RESOLVED: That the Board of Trustees of The City University of New York request The City University Construction Fund (the Fund) to execute approximately thirty (30) requirements contracts to be used on an as-needed basis for Architectural Design Services for various projects. The contracts shall be subject to approval as to form by the Fund’s General Counsel. The firms to be awarded contracts are in the process of being selected.

EXPLANATION: The Office of Facilities Planning, Construction, and Management (FPCM) has issued a new Request for Qualifications and is seeking to award approximately thirty (30) separate requirements contracts to replace the expiring Architectural Design Services Requirements Contracts currently in use. These contracts will provide services on an expedited “as needed” basis at the University’s various sites and facilities for projects with an estimated construction cost of up to $15 million. The design services include: architectural design, building envelope design, historic preservation design, landscape design, and signage and interpretation design. Each contract will have a not-to-exceed amount of $4.95 million for a three-year term with a three-year renewal clause. Historically, an individual “by project” solicitation process was used for these services. The “by project” process is very costly, time-consuming, labor-intensive, ineffective, inefficient, difficult to administer, and fails to expeditiously and efficiently meet the needs of the University. To eliminate this expensive and burdensome process, FPCM implemented these requirements contracts.

October, 2015