be effective July 1, 1994.

NOTE: Matter in brackets to be deleted.
EXPLANATION: Section 14.5 presently mandates that the qualification requirements for non-instructional staff positions be set through job description, examination notice, or standards established by the CUNY Civil Service Commission. The deletion of the above sections and language removes the special requirements for the CUNY Office, Secretarial and Administrative Assistant titles that were established prior to the creation of the Civil Service Commission.

Changing workplace technologies, changing workforce needs of the colleges, and changes in the labor market require the periodic review and revision of the minimum qualifications and testing formats for all CUNY non-instructional staff titles. The Board of Trustees has provided for oversight of such processes by the creation of the CUNY Civil Service Commission.

NO. 8. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following item be approved:

A. MEDGAR EVERS COLLEGE - INCREASE IN STUDENT ACTIVITY FEE:

RESOLVED, That the student activity fee paid by all students at Medgar Evers College be increased from $25.00 to $35.00 per semester effective the Fall 1994 semester, and that $35.00 be designated as the student government fee.

The summer session student activity fee shall continue to be $10.00.

EXPLANATION: The student activity fee schedule represents an increase of $10.00 in the student activity fee. The additional fees will be used to provide a continuum of student services from freshman programs to professional testing preparation and commencement. All students will benefit from the fees which support student activities, the Learning Center, athletics and child care.

In accordance with Bylaw section 16.3, the student government fee is allocated by the student government, subject to review by the College Association.

A special referendum, initiated by a student petition and scheduled by the College President, was held in accordance with Bylaw section 16.12(c) on February 28 and March 1, 1994, at a time other than in conjunction with student government elections. The vote on the referendum was 102 in favor, 93 opposed, with 4% of the student body voting. This will represent the first fee increase since Fall 1981. The College President supports the fee increase.

NO. 9. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following item be approved, and report noted:

A. RESOLUTION REGARDING THE PELL GRANT PROGRAM:

WHEREAS, The President's FY 1995 budget requests a $100 restoration in the maximum Pell Grant Award, bringing the maximum to $2,400, the same as the maximum in FY 1993; and,

WHEREAS, Final FY 1995 appropriations bills in both chambers of the Congress will not be finalized until late June, or early July; and

WHEREAS, CUNY has the highest rate of Pell Grant utilization of any major university or university system in the United States; now therefore

BE IT RESOLVED, That The City University of New York (CUNY) urge all members of the New York City Congressional Delegation to support an appropriation for a $2,500 maximum Pell award for FY 1995; and

FURTHER BE IT RESOLVED, That a copy of this resolution be sent to all members of the Delegation requesting their support for the action proposed in the resolution.
EXPLANATION: President Clinton's FY 1995 budget requests a maximum Pell Grant award of $2,400 per year, $100 more than the FY 1994 maximum. The additional $100 is restoration, simply returning the maximum award to its FY 1993 level, prior to the funding reduction the Pell program suffered in the 1994 budget. The President's FY 1995 Pell Grant request estimates that awards would be made to 4.1 million students, an increase of 162,000 over the number of recipients in 1994. The prior years' Pell shortfall would also be eliminated. An increase, however, to $2,500 would provide additional support that is more responsive to higher college costs and inflation.

B. REPORT: Trustee Bloom reported the following:

1. The Committee is reviewing a proposed University policy on charitable contributions which will be circulated to the college presidents and the leadership of the University Faculty and Student Senates prior to Committee consideration.

2. The annual presentation of the Salk Scholarships to worthy CUNY students pursuing a career in medicine will be held on Wednesday, June 8, 1994, at 9:30 A.M., in Room 1700 of the Graduate School. Dr. Frank Fields of WCBS-TV will be the guest speaker. This is a very special occasion and I want to acknowledge the work of Vice Chair Edith Everett in support of this on-going program.

NO. 10. SALK SCHOLARSHIPS: RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

WITH STIPEND

Marjory Alabre
Lyudmila Degtyar
Gregory Luma
Coral Omene
Richard Ospina
Martin Scott
Sean Sukal
Karen Yan

Queens College
Hunter College
The City College
The City College
The City College
Lehman College
Hunter College
Brooklyn College

HONORARY (in order selected)

Phillip Sirota
Karenza Alexis
Nielson Fernandez
Sanul Corrielus
Emilio Arteaga
Beatrice Deshommes
Carlos Malagon II
Annette Fontan

Queens College
Brooklyn College
The City College
Brooklyn College
The City College
Brooklyn College
Queens College
Queens College
NO. 11. HONORARY DEGREES: (e) RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

COLLEGE:  
BARUCH COLLEGE

Henry G. Cisneros
Doctor of Laws

BROOKLYN COLLEGE

Bela Kiraly
Doctor of Humane Letters

To be awarded June 1, 1994

THE CITY COLLEGE

Robert Hamilton Blackburn
Doctor of Fine Arts
James Bruce Llewellyn
Doctor of Laws
Albert Wohlstetter
Doctor of Letters

To be awarded June 1, 1994

CUNY LAW SCHOOL

Carmen Beauchamp Ciparick
Doctor of Laws
George William Crockett, Jr.
Doctor of Laws
Andrea Gibbs
Doctor of Laws

To be awarded May 27, 1994

HUNTER COLLEGE

Leona Chanin
Doctor of Humane Letters
Marcy Chanin
Doctor of Humane Letters
Hugh Downs
Doctor of Fine Arts
Lani Guinier
Doctor of Laws
Wei Jingsheng
Doctor of Humane Letters

To be awarded June 1-2, 1994

LEHMAN COLLEGE

Cesar Perales
Doctor of Laws
Mario Salvadori
Doctor of Humane Letters

To be awarded June 2, 1994

QUEENS COLLEGE:

Frank Lopardo
Doctor of Musical Arts

To be awarded June 2, 1994
(b) Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

QUEENS COLLEGE - HONORARY DEGREE TO SAMUEL J. LEFRAK:

RESOLVED, That the Board of Trustees of The City University of New York approve the bestowal of an honorary Doctor of Humane Letters on Samuel J. LeFrak.

EXPLANATION: Dr. Samuel LeFrak is chairman of the LeFrak Organization. Founded in 1905, the company is among the largest private building firms in the world, and is known for its commitment to affordable housing. Dr. LeFrak has served under five Presidents, five Governors, and six New York City Mayors, in various capacities, including United States delegate to the International Conference in Geneva, Special Consultant to the State Department, and member of the United States National Energy Council. Born in New York City in 1918, Dr. LeFrak is a well known philanthropist with a focus on his beloved borough of Queens, and an abiding interest in supporting the arts. A graduate of The University of Maryland, he pursued postgraduate studies at Columbia and Harvard, and has received honorary degrees from New York Law School, Colgate University, the University of Rome, Pratt Institute, and the University of Maryland. An active member of the Queens College Foundation Board of Trustees, Dr. LeFrak's countless citations and commendations are testaments to his ability, his concern for people, and his dedication to excellence.

This recommendation is supported by the College Academic Senate and the President of the College.

(Approved James P. Murphy (5/16/94), Louis C. Cenci (5/16/94), Edith B. Everett (5/16/94), and Harold M. Jacobs (5/16/94)).

ADDED ITEM

NO. 12. AD HOC COMMITTEE ON THE CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE: RESOLVED, That the following item be approved:

A. AMENDMENTS TO THE GOVERNANCE PLAN OF THE CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE:

RESOLVED, That the proposed amendments to the Governance Plan of The City University School of Law at Queens College be approved.

NOTE: See Appendix E.

EXPLANATION: At its January 29, 1990 meeting the Board of Trustees adopted an interim Governance Plan for The City University School of Law for a "developmental period" ending this year. Article 1 (A) (4) of the current Governance Plan requires that:

"During the 1993-94 academic year, the Chancellor, upon appropriate consultation, including consultation with the Dean and the President, shall make such recommendations for changes in this Plan as he or she deems appropriate to the Board of Trustees for its consideration."

After appropriate consultation, the Chancellor is submitting the amended plan. This plan represents the culmination of the growth of the Law School from its opening 10 years ago through its achievement of full accreditation by the American Bar Association in 1992.

At this point Mr. Del Giudice joined the meeting.

Upon motions duly made, seconded and carried, the Board went into executive session to consider personnel matters. The public meeting was adjourned at 5:40 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
MAY 31, 1994
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

Chairman James P. Murphy called the Executive Session to order at 5:45 P.M.

There were present:

James P. Murphy, Chairperson
Herman Badillo
Sylvia Bloom
Louis C. Cencl
Michael Del Giudice
William R. Howard
Susan Moore Mouner
Thomas Tam
Anthony Giordano, ex officio
Sandi E. Cooper, ex officio
Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant
Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macarl
Dean Branda Spatt

The absence of Ms. Carrion, Mrs. Everett, Mr. Fink, Mr. Inniss, and Dr. Jacobs was excused.

NO. E.1. PERSONNEL MATTERS: No Action.

NO. E.2. REAL ESTATE MATTER: No Action.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 6:55 P.M.

SECRETARY GENEVIEVE MULLIN
Minutes of Proceedings, June 27, 1994

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 27, 1994

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:38 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Sylvia Bloom
Gladys Carrion
Louis C. Cenci
Michael Del Giudice

William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Anthony Giordano, ex officio

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Shirley Strum Kenny

President Vernon Lattin
President Gerald W. Lynch
President Charles E. Merideth
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
Vice Chancellor Richard Freetand
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.

The absence of Mr. Fink as excused.
A. FAREWELL TO PRESIDENT SHIRLEY STRUM KENNY AND DEAN HAYWOOD BURNS: Chairman Murphy noted that this is the last meeting President Shirley Strum Kenny and Dean Haywood Burns will be attending. Queens College, the CUNY School of Law at Queens College, and The City University of New York will be losing the leadership of these distinguished chief executive officers. We wish them both the very best in their new endeavors and we say that from the bottom of our hearts. There is a huge cavern in Queens College which we will have to fill and try to be as successful in filling it as we were with their two appointments.

Dean Haywood Burns could not be with us today because of his commitment to be keynote speaker at an international conference on the delivery of legal services throughout the world, held at the University of Kent in Canterbury, England.

At this point Mr. Giordano joined the meeting.

B. SCHOOL HONORS: Chairman Murphy stated that Medgar Evers College is to be congratulated upon regaining its status as a senior college. On June 8th Governor Mario Cuomo and the New York State Legislature approved the restoration of senior college status to Medgar Evers College in the 1994-95 CUNY budget. A lot of people in this room are to be thanked for that persistent effort over a number of years to do the right thing with respect to Medgar. Many of the long-standing Trustees, many on the staff, the Chancellor, and of course President Edison Jackson has been singular in what he has done to make this work. We will have an opportunity shortly to have an event to celebrate this and we will use that event to suitably express our appreciation to the public policy makers in this State, the Governor and the key members of the Legislature who voted this reality together with those in the City administration who were more than acquiescent, they were also very positively helpful as well.

Statement by President Edison Jackson:

Mr. Chairman, members of the Board of Trustees, Chancellor Reynolds, members of the Chancellor’s staff and colleagues, it is with a deep sense of humility and gratitude that we come before you this evening to say thank you. Certainly we at Medgar Evers College are extremely happy, and that’s probably an understatement. We certainly felt that the restoration of senior college status was indeed a reasonable request and it could not have happened without the support and the Vision of this Board and the Chancellor. I’d like to give special thanks to Jay Hershenson, who over the years was one who continued to have dialog and to insure that we were setting our ducks in order in order to make this whole thing happen. I’d also like to thank the University Student Senate, the PSC, and the University Faculty Senate for their support, and most of all the family at Medgar Evers. It could not have been possible without their support of the vision that we had espoused and put forth at Medgar Evers College when we arrived there in the fall of 1989.

Medgar is a very special place and with the restoration of senior college status you have placed a high degree of trust in us that we would make good on the promise, and we take this as a very sacred trust. I can assure you that Medgar will continue to march toward excellence, that indeed we will continue to march toward being a flagship institution in this University and beyond. Medgar is that kind of special place and I call it an oasis in a desert where people who are thirsty for knowledge come and have that thirst quenched. It is a place that gives hope, and where people can come to be renewed. As an educator we believe that education has a capacity to transform an individual, and a people, and a nation, and the people come to Medgar Evers to have their lives transformed.

So it is with that we thank you. We are indeed going to have a great celebration. This is indeed a collective victory not only for this Board, not only for this University, but for the Borough of Brooklyn, and yes indeed the City of New York. I would like to acknowledge my colleagues who are here by asking them to stand to let you know that they are here in support of Medgar Evers and to thank you.

Trustee Jacobs stated that many years ago he was one of the charter members for Medgar Evers when it met in a store on Bedford Avenue, and when the Catholic Church’s buildings on Carroll Street were purchased to house the College. He and Dr. James Oscar Lee were among the five or six members who formed that particular college.

Chairman Murphy stated that Dr. Jacobs is too modest. He refused to have us acknowledge that the anniversary of his twentieth year on this Board was the first of February, three months ago, so we are going to acknowledge it belatedly because he has opened the door to things past.
Vice Chair Everett stated that the recognition of Medgar Evers is an interesting and timely coincidence. This is also the same year that the assassin of Medgar Evers was finally brought to justice and so there are two very special things that are happening together and it’s time that both of them happened.

Chancellor Reynolds stated that it has been a privilege for her to watch President Jackson and his colleagues, and most of all the students at Medgar Evers, pull this University inextricably towards its destiny. It’s been an absolutely inspiring piece of work by everyone there. I was laughing today with Edison about how during the campus takeovers I would check on Medgar Evers periodically as other campuses were struggling and Edison would simply give me a rundown of some productive activity the students were all involved in visibly during that whole period of time and indicate that their top priority was achieving four year status for that campus. It’s been achieved because of your leadership and because of those wonderful students and of course wonderful faculty and staff, many of whom are here today. There is a special spirit there that is a spirit that’s growing in influence in your special part of this wonderful City and I’m so proud of you all.

C. FACULTY HONORS: (1) Mindy Mass, Lecturer in the Department of Office Technology at New York City Technical College, has been appointed editor for information processing for the Business Education Forum, the journal of the National Business Education Association.

(2) Leo Treitler, Distinguished Professor of Music at New York City Technical College, has been elected a fellow of the American Academy of Arts and Sciences.

(3) Edward J. Shaughnessy, Associate Professor of Sociology and Law at John Jay College, has been elected President of the Duchess County Historical Society.

D. STUDENT HONORS: (1) Ms. Eleanor D. George, graduating senior at Bronx Community College, is the recipient of the prestigious Belle Zeller Award from the Professional Staff Congress.

(2) Ms. Diane Augustus of Bronx Community College, has won a City University Athlete Award. Ms. Augustus, who excels in track, volleyball and shotput, finished fifth in the Colgate Women’s games, and was voted Most Valuable Player on the first U.S. Netball Team. She is a Chemistry major with a 3.37 GPA.

E. ALUMNI HONORS: (1) Ms. Faye D. Ginsberg, an alumna of the Graduate School and University Center who is now teaching at N.Y.U., has received a MacArthur Genius Award. She is the second Anthropology Department graduate to receive this prestigious award.

F. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting:

BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

a. $700,000 NYS Department of Social Services to Cynthia Murphy, for “C.E.O.S Enhanced Placement Initiative Program.”

b. $106,580 NSF to Sandra Poster, for “Undergraduate Faculty Enhancement.”

THE CITY COLLEGE

a. $185,000 US Nuclear Reg. Comm., to C. Miller, Civ Engineering, for “Hualien Soil Structure Interaction.”

b. $150,000 NSF to I. Chavel, Mathematics, for “Problems in Geometric Analysis.”

c. $130,000 NSF to J. Koplick, Levich Institute, for “Molecular Dynamics of Fluid, Solid Systems.”

d. $129,453 AFOSR to F. Smith, Physics, for “Studies of Electronic & Optical Materials.”

e. $115,000 NSF to J. Gallagher, Biology, for “Pylogeny of Skeleton.”
f. $114,989 NIH to A. Kierszenbaum, Cell Biology/ANA, for "Function of a Galactose Binding Receptor in Reproduction."

g. $100,000 NASA to W. Pierson, Remote Sensing for "Studies of Radar Backscatter as a Function of a Wave Properties and the Winds in the Turbulent Marine Atmosphere."

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $224,022 NIH to Professor James Kates, for "Noise Reduction Hearing Aids."

b. $223,642 Robert Wood Johnson Foundation to Professor Leonard Saxe, for "Evaluation of the Fighting Back Program."

c. $214,104 AFOSR to Professor Louis Auslander, for "A New Approach to Radar Waveform Design."

d. $168,045 Bronx-Lebanon Hospital to Professor Seymour Siegel for "Implementation Development and Coordination of Re-Licensure Training Programs for Foreign-Educated Healthcare Professionals."

HOSTOS COMMUNITY COLLEGE

a. $617,251 NYS Education Department for "College-wide Academic and Support Services to Students Enrolled in Vocational and Occupational Education Programs."

b. $490,546 US Department of Education - Title III for "College-wide Initiative to Strengthen the College's Bilingual Curriculum."

c. $459,00 NYS Department of Social Services to the Office of Academic Affairs for "the Establishment of the COPE Program which Provides Academic Support Services to Students Receiving AFDC."

d. $150,000 Lila Wallace-Reader Digest Arts Partners Program to Hostos Culture and Arts Program for "Program Expansion."

e. $139,067 NYS Education Department/Liberty Partnerships Program to the Division for Planning, Development and Community and Continuing Education for "Academic Enrichment and Cultural Awareness."

f. $130,090 NYS Education Department to the Office of Community and Continuing Education's Adult Basic Education Program for "Basic Education, Literacy and ESL Instruction for Adults."

g. $127,200 NYS Education Department to the Office of Community and Continuing Education for "Vocational Skills Training in the Area of Medical Records to Out of School Youth and Adults."

h. $123,000 NYS Education Department to the Office of Community and Continuing Education for "Support of the Youth Internship Program."

i. $121,900 NYC Department of Cultural Affairs to the Hostos Culture and Arts Program for "General Operating Support."

j. $117,000 NYS Department of Social Services to the Office of Community and Continuing Education for "Career Planning and Support Services to Students Receiving AFDC."

k. $117,000 NYS Department of Social Services to the Division for Student Development for "Academic Support and Career Development Services to ESL Students Receiving Public Assistance."
JOHN JAY COLLEGE OF CRIMINAL JUSTICE

a. $200,000  The William and Flora Hewlett Foundation for "Support of the CUNY Dispute Resolution Consortium."

LAGUARDIA COMMUNITY COLLEGE

a. $314,735  U.S. Department of Education to Samuel Farrell, Continuing Education, for "Upward Bound Program."

b. $248,510  NYC Department of Employment to Sandra Watson, Continuing Education, for a "Micro Computer Systems Training Program."

c. $148,742  U.S. Department of Health and Human Services to Naomi Greenberg, Academic Affairs, for "Health and Careers Opportunity Program (HCOP)."

NEW YORK CITY TECHNICAL COLLEGE

a. $108,186  Metropolitan Jewish Geriatric Medical Center to Professor Barbara Kostroff for "Foreign Nurses Training Program."

QUEENSBOROUGH COMMUNITY COLLEGE

a. $317,338  NYS Education Department to R. Hotzler and M. Katz for "VATEA Formula Funding."

b. $247,296  U.S. Department of Education to M. Parra for "Project BRIDGE II."

c. $235,000  NYS Education Department to C. Fromme, M. Katz, and V. Maiorana for "VATEA Tech-Prep, Year II."

d. $209,250  NYS Education Department to M. Keizs and N. Malberg for "Liberty Partnerships/Project Prize."

e. $207,071  U.S. Department of Education to R. Hotzler for "Cooperative Education Year III."

f. $200,979  U.S. Department of Health to M. Wallace for "Nursing Education-Opportunities for Students from Disadvantaged Backgrounds."

g. $145,783  U.S. Department of Health to M. Wallace for "Nursing Education-Opportunities for Students from Disadvantaged Backgrounds."

h. $104,405  NYS Education Department to A. Pescow for "New York City Literacy Training."

G. ORAL REPORT OF THE CHANCELLOR:  Chancellor Reynolds reported the following:

1. The good scientific leadership within the University, led by Dr. Halpern and involving many of our science educators, are desperately working to meet a deadline on Friday of this week for a National Science Institute. We were successful in beating our way to the finals. Our competition is Berkeley, Harvard, Cornell, and Chicago, and we are the only public university in the final competition to have a major science research institute to study how the teaching of science and how the transformation of science teaching in public schools can best occur and then to serve as a center to disseminate this information and knowledge.

2. The State and City budgets are in place for next year. We believe that The City University of New York made very significant gains. We are very grateful and appreciative of the efforts of Governor Cuomo, Speaker Silver, Majority Leader Marino, the State Legislature, and subsequently Mayor Giuliani, Speaker Vallone, the City Council and Borough Presidents. All helped, remained friends, and have said that they would like to do even more for CUNY in subsequent months and years. In addition, many Trustees around this table made very, very real efforts on our part. I'm very, very grateful to Central Office staff, the presidents, faculty, students, union leaders, alumni, CLAC teams, and friends of CUNY who worked very hard. It was truly a collective effort and I'm grateful to each and all. Trustee Badillo was helpful at the City level. There were so many who pushed and shoved and lifted and
helped to make sure that every student who comes to the University is assured of the best possible opportunity for a college education. With that I would like to call on Vice Chancellors Rothbard and Macari for a presentation on the State and City budgets.

Vice Chancellor Rothbard reported that many of the University's priorities as established by the Trustees have been recognized by both the City and the State in this budget. There is recognition of continuing enrollment growth; support for undergraduate teaching and libraries; funding for research and instructional equipment; positions for the security initiative as well as for facilities, maintenance, and operations; and numerous design, site acquisition, construction, and rehabilitation projects including ADA compliance projects. Most notably in terms of the State adopted budget, there were no lump sum program cuts and no tuition increase. Senior college status for Medgar Evers has been restored after appearing in ten consecutive City University budget requests. There is $3 million at the senior colleges and $1 million at the community colleges for new faculty in response to this Board's initiative on Academic Program Planning, and a substantial State-wide increase in community college funding at $115 an FTE for both CUNY and SUNY. A proposal by the Governor to eliminate new graduate TAP was reversed and that TAP has been restored and, in addition, the part-time aid program was increased by $2.5 million Statewide. And finally we received new capital spending worth $132 million that will lead to projects in the multi-hundreds of millions of dollars.

On the community college side, the City budget just passed in the last couple of days sees a substantial increase of City support. Per FTE support is up $111 after the transfer of Medgar Evers from the community colleges to the senior colleges. The University has had years in which the City has reduced its support in exchange for an increase in State aid in whole or in part, but this year State aid increases have been fully recognized and added to the Executive Budget totals in the City and we have received all of our State aid increase. The City Council restored, in City dollars, almost 32% of that cut originally recommended in the Executive Budget. Our enrollment driven revenue increases are also fully recognized so we have gotten the benefit both of enrollment growth on the tuition front and in terms of State aid. There has been strong support for various capital equipment and other kinds of specialized campus programs. And finally, the City has fully matched its 50% share of the capital budget programs for the community colleges.

In both the senior and community colleges, but most strikingly in the community colleges, the percentage of the budget that is being funded by tuition revenue is going down. In the community colleges that decline is almost 2.5%. What that means is that tax levy support is on the rise from both the State and the City so tuition, although it continues to play a large role in the University's funding, is not playing an increasing role as it has in recent years. In terms of enrollment both the senior and community colleges will continue to grow in both head count and FTE enrollment and the University will be well in excess of the 208,000 enrollment it is at the current time in 1994-95 and well on track to the master plan goal of 246,000 students by the year 2001.

Vice Chancellor Macari reported that after several years of very little capital budget funding the University will be getting some monies to rehabilitate and modernize its infrastructure and facilities. Highlighting some of our projects: Brooklyn College - $46.6 million for mechanical systems and the beginning of the design for the library; Lehman - a computer center and some campus-wide fire and security systems and site lighting; Queens - the design of the "V" building and Powdermaker Hall, some campus-wide security lighting, plus $5.4 million for acquisition of the Student Union Building, thanks to the Student Affairs Committee and the University Student Senate who really pushed for this project; Hunter - the creation of some classrooms and some faculty offices in addition to some other minor projects; Hostos - completion of the design of the 500 Grand Concourse building which will be a $64 million construction project when the design is finished; New York Tech - some roof replacements that are small but are needed in the technology lab; Medgar Evers - we are planning for one of the new projects for the senior college; BMCC - the first phase of planning for the renovation of the newly acquired Fitterman Hall. It is estimated that approximately $30 million will be needed to rehabilitate that building.

By appropriation the budget shows that half of our capital budget is still taking into consideration our need to preserve our infrastructure, i.e., projects to fix mechanical systems, repair roofs, etc., but it also shows that the State has recognized our need for new programs and new facilities such as the Lehman College computer center and some other small projects like the $200 thousand to start designing and expanding women's rest rooms.

The City capital budget which was just finalized in the last few days includes matching monies for the State dollars for small projects throughout the community colleges and $9 million in matching funds for BMCC's Fitterman Hall and Hostos and a couple of other projects. The borough presidents have added about $1 million for projects for most of our community colleges and for a couple of our seniors including matching funds for Baruch's Small Business Lab. The City Council has added $1 million, mostly for day care centers at our community colleges. The total we are getting from the State is $131 million and almost $50 million from the City.
Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for June 27, 1994 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

D 33 HUNTER COLLEGE - REAPPOINTMENT OF UNIVERSITY PROFESSOR

RESOLVED, that Dr. Saul Cohen be reappointed University Professor of Geology and Geography at Hunter College for the period September 1, 1994 to August 31, 1995 at the applicable level, subject to financial ability.

EXPLANATION: Dr. Saul Cohen served as President of Queens College from 1978 to 1985. Dr. Cohen subsequently returned to the University and was appointed Professor at Hunter College effective September 1, 1986. The Board of Trustees previously approved his appointment as University Professor for the period January 1, 1988 to August 31, 1994. This action provides a final reappointment in the title University Professor.

D 34 HUNTER COLLEGE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

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<td>Assoc.</td>
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*Salary Rate is rate as of 2/1/94.

The promotion is with retroactive salary, exclusive of fringe benefits and less any amounts earned and other legal offsets, for the period from the effective date of promotion (9/1/93), to the effective date of implementation, as provided by Section 20.5.c.2 of the applicable Agreement.
D 36 CUNY LAW SCHOOL -- ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

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D 37 THE CENTRAL OFFICE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

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D 38 HOSTOS COMMUNITY COLLEGE - RENEWAL OF CONTRACT FOR UNIFORMED GUARD SERVICE

RESOLVED, that the Board of Trustees of The City University of New York authorize Hostos Community College to renew the contract with Bell Security Inc., for the provision of uniformed guard services for the annual period from July 1, 1994 to June 30, 1995, at a total cost of $600,000, chargeable to FAS Code 234801409.

EXPLANATION: This is the first of three renewals specified in the contract. This service is required for the provision of adequate security while the college continues progress toward the full implementation of the University's Security Initiative. Original Calendar No. 1 dated January 24, 1994.

(b) ADDENDUM: Revise the following:

D 1 BARUCH COLLEGE - TRANSFER OF FACULTY TO THE SCHOOL OF PUBLIC AFFAIRS: After the entry for Associate Professor Nancy Aries, add the following:

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<tr>
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<tr>
<td>Emmanuel S. Savas</td>
<td>Professor</td>
<td>Management</td>
<td>9/1/81</td>
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D 6 YORK COLLEGE - ADMINISTRATIVE DESIGNATION WITH COMMITTEE APPROVAL (EXECUTIVE COMPENSATION PLAN - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Catherine Yang is withdrawn.

D 12 BOROUGH OF MANHATTAN COMMUNITY COLLEGE - ADMINISTRATIVE DESIGNATION WITH COMMITTEE APPROVAL (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The heading is revised to read ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).
D 15 CUNY LAW SCHOOL - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The effective dates of the appointment of Jeffrey Edwards are revised to read 7/1/94 - 6/30/95.

(c) PART AA: Revise the following:

AA.2 BARUCH COLLEGE - APPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OFSR) (SW INDICATES WAIVER OF SEARCH): The entry for Mark Chadwin is withdrawn.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for June 27, 1994 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

D 12 HUNTER COLLEGE/THE CITY COLLEGE - TRANSFER OF INSTRUCTIONAL STAFF

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</tbody>
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Note: Transfer with tenure to the Hunter College Department of Black and Puerto Rican Studies from The City College Department of Latin American and Hispanic Caribbean Studies.

D 13 HUNTER COLLEGE - APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

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D 14 BOROUGH OF MANHATTAN COMMUNITY COLLEGE - RENEWAL OF CONTRACT FOR TEMPORARY PERSONNEL SERVICES

RESOLVED, that the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to renew contract number 0159452324, with Select Enterprises/d.b.a. Walsh Associates for the purchase of temporary services for the annual period from July 1, 1994 to June 30, 1995, at a total cost of $32,000, chargeable to FAS Code 222001405.

EXPLANATION: The college depends on temporary services to help out during regular work peaks such as registration and financial aid check distribution. This is the first of four renewals specified in the contract. Original Calendar No. 1 dated June 28, 1993.
(b) **ERRATA**: Add the following:

1. **BRONX COMMUNITY COLLEGE**


(c) **ERRATA**: Revise the following:

1. **PART A: ACADEMIC MATTERS: HUNTER COLLEGE**

Pages A-45-48: School of Health Sciences - Physical Therapy Program - HEGIS Code 1212: The errata entry withdrawn. The Chancellor's Report entry is revised as follows:

Page A-47: The second paragraph is revised to read: "Under a pilot program, five of ten additional seats are allocated each year to each applicant who is a graduate of The Physical Therapy Assistant Program at LaGuardia Community College. In addition to having completed all course and G.P.A. requirements for admission, these applicants must also have a minimum of one year, full-time clinical employment as a Physical Therapy Assistant and a required interview at the Physical Therapy Program in the School of Health Sciences."

Page A-47: The Rationale is revised to read: "Rationale: Students admitted to the Physical Therapy Program whose first language is other than English often experience significant difficulty due to their limited English skills in reading and writing. In some cases, it has been necessary for these students to withdraw from the Program and take remedial courses in order to acquire adequate English language skills. To address such possible deficiencies and strengthen the retention of English as a Second Language (ESL) students, we are adding the completion of one course in English composition. This course is presently required of all students prior to graduation from Hunter College. This proposal only changes the sequence for taking this prerequisite. We would like students to have this course prior to admission to the Physical Therapy Program."

2. **PART A: ACADEMIC MATTERS: THE COLLEGE OF STATEN ISLAND**

Pages A-1-6: Section A.I: 7.1. - Change in Degree Program - Department of Biology: The errata entry is withdrawn. The Chancellor's Report entry is revised as follows:

Page A-4: The first paragraph of the Admission Requirements is revised to read: "The Physical Therapy admissions committee, comprised of Physical Therapy faculty, Biology faculty, and Physical Therapy clinicians and a representative of the Admissions Office, determines the admissibility of candidates to the program. Students generally apply for admission to the Physical Therapy program by the end of their third semester of study. Students must successfully complete the Basic Requirements, Distribution Requirements, and Pre-Major Requirements with a minimum cumulative grade-point average of 2.8. in the Pre-Major Requirements to be considered for the program."

(d) Items listed in **PART E - ERRATA**, to be withdrawn or changed as indicated.

**EXPLANATION**: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES**: RESOLVED, That the minutes of the regular Board meeting and executive session of May 31, 1994 be approved.

**NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW**: RESOLVED, That the following items be approved:

**Trustee Inniss** reported that as a result of meetings and discussions that the Construction Fund (CUCF) has had with the Dormitory Authority (DA) relating to a tri-party agreement between the CUCF, the DA, and The City University of New York, regarding stronger affirmative action not only in construction but also in a bond sale for $85 million that is to be floated very shortly, that the DA has agreed to formally propose that they go to a selective bidders list that will have minority and women owned firms participating in that bid. There are some 15 minority and women owned firms that have responded to the recent Request for Proposal. As you know from an earlier meeting, that with the support of the Trustees the DA for the first time had agreed to put into their tri-party agreement a strong paragraph on affirmative action as it relates to bond sale issue. This is a real breakthrough I believe, not only for the CUCF but for The City University.
A. BRONX COMMUNITY COLLEGE, HOSTOS COMMUNITY COLLEGE, AND QUEENSBOROUGH COMMUNITY COLLEGE - VARIOUS REHABILITATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Beatly Harvey and Associates for architectural and engineering services for the design and supervision of construction of various alteration and restoration projects at Bronx, Hostos and Queensborough Community Colleges, CUNY Project Nos. BX002-093, HS035-093, QB001-092 and QB001-093 (CU107-093). The total estimated design and supervision fee shall not exceed $240,000, chargeable to Capital Project Nos. HN206, HNX003, HNC002 and HNQ001. The contract shall be subject to approval as to form by the University Office of General Counsel, and be it further

RESOLVED, That the Director of the City Office of Management and Budget be requested to approve the funding necessary for said contract.

EXPLANATION: The projects will provide for alterations of various buildings at three community colleges as follows:

- BX002-093 - Disability access at Bronx Community College; estimated construction cost: $635,000;
- HS035-093 - Additions to an existing Chemistry Laboratory, Room 513, at the Allied Health Building at Hostos Community College; estimated construction cost: $120,000;
- QB001-092 - Disability access at Queensborough Community College; estimated construction cost: $376,000;
- QB001-093 - Renovation of the Art Gallery in the Oakland Building at Queensborough Community College; estimated construction cost: $440,000.

The total estimated construction cost is $1,571,000. The consultant was chosen in accordance with law and procedures of The City University of New York.

B. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - AMENDMENT TO RESOLUTION TO REPLACE, REHABILITATE, AND INSTALL NEW FIRE DOORS AND HARDWARE AT NORTH HALL:

RESOLVED, That the Board of Trustees of The City University of New York amend the Resolution adopted at the meeting of October 15, 1990 (Cal. No. 4.A.) to replace, rehabilitate, and install new fire doors and hardware at North Hall of John Jay College of Criminal Justice, to authorize an increase in the estimated cost from $248,000 to a new cost of $331,010, chargeable to the State Capital Construction Fund, CUNY Project No. JJ006-087.

EXPLANATION: This project was designed and ready to be advertised for construction bids, but was stopped in 1991 due to a budget freeze. During the ensuing three and a half years, the doors have continued to deteriorate and 23 additional doors now require replacement. This additional work plus escalation of the cost of the original project has increased the estimated cost of the project.

C. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - AMENDMENT TO RESOLUTION FOR INSTALLATION OF STORM ENTRANCE AT NORTH HALL:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of January 25, 1993 (Cal. No. 4.B.) for the installation of a storm entrance at North Hall of John Jay College of Criminal Justice, to authorize an increase in the estimated cost from $388,000 to a new cost of $458,000 chargeable to the State Capital Construction Fund, CUNY Project No. JJ002-087.

EXPLANATION: This project will provide a new entrance to North Hall. The new entry will replace the existing, deteriorated, single doors with a double set of doors, vestibule and canopy to conserve energy and provide protection from inclement weather. The design of the new entrance will be fully accessible, including a ramp and automatic door openers.

This project was designed and ready to be advertised for construction bids, but was stopped in 1991 due to a budget freeze. During the ensuing three and a half years, the design of this project has been enhanced to include a provision for strengthening the entrance canopy. This additional work plus escalation of the cost of the original project has increased the estimated cost of the project.
D. QUEENS COLLEGE - TEN-YEAR LEASE AGREEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a ten-year lease agreement on behalf of Queens College at 25 West 43rd Street, New York, New York. The agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: An agreement has been reached to lease approximately 11,600 square feet of space, constituting the entire 19th Floor, at 25 West 43rd Street, New York, N.Y., for use by the Queens College Worker Education Extension Center. Pursuant to the new lease, the ten-year term will start upon substantial completion of the Landlord’s alteration work. The base rent will be $220,400 ($19.00/S.F.) per annum for the first two years, $263,900 ($22.75/S.F.) per annum for the next three years and $287,100 ($24.75/S.F.) for the last five years. The University will pay for the cost of electricity it consumes and will also reimburse the Landlord for its share of increases in operating costs and real estate taxes over the base year of the lease.

The Landlord, at Landlord cost, will provide the University with a new standard installation on the 19th Floor. If the University requires additional work to the premises, the cost thereof will be reimbursed to the Landlord as additional rent or in a lump sum upon the completion of the work. Landlord services will include but are not limited to cleaning, heat, air conditioning, and mechanical repairs.

E. THE CITY COLLEGE - EISNER HALL ASBESTOS ABATEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Roy F. Weston of New York, Inc., for engineering services for the design and supervision of asbestos abatement at Eisner Hall, The City College, CUNY Project No. CC008-068A. The total estimated cost shall not exceed $90,000 chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Eisner Hall at The City College is scheduled for demolition in anticipation of the second phase of the CCNY Sports and Recreation Center. Since the building contains asbestos, it is necessary to identify, remove, and dispose of all asbestos containing materials (ACM) before demolition begins. The firm now proposed will provide design and supervision of abatement, including air monitoring, for the asbestos abatement at Eisner Hall, The City College. The estimated abatement cost is $250,000.

The firm was chosen in accordance with law and procedures established by The City University of New York.

F. HUNTER COLLEGE - PURCHASE AND INSTALLATION OF AIR CONDITIONING SYSTEM FOR THE INTERDISCIPLINARY TELEVISION STUDIO:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College to purchase and install an air conditioning system for the Interdisciplinary Television Studio located on the 5th floor of the North Building. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $180,000, chargeable to City Capital Project # HU040-093. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The need to install an air conditioning system in the Interdisciplinary Television Studio is to provide a system in the studio during the four seasons of the year. The studio is used throughout the year and should be air conditioned not only for the general comfort of the students, faculty, and staff, but for the safe, efficient operation of the television equipment used in the studio. The operation of the studio requires extensive lighting and the use of heat-generating equipment, and this combined with the students, faculty, and staff required to be in the studio, creates temperatures in excess of comfortability levels for both the occupants and the equipment. The resolution approving the design firm was adopted February 22, 1994, (Cal. No. 2.)
G. LA GUARDIA COMMUNITY COLLEGE - CONSULTANT FOR FEASIBILITY STUDY FOR RENOVATION OF THE MAIN BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Mayers & Schiff Associates, P.C., to prepare a space plan, feasibility study, and costs estimate for the renovation of the Main Building at LaGuardia Community College, CUNY Project No. LG001-089; and be it further

RESOLVED, That The City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the aforesaid feasibility project.

EXPLANATION: LaGuardia Community College acquired the property to the east of their Main Building in the 1980's, the intervening street was closed, and the new Annex building constructed and opened in 1992. It had been anticipated that some Main Building renovation would be required, especially for functions such as the library, which was relocated to the Annex. LaGuardia enrollment has grown and as a result, the Main Building is fully occupied, much of it on a temporary basis. A preliminary program identifies 95,000 square feet that requires renovation for both new and expanded programs. In addition, the HVAC system in the entire Main Building is inadequate, and requires rehabilitation to be in compliance with codes, such as Local Laws 16 and 58. The feasibility study will evaluate the proposed program, systems, and costs to accomplish this renovation and will update the space plan for the College. The consultant was chosen in accordance with law and procedures established by The City University of New York.

H. BARUCH COLLEGE - SITE "B":

RESOLVED, That pursuant to Section 3.04 of the Agreement of Lease dated July 15, 1986 among the State Dormitory Authority, the City University Construction Fund, and The City University (City University College Issues), The City University hereby recommends to the Authority that the Authority acquire for use by Baruch College the real property and improvements thereon known as Site B - the real property and improvements thereon known as 135, 137, 139-41, 143-145, and 147-151 East 24th Street; 41, 43, 45, 49, 51-55, and 57 Lexington Avenue; 138-148 East 25th Street, Manhattan, comprising Block 880, Lots 24, 26, 27, 28, 30, 32, 60, and 66, Borough of Manhattan, at a purchase price of $13,700,000 plus any other costs associated with the acquisition of the property in connection with the procedures set forth in the Eminent Domain Procedure Law of the State of New York; and be it further

RESOLVED, That The City University Construction Fund be requested to concur in the aforesaid purchase price; and be it further

RESOLVED, That the New York State Dormitory Authority be advised of this action and be requested to proceed with the acquisition of the site by purchase or condemnation.

EXPLANATION: On October 27, 1986 (Cal. No. 4.G.), the Board of Trustees approved the selection of the site (Site B) as one of two expansion sites to provide for additional facilities for Baruch College in accordance with a Baruch College Master Plan. The Lease Agreement among the Authority, Fund, and University requires that the University and Fund recommend an acquisition cost to the Authority. On the basis of an independent appraisal and discussions with the property owners, it is now proposed that the indicated purchase price be recommended to the Authority, and that it be further authorized to proceed with Eminent Domain procedures if deemed appropriate by the Authority. Site B is a parcel of approximately 198 feet (fronting on the east side of Lexington Avenue) by 228 feet (along East 24th Street and East 25th Street), which is currently encumbered with substandard housing, retail, and garage structures. The University is concerned that the relocation of any residential tenants remaining on the site be done with care and concern. It is anticipated that the Dormitory Authority will contract for relocation services with either New York City Housing Preservation Department or a relocation firm working under the supervision of the Authority and University.

I. MEDGAR EVERS - CONTRACT GUARD SECURITY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Medgar Evers College to purchase contract guard security services. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $195,000 for the annual period from July 1, 1994 to June 30, 1995, chargeable to FAS Code 234801409. The contract shall include up to four annual options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.
EXPLANATION: Medgar Evers College is required to protect students, faculty, staff, and property. Pursuant to its commitment to the CUNY-wide Security Initiative, this request represents a 67% reduction in the College’s reliance on contract guard services.

J. COLLEGE OF STATEN ISLAND - REPAIR AND MAINTENANCE OF OCE’ MODEL 1750 AND 1850 MID-SIZE COPIERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize The College of Staten Island to purchase copier repair and maintenance services from OCE-USA, Inc., for the annual period from July 1, 1994 to June 30, 1995, under existing Federal GSA Contract Number GS-26F-10058 & modification 1 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $101,000 chargeable to FAS Code 229601437.

EXPLANATION: This service contract would provide for on-site repairs and preventive maintenance on a cost effective basis for the efficient operation of the College’s 28 OCE’ Model 1750 and 1850 mid-size copiers. The College has found in the past that annual copier repair and maintenance contracts provide for timely servicing, resulting in a minimum of disruption of service to the College.

K. HOSTOS COMMUNITY COLLEGE - VIDEO INSTRUCTIONAL SUPPORT STUDIO:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hostos Community College to purchase equipment to establish a video instructional support studio. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $100,600 chargeable to CUNY Capital Project No. HS012-989. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: This acquisition will provide students with state-of-the-art training in aspects of video production, including camera work, lighting, editing, sound, and graphics.

L. HOSTOS COMMUNITY COLLEGE - INTEGRATED NETWORK TECHNOLOGY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, on behalf of Hostos Community College, for the purchase of computer and related equipment, and for the installation of a computer network for the College’s administrative offices. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $275,000 chargeable to CUNY Capital Project No. HS007-989A. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: This acquisition will provide networking capabilities for the College’s administrative offices. This will enable each office to have electronic mail, access to their College/CUNY networks, and the Internet.

M. HOSTOS COMMUNITY COLLEGE - COMPUTER MEDIA LABORATORY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, on behalf of Hostos Community College, for the purchase and installation of a computer media laboratory. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $290,000 chargeable to CUNY Capital Project No. HS034-993. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.
EXPLANATION: This acquisition will provide for a laboratory where students can learn computer publishing skills including digital photography and four color printing.

N. BRONX COMMUNITY COLLEGE - COMPUTER EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize Bronx Community College to purchase computer equipment from Apple Computer, under existing State of New York contract number P38461, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $122,274 chargeable to FAS Code 272501309 during the fiscal year ending June 30, 1994.

EXPLANATION: This acquisition provides for the installation of 57 Apple Mac Power PC's for the College's Mathematics, Physics and Chemistry computer labs. It will significantly enhance the instructional program and provide the faculty and students with state-of-the-art personal computing technology.

O. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Borough of Manhattan Community College to enter into agreement with Cushman & Wakefield, for building management services at Fiterman Hall (30 West Broadway) for the period beginning July 1, 1994 and ending December 31, 1994, at a total cost of $850,000 chargeable to FAS Code 217701400. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Pursuant to discussions with the NYC Office of Management and Budget, the College has been requested by OMB to ascertain the costs for building management at Fiterman Hall both with College personnel and through privatization. While the College prepares bid specifications and requests for proposal packages to satisfy OMB, Cushman & Wakefield will operate as the building manager. Cushman & Wakefield was the building management firm when the building was donated to the College.

P. KINGSBOROUGH COMMUNITY COLLEGE - CONDUIT INSTALLATION:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Kingsborough Community College to purchase and install underground conduit from NYNEX without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed an estimated cost of $124,000 chargeable to FAS Code 222001400 during the fiscal year ending June 30, 1995. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The College needs to install 3000 feet of underground conduit, for the containment of fiber optic cable for T1 circuits for the University Application Processing Center and the College. Having NYNEX install the conduit would protect the College of all liability for the success of the overall project. As is required, the College advertised its intention to contract with NYNEX for the installation. No other viable responses were received. After investigation, the College is satisfied that the cost of the conduit installation is fair and reasonable.

Q. KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE AND INSTALLATION OF ELECTRONIC EQUIPMENT AND FIBER OPTIC CABLING:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract or contracts on behalf of Kingsborough Community College to purchase and install electronic equipment and fiber optic cabling. The contract or contracts shall be awarded to the lowest responsible bidder or bidders after public advertisement and sealed bidding by the College. Such contracts shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase and install electronic equipment and fiber optic cabling under existing State of New York, City of New York, Board of Education of the City of New York, or General Services Administration Contracts; and be it further
RESOLVED, That the total of all such purchases shall not exceed a total estimated cost of $391,000 chargeable to CUNY Capital Projects KG024-091, KG074-993, and KG 075-993. All contracts entered into as a result of this project shall be subject to all applicable law and University rules and regulations; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award these contracts.

EXPLANATION: The electronic equipment will serve the Administrative Information Management Network (AIMNET) with the necessary microcomputer and communications hardware to support administrative functions and the sharing of databases. Both instructional and administrative systems will be served through an optic fiber system. The installation of fiber-optic cable between campus buildings will provide high speed data and voice transmission to link academic department offices to the central computer system in order to facilitate the registration process. To ensure that the College's capabilities are widely available to faculty and students and used to their maximum capacity, the College seeks to implement an effective and integrated connectivity plan. This plan seeks to reduce the College's reliance on its aging coaxial cable plant and extend the benefits of more versatile and flexible capabilities inherent in fiber-optic technology. This plan will also increase the utility of the existing telecommunication system by adding capabilities for video, imaging, graphics, distance learning, and other educational technologies, while providing increased redundancy and security to the network. Capital grants KG074-993 and KG075-993 are for implementation of a fiber optic backbone, electronics and network management software as necessary to interconnect and expand local area networks. The system will utilize prevailing standards for fiber optic communications and permit high speed connection with a uniform interface to most data services at the College. These include the administrative computer mainframe, administrative and instructional local area networks, and central computer facilities (i.e., FAS, CUPS, SCHED25, CUNY+). The College has undertaken extensive investigation to ensure that the proposed equipment and vendors will support a variety of different communications protocols and networking configurations. The proposed equipment will also include network management software in order to increase efficiency and utilization of the fiber optic backbone.

Vice Chair Everett and Trustee Howard recognized the faculty and student members of the Hunter College Search who were in the audience.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. BROOKLYN COLLEGE - TRANSFER OF ESL PROGRAM FROM DEPT. OF EDUCATIONAL SERVICES TO DEPT. OF ENGLISH:

RESOLVED, That the English-as-a-Second-Language Program and associated faculty at Brooklyn College be transferred from the Department of Educational Services to the Department of English, effective July 1, 1994.

EXPLANATION: Pursuant to a thorough review and with the agreement of the two affected departments and all affected faculty, Brooklyn College proposes to transfer the English-as-a-Second-Language (ESL) Program from the Department of Educational Services (DES) to the Department of English. The Program comprises a structured series of courses in writing, reading, and oral communication that are required to serve the large population of students whose native language is not English and whose proficiency in English is not yet adequate for them to enroll in a regular program of courses.

A separate resolution will be submitted to the Board of Trustees via the University Report formally transferring designated faculty members from DES to the English Department. Contingent on approval of these two resolutions by the Board of Trustees, the transfer of the ESL Program and the faculty will be effective July 1, 1994.

In addressing questions about the budgetary impact as well as the effectiveness of the ESL Program, it became clear that the Program would benefit from a basic reassessment and rethinking of its offerings and that such an initiative would more likely be successful if the Program could be moved to another setting. The purpose of the proposed transfer is, quite simply, to provide such a setting, one that can offer both the environment and the leadership for curriculum innovation and for the realization of the Program's potential. Given its faculty expertise, its strong record of curriculum development, and its capable administration, the Department of English is well suited to the purpose.
Our expectation is that appropriate members of the department faculty, now joined by the ESL faculty, will take on the broad reassessment of the existing ESL curriculum and develop curricula recommendations that will be reviewed and adopted by the appropriate governance bodies. Principal objectives are: to create a closer nexus between the English and ESL faculty; to enrich the ESL offerings; to improve articulation with English composition courses and with the mainstream curriculum; and to enhance the opportunity for success of the burgeoning population of students with English as a second language.

The transfer of the ESL Program has been reviewed and approved by the Department of English and by appropriate governance bodies of the College. The bylaws and the governance plan vest authority for educational policy and curriculum in the faculty organized in departments. It follows that, once the ESL Program has become a part of the Department of English, authority for these matters rests with that department. In this respect, the ESL Program will be the same as other Programs housed in the department, such as Journalism or Creative Writing.

It may be of interest to note that the University has authorized Lehman College and Brooklyn College to make a joint appointment of an assistant professor in ESL for 1994-95. The search for this appointment has been conducted by a Brooklyn College-Lehman College Search Committee to ensure that the successful candidate is acceptable to the respective appointments committees at both institutions. This appointment, the first of its kind for Brooklyn College, represents an opportunity to secure new resources in a time of budgetary stringency; more importantly, it allows the two institutions to share the services of a well-qualified faculty member whose experience in two programs is expected to benefit both.

Of related interest to the revitalization of the ESL Program, the Starr Foundation recently awarded Brooklyn College $315,000 to establish an ESL Learning Center and to equip it with the latest in self-instruction equipment, software programs, and a library. The ESL Learning Center will complement the new Brooklyn College Learning Center under construction in Boylan Hall, which, coincidentally, is directed by a member of the English Department.

Finally, the proposed transfer of the ESL Program to the English Department is firmly endorsed by the College administration which looks forward to faculty collaboration in producing a program for ESL students that will be a model of its kind.

B. LEHMAN COLLEGE - NEW DIVISIONAL STRUCTURE:

RESOLVED, That the division of Professional Studies at Lehman College be abolished and that the departments and institutes currently composing that Division be assigned to two new Divisions, to be known as the Division of Education and the Division of Nursing and Health Professions, as follows: to be the Division of Education, the Department of Early Childhood/Elementary Education; the Department of Secondary, Adult and Business Education; the Department of Specialized Services in Education; and the Institute for Literacy Studies (currently reporting directly to the Provost); to the Division of Nursing and Health Services, the Department of Nursing; the Department of Health Services; the Department of Exercise, Sport and Leisure Sciences (formerly the Department of Physical Education, Recreation and Dance); and the Health Professions Institute. This resolution shall take effect July 1, 1994.

EXPLANATION: The purpose of the proposed reorganization at Lehman College is to provide an administrative structure conducive to the growth that is anticipated in the two program areas of Education and Health Sciences. Since departments are being reassigned as units, the proposed reorganization will have no effect on seniority rights. It is anticipated that the new divisional structure will entail additional expenses of $183,647 in the first year to pay for the cost of a new dean, support staff, and office supplies and equipment.

C. LEHMAN COLLEGE - DISCONTINUATION OF THE GRADUATE NURSING PROGRAM LEADING TO THE M.S. DEGREE AND ESTABLISHMENT OF THREE NEW PROGRAMS IN PARENT-CHILD NURSING, ADULT HEALTH NURSING, AND NURSING OF OLDER ADULTS, ALL LEADING TO THE M.S. DEGREE:

RESOLVED, That the three programs in Parent-Child Nursing, Adult Health Nursing, and Nursing of Older Adults, all leading to the Master of Science degree at Lehman College, be approved effective September 1, 1994, subject to financial ability, and that the Graduate Nursing Program leading to the Master of Science degree at Lehman College be discontinued effective on the same date.

EXPLANATION: Lehman College currently offers a graduate program in nursing leading to the Master of Science degree. The program now offers three separate tracks for clinical specialization: Parent-Child Nursing; Adult Health Nursing; and Nursing of
Older Adults. The State Education Department has determined that each of the tracks are sufficiently different as to constitute separate degree programs and has requested that the College register separate programs for each of the specializations.

The curriculum for the proposed programs will remain essentially the same. The only change will be that each specialization will be registered as a separate program. In addition, one new course, NUR 787, will be added to comply with State regulations, which require all Master's programs to include either a comprehensive test, thesis, or special project.

Since the College currently offers all of the courses required for these programs and since qualified faculty are in place to teach all the courses, no additional costs are anticipated to implement these programs.

**D. LEHMAN COLLEGE - TRANSFER OF THE DANCE PROGRAM:**

RESOLVED, That the Dance Program and associated faculty at Lehman College be transferred from the Department of Physical Education, Recreation and Dance to the Department of Speech and Theatre effective September 1, 1994. This transfer includes two existing degree programs: the 55 credit Major in Dance in the Physical Education Program, B.A. (HEGIS CODE #0835), which should now be retitled Dance B.A.; and the 48 to 51 credit interdisciplinary Major in Dance-Theatre, B.F.A. (HEGIS CODE #1008).

**EXPLANATION:** Pursuant to a thorough review and with the agreement of the two affected departments and all affected faculty, Lehman College proposes to transfer the Dance Program from the Department of Physical Education, Recreation and Dance to the Department of Speech and Theatre.

The purpose of this action is to promote faculty collaboration, which will particularly enhance our performing arts areas and offerings for Lehman’s students.

A separate resolution will be submitted to the Board of Trustees via the University Report formally transferring designated faculty members from Physical Education, Recreation and Dance to the Speech and Theatre Department. Contingent on approval of these two resolutions by the Board of Trustees, the transfer of the Dance program and the faculty will be effective September 1, 1994.

The transfer of the Dance Program has been reviewed and approved by the Departments of Physical Education, Recreation and Dance and Speech and Theatre and by appropriate governance bodies of the College.

The proposed transfer of the Dance Program to the Speech and Theatre Department is strongly endorsed by the College administration.

In a separate action which appears in the June Chancellor's Report, the Department of Physical Education, Recreation and Dance is changing its name to the Department of Exercise, Sport and Leisure Sciences to reflect the Department's new focus.

Professor Cooper stated that the issue she was raising has nothing to do with the academic merits of the moving of ESL at Brooklyn College and the Dance Program at Lehman College into new departments. That’s entirely a matter of the campus. What the Faculty Senate is troubled by is the loss of seniority of the faculty in these matters and the possibility of seniority loss occurring across the board and that will impede, it seems to us, any rational academic program planning in the future. In one case for example, a professor of dance at Lehman College who joined the faculty I believe in 1966 now has a date of appointment as of 1994 and in some of the other cases people who have been on campus for about 20 years find themselves dropped down to 1994. This is a result of an interpretation placed on the State tenure law with which the Faculty Senate does not agree. We are asking for a consideration of this issue and in fact the Faculty Senate legal committee is going to make a proposal on it. I know there is some disagreement over this and an attempt will be made to deal with it.

Trustee Cenci stated that the Committee had discussed this and felt that it was presented with a program that has been promulgated and accepted by a given group at a given college and that this is a procedural problem that is not within the purview of the Committee on Academic Policy, Program, and Research. The Committee judges on the merits of a program as to its appropriateness and recommends it. The appropriate bodies within the Senate or the union or the staff itself must get together and decide on these issues. They are important and the Committee does not wish to ride roughshod over any contractual agreement, but at the same time it wants to meet the needs of each individual college.
Vice Chancellor Malone stated that the Office of Faculty and Staff Relations had been made aware that Professor Cooper had some concerns with respect to the seniority issues. We did look into it to see whether we had a consistent practice and how the statute was in fact interpreted. We have consistently applied the statute as we read it in the sense that seniority in terms of transfer to a new department is driven by basically a principle of last in first out in the event of retrenchment and so the action that was taken and has been taken in the past has been consistent in that regard in the sense that if a group of faculty with tenure are transferred into an existing established department they get a new seniority date that is basically the effective date of transfer into that department. The president then does have some discretion to determine how the tie will be broken and in both of these cases they are using the first date of initial appointment to the colleges, and that is entirely appropriate and consistent with Section 6212 of the State Education Law.

Chancellor Reynolds stated that this has been past practice within the University. In addition, this Board of Trustees and I and the presidents have worked very, very strongly through a couple of years of very, very difficult fiscal issues in order to protect our faculty and we do not go into retrenchment of tenured faculty in this University even in very, very difficult times and the Board has been through some very difficult times so I want to comfort people with this Board's commitment and my commitment to protecting tenured faculty.

Chairman Murphy stated that this remains an item on which there is disagreement and this is a process of give and take over a long period of time so the issue is very much alive.

E. MEDGAR EVERS COLLEGE - B.S. IN ENVIRONMENTAL SCIENCE:

RESOLVED, That the Program in Environmental Science leading to the Bachelor of Science degree at Medgar Evers College be approved effective February 1, 1995, subject to financial ability.

EXPLANATION: The Program will offer interdisciplinary courses of study in areas such as environmental planning, law, health, pollution control, environmental education, hazardous substance control, ground water and natural resource conservation and management. The purpose of the Program is to prepare students for careers in environmentally oriented agencies and businesses, while also educating students to be sensitive to environmental issues.

Career opportunities in environmental science have proliferated in recent years. Numerous job opportunities are available in private industry and at various levels in local, regional, state and federal governments. Graduates of the Program will be qualified to work in entry-level positions in such fields as land/water conservation, air quality, water quality, hazardous waste management, solid waste management, and environmental education.

The School of Science, Health and Technology has adequate teaching and laboratory space to meet the needs and demands of the proposed Program. The Borough President of Brooklyn has provided $200,000 in capital funds to design and equip the environmental science laboratory to support this Program. It is also anticipated that considerable funding will be received from industry, governmental agencies, and private concerns that are involved with environmental issues.

Trustee Cenci requested that the following Vision Statement adopted by The University Faculty Senate be included in the record:

A Vision of The City University of New York

The City University of New York, its oldest and its newest colleges, has a mandate and a mission. By Board resolution the University is committed to open access without sacrificing academic excellence. By tradition it has dedicated itself to serve the underserved, underrepresented and new populations of the City and State. One in every thirty-two New Yorkers is now a student at one of the University's 21 campuses and a greater number of New Yorkers are graduates, parents, children and grandchildren of its students. The largest urban university in the country, with approximately 6,000 full-time teaching faculty, CUNY offers undergraduate and graduate instruction to well over 200,000 students. While an extraordinary number of CUNY alumni can be found among leaders in the arts, professions, politics and business, the University also recognizes an additional responsibility to educate those who seek immediate employment with an associate or baccalaureate degree.
CUNY is more than the aggregate of diverse senior and community colleges and professional schools, each with its own challenges and aspirations. It is the premier People's University, an institution that is also a philosophical ideal. Its informing idea is to promote intellectual achievement for the public good. The combined commitments to excellence and access have enabled the University to transform millions of people of vastly differing backgrounds into a remarkably talented and sophisticated community of citizens who provide leadership, not merely for the City and the State, but for this nation and our world.

CUNY's Teaching Faculty include one of the highest concentrations of doctorates and nationally known specialists in the country. They are teachers, scholars, counselors, mentors, role models—a delicate balance of callings, differently interpreted by each CUNY college. They serve the intellectual enterprise by engaging in imaginative teaching, advancing knowledge in their discipline through published research, and helping institute desirable curricular reform on their campuses. CUNY faculty participate in department, college and university governance. It is the faculty and this faculty alone who certify the integrity of instruction at each College and this faculty alone who recommend the granting of degrees.

The Challenge for both University and faculty is to remain vigilant in guarding its traditions. Increasingly as cost-efficiency drives budgets and headlines, CUNY must ensure that academic programs reflect academic goals despite conditions of fiscal restraint and that academic goals guide resource allocation. Initiatives based on educational merit resulting from collaborative efforts within the University should be supported, and all parties—trustees, administrators, faculty, students and staff—should strive continually to see that only the best policies prevail and that the mission endure.

Report of the Chancellor on Academic Program Planning:

Chancellor Reynolds stated that a year has passed since the Board of Trustees adopted the resolution on Academic Program Planning. At that time the Board charged the Chancellor to report annually on the progress of implementation. As you know it has been an enormous process. First of all one of the Board's major goals was to stave off further tuition increases, to focus the University's resources around our fine students, and to use the resources provided to The City University of New York well. I believe our efforts here have been recognized. The Governor's 1995 budget message responds to this commitment on the part of the Trustees. It was a very strong point as we worked with newly elected Mayor Giuliani and his staff. We are being recognized for this intense planning and very focused and very determined effort to use our resources wisely. The second concern of the Board in adopting the resolution was to make sure that each CUNY campus was really planning—looking at existing programs, determining priorities, and planning new programs consistent with changing student needs. This is really underway at our campuses and I am sure the Board senses this from being on various campuses and seeing all the things that have been coming through the Board over the last year. The resolution stressed the importance of collaboration between CUNY campuses. Some of these scientific efforts we have talked about have been marvelously productive for the University in pulling our scientists together and getting increased support. We have come up with many interesting joint appointments. There is now the first of the University-wide disciplinary councils and we have undertaken systemwide studies in the areas of ESL and health care. A central concern of the Board was to assure that academic program planning is linked to budgeting. This year our budget request derived directly from campus based academic program planning activities. I know the Board notices as the planning comes together it is much more focused around academic initiatives of the University. Vice Chancellor Rothbard has been extraordinarily cooperative and supportive of this endeavor. Finally, in charging us to proceed on all of these fronts the Board stressed the importance of consultation with the colleges, with faculty, and with student governance bodies. We have taken this very seriously. The Vice Chancellor's advisory committee on academic program planning which contains presidents, chief academic officers, faculty, and students, has worked closely with us in every aspect of implementation. At times the extreme consultative process seems unwieldy but I believe it is worth it because so many people in the University are now aware of what is happening and giving us very fine input on the directions the University should go. Finally, the premise of the resolution on academic program planning is that CUNY should be an integrated but decentralized system of colleges in which the parts are very strong and individualistic but in which the whole is lifted in being considerably more than the sum of our parts.
Vice Chancellor Freeland reported that since the Board passed its resolution a total of 329 programs have been identified by the colleges to either be closed, strengthened, or developed. These preliminary actions have led to 119 specific programmatic changes so far, including decisions to close out 44 programs to free up resources, and other decisions to develop a total of 19 programs in response to new needs. To meet the Board's goal of promoting collaboration in offering programs among the colleges by sharing resources, working out articulation agreements, and making joint appointments, 122 areas of possible collaboration have been identified by the colleges. Action has been taken to implement 32 of these. All colleges have established procedures for the periodic review of academic programs. Redeployment of resources has begun to occur at a number of the colleges through the transfer of faculty and staff lines, as well as the use of OTPS dollars. A major redeployment of resources also occurred this year through a supplementary budget process in which funds were allocated to the colleges from University reserves to support academic priorities identified through the planning process. A major goal of this effort was to move resources from non-instructional to instructional purposes, and in particular, to encourage the hiring of full-time faculty. A major step forward was taken this year with the adoption by the Council of Presidents' of a statement on articulation that will provide the basis for a more effective implementation of current Board policies, as well as significant changes in our practices with respect to the fundamental skills assessment tests as these affect articulation and transfer. We have also undertaken policy reviews in three major areas of our program -- ESL, degree credit requirements for both the associate's and bachelor's, and the health professions. Final reports are due shortly in the first two of these, and next year in the area of health. All of the colleges have established mechanisms for systematic long range program planning. At the University level a vice chancellor's advisory committee on academic program planning, which includes presidents, chief academic officers, faculty, and students, was established to insure that the implementation process went forward based on the maximum possible communication, understanding, and agreement. The major goals of academic program planning for 1994-95 include continuation of efforts begun this year; the implementation of policies established this year; a review of results of studies undertaken this year with a view toward possible policy change; and new activities with a major focus on the design of guidelines for certification review. Efforts to implement the Board's resolution are well underway and have already begun to bring positive results.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK - CLASSIFIED MANAGERIAL STAFF:

RESOLVED, That the employees of The City University of New York newly appointed to the classified managerial service titles be permitted to join the CUNY Optional Retirement Program (TIAX-CREF).

EXPLANATION: The City University of New York classified managerial service similar to other faculty and staff. The managerial staff, by reason of its relationship to the educational purposes of the University, occupies positions of responsibility in the managerial staff including such titles as Chief Administrative Superintendent of Campus Buildings and Grounds, University Chief Architect, and University Chief Engineer.

Persons recruited to these classified managerial service positions often come from other not-for-profit institutions or from within The City University of New York and have existing Optional Retirement Program memberships (TIAX-CREF). The ability to continue membership is a powerful incentive to accepting such positions. Other candidates for vacancies at this level are also attracted to the future portability of a CUNY classified service managerial pension plan. Increasing the recruitment potential for managerial positions ensures that CUNY remains competitive in the market for these skills.
B. DISTINGUISHED PROFESSORS: RESOLVED, That the following be designated Distinguished Professors in the departments, and the colleges, and for the periods indicated, with compensation of $20,000 per annum in addition to their regular academic salaries, subject to financial ability:

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<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>PERIOD</th>
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<tbody>
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<td>Queens College</td>
<td>Morris Dickstein</td>
<td>English</td>
<td>July 1, 1994</td>
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<tr>
<td>Queens College</td>
<td>Azriel Genack</td>
<td>Physics</td>
<td>July 1, 1994</td>
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C. BYLAW AMENDMENT: RESOLVED, That the following amendments to Article XIV of the Bylaws of the Board with respect to authorizing the CUNY Civil Service Commission to establish qualification requirements for the CUNY Office, Secretary, and Administrative Assistant positions.

RESOLVED, That Sections 14.3, 14.4, and 14.5 of the Bylaws of the Board be amended as follows:

Section 14.3. CUNY OFFICE ASSISTANT AND CUNY SECRETARIAL ASSISTANT.

1. Basic Qualifications:
   a. Graduation from four year senior high school course; or
   b. Possession of a high school equivalency diploma; or
   c. Certification of having passed the New York state high school equivalency examination; or
   d. An acceptable general education development certificate issued by the armed forces (a score of at least 35 on each of the five tests and an overall score of 225 in the general educational development examination); and

2. Additional Qualifications:
   a. One year of college education equivalent to at least 30 credits at an accredited college or university; or
   b. One year of experience in general office work (for those positions requiring the ability to comprehend and converse in both Spanish and English, such ability shall be accepted as the equivalent of six months of experience in general office work); or
   c. An acceptable equivalent combination of college education and the above experience; and

3. In addition the qualification requirement for CUNY office assistant shall be the ability to typewrite at a rate of not less than forty words per minute, with no more than five percent errors; and

4. In addition the qualification requirement for CUNY secretarial assistant shall be the ability to take dictation at a rate of not less than eighty words per minute and the ability to typewrite at the rate of not less than forty words per minute, with no more than five percent errors.

5. This title shall have four assignment levels.

Section 14.4. CUNY ADMINISTRATIVE ASSISTANT.

1. Qualifications:

Employment as a CUNY office assistant, level 3 or level 4 on the date of application for the promotion test. In addition for CUNY office assistants who wish to be eligible for appointment as CUNY administrative assistant with selective certification for stenography, the ability to take dictation at not less than eighty words per minute.
2. This title shall have two (2) assignment levels.

Section 14.3. [OTHER] NON-INSTRUCTIONAL STAFF POSITIONS.

Qualifications:

The qualification requirements for non-instructional staff positions [other than those specified in section 14.3. and section 14.4. of the bylaws] shall be those established by the appropriate position specification or civil service examination announcement, or standards established by the CUNY civil service commission. and be it further

RESOLVED, That Sections 14.6 through 14.7 be renumbered Sections 14.4 and 14.5 respectifully; and be it further

RESOLVED, That these amendments shall be effective July 1, 1994.

NOTE: Matter in brackets to be deleted.

EXPLANATION: Section 14.5 presently mandates that the qualification requirements for non-instructional staff positions be set through job description, examination notice, or standards established by the CUNY Civil Service Commission. The deletion of the above sections and language removes the special requirements for the CUNY Office, Secretarial and Administrative Assistant titles that were established prior to the creation of the Civil Service Commission.

Changing workplace technologies, changing work force needs of the colleges, and changes in the labor market require the periodic review and revision of the minimum qualifications and testing formats for all CUNY non-instructional staff titles. The Board of Trustees has provided for oversight of such processes by the creation of the CUNY Civil Service Commission.

D. AMENDMENT TO THE SALARY PLAN RESOLUTION:

RESOLVED, That the following amendment to the Salary Plan resolution, adopted by the Board of Trustees on October 26, 1987, (Cal.No. E1. D.), be approved:

That the [new] salary schedule shall be adjusted annually, in accordance with the general increases for [the New York State officers referred to in Section 169 of the Executive Law] New York State Management/Confidential employees, and that periodically thereafter, but no less frequently than every five years, the Board of Trustees shall review national peer data to compare and reassess its Executive Compensation (Salary) Plan.

NOTE: Matter in brackets to be deleted; matter underlined is new.

EXPLANATION: In accordance with the provisions of Chapter 263 of the laws of 1987, The City University of New York and the State University of New York adopted Salary Plans, in consultation with the New York State Division of the Budget and the Governor’s Office of Employee Relations. After discussion with the New York State Division of the Budget, and in the interest of improving the administration of the Executive Compensation Plan, and maintaining comparability with the State University of New York, it is proposed that future salary adjustments for all titles covered in the Executive Compensation Plan be in accordance with the general increases for New York State Management/Confidential employees.

At this point Mr. Badillo rejoined the meeting.

E. NAMING OF A COMMISSIONER OF THE CITY UNIVERSITY OF NEW YORK CIVIL SERVICE COMMISSION:

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes and consents to the naming by the Chancellor of Ms. Marilyn Flood as Commissioner of The City University of New York Civil Service Commission for the term ending May 31, 1996.
EXPLANATION: This resolution names Ms. Marilyn Flood as a Commissioner to complete Ms. Donna Lynne's term which expires on May 31, 1996. Ms. Lynne resigned to become the head of the Mayor's Office of Labor Relations in New York City. Ms. Flood has a Baccalaureate degree from Vassar College, a Master's in Public Administration from New York University, and a law degree from New York Law School. She currently serves as Associate Executive Director for Programs of the YWCA of the City of New York. Her previous positions include Program Director of Child Care Action Campaign, Executive Director of the New York City Commission on the Status of Women, and Director of Employee Relations of the New York City Department of Personnel. She will make a valuable contribution to The City University of New York.

F. NAMING OF A COMMISSIONER OF THE CITY UNIVERSITY OF NEW YORK CIVIL SERVICE COMMISSION:

RESOLVED, That the Board of Trustees of The City University of New York authorizes and consents to the naming by the Chancellor of Ms. Sylvia Miranda as Commissioner of The City University of New York Civil Service Commission for the term ending May 31, 1998.

EXPLANATION: This resolution names Ms. Sylvia Miranda as a Commissioner to complete Ms. Lilliam Barrios-Paoli's term which expires on May 31, 1998. Ms. Barrios-Paoli resigned to become the Personnel Director for the City of New York. Ms. Miranda holds degrees from Hunter College (B.A., 1964, Cum Laude, History) and Columbia University (M.A., 1965, History). She is a Ph.D. candidate at Columbia University. Ms. Miranda who retired from The City University of New York, was previously University Director for Affirmation Action. In addition, she has held various positions at Bronx Community College including Dean of Students, Assistant Dean of Academic Affairs for Curriculum Innovation and Development, and Coordinator of Puerto Rican Studies. She will be a valuable asset to the Civil Service Commission.

ADDED ITEM

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

G. THE COLLEGE OF STATEN ISLAND - NAMING BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of an electrical technology teaching laboratory in the Engineering Technologies Building at The College of Staten Island, The Michael J. Petrides Laboratory.

EXPLANATION: Professor Michael J. Petrides has been a committed member of The College of Staten Island since 1965. Prof. Petrides has served as Director, Evening Session (1969-1970), Chair of the Department of Electrical Technology (1975-1979), Associate Dean of Faculty (1979-1985), Dean of Administration (1985-1990), and Special Assistant to the President (1990-1994). He has been a member of the Department of Electrical Technology since 1965.

Prof. Petrides has been closely associated with the development of the original merged college in 1976 and assumed a key role in the planning and development of the new consolidated Willowbrook campus. Prof. Petrides has been active in community affairs, including service to community School Board 31, Vice Chairman of the New York City Districting Commission and member from Staten Island to the New York City Board of Education. In January 1994 Prof. Petrides was appointed as a Special Advisor (pro bono) to Mayor Rudolph Giuliani.

(Approved by James P. Murphy (6/15/94), Edith B. Everett (6/15/94), Sylvia Bloom, (6/15/94), Louis C. Cenci, (6/15/94), and William R. Howard (6/15/94)).

Vice Chancellor Malone reported that Hunter College, Borough of Manhattan Community College, New York City Technical College, LaGuardia Community College, and the Central Office have all moved to a totally smoke free environment. All the other campuses have indicated that by a year from now they will be either totally or partially smoke free, or they are moving to strengthen their current smoking policies so that we are moving ahead very, very well.
NO. 7. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following items be approved:

A. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENT TO BOARD POLICY ON PAYMENT OF STIPENDS TO STUDENT LEADERS:

RESOLVED, That the Board adopt the following amended policy on the payment of stipends to student leaders:

The Board believes and intends that service as a student leader should be an educational experience. Recognizing the educational role of student leadership positions, the Board, while not encouraging the payment of stipends, believes some stipend payments to student leaders should be allowed within the parameters outlined below.

1. Stipends payments to student leaders shall be limited to two(2) years in the University, except:
   a. A student leader elected to an office of the University Student Senate shall be allowed three(3) years of stipend payments, with no more than two(2) years of stipend payments as an officer of the University Student Senate.
   b. A student who receives two(2) years of stipend payments as an undergraduate student leader, shall be permitted a third(3rd) year of stipend payments as a graduate student leader.
   c. Co-chairs of the Doctoral Students' Council at The Graduate School and University Center shall be permitted a third(3rd) year of stipend payments as a graduate student leader.

2. The amount of stipend payments to student leaders shall be limited as follows:
   a. College student leaders shall be limited to a maximum of $3,314 per year and no more than $1,657 per semester.
   b. The Chairperson of the University Student Senate shall be limited to a maximum of $7,200 per year and no more than $3,600 per semester.
   c. Vice-Chairpersons of the University Student Senate shall be limited to a maximum of $4,200 per year and no more than $2,100 per semester.
   d. Co-chairs of the Doctoral Students' Council at The Graduate School and University Center shall be limited to a maximum equal to the minimum salary for the title of Graduate Assistant B.

3. No student leader shall for the same time period receive more than one stipend, or be an employee of or receive any other compensation from a student activity fee allocating body.

4. The Chancellor or his or her designee shall, every two years, review the schedule of stipend payments, and report to the Board on any adjustments he or she recommends as being appropriate, in relationship to any changes in the Consumer Price Index (CPI).

These amendments shall be effective July 1, 1994.

NOTE: Matter underlined is new.
EXPLANATION: In a referendum held in conjunction with student government elections at the Graduate School and University Center during the spring 1994, students voted in favor of locally earmarking student activity fees to pay for increasing the stipends for the three co-chairs of the Doctoral Students’ Council, which is the student government. Students voted 482 to 276 in favor of increasing the stipends, with 19% of the student body voting in a mail ballot. Ten percent of the student body signed a petition to place the proposition on the ballot. The current salary for a Graduate Assistant B is $6,912 and will increase to $7,188 on November 1, 1994. The College President recommends the adoption of the increased stipends based on the time commitment required of the three co-chairs, the level of financial support needed by doctoral students and her opinion that a stipend level equivalent to the Graduate Assistant B is reasonable and equitable and will enable The Graduate School to encourage more student interest in the positions. In the same referendum, students also voted 519 to 247 to increase the maximum number of years stipends may be received from two to four years. The College President recommended an increase to three years, with the further explanation that a student may only be a co-chair of the Doctoral Students’ Council for two years, and the third year will enable such a student to serve with a stipend on the Steering Committee. This will contribute continuity and stability to student government because the year on the Steering Committee will serve as training to be a co-chair, or if service occurs first as a co-chair, the student will help guide the new leaders.

B. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - WAIVER OF BOARD POLICY ON PAYMENT OF STIPENDS TO STUDENT LEADERS:

RESOLVED, That the Board authorize the College President to waive the maximum number of years limitation for receipt of stipends to pay three student leaders at The Graduate School and University Center stipends for the 1993-94 year.

EXPLANATION: The College President requested this waiver to permit the payment of stipends to two co-chairs of the Doctoral Students’ Council of $2,882 and to a member of the Steering Committee of $1,600. The students supported this by a vote of 416 to 336 in a referendum and the College President recommended this because the three concerned student leaders had served for the year with the belief that they might be permitted to receive stipends and had agreed to follow the referendum process to pursue a resolution.

C. AMENDMENT OF BOARD POLICY ON THE SCHEDULING OF STUDENT GOVERNMENT ELECTIONS AND THE ELECTION OF DELEGATES AND OFFICERS OF THE UNIVERSITY STUDENT SENATE:

RESOLVED, That the Board Policy on the Scheduling of Student Government Elections and the Election of Delegates and Officers of the University Student Senate, adopted by the Board of Trustees on March 30, 1987, Cal. No. 8.B., and amended on June 22, 1992, (Cal. No. 6.Y.), and June 28, 1993, Cal. No. 9.C., be amended to add a new Section XII as follows:

XII. Delegates and alternate delegates, from each college student body division, to the USS may be removed by a majority vote of the USS for three consecutive unexcused absences at regularly scheduled USS meetings at the third such meeting, subject to review and certification by the Vice Chancellor for Student Affairs. If a quorum is not present at the regular USS meeting of the third consecutive unexcused absence, then removal may be by an affirmative vote of a majority of the full Steering Committee. Following each unexcused absence of both the delegate and alternate delegate for a student body division of a college, the delegate, alternate delegate, and the chief student affairs officer of the affected college shall be notified by the Chair of the USS, by regular mail, that the applicable student body division was not represented at the USS meeting and that three consecutive unexcused absences of the delegate or the alternate delegate may result in their removal. An excused absence shall be an absence from any regularly scheduled USS meeting, for which the delegate or alternate delegate has filed five days advance written notification with the USS Chair and the chief student affairs officer of the affected college demonstrating good cause for not attending. In the case of a delegate, he or she must also notify the alternate delegate that he or she will not be attending the meeting. In the event of an emergency absence that precludes five days advance written notification, written or oral notification shall be given to the USS Chair as soon as possible, and application for an excused absence based upon emergency circumstances may be made to the Steering Committee. The determination to remove a delegate may be appealed to the Vice Chancellor for Student Affairs within 15 days of mailing of the determination by certified mail.
EXPLANATION: Section VIII of the Board Policy provides that a quorum of the University Student Senate shall be one more than one half of the number of delegates that have been certified by the college presidents to the Vice Chancellor for Student Affairs, with certified alternate delegates also being able to count towards quorum if their respective delegates are absent. Experience over the past several years has shown that the USS has failed to achieve quorum at many of its meetings with the exception of election and budget meetings. The policy on USS delegate absenteeism is intended to encourage the attendance of USS delegates and alternate delegates at meetings, to assure representation of the colleges and the democratic operation of the USS through the attainment of quorum, by providing a fair mechanism for the removal of delegates and alternate delegates who are persistently absent. The policy is based upon bylaw provisions adopted by the USS regarding the removal of delegates for absenteeism. The USS does not, however, have the authority to remove delegates since they are certified by the colleges. This resolution provides an orderly procedure for the decertification of USS delegates.

D. REVISION OF THE GUIDELINES FOR THE STRUCTURE AND OPERATION OF THE SEEK PROGRAM:

RESOLVED, That the revised Guidelines for the Structure and Operation of the Seek Program as approved by the Council of SEEK Directors be adopted. (See Appendix F)

EXPLANATION: The Guidelines for the Structure and Operation of the SEEK Program, approved by a Board of Trustees' resolution on March 27, 1978, provided a set of standards, limitations, authorizations and directions for the Program on each campus and for the means of monitoring and securing an accounting for the use of the special funds available for the Program to accomplish its goals and purposes.

In January 1985, major changes were made in three sections of the SEEK Guidelines. The changes dealt specifically with the definition of "full-time status of SEEK students" as it applies to eligibility for the Supplemental Tuition Assistance Program (STAP), and the numbers of semesters and the conditions under which a student is entitled to receive financial assistance from SEEK, TAP, and STAP. These amendments to the Guidelines were approved by the Board on January 28, 1985.

The full revision of the Guidelines, which involved a two year process of investigation and consultation, was approved by the Board on June 24, 1985. It clarifies certain areas, reconciled differences, reflected actual and appropriate practice, and accommodated changes which had occurred in University policy and procedure. The principles set forth in the 1978 Guidelines were maintained in the 1985 revision.

The proposed revisions reflect the incorporation of the University's Office of Special Programs into the Office of the Vice Chancellor for Academic Affairs, the attendant reporting relationships, and minor changes in terminology. These revisions appear in the sections: 3, 4, 5, 6, 7, 8, 9, 10, and 11 of the revised Guidelines. All other provisions of the 1985 Guidelines remain virtually unchanged.

E. GUIDELINES FOR THE STRUCTURE AND OPERATION OF THE COLLEGE DISCOVERY PROGRAM:

RESOLVED, That the Guidelines for the Structure and Operation of the College Discovery Program as approved by the Council of College Discovery Directors be adopted. (See Appendix G)

EXPLANATION: The College Discovery Program of The City University of New York was established in 1964 by a resolution of the Board of Higher Education. Its goal is to provide students who are both academically and economically disadvantaged with access to college. Basic to the Program is the concept that "students admitted would have a full opportunity to climb the ladder of opportunity toward their educational and career goals. Through full counseling services and an adjusted program of study they would be helped to reach the limits of which they are capable without compromising excellence of performance or college standards." (Minutes of Proceedings, February 17, 1964).
Since the inception of SEEK, there has been a University administrative office responsible for oversight of the eight College Discovery campus programs, which are located in the University's community colleges. The Office of Special Programs has monitored the funding and operation of the programs over the last thirteen years. In the main, the College Discovery Program has followed the Board-approved Guidelines for the Structure and Operation of the SEEK Program, although there are differences in the funding, structure and operation of the two programs. While differences have been addressed through particularized administrative directives, there is a clear need for guidelines specific to the College Discovery Program. Over the years, several University committees were formed to develop guidelines for the College Discovery Program. The proposed Guidelines are the cumulative result of those efforts.

It is the intent of the Guidelines for the Structure and Operation of the College Discovery Program to provide a set of standards, limitations, authorizations and directions for the Program on each campus, and for the means of monitoring and securing an account of the use of the special funds available for the Program to accomplish its goals and purposes.

Guidelines for the structure and operation of the College Discovery Program are needed to maintain the integrity of this vital program and to ensure the continuation of its services at a level needed to fully serve the most academically underprepared students in the University.

Trustee Carrion reported that the Dormitory Authority will purchase the Queens College Student Union Building from the Student Services Corporation for $5.4 million. In 1992 the Queens College students made an appeal to the Committee on Student Affairs and Special Programs to assist them in finding a way to reduce the large student activity fee imposed upon the students because of bonds sold in the 1960's to finance the Student Union Building. This will enable that portion of the student activity fee previously used for debt service reduction to now be used for student programming and structural repairs urgently needed on the campus. I would like to acknowledge the Committee, the Chancellor, Vice Chancellors Macari, Nunez-Wormack, and Rothbard in pursuing this remedy, and also Trustee Inniss for always bringing this issue to the forefront, and the Queens College students who were unrelenting in their pursuit of this goal.

NO. 8. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following items be approved:

At this point Dr. Jacobs left the meeting.

ADDED ITEM 8.B. WAS CONSIDERED FIRST.

ADDED ITEM

B. MEDGAR EVERS COLLEGE - RESOLUTION OF APPRECIATION:

WHEREAS, The Governor and the New York State Legislature have restored senior college status for Medgar Evers College as of July 1, 1994, 18 years after it was rescinded during the New York City fiscal crisis; and

WHEREAS, The City University of New York Board of Trustees has long sought restoration, and made it a top priority in the University's 1990 Five Year Plan and 1992 Master Plan; and

WHEREAS, Medgar Evers College opened in 1971 to serve the educational and cultural needs of Central Brooklyn and the greater metropolitan communities with programs leading to both baccalaureate and associate degrees, and has continued to offer baccalaureate degrees; now

THEREFORE BE IT RESOLVED, That profound thanks and appreciation for the efforts of all who helped restore senior college status to Medgar Evers College be recorded and transmitted; and
BE IT FURTHER RESOLVED, That special thanks be acknowledged to Governor Mario M. Cuomo, Assembly Speaker Sheldon Silver, Senate Majority Leader Ralph Marino, the New York State Legislature, the Black and Puerto Rican Legislative Caucus, the Brooklyn Congressional delegation, the New York State Board of Regents, Mayor Rudolph Giuliani, Brooklyn Borough President Howard Golden, the New York City Council, the Middle States Association Commission on Higher Education, Chancellor W. Ann Reynolds, President Edison O. Jackson and the students, faculty, staff and alumni of Medgar Evers College, the University Faculty Senate, the University Student Senate, the Professional Staff Congress, New York State United Teachers, District Council 37, and the Medgar Evers Community Advisory Council for all of their untiring efforts and support.

At this point Dr. Jacobs rejoined the meeting.

A. RESOLUTION REGARDING THE HIGHER EDUCATION ACT TITLE IX GRADUATE EDUCATION PROGRAMS:

WHEREAS, The reauthorization of the Higher Education Act strengthened the Title IX Graduate Programs by increasing both the stipend levels and institutional allowances for these programs; and

WHEREAS, The President’s FY 1995 budget requests no increase in overall funding for these programs; and

WHEREAS, Increasing the stipend level and institutional allowance without an accompanying increase in overall program funding will mean a reduction in the number of students the programs can serve; and

WHEREAS, An increase of only $14 million for graduate programs will provide sufficient funding to maintain these programs at current services levels (ensure that there will be no reduction in the number of students served); now

THEREFORE BE IT RESOLVED, That CUNY support an increase of $14 million for the Title IX graduate programs in the FY 1995 federal budget; and

BE IT FURTHER RESOLVED, That a copy of this resolution be sent all members of the NYC Congressional Delegation requesting their support for the increase proposed herein.

Trustee Bloom reported that there was substantial participation at the recent Manhattan and Bronx Borough Hearings and that the Secretary of the Board has circulated copies of all testimony.

Chairman Murphy, on behalf of the Board, acknowledged the stewardship of Dr. Felix Cardagna in his role as acting President of The College of Staten Island. He will be retiring from that position as of June 30th. He stepped in in a challenging and demanding situation. We wish to acknowledge his good work in behalf of The College of Staten Island and the University.

Upon motions duly made, seconded and carried, the Board went into executive session to consider personnel matters. The public meeting was adjourned at 6:15 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
JUNE 27, 1994
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

Chairman James P. Murphy called the Executive Session to order at 6:19 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson
Herman Badillo
Sylvia Bloom
Gladys Carrion
Louis C. Cenci
Michael Del Giudice

William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio
Anthony Giordano, ex officio
Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson

Vice Chancellor Brenda Richardson Malone
Dean Branda Spatt

The absense of Mr. Fink was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted:

E1. THE CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE - DESIGNATION OF ACTING DEAN:
RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Merrick T. Rossein as Acting Dean of the City University School of Law, effective September 1, 1994, with an annual salary at the applicable dean's level, subject to financial ability.

EXPLANATION: Merrick T. Rossein is a Professor of Law at the City University School of Law with an extensive publication record. Professor Rossein has held administrative positions with the Bureau of Labor Services, the National Employment Law Project and other organizations. Professor Rossein is a Commissioner of the New York City Equal Employment Practices Commission and a member of the Governor's Sexual Harassment Task Force.
At this point Mrs. Everett left the meeting.

E2. QUEENS COLLEGE - DESIGNATION OF ACTING PRESIDENT: RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Stepen M. Curtis as Acting President of Queens College, effective September 1, 1994, with an annual salary at the applicable presidential level, subject to financial ability.

EXPLANATION: Dr. Shirley Strum Kenny, the President of Queens College, has resigned effective September 1, 1994 in order to accept the position of President of the State University of New York at Stonybrook. Dr. Curtis has many years of experience in higher education, including service as both Acting President and Dean of Academic Affairs at Borough of Manhattan Community College.

E3. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - DESIGNATION OF ACTING PRESIDENT: RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Marcia V. Keizs as Acting President of Borough of Manhattan Community College, effective September 1, 1994, with an annual salary at the applicable presidential level, subject to financial ability.

EXPLANATION: Dr. Stepeh M. Curtis will become Acting President of Queens College, effective September 1, 1994. Dr. Keizs has served as Vice President for Student Affairs at Queensborough Community College and Acting Vice Chancellor for Student Affairs at the Central Office.

At this point Mr. Badillo left the meeting.

E4. THE COLLEGE OF STATEN ISLAND - DESIGNATION OF PRESIDENT: RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Marlene Springer as President of The College of Staten Island, effective September 1, 1994, with an annual salary at the applicable presidential level, subject to financial ability, and that she be appointed Professor with tenure in the Department of English, Speech, and World Literature at The College of Staten Island.

EXPLANATION: Dr. Marlene Springer is being recommended by the Chancellor to the Board of Trustees for appointment as President of The College of Staten Island following the conclusion of an extensive national search. Dr. Springer, who holds a doctorate in English Literature, has a wide range of experience as a faculty member, scholar, and academic administrator. Dr. Springer presently serves as Vice Chancellor for Academic Affairs at East Carolina University.

Mr. Cenci abstained

E5. THE COLLEGE OF STATEN ISLAND - DESIGNATION OF ACTING PRESIDENT: RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Elsa Nunez-Wormack as Acting President of The College of Staten Island, between July 1, 1994 and August 31, 1994, with an annual salary at the applicable presidential level, subject to financial ability, and that during the period of her service as Acting President, Dr. NuNez-Wormack be granted a leave from her position as Vice Chancellor for Student Affairs and University Dean for Academic Affairs.

EXPLANATION: Dr. Marlene Springer has been appointed President of The College of Staten Island, effective September 1, 1994. Acting President Felix Cardegna has indicated his intention to retire effective July 1, 1994. Dr. Nunez-Wormack has many years of service at The City University of New York and elsewhere, including service as an academic administrator at The College of Staten Island.

Upon motions duly made, seconded and carried, the executive session was adjourned at 7:45 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

SEPTEMBER 29, 1994

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

In the absence of the Chairperson, the Vice Chairperson called the meeting to order at 4:42 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Herbert Berman
Jerome S. Berg
Gladys Carrion

Michael Del Giudice
William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio

Secretary Genevieve Mullin

Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

The absence of Mr. Fink, and Dr. Jacobs was excused.
A. WELCOME TRUSTEES: Vice Chair Everett introduced and welcomed two new Trustees, Mr. Jerome S. Berg, who was appointed by Mayor Giuliani, and Dr. Herbert Berman, who was appointed by Governor Cuomo. She also reported that Chairman Murphy, Trustees Badillo and Jacobs, and she had been reappointed by the Governor.

Vice Chair Everett noted that Trustee Jacobs regrets that he could not be present at today’s meeting because of his recent accident. He appreciates deeply all the good wishes extended to him and thanks everyone for their thoughtfulness.

B. WELCOME TO NEW ADMINISTRATORS: Vice Chair Everett introduced and welcomed Dr. Marlene Springer, the new president of The College of Staten Island. She also welcomed Dr. Stephen M. Curtis in his new role as acting president of Queens College, Dr. Marcia V. Keizs in her new role as acting president of Borough of Manhattan Community College, and Dr. Merrick T. Rossein as acting dean of The City University School of Law.

C. PRESIDENTIAL SEARCH COMMITTEE - CUNY SCHOOL OF LAW: Vice Chair Everett reported that Trustee Herman Badillo has been appointed Chairperson of the Dean’s Search Committee for The City University School of Law. Trustees Herbert Berman, Gladys Carrion, and Stanley Fink will serve as members of the Committee. Seymour Boyers, Chair of the Law School’s Board of Visitors, will also serve as a member. Faculty and student representatives will be chosen according to University and Law School guidelines.

D. PRESIDENTIAL HONORS: Vice Chair Everett noted the following:

(1) President Isaura Santiago, Hostos Community College, has been appointed by President William Clinton to the President’s Advisory Commission on Educational Excellence for Hispanics. She has also been appointed by Governor Mario Cuomo as a member of the Liberty Scholarship Task Force.

(2) President Matthew Goldstein, Baruch College, will receive the Jewish National Fund Tree of Life Award at an October 19, 1994, testimonial dinner in his honor, in recognition of his outstanding professional and humanitarian leadership, dedication to American-Israeli friendship, and devotion to world peace.

E. CITY UNIVERSITY HONORS: Vice Chair Everett announced that The City University of New York has received a $1 million grant from the Humana Foundation, which will establish the Humana Foundation Minority Doctoral Fellowships at the Graduate School and University Center to encourage the presence of minority researchers and faculty in disciplines where they are presently underrepresented. Chancellor Reynolds is to be commended for presenting this proposal to the Humana Foundation, on whose Board she serves, and for obtaining this award. The Humana Foundation grant, the largest private grant for minority doctoral fellowships received in the history of CUNY, will enhance CUNY’s leadership role in helping to address the critical need for additional minority scholars.

At this point Trustee Howard left the meeting.

F. SCHOOL HONORS: (1) Baruch College was ranked among the top 20 commuter colleges in the United States and among the top ten public commuter colleges nationwide, in the Money Magazine 1995 Guide, Your Best College Buys Now.

(2) Baruch College’s Chapter of The Golden Key National Honor Society has been selected as a Key Chapter Award recipient, for scholarship, service and recognition.

(3) City College is the recipient of three prestigious grants: a $3.8 million NASA Institutional Research Award for a multidisciplinary science and engineering research project; a $1 million grant from the U.S. Department of Transportation’s Research and Special Programs Administration (RSPA), to operate CCNY’s Region II University Transportation Research Center; and a $1 million grant from the National Science Foundation for Project WeatherWatch, a program designed to increase teachers’ knowledge of atmospheric science.

(4) Hostos Community College - Vice Chair Everett extended Congratulations to Hostos on its 25th Anniversary, which will be celebrated on October 14th with the opening of the Hostos Center for the Arts & Culture. All Board members are invited to attend this gala event.
G. FACULTY HONORS: (1) Mary Theresa Ortiz, Professor in the Department of Biological Sciences at Kingsborough, served as a Faculty Project Counselor for NASA's 1994 Space Life Sciences Training Program during the summer at the Kennedy Space Center in Cape Canaveral, Florida.

(2) Myriam Sarachik, Professor of Physics at City College and the Graduate School, has been elected a member of the National Academy of Sciences because of her "distinguished and continuing achievements in original research."

At this point Trustee Howard rejoined the meeting.

(3) Effie Papatzikou Cochran, Assistant Professor in the Department of Academic Skills at Baruch College, received an American Council of Learned Societies Summer 1994 Fellowship.

(4) Jane M. Horburger, Associate Professor of Educational Services at Brooklyn College, was appointed Chair of the Nila Baton Smith Award Subcommittee of the International Reading Association.

(5) Nancy Drake S. Lay, Professor of English as a Second Languages at City College, has been named to the Chancellor's Asian Pacific American Advisor Council of the New York City Board of Education.

(6) J. David Lichtenthal, Associate Professor of Marketing at Baruch College, has been named editor of the Journal of Business-to-Business Marketing.

(7) Michi Itami, Assistant Professor of Art at City College, has been elected to the Board of Directors of the College Art Association and appointed chairperson of the CAA’s Committee on Cultural Diversity.

At this point Trustee Berman joined the meeting.

H. STUDENT HONORS: (1) Israel Halpern, currently enrolled in City College's Communications, Film & Video program, and three former students of that Program, Afshar Arda, Esther Bell and Vatter Nato, have combined their ethnic diversity and talents to produce "Uptown Shorts," four original short films written and directed by each student. The films, which deal with significant problems facing today's society, were shown at the internationally known Angelika Film Center in New York City.

(2) Josephine S. Guevarra, a Ph.D. candidate at the Graduate School and University Center, was recently honored for her scholarship with awards from the New York State Black and Puerto Rican Legislative Caucus and the Pamela S. Galiber Memorial Award Committee.

I. ALUMNI HONORS: (1) Janet Lennon, City College alumna, who previously spent three years as Special Counsel to ex-Police Commissioners Lee Brown and Raymond Kelly, was appointed NYC Deputy Police Commissioner for Legal Matters. She will command a 900-employee bureau that handles legal matters and plays a key role in developing and executing NYPD enforcement strategies.

(2) Joyce Stephens, alumna of the John Jay College of Criminal Justice, was promoted to captain. She is the only African American among 14 female captains in the NYC Police Department.

J. STAFF HONORS: (1) James Mulzet, graduate of the NYC special education system and a staff member at City University Central Office, was featured prominently in the NAPMR Quarterly Publication. The leading article highlighted Jimmy's life story and his momentous meeting with Pope John Paul II in Denver, Colorado last year.

K. GRANTS: Vice Chair Everett presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting:

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $957,623 NYSED to Sandra Poster, for "VATEA -- Post-Secondary."
BROOKLYN COLLEGE

a. $140,414 Corporation for National and Community Service to Prof. Nancy Romer, Psychology, for "PEACE (Promoting Education and Community Empowerment)."

THE CITY COLLEGE:

a. $272,255 NSF to J. Barba, Electrical Engineering, for "Center for Minorities in Information Processing Systems."

b. $260,000 NSF to G. Baumslag, Mathematics, for "Computational Group Theory."

c. $254,421 NIH to J. Wallman, Biology, for "Role of Vision in Etiology of Axial Myopia."

d. $223,418 NIH to R. Callender, Physics, for "Spectroscopic Studies of Visual Pigments."

e. $221,523 NIH to H. Schulz, Chemistry, for "Fatty Acid Metabolism in Heart and its Regulation."

f. $163,170 NIH to W. Stanhope, Medical School Administration, for "Physicians' Assistants Program."

g. $157,812 AFOSR to S. Ahmed, Electrical Engineering, for "Novel Multiplexing Techniques for High-Speed Optical Transmission Systems Using Optical Amplifiers."

h. $148,072 NASA to R. Alfano, Physics, for "Investigation of the Basic Physics of High Efficiency Semiconductor Hot Carrier Solar Cells."

i. $136,475 ORPHAN MEDICAL to M. Lev, Med, for "Monitoring of Lipid Levels in White Blood Cells and in Plasma of L-Cycloserine."

j. $134,970 NSF to G. Benenson, Mechanical Engineering, for "Evaluation of City Science Center."

k. $134,970 NSF to G. Benenson, Technology, for "The Urban Environment as the Vehicle for Elementary School Science Teaching."

l. $128,000 NSF to J. Guyden, Biology, for "A Study of Thymic Nurse Cell Function."

m. $115,460 NIH to T. Myers, Physiology, for "Microcirculation in Diabetes Mellitus."

n. $102,263 NYSED to O. Patterson, Elementary Education, for "Skills and Language Development Program."

o. $100,000 Aaron Diamond FDT to C. Moore, Med, for "AIDS Student Oriented Research Project: Cell Wall Effects of Bleomycin on AIDS Opportunistic Fungal Pathogens."

THE COLLEGE OF STATEN ISLAND

a. $142,562 NYC/MH to Carol Sonnenblick, for "Creative Exchange Program."

b. $138,500 NYS-DSS to Marianne McLaughlin and Cynthia Murphy, for "Child Care and Development Block Grant."

c. $102,000 NYSED to Leonard Ciaccio and James Sanders, for "Science Discovery Project-Honors Research Internship."
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GRADUATE SCHOOL & UNIVERSITY CENTER

a. $332,000 NSF to Prof. Joanders, for "Teacher Education Equity Project."
b. $210,692 NIDOCD to Prof. Harry Levitt, for "Video Processing of Speech for 'Hearing Impaired Persons.'"
c. $154,384 Lilly Endowment to Profs. Anthony Stevens-Arroyo and Ronald Hellman, for "National Research Network and Consultation Project for Latino Religion."
d. $150,000 Aaron Diamond to Associate Provost Pamela Reid, for "Aaron Diamond Fellowship Programs."
e. $129,000 NSF to Prof. Dennis Sullivan, for "Dynamical Systems, Geometry and Quasiconformal Homeomorphisms."
f. $111,174 NICHHD to Prof. David Bearison, for "Peer Interaction and Cognitive Development."

LEHMAN COLLEGE

a. $105,100 Department of Health and Human Services to Joseph Rachlin, for "Minority Access to Research Careers at Lehman College."

NEW YORK CITY TECHNICAL COLLEGE

a. $109,586 NYSED-VATEA to Dr. Lois Blades-Rosado, for "Brooklyn Educational Opportunity Center."
b. $100,000 NYSED-VATEA to Prof. Mary Nilles, for "Global-Local Linkages: Fostering an International Dimension Through Business-Education Partnerships."

QUEENS COLLEGE

a. $318,862 US Department of Education to Paula Anderson, for "Upward Bound Program at Queens College/CUNY."
b. $187,733 NYC Board of Education to Dr. Ron Scapp, School of Education, for "Townsend Harris Collaboration FY1995."
c. $180,000 National Endowment for the Humanities to Dr. Elizabeth Nuxoll, History, for "The Papers of Robert Morris, 1781-1784."
d. $150,442 NIH/National Institute of Mental Health to Dr. Jeffrey Helperin, Psychology, for "Serotonergic Function in Childhood Aggression."
e. $150,250 The Joyce Foundation to Dr. Barry Commoner, Center for the Biology of Natural Systems, for "Economically Constructive Conversion of the Sources Contributing to the Chemical Pollution of the Great Lakes."
f. $119,070 US Department of Defense to Dr. Harry Gafney, Chemistry and Biochemistry, for "Photodeposition in Glasses."
g. $107,422 USDE to Dr. Sophia Demetriou, for "Queens College Cooperative Education Program."
h. $100,000 NSF to Dr. Harry Gafney, Chemistry and Biochemistry, for "Photodeposition in Porous Glasses."
L. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds joined in welcoming Trustees Berg and Berman, and expressed delight at the reappointment of Chairman Murphy, Vice Chair Everett, and Trustees Badillo and Jacobs. She added her welcome to the presidents and expressed thanks to Vice Chancellor Elsa Nunez-Wormack for serving as acting president at The College of Staten Island this past summer. She reported the following:

1. Student enrollment has risen to almost 213,000 this year, an increase of 2.5% over last fall. Undergraduate enrollment alone is up about 4.3%; graduate student enrollment about 2%, which is consistent with the Board's projections and evidence that New Yorker's recognize the opportunities available at our colleges. We have endeavored also to make the Board aware of the changing demography. We have seen large numbers of students coming to us from the New York public schools where the student enrollments are increasing rapidly. I would remind the Board as well that we are welcoming better prepared students--students that take more contact hours.

2. On the city budget, the city administration's estimated budget gap for the remainder of this year of about $1 billion dollars--you'll remember that just before the Board left for the summer at our June Board meeting we were close to resolution on the city budget. It was resolved and then the ensuing budget gap we learned of this fall. The final decisions on how to deal with this budget shortfall are due in about the next two weeks. The Office of Management and Budget (OMB) is considering recommending a $6 million cut at the community colleges, which would be especially harmful in light of enrollment increases. We have almost 70,000 in the community colleges, over 2,000 students more than last year, so this is a very serious and a very real issue for us. This afternoon we met with the community college presidents on an emergency basis to help us in our coordinated efforts with the city administration and the city council. We are also in conversations with Trustees about this as well and we will continue to keep the Board informed as we move along.

3. The state budget is a little more stable. State revenues seem to be running on target. I had a conversation with State Budget Director Rudy Runko about a week ago and it looks like a solid year as far as they are concerned in Albany which is good news indeed. After the state elections in the fall when tax revenues are put forth we will keep the Board abreast of how the state tax revenues continue to run.

4. The University has been engaged in a non-partisan CUNY voter registration drive which was successfully implemented on our campuses during the class registration process. Trustee Giordano was deeply involved in this. We want to thank college presidents, the University Student and Faculty Senates, the Professional Staff Congress, and student governments and organizations for their support and work. New York Newsday provided tens of thousands of brochures emphasizing citizenship opportunities through voting. Trustees have received samples of the posters and buttons that were distributed. I urge all members of the CUNY community, faculty and students, to get out and vote on November 8.

5. There was a wonderful, brand new scholars student symposium held at the New York Public Library this week for CUNY students. These were top students on our campuses who would be good candidates for Mellon, Rhodes, Fulbright and other scholarships if nominated.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for September 29, 1994 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

D 36 THE CENTRAL OFFICE - STANDARDS AND REGULATIONS FOR DISTRIBUTION OF STATE AID TO COMMUNITY COLLEGE:

RESOLVED, That the Board of Trustees of The City University of New York adopt the Standards and Regulations for the distribution of state aid to the community colleges developed jointly by The City University of New York as required by the New York State Education Law, Section 6304, and the adopted budget for fiscal year 1994-1995.
A. NON-CREDIT REMEDIAL PROGRAMS

Non-credit remedial programs operated by community colleges can be included for state aid if the sponsor contributes its share of operating costs and each program meets the following: Instruction concerned with diagnosing, correcting or improving such basic skills as oral and written communications, reading, analytical concepts and general study habits and patterns, to overcome in part or in whole any particular marked deficiency which interferes with a student’s ability to pursue an educational objective effectively. State financial assistance shall be allowed for all non-credit remedial programs, which programs may, as a prerequisite to enrollment, require specific educational requirements heretofore or presently undertaken by community colleges.

B. BASIC STATE FINANCIAL ASSISTANCE

(1) Full opportunity colleges.

The basic state financial assistance for community colleges implementing approved full opportunity programs shall be the lowest of the following:

(i) two-fifths of the net operating budget of the college, as approved by City University Trustees

(ii) two-fifths of the net operating costs of the college, or

(iii) for the college fiscal 1994-95 the total of the following:

(a) the budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for state financial assistance multiplied by $1,800;

(b) the budgeted or actual total average number (whichever is less) of full-time disadvantaged students multiplied by $212 if the average number of full-time disadvantaged students coming from the sponsorship area as a percentage of the total average number of full-time students coming from the sponsorship area is no less than the average number of disadvantaged in the population of the sponsorship area for the calendar year immediately preceding the year in which the community college fiscal year commences as a percentage of the total population in the sponsorship area, as reported in the most recently available census; and

(c) one-half of rental costs for physical space.

(2) Non-full Opportunity Colleges. The basic state financial assistance for community colleges not implementing approved full opportunity programs shall be the lowest of the following:

(i) one-third of the net operating budget of the college, or campus of a multiple campus college, as approved by the City University Trustees,

(ii) one-third of the net operating costs of the college, or campus of a multiple campus college; or

(iii) for the college fiscal 1994-95, in accordance with the provisions of Chapter 259 of the Laws of 1993, as amended, the total of the following:

(a) the budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for state financial assistance multiplied by $1,500;]
(b) the budgeted or actual total average number (whichever is less) of full-time disadvantaged students multiplied by $177 if the average number of full-time disadvantaged students coming from the sponsorship area as a percentage of the average number of total full-time students coming from the sponsorship area is no less than the average number of disadvantaged in the population of the sponsorship area for the calendar year immediately preceding the year in which the community college fiscal year commences as a percentage of the total population in the sponsorship area, as reported in the most recently available census; and

(c) one-half of rental cost for physical space.

(3) Notwithstanding the provisions of paragraphs (1) and (2) of this subdivision, a community college or a new campus of a multiple campus community college in the process of formation shall be eligible for basic state financial assistance in the amount of one-third of the net operating budget or one-third of the net operating costs, whichever is the lesser, for those colleges not implementing an approved full opportunity program plan; or two-fifths of the net operating budget or two-fifths of the net operating costs, whichever is the lesser, for those colleges implementing an approved full opportunity program during the organization year and the first two fiscal years in which students are enrolled.

(4) Federal Jobs Opportunities and Basic Skills Program. Notwithstanding any other provision of law, rule or regulation, the chancellor or designee of The City University may allocate any portion of such basic state financial assistance on a matching basis pursuant to a memorandum of understanding between the City University and the department of social services, to community colleges consistent with federal requirements to implement a program for the provision of education and training services to adults eligible for the federal Jobs Opportunities and Basic Skills (JOBS) program. Services to be provided by community colleges receiving such allocation may include, but not be limited to, high school equivalency, basic education, job skills training, English as a second language, post secondary education, job readiness training, job placement services, case management career counseling, and assessment and employability planning.

C. SUPPLEMENTAL STATE FINANCIAL ASSISTANCE

Community colleges shall be eligible for supplemental state financial assistance in the 1994-95 community college fiscal year in the amount of $195 for each full-time equivalent student enrolled in technical programs and $82 for each full-time equivalent student enrolled in business programs, the actual number of which shall be certified by City University Trustees. A community college which changes its status from non-full opportunity to full opportunity effective with the 1994-95 college fiscal year shall be entitled to receive supplemental state financial assistance. With the exception of a community college which changes its status from non-full opportunity to full opportunity effective with the 1994-95 college fiscal year, or any community college located in a city with a population of 1,000,000 or more, such supplemental state financial assistance shall be made available only if the college's revenues from local sponsor's contributions either in the aggregate or per full-time equivalent student coming from the sponsorship area, and full-time and part-time student tuition rates, are maintained at not less than the comparable actual rates in the 1991-92 community college fiscal year. The total state aid paid to any college for the 1994-95 community college fiscal year may exceed the statutory limitations of one-third or two-fifths of operating costs of the college only if the amount of aid for full-time equivalent students in technical and business programs approved for a college pursuant to this section would cause the statutory limitations to be exceeded. In such cases the amount that the total state aid may exceed the statutory limitations shall not be greater than the amount of supplemental state financial assistance approved pursuant to this section for full-time equivalent students in technical and business programs.

D FUNDED ENROLLMENT

Notwithstanding the provisions of this section, assistance payable for the 1994-95 community college fiscal year on the basis of full-time equivalent credit enrollment and non-credit remedial enrollment shall be paid on an aidable college enrollment defined to be the greater of:

(1) The actual full-time equivalent credit enrollment and non-credit remedial enrollment for the 1993-94 community college fiscal year; or
(2) The sum of the following: 50 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1993-94, plus 30 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1992-93, plus 20 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1991-92. For such enrollment full assistance is payable as provided in clause (a) of subparagraph (iii) of paragraph (1) and clause (a) of subparagraph (iii) of paragraph (2) of subdivision (c) of this section.

E. EXCESS STUDENT REVENUES

Local sponsors may use funds contained in reserves for excess student revenue, excluding any excess student revenues attributable to the 1994-95 community college fiscal year, for operating support of the community college program even though said expenditure may cause expenses from student revenues to exceed one-third of the college's net operating budget provided that such funds do not cause the college's revenues from the local sponsor's contributions in aggregate to be less than the comparable rates for the previous community college fiscal year.

F. STUDENT TUITION AND FEES

The full-time tuition rate for residents of the sponsorship area, and nonresidents of the sponsorship area presenting certificates of residence, shall not exceed $2,100 per academic year of two semesters or three quarters.

G. TUITION LIMITATIONS

(1) In accordance with the provisions of chapter 53 of the laws of 1994, community colleges of the City University of New York for the college fiscal year 1994-95 may increase tuition and fees above that allowable under paragraph (d) of section 6304 of the Education Law, provided the local sponsor's contribution either in the aggregate or per full-time equivalent student shall be no less than the comparable actual rates for the 1993-94 community college fiscal year.

(2) In no event shall tuition rates exceed the maximum limitations provided in subdivision (c) of this section.

EXPLANATION: The 1994-1995 New York State adopted budget and the New York State Education Law require The City University of New York and State University of New York to develop joint regulations for the administration of state aid to community colleges. The City University of New York and State University of New York administration have worked collaboratively to develop appropriate changes to existing rules to allow the distribution and allocation of state aid in accordance with the adopted budget. The changes in the rules will permit full allocation of budgeted funds to the City University community colleges, including assistance for business and technical programs.

(b) ADDENDUM: revise the following:

D 8 MEDGAR EVERS COLLEGE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The duplicate entries for Nan Williams and Arthur Taylor are withdrawn.

D.10 JOHN JAY COLLEGE OF CRIMINAL JUSTICE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The effective date of the administrative designation for Barbara Price is revised to read 8/1/94.

(c) ERRATA: Add the following:

THE CENTRAL OFFICE

P B-1 A - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (SW INDICATES WAIVER OF SEARCH): The duplicate entry for Anne L. Martin is withdrawn.
(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for September 29, 1994 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

D B THE CENTRAL OFFICE - CHANGE IN SIGNATORIES:

RESOLVED, That the Board of Trustees of The City University of New York authorize any one of the following personnel to sign checks from the account listed below:

<table>
<thead>
<tr>
<th>BANK</th>
<th>ACCOUNT NO.</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norstar Bank</td>
<td>0941-000903</td>
<td>Application Fees</td>
</tr>
</tbody>
</table>

Angelo B. Proto, University Dean for Student Services
Lester Jacobs, University Director of Admissions
Mary Beth Reilly, Project Administrator

EXPLANATION: The above resolution reflects a change in the signature authorization required because of changes in personnel.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor’s Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and executive session of June 27, 1994 be approved.

At this point Calendar No 5 was considered next.

NO. 5. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. CUNY-WIDE - PROHIBITION OF SMOKING:

WHEREAS, As the largest urban university in the country, The City University is committed to promoting the health and well-being of its faculty, students and staff; and

WHEREAS, The health hazards of tobacco use are well-documented and directly linked to the death of an estimated 390,000 Americans a year; and

WHEREAS, Exposure to environmental tobacco smoke has been associated with the occurrence of many diseases, such as lung cancer and heart disease in nonsmokers and low birthrate in the offspring of nonsmokers; and

WHEREAS, Environmental tobacco smoke represents one of the strongest sources of indoor air contaminants in buildings where smoking is permitted; therefore

BE IT RESOLVED, That smoking is prohibited inside all facilities owned, leased, or operated by The City University of New York, effective January 1, 1995.
EXPLANATION: This policy will further strengthen the current Smoking Policy of The City University of New York, approved by the Council of Presidents at its meeting of May 7, 1990, which prohibited smoking in over ninety percent of the space in campus buildings, including classrooms, auditoriums, elevators, hallways, restrooms and other common areas. The significant health hazards associated with tobacco smoke for both smokers and non-smokers alike clearly indicates, the necessity of creating a University smoke-free environment.

Vice Chair Everett stated that she is a happy person. She felt as though she was hitting a wall and it has suddenly disappeared. This is wonderful and when history is written on this subject we will all be very proud to have been in the forefront for being concerned for our students' health. She recommended that the presidents follow up on enforcement of this policy.

Trustee Howard suggested that the University look into the possibility of including a clause in all construction contracts that would prohibit smoking on the premises during the construction period.

B. BROOKLYN COLLEGE - NAMING OF THE STUDENT DISABILITY CENTER IN JAMES HALL, THE MAMIE AND FRANK GOLDSTEIN RESOURCE CENTER:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Student Disability Center in James Hall, The Mamie and Frank Goldstein Resource Center.

EXPLANATION: Stanley Goldstein, Brooklyn College, Class of 1959, and Edith Goldstein Isaacs, Brooklyn College, Class of 1958, have made a total pledge of $25,000 ($10,000 has been received and the remainder to be fulfilled over a three-year period) to Brooklyn College in honor of their parents. The funds will be used to renovate and furnish the Student Disability Center in James Hall comprised of four small tutorial rooms and an office used by the association for students with disabilities. The equipment will include such items as computerized support services work stations for expanded scanning and computer-synthesized reading of text material, voice activated input and Braille printing.

C. DISTINGUISHED PROFESSOR: RESOLVED, That the following be designated Distinguished Professor in the department, and the colleges, and for the period indicated, with compensation of $20,000 per annum in addition to their regular academic salaries, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Queens College</td>
<td>Yevtushenko,</td>
<td>Germanic, Slavic</td>
<td>9/1/95</td>
</tr>
<tr>
<td></td>
<td>Yevgeny Aleksandrovich</td>
<td>&amp; East European Languages</td>
<td></td>
</tr>
</tbody>
</table>

At this point Trustee Badillo left the meeting.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - MASTER PLAN PROGRAM:

RESOLVED, That the Board of Trustees of The City University of New York approve a theoretical space requirements program totaling 1,177,584 net assignable square feet (NASF) for the Borough of Manhattan Community College; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approve an amendment to the CUNY Master Plan to include such space program; and be it further

RESOLVED, That the Board of Regents of the State of New York be requested to incorporate this amendment of the CUNY Master Plan into the Regents Statewide Plan for Higher Education.
EXPLANATION: As a pre-requisite to the implementation of a future capital development plan for the college, there must be a space program included in the Master Plan for The City University and also be incorporated into the Regents Statewide Plan for Higher Education. A space analysis was undertaken to identify space needs of the Borough of Manhattan Community College (BMCC) ten years from now, to the year 2003-04. Enrollments at BMCC are projected to rise from the current (1993-94) 16,195 headcount and related 12,099 FTEs by 25% to a future headcount of 20,364 with related FTE’s of 14,418 FTE’s by the year 2003-04. The college’s main facility at Chambers and West Streets which opened in 1983 was designed to accommodate 5,000 FTE students. In the year 2003-04, if CUNY space standards are theoretically applied, Borough of Manhattan Community College will require 1,177,584 NASF to accommodate its projected enrollment and programs. (If the space standards were applied to the current enrollment, a space requirement of 991,842 NASF can be supported.) The college’s main building currently provides 450,525 NASF. The recent addition of the donated Fiterman Hall at 30 West Broadway (now only partially used pending required renovations to retrofit it for college use) will eventually add about 270,000 NASF.

Approval by the Board of Trustees of the recommended space program is a first step in defining and implementing a long-range capital development plan for the college. It will also permit a rational programming for the retrofitting of Fiterman Hall for which planning funds have been provided in the current capital budget.

Trustee Berman stated that this resolution was approved because of time constraints and the importance of having an approval of the Board with respect to the capital budget. Although the Committee technically approved and submitted it, it is subject to further review and amendment if necessary.

Trustee Howard recommended that as the master plans for the colleges are brought forward more detailed information be provided and that the recommendations of the Office of Academic Affairs be included so that space planning is consistent with academic program planning and the anticipated increase in enrollment.

B. AGREEMENT, ETC. WITH THE CITY UNIVERSITY CONSTRUCTION FUND AND NEW YORK STATE DORMITORY AUTHORITY:

RESOLVED, That the proposed First Supplemental Agreement and Lease dated as of August 10, 1994 among the Dormitory Authority of the State of New York, The City University Construction Fund and The City University of New York, relating to Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligations, providing for the leasing by the Fund from the Dormitory Authority of facilities for the use of The City University and the financing by the Dormitory Authority of such facilities by the issuance of bonds and notes pursuant to the Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligation Resolution dated as of May 25, 1994, between the Dormitory Authority, the fund and The City University be approved; and be it further

RESOLVED, That the Chairperson or Vice Chairperson is hereby authorized and directed to execute the First Supplemental Agreement of Lease on behalf of The City University and is authorized to cause the seal of The City University to be affixed thereto; and be it further

RESOLVED, That the Secretary of the Board of Trustees is hereby authorized and directed to sign the First Supplemental Agreement in attestation of the signature of the Chairperson or Vice Chairperson and/or of the seal of The City University and to cause the First Supplemental Agreement to be delivered on behalf of The City University to the other parties thereto; and be it further

RESOLVED, That the Chairperson or Vice Chairperson of the Board of Trustees is authorized to make such changes in the First Supplemental Agreement as he or she shall deem appropriate or necessary in accordance with the advice of the General Counsel of the Board of Trustees, including the deletion or addition of facilities for which this Board has previously approved a capital budget request to the State Budget Division, and the signature of the Chairperson or Vice Chairperson of the Board of Trustees and the attestation of such signature by the Secretary shall be conclusive evidence of the approval by the Board of Trustees of such changes.

EXPLANATION: The 1994 Legislature approved a Capital Budget which authorized a number of facility improvements to continue The City University Construction Program. This resolution will authorize an agreement and procedures needed to permit the Dormitory Authority to finance and provide both senior and community college facilities for The City University of New York.
Trustee Del Giudice abstained.

C. NEW YORK CITY TECHNICAL COLLEGE • CONTRACT GUARD SECURITY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of New York City Technical College to purchase unarmed uniformed guard services. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the college pursuant to law and University regulations. Subject to the receipt of bids, such purchase shall not exceed a total estimated cost of $390,000 for the initial nine-month term, chargeable to FAS Code 234801409, during the fiscal year ending June 30, 1995. The contract shall include up to four one-year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This service is required to provide security guards on the college campus during the interim period between the expiration of the current contract and implementation of the Chancellor's initiative for college employed guards. This service will cease when college employed guards are fully trained and working at the college.

D. COLLEGE OF STATEN ISLAND • FIBER OPTICS NETWORK INFRASTRUCTURE MAINTENANCE SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize The College of Staten Island to purchase fiber optics network infrastructure maintenance service from Ungermann-Bass, Inc. under existing General Service Administration Contract Number GSOOG4AGS5367 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $190,000 for the initial nine-month term October 1, 1994 through June 30, 1995, chargeable to FAS Code 259601434, during the fiscal year ending June 30, 1995.

EXPLANATION: The College's campus-wide fiber optics network consists of eighty-nine intelligent hubs, two SNA gateways and two remote routers. This network links the college's computer equipment in faculty and staff offices and in the instructional and research laboratories. This provides the computing and information highway for academic and administrative functions. A maintenance service contract is essential to ensure that academic and administrative computing and informational services are provided with a minimum of service disruption to faculty, students and staff after the installer's warranty expires. Any failure has the potential of affecting large sections of the campus network. This maintenance contract will ensure that the college will have timely responses to failures, guaranteed repairs of defective equipment and upgrades to the critical software that administrators and manages the network.

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

E. APPRECIATION OF SERVICES - DORMITORY AUTHORITY OF THE STATE OF NEW YORK:

WHEREAS, On June 5, 1966 the Governor signed into law a bill known as The City University Construction Fund Act which authorized the Dormitory Authority of the State of New York to finance and construct facilities for the senior colleges of The City University of New York; and

WHEREAS, The City University Construction Fund Act was amended in 1972 to also provide facilities for the University's community colleges; and

WHEREAS, The Dormitory Authority has acquired, constructed and/or renovated over 13.5 million square feet of senior and community college facilities for The City University - over two-thirds of its physical plant; and

WHEREAS, The Authority has expended over $2.5 billion to accomplish this in an efficient, effective, and scandal-free program unparalleled in the history of public construction; and

WHEREAS, Many of the new and modernized buildings have received awards and public acclaim for exceptional architectural merit and have had significant and positive impact on the neighborhoods of the city where they are located; and
WHEREAS, The authority has incorporated into this program aggressive affirmative action policies which have resulted in the unprecedented participation of women and minorities not only in the workforce but also as contractors and designers of the facilities and underwriters for their financing; and

WHEREAS, Most importantly the over 200,000 students who attend the colleges of The City University each year, as well as their faculties and staffs, have enjoyed the benefit of learning, teaching, and working in modern and well-equipped educationally conducive environments; therefore be it

RESOLVED, That the Trustees of The City University of New York congratulate the Trustees and staff of the Dormitory Authority of the State of New York on the Fiftieth Anniversary of its founding; and be it further

RESOLVED, That The City University express to the Trustees and staff of the authority its appreciation for the partnership which has expanded and modernized the physical plant of The City University and indicate its hope that the successful relationship that has been established and developed between our organizations during the past twenty-eight years will continue and improve in the years ahead.

(Approved by James P. Murphy (9/12/94), William R. Howard (9/12/94), Charles Inniss (9/12/94), and Susan Moore Mouner (9/12/94)).

Statement of Vice Chair Everett

Before I turn the floor over to the Chancellor and her staff who will introduce a presentation on the 1995-96 budget request, by way of background, I would like to remind the Trustees of the sequence of events that we put in place several years ago. In earlier times, the Chancellory would come forward with the detailed Chancellor's budget request at the October meeting of the Board of Trustees after it had been presented at the October Fiscal Affairs Committee meeting. This schedule did not always afford sufficiently early opportunity to review the main emphases of the request and to suggest additions or deletions prior to final presentation for approval. There was a lot of discussion at that time and dissatisfaction with that process and in an effort to address that, at the Chairman's request, the Chancellor agreed to provide a preliminary review at the September meeting to encourage a dialogue on major request themes. That is what we are being presented with this afternoon. We will still receive a detailed report, complete with all the relevant numbers, at the October meeting. As was the case last September, today's presentation describes the contextual framework within which the request is being formulated, consistent with the policies and priorities of the Board.

Trustee Howard stated that Vice Chancellors Rothbard and Macari respectively will be making presentations on the operating and capital budget requests. As indicated, at the October 12 meeting of the Fiscal Affairs Committee the resolutions prepared for both requests and the details supporting them will be reviewed. As has become standard practice, all Trustees are invited to attend this Committee meeting. There will be ample opportunity for public comment at the October 24 public hearing.

Vice Chancellor Rothbard reported that the University had achieved several major victories in the 1994-95 executive budget, i.e., no tuition increase or lump sum budget reductions, senior college status for Medgar Evers College, and an increase of 7.2% ($63.4 million) over 1993-94 for an adopted budget of $947 million. There were increases for full-time faculty positions and security personnel, libraries, services for disabled students, new building openings, PSC research awards, the Neighborhood Work Project, salary annualizations, and OTPS inflation. State aid, as a funding source, has increased to 65% while tuition has declined slightly to 32%. On the community college side, there was no tuition increase, there was an adopted budget of $323.2 million, a net increase in city support of $2 million, a state base aid increase of $115 per FTE which provided an additional $12.1 million for 1994-95, and a $1 million lump sum in new funding for strengthening academic programs in nursing and allied health programs. At the community colleges tuition is the largest funding source.

The university is, at the present moment, facing the possibility of a $6.0 million budget reduction from the city. If implemented, it would violate the State mandated maintenance of effort provisions for local support of community colleges. This cut would also impact on associate degree programs at The College of Staten Island, New York City Technical College, and John Jay College of Criminal Justice. Final decisions concerning 1994-95 reductions will become known when the city updates the Mayor's Financial Plan shortly.

A major goal of the 1995-96 budget request is state and city recognition of enrollment growth through the provision of base funding per FTE student, with each providing one-fifth of the funding required to restore support for CUNY to the 1990-91 level of per student funding. Between 1994-95 and 1995-96 this would increase state aid for senior colleges to $149 per FTE and provide an additional $14.4 million. City aid for the community colleges would increase to $206 per FTE, providing an additional $10.8 million.

The university has, in the past, faced the possibility of a $6.0 million budget reduction from the city. If implemented, it would violate the State mandated maintenance of effort provisions for local support of community colleges. This cut would also impact on associate degree programs at The College of Staten Island, New York City Technical College, and John Jay College of Criminal Justice. Final decisions concerning 1994-95 reductions will become known when the city updates the Mayor's Financial Plan shortly.

A major goal of the 1995-96 budget request is state and city recognition of enrollment growth through the provision of base funding per FTE student, with each providing one-fifth of the funding required to restore support for CUNY to the 1990-91 level of per student funding. Between 1994-95 and 1995-96 this would increase state aid for senior colleges to $149 per FTE and provide an additional $14.4 million. City aid for the community colleges would increase to $206 per FTE, providing an additional $10.8 million.
At this point Chairman Murphy joined the meeting.

Vice Chancellor Rothbard further reported that other goals address serving the CUNY student of the year 2000 by determining future student numbers, needs, and characteristics and establishing language immersion centers; improving the preparation of New York City high school students for college and the workplace through the college preparatory initiative and collaborative programs with the NYC Board of Education; providing opportunities for adults to re-enter the education system through partnership programs developed for special populations (REACH, COPE, and BEGIN programs); assuring access to college for all who fulfill admissions criteria and assisting students who may be underprepared for college life through financial aid, services for the disabled, child care, counseling and advisement, the coordinated freshman program, SEEK/CD, academic skills, and vocational preparation; giving students the tools they need for lifelong learning; preparing students to enter the workforce or to seek advanced education; Workforce Development initiative; Worker Education; promoting partnerships between CUNY and business; insuring access to graduate programs and enhancing the quality of CUNY’s programs; developing New York’s economy through applied research; and protecting the public’s investment in CUNY by providing a safe and clean environment and maintaining the infrastructure to avoid costly repairs in the future.

At this point Trustee Inniss left the meeting.

Vice Chancellor Macari reported that the University received a total of $144.6 million from state and city adopted budgets in 1994-95, which shows a recovery from recent years’ appropriations. Capital projects completed in 1994-95 total $669 million, and projects in construction total $96 million. The building condition assessment report has identified over $500 million in infrastructure deficiencies that have to be corrected. Capital projects in planning/design/acquisition total $151 million. The major focus of the 1995-96 capital budget request will be the continuation of rehabilitation projects to eliminate building deficiencies identified in the condition assessment; correction of building deficiencies to provide access to people with disabilities; continuation of modernization projects to reconfigure and upgrade facilities (laboratories, technology, equipment); master plan implementation and master planning projects to update campus plans; and expansion projects to accommodate enrollment growth and replace leased facilities.

At this point Trustee Del Giudice left the meeting.

**NO. 6. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH:** Report noted.

A. REPORT: Trustee Tam reported that the Committee was briefed by the Office of Academic Affairs and the Office of Institutional Research on a range of topics relating to Open Admissions. The Committee felt that the University’s mission, access to excellence, is most relevant and that the issue of standards and the value of a CUNY education continues to be a very important topic and that the Committee will continue to address these issues in the coming months.

**NO. 7 HONORARY DEGREES:** RESOLVED. That the following honorary degree, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

**LEHMAN COLLEGE**

Maryse Conde  
Doctor of Humane Letters

*(To be Awarded October 5, 1994)*

Chairman Murphy announced that today is the fourteenth anniversary of Mrs. Everett’s tenure as Vice Chair, as well as his anniversary as Chairman.

Upon motions duly made, seconded and carried, the public meeting was adjourned at 6:25 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

OCTOBER 31, 1994

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:40 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Jerome S. Berg
Herbert Berman
Michael Del Giudice

Sandi E. Cooper, ex officio

William R. Howard
Charles E. Inniss
Thomas Tam

Anthony Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Díaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Matthew Goldstein
President Frances Degen Horowitz
Acting President Marcia V. Kelz
President Vernon Lattin
President Edison O. Jackson
President Gerald W. Lynch

President Charles E. Merideth
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Acting Dean Merrick T. Rossein

The absence of Mr. Badillo, Ms. Carrion, Mr. Fink, Dr. Jacobs, and Mrs. Mouner was excused.
Calendar No. 3A. was considered next.

NO. 3A. TRUSTEE EMERITUS: RESOLVED, That the Board of Trustees designate the following as Trustees Emeriti of The City University of New York:

Statement by Trustee Thomas Tam

I am both privileged and pleased to be able to present the following resolutions in honor of Mrs. Sylvia Bloom and Mr. Louis C. Cenci, former Trustees who have during their tenure on the Board, thirteen and ten years respectively, brought their expertise and creative vision to this institution and to the deliberations of the numerous committees on which they have served as well as the deliberations of the Board. The public service rendered by Mrs. Bloom and Mr. Cenci is a testament to their unflagging dedication to higher education and to The City University of New York. The Board extends its heartfelt appreciation to Mrs. Bloom and Mr. Cenci.

(a) TRUSTEE EMERITA - SYLVIA BLOOM: WHEREAS, Mrs. Sylvia Bloom served in a distinguished manner as a member of the Board of Trustees of The City University of New York from July 2, 1981 to July 2, 1994; and

WHEREAS, As Chairperson of the Standing Committee on Public Affairs she was able to contribute her wide-ranging experience in governmental relations to the task of strengthening the University’s legislative and social strategies; and

WHEREAS, Mrs. Bloom contributed significantly and substantially to the work of the Standing Committees on Faculty, Staff, and Administration; Student Affairs and Special Programs; and Fiscal Affairs, Facilities, and Contract Review; and

WHEREAS, During her tenure she served with distinction as Chairperson of the Robert J. Kibbee Awards Committee and as a member of the Special Committee on Student Life, the Ad Hoc Task Force on the Status and Future of Facilities, the Salk Scholarship Committee, the Nominating Committee on Guidelines for Trustees Emeritus, and the Trustee Committee on Chancellor Joseph S. Murphy’s Inauguration; and

WHEREAS, As Chairperson of the Medgar Evers College Presidential Search Committee and as a member of the Presidential Search Committees of the Borough of Manhattan Community College and of New York City Technical College she participated in deliberations which helped to define and shape the leadership of these colleges; and

WHEREAS, Mrs. Bloom gave unstintingly of her time and energy to graciously represent the Board at many University conferences, meetings, and events; now

THEREFORE BE IT RESOLVED, That the Board of Trustees expresses its heartfelt appreciation to the Honorable Sylvia Bloom for her thirteen years of service to The City University of New York, its students, and the cause for higher education; and

BE IT FURTHER RESOLVED, That the Board of Trustees confers upon Sylvia Bloom the title and dignity of Trustee Emerita, to be permanently enjoyed and recognized.
(b) TRUSTEE EMERITUS - LOUIS C. CENCI: WHEREAS, Mr. Louis C. Cenci served in a distinguished manner as a member of the Board of Trustees of The City University of New York from March 7, 1984 through July 2, 1994; and

WHEREAS, Mr. Cenci's extensive educational experience as a former teacher, high school principal, and Schools Superintendent substantially enhanced the deliberations of the Standing Committee on Academic Policy, Program, and Research which he chaired; and

WHEREAS, He served with exemplary dedication and diligence as a member of the Standing Committees on Public Affairs and Long Range Planning, and as Chairman of the Ad Hoc Nominating Committee on Trustee Emeritus; and

WHEREAS, Mr. Cenci served admirably as Chairman and Vice Chairman of the New York City Technical College and Queens College Presidential Search Committees respectively, and participated significantly in defining and shaping the leadership and the future of the University as a member of The City College Presidential Search Committee, the 1990 Committee to Seek a Chancellor, and Trustee Representative to the Search Committee for Deputy Chancellor; and

WHEREAS, As the first Executive Director of the Italian American Institute (now known as the Calandra Institute), and throughout his tenure on the Board, Louis Cenci was an outstanding advocate as he worked with unflagging dedication for the advancement of Italian American Studies; and

WHEREAS, His staunch support for and devotion to The College of Staten Island was evidenced throughout his tenure; now

THEREFORE BE IT RESOLVED, That the Board of Trustees expresses its heartfelt appreciation to The Honorable Louis C. Cenci for his ten years of unceasing commitment to public higher education, specifically The City University of New York and its students; and

BE IT FURTHER RESOLVED, That the Board of Trustees confers upon Louis C. Cenci the title and dignity of Trustee Emeritus, to be permanently enjoyed and recognized.

Statement by Trustee Susan Moore Mouner

Dear Sylvia and Lou, I am sorry that I am unable to join you this afternoon but please let me take a minute to express my appreciation to you both.

Sylvia, I have not met anyone who loves the Bronx more than you. You are truly a special lady and a tireless Trustee. At every meeting and event your promptness was an example for all of us. My life is much richer from knowing you.

Lou, you are a man of much experience and wisdom. You have been a great colleague representing Staten Island. You hung tough through some difficult times and you know as well as I it was not easy. We shared, on occasion, that long commute and developed a sense of humor about it. You have tireless energy. Staten Island should be extremely thankful for having such a wonderful person who served all of Staten Island well. I know I am. Love to you both and stay well.

Statement by Mrs. Bloom

Thank you Jim, Edith, and everyone here. Before I say anything else I would like to acknowledge the presence of my daughter Lydia and my two sisters Frances and Blanche. When I was first appointed to the Board over thirteen years ago I did not realize how wonderful my work at City University would be. As I look back over my visits to all of the campuses, meeting with Trustees,
Statement by Mr. Cenclo

I must share with all of you that this evening is a bit more important than perhaps you know. I am being recognized for ten and a half years of service to the University which has been a wonderful, wonderful experience but what you don’t know is that on the 29th of November I will complete 45 years in public education. The reason I bring that to your attention is that there are two of us, my partner, my wife Meese, who has shared all these adventures with me, as I left the blue collar world where I was an electrician, earning a good living at the trade, to become a teacher. Not only white collar but a world I didn’t think would be possible for the son of immigrants who had been hit by the depression. In any event, I walked into McKee High School as a substitute teacher of electrical installation and thirty years later I left the Board of Education as a high school Superintendent. I’ve got to tell you that because that to me represented the top of the mountain— the first Italian American high school Superintendent, the first electrician from organized labor, first from a vocational division, — and those were wonderful things. I felt that that was it but then something happened to top that and that was when Borough President Tony Gaeta sent my name to the then Mayor, Ed Koch, who appointed me a Trustee. I didn’t realize it but in the fog of my ignorance there was one more spire to the top of the mountain — service to this wonderful magnificent University. I want you to know that it capped everything I’ve ever done, everything Meese and I have ever done, and the experience has been a friendly one. It has been a pleasure and a privilege to be among all of you, the presidents, the vice chancellors, the students, the staff, the Chancellor, and Jim as Chairman of the Board, my fellow Trustees, every one of you. I’m not going to forget it because I’ve had nothing but a wonderful time. However, strangely enough you will do well even without me. I wish you well. I do have one lie complaint with Jim Murphy though. I’ve got to share this with you. When I was fourteen I almost had to drop out of high school because we were broke. I needed a job. There was a Ralston grocery store in the neighborhood, run by an Irish immigrant named Barney Casey, who knew poverty Jim because he sent his paycheck home almost every week, keeping a little for his room and board, to support his family in Ireland so he knew what we were going through here in this country. I told him if he gave me a job I could finish high school. I only had two years to go and I wanted to make it. He said he would find a way and he gave me a job paying two dollars a week. Two years later he doubled my salary to four dollars a week. Jim, I’ve been a Trustee ten years and four months and you haven’t doubled my salary. Actually I should pay all of you for what you have done for me. I wish you well and I close with Bob Hope’s theme song, thanks for the memories. God bless you.

A. MEMORIAL RESOLUTION MARKING THE DEATH OF HONORABLE ALFRED A. GIARDINO:

Statement by Chairman Murphy

It is with a sad note that I ask at this point of the meeting that we memorialize just very briefly the passing of a great Chairman of this Board of Trustees, Al Giardino, who died as he was speaking to the Brooklyn College Alumni Class of 1934 a week ago Sunday night at Brooklyn College. Al served as Chair from 1974 to 1976. He had been appointed by Abe Beame. Both Harold Jacobs and I served with Al Giardino as members of that Board, as being appointees. Al had a great career. He had been the President of the Board of Education prior to being Chair of the Board of Higher Education, which was the name of this body prior to 1979, so it is with sadness that we remember Al Giardino, but it is with admiration. He lived a long life, he was 81 when he died. He practiced law right up until the week that he died with great energy and he looked the same when I saw him several months ago as he did when I first met him twenty years ago. There was a kind of a magical quality about his persistence and longevity.
The following resolution was adopted:

WHEREAS, The late and highly respected Alfred A. Giardino, a former member and chairman of the Board of Higher Education, (the statutory body charged with the operation of The City University of New York from 1927 to 1978) died of a heart attack on October 23, 1994; and

WHEREAS, The Honorable Alfred A. Giardino died at a Brooklyn College class reunion, Class of 1934, of which he was an active and dedicated member; and

WHEREAS, The Honorable Alfred A. Giardino had been appointed in 1974 to Membership and the Chairmanship of The Board of Higher Education, a position in which he served through 1976; and

WHEREAS, The Honorable Alfred A. Giardino served as Chairman of the Board of CUNY during one of its most parlous and difficult times - a time of budgetary contraction resulting in compression of units, postponement of construction and repairs, and faculty layoffs; and

WHEREAS, The Honorable Alfred A. Giardino was courageous in defending the interests, concerns and needs of The City University, as he saw them, during those difficult times; and

WHEREAS, When the Board of The City University was confronted with the legislative mandate to impose tuition charges upon the students of The City University, the Honorable Alfred A. Giardino resigned his membership and Chairmanship of the Board, maintaining that he could not, in good conscience, continue to serve on the Board, believing as he did in the principle of free tuition at CUNY, from which he, himself, had benefited as a student at Brooklyn College; now

THEREFORE BE IT RESOLVED, That the Board of Trustees of The City University express its deep regret at the passing of the former Chairman of this Board’s predecessor body, and takes note of the arduous service he performed during his two years as Member and Chairman of the Board, and of the courage he displayed in the discharge of his responsibilities; and

BE IT FURTHER RESOLVED, That note be taken of the further public service he had performed as Member and President of the Board of Education from 1964 to 1967; and

BE IT FINALLY RESOLVED, That appropriate expression of the sense and feeling of this Board, in connection with the passing of the late Alfred A. Giardino, be conveyed to his widow, and to each of his two daughters.

B. PRESIDENTIAL HONORS: (1) President Frances Degen Howortz of the Graduate School and University Center, has been elected a Fellow of the American Association for the Advancement of Science (AAAS) in recognition of her pioneering studies on the behavior of young infants, as well as analysis and synthesis of developmental theory.

(2) President Yolanda G. Moses’ October 6, 1994 inauguration as the 10th President of The City College was combined with the convocation of new students, and was a prominent part of City College’s Homecoming Week. Congratulations on a splendid affair.
C. FACULTY HONORS: (1) Professor Teofilo Ruiz, of the Brooklyn College Department of History, was named Outstanding Master's Universities and Colleges Professor of the Year for 1994-95 by The Carnegie Foundation for the Advancement of Teaching.

(2) Distinguished Professor David Del Tredici of The City College, who is a Pulitzer Prize winning composer, has been honored with the 1994-95 American Society of Composers, Authors and Publishers (ASCAP) Award.

(3) Distinguished Professors Andreas Acrivos and Reuel Shiner of the Graduate School, have been elected fellows of the New York Academy of Sciences, for their outstanding contributions to scientific advancement.

(4) Ms. Leomi J. Simkin, Adjunct Professor in City College's Department of Elementary Education, and noted reading specialist, has been named the winner of the 1994 New York State Reading association (NYSRA) Reading Teacher Award.

D. STAFF AND ADMINISTRATION HONORS: Dean Miguel F. Cairo of Queensborough Community College was honored by Queens Borough President Claire Shulman for his outstanding work as Dean of Faculty and Staff Relations at QCC and efforts in promoting awareness and appreciation of Hispanic culture in Queens.

E. STUDENT HONORS: Paula Bomer, Patricia Ross and Frank Duba, City College graduate students, English Department, were among a select group of students chosen to make a panel presentation at the prestigious Annual Virginia Woolf Conference held recently at Bard College.

F. GRANTS: Chairperson Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting:

BROOKLYN COLLEGE

a. $224,546 National Science Foundation to Professors Louise Hainline, Israel Abramov & Patricia Riddell, Psychology, for 'Development of Human Sensory and Motor Binocularity.'

b. $136,057 NIH/National Institute of Diabetes and Digestive Kidney Diseases to Prof. Antony Sclafani, Psychology, for 'Carbohydrate Appetite and Obesity.'

c. $102,727 NIH/National Institute of Mental Health to Prof. Antony Sclafani, Psychology, for 'Research Scientist Award Carbohydrate Appetite and Obesity.'

THE CITY COLLEGE

a. $1,425,000 NSF to D. Akins, Chemistry, for 'Center, for Analysis of Structures and Interfaces.'

b. $399,492 NASA to R. Alfano, Physics, for 'Tunable Solid State Lasers and Optical Imaging Program.'

c. $315,975 US Department of Ed to A. Garcia-Reyes, Special Programs, for 'City College Student Support Service Program.'

d. $300,000 NYC Bd. of Ed to S. Roberts, School Services, for 'Professional Development Center at City College.'

e. $296,355 NIH to R. Callender, Physics, for 'Raman Vibrational Studies of Enzymes.'

f. $295,110 MEDISCIENCE to R. Alfano, Physics, for 'Mediphotonic Laboratory.'

g. $240,047 AFOSR to K. Shum, Electrical Engineering, for 'Hot Electron Ge/Si Lasers.'
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h. $190,916 HOWARD UNIV/NSF to B. Liaw, Mechanical Engineering, for "Engineering Coalition of School, for Excellences and Leadership (ECSEL)."

i. $ 180,000 NYC BD of ED to A. Posamentier, Education Administration, for "Summer Enrichment Program at New York Institute of Technology at Central Islip."

j. $ 176,400 NSF to D. Lindsay, Chemistry, for "Raman Spectra of Mass-Selected Metal Clusters."

k. $ 158,250 NSF to T. Venkatesh, Biology, for "Studies of Neuronal Development in the Drosophila Compound Eye."

l. $ 100,000 US Dept of Trans to N. Parker, Transportation, for "CUNY Student Training and Education Program (STEP)."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $1,110,256 NYNEX to Profs. William Kornblum and Helen Birenbaum, for "Project TELL II: College Incentive Scholarship Program."

b. $ 916,643 ROBERT WOOD JOHNSON FOUNDATION to Prof. Leonard Saxe, for "Evaluation of the Fighting Back Program."

c. $ 150,000 Other Sources to Prof. Alice Halstead, for "Support, for the National Center, for Service Learning."

d. $ 135,828 ED to Professors Frank Reissman and Audrey Gartner, for "Education Careers for Minority High School Students."

HUNTER COLLEGE

a. $1,028,095 DeWitt Wallace-Reader's Digest Fund to Stephen Brier & Bret Eynon, Center, for "Media & Learning/American Society History Project, for Collaboration between American Social History Project and Middle College High School at LaGuardia Community College."

b. $ 925,046 US Department of Education to Jose Vazquez, Curriculum & Teaching, for "New York Multifunctional Resource Center."

c. $ 679,834 W.K. Kellogg Foundation to Janet Poppendieck & Suzanne Michael, Center for the "Study of Family Policy, for Training of Volunteer Bilingual Students as Interpreters to Improve Communications in Public Health Settings."

d. $ 383,529 NYC Department of Mental Health to Robert Salmon, Roberta Graziano, Rose Starr, & Eleanor Bromberg, School of Social Work, for an "An Education Program, for Minority Social Workers."

e. $ 309,191 PHS/NIH/National Institute of Environmental Health Sciences to Ann Henderson, Biological Sciences, for "Does Exposure of Human Cells to Electromagnetic Fields Cause Cancer?"

f. $ 314,594 PHS/Division of Associated & Dental Health Professions to Rose Dobrof, Brookdale Center on Aging, for "Geriatric Education Center."

g. $ 268,257 US Dept of Ed. to Louis Ray & Sylvia Fishman, Student Services, for "Student Support Services Program."

h. $ 250,123 NYC Mental Health, Mental Retardation & Alcoholism Services to Eleanor Bromberg, School of Social Work, for "Training in Intensive Case Management."

i. $ 230,000 NYS Dept. of Ed. to Elaine Walsh, Office of the Provost, for "Liberty Partnership Program."
j. $184,888  PHS/NIH/National Institute of General Medical Sciences to David Lavallee & Peter Lipke, Sciences & Mathematics, for *Minority Access to Research Careers Program.*

k. $165,000  NYS Dept. of Ed. to Mae Gamble, Curriculum & Teaching, for *Teacher Opportunity Corps.*

l. $163,112  PHS/NIH/National Institute of General Medical Sciences to Peter Lipke, Biological Sciences, for *SCell-Cell Adhesion in Saccharomyces Cerevisiae.*

m. $159,000  DOD/SDIO/The Pentagon to Ying-Chih Chen, Physics & Astronomy, for *Study of Solid-State Laser Material Doped with Saturable Absorbers.*

n. $149,562  PHS/ADAMHA/NIMH to Gerald Turkewitz, Division of Social Sciences, for *Minority Access to Research Careers Programs.*

o. $140,764  PHS/NIH/NIDA to Gordon Barr, Psychology, for *Opiates & Glutamate in PAG: Analgesia During Ontogeny.*

p. $134,868  DOD/Naval Research Laboratory/Marine Physics Branch to Kathleen Crane, Geology & Geography, for *Managing and interpreting Complex Multiparameter Environmental Databases/Arctic Expertise in Environmental Pollution.*

q. $125,000  American Cancer Society to Laurel Eckhardt, Biological Sciences, for *The Negative Regulation of Immunoglobulin Genes.*

r. $123,819  PHS/NIH/Division of Nursing to Kathleen Nokes, School of Nursing, for *Subspecialization in Nursing of Clients with HIV/AIDS.*

s. $120,000  Martin Marietta Energy Systems, Inc. to Ann Henderson, Biological Sciences, for *Exposure of Human Cells to Electromagnetic Fields.*

t. $108,299  US Education Department to Rosanne Silberman, Special Education, for *Competency-Based Teacher Preparation Program, for Learners with Severe/Multiple Disabilities Including Deaf-Blindness.*

u. $108,000  NYS Dept. of Ed. to Steven Wallace, School of Health Sciences, for *Science & Technology Entry Programs.*

v. $105,728  US Department of Education to John O'Neil and Joan Buxbaum, Educational Foundations & Counseling Programs, for *Long Term Training Rehabilitation Counseling*

w. $105,000  NYS Dept. of Ed. to Steven Wallace, School of Health Sciences, for *Collegiate Science & Technology Entry Program.*

x. $105,000  Rockefeller Brothers Fund to George Gonzalez, Curriculum & Teaching, for *Teacher Opportunity Corps.*

y. $100,000  NY Community Trust to Evelynn Gioiella, School of Nursing, for *Hunter-Bellevue Nursing Fund.*

**JOHN JAY COLLEGE**

a. $272,486  US Department of Education to Marie Conti, for *Talent Search Program to Provide Supportive Services to Junior High and High School Students.*

b. $193,697  US Department of Education to Lilian Masters, for *Student Enrichment Program to Provide Disadvantaged Students Support and Enrichment Services.*
c. $145,000  NYS ED. DEPT. to Gregory Bryant, for "Liberty Partnership Program."

d. $123,727  NYS ED. DEPT. to Louis Quinta, Communication Skills, for "Vocational Educational Program."

e. $105,275  US Department of Education to Lawrence Koblinsky and Robert Rothchild, for "Minority Science Impovement Program."

LEHMAN COLLEGE

a. $259,690  Department of Health and Human Services to Karyl B. Schwartz, for "Cognitive Psychology Research Development."

b. $139,985  Nihon Anzen Kizai Co. Ltd. to Pres. Ricardo F. Fernandez and Fred Phelps, for "Lehman Hiroshima Transition Program."

NEW YORK CITY TECHNICAL COLLEGE

a. $201,375  NYC Department of Employment to Sheila Turner-Moss, for "Expanding Options, for Teen Mothers."

b. $100,000  NYS ED. DEPT. -- VATEA to Marge Poyatt, for "College Learning Center."

QUEENSBOROUGH COMMUNITY COLLEGE

a. $500,000  National Science Foundation, for "Technology Instruction, for the 21st Century."

YORK COLLEGE

a. $214,096  NIH to Dr. William T. Divale, Anthropology, for "Minority Achievement Research Careers Program."

b. $150,000  NYS Department of Labor to Ronald C. Thomas, Adult and Continuing Education, for "Adolescent Vocational Exploration Program."

G. ORAL REPORT OF THE CHANCELLOR: The Chancellor reported the following:

1. Our two wonderful retiring Trustees have just left the room but I did want to add that the concept of lay governance as represented by this Board means so much in this nation today. It is lay governance -- having boards of trustees, boards of education -- on which the educational system in the United States was built. It is I think, without doubt, the reason that higher education in the United States is the finest in the world today and I add my personal note of gratitude to all of the Trustees here and the two very, very dear Trustees who are retiring from the Board.

2. The City budget continues to be a sort of blinking red light. We would like to move it back into the blinking yellow light category if we could. We're continuing to work around the clock on the City budget and we're remaining in very close touch with the City administration and elected officials to ameliorate now what is a proposed $7 million cut. You will remember, and I communicated with all of the Trustees and presidents last week, that the original cut recommendation was higher. That has been pushed back to $7 million. Today Vice Chancellor Rothbard, Ms. Mentone, and I met with Beverly Donohue from OMB and we are continuing to work with them on some budget options. The meeting today went well. We think we may together find some issues we can agree upon that will help cushion this. We will be meeting tomorrow or the next day with Deputy Mayor Segarra and others in the Mayor's office to proceed with those notions of how we can further push back this proposed cut. I want especially to thank Chair Murphy, Trustees Badillo and Howard, the community college presidents, and we have also pulled back into the fray Presidents Jackson and Springer because of their strong role in community colleges as well. All have been working very hard. I'm especially concerned about the potential impact of a cut coming this late. It means we have to absorb the whole cut during the spring term. The potential impact
now with a $7 million proposed cut is 11,000 thousand first-time freshmen and 4,000 transfer students that are currently in jeopardy who are expected for the spring semester. As you will see again when we review the budget shortly, enrollment growth has been the major issue in front of the community colleges to which they have risen heroically. We currently have 5,000 students on waiting lists for allied health programs. We have tried with every way possible to take the very fine students entitled to come to us. Currently the City of New York provides only $78.5 million or 24% of the total community college budget. The proposed $7 million cut represents a 9% reduction. The CUNY Legislative Action Council met last Friday to plan a CUNY day at the City Council for this Wednesday. Teams of students, faculty, and alumni will be meeting with City Council members as the issue moves along.

3. The State Division of the Budget reported a small surplus today due to social service spending growing at a slower rate than anticipated. Those of you who are close budget followers in Albany know that that little trend is good news indeed. We will continue to monitor the State’s fiscal situation as the University request moves through the process.

4. In your packets Board members will find a draft report outlining steps that have been taken to implement the University policy to combat bigotry and to promote pluralism. The draft report includes a screening of programs and activities established and under development at the colleges and the Central Office. A training program for student leaders to build on our efforts this last year is also included as are copies of all of the applicable Trustee resolutions and guidelines. I am providing this report as a draft so that any interested Trustee can make suggestions before we come out with a final copy. Please call either me or Vice Chancellor Hershenson if you have suggestions or wish to do some editing. I want to thank the college presidents and their staffs, this is truly a very major effort and a committed effort on each of our campuses, for their cooperation and assistance.

5. On Friday of last week we had a reverse site visit from the National Science Foundation on the Alliance for Minority Participation Grant. My sense was that it went very well. We have made a lot of progress in identifying early on students in CUNY who wish to become scientists and in mentoring and supporting their progress through our institutions. The thing that has emerged most clearly, the discerning issue for us is getting these students very quickly into a research experience. Where we can get them involved in research on our campuses very early on they persist, they stay, their commitment to science grows and it’s a very successful initiative.

6. I urge all members of the University community to vote in the upcoming Statewide general election on Tuesday, November 8th, from 6:00 A.M., to 9:00 P.M. We have distributed a non-partisan letter throughout CUNY urging a strong turn-out, endorsed by Chair Murphy and the leadership of the University Student and Faculty Senates, the Professional Staff Congress, and District Council 37. I think this is a very, very important election, of course all elections are important. We have asked all the college presidents to do all that they can to encourage voting on November 8th.

7. Last Monday I had the great pleasure of joining President Lattin in Washington, D.C., to attend an event sponsored by the Carnegie Foundation for the Advancement of Teaching and the Council for the Advancement and Support of Education (CASE). As the Chair indicated, this event featured Professor Teofilo Ruiz of Brooklyn College's history department was named Outstanding Master's Universities and Colleges Professor of the Year for 1994-95. Although I personally called to invite him here tonight, Professor Ruiz indicated to me that in his many years of teaching at Brooklyn College he had missed teaching class only twice. One of the times was to accept the award last Monday and he hoped you all would not be insulted but he really needed to be at his class at Brooklyn College tonight, which I thought was a beautiful sentiment. The course that Professor Ruiz is teaching tonight, Halloween night, is called History, Mystics, Alchemists, and Witches in Medieval and Early Modern Europe.

President Lattin stated that Professor Ruiz is an example of the scholar-teacher at Brooklyn College and throughout The City University. He is a man who has dedicated his life to his students, to his research, and to The City University. He just recently came out with a book called Crises in Continuity: Land and Town in Late Medieval Castile. This book has been nominated for the Premio del Río prize of the American Historical Society, and my bet it's going to win that prize. The fact is that if Teo Ruiz was here he would say to you that he is just one of many outstanding professors at Brooklyn College and throughout City University. And he would say to you, I am sure, that we should leave here bragging about him only because, and he is a very modest person, he is an example of the caring, dedicated teacher that works sometimes under budget cuts, under decaying facilities, with a heavy teaching load and yet continues to produce his scholarship and continues to work inside and outside the classroom to produce more graduates who go on to Ph.D.'s than most universities in this country, outstanding graduates who become Rhodes and Marshall and Mellon scholars, outstanding students and outstanding citizens. And so in honoring Teo Ruiz I hope we will honor every faculty member at City University, at Brooklyn College, and I ask all of you to keep in mind that this is just one of many, many examples of our faculty at City University.
Chairman Murphy extended congratulations to the entire faculty through Trustee Cooper for that great accomplishment, not only for Brooklyn but for the entire University.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 5)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for October 31, 1994 (including Addendum Items) be approved, as amended as follows:

(a) **ADDENDUM:** Add the following:

D 10 PROMOTION IN PROFESSORATE RANKS

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(b) **ADDENDUM:** Revise the following:

D 5 THE CITY COLLEGE - APPOINTMENT WITH TENURE (AFFIRMATIVE ACTION REPORT ON FILE) (SW INDICATES WAIVER OF SEARCH): The salary rate for the appointment of Henry Macari is revised to read $69,478.

(c) **ERRATA:** Add the following:

1. **QUEENS COLLEGE**

Page 8003 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The functional title for Charles L. Lloyd is revised to read Director of the SEEK Committee on Scholastic Standing.

2. **BRONX COMMUNITY COLLEGE**

Page 8002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): At the end of the entry for Mattie Y. Slates, add "SW."

3. **MEDGAR EVERS COLLEGE**

Page 8001 - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The appointment of Allen J. Singleton is revised as follows: The department is revised to read School of Business and Public Administration. The title is revised to read Assistant Professor/Acting Assistant Dean "A." The functional title is revised to read Acting Assistant Dean.
4. MEDGAR EVERS COLLEGE

Page B003 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Allen J. Singleton is withdrawn.

(d) AA SECTION: Revise the following:

AA.2 BARUCH COLLEGE - APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY ORF) (SW INDICATES WAIVER OF SEARCH): The effective dates of the waiver for the appointment of Leon Wynter are revised to read 9/1/94-8/31/96.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for October 31, 1994 (including Addendum Items) be approved, as amended as follows:

(a) ERRATA: Add the following:

1. THE CITY COLLEGE

Page B001 - APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The "SW" at the end of the entry for Abdejalr Maad is deleted.

2. JOHN JAY COLLEGE

Page B002 - LEAVE OF ABSENCE WITHOUT PAY (INSTRUCTIONAL STAFF): The entry for Stergios Mourgos is withdrawn.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor’s Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting September 29, 1994 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

At this point the Calendar items were considered in the following order:

B. BROOKLYN COLLEGE - MASTER PLAN:

RESOLVED, That the Board of Trustees of The City University of New York accept the Brooklyn College Campus Master Plan as prepared by Grumman Samton/Kiment & Halsband, Associated Planners and Architects; and be it further

RESOLVED, That the Board of Regents be requested to authorize a total of 1,455,729 net assignable square feet for the Brooklyn College Campus.
EXPLANATION: On June 28, 1993, Cal. No. 6.B., the Board of Trustees approved the selection of the aforementioned firms to develop a master plan for the physical upgrading of the Brooklyn College Campus. The Associated Planners and Architects, working with the College and the University Central Office, have prepared the Campus Master Plan now presented to the Board of Trustees.

The goal of the master plan effort was to translate into physical form the College’s objective to be “the model liberal arts college of the twenty-first century.” Specific objectives include revitalizing science education and broadening research opportunities, developing undergraduate research and supporting an Applied Science Institute, improving student life and enhancing the effectiveness of student services, encouraging collaboration among college departments, creating a physical environment that enhances learning, research and recreation, establishing an electronic campus and enhancing opportunities for adults to learn. The architects and planners, using the academic program plan developed by Dr. Paul Wyche, translated into physical form the academic plans described in the Brooklyn College 2000 report.

In developing the master plan, the consultant compiled detailed analyses of existing and required space and physical conditions of existing buildings. The evaluation revealed that all the buildings can be restored and adapted for new program requirements except for the Plaza Building where basic flaws of siting, design and construction cannot be corrected within reasonable budget parameters. The overall plan seeks to knit together the east and west campuses, to cluster related disciplines, to disperse student and community outreach to locations where they can best serve their constituents, and to make the most intensive and economical use of existing structures. The Plan provides a blueprint for development to be phased over the next several years as budgetary resources become available and the approval of specific projects by the Trustees is recommended.

C. LEHMAN COLLEGE - PERFORMING ARTS CENTER STAGE WOOD FLOOR REPLACEMENT, PERFORMANCE LIGHTING REPLACEMENT AND NEW COMPUTERIZED LIGHT DIMMING CONTROL SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract or contracts on behalf of Lehman College to purchase all material and labor necessary to supply and install a new maple stage wood floor system, performance lighting and a new computerized light dimming control system in the Performing Arts Center (CUNY Project No. LM052-993). The contract or contracts shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $152,000 chargeable to Capital Project HN-X004. The contract or contracts shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary for said contract or contracts

EXPLANATION: The existing softwood finish flooring on the stage is splintered, worn and beyond repair and has lost its resiliency. It will be replaced by a hardwood floor system which is beyond the capability of the College’s staff to install. The existing manual light dimmer control system is outdated and has reached the end of its life expectancy. The existing performance lighting will be replaced with energy efficient fixtures.

D. THE CITY UNIVERSITY OF NEW YORK - INDEPENDENT AUDIT SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to provide an audit of the University’s financial statements. The contract shall be awarded after public advertisement and sealed bidding on a Request for Proposal pursuant to law and University regulations. The solicitation and evaluation process shall be conducted by a University-wide committee. The results of the RFP process will be brought to the Committee on Fiscal Affairs, Facilities and Contract Review. The initial term shall be one year and the contract shall include up to four one year options for the University to renew in its best interest. Such purchase shall not exceed a total estimated cost of $400,000, chargeable to FAS code 211101400, during the fiscal year ending June 30, 1995. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Section 6233 of the New York State Education Law mandates that City University submit to the Governor, the State Comptroller, the Legislature and the Mayor of the City of New York, within one hundred twenty days after the close of each City University fiscal year, an annual financial statement which has been audited by an independent certified public accountant.
E. NEW YORK CITY TECHNICAL COLLEGE - VOORHEES ENDOWMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the expenditure of a sum not to exceed $300,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies, equipment, and temporary services to support the technical and industrial educational programs of the New York City Technical College during fiscal year 1994-95.

EXPLANATION: Under the terms of the court order which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education, "...income from the endowment fund, ...shall be used by the Board of Higher Education to support the technical and industrial educational programs in such areas as library resources, educational equipment, supplies and materials, student financial aid, facilities renovation and other such items that will improve Technical Educational programs."

F. SOPHIE DAVIS MEDICAL PROGRAM - TEACHING INTRODUCTION TO MEDICINE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute contract on behalf of The City College to purchase teaching courses in Introduction to Medicine from the Maimonides Medical Center, a member of the Urban Primary Care Education Network, without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total $249,890 for the initial one year term, chargeable to FAS Code 218901400, during the fiscal year ending June 30, 1995. The contract shall include four one year options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Sophie Davis School of Biomedical Education/CUNY Medical School provides its students with courses required for medical school. Previously, the Introduction to Medicine course was provided by the New York Medical Center of Queens and Long Island Jewish Medical Center. However, that agreement expired and will not be renewed because they are no longer willing to teach this course. Maimonides Medical Center, in collaboration with Long Island Jewish Medical Center, will assume responsibility for teaching the Introduction to Medicine course for 1994-95. Maimonides Medical Center's ability to meet our curricular needs, their willingness to teach the Introduction to Medicine course, and their prior experience in undergraduate and postgraduate medical education, as well as the fact that it is within commuting distance of our student population makes this institution a suitable choice for this course. Due to physical limitations of facilities at the City College, it is impossible to provide instruction for the Introduction to Medicine course on our campus.

G. SOPHIE DAVIS MEDICAL PROGRAM - TEACHING OF PHYSICAL DIAGNOSIS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of The City College to purchase teaching courses in Physical Diagnosis from the Maimonides Medical Center, a member of the Urban Primary Care Education Network, without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total $137,517 for the initial one year term, chargeable to FAS Code 218901400, during the fiscal year ending June 30, 1995. The contract shall include four one year options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Sophie Davis School of Biomedical Education/CUNY Medical School provides its students with courses required for medical school. Previously, the Physical Diagnosis course was provided by the New York Medical Center of Queens. However, that agreement expired and will not be renewed because they are no longer willing to teach this course. Maimonides Medical Center will assume responsibility for teaching the Physical Diagnosis course for 1994-95. Maimonides Medical Center's ability to meet our curricular needs, their willingness to teach the Physical Diagnosis Course, and their prior experience in undergraduate and postgraduate medical education as well as the fact that it is within commuting distance of our student population makes this institution a suitable choice for this course. Due to physical limitations of facilities at the City College it is impossible to provide instruction for the Physical Diagnosis course on our campus.
RESOLVED: That the Board of Trustees of the City University of New York authorize the Secretary of the Board to execute a contract with the firm of Pasanella & Klein for the preparation of a master plan for the City College of New York, CUNY Project No. CC040-093. The estimated cost shall not exceed $750,000, chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The City College of New York campus consists of 17 buildings on the site, including the original buildings which were constructed in the first decade of the century in a gothic collegiate style. The current Master Plan was completed in 1969. During the past 24 years, there have been many academic program, enrollment and building changes on the campus. It is now time to update the adopted Physical Master Plan. The proposed Master Plan will define the educational facilities program, space requirements, provide alternative solutions, and derive a proposed physical Master Plan for the campus. The Master Plan architect will also take into consideration the urban setting of the campus and its historic context, as well as the changing programmatic needs of the academic curriculum. Special consideration needs to be given to the age and condition of campus buildings, their maintenance and preservation requirements, as well as their ability to adapt to new academic needs. In accordance with State Finance Law Section 136-a, Education Law Section 621b, and the Economic Development Law Article 4c, the CUNY Central Office Division of Facilities Planning, Construction and Management developed a Request for Qualifications (RFQ) soliciting licensed firms who might be interested in undertaking this commission to submit their interest. The required advertisement was published on December 20, 1993 in the New York State Contract Reporter. A due date of 2 PM on January 28, 1994 was given along with customary contact sources for questions and details. On January 28, 1994 by 2 PM, the due date, a total of 36 firms responded to the advertisement. Between January 28th and May 23rd the RFQ’s were reviewed by the Division’s Chief of Architecture, Howard Seltzer, and all were found to be minimally complete submittals, though they varied in depth of experience. After continuing review by Mr. Seltzer and the Central Office’s Acting Director of Design and Construction, Corwin Frost, 8 firms were found to be the most responsive of the group since they demonstrated the strongest track record for this type of commission. On May 23, 1994 the Central Office invited the campus to also participate in the selection process, believing that a better planning process would result. Mr. Frost submitted the total list of firms and the recommended short list of 8 firms to the campus for their review and comments. Then on July 6, 1994 the campus responded through its Vice President for Administration, Nathan Dickmeyer, that the short list of 8 firms was satisfactory with them. The Central Office invited the 8 firms to visit the campus in scheduled visits and to prepare themselves for an oral interview with the selection panel. Interviews with the 8 semifinalist firms occurred over two days, July 18 and 19, 1994, at the Central Office located at 1555 Third Avenue, New York, New York. The 6 member selection panel consisted of three members from the Campus and three members from the Central Office, as follows: City College: Nathan Dickmeyer, Vice President for Administration; Gordon Gebert, Acting Dean School of Architecture; Joan Hill, Campus Facilities Officer. Central Office: Emma Macarai, Vice Chancellor for Facilities Planning, Construction and Management; Corwin Frost, Acting Director for Design and Construction; Norman Becker, Assistant Chief Architect. During the interviews the firms introduced themselves, presented visual aids as they wished and answered questions. At the conclusion of the interviews the selection panel members individually rated the firms in their rank order of preference and then a group ranking was compiled from all inputs. The joint venture of Pasenella and Klein, Architects, in association with Dober, Lidsky, Craig and Associates, Inc., academic space planners, was considered by the selection panel to be the outstanding choice for this assignment. This joint venture is favored because:

1. They have successfully performed similar space programming and physical Master Planning work for other higher education clients (for example the University of Virginia, SUNY Fredonia, and the New York City School Construction Authority).

2. They have a demonstrated track record at handling complex planning and architectural assignments of the degree of difficulty of this assignment (for example Mt. Sinai Hospital, Seagram Building, and Columbia Presbyterian Hospital).

3. The principals and project leaders for the project seem the most interested and personally best qualified to perform this assignment compared with other firms.
4. The presentation demonstrated a keen interest in securing this assignment and a better in-depth understanding during this brief exposure to the campus and its complexities and planning issues, which led the panel to conclude they will likely bring this fresh enthusiasm and understanding to their assignment.

5. They are licensed in the State of New York to perform this work and are professionally appropriately certified and trained.

J. NEW YORK CITY TECHNICAL COLLEGE: PREPARATION OF A MASTER PLAN:

RESOLVED, That the Board of Trustees of the City University of New York authorize the Secretary of the Board to execute a contract with the firm of Ehrenkrantz and Eckstut Architects for the preparation of a master plan for New York City Technical College, CUNY Project No. NY057-094. The estimated cost shall not exceed $700,000, chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The current physical Master Plan for New York City Technical College was completed in 1971. During the past 23 years, there have been many academic program, enrollment and building changes on the campus. The campus is spread over 13 buildings with many of the facilities outdated and inadequate for the current academic programs of the College. It is now time to update the adopted Physical Master Plan. The proposed Master Plan will define the educational facilities program, space requirements, provide alternative solutions, and derive a proposed physical Master Plan for the campus. The Master Plan architect will also take into consideration the urban setting of the campus and its historic context, as well as the changing programmatic needs of the academic curriculum. Special consideration needs to be given to the age and condition of campus buildings, their maintenance and preservation requirements, as well as their ability to adapt to new academic needs. In accordance with State Finance Law Section 136-a, Education Law Section 6218 and the Economic Development Law Article 4c, the CUNY Central Office Division of Facilities Planning, Construction and Management developed a Request for Qualifications (RFQ) soliciting licensed firms who might be interested in undertaking this commission to submit their interest. The required advertisement was published on December 20, 1993 in the New York State Contract Reporter. A due date of 2 PM on January 28, 1994 was given along with customary contact sources for questions and details. On January 28, 1994 by 2 PM, the due date, a total of 42 firms responded to the advertisement. Between January 28th and May 23rd the RFQ's were reviewed by the Division's Chief of Architecture, Howard Seltzer, and all were found to be minimally complete submittals, though they varied in depth of experience. After continuing review by Mr. Seltzer and the Acting Director of Design and Construction, Corwin Frost, 8 firms were found to be the most responsive of the group since they demonstrated the strongest track record for this type of commission. On May 23, 1994 the Central Office invited the campus to participate in the process. Vice Chancellor Emma Macari submitted the total list of firms and the recommended short list of 6 firms to the campus for their review and comments. Then on June 23, 1994 the campus responded through its Provost Emily Cozzi that the short list of 8 firms was satisfactory with them. The Central Office invited the 8 firms to New York City Technical College for scheduled visits and to prepare themselves for an oral interview with the selection panel. Interviews with the 8 semifinalist firms occurred over two days, July 18 and 19, 1994, at the Central Office located at 1555 Third Avenue, New York, New York. The 6 member selection panel consisted of three members from the Campus and three members from the Central Office, as follows: City College: Emily Cozzi, Provost; Will Richardson, Vice President for Administration; Frank Genese, Campus Facilities Officer; Central Office: Emma Macari, Vice Chancellor for Facilities Planning, Construction and Management; Corwin Frost, Acting Director for Design and Construction; Norman Becker, Assistant Chief Architect. During the interviews the firms introduced themselves, explained other similar projects they had performed, presented visual aids as they wished and answered questions. At the conclusion of the interviews the selection panel members individually rated the firms in their rank order of preference and then a group ranking was compiled from all inputs. The joint venture of Ehrenkrantz and Eckstut, Architects, in association with MGT, Inc., academic space planners, was considered by the selection panel to be the outstanding choice for this assignment. This joint venture is favored because:

1. They have successfully performed similar space programming and physical Master Planning work for other higher education clients.

2. They have a demonstrated track record at handling complex planning and architectural assignments of the degree of difficulty of this assignment.

3. The principals and project leaders for the project seem the most interested and personally best qualified to perform this assignment compared with other firms.
4. The presentation demonstrated a keen interest in securing this assignment and a better in-depth understanding during this brief exposure to the campus and its complexities and planning issues, which led the panel to conclude they will likely bring this fresh enthusiasm and understanding to their assignment.

5. MGT, Inc. is a nationally known academic space programming firm. They have performed major commissions for the California State Legislature through its Postsecondary Education Commission to review and over-haul all of that State's public higher education space standards based upon changing academic pedagogy program delivery changes which occurred during the past 25 years. In addition, they have had commissions with the University of California system and several other state systems of public higher education.

6. The Architects are licensed in the State of New York to perform this work and are professionally certified and trained.

ADDED ITEM - K. ESTABLISHMENT OF THE OFFICE OF UNIVERSITY AUDIT: - LAID OVER

At this point items A. & H. were considered next.

A. 1995-96 OPERATING BUDGET REQUEST: RESOLVED, That the Board of Trustees of The City University of New York approve the Chancellor's 1995-96 Operating Budget Request of $1.4 billion.

EXPLANATION: The Chancellor's 1995-96 Operating Budget Request is $1.4 billion, an increase of $135.6 million, or 10.7% over the 1994-95 appropriated base. This amount represents mandatory cost increases of $33.3 million, and program initiative cost increases of $102.3 million.

At the senior colleges, the overall request is $1.0 billion, an increase of $96.2 million, or 10.2 percent over the 1994-95 base of $947.0 million. The community college request is $362.5 million, an increase of $39.4 million, or 12.2 percent over the 1994-95 base of $323.2 million.

The request seeks to strike the necessary balance between the critical needs of the University and the fiscal realities confronting the State and City. It maintains the University's commitment to open admissions and academic excellence by strengthening the instructional and physical infrastructure. The request begins the process of restoring State and City support in recognition of past and future enrollment growth; it also continues programs that target new resources, especially full-time faculty, to those areas identified by the colleges as top priorities. The University also continues to promote student success and expand its partnership with the public school system. The University seeks additional support for the Workforce Development Initiative, Graduate Fellowships, New Facilities, Campus Safety and Security, and other University priorities.

In 1995-96 enrollment is expected to continue to grow. The 1995-96 Chancellor's budget request represents the level of funding required to provide necessary classroom and support services to our current 213,000 student, and the additional 7,000 expected next year consistent with the University's Master Plan.

H. CAPITAL BUDGET REQUEST FOR 1995-96: RESOLVED, That the Board approve a 1995-96 Capital Budget Request for $539.8 million, including $511.2 million for major project costs authorized by the City University Construction Fund and funded through Dormitory Authority of the State of New York bonds, and $28.6 million for capital rehabilitation work funded through City/State capital appropriations; and be it further

RESOLVED, that the Master Plan for the University be and is hereby amended as necessary to provide for the capital proposal.

NOTE: The Capital Budget Request and the schedule of projects are on file in the Office of the Secretary of the Board.
EXPLANATION: The Capital Program addresses the major construction, rehabilitation and capital equipment needs of the City University. The program focuses on critical health, safety, code compliance and facility rehabilitation projects, expansion and modernization of facilities to accommodate enrollment growth by providing instructional, faculty and student support space. Projects to upgrade and modernize CUNY facilities to support the needs of CUNY academic programs identified in campus master plans are also proposed.

Major projects that have been or will be completed this year total over $670 million and include:

- Seventeen of the nineteen facilities on the new Willowbrook campus of the College of Staten Island ($310 million),
- Renovation of a commercial/industrial building for a library, computer center and administrative offices at Baruch College ($155 million),
- Construction of the East Academic Complex including classrooms, faculty offices, cafeteria, theatre and physical education facilities at Hostos Community College ($85 million),
- Renovation of the "f" Building at Queens College ($5 million),
- A new physical education facility at Lehman College ($58 million),
- Renovation of the Playhouse at Hunter College ($6 million).

The following major projects totalling $86 million are under construction:

- The second phase of rehabilitation of the Shepard Hall facade at City College ($28 million),
- Construction of the Gymnasium and Performing Arts Center Theater at the College of Staten Island ($50 million),
- Construction of a modular facility on the site of the Savoy Manor to house student and administrative services at Hostos Community College ($8 million).

This year, master plans have been or are under preparation for the Graduate School and University Center, Borough of Manhattan Community College, Kingsborough Community College, Brooklyn College, City College, Medgar Evers College, New York City Technical College, Bronx Community College, and LaGuardia Community College. Planning and design are underway for the correction of deficiencies identified in the Building Condition Surveys.

In addition, the following projects are in the acquisition, planning or design stage and portions of their costs are part of the FY1995-96 request:

- Initial design for the renovation of Fiterman Hall at BMCC, Phase I ($6.4 million),
- Design for a new building that will complete Baruch College’s master plan and replace expensive and inadequate leased space ($46 million for land acquisition and design),
- Design for renovation work in buildings at Brooklyn College, following the updated master plan ($5.4 million) and upgrade of the mechanical systems throughout the campus ($45 million),
- Design for the rehabilitation of 500 Grand Concourse at Hostos Community College ($8.6 million),
- Design for the creation of classrooms and officers in North Hall at Hunter College ($0.5 million),
- Design of a Computer Center and campuswide fire and security system at Lehman College ($11.6 million total),
- Design for the renovation of 'B' Building and Powdermaker Hall and the acquisition of the Student Union at Queens College ($8.3 million total).

In continuing response to the results of CUNY's comprehensive Building Condition Assessment program, the 1995-96 Capital Budget Request is focused on urgently needed health and safety projects, rehabilitation and modernization of facilities, accessibility for people with disabilities and energy conservation. The 1995-96 request also continues to respond to the impact of enrollment growth on CUNY facilities by updating the rest of the CUNY campus master plans.

The following is a breakdown of the requests for projects funded with Dormitory Authority Bonds:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Health &amp; Safety</td>
<td>53.7 million</td>
</tr>
<tr>
<td>Rehabilitation &amp; Extended Use</td>
<td>121.5 million</td>
</tr>
<tr>
<td>Modernization &amp; Improved Utilization</td>
<td>56.8 million</td>
</tr>
<tr>
<td>Programmatic Initiatives/New Facilities</td>
<td>249.8 million</td>
</tr>
<tr>
<td>Accessibility for People with Disabilities</td>
<td>16.9 million</td>
</tr>
<tr>
<td>Energy Conservation</td>
<td>12.5 million</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>511.2 million</strong></td>
</tr>
</tbody>
</table>

Included in this total are several major capital projects, including:

- Elimination of health and safety, facility preservation and accessibility deficiencies identified in the condition assessment ($145.0 million),
- Implementation of the first phase of the master plans at Brooklyn College (including LaGuardia Hall Renovation), Medgar Evers College, Bronx Community College, and Kingsborough Community College ($46.3 million),
- Renovation of the 500 Grand Concouse Building at Hostos Community College ($46.7 million),
- Phase III of the restoration of Shepard Hall facade at City College ($34.3 million),
- Renovation of Fiterman Hall at BMCC ($60.8 million),
- Acquisition/renovation of new facilities to accommodate enrollment growth at John Jay College, Graduate School and University Center, and LaGuardia Community College ($111.8 million),
- Educational technology initiatives and upgrade of communications and computer infrastructure throughout CUNY ($7 million),
- Renovation of 'B' Building at Queens College ($5.2 million).
In addition to the major construction projects funded by the Dormitory Authority, the City and State Capital Budgets provide appropriations for rehabilitation work such as replacement of roofs and windows, facade stabilization, upgrading of mechanical and electrical systems, and interior alterations to accommodate changing programmatic needs of the colleges. The University's 1995-96 Capital Request includes $28.6 million for such projects. The following programs are included in this total:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health &amp; Safety</td>
<td>1.3 million</td>
</tr>
<tr>
<td>Rehabilitation &amp; Extended Use</td>
<td>12.5 million</td>
</tr>
<tr>
<td>Modernization &amp; Improved Utilization</td>
<td>1.6 million</td>
</tr>
<tr>
<td>Programmatic Initiatives/New Facilities</td>
<td>7.0 million</td>
</tr>
<tr>
<td>Accessibility for People with Disabilities</td>
<td>3.6 million</td>
</tr>
<tr>
<td>Day Care</td>
<td>2.6 million</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>28.6 million</strong></td>
</tr>
</tbody>
</table>

The costs of the proposed senior college projects will be borne entirely by the State, whereas the cost of the community college projects will be shared equally by the State and the City.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. LAGUARDIA COMMUNITY COLLEGE - RESTRUCTURING OF LIBERAL ARTS AND HUMAN SERVICES PROGRAMS:

RESOLVED, That the following actions affecting programs at LaGuardia Community College be approved, effective February 1, 1994, subject to financial ability:

1. The program in "Gerontology" leading to the AA degree be renamed "Human Services: Gerontology."

2. The program in "Social Sciences, Humanities and Human Services" leading to the AA degree be renamed "Liberal Arts: Social Sciences and Humanities," and the Child Development and Mental Health options be deleted from this program.

3. The program in "Mathematics and Science" leading to the AS degree be renamed "Liberal Arts: Mathematics and Science."

4. The Child Development Option of the current program in "Social Sciences Humanities and Human Services" be registered as a program in Human Services: Child Development leading to the AA degree.

5. The Mental Health Option of the current program in "Social Sciences, Humanities and Human Services" be registered as a program in Human Services: Mental Health leading to the AA degree.
EXPLANATION: The proposed restructuring of Liberal Arts and Human Services at LaGuardia Community College consists of technical changes requested by the State Education Department following its review of the College’s catalogue. The first three actions listed in the resolution are name changes that would normally be approved via the Chancellor’s Report but are included here because of their relationship to the last two actions, which approve the registration of two programs. The two programs approved for registration - Human services: Child Development and Human Services: Mental Health - have both been offered at LaGuardia for over 20 years as options in the Social Sciences, Humanities and Human Services program. These programs will now be separately registered to clarify the program offerings for students and to comply with the State Education Department’s requirements on options and free-standing programs. No changes are proposed in the curricula. No additional resources are required to effect the proposed changes.

B. THE CITY COLLEGE - M.S. IN ED. IN EARLY CHILDHOOD EDUCATION:

RESOLVED, That registration of the program in Early Childhood Education leading to the M.S. in Ed. at The City College be approved, effective immediately, subject to financial ability.

EXPLANATION: This is not a new program, but a technical registration matter requested by the State Education Department. The City College has offered a master’s program in Early Childhood Education leading to permanent certification since 1956. In a recent review of the College’s programs, the State Education Department found no indication of State registration of the program. The Department asked the College to submit basic information on admissions standards, curriculum, and faculty through the normal channels for new program registration. Since no changes are proposed in the currently offered program, registration will entail no new courses, no additional faculty, and no new resources.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:23 P.M.

SECRETARY GENEVIEVE MULLIN
Minutes of Proceedings, November 28, 1994

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

NOVEMBER 28, 1994

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

In the absence of the Chairperson, the Vice Chairperson called the meeting to order at 4:45 P.M.

There were present:

Edith B. Everett, Vice Chairperson

Jerome S. Berg
Herbert Berman
Gladys Carrion
Sandi E. Cooper, ex officio

William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam
Anthony Giordano, ex officio

Secretary Genevieve Mullin

Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs

Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciole
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Josephine Dunbar Davis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
Acting President Marcia V. Keisz

President Vernon Latin
President Gerald W. Lynch
President Charles E. Merideth
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Acting Dean Merrick T. Rossein
Dean Stanford R. Roman, Jr.

The absence of Mr. Murphy, Mr. Badillo, Mr. Fink, Mr. Del Giudice, and Dr. Jacobs was excused.
Statement by Vice Chair Everett regarding today's demonstration

I would like to take notice of the fact that many hundreds of students have been standing out in the rain since early this morning protesting the proposed cutbacks in the literacy programs. I must say hearing them and seeing them is heartrending because what they are saying is something we all believe in -- American youngsters, and probably youngsters around the world, have a right to an education. That we somehow need to cut back on that right is a very alarming and distressing situation for us to be in. I commend them for making their message heard because I hope we have heard it, we are aware of it and will continue to do everything we can do to try to get money restored so that they can have what we believe they deserve. But I hope that through their demonstration out on the street that the City fathers will hear their message as well and that the public will get behind them so that there can perhaps be a restoration in these funds that they really deserve to have. I assume the Board shares this view. Thank you very much.

Vice Chair Everett noted that Trustee Harold Jacobs regrets that he cannot be in attendance today. As everyone knows he had a severe break in his leg many weeks ago and is not recuperating as quickly as we all would have hoped he should. I think for the record we should make note of this and tell him we all wish him a speedier recovery and wish him well.

A. TRUSTEE HONORS: (1) Trustee Stanley Fink has been asked to serve as part of Governor-elect George Pataki's Transition Committee.

(2) Trustee Gladys Carrion was honored by the Women's Committee of the Puerto Rican Bar Association at its Fifth Annual Reception held on November 3, 1994.

(3) Trustee Sandi Cooper was honored by the CUNY Women's Coalition at the Coalition's Women of Excellence Awards luncheon on November 18, 1994.

B. COLLEGE HONORS & CELEBRATIONS: (1) Bronx Community College will receive a $650,000 Urban/Rural opportunities Grant from the U.S. Education Department (USED) for its "School-to-Work Opportunity Project for the High Poverty Urban Area of Highbridge." Bronx Community's proposal is among the twenty (20) selected from the two hundred (200) proposals submitted to USED, and will receive the only award in New York State. The College is grateful to Representative Jose E. Serrano for his assistance in securing this award.

(2) Congratulations to President Gerald W. Lynch and John Jay College upon the celebration of their 30th anniversary on November 17, 1994. The highlight of the celebration was the unveiling of two paintings by the internationally acclaimed Italian Neo-Expressionist painter, Sandro Chia. These works, "America" and "Liberty" were donated to the College by Mr. Chia. As such, they represent one of the most valuable donations of art to a public college and are a most significant gift to The City University, the City itself, and the State of New York. Mr. Chia said he thought the paintings, "would be a good donation to the College," and "a way of giving something back to New York, which has been so good to me." Mr. Chia was presented with the President's Medal.

(3) The John Jay College Branch Campus at the Academy of Police Science in Puerto Rico will graduate its first class of police officers with Associate Degrees on November 30, 1994. Trustee Gladys Carrion will represent the Board at the graduation ceremonies in Puerto Rico.

President Lynch stated that the success of this program, established last spring, was the result of the close collaboration of many individuals, including the strong support of the Board of Trustees, the leadership of Chancellor Reynolds, the tireless efforts of the John Jay College community, and the cooperation of the government of Puerto Rico.

This initiative was proposed by the Governor of Puerto Rico, Pedro Rossello, and endorsed by Governor Mario Cuomo and then Mayor David Dinkins. It is a truly unique endeavor which has integrated police training and liberal arts education, creating a better prepared and well-rounded police officer. The City University can be extremely proud of this historic partnership with the Police Department and government of Puerto Rico.
I am pleased to report that a recent initial evaluation of this project by the Middle States Association has affirmed what those of us involved in the development of this Branch Campus felt all along. Middle States has called it "a visionary and innovative international training model worthy of replication worldwide."

C. FACULTY HONORS: (1) Bernard Mohr, Professor in the Department of Electrical and Computer Engineering Technology at Queensborough Community College, has been cited by the Division of Undergraduate Education of the National Science Foundation for his exemplary work, innovation, and reform in science, mathematics, engineering, and technology education.

(2) Tracey A. Revenson, Associate Professor of Psychology and Co-director of the health concentration at the Graduate School, has been appointed editor-in-chief of Women's Health: Research on Gender, Behavior, and Policy, a new scholarly journal.

(3) Professor Virginia Smith, Art Department at Baruch College, has been elected to the Art Directors Club of New York, the Grolier Club, and the American section of the International Association of Art Critics.

D. STUDENT HONORS: (1) Five Outstanding CUNY students received CUNY Women's Coalition Scholarship Awards in recognition of their community service, at the Coalition's Women of Excellence Awards luncheon on November 18, 1994:

(a) Jodi S. Doff, Hunter College
(b) Eleanor George, Bronx Community College.
(c) Nancy E. Park, Hunter College.
(d) So Young (Shannon) Rhee, Queens College.
(e) Winsome Tapper, John Jay Criminal Justice.

(2) Ms. Rita C. Amato, who is studying Business Administration at Queensborough Community College, was awarded the New York State Association of Two Year Colleges' 1994 "Incentive Award."

(3) Mr. Richard Lopez, a student in the CSTEP Program at Queensborough Community College, won first place in the Students Internship/Research Competition held at the 1994 College Science Technology Entry Program (CSTEP) Statewide Conference.

E. GRANTS: Vice Chairperson Everett presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting:

BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

a. $104,366 Department of Health and Human Services and Services Administration, to Sindee Karpel, for "HCOP -- Health Career Opportunity Program."

BROOKLYN COLLEGE

a. $368,368 Westinghouse Hanford Company to Prof. Micha Tomkiewicz, Physics, for "In Situ Electrochemical Characterization of Vitrified Radioactive Waste and Redox Monitor for Process Control."

b. $208,913 U.S. Education Department to Lotess Cright, Educational Services, for "Brooklyn College Talent Search."

c. $105,000 NYS Education Department to Prof. Lorraine Harner, School of Education, for "Brooklyn College Teacher Opportunity Corps."

d. $100,665 Office of Naval Research to Profs. Kenneth McAloon, Carol Tretkoff, Computer and Information Science, for "Logic and Optimization."
THE CITY COLLEGE

a. $580,000 U.S. Department of Housing and Urban Development for a "Community Outreach Partnership Center."

b. $349,342 U.S. Department of Education to D. Lavallee, Administration, for "Strengthening Institutions Program Continuation."

c. $290,167 NIH to M. Fishman, Chemistry, for "Marc Honors Undergraduate Research Training Program."

d. $275,000 NYS Education Department to N. Shapiro, Secondary and Continuing Education, for "Theodore Roosevelt High School's Liberty House."

e. $256,836 Department of Employment to R. Shinnar, Chemical Engineering, for "Partial Control of Complex Processing Systems."

f. $218,580 NIH to W. Boto, Biology, for "International Research Program for Minority Students."

g. $172,913 NIH to H. Schulz, Chemistry, for "Metabolism of Unsaturated and Hydroxy Fatty Acids."

h. $134,619 NIH to M. Gunner, Physics, for "Electron and Proton Transfer in Reaction Centers."

i. $108,000 NSF to M. Gunner, Physics, for "Electron and Proton Transfer in Reaction Centers."

CUNY MEDICAL SCHOOL

da. $144,744 NIH to A. Kierszenbaum, Cell Biology/ANA, for "Bioregulation of Spermatogenesis."

THE COLLEGE OF STATEN ISLAND

a. $348,705 NYC/HHC to Dorothy Brower for "Nursing Career Ladder Program."

b. $291,925 NYC/DOE to Ronald Sheppard for "Nurse Aid Training Program."

c. $208,000 NYS Education Department to Carolyn Fazzolari for "Liberty Partnership."

d. $148,593 NIH to Yigal Ehrlich for "Role Ecto-Protein Kinase in Neuronal Development."

e. $111,211 U.S. Education Department to Leonard Ciaccio and James Sanders for "Project Discovery II."

f. $102,000 NYS Education Department to Leonard Ciaccio for "Science Center Honors Research Internship."

g. $100,132 U.S. Education Department to Jane Coffee for "Improvement of Academic Program in Mathematics."

h. $100,000 NSF to Ruth Stark for "Molecular Structure Development of Plant Cuticle Polysters."

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $189,189 ED to Professor Mildred Lee for "Project ASPIRE."

JOHN JAY COLLEGE

a. $187,259 U.S. Department of Education to Janet Domingo, African American Studies, for "Ronald McNair Post-Baccalaureate Achievement Program."

LAGAURDIA COMMUNITY COLLEGE

a. $314,735 U.S. Department of Education to Samuel Farrell, Continuing Education Division, for "Veteran's Upward Bound Program."

b. $250,000 NYS Education Department to Sean Galvin, Academic Affairs Division, for "Liberty Partnership Program."

c. $210,000 NYC Department of Employment to Janet Cyril, Continuing Education Division, for "Project Enable/Classroom Training."

d. $204,884 NYC Human Resource Administration to Janet Schulman, Continuing Education Division, for "Job Club."

e. $190,862 NYS Department of Labor to Sandra Watson, Continuing Education Division, for "Project Achieve."

f. $182,685 U.S. Department of Education to Shirley Miller, Continuing Education Division, for "Bilingual Health Occupations Training for "Hispanics."

g. $148,742 Department of Health and Human Services to Naomi Greenberg, Academic Affairs Division, for Health Careers Opportunity Program (HCOP).

LEHMAN COLLEGE

a. $159,436 City of New York to Richard Sterling and Marcie Wolfe for "Adult Learning Center."

YORK COLLEGE

a. $276,838 NYC Office of the Mayor to Ronald Thomas, Adult and Continuing Education, for "New York City Literacy."

b. $225,629 U.S. Department of Education to Acting V.P. Ronald Brown and Patrick Gao, Student Development and Counseling, for "Student Support Services."

F. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported on the following:

1. Congratulations to Vice Chair Edith Everett on being designated a "Home Town Hero" along with other prominent New Yorkers on November 15th, at the St. Pius V High School benefit.

2. The City administration and the City Council haven't yet reached a conclusion on their efforts to close an estimated $1.1 billion deficit. We have been working with the Mayor's office, the Office of Management and Budget (OMB), and the Council at great detailed length in order to ameliorate the proposed $7 million cut in the community colleges which was reduced from $10 million following our discussions with the City. I also want to thank the community college presidents plus Edison Jackson and Marlene Springer who we keep pulling in with the community college group to keep helping us plan strategy and carry it out.

With the help of Trustee Inniss and the Construction Fund, and of Trustees Badillo and Howard, the City administration agreed to apply $2.9 million in debt service savings from the Construction Fund to reduce the $7 million to $4.1 million. Vice Chancellor Rothbard and Ms. Brabham also found $600,000 in savings that can be used from pension benefit recalculations which OMB has not yet approved. We have been pleading on that one and it is on Mr. Lackman's desk being considered. We also believe there is $600,000 in proposed energy savings which was rejected and I'm sad about that because I really thought that would have happened.

She testified before the City Council Finance and Education Committees on November 14th for over two hours. It was a very long and positive hearing and a lot of issues about the CUNY community colleges were really flushed out. There was very, very good attendance by various City Council members and it was a useful hearing for us. I have sent copies of that testimony to the Trustees. Extensive efforts have been made by college presidents, our CLAC teams, the Student and Faculty Senates, the PSC,
District Council 37 and other advocacy groups in support of the community colleges and these efforts are ongoing. We are eager to work cooperatively with all of the appropriate officials to minimize the impact of the remaining cuts on the community colleges especially given continuing enrollment increases and the importance of these community colleges to the quality of life in the City.

The City Council, with the support of Speaker Vallone, Chair Berman, and Chair Wooten, have included a $2 million restoration in the package approved last week. When you see in the papers that $95 million has been restored, it's carrying $2 million for CUNY as well. On Saturday the Mayor vetoed the larger plan. The Council has ten days to override this. There are still discussions between the City administration and the City Council which we hope will be successful. There are larger issues involving the City Charter and the relationships between the Executive and Legislative branch that of course do not affect this University.

3. I spoke to Deputy Mayor Segarra just before this meeting on the issues the protesters outside are communicating with us about which is the adult literacy issue in hopes, and she is very supportive of this, that we can work together to coordinate better adult literacy efforts throughout the City. There are many adult literacy programs being supported out of many parts of the City budget and we agreed this needs to be better coordinated.

4. On the State side in anticipation of a substantial State budget deficit next year the Division of the Budget has initiated discussions with us on pending fiscal commitments. Once the new administration is in place and a new budget director is named we believe that guidelines will be clear. The Trustees and I have been invited by Senator LaValle to a dinner on Monday, December 5th, along with Trustees of SUNY and the Commission of Independent Colleges and Universities. Members of the Senate Higher Education Committee are expected to attend. We will be sending an information packet to all of the Trustees later this week.

5. Because of the dinner meeting in Albany we have had to reschedule the annual reception for CUNY faculty who have won major awards to Monday, December 12th, 5:30 to 7:00 P.M., in the Stanley Kaplan Penthouse at Lincoln Center. This is a beautiful event and we hope that as many Trustees as possible will be with us there that night.

6. We will continue to work ahead, Larry Mucciolo, Emma Macari, Don Farley, and I spent large chunks of the Thanksgiving vacation on some of the glitches with respect to bonding for the capital outlay program. I believe we have those glitches more or less ironed out as of about an hour ago and we're moving ahead with the items approved and supported by this Board of Trustees.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 7)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for November 28, 1994 (including Addendum items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

<table>
<thead>
<tr>
<th>Unit/Dept.</th>
<th>Title</th>
<th>Last Name</th>
<th>First Name</th>
<th>Prior Title</th>
<th>Prior Rate</th>
<th>Current Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>York College</td>
<td>Health Professions</td>
<td>Chenouda</td>
<td>Michael</td>
<td>Assoc. Prof.</td>
<td>$60,771</td>
<td>$69,532</td>
<td>1/1/93</td>
</tr>
</tbody>
</table>

NOTE: Current salary rate is rate as of 11/1/94. The promotion is with retroactive salary, exclusive of fringe benefits and less any amounts earned and other legal offsets, for the period from the effective date of promotion (1/1/93), to the effective date of implementation, as provided by Section 20.5.c.2 of the applicable Agreement.
D 14 PERSONNEL ACTION RECOMMENDED BY SELECT FACULTY COMMITTEE AND THE OFFICE OF THE CHANCELLOR:
REAPPOINTMENT WITH TENURE

<table>
<thead>
<tr>
<th>Unit/Dept.</th>
<th>Last Name</th>
<th>First Name</th>
<th>Salary Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEHMANN COLLEGE Specialized Services</td>
<td>Blot</td>
<td>Richard</td>
<td>$50,031</td>
<td>9/1/92</td>
</tr>
</tbody>
</table>

NOTE: The reappointment is with retroactive salary, exclusive of fringe benefits and less any amounts earned and other legal offsets, for the period from the effective date of tenure (9/1/92) to the effective date of implementation, as provided by Section 20.5.c.2 of the applicable Agreement.

D 15 THE CENTRAL OFFICE/COMMUNITY COLLEGES - STUDENT SERVICES SOFTWARE

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to purchase student services software from Automated Design Services without competitive bidding pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $72,000, for the initial one year term, chargeable to FAS Code 238301400, during the fiscal year ending June 30, 1995. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The SRS is a software package designed to collect and analyze academic, demographic and student service data. It is currently used by several Special Programs' units, including the Central Office in The State University of New York as well as the corresponding programs in the private colleges of New York State. Its purchase and implementation will facilitate more effective planning, reporting, and resource management in the Office of Special Programs.

(b) AA SECTION: Revise the following:

AA.1 BRONX COMMUNITY COLLEGE - APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OFSR) (SW INDICATES WAIVER OF SEARCH): The entry for Terry Grimes is withdrawn.

(c) ERRATA: Add the following:

1. QUEENS COLLEGE

Page B001 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Andrea S. Davis is withdrawn.

2. LAGUARDIA COMMUNITY COLLEGE

Page B002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): Add "SW" at the end of the entries for Renee Butler and William M. Kelly.

Page B004 - APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): Add "SW" at the end of the entry for Olga Vega.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.
RESOLVED, That the Chancellor's Report for November 28, 1994 (including Addendum Items) be approved:

(a) ERRATA: Add the following:

1. BROOKLYN COLLEGE

Page - B005 - APPOINTMENT - LABOR CLASS: The effective dates of the appointment of Jose B. Diaz are revised to read 10/3/94-10/2/95.
APPOINTMENT ANNUAL - PROVISIONAL: The entry for Nina Shlivko is withdrawn and hereby reentered under the heading APPOINTMENT TEMPORARY - NOT TO EXCEED THREE (3) MONTHS.

2. YORK COLLEGE

Page - B002 - REAPPOINTMENT TO THE LABOR CLASS WITH DISCIPLINARY RIGHTS: The effective dates for the reappointments of Therese A. Lloyd and James B. Smith are revised to read 8/31/94-8/30/96.

3. LAGUARDIA COMMUNITY COLLEGE

Page - B002 - APPOINTMENT ANNUAL - PROVISIONAL: The titles for the appointments of Noreen Connolly and Patricia Taras are revised to the Technical Support Aide Level 2.

4. THE GRADUATE SCHOOL AND UNIVERSITY CENTER

Page CI - SECTION CII 20.7: The purpose is revised to read "Project Ascend (Professor Mildred Lee)."

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

RESOLVED, That the minutes of the regular Board meeting October 31, 1994 be approved.

The Calendar items were considered in the following order:

RESOLVED, That the following item be approved:

A. HUNTER COLLEGE - CONSOLIDATION OF UNDERGRADUATE STUDENT ACTIVITY FEES AND ESTABLISHMENT OF UNDERGRADUATE SUMMER SESSION FEE:

RESOLVED, That the $51.60 Day Session Student Activity Fee be maintained and renamed the Full-time Undergraduate Student Activity Fee and that a new Part-time Undergraduate Student Activity Fee of $36.30 be established, effective Spring 1995, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>Full-time Fee</th>
<th>Part-time Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Government</td>
<td>$14.00</td>
<td>$17.25</td>
</tr>
<tr>
<td>College Association</td>
<td>$33.75</td>
<td>$15.20</td>
</tr>
<tr>
<td>NYPIRG</td>
<td>$ 3.00</td>
<td>$ 3.00</td>
</tr>
<tr>
<td>University Student Senate</td>
<td>$ 0.85</td>
<td>$ 0.85</td>
</tr>
<tr>
<td>Total Student Activity Fee</td>
<td>$51.60</td>
<td>$36.30</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the $17.85 Undergraduate Evening Student Activity Fee be rescinded; and be it further
RESOLVED, That the Board approve the establishment of an undergraduate Summer Session Student Activity Fee of $14.70, effective Summer 1995, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Association</td>
<td>$ 1.30</td>
</tr>
<tr>
<td>Student Government</td>
<td>$13.40</td>
</tr>
<tr>
<td>Total Student Activity Fee</td>
<td>$14.70</td>
</tr>
</tbody>
</table>

EXPLANATION: This action is a result of the merging of the Evening Student Government into the Day Student Government to create a single Undergraduate Student Government. The Evening Session student activity fee approved by the Board on September 24, 1990 is now obsolete. The Day Session Student Activity Fee of $51.60, approved by the Board on June 24, 1991, will be maintained and renamed the Undergraduate Full-time Student Activity Fee. Since the college does not distinguish between full-time and part-time for the purpose of determining student activity fees, a referendum was held to establish a Part-time Undergraduate Student Activity Fee of $36.30.

Hunter College is one of only a few colleges which does not have a summer session student activity fee. A separate referendum was held to establish an Undergraduate Summer Session Student Activity Fee. This fee will be used to maintain programming and activities over the Summer.

The referenda were held in accordance with University Bylaw Section 16.12(c) on October 5 and 6, 1994. They were held at a time other than in conjunction with student government elections due to the recent merger of two undergraduate student governments. The vote on the referendum on the Undergraduate Part-time Student Activity Fee was 1,063 in favor and 60 opposed, with 7.7% of the eligible students voting. The vote on the establishment of an Undergraduate Summer Session Student Activity Fee was 931 in favor and 164 opposed, with 7.5% of the eligible students voting. Although the Board requires that a petition be signed by at least 10% of the appropriate student body, this petition was signed by more than 20%. The College President supports both referenda.

Within the Student Government Fee, the following local earmarkings for full-time and part-time undergraduate students will exist: Brookdale Residence Hall ($0.25/$0.15); Emergency Food and Shelter ($0.50/$0.10); Renovation of Student Space ($0.75/$0.55); Student Government ($5.00/$3.70); Student Resource Center (0/$9.00); Student Clubs ($0.00/$3.75). Within the College Association Fee, the following local earmarkings for full-time and part-time undergraduate students will exist: Administrative Costs ($0.50/$0.22); Inter-collegiate Athletics ($10.00/$4.50); Intramural Athletics ($4.00/$1.75); Medical Office ($0.50/$0.25); Performing Arts ($5.00/$2.25); Yearbook ($1.75/$1.08); Child Care ($3.50/$1.50); Envoy ($2.00/$0.80); Media ($2.00/$1.15); Music ($1.00/$0.45); Shield ($2.00/$0.80); and Disabled Study Center ($1.00/$0.45).

Within the Undergraduate Summer Session Fee, the following local earmarkings for Student Government will exist: $4.95 for student Government, $0.95 for Renovation for Student Space, and $7.50 for the Student Resource Center. Within the Undergraduate summer Session Fee, the following local earmarkings for the College Association will exist: $0.80 for Disabled Student Center, and $0.50 for the Medical Office.

Local earmarkings at the College have been established and are subject to change at the college in accordance with the referendum process set forth in University Bylaw section 16.12, provided there is no change in the total fee. The earmarkings to the allocating bodies as set forth in the resolution may only be changed by further Board action.

The student activity fee allocated by NYPIRG is refundable, in accordance with procedures subject to the approval of the College President.
NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following item be approved:

A. DISTINGUISHED PROFESSOR: RESOLVED, That the following be designated Distinguished Professor in the department, and the college, and for the period indicated, with compensation of $20,000 per annum in addition to the regular academic salary, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE &amp; UNIVERSITY CENTER</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Graduate School &amp; University Center</td>
<td>Glissant, Edouard</td>
<td>Ph.D. Program in French</td>
<td>2/1/95</td>
</tr>
</tbody>
</table>

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. KINGSBOROUGH COMMUNITY COLLEGE - MASTER PLAN PROGRAM

RESOLVED, That the Board of Trustees of The City University of New York approve a space requirements program totaling 923,172 net assignable square feet (NASF) for the Kingsborough Community College; and be it further

RESOLVED, That the Board of Regents of the State of New York be requested to incorporate this amendment of the CUNY Master Plan into the Regents Statewide Plan for Higher Education.

EXPLANATION: As a prerequisite to the implementation of a future capital development plan for the College, there must be a space program included in the Master Plan for The City University and also incorporated into the Regents Statewide Plan for Higher Education. Accordingly, a space analysis was undertaken to identify space needs of Kingsborough Community College (KCC) ten years from now to the year 2003-04. Enrollments at KCC are projected to rise from the current (1993-94) 14,834 headcount (8,974 full time equivalent students FTES) by +39% to a future headcount of 20,625 with related FTES of 12,477 by the year 2003-04.

The campus physical Master Plan was created in 1969, some 25 years ago. It was sized to support a maximum student population of 6,000 FTES. However, as expressed above, the campus is presently 49% over its planned student enrollment and enrollments are continuing to increase each year. Besides exceeding the enrollment cap of the existing Master Plan, another crucial fact about KCC is that only the first two phases of its permanent physical plant were ever built. To accommodate its growing enrollment, some eight unattractive temporary buildings were built which were intended to be replaced years ago. Even with these eight temporary buildings, the campus has a space deficit now (i.e., has insufficient space for its academic programs). A total of 923,172 NASF of space will be required pursuant to CUNY space standards to support the growing campus enrollment and academic programs to the year 2003-04. Since the current permanent buildings supply 571,260 NASF of this need, the proposed plan recommends that an additional 363,674 NASF of new space be built in the years ahead.

Approval by the Board of Trustees of the recommended space program is a first step in defining and implementing a long-range capital development plan for the College.

B. NEW YORK CITY TECHNICAL COLLEGE AND CITY COLLEGE - ROOF REHABILITATION:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of New York City Technical College and City College for construction of various roof rehabilitation projects. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the Department of Design, Construction and Management pursuant to State law and University regulations. The contract shall not exceed a total estimated cost of $2,730,000 chargeable to the State Capital Construction Fund, Project Nos. NY008-069, NY046-092 and CC030-094. The contract shall be subject to approval as to form by the University Office of General Counsel.
EXPLANATION: The following roofs are old, defective and require replacement:

1. City College - Y Building:
Replace a 35-year old roof which has been leaking into the 3rd floor area. The building is used for academic departments, audiovisual departments, some classrooms and administrative departments. The Y Building is also the proposed home for administrative, faculty, and lecture classrooms of the Sophie Davis Biomedical program. All asbestos on the 3rd floor was recently removed by DASNY and is not involved in the aforementioned roof leaking problem. City College's portion of the cost is $690,000.

2. New York City Technical College:
Replace the lower and upper main roof of Voorhees Hall, the main roofs of the East Center and Pearl Hall, the north half of Namm Hall's main roof and two thirds of the main roof at Klitgord Hall. These roofs vary in age from 10 to 40 years. The roofs are leaking and have been patched frequently. New York City Technical College's portion of the cost is $2,040,000. The roofs for each building on both campuses, despite different building age and roof type, basically share similar defects:

- Leaks due to breaks in the membrane
- Saturated insulation
- Faulty installation of flashings, curbs and other roof appurtenances
- Leaks through the parapet walls and coping
- No useful service life remaining in the roof materials due to age.

The total area of roofs is 132,772 SF (110,413 SF at New York City Technical College and 22,359 SF at City College). The old roofs will be completely removed down to the substrate and new roofing systems installed. The specified roof system to be installed for all roofs is an APP (Atactic Polypropylene) modified bitumen membrane roof, on new roof insulation consisting of either polyisocyanurate or perlite depending upon the underlying substrate. The new insulation will have the higher insulating 'R' values required by the New York State Energy Code. The recommended roofing type is more easily maintained, and more durable than most roofing types. A minimum 20-year warranty will be realized from the manufacturers of the roofing system. This system was also selected because there would be less noxious fumes produced during the roof's installation.

Included in the work are the parapet walls, coping and pitch pockets, which will be repaired and sealed, as well as deficient curbs and equipment support system that will be repaired/replaced and made water tight. On October 26, 1992, (Cal. No. 4.E.) the Board of Trustees selected the architectural firm of Goncher and Spat Architects and Planners to prepare the bid package. They estimate both projects to be bid at $2,289,747 as of October, 1994. This equates to a $17.25/SF cost. Construction work is expected to be bid late in 1994 and be completed during the spring and summer of 1995.

C. HUNTER COLLEGE - HVAC SYSTEM MODIFICATION NORTH BUILDING:

RESOLVED. That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Walter P. Bishop Consulting Engineers for architectural and engineering services for the design and construction supervision to modify the existing HVAC system serving the Commons Level area at Hunter College, North Building, CUNY Project No. HU057-094. The estimated design cost shall not exceed $95,000 chargeable to the State Capital Construction Fund. This includes $15,000 for asbestos abatement design, if required. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Commons Level area at Hunter College North Building is served by an HVAC system which is 55 years old. The operation of the existing HVAC system is unacceptable to satisfy the comfort requirements of the present space usage. The system was originally designed for a cafeteria as a constant volume 100% outside air system. The space is currently used as classrooms, a computer lab, study skills center and several administrative offices. A study was done to investigate and evaluate the unacceptable operation of the HVAC system and to recommend remedies to achieve satisfactory operating conditions in accordance with ASHRAE standards and other code requirements. The total appropriation for this project is $600,000.
The scope of work for this project is to design and prepare contract documents to upgrade the existing HVAC system to satisfy comfort requirements of the present space. The consultant will also provide construction supervision services. The major items to be designed by the consultant shall include:

1. Converting existing 100% outside air system to a variable air volume system with return air system and air economizer cycle.
2. Replacing the existing cooling coil in the air handling unit.
3. Sealing all penetrations, closing duct openings to prevent air leakage, providing volume dampers and insulating the duct work.
4. Providing direct digital electronic controls to satisfy the temperature and humidity requirements of the space.

D. QUEENS COLLEGE - CONVERSION OF ROOF STRUCTURE TO A RAISED PARKING STRUCTURE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queens College for conversion of a covered parking facility into a raised parking structure. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the Department of Design, Construction and Management pursuant to State law and University regulations. The contract shall not exceed a total cost of $1,229,000, chargeable to the State Capital Construction Fund, Project No. QC001-087. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: In exchange for the use of Queens College land for the construction of the new Townsend Harris High School, the School Construction Authority in 1991 built a covered parking facility for the College. The roof of this facility, constructed of pre-cast concrete "T" sections, was designed to accommodate future parking of approximately 350 cars.

This project will convert the referenced roof structure into a functioning parking deck by the addition of an access ramp, code mandated exit stairs, additional lighting, signage and miscellaneous parking accessories. The additional parking, as proposed in this project, will relieve crowded conditions on campus and street parking pressure in the surrounding neighborhood as well as replace parking capacity lost to the Townsend Harris site.

The engineers have provided a final construction estimate of $1,164,344. On March 23, 1993, Cal. No. 4.A the Board of Trustees adopted a resolution that approved the selection of the firm of Thornton-Tomasetti, Engineers for this project. The design is now virtually complete and ready for bidding. This project has been recommended and approved by the College. It is expected that the project will be bid late in 1994 for construction and completed by late 1995.

E. LEHMAN COLLEGE AND QUEENS COLLEGE - INSTALLATION OF SITE SECURITY LIGHTING:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Cosentini Associates for Engineering services for the design and supervision of construction for installation of site security lighting at the Lehman College and Queens College campuses, CUNY Project Nos LM006-093 and QC004-093 (CU120-093). The estimated design cost for this contract shall not exceed $111,000, chargeable to the State Capital Construction Fund. The contract shall be subject to the approval as to form by the University Office of General Counsel.

EXPLANATION: In order to implement the University's 1994-95 Capital Construction program at Lehman College and Queens College, the firm proposed was selected in accordance with the award procedures established by the University to provide design and supervision of construction services for the site security light project which has a total appropriation of $799,000.

The existing site lighting along roadways, walkways and parking fields adjacent to campus buildings provides a low level of illumination and, in some locations, is non-existent. This project will increase the level of safety of the staff and student body at these campuses, improve the appearance of the campus and thereby enhance the attraction of new students to the campus.
F. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Borough of Manhattan Community College to provide building management services at Fiterman Hall. The contract shall be awarded after public advertisement and sealed bidding on a Request for Proposal pursuant to law and University Regulations. The solicitation and evaluation process shall be conducted by the College. The initial term shall be from January 1, 1995 through June 30, 1995, and the contract shall include up to four successive one year options for the University to renew in its best interest. Such purchase shall not exceed a total estimated cost of $1,200,000 for the first six months, chargeable to FAS code 217701400, during the fiscal year ending June 30, 1995. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Prior to funding new building operations at Fiterman Hall (30 West Broadway), the New York City Office of Management and Budget directed that the college ascertain the various costs associated with the contracting out of all or selected functions of the building's management services. Pursuant to that directive, the college requests approval from the Board of Trustees to initiate the Request for Proposal process as expeditiously as possible so as to be able to evaluate the responses and select a successful bidder by the January 1, 1995 target date.

G. CENTRAL OFFICE - LEASE AGREEMENT: Resolution deferred for consideration in Executive Session.

NO. 6.X. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: Trustee Tam reported that the Committee continued its discussion, begun the previous month, of the proposed Language Immersion Institute. Brief presentations in support of the Institute were made by Dr. Basil Wilson, Provost at John Jay College, Dr. Lois Cronholm, Provost at Baruch College, Dr. Russell Hotzler, Vice President at Queensborough Community College, Professor Donald Byrd, Department of Curriculum and Teaching at Hunter College, and Professor Ricardo Otheguy, Department of Elementary Education at City College, who was the author of an important study of Latino students at CUNY. There was extensive discussion which focused on the proposal's potential anticipated benefits, its potential contributions to our understanding of pedagogy in language learning and its cost-effectiveness. Following the discussion, the Committee agreed by consensus, with one member dissenting, that the project should proceed.

The Committee also discussed the Assessment Review Committee, which has been established to review the University's assessment program. Dean Nunez-Wormack described the structure of the Review Committee, the scope of and timetable of its work, and the charges to its steering committee and four subcommittees.

ADDED ITEM

NO. 7 HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the College's December convocation:

MEDGAR EVERS COLLEGE

Dorothy I. Height
John E. Jacob

DEGREE
Doctor of Humane Letters
Doctor of Laws

Upon motions duly made, seconded and carried, the Board went into executive session. The public meeting was adjourned at 5:30 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
NOVEMBER 28, 1994
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Vice Chairperson called the meeting to order at 5:42 P.M.

There were present:

Edith B. Everett, Vice Chairperson

Jerome S. Berg  William R. Howard
Herbert Berman  Charles E. Inniss
Gladys Carrion  Susan Moore Mounier

Sandi E. Cooper, ex officio  Anthony Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds  Vice Chancellor Elsa Nunez-Wormack
Deputy Chancellor Laurence F. Mucciolo  Dean Brenda Spatt
Vice Chancellor Richard Freeland  Budget Director Sherry Brabham
Vice Chancellor Jay Hershenson  Internal Control Director Louis Chiacchere
Vice Chancellor Emma E. Macari  Deputy General Counsel Roy P. Moskowitz
Vice Chancellor Brenda Richardson Malone

The absence of Mr. Murphy, Mr. Del Giudice, and Dr. Jacobs was excused.

NO. E1. LITIGATION MATTER: - No Action.

NO. E2. CENTRAL OFFICE - LEASE AGREEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute, on behalf of the Central Office, a new lease of up to fifteen years (including up to two renewal options) for classroom space in Manhattan. The agreement shall be subject to approval as to form by the University Office of General Counsel.
EXPLANATION: The University is seeking to establish a new educational site to service the upper Manhattan community. The new leased facility will serve as a language immersion center, provide adult and continuing education programs for the local residents, and provide space for the workforce development activities.

An agreement is being negotiated to lease approximately 19,000 square feet of space at 2269 First Avenue in Manhattan. The lease term will start upon completion of the landlord's alteration work which is included in the base rent. The base rent is estimated to be approximately $17.00/S.F. per annum based upon a fifteen year term. The University will pay its share of real estate taxes and direct operating cost over the base year of the lease. The lease will require the landlord to apply for any available real estate tax abatement programs offered by the City of New York to reduce the base year taxes and the annual real estate escalation payable by the University.

The Landlord, at Landlord's cost, will provide a new installation per the University's specifications. The Landlord will provide janitorial services and exterior, structural, roof and mechanical repairs. The lease will include an option for the University to purchase the entire building at fair market value at the time of purchase. The purchase option can be exercised by the University within an agreed upon period of occupancy. The purchase price will be based on an average of three fair market appraisals. The purchase price, as determined by the appraisals, shall not include the cost of base year real estate taxes or the value of the University's improvements to the building. Final agreement on the terms of the lease will involve consultation with the trustee members of the Fiscal Affairs Committee. The Secretary is authorized to execute a lease agreement at an alternative site within the parameters of this resolution.

Trustee Berman voted "NO."

NO E3. PERSONNEL MATTER: No Action.

Upon motions duly made, seconded and carried, the Executive Session was adjourned at 7:52 P.M.

SECRETARY GENEVIEVE MULLIN
PLAN OF GOVERNANCE FOR
NEW YORK CITY TECHNICAL COLLEGE

CONSTITUTION OF THE COLLEGE COUNCIL OF
NEW YORK CITY TECHNICAL COLLEGE

PART I

ARTICLE I - FUNCTION OF COLLEGE COUNCIL

The College Council shall be the body which establishes college policy on all matters except for those specifically reserved by the laws of the State of New York, by the Bylaws of the Board of Trustees of the City University of New York and the collective negotiation agreements in force.

ARTICLE II - COMPOSITION OF COLLEGE COUNCIL

A. The Council shall be composed of:

1) Ex officio members (with vote): President of the College, provost, all vice presidents, all full deans, dean of continuing education, chief librarian, registrar, director of admissions, academic deans and departmental chairpersons.

2) One member to be elected from each instructional department, program and voting unit (including Department of Student Affairs, Library, Continuing Education, College Laboratory Technicians series,* Higher Education Officer series* and Registrar series* with up to twenty-five full-time instructional staff members; two members to be elected from each department, or voting unit with more than twenty-five full-time instructional staff members.

3) Delegates-at-large to be elected from the instructional staff as defined in Article II Section 6, 2, with the number of delegates-at-large to be equal to the number of departments, and voting units.

4) Students: Student representatives designated as follows:

   a) Two students elected by the student government.
   b) Four students from each academic division, each of whom is registered in a department within that academic division, elected by the students within that division. Current election procedures for divisional student representatives are to remain in force.
   c) Elections for delegates should be held at the same time as election of Student Government officers.
   d) Election of all student representatives to the College Council shall be by plurality vote of those eligible and voting.
   e) All student representatives on the College Council will serve for a one-year period.

B. Eligibility to serve and to vote on the College Council:

1) Students

   In order for students to serve on the College Council they must meet all of the following criteria:

   a) They must be currently enrolled in the college and in good academic standing. Any student member of the council placed on academic probation during his/her term of office automatically loses his/her seat and may stand for re-election only on being returned to good standing.

*These groups shall be construed as separate voting units ONLY for the purpose of electing College Council delegates. However, CLT's may not vote in elections for departmental delegates.
b) They must have successfully completed twelve hours.
c) They must be able to serve a minimum of one year.
d) They must be enrolled for a minimum of 3 hours.
e) If a student vacancy occurs, the student voting unit from which the student comes shall provide a replacement. The name of the replacement is to be reported to the council secretary.

2) Instructional Staff

The following members of the instructional staff shall be eligible to serve on and vote for the College Council:

a) All professors and associate professors.
b) All tenured assistant professors and instructors.
c) All assistant professors and instructors who have received a third full-time annual appointment.
d) All full-time assistant professors (untenured) who have been appointed to the rank after serving for a minimum of three years as full-time lecturers/instructors.
e) All lecturers full-time who have received a third continuous annual appointment.
f) All college laboratory technicians who have received a third full-time continuous annual appointment.
g) All higher education officers who have received a third continuous full-time annual appointment.
h) All registrars who have received a third full-time continuous annual appointment.

C. Elections to College Council:

1) Department Delegates

a) Department delegates shall be elected by those eligible to vote as defined above and in Part II, immediately following the election of department chairpersons. They shall serve a three-year term. Those persons serving as department delegates at the time of the adoption of this constitution shall remain on the council until the expiration of their term.
b) Vacancies shall be filled by the department for the unexpired portion of the term by election within the department if a delegate resigns, retires, or is on an extended leave. If the vacancy is caused by a one-semester leave the vacancy shall be filled by a runner-up on a ranked list from the last election until the incumbent returns.

d) All elections shall be supervised by the Legislative Committee and administered by the Office of the Dean of Human Resources and Labor Relations. Student elections shall be supervised by the Office of the Vice-President for Student Affairs.

4) Rules for election shall be established by the College Council.
ARTICLE III - ORGANIZATION OF COLLEGE COUNCIL

A. The president of the college shall be the council chairperson. The provost shall be the vice-chairperson. The president shall preside over all meetings of the College Council. In his/her absence the meeting shall be presided over by the vice-chairperson.

B. A parliamentarian shall be elected at the first meeting of the council by a majority vote of the quorum present at the meeting. The parliamentarian may or may not be a member of the College Council but may vote only if he/she is a voting member of the council. The parliamentarian shall use the current edition of Robert's Rules of Order, Newly Revised and shall advise the chairperson on questions of procedure in transacting the business of the council.

C. A council secretary shall be elected at the first meeting of the council by a majority vote of the quorum present at the meeting. Secretarial assistance shall be provided to the secretary to carry out his/her responsibility. The council secretary shall be responsible for:

1) The notification of time, place and agenda of all council meetings.
2) Preparation and distribution of the minutes of all council meetings with indication of all present, absent or excused.
3) Annually providing the college archivist with all council and council committee minutes as well as all other council documents.
4) Preparation and distribution to the college community of an annual report summarizing all actions taken by the council.
5) Serving as a full member of the Executive Committee of the College Council and also as a member of a standing committee.
6) Publishing a summary of attendance of members annually.
7) Updating the data base of council actions annually.

D. The council shall have a clerical/secretarial person assigned to do the secretarial/clerical business of the council.

ARTICLE IV - MEETINGS OF COLLEGE COUNCIL

A. The College Council shall meet a minimum of five times each academic year (at least once during the first two months) as determined by the Executive Committee of the Council.

B. No business shall be conducted at College Council meetings unless there is a quorum present. A quorum is defined as a majority of the total College Council membership.

C. The time of adjournment shall be mandatory and no binding resolutions or actions shall be permitted to be taken beyond that time.


E. The chairperson may call special meetings of the College Council to deal with specific agenda items upon three working days notice to the membership of the council.

F. The council and its committees shall have access to appropriate sources of information necessary to perform its functions.

G. Adequate secretarial services to perform its functions must be provided by the college administration to the council and its committees.

H. All council meetings shall be open to members of the college. Non-members of the council, with the approval of the council, may speak but may not vote.
I. Upon delivery of a petition of a minimum of 1/6 of the membership of the council to the College Council secretary, a meeting must be called in order to deal with the issue of the petition. This meeting must be held within ten (10) working days from the receipt of the petition.

J. The Office of the President or his/her designee shall maintain the official records of the council and such records shall be accessible to all members of the college, to the council and its committees.

ARTICLE V - POWERS AND DUTIES OF COMMITTEES OF COLLEGE COUNCIL

A. The College Council may establish standing and special committees at its discretion

1) All council members who are elected to serve on council must serve on a council committee.
2) Those council members who serve ex officio may serve on council committees or may choose not to serve on council committees.
3) Committee members shall have access to all college records necessary for carrying out their assigned responsibilities.
   The chairperson of the council and the vice-chairperson shall be members ex officio (without vote) of all standing and special or ad hoc committees.
4) Student members of the College Council shall be eligible to serve on committees of the College Council. Assignment shall be made in the same manner as assignment of other members to said committees.

B. The Executive Committee

1) The Executive Committee shall be composed of the council chairperson, vice-chairperson, secretary of the council and the chairpersons of all standing committees.
2) The council chairperson or, in his/her absence, the vice-chairperson shall preside at meetings of the Executive Committee.
3) In the absence of a chairperson of a standing committee he/she may be represented by a designee from the same committee who shall enjoy the same privileges as the chairperson.
4) The Executive Committee shall meet at least once a month during the academic year and shall first meet by call of the chairperson early in the fall semester.
5) The Executive Committee shall prepare the agenda for all meetings of the College Council. A copy of the agenda shall be delivered to each council member at least five working days prior to a meeting and shall be posted on bulletin boards to be designated by the council at least five working days prior to a meeting. Once an agenda has been distributed, it may be modified only by action of the College Council.
6) The Executive Committee of the council shall refer matters brought to its attention to the appropriate committee or to the council. All proposals submitted to standing and special committees must be complete and contain intended committee designations and time frames or they will be returned to their originators for revision. It shall receive recommendations and resolutions from all standing and special committees prior to submission to the council.
7) The Executive Committee of the council shall submit such recommendations and resolutions to the council or shall return them to the appropriate committee with comments. If a recommendation or resolution is returned to a committee and the committee passes it for a second time and forwards it to the Executive Committee, it must be placed on the agenda of the next council meeting.

C. Committee on Committees

1) The Committee on Committees, composed of five council members of the instructional staff as defined in Article II, B.2. shall be elected by members of the council at the first meeting of the council.
2) The Committee on Committees will elect its own chairperson.
3) Each member of this committee must serve on another standing committee of the council.
4) This committee shall be charged with assigning council members to serve on standing committees within ten days of the first meeting of the council each year.
5) This committee shall determine the number of members to be assigned to each standing committee with the proviso that no committee shall have fewer than seven members.
6) In making its assignments the committee will consider appropriate continuity and individual preferences.
APPENDIX A

7) At least one student shall be assigned to each standing committee.

D. Standing Committees

1) Each standing committee shall elect its own chairperson and secretary. Each chairperson and secretary shall serve for one year.
2) Each committee shall investigate, study and report to the College Council on all matters brought to its attention by any member of the council's constituency.
3) By a simple majority vote of the College Council a matter resting in the hands of a committee shall be brought before the council at its next scheduled meeting.
4) Each committee shall transmit its minutes with a record of attendance to the Executive Committee of the College Council and to all members of the council.
5) No committee has the authority to act for the council.
6) Each committee shall work within a reasonable time frame with full knowledge and awareness of such deadlines as may exist.

7) Curriculum Committee
   This committee shall be responsible for the evaluation of curriculum, the review of proposals for the development and modification of curriculum, and formulation of curriculum policy.

8) Committee on Students
   This committee shall be responsible for the evaluation and formulation of policy pertaining to: student recruitment, admission, discharge, student orientation, registration, discipline, counseling, academic standards, granting of degrees, ceremonies, health and other services, extra-curricula activities including athletics, student grievances, as well as other activities relating to students. All actions of this committee shall be undertaken within the boundaries of the students' right to privacy as defined by the Students Records Access Policy of the Board of Trustees of the City University of New York.

9) Budget Committee
   This committee shall be responsible for recommendation and evaluation of policy relating to the financial and budgetary affairs of the college.

10) Legislative Committee
    This committee shall be responsible for the formulation of any required amendments to this constitution, the election procedures, and bylaws of this body. In addition, this committee shall review and recommend action to the council on legislation of concern to the college community.

11) Buildings and Grounds Committee
    This committee shall be responsible for recommendations to the council concerning the condition, improvements, and safety of the college proper and its environs. This committee shall be expected to provide liaison between the faculty and the Office of the Vice President of Fiscal and Operational Affairs. To further this goal, the Buildings and Grounds Committee shall be represented on all college-wide committees dealing with the planning and use of the physical plant.

12) Personnel Committee
    This committee shall be responsible for the development of policies and practices (not subsumed by the Board of Trustees' Bylaws or existing contractual agreements) relating to the instructional staff:
    a) It shall be responsible for reviewing existing policies and practices and proposing recommendations for change.
    b) It shall also be responsible for the development and continuing review of criteria and procedures for the evaluation of administrators appointed by the president of the college and shall be responsible for seeing that there shall be periodic evaluation of all such administrators.
13) Non-members on Committees

Members of the instructional staff and students who have not been elected to the council and who wish to serve on a standing committee of the College Council may apply in writing to the chairperson of the Committee on Committees. The chairperson of the Committee on Committees, in consultation with the members of the Committee on Committees and the chairperson of the committee being requested, must either grant or deny the request in writing. A denial must be accompanied by a reason. Those persons who are accepted will serve on the committee but will not have a vote and will not serve as delegates to the council. Representation of non-voting members on a committee shall not exceed 25% of the voting members, nor shall such non-voting members be counted as part of the committee’s quorum. Their term shall not exceed the academic year in which they are invited to serve.

ARTICLE VI - PAST PRACTICES OF COLLEGE COUNCIL

A. Nothing in this document shall in any way be construed as to void the legality of any legislation of any previous duly constituted council, except as it may be specifically provided for in this constitution.

PART II - DEPARTMENTAL ELECTIONS

A. All full-time members of the instructional staff as defined below shall be eligible to vote in all departmental elections:

1) Professors and associate professors.
2) Tenured assistant professors and instructors.
3) Assistant professors and instructors who have received a third full-time continuous annual appointment.
4) Full-time assistant professors (untenured) who have been appointed to this rank after serving for three years as full time lecturers/instructors.
5) Full-time lecturers who have received a third continuous annual appointment.

B. Eligibility to serve as department chairperson and to serve on appointments committees:

The provisions of Article IX, section 9.1., of the Bylaws of the Board of Trustees shall be used to determine those faculty members eligible to serve as department chairpersons and to serve on committees on appointments.

C. In departmental elections for chairperson, committee on appointments and departmental delegate to the College Council, and in the peer evaluation process for promotion, the following shall be deemed ineligible to vote and serve:

1) Appointees, (either regular or acting but not including people serving in the below titles as the chief administrator of the Library, the Department of Student Affairs, and the Department of Continuing Education) as:
   a) President
   b) Provost
   c) Vice President
   d) Dean
   e) Associate Dean
   f) Assistant Dean
   g) Administrator
   h) Associate Administrator
   i) Assistant Administrator

2) Those serving in a full-time administrative capacity with the City University of New York, or the city, state or federal government.
3) Those placed on disability leave without pay including TIAA Disability.
APPENDIX A

4) Persons shall be deemed ineligible to vote in their departments if they are serving in a full-time administrative capacity for two years continuously outside of their own departments. For purposes of implementation, calculation of the two-year period shall begin with the September following the adoption of this constitution by the Board of Trustees of the City University of New York.

5) All of the above shall regain their rights immediately upon returning to full-time teaching or other service in their own departments.

PART III - PERSONNEL APPEALS COMMITTEE

There shall be a Personnel Appeals Committee whose function shall be to review appeals transmitted to it by those who wish to appeal matters relating to instructional staff appointments, reappointments, certificates of continuous employment, tenure, leaves, promotions, and the policies, recommendations, and procedures thereto pertaining, and to advise the president on their disposition. Such appeals may be made either before or after the president's decision.

This committee shall be composed of two tenured associate or full professors from each academic division and two from the combined unit composed of the Department of Continuing Education, the Library, Registrar series, and the Department of Student Affairs. One member from each division shall be elected each fall, by members of the instructional staff in the faculty titles of lecturer, instructor, assistant professor, associate professor, and full professor who are eligible to participate in elections for the College Council.

In addition, one member from the HEO series and one member from the CLT series shall be elected every other fall, who will serve, with vote, only when an appeal has been presented to the Personnel Appeals Committee by a person in the HEO series or in the CLT series respectively. All persons in the HEO series who are eligible to vote in the elections for College Council shall be eligible to vote for the HEO representative. All persons in the CLT series who are eligible to vote in the elections for College Council shall be eligible to vote for the CLT representative. These representatives from the HEO and CLT series shall only participate in those actions which involve members of their respective series.

The chairperson of this committee shall be elected from among the membership of the committee by the committee members each fall, following the election held to fill the vacant seats. Each division/area shall conduct a separate election for its representatives. Each elected member shall serve for a two year term.

PART IV - ADMINISTRATIVE ACCOUNTABILITY

The president shall report no less than once during each academic year to the assembled instructional staff of the college on accomplishments of his/her administration and plans for the future. On such occasions the president will entertain questions and statements from the assembled instructional staff.

Division deans shall report no less than once during each academic year to the assembled instructional staff of the division on accomplishments of his/her administration and plans for the future. On such occasions the division dean will entertain questions and statements from the assembled instructional staff of the division.

Department chairpersons shall report no less than once during each academic year to the assembled instructional staff of the department on accomplishments of his/her administration and plans for the future. On such occasions the chairperson will entertain questions and statements from the assembled instructional staff of the department.

PART V - BYLAWS AND AMENDMENTS
A. BYLAWS

The College Council shall adopt bylaws, pursuant to the current edition of Robert's Rules of Order, Newly Revised to define and regulate the details of its organization and procedures.

B. Amendments

1) Amendments to this governance plan may be initiated by any standing committee or by petition of sixty (60) members of the instructional staff. The proposed amendment shall be submitted to the Legislative Committee for review. The Legislative Committee must submit the proposed amendment with its recommendations to the Executive Committee for placement on the agenda of the next regular meeting of the College Council.

2) The proposed amendment will require a two-thirds affirmative vote of the College Council. In addition, an affirmative simple majority of those members of the Instructional Staff voting, provided 30% vote, is required.

3) All amendments to this governance plan are subject to approval by the Board of Trustees.

C. The instructional staff shall have the right to reverse any specific vote of the council, including amendments of this governance plan, by a vote of the majority of the membership of said instructional staff eligible to vote. Upon petition of one-tenth of the instructional staff to the president of the College Council, a meeting, to which the entire instructional staff is invited, must be held in order to determine if the instructional staff desires to reverse any council decision in the aforementioned manner. This meeting must be held within ten (10) working days from the receipt of the petition. The instructional staff shall be notified of said meeting a minimum of five (5) working days prior to the meeting date. The president of the college shall preside at this meeting.

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Adopted by the Board of Trustees on February 22, 1994
CITY UNIVERSITY OF NEW YORK
UNIVERSITY-WIDE GUIDELINES FOR FORMAL, PERIODIC ACADEMIC PROGRAM REVIEW

FOREWORD

Formal, periodic academic program review is a common practice at colleges and universities in the United States. For some academic programs, particularly those in pre-professional or professional fields, such review is part of an accreditation process conducted by an external agency, usually a national professional organization. For other programs, including most undergraduate degree programs in the liberal arts and sciences, program review is a campus-based activity, initiated by campus administrators and carried out by departmental faculty as a means of monitoring program quality and identifying issues that may require college action. In both instances, an academic program review can be regarded as an audit of both qualitative and quantitative data about a particular program.

The purpose of academic program review, according to the Association of American Colleges, should be to increase the self-consciousness of faculty members and administrators about their educational practices so that they can improve the quality of teaching and learning. To some extent, of course, academic program review is (or should be) a continuous process. As faculty members teach and advise their students, they often think about the effectiveness of what they are doing. In addition, much of what they learn from their students has implications for the further development of their courses. Ideally, they will also consider the implications of what they have learned for the program as a whole and discuss those aspects with colleagues. The result is a continual fine-tuning of courses and modification of the program whenever the evidence suggests that such modification is needed. The guidelines contained in this document are intended to supplement this ongoing process by encouraging formal, systematic reviews of all academic programs on a regular basis.

STATEMENT OF BOARD OF TRUSTEES' POLICY

On June 28, 1993, the CUNY Board of Trustees adopted the Resolution on Academic Program Planning that includes the following statement:

Resolved, that all academic programs be subject to a formal, periodic review procedure, including both self-study and external assessment, to be conducted in accordance with guidelines for academic program review to be established by the Chancellor after consultation with appropriate groups and governance bodies and with the approval of the Committee on Academic Policy, Program, and Research and the Board of Trustees.

In adopting the Resolution, the Board recognized that many individual CUNY colleges have a history of conducting academic program reviews. Among these campuses, there is wide agreement that this activity should involve substantial input from the program’s faculty in preparing a self-study; a review and report prepared by external, professional peers; and shared faculty and administrative responsibility in the college’s response to both the self-study and the external review and in making future plans for the program. The Council of Presidents and University Faculty Senate also endorse these elements of academic program review.

The guidelines for University-wide use contained in this document have been prepared pursuant to the foregoing Board policy and take into account the review practices existing at many CUNY colleges, as well as ideas developed by the Council of Presidents and the University Faculty Senate.
GUIDELINES

1. RESPONSIBILITY FOR REVIEWS

Consistent with the provisions of these guidelines, each college shall develop procedures for the formal, periodic review of academic departments and/or programs, under the leadership of the college president and in accordance with the College governance plan.

2. FREQUENCY OF REVIEWS

Each college should periodically conduct full reviews of all academic departments, and/or programs, and/or clusters of departments and/or programs. These reviews may occur with whatever frequency the college chooses, but should occur at least every ten years. The only exception to this requirement, at the discretion of the Presidents, shall be those departments, programs, and clusters that are subject to formal specific program reviews by a professional accreditation body. In both cases, it would be the college’s responsibility to establish a schedule, as of the effective date of these guidelines, that ensures the regular frequency of reviews for all academic departments, programs, and clusters and, where desired, of all major academic support services.

3. PROGRAMMATIC SELF-STUDY

These guidelines should be designed to produce a self-study that:

- encourages members of a department to analyze its curriculum in relation to the goals of the department, the college, and the University;
- investigates the effectiveness of its curriculum in relation to the desired outcomes as perceived by students, alumni, faculty members, and, where appropriate to the review of the program, professions, industries, and employers;
- reviews various characteristics to determine strengths and weaknesses;
- considers needed changes;
- evaluates the current levels of resources on the ongoing program;
- suggests needed changes in program, departmental organization, and resources.

Collegiate procedures may allow for the use of alternative formats to achieve the above attributes; however, all self-studies should include the following elements:

- discussion of the goals of the program in relation to the mission of the department, college, and University, as well as the perceptions and expectations of students;
- description of the curriculum, including introductory, major, and elective courses, as well as articulation and collaboration with other programs;
- discussion of measures of program activity in such areas as courses and sections offered and enrollments;
- discussion of measures of faculty activities in such areas as teaching, research, and professional service;
- discussion of the design and delivery of instruction;
discussion of measures of resources, in such areas as operating budgets, faculty, facilities, and equipment;

- discussion of measures of program results, in such areas as retention, degrees awarded, and post-graduation experiences of students;

- discussion of program quality as reflected in such measures as student course evaluations; external recognition of the program, faculty, and students; and surveys of the alumni; and

- discussion of a plan for the future, to include such topics as curriculum development, faculty recruitment, retention, and development; and facilities and equipment development.

4. EXTERNAL REVIEW

Each formal, periodic academic program review should include a site visit, resulting in a written report, conducted by a team of external peers in the discipline, cluster, or program area. This team should be selected from appropriate institutions and professional organizations. In specific instances, and for good reason, a college president may request a waiver of the requirement of a site visit through the Board Committee on Academic Policy, Program, and Research.

5. PLAN OF ACTION

Each college should make provision for a plan of action to be developed in response to the periodic reviews. For example, at the departmental level, the faculty members might prepare written responses to the report of the external peers, correcting factual inaccuracies and responding in detail to the recommendations of the external committee. At the college level, this plan of action might include written responses to the self-study and external report, as well as the preparation of an academic plan for the program, based on the external report and the program's response, with a proposed timetable, prepared by the college's chief academic officer in consultation with the appropriate faculty, chairperson, and deans.

6. INFORMATION TO BOARD OF TRUSTEES

The Trustees' Resolution on Academic Program Planning requires that the Chancellor report regularly to the Board Committee on Academic Policy, Program, and Research on campus-based program review activities. Consistent with this, each college president should inform the Chancellor of the programs reviewed each year and also forward to the Board of Trustees, through the Chancellor, a statement summarizing the major points of the self-studies, the college's plans of action, and the external review reports; upon request, these documents will be forwarded.

Board of Trustees Meeting - May 31, 1994
QUEENS COLLEGE ACADEMIC SENATE CHARTER

SECTION I

The Academic Senate shall be responsible, subject to the Board of Trustees of The City University of New York, for the formulation of policy relating to the admission and retention of students, curriculum, granting of degrees, campus life, and the nomination of Academic (full) Deans (as outlined in Section XI). The Academic Senate shall also be responsible for and shall establish rules governing the use of the College name by organizations and clubs. It shall make its own bylaws consistent with the Bylaws of the Board of Trustees, and conduct the educational affairs customarily cared for by a college faculty.

SECTION II

The Academic Senate shall be a representative body of 90 Senators and 90 Alternates elected by faculty and students, and of those ex-officio non-voting members designated in Section II, paragraph F of this Charter. For the purpose of this Charter, the faculty is defined as all full-time Queens College persons in the titles of Professor, Associate Professor, Assistant Professor, Instructor, and Lecturer; students are defined as all Queens College undergraduate and graduate students.

The 90 Senators shall be apportioned as follows:

A. Faculty - 60

1. Each academic department shall elect one (1) Senator.

2. The balance of the 60 faculty Senator seats shall be divided as follows:

   a) Six (6) faculty Senators elected at-large from the Division of the Arts.
   b) Six (6) faculty Senators elected at-large from the division of the Social Sciences.
   c) Six (6) faculty Senators elected at-large from the Division of Mathematics and the Natural Sciences.
   d) The remaining faculty Senators shall be elected at-large, College-wide.

B. Students - 30

1. Undergraduate - Twenty-seven (27) who on the record date approved by the Academic Senate have a cumulative index of at least 2.0 and are not on probation.

   (a) Seventeen (17) Day Session student Senators.

      1. Eight (8) Day Session student Senators shall be elected at-large by Day Session students.

      2. Three (3) Day Session student Senators shall be elected by Day Session students from each of the following groups:

         a. lower sophomore, upper freshman, and lower freshman classes;
         b. lower junior and upper sophomore classes;
         c. upper senior, lower senior, and upper junior classes.

   (b) Six (6) Evening student Senators shall be elected at-large by Evening students.

   (c) Two (2) SEEK student Senators shall be elected at-large by SEEK students.

   (d) Two (2) ACE student Senators shall be elected at-large by ACE students.

2. Three (3) Graduate Division student Senators who on the record date approved by the Academic Senate have a cumulative index of at least 3.0 and are not on probation, shall be elected at-large by Graduate Division students.
C. Alternates may vote and be counted as part of the quorum when properly seated.

D. Faculty Senators and Alternates shall serve a term of two (2) years.
   a) Half of the faculty Senators and Alternates shall be elected each year.

E. Student Senators and Alternates shall serve a term of one (1) year.

F. 1. Ex officio non-voting membership shall be extended to:
   a) chairpersons of Academic Senate committees, the Parliamentarian of the Academic Senate, and the Ombudsman;
   b) the College President, Provost, Vice Presidents, Deans, Business Manager, and Registrar;
   c) the Presidents of the Day Session, Evening, Graduate, Student governments;
   d) the President of the Queens College Alumni Association;
   e) the chairperson of the Queens College chapter of the Professional Staff Congress;
   f) the Chief Librarian
   g) or a designee of any of the preceding.

2. These members shall have the privilege of the floor, the right to make motions, participate in debate, and all other privileges of membership in the Academic Senate, with the exception of voting or being an officer of the Academic Senate.

SECTION III

A. Election of Senators and Alternates shall take place during the spring semester.

B. 1. All full-time faculty members of academic departments may vote in departmental elections to fill departmental Academic Senate seats.

   2. All full-time faculty within an academic division may vote to fill their faculty divisional Academic Senate seats.

   3. All full-time faculty of Queens College may vote to fill College-wide at-large Academic Senate seats.

C. The certification of class standing and faculty status shall be made by the Registrar and the Provost, respectively, or their designees.

D. 1. A vote to recall a Senator may be initiated by a petition signed by persons in the Senator's constituency. The number of valid signatures on such a petition must be not less than one-fourth of the total number of ballots cast in the Senator's category in the election at which the Senator was elected.

   2. If a majority of the ballots at the recall election are cast against the Senator, his/her seat shall be declared vacant, and a special election shall be held to fill the unexpired portion of his/her term.

   3. The cost of a recall vote and special election shall be borne by those initiating the successful recall petition.

   4. The Executive Committee shall be responsible for determining the validity of the petition, as well as resolving other questions relating to both elections.

E. The Academic Senate may adopt bylaws regarding the removal from office of habitually absent Senators.
APPENDIX C

SECTION IV

A. The first meeting of a new Academic Senate shall take place no later than June 1st, if possible, at which time it succeeds the preceding Academic Senate.

B. This first meeting shall be convened by the Holder of the Chair of the Elections Committee, who shall serve as Holder of the Chair pro tempore, until a permanent Holder of the Chair is elected.

C. The Academic Senate shall meet regularly on the second Thursday of each month from October through May. The January meeting of the Academic Senate shall be optional at the discretion of the Senate's Executive Committee.

D. Regular meetings of the Academic Senate shall be open to all members of the Queens College community, and all shall have the right to speak on the floor.

E. The Academic Senate may hold special meetings in accordance with its Bylaws.

F. The Academic Senate shall be free to hold executive sessions, without any nonmembers present, save such as may be invited.

SECTION V

A. The business of the Academic Senate shall be conducted according to Robert's Rules of Order Revised (latest edition) unless, a quorum being present, a 2/3 majority of members present and voting deems otherwise.

B. A quorum shall consist of one more than one-half of the voting membership.

SECTION VI

A. The Academic Senate shall elect annually from its elected voting membership its Holder of the Chair, Deputy Holder of the Chair, Secretary, and such other officers as it deems necessary. A Recording Secretary, not necessarily a member of the Academic Senate, may be appointed by the Holder of the Chair.

B. There shall be a nine-member Executive Committee of the Academic Senate which will be responsible for preparing an agenda for all meetings and for carrying on the business of the Academic Senate between regular meetings. It shall have such other duties as will be assigned to it by the members of the Academic Senate. The officers of the Academic Senate shall be members of the Executive Committee, with the remainder of the positions filled by election by the Academic Senate so that there shall be three (3) student members.

SECTION VII

Officers of the Academic Senate may serve no more than four (4) consecutive years in any one (1) office.

SECTION VIII

The Academic Senate shall create such standing, ad hoc, and special committees as it shall deem necessary.

A. Committee memberships shall be open to all members of the instructional staff and to all students who have a cumulative index of at least 2.0 and are not on probation.

B. All committee members shall be elected by the Academic Senate from among nominees provided by a nominating committee and/or by nominations from the floor.

C. Committees normally shall be composed of an equal number of members of the instructional staff and students, except when otherwise considered appropriate because of the nature of the problem to which the committee will address itself. All committees shall report to the Academic Senate at least once each year.
D. Each committee shall elect from among its membership a Holder of the Chair or Co-holders of the Chair.

E. When feasible, appointments to all Senate committees shall be for a period of two years, on a rotating basis.

F. A person may not serve as a voting member on more than two Academic Senate Committees, of which only one can be a standing committee. No student shall serve on more than one committee of the Academic Senate at one time.

SECTION IX

The Academic Senate shall create such College-wide committees as it deems necessary.

SECTION X

Academic (full) Deans shall be nominated in the following manner:

A. The Academic Senate will elect a Search Committee consisting of five full-time faculty members and five students who are members of or majors in the departments or divisions to be included within the constituency for which the Dean being sought will be responsible.

B. The Committee shall submit to the President a confidential list of at least three to five candidates from which the President shall nominate one to the Board of Trustees for approval. In the event the President rejects all the Search Committee’s choices, the Committee will submit another list of names to the President for his or her consideration. This procedure shall be followed until a Dean is selected.

C. The Search Committee shall follow procedures consistent with Affirmative Action guidelines and shall hear nominations from any member of the campus community for the position of Dean and shall consider for candidacy any person with distinction within his or her chosen field of study and with demonstrated administrative skill.

D. Review of Dean’s qualifications:

1. At the beginning of every fifth year of a Dean’s term, a Committee (the composition of which shall correspond to the composition of the Search Committee) shall be elected by the Academic Senate to review the Dean’s performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Dean’s performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30 of every fifth year of the Dean’s term.

2. If the President does not reappoint the Dean, the Review Committee shall constitute itself as a Search Committee, as outlined above, and nominate additional candidates to the President for consideration.

3. The term “Dean” in the above section refers to all full Deans.

E. Review of the Provost:

At the beginning of every fifth year of the Provost’s term, a Committee (the composition of which shall correspond to the composition of a Dean’s Search Committee) shall be elected by the Academic Senate to review the Provost’s performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Provost’s performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Provost’s term.
F. Review of the Chief Librarian:

At the beginning of every fifth year of the Chief Librarian’s term, a Committee (the composition of which shall correspond to the composition of a Dean’s Search Committee) shall be elected by the Academic Senate to review the Chief Librarian’s performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Chief Librarian’s performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Chief Librarian’s term.

SECTION XI

In addition to those faculty members authorized by the Bylaws of The City University of New York to vote in-departmental elections for chair and for members of the departmental Personnel and Budget Committee, those lecturers who hold Certificates of Continuous Employment shall be entitled to vote.

SECTION XII

Representatives of the Queens College faculty on Presidential Search Committees shall be elected as follows:

Faculty representatives, of a number to be designated by the Board of Trustees, shall be nominated either by the College Personnel and Budget Committee or by advance, written nomination ballot. Election of the faculty members to the Search Committee shall be by majority vote of the faculty representatives of the Academic Senate. The students will have no vote on faculty representatives.

AMENDMENTS

Proposed amendments to the Queens College Academic Senate Charter shall take the form of a resolution, directed to the Board of Trustees, requesting such amendment be enacted. The resolution shall be by a 2/3 majority vote, a quorum being present at a meeting no less than seven (7) calendar days following the written announcement of said proposed amendment.

* * * * * *

Adopted by the Board of Higher Education on February 28, 1972, Cal. No. 2A.

BARUCH COLLEGE
INTERIM GOVERNANCE GUIDELINES
(September 1, 1994-August 31, 1997)

SCHOOL OF PUBLIC AFFAIRS

I. INTRODUCTION

The structure of the Baruch College School of Public Affairs (hereinafter referred to as "SPA") is unique in that it is organized around a combination of instructional, research, and service programs rather than departments, and in the composition of its faculty, which will include three categories: "core faculty", "consortial faculty", and "affiliated faculty", defined below. It is essential for the vitality of these programs that faculty members who participate in SPA have the ability to participate appropriately in decisions about the SPA programs in which they participate. Appropriate participation refers to the differential status of the core, consortial, and affiliated faculty.

Under the Board Bylaws and policies, including tenure, the SPA is to be considered the academic unit equivalent of a department, organized into program areas, with the Dean as its executive officer.

II. DEFINITIONS

A. Programs

For the purposes of this document, programs refer to groups of faculty working collaboratively on teaching, research, and/or service activities; this designation may refer to degree or non-degree instructional activities or to research or service activities.

B. Core Faculty

Core faculty are faculty members whose tenure/tenure-track line is in SPA. Core faculty will teach, do research, and undertake service in SPA, but are not precluded from assignments in other Schools or in other CUNY colleges as part of their full-time responsibilities.

C. Consortial Faculty

Consortial faculty are Baruch faculty members whose full-time lines are not in SPA, but who are assigned to teaching, research, and/or service activities in SPA. There is no required limit on the percentage of the workload that may be assigned to SPA. Consortial faculty will have fixed-term assignments in SPA, part-time or full-time, with the term, conditions of renewal, and percentage of workload determined at the time of each term of assignment.

D. Affiliated Faculty

Affiliated faculty are faculty members whose full-time lines are in another CUNY unit and who are assigned part-time or full-time for a fixed term to a program in SPA. The term, conditions of renewal, and percentage of workload will be determined at the time of each term of assignment.

E. Program Faculty

For purposes of these Interim Governance Guidelines, "program faculty" refers to the combined group of core, consortial, and affiliated faculty. Each group has different privileges in governance as described below.
F. Full-Time Equivalent Faculty ("FTE" faculty)

Full-time equivalent (FTE) faculty shall be calculated on the following basis: one core member equals one FTE. For consortial faculty, FTE is proportional to workload assignment in SPA converted to the closest quartile (a faculty member with 60% of his/her workload assignment in SPA is .5 FTE, a faculty member with 65% of his/her workload assignment in SPA is .75 FTE).

Affiliated faculty members are not calculated in FTE's.

G. Program Coordinators

Each program will have a coordinator, who shall serve as the primary administrator for matters pertaining to the program. The program coordinator shall be a member of either the core or consortial faculty. The Dean, in consultation with the core and consortial program faculty, will appoint program coordinators during the interim period.

H. School Executive Committee

There will be a School Executive Committee appointed by the Dean in consultation with the core faculty. All members of this Executive Committee must be core faculty and tenured.

The Executive Committee will assist and advise the Dean in the direction of the activities of SPA. Issues not resolved by the Executive Committee and the Dean will be taken to the Provost, and finally, if necessary, to the President.

I. P & B Committees

In lieu of a School Personnel and Budget Committee as defined in the College Governance Charter, there shall be a School Personnel and Budget Committee consisting of the Dean with voice, but without vote, the program coordinators, and tenured full and associate professors from the core faculty of SPA, who shall be elected on an SPA-wide basis as follows:

- one representative from programs with five or fewer FTE faculty;
- two representatives from programs with 6 to 9 FTE faculty; and
- three representatives from programs with 10 or more FTE faculty.

All Committee members shall be elected for a term of one year. The Committee shall elect its chair. Each core faculty member has one vote for the members of the School P & B Committee; consortial faculty members will be eligible to vote for School P&B Committee members on a pro-rata basis, as described in Section II(F). The Provost will appoint a temporary P & B Committee until an election is held.

The College Personnel and Budget Committee will include the Dean of SPA and the chair of the Personnel and Budget Committee of SPA. Core faculty members of the School are eligible to stand for election as at-large representatives to the College Personnel and Budget Committee from the general faculty, but there will not be a designated SPA faculty representative during this interim period.

III. ELIGIBILITY FOR SERVICE AND VOTING

Core faculty are eligible to serve on SPA committees, and as representatives of SPA on committees at Baruch and in CUNY, subject to existing Baruch College and CUNY eligibility requirements and these Guidelines. Core faculty each have one vote on all matters subject to vote by the SPA faculty.

Consortial faculty members are ineligible to serve on the SPA Executive Committee or on the School Personnel and Budget Committee, with the exception of consortial faculty who are program coordinators and therefore serve on the School P & B Committee. Consortial faculty members are eligible to vote on program appointments and reappointments without tenure of the program's core faculty and in all elections in SPA; the consortial faculty vote shall be pro-rated based on FTE status (see Section
APPENDIX D

Consortial faculty are otherwise eligible for service on SPA-wide committees and committees within individual SPA programs; voting privileges on program issues may be fully invested in each consortial faculty member, or apportioned on a full-time-equivalent basis, according to the policy adopted by the core faculty of each program.

Affiliated faculty are not eligible to serve on SPA-wide or College-wide committees and are not eligible to vote in SPA-wide or College-wide elections. Individual programs in SPA may allow affiliated faculty within the program to serve and vote on committees.

IV. PERSONNEL PROCESSES

This section covers the Baruch P & B process for core faculty and the assignment of consortial and affiliated faculty to SPA.

A. P & B Process

Unless otherwise stated, affirmative recommendations proceed from the program to the School Personnel and Budget Committee to the College Personnel and Budget Committee, following established Baruch procedures.

The first level of review will be provided by the core and consortial program faculty, with the consortial faculty vote on the basis of full-time equivalents determined by the percent of workload effort in SPA, as described above. Appeals may be made to the School Personnel and Budget Committee.

Appeals of School and College Personnel and Budget Committee decisions shall be conducted in the manner prescribed in the College. Core and consortial program faculty members will elect one representative from the core faculty of SPA to serve on the School Academic Review Committee and one representative to serve on the College Academic Review Committee.

B. Core Faculty

1. Appointment, Reappointment Without Tenure

Core and consortial program faculty will be responsible for making recommendations for appointment and reappointment without tenure. If there are fewer than five FTE program faculty members, the Dean of SPA, in consultation with the School Personnel and Budget Committee, will appoint an advisory committee to make a recommendation to the School Personnel and Budget Committee. The advisory committee will include the Baruch core and consortial faculty from the affected program and additional full-time faculty members from within Baruch College to form a committee of at least five FTE faculty members.

2. Promotion and Tenure

These actions will initiate at the School Personnel and Budget Committee, and will follow the standard Baruch P & B process.

C. Consortial Faculty

1. Assignment and Reassignment to Program

The Provost, in consultation with the Dean of SPA, the Dean of the affected school and the Chair of the affected department, shall assign faculty on a consortial basis. There must be consultation with the program faculty in the affected programs. The terms of assignment shall include the length of the assignment, the percentage of workload effort, and the conditions for renewal of the assignment.

2. Reappointment, Tenure, and Promotion Review

Personnel evaluations of consortial faculty will be undertaken in the home department in accordance with standard processes. For consortial faculty, there will be an evaluation of the work done in SPA. At least once a year, the program coordinator of the program to which the consortial faculty member is assigned will forward a report of the faculty member's overall performance to the chair of the home department. The report shall also be incorporated into the chair's annual evaluation and included in the faculty member's personal file.
3. Recruitment of Consortial Faculty by the Home Department

Home departments recruiting faculty who will also be assigned to SPA are required to consult with the SPA faculty in the program(s) to which that faculty member will be assigned.

D. Affiliated Faculty

1. Assignment and Reassignment to Program

The Provost, in consultation with the Dean of SPA, and the comparable official of the other CUNY college shall assign faculty on an affiliated basis. There must be consultation with the program faculty in the affected programs. The terms of assignment shall include the length of the assignment, the percentage of workload effort, and the conditions for renewal of the assignment. At least once a year, the program coordinator of the program to which the affiliated faculty member is assigned will forward a report of the faculty member’s overall performance to the chair of the other CUNY unit home department, with a copy to the faculty member.

V. OTHER GOVERNANCE ISSUES

The SPA core and consortial faculty will establish interim bylaws to govern its operation. The interim bylaws will provide for the establishment of committees and membership on those committees to carry out the work of SPA. The SPA will have a Committee on Programs & Curricula which will include a member of the Library Department.

During the interim term, there shall be one representative of SPA on the College Faculty Senate, in the third category (as defined in the Charter of the Faculty Senate of Baruch College, Article II(3)), holding the rank of associate or full professor. The representative must be a core faculty member. This will temporarily increase the number of senators in that category. Senators of the third category elected in June, 1993, shall be allowed to serve for the remainder of their terms. Elections for senators in the remaining categories shall continue as provided for in the Charter of the Faculty Senate.
Committee will receive recommendations from the Executive Committees of the Library and Student Personnel Services. It will act on those personnel matters and forward its recommendations to the College Personnel and Budget Committee. The Committee will elect its chair.

C. **College Personnel and Budget Committee**

The faculty of the Departments of the Library and Student Personnel Services shall jointly elect one faculty member to serve on the College Personnel and Budget Committee. The members eligible to vote shall be those with faculty rank or faculty status.

D. **Appeals**

Appeals to the President of negative personnel decisions by the Executive Committees of the Library or Student Personnel Services Departments will be referred by the President to the Personnel and Budget Committee for the Library and Student Personnel Services, described above. Appeals of negative decisions by the Library and Student Personnel Services Personnel and Budget Committee will be referred by the President to the School Academic Review Committee. Appeals of negative College Personnel and Budget Committee actions will be referred to the College Academic Review Committee.

Faculty members from the Library and Student Personnel Services Departments shall be eligible to be elected from the general faculty for the sixth seat on the School and College Academic Review Committees.

**Adopted at the Board of Trustees Meeting - May 31, 1994**
GOVERNANCE PLAN
THE CITY UNIVERSITY OF NEW YORK SCHOOL OF LAW AT QUEENS COLLEGE

I. INTRODUCTION

A. PURPOSES

1. The central purpose of The City University School of Law at Queens College (the "Law School") is to create an educational program that will train students for the practice of law in the service of human needs and honor students’ aspirations toward building a legal career that reflects their commitment toward justice, fairness, and equality. The organization of work and life at the Law School is designed to encourage students to think actively about their life choices, their evolving concept of professionalism, and the content and processes of the law itself, in ways that foster their capacity to practice law in a socially useful manner.

2. This Governance Plan is intended to provide a governance system for the Law School that facilitates the realization of this commitment. This Governance Plan should be read consistent with the Bylaws of the Board of Trustees of The City University of New York, and nothing in this Plan should be read as inconsistent with the Bylaws of the Board of Trustees unless specifically so stated in this Governance Plan. The procedures that follow seek to encourage a spirit of relationship, trust, and community that operates within a framework of rules. The rules are designed to provide a framework within which people motivated by a sense of shared mission can operate in a manner that encourages responsibility and participation by all members of the Law School community.

3. In order to serve these ends, a governance system needs to respect both democratic modes of participation and an institutional authority that enables the Law School to maintain a coherent and coordinated expression of its purpose.

B. STATUS WITHIN THE CITY UNIVERSITY

1. The City University School of Law at Queen College is a unit of The City University of New York ("The City University"). The Law School is a constituent element similar to a college of The City University and shall have ties to all institutions within The City University.

C. RELATIONSHIP TO THE GRADUATE SCHOOL AND UNIVERSITY CENTER AND THE UNIVERSITY FACULTY SENATE

1. The Dean of the Law School and one other member of the Law School faculty, elected by the Law School faculty, shall be non-voting members of the Graduate Council of The Graduate School and University Center. The Graduate Council will not have responsibility for the Juris Doctor Program or other aspects of the operation of the Law School.

2. The Law School faculty shall be represented in the University Faculty Senate in accordance with the provisions of the Senate’s Charter.

D. TITLES AND DEFINITIONS

1. The Board or Board of Trustees means the Board of Trustees of The City University of New York.

2. The authorization and definition of titles for faculty, permanent instructional staff, other instructional staff, and classified (non-instructional) staff at the Law School shall include only those titles authorized and defined in the Bylaws of the Board of Trustees.

3. Notices of reappointment at the Law School shall be handled in accordance with the Bylaws of the Board.

4. The term "administrative staff" or "administrators" shall mean full-time members of the instructional staff within the meaning of Section 6.1 of the Board of Trustees’ Bylaws who are not members of the faculty.
5. The term "support staff" refers to persons, other than students enrolled at the Law School, who are working full-time at the School, or who have worked part-time, at least 10 hours per week, at the School for at least six months, and are not members of the instructional staff.

6. The term "House" refers to a learning unit of students. A "Section" is a group of two Houses.

II. THE DEAN

A. AUTHORITY OF THE DEAN

1. The Dean of The City University School of Law at Queens College shall be the chief educational and administrative officer of the Law School. The Dean of the Law School shall be a member of the CUNY Council of Presidents and shall have, subject to the provisions and exceptions contained in this Governance Plan, the duties and responsibilities of a college president as stated in Section 11.4 of the Board of Trustees' Bylaws and other policies and resolutions of the Board. The Dean of the Law School shall have, subject to the provisions and exceptions contained in this Governance Plan, all of the rights and responsibilities of a president relative to all collective bargaining agreements, rules and regulations of CUNY Classified Service, and all other policies and procedures issued by The City University of New York.

2. The Dean may be removed by the Board upon the recommendation of the Chancellor after consultation with the faculty of the Law School.

The Dean of the Law School shall be a tenured member of the Law faculty.

3. The Dean of the Law School shall exercise all the responsibilities customarily exercised by law school deans. He/she shall consult with and report to the Chancellor. He/she shall have the affirmative responsibility for developing the academic program, enhancing the educational standards, and assuring the academic excellence of the Law School. Such responsibility shall include but not be limited to the following duties:

   a. to recommend, as stated in this Governance Plan, the appointment, promotion, and tenure of persons who will contribute to the improvement of the Law School program. These recommendations shall be consistent with the immediate and long-range objectives of the Law School;

   b. to advise the Chancellor and the Board of Trustees on matters concerning the program of the Law School;

   c. to provide advice concerning other law-related programs within The City University and to make recommendations on the development and operation of such programs;

   d. to supervise and manage the work of the Law School faculty and employees, and to carry into effect the Bylaws, resolutions, and policies of the Board of Trustees;

   e. to prepare and implement a long-range plan for the Law School;

   f. to act as chairperson of the faculty of the Law School and the Law School Committee on Personnel and Budget;

   g. to review and recommend to the Chancellor and other appropriate officials the actions of the Law School faculty on matters of curriculum and other matters falling under faculty jurisdiction;

   h. to consult with appropriate faculty committees on matters of appointments, reappointments, and promotions, taking systemic student evaluations into account;

   i. to develop Law School activities that enhance the Law School's involvement and reputation in the legal community;

   j. to develop integrated courses of study with law-related disciplines;

   k. to prepare and present an annual Law School budget to the Chancellor.
APPENDIX E

B. APPOINTMENT AND REVIEW OF THE DEAN

1. When a vacancy occurs or is expected in the office of the Dean of the Law School, a Search Committee shall be established under the Board guidelines for presidential searches.

2. The Search Committee shall consult regularly with the Law faculty on the qualifications of candidates and take account of the faculty’s views in making its recommendations. The Search Committee shall submit at least three recommendations to the Chancellor. The Chancellor shall recommend a proposed Dean from among those names submitted, or the Chancellor may require the Search Committee to reopen the search. The Chancellor shall recommend to the Board for appointment as Dean only a candidate who he/she is reasonably certain will contribute to the improvement of academic excellence at the Law School.

3. A committee which will be constituted in the same fashion as a Presidential Review Committee will be appointed at the beginning of every fifth year of a Dean’s term to serve as a Review Committee to review the Dean’s performance. This committee will make a report to the Chancellor and the Board.

III. THE FACULTY

A. ORGANIZATION AND DUTIES

1. The faculty of the Law School will meet on call of the Dean, and the Dean will preside at its meetings. Within general policies established by the Board of Trustees, through its Bylaws, resolutions, policies, rules, regulations, and this Governance Plan, the Dean and faculty of the Law School shall have the responsibility for formulating and administering the program of the School, including such matters as faculty selection, retention, promotion, and tenure; curriculum; methods of instruction; admission policies; and academic standards of retention, advancement, and graduation of students.

2. The presence of a majority of the faculty shall constitute a quorum. A quorum shall be necessary for the transaction of any business. Business shall be conducted in accordance with Robert’s Rules of Order, latest edition. Minutes shall be kept of all meetings. The faculty may adopt such additional procedures for the discharge of its responsibilities under this Governance Plan as it may deem necessary, subject to the approval of the Dean.

B. FACULTY COMMITTEES

1. The Personnel and Budget Committee

   a. The Law School shall establish a Personnel and Budget Committee which shall be composed of five persons. Members of the Personnel and Budget Committee shall be Law School faculty members elected in accordance with the Bylaws and written policies of the Board of Trustees and one second or third year student elected by the students as a non-voting member. The manner of constituting the committee, and the procedure to be followed by it, shall be subject to the approval of the Dean of the Law School. This committee shall review all recommendations for appointment and reappointment, with or without tenure, to the faculty, and promotion in rank, special salary increases and increments, and applications for fellowship and other leaves. It shall recommend action thereon to the Dean. The Dean of the Law School will be one of the five members of the Law School Personnel and Budget Committee and shall serve as chair.

2. Faculty Search Committees and Faculty Appointments

   a. The Dean, in consultation with the Personnel and Budget Committee, shall establish such faculty search committees as are appropriate. All faculty search committees shall adopt and follow appropriate procedures in order to assure compliance with The City University Affirmative Action policies and procedures. The Dean shall appoint a student member to each search committee.
b. A Faculty Search Committee shall report its recommendations to the Dean. The Dean shall review the recommendations and make his or her own recommendation regarding each faculty appointment to the Personnel and Budget Committee.

c. The Personnel and Budget Committee shall review the recommendations of the Dean, consult with the full-time tenured and tenure-track faculty, and shall make its own recommendation regarding each faculty appointment to the Dean.

d. The Dean shall review the recommendations of the Personnel and Budget Committee and shall recommend to the Chancellor for appointment, only those persons who he/she is reasonably certain will contribute to the improvement of the academic excellence of the Law School.

e. The Chancellor will review the Dean's recommendations in accordance with Section C of this Article.

3. Faculty Reappointment, Promotion, and Tenure Review Procedures

a. The Personnel and Budget Committee and all other committees charged with the review of faculty shall review all candidates' qualifications under the policies and standards of The City University as set forth in the Bylaws, personnel policies, and resolutions of the Board of Trustees of The City University of New York.

b. The Dean shall review the affirmative recommendation(s) of the Personnel and Budget Committee and shall recommend to the Chancellor for reappointment, promotion, and tenure only those persons who he/she is reasonably certain will contribute to the improvement of the academic excellence at the Law School.

c. The Chancellor shall review the Dean's affirmative recommendations in accordance with Section C of this Article.

4. The Admissions Committee

a. The Admissions Committee shall include the director of admissions, an associate dean designated by the Dean who shall chair the Committee, not fewer than three faculty, and two students who are members of the second or third year classes. Faculty appointments shall be for a term of two years.

b. No applicant may be admitted by the Law School except on the affirmative vote of the Admissions Committee. The Committee shall follow procedures that have been approved by the faculty and the Dean.

5. Scholastic Standards Committee

a. The membership of the Scholastic Standards Committee shall include an associate dean, who shall chair the Committee, four faculty members, and two third-year students.

b. The Committee shall review policies and procedures concerning scholastic standards and assist in the development of academic support systems for students.

6. Committee on Academic Standing

The membership of the Committee on Academic Standing shall include the associate dean for academic affairs who shall chair the Committee, three faculty members and two students. The Committee shall apply the academic standards of the Law School to individual students from the time of admission until the granting of the Juris Doctor. The Committee will receive and act upon student appeals relating to academic matters. It shall report to the Dean. The Dean shall issue procedures implementing this provision.
7. The Curriculum Committee

a. The curriculum committee shall be composed of not fewer than four faculty members and three students. The Dean shall designate the chair of the committee from among the members of the committee. The term of all faculty members shall be two years.

b. The curriculum committee shall have authority to consider all proposals to review, modify, or develop the course of study for each of the three years, and all proposals relating to the educational program, including, but not limited to, evaluation of student work and scheduling.

C. APPOINTMENTS AND REAPPOINTMENTS TO, AND PROMOTIONS WITHIN, THE INSTRUCTIONAL STAFF - PROCEDURE

1. All appointments and reappointments, including reappointments with tenure to, and promotions within, the instructional staff, except where otherwise provided, shall be recommended to the Dean who shall review the recommendations and recommend to the Chancellor only those persons who he/she is reasonably certain will contribute to the academic excellence of the Law School.

2. The Chancellor shall review the Dean's affirmative recommendations and shall recommend to the Board of Trustees for appointment, reappointment, promotion, and/or tenure only those persons who he/she is reasonably certain will contribute to the improvement of the academic excellence at the Law School.

D. APPEALS

1. A faculty member may appeal a negative decision of the Personnel and Budget Committee regarding his or her candidacy to the Dean, who shall consider, decide, and notify the candidate regarding the appeal.

IV THE ASSEMBLY

A. COMPOSITION

1. The forum for discussion of matters affecting the Law School community as a whole shall be the Assembly. Its membership shall consist of members of the faculty and administrative staff; five regular members and one alternate member of the support staff; and one student from each House. The Dean shall preside at meetings of the Assembly. The Dean and faculty shall take Assembly discussions into account in making their decisions regarding policy matters.

2. The presence of a majority shall constitute a quorum. A quorum shall be necessary for the transaction of any business. Business shall be conducted in accordance with Robert's Rules of Order, latest edition. Minutes shall be kept of all meetings.

3. All members of the support staff shall be eligible to participate, according to procedures determined by them, in the selection of the regular and alternate members of the Assembly. The alternate member shall be authorized to participate in all discussion, and to participate in any vote that is taken at a meeting held on a day that one or more of the regular members are not present. Such members shall be chosen for a period of one year.

4. Unless provided otherwise in Bylaws adopted by the student body, the student members of each House shall select one of their number to participate in a panel, which in turn shall select the student members of the Assembly, who may be members of the panel, for a term of one year.

5. Meetings of the Assembly are open to members of the Law School community. Non-members of the Assembly who are members of committees whose work is to be discussed at a meeting may attend that meeting and participate in discussion. Other non-members of the Assembly may attend meetings as observers.
B. RESPONSIBILITIES

1. The Assembly may consider matters affecting the educational program, or the carrying on of the work of the Law School. It shall not consider any individual personnel matters. It shall meet at regularly stated intervals, at the call of the Dean, or on the written request of twenty percent of its members. The Dean shall circulate a proposed agenda to the members of the Assembly at least one week before each meeting. Persons desiring to raise questions for discussion or action at a meeting shall so advise the Dean, sufficiently in advance of the meeting to give notice of that intention to members of the Assembly, and in sufficient detail to facilitate informed discussion. A matter within the jurisdiction of a committee shall ordinarily be raised in the Assembly only after the committee in question has considered it.

2. The Dean or any committee having jurisdiction over a matter raising significant policy questions shall advise the members of the Assembly of proposed actions regarding such matter and shall give the fullest consideration to the views of the Assembly prior to implementing the proposed action in the event that the matter is promptly raised in the Assembly for discussion. The Assembly shall use the procedures stated above, in Article IV Section A (2), in its consideration of the matters raised.

C. ASSEMBLY COMMITTEES

1. Committees are the basic working units of the Law School governance process. Committee members, therefore, have the responsibility for investigating, assessing, and, subject to the reviewing authority of the Assembly, recommending matters within the committee’s charge. For the committees’ work to be carried on consonant with the School’s mission, respect must be given to both the responsibility of the committees to inform and to listen to the other members of the Law School community about matters that fall within their charge, and the responsibility of the members of the Law School community to accord the committees the discretion necessary to enable them to carry out their functions.

2. The Assembly committees shall be those specified below and those created by action of the Assembly or the Dean. The Assembly shall not establish any committee with jurisdiction over any personnel matter, or any individual student scholastic standing or admissions matter.

3. The Dean, after consulting with its members, shall designate one member of each Assembly committee to serve as chairperson, subject to the principle that committees traditionally deemed central to the articulation of educational policy, such as the committees on admissions policy, and the library, shall ordinarily be chaired by a person who holds a professorial appointment. No person, other than the Dean, shall chair more than one committee.

4. A Committee on Committees shall be constituted prior to the end of the spring semester of each year, consisting of the Dean and two persons, at least one of whom shall be a member of the faculty, selected by the Assembly. It shall decide, except with respect to committees that consider personnel matters and where specified in this Governance Plan or the Bylaws of the Board of Trustees, how many, if any, members of the faculty, administrative staff, support staff, and student body shall be appointed to each committee. It shall also select the members of each Assembly committee, subject to the following limitations:

   a. it shall consult members of the Assembly regarding their own and others’ membership on committees;

   b. student members of committees shall be selected according to procedures adopted by the student body, or, if the student body has not adopted any such procedures, by the panel referred to in Article IV Section A (4) above;

   c. support staff members shall be selected by the support staff according to procedures that they adopt; and

   d. the members of the faculty and administrative staffs, respectively, may disapprove, at a meeting called for the purpose, of the selections from those groups, and recommit the matter to the committee for reselection.

5. The Law School supports the principle that students and staff should participate in governance through the work of its committees, and that such participation should be structured in a way that facilitates the assumption of responsibility on the part of committee members to become informed and experienced regarding the task involved.
Except as specified below or, in the case of newly created committees, at the time of their creation, committee membership shall be for a renewable term of one year. The terms of committee members shall begin on September 1, except that the terms of first-year students shall begin on January 1. All persons agreeing to serve on committees undertake thereby to serve for the term of their selection. Vacancies occurring by reason of resignation of student members may be filled only if more than two-thirds of the term remains. Other vacancies shall be filled in the same manner as the vacant position was filled.

6. The Admissions Policy Committee

   a. The Admissions Policy Committee shall include the director of admissions, an associate dean designated by the Dean who shall chair the Committee, not fewer than three faculty members, and two students who are members of the second or third year classes. Faculty appointments shall be for a term of two years.

   b. All proposals regarding admissions policy shall be referred to the Admissions Policy Committee for deliberation and recommendation, subject to the approval of the faculty, the Dean, and the Chancellor.

7. Resources Committee

   a. The membership of the Resources Committee shall be composed of not fewer than three faculty members, two student members, one member of the administration, and one member of the support staff.

   b. The Resources Committee is charged with reviewing the fiscal impact of all program changes or developments and working with the Dean and associate deans to recommend proposed priorities for the allocation of resources, and to develop proposed standards for the allocation of funds. Decisions regarding resource allocation shall be made by the Dean.

8. Library Committee

   a. The membership of the Library Committee shall include the chief law librarian, not fewer than three classroom teaching faculty, two student members, and one person holding a professorial library title. The Dean shall consult with the chief law librarian in the selection of committee members.

   b. The Library Committee is charged with reviewing the library development plan proposed by the chief law librarian, and overseeing the development of policies and services.

9. Quality of Life Committee

   a. The membership of the Quality of Life Committee shall include not fewer than three faculty members, three student members, one member of the administrative staff, and one member of the support staff.

   b. The Committee may consider questions involving relationships among faculty, administrators, staff, and students, and questions affecting the quality of life at the School and its effect on the educational program.

V. APPOINTMENT AND REAPPOINTMENT OF EXECUTIVES AND ADMINISTRATORS

A. DEAN

The Dean shall be appointed and reviewed in accordance with Article II of this Governance Plan.
B. ASSOCIATE AND ASSISTANT DEANS

1. Position Definition:

a. The associate and assistant deans shall assume such administrative and academic responsibilities as the Dean shall assign. Appointments to these titles shall be made in accordance with this Governance Plan and the Bylaws and written policies of the Board of Trustees. Such appointments are to be recommended by the Dean to the Chancellor. Remuneration for service as an associate dean or an assistant dean shall be included in the recommendation of the Dean. The Dean shall recommend to the Chancellor only those persons he/she is reasonably certain will contribute to the academic excellence at the Law School. The Chancellor shall recommend to the Board for appointment only those persons he/she is reasonably certain will contribute to the academic excellence at the Law School.

b. Associate and assistant deans shall share responsibility for the development of the Law School program and for its efficient operation. The Dean may recommend the appointment of candidates, including members of the instructional staff, to serve as associate deans or assistant deans, to the Chancellor in accordance with Section B.1.(a.) of this Article of the Governance Plan. Associate Deans may be removed in accordance with the Executive Compensation Plan policies established by the Board of Trustees. Assistant deans serve at the pleasure of the Dean, and may be removed by the Dean, in accordance with Board of Trustees', and University policies.

2. Qualifications: Associate and assistant deans shall have, in addition to those qualifications of the instructional title held, if any, such other qualifications as the Dean, after consultation with the Chancellor, may prescribe.

C. INITIAL PROCESS FOR APPOINTMENT AND REAPPOINTMENT OF ADMINISTRATORS OTHER THEN THOSE IN DECANAL TITLES

1. Proposed appointments, other than acting or substitute appointments, to positions on the administrative staff shall be reviewed initially, after a search, by the Dean. There shall be an Administrative Screening and Review Committee. The Dean shall make his/her recommendations to the Administrative Screening and Review Committee. The members of the Administrative Screening and Review Committee shall be appointed by the Dean and shall consist of no fewer than three members, at least one of whom must hold a professorial appointment, and a majority of whom must be administrators. An associate dean shall chair the Administrative Screening and Review Committee.

2. The Committee will review proposed appointments and reappointments, and proposed title and salary recommendations, for administrative positions to assure that the applicable University standards have been met, and that rates of pay for members of the Law School administrative staff take into account comparable rates at metropolitan area law schools and other institutions in The City University and, to the extent practicable, are commensurate for those with comparable tasks and comparable experience within The City University. The Committee shall make its recommendation to the Dean. The Dean shall review those recommendations in making his/her own recommendation to the Chancellor for appointment or reappointment.

D. EVALUATION OF ADMINISTRATORS OTHER THAN THOSE IN DECANAL TITLES

Evaluation of the work of persons on the administrative staff is ultimately the responsibility of the Dean. The Dean, in consultation with the Administrative Screening and Review Committee as outlined in Section C above, may recommend for appointment or reappointment persons holding such titles in accordance with established University procedures.

E. APPOINTMENT OF PERSONS HOLDING PROFESSORIAL TITLES TO ADMINISTRATIVE DUTIES OTHER THAN THOSE IN DECANAL TITLES

1. The Administrative Screening and Review Committee of the Law School may recommend to the Dean that an administrative position be filled by an individual whose title is law school instructor, law school assistant professor, law school associate professor, law school professor, or law school lecturer. Such recommendation may, but need not, include a recommendation that the person receive a change in remuneration for work in that title.
2. If the Dean concurs with their recommendation he/she may make such a recommendation to the Chancellor in accordance with the procedures for appointments to the instructional staff.

F. APPEALS

1. An administrator may appeal a negative decision of the Administrative Screening and Review Committee regarding his or her candidacy to the Dean, who shall consider, decide, and notify the candidate regarding the appeal.

VI. BOARD OF VISITORS

A. There shall be a Board of Visitors for The City University School of Law at Queens College appointed by the Chancellor. The Board of Visitors shall be made up of distinguished jurists, lawyers, scholars, and other interested persons. Its role will be to advise the Law School about its academic program, its role in the community, placement of graduates, and the like. It shall assist the Dean, the Chancellor, and the Board of Trustees in all aspects of the Law School's development efforts. It shall serve as a liaison between the Law School, the legal profession, and the public and private groups which are served by the legal profession and participate in the legal process.

B. Members of the Board of Visitors will be appointed for three-year terms upon the recommendation of the Dean of the Law School, with the concurrence of the Chancellor.

C. The membership of the Board of Visitors should reflect the Law School's role in the Borough of Queens, in the city, the state, and the nation. The Board of Visitors shall be governed by Bylaws promulgated by the Board of Visitors.

VII. AMENDMENTS

A. AMENDMENT PROCEDURE

1. Amendments to this Governance Plan may be recommended by the Assembly, the faculty, the Dean, or the Chancellor.

Any recommendations which originate in the Law School Assembly or faculty must be first submitted to the Dean for consideration. The Dean shall review the Assembly or faculty recommendation(s). Any recommendation in whole or in part approved by the Dean or any modification thereof that the Dean determines to be in the best interests of the Law School shall be recommended to the Chancellor for further consideration.

2. The Chancellor shall review the Dean's recommendations. Any recommendation in whole or in part approved by the Chancellor or any modification thereof that the Chancellor determines to be in the best interests of the Law School shall be recommended to the Board for approval.

3. No change in this Governance Plan shall be implemented until it has been adopted by the Board.

ADDENDUM

DUTIES AND QUALIFICATIONS OF THE LAW SCHOOL FACULTY

A. LAW SCHOOL INSTRUCTORS, LAW SCHOOL ASSISTANT PROFESSORS, LAW SCHOOL ASSOCIATE PROFESSORS, LAW SCHOOL PROFESSORS, LAW SCHOOL LIBRARY ASSISTANT PROFESSORS, LAW SCHOOL LIBRARY ASSOCIATE PROFESSORS, LAW SCHOOL LIBRARY PROFESSORS

1. Position Definition: It shall be the responsibility of Law School instructors, Law School assistant professors, Law School associate professors and Law School professors to perform teaching, research, professional and guidance duties. Their teaching responsibilities may include supervision of students in legal practice or other law-related activity. They shall also be responsible for committee assignments and such administrative, supervisory, and other functions as may be assigned by the Dean of the Law School. Law School associate professors and professors shall be responsible for continual peer evaluations of teaching members of the instructional staff, with special local attention to their diligence in teaching and their professional growth. Senior faculty will be responsible for orienting their junior and newly appointed colleagues. Senior faculty shall be available for such consultation and assistance in problems of scholarship, professional activity, and teaching as the junior faculty may require.
2. Qualifications:  

a. LAW SCHOOL INSTRUCTOR: For appointment as a Law School instructor, the candidate must have demonstrated satisfactory qualities of personality, character, and legal ability. He/she must show potential as a faculty member, and an interest in productive scholarship, legal work, or law-related work. He/she must show willingness to cooperate with others for the good of the institution. He/she must have a J.D. or LL.B. from an accredited law school, unless the Dean of the Law School recommends to the Chancellor and to the Board the appointment of an exceptional candidate despite the fact that he/she has not received a J.D. or LL.B.

b. LAW SCHOOL ASSISTANT PROFESSOR: For appointment as a Law School assistant professor, the candidate must have demonstrated satisfactory qualities of personality, character, and legal ability. He/she must demonstrate or promise evidence of significant success as a faculty member, interest in productive scholarship, legal work, or law-related work, and a willingness to cooperate with others for the good of the institution. He/she must also have a J.D. or LL.B., or a Ph.D. in a law-related discipline.

For appointment as Law School library assistant professor, the candidate must, in addition to the requirements of instructor, have completed an M.L.S. unless the Dean of the Law School recommends to the Chancellor and to the Board appointment of such person without such qualifications.

c. LAW SCHOOL ASSOCIATE PROFESSOR: For promotion or appointment to the rank of Law School associate professor, the candidate must possess the qualifications for a Law School assistant professor, and must possess a record of significant achievement in the legal field or some directly relevant and applicable law-related field. There shall be evidence that his/her professional and intellectual achievement is respected outside his/her own immediate academic or legal community. There shall be evidence of his/her continued growth and continued effectiveness in teaching. Longevity and seniority alone shall not be sufficient for promotion.

For promotion to or appointment as Law School library associate professor, the candidate must, in addition to the requirements set forth for assistant professors in the law library, possess a record of significant achievement in his/her profession. There shall be evidence that his/her competence and achievements are recognized and respected outside his/her own immediate academic or legal community.

d. LAW SCHOOL PROFESSOR: For promotion or appointment to the rank of Law School professor, the candidate must possess the qualifications for a Law School associate professor and, in addition, a record of exceptional intellectual, educational, and professional achievement and an established reputation for excellence in the field of law or some relevant law-related field. There shall be evidence of his/her continued growth, and the judgment on promotion shall consider primarily evidence of achievement in teaching and in scholarship or professional work following the most recent promotion. Longevity and seniority alone shall not be sufficient for promotion.

For promotion to or appointment as law school Library Professor, the candidate must, in addition to the requirements set forth for associate professors in the law library, possess a record of exceptional achievement in his/her profession. There shall be evidence of his/her continued growth, and the judgment on promotion shall consider primarily evidence of achievements recognized and respected outside his/her own immediate academic or legal community following the most recent promotion. Longevity and seniority alone shall not be sufficient for promotion.

B. LAW SCHOOL ADJUNCT INSTRUCTORS, LAW SCHOOL ADJUNCT ASSISTANT PROFESSORS, LAW SCHOOL ADJUNCT ASSOCIATE PROFESSORS, LAW SCHOOL ADJUNCT PROFESSORS

1. Position Definition: Persons employed in this adjunct series shall be assigned to teach part-time or perform related duties part-time.

2. Qualifications: For appointment as Law School adjunct instructor, Law School adjunct assistant professor, Law School adjunct associate professor, or Law School adjunct professor, a person must have those qualifications or professional achievements and training comparable to those faculty members in the corresponding ranks of Law School instructor, Law School assistant professor, Law School associate professor, and Law School professor. The Dean of the Law School may recommend to the Chancellor and to the Board the appointment to one of these positions someone who is exceptionally qualified without meeting every criterion specified.

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Adopted by the Board of Trustees on June 27, 1983 and June 24, 1985

APPENDIX F

THE GUIDELINES
FOR THE STRUCTURE AND OPERATION OF THE SEEK PROGRAM
OF THE CITY UNIVERSITY OF NEW YORK

SECTION 1 - PURPOSES AND OBJECTIVES OF THE SEEK PROGRAM

The overall mission of the SEEK Program (Search for Education, Elevation, and Knowledge), which is basic to the central mission of The City University, is to assist in providing equality of higher educational opportunity to students who otherwise would not have such access, so as to increase the level of education, social health, and vocational capability in our City and State.

In fulfilling this general mission, the SEEK Program has the following specific purposes and objectives:

1. to provide on each senior college campus* a permanent and structured program of special assistance to selected students who require and can utilize such assistance to overcome educational, economic, and social disadvantage to achieve a quality college education and expand their social and career capabilities;

2. to provide, with special funding, a range of intensive supportive services, as provided for under the Higher Education Opportunity Act and as specified in these Guidelines, to aid each SEEK student to bridge as successfully and expeditiously as possible the gap between special remedial, developmental, and compensatory courses and programs and the regular college curriculum;

3. to explore, develop, and demonstrate innovative educational techniques and processes for providing intensive remediation in basic skills and other supportive educational services aimed at enabling fundamentally capable students to overcome severe handicaps of educational under-preparation and other relevant disadvantages with the goal of achieving regular college status and obtaining a baccalaureate education. Applicable experimentation and demonstration--and implementation of findings--shall be facilitated by the leadership of the SEEK Program and by the University's top educational leadership;

4. to provide the appropriate supports of the SEEK Program to those College Discovery students who move forward into the senior colleges following the completion of associate degree programs; and

5. to encourage the faculty and administration of each senior college to accept the purposes set forth in these Guidelines as being among the central missions of the college.

SECTION 2 - DEFINITIONS

A. The SEEK Program

The SEEK Program is to be considered and is hereby defined as one of the major programs of The City University and of each of its senior colleges. The SEEK Program is hereby defined as the totality of the University's activities and involvement with those students admitted as SEEK students, including the process of recruitment, selection, admission, orientation, remediation, advisement, counseling, financial aid, developmental and compensatory instruction, and regular instruction--from admission to graduation.

With final responsibility vested in the Chancellor and the presidents, subject to the terms and provisions of these Guidelines, the college administrations, faculties and staff, the campus SEEK departments, and the University's Office of Special Programs in the University's Office of Academic Affairs, shall each, as appropriate, be considered responsible and accountable for the operation and administration of the Program.

* New York City Technical College is a technical college, but for the purpose of this document, it will be referred to as a senior college.
The special aspects and components of the SEEK Program shall consist of the following:

1. counseling and advisement services in the course of screening potential students;
2. special diagnostic testing, tutoring, counseling, and advisement services for enrolled students;
3. intensive remediation in basic skills, developmental and compensatory courses, and summer classes for such students;
4. necessary supplementary financial assistance, including the cost of books and necessary maintenance in accordance with criteria and guidelines promulgated by the University and approved by appropriate external authorities; and
5. administration, accounting, research, monitoring, and evaluation services provided by the University's Office of Special Programs.

B. The SEEK Department

The SEEK Department is the academic and administrative unit on each senior college campus responsible for the operation and conduct of particular components of the SEEK Program, as specified in these Guidelines, and for monitoring the entire Program, as provided herein, in a manner to be specifically described in the academic and fiscal accountability plans of each college.

C. The SEEK Budget

The SEEK budget is that portion of the University budget which consists of special funds provided under the terms of the State's Higher Education Opportunity Program Act and other externally provided funds earmarked for the special functions and purposes described in the Act and in other relevant local legislation. These consist of funds for counseling, tutoring, and student stipends.

D. Matriculation

1. All SEEK students must be matriculated from the time of their first enrollment.
2. Full-time matriculated students must satisfy the requirements of the Regents Regulations which state, "Full-time study...means enrollment for at least 12 semester hours a semester or the equivalent."
3. Under extenuating circumstances, SEEK students may obtain part-time status. Part-time status is granted for only one semester and extended only through a waiver granted by the Vice Chancellor for Academic Affairs or his/her designee. Students attending part-time must enroll for at least six semester hours or the equivalent per term, except for graduating seniors.
4. Full-Time Equivalent (FTE)

A Full-Time Equivalent is the standard academic measuring unit used to calculate enrollment. For these Guidelines the following statements apply:

a. For full-time students enrolled in a full-time program during the academic year, the FTE is equivalent to the headcount.
b. Students enrolled full-time must carry a minimum of 12 semester hours or the equivalent. However, if due to personal or family responsibilities a student has to register part-time for a particular term, the FTE for this student, registered in a full-time program, will be calculated on an annual 30 credit hour basis.
c. Students enrolled part-time must carry a minimum of six semester hours or the equivalent per term.
E. Developmental Education

The developmental education component of the SEEK Program shall be defined as those instructional activities designed to facilitate the development of basic skills and basic academic knowledge and disciplines required to build a bridge between pre-college capability and successful performance in college level academic course work. Remediation is to be defined as the phase focused on the acquisition of the basic skills in reading, writing, mathematics, and speech. In developmental courses, primary emphasis shall be given to the development of comprehensive basic verbal, reading, writing, and mathematical skills. Developmental education may include, but need not be limited to, structured courses, workshops, seminars, and study labs, among other pedagogic approaches. Academic credit shall be given only to the extent that college level material is integrated into the courses, seminars, workshops, etc.

The total number of credits toward graduation to be awarded to any student for any number or combination of the above-defined courses shall not exceed twelve (12) credits.

F. Compensatory Courses

Compensatory courses are all non-remedial credit-bearing courses which have compensatory excess hours attached. Compensatory excess hours are all contact hours of a remedial nature in excess of course credit weight attached to a non-remedial course. For FTE computation, credits assigned to courses are counted as credits, and excess hours in compensatory courses are counted as equated credits.

G. Tutoring

Tutoring is the provision of supplementary instruction at all levels and in all types of courses for students requiring such assistance.

Tutoring shall be provided on a regular basis to students with deficiencies in skills or substantial lack of appropriate academic background for essential course work. Tutoring shall be provided by qualified tutors upon the recommendation of the regular teachers of the pertinent subject matter.

A tutor, to be considered qualified and eligible to participate in this Program, is defined as one with sensitivity to the special needs of disadvantaged students and certified by the chairperson of the appropriate department or by his/her designee(s) as qualified to tutor in the subject matter.

H. Counseling

Counseling is the provision of academic, personal, financial, and other related services by professionally-trained personnel of counseling. Counseling shall be concentrated on the maximization of the academic possibilities, prospects, and progress of the SEEK student.

I. Financial Aid

Student financial assistance is the provision of necessary financial support, to the extent possible, to enable the economically disadvantaged student to attend college. The primary responsibility for the packaging and awarding of financial aid to SEEK students shall be vested in the college financial aid office. The SEEK Department shall perform liaison, SEEK student advocacy, and shall coordinate functions with regard to the financial aid of individual students and the interpretation of policy.
SECTION 3 - COLLEGE PLANS

Each senior college president shall annually submit to the Chancellor two college plans covering the SEEK Program for the ensuing year: a college academic plan and a college fiscal accountability plan.

Among the major objectives of these required college plans are: to ensure that the common purposes of the Program are served and the achievements of each individual plan are rendered susceptible to reasonable monitoring; to encourage innovative educational approaches to the problems of the educationally disadvantaged; and to permit, within the framework of relevant law and these Guidelines, justified diversity and flexibility in organization and structure arising from the differences among the different colleges.

The plans shall contain a precise description of both administrative and academic management for the Program, in budgetary, personnel, and management terms. The plans shall include provisions for the summer session offerings for pre-freshmen and continuing program students.

These college plans shall be in a form and contain such detailed elements as shall be outlined by the Chancellor.

The preparation of these college plans shall be the direct responsibility of the president. The plans shall be submitted in accordance with a timetable provided by the Chancellor through the Vice Chancellor for Academic Affairs.

The two plans are to cover the following subjects:

1. The college academic plan shall cover the provision of all components of the SEEK Program as defined in these Guidelines, along with both regular and special instruction (including summer sessions), and shall reflect the provisions of the HEOP Act, State Budget requirements, and the requirements of these Guidelines.

2. The college fiscal accountability plan shall describe the projected system at the college for receiving, disbursing, and reporting on the use of SEEK funds in accordance with legal requirements, State budget and audit requirements, and the requirements of these Guidelines.

The Chancellor through the Office of the Vice Chancellor for Academic Affairs may accept or require modifications in each of these college plans, based on legal requirements, the requirements of external authorities, or the requirements of these Guidelines.

College plans, upon approval by the Chancellor, shall be reported to the Board Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research through the General Plan.

SECTION 4 - THE ACADEMIC PLAN

As prescribed in content and form by the Chancellor, each senior college president shall submit to the Chancellor, through the Vice Chancellor for Academic Affairs, an academic plan that contains the elements outlined in these Guidelines. The plan shall include provision for the summer session offerings referred to in these Guidelines.

Since the prime objective of the Guidelines is to promote the improvement of educational outcomes for SEEK students, it is required that each academic plan approved by the Chancellor shall contain a description not only of the special courses to be offered but also a statement of their articulation with relevant regular college course offerings and a specification of all programmatic services defined in these Guidelines, such as compensatory education and tutoring and the mode of their offering and availability.

In summary, the plan shall: (i) detail the specific academic goals of the particular SEEK Program at the college, and the means to be used to achieve these goals; (ii) outline the overall curricular approach or approaches to be utilized; (iii) describe the educational content of the Program; and (iv) contain provision for a sufficient number of quantifiable indicators of student achievement to facilitate reasonable evaluation.
The plan shall cover a five year program plus two summer sessions for each student as individually required, with the first year focused on intensive remediation in basic skills, subject to modification in individual cases based upon progress achieved in acquiring the necessary basic skills, as determined by testing or otherwise.

A description of remedial, developmental, and compensatory course offerings provided for SEEK students shall be included in the plan.

A description of the SEEK Summer Program Component of the University Skills Immersion Program and any other special summer school offerings in basic skills and in developmental and compensatory courses and programs shall also be included in the plan.

The plan shall provide for the availability of tutoring and counseling into the third, fourth, and fifth years.

The plan shall include provisions for the monitoring of compulsory attendance by SEEK students in SEEK courses and classes, as required by these Guidelines.

The plan may include proposals for experimentally structured deviations from these Guidelines. Any such proposed deviations shall be clearly identified, described in detail, and defined as experimental in nature, with the length of the experimental period specified. Each such proposal shall also contain provision for suitable evaluation mechanisms and an adequate description of the expected results of the experimental deviation or program innovation in question.

The plan, by use of the University's Skills Assessment Program, shall identify improvement in the academic capabilities and achievements of SEEK students. Such academic progress indicators shall be used for the evaluation of programmatic success on each campus.

The plan shall contain provision for monitoring the academic aspects of the Program by the SEEK Director, as appropriate, as well as by pertinent academic and administrative authorities.

The plan shall be subject to review, approval, as well as subsequent monitoring, and evaluation by the Chancellor through the Office of the Vice Chancellor for Academic Affairs.

SECTION 5 - FISCAL ACCOUNTABILITY PLAN

As specified in content and form by the Chancellor, each senior college president shall submit to the Chancellor a fiscal accountability plan containing the elements outlined in these Guidelines.

The fiscal accountability plan shall describe the projected pattern of expenditures for the college SEEK Program, including the projected percentage of SEEK Program and college funds to be allocated to each of the support services and the projected means of tracking such expenditures. The projected pattern of expenditures of SEEK and non-SEEK funds shall include, but not be limited to:

- academic credit instructional costs;
- other instructional costs;
- remediation;
- counseling;
- supplemental financial assistance;
- research and evaluation;
- administrative costs;
- tutoring; and
- SEEK Summer Program Component of the University Skills Immersion Program and the SEEK Component of the Intersession Program costs.
If it is proposed that SEEK and other college program activities be combined in particular courses or programs, the plan shall specify the exact extent, for funding purposes, of the participation of SEEK students, faculty, or staff in the combined activities. The plan shall include information on projected exchanges of SEEK funds and/or services provided by SEEK-funded staff. Any exchange of funds and/or services must be in consultation with and approval of the Vice Chancellor for Academic Affairs or his/her designee and the SEEK Program Director.

The plan shall be applicable to a five-year program plus two summer sessions.

The plan shall contain provision for monitoring the fiscal aspects of the Program by the SEEK Director, as appropriate, as well as by pertinent fiscal and administrative authorities.

The plan shall be subject to review and approval, as well as to subsequent monitoring and evaluation by the Chancellor through the Office of the Vice Chancellor for Budget, Finance and Informational Systems and the Vice Chancellor for Academic Affairs.

SECTION 6 - MONITORING, REPORTING AND EVALUATION

It shall be the president's responsibility in each college to monitor the implementation, application, and enforcement of these Guidelines, and of that college's approved academic plan and fiscal accountability plan. S/he shall take whatever steps are necessary to fulfill this responsibility, including such delegations of responsibility s/he deems necessary, and submit reports on same to the Chancellor, the Board Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research as part of the periodic reports referred to below.

The SEEK Director shall be generally responsible for monitoring and reporting to the president, from the perspective of the SEEK Department, on the implementation of these Guidelines, and specifically on the academic progress of all SEEK students and their receipt of all college and SEEK funded services for which the students are eligible. The academic plan, along with the fiscal accountability plan, shall specify the means whereby these monitoring responsibilities are to be discharged.

The results of such monitoring shall be reported to the Chancellor, who shall periodically forward such reports to the Board Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research. It shall be the responsibility of the Vice Chancellor for Academic Affairs, at the direction of the Chancellor, to see that the necessary reporting and monitoring are carried out on each campus.

These reports shall focus on the implementation of the academic plan and the fiscal accountability plan. They may also include data required for inclusion in the State mandated annual final report, including, but not limited to: (a) credit accumulation; (b) grade point averages; (c) rate of movement of SEEK students into the second, third, fourth, and possible fifth year of their programs; and (d) rate of disbursement of SEEK funds in the various functional categories.

The president shall include a personal statement about the progress of the local program relative to the goals of the University-wide program.

SECTION 7 - STRUCTURE AND ADMINISTRATION AT THE CAMPUS' LEVEL

A. Components of the Program

There shall be a SEEK Program at each senior college. The Program, which shall be the overall responsibility of the president, faculty, and staff of the college, shall include the following components as authorized under the Higher Education Opportunity Program Act:

1. intensive remediation and preparation for college level work through remedial, developmental, and compensatory courses, and through summer and intersession classes;

2. special tutoring, counseling, and advisement services;
3. financial aid in accordance with criteria and guidelines promulgated by the University, subject to approval by the appropriate external authorities;

4. program administration; and

5. program research and evaluation.

With respect to the instructional component of the Program, it is the intent of these Guidelines that each involved college provide a clearly defined, specifically described, integrated, sequential curriculum designed to develop the basic skills of SEEK students and progressively initiate these students in and prepare them for successful regular college level academic work. Intensive remedial and developmental instruction shall constitute the essence of such an integrated curriculum and is to be accorded the highest priority. The college shall place major emphasis on accelerating the movement of newly enrolled SEEK students towards initiating and pursuing studies within the regular college curriculum. Compulsory attendance is mandated for SEEK students in all remedial, developmental, and compensatory courses for which they are registered.

B. SEEK Department - Responsibilities

As part of the Program, each senior college shall establish a SEEK Department which shall be responsible for providing the following academic and supportive services:

1. remedial and developmental instruction in reading, writing, speech, and English, and the SEEK Summer Program Component of the University Skills Immersion Program and the SEEK Component of the Intersession Program (Remedial and developmental instruction in mathematics shall be provided by the mathematics department);

2. comprehensive tutoring that is coordinated with intensive remedial and developmental instruction;

3. academic advisement and financial and personal counseling; and

4. liaison and coordination with the college financial aid office regarding financial aid services for SEEK students.

As part of the college academic plan, the president may propose departures from the above assignments of responsibilities, permitting specified remedial and developmental courses in reading, writing, speech, and English to be provided by academic departments, and in the case of mathematics, by the SEEK Department, or jointly by two or more departments including the SEEK Department. Any such proposal shall describe in detail the extent, nature, and purpose of the proposed departure from the above assignments, and shall include provision for testing and/or demonstrating the efficacy thereof. All remedial and developmental courses included in such proposals shall be developed by special joint curricular committees drawn from both the SEEK Department and the relevant department(s). Any proposed departure shall be subject to the approval of the Chancellor prior to its institution.

C. SEEK Department-Personnel and Organization

The SEEK Department shall be a department of the college. All persons appointed as SEEK counselors or for teaching courses offered by the SEEK Department shall be appointed upon the recommendation of this department in accordance with established procedures of the college.

The Personnel and Budget Committee of the department shall be elected in accordance with the governance plan of the college; however, all those persons who hold faculty rank or status shall be eligible to vote. The majority of the P and B Committee shall be persons who hold tenure or certificates of continuous employment. The chairperson of the department shall be the chairperson of the committee.

With respect to appointment, reappointment, promotion, or tenure and certificate of continuous employment, instructional and counseling staff of the SEEK Department, like all other University personnel, continue to be subject to University provisions for classroom observation (where appropriate), student evaluation (if appropriate), and annual evaluation.
D. SEEK Director

The director of the SEEK Program in each senior college shall also be the chairperson of the SEEK Department (or of whatever department configuration of which the SEEK Department, as defined in these Guidelines, is a part). She shall be recommended for appointment by the president to a professorial level title, subject to the By-laws and procedures of the Board of Trustees of The City University of New York. The Vice Chancellor for Academic Affairs shall report on this recommendation for appointment to the Board Committee on Academic Policy, Program, and Research and the Board Committee on Student Affairs and Special Programs.

Such functions which the president may assign to the SEEK director, in addition to those primary functions specified in these Guidelines, shall be germane and related to these primary functions and shall be covered in the academic plan as well as, from a fiscal viewpoint, in the fiscal accountability plan. In addition to the responsibility for administering the functions and services vested in the SEEK Department, the director shall also be responsible, under the president, in accordance with the academic plan, for monitoring all SEEK funding, the support programs provided by other departments, and for the advocacy and representation of SEEK students from admission to graduation.

In recommending the appointment of a SEEK director to the Board for its approval, the president shall utilize the services of a screening committee, appointed by him/her, at least two-thirds of whose members shall be from the SEEK Department, including students, to submit a minimum of three names for his/her consideration.

E. Counselors and Counseling

Counselors shall be appointed and employed in the SEEK Department. At such a ratio of counselors to students as is funded by the State, the counselors shall provide professional counseling in academic, financial, vocational, and personal matters to SEEK students, with the major objective of furthering the student's academic possibilities, prospects, and progress. Counselors shall conduct and maintain liaison with classroom instructors in and out of the SEEK Department and shall be responsible for monitoring student progress and to the extent possible, class attendance, and for maintaining the records thereof. A precise register of contacts between students and counselors is to be maintained in the SEEK Department. The academic plan may provide the same or similar encouragement--and sanctions--for student participation in counseling sessions as for class attendance.

F. Compensatory Courses in Academic Departments

As part of the SEEK Program on each senior college campus, compensatory courses for SEEK students may be offered by the regular academic departments of the college. All persons hired for the purposes of teaching such courses or assigned to teach such courses shall be hired and/or assigned by the appropriate academic department, in consultation with the director of the SEEK Program, and shall be employed in the appropriate academic departments.

Special capability for teaching disadvantaged students shall be one of the criteria for such hiring or assignment. In connection with such compensatory instruction, special tutors shall be hired by the SEEK Department, upon the certification of the tutor by pertinent academic departments.

The academic departments are to be required to offer the compensatory courses described in the college academic plan.

G. Faculty Designations and Appointments: Guideline Exceptions

In colleges in which remedial courses are proposed to be taught by faculty employed and appointed in the academic departments in accordance with approved academic plans which depart from Guideline assignments of responsibilities, the designation of faculty to teach such courses, and the appointment and reappointment of such faculty, shall be made in consultation with the SEEK director. If, after consultation, the SEEK director elects to enter a formal objection to a particular designation or appointment or reappointment, the designation, or the personnel action in question shall be reviewed by the president who shall have before him the relevant documentation. In cases in which faculty employed and appointed in the SEEK Department are designated to teach courses which depart from the Guideline assignments of responsibilities, the chairpersons of the pertinent academic departments shall be analogously consulted in regard to such designations or personnel actions, with the same entitlement to file with the president a formal objection to such designation or personnel action.
H. Faculty Evaluation and Review

Faculty designated to teach developmental courses and employed in the SEEK Department shall be evaluated by the SEEK Department, but also reviewed, separately, by the pertinent academic department, with the academic department report being submitted both to the SEEK Department and to the dean of faculty. Faculty who are so designated, or appointed and employed in an academic department shall be evaluated by the appropriate academic department, but also reviewed, separately, by the SEEK Department, with the SEEK Department report being submitted both to the appropriate academic department and to the dean of faculty. Mathematics faculty designated to teach remedial courses and faculty assigned to teach compensatory courses shall be evaluated and reviewed in accordance with the same process.

The reviews by both the SEEK Department and the academic department shall include reference to teaching effectiveness and sensitivity to the learning patterns of disadvantaged students, and reference to the academic content and substance taught.

I. Transfer of Personnel

Each member of the SEEK classroom teaching faculty whose position is transferred to an academic department or each member of an academic department faculty whose position is transferred to the SEEK Department, under the terms of or as a result of these Guidelines, or any other teaching faculty transfer effected under the terms of or as a result of these Guidelines, shall be transferred in the same rank and tenure or CCE status as held in the previous department. Participation in the governance of the department to which the individual is transferred shall be on the same basis as the members of that department. Any other personnel transferred from the SEEK Department to another department or to any analogous division under the terms of or as a result of these Guidelines shall be similarly protected in present rank and standing.

The notifications of reappointment, non-reappointment, tenure, or CCE shall be binding on the receiving department.

J. Faculty Qualifications

All faculty in the SEEK Program shall have those qualifications or professional achievement and training required of faculty members in the rank of lecturer (full-time), instructor, assistant professor, associate professor, and professor, and appointed through the regular channels of the college or the University.

K. Tutoring

Provision for a structured tutoring program shall be a key element of every campus SEEK Program and a detailed description thereof, including provision for orientation and training, shall be part of each college academic plan.

As specified in these Guidelines, a tutor must be certified as a qualified tutor by the chairperson of the appropriate department, or his/her designee(s), based on the tutor’s knowledge of the subject matter, discipline, and sensitivity to the special academic needs of disadvantaged students.

With respect to tutoring services offered to SEEK students by the SEEK Department, tutors shall be hired, supervised, and monitored by the SEEK Department. Precise records shall be maintained by the SEEK Department of the tutoring services provided, and periodic evaluations of the results of such services shall be conducted.

With respect to tutoring services offered to SEEK students by the other departments, tutors shall be hired by the SEEK Department upon recommendation and certification of the pertinent academic department.

Tutors shall be supervised and monitored by the academic department, in consultation with the SEEK Department, and precise records of the tutoring services provided shall be maintained. Periodic evaluations of the results of such services shall be conducted.
L. Research and Data Collection

Subject to appropriate funding, each campus SEEK Program shall establish a research and data unit, housed in the SEEK Department, which, under the SEEK director, shall, among its assigned functions, be available to provide the data and research requirements of the University's Office of Special Programs. If funding for a campus SEEK research and data unit is unavailable from the University of the colleges, the SEEK director, with the cooperation and support of other offices of the college, will be responsible for collecting the data for the SEEK campus annual report, the academic and fiscal plans, and the General Plan of the Office of Special Programs.

SECTION 8 - STRUCTURE AND ADMINISTRATION AT THE UNIVERSITY LEVEL

A. Board of Trustees and Board Committee on Student Affairs and Special Programs.

The Board of Trustees is ultimately responsible for the policies, programs, personnel, and funding allocations of the SEEK Program, subject to: (a) State and local law; (b) the regulations and requirements of the Regents and the State Department of Education; and (c) the requirements of State and City budget offices.

The Office of Special Programs has been incorporated into the Office of Academic Affairs. The Vice Chancellor for Academic Affairs will report on special programs to both the University's Board Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research. However, the Board Committee on Student Affairs and Special Programs is responsible, at the Board's direction, for considering and making recommendations to the Board on all policy matters for the SEEK Program, under the terms of these Guidelines and the By-laws, resolutions, and policy statements of the Board.

B. Chancellor

The Chancellor is responsible for the administration and operation of the SEEK Program through the presidents, faculties, and staff of the colleges, and in particular, for the central coordination of the Program, including the allocation and monitoring of SEEK funding under the direction of the Vice Chancellor for Academic Affairs.

C. Vice Chancellor for Academic Affairs

The Vice Chancellor for Academic Affairs shall be responsible, under the direction of the Chancellor, for the central coordination of the SEEK Program and for the discharge of such responsibilities of the Office of Special Programs as are specified in these Guidelines and assigned to him/her by the Chancellor.

The central coordination of SEEK academic and personnel matters, budget matters, and non-academic personnel matters shall be effected under the direction of the Vice Chancellor for Academic Affairs, in coordination and collaboration with appropriate University administrative offices; i.e., the Office of Student Affairs, the Office of Budget, Finance, and Informational Systems, and the Office of Faculty and Staff Relations.

D. University Dean for Academic Affairs

The University Dean for Academic Affairs is responsible for assuring the quality of the SEEK Program and its consistency with the mission of the University, the campuses, and the New York State Higher Educational Opportunity Act. The University Dean is also responsible for the oversight of the Office of Special Programs and the SEEK Programs at the ten senior colleges. Oversight includes monitoring, reporting, research, and advisement on the practices, procedures, and policies affecting the programs.

E. Director of Office of Special Programs

The Director of the Office of Special Programs, under the oversight and direction, of the University Dean for Academic Affairs shall be responsible for the oversight, direction, and functioning of the Office of Special Programs, and for the discharge of such functions as are vested in the Office of Special Programs by these Guidelines or by the direction of the Chancellor and/or the Vice Chancellor for Academic Affairs.
F. Office of Special Programs

The Office of Special Programs shall be part of the Office of the Vice Chancellor for Academic Affairs and shall report to the Chancellor through him or her. The Office of Special Programs shall be responsible for:

1. the coordination, compilation, and preparation of the SEEK General Plan, the SEEK Final Report, and such other reports as are required by the Chancellor, the Board, and by external authorities;

2. the coordination of the monitoring, reporting, and evaluation process set forth in these Guidelines;

3. the initiation and conduct of research and evaluation of the SEEK Program directed at programmatic improvements; the coordination of campus research and data collection units, in consultation and coordination with the University's Office of Institutional Research under the direction of the Chancellor; and the promotion of the exchange of information on research and development activities with and among the individual campuses;

4. the provision of assistance in program planning and development as a continuous effort aimed at enhancing program quality;

5. the promotion and conduct of University-wide training for SEEK administrators and faculties; and

6. other functions, duties, responsibilities, and activities as may be assigned to it by the Chancellor and/or the Vice Chancellor for Academic Affairs.

G. SEEK Budget

The SEEK Budget, as prepared for submission to funding authorities, shall be developed by the Office of Academic Affairs, in consultation with the presidents, and through them, with the campus SEEK directors, and submitted to the Office of Budget, Finance, and Information Services as part of the University budget request process. Thereafter, any reallocation, modification or reduction of funds based on short-falls from the requested budget shall be determined by the Chancellor through the Office of Academic Affairs and Office of Budget, Finance, and Information Services with the individual campuses. Such allocations, modifications, or retrenchments shall be in conformity with the purposes and criteria set forth in these Guidelines and in consideration of the fiscal accountability plan for the college in question.

H. Research and Development

Leadership in research and development in basic skills and compensatory education for underprepared and disadvantaged students shall constitute a major responsibility of the Chancellor's Office and of the leadership of the SEEK Program, both in the University's Office of Special Programs and on campuses. To this end, funding should be provided for professional research and evaluation staff and consultants, as needed, to work in the University's Office of Special Programs and at the individual campus programs as deemed appropriate in collaboration with the University's Office of Institutional Research and Analysis to: assemble and analyze campus-collected and centrally-collected data, conduct special studies, and help develop student progress criteria which shall be sensitive to the complex backgrounds and needs of SEEK students, but based on "hard" data, capable of utilization as progress indicators for SEEK and other disadvantaged students, applicable to such students individually and in the aggregate.

SECTION 9 - STUDENT ELIGIBILITY

The SEEK Program is designed to serve the student who is both educationally and economically disadvantaged. A disadvantaged student is an individual from a low income family with potential for a successful higher education experience but who has not acquired all of the basic academic skills required to successfully compete in a higher education environment. Generally, a student who is eligible for the Program has not earned a Regents diploma, is from a high school which has a poor record for academically preparing students, has been tracked or scheduled into a general high school program, has earned a General Equivalency Diploma, has been out of high school for a number of years, or ranks low on traditional measures of college admissions criteria, such as high school average and class standing.
Eligibility requirements for admission into the SEEK Program must comply with the requirements of State law and regulations issued by the State Department of Education. The Regents require that students be both economically and academically disadvantaged. The Regents define economic disadvantage, and the Board of Trustees of The City University of New York define academic disadvantage.

A. General Requirements

A student eligible for benefits under the SEEK Program must meet all of the following criteria:

1. be both economically and educationally disadvantaged according to criteria in Section 9, parts B and C;
2. be a high school graduate or have a State approved general equivalency diploma or its equivalent;
3. has not previously attended a college or university, except in the case of students enrolled in the State University of New York's Educational Opportunity Program (EOP), or the independent colleges' Higher Education Opportunity Program (HEOP), or veterans who have earned no more than 18 credits of college level work prior to entrance into the service (except for USAF and service connected University of Maryland credits); and
4. is a resident of New York State according to the criteria promulgated by the Higher Education Services Corporation.

B. Academic Eligibility Criteria for First-time Students

Criteria for first-time freshmen include:

1. Non-admissibility. New York State Regents Rules state that "the basic test of educational disadvantage is non-admissibility by the college's normal admissions standards to the college at the matriculated status in a degree program." Further proof of academic eligibility is non-admissibility to a degree program for which application is made, i.e., a student is an applicant to a program which the Chancellor has identified as a program with highly competitive admissions standards, but the student lacks a high school sequence in mathematics and science or other specific subject matter normally required for such a program;
2. the student has received a State approved General Equivalency Diploma;
3. the student has earned a college admissions average of less than 80 percent or a rank in his/her class in the 65th or lower percentile;
4. the student has earned a college admissions average of 80 or above or a rank in class above the 65th percentile, but has received extensive remedial assistance in high school so that, in accordance with procedures established by the Chancellor, the student is determined to have need for the range of support services available to students in the SEEK Program.

C. Economic Eligibility Criteria for First-time Students

For purposes of determining economic eligibility, a student must meet the economic eligibility criteria established by the New York State Commissioner of Education. The economic eligibility criteria apply to the calendar year prior to the academic year of the student's first entry to college.
SECTION 10 - STUDENT FINANCIAL AID

1. Upon admission, all SEEK students must meet the economic eligibility criteria as established by the Commissioner of Education. First semester SEEK students may be permitted to register prior to the verification of his/her economic eligibility, if the student has complied with all requests to submit economic verification documents. If, upon receipt and analysis of economic verification documents the student is deemed not to be economically eligible to participate in the program, the student shall be so notified and removed from the SEEK Program rolls. The student is not allowed to receive SEEK funds during this provisional period. The established economic criteria will apply to students at the time of admission into the SEEK Program. If the student’s economic status improves in subsequent years, then an appropriate adjustment in the amount of SEEK financial assistance shall be made to reflect the change in the student’s need. However, his/her entitlement to receive other supportive services offered by the Program shall not be affected.

2. The Rules of the Regents require that, in order to receive SEEK funds and other supportive services, a SEEK student must file:
   a. an application for a basic educational opportunity grant (Pell Grant) with the appropriate agency of the Federal Government for the academic year in which benefits are sought;
   b. an application for TAP or STAP with the Higher Education Services Corporation.

Each college, through its college financial aid office, shall be responsible for insuring that all SEEK students file for these forms of aid in accordance with the Rules of the Regents and the Guidelines established by the University and approved by the State Division of the Budget.

3. In order to be eligible for SEEK financial aid and other supportive services, all SEEK students must be full-time students. Full-time status shall be defined as a minimum course load of at least twelve (12) credit/contact hours, or its equivalent. However, if due to personal or family responsibilities, a student has to register part-time for a particular term, that student must receive approval to do so from the Program Director. Part-time status is granted for only one semester and extended only through a waiver granted by the Vice Chancellor for Academic Affairs or his/her designee. A student will be allowed to receive financial aid on a part-time basis if s/he meets the economic eligibility criteria for it. A student is eligible for STAP if his/her minimum full-time course load (i.e., twelve (12) credits/hours) includes 50% or six (6) hours of non-credit remedial, developmental, or compensatory coursework. For the purpose of TAP eligibility, a full-time SEEK student is a student enrolled for at least twelve (12) credits or a combination of credits and equivalent contact hours, three (3) of which must be credit bearing in the first semester of State supported TAP study, and six (6) credit hours in the second and subsequent semesters of State supported TAP study.

4. Each student who registers as a full-time student is expected to maintain a minimum course load of twelve (12) credits, per semester including remedial, developmental, and compensatory courses. However, a student may be granted permission during the semester to drop courses with no change to his/her stipend level, provided that:
   a. such a drop is recommended by his/her counselor;
   b. the recommendation is reviewed by the financial aid office and approved by the SEEK director;
   c. proper authorization is kept on file; and
   d. the number of credit/contact hours does not drop below nine (9) credit/contact hours.

Full-time students on academic probation will retain the full financial aid and academic supportive services of the Program. Students who are placed on "academic probation with a part-time course load" will retain the full academic supportive services of the Program. This student will be allowed to receive financial aid on a part-time basis if s/he meets the economic criteria for it. Furthermore, a graduating student, whose degree requirements would be met with less than the minimum course load requirements may be permitted to register for only those courses that are required for graduation. That student will also retain the full academic supportive services of the Program.
SECTION 11 - PERIOD OF STUDENT FUNDING ELIGIBILITY

1. Four-year baccalaureate program: A student is allowed ten (10) semesters of opportunity program financial aid eligibility and two college summer sessions plus the SEEK Summer Program Component of the University Skills Immersion Program and intersessions for completion of a four year baccalaureate degree program.

2. Five-year baccalaureate program: A student is allowed twelve (12) semesters or the equivalent of opportunity program eligibility in a registered five-year baccalaureate program and two college summer sessions plus the SEEK Summer Program Component of the University Skills Immersion Program and intersessions for completion of a five year baccalaureate degree program.

3. When a SEEK student has utilized the State financial assistance program of STAP during his/her career, that student would be entitled to one or two additional semesters of SEEK financial aid support.

4. When a SEEK student has not been a STAP recipient but will be graduating upon completion of the 11th semester, that student would be eligible for an additional semester of SEEK financial aid support (the 11th semester).

5. Requests for exemptions for individuals who do not fall into categories 1, 2 or 3 may be submitted to the Vice Chancellor for Academic Affairs or his/her designee.

SECTION 12 - RETENTION STANDARDS

Students in the SEEK Program shall be subject to the retention standards of the college in which they are enrolled.

The standard probationary period for all SEEK Program students shall be a maximum of two (2) consecutive semesters. Students who fail to achieve the required standards after the probationary period shall be dropped from the Program. The regular academic appeals procedure of each college shall continue to consider individual cases and, taking into account the recommendation of the SEEK director, to grant exceptions as warranted.

The maximum length of time for a leave of absence shall not exceed three (3) consecutive semesters. Where special circumstances warrant, requests for exceptions, along with appropriate justification, shall be transmitted by the SEEK director to the University's Office of Special Programs for appropriate approval.

SECTION 13 - STUDENT ATTENDANCE

Attendance by SEEK students in remedial, developmental, and compensatory courses is to be considered compulsory for those students enrolled in such courses. University policy requires compulsory attendance of all students enrolled in remedial, developmental, and compensatory courses.

SECTION 14 - SEEK STUDENT RIGHTS AND RESPONSIBILITIES

Students in the SEEK Program are recognized as matriculated, full and equal members of the student body of the college at which they are enrolled, and are entitled to all the rights and privileges, as well as subject to all the obligations, of students at the college and, as SEEK students, to special services and also special obligations.

Subject to the provisions of these Guidelines, the additional entitlements and responsibilities of SEEK students are listed (but are not limited) as follows:

1. access to SEEK counseling and other support services throughout their career as SEEK students;

2. access to SEEK funded tutoring on an as-needed basis in relation to all of the students' course work at the college, whether lower division or upper division;

3. access to financial support, including State special program funding, on an individual as-needed basis;

4. compulsory full-time attendance in all basic skills, developmental, and compensatory courses in which enrolled.
SECTION 15 - FINANCIAL AID ADMINISTRATION

The principal objective of student financial assistance is to provide the necessary financial support, to the extent possible, to enable the economically disadvantaged student to attend college. The college financial aid office shall be responsible for the processing, awarding, and overseeing of all financial aid for SEEK students. The supervision of all financial aid to SEEK students shall be vested in the financial aid office, in consultation with the SEEK director or his/her designee.

The college financial aid director shall be responsible for the packaging and awarding of financial aid to SEEK students, in accordance with the guidelines and criteria established by the University and the funding authorities. The financial aid director shall also be responsible for verifying SEEK student economic eligibility for the purpose of making financial aid awards and for admission into the SEEK Program.

Appointments of SEEK financial aid officers to work on the packaging and documentation of financial aid awards for SEEK students shall be made by the SEEK director in consultation with the financial aid director. For personnel purposes, all SEEK financial aid officers shall be considered members of the SEEK Department. SEEK financial aid officers shall report to and work under the direction of the director of financial aid, but shall be responsible to the SEEK director. They shall work in such places as may be assigned by the financial aid director; however, their primary duty shall be to serve SEEK students. To provide the necessary service to SEEK Program students, a SEEK financial aid officer shall be designated as coordinator of SEEK financial aid at each campus.

The SEEK coordinator of financial aid shall function as liaison within the college financial aid office and assist individual SEEK students with their financial problems; s/he shall serve as advocate for individual students on an as-needed basis with the financial aid office and with other available sources of financial support.

The SEEK coordinator of financial aid shall report to and be responsible to the SEEK director. S/he shall be trained by the University's Office of Special Programs and the University Student Financial Aid Office on the financial aid process and sources of financial assistance.

The director of financial aid shall prepare a written statement setting forth his/her assessment of the work of the SEEK coordinator and financial aid officers. This assessment shall be sent to the SEEK director. The SEEK director shall incorporate the views of the director of financial aid in his/her annual evaluation of the SEEK coordinator and financial aid officers.

All personnel action recommendations affecting the SEEK financial aid officers will be initiated by the director of the SEEK Program.

An evaluation of the financial aid director and his/her office, from the perspective of the services provided to SEEK students, shall be made annually by the SEEK director and filed with the financial aid director and the president.

SECTION 16 - ANNUAL GENERAL PLAN AND ANNUAL FINAL REPORT

As required by the Higher Education Opportunity Act and the regulations of the Board of Regents, the University shall develop and submit to the State authorities an annual General Plan and an annual Final Report covering the organization, development, coordination, and operation of the SEEK Program. The General Plan and Final Report shall include such information and data as may be required.

The University's Office of Special Programs shall be responsible for the coordination, compilation, and final preparation of the annual SEEK General Plan and the annual Final Report for submission to the State authorities, subject to approval by the Chancellor and the Board of Trustees.

It shall be each president's responsibility to insure the timely submission of campus information and data required for the General Plan and Final Report.

Adopted by the Board of Trustees on June 27, 1994
GUIDELINES FOR THE STRUCTURE AND OPERATION OF
THE COLLEGE DISCOVERY PROGRAM
OF THE CITY UNIVERSITY OF NEW YORK

SECTION 1 - PURPOSES AND OBJECTIVES OF THE COLLEGE DISCOVERY PROGRAM

The overall mission of the College Discovery Program is to provide college support services to academically and economically disadvantaged students in order to enhance their opportunity for a higher education, and to increase the level of education, social mobility, and vocational capability in our City and State.

In fulfilling this general mission, the College Discovery Program has the following purposes and objectives:

1. to provide at each community college, through special funding, a permanent and structured program of comprehensive support services to selected students with specifically defined educational and economic needs to aid them in achieving a quality college education and expanded career options;

2. to provide, through Special Program funding, a range of supportive services: comprehensive counseling, orientation courses, and integrated tutoring;

3. to provide, through the resources of the college, basic skills in conjunction with tutorial services;

4. to provide, through the resources of the University, summer and intersession programs;

5. to promote coordination and articulation between the College Discovery and Development Program in the high schools and the College Discovery Program at the community colleges;

6. to promote the advancement of College Discovery graduates into baccalaureate and upper division programs in the senior colleges through the SEEK Program; and

7. to promote understanding among the faculty and administration of each community college with respect to the purposes set forth in these Guidelines and acceptance of these Guidelines as being central to the mission of the University.

SECTION 2 - DEFINITIONS

A. The College Discovery Program

The College Discovery Program is to be considered and is hereby defined as one of the major programs of The City University and of each of its community colleges. The College Discovery Program is hereby defined as the totality of the University’s activities and involvement with those students admitted as College Discovery students, including the process of recruitment, selection, admission, orientation, advisement, counseling, tutoring, financial assistance, remedial, developmental, and compensatory instruction, and regular instruction from admission to graduation. With final responsibility vested in the Chancellor, the Vice Chancellor for Academic Affairs and the presidents, subject to the terms and provisions of these Guidelines, the college administrations, faculties and staff, the campus College Discovery Programs, and the Office of Special Programs in the University’s Office of Academic Affairs, shall each, as appropriate, be considered responsible and accountable for the operation and administration of the Program.

The special aspects and components of the College Discovery Program shall consist of the following:

1. counseling and advisement services in the course of admitting students;

2. special diagnostic testing, tutoring, counseling, and advisement services for enrolled students;

3. intensive remediation in basic skills, developmental and compensatory courses, and summer classes for such students;
4. necessary supplementary financial assistance, including the cost of books and necessary maintenance in accordance with criteria and guidelines promulgated by the University and approved by appropriate external authorities; and

5. administration, accounting, research, monitoring, and evaluation services provided by the University's Office of Special Programs.

B. The College Discovery Program - College Unit

The College Discovery Program is the academic and administrative unit on each community college campus responsible for the operation and conduct of particular components of the College Discovery Program: counseling services, orientation courses for entering program students, and the College Discovery Component of the University Skills Immersion Program. It is also the unit responsible for monitoring instruction, tutoring, and summer programs for College Discovery students, in cooperation with other college administrative offices, in a manner to be specifically described in the Academic and Fiscal Accountability Plans of each college.

C. The College Discovery Budget

The College Discovery budget is that portion of the University budget which consists of special funds provided under the terms of the State's Higher Education Opportunity Act, and other funds provided through the community college budget for the special functions and purposes described in the Act and in other relevant local legislation. These consist of funds for counseling, tutoring, and student stipends.

D. Program Student Status

College Discovery students are and must be full-time students, with full-time status defined as a minimum course load of at least twelve (12) credits/equated credits or whatever is considered equivalent at community colleges using other than a semester calendar. The combination of credits/equated credits must conform to Federal and State guidelines for full-time status. All College Discovery students must be matriculated in a degree program from the time of their first enrollment. Under extenuating circumstances, College Discovery students may obtain part-time status. Students attending part-time must enroll for at least six semester hours or the equivalent per term, except for graduating seniors. Part-time status is granted for one semester and can only be extended by a waiver granted by the Vice Chancellor for Academic Affairs or his/her designee.

E. Developmental Education

Developmental education services for College Discovery Program students shall be defined as those instructional activities designed to facilitate the development of basic skills and basic academic knowledge and disciplines required to build a bridge between pre-college capability and successful performance in college level academic course work. Remediation is to be defined as the phase focused on the acquisition of the basic skills in reading, writing, mathematics, and speech. In developmental courses, primary emphasis shall be given to the development of comprehensive basic verbal, reading, writing, and mathematical skills. Developmental education may include, but need not be limited to, structured courses, workshops, seminars, and study labs, among other pedagogic approaches. Academic credit shall be given only to the extent that college level material is integrated into such instructional modalities as courses, seminars, and workshops.

The total number of credits toward graduation to be awarded to any student for any number or combination of the above-defined courses shall be determined by each community college. These courses shall be provided by the appropriate departments of the college.

F. Compensatory Courses

Compensatory courses are all non-remedial credit-bearing courses which have compensatory excess hours attached. Compensatory excess hours are all contact hours of a remedial nature in excess of course credit weight attached to a non-remedial course. For FTE computation, credits assigned to courses are counted as credits, and excess hours in compensatory courses are counted as equated credits.
G. Tutoring

Tutoring is the provision of supplementary instruction at all levels and in all courses for College Discovery Program students requiring such assistance. Tutoring shall be provided on a regular basis to College Discovery Program students with deficiencies in skills or those who lack the appropriate academic background for essential course work. Tutoring shall be provided by tutors recommended by instructors of the pertinent subject and certified by the chairperson of the appropriate department or by his/her designee(s) as qualified to tutor in the subject.

H. Counseling

Counseling is the provision of academic, personal, financial, and other support related services by professionally-trained counseling personnel. Counseling shall be concentrated on the maximization of the academic potential, performance, and progress of the College Discovery student.

I. Financial Aid

Student financial assistance is the provision of necessary financial support, to the extent possible, to enable the economically disadvantaged student to attend college on a full-time basis. The primary responsibility for the packaging and awarding of financial aid to College Discovery students shall be vested in the College Financial Aid Office. The College Discovery Program shall perform liaison functions, College Discovery student advocacy, and shall coordinate functions with regard to the financial aid of individual students and the interpretation of policy.

SECTION 3 - COLLEGE PLANS

Each community college president shall annually submit to the Chancellor, through the Vice Chancellor for Academic Affairs, two college plans covering the College Discovery Program for the ensuing year: a college Academic Plan and a college Fiscal Accountability Plan.

Among the major objectives of these required college plans are: to ensure that the common purposes of the Program are served and the objectives of each individual plan can be monitored and evaluated; to encourage innovative educational approaches that address the needs of the educationally disadvantaged; and to permit, within the framework of relevant education law and these Guidelines, justified diversity and flexibility in organization and structure arising from the differences among the community colleges.

The plans shall contain a precise description of both administrative and academic management for the Program in budgetary, personnel, and management terms. The plans shall include provisions for the College Discovery Component of the University Skills Immersion Program.

These college plans shall be in a form and contain such detailed elements as shall be outlined by the Chancellor.

The preparation of these college plans shall be the direct responsibility of the president. The plans shall be submitted in accordance with a timetable provided by the Chancellor through the Vice Chancellor for Academic Affairs.

The two plans are to contain the following items:

1. The college Academic Plan shall cover the provision of all components of the College Discovery Program as defined in these Guidelines, as well as the remedial, developmental, compensatory, and regular instruction provided to College Discovery students by the college. It shall also reflect the provisions of the New York State Higher Education Opportunity Program Act, appropriate budget requirements, and policies promulgated by and through the University; and

2. The college Fiscal Accountability Plan shall describe the system at the college for receiving, disbursing, and reporting on the use of College Discovery funds in accordance with legal requirements, City and State Budget and audit requirements, and the requirements of these Guidelines. It shall also report the payroll titles, salaries, and functional titles and duties of current staff and those proposed for the upcoming year.
The Chancellor, through the Office of the Vice Chancellor for Academic Affairs, may accept the plans, or require modifications based on the legal requirements of external authorities, or the requirements of these Guidelines.

These plans, upon approval by the Chancellor, shall be reported to the Board of Trustees Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research through the University's General Plan for the Special Programs.

SECTION 4 - THE ACADEMIC PLAN

As prescribed in content and form by the Chancellor, each community college president shall submit to the Chancellor, through the Vice Chancellor for Academic Affairs, an Academic Plan that contains the elements outlined in these Guidelines. The Plan shall also include provision for the summer session offerings referred to in these Guidelines.

Since the prime objective of the Guidelines is to promote the improvement of educational outcomes for College Discovery Program students, it is required that each Academic Plan approved by the Chancellor shall contain a description not only of the special courses to be offered but also a statement of their articulation with relevant regular college course offerings and a specification of all programmatic services defined in these Guidelines, such as compensatory education and tutoring and the mode of their offering and availability.

In summary, the Plan shall: (1) detail the specific academic goals of the particular College Discovery Program at the college and the means to be used to achieve these goals; (2) describe the educational content of the Program; and (3) contain provision for a sufficient number of quantifiable indicators of student achievement to facilitate evaluation.

A description of remedial, developmental, and compensatory course offerings provided for College Discovery students by the college shall be included in the Plan.

A description of the College Discovery Component of the University Skills Immersion Program and any special summer school offerings in basic skills, and in developmental and compensatory courses and programs shall also be included in the Plan.

The Plan shall describe tutoring and counseling services that are provided to College Discovery students from the time of their admission to graduation.

The Plan shall describe procedures for the monitoring of compulsory attendance of College Discovery students in basic skills courses as established by Board resolution and required by these Guidelines.

The Plan may include proposals for deviations from the Guidelines. Any such proposed deviations shall be clearly identified, described in detail, and defined as experimental in nature, with the length of the experimental period specified. Each such proposal shall also contain provision for suitable evaluation mechanisms and an adequate description of the expected results of the experimental deviation or program innovation.

The Plan, by use of the University's Skills Assessment Program and other appropriate measures, shall identify improvement in the academic capabilities and achievements of College Discovery Program students. Such academic progress indicators shall be used for the evaluation of programmatic success on each campus.

The Plan shall contain provision for the monitoring of the academic components and the fiscal aspects of the Program that are conducted by the College Discovery Program Director, as appropriate, as well as those that are conducted by pertinent academic and administrative authorities. The following components shall be monitored: College Discovery funded components that are under the direct administration of the Program Director, i.e., administration, counseling, freshmen orientation courses, and the College Discovery Component of the University Skills Immersion Program; those College Discovery funded components that are administered through other college offices, i.e., tutoring services, financial assistance services; and those components funded through the community college budget and provided to all students by departments of the college, i.e., remedial and compensatory courses.
The Plan shall be subject to review and approval, and to subsequent monitoring and evaluation by the Chancellor, through the Office of the Vice Chancellor for Academic Affairs in cooperation with the Vice Chancellor for Budget, Finance and Information Services.

SECTION 5 - THE FISCAL ACCOUNTABILITY PLAN

As prescribed in content and form by the Chancellor, each community college president shall submit to the Chancellor a Fiscal Accountability Plan containing the elements outlined in the Guidelines.

The Fiscal Accountability Plan shall describe the projected pattern of expenditures for the College Discovery Program, including the projected percentage of College Discovery Program and college funds to be allocated to each of the support services, and the projected means of tracking such expenditures. The projected pattern of expenditures of College Discovery and non-College Discovery funds shall include, but not be limited to:

- academic credit instructional costs;
- other instructional costs;
- remediation;
- counseling;
- supplemental financial assistance;
- research and evaluation;
- administrative costs (including financial aid personnel);
- tutoring;
- College Discovery Summer Program Component of the University Skills Immersion Program; and
- Intersession Program costs.

If it is proposed that the College Discovery Program and other college program activities be combined in particular courses or programs, the Plan shall specify the exact extent, for funding purposes, of the participation of College Discovery Program students or faculty in the combined activities. Any exchange of funds and/or services must be in consultation with and approved by the Vice Chancellor for Academic Affairs or his/her designee and the campus College Discovery Program Director.

The Plan shall include information on projected exchanges of either funds or services.

The Plan shall contain provision for monitoring the fiscal aspects of the Program by the College Discovery Program Director, as appropriate, as well as by pertinent fiscal and administrative authorities.

The Plan shall be subject to review and approval, as well as to subsequent monitoring and evaluation, by the Chancellor through the Office of the Vice Chancellor for Academic Affairs in cooperation with the Vice Chancellor for Budget, Finance and Information Services.

SECTION 6 - MONITORING, REPORTING, AND EVALUATION

It shall be the president’s responsibility in each college to monitor the implementation, application, and enforcement of these Guidelines, and of that college’s approved Academic Plan and Fiscal Accountability Plan. S/he shall take whatever steps are necessary to fulfill this responsibility, including such delegations of responsibility s/he deems necessary, and submit reports on same to the Chancellor, the Board of Trustees’ Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research as part of the periodic reports referred to below.

The College Discovery Director shall be generally responsible for monitoring and reporting to the president, from the perspective of the College Discovery Program, on the implementation of these Guidelines, and specifically on the academic progress of all College Discovery students and their receipt of all college and College Discovery Program funded services for which these students are eligible. The Academic Plan, along with the Fiscal Accountability Plan, shall specify the means whereby these monitoring responsibilities are to be discharged.
The results of such monitoring shall be reported to the Chancellor, who shall periodically forward such reports to the Board of Trustees Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research. It shall be the responsibility of the Vice Chancellor for Academic Affairs, at the direction of the Chancellor, to see that the necessary reporting and monitoring are carried out on each campus.

These reports shall focus on the implementation of the Academic Plan and the Fiscal Accountability Plan. They may also include data required for inclusion in the State mandated annual Final Report, such as: (a) credit accumulation; (b) grade point averages; (c) rate of movement of College Discovery Program students into the second and possible third year of their programs; and (d) rate of disbursement of College Discovery Program funds in the various functional categories.

The president shall include in a covering statement his/her own assessment of the progress being made toward the realization of the purposes and objectives of the Program.

SECTION 7 - STRUCTURE AND ADMINISTRATION AT THE CAMPUS LEVEL

A. Components of the Program

There shall be a College Discovery Program at each of the community colleges. The Program, which shall be the overall responsibility of the president, faculty and staff of the college, shall include the following components:

1. remedial and developmental instruction in reading, writing, speech, English, and mathematics provided by appropriate departments of the college;
2. a semester-length orientation course for entering program students;
3. a College Discovery Program Component of the University Skills Immersion Program;
4. intersession classes;
5. special tutoring;
6. comprehensive counseling and advisement services;
7. financial aid services performed in accordance with criteria and guidelines promulgated by the University, subject to approval by the appropriate external authorities;
8. program administration; and
9. program research and evaluation.

With respect to the instructional component of the Program, it is the intent of these Guidelines that each involved college shall provide a clearly defined, specifically described, integrated, sequential curriculum designed to develop the basic skills of College Discovery students and progressively initiate these students in and prepare them for successful college level academic work.* Intensive remedial and developmental instruction shall constitute the essence of such an integrated curriculum and is to be accorded the highest priority. The college shall place major emphasis on accelerating the movement of newly enrolled College Discovery students towards initiating and pursuing studies within the regular college curriculum. Compulsory attendance is mandated for College Discovery students in all remedial, developmental, and compensatory courses for which they are registered. Comprehensive tutoring as part of and coordinated with intensive remedial and developmental instruction shall be provided to Program students.

* The College Discovery Program of Bilingual Studies at Kingsborough Community College, in addition to counseling, shall provide developmental and college-level instruction to bilingual (Spanish-English) high school graduates or holders of the General Equivalency Diploma. The Program shall offer a series of core courses in developmental skills, as well as an array of college-level courses taught by faculty who are both bilingual and certified in their particular subject area.
B. College Discovery Program - Unit Responsibilities

As part of the Program, each community college shall establish a College Discovery Program unit which shall be responsible for providing the following academic and supportive services:

1. counseling, including academic, personal, career, social, and financial aid counseling, to be provided exclusively for all enrolled College Discovery Program students;

2. a semester-long orientation course for all entering Program students;

3. liaison and coordination with the college Financial Aid Office regarding financial aid services for College Discovery Program students;

4. liaison and coordination with the appropriate departments of the college regarding their provision of basic skills instruction and tutorial services for College Discovery Program students;

5. a College Discovery Summer Component of the University Skills Immersion Program; and

6. liaison with the Intercession Program.

C. College Discovery Program - Personnel and Organization

The College Discovery Program shall be an integral program of the college. The College Discovery Program budget shall provide funding for a Program Director, an assistant to the Director, counselors, and an administrative support person. All persons appointed as College Discovery counselors or administrators of the Program shall be appointed upon the recommendation of the department in which the Program is housed in accordance with the established procedures of the college. These personnel shall be assigned to work exclusively with the Program and its students. The College Discovery Program Director shall be consulted on all appointments and substitute assignments to the Program prior to such actions.

With respect to appointment, reappointment, promotion, tenure, and certificate of continuous employment, instructional and counseling staff of the College Discovery Program, like all other University personnel, shall be subject to University provisions for classroom observation (where appropriate), student evaluation (if appropriate), and annual evaluation.

Annual evaluations of College Discovery Program personnel shall be conducted in cooperation with the College Discovery Program Director. The College Discovery Program Director shall either be designated to conduct the annual evaluation of College Discovery Program personnel by the departmental Personnel and Budget Committee, or assigned input into the procedure.

D. College Discovery Director

The Director of the College Discovery Program in each community college shall be responsible for the College Discovery Program as defined in these Guidelines. At the discretion of the president, s/he shall be recommended for appointment by the president to a professorial level title, subject to the Bylaws and procedures of the Board of Trustees of the City University of New York. The Vice Chancellor for Academic Affairs shall report on this recommendation for appointment to the Board Committee on Academic Policy, Program, and Research and the Board Committee on Student Affairs and Special Programs.

Such functions which the president may assign to the College Discovery Director, in addition to the primary functions specified in these Guidelines, shall be germane and related to the primary functions and shall be described in the Academic Plan and the Fiscal Accountability Plan. In addition to the responsibility for administering the functions and services vested in the College Discovery Program, the Director shall also be responsible, under the president, in accordance with the Academic and Fiscal Accountability Plans, for monitoring all College Discovery funding, the support programs and services provided by various college departments to College Discovery students, and for the advocacy and representation of College Discovery students from admission to graduation.
In recommending the appointment of a College Discovery Director to the Board for its approval, the president shall consult with the appropriate College Discovery representatives and shall specify to the Board Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research, through the Vice Chancellor for Academic Affairs, the methods of selection and consultation employed in the recommendation.

E. Assistant To The Director

An assistant to the College Discovery Program Director shall be appointed and employed in the College Discovery Program. The assistant shall be assigned duties by the Program Director in any of the funded areas, including oversight responsibilities in the areas of financial aid, tutoring, research, evaluation, and/or fiscal management.

F. Counselors and Counseling

Counselors shall be appointed and employed in the College Discovery Program at such a ratio of counselors to students as is funded by the City. The counselors shall provide professional counseling in academic, career, personal, financial, and social matters, with the major objective of furthering the student's academic potential, performance, and progress. Counselors shall consult and maintain liaison with classroom instructors, and shall be responsible for monitoring student progress, and class attendance to the extent possible. A precise register of contacts between students and counselors is to be maintained by the College Discovery Program. The Academic Plan may provide the same or similar encouragement and sanctions for student participation in counseling sessions as for class attendance.

G. Faculty Qualifications

All faculty in the College Discovery Program shall have those qualifications or professional achievement and training required of faculty members in the rank of lecturer (full-time), instructor, assistant professor, associate professor, and professor, and be appointed through the regular channels of the college and the University.

H. Faculty Evaluation and Review

Faculty of the College Discovery Program shall be evaluated in accordance with college and University procedures. The reviews and annual evaluations of counselors, conducted by either the College Discovery Director or the department chairperson, shall include reference to counseling effectiveness and sensitivity to the learning patterns of disadvantaged students and, where appropriate, also include reference to the academic content and substance of courses, such as the freshman orientation course that counselors may teach.

I. Tutoring

Provision of sufficient tutoring services to Program students, from point of entry to graduation, shall be a key element of every campus College Discovery Program. A detailed description thereof, including provision for orientation and training, shall be part of each college Academic Plan, and provision for the maintenance of precise records of services shall be a part of the Fiscal Accountability Plan. The primary goal of these services shall be twofold: (1) to provide the individual academic support necessary to acquire the skills to complete required basic skills sequences; and (2) to provide the supplementary instruction required to maximize student performance at all levels and in all courses through Program completion.

The College Discovery Program, through its Director, shall maintain liaison between the Program and the various tutoring centers of the college to ensure the provision of tutorial services to the College Discovery population. The College Discovery Program shall establish, in cooperation with the tutoring centers, an adequate record-keeping system that will provide data for required annual reports, audits, evaluation, research, and other statistical reports as are requested by appropriate bodies.

Tutoring shall be provided on a regular basis by qualified tutors. Peer tutors shall have a minimum 3.0 grade point average, and shall be recommended and certified in the appropriate discipline by the pertinent academic department. In addition, a tutor shall be sensitive to the needs of College Discovery students and have the requisite interpersonal and communication skills. Tutors shall be supervised and monitored by the tutoring centers in consultation with the College Discovery Program, and precise records of the tutorial services provided by each center shall be maintained. Periodic evaluations of the results of such services shall be provided.
J. Research and Data Collection

Subject to appropriate funding, each campus College Discovery Program shall establish a research and data collection unit, housed in College Discovery, which, under the supervision of the College Discovery Director, shall among its assigned functions be available to provide the data and research requirements of the University’s Office of Special Programs. If campus College Discovery funding for a research and data collection unit is unavailable from the University or the colleges, the College Discovery Director, with the cooperation and support of other offices of the college, will be responsible for collecting the data for the College Discovery Campus Annual Report, The Academic and Fiscal Plans, and the General Plan for the Office of Special Programs.

SECTION 8 - STRUCTURE AND ADMINISTRATION AT THE UNIVERSITY LEVEL

A. Board of Trustees and Board Committee on Student Affairs and Special Programs

The Board of Trustees is ultimately responsible for the policies, programs, personnel, and funding allocations of the College Discovery Program, subject to: (a) State and local law; (b) the regulations and requirements of the Regents and the State Department of Education; and (c) the requirements of State and City Budget Offices.

The University’s Office of Special Programs has been incorporated into the Office of Academic Affairs. The Vice Chancellor for Academic Affairs will report on Special Programs to both the University’s Board Committee on Student Affairs and Special Programs and the Board Committee on Academic Policy, Program, and Research. However, the Board Committee on Student Affairs and Special Programs is responsible, at the Board’s direction, for considering and making recommendations to the Board on all policy matters for the College Discovery Program, under the terms of these Guidelines and the Bylaws, resolutions, and policy statements of the Board.

B. Chancellor

The Chancellor is responsible for the administration and operation of the College Discovery Program through the presidents, faculties and staff of the colleges, and, in particular, for the central coordination of the Program, including the allocation and monitoring of College Discovery funding, under the direction of the Vice Chancellor for Academic Affairs.

C. Vice Chancellor for Academic Affairs

The Vice Chancellor for Academic Affairs shall be responsible, under the direction of the Chancellor, for the central coordination of the College Discovery Program, and for the discharge of such responsibilities of the University’s Office of Special Programs as are specified in these Guidelines and assigned to him/her by the Chancellor.

The central coordination of College Discovery academic and personnel matters, budget matters, and non-academic personnel matters shall be effected under the direction of the Vice Chancellor for Academic Affairs, in coordination and collaboration with appropriate University administrative offices, i.e., the Office of Student Affairs, the Office of Budget, Finance and Information Services, and the Office of Faculty and Staff Relations.

D. University Dean for Academic Affairs

The University Dean for Academic Affairs is responsible for assuring the quality of the College Discovery Program and its consistency with the mission of the University, the campuses, and the New York State Higher Education Opportunity Act. The University Dean is also responsible for the oversight of the University’s Office of Special Programs and the College Discovery Programs at the seven community colleges. Oversight includes monitoring, reporting, research, and advisement on the practices, procedures, and policies affecting the Programs.
E. Director of the Office of Special Programs

The Director of the Office of Special Programs, under the oversight and direction of the University Dean for Academic Affairs, shall be responsible for the oversight, direction, and functioning of the University's Office of Special Programs, and for the discharge of such functions as are vested in the University's Office of Special Programs by these Guidelines or by the direction of the Chancellor and/or the Vice Chancellor for Academic Affairs.

F. Office of Special Programs

The University's Office of Special Programs shall be part of the Office of the Vice Chancellor for Academic Affairs and shall report to the Chancellor through him or her. The University's Office of Special Programs shall be responsible for:

1. the coordination, compilation, and preparation of the College Discovery section of the General Plan for the Special Programs, the College Discovery Final Report, and such other reports as are required by the Chancellor, the Board, and by external authorities;
2. the coordination of the monitoring, reporting, and evaluation processes set forth in these Guidelines;
3. the initiation and conduct of research and evaluation of the College Discovery Program directed at programmatic improvements; the coordination of campus research and data collection units, in consultation and coordination with the University's Office of Institutional Research and Analysis under the direction of the Chancellor; and the promotion of the exchange of information on research and development activities with and among the individual campuses;
4. the provision of assistance in program planning and development as a continuous effort aimed at enhancing program quality;
5. the promotion and conduct of University-wide training for College Discovery administrators and faculties; and
6. other functions, duties, responsibilities, and activities as may be assigned to it by the Chancellor and/or the Vice Chancellor for Academic Affairs.

G. College Discovery Budget

The College Discovery budget, as prepared for submission to funding authorities, shall be developed by the Office of Academic Affairs in consultation with the presidents, and through them, with the campus College Discovery Directors and submitted to the Office of Budget, Finance and Information Services as part of the University budget request process. Thereafter, any reallocation, modification, or reduction of funds based on short-falls from the requested budget shall be determined by the Chancellor through the Office of Academic Affairs and the Office of Budget, Finance and Information Services with the individual campuses. Such allocations, modifications, or retrenchments shall be in conformity with the purposes and criteria set forth in these Guidelines and in consideration of the Fiscal Accountability Plan for the college in question.

H. Research and Development

Leadership in research and development in basic skills and compensatory education for underprepared and disadvantaged students shall constitute a major responsibility of the Chancellor's Office and of the leadership of the College Discovery Program, both in the University's Office of Academic Affairs and on the campuses. To this end, funding should be provided for professional research and evaluation staff and consultants, as needed, to work in the University's Office of Special Programs and at the individual campus programs, as deemed appropriate in collaboration with the University's Office of Institutional Research and Analysis to: assemble and analyze campus-collected and centrally-collected data, conduct special studies, and help develop student progress criteria which shall be sensitive to the complex backgrounds and needs of College Discovery students, but based on 'hard' data, capable of utilization as progress indicators for College Discovery and other disadvantaged students, applicable to such students individually and in the aggregate.
SECTION 9 - STUDENT ELIGIBILITY

The College Discovery Program is designed to serve the student who is both educationally and economically disadvantaged. A disadvantaged student is defined as an individual from a low income household with potential for a successful higher education experience but who has not acquired all of the basic academic skills required to successfully compete in a higher education environment. Generally, a student who is eligible for the Program has not earned a Regents diploma, is from a high school which has a poor record for academically preparing students, has been tracked or scheduled into a general high school program, has earned a General Equivalency Diploma (G.E.D), has been out of high school for a number of years, or ranks low on traditional measures of college admissions criteria, such as high school average and class standing.

Eligibility requirements for admission into the College Discovery Program must comply with the requirements of State law and regulations issued by the State Department of Education. The Regents require that students be both economically and academically disadvantaged. The Regents define economic disadvantage, and the Board of Trustees of The City University of New York define academic disadvantage.

A. General Requirements

A student eligible for benefits under the College Discovery Program must meet all of the following criteria:

1. be both economically and educationally disadvantaged according to criteria in section 9, parts B and C;
2. be a high school graduate or have a State approved equivalency diploma or its equivalent;
3. has not previously attended a college or university, except in the case of students enrolled in the State University of New York's Educational Opportunity Program (EOP), or the independent colleges' Higher Education Opportunity Program (HEOP), or veterans who may have earned no more than 18 credits of college-level work prior to entrance into the service (except for USAF and service-connected University of Maryland credits); and
4. has resided in New York City for at least one year prior to applying to the University.

B. Academic Eligibility Criteria for First-time Students

A student shall be deemed 'educationally disadvantaged' upon application for admission and eligible for the College Discovery Program, if s/he satisfies any of the following four criteria:

1. the student has received a State approved General Equivalency Diploma;
2. the student has earned a College Admissions Average (CAA) of less than 80 percent or a rank in class at the 65th or lower percentile;
3. the student has earned a CAA of 80 percent or above, or a rank in class above the 65th percentile, yet has received either remedial or English language skills assistance in high school and is, thus, determined to have a continuing need for the range of support services that are available to students in the College Discovery Program; or
4. the student has earned a CAA of 80 percent or above and is an applicant to a particular program of study, but the student lacks a high school sequence in mathematics or science normally required for such programs and, thus, is determined to have a need for the services available to students in the College Discovery Program.

C. Economic Eligibility Criteria for First-time Students

For purposes of determining economic eligibility, a student must meet the economic eligibility criteria established by the New York State Commissioner of Education. The economic eligibility criteria apply to the calendar year prior to the academic year of the student’s first entry into college.
SECTION 10 - STUDENT FINANCIAL AID

1. Upon admission, all College Discovery students must meet the economic eligibility criteria as established by the Commissioner of Education. First semester College Discovery students may be permitted to register prior to the verification of his/her economic eligibility, if the student has complied with all requests to submit economic verification documents. Under no circumstances shall a student receive College Discovery funds during this provisional period. If, upon receipt and analysis of economic verification documents the student is deemed not to be economically eligible to participate in the Program, the student shall be so notified and removed from the College Discovery Program rolls.

The established economic criteria will apply to students at the time of admission into the College Discovery Program. If the student’s economic status improves in subsequent years, then an appropriate adjustment in the amount of College Discovery financial assistance shall be made to reflect the change in the student’s need. However, his/her entitlement to receive other supportive services offered by the Program shall not be affected.

2. In order to receive College Discovery funds and other supportive services, all first time freshmen in the College Discovery Program must:

   a. apply for a basic educational opportunity grant (Pell Grant) with the appropriate agency of the federal government or through the CUNY student aid form for the academic year in which benefits are sought;

   b. apply for the Tuition Assistant Program (TAP) with the Higher Education Services Corporation or through the CUNY student aid form.

Each college, through its college financial aid office, shall be responsible for insuring that all College Discovery students file for these forms of aid in accordance with the rules of the Regents and the Guidelines established by the University and approved by the State Division of the Budget.

3. In order to be eligible for College Discovery financial aid and other supportive services, all College Discovery students must be full-time students. Full-time status shall be defined as a minimum course load of at least twelve (12) credit/contact hours, or its equivalent. However, if due to personal or family responsibilities a student has to register part-time for a particular term, that student must receive approval to do so from the Program Director. Part-time status is granted for one semester and can only be extended by a waiver granted by the Vice Chancellor for Academic Affairs or his/her designee. This student may apply and receive financial aid for part-time students if s/he meets the economic eligibility criteria for such aid. A student is eligible for STAP if his/her minimum full-time course load (i.e., twelve (12) credits/hours) includes 50% or six (6) hours of non-credit remedial, developmental, or compensatory coursework. For the purpose of TAP eligibility, a full-time College Discovery student is a student enrolled for at least twelve (12) credits or a combination of credits and equivalent contact hours, three (3) of which must be credit-bearing in the first semester of State supported TAP study, and six (6) credit hours in the second and subsequent semesters of State supported TAP study.

4. Each student who registers as a full-time student is expected to maintain a minimum course load of twelve (12) credits or equated credits per semester including remedial, developmental, and compensatory courses. However, a student may be granted permission during the semester to drop a course with no change to his/her stipend level, provided that:

   a. such a drop is recommended by his/her counselor;

   b. the recommendation is reviewed by the Financial Aid Office and approved by the College Discovery Director;

   c. proper authorization is kept on file; and

   d. the number of credit/contact hours does not drop below nine (9) credit/contact hours.
Full-time students on academic probation will retain the full financial aid and academic supportive services of the Program. Students who are placed on academic probation with a part-time course load will retain the full academic supportive services of the Program. This student may apply for and receive financial aid for part-time students, if s/he meets the economic eligibility for such aid. A graduating student, whose degree requirements would be met with less than the minimum course load requirements, may be permitted to register for only those courses that are required for graduation. That student will also retain the full academic supportive services of the Program.

SECTION 11 - PERIOD OF STUDENT FUNDING ELIGIBILITY

1. Two-year associate degree program: A student is allowed six (6) semesters of opportunity program eligibility and two college summer sessions plus the College Discovery Summer Program Component of the University Skills Immersion Program and intersessions for completion of a two-year associate degree program.

2. When a College Discovery student has utilized the State financial assistance program of Supplemental Tuition Assistance Program (STAP) during his/her career, that student would be entitled to one or two additional semesters of College Discovery financial aid support (depending on the number of semesters the student received STAP).

3. When a College Discovery student has not been a STAP recipient but will be graduating upon completion of the seventh (7th) semester, that student would be eligible for College Discovery financial aid support in that seventh (7th) semester.

4. Requests for exemptions for individuals who do not fall into categories 1, 2, or 3 may be submitted to the Vice Chancellor for Academic Affairs or his/her designee.

SECTION 12 - RETENTION STANDARDS

Students in the College Discovery Program shall be subject to the individual college's retention standards.

The probationary period for College Discovery students shall be a maximum of two (2) consecutive semesters. Students who fail to achieve the required standards after the probationary period shall be dropped from the Program. The regular academic appeals procedure of each college shall consider individual cases and, taking into account the recommendation of the College Discovery Director, grant exceptions as warranted.

The maximum length of time for a leave of absence shall not exceed three (3) consecutive semesters. Where special circumstances warrant, requests for exceptions, along with appropriate justification, shall be transmitted by the College Discovery Director to the University’s Office of Special Programs for appropriate approval.

SECTION 13 - STUDENT ATTENDANCE

Attendance by College Discovery students in remedial, developmental, and compensatory courses is to be considered compulsory for those students enrolled in such courses. University policy requires compulsory attendance of all students enrolled in remedial, developmental, and compensatory courses.

SECTION 14 - COLLEGE DISCOVERY STUDENT RIGHTS AND RESPONSIBILITIES

Students in the College Discovery Program are recognized as matriculated, full and equal members of the student body of the college at which they are enrolled and are entitled to all the rights and privileges, as well as subject to all the obligations, of students at the college; and, as College Discovery students, to special services and also special obligations.
Subject to the provisions of these Guidelines, the additional entitlements and responsibilities of College Discovery students are listed (but are not limited) as follows:

1. access to College Discovery counseling and other support services throughout their career as College Discovery students;

2. access to College Discovery funded tutoring on an as-needed basis, in relation to all of the student's course work at the college;

3. access to financial support, including State special program funding, on an individual as-needed basis;

4. compulsory full-time attendance in all basic skills, developmental, and compensatory courses in which enrolled.

SECTION 15 - FINANCIAL AID ADMINISTRATION

The principal objective of student financial assistance is to provide the necessary financial support, to the extent possible, to enable the economically disadvantaged student to attend college. The college financial aid office shall be responsible for the processing, awarding, and overseeing of all financial aid to College Discovery students. The supervision of all financial aid for College Discovery students shall be vested in the financial aid office, in consultation with the College Discovery Director or his/her designee.

The Financial Aid Director shall be responsible for verifying students' economic eligibility for admission into the College Discovery Program. She/he shall also be responsible for the packaging and awarding of financial aid to College Discovery students, in accordance with the guidelines and criteria established by the University and the funding authorities.

Appointments of Financial Aid Officers to work either primarily or exclusively on the packaging and documentation of financial aid awards for College Discovery students shall be made by the Financial Aid Director, in consultation with the College Discovery Director. Such Financial Aid Officers shall report to and work under the direction of the Director of Financial Aid, but shall maintain liaison with the College Discovery Director or his/her assistant. They shall work in such places as are assigned by the Financial Aid Director; however, in that their primary duty shall be to provide services to College Discovery students, they shall also have an ongoing exchange with the College Discovery Director or his/her assistant.

SECTION 16 - ANNUAL GENERAL PLAN AND ANNUAL FINAL REPORT

As required by the Higher Education Opportunity Act and the regulations of the Board of Regents, the University shall develop and submit to the State authorities an annual General Plan and an annual Final Report covering the organization, development, coordination, and operation of the College Discovery Program. The General Plan and Final Report shall include such information and data as may be required.

The University's Office of Special Programs in the Office of the Vice Chancellor for Academic Affairs shall be responsible for the coordination, compilation, and final preparation of the annual College Discovery General Plan and the annual Final Report for submission to the State authorities, subject to approval by the Chancellor and the Board of Trustees.

It shall be each president's responsibility to insure the timely submission of campus information and data required for the General Plan and Final Report.

Adopted by the Board of Trustees June 27, 1994