Minutes of Proceedings, January 30, 1995

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JANUARY 30, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:47 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael Del Giudice

Stanley Fink
William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mounier
Thomas Tam

Sandi E. Cooper, ex officio
Anthony Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
Acting President Marcia V. Keizs
President Vernon Latif
President Gerald W. Lynch

President Charles E. Merideth
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.
Acting Dean Merrick T. Rossein

The absence of Dr. Jacobs was excused
A. 1995 CHESS CHAMPIONS: Borough of Manhattan Community College Chess Team - 1995 Chess Champions: Chairman Murphy announced that the Borough of Manhattan Community College chess team, for the second year in a row, was victorious in the Pan American Intercollegiate Team Chess Tournament. They defeated the highly rated teams of Harvard and New York University to retain their championship. Thirty-one teams, representing colleges in the United States, Canada and South America, participated in this year's competition for the Pan Am Trophy, the most coveted prize in intercollegiate chess competition in the Western Hemisphere. The College and the entire University are proud of this team's achievement. Congratulations and all the best in your future careers.

Acting President Keisz introduced team captain Gennady Sagalchik who is a Computer Science major with a 3.84 GPA in his major and will be transferring to Brooklyn College following graduation this June; Oleg Shalumov, also a Computer Science major with a 3.8 GPA in his major, who won every match he played throughout the grueling three-day tournament, and is also eyeing Brooklyn College; Nikola Duravcevic, a Math major with a 3.92 GPA who will be graduating this June; and Jeff Mitchell, the rookie of the team having just joined this year when he entered BMCC. He also is a Computer Science major with a 3.31 GPA and will continue with us at BMCC until he graduates. She also introduced Dean Howard Prince who organized the Chess Club a little more than 20 years ago is still the club's mentor. The team's coach, Vicente Revilla, and its assistant coach Peter Roberts, could not be here.

Vice Chair Everett noted that the members of the team are working in the public schools, giving time to teach the skills that they have already garnered for themselves. Sharing the skills that you have is a wonderful thing to be are doing and it just tops the cake. Thank you very much.

At this point Mr. Del Giudice joined the meeting.

B. COLLEGE HONORS: (1) The City College was awarded $26 million in research grant support during 1993-1994, the largest yearly total in the history of sponsored research at CCNY. City College leads all other CUNY colleges in attracting outside funds for research, training and program activities.

(2) Hunter College has received a $1 million grant from alumnae and Hunter College Foundation board members, Leona and Marcy Chanin. The grant will be used to convert an abandoned firehouse into a state-of-the-art language center.

C. FACULTY HONORS: (1) Hardy Hansen, Professor in the Department of Classics at Brooklyn College, received the Award for Teaching Excellence from the American Philological Association in December, 1994.

(2) Lynn Savage, Professor in the Department of Geology at Brooklyn College, received the John Moss Award for Excellence in College Teaching from the Eastern Section of the National Association of Geology Teachers.

(3) Arleen Cedeno Schreiner, Professor in the Department of Student Development at York College, received the Susan A. Moskowitz Grand Award, presented to an outstanding student development professional.

(4) Jon-Christian Suggs, Professor of English at John Jay College of Criminal Justice, was named a scholar-in-residence at the Schomburg Center for Research in Black Culture.

(5) Joseph Sungolowsky, Professor of French and Director of the Center for Jewish Studies at Queens College, has been awarded the "Chevalier dans l'Ordre des Palmes Academiques," by the French Government for promoting French language, literature and culture.

D. STAFF HONORS: Bill Freeland, Director of Communications at LaGuardia Community College was selected as Designer of the Year by the Council for the Advancement and Support of Education (CASE).
E. BELLE ZELLER SCHOLARS: Fourteen students were selected for Belle Zeller Scholarship Awards on the basis of their outstanding academic records and college and community service, as a Professional Staff Congress (PSC) dinner held late last year:

(a) Tamer Balsam, Graduate School
(b) Rawlings R. Beharry, LaGuardia Community College.
(c) Marilyn L. Best, Lehman College.
(d) Jeff Bohem, Kingsborough Community College.
(e) Anna Faynexhteyn, Baruch College.
(f) Eleanor George, Bronx Community College
(g) Richard Goldstein, Queens College.
(h) Zoya Kofman, Kingsborough Community College.
(i) Eleftheria Konmaki, Queens College.
(j) Alicia Ramos Magee, Hostos Community College.
(k) Bernard Rubinstein, Brooklyn College
(l) Dessislava Todorova, Baruch College.
(m) Robert Waterman, Hostos Community College.
(n) Christopher Weitsman, City College.

F. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $75,000 or above received by the University since the last Board meeting.

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $345,240 U.S. Department of Education to Jacqueline Williams for "Student Support Services."

BRONX COMMUNITY COLLEGE

a. $650,000 U.S. Department of Education to Strieby for "Development and Implementation of School-based Activities in a Corridor Approach for Grades K-14."

b. $468,826 NYCDFTA to Resnick for "Project SOS."

c. $468,292 New York City Human Resources Administration to Escalera for "Training Home Care Attendants."

d. $370,649 DHHS/PHS to Davis for "Enrichment and Research Experiences for Minorities."

e. $357,433 U.S. Department of Education to Misick for "Development of Learning Skills."

f. $334,586 U.S. Department of Education to Grant for "On-site Literacy Training."

g. $308,735 U.S. Department of Education to Danvers for "College Preparatory Program."

h. $296,000 New York State Education Department to Strieby for "Teacher Training for Grades K-12."

i. $193,689 NYCDFTA to Hill for "OALC Program."

j. $162,146 DHHS/PHS to Davis and Bates for "A Science Academy at Bronx Community College."

k. $152,262 New York State Education Department to Napper for "Training and Assistance for Students Opening Their Own (Home) Day Care Business."

l. $148,000 New York State Education Department to Keliawon for "Adult Basic Education Program."
BROOKLYN COLLEGE

a. $1,300,000 New York State Education Department to Tom Brennan and Dr. Christine Persico, Adult and Community Education, for "EDGE IV: Brooklyn BEGIN Work Study Program."

b. $288,747 New York State Education Department to Dr. Christine Persico, Adult and Community Education for "EDGE IV: Family Day Care Program."

c. $101,937 NIH/National Institute of Child Health and Human Development to Prof. Karen Ackroff, Psychology, for "Psychobiology of Foraging and Feeding."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $351,219 Education Department to Prof. Delores Perin for "Self-Directed Workplace Literacy Distance Learning for Developmental Disabilities Workers."

b. $307,956 National Institute of General Medical Sciences to Provost Pamela T. Reid for "Pipeline Program for Careers in Biomedical Research."

c. $180,972 NHLBI to Prof. Barry Zimmerman for "Enhancing Family Self Regulation of Asthma in Minorities."

d. $137,000 Mellon Foundation to Prof. Anne Morris for "A Management Development Program in Market Economy Logistics in Collaboration with the Budapest University of Economics."

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

a. $400,000 New York City Department of Corrections to Dean James Curran, Office of Special Programs, for "Self-Taught Empowerment and Pride Program."

LEHMAN COLLEGE

a. $167,158 National Science Foundation to Barbara Meurer-Grimes and Manfred Philipp for "Acquisition of a Liquid Chromatography Mass Spectrometry System at Lehman College."

b. $149,500 Department of Health and Human Services to Manfred Philipp for "MBRS Supplemental Grant -- Instrumentation."

c. $124,250 State Education Department to Valerie Washington for "Teacher Opportunity Corp."

QUEENSBOROUGH COMMUNITY COLLEGE

a. $241,093 New York State Education Department to Charles Fromme, Mali-Daum Katz, and Victor Maiorana, for "VATEA Tech-Prep Year III."

b. $225,000 New York State Education Department to Marcia Keizs, Mark Purcell for "Liberty Partnerships/Project Prize."

c. $214,503 U.S. Department of Education to Merrill Parra for "Student Support Services/BRIDGE."

d. $197,014 National Science Foundation to Nathan Chao, Bernard Mohr and Bruce Naples for "Technology Instruction for the 21st Century/ATE."

e. $130,809 New York State Education Department to Barbara Mitchell and Anita Pescow for "EDGE IV -- Nurses Training Aide Program."

YORK COLLEGE

a. $232,124 U.S. Department of Education to Ronald Thomas and June Bernadin, Adult and Continuing Education, for "Talent Search."
G: ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1) It delights me to begin the meeting by recognizing the wonderful achievement of the BMCC chess team. It delights me also to have these excellent postcards addressed to Senator D'Amato and buttons being distributed by the University Student Senate in support of funding for child care. I also want to compliment the student leadership on their very fine retreat led by Trustee Giordano and Vice Chancellor Nunez-Wormack just a week-end ago at which they discussed many of the budget issues that we're covering today.

2) As you know we have been working with the City administration and the City Council since mid-fall when a billion dollar shortfall was projected in the City's budget for this year, which indeed did come about. I read in the media about the workings of Mr. Greenspan and the interest rate issues with considerably more interest than I ever have in my life because the current shortfalls are apparently due to difficulties on Wall Street because of the interest rate increases. Originally the City considered a $10 million cut in the community colleges and a $300 tuition increase. I alerted the Board to this in late November. We were able to head this off with a lot of help from different Trustees, including Trustee Badillo, and others who have been very active on all of this. The City did reconsider. Then when the October Financial Plan came forth there was indeed a $7 million cut we were to continue with. We got into high action, what we call self-help, and found $2.9 million in debt service as a one time stop-gap measure, $800,000 in pension savings because we have been relying on adjuncts so much that we didn't fully need all the pension commitment, and then $600,000 in energy savings which has really come true this very mild winter. The $600,000 in energy savings has not been allowed. In December the City Council in its wisdom endeavored to restore $2 million but if you will remember that was the month of a court suit and the Mayor impounded $7 million as a CUNY cut. Since that time the City budget has deteriorated further because of the additional $200 million I mentioned in conjunction with Mr. Greenspan. There was an additional 1% cut proposed in mid-December and a 3% cut proposed in January. If you followed all of this back and forth we're faced with a $6.8 million cut this spring. I would indicate warmly that both the Mayor's office, City Council Speaker Vallone, and everybody cares. Everybody has been accessible to us. We have been able to meet with City officials and stress our case. We have been able to do so with both budget directors, Mr. Lackman and Mr. Shaw, and we continue to work with them every day and stress our case. It's just a very difficult time. At present as we sit we are deferring 6,000 freshman admissions at the community colleges. The community college presidents have been superb. They have come in repeatedly to meetings and have helped us lobby. Most recently Presidents Leo Corbie and Isaura Santiago did a duet which I understand was very successful. I appealed to both President Schmeller and President Bowen who helped. We continue to struggle. The larger problem will come next year when the cuts are annualized.

3) We are to get our first inkling of the State budget late tomorrow evening before it is formally announced on February 1st. We expect it will be difficult. You are all aware of Governor Pataki's commitment to cut taxes. There is a State shortfall this year as well. Just today I received a fax from the new budget director, Patricia Woodworth, to indicate that she would like us to enact a freeze and to drive for savings of $15 million in this year's budget. That would be mostly in the senior college budget. SUNY has a $25 million reduction that they are supposed to achieve in this fiscal year. All the presidents are coming in on Thursday of this week to work with us on all of these issues. We are once again struggling at the State level. I would add that President Matt Goldstein and Vice Chancellor Richard Rothbard were on the higher education transition task force for Governor Pataki. The document that emerged from that I think is a very helpful one with respect to CUNY and its standing in the State and how we can actually help young people move into workforce in a difficult time. We'll continue to work closely with legislative leaders and the chairs of the higher education committees, Assemblyman Sullivan and Senator LaValle, both of whom were reappointed to their respective posts.

4) We're concerned as well about the federal budget which is due out February 6th. There is a trend there to change existing federal aid programs by sweeping up campus based aid programs and we are concerned about this trend. We will be lobbying that as well. We will keep this Board informed. We appreciate all the help and support as we move through a very active budgetary year.
Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 9).

**NO. 1. UNIVERSITY REPORT: RESOLVED,** That the University Report for January 30, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) **AA SECTION:** Revise the following:

AA.4 JOHN JAY COLLEGE OF CRIMINAL JUSTICE - ADMINISTRATIVE DESIGNATION WITH WAIVER OF THE BYLAWS (REM - COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OFSR) (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The title for Martin Wallenstein is revised to read Associate Professor/Administrator A (Acting Chief Librarian).

(b) **ADDENDUM:** Add the following:

D 24 BOROUGH OF MANHATTAN COMMUNITY COLLEGE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).

<table>
<thead>
<tr>
<th>DEPT</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Students Acting Dean (Acting Dean of Students)</td>
<td>Padula</td>
<td>Mary</td>
<td>$89,762</td>
<td>2/1/95</td>
</tr>
</tbody>
</table>

D 25 THE GRADUATE SCHOOL AND UNIVERSITY CENTER - APPOINTMENT WITH TENURE (AFFIRMATIVE ACTION REPORT ON FILE) (SW INDICATES WAIVER OF SEARCH).

<table>
<thead>
<tr>
<th>DEPT</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ph.D. Program in Linguistics Professor Bradley</td>
<td>Dianne</td>
<td>$79,980</td>
<td>1/1/95</td>
<td></td>
</tr>
</tbody>
</table>

D 26 HUNTER COLLEGE - SPECIAL INCREMENT WITHIN TITLE (OTHER THAN NEW STEPS)

<table>
<thead>
<tr>
<th>DEPT</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>CURRENT SALARY</th>
<th>PREVIOUS SALARY</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center for Media and Learning, HEO (Director of Center for Media and Learning)</td>
<td>Brier</td>
<td>Stephen</td>
<td>$69,478</td>
<td>$64,238</td>
<td>9/1/94</td>
</tr>
</tbody>
</table>

*Effective date approved by the Deputy Chancellor*
D 27 THE CENTRAL OFFICE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED
(EXECUTIVE COMPENSATION PLAN - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING
APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).

<table>
<thead>
<tr>
<th>DEPT TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult and Continuing Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University Dean</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(University Dean for Adult and Continuing Education)</td>
<td>Mogulescu</td>
<td>John</td>
<td>2/1/95</td>
</tr>
</tbody>
</table>

Note: No change in salary accompanies the change in title from University Associate Dean to University Dean. The funding for this position continues to be provided by sources outside the University’s Operating Budget.

D 28 THE CENTRAL OFFICE - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE
(AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW
INDICATES WAIVER OF SEARCH).

<table>
<thead>
<tr>
<th>DEPT TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Relations</td>
<td></td>
<td></td>
<td>$79,277</td>
<td>2/21/95</td>
</tr>
<tr>
<td>HEO (Director of Media Relations)</td>
<td>Bayless</td>
<td>Pamela</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(c) ADDENDUM: Revise the following:

D 2 BROOKLYN COLLEGE - APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON
FILE EXCEPT VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The “SW”
at the end of the entry for Emanuel Thome is withdrawn.

D 9 QUEENS COLLEGE - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE
(AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW
INDICATES WAIVER OF SEARCH): Add “SW” at the end of the entries for Peter Feng Chen and Prashant Joshi.

D 14 THE COLLEGE OF STATEN ISLAND - APPOINTMENT OF ANNUAL INSTRUCTIONAL STAFF MEMBERS
WITH EQUIVALENCIES (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING AND SUBSTITUTE
APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The heading is revised to read APPOINTMENT OF
HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT
ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).

D 16 HUNTER COLLEGE - SPECIAL INCREMENT WITHIN TITLE (OTHER THAN NEW STEPS): The effective date
of 11/1/94 is added to the entry for Giuseppe DiScipio.

(d) ERRATA: Add the following:

1. BROOKLYN COLLEGE - Page B004 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR
SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS)
(SW INDICATES WAIVER OF SEARCH): The entries for Deborah McCoy and Joseph H. Benedict are withdrawn.
e) **ERRATA**: Revise the following:

2. BROOKLYN COLLEGE - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): Add "of Joan Alagna" after the word "appointment" in line 3.

(f) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

**EXPLANATION**: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. CHANCELLOR'S REPORT**: RESOLVED, That the Chancellor's Report for January 30, 1995 (including Addendum Items) be approved, as amended as follows:

(a) **ADDENDUM**: Add the following:

D 15 THE CENTRAL OFFICE - PURCHASE OF TELECOMMUNICATIONS EQUIPMENT FOR THE UNIVERSITY OFFICE. OF ADMISSION SERVICES:

RESOLVED, that the Board of Trustees of The City University of New York authorize The Central Office to purchase telecommunications equipment from Witel Communications Systems under existing GSA Contract Number GSOOK95AGSO6061 pursuant to law and University Regulations. Such purchase shall not exceed a total estimated cost of $22,000, chargeable to FAS Code 236601420 for the fiscal year ending June 30, 1995.

**EXPLANATION**: The Central Office is in the process of upgrading the telecommunications system for the University Office of Admission Services. The purchase of this telecommunications equipment is required in order to provide maximum efficiency with other related equipment owned by the University.

D 16 THE CENTRAL OFFICE - EDUCATIONAL SOFTWARE LIBRARY:

RESOLVED, that the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase a Educational Software Library Program/Campuswide Software License Grant from Digital Equipment Corporation under existing State of New York Contract Number P37162 pursuant to law and University Regulations. Such purchase shall not exceed a total estimated cost of $35,000, chargeable to FAS Code 204301535, during the fiscal year ending June 30, 1995.

**EXPLANATION**: By participating in the Digital Equipment Corporation's Educational Software Library/Campuswide Software License Grant, the University has established an archive of all current proprietary software for Digital Equipment machines and have created its own internal software distribution network among CUNY colleges. This program provides annual savings to the University, as well as a wider range of Digital Software Programs.

D 17 THE CENTRAL OFFICE - SUN MICROSYSTEM SCHOLARPAK-VOLUMEPAK:

RESOLVED, that the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase software maintenance from Sun Microsystem under existing State of New York Contract Number P37164 pursuant to law and University Regulations. Such purchase shall not exceed a total estimated cost of $35,000, chargeable to FAS Code 204301309, during the fiscal year ending June 30, 1995.

**EXPLANATION**: The Sun Microsystems ScholarPak-VolumePak program is a software maintenance program for Sun Unix-based workstations that will provide The City University of New York with the right to use Sun operating system and additional software applications on 500 workstations Universitywide. This program provides annual savings to the University, as well as a wider range of access to software applications on Unit workstations that are rapidly becoming the cornerstone of instruction in mathematics, science and computer science across the University.
D 18 THE CENTRAL OFFICE - PURCHASE AND INSTALLATION OF AUTOMATIC CALL DISTRIBUTOR FOR THE UNIVERSITY OFFICE OF ADMISSION SERVICES:

RESOLVED, that the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of The Central Office to purchase an automatic call distributor. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by The Central Office pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $23,000, chargeable to FAS Code 236610420 for the fiscal year ending June 30, 1995.

EXPLANATION: The University Office of Admission Services receives approximately 250,000 student inquiry calls each year. Many of these calls cannot be answered expeditiously due to the existing equipment which is old and outdated. The installation of an automatic call distributor will assure the University of an efficient mechanism with which to respond to the numerous calls and substantially reduce the percentage of calls which are delayed or dropped.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board and the executive session meeting of November 28, 1994 be approved.

NO. 4. ESTABLISHMENT OF THE OFFICE OF UNIVERSITY AUDIT: RESOLVED, That an Office of University Audit be established to be headed up by a Chief Auditor, and that approximately $300,000 in new resources be used to insure that the Office is adequately staffed.

EXPLANATION: The appointment of the candidate for the position of Chief Auditor shall be made jointly by the Board and the Chancellor, with a target date of January, 1995 to have the augmented Office in operation. Reports of this Office of University Audit will simultaneously be made available to the Board and the Chancellor. The Board and the Chancellor may initiate audits of fiscal and operational matters. The Board's mechanism for initiating such requests will be through an Audit Committee of the Board, the Fiscal Affairs Committee, and the Chairman of the Board.

At this point Mr. Fink joined the meeting.

NO. 5. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. QUEENS COLLEGE - NAMING OF THE FOUNTAIN PLAZA, THE EDWIN AND JUDITH COOPERMAN PLAZA:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Fountain Plaza at Queens College, the Edwin and Judith Cooperman Plaza.

EXPLANATION: Edwin Cooperman, a Queens College alumnus, Class of 1964, has given Queens College bonds with an estimated value of one million dollars. These bonds mature in 2030. He has also given countless hours of service to Queens College, serving as a Trustee on the Queens College Foundation Board, and as a member of the Foundation's Executive Committee. As Chair of the Q Annual Award Dinner Committee, he has helped Queens College raise substantial funds for this event. Mr. Cooperman is currently Executive Vice President of Strategic Marketing and Planning at The Traveler's Inc. He has also held the positions of Chair and CEO of Primerica Financial Services Group and Chairman and Co-CEO of American Express Travel Related Services Company, Inc. He has been instrumental in helping Queens College secure grants from these organizations.
B. QUEENS COLLEGE - NAMING OF THE ATRIUM IN THE MUSIC BUILDING, THE ELMER AND ETHEL THIELE ATRIUM:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the atrium in the Music Building at Queens College, the Elmer and Ethel Thiele Atrium.

EXPLANATION: William E. Thiele, a Queens College alumnus, Class of 1963, has given to Queens College, $75,000 in cash and a single life insurance policy valued at one million dollars. Mr. Thiele is a Trustee of the Queens College Foundation Board and dedicates immeasurable hours of his time as an advisor, a speaker at Queens College gatherings and fund raising events, and a mentor to students. Mr. Thiele currently holds the position of President and CEO of North American Reinsurance Corporation. He has been generous to Queens College with financial gifts as well as in his dedication to educational excellence.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - RENAMING THE "HUDSON RIVER TERRACE," THE RICHARD C. HARRIS TERRACE:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the "Hudson River Terrace" at Borough of Manhattan Community College, The Richard C. Harris Terrace.

EXPLANATION: Richard C. Harris joined the Social Science faculty of Borough of Manhattan Community College in 1972. After serving in a variety of teaching and administrative positions at the College, Richard C. Harris was appointed Associate Dean of College and Community Relations in 1982, a position in which for twelve years he unselfishly gave of his time and support to the BMCC students, faculty, staff and external college community.

Dean Richard C. Harris was responsible for sowing the seeds of many of the mentoring programs currently in place at the College. His tremendous influence on the lives of so many students and alumni could be evidenced at the memorial which followed Dean Harris's untimely death. Dean Harris, served four BMCC presidents, spent many long hours and weekends to ensure that both the internal and external college community would be served on a continual basis. Renaming the Hudson River Terrace in honor of Dean Richard C. Harris is a tribute to the many contributions Dean Harris made to most of the Cultural and extra-curricular activities that now take place in the Terrace.

D. DISTINGUISHED PROFESSORS: RESOLVED, That the following be designated Distinguished Professors in the departments, and the colleges, and for the periods indicated, with compensation of $20,000 per annum in addition to their regular academic salaries, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Graduate School &amp; Univ. Center</td>
<td>Deaux, Kay</td>
<td>Psychology</td>
<td>February 1, 1995</td>
</tr>
<tr>
<td>The City College</td>
<td>Lee, John J.</td>
<td>Biology</td>
<td>February 1, 1995</td>
</tr>
<tr>
<td>The City College</td>
<td>Sarachik, Myriam P.</td>
<td>Physics</td>
<td>February 1, 1995</td>
</tr>
</tbody>
</table>

E. VISITING DISTINGUISHED PROFESSOR: RESOLVED, That the following be designated Visiting Distinguished Professor in the department, and the college, and for the period indicated, with compensation of $20,000 per annum in addition to his regular academic salary, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Jay College</td>
<td>Skolnick, Jerome H.</td>
<td>Criminal Justice</td>
<td>9/1/95 - 1/31/96</td>
</tr>
</tbody>
</table>
NO. 5X. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: Report of the Chairperson: Trustee Carrion reported that as Chair of the Committee on Student Affairs she was privileged to represent the Board at the graduation John Jay College had at its campus in Puerto Rico. John Jay established this campus in partnership with the Governor and the Police Academy to train the police in Puerto Rico. It was a wonderful ceremony. I must compliment John Jay for doing a wonderful job in a very short period of time. It was a very distinguished class and we were honored by the Governor of Puerto Rico. I must compliment the faculty. They learned Spanish very quickly and the students loved them. It was lovely. I would say Gerry, you’ve done a wonderful job.

NO. 6. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. THE COLLEGE OF STATEN ISLAND - B.S. IN MANAGEMENT ENGINEERING TECHNOLOGY:

RESOLVED, That the program in Management Engineering Technology leading to the Bachelor of Science Degree to be offered at The College of Staten Island be approved, effective September 1995, subject to financial ability.

EXPLANATION: The College of Staten Island currently offers two-year programs leading to the A.A.S. degree in four areas of Engineering Technology: Civil, Electrical, Industrial and Mechanical. The purpose of the proposed program is to allow graduates of these two-year programs and similar programs in other colleges the opportunity to continue their education and obtain a B.S. degree in Management Engineering Technology. The program will build upon the technical expertise provided in the two-year programs, broaden the students' horizons by increasing the liberal arts component, and introduce business and management concepts needed for promotion and advancement into technical management positions. At present, there is no four-year degree program in CUNY that can fulfill these objectives.

B. NEW YORK CITY TECHNICAL COLLEGE - B. TECH. IN STAGE TECHNOLOGY:

RESOLVED, That the program in Stage Technology leading to the Bachelor of Technology degree to be offered at New York City Technical College be approved, effective September 1995, subject to financial ability.

EXPLANATION: The proposed program is intended to provide students with the knowledge and technical skills necessary to qualify for positions in stage production in the various facets of the entertainment industry, including theater, film, television, theme parks and casinos. The program builds upon existing curricula by combining and integrating the resources of existing programs in electromechanical, mechanical, architectural, and construction technology and other related disciplines with instruction in theater design and stage technology.

Through a collaborative agreement between the two CUNY colleges, New York City Technical College students enrolled in the proposed program will take design courses at Brooklyn College and Brooklyn's theater design students will have the opportunity to enroll in technology courses at New York City Technical College. This agreement is a result of the University's efforts to encourage collaborative academic program planning among the colleges and is supported by a joint faculty appointment, who will serve programs at both Colleges.

C. NEW YORK CITY TECHNICAL COLLEGE - CERTIFICATE IN CHILD WELFARE:

RESOLVED, That the program in Child Welfare leading to a Certificate to be offered at New York City Technical College be approved, effective February 1995, subject to financial ability.

EXPLANATION: The purpose of the proposed program to upgrade the knowledge and skills of currently employed child welfare workers. Students will be drawn from employees of a variety of human services agencies, such as temporary shelters, foster care, child protective services, day care centers, and children's health facilities. The program is designed as the first educational step in the career ladder of the human services profession. All of the courses in this certificate program articulate fully with the existing A.A.S. and B.S. programs in Human Services at
the college. Enrollment in the certificate program is restricted to students who have been sponsored through the child welfare initiative funded by the New York State Department of Social Services. This certificate program is the first of several planned for CUNY. Ultimately, it is hoped that the level and quality of care provided to children and youth in New York State will be improved as a result of this and similar programs.

At this point Mr. Badillo left the meeting.

NO. 7. HONORARY DEGREES: (a) RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

<table>
<thead>
<tr>
<th>HUNTER COLLEGE</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phyllis Caroff</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Augusta Souza Kappner</td>
<td>Doctor of Humane Letters</td>
</tr>
</tbody>
</table>

(To be Awarded January 26, 1995)

(Approved by James P. Murphy (12/14/94), William R. Howard (1/9/95), Susan Moore Mounier (1/11/95), and Thomas Tam (12/19/94)).

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the above resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

(b) RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

<table>
<thead>
<tr>
<th>BARUCH COLLEGE</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Blackwell</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>Franklin Sonn</td>
<td>Doctor of Humane Letters</td>
</tr>
</tbody>
</table>

JOHN JAY COLLEGE

| Bill Cosby     | Doctor of Humane Letters |

NEW YORK CITY TECHNICAL COLLEGE

| Herman Cain   | Doctor of Humane Letters |
| Robert Rosenberg | Doctor of Laws |

(To be Awarded June 1995)

At this point Mr. Badillo rejoined the meeting.
NO. 8. DECLARATION OF FINANCIAL EXIGENCY – THE COMMUNITY COLLEGES: RESOLVED, That the Board of Trustees of The City University of New York hereby declares that a state of financial exigency exists for the community colleges for the 1995-96 fiscal year; and be it further

RESOLVED, That in accordance with the declaration of financial exigency, implementation of The Guidelines and Procedures for Discontinuance of Instructional Staff Personnel Mandated by Financial Exigency, as approved at the time of implementation, is hereby authorized at the community colleges.

EXPLANATION: During 1994-95 the community colleges have faced severe financial difficulties due to repeated mid-year budget reductions in addition to funding cutbacks already mandated in the original adopted 1994-95 budget. For 1995-96 the City has already proposed budget reductions to the community colleges that range from $20 to $24 million. Recent shortfalls in revenues suggest the possibility of additional City cutbacks. In addition, the State is projecting a substantial deficit for next fiscal year.

It is understood that, should financial circumstances improve sufficiently, the Chancellor will advise the community colleges that retrenchment planning is no longer necessary.

Statement by Trustee Howard:

In the current year the City administration has proposed budget cuts to the community colleges of up to $6.8 million. For next year, the City has proposed cuts of up to $24.2 million, slashing its contributions by nearly one third. There are also serious concerns that the City and State fiscal problems may worsen, resulting in even greater reductions. Reductions this large cannot be managed with mere cuts in part-time staff, supplies, and equipment. Layoff of full-time staff may become necessary. Enactment of this resolution is necessary to insure that community college presidents are able to cope with these potential reductions. The Chancellor has consulted, as appropriate, with officials from the University's collective bargaining unit for the instructional staff, the Professional Staff Congress (PSC), the University Faculty Senate, the University Student Senate, and the Council of Presidents.

Chancellor Reynolds stated that as we began to negotiate with the City's cuts back in November you will remember that the City had recommended a tuition increase for us. When the budget was projected into the 1995-96 budget the full cut amount was on the books which ranges, depending on which scenario you look at, between $20 and $24 million in cuts next year for the community colleges. As we negotiated in November and December with then Budget Director Lackman we indicated that this level of cut for next fall would truly be decimating. Two months ago it was indicated to us that we would renegotiate that amount in the budget negotiations. As the City's budget worsened and as we continued to have meetings the City has not negotiated that amount with us. So as we sit today we are held on the City budget for next fall with a very significant cut. Vice Chancellor Rothbard, Mr. Mucciolo and I and other staff met with the community college presidents just about two weeks ago when we realized the City would not adjust this projected amount. We asked each community college president to project this amount of cut for his or her campus. The presidents responded that at that level of cuts they would have to cut across their campuses people from various contractual lines. They could not take that level of cuts in non-personnel items. Each campus submitted to us a letter to that effect. It therefore means that we must reluctantly bring to the Board today a request for the community colleges for financial exigency. I stress this is just the beginning of the process. Each president then will be working with his or her campus on a more detailed cut plan for next fall under these conditions. I would stress that we have to do this because our union contract guidelines require a twelve month notice, for example, for tenure track faculty. The length of notice is less for other members of the University community. This is the last option we would have wanted to bring to the Board. We will be working on the campuses with every economy possible. We are deeply determined to do every sort of planning, focusing on students, to make sure that we admit all of the students who wish to come and are qualified to come to the community colleges now. We will work unceasingly during the spring and summer. We will continue to find ways to stretch our resources to take all of the deserving students that wish to come to us. I would add though that with the City picture being what it is and the State picture coming along with what it is as well, we do not see any viable alternative. So I stress this is a lengthy process. We will continue to work with the City.
Vice Chancellor Rothbard stated that the only thing he would like to point out is that these cut levels, thus far promulgated by the City for the community colleges for next year, do not yet anticipate any negative actions as a consequence at the State level. Were the State budget, which is due out on February 1st, to negatively impact on the City of New York one could reasonable expect that these numbers could go up substantially from their current level. So I would not characterize these as worst case, I would characterize them as the current situation as we know it based upon the City's information to date.

Statement by Vice Chair Everett:

I wanted to take time to state the obvious and put forward a caveat that we are after all an institution of higher education. It feels like we are lambs going to the slaughter, getting chopped up and I wonder what will come out of the end of this machine that we are pushing ourselves into. I know I don’t have to say this to the Chancellor because I know where her heart and mind are but I think it does need to be said publicly that we must preserve something in this place that says something about our mission, that takes into account the people who need to come here for an education and not just any old education but an education that some of us derived when we had the pleasure and privilege of going to schools in this University and I do believe that we have to be cognizant of it. As I say, I know I’m talking to the converted but it needs to be on the table. We can’t just have bigger classes and more hours and fewer people and fewer sections and less well tended campuses. There has to be some rationale to this and we have to make our case very plain concerning what we are about, what our mission is, and that we have to do it well.

Chairman Murphy commented that the presidents have not had much to say this evening but we know that they are in a very, very difficult and central role and we will work with you all going through these next few months as closely as we can. We understand how difficult times are.

Upon motions duly made, seconded and carried, The Public Meeting was adjourned at 5:56 to go into Executive Session.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JANUARY 30, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the executive session to order at 6:04 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael Del Giudice

Stanley Fink
William R. Howard
Charles E. Inniss
Susan Moore Mounier
Thomas Tam

Sandi E. Cooper, ex officio

Anthony Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson

Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Mr. Louis Chiaccere, Director, Internal Control and Risk Management

The absence of Dr. Jacobs was excused.
NO. E1. PRESIDENTIAL TRANSITION AT YORK COLLEGE: RESOLVED, That the Board of Trustees accept the resignation of Dr. Josephine Dunbar Davis as President of York College; and be it further

RESOLVED, That Dr. Davis shall be granted a Study Leave for the period February 1, 1995 to June 30, 1995; and be it further

RESOLVED, That the Board delegate to the Chairperson and Vice Chairperson of the Board, its authority to approve, upon the recommendation of the Chancellor, after consultation with Board members, the appointment of an Acting President of York College with an effective date to be established.

EXPLANATION: Dr. Josephine Dunbar Davis shall complete active service as President of York College effective February 1, 1995. Dr. Davis will be granted a Study Leave during the Spring, 1995 semester consistent with University policy.

Trustees Inniss and Giordano voted "NO."

Upon motions duly made, seconded and carried, the Executive Session was adjourned at 7:04 P.M.

SECRETARY GENEVIEVE MULLIN
Minutes of Proceedings, February 27, 1995

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

FEBRUARY 27, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:44 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael Del Giudice

William R. Howard
Charles E. Inniss
Harold M. Jacobs
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
Acting President Marcia V. Keizs
President Vernon Lattin
President Gerald W. Lynch

President Charles E. Merideth
Acting President Thomas K. Minter
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.
Acting Dean Merrick T. Rossein

The absence of Mr. Fink and Mr. Giordano was excused
A. WELCOME BACK MEMBER OF THE BOARD: Chairman Murphy noted that it is his pleasure to welcome Trustee Harold Jacobs back. Harold has had an injured limb for several months that was very disabling and he is sufficiently recovered. I think many of us would not have come tonight given the condition that he is in but his commitment and courage is clear. I might point out that with this meeting Harold Jacobs, a former chair of this Board, begins his twenty-second year of service as a Trustee of The City University. Welcome back Harold.

B. WELCOME ACTING PRESIDENT OF YORK COLLEGE: Chairman Murphy introduced and welcomed Dr. Thomas K. Minter, who is the Acting President of York College. Dr. Minter is well known to all of us as a prominent educator who has served as Dean of the Division of Professional Studies and as Acting President of Lehman College. He has also served as Assistant U. S. Secretary for Elementary and Secondary Education, Deputy U. S. Commissioner for Elementary and Secondary Education, and as the Deputy Chancellor for Instruction of the New York City Board of Education.

At this point Mr. Badillo joined the meeting.

C. DEATH OF NAT HOLMAN: Chairman Murphy acknowledged and noted the death of Nat Holman, who was fondly known as "Mr. Basketball." He died on February 12, 1995, at the age of 98. He was the coach at City College when the team won both the NIT and NCAA championships back in 1949-50. Trustees Herman Badillo and Jerome Berg were both attending at that time. He was elected to the Basketball Hall of Fame as both a player and a coach. The Nat Holman Gymnasium at City College is named for him and his passing is one that many of us in New York and connected with the University acknowledge as a great loss.

D. SCHOOL HONORS: Baruch College's Business School MBA has been ranked among the fifteen best institutions in the country for quality and value in their master's program as asserted by Business Week which surveyed 12,500 graduates and corporate recruiters. Congratulations to President Matthew Goldstein in behalf of the faculty in the MBA program and all those who support that wonderful effort.

E. FACULTY HONORS: (1) Yaffa Ellach, Professor in the Department of Judaic Studies at Brooklyn College has been named by CBS This Morning as one of five Women of the Year for her work in connection with the Holocaust studies and memorial efforts.

(2) Fulbright Awards: Eleven (11) members of the City University instructional staff have received awards under the Fulbright Scholar Program to study and lecture abroad during 1994-95. They are:

(a) Victoria R. Badalamenti, Assistant Director of the English Language Center (LaGuardia Community College) - Chile
(b) Joyce A. Blanchette, Lecturer, Center for Advanced Study in Education (Graduate School) - Philippines
(c) Judith C. Gex, Lecturer in English as a Second Language (LaGuardia Community College) - Benin
(d) Max M. Gottlieb, Associate Professor of Business (College of Staten Island) - Poland
(e) Telt S. Haas, Associate Professor of Academic Skills (Hunter College)
(f) Beatrice Kachuck, Professor of Education (Brooklyn College and the Graduate School) - India
(g) Richard S. Kayne, Distinguished Professor of Linguistics (Graduate School) - Italy
(h) Douglas Kimmel, Professor of Psychology (city College) - Japan
(i) Frances C. Peterson, Associate Professor of Social Sciences (York College) - China
(j) Barbara Katz Rothman, Professor of Sociology (Baruch College) - the Netherlands
(k) Philippa Strum, Professor of Political Science (Brooklyn College and the Graduate School) - Turkey.

(3) Marvin A. Carlson, Distinguished Professor in Theatre and Comparative Literature, and Executive Officer of the Doctoral Program in Theatre at the Graduate School has received the prestigious George Jean Nathan Award for best drama criticism in America for 1994.

(4) Effie Papatzikou Cochran, Assistant Professor of English at Baruch College, received a special award from the New York State Teachers of English to Speakers of Other Languages Organization for her contributions to English as a Second Language and Linguistics, and to language minority students.

(5) William Putt Root, Professor of English at Hunter College, was a delegate to the People to People Study Mission which visited Vietnam to explore therapeutic techniques for post-traumatic stress syndrome.
F. STUDENT HONORS: Adam Fitzgerald, City College student and basketball star, was presented the Award for Heroism by the State Fire Department in acknowledgment of his courageous rescue of an unconscious woman from a burning car in April, 1993.

G. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $160,000 NYS Education Department to Sandra Rumayor for "Liberty Partnerships Program."

THE CITY COLLEGE

a. $969,534 NIH to Y. Moses, Administration, for "Cellular/Molecular Basis of Development: Research Center."

b. $506,170 NIH to M. Fishman, Chemistry, for "Research Training for Biomedical Careers."

c. $250,000 NCHR/PNAS to M. Ghosn, Civil Engineering, "Redundancy in Highway Bridge Superstructures."

d. $200,000 NSF to N. Parker, Transportation, for "Research Careers for Minority Scholars Program at City College."

e. $190,128 NSF to D. Akins, Chemistry, for "RCMS Activities."

f. $171,578 NYS Education Department to O. Patterson, Elementary Education, for "Skills and Language Development Program."

g. $164,000 US Air Force to P. Ho, Electrical Engineering, for "Ultrafast Optical A/D Using Cross Phase Modulation (DARPA)."

h. $110,250 Department of Employment to G. Sivashinsky, Levich Institute, for "Studies in Physico-Hydrodynamics of Extended Systems."

i. $104,138 NSA to H. Cohn, Mathematics, for "Intergovernmental Personnel Act Agreement."

COLLEGE OF STATEN ISLAND

a. $191,560 RF SUNY to Ronald Sheppard for "Small Business Development Center."

b. $107,212 UT to Fred Naider for "Novel Drugs."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $125,025 DeWitt Wallace Reader's Digest Fund to Prof. Alice Halsted for "National Center for Service Learning in Early Adolescence."
HUNTER COLLEGE

a. $1,411,337 PHS/NIH/Division of Research Resources to Acting President Blanche Blank and Dean Erwin Fleissner, Division of Sciences and Mathematics, for "Research Center in Minority Institutions: Center for Gene Structure and Function /AIDS Infrastructure Grant."

b. $1,028,095 DeWitt Wallace Reader's Digest Fund to Stephen Brier and Bret Enyon, Center for Media & Learning/American Social History Project, for "Collaboration between American Social History Project and Middle College High School at LaGuardia Community College."

c. $860,263 NYS Department of Social Services to Rose Dobrof and Pasquale Gilberto, Brookdale Center on Aging, for "Brookdale Center Training."

d. $749,436 HHS/OHDS/ACYF/Children's Bureau to Gary Anderson, School of Social Work, for "National Center for Permanency Planning."

e. $225,000 NYC Department of Transportation to Jeffrey Osleeb and Dick Lam, Geology and Geography, for "Employee Commute Options Project."

f. $163,438 PHS/NIH/National Institute of Mental Health to H. Philip Zeigler, Psychology, "Neural Control Behavior."

g. $150,885 PHS/NIH/National Eye Institute to Richard Chappell, Biological Sciences, "Neural Interactions of the Retina."

h. $111,692 U.S. Environmental Protection Agency to Sean Ahearn, Geology and Geography, for Data Base Development for New Jersey, Puerto Rico, and the Virgin Islands."

i. $105,000 Ford Foundation to Rina Benmayor and Iraida Lopez, Centro de Estudios Puertorriqueños, for "Seminar Series on Issues of Concern to the Caribbean Population."

j. $100,000 PHS/NIH/National Institute of General Medical Sciences to Richard Franck, Chemistry, for "The Cycloaddition Way to Glycosyl Transfer."

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

a. $143,228 NYS Department of Education to Louis Guinta, Communication Skills, for "Vocational Education Program."

LAGUARDIA COMMUNITY COLLEGE

a. $118,050 NYS Department of Education to Jane Schulman, Continuing Education, for "EDGE/Job Development."

b. $107,477 NYS Division of Youth to Sandra Watson, Continuing Education, for "New View New York Green Team Program."

YORK COLLEGE

a. $276,838 NYC Mayor's Office to Ronald Thomas, Adult and Continuing Education, for "New York City Literacy."

At this point Mr. De Giudice joined the meeting.

H. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. The Administration is working very, very hard both to achieve some restorations to deal with financial aid issues and other issues as the University struggles with this budget situation. We are, indeed, preoccupied with the 1995-96 State Executive budget. President Moses in Manhattan, President Fernandez in the Bronx, President Lattin in Brooklyn, Acting President Curtis in
Queens, and President Springer at the College of Staten Island, were the team leaders who organized meetings with elected officials in their respective boroughs. All of the presidents from the adjacent campuses in each borough participated in those meetings. We have had several meetings of CLAC (CUNY Legislative Action Council). Several hundred of our students were in Albany this afternoon along with SUNY students and representatives from the privates. Our students were respectful and very well behaved but firm as they made their case clearly and in an articulate fashion about their concerns about tuition and their desires for student financial aid. They were professionals. The entire University community is really energized over this. We continue to meet with everyone — union leadership, leaders in various organizations that have been supportive of the University, and media people. Many of us, including many around the table, have been on television and on radio on this budget and will continue to do so.

2. In mid-February I and several vice chancellors testified in Albany before the Assembly Ways and Means and Senate Finance Committees. Senator Stafford and Assemblyman Farrell chaired the session and were there the entire time. Copies of my testimony, which I think is very cogent and very to the point, was sent to you earlier. We are now in further negotiations over the student financial aid issues because it is clear their deleterious impact on our student body wasn’t fully understood. So we are doing more with legislators on what should be done on the student financial aid issue in particular.

3. I, along with Deputy Chancellor Mucciolo and Vice Chancellor Rothbard, met with the new State Budget Director, Patricia Woodworth, last week to review the impact of the budget. Once again we were very forceful and very direct on the impact this budget would have on City University at large, on our students, our distinguished faculty, and the enrollment growth we have had. Interestingly enough when we put it all together, over the last six years CUNY has grown by about 33,000 students, most of that in the community colleges. This equates to an institution the size of UCLA. We are the growth center for the State now because of more children coming up through K-12, and the very, very fine legal immigrant population coming into the City. All of these cases have been made strongly and, I hope, in an articulate fashion.

4. Since there has been a lot that has been happening we have put together a concise four-part presentation with very terse slides that will go quickly so you will know where the focus of the University is at this time. Vice Chancellor Rothbard will report on State and City budgets, Vice Chancellor Hershenson on the timetable and strategies, and Vice Chancellor Freeland on academic program planning.

At this point Ms. Carrion joined the meeting.

Vice Chancellor Rothbard reported that the Executive Budget recommends elimination of $158.1 million in State support at the senior colleges and suggests that $116.6 million of that can be made up from increases in tuition revenue. There is also a $46 million programmatic lump sum cut which the University would have to allocate to the campuses, and a $15.1 million cut through the elimination of the entire SEEK program. On the tuition revenue side the budget assumes a $1,000 per FTE tuition increase for all students that would generate approximately $100 million; an additional increase for graduate and non-resident students totaling $13.7 million; and an assumption of a $2.9 million increase in revenue from enrollment growth. There are also recommendations to our financial aid program which will be critical to our students and will affect us in a very, very direct manner. The maximum TAP award for dependent students would be reduced by $475 to a maximum of $3,575 or 90% of tuition, whichever is lower. If CUNY tuition is increased to $3,450, the maximum TAP award would be $3,105 which would no longer cover all tuition at the maximum award. For single independent students the maximum award would be reduced to $2,450 or 90% of tuition, whichever is lower. Funding for STAP, APTS, Graduate TAP, TAP for inmates, and the Liberty Scholarships has been eliminated entirely.

For the community colleges, there are recommendations for cuts from both the City and the State. State aid would decline $10.6 million and City support net of all of the changes going on would decline $30.1 million. The State Executive Budget proposes elimination of $9.3 in supplemental aid, which is dollars we get for every enrolled student and for disadvantaged students enrolled in business or technical courses, and a cut of $5 million to various program categories (except child care), including College Discovery. Base aid formula funding would be retained at $1,800 per FTE and would add $3.7 million for enrollment growth. On the City side, there is a $28 million cut in community college programs; a $10.2 million cut in support for associate programs at the senior colleges; and $7.2 million taken from savings in debt service, pensions, and building rentals. There is not currently any formal proposal in either the City or State budgets for tuition, nevertheless it goes from 39% to 45% of the City budget and continues to be the largest single source of funding in the community college budget. The capital budget provides no major new programs for the University with the exception of the acquisition of a building at LaGuardia Community College which is currently being leased.
Vice Chancellor Hershenson reported that since the 30-day amendment period began following release of the Executive Budget on February 1, extensive efforts have been made to contact the New York City legislators who represent the individual institutions and the college districts. CLAC has organized a letter-writing drive stressing the positive economic impact to the City and State of CUNY graduates; visits to legislators in their district offices to review the impact of the budget; coalitions with key business, labor, community, and civic groups; voter registration drives; coordinated team visits to Albany every week in March; and communications contacts. Budget briefings for college student government leaders have been held in each of the boroughs. In addition, students State-wide are lobbying in Albany today. Each of the Borough Presidents has scheduled preliminary budget hearings in their respective boroughs. Groups of presidents have joined with the Borough Presidents to hold meetings with legislators in each of the boroughs. Faculty will be participating in the New York State United Teachers (NYSUT) Higher Education Lobbying Day in Albany on February 28. The Administration will be testifying at the Joint Borough Presidents Agency Hearing on the Mayor's Preliminary Budget on March 1. The 30-day amendment period ends on March 2. There will be a SEEK and College Discovery Day in Albany on March 14. The State budget is scheduled to be adopted on April 1, and the Mayor is scheduled to release his Executive Budget on April 26.

Vice Chancellor Freeland reported that in response to the adoption of the Board's policy on Academic Program Planning in 1993, planning processes and program review have been ongoing on each college campus during last fall and this spring. Those planning processes will provide valuable input to the colleges and college planning committees as they proceed with the unfortunate and hopefully unnecessary business of retrenchment this spring. The presidents will submit their year-end reports summarizing progress in academic program planning to me May. These will be the basis for the Chancellor's report to the Board's Committee on Academic Policy, Program, and Research, and the full Board in June. In addition, we are working with the colleges to assess the impact at the system level of collegiate decisions on programs and priorities; to facilitate inter-college collaboration; and continued planning in specified academic areas (e.g., health and foreign languages). This year the Council of Presidents' Articulation Policy, which was developed in consultation with the University Faculty and Student Senates and the colleges, will be implemented. We are working internally at 80th Street to achieve heightened coordination of academic planning with operating and capital budgeting as required by the Board. In addition, Certification Review Guidelines are being developed to identify weak programs; a study on Remedial Work is expected to be completed by the end of this semester; the Degree Credit Study is being finalized; and the ESL Study has already been distributed to the Board and circulated around the University.

Vice Chancellor Malone reported the that need for a declaration of financial exigency at the senior colleges was triggered by the State Executive Budget which was received on February 1. The presidents, in consultation with appropriate constituent groups on campus, reviewed budgets and informed the Chancellor of the possible need for a declaration of financial exigency. The Chancellor then consulted with the Council of Presidents, the University Faculty and Student Senates, and the Professional Staff Congress (PSC). Following the declaration of financial exigency the Chancellor will then formally notify the University community of the declaration.

Chancellor Reynolds stated that the presidents, faculty, students, and the entire University are working as hard as we can right now on all aspects of the fiscal situation in front of us. We appreciate the Board's support and involvement and we will continue as each item and milestone is reached to bring it to the appropriate Board committee and work along through the winter and spring on behalf of CUNY.

Upon motions duly made, seconded and carried, the following resolutions were adopted:(Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED. That the University Report for February 27, 1995 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:
D 7 CUNY SCHOOL OF LAW - REAPPOINTMENT WITH TENURE

<table>
<thead>
<tr>
<th>DEPT</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUNY School of Law</td>
<td>Gilbert</td>
<td>Margaret</td>
<td>$73,457</td>
<td>9/1/95</td>
</tr>
</tbody>
</table>

(b) ERRATA: Add the following:

1. HUNTER COLLEGE:

Page B002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The first name of Seung I. Cho is revised to read "Paul."

2. BARUCH COLLEGE:

Page B002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The first name of Beth Hillma Johnson is revised to read "Elaabeth."

3. HOSTOS COMMUNITY COLLEGE:

Pages B001 and B002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entries for Ann F. Cruz and John Rosa are withdrawn.

4. LAGUARDIA COMMUNITY COLLEGE:

Page B001 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The salary rate for the entry for Claudia Baldonedo is revised to read $52,213.

5. THE GRADUATE SCHOOL AND UNIVERSITY CENTER:

Page B001 - EARLY PAYMENT OF NEW STEPS: The entry for Edouard Glissant is withdrawn. SPECIAL INCREMENT WITHIN TITLE (NEW STEPS): The entry for Edouard Glissant is withdrawn.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for February 27, 1995 (including Addendum Items) be approved, as amended as follows:

(a) ERRATA: Add the following:

1. JOHN JAY COLLEGE OF CRIMINAL JUSTICE:

Page B003 - REVISION OF PREVIOUS ACTION TAKEN BY THE BOARD (INSTRUCTIONAL STAFF - ANNUAL): The entry for Michael Dorff is withdrawn.
2. THE COLLEGE OF STATEN ISLAND:

Page A0016 - SECTION Alll 7.1. AFFILIATION AGREEMENT IN PHYSICAL THERAPY: The second line of the resolution is revised to read as follows: "Secretary of the Board to execute an affiliation agreement on behalf of..."

3. BRONX COMMUNITY COLLEGE:

Page B001 - APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Olga Chernoguz is withdrawn.

4. KINGSBOROUGH COMMUNITY COLLEGE:

Pages A-10 & A-11 - SECTION All 14.1 NEW COURSES - Department of Tourism and Hospitality: The entry is withdrawn.
SECTION AIV. 14.1 CHANGE IN DEPARTMENT TITLE: Department of Travel and Tourism: The entry is withdrawn.

5. KINGSBOROUGH COMMUNITY COLLEGE:

Page B002 - REAPPOINTMENT WITHOUT TENURE, CCE, OR 13.3.B. (ANNUAL): The entry for Ricardo Franco is withdrawn.

6. LAGUARDIA COMMUNITY COLLEGE:

Page B001 - APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Kole Kleeman is withdrawn.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED. That the minutes of the regular Board and the executive session meeting of January 30, 1995 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. DECLARATION OF FINANCIAL EXIGENCY - THE SENIOR COLLEGES:

RESOLVED, That the Board of Trustees of The City University of New York hereby declares that a state of financial exigency exists for the senior colleges including the Law School and the Central Office for the 1995-96 fiscal year, and be it further

RESOLVED, That in accordance with the declaration of financial exigency, implementation of The Guidelines and Procedures for Discontinuance of Instructional Staff Personnel Mandated by Financial Exigency, as approved at the time of implementation, is hereby authorized at these units.

EXPLANATION: During 1994-95 the senior colleges have faced a mid-year budget reduction of $15 million. For 1995-96 the State has proposed a net operating budget reduction to the senior colleges of $158.1 million. Proposed changes include, but are not limited to, a lump sum reduction of $46 million and a university program reduction of $15 million.

It is understood that, should financial circumstances improve sufficiently, the Chancellor will advise the senior colleges that retrenchment planning is no longer necessary.
The Baruch College Master Plan was developed in response to the College's need for adequate student, faculty and facility spaces and was approved in 1986. This Master Plan provides for a two-phase construction implementation plan on two sites across the street from one another located near the existing campus. Phase one, consisting of rehabilitation of an existing building on Site A for library, media, computer, conference center, and administrative facilities, is now occupied. The second phase is for a new building on Site B consisting of approximately 700,000 gross square feet (416,800 net assignable square feet) which will include classroom, faculty and departmental offices, student services, dining facilities, athletic facilities, theater and lecture halls.

Chairman Murphy stated that this is a planning mechanism. It is not irrevocable. Its implementation would fully depend upon what the ultimate outcome is in terms of the budget, but in order to be able to function within whatever the level of funding that is appropriate, if it falls short of what we need to have without such a resolution, we must have a process in place which enables us to plan in the most deliberate and orderly way.

B. LAGUARDIA COMMUNITY COLLEGE - MECHANICAL STORAGE AND CLIMATE CONTROL SYSTEMS FOR THE LAGUARDIA AND WAGNER ARCHIVES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of LaGuardia Community College to purchase a storage system and a climate control system. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University Regulations. Such purchase shall not exceed a total estimated cost of $200,000, chargeable to Capital Project Number HN-C004. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The LaGuardia and Wagner Archives at LaGuardia Community College requires renovation of existing space to house precious manuscripts and other critical information related to mayoral archives. The storage system will be located in two areas and consist of mechanically assisted moveable shelving. The estimated cost of this track system, including installation, is $11,000. The purchase and installation of specialized air systems for the preservation of documents and artifacts is projected to be $90,000 (CUNY Project Number LC0248-994).

C. BARUCH COLLEGE - DESIGN OF NEW FACILITY - SITE B:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Kohn Pedersen Fox Associates, PC, Architects and Planning Consultants, to prepare programs, plans, specifications and cost estimates for a New Facility on Site B at Baruch College, CUNY Project Number BA104-085; and be it further

RESOLVED, That The City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The Baruch College Master Plan was developed in response to the College's need for adequate student, faculty and facility spaces and was approved in 1986. This Master Plan provides for a two-phase construction implementation plan on two sites across the street from one another located near the existing campus. Phase one, consisting of rehabilitation of an existing building on Site A for library, media, computer, conference center, and administrative facilities, is now occupied. The second phase is for a new building on Site B consisting of approximately 700,000 gross square feet (416,800 net assignable square feet) which will include classroom, faculty and departmental offices, student services, dining facilities, athletic facilities, theater and lecture halls.

In accordance with State Finance Law Section 136-a, Education Law Section 6218 and the Economic Development Law Article 4-C, CUNY's Department of Design, Construction and Management developed a Request for Qualifications (RFQ) soliciting licensed architectural firms interested in undertaking this commission to submit their qualifications for consideration. The required advertisement was published on February 14, 1994 in the New York State Contract Reporter. A due date of March 3, 1994 was given for the submission, including customary contact sources for questions and details and a total of 32 firms had responded to the advertisement.

D. BRONX COMMUNITY COLLEGE - AMENDMENT RESOLUTION TO REHABILITATE THE OHIO FIELD RUNNING TRACK:

RESOLVED, That the Board of Trustees of The City University of New York amends the resolution adopted at the meeting of June 28, 1993, Cal. No. 6.P. for the Rehabilitation and Resurfacing of the running track on the Ohio Field at Bronx Community College, and to authorize an increase in the estimated cost from $170,000 to a new cost of $299,000 chargeable to City Capital Project No. HN-X002; and be it further

RESOLVED, That the director of the New York City Office of Management and Budget be requested to approve the additional funding necessary for said contract.
EXPLANATION: During the initial budget stage, the original cost estimate for the rehabilitation of the Ohio field track at Bronx Community College (CUNY Project No. BX020-993) was based on the completed track at Queensborough Community College (1988), since the two projects were considered to be comparable.

During the design phase (1993) of the track at Bronx Community College, however, subsurface of the existing track and field was examined and found to be severely deteriorated. The rebuilding of the substrate layers was included in the specifications as a result. While the scope of the project was by then different from the original comparison project at Queensborough, the campus was hoping for a favorable low bid climate to buy the project within the funds available.

Accordingly, the contract documents which were bid in 1993 contained substantial subsurface preparatory work. The bids received exceeded the budget. After the bids were opened, the lowest bidder ($284,000) was requested to supply a letter of substantiation. As expected, the letter highlights the severe condition of the subsurface layers. After some additional funds were obtained, a second bidding occurred with the same results. The campus again sought augmented funds and received them to allow the project to be re-bid and awarded.

The low bidder has an excellent record with the College. A meeting was held with the contractor and the Department of Health, Physical Education and Wellness to discuss the preliminary schedule and coordination of the job.

The track is used extensively by people from the neighborhood, by community programs, by faculty and staff, and by the College's Department of Health, Physical Education and Wellness.

E. NEW YORK CITY TECHNICAL COLLEGE - THEATRE AND ARTS TECHNOLOGY:

RESOLVED, That the Board of Trustees of The City University of New York authorizes the Secretary of the Board to execute a contract with the firm of Margaret Helfand Architects for architectural and engineering services for the design and construction supervision of the Theatre and Arts Technology Facility at New York City Technical College, CUNY Project Number NY056-094. The estimated cost shall not exceed $75,000 chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The new space will be used for construction, model making and electrical setups related to the College's Theatre and Arts Technology program. The space currently used for their program is too small and is not in compliance with theatre industry standards for square footage, exhaust and electrical system requirements. A new major in Theatre and Arts Technology has been approved by the State Education Department in conjunction with New York City Technical College and Brooklyn College.

This project will create appropriate space for these uses by renovating 7,000 square feet of existing space of the former Automotive Technology Department at the rear of the Voorhees Building. The Automotive Technology Department vacated its space and relocated to Bronx Community College. The available space is adjacent to the laboratory facility and in the same building as the CADD computer laboratories which support the Arts Technology program.

The construction must meet the academic and OSHA requirements for a technical shop operation that includes the use of toxic paints and lacquers. Provision for welding stations to accommodate longer pieces of metal required in arts technology class projects will also be included in this laboratory.

The candidate was chosen in accordance with law and University regulations.

F. HUNTER COLLEGE - REPLACE SIDEWALKS AND TREE WELLS AROUND NORTH BUILDING AND THOMAS HUNTER HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College for replacement of sidewalks and tree wells surrounding Hunter College's North Building and Thomas Hunter Hall. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $109,310 chargeable to the State Capital Construction Fund HU049-889. The contract shall be subject to approval as to form by the University Office of General Counsel.
EXPLANATION: Repair and/or replacement of the sidewalks around the North Building and Thomas Hunter Hall is necessary to insure safe conditions for the students, faculty, staff and public (CUNY Project Number HU049-889). The condition of the sidewalks and tree wells is very poor, with large cracks, uneven joints and general deterioration throughout the entire sidewalk area. The sidewalks have not been replaced in their entirety since the Hunter facilities were originally constructed in the 1930's.

The base contract will consist of the tree wells and sidewalks along Lexington Avenue continuing around 69th Street for about 20 feet. Add alternates will be included for the remainder of the block, subject to available remaining budget, in the event of a favorable low bid which is less than the amount of allocated funds.

G. LEHMAN COLLEGE - NEW SECURITY FENCE SYSTEM ALONG THE EAST AND SOUTH CAMPUS PERIMETER:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Lehman College to purchase all materials and labor necessary to supply and install a new security fencing system. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $437,000, chargeable to Capital Project No. HN-X004. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary for said contract.

EXPLANATION: The existing chain link security fence system and gates along the perimeter of the College campus have deteriorated and present a threat to the health and safety of the College community. The existing fence mesh fabric is rusted, patched and stretched out of shape throughout the entire perimeter. The support posts are also rusted and there is no bottom support rail at the fence. The vehicular and pedestrian gates are severely damaged and bent, and are insufficient to withstand heavy use. In order to further secure the campus and prohibit scaling of the chain link fence, barbed wire has been mounted atop the fence. The barbed wire is missing or damaged in many locations.

URS Consultants, Architects/Engineers were commissioned by the Dormitory Authority of the State of New York to perform a Condition Assessment Report on the Lehman College Campus Site and Buildings. In the resulting report dated November 1993, the consultants listed five pages of deficiencies related to the campus perimeter security fencing. The recommendation was to replace the existing fence and gates with a new steel tube security fence system similar to that installed along the North end of the campus, and to replace the existing chain link swinging type gates with heavy duty steel tube sliding-type gates.

The proposed project will provide this fence and matching ornamental ironwork entry arches. The new fence would run from the corner of Bedford Park Boulevard West and Goulden Avenue to the Jerome Avenue entrance (along the east and south sides of the campus).

The new security fence system (CUNY Project Number LM057-095) would hinder theft of College property essential to educating our students and would provide a safer more secure campus for the entire Lehman College community.

H. QUEENSBOROUGH COMMUNITY COLLEGE - PRINTING AND DELIVERY OF CONTINUING EDUCATION BULLETINS FALL 1995 AND SPRING 1996:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for the printing and delivery of Continuing Education Bulletins for Fall 1995 and Spring 1996. The contract shall be awarded to the lowest responsible bidder pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $140,000, chargeable to FAS Code 374212438 during the fiscal year ending June 30, 1996. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Queensborough Community College Continuing Education Bulletin serves as the official record of information for the adult and continuing education programs at the College.
I. CITY UNIVERSITY SENIOR COLLEGES - SENIOR CITIZEN AUDIT PROGRAM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the senior colleges to permit residents of New York State 65 years of age and older to enroll in undergraduate courses, on an audit basis without tuition charge and without credit, on a space-available basis. Individuals who enroll shall be charged an administrative fee, the student consolidated services fee, as well as any other fees they may incur. They shall not be charged student activity fees or application fees; and be it further

RESOLVED, That the Board of Trustees authorize the Chancellor to make such revisions as may be necessary to The City University Tuition and Fee Manual to implement this resolution; and be it further

RESOLVED, That this policy shall supersede all other resolutions, administrative policies and/or directives regarding senior citizen waivers at the senior colleges; and be it further

RESOLVED, That this policy shall be effective beginning with senior college students enrolling for the Summer 1995 semester.

EXPLANATION: Over the past decade, enrollment growth and tuition increases have increased CUNY's need for tuition reimbursement funding at the senior colleges, yet the State's appropriation for tuition waivers has remained constant since 1988-89. The University grants reimbursements to various groups -- some contractual, some by virtue of Board of Trustees actions. Senior citizens may currently enroll at the University in credit-bearing courses and are counted by the State, for revenue purposes, as if they were full paying students. The result is that the senior college budget is left with a significant revenue shortfall as a result of granting waivers beyond the level supportable by the appropriation.

This policy change, which reflects the practice at SUNY, is being recommended in order to allow for the continuation of CUNY's long-standing and important commitment to senior citizens, without negative fiscal consequences to the University. Auditors will not receive course credits, and a grade of AUD will be assigned. Those senior citizens who wish to enroll for credit may opt to do so on the same basis as any other degree-credit student and shall pay all applicable tuition and fees, i.e., student activity, application, etc.

NO. 5. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. GRADUATE SCHOOL AND UNIVERSITY CENTER - CERTIFICATE IN AMERICAN STUDIES:

RESOLVED: That the program in American studies leading to a Certificate to be offered at the Graduate School be approved, effective September, 1995, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to offer students enrolled in a doctoral program the opportunity to complete a certificate program in American Studies at the same time. Students matriculating in any of the Ph.D. programs offered at the Graduate School would be eligible for the American Studies Certificate program. The Certificate would be awarded on the date that the Ph.D. is offered. The program is designed to encourage historical, cross-cultural, and interdisciplinary perspectives in American Culture and Values, including America Art, Literature, History, Politics, and Social Structure. The proposed program is intended to enable doctoral students with a special interest in American Studies to broaden their knowledge of this field; to conduct their scholarly research in a more comprehensive and interdisciplinary context; and to enhance their prospects for employment as teachers and members of the academic faculty.

B. REVISED POLICY GUIDELINES ON CENTERS AND INSTITUTES:

RESOLVED, That the Guidelines for Research Institutes and Centers at The City University adopted by the Board on January 30, 1984, be rescinded and replaced by the attached revised Policy Guidelines for Centers, Institutes, Consortia and Special Initiatives at The City University of New York, effective immediately.

NOTE: (See Appendix A)
EXPLANATION: Experience has demonstrated that the 1984 guidelines for centers and institutes were not flexible enough to accommodate the variety and dynamics of non-department-based entities in which the intellectual life of CUNY is organized. The revised guidelines are designed to accommodate this variety while maintaining essential restrictions and oversight. They accomplish these goals, first of all, by recognizing that centers and institutes do more than research, but also conduct some forms of non-credit instruction and provide various services. Secondly, they define two new entities, consortia and special initiatives, that are not based on or led by a single campus. Thirdly, the revised guidelines make a distinction between the title by which an entity is known and its official designation for purposes of conforming to Board policy. This is necessary because many entities that are known as "centers" or "institutes" actually meet the definition of the other entity. The revised guidelines then outline procedures for approval financing, accountability, and evaluation of each of the four types of entity covered by the policy.

The revised guidelines were developed in consultation with an advisory committee of campus administrators and have been reviewed by the Academic Council and the Academic Affairs Committee of the Council of Presidents.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following item be approved:

A. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENTS TO GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the governance plan of The Graduate School and University Center, entitled "Governance of The Graduate School and University Center of The City University of New York," be approved. Future amendments of the governance plan shall require the approval of the Board of Trustees, upon the recommendation of the College President. The approval of the College President shall be required for new degree and certificate programs, and for governance structures of degree and certificate programs.

NOTE: (See Appendix B)

EXPLANATION: The proposed revisions to the governance plan have been approved by the Graduate Council and are recommended by the President of The Graduate School and University Center. The proposed amendments represent a comprehensive revision of the governance plan. The governance plan covers the administrative and academic organization of The Graduate School and University Center including the organization of the Graduate Council, programs (departments), faculty personnel actions, and membership on the doctoral faculty.

The essential structure of the Graduate Council will remain the same, with equal numbers of faculty and students elected from each of the 32 doctoral and one master's programs, plus the executive officers of the doctoral and one master's programs and coordinators of the certificate programs. While the structural components of The Graduate Council are retained in the governance plan, rules regarding its operations have been removed from the governance plan to eliminate the need for Board approval of minor revisions, but will continue to be contained in the Graduate Council Bylaws. The doctoral program (academic department) structure of the Graduate School will also remain essentially the same, with an executive officer (chairperson) appointed by the College President and executive and faculty membership committees established to consider faculty personnel actions.

Substantial changes are made in the provisions for faculty membership in a doctoral program, which is the unit comparable to an academic department at The Graduate School and University Center. The major change is that while under the current plan the faculty members are considered doctoral faculty primarily based upon whether or not they have taught a doctoral course or supervised a dissertation in the prior two years, under the proposed plan, the doctoral faculty will be chosen solely through an evaluatory committee process within the program. The appointment of doctoral faculty will be based upon the recommendation of a committee of the program, either the faculty membership committee or the executive committee, subject to the approval of the Provost. The criteria for membership on the doctoral faculty will include a determination that the faculty member will make a significant contribution relevant to the needs of the program; and one of the following: evidence of significant research relevant to the doctoral program; or qualification to teach a doctoral course or provide other doctoral-level training; or qualification to supervise doctoral dissertations or other graduate-level research. Continued membership on the doctoral faculty is made subject to the review of a committee of the program, with removal being made only after one year's prior notice of the intention to remove, subject to appeal to the program's executive committee, the Provost, and then the President. It is further provided that only members of the doctoral faculty may teach a doctoral level course more than twice or chair dissertation committees.
There are other substantive changes proposed, including (1) the President, Provost and other college administrators are changed from ex-officio members to nonvoting members of the Graduate Council; (2) an Executive Committee and a Student Academic Appeals Committee of the Graduate Council are established; (3) the Doctoral Faculty Policy Committee, directly elected by the faculty, is formally established to serve as the voice of the doctoral faculty; and (4) with regard to faculty personnel recommendations, student members of a doctoral program executive committee are permitted to participate in discussions, but not vote on individual candidates.

B. NOTICE OF THE INTRODUCTION OF AMENDMENTS TO THE BYLAWS OF THE BOARD OF TRUSTEES:

Notice was served of the introduction of the following Bylaw amendments, with respect to The Graduate School and University Center. These amendments will come up for action at the March 1995 meeting of the Board of Trustees.

RESOLVED, That all references to the "university graduate division" in the Bylaws be changed to "The graduate school and university center."

RESOLVED, That Section 8.9 of the Bylaws on "The Graduate Faculty Council" be repealed, and Sections 8.10 through 8.15 be renumbered as Sections 8.9 through 8.14 consecutively.

RESOLVED, That Sections 8.5, 8.12 (renumbered 8.11), 9.4, and 9.5 of the Bylaws of the Board, with respect to The Graduate School and University Center, be amended:

NOTE: The Bylaw amendments are on file in the Office of the Secretary of the Board.

EXPLANATION: References to the "university graduate division" in the CUNY Bylaws date back more than 20 years to the time when there was a university graduate division prior to the creation of The Graduate School and University Center in 1971 (e.g., Subdivisions "f, h, and j" of the "Definitions," Sections 8.3, 8.7, 8.10, and 8.13). The repealed Bylaw Section 8.9 and the repealed portions of the retained sections have become obsolete with the development of The Graduate School and University Center since 1971, and the adoption and amendment of its governance plan. Bylaw Section 8.9 on the "Graduate Faculty Council" is repealed because the establishment and structure of its successor body, the Graduate Council, is included in the governance plan, in conformance with Board policy providing for the establishment of such governance bodies at each college in a governance plan.

The renumbered Bylaw Section 8.11(a) has been amended to reflect the reality that when The Graduate School and University Center lines are allocated to the colleges, the role of The Graduate School and University Center regards budget and payroll and not academic approvals. Bylaw Section 8.11(a) is therefore amended to remove the President of The Graduate School and University Center, and the executive officer and executive committee of the doctoral program, from the academic process to reflect what has been the reality in practice. In exchange for The Graduate School and University Center receiving support from the colleges in the form of teaching and other duties that are performed for The Graduate School and University Center by members of college staffs (i.e., primarily doctoral faculty members at the senior colleges), The Graduate School and University Center compensates the colleges by providing payroll positions ("lines") to which the colleges assign their staff members. The role of The Graduate School and University Center as to these lines is limited to financial resources and payroll administration, and it will continue to approve all payroll actions as to form and financial availability. Such appointments are approved by the Board as appointments to the colleges, recommended by the respective college presidents.

ADDED ITEM

C. RESOLUTION REGARDING THE 1995 STATE RETIREMENT INCENTIVE PROGRAM:

WHEREAS, It is anticipated that the Legislature of the State of New York and the Governor will enact a law permitting certain employees of The City University of New York to participate in a retirement incentive program and that it will be necessary to begin the process of implementing the law immediately after its enactment to ensure that eligible employees have a full opportunity to participate; now therefore be it

RESOLVED, That the Board of Trustees expresses its approval of the University's participation in the State's 1995 Retirement Incentive Program; and be it further
RESOLVED, That the Chancellor be authorized to take all necessary steps to implement the 1995 retirement incentive program as soon as the program is enacted into law and to provide the Board of Trustees with appropriate reports on the impact of the program on The City University.

EXPLANATION: The State and City are facing major budget difficulties for the 1995-96 fiscal year. The 1995 State Retirement Incentive Program (s. 2545, a. 4305) provides a retirement opportunity for State employees, including SUNY staff and certain municipal employees. CUNY participation in this program will generate significant savings for the colleges and, therefore, help ameliorate the impact of State and City budget reductions. CUNY participation will also reduce the impact of staff retrenchments and layoffs and protect the affirmative action gains made during the past decade. The time frames within which agencies must act after the bill becomes law will be very limited. In order to effectively implement the legislation, the Chancellor will be required to identify eligible employees and to take other administrative steps.

Mr. Howard voted NO.

At this point Mr. Badillo left the meeting.

ADDED ITEM

NO. 7. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

BARUCH COLLEGE
Lynn Redgrave
Doctor of Fine Arts

QUEENS COLLEGE
Elizabeth Neufeld
Doctor of Science

(To be Awarded June 1995)

ADDED ITEM

NO. 8. YORK COLLEGE - DESIGNATION OF ACTING PRESIDENT: RESOLVED, That Dr. Thomas K. Minter be appointed Acting President of York College, effective February 2, 1995, with an annual salary at the applicable presidential level, subject to financial ability.

EXPLANATION: Dr. Thomas K. Minter is being recommended by the Chancellor to the Board of Trustees for appointment as Acting president of York College pursuant to the resolution adopted by the Board at its January 30, 1995 meeting. Dr. Minter has many years of service at The City University of New York, including service as Acting President of Lehman College, Dean of Professional studies at Lehman College, Deputy Chancellor for instruction at the New York City Board of Education, and Assistant U.S. Secretary for Elementary and Secondary Education.

Upon motions duly made, seconded and carried, The Public Meeting was adjourned at 5:55.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
MARCH 27, 1995
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:44 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Stanley Fink
Sandi E. Cooper, ex officio

William R. Howard
Charles E. Inniss
Harold M Jacobs
Susan Moore Mounier
Thomas Tam

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lillian W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
Acting President Marcia V. Keizs
President Vernon Lattin
President Gerald W. Lynch

President Charles E. Merideth
President Yolanda T. Moses
Acting President Thomas K. Minter
President Isaara S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Stanford IR. Roman, Jr.
Acting Dean Merrick T. Rossein

The absence of Dr. Jacobs and Mr. Del Giudice was excused
Statement by Chairman Murphy

This has been a period of intense activity to articulate the needs of the University in the political process that is now in high gear relative to the State's budget and, in the not to distant future, the City budget. It is a time in which I think the University has pulled together very strongly. The colleges' elected student leadership under the leadership of the chair of the University Student Senate, Tony Giordano, had a great rally on March 16th. Tony, the Senate officers, and the other elected representatives of the students have been very active persistently in Albany. Sandi Cooper, who is chair of the University Faculty Senate and our colleague on this Board, and the elected faculty leadership of the University, have been very helpful. The Professional Staff Congress, under Irwin Polishook's leadership, with their advertisements which are their initiative, appearing in the print media and on the radio, and the elected union leadership are being extremely helpful. The Asian American Higher Education Council has sent over 9,000 petitions to key members of the Legislature and they have been responding to and enlivening the activities of over 1,500 organizations and individuals who have been working with them on the budget matters. This is a crucial period but I think it is a very constructive coming together of the family and those outside the family, who are extended family, who are trying to be helpful.

At this point Ms. Carrion joined the meeting.

A. ESTABLISHMENT OF AUDIT COMMITTEE: Chairman Murphy announced that based upon a motion adopted at the January 30, 1995 meeting an Audit Committee has been set up. It will be chaired by Trustee Charles Inniss with Trustees Jerome Berg and Michael Del Giudice serving as members. The faculty and student members will be designated after consultation with the leadership of the University Faculty and Student Senates.

B. SCHOOL HONORS: (1) Brooklyn College's chess team won the United States Chess Federation's U.S. Amateur Team Championship. This is the top amateur team competition in the country. Over 230 Federation teams representing colleges and universities, including Harvard and New York University and others, local chess clubs, military groups, and other organizations competed nationally, via telephone. The team's four players will be featured on the cover of the June, 1995 issue of Chess Life magazine. Chairman Murphy offered congratulations to the team, the club, and Brooklyn College and stated that this is a very exciting and special accomplishment and we wish you more of the same.

President Lattin introduced Carlos Sevillano, president of the Chess Club; Yury Lapshun, a psychology major and Alex Kalikshteyn, a computer science major; both senior grand masters, and Joseph Valentin, a graduate student in psychology. Team leader Gennady Sagalchik, an international grand master and a computer science major, could not be present today because he is at work.

(2) Baruch College's Master of Public Administration Program has been ranked within the top 50 programs across the country by U.S. News and World Report. Congratulations to Baruch College and President Matthew Goldstein.

C. FACULTY HONORS: (1) Eileen Moran, Research Associate at the Queens College Michael Harrington Center, received a human rights award from the Gustavus Myers Center for the Study of Human Rights in North America for the book she co-authored, Violence Against Women.

(2) June E. O'Neill, Professor of Economics and Finance at Baruch College, has been named Director of the Congressional Budget Office.

(3) Professor Francis D. Terrell, Director of City College's Greenberg Center for Legal Education and Urban Policy, will be honored with the Whitney M. Young, Jr. Service Award by the Queens Council of the Boy Scouts of America.

Vice Chair Everett noted that Professor Terrell holds the rank of General in the United States Army Reserves, which is a spectacular level to have risen to in the Reserves.
D. GRANTS: Grants of $100,000 or above received since the last Board meeting:

THE CITY COLLEGE

a. $426,444 ONR to R. Alfano, Physics, for "Time-Resolved Near Infrared Optical Tomography."

b. $350,000 US AID to R. Khanbilvardi, Civ Engineering, for "Providing Water Purification System for Kiev Region."

c. $287,835 US Dept. of Trans DTRS to R. Paaswell, Transportation, for "University Transportation Center-Region II (Admin)."

d. $251,500 CCB to S. Roman, Med School Admi, for "CUNY Medical School Administrative Support."

e. $192,600 NYS Ed Dept. to M. Roth, SEEK, for Collegiate Science & Technology Entry Program."

f. $109,620 Rockland Teacher Ctn to A. Posamentier, Education-Admin, for "Mathematics & Science Teacher Certification."

g. $100,000 NY DOT to R. Paaswell, Transportation, for "Technical & Managerial Training Program-Phase II."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $108,000 NYS Educ. Dept to Cynthia Murphy, for "EDGE IV/Job Developer."

BRONX COMMUNITY COLLEGE

a. $809,058 NYSED to Savage, CE.

b. $650,00 NYSED/USDOL to Strieby, Social Science, for "The Development & Implementation of school-based activities, work-based activities and connecting activities in a corridor approach grades K-14."

c. $640,000 NYSDYS to Choi, CE.

d. $468,826 NYCDFTA to Resnick, CE, for "Project SOS."

e. $468,292 NYCHRA to Escalera, CE, for "Program to Medicaid eligible who are medically disabled or handicapped. Trains Home Attendant in personal care and housekeeping."

f. $455,000 Ford Foundation to Donovan, English Dept.

g. $393,716 NYSED to Menzi, CE.

h. $370,649 DHHS/PHS to Davis, Bio. & Med. Lab. Tech, for "Enrichment and Research Experience for Minority Students interest in Science."

i. $357,433 USDE to Misick, for "Assists students in developing learning skills, and address social problems that impact on academic performance."

j. $335,443 NYCDYS to Choi, CE.

k. $334,586 USDE to Grant, CE, for "On-site literacy training for employees of four businesses."

l. $308,735 USDE to Danvers, CA, for "College Preparatory Program to increase skills and motivation for secondary students to graduate and undertake postsecondary education."
<table>
<thead>
<tr>
<th></th>
<th>Grant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>m.</td>
<td>$271,397 NYSED to Leinaeng, Social Science.</td>
</tr>
<tr>
<td>n.</td>
<td>$250,000 NYCDOE to Self, CE.</td>
</tr>
<tr>
<td>o.</td>
<td>$236,518 NYSOASAS to Norwood, CE.</td>
</tr>
<tr>
<td>p.</td>
<td>$236,518 OASAS to Norwood, CE.</td>
</tr>
<tr>
<td>q.</td>
<td>$221,780 NYSDOL to Martinez, CE.</td>
</tr>
<tr>
<td>r.</td>
<td>$193,689 NYCDFTA to Hill, CE, for &quot;OALC &amp; GED Programs.&quot;</td>
</tr>
<tr>
<td>s.</td>
<td>$162,146 DHHSIPHS to Davis, Physics, for &quot;Establish a Science Academy at BCC.&quot;</td>
</tr>
<tr>
<td>t.</td>
<td>$152,262 NYSED to Napper, CE, for &quot;Provide Training and Assistance for students to open their own Day Care business.&quot;</td>
</tr>
<tr>
<td>u.</td>
<td>$150,000 NYSED to Kish, Dean of Students.</td>
</tr>
<tr>
<td>v.</td>
<td>$148,000 NYSED to Kellawon, CE, for &quot;AEA Program.&quot;</td>
</tr>
<tr>
<td>w.</td>
<td>$108,000 NYSED to Squitieri, Biology.</td>
</tr>
<tr>
<td>x.</td>
<td>$106,720 NYSED to Sanchez, CE.</td>
</tr>
</tbody>
</table>

**GRADUATE SCHOOL AND UNIVERSITY CENTER**

<table>
<thead>
<tr>
<th></th>
<th>Grant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>b.</td>
<td>$113,298 NYS Ed to Prof. Bert Flugman, for &quot;Development of Self-Sustaining Resources for Career Placement Programs for Students with Disabilities.&quot;</td>
</tr>
</tbody>
</table>

**LEHMAN COLLEGE**

<table>
<thead>
<tr>
<th></th>
<th>Grant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>$128,317.23 Edwards &amp; Kelcey, Inc./General Services Administration to James Taylor, Project Director, for &quot;Excavation &amp; Analyses of Human Remains at the Federal Plaza Sites in New York.&quot;</td>
</tr>
<tr>
<td>b.</td>
<td>$111,213 Department of the Air Force to Eugene Chudnovky, Project Director, for &quot;Tunneling of Magnetization.&quot;</td>
</tr>
</tbody>
</table>

**YORK COLLEGE**

<table>
<thead>
<tr>
<th></th>
<th>Grant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>$242,670 USED to Mr. Walter Skeeter, Student Development for &quot;Upward Bound.&quot;</td>
</tr>
</tbody>
</table>

**E. ORAL REPORT OF THE CHANCELLOR:** Chancellor Reynolds reported the following:

1. We are in what we believe is the final week of high drama of deliberations of the State budget. I spoke to Senator LaValle just before coming to this meeting and he was positive about the way CUNY has lobbied this issue and put forth our needs. In addition, we have done the same with Speaker Silver and everyone the Assembly. It is clear there are probably going to be some restorations. We don't know how much and how many yet. We continued to work very, very hard this last week to try to make sure that this marvelous University gets as much support returned for our students as is possible.

As Chair Murphy has done, I want to give my highest praise to Trustee Giordano, the Chairman of the University Student Senate, who has worked long and hard. Also to Trustee Cooper who has been working tirelessly, and to Dr. Irwin Polishook, and to this Board of Trustees who has cared deeply and who has spoken out and been superb on behalf of the University. We've had marvelous leaders in all of our segments of the University.
Minutes of Proceedings, March 27, 1995

It is hard work to write letters, to meet with legislators in their home offices or in Albany, to fight the data battle. We’ve met with all of the student leadership groups on the campuses, and with student newspaper and radio leaders. The very, very hard work of putting the University’s story forth continues. I think one of the benefits out of all of this is that it has caused me to focus more on national and comparative data. I think I have a clearer understanding of this marvelous University and where we’re heading because of having to talk about it so much. The other thing that I shall cherish always is working so hard shoulder to shoulder with you Tony and Sandi, with all of the faculty, and with all of the presidents who have been marvelous. Every one has had legislators to the campuses and has put forth their own campus in the best possible light to our constituencies out there. I think the best thing out of all this has been the enormous team effort we have all made in working on this budget and I can’t say enough thanks. It has been invigorating.

We’ve been able during this process to talk a lot about Board of Trustees’ initiatives such as academic program planning and the college preparatory initiative, and many, many other efforts that this marvelous University has made. In addition, because we have been featuring alumni I have found distinguished alumni out there I didn’t even know we had. A person who was in the SEEK Program who is now a physician in Indiana returned from Indiana to speak to legislators. It has really been a marvelous effort all the way around.

2. Our attention will soon turn back to the City budget which won’t come in until after the State budget is adopted.

3. The CUNY Jobs Fair is scheduled for Wednesday, March 29th at the New York Marriott Marquis. We expect about 4,000 CUNY graduates at that Jobs Fair. Incidentally, in past years about one-fifth of the students going to the Jobs Fair have ended up with a job that day. That’s a very high success rate of going to an interview and getting a first job on the spot. City Council Speaker Peter Vallone is going to deliver remarks this year at the breakfast for corporate employers. This year about one hundred business firms and agencies, including Simon & Shuster, NYNEX, Smith Barney, AT&T, MetLife, Brooklyn Union Gas, Chemical Bank, are expected to participate.

4. I have just returned from a meeting in Seattle with my fellow national association of system head chiefs in which we focused mostly on what’s going on in our individual states. I did have a great deal of pride in CUNY and our efforts in academic program planning. Another area which we haven’t paid as much attention to is that CUNY and New York City have a quite high college going rate in comparison to other systems. Nationwide areas like Texas and the west coast have seen a drop-off in their college going rate in the early nineties. Preliminary data we have indicate that ours is still quite strong. We’re hearing a great deal that in many other states they are losing momentum in college preparation for a world that needs more and more college prepared individuals and I was pleased about our data comparatively speaking.

5. According to the 1992 Board policy establishing the college preparatory initiative, we are required to report on the initiative’s impact thus far in order for the next stage of implementation to move forward. In March of 1992 when we first introduced the initiative, Trustees were rightly concerned that requiring nine solid high school academic units to go to a community college and eleven to go to a senior college, possibly could impair access or our college going rate. We are now getting ready to implement the next step which will require that by the fall of 1995 entering senior college students will be expected to have completed thirteen CPI certified credits in high school rather than the current eleven, and community college students will jump up to eleven rather than the present nine. Dr. Stephen Brier, our liaison to the Board of Education will present a brief report which will be followed by a seven minute video which will be used in the high schools.

At this point Mr. Fink joined the meeting.

Report by Dr. Stephen Brier on the College Preparatory Initiative (CPI):

Dr. Brier introduced Mr. Larry Edwards of the Board of Education’s high school division, who was instrumental in implementing CPI in 1991-92. He continues to serve as co-chair with Dr. Robert Picken liaison from the Central Office, on the CUNY/Board of Education collaboration on CPI. The tables contained in the full report were prepared by the Office of Institutional Research and Analysis and the University Applications Processing Center, suggest that in its second year of implementation CPI continues to be effective in improving the academic preparation of entering CUNY students. It should be noted that the data presented in the tables only reflect current New York City public high school graduates who enter CUNY. Data on entering students who graduated public high school prior to 1993 and entrants called GED’s are not considered in the tables and graphs. From 1993 to 1994 continued upward progress in each of the five curriculum areas (social studies, sequential math, foreign language, lab science and English) is steady in the number of preparatory units entering students have completed. CPI has had the positive...
impact of requiring entering high school students to take more academically rigorous courses to prepare them for college. The percentage of 9th graders taking sequential math showed a sharp increase from 53.1% to 67.3% between 1993 and 1994. Successful completion of sequential math in high school is the single best predictor we have of successful performance of first time CUNY students on the CUNY freshman skills assessment test (FSAT) in mathematics.

Successful completion of the required CPI certified courses in high school (9 CPI units completed for entry into community colleges and 11 CPI units for entry into senior colleges) dramatically improves entering CUNY students' chances of passing all three FSAT's. Since its implementation in 1992-93, CPI has had a small but demonstrable impact on the academic preparation of entering CUNY students. The overall pass rate of entering CUNY students on the math FSAT moved from 50.6% in 1991 to 52.0% in 1993 and 54.9% in 1994. Results on the writing FSAT are more qualified, however, with an overall entrants' pass rate that is essentially flat between 1991 and 1994 at 40%. These results occurred in a period when there was a measurable increase in the number of non-native speakers in the CUNY entrant pool, many of whom have marked difficulty performing on English language exams. Programs in collaboration with the Board of Education are being implemented to improve performance in the future on the writing test.

The racial/ethnic profile of entering CUNY students who were current graduates of the New York City public high schools has remained essentially stable since CPI's initial implementation in 1992-93. The data helps assure us that the implementation of CPI, beginning in 1992-93, has improved the academic preparation of CUNY's entering students and will continue to do so as the Initiative is fully implemented over the next five years. We plan to continue our ongoing collaboration with the Board of Education to integrate the CPI competencies with the Board's curriculum frameworks. And we expect the continued phased implementation of CPI units should lead to continued though measurable improvement in FSAT pass rates of entering CUNY students who are recent NYC public high school graduates in the future.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for March 27, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) ERRATA: Add the following:

1. JOHN JAY COLLEGE OF CRIMINAL JUSTICE

Page B001 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for James K. Green is withdrawn.

2. THE CITY COLLEGE

Page B002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The salary for the appointment of John P. Calagione is revised to read $37,172.

3. THE COLLEGE OF STATEN ISLAND

Page B001 - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN) (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The title for Joan E. Hartman is revised to read Acting Dean. The functional title is revised to read Acting Dean of Humanities and Social Sciences.

4. QUEENSBOROUGH COMMUNITY COLLEGE

Page B001 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Mary Lagnado is withdrawn.
5. MEDGAR EVERS COLLEGE

Page C001 - SECTION C1I 19.1 PHASE I LIBRARY AUTOMATION UPGRADE: The entry is withdrawn.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for March 27, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) ERRATA: Add the following:

1. YORK COLLEGE - Page B001 - EXECUTIVE COMPENSATION PLAN STUDY LEAVE: The entry for Josephine Davis is withdrawn.

2. MEDGAR EVERS COLLEGE

Page C001 - SECTION C1I 19.1 PRINTING OF COLLEGE CATALOGUE: The entry is withdrawn.
Page C002 - SECTION C1I 19.1 WNYE 91.5 FM: The entry is withdrawn

3. COLLEGE OF STATEN ISLAND:

Page A008 - SECTION AllI AFFILIATION AGREEMENT IN PHYSICAL THERAPY: The first sentence of the RESOLVED should read - authorizes the secretary of the board instead of authorizes the president of the college.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting of February 27, 1995 be approved.

NO. 4. BOARD MEETING DATES FOR 1995-96 ACADEMIC YEAR: RESOLVED, That the following schedule of meeting dates be approved for the academic year 1995-96, with the understanding that a meeting will also be held in April and December if the need arises:

<table>
<thead>
<tr>
<th>Date 1</th>
<th>Date 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, September 27, 1995</td>
<td>Monday, February 26, 1996</td>
</tr>
<tr>
<td>Monday, October 23, 1995</td>
<td>Monday, March 25, 1996</td>
</tr>
<tr>
<td>Monday, November 27 1995</td>
<td>Tuesday, May 28, 1996</td>
</tr>
<tr>
<td>Monday, January 29, 1996</td>
<td>Monday, June 24, 1996</td>
</tr>
</tbody>
</table>

NO. 5. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE - ROOF REPAIRS AT BROOKDALE AND VOORHEES CAMPUSES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College for the re-roofing and repairs to the roofs at the Brookdale and Voorhees Campuses, respectively. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the City University pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $3,014,000, chargeable to the State Capital Construction Fund, CUNY
Project Number HU039-092. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The original 1954 Brookdale roof (replaced in 1978) has exceeded its useful life and is badly deteriorated, beyond the point of repair. The project involves removal of the old roofing and installation of a new roofing system. The Voorhees roof is in more stable condition, but requires significant repair work. The scope of required work was established by an investigation and report dated August 1, 1994 proposed by the consultants.

The project will consist of the complete re-roofing of the Brookdale Campus Building of Hunter College, located at 425 East 25th Street, New York, New York, and the repair of the main roof and the re-roofing of certain roofs of the Voorhees Building of Hunter College at 450 West 41st Street, New York, New York.

The selection of the design firm of Laurence Werfel and Associates was approved by The City University of New York Board of Trustees on October 26, 1992, Calendar No. 4.D.

B. QUEENS COLLEGE - RENOVATION OF BUILDING B:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Beyer Blinder Belle, Architects & Planners, to prepare programs, plans, specifications and cost estimates for the renovation of "B" Building at Queens College, CUNY Project No. QC050-794; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The project consists of renovating "B" Building, a Spanish-style three-story structure with basement to provide approximately 13,677 net assignable square feet for various departments. The building is currently unoccupied due to deteriorated conditions.

The scope of work consists of complete exterior and interior renovation in compliance with the Americans with Disabilities Act; complete asbestos abatement; minor site work; and furniture and equipment.

The College has been in the process of liquidating the lease in the off-campus Horace Harding Building and relocating its occupants to the main Campus. To accomplish this, it has converted critically needed classrooms in Kiely Hall for the Horace Harding occupants. The "B" Building renovation will also alleviate the space shortage, help the College to restore its classrooms, and allow for the reoccupying of vacant space.

The proposed firm was selected in accordance with procedures established by law and The City University of New York.

C. HOSTOS COMMUNITY COLLEGE - RENOVATION OF 500 GRAND CONCOURSE BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary design plans, outline specifications and construction cost estimate of $40,465,810 for the renovation of the 500 Grand Concourse Building as prepared by Mitchell/Giurgola Architects; and be it further

RESOLVED, That The City University Construction Fund be requested to accept the aforesaid preliminary plans and to authorize the Dormitory Authority of the State of New York to complete final plans, bid documents and other required documents for the work.

EXPLANATION: On September 30, 1992 [(Cal. No. 4.(A)] the Board of Trustees of The City University of New York approved the selection of the firm of Mitchell/Giurgola Architects to prepare programs, plans, specifications and cost estimates for the renovation of the 500 Grand Concourse Building at Hostos Community College, CUNY Project No. HS001-090.
The renovation of the building located at the corner of 149th Street and Grand Concourse will constitute the third major project in the Master Plan for the Hostos campus. The two earlier projects consisted of the Allied Health Building and the East Academic Building.

The 500 Grand Concourse building was constructed in 1965 as an office building. In 1978 the building was acquired for The City University of New York by the Dormitory Authority and converted to classroom and office use. It has approximately 132,000 gross square feet and consists of five floors above basement and sub-basement levels. The building “footprint” is approximately 20,000 square feet. When renovated, the building will accommodate four major program areas: Student Services, Planning, Academic Affairs, and Administration. Included as well are approximately 125 faculty stations, an auditorium, TV studio, microcomputer classroom, advanced technology classroom, division conference rooms and a faculty lounge. The reconstruction will also include a new exterior skin, an entrance lobby and a clear circulation system. The building was originally designed for future sixth and seventh floor additions which were never built. Included in the scope of this renovation will be the addition of a full sixth floor and the shell of a seventh floor. The current project is in accordance with the 1986 Master Plan revision.

The entire 500 Grand Concourse premises will be vacated during construction, with most current occupants relocated to the recently completed East Academic Building and to facilities located on the site of the Savoy Manor.

D. KINGSBOROUGH COMMUNITY COLLEGE - LANGUAGE LABORATORY EQUIPMENT

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Kingsborough Community College to purchase language laboratory equipment. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $128,000 chargeable to Capital Project No. KG-082-995, CP Number 34461. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The existing language learning laboratory facility is over fifteen years old and consists of obsolete, deteriorating equipment which is prone to excessive malfunction. This has resulted in steadily increasing annual maintenance costs for the College. In addition, increased usage of the equipment has escalated the cost and inconvenience of faulty equipment. The proposed equipment will utilize innovative instructional technology and accommodate forecasted need.

E. YORK COLLEGE - LEASING LAND TO THE UNITED STATES GENERAL SERVICES ADMINISTRATION: -

Trustees Berg, Carrion, Fink, and Giordano voted “NO.” - (See Page 52)

ADDED ITEM

F. QUEENS COLLEGE - STUDENT UNION BUILDING

RESOLVED, That the Board of Trustees of The City University of New York approve the sale and transfer by the Queens College Student Services Corporation of the Student Union Building, including its appurtenant land and fixtures, to the Dormitory Authority of the State of New York for the sum of $5,400,000, as set forth in the contract of sale between the Corporation and the Dormitory Authority; and be it further

RESOLVED, That the Student Services Corporation prepare and submit to the Committee on Fiscal Affairs, Facilities and Contract Review a five-year projection of revenues and expenditures of the Corporation.

EXPLANATION: The Queens College Student Services Corporation financed the construction of the Student Union Building at Queens College by issuing bonds in the amount of $8,600,000 in the period 1970-74. In the ensuing
years, a significant portion of the student activity fees paid by Queens College students has been devoted to servicing the indebtedness on these bonds. Recognizing that Queens College was the only campus in the CUNY system at which student activity fees were used for this purpose, the New York State Legislature in 1994 authorized the Dormitory Authority to issue $5,400,000 in bonds to enable the Authority to release the Student Services Corporation from its obligations under the bonds, and allow student activity fees to be used for their traditional purposes. It is anticipated that this transfer will be approved by the Office of the Attorney General and by a State Supreme Court Justice in Queens County, as required by law.

The Queens College Student Activity Fee for a full-time undergraduate day student is currently $90.50 per semester. Of this amount, $56.00 is allocated by the Student Services Corporation for costs of the Student Union Building, including principal and interest payments on bonds sold to finance the construction of the facility, maintenance and operation of the facility, and programs held for the benefit of Queens College students. The purpose of the proposed sale is to eliminate the component of the fee applied to principal and interest payments, and with the savings therefrom fund the cost of certain essential deferred maintenance, expand the funding available for student programming, avoid future increases in the Student Union component of the Student Activity Fee, and ultimately reduce that component.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. AMENDMENTS TO THE BYLAWS OF THE BOARD OF TRUSTEES:

RESOLVED, That the following Bylaw amendments, with respect to The Graduate School and University Center: Be adopted:

RESOLVED, That all references to the "university graduate division" in the Bylaws be changed to "The graduate school and university center."

RESOLVED, That Section 8.9 of the Bylaws on "The Graduate Faculty Council" be repealed, and Sections 8.10 through 8.15 be renumbered as Sections 8.9 through 8.14 consecutively.

RESOLVED, That Sections 8.5, 8.12 (renumbered 8.11), 9.4, and 9.5 of the Bylaws of the Board, with respect to The Graduate School and University Center, be amended:

NOTE: The revised Board Bylaws are on file in the Office of the Secretary of the Board.

EXPLANATION: References to the "university graduate division" in the CUNY Bylaws date back more than 20 years to the time when there was a university graduate division prior to the creation of The Graduate School and University Center in 1971 (e.g., Subdivisions "f, h, and j" of the "Definitions," Sections 8.3, 8.7, 8.10, and 8.13). The repealed Bylaw Section 8.9 and the repealed portions of the retained sections have become obsolete with the development of The Graduate School and University Center since 1971, and the adoption and amendment of its governance plan. Bylaw Section 8.9 on the "Graduate Faculty Council" is repealed because the establishment and structure of its successor body, the Graduate Council, is included in the governance plan, in conformance with Board policy providing for the establishment of such governance bodies at each college in a governance plan.

The renumbered Bylaw Section 8.11(a) has been amended to reflect the reality that when The Graduate School and University Center lines are allocated to the colleges, the role of The Graduate School and University Center regards budget and payroll and not academic approvals. Bylaw Section 8.11(a) is therefore amended to remove the President of The Graduate School and University Center, and the executive officer and executive committee of the doctoral program, from the academic process to reflect what has been the reality in practice. In exchange for The Graduate School and University Center receiving support from the colleges in the form of teaching and other duties that are performed for The Graduate School and University Center by members of college staffs (i.e., primarily doctoral faculty members at the senior colleges), The Graduate School and University Center compensates the
colleges by providing payroll positions ("lines") to which the colleges assign their staff members. The role of The Graduate School and University Center as to these lines is limited to financial resources and payroll administration, and it will continue to approve all payroll actions as to form and financial availability. Such appointments are approved by the Board as appointments to the colleges, recommended by the respective college presidents.

At this point Mr. Berman left the meeting.

B. HOSTOS COMMUNITY COLLEGE - AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the following amendments to the Governance Plan of Hostos Community College be approved.

1. Subdivision "a" of Section 8 of Article II be amended to lengthen the terms of office of elected faculty and staff members of the College Senate from two years to three years, effective with the next elections, as follows:

All elected faculty and staff members shall serve for a period of [two] three years.

2. Subdivision "b" of Section 4 of Article VI be amended to provide for a Departmental Personnel and Budget ("P & B") Committee of seven members rather than five members when there are more than 50 full and part-time faculty members in a department and to permit one member of a Departmental P & B Committee to be a lecturer with a certificate of continuous employment, as follows:

The members of Departmental P & B's shall be constituted of:

1. The Chairperson
2. Unit Coordinators
3. In Departments with fewer than five (5) or no Units, there shall be five (5) members, except where the total full and part-time faculty exceed fifty (50), in which case there shall be seven (7) members. At-large faculty members shall be elected as needed in order to reach [a minimum of five members] the required membership; only one of these may be untenured, which person may be a lecturer with a certificate of continuous employment.

4. In Departments with five (5) or more Units the total membership of the P & B shall be to the nearest odd number, the remaining positions to be elected at-large. An untenured faculty member, who may be a lecturer with a certificate of continuous employment, can only be elected to this position if there are no untenured coordinators.

5. In Departments with more than one Unit, no more than 60% of the membership of the Departmental P & B should come from one unit.

6. Tenured CLT's within a Department are eligible to vote in Departmental P & B elections but not to be candidates.

7. All members of the Departmental P & B shall be elected at the same time as all other departmental elections are held.

Note: Matter underlined is new; material in brackets to be deleted.

(See Appendix C)

EXPLANATION: The proposed amendments to the Hostos Community College Governance Plan have been approved by the College Senate and are recommended by the College President. The amendments will modify the Governance Plan in three ways. First, the terms of office of elected faculty and staff members on the College Senate will be extended from two to three years, to provide more continuity in membership and increase effectiveness. Second, departments with more than 50 full and part-time faculty members will have a departmental personnel and
budget (P & B) committee of seven members, which is an increase of two from the five members required by the Board Bylaws. The only department currently affected by this provision is the English Department, and it will facilitate the functioning of the Department P & B Committee in such a large department. Third, the permitted one untenured member of a department P & B committee will be able to be a lecturer with a certificate of continuous employment, which is a departure from the Board Bylaw requiring that the untenured member have professorial rank.

C. CITY COLLEGE - INTERIM AMENDMENT TO THE GOVERNANCE PLAN:

RESOLVED. That the following interim amendment to the Governance Plan of City College, regarding procedures for faculty promotion and tenure, be adopted. The City College Governance Plan and the Board Bylaws are waived where they are inconsistent with the Interim Amendment to the Governance Plan. A revised City College Governance Plan shall be presented to the Board by December 31, 1997.

INTERIM AMENDMENT TO THE CITY COLLEGE GOVERNANCE PLAN

FACULTY PROMOTION AND TENURE PROCEDURES

A. Promotion Procedures.

Promotions shall be recommended by departmental promotion committees to the School or Divisional Personnel and Budget ("P & B") Committee, which shall then make recommendations to the Review Committee (College-wide P & B Committee), which shall make recommendations to the College President. (The School/Division P & B's generally consist of the department chairpersons. The voting members of the Review Committee consist of the Academic Vice President and Provost, the Deans of the several Schools, and the full Deans of the College of Liberal Arts and Sciences.) There shall be established in each department promotion committees to consider promotions for each rank, including full professor. All members of the department of higher rank shall be included on the promotions committee of a faculty member who applies for promotion. The department chairperson shall be the chairperson of each promotions committee, except in the event the department chairperson does not hold equal or higher rank than the candidate seeks. In that event, the faculty member who is most senior by reason of service in the highest rank shall be the chairperson of the promotions committee. The positive votes of a majority of those eligible to vote shall be required for an affirmative recommendation for promotion.

B. Tenure Procedures.

Tenure shall be recommended by the departmental executive committee (departmental P & B committee) to the School or Divisional P & B Committee, which shall then make recommendations to the Review Committee, which shall make recommendations to the College President. The positive votes of a majority of those eligible to vote shall be required for an affirmative recommendation for tenure.

C. Advisory Panels and Internal and External Evaluators.

The several departmental committees on tenure and promotion shall establish advisory panels consisting of three persons in the department who hold higher rank than the candidate, in the case of promotion, or three tenured persons in the case of tenure; one member of each advisory panel shall be chosen from a list of three submitted by the candidate. Where a department lacks a sufficient number of faculty who hold higher rank or tenure, qualifying members from other departments may be included in consultation with the dean, and subject to approval by the College President. The role of the advisory panel shall be to develop the departmental list of internal and external evaluators. The chairperson shall solicit letters of evaluation from all persons on the advisory panel's list, as well as from all persons on the candidate's list.
D. Chairperson's Report.

The chairperson of the department shall prepare a chairperson's report for each promotion and tenure candidate, except for promotion of candidates to a higher rank than that held by the chairperson, in which event the chairperson's report shall be written by the chairperson of the promotions committee. The chairperson's report shall contain the chairperson's summation of the candidate's record and evaluations and the chairperson's recommendation on the personnel action.

E. Confidentiality.

The name and evaluations of the external and internal evaluators shall be treated as confidential and shall not be available to the candidate.

F. Appeals.

The negative vote of any of the aforementioned committees on a promotion or tenure candidacy may be appealed to the next higher committee up to the College President.

EXPLANATION: A recent arbitration award interpreted the Board's Bylaws to require applications to full professor to be originated at the College-wide Personnel and Budget ("P & B") Committee level and consequently ruled that promotions to full professor may not be considered by departmental committees unless such consideration is specifically provided for in a college's governance plan. The above Interim Amendment to the City College Governance Plan will codify and be consistent with past and current City College personnel practices for promotions to full professor, which are initiated at the departmental level, and are also reviewed by the School or Divisional P & B Committee, prior to consideration by the Review (College-wide P & B) Committee. At the same time, the Interim Amendment also specifically provides for advisory panels, external and internal evaluations, and chairperson reports for promotions to full professor, other faculty promotions, and tenure recommendations, also consistent with past City College personnel practices. The inclusion of the procedures in the Interim Amendment to the Governance Plan will protect personnel decisions from challenges that they are contrary to the Board Bylaws.

The adoption of this Interim Amendment has been recommended by the College President and the Faculty Senate of City College. During the next year or two, the College will be conducting a thorough review of its governance plan, and by December 31, 1997 will present to the Board a revised governance plan. This will be the first comprehensive review of the governance plan since its adoption in 1972, and will include the permanent incorporation of promotion and tenure procedures.

D. BROOKLYN COLLEGE - ESTABLISHMENT OF THE MURRAY KOPPLEMAN PROFESSORSHIP:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Murray Koppelman Professorship at Brooklyn College.

EXPLANATION: Murray Koppelman, Brooklyn College, Class of 1957, has contributed an endowment fund of $100,000 to the Brooklyn College Foundation to establish the Murray Koppelman Professorship. The funds will be invested in the Foundation's name in a dedicated bond portfolio that will be managed by Mr. Koppelman, who guarantees that the return on the investment will be at least $10,000 per annum for ten years. In order to assure that a Murray Koppelman Professor is appointed for the academic years 1995-96, 1996-97 and 1997-98, additional donations of $10,000 to the Fund will be made by September of each of those three years.
The purpose of the Koppelman Professorship is to recognize and honor a professor who has demonstrated outstanding service to Brooklyn College and the community. The selection of the Koppelman Professor shall be made by a committee comprised of the President, three members of the faculty, and three alumni. The selection shall be made every other year for a two-year term.

At this point Mr. Berman rejoined the meeting.

NO. 7. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. LIST OF APPROVED CENTERS AND INSTITUTES:

RESOLVED, That the attached listing be established as the official Board approved listing of Centers, institutes, and Consortia at The City University of New York, effective March 27, 1995. (See Appendix D)

EXPLANATION: At its February 27, 1995, meeting the Board of Trustees established revised Policy Guidelines for Centers, Institutes, Consortia and Special Initiatives at The City University of New York. The revised policy guidelines call for the approval of an up-to-date listing of the University's official Centers, Institutes and Consortia once every two years. The purpose of this resolution is to establish the attached listing as the official listing of CUNY Centers, Institutes and Consortia that were previously approved by the Board of Trustees.

NO. 8. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

COLLEGE: DEGREE

BROOKLYN COLLEGE:
Maida Springer-Kemp Doctor of Humane Letters
(To be awarded June 1995)

THE COLLEGE OF STATEN ISLAND:
Murray Goodman Doctor of Science
(To be awarded June 11, 1995)

THE CITY UNIVERSITY SCHOOL OF LAW AT QUEENS COLLEGE:
Denny Chin Doctor of Laws
Robert Parris Moses Doctor of Laws
Marilyn Morheuser Doctor of Laws
(To be awarded May 27, 1995)

THE GRADUATE SCHOOL AND UNIVERSITY CENTER
Jacob Lawrence Doctor of Fine Art
Grace Paley Doctor of Letters
Edward Zigler Doctor of Humane Letters
(To be awarded June 1, 1995)
HUNTER COLLEGE:

Brooke Astor
Wynton Marsalis
Lorraine Monroe
Helen Rehr

(To be awarded June 1, 1995)

LEHMAN COLLEGE:

David Levering Lewis
Anne Paolucci

(To be awarded June 7, 1995)

YORK COLLEGE:

Michael A. Blakey

(To be awarded June 2, 1995)

Trustee Carrion expressed concern about the lack of Latino honorees. She would like to see some movement forward in this area.

Chancellor Reynolds stated that she has reminded the presidents on more than one occasion that we need to show our commitment to diversity in these honorees and it is her earnest hope that the presidents will be responsive to this request.

Chairman Murphy noted that this issue has been raised before at least a half dozen times with minimal response.

Trustee Carrion voted NO.

Upon motions duly made, seconded and carried, The Public Meeting was adjourned at 7:05 P.M. to go into Executive Session.
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

MARCH 27, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the executive session to order at 7:07 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Stanley Fink

Sandi E. Cooper, ex officio

William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam

Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson
Dean Branda Spatt

The absence of Dr. Jacobs and Mr. Del Giudice was excused
E1. HUNTER COLLEGE - DESIGNATION OF PRESIDENT: RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. David A. Caputo as President of Hunter College, effective July 17, 1995, with an annual salary at the applicable presidential level, subject to financial ability, and that he be appointed Professor with tenure in the Department of Political Science at Hunter College.

EXPLANATION: Dr. Caputo is being recommended by the Chancellor to the Board of Trustees for appointment as President of Hunter College following the conclusion of an extensive national search. Dr. Caputo, who holds a doctorate in Political Science from Yale University, has a wide range of experience as a faculty member, scholar, and academic administrator. His research in the areas of Urban Public Policy, Electoral Politics, and Italian Politics has gained international recognition. Dr. Caputo presently serves as Dean of the School of Liberal Arts at Purdue University, a position he has held since 1987.

The resolution was unanimously approved.

Upon motions duly made, seconded and carried, the Executive Session was adjourned at 7.14 P.M.

SECRETARY GENEVIEVE MULLIN
The Public Meeting was reconvened at 7:15 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Stanley Fink

Sandi E. Cooper, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

William R. Howard
Charles E. Inniss
Harold M Jacobs
Susan Moore Mouner
Thomas Tam

Anthony D. Giordano, ex officio

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson

Vice Chancellor Emma E. Macari
Vice Chancellor Richard F. Rothbard

The absence of Dr. Jacobs and Mr. Del Giudice was excused
Upon motions duly made by Trustee Gladys Carrion, seconded by Trustee Thomas Tam, and adopted by the Board, the vote was recalled and the following item was reconsidered:

E. YORK COLLEGE - LEASING LAND TO THE UNITED STATES GENERAL SERVICES ADMINISTRATION:

RESOLVED, That the action taken by the Board of Trustees of The City University of New York at the meeting of March 21, 1994, Calendar 88B, be hereby rescinded; and be it further

RESOLVED, That The City University of New York, subject to certain conditions being met, consents to an assignable lease from the Dormitory Authority of the State of New York to the United States General Services Administration for a parcel of land consisting of approximately 4.25 acres on the York College campus, which site includes the College's West Parking Lot.

EXPLANATION: On March 21, 1994, the Board of Trustees authorized The City University of New York to lease a westerly portion of the York College campus, on which site the United States General Services Administration (GSA) would provide, through a private developer, a new testing/office facility for the United States Food and Drug Administration (FDA). The Board's approval was contingent on four conditions (discussed hereinafter) being met.

Subsequent to the Board's action, several meetings were held among the interested governmental parties and a new proposal has emerged and is recommended herein. The new proposal entails an assignable Lease Agreement from the Dormitory Authority to GSA. It is the GSA's intention to publicly solicit competitive bids from interested developers, which proposals would be objectively evaluated in accordance with prescribed federal procedures. The Lease would then be assigned to the successful developer, which would finance and construct the FDA facility on the site and lease it to the GSA for a twenty (20) year period. The GSA would pay a rental to the developer for the twenty year period, allowing it to recoup its costs and profit.

It is proposed that the four conditions set by the Board of Trustees at its March 21, 1994 meeting be amended as follows:

Condition 1. That in the judgment of the President, after consultation with appropriate faculty and student constituencies, there would be benefits to York College's academic program through various consortial arrangements with the FDA. An outline of possible areas of collaboration has been developed and will be refined in a memorandum of understanding between York College and the FDA.

An agreement has been reached, approved by the York College Senate on July 14, 1994, and executed by the President of York College and the Food and Drug Administration.

Condition 2. That The City University of New York be permitted to review the plans for the FDA facility to ensure its compatibility with the campus architectural plan.

Federal procurement procedures require an elaborate process for solicitation of interest from proposed developers, and the review of proposals submitted by the GSA. While the GSA will not give CUNY veto authority, it will include a provision in its request for proposals (RFP) that the design must be compatible with the design of the York College campus, and it will allow CUNY to review and comment on the proposed design. The final determination of compatibility will, however, reside with the GSA.

Condition 3. That a minimum of 275 temporary and, subsequently, 400 permanent parking spaces be made available to York College to replace the parking spaces that are currently or would in the future be provided by the West Parking Lot if the FDA facility were not constructed on that site. The temporary spaces would have to be made available prior to the release of the West Parking Lot to the GSA's developers. Proposals have been submitted to meet this replacement parking requirement. This agreement is contingent on the assumption that formal written commitments will be received to ensure that the College will not suffer the loss of essential parking spaces.
CUNY has reached agreement with the New York City Department of Transportation to provide parking, on a temporary or long-term basis, in the Municipal Garage located north of the York College East Parking Lot. The cost thereof can be met from a rental charge to the GSA developer. Based on an appraisal ordered by CUNY, it has been determined that the estimated rent required in the first year is $297,000, with 15% increases every five (5) years thereafter.

Rent would commence sixty (60) days prior to CUNY's relinquishing possession of the site.

Condition 4. That the Board of Trustees retains the right to know and approve, prior to the time that the agreement can be executed, any designee of the GSA. Since, as indicated earlier, the GSA intends to follow a rigid procurement protocol, it will not agree to allow CUNY to interfere with its determination of the successful development proposal. The GSA maintains that its procedures are designed to be protective of the Federal government's interests, and that it would be reasonable for CUNY to accept the process as a fair and reasonable one.

The proposed Dormitory Authority-GSA lease agreement would provide several other protections for CUNY and the Dormitory Authority.

The item was tabled for consideration at the May 22, 1995 meeting of the Board.

The Public meeting was adjourned at 7:40 P.M.
MINUTES OF THE MEETINGS OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
MAY 22, 1995
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:39 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion

Sandi E. Cooper, ex officio

Michael J. Del Giudice
William R. Howard
Charles E. Inniss
Susan Moore Mounier
Thomas Tam

Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
President Stephen C. Burtin
President Leo A. Corbie
Acting President Stephen M. Curtis
President Ricardo R. Fernandez
President Leonard Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Donald O. Jackson
Acting President Marcia V. Keenz
President Vernon Lattin
President Gerald W. Lynch

President Charles E. Merideth
President Yolanda T. Moses
Acting President Thomas K. Minter
President Isaura S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freedland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.
Acting Dean Merrick T. Rossein

The absence of Mr. Fink was excused.
A. DEATH OF THE HONORABLE HAROLD M. JACOBS: Chairman Murphy reported with deep regret that Harold M. Jacobs, a member of this Board for 21 years, passed away on Thursday, May 18, 1995. He had been Chairman of this Board from 1976 to 1980. He was a great advocate of public higher education, a distinguished leader in the New York community and a leader in the Jewish community worldwide. A memorial resolution will be presented at the June meeting for consideration by the Board. This is a very sad loss and a big loss for the University.

B. TRUSTEE HONOR: (1) Trustee Charles Inniss received the 1995 Brooklyn Botanic Garden Forsythia Award for his significant commitment to the borough of Brooklyn. In Mr. Inniss' honor Borough President Howard Golden, as well as representatives of the Brooklyn Botanic Garden and the Bedford-Stuyvesant Restoration Corporation, planted forsythia, Brooklyn's official flower and symbol of brotherhood, unity and understanding, at Restoration Plaza.

C. TRUSTEE MOUNER CHAIRS PRESIDENTIAL SEARCH COMMITTEE: (1) Trustee Susan Mouner has been appointed Chairperson of the committee to search for a President of Borough of Manhattan Community College. Trustees Jerome Berg, William Howard, and Charles Inniss, will serve as members.

D. PRESIDENTIAL HONORS: (1) President Frances Degen Horowitz of the Graduate School and University Center has been elected President of the Society for Research in Child Development.

(2) President Edison O. Jackson of Medgar Evers College was honored by the Greater New York chapter of The Links Inc., a 40 year old national volunteer service organization.

(3) President Kurt R. Schmeller of Queensborough Community College, was honored by the Queens Council, Boy Scouts of America with the 1995 Good Scout Award. President Schmeller served as a member of the Council's Executive Board for 14 years and as its president for 3 years.

(4) Dr. Augusta Souza Kappner, Assistant U.S. Secretary of Education, Former President of Borough of Manhattan Community College/CUNY, and Former Acting President of The City College/CUNY, has been named President of the Bank Street College of Education, one of the nation's leading education schools, effective July 1, 1995.

E. FACULTY HONORS: (1) Marvin Carlison, Distinguished Professor at The Graduate School, has won the Career Achievement Award for Academic Theatre, from the Association for Theatre in Higher Education (ATHE).

(2) Eugenio Chang-Rodriguez, Professor of Romance Languages at Queens College and The Graduate School, participated in an international symposium in Peru, held at the National Museum of Lima and the National University of Trujillo, and received a special medal from the mayor of Trujillo.

(3) Carol Groneman, Professor of History and Chairperson of the Thematic Studies Program at John Jay College of Criminal Justice, has been awarded an American Council of Learned Societies fellowship for a project entitled "Myth, Disease, Disorder, Addiction: A History of Nymphomania."
(5) Dorothy Bracey, Professor of Criminal Justice at John Jay College and the Graduate School, has been selected as the 1995 recipient of the Founder's Award from the Academy of Criminal Justice Sciences.

(6) Allen I. Kraut, Business Professor at The Graduate School, has won the Society of Industrial and Organizational Psychology (SIOP) Distinguished Professional Contributions Award.

(7) Patricia Mainardi, Professor of Art History at Brooklyn College and The Graduate School, was elected chairperson of the editorial board of Art Bulletin.

(8) Rishi S. Raj, Professor of Mechanical Engineering at City College and The Graduate School, received a medal from the Chancellor of Russia's Peoples Friendship University in Moscow for his contributions to science and technology. Professor Raj has also been appointed U.S. Program Chairman for the First American-Russian Congress of Science and Technology, to be held in Moscow next year.

(9) Edward Shaughnessy, Associate Professor of Sociology at John Jay College of Criminal Justice and The Graduate School, has been awarded a National Science Foundation/Chautauqua Institute Fellowship for study at the American Museum of Natural History. Professor Shaughnessy has also been awarded a summer fellowship at the Defense Equal Opportunity Management Institute at Cape Canaveral, Florida.

(10) Three faculty members have won the 1995 Guggenheim Fellowship for outstanding achievements and exceptional promise:

a) Maureen Conner, Sculptor and Associate Professor of Art at Queens College
b) Ann Hunt Currier, Photographer and Adjunct Lecturer in Photography at Brooklyn College; and
c) George Frederick Custen, Professor of Communications and Theatre at The College of Staten Island and The Graduate School.

F. STAFF HONORS: (1) Mr. Adolphus Frazier, Director of Career Planning & Placement at York College, received a distinguished service award from the New York State Black and Puerto Rican Legislative Caucus.

(2) Dean Bogart R. Leashore, at the Hunter College School of Social Work, was appointed co-chair of the Commission on Accreditation of the Council on Social Work Education.

(3) Dr. Betty Shabazz, Director of Institutional Advancement and Public Affairs at Medgar Evers College, and Ella Weiss, Acting Asst. Vice President of College Relations at Brooklyn College, were among 22 female leaders honored by the Caribbean American Chamber of Commerce & Industry.

G. ALUMNI: (1) Toba Friedman, Alumni and Brooklyn College’s first Marshall Scholar, has received a prestigious academic honor, an Andrew W. Mellon Fellowship in Humanistic Studies for 1995. Ms. Friedland is one of 97 winners chosen from among 800 scholar applicants all over the country, one of two winners selected from colleges and universities in New York State, and the only New York State winner who attended a public institution.
H. STUDENT HONORS: (1) Five City College Engineering Students, all of whom are participants in City College's Program for the Retention of Engineering Students (PRES), were awarded 1995 fellowships in engineering and science from the National Center for Graduate Education for Minorities (GEM):

   a) Elias Amaro  
   b) Sandra Avila  
   c) Neftali Lopez  
   d) Diana Mack  
   e) Joseph G. Nelson

(2) Vera Grant, a senior majoring in history at The City College, has been awarded a prestigious Fulbright Fellowship for Study Abroad at the University of Mainz, Germany.

I. SCHOOL HONORS: (1) The City University Graduate School and University Center's English Department and History Department have been ranked in the top 25, in the 1995 U.S. News and World Report guide to "America's Best Graduate Schools."

(2) The CUNY School of Law at Queens College, for the fourth straight year, has been ranked in the top ten clinical training programs of all law schools in the country by law deans and senior faculty.

J. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. 1,011,873 NIH to M. Fishman, Chemistry, for "MBRS-Research Training for Biomedical Careers."

b. 979,647 NYS Sci & Technology, to R. Alfano, Physics, for "Center for Advanced Technology."

c. 869,003 DASNY to G. Gebert, Architecture, for "University-Wide Computer Aided Design Database."

d. 580,000 US Dept HUD, to G. Hermanuz, Architecture, for "Harlem Community Outreach Partnership Center."

e. 300,000 NYC Bd of Ed to S. Roberts, School Services, for "Professional Development Center at City College."

f. 298,817 Brookhaven National Lab, to C. Miller, Civ. Engineering, for "Resolution of Safety Issues at DOE and NRC Sites."

g. 264,452 NYC Bd of Ed, to H. Dyasi, Elem Education, for "School Based Elementary Science Restructuring."

h. 263,411 BOCES, to C. Joseph, Elem Education, for "Haitian Bilingual Education Technical Assistance Center."

i. 260,000 NSF, to G. Baumslag, Mathematics, for "Computational Group Theory."

j. 255,000 NYS Ed Dept, to M. Slater, Med School, for "Gateway to Higher Education."
Minutes of Proceedings, May 22, 1995

l. 249,983 Whitaker FDT, to S. Weinbaum, Mech. Engineer, for "A National Urban Model for Biomedical Engineering Training."

m. 212. 775 NIH, to D. Deacon, Psychology, for "Brain Potentials, Semantic Processing and Attention."

n. 210,578 AFOSR, to R. Alfano, Physics, for "Optical Storage Based on Persistent Spectral Hole Burning."

o. 158,000 NSF, to R. Callender, Physics, for "The Very Fast Dynamics of Protein Folding/Unfolding."

p. 155, 195 NSA, to M. Obaidat, Elec Engineering, for "Application of Wavelet Transform Techniques to Signal Analysis."

q. 133, 639 DOE, to A. Acrivos, Levich Institute, for "The Rheology of Concentrated Suspensions."

r. 121, 752 AFOSR, to F. Smith, Physics, for "Studies of Electronic & Optical Materials."

s. 119, 588 NIH, to A. Kierszenbaum, Cell Biology, for "Function of a Galactose Binding Receptor in Reproduction."

t. 108,000 DOE, to H. Cummins, Physics, for "Non-Linear Dynamics & Pattern Selection at the Crystal-Melt Interface."

u. 100,000 NYS Ed Dept to W. Rogers, Administration, for "Liberty Partnership Program."

v. 100,000 DOE, to S. Lindenbaum, Physics, for "Experimental Investigation of Strong Interactions in Non Perturbative QCD Region."

BROOKLYN COLLEGE

a. 203, 393 NIH/National Eye Institute, to Theodore Raphan, Computer and Information Science, for "Multidimensional Dynamics of the Vestibulo-Ocular Reflex."

b. 166,250 New York State Department of Social Services, to Andrea Morville and Christine Persico, Adult and Community Education, for "Brooklyn College Child Care Job Training Program for Russian Refugees."

c. 154,716 NIH/National Institute of Child Health and Human Development, to Patricia Riddell, Psychology, for "Temporal Processing in the Reading Disabled."

d. 112,387 Veterans Administration, to Shlomo Silman, Speech, for "The Effect of Presence vs. Absence of Prolonged Amplification on Audition."

JOHN JAY COLLEGE

a. 405,018 National Institute of Drug Abuse, to Barry Spunt, Sociology, Deborah Baskin, Law, and Ira Sommers, for "Research Project to study the effects of drug abuse on violent crimes committed by females."

COLLEGE OF STATEN ISLAND

a. 474,253 NYC/DOE, to Carol Sonnenblick, for "Economic Dislocated Workers Adjustment Assistance Program."

b. 205,015 NIH, to Fred Naider, for "Peptide Cell Interactions."
c. 170,000  NYS/DSS. to Marianne McLaughlin, and Cynthia Murphy, for "Child Care Support."

YORK COLLEGE

a. 135,102  NASA, to Jack Schlein, Natural Sciences, for "Mathematics, Science, and Technology Awards for Teacher and Curriculum Enhancement (MASTAP)."

QUEENSBORO COMMUNITY COLLEGE

a. 239,450  Bureau of Health Professions, HRSA, to Maureen Wallace, for "Nursing Education for Individuals from Disadvantaged Backgrounds."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. 163,428  NYS Education Dept. to Cynthia Murphy, for "EDGE IV-Direct Care Worker Training."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. 903,285  NIDCD, to Harry Levitt, for "Rehabilitation Strategies for Hearing Impaired Persons."

b. 349,000  NSF, to Jo Sanders, for "Teacher Education Equity Project."

c. 281,000  Pew Charitable Trusts, to Anthony Stevens-Arroyo and Ronald Hellman, for "National Research Network and Consultation Project for Latino Religion."

K. ORAL REPORT OF THE CHANCELLOR: 1. Chancellor Reynolds joined with the Board of Trustees in expressing deep sympathy to the beloved family of Trustee Harold Jacobs. Mr. Hershenson, Dr. Spatt and I visited with him at Mount Sinai on May 5th, and we were deeply touched and moved by the fact that even though he was quite ill he said to us with a sparkle in his eyes, "How's the budget?", and wanted to hear about how things were going with CUNY.

2. Negotiations in Albany are ongoing and we were in touch with them until late on Friday. There have been ongoing discussions of restorations to CUNY. There is at this point no final agreement on the numbers. We are continuing to work with both legislative leaders and the Governor's office to press for maximum restorations. I will be meeting with key legislators and staff in Albany tomorrow. I thank the Trustees, presidents, faculty, and students for their continued and persistent efforts on behalf of the University during this difficult period.

3. All of the colleges and the central office have developed preliminary or draft retrenchment plans. These are being summarized and analyzed. This painful process was necessitated by the proposed State and City budget cuts. We will continue with this process. We hope that there will be restorations that will mitigate some of this but we must proceed ahead. We believe the early retirement incentive program can be factored into the planning process. There are over 400 individuals who have indicated an intent at this point to retire. The final date to file for early retirement is May 26th so we will be hearing more on it.

4. We are hearing some discussion of partial relief on the proposed $1,000 tuition hike, some amelioration of the lump sum budget cuts, substantial restoration of the SEEK program, and partial restoration of community college reductions on the State side. I stress that no final agreement is in place yet.

5. The City proposed budget includes a $33.1 million cut to the community colleges from the altogether too modest $78.5 million currently provided by the City. City support to the senior college budget for associate degree programs would be reduced by $10.2 million, debt service savings cut by $5.2 million, and a contingency cut of an additional $9.0 million if the City does not receive the overall State aid that it expects. As of this week it has not been receiving that aid. That's a 42% reduction in City funding. We are, of course, appealing to both the Mayor and the City Council on this very, very harsh cut. I and the vice chancellors testified before the City Council on May 15th. Copies of our testimony were sent to all of the Trustees.

6. There will be a Board breakfast for the City Council on Wednesday, May 24. The presidents will be there to help us talk about the budget situation.
6. There will be a Board breakfast for the City Council on Wednesday, May 24. The presidents will be there to help us talk about the budget situation.

7. In the face of this difficult budget overall admissions at the University are up by 3.8%. The largest increase of 16.8% over last year was in students who chose to transfer into CUNY. These are successful students from other institutions.

8. The City University, with the help of Trustees and college presidents, is sponsoring a theater benefit on June 28th, of the highly acclaimed Broadway production “Having Our Say,” as the kick-off event in our campaign to raise $1 million in matching funds for the generous challenge gift recently given by the Humana Foundation to extend its support for Humana Foundation Minority Doctoral Fellowships at the Graduate School and University Center.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for May 22, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) **AA SECTION:** Add the following:

**AA.1 RETIREMENT WITH WAIVER OF THE BYLAWS FOR YEAR OF SERVICE FOLLOWING FELLOWSHIP LEAVE (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OFSR) (CUNYRI95)**

<table>
<thead>
<tr>
<th>UNIT</th>
<th>DEPARTMENT</th>
<th>TITLE</th>
<th>LAST</th>
<th>FIRST</th>
<th>SALARY</th>
<th>PERIOD TO BE WAIVED</th>
<th>PERIOD TO</th>
<th>BYLAW</th>
<th>SECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE CITY COLLEGE</td>
<td>Economics</td>
<td>Professor</td>
<td>Silver</td>
<td>Morris</td>
<td>$79,277</td>
<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QUEENS COLLEGE</td>
<td>Library</td>
<td>Assoc. Prof.</td>
<td>Penchansky</td>
<td>Mimi</td>
<td>$65,730</td>
<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HUNTER COLLEGE</td>
<td>Nursing</td>
<td>Professor</td>
<td>Magnus</td>
<td>Margaret</td>
<td>$79,277</td>
<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEHMAN COLLEGE</td>
<td>Romance Languages</td>
<td>Professor</td>
<td>Bastos</td>
<td>Maria</td>
<td>$79,277</td>
<td>9/1/95-8/31/96</td>
<td>13.1.b</td>
<td></td>
<td></td>
</tr>
<tr>
<td>QUEENSBOROUGH COMMUNITY COLLEGE</td>
<td>Music</td>
<td>Professor</td>
<td>Camus</td>
<td>Raoul</td>
<td>$79,277</td>
<td>8/29/95-8/29/96</td>
<td>13.1.b</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) **ADDENDUM:** Revise the following:

Page 1 BROOKLYN COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF EDUCATIONAL SERVICES TO THE DEPARTMENT OF ENGLISH: The effective date of the transfers of Renison Gonsalves and Nelia Camargo is revised to read May 23, 1995. The seniority date for Renison Gonsalves is revised to read 5/23/95.
(c) ADDENDUM: Add the following:

D8 YORK COLLEGE - ACTION EFFECTING A LEGAL ORDER, ARBITRATOR'S AWARD OR SETTLEMENT AGREEMENT (INSTRUCTIONAL STAFF)

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>Professor Louis Frances</td>
<td></td>
<td></td>
<td>$62,116</td>
<td>5/1/94</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$64,601</td>
<td>11/1/94</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$66,808</td>
<td>1/1/95</td>
</tr>
</tbody>
</table>

Note: This personnel action is the result of a settlement agreement resolving a claim dating back to 1984, under the Melani Consent Decree. As a result of this personnel action, the promotion of Dr. Frances Louis to the rank of full professor effective January 1, 1995, will be made retroactive to May 1, 1994. Dr. Louis has agreed to retire, pursuant to the 1995 CUNY Retirement Incentive Program, effective June 16, 1995.

D9 BARUCH COLLEGE - ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

<table>
<thead>
<tr>
<th>DEPT.</th>
<th>TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Business</td>
<td>Dannenbring David</td>
<td></td>
<td></td>
<td>$91,575</td>
<td>5/1/95</td>
</tr>
</tbody>
</table>

D10 BARUCH COLLEGE - APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFECTIVE DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modern Languages, and</td>
<td>Substitute Assist. Prof.</td>
<td>Ahumada</td>
<td>Alfredo</td>
<td>$29,931</td>
<td>2/1/95-8/31/95*</td>
</tr>
</tbody>
</table>

* Effective date approved by the Deputy Chancellor.

D11 BARUCH COLLEGE - PROMOTION IN PROFESSORIATE RANKS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PRIOR TITLE</th>
<th>NEW TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>CURRENT RATE</th>
<th>PREVIOUS RATE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management</td>
<td>Assoc. Prof.</td>
<td>Eanani</td>
<td>Moshe</td>
<td></td>
<td>$58,035</td>
<td>$55,436</td>
<td>1/1/95</td>
</tr>
</tbody>
</table>

D12 THE CITY UNIVERSITY OF NEW YORK - PURCHASE OF COMPUTER EQUIPMENT

RESOLVED: That the Board of Trustees of The City University of New York authorize the Central Office to purchase computer equipment from MicroAge, Inc., under existing New York State contract number P006198 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $88,433, chargeable to FAS Code 240001309 during the fiscal year ending June 30, 1995.

EXPLANATION: The City University of New York has received approval from the U.S. Department of Education to participate in the new Federal Direct Loan Program. This acquisition includes the purchase of 24 printers, upgrades, and associated supplies and is necessary to ensure that college financial aid offices are equipped to provide the services anticipated under the Direct Lending Program.
(d) ERRATA: Add the following:

(1) HUNTER COLLEGE

PB-1 APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): At the end of the entry for Kenneth J. McLaughlin, add "SW."

(2) YORK COLLEGE

PB-1 APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): At the end of the entry for Esther M. Rodriguez, add "SW."

(e) PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for May 22, 1995 (including Addendum Items) be approved, as amended, as follows:

(a) ERRATA: Add the following:

1. YORK COLLEGE

PART A: ACADEMIC AFFAIRS - CURRICULAR ITEMS - Change the Date on pages 1, 2 & 3 to read "5-22-95"

PART A: ACADEMIC AFFAIRS - CURRICULAR ITEMS, Page 3, - XIII. AFFILIATION AGREEMENTS - OCCUPATIONAL THERAPY PROGRAM: In the RESOLVED, Change authorize the President of York College to read "authorize the Secretary of the Board"

(2) THE CITY COLLEGE

PB-1 APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The department for the appointment of Barbara Omolade is revised to read Sociology.

(3) HUNTER COLLEGE

PC-3 GRANT/CONTRACT PROGRAMS - BLANKET TUITION AND FEE WAIVERS: WORKSHOP FOR TEACHERS OF THE GIFTED: The Summer 1995 estimated tuition waived for graduate courses is revised to read $7,830. The total tuition and fees amount is revised to read $7,830. The total amount to be waived is revised to read $7,830.

Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting of March 22, 1995 be approved.
NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE - CREATE CLASSROOMS AND OFFICES IN NORTH BUILDING & THOMAS HUNTER HALL:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the William A. Hall Partnership to prepare programs, plans, specifications and cost estimates for the renovation of portions of Floors 3, 4, 5 and 15 of the North Building, and the 5th floor of Thomas Hunter Hall at Hunter College, CUNY Project No. HU049-794, and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The project consists of renovating space on portions of the third, fourth, fifth, and fifteenth floors of the North Building, and partial renovation of the fifth floor of Thomas Hunter Hall. In the North Building, twelve (12) new classrooms and forty-four (44) new faculty offices will be constructed, including support facilities. Two additional classrooms will be constructed in Thomas Hunter Hall.

The scope of work to be performed consists of complete interior renovation of the designated areas to comply with the Americans with Disabilities Act (ADA), as well as asbestos abatement, and purchase of furniture and equipment. Temporary swing space will be made available to accommodate the occupants during construction and allow activities and services to continue uninterrupted. Upon completion, this project will help alleviate the critical classroom shortage at the College, and furnish much needed faculty office space.

The consultant was selected in accordance with law and procedures established by The City University of New York.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - RENOVATION OF FITERMAN HALL, PHASES I & II:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Hardy Holzman Pfeiffer Associates to prepare programs, plans, specifications and cost estimates for the renovation of Fiterman Hall Phases I & II at Borough of Manhattan Community College, CUNY Project No. MC107-795, and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: The Borough of Manhattan Community College has outgrown its facility at 199 Chambers Street, a building that was designed for 5,000 F.T.E. students and is greatly overtaxed with 12,114 current F.T.E. students. As a result, classes and all facilities are overcrowded and the utilization rate for this campus is the highest of CUNY campuses. The Board of Trustees of The City University of New York, The State Education Department, The Board of Regents of the State of New York, and The Governor recognized this critical space need and approved a Master Plan amendment for Borough of Manhattan Community College to include Fiterman Hall and thus provide additional space for the College.

Fiterman Hall is a 15-story, 360,000 gross square foot (270,000 NASF) high-rise office building that was donated by Miles and Shirley Fiterman to the Borough of Manhattan Community College and The City University of New York. This facility is located at 30 West Broadway, in close proximity to the Chambers Street building, and is a convenient component of the expanded campus physical plant.
The scope of Phase I & II work includes restoration of the building exterior, including fenestration replacement, roof repairs, the extension of roof parapets, and replacement of building entrances to comply with the Americans with Disabilities Act (ADA) requirements. The complete interior renovation also includes a new fire stair addition, refurbishment of elevators and restrooms in compliance with ADA standards, asbestos abatement and building systems upgrades, such as mechanical and electrical systems, new fire alarm and security systems, and the installation of a fiber backbone system for the campus computer network. The completed project will provide new classrooms, instructional laboratories, student and faculty service areas, faculty offices, library reading rooms, and continuing education and administrative areas.

The current State and City approved funding (FY 1994-95) includes the design of Phase I and Phase II, along with Phase I construction consisting of life and safety items, roof and parapet repairs, and upgrading of the heating, ventilation and air conditioning equipment. Completion of Phase I will provide increased occupancy for the facility. Phase II funding will be requested in the FY 1996-97 capital budget for the remaining design, construction, and purchase of furniture and equipment to complete the academic facility.

The consultant was selected in accordance with law and procedures established by The City University of New York.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE AND INSTALLATION OF A FIBER OPTIC BACKBONE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Borough of Manhattan Community College to purchase and install a fiber backbone from IBM Corporation Inc., under existing New York State Contract #P-006142 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $557,000, chargeable to Capital Project HN-M002, CUNY Project No. MC036-991 during the fiscal year ending June 30, 1995.

EXPLANATION: Currently utilized Information System technologies at BMCC are aging and becoming outdated and insufficient to satisfy the growing requirements of the various academic and administrative departments. BMCC plans to deploy a collapsed fiber ATM (Asynchronous Transfer Mode) backbone within 199 Chambers St., as the primary data thoroughfare for all our student mainframe computer based administrative services (bursaring, financial aid, registration, etc.), student laboratories, and library and faculty connectivity to CUNYNet and the Internet. Implementation of this system will upgrade network connectivity to the mainframe and ensure interoperability from host processing to client workstations through ATM hubs, LAN bridges, routers, ATM concentrators, network interface adapters, network management systems, and backup power systems.

D. CENTRAL OFFICE - PURCHASE OF COMPREHENSIVE TELECOMMUNICATIONS SYSTEM FOR THE UNIVERSITY OFFICE OF ADMISSION SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Central Office to purchase a telecommunications system from AT&T, Inc., under existing G.S.A. contract number GSOOK95AGS0530 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $170,000, chargeable to FAS Code 236501420 for the fiscal year ending June 30, 1995.

EXPLANATION: The University Office of Admission Services currently has exceeded the capacity of the PBX equipment currently located at its offices at 101 West 31st street. A comprehensive telecommunications system offered by AT&T, Inc., is a cost-effective approach to enhancing the University's ability to adequately process all of the telephone and communication needs of this office. This purchase includes the installation of an automatic call distributor which will enhance the Office's ability to respond to the 250,000 student inquiries each year. The proposed system will fully integrate with the Central Office's two other AT&T systems. Finally, over seven years this system will result in a savings of at least 35 percent over previously proposed solutions.
E. CITY UNIVERSITY - MULTIPLE DATA ENTRY SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase multiple data entry services from Educational Testing Services College Board under existing G.S.A. contract pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $560,000, for the annual period from July 1, 1995, through June 30, 1996, chargeable to FAS Code 329320400.

EXPLANATION: Federal regulations mandate that universities acquire financial aid information from a federally qualified Multiple Data Entry (MDE) processor for students who apply for federal financial aid. The agreement with Educational Testing Services involves the delivery of a set number of requirements, such as: printing of 400,000 CUNY financial aid applications; calculation of Pell Grant Index; and calculation of Parent Contribution and Student Contribution. Original Calendar No. 4.0, dated June 22, 1992.

F. NEW YORK CITY TECHNICAL COLLEGE - VOORHEES ENDOWMENT PROGRAM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the expenditure of a sum not to exceed $300,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies, equipment, and temporary services to support the Technical and Industrial Educational programs of New York City Technical College during the fiscal year ending June 30, 1996.

EXPLANATION: Under the terms of the court order which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education, "income from the endowment fund, ...shall be used by the Board of Higher Education to support the Technical and Industrial educational programs in such areas as library resources, educational equipment, supplies and materials, student financial aid, facilities renovation and other such items that will improve technical educational programs."

G. JOHN JAY COLLEGE - REPROGRAPHIC SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of John Jay College to purchase Reprographic Services to be billed on a cost-per-copy basis. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $200,000 for the initial one year term, chargeable to FAS Code 228901400, during the fiscal year ending June 30, 1996. The contract shall include up to four one year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The College currently owns approximately sixty (60) copy machines, with a total annual volume of five (5) million copies. These copiers are maintained by the use of seven (7) different service contracts. Twenty-seven (27) of the copy machines are now greater than five (5) years old and are fully depreciated. The College seeks a vendor that will be responsible for removal of the existing copiers; replacement with new machines to meet the requirements of the user departments; and the furnishing of maintenance including service, parts, labor and supplies such as toner, developer, fuser oil and photoconductor drums.

This contract will enable the College to obtain these services from one specific vendor and completely replace present equipment with superior copiers on an ongoing basis.
H. THE CITY UNIVERSITY OF NEW YORK - BOARD POLICY ON PARKING FACILITIES:

WHEREAS, The Board of Trustees Committee on Fiscal Affairs, Facilities, and Contract Review requested a review of City University parking operations in order to address concerns regarding the use of tax-levy dollars in support of parking facilities, the levying of fees, and issues of accountability, and

WHEREAS, A Subcommittee chaired by Trustee Charles Inniss and including Trustee Susan Moore Mouner was formed to undertake such a review and report back to the Committee; therefore be it

RESOLVED, That the Board of Trustees of The City University of New York accept the Subcommittee's recommendations as Board policy and authorize the Vice Chancellor for Budget, Finance and Information Services to promulgate guidelines in accordance with said policy.

Recommendations of the Subcommittee on Parking:

Governance

1. All college parking facilities that levy fees shall be managed and operated by the colleges' Auxiliary Enterprise Corporations. The Corporations shall operate these facilities in accordance with policies promulgated by The City University of New York.

2. College Vice Presidents for Finance and Administration shall be responsible for overseeing the implementation of University guidelines on parking facilities.

Fees, Reporting and Accountability

1. Parking operations shall be maintained on a self-sustaining basis through fees charged to the users. The use of tax-levy dollars in support of self-sustaining parking facilities must be requested and justified in writing to the University's Vice Chancellor for Budget, Finance, and Information Services.

2. The revenues generated from the fees shall be managed by the Colleges' Auxiliary Enterprise Boards, deposited in a College controlled bank account, and used solely to pay the direct costs (e.g., parking decals, administrative, security, and maintenance services) incurred in operating the parking facilities. Direct costs include any reimbursement of tax-levy expenditures which have been identified.

3. A restricted reserve fund may be established for planned capital improvements and related future obligations for the parking operations pursuant to guidelines promulgated by the City University.

4. Parking fees may range from $15.00 to $150.00 per annum. Different fee rates for students, faculty, and staff (and for full- and part-time status), are permitted within the range. Exceptions to this range may be permitted only under extraordinary circumstances and subject to the approval of the Vice Chancellor for Budget, Finance, and Information Services.

5. The fees charged for use of the parking facilities must be justified on a yearly basis with a planned budget detailing the expenditure items and corresponding costs attributable to these direct expenses. The fees charged should be commensurate with the budgeted expenditures and be approved by the college Vice President for Administration.
6. Changes in the fee structure must be justified in writing and submitted to the University's Vice Chancellor for Budget, Finance, and Information Services for approval. An annual report of revenues, actual expenses, and any reserve funds shall be prepared for the parking operations. These annual reports and supporting cost documentation must be submitted to, and will be subject to review by, the University's Office of Internal Audit.

7. A control process for charging, billing and collecting fees must be established so that funds are properly accounted for. Controls should include prenumbered decals; reconciliation of fees collected to decals issued; safeguards over funds collected (use of Bursar's Office for deposits); and parking decals. To the extent possible, segregation of duties should exist over these fees inasmuch as it is an important control function. Any other fees charged (i.e., fines, duplicate parking decals, etc.) must also have effective controls established.

8. The parking operations will be reviewed yearly as part of the Board mandated independent audit of the Auxiliary Enterprises Corporation. The audit report shall contain a separate schedule detailing the revenues and expenditures reported by the colleges' parking operations. A copy of the certified audit report will be provided on a yearly basis to the University's Office of Internal Audit.

At this point Mrs. Everett joined the meeting.

I. YORK COLLEGE - LEASING LAND TO THE UNITED STATES GENERAL SERVICES ADMINISTRATION: -

RESOLVED, That the action taken by the Board of Trustees of The City University of New York at the meeting of March 21, 1994, Calendar 8B, be hereby rescinded; and be it further

RESOLVED, That The City University of New York, subject to certain conditions being met, consents to an assignable lease from the Dormitory Authority of the State of New York to the United States General Services Administration for a parcel of land consisting of approximately 4.25 acres on the York College campus, which site includes the College's West Parking Lot.

EXPLANATION: On March 21, 1994, the Board of Trustees authorized The City University of New York to lease a westerly portion of the York College campus, on which site the United States General Services Administration (GSA) would provide, through a private developer, a new testing/office facility for the United States Food and Drug Administration (FDA). The Board's approval was contingent on four conditions (discussed hereinafter) being met.

Subsequent to the Board's action, several meetings were held among the interested governmental parties and a new proposal has emerged and is recommended herein. The new proposal entails an assignable Lease Agreement from the Dormitory Authority to GSA. It is the GSA's intention to publicly solicit competitive bids from interested developers, which proposals would be objectively evaluated in accordance with prescribed federal procedures. The Lease would then be assigned to the successful developer, which would finance and construct the FDA facility on the site and lease it to the GSA for a twenty (20) year period. The GSA would pay a rental to the developer for the twenty year period, allowing it to recoup its costs and profit.

It is proposed that the four conditions set by the Board of Trustees at its March 21, 1994 meeting be amended as follows:

Condition 1. That in the judgment of the President, after consultation with appropriate faculty and student constituencies, there would be benefits to York College's academic program through various consortial arrangements with the FDA. An outline of possible areas of collaboration has been developed and will be refined in a memorandum of understanding between York College and the FDA.

An agreement has been reached, approved by the York College Senate on July 14, 1994, and executed by the President of York College and the Food and Drug Administration.
Condition 2. That The City University of New York be permitted to review the plans for the FDA facility to ensure its compatibility with the campus architectural plan.

Federal procurement procedures require an elaborate process for solicitation of interest from proposed developers, and the review of proposals submitted by the GSA. While the GSA will not give CUNY veto authority, it will include a provision in its request for proposals (RFP) that the design must be compatible with the design of the York College campus, and it will allow CUNY to review and comment on the proposed design. The final determination of compatibility will, however, reside with the GSA.

Condition 3. That a minimum of 275 temporary and, subsequently, 400 permanent parking spaces be made available to York College to replace the parking spaces that are currently or would in the future be provided by the West Parking Lot if the FDA facility were not constructed on that site. The temporary spaces would have to be made available prior to the release of the West Parking Lot to the GSA's developers. Proposals have been submitted to meet this replacement parking requirement. This agreement is contingent on the assumption that formal written commitments will be received to ensure that the College will not suffer the loss of essential parking spaces.

CUNY has reached agreement with the New York City Department of Transportation to provide parking, on a temporary or long-term basis, in the Municipal Garage located north of the York College East Parking Lot. The cost thereof can be met from a rental charge to the GSA developer. Based on an appraisal ordered by CUNY, it has been determined that the estimated rent required in the first year is $297,000, with 15% increases every five (5) years thereafter.

Rent would commence sixty (60) days prior to CUNY's relinquishing possession of the site.

Condition 4. That the Board of Trustees retains the right to know and approve, prior to the time that the agreement can be executed, any designee of the GSA. Since, as indicated earlier, the GSA intends to follow a rigid procurement protocol, it will not agree to allow CUNY to interfere with its determination of the successful development proposal. The GSA maintains that its procedures are designed to be protective of the Federal government's interests, and that it would be reasonable for CUNY to accept the process as a fair and reasonable one.

The proposed Dormitory Authority-GSA lease agreement would provide several other protections for CUNY and the Dormitory Authority.

Chairman Murphy noted for the record that in a letter sent to all Trustees Brooklyn Borough President Howard Golden has expressed a view different than Queens Borough President Claire Shumlan because of the site issue.

Trustee Berman expressed thanks on behalf of the Board to Trustee Berg for the enormous amount of time and energy he has devoted to this matter and for the result that he brought before this Board.

Trustee Giordano abstained.

NO. 5. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED. That the following items be approved:

A. QUEENS COLLEGE - BA/MA IN COMPUTER SCIENCE:

RESOLVED, That the combined program in Computer Science leading to the Bachelor of Arts and the Master of Arts degree to be offered at Queens College be approved effective September 1995, subject to financial ability.

EXPLANATION: Queens College currently offers both the Bachelor of Arts degree and the Master of Arts degree in Computer Science. The purpose of the proposed program is to combine these two programs into an accelerated mode in order to attract motivated and qualified undergraduate students into the graduate program in computer
science at Queens College. The reward to the students is the opportunity to accelerate their progress in both undergraduate and graduate study and receive the Master of Arts degree a year earlier than would normally be the case. The advantage to the College is the potential for a higher enrollment of good, qualified students in the Master's program who have a solid undergraduate preparation in Computer Science.

The impact of qualified undergraduates enrolling in graduate level courses has been evaluated by the department and very little increase in demand on faculty resources is anticipated.

At this point Mr. Inniss joined the meeting.

B. BRONX COMMUNITY COLLEGE/LEHMAN COLLEGE- JOINT AAS/BA/BS IN EDUCATION:

RESOLVED, That the program in Education Associate leading to the Associate in Applied Science degree at Bronx Community College and the programs with a minor in Elementary and Early Childhood Education leading to the Bachelor of Arts or the Bachelor of Science degree at Lehman College be approved for joint registration, effective September 1995, subject to financial ability.

EXPLANATION: The proposed jointly registered programs are designed to meet the needs of students who seek to qualify for the New York State Education Department requirements for provisional certification as school teachers. The programs are intended to serve the multicultural population of New York City by coordinating efforts and resources between the two Colleges to make it easier for minority students to move from community colleges into teacher preparation programs. The programs will be jointly registered by the State Education Department for both Colleges and thus guarantee complete transferability of course credit for students moving from the Community College to the Senior College.

This joint registration requires no additional resources. The proposed curricula are comprised of existing courses that are currently offered on a regular scheduled basis at the respective Colleges and qualified faculty are already in place to teach all the courses in this program.

C. BARUCH COLLEGE/MOUNT SINAI SCHOOL OF MEDICINE - JOINT MBA IN HEALTH CARE ADMINISTRATION:

RESOLVED, That the existing program in Health Care Administration leading to the Master of Business Administration at Baruch College be approved for joint registration for Baruch College and The Mount Sinai School of Medicine effective September 1995, subject to financial ability.

EXPLANATION: This joint registration involves a technical registration matter that was revealed in a recent review of the Baruch College catalog by the State Education Department. The technical registration of this program represents a formalization of an ongoing informal arrangement in which this program has operated for the past quarter century. This technical registration will not require the use of any additional resources by either institution.

NO. 6. AD HOC COMMITTEE ON PRESIDENTIAL SEARCH PROCESS: - Consideration of this item was held in Executive Session (See page 74)
Minutes of Proceedings, May 22, 1995

NO. 7 HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

THE CITY COLLEGE

- Lonnie R. Bristow: Doctor of Science
- Helen Frankenthaler: Doctor of Fine Arts
- Bernard H. Mendik: Doctor of Laws
- Percy E. Sutton: Doctor of Laws

GRADUATE SCHOOL & UNIVERSITY CENTER

- Samuel M. Ehrenhalt: Doctor of Humane Letters

HUNTER COLLEGE

- Anita A. Summers: Doctor of Humane Letters

JOHN JAY COLLEGE

- John Shattuck: Doctor of Humane Letters

(These degrees are to be awarded June 1, 1995)

Trustee Carrion stated that once again we have a resolution to approve some honorary degrees and once again there are no Latino nominees for honorary degrees. I think that that does not bode well for a University as diverse as ours that is in the City of New York, and where the Latino community represents a large constituency in this University. This has been an ongoing problem. It's not the first time I raised this and it is a real concern. I must share with you that there are lots of other colleges and universities throughout the nation that have deemed it appropriate and have been able to find very good Latino role models to be able to honor. It's just very telling that we, as a University, have not been able to find anybody that apparently meets our criteria and that we can offer an honorary degree. I hope the situation changes next time around.

Chairman Murphy added that all honorary degrees are local and each campus, under the leadership of its president, ought to listen very, very carefully to Trustee Carrion's words. This is not something that 80th Street does. It's not something that prescinds from the Board of Trustees. It comes local. It comes from faculty groups. It comes from community groups. It comes out of administrations. I really think this has to be addressed so that we are inclusive in the way that we honor people for achievement not only in scholarly attainment but in community service and cultural attainments, etc. So without belaboring the point I think Trustee Carrion makes a telling statement on this matter.
NO. 8. SALK SCHOLARSHIPS: RESOLVED, That the Board of Trustees approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

**WITH STIPEND**

- Samuel Amukele
- Steve Caddle
- Mergie Desir
- Angelo M.O. Fernandes
- Karen Haglof
- Joseph F. Lawler
- Joseph F. Magliocca
- Joongchul Park

**HONORARY (in order selected)**

- Elliott Melendez
- Merril Sparago
- Syed A. Hussain
- Andrew Kolodny
- Michael Barnett
- Ismailu Agbaje
- Elizabeth Evans
- Anthony Giordano

- The City College
- The City College
- Queens College
- The City College
- Hunter College
- Queens College
- College of Staten Island
- The City College
- Lehman College
- Hunter College
- The City College
- Queens College
- Hunter College
- Queens College
- Lehman College

Upon motions duly made, seconded and carried, The Public Meeting was adjourned at 5:19 to go into Executive Session to consider personnel matters.
The Chairperson called the executive session to order at 5:29 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael J. Del Giudice

William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam

Sandi E. Cooper, ex officio

Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo

Vice Chancellor Jay Hershenson
Dean Brenda Spatt

The absence of Mr. Stanley Fink was excused.
NO. E.1. **THE CITY UNIVERSITY OF NEW YORK SCHOOL OF LAW - DESIGNATION OF DEAN:**

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Kristin Booth Glen as Dean of The City University of New York School of Law, effective August 1, 1995, with an annual salary at the applicable dean’s level and a housing allowance at the senior college level, subject to financial ability, and that she be appointed Law School Professor with tenure in the School of Law.

**EXPLANATION:** Kristin Booth Glen is being recommended by the Chancellor to the Board of Trustees for appointment as Dean of The City University of New York School of Law following the conclusion of an extensive national search. Kristin Booth Glen is an Associate Justice, Appellate Term, Supreme Court, First Judicial Department. She has also served as a Justice, Supreme Court, State of New York, and as a Judge, Civil Court of the City of New York. She has had continuous experience teaching in law schools for more than two decades. Judge Glen is active as a lecturer, scholar and member of prominent professional organizations. (The senior college monthly housing allowance is $2,500.)

The resolution was Unanimously Approved.

NO. E.2. **QUEENS COLLEGE - DESIGNATION OF PRESIDENT:**

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Allen Lee Sessoms as President of Queens College, effective August 1, 1995, with an annual salary at the applicable presidential level, subject to financial ability, and that he be appointed Professor with tenure in the Department of Physics at Queens College.

**EXPLANATION:** Dr. Allen Lee Sessoms is being recommended by the Chancellor to the Board of Trustees for appointment as President of Queens College following the conclusion of an extensive national search. Dr. Sessoms, who holds a doctorate in Physics, has a wide range of experience as a faculty member, researcher, and academic administrator. Dr. Sessoms presently serves as Executive Vice President and Vice President for Academic Affairs at the University of Massachusetts System. Dr. Sessoms has also held various positions with the U.S. Department of State, including Deputy Chief of the U.S. Embassy in Mexico, Counselor for Scientific and Technological Affairs, U.S. Embassy in France, and Director, Office of Nuclear Technology and Safeguards, Bureau of Oceans and International Environmental and Scientific Affairs.

The resolution was Unanimously Approved.

At this point Trustee Herman Badillo, Vice Chancellor Jay Hershenson, and Dr. Brenda Spatt left the meeting.

NO. 6. **AD HOC COMMITTEE ON PRESIDENTIAL SEARCH PROCESS:**

RESOLVED, That the revision of the 1988 guidelines for presidential searches be adopted as amended; and be it further

RESOLVED, That the Chancellor appoint a task force of college presidents and University staff to prepare recommendations for the establishment of an executive management development program for the University.

**THE CITY UNIVERSITY OF NEW YORK**

**GUIDELINES FOR PRESIDENTIAL SEARCHES**

When a vacancy occurs, the Board of Trustees shall establish a Search Committee to seek a new president.

Simultaneously, should circumstances warrant, the Chancellor shall recommend an individual to the Board for appointment as acting or interim president until such time as a president is appointed. The acting president [may or]
shall not be a candidate for the presidency [as determined by the Board of Trustees, at the time of appointment to
the acting presidency].

The Education Law of the State of New York invests in the Board of Trustees the legal responsibility for the selection
and appointment of the presidents of the University. Cognizant of its legal responsibilities and desirous of fulfilling its
communal, as well as legal obligations, the Board of Trustees seeks to assure that it will have significant advice and
guidance from the colleges and the University when embarking on a search for a president.

**Composition of the Committee:**

In order to provide for adequate participation by representatives of the institution in which a presidential vacancy
exists, the Board shall establish a Presidential Search Committee composed of the following members:

- **Faculty**—three faculty members from the college, elected as determined by the appropriate faculty governance
  body of the college concerned;

- **Students**—two students from the college, as recommended by the president, generally, but not necessarily, the
  presidents of student governing bodies, such as the day session and evening session student governments,
  provided, however, that the president should consult the appropriate student governance bodies on the selection;

- **Alumni**—one alumnus from the college, generally, but not necessarily, the president of the alumni organization of
  the college concerned. Where there is no formal alumni organization, the Chancellor may designate [a Distinguished
  Professor to serve with the Search Committee, or may select] an active alumnus to serve with the Search
  Committee;

- **President**—the president of one of the colleges of the University, appointed by the Chairman of the Board;

- **Board Members**—at least three members of the Board of Trustees, appointed by the Chairman of the Board, and the
  Chairman of the Board as an ex-officio member of the Search Committee. Whenever possible, one Board member
  appointed to a Search Committee should reside in the same borough as the campus seeking a president.

The Board Chair may appoint additional members to the Search Committee to achieve balance in terms of academic
discipline, representation of various campus constituencies, and diversity.

[The Office of the Chancellor shall provide the] Staff support shall be provided to the Search Committee through an
Office of Executive Search and Evaluation. It shall be the responsibility of this staff, on behalf of the Board of
Trustees and Chancellor, to implement these guidelines and coordinate and manage all aspects of the search. The
person in charge of the Office of Executive Search and Evaluation shall be selected by and report to the Chair of the
Board and the Chancellor, seeking guidance as necessary from the Chair of each Search Committee.

---

* “Faculty” defined as having “faculty rank” or “faculty status” (by) based on Sections 8.1, [and] 8.2, and 6.1 of the Board Bylaws,
  [unless otherwise defined by the governance plan of the college] comprise the following: persons employed full-time on an annual
  salary in the title of professor, associate professor, assistant professor; full, associate, and assistant medical professor (basic
  sciences and clinical); instructor (nursing science); registrar (including senior, associate and assistant), and instructors and
  lecturers (after reappointment for a third year). The President, vice-presidents, deans, and business managers have faculty rank if
  they also hold any of the titles listed above. College Laboratory Technicians and HEO series personnel do not hold faculty rank.

**” If there is no official faculty governance body established by the college’s approved governance plan, then the [determination is
to be made] faculty representatives to the Search Committee shall be elected by the faculty members of the college governance
body.
The Chancellor will serve as a resource throughout the search process, especially in the identification and recruitment of potential candidates, and shall attend the initial meeting of the Search Committee, meetings for candidate selection, and candidate interviews.

The Board or its committee may, where it deems necessary, call upon selected individuals, including outside firms, to provide it with advice and guidance in matters pertaining to the Search, such as carrying out a pre-search study, to supplementing efforts by the staff and Search Committee to identify and recruit potential candidates and providing background checks.

Procedures

Analysis of Campus: Needs and Priorities:

Prior to the first meeting of the Search Committee, the Chancellor shall designate an individual or individuals to visit the campus, confer with appropriate constituencies, and prepare a report to the Search Committee, the Board of Trustees and the Chancellor containing an analysis of campus needs and priorities in a timely manner. This pre-search study should inform the Search Committee's preparation of an advertisement for the presidential position.

Announcing the Vacancy:

Announcements of a presidential vacancy shall be placed in the appropriate [news] media, and shall be communicated to educational and related institutions through correspondence and through targeted recruitment based on the findings of the pre-search report. A primary responsibility of the Search Committee shall be to attract and recruit highly qualified candidates, emphasizing to them the advantages of working at CUNY and the benefits of living in New York City. Members of the Board, the presidents, and the faculty, [and] staff, and students of the University [are] should be actively encouraged to assist in the identification of potential candidates for consideration by the Search Committee. The City University of New York is an Affirmative Action-Equal Opportunity Employer and shall seek to identify qualified women and minorities for consideration by the Search Committee.

Screening of Applicants:

[A sub-committee of the Search Committee may be set up to screen applicants to the Search. The Screening Committee shall be composed of the faculty, student and alumni representatives selected to serve on the Search Committee. The sub-committee will be staffed and assisted by the Office of the Chancellor.

The sub-committee will screen the credentials of applicants and reduce the applicant pool to approximately ten to fifteen candidates deemed to be most qualified for further consideration.

Board members and the Chancellor may place before the Search Committee, for additional review, the curriculum vitae of a small number of individuals eliminated by the sub-committee screening or the curriculum vitae of the individuals who have come to their attention after completion of the initial screening process.

Upon completion of the initial screening process by the sub-committee, the Search Committee will do an additional screening of the candidates who have been recommended to the Search Committee for further consideration. The Search Committee shall [further] reduce the applicant pool to approximately seven [to ten] individuals whom the Committee might wish to interview to be interviewed. Candidates will be invited for interview with the Search Committee upon the stated request of a minimum of [three] four members of the Search Committee, at least [one] two of whom must be [a] member[s] of the Board.
At the conclusion of the preliminary interviews, the Search Committee will assess the candidates, [determining which candidates it no longer wishes to consider and which candidates it might wish] selecting three or four outstanding candidates to [invite to] visit the college. [Candidates may be invited to visit the campus involved upon the stated request of a minimum of four members of the Search Committee, as least two of whom must be Trustee members.] In the rare instance when the entire committee cannot achieve consensus on which three or four candidates to invite to campus visits, only Board members will be eligible to vote on the selection of these candidates: they will be expected to take into consideration the views of the representatives of campus constituencies.

Campus Visits:

Arrangements will be made for visits of candidates invited by the Search Committee, to meet with groups or individuals on the campus [concerned].

Groups of not more than 15 persons shall be selected by the faculty, students, chairpersons, alumni/foundation/college-related organizations, staff, and senior administrative staff of the college. Meetings with any other constituency or for any other purpose must be approved by the Search Committee staff, who shall consult, as necessary, with the Chair of the Search Committee and the Chancellor. Each campus group shall make a concerted effort to select individuals from as wide an array of its constituency as possible. No person should sit with more than one representative group. (Example: A professor who chairs a department should not sit with both a faculty group and a group of chairpersons.) Once selected, substantially the same individuals should meet with all candidates invited to the campus. The purpose of these meetings is to encourage candidates to remain interested in pursuing the presidency and to provide advisory opinions of each candidate's merit to the committee, the Chancellor, and the Board.

Each campus group shall [select a representative who shall be responsible for presenting the group's opinion of the candidates] present its view in a brief report to the Chancellor and the Search Committee within [one week] three days of the last campus visit.

This final group of candidates will be given an opportunity to tour the campus and may meet with members of the executive staff of the University. They will also be provided with information about issues and expectations related to CUNY presidencies, as well as information about compensation and other terms and conditions of employment.

Search Committee Recommendations:

After the campus visits, each member of the Search Committee [shall] may prepare a summary of his/her views on each of the candidates. Within two weeks of the final campus visit [and/or meeting of the Search Committee], the written summaries of the Search Committee members shall be submitted to the Chancellor and the Board of Trustees for review and consideration.

Interview with the Board of Trustees

The final group of candidates will be interviewed by the Board of Trustees, and the Chancellor.

Chancellor's Recommendation:

The Chancellor, after reviewing the written assessments of the members of the Search Committee, the views of the campus groups, interviewing the candidates, and soliciting such other information as may be necessary, shall prepare recommendations for the Board.
Once the Board of Trustees has made an appointment, the president-elect should receive a formal letter of appointment, together with the Board resolution, which delineates the terms and conditions of employment.

Exceptions to these Guidelines:

Special situations may occur when, for example, there is a candidate of proven distinction from within the University, a former University executive, or a candidate of national prominence from outside the University, or an exceptional candidate from a recent CUNY presidential search. Under such circumstances, the Board Chair and the Chancellor, after full consultation with the leadership of campus constituencies, may decide to suspend these guidelines for a specific presidential search and substitute a shortened process. A protocol for such a process should be developed by the Ad Hoc Committee and approved by the Board.

NOTE: Matter underlined is new; matter in brackets to be deleted.

EXPLANATION: In 1994, the Board Chairperson established an Ad Hoc Committee on the Presidential Search Process, which designated two consultants to review the University's 1988 search guidelines and practices within the framework of public colleges and universities. The consultants, Dr. Thomas Minter and Dr. Alan Oster, have submitted a series of recommendations regarding presidential searches that are reflected in the amended guidelines.

The resolution was Unanimously Adopted.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 6:35 P.M.

SECRETARY GENEVIEVE MULLIN
Minutes of Proceedings, June 26, 1995

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 26, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:39 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Gladys Carrion
Michael J. Del Giudice
Stanley Fink
William R. Howard
Charles E. Inniss
Susan Moore Mounier
Thomas Tam

Sandi E. Cooper, ex officio
Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Acting President Blanche Blank
President Raymond C. Bowen
Acting President Leo A. Corbie
Acting President Stephen M. Curtis
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
Acting President Marcia V. Keizs
President Gerald W. Lynch
President Charles E. Merideth
Acting President Thomas K. Minter
President Yolanda T. Moses
President Isaura S. Santiago
President Kurt R. Schmeller
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Dean Stanford R. Roman, Jr.
Acting Dean Merrick T. Rossein

The absence of Mr. Berman was excused.
A. DEATH OF DR. JONAS E. SALK: The Board of Trustees notes with sadness the death of internationally renowned physician-biologist, Dr. Jonas E. Salk, on Friday, June 23, 1995, at the age of 80. Dr. Salk, a very distinguished alumnus of City College, developed the first anti-polio vaccine, which virtually eradicated the dreaded disease in the United States and throughout the world. In honor of Dr. Salk's momentous contribution to medical science, an endowment fund was established in 1955 to support Jonas E. Salk Scholarships for medical study. Salk Scholarships are awarded to CUNY pre-medical graduates who have demonstrated outstanding scholarship and the promise of making a significant contribution to the medical profession.

B. DEATH OF FORMER MEMBER OF THE BOARD - REV. JAMES OSCAR LEE: The Board of Trustees notes with sadness the death of Rev. James Oscar Lee who served on the Board of Higher Education for seven years, from 1967 to 1974, as an appointee of Mayor John V. Lindsay. Dr. Lee was a founder of Medgar Evers College in 1969.

C. MEMORIAL RESOLUTION MARKING THE DEATH OF THE HONORABLE HAROLD M. JACOBS:
WHEREAS, We note with immense sadness the untimely death on May 18, 1995 of our beloved and respected colleague, Dr. Harold M. Jacobs; and
WHEREAS, The Honorable Harold M. Jacobs served with exemplary distinction as a Trustee for twenty-one years, beginning with his appointment by former Mayor Abraham Beame in January, 1974; and
WHEREAS, The Honorable Harold M. Jacobs served as Chairman of the Board of Higher Education (changed by State legislation in 1979 to the Board of Trustees) from 1976 to 1980, one of the most turbulent and decisive periods in the history of the University; and
WHEREAS, His diligence, tolerance, and flexibility during this period facilitated the emergence of the University from a time of crisis to a time of renewed vigor and purpose; and
WHEREAS, He was an efficacious and charismatic chair of the Board's Committee on Faculty, Staff, and Administration, and also a faithful and unfailing member of numerous Board and Ad Hoc Committees including Long Range Planning, the Medical School, Housing, Select Faculty Recommendations, and Presidential Search Committees for Medgar Evers, Queens, and Lehman Colleges; and
WHEREAS, His dependable attendance and productive activity were vital to the Board and its committees in the exercise of their functions, and his wise counsel inspired the highest regard and affection of his colleagues; and
WHEREAS, Dr. Jacobs' commitment to furthering access to higher education for the citizens of central Brooklyn was evidenced by his participation as a founding trustee of the Medgar Evers College board; and
WHEREAS, Dr. Jacobs' lifelong dedication to a broad spectrum of charities, both within the Jewish community and the greater society, underscored his basic tenet of providing assistance to those in need; now therefore be it
RESOLVED, That the Board of Trustees evinces its sorrow and sense of loss at the passing of Dr. Harold M. Jacobs and, on behalf of the University, its faculties, alumni, and administrators, expresses its deepest sympathy to his family and friends. His dedicated and distinguished service to the cause of higher education in New York City, and in particular to The City University of New York, will be sorely missed.

The resolution was unanimously adopted

Chairman Murphy announced the following:

D. TRUSTEE HONORS: (1) Board Vice Chair Edith B. Everett has received a Distinguished Public Service Award from the New York Regional Board of the Anti-Defamation League on June 1, 1995.

(2) Trustee Herman Badillo was presented a Humanitarian Award by the Queens Region of Hadassah on May 22, 1995, "for his constant dedication to causes of equality and justice, and his ongoing contributions to the betterment of New York City."

(3) Trustee Charles Inniss was awarded The President's Medal by Kingsborough Community College/CUNY on June 10, 1995.
E. NOTE OF APPRECIATION TO ACTING PRESIDENTS: The Board of Trustees notes that this is the last meeting at which some at the table will be acting in the capacity of college presidents. To Acting Presidents Blanche Blank (Hunter College), Stephen Curtis (Queens College) Marcia V. Keizs (Borough of Manhattan Community College) and to Acting Dean Merrick Rossein of the CUNY School of Law School, the Board and the University extends its gratitude, and thanks them for jobs well done.

F. DEAN OF CUNY SCHOOL OF MEDICINE HONORED: (1) Dean Stanford Roman of the CUNY School of Law has been elected to membership in the New York Academy of Medicine.

G. FACULTY HONORS: (1) Rosalind Pollack Petchesky, a Professor of Political Science and Women's Studies at Hunter College, was named one of 24 MacArthur Fellows by the John D. and Catherine T. MacArthur Foundation. The prestigious "genius" award is given to individuals who are creative leaders in their fields.

(2) Dr. Jill Norgren, Professor of Government at John Jay College of Criminal Justice and the Graduate School and University Center, received the Hughes Gosset Award of the Supreme Court Historical Society in Washington, D.C.

H. COLLEGE HONORS: (1) The City College Academy for Professional Preparation (CCAPP) has been awarded an Exemplary College Program Award by the College Clinic Committee of the Board of Cooperative Educational Services (BOCES).

(2) The John Jay College of Criminal Justice has been selected as a participant in the F.B.I. International Law Enforcement Academy Program, in recognition of John Jay's leadership in the field of criminal justice education and commitment to assisting other countries in the battle against international crime.

I. ALUMNI HONORS: (1) Dr. Lonnie Bristow, City College Alumnus, has become the first African American President of the prestigious, 148-year-old American Medical Association (AMA).

J. STUDENT HONORS: (1) Robert Hromec, a City College fine arts students, has won a 1995 art materials grant from the Liquitex Company, aaker of fine art acrylics, for outstanding achievement and excellence in painting

K. GRANTS: Chairman Murphy presented for inclusion in the record the following report of grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. $268,509 NIH, to J. Wallman, Biology, for "Role of vision in etiology of axial myopia."

b. $248,488 NYSERDA, to V. Diyamandoglu, Civ Engineering, for "Biological stability of drinking water in distribution systems and treatment plants."

c. $179,793 US Nuclear Reg Comm, to C. Miller, Civ Engineering, for "Hualien soil structure interaction experiment."

d. $126,869 NIH, to E. Gresik, Cell Biology/ANA, for "Regulation of branching morphogenesis of salivary glands."

e. $125,000 DOE, to J. Koplik, Levich Institute for "Stochastic transport in Heterogeneous flow and Media."

f. $110,550 NSF, to B. Sakita, Physics, for "Problems in strong and weak interactions."

BRONX COMMUNITY COLLEGE

a. $1,500,000 Consortium Worker Ed, to Menzi, CE.

b. $808,862 NYSED, to Savage, CE.
c. $759,422
   NYCDOE, to Essoka, CE.

d. $650,000
   USDE/USDOL, to Strieby, Social Science, for "The development and implementation of school-based activities, work-based activities and connecting activities in a corridor approach."

e. $640,000
   NYSDYS, to Choi, CE.

f. $475,000
   Ford Foundation, to Donovan and Schier-Peleg, English.

g. $468,826
   NYCDFTA, to Resnick, CE, for "Project SOS provides comprehensive care management."

h. $468,292
   NYCHRA, to Escalera, CE, for "Medicate eligible who are medically disabled or handicapped."

i. $455,000
   Ford Foundation, to Donovan and Schier-Peleg, English.

j. $393,716
   NYSED, to Menzi, CE.

k. $370,649
   DHHS/PHS, to Davis, Bio. & Med. Lab Tech., for "Program provides enrichment and research experience."

l. $357,433
   USDE, to Misick, for "Assists students in developing learning skills."

m. $335,443
   NYCDYS, to Choi, CE.

n. $334,586
   USDE, to Grant, CE, for "On-site literacy training for employees of the four bus."

o. $308,735
   USDE, to Danvers, CA, for "College preparatory program to increase skills."

p. $271,397
   NYSED, to Leinaeng and Strieby, Social Science.

q. $250,000
   NYCDOE, self, CE.

r. $236,518
   NYSOASAS, to Norwood, CE.

s. $221,780
   NYSDOL, to Martinez, CE.

t. $205,603
   NYCHA, to Sachez, CE.

u. $193,689
   NYCDFTA, to Hill, CE, for "The OALC prepares hot breakfasts and lunches."

v. $162,146
   DHHS/PHS, to Davis/Bates, Physics, for "Establishing a Science Academy at BCC."

w. $159,837
   NYS Dept. of Eco.Dev., to Menzi, CE.

x. $152,262
   NYSED, to Napper, CE, for "Tests students to find out where they need help in passing the GED testing."

y. $150,000
   NYSED, to Kish, Dean of Students.

z. $148,000
   NYSED, to Kellawon, CE.

aa. $125,000
   NYSDOH, to Norwood, CE.
bb. $108,000  NYSED, to Squitieri, Biology.

cc. $106,720  NYSED, to Sanchez, CE.

Borough of Manhattan Community College

a. $294,797  NSF, to Patricia Wilkinson, for "Portfolios to integrate math science and computer science."

Graduate School and University Center

a. $1,540,620  W.K. Kellogg Foundation, to Kathleen McCarthy, for "Philanthropy and volunteerism."

b. $227,636  NIDCD, to James Kates, for "Noise reduction for hearing aids."

c. $215,714  AFOSR, to Louis Auslander, for "A new approach to radar waveform design."

d. $120,107  NSF, to Katherine Nelson, for "Social origins of personal memory development."

e. $111,249  ED, to Barbara Heller, for "Study of the impact of federal funding on cooperative education program, stability and longevity."

Hostos Community College

a. $457,208  NYS Dept. of Social Services, for "The Office of Academic Affairs for Project REACH."

b. $450,220  NYS Education Dept., "To provide College-wide academic and support services to students enrolled in vocational and occupational education programs."

c. $433,820  US Department of Education, for "College-wide initiative to strengthen the College's bilingual curriculum through the integration of language and content area instruction."

d. $413,522  NYS Dept. of Social Services, for "The Office of Academic Affairs for the COPE Program."

e. $169,000  NYS Education Dept. Liberty Partnerships Program, for "The Center for Pre-college Initiatives to provide academic enrichment and cultural awareness to assist local South Bronx at-risk high school students in completing high school and pursuing higher education."

f. $132,000  NYS Education Dept., to "The Office of Community and Continuing Education for support of the Youth Internship Program."

g. $132,000  NYS Education Dept., to "The Office of Community and Continuing Education to provide vocational skills training in the area of medical records to out-of-school youth and adults."

h. $125,828  NYS Education Dept., to "The Office of Community and Continuing Education's Adult Basic Education Program to provide basic education, literacy and ESL instruction to adults."

i. $112,369  NYC Dept. of Cultural Affairs, to "The Hostos Culture and Arts Program for general operating support."

Herbert H. Lehman College

a. $105,000  National Science Foundation, to Adam Koranyi, for "Function theory on symmetric spaces."
NEW YORK CITY TECHNICAL COLLEGE

a. $201,375 New York City Dept. of Employment, to Sheila Turner-Moss, for "Expanding options for teen mothers."

b. $167,891 New York City Literacy Project, to Sydelle Levy, for "Adult Learning Center."

c. $109,586 New York State Education Dept. VATEA, to Lois Blades-Rosado, for "Brooklyn Educational Opportunity Center."

d. $100,000 New York State Education Dept. VATEA, to Arthur Atlas, for "Computer Aided Drafting."

THE COLLEGE OF STATEN ISLAND

a. $100,000 NSF, to Deborah Sturm, for "Women and girls in computer science: Improving the transition process."

YORK COLLEGE

a. $280,000 NYS/SBA, to Ronald C. Thomas, and Celeste Glenn, Adult and Continuing Education, for "York College small business development center."

L. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. She expressed her appreciation for a job well done to Acting Presidents Blanche Blank, Marcia Kezis, and Stephen Curtis, and Acting Dean Merrick Rossein.

2. She commented on the 1995-96 state adopted budget and called on Vice Chancellor Rothbard to present more details.

Vice Chancellor Rothbard reported that on the senior college side, the adopted budget is $46.8 million below the request for mandated needs and $101.7 million below the total request. State aid has been decreased by $100.1 million (16.3%) to $514 million. Funding for SEEK is reduced by $3.8 million, a 25% decrease. In addition, the fringe benefit cut for SEEK has not been restored. A state-wide task force on all Opportunity Programs will be created. The Board will be kept informed of the activities of this task force. Financial aid programs for full-time students has been cut, but part-time aid (APTS) has been restored. There has been a $23 million cut in the lump sum allocation. The state has requested that the University develop a multi-year plan on academic program planning, workforce development, technology, and other University initiatives for submission by December 1, 1995.

At this point Mr. Howard left the meeting.

On the city side the community college adopted operating budget is $300.8 million, a net decrease of $22.4 million (6.9%) from the 1994-95 adopted level. There has been a decrease of $12.6 million (16.1%) in city aid from 1994-95. In accordance with the state adopted budget, $10.2 million has been restored for senior colleges' associate degree programs and the community college share of University management. Changes in the state budget for community colleges include elimination of supplemental funding for business, technical, and disadvantaged students. The state has also eliminated all categorical program funding except for child care and College Discovery, which are being funded at 75% of the 1994-95 level. The state budget also permits tuition to exceed 1/3 of operating costs if the local sponsor funding effort is maintained.

At this point Mr. Howard rejoined the meeting.
Vice Chancellor Rothbard noted that for 1996-97 the State faces a potential deficit of $4 billion in its budget. The University is recommending that tuition be increased at the undergraduate level by $750 for residents and $1,750 for non-residents; at the graduate and law schools by $1,000 for residents, which is $750 below the state recommendation, and $1,750 for non-residents. At the community colleges the recommendation is for an increase of up to $400 for both residents and non-residents. These increases will become effective with the fall semester. There will be no increases for the summer semester.

Upon motions duly made, seconded and carried, the following resolutions were adopted:(Calendar Nos. 1 through 9)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for June 26, 1995 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Add the following:

D 23 THE CITY COLLEGE - ELECTION OF DEPARTMENT CHAIRPERSON

<table>
<thead>
<tr>
<th>DEPT./TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFEC. DATES FROM TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black Studies Professor</td>
<td>Amoda Moyibi</td>
<td>$79,277</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Romance Languages Professor</td>
<td>Chang-Rodriguez Raquel</td>
<td>$79,277</td>
<td>7/1/95-6/30/97*</td>
<td></td>
</tr>
<tr>
<td>Civil Engineering Professor</td>
<td>Fillos John</td>
<td>$74,980</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Physics Professor</td>
<td>Gersten Joel</td>
<td>$79,277</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Psychology Assoc. Professor</td>
<td>Grace Cynthia</td>
<td>$54,034</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Secondary Education Assoc. Professor</td>
<td>Hartman Hope</td>
<td>$62,394</td>
<td>7/1/95-6/30/96**</td>
<td></td>
</tr>
<tr>
<td>Latin American and Hispanic Caribbean Studies Asst. Professor</td>
<td>Haslip-Viera Gabriel</td>
<td>$53,825</td>
<td>7/1/95-6/30/97*</td>
<td></td>
</tr>
<tr>
<td>Asian Studies Professor</td>
<td>Lee Thomas</td>
<td>$74,980</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Art Asst. Professor</td>
<td>Netzer Sylvia</td>
<td>$52,213</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Architecture Professor</td>
<td>Ryder Donald</td>
<td>$77,128</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
<tr>
<td>Classical Languages and Hebrew Professor</td>
<td>Szubin Zvi</td>
<td>$79,277</td>
<td>7/1/95-6/30/98</td>
<td></td>
</tr>
</tbody>
</table>
English as a Second Language
Asst. Professor Weil Susan $43,495 7/1/95-6/30/96**

Earth and Planetary Sciences
Professor Winslow Margaret $64,601 7/1/95-6/30/98

Physical and Health Education
Professor Zerneck Richard $74,980 7/1/95-6/30/98

Philosophy
Professor Greenwood John $72,257 7/1/95-6/30/98

*To fill an expired term.
**To fill term of chairperson on leave.

D 24 THE COLLEGE OF STATEN ISLAND - ACTION EFFECTING A LEGAL ORDER, ARBITRATOR'S AWARD OR SETTLEMENT AGREEMENT (INSTRUCTIONAL STAFF): PROMOTION TO FULL PROFESSOR

DEPT./TITLE LAST NAME FIRST NAME SALARY RATE EFFEC. DATE
Performing and Creative Arts Professor Scianni Joseph $63,337 1/1/92

Note: This personnel action is the result of a settlement agreement resolving a promotion grievance under the PSC/CUNY collective bargaining agreement. Dr. Scianni agreed to retire, pursuant to the 1995 CUNY Retirement Incentive Program, effective June 16, 1995.

D 25 JOHN JAY COLLEGE OF CRIMINAL JUSTICE - ACTION EFFECTING A LEGAL ORDER, ARBITRATOR'S AWARD OR SETTLEMENT AGREEMENT (INSTRUCTIONAL STAFF): APPOINTMENT OF ASSISTANT PROFESSOR WITH TENURE

DEPT./TITLE LAST NAME FIRST NAME SALARY RATE EFFEC. DATE
English Assistant Professor Cochran Effie $52,213 9/1/95

Note: This personnel action is the result of a settlement agreement resolving a grievance under the PSC/CUNY collective bargaining agreement.

D 26 QUEENS COLLEGE - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

DEPT./TITLE LAST NAME FIRST NAME SALARY RATE EFFEC. DATE
Office of Development HEO (Director of Development for Gift Prospects) Prussin Shari $72,257 8/1/95 SW

Note: Ms. Prussin currently serves as a Substitute HEO in the Office of the President at Queens College. She will remain on leave of absence from her HEO Series position at Borough of Manhattan Community College.
(b) ADDENDUM: Revise the following:

Page 3  D 7: QUEENS COLLEGE - Deregistration of Academic Programs: The entry for the Portuguese Program is withdrawn. The effective date of the deregistration of the Yiddish Program is revised to read 6/30/96. The effective dates of the deregistration of the Health Education and Health Teacher K-12 Programs are revised to read 6/30/97.

Page 4  D 9: YORK COLLEGE - Deregistration of Provisional Certification in Secondary Education Only for the Following Programs: The entries for Spanish 7-12 and Mathematics 7-12 are withdrawn.

Pages 6&7  D 11: MEDGAR EVERS COLLEGE - Appointment of Faculty: In the Resolution, delete the following: [..Department of Music and the...]. The Seniority Date of the three Assistant Professors is revised to read 7/1/95. The last sentence of the Explanation is revised to read: "Although the seniority date for the above named faculty will be July 1, 1995, the President has stated his intent to break the tie in seniority between and among the above named tenured members by using each member's individual date of appointment (9/1/81 for Ola Hightower; 9/1/83 for Roosevelt Mowete; and 9/1/88 for Adesina Fadairo) to his or her full-time instructional staff title at the College.

Page 12  D 19: THE CENTRAL OFFICE: The heading is revised to read APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

Mr. Giordano abstained

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for June 26, 1995 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Revise the following:

Page 3  D 4: HUNTER COLLEGE: In the heading, the Department of Academic Affairs/SEEK is revised to read DEPARTMENT OF ACADEMIC SKILLS/SEEK.

(b) ERRATA: Revise the following:

Page 1  PART B: PERSONNEL MATTERS: BRONX COMMUNITY COLLEGE: The Errata entry is withdrawn. The leave of absence without pay for Jalil Moghaddasi is hereby reentered.

(c) ERRATA: Add the following:

THE CITY COLLEGE
P B-1 FELLOWSHIP LEAVE - HALF PAY: The entry for John Greenwood is withdrawn.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED. That the minutes of the regular Board meeting and executive session of May 22, 1995 be approved.
At this point Calendar No. 6, 5 and 8 were considered in the following order:

**NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED.** That the following items be approved:

**A. DISTINGUISHED PROFESSOR: RESOLVED.** That the following be designated Distinguished Professor in the department, and the college, and for the period indicated, with compensation of $20,000 per annum in addition to her regular academic salary, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Jay College of Criminal</td>
<td>Prof. Blanche Wiesen</td>
<td>History</td>
<td>July 1, 1995</td>
</tr>
<tr>
<td></td>
<td>Cook</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**B. THE CITY COLLEGE - NAMING OF THE SCOREBOARD AT THE HERMAN GOLDMAN CENTER FOR SPORTS AND RECREATION, THE MELVILLE DAUS SCOREBOARD:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the scoreboard at the Herman Goldman Center for Sports and Recreation, at The City College, the Melville Daus Scoreboard.

**EXPLANATION:** Melville Daus, Class of 1933, has had a long and distinguished career of public service dedicated to advancing recreational and athletic opportunities for the young people of New York City. During his thirty-four years with the New York City Department of Parks and Recreation, he rose to the rank of Director of Recreation. In addition, Mr. Daus played a leadership role in the development and growth of The City College Alumni Varsity Association and the establishment of The City College Athletic Hall of Fame. He was inducted into The City College Athletic Hall of Fame in 1987.

In recognition of Mr. Daus's significant contributions to City College and New York City, Mr. Lester Gottlieb, Class of 1954, and co-chair of The City College Alumni Campaign for the Herman Goldman Center, has made a $50,000 contribution to honor Mr. Melville Daus.

**C. QUEENS COLLEGE - NAMING OF THE THEATER, THE IRVING AND SUSAN WALLACH GOLDSMITH THEATER:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Queens College Theater, at Queens College, The Irving and Susan Wallach Goldstein Theater.

**EXPLANATION:** Irving Goldstein, a Queens College alumnus, Class of 1960, has given to the Queens College Foundation a two-life policy in the names of his daughter and himself, with a face value of $1,550,000 naming Queens College as the irrevocable beneficiary. In addition, he has committed to the College bonds and other securities that could mature in 15 years. The total cost of the bonds and other securities is estimated at $280,000; they will be purchased over a five-year period at $50,000 per year and $30,000 to be paid in the sixth year.

Mr. Goldstein is a Trustee of the Queens College Foundation and serves as a member of its Executive Committee. He has been a strong advocate of and advisor to Queens College over the years and is dedicated and committed to its students and the mission of the College. Currently, he is Director and Chief Executive Officer of the International Telecommunications Satellite Organization (INTELSAT), a consortium of 121 countries. He has also held the position of Chairman and Chief Executive Officer of Communications Satellite Corporation (COMSAT). He is a Director of Security Trust Company, Computer Associates International Inc., and the Challenger Center for Space Science Education. He also serves on the Mayor's Management Advisory Committee of the District of Columbia and on the Executive Committee of the Federal City Council in Washington, D.C.

**D. THE CITY UNIVERSITY OF NEW YORK - POLICY AGAINST SEXUAL HARASSMENT:**

RESOLVED. That the following policy prohibiting sexual harassment be adopted, effective October 1, 1995. The Policy replaces the Policy Against Sexual Harassment adopted by the Board of Trustees at its meeting on January 25, 1982 [Cal. NO. 5.A].
EXPLANATION: Following the establishment in 1992 of a Gubernatorial Task Force on Sexual Harassment, the University undertook to review and revise its Policy Against Sexual Harassment. The Chancellor appointed a CUNY Committee composed of staff from the Office of Faculty and Staff Relations and the General Counsel's Office, which developed the proposed Policy. The revised Policy strengthens the University's commitment in this area and comports with federal, state, and local laws prohibiting discrimination on the basis of sex in employment and in education.

During the preparation of this policy, various proposals were disseminated for comment to the following components of the University community: the Council of Presidents, the Chancellor's Cabinet, the Chief Academic Officers (Provosts), the Administrative Council (Vice Presidents and Deans of Administration), the Chief Student Affairs Administrators, the Labor Designees, the Legal Designees, the Personnel Directors, the Affirmative Action Officers, the University Affirmative Action Committee, The City University Women's Coalition, The City University Faculty Senate, The City University Student Senate, The City University Student Coalition Against Sexual Harassment, the Professional Staff Congress/ CUNY, and District Council 37. Proposals were also shared, for comment, with The Research Foundation and the Director of the New York State Division for Women. Comments received from this broad spectrum of the CUNY community were incorporated into the revised policy.

The City University of New York Policy Against Sexual Harassment

Policy Statement

It is the policy of The City University of New York to promote a cooperative work and academic environment in which there exists mutual respect for all University students, faculty, and staff. Harassment of employees or students based upon sex is inconsistent with this objective and contrary to the University policy of equal employment and academic opportunity without regard to age, sex, sexual orientation, alienage or citizenship, religion, race, color, national or ethnic origin, handicap, and veteran or marital status. Sexual harassment is illegal under federal, state, and city laws, and will not be tolerated within the University.

The University, through its colleges, will disseminate this policy and take other steps to educate the University community about sexual harassment. The University will establish procedures to ensure that investigations of allegations of sexual harassment are conducted in a manner that is prompt, fair, thorough, and as confidential as possible under the circumstances, and that appropriate corrective and/or disciplinary action is taken as warranted by the circumstances when sexual harassment is determined to have occurred. Members of the University community who believe themselves to be aggrieved under this policy are strongly encouraged to report the allegations of sexual harassment as promptly as possible. Delay in making a complaint of sexual harassment may make it more difficult for the college to investigate the allegations.

A. Prohibited Conduct

It is a violation of University policy for any member of the University community to engage in sexual harassment or to retaliate against any member of the University community for raising an allegation of sexual harassment, for filing a complaint alleging sexual harassment, or for participating in any proceeding to determine if sexual harassment has occurred.

B. Definition of Sexual Harassment

For purposes of this policy, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other oral or written communications or physical conduct of a sexual nature when:

(1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing;

(2) submission to or rejection of such conduct by an individual is used as a basis for employment or academic decisions affecting such individual; or

(3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile or abusive work or academic environment.
Sexual harassment can occur between individuals of different sexes or of the same sex. Although sexual harassment most often exploits a relationship between individuals of unequal power (such as between faculty/staff member and student, supervisor and employee, or tenured and untenured faculty members), it may also occur between individuals of equal power (such as between fellow students or co-workers), or in some circumstances even where it appears that the harasser has less power than the individual harassed (for example, a student sexually harassing a faculty member). A lack of intent to harass may be relevant to, but will not be determinative of, whether sexual harassment has occurred.

C. Examples of Sexual Harassment

Sexual harassment may take different forms. Using a person's response to a request for sexual favors as a basis for an academic or employment decision is one form of sexual harassment. Examples of this type of sexual harassment (known as quid pro quo harassment) include, but are not limited to, the following:

- requesting or demanding sexual favors in exchange for employment or academic opportunities (such as hiring, promotions, grades, or recommendations);
- submitting unfair or inaccurate job or academic evaluations or grades, or denying training, promotion, or access to any other employment or academic opportunity, because sexual advances have been rejected.

Other types of unwelcome conduct of a sexual nature can also constitute sexual harassment, if sufficiently severe or pervasive that the target does find, and a reasonable person would find, that an intimidating, hostile or abusive work or academic environment has been created. Examples of this kind of sexual harassment (known as hostile environment harassment) include, but are not limited to, the following:

- sexual comments, teasing, or jokes;
- sexual slurs, demeaning epithets, derogatory statements, or other verbal abuse;
- graphic or sexually suggestive comments about an individual's attire or body;
- inquiries or discussions about sexual activities;
- pressure to accept social invitations, to meet privately, to date, or to have sexual relations;
- sexually suggestive letters or other written materials;
- sexual touching, brushing up against another in a sexual manner, graphic or sexually suggestive gestures, cornering, pinching, grabbing, kissing, or fondling;
- coerced sexual intercourse or sexual assault.

D. Consensual Relationships

Amorous, dating, or sexual relationships that might be appropriate in other circumstances have inherent dangers when they occur between a faculty member, supervisor, or other member of the University community and any person for whom he or she has a professional responsibility. These dangers can include: that a student or employee may feel coerced into an unwanted relationship because he or she fears that refusal to enter into the relationship will adversely affect his or her education or employment; that conflicts of interest may arise when a faculty member, supervisor, or other member of the University community is required to evaluate the work or make personnel or academic decisions with respect to an individual with whom he or she is having a romantic relationship; that students or employees may perceive that a fellow student or co-worker who is involved in a romantic relationship will receive an unfair advantage; and that if the relationship ends in a way that is not amicable, either or both of the parties may wish to take action to injure the other party.

Faculty members, supervisors, and other members of the University community who have professional responsibility for other individuals, accordingly, should be aware that any romantic or sexual involvement with a student or employee for whom they have such a responsibility may raise questions as to the mutuality of the relationship and may lead to charges of sexual harassment. For the reasons stated above, such relationships are strongly discouraged.

For purposes of this section, an individual has "professional responsibility" for another individual at the University if he or she performs functions including, but not limited to, teaching, counseling, grading, advising, evaluating, hiring, supervising, or making decisions or recommendations that confer benefits such as promotions, financial aid or awards or other remuneration, or that may impact upon other academic or employment opportunities.
E. Academic Freedom

This policy shall not be interpreted so as to constitute interference with academic freedom.

F. False and Malicious Accusations

Members of the University community who make false and malicious complaints of sexual harassment, as opposed to complaints which, even if erroneous, are made in good faith, will be subject to disciplinary action.

G. Procedures

The University shall develop procedures to implement this policy. The President of each constituent college of the University, the Deputy Chancellor at the Central Office, and the Dean of the Law School, shall have ultimate responsibility for overseeing compliance with this policy at his or her respective unit of the University. In addition, each dean, director, department chairperson, executive officer, administrator, or other person with supervisory responsibility, shall be required to report any complaint of sexual harassment to an individual or individuals to be designated in the procedures. All members of the University community are required to cooperate in any investigation of a sexual harassment complaint.

H. Enforcement

There is a range of corrective actions and penalties available to the University for violations of this policy. Students, faculty, or staff who are found, following applicable disciplinary proceedings, to have violated this Policy are subject to various penalties, including termination of employment and permanent dismissal from the University.

NO. 5. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. BRONX COMMUNITY COLLEGE - A.S. IN MATHEMATICS:

RESOLVED, That the program in Mathematics leading to the Associate in Science degree to be offered at Bronx Community College be approved, effective September 1995, subject to financial ability.

EXPLANATION: The proposed program is designed to provide students with preparation in the basic sciences, liberal arts, and mathematics for the first two years of mathematics education in order that they may transfer into the upper-division of mathematics and science programs at a senior college. An articulation agreement has been secured with City College and one is being finalized with Lehman College. Students who complete the requirements of the proposed program will be guaranteed entry into upper-division mathematics programs at these Colleges.

The proposed curriculum builds on existing courses in the liberal arts, sciences and mathematics. The College currently offers all of the courses required in the program. Since students will be drawn from those currently enrolled and since qualified faculty are in place to teach all the courses in the program, no additional costs are anticipated to implement this program.

The program will serve a student population that is predominantly minority and female, and this is expected to attract and encourage women and minorities to study mathematics, a field in which both groups are currently under-represented.

B. BRONX COMMUNITY COLLEGE - CERTIFICATE IN CHILD WELFARE:

RESOLVED, That the program in Child Welfare leading to a Certificate to be offered at Bronx Community College be approved, effective July 1995, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to upgrade the knowledge and skills of currently employed child welfare workers. Students will be drawn from employees of a variety of human services agencies, such as temporary shelters, foster care, child protective services, day care centers, and children's health facilities.
The program is designed as the first educational step in the career ladder of the human services profession. All of the courses in this certificate program articulate fully with the existing A.A.S. Program in Human Services at the College. Enrollment in the certificate program is restricted to students who have been sponsored through the child welfare initiative funded by the New York State Department of Social Services. This certificate program is the second of several planned for CUNY. Ultimately, it is hoped that the level and quality of care provided to children and youth in New York State will be improved as a result of this and similar programs.

At this point Mr. Fink joined the meeting:

C. QUEENS COLLEGE - ADVANCED CERTIFICATE LEADING TO PROVISIONAL CERTIFICATION FOR TEACHING MUSIC, KINDERGARTEN THROUGH GRADE 12:

RESOLVED, That the advanced Certificate Program leading to Provisional Certification for Teaching Music from kindergarten through grade 12 to be offered at Queens College be approved, effective September 1995, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide a sequence of education courses for students who have baccalaureate degrees but who have not completed the necessary education course requirements to qualify for provisional certification as music teachers. The proposed advanced certificate program will qualify students for provisional certification in music education and admission to the Master of Science in Education program.

The proposed program replaces a course sequence called the "Special Admissions Program," which is currently part of Queens College's Education Masters' Programs. New York State regulations require that this sequence be separately registered as an advanced certificate program.

The advanced certificate requires the completion of 18 - 32 credits depending on the student's undergraduate preparation. All the courses are currently offered by Queens College on a regular scheduled basis. No new staff or resources are required to offer this program.


RESOLVED, That the Department of Classical, Oriental, Germanic and Slavic Languages and the Department of Romance Languages be abolished and that a Department of Languages and Literatures be established at Lehman College effective September 1, 1995.

EXPLANATION: Pursuant to a thorough review and with the agreement of the two affected departments, Lehman College proposes to abolish the existing Department of Classical, Oriental, Germanic and Slavic Languages and the existing Department of Romance Languages and to establish a Department of Languages and Literatures. The purpose of this action is to promote faculty collaboration which is intended to enhance language instruction for Lehman College students.

A separate resolution has been submitted to the Board of Trustees via the University Report regarding the personnel actions. Contingent upon approval of the Board of Trustees, designated faculty members from the Department of Classical, Oriental, Germanic and Slavic Languages and the Department of Romance Languages will be transferred to the Department of Languages and Literatures effective September 1, 1995.

These actions follow consultation with the individual departments and affected faculty as well as the unanimous approval by the College's Personnel and Budget Committee. The proposed actions are strongly endorsed by the College Administration.


RESOLVED, That the Department of Music and the Department of Speech and Theatre be abolished and that a Department of Communications and Performing Arts be established at Kingsborough Community College effective July 1, 1995.
EXPLANATION: Pursuant to a thorough review and with the agreement of the two affected departments and all affected faculty, Kingsborough Community College proposes to abolish the existing Department of Music and the existing Department of Speech and Theatre and establish a Department of Communications and Performing Arts. The purpose of this action is to promote faculty collaboration which will enhance the Performing Arts offerings for Kingsborough Community College students.

A separate resolution has been submitted to the Board of Trustees via the University Report regarding the personnel actions. Contingent upon the approval of the Board of Trustees, designated faculty members from the Department of Music and the Department of Speech and Theatre will be transferred to the Department of Communications and Performing Arts effective July 1, 1995.

These actions follow consultation with the individual departments and affected faculty, the College Personnel and Budget Committee, and the College Council. The proposed actions are strongly endorsed by the College Administration.

F. YORK COLLEGE - ESTABLISHMENT OF A DEPARTMENT OF HEALTH PROFESSIONS:

RESOLVED, That the Department of Health Professions be established at York College effective January 1, 1996.

EXPLANATION: Pursuant to a thorough review and with the agreement of the faculty involved, York College proposes to establish a Department of Health Professions. The purpose of this action is to promote faculty collaboration which is intended to enhance instruction in the allied health related programs at York College.

A separate resolution will be submitted to the Board of Trustees via the University Report regarding the transfer of personnel. Contingent upon approval of the Board of Trustees, designated faculty from the program in Nursing and the Department of Natural Sciences will be transferred to the Department of Health Professions effective January 1, 1996.

These actions follow consultation with the Natural Sciences Department, the program coordinators, the College P&B Committee, and the York College Academic Programming Committee. The proposed actions are also strongly endorsed by the College Administration.

G. ABOLITION, CONSOLIDATION OR MERGER, AND CREATION OF ACADEMIC DEPARTMENTS PURSUANT TO COLLEGE RETRENCHMENT PLANS:

RESOLVED, That the Board approve the abolition, consolidation or merger, and creation of the following academic departments pursuant to the college retrenchment plans, effective September 1, 1995, unless a different effective date is otherwise indicated. In the event of a change in financial circumstances, the college presidents, with the approval of the Chancellor, are authorized to delay or rescind these actions, prior to the regular September Board meeting, provided that a report of such delays and rescissions is presented to the Board by the Chancellor at its September meeting.

A. Baruch College

1. Consolidation of the Departments of Art and Music to establish a Department of Fine and Performing Arts effective February 1, 1996

2. Abolition of the Department of Art, effective February 1, 1996

3. Abolition of the Department of Music, effective February 1, 1996

4. Abolition of the Department of Academic Skills

5. Abolition of the Department of Physical and Health Education and Merger with the Department of Education
B. City College

1. Abolition of the School of Nursing, effective September 1, 1997
2. Consolidation of the Departments of Elementary Education, Secondary Education, and School Services and the establishment of the Department of Curriculum and Teaching, effective September 1, 1996
3. Abolition of the Department of Special Programs, effective September 1, 1995
4. Abolition of the Department of Physical and Health Education, effective September 1, 1996
5. Abolition of the Department of Theatre and Dance, effective September 1, 1996
6. Abolition of the Department of Classical Languages and Hebrew, effective September 1, 1996

C. Hunter College

1. Abolition of the Department of Health and Physical Education

D. Lehman College

1. Abolition of the Department of Academic Skills, effective June 30, 1996.

E. Medgar Evers College

1. Abolition of the Department of Allied Health Professions and Physical Education, effective July 1, 1995.

F. New York City Technical College

1. Abolition of the Department of Graphic Arts
2. Abolition of the Department of Health and Physical Education
3. Abolition of the Department of Office Technology
4. Consolidation of the Departments of Accounting and Marketing to establish a new Department of Business
5. Abolition of the Department of Accounting
6. Abolition of the Department of Marketing
7. Consolidation of the Departments of Biological Sciences, Chemistry, and Physics and General Science to establish a new Department of Physical and Biological Sciences
8. Abolition of the Department of Biological Sciences
9. Abolition of the Department of Chemistry
10. Abolition of the Department of Physics and General Science
G. College of Staten Island

1. Abolition of the Department of Health and Physical Education
2. Abolition of the Department of Student Development

H. Queens College

1. Abolition of the Department of Health and Physical Education, effective November 1, 1995
2. Abolition of the Department of Home Economics, effective November 1, 1995
3. Establishment of a New Department (to be named in Fall, 1995) effective November 1, 1995
4. Abolition of the Department of Romance Languages, effective November 1, 1995
5. Abolition of the Department of Classical and Oriental Languages, effective November 1, 1995
6. Abolition of the Department of Germanic, Slavic, and East European Languages, effective November 1, 1995
7. Establishment of Two New Departments (to be named in Fall, 1995) effective November 1, 1995

I. York College

1. Abolition of the Department of Education, effective June 30, 1996
2. Abolition of the Department of Academic Development, effective June 30, 1996
3. Establishment of the Department of Elementary and Developmental Education, effective July 1, 1996

EXPLANATION: At its meetings of January 30, 1995 and February 27, 1995, the Board declared a state of financial exigency existing respectively at the community colleges and the senior colleges. In accordance with the declarations of financial exigency, the Board authorized implementation of The Guidelines and Procedures for Discontinuance of Instructional Staff Personnel Mandated by Financial Exigency. The above colleges have promulgated retrenchment plans which involve the abolition, consolidation or merger, or creation of various academic departments.

Mr. Giordano voted NO.

Statement by Trustee William Howard:

I would like to convey to my colleagues that the Board Committee on Fiscal Affairs continues to examine closely the financial condition of this University, especially since the new State administration imposed a 1994-95 mid-year reduction of $15.0 million. It was then that I believe we all began to realize the magnitude of the fiscal problems facing the State and the University. The Executive budget recommendations for 1995-96 confirmed our concern. The Fiscal Affairs Committee immediately began deliberations on the likely outcome of the budget process and how, even in the best of circumstances, we knew that CUNY was entering a period -- perhaps a prolonged period -- of diminishing resources. The Committee considered the budget and its implications for the future of this great University at every meeting. We discussed, at times passionately, the tradeoffs that we needed to consider. Between regular meetings of the Committee I remained in touch with staff regarding developments in Albany and at
City Hall. We have at various times discussed counseling at CUNY, academic program planning, revenue, facilities, and other University issues within the framework of the fiscal crises at hand. Each of the members of the Committee has contemplated drastic action to deal with the budget. Under the leadership of Chairman Murphy, the Committee on Long Range Planning considered many of the ideas our Committee had deliberated on. The Long Range Planning Committee held an open meeting at which four members of the Committee on Fiscal Affairs were present. I recommend the adoption of the proposals before you today because I believe that they are necessary for the future health and well-being of this University, this City, and this State.

Trustee Cooper stated that since the faculty has not been part of the decision-making process with regard to items 15, 16, 17, 19, and 27, she recommends that these items be separated out from the 37 points and considered independent of the resolution now before the Board.

Statement by Trustee Giordano on Tuition Increase and Consolidated Services Fee:

Three years ago, well prior to my becoming a Trustee, the Board voted in favor of a tuition hike - then it was the third such increase in just over a year-and-a-half, virtually doubling the cost of tuition. At that time, members of the Board of Trustees drew a line in the sand and said to our elected officials in Albany: "No more." You said it would be some time before this Board would allow another tuition hike. Now, three years have passed, only enough time for those students on an extremely accelerated track to have graduated, and yet another tuition hike proposal has been forced upon this Board . . . and this time the request is by far the largest tuition hike in the history of this University. It is true that many important events have occurred during the last few years that have helped expedite this proposal, not the least of which has been the election of a new governor and mayor, both of whom seem to share a contempt for, rather than a commitment to public higher education.

For the most part, however, all our elected officials, including our closest allies, have let us down to some degree. We are grateful for the restorations we do get, but how many more hits can this University take? The long range plan is an attempt to answer some of the questions about the future direction of the University; but, like most documents of this nature, it creates as many questions as it answers.

I fully appreciate and respect the fiduciary responsibilities of the members of the Board when faced with a proposal to increase tuition. Fortunately for me, I have an out. I represent the affected constituency - the students of The City University of New York, who are being asked to pay much more than ever before for much, much less. Our students need to know that there are leaders on the Board who will stand up for them. Sympathy is not enough. I don't mean to be demagogic, but if this Board supports this tuition hike without expressing some sort of defiance, then we, as a University, have capitulated to forces who will repeatedly attack us.

We have come to a crossroads for this University. Are we prepared to say that higher education should only be accessible to those who can afford it; because that is the intent behind increasing tuition so dramatically, while eliminating, cutting or failing to increase the state's student financial aid programs. I, for one say no, and will vote against this tuition increase and all that is tied to it.

Unlike the question of tuition, increasing the consolidated fee has not been initiated by the State or City legislatures but rather by the University. Items 32 and 33 call for a 150 percent increase in the consolidated fee. How much is this bureaucratic fee going to be in 10 years? It is absolutely the wrong approach to solving the University's budgetary shortfalls.

Moreover, I'm disappointed that such a fee increase would be proposed at this time. Our elected officials have decreed that CUNY students be hit with the biggest tax increase ever; and the University, which was supposedly opposed to the tuition hike, is now asking these same students to hand over whatever change they may have left.
And for what purpose? To collect their tuition and pay for the cost of processing exams that most of these students have taken long ago. Meanwhile, student activities, child care, services for students with disabilities, and athletics are all suffering as a result of budget cuts. Three dollars a semester may not seem like a lot of money, but it would go a long way in supporting on-campus activities from which students can directly reap the benefits.

Finally, if there needs to be an increase in the University's consolidated fee, let it be subject to University-wide referenda. The students would never support it. Right now, the vast majority of our students don't even know about it, and that is wrong. The fee increase itself, from a student perspective, is indefensible. I urge you to reject the language referring to an increase in the consolidated fee, and that the fee schedules be amended accordingly.

At this point Mr. Badillo left the meeting.

NO. 8. COMMITTEE ON LONG RANGE PLANNING: RESOLVED, That the following item be approved:

A RESOLUTION OF THE COMMITTEE ON LONG RANGE PLANNING:

RESOLVED, That the Board of Trustees adopts the proposals contained in the document, University Budget Planning and Policy Options; and be it further

RESOLVED, That the Board of Trustees adopts the revised senior college schedule of tuition and fees effective for the Fall, 1995 semester, and be it further

RESOLVED, That the Board of Trustees authorizes the Chancellor, after consultation with the Chair, Vice-Chair, and Chair of the Fiscal Affairs Committee, to revise the community college schedule of tuition and fees effective for the Fall, 1995 semester by an amount not to exceed $200 per semester; and be it further

RESOLVED, That the Board of Trustees authorizes the Chancellor to take such administrative actions as may be necessary to implement the budget planning and policy proposals and the revised tuition and fee schedules.

PREAMBLE

The Board of Trustees reaffirms its support of the fundamental mission of The City University of New York: to maintain and expand the commitment to academic excellence and to the provision of equal access and opportunity for students, faculty, and staff from all ethnic and racial groups and from both genders. This mission, contained in New York State Education Law, has enabled hundreds of thousands of citizens to achieve academic and economic advancement and remains the principal avenue of upward mobility for future generations of New Yorkers.

To achieve its mission, especially during this period of fiscal constraint, the University must remain responsive to the needs of all its constituencies, including the thousands of native New Yorkers who have historically benefited from a CUNY education as well as the many new and recent immigrants to the City. University planning must take into account the need to provide appropriate opportunities to enhance the academic progress and achievement of students at different levels of preparation.

The University's mission demands the strongest commitment to the needs of its urban constituents. To this end, the Board of Trustees continues to recognize the imperative need for affirmative action: it is only through sound planning that the University can maintain at each campus equal access and opportunity for students, faculty, and staff from all ethnic and racial groups. The Board also continues to recognize the need for the SEEK and College Discovery Programs, as a distinctive set of activities and services on each campus, to provide a quality of higher educational opportunity to students who would not otherwise have such access.

Full achievement of its mission will also depend upon the University's ability to operate as an integrated educational system. The Board takes note of the call in the State budget to continue Academic Program Planning and to develop a multi-year plan to effect positive change by improving program quality, efficiency and system integration. The University will continue to strengthen its collaborative relationships with the New York City school system through the College Preparatory Initiative and other initiatives. The University will continue to utilize Academic Program Planning to maintain an appropriately balanced and cost-effective array of high quality degree programs and related services at all levels of undergraduate, graduate, and professional education. It is only as a result of
such planning efforts that the University can maintain access and achieve excellence in teaching, research and service to the public.

During the past lustrum, the Board of Trustees has worked to ensure that the University remain accessible to students despite repeated reductions in tax levy support. System-wide and college-based academic planning and management initiatives have permitted the University to support substantial additional enrollment. For the immediate future, these efforts and the budget planning and policy actions put forward below will support the current high enrollment levels, as well as enhance academic standards and assure that CUNY educational programs are delivered effectively and efficiently. The Board of Trustees believes that tuition should be as affordable as possible, but recognizes that in view of State and City budgets present fulfillment of the University's mission requires a tuition increase. The Board calls upon the leadership of the State and City to recognize that projected enrollment growth cannot be responsibly sustained without commensurate financial support. Only with equitable funding can the University ensure that access to quality educational programs will continue into the twenty-first century.

UNIVERSITY BUDGET PLANNING AND POLICY PROPOSALS

1. At its February, 1995 meeting, the Board of Trustees adopted a resolution authorizing the Chancellor to implement the New York State Retirement Incentive of 1995. The college should develop options that will allow faculty to maintain continued involvement with the college after retirement.

2. The University should reduce the authorized number of total managerial positions at the colleges and the central office by up to 15 percent by August 30, 1996.

3. The colleges should assess the potential for qualified administrative staff to teach on a limited basis as part of their regular workload in order to support increased enrollment.

4. The colleges should be guided by the long-term goal of improving the ratio of faculty to administrative support staff. In this regard, colleges should review their administrative staffing levels and rank distributions in relation to University-wide norms.

5. The University should achieve an overall increase in instructional productivity at the senior and community colleges, thereby reducing adjunct expenditures.

6. It shall be the University policy that (1) all faculty be assigned the contractual maximum for the teaching portion of their workload unless they are granted reassigned time for specific purposes or purchase reassigned time through sponsored projects; (2) each college review its reassigned time policies and practices to obtain the maximum aggregate contribution of each faculty member to instruction, scholarship, and public service; (3) there is no requirement that the instructional portion of each faculty member's workload be identical within each college or department, but rather that the instructional portion of the workload reflect the college's judgment about how each faculty member can best contribute to the overall work of the college.

7. It shall be the University's goal to maintain or increase reassigned time for research for those faculty who are actively engaged in professionally recognized research and scholarship, including junior faculty establishing their professional reputations.

8. The Board of Trustees expresses its intent to reexamine the contractual teaching workload at the senior and community colleges through the collective bargaining process.

9. The Chancellor should establish that (1) a minimum of 80 percent of weekly faculty counselor hours (24 hours) be assigned to scheduled student counseling in individual or groups sessions; (2) counselors assigned to teach scheduled counseling courses should receive one hour preparation time for each weekly class hour, where appropriate, qualified counselors may be assigned to teach regular courses; (3) remaining hours are available for related administrative tasks and for participation in departmental and college governance and other activities.

10. The University should develop and shall implement a system-wide counselor workload reporting system.

11. Counselors should be assigned for the contractual work week throughout the academic year to the greatest benefit of students, including periods when classes are not in session.
12. Each college should institute a counselor evaluation system. Evaluations shall be modeled after the college-
wide student evaluations of the teaching faculty. Students shall evaluate the services they receive from
 counselors and, consistent with Board policy, student evaluations shall be taken into consideration in
appropriate personnel decisions.

13. The Board of Trustees expresses its intent in reexamining the status and workload of counselors through the
collective bargaining process.

14. Collaboration with the public schools should be expanded to include administering college assessment tests to
students during their high school careers in order to address academic underpreparation prior to enrollment at
CUNY.

15. It shall be University policy that, beginning in Fall 1996, students will be admitted to baccalaureate degree
programs only if the remedial and ESL instruction they are evaluated as needing can be accomplished typically
through a sequence of courses in each area that can be completed within two semesters. The Chancellor may
approve alternative criteria proposed by a college based upon a demonstrated relationship between the level
of student academic preparation and student success at that institution. Colleges may offer additional basic
skills or ESL instruction through their adult and continuing education programs.

16. It shall be University policy that, following a review of its mission, resources and student performance, and after
consultation with college governance, a senior college president may propose as an admissions criterion that a
student will be admitted to its baccalaureate degree program only if the remedial courses needed in one or
more basic skills area or ESL can be accomplished typically through one semester courses. The Chancellor
may approve such a criterion after receiving the president’s recommendation along with the view of the
appropriate campus governance body.

17. It shall be University policy that senior college students not be permitted to repeat a remedial or ESL course
after receiving either no credit or a failing grade twice previously in that course. In rare circumstances, a
president may grant an exception to this policy.

18. Prefreshmen institutes at the senior and community colleges should be expanded and offered throughout the
academic year. The University should explore with the Board of Education ways of enriching pre-collegiate
and GED programs for those students who currently enter the University substantially underprepared for
college-level programs.

19. Targeted ESL and basic skills immersion programs should be implemented at the senior and community
colleges, including programs offered through adult and continuing education. ESL students should be placed
in mainstream courses as soon as it is appropriate. The University should review policies and practices in this
regard. The University should explore with SUNY ways of using Educational Opportunity Centers at senior and
community college campuses to provide remedial education for those students who currently enter the
University substantially underprepared for college-level programs.

20. The University and the colleges should establish specific admissions criteria and procedures to select from the
pool of Special Programs-eligible students those that would most benefit from and most likely succeed in the
various campus programs.

21. The University should strengthen program operations by requiring that, effective with the 1996-97 academic
year, students apply for Special Programs by April and be admitted only once per year in the Fall semester. All
students should attend the prefreshmen summer program. The colleges may develop plans for distinctive
academic components for Special Programs; the University should insure appropriate balance of academic
components among all programs.

22. The majority portion of the Special Programs budget should be allocated to provide academic support
activities, such as skills immersion throughout the academic year, supplemental instruction in critical academic
courses, and mandatory tutoring. This goal should be implemented on a phased basis during the next two
years. Special program funds shall continue to support counseling and advisement services as well as
supplementary student financial assistance.
23. The Board authorizes the Chancellor, in consultation with the Chair of the Committee on Student Affairs and Special Programs, to grant waivers to the SEEK and CD guidelines to encourage college presidents, after appropriate consultation, to recommend to the Board alternative structures to improve the performance of their SEEK and CD Programs. Waivers shall be reported to the Committee on Student Affairs and Special Programs. The University will participate in the inter-sector and State-wide reviews of educational opportunity programs proposed by the State in order to further strengthen Special Programs.

24. The University should accelerate its efforts in implementing educational technology at all levels of instruction to enhance the effectiveness of teaching and learning and to achieve appropriate economies. The Board Committees on Fiscal Affairs and Academic Programs should meet together periodically to review University efforts to expand the use of educational technology. In consultation with the Board Chair, the Chancellor shall establish a University Library and Educational Technology Task Force.

25. All college course schedules should be available on-line. Permit students should be allowed to register by phone at those colleges which have telephone registration. The University should implement common course numbering in order to streamline the permit registration process and the transfer of credit. The Board affirms the desirability of establishing a common calendar and compatible registration dates.

26. The University should encourage the colleges to utilize block scheduling, especially in the context of coordinated freshmen year programs.

27. It shall be University policy that, effective September 1, 1996, all bachelor's degree programs will require a maximum of 120 credits for graduation; all associate degree programs will require a maximum of 60 credits. Colleges may be granted waivers from the Office of Academic Affairs for undergraduate degree programs that require additional credits for certification or accreditation from outside professional organizations or for other compelling educational reasons. This policy brings CUNY into conformity with national practices and reduces the cost of tuition by up to $1,080.

28. Colleges should review through the appropriate governance body and, where appropriate, limit their practices of granting credit toward the degree for developmental coursework.

29. The University should establish a system-wide library processing service, replacing appropriate technical services activities at campus libraries. The system should be implemented on a phased basis during the next two years.

30. The University should expand the use of electronic table of contents services and electronic document delivery services, thereby permitting the reduction of serial subscriptions.

31. The Chancellor shall establish a University Library and Educational Technology Task Force, including outside members, to make recommendations regarding additional opportunities for enhancing the use of technology and for library restructuring.

32. The University should create a unit at the University Accounting Office to be responsible for tuition and fee collections system-wide. This proposal should be implemented on a phased basis during the next two years. The operation of the unit should be self-supporting through an appropriate increase in the CUNY student consolidated fees.

33. The University should create a testing unit at the University Application Processing Center to be responsible for administering skills assessment tests system-wide. Pre-allocation testing will be carried out for students seeking to attend bachelor's degree programs. This proposal should be implemented on a phased basis during the next two years. The operation of the testing unit should be self-supporting through appropriate increases in the CUNY application and student consolidated fees.

34. Overload teaching should not be permitted except in special circumstances, such as a demonstrated shortage of qualified adjunct faculty in a particular discipline. Faculty should not be permitted to take on overload teaching if they are also in receipt of unfunded reassigned time.

35. The University should provide every senior college with a lump sum for all waivers out of the State appropriation to be allocated among the various waiver categories after employee waivers are funded.
36. It shall be Board policy that, in the absence of State support, tax-levy funding for the foreign student tuition waiver program is eliminated; it is recommended that campuses seek outside funding for such tuition support.

37. The University should review its entire schedule of leased spaces and the need to continue each of these leases, as well as the potential to renegotiate the terms of each lease. This review should, where appropriate, take place within the context of reviewing and revising campus master plans.

**SENIOR COLLEGE REVISED TUITION AND FEE SCHEDULE**

<table>
<thead>
<tr>
<th></th>
<th>RESIDENT STUDENTS</th>
<th>NON-RESIDENT STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate (enrolled prior to 6/1/92)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>$1,475/semester</td>
<td>$3,275/semester</td>
</tr>
<tr>
<td>Part-time</td>
<td>$125/credit</td>
<td>$275/credit</td>
</tr>
<tr>
<td><strong>Undergraduate (enrolled after 6/1/92)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>$1,600/semester</td>
<td>$3,400/semester</td>
</tr>
<tr>
<td>Part-time</td>
<td>$135/credit</td>
<td>$285/credit</td>
</tr>
<tr>
<td><strong>Undergraduate (all)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-degree</td>
<td>$160/credit</td>
<td>$325/credit</td>
</tr>
<tr>
<td><strong>Masters Students including the Graduate School</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>$2,175/semester</td>
<td>$3,800/semester</td>
</tr>
<tr>
<td>Part-time</td>
<td>$185/credit</td>
<td>$325/credit</td>
</tr>
<tr>
<td>Excess hours</td>
<td>$65/hour</td>
<td>$85/hour</td>
</tr>
<tr>
<td>Maintenance of matriculation</td>
<td>$250/semester</td>
<td>$403/semester</td>
</tr>
<tr>
<td><strong>Doctoral</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level I full-time</td>
<td>$2,175/semester</td>
<td>$3,800/semester</td>
</tr>
<tr>
<td>Level I part-time</td>
<td>$245/credit</td>
<td>$425/credit</td>
</tr>
<tr>
<td>Level II</td>
<td>$1,360/semester</td>
<td>$3,025/semester</td>
</tr>
<tr>
<td>Level III</td>
<td>$540/semester</td>
<td>$1,080/semester</td>
</tr>
<tr>
<td><strong>Law School</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>$2,850/semester</td>
<td>$4,465/semester</td>
</tr>
<tr>
<td>Part-time</td>
<td>$240/credit</td>
<td>$375/credit</td>
</tr>
</tbody>
</table>

**FEE SCHEDULE ALL STUDENTS**

All Resident and Non-Resident Students (including non-degree and senior citizens)

**Application Fee**

- All applicants for admission*: $40
- Undergraduate transfer students: $50
- Consolidated Services Fee: $5/semester
Fee For Accelerated Study - Credits In Excess of 18

<table>
<thead>
<tr>
<th>Credits</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>less than or equal to 2</td>
<td>$100/semester</td>
</tr>
<tr>
<td>greater than 2 but less than or equal to 4</td>
<td>$230/semester</td>
</tr>
<tr>
<td>greater than 4 but less than or equal to 6</td>
<td>$460/semester</td>
</tr>
<tr>
<td>greater than 6</td>
<td>$690/semester</td>
</tr>
</tbody>
</table>

Senior Citizen Fee $65/semester

Notes:
- The above rates will be effective as of the Fall, 1995, semester.
- The Chancellor shall establish an appropriate tuition rate for enrollment in the University Skills Immersion Program.
- Level I part-time category for doctoral students is eliminated and replaced with a per credit rate.
- Level I for doctoral students will apply to the first 45 credits and successful completion of the first examination.
- Level III will apply to doctoral students who have completed all required course work and have advanced to candidacy.
- Doctoral students enrolled in Level II or Level III for the Spring 1995 semester will have two years to attain the required standards. Otherwise, they will be billed at the prior level.

* All applicants for admission refer to both undergraduate and graduate students.

Mr. Giordano voted NO.

At this point Mr. Fink left the meeting.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. MEDGAR EVERS - VARIOUS REHABILITATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract or contracts on behalf of Medgar Evers College for construction of various rehabilitation projects. The contract(s) shall be awarded to the lowest responsible bidder(s) after public advertisement and sealed bidding pursuant to law and University regulations. The contract(s) shall not exceed a total estimated cost of $690,000, chargeable to City Capital Budget Codes HN-206 and HN-K001. The contract(s) shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract (these contracts).

EXPLANATION: The College needs to upgrade the campus security, psychology, laboratory, and gymnasium ventilation systems.

The project consists of: installing protective window screens on the Crown Street side of the new building for security reasons; upgrading of the lighting in the parking lots of the new building and the Carroll Street building, and installing an additional closed circuit television system in the Carroll Street building parking lot for security reasons; installing an intrusion alarm system, detection devices and an access control system in the new Business Office and Bursar's Office; upgrading an existing classroom space to create a laboratory space; replacing existing ventilation system with a new air conditioning system in the gymnasium of the Carroll Street building to convert the room to a multi-functional space for athletic activities, conferences, performances, registration, commencements, etc.

Selection of the design firm of Walter P. Bishop, Consulting Engineers, to perform the design was approved by The City University Board of Trustees, Calendar NO. 5.A., on May 26, 1992. Final design documents have been approved.
B. BROOKLYN COLLEGE - ROOF REHABILITATION:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Brooklyn College for roof rehabilitation and associated work at the College. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $2,375,000 chargeable to the State Capital Construction Fund, CUNY Project Number BY017-090. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The buildings included in this project are Whitehead Hall, Gershwin Hall, Whitman Auditorium, Ingersoll Hall, Roosevelt Hall, and Boylan Hall. The scope of the work was established by an investigation and report from Fuller & D'Angelo Architects. This design firm was approved by The City University Board of Trustees on June 22, 1992, Calendar NO. 4.B.

The consultant's report identified each roofing type and its degree of deterioration. In general, the flat roofs require complete replacement, and the sloped shingle roofs require rehabilitation. Some masonry refurbishment work is included to prevent continued water penetration and damage to the facilities.

C. QUEENSBOROUGH COMMUNITY COLLEGE - REPLACEMENT OF ASPHALT PAVERS, MAIN PLAZA:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for replacement of asphalt pavers. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total cost of $186,000 chargeable to the City Capital Budget, Project No. HN-Q001. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing pavers and unreinforced concrete base on a large portion of the Main Plaza have deteriorated and require repair (CUNY Project NO. QB030-090). Urbahn Associates, Inc., were commissioned by the Dormitory Authority of the State of New York to perform a Condition Assessment Report on the Queensborough Community College Campus Site and Buildings. The resulting report dated October 1993 recommended repairing the paving and reinforcement of the underlying slab.

D. HUNTER CAMPUS SCHOOLS - ROOF REPLACEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College for the roof replacement and associated work for the Campus Schools Building. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the City University, pursuant to law and University regulations. The contract shall not exceed $822,000, chargeable to City Capital Project NO. HN-244; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary for said contract.

EXPLANATION: The original 1972 Campus School roof has exceeded its useful life and is badly deteriorated beyond the point of repair. The project includes removal of the old roofing and installation of a new roof, including parapet repairs (CUNY Project NO. HC005-089).

The selection of the design firm of Nobutaka Ashira Associates was approved by The City University of New York Board of Trustees on January 28, 1991, Calendar NO. 5.A. Construction documents were completed on January 18, 1993. Since that date, the project has been on "hold" pending funding approval.

E. HUNTER COLLEGE - FIVE YEAR LEASE FOR ELECTRONIC MAIL SWITCH:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to enter into a five year lease for an electronic mail switch on behalf of Hunter College. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and
Such lease shall not exceed a total estimated cost of $106,800 chargeable to FAS Codes 210801309 and 247901309 during the term of the contract. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Fully implemented, E-mail will enable faculty with multiple appointments to stay in immediate contact with their departments, colleagues and students. It will encourage students with complex work and family lives to remain in contact with both their faculty mentors and teachers as well as their peers. It will enable integration among a number of administrative applications and systems while helping insure their security and integrity. It will husband bandwidth for real time applications such as WWW/Mosaic and multimedia-based information services on the dial up-links, college backbone, and Internet connection. By exercising the leasing option, the College will always be working with up-to-date technology since the vendor will be responsible for upgrading the system as technological developments warrant.

F. HUNTER COLLEGE - PURCHASE OF MICRO-COMPUTERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College to purchase microcomputers. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $160,000, chargeable to FAS Code 210801309, during the fiscal year ending June 30, 1996. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This acquisition includes the purchase of 90 Intel based computing systems, including 486 and pentium based workstations, memory, storage, peripherals, software, and operating systems. The computer systems will be used to support research, instruction, and administrative computing applications throughout the College. This includes upgrades and additions to computing lab equipment, computers for faculty and staff offices, departmental servers providing software, and College side electronic mail service.

G. GRADUATE SCHOOL AND UNIVERSITY CENTER - CLEANING AND MAINTENANCE SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of The Graduate School and University Center to purchase cleaning and maintenance services. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $1,350,000 for the initial one year term, chargeable to FAS Code 217703400, during the fiscal year ending June 30, 1996. The contract shall include up to four one year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Cleaning and maintenance services are necessary for the safe and effective operation of the College and the health and safety of the students, faculty, and staff.

H. UNIVERSITY CONTRACTING OFFICE - MAINTENANCE OF TIMEPLEX EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase maintenance of multiplexors and ancillary software from Ascom Timeplex, Inc., under existing GSA Contract Number GSO991AGS52S7-PS02 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $200,000 for the period ending June 30, 1996, chargeable to the appropriate college FAS code.

EXPLANATION: The Timeplex multiplexors are integral components of the data communication facilities between the campuses and the Office of Computing Information Services. Parts and software are only available from Ascom Timeplex, Inc. The maintenance agreement will provide automatic software enhancements, faster response time, greater reliability, and voice compatibility. Further, this agreement will ensure that each installation at each campus is operating with the same software release.

I. UNIVERSITY CONTRACTING OFFICE - PRINTING OF CLASS SCHEDULES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to purchase the printing of class schedules. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the
University Contracting Office pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $250,000 for the initial one year term, chargeable to the appropriate college’s FAS code during the fiscal year ending June 30, 1996. The contract shall include a one year option for the University to renew in its best interest. The contract shall be approved as to form by the University Office of General Counsel.

EXPLANATION: Class schedules are utilized by CUNY students to inform them of the schedule of classes being offered at the college. The use of a University-wide contract generates savings of over $100,000 a year.

J. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - REFINANCING OF CAPITAL DEBT:

RESOLVED, That the Board of Trustees of the City University of New York approve the refinancing of the capital debt outstanding on the Certificates of Participation sold in 1986 to finance the acquisition and renovation of a facility for John Jay College; and be it further

RESOLVED, That the Board of Trustees approve amendments or replacements to the Restated and Amended Capital Lease-Acquisition Agreement dated as of June 30, 1986 with Metropolis Realty Co., Inc., and other parties, the Trust Agreement dated as of August 1, 1986 with Metropolis Realty and Chase Lincoln First Bank, N.A., the Mortgage dated August 28, 1986, and any other documents which, in the opinion of counsel to the University, are necessary and proper to effect a refunding of the Certificates of Participation issued on August 28, 1986; and be it further

RESOLVED, That in connection with said refinancing, the Trustees have determined that there should be significant participation of minority- and women-owned firms in the underwriting and legal services required to effect the refinancing, and further requests the Vice Chancellor for Facilities Planning, Construction and Management to provide a report on the extent of such participation; and be it further

RESOLVED, That the following officers are hereby authorized and directed to examine any statement contained in any Official Statement of offering material relating to the financing in its preliminary and final forms and at least three of such are authorized to sign a certificate on behalf of The City University stating in substance that the material contained in such Official Statement, or offering material relating to the Board of Trustees, The City University and the senior and community colleges governed and administered by the Board, is a fair and accurate statement relating to the Board of Trustees, to The City University and to the senior and community colleges governed and administered by the Board, and that no material facts have been omitted. Such officers are as follows: The Chair or Vice Chair of the Board of Trustees, the Chancellor or the Deputy Chancellor of The City University and the Vice Chancellors for Budget, Finance and Information Services, for Facilities Planning, Construction and Management, or for Legal Affairs; and be it further

RESOLVED, That any one of the following officers is hereby authorized and directed to sign on behalf of The City University any additional certificate required by the underwriters, trustee or any other interested party to the sale of the financing instruments. Such officers are as follows: The Chair or Vice Chair of the Board of Trustees, the Chancellor or the Deputy Chancellor of The City University, and the Vice Chancellors for Budget, Finance and Information Services, for Facilities Planning, Construction and Management, or for Legal Affairs.

EXPLANATION: Current interest rates for tax-exempt securities suggest that it may be economic to refinance the outstanding Certificates of Participation used to finance the John Jay Building Project in August 1986. If further analysis and anticipated market conditions indicate that it would be in the interest of The City University to refinance the outstanding certificate principal, with the concurrence of the Offices of the State Division of the Budget and Comptroller, this resolution will allow the refinancing to be accomplished this summer.

In addition, the Trustees have requested that there be an affirmative effort to include substantial participation by minority - and women-owned firms in this debt refinancing, if it occurs.

K. THE COLLEGE OF STATEN ISLAND - AMENDMENT OF AGREEMENT OF LEASE:

RESOLVED, That the form and substance of a proposed Supplemental Agreement “R” among The City University, the City University Construction Fund and the Dormitory Authority of the State of New York, which provides for the withdrawal of a facility formerly provided by the Dormitory Authority for the St. George Campus of Richmond College (later the College or Staten Island), pursuant to the Agreement of Lease dated as of June 12, 1967, is hereby
approved; the Chair or Vice Chair of the Board of Trustees is hereby authorized and directed to execute such
Supplemental Agreement and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board
is hereby authorized and directed to affix her signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental
Agreement, changes, insertions and omissions may be made thereto as may be approved by the Chair or Vice Chair
of the Board of Trustees, and the execution by said Chair or Vice Chair of Supplemental Agreement "R" containing
such changes and insertions, and the attestation thereto by the Secretary shall be conclusive evidence of such
approval; and be it further

RESOLVED, That the Dormitory Authority of the State of New York be requested to sell or otherwise dispose of the
above indicated facility to the City of New York; and be it further

RESOLVED, That the City University Construction Fund be requested to take comparable actions to approve and
execute the aforementioned Supplemental Agreement and to effect the sale of the indicated facility.

EXPLANATION: The agreement of Lease dated as of June 12, 1967 among The City University, the City University
Construction Fund and the Dormitory Authority, as amended and supplemented, provides that facilities can be added
from time to time for Dormitory Authority financing and implementation, as well as withdrawn and sold when no
longer needed by The City University.

The St. George facility (130 Stuyvesant Place) is no longer needed for College or City University purposes.
Supplemental Agreement "R" will authorize the withdrawal of the vacant facility at 130 Stuyvesant Place, and permit
its reuse for other purposes.

NO. 7 COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the
following item is approved:

A. THE CITY UNIVERSITY OF NEW YORK - STUDENT GOVERNMENT FEE:

RESOLVED, That the University Student Government Fee of 85 cents per regular semester (not including summer
sessions) paid by all students at The City University of New York, and allocated by the University Student Senate in
accordance with the requirements of the Fiscal Accountability Handbook and applicable Board resolutions be
continued; and be it further

RESOLVED, That 7 percent of this University Student Government Fee continue to be earmarked for the CUNY
Athletic Conference to be spent with the approval and under the supervision of USS and the Vice Chancellor for
Student Affairs; and be it further

RESOLVED, That 10 percent of this University Student Government Fee continue to be earmarked for academic
scholarships that are to be awarded under criteria and procedures developed by USS and authorized by the Vice
Chancellor for Academic Affairs.

EXPLANATION: At its meeting of November 22, 1993, the Board reinstated the USS fee, effective the Spring 1994
semester, with a requirement that there be a University-wide referendum held in conjunction with the Spring 1995
student government elections on the question of whether the 85 cent per student per semester University Student
Government Fee should be continued. As per the Board resolution on the required referendum, the vote count for
each CUNY unit was campus-wide rather than by division, and the vote of a majority of the students voting on the
referendum, from at least 10 of the 19 CUNY units, in favor of the referendum, was required for passage of the
referendum.

Referenda were held on all CUNY campuses in conjunction with Spring 1995 student government elections. The
referendum was approved at all 19 campuses. The total vote count University-wide was 7,598 in favor and 2,745
opposed, with almost 73% voting in favor of the referendum. About 5% of the student body voted University-wide.

The CUNY Athletic Conference will consult USS on expenditures made from the allocated portion of the University
Student Government fee. Any criteria or procedures created by USS for the dissemination of academic scholarships
must be authorized by the Office of Academic Affairs. If a procedure does not receive such authorization it will be
returned to USS until deemed suitable by the Office of Academic Affairs.
Trustee Howard noted that this is the last meeting at which Ms. Lillian Phillips, Executive Assistant to the Secretary, will be present. He expressed appreciation for all the assistance she has given to the Trustees and acknowledged her years of service and dedication to the University.

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

NO. 9. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

THE COLLEGE OF STATEN ISLAND

Jerry Leiber
Mike Stoller

DEGREE
Doctor of Fine Arts
Doctor of Fine Arts

(To be Awarded June 11, 1995)

(Approved by James P. Murphy (5/31/95), Jerome S. Berg (5/31/95), Susan Moore Mounier (5/31/95), and Thomas Tam (5/31/95)).

Upon motions duly made, seconded and carried, the Public Meeting was adjourned at 5:19 to go into Executive Session to consider personnel matters.

SECRETARY GENEVIEVE MULLIN
The Chairperson called the executive session to order at 6:39 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Jerome S. Berg
Gladys Carrion
William R. Howard

Sandi E. Cooper, ex officio

Charles E. Inniss
Susan Moore Mouner
Thomas Tam

Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Lilliam W. Phillips, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson
Dean Brenda Spatt

The absence of Mr. Badillo, Mr. Berman, Mr. Del Giudice, and Mr. Fink was excused.
NO. E.1. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - DESIGNATION OF PRESIDENT:
RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Antonio Perez as President of Borough of Manhattan Community College effective August 21, 1995 with an annual salary at the applicable presidential level, subject to financial ability, and that he be appointed Professor with tenure in the Department of Social Science at Borough of Manhattan Community College.

EXPLANATION: Dr. Perez is being recommended by the Chancellor to the Board of Trustees for appointment as President of Borough of Manhattan Community College following the conclusion of an extensive national search. Dr. Perez, who holds a doctorate in education from The State University of New York at Albany, has had a wide range of experience as a senior administrator and department chair at both two and four year colleges. Dr. Perez presently serves as President of Gateway Community-Technical College, a position he has held since 1986.

The resolution was unanimously approved.

NO. E.2. QUEENS COLLEGE - STUDY LEAVE AND VISITING PROFESSOR APPOINTMENT: RESOLVED, That the Board of Trustees of The City University of New York grant a study leave to Dr. Stephen M. Curtis for the period August 1, 1995 through October 31, 1995 and that Dr. Curtis be appointed Visiting Professor of Music in the Aaron Copland School of Music at Queens College for the period November 1, 1995 through August 31, 1996.

EXPLANATION: Dr. Curtis has served as Acting President of Queens College for the 1994-95 academic year and as Acting President of Borough of Manhattan Community College for the prior two years. Dr. Curtis, who holds a doctorate in music, is being granted a leave and visiting faculty appointment at Queens College, where he will teach and pursue various scholarly activities.

The resolution was unanimously approved.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 7:07 P.M.

SECRETARY GENEVIEVE MULLIN
The Chairperson called the meeting to order at 4:43 P.M.

The absence of Ms. Carrion and Mr. Del Guidice was excused.
A. TRUSTEE HONORS: Chairman Murphy announced that Board Vice Chair Edith B. Everett and Trustee William R. Howard will be among eight (8) individuals to be honored by Medgar Evers College at its 25th Anniversary inaugural benefit event at the Plaza on September 28, 1995, for devoting their lives to the freedom of mankind, personkind, womankind, and the advancement of human and civil rights.

B. WELCOMING THE NEW COLLEGE PRESIDENTS AND DEAN: Chairman Murphy expressed pleasure and delight in welcoming President Allen Lee Sessoms of Queens College, President Antonio Perez of Borough of Manhattan Community College, President David Caputo of Hunter College, and Dean Kristin Booth Glen of the CUNY Law School to their first meeting of the Board of Trustees.

At this point Mr. Badillo joined the meeting.

C. YORK COLLEGE PRESIDENTIAL SEARCH COMMITTEE: Chairman Murphy announced that Trustee Charles Inniss will chair the York College Presidential Search Committee and Vice Chair Edith Everett and Trustees Jerome Berg and Thomas Tam will be the other Trustee members of the committee.

D. INTRODUCTION OF NEW STAFF IN THE SECRETARIAT: Chairman Murphy introduced Ms. Hourig Messerlian who has joined the staff of the Office of the Secretary as Executive Assistant to Secretary Genevieve Mullin.

At this point Mr. Fink joined the meeting.

E. UNIVERSITY STUDENT SENATE: a. Chairman Murphy noted that September 27, 1995 is the 20th anniversary of student membership on the Board of Trustees. He called on Trustee Giordano who expressed appreciation for Vice Chancellor Jay Hershenson's efforts, when he was chair of the USS in 1975, in securing the support of the Legislature, thereby making student membership a reality. Mr. Giordano also acknowledged the integral role Trustee Fink, who was Majority Leader of the Assembly at that time, played in securing the legislation which provided for student membership on the Board.

b. Chairman Murphy acknowledged that this is Trustee Anthony Giordano's last meeting as Chair of the USS. He thanked Mr. Giordano for all his great work during this past year, noting that he has been a really outstanding representative of the largest constituency in the University, the students, and wished him a great future in his chosen field. Student elections will be held next month and Tony will be introducing the new student member at the October Board meeting.

F. FACULTY HONORS: (1) Rose Dobrof, Doctor of Social Welfare Program at The Graduate School and Brookdale Professor of Gerontology at Hunter College has been appointed by President Clinton to the Federal Council on Aging, which advises and assists the President on issues relating to the special needs of older Americans.

(2) Eric R. Wolf, Professor Emeritus of Anthropology at Lehman College and The Graduate School has been elected to the National Academy of Sciences. This is a tribute to President Horowitz who leads the Graduate School, as well as for faculty from all the colleges who participate in these programs.

(3) Melvin Richter, Professor of Political Science at Hunter College and the Graduate School has been named a National Endowment for the Humanities Fellow at the School of Historical Studies of the Institute for Advanced Studies, Princeton, for 1995-96.

(4) Gerardo Pina, Associate Professor of Spanish at Lehman College and The Graduate School has been inducted as a member of the North American Academy of the Spanish Language, and as a corresponding member of the Royal Spanish Academy.

(5) Jane Katz, Professor of Physical Education and Athletics at John Jay College of Criminal Justice has won the U. S. Masters Swimming Short Course National Championship in the 1650-yard freestyle in her age group (50-54).
(6) Susan O'Malley, Professor of English at Kingsborough Community College, has received a 1995-96 Huntington Fellowship for research for research.

(7) Leonard R. N. Ashley, Professor Emeritus of English at Brooklyn College, has been elected to another term as president of the American Society of Geolinguistics.

G. COLLEGE HONORS: (1) Queens College has been ranked in the top hundred American Colleges in degrees awarded to Hispanics in 1991-92.

(2) The Center for Puerto Rican Studies at Hunter College has been selected by the government of Puerto Rico to be the custodian of The Historical Archives of the Puerto Rican Migration to the United States.

H. ALUMNI HONORS: (1) Robert Holland Jr., Baruch College Alumnus (MBA '69), has become the new President and CEO of the Ben & Jerry's Ice Cream Company.

I. STUDENT HONORS: (1) Mohamed B. Nyei, a Ph.D. Student in Sociology at The Graduate School and University Center has won the first $10,000 Ralph Bunche Dissertation Year Fellowship.

(2) 23 students in Queensborough Community College's Alliance for Minority Participation in Science Engineering and Mathematics Program (AMP) have received Research Assistantship Awards for 1995-96 from the National Science Foundation.

Ms. Caroline Abreu
Mr. Gabriel Ashinyo-Monyo
Mr. Abuelhassan A. Awouda
Mr. Luis Chamorro
Ms. Jamie Lee I. Cohen
Mr. Dickson Emeh
Mr. Ramon Feliciano
Ms. Stella M. Ferrario
Mr. Owen Jennings
Mr. Denzil John
Mr. Ruddie McDonald
Mr. Cesar Paula
Mr. Eric Rabarijaona
Mr. Rodolfo Rodriguez
Mr. Wilfredo Roman
Ms. Latha Panner Selvam
Mr. Krishna Sitaram
Mr. Kevin Thomas
Mr. Isaias Tirado-Flores
Mr. David Vargas
Mr. Wayne Watt
Mr. Dwayne Williams
Mr. Abdon Whitelocke

(3) Todd Seward, a senior majoring in Psychology at City College's Center for Worker Education has been named a recipient of the 1995-96 Clark Fellowship by the Board of Directors of the Clark Foundation.

J. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. $425,000 NSF, to D. Gosser, Chemistry, for "A Workshop Chemistry Curriculum."


c. $325,914 NSF, to C. Fosnot, Elem. Education, for "Summermath in the City."

d. $228,043 NSF, to J. Barba, Elec. Engineering, for "Center for Minorities in Information Processing Systems."

e. $200,600 NSF, to M. Marin, Sec. & Cont. Ed., for "Young Scholars Discovery Program."

f. $180,000 NSF, to M. Tasayco, Chemistry, for "Studies of the Folding of Thioredoxin by Fragment Complementation."
g. $148,072 NASA, to R. Alfano, Physics, for "Investigation of the Basic Physics of High Efficiency Semiconductor Hot Carrier Solar Cells."

h. $130,000 NSF, to N. Aubry, Levich Institute, for "Reduced Self-Similar Description of Fully Developed Turbulence."

i. $116,552 NASA, to J. Barba, Elec. Engineering, for "Advanced Careers in Science and Engineering."

j. $115,000 NSF, to H. Cummins, Physics, for "Experimental Studies of Phase Transitions."

k. $110,418 US Dept. of Ed., to J. Jiggetts, School Services, for "Early Childhood Special Education Personnel Empowerment Program."

l. $110,000 JPL, to W. Pierson, Remote Sensing, for "Calculation of Oceanic Wind Stress Distributions from Radar Backscatter Data."

m. $102,957 Howard University/NSF, to B. Liaw, Mech. Engineering, for "Engineering Coalition of Schools for Excellence and Leadership."

n. $100,608 NSF/DMR, to M. Tamargo, Chemistry, for "New Alloys & Heterostructures for II - VI Visible Semiconductor Lasers & Devices."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $1,074,559 NYS Education Dept., to Sandra Rumayor, for "VATEA-Postsecondary."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $179,093 U.S./Japan Foundation, to Benjamin Rivlin, for "Redefining the U.S./Japan Alliance."

b. $136,000 U.S. Ed., to Frank Riessman, for "Education Careers for Minority High School Students."

c. $105,668 Urban Homesteading Assistance Board, to Helen Clark for "UHAB/USAID Institutional Partnership and Training Project."

HERBERT H. LEHMAN COLLEGE

a. $415,236 National Institutes of Health, to D. Basile, J. McDonald, K. Sailor, K. Swartz, and E. Wurtzel, for "Minority Biomedical Research Support at Lehman College."

b. $270,188 New York City Board of Education, to Marcie Wolfe, and Elizabeth McGee, for "Writing Teachers Consortium."

c. $105,101 Department of Health and Human Services, to Joseph Rachlin, for "Minority Access to Research Careers at Lehman College."

NEW YORK CITY TECHNICAL COLLEGE

a. 162,663 New York State Education Department VATEA, to Marge Poyatt, for "College Learning Center."

b. $100,000 New York State Urban Development Corporation, to E. Bing Inocencio, for "NYC Technical College Satellite Dish Telecommunications Laboratory Project."
YORK COLLEGE

a. $918,648 National Institute of Health, to Leslie A. Lewis, Natural Sciences, for "Biomedical Research Support Program."

BROOKLYN COLLEGE

a. $465,649 National Science Foundation, to David Arnow, Carol Tretkoff, and Paula Whitlock, Computer and Information Science, for "Distributed Processing Across the Undergraduate Computer Science Curriculum."

b. $226,589 National Science Foundation, to Michael Sobel, and Paul Jablon, Physics, for "Taking Ownership: Science as Constructivist Inquiry (SCI) - An Interdisciplinary Urban Multicultural Curriculum Development Program."

c. $215,180 United States Department of Education, to Martha Bell, and Jeanette Marquis, Educational Services, for "Brooklyn College Talent Search."

d. $141,945 National Institute of Diabetes and Digestive and Kidney Diseases, to Anthony Sclafani, Psychology, for "Carbohydrate Appetite and Obesity."

e. $135,000 National Endowment for the Humanities, to Dee Clayman, Classics, for "Database of Classical Bibliography."

QUEENSBOROUGH COMMUNITY COLLEGE

a. $401,076 The State Education Department, to Russell K. Hotzler, and Mali Daum Katz, for "Vocational and Applied Technology Education Act (VATEA)."

b. $220,938 U.S. Department of Education, to Merrill Parra, for "Project Bridge II: A Student Support Service Program for Students with Disabilities."

c. $192,335 National Science Foundation, to Bernard Mohr, Russell K. Hotzler, Nathan Chao, and Bruce Naples, for "Technology Instruction for the 21st Century/ATE."

K. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. She welcomed the new presidents and dean and announced that the Association for a Better New York (ABNY) is sponsoring a welcoming reception for them on Thursday, October 5, 1995, at 8:30 A.M., at the Rihga Hotel to which all Trustees and presidents are invited. This is kind of an historic first to have CUNY's new presidents featured by ABNY. They are also welcoming Dr. Augusta Souza Kappner, former president of Borough of Manhattan Community College, who is the new president of the Bank Street College.

2. We had been very distressed in August by John Leo's column in U.S. News and World Report about open admissions and CUNY and we were greatly helped by General Colin Powell and others on letters to correct Mr. Leo's statements.

3. This summer, at the request of Budget Director Patricia Woodward, both CUNY and SUNY officials were called in for meetings with the Division of the Budget. A legislative hearing was convened in New York City on August 3, 1995, by Assemblyman Ed Sullivan, at which faculty and CUNY presidents and administrators testified. The administration worked with legislators and State officials through the summer on community college aid, TAP, capital outlay, and other items.
4. She shared her enthusiasm about the signing of the Altman Acquisition Bill that Governor Pataki signed for the movement of the Graduate School to that location, and gave special thanks to Senator Roy Goodman, Speaker Sheldon Silver, the entire Senate and Assembly, President Frances Horowitz, Deputy Chancellor Laurence Mucciolo, former Vice Chancellor Donal Farley and Ms. Eileen Kouyoumjian of CUNY's Albany office for their efforts.

5. With respect to City developments, the University is continuing to work with OMB on maintenance of effort in order to protect the restorations to the community colleges that were secured in the late spring. This permitted the Board to take the community colleges off retrenchment and out of financial exigency in the late spring.

6. A major issue for the University right now is the Home Relief Workfare requirements. 10,000 CUNY students are now obliged to work 26 hours per week at various city work sites in jobs that do not particularly contribute the kind of work experience that would lead to permanent jobs and permanent careers for them. One of the things that CUNY has historically done awfully well is to lead students off welfare by giving them the job skills they need to move permanently into the job market very successfully. We are working with the City Council, Trustee Badillo, and the Human Resources Administration on our concerns.

7. Student enrollment is a very chaotic picture. Campuses that ordinarily had strong enrollments have come in under while campuses that had been lagging, with lots work, have caught up and come in strongly. We expect probably that our enrollment will go up further in the winter quarter as we deal with issues like TAP eligibility and the tuition increase. Many students reappeared at campuses only to find that they no longer were eligible for TAP assistance because it was cut from eight to six semesters at the community colleges. Another serious issue was the tuition increase. I have been meeting with the presidents on this issue. Every single president is working in a very difficult climate. They are coming in with ideas about how to help students who don't have the financial wherewithal, and how to make this University work and serve the students that need to be in CUNY.

8. As a result of the increasing quality of our students, and what has happened in the State, we can sense that private institutions have put on increased recruiting efforts for CUNY students and have come after large numbers of them. That's a compliment to CUNY but also concerns us because we like to keep the students that we care about with us.

9. The 50th anniversary of the United Nations was celebrated at Lehman College last Thursday. Trustee and Mrs. Berg were there, as was Trustee Giordano who participated in the CUNY student forum, moderated by Mr. A. M. Rosenthal from the New York Times, questioning Secretary General Boutros Boutros Ghali. The session, which was taped, is to be released by PBS as part of their educational program around the country. President Fernandez did the introduction and was superb at hosting the event.

10. CUNY has received a $5 million five year NFS grant, the largest of only four such grants in the nation, to prepare students to become better elementary and high school science and math teachers. The New York City Science and Math Collaborative for Excellence in Teacher Preparation program (CETP), will address the acute shortage of teachers qualified to teach math and science in the New York City public schools. The collaborative effort will complement and work closely with the NSF funded $15 million Urban Systemic Initiative, the CUNY/New York City schools partnership in math and science in grades K through 12. The collaborative includes CUNY's Brooklyn, City, Hunter, Lehman Colleges and the College of Staten Island, as well as New York University.

11. Unofficially, CUNY will be designated as the lead institution to operate, along with Brown University and the University of Maryland, the technical support and development center for the Northeast Region for the United States Department of Education. The purpose of this program is to help states' local educational agencies, school library and media personnel, administrators, and others to integrate advanced technologies into kindergarten through 12th grade classrooms, library media centers, adult literacy centers, and other educational settings. I want to again commend Prof. Alvin Halpern who was instrumental in both of these grants.

12. We still see around the nation a continuing attack on affirmative action. I want to commend again the initiative of our Board of Trustees, taken at their June meeting, supporting CUNY's efforts on behalf of affirmative action, and again welcoming our very large immigrant population.
13. Over the summer Vice Chancellor Jay Hershenson and I visited The Chronicle of Higher Education and the Washington Post to move a little beyond New York with respect to media contacts on behalf of the higher education community and on CUNY's behalf and to push on federal student aid issues.

14. I want to congratulate Chair Murphy on being honored by Pius XII Youth and Family Services at the Sixth Annual Medal of Life dinner on October 12th, a much deserved honor.

Statement of Chairman James P. Murphy:

These are very, very difficulty times for the University and for most public service agencies around the country -- for profit, non-profit, and governmental. There are an awful lot of excellent things that are happening to position this University into the next century. In 1997 President Moses and indeed the whole University will celebrate the 150th anniversary of City College; indeed the creation of this University. And we will have many good things to celebrate about. A great history, but a great future as well.

One of the most important things that is happening here is our being able to outreach, the Chancellor working with President Merideth and many others in this University, to get federal recognition and funding for the fundamental needs that urban education has and it is a great opportunity for us. So, I think going forward we can build on this and continue the great quality of activities in our classrooms, notwithstanding all of the terrible challenges -- and we are going to have many battles going forward -- I think we will be true to our history and true to the needs of this City.

Upon motions duly made, seconded and carried, the following resolutions were adopted:(Calendar Nos. 1 through 5)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for September 27, 1995 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Add the following:

<table>
<thead>
<tr>
<th>DEPARTMENT TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>PRIOR TITLE HELD</th>
<th>EFFECTIVE DATES FROM TO</th>
<th>SALARY RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community and Continuing Education</td>
<td>Huggins</td>
<td>Laurel HEa</td>
<td>$54,034</td>
<td>7/1/95-6/30/96</td>
<td></td>
</tr>
<tr>
<td>Design, Construction and Management</td>
<td>Gartner</td>
<td>Lia</td>
<td>$95,000</td>
<td>4/17/95*</td>
<td></td>
</tr>
</tbody>
</table>

*Effective date approved by the Deputy Chancellor
RESOLVED, That the Board of Trustees of The City University of New York adopt the Standards and Regulations for the distribution of State aid to the community colleges (appended) developed jointly by The City University of New York as required by the New York State Education Law, Section 6304, and the adopted budget for fiscal year 1995-1996.

A. NON-CREDIT REMEDIAL PROGRAMS

Non-credit remedial programs operated by community colleges can be included for state aid if the sponsor contributes its share of operating costs and each program meets the following: Instruction concerned with diagnosing, correcting or improving such basic skills as oral and written communications, reading, analytical concepts and general study habits and patterns, to overcome in part or in whole any particular marked deficiency which interferes with a student's ability to pursue an educational objective effectively. State financial assistance shall be allowed for all non-credit remedial programs, which programs may, as a prerequisite to enrollment, require specific educational requirements heretofore or presently undertaken by community colleges.

B. BASIC STATE FINANCIAL ASSISTANCE

(1) Full opportunity colleges.

The basic state financial assistance for community colleges implementing approved full opportunity programs shall be the lowest of the following:

(i) two-fifths of the net operating budget of the college, as approved by City University Trustees,

(ii) two-fifths of the net operating costs of the college, or

(iii) for the college fiscal 1995-96 the total of the following:

   (a) the budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for state financial assistance multiplied by $1,800; and

   (b) one-half of rental costs for physical space.

(2) Non-full Opportunity Colleges. The basic state financial assistance for community colleges not implementing approved full opportunity programs shall be the lowest of the following:

(i) one-third of the net operating budget of the college, or campus of a multiple campus college, as approved by the City University Trustees,

(ii) one-third of the net operating costs of the college, or campus of a multiple campus college; or

(iii) for the college fiscal 1995-96, in accordance with the provisions of Chapter 259 of the Laws of 1993, as amended, the total of the following:

   (a) the budgeted or actual number (whichever is less) of full-time equivalent students enrolled in programs eligible for state financial assistance multiplied by $1,500; and

   (b) one-half of rental cost for physical space.
(3) Notwithstanding the provisions of paragraphs (1) and (2) of this subdivision, a community college or a new campus of a multiple campus community college in the process of formation shall be eligible for basic state financial assistance in the amount of one-third of the net operating budget or one-third of the net operating costs, whichever is the lesser, for those colleges not implementing an approved full opportunity program plan; or two-fifths of the net operating budget or two-fifths of the net operating costs, whichever is the lesser, for those colleges implementing an approved full opportunity program during the organization year and the first two fiscal years in which students are enrolled.

(4) Federal Jobs Opportunities and Basic Skills Program. Notwithstanding any other provision of law, rule or regulation, the chancellor or designee of The City University may allocate any portion of such basic state financial assistance on a matching basis pursuant to a memorandum of understanding between the City University and the department of social services, to community colleges consistent with federal requirements to implement a program for the provision of education and training services to adults eligible for the federal Jobs Opportunities and Basic Skills (JOBS) program. Services to be provided by community colleges receiving such allocation may include, but not be limited to, high school equivalency, basic education, job skills training, English as a second language, post secondary education, job readiness training, job placement services, case management career counseling, and assessment and employability planning.

C. FUNDED ENROLLMENT

Notwithstanding the provisions of this section, assistance payable for the 1995-96 community college fiscal year on the basis of full-time equivalent credit enrollment and non-credit remedial enrollment shall be paid on an aidable college enrollment defined to be the greater of:

1. The actual full-time equivalent credit enrollment and non-credit remedial enrollment for the 1994-95 community college fiscal year; or

2. The sum of the following: 50 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1994-95, plus 30 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1993-94, plus 20 percent of the actual full-time equivalent credit enrollment and non-credit remedial enrollment for college fiscal year 1992-93. For such enrollment full assistance is payable as provided in clause (a) of subparagraph (iii) of paragraph (1) and clause (a) of subparagraph (iii) of paragraph (2) of subdivision (c) of this section.

D. EXCESS STUDENT REVENUES

Local sponsors may use funds contained in reserves for excess student revenue, excluding any excess student revenues attributable to the 1995-96 community college fiscal year, for operating support of the community college program even though said expenditure may cause expenses from student revenues to exceed one-third of the college's net operating budget provided that such funds do not cause the college's revenues from the local sponsor's contributions in aggregate to be less than the comparable rates for the previous community college fiscal year.

E. STUDENT TUITION AND FEES

The full-time tuition rate for residents of the sponsorship area, and nonresidents of the sponsorship area presenting certificates of residence, shall not exceed $2,500 per academic year of two semesters or three quarters.
F. TUITION LIMITATIONS

(1) In accordance with the provisions of chapter 53 of the laws of 1995, community colleges of the City University of New York for the college fiscal year 1995-96 may increase tuition and fees above that allowable under paragraph (d) of section 6304 of the Education Law, provided the local sponsor's contribution either in the aggregate or per full-time equivalent student shall be no less than the comparable actual rates for the 1994-95 community college fiscal year.

(2) In no event shall tuition rates exceed the maximum limitations provided in subdivision (c) of these Guidelines.

EXPLANATION: The 1995-1996 New York State adopted budget and the New York State Education Law require The City University of New York and State University of New York to develop joint regulations for administration of State aid to community colleges. The City University of New York and State University of New York administrations have worked collaboratively to develop appropriate changes to existing rules to allow the distribution and allocation of State aid in accordance with the adopted budget. The changes in the rules will permit full allocation of budgeted funds to the City University community colleges, including assistance for business and technical programs.

D 20 KINGSBOROUGH COMMUNITY COLLEGE: PRINTING AND DELIVERY OF CONTINUING EDUCATION NEWSPAPER INSERT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Kingsborough Community College for the printing and delivery of the Continuing Education Newspaper inserts for fiscal year 1996. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $70,000, for the annual period from July 1, 1995 to June 30, 1996, chargeable to code 214201438. The contract shall include one option for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Continuing Education newspaper inserts are required for each semester to recruit and inform prospective students regarding course offerings, schedules, and registration procedures.

D 21 THE CITY UNIVERSITY OF NEW YORK - RESOLUTION REGARDING THE 1995 STATE RETIREMENT INCENTIVE PROGRAM:

WHEREAS, At its meeting of February 27, 1995, the Board adopted a resolution expressing its approval of the State's 1995 Retirement Incentive Program ("1995 Retirement Program") and authorizing the Chancellor to take all necessary steps to implement the 1995 Retirement Program and provide the Board with appropriate reports on the impact of the 1995 Retirement Program on the City University; and

WHEREAS, The 1995 Retirement Program, as enacted into law by Chapter 12 of the Laws of 1995, effective March 6, 1995, and participated in by the City University, was subsequently amended to permit a second open period for certain employees not to extend beyond December 27, 1995 and the Chancellor has decided, pursuant to the February 27, 1995 resolution that the University shall participate in this second phase of the 1995 Retirement Program; now therefore be it

RESOLVED, That the Board reaffirms and clarifies its February 27, 1995 resolution on the 1995 State Retirement Incentive Program ("1995 Retirement Program") which approved the participation by the City University in the 1995 Retirement Program, and states that the delegation of authority to the Chancellor to take all necessary steps to implement the 1995 Retirement Program included the authority to elect to participate in any extension of the 1995 Retirement Program and to establish the eligible titles and open period thereunder.
D 22 NEW YORK CITY TECHNICAL COLLEGE - TRANSFER OF THE INSTRUCTIONAL STAFF TO THE DEPARTMENT OF BUSINESS:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of New York City Technical College's Departments of Accountancy, Marketing and Office Technology be transferred and appointed to the Department of Business:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't.)</th>
<th>Appointment Date(College) or Award of CCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED MEMBERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ann O'Farrell</td>
<td>Prof.</td>
<td>Office Technology</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/63</td>
</tr>
<tr>
<td>Edward Alterman</td>
<td>Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>2/1/64</td>
</tr>
<tr>
<td>Henry Hagopian</td>
<td>Prof.</td>
<td>Marketing</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/66</td>
</tr>
<tr>
<td>Carl High</td>
<td>Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/66</td>
</tr>
<tr>
<td>Alan Gilman</td>
<td>Associate Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
<tr>
<td>Stephen Frazzetto</td>
<td>Assistant Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Lois Burns</td>
<td>Associate Prof.</td>
<td>Office Technology</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/77</td>
</tr>
<tr>
<td>David Zimmerman</td>
<td>Assistant Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/78</td>
</tr>
<tr>
<td>Mark Hinds</td>
<td>Assistant Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/79</td>
</tr>
<tr>
<td>Stanley Carroll</td>
<td>Associate Prof.</td>
<td>Accountancy</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>John Dixon</td>
<td>Assistant Prof.</td>
<td>Marketing</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't.)</th>
<th>Appointment Date(College) or Award of CCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheldon Feinman</td>
<td>Lecturer</td>
<td>Marketing</td>
<td>Business</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>Anyse Winston</td>
<td>Lecturer</td>
<td>Marketing</td>
<td>Business</td>
<td>9/1/95</td>
<td>2/1/86</td>
</tr>
</tbody>
</table>

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of New York City Technical College's Department of Office Technology, the consolidation of its Departments of Accountancy and Marketing and the establishment of the Department of Business effective September 1, 1995. Two members of the instructional staff serving in the Department of Office Technology are transferred and appointed to the Department of Business. Seven members of the instructional staff serving in the Department of Accountancy are transferred and appointed to the Department of Business. Four members of the instructional staff serving in the Department of Marketing are transferred and appointed to the Department of Business.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Business have the same date of seniority as a result of these transfers. The President shall, therefore, break these ties between and among these tenured members by using each member's individual date of appointment to his or her first full-time instructional staff title at the College.

*Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, certificated lecturers transferred and appointed effective the same date to the Department of Business will have the same date of seniority as a result of these transfers. The effective date of the Certificate of Continuous Employment for the lecturers becomes September 1, 1995. The President, therefore, shall break these ties between and among these certificated faculty members by using each member's individual date of award of the Certificate of Continuous Employment in the former department.

Each instructional staff member has been advised of his or her seniority in the Department of Business.
RESOLVED. That effective September 1, 1995 the following members of the instructional staff of New York City Technical College’s Departments of Biology, Chemistry, and Physics and General Science be transferred and appointed to the Department of Physical and Biological Sciences:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date</th>
<th>Appnt. Date (College) or Award of CCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatole Dolgoff</td>
<td>Associate Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>2/1/61</td>
</tr>
<tr>
<td>Rafael Diaz-Rivera</td>
<td>Sr. CLT</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/63</td>
</tr>
<tr>
<td>Alan Gelfand</td>
<td>Associate Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>2/1/64</td>
</tr>
<tr>
<td>Bernard Stern</td>
<td>Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/64</td>
</tr>
<tr>
<td>James Wise</td>
<td>Sr. CLT**</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/65</td>
</tr>
<tr>
<td>William Walkwitz</td>
<td>Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/66</td>
</tr>
<tr>
<td>Henry Zimmerman</td>
<td>Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/66</td>
</tr>
<tr>
<td>Barbara Johnson</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Samuel Santiago</td>
<td>Chief CLT</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>2/1/68</td>
</tr>
<tr>
<td>Richard Beck</td>
<td>Sr. CLT</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>3/1/68</td>
</tr>
<tr>
<td>Victor Strozak</td>
<td>Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/68</td>
</tr>
<tr>
<td>Teresa Antony</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/69</td>
</tr>
<tr>
<td>Mark Skyler</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/69</td>
</tr>
<tr>
<td>Daniel Taylor</td>
<td>CLT</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/69</td>
</tr>
<tr>
<td>Ashraf Mongroo</td>
<td>Assistant Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>7/1/71</td>
</tr>
<tr>
<td>John DeFaria</td>
<td>Sr. CLT</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/71</td>
</tr>
<tr>
<td>Alla Romano</td>
<td>Associate Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
<tr>
<td>Balfour Dunkley</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/73</td>
</tr>
<tr>
<td>Ranjani Selvadurai</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>2/1/74</td>
</tr>
<tr>
<td>Freiun Maria Chen</td>
<td>Sr. CLT</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Carlos Estol</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Charles Lavendar</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Alan Wolfe</td>
<td>Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Daria Boudana</td>
<td>Associate Prof.</td>
<td>Physics</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/5/78</td>
</tr>
<tr>
<td>Honamattie Dabydeen</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>Biman Mitra</td>
<td>Assistant Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/82</td>
</tr>
<tr>
<td>Annette Schaefer</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Jacqueline Elliot</td>
<td>CLT</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Dennis Bakewicz</td>
<td>Associate Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/86</td>
</tr>
<tr>
<td>Barbara Kostroff</td>
<td>Prof.</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/86</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date</th>
<th>Appnt. Date (College) or Award of CCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Rosen</td>
<td>Lecturer</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/78</td>
</tr>
<tr>
<td>James Wise</td>
<td>Lecturer**</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/84</td>
</tr>
</tbody>
</table>

UNTENURED

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date</th>
<th>Appnt. Date (College) or Award of CCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tony Nicholas</td>
<td>Assistant Prof.</td>
<td>Chemistry</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/94</td>
</tr>
<tr>
<td>Jan Heers</td>
<td>Sr. CLT</td>
<td>Biology</td>
<td>Physical &amp; Biological Sciences</td>
<td>9/1/95</td>
<td>9/1/94</td>
</tr>
</tbody>
</table>

**Serving as a lecturer; tenured Sr. CLT

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of New York City Technical College's Departments of Biology, Chemistry, and Physics and General Science and the establishment of the Department of Physical & Biological Sciences effective September 1, 1995. Ten members of the instructional staff serving in the Department of Physics and General Science are transferred and appointed to the Department of Physical & Biological Sciences. Sixteen members of the instructional staff serving in the Department of Biology are transferred and appointed to the Department of Physical & Biological Sciences. Seven members of the instructional staff serving in the Department of Chemistry are transferred and appointed to the Department of Physical & Biological Sciences.
*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Physical & Biological Sciences have the same date of seniority as a result of these transfers. The President shall, therefore, break these ties between and among these tenured members by using each member's individual date of appointment to his or her first full-time instructional staff title at the College.

*Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, certificated lecturers transferred and appointed effective the same date to the Department of Physical & Biological Sciences will have the same date of seniority as a result of these transfers. The effective date of the Certificate of Continuous Employment for the lecturers becomes July 1, 1995. The President, therefore, shall break these ties between and among these certificated faculty members by using each member's individual date award of the Certificate of Continuous Employment in the former department.

Each instructional staff member has been advised of his or her seniority in the Department of Physical & Biological Sciences.

(b) ADDENDUM: Revise the following:

Page 1, D 1: HUNTER COLLEGE - TRANSFER OF FACULTY FROM ACADEMIC SKILLS/SEEK TO SEEK COUNSELING UNIT IN STUDENT SERVICES: The entry is withdrawn.

Page 2, D 2: HUNTER COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO THE FOLLOWING DEPARTMENTS: The entry is withdrawn and hereby replaced with the following resolution:

D 2 HUNTER COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO VARIOUS DEPARTMENTS

RESOLVED, That effective August 29, 1995 the following members of the instructional staff of Hunter College's Department of Health and Physical Education be transferred and appointed to the following departments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't)</th>
<th>Appnt. Date (Prev. Dep't)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank Greenberg</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Curriculum &amp; Teaching</td>
<td>8/29/95</td>
<td>9/1/74</td>
</tr>
<tr>
<td>Mary Lefkarites</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Curriculum &amp; Teaching</td>
<td>8/29/95</td>
<td>2/1/71</td>
</tr>
<tr>
<td>Kathryn Rolland</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>School of Health Sciences</td>
<td>8/29/95</td>
<td>N/A</td>
</tr>
</tbody>
</table>

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of Hunter College's Department of Health & Physical Education effective September 1, 1995. Six members of the instructional staff serving in the Department of Health and Physical Education are transferred and appointed to the Department of Curriculum and Teaching. One member of the Department of Health and Physical Education is transferred and appointed to the School of Health Sciences.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Curriculum & Teaching have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to the former Department of Health & Physical Education.

Each instructional staff member has been advised of his or her seniority in the new department.
**D 3 BARUCH COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION TO THE DEPARTMENT OF EDUCATION:**

RESOLVED. That effective September 1, 1995 the following members of the instructional staff of Baruch College's Department of Health and Physical Education be transferred and appointed to the Department of Education:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date</th>
<th>Appointment Date (Prev. Dep't)</th>
</tr>
</thead>
<tbody>
<tr>
<td>William C.T. Eng</td>
<td>Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/73</td>
</tr>
<tr>
<td>Joan Gondola</td>
<td>Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/79</td>
</tr>
<tr>
<td>Wendy Kyman</td>
<td>Asst. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Ralph Sirianni</td>
<td>Sr. CLT</td>
<td>Health &amp; Physical Educ.</td>
<td>Education</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
</tbody>
</table>

**CERTIFICATE OF CONTINUOUS EMPLOYMENT**

| Helen M. Belden | Lecturer     | Health & Physical Educ.    | Education      | 9/1/95         | N/A                           |

**EXPLANATION:** At its meeting of June 26, 1995, the Board of Trustees approved the abolition of Baruch College's Department of Health & Physical Education and the merger with the Department of Education effective September 1, 1995. Five members of the instructional staff serving in the Department of Health and Physical Education are transferred and appointed to the Department of Education into which the Department of Health & Physical Education was merged.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Education have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to the former Department of Health & Physical Education.

Each instructional staff member has been advised of his or her seniority in the new department.

**D 4 BARUCH COLLEGE - TRANSFER OF INSTRUCTIONAL STAFF FROM THE DEPARTMENT OF ACADEMIC SKILLS TO VARIOUS DEPARTMENTS:**

RESOLVED. That effective September 1, 1995 the following members of the instructional staff of Baruch College's Department of Academic Skills be transferred and appointed to the following departments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date</th>
<th>Appointment Date (Prev. Dep't) or Award of CCE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audrey Williams</td>
<td>Prof.</td>
<td>Academic Skills</td>
<td>Education</td>
<td>9/1/95</td>
<td>N/A</td>
</tr>
<tr>
<td>Ellen Block</td>
<td>Assoc. Prof.</td>
<td>Academic Skills</td>
<td>English</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
<tr>
<td>Judith Entes</td>
<td>Assoc. Prof.</td>
<td>Academic Skills</td>
<td>English</td>
<td>9/1/95</td>
<td>2/1/74</td>
</tr>
<tr>
<td>Cecelia A. McCall</td>
<td>Assoc. Prof.</td>
<td>Academic Skills</td>
<td>English</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
</tbody>
</table>

**CERTIFICATE OF CONTINUOUS EMPLOYMENT**

| Julia Bhasin    | Lecturer     | Academic Skills  | English        | 9/1/95         | 9/1/70                                        |
| Eugenia M. Bragen| Lecturer     | Academic Skills  | English        | 9/1/95         | 9/1/69                                        |
EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of Baruch College's Department of Academic Skills effective September 1, 1995. One member of the instructional staff serving in the Department of Academic Skills is transferred and appointed to the Department of Education. Six members of the instructional staff serving in the Department of Academic Skills are transferred and appointed to the Department of English. One instructional staff member serving in the Department of Academic Skills is transferred and appointed to the Department of Law and seven are transferred and appointed to the Department of Student Development and Counseling.

Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of English have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member's individual date of appointment to the former Department of Academic Skills.

Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, certificated lecturers transferred and appointed effective the same day to the Department of English and the Department of Student Development and Counseling will have the same date of seniority in their respective departments as a result of these transfers. The effective date of the Certificate of Continuous Employment for the lecturers becomes September 1, 1995. The President, therefore, shall break these ties in seniority between and among these certificated faculty members by using each member's individual date of award of the Certificate of Continuous Employment in the former Department of Academic Skills.

Each instructional staff member has been advised of his or her seniority in the new department.

Page 6, D 5: THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF STUDENT SERVICES:

Page 7, D 6: DEPARTMENT OF STUDENT SERVICES: The entries are withdrawn and hereby replaced with the following resolution:

D 5 THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF STUDENT SERVICES:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of The College of Staten Island's Department of Student Development and Department of Health and Physical Education be transferred and appointed to the Department of Student Services:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep't)</th>
<th>Appointment Date (College)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED MEMBERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Louis B. Zarrelli</td>
<td>College Laboratory Technician</td>
<td>Health &amp; Physical Educ.</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>9/1/85</td>
</tr>
<tr>
<td>Roberta Vogel</td>
<td>Prof.</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>9/1/72</td>
</tr>
<tr>
<td>Gloria Garcia</td>
<td>Assistant Prof.</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>2/1/71</td>
</tr>
<tr>
<td>Charlotte McPherson</td>
<td>Assistant Prof.</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
</tbody>
</table>

CERTIFICATE OF CONTINUOUS EMPLOYMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep’t)</th>
<th>Appointment Date (College)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eugene Dudley</td>
<td>Lecturer</td>
<td>Student Development</td>
<td>Student Services</td>
<td>9/1/95</td>
<td>N/A</td>
</tr>
</tbody>
</table>

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of the Department of Student Development and the Department of Health & Physical Education effective September 1, 1995. Four members of the instructional staff serving in the Department of Student Development are transferred and appointed...
to the Department of Student Services. One member of the instructional staff serving in the Department of Health & Physical Education is transferred and appointed to the Department of Student Services.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Student Services have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member’s individual date of appointment to either of the two former colleges or The College of Staten Island after the merger of 1977.

*Pursuant to Section 6.13.b of the Bylaws of the Board of Trustees, the seniority of a transferred lecturer is governed by the date of appointment to the department. The effective date of the Certificate of Continuous Employment becomes September 1, 1995.

Each instructional staff member has been advised of his or her seniority in the new department.

Pages 7&8, D 7: THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF NURSING: The entry is withdrawn and hereby replaced with the following resolution:

D 6 THE COLLEGE OF STATEN ISLAND - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF NURSING:

RESOLVED, That effective September 1, 1995 the following members of the instructional staff of The College of Staten Island’s Department of Health & Physical Education be transferred and appointed to the Department of Nursing:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dep’t)</th>
<th>Appointment Date (College)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evan Pickman</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Nursing</td>
<td>9/1/95</td>
<td>9/1/70</td>
</tr>
<tr>
<td>Howard G. Peirano</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Nursing</td>
<td>9/1/95</td>
<td>9/1/68</td>
</tr>
<tr>
<td>Nicholas Farkoah</td>
<td>Assoc. Prof.</td>
<td>Health &amp; Physical Educ.</td>
<td>Nursing</td>
<td>9/1/95</td>
<td>9/1/67</td>
</tr>
</tbody>
</table>

EXPLANATION: At its meeting of June 26, 1995, the Board of Trustees approved the abolition of the Department of Health & Physical Education effective September 1, 1995. Three members of the instructional staff serving in the Department of Health & Physical Education are transferred and appointed to the Department of Nursing.

*Pursuant to Section 6212 of the State Education Law, seniority for tenured persons is governed by the date of appointment to the department. Tenured persons transferred and appointed effective the same date to the Department of Nursing have the same date of seniority as a result of these transfers. The President, therefore, shall break these ties between and among these tenured members by using each member’s individual date of appointment to either of the two former colleges or The College of Staten Island after the merger of 1977.

Each instructional staff member has been advised of his or her seniority in the new department.

(c) ERRATA: Add the following:

THE CENTRAL OFFICE

P B-1 APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The title for the appointment of Suzanne Tumelty is revised to read Substitute HE Associate.
THE CITY COLLEGE

P B-1 ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The functional title for Jean E. Wiles is revised to read Acting Director of the SEEK Program. EARLY PAYMENT OF NEW STEPS: The entry for Jean Wiles is withdrawn.

P B-2 APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING, VISITING AND SUBSTITUTE APPOINTMENTS): The salary rate for John Gallagher is 50% of $49,189 rate.

P B-4 APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The prior title for Leslie Galman is revised to read Substitute HEA and the previous rate is revised to read $54,034.

LEHMAN COLLEGE

P A-1 SPECIAL ACTION: The entry is withdrawn.

(d) ERRATA: Revise the following:

Page 1 BOROUGH OF MANHATTAN COMMUNITY COLLEGE: The entry revising the salary rate for Quan Ou is hereby deleted.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for September 27, 1995 (including Addendum Items) be approved, as revised as follows:

(a) ADDENDUM: Add the following:

D 5 HUNTER COLLEGE - REVISION OF PREVIOUS ACTION TAKEN BY THE BOARD (ACADEMIC MATTERS):

University Report Addendum, June 26, 1995, Item D3: Elimination of Graduation Requirement for All Degree Programs: The heading is revised to read "HUNTER COLLEGE - ELIMINATION OF COURSE REQUIREMENT FOR ALL DEGREE PROGRAMS." The Explanation is revised to read as follows: "The elimination of this course is a result of planning in connection with the Board's declaration of fiscal exigency."

D 6 THE CITY UNIVERSITY OF NEW YORK - SENIOR CITIZEN WAIVERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize colleges to permit residents of New York State 60 years of age and older to enroll in undergraduate courses on a space available basis and have their tuition waived. For senior colleges, students must enroll on an audit basis without academic credit, and be it further

RESOLVED, That this change shall be effective for all colleges beginning July 1, 1995.

EXPLANATION: The State enacted a law permitting persons 60 years of age or over to audit undergraduate courses on a tuition free, space available basis. The new law authorizes the City University Board of Trustees to reduce the senior citizen age requirement from 65 to 60. This resolution is necessary in order to implement the statute. Current practices at the senior and community colleges will continue within the age requirement for senior citizen status.
D 7 KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF AUDIO EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Secretary of the Board to execute a contract on behalf of Kingsborough Community College to purchase audio equipment. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated amount of $36,000, chargeable to Capital Project HN Y-192 # KG 106-995, CP 34959.

EXPLANATION: These items are being purchased as part of a larger capital grant for AudioVisual workstation equipment. The items will be used by Kingsborough faculty, CLT's, and qualified students, working as a team to produce broadcast quality video and audio products. The facility will be integrated with existing audio and video resources on campus and will include the ability to transmit and receive products through a variety of digital modalities.

D 8 KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF AUDIO-VIDEO EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Secretary of the Board to execute a contract on behalf of Kingsborough Community College to purchase audio-video equipment. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated amount of $48,000, chargeable to Capital Project HN Y-192 # KG 106-995, CP 34959.

EXPLANATION: These items are being purchased as part of a larger capital grant for AudioVisual workstation equipment. The items will be used by Kingsborough faculty, CLT's, and qualified students, working as a team to produce broadcast quality video and audio products. The facility will be integrated with existing audio and video resources on campus and will include the ability to transmit and receive products through a variety of digital modalities.

(b) ERRATA: Add the following:

THE CITY COLLEGE

P B-1 TRANSFER TO ANOTHER DEPARTMENT: The demographic comments for the transfer of Patricia Bramwell are revised to read "Transfer with Tenure from the Department of Special Programs." For all transfers, the Department of Special Program is revised to read Department of Special Programs.

P B-4 REAPPOINTMENT WITHOUT TENURE, CCE, OR 13.3.B. (ANNUAL): The entry for Haishan Wu is withdrawn.

YORK COLLEGE

P A-2 SECTION AI.8.3 SOCIAL WORK CRITERIA FOR ADMISSION TO PROGRAM: Criterion #4 is deleted and the other criteria are hereby renumbered #1 through #5. Former #5 (now #5) is revised to read as follows: "Applicants to and approved majors in the Social Work Program must adhere to the standards of professional conduct found in the National Association of Social Workers Code of Ethics." Also, #6 is added to read as follows: "If demand from qualified applicants exceeds available resources, the selection criteria will be reexamined and resubmitted for Board approval."

P A-3 SECTION AI.8.4 SOCIAL WORK - OTHER PERTINENT INFORMATION: In line three of #1, the word "grad" is revised to read "grade."

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.
Statement of Trustee Cooper:

I am obliged to point out that in the Chancellor's Report, as a result of the interpretation of the guidelines for fiscal exigency, there is voted by this group the elimination of the graduation requirement of Hunter College because of the way in which the policy was applied. The graduation requirement in this case is falling under guidelines for retrenchment. In most universities in the world, the graduation requirement is something which faculty vote on, and this was not done. I believe something similar is in these papers, which I cannot locate at the moment, for Medgar Evers. I am also obliged to point out that we are facing a situation once again where the transfer of faculty into departments by virtue of the interpretation of the State law is a loss of seniority for people who have been in this University, in some places, close to thirty years. The way in which this transfer occurs is the adding of people to existing departments, abolishing their original appointment for seniority. There is clearly a difference of opinion on interpreting the State law between the central administration and the lawyers who serve the faculty senate. I think, however, we should pay some recognition to the fact that we, in both of these cases, have stepped on areas of faculty authority which have a long history and I am very troubled by it.

Statement of Vice Chancellor Diaz:

We clearly have a disagreement here as to what the State law says, but it goes beyond the State law. Our own Bylaws were revised in 1976 to conform to the State law which says that a person's appointment date to a department, a person's seniority date, is based on their date of appointment, and tenure is treated as status not a seniority date. The basic issue here is seniority and tenure as synonymous terms. We think the State law is clear and the Bylaws were amended in 1976 to conform to the State law and use the term, "Date of Appointment" and delete the term, "Date of Tenure."

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and executive session of June 26, 1995 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

Calendar items were considered in the following order:

C. QUEENSBOROUGH COMMUNITY COLLEGE - LIGHTING REVISION 3rd. FLOOR & 2nd. FLOOR OF LIBRARY BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for purchase of materials and equipment for lighting revisions to the 3rd floor and 2nd floor of the Library Building. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $122,000, chargeable to City Capital Budget, Project: HN-206. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing lighting system was constructed prior to a project which added stacks to the original design of the library. Many of the stacks are in an area for which the original lighting is inadequate. The original lighting to be replaced is not energy efficient. Several office areas are also dimly lit. This new lighting system will correct these deficiencies. College personnel will install the materials and equipment purchased to refurbish the lighting system in the Library Building.

D. QUEENSBOROUGH COMMUNITY COLLEGE - REPLACE THEATER LIGHTING SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College to purchase materials and equipment to upgrade the lighting system in the theater. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract
shall not exceed a total estimated cost of $255,000, chargeable to City Capital Budget No. HNQ-001. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing lighting system is antiquated and requires costly maintenance to keep it functioning. Replacing the existing lighting system would enable the College to increase and improve the scope and quality of the theater productions. College personnel will install the materials purchased to upgrade the lighting system. The College theater productions are attended and enjoyed by many students, faculty, and local residents of the Queensborough College vicinity.

E. QUEENSBOROUGH COMMUNITY COLLEGE - REPLACE DOORS IN THE 'C', HUMANITIES, AND CAFETERIA BUILDINGS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for construction pertaining to the replacement of the doors in the 'C,' Humanities, and Cafeteria Buildings. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $232,000, chargeable to City Capital Budget, Project No. HN-206. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The existing exterior main entrance doors into the 'C,' Humanities, and Cafeteria Buildings, do not currently meet handicapped accessibility requirements and are subject to breakdowns of the various components of the doors due to their age (most are over 25 years old) and the volume of persons using these entrances.

Urbahn Associates, Inc., Architecture, Planning, and Management were commissioned by the Dormitory Authority of the State of New York to perform a Condition Assessment Report on the Queensborough Community College Campus Site and Buildings. In the resulting report dated October 1993, the consultants listed the deficiencies relating to the entrance doors on the Humanities and Cafeteria Buildings.

Replacement of the entrance doors with new doors and hardware would be beneficial to both Queensborough Community College and the students at Queensborough. The new doors will decrease the maintenance needed and provide easier access to these buildings.

F. HUNTER COLLEGE - PREPARATION OF MASTER PLAN AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Cooper, Robertson & Partners for consultant services to prepare a Master Plan Amendment for Hunter College, CUNY Project No. HU050-093. The total estimated cost shall not exceed $500,000, chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Master Plan Amendment is to encompass all of the Hunter College facilities except the Campus School. The current Master Plan was adopted in 1973 authorizing the use of 846,121 net assignable square feet. Since that date, the College has acquired the West Building, the East Building, and the Voorhees Building, and leased several other facilities to accommodate academic program changes and increased student enrollment and faculty. Today the current space used by Hunter College is 1,138,717 net assignable square feet.

The Master Plan will provide a study of existing space utilization and space program needs based on future ten year enrollment and faculty projections, academic goals and objectives, and administrative support functions.

The consultant was selected in accordance with law and University regulations.
G. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - DESIGN FOR A NEW FACILITY:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Gwathmey Siegel & Associates, Architects and Planning Consultants, to prepare programs, plans, specifications and cost estimates for a new facility for the Graduate School and University Center of The City University of New York; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract for the design of the aforesaid construction project.

EXPLANATION: In the summer of 1994, a new physical Master Plan for the Graduate School and University Center was approved by the Board of Trustees of The City University of New York, the State Department of Education, the State Board of Regents, the State Division of the Budget, and the Governor. The new plan approved a 375,000 net assignable square feet building envelope (approximately 500,000 gross square feet), to include instructional spaces, faculty and departmental offices, student and faculty research spaces, library space, dining facilities, athletic facilities, assembly spaces, spaces for student and faculty services.

In accordance with State Finance Law Section 136-a, Education Law Section 6218 and the Economic Development Law Article 4-C, CUNY's Department of Design, Construction and Management developed a Request for Qualifications (RFQ) soliciting licensed architectural firms interested in undertaking this commission to submit their qualifications for consideration. The required advertisement was published on July 10, 1995 in the New York State Contract Reporter. A due date of July 24, 1995 was given for the submission, including customary contact sources for questions and details. A total of 43 firms responded to the advertisement. Interviews of six firms were held on August 18, 1995, with a final consultant selected.

H. KINGSBOROUGH COMMUNITY COLLEGE - PURCHASE OF STUDENT LABORATORY COMPUTERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase 182 personal computers from Dell Marketing under existing General Services Administration Contract Number GS-00K-95-AGS-5104, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $228,000 chargeable to Capital Project HN-Y192 and CUNY Project #KG 014-989, CP 34908.

EXPLANATION: The requested equipment will provide our campus with several opportunities. It will enable the College to upgrade computer workstations in our laboratories. This upgrade is necessary to permit student access to contemporary software required for their classroom instruction and education. It will extend connectivity of new workstations to a central network server on which students may explore and learn the latest computer software. Network software access is cost efficient in both minimizing computer hardware requirements as well as staff software maintenance. A separate Mathematics Skills Computer Laboratory will be established. Fiber cables have been linked from the proposed site of the Mathematics Skills Center to the Academic Computer Center for use of software which is available to students. Students will receive tutorial instruction for those identified as requiring assistance in mathematics skills.

I. BARUCH COLLEGE - FUEL OIL REQUIREMENTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize Baruch College to purchase fuel oil from Burnside Coal and Oil Corporation under existing City of New York Contract Number 9587095, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $135,000, chargeable to FAS Code 217701471, during the fiscal year ending June 30, 1996.

EXPLANATION: Fuel oil is required for the provision of heat and hot water in College-owned buildings housing classrooms, administrative offices, and library facilities. Purchasing this commodity through a City of New York requirements contract provides a guarantee of timely delivery during peak periods, whereas purchasing on an as needed basis and selecting suppliers randomly would place the College at risk of non-delivery during critical times of the year when heat is essential to the functioning of the College.
J. UNIVERSITY APPLICATION PROCESSING CENTER - COMPUTER IMAGING PROJECT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Application Processing Center to purchase computer equipment from IBM under existing State of New York contract pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $400,000, chargeable to FAS Code 329301309.

EXPLANATION: UAPC is requesting authorization to purchase hardware and software to upgrade its admission imaging processing system. In phase one, UAPC installed an AS/400 system running the ImagePlus Workflow Application Facility. This allowed for a significant improvement in the admission process for domestic transfer applicants to The City University of New York. All incoming documents are scanned and evaluated on-line. This process has increased the number of applications processed, while eliminating the clerical filing process associated with maintaining and distributing paper documents. UAPC's admissions staff can now access all student application materials, including college transcripts and correspondence, on-line from a computer workstation. The currently installed AS/400 processor operates at 98 percent capacity on a daily basis to maintain this operation. Phase two of this project will expand the current process to include all international transfer students and will provide coverage to allow remote locations throughout the university access to this data. The Office of Admission Services (OAS) and the colleges equipped with image capable workstations will communicate with UAPC's AS/400 imaging system, providing immediate feedback to inquiries regarding student application status. This upgrade also provides the additional capacity necessary to use the existing Integrated Voice Recognition (IVR) system at OAS. When operational, this system will allow applicants using a standard touch tone phone service access to their admission status.

K. UNIVERSITY CONTRACTING OFFICE - VEHICLE LIABILITY INSURANCE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to purchase vehicle liability insurance. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the University Contracting Office pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $425,000 for the initial one-year term, chargeable to the appropriate colleges' FAS codes during the fiscal year ending June 30, 1996. The contract shall include up to four one-year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This action will permit the purchase of a single policy to cover all the vehicles owned and operated by both senior and community colleges.

ADDED ITEMS

L. GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENT OF RESOLUTION FOR CLEANING AND MAINTENANCE SERVICES:

RESOLVED: That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of June 26, 1995 (Cal. No. G) for cleaning and maintenance services at the Graduate School and University Center, to authorize an increase in the estimated cost from $1,350,000 to a new cost of $1,491,787 chargeable to FAS Code 217703400.

EXPLANATION: The increased cost is justified by actual bid price of the lowest responsible bidder. The Graduate School and University Center restructured and rebid its contract for cleaning and maintenance services in an attempt to achieve a budget reduction for the next year's contract term. The anticipated cost for a renewal one-year term with the current contractor would have ranged between $1,500,000 to $1,700,000. The original resolution allowed for an estimated cost of $1,350,000 on rebidding. At the bid opening (August 21, 1995), nine responses were received, six (6) no bids and three (3) responses with figures ranging as follows: $1,491,787.16, $1,596,200.96 and $1,856,532.40. The lowest responsible bidder is 10.5% over the estimated cost in the original resolution. A savings has been achieved by not escalating the cost of the contract for the new year's term. The College is submitting an amendment to its resolution in order to proceed with its award to the lowest responsible bidder.
M. CITY COLLEGE - TEACHING OF INTRODUCTION TO MEDICINE:

RESOLVED, That the Board of Trustees of the City University of New York authorize the Secretary of the Board to execute a negotiated contract on behalf of The City College to purchase teaching courses in Introduction to Medicine from the Long Island Jewish Medical Center, without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total cost of $142,673 for the initial one year term, chargeable to FAS Code 218901400, during the fiscal year ending June 30, 1996. The contract shall include four one-year options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Sophie Davis School of Biomedical Education/CUNY Medical School provides its students with courses required for medical school. Long Island Jewish Medical Center in collaboration with Maimonides Medical Center will assume responsibility for teaching the Introduction to Medicine course for 1995-96. Long Island Jewish Medical Center's ability to meet our curricular needs, their willingness to teach the Introduction to Medicine course, and their prior experience in undergraduate and postgraduate medical education, as well as the fact that it is within commuting distance of our student population makes this institution a suitable choice for this course. Due to physical limitation of facilities at The City College, it is impossible to provide instruction for Introduction to Medicine course on our campus.

N. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Borough of Manhattan Community College to provide building management services at Fiterman Hall. The contract, or contracts, shall be awarded after public advertisement and sealed bidding on a Request for Proposal, pursuant to law and University regulations. The solicitation and evaluation process shall be conducted by the College. The initial term shall be for a twelve-month period from the date of award, and the contract, or contracts, shall include up to four successive one-year options for the University to renew in its best interest. Such purchase shall not exceed a total estimated annual cost of $1,900,000 chargeable to FAS code 217701400. The contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Building services will cover the entire locality (360,000 gross sq. ft./270,000 net assignable square feet) when fully occupied. The College currently occupies 189,000 NASF and will add 32,200 NASF in February 1996. Additional space will be brought on and taken off line during the life of this requirement agreement, as renovations progress. Actual costs will be a function of the amount of space in use.

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

O. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - CONTINUATION OF BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to enter into agreement with Cushman & Wakefield for building management services at Fiterman Hall (30 West Broadway) for the period beginning July 1, 1995 and ending October 31, 1995, at a total cost of $575,000, chargeable to FAS Code 217701400. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The RFP process approved by the Board of Trustees at the November 28, 1994 meeting (see Calendar No. 4.F.) was far more complex than originally anticipated and required extensive discussions with other agencies including the Comptroller of The City of New York. Therefore, the College requests authorization to
continue the agreement with Cushman & Wakefield approved by the Board of Trustees at the June 27, 1994 meeting (see Calendar No. 4.O.) for the period July 1, 1995 through October 31, 1995, at a cost commensurate with the prior year.

The public notice for the RFP is scheduled for late July 1995, and evaluation will begin in September 1995.

(Approved by James P. Murphy (8/16/95), William R. Howard (8/22/95), Charles Inniss (8/22/95), and Susan Moore Mouner (8/23/95)).

A. 1996-97 OPERATING BUDGET REQUEST:

RESOLVED, That the Board of Trustees of The City University of New York approve the Chancellor's 1996-97 Operating Budget Request of $1.4 billion.

EXPLANATION: The Chancellor's 1996-97 Operating Budget Request is $1.4 billion, an increase of $112.7 million, or 8.9% over the 1995-96 appropriated base. This amount represents mandatory cost increases of $49.4 million, and program initiative cost increases of $63.3 million.

At the senior colleges, the overall request is $1.0 billion, an increase of $85.3 million, or 9.1% over the 1995-96 base of $941.5 million. The community college request is $351.1 million, an increase of $27.4 million, or 8.5%, over the 1995-96 base of $323.7 million.

The request seeks to strike the necessary balance between the critical needs of the University and the fiscal realities confronting the State and City. It maintains the University's commitment to open admissions and academic excellence by strengthening the instructional and physical infrastructure. The request reflects the Budget Planning and Policy changes enacted by the Board of Trustees in June. The request begins the process of restoring State and City support in recognition of past enrollment growth; it also continues the Academic Program Planning process, begun in 1993, that targets new resources, especially full-time faculty, to those areas identified by the colleges as top priorities. The University seeks support for the Language Immersion Institute, the Workforce Development Initiative, doctoral financial aid, newly-opened facilities, Campus Safety and Security, and other University priorities. The University also continues to promote student success and expand its partnership with the public school system.

The 1996-97 Chancellor's budget request represents the level of funding required to provide necessary classroom and support services to our current students and the increasing numbers that are expected in future years.

Trustee Giordano voted NO.

NOTE: The Operating Budget Request is on file in the Office of the Secretary of the Board.

B. 1996-97 CAPITAL BUDGET REQUEST:

RESOLVED, That the Board of Trustees of The City University of New York approve the Chancellor's 1996-97 Capital Budget Request: and be it further

RESOLVED, That the Board approve a 1996-97 Capital Budget Request for approximately $576 million, including approximately $553 million for major project costs authorized by the City University Construction Fund and funded through the Dormitory Authority of the State of New York bonds, and approximately $23 million for capital rehabilitation work funded through City/State capital appropriations; and be it further

RESOLVED, That the Master Plan for the University be and is hereby amended as necessary to provide for the capital proposal.

EXPLANATION: The Capital Program addresses the major construction, rehabilitation, and capital equipment needs of The City University. The program continues to focus on critical health, safety, code compliance and facility rehabilitation projects, expansion and modernization of facilities to accommodate enrollment growth by providing instructional, faculty and student support spaces. Projects to upgrade and modernize CUNY facilities to support the needs of CUNY academic programs identified in campus master plans are also proposed.

Trustee Giordano voted NO.
NOTE: The Capital Budget Request is on file in the Office of the Secretary of the Board.

Vice Chancellor Rothbard reported that in terms of the 1995-96 current year's adopted budget, on the senior college side the University lost of $100 million in state aid. The impact of that loss was partially offset by a $750 tuition increase for undergraduates and other increases at the various other levels of study. Within that overall decrease there was also a $23 million lump sum reduction that had to be apportioned to the senior colleges. In addition, the SEEK Program was cut by approximately one-quarter or $3.8 million. As a result of both the executive and adopted budgets, a state of financial exigency exists at the senior colleges, causing many senior colleges to develop and implement retrenchment plans while some are still in the process of refining and implementing their plans. We continue to negotiate with the state on a multi-year savings plan which is in addition to the cuts that the senior colleges have already sustained.

On the community college side, we received reductions both in state aid and city support. The tuition increase at the community colleges was $400. Financial exigency was declared early on but as a result of restorations, early retirement, and other actions, it was the administration's opinion that retrenchment was not necessary and continues to be not necessary at this point in time at the community colleges. Last week the City Council added $7.8 million to the community college budget, thereby complying with the state's maintenance of effort requirement.

Although enrollment has been steadily increasing at both the senior and community colleges for the last several years, because of the tuition increases, program cuts, and the financial aid program cuts, we believe that some enrollment will be lost in the fall semester. We will be working aggressively with the presidents to bolster enrollment in the spring semester.

In terms of the $1.4 million 1996-97 budget request, the university will insist that both the state and city recognize the tremendous enrollment growth it has experienced in the last several years. Excellence in academic programs and the need for additional full-time faculty will be emphasized also. Other needs that must be met for our students include child care, counselling, aid to students with disabilities, financial aid at both the undergraduate and graduate levels, the language immersion institute, the college preparatory initiative, work force development, matching grants for research, and funds to maintain the physical and technical infrastructure of the university. As a result of the September 16th public hearing a $100,000 item for the creation of an Office of Veterans Affairs has been added.

Statement of Trustee Berman:

I think a special vote of appreciation is due the Chancellor, her staff, and the presidents for their ability to accommodate themselves to the exigencies of our financial situation. And I think that this ought to be expressed in terms of a resounding vote in favor of the budget presented.

Vice Chancellor Macari reported that the almost $574 million 1996-97 capital budget request addresses health and safety projects; rehabilitation and modernization of facilities to accommodate programmatic initiatives, enrollment growth, accessibility (Americans with Disabilities Act), and energy conservation; and continued funding for the next stage of previously approved and partially funded projects.

Trustee Giordano commended the request for increases for child care, doctoral students' financial aid, financial aid matching funds, services for disabled students, and library resources. He urged continued efforts to restore full funding for SEEK. Mr. Giordano questioned the fact that the largest increase requested for academic program planning will be allocated to CUNY central for distribution to the campuses and suggested that there be greater input in terms of how that money gets disseminated. He particularly questioned the second largest request in the budget for security and reported that the unilateral feeling of the student governments is that the increased security is more to look at the people who have been on the campuses and less to keep predators out.

Chancellor Reynolds stated that Vice Chancellor Nunez-Wormack and the campuses have been working very, very hard on a thorough renovation of the SEEK Programs to make them more academically successful and to make sure that students have a higher success rate. A legislative committee has been appointed to review SEEK Programs and present a report in December and the administration will be monitoring the activities of the committee very closely. She further stated that the decisions on academic program planning come from recommendations from the campuses, not from the central office. With respect to security, Chancellor Reynolds stated that President Jackson chaired a Task Force on Security which had very wide campus representation. The recommendations of that Task Force have been followed in a quite detailed fashion and that has resulted in very, very good campus safety records.
At this point Trustee Badillo left the meeting.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. KINGSBOROUGH COMMUNITY COLLEGE AND BROOKLYN COLLEGE - JOINTLY REGISTERED PROGRAMS LEADING TO THE A.S. IN EDUCATIONAL STUDIES AND THE B.A. IN EARLY CHILDHOOD TEACHER AND LEADING TO THE A.S. IN EDUCATIONAL STUDIES AND THE B.A. IN ELEMENTARY EDUCATION TEACHER:

RESOLVED, That the jointly registered A.S. in Educational Studies at Kingsborough Community College and B.A. in Early Childhood Teacher at Brooklyn College, and the jointly registered A.S. in Educational Studies at Kingsborough Community College and B.A. in Elementary Education Teacher at Brooklyn College be approved, effective September, 1995, subject to financial ability.

EXPLANATION: The proposed programs are designed to prepare students who complete their first two years of study at Kingsborough Community College (and earn the associate in science degree) to continue their study at Brooklyn College and major in either the baccalaureate program in Early Childhood or the baccalaureate program in Elementary Education. The joint registrations will greatly enhance articulation between the two Colleges.

These programs are built upon existing programs at both Colleges and joint registration is expected to primarily produce an increase in the quality of student preparation, rather than an increase in numbers of students. There is minimal budget impact anticipated.

B. QUEENS COLLEGE - M.A. IN SOCIAL SCIENCES:

RESOLVED, That the program for the Master of Arts in Social Sciences to be offered at Queens College be approved, effective September, 1995, subject to financial ability.

EXPLANATION: The proposed program is a collaborative effort sponsored jointly by all nine departments within the Division of Social Sciences at Queens College. The program will provide an interdisciplinary social science master's program drawing on the insights, findings, and methods of the various social sciences.

The program is structured to address the needs of a number of specific populations: secondary school teachers with provisional certification requiring a master's degree for permanent certification and desirous of additional substantive training in the social sciences; middle management public and nonprofit sector employees desiring further training in public policy and administration; and persons seeking to acquire greater social research skills.

The program is built on a number of existing M.A. programs unable to sustain significant enrollments. Any additional instructional costs will be more than offset by the additional revenues generated by the expanded student enrollment and will be absorbed within the college budget.

C. HUNTER COLLEGE - TEACHER EDUCATION TRACK IN B.A./M.A. PROGRAM IN MATHEMATICS:

RESOLVED, That the Teacher Education Track in B.A./M.A. Program in Mathematics to be offered at Hunter College be approved, effective February, 1996, subject to financial ability.

EXPLANATION: The proposed program is intended to attract undergraduate students majoring in mathematics to teacher education. Hunter College has had a B.A./M.A. Program in Mathematics for some years. This proposal opens the program to students interested in teaching secondary school mathematics.

Currently some students decline to enter the undergraduate teacher education program because they would have to take a substantial number of courses beyond the B.A. degree requirements. This program would allow motivated students to complete a sequence leading to certification as a teacher of mathematics (7-12) without having to exceed 125 credits in coursework.

There are no additional resources anticipated.
D. HUNTER COLLEGE - M.A. IN TEACHER EDUCATION IN MATHEMATICS, I; M.A. IN TEACHER EDUCATION IN MATHEMATICS, II:

RESOLVED, That two programs for the Master of Arts in Teacher Education in Mathematics in grades 7-12 to be offered at Hunter College be approved, effective February, 1996, subject to financial ability.

EXPLANATION: The proposed programs replace the current M.A. program in Mathematics "7-12" that is no longer needed to enable provisionally certified teachers of mathematics to meet State requirements for permanent certification.

Program I is designed for individuals who have majored in undergraduate mathematics, but who have not taken undergraduate courses in education. Program II is designed to serve teachers certified in fields other than mathematics who are teaching mathematics in secondary schools out-of-license.

There is a dire need for mathematics teachers in New York City. Both programs will help alleviate this situation by producing graduates able to secure permanent certification as teachers of secondary school mathematics.

There are no additional resources required.

E. QUEENS COLLEGE - JOHN D. CALANDRA ITALIAN AMERICAN INSTITUTE:

RESOLVED, That the John D. Calandra Italian American Institute be designated as a University Institute with Queens College as the leading campus under the Board Policy Guidelines for Centers, Institutes, Consortia and Special Initiatives.

EXPLANATION: The John D. Calandra Italian American Institute is one of a number of existing units of the University that has never been formally designated as an Institute under Board Policy. It is now seeking recognition.

The Institute, originally established in 1979 and formally renamed in honor of the late Senator John D. Calandra by Governor Cuomo in 1987, is devoted to fostering higher education among Italian Americans through research on the Italian American experience as well as instruction, training, counseling, and service to Italian American students and the Italian American community in New York City. In this proposal plans are outlined for strengthening the research component and restructuring the Institute, as well as for seeking outside support.

F. OMNIBUS BOARD RESOLUTION: ABOLITION, CONSOLIDATION OR MERGER, AND CREATION OF ACADEMIC DEPARTMENTS PURSUANT TO COLLEGE RETRENCHMENT PLANS:

RESOLVED, That the Board approve the abolition, consolidation or merger, and creation of the following academic departments pursuant to the College retrenchment plans, effective on the date indicated:

A. Hunter College

B. Queens College
   1. Abolition of the Department of Special Programs, effective November 1, 1995.

EXPLANATION: At its meetings of January 30, 1995 and February 27, 1995, the Board declared a state of financial exigency existing respectively at the community colleges and the senior colleges. In accordance with the declarations of financial exigency, the Board authorized implementation of the Guidelines and Procedures for Discontinuance of Instructional Staff Personnel Mandated by Financial Exigency. The above Colleges have promulgated Retrenchment Plans which have been reviewed by the Chancellor, the implementation of which required the specified actions on the abolition, consolidation or merger, or creation of academic departments. The
Chancellor is satisfied that the required consultation with faculty and students has occurred through the process outlined in the Retrenchment Guidelines, that appropriate arrangements will be made for academic programs and students affected by the actions, and that the provisions of the Retrenchment Guidelines have been observed with respect to personnel affected by the actions.

NOTE: The above resolution is recommended by a majority of the members present at the meeting of the Committee.

Trustee Giordano voted NO.

Upon motions duly made, seconded and carried, the Public Meeting was adjourned at 6:11 P.M. to go into Executive Session to consider personnel matters.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

SEPTEMBER 27, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the executive session to order at 6:14 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Jerome S. Berg
Herbert Berman
Stanley Fink
William R. Howard

Charles E. Inniss
Susan Moore Mounier
Thomas Tam

Sandi E. Cooper, ex officio
Anthony D. Giordano, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. 'Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson

The absence of Mr. Badillo, Ms. Carrion, and Mr. Del Guidice was excused.

The Board went into Executive Session to discuss personnel matters.

Upon motions duly made, seconded and carried, the executive session was adjourned at 7:08 P.M.

SECRETARY GENEVIEVE MULLIN
Minutes of Proceedings, October 23, 1995

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

OCTOBER 23, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:42 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Michael J. Del Guidice

Stanley Fink
William R. Howard
Thomas Tam

Sandi E. Cooper, ex officio

William Negron, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
President Raymond C. Bowen
President David A. Caputo
Acting President Leo A. Corbie
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Vernon Lattin
President Gerald W. Lynch
President Charles E. Merideth
Acting President Thomas K. Minter

President Yolanda T. Moses
President Antonio Perez
President Kurt R. Schmeller
President Allen Lee Sessoms
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Kristin Booth Glen

The absence of Ms. Carrion, Mr. Inniss and Ms. Mounier was excused.
A. UNIVERSITY STUDENT SENATE: Chairman Murphy announced that the University Student Senate elections were held on October 9, 1995 and called on Mr. Anthony D. Giordano, Jr. to introduce the newly elected student member Chair of the University Student Senate.

Mr. Giordano introduced his successor, Mr. William Negron from La Guardia Community College, as a man with tremendous integrity, work ethic and dedication to the students of CUNY and the University Student Senate.

Mr. William Negron thanked all present for their warm reception. He acknowledged that Mr. Giordano's mentorship had well prepared him for the task at hand. He introduced Vice Chair for Community College Affairs, Ajene Aaron from Borough of Manhattan Community College, and Vice Chair for Senior College Affairs, Joanna DeLeon from Lehman College. He shared his pleasure in representing 214,000 CUNY students and looks forward to a very productive year in which he anticipates finding common ground on issues at hand with the other members of the Board. He hoped that the access, excellence and open admissions of CUNY will be upheld in the year ahead to make it a great and illustrious year for all present.

At this point Mr. Badillo joined the meeting.

Chairman Murphy recognized Vice Chair Edith Everett for the purpose of reading the following resolution:

B. APPRECIATION OF SERVICES - HONORABLE ANTHONY D. GIORDANO, JR.: WHEREAS, The Honorable Anthony D. Giordano, Jr., Chairperson of the University Student Senate, has served in this important student leadership position for two years, both as the student representative on the Board of Trustees and as the highest elected leader of the student body; and

WHEREAS, The Honorable Anthony D. Giordano, Jr., served as a delegate to the University Student Senate, representing Kingsborough Community College and Brooklyn College; and

WHEREAS, As Chairperson of the University Student Senate, Honorable Anthony D. Giordano, Jr., was instrumental in revising the USS Bylaws and in promoting the reinstatement of the University Student Government Activity fee; and

WHEREAS, Among his many services to the University was membership on the Search Committee for a Vice Chancellor for Academic Affairs, the Committee on Academic Policy, Program and Research, the Chancellor's Advisory Committee on Academic Program Planning, the Committee on Long Range Planning, and participation in the deliberations of the Standing Committees of the Board; and

WHEREAS, Honorable Anthony D. Giordano, Jr., served with distinction, purpose, and dedication, and successfully increased student participation in the work and activities of the University Student Senate; and

WHEREAS, He intends to complete his education at Brooklyn College during the current academic year; now therefore be it

RESOLVED, That the Board of Trustees expresses its appreciation to Anthony D. Giordano, Jr., for his outstanding service to The City University of New York and its student body.

The resolution was unanimously adopted.

Mr. Anthony Giordano thanked all present for having made his service as the student trustee a very special time in his life. Sitting around this table with such esteemed people has made him realize that while he does not know everything, he has grown tremendously over the past two years and he still has a lot further to go. He had a special word of thanks for the Trustees who had been kind and treated him in a collegial way and always heard him out even though it has been well documented that he was not always on the same side of issues. I leave the board table with my integrity and self-esteem intact and am able to sleep with a clear conscience for doing the right thing for the constituents I was elected to represent. My advice to my successor is to keep in mind that when he looks in the mirror he is not only looking at himself, but that he is looking at 214,000 students staring back at him, and that he has to do what is right for them as well as what is right for his own self.

Chairman Murphy wished Mr. Giordano all the best in his future endeavors.
C. COLLEGE HONORS: 1. The CUNY Dominican Studies Institute at City College has been chosen as a residency site for a three year Humanities Fellowships Program, with an accompanying award of $250,000 from the Rockefeller Foundation which can obtain the services of up to twelve full-time scholars working for the three years of the program.

At this point Mr. Del Giudice joined the meeting.

2. Baruch College has received a $1 million gift from William and Anita Newman to establish the "Steven L. Newman Real Estate Institute."

Chairman Murphy called on President Matthew Goldstein to introduce Mr. and Mrs. Newman who were among the audience.

President Matthew Goldstein reminisced that Mr. Newman attended another board meeting two years ago when he donated $5 million to Baruch College, in commemoration of which the college library was dedicated as the "William and Anita Newman Library." The Newman's have a long tradition with Baruch College starting with Morris Newman, Mr. Newman's father, a 1926 graduate, William Newman, class of 1947, and his late brother Joseph Newman. This particular gift will enable the college to establish the first University-wide institute for the study of real estate. The Institute's basic objectives are to promote research and scholarship in real estate and land use issues, encouraging the most highly qualified and motivated faculty to be engaged in curricular development in this important area; encouraging highly qualified and motivated students to pursue careers in real estate and related fields. The Institute will provide great dimension and reach and give CUNY students growing career opportunities in real estate. President Goldstein expressed his delight that Mr. and Mrs. Newman thought about the college in this way as they will indeed influence future generations through this great Institute.

Mr. Newman expressed thanks on behalf of his wife and himself for the opportunity to help our alma mater, commemorate their son's name, and make a bit of difference in the city of New York. Mr. Newman related that he was fortunate enough to have a father who was an immigrant and a Baruch College graduate, who gave him his start in the real estate business. Most of the young people attending the school today are not that fortunate. Mr. Newman said that he was trying to help level the playing field, because he always felt that there was a gap in the educational opportunities in this great city. Real estate is obviously one of the major industries in this city and there are no undergraduate programs to prepare for an entry into the field. Whatever he knows about real estate he learned the hard way, on the job, and he thinks that it would be a lot better if people had some academic background, and hopefully this Institute should help fill the gap.

On a personal level it has been a privilege and a pleasure working with President Matthew Goldstein and Dean Ronald Berkman in preparation for the classes to start in the not-too-distant future. It is even a greater pleasure for me to be able to repay my alma mater for the gift of education given to my father, my late brother, myself, and many of my business associates, given by the citizen's of New York. I want to thank you all.

Chairman Murphy thanked Mr. and Mrs. Newman for enlivening the board meeting and making it very special. We thank you for your generosity and the spirit in which this gift was given, and assure you that the board members and all those who are present at the meeting will constantly keep in mind the loving thought that goes behind it, on behalf of your son and of the college.

At this point the Calendar items were considered in the following order:

Upon motions duly made, seconded and carried, the following resolutions were adopted:(Calendar No. 6. A. and 6. B.)

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. BARUCH COLLEGE - NAMING OF THE NEWLY ESTABLISHED CENTER AT THE SCHOOL OF PUBLIC AFFAIRS, THE "STEVEN L. NEWMAN REAL ESTATE INSTITUTE:"

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the newly established center at the School of Public Affairs at Baruch College, the "Steven L. Newman Real Estate Institute."
EXPLANATION: William Newman (Class of 1947) and Anita Newman have made a gift to Baruch College of one million dollars ($1,000,000). In recognition of this gift, the College has established the Steven L. Newman Real Estate Institute in memory of Steven Newman who followed his grandfather’s and father’s successes in real estate.

The Newman family has a long tradition at Baruch College, starting with Morris Newman (Class of 1926), William Newman (Class of 1947), and his late brother, Joseph Newman (Class of 1950). After World War II, William Newman joined his father’s company, which has evolved into New Plan Realty Trust; he is now the Chairman and Chief Executive Officer.

The Institute will further enhance Baruch's ability to fill its critical mission. It will focus the attention of the School, College, and University on a vital sector of the New York regional economy, serve as a center for interdisciplinary research and provide a structure for the establishment of linkages with an array of external academic, business, nonprofit and government organizations.

The generosity of William and Anita Newman to Baruch College is extraordinary. For the second time they are making a seven-figure gift to Baruch College. Two years ago, Baruch College placed their names on the new Baruch College Library in recognition of their contributions.

Mr. Newman is a Trustee of the Baruch College Fund and contributes stature and leadership to the Fund. His commitment and dedication to the mission of Baruch College will assist in affording future generations of students the opportunity for an education of the highest caliber.

B. BARUCH COLLEGE - NAMING OF THE CONFERENCE ROOM OF THE WILLIAM AND ANITA NEWMAN LIBRARY, THE "IRVING J. CHAYKIN CONFERENCE ROOM:"

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the conference room of the William and Anita Newman Library of Baruch College, the "Irving J. Chaykin Conference Room."

EXPLANATION: Professor Irving J. Chaykin has made an unrestricted gift to Baruch College of one hundred thousand dollars ($100,000). Professor Chaykin is both an alumnus (BBA Class of 1932) and a retired professor whose commitment to Baruch College has been unwavering. While an undergraduate accountancy student, Professor Irving J. Chaykin was a member of Beta Gamma Sigma and editor of "Business Bulletin."

From 1932 to 1967, Professor Chaykin was a member of the faculty of the Accountancy Department imparting his expertise, wisdom, and humor to generations of Baruch students. He founded and was the director, from 1952 to 1990, of the Chaykin Seminars and CPA Review Courses.

The Baruch College Alumni Association awarded Professor Chaykin its Outstanding Alumni Achievement Award in 1989.

In recognition of the generosity of Professor Irving J. Chaykin, Baruch College wishes to dedicate the conference room of the William and Anita Newman Library as the Irving J. Chaykin Conference Room. Naming the conference room in honor of Professor Irving J. Chaykin is a tribute to the many contributions Professor Chaykin made to the students of Baruch College and to the profession of accountancy.

D. PRESIDENTIAL HONORS: Offer congratulations to President Marlene Springer, the College of Staten Island, whose inauguration will take place on Friday October 27th, 1995 at 2:00 p.m..

E. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. $335,154 NIH, to R. Callender, Physics, for "Vibrational Studies of Enzymes."

b. $232,226 NIH, to R. Callender, Physics, for "Spectroscopic Studies of Visual Pigments."
c. $218,649 NIH, to W. Boto, Biology, for "Minority International Research Training Grant."

d. $199,992 NYCDEP, to M. Green, Chemistry, for "Testing of Activated Carbon."

e. $187,689 NIH, to H. Schulz, Chemistry, for "Metabolism of Unsaturated and Hydroxy Fatty Acids."

f. $151,005 NIH, to S. Rowland, S-Med, for "Health Careers Opportunity Programs."

g. $113,610 NSF, to S. Cowin, Mech. Engineering, for "Cell and Tissue Curriculum Development."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $345,240 U.S. Department of Education, to Jacqueline Williams, for "Student Support Services."

GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $204,297 U.S. Education, to Mildred Lee, for "Project Ascend: Ronald E. McNair Postbaccalaureate Achievement Program."

b. $135,000 NEH, to Dee Clayman, for "Database of Classical Bibliography."

YORK COLLEGE

a. $200,000 New York City, to Barbara Nicholich, Fine and Performing Arts, for "Sound & Lighting System/York College Theater."

QUEENSBOROUGH COMMUNITY COLLEGE

a. $219,229 New York State Education Department, to Victor Maiorana, for "VATEA Tech-Prep Consortium of Queens."

JOHN JAY COLLEGE

a. $281,393 U.S. Department of Education, to Karen Delucca, for an "Upward Bound Program."

b. $280,661 U.S. Department of Education, to Josefina Couture, for "Talent Search Program."

c. $240,000 New York City Transit Authority, to John Jay College, for "Transportation Management Courses for the New York City Transit Authority."

d. $199,508 U.S. Department of Education, to Lillian Masters, for a "Student Enrichment Program."

e. $155,500 New York State Education Department, to Gregory Bryant, for a "Liberty Partnership Program."

COLLEGE OF STATEN ISLAND

a. $600,000 NYC/DOE, to Carol Sonnenblick, for "Nurse Aid Training Program."


c. $102,783 VATEA, to Carolyn Fazzolari, for "Academic Skills Center for Career Students."
Laguardia Community College

a. $400,000 New York City Department of Employment/JTPA, to Judith McGaughey, Continuing Education Division, for "Uplift Skills Training Initiative."

b. $293,905 U.S. Department of Education, to Robert Levine, Academic Affairs Division, for "Student Support Services."

c. $270,000 New York State Department of Education, to Sean Galvin, Academic Affairs Division, for "Liberty Partnership Program."

d. $249,245 New York State Education Department, to Judith Bieber, Cooperative Education Division, for "Queens School-to-work Opportunities Initiative."

e. $233,759 New York City Human Resources Administration, to Jane Schulman, Continuing Education Division, for "Job Club."

f. $140,000 Ford Foundation, to Hazel Carter, President's Office, for "Queens Urban Partnership Program."

F. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. She joined with the Board of Trustees in congratulating Mr. William Negron, and reiterated her gratitude to him for his eloquent support on budget issues in the past year, and said that she was looking forward to working with him and his newly elected fellow officers.

2. We are off to Albany early in the morning to meet with Budget Director Patricia Woodward at her request on the 1996-1997 State budget. Senate Majority Leader Bruno predicted on Friday that the state budget deficit will be $5 billion, about $2 billion of which is the tax cut approved this last year. The anticipated mid-year budget reductions to state agencies took effect as previously discussed by the Board's Committee on Fiscal Affairs and Facilities Planning. We worked very diligently through the start of school this fall to minimize the impact on University and college operations through non-programmatic savings wherever possible. There are discussions in Albany about a possible special legislative session in December, but no final decision has been announced.

3. We are continuing to work on the progress report required for submission to the state in December. This progress report is to be reviewed by the Board's Committee on Long Range Planning on November 13th, and all trustees are invited to this meeting. We are soliciting suggestions through the normal channels with the assistance of the college presidents. Already we have a letter with helpful suggestions from Trustee Cooper of the Faculty Senate.

4. We are pleased to report that the State, through the Division of the Budget, has approved continuation of important capital projects that the Board has sought to receive the site for John Jay Phase II, Sophie Davis Science and Technology Equipment for CUNY colleges and the campus restroom renovations. They were supportive on all of these issues.

5. On the City level, the City Planning Commission voted for a month-to-month extension of the lease of the sanitation garage located across the street from Medgar Evers College. This decision is a real victory for our team, because the failure to move that sanitation garage has plagued the expansion of Medgar Evers for over a decade. We are really pushing to get that sanitation garage moved so that we can move ahead with the building long slated for that area. I want to thank Trustees Badillo and Berg for working with President Jackson and the Central Office on behalf of Medgar College.

6. We are continuing to work with the Mayor's Office and the City Council, and were again helped by Trustee Badillo, on the issue of students on Home Relief who are required to work in order to receive their public assistance benefits. We are very eager that these students continue to pursue their community college degrees with us because they
can then permanently get off welfare, which is the whole goal. We are making progress getting the number of hours that they have to work reduced, and getting work hours scheduled around class schedules. We are still struggling on getting the focus on designating CUNY campuses as worksites, which we continue to believe is indeed appropriate.

7. On Federal developments, Vice Chair Edith Everett most appropriately asked at the last Board meeting for comments on the Federal student aid situation. In your packets you have a copy of a New York Times article which came out this weekend, about an absolutely confounding development on the federal level, on congressional bills that threaten aid for immigrant students. We have talked extensively with the New York Times on this issue. I was elated to hear Mr. Newman refer to his immigrant father who went to Baruch College, followed by most of his family. If congress passes these bills, federal aid for legal immigrants would be cut off, such as federal grants and aid to help them pursue their education. This would devastate the educational aspirations of about 40,000 of our students, and it would certainly have a major impact on the economy of New York State.

Vice Chancellor Hershenson reported the following:

Vice Chancellor Hershenson reported that there are three major student financial aid issues being focused on as the debate takes place in Congress:

1. On the issue of limitation on grants and loans to legal immigrant students; CUNY currently has 94,600 students receiving Pell grants of which 42% or 40,000 are legal immigrants. The difficulty is that the changes in question are not part of a student aid bill but are included in welfare reform proposals that are currently under review - and engendering great interest - in congress. The provisions require that the income of the immigrant sponsors be used to determine student eligibility for aid. The Senate version limits what is called deeming to a total of five years, and precludes sponsorship of an immigrant unless 200% of the sponsor’s income is Federal poverty level income of $14,000, i.e., the income of a family of four has to be $28,000 before they can sponsor an immigrant. There are other factors involved, but this is the essential element of the proposal. We are working with national associations to mobilize support from legislators from the big states that have large populations of immigrants, such as California, Florida, Texas and Illinois. The Conference covering this bill begins this week. The only New York Representative on the Conference Commission is Senator Patrick Moynihan, however, there are many representatives from the states with large immigrant populations.

2. On the issue of Pell grants overall, the maximum grant (currently $2,340) would be increased by $100 annually, however, on both House and Senate bills, there would be a reduction of the minimum award to students who come from families making between $17,000 and up to $30,000 annually. It is a redistribution program at the federal level. Overall, the Pell grant appropriation decreases.

3. On the issue of changes in loan provisions, Senator Nancy Kassebaum’s proposal to tax institutional loans by 85% is facing bi-partisan opposition. CUNY students get a total of $100 million in loans, so the proposed tax, if passed, would cost $850,000 to the system. Capital for the Perkins loan program for low income students will be eliminated affecting $100 million in loans nationwide and $2.2 million in loans to CUNY students. Both chambers are looking to raise interest rates, eliminate the six-month grace period on such loans, and barring colleges with high default rates from participation in the program.

At this point Chancellor Reynolds continued her oral report:

8. The Chancellor restated Chairman Murphy’s comments about the Rockefeller Foundation grant received by the CUNY Dominican Studies Institute at City College, adding that it was one of eight sites chosen from over 60 institutions that applied from various parts of the world. She reminded the Board that this was a very recently approved Institute that was getting outside funding and moving an important agenda.

9. Chancellor Reynolds noted that Lehman College, formerly Hunter College in the Bronx, was the first home of the United Nations which is celebrating its 50th Anniversary. To commemorate this occasion a Student Forum took place at Lehman College, with the participation of the Secretary General of the United Nations, Mr. Boutros Boutros
Ghali, and moderated by Mr. A. M. Rosenthal from the New York Times. She thanked President Fernandez, Lehman College faculty and staff, and CUNY-TV for their efforts. She added that Mr. Rosenthal himself was a CCNY alumnus and had covered the UN some fifty years ago as a beginner reporter. The one hour TV show taped by CUNY-TV will be aired nationwide by PBS, who will distribute the tape to colleges throughout the country as per an arrangement worked out with CUNY. The Chancellor referred to the exhibit of UN posters outside the Board room, and announced that a short excerpt from the tape, showcasing talented CUNY students would be shown to all present momentarily. Finally, she thanked Professor Benjamin Rivlin, who was in the audience, for working with the students at the Forum.

10. The Chancellor concluded her report by mentioning that Vice Chancellor Richard Freeland was going to provide an update on the time framework and planning process that we are undergoing during Academic Program Planning.

At this point Trustees Badillo, Fink and Del Guidice left the meeting.

Upon motions duly made, seconded and carried, the following resolutions were adopted Cal. Nos. 1 through 5):

**NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for October 23, 1995 (including Addendum Items) be approved, as revised, as follows.**

(a) ADDENDUM: Add the following:

**D6 HUNTER COLLEGE-ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN- AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)**

<table>
<thead>
<tr>
<th>DEPT./TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFEC. DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provost's Office</td>
<td>Birch</td>
<td>Eugenie</td>
<td>$91,750</td>
<td>9/1/95*</td>
</tr>
</tbody>
</table>

*Effective date approved by the Deputy Chancellor

**D7 BOROUGH OF MANHATTAN COMMUNITY COLLEGE-ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN- AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)**

<table>
<thead>
<tr>
<th>DEPT./TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFEC. DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>Anderson</td>
<td>Granville Scott</td>
<td>$83,683</td>
<td>10/1/95*</td>
</tr>
</tbody>
</table>

*Effective date approved by the Deputy Chancellor

**D8 THE CENTRAL OFFICE-APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PROIR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS (SW INDICATES WAIVER OF SEARCH)**

<table>
<thead>
<tr>
<th>DEPT./TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFEC. DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Affairs HEO (CUNY Director of Assessment)</td>
<td>Cascallar</td>
<td>Eduardo C.</td>
<td>$77,128</td>
<td>10/16/95-6/30/96</td>
</tr>
</tbody>
</table>
D9 THE CITY COLLEGE - ELECTION OF DEPARTMENT CHAIRPERSON

<table>
<thead>
<tr>
<th>DEPT./TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFEC. DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>History</td>
<td>Grande</td>
<td>Frank</td>
<td>$62,294</td>
<td>9/14/95-6/30/96</td>
</tr>
</tbody>
</table>

Note: To fill the unexpired term of J. Watts 7/1/93-6/30/96.

D10 THE CITY UNIVERSITY OF NEW YORK - EDUCATIONAL SOFTWARE LIBRARY

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase an Educational Software Library Program/Campuswide Software License Grant from Digital Equipment Corporation under existing State of New York Contract Number P37162 Pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $70,000 chargeable to FAS code 204301535, during the fiscal year ending June 30, 1996.

EXPLANATION: By participating in the Digital Equipment Corporation's Educational Software Library/Campuswide Software License Grant, the University has established an archive of all current proprietary software for Digital equipment machines and has created its own internal software distribution network among CUNY colleges. This program provides annual savings to the University, as well as a wider range of Digital software programs.

(B) AA SECTION: Add the following:

AA 1 APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OFSR)

<table>
<thead>
<tr>
<th>DEPT./TITLE</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>SALARY RATE</th>
<th>EFFEC. DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of the Secretary</td>
<td>Messerlain</td>
<td>Hourig</td>
<td>$52,213</td>
<td>9/18/95-1/31/96</td>
</tr>
<tr>
<td>Substitute HEa (Executive Assistant to the Secretary)</td>
<td></td>
<td></td>
<td></td>
<td>2/1/96-6/30/96</td>
</tr>
</tbody>
</table>

(c) ERRATA: Add the following:

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

P B-1 EARLY PAYMENT OF NEW STEPS: The entry for Antonio Perez is withdrawn
APPOINTMENT WITH TENURE (AFFIRMATIVE ACTION REPORT ON FILE) (SW I INDICATES WAIVER OF SEARCH): The entry for Antonio Perez is withdrawn.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 23, 1995 (including Addendum Items) be approved, as revised, as follows.

(a) ADDENDUM: Add the following:

D2 LAGUARDIA COMMUNITY COLLEGE - TRANSFER OF INSTRUCTIONAL STAFF FROM THE DEPARTMENT OF OFFICE TECHNOLOGY TO VARIOUS DEPARTMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Rank</th>
<th>Former Department</th>
<th>New Department</th>
<th>Seniority Date (New Dept.)</th>
</tr>
</thead>
</table>


TENURED MEMBERS

Marian Rutledge  Associate Prof. Office Technology Computer Inf. Systems  9/1/95
Audrey Harrigan-Lamont  Professor Office Technology Office of Acad. Affairs  9/1/95

CERTIFICATE OF CONTINUOUS EMPLOYMENT

John Appiah  Lecturer Office Technology Accounting/Managerial Studies  9/1/95
Eve Fischthal  Lecturer Office Technology Computer Inf. Systems  9/1/95

D3 QUEENS COLLEGE - LICENSE AGREEMENT WITH CITY OF NEW YORK FOR LOUIS ARMSTRONG HOUSE

RESOLVED, That the Board of Trustees authorize the President of Queens College to execute a renewal of the License Agreement between The City University of New York, on behalf of Queens College, and the City of New York, acting through its Department of Cultural Affairs, for the College to continue its operation of the former residence of the late Louis Armstrong in Corona, Queens, in conjunction with its administration of the Louis Armstrong Archives, for a term of ten years and a renewal option of ten years, at an annual rental of One Dollar ($1.00), for the purpose of educating the public regarding the life and work of Louis Armstrong, and establishing the premises as a memorial to Louis Armstrong, said Agreement to be subject to approval as to form by the General Counsel.

EXPLANATION: The Armstrong residence was bequeathed to the City of New York under the terms of the will of the late Lucille Armstrong, widow of Louis Armstrong. Mrs. Armstrong bequeathed to the Louis Armstrong Educational Foundation, Inc. The personal papers, tape recordings, photographs, memorabilia, etc., of Louis Armstrong. In 1986, the Armstrong Foundation donated these items to Queens College to establish, for scholarly purposes, the Louis Armstrong Archives, upon condition that the College maintain the Armstrong residence as a memorial to the life and work of Louis Armstrong. The College has operated the Armstrong residence since 1987 under the terms of a License Agreement with the City, and has completed the work of cataloging and preserving the Archives, which are now located in an archival facility at the Benjamin Rosenthal Library on the Queens College campus. The College intends to seek outside sources of funding for the purposes of transforming the residence into a museum and education center open to the public and conducting research, studies and other educational programs for the benefit of students, scholars and the public.

D4 THE CENTRAL OFFICE - UPGRADE TO KRONOS TIMEKEEPER SYSTEM

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase a software upgrade to the Kronos Timekeeper System including Timekeeper Central and Kronos Scheduling Software and related maintenance from Interborough Systems Corporation under existing General Services Administration Contract Number GS25F5155C pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $20,858 chargeable to FAS Code 230401304, during the fiscal year ending June 30, 1996.

EXPLANATION: The software upgrade to the existing Kronos Timekeeper System will enhance the system from single user, Version 7, to network Version, 8C-10 - affording multiple user capability. This enhancement is expected to facilitate greater control and tracking of University personnel scheduling, time, accruals etc., as well as provide accurate reporting capabilities for the Office of Personnel.

D5 THE CITY UNIVERSITY OF NEW YORK - SYSTEM SCHOLARPAK - VOLUMEPAK

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase software maintenance from Sun Microsystems under existing State of New York Contract Number P37164 Pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $40,000, chargeable to FAS code 204301309, during the fiscal year ending June 30, 1996.

EXPLANATION: The Sun Microsystems Scholarpak-VolumePak program is a software maintenance program for Sun Unix-based workstations that will provide The City University of New York with the right to use Sun operating system and additional software applications on 500 workstations University-wide. This program provides annual
savings to the University, as well as a wider range of access to software applications on Unit workstations than are rapidly becoming the cornerstone.

(b) ERRATA: Add the following:

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

P C-4 SECTION CIII.20.23 GIFTS: The entry is withdrawn.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

At this point it was noted that there was no longer a quorum present, therefore the following items will be ratified at the November 27, 1995 Meeting of the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and executive session of September 27, 1995 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK - PURCHASING MANUAL:

RESOLVED, That the Board of Trustees of The City University of New York approve the revised Purchasing Manual prepared by the City University Office of Contracting; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Vice Chancellor for Budget, Finance, and Information Services to make such revisions as may be necessary to the purchasing manual to implement changes to City and State procurement laws, and policies and regulations adopted by the Board in an appropriate and efficient manner after consultation with the Office of the Secretary and the Office of General Counsel.

EXPLANATION: The University Contracting Office has prepared a Purchasing Manual incorporating recent changes to New York State Education Law Section 6218. This statute, which governs the University's procurement practices, was amended in July 1993 to raise the threshold of competition from $250 to $5,000, to raise the level for public advertisement and sealed bidding from $10,000 to $20,000 and to permit the use of federal contracts. In addition, the University Office of General Counsel has issued standardized Board resolutions and procurement contracts and various advisory memoranda providing guidance on specific procurement matters.

B. CENTRAL OFFICE - ACCEPTANCE AND ADMINISTRATION OF TRUST AND GIFT FUNDS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Chancellor and the Presidents of the colleges and schools within the University system to accept unrestricted gifts to their respective colleges and schools from individuals and donors where each such unrestricted gift does not exceed $10,000 in value. Each college and school shall be required to maintain monetary gifts in separate bank accounts designated for that purpose. In addition, the colleges shall maintain proper records of all donations and shall provide an accounting therefore at the end of each fiscal year. In the event that, at the time of accounting, the account balance at any college or school exceeds $5,000, the entire balance (less expenses for maintenance) shall be transmitted to the University Accounting Office for deposit in the University's Investment Pool in an account maintained for the particular college or school.
EXPLANATION: Under the State Education Law, the Board of Trustees has the authority to accept and administer unrestricted gifts for college or University purposes. Thus, unrestricted gifts given to a college must be received by the Board of Trustees on behalf of the college. This resolution is a limited delegation of that authority, and will eliminate the necessity of the Board adopting a separate resolution in each instance where a small unrestricted gift is donated.

The following item was approved by Delegation of authority:

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

C. AGREEMENT, ETC., WITH THE CITY UNIVERSITY CONSTRUCTION FUND AND DORMITORY AUTHORITY OF THE STATE OF NEW YORK:

RESOLVED, That the proposed Second Supplemental Agreement and Lease dated as of October 25, 1995 among the Dormitory Authority of the State of New York, the City University Construction Fund and The City University of New York, relating to Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligations, providing for the leasing by the Fund from the Dormitory Authority of facilities for the use of The City University and the financing by the Dormitory Authority of such facilities, by the issuance of bonds and notes pursuant to the Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligation Resolution dated as of May 25, 1994, between the Dormitory Authority, the Fund and The City University be approved; and be it further

RESOLVED, That the Chairperson or Vice Chairperson is hereby authorized and directed to execute the Second Supplemental Agreement of Lease on behalf of the City University, and is authorized to cause the seal of the City University to be affixed thereto; and be if further

RESOLVED, That the Secretary of the Board of Trustees is hereby authorized and directed to sign the Second Supplemental Agreement in attestation of the signature of the Chairperson or Vice Chairperson and/or of the seal of The City University, and to cause the Second Supplemental Agreement to be delivered on behalf of The City University to the other parties thereto; and be it further

RESOLVED, That the Chairperson or Vice Chairperson of the Board of Trustees is authorized to make such changes in the Second Supplemental Agreement as he or she shall deem appropriate or necessary in accordance with the advice of the General Counsel of the Board of Trustees, including the deletion or addition of facilities for which this Board has previously approved a capital budget request to the State Division of the Budget, and the signature of the Chairperson or Vice Chairperson of the Board of Trustees and the attestation of such signature by the Secretary shall be conclusive evidence of the approval by the Board of Trustees of such changes.

EXPLANATION: The 1995 Legislature approved a Capital Budget which authorized a number of facility improvements to continue The City University Construction Program. This resolution will authorize an agreement and procedures needed to permit the Dormitory Authority to finance and provide both senior and community college facilities for The City University of New York. This Second Supplemental Agreement will mirror in both its language and intent, the terms specified by the First Supplemental Agreement adopted by the CUNY Board of Trustees on September 29, 1994.

(Approved by James P. Murphy (10/27/95), Edith B. Everett (10/28/95), William R. Howard (10/27/95), and Charles Inniss (10/31/95)).

D. MEDGAR EVERS COLLEGE - ENVIRONMENTAL SCIENCE LABORATORY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Medgar Evers College to establish an Environmental Science Laboratory. The contract, or contracts, shall be awarded by the College to the lowest responsible bidder after public advertisement and sealed bidding, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $ 199,100, chargeable to City Capital Budget, Project HN-K001, for the fiscal year ending
June 30, 1996. The contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Medgar Evers College is in receipt of CP-33929 from the New York City Office of Management of Budget, authorizing an expenditure of $199,100, by Medgar Evers College for the development of an Environmental Science Laboratory under Capital Project HN-K001 (CUNY Project ME046-993).

The Environmental Science Laboratory will be established to support the MEC Bachelors Degree program in Environmental Science. The implementation of this degree program began in Fall 1994. State-of-the-art scientific equipment must be purchased to support instructions and provide properly equipped laboratory resources.

E. BROOKLYN COLLEGE - CAMPUS WIDE HANDICAP ACCESS AND SAFETY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Brooklyn College for renovations in compliance with Americans with Disabilities Act regulations, including modification of access, signage, interior ramps and bathrooms. The contract shall be awarded to the lowest responsible bidder, after public advertisement and sealed bidding by the College, pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $2,396,000, chargeable to the State Capital Construction Fund, Project BY041-092. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: College facilities must be brought into compliance with Americans with Disabilities Act (ADA) regulations. The consultant for this project was approved by The City University of New York Board of Trustees on November 23, 1992. Since then, the adoption of the Brooklyn College Master Plan and new ADA requirements changed the scope of work. The project was divided into two phases to permit the completed design of the interior portion to enter construction while the exterior was redesigned. This contract is for the construction of the first phase, in which the interiors of all the buildings on the campus will be brought into compliance with the ADA. There are sufficient available funds for this phase. An additional request will be needed for the exterior work which is now Phase II. The major components of Phase II will be the complete alteration of the main entries of all Ingersoll and Boylan Halls, following the master plan guidelines as well as ADA.

F. MEDGAR EVERS COLLEGE - LEASE/PURCHASE OF MODULAR TRAILERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Medgar Evers College for the lease or leasepurchase of modular trailers or pre-fabricated metal components building. The contract, or contracts, shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $736,000 over a five (5) year period, composed of $232,000 for the first year and $126,000 for each of the next four years thereafter, chargeable to FAS Code 2-226-01-300, during the fiscal year ending June 30, 1996. The contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The 9,408 NASF of temporary facilities will consist of seven (7) modular trailers buildings supplying classroom, faculty office, faculty research, and bathroom facilities. The largest component will be lecture (7,392 NASF). Eight (8) to eleven (11) general classrooms will be provided for use by all College disciplines in rooms sized to serve between 40 to 80 students. Seven faculty offices and related support spaces (1,120 NASF) and faculty research space (224 NASF) will be provided. Necessary bathroom facilities serving these seven new modular trailers and the adjacent existing trailers will also be provided (672 NASF).

This proposal in combination with five (5) lecture classroom trailers received from Hostos Community College and installed at the campus in September 1993, will remedy Medgar Evers' current lecture space deficit, and provide sufficient lecture space while the campus grows during the next five years until the next major project, Academic Complex I, is implemented in the year 2000.

A new Master Plan will be submitted soon for approval by the Board of Trustees. The proposed modular trailers will provide transitional space while the new Master Plan is being implemented.
NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE: TEACHER PREPARATION TRACK TO BE ADDED TO THE BA/MA IN MUSIC:

RESOLVED, That a Teacher Preparation Track leading to permanent certification be added to the existing BA/MA program in Music at Hunter College, effective January 1996, subject to financial ability.

EXPLANATION: Hunter College currently offers both a Combined BA/MA in Music and a program in Music "K-12" Teacher leading to the Bachelor of Science degree. The College is proposing to deregister the existing B.S. program in Music "K-12" teacher and to add a teacher preparation track to the Combined BA/MA in Music.

The existing B.S. in Music "K-12" Teacher has not been operational for several years because of a combination of low enrollments and limitation of resources. The addition of a teacher preparation track to the BA/MA program is intended to attract undergraduate students majoring in Music to become teachers of music. The new teacher preparation track is also expected to be cost effective because it would allow matriculated students to complete a sequence leading to permanent certification as teachers of music (K-12) without having to exceed 125 credits in coursework.

Trustee Tam reported that the Committee on Academic Policy, Program and Research had heard two reports from the Office of Academic Affairs. The first covered Academic Program Reviews conducted by the colleges in 1994-95 in accordance with the Board's guidelines, including 166 programs or departments under review CUNY-wide. The second report covered the Office of Academic Affairs' major priorities for 1994-95 including academic program planning, collaborative efforts with the Board of Education, and articulation assessment.

Vice Chancellor Freeland Reported on Academic Program Planning:

Vice Chancellor Freeland reported that it is 2 1/2 years since the Board had adopted the resolution on Academic Program Planning. Three academic years of campus-based academic program planning and three budget cycles linked to that plan have been completed.

The resolution on Academic Program Planning had two basic goals: 1) To make us more efficient in our use of resources by making sure that at each campus budgets are deployed in the most appropriate manner given current academic needs, and also by achieving greater integration as a University system; 2) To protect the academic quality of our programs by making sure that our most important programs receive the financial support they need and also by requiring regular reviews of all our programs including scrutiny by outside experts.

Vice Chancellor Freeland summarized the activity that was pursued in implementing this resolution: a) The primary vehicle for assuring the most appropriate use of resources by the colleges are college planning committees, linked to governance that worked closely with presidents and chief academic officers to refine and focus missions, identify programmatic priorities, formulate plans for academic development, and set campus priorities; b) College planning has resulted in significant realignment in programs at the colleges, as a result of the work of the planning committees supplemented last year by college retrenchment committees. All total, over three annual planning cycles, 128 programs have been closed, suspended or consolidated and another 129 programs have been initiated or strengthened; c) The implementation of mechanisms linking academic planning to facilities planning both at the colleges and centrally.

The resolution on academic program planning recognized that it would be helpful from time to time to conduct CUNY-wide reviews of particular fields in order to project the most effective configuration of programs across the University and also to provide a context for campus planning. a) The 48 faculty and 8 practitioners on the Health Professions Task Force submitted their recommendations about future directions for health education in May 1995;
b) 41 faculty are currently working on the Languages Task Force to prepare a plan for the future of language programs, to be submitted by Spring 1996; c) A Doctoral Working Group of presidents and provosts is being established to review priorities for doctoral programs and adopt strategies for replenishing the doctoral faculty; d) University-wide guidelines for implementing Board policy on degree credits for associate and bachelor's degrees have been distributed, and college-level reviews of current credit requirements have begun.

The resolution on academic program planning recognizes that meaningful planning must have consequences especially in terms of resources, and expresses the linkage between financial and academic planning at both the college and University levels. a) Academic planning has guided internal reallocation of resources by the colleges. During 1994-95 redeployed resources were used to strengthen 35 high priority programs; b) Annual budget allocations by the University based on collegiate APP priorities have supported approximately 176 full-time faculty hires between 1993 and 1995 in areas of program need; c) Academic Program Planning allocations have also been used for instructional equipment and facilities, libraries, advisement, and inter-collegiate collaboration in areas of high student demand and critical academic priority for a given campus.

The goal of greater integration of CUNY has been pursued through a variety of measures, the most important of which are: a) Due to encouraged college to college collaboration, through shared resources or cooperative agreements, 68 joint programs or articulation agreements have been initiated or significantly advanced, and 28 faculty joint appointments have been funded with special University support; b) The 1994 Council of Presidents' policy statement on articulation, calling for stronger efforts to assure student movement from community to senior colleges, is being implemented; c) Planning has been initiated for enhanced cross registration through a streamlined permit system, coordinated course scheduling, University wide on-line access to course schedules, a common calendar, and a common course numbering system; d) We will soon be appointing a task force of academic administrators, registrars, faculty and students to develop an implementation plan in these areas.

Finally, a report on the progress in implementing the Board mandate that all academic programs be regularly reviewed by outside experts. This aspect of academic program planning was one of the most important steps the Board took to assure the academic quality of our offerings. a) All CUNY colleges have developed procedural guidelines for APR program/department reviews, and review schedules have been established by all units; b) During 1994-95 all colleges were engaged in review activities and of the 166 departments/programs under review, 92 were conducted under collegiate procedures and 74 were reviews conducted by external professional bodies.

Vice Chancellor Freeland concluded by stating that the overwhelming message of these reviews is that the college facilities continue to offer our students remarkably strong programs under very difficult circumstances. But the reviews also draw attention to many instances where additional resources will be needed for particular programs to be sustained at an appropriate level.

Upon motions duly made, seconded and carried, the Public Meeting was adjourned at 5:32 P.M.

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

NOVEMBER 27, 1995

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:46 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Herman Badillo
Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael J. Del Guidice

Sandi E. Cooper, ex officio

Stanley Fink
William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam

William Negron, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
President Raymond C. Bowen
President David A. Caputo
Acting President Leo A. Corbie
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Vernon Lattin
President Gerald W. Lynch
President Charles E. Merideth
Acting President Thomas K. Minter

President Antonio Perez
President Isaura S. Santiago
President Kurt R. Schmeller
President Allen Lee Sessoms
President Marlene Springer
Vice Chancellor Richard Freeland
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Elsa Nunez-Wormack
Vice Chancellor Richard F. Rothbard
Dean Kristin Booth Glen
Dean Stanford R. Roman, Jr.
Upon motions duly made, seconded and carried, the following resolution was adopted:

A. RATIFICATION OF OCTOBER 23, 1995 RESOLUTIONS: RESOLVED, That the October 23, 1995 Calendar Items B, 1, 2, 3, 4(A, B, C, D, E, F), 5A, and 6(A and B), be approved and ratified in all respects.

B. DEATH OF JUDGE SIMON H. RIFKIND: On behalf of the Board and the University Chairman Murphy offered condolences on the death of Judge Simon H. Rifkind, a renowned alumnus of City College, class of 1922, who served with outstanding distinction as a member of the New York City Board of Higher Education from 1954 to 1966. The Board will always remember him for his wisdom, advise, and generosity. The City College's Simon H. Rifkind Center for the Humanities is a major center of humanistic scholarship and cultural activities. He was an advisor to the Supreme Court, presidents, governors, mayors, and all of us at City University. Judge Simon H. Rifkind will be sorely missed.

C. DEATH OF MRS. MARY BEAME: Chairman Murphy, on behalf of the Board and the University, offered condolences on the death of Mary Beame, the wife of former Mayor Abraham Beame. They had been married for 68 years. Mayor Beame is an alumnus of City College, the Baruch School Division thereof, and is a member of both the City College Fund and the Baruch College Fund, and is to be honored on his 90th birthday.

President Matthew Goldstein announced that Mayor Beame's 90th birthday will be celebrated at Baruch College in March 1996, whereby a symposium on New York Mayorality will take place, as well as a dinner in Mayor Beame's honor, and a program in his name. More specific details will be available closer to the date.

D. PRESIDENTIAL HONORS: President Isaura Santiago of Hostos Community College was recently appointed to the National Hispanic Dropout Research Project Commission by U. S. Secretary of Education Riley. She received the annual Educational Achievement Award from Hispanic Magazine. She also received a Star Award from the New York Women's Agenda for her contributions to women and minorities.

E. COLLEGE HONORS: (1) The Graduate School and University Center has been selected as the 1995 recipient of the Council of Graduate Schools Award for Innovation in the Recruitment and Retention of minority graduate students.

(2) The City University School of Law at Queens College was rated second among the top 35 law schools out of 168 campuses rated by the National Jurist as best law schools for women based on the number of women occupying leadership positions among students, faculty, and administration.

F. FACULTY HONORS: (1) Kerri McTeirman, head basketball coach for Kingsborough Community College's men's team since the beginning of 1995, is the only woman head coach of any college team - community or senior - in the United States.

(2) David Del Tredici, Distinguished Professor of Music at City College, and Assistant Professor Joyce S. Moonman at La Guardia Community College have been honored with an American Society of Composers, Authors and Publishers (ASCAP) Award in recognition of their catalog of original compositions and recent performances of their works. Professor Del Tredici is being honored for the second year running.

(3) Beth Ann Baron, Associate Professor of History at City College, Carol Groneman, Professor of History at John Jay College, and Gerald W. Creed, Assistant Professor of Anthropology at Hunter College have been awarded postdoctoral fellowships by the American Council of Learned Societies.

(4) James J. Shields, Professor of Secondary Education at City College, has been elected an honorary fellow of the Comparative and International Education Society.
G. STUDENT HONORS: (1) Bing Mei Fu, a Ph.D. student in Mechanical Engineering at City College is one of four (4) Ph.D. students nationally who has won the Whitaker Graduate Student Award for his outstanding research presentation at the Biomedical Engineering Society annual conference in Boston.

H. GRANTS: Chairman Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. $975,000 NSF/HRD to Akins, D., Chemistry, for "Center for Analysis of Structures and Interfaces."

b. $325,454 US DEPT. OF ED to Garcia-Reyes, A., for "Student Support Services Program."

c. $264,930 NIH to Fishman, M., Chemistry, for "MARC Honors Undergraduate Research Training Program."

d. $220,000 US DEPT. OF ED to Shapiro, N., Sec. & Cont. Ed., for "CCNY Upward Bound."

e. $215,096 OFOSR to Alfano, R., Physics, for "Materials for High Temperature Spectral Hole Burning Optical Storage."

f. $180,004 US DEPT. OF ED to MacGowan, Engl./Second Lang., for "Fluency First in ESL."

g. $180,000 US DEPT. OF ED to Roth, M., SEEK, for "Disseminating the Pass Project."


i. $122,309 ARO to Alfano, R., Physics, for "Vibrational & Electronic Dynamics of Tetravalent Chromium Ions in Dielectric Crystals."


k. $109,063 NYC HEALTH & HOSP to Robinson, S., MED, for "CUNY/Harlem Physician Assistant Program."


THE COLLEGE OF STATEN ISLAND

a. $130,600 NYC/DMH to Sonnenblick, Carol, for "Educational Services for Developmentally Disabled Students."

b. $122,015 NIH to Xu, Lisa, for "Thermo-Regulation in the Prostate During Hyperthermia."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $1,400,000 US. DEPT. OF ED a five year Urban Community Service Grant.

b. $425,000 NYC/HRA to Jones, Richard, for "COPE."
GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $436,448  BRANDEIS UNIVERSITY to Prof. Leonard Saxe, for "Evaluation of the 'Fighting Back' Program."

b. $146,373  CORP. FOR NATIONAL SERVICE: LEARN & SERVE AMERICA to Professor Nancy Romer, for PEACE (Promoting Education and Community Empowerment).

c. $112,500  NSF to Profs. Marilyn Gittell and Paul Attewell, for "Graduate Research Traineeships on Human Capital in Urban Communities."

d. $102,727  NIH/National Institute of Mental Health Research Scientist Award to Professor Anthony Sclafani, on "Carbohydrate Appetite and Obesity."

LAGUARDIA COMMUNITY COLLEGE

a. $220,000  US DEPT. OF ED to Robert Levine, Academic Affairs Division, for "Vassar Upward Bound Program."

b. $141,688  US DEPT. OF ED to Joann Kranis, Continuing Ed. Division, for "Interpreter Training for Deaf Adult Program."

LEHMAN COLLEGE

a. $300,000  DEWITT WALLACE READER'S DIGEST to Valerie Washington, Project Director, for "Pathways to Teaching Program."

b. $273,052  NIH to Karyl B. Swartz, Project Director, for "Cognitive Psychology Research Development."

c. $222,500  NYS ED DEPT. to Anne L. Rothstein, Project Director, for "Liberty Partnership Program."

NEW YORK CITY TECHNICAL COLLEGE

a. $149,394  NYS ED DEPT. VATEA to Ismael Sanchez, for "Academic Assistance, Counseling Support & Technical Resource Center Services for Students with Disabilities."

b. $120,474  US DEPT. OF ED FIPSE to Dean Peter Mannello, for "Innovative Projects in Community Service."

c. $108,515  NYS ED DEPT. VATEA to Anne Gawkins, for "Tech Prep Program."

YORK COLLEGE

a. $214,097  NIH/NIGMS to Dr. William Divale, Social Sciences, for "Minority Achievement in Research Careers (MARC)."

I. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. The State budget for 1996-97 is being formulated by the Governor's office for release on December 15th, a month ahead of its normal release schedule. Last week I met with Governor Pataki, Secretary Bradford Race, and Budget Director Patricia Woodworth. We talked about increases in CUNY enrollment, the need for new faculty, the impact of recent budget cuts in tuition assistance on enrollment, and many other issues surrounding the University. We also talked about CUNY's outreach programs with the public schools and many other initiatives that CUNY has had.
She was pleased that the Governor asked for this meeting preparatory to the formulation of the Budget. The Governor, Budget Director Woodworth, and Mr. Race strongly acknowledged the helpful, supportive, and concerned way this Board of Trustees has overseen the needs of this University in recent years, and recognized the good leadership and policy formulation by this Board.

It has been indicated from every possible source around the State that there is a difficult fiscal year ahead. The Governor’s office is looking at a $5 billion problem in the budget and it’s going to be necessary for us to really advocate for the CUNY budget at every level.

2. I testified before the Black and Puerto Rican Caucus of the State Legislature at a public hearing held at John Jay College on November 21, 1995. USS Chairperson, Trustee William Negron, also testified.

3. The college presidents have been working throughout the Fall to bring legislators on to CUNY campuses for meetings and speaking engagements, to point out both CUNY’s needs and its achievements. We are staying in very close touch with Assemblyman Ed Sullivan, Senator Kenneth LaValle, Speaker Sheldon Silver, and Senator Joseph L. Bruno as we work forward into the new year.

4. We continue to hold student forums to brief them on issues and answer their questions. We are also working with faculty and students on voter registration and other outreach activities.

5. The preliminary City Budget is scheduled for release on or before January 16, 1996. We continue to work both with the Mayor’s Office and the City Council on both the operating and capital budgets.

6. The City Office of Management and Budget has sent a letter indicating their approval of renovations of Fiterman Hall at BMCC. This is a $44 million commitment from the City.

7. City Council Speaker Peter Vallone received a Friends of CUNY award from the Professional Staff Congress and gave a very supportive speech last week. I will be testifying before the City Council Education Committee on December 11th.

8. I sent a memo to the Trustees summarizing recent Federal developments on Pell grants, student loans and legal immigrants. We have been successful in helping to persuade Congress to delete the provision of Pell grants that would have denied them to legal immigrants. The provision on student loans still troubles us, calling for co-signers on the student loans of legal immigrants, a requirement that would not be there for U.S. citizens, and we continue to protest that it is an issue of equal protection under the Constitution. On this issue, CUNY has been active in organizing a broad coalition of groups from other states like California, Texas, Florida and New Jersey, as well as immigrant and ethnic organizations.

9. I am sad to report the recent sudden death of former University Dean Robert Jefferson who died of a heart attack. His dedication to both Brooklyn College and CUNY will be long remembered by many who worked with him.

10. I also note with deep regret the passing of State Senator Joseph Galiber, who served with distinction for 26 years from the Bronx. He was a City College alumnus who played on CCNY’s wonderful basketball team in 1949-50. He was the ranking minority on the Senate Finance Committee, and was a very, very strong supporter of CUNY.

Upon motions duly made, seconded and carried, the following resolutions were adopted (Cal. Nos. 1 through 8):
NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for November 27, 1995 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

D 15 LEHMAN COLLEGE - DISTANCE LEARNING CLASSROOM FACILITIES

RESOLVED, That the Board of Trustees of The City University of New York authorize Lehman College to purchase Telecommunications equipment and services under membership of HETS (Hispanic Educational Telecommunication System) through the Department of Commerce’s Public Telecommunications Facilities Program. Such purchase shall not exceed a total estimated cost of $34,855 chargeable to FAS Code 222101308 during the fiscal year ending June 30, 1996.

EXPLANATION: This resolution provides for a matching grant for participation in a Federal grant through the Department of Commerce’s Public Telecommunications Facilities Program. The grant, totaling $139,419, will provide Lehman with a fully functional distance learning classroom, including electronic equipment, and digital downlink equipment. This classroom will be capable of both receiving and sending instructional material between the Lehman campus location and other sites, such as other BETS member campuses, other CUNY campuses, satellite or cable sources, and video sources at the campus. These facilities will broaden educational opportunities through joint programs with other institutions locally, nationally, and internationally and advance the understanding and use of emerging technologies. It shall serve as a center for the continuing education and cultural needs of the region through access to the College’s facilities and expertise in the academic disciplines, professional fields, and the fine and performing arts.

D 16 KINGSBOROUGH COMMUNITY COLLEGE - UNIVERSAL MODULE

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase a Universal Module expansion and power supply upgrade from AT&T under existing State of New York contract, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $80,000, chargeable to Capital Project #34918, KG 105-995 HNY192.

EXPLANATION: The College has consumed all available station ports originally supplied with AT&T’s System 85. This expansion will make available additional lines for telephones, modems, facsimile machines and data applications. The Universal Module will be equipped with one carrier which will allow 150 to 300 station ports. This equipment can be supplied and installed only by AT&T.

D 17 HOSTOS COMMUNITY COLLEGE - PURCHASE OF XEROGRAPHIC PAPER

RESOLVED, That the Board of Trustees of The City University of New York authorize Hostos Community College to purchase xerographic paper under existing State of New York contract number P010342, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $50,000, chargeable to FAS Code 229601200 during the fiscal year ending June 30, 1996.

EXPLANATION: The purchase of xerographic paper on a College-wide basis is required to facilitate the administrative functioning of the College’s duplicating machines at the lowest possible cost.

D 18 HOSTOS COMMUNITY COLLEGE - PURCHASE OF OFFICE SUPPLIES

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hostos Community College to purchase office supplies. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $28,000, chargeable to FAS Code 234101200 during the fiscal year ending June 30, 1996. The contract shall include up to four one year options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The purchase of office supplies on a College-wide basis is required to facilitate the administrative functioning of the College at the lowest possible cost.
(b) ADDENDUM: Revise the following:

Page 2, THE CITY COLLEGE - TRANSFER OF FACULTY FROM THE DEPARTMENTS OF ELEMENTARY EDUCATION, SCHOOL SERVICES AND SECONDARY EDUCATION TO THE DEPARTMENT OF EDUCATION: In line three (3) of the first paragraph of the Explanation, the word “names” is revised to read “name.” In line one (1) of the third paragraph of the Explanation, add a period (.) after Section 6; at the end of the same line, the word “of” is revised to read “to.”

Page 3, BARUCH COLLEGE - TRANSFER OF INSTRUCTIONAL STAFF TO THE DEPARTMENT OF FINE AND PERFORMING ARTS: The Appointment Date (Previous Department) for Miriam D’Aoonte is revised to read 9/1/73.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

Trustee William Negron Abstained.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for November 27, 1995 (including Addendum Items) be approved, as revised, as follows.

(a) ADDENDUM: Add the following:

D 2 QUEENS COLLEGE - REVISION OF PREVIOUS ACTION TAKEN BY THE BOARD

RESOLVED: That the Omnibus Board Resolution approved by the Board of Trustees at its meeting of June 26, 1995, be amended, in part, as follows:

H. QUEENS COLLEGE


EXPLANATION: Queens College has requested a change in the effective date for these action until February 5, 1996. Procedural matters involving the transfer of faculty that resulted from the abolition and creation of departments have delayed the implementation of these actions.

(b) ERRATA: Add the following:

HUNTER COLLEGE

P A-1 AFFILIATION AGREEMENT WITH STUDENT FIELD WORK AND CLINICAL EXPERIENCE: In lines two (2) and three (3) of the Resolution, the words “HEALTH SOUTH SPORTS MEDICINE” are revised to read “PHYSICAL THERAPY RESOURCES, INC.”
NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and executive session of October 23, 1995 be approved.

The Board considered calendar items in the following order:

NO. 5. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. MEDGAR EVERS - MASTER PLAN AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York approve a Master Plan Amendment which provides for a total of 576,746 net assignable square feet (NASF) for Medgar Evers College.

EXPLANATION: Medgar Evers College is housed at two locations: 1150 Carroll Street, comprising of classrooms, laboratories, physical education and trailer classrooms; and 1650 Bedford Avenue, comprising of classrooms, library, faculty/administrative offices and assembly spaces. Together these two buildings provide 154,895 NASF.

A space analysis was undertaken to determine the Medgar Evers College space needs from now until ten years from now, in the year 2004/05. The analysis revealed that, applying the adopted CUNY space standards, the planning base year (1993/1994) college enrollment of 3,652 full-time equivalent students (FTE's) generates a space need of 478,263 NASF. The two existing buildings provide 154,895 NASF, according to space standards, which is less than a third of the amount required for the 1993/1994 enrollment. To alleviate, in part, the current space shortfall, the College is preparing to install temporary classrooms in leased trailers at Carroll Street, adding them to existing trailers installed there in 1993. (The trailer classrooms are the subject of a Trustee action of October 1995.)

By the year 2004-2005, enrollment is projected to grow 34% over the base year enrollment, to 4,897 FTE's, with a calculated space need of 619,707 NASF. Based on a careful study, conducted in close cooperation with the College, comparing the space needs derived from space standards to the actual and projected operations, the Master Plan Amendment concludes that the space needs projected for the year 2004-2005 can be satisfactorily accommodated within a total of 576,746 NASF. This total amount of space is to be achieved by renovating the existing building to yield 154,895 NASF and building an additional new 421,851 NASF.

The plan relies on the acquisition, already funded, of the mid-block site on Crown Street, across from the Bedford Avenue building, and of two newly identified sites on Crown Street, which complete that block. The construction is planned to be carried out in 6 phases, at a total cost of $359 million, as follows:

Phase I: Academic Building I: Classroom, Laboratories; 109,875 NASF/$47,552,000
Phase II: Academic Building II: Classrooms, offices, support, laboratories; 100,426 NASF/$90,550,000
Phase III: Carroll St. Reno. & Addition: Classrooms, daycare, research centers, physical education; 116,470 NASF/$52,497,000
Phase IV: Academic Library Building III: New library, site improvements; 110,096 NASF/$57,655,000
Phase V: Bedford Building additions/rehabilitation: Student, faculty services, offices;
Phase VI: Academic Theater Building IV:
38,400 NASF/$71,696,000

TOTAL - 576,746 NASF

B. LEHMAN COLLEGE - CARMAN HALL COMPUTER CENTER:

RESOLVED, That the Board of Trustees of The City University of New York accept 95% complete construction documents for Carman Hall Computer Center prepared by the architectural firm of Haines Lundberg Waehler, CUNY Project No LM002-087; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforesaid 95% complete construction documents, and to authorize the Dormitory Authority of the State of New York to complete the construction documents and proceed with construction bid, award and construction.

EXPLANATION: The project consists of infilling approximately 28,000 S.F. of an open plaza on the first floor of Carman Hall to provide for a new computer center, in four quadrants, as follows:

- Computer room, printer room, storage, technical space, etc.
- Ten office spaces, four programmers, conference room, toilet facilities, etc.
- Eight classrooms, lobbies with handicapped lift, mechanical spaces, etc.
- Academic center, reception, toilet facilities, etc.

The project will continue and complete a design prepared in 1988-1990, which was then placed on hold because of funding shortages. Upon completion, this project will centralize and expand the existing computer facilities, provide state-of-the-art equipment and install a fiber optic link with CUNY’s main Computer Center at 57th Street.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - DESIGN OF CAMPUS SECURITY AND ACCESS CONTROL SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of AKF Knightsbridge, engineering and security consultants, to prepare programs, plans, specifications and cost estimates for a security and access control system at the 199 Chambers Street location of Borough of Manhattan Community College, CUNY Project No. MC082-093. The total estimated cost shall not exceed $85,000 chargeable to Capital Project No. HN-M001. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary for said contract.

EXPLANATION: Borough of Manhattan Community College currently has over 20,000 students, faculty, staff, and adult learners, as well as thousands of theatergoers, conference attendees and visitors who utilize the College’s facilities at 199 Chambers Street each week. This modern megastructure of 700,000 square feet sprawls over four city blocks, and has 19 entrances and exits for both pedestrian and commercial traffic, many of which are presently safeguarded by roving patrols utilizing BMCC Campus Security Officers.

The proposed project will provide the College with continuous 24 hour a day, seven days a week, security protection while also allowing the College to reduce its contract guards and more efficiently utilize its professional campus security staff. The proposed system will incorporate card access technology which will conform to the CUNY card standards, CCTV and magnetic hold devices for emergency exits.

The candidate was chosen in accordance with law and University regulations, and in consultation with the Department of Design, Construction and Management.

D. BARUCH COLLEGE - DESIGN FOR RENOVATIONS IN COMPLIANCE WITH LOCAL LAW 10:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Superstructures Engineers and Architects for architectural and engineering
services for the design and preparation of construction documents for corrective construction work required to comply with New York City Local Law 10, at Baruch College, CUNY Project No. BA002-089. The project includes buildings located at 17 Lexington Avenue, 135 East 22nd Street, and 137 East 22nd Street. The total estimated cost of the design and related services shall not exceed $75,000 chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: New York City Local Law 10 requires that exterior building walls and appurtenances be maintained in safe condition through regular inspection, maintenance and preventive or remedial construction, if indicated. The scope of work for this project is based on a study performed by the firm of Weiskopf & Pickworth Consulting Engineers in 1993. The consultant's contract will provide for investigative probes, design, construction documents, and construction supervision services. The consultant was selected in accordance with law and procedures established by The City University of New York.

E. BARUCH COLLEGE - PURCHASE AND INSTALLATION OF FIBER OPTIC BACKBONE AND HORIZONTAL COPPER WIRING:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Baruch College to purchase and install electronic equipment, fiber optic cabling and horizontal copper wiring. The contract, or contracts, shall be awarded to the lowest responsible bidder or bidders after public advertisement and sealed bidding by the College. Such contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Baruch College to purchase and install electronic equipment, fiber optic cabling and horizontal copper wiring under existing State of New York, City of New York, Board of Education of the City of New York, or General Services Administration contracts; and be it further

RESOLVED, That the total of all such purchases shall not exceed a total estimated cost of $433,000 chargeable to CUNY Capital Project BA028996. All contracts entered into as a result of this project shall be subject to all applicable law and University regulations; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award these contracts.

EXPLANATION: This acquisition will serve to connect Baruch's 17 Lexington Avenue Academic Center and the 22nd Street Administrative Complex to the Baruch Campus Network (BCN). The College has made a major commitment to educational and instructional technology by opening a state-of-the-art building (151 East 25th Street) integrated by universal wiring and by the creation of the Baruch Campus Network (BCN) that enables use of on-line services at the William and Anita Newman Library, the College Computing and Technology Center, and most recently at the College's rented facility at 26th Street and Park Avenue South. Thus, many Baruch locations are now linked to one another and enjoy seamless connection to the University computing facilities at 555 West 57th Street and to the Internet. The College's goal is to extend the BCN into each building and, thus, to give uniform access to all technology services, both on campus and beyond. This acquisition will create the universal wiring in the Academic Center on Lexington Avenue and in the 22nd Street Administrative Complex by installation of fiber optic backbone wiring and copper horizontal wiring on each floor. The plan is to purchase the necessary local area network and e-mail servers, the data communication router and hubs, and the network interface cards necessary to interconnect all the workstations in the complex. The College has already established the campus T1 connection to this complex from the 25th Street building in anticipation of this capital project.

F. HOSTOS COMMUNITY COLLEGE - FACULTY LOCAL AREA NETWORK (LAN):

RESOLVED, That the Board of Trustees of The City University of New York authorize Hostos Community College to purchase computer equipment for local area network from Dell, VGC Computer products, and CIC Systems under existing State of New York contract numbers PT00109, P008542, and P007620 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $300,000 chargeable to CUNY Capital Project No. HS039-995. All contracts entered into as a result of this project shall be subject to all applicable law and University regulations.
EXPLANATION: This project includes the purchase of 100 personal computer systems to equip faculty offices with computers and connections to local area networks to facilitate electronic mail, access to the Internet, sharing of multimedia software for curriculum development, and the development of courseware for classroom instruction.

G. CITY COLLEGE - REPLACEMENT OF CHILLED WATER CONNECTION:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of May 22, 1995 for the purchase and installation of a chilled water connection at City College to authorize an increase in the cost estimate from $54,000 to a new cost of $118,816 chargeable to FAS Code 212001507, during the fiscal year ending June 30, 1996. All contracts entered into as a result of this project shall be subject to all applicable law and University regulations.

EXPLANATION: The increased cost is justified by the actual bid price of the lowest responsible bidder. The low bid was obtained through standard required bidding procedure. The difference between the original cost estimate (prepared in 1994) and the current price is attributable to escalation, changed construction market conditions, and the small size of this job.

The current water chiller for the administration building is inoperative and cannot be repaired because of its age. Rather than replacing that chiller, it is proposed that the building be connected to the campus-wide chilled water loop. This will result in considerable savings in repair and replacement cost. In addition, future savings will be realized by reducing energy consumption through utilization of the existing chilled water system.

H. UNIVERSITY APPLICATION PROCESSING CENTER - PURCHASE OF DIRECT ACCESS STORAGE DEVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Application Processing Center to purchase Direct Access Storage Devices (DASD). The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College. The contract shall be subject to the approval of the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Application Processing Center to purchase Direct Access Storage Devices (DASD) under existing State of New York contract; and be it further

RESOLVED, That the total of all such purchases shall not exceed a total estimated cost of $600,000 chargeable to FAS Code 3-293-01-309. All contracts/purchases entered into as a result of this project shall be subject to all applicable law and University regulations.

EXPLANATION: UAPC is requesting authorization to purchase DASD (Direct Access Storage Device) hardware to improve data availability and storage capacity for two new University Financial Aid systems, and to reduce current hardware maintenance and environmental cost by replacing older DASD technology.

Last spring the Department of Education approved UAPC's participation in the Electronic Data Exchange (EDE) system for the Federal Student Aid and Federal Direct Loan programs. This agreement, signed by the Office of Student Financial Assistance (OSFA), on behalf of The City University of New York, names UAPC as the destination point and designated servicer for these programs. In response to this agreement, UAPC developed two new on-line mainframe applications, the Pell Electronic Transfer System (PETS) and the CUNY Direct Loan System (CUDLS). The PETS and CUDLS systems allow college financial aid directors, counselors, business managers and other authorized personnel access to these programs to enable them to input, update, review and print relevant student data. These new applications communicate electronically with the Department of Education's Central Processing System (CPS) to transmit data reducing the processing time associated with these Federal programs by several weeks. The applications also provide immediate access to student data, necessary both for compliance with Federal regulations and to allow the Financial Aid community instantaneous access to complete historical student data. It must be noted that the volume of transactions that must be maintained at UAPC number in the millions. The requested DASD hardware ensures the availability of this data by increasing the amount of available storage.
The new DASD will replace 120 gigabytes of the 180 gigabyte DASD currently installed at UAPC. This new DASD will increase throughput by 70% and reduce hardware maintenance and environmental cost by approximately $266,000 over 5 years. The remaining storage capacity will be used to maintain the student database for these systems as well as the various program and system software libraries.

I. HUNTER COLLEGE - ELEVATOR UPGRADE - EAST AND WEST BUILDINGS:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of June 26, 1995 for CUNY-wide Elevator/Escalator maintenance service, to authorize an increase in the estimated cost for Hunter College from $282,993 to a new cost of $342,993, chargeable to FAS Code 217701502, during the fiscal year ending June 30, 1996.

EXPLANATION: The increased cost is justified by the necessity to install the Advanced Dispatch System (ADS REV III) microprocessor overlay system in the East & West buildings. This installation is necessary in order to maximize elevator performance and for the health and safety of faculty, students and staff.

MAINCO Elevator Services, Inc., is currently providing maintenance service to the College under CUNY Elevator Maintenance Contract (NMP4817) and with renewal options is expected to provide services to the College through June 30, 1999. The total cost of the upgrade is $254,600. This amount will be paid starting with an initial payment of $60,000 for fiscal year 1995-96, and subsequent installments of approximately $65,000 yearly, through June 30, 1999.

The new ADS REV III will enable the College to bypass the existing Group Supervisory System and using a computerized monitoring system will analyze and address changing conditions, positions and workloads in our elevator banks. This will enable elevator mechanics to diagnose trouble spots in a more timely fashion.

NO. 6. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. THE CITY COLLEGE - AMENDMENT TO THE OMNIBUS BOARD RESOLUTION ADOPTED ON JUNE 26, 1995:

RESOLVED, That the Omnibus Board Resolution approved June 26, 1995, be amended as follows:

CHANGE THE FOLLOWING:

B. CITY COLLEGE:


TO READ:

B. CITY COLLEGE:

2. That the Department of Elementary Education, Secondary Education, and School Services be abolished and that a Department of Education be established effective January 3, 1996.

EXPLANATION: The need for the change of date is to avoid any breaks in service for the twenty-eight faculty members who are to be transferred into the new department. The request for the change of name follows consultation with the Transition Committee which recommended the change in name to more accurately reflect the scope of the academic programs that will be offered by the new department. In addition, the changed name for the department was chosen so as to be general enough to sustain growth over the years without necessitating another change in name.

The appropriate faculty will be appointed with their present rank and status to the new department. A separate resolution regarding these personnel actions is being recommended to the Board of Trustees in the Addendum to the November 1995 University Report.
NO. 7. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: The following item is placed on the Calendar subject to the approval of the Committee on Faculty, Staff, and Administration:

A. DISTINGUISHED PROFESSOR: RESOLVED, That the following be designated Distinguished Professor in the department, and the college, and for the period indicated, with compensation of $20,000 per annum in addition to his regular academic salary, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Queens College</td>
<td>Prof. Phillip V. Cannistraro</td>
<td>Italian-American Studies</td>
<td>2/1/96</td>
</tr>
</tbody>
</table>

ADDED ITEM

NO. 8. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

BARUCH COLLEGE

Uribe, Charles
Doctor of Humane Letters
(To be awarded June 1996)

Chancellor Reynolds, Vice Chair Everett, and President Matthew Goldstein voiced their thanks for his many contributions to CUNY, and the City of New York.

MEDGAR EVERS COLLEGE

Carrington, Edwin W.
Doctor of Laws

Herman, Alexis M.
Doctor of Laws

Kasselbohm Millar, Onaway
Doctor of Arts

President Edison Jackson summarized the accomplishments of these honorees.

(To be awarded December 1995)

The resolution was unanimously adopted.

NO. 4. REVISED BOARD MEETING DATES: RESOLVED, That the following revised schedule of meeting dates be approved for the remainder of the academic year 1995-96, with the understanding that a meeting will also be held in April, and December if the need arises:

January 29 1996 - Rescheduled for Monday, February 5, 1996
February 26, 1996 - Cancelled
Monday, March 25, 1996
Tuesday, May 28, 1996
Monday, June 24, 1996

The FEBRUARY MEETING (February 26, 1996) WAS CANCELLED FOR THIS ACADEMIC YEAR.

The resolution was unanimously adopted.

Upon motion duly made, seconded and carried, the Public Meeting was adjourned at 5:10 P.M., to go into Executive Session.

SECRETARY GENEVIEVE MULLIN
The Chairperson called the executive session to order at 5:15 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Jerome S. Berg
Herbert Berman
Gladys Carrion
Michael J. Del Guidice
Stanley Fink

Sandi E. Cooper, ex officio

William R. Howard
Charles E. Inniss
Susan Moore Mouner
Thomas Tam

William Negron, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
Vice Chancellor Jay Hershenson

Vice Chancellor Emma E. Macari
Mr. Donal Farley

The absence of Mr. Badillo was excused.
The Board went into Executive Session to discuss real estate matters and pending litigation.

Upon motions duly made, seconded and carried, the following resolution was approved:

**E1. GRADUATE SCHOOL AND UNIVERSITY CENTER - ACQUISITION OF NEW FACILITY:**

RESOLVED, That pursuant to Section 3.04 of the Agreement and Lease dated May 25, 1994 among the Dormitory Authority of the State of New York, the City University Construction Fund, and The City University (City University College Issues), The City University hereby recommends to the Authority that the Authority acquire for use by the Graduate School and University Center, a condominium unit of the former B. Altman Department Store building located at 365 Fifth Avenue, New York, New York, known as Block 864, Lot 1101 (also known as the "Showroom Unit"), including unused development rights available to the site, at an acquisition cost not to exceed $51,250,000 plus any incidental costs associated with the purchase of the property; and be it further

RESOLVED, That The City University Construction Fund be requested to concur in the aforeindicated purchase price; and be it further

RESOLVED, That the Dormitory Authority of the State of New York be advised of this action and be requested to proceed with the acquisition of the condominium unit and unused development rights.

**EXPLANATION:** The 1995-96 State Budget included an appropriation for the acquisition, planning and initial renovation of a facility to consolidate the facilities of the CUNY Graduate School and University Center, which are now housed at its main location at 33 West 42nd Street, together with two nearby leased facilities. Not only will this consolidation provide a more efficient and expanded facility for the Graduate School, and eliminate a substantial lease expense to the University, it will also allow the SUNY College of Optometry to move from its expensive leased premises at 315 Park Avenue South to the 33 West 42nd Street building now used by the Graduate School.

The former B. Altman building occupies the entire block bounded by 34th Street, Fifth Avenue, 35th Street and Madison Avenue (a 420-foot by 177.5-foot site). The "Showroom Unit" (Lot 1101) includes portions of the sub-cellar, sub-cellar mezzanine, cellar and Floors 1 to 8. The Unit's frontage and main entrance is on Fifth Avenue. The Unit comprises 576,359 square feet of floor area or 64% of the entire building. The balance of the building has been acquired by the New York Public Library and by Oxford University Press, both with financing through the Dormitory Authority of the State of New York. Renovation work in both the Library and the Oxford spaces is nearing completion.

For the past several months the University has been in negotiations for the purchase of the "Showroom Unit" with KMO-361 Realty Associates (General Partners are Morton Olshan, Peter Malkin and Earle Kazis). Based on appraisal work and architectural/engineering surveys of the facility, the Office of Facilities Planning, Construction and Management recommends approval of the indicated acquisition cost.

Upon motions duly made, seconded and carried, the executive session was adjourned at 6:12 P.M.

SECRETARY GENEVIEVE MULLIN
POLICY GUIDELINES FOR CENTERS, INSTITUTES, CONSORTIA, AND SPECIAL INITIATIVES AT THE CITY UNIVERSITY OF NEW YORK

In The City University of New York—as in most institutions of higher education—the normal locus for instruction and research is the academic department. Additional instruction is delivered through the University's continuing education programs. At the same time CUNY benefits greatly from the activities of centers, institutes, consortia, and special initiatives. These play an important role in the University's endeavors by meeting needs which fall outside the customary domains of academic departments. Since these organized research, instruction, and training initiatives do not operate under the established rules and regulations which govern departments, it is desirable and even necessary to set policy guidelines to provide for their orderly administration.

Centers, institutes, consortia, and special initiatives should supplement, not supplant, activities of academic and administrative departments. Consequently, these entities are prohibited from duplicating functions of, or exercising routine prerogatives of, academic and administrative departments. In particular, they are not to be viewed as alternate routes to faculty appointments. Specifically, they are explicitly debarred from: (1) offering regular courses, (2) conferring degrees, (3) appointing—through their agency alone or without adequate faculty consultation—faculty members, (4) conferring tenure or providing certificates of continuous employment, (5) acquiring capital equipment not inventoried to an academic or administrative department, and (6) negotiating legal contracts on their own authority.

Organized research, training and instruction, and service units are expected to operate with substantial external support to advance the mission of the University beyond what is possible to accomplish through the basic institutional budget. While tax-levy support for centers and institutes is not prohibited, it should be viewed as an aid to developing external support, and never as a guarantee. Tax-levy support may be provided by either a college or by the University as outlined in the section of this document on financing policy. Historically, tax-levy support from the University has been provided from Organized Research funds. Tax-levy support from the University is usually—but not always—limited in duration and extent.

Centers, institutes, consortia, and other special initiatives carry out their diverse missions in a multitude of ways. Funding comes from the federal, state, or city governments and private foundations. Detailed and rigorous rules applicable to all centers and institutes are not feasible.

Recognizing that the terms center and institute are used by many inside and outside the University to denote a variety of entities, this policy distinguishes between the TITLE by which an entity is known and its DESIGNATION by the Board of Trustees for the purposes of this policy. Within this document a center is a single campus entity, an institute or consortium is a multi-campus entity. An institute has a primary campus and a consortium is governed by a board, subject, like all units of the University, to the authority of the Board of Trustees.

§1. Definitions

A center, institute, consortium, or a special initiative of The City University of New York is an organizational entity (other than an academic, continuing education, or administrative department) conducting research, instruction, training, service, or other activity which, by its nature, methods of operation, or sources of funding, requires recognition as an entity outside regular structures. The purposes of such entities may be described as follows:

1) Research. Centers, institutes, and consortia are vehicles for interdisciplinary research, thematic research which unites subdisciplines within an academic discipline, or special projects of limited duration.
2) TRAINING AND INSTRUCTION. Groups whose education does not fall within the academic curriculum or continuing education programs of the University and is not applicable towards a degree can be brought together in campus-based centers or University-wide institutes which offer non-credit instruction more narrowly focused or of shorter duration than the customary curriculum.

3) SERVICE TO THE SURROUNDING COMMUNITY. It is appropriate for the University or a campus to offer non-instructional services to the outside community based on its expertise in academic disciplines.

Regardless of its actual title, each such entity must be formally designated as one of the following mutually exclusive types and follow approval, financing, and accountability procedures described below for that designation in §II, §III, and §IV. The Office of Academic Affairs will maintain a current list of all approved entities with their formal designation and will publish such a list to the University Community every two years.

A. Research, Instruction, or Service Centers.

A. A center is an organized unit of a single college of the University whose mission is to sponsor, coordinate, and promote research, training, instruction, or service. Centers should not duplicate or substantially compete with the mission of University-wide institutes, consortia, or special initiatives.

B. Institutes for Research, Instruction, or Service.

An institute is a organized unit staffed, supported, and governed by several colleges of the University under the leadership of a primary campus, whose mission is to sponsor, coordinate, and promote the research, training and instruction, and service, to enhance by collaboration the University’s strength in specific areas. New institutes should not duplicate, substantially overlap, or subsume the mission of existing institutes, consortia, or special initiatives.

C. University-wide Consortia.

A consortium is an organized unit of the University formed by several campuses, institutes and/or centers, whose mission is to coordinate the efforts of its individual components and in which no single component leads. New consortia should not duplicate, substantially overlap, or subsume the mission of existing institutes, consortia, or special initiatives.

D. University Special Initiatives.

Occasionally, the University has a special opportunity or is specially requested to serve the city, state, or nation in projects which do not fall within any of the above categories. The University may then initiate an activity it hopes will grow into a center or institute of the types defined above or which may remain limited in duration and scope. Such projects are called university special initiatives, and while their form and function cannot be fully anticipated in sufficient detail to provide specific regulations for their conduct, by recognizing the possibility of these endeavors in this policy the Board of Trustees of The City University of New York indicates—in general terms—its support of special initiatives and affirms the legitimacy of their role in University affairs.
APPENDIX A

Minutes of Proceedings - February 27, 1995

III. APPROVAL PROCESSES

A. Approval Process for Centers

Each college shall follow any applicable local approval process for creation of new centers consistent with its established governance plan. The process should include a recommendation from the college governance body. The college shall inform the Office of Academic Affairs of the intention to create new centers. After the Office of Academic Affairs has reviewed proposed centers for conformity with this policy, the college will place an item in the special actions section of the University Report, and the Vice Chancellor for Academic Affairs will present the new center to the Committee on Academic Policy, Program, and Research as an information item.

B. Approval Process for Institutes

A proposal to create a new institute at the University requires approvals at the campus, system, and Trustee levels. Participating colleges will determine the process by which individual campus approval is conferred, but the process should include approval of the college’s governance bodies and substantial consultation with faculty. At the system and Trustee levels, the process will consist of the following elements:

1. The participating colleges will provide to the Office of Academic Affairs a proposal that incorporates:

   i) A governance plan for the proposed institute, including designation of a primary campus and the basis for participation by other campuses, as well as the structure of the governing board, steering committee, or

   ii) A funding plan for the institute (see III.B., “Financing,” for details).

   iii) A justification for the creation of the institute, including local, regional, and national significance of the contributions the institute is intended to make, as well as its relationship—if any—to existing centers and institutes at The City University and within the city and state of New York.

   iv) Assurance that the institute does not duplicate, substantially overlap, or subsume the mission of existing institutes, consortia, or special initiatives except when the explicit purpose of establishing the institute is to replace existing structures.

   v) A staffing plan, for the institute, including an organizational chart, curriculum vitae of proposed staff members, and letters of endorsement from individuals and organizations outside the University.

2. The Office of Academic Affairs will review the proposal and make recommendations to the Chancellor on the approval or disapproval of the proposed institute.

3. Institutes receiving the approval of the Chancellor will be transmitted to the Board Committee on Academic Policy, Program, and Research for review and approval.

4. Institutes receiving the approval of the Board committee will be submitted to the full Board of Trustees for its review and approval.
C. Approval Process for Consortia

A proposal to establish a new consortium at the University will require approvals at the system and Trustee levels. The process will consist of the following elements:

1. The participating campuses will provide to the Office of Academic Affairs a proposal incorporating:
   
   i) The governance plan of the proposed consortium, including the membership and structure of the governing board.
   
   ii) A funding plan for the consortium (see §III.B., “Financing,” for details).
   
   iii) A justification for the establishment of the consortium, including local, regional, and national significance of the contributions the consortium is intended to make, as well as its relationship to existing institutes and centers at The City University and within the city and state of New York.
   
   iv) Assurance that the proposed consortium does not duplicate, substantially overlap, or subsume the mission of an existing institute, consortium, or special initiative.
   
   v) A staffing plan for the consortium, including an organizational chart, curriculum vitae of proposed staff members, and letters of endorsement from individuals and organizations outside the University.

2. The Office of Academic Affairs will review the proposal and make recommendations to the Chancellor on the approval or disapproval of the proposed consortium.

3. Consortia receiving the approval of the Chancellor will be transmitted to the Board Committee on Academic Policy, Program, and Research for review and approval.

4. Consortia receiving the approval of the Board committee will be submitted to the full Board of Trustees for its review and approval.

D. Approval Process for Special Initiatives

Since the exact form of special initiatives cannot be anticipated, it shall be left to the Chancellor to bring them to the attention of the Board in a manner appropriate to their structure, function, and financial requirements. However, since the structure of special initiatives is not specified in advance, it is important that special care be taken to ensure that special initiatives adhere strictly to the limitations made explicit at the beginning of this enrollment.

§III. FINANCING POLICY

A. Financing Policy for Centers

Centers, as campus-based entities will generally be funded through a combination of external sponsored program funds and campus-based support. It is University policy that tax-levy support for centers should be limited in extent and duration so that it does not constitute a burden on the instructional budget of campuses. While occasional central tax-levy support for campus-based centers is allowed, as a rule campuses should expect to support centers within their own budgets and from sponsored programs.
B. Financing Policy for Institutes and Consortia

Given the anticipated scale of their operations and the magnitude of institutional commitments they carry, institutes and consortia are an appropriate locus for major investments of tax-levy monies. The University does not place rigid limits on the dollar amounts of tax-levy support allocated to an institute or a consortium or prescribe precise matching requirements, but it does expect that over time tax-levy support will be matched with substantial amounts of non-tax-levy monies and that whenever feasible, institutes and consortia will make vigorous efforts to become fiscally self-sufficient. Proposals for the creation of new institutes or consortia shall include in their documentation a fiscal plan indicating the need for matching funds and a timetable for attaining all funding goals.

AIV. ACCOUNTABILITY

A. Accountability for Centers

Accountability for centers will be assigned to campuses. The Office of Academic Affairs should be provided with an up-to-date listing of all centers once every two years for inclusion in the Chancellor's Report.

B. Accountability for Institutes and Consortia

At the end of every other fiscal year, the colleges (for institutes), and the boards of directors (for consortia), shall submit to the Office of Academic Affairs, for informational purposes, a report from each institute and consortium. The report shall contain:

1. The Director's statement of the institute's or consortium's current progress toward meeting its goals;
2. The institute's or consortium's staffing;
3. A description of current and projected activities;
4. A current and projected budget, including individual project budgets, a tax-levy budget showing expenditures of these funds, and a chart indicating the sources of staff and faculty salaries.

If, on the basis of the report submitted, questions arise concerning the viability, governance, or mandate of a specific institute or consortium, the Office of the Vice Chancellor for Academic Affairs will seek clarification from the appropriate president of the college (for institutes) or the board of directors (for consortia). The report on the institute or the consortium, together with any supplementary materials, will be submitted to the Chancellor for review and appropriate action.

On the basis of the institutes' and consortias' reports, the Office of Academic Affairs shall prepare and submit to the Committee on Academic Policy, Program, and Research, for informational purposes every other year, a report on research and training institutes and consortia which will also include a listing of new, continued, and terminated institutes and consortia. The listing shall be included in the Chancellor's Report for information purposes.

C. Accountability for Special Initiatives

The Chancellor shall from time to time as deemed appropriate or at the request of the Board of Trustees report to the Board on the status and progress of special initiatives.
V. EVALUATION OF CENTERS, INSTITUTES, AND CONSORTIA

A. Evaluation of Centers

Centers shall be evaluated at least every ten years through a campus-based process.

B. Evaluation of Institutes and Consortia

Institutes and consortia shall be evaluated every five years. The University will assess the success of the institute or consortium in meeting its stated goals, including the effectiveness of the institute or consortium as a University-wide entity. The presidents (for institutes) or boards of directors (for consortia) shall coordinate the evaluation process. The evaluation shall include a self-evaluation report and a report by at least two outside evaluators along with a summary of financial support and progress toward fiscal self-sufficiency, which shall be given substantial weight in the evaluation. Failure to achieve reasonable progress toward an appropriate level of non-tax-levy support will constitute sufficient cause for discontinuing University-level support of an institute or consortium. Evaluation reports shall be submitted to the Office of the Vice Chancellor for Academic Affairs, who shall prepare a summary of the evaluations and submit it to the Chancellor for review and appropriate action. Recommendations for discontinuation of unsatisfactory institutes and consortia shall go to the Committee on Academic Policy, Program, and Research, and to the full Board for action.
GOVERNANCE
OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER
OF THE CITY UNIVERSITY OF NEW YORK

Sec. 1 ADMINISTRATIVE OFFICERS

1.1 President

The President of The Graduate School and University Center is the chief academic and administrative officer.

The President has general responsibility in accordance with the decisions of the Board of Trustees of The City University of New York to develop, implement, and administer the doctoral programs of the University, other graduate programs, and centers and institutes of The Graduate School and University Center.

The President has responsibility and authority for The Graduate School and University Center comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the CUNY Board of Trustees.

1.2 Provost

The Provost of The Graduate School and University Center is appointed by the President and is the principal academic officer of The Graduate School and University Center, responsible to the President, with such additional responsibilities as the President may assign.

1.3 Vice Presidents

Vice Presidents of The Graduate School and University Center are appointed by the President of The Graduate School and University Center in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Vice Presidents have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

1.4 Deans

Deans of The Graduate School and University Center are appointed by the President of The Graduate School and University Center in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

Sec. 2 ADMINISTRATIVE BODIES

2.1 Graduate Council

The governing body of The Graduate School and University Center ("GSUC") is the Graduate Council, which operates in accordance with its Bylaws. A majority of the voting members of the Graduate Council shall constitute a quorum.

2.1.A Membership

1. The faculty and students in each doctoral program shall elect representatives to the Graduate Council according to the following formula: for each 100 or fewer matriculated students - one faculty and one student representative (e.g., 301 students equates to 4 faculty and 4 students).
2. Each graduate degree program of The Graduate School and University Center in a discipline in which no doctoral work is offered shall elect representatives to the Graduate Council, using the same formula as the doctoral programs, except that the number of representatives from all such programs shall not exceed 10 percent of the total membership of the Council.

3. Members Ex Officio and Appointed Members
   a. GSUC Voting Members
      - Executive Officers
      - Coordinators of the Certificate Programs
      - Three Co-Chairs of the Doctoral Students' Council
      - Secretary of the Graduate Council
      - Chair of the Doctoral Faculty Policy Committee
   
   b. GSUC Nonvoting Members
      - President
      - Provost
      - Vice President for Finance and Administration
      - Associate Provost
      - Vice President for Student Affairs
      - Chief Librarian
      - Director of the Computer Center
      - Dean of Research and University Programs
      - Directors of formally established research centers and institutes of the GSUC
      - President of the Ph.D. Alumni Association
   
   c. Other CUNY Nonvoting Members
      - One academic officer of the Mt. Sinai School of Medicine and one academic officer with major responsibility for graduate work, except in education, from each senior college of The City University of New York designated by their respective Presidents
      - Dean of the City University School of Law at Queens College
      - Dean of the Sophie Davis Medical School
      - Dean of the Hunter College School of Social Work

2.1.B Functions

The functions of the Graduate Council shall be:

1. To formulate educational policy for all graduate work in doctoral programs and in other graduate programs of The Graduate School and University Center. Its responsibilities include standards of admission and academic performance, and curriculum and degree requirements.

2. To approve programs and curricula leading to the doctoral degree; to approve other graduate programs of The Graduate School and University Center and the curricula of these programs.

3. To recommend to the CUNY Board of Trustees the granting of graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.

4. To consider any other academic matters in The Graduate School and University Center and make recommendations to the CUNY Board of Trustees.

5. To receive, consider, forward, or approve, as appropriate, reports and recommendations of the Graduate Council's Standing Committees.

6. To review and recommend revisions in the Governance document of The Graduate School and University Center.
2.1.C Chair

1. The President of The Graduate School and University Center shall be Chair of the Graduate Council and shall preside over its meetings. In the absence of the President, the Chair of the Executive Committee of the Council shall preside.

2. The Chair of the Executive Committee of the Graduate Council shall preside over the meetings of the Executive Committee. The Chair shall be elected by the voting members of the Council from among the faculty representatives of the Council.

2.1.D Committees

The Graduate Council shall establish Standing Committees as enumerated and such other committees as it deems necessary to the discharge of its responsibilities. Each committee shall consist of faculty members and student members as specified in the Graduate Council Bylaws.

1. Executive Committee
2. Committee on Structure
3. Committee on Curriculum and Degree Requirements
4. Committee on Research
5. Committee on Committees
6. Committee on Student Services
7. Student Academic Appeals Committee
8. Library Committee
9. Computer Committee

2.2 Committees of The Graduate School and University Center

2.2.A Academic Review Committee

This committee shall consist of the Provost as Chair and six members elected by the Executive Officers from among their ranks. Each elected member shall serve for two years. The terms shall be staggered so that half of the total members are elected each year. The Provost is a nonvoting member. The committee shall review all proposals for appointments to The Graduate School and University Center, as well as reappointments, nonreappointments, promotions, tenure and fellowship leaves of absence, and shall make recommendations to the President.

2.2.B Faculty Advisory Committee

This committee shall be appointed by the President after consulting with the Committee on Committees. It shall advise the President in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and other matters as the President requests.

2.2.C Student Advisory Committee

The Steering Committee of the Doctoral Students' Council shall be the President's Student Advisory Committee. It shall advise the President in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and other matters as the President requests.

2.2.D The Board of Visitors

The Board of Visitors is established to ensure that the President of The Graduate School and University Center is provided with the widest range of expertise and support from outside the University in the discharge of the President's responsibilities.

It is expected to serve as a significant link between The Graduate School and University Center and the community at large reflecting views and concerns from the varying experiences of its members. The President will consult with the Faculty Advisory Committee about recommendations for membership on the Board of Visitors.
2.2.E Doctoral Faculty Policy Committee

The Doctoral Faculty Policy Committee shall be directly elected by the faculty. It functions as the voice of the doctoral faculty of The City University of New York. It may bring items for action to the Graduate Council on its own initiative.

2.2.F Doctoral Students' Council

The Doctoral Students' Council is the official governance council for the doctoral students.

2.2.G Ad Hoc Committees

Ad hoc committees may be created as needed, either by appointment by the President or by the Graduate Council election.

Sec. 3 DEGREE PROGRAMS

3.1 New Degree Programs

3.1.A The development of new degree programs or the revision of existing programs is the prerogative of the faculty. The development of new degree programs shall follow The City University's Office of Academic Affairs specific guidelines for Letters of Intent and Proposals for new degree programs.

3.1.B The following procedures are required for new degree programs:

1. A Letter of Intent should include information about the proposed program's purposes and goals, need, student demand, curriculum, faculty, and cost assessment. The Letter of Intent will be reviewed by The Graduate School and University Center's Curriculum and Degree Requirements Committee and, if approved, by the Graduate Council. If approved by the Graduate Council, the Letter of Intent will be forwarded to the City University's Office of Academic Affairs for review.

2. If the Letter of Intent is approved by the City University's Office of Academic Affairs, a full Proposal will be developed with more detail and greater documentation, including the required external evaluation.

3. The full Proposal will be reviewed by The Graduate School and University Center's Curriculum and Degree Requirements Committee and, if approved, by the Graduate Council. If approved by the Graduate Council, the Proposal will be forwarded to the City University's Office of Academic Affairs for review prior to consideration by the City University's Board of Trustees' Committee on Academic Policy, Programs, and Research and, finally, by the Board of Trustees.

4. Program Proposals approved by the City University's Board of Trustees will be forwarded to the New York State Department of Education for review and final authorization.

3.2 Determination and Description of Governance Structure of Degree Programs

3.2.A After a new program has been in existence for one academic year, it shall draw up a detailed governance structure consistent with this Governance document and the Graduate Council Bylaws of The Graduate School and University Center. For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer, and half of whom shall be students elected for that purpose by the student body by mail ballot. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20 percent of the students in the program, whichever is fewer.

3.2.B The governance proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty-student meeting, be submitted to a mail vote by faculty and students. A majority of those voting in each group must vote affirmatively for the proposal to pass.
3.2.C A description of the program governance shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendations to the Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarters vote of the Graduate Council members present.

The description of the program governance shall include:

1. The composition of the Executive Committee and the Standing Committees described in this Governance document.

2. The composition and functions of other committees the program may wish to establish.

3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership pursuant to Section 6.4.B., and the responsibilities and prerogatives of the student members.

Proposals for doctoral and master's program governance or amendments thereto shall be explicit in all of their provisions and shall not "incorporate by reference" the provisions of the Bylaws of the Graduate Council, Bylaws of the City University, or other regulation or legislation.

3.2.D Formal provisions shall be made for the expression of student opinions on decisions affecting appointments, promotion, and tenure of individual faculty members.

3.2.E In programs with subprograms, the subprogram governance shall conform to relevant portions of this Governance document regarding program structure. It is the Executive Officer's responsibility to determine that this adherence to Graduate School and University Center governance exists, and the responsibility of the program Executive Committee to approve any changes necessary to bring subprogram structures into conformity with the Governance document of The Graduate School and University Center.

3.2.F The procedures of Graduate School and University Center committees, programs, and subprograms shall be governed by ROBERT'S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with this Governance document and the Graduate Council Bylaws of The Graduate School and University Center.

3.3. Modification of Program Governance Structure

3.3.A With the approval of the Committee on Structure and the Graduate Council, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions that may prevail in a doctoral program.

3.3.B Programs may at any time propose a change in their structure within the requirements of the Governance document of The Graduate School and University Center provided that changes are submitted by a majority of the program's Executive Committee to the Committee on Structure for review and recommendation.

3.3.C If at least 30 percent of the faculty or 30 percent of the students in a program wish to recommend a change in the program's structure, their proposal shall be considered by the Committee on Structure of the Graduate Council. If the Committee on Structure approves their proposal, it shall forward the proposal with its recommendation to the Graduate Council for its approval.

3.4. Executive Officer

3.4.A Each graduate degree-granting program of The Graduate School and University Center shall have an Executive Officer responsible for administering the affairs of the program in accordance with this Governance document, and with the policies established by the program faculty, the Graduate Council, and the CUNY Board of Trustees.
3.4.B The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty, and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.

3.4.C The Executive Officer shall preside at meetings of the program's faculty, Executive Committee, and Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and actions concerning the affairs of the program, subject to the powers delegated by this Governance document to the program's faculty. The Executive Officer shall serve ex officio as a voting member of all program committees.

3.4.D Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.

3.4.E The Executive Officer shall work with chairs of CUNY college departments in the Executive Officer's discipline to develop procedures for making new faculty appointments useful both to the college departments and to The Graduate School and University Center. The Executive Officer shall try to ensure that department chairs, in accordance with the policies of The City University of New York, give preference, when recruiting part-time faculty, to qualified students enrolled in the doctoral program.

3.5. Executive Committee

3.5.A The Executive Committee of each program shall be constituted as required by each program's governance after approval by the Graduate Council Committee on Structure and by the Graduate Council in accordance with the following provisions. There shall be established in each program an Executive Committee to be composed of at least five members. The initial structure and membership of each Executive Committee is to be determined by the program's faculty subject to approval by the President. It shall include at least one faculty member from each senior college substantially participating in the program ("substantially participating" shall be defined as having six members on the faculty of the program) (Section 9.4, CUNY Board of Trustees Bylaws). In programs in which the doctoral faculty includes two or more faculty members (other than the Executive Officer) who hold Graduate School and University Center appointments, at least one member of the Executive Committee must be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years, but may be reelected.

3.5.B The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's faculty subject to the policies established by the faculty. It shall serve as a Committee on Committees to prepare slates of nominees for the program's representatives to the Graduate Council. It shall meet at least once a semester with the students matriculated in the program. The Executive Officer shall serve as Chair of the Executive Committee (Section 9.4, CUNY Board of Trustees Bylaws).

3.5.C The Executive Committee may make recommendations to the appropriate committees of the Graduate Council and to the administration of The Graduate School and University Center.

3.5.D The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty resources of the University. The Executive Committee shall work with the Executive Officers to forward the policy in Section 3.4.E.

3.5.E The Executive Committee shall recommend policies and procedures on dissertations.

3.6 Program Standing Committees

Each program shall have the following Standing Committees, and such other committees as its faculty, its governance structure, and its Executive Committee may determine:
3.6.A Faculty Membership: To nominate members of the program's faculty as provided for in Section 6.1., with a view toward including in the doctoral program faculty newly appointed at the colleges; to maintain a roster of potential doctoral faculty appointments; to record annually the status of those faculty members currently designated; to review all other actions taken in regard to membership on the doctoral faculty.

3.6.B Curriculum and Examinations: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations.

3.6.C Admission and Awards: To recommend admission and awards procedures and standards for the program; to administer the procedures.

Sec. 4 CERTIFICATE PROGRAMS

4.1 Definition

A certificate program at The Graduate School and University Center is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and the Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

4.2 Administration and Structure

4.2.A A certificate program shall have a Coordinator administering the affairs of the program in accordance with the policies established by the program faculty, the Graduate Council, and the CUNY Board of Trustees.

4.2.B The Coordinator may be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making this appointment as described in Section 3.4.B., of this Governance document.

4.2.C The responsibilities of the Coordinator are as outlined for Executive Officers in Sections 3.4.C., and 3.4.D., of this Governance document.

4.2.D A certificate program shall have an Advisory Committee appointed by the President after consultation with the Coordinator. Appointees must be members of the doctoral faculty.

4.2.E The Certificate Program Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees should be members of the doctoral faculty, except as noted in Section 6.2.B., Faculty Membership in Certificate Programs.

4.2.F The Certificate Program Advisory Committee shall propose a governance structure for the program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to the Graduate Council for approval.

The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.2., of this Governance document.

Sec. 5 FACULTY APPOINTMENTS, REAPPOINTMENTS, PROMOTIONS, TENURE

5.1 With regard to The Graduate School and University Center lines assigned to The Graduate School and University Center, recommendations for faculty appointment, reappointment, promotion, and tenure must first be considered by the Executive Committee of the program, next by the Academic Review Committee, and then by the President.

5.2 With regard to such recommendations (5.1) by the Executive Committee, student members of the Executive Committee shall participate in all discussion on matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but shall not vote on individual candidates.
5.3 With regard to faculty appointed on Graduate School and University Center lines allocated to a senior college, recommendations for appointment, reappointment, promotion, and tenure are initiated and reviewed at the colleges, and submitted by the college president directly to the CUNY Board of Trustees.

Sec. 6 FACULTY AND STUDENTS

6.1 Faculty Membership in Doctoral Programs

6.1.A During the first two years of a degree program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with the following paragraphs.

6.1.B Appointment to the doctoral faculty is initiated by means of written nomination from the appropriate program committee(s) to the Provost and is effective when the appointment is approved by the Provost. Executive Officers may make temporary appointments to the doctoral faculty to meet emergency needs (see 6.1.I. below). Appointment to the doctoral faculty may not be initiated by the Provost or President except in the case of newly established doctoral or certificate programs (6.1.A., and 6.2.A.), or in extraordinary circumstances with the approval of the Academic Review Committee.

6.1.C The continued membership of each faculty member of each doctoral program shall be reviewed regularly by the Faculty Membership Committee and/or Executive Committee of each program in accordance with the program's faculty membership policy.

6.1.D The program's governance structure shall stipulate whether nomination for appointment is made by (a) the Faculty Membership Committee, (b) the Executive Committee, or (c) the Executive Committee after recommendation by the Faculty Membership Committee, and the criteria employed by the program for nomination to, and continuance on, the doctoral faculty.

Criteria shall include:

1. A determination that the faculty member will make a significant contribution relevant to the needs of the program, and

2. Evidence of significant research relevant to the doctoral program, or

3. Evidence of qualification to teach a doctoral course or provide other doctoral-level training, or

4. Evidence of qualification to supervise doctoral dissertations or other graduate-level research.

6.1.E A member may be removed from the doctoral faculty on the recommendation of the appropriate program committee(s) (above), but only after the member has been given one year's prior notice of the intention to remove.

6.1.F The faculty member may appeal the decision to remove to the program's Executive Committee, the Provost, and the President.

6.1.G The appointment of full-time CUNY faculty as members of the doctoral faculty (except as in 6.1.I., below) confers full rights and duties.

6.1.H Only members of the doctoral faculty may teach a doctoral-level course more than twice or chair dissertation committees.

6.1.I In order to meet emergency needs, an Executive Officer may directly recommend to the Provost appointment of individuals to the doctoral faculty for a period of one semester or one year. Such temporary appointments may not be repeated for a cumulative total of more than one academic year (two semesters). Notification of such appointments shall be conveyed to the Faculty Membership Committee and/or the Executive Committee. Temporary appointees do not have voting rights in the program, nor may they be appointed to program committees.
APPENDIX B

Minutes of Proceedings, February 27, 1995

6.1.J Part-time CUNY faculty and faculty or professionals at other institutions may be recommended for adjunct appointment to the doctoral faculty. Their rights and duties with respect to strictly academic activities (e.g., chairing a dissertation committee) are in no way different from those of other doctoral faculty.

6.2 Faculty Membership in Certificate Programs and Other Educational Programs

6.2.A An Advisory Committee for a certificate program or other educational program shall nominate to the President members of the initial program faculty. Nominees should be members of the doctoral faculty.

6.2.B The foregoing program structure rules for faculty membership (Sec. 6.1.) apply to certificate and other educational programs of The Graduate School and University Center with equal force or effect.

6.2.C On occasion a person may be qualified to serve a needed teaching, supervising, or other function in a certificate program or other educational program but is not eligible for membership in an existing doctoral program because there is no relevant doctoral program in The City University or because the definition of the doctoral program precludes the individual's specialization. In such cases, that individual may be appointed in the following manner. After informing related doctoral programs of an intended appointment, the relevant program Advisory Committee may send a nomination to the Provost recommending appointment of the individual to the certificate or other educational program faculty.

6.3 Faculty Responsibilities

6.3.A The Executive Committee shall call at least one meeting a year of the faculty of each program at which time the faculty shall receive a report from the Executive Committee. At any meeting of the faculty of the program, a quorum shall consist of 25 persons or 50 percent of the faculty, whichever is smaller.

6.3.B The faculty shall have responsibility, through its members on the Standing Committees of the program, to establish policies for the program. At any meeting of the faculty, a quorum being present, the faculty of each program may make direct recommendations without Executive Committee approval to the appropriate committee of the Graduate Council or to the administration on any matter that affects them.

6.3.C The Executive Committee of the Graduate Council may receive motions for action directly from program faculty or from a program's Executive Committee.

6.4 Student Responsibilities

6.4.A The students of each program shall meet at least once each semester with the Executive Committee.

6.4.B The students shall have responsibility through student representatives to the Executive Committee and three Standing Committees of each program to make known their views on the policies of the program. All students on these Committees shall be chosen by means of an election by mail by the students in the program. Any matriculated student shall be eligible to serve. Ten percent of the students of any program or subprogram may make direct recommendations to the appropriate committee of the Graduate Council or to the administration for immediate consideration on any matter that affects them.

Sec. 7 AMENDMENTS AND REVIEW

7.1 This Governance document may be amended by a two-thirds affirmative vote of the members present, there being a quorum, at any stated or special meeting of the Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of the Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.

7.2 At the spring meeting of every even-numbered year, the Committee on Structure shall present a report on the Governance document together with such recommendations for amendments as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.

ARTICLE I: FUNCTIONS OF THE COLLEGE SENATE

SECTION 1

The College Senate will, in consultation with the administration and other groups in the College, recommend policy on all College matters, except for those within the domain of the President or any other Officer of the College or The City University of New York, as set forth in the By-laws of the Board of Trustees. The Senate shall be specifically responsible for the formulation of academic policy and for consultative and advisory functions related to the programs, standards and goals of the College.

The College Senate shall undertake any course of action, within its authority, to help achieve the mission of the College within the College community and The City University.

The College Senate shall serve in an advisory capacity and have representation on all committees established by the President or the Deans to further the mission of the College.

It shall have the power to formulate new policy recommendations and to review already existing ones in areas including but not limited to the following:

(a) College admission procedures and requirements
(b) Affirmative Action/504 compliance
(c) Awarding of degrees, honors and credits
(d) College Library
(e) Degree requirements
(f) Development of academic calendar and College schedule
(g) Development of curricula
(h) Development of new academic and student services programs and review of existing ones
(i) Evaluation of faculty
(j) Facilities
(k) Grading practices and standards
(l) Grants
(m) Interdisciplinary and exchange programs
(n) Budget and Finance

Other functions of the Senate will include but not be limited to the following:

(a) Participation in the Search Committees for Vice President and all Deans
(b) Proposing amendments to, and revisions of, the By-laws of the Board of Trustees
(c) Recommending any other actions that the Senate may deem appropriate.

SECTION 2

The College Senate shall have the power to create any standing, ad-hoc and special committees it deems necessary.

All Senate and Senate Committee meetings shall be conducted according to the newest edition of Robert's Rules of Order Newly Revised.
ARTICLE II: MEMBERSHIP IN THE COLLEGE SENATE

SECTION 1 - CONSTITUENCIES

The Senate membership shall consist of representatives from the full-time faculty, non-teaching instructional staff, students, classified staff, and the President and Deans of the College.

SECTION 2 - ATTENDANCE

Every member of the Senate undertakes the responsibility of attending Senate sessions. Members who are absent more than three times per year without a reasonable explanation sent in writing to the Chairperson of the College Senate, will be removed from office and another representative shall be elected in their place.

SECTION 3 - FACULTY MEMBERSHIP

(a) To be a member of the Senate representing faculty, a person must hold the rank of Professor, Associate Professor, Assistant Professor, Lecturer or Instructor.
(b) When a Department of the College is organized into Units, each Academic Unit of the College shall be represented by one (1) representative. The Unit representative shall be nominated and elected at Unit meetings called for that purpose.
(c) Departments without Units (which for the purpose of representation on the Senate will include Counseling) shall be represented in proportion to their faculty members: one representative per every ten (10) faculty members or fraction thereof. These representatives shall be elected at departmental meetings called for that express purpose.
(d) There shall be faculty members At-Large, to be elected by general ballot according to the following ratio: one faculty member/alternate per every 20 faculty members or fraction thereof. These shall be elected at the Stated Meeting of the Faculty at the beginning of the academic year.
(e) Full-time faculty who are College representatives to the UFS are automatically members of the College Senate. They shall be elected according to the same procedures and criteria that apply to all other Senators.
(f) The PSC Chapter Chairperson shall automatically be a member with full senatorial rights.

SECTION 4 - NON-TEACHING INSTRUCTIONAL STAFF

(a) To be a member of the Senate representing the non-teaching instructional staff can be in one of the following non-instructional titles: CLT, Research Assistant, HEO, or Registrar Series.
(b) Each category mentioned above shall be represented in proportion to its membership: one representative per every fifteen (15) members or fraction thereof.

SECTION 5 - CLASSIFIED STAFF

Gittlesons shall have one (1) representative to the College Senate. All other classified staff shall have one (1) representative to the College Senate.

SECTION 6 - STUDENT REPRESENTATIVES

(a) Student representation will constitute one (1) student for every four (4), or major fraction thereof, of the non-student voting members of the Senate. Student representatives will be elected as provided by the Student Government Organization Constitution. Additional representatives shall be elected according to procedures for the election of officers stipulated in the Student Government Organization Constitution.
(b) Every student representative to the Senate must be certified by the Registrar’s Office as being full-time and in good academic standing.
(c) Student representatives shall serve for a period of one year.
SECTION 7- EX-OFFICIO

Ex-Officio membership without vote shall be:

A. The College Administration
   1. President or designee
   2. Deans or designees

B. A Parliamentarian designated by the Executive Committee of the Senate, not a member of the Senate, but who will attend its meetings and rule on questions of procedure.

SECTION 8 - ELECTION PROCEDURES AND TERMS OF OFFICE

(a) All elected faculty and staff members shall serve for a period of three years.
(b) Student representatives shall serve for a period of one year.
(c) The election committee shall run all the necessary elections to the Senate.
(d) All election results shall be determined by a majority of those voting. If necessary additional ballots will be held with the lowest candidate(s) eliminated to the point of having twice as many candidates as positions until the vacant positions are filled. Notification of the election results must be promulgated no later than one week after the close of elections.

SECTION 9- TIME TABLE

(a) All elections shall be conducted during the second week of classes following the Spring Recess of the second year of the current Senate.
(b) On the last meeting of the Spring semester the Senate shall hold annual elections to nominate a pool of faculty representatives to serve on the Hostos Association, Auxiliary Services, and Discipline Committee. These names will be forwarded to the President, who will appoint members to the Committees/bodies from the list.

SECTION 10

ELECTIONS OF OFFICERS AND THE COMMITTEE ON COMMITTEES

The Senate Chairperson and all members of the Executive Committee and the Committee on Committees shall be nominated and elected by simple majority at the first meeting of the newly elected Senate to be called by the outgoing chairperson.

SECTION 11

THE EXECUTIVE COMMITTEE

A. Membership:
   (a) The Executive Committee shall be composed of nine voting Senators: six (6) faculty, two (2) students, and one (1) member of the non-instructional staff.
   (b) The Chairperson of the Senate will be the Chair of the Executive Committee and one of its nine members.
   (c) Non-Student members shall serve for two (2) years. Student members shall serve for one (1) year.
   (d) The Committee will elect a Vice Chairperson, Recording Secretary, and Corresponding Secretary from among its members.
B. Functions of the Executive Committee:
1. To schedule regular and special Senate meetings, to determine what is appropriate Senate business, and to prepare agendas for such meetings.
2. To meet at least once a month during the academic year to coordinate and expedite Senate business.
3. To transact such business as may be necessary between meetings of the Senate.
4. To serve as liaison between the President of the College and the Senate.
5. To create ad-hoc Committees after consultation with the Senate.
6. To develop any procedures needed to implement any charge given to it and to review existing procedures when needed.
7. To exercise any further powers and duties that may be conferred upon it by the Senate.

C. Functions of the Officers:
1. Duties of the Chairperson shall include but not be limited to:
   (a) To conduct elections for the membership of the Executive Committee and Committee on Committees.
   (b) To preside at all meetings of the Senate and the Executive Committee.
   (c) To initiate election procedures to fill all vacancies of the Senate.
   (d) To make pro-temp appointments in the event of any Officer's absence.
   (e) To represent the Senate at all academic and official functions.
   (f) After consultation with the Executive Committee, to appoint Senators to represent the Senate in non-Senate Committees.
2. The Vice-Chair shall serve as Acting Chairperson in the absence of the Chairperson.
3. Duties of the Recording Secretary shall include:
   (a) The taking of minutes of Senate and Executive Committee meetings and submitting them to the Chairperson and the Committee on Committees.
   (b) Taking attendance at Executive Committee and Senate meetings.
   (c) Maintaining records of all Senate Executive Committee proceedings.
   (d) Sending copies of all Senate proceedings to the College Library.
4. Duties of the Corresponding Secretary shall include the distribution of minutes and agendas to appropriate committees or individuals.

ARTICLE III: SENATE MEETINGS

SECTION 1

REGULAR MEETINGS

(a) The Senate shall hold regular meetings once a month during the academic year on the third Thursday of the month.
(b) The notice of each monthly meeting shall include the agenda, together with a written statement regarding any policy matter to be presented at the meeting.
(c) Such documents shall be distributed to each Senator during the week prior to the meeting.

SECTION 2

PROCEDURES

(a) The order of business at all meetings shall conform to the newest edition of Robert's Rules of Order Newly Revised.
(b) The Chairperson, in consultation with the Parliamentarian, shall decide on all questions of quorum and parliamentary procedure, unless it is otherwise stipulated in this Charter.
APPENDIX C  

Minutes of Proceedings, March 27, 1995

(c) The hour of adjournment shall be specified on the agenda and adhered to and no binding resolutions, motions or general discussions shall be considered beyond that hour without the approval of 2/3 of the voting members present.

(d) All votes shall be by secret ballot except for routine matters by unanimous consent.

(e) All meetings of the Senate shall be open.

(f) All shall have the right to speak at Senate meetings only when recognized by the Chair.

SECTION 3

MINUTES OF SENATE MEETINGS

A copy of the minutes of each meeting of the Senate shall be distributed to each of the members of the Senate at the same time that the notice of agenda of the meeting is distributed.

SECTION 4

SPECIAL MEETINGS

(a) Agenda for special meetings shall be distributed with the notice of such meetings.

(b) These meetings may be called by the Executive Committee of the Senate or by any ten (10) Senators upon presentation to the Chairperson of a written and signed request for the meeting.

ARTICLE IV: ACADEMIC STRUCTURE:

DEPARTMENTS/DISCIPLINES

SECTION 1

The structure of Hostos Community College shall be composed of Divisions, each headed by a Dean. At present, the College consists of the Divisions of 1. Academic Affairs, 2. Administration, 3. Planning, and 4. Student Services. When adding to, or altering these Divisions, the President of the College shall first consult with the Senate.

The Division of Academic Affairs shall be comprised of Departments, Units and Programs of Study.

Within the context of the academic structure, a Department is an administrative entity composed of a single discipline or related disciplines or Programs of Study grouped together to represent the shared interests of the represented Units. A Department may or may not have Units.

An Academic Unit is an administrative entity within an Academic Department; the Unit is responsible for instruction in a particular program, discipline, or related disciplines.

A Program of Study is an organized body of courses that lead to a Certificate or degree or another defined academic goal.

SECTION 2

The Senate shall have the power to review proposals for, and recommend, the creation of new Academic Units and/or Programs of Study, the elimination of existing Academic Units or Programs of Study, and the transfer of Academic Units and/or Program of Study from one Department to another.
The process to be followed for the implementation of such a proposal will be:

(i) Presentation of proposal to the Department(s) that houses (and/or will house) the Academic Unit or Program, followed by a Departmental vote.
(ii) Presentation of the proposal for review to the appropriate Dean(s).
(iii) Presentation of the proposal to the Senate.
(iv) Senate vote and recommendation to the President of the College.
(v) Approval by the President.
(vi) Transmission of the proposal by the President's Office to the Board of Trustees, and the Board's approval.

When a transfer of an Academic Unit or Program of Study or faculty is intended from one Department to another, both Departments must approve the transfer.

**ARTICLE V: COLLEGE-WIDE P & B**

**SECTION 1**

The College-Wide Committee on Personnel and Budget shall be composed of the following members:

(a) All Department Chairpersons
(b) The Dean of Students
(c) Four At-Large Faculty Members elected from and by qualified faculty, no two (2) coming from the same Department and no At-Large representative coming from a Unit already represented by the Departmental Chairperson.
(d) The President of the College
(e) The Dean of Academic Affairs

**SECTION 2**

The President of the College shall serve as Chairperson of the College-wide P & B; in his/her absence, the Dean of Academic Affairs shall serve as Chair. The Labor Designee and a senior member of the administration designated by the President of the College shall sit with the College-Wide P&B at the invitation of the President.

**SECTION 3**

Teaching faculty members holding or released to serve in an administrative position within the College and not teaching at least one course of their regular load are not eligible to serve as At-Large representatives to the College-wide P & B. Deans and senior administrators cannot serve as At-Large representatives to the P & B.

**SECTION 4**

The selection and election of the four At-Large faculty representatives to the College-wide P & B shall proceed as follows:

(a) Each academic Department and Student Services shall nominate one candidate.
(b) Such nomination shall occur at the time of Departmental elections.
(c) All nominees must be tenured and hold professorial rank.
(d) The names of all nominees will be submitted to the Election Committee of the Senate, which will conduct the election with the assistance of the Office of Academic Affairs.
(e) All faculty members with professorial ranks, lecturers (full-time) and Instructors who have been reappointed on an annual salary basis for a third or later year of continuous full-time service, and Tenured CLT's shall be eligible to vote in College-wide At-Large faculty P & B elections.
(f) All eligible voting members shall elect by simple majority vote the four representatives.
(g) In the event no candidates obtain a simple majority, a run-off election will be held. The two candidates with the lowest votes will be dropped.

(h) These procedures shall be repeated until all four (4) At-Large candidates are elected.

(i) There shall only be one (1) At-Large representative from any given Department at any time.

ARTICLE VI: ACADEMIC DEPARTMENTAL STRUCTURE

SECTION 1

The following shall constitute the College's Departments and Units within Departments:

(a) Allied Health Sciences Department
   Dental Hygiene Unit
   Radiologic Technology Unit
   Medical Laboratory Technology Unit
   Nursing Unit

(b) Behavioral and Social Sciences Department
   Behavioral Sciences Unit
   Social Sciences Unit
   Public Administration Unit

(c) Business Department
   Business Administration/Accounting Unit
   Secretarial Sciences Unit
   Data Processing Unit

(d) English Department

(e) Health and Human Services Department
   Early Childhood Education Unit
   Gerontology Unit
   Physical Education Unit
   Urban Health Unit

(f) Humanities Department
   Africana Studies Unit
   Latin American and Caribbean Studies Unit
   Modern Languages Unit
   Visual and Performing Arts Unit

(g) Mathematics Department

(h) Natural Sciences Department
   Biology Unit
   Physical Sciences Unit

(i) Library Department

SECTION 2

DEPARTMENTAL CHAIRPERSONS

(a) Each Department shall have a Chairperson (who may also serve as Unit Coordinator).

(b) All Chairpersons, except the Chairperson of the Library Department, shall be elected by secret ballot for a term of three years by a majority vote of all eligible voting members of the instructional staff in the Department.

(c) In accordance with the By Laws, the Chairperson of the Library Department will be appointed by the President of the College.

(d) Voting shall take place during the first full week in May. There shall be discussion prior to the vote.

(e) All professorial ranks (Professors, Associate Professors and Assistant Professors), Lecturers (full-time) and Instructors who have been reappointed on an annual salary basis for a third or later year of continuous full service, and Tenured CLT's are eligible to vote in departmental elections.
(f) In Departments other than the Library, all professorial ranks with tenure shall be eligible to run for departmental Chairperson. Exception may be made only when a Chairperson is recruited from outside the College without tenure.

(g) Members of the Department who are eligible to vote in P & B elections will be eligible to vote in this election.

(h) The duties of a Chairperson shall follow CUNY By-Laws definition, except as amended by this governance plan.

Duties of Department Chairperson:

(a) The Department chairperson shall be the executive officer of his/her Department and shall carry out the Department's policies as well as those of the faculty and the board which are related to it. He/she shall

1. Be responsible for departmental records.
2. Assign courses to and arrange programs of instructional staff members of the Department. (The execution of this duty has been delegated to the Unit coordinators. See item 4 under duties of the Unit coordinator.)
3. Initiate departmental policy and action concerning the recruitment of faculty and other departmental affairs subject to the powers delegated by these by-laws to the staff of the Department in regard to educational policy, and to the appropriate departmental committees in the matter of promotions.
4. Represent the Department before the faculty and the Board.
5. Preside at meetings of the Department.
6. Be responsible for the work of the Department's committee on appointments or the Department's committee on personnel and budget which he/she chairs.
7. After receiving the tentative Unit budgets, prepare the tentative departmental budget, subject to the approval by the Department's committee on personnel and budget.
8. Transmit the tentative departmental budget to the Dean of Academic Affairs with his/her own recommendations.
9. Arrange for careful observation and guidance of the Department's instructional staff members. This duty may be delegated by the Department Chairperson to the Unit coordinator, to the extent permitted by the collective bargaining agreement.
10. Make a full report to the President and to the College Committee on Faculty Personnel and Budget of the action taken by the Department committee on personnel and budget when recommending an appointee for tenure on the following:
   a. Teaching qualifications and classroom work.
   b. Relationship of the appointee with his/her students and colleagues.
   c. Appointee's professional and creative work.
11. Hold an annual evaluation conference with every member of the Department, other than Full Professors, after observation and prepare a memorandum thereof. This duty may be assigned to a qualified member of the Departmental Committee on Personnel and Budget, to the extent permitted by the collective bargaining agreement. Tenured Full Professors may be evaluated.
12. Generally supervise and administer the Department. The Chairperson may delegate some specific duties to the Unit coordinators. (See item 1 under Duties of Unit coordinator).
13. Hold departmental meetings at least once during a semester.
14. Promote collegial relations and intradepartmental collaboration.
15. Represent all Units within the Department and act as liaison for the Department and its Units to other Departments and Units.

Acting Chairpersons:

1. In case of a temporary vacancy, the Department whose chairperson is leaving will meet in an assembly and nominate candidates from a list of eligible faculty members coming from the Departmental P & B.
2. The name of the departmental candidate for Acting Chairperson, voted upon by the Department, shall be submitted to the President.
3. If the President should reject the candidate, the process will be repeated until a suitable candidate is selected.
SECTION 3

UNIT COORDINATORS

(a) Each Department shall have a Coordinator for each of the existing Units.
(b) The election of Unit Coordinators shall take place following that of Department Chairperson during the first full week of May.
(c) All professorial ranks, tenured and untenured, and lecturers with the Certificate of Continuous Employment shall be eligible to run for Unit Coordinators. There can only be one (1) Coordinator who is untenured in any given Department. Tenured CLT's can vote in this election.
(d) Unit Coordinators shall be elected by their own Units.
(e) Unit Coordinators shall serve for a term of three years. Each Unit elects a coordinator. The Department chairperson may also be elected as a Coordinator.

Duties of Unit Coordinators:
1. In Departments with Units, Unit Coordinators shall serve as the primary administrators for matters pertaining to their respective Units.
2. Supervise the Unit's curriculum.
3. Be responsible for the Unit's records.
4. Assign courses to and arrange programs of instructional staff members of the Unit in consultation with the Department chairperson.
5. Initiate action concerning the recruitment of Unit faculty in consultation with the Department chairperson.
6. Prepare the tentative Unit budget.
7. Arrange for careful observation and guidance of the Unit instructional staff members in consultation with the Department chairperson.
8. Coordinate program accreditation (where applicable).
9. Disseminate information to and from staff members within the unit.
10. Represent the Unit in the Departmental P & B.

SECTION 4

DEPARTMENTAL P & B's

(a) All constituted Departments shall have Departmental P & B's to review matters pertaining to these areas.
(b) The members of Departmental P & B's shall be constituted of:
   1. The Chairperson
   2. Unit Coordinators
   3. In Departments with fewer than five (5) or no Units, there shall be five (5) members, except where the total full- and part-time faculty exceed fifty (50), in which case there shall be seven (7) members. At-large faculty members shall be elected as needed in order to reach the required membership; only one of these may be untenured, which person may be a lecturer with a certificate of continuous employment.
   4. In Departments with five (5) or more Units the total membership of the P & B shall be to the nearest odd number, the remaining positions to be elected at-large. An untenured faculty member, who may be a lecturer with a certificate of continuous employment, can only be elected to this position if there are no untenured coordinators.
   5. In Departments with more than one Unit, no more than 60% of the membership of the Departmental P & B should come from one unit.
   6. Tenured CLT's within a Department are eligible to vote in Departmental P & B elections but not to be candidates.
   7. All members of the Departmental P & B shall be elected at the same time as all other departmental elections are held.
(c) The functions of the Personnel and Budget Committee shall include but not be limited to:
   1. Recommendations of all actions concerning initial appointments, reappointments, tenure, CCE, and promotions (except full professor).
2. Interviewing of all prospective faculty and instructional staff candidates for employment.
3. Approval of all actions concerning travel money allocations, departmental budget, the departmental plan for the year and budget allocations to Units within the Department.

(d) The term of office of the members of the Departmental P & B shall be three (3) years.
(e) New Units will get automatic representation in Departmental P & B's as soon as they have been formally approved by all appropriate governance structures.

ARTICLE VII: SENATE COMMITTEES

SECTION 1

STANDING COMMITTEES OF THE SENATE

The Standing Committees of the Senate shall include but not be limited to the following:

(a) The Executive Committee
(b) The Committee on Committees
(c) Academic Standards Committee
(d) Admissions Committee
(e) Affirmative Action Committee
(f) Curriculum Committee
(g) Facilities Committee
(h) Grants Committee
(i) Committee on the Disabled
(j) Instructional Evaluations Committee
(k) Institutional Research Committee
(l) Library Committee
(m) Scholarships and Awards Committee
(n) Budget and Finance Committee
(o) Elections Committee

SECTION 2

RULES CONCERNING SENATE STANDING COMMITTEES

(a) All Senate Committees shall keep minutes of their meetings and submit them to the Executive Committee and the Committee on Committees.
(b) All Senate Standing Committees shall follow the Charter as to their functions.
(c) All Senate Standing Committees shall prepare annual summaries of their activities to be submitted to the Executive Committee no later than the last scheduled meeting of the Senate each academic year.
(d) All Senate Committees shall elect their own officers, with the understanding that ex-officio members shall not be eligible to run for office of any Standing, ad-hoc or Special Committee.
(e) All Senate Committees shall submit a schedule of proposed meetings and tentative business to be conducted to the Executive Committee at the beginning of each academic semester. Committees will create their own rules for internal functioning; these rules must be submitted to the Committee on Committees and approved by the Senate.
(f) Unless otherwise stipulated in the Charter or sanctioned by the Senate, each of the Standing Committees shall consist of not less than six (6) and not more than twelve (12) members.
(g) Unless otherwise stipulated, on each Standing Committee there will be two (2) student members and one member representing the non-instructional staff. Student members will serve for a term of one (1) year.
SECTION 3

ATTENDANCE AT STANDING COMMITTEES MEETINGS

(a) Members of Standing Committees are expected to attend scheduled meetings.
(b) Any member who is absent three (3) meetings without written notification shall be asked to resign and will be replaced by the Committee on Committees.

SECTION 4

THE COMMITTEE ON COMMITTEES

1. Membership:

The Committee on Committees shall be composed of nine (9) Senate members, including two (2) student members and one member from the non-instructional staff, elected by the members of the Senate. Student members will be elected every year at the first meeting of the Senate. Other members will be elected at the first meeting of each newly formed Senate.

2. Function:

a. To assign members of the different College constituencies to specific Senate Standing Committees before the second meeting of the Senate for the Academic year.

b. To determine the number of members to be assigned to each committee, unless otherwise specified in the Charter of Governance.

c. To advise all Senate Committees in the development of internal operating procedures and to submit these procedures to the Senate for approval.

d. To consider and resolve issues relating to membership status and replacement of any committee member.

e. To disseminate information about opportunities for service on all standing and ad-hoc committees.

f. To maintain current lists of membership in all Senate Committees.

g. To maintain a file of the minutes of all Standing Committee meetings.

h. To elect its own officers.

SECTION 5

ACADEMIC STANDARDS COMMITTEE

1. Membership:

The membership of the Academic Standards Committee will be assigned by the Committee on Committees.

2. Function:

The Academic Standards Committee shall recommend to the Senate policy regarding:

a. Maintenance of matriculation

b. Academic Index

c. Grading structure and grade appeals

d. Attendance

e. Student appeals related to the above matters.
SECTION 6

ADMISSIONS COMMITTEE

A. Membership:
Membership shall be determined by the Committee On Committees to include both regular faculty and the following:

- Director of Admissions
- Director of Recruitment
- Office of the Registrar
- Dean of Student Services
- One Counselor
- One Student representative

B. Function:
1. (a) To review and recommend to the Senate College-wide policies regarding freshmen and transfer admissions procedures and requirements.
   (b) To review and recommend to the Senate policies regarding the matriculation of non-degree students.
   (c) To review and recommend to the Senate College-wide policies on the acceptance of external course work towards a Hostos Community College Associate Degree.
2. In consultation with all appropriate parties to hear and act upon those student appeals which result from the policies set forth in the above areas.
3. To maintain liaison with University personnel responsible for developing or changing admission, matriculation, and transfer credit criteria on a University-wide basis, and to report any proposals for such changes to the Senate.
4. To maintain liaison with College and University personnel responsible for developing special programs which might affect admission and external course work policies.

SECTION 7

AFFIRMATIVE ACTION COMMITTEE

A. Membership:
Membership shall be determined by the Committee on Committees. The Affirmative Action Officer shall serve as an ex-officio member.

B. Functions:
1. To advise and assist the College Affirmative Action Officer in the implementation of affirmative action regulations and policies at the College, including hiring, tenure and termination of employment.
2. To meet regularly with the President in matters concerning the progress of affirmative action.

SECTION 8

CURRICULUM COMMITTEE

A. Membership:
The membership of the Curriculum Committee shall be composed of one tenured or CCE representative from each academic Department of the College, one (1) from Student Services, and an elected Student Senate representative duly certified by the Dean of Students. The representatives shall be elected by each Department from its Curriculum Committee and by the Student Services Division and their names submitted to the Committee on Committees for final approval. The Dean of Academic Affairs or his/her designee and the Registrar shall serve as ex-officio members.
B. Function:
The Curriculum Committee shall have the following duties:

(a) To evaluate and recommend new courses in accordance with Board of Trustees guidelines.
(b) To evaluate and recommend any modifications of current courses in the curriculum, including credits, hours, titles, course descriptions, language of instruction, prerequisites, corequisites, etc.
(c) To review and recommend approval of degree requirements and distribution requirements for existing Departments.
(d) To review Letters of Warning and appraise the Senate.
(e) To review and recommend approval of all Letters of Intent and final proposals for all degree and certificate programs.
(f) To recommend to the College Senate the creation of subcommittees as the need arises, to cover such areas as skills across the curriculum, program review, etc.
(g) To present to the College Senate, for its approval, any items voted upon and recommended by the Committee.

SECTION 9
COMMITTEE ON THE DISABLED

A. Membership:
Membership shall be determined by the Committee on Committees. The Coordinator of Services for Disabled Students shall serve as an ex-officio member.

B. Function:
Develop and recommend a cohesive institutional program of policies, procedures and modifications which enable the College to:

1. Comply with federal and local regulations concerning non-discrimination and educational opportunity for the disabled and;
2. Appropriately respond to the needs of the disabled students.

SECTION 10
FACILITIES COMMITTEE

A. Membership:
Membership to be determined by Committee on Committees. The Director of Campus Facilities shall serve as an ex-officio member of this Committee.

B. Function:
1. To assess and consult on whether existing College facilities are being utilized to optimal capacity.
2. To forecast future College needs in regard to facilities.
3. To recommend policy regarding utilization and allocation of existing space.
4. To make recommendations regarding acquisition of new space.
5. To investigate complaints regarding the improper use of facilities.
6. To report to the Senate on its findings.
SECTION 11

GRANTS COMMITTEE

A. Membership:
Membership to be determined by the Committee on Committees. The Grants Officer shall serve as an ex-officio member of this Committee.

B. Function:
(1) To review grant proposals at their initial stages.
(2) To recommend that grants be initiated in specific areas.
(3) To inform the Senate as to the purpose and nature of all grants awarded to the College.
(4) The appropriate Deans shall report twice a year to the Committee and the full Senate on the status of existing grants.

SECTION 12

INSTRUCTIONAL EVALUATIONS COMMITTEE

A. Membership:
Membership to be determined by the Committee on Committees.

B. Function:
(1) To develop procedures and instruments for the evaluation of faculty members by peers and by students.
(2) To recommend such procedures and instruments.
(3) To review the student evaluation process and the tabulation of results and make recommendations thereon.
(4) To report to the Senate on the procedures and instruments.

SECTION 13

LIBRARY COMMITTEE

A. Membership:
Membership to be determined by the Committee on Committees. One of its members must be from the Library. The Chief Librarian shall serve as an ex-officio member of this Committee.

B. Function:
(1) To evaluate current Library holdings and Media Services as they relate to the current and future needs of each Department, Unit and program.
(2) To make recommendations.
(3) To report to the Senate on the recommendations.

SECTION 14

SCHOLARSHIPS AND AWARDS COMMITTEE

A. Membership:
Membership to be determined by the Committee on Committees.

B. Function:
(1) To serve as an in-house resource to individuals or groups.
(2) To develop standard criteria for selection of candidates and recipients of scholarships and awards.
(3) To determine the recipients of Hostos Scholarships and prizes in accordance with established criteria.
SECTION 15

EDUCATIONAL RESEARCH COMMITTEE

A. Membership:
Membership to be determined by the Committee on Committees. The Committee will include an equal number of faculty members from Liberal Arts and Career Programs and one (1) faculty member from the Student Services division. A representative from the Office of Institutional Research will be an ex-officio member without vote.

B. Function:
(1) The Committee will facilitate research bearing on College educational programs and retention. To that end it will assist research conducted in the College in compliance with the provisions of the Committee on Human Subjects, request data on behalf or research projects, recommend that studies be undertaken, submit all recommendations for research to the full Senate for approval, and disseminate results to the College community.
(2) The Committee will collaborate with and serve as a resource for other committees.
(3) The Committee will regularly report its findings to the Senate.

SECTION 16

FINANCE AND BUDGET COMMITTEE

A. Membership:
Membership will be chosen by the Committee on Committees.

B. Function:
(1) To research, inform, and make recommendations to the Senate and the College community on financial and budgetary matters.

SECTION 17

ELECTION COMMITTEE

A. Membership:
Membership will be chosen by the Committee on Committees.

B. Function:
(1) To develop and recommend procedures for elections pertaining to the Senate that are otherwise not described in this Charter.
(2) To implement those election procedures approved by the Senate.

SECTION 18

AD-HOC COMMITTEES

The Executive Committee of the Senate shall create ad-hoc committees as the need arises and shall delineate their functions and membership.
ARTICLE VIII: REVISION AND AMENDMENT PROCEDURES

Any modification of this Charter as presently accepted shall be made according to the following procedures:

SECTION 1

Motions to amend this Charter may be proposed only by a member of the Executive Committee or by the written petition of no less than ten (10) Senators.

SECTION 2

Such motions to amend must be discussed at two (2) consecutive meetings of the Senate before being brought to a vote.

SECTION 3

Such motions must be approved by two-thirds (2/3) of the total membership of the Senate.

SECTION 4

Within thirty (30) calendar days following one vote of the Senate, ten percent (10%) of either faculty or students may request a referendum of their constituent body on the proposed amendment. A majority vote of faculty or students participating in the referendum supersedes the vote of the Senate.

SECTION 5

Approved amendments shall be submitted to the President for approval and recommendation to the Board of Trustees.

Approved by the Board of Trustees, June 1992, and March 27, 1995, Cal. No. 6.8.
LIST OF APPROVED CENTERS AND INSTITUTES:

Approved by CUNY Board of Trustees (as of March 27, 1995)

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>DESIGNATION</th>
<th>DATE APPROVED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BARUCH</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Center for the Study of Business and Government</td>
<td>Institute</td>
<td>1978</td>
</tr>
<tr>
<td>National Center for the Study of Collective Bargaining in Higher Education and the Professions</td>
<td>Center</td>
<td>1972</td>
</tr>
<tr>
<td>Weissman Center for International Business</td>
<td>Center</td>
<td>1993</td>
</tr>
<tr>
<td><strong>BROOKLYN</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Africana Research Center</td>
<td>Center</td>
<td>July 22, 1969 (effective 9/69)</td>
</tr>
<tr>
<td>Applied Vision Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Electrochemistry Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Environmental Science Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Laser Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Institute for Neural and Intelligent Systems</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Institute for Reproductive Neuroendocrinology</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Semiconductor Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Surface Science and Catalysis Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Surfactant Research Institute</td>
<td>Center</td>
<td></td>
</tr>
<tr>
<td>Archaeological Research Center</td>
<td>Center</td>
<td>October 1972</td>
</tr>
<tr>
<td>Center for Child and Adult Development</td>
<td>Center</td>
<td>created April 1978</td>
</tr>
<tr>
<td>Center for Computer Music</td>
<td>Center</td>
<td>created 1977</td>
</tr>
<tr>
<td>Center for Health Promotion</td>
<td>Center</td>
<td>created 1983</td>
</tr>
<tr>
<td>Center for Human Relational Training (Activity Suspended)</td>
<td>Center</td>
<td>created 1973</td>
</tr>
<tr>
<td>Center for Latino Studies</td>
<td>Center</td>
<td>July 22, 1969 (effective 9/69)</td>
</tr>
<tr>
<td>Center for Nuclear Theory</td>
<td>Center</td>
<td>created 1972</td>
</tr>
<tr>
<td>Ethyle R. Wolfe Institute for the Humanities</td>
<td>Center</td>
<td>January 26, 1976</td>
</tr>
<tr>
<td>Infant Study Center</td>
<td>Center</td>
<td>created 1976</td>
</tr>
<tr>
<td>Institutes for Studies in American Music</td>
<td>Center</td>
<td>June 18, 1973</td>
</tr>
<tr>
<td><strong>CITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Institute for Study of Modern Jewish Life</td>
<td>Center</td>
<td>created Fall 1973</td>
</tr>
<tr>
<td>The Simon H. Rifkind Center for the Humanities</td>
<td>Center</td>
<td>created early 1987</td>
</tr>
<tr>
<td>Benjamin Levich Institute for Physico-Chemical Hydrodynamics</td>
<td>Institute</td>
<td>created August 6, 1979</td>
</tr>
<tr>
<td>Clean Fuels Institute</td>
<td>Institute</td>
<td>created February 20, 1974</td>
</tr>
<tr>
<td>Dominican Institute</td>
<td>Institute</td>
<td>February 22, 1994</td>
</tr>
<tr>
<td>Institute for Transportation Systems</td>
<td>Institute</td>
<td>September 19, 1985</td>
</tr>
<tr>
<td>institute for Ultrafast Spectroscopy and Lasers</td>
<td>Institute</td>
<td>October 25, 1982</td>
</tr>
<tr>
<td>Institute for Research on the African Diaspora in the Americas and the Caribbean (IRADAC)</td>
<td>Consortium</td>
<td>created January 1993</td>
</tr>
<tr>
<td>Municipal Solid Waste Institute</td>
<td>Institute</td>
<td>November 12, 1990</td>
</tr>
<tr>
<td>CUNY OFFICE OF ACADEMIC AFFAIRS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional Resource Center</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GRADUATE SCHOOL &amp; UNIV. CENTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bildner Center for Western Hemisphere Studies Center 1982</td>
</tr>
<tr>
<td>Center for Advanced Study in Education Center 1975</td>
</tr>
<tr>
<td>Center for Advanced Study in Theatre Arts Center 1979</td>
</tr>
<tr>
<td>Center for Cultural Studies Center 1992</td>
</tr>
<tr>
<td>Center for Human Environments Center 1976</td>
</tr>
<tr>
<td>Center for Jewish Studies Center 1980</td>
</tr>
<tr>
<td>Center for Lesbian and Gay Studies Center 1991</td>
</tr>
<tr>
<td>Center for Logistics and Transportation Center 1984</td>
</tr>
<tr>
<td>Center for Music Research and Documentation Center 1967</td>
</tr>
<tr>
<td>Center for Research in Speech and Hearing Sciences Center 1979</td>
</tr>
<tr>
<td>Center for Social Research Center 1977</td>
</tr>
<tr>
<td>Center for the Humanities Center 1994</td>
</tr>
<tr>
<td>Center for the Study of Philanthropy Center 1986</td>
</tr>
<tr>
<td>Center for the Study of Women and Society Institute 1976</td>
</tr>
<tr>
<td>Center for Urban Research Center 1994</td>
</tr>
<tr>
<td>European Union Studies Center Center 1993 (originally Center for European Studies, 1974)</td>
</tr>
<tr>
<td>Frank Stanton / Andrew Heiskell Center for Public Policy in Telecommunications and Information Systems Center 1987</td>
</tr>
<tr>
<td>Henri Peyre Institute for the Humanities Center 1982</td>
</tr>
<tr>
<td>Howard Samuels State Management and Policy Center Center 1987</td>
</tr>
<tr>
<td>Institute for Research on the African Diaspora in the Americas and the Caribbean (IRADAC) Consortium 1994</td>
</tr>
<tr>
<td>Ralph Bunche Institute on the United Nations Institute 1973</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HUNTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookdale Center on Aging Institute 1974</td>
</tr>
<tr>
<td>Center for Media and Learning Center May 1, 1991</td>
</tr>
<tr>
<td>Center for Occupational and Environmental Health Center February 1, 1992</td>
</tr>
<tr>
<td>Center for the Study of Family Policy Center February 1, 1988</td>
</tr>
<tr>
<td>Center on AIDS, Drugs and Community Health Center February 1, 1992</td>
</tr>
<tr>
<td>Centro de Estudios Puertorriqueños Institute September 24, 1973</td>
</tr>
<tr>
<td>Institute for Biomolecular Structure and Function Institute October 1, 1988</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JOHN JAY COLLEGE OF CRIMINAL JUSTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center on Violence and Human Survival Center 1986</td>
</tr>
<tr>
<td>Criminal Justice Center Institute 1975</td>
</tr>
<tr>
<td>CUNY Dispute Resolution Consortium Institute</td>
</tr>
<tr>
<td>Institute for Criminal Justice Ethics Institute in progress</td>
</tr>
<tr>
<td>Institute on Alcohol and Substance Abuse Institute 1983</td>
</tr>
<tr>
<td>Toxicology Research and Training Center Center 1987</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LEHMAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bronx Institute for Regional and Community History Studies Center 1982</td>
</tr>
<tr>
<td>Health Professions Institute Center</td>
</tr>
<tr>
<td>Institute for Literary Studies Institute 1983</td>
</tr>
</tbody>
</table>
MEDGAR EVERS
Caribbean Research Center                Center    January 1985
Center for Law and Social Justice        Center    January 1986
Center for Women's Development           Center    1983
Jackie Robinson Center for Physical Culture Center    1987

QUEENS
Asian-American Center                    Center    September 1989
John D. Calandra Italian American Institute Institute    in progress
Center for the Biology of Natural Systems Institute    February 1981
Center for Byzantine and Modern Greek Studies Center    April 1982
Center for the Improvement of Education   Center    February 1980
Center for Italian-American Studies      Center    Nov. 27, 1972 (effective as of
                                              2/11/73) - Originally at Bklyn Coll.
Center for Jewish Studies                 Center    May 1982
Center for Labor and Urban Problems, Research and Analysis Center    September 1987
Center for the New American Workforce    Center    May 1991
Labor Resource Center                    Center    June 1992
The Michael Harrington Center for Democratic Values
                                                Center    May 1990
                                 and Social Change

COLLEGE OF STATEN ISLAND
Center for Developmental Neurosciences
                                                Center    June 1987
                                 and Developmental Disabilities
Center for Environmental Science           Center    June 1987
Center for Immigrant and Population Studies (Activity Suspended) Center    June 1987
Technology Application Center             Center    In progress

YORK COLLEGE
Center of Science and Mathematics         Center    June 1988

Board of Trustees Meeting - March 27, 1995.
<table>
<thead>
<tr>
<th>Name of Recipient</th>
<th>Honorary Degree granted</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blackwell, David</td>
<td>Doctor of Science</td>
<td>Baruch</td>
</tr>
<tr>
<td>Redgrave, Lynn</td>
<td>Doctor of Fine Arts</td>
<td>Baruch</td>
</tr>
<tr>
<td>Sonn, Franklin</td>
<td>Doctor of Humane Letters</td>
<td>Baruch</td>
</tr>
<tr>
<td>Uribe, Charles</td>
<td>Doctor of Humane Letters</td>
<td>Baruch</td>
</tr>
<tr>
<td>Springer-Kemp, Malida</td>
<td>Doctor of Humane Letters</td>
<td>Brooklyn</td>
</tr>
<tr>
<td>Bistow, Lonnie R.</td>
<td>Doctor of Science</td>
<td>City</td>
</tr>
<tr>
<td>Frankenthaler, Helen</td>
<td>Doctor of Fine Arts</td>
<td>City</td>
</tr>
<tr>
<td>Mendik, Bernard H.</td>
<td>Doctor of Laws</td>
<td>City</td>
</tr>
<tr>
<td>Sutton, Percy E.</td>
<td>Doctor of Laws</td>
<td>City</td>
</tr>
<tr>
<td>Ehrenhaft, Samuel M</td>
<td>Doctor of Humane Letters</td>
<td>Grad. School</td>
</tr>
<tr>
<td>Lawrence, Jacob</td>
<td>Doctor of Fine Arts</td>
<td>Grad. School</td>
</tr>
<tr>
<td>Paley, Grace</td>
<td>Doctor of Letters</td>
<td>Grad. School</td>
</tr>
<tr>
<td>Zigler, Edward</td>
<td>Doctor of Humane Letters</td>
<td>Grad. School</td>
</tr>
<tr>
<td>Astor, Brooke</td>
<td>Doctor of Humane Letters</td>
<td>Hunter</td>
</tr>
<tr>
<td>Caroff, Phyllis</td>
<td>Doctor of Humane Letters</td>
<td>Hunter</td>
</tr>
<tr>
<td>Kappner, Augusta Souza</td>
<td>Doctor of Humane Letters</td>
<td>Hunter</td>
</tr>
<tr>
<td>Marsalis, Wynton</td>
<td>Doctor of Humane Letters</td>
<td>Hunter</td>
</tr>
<tr>
<td>Monroe, Lorraine</td>
<td>Doctor of Humane Letters</td>
<td>Hunter</td>
</tr>
<tr>
<td>Rehr, Helen</td>
<td>Doctor of Science</td>
<td>Hunter</td>
</tr>
<tr>
<td>Summers, Anita A.</td>
<td>Doctor of Humane Letters</td>
<td>Hunter</td>
</tr>
<tr>
<td>Cosby, Bill</td>
<td>Doctor of Humane Letters</td>
<td>John Jay</td>
</tr>
<tr>
<td>Shatuck, John</td>
<td>Doctor of Humane Letters</td>
<td>John Jay</td>
</tr>
<tr>
<td>Lewis, David Levering</td>
<td>Doctor of Humane Letters</td>
<td>Lehman</td>
</tr>
<tr>
<td>Paulucci, Anne</td>
<td>Doctor of Humane Letters</td>
<td>Lehman</td>
</tr>
<tr>
<td>Carrington, Edwin W.</td>
<td>Doctor of Laws</td>
<td>M Evers</td>
</tr>
<tr>
<td>Herman, Alexis M.</td>
<td>Doctor of Laws</td>
<td>M Evers</td>
</tr>
<tr>
<td>Kasselbohm Millar, Onaway</td>
<td>Doctor of Arts</td>
<td>M Evers</td>
</tr>
<tr>
<td>Cain, Herman</td>
<td>Doctor of Humane Letters</td>
<td>NYC Tech</td>
</tr>
<tr>
<td>Rosenberg, Robert</td>
<td>Doctor of Laws</td>
<td>NYC Tech</td>
</tr>
<tr>
<td>Neufeld, Elizabeth</td>
<td>Doctor of Science</td>
<td>Queens</td>
</tr>
<tr>
<td>Chin, Denny</td>
<td>Doctor of Laws</td>
<td>CUNY Law</td>
</tr>
<tr>
<td>Moses, Robert Parris</td>
<td>Doctor of Laws</td>
<td>CUNY Law</td>
</tr>
<tr>
<td>Morheuser, Marilyn</td>
<td>Doctor of Laws</td>
<td>CUNY Law</td>
</tr>
<tr>
<td>Goodman, Murray</td>
<td>Doctor of Science</td>
<td>Staten Island</td>
</tr>
<tr>
<td>Leiber, Jerry</td>
<td>Doctor of Fine Arts</td>
<td>Staten Island</td>
</tr>
<tr>
<td>Stalter, Mike</td>
<td>Doctor of Fine Arts</td>
<td>Staten Island</td>
</tr>
<tr>
<td>Blakey, Michael A.</td>
<td>Doctor of Science</td>
<td>York</td>
</tr>
</tbody>
</table>