

**BOARD OF TRUSTEES  
THE CITY UNIVERSITY OF NEW YORK  
205 EAST 42<sup>ND</sup> STREET  
NEW YORK, NEW YORK 10017**

**REVISED  
CALENDAR**

**OCTOBER 26, 2016**

**NO. 1. CHANCELLOR'S UNIVERSITY REPORT:** RESOLVED, That the Chancellor's University Report for October 26, 2016 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's University Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meeting of September 26, 2016 be approved.

**NO. 3. COMMITTEE ON FISCAL AFFAIRS:** RESOLVED, That the following items be approved:

**A. HUNTER COLLEGE - PURCHASE OF AUDIO VISUAL EQUIPMENT AND INTEGRATION/LIBRARY TECHNOLOGY UPGRADE:**

RESOLVED, That the Board of Trustees of The City University of New York authorize Hunter College to purchase Audio Visual Equipment and Integration from CDW-G under an existing City of New York contract, pursuant to law and University regulations. Such purchases shall not exceed \$565,000 this fiscal year ending June 30, 2017; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Hunter College to purchase Audio Visual Equipment and Integration from CDW-G under existing New York City Department of Education contract, pursuant to law and University regulations. Such purchases shall not exceed \$333,206 this fiscal year ending June 30, 2017.

EXPLANATION: Hunter College is upgrading the technology in its Library and will be converting mostly archival space into a state-of-the-art student success hub, consisting of learning centers that will foster collaborative learning and providing the tools and equipment necessary for student engagement and success.

The contracts will provide audio-visual equipment, software and installation of interactive media displays, live lecture streaming, an interactive media wall, a technologically advanced lecture hall, A/V equipped meeting rooms and interactive media stations that will bring Hunter College to the forefront of interactive learning by providing equipment necessary to encourage student collaboration and research. Additional laptops will be purchased for student use in the library.

CDW-G was able to provide Hunter College with both equipment and integration that met requirements and was significantly lower than the other vendor proposal that was received. CDW-G is providing the equipment specified under their New York City Department of Information Technology and Telecommunications (DOITT) contract; the integration services will be provided via their New York City Department of Education (DOE) contract. Both contracts were the result of a competitive bid process by NYC and DOE and therefore pricing was determined to be fair and reasonable.

**B. THE CITY UNIVERSITY OF NEW YORK - FY 2017-2018 UNIVERSITY BUDGET REQUEST:**

RESOLVED, Subject to the availability of resources, CUNY seeks additional investment funds of \$235.6 million for the University. This total includes \$194.4 million for the senior colleges and \$43.3 million for the community colleges. At the senior colleges, \$50.1 million is for baseline needs, \$68 million is for recent collective bargaining agreements and \$76.3 million is for strategic investments. At the community colleges, \$14.1 million is for baseline needs and \$29.2million is for the investment plan. New York City has already committed to provide to \$23.4 million of the total need. The University will self-fund \$14.2 million through its Administrative Efficiencies Action Plan. The request includes a four year extension of the predictable tuition policy, with maximum annual increases \$250 at the senior colleges and \$100 at the community colleges.

**NOTE: A draft Operating Budget Request for FY2017-2018, is on file in the Office of the Secretary of the Board and at <http://www2.cuny.edu/wp-content/uploads/sites/4/page-assets/about/trustees/meetings-of-the-board/FY2018-Budget-Request-10-23-16.pdf>.**

EXPLANATION: With the 2017-2018 Budget Request, the University enhances its capacity to carry out its mission of access and opportunity for New Yorkers and its commitment to meet the economic and educational needs of New York State and New York City. CUNY's strategic priorities are based on the new four year Master Plan and align with the priorities of the state and city. They include initiatives that will speed student progress toward degree attainment, improve access and retention, provide experiential learning opportunities that prepare students for the workforce and boost civic engagement and community service, and assist students in achieving post graduate success whether that is transferring to advanced degree programs or beginning their career paths.

State and City financing of fixed mandatory needs, such as contractually required incremental salary increases, and fringe benefit and building rental cost increases, will allow existing funding to remain in programmatic areas so that the University can continue to provide high quality services in support of its statutory mission and its commitment to all New Yorkers.

**NO. 4. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:** RESOLVED, That the following items be approved:

**A. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENT TO THE GOVERNANCE PLAN:**

RESOLVED, That the proposed amendment to the Governance Plan of The Graduate School and University Center be adopted, effective October 24, 2016.

EXPLANATION: The amendment to the Governance Plan of The Graduate School and University Center is designed to update the Plan. The amendment was approved by the Graduate Council on May 5, 2016 and is recommended by the President.

Section 3 of the Plan governs degree programs. The proposed amendment adds language to Section 3.3.C to clarify that changes to a degree program's governance may be considered "after timely notification to the program's faculty and students of the proposed changes." The addition of this language clarifies that the requirement to notify faculty and students of proposed changes to a program's governance applies equally to changes submitted and proposed by the Executive Committee of the program, and to changes submitted by petition signed by 30% of the program's faculty and students.

**GOVERNANCE OF THE GRADUATE SCHOOL  
OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER THE CITY  
UNIVERSITY OF NEW YORK**

Proposed- May 2016

**Sec. 1 ADMINISTRATIVE OFFICERS**

**1.1 President**

The President of The Graduate School and University Center, hereafter referred to as The Graduate School, is the chief academic and administrative officer.

The President has general responsibility to develop, implement, and administer the doctoral programs of the University, other graduate programs, and centers and institutes of The Graduate School in accordance with the decisions of the Board of Trustees of The City University of New York.

The President has responsibility and authority for The Graduate School comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the CUNY Board of Trustees.

**1.2 Provost**

The Provost of The Graduate School is appointed by and responsible to the President and is the principal academic officer of The Graduate School, with responsibilities as the President may assign.

**1.3 Vice Presidents**

Vice Presidents of The Graduate School are appointed by the President of The Graduate School in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Vice Presidents have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

**1.4 Deans**

Deans of The Graduate School are appointed by the President of The Graduate School in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

**Sec. 2 ADMINISTRATIVE BODIES**

**2.1 Graduate Council**

The governing body of The Graduate School is the Graduate Council, which operates in accordance with its Bylaws. The membership of the Graduate Council shall be specified in the Graduate Council Bylaws. A majority of the voting members of the Graduate Council shall constitute a quorum.

**2.1A Functions**

The functions of Graduate Council shall be:

1. To formulate educational policy for all graduate work in doctoral programs at the

Graduate School and in other graduate programs of The Graduate School, to set standards of admission and academic performance, and curriculum and degree requirements.

2. To approve programs and curricula leading to the doctoral degree and to approve other graduate programs of The Graduate School and the curricula of these programs.
3. To recommend to the CUNY Board of Trustees the granting of honorary and graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.
4. To consider any other academic matters of The Graduate School and to make recommendations to the CUNY Board of Trustees.
5. To receive, consider, approve, and forward, as appropriate, reports and recommendations of the Council's standing committees.
6. To review, and act on revisions to the Governance document of The Graduate School of the Graduate School and University Center, and to the Bylaws of Graduate Council of the Graduate School of the Graduate School and University Center.

#### 2.1B Chair

1. The President of The Graduate Center shall be Chair of Graduate Council and shall preside over its meetings. In the absence of the President, the Chair of the Executive Committee of the Council shall preside.
2. The Chair of the Executive Committee of Graduate Council shall preside over the meetings of the Executive Committee. The Chair shall serve for a two-year term and shall be elected by the voting members of the Council from among the faculty representatives of the Council at its final spring meeting during years when elections are scheduled.

#### 2.1C Committees

The Graduate Council shall establish Standing Committees as enumerated and such other committees as it deems necessary to the discharge of its responsibilities. Each committee shall consist of faculty members and student members as specified in the Graduate Council Bylaws.

1. Executive Committee
2. Committee on Structure
3. Committee on Curriculum and Degree Requirements
4. Committee on Research
5. Committee on Committees
6. Committee on Student Services
7. Committee on Student Academic Appeals
8. Library Committee
9. Committee on Information Technology

## 2.2 Committees of The Graduate School

### 2.2A Academic Review Committee

This committee shall consist of the Provost as Chair (nonvoting) and six members elected by the Executive Officers from among their ranks. Each elected member shall

serve for two years. The terms shall be staggered so that half of the total members are elected each year. The committee shall review all proposals for appointments to The Graduate School faculty, as well as reappointments, nonreappointments, promotions, tenure, and fellowship leaves of absence, and shall make its recommendations to the President.

#### 2.2B Doctoral and Graduate Students' Council

The Doctoral and Graduate Students' Council here and after known as the Doctoral Students' Council is the official representative body of the students of the Graduate Center.

#### 2.2C Executive Committee of the Doctoral Students' Council

The Executive Committee of the Doctoral Students' Council shall be the President's Student Advisory Committee. It shall advise the President in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and other matters as the President may request.

#### 2.2D Doctoral Faculty Policy Committee

The Doctoral Faculty Policy Committee shall be directly elected by the faculty of the Graduate School and functions as the voice of the doctoral faculty of The Graduate School. It may bring items for action to Graduate Council on its own initiative.

#### 2.2E Ad Hoc Committees

Ad hoc committees may be created as needed, either by appointment by the President or by Graduate Council election.

### **Sec. 3 DEGREE PROGRAMS**

#### **3.1 New Degree Programs**

3.1A The development of new degree programs or the revision of existing programs is the prerogative of the faculty. The development of new degree programs shall follow the City University's Office of Academic Affairs specific guidelines for Letters of Intent and Proposals for new degree programs.

3.1B The following procedures are required for new degree programs:

1. A letter of intent should include information about the proposed program's purposes and learning goals, need, student demand, curriculum, faculty, and cost assessment. The Letter of Intent will be reviewed by the Committee on Curriculum and Degree Requirements and, if approved, by Graduate Council. If approved by Graduate Council, the letter of intent will be forwarded to the City University's Office of Academic Affairs for review.

2. If the letter of intent is approved by the City University's Office of Academic Affairs, a full proposal will be developed with more detail and greater documentation, including the required external evaluation.

3. The full proposal will be reviewed by Committee on Curriculum and Degree Requirements and, if approved, by Graduate Council. If approved by Graduate Council, the proposal will be forwarded to the City University's Office of Academic Affairs for review prior to consideration by the City University's Board of Trustees Committee on Academic Policy, Programs, and Research and, finally, by the Board of Trustees.

4. Program proposals approved by the City University's Board of Trustees will be forwarded to the New York State Department of Education for review and final authorization.

- 3.1C During the period between the inception of a new degree program at The Graduate School and the approval of its governance by the Committee on Structure and by the Graduate Council, the interim structure shall be as follows: The President, with input from the program's planning committee, shall appoint an Executive Officer (EO) of such Doctoral Program and the EO of the Master of Liberal Studies or Director of any Graduate Center MA Program. In addition, the President shall appoint five members of the Executive Committee from the program's faculty including at least one from any college that has or will have at least six faculty on the initial program faculty, and including at least one from among those who have full-time appointments at The Graduate School. All other rules and regulations of The Graduate School and of the City University Board of Trustees Bylaws shall also apply during the interim period.
- 3.1D After a new program has been in existence for one academic year, it shall draw up a detailed governance structure consistent with this Governance document and the Graduate Council Bylaws of The Graduate School. For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer, and half of whom shall be students elected for that purpose by the student body by mail, email, or other electronic means. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20 percent of the students in the program, whichever is fewer.
- 3.1E The governance proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty-student meeting, be submitted to a vote of faculty and students by mail, email, or other electronic means. Faculty and students shall vote separately. A majority of those voting in each group must vote affirmatively for the proposal to pass.
- 3.1F A description of the program governance shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendations to Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarters vote of the Graduate Council members present.

The description of the program governance shall include:

1. The composition of the Executive Committee and the Standing Committees described in this Governance document;
2. The composition and functions of other committees the program may wish to establish;
3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership pursuant to Section 6.4B, and the responsibilities and prerogatives of the student members.

### **3.2 General Provisions for Program Governance**

- 3.2A Proposals for doctoral and master's program governance or amendments thereto shall be explicit in all of their provisions and shall not "incorporate by reference" the provisions of the Bylaws of the Graduate Council, Bylaws of the City University, or other regulation or legislation.
- 3.2B Formal provisions shall be made for the expression of student opinions on decisions affecting appointments, promotion, and tenure of individual faculty members.

- 3.2C In programs with subprograms, the subprogram governance shall conform to relevant portions of this Governance document regarding program structure. It is the Executive Officer's responsibility to determine that this adherence to The Graduate School governance exists, and the responsibility of the program Executive Committee to approve any changes necessary to bring subprogram structures into conformity with the Governance document of The Graduate School.
- 3.2D Certificate Programs shall have a Coordinator and a five member standing advisory committee elected by the faculty of the program(s) in which the certificate program is housed.
- 3.2E The procedures of Graduate School committees, programs, and subprograms shall be governed by the latest edition of ROBERT'S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with this Governance document and the Graduate Council Bylaws of The Graduate School.

### **3.3 Modification of Program Governance Structure**

- 3.3A With the approval of the Committee on Structure and Graduate Council, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions prevailing in a doctoral program.
- 3.3B Programs may at any time propose a change in their structure within the requirements of the Governance document of The Graduate School provided that changes are submitted by a majority of the program's Executive Committee, and after timely notification to the program's faculty and students of the proposed changes, to the Committee on Structure for review and recommendation to Graduate Council for its consideration.
- 3.3C If at least 30 percent of the doctoral faculty or 30 percent of the matriculated students in a program sign a proposal to change the program's structure, **after timely notification to the program's faculty and students of the proposed changes**, the proposal shall be considered by the Committee on Structure of the Graduate Council. If the Committee on Structure approves the proposal, it shall forward the proposal with its recommendation to Graduate Council for its approval.

### **3.4 Executive Officer**

- 3.4A Each doctoral program of The Graduate School and the Master of Arts (M.A.) Program in Liberal Studies shall have an Executive Officer responsible for administering the affairs of the program in accordance with this Governance document, and with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.
- 3.4B The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty, and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.
- 3.4C The Executive Officer shall preside at meetings of the program's faculty, Executive Committee, and Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and actions concerning the affairs of the program, subject to the powers delegated by this Governance document to the program's faculty. The Executive Officer shall serve ex officio as a voting member of all program committees.
- 3.4D Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.

- 3.4E The Executive Officer shall work with chairs of CUNY college departments in the Executive Officer's discipline to develop procedures for making new faculty appointments useful both to the college departments and to The Graduate School. The Executive Officer shall try to ensure that when department chairs recruit part-time faculty, they give preference to qualified students enrolled in the doctoral programs, in accordance with the policies of The City University of New York.

### **3.5 Executive Committee**

- 3.5A The Executive Committee of each program shall be constituted as required by each program's governance after approval by the Graduate Council Committee on Structure and by Graduate Council in accordance with the following provisions. There shall be established in each program an Executive Committee to be composed of at least five members. It shall include at least one faculty member from each senior college substantially participating in the program ("substantially participating" is defined as having six members on the faculty of the program) (Section 9.4, CUNY Board of Trustees Bylaws). In programs in which the doctoral faculty includes two or more faculty members (other than the Executive Officer) who hold Graduate School appointments, at least one member of the Executive Committee shall be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years, but may be reelected.
- 3.5B The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's faculty subject to the policies established by the faculty. It shall meet at least once a semester with the students matriculated in the program. The Executive Officer shall serve as Chair of the Executive Committee (Section 9.4, CUNY Board of Trustees Bylaws).
- 3.5C The Executive Committee may make recommendations to the appropriate committees of Graduate Council and to the administration of The Graduate School.
- 3.5D The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty of the University relevant to that program. The Executive Committee shall work with the Executive Officer to forward the policy in Section 3.4E of this Governance document.
- 3.5E The Executive Committee shall recommend policies and procedures on dissertations.
- 3.5F In the fall semester of the final year of the Executive Officer's current term, the Executive Committee of each program shall undertake a review of its program governance to ensure that it reflects current governance practice and remains in compliance with the most recent Graduate School governance, Board of Trustees policy, and New York State law, making any necessary amendments and revisions.

### **3.6 Program Standing Committees**

Each degree program shall have the following Standing Committees, and such other committees as its faculty, its governance structure, or its Executive Committee may determine. The committees' responsibilities are as follows:

- 3.6A Faculty Membership: To nominate members of the program's faculty as provided for in Section 6.1 below with a view toward including in the doctoral program faculty newly appointed at the colleges; to maintain a roster of potential doctoral faculty appointments; to record annually the status of those faculty members currently designated; to review all other actions taken in regard to membership on the doctoral faculty.
- 3.6B Curriculum and Examinations: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of



examinations.

3.6C Admission and Awards: To recommend admission and awards procedures and standards for the program; to administer these procedures in accordance with these standards.

3.6D Elections: To conduct all program elections.

## **Sec. 4 MASTER'S PROGRAMS AND CERTIFICATE PROGRAMS**

### **4.1 Definition**

A certificate program at The Graduate School is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

Master's programs at the GC which are headed by a Director may be free-standing or housed within a Doctoral Program.

### **4.2 Administration and Structure**

4.2A A certificate program shall have a Coordinator administering the affairs of the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

4.2B Master's programs (except the Master of Arts in Liberal Studies) which are not part of an existing doctoral program shall have a Director administering the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

4.2C Directors of master's programs and Coordinators of certificate programs shall be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making such appointments as described in Section 3.4B of this Governance document.

4.2D The responsibilities of the Director or the Coordinator are the same as those outlined for Executive Officers in Sections 3.4C and 3.4D of this Governance document.

4.2E A certificate program, for its first year of existence, shall have an Advisory Committee appointed by the President after consultation with the Coordinator. Appointees must be members of the doctoral faculty, except as indicated in Section 6.2C.

4.2F The Certificate Program Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees should be members of the doctoral faculty, except as noted in Section 6.2C, below.

4.2G After a new master's or certificate program has been in existence for one academic year the Program Advisory Committee shall propose a governance structure for the program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to Graduate Council for approval.

The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.2 of this Governance

document.

## **Sec. 5 FACULTY APPOINTMENTS, REAPPOINTMENTS, PROMOTIONS, TENURE**

- 5.1 Recommendations for faculty appointment, reappointment, promotion, and tenure on Graduate School lines assigned to The Graduate School must first be considered by the Executive Committee of the relevant program, next by the Academic Review Committee, and then by the President.
- 5.2 Student members of the Executive Committee have the right to participate in all discussions on matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but may not vote on individual candidates.
- 5.3 Recommendations for appointment, reappointment promotion, and tenure of faculty appointed on Graduate School lines allocated to a senior college are initiated and reviewed at the college and submitted by the college president directly to the CUNY Board.

## **Sec. 6 FACULTY AND STUDENTS**

### **6.1 Faculty Membership in Doctoral and Master's Programs**

- 6.1A During the first two years of a degree program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with the following paragraphs.
- 6.1B Appointment to a program's faculty is initiated by means of written nomination from the appropriate program committee(s) to the Provost and is effective when the appointment is approved by the Provost. Appointment to the program's faculty may not be initiated by the Provost or President except in the case of newly established doctoral, master's, or certificate programs or in extraordinary circumstances with the approval of the Academic Review Committee.
- 6.1C The continued membership of each faculty member of each program shall be reviewed regularly by the Faculty Membership Committee and/or Executive Committee of each program in accordance with the program's faculty membership policy.
- 6.1D The program's governance structure shall stipulate whether nomination for appointment is made by (a) the Faculty Membership Committee, (b) the Executive Committee, or (c) the Executive Committee after recommendation by the Faculty Membership Committee, and the criteria employed by the program for nomination to, and continuance on, the faculty.

Criteria shall include:

- 1. A determination that the faculty member will make a significant contribution relevant to the needs of the program, and
  - 2. Evidence of significant research relevant to the program, or
  - 3. Evidence of qualification to teach a course or provide other graduate-level training, or
  - 4. Evidence of qualification to supervise dissertations, theses, or other graduate-level research.
- 6.1E A member may be removed from the faculty on the recommendation of the appropriate program committee(s), but only after the member has been given one year's prior notice of the intention to remove.

- 6.1F The faculty member may appeal the decision to remove to the program's Executive Committee, the Provost, and the President.
- 6.1G The appointment of full-time CUNY faculty as members of a program's faculty (except as in 6.1I below) confers full rights and duties.
- 6.1H Only members of a program's faculty may teach a course more than twice or chair dissertation committees or supervise theses.
- 6.1I In order to meet emergency needs, an Executive Officer or Director may recommend directly to the Provost appointment of individuals to the faculty for a period of one semester or one year. Such temporary appointments may not be repeated for a cumulative total of more than two semesters. Notification of such appointments shall be conveyed to the Faculty Membership Committee and/or the Executive Committee. Temporary appointees do not have voting rights in the program, nor may they be appointed to program committees.
- 6.1J Part-time CUNY faculty and faculty or professionals at other institutions may be recommended for adjunct appointment to the doctoral faculty. Their rights and duties with respect to strictly academic activities (e.g., chairing a dissertation committee) are the same as those of other doctoral faculty.

## **6.2 Faculty Membership in Certificate Programs**

- 6.2A An Advisory Committee for a certificate program shall nominate to the President members of the initial program faculty. Nominees shall be members of the doctoral faculty.
- 6.2B The foregoing program structure rules for faculty membership apply as well to certificate programs of The Graduate School.
- 6.2C An individual qualified to serve a needed teaching, supervisory, or other function in a certificate program, but ineligible for membership in an existing doctoral program because there is no relevant doctoral program or because the definition of a relevant doctoral program precludes the individual's specialization, may be appointed in the following manner: after informing related doctoral programs of an intended appointment, the program forwards such nominations to the Provost accordingly, as required by the program's governance.

## **6.3 Faculty Responsibilities**

- 6.3A The Executive Committee of each program shall call at least one meeting a year of the faculty and present a report to the faculty. At any meeting of the program faculty a quorum shall consist of 25 persons or 50 percent of the faculty, whichever is smaller.
- 6.3B The faculty, through its members on the Standing Committees of the program, shall have responsibility to establish policies for the program. At any meeting of the faculty, a quorum being present, the faculty of each program may vote to make direct recommendations without Executive Committee approval to the appropriate committee of Graduate Council or to the administration on any matter that affects them.
- 6.3C The Executive Committee of the Graduate Council may receive motions for action directly from program faculty or from a program's Executive Committee.

## **6.4 Student Responsibilities**

- 6.4A The Executive Committee shall call a meeting with the students of each program at least once each semester.

- 6.4B The students shall have responsibility through student representatives to the Executive Committee and the Standing Committees of each program to make known their views on the policies of the program. All students on these committees shall be chosen by means of an election by mail, email, or other electronic means by the students in the program. Any matriculated student shall be eligible to serve. Students of any program may make direct recommendations to the appropriate committee of Graduate Council or to the administration for immediate consideration on any matter that affects them if at least 10% of the students in that program support those recommendations.

## **Sec. 7 AMENDMENTS AND REVIEW**

- 7.1 This Governance document may be amended by a two-thirds affirmative vote of the members present, there being a quorum, at any stated or special meeting of Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.
- 7.2 At the final spring meeting of the Graduate Council of every even-numbered year, the Committee on Structure shall present a report on the Governance document together with such recommendations for amendments, revisions, or alterations as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.

*Approved by the Board of Higher Education on September 28, 1970; June 19, 1972; September 23, 1974; September 27, 1976; August 7, 1978; and by the Board of Trustees on August 4, 1980; June 28, 1982, January 28, 1985; June 23, 1986; June 27, 1988; February 27, 1995, June 25, 2001; June 23, 2003; June 27, 2005; June 26, 2006; September 22, 2008; June 28, 2010, September 24, 2012; June 24, 2013, September 29, 2014, **May 5, 2016***

## **B. THE CITY UNIVERSITY OF NEW YORK - APPOINTMENT OF GARY JOHNSON AS COMMISSIONER OF THE CITY UNIVERSITY OF NEW YORK CIVIL SERVICE COMMISSION:**

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes the Chancellor to appoint Gary Johnson as a Commissioner of the Civil Service System of The City University of New York, for a term commencing October 6, 2016 through May 31, 2022.

EXPLANATION: Gary Johnson is being recommended to replace Marilyn Flood, who has resigned after serving as Commissioner of The City University Civil Service Commission since 1994, and as its Chair since 2004. The appointment of Mr. Johnson will enable the University to continue to operate under the Rules and Regulations of its Civil Service Commission, as approved by the New York State Education Law and as governed by the New York State Civil Service Law.

Mr. Johnson has served as Director of the New York State Governor's Office of Employee Relations since 2007. Previous positions include Associate Counsel and Director of Litigation for the New York State Public Employment Relations Board, and Administrative Law Judge for the New York State Public Service Commission. He has also served as an Assistant District Attorney for Kings County.

Mr. Johnson earned his J.D. from Fordham University School of Law.

## **C. HUNTER COLLEGE - NAMING OF THE SKIRBALL SCIENCE LEARNING CENTER:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the "Skirball Science Learning Center" to be located on the 7th floor of the Hunter College Library.

EXPLANATION: The Skirball Foundation has donated \$450,000 to The Hunter College Foundation, Inc. to establish and name the "Skirball Science Learning Center," which will provide Hunter science students with

access to extensive support services that will facilitate their success in undergraduate science courses and pave their way to future studies and careers in the sciences and related fields. It will complement the Mary P. Dolciani Mathematics Learning Center and the Murray and Anna C. Rockowitz Writing Center, all of which will share classroom, meeting and office spaces to encourage synergies among them.

The Skirball Foundation was created in 1948 by Jack Skirball with a mission to help assure that Jewish values, human values and civility continue to flourish in America. The Foundation's interests range from Jewish welfare and temple support to education, the arts and medicine. Other notable projects created and supported by the foundation include the Skirball Cultural Center in Los Angeles and the Jack H. Skirball Center for the Performing Arts in New York City.

In recognition of this generous gift, the College requests the Board's approval to name the "Skirball Science Learning Center."

**D. THE GRADUATE SCHOOL AND UNIVERSITY CENTER - NAMING OF THE JAMES M. AND CATHLEEN D. STONE CENTER ON SOCIO-ECONOMIC INEQUALITY:**

RESOLVED, That the Board of Trustees of The City University of New York approve the renaming of the Luxembourg Income Study (LIS) Center as the "James M. and Cathleen D. Stone Center on Socio-Economic Inequality" at the Graduate School.

EXPLANATION: James and Cathleen Stone have made a commitment of \$2,500,000 payable in five annual installments of \$500,000 from December 2016 to December 2020 through The Boston Foundation and guaranteed by their personal foundation. The purpose of the gift is to increase research, public programming, teaching and data development relating to socio-economic inequality, with attention to the economic causes, nature and consequences of concentration of wealth at the pinnacle of the income and wealth distributions. In recognition of their generosity and of the expanded activities made possible by it, the Graduate Schools requests approval to rename the existing LIS Center as the "James M. and Cathleen D. Stone Center on Socio-Economic Inequality."

The LIS Center has for many years been devoted to the study of inequality through research based on the Luxembourg Income Study and Luxembourg Wealth Study Database projects, with the Graduate School as its U.S. Office. The Stone Center will be an expanded venue and one of the world's premier institutions for research, public programming, teaching and data development concerning socio-economic inequality. It will emphasize knowledge-building related to the causes, nature, and consequences of multiple axes of inequality. Graduate School faculty associated with the inauguration of the Stone Center will include Center Director Janet Gornick, (Political Science and Sociology), Paul Krugman, (Economics and winner of the Nobel Prize in Economics), Branko Milanovich, (Senior Scholar at the Center and former chief research economist of The World Bank) and Leslie McCall (Professor of Political Science and Sociology as of January 2017).

**NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:** RESOLVED, That the following items be approved:

**A. BRONX COMMUNITY COLLEGE – EXECUTION OF LEASE RENEWAL FOR 1666 BATHGATE AVENUE, BRONX, NEW YORK:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel to execute a lease renewal agreement for three years and ten months, for approximately 40,000 rentable square feet of space, at 1666 Bathgate Avenue, Bronx, New York on behalf of the Bronx Educational Opportunity Center administered by Bronx Community College. The lease renewal agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Bronx Educational Opportunity Center (the "EOC") has been a tenant at 1666 Bathgate Avenue since 1991 pursuant to a 25 year lease with the Port Authority of New York and New

Jersey. This facility is part of the Bathgate Industrial Park, an economic development site administered by the Port Authority. The Port Authority manages the Bathgate Industrial Park property pursuant to a ground lease from New York City that will expire on December 29, 2020.

The term of the new lease renewal will begin on December 1, 2016 and expire on September 29, 2020 – substantially coterminous with the aforementioned Port Authority ground lease termination date. The annual base rent will be \$707,000 (\$17.67/SF) for the first two years of the renewal term, and \$747,400 (\$18.68/SF) for the balance of the term. The Bronx EOC will receive a six month free rent period effective upon the start of the term.

Under the renewal agreement, the Port Authority will continue to be responsible for exterior, structural and roof repairs. The EOC will continue to be responsible for interior maintenance, electric costs and cleaning. All tenant costs under this lease renewal will continue to be funded by the State University of New York.

**B. THE CITY UNIVERSITY OF NEW YORK - FIVE YEAR CAPITAL BUDGET REQUEST, FY 2017-18 THROUGH FY 2021-22:**

RESOLVED, That The City University of New York Board of Trustees approve a five-year Capital Budget Request for Fiscal Years FY 2017-18 through FY 2021-22 of approximately \$6.8 billion for projects authorized by The City University Construction Fund to address critical maintenance, infrastructure, and programmatic initiatives in support of the University's mission. These projects shall be funded through bonds sold by the Dormitory Authority of the State of New York with debt service payments appropriated by the State of New York and the City of New York, and through bonds sold by the City of New York; projects shall also be supported by state minor repair funding from General Fund. The five-year request breaks down to \$5.1 billion for the Senior Colleges and \$1.7 billion for the Community Colleges. The state provides 100% of the funding for Senior Colleges and 50% for the Community Colleges. The city provides the matching 50% for the Community Colleges and special projects at Senior Colleges.

CUNY's first-year prioritized state bonded funding request is \$1.2 billion, broken down as per attached chart.

<b>CUNY 2017-18 Capital Budget Request</b>	
<b>(in \$ millions)</b>	
<b>Program</b>	<b>State First-Year Request Priorities (bonded \$)</b>
Senior Colleges – Critical Maintenance	\$600.0
Senior Colleges – Strategic Initiatives	\$392.0
Community Colleges – Critical Maintenance (State share)	\$80.0
Community Colleges – Strategic Initiatives (State share)	\$100.0
<b>Total</b>	<b>\$1,172.0</b>

RESOLVED, That the Master Plan for the University be and is hereby amended as necessary to provide for the capital proposal.

**NOTE: The Capital Budget Request, FY2017-18 through FY 2021-22, and the schedule of projects are on file in the Office of the Secretary of the Board and at <http://www2.cuny.edu/wp-content/uploads/sites/4/page-assets/about/trustees/meetings-of-the-board/CUNY-Capital-Budget-FY-2017-18-through-2021-22-1.pdf>.**

**EXPLANATION:** Every year the University is required to submit a five-year capital plan to the State Division of the Budget and the City Office of Management and Budget. As in previous plans, the FY 2017-18 through FY 2021-22 request focuses on completion of existing projects and critical health, safety, code compliance and rehabilitation projects, while recognizing the need for expansion and modernization of facilities as called for in campus master plans. In formulating specific projects under this plan, an effort will be made where possible to leverage available University real estate resources through public-private development.

The projects included in the plan originate at the campuses and are prioritized following Board of Trustees criteria:

1. Critical Maintenance projects to ensure health, safety, security, facilities preservation, and compliance with codes, including ADA and asbestos-related regulations;
2. Individual campus projects that were started with partial earlier funding and need completion of funding;
3. Projects to upgrade existing science facilities and provide new science instruction and research facilities;
4. CUNY-wide technology projects, including infrastructure upgrades, systems engineering, and new equipment;
5. CUNY-wide projects to meet energy conservation and performance objectives including Executive Order 88 and Local Law 87;
6. New construction of space needed for academic programs, with projects ranked in order of overall campus space deficiency. Highest priority is assigned to classroom and instructional laboratory facilities and to the replacement of temporary or leased space with permanent space;
7. CUNY-wide and individual campus projects for purposes other than those listed above.

**NO. 6. EXECUTIVE COMMITTEE: Notice of Action Taken (October 5, 2016), for informational purposes:**

**A. THE CITY COLLEGE OF NEW YORK – NAMING OF THE MOXIE INSTITUTE AT THE CITY COLLEGE OF NEW YORK:**

RESOLVED, That the Executive Committee of the Board of Trustees of The City University of New York approve the naming of the Moxie Institute at The City College of New York.

**EXPLANATION:** The Moxie Foundation has pledged a gift of \$10 million payable to the City College Fund to expand the current Zahn Innovation Center and to rename it the Moxie Institute.

In 2012, the Moxie Foundation gave a gift to City College to establish the Zahn Innovation Center (ZIC) to spur entrepreneurship and innovation among City College students. Since then, ZIC has served both ventures created internally at City College and those created externally, graduating 92 new businesses and generating \$4,000,000 in start-up capital. In addition, ZIC has created 96 internship opportunities for City College students. ZIC students and alumni have generated over \$2 million in revenue, filed 12 provisional

patents and produced over 80 jobs.

The Moxie Foundation wishes to increase its commitment with an additional \$10 million gift and to rename ZIC the Moxie Institute and expand its operations so that every City College student will have the opportunity to develop the entrepreneurial skills and vision to realize their potential to make a powerful difference in their own lives and in the world. By assisting students to develop an entrepreneurial mindset, engage in creative problem solving and step outside of the College's boundaries, it is the hope of the Moxie Foundation that City College students will learn to see problems in a new way and develop a toolbox they can draw on throughout their lives. The gift is also intended to engage faculty in this effort and to earn the College a reputation for innovation.