

**BOARD OF TRUSTEES  
THE CITY UNIVERSITY OF NEW YORK  
205 EAST 42<sup>ND</sup> STREET  
NEW YORK, NEW YORK 10017**

**CALENDAR**

**MAY 1, 2017**

**NO. 1. CHANCELLOR'S UNIVERSITY REPORT:** RESOLVED, That the Chancellor's University Report for May 1, 2017 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's University Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meetings and Executive Session of February 21, 2017 be approved.

**NO. 3. COMMITTEE ON FISCAL AFFAIRS:** RESOLVED, That the following items be approved:

**A. BARUCH COLLEGE AND THE CITY COLLEGE OF NEW YORK - REVISED TUITION SCHEDULE FOR THE MASTER OF INTERNATIONAL AFFAIRS DEGREE PROGRAM:**

RESOLVED, That The City University of New York adopt a revised schedule of tuition charges for students in the Master of International Affairs Program at 115 percent of the CUNY masters base tuition effective with the Fall 2017 semester. The dollar figures for fall 2017 are detailed below:

Proposed Per Semester Rates:			
MIA Degree			
	New York State Residents	Out-of-State Residents and Foreign Students on Temporary Visas	
Full-time			
Tuition	\$5,820.00	\$920.00	per credit
Technology Fee	\$125.00	\$125.00	
Consolidated Service Fee	\$15.00	\$15.00	
Student Activity Fee (Fall or Spring)	\$39.60	\$39.60	
<b>Total Full-Time Tuition and Fees</b>	<b>\$5,999.60</b>		
Part-Time			
Tuition per credit	\$500.00	\$920.00	
Technology Fee	\$62.50	\$62.50	
Consolidated Service Fee	\$15.00	\$15.00	
Student Activity Fee (Fall or Spring)	\$39.60	\$39.60	
Student Activity Fee (Summer)	\$14.45	\$14.45	

EXPLANATION: The proposed tuition increase of \$580 per semester for full-time, \$50 per credit for part-time resident students, and \$90 per credit for full- and part-time non-resident students – or 115% of the CUNY masters base tuition – is necessary to strengthen the services to students and improve the general quality of the Master of International Affairs Programs at Baruch College and City College, the only two campuses in the system offering the degree. At present, tuition for Master of International Affairs Program at The City University of New York is among the lowest charged by any MIA program in the United States.

The increased tuition revenue will be used solely for the support of the Master of International Affairs to provide scholarships, graduate assistantships, and academic program support and to create new positions in such areas as career services and academic advisement. New York State Education Law Sec. 6206 allows The City University of New York to charge differential tuition rates as long as there is no differential among like degree programs.

**B. HUNTER COLLEGE - SCHOOL OF ARTS AND SCIENCES - ACADEMIC EXCELLENCE FEE FOR MASTER OF SCIENCE IN GEOINFORMATICS:**

RESOLVED, That The City University of New York adopt a schedule of academic excellence fees for students in the Master of Science in GeoInformatics (GIS) in the School of Arts and Sciences at Hunter College, effective with the Fall 2017 semester and as detailed below:

**Master of Science in GeoInformatics**

Resident Full-time students:	\$160 per credit
Resident Part-time students:	\$160 per credit
Non Resident Full-time students:	\$160 per credit
Non Resident Part-time students:	\$160 per credit

And be it further

RESOLVED, That the Academic Excellence Fee shall be collected for each student's first 33 credits in the program; and be it further

RESOLVED, That students who transfer into the program shall be charged the Academic Excellence Fee only on credits earned while they are matriculated in the program; and be it further

RESOLVED, That students who have matriculated in the program before Fall 2017 shall be exempt from the Academic Excellence Fee.

EXPLANATION: Hunter College's Master of Science in GeoInformatics is a heavily sought after science and technology-based degree program that provides a world-class education by training the next generation of analysts, thinkers, and leaders in the field of geospatial and informational technologies. Graduates of the program are equipped with a skillset that enables them to work both in upper management and in high level technical positions. The program meets a growing demand for scientists trained in the collection, organization, analysis, and dissemination of geospatial data and, therefore, provides a major competitive advantage to the graduates of the program.

The Academic Excellence Fee will enable Hunter College to enhance the market position of the program, and to improve and sustain the advanced high speed computer labs and quality of the course offerings in this highly technical and competitive field. The Academic Excellence Fee will provide additional resources including licenses for students' use of a cloud-based platform for computing, state-of-the-art GIS software, an accelerated computer replacement cycle for GIS teaching labs, competitive salaries for the hiring of adjunct instructors with significant professional experience, and support guest speakers and panels of GIS professionals to further students' professional networks. Even with the Academic Excellence Fee, the program will still be well-positioned to compete nationally with other Master-level GIS programs. This unique blend of quality education at a relatively low cost positions Hunter College to attract a diverse and exceptional student body. The College will continue to administer financial aid to assist students with the completion of their studies, and to bear the basic operating cost of GIS computer facilities.

**C. HUNTER COLLEGE AND THE COLLEGE OF STATEN ISLAND - REVISED TUITION SCHEDULE FOR DOCTOR OF PHYSICAL THERAPY PROGRAMS:**

RESOLVED, That The City University of New York adopt a revised schedule of tuition charges for students admitted in the Doctor of Physical Therapy (DPT) Program at Hunter College and College of Staten Island, beginning with the cohort starting in academic year 2017-2018 and as set forth below:

**Revised Tuition Schedule for Doctor of Physical Therapy Program**

<p>Base Doctorate Rates:</p> <p><u>Resident:</u>            Level One:            o Full-Time: \$4,530 per semester            o Part-Time: \$515 per credit            Level Two: \$2,840 per semester            Level Three: not used for this program</p> <p><u>Non-Resident:</u>            Level One: \$875 per credit            Level Two: \$6,310 per semester            Level Three: not used for this program</p>	<p>Differential DPT Doctorate Rates:  <i>To Remain in Effect For Current Enrolled Cohorts</i></p> <p><u>Resident:</u>            Level One:            o Full-Time: \$5,460 per semester            o Part-Time: \$625 per credit            Level Two: \$3,770 per semester (not used at Hunter)            Level Three: not used for this program</p> <p><u>Non-Resident:</u>            Level One: \$985 per credit            Level Two: \$7,240 per semester            Level Three: not used for this program</p>	<p>Effective Fall 2017 Semester:</p> <p><u>Resident:</u>            Level One:            o Full-Time: \$6,215 per semester            o Part-Time: \$625 per credit            Level Two: not used for this program            Level Three: not used for this program</p> <p><u>Non-Resident:</u>            Level One: \$985 per credit            Level Two: not used for this program            Level Three: not used for this program</p>
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**EXPLANATION:** The proposed tuition increase will enable the DPT Program at Hunter College and College of Staten Island to improve the general quality of the DPT Program and strengthen the academic curriculum and services offered to the students. Current tuition is significantly less than all other doctor of physical therapy programs in New York State. Even with the proposed tuition increase, the DPT Program will offer the most affordable DPT Program tuition rates in New York State. The increased tuition revenue will be used solely for the support of the DPT Program and will be returned to the participating campuses of the DPT Program (Hunter College and the College of Staten Island) to enable them to provide direct support to the DPT Program including paying for laboratory expenses, increasing faculty to student ratios, development of and support for additional clinical sites, development of clinical scholars program, and enhancing specialized support for student research and learning experiences. The current admitted cohorts will progress though the DPT Program at the current differential rates. The proposed tuition increase streamlines the tuition schedule for this clinical program by eliminating level two tuition charges.

**D. THE CENTRAL OFFICE - CUNYFIRST INTERIM HOSTING SERVICES:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a three-year contract on behalf of the Office of the University Controller for CUNYfirst application hosting services for \$29,263,100. The contract shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION:** The current CUNYfirst application hosting services contract will end on May 15, 2017, and in order to avoid interruption of CUNYfirst application hosting services, the University is entering into an interim contract with Sierra-Cedar, Inc., the subcontractor that is currently providing the hosting services through our contract with Oracle. The University will enter into a three-year contract directly with Sierra-Cedar, Inc. for a cost not to exceed \$29,263,100. During the term of the contract, Sierra-Cedar will provide hosting services for CUNYfirst, equipment upgrades, application management and related services including services to support the implementation of a critical system upgrade, and services necessary for the migration of the CUNYfirst systems to a new vendor. A solicitation for CUNYfirst application hosting services was issued in July 2014, but a contract was not able to be awarded. The Office of the State Comptroller approved the plan to enter into an interim contract with Sierra-Cedar, Inc. subject to final review of the contract. A three-year contract term is necessary so that, prior to the expiration of the interim contract, system technical infrastructure updates and the critical system upgrade can be completed, followed by the issuance of a competitive solicitation and selection of a vendor for hosting services, followed by migration of hosting services to a new vendor.

**E. THE CITY UNIVERSITY OF NEW YORK - INVESTMENT PORTFOLIO EXPENDITURE APPROPRIATION:**

RESOLVED, That the Board of Trustees has determined, in accordance with CUNY's Spending Policy (which is Exhibit B to the Investment Policy), that it is prudent and appropriate to maintain an appropriation of 4.5% for the funds in the Portfolio for the fiscal year ended June 30, 2018. The Board Subcommittee on Investment reserves the right to reconvene at any point during the fiscal year to review the expenditure appropriation and make any appropriate revisions.

**EXPLANATION:** The CUNY Portfolio is a pooled investment vehicle for multiple individual accounts that include both endowed and non-endowed funds received by CUNY for its general purposes, funds received by CUNY for the benefit of a specific CUNY College and funds belonging to one or more of the College Foundations that have chosen to invest in the Portfolio. CUNY's policies and procedures with respect to spending from the Portfolio shall comply with the New York Prudent Management of Institutional Funds Act [NYPMIFA]. Decisions with respect to spending from CUNY Funds in the Portfolio shall be made by CUNY's Board of Trustees on recommendation from the CUNY Subcommittee on Investment (the "Subcommittee"). Decisions with respect to spending from College Foundations invested in the Portfolio must be made by the respective foundation boards, though each is asked to consider, to the extent possible and prudent, the spending rate of the Portfolio in order to preserve the long-term value of the funds in the Portfolio.

In making any recommendation or decision to appropriate funds, the Subcommittee and Board must act in good faith with the care that an ordinarily prudent person in a like position would exercise under similar circumstances. Also, to ensure compliance with NYPMIFA, CUNY Funds in the Portfolio are categorized into groups of similarly situated funds according to purpose. The Subcommittee reviews the categories and the composition of each group to ensure the Funds are properly classified. It then deliberates on the prudence of the spending rate for each of the categories based upon the eight prudence factors mandated by NYPMIFA, and listed in Exhibit B Subsection 1A of this Policy, prior to making its recommendation to the Board for the next fiscal year.

**NO. 4. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH:** RESOLVED, That the following items be approved:

**A. BROOKLYN COLLEGE – M.M. IN GLOBAL AND CONTEMPORARY JAZZ:**

RESOLVED, That the program in Global and Contemporary Jazz offered at Brooklyn College and leading to the Master of Music, be approved effective May 1, 2017, subject to financial ability.

**EXPLANATION:** The M.M. in Global and Contemporary Jazz Studies program will address the growing field of jazz and world music with a degree program that addresses our graduate students' needs for productive professional lives in this growing field. The goal of the program will be to offer advanced training in jazz

performance, history, arranging/theory, pedagogy, technology, and music industry practice. The program's unique focus will be on the intersection of various forms of jazz originating in the United States with the music of Africa, Latin America, the Caribbean, the Mid-East, and southern Asia. In addition to offering traditional approaches to jazz performance practice, theory, and history, our global scope will emphasize rhythm configurations, tonal systems, and improvisation practices not associated with European-based music.

**B. MEDGAR EVERS COLLEGE - ESTABLISHMENT OF THE DEPARTMENT OF SOCIAL WORK:**

RESOLVED, That the Department of Social Work be established at Medgar Evers College, subject to financial ability, effective August 25, 2017.

EXPLANATION: The Social Work faculty are currently housed in the Department of Social and Behavioral Sciences. The professional program in which these faculty teach, the BS in Social Work, is decidedly different from the liberal arts offerings of the department and its curriculum is very much driven by licensing and accreditation requirements. The College has already approved two searches commencing in late Summer 2017 for full-time social work faculty. One position is to replace an unexpected early retirement and the other is to support the 50% increase in enrollment in the degree program, bringing the total number of full-time faculty to five. The program director is expected to become the chair of the new department and the faculty already have their own support staff member, so there will be no additional cost to the college to establish this new department.

**C. HONORARY DEGREES:** RESOLVED, That the following honorary degrees, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:

**COLLEGE**

**DEGREE**

**BROOKLYN COLLEGE**

Bernard Sanders (To be conferred at the commencement ceremony on May 30, 2017)	Doctor of Humane Letters
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**HUNTER COLLEGE**

Arthur Elgort '64 (To be conferred at the commencement ceremony on May 30, 2017)	Doctor of Fine Arts
Elena Kagan (To be conferred at a commencement ceremony in the next academic year)	Doctor of Humane Letters

**CUNY SCHOOL OF LAW**

Sherrilyn Ifill (To be conferred at the commencement ceremony on May 12, 2017)	Doctor of Laws
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**COLLEGE OF STATEN ISLAND**

Margaret Ricciardi '86	Doctor of Fine Arts
Andy Shih	Doctor of Science
Deirdre DeAngelis	Doctor of Humane Letters
Peter and Robin Jovanovich	Doctor of Humane Letters

(To be conferred at the commencement ceremony on May 30, 2017)



RESOLVED, That the Board of Trustees of The City University of New York approves the selection of Selfiepay, Inc. ("Selfiepay") to participate in the Start-Up NY program or any successor program (collectively, the "Program") through Medgar Evers College. The President of Medgar Evers College and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate Selfiepay's participation in the Program. Selfiepay's participation in the Program shall be subject to all University and New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approves the selection of Tuki, Inc. ("Tuki") to participate in the Start-Up NY program or any successor program (collectively, the "Program") through Medgar Evers College. The President of Medgar Evers College and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate Tuki's participation in the Program. Tuki's participation in the Program shall be subject to all University and New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approves the selection of Pro Drones USA, LLC ("Pro Drones") to participate in the Start-Up NY program or any successor program (collectively, the "Program") through York College. The President of York College and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate Pro Drones' participation in the Program. Pro Drones' participation in the Program shall be subject to all University and New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Program authorizes the creation of tax-free zones on eligible university campuses in New York State for new and expanding businesses. Under New York State law five CUNY campuses, including Medgar Evers and York Colleges, have been designated by the Board to participate in the Program. CUNY campuses other than the five designated by the Board may apply to host tax-free zones in competition with other universities.

Tax-free zones may be located within eligible College campuses, affiliated business incubators, and certain off-campus space affiliated with participating Colleges. Businesses locating within these tax-free zones will be generally exempt from State taxes, and the income paid to new employees of such businesses will be fully or partially exempt from State income taxes, for a period of ten years. In order to participate in the Program, businesses must be either a start-up or a high-tech business, must create new jobs, must not compete with any existing business within the immediate community but outside the tax-free zone, must be aligned with or further the academic mission of the host campus, and must provide positive community and economic benefits. Businesses applying to participate in the Program are subject to approval by CUNY and the NYS Commissioner of Economic Development.

The five campuses designated by the Board are permitted to include an unlimited amount of campus and affiliated space in the Program. CUNY has worked with New York State Empire State Development, which administers the Program, to solicit potential businesses on an ongoing basis, and the colleges identified these companies as offering particularly strong fits for their academic programs. Pursuant to University policy, these companies were evaluated and recommended for selection into the Program by committees of colleges and Central Office staff, and by the respective College President and the Executive Vice Chancellor and University Provost (or their designees).

**NO. 5. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:** RESOLVED, That the following items be approved:

**A. THE CITY UNIVERSITY OF NEW YORK - APPROVAL OF THE 2011-2018 AGREEMENT WITH THE INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES UNION (IATSE), LOCAL ONE, COVERING EMPLOYEES AT THE SYLVIA AND DANNY KAYE PLAYHOUSE AT HUNTER COLLEGE, THE BROOKLYN CENTER FOR THE PERFORMING ARTS AT BROOKLYN COLLEGE, THE HOSTOS CENTER FOR THE ARTS AND CULTURE AT HOSTOS COMMUNITY COLLEGE, AND THE GERALD W. LYNCH THEATRE AT JOHN JAY COLLEGE OF CRIMINAL JUSTICE:**

RESOLVED, That the collective bargaining agreement between The City University of New York and The International Alliance of Theatrical Stage Employees Union (“IATSE”), Local One, for the period November 14, 2011, through November 13, 2018, is hereby approved; and be it further

RESOLVED, That the Chancellor is hereby authorized to execute the collective bargaining agreement covering employees at The Sylvia and Danny Kaye Playhouse at Hunter College, The Brooklyn Center for the Performing Arts at Brooklyn College, The Hostos Center for the Arts and Culture at Hostos Community College, and The Gerald W. Lynch Theatre at John Jay College of Criminal Justice.

EXPLANATION: This resolution approves the successor 2011-2018 collective bargaining agreement negotiated between CUNY and IATSE Local One, covering full-time and hourly employees in the CUNY theatre titles, namely, Theatre Technician, Theatre Specialist, and Lead Theatre Technician. The CUNY/IATSE Local One Agreement was ratified by Local One’s rank and file membership on February 26, 2017. The CUNY/IATSE Local One Agreement is consistent with the economic terms of the collective bargaining agreement reached with CUNY’s Blue and White Collar Units.

**B. BROOKLYN COLLEGE - AMENDMENTS TO THE GOVERNANCE PLAN:**

RESOLVED, That the proposed amendments to the Governance Plan of Brooklyn College be adopted, effective May 2, 2017.

EXPLANATION: The proposed amendments to the Governance Plan of Brooklyn College (“the College”) were approved by the College’s Council on Administrative Policy on May 5, 2016 and by the College’s Policy Council on December 9, 2016, and are recommended by the College President.

The amendments revise language to make it clear that the schools’ academic deans hold a “discussion” with potential candidates as part of the faculty promotion and tenure process, but the deans do not “interview” the candidates. They also add an administrative title –associate vice-president—to the CAP and Faculty Council to reflect the creation of this title and appointment of an administrative official to that position.

Finally, the proposed amendments incorporate minor editorial changes to clarify the Plan’s provisions.

**NOTE: A red-lined version of the changes may be obtained from the Office of the Secretary of the Board of Trustees upon request.**

**Brooklyn College Governance Plan**

**Article I. The Policy Council**

- A. The membership of the Policy Council shall consist of an equal number of administrators, faculty and students:
  - 1. Members of the Administration to be designated as follows:
    - a. The president of Brooklyn College who shall chair the Policy Council;

- b. Additional members of the administration selected by the president from among the vice presidents, assistant and associate vice presidents, and deans.
    - c. Any additional members needed to bring the total members of the administration to 10, which shall be the minimum. These members are to be selected in a manner determined by the members of the administration designated in 1(b) above with the approval of Policy Council.
  2. Members of the faculty are to be chosen as follows:
    - a. One representative of the Steering Committee of Faculty Council;
    - b. One representative of the Liaison Committee of the Council on Administrative Policy;
    - c. Faculty members at-large (except those on leave to serve in administrative titles) to bring the total number of faculty representatives to the same number as members of the Administration, to be elected biennially in May, to serve in the following two academic years, in a manner to be determined by Faculty Council with the approval of Policy Council. Faculty members at-large may be reelected.
  3. Students are to be chosen as follows:
    - a. The three presidents of the three student government bodies;
    - b. Additional students to bring the total number of student representatives to the same number as administrators, to be selected annually in a manner determined by the Student Governments with the approval of Policy Council.
  4. Should the number of members of the Administration, as determined in section 1, change during the biennial period commencing with the faculty election, the following procedures shall be followed:
    - a. If the number increases, an equal increase in the membership of faculty and students shall be effected, by the selection process indicated in 2(c) and 3(b);
    - b. If the number decreases, the additional members to bring the Administration membership to the same level as that of the faculty and students shall be selected in a manner determined by the Administrators designated in 1(a)-(b) above with the approval of Policy Council.
    - c. If one of the members designated in paragraph 1(a) or (b) above shall be unable to serve for an entire semester or for the balance of a semester, a replacement shall be selected in the manner used in paragraph 4(b).
    - d. If one of the student government presidents shall be unable to serve for an entire semester or for the balance of a semester, a replacement shall be selected by the student government presidents.
  5. Each constituency (administrators, faculty, and students) shall choose three alternates to serve with voice and vote at any meeting in the absence of their respective members.
- B. The Policy Council shall meet at least three times per semester and more frequently if necessary. Special meetings may be called by the president or by the Executive Committee and shall be called at the request of any eight members of the Policy Council.
- C. The functions of Policy Council shall be as follows:
1. Recognizing the legislative authority of Faculty Council in matters of curriculum and degree requirements, of the Student Governments in matters of student affairs, of the Council on Administrative Policy and the Promotions and Tenure Committee on matters of personnel, the Policy Council may make recommendations in all areas of the operation of the college to the president.
  2. The Policy Council shall serve as a forum for discussing issues and problems of general college concern; shall advise the president both in response to his/her requests for counsel

and upon its own initiative; shall provide through its existence a formal body for each constituent group to express its viewpoint and to communicate with other elements of the college community; and shall submit recommendations for action as appropriate to the Faculty Council, to the Council on Administrative Policy, and to the student governments.

3. The Policy Council shall be responsible for approving any and all new governance proposals and assuring that they meet standards of the Trustees of The City University of New York and standards of Brooklyn College. The Policy Council shall determine that the proposals provide a role for students, faculty, and administrators. The Policy Council shall also monitor the functions of individual legislative and administrative bodies to assure that no constituent body exceeds its jurisdiction.
4. The Policy Council shall establish standing committees which shall be responsible for continuing study of and reporting on college policy. The Policy Council shall also have the authority to appoint and charge ad hoc committees as it sees fit.
  - a. In the case of both standing and ad hoc committees, the Policy Council may draw from the college community at large, including students, faculty, administrators or members of the support staff. In addition to the college's constituencies represented on the Policy Council, there are other groups which should be consulted as appropriate, such as members of the community and alumni.
  - b. The president shall work closely with the appropriate Policy Council committees with regard to goals, priorities, policy guidelines, budget and the overall direction of the college.
  - c. The Policy Council shall prepare its own bylaws consistent with this governance plan and the Bylaws of the Board of Trustees of The City University of New York.

## **Article II. The Faculty**

- A. The faculty shall consist of all persons having faculty rank or faculty status. It shall conduct the educational affairs customarily cared for by a college faculty. It shall make its own bylaws consistent with this governance plan and Bylaws of the Board of Trustees of The City University of New York. It shall meet at least once each semester, or more often, at the call of the president or by petition of ten percent of its members, and shall be responsible for the formulation of policy relating to the admission and retention of students, including health and scholarship standards; student attendance, including leaves of absence; curriculum; awarding of college credit; granting of degrees. Meetings of the faculty shall be chaired by the president.
- B. The Faculty Council shall be the legislative body of the faculty and shall have all the responsibilities of a faculty, as exercised heretofore under the Bylaws and Policy Statements of the Board of Trustees of The City University of New York subject only to the review of the faculty.
  1. The Faculty Council shall consist of all of the following, (a) through (d):
    - a. All department chairpersons.
    - b. An additional delegate of faculty rank or faculty status from each department elected, or reelected, for a term of three years by department members of faculty rank or faculty status. Departments shall elect an alternate delegate to serve with voice and vote at any meeting in the absence of the department delegate.
    - c. Delegates-at-large of faculty rank or faculty status, equal to the number of instructional departments, elected in a manner determined by Faculty Council. Delegates at-large shall be elected for a term of three years and may be reelected.
    - d. A maximum of five directors of programs in academic areas which meet criteria established by Faculty Council for this purpose and/or are individually designated by Faculty Council.
  2. The president, the vice presidents, the assistant and associate vice presidents, and full deans may attend Faculty Council meetings with voice, but without vote. At each

- meeting, the president may present a report to Faculty Council.
3. Fifty percent of the voting members of Faculty Council shall constitute a quorum unless the faculty adopts a bylaw requiring a larger number.
- C. The Faculty Council shall function through a system of standing and ad hoc committees consisting of faculty and student members as designated in each committee charge. There shall be a Steering Committee whose composition and charge are determined by the Faculty Council Bylaws. The Steering Committee shall meet regularly with the president to apprise him or her of the agenda of each Faculty Council meeting and to discuss any matters of interest to the Faculty. The president shall work closely with the appropriate Faculty Council committees with regard to goals, priorities, policy guidelines, budget, and the overall direction of the college.
  - D. The Faculty Council shall prepare its own bylaws consistent with this governance plan and the Bylaws of the Board of Trustees of The City University of New York.

### **Article III. Departments**

- A. The chairperson of each department shall be elected in accordance with the Bylaws of the Board of Trustees of The City University of New York, Section 9.1(b), from among professors, associate professors and assistant professors by all members of the department with faculty rank or faculty status for a term of three years. He or she shall be the executive officer of the department, shall carry out the department's policies, and shall perform the duties of the chairperson in accordance with Section 9.3 of the Bylaws. Each department, subject to the approval of Faculty Council, shall have control of the educational policies of the department through the vote of all members of faculty rank or faculty status.
- B. In all departmental elections, an affirmative vote shall be determined by satisfaction of the following:
  1. There must be an affirmative vote of a majority of those present and eligible to vote at a duly constituted election meeting of the department, a quorum being present.
  2. A quorum shall be defined as a majority of the adjusted membership of the department.
  3. The adjusted membership of the department shall be defined as the whole membership of the department eligible to vote, less those on leaves of absence, those in full-time administrative positions outside the Department, and those without assignment within the Department for a continuous period of two years prior to the election.
- C. The department appointments committee, in accordance with Bylaw Sec. 9.1(e), shall consist of the chairperson and four members of faculty rank elected by the department members of faculty rank or faculty status for a term of three years. The chairperson of the department shall be the chairperson of the committee. The committee shall be responsible for all recommendations of appointments, reappointments, leaves and tenure. It shall take into consideration student evaluations of professional performance in all matters of reappointment and tenure.
- D. The curriculum committee shall consist of faculty members and of students who are majors in the department. It shall consider and make recommendations concerning curricular proposals for department action. Department action will be transmitted to the appropriate graduate or undergraduate committees on curriculum and degree requirements of Faculty Council.
- E. Promotion recommendations shall be made in accordance with Section 9.6 of the Bylaws of the Board of Trustees of The City University of New York. Student evaluations of professional performance shall be taken into consideration.
- F. Such other committees (standing and ad hoc) shall be created as the department shall decide. All committees shall keep minutes of their proceedings in conformity with Robert's Rules of Order, latest revised edition.

#### **Article IV. The Council on Administrative Policy**

- A. The Council on Administrative Policy (CAP) shall consist of the vice presidents, the assistant and associate vice presidents, the full deans, the chairpersons of departments, and such non-voting guests as the president may designate. The number of administrators eligible to vote shall not exceed the number of chairpersons of departments. The Council on Administrative Policy shall be chaired by the president and shall meet at least once a month during the academic year or more often, at the call of the president or an individual member.

It shall discuss issues of importance to the college and its educational mission and make recommendations to the president. The president shall present to CAP, in timely fashion, any significant plans of the administration in the areas of general educational policy, planning, priorities, personnel and budget for discussion and advice. It shall establish, in conformity with the Bylaws of the Board of Trustees and this governance plan, standards and policies concerning personnel. It furthermore shall serve as a principal means of communication between the president and the academic departments of the college.

- B. There shall be a Liaison Committee of CAP consisting of five department chairpersons, one from each of the five schools (Business; Education; Humanities and Social Sciences; Natural and Behavioral Sciences; Visual, Media and Performing Arts), to be elected annually. The Liaison Committee of CAP shall have a chairperson. Only department chairpersons shall vote in this election. The Liaison Committee shall serve as the chairpersons' advisory group to the president. Acting as a conduit of information between the president and the chairpersons, it shall meet regularly with the president and/or the provost to discuss and consult on issues of importance to the college including but not limited to policy, planning, priorities and budget, as these issues are being formulated and developed by the administration. In concert with the president and/or provost, the Liaison Committee shall help develop the agenda for CAP meetings.
- C. There shall be a secretary of CAP to be elected by the body as a whole from among the chairpersons.

#### **Article V. College-wide Committee on Personnel and Budget**

- A. The College-wide Committee on Personnel and Budget shall consist of all department chairpersons, who shall be voting members, as well as the president, the provost, the assistant and associate provosts and the five full academic school deans, who shall be non-voting members. The College-wide Committee on Personnel and Budget shall be chaired by the president or his or her designee and shall meet each month during the academic year, or as necessary, at the call of the president.
- B. All appointments and reappointments without tenure shall be recommended to the College-wide Committee on Personnel and Budget by the chairperson of the department in accordance with the vote of a majority of the department appointments committee. The provost, assistant and associate provosts, and the five school deans shall participate in discussion of the candidates. The president will make his or her final recommendation to the Board of Trustees following consultation with the provost and the appropriate school deans.
- C. Members of any Brooklyn College personnel committee shall not be eligible to vote on their own candidacies and, for purposes of such a candidacy, the whole number of voting members of the committee shall exclude the candidate.

#### **Article VI. Committee on Promotion and Tenure**

- A. A College-wide Promotion and Tenure Committee will be composed of all department chairpersons. The chairperson of the Liaison Committee of the Council on Administrative Policy will serve as chairperson of the College-wide Promotion and Tenure Committee.
- B. Subsidiary School Promotion and Tenure Review Committees will be established as described

below. The promotion and tenure decisions will take place on four levels:

1. *Level One: Departmental Review*
  - a. The appointments committee votes on tenure, including college laboratory assistants (CLTs) in academic departments. The appointments committee votes on reappointment of lecturers with the certificate of continuous employment (CCE).
  - b. Full professors, associate professors and the department chairperson vote on promotion to associate professor. Full professors and the department chairperson vote on promotion to full professor. Tenured faculty will vote on promotion of CLTs to the ranks of senior college laboratory technician and chief college laboratory technician.
  - c. Where there are fewer than five eligible voters in a department, additional committee members (bringing the total to five) are to be drawn from the appointments committee in order of rank, then seniority in rank, then time at the college.
  - d. As a supplement to the standard curriculum vitae, a candidate is to provide a personal statement that encompasses her or his major accomplishments and contributions in research, teaching, and service.
  - e. Department recommendations on promotion and tenure shall be submitted to the appropriate School Promotion and Tenure Review Committee at level two.
  
2. *Level Two: School Review*
  - a. There will be five School Promotion and Tenure Review Committees (Business; Education; Humanities and Social Sciences; Natural and Behavioral Sciences; Visual, Media and Performing Arts).
  - b. Each School Promotion and Tenure Review Committee will consist of one tenured associate or full professor (excluding department chairs) per department in that school. Selection of committee members to three-year terms are to be voted on in each department in conjunction with triennial elections, according to the election procedures in III.B above.
  - c. Where there are fewer than five departments in the school additional committee members will be elected to bring the committee total to five. These additional members will be nominated by and elected from the faculty of the school. No more than two members of the same department may serve.
  - d. Each School Promotion and Tenure Review Committee will consider all promotion and tenure/CCE candidates within its school.
  - e. Each School Promotion and Tenure Review Committee will meet and discuss the candidates with the dean of the respective school prior to voting. The content of this discussion is to be limited to clarification and explanation of the written record. The dean will neither have a vote nor be present for the voting procedure. A member of each school review committee, not the dean, will report that committee's recommendations to the third level.
  
3. *Level Three: College-wide Promotion and Tenure Committee.*
  - a. The College-wide Promotion and Tenure committee, described above, reviews the recommendations of the School Promotion and Tenure Review Committees.
  - b. The recommendations of the College-wide Promotion and Tenure Committee, together with the recommendations of the School Promotion and Tenure Review Committees, will then be forwarded to the president.
  
4. The president considers the recommendations of all committees and renders her or his decision on whether or not a candidate will be recommended positively to the University's Board of Trustees.
  
5. Subcommittees of the full College-wide Promotion and Tenure Committee will be established in lieu of *Level Two* when there are college laboratory technicians in non-academic departments who are candidates for tenure or promotion.

- a. The subcommittee to review tenure of these CLTs in non-academic departments shall consist of two administrators appointed by the president and three tenured faculty members elected by, but not from, the College-wide Promotion and Tenure Committee.
  - b. This subcommittee will consider promotions to the ranks of senior college laboratory technician and chief college laboratory technician in non-academic departments.
6. The subcommittees named in paragraph 5 above will report their recommendations to the College-wide Promotion and Tenure Committee. The recommendations of the College-wide Promotion and Tenure Committee, together with the recommendations of the subcommittees, will then be forwarded to the president.
- C. The president will meet with the appropriate college personnel committee or committees to discuss any case for which he/she requires additional information before making his or her final recommendation to the Board of Trustees.
- D. Members of any Brooklyn College Personnel Committee shall not be eligible to vote on their own candidacies, and for purposes of such a candidacy the whole number of voting members of the committee shall exclude the candidate.

#### **Article VII. Student Government**

- A. There shall be three student government associations at the college: the CLAS student government organization representing students in the day session; the SGS student government organization representing undergraduate students in the evening session, and the graduate student organization representing graduate students. Each body shall be governed by its own constitution, subject to the provisions of this governance plan and the Bylaws and policies of the Board of Trustees.
- B. These organizations shall have authority in areas relevant to student extra-curricular activities at the college. Their powers shall include:
- 1. The power to charter or otherwise authorize teams (excluding intercollegiate athletics), publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice.
  - 2. The power to delegate responsibility for the effective implementation of its regulatory functions to any officer or committee which it may appoint. Any aggrieved student or group whose charter or other authorization has been refused, suspended or revoked may appeal such adverse action by such officer or committee or student government to the duly elected student government. On appeal an aggrieved student or group shall be entitled to a hearing following the due process procedures as set forth in Section 15.3 of the Bylaws of the Board of Trustees. Following such hearing the duly elected student government shall have the authority to set aside, decrease or confirm the adverse action.
- C. The Student Governments shall, in a manner that they determine, appoint all student members to Faculty Council committees.
- D. The Student Governments shall have the power to allocate the Student Government fee in accordance with the Board Bylaws. Each student and government organization shall be responsible for the full disclosure to its constituents of all financial information with respect to student government fees.
- E. Each of the Student Governments shall have the right and power to make recommendations to the president, Faculty Council, Policy Council, and to any other agent, department, committee, or organization of the college and/or City University of New York.
- F. There shall be a Council of Student Governments.

1. The Council shall consist of the presidents of the three student governments.
2. They shall meet on a monthly basis to discuss and formulate policy on student matters, set goals and priorities.
3. They shall meet with the college president to discuss college-wide matters affecting the college community.
4. The chairpersonship of the Council shall rotate on a monthly basis.
5. The Council may appoint resource members as it sees fit.

#### **Article VIII. Amendment**

Amendments to this governance plan may be initiated (a) by any constituent body or (b) by the Policy Council itself, provided such amendment does not alter the powers held by another constituent body without the consent of that body. All amendments must be approved by the Policy Council and by the president for submission to the Board of Trustees.

Amended by the CUNY Board of Trustees on January 26, 2015, effective February 1, 2015.

#### **C. QUEENS COLLEGE – NAMING OF THE MOLLY WEINSTEIN '77 SEMINAR ROOM:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the “Molly Weinstein ‘77 Seminar Room” to be located in Room 304 of Powdermaker Hall at Queens College.

EXPLANATION: Molly Weinstein earned her M.A. in Philosophy in 1977 as a student in the Adult Collegiate Education (“ACE”) program. Mrs. Weinstein returned to Queens College as an adjunct instructor in philosophy and religious studies, instructing and inspiring students from 1978 until her death in 1990.

In 2000, Molly Weinstein’s son, David C. Weinstein, and his family established the Molly Weinstein Memorial Prize, which is awarded to meritorious graduating seniors who intend to pursue a career in college teaching.

Since the creation of the Molly Weinstein Memorial Prize, David C. Weinstein has contributed \$136,900 in gifts to the Queens College Foundation, with a stated intention to continue to make annual gifts toward the Memorial Prize.

In recognition of Molly Weinstein’s contribution to the College and the generosity of her son, David C. Weinstein, the College requests the approval to name the “Molly Weinstein ‘77 Seminar Room.”

**NO. 6. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:** RESOLVED, That the following items be approved:

#### **A. BRONX COMMUNITY COLLEGE - CONSTRUCTION SERVICES FOR FIRE ALARM SYSTEMS FOR MULTIPLE BUILDINGS:**

RESOLVED, That the Board of Trustees of The City University of New York request the City University Construction Fund to enter into a contract with the firm of Siemens Industry, Inc. to purchase construction services for Fire Alarm Systems at four buildings at Bronx Community College, under the existing New York State Office of General Service Contract. The total cost of all such purchases shall be chargeable to the State Capital Construction Fund, Project No. 3225709999 in an amount not to exceed \$4,995,014. The contract shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: The Bronx Community College Fire Alarm Project will consist of the rehabilitation of the fire alarm systems at four (4) campus buildings and a new campus command center. Accordingly, the Fund

on behalf of the City University of New York, intends to upgrade the existing fire alarm systems for Meister Hall, Gould Memorial Library, New Hall, and Polowczyck Halls. The proposed vendor will undertake the work under a New York State Office of General Services Contract.

**B. THE CITY UNIVERSITY OF NEW YORK - EXECUTION OF LEASE AMENDMENT FOR 70 MURRAY STREET, 2<sup>ND</sup> FLOOR, NEW YORK, NEW YORK ON BEHALF OF BOROUGH OF MANHATTAN COMMUNITY COLLEGE:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel and Vice Chancellor of Legal Affairs to execute a new lease amendment, along with any associated agreements, for approximately 25,935 rentable square feet of space, at 70 Murray Street, New York, New York, on behalf of Borough of Manhattan Community College. The lease amendment shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Borough of Manhattan Community College has occupied 156,179 rentable square feet of office and classroom space at this location on the Ground Floor, part of the 2<sup>nd</sup> Floor and the entire 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> and 14<sup>th</sup> Floors since June 2004, pursuant to a lease (the "Master Lease") that will expire on May 31, 2035. Under the Master Lease, the current annual base rent is \$6,648,160 (\$42.56/SF).

To accommodate the college's need for expansion space to house its academic programs, the University will amend the Master Lease to add an additional 25,935/SF of space, bringing the total amount of space under the Master Lease up to 182,114/SF. The additional space is comprised of the balance of the 2<sup>nd</sup> Floor of the building and will house the college's ASAP program.

The term for the additional space will be co-terminous with the Master Lease and will start upon substantial completion by landlord of the interior renovations specified by the University. The University will reimburse the landlord for the cost of the renovations. The base annual rent will start at \$50.80/SF (\$1,317,498) and will increase by \$5.00/SF every five years.

Pursuant to the Master Lease, the landlord will continue to be responsible for exterior, structural and roof repairs. In addition, the landlord, at landlord's cost, will provide cleaning services and be responsible for HVAC maintenance.

**C. THE CITY UNIVERSITY OF NEW YORK - EXECUTION OF LEASE AMENDMENT FOR 5030 BROADWAY, NEW YORK, NEW YORK, ON BEHALF OF BOROUGH OF MANHATTAN COMMUNITY COLLEGE AND HOSTOS COMMUNITY COLLEGE:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel and Vice Chancellor of Legal Affairs to execute a lease amendment, along with any associated agreements, to effect the leasing of an additional 15,000 rentable square feet of space, at 5030 Broadway, New York, New York, on behalf of Borough of Manhattan Community College and Hostos Community College. The lease amendment shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Borough of Manhattan Community College and Hostos Community College have occupied 15,000 rentable square feet of classroom and office space on the ground floor at 5030 Broadway in the Inwood/Washington Heights section of Manhattan since June 2012 pursuant to a lease that will expire on May 31, 2027. Both Borough of Manhattan Community College and Hostos Community College operate educational programs at this location also known as "CUNY in the Heights." Under the existing lease the current base rent is \$35.72/SF and escalates at 2% per annum. Pursuant to the lease amendment, an additional 15,000/SF of adjacent ground floor and second floor space will be added to the lease – for a combined total of 30,000/SF. The additional space provided under this lease amendment will provide the CUNY in the Heights center with needed additional classrooms and support spaces as well as provide office space for the CUNY Xpress center.

The term for the additional space will be co-terminous with the current lease and will start upon substantial completion by landlord of the interior renovations specified by the University. The University will reimburse the landlord for the cost of the renovations. The annual base rent for the additional space will start at \$668,550.00 (\$44.57/SF) in the first year and escalate 2% every year thereafter.

The Landlord will be responsible for exterior, structural and roof repairs. The University will be responsible for the cleaning and increases in real estate taxes over a base year.

The University has requested the funding necessary for the lease amendment from the City of New York. Execution of the amendment and expansion to the additional space is dependent upon this new funding.

**D. THE CITY UNIVERSITY OF NEW YORK - EXECUTION OF LEASE FOR OFFICE SPACE AT 558 GRAND CONCOURSE, BRONX, NEW YORK, ON BEHALF OF HOSTOS COMMUNITY COLLEGE:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel and Vice Chancellor of Legal Affairs to execute a fifteen-year lease, along with any associated agreements, for approximately 25,000 rentable square feet of office space, at 558 Grand Concourse, Bronx, New York, for use by Hostos Community College. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: 558 Grand Concourse in The Bronx is a former post office facility now owned by a private developer. The developer is converting the site into a commercial and retailing center. The proposed lease for 25,000/SF of space will allow the college to free up space elsewhere on campus for the purpose of housing classrooms and related functions of its new Accelerated Study in Associate Programs (ASAP) initiative.

The proposed new lease will be for a fifteen-year term and will start upon substantial completion by landlord of the interior renovations specified by the University. The University will reimburse the landlord for the cost of the renovations. The base annual rent will start at \$1,125,000 (\$45.00/SF) and will incrementally increase every year pursuant to a fixed rent schedule attached to the lease. The base annual rent in the fifteenth and final year of the lease will be \$1,406,750.00 (\$56.27/SF).

The Landlord will be responsible for exterior, structural and HVAC repairs. The University will be responsible for cleaning and increases in real estate taxes over a base year.

**E. THE CITY UNIVERSITY OF NEW YORK – EXECUTION OF LEASE RENEWAL FOR SPACE AT 111 LIVINGSTON STREET, BROOKLYN, NEW YORK, ON BEHALF OF BROOKLYN EDUCATIONAL OPPORTUNITY CENTER OF NEW YORK CITY COLLEGE OF TECHNOLOGY:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the Vice Chancellor of Legal Affairs to execute a lease renewal agreement for ten years, along with any associated agreements, for approximately 45,000 rentable square feet of space, at 111 Livingston Street, Brooklyn, New York on behalf of the Brooklyn Educational Opportunity Center administered by New York City College of Technology. The lease renewal agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Brooklyn Educational Opportunity Center (the “EOC”) has occupied 45,000 rentable square feet of classroom and office space on the 2<sup>nd</sup>, 3<sup>rd</sup> and portion of 4<sup>th</sup> floors at 111 Livingston Street in Downtown Brooklyn since September 1997 pursuant to a lease that will expire on August 31, 2017. Under the existing lease the current base rent is \$40.63/SF and escalates at 2.5% per annum.

The term of the new lease renewal will begin on September 1, 2017 and expire on August 31, 2027. The annual base rent will be \$2,092,500 (\$46.50/SF) in the first year and escalate 2% every year thereafter. Under the renewal agreement, the landlord will continue to be responsible for exterior, structural and roof

repairs. The EOC will continue to be responsible for interior maintenance, electric costs and cleaning. All tenant costs under this lease renewal will be funded by the State University of New York.

**NO. 7. SALK SCHOLARSHIPS:**

WHEREAS, Created by the Board of Estimate of the City of New York in 1955 to honor the City College graduate who developed the first anti-polio vaccine, the Jonas Salk scholarships are awarded annually to eight graduates of the CUNY senior colleges; and

WHEREAS, The scholarships are awarded to students who have been accepted to a U.S. medical school and have performed scientific research as an undergraduate; and

WHEREAS, The student's research papers are reviewed and recipients are selected for their potential to make significant contributions to medical research; therefore be it

RESOLVED, That the Board of Trustees approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

**WITH STIPEND**

Ma Su Su Aung	Macaulay Honors College at Baruch College
Violeta Contreras Ramirez	City College of New York
Marisol Cortés	City College of New York
Keegan R. Fernandes	College of Staten Island
Anika Nabila	Macaulay Honors College at City College of New York
Olayinka Oladipupo	York College
Christopher Reid	City College of New York
Larisa Shagabayeva	Hunter College