The meeting was called to order at 5:05 p.m.

There were present:

**Committee Members:**

Hon. Wellington Chen, Chair
Hon. Hugo Morales, Vice Chair
Hon. Charles Shorter
Hon. Sam Sutton
Prof. Karen Kaplowitz, faculty member
President Russell K. Hotzler, COP liaison

**University Staff:**

Chancellor Matthew Goldstein
Executive Vice Chancellor and University Provost
Alexandra Logue

**Trustee Staff:**

Senior Vice Chancellor and Secretary of the Board Jay Hershenson
Senior Vice Chancellor and General Counsel Frederick Schaffer
Deputy to the Secretary Hourig Messerlian
Ms. Towanda Lewis

The agenda items were considered in the following order:

### I. ACTION ITEMS:

**A. APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 1, 2010.** The minutes were approved as submitted.

**B. POLICY CALENDAR**

1. **The City University of New York – Application to Establish the New Community College.** Executive Vice Chancellor and University Provost Alexandra Logue stated that the last time there was an entirely new college at CUNY was forty years ago with the establishment of LaGuardia Community College. It is likely that there will not be another new college at CUNY until long after this generation has passed. The proposal before the committee is the culmination of an intensive system-wide effort launched in early 2008 when Chancellor Goldstein asked Senior University Dean John Mogulescu to spearhead the development of an innovative new community college in Manhattan. At previous meetings, this committee has heard periodic updates on this process.

Dr. Logue stated that there is an indisputable local and national need to provide community college education to more students. At CUNY, the existing community colleges already operate at top capacity. The rising enrollment at CUNY’s six existing community colleges has now surged past 85,000, a 40% increase over the last decade. Beyond simply providing additional seats to accommodate this significant demand, however, the new community college is intended to provide an innovative model to improve graduation rates. The planning process took into account best practices throughout the CUNY system including CUNY’s three year old Accelerated Study
Board of Trustees, otherwise known as ASAP, which was funded by the Mayor's Center for Economic Opportunity. ASAP has produced an impressive 56% three-year graduation rate among its 2007 cohort of community college students, several times above the national average.

Dr. Logue added that after Dean Mogulescu's team prepared and widely disseminated a concept paper outlining a model for the new community college, Chancellor Goldstein approved a full scale planning effort. The subsequent planning phase involved the CUNY community and outside experts who provided guidance on every aspect of the college from its academic programs to its plans for maintaining student progress and engagement. External reviewers joined by a representative from the New York State Education Department conducted a site visit on November 1st and 2nd, 2010 and issued a very favorable report, which is included in the proposal.

Dr. Logue noted that planning for the New Community College has been supported by grants from the Bill and Melinda Gates Foundation and the Carnegie Corporation of New York. The College's first home is the former Katherine Gibbs School near the main building of the New York Public Library, a central Manhattan location easily reachable by public transportation. It is expected that the college will eventually be located in a new campus building on space presently occupied by John Jay College of Criminal Justice on Manhattan's West Side. She added that the University is fortunate to have found Dr. Scott Evenbeck to serve as the Founding President of the New Community College. He officially assumed his responsibilities on January 3. President Evenbeck is nationally known as an expert in post-secondary education, especially education of the sorts of students who will be enrolling at the New Community College. He has already immersed himself in the work of establishing this new college and has already become a cherished member of the CUNY family.

Trustee Sandi Cooper stated that the University Faculty Senate (UFS) is very pleased to welcome the new faculty of the New Community College and hopes that they are as concerned as the UFS is with the problems of transfer of students to the senior colleges; as they have been working on creating arrangements with the senior colleges for transfer. The UFS is particularly worried about the transferability of the AA degree, which may cause some difficulties, and hopes that it can continue working with the new faculty to make sure that no roadblocks impede a smooth transfer, particularly since the Board of Trustees is clearly interested in a smooth transfer policy.

Trustee Charles Shorter stated that this is a great example of the kind of initiative and leadership that CUNY is giving to the city and, in fact, this is a model for the nation at a time when people are retrenching in education. CUNY is moving forthrightly to establish a new school to meet the demands for education in this country and he would like to commend everybody involved.

Following discussion the item was approved for submission to the Board.

2. The City University of New York – Application to Register the First Eight Programs of the New Community College:
   a. Associate in Arts in Business Administration
   b. Associate in Applied Science in Energy Services Management
   c. Associate in Science in Environmental Science
   d. Associate in Applied Science in Health Information Technology
Dr. Logue stated that along with the application to establish the new college, a proposal to establish its eight first degree programs is being submitted to the Board. These programs have been developed by faculty and academic administrators from across the system, including ongoing feedback from members of the UFS. In August 2009, over 300 faculty and staff responded to a University-wide invitation to participate in the development of the new college. Committees were then established to design models for the ideas presented in the concept paper, and later on to develop the preliminary plans for each major. These committees were comprised mainly of CUNY faculty drawn from both community and senior colleges. Through the planning process working groups convened to address the needs of English language learners and to develop the new college's innovative first year curriculum and its liberal arts and sciences courses.

Dr. Logue noted that the college's initial faculty members are now in place and are continuing the college's curricular development, including evaluation and further adjustment of existing majors as necessary and the creation of new programs. It is expected that once the college reaches full capacity it will offer up to twelve majors. Reflecting the college's experimental role it will grow to only 3,000 students. The size of the new college necessarily restricts the number of majors that are feasible.

Dr. Logue noted that the initial eight programs represent a wide range of disciplines selected on the basis of occupational need in the New York area and student demand with demand judged in part on the basis of surveys of college and high school students in the New York City area. The selected majors are a combination of applied programs that allow for immediate successful entry into the workplace as well as programs that provide pathways to a baccalaureate degree. Students who have developed an interest in a particular field and wish to pursue further study will have access to the vast array of academic programs offered by CUNY.

Dr. Logue noted that New York State Education Department approval of any new AA and AS degrees that are considered pathways to baccalaureate degrees requires that there be at least one articulation agreement for each such degree, making for seamless transfer from an associate degree program to a baccalaureate degree program. Each of the AA and AS degrees before the committee for approval already has one articulation agreement signed with a senior college at CUNY and additional agreements are being developed.

Dr. Logue added that students in all majors will take the same intensive first year curriculum allowing all students to earn some college credits even though some students will be taking remedial courses. Students will be expected to attend full-time during the first year of study. Research data show that full-time study has a significant impact on improving retention and graduation rates. The semester model will follow that in use at Kingsborough and LaGuardia Community Colleges with twelve week terms in the fall and spring, each followed by a six-week term. A particular emphasis has been placed on advisement and support services for students attending the New Community College.
Dr. Logue stated that the eight programs are: first, the Associate in Arts in Business Administration, which has an articulation agreement with Brooklyn College's Bachelor of Business Administration; the second is the Associate in Applied Science in Energy Services Management—this does not require an articulation agreement because it is an AAS degree; the third is the Associate in Science in Environmental Science, which has an articulation agreement with Lehman College's Bachelor of Science in Environmental Science; fourth is the Associate in Applied Science and Health Information Technology, which does not require an articulation as it is an AAS degree. This particular program requires 70 credits, and therefore needs a waiver of the 60 credit Board policy for associate degrees due to the requirement to comply with accreditation standards. Comparable programs in New York State routinely exceed 60 credits. Fifth is the Associate in Arts in Human Services which has an articulation agreement with Lehman College's Bachelor of Social Work. Sixth is the Associate in Applied Science in Information Technology, which does not require an articulation agreement because it is an AAS—nevertheless, one has been signed with the New York City College of Technology's Bachelor of Technology in Computer Systems. Seventh is the Associate in Arts in Liberal Arts and Sciences for which there is an articulation agreement with the School of Professional Studies online Bachelor's degree program. Several other articulation agreements are being negotiated and are expected to be finalized this spring. The last one is the Associate in Arts in Urban Studies which has an articulation agreement with Hunter College's Bachelor in Urban Studies.

Following discussion, the item was approved for submission to the Board.

3. **Kingsborough Community College/John Jay College of Criminal Justice – Dual/Joint AS/BS in Science for Forensics/Forensic Science**, Dr. Logue stated that this dual/joint degree program is part of John Jay College's ongoing initiative known as the Justice Academy, which provides seamless transfer pathways for community college students into some of the most popular John Jay College majors. Several programs involving John Jay and other community college partners have already been approved by the Board and the New York State Education Department and they show very healthy enrollment.

Following discussion the item was approved for submission to the Board.

4. **Medgar Evers College – Abolition of the Department of Associate Degree Nursing and Practical Nursing and of the department of Bachelor's Degree Nursing, and the Establishment of the Department of Nursing**, Dr. Logue stated that this action effectively restores a single nursing department that had been split into two separate departments in 2005. The college's experience has shown that such separation is not beneficial to the programs and it also requires two separate accreditation processes in nursing. To better meet the needs of all of its nursing students, the college proposes to create a new Department of Nursing. Ten faculty members from the Department of Associate Degree Nursing and four faculty members from the Department of Bachelor of Science Nursing will be transferred to the newly created department. This action has been approved by the appropriate college body and will not affect the tenure of any faculty member, nor will it affect the degree programs or courses offered by the college. Dr. Logue noted that in the explanation of this resolution there is a date error: where it says that the date of transfer will be February 1, it should actually be March 1. This will be corrected in the Chancellor's University Report Addendum.

Following discussion the item was approved for submission to the Board.
5. Hunter College – Doctor of Nursing Practice. Dr. Logue stated that the Doctor of Nursing Practice (DNP) degree is in response to the national trend requiring all advanced practice nurses to have doctoral level education with an emphasis on clinical practice. This is in contrast to the creation of basic knowledge through research, which is most typically emphasized in PhD programs. This clinical doctoral program is thus distinct from a nursing research doctorate, such as the Doctor of Nursing Science, which is a degree that is currently registered to the Graduate Center jointly with Hunter College, Lehman College, and the College of Staten Island. The curriculum of the DNP has been created in accordance with the required competencies established by the American Association of Colleges of Nursing. In fact, the AACN's goal is to transition all master's level educational programs for advanced practice nurses into the DNP by 2015. NYU and Pace University already have such programs in place. In the past ten years there has been a wave of new professional doctorates, such as the DPT and the AuD, due to many accrediting bodies, particularly in the health professions, having started to require such a doctorate as either a first professional degree or as the credential necessary for advanced practice.

Dr. Logue added that many university systems face the question of housing these degrees with traditional research doctorates or of allowing them to reside in relevant professional schools. About a year ago CUNY decided to determine such programs’ placement on a case-by-case basis taking into consideration the program specific circumstances. Given Hunter College's long standing history of providing advanced nursing education and significant expertise in nursing, the placement of this program at Hunter College is a logical choice wholly corresponding to its mission. Indeed Hunter College has twenty-nine full time nursing faculty and has just hired its first named chair, the Hearst Chair of Nursing Practice, to support this program. Hunter College is also the lead institution for CUNY’s new School of Public Health. In addition, this program helps to address the widely anticipated shortage in primary health care providers generated by the 2010 National Health Care Reform Legislation.

Dr. Logue noted that it is customary for all doctoral programs at CUNY to be approved by the Board in two stages, first as a Letter of Intent and then as a full proposal. The Letter of Intent for this program was approved by this committee and then by the full board in June of 2010. The full proposal was prepared in consultation with outside reviewers as well as CUNY’s system-wide ad hoc advisory committee on professional doctoral programs. This program is now being presented for Board approval.

In response to a question from Trustee Hugo Morales, Hunter College President Jennifer Raab stated that one of Hunter College’s tracks has traditionally been Nurse Practitioner in Mental Health and it is anticipated that many students who are taking this track will take the DNP instead, as the providers are now actually asking for a higher level of training. Hunter College has traditionally invested in nurse practitioners in areas of psychiatry and mental health and it is going to continue to do so because the need is certainly there. President Raab thanked Dr. Logue for support of this program, because it is very clear that with the new Health Care Reform Legislation there are not going to be enough physicians to provide all needed clinical services. For nurses to be able to move into these positions is clearly a public service by CUNY—with Stony Brook/SUNY the only other public university providing this degree—through providing this additional level of training for nurses in an affordable fashion.
Trustee Cooper stated that her remarks have nothing to do with the content quality of this degree or the ability of the Hunter College faculty to provide it, but she is obliged by virtue of representing the faculty of the entire University to report to this committee that she has been deluged with complaints from the graduate faculty because they believe that their legal authority for reviewing doctoral programs is being ignored and bypassed; and while it states in the governance that the president of the Graduate School can recommend programs and apparently recommended this, it also states in another section that there is a committee on curriculum and new programs which is required to review them.

General Counsel and Senior Vice Chancellor Frederick Schaffer stated that the governance plan of the Graduate School provides a mechanism for the approval of new doctoral programs that are at the Graduate School. It does not provide that all doctoral programs within the University must be established at, or reviewed by, the Graduate School. Approximately a year ago, as Executive Vice Chancellor Logue indicated, a study was done and a report issued on what the options are with respect to professional doctorate programs, which are relatively new and quite distinct from the research PhDs for which the Graduate School was created. That task force report concluded that each of these doctorates should be addressed on a case-by-case basis to determine what is the appropriate campus school for it. In this case it was determined that the program would do well at Hunter College. The faculty at Hunter College reviewed it and it was approved by the administration and forwarded to the Board, and it is within the Board's authority to approve this. The Letter of Intent for this program was widely circulated in April of 2010, and brought to this committee and then to the full Board, with approval at both, and until last week there had been no complaints from anyone about this matter.

Following discussion the item was approved for submission to the Board. Prof. Karen Kaplowitz abstained.

6. Graduate School and University Center/School of Professional Studies – Bachelor of Arts in Sociology.

7. Graduate School and University Center/School of Professional Studies – Bachelor of Science in Health Information Management.

Dr. Logue stated that both of these degrees are completion programs in popular majors and they add to the existing online baccalaureate options currently offered by the School of Professional Studies. Although online and hybrid courses are offered throughout CUNY, at present the School of Professional Studies is the only unit of CUNY that has sought to offer students the possibility of completing their degree on line. Most other major public universities, such as the University of Massachusetts and SUNY do so–SUNY offers seventy-seven--and the private colleges in New York State as of a year ago offered 102 online baccalaureates.

Following discussion items I.B.6 and I.B.7 were approved for submission to the Board.

II. INFORMATION ITEMS:

A. Report by Executive Vice Chancellor and University Provost Alexandra Logue

Dr. Logue stated that when the rescission of the CUNY Proficiency Exam was approved last fall, it was proposed to institute another test to assess the general education of CUNY students. A task force has been charged with identifying a test that will measure the value added by a CUNY
education, that will be nationally benchmarked, that will measure the sorts of skills and knowledge that are important outcomes of a CUNY education, and that will be fiscally viable. The test that is identified will not be what is called a high-stakes test. Students will not need to pass this test to graduate or to transfer from a community to a senior college. Instead, CUNY will test samples of freshmen and juniors or seniors to determine how much students learn at the University and in what areas. That information will be used to inform how our students are taught. The task force expects to make its recommendations by the end of the spring semester. However, implementation may be slowed by the New York State procurement process which can take a year or more. The committee will be kept informed as to the progress on these matters.

Dr. Logue stated that the second information item is that the administration is continuing its work to insure that students move as expeditiously as possible towards their degrees. Currently when students transfer, many do not get full or sometimes any credit for the courses that they attempt to transfer, and at CUNY a high percentage of students transfer and in all possible directions. A proposal is being considered in which community colleges would have a maximum of thirty-six credits of general education, which would be divided into broad divisions for AA and AS students, and up to six lower division or upper division additional credits for baccalaureate students in general education. Students, who would take courses within this general education framework, would get credit for whatever part they had taken if they then transfer. Also, the administration is considering having groups of faculty in the most popular transfer majors working on identifying from three to six initial courses in those majors that would be agreed upon for the whole system, so that if students took the first part of that grouping, they could transfer to any college and get credit. In addition, the administration is looking at insuring that if students transfer with elective courses—courses that are not general education or that are not in their major—they would also get credit for them.

Dr. Logue noted that the next information item is an update on the progress of enabling the CUNY-wide Macaulay Honors College to offer joint degrees. At its June 2010 meeting, this committee recommended and then the Board of Trustees approved that Macaulay Honors College would register its own degree programs with the New York State Education Department. Up until then Macaulay students received their degrees only from their home college, for example Baruch. Under the new system Macaulay students will receive a joint degree from their home college and the Macaulay Honors College. This change will allow easier tracking of students and will promote a stronger sense of community for all Macaulay students regardless of their home college. In order to put this into effect, CUNY had to register with the New York State Education Department approximately five hundred degree programs for Macaulay. These are programs that are already registered with the home colleges and now are also registered with Macaulay. This work is essentially done and the Macaulay students who will be graduating this spring will be able to receive a diploma awarded jointly by their home college and the Macaulay Honors College.

Dr. Logue stated that at its last Board meeting the Trustees voted to expand CUNY’s tobacco policy to prohibit any tobacco use anywhere on CUNY property by September 2012. This policy change will be used as a unique educational opportunity to better inform students, faculty and staff about healthy behaviors and how to increase them. CUNY will be supported significantly in this work by the New York City Department of Health & Mental Hygiene. This work will be done synergistically with the community based prevention and chronic disease oriented work of our new School of Public Health, which had a site visit for its initial full accreditation in December 2010. There will be a vote by the accreditors with respect to full accreditation in June 2011. All has gone well so far and we are expecting a positive vote.
Dr. Logue noted that in early February training will start on the campuses for the electronic document system that will be used for the preparation and dissemination of CAPPR agendas and documentation.

Trustee Cory Provost stated that on behalf of the students, he was definitely glad that the University rescinded the CPE in November of 2010, and he is also pleased that the new test will not be a high-stakes one. He also noted that it will be great that CUNY is becoming a greener University with the implementation of the new electronic document system for the committee.

The meeting was adjourned at 5:42 p.m.