

**MINUTES OF THE MEETING OF THE BOARD OF HIGHER  
EDUCATION OF THE CITY OF NEW YORK**

**HELD**

**APRIL 29, 1970**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman  
David I. Ashe  
Renato J. Azzari  
Herbert Berman  
George D. Brown  
Maria Josefa Canino  
Porter R. Chandler  
Jean-Louis d'Heilly  
Norman E. Henkin  
Minneola P. Ingersoll

Robert Ross Johnson  
Francis Keppel  
Benjamin F. McLaurin  
Louis Nunez  
Jack I. Poses  
Luis Quero Chiesa  
Ruth S. Shoup  
Ella S. Streater  
Arleigh B. Williamson

Marguerite V. Rich, Acting Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
Acting President Joseph J. Copeland  
President Dumont F. Kenny  
President John W. Kneller  
President Leonard Lief  
President Joseph P. McMurray  
President Mina Rees  
President Donald H. Riddle  
President Herbert Schueler  
President Richard D. Trent  
President Robert C. Weaver  
President Jacqueline G. Wexler  
President Milton G. Bassin

President Murray H. Block  
President Nasry Michelen  
President Theodore Powell  
President Kurt R. Schmeller  
President Joseph Shenker  
Dr. Robert S. Hirschfield  
Mr. Lester Jacobs  
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor Julius C. C. Edelstein  
Vice-Chancellor Timothy S. Healy  
Vice-Chancellor T. Edward Hollander  
Vice-Chancellor Bernard Mintz  
Dean Benjamin Rosner

The absence of Dr. Lee was excused.

**NO. A. COLLEGE GOVERNANCE:** Professor Belle Zeller, Chairman of the Legislative Conference, spoke briefly on the Conference's position re college governance.

**NO. 1. COMMITTEE ASSIGNMENTS:** The Chairman's report was noted that the following committee assignments have been made:

**Joint Committee on the Professional Obligations of the Faculty**  
Honorable Ruth S. Shoup

**College Committee for College to be located in the Bedford-Stuyvesant Area of Brooklyn**  
Honorable James Oscar Lee, Chairman (through 7/1/73)  
Honorable Luis Quero Chiesa, Vice-Chairman (through 7/1/72)  
Honorable Minneola P. Ingersoll (through 7/1/71)  
Honorable Frederick Burkhardt, ex officio  
Honorable Francis Keppel, ex officio

**NO. 2. HONOR:** The Chairman's report was noted that President Dumont Kenny has been appointed by Cardinal Cooke as a member of a 14-member Board of Catholic Education for the Archdiocese of New York.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 3 through 38)

**NO. 3. ACQUISITION OF LAND AND BUILDING FOR JOHN JAY COLLEGE OF CRIMINAL JUSTICE:** RESOLVED, That Calendar No. 10, of the minutes of the meeting of the Board held June 23, 1969, be amended to read as follows:

RESOLVED, That the Board approve the acquisition by negotiation or condemnation of the land and building at 445 West 59th Street, Manhattan, as an interim facility for use by John Jay College of Criminal Justice and possibly other City University functions; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to acquire the facility for the City University; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

## Note Facility:

Description: Acquisition [of an interim] *and renovation of a temporary* facility for John Jay College.

Location: 445 West 59th Street, New York, New York.

Estimated Occupancy Date: September 1970.

Estimated Cost: [To be determined.] *\$5,700,000 plus such further amount, if any, as may be ordered to be paid by the Supreme Court of the State of New York in the condemnation proceeding pending in relation to the acquisition of such property, and \$750,000 for planning and other miscellaneous costs.*

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as item 16 (Temporary Facilities) on page 45 of the 2nd Interim Revision (1966) of the 1964 Master Plan of The City University of New York as approved in 1966 Progress Report on the Regents Statewide Plan (page 34) as approved by the Governor on January 16, 1967;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

**EXPLANATION:** The John Jay Committee of the Board, on December 11, 1968, authorized and directed the Vice-Chancellor for Campus Planning and Development to initiate a search for an interim facility to meet the needs of John Jay College for the next few years.

After intensive investigation of several facilities it became clearly evident that the above indicated building was far superior to any other alternative facility considered.

The building is a ten year old four story building well located in the Columbus Circle area and is readily adaptable to College use. The two upper floors are currently vacant and the entire building has for some time been offered for rental by its owner-tenant who now occupies the first two floors.

It is anticipated that upon acquisition of the building, the upper two floors can be altered to suit the immediate needs of John Jay. The lower floors, when they become vacant, (it is estimated that the tenant may require about two years to relocate) can be altered for the expanded needs of John Jay and/or other University activities.

On September 30, 1969 (Cal. No. 7) the Board authorized the appointment of Emanuel M. Turano, Architect for the design of renovation work in the building, and further recommended the establishment of an amount of \$750,000 for planning and other miscellaneous costs.

On October 2, 1969 (Cal. No. 1), the Executive Committee of the Board approved the offer of the appraised value of \$5.7 million for the property noted and further stipulated that if the offer was refused the Dormitory should proceed with the condemnation of the building and site. The purpose of this resolution is to authorize the Dormitory Authority to pay such additional amounts, if any, that the court may require to be deposited with it in excess of the \$5.7 million estimated cost.

NOTE: Matter in brackets to be deleted; matter in italics new.

**NO. 4. COMMITTEE ON LAW:** (a) No report given.

(b) **BYLAW AMENDMENTS:** Upon motion duly made, seconded and carried, the following amendment to the bylaws presented by Mr. Ashe, on behalf of the Committee on Law, was adopted. (Notice of proposed amendment was given at the special meeting of the Board held 4/13/70.)

Article XV STUDENTS. to be amended by adding the following:

Section 15.6 THE UNIVERSITY STUDENT SENATE. There shall be a University Student Senate responsible, subject to the Board, for the formulation of University-wide student policy relating to the academic status, role, rights and freedoms of the student. The authority and duties of the University Student Senate shall not extend to areas of interest which fall exclusively within the domain of the student governments of the constituent units of the University. Consistent with the authority of the Board of Higher Education in accordance with the Education Law and the bylaws of the Board of Higher Education, the University Student Senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures, for its internal administration and for such other matters as is necessary for its existence. The University Student Senate shall have the full rights and responsibilities accorded student organizations as provided in these bylaws. The representatives to the University Student Senate shall be elected by their respective constituencies.

**NO. 4A. CREATION OF A SPECIAL ACCOUNT TO BE DESIGNATED "UNIVERSITY FUND."**

RESOLVED, That the Board approve the creation, from current unallocated Trusts and Gifts funds, of a special account to be designated the "University Fund." The income from this fund and, if necessary, an invasion of principal not to exceed 5% in any given year, are to be used to meet special needs of the University not provided for by tax levy or other funds for one-time use projects. Application for utilization of such funds shall be subject to approval by the Chancellor and by the [Chairman of the Committee on Trusts and Gifts.] *Executive Committee of the Board.*

NOTE: Matter in brackets to be deleted; new matter in italics.

**THE CITY UNIVERSITY**  
(Calendar Nos: 5 through 12)

**NO. 5. REPORTS OF THE CHANCELLOR:** The Chancellor presented his report in Executive Session.

**NO. 6. OPERATING BUDGET MODIFICATIONS:** The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

**NO. 7. PARAPROFESSIONAL TEACHER TRAINING PROGRAM:** RESOLVED, That the Division of Teacher Education be authorized to enter into a contract with the Manpower and Career Development Agency for the continuing operation of the Paraprofessional Teacher Training Program which has been conducted in the several community colleges since the spring semester, 1968. The contract is to be approved as to form by the General Counsel of the Board and signed by the Secretary.

**EXPLANATION:** The Executive Committee of the Board approved the initiation of the Paraprofessional Teacher Training Program at its meeting of February 13, 1968, Cal. No. 4. The renewal contract will provide a sum not to exceed \$600,000 for the training of approximately 800 Educational Assistants employed by the New York City Board of Education during the period January 1, 1970 through June 30, 1970.

**NO. 8. PURCHASE OF AUTOMATIC DIGITAL COMPUTING EQUIPMENT:** RESOLVED, That the Board of Higher Education authorize the City University to purchase automatic digital computing equipment manufactured by the International Business Machines Corporation in the approximate amount of \$570,000 on behalf of various senior colleges of the University; and be it further

RESOLVED, That the Director of the Budget be requested to approve the expenditure of these funds from Capital Budget Project HN-191.

**EXPLANATION:** This expenditure represents the third stage in the acquisition of computers for the Colleges of the University. As such, these funds provide for expansion of existing facilities to facilitate their ability to serve students, faculty, and administration with computational capability commensurate with the needs of the institutions while making provision for overflow work among the campuses of the University. No new stand alone systems are involved.

The total sum stipulated above covers installations at Brooklyn College, Hunter College, Lehman College and the University Graduate Division.

The expenditures have the approval of the colleges and of the Deputy Chancellor.

**NO. 9. RESCISSION OF BOARD ACTION:** RESOLVED, That the Board of Higher Education rescind Calendar No. C8 of the Board minutes of November 27, 1967 which established Community College Number Seven. This resolution is to take effect when the Governor approves the establishment of the college of professional studies.

**EXPLANATION:** The Board at its meeting of January 27, 1969, approved the establishment of an experimental four-year college of professional studies to be located in the Bedford-Stuyvesant area of Brooklyn, and resolved that upon approval by the Regents of the establishment of the college of professional studies, "it is the intention of the Board of Higher Education to rescind Calendar Number C8 of the Board of Higher Education meeting of November 27, 1967, which established Community College Number Seven, since said Community College Number Seven will be replaced by the experimental four-year college of professional studies herewith contemplated."

The Regents granted approval for the establishment of the college of professional studies on March 20, 1970, and the above resolution is herewith submitted.

**NO. 10. THE CITY UNIVERSITY OF NEW YORK UNDERGRADUATE NEED ANALYSIS SYSTEM:** The following resolution was noted by the Board:

RESOLVED, That the Undergraduate Need Analysis System developed through the cooperative efforts of the college aid officers, the SEEK and College Discovery counselors, the College Discovery Director, and the SEEK Directors, be adopted as the uniform system to be employed throughout the University in determining the amount of all "need" - based student awards.

**EXPLANATION:** The financial aid officers and the directors of SEEK and College Discovery have approved by resolution the uniform adoption of this system.

(NOTE: A copy of the Need Analysis System is on file with these minutes in the office of the Secretary of the Board.)

**NO. 11. TRANSFER OF COMMUNITY COLLEGE A.A.S. STUDENTS:** RESOLVED, That the Administrative Council resolution of December 8, 1969, "that Community College Associate in Applied Science degree recipients from the community colleges of The City University of New York shall be accorded the opportunity for admission as fully matriculated students to related professional baccalaureate programs where such programs exist" be reaffirmed; and be it further

RESOLVED, That the recipients of the Associate in Applied Science degrees from the City University shall not be required by the senior colleges to make up high school deficiencies unless there is the lack of a skill necessary to complete a specific course in the baccalaureate sequence; and be it further

RESOLVED, That in those areas in which "related professional baccalaureate programs" can be identified through content and course analysis, the Articulation Committee undertake study and consultation with faculty members to provide for the appropriate transfer of specified credits in each area; and be it further

RESOLVED, That the Articulation Committee also undertake appropriate studies and discussion with the intent of further examining the possibilities of admission of students and transfer of credits in those curricula presently related by virtue of career opportunities but not existing course structures, and that such studies of professional programs offered at the Hunter College Institute of Health Sciences be undertaken under the aegis of the Health Curriculum Advisory Council; and be it further

RESOLVED, That the Articulation Committee will report to the Administrative Council and to the Faculty Senate on the effectiveness of this transfer policy and the progress of the studies called for in the concomitant resolutions no later than May, 1971.

**EXPLANATION:** On December 8, 1969, the Administrative Council approved a resolution calling for the admission of community college Associate in Applied Science degree recipients to related professional baccalaureate programs. Concurrently, the Administrative Council requested that a joint Administrative Council - Faculty Committee meet to consider problems of Articulation and to report its recommendations in this area to the Council.

This Committee - composed of Professor Amelia Ashe (Richmond College), President Milton Bassin (New York City Community College - represented by President Murray Block and Dean Leon Goldstein), Professor Henry Eilbirt (Baruch College) Vice-Chancellor Timothy S. Healy (City University), Professor Alfred Kahn (Queensborough Community College), Dean Martin G. Moed (City University), President Herbert Schueler (Richmond College), President Robert C. Weaver (Baruch College) - met on January 7, 1970. Following consideration of the matter and discussion of the problems raised, the Articulation Committee approved the foregoing resolutions.

**NO. 12. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS:** The following Chancellor's report of bylaw waiver requests for personnel actions was noted:

**PERSONNEL ACTIONS WITH WAIVER OF BYLAWS  
SUMMARY REPORT - APRIL 1970**

	March 1969 to March 1970	April 1970
<b>SENIOR COLLEGES AND GRADUATE DIVISION</b>		
a. Degree waivers	40	5
b. Other waivers	4	0
c. Waivers for Administrators	11	0
Sub-total	55	5
<b>COMMUNITY COLLEGES</b>		
a. Degree waivers	23	0
b. Other waivers	1	1
c. Waivers for administrators	6	0
Sub-total	30	1

	March 1969 to March 1970	April 1970
<b>CENTRAL OFFICE</b>		
a. Degree waivers	0	0
b. Other waivers	0	0
c. Waivers for administrators	2	0
Sub-total	<u>2</u>	<u>0</u>
<b>TOTAL WAIVERS</b>	<b>87</b>	<b>6</b>

**HUNTER COLLEGE**  
(Calendar Nos. 13 through 16 )

**NO. 13. APPOINTMENT AS ACTING ASSOCIATE DEAN:** RESOLVED, That Walter E. Volkmer, Assistant Professor of Political Science, be designated Acting Associate Dean, School of General Studies for the period 2/1/70-6/30/70 and 8/1-31/70, at the annual salary rate of \$2,000 in addition to his academic salary of \$17,380, subject to financial ability.

**NO. 14. APPOINTMENT AS REGISTRAR:** RESOLVED, That Harry P. Whitehead be appointed Registrar for the period 2/1/70-8/31/70 and 9/1/70-8/31/71, at the salary rate of \$21,220 per annum, subject to financial ability; thereby terminating his appointment as Acting Registrar.

**NO. 15. REAPPOINTMENTS WITH TENURE WITH WAIVER OF THE BYLAWS:** (a) RESOLVED, That Lillian C. Lampkin, Associate Professor in the School of Social Work, be reappointed for the period 9/1/70-8/31/71 at the salary rate of \$19,620 per annum, subject to financial ability; and that she be granted tenure effective 9/1/70; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate the granting of tenure as Professor Lampkin does not possess the Ph.D. degree.

**EXPLANATION:** Professor Lampkin has the professional social work degree (M.S.W.) from the Columbia School of Social Work. Her work with us during the past 11 years has demonstrated her capacity as a teacher and adviser. She has had enormous experience in the social work field and in administration. Her recent position as Executive Director of the N.Y. City Youth Board was one equivalent to that of Commissioner of a major department in City Government. Her academic and executive competence is reflected in the numerous assignments and honors which she has received. In view of the high quality of her professional competence and expertise a waiver of the bylaw requirements of a Ph.D. is recommended.

(b) RESOLVED, That Alvin A. Kabot, Assistant Professor in the Economics Department, be reappointed for the period 9/1/70-8/31/71 at the salary rate of \$13,630 per annum, subject to financial ability; and that he be granted tenure effective 9/1/70; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate the granting of tenure as Professor Kabot does not possess the Ph.D. degree.

**EXPLANATION:** Professor Kabot has been deemed to have at least the equivalent of the Ph.D. by virtue of his possession of the following degrees and credentials: B.B.A., J.D., LL.M., and virtually all of the requirements for the C.P.A.

**NO. 16. UNIFORMED GUARD SERVICE:** RESOLVED, That the Business Manager of Hunter College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing uniformed guard service as required for Hunter College for the period from July 1, 1970 through June 30, 1971, at an estimated cost of \$150,000, chargeable to budget code 042-4400-403-01-71, Office Services. (See also Cal. No. 2(b) 4, 4/20/64)

**BROOKLYN COLLEGE**  
(Calendar Nos. 17 through 20 )

**NO. 17. DESIGNATION AS DISTINGUISHED PROFESSOR:** RESOLVED, That Martin Landau, Professor of Political Science at Brooklyn College, be designated as Distinguished Professor, effective September 1, 1970 for the duration of the current contract between the Legislative Conference and the Board of Higher Education, with additional compensation, over and above his regular annual salary, of \$5,000 per annum, payable from the special City University funds provided for these Distinguished Professorships, for the period 9/1/70-8/31/71.

NOTE: The above recommendation has been approved by the City University Vice-Chancellor for Academic Affairs, Timothy S. Healy.

**NO. 18. REAPPOINTMENT WITH WAIVER OF THE BYLAWS:** RESOLVED, That the Bylaws of the Board be waived in order that Josephine Nieves, Professor in Sociology, who does not possess the Ph.D. may be reappointed for the year September 1, 1970 through August 31, 1971, at the annual salary rate of \$27,900, subject to financial ability.

EXPLANATION: At the time of appointment, the request was made for the waiver of the Ph.D. degree for one year. It is now requested that the waiver be granted for the probationary period of appointment. In support of this request, Harry G. Albaum, Dean of the Faculties, writes as follows:

"The range of experience which Miss Nieves has accumulated over recent years, culminating in her current position as Regional Director of OEO, qualifies her eminently for the position of Director of the Puerto Rican Institute. It is the opinion of those administrators (Dean of the Faculties and President) who have met with her that this experience is at least equal to that required for the Ph.D."

NOTE: The President concurs in this recommendation as being for the good of the college.

**NO. 19. CONTRACT FOR OPERATION OF COLLEGE CAFETERIA:** RESOLVED, That Brooklyn College be authorized to enter into a five-year contract with a concessionaire for the operation of a Food Service Facility at Brooklyn College, subject to the approval by the General Counsel to the Board of the contract documents.

EXPLANATION: This recommendation reflects the unanimous decision of a Presidential Faculty-Student Committee on Auxiliary Enterprises, charged to study the needs of the campus, evaluate the present cafeteria operation in meeting these needs, and make recommendations to the President for the method of cafeteria operation which would best meet the needs of the campus. After a thorough study, in consultation with Mr. Ralph Steinhardt, a recognized food management expert, the Committee felt that there is no question but that an outside concessionaire arrangement is the proper course of action for Brooklyn College to follow. The President concurs in this recommendation.

**NO. 20. RENTAL OF TEMPORARY SPACE:** RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the continued rental for a two year period of approximately 2,000 square feet of space at 150 Kenilworth Place, Brooklyn; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The College has been occupying this space since April 1, 1968 under a lease negotiated by the business manager's office and funded from non-tax levy funds.

Since the lease will terminate on June 30, 1970 and the renewal will have to be funded with tax levy funds, a new lease will have to be negotiated through the City Real Estate Department.

The space is currently occupied by thirty staff members from the departments of Education and Psychology and will be required until the new buildings now under construction on the campus are completed and occupied.



**QUEENS COLLEGE**  
**(Calendar Nos. 21 through 25)**

**NO. 21. APPOINTMENT OF PROFESSOR:** RESOLVED, That Robert H. Muller be appointed Professor in the Library for the period 9/1/70-8/31/71, at the annual salary rate of \$27,900, subject to financial ability.

**NO. 22. APPOINTMENT OF PROFESSOR AND CHAIRMAN:** RESOLVED, That Bertram L. Joseph be appointed Professor and Chairman of the Department of Drama and Theatre, for the period 9/1/70-8/31/71, at the annual salary rate of \$27,900, subject to financial ability.

**NO. 23. DESIGNATION OF ASSISTANT DEAN OF THE SCHOOL OF GENERAL STUDIES:** RESOLVED, That Martin L. Kaplan, Associate Professor of Biology, be designated as Assistant Dean of the School of General Studies for the period 7/1/70- 6/30/71, with compensation at the rate of \$2,000 per annum in addition to his annual academic salary, subject to financial ability,

**NO. 24. CONTRACT FOR UNIFORMED GUARD SERVICE 1970-71:** RESOLVED, That the Board approve the contract documents for uniformed guard service as required by Queens College for the period July 1, 1970 through June 30, 1971, at an estimated cost of \$175,000, chargeable to code 42-4600-403-01-71 and/or such other funds as may be available, subject to financial ability. (See also Cal. No. 2(b), 4/20/64, B.H.E.)

**EXPLANATION:** This item is submitted on the Policy Calendar for action since it involves the expenditure of more than \$100,000.

**NO. 25. ESTABLISHMENT OF THE DEPARTMENT OF DRAMA AND THEATRE:** RESOLVED, That the Communication Arts and Sciences Department be divided into two departments: namely, the Department of Communication Arts and Sciences and the Department of Drama and Theatre, effective September 1, 1970, and that Dr. Bertram Joseph be named Chairman of the new Department of Drama and Theatre.

**EXPLANATION:** The Department of Communication Arts and Sciences has become a very large and administratively unwieldy department. It covers a number of disciplines ranging from the speech and hearing sciences, to mass communication, to rhetoric and public address, to the theatre arts, to communication theory. As the department has evolved in recent years, there has been greater and greater emphasis placed on experimental studies and behavioral research, thus making it difficult for the theatre arts to receive the kind of attention and leadership needed for development.

Queens College has one of the finest theatre facilities in the entire City University, and it has the nucleus of an excellent theatre faculty. With the appointment of Dr. Bertram Joseph, an internationally known Elizabethan scholar as Drama and Theatre Chairman, the time is ripe for the establishment of a Drama and Theatre Department which can flourish in its own right, bringing to Queens College the kind of theatre program that it and the community needs.

The following members of the present Department of Communication Arts and Sciences should be transferred to the new Department of Drama and Theatre, effective September 1, 1970:

TENURED PERSONNEL

Professor Robert Dierlam  
Associate Professor Harry Carlson (tenured as of 9/1/70)  
Associate Professor Raymond Gasper  
Assistant Professor Jay Keene

NON-TENURED PERSONNEL

Professor Bertram Joseph  
Associate Professor Thomas Markus  
Lecturer Jill Kamp

**RICHMOND COLLEGE**  
(Calendar Nos. 26 and 27)

**NO. 26. UNIFORMED GUARD SERVICE: RESOLVED,** That the Business Manager of Richmond College be authorized to advertise for, receive and open bids, and award contract to the lowest responsible bidder for uniformed guard service for all locations of Richmond College at an estimated cost of \$186,000 for the academic year, chargeable to Code 42-48-00-403-01-71.

**NO. 27. CLEANING AND MAINTENANCE SERVICE: RESOLVED,** That the Business Manager of Richmond College be authorized to advertise for, receive and open bids, and award contract to the lowest responsible bidder for cleaning and maintenance service for all locations of Richmond College at an estimated cost of \$298,000 for the academic year, chargeable to Code 42-48-00-421-01-71.

**THE BERNARD M. BARUCH COLLEGE**  
(Calendar Nos. 28 through 30)

**NO. 28. APPOINTMENT WITH TENURE AND DESIGNATION AS DEPARTMENT CHAIRMAN: RESOLVED,** That Edward Pessen be appointed Professor in the Department of History and designated as Chairman of the Department of History for the period 9/1/70-8/31/71 at the salary rate of \$25,400, per annum, subject to financial ability.

NOTE: Professor Pessen was formerly at the Staten Island Community College where he held tenure as a full professor.

**NO. 29. APPOINTMENT OF PROFESSOR: RESOLVED,** That Donald Hugh Smith be appointed Professor of Education for the period 5/1/70-8/31/71 at the salary rate of \$26,650 per annum, subject to financial ability.

**NO. 30. REAPPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS: RESOLVED,** That Bernard Crane, Assistant Professor in the Department of English, be reappointed for the period 9/1/70-8/31/71 at the salary rate of \$13,630 per annum, subject to financial ability; and that he be granted tenure effective 9/1/70; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate this reappointment with tenure as Mr. Crane does not possess the Ph.D. degree.

**EXPLANATION:** Professor Crane, who has completed all requirements for the Ph.D. degree at Columbia University (including the passing of his orals) with the exception of the dissertation, has been of growing value to the College with the passage of each of his thirteen years here.

For over a year now, Prof. Crane has served his department as Assistant Chairman, a capacity in which he has performed all of the duties and met all of the responsibilities of the chairman of a very large department. (The elected chairman of the English Department has in a sense been "on leave," serving as Acting Dean of the School of Liberal Arts.)

Professor Crane has been recommended unanimously for tenure by the Appointments Committee of his department and, once again unanimously, by a Liberal Arts Personnel & Budget Committee numbering some twenty chairmen.

Professor Crane is well known beyond the sphere of the English Department for his many services to the college, generously and most effectively contributed.

As his responsibilities for some time now have gone far above those expected of the best and most willing lecturers Bernard Crane was, with unanimous approvals and an appropriate waiver, raised to the rank of Assistant Professor. It is the feeling of his colleagues generally that his status with the College warrants more than a certificate of continuous employment.

Mindful of the significant exception that such a waiver must represent, I am persuaded that tenure for Prof. Crane at this time would be to the marked advantage of the English Department and "for the good of the institution."

**UNIVERSITY GRADUATE DIVISION  
(Calendar Nos. 31 through 33)**

**NO. 31. APPOINTMENT WITH WAIVER OF THE BYLAWS:** RESOLVED, That Jack H. Landis be appointed Assistant Professor in the Chemistry Department, The City College, for the period 9/1/70-8/31/71, at the salary rate of \$17,380 per annum, subject to financial ability; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate this appointment as Mr. Landis does not possess the Ph.D. degree.

**EXPLANATION:** The Department of Chemistry at The City College has evolved rapidly from a local undergraduate oriented department to a University oriented undergraduate and graduate department. This change, and changes in the field of Chemistry have led to the accumulation of sophisticated and expensive instruments such as spectrometers, magnetic resonance spectrometers, etc. With the completion of the new Science Building the value of these instruments will amount to approximately \$1,200,000. The training of faculty, students and instrument scientists in the adaptation of these instruments to the ever-changing demands of the individual research problems has become an essential function of a graduate department and requires highly trained personnel with special competence that cannot be acquired through the route leading to the traditional Ph.D.

The department, at the urging of Dr. William McElroy, Director of the National Science Foundation, is contemplating the preparation for funding consideration of a program in instrumentation. To attempt this without a suitable staff is simply not feasible. Mr. Landis could well be the focus of such a program. He has 15 years of experience in research and development of instrumentation and has been highly successful in the adaptation of instruments to the varied research needs of the department. He is presently teaching a special course in instrumentation. It is the intention that this course become part of the Doctoral Program in Chemistry.

It was agreed that appointments made by the University Graduate Division to be located at a college campus be submitted to the appropriate college committee for approval in addition to the University Graduate Division Committee.

**NO. 32. APPOINTMENT OF PROFESSOR:** RESOLVED, That Joaquin Casaldueiro be appointed Professor in the Spanish Department (CUNY, UGC), for the period 9/1/70-8/31/71 at the salary rate of \$27,900 per annum, subject to financial ability.

**NO. 33. GUIDELINES ON FINANCIAL AID TO STUDENTS ENROLLED IN THE UNIVERSITY GRADUATE DIVISION:** RESOLVED, That the following guidelines apply to the disbursement of financial aid to students enrolled in the University Graduate Division:

1. Fellowships, traineeships, and assistantships funded by outside agencies shall be awarded in accordance with the terms of the granting agency.

2. Financial aid from all other sources shall be allocated in the following manner:

Step 1. The determination of the amount of support needed shall be made on the basis of a need formula similar to that developed by the University Office of Grants and Contracts for undergraduate students.

Step 2. Priorities among those in need of support as determined by Step 1 shall be established competitively after considering the following criteria:

- a. For first year graduate students:
  - the undergraduate record;
  - the graduate record examination scores;
  - recommendations from persons qualified to assess academic and personal qualities and promise of research ability.
- b. For students beyond the first year:
  - The record of achievement in the graduate program.

Regardless of the amount of support needed, fellowship support from tax-levy funds shall not exceed the following maxima for the academic year. The remainder, established by the need formula, shall be made available in the form of loan funds and work-study funds as appropriate.

First year fellowship: \$2,000 plus tuition  
 Intermediate year fellowship : \$2,500 plus tuition  
 Dissertation year fellowship: \$3,000

Recipients of fellowship support shall be full-time students. Students beyond the first year shall be allowed to teach two courses per academic year at a unit of the City University, but first year students holding fellowships are to devote themselves exclusively to graduate study.

**EXPLANATION:** The Budget Office and the Controller's Office have in previous years refused to honor requests for inclusion in the Graduate Division budget of a budget line for student support. The inclusion of a budget line for support of students is urgent. We understand that, if a need formula is used, it will be possible to include a line for this purpose. The need formula is part of the Need Analysis System which was developed under the auspices of the Office of Grants and Contracts and which is being recommended primarily for use at the undergraduate level.

This resolution is submitted at this early date to allow the administration of the Graduate Division to forward the new guidelines to the Bureau of the Budget before final decisions regarding the allocation of tax-levy financial funds are made.

**THE CITY UNIVERSITY**  
 (Calendar Nos. 34 and 35)

**NO. 34. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report including Addendum Items, for the month of April, 1970, be approved. The complete report is on file with these minutes in the office of the Secretary of the Board.

**NO. 35. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:** No further action.

At this point the Board heard Professor Eugene Fontinell, Chairman of the Executive Committee of Queens College Faculty Council.

**NO. 36. GOVERNANCE REPORT—QUEENS COLLEGE:** RESOLVED, That the Governance Report for Queens College be approved as an interim measure pending the promulgation by the Board of guidelines for local governance; and be it further

RESOLVED, That until such time as the Academic Senate shall adopt Bylaws and appoint committees, the Bylaws of the Faculty Council shall remain in effect and the committees appointed by the Faculty Council shall continue to serve.

NOTE: The complete report is on file with these minutes in the office of the Secretary of the Board.

Mr. Ashe, Dr. Azzari and Miss Canino asked to be recorded as voting "No."

**NO. 36A. STAFF PAPER ON GOVERNANCE:** RESOLVED, That the Chancellor's staff be requested to prepare a staff paper establishing guidelines for local governance; and be it further

RESOLVED, That the Chairman appoint a special committee to study this matter and report to the Board.

**NO. 37. CHARTER FOR THE GOVERNANCE OF THE JOHN JAY COLLEGE OF CRIMINAL JUSTICE:** RESOLVED, That the Charter for the Governance of the John Jay College of Criminal Justice be approved.

NOTE: The Charter is on file with these minutes in the office of the Secretary of the Board.

**NO. 38. SALK SCHOLARSHIPS:** RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor in consultation with the presidents of the senior colleges of The City University of New York:

**with stipend**

Leonard I. Banco—Brooklyn College  
Luigi Cianci—Lehman College  
Steven H. Diamond—Brooklyn College  
Stephen M. Friedman—City College  
Reeves Lewis—Richmond College  
William F. O'Brien—Hunter College  
Barney J. Stern—City College  
Joanne Zombek—Queens College

**honorary**

Stuart Baker—City College  
Joshua Bardin—Queens College  
Errol Byer—Richmond College  
Robyn H. Deutsch—Hunter College  
Leonard A. Feigenbaum—City College  
Michael J. Kittay—Brooklyn College  
Arthur Pickoff—Queens College  
Gary J. Wolf—Brooklyn College

**EXPLANATION:** The Board of Estimate resolution providing the Salk Scholarships adopted originally on May 26, 1955, was amended on February 8, 1968. It provides 8 scholarships with stipend, and 8 Honorary Salk Scholarships without stipend for undergraduates and graduates of the colleges who have been accepted for admission in September to an American medical school as candidate for the M.D., Ph.D., or D.Sc. The awards are made on recommendation by the appropriate faculty agencies and the presidents of each college, and allocated upon the determination each year by the Chancellor in consultation with the presidents of the colleges.

Winners are selected by a committee representing the senior colleges, and Mount Sinai School of Medicine, and the Chancellor's office. The committee is chaired currently by Vice-Chancellor Healy. The stipend consists of four annual payments of \$875 made to the fiscal officer of the medical school.

Upon motion duly made, seconded and carried, the following resolution, presented by Mrs. Shoup, was laid over for consideration at the next meeting of the Board:

**NO. 39. STUDENT PARTICIPATION IN DECISION-MAKING PROCESSES:** RESOLVED, That appropriate and meaningful student participation in the decision-making processes related to recruitment, appointment, reappointment, promotion, and tenure of faculty members should be encouraged. Only faculty members should have the right to vote on departmental, divisional, and college Personnel and Budget Committees.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

MARGUERITE V. RICH  
Acting Secretary of the Board