The meeting was called to order at 4:52 p.m.

There were present:

**Committee Members:**
- Hon. Freida D. Foster, Chair
- Hon. Brian D. Obergfell, Vice Chair
- Hon. Wellington Z. Chen
- Hon. Rita DiMartino
- Hon. Charles A. Shorter
- Prof. Jay Weiser, faculty member
- Mr. Donavan Borington, student member
- President Gail O. Mellow, COP Liaison

**Ex-officio:**
- Hon. Benno Schmidt

**Trustee Observer:**
- Hon. Joseph Awadjie

**Trustee Staff:**
- Senior Vice Chancellor and Secretary Jay Hershenson
- Deputy to the Secretary Hourig Messerlian
- Ms. Doris Wang

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The agenda items were considered and acted upon in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 2, 2015.** The minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

1. **Hunter College – Replacement of Air Handling Units for the North Building, 695 Park Avenue, New York, NY 10021.** Committee Chair Freida Foster stated that this resolution requests that the City Construction Fund execute a purchase order on behalf of Hunter College with The Trane Company for design and construction services to replace two 50-ton air handling units located on the 11th floor of Hunter College’s North Building. All purchases shall be chargeable to the State Capital Construction Fund for an amount not to exceed $1 million.

   Vice Chancellor Judith Bergtraum stated that the North Building at Hunter College has 17 floors but the replacement will only take place on the 11th floor. It will include replacing two air handlers in the building—there are between 40-50 air handlers. Air handlers are replaced during floor renovations, and they are done on a cycle.
In response to a question from Prof. Jay Weiser, Vice Chancellor Bergtraum stated that this project is not part of CUNY’s pre-approval services; it is part of a State contract that the University piggybacks on.

Following discussion, the item was approved for submission to the Board.

2. Medgar Evers College – Installation of Phase 1 of the Security System Upgrade for Multiple Buildings. Committee Chair Foster stated that this resolution requests that the City Construction Fund execute a purchase order with a security company to be named for design and construction services to upgrade the existing security systems in multiple campus buildings at Medgar Evers College.

Vice Chancellor Bergtraum added that the security system upgrade of cameras will include new wiring—analogue to digital—for the three major buildings at Medgar Evers College. The College is also installing cameras in their parking lot.

In response to a question from Trustee Charles Shorter, Vice Chancellor Bergtraum stated that the approximate cost of the contract is $1.7 million.

Following discussion, the item was approved for submission to the Board.

3. Brooklyn College – Transfer of Brooklyn College Student Services Corporation Building to The City University of New York. Committee Chair Foster stated that this resolution will allow the transfer of the Brooklyn College Student Services Corporation (BCSSC) building to The City University of New York, and subject to approval of the New York State Attorney General or the New York State Supreme Court, the Board approves the transfer of the right, title and interest of the Student Center to CUNY.

Vice Chancellor Bergtraum stated that the Brooklyn College Student Union is owned by the BCSSC building—a related entity—that paid off the debt. For this building to receive a critical maintenance fund, the building needs to be owned by CUNY.

In response to a question from Chairperson Benno Schmidt, President Karen Gould stated that Brooklyn College will continue to use the building, primarily in service to students. She added that the building will occasionally be rented by local groups in the community, non-profits, and even by elected officials.

In response to a question from Trustee Shorter, Vice Chancellor Bergtraum stated that there is no transfer value assigned to this building but there is a value to the building.

Following discussion, the item was approved for submission to the Board.

II. INFORMATION ITEMS:

- Overview of Current Projects

***PRESENTATION BY VICE CHANCELLOR JUDITH BERGTRAUM***

In response to a question from Prof. Weiser, Vice Chancellor Bergtraum stated that the Office of Facilities Planning, Construction and Management (OFPCM) meets with each college
campus to discuss their needs, and prioritizes based upon funding. OFPCM does not make any decision without the assistance of the college campuses.

In response to a question from Trustee Shorter, Vice Chancellor Bergtraum stated that OFPCM has requested funding for many new buildings; however, it takes about 5-7 years to receive enough funding to build a building so the University looks to leasing when the opportunity becomes available. Facilities space has been a challenge for CUNY. She added that OFPCM has a unit that looks at all CUNY’s assets to see what opportunities are available, such as air rights and other matters.

In response to another question from Trustee Shorter, Vice Chancellor Bergtraum stated that the University’s portfolio of properties—which identifies and stratifies space by ownership or lease—is in the process of being internally updated at the request of Chancellor James Milliken.

In response to a question from Prof. Weiser, Vice Chancellor Bergtraum stated that the decrease in enrollment in some schools will not make a difference in the reallocation of space.

In response to questions from Chairperson Schmidt and Trustee Shorter, Vice Chancellor Bergtraum stated that BMCC is the most overcrowded University campus, and its enrollment continues to increase, causing it to have the lowest per square foot student ratio compared to many educational systems.

In response to a question from Prof. Weiser, Vice Chancellor Bergtraum stated that part of the Capital Budget is for technological renovations, including wiring; it is not part of critical maintenance. She added that the Office of Computing and Information Services, under Vice Chancellor Brian Cohen’s leadership, designs the plans for the University.

The meeting was adjourned at 5:17 p.m.