MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

MAY 24, 1999

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:36 P.M.

There were present:

Anne A. Paolucci, Chairwoman
Herman Badillo, Vice Chairman

Satish K. Babbar
John J. Calandra
Kenneth E. Cook
Michael C. Crimmins
Edith B. Everett
John Morning

James P. Murphy
Kathleen M. Pesile
George J. Rios
Nilda Soto Ruiz
Richard B. Stone

Bernard Sohmer, ex officio

Secretary Genevieve Mullin
Roy P. Moskowitz, Acting General Counsel and Acting Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant
Lorrie Christian
Kisha Fuentes

Interim Chancellor Christoph M. Kimmich
Interim Deputy Chancellor Patricia Hassett
President Fred W. Beaufait
President David A. Caputo
Interim President Lois S. Cronholm
Interim President Dolores Fernandez
President Ricardo R. Fernandez
President Frances Degen Horowitz
President Edison O. Jackson
President Charles C. Kidd
President Vernon Lattin
President Gerald W. Lynch

President Yolanda T. Moses
President Antonio Perez
President Kurt R. Schmeller
President Marlene Springer
President Carolyn G. Williams
Interim President Michael Zibrin
Dean Stanford R. Roman, Jr.
Interim Vice Chancellor Sherry Brabham
Vice Chancellor Jay Hershenson
Interim Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone
Vice Chancellor Louise Mirrer

The absence of Trustees Curtis, Marino, and Biswas was excused.
A. VIDEOTAPING OF BOARD MEETING: Chairwoman Paolucci announced that once again that CUNY-TV is transmitting tonight's meeting of the Board live on Cable Channel 75. This is an important community service and will help to provide the public with additional opportunities to observe the work of the Board and the University, and I thank once again the staff of CUNY-TV who have made this possible.

B. GENERAL RULES FOR BOARD MEETINGS: Chairwoman Paolucci announced that individuals in the audience are asked not to speak out or otherwise interfere with the proceedings of the meetings of the Board of Trustees. Any individual who does so, may be removed from the room and subject to arrest.

C. FACULTY HONORS: Chairwoman Paolucci announced the following:

1. Prof. Patricia Passlof of the Department of Performing and Creative Arts at The College of Staten Island has received a Guggenheim Award. She is the third member of her department to win this award in the last dozen years.

2. Prof. Rose Dobrof, who is the Founding Director of Hunter College's Brookdale Center on Aging, and was a member of the Hunter College School of Social Work until her retirement from the faculty in 1995, was awarded the prestigious "Maggie Kuhn" Award for 1999.

3. Prof. George B. Stauffer, Chair of Hunter College's Department of Music was selected as a recipient of an American Council of Learned Society's Fellowship in the Humanities.

4. Prof. Marion Kaplan of the History Department at Queens College and The Graduate School and University Center is among the first 15 Directors Fellows at the New York Public Library's new Center for Scholars and Writers. The Center's goal is to foster creative writing and innovative thinking, advanced scholarship, and sponsor public events in which the Fellows will participate.

D. STAFF HONORS: Chairwoman Paolucci announced that Dr. Dolores Straker, Interim Associate Dean for Academic Affairs at the Central Office, has been selected to receive the American Red Cross of Greater New York's 1999 Partnership Award. This organization-wide award honors Dr. Straker's outstanding voluntary service and contributions.

E. STUDENT HONORS: Chairwoman Paolucci announced the following:

1. Martha Kichorowska-Kebalo and Kee Howe Yong, Anthropology students at The Graduate School and University Center, have been awarded the 1999-2000 U.S. Department of Education Fulbright-Hays Doctoral Dissertation Research Abroad Awards.

2. Hieu T. Nguyen, a computer science student at Bronx Community College, has received the New York State Mathematics Association of Two-Year Colleges (NYSMATYC) Scholarship. He is the first student in CUNY to receive this honor, and was one of ten deserving two-year college graduating students from across the State majoring in mathematics or a mathematics-related field.

3. Alain Jean-Noel, an electrical engineering student at The City College, recently completed his second internship program with Motorola after winning the Next Generation Intern Scholarship Award. He was among a field of 300 engineering undergraduates nationwide. Mr. Jean-Noel, who graduates from The City College this June, was awarded a 1998 scholarship based on his "superior, best in class" performance during his previous internship in 1996.

F. COLLEGE HONORS: Chairwoman Paolucci announced the following:

1. Hostos Community College is the only College that annually receives honors from the English Speaking Union. These awards are given to Hostos students who demonstrate outstanding proficiency and/or accomplishments in the study of English. The students are identified by their grade point average, which must be 3.5 or higher. There are five categories, and students who received these awards are:
Category 1 – Students who originally placed in the lowest level of English as a Second Language and completed the entire English sequence with distinction: **Adonis Ramirez and Yuly J. Zambrano**.

Category 2 – Students who originally placed in the developmental English sequence (LIBRA) and completed the required English sequence with distinction: **Ohiole Omoruan**.

Category 3 – Students who originally placed in the college English sequence and completed the sequence with distinction: **Felicia D. Gibson and Nancy Ramos**.

Category 4 – Students who completed the best essay under supervision or who presented the best research paper: **Nancy Alers, Juanita L. Joseph, and Ohiole Omoruan**.

Category 5 – A newly developed category, Student Dramatic Reading Contest, of the English Department Literature in Performance Series: **Luanne Dean, Angelique Cruz, and Melissa Hall**.

Faculty who worked with these students are: **Dr. Dorothy Pam and Professors Susan Dicker, Cynthia Jones, Norma Pena de Llorenz, Maya Sharma, and Mary Williams**.

Congratulations to all of them.

2. Fifty City College students have been selected as national outstanding leaders and will be included in the 1999 edition of *Who’s Who Among Students in American Universities and Colleges*. Selection was based on the student’s academic achievement, service to the community, leadership in extracurricular activities, and potential for continued success. The 50 CCNY students joined an elite group of students from colleges and universities in all 50 states, the District of Columbia, and several foreign nations. The names of the students included in *Who’s Who* are:

**Brooklyn**
- Mr. Dimitry Ivolgin
- Mr. Gawain H. Mundy
- Mr. David M. Rodney
- Mr. Roberto Tarradath

**The Bronx**
- Mr. Roger Dale Boothe
- Mr. Gilbert DeLaRosaDiaz
- Mr. Herbert Gandia
- Ms. Maria E. Garcia
- Ms. Elizabeth Goergen
- Mr. Lyle Marceheau
- Mr. Johnny C. Ng
- Mr. Tanvir Rahman
- Mr. Wayne Rosario
- Mr. Miuka A. Silvestre
- Mr. Seong Son

**Manhattan**
- Mr. Dexter R. Bobb
- Mr. Ori Elan
- Mr. Valentin Garcia
- Mr. Gatto Gobehi
- Mr. Eduardo H. Hernandez
- Mr. Candis R. Paul
- Mr. Francesco Reyes
- Mr. Robinson Taveras
- Mr. Adonis H. Vargas

**Queens**
- Mr. Helawe Betre
- Ms. Davina J. Chadee
- Mr. Juan C. Crispin
- Mr. Dale A. Daniel
- Mr. Radu Giumanca
- Mr. Vindhya Gunawardhana
- Mr. Cyrus Lashkari
- Mr. Mohammed S. Hosein
- Ms. Sendy S. Louis
- Mr. Byron F. McIntyre
- Mr. Robby Mohammad
- Mr. Yuliarto S. Moshin
- Mr. Jorge I. Montova
- Mr. Yassine Nasraddine
- Mr. Kabi R. Pandey
- Mr. Alexis Pierides
- Mr. Maxime Pinchipat
- Mr. Mohammed G. Rashed
- Mr. Uttara Roy
- Mr. Shazad Sadick
- Mr. Shly N. Singh
- Mr. Kanagasaba Sivakumar
- Mr. Borislav Stojanovic
- Mr. Manish Vaswani
- **New Jersey**
- Mr. Manish Vaswani
- Mr. Mouhamadou M. Thiam
G. GRANTS: Chairwoman Paolucci presented for inclusion in the record the following report of Grants $100,000 or above received by the University subsequent to the April 26, 1999 Board meeting:

THE CITY COLLEGE

A. $750,000 NASA to Alfano, R., IUSL, for "Tunable Solid State Lasers and Optical Imaging Program."
B. $384,090 HOWARD UNIV/NSF to Liaw, B., Mech. Engineering, for "Engineering Coalition of Schools for Excellence and Leadership (ECSEL)."
C. $243,385 NEW YORK STATE EDUCATION DEPARTMENT to Mackillop, J., Administration, for "Skills and Language Development Program."
D. $199,012 NEW YORK STATE DEPARTMENT OF HEALTH to Roman, S., Med. School-Admin., for "Minority Participation in Medicine Grant Program CUNY Medical School."
E. $149,625 AMERICORPS to Fernando, M., Sociology, for "City College's Empowering Communities Program."
F. $146,495 WHITAKER FOUNDATION to Chon, K., Elec. Engineering, for "Nonlinear Analysis of Cardiovascular Autonomic Nervous Systems..."
G. $100,000 NASA to Akins, D., Chemistry, for "Exploitation of Properties of Aggregated Molecules for Optical Device Applications."
H. $100,000 NASA to Khanbilvardi, R., Civ. Engineering, for "Preservation of the Environment through Education & Research on Remote Sensing of the Atmosphere & of Land..."

QUEENS COLLEGE

A. $241,673 NIH/NATIONAL INSTITUTE ON ALCOHOL ABUSE & ALCOHOLISM GRANT to Johnson, P., The Family, Nutrition and Exercise Sciences Department, for "Development of Alcohol Cognitions in Adolescence."

YORK COLLEGE

A. $443,977 NEW YORK STATE EDUCATION DEPARTMENT to Thomas, R. and Williams, M., Adult and Continuing Education, for "New York City Literacy Initiative (ALE)."
B. $251,361 UNITED STATES EDUCATION DEPARTMENT to Gao, P., Student Development, for "Student Support Services."
C. $107,500 NEW YORK CITY COUNCIL to Thomas, R., Adult and Continuing Education, for "Small Business Development Initiative."

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

A. $312,089 NEW YORK STATE DEPARTMENT OF LABOR to Deagan, D., for "Job Placement and Retention Initiative."
B. $190,344 NATIONAL SCIENCE FOUNDATION (NSF) to Cohen, A., for "ATE Partnership in Multimedia Programming and Design."
NEW YORK CITY TECHNICAL COLLEGE

A. $467,060 NEW YORK STATE DEPARTMENT OF EDUCATION to Brooks, S., for "Adult Basic Education."
B. $269,795 NEW YORK STATE DEPARTMENT OF EDUCATION to Gawkins, A., for "Tech Prep Education Program."
C. $115,215 NEW YORK STATE DEPARTMENT OF EDUCATION/VATEA to Poyatt, M., for "College Learning Center."

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

A. $500,000 CARNEGIE CORPORATION to Weiss, T., for "A Future Oriented Intellectual History of the U.N."
B. $300,000 ROCKEFELLER FOUNDATION to Weiss, T., for "A Future Oriented Intellectual History of the U.N."

H. ORAL REPORT OF THE INTERIM CHANCELLOR: Interim Chancellor Kimmich reported the following:

1. We are heading into one of the most rewarding seasons of the academic year celebrating the central purpose of the University and that, of course, is the commencement season. We are expecting some 29,000 students to graduate with Associates, Bachelors, Masters, and Doctoral degrees. We also have a formidable array of commencement speakers, confirmation yet again of the University's standing in the world outside. I do want to thank the Trustees who have agreed to attend commencements and bring greetings on behalf of the Board. I speak from personal experience when I say that the Board's representative is always welcome at these celebrations. So, thank you.

2. On the 9th of June there will be a reception under the rubric "Writing Gotham" for University faculty who have enriched our knowledge of New York City. The reception will honor our recent Pulitzer Prize winners, Ted Burrows and Mike Wallace, and will also draw attention to a much larger cadre of CUNY scholars and experts on the history, politics, sociology, culture, and scientific dimension of New York City. My purpose here is to underscore the close and organic interaction between the City and The City University, but I don't believe we can really think of one without the other. The reception, most appropriately for an event celebrating authors and books, will be held at the New York Public Library and I hope as many of the Trustees as possible will be able to join us.

3. At another event honoring students we have yet a further occasion to underscore the close connections between the City and The City University. Tomorrow we will honor Jonas E. Salk Scholarship recipients and will award these scholarships to eight outstanding students who intend to study medicine and another eight who will be named honorary recipients. It is a terrific talented, diverse group, and includes a native of the Ukraine who survived the Chernobyl disaster, a former professional ballerina, and a one-time wall plasterer in the Australian outback. It was the University that gave these students the chance to realize their dreams and it is the City, and society at large that will benefit from their accomplishments. All this is quite literally the legacy of Jonas Salk, discoverer of the Polio vaccine, who graduated from The City College in 1934. When New York City offered to honor him with a ticker tape parade back in 1955, he asked that the money be used instead for scholarships. Since then CUNY pre-med students have gone on to leadership positions in medical research and medical practice.

4. With respect to the budget, we have not progressed much beyond what I reported to you at the Board's last meeting in April. At the State level the budget process is at an impasse. No movement is visible. But the Senate and the Assembly have indicated that they will adjourn as of the 15th of June, though it is anticipated that they will reconvene every two weeks or so to pass emergency spending bills until an agreement is reached on the budget. This deadline may, of course, evaporate, but at this point the outlook is not particularly promising. Our top-of-the-list concerns are the prospects for the Tuition Assistance Program (TAP), which would affect CUNY students most severely under the Governor's proposed budget. We are no less concerned about the failure to meet our mandatory costs, for without restoration we would be facing an effective budget cut; a significant problem for all of our colleges.
5. As far as the City is concerned, we expect the release of the budget on the 5th of June. Last week, I gave testimony before a joint hearing of the City Council Committees on Higher Education and on Finance. As many of you know we met with the City Council Leadership at a breakfast on the 11th of May. The presence of members of the Board was very helpful and was certainly appreciated. Our efforts to make our case with the City Council and the Office of Management and Budget (OMB), and to coordinate college meetings with budget delegations and borough delegations, of course, continues unabated.

6. I had a very productive meeting last week with Senator Schumer, the State’s junior Senator. We went over a whole range of issues related to the University and I am pleased to report to you that he readily offered his support and expressed his interest in helping us and in promoting University projects.

7. We have had repeated occasion here to mention the Mayor’s Advisory Task Force on CUNY and the pending report by that Task Force. Our most recent information is that the report will be released some time in the middle of June. We have had indications before on the date of the release – dates that have shifted again and again – but we are now assured that this is the deadline. The report, judging from public statements Benno Schmidt has made, will likely focus on remediation, on structure and governance, on the need to adopt mainstream measures for assessing student qualifications, and more intensive collaboration with the schools system.

8. The Chancellery is moving forward with the preparation of the Master Plan update for the Board of Regents. At the meeting of the Council of Presidents last week, the presidents provided counsel and advice on the structure and content of the draft that is now being written. The campus plans for implementing the remediation resolution will be included in the Master Plan document once they are accepted and reviewed by the Board. The master plan itself is due in Albany on the 1st of July. Before then it will be reviewed by the Board’s Long Range Planning Committee in two meetings early in June, will be discussed at a public hearing on the 21st of June, and will be on the agenda of the June meeting of the Board itself. We anticipate inserting changes and making revisions in line with your suggestions and we look forward to having your guidance as we bring this process to conclusion.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 10)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for May 24, 1999 (including Addendum Items) be approved:

(a) ADDENDUM: Add the following:

D. 15 THE CENTRAL OFFICE – ESTABLISHMENT OF THE HIGH FIVE SCHOLARSHIP PROGRAM:

RESOLVED, That the Board of Trustees on behalf of The City University of New York, accept a total contribution of $1,000,000 from The Estate of Barbara Eisendrath to establish a fund to be known as the "High Five" Scholarship Program. The fund shall be fully expendable over 10 years, in scholarships for students at Brooklyn, The City, and Queens Colleges.

EXPLANATION: The purpose of the program is to support deserving students selected from Brooklyn, The City, and Queens Colleges with an annual award of $10,000 in each of four years. Mrs. Eisendrath considered the University one of the City’s great treasures and wanted to leave a legacy that would allow young people with academic talent, but few financial resources, to take full advantage of the educational opportunities at CUNY colleges. The gift will be invested in the University’s Investment Pool. It is expected that 30 scholarships will be awarded during the existence of the program. According to the wishes of the donor, awards will be made to the most academically talented students who qualify for full federal and State financial aid, and who also demonstrate leadership ability or other special talents. The level of support and the criteria for selection make the "High Five" Scholarship one of the most generous and prestigious the University has to offer.
Barbara Eisendrath, who died last September at the age of 75, believed that The City University of New York is a significant educational and cultural resource for the City's residents. Because of her family circumstances, Mrs. Eisendrath never had the opportunity to attend college. With no direct heirs, Mrs. Eisendrath wanted to leave a legacy that would allow young people with academic talent, but few financial resources to take full advantage of the opportunities at colleges of The City University.

**D. 16 THE CITY COLLEGE - ESTABLISHMENT OF THE EUGENE OLSHANSKY GRADUATE CHEMISTRY SCHOLARSHIP FUND:**

RESOLVED, That the Board of Trustees of The City University of New York accept on behalf of The City College a gift of approximately $250,000 from the estate of Eugene Olshansky to establish the Eugene Olshansky Graduate Chemistry Scholarship Fund.

**EXPLANATION:** The exact amount of the gift will be determined upon settlement of the donor's estate. The purpose of the fund is to provide graduate scholarships in chemistry for students who otherwise would not be able to enroll in a graduate school of chemistry. The gift is given in appreciation of the education Mr. Olshansky received at The City College which prepared him for acceptance by the University of Chicago to pursue graduate work in organic chemistry. The gift will be invested in the University's Investment Pool.

(b) **ADDENDUM:** Revise the following:

**D. 8**

THE GRADUATE SCHOOL AND UNIVERSITY CENTER - AWARDING OF SALARY SUPPLEMENTS TO PROFESSORIATE STAFF – RECRUITMENT/RETENTION INITIATIVE: The first name of Leigh Mullings is revised to read "Leith."

**D. 14**

QUEENS COLLEGE - ADMINISTRATIVE DESIGNATION – COMMITTEE APPROVAL NOT REQUIRED (REM - AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Josh Wilner is withdrawn and hereby reentered under the heading THE CITY COLLEGE - ADMINISTRATIVE DESIGNATION – COMMITTEE APPROVAL NOT REQUIRED (REM-AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH).

**NO. 2. CHANCELLOR’S REPORT:** RESOLVED, That the Chancellor's Report for May 24, 1999 (including Addendum Items) be approved.

**NO. 3. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meeting and Executive Session of April 26, 1999 be approved.

**NO. 4. BOARD MEETING DATES FOR 1999-2000 ACADEMIC YEAR:** RESOLVED, That the following schedule of meeting dates be approved for the academic year 1999-2000:

- Monday, September 27, 1999
- Monday, October 25, 1999
- Monday, November 22, 1999
- Monday, January 24, 2000
- Tuesday, February 22, 2000
- Monday, March 27, 2000
- Monday, April 24, 2000
- Monday, May 22, 2000
- Monday, June 26, 2000

**NO. 5. COMMITTEE ON FISCAL AFFAIRS:** RESOLVED, That the following items be approved:

**A. YORK COLLEGE - COMPUTER PURCHASE:**

RESOLVED, That the Board of Trustees of The City University of New York authorize York College to purchase one hundred (100) computers from Dell Computer Corporation under existing State of New York Contract Number...
PT00109, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $200,000, chargeable to City Capital Budget, Project HN-Q005, CP-38674.


B. THE COLLEGE OF STATEN ISLAND - LEASE OF COMPUTER EQUIPMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize The College of Staten Island to lease computer equipment from Dell Financial Services under existing New York State Contract Number NMP8127, pursuant to law and University regulations. Such lease shall not exceed a total estimated cost of $171,184 per year, chargeable to FAS Codes 259601303 and 259601323, commencing with the fiscal year ending June 30, 1999.

EXPLANATION: The leasing of three hundred seventy-six (376) computers will enable the College to provide computers to faculty and support staff. The use of a lease as a financing mechanism will enable the College to acquire more computers than through an outright purchase. The total estimated lease cost including maintenance and the ability to upgrade the computers, over the three-year period, will be $513,552.

C. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of the City University of New York authorize The Graduate School and University Center to purchase uniformed guard service under New York State Contract Number PS00518, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $446,000, chargeable to FAS Code 234803409, during the fiscal year ending June 30, 2000.

EXPLANATION: This contract will provide uniformed guard service at the College's new campus.

D. BARUCH COLLEGE - NETWORK INFRASTRUCTURE:

RESOLVED, That the Board of Trustees of The City University of New York authorize Baruch College to purchase an upgrade of the College's current networking backbone from Bull HN Information Systems, Inc., under existing State of New York Contract Number PT00232, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $275,000, chargeable to FAS Code 221201309, during the fiscal year ending June 30, 1999.

EXPLANATION: This upgrade at Baruch College's 151 East 25th Street location (Site "A") will greatly enhance the speed and efficiency of faculty access to internet-based applications. This upgrade will be the first stage of a major overhaul of the network processing system that will gradually include all of the current Baruch-owned sites.

E. KINGSBOROUGH COMMUNITY COLLEGE - NETWORK INFRASTRUCTURE:

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase networking components from Anadig Corporation under existing State of New York Contract Number PT00146, pursuant to law and University regulations; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Kingsborough Community College to purchase cable and installation services from Fedcom Technologies, Inc., under existing GSA Contract Number GS35F3145D, pursuant to law and University regulations; and be it further

RESOLVED, That the total of all such purchases shall not exceed a total estimated cost of $219,000; $189,000 will be chargeable to the College's Network Infrastructure Grant, CA 101-798, HN-C005, CP No. 38533; and $30,000 will be chargeable to the Library Technology Grant, KG 097-996, HN K002, CP No. 36075.
EXPLANATION: These funds will provide access to unconnected sectors of the campus for instructional and student support needs. The funds, requested under the City Network Infrastructure Grant, will provide fiber-optic connections for 31 classrooms housing student laboratories and upgrades in existing student laboratories.

F. QUEENS COLLEGE - TELECOMMUNICATIONS CLOSETS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queens College to purchase the construction of telecommunications closets from IBM under existing State of New York Contract Number PS00374, pursuant to law and University regulations. Such purchase shall not exceed total estimated costs of $95,000, chargeable to FAS Code 221201400 for fiscal year ending June 30, 1999, and $300,000 chargeable to FAS Code 221201400 for fiscal year ending June 30, 2000.

EXPLANATION: IBM will prepare the campus to receive the new network electronics being supplied under the Network Initiative Project.

NO. 6. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. NEW YORK CITY TECHNICAL COLLEGE – B.TECH. IN FACILITIES MANAGEMENT:

RESOLVED, That the program in Facilities Management leading to the Bachelor of Technology degree to be offered at New York City Technical College be approved, effective September, 1999, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary to qualify for entry-level positions in property/facilities management in the real estate industry. In addition, the program will provide persons who are currently employed in the real estate industry with the opportunity to enhance their knowledge and skills and advance their careers. The College currently offers a number of associate degree programs that are designed to prepare students to maintain the architectural, structural, electrical and mechanical systems of buildings. The upper division curriculum builds upon these existing two-year programs and is designed to focus on the broad range of functions and responsibilities of facilities management.

The New York City real estate industry is one of the largest in this country, with over 900,000 residential, commercial, institutional, governmental, and industrial properties and facilities with an estimated value of almost $300 billion. Managing today's complex facilities demands a rigorous level of technical expertise, coupled with an ability to provide services across traditional administrative, planning and operational boundaries to organize, coordinate and control diverse facilities management functions. With the application of new information systems technology, facilities require expert management and there is a growing demand for a more sophisticated level of facilities management.

B. BRONX COMMUNITY COLLEGE – A.A.S. IN ENVIRONMENTAL TECHNOLOGY:

RESOLVED, That the program in Environmental Technology leading to the Associate in Applied Science degree to be offered at Bronx Community College be approved, effective September, 1999, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with competency-based knowledge and state-of-the-art training so they may prepare for careers in the field of Environmental Technology. A major goal of the program is to address the employment and public health need for trained environmental technicians in inner-city neighborhoods. There are critical manpower needs in the field for environmental technicians who can do the necessary field/labatory work in conservation-related research, development and implementation. The curriculum is designed to prepare graduates for entry-level positions as Air Pollution Control Technician, Groundwater Professional, Transportation Professional, Energy Management Technician, Soil Scientist, among others. In addition, the curriculum is based on a strong foundation of Liberal Arts and Science courses that will enable interested students the opportunity to pursue related baccalaureate degree programs in a senior college. There is
an articulation agreement that guarantees the transfer of all credits and the smooth transition into York College's B.S. degree program in Environmental Health Science.

The proposed program will be supported by a $700,000 three-year development grant from the National Science Foundation. The grant seeks to provide development support for an Environmental Technology program for minority community college students.

NO. 7. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. BROOKLYN COLLEGE - NAMING OF THE SPECIALIZED LIBRARY-COMPUTER FACILITY IN WHITEHEAD HALL, "THE MORTON AND ANGELA TOPFER LIBRARY CAFE":

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the recently opened specialized library-computer facility in Whitehead Hall at Brooklyn College, "The Morton and Angela Topfer Library Cafe."

EXPLANATION: Morton Topfer, Brooklyn College, Class of 1959, and currently Vice Chairman of Dell Computer Corporation, has pledged $1 million with which to endow student scholarships and the College's newest computer facility. The Library Cafe is a new 50-workstation computer facility that provides student users with high-speed network access to the Internet, World Wide Web, e-mail, and a wide variety of software packages and online library catalogs. In addition, this specialized facility has extended hours to enable students to utilize electronic journals, reference tools, and CD-ROM products when the main library facility is closed. Moreover, during final exam periods, the Cafe will be staffed and open 24 hours a day. Creatively designed to reflect its high-tech purposes, the Cafe also contains portals for laptop plug-ins, a variety of large and small group study rooms and, patterned after the commercial computer cafes, a dedicated area for snacks and coffees in a congenial environment.

In recognition of the generosity of Morton Topfer, the College wishes to name the library cafe in his honor.

B. BROOKLYN COLLEGE - ESTABLISHMENT OF THE JACQUE EDWARD LEVY PROFESSORSHIP IN ANALYTICAL CHEMISTRY AND THE LEVY-KOSMINSKY PROFESSORSHIP IN PHYSICAL CHEMISTRY:

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the Jacque Edward Levy Professorship in Analytical Chemistry and the Levy-Kosminsky Professorship in Physical Chemistry at Brooklyn College.

EXPLANATION: The estate of Jacque Edward Levy has provided an initial sum of $500,000 to the Brooklyn College Foundation, Inc., to endow two professorships to be known as the Jacque Edward Levy Professorship in Analytical Chemistry and the Levy-Kosminsky Professorship in Physical Chemistry. An initial sum of $250,000 shall constitute the principal of each professorship fund, the annual income of which will be used to provide auxiliary or salary support for the professorships. Additional disbursements from the estate shall be added to the principal to increase the size of the fund.

The Jacque Edward Levy Professorship in Analytical Chemistry and the Levy-Kosminsky Professorship in Physical Chemistry have been created with the goal of enhancing Brooklyn College's ability to attract scholars and teachers with the ability to impart to the current generation of students the significance and principles of these disciplines.

Individuals for these professorships will be recruited and appointed in accordance with Brooklyn College procedures. Upon selection by the Chemistry Department's Appointment Committee, their names will be forwarded to the Provost. Candidates for the professorships may be current members of the faculty of Brooklyn College or may come from outside institutions. Individuals selected shall be appointed for a one year term, subject to renewal at the discretion of the College.
The Jacque Edward Levy Professor(s) in Analytical Chemistry and the Levy-Kosminsky Professor(s) in Physical Chemistry shall be housed in the Department of Chemistry. Individuals selected for the professorship may teach courses in analytical and physical chemistry or related courses for undergraduate and graduate students, and be available to students as advisers and mentors outside of class.

C. BARUCH COLLEGE - AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Baruch College Governance Plan, establishing one undergraduate student government, be approved.

NOTE: See Appendix B

EXPLANATION: The proposed amendments to the Baruch College Governance Plan implement the consolidation of the day and evening undergraduate student governments into one undergraduate student government at Baruch College. The consolidation of the two undergraduate student governments has been approved by the undergraduate student body in a referendum and is recommended by the College President. Section IV(A) (3) of the Governance Plan provides that the student body shall have the right to consolidate any of the student governments through a referendum approved by each constituency. A referendum of the undergraduate student body was conducted by mail ballot, and the students approved the consolidation by a vote of 565 to 85, with 5% of the students participating. The College President has recommended the adoption of the revisions even though the amendment provision (Article XII) of the Governance Plan requiring 15% of the students to vote in a valid referendum was not met, because of the overwhelming vote in favor (87%); and she believes that a single undergraduate student government is in the best interests of the students and the College. Section IV(A) (1) of the Governance Plan is amended to provide that Baruch College will now have two student governments, the Undergraduate Student Government and the Graduate Student Assembly, rather than the current three (day, evening, and graduate), and six other provisions are amended to conform with this change.

D. BYLAW AMENDMENT: Notice is served of the introduction of an amendment to the Board Bylaws to delete the title of Higher Education Aide:

RESOLVED, That Section 6.1 of the Bylaws be amended to read:

Section 6.1. INSTRUCTIONAL STAFF. The instructional staff shall consist of the persons employed in the following titles:

Chancellor
Deputy Chancellor
Sr. Vice Chancellor for facilities, planning, construction, and management
Vice Chancellor
University administrator
University associate administrator
University assistant administrator
President
Vice President
Assistant Vice President
University Dean
University Associate Dean
University Assistant Dean
Dean
Associate Dean
Assistant Dean
Administrator
Associate Administrator

Visiting Professor
Visiting Associate Professor
Visiting Assistant Professor
Adjunct Professor
Adjunct Associate Professor
Adjunct Assistant Professor
Adjunct Lecturer
Lecturer (full-time)
Lecturer (part-time)
Instructor
Instructor (nursing science)
Research Associate
Research Assistant
Clinical Assistant
Senior Registrar
Registrar
and in the hunter college elementary school and
hunter college high school

and in the childhood centers

and be it further

RESOLVED, That the Bylaws be amended by the deletion of Section 11.13.a. as follows:

[Section 11.13.a. HIGHER EDUCATION AIDE.

A. Position Definition:

A higher education aide shall perform under the supervision of a higher education officer, university of college administrator/dean or other appropriate administrator, such administrative duties as may be assigned.

B. Qualifications:

For appointment as a higher education aide, a candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. The candidate must possess a baccalaureate degree or equivalent experience and must show potential for significant achievement and growth.]

NOTE: Matter underlined is new; matter in brackets is deleted.
EXPLANATION: The title Higher Education Aide was eliminated effective January 1, 1993 according to the 1990-1996 PSC/CUNY collective bargaining agreement. The purpose of the amendment to Sections 6.1 and 11.13.a. is to update the bylaws to reflect this change.

E. BYLAW AMENDMENT: Notice is served of the introduction of an amendment to the Board Bylaws to Section 11.14 concerning the position definition and the qualifications for the Assistant to Higher Education Officer title:

RESOLVED, That, effective September 1, 1999, Section 11.14 of the Bylaws be amended to read:

Section 11.14. ASSISTANT TO HIGHER EDUCATION OFFICER.

A. Position Definition:

An assistant to higher education officer shall, under the supervision of a higher education officer, university or college dean, or other head of an administrative or academic unit of the college, perform such duties as may be assigned to him/her.

B. Qualifications:

For appointment as an assistant to higher education officer, a candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. [He/she must have had at least two years of experience in higher education or appropriate graduate work generally or in the area of specialization to which he/she will be assigned.] He/she must show potential for significant achievement and growth. He/she must possess a baccalaureate degree or an equivalent combination of related experience and education.

NOTE: Matter underlined is new; matter in brackets is deleted.

EXPLANATION: In consultation with the Council of Presidents, the Vice Chancellor for Faculty and Staff Relations undertook a review of the higher education officer series. The change in the position definition is proposed to reflect the fact that assistants to higher education officer may report to supervisors in titles other than higher education officer, university dean or college dean. The change in qualifications is proposed to provide the colleges with increased flexibility to hire qualified individuals to this entry level position without requiring both a baccalaureate degree and years of experience in higher education or appropriate graduate work.

F. BYLAW AMENDMENT: Notice is served of the introduction of an amendment to the Board Bylaw Sections 11.15, 11.16, and 11.17 concerning the position definition and qualifications for positions in the titles of Higher Education Assistant, Higher Education Associate, and Higher Education Officer:

RESOLVED, That, effective September 1, 1999, Section 11.15 of the Bylaws be amended to read:

Section 11.15. HIGHER EDUCATION ASSISTANT.

A. Position Definition:

The duties of a higher education assistant are to serve as an assistant to one of the major educational officers of a college or the university or other head of an administrative or academic unit with responsibility for a limited area of planning or research or to perform such professional and/or administrative duties as may be assigned.

B. Qualifications:

For appointment as higher education assistant, the candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. He/she must have had at least four years of experience in one or more related areas [of higher education] and be sufficiently adaptable to
apply such experience to the field in which his/her responsibility will lie. He/she must possess at least a baccalaureate degree and show definite potential for significant achievement and growth in the area to which he/she is assigned. An appropriate combination of education above the baccalaureate degree and demonstrable skills and/or years of experience may be substituted for the four years of experience in determining qualifications for the position of higher education assistant.

and be it further

RESOLVED, That, effective September 1, 1999, Section 11.16 of the Bylaws be amended to read:

Section 11.16. HIGHER EDUCATION ASSOCIATE.

A. Position Definition:

The duties of a higher education associate are:

a. To serve as deputy for a higher education officer [ ] or

b. To assume administrative responsibility, under the general supervision of a university or college dean or other head of an administrative or academic unit, for some major area of university or college activity, such as institutional research, campus planning and development, coordination of relations with community and civic groups, supervision and coordination of all educational data processing, coordination of applications to federal, state, and private foundations for educational grants, direction of specific specialized campus activities [ ] or

c. To function as executive assistant to the chancellor or president [ ] or

d. To develop some major aspect of new programs.

B. Qualifications:

For appointment as higher education associate, a candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. He/she must have had at least six years of related experience in the area of higher education in which his/her responsibility will lie. He/she must be sufficiently well versed in the overall functions of the university to be able to serve as deputy for a higher education officer, or to carry full responsibility under the general supervision of a university or college dean or other head of an administrative or academic unit of the university or college for some major area of university or college activity. He/she must possess at least a baccalaureate degree and show evidence of exceptional achievement in his/her chosen field as well as potential for future growth. An advanced degree above the baccalaureate degree may be required as appropriate to perform the duties of a particular position. An appropriate combination of education above the baccalaureate degree and demonstrable skills and/or years of experience may be substituted for the six years of experience in determining qualifications for the position of higher education associate.

and be it further

RESOLVED, That, effective September 1, 1999, Section 11.17 of the Bylaws be amended to read:

Section 11.17. HIGHER EDUCATION OFFICER.

A. Position Definition:

The duties of a higher education officer are:
a. To assume full administrative responsibility for some major area of university or college activity, such as institutional research, campus planning and development, coordination of relations with community and civic groups, supervision and coordination of all educational data processing, coordination of applications to federal, state, and private foundations for educational grants, direction of specific specialized campus activities.

b. To function as executive assistant to the chancellor or president.

c. To develop some major aspect of new programs.

B. Qualifications:

For appointment as higher education officer, a candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. He/she must have had at least eight years of related experience [in the area of higher education in which his/her responsibility will lie]. He/she must be sufficiently well versed in the overall functions of the university to be able to assume full responsibility, answerable to his/her college president or designee (or to the chancellor, deputy chancellor, or vice chancellor, or designee thereof if he/she is assigned to a university position) for some major area of university or college activity. He/she must possess at least a baccalaureate degree and show evidence of exceptional achievement in his/her chosen field as well as potential for future growth. An advanced degree above the baccalaureate degree may be required as appropriate to perform the duties of a particular position. An appropriate combination of education above the baccalaureate degree and demonstrable skills and/or years of experience may be substituted for the eight years of experience in determining qualifications for the position of higher education officer.

NOTE: Matter underlined is new; matter in brackets is deleted.

EXPLANATION: In consultation with the Council of Presidents, the Vice Chancellor for Faculty and Staff Relations undertook a review of the higher education officer series, including the selection and appointment process and the qualifications for positions in the series. In the area of qualifications, a number of proposals were made with the support of the Council of Presidents. These changes require amendment of the Bylaws.

The changes in the position definition for the title higher education assistant are proposed to reflect the fact that employees in this title may report to supervisors other than major educational officers of a college or the university and that the scope of their responsibilities has broadened since the positions were originally defined. The changes in the position definitions for the titles of higher education associate and higher education officer clarify the reporting relationships and that the enumerated duties are disjunctive.

The changes in qualifications are proposed to provide the colleges with increased flexibility to hire qualified individuals who have a baccalaureate degree and a combination of education beyond the baccalaureate degree and skills and years of experience. In addition, under the proposed changes in qualifications, it will be possible to require an advanced degree for the titles higher education associate and higher education officer when such a degree is appropriate for the position.

The Office of Faculty and Staff Relations will promulgate guidelines for the implementation of these Bylaw changes.

G. DISTINGUISHED PROFESSOR: RESOLVED, That the following be designated distinguished Professor in the department, and the college, and for the period indicated, with compensation of $21,424 per annum in addition to their regular academic salaries, subject to financial ability:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>The City College</td>
<td>Denn, Morton</td>
<td>Chemical Engineering and the Benjamin Levich Institute</td>
<td>September 1, 1999</td>
</tr>
</tbody>
</table>
H. QUEENSBOROUGH COMMUNITY COLLEGE – NAMING OF THE QUEENSBOROUGH COMMUNITY COLLEGE LIBRARY, THE KURT R. SCHMELLER LIBRARY:

WHEREAS, Kurt R. Schmeller is retiring after having served as President of Queensborough Community College for 32 years, with his tenure currently being the longest of any President serving as the head of a public college or university in the United States; and

WHEREAS, During his tenure, Kurt R. Schmeller oversaw the development of numerous innovative programs and initiatives at the College, including the Laser and Fiber Optics Technology Program, the only one of its kind in the State approved by the State Education Department; the only Music Electronic Technology program in The City University of New York; and the largest Clinical Nursing Program in the metropolitan area; and

WHEREAS, Kurt R. Schmeller also oversaw the establishment of a Dual/Joint Associate/Bachelor Degree program in Teacher Education in cooperation with Queens College; the model External Education Program for the Homebound, which provides postsecondary education to students who cannot leave their homes due to a disability; and a unique Holocaust Resource Center and Archives; the only facility of its kind serving New York City and Long Island, which serves as headquarters for the International Association of Holocaust Organizations; and

WHEREAS, Working closely with campus architects, Kurt R. Schmeller also oversaw the completion of the College’s Master Plan and construction of nine buildings on the 34-acre campus; since his appointment, the College’s enrollment has increased from 5,000 to almost 10,500 matriculated students, with an additional 5,000 students enrolled every semester in non-credit continuing education programs and classes; and

WHEREAS, As a founder and chairperson of the Queensborough Community College Fund, Inc., he established an endowment fund for the Queensborough Community College Library; now therefore be it

RESOLVED, That the Queensborough Community College Library be named the Kurt R. Schmeller Library.

EXPLANATION: Kurt R. Schmeller is retiring as President of Queensborough Community College after 32 years. His commitment to Queensborough Community College and its students, faculty, and staff is well-known, as is his commitment to the greater Queens community, which includes service as the former President of the Queens Council of the Boy Scouts of America, as a former member of the Flushing YMCA Board of Managers, the Flushing Cemetery, the Queens Symphony Orchestra Board of Directors, and the Queens Chamber of Commerce. Kurt R. Schmeller continues to believe that the College Library is a vital component serving the needs of the College community. As founder and chairperson of the Queensborough Community College Fund, Inc., he established an endowment fund for the Queensborough Community College Library. The College Faculty Executive Committee, the Academic Senate Steering Committee, and Student Government are all in agreement that a suitable tribute to Kurt R. Schmeller for his years of dedicated service would be the naming of the College Library, the Kurt R. Schmeller Library.

Trustee Murphy stated that he introduced this last item with mixed emotions. Dr. Kurt Schmeller is retiring as President of Queensborough after 32 years, the longest tenure of any president serving as head of a public college or university in the United States. During his tenure he oversaw the development of numerous innovative programs and initiatives at the College, including the Laser and Fiber Optics Technology Program, the only one of its kind in the State, approved by the State Education Department, and the only Music Electronic Technology Program in the University. As the founder and Chairperson of the Queensborough Community College Fund, Dr. Schmeller established an endowment fund for the Queensborough Community College Library and, therefore, it is only fitting that the library bear his name. The record should show that the motion was approved without objection.

President Schmeller stated that this resolution was indeed a surprise. I was not aware that we would have any policy item on the agenda so I did not scrutinize the calendar carefully until it was brought to my attention today. So, this is a surprise and I want to say that my family and I are greatly honored by this thoughtful and generous resolution. Thank you very much.
NO. 8. COMMITTEE ON FACILITIES, PLANNING, AND MANAGEMENT: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE - MASTER PLAN AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York approve a Master Plan Amendment which will provide a total of 1,725,655 Net Assignable Square Feet (NASF) for Hunter College.

EXPLANATION: Hunter College occupies several sites throughout Manhattan: the main campus includes four buildings at East 68th Street, with additional buildings at the Brookdale Campus on East 25th Street, the School of Social Work at East 79th Street, Roosevelt House at East 65th Street, and the MFA Building at West 41st Street. These facilities provide a total of 1,307,967 NASF, which represents a current space deficit of approximately 182,954 NASF, based on a 1996-97 enrollment of 12,691 full-time equivalent students (FTES).

This Master Plan Amendment is based on a 10-year projected College enrollment of 15,492 FTES, requiring a total of 1,725,655 NASF, calculated by CUNY space standards. To meet this projected space need, the Master Plan Amendment calls for new construction and renovation of existing spaces, to provide 417,688 NASF in addition to the space currently available.

The Master Plan Amendment includes strategies for achieving the College's future space needs through expansion and reconfiguration, as well as alternative plans which may be implemented should the recommended expansion sites prove to be unavailable.

The design firm of Cooper Robertson & Partners was approved by The Board of Trustees of The City University of New York on September 27, 1995, Cal. No. 4.F.

B. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - RENOVATION PROJECTS SCHEDULED IN 1996 CERTIFICATES OF PARTICIPATION REFUNDING:

WHEREAS, Certain capital facilities at John Jay College of Criminal justice (the "College") were financed by the 1986 $242,975,000 Certificates of Participation issued by the State of New York (the "1986 COPs") and refinanced by the 1996 $195,060,000 Certificates of Participation Refunding issued by the State of New York (the "1996 COPs"); and

WHEREAS, In connection with the 1996 COPs, The City University of New York and Manufacturers and Traders Trust Company entered into a Trust Agreement dated as of December 1, 1995 (the "Trust Agreement"), which established a B&E Fund to be applied to the costs of replacing, renovating or improving such capital facilities (the "B&E Fund"); and

WHEREAS, The Trust Agreement further established a procedure for withdrawals from the B&E Fund for projects listed on Trust Agreement Schedule I and approved by the State Director of the Budget upon construction requisitions approved by the Office of the State Comptroller; and

WHEREAS, Trust Agreement Schedule I has been amended and, as amended, approved by the State Director of the Budget; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute, on behalf of the College, one or more contracts for the projects set forth on Amended Schedule I. Such contracts shall be awarded to the lowest responsive and responsible bidder or bidders after public advertisement and sealed bidding pursuant to law and University regulations. Such contracts shall be subject to approval as to form by the University Office of the General Counsel; and be it further

RESOLVED, That all such contracts shall be paid from the B&E Fund in a total amount not to exceed $2,314,000.
EXPLANATION: The 1986 COPs created a B&E Fund which was transferred to the Trustee under the 1996 COPs and which now contains an amount sufficient to pay the estimated costs of the Amended Schedule I projects. One project listed in the original Schedule I, the replacement of part of a roof system, has been completed under this process. Schedule I has been amended to reflect current renovation needs and estimated costs, and, as amended, approved by the Director of the Budget. Construction requisitions for the Amended Schedule I projects will be paid from the B&E Fund upon approval by the Office of the State Comptroller.

C. QUEENS COLLEGE - CHILLERS REPLACEMENT IN POWDERMAKER HALL:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queens College to purchase new chillers and associated HVAC equipment for Powdermaker Hall. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding pursuant to law and University regulations. The contract cost shall be chargeable to the State Capital Construction Fund, Project No. QC025-090 for an amount not to exceed $814,511. The contract shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: As part of the Powdermaker Hall renovation, the College will replace 27 year old chillers. The removal of the old chillers and the installation of the new chillers will be provided by the Powdermaker Hall renovation budget, currently in the final design stages.

D. QUEENS COLLEGE - NEW TENNIS STRUCTURE:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of February 23, 1998, Cal. No. 5.A., for construction of a new tennis structure at Queens College to authorize award of the contract at the bid price of $1,148,700.

EXPLANATION: The contract is being awarded to the lowest responsive and responsible bidder at the bid price of $1,148,700. The tennis structure will provide a year-round tennis facility to the College and will be available to the community.

E. BROOKLYN COLLEGE - WHITMAN THEATER BATHROOM REHABILITATION:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of February 23, 1998, Cal. No. 5.E., to authorize an increase in the construction amount from the originally approved amount of $131,645 to the new increased amount of $186,645, chargeable to Capital Budget Project No. BY063-097.

EXPLANATION: The contract is being awarded to the lowest responsive and responsible bidder at the bid price of $186,645. The original estimate of $131,645 included only the base bid. Two add alternates were designed and would have been awarded as part of the contract to the extent funding allowed. These alternates were: 1. Install plastic toilet partitions; 2. Replace flush valves. The cost submitted by the lowest bidder for the base package as well as the alternates was $104,280. However, this bidder was found unresponsive for failing to submit a bid bond. The second responsive bidder had a bid price of $175,000, inclusive of the two alternates. The College has identified additional funds so that it can award the contract with the add alternates.

F. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - EXPANSION OF CHILD CARE CENTER:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of February 23, 1998, Cal. No. 5.E., to authorize an increase in the construction amount from the originally approved amount of $807,139 to the new increased amount of $1,264,127, chargeable to City Capital Budget, Project No. MC032-093.
EXPLANATION: The funding available for this project at the time of the previous submission was $807,139. At that time, eleven critical scope items had been identified as add alternates to hold the project within the budget. These alternates included replacement of additional roofing, installation of College-supplied floor finishes and bathroom countertops, upgrade of classroom and plaza lighting, ceramic tile on bathroom walls, installation of counters and cabinets in kitchen and classrooms, and kitchen appliances.

Additionally, it had become apparent that full re-roofing at this time of the plaza in the vicinity of the construction is more practical and efficient than patching the 18-year old roof around the expansion. Therefore, re-roofing of the plaza was added to the scope of the base bid package, increasing the estimated cost, including alternates, to $1,015,550.

The contract is being awarded to the lowest responsive and responsible bidder at the bid price of $1,264,127. The consultants attribute the discrepancy between the estimate and the bids to an extremely active construction market. After confirming the validity of the bids, rather than rebid a reduced scope of work, additional half-State half-City Mayoral funding has been identified which will cover all the scope, including the alternates.

NO. X. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS:

Report of Committee Chairman Crimmins:
As you know, there were no action items before the Committee this month, but I would like to report on a number of items that we discussed. Although the amendment to the governance plan at Baruch College was a policy matter for the Committee on Faculty, Staff, and Administration, the Student Affairs Committee fully discussed this as an information item since it consolidates the day and evening student governments at Baruch College into one undergraduate student government. It is the hope of the Committee that student voter participation will improve under this consolidated government.

The Committee was briefed on a University proposal to establish a part-time TAP pilot at CUNY. This program would enable the University to test its hypothesis that retention and graduation rates will actually improve because students often take more credits than they can handle in order to qualify for aid, or they are forced to stop out from school completely for financial reasons. This proposal has been well received by the State Division of the Budget, the Higher Education Services Corporation, and members and staff from both the Assembly and Senate. We are hopeful that the pilot will be approved for implementation in the next academic year.

Finally, I would like to report on two very impressive student events. I was privileged to participate in the student leadership award ceremony held here on May 13th. Two student leaders from each campus were recognized for their outstanding service to their college. The biographies of these students are, I think, inspiring. Our student scholar athletes were honored by the CUNY Athletic Conference on May 11th for their outstanding academic records and athletic skills. Coincidentally the four scholar athletes were all born abroad, in Italy, Poland, Guyana, and Hungary. We expect that some of the honorees will be the subject of an upcoming story in CUNY Matters.

NO. 9. HONORARY DEGREE: RESOLVED, That the following honorary degree, approved by the appropriate faculty body and recommended by the Interim Chancellor, be presented at the commencement exercise as specified:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>QUEENS COLLEGE</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Luciano Pavarotti     Doctor of Music

(To be awarded at the October 20, 1999, Convocation)
ADDED ITEM

NO. 10. SALK SCHOLARSHIPS: RESOLVED, That the Board of Trustees approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Interim Chancellor:

WITH STIPEND

Melissa Bleicher  Queens College
Anneli Jonsson   The City College
Lilly-Rose Paraskevas Hunter College
Patricia Burns   The City College
Oksana Martsinkevich Hunter College
Cori Salvir      Queens College
Kristina Poblaguyev Hunter College
Michelene Rivas  Hunter College

HONORARY (In order selected)

Andrea Tieng      Brooklyn College
David Kaminetzky  Queens College
Vadim Morozov     Lehman College
Martin Agbemabiese York College
Andrea Borghese   Lehman College
Jennifer Madeo    The College of Staten Island
Camille Stewart   Lehman College
Jason Aglipay     The City College

Upon motions duly made, seconded and carried, The Public meeting was adjourned at 5:25 P.M to go into Executive Session.

SECRETARY GENEVIEVE MULLIN

(This is a detailed summary of the Board of Trustees’ meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
MAY 24, 1999

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET – BOROUGH OF MANHATTAN

The Executive Session was called to order at 5:32 P.M.

There were present:

Anne A. Paolucci, Chairwoman
Herman Badillo, Vice Chairman

Satish K. Babbar
John J. Calandra
Kenneth E. Cook
Michael C. Crimmins
Edith B. Everett
John Morning

James P. Murphy
Kathleen M. Pesile
George J. Rios
Nilda Soto Ruiz
Richard B. Stone

Bernard Sohmer, ex officio

Secretary Genevieve Mullin
Roy P. Moskowitz, Acting General Counsel and Acting Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Interim Chancellor Christoph M. Kimmich
Interim Deputy Chancellor Patricia Hassett
Vice Chancellor Jay Hershenson
Acting Deputy General Counsel Jane Sovern

The absence of Trustees Curtis, Marino, and Biswas was excused.

Upon motions duly made, seconded and carried, the following resolution was approved:

E.1. THE CITY UNIVERSITY OF NEW YORK – CENTRAL OFFICE LITIGATION:

RESOLVED, That the Board of Trustees of The City University of New York authorizes the settlement of litigation entitled Lopez v. The City University of New York, and authorizes the Acting General Counsel and Acting Vice Chancellor for Legal Affairs to execute a Stipulation of Settlement on behalf of The City University of New York and its Trustees.

EXPLANATION: The Board of Trustees has been briefed on the terms of the proposed settlement by its Acting General Counsel and Acting Vice Chancellor for Legal Affairs.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 6:32 P.M.

SECRETARY GENEVIEVE MULLIN
BARUCH COLLEGE
GOVERNANCE CHARTER

PREAMBLE

The governance of the Bernard M. Baruch College, hereafter, the College should be and is the concern of all members of the College community: students, faculty and administration. All of these constituencies must participate in the maintenance and contribute to the development and governance of the College. Each constituency has its particular area of primary concern, a reality recognized by this Governance Charter. All constituencies also have a common concern in the governance of the College—another reality recognized by this Charter. Because the various constituencies of the College are interrelated and possess common concerns, this Charter provides for communication between constituencies and joint participation on matters of mutual or general concern.

It is the policy of the College and its various Schools and Departments to provide for participation by students, faculty and administration in all appropriate areas of governance, including membership on all committees, except those for which specific structures of participation are otherwise provided.

ARTICLE I - THE GENERAL FACULTY

There shall be a General Faculty at the College whose membership endorses the principles of academic freedoms and responsibility, as defined by the AAUP statement of principles. The membership shall consist of all those who hold faculty rank or faculty status including the President and those other administrative officers who hold faculty rank or faculty status. This body shall also include twelve student members currently registered at the College, eight to be chosen by the Undergraduate Student Government and four by the Graduate Student Assembly. All members shall be entitled to participate and vote at all meetings of the General Faculty.

Regular meetings of the General Faculty, whose presiding officer is the President of the College, shall be held at least once in the Fall Semester and at least once in the Spring Semester. The President may call this body into special sessions or shall do so upon receipt of a written request from thirty members of the General Faculty.

Regular meeting agenda shall include, but not be limited to: (1) reports from the College Faculty Senate, the University Faculty Senate, the student governments and from administrative officers; (2) the discussion of issues raised by these groups and by individuals; and (3) the ratification of policies not in the explicit province of the Administration or other faculty bodies.

Both the operations and deliberations of the General Faculty and its committees are governed by the Bylaws of the General Faculty, amendments to which may be advanced from time to time as the need requires and in the manner prescribed therein.

ARTICLE II - DIVERSITY OF FACULTY PARTICIPATION

The following rules are designed to foster faculty participation on College, School and Department committees. Rules A and B below, however, do not apply to ex officio members, and they shall become effective only at the next elections following the approval of this amended Charter by the Board of Trustees.

A. Rule A

No person shall be elected to more than two consecutive two-year terms on any of the following committees:

(1) College Personnel and Budget Committee;

(2) Academic Review Committees;
(3) School Executive Committees;

(4) Executive Committee of the Faculty Senate (in the same position); and

(5) School Faculty Personnel and Budget Committee as Chair.

There must be at least a two-year interval before a person can stand again for election to the same committee or position after two consecutive two-year terms have been served.

B. **Rule B**

No person shall be elected to serve simultaneously on more than one of the following committees:

1. School or Independent Units Personnel and Budget Committees
2. College Personnel and Budget Committee
3. School Academic Review Committee
4. College Academic Review Committee

C. **Limits on Service of Department Chairs**

Curriculum and Executive Committees of the Schools, and the Executive Committee of the Senate shall include a majority of non-Chairs of departments.

**ARTICLE III - THE BARUCH COLLEGE FACULTY SENATE**

There shall be a Baruch College Faculty Senate to represent the General Faculty and formulate and recommend faculty policy to the Administration and other appropriate bodies of the College; in addition, it shall review and comment on policies contemplated or initiated by the administrative officers of the college and by other bodies of the college. Recommendations of the Senate will be regularly reported to the General Faculty.

A. **Powers and Duties**

The Senate shall be responsible for the formulation and recommendation of policy relating to the academic status, role, rights, freedoms and responsibilities of the instructional staff, college-level educational and instructional matters, and research and scholarly activities of college-wide impact.

The powers and duties of the Faculty Senate shall not extend to areas or interests which fall exclusively within the domains of the General Faculty, the President, the Professional Staff Congress, or authorized student government, except that in appropriate cases the Faculty Senate may consult and advise.

Consistent with existing bylaws and regulations of the Board of Trustees, the Senate shall be empowered to adopt and amend its own bylaws, subject to ratification by the General Faculty.

B. **Ex Officio Membership**

*Ex officio* members without vote shall include the President, the Vice-Presidents, and the full Deans of the College; the College Chapter Chair of the Professional Staff Congress, and the Presidents of the two student governments.
ARTICLE IV - STUDENT GOVERNANCE

It shall be the purpose of student governance to represent, promote and protect the interests of all students at the College.

A. Student Governments

(1) There shall be two student governments, each representing a separate student constituency: the Undergraduate Student Government and the Graduate-Student Assembly. These governments shall operate under their respective constitutions, the official copies of which shall be on file in the Office of the Dean of Students.

(2) There shall be a Council of Student Governments - hereafter, the Council - whose membership shall consist of the four ranking executive officers of each student government as defined by their respective constitutions. The purpose of the Council is to represent, articulate, and pursue the common interests of the student governments. The powers and duties of the Council shall not extend to areas or interests which fall exclusively within the domain of the individual student governments. The Council shall operate under its own by-laws, a copy of which shall be on file in the Office of the Dean of Students.

(3) The student body shall have the right to consolidate any or all of these governments through a referendum approved by each constituency. All such referenda shall insure that each constituency be represented in proportion to its numerical importance.

B. Student Elections

(1) There shall be a six-member Student Elections and Governance Review Committee comprised of four undergraduates and two graduate students. The President of the College shall appoint these members from a list of nominees submitted by each of the two student governments.

(2) The Student Elections and Governance Review Committee shall be responsible for establishing procedures for the conduct and supervision of all student elections and referenda, and for their certification. It shall also adjudicate questions arising from the constitutions of the student governments.

C. Student Referenda

The student body of the College shall have the right to initiate referenda on any matter within the jurisdiction of student governance. All referenda shall be initiated by petition of at least ten percent of the appropriate constituency, and shall be in effect when approved by a majority of those voting at a duly authorized election.

D. Student Media

(1) There shall be a five-member Student Media Council comprised of three undergraduates, one graduate student, and a designee of the Dean of Students. The student members shall be elected annually by their respective constituencies.

(2) The Student Media Council shall monitor compliance by all student media with their respective constitutions.

ARTICLE V - THE COLLEGE PERSONNEL AND BUDGET COMMITTEE

A. Composition

The College Personnel and Budget Committee shall consist of the President as the non-voting chair; the Vice President for Academic Affairs; the Vice President for Student Development/Dean of Students; the full Deans of the several
Schools; the Chairs of each of the School Personnel and Budget Committees; the Chair of the Personnel and Budget Committee for the Department of the Library and Department of Student Development and Counseling ("Independent Units"), who shall be of faculty rank and not a department chair; at least nine additional members of faculty rank who shall not be department Chairs and one matriculated student in good academic standing appointed by the Council of Student Governments.

The additional faculty members shall be elected by the faculties of the College in the following manner:

(1) Each school shall elect one representative to the College Personnel and Budget Committee for every hundred faculty or part thereof, computed as one-half of the sum of full-time and full-time equivalent faculty on October 15 of the fall preceding the election.

(2) One member elected by the faculty of the Independent Units;

(3) Should the number of faculty members elected by the above be below the nine members necessary to meet the minimum required number, additional members shall be nominated from the floor of, and elected by, the General Faculty. When several members are elected by the General Faculty they shall not all be from the same School.

(4) All elections based on current full-time-equivalent calculations are to be conducted in the Spring semester for terms of office in the following academic year.

(5) A student member and an alternate shall be appointed by the Council of Student Governments at its last Spring meeting or as vacancies occur. Both the student member and alternate must be matriculated students in good academic standing. The alternate will serve as a replacement when the appointed student member is unable to attend.

B. Functions

The functions of the College Personnel and Budget Committee shall be to advise the President with respect to recommendations for:

(1) Instructional staff appointments and reappointments;

(2) Conferring of instructional staff tenure and certificates of continuous employment;

(3) Promotions in instructional-staff rank;

(4) The granting of fellowship and other leaves for the instructional staff;

(5) Instructional personnel policies and procedures; and

(6) Proposals and policies having instructional budgetary implications.

ARTICLE VI - ACADEMIC REVIEW COMMITTEES

There shall be two Academic Review Committees: the School Academic Review Committee and the College Academic Review Committee. Both shall be advisory to the next higher level of decision making in matters relating to instructional staff appointments, reappointments, certificates of continuous employment, tenure, leaves, promotion, and the policies, recommendations and procedures pertaining thereto. The functions of these committees shall be to review referrals and appeals transmitted to them by the President. For each personnel action only one appeal shall be permitted at any level of personnel review, with appeals permitted at a maximum of two levels. All appeals shall be addressed to the President. The Provost's Office shall coordinate the administration of all appeals.
A. **The School Academic Review Committee**

This committee shall hear appeals from decisions of the School Personnel and Budget Committees and from decisions of the Personnel and Budget Committee of the Independent Units, and it shall bring its positive recommendations to the College Personnel and Budget Committee for action.

It shall consist of six faculty members who shall be tenured full or associate professors other than members of any Personnel and Budget Committee or of the College Academic Review Committee plus one student member. Members of this Committee shall elect the chair from among the faculty members each year.

A student member and an alternate shall be appointed by the Council of Student Governments at its last spring meeting or as vacancies occur. Both the student member and alternate must be matriculated students in good academic standing. The alternate will serve as a replacement when the appointed member is unable to attend.

At the last Spring meeting every other year, the Faculty Senate shall elect six Faculty members for the next academic year in the following proportion: two from the School of Business; two from the School of Liberal Arts and Sciences, one from the School of Public Affairs, and one from the Independent Units.

B. **The College Academic Review Committee**

This committee shall hear appeals from decisions of the College Personnel and Budget Committee, and shall bring its recommendations to the President.

It shall consist of: the Vice President for Academic Affairs/Provost as Coordinator who shall have voice but no vote, and six faculty members who shall be tenured full or associate professors other than members of any Personnel and Budget Committee or of the School Academic Review Committee, plus one student member.

At the last Spring meeting every other year, the Faculty Senate shall elect the six Faculty members for the next academic year in the following proportion: two from the School of Business; two from the School of Liberal Arts and Sciences, one from the School of Public Affairs, and one from the Independent Units.

A student member and an alternate shall be appointed by the Council of Student Governments at its last spring meeting or as vacancies occur. Both the student member and alternate must be matriculated students in good academic standing. The alternate will serve as a replacement when the appointed member is unable to attend.

C. **Student Member**

A student member or alternate may not serve simultaneously on more than one of the following committees: the School Academic Review Committee; the College Academic Review Committee; or the College Personnel and Budget Committee.

**ARTICLE VII - FACULTIES OF THE SEVERAL SCHOOLS AND THE INDEPENDENT UNITS**

The voting Faculties of each of the constituent Schools of the College shall include: members of faculty rank or status in the School or in one of the Independent Units; representatives of faculty rank or status elected by the Faculties of the other Schools in such numbers as School Bylaws shall provide; College Laboratory Technicians who have been reappointed on an annual salary basis for a third year of continuous full-time service; the Dean, Associate Deans and Assistant Deans of the School; the Registrar or designee; and student representatives registered in the School. The number of student representatives and the manner of their selection is to be determined by the Bylaws of each School or Independent Units.

*Ex officio* members with voice but without vote in each School Faculty shall include: the President, the Vice President for Academic Affairs/Provost, the Vice President for Administration, the Vice President for Student Development/Dean
of Students, the full Deans of the other Schools of the College and the Chief Librarian.

The various faculties of the Schools and the Independent Units shall enjoy equal or equivalent rights, including but not limited to the right to peer evaluation and the right to hold elected offices at the College, School, and Department levels. The School Faculties shall be responsible for and conduct all educational affairs including but not limited to affairs customarily conducted by an academic faculty: including the formulation of School policies relating to curriculum and degree requirements; academic credits; the granting of degrees; student admission and retention standards; and the academic status, role, obligations, and freedoms of the School Faculty.

School Faculties shall meet at least twice each semester. Special meetings may be convened by the Dean of the School, by petition of ten percent of the School Faculty, or by the Executive Committee of the School. Meetings shall be chaired by the Dean of the School or designee.

A. School Executive Committees

Once every two years, each School Faculty shall each elect an Executive Committee or its equivalent from among their voting members. The number of members and their qualifications shall be determined by the Bylaws of that School, except that the number of members may not be changed during the biennial term of office for which a particular Executive Committee has been elected. At least one member shall be a student. Each Executive Committee shall elect a Chair and a Secretary from among its members.

The Executive Committee shall advise the Dean of the School on all matters within the jurisdiction of the School Faculty. This Committee shall also serve as the Committee on Committees for each School Faculty.

B. School Personnel and Budget Committee

The Faculty of each School shall establish a Committee on Personnel and Budget vested with those functions specified for such committees in the Bylaws of the University's Board of Trustees.

(1) Schools with Several Departments.

Each School Personnel and Budget Committee shall be composed of: the Dean of the School with voice but without vote; all department Chairs within the School, and such other tenured full or associate professors as may be specified in the School's Bylaws.

This Committee shall receive from the several departments all recommendations for appointments and reappointments thereto, with or without tenure or certificate of continuous employment to the instructional staff; for promotions in rank; for special salary increments; and for applications for leaves.

It shall also hear appeals from departmental decisions regarding the above, except in the matter of initial appointments.

It shall recommend action regarding all of these matters to the College Personnel and Budget Committee.

This Committee shall also consult with the Dean of the School on the budget requests submitted by the Dean and on the allocation of funds and personnel.

(2) Schools which function as a Department of the Whole

(a) School Personnel and Budget Committee

The School Personnel and Budget Committee shall be composed of the Dean of the School with voice but without vote, and such other tenured full or associate professors as may be specified in the School's Bylaws.

The School Personnel and Budget Committee shall receive from the Promotion Committee recommendations for
promotions in rank and shall receive from the Tenure Committee recommendations for appointments and reappointments with or without tenure or Certificate of Continuous Employment ("C.C.E."). The committee shall initiate recommendations for promotion to full professor, for appointments without tenure to the instructional staff, and reappointments thereto, including reappointments with a C.C.E. It shall also consider and make recommendations for leaves of absence.

It shall also hear appeals of decisions of the Promotion Committee and the Tenure Committee. It shall recommend action regarding all of these matters to the College Personnel and Budget Committee.

The Committee shall also consult with the Dean of the School on the budget requests submitted by the Dean and on the allocation of funds and personnel.

(b) Promotion Committee

Promotion to the rank of associate professor shall be considered and recommended to the School Personnel and Budget Committee only after an affirmative vote of the Promotion Committee comprised of all associate professors and full professors in the School. In the case of candidates seeking promotion to full professor, those of that rank in the School shall be given timely notice by the Dean of such candidacies and of the availability of the files for their review so that they may offer written advice on the candidates to the School Personnel and Budget Committee.

(c) Tenure Committee

The Tenure Committee in the School shall consist of all tenured professorial members of the School. This committee shall consider and make recommendations for appointments and reappointments with or without tenure or C.C.E. to the School Personnel and Budget Committee.

(3) Independent Units Personnel and Budget Committee.

The Library and Student Development and Counseling Personnel and Budget Committee shall be composed of seven voting members consisting of the chair of the Library Department (the Chief Librarian), the chair of the Student Development and Counseling Department (the Vice President for Student Development/Dean of Students), a tenured associate or full professor from each of these departments elected by their respective department members with faculty rank or faculty status, and a tenured associate or full professor, other than a chair, from each of the three Schools of the College, elected by their respective school faculty. The Committee shall elect its Chair, who shall not be a department Chair.

This Committee shall receive from the several departments all recommendations for appointments and reappointments thereto, with or without tenure or certificate of continuous employment to the instructional staff; for promotions in rank; for special salary increments; and for applications for leaves.

It shall also hear appeals from departmental decisions regarding the above, except in the matter of initial appointments.

It shall recommend action regarding all of these matters to the College Personnel and Budget Committee.

(C) Other Committees

School Faculties shall establish such standing and ad hoc committees as they determine. Each committee shall elect its own Chair and such other officers as may be appropriate, unless otherwise provided. Included among the standing committees shall be those with the following functions:

(1) Committees on Curriculum

The Faculty of each School shall establish one or more committees on curriculum, comprised of faculty, student and, where appropriate, other members or their duly designated alternates. The manner of constituting such committees
and the procedures to be followed by them shall be determined by the School Bylaws. In all cases the Dean of the School or designee shall sit ex officio with vote. These committees shall include at least one representative with vote from the faculties of each of the other Schools. In addition, the committees shall include the following non-voting members: the Vice President for Academic Affairs or designee, the School’s Assistant or Associate Dean for Curricular Guidance, the Registrar or designee, and the Chief Librarian or designee.

These committees have the responsibility for reviewing and approving all courses of study, including experimental courses, offered by the School and Departments of the School, all curricula and majors or specialization offered by the School, and student admission and graduation requirements for the School. A proposal initiated by one or more Departments or by one or more members of the Faculty shall be addressed to the Dean of the School who shall refer it to the committee on curriculum.

For the purposes of curriculum development and revision (as defined in the preceding paragraph), the Departments of Library and Student Development and Counseling shall be considered constituents of the School of Liberal Arts and Sciences, and the faculty in those departments shall be eligible to serve on the appropriate School of Liberal Arts and Sciences Committee on Curriculum.

(2) Committee on Academic Standing

The Faculty of each School shall establish one or more committees on academic standing comprised of faculty members and student members or their duly designated alternates. The manner of constituting the several committees and the procedure to be followed by them shall be determined by the School Bylaws and subject to the approval of the President and of the Dean of the School involved. Ex officio members shall include: the Dean or designee who shall serve as Chair; the Registrar or designee and the Director of Admissions or designee, who shall split one vote between the two of them; and the SEEK Director or designee.

This Committee shall determine all questions arising out of the application of the rules prescribed by the Faculty regarding grades, scholastic standing, credit loads and curriculum. The Committee is vested with power to make exceptions thereto in proper cases. The Committee may be vested with additional functions by the School Bylaws.

For the purposes of matters on academic standing (as referred to in the preceding paragraph), the Departments of Library and Student Development and Counseling shall be considered constituents of the School of Liberal Arts and Sciences, and the faculty in those departments shall be eligible to serve on the appropriate School of Liberal Arts and Sciences committee on academic standing.

ARTICLE VIII - DEPARTMENTAL STRUCTURE

The most fundamental unit for the expression of faculty rights is the department. In the case of a school that functions as a department of the whole, the school is considered an academic unit equivalent to a department, and its elected coordinator for faculty advisement shall be considered the equivalent of a departmental chair as defined in CUNY Bylaws.

Each Department of the College shall have a set of Bylaws under which it will operate, and which shall be ratified by a two-thirds vote of the members with faculty rank or status of the Department. They shall be consistent with the Bylaws and Regulations of the Board of Trustees and of the General Faculty, and with this Governance Charter.

Departmental Bylaws shall include a minimum requirement for regular department meetings.

Department Chairs shall seek advice and recommendations from the students in their department regarding curriculum matters. All curriculum proposals shall have appended to the proposals a statement indicating the extent of student consultation.
A. Departmental Executive Committees

Departments shall have an Executive Committee consisting of from five to seven (as determined by the Department's Bylaws) department members of faculty rank, including the Department Chair. The Department Chair, except in the Departments of the Library and Student Development and Counseling, shall be elected by the faculty in the Department who have faculty rank. The Department Chair shall serve as Committee Chair. The Department Chair and other members of the Committee shall be elected at the same time and for a term of three years. Departments may limit in their Bylaws the number of consecutive terms of office chairs may serve. Where possible, a majority of the Committee shall consist of tenured persons in the Department.

This Committee shall consider and make recommendations for matters related to appointments without tenure to the instructional staff, and reappointments thereto, including reappointments with a Certificate of Continuous Employment. It shall also consider and make recommendations for leaves of absence. It shall transmit its recommendations on these matters to the appropriate School Personnel and Budget Committee. In the case of the School of Public Affairs, the Tenure Committee shall perform the duties of a department executive committee.

Whenever a vacancy occurs in the Office of Department Chair, and it has been determined that the Chair shall be sought from outside the Department, a Search Committee shall be appointed by the President. A majority of this Committee's members shall be from that Department, chosen with the advice of the Faculty Senate's Executive Committee.

B. Promotion Committees

The Promotions Committees in each department shall be constituted in the manner prescribed in the Bylaws of the Board of Trustees. In the case of candidates seeking promotion to full professor, those of that rank in the Department shall be given timely written notice by the Chair of such candidacies and of the availability of the files for their review so that they may offer written advice on the candidates to the School Committee on Personnel and Budget.

In the case of Schools which function as a Department of the Whole, the Promotion Committee shall be constituted and operate in accordance with the provisions of Article VII(B)(2)(b).

C. Tenure Committee

The Tenure Committee in each department shall consist of all tenured professorial members of the department. This committee shall consider and make recommendations for appointments and reappointments with tenure to the appropriate School Personnel and Budget Committee.

In the case of Schools which function as a Department of the Whole, the Tenure Committee shall be constituted and operate in accordance with the provisions of Article VII(B)(2)(c).

D. Curricula and Programs

Departments shall elect a Curriculum Committee, which shall exercise initiatives for the expression of faculty rights over programs and course offerings in the appropriate disciplines or cross disciplines of the Department.

Programs within a department are subject to its governance system. Programs developed as collaborative efforts between or among departments shall be governed as agreed upon by the departments concerned. The maximum life of an interdepartmental program shall be three years before a written governance plan for such a program shall be approved by each participating department.

ARTICLE IX - JOINT COMMITTEES

The General Faculty may establish joint and College-wide committees by agreement with the appropriate administrative
The Bylaws of the General Faculty shall authorize the establishment of ad hoc committees that may be deemed necessary. In addition, the General Faculty Bylaws shall establish the following Joint Committees:

A. **Joint Committee on Curriculum and Articulation**

This committee shall consider curriculum and matters of articulation that are college-wide in nature. It shall make recommendations to the Faculties of the several Schools as may be appropriate.

The Committee shall consist of ten voting members: two faculty members from each School to be selected in accordance with the Bylaws of that School; three undergraduate students to be selected by the Undergraduate Student Government, and one graduate student to be selected by the Graduate Student Assembly. The Vice President for Academic Affairs or designee, the Registrar or designee, the Chief Librarian or designee, and the several Schools' full Deans or designees shall serve ex officio with voice but without vote.

B. **Joint Committee on Student Evaluation of Courses and Teaching**

This committee shall have responsibility for developing, reviewing and assisting in the conduct of the College program of systematic student evaluation of courses and teaching in accordance with the policies and regulations of the Board of Trustees. This committee shall consist of fourteen voting members: three faculty members selected by the Faculty Senate; four undergraduate students elected by the Undergraduate Student Government and two graduate students elected by the Graduate Student Assembly; the Vice President for Academic Affairs or designee; the full Deans of the several Schools or designees; and the Vice President for Student Development/Dean of Students or designee.

The Committee shall elect its own chair from among its members. The Provost's Office shall coordinate the meetings. The Committee shall submit a written report to the General Faculty at least once a year.

C. **Search Committees**

Whenever vacancies occur in the offices of full School Deans, or Vice President for Student Development/Dean of Students, or Vice President for Academic Affairs/Provost, the President shall establish faculty-student search committees in the manner described below, so as to seek the advice of appropriate members of the faculty and student bodies.

The School Dean Search Committee shall be appointed by the President after consultation with the Executive Committee of the School and the Executive Committee of the Faculty Senate. At least one-third of the members of this committee shall be faculty members of the School for which the new Dean is being sought. In addition, the committee shall include at least one student selected from the majors in that School by the School's Executive Committee in consultation with the student governments.

The Vice President for Student Development/Dean of Students Search Committee shall be appointed by the President after consultation with the Executive Committee of the Faculty Senate and the Executive Committee of the Department of Student Development and Counseling. In addition, this Committee shall include at least one teaching faculty member as well as the Chief Executive Officer of each of the student governments or designee.

In the case of a vacancy in the office of the Vice President for Academic Affairs/Provost the Search Committee shall be appointed by the President after consultation with the Executive Committee of the Faculty Senate. The Committee shall include at least one student.

D. **College-Wide Consultation**

Whenever the President reports that College-wide consultation has occurred, this report shall reflect that consultation with appropriate governance bodies as specified in this charter has taken place.
ARTICLE X - THE OFFICE OF THE OMBUDS

There shall be a College Ombuds who shall be a senior tenured or certificated member of the Faculty. The Ombuds shall continue to enjoy all faculty prerogatives and rights during the term of office. The office of the Ombuds is not intended to replace the normal administrative or faculty procedures.

A. Areas of Responsibility

(1) To help individuals in specific cases to obtain just and equitable treatment;

(2) To help administrative officers to improve their processes and procedure, not only to correct a particular inequity or injustice but also to prevent its recurrence;

(3) To reconcile differences between conflicting parties and seek mutually acceptable solutions to specific cases of conflict;

(4) To recommend such changes in procedures and practices as may be appropriate and to make periodic public reports. Among others, the Ombuds shall prepare for the President and for the General Faculty at the end of each academic year written activity reports. These reports shall respect the confidentiality of the persons involved.

B. Tasks

The primary task of the Ombuds is to serve as a confidential investigator in any specific case of alleged inequity, unfairness or maladministration, and there by to be the impartial spokesman, both to the person(s) making the complaint and to the person(s) against whose performance the allegation is brought.

In that capacity, the Ombuds is to have access to all relevant facts in the case, to enjoy the complete cooperation of the individual officer(s) of instruction or administration when it is requested, to receive cooperation from any complainant, to carry out work in privacy and with full respect for the rights and immunities of all parties, and having completed inquiries, to make such disposition of each case as, in his or her sole judgment, is best.

The Ombuds's second task is to make recommendations which seem appropriate for changes in rules, practices, procedures and regulations by which administrative functionaries of the student body, faculty or administration are guided.

Third, the Ombuds may recommend changes in procedures and practices which do not involve changes in rules, regulations, guidelines and statutes.

C. Term of Office

The Ombuds is to be selected for a term of one academic year, which shall be renewable, by the President after consultation with the Executive Committee of the Faculty Senate and the Chief Executive Officer of each of the student governments.

ARTICLE XI - VOTING RIGHTS

In addition to those faculty members authorized by the Bylaws of the Board of Trustees to vote in elections for department Chair and for members of Department Executive, School and College Personnel and Budget Committees, and Academic Review Committees, those Lecturers who hold Certificates of Continuous Employment shall be entitled to vote.
ARTICLE XII - PROCEDURES FOR AMENDING & IMPLEMENTING THE GOVERNANCE CHARTER

A proposal to amend the Governance Charter of the College may be initiated by the President, or by a two-thirds vote of the Faculty Senate, or by a two-thirds vote of any of the legislative bodies of the Student Governments or by petition of ten percent of the student body, or by petition of ten percent of the Faculty who are eligible to vote for members of the Faculty Senate. Such proposals shall be submitted to referendum as soon as possible.

In a valid referendum, at least twenty percent of the eligible faculty and 15 percent of the eligible students, voting separately, must vote. Eligible voters are all those eligible to vote for members of the Faculty Senate or Student Governments. To be approved, an amendment shall require a two-thirds affirmative vote of each constituency voting in such a referendum.

All amendments to this Charter will require approval by the Board of Trustees before becoming effective. All findings, actions, reports and recommendations of the bodies described in the Governance Charter shall be made in writing. One or more copies must be sent to the College's archives to be available to all members of the College.

This Governance Charter shall take precedence over those Board of Trustees Bylaws inconsistent with it, and over all Bylaws, procedures and regulations of the College.

The Bylaws of the General Faculty, the Faculty Senate, the several Schools and Departments as well as the Constitutions of the several student constituencies shall be brought into compliance with this amended Governance Charter within six months of its approval by the Board of Trustees.

This Governance Charter shall not preclude subsequent revisions in the Bylaws of the General Faculty, the several School faculties and academic Departments, the Student Governments, and the Charter of the Faculty Senate, which are not inconsistent with the provisions herein.