The Chairperson called the meeting to order at 4:39 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson
Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Sandi E. Cooper, ex officio

Michael J. Del Giudice
William R. Howard
Charles E. Inniss
Susan Moore Mounier
Thomas Tam
Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
Acting President Marcia V. Keizs
President Vernon Lattin
President Gerald W. Lynch

President Charles E. Merideth
President Yolanda T. Moses
Acting President Thomas K. Minter
President Isaura S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.
Acting Dean Merrick T. Rossein

The absence of Mr. Fink was excused.
A. DEATH OF THE HONORABLE HAROLD M. JACOBS: Chairman Murphy reported with deep regret that Harold M. Jacobs, a member of this Board for 21 years, passed away on Thursday, May 18, 1995. He had been Chairman of this Board from 1976 to 1980. He was a great advocate of public higher education, a distinguished leader in the New York community and a leader in the Jewish community worldwide. A memorial resolution will be presented at the June meeting for consideration by the Board. This is a very sad loss and a big loss for the University.

B. TRUSTEE HONOR: (1) Trustee Charles Inniss received the 1995 Brooklyn Botanic Garden Forsythia Award for his significant commitment to the borough of Brooklyn. In Mr. Inniss' honor Borough President Howard Golden, as well as representatives of the Brooklyn Botanic Garden and the Bedford-Stuyvesant Restoration Corporation, planted forsythia, Brooklyn's official flower and symbol of brotherhood, unity and understanding, at Restoration Plaza.

C. TRUSTEE MOUNER CHAIRS PRESIDENTIAL SEARCH COMMITTEE: (1) Trustee Susan Mounier has been appointed Chairperson of the committee to search for a President of Borough of Manhattan Community College. Trustees Jerome Berg, William Howard, and Charles Inniss, will serve as members.

D. PRESIDENTIAL HONORS: (1) President Frances Degen Horowitz of the Graduate School and University Center has been elected President of the Society for Research in Child Development.

(2) President Edison O. Jackson of Medgar Evers College was honored by the Greater New York chapter of The Links Inc., a 40 year old national volunteer service organization.

(3) President Kurt R. Schmeller of Queensborough Community College, was honored by the Queens Council, Boy Scouts of America with the 1995 Good Scout Award. President Schmeller served as a member of the Council's Executive Board for 14 years and as its president for 3 years.

(4) Dr. Augusta Souza Kappner, Assistant U.S. Secretary of Education, Former President of Borough of Manhattan Community College/CUNY, and Former Acting President of The City College/CUNY, has been named President of the Bank Street College of Education, one of the nation's leading education schools, effective July 1, 1995.

E. FACULTY HONORS: (1) Marvin Carson, Distinguished Professor at The Graduate School, has won the Career Achievement Award for Academic Theatre, from the Association for Theatre in Higher Education (ATHE).

(2) Eugenio Chang-Rodriguez, Professor of Romance Languages at Queens College and The Graduate School, participated in an international symposium in Peru, held at the National Museum of Lima and the National University of Trujillo, and received a special medal from the mayor of Trujillo.

(3) Carol Groneman, Professor of History and Chairperson of the Thematic Studies Program at John Jay College of Criminal Justice, has been awarded an American Council of Learned Societies fellowship for a project entitled "Myth, Disease, Disorder, Addiction: A History of Nymphomania."
(5) Dorothy Bracey, Professor of Criminal Justice at John Jay College and the Graduate School, has been selected as the 1995 recipient of the Founder's Award from the Academy of Criminal Justice Sciences.

(6) Allen I. Kraut, Business Professor at The Graduate School, has won the Society of Industrial and Organizational Psychology (SIOP) Distinguished Professional Contributions Award.

(7) Patricia Mainardi, Professor of Art History at Brooklyn College and The Graduate School, was elected chairperson of the editorial board of Art Bulletin.

(8) Rishi S. Raj, Professor of Mechanical Engineering at City College and The Graduate School, received a medal from the Chancellor of Russia's Peoples Friendship University in Moscow for his contributions to science and technology. Professor Raj has also been appointed U.S. Program Chairman for the First American-Russian Congress of Science and Technology, to be held in Moscow next year.

(9) Edward Shaughnessy, Associate Professor of Sociology at John Jay College of Criminal Justice and The Graduate School, has been awarded a National Science Foundation/Chautauqua Institute Fellowship for study at the American Museum of Natural History. Professor Shaughnessy has also been awarded a summer fellowship at the Defense Equal Opportunity Management Institute at Cape Canaveral, Florida.

(10) Three faculty members have won the 1995 Guggenheim Fellowship for outstanding achievements and exceptional promise:

a) Maureen Conner, Sculptor and Associate Professor of Art at Queens College
b) Ann Hunt Currier, Photographer and Adjunct Lecturer in Photography at Brooklyn College; and
c) George Frederick Custen, Professor of Communications and Theatre at The College of Staten Island and The Graduate School.

F. STAFF HONORS: (1) Mr. Adolphus Frazier, Director of Career Planning & Placement at York College, received a distinguished service award from the New York State Black and Puerto Rican Legislative Caucus.

(2) Dean Bogart R. Leashore, at the Hunter College School of Social Work, was appointed co-chair of the Commission on Accreditation of the Council on Social Work Education.

(3) Dr. Betty Shabazz, Director of Institutional Advancement and Public Affairs at Medgar Evers College, and Ella Weiss, Acting Asst. Vice President of College Relations at Brooklyn College, were among 22 female leaders honored by the Caribbean American Chamber of Commerce & Industry.

G. ALUMNI: (1) Toba Friedman, Alumni and Brooklyn College's first Marshall Scholar, has received a prestigious academic honor, an Andrew W. Mellon Fellowship in Humanistic Studies for 1995. Ms. Friedland is one of 97 winners chosen from among 800 scholar applicants all over the country, one of two winners selected from colleges and universities in New York State, and the only New York State winner who attended a public institution.
H. STUDENT HONORS: (1) Five City College Engineering Students, all of whom are participants in City College's Program for the Retention of Engineering Students (PRES), were awarded 1995 fellowships in engineering and science from the National Center for Graduate Education for Minorities (GEM):

   a) Elias Amaro
   b) Sandra Avila
   c) Neftali Lopez
   d) Diana Mack
   e) Joseph G. Nelson

(2) Vera Grant, a senior majoring in history at The City College, has been awarded a prestigious Fulbright Fellowship for Study Abroad at the University of Mainz, Germany.

I. SCHOOL HONORS: (1) The City University Graduate School and University Center’s English Department and History Department have been ranked in the top 25, in the 1995 U.S. News and World Report guide to “America's Best Graduate Schools.”

(2) The CUNY School of Law at Queens College, for the fourth straight year, has been ranked in the top ten clinical training programs of all law schools in the country by law deans and senior faculty.

J. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

   a. 1,011,873 NIH to M. Fishman, Chemistry, for “MBRS-Research Training for Biomedical Careers.”
   b. 979,647 NYS Sci & Technology, to R. Alfano, Physics, for “Center for Advanced Technology.”
   c. 869,003 DASNY to G. Gebert, Architecture, for “University-Wide Computer Aided Design Database.”
   d. 580,000 US Dept HUD, to G. Hermanuz, Architecture, for “Harlem Community Outreach Partnership Center.”
   e. 300,000 NYC Bd of Ed to S. Roberts, School Services, for “Professional Development Center at City College.”
   f. 298,817 Brookhaven National Lab, to C. Miller, Civ. Engineering, for “Resolution of Safety Issues at DOE and NRC Sites.”
   g. 264,452 NYC Bd of Ed, to H. Dyasi, Elem Education, for “School Based Elementary Science Restructuring.”
   h. 263,411 BOCES, to C. Joseph, Elem Education, for “Haitian Bilingual Education Technical Assistance Center.”
   i. 260,000 NSF, to G. Baumslag, Mathematics, for “Computational Group Theory.”
   j. 255,000 NYS Ed Dept, to M. Slater, Med School, for “Gateway to Higher Education.”
l. 249,983  Whitaker FDT, to S. Weinbaum, Mech. Engineer, for "A National Urban Model for Biomedical Engineering Training."

m. 212. 775  NIH, to D. Deacon, Psychology, for "Brain Potentials, Semantic Processing and Attention."

n. 210,578  AFOSR, to R. Alfano, Physics, for "Optical Storage Based on Persistent Spectral Hole Burning."

o. 158,000  NSF, to R. Callender, Physics, for "The Very Fast Dynamics of Protein Folding/Unfolding."

p. 155, 195  NSA, to M. Obaidat, Elec Engineering, for "Application of Wavelet Transform Techniques to Signal Analysis."

q. 133, 639  DOE, to A. Acrivos, Levich Institute, for "The Rheology of Concentrated Suspensions."

r. 121, 752  AFOSR, to F. Smith, Physics, for "Studies of Electronic & Optical Materials."

s. 119, 588  NIH, to A. Kierszenbaum, Cell Biology, for "Function of a Galactose Binding Receptor in Reproduction."

t. 108,000  DOE, to H. Cummins, Physics, for "Non-Linear Dynamics & Pattern Selection at the Crystal-Melt Interface."

u. 100,000  NYS Ed Dept to W. Rogers, Administration, for "Liberty Partnership Program."

v. 100,000  DOE, to S. Lindenbaum, Physics, for "Experimental Investigation of Strong Interactions in Non Perturbative QCD Region."

BROOKLYN COLLEGE

a. 203, 393  NIH/National Eye Institute, to Theodore Raphan, Computer and Information Science, for "Multidimensional Dynamics of the Vestibulo-Ocular Reflex."

b. 166,250  New York State Department of Social Services, to Andrea Morville and Christine Persico, Adult and Community Education, for "Brooklyn College Child Care Job Training Program for Russian Refugees."

c. 154,716  NIH/National Institute of Child Health and Human Development, to Patricia Riddell, Psychology, for "Temporal Processing in the Reading Disabled."

d. 112,387  Veterans Administration, to Shlomo Silman, Speech, for "The Effect of Presence vs. Absence of Prolonged Amplification on Audition."

JOHN JAY COLLEGE

a. 405,018  National Institute of Drug Abuse, to Barry Spunt, Sociology, Deborah Baskin, Law, and Ira Sommers, for "Research Project to study the effects of drug abuse on violent crimes committed by females."

COLLEGE OF STATEN ISLAND

a. 474,253  NYC/DOE, to Carol Sonnenblick, for "Economic Dislocated Workers Adjustment Assistance Program."

b. 205,015  NIH, to Fred Naider, for "Peptide Cell Interactions."
60 BOARD OF TRUSTEES

c. 170,000  NYS/DSS. to Marianne McLaughlin, and Cynthia Murphy, for "Child Care Support."

YORK COLLEGE
a. 135,102  NASA, to Jack Schlein, Natural Sciences, for "Mathematics, Science, and Technology Awards for Teacher and Curriculum Enhancement (MASTAP)."

QUEENSBOROUGH COMMUNITY COLLEGE
a. 239,450  Bureau of Health Professions, HRSA, to Maureen Wallace, for "Nursing Education for Individuals from Disadvantaged Backgrounds."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
a. 163,428  NYS Education Dept. to Cynthia Murphy, for "EDGE IV-Direct Care Worker Training."

GRADUATE SCHOOL AND UNIVERSITY CENTER
a. 903,285  NIDCD, to Harry Levitt, for "Rehabilitation Strategies for Hearing Impaired Persons."
b. 349,000  NSF, to Jo Sanders, for "Teacher Education Equity Project."
c. 281,000  Pew Charitable Trusts, to Anthony Stevens-Arroyo and Ronald Hellman, for "National Research Network and Consultation Project for Latino Religion."

K. ORAL REPORT OF THE CHANCELLOR: 1. Chancellor Reynolds joined with the Board of Trustees in expressing deep sympathy to the beloved family of Trustee Harold Jacobs. Mr. Hershenson, Dr. Spatt and I visited with him at Mount Sinai on May 5th, and we were deeply touched and moved by the fact that even though he was quite ill he said to us with a sparkle in his eyes, "How's the budget?", and wanted to hear about how things were going with CUNY.

2. Negotiations in Albany are ongoing and we were in touch with them until late on Friday. There have been ongoing discussions of restorations to CUNY. There is at this point no final agreement on the numbers. We are continuing to work with both legislative leaders and the Governor's office to press for maximum restorations. I will be meeting with key legislators and staff in Albany tomorrow. I thank the Trustees, presidents, faculty, and students for their continued and persistent efforts on behalf of the University during this difficult period.

3. All of the colleges and the central office have developed preliminary or draft retrenchment plans. These are being summarized and analyzed. This painful process was necessitated by the proposed State and City budget cuts. We will continue with this process. We hope that there will be restorations that will mitigate some of this but we must proceed ahead. We believe the early retirement incentive program can be factored into the planning process. There are over 400 individuals who have indicated an intent at this point to retire. The final date to file for early retirement is May 26th so we will be hearing more on it.

4. We are hearing some discussion of partial relief on the proposed $1,000 tuition hike, some amelioration of the lump sum budget cuts, substantial restoration of the SEEK program, and partial restoration of community college reductions on the State side. I stress that no final agreement is in place yet.

5. The City proposed budget includes a $33.1 million cut to the community colleges from the altogether too modest $78.5 million currently provided by the City. City support to the senior college budget for associate degree programs would be reduced by $10.2 million, debt service savings cut by $5.2 million, and a contingency cut of an additional $9.0 million if the City does not receive the overall State aid that it expects. As of this week it has not been receiving that aid. That's a 42% reduction in City funding. We are, of course, appealing to both the Mayor and the City Council on this very, very harsh cut. I and the vice chancellors testified before the City Council on May 15th. Copies of our testimony were sent to all of the Trustees.

6. There will be a Board breakfast for the City Council on Wednesday, May 24. The presidents will be there to help us talk about the budget situation.
6. There will be a Board breakfast for the City Council on Wednesday, May 24. The presidents will be there to help us talk about the budget situation.

7. In the face of this difficult budget overall admissions at the University are up by 3.8%. The largest increase of 16.8% over last year was in students who chose to transfer into CUNY. These are successful students from other institutions.

8. The City University, with the help of Trustees and college presidents, is sponsoring a theater benefit on June 28th, of the highly acclaimed Broadway production “Having Our Say,” as the kick-off event in our campaign to raise $1 million in matching funds for the generous challenge gift recently given by the Humana Foundation to extend its support for Humana Foundation Minority Doctoral Fellowships at the Graduate School and University Center.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for May 22, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) **AA SECTION:** Add the following:

**AA.1 RETIREMENT WITH WAIVER OF THE BYLAWS FOR YEAR OF SERVICE FOLLOWING FELLOWSHIP LEAVE (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OSFR) (CUNYRI95)**

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<tr>
<th>UNIT</th>
<th>DEPARTMENT</th>
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<td></td>
<td>Professor Silver</td>
<td>Morris</td>
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<td>$79,277</td>
<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
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<td></td>
<td>Assoc. Prof. Penchansky</td>
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<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
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<tr>
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<td></td>
<td>Professor Magnus</td>
<td>Margaret</td>
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<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
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<tr>
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<tr>
<td></td>
<td>Professor Bastos</td>
<td>Maria</td>
<td></td>
<td>$79,277</td>
<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
</tr>
<tr>
<td>QUEENSBOROUGH COMMUNITY COLLEGE</td>
<td>Music</td>
<td>Professor Camus</td>
<td>Raoul</td>
<td>$79,277</td>
<td>8/29/95-8/29/96</td>
<td>13.1.b</td>
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(b) **ADDENDUM:** Revise the following:

Page 1 BROOKLYN COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF EDUCATIONAL SERVICES TO THE DEPARTMENT OF ENGLISH: The effective date of the transfers of Renison Gonsalves and Nelia Camargo is revised to read May 23, 1995. The seniority date for Renison Gonsalves is revised to read 5/23/95.
(c) ADDENDUM: Add the following:

D8 YORK COLLEGE - ACTION EFFECTING A LEGAL ORDER, ARBITRATOR'S AWARD OR SETTLEMENT AGREEMENT (INSTRUCTIONAL STAFF)

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>TITLE</th>
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<th>FIRST NAME</th>
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<tr>
<td>English</td>
<td>Professor</td>
<td>Louis</td>
<td>Frances</td>
<td>$62,116</td>
<td>5/1/94</td>
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Note: This personnel action is the result of a settlement agreement resolving a claim dating back to 1984, under the Melani Consent Decree. As a result of this personnel action, the promotion of Dr. Frances Louis to the rank of full professor effective January 1, 1995, will be made retroactive to May 1, 1994. Dr. Louis has agreed to retire, pursuant to the 1995 CUNY Retirement Incentive Program, effective June 16, 1995.

D9 BARUCH COLLEGE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

<table>
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<th>DEPT.</th>
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<th>FIRST NAME</th>
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</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td>School of Business</td>
<td>Dannenbring</td>
<td>David</td>
<td>$91,575</td>
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</table>

D10 BARUCH COLLEGE - APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

<table>
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<tr>
<th>DEPARTMENT</th>
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<th>EFFECTIVE DATE</th>
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<td>Modern Languages, and Comparative Literature, Substitute Assist. Prof.</td>
<td>Ahumada</td>
<td>Alfredo</td>
<td>$29,931</td>
<td>2/1/95-8/31/95*</td>
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</table>

* Effective date approved by the Deputy Chancellor.

D11 BARUCH COLLEGE - PROMOTION IN PROFESSORIATE RANKS

<table>
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<th>NEW TITLE</th>
<th>LAST NAME</th>
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<th>CURRENT RATE</th>
<th>PREVIOUS RATE</th>
<th>EFFECTIVE DATE</th>
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<tr>
<td>Management</td>
<td>Assoc. Prof.</td>
<td>Eanani</td>
<td>Moshe</td>
<td>Asst. Prof.</td>
<td>$58,035</td>
<td>$55,436</td>
<td>1/1/95</td>
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D12 THE CITY UNIVERSITY OF NEW YORK - PURCHASE OF COMPUTER EQUIPMENT

RESOLVED: That the Board of Trustees of The City University of New York authorize the Central Office to purchase computer equipment from MicroAge, Inc., under existing New York State contract number P006198 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $88,433, chargeable to FAS Code 240001309 during the fiscal year ending June 30, 1995.

EXPLANATION: The City University of New York has received approval from the U.S. Department of Education to participate in the new Federal Direct Loan Program. This acquisition includes the purchase of 24 printers, upgrades, and associated supplies and is necessary to ensure that college financial aid offices are equipped to provide the services anticipated under the Direct Lending Program.
(d) **ERRATA:** Add the following:

(1) **HUNTER COLLEGE**

PB-1. APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): At the end of the entry for Kenneth J. McLaughlin, add "SW."

(2) **YORK COLLEGE**

PB-1. APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): At the end of the entry for Esther M. Rodriguez, add "SW."

(e) **PART E - ERRATA,** to be withdrawn or changed as indicated.

**EXPLANATION:** The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for May 22, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) **ERRATA:** Add the following:

1. **YORK COLLEGE**

PART A: ACADEMIC AFFAIRS - CURRICULAR ITEMS - Change the Date on pages 1, 2 & 3 to read "5-22-95."

PART A: ACADEMIC AFFAIRS - CURRICULAR ITEMS, Page 3, - XIII. AFFILIATION AGREEMENTS - OCCUPATIONAL THERAPY PROGRAM: In the RESOLVED, Change authorize the President of York College to read "authorize the Secretary of the Board."

2. **THE CITY COLLEGE**

PB-1. APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The department for the appointment of Barbara Omolade is revised to read Sociology.

3. **HUNTER COLLEGE**

PC-3. GRANT/CONTRACT PROGRAMS - BLANKET TUITION AND FEE WAIVERS: WORKSHOP FOR TEACHERS OF THE GIFTED: The Summer 1995 estimated tuition waived for graduate courses is revised to read $7,830. The total tuition and fees amount is revised to read $7,830. The total amount to be waived is revised to read $7,830.

Items listed in **PART E - ERRATA,** to be withdrawn or changed as indicated.

**EXPLANATION:** The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meeting of March 22, 1995 be approved.
NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE - CREATE CLASSROOMS AND OFFICES IN NORTH BUILDING & THOMAS HUNTER HALL:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the William A. Hall Partnership to prepare programs, plans, specifications and cost estimates for the renovation of portions of Floors 3, 4, 5 and 15 of the North Building, and the 5th floor of Thomas Hunter Hall at Hunter College, CUNY Project No. HU049-794; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The project consists of renovating space on portions of the third, fourth, fifth, and fifteenth floors of the North Building, and partial renovation of the fifth floor of Thomas Hunter Hall. In the North Building, twelve (12) new classrooms and forty-four (44) new faculty offices will be constructed, including support facilities. Two additional classrooms will be constructed in Thomas Hunter Hall.

The scope of work to be performed consists of complete interior renovation of the designated areas to comply with the Americans with Disabilities Act (ADA), as well as asbestos abatement, and purchase of furniture and equipment. Temporary swing space will be made available to accommodate the occupants during construction and allow activities and services to continue uninterrupted. Upon completion, this project will help alleviate the critical classroom shortage at the College, and furnish much needed faculty office space.

The consultant was selected in accordance with law and procedures established by The City University of New York.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - RENOVATION OF FITERMAN HALL, PHASES I & II:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Hardy Holzman Pfeiffer Associates to prepare programs, plans, specifications and cost estimates for the renovation of Fiterman Hall Phases I & II at Borough of Manhattan Community College, CUNY Project No. MC107-795; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The Borough of Manhattan Community College has outgrown its facility at 199 Chambers Street, a building that was designed for 5,000 F.T.E. students and is greatly overtaxed with 12,114 current F.T.E. students. As a result, classes and all facilities are overcrowded and the utilization rate for this campus is the highest of CUNY campuses. The Board of Trustees of The City University of New York, The State Education Department, The Board of Regents of the State of New York, and The Governor recognized this critical space need and approved a Master Plan amendment for Borough of Manhattan Community College to include Fiterman Hall and thus provide additional space for the College.

Fiterman Hall is a 15-story, 360,000 gross square foot (270,000 NASF) high-rise office building that was donated by Miles and Shirley Fiterman to the Borough of Manhattan Community College and The City University of New York. This facility is located at 30 West Broadway, in close proximity to the Chambers Street building, and is a convenient component of the expanded campus physical plant.
The scope of Phase I & II work includes restoration of the building exterior, including fenestration replacement, roof repairs, the extension of roof parapets, and replacement of building entrances to comply with the Americans with Disabilities Act (ADA) requirements. The complete interior renovation also includes a new fire stair addition, refurbishment of elevators and restrooms in compliance with ADA standards, asbestos abatement and building systems upgrades, such as mechanical and electrical systems, new fire alarm and security systems, and the installation of a fiber backbone system for the campus computer network. The completed project will provide new classrooms, instructional laboratories, student and faculty service areas, faculty offices, library reading rooms, and continuing education and administrative areas.

The current State and City approved funding (FY 1994-95) includes the design of Phase I and Phase II, along with Phase I construction consisting of life and safety items, roof and parapet repairs, and upgrading of the heating, ventilation and air conditioning equipment. Completion of Phase I will provide increased occupancy for the facility. Phase II funding will be requested in the FY 1996-97 capital budget for the remaining design, construction, and purchase of furniture and equipment to complete the academic facility.

The consultant was selected in accordance with law and procedures established by The City University of New York.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE AND INSTALLATION OF A FIBER OPTIC BACKBONE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Borough of Manhattan Community College to purchase and install a fiber backbone from IBM Corporation Inc., under existing New York State Contract #P-006142 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $557,000, chargeable to Capital Project HN-M002, CUNY Project No. MC036-991 during the fiscal year ending June 30, 1995.

EXPLANATION: Currently utilized Information System technologies at BMCC are aging and becoming outdated and insufficient to satisfy the growing requirements of the various academic and administrative departments. BMCC plans to deploy a collapsed fiber ATM (Asynchronous Transfer Mode) backbone within 199 Chambers St., as the primary data thoroughfare for all our student mainframe computer based administrative services (bursaring, financial aid, registration, etc.), student laboratories, and library and faculty connectivity to CUNYNet and the Internet. Implementation of this system will upgrade network connectivity to the mainframe and ensure interoperability from host processing to client workstations through ATM hubs, LAN bridges, routers, ATM concentrators, network interface adapters, network management systems, and backup power systems.

D. CENTRAL OFFICE - PURCHASE OF COMPREHENSIVE TELECOMMUNICATIONS SYSTEM FOR THE UNIVERSITY OFFICE OF ADMISSION SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Central Office to purchase a telecommunications system from AT&T, Inc., under existing G.S.A. contract number GSOOK95AGS0530 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $170,000, chargeable to FAS Code 236501420 for the fiscal year ending June 30, 1995.

EXPLANATION: The University Office of Admission Services currently has exceeded the capacity of the PBX equipment currently located at its offices at 101 West 31st street. A comprehensive telecommunications system offered by AT&T, Inc., is a cost-effective approach to enhancing the University's ability to adequately process all of the telephone and communication needs of this office. This purchase includes the installation of an automatic call distributor which will enhance the Office's ability to respond to the 250,000 student inquiries each year. The proposed system will fully integrate with the Central Office's two other AT&T systems. Finally, over seven years this system will result in a savings of at least 35 percent over previously proposed solutions.
E. CITY UNIVERSITY - MULTIPLE DATA ENTRY SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase multiple data entry services from Educational Testing Services College Board under existing G.S.A. contract pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $560,000, for the annual period from July 1, 1995, through June 30, 1996, chargeable to FAS Code 329320400.

EXPLANATION: Federal regulations mandate that universities acquire financial aid information from a federally qualified Multiple Data Entry (MDE) processor for students who apply for federal financial aid. The agreement with Educational Testing Services involves the delivery of a set number of requirements, such as: printing of 400,000 CUNY financial aid applications; calculation of Pell Grant Index; and calculation of Parent Contribution and Student Contribution. Original Calendar No. 4.0, dated June 22, 1992.

F. NEW YORK CITY TECHNICAL COLLEGE - VOORHEES ENDOWMENT PROGRAM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the expenditure of a sum not to exceed $300,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies, equipment, and temporary services to support the Technical and Industrial Educational programs of New York City Technical College during the fiscal year ending June 30, 1996.

EXPLANATION: Under the terms of the court order which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education, "...income from the endowment fund, ...shall be used by the Board of Higher Education to support the Technical and Industrial educational programs in such areas as library resources, educational equipment, supplies and materials, student financial aid, facilities renovation and other such items that will improve technical educational programs."

G. JOHN JAY COLLEGE - REPROGRAPHIC SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of John Jay College to purchase Reprographic Services to be billed on a cost-per-copy-basis. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $200,000 for the initial one year term, chargeable to FAS Code 228901400, during the fiscal year ending June 30, 1996. The contract shall include up to four one year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The College currently owns approximately sixty (60) copy machines, with a total annual volume of five (5) million copies. These copiers are maintained by the use of seven (7) different service contracts. Twenty-seven (27) of the copy machines are now greater than five (5) years old and are fully depreciated. The College seeks a vendor that will be responsible for removal of the existing copiers; replacement with new machines to meet the requirements of the user departments; and the furnishing of maintenance including service, parts, labor and supplies such as toner, developer, fuser oil and photoconductor drums.

This contract will enable the College to obtain these services from one specific vendor and completely replace present equipment with superior copiers on an ongoing basis.
H. THE CITY UNIVERSITY OF NEW YORK - BOARD POLICY ON PARKING FACILITIES:

WHEREAS, The Board of Trustees Committee on Fiscal Affairs, Facilities, and Contract Review requested a review of City University parking operations in order to address concerns regarding the use of tax-levy dollars in support of parking facilities, the levying of fees, and issues of accountability, and

WHEREAS, A Subcommittee chaired by Trustee Charles Inniss and including Trustee Susan Moore Mouner was formed to undertake such a review and report back to the Committee; therefore be it

RESOLVED, That the Board of Trustees of The City University of New York accept the Subcommittee's recommendations as Board policy and authorize the Vice Chancellor for Budget, Finance and Information Services to promulgate guidelines in accordance with said policy.

Recommendations of the Subcommittee on Parking:

Governance

1. All college parking facilities that levy fees shall be managed and operated by the colleges' Auxiliary Enterprise Corporations. The Corporations shall operate these facilities in accordance with policies promulgated by The City University of New York.

2. College Vice Presidents for Finance and Administration shall be responsible for overseeing the implementation of University guidelines on parking facilities.

Fees, Reporting and Accountability

1. Parking operations shall be maintained on a self-sustaining basis through fees charged to the users. The use of tax-levy dollars in support of self-sustaining parking facilities must be requested and justified in writing to the University's Vice Chancellor for Budget, Finance, and Information Services.

2. The revenues generated from the fees shall be managed by the Colleges' Auxiliary Enterprise Boards, deposited in a College controlled bank account, and used solely to pay the direct costs (e.g., parking decals, administrative, security, and maintenance services) incurred in operating the parking facilities. Direct costs include any reimbursement of tax-levy expenditures which have been identified.

3. A restricted reserve fund may be established for planned capital improvements and related future obligations for the parking operations pursuant to guidelines promulgated by the City University.

4. Parking fees may range from $15.00 to $150.00 per annum. Different fee rates for students, faculty, and staff (and for full- and part-time status), are permitted within the range. Exceptions to this range may be permitted only under extraordinary circumstances and subject to the approval of the Vice Chancellor for Budget, Finance, and Information Services.

5. The fees charged for use of the parking facilities must be justified on a yearly basis with a planned budget detailing the expenditure items and corresponding costs attributable to these direct expenses. The fees charged should be commensurate with the budgeted expenditures and be approved by the college Vice President for Administration.
6. Changes in the fee structure must be justified in writing and submitted to the University's Vice Chancellor for Budget, Finance, and Information Services for approval. An annual report of revenues, actual expenses, and any reserve funds shall be prepared for the parking operations. These annual reports and supporting cost documentation must be submitted to, and will be subject to review by, the University's Office of Internal Audit.

7. A control process for charging, billing and collecting fees must be established so that funds are properly accounted for. Controls should include prenumbered decals; reconciliation of fees collected to decals issued; safeguards over funds collected (use of Bursar's Office for deposits); and parking decals. To the extent possible, segregation of duties should exist over these fees inasmuch as it is an important control function. Any other fees charged (i.e., fines, duplicate parking decals, etc.) must also have effective controls established.

8. The parking operations will be reviewed yearly as part of the Board mandated independent audit of the Auxiliary Enterprises Corporation. The audit report shall contain a separate schedule detailing the revenues and expenditures reported by the colleges' parking operations. A copy of the certified audit report will be provided on a yearly basis to the University's Office of Internal Audit.

At this point Mrs. Everett joined the meeting.

I. YORK COLLEGE - LEASING LAND TO THE UNITED STATES GENERAL SERVICES ADMINISTRATION:

RESOLVED. That the action taken by the Board of Trustees of The City University of New York at the meeting of March 21, 1994, Calendar 8B, be hereby rescinded; and be it further

RESOLVED. That The City University of New York, subject to certain conditions being met, consents to an assignable lease from the Dormitory Authority of the State of New York to the United States General Services Administration for a parcel of land consisting of approximately 4.25 acres on the York College campus, which site includes the College's West Parking Lot.

EXPLANATION: On March 21, 1994, the Board of Trustees authorized The City University of New York to lease a westerly portion of the York College campus, on which site the United States General Services Administration (GSA) would provide, through a private developer, a new testing/office facility for the United States Food and Drug Administration (FDA). The Board's approval was contingent on four conditions (discussed hereinafter) being met.

Subsequent to the Board's action, several meetings were held among the interested governmental parties and a new proposal has emerged and is recommended herein. The new proposal entails an assignable Lease Agreement from the Dormitory Authority to GSA. It is the GSA's intention to publicly solicit competitive bids from interested developers, which proposals would be objectively evaluated in accordance with prescribed federal procedures. The Lease would then be assigned to the successful developer, which would finance and construct the FDA facility on the site and lease it to the GSA for a twenty (20) year period. The GSA would pay a rental to the developer for the twenty year period, allowing it to recoup its costs and profit.

It is proposed that the four conditions set by the Board of Trustees at its March 21, 1994 meeting be amended as follows:

Condition 1. That in the judgment of the President, after consultation with appropriate faculty and student constituencies, there would be benefits to York College's academic program through various consortial arrangements with the FDA. An outline of possible areas of collaboration has been developed and will be refined in a memorandum of understanding between York College and the FDA.

An agreement has been reached, approved by the York College Senate on July 14, 1994, and executed by the President of York College and the Food and Drug Administration.
Condition 2. That The City University of New York be permitted to review the plans for the FDA facility to ensure its compatibility with the campus architectural plan.

Federal procurement procedures require an elaborate process for solicitation of interest from proposed developers, and the review of proposals submitted by the GSA. While the GSA will not give CUNY veto authority, it will include a provision in its request for proposals (RFP) that the design must be compatible with the design of the York College campus, and it will allow CUNY to review and comment on the proposed design. The final determination of compatibility will, however, reside with the GSA.

Condition 3. That a minimum of 275 temporary and, subsequently, 400 permanent parking spaces be made available to York College to replace the parking spaces that are currently or would in the future be provided by the West Parking Lot if the FDA facility were not constructed on that site. The temporary spaces would have to be made available prior to the release of the West Parking Lot to the GSA’s developers. Proposals have been submitted to meet this replacement parking requirement. This agreement is contingent on the assumption that formal written commitments will be received to ensure that the College will not suffer the loss of essential parking spaces.

CUNY has reached agreement with the New York City Department of Transportation to provide parking, on a temporary or long-term basis, in the Municipal Garage located north of the York College East Parking Lot. The cost thereof can be met from a rental charge to the GSA developer. Based on an appraisal ordered by CUNY, it has been determined that the estimated rent required in the first year is $297,000, with 15% increases every five (5) years thereafter.

Rent would commence sixty (60) days prior to CUNY’s relinquishing possession of the site.

Condition 4. That the Board of Trustees retains the right to know and approve, prior to the time that the agreement can be executed, any designee of the GSA. Since, as indicated earlier, the GSA intends to follow a rigid procurement protocol, it will not agree to allow CUNY to interfere with its determination of the successful development proposal. The GSA maintains that its procedures are designed to be protective of the Federal government’s interests, and that it would be reasonable for CUNY to accept the process as a fair and reasonable one.

The proposed Dormitory Authority-GSA lease agreement would provide several other protections for CUNY and the Dormitory Authority.

Chairman Murphy noted for the record that in a letter sent to all Trustees Brooklyn Borough President Howard Golden has expressed a view different than Queens Borough President Claire Shumian because of the site issue.

Trustee Berman expressed thanks on behalf of the Board to Trustee Berg for the enormous amount of time and energy he has devoted to this matter and for the result that he brought before this Board.

Trustee Giordano abstained.

NO. 5. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED. That the following items be approved:

A. QUEENS COLLEGE - BA/MA IN COMPUTER SCIENCE:

RESOLVED, That the combined program in Computer Science leading to the Bachelor of Arts and the Master of Arts degree to be offered at Queens College be approved effective September 1995, subject to financial ability.

EXPLANATION: Queens College currently offers both the Bachelor of Arts degree and the Master of Arts degree in Computer Science. The purpose of the proposed program is to combine these two programs into an accelerated mode in order to attract motivated and qualified undergraduate students into the graduate program in computer
science at Queens College. The reward to the students is the opportunity to accelerate their progress in both undergraduate and graduate study and receive the Master of Arts degree a year earlier than would normally be the case. The advantage to the College is the potential for a higher enrollment of good, qualified students in the Master's program who have a solid undergraduate preparation in Computer Science.

The impact of qualified undergraduates enrolling in graduate level courses has been evaluated by the department and very little increase in demand on faculty resources is anticipated.

At this point Mr. Inniss joined the meeting.

B. BRONX COMMUNITY COLLEGE/LEHMAN COLLEGE - JOINT AAS/BA/BS IN EDUCATION:

RESOLVED, That the program in Education Associate leading to the Associate in Applied Science degree at Bronx Community College and the programs with a minor in Elementary and Early Childhood Education leading to the Bachelor of Arts or the Bachelor of Science degree at Lehman College be approved for joint registration, effective September 1995, subject to financial ability.

EXPLANATION: The proposed jointly registered programs are designed to meet the needs of students who seek to qualify for the New York State Education Department requirements for provisional certification as school teachers. The programs are intended to serve the multicultural population of New York City by coordinating efforts and resources between the two Colleges to make it easier for minority students to move from community colleges into teacher preparation programs. The programs will be jointly registered by the State Education Department for both Colleges and thus guarantee complete transferability of course credit for students moving from the Community College to the Senior College.

This joint registration requires no additional resources. The proposed curricula are comprised of existing courses that are currently offered on a regular scheduled basis at the respective Colleges and qualified faculty are already in place to teach all the courses in this program.

C. BARUCH COLLEGE/MOUNT SINAI SCHOOL OF MEDICINE - JOINT MBA IN HEALTH CARE ADMINISTRATION:

RESOLVED, That the existing program in Health Care Administration leading to the Master of Business Administration at Baruch College be approved for joint registration for Baruch College and The Mount Sinai School of Medicine effective September 1995, subject to financial ability.

EXPLANATION: This joint registration involves a technical registration matter that was revealed in a recent review of the Baruch College catalog by the State Education Department. The technical registration of this program represents a formalization of an ongoing informal arrangement in which this program has operated for the past quarter century. This technical registration will not require the use of any additional resources by either institution.

NO. 6. AD HOC COMMITTEE ON PRESIDENTIAL SEARCH PROCESS: - Consideration of this item was held in Executive Session (See page 74)
Minutes of Proceedings, May 22, 1995

NO. 7 HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

THE CITY COLLEGE

Lonnie R. Bristow
Helen Frankenthaler
Bernard H. Mendik
Percy E. Sutton

DEGREE
Doctor of Science
Doctor of Fine Arts
Doctor of Laws
Doctor of Laws

GRADUATE SCHOOL & UNIVERSITY CENTER

Samuel M. Ehrenhalt

DEGREE
Doctor of Humane Letters

HUNTER COLLEGE

Anita A. Summers

DEGREE
Doctor of Humane Letters

JOHN JAY COLLEGE

John Shattuck

DEGREE
Doctor of Humane Letters

(These degrees are to be awarded June 1, 1995)

Trustee Carrion stated that once again we have a resolution to approve some honorary degrees and once again there are no Latino nominees for honorary degrees. I think that that does not bode well for a University as diverse as ours that is in the City of New York, and where the Latino community represents a large constituency in this University. This has been an ongoing problem. It's not the first time I raised this and it is a real concern. I must share with you that there are lots of other colleges and universities throughout the nation that have deemed it appropriate and have been able to find very good Latino role models to be able to honor. It's just very telling that we, as a University, have not been able to find anybody that apparently meets our criteria and that we can offer an honorary degree. I hope the situation changes next time around.

Chairman Murphy added that all honorary degrees are local and each campus, under the leadership of its president, ought to listen very, very carefully to Trustee Carrion’s words. This is not something that 80th Street does. It’s not something that prescinds from the Board of Trustees. It comes local. It comes from faculty groups. It comes from community groups. It comes out of administrations. I really think this has to be addressed so that we are inclusive in the way that we honor people for achievement not only in scholarly attainment but in community service and cultural attainments, etc. So without belaboring the point I think Trustee Carrion makes a telling statement on this matter.
NO. 8. SALK SCHOLARSHIPS: RESOLVED, That the Board of Trustees approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

WITH STIPEND

- Samuel Amukele
- Steve Caddle
- Mergie Desir
- Angelo M.O. Fernandes
- Karen Haglof
- Joseph F. Lawler
- Joseph F. Magliocca
- Joongchul Park

The City College
The City College
Queens College
The City College
Hunter College
Queens College
College of Staten Island
The City College

HONORARY (in order selected)

- Elliott Melendez
- Merril Sparago
- Syed A. Hussain
- Andrew Kolodny
- Michael Barnett
- Ismailu Agbaje
- Elizabeth Evans
- Anthony Giordano

Lehman College
Hunter College
The City College
Queens College
Hunter College
Hunter College
Queens College
Lehman College

Upon motions duly made, seconded and carried, The Public Meeting was adjourned at 5:19 to go into Executive Session to consider personnel matters.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

MAY 22, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the executive session to order at 5:29 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael J. Del Giudice

William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio

Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo

Vice Chancellor Jay Hershenson
Dean Brenda Spatt

The absence of Mr. Stanley Fink was excused.
RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Kristin Booth Glen as Dean of The City University of New York School of Law, effective August 1, 1995, with an annual salary at the applicable dean's level and a housing allowance at the senior college level, subject to financial ability, and that she be appointed Law School Professor with tenure in the School of Law.

EXPLANATION: Kristin Booth Glen is being recommended by the Chancellor to the Board of Trustees for appointment as Dean of The City University of New York School of Law following the conclusion of an extensive national search. Kristin Booth Glen is an Associate Justice, Appellate Term, Supreme Court, First Judicial Department. She has also served as a Justice, Supreme Court, State of New York, and as a Judge, Civil Court of the City of New York. She has had continuous experience teaching in law schools for more than two decades. Judge Glen is active as a lecturer, scholar and member of prominent professional organizations. (The senior college monthly housing allowance is $2,500.)

The resolution was Unanimously Approved.

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Allen Lee Sessoms as President of Queens College, effective August 1, 1995, with an annual salary at the applicable presidential level, subject to financial ability, and that he be appointed Professor with tenure in the Department of Physics at Queens College.

EXPLANATION: Dr. Allen Lee Sessoms is being recommended by the Chancellor to the Board of Trustees for appointment as President of Queens College following the conclusion of an extensive national search. Dr. Sessoms, who holds a doctorate in Physics, has a wide range of experience as a faculty member, researcher, and academic administrator. Dr. Sessoms presently serves as Executive Vice President and Vice President for Academic Affairs at the University of Massachusetts System. Dr. Sessoms has also held various positions with the U.S. Department of State, including Deputy Chief of the U.S. Embassy in Mexico, Counselor for Scientific and Technological Affairs, U.S. Embassy in France, and Director, Office of Nuclear Technology and Safeguards, Bureau of Oceans and International Environmental and Scientific Affairs.

The resolution was Unanimously Approved.

At this point Trustee Herman Badillo, Vice Chancellor Jay Hershenson, and Dr. Brenda Spatt left the meeting.

RESOLVED, That the revision of the 1988 guidelines for presidential searches be adopted as amended; and be it further

RESOLVED, That the Chancellor appoint a task force of college presidents and University staff to prepare recommendations for the establishment of an executive management development program for the University.

THE CITY UNIVERSITY OF NEW YORK
GUIDELINES FOR PRESIDENTIAL SEARCHES

When a vacancy occurs, the Board of Trustees shall establish a Search Committee to seek a new president.

Simultaneously, should circumstances warrant, the Chancellor shall recommend an individual to the Board for appointment as acting or interim president until such time as a president is appointed. The acting president [may or]
shall not be a candidate for the presidency [as determined by the Board of Trustees, at the time of appointment to the acting presidency].

The Education Law of the State of New York invests in the Board of Trustees the legal responsibility for the selection and appointment of the presidents of the University. Cognizant of its legal responsibilities and desirous of fulfilling its communal, as well as legal obligations, the Board of Trustees seeks to assure that it will have significant advice and guidance from the colleges and the University when embarking on a search for a president.

**Composition of the Committee:**

In order to provide for adequate participation by representatives of the institution in which a presidential vacancy exists, the Board shall establish a Presidential Search Committee composed of the following members:

**Faculty**—three faculty members from the college, elected as determined by the appropriate faculty governance body of the college concerned;

**Students**—two students from the college, as recommended by the president, generally, but not necessarily, the presidents of student governing bodies, such as the day session and evening session student governments, provided, however, that the president should consult the appropriate student governance bodies on the selection;

**Alumni**—one alumnus from the college, generally, but not necessarily, the president of the alumni organization of the college concerned. Where there is no formal alumni organization, the Chancellor may designate a Distinguished Professor to serve with the Search Committee, or may select an active alumnus to serve with the Search Committee;

**President**—the president of one of the colleges of the University, appointed by the Chairman of the Board;

**Board Members**—at least three members of the Board of Trustees, appointed by the Chairman of the Board, and the Chairman of the Board as an ex-officio member of the Search Committee. Whenever possible, one Board member appointed to a Search Committee should reside in the same borough as the campus seeking a president.

The Board Chair may appoint additional members to the Search Committee to achieve balance in terms of academic discipline, representation of various campus constituencies, and diversity.

[The Office of the Chancellor shall provide the Staff support shall be provided to the Search Committee through an Office of Executive Search and Evaluation. It shall be the responsibility of this staff, on behalf of the Board of Trustees and Chancellor, to implement these guidelines and coordinate and manage all aspects of the search. The person in charge of the Office of Executive Search and Evaluation shall be selected by and report to the Chair of the Board and the Chancellor, seeking guidance as necessary from the Chair of each Search Committee.]

1. "Faculty" defined as having "faculty rank" or "faculty status" (by) based on Sections 8.1, [and] 8.2, and 6.1 of the Board Bylaws, [unless otherwise defined by the governance plan of the college] comprise the following: persons employed full-time on an annual salary in the title of professor, associate professor, assistant professor; full, associate, and assistant medical professor (basic sciences and clinical); instructor (nursing science); registrar (including senior, associate and assistant), and instructors and lecturers (after reappointment for a third year). The President, vice-presidents, deans, and business managers have faculty rank if they also hold any of the titles listed above. College Laboratory Technicians and HEO series personnel do not hold faculty rank.

2. If there is no official faculty governance body established by the college's approved governance plan, then the [determination is to be made] faculty representatives to the Search Committee shall be elected by the faculty members of the college governance body.
The Chancellor will serve as a resource through the search process, especially in the identification and recruitment of potential candidates, and shall attend the initial meeting of the Search Committee, meetings for candidate selection, and candidate interviews.

The Board or its committee may, where it deems necessary, call upon selected individuals, including outside firms, to provide it with advice and guidance in matters pertaining to the Search, such as carrying out a pre-search study, to supplementing efforts by the staff and Search Committee to identify and recruit potential candidates and providing background checks.

Procedures

Analysis of Campus Needs and Priorities:

Prior to the first meeting of the Search Committee, the Chancellor shall designate an individual or individuals to visit the campus, confer with appropriate constituencies, and prepare a report to the Search Committee, the Board of Trustees, and the Chancellor containing an analysis of campus needs and priorities in a timely manner. This pre-search study should inform the Search Committee's preparation of an advertisement for the presidential position.

Announcing the Vacancy:

Announcements of a presidential vacancy shall be placed in the appropriate [news] media, and shall be communicated to educational and related institutions through correspondence and through targeted recruitment based on the findings of the pre-search report. A primary responsibility of the Search Committee shall be to attract and recruit highly qualified candidates, emphasizing to them the advantages of working at CUNY and the benefits of living in New York City. Members of the Board, the presidents, and the faculty, [and] staff, and students of the University [are] should be actively encouraged to assist in the identification of potential candidates for consideration by the Search Committee. The City University of New York is an Affirmative Action-Equal Opportunity Employer and shall seek to identify qualified women and minorities for consideration by the Search Committee.

Screening of Applicants:

[A sub-committee of the Search Committee may be set up to screen applicants to the Search. The Screening Committee shall be composed of the faculty, student and alumni representatives selected to serve on the Search Committee. The sub-committee will be staffed and assisted by the Office of the Chancellor.

The sub-committee will screen the credentials of applicants and reduce the applicant pool to approximately ten to fifteen candidates deemed to be most qualified for further consideration.

Board members and the Chancellor may place before the Search Committee, for additional review, the curriculum vitae of a small number of individuals eliminated by the sub-committee screening or the curriculum vitae of the individuals who have come to their attention after completion of the initial screening process.

Upon completion of the initial screening process by the sub-committee, the Search Committee will do an additional screening of the candidates who have been recommended to the Search Committee for further consideration. The Search Committee shall [further] reduce the applicant pool to approximately seven [to ten] individuals [whom the Committee might wish to interview] to be interviewed. Candidates will be invited for interview with the Search Committee upon the stated request of a minimum of [three] four members of the Search Committee, at least [one] two of whom must be [a] member of the Board.
At the conclusion of the preliminary interviews, the Search Committee will assess the candidates, [determining which candidates it no longer wishes to consider and which candidates it might wish] selecting three or four outstanding candidates to [invite to] visit the college. [Candidates may be invited to visit the campus involved upon the stated request of a minimum of four members of the Search Committee, as least two of whom must be Trustee members.]

In the rare instance when the entire committee cannot achieve consensus on which three or four candidates to invite to campus visits, only Board members will be eligible to vote on the selection of these candidates: they will be expected to take into consideration the views of the representatives of campus constituencies.

**Campus Visits:**

Arrangements will be made for visits of candidates invited by the Search Committee, to meet with groups or individuals on the campus [concerned].

Groups of not more than 15 persons shall be selected by the faculty, students, chairpersons, alumni/foundation/college-related organizations, staff, and senior administrative staff of the college. Meetings with any other constituency or for any other purpose must be approved by the Search Committee staff, who shall consult, as necessary, with the Chair of the Search Committee and the Chancellor. Each campus group shall make a concerted effort to select individuals from as wide an array of its constituency as possible. No person should sit with more than one representative group. (Example: A professor who chairs a department should not sit with both a faculty group and a group of chairpersons.) Once selected, substantially the same individuals should meet with all candidates invited to the campus. The purpose of these meetings is to encourage candidates to remain interested in pursuing the presidency and to provide advisory opinions of each candidate's merit to the committee, the Chancellor, and the Board.

Each campus group shall [select a representative who shall be responsible for presenting the group's opinion of the candidates] present its view in a brief report to the Chancellor and the Search Committee within [one week] three days of the last campus visit.

This final group of candidates will be given an opportunity to tour the campus and may meet with members of the executive staff of the University. They will also be provided with information about issues and expectations related to CUNY presidencies, as well as information about compensation and other terms and conditions of employment.

**Search Committee Recommendations:**

After the campus visits, each member of the Search Committee [shall] may prepare a summary of his/her views on each of the candidates. Within two weeks of the final campus visit [and/or meeting of the Search Committee], the written summaries of the Search Committee members shall be submitted to the Chancellor and the Board of Trustees for review and consideration.

**Interview with the Board of Trustees**

The final group of candidates will be interviewed by the Board of Trustees, and the Chancellor.

**Chancellor's Recommendation:**

The Chancellor, after reviewing the written assessments of the members of the Search Committee, the views of the campus groups, interviewing the candidates, and soliciting such other information as may be necessary, shall prepare recommendations for the Board.
Once the Board of Trustees has made an appointment, the president-elect should receive a formal letter of appointment, together with the Board resolution, which delineates the terms and conditions of employment.

Exceptions to these Guidelines:

Special situations may occur when, for example, there is a candidate of proven distinction from within the University, a former University executive, or a candidate of national prominence from outside the University, or an exceptional candidate from a recent CUNY presidential search. Under such circumstances, the Board Chair and the Chancellor, after full consultation with the leadership of campus constituencies, may decide to suspend these guidelines for a specific presidential search and substitute a shortened process. A protocol for such a process should be developed by the Ad Hoc Committee and approved by the Board.

NOTE: Matter underlined is new; matter in brackets to be deleted.

EXPLANATION: In 1994, the Board Chairperson established an Ad Hoc Committee on the Presidential Search Process, which designated two consultants to review the University's 1988 search guidelines and practices within the framework of public colleges and universities. The consultants, Dr. Thomas Minter and Dr. Alan Oster, have submitted a series of recommendations regarding presidential searches that are reflected in the amended guidelines.

The resolution was Unanimously Adopted.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 6:35 P.M.

SECRETARY GENEVIEVE MULLIN