The meeting was called to order at 4:51 p.m.

There were present:

**Committee Members:**
- Hon. Wellington Z. Chen, Chair
- Hon. Rita DiMartino
- Hon. Sam Sutton
- Prof. Lenore Beaky, faculty member
- Mr. Andrew Lisko, student member
- President Russell K. Hotzler, COP liaison

**University Staff:**
- Chancellor Matthew Goldstein
- Executive Vice Chancellor and University Provost Alexandra Logue
- Vice Chancellor Gillian Small

**Ex-officio:**
- Hon. Benno Schmidt

**Trustee Observer:**
- Hon. Manfred Philipp

**Trustee Staff:**
- General Counsel and Senior Vice Chancellor Frederick P. Schaffer
- Deputy to the Secretary Hourig Messerlian
- Ms. Towanda Lewis

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The agenda items were considered in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF JUNE 1, 2009.** The minutes were approved as submitted.

B. **POLICY CALENDAR**

1. **The City University of New York – Human Research Protection Program Policies and Procedures.** Executive Vice Chancellor and University Provost Alexandra Logue stated that this policy is an update of an existing CUNY policy which dates back to 1982 for the protection of human subjects in research, bringing that policy into conformance with the current federal regulations. The proposed policies and procedures apply to all research involving living human subjects conducted under the auspices of CUNY, at CUNY facilities and conducted by any faculty, student or staff member or involving the use of CUNY non-public information.

   Following discussion the item was approved for submission to the Board.

2. **Kingsborough Community College – AAS. in Culinary Arts.** Dr. Logue stated that this program prepares graduates for entry level employment in the food service industry. It builds on the success of existing certificate programs and a track within Kingsborough's...
tourism and hospitality program. The currently existing program has nearly 300 students enrolled and a placement rate of about 90 percent in employment or continued education. Letters of support from the industry are included for the proposed program. Although not obligatory for an AAS program, an articulation with the New York City College of Technology bachelor's program in his hospitality management is under development.

Following discussion the item was approved for submission to the Board.

3. Kingsborough Community College – AS in Chemical Dependency Consulting. Dr. Logue stated that this program responds to the growing need for qualified substance abuse counselors in New York State. The New York Office of Alcoholism & Substance Abuse Services (OASAS) has a protocol in place under which the associate degree, plus trainee certification, enables individuals to obtain entry level employment in the New York State system of services and centers as addiction counselor assistants. The trainees earn their credentials as full alcoholism and substance abuse counselor through three years of work experience in the chemical dependency fields with the associate degree considered equivalent to one year of experience. The OASAS has expressed interest in hiring graduates with associate degrees and has praised the Kingsborough model in which students are supervised on site at treatment centers by both Kingsborough faculty and treatment center counselors.

In response to a question from Prof. Lenore Beaky about articulation with the BA in Anthropology Program in Deviant Behavior at John Jay College, Kingsborough Community College Provost Stuart Suss stated that the AS in Chemical Dependency Consulting courses matched and were articulated with those of the Deviant Behavior Program at John Jay College.

Kingsborough Community College Dean Loretta DiLorenzo added that John Jay College was particularly pleased about the articulation because of the criminalization of abusers and the fact that the criminal justice community and the substance abuse counseling community need to work closely together.

Following discussion the item was approved for submission to the Board.

4. Lehman College –BS in Interdisciplinary Environmental Science. Dr. Logue stated that this interdisciplinary program integrates courses from the biological, chemical, geographical/geological and physical sciences. Graduates will be prepared for a variety of entry level jobs in governmental agencies and industry in conservation, risk assessment, land use, urban planning, resource management and environmental policy, as well as for advanced study in related fields. The proposal includes letters of support from the recently launched master's in sustainability at City College and the master's in environmental geo-science at Queens College.

Following discussion the item was approved for submission to the Board.

5. Lehman College – MS in Family Nurse Practitioners and Post Master’s Certificate in Family Nurse Practitioner. Dr. Logue stated that this program is meant for students who are already licensed to practice nursing, hold a baccalaureate degree and are interested in being prepared for an advanced practice role. Family nurse practitioners are required to hold a masters degree in nursing as a family nurse practitioner or, if they hold a different masters degree in nursing, a certificate as a family nurse practitioner. Family
nurse practitioners have a legally defined scope of practice focusing on assessing, diagnosing and managing the health and illness conditions of all members of the family at all stages of life. This is the first such program at CUNY and the only program that would be offered by a public institution in the Greater New York area.

In response to a comment by Prof. Lenore Beaky, Trustee Manfred Philipp noted that Lehman College has been steadily increasing the quality of its nursing programs.

Chairperson Benno Schmidt expressed hope that the leaders of this program at Lehman College will work with the community colleges, especially the community colleges in the Bronx.

Dr. Katherine Alicia Georges, Chair of the Department of Nursing at Lehman stated that the college has a strong articulation program with Hostos Community College and Bronx Community College, and that most of Lehman’s RN/BS students come directly from these two community colleges.

Following discussion the item was approved for submission to the Board.

6. The City University of New York – Bylaw Amendments to Article XI of the Bylaws. Dr. Logue stated that this amendment simplifies the procedures that colleges need to follow in order to appoint a faculty member with a degree equivalency. The proposed amendment stems from the recognition that the current section on equivalencies has become outdated in that there are new terminal degrees in some fields as well as professional doctorates which may be substitutable for or equivalent to the PhD degree for particular positions.

She explained that because of the rapid changes in healthcare and a number of other professional fields, which are changing the degrees that are given in these fields, it is impractical to amend the Bylaws each time that a new professional doctoral degree is established. Instead, her office will prepare and circulate to the colleges a list of credentials that the University finds are equivalent to the PhD degree.

Dr. Logue added that academic departments conducting a faculty search will continue to have the option of specifying a preference for a specific degree in fields in which both research and professional doctorates exist. However, when the campus has identified a candidate who is holding one of the other common terminal degrees not on the current listing in the Bylaws it will be no longer necessary to go through the extra step of requesting Central Office approval of the equivalency. The proposed action will reduce the number of labor intensive Bylaw waivers needed due to lack of an equivalency. The administrative burden on the campuses and the Central Office will thus be diminished significantly.

In response to a question, Trustee Philipp explained that there had been long and extensive discussions with Dr. Logue that led to this resolution and at one intermediate stage there was a proposal to have a new and comprehensive list. The problem is that any one list is not going to be appropriate for every department and so every list that is generated from the administration will be inappropriate for certain purposes. Taking this approach and leaving the final decision up to the departments is by far the best solution.

Following discussion the item was approved for submission to the Board.
II. INFORMATION ITEMS:

Dr. Logue congratulated Committee Chair Wellington Chen on being awarded a 2009 New York Post Liberty Medal. Committee Chair Chen thanked Chancellor Goldstein and Manhattan Borough President Scott Stringer for his nomination.

Dr. Logue stated that as previously predicted CUNY has set a record this fall for the number of students enrolled in credit bearing courses, approximately 260,000 students. The previous record was set in 1974, which is the last year that CUNY had no tuition. The number of students this fall is 6 percent larger than last fall, and looking at full time equivalents (FTEs), the growth was 8 percent. This number is really more relevant in some ways than headcount, because it means that students on average are taking more credits. It is excellent news because this predicts better graduation rates and CUNY’s definition of student success is always to graduate students. She added that most of the enrollment growth this fall is due not to new students, but to increased retention.

Dr. Logue noted that increased enrollment is partly due to the economy, but also due to CUNY’s increasing reputation. Although the record enrollments are certainly an affirmation of the value that CUNY provides to New York, they also pose significant concerns. The University remains committed to making available to each student an excellent educational environment, and it can be difficult to fulfill that commitment when enrollment is growing so quickly. It is hard to hire enough full time faculty and student support personnel to accommodate such rapid enrollment growth and facilities can become severely strained.

She stated that the Central Office and the campuses are continuing intensive discussions about how to keep enrollment growth at a reasonable level while remaining true to CUNY’s mission of providing wide access to an excellent education. Some campuses may need to partially limit the number of new students they take in 2010, in the spring and fall, in order to complete absorption of the large increase from this past year. Fortunately, CUNY is a large system in which different parts of the system can serve different functions at different times.

Dr. Logue stated that there have been a number of stories in the New York City press recently about the fact that such a high percentage, close to two-thirds of New York City public high school graduates, are arriving at CUNY in need of remedial education. Too many such students never complete remediation. Last year Chancellor Goldstein and Chancellor Joel Klein established a mission to try to ensure that more New York City public high school graduates are college ready. As part of that initiative New York City recently learned that it will receive a Community Learning and Partnership Planning grant for $250,000 funded by the Bill and Melinda Gates Foundation and overseen by the National League of Cities.

Dr. Logue added that the grant proposal was largely written by CUNY and the purpose of the grant is to facilitate the planning of the initiative that the two chancellors have started. It is called the New York City College Readiness and Success Initiative, and it involves the New York City Mayor’s Office, the New York City Department of Education, CUNY and a large group of community-based organizations. This initiative is defining what it means for New York City public high school students to be college ready. It will increase the number of high school graduates who meet that definition. It will increase the number of high school graduates who enter an appropriate college at the appropriate level. It will improve the degree completion rates at CUNY colleges, and it will develop a mechanism for tracking and rewarding progress towards these goals. If all goes well with the planning of this initiative, the grant that was just received is likely to turn into large amounts of money from the Gates Foundation. This is the first stage and the
administration is pleased about this initiative, which is extremely important for CUNY and also as a national model.

Dr. Logue informed the committee that CUNY recently awarded the first Chancellor's awards for excellence in undergraduate mathematics instruction. These awards include a $5,000 prize for each winner, and are specifically given for math faculty, who have developed a technique that has been demonstrated to increase student learning in math and that can be used by other math faculty. More of CUNY’s students fail to succeed in math than any other subject. It is the largest impediment to student success at the University. The 2009 winners were: College Of Staten Island Adjunct Instructor Thomas Mormino, LaGuardia Community College Associate Professor Frank Wang, and Baruch College Lecturer Walter Wang.

Dr. Logue stated that last week the administration learned that the Council on Education for Public Health, which is the professional association that accredits schools of public health, voted that CUNY can become a candidate to have an accredited school of public health. This is a big step because, as a formal candidate for the School of Public Health accreditation, CUNY is now allowed to name a School of Public Health publicly for the first time. There is much work to do to receive full accreditation which should happen early in 2011. It was in 2006 that Chancellor Goldstein set this important goal, which has been pursued assiduously since then. The founding Dean of the School of Public Health Dr. Kenneth Olden, the public health faculty, Hunter College President Jennifer Raab, and the presidents of the other campuses that are involved, which are Brooklyn, Lehman and the Graduate Center, are to be congratulated on their excellent work in establishing this school. It will be the only school of public health in the country focusing on urban public health. It will also be community based and will emphasize the prevention and treatment of chronic diseases such as obesity and HIV/AIDS.

In response to a question, Trustee Philipp stated that the state does require CUNY to certify attendance at certain points during the semester, so all colleges have to take attendance from time to time. Some campuses have policies that require taking attendance all the time. There are techniques for taking attendance in large classes within a few minutes.

The meeting was adjourned at 5:47 p.m.