Minutes of Proceedings, October 27, 1997

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

OCTOBER 27, 1997

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:36 P.M.

There were present:

Anne A. Paolucci, Chairwoman
Herman Badillo, Vice Chairperson

Satish K. Babbar
John J. Calandra
Michael C. Crimmins
Alfred B. Curtis
Edith B. Everett
Ronald J. Marino

Ifeachor Potts, ex officio
Sandi E. Cooper, ex officio

Secretary Genevieve Mullin

Roy P. Moskowitz, Acting General Counsel and, Acting Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant
Kisha Fuentes

Deputy Chancellor Laurence F. Mucciolo
President David A. Caputo
Acting President Emilie Coui
President Matthew Goldstein
President Frances Degen Horowitz
President Edison O. Jackson
President Charles C. Kidd, Sr.
President Vernon Lattin
President Gerald W. Lynch
President Yolanda T. Moses
President Antonio Perez
President Isaura S. Santiago

President Kurt R. Schmeller
President Allen Lee Sessoms
President Marlene Springer
President Carolyn G. Williams
Dean Kristin Booth Glen
Dean Stanford R. Roman, Jr.
Vice Chancellor Jay Hershenson
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Louise Mirrer
Vice Chancellor Richard F. Rothbard
University Dean Angelo B. Proto
A. UNIVERSITY STUDENT SENATE: Chairwoman Paolucci announced that the University Student Senate elections were held on October 12, 1997 and Mr. Md. Mizanoor Biswas was elected Chairperson. His term commences at this meeting. Mr. Biswas, a native of Bangladesh, resides in Queens. He earned his baccalaureate degree at York College and is currently enrolled as a graduate student in Economics at City College. He is active in Student Government and the Economics Society. Mr. Biswas holds a teaching assistantship and is also working in the CUNYCAP Program, where he is assigned to the Office of Student Development at York College. On behalf of the Board of Trustees congratulations and welcome!

Chairwoman Paolucci expressed thanks on behalf of the Board to Trustee Potts who has served with us for the past year.

Trustee Potts stated that first she would like to say thank you. This has been an eventful and interesting year. I have learned a lot and I am sure that I will apply it to my future endeavors. Mizanoor Biswas is my new Chair and he is certainly active and the students support him one hundred percent and so I present to you Mizanoor Biswas.

B. RESOLUTION OF APPRECIATION – ROBERT E. DIAZ:

WHEREAS, Robert E. Diaz has served with distinction as General Counsel and Vice Chancellor for Legal Affairs for seven years; and

WHEREAS, He strove to improve the quality of service provided to the Board, the Administration, and the colleges; and

WHEREAS, Mr. Diaz leaves a legacy of professionalism and a skilled team of associates and support staff to continue his tradition of competence, diligence, and integrity; now therefore be it

RESOLVED, That the Board of Trustees expresses its appreciation to Mr. Diaz for his years of dedicated service and extends its heartfelt best wishes for continued success in all his future endeavors.

C. MEMORIAL RESOLUTION MARKING THE DEATH OF DR. MINA S. REES:

WHEREAS, Dr. Mina S. Rees, prominent educator, esteemed mathematician, and Founding President of The Graduate School and University Center of The City University of New York, nurtured the institution through its formative years; and

WHEREAS, Dr. Rees was the architect of the consortium model that in drawing on a distinguished pool of faculty throughout the CUNY system has brought CUNY and The Graduate School and University Center to a place of national eminence in doctoral education; and

WHEREAS, Dr. Rees was an alumna and former faculty member of Hunter College, where she also served as Dean of Faculty from 1953 to 1961; and

WHEREAS, Dr. Rees was a pioneering woman mathematician who played a prominent role in the World War II national defense effort, in the development of the earliest computers, in the growth of mathematics studies after the war, and in shaping national policy for basic research in the sciences and for graduate education, and was the first woman elected President of the American Association for the Advancement of Science; now therefore be it

RESOLVED that Dr. Rees be acknowledged for the spirit and significance of her contributions to her country, to her profession, and to The City University of New York. She will be greatly missed and long remembered for the many legacies that she left this University and the nation.
D. PRESIDENTIAL HONORS:

Chairwoman Paolucci announced that President Marlene Springer of The College of Staten Island has been named a member of the board of directors of Project Hospitality, an interfaith agency serving the needs of the homeless, hungry, and persons living with HIV-AIDS on Staten Island.

E. COLLEGE HONORS: Chairwoman Paolucci announced the following:

1. JOHN JAY COLLEGE: President Lynch and several faculty members have been invited to join the international curriculum committee of International Law Enforcement of the Americas which is establishing an Academy that will open in Panama this November. The College has been asked to present its "Human Dignity and the Police" course as the opening unit of this five-week program. The first course will train police from Mexico, Honduras, Nicaragua, Costa Rica, El Salvador, and Guatemala.

2. CUNY LAW SCHOOL a) Based on its national survey, the National Jurist has ranked the Law School second in the country for public interest law, after Yale Law School and ahead of Cornell, Harvard, and Columbia which rank third, fourth, and fifth respectively. b) The Law School has been awarded a landmark two-year half million dollar grant by the Emma Lazarus Fund of George Soros' Foundation, the Open Society Institute, to expand on CUNY's provision of legal services to immigrants, and to undertake related curriculum development activities. The grant will permit the Law School to pilot a series of projects to be replicated by law schools around the country.

F. FACULTY HONORS: Chairwoman Paolucci announced the following:

1. David Del Tredici, Distinguished Professor of Music at City College, has received the 1997-98 ASCAP Award in recognition of the unique prestige value of his catalog of original compositions, as well as recent performances of his works. Professor Del Tredici has received an ASCAP Award every year since 1969.

2. Jill E. Bargonetti, Professor of Biological Sciences at Hunter College, has been chosen to receive a Presidential Early Career Award for Scientists and Engineers. This is the highest honor bestowed by the United States government on outstanding scientists and engineers at the outset of their independent research careers.

3. Stephen Stepachev, retired Professor of English at Queens College, has been named the first Poet Laureate of Queens.

4. Michelle Fine, Professor of Psychology at The Graduate School and University Center, has been made a Fellow of the British Psychological Association.

G. GRANTS: Chairwoman Paolucci presented for inclusion in the record the following report of Grants $100,000 or above received by the University since the last Board meeting.

THE CITY COLLEGE

a. $269,900 NSF to Lindsay, D., Chemistry, for "Raman Spectra Mass Selected Metal Clusters."
b. $213,033 NIH/DHHS to Roman, S., Med School-Admin., for "Physician's Assistant Program."
c. $200,000 NASA to Khanbilvardi, R., Civ Engineering, for "Preservation of the Environment through Education & Research on Remote Sensing of the Atmosphere & of Land."
d. $187,668 LOCKHEED SANDERS to Saadawi, T., Elec Engineering, for "ARL BAA Telecommunications."
e. $113,426 ROCKLAND TEACHER CTR to Posamentier, A., Education-Admin., for "Mathematics & Science Teacher Certification."
f. $102,487 US DEPT OF ED to Cintron, D., Elem Education, for "Bilingual Second Language Learning Master Teacher Development Project."
g. $100,000 NSF to Guner, M., Physics, for "Presidential Faculty Fellows Awards."

h. $100,000 NASA to Koplik, J., Levich Institute, for "Molecular Dynamics of Fluid Solid Systems."

HUNTER COLLEGE

a. $251,356 PHS/NIH/NATIONAL CANCER INSTITUTE to Eckhardt, L., Biological Sciences, for "Negative Regulation of Immunoglobulin Genes."

b. $227,845 UNITED STATES EDUCATION DEPARTMENT to Graves, S., and Fernandez, D., Programs in Education, for "Minority Teacher Recruitment, Development and Placement."

c. $200,000 DEPARTMENT OF DEFENSE to Bargonetti, J., and Molina, M., Biological Sciences, for "Patterns of Proteins that Associate with p53 or with p53 Binding Sites Present in Ribosomal Gene Cluster."

d. $186,367 PHS/NIH/NATIONAL INSTITUTE OF MENTAL HEALTH to Zeigler, H., Psychology, for "Neural Control of Behavior."

e. $160,815 PHS/ADAMHA/NATIONAL INSTITUTE OF MENTAL HEALTH to Turkewitz, G., Psychology, for "Minority Access to Research Careers Program."

f. $125,000 UNITED STATES EDUCATION DEPARTMENT to O'Neill, J., Educational Foundations & Counseling Programs, for "Vocational Rehabilitation Services for HIV & AIDS Persons to Enhance Quality of Lives & Labor Market Participation."

g. $120,000 U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT to Milczarski, W., Urban Affairs & Planning, for "Community Development Work Study Program."

h. $100,000 AMERICAN CANCER SOCIETY to Bargonetti, J., Biological Sciences, for "In Vivo Occupancy of p53 Binding Sites during Cell-Cycle."

i. $100,000 NATIONAL SCIENCE FOUNDATION to Sweeney, W., Chemistry, for "Acquisition of an Electrospray Mass Spectrometer Interfaced with an HPLC."

BROOKLYN COLLEGE

a. $223,787 UNITED STATES DEPARTMENT OF EDUCATION to Tucker, J., Talent Search, for "Talent Search Program/Brooklyn College."

JOHN JAY COLLEGE

a. $152,000 NEW YORK STATE EDUCATION DEPARTMENT to Bryant, G., for "Liberty Partnerships Program to provide services to 165 students at risk of dropping out of High School for the period from July 1, 1997 through June 30, 1998."

COLLEGE OF STATEN ISLAND

a. $192,000 RF/SUNY to Zeldin, M., for "The New York State Small Business Development Center."

b. $173,300 AFOSR to Gorokhovsky, A., for "97-AASERT Spectroscopic Studies of Materials for Spectral Hole-Burning Optical Storage."

c. $122,639 AFOSR to Gorokhovsky, A., for "Spectral Hole Burning Optical Storage."

d. $110,111 NSF to Stark, R., for "Molecular Structure and Develop of Plant Cuticle Polyesters."
YORK COLLEGE

a. $270,000 NYC COUNCIL to Rodriguez, E., Administrative Affairs, for "Telecommunications Initiative."

b. $180,000 U.S. EDUCATION DEPARTMENT to Gao, P., Student Development, for "York Enrichment Services."

QUEENSBOROUGH COMMUNITY COLLEGE

a. $229,775 U.S. DEPARTMENT OF EDUCATION to Parra, M., for "Student Support Services."

b. $220,000 THE STATE EDUCATION DEPARTMENT to Keizs, M., and Simmons, S., for "Project PRIZE - Liberty Partnerships Program."

c. $210,367 NYSED to Maiorana, V., for "Tech Prep."

NEW YORK CITY TECHNICAL COLLEGE

a. $573,368 HEALTH RESOURCES & SERVICES ADMINISTRATION BUREAU OF HEALTH PROFESSIONALS to Brent, L., for "Nursing Retention and Enhancement Program."

b. $199,352 NATIONAL SCIENCE FOUNDATION to Squitieri, L., and Schaefer, A., for "SMET Reform in Education."

GRADUATE SCHOOL

a. $273,426 ED to Flugman, B., for "Northeast Regional Technology Consortium - Net Tech."

b. $225,000 NSF to Attewell, P., for "Graduate Research Traineeships in Organizational Effectiveness."

c. $150,000 NEH to Clayman, D., for "Database of Classical Bibliography."

d. $112,500 NSF to Gittell, M., and Attewell, P., for "Graduate Research Traineeships on Human Capital in Urban Communities."

H. ORAL REPORT OF THE DEPUTY CHANCELLOR: Deputy Chancellor Mucciolo reported the following:

1. I too would like to join the Chairwoman and the Trustees in welcoming Trustee Biswas to the meeting and thanking Trustee Potts for her service.

2. Congratulations are also due to Dr. Miriam Saracheck who is a Distinguished Professor of Physics at The City College who has been elected a Fellow of the American Association for the Advancement of Sciences.

3. I am pleased to report that collaboration with the New York Public Schools system continues. One hundred fifty CUNY faculty, staff, and public school teachers attended a conference this past Friday as part of the continuing implementation of the College Preparatory Initiative. This conference was held at Baruch College and focused on writing in the disciplines, and math and science education. I know that the Board and its various committees will be expanding such efforts in the future to further the goal of the seamless transition from high school to college.

4. There are no changes to report in the State Budget. Assemblyman Edward Sullivan, who is the Chair of the Assembly Higher Education Committee, is holding one of three hearings on financing community colleges Thursday, October 30, in New York City. Several CUNY college presidents and Vice Chancellor Rothbard will be providing testimony. Members of the college community are welcome to testify as well.
5. Trustee Manno will be reporting on an initiative that we have been developing to hire over 300 faculty members during the next year or so. The Budget Request includes 200 additional positions. This initiative is driven partly by a concern about the over-reliance on part-time faculty and partly by a desire to attach greater priority to the teaching program. In the short run faculty hiring will involve temporary appointments since academic search processes involve specific time constraints.

6. This month the University and Chancellor’s Reports contain approximately 150 substitute appointments across the eighteen campuses of the University. Substitute appointments are temporary, non-tenure bearing appointments. They are made for various reasons including the need to replace a faculty member on leave or an individual assigned to another position; to fill a position due to an emergency; to fill positions while searches are underway; and to fill positions when there is budgetary uncertainty. You will recall that this year’s budget was not adopted in Albany until late summer and college planning was adversely affected. It is critical that permanent faculty positions be filled following national searches and thus the use of temporary personnel is academically appropriate and required. Finally, substitute appointments are generally limited to four semesters by virtue of University policy. If there is a concern here on the part of the Board, I would suggest that the Board Committee on Faculty, Staff, and Administration consider what mechanisms it may wish to see used so that the Board can be advised of the length of time a person has served in a substitute position, or in those few instances when a person serves beyond four terms.

Chairwoman Paolucci announced that prior to the November 24, 1997 Board meeting search committees for a permanent Chancellor and a President of New York Technical College will be established. In addition, the Interim Chancellor Committee will have concluded its work; the Board will have interviewed candidates, and a decision reached by no later than November 30. The Presidential Search Guidelines will be presented at the November 24, meeting. Guidelines for the Chancellor’s Search will require only slight adjustments that can be made as the Presidential Guidelines are being considered.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 6)

**NO. 1. UNIVERSITY REPORT: RESOLVED,** That the University Report for October 27, 1997 (including Addendum Items) be approved:

(a) **ERRATA:** Add the following:

**PART AA: ACTIONS REQUIRING WAIVER OF THE BYLAWS**

P 1 AA 3 QUEENS COLLEGE: The entry for Benny Kraut is withdrawn and hereby reentered in the University Report under the heading APPOINTMENT WITH TENURE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT VISITING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).

MEDGAR EVERS COLLEGE

P B-1 APPOINTMENT WITH TENURE (AFFIRMATIVE ACTION REPORT IN FILE) (SW INDICATES WAIVER OF SEARCH): The entry for the appointment with tenure for Kofi Lomotey is withdrawn.

(b) **ERRATA:** Revise the following:

P 3 KINGSBOROUGH COMMUNITY COLLEGE: The errata for Marsha Kelly is rescinded. Original data as reported in University Report, P B-1, is correct.

(c) **ADDENDUM:** Add the following:

D 12 CENTRAL OFFICE: DESIGNATION OF ACTING GENERAL COUNSEL AND VICE CHANCELLOR FOR LEGAL AFFAIRS

RESOLVED. That Roy Moskowitz be designed Acting General Counsel and Vice Chancellor for Legal Affairs, effective October 28, 1997, with a salary at the applicable vice chancellor’s level, subject to financial ability.
RESOLVED, That Roy Moskowitz be designated Acting General Counsel and Vice Chancellor for Legal Affairs, effective October 28, 1997, with a salary at the applicable vice chancellor's level, subject to financial ability.

EXPLANATION: Robert E. Diaz has submitted his resignation to the Board of Trustees, effective October 17, 1997. Mr. Moskowitz has been serving as Deputy General Counsel since 1990.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 27, 1997 (including Addendum Items) be approved:

(a) ADDENDUM: Add the following:


D 3 BROOKLYN OFFICE - RESOLVED: That Laurence F. Mucciolo be granted a study leave pursuant to Board Policy (Calendar No. 9E, January 26, 1987) on or about December 1, 1997.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting of September 29, 1997 be approved:

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES, AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. 1998-99 OPERATING BUDGET REQUEST:

RESOLVED, That the Board of Trustees of The City University of New York approved the 1998-99 Operating Budget Request of $1.3 billion.

EXPLANATION: The 1998-99 Operating Budget Request is $1.3 billion, an increase of $55.6 million, or 4.4%, over the 1997-98 appropriated level. This amount represents mandatory cost increases of $25.9 million, and critical program improvements of $29.6 million.

At the senior colleges, the overall request is $962.9 million, an increase of $39.0 million, or 4.2%. Of this amount, $19.6 million (2.1%) is sought for critical program improvements and proper staffing and maintenance of recently completed facilities and $19.4 million (2.1%) is requested for mandatory needs, including salaries, inflation on goods and services purchased.

At the community colleges $348.7 million is requested for the community colleges, an increase of $16.6 million, or 5.0%, over the 1997-98 budget. A total of $10.0 million (3.0%) is sought for program improvements, including an increase in base aid of $150 per FTE, and $6.6 million (2.0%) is requested for non-programmatic mandatory needs.

The Budget Request for 1998-99 continues the University's efforts of the past several years -- restoring full-time faculty; maximizing the benefits of recent retirement incentives; redistributing program savings to the colleges' base budgets; moving the University to higher levels of technology -- while seeking enhancements to vital programs, particularly those existing programs such as the Language Immersion Programs and the College Now collaborative program with the NYC Board of Education, which have demonstrated success and should be replicated.
Most importantly, it recognizes the commitment of the Board of Trustees and the University to implement productivity and program improvements and to use savings and revenue enhancements to offset partially the cost of new and ongoing University initiatives.

Vice Chancellor Rothbard presented an overview of the principles guiding the development of the budget request and not the individual elements themselves. The request objectives included the priorities articulated over the past year by the Board of Trustees. We sought to consult broadly with presidents, faculty, students and staff. We were looking to propose specific solutions to those issues that are confronting the colleges rather than a shot-gun approach. This is a very targeted approach in this budget request.

We also wanted to control funding growth so that we ask the State and the City for support only for those things we felt absolutely necessary and that we could not, ourselves commit to out of our own resources. At the same time, there was a major effort to demonstrate to both the City and the State as well as the University community that we were willing to make a commitment to self-help and that is reflected in this document.

In terms of request categories, the budget request includes two broad kinds of expenses, mandatory expenses for the cost increases, salary increases and so forth, and programmatic increases that enable us to open or begin new programs or to expand existing programs, and the levels of service. Those programmatic increases fall under four basic categories of approach: improving student outcomes, improving student preparation, improving student support, and improving libraries, technology and infrastructure.

The major emphasis in this request is for new full time faculty. The basic need, is to continue to strengthen the liberal arts. We also want to foster the seamless transition between high school and college; to address critical needs and particular program areas which include teacher education, engineering, and computer science; and also to improve the technological competence of the faculty. The increases that we are seeking overall are both programmatic and mandatory. The current year's budget, is $924 million. We're seeking a $36 million funding increase from the State and another $3 million in revenue enhancements that we believe we can generate internally to help contribute on a self-help basis to the programmatic initiatives we're seeking. For the community colleges, we have a current base of $332.1 million. We're seeking a State aid increase of $8.7 million, a City support increase of $7.2 million, and a revenue enhancement of $700,000. Finally the University, in this budget request, is making a commitment that we will self-finance 28.3 percent, which is $10.2 million, of the total of $38.1 million in programmatic improvements that we seek. $3.7 million will derive from opportunities to enhance revenue and $6.5 million will be redirected from lower priority items to higher priority items from existing resources in the base budget in the University senior and community college budgets.

Trustee Biswas recommended that the allocation for child care be increased. Vice Chancellor Rothbard stated that the allocation would be increased in the final budget request.

B. 1998-99 CAPITAL BUDGET REQUEST:

RESOLVED, That the Board approve a 1998-99 Capital Budget Request for approximately $359 million, including approximately $337 million for major projects costs authorized by The City University Construction Fund and funded through the Dormitory Authority of the State of New York bonds, and approximately $22 million for capital rehabilitation work funded through City/State capital appropriations; and be it further

RESOLVED, That the Master Plan for the University be and is hereby amended as necessary to provide for the capital proposal.

The Capital Budget Request and the schedule of projects are on file in the Office of the Secretary of the Board.

EXPLANATION: The Fiscal Year 1998-99 to Fiscal Year 2002-03 Capital Program addresses the major new construction, rehabilitation and capital equipment needs of The City University. The program continues to focus on critical health, safety, code compliance and facility rehabilitation projects, expansion, and modernization of facilities to accommodate enrollment growth by providing instructional, faculty and student support spaces. Projects to
upgrade and modernize CUNY facilities to support the needs of CUNY academic programs identified in campus master plans are also proposed.

Phases of major projects that have been or will be completed this (Fiscal Year 97-98) total over $465 million and include:

- Baruch College - Partial Construction of Site B (C $211,000,000)
- Baruch College - Construction of School of Public Policy (137 East 22nd Street (C $4,815,000))
- Brooklyn College - Construction of Infrastructure Improvement (C $40,700,000)
- Brooklyn College - Design for Library Rehabilitation and Extension (D $8,185,000)
- City College - Shepard Hall Exterior Restoration Phase II (DC $28,528,000)
- Graduate School and University Center - Renovation of B. Altman Bldg. Phase I (CE $87,070,000)
- LaGuardia Community College - Acquisition for Center 3 (A $34,400,000)
- Lehman College - Construction of Power Plant (C $15,100,000)
- Lehman College - Fire, Security, Communication (DC $10,800,000)
- Medgar Evers College - Site Acquisition (A $5,600,000)
- Queens College - Construction of B Building Rehabilitation (CE $7,238,000)
- Queens College - Powdermaker Hall Renovation (D $2,718,000)

In addition, a portion of the Fiscal Year 98-99 request includes the following major projects which are in the design or design/construction stage and portions of their future costs are part of the Fiscal Year 1998-99 proposed request:

- Baruch College - Site B (E $22,290,000)
- Hunter College - North Building Renovation (DCE $5,275,000)
- Kingsborough Community College - Academic Village/Academic Complex I (DC $11,444,000)
- Queens College - Center for Molecular and Cellular Biology (DCE $15,000,000)
- CUNY Wide Senior Colleges - Condition Assessment (DC $48,000,000)
- CUNY Wide Senior Colleges - Energy Conservation/Performance (DC $63,066,000)
- CUNY Wide Senior Colleges - Educational Technology Equipment (E $5,000,000)
- CUNY Wide Community Colleges - Condition Assessment (DC $11,500,000)
- CUNY Wide Community Colleges - Energy Conservation (DC $2,000,000)

In continuing response to the results of CUNY's comprehensive Building Condition Assessment Program, the proposed Fiscal Year 1998-99 Capital Budget request is focused on: urgently needed health and safety projects; rehabilitation and modernization of facilities for programmatic initiatives, enrollment growth, accessibility for people with disabilities; energy conservation; and continued funding for the next stage of previously approved and partially funded projects.

**Trustee Babbar Abstained.**

**Vice Chancellor Macari** reported that the University is asking for approximately $359 million, which includes $337 for major projects authorized by the Construction Fund and funded through the Dormitory Authority, and $22 million for moderate capital rehab projects which are usually smaller projects. The five-year capital program addresses the major new construction, rehabilitation and capital equipment needs of the City University.

The program continues to focus on critical health, safety, code compliance and facility rehabilitation and the expansion and modernization of facilities to accommodate enrollment growth. Last year we completed over $465 million worth of work and in our new request, our top priority is for projects that will go CUNY-wide to help all the colleges. In the past five years we have been well funded. The State of New York has recognized our needs as we have addressed their concerns for our planning. We've received support for the condition assessment projects as well as for projects such as the new facility for Baruch College, the renovation of the B. Altman building for the Graduate School, the Fiterman Hall renovation and several other projects.
Our top priorities have been for CUNY-wide safety, security, and code violation projects, facility preservation, handicap accessibility, and other code issues. Next are projects to meet technology needs. After we deal with the CUNY-wide project, we deal with individual issues of code and safety, as well as programmatic issues. The next projects are the ones that need to receive funding for the next phases of a project, i.e., equipment for Baruch, Lehman College equipment, etc. Then come the projects where we're trying to address the issue of space needs based on enrollment and the space required for teaching, research, and other services. Although Medgar Evers is a senior college, it listed with the community colleges because it is funded 50 percent by the City and 50 percent by the State. And then there are other miscellaneous projects as needed that fall in that category.

In summary, we have a total of $359 million which is slightly less than we requested last year. This year, we're asking for a lot of planning money for some of the very large projects.

Trustee Marino reported that one of our priority requests last year was for additional faculty lines. 86 full time lines for the senior colleges were funded in the 1997/98 fiscal year budget and we are very appreciative of the Governor and the State legislature for those additional faculty members. In the past, the actual implementation of budget requests was done simply by the Central Office staff. We sought to change that somewhat by having the involvement of the Trustees and the Council of Presidents who are around this table. In a series of meetings, after the budget was passed in early August, we discussed this and have come up with a methodology that I would like to present to the Board.

By trying to leverage some of the funds that we have for the adjunct faculty and for the first time bring in performance standards, we have attempted to produce a methodology which is far from perfect. It attempts for the first time to take a number of factors into consideration in trying to allocate the faculty. For the first time, it clearly recognizes that performance on the part of the individual campuses is going to be considered, although what we need to do and what we have committed to do on the Fiscal Affairs Committee is to really review the entire base level equity program and the instructional staff model, both of which have real implications to the allocation of faculty.

By leveraging existing adjunct lines, collapsing those adjunct lines with full time faculty lines that are being financed through Albany we will have 105 positions in this coming year. The way the legislation was passed in Albany there was funding for 86 lines for the senior colleges. Those 86 lines are going to produce about 280 to 290 lines. Through some creative work we're going to be able to allocate 75 lines to the senior colleges and 30 to the community colleges.

For the first time, we actually are using a performance standard which will help certain colleges and hopefully act as a catalyst to other colleges to improve their graduation rates. Here 40 will be awarded to the senior colleges, and 30 to the community colleges for a total of 70 positions. Next, we're going to allocate up to 40 positions which will be matched by 40 from Central Office for a total of 80 by giving the Presidents the opportunity to reduce their administrative and non-instructional lines into instructional faculty. This gives the Presidents more responsibility but we're asking those administrators to be more responsible with the money that they have received.

We spoke much about improving our teacher education. 35 positions at the senior college level, will go under these targeted programs. We're going to ask the Presidents to give us a plan back so that we understand how they are allocating these positions into Teacher Ed or into other disciplines which have greater interest on the student level at this point such as some of the newer technological advances.

I think this package gets us on the road to meeting that 70 percent full-time faculty although we're far from it. It has rough justice but it begins to use performance indicators for the first time. It sets up a risk/reward system and greater decentralization for the use of dollars by the Presidents, and lastly, it begins to target some of the dollars into some of the programs where we believe some of our greatest priorities are.

I think this also says to the faculty, that they're going to have to be more responsible. If we aim to put more dollars into the instructional staff, we're going to ask them to be teaching in the classrooms. It's going to mean that the Presidents are going to have to make some tough choices, and lastly, it means we as Trustees have to take a greater role in monitoring, in working as a group, to try to make this distribution formula more equitable over the next year.

Vice C up the attribu author the it exami was n would Co marc Policy hiring

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By trying to leverage some of the funds that we have for the adjunct faculty and for the first time bring in performance standards, we have attempted to produce a methodology which is far from perfect. It attempts for the first time to take a number of factors into consideration in trying to allocate the faculty. For the first time, it clearly recognizes that performance on the part of the individual campuses is going to be considered, although what we need to do and what we have committed to do on the Fiscal Affairs Committee is to really review the entire base level equity program and the instructional staff model, both of which have real implications to the allocation of faculty.

By leveraging existing adjunct lines, collapsing those adjunct lines with full time faculty lines that are being financed through Albany we will have 105 positions in this coming year. The way the legislation was passed in Albany there was funding for 86 lines for the senior colleges. Those 86 lines are going to produce about 280 to 290 lines. Through some creative work we're going to be able to allocate 75 lines to the senior colleges and 30 to the community colleges.

For the first time, we actually are using a performance standard which will help certain colleges and hopefully act as a catalyst to other colleges to improve their graduation rates. Here 40 will be awarded to the senior colleges, and 30 to the community colleges for a total of 70 positions. Next, we're going to allocate up to 40 positions which will be matched by 40 from Central Office for a total of 80 by giving the Presidents the opportunity to reduce their administrative and non-instructional lines into instructional faculty. This gives the Presidents more responsibility but we're asking those administrators to be more responsible with the money that they have received.

We spoke much about improving our teacher education. 35 positions at the senior college level, will go under these targeted programs. We're going to ask the Presidents to give us a plan back so that we understand how they are allocating these positions into Teacher Ed or into other disciplines which have greater interest on the student level at this point such as some of the newer technological advances.

I think this package gets us on the road to meeting that 70 percent full-time faculty although we're far from it. It has rough justice but it begins to use performance indicators for the first time. It sets up a risk/reward system and greater decentralization for the use of dollars by the Presidents, and lastly, it begins to target some of the dollars into some of the programs where we believe some of our greatest priorities are.

I think this also says to the faculty, that they're going to have to be more responsible. If we aim to put more dollars into the instructional staff, we're going to ask them to be teaching in the classrooms. It's going to mean that the Presidents are going to have to make some tough choices, and lastly, it means we as Trustees have to take a greater role in monitoring, in working as a group, to try to make this distribution formula more equitable over the next year.
Chairwoman Paolucci stated that she agrees with all of this and wants to also commend the work that has been done and the people connected with that. I share, I must say, some of the concerns of the Academic Committee Chair Ruiz and Vice Chancellor Mirrer because among other things, we also have a very immediate and urgent deadline with respect to Teacher Education. We're gathering a lot of material right now and we're really in a race...
against time to try to get the material that was asked for and should have been in connection with teacher programs in place. We have the recommendations of the different Presidents about what they're doing in each program and I think that would impact on some of the numbers and some of the appointments that are being considered here.

I'm just wondering if there is some way that we can work that in. Otherwise, all the work we're doing with the Teacher Education, and to staff Teacher Education programs, and improve them because we are trying to improve them. We have these things in progress and I think all of that should be part of the larger picture. Could I ask that that the Board, or at least Academic Affairs members be given some kind of detailed analysis of the positions as they evolve, what specific recommendations are made and perhaps at that point, the Academic Affairs members might have some input. It's absolutely crucial that academic insights go into this as well.

President David Caputo stated that as a member of the Council of Presidents Academic Affairs Committee my concern was that there had not been adequate discussion with the Presidents during the early stages of this. We had an extensive meeting last week and there were extensive discussions prior to it. My impression at that meeting last week was that the Presidents had decided that this, while it was not necessarily a perfect or a final solution, that this was in fact, a very workable solution for this current year and something that we needed especially given the high need for this number of faculty, an opportunity that should not be lost. The bottom line is we should go ahead with some of the reservations that have already been mentioned.

President Perez noted that it was mentioned earlier that the community colleges are probably the most dependent upon adjuncts and why are we using a different model? I spoke vehemently to the 70 percent model for community colleges as well. It means two or three additional positions for my institution. I thought I had made a very good argument. I'm just curious why we didn't adopt the same model as we did for the four year colleges.

Deputy Chancellor Mucciolo stated that there are differences simply because community colleges are different from senior colleges and the considerations we have to keep in mind are different. And while a different approach would have resulted, perhaps in more positions for BMCC it would have necessarily resulted in less positions for another college. We balanced all the factors. We believe this is a proposal that works best at this time given the resources available fairly and equitably for all of the community colleges.

C. UNIVERSITY CONTRACTING OFFICE - PURCHASE OF LIBRARY BOOKS:

RESOLVED. That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase shelf ready books from Coutts Library Services, incorporated under existing State of New York Contract Number P002313, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $1,500,000, chargeable to the colleges' FAS Code, during the fiscal year ending June 30, 1998.

EXPLANATION: A University-wide advisory committee consisting of technical services librarians reviewed the offerings of nine companies holding New York State library book contracts. Individual college libraries received book discounts ranging from 6% to 12%, based on their utilization of different contracts and volume of book acquisitions. Coutts Library Services has offered a University-wide discount of 16% based on an anticipated volume of 25,000 - 30,000 books. Coutts will process those books that are catalogued by the Library of Congress at a total cost to CUNY of up to $3.69 per book. The services include the creation of machine-readable catalog records that will be loaded into CUNY+, provision of shelf list cards, spine labels, affixing bar-code labels and security strips. This cost for cataloguing and processing represents considerable savings; cost studies undertaken in 1995 indicated that college in-house book cataloguing and processing averaged $20 per volume at some campuses. This contract, now in its second year, will permit colleges to purchase more books at a reduced cost and with greater efficiency. The City Council has appropriated $500,000 to the community colleges for library acquisitions.

President Schmeller stated that one of the problems is that the books we can order from the Coutts service are only the books or titles which they have available, in inventory and frankly, that may or may not coincide with what we need. Our library was asked to fill out a profile indicating subject areas it was interested in and the readership level, that kind of a big brother approach doesn't really help us. Not all librarians are happy. I know ours aren't and I just want to make it clear that this $500,000 has to go through this operation and we just think we can do a better
and more efficient job of selecting and meeting our particular needs. It just seems to me that if the City Council appropriates $500,000 for library purchase, you want it to go straight to the community colleges. We can handle it. We're being allocated $72,600. Our people know better what we need and we can go to a number of vendors. I just think in the future that when the City Council appropriates that sum of money for a particular purpose, let it go directly to the colleges. In this case, the community colleges. We can handle it.

Vice Chancellor Rothbard stated that the money is going directly to the community colleges by utilizing the Coutts buying service which all of the librarians at all 19 campuses in 1996 agreed to consolidate their purchases through. We can do book processing through Coutts for about $3.50 a book whereas now, it costs colleges upwards of $20 a book to achieve the same outcome. When we have $500,000 for library books at the community colleges, it's absolutely imperative that we use that money as effectively as possible.

The Coutts system was one of nine systems in the State available on State contract. This is the second year we'll be using it. The librarians are very satisfied with the service provided as well as the number of additional books they're able to acquire with the same money because the cost is discounted by about 16 percent.

The other point I would like to make is that a college is not precluded from buying books not available through Coutts through it's normal processes and channels. This is an opportunity for the colleges to make the most effective use of the money recently appropriated. But as you know, that $500,000 is not the sum total of the money that the colleges spend on library acquisitions. There is a base amount already in your budget which you control on the campus as you do the acquisitions under this program. It's just an administrative means of achieving more acquisitions for the same amount of money than was previously possible.

Trustee Everett: stated that she would like to suggest the possibility that the next time around, at least some percentage be allocated to the discretionary use by the Presidents. They have particular volumes that they need to spend $20 for. It's important for their student and it's important for their libraries. There should be some discretion here.

Chairwoman Paolucci stated that she thought that the Library of Congress card information which most books carry these days, does all the processing for us. I thought that the cataloguing was eliminated in a sense, from the various libraries with that. I know they have to be processed but the cost of $20 was the figure I heard when the process started from scratch but if it doesn't start from scratch, it's not $20. Could we have some description of how this might be addressed in the future and could that be distributed to the Trustees?

D. BRONX COMMUNITY COLLEGE - ACADEMIC LABORATORY COMPUTERS:

RESOLVED. That the Board of Trustees of The City University of New York authorize Bronx Community College to purchase twenty seven (27) Pentium 200 personal computers from Government Computer Sales, Inc., under existing State of New York Contract Number PT00061, pursuant to law and University regulations; and be it further

RESOLVED. That the Board of Trustees of The City University of New York authorize Bronx Community College to purchase twenty seven (27) power-Mac computers from Apple Computer Inc., under New York State Contract Number P005217, pursuant to law and University regulations; and be it further

RESOLVED. That the total of all such purchases shall not exceed a total estimated cost of $180,000, chargeable to Capital Project No. BX041-097.

EXPLANATION: The College has received funding from the New York City Council to establish two new networked multimedia computer laboratory/classrooms under the auspices of the Academic Computing Center. These laboratories would supplement existing facilities, which are currently oversubscribed. Many departments, such as Graphic Arts, Business, English, Mathematics, and Physics hold classes and assign projects to students requiring computer usage.
E. HUNTER COLLEGE - EXTERIOR CLEANING OF THE NORTH BUILDING:

RESOLVED. That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract(s) on behalf of Hunter College for exterior cleaning, polishing of all window frames, cleaning of all windows and necessary pointing of the North Building located at 695 Park Avenue. The contract(s) shall be awarded to the lowest responsive and responsible bidders after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract(s) shall not exceed a total estimated cost of $640,000 chargeable to FAS Code 217703400, Project No. 9798-400-57, during the fiscal year ending June 30, 1998. The contract(s) shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This expenditure will be used to steam clean the exterior of the North Building; this will complete the cleaning of the entire square block of College facilities encompassing Park Avenue, 68th Street, Lexington Avenue and 69th Street. The North Building was originally constructed from 1937 to 1939; it is a Beaux Arts/Art Deco structure situated in a New York City Landmark area of the upper east side of Manhattan. The College recently completed the repointing and steam cleaning of Thomas Hunter Hall, which stands directly adjacent to the North Building fronting Lexington Avenue, emancipating the brilliance of this 100 year old architectural gem. The exterior cleaning has sparked positive comments from neighborhood residents, area building associations, as well as the Hunter College community. It has also served to contrast and highlight the need for cleaning the North Building. The exterior facade of the North Building is completely covered with dirt and soot from almost 60 years without an exterior cleaning. In addition, all window frames will be polished, all windows cleaned and necessary pointing will be accomplished. In-house technical staff, in consultation with the Office of the Vice Chancellor for Facilities Planning, Construction and Management, will research and provide bid specifications. This resolution has been reviewed and approved by the Vice Chancellor for Facilities Planning, Construction and Management.

F. BARUCH COLLEGE - REPLACEMENT OF EXISTING ELECTRICAL SERVICE:

RESOLVED. That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Baruch College for the replacement of the existing electrical service at 135 East 22nd Street, CUNY Project No. BA009-090. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The existing electrical service and distribution system has been burdened in recent years with vastly expanded technology and equipment requirements, which it cannot adequately meet. The system can no longer be serviced and upgraded as currently installed and, therefore, the building's main switchgear, lighting panels, distribution risers, and power panel boards will be replaced through this project. An expanded electrical service room will be constructed in the basement for the main switchgear and meter.

The Board of Trustees of the City University of New York approved the selection of Atkinson, Koven and Feinberg Engineers on November 23, 1992, Calendar item 4.C..

G. BRONX COMMUNITY COLLEGE - GOULD MEMORIAL LIBRARY AUDITORIUM RENOVATION:

RESOLVED. That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Bronx Community College for construction of the Gould Memorial Library Auditorium Renovation. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. The contract shall be subject to approval as to form by the University Office of General Counsel; and be further

RESOLVED, That the Director of the New York City Office of Management and Budget be requested to approve the funding necessary to award this contract.

EXPLANATION: This project will renovate the interior and upgrade the mechanical and electrical systems of the Auditorium space, located on the lower level of the landmark Gould Memorial Library, and will bring it into
compliance with building codes and with the Americans with Disabilities Act (ADA). The Board of Trustees of The City University of New York approved the selection of the consulting firm of Platt Byard Dovell Architects on May 31, 1994, Calendar No. 5 A.

H. CITY COLLEGE OF NEW YORK - NAC BUILDING COOLING TOWER REPLACEMENT:

RESOLVED. That the Board of Trustees of The City University of New York accept the preliminary plans and cost estimates for the replacement of the existing cooling tower on the North Academic Center (NAC) building, CUNY Project No. CA087-796, as prepared by consulting engineers Burns and Roe Industrial Corporation; and be it further

RESOLVED. That the City University Construction Fund be requested to accept such plans and cost estimates; and be it further

RESOLVED. That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to complete final contract documents and cost estimates for the work, and to award a contract or contracts for this construction according to law.

EXPLANATION: This project has been identified through the CUNY-Wide Senior Colleges Energy Conservation Program as an opportunity to achieve significant savings in energy, operating, and maintenance costs. It will replace an existing, 20 year old cooling tower which has high energy consumption and maintenance costs, with an appropriately sized, induced draft type cooling tower providing higher efficiency, lower maintenance costs, and longer equipment life span.

The Board of Trustees of The City University of New York approved the selection of consulting engineers Burns and Roe on February 5, 1996, Calendar item 4 H.

At this point Vice Chairman Badillo left the meeting.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM AND RESEARCH: RESOLVED. That the following items be approved:

A. KINGSBOROUGH COMMUNITY COLLEGE - A.A.S. IN GRAPHIC DESIGN AND ILLUSTRATION:

RESOLVED. That the program in Graphic Design and Illustration leading to the Associate in Applied Science degree to be offered at Kingsborough Community College be approved, effective January 1998, subject to financial ability.

EXPLANATION: Kingsborough Community College currently offers two concentrations, Graphics and Design, and Communication Design, within its existing Fine Arts Program. The proposed program is intended to consolidate and enhance these existing concentrations in order to provide students with an appropriate degree title consistent with their chosen career paths. Graduates of the A.A.S. in Graphic Design and Illustration will be qualified for entry level positions such as assistant art directors, story board renderers, illustrators, mechanical artists, production assistants, computer graphics artists, and print shop assistants. In addition, graduates will be prepared for transfer into baccalaureate programs in advertising design within CUNY at New York City Technical College (program under development) and also at private colleges such as The School of Visual Arts and Pratt Institute. Articulation agreements have been secured with The School of Visual Arts and with New York City Technical College. Students who complete the requirements of the proposed program will be guaranteed entry into upper-division programs at these colleges.

Faculty, space, facilities, equipment, library and instructional materials are already in place to implement this program. The need to appoint one full-time faculty member is anticipated for the third year of the program's operation. The College expects to fund this position through the transfer of a line from another department, vacated as a result of retirement.
B. BRONX COMMUNITY COLLEGE - A. S. IN BIOLOGY TRANSFER:

RESOLVED. That the program in Biology Transfer leading to the Associate in Science degree to be offered at Bronx Community College be approved, effective January 1998, subject to financial ability.

EXPLANATION: The proposed program is designed to provide students with preparation in the basic sciences, mathematics, liberal arts, and biology for the first two years of biology education in order that they may transfer into the upper-division of biology and teacher education programs at a senior college. Articulation agreements have been secured with City College and Lehman College. Students who complete the requirements of the proposed program will be guaranteed entry into upper-division programs at these Colleges.

The proposed curriculum builds on existing courses in the liberal arts and sciences. The College currently offers all of the courses required in the program. Since students will be drawn from those currently enrolled and since qualified faculty are in place to teach all the courses in the program, no additional costs are anticipated to implement this program.

The program will serve a student population that is predominantly minority and female, and this is expected to attract and encourage women and minorities to study biology, a field in which both groups are under-represented.

C. BROOKLYN COLLEGE - M. P. H. IN COMMUNITY HEALTH:

RESOLVED. That the program in Community Health leading to the Master of Public Health degree to be offered at Brooklyn College be approved, effective January 1998, subject to financial ability.

EXPLANATION: Brooklyn College, through its Department of Health and Nutrition Sciences, currently offers (among other programs) a Master of Arts degree program in Community Health, which includes four concentrations. The purpose of the proposed M.P.H. program in Community Health is to replace three concentrations in the existing program in order to provide students with a public health degree that has significant recognition nationally and internationally. The proposed curriculum requires all students to complete courses in five areas of basic public health knowledge: biostatistics, epidemiology, environmental health science, health services administration, and social and behavioral sciences. These content areas are required by the Council on Education for Public Health (CEPH), the professional accrediting body for public health degree programs. The proposed program's entire curriculum is designed to comply with the accreditation standards promulgated by CEPH, and Brooklyn College intends to apply for accreditation as soon as it becomes eligible.

The proposed M.P.H. program does not require the development of new courses, simply the enhancement of existing curricula in terms of credit and arrangements of required and elective courses in order to meet the accreditation standards set by CEPH. Thus, qualified faculty with expertise in a variety of academic disciplines relevant to the proposed curriculum are already in place to teach all the courses required in this program. No additional costs are anticipated to implement this program.

Report of Committee Chairwoman Ruiz:

The committee began discussions on teacher education. This is going to be practically a standing item on the Committee's agenda. I have asked Vice Chancellor Mirrer to report on what exactly it is that we are required to do by the Regents, and what is the specific timeline, and then I've asked the Presidents to make presentations in accordance with what the Regents requirements are.

Chairwoman Paolucci commended Trustee Ruiz, who has given a great deal of time as has Vice Chancellor Mirrer, to getting out the message, getting information back, and working diligently and constantly. I know it's very hard with all the other obligations we have. So, I want to thank them all for doing that.
Minutes of Proceedings, October 27, 1997

NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED. That the following item be approved:

A. DISTINGUISHED PROFESSOR: RESOLVED. That the following be designated Distinguished Professor in the department and the college, and for the periods indicated, with compensation of $20,000 per annum in addition to his regular academic salary, subject to financial ability:

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<th>COLLEGE</th>
<th>NAME</th>
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<tr>
<td>Queens College</td>
<td>Montagner, Dr. Luc</td>
<td>Biology</td>
<td>October 1, 1997</td>
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Chairwoman Paolucci congratulated Mr. Moskowitz, who in the University Report, was designated Acting General Counsel and Vice Chancellor for Legal Affairs taking, for the moment, Robert Diaz's place. We congratulate Mr. Moskowitz on that.

Upon motions duly made, seconded and carried, the Meeting was adjourned at 6:02 PM.

SECRETARY GENEVIEVE MULLIN

(This is a detailed summary of the Board of Trustees' meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)