

MINUTES OF THE MEETING OF THE BOARD OF HIGHER  
EDUCATION OF THE CITY OF NEW YORK

HELD

OCTOBER 26, 1970

AT THE UNIVERSITY GRADUATE DIVISION  
33 WEST 42 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman  
David I. Ashe  
Herbert Berman  
Maria Josefa Canino  
Porter R. Chandler  
Fileno DeNovellis  
Jean-Louis d'Heilly  
Norman E. Henkin  
Minneola P. Ingersoll

Francis Keppel  
James Oscar Lee  
John A. Morsell  
Louis Nunez  
Jack I. Poses  
Luis Quero Chiesa  
Barbara A. Thacher  
Nils Y. Wessell  
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
President John W. Kneller  
President Leonard Lief  
Dean Julius J. Manson  
President Robert E. Marshak  
President Joseph P. McMurray  
Actg. Pres. David Newton  
Dean Harold M. Proshansky  
President Donald H. Riddle  
President Herbert Schueler  
President Richard D. Trent

President Jacqueline G. Wexler  
Actg. Pres. Edgar D. Draper  
President Kurt R. Schmeller  
President Joseph Shenker  
Professor Robert S. Hirschfield  
Mr. Richard Lewis  
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor Julius C.C. Edelstein  
Vice-Chancellor Timothy S. Healy  
Vice-Chancellor T. Edward Hollander  
Vice-Chancellor Bernard Mintz

The absence of Dr. Johnson and Mrs. Weiss was excused.

NO. A. HONORS: The Chairman reported the following honors:

(a) Professor Arleigh B. Williamson received a merit award for his "dedication to the concept of the community college in higher education and his involvement in civic affairs," on October 8th from the Carnegie Institute.

(b) President Mine Rees has been elected a Senator at Large of the United Chapters of Phi Beta Kappa, for the term 1970-1976.

**NO. 1. COMMITTEE ON LAW:** (a) Upon motion duly made, seconded and carried, the following proposed amendments to Sections 9.2; 11.34 and Article XVI, were adopted: (Note: Notice of the proposed amendments was given at the September 28, 1970 meeting of the Board.)

(1) **Sec. 9.2. PROCEDURES FOR DEPARTMENT COMMITTEES:** Each department committee shall keep minutes of its proceedings conforming insofar as is practicable to Robert's Rules of Order, Revised. It is the responsibility of the Department Chairman, except as specified below, to circulate the minutes of each departmental committee to all members of the department.

The actions of the appropriate committee concerned with instructional staff appointments, reappointments, reappointments with tenure and promotion shall be by secret ballot, and the result of the balloting shall be duly recorded in its minutes. All records of the proceedings with respect to a candidate shall be filed in the candidate's Administration File, available only to the committees and individuals responsible for the review and recommendation of appointments, promotion, and tenure. It shall be the duty and responsibility of the Department Chairman to communicate to the candidate the action of the committee, but no reason shall be assigned for a negative recommendation. The affirmative recommendations of the committee shall be submitted by the Department Chairman to the President and appropriate college committee on Personnel & Budget in accordance with the procedures set forth in the Bylaws of the Board.

(2) **Section 1.** The Bylaws of the Board are hereby amended to add Sec. 11.34 to read as follows:

**Sec. 11.34 FELLOW.** Any provision of these bylaws to the contrary notwithstanding, the title of fellow shall be considered to be a title on the temporary instructional staff and all rights, privileges and benefits shall be governed by the provisions of this section only.

a. **Position Definition:** A fellow shall be a doctoral student engaged in full-time study at The City University of New York. The title shall be used only for a student qualifying for financial aid on the basis of need and on his potential for scholarship and teaching. In order to encourage a total time commitment to advanced study, the aid granted under this title shall not carry with it any obligation for teaching, research or administrative responsibilities.

b. **Qualifications:** For designation as a fellow, a doctoral student must be in good standing at City University engaged in study on a full-time basis and must meet such financial needs tests and academic qualifications as the University shall establish.

**Section 2.** This amendment shall take effect immediately.

(3) **ARTICLE XVI** - amended to read as follows:

Section 16.1c. to be deleted; Sections 16.1d,e, and f, to be relettered c,d, and e.

Section 16.2c to be reworded to read as follows:

c. He is a citizen of a foreign country who has earned the associate degree in a community college under the jurisdiction of the Board of Higher Education and is otherwise qualified for transfer to a senior college, provided that he was initially admitted prior to February 1971, on a tuition-free basis.

Section 16.3e to be deleted; Sections 16.3e,f, and g, to be relettered f,g, and h.

Section 16.3f to be reworded to read as follows:

f. A citizen of a foreign country who was admitted as a fee-paying student to a community college under the provisions of Section 16.5c and has earned an associate degree in the community college, and who is otherwise qualified, may be admitted on a space-available basis as a matriculated students upon payment of the required tuition as established by the Board.

Section 16.4c to be deleted; Sections 16.4d and e to be relettered c and d.

Section 16.5c to be reworded to read as follows:

c. A non-resident of New York State, except as provided in Section 16.4 above, may be admitted as a matriculated student toward an associate degree upon payment of the required tuition as established by the board.

Section 16.5e to be deleted; Section 16.5f to be relettered e.

NOTE: Amendments to Sections 16.3e and 16.5e are effective July 1, 1970, in accordance with action of the Board on June 22, 1970.

All other amendments to Article XVI shall be eff. 2/1/71.

Proposed amendment to Section 8.13 postponed until the next meeting. Proposed amendments to Article XV, withdrawn.

(b) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed amendments to Sections 8.7, 8.11, 15.2, 6.5, 6.6h, 6.9f, 7.6 and 9.9.

In accordance with established procedure, the text of the proposed amendments will be circulated to members of the Board ten days before the next regularly scheduled meeting of the Board.

It was noted that proposed amendments to the Interim Statement by the Board of Higher Education on the Maintenance of Campus Order would be presented at the next regular meeting of the Board.

**NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM:** Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

**A. THE CITY COLLEGE - SPECIAL ADMISSIONS PROGRAM FOR HIGH SCHOOL JUNIORS**

RESOLVED, That the Special Admissions Program for High School Juniors, to be given by The City College, be approved effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

**EXPLANATION:** This is a program whereby approximately fifty high school juniors of demonstrated academic excellence will be admitted as fully matriculated students upon completion of eleventh year studies. The students will be enrolled through procedures established by a special faculty committee.

The criteria will include grade averages, letters of reference from high school teachers and personal interviews with applicants by members of the special admissions committee. It is expected that most of the students accepted in the program will come from the highest ten percent of their high school class in terms of grade average.

Students in this program will be enrolled in the Freshmen Honors Program, where they will be under the close supervision of faculty mentors who will serve on a voluntary basis.

**B. HERBERT H. LEHMAN COLLEGE - B.S. - RECREATION EDUCATION PROGRAM**

RESOLVED, That the Recreation Education Program leading to the Bachelor of Science (B.S.) degree, to be given by Herbert H. Lehman College, be approved effective February, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

**EXPLANATION:** There is a high-priority need for the Department of Health, Physical Education and Recreation at Lehman College to offer an undergraduate concentration in Recreation Education. The growing shortage of professionally trained personnel in both public and voluntary recreation agencies supports this need.

This area of concentration is designed with a twofold purpose: (a) to prepare individuals to enter the field of recreation service on a professional level, and (b) to prepare them to undertake graduate study within this field of service, or in allied fields.

This program is expected to enroll many students who have majored in recreation at Borough of Manhattan and Kingsborough Community Colleges, and is thus in keeping with the Board's policy of creating career ladders.

### C. RICHMOND COLLEGE - M.A. IN POLYMER CHEMISTRY

RESOLVED, That the Polymer Chemistry program, leading to the Master of Arts (M.A.) degree, to be given by Richmond College, be approved in principle, effective February, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Richmond College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The Polymer Chemistry program, leading to the M.A. degree, is intended to serve the needs of both students who are seeking an advanced terminal degree prior to entering industrial employment and those preparing for doctoral studies. The field of polymer chemistry deals with the science of macromolecules - the high molecular weight chemicals used by Man as rubbers, plastics, fibers, as well as the form in which biological materials such as proteins are found.

**NO. 3. JOINT COMMITTEE ON THE PROFESSIONAL OBLIGATIONS OF THE FACULTY:** Upon motion duly made, seconded and carried, the following resolution presented by Mr. Berman, on behalf of the Joint Committee on the Professional Obligations of the Faculty, was adopted:

RESOLVED, That the following statement with respect to the professional obligations of the faculty be approved:

#### PROFESSIONAL OBLIGATIONS OF THE FACULTY

**1. PREAMBLE:** Each full-time faculty member should view his appointment to a college or university faculty position within the City University as his major professional commitment. This commitment obliges the faculty member in two ways: he is at once a member of the national and international world of learning and a member of the City University community. Though his first responsibility to the City University is that of teaching, he should recognize the obligation to be regularly accessible for conferences with his students, to participate in appropriate extracurricular undertakings, and to serve on various college and university committees and as a member of college and university councils and other assemblies. He should constantly make all efforts to improve his professional standing through study and thought, and also through activities such as research, publication, attendance at professional conferences, and the giving of papers and lectures. Such professional involvements enhance his abilities as a teacher and as a member of the City University community; they should be undertaken with a view toward supporting the value of his activities on campus and equipping him to participate in significant educational innovation as well as toward furthering his professional stature.

#### 2. MULTIPLE POSITIONS:

**a. GENERAL POLICY AND PROCEDURES.** Because appointment to a college or university faculty position is a full-time assignment, the faculty member should accept no employment or consultative work outside the City University unless this employment also improves his professional standing. Professional standing is the most important consideration, but it is also expected that no faculty member will engage in any occupation

or employment, whether for extra compensation or not, which will impair his services, to the institution or interfere with his ability to meet his commitments, to his college and the university. Each faculty member has a responsibility to observe professional standards of behavior in becoming involved in supplementary activities. Where supplemental activity is felt to be desirable; (that is, where the activity is closely related to professional interest, and especially when it strengthens professional competence and enriches professional performance) such activity is encouraged provided it does not involve more than an average of one day a week. The extent of the benefit, and the amount of time to be expended upon such work, should be decided by the faculty member in consultation with his departmental chairman, subject to the review of the college president.

**b. EXTRA TEACHING WITHIN THE CITY UNIVERSITY.** (1) Where the best interests of the college or university make it desirable or necessary to draw upon full-time personnel in one unit or branch for service in another, requests for such service should originate with the academic or administrative officer of the requesting unit and have the approval of the academic or administrative officer of the other unit. It is the policy of the university and its colleges to achieve exchanges of services, wherever possible, by budgetary interchange or by the balancing of interchanged services, with no additional academic load or extra remuneration for the individuals concerned. Where this is not possible, the desired assignment may be arranged as an overload with extra compensation. A maximum of one course per semester will be permissible. Variations from this norm will be allowed only with the special permission of the Chancellor, president, or designated deputy.

(2) Where the best interests of one of the units of the City University make it desirable or necessary to draw upon the services of full-time personnel of that unit as an overload, with extra compensation, a maximum of one course per semester will be permissible.

(3) During the academic year, full-time faculty appointed to participate in the doctoral program are expected not to engage in additional teaching. As a matter of general policy, faculty whose programs have been reduced to allow for their participation in the doctoral program are expected to adhere to this rule. Exceptions may be made only for the most powerful reasons bearing on the professional interests of college and university. The intent of preceding and succeeding paragraphs must apply to these exceptional cases.

**3. THE SUMMER:** It is recognized that periods of refreshment and rest are essential to effective work, and all full-time personnel are encouraged to take adequate vacations. Teaching in a summer session or in a special institute (such as NSF and the like) or working on a research grant or contract shall not in any case exceed two-ninths of an academic year's full-time commitment as measured both in time and in remuneration.

**4. MULTIPLE EXTRA INVOLVEMENT:** Where more than one type of involvement beyond the primary commitment is entered into (e.g., extra teaching plus consultation), the total extra involvement shall be controlled by the intent of the preceding paragraphs, jointly considered.

**5. ANNUAL REPORT:** At the regular June meeting, the Chancellor and the presidents shall report to the Board on the steps taken to implement these regulations and the extent of compliance with the limitations set. These reports shall contain details about all excesses over any of the guidelines herein stated, including the names of all persons involved and the specific reasons for the excesses.

Upon motion duly made, seconded and carried, the following resolution was adopted:

**NO. 4. ACQUISITION OF ART OBJECTS FOR ACADEMIC BUILDING II - QUEENS COLLEGE:**  
RESOLVED, That the Board of Higher Education approve the purchase of

(a) A painting, entitled "Lac Larongue IV," 19' x 13 1/2', painted by the Artist, Frank Stella, in 1969, from the Lawrence Rubin Art Gallery, located at 49 West 57 Street, New York, New York, at a cost of \$25,000, payable from Capital Funds, Code HN-115; and

(b) A piece of sculpture, untitled, by James Rosati, to be made out of welded steel, painted to resist weathering, measuring approximately 16' long by 8' wide by 8 1/2' high, at a price of \$36,000 which includes the cost of delivery and installation on the base already provided, payable out of Capital Funds, Code HN-115; and be it further

RESOLVED, That the Board of Estimate be requested to approve the same two items in the above resolution without public bidding because of their very nature.

EXPLANATION: The foregoing resolution was presented at the May 4 meeting of the Queens College Committee. The Committee at that time asked for written confirmation of the aesthetic and financial evaluation of both works from experts outside the College. Dean Hiller and Professor Finkelstein of the Art Department were charged with this task and have reaffirmed the original recommendation for the purchase.

Miss Canino, Mr. d'Heilly and Mr. Nunez asked to be recorded as voting "No."

Upon motions duly made, seconded and carried, the following resolutions approved by the Committee on Campus Planning and Development were adopted: (Calendar Nos. 5 through 6A)

**NO. 5. SUPPLEMENTAL AGREEMENT D:** WHEREAS, The Agreement of Lease by and among the Dormitory Authority, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967, has heretofore been executed, which Agreement of Lease provides that facilities to be acquired, designed, constructed, reconstructed, rehabilitated, improved or otherwise provided and furnished and equipped and to be made a part of the Project (as such term is defined in such Agreement of Lease) and certain other details with respect thereto, shall be determined by one or more Supplemental Agreements; and

WHEREAS, It is now desired to authorize the execution on behalf of the Board of Higher Education in the City of New York, of Supplemental Agreement D dated as of October 20, 1970; now, therefore, be it

RESOLVED, By the Board of Higher Education in the City of New York as follows:

SECTION 1. The form and substance of the proposed Supplemental Agreement D dated as of October 20, 1970, which document bears a title page which reads: "DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK SUPPLEMENTAL AGREEMENT D DATED AS OF OCTOBER 20, 1970 (CITY UNIVERSITY ISSUE, SERIES D)" is hereby approved. The Chairman of the Board of Higher Education in the City of New York, or any alternate designated by such Chairman pursuant to a resolution adopted by the Board of Higher Education on June 22, 1970 (Calendar No. 5), is hereby authorized and directed to execute such Supplemental Agreement D and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal.

SECTION 2. Notwithstanding any other provisions of this resolution, the person executing such Supplemental Agreement D is hereby authorized to assent to minor changes, insertions, omissions and modifications of such Supplemental Agreement D in the event that the Authority or the Fund shall deem the same necessary prior to the execution thereto, and the execution of such Supplemental Agreement D by such person shall be deemed to be complete and full approval of any such changes, insertions, omissions or modifications.

SECTION 3. This resolution shall take effect immediately.

**EXPLANATION:** The foregoing resolution supplements the basic, underlying agreement between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund, dated as of June 12, 1967, and will authorize the Dormitory Authority to issue its Series D Bonds in the sum of \$14,230,000 to provide funds to permanently finance by the issuance of bonds the construction of Facility C15.01 (an addition to the existing dining hall for Queens College of the City University), whose estimated cost of construction and equipment is \$2,614,193, Facility C15.03 (provision of a science research and related use facility for Queens College of the City University), whose estimated cost of construction and equipment is \$3,719,124, and Facility C20.01 (completion of the Graduate Center of City University), to provide for the payment of the required amount to the Debt Service Reserve Fund, to provide for the capitalization of interest from July 1, 1970, to and including June 30, 1971, and to provide for the payment of other expenses incurred in connection with the issuance, sale and delivery of the Series D Bonds, whose estimated cost of construction and equipment is \$6,000,000.

**NO. 6. REVENUE BONDS, CITY UNIVERSITY ISSUE, SERIES D:** WHEREAS, In connection with the sale of bonds of the Dormitory Authority of the State of New York, designated "REVENUE BONDS, CITY UNIVERSITY ISSUE, SERIES D," dated July 1, 1970, it is necessary that the Authority issue an Official Statement (initially in the form of a Proposed Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its proposed and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement; NOW, THEREFORE, BE IT

RESOLVED, By the Board of Higher Education in the City of New York as follows:

**SECTION 1.** The following officers are hereby authorized and directed to examine any statements contained in the Official Statement of the Dormitory Authority relating to the Revenue Bonds, City University Issue, Series D, either in its proposed or final form, and, upon approval thereof, to deliver a letter to the Dormitory Authority of the State of New York signed by at least three of such officers, stating in substance that the material contained therein relating to the Board of Higher Education in the City of New York and The City University of New York is approved, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education in the City of New York and The City University of New York and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education in the City of New York, the Chancellor of The City University of New York, the Deputy Chancellor and the Vice-Chancellor for Administration, respectively.

**SECTION 2.** This resolution shall take effect immediately.

**NO. 6A. RENTAL OF SPACE:** RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of a unit of approximately 170,000 square feet of space in Downtown Brooklyn to support the instruction program of The City University of New York; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

**EXPLANATION:** The space is required to establish a college facility in Downtown Brooklyn to partially meet the space needs of the University in September 1971. Tentative estimates of the total space needed to accommodate next fall's enrollment indicate a minimum requirement of about one million square feet of space in addition to the space now available or expected to be made available through new construction on the various campuses.

Upon motion duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 7 through 10)

**THE CITY UNIVERSITY**  
(Calendar Nos. 7 through 10)

**NO. 7. ORAL REPORTS OF THE CHANCELLOR:**

I have two pieces of good news. First, nineteen of the twenty Distinguished Professor chairs have been filled. The twentieth will be filled at our next meeting. You may recall that these chairs were established in order to attract some of the most distinguished minds in the country. These chairs carry a \$5,000 stipend above our maximum faculty salaries. The Distinguished Professors are:

COLLEGE	NAME	SPECIALTY
CUNY	Prof. Kenneth Clark	Psychology
CITY	Prof. Harry Bober	Medieval Art
CITY	Prof. Bunji Sakita	Theoretical Particle Physics
CITY	Prof. Edgar Johnson	English Literature
BROOKLYN	Prof. Robert Fountain	Music
BROOKLYN	Prof. Martin Landau	Awarded E. Harris Harbison Award for Gifted Teaching 1969-70
BROOKLYN	Prof. Kirk McVoy	Nuclear Structure: scattering theory elementary particles
BROOKLYN	Prof. J. H. Plumb	English History
BROOKLYN	Sir John Rothenstein	Art
BROOKLYN	Prof. Dankwart Rustow	Nationalism & Political Modernization
BARUCH	Prof. Emanuel Saxe	Accounting Theory
GRADUATE CENTER	Prof. Richard B. Braithwaite	Philosophy
GRADUATE CENTER	Prof. Abraham Edel	Philosophy
GRADUATE CENTER	Prof. Raymond Firth	Anthropology
GRADUATE CENTER	Dist. Visiting Prof. Hans Gerth	Sociology
GRADUATE CENTER	Prof. Irving Howe	English
JOHN JAY	Prof. Harold Lasswell	Law, Political Science
QUEENS	Prof. Taro Takahaski	Social Science
HUNTER	Prof. Bertram Gross	Geophysics & Geochemistry Urban Affairs

Of the nineteen, five are from our own faculties, and fourteen are from outside. They are all outstanding scholars and a fine asset to the University.



The other piece of good news also involves the faculty. As you all are well aware, faculty recruitment at the University is beset by many problems. A great deal of our problems are caused by uncertainties involving the budget. By the time our budgets are finally approved, most institutions have finished their recruitment efforts. With this in mind, I am pleased to announce that this year the City has agreed to our early recruitment of a substantial amount of our faculty. Within the next few days, we will be authorizing the colleges to recruit about 500 new assistant, associate, and full professors. We are asking that any appointment with waivers be referred to the Chancellor's Office before any commitment is made. This fact, combined with the Distinguished Professors—and I might add, in terms of distinction, we have Professor Arthur Schlesinger, who is not part of this—puts us in a pretty good position. We also have at Mount Sinai some very distinguished people. This is the year when academic jobs are hard to get around the country, and if we go out now and recruit hard, we can have one of the best faculties in the country.

The other matters that I would like to mention are all concerns that are currently being faced at the University.

First, I think we should all be prepared for the eventuality next fall that many of our colleges will have to operate in numerous locations. We were fortunate this fall in keeping most of our freshmen increases on campus.

The next matter concerns waivers of the bylaws. In 1968-69, there were 71 requests for waivers. The Board asked me to look at the problem of waivers, and I did by reporting to the Board each month on the status of waivers. In 1969-70 there were 165 waivers, and there have been 45 so far this year. In looking at the reasons for waivers, we found that Brooklyn College, which has had a fairly large number of waivers in the past, had a practice of appointing persons without a Ph.D. as an instructor. Thus, the Brooklyn College figures must be construed in that light. Nonetheless, we are still getting a great many requests for waivers. We must make a concerted effort in regard to waivers. I am not comfortable about having the central staff or the Board doing this decision-making. It should be done by the college presidents with faculty consultation. The problem is who shall make the decision.

We have also been considering the matter of tenure recently. Again, however, the question remains who is to be the responsible agency. It could be done administratively also, but this has led to trouble in large public systems like our own when such has been attempted. Much of the problem involves trade union strategy. There is a good deal of confusion between the instructor and lecturer categories right now. In addition, there are a good many requests for waivers. Thus, there is a certain amount of criticism about having the Board look into these matters, but there is also a certain amount of criticism about the Board not looking into these matters. In the final analysis, the ultimate question is how can constituencies best be represented in the most democratic manner with the proper amount of haste and fairness required.

The Chancellor then asked Vice-Chancellor Hollander to speak about the budget:

Each of you has received a copy of the printed proof of the budget. The Chancellor says this is the tightest budget in the history of the University. The only funds requested are mandatory. The budget request is for 462 million dollars, an increase of 140 million dollars above the current year, but remember, that covers the 500 additional freshmen not funded for this year. The City is facing a deficit of 150 to 200 million dollars. They have come down hard on all the agencies of city government. They came down hard on us, but they have been easing up. We will have trouble getting the money from them. However, we ended up with 330 million dollars this year, and I am optimistic that we will get money next year. I hope we will come somewhere close to the amount that we need.

**NO. 8. PARAPROFESSIONAL TEACHER TRAINING PROGRAM:** RESOLVED, That the Board of Higher Education approve the extension of the on-going agreement between the Manpower and Career Development Agency of the Human Resources Administration of the City of New York and the Division of Teacher Education as agent of the Board to provide for the education of paraprofessional personnel employed by the Board of Education of the City of New York for the period July 1, 1970 to June 30, 1971 for a total of \$1,020,000.

**EXPLANATION:** The Executive Committee of the Board approved the initiation of the Paraprofessional Teacher Training Program at its meeting of February 13, 1968, Cal. No. 4. The Board resolved to renew the contract for the program through June 30, 1970 at its meeting of April 29, 1970, Cal. No. 7. Paraprofessional teacher education personnel employed by the New York City Board of Education are presently enrolled at six of the University's community colleges. The above resolution makes provision for continued support of the several programs.

**NO. 9. VOCATIONAL-TECHNICAL TEACHER EDUCATION PROGRAM:** RESOLVED, That the Board of Higher Education approve the extension of the on-going agreement between the New York State Education Department and the Division of Teacher Education as agent of the Board to provide for the operation of the regional Vocational-Technical Teacher Education Program for the period September 1, 1970 to August 31, 1971 for the sum of \$220,000.

**EXPLANATION:** The Board approved the original agreement between the State Education Department and the City University for the operation of a regional Vocational-Technical Teacher Education program for the period 9/1/68-8/31/69 on March 25, 1968, Cal. No. 4. The annual renewal of the contract through August 31, 1971 was to be by agreement as to terms between the parties concerned. The above resolution completes the initial period of operation of the program.

**NO. 10. ESTABLISHMENT OF A SPECIAL ANNUITY PROGRAM:** RESOLVED, That pursuant to the provisions of Article 8-C of the State Education Law, the Board of Higher Education authorizes the establishment of a special annuity program for employees of the City University who have elected to participate in the Optional Retirement Program.

**EXPLANATION:** The City University currently provides through the New York City Teachers' Retirement System (TRS) a tax deferred or special annuity plan for employees who are members of that system. It is expected that a similar arrangement will be provided for employees who are members of the New York City Employees' Retirement System (ERS). The tax-deferred annuity plan now under consideration is for employees, mostly faculty members, who have elected to participate in the Optional Retirement Program underwritten by TIAA-CREF. The selection of an "insurer" as indicated in the State Education Law will be on the basis of public bidding.

**THE CITY COLLEGE**  
(Calendar Nos. 11 and 12)

**NO. 11. SPECIAL LEAVE OF ABSENCE FOLLOWING SABBATICAL LEAVE OF ABSENCE:** RESOLVED, That Professor Arthur Golden, Associate Professor, Department of English, be granted a special leave of absence, without pay but with increment credit and recommendation for retirement credit, for the period 9/1/70-8/31/71; and be it further

RESOLVED, That the bylaw requirement that he return to the staff for a year of service after a sabbatical leave be waived to effectuate this special leave.

**EXPLANATION:** Professor Golden, our Whitman Scholar, has completed and published a textual analysis of Walt Whitman's "Blue Book." During his sabbatical 1969-70, Professor Golden made extensive progress on editing the Manuscript Section of the forthcoming four-volume Walt Whitman Variorum Edition of "Leaves of Grass." He will be co-editor of the Variorum, the only work of its kind in American literature. In order to complete the editing of the Manuscript, The Modern Language Association of America is prepared to pay Professor Golden's salary and benefits for the academic year 1970-71.

The waiving of the bylaws requiring Professor Golden to return to the staff for a year of service after a sabbatical is requested in order to permit Professor Golden to complete this work. Professor Golden will then return to the staff in September 1971 in order to fulfill his obligations and continue his career of teaching and research.

**NO. 12. PROMOTION TO ASSISTANT BUSINESS MANAGER WITH WAIVER OF THE BYLAWS:**

RESOLVED, That James F. McLaughlin, Assistant to the Business Manager, be promoted to Assistant Business Manager, effective 7/1/70, at the salary rate of \$16,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Mr. McLaughlin does not possess the baccalaureate degree.

EXPLANATION: Mr. McLaughlin has been an employee of The City College since 1938. From that time to the present, he has established an enviable reputation for loyalty to the college and a conscientious devotion to duty.

The performance of his duties as Personnel Officer in the Business Manager's Office has been outstanding to the extent that he is constantly being sought by University Officials for important personnel and contract negotiating committee assignments.

Because of his exceptional qualifications and experience in the area of personnel relations, and the increasingly important and expanded role this function is playing in University affairs, Mr. McLaughlin is recommended for promotion to the position of Assistant Business Manager and a waiver of the bylaws is respectfully requested.

**HUNTER COLLEGE**  
(Calendar Nos. 13 and 14)

**NO. 13. APPOINTMENTS WITH WAIVER OF THE BYLAWS:** (a) RESOLVED, That Milton L.

Martin be appointed Associate Professor in Academic Skills for the period 9/15/70-8/31/71, at the salary rate of \$22,620 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Martin does not possess the Ph.D. degree.

EXPLANATION: Professor Martin will serve as SEEK Director and in accordance with the regulations of the Board of Higher Education will serve as Chairman of the Department of Academic Skills.

Professor Martin's training and experience with community groups and educational institutions qualify him for the position indicated.

NOTE: The above appointment has been approved by the Committee on Expanded Educational Opportunity.

(b)RESOLVED, That Joanne M. Brown be appointed Assistant Professor in the office of the Dean of Students, for the period 9/1/70-8/31/71, at the salary rate of \$13,630 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Miss Brown does not possess the Ph.D. degree.

EXPLANATION: Miss Brown has the degree of Master of Social Work from the University of Chicago. She has had a significant amount of experience relevant to the position at Hunter College. Miss Brown came to Hunter College last year to work on the HEOP program funded by the State Department of Education. Her rapport with students was immediately evident. She is able to work with students in a responsible and professional manner and at the same time communicate to them her empathy and understanding. She is outspoken but she works within the framework of professional behavior. She has been invaluable to Hunter College and has been especially requested for continuing service by students in the Department of Black and Puerto Rican Studies.

Miss Brown is the kind of professional person who is very much in demand and she has had many offers to move to positions which would provide her with salary and faculty rank comparable to those now requested for her. She would like to stay at Hunter College since she is a Hunter Alumna and is deeply involved in her work here. It is important to the College to keep her here.

(c) **RESOLVED**, That Daniel E. Brennan be appointed Higher Education Assistant in the Office of the President for the period 8/17/70-6/30/71, at the salary rate of \$16,380 per annum, subject to financial ability; and be it further

**RESOLVED**, That the bylaws of the Board be waived to effectuate this appointment as Mr. Brennan does not possess the baccalaureate degree.

**EXPLANATION:** Mr. Brennan's background in working with the Mayor's Special Education Projects, and particularly his work here at Hunter College during the disturbances of last Spring, give strong evidence of his training and talent for the position we have defined as Assistant to the President for Community Affairs. He has maintained a high degree of credibility and trust with administrators, faculty, students, law enforcement personnel, and community agencies.

Mr. Brennan's appointment was approved by the HEO Screening Committee on September 29, 1970.

(d) **RESOLVED**, That Philip S. Amico be appointed Higher Education Assistant in the office of the Dean of Administration for the period 10/1/70-6/30/71, at the salary rate of \$15,010 per annum, subject to financial ability; and be it further

**RESOLVED**, That the bylaws of the Board be waived to effectuate this appointment as Mr. Amico does not possess the baccalaureate degree.

**EXPLANATION:** Mr. Amico will become the Security Officer of Hunter College. He will be responsible for the general security of the College and will supervise the guard service in the seven different locations in which Hunter College courses are given.

Mr. Amico's experience and training qualify him for the position indicated.

This appointment was approved by the HEO Screening Committee on September 29, 1970.

**NO. 14. DESIGNATION OF DEPUTY TO THE PRESIDENT:** **RESOLVED**, That Douglas Maynard be designated Deputy to the President for the period 10/1/70-6/30/71 with compensation of \$1,000 per annum in addition to his regular academic salary and his supplement as Dean, subject to financial ability.

**EXPLANATION:** At the Board meeting held September 28, 1970, Dean Maynard was appointed Vice President effective 9/1/70 with additional compensation of \$6,000 per annum. Until such time as the City Budget Office approves this compensation, the President requests that he be designated Deputy to the President with compensation now available in the Budget.

**HERBERT H. LEHMAN COLLEGE**  
(Calendar Nos. 15 through 17)

**NO. 15. ESTABLISHMENT OF A DEPARTMENT OF NURSING:** **RESOLVED**, That effective September 1, 1970, a Department of Nursing be established at Herbert H. Lehman College in accordance with BHE Cal. No. 5A(1), November 24, 1969, as amended, which approved the establishment of a B.S. in Nursing; and be it further

**RESOLVED**, That Professor Claire M. Fagin be transferred from the Office of the Dean of the Faculties to the Department of Nursing, and be designated Chairman of the department, effective 9/1/70.

**EXPLANATION:** Existing and projected needs for adequate nursing personnel to staff New York City hospitals are of such a magnitude that available programs are not able to meet the demand. This program which combines a liberal arts education with rigorous training in the theoretical and practical aspects of nursing will help to alleviate the shortage of nurses.

Professor Fagin worked actively during the 1969-1970 year in recruiting students and faculty and in development of curriculum. The baccalaureate program at Lehman College has attracted residents of the City of New York as well as residents of the neighboring counties. Approximately one hundred students representing most of the racial and ethnic groups of the metropolitan area constitute the freshman class.

Lehman College is in the uniquely advantageous geographic position of being located close to Montefiore Hospital and Medical Center. This facility which combines varied services of high quality with innovative patterns of health service delivery will afford the Lehman nursing faculty unmatched opportunities for training students.

**NO. 16. LEHMAN-MONTEFIORE AFFILIATION AGREEMENT:** RESOLVED, That an Affiliation Agreement approved as to form by the General Counsel to the Board, be approved between the Board of Higher Education, on behalf of Herbert H. Lehman College of The City University of New York and Montefiore Hospital and Medical Center with respect to the Nursing program.

**EXPLANATION:** Montefiore Hospital and Medical Center has a highly competent staff and excellent facilities for professional health service. The eagerness of the professional staff to work with our Department of Nursing presents a unique opportunity for the development of a top quality nursing program at Lehman College. The College shall have full control of and responsibility for the teaching program. Salaries of faculty members shall be paid by the College. The Medical Center shall have full responsibility for the nursing care of patients in the Medical Center.

**NO. 17. CONTRACT WITH THE BOARD OF EDUCATION:** RESOLVED, That the Board of Higher Education approve a contract between Herbert H. Lehman College and the New York City Board of Education under the Career Opportunities Program to provide courses of instruction and related services in the Team Teacher Training Program for approximately 30 students serving as paraprofessionals in the schools, the form of contract to be approved by the General Counsel to the Board and executed by the Secretary; and be it further

RESOLVED, That in accordance with established Board policy the Board approve the waiver of tuition and fees for students enrolled in this program.

**EXPLANATION:** The New York City Board of Education received a grant award from the U.S. Office of Education, Department of Health, Education and Welfare, No. OEG-0-70-4196, called the Career Opportunities Program Grant, under Public Law 90-35, Part D for the purposes of promoting instruction into the teaching profession of low income persons. The major aspect of this program will be the education of up to 700 persons who will attend various colleges and universities. The number at Lehman College will not exceed thirty. The number of credits or equivalent in contact hours will not exceed thirty per academic year for each participant.

The Board of Education will reimburse the college for total cost of the program including reimbursement for the cost of instruction, special counselling, tutoring, and administrative services.

The Board of Higher Education on June 22, 1970 resolved that, "Whenever funds received by the University or an individual college from private, State or City sources specifically cover instructional and other costs for a special program of study or a clearly defined special group of students, the Board may waive any tuition and fees which would otherwise be imposed on the affected students."

**THE BERNARD M. BARUCH COLLEGE**  
(Calendar No. 18)

**NO. 18. DESIGNATION OF ACTING DEAN:** RESOLVED, That Julius J. Manson, Professor of Management, be designated Acting Dean of the School of Business and Public Administration of The Bernard M. Baruch College, for the period September 14, 1970 through June 30, 1971, with compensation of \$4,000 per annum in addition to his professorial salary, subject to financial ability.

**UNIVERSITY GRADUATE DIVISION**  
(Calendar Nos. 19 through 21)

**NO. 19. DESIGNATION OF DEPUTY TO THE PRESIDENT:** RESOLVED, That Harold M. Proshansky, Dean of the University Graduate Division, be designated Deputy to the President for the period October 1, 1970 through June 30, 1971, with compensation at the rate of \$1000 per annum in addition to his academic salary and his supplement as Dean, subject to financial ability.

**NO. 20. RENTAL OF SPACE:** RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 2,000 square feet of additional space for the Graduate Center; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

**EXPLANATION:** The additional space is required to meet the expanding needs of the Graduate Center.

**Note:** The above resolution was approved by the Committee on Campus Planning and Development at its meeting held September 24, 1970.

**NO. 21. PROMOTION WITH WAIVER OF THE BYLAWS:** RESOLVED, That Elmer Lokkins be promoted from Associate Registrar to Registrar effective September 1, 1970, at the salary rate of \$17,980 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Mr. Lokkins does not possess the Master's degree.

**EXPLANATION:** Mr. Lokkins has been Associate Registrar since 7/1/66. As such, he has complete charge of the Registrar's Office and is responsible to the Associate Dean of the Graduate Division. Currently, Mr. Lokkins is responsible for the centralized registration of some 1,900 Ph.D. candidates, the supervision of diverse functions and the utilization of computers. He fully qualifies for the position of Registrar.

**THE CITY UNIVERSITY**  
(Calendar Nos. 22 through 24)

**NO. 22. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of October 1970, be approved as amended by withdrawing or changing items as listed in PART H. ERRATA.

**NOTE:** A complete copy of the Report is on file with these minutes in the Office of the Secretary of the Board.

**NO. 23. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:** (a) President Trent reported briefly on the progress of College No. XVII.

(b) It was agreed to hold a special meeting of the Board on November 16, 1970, to continue discussions on the report of the Ad Hoc Committee For Guidelines on Governance and such other matters that may come before the Board.

(c) At the request of Mr. Berman, the present status of Guard Service contracts for units of the University was discussed.

**NO. 24. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS:** The Chancellor presented the following report of bylaw waiver requests for personnel actions:

**PERSONNEL ACTIONS WITH WAIVER OF BYLAWS  
SUMMARY REPORT—OCTOBER 1970**

<b>SENIOR COLLEGES AND GRADUATE DIVISION</b>	<b>March 1969 March 1970</b>	<b>April- June 1970</b>	<b>October 1970</b>
a. Degree waivers	40	16	3
b. Other waivers	4	5	1
c. Waivers for administrators	11	1	3
Sub-total	55	22	7
<b>COMMUNITY COLLEGES</b>			
a. Degree waivers	23	7	0
b. Other waivers	1	3	0
c. Waivers for administrators	6	6	0
Sub-total	30	16	0
<b>CENTRAL OFFICE</b>			
a. Degree waivers	0	0	0
b. Other waivers	0	0	0
c. Waivers for administrators	2	0	0
Sub-total	2	0	0
<b>TOTAL WAIVERS</b>	<b>87</b>	<b>19</b>	<b>7</b>

**NO. 25. ESTABLISHMENT OF DEPARTMENT - QUEENS COLLEGE:** RESOLVED, That there be established at Queens College a Department of Special Programs, this department to include counselors directly involved in the SEEK and other remedial programs, teachers of remedial reading, and other specialists outside the traditional academic disciplines who are hired as specialists to provide special services and assistance for the Special Programs; and be it further

RESOLVED, That this Department of Special Programs be administered in the same manner as any other department of the college except that for a transitional five-year period beginning September 1, 1969, the Chairman of the Department shall be the Director of the SEEK Program, as designated by the President, and that the Personnel and Budget Committee of the Department shall, for the same five-year period, be comprised of the Dean of the College of Liberal Arts and Science, the Chairman of the Department and three persons designated by the President. The Personnel and Budget Committee shall recommend persons for tenure and promotion to the President, who shall review appointments for tenure and promotion.

NOTE: The above resolution has been approved by the members of the Queens College Committee and the Committee on Expanded Educational Opportunity.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolution was adopted:

**NO. 26. REMOVAL OF DEAN OF ADMINISTRATION-JOHN JAY COLLEGE OF CRIMINAL JUSTICE:** RESOLVED, That, on the recommendation of President Donald H. Riddle, James T. Daniell be removed from his position as Dean of Administration at the John Jay College of Criminal Justice effective October 14, 1970.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

**N. MICHAEL CARFORA**  
Secretary of the Board