Minutes of Proceedings, November 25, 1996

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

NOVEMBER 25, 1996

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:40 P.M.

There were present:

James P. Murphy, Chairperson
Edith B. Everett, Vice Chairperson

Satish K. Babbar
Herman Badillo
Jerome S. Berg
John J. Calandra
Michael C. Crimmins
Charles E. Inniss

Ronald J. Marino
Susan Moore Mouner
Robert Price
George Rios
Nilda Soto Ruiz
Richard B. Stone

Sandi E. Cooper, ex officio
Ifeachor Potts, ex officio

Secretary Genevieve Mullin
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
President Raymond C. Bowen
Acting President Emilie Cozzi
President Ricardo R. Fernandez
President Leon M. Goldstein
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Charles C. Kidd
President Vernon Lattin
President Gerald W. Lynch
President Yolanda T. Moses

President Antonio Perez
President Allen Lee Sessoms
President Kurt R. Schmeller
President Marlene Springer
President Carolyn G. Williams
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Acting Vice Chancellor Anne L. Martin
Vice Chancellor Elsa Nunez
Vice Chancellor Richard F. Rothbard
Dean Stanford R. Roman, Jr.

The absence of Trustee Paolucci was excused.
A. CONDOLENCES: Chairman Murphy stated that it was his sad duty to, on behalf of the Board and the University, to offer condolences with deep affection and strong feelings to President Edison O. Jackson on the death of his mother, Gladys T. Jackson.

B. UNIVERSITY HONORS: 1. Chairman Murphy congratulated Dean Kirsten Glen and the students at CUNY Law School on the publication of the inaugural issue of its Law Review, noting that it was appropriate that Governor Pataki authored the forward to this edition.

2. The City University has been awarded the 1997 Progress in Equity Award by the New York State Division of the American Association of University Women (AAUW) for sponsoring the Faculty Development Seminar on Balancing the Curriculum for Gender, Race, Ethnicity, and Class.

C. FACULTY HONORS: Chairman Murphy announced the following: 1. Dr. Robert E. Paaswell, Distinguished Professor of Civil Engineering at City College and Director of City College's Region 2 University Transportation Center, was recently presented with a $1 million grant by Mortimer Downey, Deputy Secretary of the U.S. Department of Transportation, to advance U.S. expertise and technology in the many fields that comprise the undergirding of transportation through investments in education, research, and technology. City College continues its leadership role in this important area.

2. Morton N. Cohen, Professor Emeritus of English at City College and the Graduate School, was made a Fellow of the Royal Society of Literature in London.

D. ALUMNI HONORS: Chairman Murphy announced that Robert H. Kaplan, an alumnus of the Graduate School and University Center, has been named Outstanding Baccalaureate College Professor of the Year by the Carnegie Foundation for the Advancement of Teaching. Dr. Kaplan, who received his Ph.D. from the Graduate School in 1978, is a Professor of Biology at Reed College in Oregon. He was selected from among nearly 600 nominees to become one of four “Professor of the Year” honorees.

Chairman Murphy commended the faculty for their continuing efforts in the creation of knowledge, both fundamental and technical in all fields, because this is increasingly a major factor in keeping our University not only at the cutting edge as a world class institution in terms of the intellectual growth and productivity but also in terms of maintaining the viability of our enterprise.

E. GRANTS: Chairman James P. Murphy presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

- b. $135,165 NSF to Baumslag, G., Mathematics, for "Computational Group Theory."
- c. $249,121 NYCDEP to Green, M., Chemistry, for "Testing of Activated Carbon."
- d. $207,016 NSF to Guyden, J., Biology, for "Molecular Approach to the Study of Thymic Nurse Cell Function."
- e. $142,092 DOE to Acrivos, A., Mech. Engineering, for "The Rheology of Concentrated Suspensions."
- f. $350,000 USAID to Khanbilvardi, R., Civ. Engineering, for "Development of Privatized Production of Modular Water Purification Systems for Ukraine."
- g. $233,638 LOCKHEED to Saadawi, T., Elec. Engineering, for "ARL BAA Telecommunications."
- h. $202,845 NIH to Schulz, H., Chemistry, for "Metabolism of Unsaturated and Hydroxy Fatty Acids."
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HUNTER COLLEGE

a. $383,529  NYC DEPT OF MENTAL HEALTH to Salmon, R., and Graziano, R., School of Social Work, for "An Education Program for Minority Social Workers."

b. $283,714  ROBERT WOOD JOHNSON FOUNDATION to Freudenberg, N., Center on AIDS, Drugs, and Community Health, for "Program to Demonstrate an Approach for Reducing Substance Abuse among Jail Inmates."

c. $243,525  PHS/NIH/NAT CANCER INST to Eckhardt, L., Biological Sciences, for "Negative Regulation of Immunoglobulin Genes."

d. $219,932  US DEPT OF ED to Graves, S., and Fernandez, D., Division of Programs in Education, for "Minority Teacher Recruitment, Development and Placement."

e. $218,037  PHS/NIH/NAT INST FOR ALLERGIES AND INFECTIOUS DISEASE to Eckhardt, L., Biological Sciences, for "Control of Gene Expression in Myeloma Cells."

f. $159,852  PHS/DAMHA/NIMH to Turkewitz, G., Psychology, for "Minority Access to Research Careers Program."

g. $155,631  NYU/US DEPT OF ED to Vazquez, J., Curriculum and Teaching, for "Comprehensive Regional Assistance Center."

h. $135,702  HOWARD HUGHES MEDICAL INST to Raps, S., Biological Sciences, for "Undergraduate Biological Science Program."

i. $133,724  US DEPT OF ED to McIntyre, T., and Barowsky, E., Special Ed., for "Training of Teachers of Culturally Diverse Adjudicated and Incarcerated Youth with Emotional and Behavioral Disorders."

j. $131,772  PHS/NIH/NAT INST OF NEUROLOGICAL DISORDERS AND STROKE to Barr, G., Psychology, for "Opiates and Peripheral Anticociception."

k. $125,000  US DEPT OF ED to O'Neill, J., Educational Foundations and Counseling Programs, for "Vocational Rehabilitation Services for HIV and AIDS Persons to Enhance Quality of Lives and Labor Market Participation."

l. $119,893  NATIONAL SECURITY AGENCY to Cohen, L., Physics and Astronomy, for "Time-Frequency/Scale Signal Analysis."

m. $116,118  NYC DEPT OF PROBATION to Goodman, H., and Getzel, G., School of Social Work, for "Development of and Training in Group and Individual Intervention Curricula, Methods, and Materials for Probationers."

n. $114,000  NY COMMUNITY TRUST to Gioiella, E., School of Nursing, for "Hunter-Bellevue Nursing Fund."

o. $113,104  WK KELLOGG FOUNDATION to Popen Died, J., and Michael, S., Center for the Study of Family Policy, for "Training of Volunteer Bilingual Students as Interpreters to Improve Communications in Public Health Settings."

p. $108,299  US DEPT OF ED to Silberman, R., Special Education, for "Competency-based Teacher Prep Program for Learners with Severe/Multiple Disabilities including Deaf-Blindness."

q. $105,728  US DEPT OF ED to O'Neill, J., Educational Foundations and Counseling Programs, for "Long Term Training Rehabilitation Counseling Programs."

r. $100,000  AMERICAN CANCER SOCIETY to Bargonetti, J., Biological Sciences, for "In-Vivo Occupancy of p53 Binding Sites during cell-cycle."

s. $100,000  NATIONAL SCIENCE FOUNDATION to Goss, D., Chemistry, for "Characterization of the Interactions of Eucaryotic Initiation Factors, Ribosomes, and MRNA."

$100,000  NYS DEPT OF HEALTH/AIDS INSTITUTE to Freudenberg, N., and Roberts, L., Center for AIDS, Drugs, and Community Health, for "Center for Community Action to Prevent AIDS: AIDS Education and Outreach Program."
LEHMAN COLLEGE

a. $330,000  THE FORD FOUNDATION to Saravia-Shore, M., for "Bronx Education Alliance."
c. $100,000  NAT AERONAUTICS SPACE ADMIN to Rothstein, A. L., for "Mathematics, Science and Technology with Excellence in Research: A Science and Technology Entry Program."

THE COLLEGE OF STATEN ISLAND

a. $314,591  DOE to Sonnenblick, C., for "Nurse Aide Training Program."
b. $249,085  NSF to Kress, M., for "Multi-Sensory Calculus Program."
c. $226,485  NYS/VATEA to Springer, M., for "Institutional VATEA."
d. $210,000  NSF to Stark, R., for "Molecular Structure and Development of Plant Cuticle Polymer."
e. $141,836  NYCDMH to Sonnenblick, C., for "Creative Exchange Program."

YORK COLLEGE

a. $245,053  NIH to Lewis, L., Natural Sciences, for "Minority Biomedical Research Support Program for Enhancement of Institutional Capability."

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

a. $503,065  NIGMS Assoc. Provost Trotman-Reid, for "Pipeline Program for Careers in Biomedical Research."
b. $495,156  NSF to Prof. Delson, for "Research and Training in Evolutionary Primatology."
c. $446,993  BRANDEIS UNIVERSITY to Profs. Kadushin and Jones, for "Fighting Back, National Evaluation."
d. $238,233  US DEPT OF ED to Prof. Perin, for "Self-Directed Workplace Literacy Distance Learning for Developmental Disabilities Workers."
e. $204,297  US DEPT OF ED to Prof. Lee, for " Project ASCEND: Ronald E. McNair Postbaccalaureate Achievement Program."
f. $199,997  NHLBI to Prof. Zimmerman, for "Enhancing Family Self-Regulation of Asthma in Minorities."
g. $154,720  NYS EDUC DEPT to Prof. Brodsky, for "Statewide Tech-Prep Technical Assistance Center."
h. $112,500  NSF to Prof. Attewell, for " Graduate Research Traineeships in Organizational Effectiveness."
i. $112,500  NSF to Profs. Gittell and Attewell, for " Graduate Research Traineeships in Human Capital in Urban Communities."
j. $100,000  AARON DIAMOND FOUNDATION to Brier, S., for "The American Social History Project, Project High School Collaboration."

NEW YORK CITY TECHNICAL COLLEGE

a. $163,225  NYS EDUC DEPT to Sanchez, I., for "Academic Assistance, Counseling Support, and Technical Resource Center Services for Students with Disabilities."
b. $141,596  NYS EDUC DEPT to Atlas, A., for "New Computer Aided Drafting Laboratory Division of Engineering Technology."
BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $1,260,447 NYS EDUC DEPT to Rumajor, S., for "Postsecondary VATEA."
b. $204,940 NYC/HUMAN RESOURCES ASSOCIATION to Murphy, C., for "Spanish Job Club."

BRONX COMMUNITY COLLEGE

a. $1,290,158 NYC/HRLA to Kellawan, CE, for "Begin Language Program."
b. $395,000 NYCDYS to Choi, CE, for "Mosaic Beacon Center"
c. $332,880 USDE to Danvers, CE, for "Upward Bound."
d. $228,185 NYSDE to Leinaeng, and Strieby, STW, for "VATEA-Tech Prep."
e. $223,473 NYC/DOE to Choi, CE, for "Mosaic Youth Training-JTPA Title II."
f. $155,612 NIGMS/NIH to Davis, CE, for "MBRSP."
g. $132,000 NYSDE to Polowczyk and Hogg, CE, to "Liberty Partnership Program."
h. $104,968 NYSDE to CE, for "STW Career Development Consortium."
i. $101,221 NIGMS/NIH to Davis, CE for "MBRSP."
j. $322,384 NYCDOE to Self, CE, for "Project HIRE."
k. $236,564 NYCDOE to Self, CE, for "Project Mature Workers."

LAGUARDIA COMMUNITY COLLEGE

a. $417,869 NYC HUMAN RESOURCES ADMIN to Schulman, J., Cont. Ed. Division, for "The Employment Center."
b. $400,000 NYS EDUC DEPT to Watson S., Cont. Ed. Division, for "Uplift Skills Training Program."
c. $220,000 US DEPT OF ED to Levine R, Academic Affairs Division, for "Vassar Upward Bound Program."
d. $204,884 NYC HUMAN RESOURCES ADMIN to Schulman, J., Cont. Ed. Division, for "The Job Club."
e. $118,777 NYS EDUC DEPT to Bieber J., Education Division Dept., for "Expanded Career Access Program."

At this point Trustee Badillo joined the meeting.

F. ORAL REPORT OF THE CHANCELLOR: Chancellor Reynolds reported the following:

1. I want to congratulate Chair Murphy on the marriage of his daughter, Cathy, and extend everyone's collective best wishes.

2. I sent a memorandum last week on the City's newly revised financial plan. The $11 million possible PEG (Program to Eliminate the Gap) reduction was eliminated and that was very good news. The bad news was that CUNY was included with several other agencies in a plan to require that collective bargaining increases be absorbed through the existing budget rather than be drawn from set-aside City funds as has always historically occurred. We were very distraught about this proposal and logged an appeal with Budget Director Joseph Lhota immediately. Vice Chancellor Rothbard and I met with him this past Friday to indicate our deep, deep concern. We had consulted with Stanley Hill of District Council 37 whose union has so many CUNY employees. Vice Chancellor Rothbard spoke with other union officials. Our campaign was successful and I especially want to compliment Mr. Hill. This weekend it seems to be that the proposal is being withdrawn and we are awaiting final verification of this from OMB at this time.
The City Council Finance Committee is planning a briefing tomorrow on the overall financial plan. Another item of concern in this proposed preliminary City plan is the proposed $325,000 reduction in the New York City Police Department budget for the CUNY Police Cadet Program. President Lynch and his staff are working with us to determine the impact on the existing program and we will also try to appeal this proposal as well. We will keep you informed as there are further developments on the City and of course on the State side.

3. We are in daily contact now as the pace picks up with the State budget authorities. I have a meeting scheduled next week with State Budget Director Patricia Woodworth on the University's budget request. Vice Chancellor Macan testified before the Division of the Budget and legislative staff on the Capital Budget so those negotiations are underway. No date for a legislative session has yet been called although the Governor is indicating a session on school governance will be held by the end of the year.

4. We are hosting a meeting of the Legislature's Task Force on Tuition at 80th Street tomorrow. Deputy Chancellor Mucciolo is representing CUNY on the Task Force.

5. We are working to explore ways that the University might participate in activities relating to the implementation of the Environmental Bond Act. We are combing through that Bond Act to see if there aren't opportunities for CUNY faculty and student projects.

6. On the Federal side, the University's multi-million dollar Alliance for Minority Progress grant from the National Science Foundation is approaching the end of its first term. We had a team in Washington about a week ago on its review and opportunities for renewal. We think it went well. President Clinton is proposing that the institutional matching fund requirements for college work study be waived where work study students perform duties such as reading tutors. We are hoping this might be an opportunity for our campuses as well.

7. We have asked the campuses to encourage donations to appropriate disaster relief agencies working to alleviate the great suffering in Rowanda, Zaire, and Brundi and I hope that all of us find time personally to contribute to those relief efforts. Our University community has historically responded with generosity at these times and we should remember this.

8. Lastly, Trustee Berg will be introducing a report on Academic Program Planning that actually should have come in at the last meeting. This is a process the Trustees insisted upon and have moved forward since 1991. I commend the Board of Trustees for this effort. It has been a very important one with nationwide significance and I want to say that because Boards of Trustees don’t get commended as much as they should. It’s a very responsible, ongoing act by the Board of Trustees and it will be coming up for review. We would appreciate, with so many new Trustees, further insights and suggestions as this process moves forward.

Upon motions duly made, seconded and carried, the following resolutions were adopted:(Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for November 25, 1996 (including Addendum Items) be approved, as amended as follows:

(a) ADDENDUM: Add the following:

D 20 THE CENTRAL OFFICE - SPECIAL INCREMENT WITHIN TITLE (OTHER THAN NEW STEPS)

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(b) ADDENDUM: Revise the following:

D 11 QUEENS COLLEGE - APPOINTMENT OF PROFESSORIATE STAFF (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The heading is revised to read REAPPOINTMENT WITH EARLY TENURE.

D 13 THE CENTRAL OFFICE - EARLY PAYMENT OF NEW STEPS: The effective date of the entry for Shelley Reed is revised to read 12/1/96.

D 17 NEW YORK CITY TECHNICAL COLLEGE - EXTENSION OF LICENSE AGREEMENT - The entry is withdrawn and hereby reentered under the heading THE CITY COLLEGE - EXTENSION OF LICENSE AGREEMENT.

(c) AA SECTION: Revise the following:

AA 1 APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED)(APPROVAL BY OFSR): The entry for Morton Shanerman is withdrawn.

(d) ERRATA: Add the following:

QUEENS COLLEGE
P B-3 PROMOTION IN COLLEGE LABORATORY TECHNICIAN SERIES: The current rate for the entry for Leonard R. Ramroop is revised to read $36,452.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

Trustee Potts abstained.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for November 25, 1996 (including Addendum Items) be approved, as amended as follows:

(a) ERRATA: Add the following:

LAGUARDIA COMMUNITY COLLEGE
PB-1 APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS)(SW INDICATES WAIVER OF SEARCH): The entry for Alwyn Murphy is withdrawn.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting of October 28, 1996 be approved.

Trustee Price recommended that the following statement be included as the final paragraph of the minutes: "This is a detailed summary of the Board of Trustees' meeting. The tape of the meeting is available in the Office of the Secretary of the Board for a period of three years."
STATEMENT OF TRUSTEE IFEACHOR POTTS REGARDING THE MINUTES:

I would like to address an item in the minutes of the October meeting of the Board. The minutes do not record my votes as chair of the University Student Senate because, at the last meeting, I attended as an observer only, choosing neither to vote nor to go on record as officially abstaining. In reviewing the minutes I find that I cannot allow the minutes to imply that the motion to approve the operating budget was supported by my silence. The operating budget contains funding for an assessment exam to which the students have expressed their vehement opposition.

The University Student Senate met yesterday and those present agreed that I should inform the Board that the students are in the process of formulating a response to Trustee Paolucci’s letter which criticizes the Chancellor’s endorsement of an “open ended” fiscal commitment to assessment and open admissions, two issues which affect students directly, in fact affecting them more than they affect anyone else in the University system. Open admissions is a fundamental of all that CUNY stands for. It is the guarantee to the people of New York that access to education will not divide the rich from the poor, the privileged from the disenfranchised. The cost of open admissions is the cost of an educated citizenry, which is the cost of the well-being of the body politic and the cost of democracy itself. It is an expressed and explicit part of the mission of CUNY as a public institution, a part which the students, who reflect the communities of New York City, support with unanimity.

I cannot elaborate now on the position which the students are in the process of articulating with regard to assessment and remediation. As soon as the University Student Senate has communicated with its constituency on the content of the Trustee’s letter, we shall submit to each of you our response in detail. In the meantime, I wish the minutes to show that the USS chair did not vote in favor of the operating budget.

The Board considered calendar items in the following order:

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES, AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE - LOCKER REPLACEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College to purchase lockers. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $130,000 chargeable to FAS Code 227501460, during the fiscal year ending June 30, 1997. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Hunter College Campus School needs to replace eight hundred (800) lockers at the Elementary and High School. The lockers are part of the original equipment that was installed over thirty years ago. The lockers have exceeded their expected useful life. At least 25% of the lockers are unusable; the rest are in various stages of deterioration.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF DESKTOP WORKSTATIONS:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to purchase Desktop Workstations from Microage under existing State of New York Contract Number P006198, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $196,000 chargeable to FAS Code 2-22001-309, during the fiscal year ending June 30, 1997.

EXPLANATION: The College will acquire one hundred and ten (110) IBM personal computers for teaching faculty. Connectivity to campus and CUNY information systems, in addition to the Internet, will be achieved via BMCC’s recently installed multi-mode fiber cable. This purchase represents the first phase of our multi-year plan to equip each member of our teaching faculty with a desktop workstation.
C. LEHMAN COLLEGE - PURCHASE OF BIOMEDICAL LAB EQUIPMENT AND FURNITURE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract or contracts on behalf of Lehman College to purchase furniture and equipment from various vendors. The contract or contracts for microcomputer peripheral equipment, biomedical lab equipment, and furniture shall be awarded to the lowest responsive and responsible bidder or bidders after public advertisement and sealed bidding by the College, pursuant to law and University regulations. Such contract or contracts shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Lehman College to purchase Gateway 2000 microcomputer systems from Government Computer Sales, Inc., under existing State of New York Contract Number PT00061 pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $7,000; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Lehman College to purchase Bioreactor equipment from Belco Glass, Inc., without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $95,300 chargeable to New York State Equipment Funds Project LM755-085, during the fiscal year ending June 30, 1997. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the total of all such purchases shall not exceed a total estimated cost of $240,000 chargeable to New York State Equipment Funds Projects LM755-085 and LM752-083, during the fiscal year ending June 30, 1997.

EXPLANATION: The furniture and equipment to be purchased is for the conversion of non-instructional work space into research laboratories; in addition, two biology laboratories in Davis Hall will be rehabilitated. The facilities and related equipment will be instrumental in promoting and enhancing academic programs, including ongoing faculty and student research in the Biological Sciences.

At this point calendar No. 4.E. was considered next.

E. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - RENOVATION OF FITTERMAN HALL, PHASES I & II:

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary plans for the renovation of Fitterman Hall, as prepared by Hardy Holzman Pfeiffer Associates; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforesaid preliminary plans; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to complete final contract documents and cost estimates for the work.

EXPLANATION: The Borough of Manhattan Community College has outgrown its facility at 199 Chambers Street. That facility, designed to accommodate 5,000 full time equivalent students (FTE's), is currently accommodating 12,114 FTE's. As a result, the facility is operating at a severe space deficit and the utilization rate is among the highest of all CUNY campuses.

Fitterman Hall is a 15-story building that was donated by Miles and Shirley Fiterman to the Borough of Manhattan Community College and The City University of New York. This gift was accepted and approved by the Board of Trustees of The City University of New York on September 27, 1993. The facility, which contains 360,000 gross square feet (224,600 net assignable square feet), is located at 30 West Broadway, in close proximity to the Chambers Street building, and is a convenient component of the expanded physical plant. The completed project will provide new classrooms, instructional laboratories, student and faculty service areas, faculty offices, administrative offices, and library reading rooms.
F. LEHMAN COLLEGE - MASTER PLAN AMENDMENT

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Polshek and Partners for architectural services to prepare a Master Plan Amendment for Lehman College, CUNY Project No. CA002-0881. The contract shall not exceed a total estimated cost of $345,931 chargeable to State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Master Plan Amendment is needed to address current and future space requirements of Lehman College campus located in the Bedford Park section of The Bronx, including demolition of temporary buildings and renovation and reuse of existing buildings. The college occupies 17 buildings, and four temporary buildings, totaling approximately 842,958 net assignable square feet (NASF) on a 37-acre campus.

The proposed firm was selected in accordance with law and procedures established by the University.

G. QUEENS COLLEGE - MASTER PLAN AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Mitchell/Giurgola Architects for architectural services to prepare a Master Plan Amendment for Queens College, CUNY Project No. CA062-088. The contract shall not exceed a total estimated cost of $388,000 chargeable to State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Master Plan Amendment is needed to provide an organized framework for growth as dictated by enrollment and academic needs and to address current and future space requirements of the Queens College campus located in Flushing, Queens. The plan will also address the replacement of temporary buildings currently located in leased off-campus space. The College occupies 35 buildings totaling approximately 1,200,000 net assignable square feet (NASF) on its main 75-acre campus and two leased buildings outside the campus.

The proposed firm was selected in accordance with law and procedures established by the University.

H. CUNY LAW SCHOOL - SITE SAFETY & SECURITY PROJECT AND THE QUEENS COLLEGE/ CUNY LAW SCHOOL LINK PROJECT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Lee Weintraub Lanscape Architecture for architectural and engineering services for the design and supervision of construction for various rehabilitation projects at CUNY Law School, CUNY Project No. CL001-089, and at Queens College, CUNY Project No. QC017-087. The total estimated cost shall not exceed $118,000 chargeable to the State Capital Construction Fund. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The CUNY Law School site safety and security project and the Queens College/CUNY Law School link project are presented as a joint project because the campuses, situated in close proximity, will both benefit from the proposed design.

The combined project involves exterior security and safety improvements, such as additional lighting and extension of the pavement, this will form a passageway that will run from the Law School building to the Queens College parking area. The passageway will serve as a pedestrian walkway for CUNY Law School students, staff and faculty, many of whom park on the Queens College campus. The creation of a passageway, complete with landscaping, grading, site drainage, and a lighting system that will extend over the entire distance of the link, will greatly enhance the area and provide a safer environment as well as a more convenient and direct method of pedestrian circulation.

The proposed firm was selected in accordance with law and the procedures established by the University.
ADDED ITEM

I. QUEENS COLLEGE - RENOVATION OF "B" BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary design plans, outline specifications and construction cost estimate for the Renovation of "B" Building, as prepared by Beyer Blinder Belle, Architects & Planners; and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforesaid preliminary plans and to authorize the Dormitory Authority of the State of New York to complete the final plans, bid documents and other required documents for the work.

EXPLANATION: The "B" Building is one of the original historically significant buildings on the Quad at Queens College and sits across from its almost mirror image, the "D" Building, renovated in 1991-92. The proposed "B" Building work includes extensive exterior restoration, interior infrastructure renovation, and the addition of two lecture classrooms, as well as administrative office space for the Dean of Students, Student Activities, Counseling Services, Career Development, Honors and Awards, and International Student Services.

At this point calendar No. 4.D. was considered next.

D. THE COLLEGE OF STATEN ISLAND - PURCHASE OF COPIERS: - Item Tabled

Chairman Murphy stated that Trustee Inniss, Chair of the Committee on Fiscal Affairs, Facilities, and Contract Review, requested that the resolution approving the purchase of Xerox machines for The College of Staten Island, which was eliminated from the list that was just adopted, be reviewed and discussed.

Trustee Inniss stated that there has been a tremendous amount of discussion on the purchase of Xerox copiers for The College of Staten Island not to exceed $582,942. The dilemma has been that there have been challenges about numbers that were presented by the College as well as by the Office of Budget, Finance, and Information Services. Three times information has been transmitted with Trustee Berg's knowledge and three times he has not been satisfied that he has all the information necessary to make an appropriate decision. Now in all fairness to my distinguished colleague, Trustee Berg, whom I respect highly for the kind of work that he has done on this Board, this is the first time that he and I have not seen eye to eye on a specific line item. It seems as though the discussion is around three things: 1) Can there be a lease-purchase for this equipment? To my knowledge it has been shown that IBM and some other vendor involved can provide a lease-purchase for this equipment. 2) Is this requiring new dollars? Will these dollars be coming out of other parts of the Capital Budget? Have they already been provided for, etcetera, etcetera? The response that we are getting from the College and Vice Chancellor Rothbard's office is that indeed there's going to be a quid pro quo, that dollars already allocated, already utilized by the College will be used for the lease-purchase of this equipment and indeed it is believed that it will be somewhat less. 3) What was the best deal that we could get for the financing of this? We came back with a situation where the vendors are prepared to give us zero financing over three years in exchange for the old equipment that we have. I would like to believe that our people on staff have done an evaluation that shows that this is a prudent way of handling this transaction. This is not a big transaction in the scheme of things and I want some direction from this Board on how to handle this rather than take it back to Committee and spend another meeting or spend time at other meetings to resolve something that might come down to anywhere between $30,000 and $60,000.

Trustee Berg stated that he believes that Trustee Inniss is not aware of everything that has happened. At the last meeting of Fiscal Affairs Trustee Price was Acting Chair. Upon his reading of the resolution, which is partially incorrect, he saw enough to delegate me, as the person being on Staten Island, to look into the matter. I have spent endless hours researching and analyzing this and I will prove with numbers everything I state. I asked for something very, very basic that I as a purchasing agent would require from anybody -- quantity, style, unit price, extension, extenuating circumstances to the contract. The information that has been sent to me now three times is full of glaring errors. The quantity that we're purchasing has been changed three times. The terms and conditions have never been consistent. In response to my request for a copy of the contract I received a bulletin which goes back to 1993-94 and I'm told that the contract has expired and there's a new contract in place in which some of the
machines are cheaper and some more expensive but that there's been special negotiations which I have yet to see in writing that give us a stay of execution to December 31. I have gone back to the school as well as to Vice Chancellor Rothbard's office and while it's only in Trustee Inniss' interpretation that it's a small sum, I believe that the sum is substantially larger but that doesn't matter. The way that this entire thing has been handled is unfair. It's the message that is being sent to the colleges that this Board of Trustees is a group of idiots – that we will indict a ham sandwich. I don't believe that a matter of this sort is appropriate to come before the Board of Trustees. I don't believe that the way the resolution was worded and the information it gave is truthful. I asked that this item be pulled for additional consultation. I was assured that the item would be held over and I would give my report, as is my custom, to the Chair, Acting Chair Price of this Committee.

Vice Chancellor Rothbard stated that the College, I believe, made a serious effort to respond to all the questions of various Trustees at the time of the meeting. We did send responses on three different occasions over the last couple of weeks to all the Trustees on the Committee, including Trustee Berg, as well as a copy of the contract. We are prepared Mr. Chairman to work with the College to fully answer every Trustees' question on this matter so that it can move right along. The College does have existing copiers which are functioning. They seek to replace them with models that they feel give them greater capabilities. Certainly delaying the purchase is not going to jeopardize the functioning of the College. The possible down side is that the contract provisions that the State is willing to allow the College to purchase under by extending the previous contract might not be available. They may not get the same favorable terms on the future contract although the new contract, as Trustee Berg pointed out, might have other aspects to it that are more favorable than some aspects of the existing contract. We don't know that yet.

Trustee Mouner stated that she has not been at the Fiscal Affairs meetings in the last few months as a matter of fact because of a conflict in her schedule. I was not at the last meeting but was apprised of the concerns my colleague Trustee Berg had. I have had various conversations with the College and with the Vice Chancellor's office which provided the information. I didn't realize when we had lunch Jerry that you weren't being satisfied as far as your desire to get the information that was necessary to move this item. I would have assisted you in your concerns if I knew that this wasn't going to be moved today. I personally feel unsettled that it has to come to this level in this meeting and that we can't resolve this separate and apart as you and I are colleagues at the College which is the only CUNY college on Staten Island.

Trustee Babbar stated that he, Trustee Berg, and at least one more member of the Committee had raised concerns at the meeting. I did receive two or three copies of the reports and there are discrepancies if you compare the numbers. I don't know whether the numbers in question are 83 or 90 or 87. My concern also is when you look at the makes and models of these machines, there are at least 40 machines that were purchased in 1993. What's wrong with these machines that they are being replaced? If it's zero percent financing for the entire package what are we getting for the forty-odd 1993 machines we're giving back? We raised concern about these things and these are still things outstanding that I would like to resolve at the next Committee meeting.

Trustee Price stated that he had the privilege of acting in the absence of Chairman Inniss. In this case this item had some glaring inconsistencies in my judgment. I submitted it to the Fiscal Affairs and there were glaring inconsistencies in the minds of several others. These were apparent and I asked Trustee Berg, who lives in the area, to investigate it. Everything I have seen since then seems to show continued inconsistencies in numbers, no inconsistency in the fact that they need Xerox machines, I don't doubt that. I think Trustee Berg has done a very thorough job and should be commended. There are a lot of inconsistencies here and because of the fact pattern that Trustee Berg has put on the table I would like to resolve at the next Committee meeting.

President Springer stated that not approving the resolution will put this particular contract in jeopardy. As the number of Xerox copiers progressed between October and the time that this has come to the Board there certainly is a difference in the number which can be explained by the fact that when we were working through buying copiers out of existing Dormitory Authority Furniture and Equipment (F & E) funds, we bought three copiers. Thus we had to change the number that we were going to purchase going forward. Also we bought as we went through this process. We looked at all of these and you will notice we have supplied the make, model and number of every copier to be replaced, the make, model and number of all copiers to be purchased, inventory of all copiers owned by the College by make, model and number, a copy of the State contract from which purchase will be made, specifications and
features for the models of copiers that will be purchased, the date and purchase of all machines that will be replaced, an explanation of the present cost for maintaining the existing copiers compared to the purchase and maintenance of new copiers from the State contract, an explanation of the lease-purchase option analysis, an explanation of the use of F & E funds, – these memorandums were provided on November 5, 12, 15, and 22, in response to requests on November 4, 11, 14, and 20.

Chairman Murphy asked if this is something that's going to come to closure or if it is going to go on for an indefinite period of time because the College has to be able to conduct its business in an orderly fashion. The Chancellor has expressed a strong willingness that she and Vice Chancellor Rothbard will work with you Trustee Berg and other members of the Fiscal Affairs Committee and President Springer. This is her College and she has a great interest in seeing that this thing moves. With your permission Trustee Inniss, can we lay this over with the understanding that every reasonable effort will be made to have it resolved in time for our next meeting. We do know that there is enough uncertainty as expressed by at least a half a dozen of our Trustees with respect to the underlying factual situation here. It's most appropriate that we lay it over and I rule that it is laid over based upon the acquiescence of the Chair. This was a difficult but a very sensitive and open discussion. I think we're positioned now to move forward and resolve this hopefully. Thank you very, very much and I'm hoping that this will be resolved with the Chancellor's assistance.

NO. 5. COMMITTEE ON ACADEMIC POLICY PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved, and report noted:

A. HUNTER COLLEGE - M.S. DEGREE IN ADULT NURSE PRACTITIONER:

RESOLVED, That the program in Adult Nurse Practitioner, leading to the Master of Science degree to be offered at Hunter College, be approved effective January 1, 1997, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide registered nurses with the knowledge and skills necessary to meet the New York State requirements for certification to work as Adult Nurse Practitioners.

The restructuring of the U.S. health care delivery system has dramatically changed the demand for professional nurses. The need for professional nurses in hospitals has declined while employment opportunities for certified nurse practitioners have expanded from specialty practice in acute care Medical Centers to primary care in community based and managed care organizations. Thus, the proposed program is in response to these increased demands and is in keeping with the analysis of health care trends, workforce requirements and final recommendations of the CUNY Health Professions Task Force Report.

B. REPORT: Committee Chairperson Berg made the following report:

At the Committee meeting we had a presentation on the Center for the Study of World Television at Brooklyn College. This item appears in the University Report in accord with Board policy. The Committee also heard a report on the impact of recent welfare legislation at City University, in particular those students that are supported by public assistance. Acting Vice Chancellor Martin will now present the annual report on Academic Program Planning which is mandated by Board policy.

Acting Vice Chancellor Martin stated that this is the third report on Academic Program Planning (APP) since the adoption of the Board's resolution in June 1993 and will provide a succinct University-wide overview of APP activities through June 1996, with a particular emphasis during the 1995-1996 academic year.

The Board's resolution on APP mandates campus-based academic and program planning to guide program development in related activities and resource allocation; a range of quality review mechanisms, in particular, the regular periodic review of academic programs; and coordination of academic and budget planning thus setting the basis for multi-year planning by the colleges.
The resolution charges the Office of Academic Affairs to monitor and assist campus-based planning and to undertake special studies of academic program areas as the basis for the review or development of University-wide academic policy. Finally, it mandates inter-college and system-wide collaboration in planning and delivering programs.

The first major area of activity in the category of campus-based academic planning is program planning outcomes. The University currently offers just under 1300 academic programs registered with the State Education Department (SED). The number and mix of programs continually changes, however, as colleges move to close outdated or non-viable programs and introduce new programs in response to student and employer needs. Academic Program Planning has helped to focus and coordinate this process at all campuses and at the system level. As a result of collegiate planning during the past three years, 146 programs were closed and deregistered, while 102 new programs were approved by the Board or first registered by the SED. Of these 48 were new programs, and 43 were closures.

The second major area of activity is academic program review. The Board's guideline as stated in June 1994 mandated the regular periodic review of our academic programs and came into effect in the 1994-1995 academic year. Covering reviews by both external accredited agencies and collegiate reviews, the guidelines require each academic departmental program to undertake formal self-study followed by external peer review at least once every ten years. A report on these reviews is presented to the Committee on Academic Policy, Program, and Research annually. The Committee received last year's report at its September meeting. Since its inception 222 program/department reviews have been undertaken. Of these, 98 were initiated in 1994-1995, and 124 were initiated last year. Of the total 222 reviews, 73 were conducted according to accrediting agency guidelines; 86 by college guidelines; and 63 represent self-studies still in progress.

The third major area of activity is college multi-year planning. Initially APP involved annual academic planning and priority setting at the colleges, however, all colleges are now engaged in multi-year academic planning. Four colleges have submitted multi-year plans, and all colleges expect to have plans in place by the end of 1997. Multi-year academic plans require colleges to clarify their missions, specify their portfolio of programs and identify academic priorities. They formalize the linkage between long-term academic plans and the role of management, space planning, and resource allocation. College multi-year planning is monitored through annual APP reports from the colleges and site visits.

When this policy was adopted some colleges already had campus space planning mechanisms in place and some of them even had existing multi-year plans. Others were new to the process so we did not set a firm deadline for every single campus across the University, but rather have entered into discussion with each campus to give them ample lead time to prepare this plan. We've also recognized that on a number of our campuses new presidents have come in and we wanted to ensure that there was adequate time in those instances for the new president to take hold of the planning process. If the Board chooses to set a firm deadline that would be appropriate, but we now expect that everything will be in place by the end of 1997. I might add that we have again several new presidents this year who will need a little bit of time to become familiar with what their colleges have done thus far with respect to planning and feel that they are comfortable signing off on an action plan.

The University's policy on APP has been recognized in the Executive Budget and has been offered funding in support of APP in the years since the policy's inception. Over the past three years an average of approximately $5 million per year has been distributed to the senior and community colleges in support of academic planning priorities. Most of this has been used for the replenishment of full-time faculty which is one of the University's top priorities. APP allocations have been the primary source of funding for new faculty hires over the past three years on our campuses with 284 new full-time faculty hired in academic priority areas at the senior and community colleges. Of the 86 faculty hired at fifteen colleges in 1995-96, 56 were in the liberal arts and sciences and 30 were in professional and technical fields. The 1996/97 budget has made provision for $4.0 million worth of new hires.

In addition to hiring new faculty, colleges have used their APP allocations to support a range of non-personnel priorities as well. By way of example, last year Kingsborough purchased computer equipment and software, City College used funds for research equipment for chemistry and civil engineering programs. Hostos expanded it's
bilingual library collection and purchased microfiche, Queens purchased books and journals, John Jay hired additional tutors for student support, Medgar Evers supported a major faculty development initiative, York strengthened its nursing and occupational therapy laboratories, the Graduate School has used its recent APP allocations in part to establish computer network capability, Staten Island has strengthened its international and multicultural programs, and Queensborough has supported new program development in health sciences. That's just an example of the range of uses in addition to faculty to which funds have gone.

At this point Trustee Inniss left the meeting.

The Board's resolutions spoke to the need for ongoing University policy and program planning. Specific policy development areas which were mandated for review and policy action in the original APP resolution of June 1993 are: Planning for doctoral education and working in concert with the Graduate School's Academic Planning Committee on doctoral program planning and faculty replenishment and its final report is expected early in the new year; the reduction in degree-credit requirements has now been implemented under the provisions of the Board's policy and planning Resolution 27, adopted in June 1995; new senior college policies for ESL and remediation as mandated in the Board's Resolutions 15 to 19 adopted in June 1995; a report on Scheduling and Cross-Registration was issued in the Fall of 1996 and implementation is beginning.

Some of the other areas identified for study in the Board's resolutions that have been undertaken are: the Health Profession's Task Force which issued its final report in May 1995 and implementation on that is proceeding primarily at the campus level; the Task Force on Languages Other Than English issued its final report in June 1996, and implementation of some of its recommendations is being planned; the Office of Academic Affairs, working with the Office of Budget Finance and Information Services, has recently convened a Task Force on Library Educational Technology and its report is expected in the spring.

The APP policy specifically addresses the issue of maintaining and enhancing academic quality and access, and promoting efficiency through increased cooperation and collaboration among CUNY's colleges. Such collaboration can take many forms. Some representative examples of the very wide range of collaborative activities and initiatives undertaken on the campuses last year are: joint programs which link associate and bachelor's degrees across two colleges, i.e., Brooklyn and Kingsborough have now registered an AS in early childhood education and a BA in elementary education, and Bronx and Lehman have similar dual-joint degree programs in education; joint faculty appointments in sociology at Queens and the Graduate School, and in education and sociology at Queensborough and Queens; strengthened articulation and credit transfer in public administration at John Jay and CUNY Law, in physical therapy at Hunter and LaGuardia, in engineering at BMCC and City, and recognition of associate degrees at Lehman; collaborative research activities such as the consortium for real estate and metropolitan development, and collaborative incentive research grants.

Faculty discipline councils which were recommended by the APP policy involve groups of faculty, generally chairs, from departments in individual disciplines across the University coming together to work on common curriculum issues. They are generally activated and motivated and encouraged by the University Graduate Center. Trustee Cooper has been very helpful in that.

That has really been only a very brief overview of what's been happening on the campuses and across the City in terms of academic planning. It represents a very extraordinary wealth of activity. In closing I'd like to acknowledge the foresight of the Board in enjoining us to undertake academic planning, and the work and skill and creativity of administrators, faculty, and staff in moving the APP policy and mission of the University forward.

Trustee Cooper stated that the resolution and the achievements referred to in this presentation include several which are under litigation and which are a result of an emergency fiscal exigency and, in the view of the faculty, not of academic program planning and I am troubled to see the confusion. In particular, it's the degree credit requirements and the policies on remediation and ESL which were presented to the previous Board as necessitated by financial exigency which were confused with Academic Program Planning. The other items that were passed do
not fall into that category. I think that I am obliged to point out that we were told that the 37 resolutions were a result of financial exigency and did not undergo the scrutiny on the campuses of the regular government procedures that everything else listed here does.

Chancellor Reynolds stated that basically one of the things that is inherent in Academic Program Planning is to focus our resources, which have become increasingly limited, so they would benefit the greatest numbers of students and so we could assure a quality education for all of those possible, and very importantly to keep hiring new people in the University in the areas in which we need them. We have worked as campuses have changed programs to involve some of these people in other job opportunities and that continues. For example, this last year when City College phased out its nursing program Deputy Chancellor Larry Mucciolo spent a great deal of time along with Vice Chancellor Brenda Malone working out ways to redeploy personnel. That issue properly falls under the Committee on Faculty, Staff, and Administration and Trustee Badillo has been bringing up some of those same issues with Vice Chancellor Malone.

Some matters are under litigation. I would not, though, like to have our newer Board members who weren't here at that time think that the degree credit requirement issue and the ESL and remediation issue were a part of the financial exigency planning. They were not. They were included in a list of 37 items that came in at a Board meeting subsequent to that declaration. I think the Board records clearly show that.

Chairman Murphy stated that we've had a process now for about four years of reviewing, revising, eliminating, and enhancing various programs. People have come to the City University for many, many generations because of the outstanding faculty. The efforts of the University, under the leadership of Chancellor Reynolds and the Presidents, to get funding for new faculty lines and to devise ways to plow back into the faculty ranks some of the financial benefits that have derived from the several early retirements we've had have been very critical. This is a very, very important ongoing effort that is cumulative. We have issues that are being litigated and we won't speak anything further to that, but the academic enterprise is very aggressively, very creatively, and very actively being reviewed on an ongoing basis. That is primarily the work of the Academic Affairs Committee and I commend them for their great efforts.

At this point calendar No. 8. was considered next.

NO. 8. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following report be noted:

A. REPORT: Committee Chairperson Mouner made the following report:

The Board of Trustees' Committee on Student Affairs and Special Programs has been keenly interested in CUNY's student retention and graduation rates, as well as in the public policies that have an impact on those rates. The Committee asked the Office of Student Affairs to study the University's retention and graduation rates and to report back to the Board on its findings. At its November 12 meeting the Committee reviewed two decades of the University's research on retention and graduation and found that the area requiring close attention was students who leave in good academic standing. Three faculty members, Dr. David Rindskopf, Dr. David Lavin, Miss Jennifer Holdaway, and Dean Audrey Bloomberg, Director of the office of Institutional Research and Analysis, introduced "Succeeding at CUNY: A Report on Retention and Graduation; Strategies for Success" for the Trustees' review, and discussed the following topics: projections of graduation rates of students dropping out in good standing; freshmen who entered the University in the fall of 1990; and why good students leave CUNY. The presentation broadened the Committee's information about the graduation rate and success of CUNY students, providing insight into how the University should measure retention and graduation. This included a need to consider the length of time CUNY students, with their complex financial and family responsibilities, take to complete their schooling, as well as to document the success of the many students who leave CUNY in good standing and complete degrees elsewhere. The presentation was enhanced by a summary of the same reports by Presidents Fernandez, Perez and Schmeller, who reviewed the Committee’s recommendations, focusing on strategies for increasing student success. The University has been involved in advocating on public policies that will affect the ability of students to attend CUNY and to succeed. It is important that we remain current on these public policy debates. Vice Chancellor Nunez will now briefly review the enrollment situation and public policies that affect students' ability to attend and persist at the University.
Vice Chancellor Nunez reported that CUNY's exceptional student body is ethnically diverse with over 70% coming from minority populations. It is composed of recent graduates and transfer students; 43% are age 25 or older; almost 50% were born outside of the United States or in Puerto Rico; almost 50% of this year's freshman class are non-native speakers of English; almost 40% are part-time students; 63% live in households that earn under $30,000 and 42% earn incomes that are under $20,000.00; one-third of our students work full time while pursuing their degrees; 62% are women and that percentage continues to grow every year; and 29% support their own children, as does Trustee Ifeachor Potts.

The Board of Trustees' Committee on Student Affairs constantly analyzes and evaluates enrollment and enrollment trends. As a public institution we are impacted by public policy that is developed at the State level. In 1990 the University's headcount enrollment was 200,688. In 1991 and 1992 it rose slightly by 2,000 each year, however, there were two tuition increases but there were no corresponding significant decreases in State financial aid programs. In 1993 and 1994 there were no increases in tuition and no significant budget reductions or threats to the State financial aid programs and enrollment leaped by 5,000 each year bringing us in 1994 to a total of 212,634.

The enrollment growth from 1990 to 1994 was 5.6%. Enrollment growth at the senior and community colleges for the period Fall 1990 to Fall 1994 was approximately the same at 5.1% and 6.4% respectively.

In the Fall of 1995 for the first time, coupled with the largest tuition increase since the imposition of tuition at the City University of New York, there were significant shifts in public policy concerning financial aid and State support for CUNY. The changes in public policy affected our enrollment because the poorest of our students were no longer ensured full tuition coverage through the State's Tuition Assistance Program (TAP). In 1995 TAP was limited to 90% of the cost of tuition for students at the lowest income levels which meant that a student attending a senior college had to come up with out-of-pocket expenses of $320 and at a community college it was with $250. TAP support for students enrolled in associate degree programs was cut to three years instead of the four years provided previously.

The Supplemental Tuition Assistance Program (STAP) for first-time students enrolled in ESL and developmental skills (remediation) programs was eliminated for use during the academic year and limited to use only in the summer session preceding freshman year. The maximum award for TAP graduate tuition fell from $1,200 per year to $550. Another issue impacting enrollment was a 25% cut in the SEEK Program, from approximately 11,000 students to the current 8,500. This is the program which supports our poor, mostly minority students. The shifts in higher education public policy which took effect in Fall 1995 did not have its most significant impact on entering students. The impact was and continues to be on the ability of students to continue in their studies until graduation.

The University was able to stabilize enrollment this Fall by increasing new student enrollment. From Fall 1995 to Fall 1996 we increased our freshman pool by almost 6%, from 51% to 57%. Our enrollment growth was not continuing students, it was first time students. The freshman applicant pool consists of two main subgroups: the traditional students applying to the University directly from high school and the nontraditional students who have been out of high school for at least six months to a possible sixty years. Traditional group enrollment has remained stable at the University and the non-traditional group (adult students who are independent, working heads-of-households) is decreasing. This group's ability to attend and continue in college continues to be adversely affected by tuition increases and the decline in financial aid. Other significant public policy issues such as welfare reform also contribute to the complexity of students' ability to pursue a higher education.

The Office of Student Affairs has a committee chaired by General Terrell which carefully reviews the financial status of veterans attending CUNY. With respect to federal support, Pell grants have really not gone up significantly and Stafford loan utilization has increased. We have very active financial aid counseling so we work very hard with our students to give them a total array of the whole package available to them.

Chancellor Reynolds noted that the federal government staunchly has a level of default rate that if we exceed we are no longer eligible for these federal loans. We lose our eligibility campus by campus. Our students are extraordinarily poor so we work very hard to make sure they understand that these loans have to be paid back and the student has to start paying them back quite quickly. We try to lead them into really very thorough financial planning. The campuses and financial aid people dealing with the poorest students try very often to give them emergency help that would get them through, get tuition paid, or something like that, so they don't go into a loan.
situation unless they're ready. There are limited semesters of tuition assistance eligibility, and Pell grant eligibility. So if you've got a student that's in the senior year in college, doing well, who runs out of eligibility, that student can take on a loan and you can be sure the student can pay it back. The emphasis is on tailoring a financial aid package for each student so that they do not get caught up in something they can't handle.

Vice Chancellor Hershenson reported that out of 204,000 students enrolled, 20,494 are currently receiving public assistance for attending City University. About two-thirds get Aid to Families with Dependent Children (AFDC) benefits. A little less than one-third get Home Relief. This compares to 26,969 student recipients who attended CUNY in the Spring of 1995. About 40% of all CUNY students have a household income of $20,000 or less. At the community colleges it's over 50%. It's very important to recognize that we have a substantial cohort of students that are making $7,000-$8,000 who are not terribly different from the students who are on public assistance. At the same time, there are now 450,000 students in the New York City public schools system who are on some form of public assistance. The policy debate affects a whole generation that is coming towards us.

Last Fall the University began participating in the City-wide Workfare Program which was instituted by the City administration. CUNY students who receive Home Relief are obliged to work 20 hours a week. CUNY students who are AFDC recipients with children over age 3 are obliged to work 20 hours a week or they can enroll in vocationally oriented associate degree programs which are available at the community colleges and some of our senior colleges. Problems arose when the HRA asked some students who were attending college in Staten Island to work in the Bronx. Trustee Badillo, Trustee Berg and many Trustees have been extremely helpful in working with us to try to correct that kind of a situation. On December 2nd two pilot campus work site projects will start at Lehman College and LaGuardia Community College. Students will be able to, on a pilot basis, perform their workfare on these campuses.

Every major national study has shown that if students can do their work on campus rather than traveling elsewhere, they have a better chance of succeeding and being retained in college. We're going to continue to work to expand that program. Hopefully if those pilots are successful that will give us additional evidence. There is legislation pending in Albany on college work-study programs. We're going to continue to deal with this issue on the merits and work cooperatively with the City, State and legislative bodies. The Commission on Independent Colleges and Universities has asked to be part of any plans that have developed on campus work sites. We have a strong coalition with them.

The major issues that will affect not only our students but the population in general in the federal law and the upcoming state debate are time limits on benefits and vocational education training, amounts of cash assistance and food stamps, funding for child care and job training, new rules for legal and illegal immigrants, temporary disability benefits, and work requirements. To the extent that the University can work with the State and the City to define vocational education training as access to college, as college courses, that's where the CUNY interest comes into effect. There has been a much stronger sense in the City on the issue of legal immigrants, much more so than in other parts of the country. So, obviously that's an issue that we're going to need to work closely with the City and State on. The one fortunate piece of the federal welfare legislation is that federal student aid is not affected. The Governor's plan provides for education training programs and support services. Child care continues to be a major issue for City University so we will need to work closely with the State on that and the likelihood is that this will be one of the major issues that will dominate the State legislative session that's coming up.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following item be approved:

A. THE CITY UNIVERSITY OF NEW YORK SCHOOL OF LAW - ESTABLISHMENT OF THE HAYWOOD BURNS CHAIR:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Haywood Burns Chair in Civil Rights at The City University of New York School of Law.
EXPLANATION: New York State has appropriated $100,000 for the 1996-97 fiscal year for the purpose of supporting a Chair in memory of Haywood Burns, former Dean of the School of Law. The Chair is supported for a limited term of one-year and will be awarded to a prominent jurist or attorney with an outstanding record of achievement in the area of Civil Rights. It is intended that this position be filled annually on a rotating basis and efforts will be made by the School of Law to secure financial support for future years. The appointment to the Haywood Burns Chair will be recommended to the Board of Trustees by the Dean of the Law School in consultation with the Chancellor's Office.

ADDED ITEM

NO. 7. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercises as specified:

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<td>Tyron R. Baines</td>
<td>Doctor of Humane Letters</td>
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<td>Babatunde Olatunji</td>
<td>Doctor of Fine Arts</td>
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<td>Esmeralda Thornhill</td>
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(To be awarded at the December 1996 Convocation)

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(To be awarded at the June 1997 Graduate Commencement)

Chairman Murphy wished everyone a happy Thanksgiving, and a happy, and holy and healthy holiday season.

Upon motions duly made, seconded and carried, the Public Meeting was adjourned at 6:18 PM.

SECRETARY GENEVIEVE MULLIN

(This is a detailed summary of the Board of Trustees' meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)