

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE  
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK**

**HELD**

**JULY 6, 1970**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET – BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:00 p.m.

There were present:

Francis Keppel, Chairman  
David I. Ashe  
Herbert Berman

James Oscar Lee  
Jack I. Poses  
Luis Quera Chiesa

N. Michael Carfora, Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor Julius C. C. Edelstein

Vice-Chancellor Timothy S. Healy  
Vice-Chancellor T. Edward Hollander  
Vice-Chancellor Bernard Mintz

The absence of Mr. Burkhardt was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

**NO. 1. PROMOTION—QUEENS COLLEGE:** Laid over to the July 16, 1970 meeting of the Executive Committee.

**NO. 2. FEE FUND AUDITS:** RESOLVED, That the firm of Peat, Marwick, Mitchell and Co., Certified Public Accountants, be engaged to conduct audits of fee funds and other non-tax levy receipts of City College, Hunter College, Brooklyn College, Queens College, John Jay College of Criminal Justice, Richmond College, York College, The Bernard M. Baruch College, Herbert H. Lehman College and the University Graduate Division, for the fiscal year ending June 30, 1970, at an estimated cost of \$40,000, payable from budgeted funds.

**NO. 3. ESTABLISHMENT OF BANK ACCOUNTS:** RESOLVED, That the Board authorize the establishment of bank accounts at the Chemical Bank New York Trust to be known as "Board of Higher Education—Financial Aid A" and "Board of Higher Education—Financial Aid B."

The authorized signatures on the above accounts to be: Bernard Mintz, Vice-Chancellor for Administration; Nathaniel H. Karol, Associate Dean for Administration; Andrew H. Esterly, Assistant Dean for Administration; Max Grossman, Chief Accounting Officer; James Kelly, Assistant Business Manager.

Facsimile signatures will be used to sign these checks.

**EXPLANATION:** The additional accounts are necessary to expedite the processing of student financial aid checks.

**NO. 4. LEARNING RESOURCE CENTER—DIVISION OF TEACHER EDUCATION:**

**RESOLVED,** That the Board of Higher Education enter into an agreement on behalf of the Division of Teacher Education with the Bureau of Education for the Handicapped United States Office of Education pursuant to which the Division of Teacher Education will operate during July 1, 1970—June 30, 1971 the Teaching Resource Center which will provide advice and technical services that will influence classroom teachers to modify their teaching behavior with reference to children who have learning problems and the Bureau of Education for the Handicapped will pay for such services the sum of \$374,809.

The form of said agreement is to be approved by the General Counsel and when approved signed by the Secretary.

**EXPLANATION:** This agreement is a continuation of the original agreement authorized by the Board of Higher Education on July 22, 1969 (Cal. No. 22) under which the Division of Teacher Education established the Resource Center as authorized under Title VI of the Elementary and Secondary Education Amendments of 1967, Public Law 90-247.

**NO. 5. SUMMER INSTITUTES—DIVISION OF TEACHER EDUCATION:** (a) **RESOLVED,**

That the Board of Higher Education in behalf of the Division of Teacher Education enter into an agreement with the New York State Education Department to conduct a six week institute which will assist New York City high school personnel develop skills which will enable them to be resource persons with specific concern for employment problems of young persons in disadvantaged areas and the New York State Education Department will pay for such services the sum of \$47,760. The form of said agreement is to be approved by General Counsel and when approved signed by the Secretary.

**EXPLANATION:** Support for the program comes from the Education Professions Development Act, Section, 553, Part F., Public Law 90-35.

(b) **RESOLVED,** That the Board of Higher Education in behalf of the Division of Teacher Education enter into an agreement with the New York State Education Department to conduct a three week summer institute to improve the skill of New York City area community college business administration faculty who work with disadvantaged youth and the New York State Education Department will pay for such services the sum of \$27,125.

**EXPLANATION:** Support for the program comes from the Education Professions Development Act, Section, 553, Part F., Public Law 90-35.

(c) **RESOLVED,** That the Board of Higher Education in behalf of the Division of Teacher Education enter into an agreement with the New York State Education Department to conduct a summer institute and follow-up program to improve the skill of New York City area community college engineering technology faculty who work with disadvantaged youth and the New York State Education Department will pay for such services the sum of \$33,698.

**EXPLANATION:** Support for the program comes from the Education Professions Development Act, Section, 553, Part F., Public Law 90-35.

**NO. 6. UNIVERSITY FEE SCHEDULE:** WHEREAS, The Board of Higher Education on June 22, 1970 approved certain changes in basic tuition fees for graduate students, for undergraduate out-of-City State students, and for out-of-State students; therefore be it

RESOLVED, That the complete current schedule of tuition charges for graduate students, out-of-City students, and out-of-State students, taking into account the changes made on June 22, 1970, be restated for the record.

**I. Graduate Students (University Graduate Division and Senior Colleges)**

**Approved Rate (Effective Fall Semester 1970)**

	Per Semester <sup>a</sup>	or	Per Credit <sup>a</sup>	Per Excess Contact Hour <sup>c</sup>
Teacher Education				
Matriculants	\$450 <sup>b</sup>		\$45	\$17.50
Non-Matriculants	\$450 <sup>b</sup>		\$45	\$17.50
Doctoral	\$450 <sup>b</sup>		\$45	\$17.50
All Other Graduate	\$450 <sup>b</sup>		\$45	\$17.50

a. Whichever is the lesser

b. Maximum to be paid by any graduate student per semester

c. In excess of credit hours; total of tuition per credit plus cost of excess contact hours limited to \$450 per semester

**II. Undergraduate Students**

**Approved Rate (Effective Fall Semester 1970)**

Per Semester                      Per Credit

**A. Senior Colleges**

**1. Out-of-City State**

- a. Full-time Mitchell-Brooke with certificate of residence
- b. Part-time Mitchell-Brooke with certificate of residence

\$200

\$18 per credit, plus \$10 for first additional contact hour in excess of credit hours plus \$7 for each additional contact hour.

- c. Non-matriculants without certificate of residence
  - Full-time
  - Part-time

\$450

\$18 per credit, plus \$18 for first additional contact hour in excess of credit hours and \$12 per additional contact hour.

## II. Undergraduate Students (Continued)

## Approved Rate (Effective Fall Semester 1970)

Per Semester

Per Credit

## 2. Out-of-State

## a. Full-time

Matriculants and  
Non-matriculants

\$450

## b. Part-time

Matriculants and  
Non-matriculants\$35 per credit plus \$35 for  
first contact hour in excess  
of credit hours plus \$23 for  
each additional contact hour.

## B. Community Colleges

## 1. Out-of-City State

## a. Matriculated-Full-time

with certificate of residence

\$200

without certificate of residence\*

\$400

## b. Matriculated-Part-time

with certificate of residence

\$15 per contact hour.

without certificate of residence\*

\$30 per contact hour.

## c. Non-matriculated

with certificate of residence

\$15 per contact hour.

without certificate of residence\*

\$30 per contact hour.

## 2. Out-of-State

Matriculated-Full-time

\$400

Matriculated-Part-time

\$30 per contact hour.

Non-Matriculated

\$30 per contact hour.

\*Rate for this category established at same rate as for Out-of-State Students.

**NO. 7. FEE WAIVERS: RESOLVED,** That the resolution approved by the Board of Higher Education at its meeting of June 22, 1970, Calendar Number 60 (k), be withdrawn and the following fee waiver be eliminated:

"Graduate Students: Tuition waiver for graduate students employed half-time by University in field of matriculation. (Board Minutes, 1963, p. 357)"

**EXPLANATION:** The original resolution in 1963 was intended to cover "graduate students employed half-time by the University." These people were in later years given the title of teaching assistant. In the course of the recent collective bargaining negotiations, a meaningful salary schedule has been established for this same function with a further change in title to lecturer (part-time)—\$5,500 per annum. One of the factors involved in arriving at this level was the anticipation of a higher level of graduate tuition fees.

If the waiver is not withdrawn, the amount of fees lost will range upwards of \$500,000.

**NO. 8. CONSULTANT SERVICES: RESOLVED,** That the Board enter into a contract with Peat, Marwick, Mitchell & Co. pursuant to which the latter will act as a Consultant, and provide staff support and services to the Citizens Commission on the Future of the City University and receive therefor compensation not exceeding the sum of \$94,800. The form of said contract is to be approved by General Counsel and when approved, executed by the Secretary.

**EXPLANATION:** On November 10, 1969, Calendar A, the Board of Higher Education authorized the appointment of a Citizens Commission on the Future of the City University. The Commission has found a need for staff support and technical services especially in the areas of inter-governmental relations; future sources of funding; and accountability to funding agencies. The Commission has determined that these services can be adequately provided by the firm of Peat, Marwick, Mitchell & Co.

Mr. Ashe and Mr. Poses asked to be recorded as voting "No."

At this point the Committee met with the Executive Committee of the University Faculty Senate re the Alamac Center of the SEEK Program. No action taken.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:15 p.m.

N. Michael Carfora  
Secretary of the Board