

**BOARD OF TRUSTEES  
THE CITY UNIVERSITY OF NEW YORK  
205 EAST 42<sup>ND</sup> STREET  
NEW YORK, NEW YORK 10017**

**REVISED  
CALENDAR**

**MARCH 21, 2016**

**NO. 1. CHANCELLOR'S UNIVERSITY REPORT:** RESOLVED, That the Chancellor's University Report for March 21, 2016 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's University Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meeting and Executive Session of January 25, 2016 be approved.

**NO. 3. COMMITTEE ON FISCAL AFFAIRS:** RESOLVED, That the following items be approved:

**A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF CUSTODIAL SERVICES:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of Borough of Manhattan Community College to purchase custodial services for its leased spaces at 70 Murray Street, and 5030 Broadway. The contract shall be awarded to the lowest responsive and responsible bidder pursuant to law and University Regulations. Such purchase shall not exceed a total estimated cost of \$7,000,000.00 for five (5) years. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Borough of Manhattan Community College will use these services to provide custodial services at the leased spaces at 70 Murray Street, and 5030 Broadway.

**B. THE CITY COLLEGE OF NEW YORK AND YORK COLLEGE - ACADEMIC EXCELLENCE FEE FOR THE MASTER OF SCIENCE PHYSICIAN ASSISTANT PROGRAMS AT THE CUNY SCHOOL OF MEDICINE:**

RESOLVED, That the Board of Trustees of The City University of New York adopt an academic excellence fee of \$800 per semester for the Master of Science Physician Assistant Programs at the CUNY School of Medicine at City College and York College, effective in the Fall 2016 semester.

EXPLANATION: The CUNY School of Medicine at City College and York College Physician Assistant programs seek to recruit and educate students from the diverse surrounding communities to become highly competent, compassionate, and culturally aware providers of excellent medical care to underserved urban areas. These programs are committed to providing strong support to expect high performance from our students.

All excellence fees will be retained by the CUNY School of Medicine and York College respectively to fund direct costs of the degree programs, including increased staffing to strengthen services to students and to meet the technical needs of the programs and to cover supplies, equipment, materials and expenses related to clinical training. All other tuition and fee rates will follow those previously established by the Board of Trustees.

The City College of New York and York College will continue to provide any financial aid assistance available to eligible Physician Assistant Program students.

**C. LAGUARDIA COMMUNITY COLLEGE - COOLING TOWERS FOR THE E BUILDING:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of LaGuardia Community College to purchase and install two new cooling towers in the E Building. The contract(s) shall be awarded to the lowest responsive and responsible bidder(s) after public advertisement and sealed bidding by the College pursuant to law and University Regulations. Such purchase shall not exceed a total estimated cost of \$800,000. The contract(s) shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: LaGuardia Community College will replace the existing cooling towers with new energy-efficient and environmentally friendly units to maintain proper temperature and humidity in the building during cooling seasons. The College may purchase the towers and the installation services from one or more vendors.

**D. MEDGAR EVERS COLLEGE - PURCHASE OF BUS SERVICE FOR STUDENTS, STAFF AND FACULTY:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of Medgar Evers College to purchase bus services to transport its students, staff, and faculty to and from the Franklin Avenue subway stop at Eastern Parkway and various campus locations. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$800,000. The contract shall have a five-year term with the right for the University to terminate the contract at any time. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Medgar Evers College will use this contract to provide the necessary transportation services to its students, faculty, and staff year-round on a regularly scheduled basis.

**E. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - NYC JUSTICE CORPS:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel to renew four existing contracts on behalf of John Jay College of Criminal Justice to provide services for the NYC Justice Corps. These contracts were initially authorized by the Board in Cal. No. 3.A. on April 30, 2012, and renewal contracts for additional terms ending on June 30, 2016 were subsequently authorized by the Board in Cal. No. 3.C. on September 29, 2014. The additional renewal term authorized hereby shall be one year. Such purchase shall not exceed a total estimated cost of \$2,602,000.00 during fiscal year ending June 30, 2017, using funds allocated by the City of New York to CUNY and payable by the Research Foundation. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: John Jay College of Criminal Justice will use these services for the continued operation of the NYC Justice Corps in targeted New York City communities with high rates of poverty and young adult involvement in the criminal justice system. The NYC Justice Corps is a collaborative initiative that The City University of New York is engaging in with the New York City Center for Economic Opportunity (NYC CEO) as a demonstration project to reduce poverty and reduce recidivism among youth ages 18 to 24 by setting them on the path toward higher levels of education, dignified work, and meaningful participation in civic life. The initiative also seeks to enhance the capacity of New York City neighborhoods most affected by justice system involvement to support the successful reentry and reintegration of their own young people into the life of the community and the labor market of New York City.

NYC CEO has directed John Jay College to undertake this contract renewal, thus extending the total term of the contract that was set in the 2012 RFP by one year without a new procurement process. NYC CEO is reducing funding and requiring the program to align with the Mayor's new "bridge" strategy of workforce development services tailored to employment sectors. The Justice Corps contractors have agreed to continue operating the program for one additional year (FY 17). NYC CEO will review the effectiveness of the bridge-aligned Justice Corps program to determine whether to provide funding after June 30, 2017. Funding for FY 18 and beyond will be subject to a competitive procurement process.

**NO. 4. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: RESOLVED,**  
That the following items be approved:

**A. LEHMAN COLLEGE - DNP IN NURSING PRACTICE:**

RESOLVED, That the program in Nursing Practice offered at Lehman College leading to the Doctor of Nursing Practice, be approved, effective February 29, 2016, subject to financial ability.

RESOLVED, That the Board of Trustees requests that the New York State Board of Regents amend the Master Plan of Lehman College so as to permit the College to offer the above-cited program leading to the DNP.

EXPLANATION: The proposed 39-credit program for individuals holding the Masters in Nursing Practice is designed to prepare them to provide evidenced-based cost effective high quality care for persons from a wide range of cultural backgrounds, translating research into clinical practice. The curriculum will include diagnosis and treatment of illness or health conditions, advocacy for underserved and culturally diverse individuals and groups, decision making related to personal health, the constraint of health care costs while maintaining quality of care, health informatics, health education, counseling, coordination of services, and evaluation of treatment outcomes.

A clinical doctoral degree in nursing represents the Department of Nursing's efforts to meet the anticipated requirement by their accrediting organization, American Association of Colleges of Nursing (ACCN), to make the DNP a requirement for entry to practice for advanced practice nursing. In addition, the proposed DNP program is expected to fulfill a strong local, regional, and national need for doctorally prepared advanced practice nurses who can help fill the anticipated shortage of primary care physicians. The college is confident that its own alumni and graduates of other masters programs in the area will be natural feeders for the Lehman DNP. A master plan amendment is required because this is Lehman College's first program at the doctoral level.

**B. HUNTER COLLEGE - MS IN GEOINFORMATICS:**

RESOLVED, That the program in Geoinformatics offered at Hunter College leading to the Master of Science, be approved, effective February 29, 2016, subject to financial ability.

EXPLANATION: Geoinformatics is the field of study that lies where Geographic Information Science and Computer Science intersect. There is a growing employment demand in for-profit, nonprofit and government organizations for individuals with strong geospatial technical and analytical skills. This program will meet that demand by focusing on computational methods for spatial-temporal analysis and big data analytics.

**C. SCHOOL OF PROFESSIONAL STUDIES - MA IN YOUTH STUDIES:**

RESOLVED, That the program in Youth Studies offered at the School of Professional Studies of the Graduate School and University Center and leading to the Master of Arts, be approved, effective February 29, 2016, subject to financial ability.

**EXPLANATION:** There is a plethora of employment opportunities that do not require teacher certification or other forms of licensing, both within and outside of the school system, that that involve working either directly with young people or at the policy making level. A relevant master's degree will increase career opportunities and advancement for interested individuals. While the program has an applied focus, it also views the field through the humanities and social sciences by exploring such areas as adolescent psychological and sexual development, group dynamics, and disabilities. Undergraduate programs, particularly at Brooklyn and York, will serve as feeder programs to this program which is the first of its kind in New York City.

**D. CITY COLLEGE - MS IN COMPUTER ENGINEERING:**

RESOLVED, That the program in Computer Engineering offered by City College and leading to the Master of Science, be approved, effective February 29, 2016, subject to financial ability.

**EXPLANATION:** The success of the undergraduate degree program in Computer Engineering and the desire of its graduates to continue their studies at City College are serious motivators for the Grove School of Engineering faculty to launch a compatible MS program. In addition, there is a great demand in the tri-state area in fields such as telecommunications, computing devices, cloud computing and medicine for experts in the combined application of hardware and software. This program will strengthen the existing suite of graduate programs in Biomedical, Chemical, Civil, Electrical and Mechanical Engineering at City College.

**E. SCHOOL OF PROFESSIONAL STUDIES - MS, BS TO MS AND ADVANCED CERTIFICATES IN NURSING EDUCATION, NURSING INFORMATICS AND NURSING ORGANIZATIONAL LEADERSHIP:**

RESOLVED, That the programs in Nursing Education; Nursing Informatics and Nursing Organizational Leadership offered at the School of Professional Studies of the Graduate School and University Center and leading to the Master of Science; Bachelor of Science/Master of Science; and Advanced Certificate be approved, effective February 29, 2016, subject to financial ability.

**EXPLANATION:** Collectively these on-line programs address a variety of issues within the nursing profession. The programs in Nursing Education address the issue of the shortage of individuals qualified to teach Nursing at the post-secondary level as well as in hospitals and agencies. The programs in Nursing Informatics will help fill the need for nurses qualified to fill leadership roles the management and implementation of health care information systems. The Nursing Organizational Leadership programs will prepare nurses to work in and lead teams of health care professionals providing integrated services to patients.

**F. BARUCH COLLEGE - DPS IN EXECUTIVE BUSINESS DOCTORATE:**

RESOLVED, That the program in Executive Business Doctorate offered at Baruch College leading to the Doctor of Professional Studies, be approved, effective February 29, 2016, subject to financial ability.

**EXPLANATION:** Capitalizing on over forty years of providing graduate education at both the masters and doctoral levels, Baruch College now seeks to provide doctoral level education to seasoned executives looking to acquire the theories and skill sets needed to examine complex organizational issues and problems using applied research methods. The program will be delivered in an executive format using a cohort model and the college has a sufficient number of faculty members with a broad expertise to deliver the program.

**G. JOHN JAY COLLEGE - BS IN TOXICOLOGY:**

RESOLVED, That the program in Toxicology offered at John Jay College leading to the Bachelor of Science, be approved, effective February 29, 2016, subject to financial ability.

EXPLANATION: As part of an ambitious strategic plan, the college is expanding its offerings in the sciences. The proposed BS in Toxicology will provide students with a strong foundation in the general sciences as well as a wide range of advanced courses in toxicology from the sciences, forensics and public health perspectives. Graduates of the program will be prepared for both entry level positions in toxicology and public health as well as for graduate study in the field.

**H. JOHN JAY COLLEGE - MA IN ECONOMICS:**

RESOLVED, That the program in Economics offered at John Jay College leading to the Master of Arts, be approved, effective February 29, 2016, subject to financial ability.

EXPLANATION: The Master of Arts degree in Economics at John Jay College will be an applied graduate program providing students with comprehensive and foundational knowledge required for either the workplace or pursuit of higher degrees. The program will have a curricular focus on economic justice and will provide students with a firm grasp of theories, skills, and tools used by practitioners to apply these to economic analyses.

**I. HONORARY DEGREES:** RESOLVED, That the following honorary degrees, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:

<b>COLLEGE</b>	<b>DEGREE</b>
<b>CITY COLLEGE</b>	
Dr. Robert E. Kahn	Doctor of Science
Dr. Harold A. Scheraga	Doctor of Science
(To be conferred at the commencement ceremony on June 3, 2016)	

**J. [ADDED ITEM] THE CITY UNIVERSITY OF NEW YORK - MS IN NUTRITION:**

RESOLVED, That the program in Nutrition, leading to the Master of Science currently registered to be awarded by the CUNY Graduate School of Public Health and Health Policy through the authority of the CUNY Graduate School and University Center be transferred to Hunter College as the sole grantor at a time in the near future, effective March 22, 2016.

EXPLANATION: As part of the reorganization of CUNY's public health offerings, and acknowledging the history of the program and the existing faculty resources at Hunter, the Chancellor recommends that the MS in Nutrition be maintained at Hunter. As with other changes related to public health, this structure is recommended because it will best meet the requirements of the program's accrediting body and therefore will best serve the students.

**NO. 5. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:** RESOLVED, That the following items be approved:

**A. BARUCH COLLEGE - NAMING OF THE JOEL J. AND LILLIAN COHEN CONFERENCE ROOM:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Joel J. and Lillian Cohen Conference Room, located on the 2<sup>nd</sup> floor of the Newman Vertical Campus at Baruch College in Room 2-190.

EXPLANATION: Joel J. Cohen received a Bachelor of Business Administration degree from Baruch College in 1959. Mr. Cohen has been a member of the Baruch College Fund board since 2001, and served as its President from 2011 to 2015.

Mr. Cohen is the founder and former Chairman and co-CEO of Sagent Advisors Inc., an investment banking boutique. Prior to founding Sagent, Cohen was managing director, global co-head of mergers and acquisitions, chair of the Fairness and Valuation Committee, and a member of the Management Committee at Donaldson, Lufkin & Jenrette. Cohen served on the Board of Directors of The Chubb Corporation for 25 years, including a period as Chairman and Lead Director.

Mr. Cohen and his wife, Lillian, have been active and generous supporters of Baruch College for many years. They have made outstanding contributions and commitments to Starr Career Development Center (CDC) to establish the "Joel J. and Lillian Cohen Soft Skills Program." The program has played a pivotal role in establishing and expanding programs within the Starr CDC and increasing opportunities for Baruch students. More recently, they provided a generous gift of \$500,000 to the Baruch College Fund to endow the "Joel J. and Lillian Cohen Student Skills Development Fund" within the Starr Career Development Center.

To date, the Cohens' gifts to the College total \$2,065,329. In recognition of their generosity, the College wishes to name Room 2-190 of the Newman Vertical Campus as "Joel J. and Lillian Cohen Conference Room."

**B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - NAMING OF THE ART AND RITA SIEGEL PIANO LAB:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the "Art and Rita Siegel Piano Lab," located on the third floor of Miles and Shirley Fiterman Hall at Borough of Manhattan Community College.

EXPLANATION: In October 2015, Leslie Siegel, a long-time friend of BMCC, made a pledge to the Borough of Manhattan Community College Foundation of \$50,000, payable over two years, in order to name the Piano Lab on the third floor of Fiterman Hall in memory of her parents, Art and Rita Siegel, who were both music lovers. The gift will support unrestricted MoneyWorks scholarships, which provide scholarships along with a financial literacy component to recipients. The first payment of \$25,000 has been received and the second installment will be provided prior to December 2016. The Piano Lab contains more than 20 electric pianos with headphones that make it possible for students to learn in a group setting how to play the piano as well as music theory.

In recognition of Leslie Siegel's generosity, the College seeks approval to name the "Art and Rita Siegel Piano Lab."

**C. COLLEGE OF STATEN ISLAND - NAMING OF THE RICHMOND COUNTY SAVINGS FOUNDATION ATRIUM:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Atrium in the 2M Building at the College of Staten Island as the “Richmond County Savings Foundation Atrium.”

EXPLANATION: The Richmond County Savings Foundation (RCSF), established as part of the conversion of Richmond County Savings Bank to a public institution, is committed to supporting projects that enhance the quality of life in the communities it serves. Since 1999, the Foundation has been a generous supporter of the College, providing a total of \$682,000 in support, including a gift of \$50,000 to establish the Marchi Scholarship in 2007.

In October 2015, the Foundation pledged a gift of \$250,000 to support the College’s Building 2M Renovation Initiative. The gift will support modernization of the academic building and creation of a state-of-the-art entrance.

In recognition of the generous support of the Foundation, the College requests that the CUNY Board of Trustees approve the naming of the Atrium in the 2M Building as the “Richmond County Savings Foundation Atrium.”

**D. QUEENS COLLEGE - NAMING OF THE CON EDISON LECTURE HALL:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the “Con Edison Lecture Hall” located within the New Science Building at Queens College.

EXPLANATION: Con Edison, a generous supporter of Queens College, has made a pledge in the amount of \$250,000 to the Queens College Foundation to establish the “QSTEEM - Queens Science-Technology-Energy/Environment-Mathematics Education & Training Initiative.” This gift, in support of STEM programs at Queens College, will enhance academic programs and research in the sciences; support capital improvements to Lecture Hall C-201; provide paid internship opportunities to students; and increase public programs related to science.

In recognition of Con Edison’s generous support for STEM education programs, Queens College will name Lecture Hall C-201 in the New Science Building as the “Con Edison Lecture Hall” at a naming ceremony in early 2016. In addition, the Division of Mathematics and Natural Sciences at Queens College will host a number of academic and public programs in the Con Edison Lecture Hall that will enhance the educational experience of the College’s students and bring the Queens community to the Science Building to learn more about STEM and the environment.

**E. THE CITY COLLEGE OF NEW YORK - GOVERNANCE PLAN FOR THE CUNY SCHOOL OF MEDICINE:**

RESOLVED, That the following CUNY School of Medicine Governance Plan be adopted, effective July 1, 2016:

**GOVERNANCE PLAN OF THE CUNY SCHOOL OF MEDICINE**

MISSION STATEMENT

The mission of The CUNY School of Medicine (the “SOM”) is to produce broadly-educated, highly-skilled medical practitioners to provide quality health services to communities historically underserved by primary care practitioners. The School will recruit and educate a diverse, talented pool of students to the MD and Physician Assistant programs, expanding access to medical education to individuals from underserved

communities, of limited financial resources, and of racial/ethnic backgrounds historically underrepresented in the medical profession.

## ORGANIZATION AND GOVERNANCE

### ARTICLE I: Dean

The Dean will be the chief academic and administrative officer of the SOM. The Dean will have general responsibility to develop, implement and administer the SOM degree programs and will report to the President of the City College of New York (the "President"). The Dean may appoint Associate Deans and Assistant Deans to assist with carrying out his/her responsibilities.

### ARTICLE II: Faculty Council

#### Section 2.1 Responsibilities of the Faculty Council

The Faculty Council will work with the Dean to formulate educational policy for the SOM and to develop standards for admission, academic performance and degree requirements for students. It will also establish standards for the appointment, reappointment (with and without tenure) and promotion of faculty and criteria for each faculty position consistent with the Bylaws and policies of the CUNY Board of Trustees.

#### Section 2.2 Meetings of the Faculty Council

- a. All faculty members, including affiliated faculty members of the Department of Clinical Medicine and adjunct faculty, will be members of the Faculty Council. Voting membership will include all full-time faculty employed by the SOM. Members of the Department of Clinical Medicine and adjunct faculty members will be eligible to participate in meetings and all deliberations of the faculty, with voice but without vote on any business, and will be eligible to serve on special committees of the faculty. A majority of voting members will constitute a quorum for the purposes of conducting business. The Faculty Council will elect a Secretary from among its members, who will be responsible for preparing minutes and posting the agenda electronically.
- b. The Dean will convene the Faculty Council to meet at least twice per semester (four times per academic year). The Dean will preside at meetings of the faculty, or in his/her absence, an Associate Dean designated by the Dean will preside. Special meetings of the Faculty Council may be convened by the Dean, the Executive Committee or by petition of at least 20% of the voting members of the Faculty Council.
- c. Notice of time, place and agenda of both regular and special meetings will be posted at least one week before the date of the meeting. Minutes of the Faculty Council meeting will be appended to the agenda of the succeeding meeting for approval. At special meetings, the business conducted will be confined to the purpose for which the meeting was called.
- d. The order of business set forth for a regular meeting of the Faculty Council may be altered or suspended on motion and approval by a vote of two-thirds (2/3) of the members of the Faculty Council present and voting at any meeting where a quorum is present.
- e. All meetings will be governed by the most recent edition of Robert's Rules of Order, except that no action may be taken by the Faculty Council or any of its Standing Committees unless there is an affirmative vote of a majority of all of its members.
- f. Agendas and minutes of all Faculty Council meetings will be archived via electronic posting to the School's intranet and shared drive, or other appropriate means.

### ARTICLE III: Standing Committees

#### Section 3.1 General Guidelines for Committees Other than the Executive Committee

- a. Each standing committee shall report to the Executive Committee at least twice annually on matters of policy and matters requiring administrative action and/or implementation. Committee reports shall be presented to the Executive Committee in the form of a concise summary emphasizing actions recommended.
- b. The Executive Committee will appoint the Chair and members of all standing committees, with the advice and consent of the Dean. Except for the Admissions Committee, whose membership is described below, the Executive Committee will determine the size of the other standing committees. Faculty will constitute the majority of the voting membership of standing committees. Those committees will be comprised of at least one representative of each department and at least one student where authorized below, and such ex-officio, non-voting administrators whom the Dean designates.
- c. In addition to the standing committees, the Executive Committee, with the advice and consent of the Dean, may establish special ad hoc committees as necessary.
- d. The terms of service of members of standing committees will be three (3) years. The initial appointments to standing committees shall be staggered (1, 2 or 3-year terms) in order to maintain continuity of membership and ensure that committees will have a turnover of no more than one-third of their members annually.
- e. Any member who misses three (3) consecutive meetings of a committee without valid excuse will be subject to replacement by the Executive Committee upon receipt of such report from the committee chair.
- f. Individuals designated as committee chairs must be full-time members of the faculty of the SOM, except that they may not be members of the Department of Clinical Medicine. Neither the chair nor other members of standing or ad hoc committees need be members of the Executive Committee. No faculty member may serve on more than two standing committees.
- g. The faculty membership of all standing committees should include representation from all SOM departments when possible.
- h. Where mandated below, standing committees of the SOM will have representation from the SOM student body. The Executive Committee, with the advice and consent of the Dean, will appoint student representatives to standing committees from the student representatives elected in a slate by the student body in the numbers indicated below and may appoint student representatives to ad hoc committee in numbers it determines are appropriate based upon the nature and purpose of the respective committee. Each student representative to each committee will have both voice and vote, and be counted in quorum calls.
- i. The Physician Assistant program will have its own standing committees separate from those of the MD program, in accordance with guidelines of the program's accrediting body. The Executive Committee will appoint the Chair and members of those standing committees, with the advice and consent of the Dean.
- j. The standing committees may adopt operating procedures as they deem appropriate.

### Section 3.2 Executive Committee

- a. Responsibilities: The Executive Committee will transact the business of the SOM in between meetings of the Faculty Council and will meet at least monthly. The Dean will consult with the Executive Committee on the allocation of institutional resources, research and training grants, exchange programs, and awards and honors for students and faculty. The Executive Committee may establish and charge special ad hoc committees as it may deem necessary, including a

committee to review this Governance Plan for possible amendments periodically.

- b. Membership: The Dean will serve as chair and will be ex-officio with voice but without vote except to break a tie. In addition, the Executive Committee will include:
  - 1) All SOM Department Chairs.
  - 2) One faculty member from each department to be elected by the Faculty Council from a slate of selected or self-nominated faculty presented by each Department.
  - 3) The Associate and Assistant Deans of the SOM and the Chair of the Department of Clinical Medicine as ex-officio members with voice but without vote.

The Dean may invite other administrative officers of the SOM to attend meetings of the Executive Committee; these individuals will not be members of and will not have a vote on the Executive Committee.

- c. Term/ Elections: The term of office of elected members will be three (3) years. Elections to the Executive Committee will be held at a meeting of the Faculty Council during the month of May. Members of the Faculty Council will be appointed by the Executive Committee to fill vacancies arising mid-year, until an election to fill the vacancy is conducted at the next meeting of the Faculty Council.
- d. Meetings:
  - 1) The Dean will schedule meetings of the Executive Committee and prepare agendas for meetings. Notice of time, place, and agenda of both regular and special meetings will be posted electronically at least one (1) week before the date of the meeting. At special meetings, the business conducted will be confined to the purpose for which the meeting was called.
  - 2) A quorum for the purpose of transaction of the business of the Executive Committee will be a simple majority of the eligible voting members. No proxies will be permitted either for quorum call or for voting.

### Section 3.3 Curriculum Committee

- a. The Curriculum Committee will provide oversight of curriculum development, implementation and review, based on the medical education mission of the School. Functions will include the regular and systematic review of each medical school course, including educational objectives, curriculum design, course organization and assessment; the review and approval of new courses and changes to the curriculum; development of academic policies and acting on recommendations from subcommittees.
- b. The Committee will meet monthly. It will recommend changes in course and curricular content, policies and procedures. It also will collaborate with the Student Academic Progress Committee to assure uniformity of policies and assessment methods.

### Section 3.4 Student Academic Progress Committee (“SAPC”)

The SAPC will monitor and assess students’ records for compliance with the program’s academic requirements, and assess student preparedness to advance at each level of the curriculum and to graduate. The Committee will report annually to the Dean and the Deputy Dean for Medical Education on all students with regard to promotion, non-promotion, requirement to repeat a year, reassessment, disciplinary action, leaves of absence or dismissal for academic or other reasons, and will recommend to

the Dean candidates for the awarding of degrees. The SAPC will convene the Committee on Ethics and Professionalism, a Sub-Committee of the SAPC, to examine and address allegations of student misconduct and/or unprofessional behavior, including Honor Code violations, and will advise the SAPC and provide leadership on exercises and initiatives to promote professionalism among students.

### Section 3.5 Committee on Student Appeals

The Appeals Committee is charged to review all student appeals referred to it and to determine whether such appeals have merit and should be granted.

## ARTICLE IV: Admissions Committee

Section 4.1 Responsibilities: The Admissions Committee is charged to select and admit students to the SOM, and to establish and revise admissions policies and procedures, as appropriate. The Director of Admissions will present proposed policy changes to the Admissions Committee for discussion and approval.

Section 4.2 Voting: All final decisions about admission of applicants will be made by the voting membership of the Admissions Committee. Faculty will constitute the majority of the voting membership of the Committee; no vote may be taken in any convened meeting where faculty does not constitute a voting majority.

Section 4.3 Membership: Membership of the Admissions Committee will include: basic sciences faculty (4), clinical faculty (4), faculty members from the Department of Clinical Medicine (2), at-large members appointed by the Dean, to include faculty or staff from student support units selected based upon their academic, experiential and personal qualities (2), and medical students elected annually for one-year terms by the student body (4). Ex-officio, non-voting members will include: Associate Dean for Student Affairs; the Assistant Deans for Basic Science Curriculum, and for Clinical Curriculum; the Assistant Dean for Medical Education and Faculty Development; and the Executive Director, Director and Associate Director of Admissions.

Section 4.4 Chair: The initial chair of the Admissions Committee will be a faculty member appointed by the Executive Committee, with the advice and consent of the Dean. Subsequent chairs will be elected by vote of the Committee members.

## ARTICLE V: Personnel and Budget Committee (“P & B Committee”)

5.1 Membership: The P & B Committee will operate in accordance with the Bylaws of the Board of Trustees of the City University of New York. The Dean will serve as chair and will be ex-officio with voice but without vote. In addition, the P & B Committee will include:

- a. All SOM Department Chairs.
- b. One faculty member from each department to be elected by the Faculty Council from a slate of selected or self-nominated faculty presented by each Department.
- c. The Associate and Assistant Deans of the SOM and the Chair of the Department of Clinical Medicine as ex-officio members with voice but without vote.

5.2 Duties: The duties of the P & B Committee will include reviewing and making recommendations to the Dean on faculty appointment, reappointment, promotion, and tenure, the appointment of Distinguished Professors and Named Chairs, reviewing and making recommendations on applications for fellowship and other leaves, and recommending to the Dean the creation or abolition of SOM Departments. The recommendations of the P & B Committee regarding appointments, reappointments, promotion and tenure will be subject to review by the College-wide P & B Committee, and the final decision will rest with the President.

ARTICLE VI: Departments

## Section 6.1 Establishment of Departments

- a. Departments of the SOM will include the Departments of Community Health and Social Medicine, Pathobiology, Medical Education, Physiology, Pharmacology and Neuroscience; and Clinical Medicine.
- b. The Department of Clinical Medicine will serve as the academic home for faculty in clinical disciplines who provide oversight of students' clinical instruction. Clinicians in Affiliated faculty titles, including but not limited to the Affiliated Medical Professor series titles, will be appointed to the Department of Clinical Medicine. Affiliated faculty members will include licensed health care professionals who are employees of affiliated hospitals and health centers and who do not receive compensation from nor have employment status at CUNY.
- c. Additional departments may be established and organized based upon some or all of the following criteria:
  - 1) recognition as a discipline by special examination and/ or certification;
  - 2) traditional recognition as an educational unit;
  - 3) major educational/research interests in an organ system or scientific discipline; and
  - 4) convergence of responsibilities traditionally incumbent upon a department, including but not limited to teaching responsibilities, research activities; and/or recognition as a means of facilitating the goals of the School, including emphasis on primary care, population health, and socio-medical sciences, and improved health care in medically underserved areas.
- d. Departments of the SOM may be created or deleted upon the recommendation of the Dean and with the approval by affirmative vote of two-thirds (2/3) of the members of the Executive Committee at a meeting for which the subject will have been noted on an agenda distributed at least one week in advance. Establishment of new departments will be made in accordance with the bylaws and policies of the CUNY Board of Trustees.

## Section 6.2 Department Chairs

The Dean will appoint Department Chairs in consultation with the applicable department and may appoint Deputy Chairs in consultation with the applicable department. Chairs will have the authority and responsibilities described in Article 9.3 of the Bylaws of the CUNY Board of Trustees.

## Section 6.3: Clinical Professors, Lecturers and Distinguished Lecturers

The Dean is authorized to appoint faculty members in the titles of clinical professor, lecturer, or distinguished lecturer either to specific departments or generally to the SOM.

ARTICLE VII: Amendment of the Governance Plan

Section 7.1 Amendments to this Governance Plan of the SOM may be proposed by a petition or affirmative vote of 20% of the voting members of the Faculty Council. Amendments may be adopted by an affirmative vote of two-thirds (2/3) of the members of the Faculty Council provided that the text of the proposed amendment has been sent in writing to every member of the Faculty at least one week before the meeting at which the proposed amendment is to be considered.

Section 7.2 Adopted amendments are subject to the approval of the CUNY Board of Trustees before they become effective.

Section 7.3 The Executive Committee will appoint an ad hoc committee to review the Governance Plan periodically for possible revisions.

**EXPLANATION:** On September 17, 2015, the Board of Regents approved an amendment to CUNY's Master Plan authorizing the City College of New York to offer the medical doctor degree in medicine. In furtherance of that initiative, and building on the 40-year success of the Sophie Davis School of Biomedical Education ("Sophie Davis"), this resolution establishes a governance plan for the CUNY School of Medicine (the "SOM"). Its mission is to produce broadly-educated, highly-skilled medical practitioners to provide quality health services to communities historically underserved by primary care physicians. The SOM will recruit a diverse pool of students that will include those of racial/ethnic backgrounds historically underrepresented in the medical profession.

In order to fulfill its mission, the SOM requires a Governance Plan that establishes an active Faculty Council to work with the Dean to formulate educational policy and to develop standards for admission, academic performance, and degree requirements. The proposed Governance Plan incorporates major elements of Sophie Davis' Bylaws but adapts them to the requirements for operating a full medical school. The Governance Plan was approved by Sophie Davis' Faculty Council on December 10, 2015 and is recommended by its Dean and the President of City College.

**F. GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENTS TO THE GOVERNANCE PLAN OF THE UNIVERSITY CENTER REGARDING THE CUNY GRADUATE SCHOOL OF PUBLIC HEALTH AND HEALTH POLICY:**

RESOLVED, That the Board of Trustees hereby approves the amendments to the governance plan of the University Center of the Graduate School and University Center regarding the CUNY School of Public Health as set forth below.

**NOTE: A red-lined version of the changes may be obtained from the Office of the Secretary of the Board of Trustees upon request.**

**GOVERNANCE PLAN OF THE UNIVERSITY CENTER OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER OF THE CITY UNIVERSITY OF NEW YORK**

Article I. ADMINISTRATION

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- B. The University Center shall include the School of Professional Studies, the CUNY Baccalaureate Program, the Graduate School of Journalism, Macaulay Honors College, the CUNY Graduate School of Public Health and Health Policy and such other University-wide programs and schools created or assigned there by the CUNY Board of Trustees.

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Article VI. CUNY GRADUATE SCHOOL OF PUBLIC HEALTH AND HEALTH POLICY

A. Administrative Officers

1. Dean. There shall be a Dean of the CUNY Graduate School of Public Health and Health Policy, who shall be appointed by the Chancellor. The Dean shall report to the Chancellor and shall have responsibilities and authority comparable to that of Presidents as described in Section 11.4 of the Bylaws of the Board of Trustees.
2. Associate and Assistant Deans. After consultation with the Faculty-Student Council, the Dean may create new Associate and Assistant Deans positions, appoint them and assign such duties and responsibilities as are necessary and appropriate.

## B. Administrative/Advisory Bodies

1. Dean's Cabinet. There shall be a Dean's Cabinet consisting of the Dean, the Associate and Assistant Deans, the Department Chairpersons, the Chairperson of the Faculty-Student Council, and such other persons designated by the Dean. The Cabinet shall advise the Dean with respect to the policies and operations of the CUNY Graduate School of Public Health and Health Policy.
2. Dean's Public Health Advisory Council. There shall be a Dean's Public Health Advisory Council consisting of members appointed by the Dean who shall be representative of external organizations involved in public health research or policy or the delivery of health or health-related services and the Chairperson of the Faculty-Student Council. The Dean's Public Health Advisory Council shall meet as requested by the Dean and shall advise the Dean with respect to the research, programs and workforce development and training to ensure that they meet the needs of the community.

## C. Departments and Other Academic Units

1. The CUNY Graduate School of Public Health and Health Policy shall have the following four departments: Epidemiology & Biostatistics, Health Policy and Management, Community Health and Social Sciences and Environmental, Occupational and Geospatial Health Sciences.
2. Each department shall nominate and recommend to the Dean by majority vote at least two individuals to serve as Chairperson, who must be tenured members of the faculty at the rank of associate professor or higher. The Dean shall select and appoint the Chairperson from among those nominees or, if the Dean rejects the nominees, shall select another person, including by means of a search, after consultation with the department, in accordance with the Bylaws of the Board of Trustees.
3. Each department shall have a Committee on Appointments, Promotion and Tenure, comprised of three members: the department Chairperson and two members elected by the departmental faculty, one of whom may be untenured. The Committee shall review faculty qualifications for initial appointment and faculty performance in connection with reappointment, including reappointment with tenure, and promotion and make recommendations to the School-Wide Committee on Appointments, Promotion and Tenure.

## D. Faculty

1. The faculty of the CUNY Graduate School of Public Health and Health Policy shall consist of all full-time faculty and joint, affiliated and adjunct faculty appointed to the School in accordance with the procedures set forth below and the policies of the University.
2. The initial faculty of the CUNY Graduate School of Public Health and Health Policy shall consist of the current faculty appointed to the CUNY School of Public Health and such additional faculty who have accepted offer letters from the Dean prior to the effective date of this governance plan. Faculty shall be assigned to a department after the Dean and the faculty member have agreed on a mutually satisfactory assignment.
3. Subsequent appointments to the faculty shall be made through recommendations of the Department Chair and approval by the Departmental and School-wide Committees on Appointments, Promotion and Tenure and the final decision of the Dean, subject to approval by the Board of Trustees.

## E. Faculty-Student Council

1. The Faculty-Student Council. The Faculty-Student Council shall be the governing body of the CUNY Graduate School of Public Health and Health Policy pursuant to the Bylaws of the Board of Trustees.
2. Meetings. The Faculty-Student Council shall meet at least three times per semester and shall distribute its agenda at least one week prior to its meetings. A majority of the members of the Faculty-Student Council shall constitute a quorum. Meetings shall be conducted in accordance with the latest edition of Roberts Rules of Order, except that no action may be taken by the Faculty-Student Council or any of its Standing Committees unless there is an affirmative vote of a majority of all of its members.

3. Membership. The Faculty-Student Council shall consist of the Dean, the Associate and Assistant Deans, all full-time and joint faculty and seven students elected by the student government. The Dean, the Associate and Assistant Deans and affiliated and adjunct faculty may attend meetings with voice but without vote. The Faculty-Student Council shall elect a tenured member of the faculty as Chairperson to preside over its meetings.

4. Duties. The Faculty-Student Council shall have the following duties and powers:

a. formulate educational policy and develop standards for admissions, academic performance and degree requirements for students, as well as standards for the appointment and reappointment of faculty consistent with and subject to the Bylaws and policies of the Board of Trustees and other University policies and procedures;

b. review academic programs and curricula;

c. recommend to the Dean and the Board of Trustees, based on a vote of the voting faculty members, the granting of graduate degrees, program certificates and honorary degrees to qualified candidates;

d. establish a student academic appeals committee;

e. establish a framework for student government in consultation with interested students;

f. consider any other academic matters and make recommendations to the Dean and the Board of Trustees; and

g. recommend revisions to this governance plan.

5. Standing Committees. The Faculty-Student Council shall establish such standing and temporary committees as are needed to accomplish its goals and coordinate responsibilities across departments, determine the number of members and assign them such duties as it deems appropriate. The voting faculty members of the Faculty-Student Council shall elect the faculty members of each standing or temporary committee, providing all departments with equitable opportunities to participate in committees. Each standing or temporary committee shall elect its own chairperson. The Dean may also appoint to each such committee one administrative staff and one student member nominated by the student government; such staff and students shall have voice but no vote. Each committee may establish appropriate subcommittees. Initially, the Faculty-Student Council shall have the following standing committees:

a. Steering and Elections Committee. The Steering and Elections Committee shall establish the agenda for the meetings of the Faculty-Student Council, identify major issues for the Council's consideration and oversee the activities of the other standing committees. It shall also oversee the election of faculty to the Faculty-Student Council and its committees. The Steering Committee may act for the Faculty-Student Council between Council meetings where there is an urgent need for immediate action and the Dean requests such action. The Dean or his/her representative shall be a member of the Steering and Elections Committee.

b. Curriculum Committee. The Curriculum Committee shall review all programs and courses, and amendments and addition thereto within the CUNY Graduate School of Public Health and Health Policy and report its recommendations to the Faculty-Student Council.

c. Assessment Committee. The Assessment Committee shall recommend procedures for monitoring and evaluating student progress in achieving the expected competencies and the quality of each program. It shall also assist the Dean or his/her designee in evaluating student achievement in and the quality of each program and in presenting annual data assessing performance against those measures.

d. Admissions and Awards Committee. The Admissions Committee shall recommend standards for admissions for each program within the CUNY Graduate School of Public Health and Health Policy and shall review the qualifications of students proposed for admissions. The Committee shall also recommend procedures and standards for awards.

#### F. School-Wide Committee on Faculty Appointments, Promotion and Tenure

The CUNY Graduate School of Public Health and Health Policy shall have a School-Wide Committee on Faculty Appointments, Promotion and Tenure, comprised of seven members: the Chairpersons of the four departments and three other faculty members elected by the voting faculty members of the Faculty-Student Council. All members of the Committee must be tenured members of the faculty. After receiving recommendations from a Departmental Committee on Faculty Appointments, Promotion and Tenure, the

School-Wide Committee on Faculty Appointments, Promotion and Tenure shall review faculty qualifications for initial appointment and faculty performance in connection with reappointment, including reappointment with tenure, and promotion and make recommendations to the Dean.

G. Amendments.

Amendments to this governance plan may be proposed by a petition or affirmative vote of 20% of the members of the Faculty-Student Council. Amendments may be adopted by a two-thirds affirmative vote of the members of the Faculty-Student Council, provided that the text of the proposed amendment has been sent in writing to every member of the Faculty-Student Council at least two weeks before the meeting at which the proposed amendment is to be considered. Amendments adopted by the Faculty-Student Council are subject to the approval of the Board of Trustees before they become effective.

EXPLANATION: In its resolution at the meeting on November 23, 2015, the Board of Trustees authorized the Chancellor to implement a plan to transition all graduate programs in public health to the CUNY School of Public Health, which was renamed the CUNY Graduate School of Public Health and Health Policy. These amendments are part of that transition process. They were approved by the Faculty Council of the CUNY Graduate School of Public Health and Health Policy on January 29, 2016.

**G. [ADDED ITEM] JOHN JAY COLLEGE OF CRIMINAL JUSTICE - NAMING OF THE FRANKLIN A. THOMAS PROFESSOR IN POLICING EQUITY:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the "Franklin A. Thomas Professor in Policing Equity" at John Jay College.

EXPLANATION: The Ford Foundation and The Atlantic Philanthropies have partnered to jointly fund the "Franklin A. Thomas Professor in Policing Equity" with a combined gift of \$2.5 million to the John Jay College Foundation. The Ford Foundation has approved a \$1.5 million grant and The Atlantic Philanthropies has approved a \$1 million grant.

The Professorship is named for the first African-American general counsel of the New York City Police Department and former President of the Ford Foundation. It will bring a preeminent scholar to the College who will continue, expand and deepen his/her ground-breaking research on the subject of implicit bias and his/her important advocacy for reform of police training and policies on issues of race, gender, immigrant status and other stereotypes. It will tie the diverse community of change agents around the city and across the country to the work of talented students and faculty.

In recognition of the generosity of the contributions from the Ford Foundation and The Atlantic Philanthropies, the College requests approval to name the "Franklin A. Thomas Professor in Policing Equity."

**NO. 6. [ADDED ITEM] THE CITY UNIVERSITY OF NEW YORK - ESTABLISHMENT OF THE WOMEN IN TECHNOLOGY AND ENTREPRENEURSHIP IN NEW YORK PROGRAM:**

RESOLVED, That the Board of Trustees of the City University of New York, approves a partnership with Cornell University, on behalf of its the Cornell Tech campus, to establish the Women in Technology and Entrepreneurship in New York (WITNY) program, a new technology education initiative targeting students in the CUNY and Cornell University undergraduate and graduate school pipeline and that aims to increase the number of women working in technology. The General Counsel is authorized to sign a memorandum of understanding with Cornell University and any other documents necessary to effectuate the partnership and to receive contributions to support WITNY.

EXPLANATION: As the technology market booms in the US and NYC, the percentage of computer science degrees awarded to women has declined by 19% over the past 30 years. By 2018, according to

the U.S. Department of Labor, the U.S. will be graduating only 52% of the needed Computer Science and IT workforce from our universities. The new WITNY program will provide the access, incentives, and support needed to increase participation by women in the booming digital economy. CUNY students with little or no computer science background will have access to an innovative introductory course focused on computer science as a powerful, if not essential tool for solving the world's problems. They will additionally be supported in their computer science studies through financial scholarships, prestigious internships with partner organizations, and exposure to industry leaders through a new speaker series and community development activities. In addition, a select number of students at Cornell Tech working towards a master's degree or Ph.D. in computer science and related technology disciplines will receive WiTNY fellowships. Cornell Tech is also developing innovative programming for its students on issues relevant to women in technology that the entire Cornell Tech and WiTNY community can participate in. CUNY and Cornell Tech will solicit contributions to WITNY and have already received contributions and commitments of more than \$5 million to the project from a growing list of companies, including Verizon Communications, Verizon Foundation, Accenture, Citi Foundation, IBM, Xerox, JPMC, AppNexus and Grand Central Tech.

**NO. 7. EXECUTIVE COMMITTEE: Notice of Action Taken (February 24, 2016), for informational purposes:**

**A. THE CITY UNIVERSITY OF NEW YORK - DESIGNATION OF EACH OF THE COMMUNITY AND COMPREHENSIVE COLLEGES AS THE AUTHORIZED REPRESENTATIVE OF THE BOARD OF TRUSTEES FOR PURPOSES OF CONDUCTING AUDITS OR EVALUATIONS NECESSARY TO EFFECTUATE REVERSE TRANSFERS:**

RESOLVED, That the Executive Committee of the Board of Trustees hereby designates each of the University's community and comprehensive colleges as the authorized representative of the Board of Trustees for the purpose of conducting such audits or evaluations necessary to determine the eligibility of CUNY senior college students to receive associate degrees from the community and comprehensive colleges they earlier attended; and be it further

RESOLVED, That the General Counsel is authorized to enter into agreements on behalf of the Board of Trustees with each community and comprehensive college, consistent with federal regulations, to implement such audits or evaluations.

EXPLANATION: The City University of New York is undertaking an initiative to give students who transferred from a community or comprehensive college to a senior college without having obtained an associate degrees the opportunity to obtain an associate's degree from the college they previously attended based on the additional credits earned at the senior college ("reverse transfers"). Reverse transfers are beneficial because they allow students who have transferred without an associate degree but have not yet finished a bachelor's degree to obtain their associate degree, thus providing those students opportunities for employment or advancement in their careers and studies. This is consistent with one of the critical purposes of CUNY, as set forth in Section 6201(2) of the Education Law, which provides: "The university must remain responsive to the needs of its urban setting and maintain its close articulation between senior and community college units."

Determining a student's eligibility for an associate degree from the community or comprehensive college requires an audit or evaluation of the student's senior college transcript to determine whether the student has met all of the requirements of the community or comprehensive college for an associate degree. The Family Educational Rights and Privacy Act ("FERPA") protects the confidentiality of student records. In a letter to SUNY dated January 20, 2016 (the "USDOE Letter"), the U.S. Department of Education advised that it did not regard SUNY as a single institution for purposes of FERPA and that in order for a senior college to share a student's transcript with a community college for the purpose of evaluating the student's eligibility for reverse transfer, SUNY would have to rely on certain exceptions within FERPA. The analysis in that letter may be applicable to CUNY as well.

One of the exceptions referred to in the USDOE letter is the provision permitting a “state or local educational authority” to access student records without the student’s consent for the purpose of auditing or evaluating an educational program. The Office of the General Counsel of CUNY has determined that the Board of Trustees is such a state or local educational authority within the meaning of FERPA. Pursuant to the advice contained in USDOE Letter and FERPA regulations, the Board may designate its community and comprehensive colleges as its authorized representatives to conduct the necessary audits or evaluations of student education records that are necessary to implement the reverse transfer initiative and must enter into written agreements with them for this purpose containing terms prescribed by federal regulations.

This resolution is being presented to the Executive Committee in order to expedite the evaluation process for reverse transfers so that associate degrees can be awarded to eligible students at the upcoming spring 2016 commencements.