

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JULY 22, 1969

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Porter R. Chandler, Chairman	James Oscar Lee
David I. Ashe	Benjamin F. McLaurin
Renato J. Azzari	Jack I. Poses
George Brown	Luis Quero Chiesa
Frederick H. Burkhardt	Ruth S. Shoup
Norman E. Henkin	Arleigh B. Williamson
Minneola P. Ingersoll	

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker	Professor Robert Hirschfield
President Robert D. Cross	Mr. Jean-Louis d'Heilly
Actg. Pres. Joseph J. Copeland	President George James
President Dumont F. Kenny	Vice-Chancellor Robert Birnbaum
President Leonard Lief	Vice-Chancellor Julius C. C. Edelstein
Actg. Pres. George A. Peck	Vice-Chancellor T. Edward Hollander
President Donald H. Riddle	Vice-Chancellor Seymour C. Hyman
President Herbert Schueler	Vice-Chancellor Bernard Mintz
President Milton G. Bassin	Provost Mina Rees
President William M. Birenbaum	Dean Benjamin Rosner
President Murray H. Block	Dean Joseph Shenker
President James A. Colston	

The absence of Mr. Berman, Dr. Johnson, Dr. Keppel, Mr. Nunez and Mrs. Streator was excused.

NO. A. AMENDMENT OF MINUTES: Upon motion duly made, seconded and carried the following resolution was adopted:

RESOLVED, That the disposition of the Board meeting held July 9, 1969, Calendar No. 1, be amended to read:

Mr. Ashe requested to be recorded as voting "no", to that part of item 1.(d) which is underscored:

1. Black and Puerto Rican Studies

(d) Black and Puerto Rican Studies shall not be organized as separate degree-granting schools within colleges until such time as the Board is satisfied that this is warranted by the attainment of such faculty and program strength as would deserve such status at any college within the University.

NO. B. RESIGNATION OF JUDGE EDWARD D. RE: Upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

The Board of Higher Education notes with regret the resignation of our colleague, The Honorable Edward D. Re, a member of this Board since 1958. Appointed originally by Mayor Wagner to fill out an unexpired term, he was reappointed in 1964 for a further term of nine years, which he has now relinquished following his appointment as a Judge of the United States Customs Court.

Judge Re had previously been honored with a long series of appointments to distinguished positions in the fields of education and public service. A member of the Bar since 1943, he has served as a member of the faculty of St. John's University School of Law, as a member of numerous Bar Committees, and as a Colonel in the Judge Advocate General's Department of the Air Force Reserve. His public positions have included service as Chairman of the Foreign Claims Settlement Commission of the United States under successive appointments by two Presidents, and as Assistant Secretary of State for Cultural Affairs. He has been the recipient of civic and professional honors too numerous to record.

Despite all these activities (plus raising a family as exemplary in quality and talent as it is in numbers), he has found time throughout the last eleven years to give unstinted service to this Board and to its Committees, including the College Committees of six of our colleges, the Law Committee, the Committee on the Future of the Baruch School, and others.

To his duties on the Board he has brought the benefits of sound legal judgment, sympathetic human understanding and wise advice. This Board, and The City University of New York have profited greatly from his service to us and to the entire community.

We wish him long and happy years as a member of the Federal Bench, and in token of our gratitude and appreciation, we designate him as a Member Emeritus of this Board effective as from June 2, 1969.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 29)

NO. 1. MASTER PLAN AMENDMENT: RESOLVED, That the 1969 Amendments to the 1968 Master Plan for The City University of New York be adopted for transmittal to the Board of Regents of the University of the State of New York and, for information and comment, to the Board of Trustees of the State University of New York as required by Section 6202, Sub-division 2a of the New York State Education Law; and be it further

RESOLVED, That this constitutes Section I of the 1969 First Revision to the 1968 Master Plan; and be it further

RESOLVED, That a second section of the 1969 First Revision will be prepared to implement the Board's resolution covering open enrollment.

EXPLANATION: In compliance with Section 6202 of the State Education Law, the Board of Higher Education is submitting the 1969 First Revision to the Master Plan.

At its June 23, 1969 meeting, the Board of Higher Education tabled action on the Master Plan in view of the need for revision of future enrollments.

NO. 2. TEACHERS' RETIREMENT SYSTEM - TAX DEFERRED ANNUITIES FOR MEMBERS: RESOLVED, That the Board of Higher Education agrees to purchase annuities for its employee members of the Teachers' Retirement System in accordance with the provisions of Section 403 (b) of the Internal Revenue Code of 1954, as amended and in accordance with Section 399-A of the Education Law, as amended; and be it further

RESOLVED, That the Secretary of the Retirement Board of the New York City Teachers' Retirement System is authorized to approve, on behalf of the Board of Higher Education, application from employees for agreements with the Board of Higher Education for reduction in contract salary, the amount of such reductions to be remitted to the New York City Teachers' Retirement System for application to a non-forfeitable annuity account maintained under the terms of the Education Law.

EXPLANATION: Congress has provided that teachers and other employees of school boards and employees of certain tax exempt organizations may receive special income tax treatment under the United States Internal Revenue Code on amounts used to purchase annuities -- usually referred to as tax deferred annuities.

This type of annuity makes available a method to provide for retirement with money which is not subject to current Federal, State or City Income Tax. It does this by permitting an

eligible employee of a public educational system to reduce his salary and by authorizing the employer to use this reduction to purchase an annuity for the employee. Only the reduced salary is subject to income tax. However, the unreduced salary will still be used for Federal Social Security and for retirement plan purposes.

This method does not provide for total escape from taxation on these amounts. It merely, as the name infers, defers taxation until the benefits arising from the annuity are received, at which time it can reasonably be expected that the employees' income tax rate will be lower.

Chapter 1047 of the Laws of 1969 enacting Education Law, Section 399-a, authorizes the New York City Board of Higher Education, in its discretion, to enter into agreement, with its employees to reduce the employee's annual salary for the purpose of providing a tax deferred annuity through the Retirement System in which the employee is currently a member if such Retirement System specifically provides for such tax deferred annuities.

In order to permit the operation of a tax deferred annuity program for employees of the Board of Higher Education who are members of the Teachers' Retirement System, Chapter 1047 of the Laws of 1969 also authorized the Teachers' Retirement System of the City of New York to participate in such a program and to make available to our members a tax deferred annuity.

The Teachers' Retirement Board is prepared to assume responsibility for the educational and enrollment programs, as well as the development and distribution of notices to each member advising him of his maximum exclusion amounts as prescribed in the Internal Revenue Code. The Retirement Board will also act as agent for the Board of Higher Education in arranging for the necessary salary reduction agreements.

Under the provisions of the new law, all expenses incurred in the administration of the tax deferred annuity will be paid by the participants and therefore no additional expenses will be incurred by the Board of Higher Education.

This proposed action by BHE in accordance with Chapter 1047 of the Laws of 1969 is applicable only to its employee members of the Teachers' Retirement System. Employee members of the New York City Employees' Retirement System and/or the Optional Retirement Program (TIAA-CREF) are not covered.

NO. 3. NEW SCIENCE FACILITY - QUEENS COLLEGE: RESOLVED, That the Board approve final plans, specifications and final estimate of cost of construction of \$2,970,700, escalated to a projected bid date of September 15, 1969, for a New Science Facility at Queens College, as proposed by Wank, Adams & Slavin, Architects and Engineers, in compliance with the Terms of their agreement with the Dormitory Authority for preparation of final contract documents; and be it further

RESOLVED, That the estimated cost of the Facility of \$3,400,000, approved by the Board of Higher Education on January 27, 1969, Calendar No. 16, for inclusion in the Supplemental Note Agreement is hereby revised to \$3,700,000 and the estimated occupancy date of July 1970 is hereby revised to December 1970; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested

- (1) to approve the aforesaid final plans, specifications and construction cost estimate of \$2,970,700; and
- (2) to authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facilities.

EXPLANATION: On January 27, 1969, Calendar No. 16, the Board of Higher Education approved in principle of the construction of a service research and related use facility with an approximate gross floor area of 56,350 square feet and requested the Construction Fund to authorize the Dormitory Authority to take appropriate steps to effect the design, construction and furnishing of said facility.

At that time a tentative budget for the project was estimated as follows:

Assumed cost of construction of building @ \$43.00/S.F.	\$2,423,000
Additional Utility Work	75,000
Temporary Landscaping Work	10,000
Sub-total	<u>2,508,000</u>
Escalation to time of bid - 10% for 6 months to bid(6/1/69)	250,000
Sub-total	<u>\$2,758,000</u>
Possible Extras during Construction (5%)	138,000
	<u>\$2,896,000</u>
Temperature Control Units, Built-in Equipment and Furnishing (92,000 Loose and 158,000 built-in)	250,000
Total	<u>\$3,146,000</u>
Design and Supervision Costs 8-1/2% of 2,666,000 (\$2,508,000 + \$158,000)	227,000
Field Reimbursables 1%	27,000
Total	<u>\$3,400,000</u>

Subsequently the Board approved preliminary plans, outline specifications and preliminary estimate of cost of construction of \$3,005,000 escalated to a projected bid date of September 15, 1969.

The final plans and specifications now under consideration have been examined by representatives of the College, the Office of Campus Planning and Development and the Dormitory Authority and are considered to be complete. They are in conformity with the preliminary plans with the exception of the deletion of carpeting and carpet base estimated to cost about \$20,000. It is felt that this item can best be purchased under subsequent separate contract.

The tentative estimated project cost is now revised, on the basis of current information to be as follows:

Estimated Cost of Construction as of September 15, 1969	\$2,970,700
Possible extras during construction (5%)	148,500
Bid Contingency (5%)	148,500
Furniture & Equipment (Loose - not built-in) \$92,000 + \$20,000 carpet	112,000
Fees, Supervision, Borings, Surveys and Miscellaneous Costs (10%)	<u>300,000</u>
	\$3,679,700

The original budget may be compared with the present budget as follows:

<u>1/27/69</u>		<u>Present</u>
Cost of Construction(6/69)	\$2,758,000	
Built-in equipment	158,000	
	<u>\$2,916,000</u> (6/69)	\$2,870,200 (6/69)
Escalation - 6/1/69 to 9/15/69		100,500
		<u>\$2,970,700</u>
Possible extras during construction	138,000	148,500
Bid Contingency		148,500
Loose Furniture & Equipment	92,000	112,000
Fees, Supervision, Borings, Surveys & Miscellaneous Costs	254,000	300,000
	<u>\$3,400,000</u>	<u>\$3,679,700</u>

It should be noted from the above comparison that the cost of construction of \$2,870,200 is within the budgeted amount of \$2,916,000, and that if the \$20,000 cost of carpeting were included as part of the construction cost the estimate would be \$2,890,000, still within the budgeted amount.

The differential in budgeted amounts is primarily due to allowance for future escalation and provision of a bid contingency amount.

It is felt that the cost controls instituted during the preliminary and final design phases of the project have effectively kept the estimated costs within the bounds of the established budget. Accordingly approval of the contract documents is now put forward for consideration.

NO. 4. ALTERATION PROJECTS - LEHMAN COLLEGE: RESOLVED, That the Board approve the preliminary plans, outline specifications and preliminary cost estimate in the amount of \$375,100 as of June 1969 as prepared and presented by James Baker and Peter Blake, Architects, for a group of six (6) alteration projects as follows:

- 1) Resurfacing Reservoir Parking Lot.
- 2) Rehabilitation of Exterior Wall Surfaces, Student Hall and Gymnasium Building.
- 3) New Front Steps, Student Hall.
- 4) Lighting Conversion, Gillet and Davis Halls, Gymnasium and Underground Passageways.
- 5) Replacement of Elevators, Gillet and Davis Halls.
- 6) Replacement of Obsolete Laundry Equipment, Gymnasium.

and be it further

RESOLVED, That the Director of the Budget be requested to approve said preliminary plans, specifications and estimate with a total cost limitation of \$418,000 (which includes 6% escalation to expected date of bid and 5% for contingencies), chargeable to Capital Project HN-203.

EXPLANATION: On September 30, 1968, the Board approved a contract with James Baker and Peter Blake for design and supervision services in connection with the above project and this was given a Budget certificate of approval on February 14, 1969. The original construction estimate on which the contract was based was \$326,000. The present estimate was made in June 1969 and reflects in part the more detailed study in preparing preliminaries, which brought to light previous underestimates and in part a more accelerated trend of escalation of costs.

The six (6) projects included in this group may be briefly described as follows:

- 1) Resurfacing Reservoir Parking Lot - Lack of paving and improper drainage of this much used lot give rise to insuperable maintenance problems and this rehabilitation is urgently needed.
- 2) Rehabilitation of Exterior Wall Surfaces, Student Hall and Gymnasium Building - The necessity for this project is indicated by the extensive plaster damage due to leakage. This is similar to projects already carried out at Gillet and Davis Halls.
- 3) New Front Steps, Student Hall - More than thirty years of deterioration in this area makes it hazardous to the students and personnel using it.
- 4) Lighting Conversion Gillet and Davis Halls, Gymnasium and Underground Passageways - Previously altered spaces in these buildings indicate the low level of lighting in areas covered by this proposal.

- 5) Replacement of Elevators, Gillet and Davis Halls - After forty years of use the elevators in question prove to be as much "out of service" as they are in, which constitutes a hazardous situation.
- 6) Replacement of Obsolete Laundry Equipment, Gymnasium - This item is in substitution of Perimeter Temperature Control, Gillet Hall, which is being handled by the Design and Construction Management Staff of the Board. The present laundry equipment is in every case at least over twenty years old, repair parts are no longer available and the machines are expensive to service. Its purpose is to clean gym uniforms, towels, swim suits and other wear used in connection with the programs of Health and Physical Education.

The preliminary documents have been reviewed by the Board Staff and the College Staff. The costs appear to be reasonable and were arrived at after consultation with various suppliers and contractors in the field.

NO. 5. RENEWAL OF LEASE - SEEK PROGRAM: RESOLVED, That the Board authorize the renewal of leases for approximately 91,250 square feet of space at the Alamac Hotel, 2054 Broadway, New York City, on a month-to-month basis with an option to terminate said rental upon a 90-day prior notice, from July 1, 1969 at a monthly rate of \$28,579.17, said space to continue to be used for the SEEK Program; and be it further

RESOLVED, That the forms of lease be subject to approval of the General Counsel to the Board.

EXPLANATION: The Board currently leases seven floors (approximately 91,250 square feet) in the Alamac Hotel for the SEEK Program. Four of the floors are used as dormitories, two and one-half floors for the pre-baccalaureate program and approximately one-half a floor for the administrative offices of the SEEK Program. The space is rented under two leases, both of which will terminate on June 30, 1969. The first lease, for four floors, commenced on July 1, 1968 and was at the rate of \$170,000 for the year. The second lease was for three floors and commenced on August 15th and September 1, 1968. The cost of the second lease (\$120,425) on an annual basis would have an approximate value of \$142,200.

The New York City Department of Real Estate, at the request of the University, entered into negotiations for the renewal of the leases for an additional one year period. The Director of the Bureau of Leasing advised under date of April 17, 1969 that the Real Estate Department had reached agreement with the landlord for the renewal at a cost of \$342,950 per annum, or \$28,579.17 per month (a ten percent increase over the current rental) which he deemed fair and reasonable.

NO. 6. PURCHASE OF ELECTRON MICROSCOPE - LEHMAN COLLEGE:

RESOLVED, That the Board authorize Herbert H. Lehman College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing and installing one (1) Hitachi Perkin-Elmer Model #399-0000 Model HU-11E-1 Ultra High Resolution Electron Microscope and one (1) Hitachi Perkin-Elmer Forma Temp Scientific Refrigerated Bath Model #2095 or equal, at an estimated cost of \$50,000. This expense is chargeable as follows:

code 042-2000-301-01-69	\$35,000
code 042-5100-330-01-70	\$ 3,000
grant #046	\$12,000

NO. 7. RENEWAL OF FRANCHISE - THE CITY COLLEGE: RESOLVED, That the Board file a petition in behalf of City College with the Bureau of Franchises requesting permission to continue to maintain and use a conduit under and across West 136 Street, Borough of Manhattan and to maintain and use a conduit under and across the intersection of West 135 Street and Convent Avenue, Borough of Manhattan.

EXPLANATION: By letter, dated April 21, 1969, the Bureau of Franchises advised the Board that a franchise to use a conduit under and across West 136th Street expired April 7, 1959 and a franchise to use a conduit under and across West 135th Street expired July 6, 1962 and if continued use was desired, a petition for renewal was required. By letter dated May 14, 1969 W. G. Farrell, Assistant to The City College Dean of Campus Planning and Development, advised Counsel that that college desires to renew both franchises.

NO. 8. AMENDMENT - HUNTER COLLEGE: RESOLVED, That Calendar No. B, minutes of the Board of Higher Education, May 26, 1969, be amended as follows:

- (1) Resignation of President Robert D. Cross - Hunter College: RESOLVED, That the Board accept with regret the resignation of Dr. Robert D. Cross as [Professor of History and] President of Hunter College, effective July 14, 1969, and as Professor of History, effective August 31, 1969.

NOTE: Material in brackets deleted; material underscored added.

- (2) Appointment of Acting President - Hunter College: (Remains the same as the original resolution)

EXPLANATION: Clerical error.

NO. 9. RENEWAL OF FRANCHISE - HUNTER COLLEGE: RESOLVED, That the Board file a petition in behalf of Hunter College with the Bureau of Franchises requesting permission to continue to maintain and use a tunnel under the roadway of East 68 Street from the mezzanine level of the subway station at 68 Street and Lexington Avenue to a passageway under the northerly sidewalk of East 68 Street, Borough of Manhattan.

EXPLANATION: By letter dated May 9, 1969 the Bureau of Franchises advised Counsel that a franchise to use a tunnel under the roadway of East 68th Street expired December 17, 1968 and if continued use was desired, a petition for renewal was required. By letter dated May 22, 1969, the Business Manager of Hunter College advised counsel that continued use was desired.

NO. 10. RENEWAL OF LEASE - HUNTER COLLEGE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the renewal of a lease for a five year period for space for use by Hunter College at 790 Madison Avenue, New York, N.Y.; and be it further

RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid renewal.

EXPLANATION: Hunter College currently occupies, at a rental cost of \$46,000 per year, the 3rd and 7th floors of the indicated building under leases which will expire October 31, 1969. Continued use of the space is essential to the College operation until such time as permanent facilities can be made available.

NO. 11. RENEWAL OF LEASE - YORK COLLEGE: RESOLVED, That the Board approve, on behalf of York College, the renewal of a lease for space consisting of six classrooms and a gymnasium at the Jewish Center of Bayside Oaks, 50-35, 50-51 Cloverdale Boulevard, Queens, Subject to approval of the terms and conditions of the lease by the Committee on Campus Planning and Development, said facilities to be rented on a month to month basis beginning September 1969, and be it further

RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the lease renewal for the indicated facilities.

EXPLANATION: Pending provision of adequate interim facilities for York College in Jamaica, the indicated classroom and gymnasium continue to be required to meet the college needs in Bayside.

NO. 12. ETHNIC STUDIES - JOHN JAY COLLEGE OF CRIMINAL JUSTICE: RESOLVED, That a course sequence in the Humanities Division entitled "Ethnic Studies", to be offered by John Jay College of Criminal Justice, effective September 1969, be approved.

EXPLANATION: The sequence of courses in the fields of Black and Puerto Rican Studies to be offered at John Jay will reflect the special circumstances of the College. This means that in addition to the usual justifications for Black and Puerto Rican Studies Programs, John Jay College expects that its courses will aid those who are members of the various law enforcement agencies of the City.

Preliminary plans for a Black and Puerto Rican Studies Program were discussed at a special session attended by interested John Jay faculty members in addition to faculty members from Spelman College, Sir George Williams University, Richmond College, Howard University, and Hunter College, and three black students from John Jay.

The following are the proposed courses:

Fall 1969

Afro-American History
Puerto Rican History and Culture
Law and Politics of Race Relations
Problems of Minority Groups Seminar

Spring 1970

Afro-American Culture
Immigration and Ethnicity in the United States

NO. 13. INSTITUTE FOR AFRO-AMERICAN STUDIES - RICHMOND COLLEGE: RESOLVED, That an Institute for Afro-American Studies be established at Richmond College, effective September 1969.

EXPLANATION: The plan for the establishment of an Institute for Afro-American Studies was adopted by the Faculty of Richmond College and the Richmond College Committee of the Board. In addition, the plan was described by the President at a special meeting of the Committee on the Academic Program.

The Institute is a result of intensive discussions by the President, chairmen of the Divisions of Humanities, Social Sciences, Professional Studies, and other interested faculty, with a group of concerned students.

The curriculum will emerge from the activities of the Institute, and its establishment at this time does not involve major curricular changes. However, the significant feature of the institute is the use of students as research assistants for academic credit on an independent study basis for the development of curricula and materials in Afro-American Studies at all levels of study from elementary school through college.

The plan for the Institute lists the following purposes:

- a) to develop Afro-American Studies courses, with the development of a possible interdisciplinary major in that field;
- b) to encourage and supervise individual and group independent study in Afro-American Studies, with students receiving academic credit for their work;
- c) to develop materials, bibliographies, syllabi at the college level and at lower school levels;
- d) to sponsor programs and conferences for the college at large and for the community.

The interdisciplinary Institute will follow the same procedures, have the same responsibilities and be subject to the same academic lines of control as any of the units and divisions of Richmond College.

NO. 14. BLACK AND PUERTO RICAN STUDIES - HUNTER COLLEGE: RESOLVED, That a Department of Black and Puerto Rican Studies be established at Hunter College, effective September 1969.

EXPLANATION: The Hunter College faculty voted in February 1969 to establish a Department of Black and Puerto Rican Studies, and established a student-faculty committee to draw up a preliminary curriculum. The curriculum of the Department of Black and Puerto Rican Studies aims at providing students with the historical, social, and cultural backgrounds of Black and Puerto Rican peoples.

In addition to the courses approved by the Hunter College Faculty Council, extensive field work experience is an integral part of the program. The Faculty Council has deferred decision on the total number of credits and requirements until the Department of Black and Puerto Rican Studies has had an opportunity to develop further its curriculum.

It was noted that the abbreviated faculty vitae included in supporting material were submitted for the information of the Board and that when appointments to the department are made they will follow established Board procedures.

Mr. Ashe requested to be recorded as voting "No" to the inclusion of the following courses listed in the Curriculum Outline:

29 101 Swahili I
29 102 Swahili II
Each: 3 credits, 3 periods.

NO. 15. INTENSIVE STUDIES PROGRAM - YORK COLLEGE: RESOLVED, That an Intensive Studies Program, to be offered by York College, be approved, effective September 1969.

EXPLANATION: The York College faculty adopted a resolution of the College Curriculum Committee creating an Intensive Studies Program. The Program is designed for a limited number of students who have already chosen their majors and who have some idea of what disciplines in their non-major divisions will best supplement their majors. All students in the Intensive Studies Program must demonstrate proficiency in written English and in one foreign language.

On the average, major and minor subjects in the program will consume 85-90% of a student's 128 credits, leaving him free to apply the remainder as he and his advisor see fit.

NO. 16. DEPARTMENT OF URBAN AND ETHNIC STUDIES - THE CITY COLLEGE: RESOLVED, That a Department of Urban and Ethnic Studies at the City College be established, effective September 1969.

EXPLANATION: The proposal for a Department of Urban and Ethnic Studies to offer basic courses in these areas and to prescribe the interdisciplinary requirements of students majoring in the department was adopted by the Executive Committee of the Faculty Senate. The department will subsequently provide advanced courses when these are not available in other departments. The purpose of the department is to provide excellent instruction and promote substantial research in both urban and ethnic studies. The initial course offerings include:
Fall 1969 - Afro-American Culture (3 credits)
- Hispano-American Culture (3 credits)

NO. 17. ALTERATIONS TO 23rd STREET AND 24th STREET BUILDING - BARUCH COLLEGE: RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost of construction of \$2,944,000 as of June 30, 1969, and a cost of escalation of \$294,400, computed at a rate of 15% per annum, to a projected bid date of February 28, 1970 for a total projected construction cost of \$3,238,400, for renovation of the existing 23rd Street Building and the RCA 24th Street Building, as prepared by Schuman, Lichtenstein and Claman, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested

(a) to approve the aforesaid preliminary plans, outline specifications and preliminary estimate of cost, and

(b) to authorize the Dormitory Authority of the State of New York to undertake supervision of the preparation of final plans, specifications and final estimate of cost.

EXPLANATION: On July 23, 1968, Calendar No. 1, the Board approved in concept the altering and equipping of the present Baruch College building and the building at 153-61 East 24th Street RCA building.

The Total estimated cost for acquisition, alteration and equipping of said facility included a budget of \$2,850,000 for the construction work provided in these preliminary documents.

That cost of \$2,850,000 established in June 1968 may be escalated as follows:

June 1968	\$2,850,000
Escalation - June 1, 1968 to January 1, 1969 at a rate of 8% per annum	133,000
Escalation - January 1, 1969 to June 30, 1969 at a rate of 12% per annum	<u>179,000</u>
Budget as of June 30, 1969	\$3,162,000

The present estimate of cost of construction of \$2,944,000 is within the established budget as escalated to June 30, 1969.

The 24th Street Building has a gross floor area of 160,000 square feet. The average square foot cost of renovation in this building is $\frac{2,668,800}{160,000} = \16.80 , which is considered reasonable for this type of renovation. The \$275,200 being expended in the 23rd Street Building is for various work in various parts of the building and is difficult to break down into square foot costs, but the nature and extent of the work is considered reasonable.

The preparation of the preliminary plans has been under the close supervision of the office of the Vice-Chancellor for Campus Planning and Development. The College has reviewed the plans in detail and finds them acceptable and in conformity with their program. The Dormitory Authority has been represented at all review meetings and finds the plans acceptable as a basis for development of the working drawings.

NO. 18. EXPERIMENTAL PROGRAM FOR EDUCATIONALLY DISADVANTAGED CHILDREN - YORK COLLEGE: RESOLVED, That York College be authorized to expend the sum of \$3,000 this summer to explore proposed experimental program for educationally disadvantaged children in terms of

- (a) the gifted child
- (b) the retarded child.

EXPLANATION: This sum is to be charged to the college's Tax Levy Budget for 1969-70. Upon completion of this preliminary study, a decision can then be made regarding the advisability of entering into a program for these children.

NO. 19. TERMINATION OF LEASE - RICHMOND COLLEGE: RESOLVED, That the Board of Higher Education approve the termination of the lease held by the Manufacturers Hanover Trust Company in the Richmond College building, subject to approval of the terms and conditions of the agreement to terminate, by the Committee on the Campus Planning and Development.

EXPLANATION: When the building was acquired for Richmond College, it was subject to a lease held by the Manufacturers Hanover Trust Company. This company has been operating a branch bank on these premises. The Trust Company has since decided that its interests would be better served by locating elsewhere. The College finds that it could make use effectively of this space for college purposes. The Trust Company has indicated a willingness to enter into an agreement which would contemplate compensating the University for lost rentals, as well as for the cost of renovating the space for use by the College. This agreement is now being prepared and will be submitted to the Committee on Campus Planning and Development.

NO. 20. CONTRACTS - RICHMOND COLLEGE: RESOLVED, That the Business Manager of Richmond College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for cleaning and maintenance service for all locations of Richmond College, for the approximate sum of \$250,000.00, chargeable to tax levy code 42-48-00-403-01-70.

RESOLVED, That the Business Manager of Richmond College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for uniformed guard service for all locations of Richmond College, for the approximate sum of \$122,000.00, chargeable to tax levy code 42-48-00-403-01-70.

EXPLANATION: It seems that similar contracts last year were rejected by the Budget Director because the low bids exceeded by more than 5 per cent the estimates as approved by the Board resolutions. This time we decided to preclude this situation by advertising for bids first, and then getting Board approval for a more realistic amount. Unfortunately, the City Budget Office delayed consideration of our bidding proposals, and finally rejected them for form, requiring re-submission. We now have on hand the officially approved bids, and need Board approval for their implementation. Had there not been these delays, over which we had no control, we would have easily met calendar deadlines.

NO. 21. RCA EXTENSION OF LEASE - BARUCH COLLEGE: RESOLVED, That the Board approve an extension of lease to Radio Corporation of America for the occupancy of space in premises 153-161 East 24 Street, Borough of Manhattan (Baruch College) for a period commencing July 1, 1969 and expiring December 31, 1969, subject to prior termination by tenant, at a rental of \$5,691.00 for the month of July 1969, and \$10,250.00 for the months of August to December 1969, inclusive. The form of the extension agreement is to be approved by General Counsel and signed by the Secretary.

EXPLANATION: R.C.A. finds itself unable to remove from the premises at the expiration date of its lease and has requested an extension to December 31, 1969. A rental of \$10,250.00 per month has been agreed upon for the additional time requested. Baruch College has approved such extension.

NO. 22. LEARNING RESOURCE CENTER - DIVISION OF TEACHER EDUCATION: RESOLVED, That the Board enter into an agreement on behalf of the Division of Teacher Education with the U.S. Office of Education, Bureau of Education for the Handicapped, pursuant to which the Division of Teacher Education will establish and operate a learning resource center for children with learning disabilities to design educational programs to meet the needs of such children, and the Bureau of Education for Handicapped will pay for such services the sum of \$105,509.00.

The said agreement is to be approved in form by General Counsel and when approved signed by the secretary.

NO. 23. AUTHORIZATION TO CREATE A ROCK CUTTING ROOM - HUNTER COLLEGE: RESOLVED, That the Business Manager of Hunter College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing all labor and materials necessary and required for the creation of a Rock Cutting Room, Hunter College, Manhattan, at an estimated cost of \$9,450.00 which includes 5% for contingencies, chargeable to Budget Code 042-4400-408-01-70.

EXPLANATION: At present the College has no such facility. The Geology and Geography Department was able to acquire the necessary rock cutting machinery through grant funds. The purpose for creating this laboratory is that both faculty and students will be able to study the quality, structure and composition of rock specimens.

This resolution is required in order to initiate and complete alterations by September 1969, so as not to cause any delay in the School's schedule of operation for the coming school year.

NO. 24. ESTABLISHMENT OF PUERTO RICAN INSTITUTE - BROOKLYN COLLEGE:
RESOLVED, That a Puerto Rican Institute be established at Brooklyn College, effective September 1969.

EXPLANATION: The Brooklyn College Faculty Council approved in May 1968 the establishment of a Puerto Rican Institute. The Institute will have the following purposes: a center for scholars from various fields who have a common interest in scholarship in the Puerto Rican area; research and writing to expand knowledge in this area; research in urban-related political and economic problems; promotion of Puerto Rican efforts in the performing and fine arts; expansion of the number of undergraduate courses in Puerto Rican Studies.

The Institute does not plan to offer courses on its own, but, as stated, will encourage their development within existing academic departments.

NO. 25. ESTABLISHMENT OF AN AFRO-AMERICAN INSTITUTE - BROOKLYN COLLEGE: RESOLVED, That an Afro-American Institute be established at Brooklyn College, effective September 1969.

EXPLANATION: The Brooklyn College Faculty Council approved in May 1968, the establishment of an Afro-American Institute. The Institute will have the following purposes: scholarly activity in the Afro-American area; research and writing to expand knowledge in the field; research in urban-related political and economic problems; a promotion of Afro-American efforts in the performing and fine arts; expansion of the number of undergraduate courses in Afro-American Studies.

The Institute will not offer courses on its own. Courses in Afro-American Studies will be developed within academic departments and will be approved by the Faculty Council. The Institute hopes to be a link between the college and the community through summer research projects and the community seminars given by faculty members.

NO. 26. ACTING PRESIDENT COPELAND: President Copeland reported briefly on his appearance in Washington before the McClellan Committee.

NO. 27. APPOINTMENTS TO NEWLY CREATED DEPARTMENTS: RESOLVED, That appointments to professorial ranks in newly created departments at the colleges be submitted to the college committees and the Board through the policy calendar; and be it further

RESOLVED, That such appointments be accompanied by a detailed curriculum vita.

NO. 28. PURCHASE OF ELECTRONIC COMPUTER SYSTEMS: RESOLVED, That in the interest of efficiency and economy as certified by the Vice-Chancellor for Campus Planning and Development, the Board enter into an agreement pursuant to which the Board will purchase at a cost of \$1,801,810.00 the electronic computer systems known as Model 70/46G and Model 70/35E from RCA Corporation, the sole manufacturer, said Model 70/35E to be installed in the Borough of Manhattan Community College for \$500,120.00 chargeable to Capital Budget Project Number HN-192 and Model 70/46G to be installed in the Central Administration Building for \$1,301,690.00 chargeable to Capital Budget Project HN-191 and the RCA Corporation will make a grant to City University in the sum of \$950,000.00 thereby reducing the cost of said systems to the net sum of \$851,810.00; and be it further

RESOLVED, That the Trustees of the State University of New York be requested to approve such purchase insofar as the Community College is concerned; and be it further

RESOLVED, That the Board of Estimate be requested to authorize such purchase without advertising; and be it further

RESOLVED, That the form of the agreement be approved by General Counsel and when approved, the agreement shall be signed by the Secretary.

At this point the Board went into Executive Session.

NO. 29. BROOKLYN COLLEGE PRESIDENCY: RESOLVED, That the sense of the Board of Higher Education be that the Executive Committee be empowered to act on an appointment of a president of Brooklyn College.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board.