The meeting was called to order at 6:43 p.m.

There were present:

**Committee Members:**
Hon. Brian D. Obergfell, Chair
Hon. Sandra Wilkin, Vice Chair
Hon. Wellington Z. Chen
Hon. Charles A. Shorter
Prof. Jay Weiser, faculty member
Mr. Donavan Borington, student member
President Gail O. Mellow, COP Liaison

**Ex-officio:**
Hon. William C. Thompson, Jr.

**Trustee Observer:**
Hon. Lorraine A. Cortés-Vázquez

**Trustee Staff:**
Senior Vice Chancellor and Secretary Jay Hershenson
Ms. Towanda Lewis
Ms. Fenella Ramsami
Mr. Anthony Vargas

<table>
<thead>
<tr>
<th>Cal. No.</th>
<th>DISPOSITION</th>
</tr>
</thead>
</table>

The agenda items were considered and acted upon in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF JUNE 6, 2016.** The minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

1. New York City College of Technology – Execution of Lease Renewal for 25 Chapel Street, Part Ground Floor, Brooklyn, New York. Committee Chair Brian Obergfell asked for the Committee’s approval to request the General Counsel to execute a lease renewal on behalf of New York City College of Technology (NYCCT), for 21,000 rentable square feet at 25 Chapel Street, Part Ground Floor, in Brooklyn. NYCCT has occupied this space since 2007, and their lease expires January 31, 2017. He added that NYCCT needs to continue to use this office and classroom space until June 30, 2018. Once the new academic building is completed, and the building opens—anticipated December 2017—those functions can be relocated into vacated space on campus.

   Vice Chancellor Judith Bergtraum stated that the cost difference in this lease renewal is higher because of the duration of the lease of only 17 months.
Following discussion, the item was approved for submission to the Board.

2. **Baruch College, City College, College of Staten Island and Queens College – Upgrade of Fire Alarm Systems in Various Buildings.** Committee Chair Obergfell asked for the Committee’s approval to request the City University Construction Fund (CUCF) to execute a purchase order to design, purchase and install fire alarm systems in 21 different buildings under an existing New York State Office of General Services contract. This project will perform a comprehensive review of the 21 buildings. The upgrades will be carried out at Queens College (13 buildings); Baruch College (1 building); City College (2 buildings); and the College of Staten Island (5 buildings).

Vice Chancellor Bergtraum stated that this contract resolution is part of the University’s plan to upgrade the fire alarm systems at CUNY.

In response to a question from Trustee Lorraine Cortés-Vázquez, Vice Chancellor Bergtraum stated that the University has 300 buildings, and this purchase order will handle the upgrades at Baruch College, City College, Queens College, and the College of Staten Island under one contract instead of one contract upgrade at a time.

In response to a question from Prof. Jay Weiser, Vice Chancellor Bergtraum stated that this contract is from the State—an Office of General Services contract that goes through a public bidding process that allows the colleges to receive bids from an array of vendors for the best price.

Following discussion, the item was approved for submission to the Board.

3. **Baruch College – Library and Technology Building – Student Computer Lab.** Committee Chair Obergfell asked for the Committee’s approval to request CUCF to execute a construction contract for the renovation of the Student Computer Lab on the 6th Floor of the Library and Technology Building. The contract will be awarded by competitive sealed bid under CUCF guidelines for procurement contracts. The cost will be chargeable to New York State Capital Construction Fund at an amount not to exceed $1.7 million. The current lab needs to be expanded to meet the needs of the College. Adding 3,200 square feet will add 50 seats, and address changes in how students study.

Vice Chancellor Bergtraum stated that the University is in the process of updating all CUNY libraries and labs that are over 20 years old.

In response to a question from Trustee Cortés-Vázquez, Vice Chancellor Bergtraum stated that funding and priority determine the queue of each project for the CUNY colleges.

In response to a question from Mr. Donavan Borington, Vice Chancellor Bergtraum stated that the students of Baruch College will be displaced as a result of the 10-month construction. She added that the Office of Facilities Planning, Construction and Management (OFPCM) will provide him with the number of displaced students.

In response to another question from Mr. Borington, Prof. Weiser stated that the new Annex Building at Baruch College will open soon, therefore alternative space will be available for the displaced students.
In response to a question from Trustee Charles Shorter, Mr. Borington stated that during final exams, the library at Baruch College is open 24-hours.

Vice Chancellor Bergtraum stated that she will advise the Committee on how many college libraries are available to students 24-hours a day.

Following discussion, the item was approved for submission to the Board.

4. Borough of Manhattan Community College – 199 Chambers Street – New Window Installation. Committee Chair Obergfell asked for the Committee’s approval to request CUCF to execute a contract for Borough of Manhattan Community College (BMCC) for the installation of new windows on the 2nd floor of 199 Chambers Street. The contract shall be funded with fifty percent city and fifty percent state funds, under a Dormitory Authority of New York (DASNY) project, for an amount not to exceed $800,000. The west façade of 199 Chambers Street was not originally intended to have windows while the west side highway was elevated. Removal of the elevated highway will allow for new windows to bring light into the spaces, making them more useful for offices and student services.

Vice Chancellor Bergtraum stated that all of the CUNY buildings that were built in the 1970's did not have any windows or the windows were located at ceiling level.

Following discussion, the item was approved for submission to the Board.

II. INFORMATION ITEMS:

- The City University of New York - Five-Year Capital Need - FY2017-18 through FY2021-22

***PRESENTATION BY VICE CHANCELLOR JUDITH BERGTRAUM***

In response to a question from Trustee Cortés-Vázquez, Vice Chancellor Bergtraum stated that CUNY 2020 is a competitive-based program that is part of a statewide strategy to utilize higher education institutions in economic development initiatives. It is all capital money; it does not fund initiatives.

In response to a question from Trustee Shorter, Vice Chancellor Bergtraum stated that the University has master plans for each institution, and their capital funding need is prioritized by master plans and studies.

In response to a question from Prof. Weiser, Vice Chancellor Bergtraum stated that the master plan process starts with enrollment projections.

The meeting was adjourned at 7:26 p.m.