Minutes of Proceedings, September 27, 1995

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

SEPTEMBER 27, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:43 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Stanley Fink

William R. Howard
Charles E. Inniss
Susan Moore Mounier
Thomas Tam

Anthony D. Giordano, ex officio

Sandi E. Cooper, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
President Raymond C. Bowen
President David A. Caputo
Acting President Leo A. Corbie
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Vernon Lattin
President Gerald W. Lynch
President Charles E. Merideth
Acting President Thomas K. Minter

President Yolanda T. Moses
President Antonio Perez
President Isaura S. Santiago
President Kurt R. Schmeller
President Allen Lee Sessoms
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.
Dean Kristin Booth Glen

The absence of Ms. Carrion and Mr. Del Guidice was excused.
A. TRUSTEE HONORS: Chairman Murphy announced that Board Vice Chair Edith B. Everett and Trustee William R. Howard will be among eight (8) individuals to be honored by Medgar Evers College at its 25th Anniversary inaugural benefit event at the Plaza on September 28, 1995, for devoting their lives to the freedom of mankind, personkind, womankind, and the advancement of human and civil rights.

B. WELCOMING THE NEW COLLEGE PRESIDENTS AND DEAN: Chairman Murphy expressed pleasure and delight in welcoming President Allen Lee Sessoms of Queens College, President Antonio Perez of Borough of Manhattan Community College, President David Caputo of Hunter College, and Dean Kristin Booth Glen of the CUNY Law School to their first meeting of the Board of Trustees.

At this point Mr. Badillo joined the meeting.

C. YORK COLLEGE PRESIDENTIAL SEARCH COMMITTEE: Chairman Murphy announced that Trustee Charles Inniss will chair the York College Presidential Search Committee and Vice Chair Edith Everett and Trustees Jerome Berg and Thomas Tam will be the other Trustee members of the committee.

D. INTRODUCTION OF NEW STAFF IN THE SECRETARIAT: Chairman Murphy introduced Ms. Hourig Messerlian who has joined the staff of the Office of the Secretary as Executive Assistant to Secretary Genevieve Mullin.

At this point Mr. Fink joined the meeting.

E. UNIVERSITY STUDENT SENATE: a. Chairman Murphy noted that September 27, 1995 is the 20th anniversary of student membership on the Board of Trustees. He called on Trustee Giordano who expressed appreciation for Vice Chancellor Jay Hershenson's efforts, when he was chair of the USS in 1975, in securing the support of the Legislature, thereby making student membership a reality. Mr. Giordano also acknowledged the integral role Trustee Fink, who was Majority Leader of the Assembly at that time, played in securing the legislation which provided for student membership on the Board.

b. Chairman Murphy acknowledged that this is Trustee Anthony Giordano's last meeting as Chair of the USS. He thanked Mr. Giordano for all his great work during this past year, noting that he has been a really outstanding representative of the largest constituency in the University, the students, and wished him a great future in his chosen field. Student elections will be held next month and Tony will be introducing the new student member at the October Board meeting.

F. FACULTY HONORS: (1) Rose Dobrof, Doctor of Social Welfare Program at The Graduate School and Brookdale Professor of Gerontology at Hunter College has been appointed by President Clinton to the Federal Council on Aging, which advises and assists the President on issues relating to the special needs of older Americans.

(2) Eric R. Wolf, Professor Emeritus of Anthropology at Lehman College and The Graduate School has been elected to the National Academy of Sciences. This is a tribute to President Horowitz who leads the Graduate School, as well as for faculty from all the colleges who participate in these programs.

(3) Melvin Richter, Professor of Political Science at Hunter College and the Graduate School has been named a National Endowment for the Humanities Fellow at the School of Historical Studies of the Institute for Advanced Studies, Princeton, for 1995-96.

(4) Gerardo Pina, Associate Professor of Spanish at Lehman College and The Graduate School has been inducted as a member of the North American Academy of the Spanish Language, and as a corresponding member of the Royal Spanish Academy.

(5) Jane Katz, Professor of Physical Education and Athletics at John Jay College of Criminal Justice has won the U. S. Masters Swimming Short Course National Championship in the 1650-yard freestyle in her age group (50-54).
(6) Susan O'Malley, Professor of English at Kingsborough Community College, has received a 1995-96 Huntington Fellowship for research for research.

(7) Leonard R. N. Ashley, Professor Emeritus of English at Brooklyn College, has been elected to another term as president of the American Society of Geolinguistics.

G. COLLEGE HONORS: (1) Queens College has been ranked in the top hundred American Colleges in degrees awarded to Hispanics in 1991-92.

(2) The Center for Puerto Rican Studies at Hunter College has been selected by the government of Puerto Rico to be the custodian of The Historical Archives of the Puerto Rican Migration to the United States.

H. ALUMNI HONORS: (1) Robert Holland Jr., Baruch College Alumnus (MBA '69 ), has become the new President and CEO of the Ben & Jerry's Ice Cream Company.

I. STUDENT HONORS: (1) Mohamed B. Nyei, a Ph.D. Student in Sociology at The Graduate School and University Center has won the first $10,000 Ralph Bunche Dissertation Year Fellowship.

(2) 23 students in Queensborough Community College's Alliance for Minority Participation in Science Engineering and Mathematics Program (AMP) have received Research Assistantship Awards for 1995-96 from the National Science Foundation.

Ms. Caroline Abreu  Mr. Eric Rabarijaona
Mr. Gabriel Ashinyo-Monyo  Mr. Rodolfo Rodriguez
Mr. Abuelhassan A. Awouda  Mr. Wilfredo Roman
Mr. Luis Chamorro  Ms. Latha Panner Selvam
Ms. Jamie Lee L. Cohen  Mr. Krishna Sitaram
Mr. Dickson Emeh  Mr. Kevin Thomas
Mr. Ramon Feliciano  Mr. Isaias Tirado-Flores
Ms. Stella M. Ferrario  Mr. David Vargas
Mr. Owen Jennings  Mr. Wayne Watt
Mr. Denzil John  Mr. Dwayne Williams
Mr. Ruddie McDonald  Mr. Wilfredo Roman
Mr. Cesar Paula  Mr. David Vargas

(3) Todd Seward, a senior majoring in Psychology at City College's Center for Worker Education has been named a recipient of the 1995-96 Clark Fellowship by the Board of Directors of the Clark Foundation.

J. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. $425,000  NSF, to D. Gosser, Chemistry, for "A Workshop Chemistry Curriculum."


c. $325,914  NSF, to C. Fosnot, Elem. Education, for "Summermath in the City."

d. $228,043  NSF, to J. Barba, Elec. Engineering, for "Center for Minorities in Information Processing Systems."

e. $200,600  NSF, to M. Marin, Sec. & Cont. Ed., for "Young Scholars Discovery Program."

f. $180,000  NSF, to M. Tasayco, Chemistry, for "Studies of the Folding of Thioredoxin by Fragment Complementation."
g. $148,072  NASA, to R. Alfano, Physics, for "Investigation of the Basic Physics of High Efficiency Semiconductor Hot Carrier Solar Cells."

h. $130,000  NSF, to N. Aubry, Levich Institute, for "Reduced Self-Similar Description of Fully Developed Turbulence."

i. $116,552  NASA, to J. Barba, Elec. Engineering, for "Advanced Careers in Science and Engineering."

j. $115,000  NSF, to H. Cummins, Physics, for "Experimental Studies of Phase Transitions."

k. $110,418  US Dept. of Ed., to J. Jiggetts, School Services, for "Early Childhood Special Education Personnel Empowerment Program."

l. $110,000  JPL, to W. Pierson, Remote Sensing, for "Calculation of Oceanic Wind Stress Distributions from Radar Backscatter Data."

m. $102,957  Howard University/NSF, to B. Liaw, Mech. Engineering, for "Engineering Coalition of Schools for Excellence and Leadership."

n. $100,608  NSF/DMR, to M. Tamargo, Chemistry, for "New Alloys & Heterostructures for II - VI Visible Semiconductor Lasers & Devices."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $1,074,559  NYS Education Dept., to Sandra Rumayor, for "VATEA-Postsecondary."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $179,093  U.S./Japan Foundation, to Benjamin Rivlin, for "Redefining the U.S./Japan Alliance."

b. $136,000  U.S. Ed., to Frank Riessman, for "Education Careers for Minority High School Students."

c. $105,668  Urban Homesteading Assistance Board, to Helen Clark for "UHAB/USAID Institutional Partnership and Training Project."

HERBERT H. LEHMAN COLLEGE

a. $415,236  National Institutes of Health, to D. Basile, J. McDonald, K. Sailor, K. Swartz, and E. Wurtzel, for "Minority Biomedical Research Support at Lehman College."

b. $270,188  New York City Board of Education, to Marcie Wolfe, and Elizabeth McGee, for "Writing Teachers Consortium."

c. $105,101  Department of Health and Human Services, to Joseph Rachlin, for "Minority Access to Research Careers at Lehman College."

NEW YORK CITY TECHNICAL COLLEGE

a. 162,663  New York State Education Department VATEA, to Marge Poyatt, for "College Learning Center."

b. $100,000  New York State Urban Development Corporation, to E. Bing Inocencio, for "NYC Technical College Satellite Dish Telecommunications Laboratory Project."
York College

a. $918,648 National Institute of Health, to Leslie A. Lewis, Natural Sciences, for "Biomedical Research Support Program."

Brooklyn College

a. $465,649 National Science Foundation, to David Arrow, Carol Tretkoff, and Paula Whitlock, Computer and Information Science, for "Distributed Processing Across the Undergraduate Computer Science Curriculum."

b. $226,589 National Science Foundation, to Michael Sobel, and Paul Jablon, Physics, for "Taking Ownership: Science as Constructivist Inquiry (SCI) - An Interdisciplinary Urban Multicultural Curriculum Development Program."

c. $215,180 United States Department of Education, to Martha Bell, and Jeanette Marquis, Educational Services, for "Brooklyn College Talent Search."

d. $141,945 NIH/National Institute of Diabetes and Digestive and Kidney Diseases, to Anthony Sclafani, Psychology, for "Carbohydrate Appetite and Obesity."

e. $135,000 National Endowment for the Humanities, to Dee Clayman, Classics, for "Database of Classical Bibliography."

Queensborough Community College

a. $401,076 The State Education Department, to Russell K. Hotzler, and Mali Daum Katz, for "Vocational and Applied Technology Education Act (VATEA)."

b. $220,938 U.S. Department of Education, to Merrill Parra, for "Project Bridge II: A Student Support Service Program for Students with Disabilities."

c. $192,335 National Science Foundation, to Bernard Mohr, Russell K. Hotzler, Nathan Chao, and Bruce Naples, for "Technology Instruction for the 21st Century/ATE."

K. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. She welcomed the new presidents and dean and announced that the Association for a Better New York (ABNY) is sponsoring a welcoming reception for them on Thursday, October 5, 1995, at 8:30 A.M., at the Rihga Hotel to which all Trustees and presidents are invited. This is kind of an historic first to have CUNY’s new presidents featured by ABNY. They are also welcoming Dr. Augusta Souza Kappner, former president of Borough of Manhattan Community College, who is the new president of the Bank Street College.

2. We had been very distressed in August by John Leo’s column in U.S. News and World Report about open admissions and CUNY and we were greatly helped by General Colin Powell and others on letters to correct Mr. Leo’s statements.

3. This summer, at the request of Budget Director Patricia Woodward, both CUNY and SUNY officials were called in for meetings with the Division of the Budget. A legislative hearing was convened in New York City on August 3, 1995, by Assemblyman Ed Sullivan, at which faculty and CUNY presidents and administrators testified. The administration worked with legislators and State officials through the summer on community college aid, TAP, capital outlay, and other items.
4. She shared her enthusiasm about the signing of the Altman Acquisition Bill that Governor Pataki signed for the movement of the Graduate School to that location, and gave special thanks to Senator Roy Goodman, Speaker Sheldon Silver, the entire Senate and Assembly, President Frances Horowitz, Deputy Chancellor Laurence Mucciolo, former Vice Chancellor Donal Farley and Ms. Eileen Kouyoumjian of CUNY's Albany office for their efforts.

5. With respect to City developments, the University is continuing to work with OMB on maintenance of effort in order to protect the restorations to the community colleges that were secured in the late spring. This permitted the Board to take the community colleges off retrenchment and out of financial exigency in the late spring.

6. A major issue for the University right now is the Home Relief Workfare requirements. 10,000 CUNY students are now obliged to work 26 hours per week at various city work sites in jobs that do not particularly contribute the kind of work experience that would lead to permanent jobs and permanent careers for them. One of the things that CUNY has historically done awfully well is to lead students off welfare by giving them the job skills they need to move permanently into the job market very successfully. We are working with the City Council, Trustee Badillo, and the Human Resources Administration on our concerns.

7. Student enrollment is a very chaotic picture. Campuses that ordinarily had strong enrollments have come in under while campuses that had been lagging, with lots work, have caught up and come in strongly. We expect probably that our enrollment will go up further in the winter quarter as we deal with issues like TAP eligibility and the tuition increase. Many students reappeared at campuses only to find that they no longer were eligible for TAP assistance because it was cut from eight to six semesters at the community colleges. Another serious issue was the tuition increase. I have been meeting with the presidents on this issue. Every single president is working in a very difficult climate. They are coming in with ideas about how to help students who don't have the financial wherewithal, and how to make this University work and serve the students that need to be in CUNY.

8. As a result of the increasing quality of our students, and what has happened in the State, we can sense that private institutions have put on increased recruiting efforts for CUNY students and have come after large numbers of them. That's a compliment to CUNY but also concerns us because we like to keep the students that we care about with us.

9. The 50th anniversary of the United Nations was celebrated at Lehman College last Thursday. Trustee and Mrs. Berg were there, as was Trustee Giordano who participated in the CUNY student forum, moderated by Mr. A. M. Rosenthal from the New York Times, questioning Secretary General Boutros Boutros Ghali. The session, which was taped, is to be released by PBS as part of their educational program around the country. President Fernandez did the introduction and was superb at hosting the event.

10. CUNY has received a $5 million five year NFS grant, the largest of only four such grants in the nation, to prepare students to become better elementary and high school science and math teachers. The New York City Science and Math Collaborative for Excellence in Teacher Preparation program (CETP), will address the acute shortage of teachers qualified to teach math and science in the New York City public schools. The collaborative effort will complement and work closely with the NSF funded $15 million Urban Systemic Initiative, the CUNY/New York City schools partnership in math and science in grades K through 12. The collaborative includes CUNY's Brooklyn, City, Hunter, Lehman Colleges and the College of Staten Island, as well as New York University.

11. Unofficially, CUNY will be designated as the lead institution to operate, along with Brown University and the University of Maryland, the technical support and development center for the Northeast Region for the United States Department of Education. The purpose of this program is to help states' local educational agencies, school library and media personnel, administrators, and others to integrate advanced technologies into kindergarten through 12th grade classrooms, library media centers, adult literacy centers, and other educational settings. I want to again commend Prof. Alvin Halpern who was instrumental in both of these grants.

12. We still see around the nation a continuing attack on affirmative action. I want to commend again the initiative of our Board of Trustees, taken at their June meeting, supporting CUNY's efforts on behalf of affirmative action, and again welcoming our very large immigrant population.
13. Over the summer Vice Chancellor Jay Hershenson and I visited *The Chronicle of Higher Education* and the *Washington Post* to move a little beyond New York with respect to media contacts on behalf of the higher education community and on CUNY's behalf and to push on federal student aid issues.

14. I want to congratulate Chair Murphy on being honored by Pius XII Youth and Family Services at the Sixth Annual Medal of Life dinner on October 12th, a much deserved honor.

**Statement of Chairman James P. Murphy:**

These are very, very difficult times for the University and for most public service agencies around the country -- for profit, non-profit, and governmental. There are an awful lot of excellent things that are happening to position this University into the next century. In 1997 President Moses and indeed the whole University will celebrate the 150th anniversary of City College; indeed the creation of this University. And we will have many good things to celebrate about. A great history, but a great future as well.

One of the most important things that is happening here is our being able to outreach, the Chancellor working with President Merideth and many others in this University, to get federal recognition and funding for the fundamental needs that urban education has and it is a great opportunity for us. So, I think going forward we can build on this and continue the great quality of activities in our classrooms, notwithstanding all of the terrible challenges -- and we are going to have many battles going forward -- I think we will be true to our history and true to the needs of this City.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 5)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for September 27, 1995 (including Addendum Items) be approved, as revised as follows:

**(a) ADDENDUM:** Add the following:

**D 17 HOSTOS COMMUNITY COLLEGE - APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)**

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<td>HEa</td>
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**D.18 ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)**

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<td>Gartner</td>
<td>Lia</td>
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*Effective date approved by the Deputy Chancellor*
RESOLVED, That the Board of Trustees of The City University of New York adopt the Standards and Regulations for the distribution of State aid to the community colleges (appended) developed jointly by The City University of New York as required by the New York State Education Law, Section 6304, and the adopted budget for fiscal year 1995-1996.

A. NON-CREDIT REMEDIALLY PROGRAMS

Non-credit remedial programs operated by community colleges can be included for state aid if the sponsor contributes its share of operating costs and each program meets the following: Instruction concerned with diagnosing, correcting or improving such basic skills as oral and written communications, reading, analytical concepts and general study habits and patterns, to overcome in part or in whole any particular marked deficiency which interferes with a student's ability to pursue an educational objective effectively. State financial assistance shall be allowed for all non-credit remedial programs, which programs may, as a prerequisite to enrollment, require specific educational requirements heretofore or presently undertaken by community colleges.

B. BASIC STATE FINANCIAL ASSISTANCE

(1) Full opportunity colleges.

The basic state financial assistance for community colleges implementing approved full opportunity programs shall be the lowest of the following:

(i) two-fifths of the net operating budget of the college, as approved by City University Trustees,

(ii) two-fifths of the net operating costs of the college, or

(iii) for the college fiscal 1995-96 the total of the following:

   (a) the budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for state financial assistance multiplied by $1,800; and

   (b) one-half of rental costs for physical space.

(2) Non-full Opportunity Colleges. The basic state financial assistance for community colleges not implementing approved full opportunity programs shall be the lowest of the following:

(i) one-third of the net operating budget of the college, or campus of a multiple campus college, as approved by the City University Trustees,

(ii) one-third of the net operating costs of the college, or campus of a multiple campus college; or

(iii) for the college fiscal 1995-96, in accordance with the provisions of Chapter 259 of the Laws of 1993, as amended, the total of the following:

   (a) the budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for state financial assistance multiplied by $1,500; and

   (b) one-half of rental cost for physical space.
(3) Notwithstanding the provisions of paragraphs (1) and (2) of this subdivision, a community college or a new campus of a multiple campus community college in the process of formation shall be eligible for basic state financial assistance in the amount of one-third of the net operating budget or one-third of the net operating costs, whichever is the lesser, for those colleges not implementing an approved full opportunity program plan; or two-fifths of the net operating budget or two-fifths of the net operating costs, whichever is the lesser, for those colleges implementing an approved full opportunity program during the organization year and the first two fiscal years in which students are enrolled.

(4) Federal Jobs Opportunities and Basic Skills Program. Notwithstanding any other provision of law, rule or regulation, the chancellor or designee of The City University may allocate any portion of such basic state financial assistance on a matching basis pursuant to a memorandum of understanding between the City University and the department of social services, to community colleges consistent with federal requirements to implement a program for the provision of education and training services to adults eligible for the federal Jobs Opportunities and Basic Skills (JOBS) program. Services to be provided by community colleges receiving such allocation may include, but not be limited to, high school equivalency, basic education, job skills training, English as a second language, post secondary education, job readiness training, job placement services, case management career counseling, and assessment and employability planning.

C. FUNDED ENROLLMENT

Notwithstanding the provisions of this section, assistance payable for the 1995-96 community college fiscal year on the basis of full-time equivalent credit enrollment and non-credit remedial enrollment shall be paid on an aidable college enrollment defined to be the greater of:

(1) The actual full-time equivalent credit enrollment and non-credit remedial enrollment for the 1994-95 community college fiscal year; or

(2) The sum of the following: 50 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1994-95, plus 30 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1993-94, plus 20 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1992-93. For such enrollment full assistance is payable as provided in clause (a) of subparagraph (iii) of paragraph (1) and clause (a) of subparagraph (iii) of paragraph (2) of subdivision (c) of this section.

D. EXCESS STUDENT REVENUES

Local sponsors may use funds contained in reserves for excess student revenue, excluding any excess student revenues attributable to the 1995-96 community college fiscal year, for operating support of the community college program even though said expenditure may cause expenses from student revenues to exceed one-third of the college's net operating budget provided that such funds do not cause the college's revenues from the local sponsor's contributions in aggregate to be less than the comparable rates for the previous community college fiscal year.

E. STUDENT TUITION AND FEES

The full-time tuition rate for residents of the sponsorship area, and nonresidents of the sponsorship area presenting certificates of residence, shall not exceed $2,500 per academic year of two semesters or three quarters.
F. TUITION LIMITATIONS

(1) In accordance with the provisions of chapter 53 of the laws of 1995, community colleges of the City University of New York for the college fiscal year 1995-96 may increase tuition and fees above that allowable under paragraph (d) of section 6304 of the Education Law, provided the local sponsor's contribution either in the aggregate or per full-time equivalent student shall be no less than the comparable actual rates for the 1994-95 community college fiscal year.

(2) In no event shall tuition rates exceed the maximum limitations provided in subdivision (c) of these Guidelines.

EXPLANATION: The 1995-1996 New York State adopted budget and the New York State Education Law require The City University of New York and State University of New York to develop joint regulations for administration of State aid to community colleges. The City University of New York and State University of New York administrations have worked collaboratively to develop appropriate changes to existing rules to allow the distribution and allocation of State aid in accordance with the adopted budget. The changes in the rules will permit full allocation of budgeted funds to the City University community colleges, including assistance for business and technical programs.

D 20 KINGSBOROUGH COMMUNITY COLLEGE: PRINTING AND DELIVERY OF CONTINUING EDUCATION NEWSPAPER INSERT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Kingsborough Community College for the printing and delivery of the Continuing Education Newspaper inserts for fiscal year 1996. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $70,000, for the annual period from July 1, 1995 to June 30, 1996, chargeable to code 214201438. The contract shall include one option for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Continuing Education newspaper inserts are required for each semester to recruit and inform prospective students regarding course offerings, schedules, and registration procedures.

D 21 THE CITY UNIVERSITY OF NEW YORK - RESOLUTION REGARDING THE 1995 STATE RETIREMENT INCENTIVE PROGRAM:

WHEREAS, At its meeting of February 27, 1995, the Board adopted a resolution expressing its approval of the State's 1995 Retirement Incentive Program ("1995 Retirement Program") and authorizing the Chancellor to take all necessary steps to implement the 1995 Retirement Program and provide the Board with appropriate reports on the impact of the 1995 Retirement Program on the City University; and

WHEREAS, The 1995 Retirement Program, as enacted into law by Chapter 12 of the Laws of 1995, effective March 6, 1995, and participated in by the City University, was subsequently amended to permit a second open period for certain employees not to extend beyond December 27, 1995 and the Chancellor has decided, pursuant to the February 27, 1995 resolution that the University shall participate in this second phase of the 1995 Retirement Program; now therefore be it

RESOLVED, That the Board reaffirms and clarifies its February 27, 1995 resolution on the 1995 State Retirement Incentive Program ("1995 Retirement Program") which approved the participation by the City University in the 1995 Retirement Program, and states that the delegation of authority to the Chancellor to take all necessary steps to implement the 1995 Retirement Program included the authority to elect to participate in any extension of the 1995 Retirement Program and to establish the eligible titles and open period thereunder.
D 22 NEW YORK CITY TECHNICAL COLLEGE - TRANSFER OF THE INSTRUCTIONAL STAFF TO THE
DEPARTMENT OF BUSINESS:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of New York City Technical College's Departments of Accountancy, Marketing and Office Technology be transferred and appointed to the Department of Business:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date</th>
<th>Appointment Date(College) or Award of CCE</th>
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<td>Ann O'Farrell</td>
<td>Prof.</td>
<td>Office Technology</td>
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<td>Edward Alterman</td>
<td>Prof.</td>
<td>Accountancy</td>
<td>Business</td>
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<td>Henry Hagopian</td>
<td>Prof.</td>
<td>Marketing</td>
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<td>Carl High</td>
<td>Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
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<tr>
<td>Alan Gilman</td>
<td>Associate Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
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<td>Stephen Frazzetto</td>
<td>Assistant Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
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<td>Lois Burns</td>
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<td>Office Technology</td>
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<td>David Zimmerman</td>
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<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/78</td>
</tr>
<tr>
<td>Mark Hinds</td>
<td>Assistant Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/79</td>
</tr>
<tr>
<td>Stanley Carroll</td>
<td>Associate Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>John Dixon</td>
<td>Assistant Prof.</td>
<td>Marketing</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

Sheldon Feinman  Lecturer   Marketing  Business  9/1/95  9/1/82
Anyse Winston    Lecturer   Marketing  Business  9/1/95  2/1/86

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of New York City Technical College's Department of Office Technology, the consolidation of its Departments of Accountancy and Marketing and the establishment of the Department of Business effective September 1, 1995. Two members of the instructional staff serving in the Department of Office Technology are transferred and appointed to the Department of Business. Seven members of the instructional staff serving in the Department of Accountancy are transferred and appointed to the Department of Business. Four members of the instructional staff serving in the Department of Marketing are transferred and appointed to the Department of Business.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Business have the same date of seniority as a result of these transfers. The President shall, therefore, break these ties between and among these tenured members by using each member's individual date of appointment to his or her first full-time instructional staff title at the College.

*Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, certificated lecturers transferred and appointed effective the same date to the Department of Business will have the same date of seniority as a result of these transfers. The effective date of the Certificate of Continuous Employment for the lecturers becomes September 1, 1995. The President, therefore, shall break these ties between and among these certificated faculty members by using each member's individual date of award of the Certificate of Continuous Employment in the former department.

Each instructional staff member has been advised of his or her seniority in the Department of Business.
RESOLVED. That effective September 1, 1995 the following members of the instructional staff of New York City Technical College's Departments of Biology, Chemistry, and Physics and General Science be transferred and appointed to the Department of Physical and Biological Sciences:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Former Seniority Date (College) or Award of CCE</th>
<th>Appnt. Date (New Dep't.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatole Dolgoff</td>
<td>Associate Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>2/1/61</td>
</tr>
<tr>
<td>Rafael Diaz-Rivera</td>
<td>Sr. CLT</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/63</td>
</tr>
<tr>
<td>Alan Gelfand</td>
<td>Associate Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/54</td>
</tr>
<tr>
<td>Bernard Stern</td>
<td>Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/64</td>
</tr>
<tr>
<td>James Wise</td>
<td>Sr. CLT**</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/54</td>
</tr>
<tr>
<td>William Walkwitz</td>
<td>Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/66</td>
</tr>
<tr>
<td>Henry Zimmerman</td>
<td>Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/66</td>
</tr>
<tr>
<td>Barbara Johnson</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Samuel Santiago</td>
<td>Chief CLT</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/68</td>
</tr>
<tr>
<td>Richard Beck</td>
<td>Sr. CLT</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>3/1/68</td>
</tr>
<tr>
<td>Victor Strozak</td>
<td>Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/68</td>
</tr>
<tr>
<td>Teresa Antony</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/69</td>
</tr>
<tr>
<td>Mark Skyler</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/69</td>
</tr>
<tr>
<td>Daniel Taylor</td>
<td>CLT</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/69</td>
</tr>
<tr>
<td>Ashraf Mongroo</td>
<td>Assistant Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>7/1/71</td>
</tr>
<tr>
<td>John DeFaria</td>
<td>Sr. CLT</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/71</td>
</tr>
<tr>
<td>Alla Romano</td>
<td>Associate Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
<tr>
<td>Balfour Dunkley</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/73</td>
</tr>
<tr>
<td>Ranjani Selvadurai</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>2/1/74</td>
</tr>
<tr>
<td>Freeun Maria Chen</td>
<td>Sr. CLT</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Carlos Estol</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Charles Lavendar</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Alan Wolfe</td>
<td>Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Daria Boudana</td>
<td>Associate Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/5/78</td>
</tr>
<tr>
<td>Honamattie Dabydeen</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>Biman Mitra</td>
<td>Assistant Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>Annette Schaefer</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Jacqueline Elliot</td>
<td>CLT</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Dennis Bakевич</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/86</td>
</tr>
<tr>
<td>Barbara Kostroff</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/86</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Department</th>
<th>New Department</th>
<th>Seniority Date (College) or Award of CCE</th>
<th>Appnt. Date (New Dep't.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Rosen</td>
<td>Lecturer</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/78</td>
</tr>
<tr>
<td>James Wise</td>
<td>Lecturer*</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/84</td>
</tr>
</tbody>
</table>

UNTENURED

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Department</th>
<th>New Department</th>
<th>Seniority Date (College) or Award of CCE</th>
<th>Appnt. Date (New Dep't.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tony Nicholas</td>
<td>Assistant Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/94</td>
</tr>
<tr>
<td>Jan Heers</td>
<td>Sr. CLT</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/94</td>
</tr>
</tbody>
</table>

**Serving as a lecturer; tenured Sr. CLT**

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of New York City Technical College's Departments of Biology, Chemistry, and Physics and General Science and the establishment of the Department of Physical & Biological Sciences effective September 1, 1995. Ten members of the instructional staff serving in the Department of Physics and General Science are transferred and appointed to the Department of Physical & Biological Sciences. Sixteen members of the instructional staff serving in the Department of Biology are transferred and appointed to the Department of Physical & Biological Sciences. Seven members of the instructional staff serving in the Department of Chemistry are transferred and appointed to the Department of Physical & Biological Sciences.
Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Physical & Biological Sciences have the same date of seniority as a result of these transfers. The President shall, therefore, break these ties between and among these tenured members by using each member's individual date of appointment to his or her first full-time instructional staff title at the College.

Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, certificated lecturers transferred and appointed effective the same date to the Department of Physical & Biological Sciences will have the same date of seniority as a result of these transfers. The effective date of the Certificate of Continuous Employment for the lecturers becomes July 1, 1995. The President, therefore, shall break these ties between and among these certificated faculty members by using each member's individual date award of the Certificate of Continuous Employment in the former department.

Each instructional staff member has been advised of his or her seniority in the Department of Physical & Biological Sciences.

(b) ADDENDUM: Revise the following:

Page 1, D 1: HUNTER COLLEGE - TRANSFER OF FACULTY FROM ACADEMIC SKILLS/SEEK TO SEEK COUNSELING UNIT IN STUDENT SERVICES: The entry is withdrawn.

Page 2, D 2: HUNTER COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO THE FOLLOWING DEPARTMENTS: The entry is withdrawn and hereby replaced with the following resolution:

D 2 HUNTER COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO VARIOUS DEPARTMENTS

RESOLVED. That effective August 29, 1995 the following members of the instructional staff of Hunter College's Department of Health and Physical Education be transferred and appointed to the following departments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't)</th>
<th>Appnt. Date (Prev. Dep't)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank Greenberg</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Curriculum &amp; Teaching</td>
<td>8/29/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Mary Lefkarites</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Curriculum &amp; Teaching</td>
<td>8/29/95</td>
<td>2/1/71</td>
</tr>
<tr>
<td>Kathryn Rolland</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>School of Health Sciences</td>
<td>8/29/95</td>
<td>N/A</td>
</tr>
</tbody>
</table>

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of Hunter College's Department of Health & Physical Education effective September 1, 1995. Six members of the instructional staff serving in the Department of Health and Physical Education are transferred and appointed to the Department of Curriculum and Teaching. One member of the Department of Health and Physical Education is transferred and appointed to the School of Health Sciences.

Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Curriculum & Teaching have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to the former Department of Health & Physical Education.

Each instructional staff member has been advised of his or her seniority in the new department.
BARUCH COLLEGE - APPOINTMENT OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO THE DEPARTMENT OF EDUCATION: The entry is withdrawn and hereby replaced with the following resolution:

D 3 BARUCH COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO THE DEPARTMENT OF EDUCATION:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of Baruch College's Department of Health and Physical Education be transferred and appointed to the Department of Education:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't.)</th>
<th>Appointment Date (Prev. Dep't.)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED MEMBERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>William C.T. Eng</td>
<td>Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/73</td>
</tr>
<tr>
<td>Joan Gondola</td>
<td>Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/79</td>
</tr>
<tr>
<td>Wendy Kyman</td>
<td>Asst. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Ralph Sirianni</td>
<td>Sr. CLT</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

Helen M. Belden  
Lecturer  
Health & Physical Educ.  
Education  
9/1/95  
N/A

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of Baruch College’s Department of Health & Physical Education and the merger with the Department of Education effective September 1, 1995. Five members of the instructional staff serving in the Department of Health & Physical Education are transferred and appointed to the Department of Education into which the Department of Health & Physical Education was merged.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Education have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member’s individual date of appointment to the former Department of Health & Physical Education.

Each instructional staff member has been advised of his or her seniority in the new department.

BARUCH COLLEGE - TRANSFER TO ANOTHER DEPARTMENT (INSTRUCTIONAL STAFF) (TRANSFER WITH TENURE/CCE FROM THE DEPARTMENT OF ACADEMIC SKILLS): The entry is withdrawn and hereby replaced with the following resolution:

D 4 BARUCH COLLEGE - TRANSFER OF INSTRUCTIONAL STAFF FROM THE DEPARTMENT OF ACADEMIC SKILLS TO VARIOUS DEPARTMENTS:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of Baruch College’s Department of Academic Skills be transferred and appointed to the following departments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't.)</th>
<th>Appointment Date (Prev. Dep't.) or Award of CCE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED MEMBERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audrey Williams</td>
<td>Prof.</td>
<td>Academic Skills</td>
<td>Education</td>
<td>9/1/95</td>
<td>N/A</td>
</tr>
<tr>
<td>Eileen Block</td>
<td>Assoc. Prof.</td>
<td>Academic Skills</td>
<td>English</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
<tr>
<td>Judith Entes</td>
<td>Assoc. Prof.</td>
<td>Academic Skills</td>
<td>English</td>
<td>9/1/95</td>
<td>2/1/74</td>
</tr>
<tr>
<td>Cecelia A. McCall</td>
<td>Assoc. Prof.</td>
<td>Academic Skills</td>
<td>English</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

Julia Bhasin  
Lecturer  
Academic Skills  
English  
9/1/95  
9/1/70

Eugenia M. Bragen  
Lecturer  
Academic Skills  
English  
9/1/95  
9/1/69
Marta W. Martino  Lecturer  Academic Skills  English  9/1/95  9/1/95
Joyce Barrett  Lecturer  Academic Skills  Law  9/1/95  N/A
Angela Anselmo  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  9/1/73
Juan Caraballo  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  9/1/70
Nestor Hidalgo  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  9/1/70
Harvey Jackson  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  9/1/73
Patricia J. Johnson  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  9/1/72
Violet W. Seung  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  11/1/79
Celestine O. Thompson  Lecturer  Academic Skills  Stud. Dev. & Counseling  9/1/95  9/1/74

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of Baruch College's Department of Academic Skills effective September 1, 1995. One member of the instructional staff serving in the Department of Academic Skills is transferred and appointed to the Department of Education. Six members of the instructional staff serving in the Department of Academic Skills are transferred and appointed to the Department of English. One instructional staff member serving in the Department of Academic Skills is transferred and appointed to the Department of Law and seven are transferred and appointed to the Department of Student Development and Counseling.

Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of English have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to the former Department of Academic Skills.

Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, certificated lecturers transferred and appointed effective the same day to the Department of English and the Department of Student Development and Counseling will have the same date of seniority in their respective departments as a result of these transfers. The effective date of the Certificate of Continuous Employment for the lecturers becomes September 1, 1995. The President, therefore, shall break these ties in seniority between and among these certificated faculty members by using each member's individual date of award of the Certificate of Continuous Employment in the former Department of Academic Skills.

Each instructional staff member has been advised of his or her seniority in the new department.

Page 6, D 5: THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF STUDENT SERVICES:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of The College of Staten Island's Department of Student Development and Department of Health and Physical Education be transferred and appointed to the Department of Student Services:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't.)</th>
<th>Appointment Date (College)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED MEMBERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Louis B. Zarrelli</td>
<td>College Laboratory Technician</td>
<td>Health &amp; Physical Educ.</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Roberta Vogel</td>
<td>Prof.</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
<tr>
<td>Gloria Garcia</td>
<td>Assistant Prof.</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>2/1/71</td>
</tr>
<tr>
<td>Charlotte McPherson</td>
<td>Assistant Prof.</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

| Eugene Dudley       | Lecturer     | Student Development | Student Services | 9/1/95 | N/A |

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of the Department of Student Development and the Department of Health & Physical Education effective September 1, 1995. Four members of the instructional staff serving in the Department of Student Development are transferred and appointed...
to the Department of Student Services. One member of the instructional staff serving in the Department of Health & Physical Education is transferred and appointed to the Department of Student Services.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Student Services have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to either of the two former colleges or The College of Staten Island after the merger of 1977.

*Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, the seniority of a transferred lecturer is governed by the date of appointment to the department. The effective date of the Certificate of Continuous Employment becomes September 1, 1995.

Each instructional staff member has been advised of his or her seniority in the new department.

Pages 7&8, D 7: THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF NURSING: The entry is withdrawn and hereby replaced with the following resolution:

D 6 THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF NURSING:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of The College of Staten Island's Department of Health & Physical Education be transferred and appointed to the Department of Nursing:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't.)</th>
<th>Appointment Date (College)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED MEMBERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evan Pickman</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Nursing</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
<tr>
<td>Howard G. Peirano</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Nursing</td>
<td>9/1/95</td>
<td>9/1/68</td>
</tr>
<tr>
<td>Nicholas Farkoah</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Nursing</td>
<td>9/1/95</td>
<td>9/1/67</td>
</tr>
</tbody>
</table>

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of the Department of Health & Physical Education effective September 1, 1995. Three members of the instructional staff serving in the Department of Health & Physical Education are transferred and appointed to the Department of Nursing.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Nursing have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to either of the two former colleges or The College of Staten Island after the merger of 1977.

Each instructional staff member has been advised of his or her seniority in the new department.

(c) ERRATA: Add the following:

THE CENTRAL OFFICE

P B-1 APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The title for the appointment of Suzanne Tumelty is revised to read Substitute HE Associate.
THE CITY COLLEGE

PB-1 ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The functional title for Jean E. Wiles is revised to read Acting Director of the SEEK Program. EARLY PAYMENT OF NEW STEPS: The entry for Jean Wiles is withdrawn.

PB-2 APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS): The salary rate for John Gallagher is 50% of $49,189 rate.

PB-4 APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The prior title for Leslie Galman is revised to read Substitute HEA and the previous rate is revised to read $54,034.

LEHMAN COLLEGE

PA-1 SPECIAL ACTION: The entry is withdrawn.

(d) ERRATA: Revise the following:

Page 1 BOROUGH OF MANHATTAN COMMUNITY COLLEGE: The entry revising the salary rate for Quan Ou is hereby deleted.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for September 27, 1995 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Add the following:

D 5 HUNTER COLLEGE - REVISION OF PREVIOUS ACTION TAKEN BY THE BOARD (ACADEMIC MATTERS):

University Report Addendum, June 26, 1995, Item D3: Elimination of Graduation Requirement for All Degree Programs: The heading is revised to read "HUNTER COLLEGE - ELIMINATION OF COURSE REQUIREMENT FOR ALL DEGREE PROGRAMS." The Explanation is revised to read as follows: "The elimination of this course is a result of planning in connection with the Board's declaration of fiscal exigency."

D 6 THE CITY UNIVERSITY OF NEW YORK - SENIOR CITIZEN WAIVER:

RESOLVED, That the Board of Trustees of The City University of New York authorize colleges to permit residents of New York State 60 years of age and older to enroll in undergraduate courses on a space available basis and have their tuition waived. For senior colleges, students must enroll on an audit basis without academic credit, and be it further

RESOLVED, That this change shall be effective for all colleges beginning July 1, 1995.

EXPLANATION: The State enacted a law permitting persons 60 years of age or over to audit undergraduate courses on a tuition free, space available basis. The new law authorizes the City University Board of Trustees to reduce the senior citizen age requirement from 65 to 60. This resolution is necessary in order to implement the statute. Current practices at the senior and community colleges will continue within the age requirement for senior citizen status.
D 7 KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF AUDIO EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Secretary of the Board to execute a contract on behalf of Kingsborough Community College to purchase audio equipment. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated amount of $36,000, chargeable to Capital Project HN Y-192 XKG 106-995, CP 34959.

EXPLANATION: These items are being purchased as part of a larger capital grant for AudioVisual workstation equipment. The items will be used by Kingsborough faculty, CLT's, and qualified students, working as a team to produce broadcast quality video and audio products. The facility will be integrated with existing audio and video resources on campus and will include the ability to transmit and receive products through a variety of digital modalities.

D 8 KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF AUDIO-VIDEO EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Secretary of the Board to execute a contract on behalf of Kingsborough Community College to purchase audio-video equipment. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated amount of $48,000, chargeable to Capital Project HN Y-192 # KG 106-995, CP 34959.

EXPLANATION: These items are being purchased as part of a larger capital grant for AudioVisual workstation equipment. The items will be used by Kingsborough faculty, CLT's, and qualified students, working as a team to produce broadcast quality video and audio products. The facility will be integrated with existing audio and video resources on campus and will include the ability to transmit and receive products through a variety of digital modalities.

(b) ERRATA: Add the following:

THE CITY COLLEGE

P B-1 TRANSFER TO ANOTHER DEPARTMENT: The demographic comments for the transfer of Patricia Bramwell are revised to read "Transfer with Tenure from the Department of Special Programs." For all transfers, the Department of Special Program is revised to read Department of Special Programs.

P B-4 REAPPOINTMENT WITHOUT TENURE, CCE, OR 13.3.B. (ANNUAL): The entry for Haishan Wu is withdrawn.

YORK COLLEGE

P A-2 SECTION AI.8.3 SOCIAL WORK CRITERIA FOR ADMISSION TO PROGRAM: Criterion #4 is deleted and the other criteria are hereby renumbered #1 through #5. Former #5 (now #5) is revised to read as follows: "Applicants to and approved majors in the Social Work Program must adhere to the standards of professional conduct found in the National Association of Social Workers Code of Ethics." Also, #6 is added to read as follows: "If demand from qualified applicants exceeds available resources, the selection criteria will be reexamined and resubmitted for Board approval."

P A-3 SECTION AI.8.4 SOCIAL WORK - OTHER PERTINENT INFORMATION: In line three of #1, the word "grad" is revised to read "grade."

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.
Statement of Trustee Cooper:

I am obliged to point out that in the Chancellor’s Report, as a result of the interpretation of the guidelines for fiscal exigency, there is voted by this group the elimination of the graduation requirement of Hunter College because of the way in which the policy was applied. The graduation requirement in this case is falling under guidelines for retrenchment. In most universities in the world, the graduation requirement is something which faculty vote on, and this was not done. I believe something similar is in these papers, which I cannot locate at the moment, for Medgar Evers. I am also obliged to point out that we are facing a situation once again where the transfer of faculty into departments by virtue of the interpretation of the State law is a loss of seniority for people who have been in this University, in some places, close to thirty years. The way in which this transfer occurs is the adding of people to existing departments, abolishing their original appointment for seniority. There is clearly a difference of opinion on interpreting the State law between the central administration and the lawyers who serve the faculty senate. I think, however, we should pay some recognition to the fact that we, in both of these cases, have stepped on areas of faculty authority which have a long history and I am very troubled by it.

Statement of Vice Chancellor Diaz:

We clearly have a disagreement here as to what the State law says, but it goes beyond the State law. Our own Bylaws were revised in 1976 to conform to the State law which says that a person’s appointment date to a department, a person’s seniority date, is based on their date of appointment, and tenure is treated as status not a seniority date. The basic issue here is seniority and tenure as synonymous terms. We think the State law is clear and the Bylaws were amended in 1976 to conform to the State law and use the term, “Date of Appointment” and delete the term, “Date of Tenure.”

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and executive session of June 26, 1995 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

Calendar items were considered in the following order:

C. QUEENSBOROUGH COMMUNITY COLLEGE - LIGHTING REVISION 3rd. FLOOR & 2nd. FLOOR OF LIBRARY BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for purchase of materials and equipment for lighting revisions to the 3rd floor and 2nd floor of the Library Building. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $122,000, chargeable to City Capital Budget, Project: HN-206. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing lighting system was constructed prior to a project which added stacks to the original design of the library. Many of the stacks are in an area for which the original lighting is inadequate. The original lighting to be replaced is not energy efficient. Several office areas are also dimly lit. This new lighting system will correct these deficiencies. College personnel will install the materials and equipment purchased to refurbish the lighting system in the Library Building.

D. QUEENSBOROUGH COMMUNITY COLLEGE - REPLACE THEATER LIGHTING SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College to purchase materials and equipment to upgrade the lighting system in the theater. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract
shall not exceed a total estimated cost of $255,000, chargeable to City Capital Budget No. HNQ-001. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing lighting system is antiquated and requires costly maintenance to keep it functioning. Replacing the existing lighting system would enable the College to increase and improve the scope and quality of the theater productions. College personnel will install the materials purchased to upgrade the lighting system. The College theater productions are attended and enjoyed by many students, faculty, and local residents of the Queensborough College vicinity.

E. QUEENSBOROUGH COMMUNITY COLLEGE - REPLACE DOORS IN THE 'C', HUMANITIES, AND CAFETERIA BUILDINGS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for construction pertaining to the replacement of the doors in the 'C,' Humanities, and Cafeteria Buildings. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $232,000, chargeable to City Capital Budget, Project No. HN-206. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing exterior main entrance doors into the 'C,' Humanities, and Cafeteria Buildings, do not currently meet handicapped accessibility requirements and are subject to breakdowns of the various components of the doors due to their age (most are over 25 years old) and the volume of persons using these entrances.

Urbahn Associates, Inc., Architecture, Planning, and Management were commissioned by the Dormitory Authority of the State of New York to perform a Condition Assessment Report on the Queensborough Community College Campus Site and Buildings. In the resulting report dated October 1993, the consultants listed the deficiencies relating to the entrance doors on the Humanities and Cafeteria Buildings.

Replacement of the entrance doors with new doors and hardware would be beneficial to both Queensborough Community College and the students at Queensborough. The new doors will decrease the maintenance needed and provide easier access to these buildings.

F. HUNTER COLLEGE - PREPARATION OF MASTER PLAN AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Cooper, Robertson & Partners for consultant services to prepare a Master Plan Amendment for Hunter College, CUNY Project No. HU050-093. The total estimated cost shall not exceed $500,000, chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Master Plan Amendment is to encompass all of the Hunter College facilities except the Campus School. The current Master Plan was adopted in 1973 authorizing the use of 846,121 net assignable square feet. Since that date, the College has acquired the West Building, the East Building, and the Voorhees Building, and leased several other facilities to accommodate academic program changes and increased student enrollment and faculty. Today the current space used by Hunter College is 1,138,717 net assignable square feet.

The Master Plan will provide a study of existing space utilization and space program needs based on future ten year enrollment and faculty projections, academic goals and objectives, and administrative support functions.

The consultant was selected in accordance with law and University regulations.
G. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - DESIGN FOR A NEW FACILITY:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Gwathmey Siegel & Associates, Architects and Planning Consultants, to prepare programs, plans, specifications and cost estimates for a new facility for the Graduate School and University Center of The City University of New York; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: In the summer of 1994, a new physical Master Plan for the Graduate School and University Center was approved by the Board of Trustees of The City University of New York, the State Department of Education, the State Board of Regents, the State Division of the Budget, and the Governor. The new plan approved a 375,000 net assignable square feet building envelope (approximately 500,000 gross square feet), to include instructional spaces, faculty and departmental offices, student and faculty research spaces, library space, dining facilities, athletic facilities, assembly spaces, spaces for student and faculty services.

In accordance with State Finance Law Section 136-a, Education Law Section 6218 and the Economic Development Law Article 4-C, CUNY’s Department of Design, Construction and Management developed a Request for Qualifications (RFQ) soliciting licensed architectural firms interested in undertaking this commission to submit their qualifications for consideration. The required advertisement was published on July 10, 1995 in the New York State Contract Reporter. A due date of July 24, 1995 was given for the submission, including customary contact sources for questions and details. A total of 43 firms responded to the advertisement. Interviews of six firms were held on August 18, 1995, with a final consultant selected.

H. KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF STUDENT LABORATORY COMPUTERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase 182 personal computers from Dell Marketing under existing General Services Administration Contract Number GS-00K-95-AGS-5104, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $228,000 chargeable to Capital Project HN-Y192 and CUNY Project KG 014-989, CP 34908.

EXPLANATION: The requested equipment will provide our campus with several opportunities. It will enable the College to upgrade computer workstations in our laboratories. This upgrade is necessary to permit student access to contemporary software required for their classroom instruction and education. It will extend connectivity of new workstations to a central network server on which students may explore and learn the latest computer software. Network software access is cost efficient in both minimizing computer hardware requirements as well as staff software maintenance. A separate Mathematics Skills Computer Laboratory will be established. Fiber cables have been linked from the proposed site of the Mathematics Skills Center to the Academic Computer Center for use of software which is available to students. Students will receive tutorial instruction for those identified as requiring assistance in mathematics skills.

I. BARUCH COLLEGE - FUEL OIL REQUIREMENTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize Baruch College to purchase fuel oil from Burnside Coal and Oil Corporation under existing City of New York Contract Number 9587095, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $135,000, chargeable to FAS Code 217701471, during the fiscal year ending June 30, 1996.

EXPLANATION: Fuel oil is required for the provision of heat and hot water in College-owned buildings housing classrooms, administrative offices, and library facilities. Purchasing this commodity through a City of New York requirements contract provides a guarantee of timely delivery during peak periods, whereas purchasing on an as needed basis and selecting suppliers randomly would place the College at risk of non-delivery during critical times of the year when heat is essential to the functioning of the College.
J. UNIVERSITY APPLICATION PROCESSING CENTER - COMPUTER IMAGING PROJECT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Application Processing Center to purchase computer equipment from IBM under existing State of New York contract pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $400,000, chargeable to FAS Code 329301309.

EXPLANATION: UAPC is requesting authorization to purchase hardware and software to upgrade its admissions image processing system. In phase one, UAPC installed an AS/400 system running the ImagePlus Workflow Application Facility. This allowed for a significant improvement in the admission process for domestic transfer applicants to The City University of New York. All incoming documents are scanned and evaluated on-line. This process has increased the number of applications processed, while eliminating the clerical filing process associated with maintaining and distributing paper documents. UAPC's admissions staff can now access all student application materials, including college transcripts and correspondence, on-line from a computer workstation. The currently installed AS/400 processor operates at 98 percent capacity on a daily basis to maintain this operation. Phase two of this project will expand the current process to include all international transfer students and will provide coverage to allow remote locations throughout the university access to this data. The Office of Admission Services (OAS) and the colleges (equipped with image capable workstations) will communicate with UAPC's AS/400 imaging system, providing immediate feedback to inquiries regarding student application status. This upgrade also provides the additional capacity necessary to use the existing Integrated Voice Recognition (IVR) system at OAS. When operational, this system will allow applicants using a standard touch tone phone service access to their admission status.

K. UNIVERSITY CONTRACTING OFFICE - VEHICLE LIABILITY INSURANCE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to purchase vehicle liability insurance. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the University Contracting Office pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $425,000 for the initial one-year term, chargeable to the appropriate colleges' FAS codes during the fiscal year ending June 30, 1996. The contract shall include up to four one-year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This action will permit the purchase of a single policy to cover all the vehicles owned and operated by both senior and community colleges.

ADDED ITEMS

L. GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENT OF RESOLUTION FOR CLEANING AND MAINTENANCE SERVICES:

RESOLVED: That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of June 26, 1995 (Cal. No. G) for cleaning and maintenance services at the Graduate School and University Center, to authorize an increase in the estimated cost from $1,350,000 to a new cost of $1,491,787 chargeable to FAS Code 217703400.

EXPLANATION: The increased cost is justified by actual bid price of the lowest responsible bidder. The Graduate School and University Center restructured and rebid its contract for cleaning and maintenance services in an attempt to achieve a budget reduction for the next year's contract term. The anticipated cost for a renewal one-year term with the current contractor would have ranged between $1,500,000 to $1,700,000. The original resolution allowed for an estimated cost of $1,350,000 on rebidding. At the bid opening (August 21, 1995), nine responses were received, six (6) no bids and three (3) responses with figures ranging as follows: $1,491,787.16, $1,596,200.96 and $1,856,532.40. The lowest responsible bidder is 10.5% over the estimated cost in the original resolution. A savings has been achieved by not escalating the cost of the contract for the new year's term. The College is submitting an amendment to its resolution in order to proceed with its award to the lowest responsible bidder.
M. CITY COLLEGE - TEACHING OF INTRODUCTION TO MEDICINE:

RESOLVED, That the Board of Trustees of the City University of New York authorize the Secretary of the Board to execute a negotiated contract on behalf of The City College to purchase teaching courses in Introduction to Medicine from the Long Island Jewish Medical Center, without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total cost of $142,673 for the initial one year term, chargeable to FAS Code 218901400, during the fiscal year ending June 30, 1996. The contract shall include four one-year options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Sophie Davis School of Biomedical Education/CUNY Medical School provides its students with courses required for medical school. Long Island Jewish Medical Center in collaboration with Maimonides Medical Center will assume responsibility for teaching the Introduction to Medicine course for 1995-96. Long Island Jewish Medical Center's ability to meet our curricular needs, their willingness to teach the Introduction to Medicine course, and their prior experience in undergraduate and postgraduate medical education, as well as the fact that it is within commuting distance of our student population makes this institution a suitable choice for this course. Due to physical limitation of facilities at The City College, it is impossible to provide instruction for Introduction to Medicine course on our campus.

N. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Borough of Manhattan Community College to provide building management services at Fiterman Hall. The contract, or contracts, shall be awarded after public advertisement and sealed bidding on a Request for Proposal, pursuant to law and University regulations. The solicitation and evaluation process shall be conducted by the College. The initial term shall be for a twelve-month period from the date of award, and the contract, or contracts, shall include up to four successive one-year options for the University to renew in its best interest. Such purchase shall not exceed a total estimated annual cost of $1,900,000 chargeable to FAS code 217701400. The contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Building services will cover the entire locality (360,000 gross sq. ft./270,000 net assignable square feet) when fully occupied. The College currently occupies 189,000 NASF and will add 32,200 NASF in February 1996. Additional space will be brought on and taken off line during the life of this requirement agreement, as renovations progress. Actual costs will be a function of the amount of space in use.

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

O. BOROUGH OF MANHATTAN COMMUNITY COLLEGE- CONTINUATION OF BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to enter into agreement with Cushman & Wakefield for building management services at Fiterman Hall (30 West Broadway) for the period beginning July 1, 1995 and ending October 31, 1995, at a total cost of $575,000, chargeable to FAS Code 217701400. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The RFP process approved by the Board of Trustees at the November 28, 1994 meeting (see Calendar No. 4.F.) was far more complex than originally anticipated and required extensive discussions with other agencies including the Comptroller of The City of New York. Therefore, the College requests authorization to
continue the agreement with Cushman & Wakefield approved by the Board of Trustees at the June 27, 1994 meeting (see Calendar No. 4.O.) for the period July 1, 1995 through October 31, 1995, at a cost commensurate with the prior year.

The public notice for the RFP is scheduled for late July 1995, and evaluation will begin in September 1995.

(Approved by James P. Murphy (8/16/95), William R. Howard (8/22/95), Charles Inniss (8/22/95), and Susan Moore Mouner (8/23/95)).

A. 1996-97 OPERATING BUDGET REQUEST:

RESOLVED, That the Board of Trustees of The City University of New York approve the Chancellor’s 1996-97 Operating Budget Request of $1.4 billion.

EXPLANATION: The Chancellor's 1996-97 Operating Budget Request is $1.4 billion, an increase of $112.7 million, or 8.9% over the 1995-96 appropriated base. This amount represents mandatory cost increases of $49.4 million, and program initiative cost increases of $63.3 million.

At the senior colleges, the overall request is $1.0 billion, an increase of $85.3 million, or 9.1% over the 1995-96 base of $941.5 million. The community college request is $351.1 million, an increase of $27.4 million, or 8.5%, over the 1995-96 base of $323.7 million.

The request seeks to strike the necessary balance between the critical needs of the University and the fiscal realities confronting the State and City. It maintains the University's commitment to open admissions and academic excellence by strengthening the instructional and physical infrastructure. The request reflects the Budget Planning and Policy changes enacted by the Board of Trustees in June. The request begins the process of restoring State and City support in recognition of past enrollment growth; it also continues the Academic Program Planning process, begun in 1993, that targets new resources, especially full-time faculty, to those areas identified by the colleges as top priorities. The University seeks support for the Language Immersion Institute, the Workforce Development Initiative, doctoral financial aid, newly-opened facilities, Campus Safety and Security, and other University priorities. The University also continues to promote student success and expand its partnership with the public school system.

The 1996-97 Chancellor's budget request represents the level of funding required to provide necessary classroom and support services to our current students and the increasing numbers that are expected in future years.

Trustee Giordano voted NO.

NOTE: The Operating Budget Request is on file in the Office of the Secretary of the Board.

B. 1996-97 CAPITAL BUDGET REQUEST:

RESOLVED, That the Board of Trustees of The City University of New York approve the Chancellor's 1996-97 Capital Budget Request: and be it further

RESOLVED, That the Board approve a 1996-97 Capital Budget Request for approximately $576 million, including approximately $553 million for major project costs authorized by the City University Construction Fund and funded through the Dormitory Authority of the State of New York bonds, and approximately $23 million for capital rehabilitation work funded through City/State capital appropriations; and be it further

RESOLVED, That the Master Plan for the University be and is hereby amended as necessary to provide for the capital proposal.

EXPLANATION: The Capital Program addresses the major construction, rehabilitation, and capital equipment needs of The City University The program continues to focus on critical health, safety, code compliance and facility rehabilitation projects, expansion and modernization of facilities to accommodate enrollment growth by providing instructional, faculty and student support spaces. Projects to upgrade and modernize CUNY facilities to support the needs of CUNY academic programs identified in campus master plans are also proposed.

Trustee Giordano voted NO.
Minutes of Proceedings, September 27, 1995

Vice Chancellor Rothbard reported that in terms of the 1995-96 current year’s adopted budget, on the senior college side the University lost of $100 million in state aid. The impact of that loss was partially offset by a $750 tuition increase for undergraduates and other increases at the various other levels of study. Within that overall decrease there was also a $23 million lump sum reduction that had to be apportioned to the senior colleges. In addition, the SEEK Program was cut by approximately one-quarter or $3.8 million. As a result of both the executive and adopted budgets, a state of financial exigency exists at the senior colleges, causing many senior colleges to develop and implement retrenchment plans while some are still in the process of refining and implementing their plans. We continue to negotiate with the state on a multi-year savings plan which is in addition to the cuts that the senior colleges have already sustained.

On the community college side, we received reductions both in state aid and city support. The tuition increase at the community colleges was $400. Financial exigency was declared early on but as a result of restorations, early retirement, and other actions, it was the administration’s opinion that retrenchment was not necessary and continues to be not necessary at this point in time at the community colleges. Last week the City Council added $7.8 million to the community college budget, thereby complying with the state’s maintenance of effort requirement.

Although enrollment has been steadily increasing at both the senior and community colleges for the last several years, because of the tuition increases, program cuts, and the financial aid program cuts, we believe that some enrollment will be lost in the fall semester. We will be working aggressively with the presidents to bolster enrollment in the spring semester.

In terms of the $1.4 million 1996-97 budget request, the university will insist that both the state and city recognize the tremendous enrollment growth it has experienced in the last several years. Excellence in academic programs and the need for additional full-time faculty will be emphasized also. Other needs that must be met for our students include child care, counselling, aid to students with disabilities, financial aid at both the undergraduate and graduate levels, the language immersion institute, the college preparatory initiative, work force development, matching grants for research, and funds to maintain the physical and technical infrastructure of the university. As a result of the September 16th public hearing a $100,000 item for the creation of an Office of Veterans Affairs has been added.

Statement of Trustee Berman:

I think a special vote of appreciation is due the Chancellor, her staff, and the presidents for their ability to accommodate themselves to the exigencies of our financial situation. And I think that this ought to be expressed in terms of a resounding vote in favor of the budget presented.

Vice Chancellor Macari reported that the almost $574 million 1996-97 capital budget request addresses health and safety projects; rehabilitation and modernization of facilities to accommodate programmatic initiatives, enrollment growth, accessibility (Americans with Disabilities Act), and energy conservation; and continued funding for the next stage of previously approved and partially funded projects.

Trustee Giordano commended the request for increases for child care, doctoral students’ financial aid, financial aid matching funds, services for disabled students, and library resources. He urged continued efforts to restore full funding for SEEK. Mr. Giordano questioned the fact that the largest increase requested for academic program planning will be allocated to CUNY central for distribution to the campuses and suggested that there be greater input in terms of how that money gets disseminated. He particularly questioned the second largest request in the budget for security and reported that the unilateral feeling of the student governments is that the increased security is more to look at the people who have been on the campuses and less to keep predators out.

Chancellor Reynolds stated that Vice Chancellor Nunez-Wormack and the campuses have been working very, very hard on a thorough renovation of the SEEK Programs to make them more academically successful and to make sure that students have a higher success rate. A legislative committee has been appointed to review SEEK Programs and present a report in December and the administration will be monitoring the activities of the committee very closely. She further stated that the decisions on academic program planning come from recommendations from the campuses, not from the central office. With respect to security, Chancellor Reynolds stated that President Jackson chaired a Task Force on Security which had very wide campus representation. The recommendations of that Task Force have been followed in a quite detailed fashion and that has resulted in very, very good campus safety records.

NOTE: The Capital Budget Request is on file in the Office of the Secretary of the Board.
At this point Trustee Badillo left the meeting.

**NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH:** RESOLVED, That the following items be approved:

**A. KINGSBOROUGH COMMUNITY COLLEGE AND BROOKLYN COLLEGE - JOINTLY REGISTERED PROGRAMS LEADING TO THE A.S. IN EDUCATIONAL STUDIES AND THE B.A. IN EARLY CHILDHOOD TEACHER AND LEADING TO THE A.S. IN EDUCATIONAL STUDIES AND THE B.A. IN ELEMENTARY EDUCATION TEACHER:**

RESOLVED, That the jointly registered A.S. in Educational Studies at Kingsborough Community College and B.A. in Early Childhood Teacher at Brooklyn College, and the jointly registered A.S. in Educational Studies at Kingsborough Community College and B.A. in Elementary Education Teacher at Brooklyn College be approved, effective September, 1995, subject to financial ability.

**EXPLANATION:** The proposed programs are designed to prepare students who complete their first two years of study at Kingsborough Community College (and earn the associate in science degree) to continue their study at Brooklyn College and major in either the baccalaureate program in Early Childhood or the baccalaureate program in Elementary Education. The joint registrations will greatly enhance articulation between the two Colleges.

These programs are built upon existing programs at both Colleges and joint registration is expected to primarily produce an increase in the quality of student preparation, rather than an increase in numbers of students. There is minimal budget impact anticipated.

**B. QUEENS COLLEGE - M.A. IN SOCIAL SCIENCES:**

RESOLVED, That the program for the Master of Arts in Social Sciences to be offered at Queens College be approved, effective September, 1995, subject to financial ability.

**EXPLANATION:** The proposed program is a collaborative effort sponsored jointly by all nine departments within the Division of Social Sciences at Queens College. The program will provide an interdisciplinary social science master's program drawing on the insights, findings, and methods of the various social sciences.

The program is structured to address the needs of a number of specific populations: secondary school teachers with provisional certification requiring a master's degree for permanent certification and desirous of additional substantive training in the social sciences; middle management public and nonprofit sector employees desiring further training in public policy and administration; and persons seeking to acquire greater social research skills.

The program is built on a number of existing M.A. programs unable to sustain significant enrollments. Any additional instructional costs will be more than offset by the additional revenues generated by the expanded student enrollment and will be absorbed within the college budget.

**C. HUNTER COLLEGE - TEACHER EDUCATION TRACK IN B.A./M.A. PROGRAM IN MATHEMATICS:**

RESOLVED, That the Teacher Education Track in B.A./M.A. Program in Mathematics to be offered at Hunter College be approved, effective February, 1996, subject to financial ability.

**EXPLANATION:** The proposed program is intended to attract undergraduate students majoring in mathematics to teacher education. Hunter College has had a B.A./M.A. Program in Mathematics for some years. This proposal opens the program to students interested in teaching secondary school mathematics.

Currently some students decline to enter the undergraduate teacher education program because they would have to take a substantial number of courses beyond the B.A. degree requirements. This program would allow motivated students to complete a sequence leading to certification as a teacher of mathematics (7-12) without having to exceed 125 credits in coursework.

There are no additional resources anticipated.
D. HUNTER COLLEGE - M.A. IN TEACHER EDUCATION IN MATHEMATICS, I; M.A. IN TEACHER EDUCATION IN MATHEMATICS, II:

RESOLVED, That two programs for the Master of Arts in Teacher Education in Mathematics in grades 7-12 to be offered at Hunter College be approved, effective February 1996, subject to financial ability.

EXPLANATION: The proposed programs replace the current M.A. program in Mathematics "7-12" that is no longer needed to enable provisionally certified teachers of mathematics to meet State requirements for permanent certification.

Program I is designed for individuals who have majored in undergraduate mathematics, but who have not taken undergraduate courses in education. Program II is designed to serve teachers certified in fields other than mathematics who are teaching mathematics in secondary schools out-of-license.

There is a dire need for mathematics teachers in New York City. Both programs will help alleviate this situation by producing graduates able to secure permanent certification as teachers of secondary school mathematics.

There are no additional resources required.

E. QUEENS COLLEGE - JOHN D. CALANDRA ITALIAN AMERICAN INSTITUTE:

RESOLVED, That the John D. Calandra Italian American Institute be designated as a University Institute with Queens College as the leading campus under the Board Policy Guidelines for Centers, Institutes, Consortia and Special Initiatives.

EXPLANATION: The John D. Calandra Italian American Institute is one of a number of existing units of the University that has never been formally designated as an Institute under Board Policy. It is now seeking recognition.

The Institute, originally established in 1979 and formally renamed in honor of the late Senator John D. Calandra by Governor Cuomo in 1987, is devoted to fostering higher education among Italian Americans through research on the Italian American experience as well as instruction, training, counseling, and service to Italian American students and the Italian American community in New York City. In this proposal plans are outlined for strengthening the research component and restructuring the Institute, as well as for seeking outside support.

F. OMNIBUS BOARD RESOLUTION: ABOLITION, CONSOLIDATION OR MERGER, AND CREATION OF ACADEMIC DEPARTMENTS PURSUANT TO COLLEGE RETRENCHMENT PLANS:

RESOLVED, That the Board approve the abolition, consolidation or merger, and creation of the following academic departments pursuant to the College retrenchment plans, effective on the date indicated:

A. Hunter College


B. Queens College

1. Abolition of the Department of Special Programs, effective November 1, 1995.

EXPLANATION: At its meetings of January 30, 1995 and February 27, 1995, the Board declared a state of financial exigency existing respectively at the community colleges and the senior colleges. In accordance with the declarations of financial exigency, the Board authorized implementation of The Guidelines and Procedures for Discontinuance of Instructional Staff Personnel Mandated by Financial Exigency. The above Colleges have promulgated Retrenchment Plans which have been reviewed by the Chancellor, the implementation of which required the specified actions on the abolition, consolidation or merger, or creation of academic departments. The
Chancellor is satisfied that the required consultation with faculty and students has occurred through the process outlined in the Retrenchment Guidelines, that appropriate arrangements will be made for academic programs and students affected by the actions, and that the provisions of the Retrenchment Guidelines have been observed with respect to personnel affected by the actions.

NOTE: The above resolution is recommended by a majority of the members present at the meeting of the Committee.

Trustee Giordano voted NO.

Upon motions duly made, seconded and carried, the Public Meeting was adjourned at 6:11 P.M. to go into Executive Session to consider personnel matters.

SECRETARY GENEVIEVE MULLIN
The Chairperson called the executive session to order at 6:14 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Jerome S. Berg
Herbert Berman
Stanley Fink
William R. Howard

Charles E. Inniss
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio
Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson

The absence of Mr. Badillo, Ms. Carrion, and Mr. Del Guidice was excused.

The Board went into Executive Session to discuss personnel matters.

Upon motions duly made, seconded and carried, the executive session was adjourned at 7:08 P.M.