MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
JUNE 25, 2001
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET – BOROUGH OF MANHATTAN

The Vice Chairman called the meeting to order at 4:35 P.M.

There were present:

Benno C. Schmidt, Jr., Vice Chairman

Satish K. Babbar                      John Morning
John J. Calandra                     Kathleen M. Pesile
Kenneth E. Cook                      George J. Rios
Alfred B. Curtis, Jr.                Nilda Soto Ruiz
Joseph J. Lhota                      Jeffrey S. Wiesenfeld
Randy M. Mastro

D. Michael Anglin, ex officio         Bernard Sohmer, ex officio

Secretary Genevieve Mullin
Frederick P. Schaffer, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant
Kisha Fuentes
Anthony Vargas
Towanda Washington

Chancellor Matthew Goldstein
Executive Vice Chancellor Louise Mirrer
President Dolores Fernandez
President Ricardo Fernandez
President Frances Degen Horowitz
Interim President Russell K. Hotzler
President Edison O. Jackson
President Charles C. Kidd, Sr.
President Christoph M. Kimmich
President Gerald W. Lynch
President Eduardo J. Marti
President Byron N. McClenny

President Gail O. Mellow
President Antonio Perez
President Jennifer Raab
President Carolyn G. Williams
President Marlene Springer
Vice Chancellor Sherry Brabham
Vice Chancellor Jay Hershenson
Vice Chancellor Otis O. Hill
Vice Chancellor Emma E. Macari
Vice Chancellor Brenda Richardson Malone

The absence of Trustees Wellington Z. Chen and Michael C. Crimmins was excused.
A. **VIDEO TAPING OF BOARD MEETING:** Vice Chairman Schmidt stated that as usual CUNY-TV is transmitting this afternoon’s meeting of the Board of Trustees live on Cable Channel 75. CUNY-TV is continuing to make available this community service that provides the public additional opportunities to observe the work of the Board and the University.

At this point, Trustee Wiesenfeld joined the meeting.

B. **INTRODUCTION OF NEW PRESIDENT:** Vice Chairman Schmidt stated that it is my pleasure here at the outset to introduce and to welcome to the meeting President Jennifer Raab, the new president of Hunter College, who is attending her first Board meeting. Welcome. We all look forward to working with President Raab for the advancement of Hunter and The City University of New York. It is a great pleasure to have you with us.

C. **CONDOLENCES:** Vice Chairman Schmidt stated that it is with sadness that we note that Joseph P. McMurray, who served as the first President of Queensborough Community College from 1959 to 1961, and who served as the fifth President of Queens College from 1965 to 1971, passed away on May 31st at the age of 89 years. Dr. McMurray will be remembered at CUNY by his many friends as a dedicated and courageous leader willing to confront tough decisions, and as a man who believed deeply in the ability of higher education to achieve a more equitable society. On behalf of the members of the Board of Trustees, the Administration, and the entire CUNY family, I wish to extend our deepest sympathies to his family.

At this point, Trustee Calandra joined the meeting.

The calendar items were considered in the following order:

Upon motions duly made, seconded and carried, the following resolutions were unanimously adopted: (Calendar Nos. 10 through 12, and 6.E.)

**NO. 10. RESOLUTION OF APPRECIATION - HERMAN BADILLO:**

WHEREAS, The Honorable Herman Badillo has served with exemplary distinction as a member of the Board of Trustees of The City University of New York from June 14, 1990 to June 5, 2001, and in an earlier term from June 11, 1980 to November 15, 1982, and as Chairman of the Board of Trustees from June 1, 1999 to June 5, 2001; and

WHEREAS, The Board of Trustees and The City University have benefited from Mr. Badillo’s vast experience in the fields of law, government, education, and urban affairs; and

WHEREAS, Throughout his distinguished career The Honorable Herman Badillo has been a tireless and effective public servant as Borough President, Congressman, Deputy Mayor, and Chairman of the Board of Trustees; and

WHEREAS, As an alumnus of The City College, where he graduated magna cum laude, he has a special commitment to City University’s vital role in fulfilling the aspirations and dreams of its student body; and

WHEREAS, As a member and Chairman of the Board, The Honorable Herman Badillo has brought to the deliberations of the Board a perception of the role of education for the cultural, social, and economic advancement of individuals and citizens of New York; and

WHEREAS, During his tenure as a member and Chairman, he stood for high standards and academic integrity, the expansion of collaborations with the City’s public schools to improve the academic preparation of students prior to college entry, the expansion of the College Now program, and the revitalization of the University’s teacher education programs; now therefore be it

RESOLVED, That the members of the Board of Trustees express their sincere thanks and deepest appreciation to the Honorable Herman Badillo for his leadership, foresight, wisdom, dedication, and outstanding service to The City University of New York.
At this point, Trustee Cook left the meeting.

**NO. 11. RESOLUTION OF APPRECIATION - EVANGELOS JOHN GIZIS:**

WHEREAS, Dr. Evangelos John Gizis has served with distinction and dedication as Interim President of Hunter College, the largest college in the University system, beginning July 15, 2000; and

WHEREAS, During his term, Interim President Gizis implemented significant academic and administrative reforms to enhance Hunter College's educational programs and student services; and

WHEREAS, During his tenure as Vice President for Administration, extensive work was accomplished on buildings of Hunter College’s five campuses, including transforming the North Building into a shining presence; and

WHEREAS, Interim President Gizis has fulfilled his responsibilities with persistent and characteristic commitment to academic excellence; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York extends its most sincere thanks and deepest appreciation to Dr. Gizis for his exemplary service.

At this point, Trustee Cook rejoined the meeting.

**NO. 12. RESOLUTION OF APPRECIATION - STANFORD A. ROMAN, JR.:**

WHEREAS, Dr. Stanford A. Roman, Jr., has served as Interim President of City College since September 1, 1999 with dedication, dignity, and a profound commitment to academic excellence; and

WHEREAS, Interim President Roman worked to significantly improve both the academic programs and support services for students, and placed great emphasis on integrating liberal arts education with the College's highly regarded professional schools; and

WHEREAS, Interim President Roman oversaw a comprehensive review of City College’s programs at a time of significant transition; and

WHEREAS, During this time he continued to serve as Dean of the Sophie Davis School of Biomedical Education/the CUNY Medical School, a post he has held since 1990 with great distinction; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York extends its most sincere thanks and deepest appreciation to Dr. Roman for his exemplary service.

**D. PRESIDENTS’ AND FACULTY HONORS:** Vice Chairman Schmidt called on Trustee Curtis, who announced the following:

1. President Antonio Perez of Borough of Manhattan Community College has become a Trustee of the Ralph Lauren Cancer Center in Harlem, and a Director of North General Hospital in Harlem. Congratulations.

At this point, Trustee Mastro joined the meeting.
NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

E. DISTINGUISHED PROFESSORS: RESOLVED, That the following be designated Distinguished Professors in the departments, and the colleges, and for the period indicated, with compensation of $21,852 per annum in addition to their regular academic salaries, subject to financial ability:

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<th>COLLEGES</th>
<th>NAMES</th>
<th>DEPARTMENT</th>
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<td>Cunningham, Michael</td>
<td>English</td>
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<td>The Graduate School and University Center</td>
<td>Artemov, Sergei N.</td>
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<tr>
<td>The Graduate School and University Center</td>
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<td>The Graduate School and University Center</td>
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<td>Hunter College</td>
<td>Petchesky, Rosalind</td>
<td>Political Science</td>
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<td>John Jay College of Criminal Justice</td>
<td>Fyfe, James J.</td>
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<td>John Jay College of Criminal Justice</td>
<td>Penrod, Steven</td>
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<td>Lehman College</td>
<td>Collins, William</td>
<td>English</td>
<td>September 1, 2001</td>
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Trustee Curtis stated that we are honored to have five of the nine distinguished scholars here with us today and I would like to introduce Dr. Louis Menand of The Graduate School; Dr. Rosalind Petchesky of Hunter College; and Dr. James Fyfe and Dr. Steven Penrod of John Jay College. Would you please stand and be recognized. The fifth distinguished scholar is Dr. William Collins of Lehman College. On Thursday, June 21st, Billy Collins was named Poet Laureate of the United States. His term will run for one year. Dr. Collins, would you please step up to the podium and honor us with a reading. Thank you and congratulations to all of you.

Dr. Collins stated that he is sure he speaks for my other colleagues as I say what an honor it is to receive this promotion. I am going to read three poems. The first one I wrote after my wife and I had planned to spend some time in Europe one summer but we had to cancel our plans and spent the summer around the house. I wrote the poem as a way to console myself.

Consolation

How agreeable it is not to be touring Italy this summer, wandering her cities and ascending her torrid hilltowns. How much better to cruise these local, familiar streets, fully grasping the meaning of every roadsign and billboard and all the sudden hand gestures of my compatriots.
There are no abbeys here, no crumbling frescoes or famous domes and there is no need to memorize a succession of kings or tour the dripping corners of a dungeon. No need to stand around a sarcophagus, see Napoleon’s little bed on Elba, or view the bones of a saint under glass.

How much better to command the simple precinct of home than be dwarfed by pillar, arch, and basilica. Why hide my head in phrase books and wrinkled maps? Why feed scenery into a hungry, one-eyed camera eager to eat the world one monument at a time?

Instead of slouching in a café ignorant of the word for ice, I will head down to the coffee shop and the waitress known as Dot. I will slide into the flow of the morning paper, all language barriers down, rivers of idiom running freely, eggs over easy on the way.

And after breakfast, I will not have to find someone willing to photograph me with my arm around the owner. I will not puzzle over the bill or record in a journal what I had to eat and how the sun came in the window. It is enough to climb back into the car as if it were the great car of English itself and sounding my loud vernacular horn, speed off down a road that will never lead to Rome, not even Bologna.

I will read a little poem that probably no one in this room will have any trouble getting on board with. It starts with—nothing personal, but I just see there are not too many youngsters here, so to speak—a meditation on what someone called, literary amnesia, which is simply forgetting everything you have ever read. The name of the poem is “Forgetfulness.”

The name of the author is first to go followed obediently by the title, the plot, the heartbreaking conclusion, the entire novel which suddenly becomes one you have never read, never even heard of, as if, one by one, the memories you used to harbor decided to retire to the southern hemisphere of the brain, to a little fishing village where there are no phones.

Long ago you kissed the names of the nine Muses goodbye and watched the quadratic equation pack its bag, and even now as you memorize the order of the planets, something else is slipping away, a state flower perhaps, the address of an uncle, the capital of Paraguay.

Whatever it is you are struggling to remember it is not poised on the tip of your tongue, not even lurking in some obscure corner of your spleen.
It has floated away down a dark mythological river
whose name begins with an L as far as you can recall,
well on your own way to oblivion where you will join those
who have even forgotten how to swim and how to ride a
bicycle.

No wonder you rise in the middle of the night
to look up the date of a famous battle in a book on war.
No wonder the moon in the window seems to have drifted
out of a love poem that you used to know by heart.

And, finally, having taught for a long time it seems that nothing else is appropriate, because it is about teaching. A friend and I were trying to figure out if all the students we ever taught could be assembled in one place and what this would look besides somewhat frightening. This poem was an extension of just one way to figure all those students and it is called “Schoolsville.”

Glancing over my shoulder at the past
I realize the number of students I have taught
is enough to populate a small town

I can see it nestled in a paper landscape,
chalk dust flurring down in winter,
nights dark as a blackboard.

The population ages but never graduates.
On hot afternoons they sweat this final in the park
and when it’s cold they shiver around stoves
reading disorganized essays out loud.
A bell rings on the hour and everybody zigzags
into the streets with their books.

I forgot all their last names first and their
first names last in alphabetical order.
But the boy who always had his hand up
is an alderman and owns the haberdashery.
The girl who signed her papers in lipstick
leans against the drugstore, smoking,
brushing her hair like a machine.

Their grades are sewn into their clothes
like references to Hawthorne.
The A’s stroll along with other A’s.
The D’s honk whenever they pass another D.

All the creative writing students recline
on the courthouse lawn and play the lute.
Wherever they go, they form a big circle.

Needless to say, I am the mayor.
I live in the white colonial at Maple and Main.
I rarely leave the house. The car deflates
in the driveway. Vines twirl around the porch swing.
Once in a while a student knocks on the door
with a term paper fifteen years late
or a question about Yeats or double spacing.
And sometimes one will appear in a windowpane
to watch me lecturing the wallpaper,
quizzing the chandelier, reprimanding the air.

Vice Chairman Schmidt read the following letter for inclusion in the record:

June 25, 2001

Dear Dr. Collins:

I want to take this opportunity to congratulate you on your designation as Poet Laureate of the United States and to commend you on your lifetime of extraordinary work. Please accept this letter of commendation, as all of New York’s residents are proud of your achievement.

Professor Collins, it is truly an honor for you to receive this prestigious designation and to join the ranks of such distinguished writers as Robert Frost, Robert Penn Warren, James Dickey and the other poets who have been awarded this post since its inception in 1937.

Your poetry has won widespread critical acclaim, the admiration of literary luminaries like John Updike, and a devoted readership. In the best tradition of public education, you unite that professional success with superb instruction.

As a native New Yorker, you have demonstrated that you are an accomplished thinker and a gifted teacher who has spent the last three decades educating the students of New York State. As you pointed out in your remarks at the College’s Fall 2000 Convocation, “to study the operations of poetry is to replicate the way we learn and think.” Clearly, the City University recognizes your contribution to the University community, and I am also pleased to add my congratulations for your designation as a Distinguished Professor at CUNY.

This national recognition of your immense talent and exceptional accomplishments is a tremendous honor for you, for Lehman College, for CUNY and for New York State. I again extend my congratulations to you as well as to President Ricardo Fernandez, Chancellor Goldstein, the CUNY Board, and the entire CUNY community on this outstanding achievement, and I offer my best wishes for your continued success in providing the finest educational opportunities to the citizens of New York.

Very truly yours,

George E. Pataki.

F. STUDENT AND ALUMNI HONORS: Vice Chairman Schmidt called on Trustee Cook, who announced the following:

1. Byron Fleck, an honors student at Baruch College, has been named as the recipient of the first Murray Kempton Scholarship by the Society of Silurians, a journalism organization that seeks to promote high standards of ethics and excellence. The Kempton Scholarship, which is open to deserving students at The City University of New York, was established this year in memory of the acclaimed newspaperman who died in 1997.

2. Monet Barley, a computer science major in the CUNY-BA program at New York City Technical College, has received a scholarship from the Louis Stokes New York City Alliance for Minority Participation.

3. Abdelrahim Mansour, a computer science major in the CUNY-BA program at New York City Technical College, and Mary Tepper, a Theater major in the CUNY-BA program at New York City Technical College, are two of the 13 new Thomas W. Smith Academic Fellows for September, 2001.

4. Hollie Osborne, a student in the CUNY-BA program, and Arlene Aviles, who just graduated from Hunter College, are two of six recipients of the Women’s Forum Educational Award. The Educational Fund of the Women’s
Forum provides annual awards to encourage mature women to fulfill their potential through the pursuit of an undergraduate education and to enhance their capacities to provide productive and supportive service to their communities.

5. Lumarie Maldonado Cruz, a third year student at the CUNY Law School, has been selected from hundreds of applicants nationally as one of three winners of the National Academy of Elder Law Summer Fellowship.

6. On August 6, 2001, three CUNY Law School graduates will be presented with the coveted Pro Bono Publico Award from the American Bar Association. The award ceremony, which will take place at the ABA Annual Meeting in Chicago, honors Jaime Marcos, Miguel Negron, and Kenji Akaike of the firm of Marcos & Negron, LLP, whose innovative and dedicated practice served thousands of immigrant families from their Manhattan office and a storefront in Bay Shore, Long Island. All three are 1994 graduates of the Law School. Miguel Negron is also a graduate of City College, and is Immigration Specialist in the Law School’s Community Legal Resource Network. In previous years the ABA’s Pro Bono Publico Award has been given to large Wall Street firms. This is the first award given to a small community-based firm, and honors not only Marcos & Negron, LLP, but also the Law School’s commitment to “Law in the Service of Human Needs.”

G. GRANTS: Vice Chairman Schmidt presented for inclusion in the record the following report of Grants of $100,000 or above received by the University subsequent to the May 21, 2001 Board Meeting:

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

A. $631,851 NEW YORK CITY DEPARTMENT OF HUMAN RESOURCES to Kieran, M., for “Employment Services & Placement (CUNY Consortium Grant)."

BROOKLYN COLLEGE

A. $431,078 NATIONAL INSTITUTES OF HEALTH to Hainline, L., Psychology, for “Biomedical Research Training for Minority Honor Students.”

B. $225,708 NATIONAL INSTITUTES OF HEALTH to Raphan, T., Computer and Information Science, for “Multidimensional Dynamics of The Vestibulo-Ocular Reflex.”

C. $188,750 NATIONAL INSTITUTE OF CHILD HEALTH AND HUMAN DEVELOPMENT to Lepore, S. J., Psychology, for “Training Minorities in Biobehavioral Cancer Research.”

D. $160,176 NATIONAL INSTITUTES OF HEALTH to Ackroff, K. and Sclafani, A., Psychology, for “Alcohol Appetite: A Nutrient Conditioning Analysis.”

CITY COLLEGE

A. $1,169,516 NIH to Fishman, M., Chemistry, for “MBRS: Score Program at City College of CUNY.”

B. $473,670 NATIONAL SCIENCE FOUNDATION to Cowin, S., Computer Sci., for “RCN: Communications Media for Mineralized Tissue Research.”

C. $318,913 NIH to Deacon, D., Psych., for “Brain Potentials Semantic Processing and Attention.”

D. $172,649 NJ DOT to Paaswell, R. and Holguin-Vera, J., Transportation, for “NJ Link to the 21st Century – Phase 2 – Year 12.”

E. $125,000 NATIONAL AERONAUTIC AND SPACE ADMINISTRATION (NASA) to Austin, S., Computer Sci., for “An Urban Collaboration for Network Connectivity and Internet Access.”

F. $120,000 AFOSR to Alfano, R., IUSL, for “Tunable High Efficiency Resonant Tunneling Gan/Aigan MQW UV Photodetectors.”

G. $116,001 NATIONAL SCIENCE FOUNDATION to Lombardi, J., Chemistry, for “Raman Spectroscopy of
Mass Selected Metal Clusters."

THE CITY UNIVERSITY OF NEW YORK MEDICAL SCHOOL

B. $190,422 NIH to Tres, L., S-Med., for "Bioregulation of Mammalian Spermatogonial Stem Cell Lineage."

THE GRADUATE SCHOOL AND UNIVERSITY CENTER

A. $890,000 FORD FOUNDATION to Smith, N., for "Revitalizing Area Studies: Toward a Synthesis."
B. $157,110 METIS ASSOCIATES INC. to Saegert, S., for "Evaluation for the Neighborhood Partners Initiative Program."
C. $100,000 SURDNA FOUNDATION to McCarthy, K., for "Coalition for New Philanthropy."

HOSTOS COMMUNITY COLLEGE

A. $1,000,000 UNITED STATES DEPARTMENT OF STATE for "An Educational Partnership with Columbia University, The Serrano Scholars Program."
B. $750,000 UNITED STATES DEPARTMENT OF DEFENSE for "An Educational Partnership with Columbia University, The Serrano Scholars Program."
C. $595,000 UNITED STATES EDUCATION DEPARTMENT for "An Educational Partnership with Columbia University, The Serrano Scholars Program."

HUNTER COLLEGE

A. $698,856 PHS/NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES to Luine, V., Psychology, for "RISE Program at Hunter College."
B. $401,191 ROBERT WOOD JOHNSON FOUNDATION to Moody, H., Brookdale Center on Aging, for "A Study of the Implications of Educational & Spiritual Dimensions on the Health and Well-being of the Aging."
C. $279,043 PHS/NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES to Mootoo, D., Chemistry, for "Synthesis of Stable Galacto Disaccharide Mimetics."
D. $240,000 NEW YORK STATE DEPARTMENT OF HEALTH to Filbin, M., Biological Sciences, for "Spinal Cord Injury Research Board Program."
E. $239,709 PHS/NIH/NATIONAL INSTITUTE OF CHILD HEALTH AND HUMAN DEVELOPMENT to Roye, C., Nursing, for "Increasing Use of Dual Methods of Protection from Pregnancies and STDs/HIV."
F. $190,000 UNITED STATES DEPARTMENT OF ENERGY to DenBoer, M., Physics and Astronomy, for "Magnetic Resonance & X-ray Absorption Studies of Materials for Advanced Batteries."
G. $120,000 DOD/OFFICE OF NAVAL RESEARCH to Greenbaum, S., Physics and Astronomy, for "500 MHz Solid State NMR Studies of Battery & Fuel Cell Materials."
H. $100,000 NEW YORK COMMUNITY TRUST to Silberman, R., Special Education, for "Training Program for Vision Rehabilitation Professionals."

NEW YORK CITY TECHNICAL COLLEGE

A. $368,764 UNITED STATES DEPARTMENT OF EDUCATION to Rojas, E., for "Improving Retention Through Career-Base Learning Communities."
B. $198,000 NATIONAL SCIENCE FOUNDATION to Soiffer, S., for “Computer Science, Engineering and Mathematics Scholarship (CSEMS) Program.”

QUEENS COLLEGE

A. $213,000 NATIONAL SCIENCE FOUNDATION to Beveridge, A., Sociology Department, for “Collaborative Research Visualizing and Exploring U.S. Urban and Rural Social Change, 1790-2000—Interactive Multimedia and Web Based Tools.”

B. $185,739 UNITED STATES DEPARTMENT OF DEFENSE/DEPT. OF ARMY to Cadieu, F., Physics Department, for “Acquisition of Materials Research X-ray Diffractometer System.”

YORK COLLEGE

A. $440,977 NEW YORK STATE EDUCATION DEPARTMENT/ALE to Thomas, R. and Williams, M., Adult and Continuing Education, for “New York City Adult Literacy Initiative.”

B. $266,643 UNITED STATES EDUCATION DEPARTMENT to Gao, P., Student Development, for “Student Support Services.”

C. $154,000 NATIONAL AERONAUTIC AND SPACE ADMINISTRATION (NASA) to Spergel, M., Natural Sciences, for “York College Observatory Educational Outreach.”

D. $150,000 NEW YORK STATE URBAN DEVELOPMENT CORPORATION to Thomas, R., Institutional Advancement, for “York College Technology Feasibility Study.”

H. ORAL REPORT OF THE CHANCELLOR: Chancellor Goldstein reported the following:

1. I, too, wish to express my appreciation to Herman Badillo for his leadership on the Board and certainly wish him well in his new endeavors.

2. And, again, kudos to Evangelos Gizis and Stanford Roman for coming into two difficult situations. I asked them both to do this and they accepted it gracefully and they have both done distinguished work in the time that they officiated over two very distinguished institutions. I am pleased that they will continue to devote their energies, experience, and intellect to other challenges that we have asked them to do at the University.

3. I also would like to welcome President Jennifer Raab, our new president at Hunter College. Jennifer is now in her third week and the smile has not left her face. We are delighted she is here and look for wonderful things happening at Hunter College.

4. I, too, would like to congratulate all our Distinguished Professors. This was an extraordinary group of men and women and it just underlines how successful this University is in not only attracting extraordinary men and women of just great stature, but maintaining them as well. In particular, kudos to Billy Collins on his designation as Poet Laureate of the United States. This singular honor, Prof. Collins, brings great joy not only to yourself and family and friends, but it is so uplifting to all of us at the University. As you have heard earlier in the program, Professor Collins’ poems grab you through humor, but very quickly you are confronted with the serious issues that we all face. I have been a fan of his work for a long time and it is just wonderful that we are so honored with this designation.

5. I would like to share with you some of the items that we now know will be the resource base for the University. Starting with the City budget, the Mayor and the City Council have reached agreement on a budget for fiscal 2001-2002 and the plan contains significant improvements for The City University of New York. The adopted budget includes the restoration of two proposed reductions; the $6.5 million for the continuation of the New York City Academic Scholarship Program, and significantly $5.5 million is included in the adopted budget for a hundred new faculty positions at our community colleges. This action represents the financing of the entire 2001-2002 faculty budget request for the community colleges and it will enable CUNY to increase its community college faculty by 8%, an important step toward advancing CUNY’s primary policy item, and that is refreshing and renewing our full-time
faculty. The budget increases support for the College Now Program by $5 million, nearly doubling the level of City support for the Program. $1.2 million is provided for various legislative initiatives at the senior and community colleges. $1 million is provided for the expansion of the Multicultural Training Certificate Program at John Jay College, and the adopted budget eliminates the three conditions included in the Executive Budget for the University. On the capital side, CUNY also did extremely well, securing over $23 million in City Council and Borough President support for important projects at our campuses. This is by far the best budget that we have seen in a very long time for our community colleges and we are really delighted by what we see, and look forward to further increases in the years ahead.

6. On the State budget side, we are one quarter into the fiscal year and the State Legislature still has not reached an agreement on a 2001-2002 spending plan. State agencies have been operating on emergency spending legislation since April 1st, and CUNY begins operating on emergency spending authority on July 1st. We hope at the end of this process that we will have a sense of excitement in the State budget as we do with the City budget, and hopefully that will happen later this summer.

7. The Mellon Foundation is supporting CUNY’s new Honors College in a very significant way. This is the first time the Mellon Foundation, in my memory, has provided such substantial support for an initiative as important as the CUNY Honors College. We had over 1,500 applicants, all with very superior academic records. We now have 214 students that will be starting September 1st at five of our campuses where we are initiating the Honors College. This is something that we all should be very proud of. It is truly changing the conversation about this great University and we look forward for that Honors College moving ahead. Executive Vice Chancellor Mirrer is owed particular praise for the very good work that she has done, especially in securing this very, very impressive grant for the Honors College from the Mellon Foundation.

8. All of us who have watched very closely the changing demographic mixture in this City really are amazed by what has happened in the last ten years. Not only has it grown in size, but the rich diversity has expanded in very measurable and significant ways. In order for the Board to really get a sense of how these changes might impact on the University, I will be asking the Vice Chair to invite a very distinguished member of our faculty, John Mollenkoff, who is one of the great demographers around to talk about the changes through his lenses. We do know that the University faces great challenges in educating a large new group of students whose primary language is not English and, as all great universities do, we are adapting our procedures and policies to changing times. We are certainly doing that with a growing ESL population by expanding our sense of what constitutes an ESL student through the new instruments that we have now. We are just delighted to have that opportunity and to have that challenge for this University.

9. I am pleased to report that we had a very successful CUNY Information Fair at Rochdale Village on Saturday, June 16, where over 600 people attended. Ten other Information Fairs have been held this year in Washington Heights, Jackson Heights, Sunset Park, Flushing, the upper West Side, and the Fordham Road and Pelham sections. Vice Chancellor Hershenson really needs to be commended for coming up with the idea and really putting the energy behind it. These Fairs are truly bringing the University to communities in ways that we haven’t before, so I thank you, Vice Chancellor Hershenson for taking that leadership role.

10. I would like to congratulate President Ricardo Fernandez on his election as Vice Chair of the Executive Committee of the American Association for Higher Education. We look forward to your leadership on that important committee.

11. In June of 2001 we graduated approximately 28,000 students with baccalaureate degrees, associate degrees, masters degrees, and doctoral degrees. This University continues to do extraordinary work in this City and we are all proud of these wonderful graduates.

12. And lastly, Mr. Chairman, this Board meeting concludes the first two years of this administration and I am very proud of what we have been able to accomplish with the very strong support of the Trustees, our very distinguished presidents, our faculty, and others who have really moved things along. I will be presenting to the Board in
September a progress report on all of the things that have changed over the last two years and look forward to sharing that with you.

Vice Chairman Schmidt stated that he would just like to say, Mr. Chancellor, that that was a report that was filled with promise for The City University of New York. And I think the promise of that report and many other extremely exciting and constructive developments that are taking place at CUNY is in no small degree a consequence of your leadership. I think I speak for the members of the Board when I thank you for what you are doing for this University and I think what you have accomplished in the first two years is only going to be the prelude to greater things ahead. So thank you.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 9)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for June 25, 2001 (including Addendum Items) be approved:

(a) **ADDENDUM:** Revise the following:

P.3, D.6 THE CENTRAL OFFICE – ADMINISTRATIVE DESIGNATION – COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN – AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH). The payroll title for Ivan Nunez is revised to read “University Associate Administrator (Acting).”

P.6, D.18 THE CENTRAL OFFICE – SPECIAL INCREMENT WITHIN TITLE (OTHER THAN NEW STEPS). The current salary for Gordon Taylor is revised to read, “63,410.” The proposed salary remains unchanged.

P.12, D.36 THE CENTRAL OFFICE – APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH). The functional title for John McCabe is revised to read “Assistant Budget Director.”

(b) **ADDENDUM:** Add the following:

D.55 THE CITY COLLEGE – ADMINISTRATIVE DESIGNATION WITH COMMITTEE APPROVAL (EXECUTIVE COMPENSATION PLAN – AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

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<td>Cronholm</td>
<td>Lois S.</td>
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<td>9/4/01 – 9/3/02</td>
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RESOLVED, That the Board of Trustees of The City University of New York approves the appointment of Dr. Lois S. Cronholm as Acting Senior Vice President and Chief Operating Officer at The City College, effective September 4, 2001, at an annual salary to be determined by the President-designate.

**EXPLANATION:** Dr. Lois S. Cronholm is an outstanding administrator, educator and scientist who brings to this position more than 30 years of progressively responsible experience in higher education leadership.

Dr. Cronholm has served with distinction in The City University of New York as Interim President at Baruch College from 1998-1999 and as Provost and Vice President there from 1992-1998. Prior to these appointments, Dr.
Cronholm was Dean of the College of Arts and Sciences at Temple University (1985-1992); she held a similar post at the University of Louisville from 1979-1985. Since 1999, Dr. Cronholm has served as Vice President for Administration at the Center for Jewish History.

Dr. Cronholm earned her B.A. and Ph.D. in Microbiology from the University of Louisville where she also studied in the School of Law. She has held numerous leadership positions in national organizations such as the National Association of State Universities and Land Grant Colleges, and the Council of Colleges of Arts and Sciences.

Dr. Cronholm’s intimate knowledge of the University as well as her skills as a leader and manager make her the ideal candidate for this position. President-designate Gregory Williams strongly supports this recommendation.

D.56 YORK COLLEGE – ADMINISTRATIVE DESIGNATION WITH COMMITTEE APPROVAL
(EXECUTIVE COMPENSATION PLAN – AFFIRMATIVE ACTION REPORT ON FILE EXCEPT
ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

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<td>Student Affairs</td>
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RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Avis D. Hendrickson as Vice President for Enrollment Management and Student Development at York College, effective July 2, 2001, at an annual salary of $107,559, subject to financial ability.

EXPLANATION: The College completed a national search to permanently fill this critical position. Dr. Hendrickson, currently serving as Dean of Students at SUNY Rockland Community College, has had almost two decades of teaching and administrative experience in higher education, and has held increasingly responsible positions in the areas of student development, recruitment and retention. Dr. Hendrickson has a deep commitment to student access and success and to CUNY’s mission. She has worked at both Kingsborough Community and John Jay Colleges, where she served as the Liberty Partnership Program Director and SEEK Counselor, respectively. Her professional activities include service as a regional advisory board representative to the American Council of Education Office of Women in Higher Education NIP Regional Council, and as author and presenter of a number of published articles at conferences and seminars.

Dr. Hendrickson holds an Ed.D. in Developmental Education (Student Development and Personnel Services) from Grambling State University, two M.S.Ed. Degrees from Bank Street College of Education (Administration and Supervision) and from Hunter College (Guidance and Counseling), and a B.S. (Behavioral Sciences) from John Jay College.

Dr. Hendrickson is presented to the Trustees with the full support of President Charles C. Kidd, Sr.

D.57 THE CENTRAL OFFICE – ADMINISTRATIVE DESIGNATION – COMMITTEE APPROVAL
NOT REQUIRED (EXECUTIVE COMPENSATION PLAN – AFFIRMATIVE ACTION REPORT
ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)
NO. 2. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for June 25, 2001 (including Addendum Items) be approved:

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meetings and Executive Session of May 21, 2001 be approved.
NO. 4. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be approved:

A. QUEENS COLLEGE – NETWORK INFRASTRUCTURE INITIATIVE (NII) PHASE 2:

RESOLVED, That the Board of Trustees of The City University of New York authorize Queens College to purchase network electronics from International Business Machines under existing State of New York Contract No. PT00313, pursuant to law and University regulations; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Queens College to purchase cable and fiber optics from Anixter, Inc., under existing State of New York Contract No. PT00617, pursuant to law and University regulations; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Queens College to purchase cable and fiber optics from Graybar Electric Co., under existing State of New York Contract No. PT00621, pursuant to law and University regulations; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Queens College to purchase installation of signal wiring, cabling, and fiber optic cabling from ARC Networks under existing State of New York Contract No. PT00336, pursuant to law and University regulations; and be it further

RESOLVED, That the total of all such purchases shall not exceed an estimated cost of $617,500 chargeable to Capital Project No. 144900.

EXPLANATION: On February 22, 1999, Cal. No. 4.D., the Board approved the first phase of Queens College’s multi-year information technology plan to upgrade its network infrastructure for faculty, staff, and students. This second phase involves an electronics upgrade of all campus buildings and wiring of the Science Building, to connect student laboratories and faculty and administrative offices to the existing campus-wide backbone network. The wiring will also facilitate electronic communication and access to the Internet.

B. NEW YORK CITY TECHNICAL COLLEGE – VOORHEES ENDOWMENT FUND:

RESOLVED, That the Board of Trustees of The City University of New York authorize the expenditure of a sum not to exceed $750,000, from income generated by the Voorhees Endowment Fund, for the purpose of providing instructional materials, equipment, and facilities renovations to support and improve technology education at New York City Technical College during the fiscal year ending June 30, 2002.

EXPLANATION: This is the third year of New York City Technical College’s five-year $3.75 million instructional technology enhancement and procurement plan funded through the Voorhees Endowment Fund. In this year the College will spend $750,000 for the following purposes: computers ($50,000), equipment/materials ($415,000), library materials ($150,000), recruitment ($60,000), and facilities renovations for instructional technology ($75,000).

C. THE CITY UNIVERSITY OF NEW YORK – UNIVERSITY-WIDE ELEVATOR, ESCALATOR, AND DUMBWAITER MAINTENANCE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the colleges to purchase maintenance for elevators, escalators, and dumbwaiters under existing New York State Contract Nos. CMS0134, CMS0135, CMS0136, CMS0138, CMS0215, CMS0242, and CMS0357, pursuant to law and University regulations. Such purchases shall not exceed a total estimated cost of $2,149,700, chargeable to the appropriate colleges’ FAS Codes during the fiscal year ending June 30, 2002.

EXPLANATION: These State contracts will provide the colleges with maintenance and repair services for elevators, escalators, and dumbwaiters.
D. THE GRADUATE SCHOOL AND UNIVERSITY CENTER – UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize The Graduate School and University Center to purchase uniformed guard service from Tort Protective Group, Inc., under New York State Contract No. PS57235, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of $495,000, chargeable to FAS Code 234803409 during the fiscal year ending June 30, 2002.

EXPLANATION: This contract will provide uniformed guard service at the College’s new campus.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE – A.S. IN THEATRE:

RESOLVED, That the program in Theatre leading to the Associate in Science degree to be offered at Borough of Manhattan Community College be approved, effective September 2001, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with introductory preparation in theatre performance and production and at the same time provide them with a foundation in the liberal arts and sciences so they may transfer to a baccalaureate program.

The College has structured the program so students may take advantage of the thriving entertainment industry that surrounds the campus. Film and television studios, production companies, and related enterprises abound. The Tribeca Performing Arts Center is located just inside the College’s entrance. TriBeCa is also home to several film production companies and Off-off Broadway theatres. The proposed program will collaborate with these local professional production companies to provide students the opportunity to experience theatre production first-hand through internships, as well as employment. Eligible students, if they choose, will be placed as interns or in work assignments so they may participate in various aspects of theatre, film, and entertainment production.

Articulation agreements have been established with related four-year theatre arts programs at New York City Technical College and Brooklyn College to allow graduates of the proposed program to transfer into baccalaureate programs with no loss of credits.

B. QUEENSBOROUGH COMMUNITY COLLEGE – CERTIFICATE AND A.A.S. IN NEW MEDIA TECHNOLOGY:

RESOLVED, That the two programs in New Media Technology one leading to a Certificate and the other to an Associate in Applied Science degree to be offered at Queensborough Community College be approved, effective September 2001, subject to financial ability.

EXPLANATION: The proposed programs are intended to provide students with preparation in Internet-based technologies for the design, development, maintenance, and support of such digital media as hyperlinked texts, static and moving imagery, audio, video, and multiple interfaces of these media.

The proposed Certificate is a 30-credit program designed for students seeking immediate employment in this burgeoning field or for professionals currently employed in the field who wish to enhance their job skills. The Certificate program will offer training and education for students with varied interests, backgrounds, and preparation.

The proposed A.A.S. degree is a 60-credit program designed to provide students a liberal arts education, a cooperative education experience in the field, and a broad understanding of Internet-based technologies. The A.A.S. program will combine instruction in technology, art, music, and writing and provide the valuable skills—communication, programming, artistic layout and design, and animation—essential to entry level employment, as well as preparation for a baccalaureate degree.
C. THE CITY COLLEGE – M.S. IN ARCHITECTURE I AND II:

RESOLVED, That the programs in Architecture I and II leading to the Master of Architecture degree to be offered at The City College be approved, effective September 2001, subject to financial ability.

EXPLANATION: The City College currently offers a program in Architecture leading to the Bachelor of Architecture degree that leads to licensure and is fully accredited by the National Architectural Accrediting Board (NAAB). This program has served students for more than thirty years. However, economic, social, and educational conditions have changed significantly over the last three decades. Although not yet required for licensure, a Master’s degree is increasingly necessary for success in today’s job market. Many firms throughout the country tend to prefer candidates with a Master of Architecture degree, and graduates with a Master’s degree tend to be employed sooner and at higher levels in architectural firms. In addition, there is a major debate within the profession of architecture regarding the viability of the Bachelor of Architecture as compared to the Master of Architecture degree. It is very possible that in the future, the M.Arch. degree will become the minimum standard for licensure. These conditions suggest the pressing need for City College to establish a Master of Architecture degree to ensure that its students will graduate with suitable and competitive credentials and the most appropriate education for professional success.

The proposed program would be offered in two modes: (1) a six-semester program for students with a baccalaureate degree in a discipline other than architecture, resulting in a first professional degree (Master of Architecture I), and (2) a three-semester program for students with a first professional degree (Bachelor of Architecture) resulting in a graduate or second professional degree (Master of Architecture II). These curricula are in keeping with the NAAB accreditation requirements and the New York State requirements for professional licensure.

D. THE COLLEGE OF STATEN ISLAND – DISCOVERY INSTITUTE:

RESOLVED, That the existing Discovery Center be established as an Institute at The College of Staten Island in accordance with the Policy Guidelines on Research Centers and Institutes set forth by the Board of Trustees in February 1995.

EXPLANATION: The Discovery Center has been in operation at The College of Staten Island for more than a decade. During that period the Center has evolved from a single pilot project with a $6,000 annual budget into a multifaceted enterprise funded mainly by grants in excess of $2,000,000 annually.

The purpose of the Discovery Center has been to develop The College of Staten Island into a resource for the renewal of teaching and learning in the schools of the local community. Treating teachers as professionals lies at the core of the Center’s entire approach, which has been to mobilize the College’s resources to assist the professional development of teachers. This includes the recruitment of future teachers, the education of pre-service teachers, and the continuing renewal of in-service teachers.

Currently over 4,000 K-12 students, 400 teachers, and 50 CSI faculty participate in Discovery Center projects. Current commitments from funding agencies guarantee a minimum of $10,000,000 to the Discovery Center over the next four years. The College of Staten Island now proposes to move the Center to the next level and establish a CUNY-wide Institute. The College believes that the proposed Institute would fit perfectly with the University’s renewed emphasis on teacher education in response to New York City’s impending critical need for thousands of qualified teachers. Establishment of the Institute would increase the opportunities for CSI to disseminate what has proven to be a highly successful model of professional development for teachers and to perhaps have these achievements adopted and adapted by other CUNY colleges.

At this point, Trustee Cook left the meeting.

Report of Committee Chairwoman Ruiz:
Executive Vice Chancellor Mirrer presented two status reports, one on the establishment of core curricular across the University and the other on the University’s writing across the curriculum initiative. She discussed preliminary results of a CUNY proficiency exam pilot which suggests a strong positive effect of the Board’s resolution of January,
1999, mandating writing across the curriculum for the University. In addition, at the September meeting, the Chancellor and the Executive Vice Chancellor will update the Board committee on the Rand Corporation’s review of the University’s assessment program. During the summer I also plan to attend a meeting with the Executive Vice Chancellor and the Rand Corporation. Then they will provide an update on the progress made in introducing the new ESL instrument and the use of the CUNY ACT Skills Test in reading and writing to more accurately identify ESL students.

**NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION:** RESOLVED, That the following items be approved:

**A. THE GRADUATE SCHOOL AND UNIVERSITY CENTER – CHANGE IN NAME FROM THE RALPH BUNCHE INSTITUTE ON THE UNITED NATIONS TO THE RALPH BUNCHE INSTITUTE FOR INTERNATIONAL STUDIES:**

RESOLVED, That the Board of Trustees of The City University of New York approve the name change of the Ralph Bunche Institute on the United Nations to the Ralph Bunche Institute for International Studies in accordance with the Policy Guidelines on Research Centers and Institutes set forth by the Board of Trustees in February 1995.

**EXPLANATION:** The name change reflects more accurately the expanded scope of activities in international studies (and the subset of the United Nations) at The City University of New York Graduate Center. The research interests of the associated City University of New York faculty have broadened the agenda beyond that of United Nations’ issues, and this trend will continue and accelerate with the arrival of new core faculty and students attracted by them. It now seems more appropriate to use the more expanded title of International Studies which subsumes the United Nations. The purpose of the Ralph Bunche Institute for International Studies will be to support further and strengthen the significant international working relationships with other centers at The Graduate Center involved in area and country-specific studies. The Institute will facilitate the showcasing of faculty work and provide a collegial setting for the activities of new faculty appointments with international portfolios and research. This will further strengthen the Institute and allow for expanded opportunities and a more competitive position to obtain research support from foundations and governments. The Institute will also provide a favorable environment for mentoring new and existing students attracted by our growing strengths in this arena.

**B. BRONX COMMUNITY COLLEGE – AMENDMENTS TO THE GOVERNANCE PLAN:**

RESOLVED, That the proposed amendments to the Bronx Community College Governance Plan be approved.

**NOTE:** See Appendix C

**EXPLANATION:** The amendments to the Bronx Community College Governance Plan have been approved by the Bronx Community College Senate and are recommended by the College President. The proposed amendments provide for the following changes: (1) the executive officer of the Faculty Council, who is elected by the Faculty Council, is authorized to call the Faculty Council into special session, rather than a majority of the faculty members on the Executive Committee; (2) the number of at-large faculty members elected to the College Senate is increased from 12 to 15; and (3) the Chairperson of the Faculty Council, and the Vice Presidents of Administration, and Finance, and Student Affairs (non-voting) are added to the membership of the Executive Committee of the College Senate. In addition, the governance plan amendment procedure is modified to require a positive vote with the required participation (30% for instructional staff and 10% for the student body) of either the full-time instructional staff or the student body, plus a two-thirds vote of the College Senate. If the amendments pass with the required participation of both the instructional staff and the student body, the amendments are passed without further action from the College Senate being required, which provision is unchanged under the proposed amendment. Under the current amendment provision, however, if the required participation was not achieved in a referendum, the College Senate could pass the amendments even if neither the instructional staff nor the student body obtained the required participation and neither group voted for the amendments.

At this point, Trustee Cook rejoined the meeting.
C. THE GRADUATE SCHOOL AND UNIVERSITY CENTER – AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of The Graduate School and University Center be approved.

NOTE: See Appendix D

EXPLANATION: The proposed revisions to the governance plan have been approved by the Graduate Council and are recommended by the President of The Graduate School and University Center. The proposed amendments provide for the following changes: (1) the Computer Committee of the Graduate Council is changed to the Information Resources Committee; (2) the Faculty Advisory Committee is eliminated because it no longer exists; (3) the Board of Visitors is eliminated because it no longer exists and its function has been assumed by the Board of the CUNY Graduate Center Foundation, Inc.; (4) faculty and students in doctoral programs are to be given timely notification of proposed changes in a program’s governance structure; (5) the initial structure of a doctoral program’s executive committee will be determined by the program’s faculty subject to approval by the President; and (6) a standing elections committee is added to the three existing program standing committees.

D. THE CITY UNIVERSITY OF NEW YORK – AMENDMENT TO THE EXECUTIVE COMPENSATION SALARY PLAN REGARDING RETIREMENT:

RESOLVED, That the Board of Trustees of The City University of New York approve an amendment to the Executive Compensation Plan-Salary Plan Report adopted on February 22, 2000, Cal. No. 6.A., to modify the retirement provisions, effective September 1, 2001 as follows:

II. Executive Non-Base Compensation Plan–Retirement:

The Optional Retirement Program (ORP) policy which is administered by Teachers Insurance and Annuity Association-College Retirement Equities Fund (TIAA-CREF) allows a participant who is a member of the Executive Compensation Plan and who retires under certain conditions to be eligible for retiree health benefits as follows:

- separated from CUNY service at age 55 or over with at least ten (10) years of pensionable, continuous full-time CUNY service or,
- separated from CUNY service prior to age 55 with at least (10) years of pensionable, continuous full-time CUNY service upon attainment of age 55, with no subsequent full-time employment at another institution of post-secondary education with duties related to those performed by the Instructional Staff at CUNY.

EXPLANATION: In accordance with the provisions of Chapter 262 of the Laws of 1987, The City University of New York has adopted a Salary Plan for staff in the Executive Compensation Plan (ECP) in consultation with the New York State Division of the Budget and the Governor’s Office of Employee Relations and has filed the Plan with the designated Chairs of the New York State Senate Finance Committee and Assembly Ways and Means Committee.

Heretofore, pursuant to the Executive Compensation Plan, members of the ECP have received the same retiree health benefits as other members of the Instructional Staff. That policy generally states that in order to receive retiree health benefits from the City of New York’s Health Benefits Program (NYCHBP), members of the ORP who separated from CUNY service after July 1, 1976 must have:

- at least fifteen (15) years of pensionable, continuous, full-time CUNY service,
- attained age 62
- begun receipt of a retirement allowance payment based on CUNY service.
This policy change would reduce the age and number of years of service needed to be eligible for retiree health benefits but would retain the condition that subsequent service in another institution of higher education would negate eligibility, and would still require the recipient to be collecting a pension in order to receive the health benefits.

CUNY attracts executives with proven track records and distinguished careers, many of whom come to the University with open TIAA-CREF accounts from institutions where they were previously employed. These individuals are disadvantaged by having to serve for 15 years and reach age 62 before being eligible to retire with health benefits. Adoption of this improvement would be viewed as a positive change and would enhance CUNY’s ability to attract, retain, and properly recognize talent and service by offering a more attractive and competitive benefits package.

F. LAGUARDIA COMMUNITY COLLEGE – INCORPORATION OF FIORELLO H. LAGUARDIA COMMUNITY COLLEGE FOUNDATION:

RESOLVED, That the Board of Trustees of The City University of New York authorizes the incorporation of the Fiorello H. LaGuardia Community College Foundation, pursuant to the provisions of the Not-for-Profit Corporation Law of the State of New York, and consents to the use of “Fiorello H. LaGuardia Community College” as part of the name of the Foundation. The Certificate of Incorporation and Bylaws of the Corporation shall be subject to approval as to form by the Office of the General Counsel on behalf of the Board of Trustees.

EXPLANATION: The Foundation shall be formed to support and advance the educational and research activities of the College by raising funds and making contributions and grants to the College. The College-support activities to be carried out by the Foundation are intended to complement, but not compete with, the activities of the LaGuardia Education Fund Incorporated, a College-controlled entity with the limited purpose of administering funds for the support of the high schools and special programs at the College. As required in all such resolutions, the governing documents will be reviewed by the Office of General Counsel. In addition, pursuant to the Management Guidelines for CUNY College Foundations, all amendments to the governing documents that propose substantial changes in nature, purpose or scope of the Foundation’s activities must be submitted to the Board of Trustees for approval.

NO. 7. COMMITTEE ON FACILITIES, PLANNING, AND MANAGEMENT:

RESOLVED, That the following items be approved:

A. NEW YORK CITY TECHNICAL COLLEGE – STAGE TECHNOLOGY PHASE II:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of June 26, 2000, Cal. No. 6.D., to substitute the firm of Ohlhausen DuBois Architects to provide professional services as required for the design of Stage Technology Phase II at New York City Technical College; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to enter into a contract with Ohlhausen DuBois Architects for the aforesaid services.

EXPLANATION: On June 26, 2000, the Board of Trustees approved the selection of Helfand Myerberg Guggenheim for this project. The firm subsequently withdrew. This amendment approves the selection of the next most highly qualified firm.

B. HUNTER COLLEGE – UPGRADE OF THE HUNTER COLLEGE CAMPUS SCHOOL PLAYGROUND AND ADJACENT BUILDING PERIMETER:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Hunter College for the upgrade of the Hunter College Campus School playground and adjacent building perimeter. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding pursuant to law and University regulations. The contract cost shall be chargeable to City Capital Budget, Project No. HC019-979, for an amount not to exceed $692,400.00. The contract shall be subject to approval as to form by the University Office of General Counsel.
EXPLANATION: This project will upgrade the existing playground at the Hunter College Campus School to improve its utilization, safety, and security as well as its continuity with the periphery of the school.

The Board of Trustees approved a resolution for the selection of the consulting firm of Vollmer Associates on February 22, 2000, Chancellor's Report, Cal. No. 2, D.1.

C. QUEENS COLLEGE – SITE AND SECURITY LIGHTING:

RESOLVED, That the Board of Trustees of The City University of New York amend the resolution adopted at the meeting of February 23, 1998, Cal. No. 5.F., for the installation of site and security lighting, to authorize award of the contract at the bid price of $542,900.

EXPLANATION: The contract is being awarded to the lowest responsive and responsible bidder at the bid price of $542,900. This project will increase the campus lighting levels from the Security Building northward to Colden Center.

D. QUEENS COLLEGE – AMENDMENT TO LAND LEASE WITH NEW YORK CITY SCHOOLS CONSTRUCTION AUTHORITY AND THE BOARD OF EDUCATION OF THE CITY OF NEW YORK:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute an amendment to the land lease with the New York City Schools Construction Authority and the Board of Education of the City of New York to allow for the installation of two additional classroom trailers on land adjacent to Remsen Hall used by Queens College School for Math, Science, and Technology/PS/IS 499. The lease amendment shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The resolution authorizing a land lease for installation of up to four trailers for the Queens College School for Math, Science, and Technology/PS/IS 499, a cooperative venture between Queens College and the Board of Education, was adopted by the Board on June 28, 1999, Cal. No. 7.B.

E. QUEENS COLLEGE – LAND LEASE WITH NEW YORK CITY SCHOOLS CONSTRUCTION AUTHORITY AND THE BOARD OF EDUCATION OF THE CITY OF NEW YORK:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a land lease with the New York City Schools Construction Authority and the Board of Education of the City of New York, as well as any other agreement instruments or documents necessary to give effect to this resolution subject to approval as to form by the University Office of General Counsel. Under the terms of the lease, the Board of Education will establish a permanent building for the Queens College School for Math, Science, and Technology/PS/IS 499 on approximately 13/4 acres of land which will be located on the northwest end of the campus along Reeves Avenue.

EXPLANATION: The lease will provide space for a permanent school facility for the Queens College School for Math, Science, and Technology/PS/IS 499, a cooperative venture between Queens College and the Board of Education, which currently operates from trailers located on Queens College Campus pursuant to a separate land lease. The Board of Education will pay all costs associated with the construction, operation, and maintenance of the permanent building and will indemnify and hold the University harmless from any expense, loss, or liability in connection with such construction, operation, and maintenance of such building for the term of the lease. The lease will be for a thirty-eight year period effective May 1, 2001 and will be rent-free.

F. THE CITY UNIVERSITY OF NEW YORK – BRONX ACADEMIC CENTER LEASE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a lease on behalf of Lehman College, Bronx Community College, and Hostos Community College, for
The proposed lease at this building on Fordham Road and the Grand Concourse – the former site of the Alexander’s Department Store – will be the home for a new academic center jointly administered by Lehman College, Bronx Community College, and Hostos Community College. The new center will provide both credit and non-credit courses as well as credit bearing certificate programs to adult students. The center will be part of a partnership between CUNY, Local 1199/SEIA and the League of Voluntary Hospitals.

The new lease will be for a ten year period to commence upon completion of landlord work. The annual rent will be $689,000 ($26.00/SF) for the first five years and $773,800 ($29.20/SF) for the second five years. Tenant will pay for the cost of electricity, cleaning, and increases in real estate taxes over the base year. Landlord will be responsible for maintenance of building systems and structural repairs.

NO. 8. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following items be approved:

A. THE COLLEGE OF STATEN ISLAND – CHANGE IN STUDENT ACTIVITY FEE ALLOCATING BODY:

RESOLVED, That the allocating body for the Publications earmarking be changed from the Student Government to the Publications Board effective July 2001; and be it further

RESOLVED, That the student activity fee paid by students at The College of Staten Island continue at $74.00 per semester for full-time students and $48.00 per semester for part-time students, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKING</th>
<th>ALLOCATING BODY</th>
<th>CURRENT FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports and Recreation</td>
<td>College Association</td>
<td>$17.45/$12.25</td>
</tr>
<tr>
<td>Student Government</td>
<td>Student Government</td>
<td>$11.90/$3.80</td>
</tr>
<tr>
<td>Clubs and Organization</td>
<td>Student Government</td>
<td>$2.25/$2.25</td>
</tr>
<tr>
<td>Publications</td>
<td>Publications Board</td>
<td>$2.25/$2.25</td>
</tr>
<tr>
<td>Association</td>
<td>College Association</td>
<td>$13.30/$6.00</td>
</tr>
<tr>
<td>Child Care</td>
<td>College Association</td>
<td>$7.75/$7.70</td>
</tr>
<tr>
<td>Program Development</td>
<td>Coll. Assn./Std. Govt.</td>
<td>$6.35/$3.25</td>
</tr>
<tr>
<td>Radio Station</td>
<td>Coll. Assn./Std. Govt.</td>
<td>$4.90/$2.65</td>
</tr>
<tr>
<td>Health and Wellness</td>
<td>Association</td>
<td>$3.00/$3.00</td>
</tr>
<tr>
<td>NYPIRG</td>
<td>NYPIRG</td>
<td>$4.00/$4.00</td>
</tr>
<tr>
<td>University Student Senate</td>
<td>USS</td>
<td>$0.85/$0.85</td>
</tr>
<tr>
<td><strong>Total Student Activity Fee</strong></td>
<td></td>
<td><strong>$74.00/$48.00</strong></td>
</tr>
</tbody>
</table>

The Summer session fee shall be the part-time student activity fee.

EXPLANATION: There is no increase in the student activity fee paid by students at The College of Staten Island. This resolution changes the allocating body for Publications from Student Government to the Publications Board, which will be established by the College in consultation with the Student Government and College Association and be composed of students, faculty, and staff.

A student activity fee referendum was held in accordance with University Bylaw Section 16.12, in conjunction with student government elections held April 17-21, 2001. The vote on the referendum was 211 in favor and 85 opposed, with 2.8% of the eligible students voting. The College President supports the change in the allocating body for the Publications fee.
Both the College Association and Student Government must approve the budgets for Program Development and the Radio Station. The earmarkings set forth in the resolution may only be changed by further Board action.

The student activity fee allocated by NYPIRG is refundable, in accordance with procedures subject to the approval of the College President.

B. BARUCH COLLEGE – STUDENT ACTIVITY FEE INCREASE – GRADUATE STUDENTS:

RESOLVED, That the student activity fee paid by graduate students at Baruch College be increased from $21.35 to $29.00 per semester, effective the Fall 2001 semester, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKING</th>
<th>ALLOCATING BODY</th>
<th>CURRENT FEE</th>
<th>PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Center</td>
<td>College Association</td>
<td>$7.50</td>
<td>$7.50</td>
</tr>
<tr>
<td>Communications</td>
<td>College Association</td>
<td>$1.00</td>
<td>$2.50</td>
</tr>
<tr>
<td>Student Government</td>
<td>Student Government</td>
<td>$2.00</td>
<td>$8.15</td>
</tr>
<tr>
<td>Health Care Center</td>
<td>College Association</td>
<td>$10.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>USS</td>
<td>USS</td>
<td>$0.85</td>
<td>$0.85</td>
</tr>
<tr>
<td><strong>Total Student Activity Fee</strong></td>
<td></td>
<td><strong>$21.35</strong></td>
<td><strong>$29.00</strong></td>
</tr>
</tbody>
</table>

The Summer Session Student Activity Fee paid by Graduate Students shall remain at $13.85 in accordance with the following schedule: $13.00 allocated by the College Association with $3.00 earmarked for the Student Center and $10.00 earmarked for the Health Center and $0.85 allocated by the University Student Senate.

EXPLANATION: The student activity fee schedule represents an increase of $7.65 in the student activity fee paid by graduate students at Baruch College. The communications fee used to support graduate student publications is increased from $1.00 to $2.50, and the student government fee is increased from $2.00 to $8.15 and will be used to support graduate student government activities. This is the first increase in those portions of the graduate student activity fee since 1968.

A student activity fee referendum was held in accordance with University Bylaw Section 16.12, in conjunction with student government elections held April 23-26, 2001. The vote on the referendum was 81 in favor and 53 opposed, with 5% of the eligible students voting. The College President supports the fee increase.

The earmarkings as set forth in the resolution may only be changed by further Board action.

C. BRONX COMMUNITY COLLEGE – STUDENT ACTIVITY FEE INCREASE:

RESOLVED, That the Bronx Community College student activity fee paid by full-time students be increased from $50.00 to $53.00 per semester and the part-time fee be increased from $25.00 to $28.00 per semester, effective the Fall 2001 semester, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>CURRENT FEE FT/PT</th>
<th>PROPOSED FEE FT/PT</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Association</td>
<td>$42.15/$20.15</td>
<td>$45.15/$23.15</td>
</tr>
<tr>
<td>Child Development Center</td>
<td>$3.00/$2.00</td>
<td>$3.00/$2.00</td>
</tr>
<tr>
<td>Student Government</td>
<td>$4.00/$2.00</td>
<td>$4.00/$2.00</td>
</tr>
<tr>
<td>University Student Senate</td>
<td>$0.85/$0.85</td>
<td>$0.85/$0.85</td>
</tr>
<tr>
<td><strong>Total Student Activity Fee</strong></td>
<td>$50.00/$25.00</td>
<td>$53.00/$28.00</td>
</tr>
</tbody>
</table>

The summer session student activity fee shall remain at $25.00, with $2.00 allocated by the Child Development Center, $2.00 allocated by Student Government, $0.85 allocated by the University Student Senate, and $20.15 allocated by the College Association and locally earmarked as follows: $2.50 for Athletics, $6.00 for the Student Center, $1.50 for Senior Affairs, $1.50 for Breakage, and $1.25 for Music/Art.
EXPLANATION: The student activity fee schedule represents a $3.00 increase in the full-time and part-time student activity fees. The increase will be allocated by the College Association and earmarked for health care. The College plans to use the funds to pay Morris Heights Health Center to provide primary care for Bronx Community College students.

A student activity fee referendum was held in accordance with University Bylaw Section 16.12, in conjunction with student government elections held on April 23-28, 2001. The vote on the referendum was 731 in favor and 273 opposed to the increase, with 14% of the eligible students voting on the referendum. The College President supports the student activity fee increase. The student activity fee has not been increased since 1986.

Within the College Association fee, the following local earmarkings will exist for full-time and part-time students: Athletics ($5.00/$2.50); Student Center ($11.00/$6.00); Senior Affairs ($3.00/$1.50); Breakage ($2.50/$1.50); Music/Art ($2.00/$1.25); and Health Care ($3.00/$3.00).

The Child Development Center Board has 23 members, consisting of 14 faculty/staff, 7 student parents and 2 community members.

Local earmarkings at the College have been established and are subject to change at the College in accordance with the referendum process set forth in University Bylaw Section 16.12, provided there is no change in the total fee. The earmarkings set forth in the resolution may only be changed by further Board action.

D. HOSTOS COMMUNITY COLLEGE – STUDENT ACTIVITY FEE INCREASE:

RESOLVED, That the student activity fee paid by students at Hostos Community College be increased from $20.85 to $37.85 for full-time students and from $13.85 to $20.35 for part-time students, effective the Fall 2001 semester, in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKED ALLOCATING BODY</th>
<th>CURRENT FEE FT/PT</th>
<th>PROPOSED FEE FT/PT</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Association</td>
<td>$17.00/$13.00</td>
<td>$29.00/$17.50</td>
</tr>
<tr>
<td>Student Government</td>
<td>$3.00/$0.00</td>
<td>$8.00/$2.00</td>
</tr>
<tr>
<td>University Student Senate</td>
<td>$0.85/$0.85</td>
<td>$0.85/$0.85</td>
</tr>
<tr>
<td>Total Student Activity Fee</td>
<td>$20.85/$13.85</td>
<td>$37.85/$20.35</td>
</tr>
</tbody>
</table>

The summer session fee shall be the part-time student activity fee.

EXPLANATION: The student activity fee schedule represents an increase of $17.00 in the full-time and $6.50 in the part-time student activity fee schedules. Four referenda were held in conjunction with student government elections on April 28 and 29, 2001. On the referendum to increase the earmarking to Clubs and Organizations by $4.00 for full-time and $2.00 for part-time students, the vote was 254 in favor and 164 opposed. The vote to increase the fee for commencement by $4.00 for full-time and by $2.00 for part-time students and to eliminate the separate earmarkings to Graduation and Yearbook of $2.00 for full-time and $2.50 for part-time students was 217 in favor and 169 opposed. The referendum to establish new earmarkings for Sports and Recreation of $6.00 for full-time students and $3.00 for part-time students received 236 votes in favor and 153 votes in opposition. The vote on the referendum to establish new earmarkings for Student Government Organization Official Stipends of $5.00 for full-time students and $2.00 for part-time students was 237 in favor and 155 opposed to the increase. The participation ranged from 12%-13% of the eligible students voting on the referenda.

Within the College Association fee, the following local earmarkings will exist for full-time and part-time students: Day Care ($2.00/$0.00), Student Health Services ($1.00/$1.50), Commencement Ceremonies ($6.00/$4.00), Clubs and Organizations ($9.00/$6.00), Media and Communication ($1.50/0.00), Student Government Organization Information Center ($0.50/$1.00), Leadership Development ($1.50/0.00), College Association ($1.50/$2.00), and Sports and Recreation ($6.00/$3.00). Within the Student Government fee, the following local earmarkings will exist for full-time
and part-time students: Student Government ($3.00/0.00) and Student Government Organization Official Stipends ($5.00/$2.00).

This is the first increase in the student activity fee at Hostos Community College since students voted to lower the fee in 1992. The proposed fee increase will result in a full-time fee that is comparable to the pre-1992 fee and still $5.00 lower than the pre-1992 part-time fee. The college president supports the fee increases.

Local earmakings at the College have been established and are subject to change at the College in accordance with the referendum process set forth in University Bylaw Section 16.12 provided there is no change in the total fee. The earmakings set forth in the resolution may only be changed by further Board action.

At this point, Trustee Lhota left the meeting.

E. THE CITY UNIVERSITY OF NEW YORK – PROPOSED GUIDELINES FOR ELIGIBILITY FOR SERVICE AS MEMBERS AND OFFICERS OF STUDENT GOVERNMENTS AND THE UNIVERSITY STUDENT SENATE:

RESOLVED, That the Board Guidelines for Eligibility for Service as Senators and Officers of the University Student Senate of The City University of New York adopted by the Board of Trustees on March 24, 1986, Cal. No. 7.A. and amended on November 22, 1993, Cal. No. 7.B., be amended as follows:

GUIDELINES FOR ELIGIBILITY FOR SERVICE AS MEMBERS AND OFFICERS OF STUDENT GOVERNMENTS AND THE UNIVERSITY STUDENT SENATE

PREAMBLE:

In accordance with its policy making authority and responsibilities, the University Trustees have determined that satisfactory academic achievement and progress as a degree-seeking student at a college of the University is an essential prerequisite to holding and adequately fulfilling the responsibilities of student office.

It is the responsibility of the University, and its Trustees as fiduciaries, to insure that the educational and extracurricular programs of the University are operated in the best interests of students and all other affected constituencies of the University. The academic standards hereby adopted are considered essential for the personal well-being and academic progress of students who seek to take on the additional responsibility of student leadership, as well as for the students and other members of the University community.

ELIGIBILITY GUIDELINES [FOR THE UNIVERSITY STUDENT SENATE]:

The following guidelines apply to each semester a student is running for and/or holding office, whether by election, appointment, or ex-officio status, in student governments and the University Student Senate. The positions subject to these guidelines are the members (senators, representatives, delegates, etc.) and officers of student governments and the chair, vice-chairs, the delegates, the alternates, and any other officers established by the University Student Senate. In these guidelines, credit hours refer to actual credit hours, and not equivalent or contact hours.

1. Students must be enrolled in a degree or credit-bearing certificate program at the [University] college in which they serve on the student government.
   a. Full-time undergraduate students must carry a minimum of 12 credit hours.
   b. Part-time undergraduate students must carry a minimum of 6 credit hours except if the student has already accumulated 45 [24] credit hours, in which case the student shall be allowed to carry a minimum of 3 credit hours.
   c. Graduate students must carry a minimum of 3 credit hours [and/or be certified part-time].
   d. In order to serve each semester, a student must have completed and earned passing grades in at least 50% of the credits for which they registered the prior semester, but in no event less than 3 credits.
e. Full-time doctoral students at Levels II or III shall be making satisfactory progress and shall not be subject to subdivisions c and d hereof.

2. Undergraduate and professional school students must have a minimum cumulative grade point average of 2.0 and be in good standing to participate in student government and the University Student Senate. Chief executive officers and the Chairperson of the University Student Senate must have a minimum GPA of 2.5. Colleges may continue to administer or adopt higher standards for service in their campus student governments.

3. Graduate students must have a minimum cumulative grade point average of 3.0.

4. Undergraduate students may not serve in student government for more than a total of five years, to include no more than three years at community colleges. Students shall be permitted to serve in the same office in a student government or the University Student Senate for a maximum of two years, except that co-chairs of the Doctoral Students Council shall be limited to a maximum of three years.

5. In order to participate in campus student governments, students must be certified as being in compliance with these Guidelines by the college’s chief student affairs officer, to the college president.

[4] 6. In order to participate in the University Student Senate, students must be certified as being in compliance with these Guidelines by the college president, or his/her designee, to the Vice Chancellor for Student Affairs Development and Enrollment Management.

And be it further

RESOLVED, That these amendments shall be effective January 1, 2002, except that students then holding office may continue to serve until the end of the term of office. Furthermore, graduate students currently holding office shall be subject to any term limits established at the local campus; and be it further

RESOLVED, That this policy be reviewed by the Council of Presidents one year after implementation.

NOTE: Matter underlined is new; matter in brackets is deleted.

EXPLANATION: These eligibility guidelines establish University-wide standards for participation in campus student government which parallel requirements previously established by the Board for the University Student Senate. The policy also establishes term limits of two years for most student government officer positions and a requirement of satisfactory progress each semester a student is running for or holding office.

NO. 9. HONORARY DEGREE: RESOLVED, That the following honorary degree, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercise as specified:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE GRADUATE SCHOOL AND UNIVERSITY CENTER</td>
<td>Doctor of Humane Letters</td>
</tr>
</tbody>
</table>

Fernando Henrique Cardoso

(To be awarded at a special ceremony in early September 2001)

Vice Chairman Schmidt stated that this is the last meeting of this academic year and on behalf of myself and all my colleagues on the Board I want to express our thanks and deep appreciation for all the tremendous hard work at The
City of University of New York that has led to a very productive and rewarding year. And on behalf of everyone on the Board we want to wish everyone a wonderful and productive and occasionally restful summer.

Upon motions duly made, seconded and carried, the Public meeting was adjourned at 5:45 P.M. to go into Executive Session.

(This is a detailed summary of the Board of Trustees’ meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)

SECRETARY GENEVIEVE MULLIN
MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK
HELD
JUNE 25, 2001
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET – BOROUGH OF MANHATTAN

The Executive Session was called to order at 5:50 P.M.

There were present:

Benno C. Schmidt, Jr., Vice Chairman
Satish K. Babbar
John J. Calandra
Kenneth E. Cook
Alfred B. Curtis, Jr.
Randy M. Mastro

John Morning
Kathleen M. Pesile
George J. Rios
Nilda Soto Ruiz
Jeffrey S. Wiesenfeld

D. Michael Anglin, ex officio
Bernard Sohmer, ex officio

Secretary Genevieve Mullin
Frederick P. Schaffer, General Counsel and Vice Chancellor for Legal Affairs
Hourig Messerlian, Executive Assistant

Chancellor Matthew Goldstein
Executive Vice Chancellor Louise Mirrer
Vice Chancellor Jay Hershenson
Vice Chancellor Brenda Richardson Malone
University Dean Robert Ptachik
Mr. Raymond O’Brien

Randy Levine, Esq.

The absence of Trustees Wellington Z. Chen, Michael C. Crimmins, and Joseph J. Lhota was excused.

The Board went into Executive Session to discuss labor contract negotiations and personnel matters.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 7:07 P.M.

SECRETARY GENEVIEVE MULLIN
BRONX COMMUNITY COLLEGE GOVERNANCE PLAN

I. THE BRONX COMMUNITY COLLEGE SENATE

The Bronx Community College Senate shall, subject to the authority of the Bylaws of the Board of the Trustees and the provisions of this document, be responsible for the establishment of academic policy and for legislative and advisory functions related to the programs, operations, and goals of the College.

A. Organization

The Senate shall be comprised of two Councils: The Faculty Council and the Student Government Association.

1. Faculty Council
   a. Those Senators who are members of the instructional staff shall comprise the Faculty Council.
   b. The Faculty Council shall convene once each semester or when called into special session by an executive officer of the Faculty Council, or by petition of at least 40% of the Faculty Council membership.
   c. The Council shall elect a chairperson, vice-chairperson, and a secretary from its membership for a term of two years.

2. The Student Government Association
   a. The Student Government Association shall consist of students who are elected by the student body to be the Student Government Association pursuant to Section 15.2.b. of the Bylaws of the Board of Trustees. It shall be empowered to:
      1. Elect a President, Vice-President for Inter-organization Council (I.O.C.) clubs, Executive Officer for Legal and Legislative Affairs, Treasurer and Secretary.
      2. Develop a constitution for ratification by the student body.
      3. Regulate student co-curricular activities in conformity with policies adopted by the Senate.
      4. Represent the student body on committees of the Senate and their sub-committees as provided in this document.
      5. A term of office shall be for one year commencing June 1 and terminating May 31 of the consecutive year. No senator may serve more than two consecutive terms of office.

3. Procedures - Rules of Conduct
   a. First Elections:
      Procedures for the first election of Senate shall be established by the previously existing Committee on Nominations and Elections.
   b. Meetings, Attendance at Meetings and Quorum:
      The Senate shall meet at least once a month during the Fall and Spring Semesters. Meetings of the Senate shall be open to all members of the College. Robert's Rules shall be used to determine quorum unless otherwise provided by the Senate.
   c. Speaking Privileges:
      The privilege of addressing the Senate is reserved for members of the Senate. Non-members may address the Senate only upon the approval of the Senate.
   d. Robert's Rules:
      The Senate and its Committees and subcommittees shall operate according to Robert's Rules of Order (newly revised). The Chairpersons of the Senate, the Faculty Council, and the Student Government Association shall appoint a parliamentarian.
B. Functions of the Senate:

1. The Senate shall have legislative power with regard to:
   a. Academic affairs, including curricula, degree requirements, admissions and grading structure.
   b. The protection of the academic freedom of students and instructional staff.

2. The Senate shall have the following advisory responsibilities:
   a. Participate in the search for and appointment of the President of the College, as requested by the Board of Trustees.
   b. Advise on the appointment of all individuals holding Vice President and Dean titles. These recommendations are to be submitted to the President of the College for his/her consideration.
   c. Advise on long range planning to achieve the goals of the College.
   d. Advise on campus life and activities, including ancillary services within the College, student organizations and community relations.
   e. Advise the College’s administrative officers on the formulation and allocation of the College budget, of policies relating to grants, of allocation of space and facilities, and in the making of decisions pertaining to the allocation of resources for educational programs, and for research and scholarly activities.

3. a. In carrying out its responsibilities, the Senate shall be fully advised of, shall routinely receive, and shall be free to seek information from the College’s administrative officers on all matters germane to the programs and operations of the College and its facilities.
   b. The College administration shall provide to the Senate in a timely fashion all pertinent information, including information on college resources and policies.

4. Upon the invitation of the Senate, the President shall meet with it to discuss his/her response to its recommendations.

C. Membership of the Senate

The membership of the Senate shall consist of the following:

1. The President of the College.
2. The Vice Presidents of Academic Affairs, Administration and Student Development.
3. One representative elected by and from each department.
4. Fifteen faculty members holding full-time lines elected by and from the faculty at-large holding full-time titles as lecturer, instructor, assistant professor, associate professor or professor.
5. Two faculty members in adjunct titles elected by and from the adjunct faculty.
6. Fifteen students elected by the student body at-large.
7. One person elected by and from the holders of titles in the Higher Education Officer series.
8. One person elected by and from holders of titles in the College Laboratory Technician Series.
9. One person elected by and from the holders of titles in the Registrar’s series.
10. The three (3) Division Coordinators with voting rights.
D. Officers of the Senate

1. The Chairperson of the Senate shall be elected by and from the body. The Chairperson of the Senate shall be responsible for:
   a. Convening and presiding at Senate Meetings.
   b. Convening and presiding at Senate Executive Committee meetings.
   c. Representing the College community along with administrative officers and student officers at College and community functions.

2. If the Chairperson is a member of the Faculty Council, the Vice-Chairperson shall be a member of the Student Government Association. If the Chairperson is a member of the Student Government Association, the Vice-Chairperson shall be a member of the Faculty Council.

3. The Secretary of the Senate shall be elected by and from the Senate.

E. Qualifications For and Length of Service In the Senate and on Senate Committees.

1. Student Senators and student members of committees shall serve for a one-year term and shall serve no more than two consecutive terms.

2. Student members of the Senate or Senate bodies must have and maintain a minimum cumulative average of 2.00. Students may serve in their first semester, but must achieve and maintain the required 2.00 index to continue to hold office.

3. All full-time instructional staff representatives shall serve two-year terms.

4. All adjunct instructional staff representatives shall serve two-years terms.

5. Membership on Senate Committees shall be for a term of two years, except that student membership shall be for a term of one year.

6. No person shall hold more than one standing committee membership except by approval of the Executive Committee.

7. Vacancies
   a. Any Senator absent without excuse from three regularly scheduled consecutive Senate meetings shall be removed from office by the Executive Committee. The quorum shall be adjusted in the event of vacated seats. Student senators shall be removed from office for failure to maintain an index of 2.00.
   b. All vacancies shall be filled in accordance with article 1.G.1.a.(8).

F. Committees of the Senate - General Policy

The membership of committees of the Senate shall consist of elected members of the Senate, except as provided in the Governance Plan. Committees shall, unless otherwise specified, elect their own officers. Recommendations and actions by all committees are subject to ratification by the Senate. Such committee recommendations or actions must be presented to the Senate one meeting prior to the one at which action may be taken. Each standing committee of the Senate shall submit a written report of committee activities at the last scheduled Senate meeting of the academic year.

The same rules of quorum and privilege of the floor apply to the committees of the Senate as apply to Senate.

When a person is designated in the Governance Plan as a representative of an Office or Officer, that person shall serve as a representative for a full academic year.
G. Standing Committee of the Senate

1. Executive Committee

a. Functions

1. Prepare a schedule of regular meetings of the Senate by the beginning of each academic year.

2. Prepare and transmit agendas and notices for all meetings of the Senate.

3. Act on behalf of the Senate when the full body cannot be called into session and the matters in question must be decided without delay.

4. Call the Senate into special session by a vote of two-thirds of those present provided there is a quorum.

5. Implement such attendance requirements as may be established by the Senate.

6. Appoint members of Standing Committees of the Senate as required by this document.

7. Appoint members of other committees when requested by the President, the Senate, or any other administrative officer of the College.

8. Appoint replacements when vacancies occur in the at-large faculty membership of the Senate and of the Senate Committees and vacancies in Student Government Association and student committee membership to serve the balance of the uncompleted term.

9. Review the College budget with the President at the beginning of each academic year.

10. Prepare an annual evaluation of the performance and accomplishments of each standing committee of the Senate.

b. Membership

1. The President of the College.

2. The Vice President of Academic Affairs.

3. The Chairperson of the Senate.

4. The Vice Chairperson of the Senate.

5. The Coordinator of each academic division.

6. The Secretary of the Senate.

7. Three members of the Faculty Council, elected by the Faculty Council.

8. The Student Government Association Vice President for Inter-Organization Council clubs and Executive Officer for Legal and Legislative Affairs.

9. The Chairperson of the Faculty Council when the holder of that office is not the same person as the Chair of the College Senate.

10. The Vice President of Administration and Finance and the Vice President of Student Development as non-voting members.

c. Officers

1. The Chairperson of the Senate shall serve as the Chairperson of the Executive Committee.

2. The Secretary of the Senate shall serve as the Secretary of the Executive Committee.
d. A majority of the members of the Executive Committee shall constitute a quorum.

2. Committee on Governance and Elections
   a. Functions
      1. Review the process of governance of the College on a continuing basis.
      2. Prepare and present to the Senate a biennial evaluation of the governance of the College.
      3. Recommend changes in administrative and governance structure and practices, and amendments to this document.
      4. Consider recommendations from the administration, faculty, staff, and students for changes to this document.
      5. Interpret the Governance Plan subject to Senate review and approval.
      6. Conduct nominations and elections for the offices designated in the Governance Plan as well as for outside organizations with which the College may have an official connection, including:
         a. determining eligibility to vote and hold office.
         b. establishing procedures for disseminating information about candidates to their electorates.
         c. presenting nominations and reporting results to the College at-large.
         d. establishing procedures for nominations and elections not otherwise specified in the Governance Plan.
   b. Membership
      1. The Chairperson of the Faculty Council.
      3. Five faculty members: two elected by and from the Faculty Council, three elected by the Faculty Council from the instructional staff at-large.
      4. Three students: the Student Government Association President, Vice-President for Inter-Organization Council Clubs and the Executive Officer for Legal and Legislative Affairs.
      5. One member designated by the President from among the vice presidents, deans and directors or their assistants.

3. Committee on Academic Standing
   a. Functions
      1. Formulate policy regarding maintenance of matriculation, grading structure, satisfaction of requirements for degrees, diplomas and certificates, attendance, and advanced standing.
      2. Adjudicate and take final action on student appeals.
   b. Membership
      1. The Vice President or a representative from the Office of the Vice President of Academic Affairs.
      2. One faculty member elected by and from each department.
      3. The registrar who shall act as Executive Secretary of the Committee.
4. Five students: two elected by and from the Student Government Association; three who are not members of the Student Government Association to be elected by the Student Government Association from the student body.

4. Committee on Curriculum

a. Functions

1. Establish and evaluate curricular requirements for the degrees and certificates awarded by the Faculty.

2. Evaluate and approve new courses and curricula and revisions of courses and curricula currently offered by the College.

3. Approve and evaluate all new programs to be offered by the College.

4. Assemble information on all courses, both non-credit (remediation) and credit and develop procedures for the evaluation of effectiveness of these courses.

b. Membership

1. The Vice President of Academic Affairs or a representative from that Office.

2. One representative to be elected by each department.

3. The Registrar, or a representative of that Office.

4. The Coordinator of each division.

5. Four students: two elected by and from the Student Government Association; two who are not members of the Student Government Association elected by the Student Government Association from the student body.

5. Committee on Student Activities

a. Functions

1. Review and make recommendation to the Senate on policies and procedures for co-curricular activities, including approval of the charters of student organizations.

2. Serve as the agency through which the College establishes and reviews rules of conduct and regulations in conformity with general requirements of Article XV of the Board of Trustees Bylaws.

3. Authorize the use of the name of the College by student groups.


b. Membership

1. The Vice President of Student Development or a representative from that office.

2. The Director of Student Activities.

3. The Director of Athletics.


5. Vice President for Inter-Organization Council clubs (I.O.C.)

6. Two faculty members elected by and from the Faculty Council.

7. The Executive Officer for Legal and Legislative Affairs and two students elected by the Student Government Association from the student body.
6. Committee on Space, Facilities, and Physical Plant
   a. Functions
      1. Serve as a resource regarding the preparation and implementation of the master plan.
      2. Consult and advise regarding the allocation of space and facilities within the College.
      3. Report to the Senate, at least once a semester, on matters pertaining to space and facilities.
   b. Membership
      1. The Campus Facilities Officer as a non-voting member.
      2. The Vice President of Administration and Finance or designee.
      3. Three (3) At-Large Faculty Members, one (1) elected by and from each of the three divisions.
      4. Two (2) students elected by the Student Government Association.

H. Standing Committees With Advisory Functions
   1. Committee on Instruction and Professional Development
      a. Functions
         1. Examine developments in the instructional process related to the improvements of instruction and publicize such developments.
         2. Conduct an annual survey of the faculty at the end of the Spring semester to determine areas of concern and problems that may be addressed by the committee.
         3. Canvass students to determine problem areas in the instructional process which may be explored by the committee.
         4. Distribute to the faculty information on issues relevant to college teaching, including bibliographies of materials available in the College library.
         5. Organize workshops dealing with various aspects of instruction, including new developments in teaching technology.
         6. Consult and advise the Vice President of Academic Affairs on student evaluation of instruction in accordance with the policies of the Senate and the Board of Trustees of The City University of New York.
         7. Advise the Vice President of Academic Affairs on methods and procedures related to the improvement of instruction and the professional development of instructional staff.
      b. Membership
         1. Six faculty members: 2 elected by and from each of the three divisions.
         2. Three faculty members at-large appointed by the Executive Committee.
         3. Three students elected by the Student Government Association from the student body.
         4. One representative from the Office of the Vice President of Academic Affairs.
         5. The Vice President of Student Development or a representative from the Department of Student Development.

2. Committee on Community Relations and Special Events
   a. Consult with and advise appropriate administrative officers on ongoing and proposed community projects and special events.
b. Membership
   1. One representative from the Office of the President.
   2. Four members from the instructional staff: two elected by the Faculty Council; two appointed by the Executive Committee.
   3. Two student members to be elected by the Student Government Association from the student body.

3. Committee on Vice Presidents and Deans

a. Functions
   1. Consult with and advise the President on the appointment of persons holding Vice President’s and Dean’s titles.
   2. Consult with the President concerning the criteria and the procedures to be used by the President in reviewing the performance of Vice Presidents and Deans and their offices.

b. Membership
   1. The Chairperson of the Senate who shall serve as Chairperson of the Committee.
   2. Two members of the Faculty Council elected by the Faculty Council.
   3. Two members of the instructional staff appointed by the Executive Committee.
   4. Two members of the Student Government Association elected by the Student Government Association.

No person holding a Vice President’s or Dean’s title shall serve on this Committee.

II. THE STUDENT OMBUDSPERSON

1. Election

The Senate shall nominate and elect a Student Ombudsperson (further referred to in this section as “the Ombudsperson”) from among the full-time tenured teaching faculty for a term of two years. In this election each student vote shall be weighted as three, each non-student vote as one.

2. Responsibilities
   a. Serve the College as an exceptional channel of redress for students when the normal administrative channels do not adequately respond.
   b. Receive, investigate, and attempt to resolve those student complaints that have not been resolved by the appropriate College agencies; in particular, complaints alleging unfairness, discourtesy, undue delay, or other malfunctioning in the process of the College.
   c. Have access to all pertinent records; have the right to make inquiries of any member of the College community, and to receive full and complete answers; and maintain confidentiality.
   d. Make a report at the end of each semester on the number and nature of cases handled to the President of the College and the Chairperson of the Senate without breaching confidentiality.

III. DEPARTMENTAL ORGANIZATION AND AFFAIRS

A. All full-time members of the instructional staff appointed in a department, including College Laboratory Technicians, shall have the right to vote on department matters, including the election of members of elected department committees, college committee representatives and department chairperson, except where the department chairperson currently is appointed. When the number of College Laboratory Technicians exceeds 15% of the
membership of the department, their vote shall be limited to 15% of the department vote—that 15% to be divided equally among the College Laboratory Technicians.

B. All adjunct instructional staff members appointed in a department shall have the privilege of the floor, and the right to participate without vote, in all discussions at department meetings.

C. There shall be five members of the Personnel and Budget Committee of each department. Departments shall elect one additional committee member for each fifteen full-time members above 40. The maximum membership of such committee shall be nine. An elected alternate shall serve with vote in the absence of a regular member.

D. At the discretion of each department, and to the extent determined by the department, there may be student participation in department committees, except the Personnel and Budget Committee. Also at the discretion of the department, and the extent determined by the department, students may participate in the department meeting without vote.

E. A Coordinator of each division shall be elected by the Chairpersons in that division from among the Chairpersons of the departments which constitute the division and shall serve for a term of three (3) consecutive years, with a maximum of two (2) consecutive terms.

IV. THE COLLEGE PERSONNEL AND BUDGET COMMITTEE AND THE ACADEMIC REVIEW COMMITTEE

A. The College Personnel and Budget Committee

1. Functions
   
a. Make recommendations to the President with regard to the instructional staff serving in the instructional departments of the College concerning appointments, reappointments, reappointments with tenure, leaves of absence, fellowship leaves, promotions, salary adjustments, and appeals of actions on these matters, consistent with the College's appeals procedure.
   
b. Make recommendations to the President with regard to the annual tentative budget prepared by the President.
   
c. Adopt and make known to the College community its procedures and calendar.

2. Membership
   
a. The President of the College who shall preside.
   
b. The Vice President of Academic Affairs who shall preside in the absence of the President.
   
c. The Chairpersons of all instructional departments.
   
d. All other Vice Presidents of the College who shall be members without vote.
   
e. The Secretary of the Committee shall be designated by the President and shall serve without vote.

B. The Academic Review Committee

1. Functions
   
a. Review all recommendations made by the College Personnel and Budget Committee for reappointments, promotions and tenure, and make recommendations to the President.

2. Membership
   
a. Three tenured full Professors who are not members of the College Personnel and Budget Committee, elected by the Senate from the faculty at-large, and do not hold excluded titles (i.e. Vice Presidents, Deans, Directors).
   
b. Two tenured full Professors who are not members of the College Personnel and Budget Committee, elected by the College Personnel and Budget Committee, and do not hold excluded titles.
c. One non-voting member of the College Personnel and Budget Committee who will serve ex-officio and who shall be designated by the President.

V. PLENARY MEETINGS OF THE INSTRUCTIONAL STAFF, AND PLENARY MEETINGS OF THE STUDENT BODY

A. Plenary meetings of the instructional staff may be convened by:
   1. The President of the College.
   2. The Chairperson of the Senate.
   3. The Chairperson of the Faculty Council.
   4. Majority vote of the Senate Executive Committee.
   5. Majority vote of the Senate.
   6. Petition of ten percent (10%) of the instructional staff, one-half of whom shall be the holders of full-time lines, to one of the persons or bodies named above in this section, which persons or bodies shall be obliged to act on receipt of the petition.

B. Plenary meetings of the student body may be convened by:
   1. The President of the College.
   2. The Chairperson of the Senate.
   3. The President of the Student Government Association.
   4. Majority vote of the Executive Committee.
   5. Majority vote of the Senate.

C. Plenary meetings shall be held as soon as possible after the call for the meeting or the receipt of a petition. The notice and agenda for the meeting shall be communicated to each member of the instructional staff, or each student, as the case may be.

D. A quorum for the instructional staff meetings shall consist of one-third of the instructional staff, provided at least two-thirds of those present shall be holders of full-time lines.

E. A quorum for student meetings shall consist of ten percent (10%) of the student body.

F. Plenary meetings of the instructional staff shall be chaired by the Chairperson of the Senate.

G. Plenary meetings of the students shall be chaired by the by the President of the Student Government Association.

H. Plenary meetings provided for herein shall be empowered to make recommendations to the Senate on any matter within the Senate's jurisdiction. Such recommendations shall be considered by the Senate as matters of high priority on the agenda of the meeting which follows immediately upon the receipt of the recommendations by the Chairperson of the Senate.

VI. AMENDMENT OF THE GOVERNANCE PLAN

A. Initiation of Amendments

Amendment of the Governance Plan may be initiated by the Committee on Governance and Elections or by a majority vote of the Senate.

1. When proposed by the Committee on Governance and Elections, the proposed amendment must be approved by majority vote of the Senate in order to be submitted to referendum.
2. When the proposed amendment is initiated by the Senate, it shall be submitted to the Committee on Governance and Elections for its recommendations, and resubmitted to the Senate where it must be approved by a majority of the Senate in order to be submitted to referendum.

B. Ratification

In order for an amendment to be ratified, at least 30% of the full-time instructional staff and 10% of the student body must participate in the vote. Ratification requires a majority vote of the participating faculty, and a majority vote of the participating students. Should the referendum fail to obtain the required participation, it will be ratified when the following conditions have been satisfied: a positive vote with the required participation of either the full-time instructional staff or the student body; and two-thirds vote of the Senate. All amendments must be approved by the Board of Trustees in order to be valid.

VII. NAMING AND RENAMING OF BUILDINGS OR FACILITIES

1. The consent of the Nominee, or Family, or Executors of the Nominee's Estate

2. To name or rename any of the College's buildings or facilities, a motion must be made by an elected representative of any of the following legislative bodies:
   a. Senate
   b. Faculty Council
   c. Student Government Association

3. This motion must be approved by a 2/3 vote of the Senate.

GOVERNANCE OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER
OF THE CITY UNIVERSITY OF NEW YORK

Sec. 1  ADMINISTRATIVE OFFICERS

1.1 President
The President of The Graduate School and University Center, hereafter referred to as The Graduate Center, is the chief academic and administrative officer.

The President has general responsibility in accordance with the decisions of the Board of Trustees of The City University of New York to develop, implement, and administer the doctoral programs of the University, other graduate programs, and centers and institutes of The Graduate Center.

The President has responsibility and authority for The Graduate Center comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the CUNY Board of Trustees.

1.2 Provost
The Provost of The Graduate Center is appointed by the President and is the principal academic officer of The Graduate Center, responsible to the President, with such additional responsibilities as the President may assign.

1.3 Vice Presidents
Vice Presidents of The Graduate Center are appointed by the President of The Graduate Center in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Vice Presidents have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

1.4 Deans
Deans of The Graduate Center are appointed by the President of The Graduate Center in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

Sec. 2  ADMINISTRATIVE BODIES

2.1 Graduate Council
The governing body of The Graduate Center is the Graduate Council, which operates in accordance with its Bylaws. A majority of the voting members of the Graduate Council shall constitute a quorum.

2.1A Membership
1. The faculty and students in each doctoral program shall elect representatives to Graduate Council according to the following formula: for each 100 or fewer matriculated students—one faculty and one student representative (e.g., 301 students equates to 4 faculty and 4 students).

2. Each graduate degree program of The Graduate Center in a discipline in which no doctoral work is offered shall elect representatives to Graduate Council, using the same formula as the doctoral programs, except that the number of representatives from all such programs shall not exceed 10 percent of the total membership of the Council.

3. Members Ex Officio and Appointed Members
   a. Graduate Center Voting Members
      Executive Officers
      Coordinators of the Certificate Programs
      Three Co-Chairs of the Doctoral Students’ Council
      Secretary of Graduate Council
      Chair of the Doctoral Faculty Policy Committee
   b. Graduate Center Nonvoting Members
      President
      Provost
Vice Presidents
Associate Provosts
Chief Librarian
Deans
Directors of formally established research centers and institutes of The Graduate Center
President of the Ph.D. Alumni Association

c. Other CUNY Nonvoting Members
One academic officer with major responsibility for graduate work, except in education, from each senior college of The City University of New York designated by the respective Presidents.

2.1B Functions
The functions of Graduate Council shall be:
1. To formulate educational policy for all graduate work in doctoral programs and in other graduate programs of The Graduate Center. Its responsibilities include standards of admission and academic performance, and curriculum and degree requirements.

2. To approve programs and curricula leading to the doctoral degree; to approve other graduate programs of The Graduate Center and the curricula of these programs.

3. To recommend to the CUNY Board of Trustees the granting of graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.

4. To consider any other academic matters in The Graduate Center and make recommendations to the CUNY Board of Trustees.

5. To receive, consider, forward, or approve, as appropriate, reports and recommendations of the Graduate Council's Standing Committees.

6. To review and recommend revisions in the Governance document of The Graduate Center.

2.1C Chair
1. The President of The Graduate Center shall be Chair of Graduate Council and shall preside over its meetings. In the absence of the President, the Chair of the Executive Committee of the Council shall preside.

2. The Chair of the Executive Committee of Graduate Council shall preside over the meetings of the Executive Committee. The Chair shall be elected by the voting members of the Council from among the faculty representatives of the Council.

2.1D Committees
The Graduate Council shall establish Standing Committees as enumerated and such other committees as it deems necessary to the discharge of its responsibilities. Each committee shall consist of faculty members and student members as specified in the Graduate Council Bylaws.

1. Executive Committee
2. Committee on Structure
3. Committee on Curriculum and Degree Requirements
4. Committee on Research
5. Committee on Committees
6. Committee on Student Services
7. Student Academic Appeals Committee
8. Library Committee
9. Information Resources Committee

2.2 Committees of The Graduate Center

2.2A Academic Review Committee
This committee shall consist of the Provost as Chair and six members elected by the Executive Officers from among their ranks. Each elected member shall serve for two years. The terms shall be staggered so that half of the total members are elected each year. The Provost is a non-voting member. The committee shall review all proposals for appointments to The Graduate Center, as well as reappointments, nonreappointments, promotions, tenure and fellowship leaves of absence, and shall make recommendations to the President.
2.2B Student Advisory Committee
The Steering Committee of the Doctoral Students' Council shall be the President's Student Advisory Committee. It shall advise the President in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and other matters as the President requests.

2.2C Doctoral Faculty Policy Committee
The Doctoral Faculty Policy Committee shall be directly elected by the faculty. It functions as the voice of the doctoral faculty of The City University of New York. It may bring items for action to Graduate Council on its own initiative.

2.2D Doctoral Students' Council
The Doctoral Students' Council is the official governance council for the doctoral students.

2.2E Ad Hoc Committees
Ad hoc committees may be created as needed, either by appointment by the President or by Graduate Council election.

Sec. 3 DEGREE PROGRAMS

3.1 New Degree Programs

3.1A The development of new degree programs or the revision of existing programs is the prerogative of the faculty. The development of new degree programs shall follow the City University's Office of Academic Affairs specific guidelines for Letters of Intent and Proposals for new degree programs.

3.1B The following procedures are required for new degree programs:

1. A Letter of Intent should include information about the proposed program's purposes and goals, need, student demand, curriculum, faculty, and cost assessment. The Letter of Intent will be reviewed by The Graduate Center's Committee on Curriculum and Degree Requirements and, if approved, by Graduate Council. If approved by Graduate Council, the Letter of Intent will be forwarded to the City University's Office of Academic Affairs for review.

2. If the Letter of Intent is approved by the City University's Office of Academic Affairs, a full Proposal will be developed with more detail and greater documentation, including the required external evaluation.

3. The full Proposal will be reviewed by The Graduate Center's Curriculum and Degree Requirements Committee and, if approved, by Graduate Council. If approved by Graduate Council, the Proposal will be forwarded to the City University's Office of Academic Affairs for review prior to consideration by the City University's Board of Trustees' Committee on Academic Policy, Programs, and Research and, finally, by the Board of Trustees.

4. Program Proposals approved by the City University's Board of Trustees will be forwarded to the New York State Department of Education for review and final authorization.

3.2 Determination and Description of Governance Structure of Degree Programs

3.2A After a new program has been in existence for one academic year, it shall draw up a detailed governance structure consistent with this Governance document and the Graduate Council Bylaws of The Graduate Center. For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer, and half of whom shall be students elected for that purpose by the student body by mail ballot. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20 percent of the students in the program, whichever is fewer.

3.2B The governance proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty-student meeting, be submitted to a mail vote by faculty and students. A majority of those voting in each group must vote affirmatively for the proposal to pass.

3.2C A description of the program governance shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendations to Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarters vote of the Graduate Council members present.

The description of the program governance shall include:

1. The composition of the Executive Committee and the Standing Committees described in this Governance document
2. The composition and functions of other committees the program may wish to establish.

3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership pursuant to Section 6.4B, and the responsibilities and prerogatives of the student members.

Proposals for doctoral and master's program governance or amendments thereto shall be explicit in all of their provisions and shall not "incorporate by reference" the provisions of the Bylaws of the Graduate Council, Bylaws of the City University, or other regulation or legislation.

3.2D Formal provisions shall be made for the expression of student opinions on decisions affecting appointments, promotion, and tenure of individual faculty members.

3.2E In programs with subprograms, the subprogram governance shall conform to relevant portions of this Governance document regarding program structure. It is the Executive Officer's responsibility to determine that this adherence to The Graduate Center governance exists, and the responsibility of the program Executive Committee to approve any changes necessary to bring subprogram structures into conformity with the Governance document of The Graduate Center.

3.2F The procedures of Graduate Center committees, programs, and subprograms shall be governed by ROBERT'S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with this Governance document and the Graduate Council Bylaws of The Graduate Center.

3.3 Modification of Program Governance Structure

3.3A With the approval of the Committee on Structure and Graduate Council, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions that may prevail in a doctoral program.

3.3B Programs may at any time propose a change in their structure within the requirements of the Governance document of The Graduate Center provided that changes are submitted by a majority of the program's Executive Committee, and after timely notification to the program's faculty and students of the proposed changes, to the Committee on Structure for review and recommendation to Graduate Council.

3.3C If at least 30 percent of the faculty or 30 percent of the students in a program wish to recommend a change in the program's structure, their proposal shall be considered by the Committee on Structure of the Graduate Council. If the Committee on Structure approves their proposal, it shall forward the proposal with its recommendation to Graduate Council for its approval.

3.4 Executive Officer

3.4A Each graduate degree-granting program of The Graduate Center shall have an Executive Officer responsible for administering the affairs of the program in accordance with this Governance document, and with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

3.4B The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty, and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.

3.4C The Executive Officer shall preside at meetings of the program's faculty, Executive Committee, and Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and actions concerning the affairs of the program, subject to the powers delegated by this Governance document to the program's faculty. The Executive Officer shall serve ex officio as a voting member of all program committees.

3.4D Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.

3.4E The Executive Officer shall work with chairs of CUNY college departments in the Executive Officer's discipline to develop procedures for making new faculty appointments useful both to the college departments and to The Graduate Center. The Executive Officer shall try to ensure that department chairs, in accordance with the policies of The City University of New York, give preference, when recruiting part-time faculty, to qualified students enrolled in the doctoral program.
3.5 Executive Committee

3.5A The initial structure and membership of each Executive Committee is to be determined by the program's faculty subject to approval by the President. The Executive Committee of each program shall be constituted as required by each program's governance after approval by the Graduate Council Committee on Structure and by Graduate Council in accordance with the following provisions. There shall be established in each program an Executive Committee to be composed of at least five members. It shall include at least one faculty member from each senior college substantially participating in the program ("substantially participating" shall be defined as having six members on the faculty of the program) (Section 9.4, CUNY Board of Trustees Bylaws). In programs in which the doctoral faculty includes two or more faculty members (other than the Executive Officer) who hold Graduate Center appointments, at least one member of the Executive Committee must be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years, but may be reelected.

3.5B The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's faculty subject to the policies established by the faculty. It shall meet at least once a semester with the students matriculated in the program. The Executive Officer shall serve as Chair of the Executive Committee (Section 9.4, CUNY Board of Trustees Bylaws).

3.5C The Executive Committee may make recommendations to the appropriate committees of Graduate Council and to the administration of The Graduate Center.

3.5D The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty resources of the University. The Executive Committee shall work with the Executive Officer to forward the policy in Section 3.4E.

3.5E The Executive Committee shall recommend policies and procedures on dissertations.

3.6 Program Standing Committees

Each program shall have the following Standing Committees, and such other committees as its faculty, its governance structure, and its Executive Committee may determine:

3.6A Faculty Membership: To nominate members of the program's faculty as provided for in Section 6.1 with a view toward including in the doctoral program faculty newly appointed at the colleges; to maintain a roster of potential doctoral faculty appointments; to record annually the status of those faculty members currently designated; to review all other actions taken in regard to membership on the doctoral faculty.

3.6B Curriculum and Examinations: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations.

3.6C Admission and Awards: To recommend admission and awards procedures and standards for the program; to administer the procedures.

3.6D Elections: To conduct all program elections.

Sec. 4 CERTIFICATE PROGRAMS

4.1 Definition

A certificate program at The Graduate Center is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

4.2 Administration and Structure

4.2A A certificate program shall have a Coordinator administering the affairs of the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

4.2B The Coordinator may be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making this appointment as described in Section 3.4B of this Governance document.

4.2C The responsibilities of the Coordinator are as outlined for Executive Officers in Sections 3.4C and 3.4D of this Governance document.
4.2D A certificate program shall have an Advisory Committee appointed by the President after consultation with the Coordinator. Appointees must be members of the doctoral faculty.

4.2E The Certificate Program Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees should be members of the doctoral faculty, except as noted in Section 6.2C, Faculty Membership in Certificate Programs.

4.2F The Certificate Program Advisory Committee shall propose a governance structure for the program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to Graduate Council for approval.

The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.2 of this Governance document.

Sec. 5 FACULTY APPOINTMENTS, REAPPOINTMENTS, PROMOTIONS, TENURE

5.1 With regard to Graduate Center lines assigned to The Graduate Center, recommendations for faculty appointment, reappointment, promotion, and tenure must first be considered by the Executive Committee of the program, next by the Academic Review Committee, and then by the President.

5.2 With regard to such recommendations (5.1) by the Executive Committee, student members of the Executive Committee shall participate in all discussion on matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but shall not vote on individual candidates.

5.3 With regard to faculty appointed on Graduate Center lines allocated to a senior college, recommendations for appointment, reappointment, promotion, and tenure are initiated and reviewed at the colleges, and submitted by the college president directly to the CUNY Board of Trustees.

Sec. 6 FACULTY AND STUDENTS

6.1 Faculty Membership in Doctoral Programs

6.1A During the first two years of a degree program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with the following paragraphs.

6.1B Appointment to the doctoral faculty is initiated by means of written nomination from the appropriate program committee(s) to the Provost and is effective when the appointment is approved by the Provost. Executive Officers may make temporary appointments to the doctoral faculty to meet emergency needs (see 6.11 below). Appointment to the doctoral faculty may not be initiated by the Provost or President except in the case of newly established doctoral or certificate programs (6.1A and 6.2A), or in extraordinary circumstances with the approval of the Academic Review Committee.

6.1C The continued membership of each faculty member of each doctoral program shall be reviewed regularly by the Faculty Membership Committee and/or Executive Committee of each program in accordance with the program's faculty membership policy.

6.1D The program's governance structure shall stipulate whether nomination for appointment is made by (a) the Faculty Membership Committee, (b) the Executive Committee, or (c) the Executive Committee after recommendation by the Faculty Membership Committee, and the criteria employed by the program for nomination to, and continuance on, the doctoral faculty.

Criteria shall include:

1. A determination that the faculty member will make a significant contribution relevant to the needs of the program, and

2. Evidence of significant research relevant to the doctoral program, or

3. Evidence of qualification to teach a doctoral course or provide other doctoral-level training, or
4. Evidence of qualification to supervise doctoral dissertations or other graduate-level research.

6.1E A member may be removed from the doctoral faculty on the recommendation of the appropriate program committee(s) (above), but only after the member has been given one year's prior notice of the intention to remove.

6.1F The faculty member may appeal the decision to remove to the program's Executive Committee, the Provost, and the President.

6.1G The appointment of full-time CUNY faculty as members of the doctoral faculty (except as in 6.11 below) confers full rights and duties.

6.1H Only members of the doctoral faculty may teach a doctoral-level course more than twice or chair dissertation committees.

6.1I In order to meet emergency needs, an Executive Officer may directly recommend to the Provost appointment of individuals to the doctoral faculty for a period of one semester or one year. Such temporary appointments may not be repeated for a cumulative total of more than one academic year (two semesters). Notice of such appointments shall be conveyed to the Faculty Membership Committee and/or the Executive Committee. Temporary appointees do not have voting rights in the program, nor may they be appointed to program committees.

6.1J Part-time CUNY faculty and faculty or professionals at other institutions may be recommended for adjunct appointment to the doctoral faculty. Their rights and duties with respect to strictly academic activities (e.g., chairing a dissertation committee) are in no way different from those of other doctoral faculty.

6.2 Faculty Membership in Certificate Programs and Other Educational Programs

6.2A An Advisory Committee for a certificate program or other educational program shall nominate to the President members of the initial program faculty. Nominees should be members of the doctoral faculty.

6.2B The foregoing program structure rules for faculty membership (Sec. 6.1) apply to certificate and other educational programs of The Graduate Center with equal force or effect.

6.2C On occasion a person may be qualified to serve a needed teaching, supervising, or other function in a certificate program or other educational program but is not eligible for membership in an existing doctoral program because there is no relevant doctoral program in the City University or because the definition of the doctoral program precludes the individual's specialization. In such cases, that individual may be appointed in the following manner. After informing related doctoral programs of an intended appointment, the relevant program Advisory Committee may send a nomination to the Provost recommending appointment of the individual to the certificate or other educational program faculty.

6.3 Faculty Responsibilities

6.3A The Executive Committee shall call at least one meeting a year of the faculty of each program at which time the faculty shall receive a report from the Executive Committee. At any meeting of the faculty of the program, a quorum shall consist of 25 persons or 50 percent of the faculty, whichever is smaller.

6.3B The faculty shall have responsibility, through its members on the Standing Committees of the program, to establish policies for the program. At any meeting of the faculty, a quorum being present, the faculty of each program may make direct recommendations without Executive Committee approval to the appropriate committee of Graduate Council or to the administration on any matter that affects them.

6.3C The Executive Committee of the Graduate Council may receive motions for action directly from program faculty or from a program's Executive Committee.

6.4 Student Responsibilities

6.4A The students of each program shall meet at least once each semester with the Executive Committee.

6.4B The students shall have responsibility through student representatives to the Executive Committee and four Standing Committees of each program to make known their views on the policies of the program. All students on these Committees shall be chosen by means of an election by mail by the students in the program. Any matriculated student shall be eligible to serve. Ten percent of the students of any program or subprogram may make direct recommendations to the appropriate committee of Graduate Council or to the administration for immediate consideration on any matter that affects them.
Sec. 7 AMENDMENTS AND REVIEW

7.1 This Governance document may be amended by a two-thirds affirmative vote of the members present, there being a quorum, at any stated or special meeting of Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.

7.2 At the spring meeting of every even-numbered year, the Committee on Structure shall present a report on the Governance document together with such recommendations for amendments as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.

Approved by the Board of Higher Education on September 28, 1970; June 19, 1972; September 23, 1974; September 27, 1976; August 7, 1978; and by the Board of Trustees on August 4, 1980; June 28, 1982; January 28, 1985; June 23, 1986; June 27, 1988; February 27, 1995; and June 25, 2001.