

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE  
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JANUARY 14, 1969

AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Francis Keppel, Chairman  
David I. Ashe  
Frederick H. Burkhardt

Porter R. Chandler  
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
Actg. Vice-Chancellor Robert Birnbaum

Vice-Chancellor Bernard Mintz

The absence of Dr. Lee and Mr. Poses was excused.

Upon motion duly made, seconded and carried, the following resolution was adopted:

NO. 1. PERSONNEL AND BUDGET COMMITTEE OF THE DEPARTMENT OF SPECIAL PROGRAMS: RESOLVED,  
That Calendar No. 7 of the minutes of the meeting of the Board held October 28, 1968, be  
amended to read as follows:

RESOLVED, That each college of the University that has or will have a SEEK Program on its campus may establish a Department of Special Programs, this Department to include counselors directly involved in the SEEK Program, teachers of remedial reading, and other specialists outside the traditional academic disciplines who are hired as specialists to provide special services and assistance for the SEEK Program; and be it further

RESOLVED, That this Department of Special Programs be administered in the same manner as any other department of a college except that for a transitional five-year period, beginning September 1, 1968, the Chairman of this Department shall be the Director of the SEEK Program at each college, as designated by the president, and that the Personnel and Budget Committee of the Department of Special Programs shall, for the same five-year period, be comprised of the Dean of Faculty of the college or his representative, the Director of the SEEK Program at the college and three persons elected by the Faculty Council at the college, which Personnel and Budget Committee shall recommend persons for tenure and promotion to the president of each college, who shall review appointments for tenure and promotion in consultation with the University; and be it further

RESOLVED, That all persons teaching a subject for which there is an academic department in the college be hired by that academic department in accordance with established procedures in consultation with the Director of the college SEEK Program; and be it further

RESOLVED, That appropriate bylaw language embodying the recommendation set forth in the above resolutions be submitted by the Board's Committee on Law to the Board itself.

NOTE: Matter underlined is new.

EXPLANATION: Under the present setup, the Dean would sit in judgment twice -- once at the departmental level and again at The Review Committee level. Our experience with this arrangement has been severely criticized.

The alternate arrangement would not only solve this difficulty but would enable the college to utilize the knowledge and experience of a man who has been closer to the development and growth of the Department of Special Programs..

NOTE: The above explanation submitted by the President of The City College.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:30 p.m.

N. MICHAEL CARFORA  
Secretary of the Board