

**BOARD OF TRUSTEES
THE CITY UNIVERSITY OF NEW YORK
205 EAST 42ND STREET
NEW YORK, NEW YORK 10017**

**REVISED
CALENDAR**

SEPTEMBER 26, 2016

NO. 1. CHANCELLOR'S UNIVERSITY REPORT: RESOLVED, That the Chancellor's University Report for September 26, 2016 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's University Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meetings and Executive Session of June 27, 2016 be approved.

NO. 3. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: RESOLVED, That the following items be approved:

A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - A.A. IN ECONOMICS:

RESOLVED, That the program in Economics offered at Borough of Manhattan Community College and leading to the Associate of Arts, be approved, effective September 26, 2016, subject to financial ability.

EXPLANATION: BMCC is making a strategic effort to create liberal arts majors in specific disciplines by packaging existing courses into degree programs designed to transfer to senior colleges. Economics is the latest such program and an articulation agreement has already been signed with Brooklyn College and others are being developed. The college believes that this approach will improve retention and graduation rates.

B. QUEENSBOROUGH COMMUNITY COLLEGE/JOHN JAY COLLEGE - A.S./B.S. IN COMPUTER SCIENCE & INFORMATION SECURITY:

RESOLVED, That the program in Computer Science & Information Security offered jointly by Queensborough Community College and John Jay College leading to both the Associates and Bachelor of Science, be approved, effective September 26, 2016, subject to financial ability.

EXPLANATION: There are a wide range of employment opportunities in the field of cybersecurity in both the private and public sectors. The curriculum in this dual/joint program is consistent with the framework of the National Institute for Standards and Technology's National Initiative for Cybersecurity Education. This, combined with a partnership with the Cybersecurity Workforce Alliance, an association of private sector employers working to improve and increase the cybersecurity workforce, should provide excellent employment opportunities for our students upon graduation.

C. THE CITY UNIVERSITY OF NEW YORK - APPROVAL OF START-UP NY PARTICIPATING BUSINESS THROUGH THE CITY COLLEGE OF NEW YORK:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of Chexology, LLC. ("Chexology") to participate in the Start-Up NY program (the "Program") through The City College of New York. The President of The City College of New York and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate Chexology's participation in the Program. Chexology's participation in the Program shall be subject to all University and

New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Program authorizes the creation of tax-free zones on eligible university campuses in New York State for new and expanding businesses. Under New York State law five CUNY campuses, including The City College of New York, have been designated by the Board to participate in the Program. CUNY campuses other than the five designated by the Board may apply to host tax-free zones in competition with other universities.

Tax-free zones may be located within eligible College campuses, affiliated business incubators, and certain off-campus space affiliated with participating Colleges. Businesses locating within these tax-free zones will be generally exempt from State taxes, and the income paid to new employees of such businesses will be fully or partially exempt from State and local income taxes, for a period of ten years. In order to participate in the Program, businesses must be either a start-up or a high-tech business, must create new jobs, must not compete with any existing business within the immediate community but outside the tax-free zone, must be aligned with or further the academic mission of the host campus, and must provide positive community and economic benefits. Businesses applying to participate in the Program are subject to approval by CUNY and the NYS Commissioner of Economic Development.

The five campuses designated by the Board are permitted to include an unlimited amount of campus and affiliated space in the Program. CUNY has worked with New York State Empire State Development, which administers the Program, to solicit potential businesses on an ongoing basis, and the College identified Chexology as offering a particularly strong fit for its academic programs. Pursuant to University policy, Chexology was evaluated and recommended for selection into the Program by a committee of College and Central Office staff, and by the College President and the Vice Chancellor for Facilities Planning, Construction and Management (or their designees).

D. THE CITY UNIVERSITY OF NEW YORK - APPROVAL OF START-UP NY PARTICIPATING BUSINESS THROUGH YORK COLLEGE:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of York Analytical Laboratories, Inc. ("York Labs") to participate in the Start-Up NY program (the "Program") through York College. The President of York College and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate York Labs' participation in the Program. York Labs' participation in the Program shall be subject to all University and New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Program authorizes the creation of tax-free zones on eligible university campuses in New York State for new and expanding businesses. Under New York State law five CUNY campuses, including York College, have been designated by the Board to participate in the Program. CUNY campuses other than the five designated by the Board may apply to host tax-free zones in competition with other universities.

Tax-free zones may be located within eligible College campuses, affiliated business incubators, and certain off-campus space affiliated with participating Colleges. Businesses locating within these tax-free zones will be generally exempt from State taxes, and the income paid to new employees of such businesses will be fully or partially exempt from State and local income taxes, for a period of ten years. In order to participate in the Program, businesses must be either a start-up or a high-tech business, must create new jobs, must not compete with any existing business within the immediate community but outside the tax-free zone, must be aligned with or further the academic mission of the host campus, and must provide positive community and economic benefits. Businesses applying to participate in the Program are subject to approval by CUNY and the NYS Commissioner of Economic Development.

The five campuses designated by the Board are permitted to include an unlimited amount of campus and affiliated space in the Program. CUNY has worked with New York State Empire State Development, which

administers the Program, to solicit potential businesses on an ongoing basis, and the College identified York Labs as offering a particularly strong fit for its academic programs. Pursuant to University policy, York Labs was evaluated and recommended for selection into the Program by a committee of College and Central Office staff, and by the College President and the Vice Chancellor for Facilities Planning, Construction and Management (or their designees).

E. THE CITY UNIVERSITY OF NEW YORK - THE 2016-2020 MASTER PLAN:

The following resolution was included in the June 27, 2016 Calendar for informational purposes. At its meeting on June 6, 2016, the Committee on Academic Policy, Programs and Research recommended the 2016-2020 Master Plan for approval by the Board of Trustees. The below resolution is on the Calendar for action.

RESOLVED, That the Master Plan of The City University of New York, be approved effective June 27, 2016, subject to financial ability.

NOTE: A copy of the draft 2016-2020 Master Plan is available at <http://www.cuny.edu/masterplan>.

EXPLANATION: Every four years the Board of Regents of the Department of Education of the State of New York requires CUNY to submit a master plan for the following four years. This plan articulates the wide reaching goals of the university for that period and the implementation process for those goals.

NO. 4. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK - AMENDMENT TO ARTICLE VI OF THE BYLAWS:

RESOLVED, That Section 6.1 of the Bylaws of the Board of Trustees be amended of The City University of New York be amended to create the titles "Clinical Professor–Medical Series," "CLIP Instructor," and "CUNY Start Instructor," as follows:

NOTE: New material is highlighted.

SECTION 6.1. INSTRUCTIONAL STAFF.

The board hereby establishes the following instructional staff titles:

- Chancellor
- Chancellor emeritus
- Executive vice chancellor
- Chief operating officer
- Senior vice chancellor
- Vice chancellor
- Associate vice chancellor
- University provost
- Secretary of the board
- University administrator
- University associate administrator
- University assistant administrator
- President
- Dean of the City University School of Law
- Dean of the Graduate School of Journalism
- Dean of the Sophie Davis School of Biomedical Education
- Senior vice president
- Vice president
- Assistant vice president

Senior university dean
University dean
University associate dean
University assistant dean
Dean
Associate dean
Assistant dean
Administrator
Associate administrator
Assistant administrator
Distinguished professor
University professor
Professor
Associate professor
Assistant professor
Einstein professor
Visiting distinguished professor
Clinical Professor
Distinguished lecturer
Distinguished lecturer – medical series
Distinguished lecturer – law school series
Medical professor (basic sciences)
Associate medical professor (basic sciences)
Assistant medical professor (basic sciences)
Medical lecturer
Adjunct medical professor (basic sciences)
Adjunct associate medical professor (basic sciences)
Adjunct assistant medical professor (basic sciences)
Adjunct medical lecturer
Medical professor (clinical)
Associate medical professor (clinical)
Assistant medical professor (clinical)
Adjunct medical professor (clinical)
Adjunct associate medical professor (clinical)
Adjunct assistant medical professor (clinical)
Law school distinguished professor
Law school university professor
Law school non-teaching adjunct
Law school professor
Law school associate professor
Law school assistant professor
Law school instructor
Law school library professor
Law school library associate professor
Law school library assistant professor
Law school adjunct professor
Law school adjunct associate professor
Law school adjunct assistant professor
Law school adjunct instructor
Law school lecturer
Visiting professor
Visiting associate professor
Visiting assistant professor
Adjunct professor
Adjunct associate professor

Adjunct assistant professor
 Adjunct lecturer
 Adjunct lecturer (doctoral student)
 Lecturer (full-time)
 Lecturer (part-time)
 Visiting lecturer
 Instructor
 Instructor (nursing science)
 Research associate
 Research assistant
 Graduate assistant (a-d)
 Senior registrar
 Associate registrar
 Chief college laboratory technician
 Adjunct chief college laboratory technician
 Senior college laboratory technician
 Adjunct senior college laboratory technician
 College laboratory technician
 Adjunct college laboratory technician
 College physician
 Higher education officer
 Higher education associate
 Higher education assistant
 Assistant to higher education officer
 Continuing education teacher
 Non-teaching adjunct (I-V)
 Non-teaching adjunct (doctoral student)
 Affiliated professional
 Professor of Military Science
 Affiliated medical professor
 Associate affiliated medical professor
 Assistant affiliated medical professor
 Affiliated medical lecturer
 Affiliated medical teacher
 Clinical professor—medical series
 CLIP instructor
 CUNY Start instructor

and in the Hunter College Elementary School and Hunter College High School

Principal
 Chairperson of department
 Assistant principal
 Teacher
 Assistant Teacher
 Temporary teacher
 Campus schools college laboratory technician
 Campus schools senior college laboratory technician
 Guidance counselor
 Placement director
 Education and vocational counselor
 Librarian
 Substitute teacher
 Occasional per diem substitute teacher

and in the childhood centers

Teacher
Assistant teacher

And in the educational opportunity centers (EOC)

Educational opportunity center adjunct lecturer
Educational opportunity center adjunct college laboratory technician
Educational opportunity center college laboratory technician
Educational opportunity center higher education officer
Educational opportunity center higher education associate
Educational opportunity center higher education assistant
Educational opportunity center assistant to higher education officer
Educational opportunity center lecturer

*and in the School of Journalism and in the Executive MBA Programs of the Zicklin School of Business at Baruch College:

Professional programs adjunct professor
Professional programs adjunct associate professor
Professional programs adjunct assistant professor
Professional programs adjunct lecturer
Professional programs professor (H)
Professional programs associate professor (H)
Professional programs assistant professor (H)
Professional programs lecturer (H)
Professional programs Non-Teaching Adjunct 1
Professional programs Non-Teaching Adjunct 2
Professional programs Non-Teaching Adjunct 3

and be it further

RESOLVED, That the effective date for the creation of these three titles shall be the start date of the Fall 2016 semester; and be it further

RESOLVED, That the Board of Trustees, pursuant to Section 5.1 of the Bylaws, hereby waives the requirement that notice of the amendments to the Bylaws proposed in this resolution be presented at a meeting preceding the meeting at which a vote is taken.

EXPLANATION: The resolution creates three new titles: "Clinical Professor–Medical Series," "CLIP Instructor," and "CUNY Start Instructor," all of which were agreed to in the 2010-2017 Professional Staff Congress/CUNY collective bargaining agreement that was approved at the June 27, 2016 meeting of the CUNY Board of Trustees.

The Clinical Professor–Medical Series title was negotiated in order to support the CUNY School of Medicine. The CLIP Instructor and CUNY Start Instructor titles were negotiated in order to create full-time teaching titles to support those two CUNY educational programs.

The effective date of the Clinical Professor–Medical Series title is the start of the Fall 2016 semester in order to support the CUNY School of Medicine. The effective date of the CLIP Instructor and CUNY Start Instructor titles is also the start date of the Fall 2016 semester in order to fulfill the provision in the 2010-2017 collective bargaining agreement with the Professional Staff Congress/CUNY that the full-time CLIP Instructor and CUNY Start Instructor titles would be effective with the start of the 2016-2017 academic year.

The Board is waiving the requirement that this amendment to the Bylaws be noticed at a meeting preceding the meeting at which it is voted upon in order to make the titles available as soon as possible.

B. THE CITY UNIVERSITY OF NEW YORK - TITLES OR DUTIES EXCLUDED FROM AGREEMENTS WITH THE PROFESSIONAL STAFF CONGRESS/CUNY:

RESOLVED, That effective October 20, 2010, the articles identified below of the October 20, 2010–November 30, 2017 collective bargaining agreement between The City University of New York and the Professional Staff Congress/CUNY* shall apply to instructional staff employees, other than those in the Executive Compensation Plan, the Medical Series, and the Law School Series, in functions or titles that are otherwise excluded from the agreement pursuant to Article 1 thereof for the period October 20, 2010 through November 30, 2017. Such application shall prevail during the time of service of a person in the designated titles or while the person is performing the functional duties that are the basis for exclusion from the agreement:

Article 1	Recognition (insofar as exclusions from the unit are identified)
Article 14	Leaves and Holidays (Except Section 14.9)
Article 16	Temporary Disability and Parental Leave
Article 17	Jury Duty
Article 24	Salary Schedules (in the regular appointment title, exclusive of rems)
Article 25	Research, Fellowship and Scholar Incentive Awards (for persons with faculty responsibility)
Article 26	Welfare Benefits
Article 27	Retirement
Article 29	Waiver of Tuition Fees
Article 30	Facilities and Services
Article 31	Rehiring of Persons Who Are Discontinued
Article 33	Faculty and Staff Development
Article 36	Resident Series
Article 43	Duration

and be it further

RESOLVED, That effective October 20, 2010, Articles 24.3, 26 (Welfare Benefits), 27 (Retirement), 34.1 or 35.1, as applicable, and 43 (Duration) of the October 20, 2010 – November 30, 2017 collective bargaining agreement between The City University of New York and the Professional Staff Congress/CUNY shall apply to all employees in the Medical Series and the Law School Series, other than those in the Executive Compensation Plan, in the functions and titles that are excluded from the agreement pursuant to Article 1 thereof for the period October 20, 2010 through November 30, 2017. Such application shall prevail during the time of service of a person in the designated titles or while a person is performing the functional duties that are the basis for exclusion; and be it further

RESOLVED, That with respect to articles of the aforesaid agreement not made applicable to the titles and functions referred to above, the Chancellor may issue such rules as he deems appropriate to regulate matters otherwise covered by the agreement.

EXPLANATION: In establishing the collective bargaining unit and during the course of subsequent negotiations with the Professional Staff Congress/CUNY, certain employees of the University have been excluded from coverage under the agreement by virtue of their titles or functions, based upon the confidential, policy, or managerial responsibilities of the affected employees. University employees assigned to the titles or duties excluding them from the negotiated agreement, however, hold instructional staff titles that would otherwise be covered by the agreement. The University in entering into a collective bargaining agreement did not intend to deprive its excluded employees of the provisions contained in the articles referred to in the resolution. The resolution is consistent with previous actions adopted following Board approval of the predecessor collective bargaining agreements.

*As the 2010-2017 PSC/CUNY collective bargaining agreement has not yet been drafted, the numbers of the articles referenced in this resolution are those in the 2007-2010 PSC/CUNY collective bargaining agreement. The equivalent provisions in the 2010-2017 PSC/CUNY collective bargaining agreement are made applicable to excluded instructional staff by this resolution.

C. CUNY SCHOOL OF MEDICINE - AMENDMENT TO GOVERNANCE PLAN:

RESOLVED, That the proposed amendment to the Governance Plan of the CUNY School of Medicine be adopted, effective September 8, 2016.

EXPLANATION: The proposed amendment would modify Section 3.2(b) and Section 5.1 of the Governance Plan, removing the designation of the Chair of the Department of Clinical Medicine as an *ex-officio* member of the School of Medicine's Executive Committee and the Personnel and Budget Committee, respectively.

The Chair of the Department of Clinical Medicine is responsible for providing overall leadership and oversight to the Department and its faculty, including exercising responsibility over the recruitment of faculty with appropriate expertise to meet the educational needs of the medical education curriculum and the evaluation of faculty in relation to reappointment. Accordingly, it is appropriate that the Chair of the Department of Clinical Medicine have both voice and vote on academic matters and personnel matters. A lack of voting privileges by the Chair of Clinical Medicine is a departure from the practice of other academic departments of the CUNY School of Medicine and that of other medical schools.

The proposed amendment to the Governance Plan was approved by the CUNY School of Medicine's Faculty Council at its meeting on June 17, 2016 and is recommended by its Dean.

Governance Plan for the CUNY School of Medicine

MISSION STATEMENT

The mission of The CUNY School of Medicine (the "SOM") is to produce broadly-educated, highly-skilled medical practitioners to provide quality health services to communities historically underserved by primary care practitioners. The School will recruit and educate a diverse, talented pool of students to the MD and Physician Assistant programs, expanding access to medical education to individuals from underserved communities, of limited financial resources, and of racial/ethnic backgrounds historically underrepresented in the medical profession.

ORGANIZATION AND GOVERNANCE

ARTICLE I: Dean

The Dean will be the chief academic and administrative officer of the SOM. The Dean will have general responsibility to develop, implement and administer the SOM degree programs and will report to the President of the City College of New York (the "President"). The Dean may appoint Associate Deans and Assistant Deans to assist with carrying out his/her responsibilities.

ARTICLE II: Faculty Council

Section 2.1 Responsibilities of the Faculty Council

The Faculty Council will work with the Dean to formulate educational policy for the SOM and to develop standards for admission, academic performance and degree requirements for students. It will also establish standards for the appointment, reappointment (with and without tenure) and promotion of faculty and criteria for each faculty position consistent with the Bylaws and policies of the CUNY Board of Trustees.

Section 2.2 Meetings of the Faculty Council

- a. All faculty members, including affiliated faculty members of the Department of Clinical Medicine and adjunct faculty, will be members of the Faculty Council. Voting membership will include all full-time faculty employed by the SOM. Members of the Department of Clinical Medicine and adjunct faculty members will be eligible to participate in meetings and all deliberations of the faculty, with voice but without vote on any business, and will be eligible to serve on special committees of the faculty. A majority of voting members will constitute a quorum for the purposes of conducting business. The Faculty Council will elect a Secretary from among its members, who will be responsible for preparing minutes and posting the agenda electronically.
- b. The Dean will convene the Faculty Council to meet at least twice per semester (four times per academic year). The Dean will preside at meetings of the faculty, or in his/her absence, an Associate Dean designated by the Dean will preside. Special meetings of the Faculty Council may be convened by the Dean, the Executive Committee or by petition of at least 20% of the voting members of the Faculty Council.
- c. Notice of time, place and agenda of both regular and special meetings will be posted at least one week before the date of the meeting. Minutes of the Faculty Council meeting will be appended to the agenda of the succeeding meeting for approval. At special meetings, the business conducted will be confined to the purpose for which the meeting was called.
- d. The order of business set forth for a regular meeting of the Faculty Council may be altered or suspended on motion and approval by a vote of two-thirds (2/3) of the members of the Faculty Council present and voting at any meeting where a quorum is present.
- e. All meetings will be governed by the most recent edition of Robert's Rules of Order, except that no action may be taken by the Faculty Council or any of its Standing Committees unless there is an affirmative vote of a majority of all of its members.
- f. Agendas and minutes of all Faculty Council meetings will be archived via electronic posting to the School's intranet and shared drive, or other appropriate means.

ARTICLE III: Standing Committees

Section 3.1 General Guidelines for Committees Other than the Executive Committee

- a. Each standing committee shall report to the Executive Committee at least twice annually on matters of policy and matters requiring administrative action and/or implementation. Committee reports shall be presented to the Executive Committee in the form of a concise summary emphasizing actions recommended.
- b. The Executive Committee will appoint the Chair and members of all standing committees, with the advice and consent of the Dean. Except for the Admissions Committee, whose membership is described below, the Executive Committee will determine the size of the other standing committees. Faculty will constitute the majority of the voting membership of standing committees. Those committees will be comprised of at least one representative of each department and at least one student where authorized below, and such ex-officio, non-voting administrators whom the Dean designates.
- c. In addition to the standing committees, the Executive Committee, with the advice and consent of the Dean, may establish special ad hoc committees as necessary.
- d. The terms of service of members of standing committees will be three (3) years. The initial appointments to standing committees shall be staggered (1, 2 or 3-year terms) in order to maintain continuity of membership and ensure that committees will have a turnover of no

more than one-third of their members annually.

- e. Any member who misses three (3) consecutive meetings of a committee without valid excuse will be subject to replacement by the Executive Committee upon receipt of such report from the committee chair.
- f. Individuals designated as committee chairs must be full-time members of the faculty of the SOM, except that they may not be members of the Department of Clinical Medicine. Neither the chair nor other members of standing or ad hoc committees need be members of the Executive Committee. No faculty member may serve on more than two standing committees.
- g. The faculty membership of all standing committees should include representation from all SOM departments when possible.
- h. Where mandated below, standing committees of the SOM will have representation from the SOM student body. The Executive Committee, with the advice and consent of the Dean, will appoint student representatives to standing committees from the student representatives elected in a slate by the student body in the numbers indicated below and may appoint student representatives to ad hoc committee in numbers it determines are appropriate based upon the nature and purpose of the respective committee. Each student representative to each committee will have both voice and vote, and be counted in quorum calls.
- i. The Physician Assistant program will have its own standing committees separate from those of the MD program, in accordance with guidelines of the program's accrediting body. The Executive Committee will appoint the Chair and members of those standing committees, with the advice and consent of the Dean.
- j. The standing committees may adopt operating procedures as they deem appropriate.

Section 3.2 Executive Committee

- a. Responsibilities: The Executive Committee will transact the business of the SOM in between meetings of the Faculty Council and will meet at least monthly. The Dean will consult with the Executive Committee on the allocation of institutional resources, research and training grants, exchange programs, and awards and honors for students and faculty. The Executive Committee may establish and charge special ad hoc committees as it may deem necessary, including a committee to review this Governance Plan for possible amendments periodically.
- b. Membership: The Dean will serve as chair and will be ex-officio with voice but without vote except to break a tie. In addition, the Executive Committee will include:
 - 1) All SOM Department Chairs.
 - 2) One faculty member from each department to be elected by the Faculty Council from a slate of selected or self-nominated faculty presented by each Department.
 - 3) The Associate and Assistant Deans of the SOM [and the Chair of the Department of Clinical Medicine] as ex-officio members with voice but without vote.

The Dean may invite other administrative officers of the SOM to attend meetings of the Executive Committee; these individuals will not be members of and will not have a vote on the Executive Committee.

- c. Term/ Elections: The term of office of elected members will be three (3) years. Elections to the Executive Committee will be held at a meeting of the Faculty Council during the month of May. Members of the Faculty Council will be appointed by the Executive Committee to fill vacancies arising mid-year, until an election to fill the vacancy is conducted at the next meeting of the Faculty Council.

d. Meetings:

- 1) The Dean will schedule meetings of the Executive Committee and prepare agendas for meetings. Notice of time, place, and agenda of both regular and special meetings will be posted electronically at least one (1) week before the date of the meeting. At special meetings, the business conducted will be confined to the purpose for which the meeting was called.
- 2) A quorum for the purpose of transaction of the business of the Executive Committee will be a simple majority of the eligible voting members. No proxies will be permitted either for quorum call or for voting.

Section 3.3 Curriculum Committee

- a. The Curriculum Committee will provide oversight of curriculum development, implementation and review, based on the medical education mission of the School. Functions will include the regular and systematic review of each medical school course, including educational objectives, curriculum design, course organization and assessment; the review and approval of new courses and changes to the curriculum; development of academic policies and acting on recommendations from subcommittees.
- b. The Committee will meet monthly. It will recommend changes in course and curricular content, policies and procedures. It also will collaborate with the Student Academic Progress Committee to assure uniformity of policies and assessment methods.

Section 3.4 Student Academic Progress Committee (“SAPC”)

The SAPC will monitor and assess students’ records for compliance with the program’s academic requirements, and assess student preparedness to advance at each level of the curriculum and to graduate. The Committee will report annually to the Dean and the Deputy Dean for Medical Education on all students with regard to promotion, non-promotion, requirement to repeat a year, reassessment, disciplinary action, leaves of absence or dismissal for academic or other reasons, and will recommend to the Dean candidates for the awarding of degrees. The SAPC will convene the Committee on Ethics and Professionalism, a Sub-Committee of the SAPC, to examine and address allegations of student misconduct and/or unprofessional behavior, including Honor Code violations, and will advise the SAPC and provide leadership on exercises and initiatives to promote professionalism among students.

Section 3.5 Committee on Student Appeals

The Appeals Committee is charged to review all student appeals referred to it and to determine whether such appeals have merit and should be granted.

ARTICLE IV: Admissions Committee

Section 4.1 Responsibilities: The Admissions Committee is charged to select and admit students to the SOM, and to establish and revise admissions policies and procedures, as appropriate. The Director of Admissions will present proposed policy changes to the Admissions Committee for discussion and approval.

Section 4.2 Voting: All final decisions about admission of applicants will be made by the voting membership of the Admissions Committee. Faculty will constitute the majority of the voting membership of the Committee; no vote may be taken in any convened meeting where faculty does not constitute a voting majority.

Section 4.3 Membership: Membership of the Admissions Committee will include: basic sciences faculty (4), clinical faculty (4), faculty members from the Department of Clinical Medicine (2), at-large members appointed by the Dean, to include faculty or staff from student support units selected based upon their academic, experiential and personal qualities (2), and medical students elected annually for

one-year terms by the student body (4). Ex-officio, non-voting members will include: Associate Dean for Student Affairs; the Assistant Deans for Basic Science Curriculum, and for Clinical Curriculum; the Assistant Dean for Medical Education and Faculty Development; and the Executive Director, Director and Associate Director of Admissions.

Section 4.4 Chair: The initial chair of the Admissions Committee will be a faculty member appointed by the Executive Committee, with the advice and consent of the Dean. Subsequent chairs will be elected by vote of the Committee members.

ARTICLE V: Personnel and Budget Committee ("P & B Committee")

5.1 Membership: The P & B Committee will operate in accordance with the Bylaws of the Board of Trustees of the City University of New York. The Dean will serve as chair and will be ex-officio with voice but without vote. In addition, the P & B Committee will include:

- a. All SOM Department Chairs.
- b. One faculty member from each department to be elected by the Faculty Council from a slate of selected or self-nominated faculty presented by each Department.
- c. The Associate and Assistant Deans of the SOM [and the Chair of the Department of Clinical Medicine] as ex-officio members with voice but without vote.

5.2 Duties: The duties of the P & B Committee will include reviewing and making recommendations to the Dean on faculty appointment, reappointment, promotion, and tenure, the appointment of Distinguished Professors and Named Chairs, reviewing and making recommendations on applications for fellowship and other leaves, and recommending to the Dean the creation or abolition of SOM Departments. The recommendations of the P & B Committee regarding appointments, reappointments, promotion and tenure will be subject to review by the College-wide P & B Committee, and the final decision will rest with the President.

ARTICLE VI: Departments

Section 6.1 Establishment of Departments

- a. Departments of the SOM will include the Departments of Community Health and Social Medicine, Pathobiology, Medical Education, Physiology, Pharmacology and Neuroscience; and Clinical Medicine.
- b. The Department of Clinical Medicine will serve as the academic home for faculty in clinical disciplines who provide oversight of students' clinical instruction. Clinicians in Affiliated faculty titles, including but not limited to the Affiliated Medical Professor series titles, will be appointed to the Department of Clinical Medicine. Affiliated faculty members will include licensed health care professionals who are employees of affiliated hospitals and health centers and who do not receive compensation from nor have employment status at CUNY.
- c. Additional departments may be established and organized based upon some or all of the following criteria:
 - 1) recognition as a discipline by special examination and/ or certification;
 - 2) traditional recognition as an educational unit;
 - 3) major educational/research interests in an organ system or scientific discipline; and
 - 4) convergence of responsibilities traditionally incumbent upon a department, including but not limited to teaching responsibilities, research activities; and/or recognition as a means of facilitating the goals of the School, including emphasis on primary care, population

health, and socio-medical sciences, and improved health care in medically underserved areas.

- d. Departments of the SOM may be created or deleted upon the recommendation of the Dean and with the approval by affirmative vote of two-thirds (2/3) of the members of the Executive Committee at a meeting for which the subject will have been noted on an agenda distributed at least one week in advance. Establishment of new departments will be made in accordance with the bylaws and policies of the CUNY Board of Trustees.

Section 6.2 Department Chairs

The Dean will appoint Department Chairs in consultation with the applicable department and may appoint Deputy Chairs in consultation with the applicable department. Chairs will have the authority and responsibilities described in Article 9.3 of the Bylaws of the CUNY Board of Trustees.

Section 6.3: Clinical Professors, Lecturers and Distinguished Lecturers

The Dean is authorized to appoint faculty members in the titles of clinical professor, lecturer, or distinguished lecturer either to specific departments or generally to the SOM.

ARTICLE VII: Amendment of the Governance Plan

Section 7.1 Amendments to this Governance Plan of the SOM may be proposed by a petition or affirmative vote of 20% of the voting members of the Faculty Council. Amendments may be adopted by an affirmative vote of two-thirds (2/3) of the members of the Faculty Council provided that the text of the proposed amendment has been sent in writing to every member of the Faculty at least one week before the meeting at which the proposed amendment is to be considered.

Section 7.2 Adopted amendments are subject to the approval of the CUNY Board of Trustees before they become effective.

Section 7.3 The Executive Committee will appoint an ad hoc committee to review the Governance Plan periodically for possible revisions.

D. BARUCH COLLEGE - NAMING OF THE PAUL H. CHOOK DEPARTMENT OF INFORMATION SYSTEMS AND STATISTICS:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of "The Paul H. Chook Department of Information Systems and Statistics" within the Zicklin School of Business at Baruch College.

EXPLANATION: The Paul H. Chook Trust provided for over \$2.5 million for the Baruch College Fund upon Mr. Chook's death in 2014.

Paul H. Chook graduated from Baruch College in 1949 and was also an alumnus of Columbia University's Graduate School of Business. He taught undergraduate and graduate courses in statistical methods and analysis at Baruch College over a period of 12 years.

Paul Chook's professional career spanned more than 40 years in the advertising and publishing businesses. He specialized in marketing and advertising research to guide planners in media evaluation and advertising development. He served as President of Alfred Politz Media Studies, President of W.R. Simmons Research, Vice President of Young & Rubicam, and Executive Vice President of Ziff-Davis Publishing and the CBS Magazine Division. He also was a Director and Board Chairman of the Advertising Research Foundation, a member of the Market Research Council and was elected to the MRC Hall of Fame.

In recognition of Paul H. Chook's generosity, the College requests the Board's approval to name "The Paul H. Chook Department of Information Systems and Statistics" in the Zicklin School of Business.

E. BARUCH COLLEGE - NAMING OF THE MIRIAM AND CHARLES TANNENBAUM CLASSROOM:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of "The Miriam and Charles Tannenbaum Classroom," located in Room 11-140 of the Newman Vertical Campus at Baruch College.

EXPLANATION: Helen Mills and Gary Tannenbaum have made a gift of \$100,000 to the Baruch College Fund. Mr. Tannenbaum graduated from Baruch College in 1970 with a Bachelor's degree in Business Administration and Ms. Mills completed post-graduate work at the Zicklin School of Business at Baruch College from 1972 to 1976. Ms. Mills currently serves as a Trustee of the Baruch College Fund and Co-Chair of its Development Committee.

Ms. Mills and Mr. Tannenbaum have more than 30 years of experience investing and managing real estate in New York and the surrounding area. They have devoted themselves as volunteers to a wide range of civic and community organizations, both in New York and in Ms. Mills' native Kentucky.

In 2005 Ms. Mills co-founded the Helen Mills Event Space and Theater, a special event venue in New York that hosts a variety of corporate, social, non-profit and arts events. Mr. Tannenbaum is a principal at Milton Management Corp.

In recognition of Ms. Mills' and Mr. Tannenbaum's generosity, the College recommends that Room 11-140 of the Newman Vertical Campus be named "The Miriam and Charles Tannenbaum Classroom" in honor of Gary Tannenbaum's parents.

F. BROOKLYN COLLEGE - NAMING OF THE ROBERT M. GLASSMAN '48 LECTURE HALL AT BROOKLYN COLLEGE:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of "The Robert M. Glassman '48 Lecture Hall" at Brooklyn College.

EXPLANATION: Robert M. Glassman was a Brooklyn native and a proud graduate of New Utrecht High School and Brooklyn College. In memory of his love of Brooklyn College, Mr. Glassman's wife, Sandra, has pledged \$1 million to establish the Robert M. Glassman '48 Fund, which will support Presidential Scholarships and Macaulay Honors Opportunity Fund awards.

Bob Glassman worked many jobs during his youth, including stints at the original Nathan's in Coney Island, as a Good Humor man, and many summers during college at White Roe Lake Hotel in the Catskills. Bob majored in Economics at Brooklyn College, and started his own business while still an undergraduate. After graduating from the College, he established a children's apparel company, Kenilworth Sportswear, which he successfully grew from a one-man operation to an organization with national distribution and more than 350 employees. Bob remained president of the company until his retirement in 2006.

His wife Sandra, née Gottesman, is also a Brooklyn College alumna who graduated in 1956. Bob and Sandra were partners in business and life for more than 60 years, and had three children and four grandchildren. Bob died on August 4, 2014, at the age of 87.

In recognition of this generous gift, the College identified the lecture hall located at 320 Whitehead Hall as a site to name in memory of Mr. Glassman. Therefore, the College requests the approval of the CUNY Board of Trustees to name this room "The Robert M. Glassman '48 Lecture Hall."

G. THE CITY COLLEGE OF NEW YORK - NAMING OF THE STUART Z. KATZ ENDOWED PROFESSORSHIP:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of “The Stuart Z. Katz Endowed Professorship” in the Division of Humanities and Arts at The City College of New York.

EXPLANATION: In August 2016, Stuart Z. Katz donated \$1,000,000 to establish the “Stuart Z. Katz Endowed Professorship” to support outstanding faculty in the Division of Humanities and Arts at City College. It was an outright donation of appreciated stock. The gift will be administered through The City College Fund.

Stuart Z. Katz graduated from City College in 1964 with a B.S. in political science. He was inducted into Phi Beta Kappa, the oldest and one of the most selective academic honor societies in the nation. He earned his J.D. from New York University Law School in 1968 and pursued a career as an attorney. He has been a partner for most of his career at Fried, Frank, Harris, Shriver and Jacobson, and now serves as Counsel to the firm. In 2009, Katz became an adjunct professor at NYU Law School, where he teaches a course on mergers and acquisitions. In addition to his professional accomplishments, since 2011 he has been a member of the Leadership Council at the Friedman Brain Institute at Mount Sinai Hospital in Manhattan.

In recognition of his generosity, the College requests that the Board approve the naming of “The Stuart Z. Katz Endowed Professorship” in the Division of Humanities and Arts at The City College of New York.

H. HUNTER COLLEGE - NAMING OF “THE JODY” GRADUATE DANCE STUDIO:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of a dance studio-classroom located on the fifth floor of Thomas Hunter Hall at Hunter College as “The Jody” in tribute to Jody Gottfried Arnhold.

EXPLANATION: Jody Gottfried Arnhold has agreed to contribute \$500,000 to The Hunter College Foundation to be applied toward the renovation of a dance studio on the fifth floor of Thomas Hunter Hall. One-quarter of the pledged amount has been received to date.

A former dancer and public school dance teacher, Jody Gottfried Arnhold is the founding Chairman of Hunter’s Dance Advisory Board and a member of the Hunter College Foundation. Ms. Arnhold has served as the Vice Chairman of The Center for Arts Education and is Honorary Chairman of Ballet Hispanico, a Board member of the 92nd Street Y, and the founding director of the Dance Education Laboratory. She also serves on the Arts Advisory Committee for the New York City Department of Education (DOE), and as committee Co-Chair for the creation of the DOE Curriculum Blueprint for Teaching and Learning in Dance. Ms. Arnhold is the daughter of Hunter College alumna Lenora Marcus Gottfried, Hunter College Class of 1935, and the niece of Ruth and Frieda Gottfried, who also attended Hunter College in the 1930s.

Ms. Arnhold and her family have previously committed over \$2.2 million dollars to launch the Arnhold Graduate Dance Education Program at Hunter College in an effort to increase the number of dance teachers certified to teach in public schools and colleges. A former dance teacher herself, Jody Gottfried Arnhold believes that “dance should be a part of every child’s education.”

In recognition of Ms. Arnhold’s generosity and devoted service to Hunter College and especially to its Dance program, the College wishes to name a dance studio on the 5th floor of Thomas Hunter Hall “The Jody.”

I. HUNTER COLLEGE - NAMING OF THE THEODORE KHEEL VISITING FELLOW IN TRANSPORTATION POLICY:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of “The Theodore Kheel Visiting Fellow in Transportation Policy” at Hunter College.

EXPLANATION: In tribute to its late founder, Theodore W. Kheel, the preeminent labor negotiator, lawyer, and environmentalist, the Nature Nurture Foundation has pledged \$450,000 to establish and support “The Theodore Kheel Visiting Fellow in Transportation Policy” at Hunter College. One-third of the pledged amount has been received to date.

The Kheel Fellow will bring to Hunter College expertise as a practitioner-in-residence, focusing on urban transportation policy and the creation of a balanced transportation system in New York City, with a view toward serving as a case model for other urban centers around the world. The Kheel Fellow will be based at the Roosevelt Public Policy Institute at Hunter College over the course of a year, with substantial and well-defined assignments, including research, teaching, faculty development, student engagement, and public programming.

The Nature Nurture Foundation was founded by Theodore Kheel in 1991 in an effort to resolve what he perceived to be the intensifying conflict between the indispensable goals of environmental protection and economic development. Robert J. Kheel, Theodore Kheel’s son, is President and Treasurer of the Nature Nurture Foundation; his sister, Jane Kheel Stanley, serves as its Vice President. The Nature Nurture Foundation has been instrumental in helping to found a number of other organizations including the CUNY Institute for Sustainable Cities.

In recognition of the Nature Nurture Foundation’s generous support of Hunter College, and to honor Theodore Kheel’s lasting contribution to the environmental movement and specifically to finding solution to urban transportation challenges, the College wishes to name “The Theodore Kheel Visiting Fellow in Transportation Policy.”

J. HUNTER COLLEGE - NAMING OF THE ELISE C. TEPPER VISITING EDUCATION FELLOW:

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of “The Elise C. Tepper Visiting Education Fellow” at Hunter College.

EXPLANATION: Marvin B. Tepper, through his family foundation, has contributed \$300,000 to the Hunter College Foundation in honor of his wife, Elise C. Tepper, to establish and support “The Elise C. Tepper Visiting Education Fellow” at Hunter College. The Tepper Fellow will be a practitioner-in-residence at Hunter College over the course of a semester, with substantial and well-defined assignments in the areas of teaching, advising, and student, faculty and public engagement.

Mrs. Elise C. Tepper is a 1956 graduate of Hunter College, and has been a loyal contributor to the Hunter College Annual Fund for 25 years. Mr. Marvin B. Tepper is a Partner at Sterling Equities. He has worked for more than 30 years in legal, finance, tax, and investment matters. Prior to joining Sterling Mr. Tepper was a Senior Partner in a New York law firm where he built an extensive practice in real estate, corporate, and commercial matters. Mr. Tepper received a law degree from New York University’s School of Law and an A.B. degree from New York University. Mr. Tepper, who participates in various civic and philanthropic organizations, currently serves on the Board of Directors of The New York Mets and as a partner in the Brooklyn Baseball Company, owner of the Brooklyn Cyclones.

In recognition of the Teppers’ long and generous support of Hunter College, the College requests Board approval to name “The Elise C. Tepper Visiting Education Fellow” at Hunter College.

K. THE CITY UNIVERSITY OF NEW YORK - APPOINTMENT OF LINDA T. CHIN AS COMMISSIONER OF THE CITY UNIVERSITY OF NEW YORK CIVIL SERVICE COMMISSION:

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes the Chancellor of The City University of New York to appoint Linda T. Chin as a Commissioner of the Civil Service System of The City University of New York, for a term to commence on September 8, 2016 and to expire on May 31, 2022.

EXPLANATION: Linda T. Chin is being recommended to replace Tilden LeMelle, who has resigned after serving as Commissioner of The City University Civil Service Commission since 1997. The appointment of Ms. Chin will enable The City University of New York to continue to operate under the Rules and Regulations of its Civil Service Commission, as approved by the New York State Education Law and as governed by the New York State Civil Service Law.

Since 2006 Ms. Chin has been on the faculty of St. John's University in the Division of Criminal Justice and Legal Studies. Before that, she served as Special Counsel to the President and Dean of Faculty & Staff Relations at Hunter College. She has experience as a corporate attorney in addition to serving as General Counsel to the New York State Judicial Commission on Minorities. A member of the New York State Women's Bar Association, she has a broad spectrum of community service that includes serving as Commissioner of the New York City Commission on the Status of Women.

Ms. Chin received her J.D. from Brooklyn Law School. She also holds a Master's degree in Languages and Literature from Columbia University's Teachers College, an M.A. in Educational Administration and Supervision from Pace University, and a B.A. in History and Asian Studies from The City College of New York.

L. DISTINGUISHED PROFESSOR: RESOLVED, That the following be designated Distinguished Professor in the department, and the college, and for the period indicated, with compensation of \$28,594 per annum in addition to their regular academic salary, subject to financial ability:

COLLEGE	NAME	DEPARTMENT	EFFECTIVE
The Graduate School	Charles W. Mills	Philosophy	October 1, 2016

NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be approved:

A. NEW YORK CITY COLLEGE OF TECHNOLOGY - EXECUTION OF LEASE RENEWAL FOR 25 CHAPEL STREET, PART GROUND FLOOR, BROOKLYN, NEW YORK:

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel to execute a lease renewal for seventeen months, for approximately 21,000 rentable square feet of space, at 25 Chapel Street, Part Ground Floor, Brooklyn, New York, on behalf of New York City College of Technology. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: At 25 Chapel Street in Brooklyn, the NYCCT has occupied 21,000 square feet of flexible office and classroom space on part of the Ground Floor since 2007. The current lease will expire on January 31, 2017. The college will only need continued use of this space until June 30, 2018, thereafter these functions will be relocated elsewhere on campus.

Under the existing lease the current gross annual rent is \$792,369.00 (\$37.73/SF). In order to secure the short-term occupancy of this space, the University and the Landlord have agreed to a renewal of the existing lease. Pursuant to the renewal agreement, the extended term will start on February 1, 2017 and end on June 30, 2018. The base rent for the renewal period will be \$945,000.00 (\$45.00/SF) per annum for the entire term.

The Landlord will continue to be responsible for cleaning, HVAC, exterior and structural repairs. The University will continue to be responsible for routine interior repairs.

B. BARUCH COLLEGE, CITY COLLEGE, COLLEGE OF STATEN ISLAND, AND QUEENS COLLEGE – UPGRADE OF FIRE ALARM SYSTEMS IN VARIOUS BUILDINGS:

RESOLVED, That the Board of Trustees of The City University of New York (CUNY) requests the City University Construction Fund (CUCF) to execute a Purchase Order for the services to design, purchase and install Fire Alarm Systems, including central monitoring stations, in a total of 21 different buildings at Queens College (13), College of Staten Island (5), City College (2), and Baruch College (1) under an existing New York State Office of General Services Contract. The contract has been approved as to form by the University Office of General Counsel.

The table listing the specific buildings on each campus is attached. The total cost of all such purchases shall be chargeable to the State Capital Construction Fund under a new project to be set up with the New York State Dormitory Authority, for an amount not to exceed \$22,000,000.

EXPLANATION: This project will undertake a comprehensive review of the fire alarm systems in 21 different buildings on these four campuses and upgrade the fire alarm systems in these buildings as necessary.

The scope of work includes:

1. Preparation of plans and specifications for the installation of the Fire Alarm Systems and Central Monitoring Stations;
2. Obtaining plan approval from NYC DOB and Fire Department;
3. Labor and materials required for the complete fire alarm systems and Central Monitoring Stations.

C. BARUCH COLLEGE - LIBRARY AND TECHNOLOGY BUILDING - STUDENT COMPUTER LAB:

RESOLVED, That the Board of Trustees of The City University of New York (CUNY) requests the City University Construction Fund (CUCF) to execute a construction contract on behalf of Baruch College for the renovation of the Student Computer Lab on the 6th Floor of the Library and Technology Building. The Contract will be awarded by competitive sealed bid consistent with the CUCF Guidelines for Procurement Contracts. The contract cost shall be chargeable to New York State Capital Construction Fund, Project No. 3153809999, at an amount not to exceed \$1,700,000. The contract has been approved as to form by the University Office of General Counsel.

EXPLANATION: The current student computer lab no longer meets the needs of Baruch College. Expanding the lab by approximately 3,200 square feet will allow the Lab to accommodate at least 50 additional seats. The renovation will also address recent changes in the way that students study: the new desks that will replace the existing carrels are more flexible, allowing students to work either individually or in small groups. The relocation of the Help Desk within the computer lab will maximize use of the space to service as many users as possible, while improving functionality, security, circulation, and staff productivity.

This project will be a CUNY managed project, and the contract will be held by the CUCF.

D. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - 199 CHAMBERS STREET - NEW WINDOW INSTALLATION:

RESOLVED, That the Board of Trustees of The City University of New York (CUNY) requests the City University Construction Fund (CUCF) to execute a construction contract on behalf of Borough of Manhattan Community College (BMCC) for the installation of new windows on the 2nd Floor of 199 Chambers St. (south side). The contract will be awarded by competitive sealed bid consistent with the CUCF Guidelines for Procurement Contracts. The contract shall be funded with 50% City and 50% State funds, under a DASNY

project, for an amount not to exceed \$800,000. The contract will be approved as to form by the University Office of General Counsel.

EXPLANATION: BMCC will install new windows in the west-facing wall of 199 Chambers St. on the second floor. The installation of the new windows will offer views of the Hudson River and bring natural light into the adjacent spaces, making them more useful as offices and for student services.

This project will be a CUNY managed project, and the contract will be held by the CUCF.

NO. 6. EXECUTIVE COMMITTEE: Notice of Action Taken (September 7, 2016), for informational purposes:

A. MACAULAY HONORS COLLEGE - APPOINTMENT OF DEAN:

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Mary C. Pearl as Dean of the Macaulay Honors College, effective September 8, 2016, at a compensation to be recommended by the Chancellor to the Board, subject to financial ability.

EXPLANATION: The Search Committee, Chaired by Trustee Charles Shorter, at the conclusion of an extensive national search, recommended four finalists for the Dean of the Macaulay Honors College. The Chancellor is recommending Mary C. Pearl as Dean. Dr. Pearl has been the Interim Dean of the Macaulay Honors College since January of this year. She had previously served there as the Associate Dean and Chief Academic Officer since 2012. Prior to joining Macaulay, Dr. Pearl held positions as the Executive Director and President of the Ecohealth Alliance (formerly Wildlife Trust), Founding Dean and Administrative VP, SUNY Stony Brook Southampton, and Chief Executive Officer of the Garrison Institute. Among her research interests are conservation biology, behavioral ecology, ecosystem health and infectious disease emergence, international environmental conservation policy and implementation, science education and training, and resource conflict management. She earned B.A., M.Phil., and Ph.D. degrees all from Yale University.