

Board Resolution
University-Wide Requirements Contracts for Maintenance Commodities

RESOLVED: That the Board of Trustees of The City University of New York authorize the General Counsel to execute contracts on behalf of the University to purchase cleaning, maintenance, and paper products. Purchases will be made pursuant to law and University Regulations through the most appropriate procurement method for each product, either from: a preferred source without competitive bidding through New York State Finance Law Section 162; the lowest responsive and responsible bidder under existing State of New York Office of General Service contracts; the lowest responsive and responsible bidder after public advertisement and sealed bidding by the University; or the responsive and responsible offerer offering the best value after public advertisement of a request for proposals. The contract shall be available for use by the constituent colleges, and the total estimated annual cost shall not exceed \$6,000,000 per fiscal year, chargeable to the FAS codes for each college. The contract term shall be five (5) years, from January 2013 through December 2017. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Currently, Colleges buy a range of commodities at different prices through individual agreements. University-wide contracts for these commodities will maximize the buying power of the University and provide standard products and prices for all of the Colleges. All Colleges will use these requirements contracts to order these commodities for maintenance of the Colleges' facilities.