Revised March, 2016

Proposal for a CUNY Haitian Studies Institute (CUNY-HSI) at Brooklyn College

Table of Contents
Page
I. Executive Summary .................................................................................. 3
II. Introduction ............................................................................................... 5
III. Background .......................................................................................... 5
IV. Why Brooklyn College ........................................................................... 6
V. What will a Haitian Studies Institute (HSI) do? .................................... 7
VI. Preparation for the CUNY-HSI .............................................................. 9
VII. Structure of the Institute ..................................................................... 12
VIII. Funding Plan and Budget ................................................................. 14
IX. Timeline ............................................................................................... 16
X. Institutional Reporting and Evaluation Plan ......................................... 18
XI. CUNY Affiliated Faculty, Staff and Graduate Students ....................... 19
XII. Bibliography ....................................................................................... 21
Acronyms used in this document:

BC—Brooklyn College
BMCC—Borough of Manhattan Community College
CAPPR—Committee on Academic Program, Policy, and Research
CCNY—City College of New York
CSI—College of Staten Island
CUNY—City University of New York
GC—Graduate Center
HSI—Haitian Studies Institute
KCC—Kingsborough Community College
NYCityTech—New York City College of Technology
OAA—Office of Academic Affairs
QC—Queens College
YC—York College
I. Executive Summary

This document proposes the creation of a CUNY-wide Haitian Studies Institute (CUNY-HSI), dedicated to a three-fold mission: 1) contribute to the body of knowledge about Haitians and the Haitian Diaspora and advance the intellectual field of Haitian Studies through interdisciplinary research and practice; 2) facilitate a community of and collaboration with emerging scholars, public-intellectuals, university professors and students, school teachers and educational institutions conducting research on, or otherwise serving, Haiti and the Haitian Community; and 3) engage in analysis and research practice to better understand policy and programs directed at Haiti and the Haitian community.

The goals of the CUNY Haitian Studies Institute are as follows:

- become a leading international research institute for the field of Haitian Studies;
- support scholars and connect institutions pursuing scholarship on Haiti, Haitians, and/or people of Haitian origin;
- augment capacity for collaboration between CUNY and higher education institutions in Haiti and those involved in research on Haiti and the Haitian community;
- examine achievements of Haitians and Haitian-Americans on the world stage;
- connect research through community outreach that deepens the understanding about policies affecting the lives of Haitians in the United States, the Diaspora, and Haiti.

CUNY-HSI, while focusing on Haiti, Haitians, and people of Haitian origin, will also foster collaboration with scholars and institutions engaged in research initiatives on other Caribbean nations and the African diaspora where appropriate.

Location of the Institute

Since Brooklyn holds the largest concentration of people of Haitian descent in New York State, and the Flatbush neighborhood and surrounding areas constitute the most vibrant focal point of Haitian experience in Brooklyn, New York, and the United States, CUNY-HSI will be housed at Brooklyn College. It will also support related activities on other CUNY campuses as needed and will develop on-line resources.
Structure of the Institute

A director, who will be a tenured, associate or full professor in an academic department at Brooklyn College, will lead the Institute. Additionally, CUNY-HSI will be staffed appropriately for an institute of this importance. CUNY-HSI will have an advisory board comprised of representative faculty and students from CUNY campuses, student associations within CUNY, and appropriate community-based organizations.

Institute Funding

While Brooklyn College will provide some core institutional support, including a faculty line for the director and physical space to house the Institute, CUNY-HSI will need to raise substantial external funding to fully staff the Institute and achieve financial sustainability within three years of its creation. The Institute will seek funding from the New York City Council, as well as support from New York State. To achieve sustainability, CUNY-HSI will apply for research grants and funds on an ongoing basis and seek support from both public and private sectors, including but not limited to the federal, city, and state governments, and private foundations. These will include collaborative grant proposals (e.g., National Science Foundation, Kellogg Foundation, Gates Foundation, Soros Foundation, Spencer Foundation, Ford Foundation, and others) that support research and the dissemination of knowledge in the fields of humanities, arts, social sciences, health, and physical sciences. Lastly, the director and the advisory board of the Institute will raise additional money through annual fundraising activities.

Institute Reporting and Evaluation Plan

Reporting and evaluation of the Institute will be both formative and summative. The internal reporting and formative evaluation of the day-to-day activities of the Institute will be carried out by the director, who will be responsible for generating annual reports to the Brooklyn College provost and president, and other CUNY entities that provide substantial funds to and/or sponsor major initiatives of the Institute in any given year.

Summary

While people of Haitian origin have left their marks on the history and development of the United States, there is a dearth of scholarship about the lived experiences of Haitians and Haitian-Americans in this country. CUNY-HSI will become a major research unit that contributes to our knowledge of Haitians and deepens appreciation for the role they have played in the United States, New York, and Brooklyn. As part of its mission, CUNY-HSI will facilitate much-needed scholarship, policy analysis, and research practice. Mindful that this Institute will be a leading institution of its kind in the United States and in the wider Haitian diaspora, CUNY-HSI will be noted as a significant
development in the annals of American and Haitian relations, created in the wake of the centenary of the American occupation of Haiti.

II. Introduction

The population of native-born Haitians and Haitian-Americans in New York City has grown exponentially, exceeding all other ethnic groups from the Caribbean and the African Diaspora (New York City Department of City Planning, 2014). Whereas the Migration Policy Institute (2014) reported that the Haitian diaspora is comprised of over 600,000 individuals who were either born in Haiti or claimed Haitian ancestry, it can be argued that people of Haitian roots are undercounted at both the state and national levels. This is partly due to the language barrier, precluding many of those who do not speak English from completing the census survey. Another explanation for the undercount is that many second generation Haitian-Americans tend to identify themselves as African Americans, and census data has historically undercounted language minority groups in the United States. So far, there is no reliable, valid way of measuring the actual size of this rapidly growing ethnic population. This dearth of information is mainly due to the lack of funded research programs and scholarship about the population of Haitian ancestry, undervaluing the significant contributions to the political, social, and economic development of the United States.

A CUNY Haitian Studies Institute (CUNY-HSI) will serve as a repository for centralizing interdisciplinary research, analysis of public policy, and scholarly practice affecting people of Haitian origin in New York State and other parts of the Haitian diaspora. Once it is fully operational, CUNY-HSI will not only systematically gather timely, reliable demographic data, and other relevant information about the New York and U.S. Haitian community, but will soon focus on the diaspora as well.

III. Background

The United States and Haiti are the two oldest republics in the Americas, with Haiti situated in close proximity to American soil. Intersections and interactions between the two countries have been ongoing for centuries.

In this new era of globalization, Haiti and the United States have developed a history of collaboration despite differences in their educational, cultural, political, and economic systems. Haiti’s geographical location in the Caribbean and its proximity to a large part of Latin America contribute to its strategic value as an important commercial partner and geopolitical ally with the United States. Both countries are linked by a considerable Haitian diaspora, which provides leadership in bilateral trade agreements, communication services, health services, diplomatic treaties, and other areas. Thus, it is not surprising that during the trying times of the earthquake of January 2010, the United
States Coast Guard was the first international rescue team on the ground helping the Haitian population in a tragic state of perplexity and destruction. Both Haiti and the United States have relied on the leadership and engagement of the Haitian diaspora to help provide sentient solutions for the reconstruction of Haiti. A Haitian Studies Institute in the City University of New York will play a major role in this endeavor as it will be a hub for the development and dissemination of interdisciplinary research about Haitians in the diaspora and in Haiti.

Caribbean people, including Haitians, make up nearly one-quarter of New York State’s four million foreign-born residents. Census data shows that the New York Haitian population is mainly concentrated in New York City, with various segments in Nassau, Rockland, and Suffolk counties. Importantly, Haitian Creole is one of the top five non-English languages spoken at home in the City. Also noteworthy, there are more than 6,000 students of Haitian origin pursuing undergraduate degrees in various programs in CUNY (not including an unknown number of Haitian students in graduate programs). As such, the Institute will be a major asset to both groups of Haitian students and other CUNY students as well. CUNY possesses a sizeable and growing number of Haitian-American faculty members, American scholars on Haiti, and CUNY alumni of Haitian descent who will be involved in the life of the Institute. Taken as a whole, there is human potential within the wider Haitian community that can join efforts with the cadre of CUNY-based Haitian-American students, faculty, researchers, administrators, and the support of elected officials to create the proposed Haitian Studies Institute in CUNY.

CUNY-HSI will harness existing efforts in CUNY to conduct interdisciplinary research, disseminate primary and secondary data about Haitians and Haiti, and guide and shape policy decisions directed at people of Haitian origin.

IV. Why Brooklyn College?

Although the proposed CUNY-HSI will be a multi-focal institute that will draw on contributions and energy from various CUNY campuses, its residential domain will be Brooklyn College. Brooklyn College and its senior leadership have stepped forward to not just endorse the CUNY-HSI, but to provide a home for the institute. Given that Brooklyn is home to 62,500 foreign-born Haitians (NYC Department of City Planning, 2011), the largest concentration of foreign-born Haitians in New York City, as well as the largest concentration of Haitian-owned businesses and community-based organizations in New York State, it makes sense that the CUNY-HSI be located in this borough. Brooklyn College provides the ideal environment for housing the CUNY-HSI, given its close proximity to a large population of Haitians and Haitian-Americans, as well as its long record of service to the Haitian community. Despite budget and space constraints, Brooklyn College President Karen L. Gould is committed to providing the necessary facilities and institutional support for the Institute to thrive on the campus as
its main physical location in CUNY. Moreover, a number of state and city elected
officials, with large Haitian-American constituencies in their Brooklyn districts, also
support the CUNY-HSI being housed at Brooklyn College.

V. What will a Haitian Studies Institute Do?

The CUNY-HSI will focus its activities in three major areas: (1) research and
dissemination of primary and secondary data that advance scholarship on Haiti and
people of Haitian origin; (2) policy analyses that link scholarship to social actions
impacting the lives of Haitian populations and other ethnic communities; and (3)
outreach and collaborations (including technical assistance) that foster sustainable
partnerships with individuals and various agencies serving Haitian communities at the
local, national, and international levels. Additionally, CUNY-HSI will help to fulfill the
intellectual mission and academic needs of a growing group of CUNY-based scholars,
teaching faculty, and students seeking to expand knowledge about the Haitian diaspora
and Haiti as areas of legitimate research. The Institute's research projects and outreach
programs will enhance the University's strength in the area of Haitian Studies in general,
while also drawing greater attention to people of Haitian origin in New York State and
the United States as a specific focus for research.

Interdisciplinary Research and Dissemination

The Institute will be equipped with the capacity to carry out interdisciplinary research
and the dissemination of primary and secondary information on Haiti and people of
Haitian ancestry. It will muster a multidisciplinary team to help conceptualize, develop
criteria for implementation, and carry out a variety of research projects about Haitians
and Haitian-Americans in the United States, and the Haitian diaspora and Haiti. It will
assemble a specialized collection of books, pamphlets, reports, doctoral dissertations,
periodicals and newspapers, electronic files in multiple forms, films, databases, audio
and video, manuscripts, microfilm, musical recordings, art work, prints, posters, and
photographs that document the Haitian experience in the United States. Additionally,
CUNY-HSI will cultivate research specialization on people of Haitian descent as an area
of distinctive focus at both the undergraduate and graduate levels. This unit will create a
platform to increase the scholarly productivity of Haitian-American scholars and faculty
in CUNY by providing them with much needed support to engage in sustained research
and publications in refereed journals. CUNY-HSI will be guided by innovative
approaches and research practices for supporting emerging Haitian scholars through a
broad array of activities, ranging from conferences, lectures, workshops, media and
gallery events to film festivals, concerts, symposia, and book presentations. All these
activities will be open to the general public.

Policy Analysis
CUNY-HSI will engage in independent study of the policies, issues, and trends affecting the lives of Haitian individuals in New York State, the United States, the greater Haitian diaspora and Haiti. Its research will increase understanding about all relevant policies affecting Haitian people, not only in the United States but also in other countries with large Haitian populations. A Haitian Studies Institute in CUNY will play a crucial role in examining immigration laws, education policies, and other social policies that directly or indirectly impact Haitian people in the United States and abroad. CUNY-HSI will institute models of research that depend on collecting and analyzing much-needed demographic and socio-economic data on Haitian populations in New York State in order to inform policy decisions around a broad array of issues relevant to the Haitian community, ranging from health, education, religious, and cultural practices to housing, employment, Haitian youth, gender equity, workplace diversity, LGBT rights, immigration laws, human rights, voters registration, and the provision of election ballots in Haitian Creole, among others. It will examine data and/or sponsor studies on the emergence and sustainability of Haitian organizations and businesses in New York City/State so as to uncover trends and inform both social and economic policy decisions impacting the Haitian community.

Research Practice

CUNY-HSI will develop tools and resources to support and enhance the efforts of individuals and groups working with Haitians living in the diaspora and in Haiti. The Institute will support faculty members or scholars whose research focuses on the Haitian experience in the United States and other places. Moreover, it will collaborate with both public and private higher education institutions, the corporate sector, community-based organizations, and city, state, and federal agencies in order to augment institutional capabilities for scholarship, policy analysis, and community outreach in the broader Haitian community. CUNY-HSI will establish and maintain long-term, sustainable, mutually-transformative partnerships with other institutes across CUNY campuses, outside of CUNY, and in the larger community. It will work collaboratively with transnational communities of scholars, practitioners, and service providers in order to conduct scientific studies, and disseminate research findings nationally and internationally. The Institute will reinforce ongoing partnerships between CUNY and the Public University system of Haiti, which started after the 2010 earthquake that destroyed higher education infrastructure in Haiti.

The Institute will expand into new, relevant programming arenas, such as organizing CUNY-Haiti study abroad programs for CUNY graduate and undergraduate students, travel-to-Haiti programs for New York City teachers, and research fellowships for faculty in CUNY and universities in Haiti. It will connect systematically with related comprehensive initiatives on CUNY campuses, such as research and community engagement. CUNY-HSI will strengthen existing efforts and generate new models for effective research practice across a range of venues (e.g., internships for CUNY
students, graduate and undergraduate fellowships, inter-university collaboration with higher education institutions in Haiti.)

VI. Preparation for the CUNY-HSI

The vision for the creation of the proposed Institute dates back to 1985 when a diverse group of Haitian community leaders and CUNY students approached the late Brooklyn College President Robert L. Hess about the idea of instituting a Haitian Studies program within the college’s Africana Studies Department. The idea did not materialize, however, due to the lack of Haitian-American faculty in CUNY. Some 25 years later, following the earthquake in January 2010 that killed some 300,000 people and destroyed the higher education infrastructure and various other institutions in Haiti, this vision resurfaced with the engagement of a sizeable group of CUNY faculty members and staff transferring much-needed technical support to five regional public universities.

In short, elements behind the vision to establish the proposed Institute have long been in the works. More recent efforts have received broad-based support from the CUNY Chancellor’s Office, administrators, faculty, students, community members, and elected officials at both the local and state levels. For instance, Chancellor Emeritus Matthew Goldstein and former University Dean William Ebenstein initiated the dialog about the creation of the Institute in October 2011, and Senior Vice Chancellor Jay Hershenson provided much-needed support to start the initial planning of the Institute. Brooklyn College President Karen L. Gould appointed Dean Richard Greenwald to facilitate the work of a planning committee drawn from faculty across CUNY to pave the way for the creation of the Institute. Overall, the following outcomes have so far been achieved:

- CUNY allocated funding to jumpstart planning efforts for the creation of the Institute.
- March 27, 2015 – A planning committee met in the Brooklyn College Office of the President and was tasked with identifying Haitian-American faculty members and students interested in the foundation of a Haitian Studies Institute.
- April 17, 2015 – The planning committee met at Brooklyn College to plot strategies for developing a proposal for the creation of the Institute.
  - The committee charged Professor Frantz-Antoine Leconte (Kingsborough Community College), Professor François Pierre-Louis (Queens College), and Professor Jean Yves Plaisir (Borough of Manhattan Community College) with the task of drafting the CUNY-HSI proposal.
Also, at this meeting, Professor Prudence Cumberbatch (Brooklyn College) was designated to develop a Request for Proposal (RFP) for CUNY affiliates interested in developing and implementing scholarly activities leading to the formation of the CUNY-HSI (See attachments: RFP, event flyers, and summary of activities).

- May 15, 2015 – The planning committee met at Brooklyn College to discuss the first draft of the CUNY-HSI proposal.
- June 3, 2015 – A general informational meeting with interested faculty and staff from all CUNY campuses was held at Brooklyn College in order to share the plan, timeline, and process for the establishment of the Institute. An event planning sub-committee was formed.
- Following the June 3 meeting, a cloud-based account was created for committee members to give feedback and input on the draft proposal, which continued throughout the summer.
- July 22, 2015 – A video-conferenced planning meeting was held to enable committee members to participate in further discussion and planning about the CUNY-HSI, regardless of their physical location during summer recess.
- August 28, 2015 – The planning committee met in order to:
  a) discuss initial planning steps for a major conference in spring 2016 to officially inform the general public about efforts underway to launch the Institute by fall 2016; b) review and select for funding a group of 9 proposals for a series of small-scale, CUNY-HSI-related scholarly activities to take place across CUNY campuses in fall 2015; and c) review and revise the CUNY-HSI proposal draft before submitting it to Brooklyn College governance and CUNY’s administration by October 2015 for their initial reviews and comments.
The planning efforts, scholarly activities, and promotion of the proposed CUNY-HSI have been supported by undergraduate and graduate students, faculty members, and staff as well as academic units, established institutes/centers, and Haitian-American student associations in CUNY.

**Events Held in Support of CUNY-HIS:**

- “Vision and Process of the Creation of the HSI” – October 9 at BMCC/CETLS - $500
- “Images of Haiti in U.S. Society” – October 15 at NYC Tech/York College (at City Tech) - $3,000.
- “Theater in Haitian-Creole” – October 30 and 31 at Brooklyn College; November 1 – Medgar Evers College - $3,000
- Marie-Celie Agnant author visit – October 27 at Lehman/CCNY - $1,000
- “The U.S. Occupation of Hispaniola, 100 Years Later” – November 4, 2015 at Queens/York - $3,000
- Discussion with Scholar & Activist Dr. Carol Boyce Davies – November 16 at Brooklyn College - $1350
- Haitian Studies Conference, April 28-30, 2016 at Brooklyn College, Co-Sponsored by the Haitian Studies Associate and the Caribbean Studies Association

**Initial Partners**

The Haitian Studies Institute will have sustained visibility across CUNY campuses through various kinds of scholarly activities, while its residential domain will be at Brooklyn College. The CUNY-HSI planning committee already has representation from 11 CUNY campuses (as initial partners):

- Baruch College
- Borough of Manhattan Community College
- Brooklyn College (institutional campus)
- City College
- College of Staten Island
- Kingsborough Community College
- Lehman College
- New York City Tech
- Queens College
- School of Professional Studies
- The Graduate Center
York College

Staffing (dependent on funding):

Initial Year:

- Director with partial course released time provided by Brooklyn College;
- full-time administrative assistant;
- graduate and undergraduate research assistants;
- internal CUNY Faculty Fellows, funded through RT;
- Post-Doctoral Fellow;
- Summer Research Associates;
- College Assistant;
- HEO Level Staff Member

Year 2-5:

- initial year staffing;
- associate director (CUNY Faculty member receiving partial release time);
- Visiting Professor.

VII. Structure of the Institute

Efforts toward the establishment of the CUNY Haitian Studies Institute have been led by a diverse planning committee including faculty, administrators, graduate and undergraduate students) from various academic departments and units from a number of CUNY campuses. Once the Institute is established, the governance structure of the institute will consist of an executive committee and the director. The Interim Executive Committee, appointed by the Brooklyn College President, will serve as the inaugural Executive Committee until the first annual meeting of the Institute. The Executive Committee shall consist of thirteen members. The director shall be one member and serve as chair of the Executive Committee. Other members of the Executive Committee shall include seven faculty (at least two from Brooklyn College), a Brooklyn College dean, two students, and two members drawn from the Advisory Board.

The Director of the Institute shall be a tenured member of the CUNY faculty. The initial director will be appointed through an international search by Brooklyn College which is
currently underway. The director shall serve a three-year term, and can be reappointed by the president of Brooklyn College, upon the recommendation of the Executive Committee. The director will report to the president of Brooklyn College, or her/his designee. The director shall lead the institute, serving as the official representative of the institute and as an ex-officio voting member of all committees. S/he shall be responsible for (1) the administrative work of the institute, including: budget, fundraising, and programming; (2) the assignment of tasks to committees; (3) the arrangement of the institute’s programs; (4) the general supervision of the institute; and (5) the preparation of the institute’s annual report, which will be presented to the president of Brooklyn College and reviewed by the Executive Committee before presentation at the Institute’s annual meeting. The director shall prepare the annual budget of the Institute in consultation with the Executive Committee. Upon approval of the president, the annual budget shall be presented at the annual meeting.

Executive Committee members shall be nominated during the Institute’s annual meeting (comprised of the Executive Committee and the Advisory Board) to the President of Brooklyn College who shall make the appointment. They will serve a two-year term. Executive Committee members may be re-elected, but are limited to three terms. For the pilot year of the Institute only, one half of the executive committee will serve for a two-year term and one half for a one-year term, thus enabling future staggering of the Executive Committee elections in the future.

The Executive Committee shall meet at least once a semester. Additional meetings may be called by the director of the Institute or at the written request of three Executive Committee members.

The Executive Committee shall decide all matters of policy and make recommendations on program issues, including but not limited to programs, invited speakers, budgetary items, and the creation of committees to facilitate operational functions.

A quorum of the Executive Committee for the conduct of business shall consist of two-thirds of the members of the Executive Committee. All actions including recommendations of committees shall be approved by a majority vote of those Executive Committee members present.

The Institute will also be guided by an Advisory Board. The Advisory Board will provide a forum for the discussion of the Institute’s activities and mission, and ensure its continued relevance to the community and its interests. The Advisory Board shall meet at least once per academic year. The Advisory Board will be comprised of:

- members of the Executive Committee;
- affiliated faculty members, graduate students, and undergraduate students;
• community leaders and directors of community based organizations, whose mission is relevant to the Institute’s work;
• and others upon nomination and approval by the Executive Committee and approval by the Brooklyn College President.

All CUNY graduate and undergraduate students and faculty whose work focuses on Haitian studies (broadly defined) may be affiliated with the Institute and will be welcome to participate in its annual meeting and in meetings of the advisory board. Affiliation will be activated by participation in advisory board meetings and events.

VIII. Funding Plan

In accordance with University’s Guidelines on Centers, Institutes, Consortia and Special Initiatives, funding for the CUNY-HSI will be limited in extent and duration so as to incentivize its sustainability over the long haul. CUNY-HSI may request, obtain, and use tax-levy support from a college or the University, consistent with the policy and guidelines set forth by the University for organized research, training and instruction, and service units (CUNY, Manual of General Policy, BTM,1995,02-27,005,_B).

Initially, the CUNY-HSI planning committee received tax-levy support from the CUNY Office of Academic Affairs to develop a proposal and planning activities of the Institute. From its pilot year onward, CUNY-HSI will raise money through various channels, including city and state governments, federally sponsored program funds, private foundations, the corporate sector, the Institute’s fundraising activities, and tax-deductible contributions from individual donors. CUNY-HSI will strive to achieve financial self-sufficiency within 3 years from its inception so that it does not become a burden on either Brooklyn College or the University.

Initial (Pilot) Year:

• funding from the New York City Council;
• funding from Brooklyn College in the form of salary for Director and in-kind support: course releases for Director and office space;
• in-kind support from affiliated CUNY campuses for activities held there.

Year 2-3:

• increasing grants and gifts for general operating expenses (years 2-3);
• identifying and submitting grant applications to federally sponsored program funds and private foundations;
• continued funding from the New York City Council;
• funding from New York State Legislature;
• in-kind support from Brooklyn College;
• in-kind support from affiliated CUNY campuses for initiatives held there;
• grants, gifts, and funding from Haitian government agencies and corporations that do business with Haiti and the Haitian diaspora.
## HSI Budget

### Year 1

#### Initial Setup
- **Furniture**: 30000
- **Construction for HSI Space**: 100000
- **Technology and Computers**: 15000
- **Set Up**: 145000

#### Personnel Services (PS)
- **Internal CUNY Faculty Fellowships (RT)**: 8X $4500 = 36000
- **Graduate Fellowships (plus benefits)**: 3X $40000 = 178800 *
- **Post-Doctorate Fellowship (plus benefits)**: 1X $75000 = 111750 *
- **Undergraduate Research Assistants**: 4X $5000 = 23000 *
- **Summer Research Associates**: 4X $5000 = 46000 *
- **CA (includes 13% for PT benefits)**: 1X $75000 = 34500 *
- **HEO Level Staff (includes 49% for FT benefits)**: 1X $75000 = 111750 *

**PS Total**: 541800

#### OTPS
- **Books and Archival Materials for Library**: 58700
- **Programing: Lecture, Seminars Events, etc.**: 130000
- **Copy Machine**: 6500
- **Office Supplies**: 18000

**OTPS Total**: 213200

**Total**: 900000

### Years 2-5

- **Graduate Fellowships (plus benefits)**: 3X $40000 = 178800 *
- **Internal CUNY Faculty Fellowships (RT)**: 8X $4500 = 36000
- **Post-Doctorate Fellowship (plus benefits)**: 1X $75000 = 111750 *
- **Undergraduate Research Assistants**: 4X $5000 = 23000 *
- **Visiting Professor**: 1X $96000 = 109155 *
- **Summer Research Associates**: 4X $5000 = 46000 *
- **College Assistant**: 1X $34500 = 34500 *
- **HEO Level Staff (includes 49% for FT benefits)**: 1X $75000 = 111750 *

**PS Total**: 650955

#### OTPS
- **Books and Archival Materials for Library**: 57545
- **Programing: Lecture, Seminars Events, etc.**: 130000
Summer Institute 45000
Copy Machine 6500
Office Supplies 10000
**OTPS Total** 249045
**Total** 900000

IX. Timeline

Summer 2015:
- July 22 – CUNY-HSI proposal rough draft reviewed
- August 28 – committee reviews final draft of proposal
- Committee submits draft to President Karen L. Gould for initial comments

Fall Semester 2015:
- President introduces the planned Haitian Studies Institute at the Stated Meeting of the Faculty, October 22, 2015
- October 30th – Meeting with the HSI advisory committee for comments and final revision of CUNY-HSI proposal draft
- Brooklyn College starts process to solicit support from all CUNY presidents
- November – Submission of final draft to Provost and President

Spring Semester 2016:
- January – Post position for faculty search and hiring of CUNY-HSI director
- March – President Discusses HSI proposal with Brooklyn College Policy Council as informational item
- March – Submission of final proposal to Executive Vice Chancellor Rabinowitz, CUNY Office of Academic Affairs
• April – President Discusses HSI proposal with Brooklyn College Faculty Council as informational item
• April – Review of the proposal by the Committee on Academic Program, Policy, and Research (CAPPR) of the CUNY Board of Trustees
• May – Proposal on agenda for approval by the full CUNY Board of Trustees
• May – Submit proposal to the New York City Council
• Host two-day conference from April 28-29, 2016
2016-17 – Initial (Pilot) Year of the CUNY HSI:

- complete hiring executive director
- advisory board formation
- hiring of full-time administrative assistant
- formation of working groups and committees

July 1, 2017– Start of Year 2:

- fundraising and development
- appointment of associate director
- appointment of visiting professor or researcher-in-residence
- hire graduate and undergraduate assistants

July 1, 2018 – Start of Year 3:

- RFP for graduate and undergraduate research fellowships

July 1, 2019 – Start of Year 4:

- fiscal independence from tax-levy funds
- selection of graduate and undergraduate fellows

X. Institute Reporting and Evaluation Plan:

Reporting and evaluation of the Institute will be both formative and summative. The internal reporting and formative assessment of the day-to-day activities of the Institute will be carried out by the Director who will be responsible for generating annual reports to the Brooklyn College president and/or to any other CUNY entities that provide substantial funds to and/or sponsor major initiatives of the Institute in any given year. Additionally, the Director will submit accountability reports to both public agencies and private corporations that fund CUNY-HSI research projects, as well as the Institute's outreach programs. Summative evaluations will take place in the third and fifth years of the Institute. These evaluative reviews and recommendations will be carried out by independent and non-CUNY affiliated experts who examine the outcomes and impact of the Institute in terms of sponsoring, organizing and promoting research, training and instruction, and service, while also enhancing CUNY’s strength in the area of Haitian Studies.
# XI. CUNY Affiliated Faculty, Staff and Graduate Students

<table>
<thead>
<tr>
<th>Faculty Names</th>
<th>Affiliation</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margarett Alexandre</td>
<td>Nursing at York</td>
<td><a href="mailto:malexandre1@york.cuny.edu">malexandre1@york.cuny.edu</a></td>
</tr>
<tr>
<td>Alessandra Benedicty</td>
<td>Humanities at CCNY</td>
<td><a href="mailto:abenedicty@ccny.cuny.edu">abenedicty@ccny.cuny.edu</a></td>
</tr>
<tr>
<td>Nicolas Biais</td>
<td>Biology at BC</td>
<td><a href="mailto:nbiais@brooklyn.cuny.edu">nbiais@brooklyn.cuny.edu</a></td>
</tr>
<tr>
<td>Carolle Charles</td>
<td>Sociology at Baruch</td>
<td><a href="mailto:carolle.Charles@baruch.cuny.edu">carolle.Charles@baruch.cuny.edu</a></td>
</tr>
<tr>
<td>Jean F. Claude</td>
<td>Hospitality at City Tech</td>
<td><a href="mailto:jclaude@citytech.cuny.edu">jclaude@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Jean F. Colimon</td>
<td>Modern Languages at BMCC</td>
<td><a href="mailto:jcolimon@bmcc.cuny.edu">jcolimon@bmcc.cuny.edu</a></td>
</tr>
<tr>
<td>Yvel Crevecoeur</td>
<td>Education at CCNY</td>
<td><a href="mailto:ycrevecoeur@ccny.cuny.edu">ycrevecoeur@ccny.cuny.edu</a></td>
</tr>
<tr>
<td>Prudence Cumberbatch</td>
<td>Africana Studies at BC</td>
<td><a href="mailto:prudence@ccny.cuny.edu">prudence@ccny.cuny.edu</a></td>
</tr>
<tr>
<td>Roger Dorsinville</td>
<td>Engineering at CCNY</td>
<td><a href="mailto:rdorsinville@ccny.cuny.edu">rdorsinville@ccny.cuny.edu</a></td>
</tr>
<tr>
<td>Jean François</td>
<td>Modern Languages at York</td>
<td><a href="mailto:jfrancois@york.cuny.edu">jfrancois@york.cuny.edu</a></td>
</tr>
<tr>
<td>Kiran Jayaram</td>
<td>Anthropology/Black Studies at York</td>
<td><a href="mailto:kjayaram@york.cuny.edu">kjayaram@york.cuny.edu</a></td>
</tr>
<tr>
<td>Monique Jean-Louis</td>
<td>Nursing at BMCC</td>
<td><a href="mailto:mjeanlouis@bmcc.cuny.edu">mjeanlouis@bmcc.cuny.edu</a></td>
</tr>
<tr>
<td>Vivaldi Jean-Marie</td>
<td>Social Sciences at MEC</td>
<td><a href="mailto:vjean-marie@mec.cuny.edu">vjean-marie@mec.cuny.edu</a></td>
</tr>
<tr>
<td>Régine I. Joseph</td>
<td>European Languages at QC</td>
<td><a href="mailto:regine.joseph@qc.cuny.edu">regine.joseph@qc.cuny.edu</a></td>
</tr>
<tr>
<td>Michael Kent</td>
<td>Mathematics at BMCC</td>
<td><a href="mailto:mkent@bmcc.cuny.edu">mkent@bmcc.cuny.edu</a></td>
</tr>
<tr>
<td>Tatyana Kleyin</td>
<td>Education at CCNY</td>
<td><a href="mailto:tkleyn@ccny.cuny.edu">tkleyn@ccny.cuny.edu</a></td>
</tr>
<tr>
<td>Frantz-Antoine Leconte</td>
<td>Foreign Languages at KBCC</td>
<td><a href="mailto:fleconte@kbcc.cuny.edu">fleconte@kbcc.cuny.edu</a></td>
</tr>
<tr>
<td>Natalie M. Léger</td>
<td>English at QC</td>
<td><a href="mailto:nleger@qc.cuny.edu">nleger@qc.cuny.edu</a></td>
</tr>
<tr>
<td>Evans Lespinasse</td>
<td>Radiology at CityTech</td>
<td><a href="mailto:ELespinasse@citytech.cuny.edu">ELespinasse@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Philippe Marius</td>
<td>Mathematics at CSI</td>
<td><a href="mailto:Philippe.Marius@csi.cuny.edu">Philippe.Marius@csi.cuny.edu</a></td>
</tr>
<tr>
<td>Clement MBom</td>
<td>Modern Languages at BC</td>
<td><a href="mailto:mbom@brooklyn.cuny.edu">mbom@brooklyn.cuny.edu</a></td>
</tr>
<tr>
<td>Laura A Moreno</td>
<td>Education at BC</td>
<td>lascenzimorenobrooklyn.cuny.edu</td>
</tr>
<tr>
<td>Mychel Namphy</td>
<td>English at York College</td>
<td><a href="mailto:MNamphy@york.cuny.edu">MNamphy@york.cuny.edu</a></td>
</tr>
<tr>
<td>Tony Nicolas</td>
<td>Science at NY City Tech</td>
<td><a href="mailto:tnicolas@citytech.cuny.edu">tnicolas@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>François Pierre-Louis</td>
<td>Political Science at QC</td>
<td><a href="mailto:francois.pierelouis@qc.cuny.edu">francois.pierelouis@qc.cuny.edu</a></td>
</tr>
<tr>
<td>Name</td>
<td>Affiliation</td>
<td>Email</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>Garry Pierre-Pierre</td>
<td>Journalism at GC</td>
<td><a href="mailto:garrypierrepierre@gmail.com">garrypierrepierre@gmail.com</a></td>
</tr>
<tr>
<td>Jean-Yves Plaisir</td>
<td>Education at BMCC</td>
<td><a href="mailto:jplaisir@bmcc.cuny.edu">jplaisir@bmcc.cuny.edu</a></td>
</tr>
<tr>
<td>Myldred Previl</td>
<td>Nursing at CityTech</td>
<td><a href="mailto:MPrevil@citytech.cuny.edu">MPrevil@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Jean Richard</td>
<td>Mathematics at BMCC</td>
<td><a href="mailto:jrichard@bmcc.cuny.edu">jrichard@bmcc.cuny.edu</a></td>
</tr>
<tr>
<td>Arthur Spears</td>
<td>Anthropology at CCNY</td>
<td><a href="mailto:aspears@ccny.cuny.edu">aspears@ccny.cuny.edu</a></td>
</tr>
<tr>
<td>Thomas Spear</td>
<td>Modern Languages at Lehman</td>
<td><a href="mailto:thomas.spear@lehman.cuny.edu">thomas.spear@lehman.cuny.edu</a></td>
</tr>
<tr>
<td>Charles Thomas</td>
<td>Performing Arts at CSI</td>
<td><a href="mailto:charles.thomas@csi.cuny.edu">charles.thomas@csi.cuny.edu</a></td>
</tr>
<tr>
<td>Margaret Belizaire</td>
<td>Academic Affairs at KBCC</td>
<td><a href="mailto:mbelizaire@kbcc.cuny.edu">mbelizaire@kbcc.cuny.edu</a></td>
</tr>
<tr>
<td>Marie Lily Cerat</td>
<td>Urban Education at GC</td>
<td><a href="mailto:marielily.cerat@gmail.com">marielily.cerat@gmail.com</a></td>
</tr>
<tr>
<td>Paul Dorestant</td>
<td>SEEK program at CityTech</td>
<td><a href="mailto:pdorestant@citytech.cuny.edu">pdorestant@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Regine Legrand</td>
<td>Admissions at BMCC</td>
<td><a href="mailto:rlegrand@bmcc.cuny.edu">rlegrand@bmcc.cuny.edu</a></td>
</tr>
<tr>
<td>Anne-Marie Leveille</td>
<td>Graduate Center</td>
<td><a href="mailto:aleveill@hunter.cuny.edu">aleveill@hunter.cuny.edu</a></td>
</tr>
<tr>
<td>Jasmine Narcisse</td>
<td>Graduate Center</td>
<td><a href="mailto:mnarcisse@gc.cuny.edu">mnarcisse@gc.cuny.edu</a></td>
</tr>
<tr>
<td>Line Augustin Saint-Hilaire</td>
<td>Program Advisor at QC</td>
<td><a href="mailto:line.augustin@gc.cuny.edu">line.augustin@gc.cuny.edu</a></td>
</tr>
</tbody>
</table>
XII. Bibliography

Hughes, Langston. Arna Bontemps. (1932). *Popo and Elfina*.
Kingston, Jamaica: Sir Arthur Lewis Institute of Social and Economic Studies, University of the West Indies.


February 18, 2016

Dr. Vita Rabinowitz
Executive Vice Chancellor and University Provost
The City University of New York
205 East 42nd Street
New York, NY 10017

Dear Executive Vice Chancellor Rabinowitz,

On behalf of the planning committee for a CUNY Haitian Studies Institute, and with the support of Provost William Tramontano and Dean Richard Greenwald, I am pleased to submit for your consideration the attached proposal for a CUNY-wide Haitian Studies Institute to be located at Brooklyn College. You will find the summary statement of purpose and mission at the front of the proposal. Briefly put, the proposed CUNY-wide Haitian Studies Institute will focus on: developing and disseminating knowledge about Haiti and the Haitian Diaspora; facilitating collaboration among scholars, students, teachers, and Haitian community leaders; and engaging in applied research and policy analyses of programs that are intended to serve Haiti and the Haitian community of New York City.

Over the past year, more than two dozen CUNY faculty members have been involved in various aspects of the planning process and program development, including the conceptualization and discussion of this proposal. To date, the CUNY-HSI planning committee has had representation from 11 CUNY colleges and schools, including: Baruch College, Borough of Manhattan Community College, Brooklyn College, City College, College of Staten Island, The Graduate Center, Kingsborough Community College, Lehman College, New York City Tech, Queens College, School of Professional Studies, and York College.

Over 400 CUNY faculty members have endorsed this proposal. In addition, the following CUNY presidents have conveyed their support of our proposal to establish a CUNY Haitian Studies Institute at Brooklyn College:

- President Lisa Staiano-Coico, City College of New York
- President Rudolph Crew, Medgar Evers College
- President Ricardo Fernandez, Lehman College
- President William Fritz, College of Staten Island
- President Farley Herzek, Kingsborough Community College
- President Russell Hotzler, New York City Tech
• President Marcia Keizs, York College
• President Antonio Perez, Borough of Manhattan Community College
• President Chase Robinson, The CUNY Graduate Center
• President Jeremy Travis, John Jay College
• President Mitchel Wallerstein, Baruch College

Brooklyn is home to the largest concentration of people of Haitian descent in New York State; moreover, the Flatbush neighborhood adjacent to Brooklyn College is an important focal point of Haitian culture and experience in the borough. The establishment of a CUNY-wide Haitian Studies Institute at Brooklyn College is geographically compelling and consistent with our strategic vision and mission to “Learn in, from, and about Brooklyn, its heritage, and its people”; to “promote creative place-based learning and problem-solving in our teaching, research, and community service”; and to “deepen existing community partnerships and build fruitful reciprocal relationships” (2011-2016 Strategic Plan for Brooklyn College).

The proposal for a CUNY-wide Haitian Studies Institute at Brooklyn College is being shared with the Brooklyn College Faculty Council in February. We are committed to supporting the faculty line for the Institute’s director and appropriate office space for the Institute. We will be applying to the New York City Council and the State Assembly for additional support.

Thank you very much for reviewing our proposal and for any feedback that may be useful.

Sincerely,

Dr. Karen L. Gould
President

Cc: Provost and Senior Vice President William Tramontano
Dean Richard Greenwald, School of Humanities and Social Sciences
Steven Schechter, Executive Director of Government and External Relations
March 14, 2016

Dr. Vita C. Rabinowitz
Executive Vice Chancellor for Academic Affairs & University Provost
City University of New York
205 East 42nd Street, 18th floor
New York, NY 10017

Dear Executive Vice Chancellor Vita Rabinowitz,

New York City College of Technology has been a long-time supporter of the effort to establish the CUNY-Haitian Studies Institute (HSI), which will be housed at Brooklyn College. As part of our commitment, New York City College of Technology is prepared to provide one-course release per year for three years to Professor Jean Claude to enable his continued work on behalf of the CUNY-HSI.

Professor Jean Claude has worked tirelessly with other CUNY colleagues to help rebuild educational programs in Haiti, and make the CUNY-HSI a reality. He is currently a member of the CUNY-HSI Planning Committee, and as such, helped arrange for a series of events this academic year throughout CUNY, including a well-attended event at New York City College of Technology.

I am pleased to offer City Tech’s support to this important CUNY initiative.

With best regards,

[Signature]

Russ Hotzler
President

c: Karen L. Gould, President, Brooklyn College