The meeting was called to order at 4:21 p.m.

There were present:

**Committee Members:**
- Hon. Freida D. Foster, Chair
- Hon. Jeffrey S. Wiesenfeld, Vice Chair
- Hon. Rita DiMartino
- Hon. Charles A. Shorter
- Prof. Jay Weiser, faculty member
- President Gail O. Mellow, COP liaison

**University Staff:**
- Chancellor Matthew Goldstein
- Executive Vice Chancellor and Chief Operating Officer Allan H. Dobrin
- Vice Chancellor Iris Weinshall

**Ex-officio:**
- Vice Chairperson Philip Alfonso Berry

**Trustee Observers:**
- Hon. Terrence F. Martell
- Hon. Kafui K. Kouakou

**Trustee Staff:**
- Senior Vice Chancellor and Secretary of the Board Jay Hershenson
- Deputy to the Secretary Hourig Messerlian
- Ms. Towanda Lewis
- Mr. Steven Quinn

The agenda items were considered and acted upon in the following order:

**I. ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 7, 2013.** The minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

1. **The City University of New York – Master Planning and Related Services Requirements Contracts.** Vice Chancellor Iris Weinshall stated that historically, the Office of Facilities Planning, Construction and Management issued Requests for Proposals (RFP’s) to solicit Master Planning Services on an individual project basis—a very costly, time-consuming process that does not meet the needs of the University. This resolution will allow CUNY to request the City University Construction Fund (CUCF) to award up to six (6) separate requirements contracts to provide Master Planning and Related Services on an expedited “as needed” term basis for small, medium, and larger projects. Each contract will have a not-to-exceed amount of $4.75 million. As the need arises, the eligible firms: AECOM; Beyer Blinder Belle; Cannon Design; Cooper Robertson; Kliment Halsban; and Mitchell Giurgola will compete for project-specific task order assignments. The projects under these contracts will be managed by CUNY, and the contracts will be held by CUCF.
In response to a question from Trustee Charles A. Shorter, Vice Chancellor Weinshall stated that CUNY has MWBE requirements within the system. The MWBE rules are set by the state and in the preceding year, the University exceeded the criteria for construction-related contracts led by DASNY.

2. Hunter College – Broadcast Media Center, North Building. Vice Chancellor Weinshall stated that the Hunter College Broadcast Media Center is in need of renovation due to its lack of modern equipment. In order to improve the sound and image quality, the media center will upgrade to HD equipment and upgrade its HVAC system to reduce excess airflow and noise levels which interfere with the sensitivity of the new equipment and studio operations.

3. Lehman College – Campus Wide Security System Software Upgrade and Mass Notification System. Vice Chancellor Weinshall stated that Lehman College’s existing security system is at end-of-life and is no longer supported by the manufacturer. The resolution will authorize CUCF to enter into a purchase order with the selected bidder for the equipment and services to upgrade the campus-wide security system.

Following discussion, items I.B.1 through I.B.3 were unanimously approved for submission to the Board.

The meeting was adjourned at 4:28 p.m.