The meeting was called to order at 5:06 p.m.

There were present:

**Committee Members:**
- Hon. Marc Shaw, Chair
- Hon. Jeffrey S. Wiesenfeld, Vice Chair
- Hon. Rita DiMartino
- Hon. Charles Shorter
- Prof. Karen Kaplowitz, faculty member
- Sherrie Moody, student member
- President Jennifer Raab, COP liaison

**Ex-officio:**
- Hon. Benno Schmidt

**Trustee Observer:**
- Hon. Manfred Philipp

**Trustee Staff:**
- Senior Vice Chancellor and Secretary of the Board Jay Hershenson
- Senior Vice Chancellor and General Counsel Frederick Schaffer
- Deputy to the Secretary Hourig Messerlian
- Mr. Steven Quinn

**University Staff:**
- Chancellor Matthew Goldstein
- Executive Vice Chancellor and Chief Operating Officer Allan Dobrin
- Vice Chancellor Iris Weinshall

The agenda items were considered in the following order:

**I. ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 2, 2009.** The minutes were approved as submitted.

B. **POLICY CALENDAR**

1. **New York City College of Technology – New Academic Building:** resolution to authorize a C/M Build contract on behalf of NYCCT, for pre-construction, construction, and management services as required to construct a new academic building on the site of the Klitgord Center / TV studio.

   Vice Chancellor Iris Weinshall stated that this new building will include laboratories, clinics, offices, a 1,000-seat auditorium, and a brand new gymnasium. In accordance with the College's 2000 Master Plan, the new building will house existing programs currently situated in antiquated space elsewhere on the campus and provide for the College's expanding needs. The project will involve demolition of two existing buildings on the site and the construction of a new building.
2. **Queens College – Electrical Distribution System Upgrade:** resolution to authorize a consultant contract on behalf of Queens College for design- and construction-related services as necessary for upgrades to the electrical distribution system.

Vice Chancellor Iris Weinshall stated that this is one of the projects the University is using critical maintenance money for. This resolution will authorize a consultant contract on behalf of the College for design- and construction-related services as necessary for upgrades to the electrical distribution system. The project will address the College’s campus-wide chronic power outages by installing a new substation and a new duct bank system, upsizing the transformers, and replacing the switchboards in the affected buildings.

3. **CUNY – Engineering Design Services Requirements Contracts:** resolution to authorize the execution of up to 40 requirements contracts to be used as needed for engineering design services for CUNY-wide projects.

4. **CUNY – Construction Management/Build Services Requirements Contracts:** resolution to authorize the execution of up to eight requirements contracts to be used as needed for construction management/build services for medium-sized (~$3–$25 million) CUNY-wide construction projects.

5. **CUNY – College Laboratory Facilities Construction Management and Design/Build Services Requirement Contracts:** resolution to authorize the execution of four requirements contracts to be used as needed for services necessary for the design, build, and management of CUNY-wide college laboratory renovation projects.

Vice Chancellor Weinshall stated that items 1.B.3.–1.B.5. seek authorization to request that the City University Construction Fund enter into certain requirement contracts for design, construction, management, and construction management/build services. These contracts as a group are to be used on an as needed basis for CUNY construction projects. The requirement contract model allows for the issuance of a task order to one or more contract holders as projects are identified without the need for additional project-specific procurement. By having these contracts on an as needed basis the campuses will be able to go to a list of contractors and avail themselves of those services.

Vice Chancellor Weinshall noted that these contracts are intended for use on small to medium-sized projects. This model is expected to reduce the design-through-construction completion time by eliminating the necessity of individual procurement and improving the University’s ability to administer the projects at hand. Several years ago the University renovated its first group of laboratories, and is now working on the second group. Ten laboratories, both research and teaching labs, across a wide range of campuses have been identified for this phase. Designs are largely completed and the University will be entering into the construction phase at these ten labs.

Trustee Manfred Philipp spoke in favor of items I.B.1.–I.B.5. He noted that the new building for the New York City College of Technology is much needed and well deserved, and that laboratories across the University need rehabilitation.

In response to a question, Vice Chancellor Weinshall confirmed that the contracts to be established under items I.B.3-5. will operate similar to federal and state indefinite quantity contracts, and operate per a schedule.
Following discussion, items I.B.1–I.B.5 were approved for submission to the Board.

Vice Chancellor Weinshall stated that in order to address state-of-good-repair issues at the community colleges, the University has recently engaged in a dialogue with the City Office of Management and Budget to identify campuses that have truly critical maintenance issues. At LaGuardia Center 3 a number of the windows have fallen out and a bridge had to be put around the building to protect pedestrians. At Queensborough Community College there have been severe electrical problems that have caused electrical outages the last two summers. At Bronx Community College there have been severe HVAC problems which required the closure of the campus library last summer. Following numerous meetings, OMB has acknowledged that these projects need to get done and has allocated $27 million to that purpose. Going forward, the University will be working with the City, similar to the way it has worked with the State, to develop a five year plan for critical maintenance projects at the community colleges.

Vice Chancellor Weinshall noted that on the State side there is now an acknowledgement that the City is prepared to put up money for critical maintenance at the community colleges, and a willingness to do the same. This is a change from the last budget in which the University was not able to get money from the State for critical maintenance at the community colleges because the City had not acknowledged the need. These projects will now be able to go forward. The administration is hopeful that by developing this five-year plan with the City, the University will be on course with the State as well, and will be able to pursue more critical maintenance projects at the community colleges.

The meeting was adjourned at 5:17 p.m.