

MINUTES OF THE MEETING OF THE BOARD OF HIGHER  
EDUCATION OF THE CITY OF NEW YORK

HELD

NOVEMBER 24, 1969

AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman  
David I. Ashe  
Herbert Berman  
George D. Brown  
Maria Josefa Canino  
Porter R. Chandler  
Norman E. Henkin  
Minneola P. Ingersoll

Robert Ross Johnson  
Francis Keppel  
James Oscar Lee  
Benjamin F. McLaurin  
Louis Nunez  
Jack I. Poses  
Ruth S. Shoup  
Ella S. Streator

N. Michael Carfora, Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
President Milton G. Bassin  
President William M. Birenbaum  
President Murray H. Block  
President James A. Colston  
Actg. Pres. Joseph J. Copeland  
President Nasry Michelen  
President Kurt R. Schmeller  
President Herbert Schueler  
Actg. Pres. Joseph Shenker

President Robert C. Weaver  
Dr. Robert S. Hirschfield  
Mr. Lester Jacobs  
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor Robert Birnbaum  
Vice-Chancellor Timothy S. Healy  
Vice-Chancellor T. Edward Hollander  
Vice-Chancellor Bernard Mintz  
Dean Benjamin Rosner

The absence of Dr. Azzari, Mr. d'Heilly, Mr. Quero Chiesa and Professor Williamson was excused.

**NO. A. HONOR:** The Chairman reported that The Education Guild of National Key Women of America, Inc. and Key Men have presented to Mr. Benjamin F. McLaurin the Educational Guild's first Humanitarian Award.

**NO. 1. COMMITTEE ON BUDGET AND FINANCE:** Upon motion duly made, seconded and carried, the following resolution presented by Mr. Poses, on behalf of the Committee on Budget and Finance, was adopted, as amended:

WHEREAS, The Chancellor has submitted a budget request, after consultation with the Colleges, to the Committee on Budget and Finance; and

WHEREAS, The Board's Committee on Budget and Finance held a public hearing on the proposed budget on November 14, 1969; and

WHEREAS, The aforesaid Committee has made its own study of the budget request and has taken into account the views expressed at the public hearing; and

WHEREAS, The Committee has considered carefully the competing demands for funds for the colleges and other programs of the University as well as the financial requirements for implementing the open admissions policy in 1970-71; therefore be it

RESOLVED, That the Board of Higher Education approve an operating budget for the City University in the amount of \$371.2 million for the fiscal year 1970-71, as detailed in the proposed budget; and be it further

RESOLVED, That the Board authorize the Chancellor to submit such approved budget to the Mayor on November 25, 1969.

EXPLANATION: The budget of \$371.2 million recommended by the Committee on Budget and Finance for 1970-71 represents an increase of \$130.3 million over the University's modified budget for 1969-70. The increase comprises the following increases offset by decreases totalling \$2.6 million: \$43.7 million for mandatory items; \$38.9 million for workload increases (additional enrollment to meet Master Plan goals for the year); \$7.0 million for deficiency adjustments (to bring staffing and other expenditures closer to Master Plan standards); \$3.0 million for new programs approved under the Master Plan; \$4.7 million to restore emergency reductions (cutbacks made by the City in budgeted amounts previously approved); \$35.5 million to enroll 8,500 additional students under the open admissions policy.

NOTE: The proposed budget as adopted is on file with these minutes in the Office of the Secretary of the Board.

**NO. 2. COMMITTEE ON TRUSTS AND GIFTS:** The report of the Committee on Trusts and Gifts as presented by Mr. Jack I. Poses, Chairman of the Committee, was noted and accepted with thanks. (A complete copy of the report is on file with these minutes in the Office of the Secretary of the Board.)

NO. 3. COMMITTEE ON LAW: Report given in Executive Session. (See Calendar No. 24)

NO. 4. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: Item withdrawn.

NO. 5. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

**A. HERBERT H. LEHMAN COLLEGE:**

(1) RESOLVED, That the B.S. in Nursing, to be given at Herbert H. Lehman College, be approved, effective September, 1970, subject to the approval of the Board of Regents.

EXPLANATION: Existing and projected needs for adequate nursing personnel to staff New York City hospitals are of such a magnitude that presently available programs are not able to meet the needs of the City's people. This program will combine both a liberal arts education and rigorous training in the theoretical and practical aspects of nursing.

It is expected that a baccalaureate program at Lehman College would attract residents of the City of New York who find other programs inaccessible either because of the high cost of tuition in private schools or the difficulties of commuting to other units of the City University. Lehman College is in the uniquely advantageous geographic position of being located close to Montefiore Hospital and Medical Center. This facility combining varied services of high quality with innovative patterns of health service delivery will afford the Lehman nursing faculty unmatched opportunities for imaginative planning of curriculum. Montefiore Hospital and Medical Center are eager to collaborate in this new venture.

(2) RESOLVED, That the B.S. in Medical Services Administration, to be given at Herbert H. Lehman College, be approved, effective July, 1969, subject to the approval of the Board of Regents.

EXPLANATION: The purpose of this program is to train qualified administrators with special abilities to handle the distinctive problems of the effective delivery of high quality medical care in neighborhood centered ambulatory and group practice facilities. Employment opportunities available to graduates of this program will be unlimited. Shortages of physicians, as well as government subsidies for building physical facilities, are expected to stimulate the organization of new group practices. Municipal hospitals, departments of health, medical schools, and some private groups are beginning new medical care programs to meet neighborhoods' primary medical care needs.

The program should also serve to demonstrate the effectiveness of training medical services administrators in a setting that emphasizes a rationally structured working relationship between two institutions: (a) a group practice facility providing primary ambulatory medical services, and (b) a medical center which together offer complete comprehensive quality medical care to a specific neighborhood. A medical services administrator will be a generalist. He should understand health, medical care, and the municipal, state and federal health systems as they relate to the purposes of a neighborhood health center.

**B. RICHMOND COLLEGE:**

RESOLVED, That the Major in Music and the Major in Dramatic Arts, to be given at Richmond College, be approved, effective September, 1969, subject to the approval of the Board of Regents.

EXPLANATION: During its first two years of existence, Richmond College has been able to offer students major concentrations in practically all areas of the liberal arts except music, the arts, and classics. The decision to exclude these areas for the time being was made on the basis of preliminary surveys of intent made with students who had applied for admission before and during the first year of classes. Since few opted for music and the arts (none for the classics), it was decided to postpone such majors, and offer instead courses in these areas which could be used as parts of other majors and as electives.

The faculty of Richmond College now feels that such majors can be offered, largely because the College expects an undergraduate student population more than double that of the first two years. In the case of the music majors, more than two-thirds of the courses are already in the catalog. In the case of the dramatic arts majors, the courses have already been given most successfully with notable student participation, and the proposal is therefore an ordering of these courses into patterns acceptable for the majors.

C. RESOLVED, That the Master Plan be amended to include the above actions.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 6 through 24 )

**THE CITY UNIVERSITY**  
(Calendar Nos. 6 through 9 )

**NO. 6. REPORTS OF THE CHANCELLOR:** The Chancellor presented the following report:

I would like to point out to the Board that at the end of the calendar, just before Attachment A, there is an accumulated list of bylaw waivers and a list of current waivers. There are four waivers on this calendar, two in the senior colleges and two in the community colleges. This does not appear to be an unnecessarily large number, and they appear to be reasonable.

The Regents withheld action on our Master Plan amendment and have asked for a special meeting with the Board on the 17th. This is a matter of timing rather than of opposition. The initiative came from the State, not from the Regents. They have made an arrangement with the State Budget Office that they will not hold up Open Admissions because of the requirement that the budget be certified by December 1.

They will not refuse to certify the budget although the Master Plan amendment is still pending.

**NO. 7. OPERATING BUDGET MODIFICATIONS:** The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor, was noted.

**NO. 8. CHECK-OFF - FACULTY COLLECTIVE BARGAINING AGENTS: RESOLVED,** That the Board of Higher Education shall accept and apply Executive Orders 98 and 99, dated May 15, 1969, regarding exclusive check-off to members of the Instructional Staff in Unit I titles as set forth in the contract negotiated with the Legislative Conference; and be it further

**RESOLVED,** That the present procedures for check-off for members of the Instructional Staff in Unit II be continued.

**EXPLANATION:** On August 12, 1969, the Executive Committee of the Board approved the exclusive check-off for members of the civil service staffs in keeping with Executive Orders 98 and 99 and held in abeyance the matter of exclusive check-off for the Instructional Staff pending the completion of both instructional staff units negotiations. The Legislative Conference contract provides exclusive check-off for Unit I titles. The U.F.C.T. contract does not provide for exclusive check-off for Unit II titles.

**NO. 9. QUEENS COLLEGE TUITION WAIVER FOR SGS SPECIAL STUDENTS:RESOLVED,** That the tuition and consolidated fees be waived for 30 adults who are enrolled in a special program for community leaders from disadvantaged areas in the School of General Studies of Queens College for the academic year 1969-1970.

**EXPLANATION:** In the Fall of 1968, Dr. Marilyn Gittel, working with Mr. Joseph Mulholland, designed a program of credit courses for a group of 40 adult community leaders from the Two Bridges and Ocean-Hill Brownsville Projects. At the end of the first year, 30 of the original 40 remained in the program. Dr. Elaine Chapline of the Office of the Director of Studies at Queens College, and Dr. Ernest Schwarcz of the School of General Studies have worked out a plan whereby these students would be absorbed into the existing structure of the ACE Program. The ACE Program is supported by tuition paid by enrolled students, which tuition said group cannot afford.

There are currently 28 people enrolled in this program and the total dollar amount of the tuition waiver is \$13,264.

**HUNTER COLLEGE**  
(Calendar Nos. 10 through 12)

**NO. 10. APPOINTMENT OF PROFESSOR: RESOLVED,** That Dr. Gilbert M. Shimmel be appointed Professor in the Institute of Health Sciences for the period 2/1/70-8/31/70, without pay 7/70, at the salary rate of \$23,500 per annum, subject to financial ability.

**NO. 11. APPOINTMENT WITH WAIVER OF BYLAWS:** RESOLVED, That Lawrence A. Cooperstock be appointed Visiting Assistant Professor in Urban Affairs for the period 9/1/69-8/31/70, at the salary rate of \$11,600 per annum, subject to financial ability; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate this appointment as Mr. Cooperstock does not possess the Ph.D. degree.

EXPLANATION: Mr. Cooperstock's appointment will be in the Department of Urban Affairs with a full teaching program scheduled in the Department's Graduate Program in Urban Planning. His special talents and qualifications that suit him for this assignment are the special blend of experience and formal training which he has had. Mr. Cooperstock received his undergraduate degree in Anthropology at Brandeis University and an M.C.P. (Master of City Planning) at the Massachusetts Institute of Technology in 1964. In addition, he has had some seven years of experience as a planning practitioner both in the United States and in foreign countries (Canada and Israel). This experience spanned work in both public agencies and private firms and from small town planning to regional planning. Immediately prior to his being asked to join the Hunter Department of Urban Affairs, he was principal planner for the New York City Model City Agency -- now a part of the Office of the Mayor responsible for the mounting and implementation of the largest Model City effort in the nation.

Within the planning profession the terminal degree for the highest level of professional attainment is an M.C.P. or M.R.P. Most professional planning programs leading to the Master's Degree are usually two-full-year programs. Most planning schools or programs across the nation are staffed by faculty with similar educational and attainment levels. Few programs are even headed by persons with degrees beyond the planning M.A. Mr. Cooperstock's educational and experience background place him at least on a par with faculty people across the nation in this field now at the Assistant or Associate Professor level.

**NO. 12. LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS:** RESOLVED, That Mr. Oscar Rabinowitz, Lecturer in the School of Social Work, be granted a sick leave of absence with full pay for the period 10/7/69-1/31/70, subject to financial ability; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate this leave as Mr. Rabinowitz does not have the time accumulated.

EXPLANATION: Mr. Rabinowitz has been an outstanding and dedicated teacher in the School of Social Work for the past four years. He suffered a heart attack and does not have sufficient balance to cover this leave. This leave is for 59 days and he has 34 days available. The request for a waiver of the Bylaws is made for the following reasons:

1. To advance 25 days sick leave.
2. To allow Mr. Rabinowitz to have a sick leave in excess of 50 days even though he has been at Hunter College for less than ten years.

**JOHN JAY COLLEGE OF CRIMINAL JUSTICE**  
(Calendar No. 13)

**NO. 13. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED,** That F. Beresford Jones be appointed Instructor in Philosophy for the period 9/1/69-8/31/70, at the salary rate of \$12,000 per annum, subject to financial ability; and be it further

**RESOLVED,** That the Bylaws of the Board be waived to effectuate this appointment as Mr. Jones does not possess the Ph.D. degree.

**EXPLANATION:** Mr. Jones is a highly desirable and competent member of the faculty who expects to receive his Ph.D. degree in the near future. Under pending revision of the Bylaws, the Ph.D. would not be required for this appointment.

**THE BERNARD M. BARUCH COLLEGE**  
(Calendar Nos. 14 and 15)

**NO. 14. ESTABLISHMENT OF DEPARTMENT AND TRANSFER OF INSTRUCTIONAL STAFF: RESOLVED,** That in accordance with action taken by the Board on July 9, 1969, there be established at the Bernard M. Baruch College, effective September 1, 1969, a Department of Compensatory Programs, such department to be assigned members of the instructional staff who are counselors and other specialists in the SEEK Program and in other programs of a similar nature; and be it further

**RESOLVED,** That this Department be administered in the same manner as any other department of the College except that for a transitional five year period beginning September 1, 1969, the Chairman of the Department shall be the Director of the SEEK Program and that the Personnel and Budget Committee of the Department shall, for the same five year period, be comprised of the Dean of the College of Liberal Arts and Science or his designee, the Chairman of the Department, and three persons designated by the President. The Personnel and Budget Committee shall recommend persons for tenure and promotion to the President, who shall review such appointments in consultation with the University; and be it further

**RESOLVED,** That all persons teaching a subject for which there is an academic department in the College shall be hired by that academic department in accordance with established procedures in consultation with the Chairman of the Department. Any exception to the above must be reported to, and approved by, the Committee on Expanded Educational Opportunity and the Board of Higher Education; and be it further

**RESOLVED,** That the Department of Compensatory Programs shall strive to accelerate those enrolled in it to begin study in the regular college curriculum as rapidly as possible. Thus, with the exception of courses which combine remedial with course credit work, it should not offer credit courses. Where credit is given in such combined courses, it shall be only for the academic content and be approved by the appropriate academic department; and be it further

RESOLVED, That effective September 1, 1969, the members of the instructional staff of Baruch College listed below be transferred to the Department of Compensatory Programs at their rank and salary; and be it further

RESOLVED, That in all matters regarding any and all privileges, rights and responsibilities to which the individuals named below are now or will be entitled (including but not limited to salary, tenure, reappointment, rank, promotions, sabbatical and other leaves of absence) they shall for the purposes of determining these privileges, rights and responsibilities be deemed to have been members of the Department of Compensatory Programs as of the applicable date of their appointment to Baruch College.

Associate Professor and Chairman of Department

Thomas J. Gardner (on leave from Management Department )

Assistant Professor

John C. Harvard

Lecturer

Horace J. Chapman

Juanita R. Howard

Charles N. Jones

Mae Moseley Kroeger

Ilse Moultrie

Marjorie Pena

Marta D. Ramirez

Lila Soll

Lecturer (continued)

Beatrice Hawkins

Cecilia McCall

Alejandro C. Ramirez-de-Arellano

Clara B. Sargeant

Maria Valdes

Research Assistant

Dolores S. Kaminski

**NO. 15. MILITARY SCIENCE COURSES:** RESOLVED, That effective with the Spring 1970 semester, credit for Military Science courses no longer be granted toward degrees from Baruch College, except that anyone presently enrolled in credit-bearing Military Science courses should be granted the privilege of having such credit already earned or to be earned during his undergraduate studies count toward his degree; and be it further

RESOLVED, That enrollees in Military Science courses will have the credit earned recorded on their transcripts, but such credit will not be counted toward the degree.

**HERBERT H. LEHMAN COLLEGE**  
(Calendar Nos. 16 and 17)

**NO. 16. ESTABLISHMENT OF DEPARTMENT AND TRANSFER OF INSTRUCTIONAL STAFF:** RESOLVED, That in accordance with action taken by the Board on 7/9/69, there be established at Herbert H. Lehman College, effective 11/1/69, a Department of Academic Skills, such department to be assigned members of the instructional staff who are counsellors and other specialists in the SEEK Program and in other programs of a similar nature; and be it further



RESOLVED, That until August 31, 1974, the Chairman of such department shall be the Director of the SEEK Program, who shall be appointed from time to time by the President; and be it further

RESOLVED, That effective November 1, 1969, the members of the instructional staff listed below be transferred to the Department of Academic Skills at their rank and salary as of 11/1/69; and be it further

RESOLVED, That in all matters regarding any and all privileges, rights and responsibilities to which the individuals named below are now or will be entitled (including but not limited to salary, tenure, reappointment, rank, promotions, sabbatical and other leaves of absence) they shall for the purposes of determining these privileges, rights and responsibilities be deemed to have been members of the Department of Academic Skills as of the applicable date of their appointment to Herbert H. Lehman College.

Assistant Professor

Leo A. Corbie  
Marion Lahn  
George E. Saltz

Lecturer

Anita Appleby  
Elaine Avidon  
Phyllis Cash  
Anthony Cavallo  
Casandra Cuevas

Lecturer (continued)

Elizabeth Daise  
Rosa Hampton  
David Karanja  
Ray Reece  
Florence Turbee  
Esther White  
Philip Segan

Research Assistant

Reginald Nettles

EXPLANATION: In accordance with action taken by the Board of Higher Education on July 9, 1969, the Department of Academic Skills be established at Herbert H. Lehman College.

NO. 17. APPOINTMENT OF HIGHER EDUCATION OFFICER: RESOLVED, That William A. Spiegler be appointed Higher Education Officer (Director of College Relations) in the Office of the President for the period 12/1/69-6/30/70, at the salary rate of \$20,620 per annum, subject to financial ability.

EXPLANATION: Because of the transfer of Dr. Elizabeth R. Jacobs to the position of Assistant to the President for Development, there is a vacancy in the important office of the Director of College Relations. Mr. Spiegler brings to this office a background of many years of experience in journalistic work.

YORK COLLEGE  
(Calendar No. 18)

NO. 18. TEMPORARY FACILITIES FOR YORK COLLEGE: RESOLVED, That the Board amend its earlier actions with respect to provision of temporary facilities for York College to increase the estimated furniture and equipment allotment for the Montgomery Ward Building from \$575,000 to \$1,276,000 to reflect an increase in the general furnishing and equipment allocation from \$575,000 to \$626,000 and inclusion of provision for library books, publications, etc. to the extent of \$650,000; and be it further

RESOLVED, That the appropriate Note Facility Project be increased by the indicated \$701,000; and be it further

RESOLVED, That the City University Construction Fund be requested to concur with the foregoing and so advise the New York State Dormitory Authority.

EXPLANATION: Actual schedules of furnishings and equipment to meet the needs of York College in the Montgomery Ward Building total \$626,000, which can be compared with the tentatively indicated estimate of \$575,000 prepared in November 1968. No provision was made at that time to stock the library which it now has been determined will occupy the third floor of the altered building. The indicated amount of \$650,000 will permit expansion of the current book capacity of 30,000 volumes to 100,000 volumes, a minimum collection to meet the college needs over the next few years, as recommended in the Taylor Lieberfeld Heldman Report on interim space requirements for York College.

**THE CITY UNIVERSITY**  
(Calendar Nos. 19 and 20)

**NO. 19. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for the month of November, 1969, be approved, as amended, as follows:

Item G.1.5. on the Addendum withdrawn.

Item E.22.1. Establishment of Bank Accounts, University Graduate Division, to read: Mina Rees, President, instead of Provost.

(The complete report is on file with these minutes in the Office of the Secretary of the Board.)

**NO. 20. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:** (a) It was agreed that the question of title identification for newly created departments dealing with remedial skills be referred to the Administrative Council.

(b) Mr. Ashe reported briefly on a recent meeting of the New York State Personnel and Guidance Association at which Vice-Chancellor Robert Birnbaum, one of the speakers, did a remarkable job in explaining the Open Admissions Policy of the Board.

NO. 21. WAIVER OF BYLAWS FOR PERSONNEL APPOINTMENTS: The Chancellor's report of bylaw waiver requests for personnel appointments, was noted:

PERSONNEL APPOINTMENTS AND REAPPOINTMENTS WITH WAIVER OF BYLAWS  
SUMMARY REPORT - NOVEMBER 1969

	Previous Yr. *	This Academic Year (excluding this Month)	This Month November 1969
<b>Senior Colleges and Graduate Division</b>			
a. Ph.D. waivers for Instructor +	23	22	1
b. Other degree waivers	40	18	1
c. Other waivers	3	1	
d. Waivers for adminis- trators	10	3	
Sub-total	76	44	2
<b>Community Colleges</b>			
a. Degree Waivers	33	8	1
b. Other waivers	10		
c. Waivers for adminis- trators	4	3	1
Sub-total	47	11	2
<b>Central Office</b>			
a. Degree Waivers	2		
b. Other waivers			
c. Waivers for adminis- trators	1		
Sub-total	3	0	0
<b>TOTAL WAIVERS</b>	<b>126</b>	<b>55</b>	<b>4</b>

\* March 1968-March 1969

+ Not required under pending revision of Bylaws.

At this point the Board went into Executive Session.

Upon motions duly made, seconded and carried, the following actions were taken:

**NO. 22. UNIVERSITY GOVERNANCE:** The Board received the following documents and referred them to the Committee on Law:

University Commission on Governance - Councils of Trustees Report  
Memorandum from Chancellor Bowker, dated November 7, 1969, re Councils of Trustees

It was agreed that following the Law Committee's recommendations public hearings on the matter would be scheduled.

**NO. 23. UNIVERSITY COMMISSION ON GOVERNANCE:** The Board received the Local Governance Report of the University Commission on Governance and referred it to the Chancellor.

**NO. 24. BYLAW AMENDMENT:** Notice was served of a proposed bylaw amendment to Article IX - Organization and Duties of Faculty Departments.

It was agreed that before submission of the proposed bylaw amendment ten days before the December meeting of the Board, the Law Committee, working with the Chancellor and his staff, prepare an amendment that will propose some form of elective college committee to advise on appointments, reappointments with tenure and promotions.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

**N. MICHAEL CARFORA  
SECRETARY OF THE BOARD**