MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
JUNE 23, 1997

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:30 P.M.

There were present:

Anne A. Paolucci, Chairwoman
Herman Badillo, Vice Chairperson

Satish K. Babbar
John J. Calandra
Kenneth E. Cook
Michael C. Crimmins
Alfred B. Curtis
Edith B. Everett
Ronald J. Marino

Sandi E. Cooper, ex officio

Secretary Genevieve Mullin
Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor W. Ann Reynolds
Deputy Chancellor Laurence F. Mucciolo
President Raymond C. Bowen
President David A. Caputo
Acting President Emilie Cozzi
President Ricardo R. Fernandez
President Matthew Goldstein
President Leon M. Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Charles C. Kidd, Sr.
President Vernon Lattin
President Gerald W. Lynch

President Yolanda T. Moses
President Antonio Perez
President Isaura S. Santiago
President Kurt R. Schmeller
President Carolyn G. Williams
Dean Stanford R. Roman, Jr.
Dean Kristin Booth Glen
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Acting Vice Chancellor Anne L. Martin
Vice Chancellor Elsa Nunez
Vice Chancellor Richard F. Rothbard
A. INTRODUCTION OF NEW TRUSTEES: Chairwoman Paolucci announced that on Tuesday, June 17th, the New York State Senate confirmed the appointment of Governor Pataki's nominee Kenneth Cook, and Mayor Giuliani's nominee Alfred B. Curtis as members of the Board of Trustees.

Mr. Kenneth Cook has a Master of Science in Psychology and Counseling from Long Island University and a Master of Science in Biochemistry from Catholic University of Louvain, Belgium. He is an alumnus of Brooklyn College having earned his Bachelor of Science in Biochemistry there. He recently retired from Junior High School 232 in Brooklyn where he was a science teacher. From 1980 to 1984 he counseled 9th grade students who were feared to be potential high school dropouts. In the summer of 1982, he was a student counselor at Borough of Manhattan Community College. Mr. Cook is also a Korean War veteran having served in the United States Air Force from 1951 to 1955.

At this point Trustee Babbar joined the meeting.

Mr. Alfred Curtis, who is replacing Trustee Jerome S. Berg, is President and CEO of the United Nations Development Corporation. Formerly, he was appointed by Mayor Giuliani as Commissioner for the New York City Department of Youth Services and additionally served as the Executive Director of the Interagency Coordinating Council on Youth for the City of New York. Prior to his appointment to public service, Mr. Curtis was an Assistant Vice President and Operations Manager at Chemical Bank. He earned his Bachelor's Degree in Business and Economics from The College of Staten Island. He serves on the Board of Directors for Staten Island Community Television, is a Commissioner for the Redevelopment of Naval Station New York, and is a former President of the Staten Island Branch of the N.A.A.C.P.

At this point Trustee Stone joined the meeting.

B. RESOLUTION OF APPRECIATION – JEROME S. BERG:

WHEREAS, The Honorable Jerome S. Berg has served with distinction as a member of the Board of Trustees of The City University of New York from July 1, 1994, to June 17, 1997; and

WHEREAS, His superb record included service as first a member and subsequently Chair of the Board's Committee on Academic Policy, Program and Research, and membership on the Board's Committee on Fiscal Affairs, Facilities and Contract Review, the Committee on Internal Audit, the Special Facilities Liaison and Advisory Group, and the York College Presidential Search Committee; and

WHEREAS, His expertise in the construction and maintenance of facilities was invaluable to the Capital Programs of the University, now therefore be it

RESOLVED, That the Board of Trustees extends its most sincere thanks and deepest appreciation to Mr. Berg for his energy, dedication, and outstanding service to the City University of New York as a member of the Board.

C. CONDOLENCES - DR. BETTY SHABAZZ: Chairwoman Paolucci announced that just a little while ago the news came through that Dr. Betty Shabazz has expired. We want to take this opportunity to express our deepest condolences to the family, friends, faculty at Medgar Evers and to the entire community of New York and beyond because she was a very well-known, well-liked person.

D. TRUSTEE HONORS (POSTHUMOUS): Chairwoman Paolucci stated that it was her privilege at the April 17th meeting of the City University Construction Fund to move a motion designating the Charles E. Inniss Memorial Internship. Danny Lam, the student who will begin his internship with the Department of Design and Construction, is a graduate of City College's School of Architecture. This internship is a fitting tribute to Charles Inniss who served as Chairman of the Construction Fund but did much, much more for all of us and will long be remembered by all of us.
E. FACULTY HONORS: Chairwoman Paolucci announced that Cecilia Macheski, Professor of English at LaGuardia Community College, was awarded her third Fulbright Fellowship to study in Norway during the 1997-1998 academic year.

F. GRANTS: Chairwoman Paolucci presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting:

THE CITY COLLEGE

a. $100,000 NASA to Akins, D., Chemistry for "Exploitation of Properties of Aggregated Molecules for Optical Device Application."
b. $120,783 NIH to Gresik, E., Cell Biology/ANA for "Regulation of Branching Morphogenesis of Salivary Glands."
c. $143,637 DOD to Dorsinvillie, R., Elec Engineering for "Organic Ultrafast Nonlinear Optical Devices."
d. $170,000 NSF to Akins, D., Chemistry for "Photoinduced Electron Transfer in Porphyrin-Bilayers: Raman Spectroscopy and Dynamics."
e. $200,000 NSF to Moses, Y., for "Reform of Undergraduate Science & Engineering Education at The City College of New York."
f. $328,330 NIH to Wallman Biology for "Role of Vision in Etiology of Axial Myopia."
g. $793,756 NSF to Benenson, G., Mech Engineering for "City Technology Curriculum Guides."

LAGUARDIA COMMUNITY COLLEGE

a. $521,139 NY STATE DEPT. OF LABOR to Watson, S., Continuing Education Division, for "The Senior Green Team Program."

BROOKLYN COLLEGE

a. $100,000 NATL. AERONAUTICS AND SPACE ADMIN. to Schreibman, M., Biology, for "Brain-Pituitary Axis Development in the Cebas Minimodule."
b. $102,727 NATL. INSTITUTE OF MENTAL HEALTH to Sciafani, A., Psychology, for "Carbohydrate Appetite, Fat Appetite and Obesity."
c. $117,000 CORP. FOR NATL. AND COMM. SERVICES/LEARN AND SERVE AMERICA HIGHER ED to Romer, N., Psychology, for "PEACE: (Promoting Education and Community Empowerment.)"
d. $130,000 DORMITORY AUTHORITY OF NYS/GRAD RESEARCH AND TECH INITIATIVE to Navin, R., and McClelland, S., Art, for "Digital Media Center Generic 3-D Broadcast Design and Publishing Technologies."
e. $181,817 NYS DEPT. OF SOC. SERVICES/REFUGEE COMM. EMPLOYMENT ENHANCEMENT to Perisco, C., and Morville, A., Adult and Community Education, for "Adult Training and Employment Services: Medical Records Clerk Training Program."
f. $188,885 NATIONAL SCIENCE FOUNDATION to Chamberlain, J., and Aja, S., Geology, for "Renovation of Research Facilities in Geology/Biology, Brooklyn College."
g. $201,412 NYS ED DEPT. to Morville, A., Adult and Community Education, for "EDGE-Child Care Provider Program."
h. $310,000 AMERICAN CANCER SOCIETY to Eshel, D., Biology, for "Self-Regulation of Cytoplasmic Dynein."
LEHMAN COLLEGE

a. $100,000 THE ROCKEFELLER FOUNDATION to Wurtzel, E., for "Research Towards Metabolic Engineering of Pro-Vitamin A Carotenoid Accumulation in Rice Edosperm."

YORK COLLEGE

a. $282,000 SBA/NYS to Thomas, R., and Heyliger, J., for "Small Business Development Center (SBDC)."

NEW YORK CITY TECHNICAL COLLEGE

a. $163,225 NYS ED DEPT. VATEA to Sanchez, I., for "Academic Assistance, Counseling Support and Technical Resource Center for Students with Disabilities."

b. $199,352 NATIONAL SCIENCE FOUNDATION to Schaefer, A., and Squitieri, L., for "Reform in Education."

c. $333,000 NYC DEPT. OF EMPLOYMENT to Silverman, L., for "Technical Access/Access for Women."

BRONX COMMUNITY COLLEGE

a. $101,197 NYSDE to Napper for "Edge (Welfare to Work Job Developer)."

b. $129,000 COPE/CUNY to Washington for "Family College Program."

c. $129,862 MIGMS/NIH to Davis for "MBRSP."

d. $131,000 HUD to Mendez for "Hispanic Serving Institutions Work Study Program."

e. $132,000 NYSDE to O'Sullivan for "Liberty Partnership Program."

f. $134,724 NYSDE to Kellowan for "Adult Education Program (AEA)."

g. $139,758 MIGMS/NIH to Davis for "MBRSP."

h. $173,167 NYCDOE to Essoka for "Tap Center #6 JTPA Title II."

i. $185,086 NYC/DFTA to Rivera/Hill for "Older Adult Luncheon Club."

j. $199,698 NYSDE to Leinaeng for "VATEA-Tech Prep."

k. $210,728 NYC/Ryan WHITE/ MHRA to Norwood for "Health Force: Men and Women Against Aids."

l. $213,500 FORD FDN to Donovan for "Institute for Effective Partnership."

m. $223,473 NYC/DOE to Choi for "Mosaic Youth Training-JTPA Title II."

n. $236,564 NYCDOE to Self for "Mature Workers-JTPA Title II."

o. $240,000 NYC/DYS to Choi for "Mosaic CWA/Preventive Services Program."

p. $244,634 USED to Grant for "Natl. Workplace Literacy (Workshop in the Workplace)."

q. $248,938 NYS OASAS to Norwood for "Health Force: Aids Resource."

r. $266,870 MIGMS/NIH to Davis for "MBRSP."

s. $322,384 NYCDOE to Self for "Project H.I.R.E.-JTPA Title II."

t. $332,882 USDE to Danvers for "Upward Bound (BXCC)."

u. $368,156 USDE to Misick for "Student Support Services."

v. $378,065 NIH to Davis for "MBRSP-Support for Enhancement of Institutional Capability."
Minutes of Proceedings, June 23, 1997

w. $395,000 NYCDYS to Choi for "Mosaic-Beacon Center."
x. $499,635 NYCDOE to Essoka for "Tap Center #6; JTPA Title II."
y. $556,596 FORD FOUNDATION/UP to Donovan for "Urban Partnership Program."
z. $579,685 NYC/DOE to Essoka for "Tap Center #6."

aa. $1,045,992 NYSDE to Savage for "VATEA."
bb. $1,290,158 NYC/ERA to kellawon for "Begin Language Program."

QUEENS COLLEGE

a. $105,000 US DEPT. OF DEFENSE/ARMY RESEARCH INSTITUTE GRANT to Fields, L., Psychology Department for "Enhanced Learning and Retention of Land Navigation and Target Recognition through Equivalence Class Training."
b. $150,000 NATIONAL SCIENCE FOUNDATION to Artzt, A., Secondary Education Department for "Teaching Improvements through Mathematics Education 2000: An Integrated Undergraduate Program."
c. $226,475 NIH/NATIONAL HEART, LUNG, AND BLOOD INSTITUTE to Bittman, R., Chemistry Department for "Structural Property of Membranes."
d. $273,413 NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES to Michels, C., Biology Department for "Regulation of Maltose Fermentation in Saccharomyces."

GRADUATE SCHOOL

a. $162,658 NYC PARKS AND RECREATION to Low, S., for "User Survey of Van Cortlandt and Pelham Bay Parks."
b. $282,432 ALFRED P. SLOAN FOUNDATION to Wrigley, J., for "Children's Caregivers and the Emotional Dynamics of their Employers' Families."

BROOKLYN COLLEGE

a. $108,000 NATIONAL SCIENCE FOUNDATION Schwartz, B., Physics for "Promoting Changes in Physics Department and Graduate Students: Enhancing Employment Opportunities for Ph.D. Physicists."
b. $130,300 GREENWALL FOUNDATION to Grumet, M., and Irgang, V., School of Education for "Athena Math and Science Project."
c. $131,702 UNITED FEDERATION OF TEACHERS to Warren, D., School of Education for "Brooklyn College School of Education Consortia/United Federation of Teachers Centers Cooperative Project."
d. $157,853 CON EDISON to Schreibman, M., and Dalton, M., Biology for "Effect of Temperature and Food Availability on Survival of Atlantic Tomcod."
e. $220,870 NATIONAL EYE INSTITUTE to Theodore, R., Computer and Information Science Continuation for "Multidimensional Dynamics of the Vestibulo-Ocular Reflex."
f. $257,709 LONG ISLAND TEACHERS ASSOCIATIONS to Warren, D., School of Education for "Brooklyn College School of Education Consortia/Long Island Teachers Associations Cooperative Project."
g. $330,500 BROOKLYN COLLEGE ADULT AND CONTINUING EDUCATION to Persico, C., Adult and Community Education for Adult and Community Education Administrative Support."
BOROUGH OF MANHATTAN COMMUNITY COLLEGE

a. $100,000 NATIONAL SCIENCE FOUNDATION to Wilkinson, P., for "Animations, Portfolios & CD-Rom Technology in Science & Calculus."

b. $119,070 NYS DEPT. OF ED to Murphy, C., for "Edge-Welfare to Work Direct Care Worker Training."

LAGUARDIA COMMUNITY COLLEGE

a. $131,140 US DEPT. OF HOUSING AND URBAN DEVELOPMENT to White, F., Cooperative Education for "HIS Community Development Work Study Program."

b. $132,960 US DEPT. OF HOUSING AND URBAN DEVELOPMENT to Heinemann, H., Cooperative Education Division for "HIS Community Development Work Study Program."

c. $200,000 PEW CHARITABLE TRUST to Cunningham, C., for "Middle College High School."

d. $207,128 NYC HUMAN RESOURCES ADMINISTRATION to Schulman, J., Continuing Education Division for "Job Club."

e. $343,505 NYC DEPT. OF EMPLOYMENT to Watson, S., Continuing Education Division for "Microcomputer Systems Training Program/LANS."

f. $439,110 NYC DIVISION OF YOUTH to Watson, S., Continuing Education Division for "The New York View Green Team."

Statement of Vice Chairman Badillo regarding participation at Board meetings:

Because the case of the students at Hostos Community College is pending before the court now I can't go into details but there is a question that I want to raise. You are all aware that the minutes of the Board of Trustees are recorded and show very clearly that there was a large number of officials from the University, Chancellor, vice Chancellors and college presidents present. The minutes also show that when I introduced the resolution concerning Hostos, I said that the explanation is that the CUNY Writing Assessment Test is a University-wide requirement and must be adhered to by all colleges within the City University system. At that time, we believed that the issue of a CUNY WAT test applied only to Hostos Community College and nobody in the room said otherwise. We found out subsequently, not from anybody here but from the lawyer for the students, who filed an affidavit in the court, that the CUNY WAT test didn't apply to LaGuardia Community College either. Then subsequently we found out that other colleges were involved.

I just want to go on record to indicate to the college presidents and the vice chancellors that the reason you are invited here is so that you know what's going on and speak out if you find that we are debating something that affects your colleges. I personally think that you have a duty and responsibility to let us, as Trustees, know and are required to speak out. I consider it to be a dereliction of duty not to speak out where your institution is involved and a resolution comes up before the Board of Trustees. The reason that you are present at the meetings is that if we don't know something is going on, you will let us know.

TRUSTEE MARINO stated that on behalf of the Board of Trustees he would like to have a report by August 1st, indicating to the Board what the policy was at each of the community colleges on May 27th, concerning the implementation of the CUNY Writing Assessment Test. Secondly, I would like to have a directive from the central administration to all of the college presidents to implement in the 1997 - 1998 academic year, the CUNY Writing Assessment Test until other evaluative measures are adopted by the Board of Trustees, and have that unequivocal and clear. Lastly, I for one as a Trustee have attempted to advocate for more decentralization, power back to the presidents. I think either through co-mission or omission facts were not given to the Board at the last meeting, therefore, I would like to ask that the Chancellor review that situation and advise the Board what actions it should take concerning presidents who are not candid, frank, and open with information.
G. INTRODUCTION OF SPECIAL COUNSEL TO THE BOARD: Chairwoman Paolucci called on Trustee Marino who introduced Mr. Michael Hess who along with Mr. Mark Brossman, partners in the firm of Chadbourne & Park, have been retained to serve as counsel to the Board. Mr. Hess has served in both the public and private sectors, Chief of the Litigation Bureau of the Southern District, the United States Attorney’s office, and handled a number of very important and critical cases. On behalf of all the Trustees we welcome you Mike and I’m sure on behalf of the University constituents who are here today we look forward to a long relationship with you and Mark and with your firm.

Statement of Trustee Everett responding to Vice Chairman Badillo:

I was unable to attend the May 27th Board meeting due to a longstanding commitment in Israel. The results of the Board meeting were widely reported in the media and were most disturbing. I wish now to be recorded as being opposed to the resolution regarding the requirement of community college graduates to pass the CUNY WAT. Had I been at the meeting, I would have voted against the sweeping resolution because it was presented without prior notice and very likely was illegal. I would like the entire statement I’m about to read to be included in the minutes.

I strongly favor a demonstrated appropriate level of English proficiency as a college exit requirement. We do not help students if they are not fully prepared to enter the work force or continue their education. However, to mandate passing a test not previously required days before graduation is, in my opinion, unconscionable, mean-spirited, and thoughtless. The Board policy adopted in 1976 made reference only to students entering their junior year at the senior college. The Board never had a testing policy explicitly regarding graduation from community college, whether or not Hostos Community College included the WAT in its catalogue as a requirement for freshman English.

I am astonished that the Trustees were asked to vote on a policy resolution about which they were ill informed and without any prior review by the Board’s Academic Affairs Committee. I understand that most Trustees, presidents, and even the Chancellor saw the resolution at the May 27th Board meeting for the first time. The last minute presentation of resolutions has always been frowned upon by Board members. On many occasions matters much less complex and serious were returned to the appropriate committee for further clarification and deliberation as this one should have been.

Let me remind you Chairperson Paolucci, my first written communication to you urged you to respect the rights of your fellow Trustees and to conduct the business of the Board in a more thoughtful, deliberative, and democratic manner through the committee structure. The hysterical rush to judgment on the issue of testing was wholly unnecessary, not thoughtful, and not deliberative. There was no Board resolution extant requiring community college students to pass the WAT for graduation. Therefore, the colleges were entirely within their authority to put their own rules in place including the use of the CUNY WAT as a prerequisite for freshman English. If there had been a resolution, passing it again made no sense. While the Board is certainly entitled and perhaps should change the conditions for graduation, it must do so prospectively after careful consideration and by following generally agreed upon procedures including Robert’s Rules of Order.

The implication that the problems of remediation, testing, and academic certification were just recently uncovered and heroically exposed by the new leaders of this Board is preposterous and therefore has become grist for some in the media mill. The truth is over the last few years major efforts have been initiated by the Board and the Chancellor. Programs designed to strengthen student preparation, raise expectations as well as standards, and insure accountability have born fruit already. The design and implementation of the College Preparatory Initiative which has been the most encouraging system-wide collaborative program in the history of CUNY, is one major thrust. The Board resolution setting forth 37 budget planning and policy proposals calling for testing in the high schools, limiting the number of remedial and ESL courses CUNY students may take, and the restructuring of special programs as well as the Language Immersion Program, is a second. A revamped testing program in CUNY based on years of work of numerous faculty and staff was the next logical step. Unfortunately, that program was abruptly halted by Chairperson Paolucci this past winter.

Given the constant allegations and misinformation, let me share with you a brief review of recent CUNY testing history beginning in 1993. At that time because of our concern preliminary research on rising junior certification was begun by a faculty working group that gathered information about key assessment issues and national practice. The
following year a report of the ESL Task Force also recommended rethinking assessment practices given the increasing number of immigrant students.

During the next two years, the Task Force included more than 75 CUNY faculty from all disciplines, prepared a new design for assessment at CUNY. Their final report reflected wide consultation throughout the University. They recommended using the current pre-college skills test for initial screening and placement only and developing a new rising junior certification test. In keeping with the latest educational thought, the new academic certification examination, the ACE, was designed to assess critical thinking, reading, and writing skills needed for success in the upper division of college. The pilot-test was begun and was normed against the ETS Rising Junior Instrument. The Office of Academic Affairs then proposed to the Board of Trustees a three-year implementation plan using the ACE to raise standards within the colleges. In June of last year, Trustees agreed that pilot testing of the certification exam should move forward.

In January of this year, Trustee Paolucci, after months of discussion and detailed explanation, abruptly halted the two-year University-wide review of testing and assessment practices arbitrarily precluding the next phase of the pilot. She said that it needed to be personally reviewed, that she needed to review the test and required still more information. On more than one occasion when the Chair of the Academic Affairs Committee, Trustee Jerome Berg, attempted to discuss testing as an agenda item, he was forbidden to do so. Now five months later there is still no word about the test. There are only bitter attacks and complaints without any responsible plan.

This lack of collegiality and the abuse of unilateral authority are not acceptable. The personal attack and accusations against Board members and the Chancellor are more reminiscent of political party combat than academic debates. We don't sit on two sides of an aisle. We sit around a table. Our sole common purpose is to provide a quality education for our students. A circus atmosphere at Board meetings as reported in the press only serves to demean our students and trash the University. No legitimate purpose is served. It was a great news event for those who seek to downsize the University.

Finally, I know of no members of other Boards who repeatedly debase their institution and its students as we have been observing at CUNY. So far under the new regime, nothing positive has taken place. There are only negative pronouncements and vitriolic criticism. It makes for substantial press coverage but improves nothing. All that has happened to date is the arbitrary termination of two presidential searches, the interruption of the testing program, requests for endless make-work reports that never seem to lead anywhere, and the court case could have been avoided through more thoughtful planning. In addition, serious time and agenda constraints have been imposed by the Chairperson on committee meetings thereby limiting the depth and scope of discussion and slowing up the business of the Board. While there has been vigorous finger pointing, the current Board leadership has yet to demonstrate any clear objectives or positive programs. It is time we stopped this confrontational behavior and begin to work collegially for the betterment of the University and all of its students. I thank you.

H. ORAL REPORT OF THE CHANCELLOR: In the absence of Chancellor Reynolds, who was testifying this afternoon in the State Supreme Court in the Bronx in support of the Board's position on testing, Deputy Chancellor Mucciolo reported the following:

1. I would like to join with the Chairwoman in welcoming Trustees Cook and Curtis. We all take special pride in the fact that both are alumni of the University, and I believe that this is in fact the first time in the University's history in which a majority of Trustees have, in fact, been CUNY alumni.

2. With respect to the State budget in Albany, because the rent control issue is now resolved, the focus will shift back to welfare reform and issues that are important to bring the budget to resolution. That's something we expect will happen probably in the middle of July. There is no official agreement yet with respect to revenues or the projected size of the State surplus. The Chancellor, the presidents, the faculty, and students will remain working on the budget and will be traveling to Albany and will hopefully bring the budget to conclusion in a positive way. We're also working with the Governor's Office and with the Department of Labor on welfare-to-work training, which has become a very important issue.
3. With respect to the City budget, the Trustees were sent a detailed memorandum describing the outcome of the City budget process. There were, in fact, some important enhancements that we received—language immersion funding, library funding—and in fact both at the senior and community colleges a number of capital projects were added. We appreciate the support of the City Council, the Mayor, the Borough Presidents, as well as everyone at the colleges who worked to bring about a successful conclusion to the City budget.

4. Finally, I should like to note that Acting Vice Chancellor Anne Martin of the Office of Academic Affairs will be returning to her position as University Dean and that Dr. Louise Mirrer will be joining the University as Vice Chancellor for Academic Affairs on July 7th. I would like extend our deepest appreciation to Anne Martin who served with distinction, with diligence, and with purpose during the past year.

CHAIRWOMAN PAOLUCCI stated that she wished to add the Board’s appreciation to Anne Martin, who has worked very, very hard putting together materials on a constant and continuing basis. I know she’s been a big help to all of us. Thank you Anne.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

The Board considered calendar items in the following order.

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for June 23, 1997 (including Addendum Items) be approved, as amended as follows, with the exception of Addendum Item D.11. Hostos Community College - Appointment of Professoriate Staff, Associate Professor (Chief Librarian) Vazquez, Lordes - $50,031.00/06/31/97 - 08/31/97, SW, which was withdrawn:

(a) AA SECTION: Revise the following:

AA.1 APPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS WITH COMMITTEE APPROVAL (SW INDICATES WAIVER OF SEARCH): QUEENS COLLEGE: Add "SW" at the end of the entry for Luc Montagnier

(b) ERRATA: add the following:

THE CENTRAL OFFICE
PB-3 APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): Add "SW" at the end of the entry for Fung Chin.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
PB-2 APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Darryl A. Westcott Marshall is withdrawn.

THE COLLEGE OF STATEN ISLAND
PB-2 APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Dorothy A. Helm is withdrawn.

HOSTOS COMMUNITY COLLEGE
PB-2 APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The payroll title for the appointment of Ramona Hernandez is revised to read "Substitute aHEO," the salary is revised to read $37,650, the functional title is revised to read as "Assistant to the Dean of Academic Affairs."

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.
EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

Statement of Trustee Cooper regarding Borough of Manhattan Community College:

I would like to read a statement into the record regarding the unfortunate situation at the Borough of Manhattan Community College referred to in the University Report, a situation we all know leaves a great deal to be desired about collegiality.

Until last Monday, efforts were seriously underway on the side of both faculty and administration to find a happier result than what is before the Board today. Sadly, the negotiations which were very close to fruition failed to meet their goal, which was to heal the campus, to bring about a compromise that both sides could live with and to launch a new fall semester where the vitriol of the past few years might be replaced by constructive communication.

This vote will not permit such a happy outcome, and I can only hope that in the fall semester the situation can be revisited so that the College does not become the permanent site of civil war. I want to thank a leadership of the Professional Staff Congress, particularly Irwin Polichook and Richard Boris, the leadership of the College faculty governance and campus union, as well as the President of BMCC for the efforts, which were made to heal this breach. I want to express my personal sorrow that we came very close to succeeding. Lacking a few more days we failed.

TRUSTEE MARINO asked what the policy is with respect to serving in an acting title and was advised that there is no official policy limiting the amount of time a person can serve. Normally the acting appointment takes place while a search is being conducted, and in most circumstances there is no limitation with respect to someone who is serving in an acting title being a candidate for the position. Trustee Marino requested that in September Mr. Murphy, the Chair of the Committee on Faculty, Staff, and Administration, review how long a person can serve in an acting title and how long we should have acting positions.

NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for June 23, 1997 (including Addendum Items) be approved, as amended, as follows, with the exception of Central Office, page B002, Reappointment Without Tenure, CCE, or 13.3.B. (Annual) - HE Associate (Manager, Network and Communications) Joshi, Parashant V. - $54,034, 07/01/97 - 06/30/98, which was withdrawn;

(a) ERRATA: Add the following:

QUEENS COLLEGE
PB-1 APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION ON FILE EXCEPT VISITING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Joyce Moy is withdrawn.

PB-8 TRANSFER TO ANOTHER COLLEGE (CLASSIFIED): Add the following statement to the Explanation of Action: “Transferred to LaGuardia Community College, effective 4/18/97.”

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
PB-1 APPOINTMENT ANNUAL OTHER THAN PROFESSORIATE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING, SUBSTITUTE AND GRADUATE ASSISTANT APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Pauline E. Fogarty is withdrawn.

THE COLLEGE OF STATEN ISLAND
PB-3 APPOINTMENT ANNUAL - PROBATIONARY: The effective dates of the appointment of Jonathan A. Lombardi are revised to read 5/1/97-4/30/98.

HOSTOS COMMUNITY COLLEGE
PA-1 SECTION A.I.I: CHANGES IN A DEGREE PROGRAM: CORRECTION OF 96-97 CATALOG ADDENDUM: The entry is withdrawn.
SECTION AII.C: NEW COURSES: CHANGE IN NUMBER OF CREDITS: The entry including *Rationale* is withdrawn.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and executive session of May 27, 1997 be approved:**

**NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following item be approved:**

**B. THE CITY UNIVERSITY OF NEW YORK - THE 1997 RETIREMENT INCENTIVE PROGRAM:**

RESOLVED, That the Board of Trustees of The City University of New York approve the participation of The City University of New York, including the senior and community colleges, in the 1997 State Retirement Incentive Program enacted into law by Chapter 41 of the Laws of 1997 or under any amendment thereto, and authorizes the Chancellor to take all necessary steps to implement the 1997 Retirement Incentive Program, and that the Chancellor provide the Board of Trustees with specific information as to the open period (November 1, 1997 to January 31, 1998) and eligible titles and, further, that the Chancellor provide the Board of Trustees with appropriate reports on the impact of the 1997 Retirement Program on The City University.

EXPLANATION: On April 16, 1997, Governor Pataki signed legislation which grants the University opportunity to participate in the State's retirement incentive program for the coming year. The program provides the colleges with the ability to reallocate resources to vital areas, particularly for teaching faculty. It is an effective management tool that enhances campus flexibility and does not require an increase in funding.

**ADDED ITEM**

**NO. 8. WAIVER OF MATRICULATION FEES FOR GRADUATES TAKING THE CUNY WRITING ASSESSMENT TEST: RESOLVED, That the following item be approved:**

RESOLVED, That students who were scheduled to graduate in 1997 who still must take the CUNY Writing Assessment Test, be excused from paying matriculation fees in the interim between now and the time they pass the test.

EXPLANATION: In order not to put an undue burden on students who were scheduled to graduate in 1997, who have not yet passed the CUNY Writing Assessment Test, matriculation fees that accrue prior to their passing the CUNY WAT will be waived.

**NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES, AND CONTRACT REVIEW: RESOLVED, That the following items be approved:**

**A. LAGUARDIA COMMUNITY COLLEGE - INFORMATION TECHNOLOGY:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of LaGuardia Community College for the purchase of computers for the telecommunications network. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $200,000, chargeable to City Capital Budget, Project No. C-101-97L. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of LaGuardia Community College for the purchase of electronic components for the telecommunications network. The contract shall be awarded to the lowest responsive and responsible bidder after
public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $170,000, chargeable to City Capital Budget, Project No. C-101-97L. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of LaGuardia Community College to purchase wiring services for the telecommunications network. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $200,000, chargeable to City Capital Budget, Project No. C-101-97L. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award these contracts.

EXPLANATION: LaGuardia Community College has developed a $2.5 million multi-year information technology plan to provide a telecommunications infrastructure and computers for faculty, students, and staff. The first phase involves installation of wiring, electronics, and one hundred computers for the first three floors of the "E" Building. Replacement of outdated wiring will enable access to the Internet and provide sufficient capacity for other initiatives such as distance learning and access to the College's data warehouse. The supporting framework, tri-media module, fast ethernet switching modules, and related items are integral components needed to upgrade the existing fiber backbone. When additional funds become available, the project will continue on other floors and buildings of the College. The City Council has provided funds to begin the implementation of this plan. The plan has been reviewed and approved by the University Dean for Instructional Technology and Information Services.

B. LAGUARDIA COMMUNITY COLLEGE - JANITORIAL SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of LaGuardia Community College to purchase janitorial services from New York State Industries for the Disabled without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $1,600,000 for the initial one year term, chargeable to FAS Code 217801404, during the fiscal year ending June 30, 1998. The contract shall include up to four one year options for the College to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The College is making this procurement through New York State Finance Law Section 162. New York State Industries for the Disabled (NYSID) is a listed preferred source. The College has had a satisfactory experience with NYSID since 1992 and will continue to engage their janitorial services. The whole price is subject to approval by the New York State Commissioner of General Services.

C. CITY COLLEGE - TEACHING OF PATHOLOGY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of City College to purchase the teaching of courses Pathology I and Pathology II. The contract shall be awarded to the Mount Sinai School of Medicine, Department of Pathology pursuant to State finance law and University regulations. Such purchase shall not exceed a total estimated cost of $368,466, for the initial one year term, chargeable to FAS Code 218901400, during the fiscal year ending June 30, 1998. The contract shall include up to four one year options for the University to renew in its best interest. The contract shall be subject to approval as to form by The University Office of General Counsel.

EXPLANATION: This negotiated contract provides for the teaching of Pathology I and Pathology II courses for the 70 students of the Sophie Davis School of Biomedical Education. Mount Sinai has been providing this service to the University since 1992. This single source acquisition will be advertised as required by law.
RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for the purchase of electronic equipment for the telecommunications network. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $255,000, chargeable to City Capital Budget No. CA-101-97Q during the fiscal years ending June 30, 1997, and June 30, 1998. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for the purchase of hardware components for the telecommunications network. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $25,000, chargeable to City Capital Budget No. CA-101-97Q during the fiscal years ending June 30, 1997, and June 30, 1998. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College for the purchase of network management software for the telecommunications network. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $25,000, chargeable to City Capital Budget No. CA-101-97Q during the fiscal years ending June 30, 1997, and June 30, 1998. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queensborough Community College to provide staff technical training. The contract shall be awarded on the basis of best value to a responsive and responsible offer after public advertisement and sealed bidding on a Request For Proposal pursuant to law and University regulations. The solicitation and evaluation process shall be conducted by the College. The initial term shall be one year and the contract shall include up to four one year options for the University to renew in its best interest. Such purchase shall not exceed a total estimated cost of $42,000 chargeable to City Capital Budget No. CA-101-97Q during the fiscal years ending June 30, 1997, and June 30, 1998. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award these contracts.

EXPLANATION: The City Council has provided funds for the Educational Technology Project in fiscal year 1997, and fiscal year 1998, to purchase electronic equipment, hardware components, software, and technical training to facilitate the College's development of a network infrastructure. The College has embarked on a phased multi-year technology initiative to provide Internet access and enhanced local area networking capabilities for faculty and students throughout the campus. This acquisition will enable the College to continue deployment of its fiber-optic backbone to additional buildings, to extend infrastructure connectivity, and provide Internet access. The plan has been reviewed and approved by the University Dean for Instructional Technology and Information Services.

E. BARUCH COLLEGE - FUEL OIL REQUIREMENTS:

RESOLVED, That the Board of Trustees of The City University of New York authorize Baruch College to purchase fuel oil from Empire State Fuel Corporation, under existing New York State Contract Number P010426, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $167,000, chargeable to FAS Code 217701471, during the fiscal year ending June 30, 1998.
EXPLANATION: Fuel oil is required for the provision of heat and hot water in College-owned buildings housing classrooms, administrative offices, and library facilities. Purchasing this commodity through a State of New York requirements contract provides a guarantee of timely delivery during peak periods. Whereas purchasing on an as-needed basis and selecting suppliers randomly would place the College at risk of non-delivery during critical times of the year when heat is essential to the functioning of the College. The College's requirement for number 6 fuel oil for the fiscal year is approximately 270,000 gallons.

G. LEHMAN COLLEGE - UPGRADE BATHROOMS FOR ACCESSIBILITY:

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary plans and cost estimates for the construction of bathrooms, Capital Project No. LM007-093, on behalf of Lehman College, as prepared by the firm of Goshow Associates; and be it further

RESOLVED, That the City University Construction Fund be requested to accept such preliminary plans and cost estimates; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to complete final contract documents and cost estimates for the work.

EXPLANATION: This project is required to render the toilet facilities in 13 buildings at the Lehman College campus to be compliant with the Americans with Disabilities Act (the "ADA") and the New York City accessibility regulations for a barrier-free environment.

The Board of Trustees of The City University of New York approved the selection of Goshow Associates on March 21, 1994, Cal. No. 4.C.

H. JOHN JAY COLLEGE - MODIFICATION OF THE HEATING AND HVAC CONTROL SYSTEMS FOR HAAREN HALL:

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary plans and cost estimates for the replacement of electric heating coils with steam, and the installation of a direct digital control energy management system in the John Jay College Haaren Hall Building, CUNY Project No. CA087-796, as prepared by consulting engineers Burns and Roe; and be it further

RESOLVED, That the City University Construction Fund be requested to accept such preliminary plans and cost estimates; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authorities of the State of New York to complete final contract documents and cost estimates for the work.

EXPLANATION: This project has been identified through the CUNY-Wide Senior Colleges-Energy Conservation Program as an opportunity to achieve significant savings in energy costs and operating expenses. It will replace electric heating coils with steam coils and it will provide a new, efficient energy management system for Haaren Hall.

The Board of Trustees of The City University of New York approved the selection of consulting engineers Burns and Roe on February 5, 1996, Calendar No. 4.H.

I. BROOKLYN COLLEGE - 24 HOUR STUDY/READING FACILITY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Brooklyn College for construction of the 24 Hour Study/Reading Facility. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall not exceed a total estimated cost of $1,128,118, chargeable to City Capital Budget, Project No. BY054-996. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further
RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: This project is an interior renovation of approximately 6,000 square feet of an existing ground floor space in Whitehead Hall, to house a 24 hour computer study center with 50 computer workstations. The facility will offer students a wide variety of computer services including links to the CUNY wide network, Internet services, E-mail accounts, and faculty teaching programs.

The design firm of Thanhauser Esterson Architects was approved by The Board of Trustees of The City University of New York on February 5, 1996, Calendar No. 4.B.

J. KINGSBOROUGH COMMUNITY COLLEGE - EDUCATIONAL TECHNOLOGY FUND:

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase fiber backbone, copper wiring, and associated installation services from Government Systems Alternative Today, under existing General Services Administration Contract Number GS-35F3145D, pursuant to law and University regulations. and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase network hardware components from Bay Networks, Inc., under existing State of New York Contract Number IT00146, pursuant to law and University regulations; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase network hardware equipment from Cisco Systems, Inc., under existing State of New York Contract Number PF00313, pursuant to law and University regulations; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase personal computer workstations from SIS Human Factor Technologies, Inc., under existing General Services Administration Contract Number GS00F-5050A, pursuant to law and University regulations; and

RESOLVED, That the total of all such purchases shall not exceed a total estimated cost of $540,000, chargeable to Kingsborough Educational Technology Fund Capital Grant.

EXPLANATION: The College, with a multi-year technology plan, will implement a campus-wide distributed information system. This entails integrating all of the College's information technology including mainframe access, electronic mail, INTERNET web access, and data transfer.

These funds will provide data communication and processing capabilities to those areas of the campus not currently connected to the College network backbone. These additional facilities to be connected house faculty offices, student labs, and classrooms. Connecting these facilities requires running fiber and category 5 copper wiring, upgrading of electrical power capacities, and upgrading network and communication components.

This effort encompasses 610 termination points for faculty and students and includes various instructional facilities (i.e. student labs, classrooms, and lecture centers). This resolution has been reviewed and approved by the University Dean for Instructional Technology and Information Services.

K. CITY COLLEGE - UNDERGRADUATE AND GRADUATE BULLETINS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of City College for the composition, printing, binding, and delivery of the 1997-1999 City College Undergraduate and Graduate Bulletins. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $150,000, chargeable to FAS Code
219401438, during the fiscal year ending June 30, 1997. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The City College undergraduate and graduate bulletins serve as the official record of information on the College and its programs and services for students, faculty, staff, and the public at large.

M. UNIVERSITY CONTRACTING OFFICE - SYSTEMS AND TELECOMMUNICATIONS INITIATIVE (STI):

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to continue the Systems and Telecommunication Initiative for a four-year term. The annual cost of the project is estimated at $800,000 for the period July 1, 1997 through June 30, 1998. Contracts entered into as a result of this Initiative shall be subject to all applicable law and University rules and regulations, and chargeable to the appropriate colleges' codes.

EXPLANATION: The Initiative improves the effectiveness and efficiency of information and data management services throughout the University by standardizing and coordinating a wide variety of systems and telecommunications activities. Under the Systems and Telecommunications Initiative, CUNY secures the necessary services, equipment, and software through competitive bidding or through existing New York State, New York City, Board of Education, or GSA contracts. The Systems and Telecommunications Initiative is enhancing systems and communications capacities for faculty and students throughout the University. Specific projects include: the Student Information Management System (SIMS); CUNYNET (the next generation of communication linkages among the campuses), and enhancing administrative systems at all CUNY colleges to eliminate redundancy and increase productivity. (June 22, 1992, Calendar No. 4.P.) This resolution has been reviewed and approved by the University Dean for Instructional Technology and Information Services.

N. NEW YORK CITY TECHNICAL COLLEGE - VOORHEES ENDOWMENT FUND:

RESOLVED, That the Board of Trustees of The City University of New York authorize the expenditure of a sum not to exceed $275,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies and equipment to support the technical and industrial educational programs of New York City Technical College during the fiscal year ending June 30, 1998.

EXPLANATION: In accordance with the terms of the Voorhees Endowment Fund, the College proposes to use $275,000 for the following purposes: Library acquisitions ($75,000), Technology Improvements ($50,000), Hospitality Management ($50,000), Technical and Industrial Equipment ($30,000), Recruitment for Technical and Industrial Program ($50,000), and adjunct support ($20,000). The resolution for the prior year totaled $300,000.

O. UNIVERSITY ACCOUNTING OFFICE - UNIVERSITY INVESTMENT POOL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Accounting Office to accept funds from College Associations, Auxiliary Enterprise Boards, College Foundations, Alumni Associations, and any other college related entities for investment in the University's Investment Pool.

EXPLANATION: The use of the University's Investment Pool will permit college related entities to maximize their rates of return and to ensure that there is sufficient income to achieve their objectives. The resolution authorizes, at the discretion of the college entity, participation in the University Investment Pool which has, over the years, out performed college entity investment strategy.

The college related entities investing funds will be required to include a written statement which specifies that they have proper accounting records on a fund by fund basis which are complete and accurate. These records must be maintained in accordance with Generally Accepted Accounting Principles (GAAP). In addition, the entities' financial statements must be audited by a certified public accounting firm.
P. MEDGAR EVERS COLLEGE - ACQUISITION OF PROPERTY:

RESOLVED, That the Board of Trustees of The City University of New York approve the acquisition for use by Medgar Evers College of the real property and improvements thereon (all such property collectively referred to as the "New Site") that is more particularly described on Schedule A that was approved by the Fiscal Affairs Committee on June 2, 1997:

(a) at such price as set by a court, if the site is acquired through the exercise of eminent domain, or

(b) at the purchase price not to exceed the price set forth on Schedule A, if the acquisition is effected by a negotiated purchase of the New Site,

plus any other costs associated with the acquisition of the New Site, including, as applicable, costs associated with eminent domain proceedings; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize the Dormitory Authority of the State of New York to proceed with the acquisition of the New Site, either:

(a) through the exercise of the Dormitory Authority's eminent domain power, or

(b) through a negotiated purchase, in which event the Dormitory Authority is further authorized to enter into a contract to purchase the New Site and to enter into such other agreements, instruments and documents as are necessary to effect such purchase, at a purchase price that does not exceed the purchase price set forth on Schedule A; and be it further

RESOLVED, That the Board of Trustees of The City University of New York request the City University Construction Fund to approve the acquisition of the New Site for the benefit of Medgar Evers College and to authorize the Dormitory Authority of the State of New York to proceed with the acquisition of the New Site either by exercise of the Dormitory Authority's eminent domain power or by means of a negotiated purchase, as applicable.

EXPLANATION: On November 27, 1995 (Calendar No. 5.A.), The Board of Trustees of The City University of New York approved a Master Plan for Medgar Evers College. Among other things, the Master Plan highlighted the acute space deficit at the College. Accordingly, the approved Master Plan provided for the expansion of the net assignable square feet ("NASF") for the College to an aggregate of 576,747 NASF to meet the College's current and projected enrollment needs. The New Site will be used to provide the NASF deemed necessary for the College in accordance with the approved Master Plan.

Moneys to cover the cost of the proposed acquisition were included in the University's capital budget request and were appropriated and bonded in fiscal year 1994-1995. The appraised value of the New Site is within the bonded amount available to complete the acquisition.

R. QUEENSBOROUGH COMMUNITY COLLEGE - INSTALLATION OF DOMESTIC WATER FILTRATION SYSTEM:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Metro Tech Consulting Engineers for the design and supervision of construction for the installation of a domestic water filtration system at Queensborough Community College, CUNY Project No. QB006-089. The total estimated cost of this contract shall not exceed $49,447 chargeable to Capital Project No. HN-206. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.
EXPLANATION: The scope of this project is to investigate, recommend, and design modifications to the existing domestic water supply system for the Medical Arts Building. The consultant will also be responsible for engaging the services of a testing laboratory to analyze the water samples from the existing system.

The proposed firm was selected in accordance with law and the procedures established by the University.

S. QUEENSBOROUGH COMMUNITY COLLEGE - HOT WATER HEATER AND BOILER FOR THE CAFETERIA:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of EME Group Consulting Engineers for the design and supervision of construction for the installation of a hot water heater and boiler for the cafeteria at Queensborough Community College, CUNY Project No. QB026-090. The total estimated cost of this contract shall not exceed $40,000, chargeable to Capital Project No. HN-206. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: The scope of this project is to design and prepare contract documents for the installation of a new gas-fired hot water heater and a new gas-fired boiler. The cafeteria is presently provided with hot water from hot water heaters in the mechanical equipment room. There is also a heat exchanger providing steam for cooking. The source of heating, both for hot water and steam, is high temperature hot water from the central boiler plant. During boiler shutdowns twice a year for planned maintenance, the cafeteria is left without hot water and steam for cooking. This project will eliminate these shutdowns. The consultant will also provide construction supervision.

The proposed firm was selected in accordance with law and the procedures established by the University.

At this point Trustee Price left the meeting.

F. BARUCH COLLEGE - BARUCH ACADEMIC COMPLEX (DESIGN FOR A NEW FACILITY AND RENOVATION OF 137 EAST 22ND STREET):

RESOLVED, That the Board of Trustees of The City University of New York accept the preliminary plans and cost estimates for the design of the Baruch Academic Complex, including the renovation of 137 East 22nd Street, as prepared by Kohn Pedersen Fox Associates, P.C.; and be it further

RESOLVED, That the City University Construction Fund be requested to accept such preliminary plans and cost estimates; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to complete final contract documents and cost estimates for the work.

EXPLANATION: The Baruch Academic Complex project will be located on two sites: on land referred to as Site B (bound by Lexington Avenue to the west, 24th Street to the south and 25th Street to the north) and at 137 East 22nd Street. Site B will contain 785,000 gross square feet, accommodate two of the College’s three main schools, and serve as the primary academic and administrative facility. Site B will house the School of Business and the School of Liberal Arts and Sciences, classrooms, laboratories, lecture halls, theaters, faculty, departmental and administrative offices, the Physical Education Department, the Student/Faculty Department, a bookstore, and dining facilities. The renovation of the four-story building located at 137 East 22nd Street will contain 28,000 gross square feet of space and will house the School of Public Affairs.

Currently the College’s three main schools and most of the ancillary spaces referred to above are located in temporary leased facilities. The completion of the Academic Complex will eliminate the College’s need to lease these facilities, which will result in yearly savings of $18 million. In an effort to expedite its completion, therefore, the project consists of overlapping phases of design and construction.
The Board of Trustees of The City University of New York approved the selection of Kohn Pedersen Fox and Associates P.C. on February 27, 1995, Calendar No. 4.C.

TRUSTEE BABBAR stated that the basic issue simplified is the question of the net to gross ratio of the building floor area. There are industry standards, national standards, and international standards, which talk about those ratios for the building to be efficient and economically efficient. We tried to meet with the architects a few times to find out if they were ready to reduce the gross, not the net but the gross, by taking spaces out of the corridors, or out of the lobbies of the building. We really struggled through this. The planning for this building really got started in 1993 or 1994 and I understand that at that time there were no requirements from the facilities division to ask for those net to gross ratio efficiencies to be put in the building. Also this building was to be built on a fast track meaning that there were different contracts let out where one was to start and the other would overlap, and the leases on the existing buildings were costing the City University a lot of money. Considering these factors and the fact that equipment and material has already been ordered, although I still strongly feel that this building is not as efficient as it possibly could be, I'm willing, at this stage, to let this building be permitted to be built the way it's designed. Even if we redesigned this building and it took two more years to redesign and the process wouldn't be delayed that much, it may not really, cost wise, prove to us that we have really achieved what we wanted to at this stage.

Q. QUEENS COLLEGE - SELECTION OF CONSULTANT FOR DESIGN OF A CENTER FOR MOLECULAR AND CELLULAR BIOLOGY:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with an architectural firm for the design and supervision of construction of a facility to house a new Center for Molecular and Cellular Biology at Queens College. Such firm shall be selected in accordance with law and procedures established by the University by a subcommittee of the Committee of Fiscal Affairs. The total estimated cost of this contract shall not exceed $1,517,000, chargeable to Capital Project No. QC073-797; and be it further

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of October 28, 1996 (Calendar No. 4.B.) for the fiscal year 1997/98 Capital Budget for Queens College, to authorize the addition of a new project titled "The Center for Molecular and Cellular Biology" at a total design, construction, and equipment cost of $30 million in fiscal year 1997/98.

EXPLANATION: A new Center for Molecular and Cellular Biology is being established at Queens College. The Center will occupy 25,000 NASF/42,000 GSF of new space. The College is securing approximately $15 million from private sources for the Center and seeks a matching $15 million from the State for the design, construction, and equipment of the building. The three (3) story building will be located at a suitable site on campus and will contain state-of-the-art science laboratories and office space. Occupancy is planned for October 1999.

To take advantage of this opportunity it is necessary for the Board of Trustees of The City University of New York to amend the Capital Budget Request FY 1997/98 and secure arrangements for the appointment of an architectural consultant.

TRUSTEE BABBAR stated that this is actually a brand new building for which we budgeted $30 million for equipment and the cost of the building in our last meeting of Fiscal Affairs. I really think that this new building should be designed to meet the industry, national, and international standards. I had a discussion with Vice Chancellor-Macari this afternoon, and we are going to make sure in this case that we put as a demand on the consultants who are designing this building that they give us those net to gross ratios. I'm willing to work closely with the Vice Chancellor's office and the architect at the design stage when the program is being put together to try to see how we can make this building more economical. We have also stated somehow that this building is going to be 24,000 square feet even though we don't have a program for this building yet. I really think we should not put down any square foot values in this resolution. Let the program be decided, and let the consultant come back and then see what space is needed and how we arrive at that figure. I would like to get a little bit involved with design, the space requirements of the building, and the program to see if the building can be made more economical.
PRESIDENT SESSOMS responded that we have made an estimate and the request for the 24,000 net square feet is the required space for the space requirements of the laboratory. What the gross square feet is depends on the design. This estimate is based on worldwide standards in petri containment facilities at the Pastor Institute and at The National Institute of Health. We would be perfectly delighted to work with you in that process, absolutely!

CHAIRWOMAN PAOLUCCI stated that with respect to this facility she has gotten some different statements from other people in Albany who are concerned about the possible escalation of the $15 million you are asking the State for. Costs do go up, and $15 million might turn out to be $20 or $25 million. This has happened in the past and certain sources tell me they're a little uneasy about that. Perhaps we could accept the resolution with the provision that if anything of that kind happens, the Board will review the situation for the State.

PRESIDENT SESSOMS responded that we will not ask the State for more than $15 million no matter what. We are prepared to raise significant funds and we will continue to do that. The State limitation should be $15 million, and we are prepared to make that assertion now.

CHANCELLOR REYNOLDS stated that we have a group meeting with President Sessoms and his representative to assess this. As you see, the representations from Chronix and so forth are not final representations. Those would need to come to the Board because as this is currently in front of you, the University would be giving away everything in perpetuity and that is not acceptable. So there's a lot more negotiation that has to occur on this matter and there are a lot more things that have to happen here involving lawyers and everything else before this can come to the Board for final signoff.

L. UNIVERSITY CONTRACTING OFFICE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute contracts on behalf of the colleges listed in the Appendix to this Resolution. The contracts will be for the purchase of uniformed guard services for the listed colleges. Each contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the particular college pursuant to law and University regulations. The estimated cost of each such purchase shall not exceed the amount listed for the initial one year term, and shall be chargeable to the listed FAS Code during the fiscal year ending June 30, 1998. Each contract shall include up to four one-year options for the University to renew in its best interest. The contracts shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: These contracts will provide twenty-four hour uniformed guard service for students, faculty, staff, and college property. Coverage will include buildings, entrances/exits, parking fields, libraries, performing arts centers, special events, and all other college activities. These resolutions have been reviewed and approved by both college security directors and the University Director of Security and Public Safety for conformity with the University Security Initiative. This resolution totals $5,632,000, it is a decrease of $2,274,500 from prior year resolutions which totaled $7,906,500. As these fourteen colleges move toward implementation of minimum staffing requirement plans, the funding for contract guards will continue to decrease.

APPENDIX A

<table>
<thead>
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<th>College</th>
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<td>Kingsborough</td>
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Minutes of Proceedings, June 23, 1997

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<tr>
<td><strong>Total:</strong></td>
<td><strong>$5,632,000</strong></td>
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</tr>
</tbody>
</table>

TRUSTEE MARINO advised that at the June 2nd joint meeting a number of issues on security policies and programs were raised by the 13 or 14 college presidents, faculty, and students who were present. Clearly all the Trustees and all the presidents agree that we are in support of the Chancellor's move to professionalize, to move from the contract security guards to a peace officer system. However, I think that it would be fair to also say that 13 of the 14 presidents criticized a number of points, which I won't go through today, and faculty raised a number of points on administrative costs. I think going forward we all are concerned about the cost of the overall program with the proclaimed amount of federal dollars that we initially received, how we will be able to adapt to that. That's something that I would like to ask Vice Chancellor Rothbard to help us look through and project. There were a number of other concerns raised dealing with training, uniforms, etc. President Lynch, in his unique perspective, gave us a little bit of an education that day.

Madam Chair, I would like to propose that you establish a task force with a delineated period of time for us to come back to the Board, by let's say the November or the December meeting, so that prior to the new semester we would have reviewed and, if necessary, propose some changes in the security policies, and that in that interim period we poll on the implementation of any other features of the current security policy. I would recommend that this be a small group. Trustee Rios attended the June 2nd meeting and volunteered to serve. I, again, am willing to also serve on this task force. I would recommend to you that people also be asked to serve: President Lynch because of the unique nature of John Jay College and its faculty who do the training; President Jackson for the sake of continuity since he was on the initial Security Committee; someone from the faculty, the Professional Staff Congress, the students; and maybe two directors of security—one from one of the more urbanized campuses like John Jay, or Baruch, or Hunter--and one from some other borough campus like Staten Island. I would also like to request that the New York City Police Department send a representative to help us think through this. I also would specifically request that the Chancellor designate Director of Security Jose Elique from the Central Administration since he is the person dealing with the issue. The goal would be to see what the needs are and perhaps try to have a policy that is more adaptive divisionally to what the needs are rather than one universal policy.

CHAIRWOMAN PAOLUCCI stated that she is perfectly happy to do that, and such a committee is in place as of now.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM AND RESEARCH: RESOLVED, That the following items be approved:

A. LEHMAN COLLEGE - M. S. AND ADVANCED CERTIFICATE IN FAMILY NURSE PRACTITIONER:

RESOLVED, That the programs in Family Nurse Practitioner leading to the Master of Science degree and to the Advanced Certificate to be offered at Lehman College be approved effective September 1997, subject to financial ability.

EXPLANATION: The purpose of the proposed programs is to provide registered nurses with the knowledge and skills necessary to meet the New York State Education Department requirements for licensure as family nurse practitioners. The programs are intended to recruit and graduate family nurse practitioners who will provide primary health care for children, adults, and older adults in medically underserved communities in New York City.

The Master of Science degree program (42 credits) is for nurses who hold a baccalaureate degree and the Advanced Certificate program (24 credits) is for nurses who have already earned a Master's degree in nursing.

Lehman College currently offers four graduate nursing programs that require several of the same courses that are also required for the proposed programs. Only four new courses will be needed to offer the new programs. In addition, Lehman College and Hunter College, which also offers graduate nursing programs, will coordinate graduate nursing course offerings to reduce duplication and save costs for both colleges.
B. QUEENSBOROUGH COMMUNITY COLLEGE - A. A. S. IN TELECOMMUNICATIONS TECHNOLOGY:

RESOLVED, That the program in Telecommunications Technology leading to the Associate in Applied Science degree to be offered at Queensborough Community College be approved, effective September 1997, subject to financial ability.

EXPLANATION: In March 1996, the Board of Trustees authorized Queensborough Community College, Bronx Community College, and New York City Technical College to offer the A.A.S. degree in Telecommunications Technology to qualified NYNEX employees selected by the corporation on a seniority basis. These programs were designed to provide NYNEX employees with the knowledge and skills necessary to work with the advanced technologies of today's fast changing and expanding telecommunication industry.

Because employees are admitted to the corporate-specific programs on a seniority basis, there are many other interested NYNEX employees as well as other persons who would like to pursue a degree in Telecommunications Technology. NYNEX has encouraged participating colleges to offer a 'generic' program and is willing to recognize the 'generic' degree for upgrading its employees.

The curriculum for the generic program is similar to the NYNEX program but contains more liberal arts and science credits, as required by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology (TAC/ABET), which will accredit the new program.

All the courses in the program are already offered on a regularly scheduled basis. Only modest additional adjunct faculty costs are necessary to offer the program initially. Should enrollment increase as projected, an additional full-time member will be needed in the third year.

C. BRONX COMMUNITY COLLEGE - A. A. S. IN TELECOMMUNICATIONS TECHNOLOGY:

RESOLVED, That the program in Telecommunications Technology leading to the Associate in Applied Science degree to be offered at Bronx Community College be approved, effective September 1997, subject to financial ability.

EXPLANATION: In March 1996, the Board of Trustees authorized Bronx Community College, Queensborough Community College, and New York City Technical College to offer the A.A.S. degree in Telecommunications Technology to qualified NYNEX employees selected by the corporation on a seniority basis. These programs were designed to provide NYNEX employees with the knowledge and skills necessary to work with the advanced technologies of today's fast changing and expanding telecommunication industry.

Because employees are admitted to the corporate-specific programs on a seniority basis, there are many other interested NYNEX employees as well as other persons who would like to pursue a degree in Telecommunications Technology. NYNEX has encouraged participating colleges to offer a 'generic' program and is willing to recognize the 'generic' degree for upgrading its employees.

The curriculum for the generic program is similar to the NYNEX program but contains more liberal arts and science credits, as required by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology (TAC/ABET), which will accredit the new program.

All the courses in the program are already offered on a regularly scheduled basis. No new full-time faculty will be required to support this program. Only modest additional adjunct faculty costs are necessary to offer the program.

D. QUEENS COLLEGE - M. S. IN EDUCATION IN EARLY CHILDHOOD EDUCATION:

RESOLVED, That the program in Early Childhood Education leading to the Master of Science in Education degree to be offered at Queens College be approved, effective September 1997, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide graduates with the knowledge and skills necessary to qualify for New York State permanent certification in Elementary Education with an annotation in Early Childhood Education.
Queens College has offered a concentration in Early Childhood Education as part of an existing Master of Science in Education program in Elementary Education for twenty-five years. New York State recently approved an annotation in Early Childhood to be added to the basic Elementary (prekindergarten - grade 6) certification for those completing an approved graduate program in Early Childhood Education (prekindergarten - grade 2). Thus separate registration is required for this program. All the courses required in the proposed program are currently offered on a regularly scheduled basis at the College. No new resources will be required to support this program.

E. QUEENS COLLEGE - CLOSURE OF DEPARTMENTS OF COMMUNICATION ARTS AND SCIENCES AND OF LINGUISTICS AND CREATION OF DEPARTMENTS OF MEDIA STUDIES AND OF LINGUISTICS AND COMMUNICATION DISORDERS:

RESOLVED, That the Department of Communication Arts and Sciences, and the Department of Linguistics at Queens College be abolished, and that a Department of Media Studies, and a Department of Linguistics and Communication Disorders be established, effective July 1, 1997.

EXPLANATION: The Queens College programs which involve the study of human speech, language, and communication are presently housed in two separate departments. The effect of this motion is to reorganize the existing structure to enable these programs to be brought together into a single department, with Media Studies retained in a separate department. The reconfiguration will foster development of innovative clinical, teaching, and research opportunities.

The new Department of Linguistics and Communication Disorders will offer the undergraduate programs leading to the B.A. in Communication Sciences and Disorders, the B.A. in Linguistics and the B.A. in Teaching English to Speakers of Other Languages (TESOL) and graduate programs leading to the M.A. in Speech-Language Pathology, the M.A. in Audiology, the M.A. in Applied Linguistics and the M.S. in Education in TESOL. The new Department of Media Studies will offer the undergraduate program leading to the B.A. in Communication: Arts and Media, and the graduate program leading to the M.A. in Media Studies.

The motion was adopted by the Queens College Academic Senate at its meeting of February 13, 1997, and has the full support of all affected faculty. The necessary personnel transfers will be effected through the University Report Addendum.

F. QUEENS COLLEGE - CENTER FOR MOLECULAR AND CELLULAR BIOLOGY:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Center for Molecular and Cellular Biology at Queens College, effective immediately, subject to financial ability.

EXPLANATION: The primary goal of the Center for Molecular and Cellular Biology will be to conduct innovative molecular and cellular biological research in the development of vaccines and cures for HIV/AIDS and other chronic infectious diseases. In the pursuit of this goal the Center will mobilize the efforts of private entities worldwide in coordination with public institutions that are pursuing similar research. The Center will also support educational efforts to promote prevention of HIV/AIDS and other chronic infectious diseases.

As a result of a generous gift from Dr. Bernard Salick, an alumnus of Queens College, physician, philanthropist, and founder of the Salick Comprehensive Cancer Centers, and Gloria Salick, his wife, Dr. Luc Montagnier a virologist at the Pasteur Institute in Paris who first isolated the Human Immunodeficiency Virus (HIV-1), has agreed to come to Queens College beginning in October 1997, and become the founding director of the Center for Molecular and Cellular Biology. The Center will begin operations in the fall, 1998, and plans to move into a new research facility to be built on the Queens campus in the late fall, 1999.

Queens College will raise $15 million from private donations in partial support of capital and related costs for the construction of the proposed research facility, estimated to total $30 million. Operating costs for the Center's research will be supported by the College and by funds to be sought from public funding agencies such as the National Science Foundation and the National Institutes of Health, as well as from foundations, pharmaceutical companies, and individual donors.

The director of the Center for Molecular and Cellular Biology will report to the Vice President of Graduate Studies and Research at Queens College and will collaborate with the College's academic divisions and departments.
G. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - WAIVING THE BYLAWS TO PERMIT A CERTIFICATED LECTURER TO BE ELECTED TO THE PERSONNEL AND BUDGET COMMITTEE:

RESOLVED, That notwithstanding Section 9.1.e. of the Bylaws of the Board of Trustees of The City University of New York, Richard Packard, a certificated lecturer in the Department of Health Education at Borough of Manhattan Community College, may be elected to the department Personnel and Budget Committee, effective September 1, 1997.

EXPLANATION: Following the transfers and restructuring of the current Department of Physical Education, Health, Recreation and Dance, the renamed Department of Health Education will be left with four tenured faculty members, one of whom will be taking Travia Leave next year, and one certificated lecturer. Section 9.1.e. of the Bylaws requires that each department have "a department committee on personnel and budget, consisting of the department chairperson and where possible, of four other members who must have faculty rank." In view of the small number of tenured faculty available to serve on the department's personnel and budget committee and the unanimous opinion of his colleagues that Mr. Packard has knowledge and experience that would benefit the committee and should be permitted to serve on the committee if elected to it, the President of the College is recommending that the Bylaws be waived to permit such service in this instance.

H. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - WAIVING OF THE BYLAWS TO PERMIT AN APPOINTED CHAIR:

RESOLVED, That notwithstanding Section 9.1.b. of the Bylaws of the Board of Trustees of The City University of New York, the chairperson of the Department of Cooperative Education at Borough of Manhattan Community College shall be designated by the President of the College rather than be elected by the faculty, effective September 1, 1997.

EXPLANATION: Section 9.1.b. of the Bylaws states that the "executive officer of the department" shall be "elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank." The exception, specified later in the same Section, states: "Notwithstanding anything in the foregoing to the contrary, in the library department, the president of the college shall from time to time recommend a member of the department to the board for designation as chairperson." Library departments are distinguished in this manner from teaching departments because of their service functions, which, for example, require the service of the chair on a twelve month schedule. The renamed Department of Cooperative Education will have a similar service function and will require a twelve-month chair. Hence, it is proposed that another exception be made to the general rule of elective chairs so that the President of Borough of Manhattan Community College be permitted to designate a chair for the Department of Cooperative Education, subject to approval by the Board of Trustees.

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE - GOVERNANCE OF THE DIVISION OF THE SCHOOLS OF THE HEALTH PROFESSIONS - COMMITTEES ON PERSONNEL AND BUDGET:

RESOLVED, That the Board of Trustees approve the following provisions to apply to the Hunter College Division of the Schools of the Health Professions, effective July 1, 1997.

(a) Each of the two Schools in the Division shall have an elected Director who shall function as, and have all the rights and responsibilities of a Department Chairperson. Each School shall also have a School Personnel & Budget Committee (P & B) which shall be equivalent to a Department P & B Committee.

(b) The Directors of the two Schools and two members of each of the School P & B Committees who have been elected by members of the School having faculty rank shall serve on the Division P & B Committee.
(c) The Directors of the two Schools and one tenured faculty member from each of the two Schools who has been elected to the Division P & B Committee, and has been elected by the members of each of the Schools having faculty rank, shall sit on the College-wide P & B Committee with full voice and vote.

(d) The Dean of the Division of the Schools of the Health Professions shall preside with voice, but without vote, over the Division P & B Committee. The Dean shall sit at the College-wide P & B Committee with voice, but without vote; and be it further

RESOLVED, That any inconsistent provisions of Article 8 and 9 of the Board Bylaws be waived and that the previous Board resolutions on the Schools of the Health Professions of December 18, 1978, Calendar No. 5, and June 17, 1974, Calendar No. 5, are superseded.

EXPLANATION: This resolution pertains to the two Schools of Hunter College which educate students for professional careers in the health professions, the School of Nursing and the School of Health Sciences, which constitute the Division of the Schools of the Health Professions. Hunter College is establishing a Dean of the Division of the Schools of the Health Professions. Instead of each School having an appointed Dean, each School will now have an elected Director with rights and responsibilities equivalent to a Department Chair. Each School will continue to have its own equivalent of a Department P & B Committee, with an elected Director, rather than an appointed Dean, serving as chair of the School P & B Committee, consistent with the Board Bylaws. The Director of each School will now be a voting member of the School P & B Committee whereas before, the Dean served without vote. The Division P & B Committee will now have seven members, including the Dean as a non-voting chair, and the two Directors with votes, whereas before the Division P & B consisted of five members with the two Deans alternating as a non-voting chair. Also, the Directors of both Schools will now serve as voting members of the College-wide P & B Committee, whereas before the two Deans served as non-voting members of the College-wide P & B Committee. The College-wide P & B Committee shall, however, continue to have two voting members from each School, with one voting faculty member in addition to the Director. The members of the School having faculty rank shall continue to elect two of the tenured members of the School P & B Committee and its Director to serve as members of the Division P & B Committee. One of the two elected persons from the Division P & B Committee and each of the School Directors will also serve on the College-wide P & B Committee. After considerable discussion and consultation with faculty in the two Schools, there was unanimous support for these governance changes. The College believes that greater communication, faculty interaction, and the academic goals of improved research, service, and teaching will be facilitated with one Dean to oversee and administer the two Schools, rather than two, which will also reduce administrative costs to the College. Board Bylaw Section 8.10 providing for a College-wide P & B Committee is waived in so far as it provides only for the department chairs to be on the College-wide P & B Committee and this resolution provides for the Director (Chair) and one other faculty member from each School to be voting members of the College-wide P & B Committee. Article VIII also continues to be waived for the Division P & B Committee structure at Hunter College referred to in the College's Governance Plan.

C. QUEENS COLLEGE - ESTABLISHMENT OF THE BERNARD AND GLORIA SALICK CHAIR IN MOLECULAR AND CELLULAR BIOLOGY:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Bernard and Gloria Salick Chair in Molecular and Cellular Biology in the Department of Biology at Queens College, named in honor of Bernard and Gloria Salick.

EXPLANATION: Dr. Bernard Salick, M.D., who received his undergraduate degree from Queens College (Class of 1960), has made highly acclaimed and significant contributions to the treatment of cancer and immunologically-related diseases and to the care of cancer patients. Dr. Bernard Salick and his wife, Gloria Salick, have made a gift of $3 million to establish the Bernard and Gloria Salick Professorship in Molecular and Cellular Biology in the Department of Biology at Queens College.

Queens College is in receipt of the entire $3 million which will be invested and the income will support the salary and auxiliary expenses of the professorship.
The College is recommending that Dr. Luc Montagnier, a world-renowned research virologist, who with his team of researchers, first isolated the Human Immunodeficiency Virus (HIV-1), be appointed as the Bernard and Gloria Salick Professor of Molecular and Cellular Biology.

D. BARUCH COLLEGE - AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of Baruch College be approved; and be it further

RESOLVED, That in four years, during the Spring 2001, there shall be a faculty referendum on whether a charter revision commission shall be appointed to revise the Governance Plan. In the event the referendum passes, by a majority vote, a proposed revised Baruch College Governance Plan shall be presented to the Board for adoption by September 1, 2002.

NOTE: (See Appendix A)

EXPLANATION: Three years ago, the Board of Trustees approved Interim Governance Guidelines for Baruch College to enable the College to implement a revision of its three school structure. The three schools became the School of Business, the School of Liberal Arts and Sciences, and the School of Public Affairs. The new School of Public Affairs was established as the academic equivalent of a department, and the two Departments of Student Personnel Services and Library became college departments not assigned to any of the three schools. In approving the Interim Governance Guidelines for a three year period ending August 31, 1997, the Board directed Baruch College to present a revised College Governance Plan to the Board for adoption by September 1, 1997. Following three years of work and consultation, the revised governance plan was approved both by a majority of the faculty voting (134 to 91) and a majority of the students voting (817 to 241). Even though it was approved by a majority of the faculty (60%), and students (76%) voting, these votes did not meet two requirements of the current governance plan for the approval of amendments. Currently, the governance plan requires that amendments to the plans be approved by two-thirds of the faculty and students, in a vote in which 20% of each constitutory has participated. About 56% of the eligible faculty and 7.2% of the eligible students voted. The College President is recommending that the revised governance plan be adopted by the Board, because it is the result of three years of work and has the support of the majority of the faculty, and students who voted in conjunction with student government elections.

At this point Vice Chairman Badillo left the meeting.

NO. 7. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following items be approved:

A. BARUCH COLLEGE - STUDENT ACTIVITY FEE INCREASE - DAY SESSION:

RESOLVED, That the student activity fee paid by Baruch College undergraduate day session students be increased by $5.00 per semester for full-time and part-time students to be earmarked for the Early Learning Center (Child Care) and allocated by the College Association effective Fall 1997 in accordance with the following schedule:

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<tr>
<th>EARMARKING</th>
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<th>CURRENT FEE</th>
<th>PROPOSED FEE</th>
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<td>FT/PT</td>
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<tr>
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<td><strong>Total Student Activity Fee</strong></td>
<td></td>
<td><strong>$55.00/$25.85</strong></td>
<td><strong>$60.00/$30.85</strong></td>
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</table>
The Summer Day Session Student Activity Fee shall also increase by $5.00, from $3.85 to $8.85, effective Summer 1998, to be earmarked for the Early Learning Center (Child Care), and allocated by the College Association, with $3.00 continuing to be earmarked for the Student Center and allocated by the College Association, and $0.85 earmarked to the University Student Senate. The Day Summer Session Fee shall be paid by all students registered as Day Session students during the previous Spring Semester.

Surpluses to the earmarked fees shall accrue to the respective earmarked purposes for which they were generated.

EXPLANATION: The proposed student activity fee schedule represents an increase of $5.00 in the full-time, part-time and summer session fees, paid by undergraduate day session students, which will be earmarked for the Early Learning Center (Child Care). This increases the earmarkings for the Early Learning Center from $5.00 to $10.00 for full-time students, and from $2.00 to $7.00 for part-time students, and establishes a $5.00 earmarking for summer session. The Early Learning Center fee will be allocated by the College Association.

A student activity fee referendum was held in accordance with University Bylaw Section 16.12, in conjunction with student government elections held May 5 - May 8, 1997. The vote on the referendum was 713 in favor and 358 opposed to the fee increase, with 13.2% of the eligible students voting. The College President supports the increase because of the importance of child care. Earmarkings set forth in the Board resolution may only be changed by further Board action.

C. HUNTER COLLEGE - UNDERGRADUATE STUDENT ACTIVITY FEE INCREASE:

RESOLVED. That the student activity fee paid by undergraduate students at Hunter College be increased from $56.60 to $59.35 for full-time students and from $41.30 to $42.95 per semester for part-time students, effective Fall, 1997, in accordance with the following schedule:

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<th>EARMARKED ALLOCATING BODY</th>
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<tr>
<td>University Student Senate</td>
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</tr>
<tr>
<td>Total Student Activity Fee</td>
<td>$56.60/$41.30</td>
<td>$59.35/$42.95</td>
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</table>

The Summer Session Student Activity Fee shall continue at $21.55 allocated as follows: College Association ($5.30), Student Government ($13.40), NYPIRG ($2.00) and University Student Senate ($0.85).

EXPLANATION: The proposed student activity fee schedule represents an increase of $2.75 in the undergraduate full-time and $1.65 in the undergraduate part-time student activity fee schedules, which will be locally earmarked for student activities at Hunter College's Brookdale Campus. This will increase the local earmarking for Brookdale from $0.25 to $3.00 for full-time students and from $0.15 to $1.80 for part-time students. The increases will be used for activities, including a computer room with extended hours ($1.00/$0.60), a furnished recreational center ($1.00/$0.60), social programs ($0.25/$0.15), educational and cultural programs ($0.25/$0.15) and augmentation of shuttle bus service between the two Hunter College campuses ($0.25/$0.15). The preexisting Brookdale earmarking of $0.25/$0.15 will continue to be used for the Residence Hall. The Brookdale Campus houses the College's student dormitory and the Schools of Nursing and Health Sciences.

A referendum was held in accordance with University Bylaw Section 16.12, in conjunction with student government elections held April 29 and April 30, 1997. The vote on the referendum was 173 in favor, 51 opposed and 185 abstentions, with 2.8% of the eligible students voting. The College President supports the fee increase because of the need for improved student activities and services at the Brookdale Campus.
Within the Student Government Fee, the following local earmarkings for full-time and part-time undergraduate students will exist: Brookdale ($3.00/$1.80); Emergency Food and Shelter ($0.50/$0.10); Renovation of Student Space ($0.75/$0.55); Student Government ($5.00/$3.70); Student Resource Center ($0.50/$9.00); and Student Clubs ($8.50/$4.25). Within the College Association Fee, the following local earmarkings for full-time and part-time undergraduate students will exist: Administrative Costs ($0.50/$0.22); Inter-collegiate Athletics ($10.00/$4.50); Intramural Athletics ($4.00/$1.75); Medical Office ($0.50/$0.25); Performing Arts ($5.00/$2.25); Yearbook ($1.75/$0.15); Child Care ($4.00/$2.00); Envoy ($2.00/$0.80); Media ($2.00/$1.15); Music ($1.00/$0.45); Shield ($2.00/$0.80); Disabled Study Center ($1.00/$0.45); and Welfare Rights Initiative ($3.00/$3.00).

Within the Undergraduate Summer Session Fee, the following local earmarkings for Student Government Fee will exist: $4.95 for Student Government, $0.95 for Renovation of Student Space, and $7.50 for the Student Resource Center. Within the Undergraduate Summer Session Fee, the following local earmarkings for the College Association Fee will exist: $0.80 for Disabled Student Center, $0.50 for the Medical Office, $1.00 for Child Care, and $3.00 for Welfare Rights Initiative.

Local earmarkings at the College have been established and are subject to change at the College in accordance with the referendum process set forth in University Bylaw section 16.12, provided there is no change in the total fee. The earmarkings to the allocating bodies as set forth in the resolution may only be changed by further Board action.

The student activity fee allocated by NYPIRG is refundable, in accordance with procedures subject to the approval of the College President.

B. BROOKLYN COLLEGE - STUDENT ACTIVITY FEE INCREASE - COLLEGE OF LIBERAL ARTS AND SCIENCES (DAY SESSION):

RESOLVED, That the student activity fee paid by students in the College of Liberal Arts and Sciences (Day Session) be increased by $3.00 from $88.55 to $91.55, effective Fall 1997, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>CURRENT FEE</th>
<th>PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Government</td>
<td>$8.50</td>
<td>$8.50</td>
</tr>
<tr>
<td>Student Center Board</td>
<td>27.50</td>
<td>27.50</td>
</tr>
<tr>
<td>College Association</td>
<td>44.70</td>
<td>47.70</td>
</tr>
<tr>
<td>College Assn./Student Govt.</td>
<td>4.00</td>
<td>4.00</td>
</tr>
<tr>
<td>NYPIRG</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>University Student Senate</td>
<td>0.85</td>
<td>0.85</td>
</tr>
<tr>
<td><strong>Total Student Activity Fee</strong></td>
<td><strong>$88.55</strong></td>
<td><strong>$91.55</strong></td>
</tr>
</tbody>
</table>

The Undergraduate Summer Session Student Activity Fee shall also increase by $3.00, from $51.85 to $54.85, effective Summer 1998, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>CURRENT FEE</th>
<th>PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Government</td>
<td>$2.50</td>
<td>$2.50</td>
</tr>
<tr>
<td>Student Center Board</td>
<td>27.50</td>
<td>27.50</td>
</tr>
<tr>
<td>College Association</td>
<td>21.00</td>
<td>24.00</td>
</tr>
<tr>
<td>University Student Senate</td>
<td>0.85</td>
<td>0.85</td>
</tr>
<tr>
<td><strong>Total Student Activity Fee</strong></td>
<td><strong>$51.85</strong></td>
<td><strong>$54.85</strong></td>
</tr>
</tbody>
</table>

EXPLANATION: The proposed student activity fee schedules represent an increase of $3.00 in the student activity fee paid by students in the College of Liberal Arts and Sciences and a $3.00 increase in the undergraduate Summer Session fee, to establish a local earmarking for child care, which will be allocated by the College Association.
A student activity fee referendum was held in accordance with University Bylaw Section 16.12, in conjunction with student government elections held May 12 through May 14, 1997. The vote on the referendum was 746 in favor, and 419 opposed, with 14.2% of the eligible students voting. The College President supports the fee increase because of the importance of child care on campus.

Within the $47.70 College Association fee, the following local earmarkings will exist: $18.60 for Athletics and Recreation, $5.00 for the Career Service Center, $2.00 for the Emergency Medical Service, $1.00 for Student Concerts, $1.00 for the Radio Station, $3.50 for the Academic Club Association, $0.20 for the Drop-in Center, $1.00 for SOFEDUP (disabled students), $2.40 for the Student Forensics Society, $10.00 for the Health Care Clinic, and $3.00 for Child Care. Within the $8.50 Student Government Fee, the following local earmarkings exist: $0.20 for the Riverrun Journal, $0.50 for the Broeklundia Yearbook, $0.50 for the Student Film Society, $0.25 for Hatikvah, and $0.25 for On Campus, with the remaining $6.80 going to Student Government, clubs, and other activities. Four dollars ($4.00) of the student activity fee is jointly allocated by the College Association and the Student Government, with $2.50 locally earmarked for student newspapers and $1.50 to the Lay Advocate Program. Both the Student Government and College Association must approve the budgets for the student newspapers and the Lay Advocate Programs.

Within the $24.00 Undergraduate Summer Session College Association Fee, the following local earmarkings will exist: $10.00 for Athletics, $1.00 for the Emergency Medical Service, $10.00 for the Health Care Clinic and $3.00 for Child Care.

Local earmarkings at the College have been established and are subject to change at the College in accordance with the referendum process set forth in University Bylaw Section 16.12, provided there is no change in the total fee. The earmarkings to the allocating bodies as set forth in the resolution may only be changed by further Board action.

The student activity fee allocated by NYPIRG is refundable, in accordance with procedures subject to the approval of the College President.

CHAIRPERSON PAOLUCCI stated that she wants to wish everyone a very happy summer, but I also want to take this opportunity to thank this Board. Many of it's members, as you know, are new since last year; and I want to thank them because they've done a remarkable job, given a great deal of time and effort, and I don't think anyone really understands how much time and effort has gone into it. We'll hope for a quieter year next time around, but we're ready for anything and wish us all luck.

Upon motions duly made, seconded and carried, the Meeting was adjourned at 5:49 PM.

SECRETARY GENEVIEVE MULLIN

(This is a detailed summary of the Board of Trustees' meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)
PREAMBLE

The governance of the Bernard M. Baruch College, hereafter, the College should be and is the concern of all members of the College community: students, faculty and administration. All of these constituencies must participate in the maintenance and contribute to the development and governance of the College. Each constituency has its particular area of primary concern, a reality recognized by this Governance Charter. All constituencies also have a common concern in the governance of the College—another reality recognized by this Charter. Because the various constituencies of the College are interrelated and possess common concerns, this Charter provides for communication between constituencies and joint participation on matters of mutual or general concern.

It is the policy of the College and its various Schools and Departments to provide for participation by students, faculty and administration in all appropriate areas of governance, including membership on all committees, except those for which specific structures of participation are otherwise provided.

ARTICLE I - THE GENERAL FACULTY

There shall be a General Faculty at the College whose membership endorses the principles of academic freedoms and responsibility, as defined by the AAUP statement of principles. The membership shall consist of all those who hold faculty rank or faculty status including the President and those other administrative officers who hold faculty rank or faculty status. This body shall also include twelve student members currently registered at the College, four each to be chosen by the Day Session Student Government, the Evening Session Student Assembly and the Graduate Student Assembly. All members shall be entitled to participate and vote at all meetings of the General Faculty.

Regular meetings of the General Faculty, whose presiding officer is the President of the College, shall be held at least once in the Fall Semester and at least once in the Spring Semester. The President may call this body into special sessions or shall do so upon receipt of a written request from thirty members of the General Faculty.

Regular meeting agenda shall include, but not be limited to: (1) reports from the College Faculty Senate, the University Faculty Senate, the student governments and from administrative officers; (2) the discussion of issues raised by these groups and by individuals; and (3) the ratification of policies not in the explicit province of the Administration or other faculty bodies.

Both the operations and deliberations of the General Faculty and its committees are governed by the Bylaws of the General Faculty, amendments to which may be advanced from time to time as the need requires and in the manner prescribed therein.

ARTICLE II - DIVERSITY OF FACULTY PARTICIPATION

The following rules are designed to foster faculty participation on College, School and Department committees. Rules A and B below, however, do not apply to ex officio members, and they shall become effective only at the next elections following the approval of this amended Charter by the Board of Trustees.

A. Rule A

No person shall be elected to more than two consecutive two-year terms on any of the following committees:
(1) College Personnel and Budget Committee;

(2) Academic Review Committees;

(3) School Executive Committees;

(4) Executive Committee of the Faculty Senate (in the same position); and

(5) School Faculty Personnel and Budget Committee as Chair.

There must be at least a two-year interval before a person can stand again for election to the same committee or position after two consecutive two-year terms have been served.

B. **Rule B**

No person shall be elected to serve simultaneously on more than one of the following committees:

(1) School or Independent Units Personnel and Budget Committees

(2) College Personnel and Budget Committee

(3) School Academic Review Committee

(4) College Academic Review Committee

C. **Limits on Service of Department Chairs**

Curriculum and Executive Committees of the Schools, and the Executive Committee of the Senate shall include a majority of non-Chairs of departments.

**ARTICLE III - THE BARUCH COLLEGE FACULTY SENATE**

There shall be a Baruch College Faculty Senate to represent the General Faculty and formulate and recommend faculty policy to the Administration and other appropriate bodies of the College; in addition, it shall review and comment on policies contemplated or initiated by the administrative officers of the college and by other bodies of the college. Recommendations of the Senate will be regularly reported to the General Faculty.

**A. Powers and Duties**

The Senate shall be responsible for the formulation and recommendation of policy relating to the academic status, role, rights, freedoms and responsibilities of the instructional staff, college-level educational and instructional matters, and research and scholarly activities of college-wide impact.

The powers and duties of the Faculty Senate shall not extend to areas or interests which fall exclusively within the domains of the General Faculty, the President, the Professional Staff Congress, or authorized student government, except that in appropriate cases the Faculty Senate may consult and advise.

Consistent with existing bylaws and regulations of the Board of Trustees, the Senate shall be empowered to adopt and amend its own bylaws, subject to ratification by the General Faculty.
B. Ex Officio Membership

*Ex officio* members without vote shall include the President, the Vice-Presidents, and the full Deans of the College; the College Chapter Chair of the Professional Staff Congress, and the Presidents of the three student governments.

**ARTICLE IV - STUDENT GOVERNANCE**

It shall be the purpose of student governance to represent, promote and protect the interests of all students at the College.

A. Student Governments

1. There shall be three student governments, each representing a separate student constituency: the Day-Session Student Government, the Evening-Session Student Assembly, and the Graduate-Student Assembly. These governments shall operate under their respective constitutions, the official copies of which shall be on file in the Office of the Dean of Students.

2. There shall be a Council of Student Governments - hereafter, the Council - whose membership shall consist of the four ranking executive officers of each student government as defined by their respective constitutions. The purpose of the Council is to represent, articulate, and pursue the common interests of the student governments. The powers and duties of the Council shall not extend to areas or interests which fall exclusively within the domain of the individual student governments. The Council shall operate under its own by-laws, a copy of which shall be on file in the Office of the Dean of Students.

3. The student body shall have the right to consolidate any or all of these governments through a referendum approved by each constituency. All such referenda shall insure that each constituency be represented in proportion to its numerical importance.

B. Student Elections

1. There shall be a six-member Student Elections and Governance Review Committee comprised of two day undergraduates, two evening undergraduates and two graduate students. The President of the College shall appoint these members from a list of nominees submitted by each of the three student governments.

2. The Student Elections and Governance Review Committee shall be responsible for establishing procedures for the conduct and supervision of all student elections and referenda, and for their certification. It shall also adjudicate questions arising from the constitutions of the student governments.

C. Student Referenda

The student body of the College shall have the right to initiate referenda on any matter within the jurisdiction of student governance. All referenda shall be initiated by petition of at least ten percent of the appropriate constituency, and shall be in effect when approved by a majority of those voting at a duly authorized election.

D. Student Media

1. There shall be a five-member Student Media Council comprised of two day undergraduates, one evening undergraduate, one graduate student, and a designee of the Dean of Students. The student members shall be elected annually by their respective constituencies.

2. The Student Media Council shall monitor compliance by all student media with their respective constitutions.
ARTICLE V - THE COLLEGE PERSONNEL AND BUDGET COMMITTEE

A. Composition

The College Personnel and Budget Committee shall consist of the President as the non-voting chair; the Vice President for Academic Affairs; the Vice President for Student Development/Dean of Students; the full Deans of the several Schools; the Chairs of each of the School Personnel and Budget Committees; the Chair of the Personnel and Budget Committee for the Department of the Library and Department of Student Development and Counseling (Independent Units), who shall be of faculty rank and not a department chair; at least nine additional members of faculty rank who shall not be department Chairs and one matriculated student in good academic standing appointed by the Council of Student Governments.

The additional faculty members shall be elected by the faculties of the College in the following manner:

(1) Each school shall elect one representative to the College Personnel and Budget Committee for every hundred faculty or part thereof, computed as one-half of the sum of full-time and full-time equivalent faculty on October 15 of the fall preceding the election.

(2) One member elected by the faculty of the Independent Units.

(3) Should the number of faculty members elected by the above be below the nine members necessary to meet the minimum required number, additional members shall be nominated from the floor of, and elected by, the General Faculty. When several members are elected by the General Faculty they shall not all be from the same School.

(4) All elections based on current full-time-equivalent calculations are to be conducted in the Spring semester for terms of office in the following academic year.

(5) A student member and an alternate shall be appointed by the Council of Student Governments at its last Spring meeting or as vacancies occur. Both the student member and alternate must be matriculated students in good academic standing. The alternate will serve as a replacement when the appointed student member is unable to attend.

B. Functions

The functions of the College Personnel and Budget Committee shall be to advise the President with respect to recommendations for:

(1) Instructional staff appointments and reappointments;

(2) Conferring of instructional staff tenure and certificates of continuous employment;

(3) Promotions in instructional-staff rank;

(4) The granting of fellowship and other leaves for the instructional staff;

(5) Instructional personnel policies and procedures; and

(6) Proposals and policies having instructional budgetary implications.
ARTICLE VI - ACADEMIC REVIEW COMMITTEES

There shall be two Academic Review Committees: the School Academic Review Committee and the College Academic Review Committee. Both shall be advisory to the next higher level of decision making in matters relating to instructional staff appointments, reappointments, certificates of continuous employment, tenure, leaves, promotion, and the policies, recommendations and procedures pertaining thereto. The functions of these committees shall be to review referrals and appeals transmitted to them by the President. For each personnel action only one appeal shall be permitted at any level of personnel review, with appeals permitted at a maximum of two levels. All appeals shall be addressed to the President. The Provost's Office shall coordinate the administration of all appeals.

A. The School Academic Review Committee

This committee shall hear appeals from decisions of the School Personnel and Budget Committees and from decisions of the Personnel and Budget Committee of the Independent Units, and it shall bring its positive recommendations to the College Personnel and Budget Committee for action.

It shall consist of six faculty members who shall be tenured full or associate professors other than members of any Personnel and Budget Committee or of the College Academic Review Committee plus one student member. Members of this Committee shall elect the chair from among the faculty members each year.

A student member and an alternate shall be appointed by the Council of Student Governments at its last spring meeting or as vacancies occur. Both the student member and alternate must be matriculated students in good academic standing. The alternate will serve as a replacement when the appointed member is unable to attend.

At the last Spring meeting every other year, the Faculty Senate shall elect six Faculty members for the next academic year in the following proportion: two from the School of Business; two from the School of Liberal Arts and Sciences, one from the School of Public Affairs, and one from the Independent Units.

B. The College Academic Review Committee

This committee shall hear appeals from decisions of the College Personnel and Budget Committee, and shall bring its recommendations to the President.

It shall consist of: (1) the Vice President for Academic Affairs/Provost as Coordinator who shall have voice but no vote, and (2) six faculty members who shall be tenured full or associate professors other than members of any Personnel and Budget Committee or of the School Academic Review Committee, plus one student member.

At the last Spring meeting every other year, the Faculty Senate shall elect the six Faculty members for the next academic year in the following proportion: two from the School of Business; two from the School of Liberal Arts and Sciences, one from the School of Public Affairs, and one from the Independent Units.

A student member and an alternate shall be appointed by the Council of Student Governments at its last spring meeting or as vacancies occur. Both the student member and alternate must be matriculated students in good academic standing. The alternate will serve as a replacement when the appointed member is unable to attend.

C. Student Member

A student member or alternate may not serve simultaneously on more than one of the following committees: the School Academic Review Committee; the College Academic Review Committee; or the College Personnel and Budget Committee.
ARTICLE VII - FACULTIES OF THE SEVERAL SCHOOLS AND THE INDEPENDENT UNITS

The voting Faculties of each of the constituent Schools of the College shall include: members of faculty rank or status in the School or in one of the Independent Units; representatives of faculty rank or status elected by the Faculties of the other Schools in such numbers as School Bylaws shall provide; College Laboratory Technicians who have been reappointed on an annual salary basis for a third year of continuous full-time service; the Dean, Associate Deans and Assistant Deans of the School; the Registrar or designee; and student representatives registered in the School. The number of student representatives and the manner of their selection is to be determined by the Bylaws of each School or Independent Units.

Ex officio members with voice but without vote in each School Faculty shall include: the President, the Vice President for Academic Affairs/Provost, the Vice President for Administration, the Vice President for Student Development/Dean of Students, the full Deans of the other Schools of the College and the Chief Librarian.

The various faculties of the Schools and the Independent Units shall enjoy equal or equivalent rights, including but not limited to the right to peer evaluation and the right to hold elected offices at the College, School, and Department levels. The School Faculties shall be responsible for and conduct all educational affairs including but not limited to affairs customarily conducted by an academic faculty: including the formulation of School policies relating to curriculum and degree requirements; academic credits; the granting of degrees; student admission and retention standards; and the academic status, role, obligations, and freedoms of the School Faculty.

School Faculties shall meet at least twice each semester. Special meetings may be convened by the Dean of the School, by petition of ten percent of the School Faculty, or by the Executive Committee of the School. Meetings shall be chaired by the Dean of the School or designee.

A. School Executive Committees

Once every two years, each School Faculty shall each elect an Executive Committee or its equivalent from among their voting members. The number of members and their qualifications shall be determined by the Bylaws of that School, except that the number of members may not be changed during the biennial term of office for which a particular Executive Committee has been elected. At least one member shall be a student. Each Executive Committee shall elect a Chair and a Secretary from among its members.

The Executive Committee shall advise the Dean of the School on all matters within the jurisdiction of the School Faculty. This Committee shall also serve as the Committee on Committees for each School Faculty.

B. School Personnel and Budget Committee

The Faculty of each School shall establish a Committee on Personnel and Budget vested with those functions specified for such committees in the Bylaws of the University's Board of Trustees.

(1) Schools with Several Departments

Each School Personnel and Budget Committee shall be composed of: (a) the Dean of the School with voice but without vote; (b) all department Chairs within the School, and (c) such other tenured full or associate professors as may be specified in the School's Bylaws.

This Committee shall receive from the several departments all recommendations for appointments and reappointments thereto, with or without tenure or certificate of continuous employment to the instructional staff; for promotions in rank; for special salary increments; and for applications for leaves.

It shall also hear appeals from departmental decisions regarding the above, except in the matter of initial appointments.
It shall recommend action regarding all of these matters to the College Personnel and Budget Committee.

This Committee shall also consult with the Dean of the School on the budget requests submitted by the Dean and on the allocation of funds and personnel.

(2) Schools which function as a Department of the Whole

(a) School Personnel and Budget Committee

The School Personnel and Budget Committee shall be composed of (a) the Dean of the School with voice but without vote, and (b) such other tenured full or associate professors as may be specified in the School’s Bylaws.

The School Personnel and Budget Committee shall receive from the Promotion Committee recommendations for promotions in rank and shall receive from the Tenure Committee recommendations for appointments and reappointments with or without tenure or Certificate of Continuous Employment (“C.C.E.”). The committee shall initiate recommendations for promotion to full professor, for appointments without tenure to the instructional staff, and reappointments thereto, including reappointments with a C.C.E. It shall also consider and make recommendations for leaves of absence.

It shall also hear appeals of decisions of the Promotion Committee and the Tenure Committee. It shall recommend action regarding all of these matters to the College Personnel and Budget Committee.

The Committee shall also consult with the Dean of the School on the budget requests submitted by the Dean and on the allocation of funds and personnel.

(b) Promotion Committee

Promotion to the rank of associate professor shall be considered and recommended to the School Personnel and Budget Committee only after an affirmative vote of the Promotion Committee comprised of all associate professors and full professors in the School. In the case of candidates seeking promotion to full professor, those of that rank in the School shall be given timely notice by the Dean of such candidacies and of the availability of the files for their review so that they may offer written advice on the candidates to the School Personnel and Budget Committee.

(c) Tenure Committee

The Tenure Committee in the School shall consist of all tenured professional members of the School. This committee shall consider and make recommendations for appointments and reappointments with or without tenure or C.C.E. to the School Personnel and Budget Committee.

(3) Independent Units Personnel and Budget Committee

The Library and Student Development and Counseling Personnel and Budget Committee shall be composed of seven voting members consisting of the chair of the Library Department (the Chief Librarian), the chair of the Student Development and Counseling Department (the Vice President for Student Development/Dean of Students), a tenured associate or full professor from each of these departments elected by their respective department members with faculty rank or faculty status, and a tenured associate or full professor, other than a chair, from each of the three Schools of the College, elected by their respective school faculty. The Committee shall elect its Chair, who shall not be a department Chair.

This Committee shall receive from the several departments all recommendations for appointments and reappointments thereto, with or without tenure or certificate of continuous employment to the instructional staff; for promotions in rank; for special salary increments; and for applications for leaves.
It shall also hear appeals from departmental decisions regarding the above, except in the matter of initial appointments.

It shall recommend action regarding all of these matters to the College Personnel and Budget Committee.

C. Other Committees

School Faculties shall establish such standing and ad hoc committees as they determine. Each committee shall elect its own Chair and such other officers as may be appropriate, unless otherwise provided. Included among the standing committees shall be those with the following functions:

1. Committees on Curriculum

The Faculty of each School shall establish one or more committees on curriculum, comprised of faculty, student and, where appropriate, other members or their duly designated alternates. The manner of constituting such committees and the procedures to be followed by them shall be determined by the School Bylaws. In all cases the Dean of the School or designee shall sit ex officio with vote. These committees shall include at least one representative with vote from the faculties of each of the other Schools. In addition, the committees shall include the following non-voting members: the Vice President for Academic Affairs or designee, the School’s Assistant or Associate Dean for Curricular Guidance, the Registrar or designee, and the Chief Librarian or designee.

These committees have the responsibility for reviewing and approving all courses of study, including experimental courses, offered by the School and Departments of the School, all curricula and majors or specializations offered by the School, and student admission and graduation requirements for the School. A proposal initiated by one or more Departments or by one or more members of the Faculty shall be addressed to the Dean of the School who shall refer it to the committee on curriculum.

For the purposes of curriculum development and revision (as defined in the preceding paragraph), the Departments of Library and Student Development and Counseling shall be considered constituents of the School of Liberal Arts and Sciences, and the faculty in those departments shall be eligible to serve on the appropriate School of Liberal Arts and Sciences Committee on Curriculum.

2. Committee on Academic Standing

The Faculty of each School shall establish one or more committees on academic standing comprised of faculty members and student members or their duly designated alternates. The manner of constituting the several committees and the procedure to be followed by them shall be determined by the School Bylaws and subject to the approval of the President and of the Dean of the School involved. Ex officio members shall include: (1) the Dean or designee who shall serve as Chair; (2) the Registrar or designee and the Director of Admissions or designee, who shall split one vote between the two of them; and (3) the SEEK Director or designee.

This Committee shall determine all questions arising out of the application of the rules prescribed by the Faculty regarding grades, scholastic standing, credit loads and curriculum. The Committee is vested with power to make exceptions thereto in proper cases. The Committee may be vested with additional functions by the School Bylaws.

For the purposes of matters on academic standing (as referred to in the preceding paragraph), the Departments of Library and Student Development and Counseling shall be considered constituents of the School of Liberal Arts and Sciences, and the faculty in those departments shall be eligible to serve on the appropriate School of Liberal Arts and Sciences committee on academic standing.
ARTICLE VIII - DEPARTMENTAL STRUCTURE

The most fundamental unit for the expression of faculty rights is the department. In the case of a school that functions as a department of the whole, the school is considered an academic unit equivalent to a department, and its elected coordinator for faculty advisement shall be considered the equivalent of a departmental chair as defined in CUNY Bylaws.

Each Department of the College shall have a set of Bylaws under which it will operate, and which shall be ratified by a two-thirds vote of the members with faculty rank or status of the Department. They shall be consistent with the Bylaws and Regulations of the Board of Trustees and of the General Faculty, and with this Governance Charter.

Departmental Bylaws shall include a minimum requirement for regular department meetings.

Department Chairs shall seek advice and recommendations from the students in their department regarding curriculum matters. All curriculum proposals shall have appended to the proposals a statement indicating the extent of student consultation.

A. Departmental Executive Committees

Departments shall have an Executive Committee consisting of from five to seven (as determined by the Department's Bylaws) department members of faculty rank, including the Department Chair. The Department Chair, except in the Departments of the Library and Student Development and Counseling, shall be elected by the faculty in the Department who have faculty rank. The Department Chair shall serve as Committee Chair. The Department Chair and other members of the Committee shall be elected at the same time and for a term of three years. Departments may limit in their Bylaws the number of consecutive terms of office chairs may serve. Where possible, a majority of the Committee shall consist of tenured persons in the Department.

This Committee shall consider and make recommendations for matters related to appointments without tenure to the instructional staff, and reappointments thereto, including reappointments with a Certificate of Continuous Employment. It shall also consider and make recommendations for leaves of absence. It shall transmit its recommendations on these matters to the appropriate School Personnel and Budget Committee. In the case of the School of Public Affairs, the Tenure Committee shall perform the duties of a department executive committee.

Whenever a vacancy occurs in the Office of Department Chair, and it has been determined that the Chair shall be sought from outside the Department, a Search Committee shall be appointed by the President. A majority of this Committee's members shall be from that Department, chosen with the advice of the Faculty Senate's Executive Committee.

B. Promotion Committees

The Promotions Committees in each department shall be constituted in the manner prescribed in the Bylaws of the Board of Trustees. In the case of candidates seeking promotion to full professor, those of that rank in the Department shall be given timely written notice by the Chair of such candidacies and of the availability of the files for their review so that they may offer written advice on the candidates to the School Committee on Personnel and Budget.

In the case of Schools which function as a Department of the Whole, the Promotion Committee shall be constituted and operate in accordance with the provisions of Article VII(B)(2)(b).

C. Tenure Committee

The Tenure Committee in each department shall consist of all tenured professorial members of the department. This committee shall consider and make recommendations for appointments and reappointments with tenure to the appropriate School Personnel and Budget Committee.
In the case of Schools which function as a Department of the Whole, the Tenure Committee shall be constituted and operate in accordance with the provisions of Article VII(B)(2)(c).

D. Curricula and Programs

Departments shall elect a Curriculum Committee, which shall exercise initiatives for the expression of faculty rights over programs and course offerings in the appropriate disciplines or cross disciplines of the Department.

Programs within a department are subject to its governance system. Programs developed as collaborative efforts between or among departments shall be governed as agreed upon by the departments concerned. The maximum life of an interdepartmental program shall be three years before a written governance plan for such a program shall be approved by each participating department.

ARTICLE IX - JOINT COMMITTEES

The General Faculty may establish joint and College-wide committees by agreement with the appropriate administrative officers and student governments of the College.

The Bylaws of the General Faculty shall authorize the establishment of ad hoc committees that may be deemed necessary. In addition, the General Faculty Bylaws shall establish the following Joint Committees:

A. Joint Committee on Curriculum and Articulation

This committee shall consider curriculum and matters of articulation that are college-wide in nature. It shall make recommendations to the Faculties of the several Schools as may be appropriate.

The Committee shall consist of ten voting members: two faculty members from each School to be selected in accordance with the Bylaws of that School; and three undergraduate students (two to be selected from the Day Session Student Government; one to be selected from the Evening Session Assembly; and one graduate student to be selected by the Graduate Student Assembly). The Vice President for Academic Affairs or designee, the Registrar or designee, the Chief Librarian or designee, and the several Schools' full Deans or designees shall serve ex officio with voice but without vote.

B. Joint Committee on Student Evaluation of Courses and Teaching

This committee shall have responsibility for developing, reviewing and assisting in the conduct of the College program of systematic student evaluation of courses and teaching in accordance with the policies and regulations of the Board of Trustees. This committee shall consist of fourteen voting members: three faculty members selected by the Faculty Senate; four undergraduate students elected by the respective student governments and two graduate students elected by the Graduate Student Assembly; the Vice President for Academic Affairs or designee; the full Deans of the several Schools or designees; and the Vice President for Student Development/Dean of Students or designee.

The Committee shall elect its own chair from among its members. The Provost's Office shall coordinate the meetings. The Committee shall submit a written report to the General Faculty at least once a year.

C. Search Committees

Whenever vacancies occur in the offices of full School Deans, or Vice President for Student Development/Dean of Students, or Vice President for Academic Affairs/Provost, the President shall establish faculty-student search committees in the manner described below, so as to seek the advice of appropriate members of the faculty and student bodies.
APPENDIX A
Minutes of Proceedings, June 23, 1997

The School Dean Search Committee shall be appointed by the President after consultation with the Executive Committee of the School and the Executive Committee of the Faculty Senate. At least one-third of the members of this committee shall be faculty members of the School for which the new Dean is being sought. In addition, the committee shall include at least one student selected from the majors in that School by the School’s Executive Committee in consultation with the student governments.

The Vice President for Student Development/Dean of Students Search Committee shall be appointed by the President after consultation with the Executive Committee of the Faculty Senate and the Executive Committee of the Department of Student Development and Counseling. In addition, this Committee shall include at least one teaching faculty member as well as the Chief Executive Officer of each of the student governments or designee.

In the case of a vacancy in the office of the Vice President for Academic Affairs/Provost the Search Committee shall be appointed by the President after consultation with the Executive Committee of the Faculty Senate. The Committee shall include at least one student.

D. College-Wide Consultation

Whenever the President reports that College-wide consultation has occurred, this report shall reflect that consultation with appropriate governance bodies as specified in this charter has taken place.

ARTICLE X - THE OFFICE OF THE OMBUDS

There shall be a College Ombuds who shall be a senior tenured or certificated member of the Faculty. The Ombuds shall continue to enjoy all faculty prerogatives and rights during the term of office. The office of the Ombuds is not intended to replace the normal administrative or faculty procedures.

A. Areas of Responsibility

1. To help individuals in specific cases to obtain just and equitable treatment;

2. To help administrative officers to improve their processes and procedure, not only to correct a particular inequity or injustice but also to prevent its recurrence;

3. To reconcile differences between conflicting parties and seek mutually acceptable solutions to specific cases of conflict;

4. To recommend such changes in procedures and practices as may be appropriate and to make periodic public reports. Among others, the Ombuds shall prepare for the President and for the General Faculty at the end of each academic year written activity reports. These reports shall respect the confidentiality of the persons involved.

B. Tasks

The primary task of the Ombuds is to serve as a confidential investigator in any specific case of alleged inequity, unfairness or maladministration, and then by to be the impartial spokesman, both to the person(s) making the complaint and to the person(s) against whose performance the allegation is brought.

In that capacity, the Ombuds is to have access to all relevant facts in the case, to enjoy the complete cooperation of the individual officer(s) of instruction or administration when it is requested, to receive cooperation from any complainant, to carry out work in privacy and with full respect for the rights and immunities of all parties, and having completed inquiries, to make such disposition of each case as, in his or her sole judgment, is best.
The Ombuds' second task is to make recommendations which seem appropriate for changes in rules, practices, procedures and regulations by which administrative functionaries of the student body, faculty or administration are guided.

Third, the Ombuds may recommend changes in procedures and practices which do not involve changes in rules, regulations, guidelines and statutes.

C. Term of Office

The Ombuds is to be selected for a term of one academic year, which shall be renewable, by the President after consultation with the Executive Committee of the Faculty Senate and the Chief Executive Officer of each of the student governments.

ARTICLE XI - VOTING RIGHTS

In addition to those faculty members authorized by the Bylaws of the Board of Trustees to vote in elections for department Chair and for members of Department Executive, School and College Personnel and Budget Committees, and Academic Review Committees, those Lecturers who hold Certificates of Continuous Employment shall be entitled to vote.

ARTICLE XII - PROCEDURES FOR AMENDING AND IMPLEMENTING THE GOVERNANCE CHARTER

A proposal to amend the Governance Charter of the College may be initiated by the President, or by a two-thirds vote of the Faculty Senate, or by a two-thirds vote of any of the legislative bodies of the Student Governments or by petition of ten percent of the student body, or by petition of ten percent of the Faculty who are eligible to vote for members of the Faculty Senate. Such proposals shall be submitted to referendum as soon as possible.

In a valid referendum, at least twenty percent of the eligible faculty and 15 percent of the eligible students, voting separately, must vote. Eligible voters are all those eligible to vote for members of the Faculty Senate or Student Governments. To be approved, an amendment shall require a two-third affirmative vote of each constituency voting in such a referendum.

All amendments to this Charter will require approval by the Board of Trustees before becoming effective. All findings, actions, reports and recommendations of the bodies described in the Governance Charter shall be made in writing. One or more copies must be sent to the College's archives to be available to all members of the College.

This Governance Charter shall take precedence over those Board of Trustees Bylaws inconsistent with it, and over all Bylaws, procedures and regulations of the College.

The Bylaws of the General Faculty, the Faculty Senate, the several Schools and Departments as well as the Constitutions of the several student constituencies shall be brought into compliance with this amended Governance Charter within six months of its approval by the Board of Trustees.

This Governance Charter shall not preclude subsequent revisions in the Bylaws of the General Faculty, the several School faculties and academic Departments, the Student Governments, and the Charter of the Faculty Senate, which are not inconsistent with the provisions herein.

Adopted by the Board of Higher Education on June 17, 1974; amended by the Board of Trustees on January 26, 1981, June 24, 1985, and June 23, 1997.

Interim Governance Guidelines (September 1, 1994 - August 31, 1997) were adopted on May 31, 1994.