

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

AUGUST 12, 1969

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

In the absence of the Chairman, Mr. Porter R. Chandler called the meeting to order at 4:00 p.m.

There were present:

Frederick Burkhardt
Porter R. Chandler

Jack I. Poses
Luis Quero Chiesa

Chancellor Albert H. Bowker
Marguerite V. Rich, Acting Secretary of the Board
Arthur H. Kahn, General Counsel

The absence of Mr. Ashe, Dr. Keppel, and Dr. Lee was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted.

NO. 1. BROOKLYN COLLEGE PRESIDENTIAL SEARCH COMMITTEE: RESOLVED, That John William Kneller be appointed Professor of Romance Languages, with tenure, and President of Brooklyn College, effective October 1, 1969, at a salary rate of \$36,000 per annum, subject to financial ability.

EXPLANATION: The following resolution was adopted at the July 22, 1969 meeting of the Board:

RESOLVED, That the sense of the Board of Higher Education be that the Executive Committee be empowered to act on an appointment of a president of Brooklyn College.

NO. 2. ADMINISTRATIVE OFFICERS: (a) RESOLVED, That the Chancellor be authorized to appoint a Deputy Chancellor.

(b) RESOLVED, That the Chancellor be authorized to appoint a Vice-Chancellor for Academic Affairs.

EXPLANATION: At the Executive Committee meeting of July 2, 1969, it was informally agreed that a Deputy Chancellor be named to take over the bulk of the administrative work now handled by the Chancellor to permit the Chancellor to devote his time principally to the implementation of the Board's open enrollment policy.

It was also agreed that there should be a Vice-Chancellor for Academic Affairs to coordinate and centralize University academic management and development. This responsibility is currently dispersed throughout the Central Administration.

At the same time, it was recognized that these appointments should be made as soon as possible, hopefully prior to September 1, 1969.

The Chancellor is engaged in discussions with the Search Committee for the Vice-Chancellor for Academic Affairs, the Faculty Senate and the Administrative Council and hopes to be able to make appointments in the near future.

NO. 3. HEALTH SERVICES MOBILITY STUDY FOR 1969-70: RESOLVED, That the Board accept with appreciation three grants totaling \$230,538 to continue the Health Services Mobility Study for 1969-70. The study is administered by the central staff.

EXPLANATION: \$55,154 was received from the Department of Health, Education and Welfare, Public Health Service; \$74,960 from the Department of Labor; and \$100,424 from the Office of Economic Opportunity. The Health Services Mobility Study was begun in October, 1967 through a grant of \$119,998 from the U.S. Office of Economic Opportunity. The purpose of the project is to determine ways and means of facilitating the upward mobility of employees of the New York City Department of Hospitals. A complete analysis of existing and recommended promotional lines within the Department has been completed. The funds received for 1969-70 will be used to study the educational requirements of various job titles in order to determine what type of curriculum is necessary to prepare employees for promotion. This project is being done in cooperation with the New York City Department of Hospitals.

NO. 4. EXTENSION OF CONTRACT: RESOLVED, That pending agreement on a contract with Local 384 of District Council 37, AFSCME, all terms and conditions of the current contract, except those provisions concerning Special Time and Overtime, shall be continued until further notice.

EXPLANATION: The Board of Higher Education on June 23, 1969, Calendar No. 57, provided for retroactivity of the new contract and extension of current provisions, with the exception of the Special Time and Overtime provisions, through July 18, 1969. Negotiations are continuing, but it is apparent that agreement will not be reached until late Summer or early Fall.

NO. 5. CHECK-OFF DUES: RESOLVED, That the Board of Higher Education shall accept and apply Executive Orders 98 and 99, dated May 15, 1969, regarding check-off of organization dues and provision for exclusive check-off to all unions representing employees in classified civil service titles; and be it further

RESOLVED, That the Office of the Comptroller be requested to continue the present dues check-off procedure for organizations representing members of the Instructional Staff until the current collective bargaining negotiations are completed; and be it further

RESOLVED, That Cal. No. 13 of September 28, 1961 and Cal. No. 11 of November 22, 1965 be rescinded.

EXPLANATION: The Board of Higher Education approved exclusive check-off of organization dues for civil service staff members on November 22, 1965. The Corporation Counsel subsequently ruled the Board of Higher Education action was without legal effect in that it violated the Board of Estimate resolutions. Pending further report, the Committee on the City University laid aside the matter on December 6, 1966. On May 15, 1969, the Mayor's Executive Orders 98 and 99 altered the prior Board of Estimate resolution and authorized exclusive check-off for all unions representing employees in classified civil service titles. The first resolution now provides for exclusive check-off for civil service unions.

Inasmuch as the Instructional Staff is under the jurisdiction of PERB (a State body) the matter of exclusive check-off for unions representing the Instructional Staff is under negotiation. Thus, the requested resolution provides temporary continuance of the current procedure.

NO. 6. APPOINTMENTS - HUNTER COLLEGE: (a) RESOLVED, That the following appointments be approved for the Department of Black and Puerto Rican Studies for the period 9/1/69-8/31/70, subject to financial ability:

<u>Title</u>	<u>Name</u>	<u>Salary</u>	<u>Program</u>
Adjunct Professor	Clarke, John Henrik	\$15,000 total	2/3
Lecturer	Barcelo, Miguel	11,600	Full
Professor	Seda-Bonilla, Eduardo	21,000	Full

Mr. Ashe asked to be recorded as voting "No" in absentia on the appointment of John Henrik Clarke.

(b) RESOLVED; That the following appointment, with waiver of the bylaws, be approved for the Department of Black and Puerto Rican Studies for the period 9/1/69-8/31/70, subject to financial ability:

<u>Title</u>	<u>Name</u>	<u>Salary</u>	<u>Program</u>
Professor	Baird, Keith	\$20,000	Full

Mr. Ashe asked to be recorded as voting "No" in absentia.

EXPLANATION: Professor Baird is one of the few highly qualified scholars in the area of African Studies, in particular, the History of Africans in the New World, an area in which there has hitherto been no specialization. He has devoted considerable energy and time to research in this area, and has lectured widely across the country to professional groups. His many years of experience and scholarship are equivalent to the Ph.D. degree.

NO. 7. APPOINTMENT OF ASSOCIATE DEAN WITH WAIVER OF THE BYLAWS - HUNTER COLLEGE:
RESOLVED, that the following appointment as Associate Dean be approved, with compensation at the rate of \$3,000 per annum, in addition to the academic salary of \$17,000, subject to financial ability, and that the bylaws be waived:

<u>Department and Title</u>	<u>Name</u>	<u>Period</u>
School of Social Work Assistant Professor	Lampkin, Lillian C.	9/1/69-6/30/70

EXPLANATION: Professor Lampkin has the professional social work degree (M.S.W.) from Columbia School of Social Work. Her work with us during the past eleven years has demonstrated her capacity as a teacher and adviser. She has had enormous experience in the social work field and in administration. Her recent position as Executive Director of the New York City Youth Board was one equivalent to that of Commissioner of a major department in City Government. Her academic and executive competence is reflected in the numerous assignments and honors which she has received. In view of the high quality of her professional competence and expertise, a waiver of the bylaw requirement of a Ph.D. is recommended.

No. 8. APPOINTMENT OF ACTING DEAN OF SCIENCES AND MATHEMATICS - HUNTER COLLEGE:
RESOLVED, that the following appointment as Acting Dean of Sciences and Mathematics be approved, subject to financial ability:

<u>Title</u>	<u>Name</u>	<u>Effective Date</u>	<u>Salary</u>
Professor	Dolciani, Mary P.	7/15/69**	7/15/69 - \$26,250* 1/01/70 - \$27,500*

* Includes \$4,000 as Acting Dean, ** To serve during the period that Dean F. Joachim Weyl is Acting President

NO. 9. APPOINTMENT WITH WAIVER OF THE BYLAWS - HUNTER COLLEGE: RESOLVED, That the following appointment, with waiver of the bylaws, be approved for the Institute of Health Sciences, subject to financial ability:

<u>Title</u>	<u>Name</u>	<u>Period</u>	<u>Salary</u>
Assistant Professor	Zappacosta, Robert R.	9/1/69-8/31/70	\$11,000

EXPLANATION: Although extensive recruitment efforts were directed throughout major medical centers of the United States, no professionally active Medical Record Librarians with Ph.D.'s were identified. Indeed, there were very few professionals with a Master's Degree. This talent search was conducted with the assistance of national, state, and local Medical Record Librarian Associations. The situation in this case is similar to that of nursing. In support of the request reference is made to the Bylaws of Board of Higher Education of the City of New York, Article XV, Paragraph 15.7, under E.

NO. 10. APPOINTMENT OF FULL PROFESSOR - HUNTER COLLEGE: RESOLVED, That the following appointment be approved for the Department of Romance Languages, subject to financial ability:

<u>Title</u>	<u>Name</u>	<u>Period</u>	<u>Salary</u>
Professor	Sarolli, Gian Roberto	7/1/69-6/30/70	\$24,750

NO. 11. SPECIAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS - HUNTER COLLEGE:
RESOLVED, That the following special leave of absence be approved, without pay, but with increment and a recommendation for retirement credit, and that the bylaws of the Board be waived to effectuate this leave from the Fine Arts Department of the Hunter College High School:

<u>Title</u>	<u>Name</u>	<u>Period</u>
Teacher and Chairman	Dale, Ralph	9/1/69-1/31/70 and 7/70

EXPLANATION: Dr. Dale has been on Sabbatical leave from 9/1/68-8/31/69 to write a humanities-oriented music textbook. Bylaws state that applicant must serve at least one year at expiration of Sabbatical Leave unless this provision is expressly waived by the Board. The college requests that the bylaws be waived to allow Dr. Dale to complete textbook.

NO. 12. CORRECTION OF BOARD OF HIGHER EDUCATION MINUTES, 6/9/65 - HUNTER COLLEGE:
RESOLVED, That the Minutes of the Hunter College Committee of June 9, 1965, Calendar No. 12, and the Minutes of the Board of Higher Education of June 21, 1965, Calendar No. 106, be corrected to read as follows:

Professor Elizabeth Gellert, Department of Psychology, 1/3 released time for research, 9/1/65-8/31/66.

EXPLANATION: Professor Gellert's original appointment in the Department of Psychology as an associate professor, 9/1/65-8/31/66, \$11,700, was approved by the Board of Higher Education on March 15, 1965, Calendar No. 68. Subsequently, Professor Gellert was granted released time for research. This internal administrative arrangement was erroneously reported as 1/3 leave of absence without pay.

Professor Gellert has been a full-time employee of the College for the entire period of her employment since 9/1/65. The College is reimbursed for her released time for research under a grant from NIMH. It was never intended that such internal arrangements would in any way jeopardize Professor Gellert's status as a full-time employee. It is thus deemed essential to correct the original minutes so that Professor Gellert's full-time employment status, beginning with 9/1/65, may be reflected in her retirement credit, eligibility for sabbatical leave, and sick leave credits.

NO. 13. APPOINTMENT WITH WAIVER OF THE BYLAWS - BROOKLYN COLLEGE: Upon motion duly made, seconded and carried, the following resolution was referred back to the Brooklyn College Committee for review with power to take final action.

RESOLVED, That Mr. Jose Enrique Lausell be appointed as Assistant Professor in the Department of Sociology, to serve as Director of the newly established Puerto Rican Institute at Brooklyn College, for the year beginning September 1, 1969 through August 31, 1970, with salary at the rate of \$15,000 per annum, subject to financial ability and schedule conditions; and be it further

RESOLVED, That Article XV, Section 15 of the Bylaws of the Board of Higher Education be waived in connection with this appointment, since Mr. Lausell does not possess the Ph.D. degree.

EXPLANATION: The Chairman of the Brooklyn College Committee approves this recommendation, and the Acting President of Brooklyn College concurs that it is for the good of the College.

NO. 14 INCREASE IN CONTRACT ESTIMATED COST - QUEENS COLLEGE: RESOLVED, That the Board approve an increased estimate of cost from \$8,000 to \$12,947 for Security Service as required by Queens College for the period July 1, 1969 to June 30, 1970, said increased amount to be charged to Code 42-4600-403-01-70 and/or such other funds as may be available. (See Cal. No. 23, 5/26/69, for original approval)

EXPLANATION: The Board's early approval of this increased estimate of cost is necessary to permit the College to finalize the agreement and award the contract within 45 days from the opening of bids so as not to create grounds for the low bidder to withdraw his bid. Bids were opened July 11, 1969.

NO. 15. CONSOLIDATED FEE - QUEENS COLLEGE: Upon motion duly made, seconded and carried, the following resolution was referred to the Committee on Budget and Finance with power to act.

RESOLVED, That the statement explaining the basis for the Consolidated Fee and that the fee structure as reported in the Chancellor's report, October 1967, be amended to include the fee increases authorized by the Board of Higher Education, June 23, 1969, Calendar No. 24, and to increase the Student Activity Fee as follows:

The Consolidated Fee is a non-refundable fee which must be paid by all students. The fee is payable each semester and consists of three elements: a general fee, a student activities fee and the student union fee. The Consolidated Fee includes the use of laboratories and library, student activities and publications, registration and Bursar expenses, some accident insurance, X-ray examinations, identification cards and some medical expenses. It is not intended to cover the various special services incurred on an individual basis, such as fees for program changes, late registration, transcripts, special examinations or parking.

The Consolidated Fee is to be paid by newly matriculated students at the time of acceptance and by all others at the time of registration.

The Consolidated Fee schedule per semester, effective as of September 1, 1969 is as follows:

DAY SESSION	TOTAL	GENERAL COLLEGE FEE	STUDENT ACTIVITIES & STUDENT UNION FEE
Students taking 12 or more credits	\$59.25	\$35.00	\$24.25
Students taking less than 12 credits	\$41.25	\$17.00	\$24.25

EXPLANATION: There has been no change in the Student Activities portion of the Consolidated Fee since September 1, 1965, at which time the fee was increased to support the Student Union building after a referendum among the students. There has been a sizeable increase in the number of activities operated by the students and for the benefit of the students. The increase in the Consolidated fee is intended to provide additional funds for such needed student activities, particularly in the areas of support for Student Association approved organizations and cultural activities. A referendum was held by the Day Session students on May 14, 15, and 16, 1969. By a vote of 726 to 614, the students approved an increase of \$6.00.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:30 p.m.

MARGUERITE V. RICH
Acting Secretary of the Board