

**MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK**

HELD

FEBRUARY 22, 1971

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berrman
Maria Josefa Canino
Alexander A. Delle Cese
Feleno DeNovellis
Jean-Louis d'Heilly
Norman Henkin
Minneola P. Ingersoll

Francis Keppel
James Oscar Lee
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thatcher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Actg. Pres. Jerome B. Cohen
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
Actg. Pres. David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
Dean Peter Caffrey
President William Birenbaum

President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis

Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor Frank J. Schultz

The absence of Mr. Hayes, Dr. Johnson, Dr. Morsell and Mr. Nunez was excused.

NO. A. WELCOME: The Chairman welcomed Dr. Joseph S. Murphy, President of Queens College, to his first meeting.

NO. 1. COMMITTEE ON LAW: The Board heard Dr. Israel Kugler, President of the UFCT, re the proposed bylaw amendments relating to annual leave for non-teaching personnel of the instructional staff.

Upon motions duly made, seconded and carried, the following bylaw amendments were adopted:

(a) PROPOSED BYLAW AMENDMENTS RELATING TO ANNUAL LEAVE FOR NON-TEACHING PERSONNEL OF THE INSTRUCTIONAL STAFF:

Section 1. Section 13.5b of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 13.5 ANNUAL LEAVE: b. The period of annual leave for college laboratory technicians research assistants, Higher Education Officer title series, registrar title series and business manager title series shall be twenty-three work days per year. If the appointment is for less than a year, the vacation period shall be prorated accordingly. [Other leave conditions, such as sick leave, retirement leave, and maternity leave, but no including sabbatical leave shall be those applicable to the instructional staff.]

Section 2. Section 13.5c of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 13.5 ANNUAL LEAVE: c. The period of annual leave for members of the instructional staff who are employed in the libraries shall be thirty days. [Other leave conditions, such as sick leave, special and personal leave, sabbatical and maternity leave shall be those applicable to the instructional staff.]

Section 3. These amendments shall take effect immediately.

NOTE: Matter in brackets to be deleted.

Miss Canino abstained; Mr. d'Heilly asked to be recorded as voting "No."

(b) PROPOSED BYLAW AMENDMENT RELATING TO RETIREMENT LEAVE:

Section 1. Section 13.3 of the Bylaws of the Board of Higher Education is hereby amended to read as follows:

Section 13.3 RETIREMENT LEAVES. Members of the New York City Teachers Retirement System and members of the permanent instructional staff, [and] lecturers (full-time) with Administrative Certificates of Continuous Employment, persons with titles in the Higher Education Officer series, and persons with titles in the Business Manager series who are members of any other retirement system who announce their bona fide intention to retire shall be granted a retirement leave of absence with full pay consisting of one-half of their accumulated unused sick leave up to a maximum of one semester, or the equivalent number of school days. Terms and conditions relating to such retirement leave shall be governed by Section 3107 of the State Education Law.

Section 2. This amendment shall take effect immediately.

NOTE: Matter in brackets to be deleted; matter underlined is new.

NOTE: Notice of proposed amendment was given at the January 25, 1971 meeting of the Board.

(c) Mr. Ashe, on behalf of the Committee on Law, (1) reported that the Committee reviewed the Voorhees Agreement executed on February 4, 1971, and upon making various verbal changes in several sections, approved the same; (2) served notice of the following proposed bylaw amendments: Sections 1.1e, 1.4, 2.1, 2.2, 2.4, 2.5, 3.1, 3.2, 4.1, 4.2; Article VIII, Article IX; Sections 9.1c, 9.6a, 11.2 and 11.4.

Copies of the proposed bylaw amendments will be circulated ten days prior to the next regularly scheduled meeting of the Board.

Upon motion duly made, seconded and carried, the following resolution approved by the Committee on Campus Planning and Development was adopted:

NO. 2. ARCHITECT/PLANNER CONTRACT EXTENSION-THE CITY COLLEGE:

RESOLVED, That the Board approve the extension of a contract for the services of the indicated Architect/Planner firm at the estimated additional fee of \$75,000 as follows:

COLLEGE	ARCHITECT/PLANNER	CONTRACT PERIOD		EXISTING CONTRACT	ESTIMATED COST	
		STARTING DATE	ESTIMATED COMPLETION		INCREASE	TOTAL FEE
City	John Carle Warnecke	11/21/67	2/28/72	215,000	75,000	290,000

and be it further

RESOLVED, That the City University Construction Fund be requested to take appropriate action to authorize the Dormitory Authority of the State of New York to extend the aforesaid contract; and be it further

RESOLVED, That the next Supplemental Note Agreement be amended to increase by \$75,000 the amount listed for "estimated planning and designing costs for the Note Project necessary to develop the Note Project and determine the facilities to be made Note Facilities, which costs are not allocable to any specific Note Facility."

EXPLANATION: The Firm of John Carl Warnecke has been employed as Architect/Planner for The City College under a service contract which was initiated on November 21, 1967. The contract provided for payment of a fee on the basis of actual salary costs multiplied by a factor of 2.5, plus additional reimbursement for other actual costs incurred by the firm in connection with the planning of The City College Campus. To date a total fee of \$215,000 has been authorized for such services.

Subsequent to the development work associated with the production of The City College Master Plan brochure, the firm and its consultants have been called upon to perform extensive work in connection with redefining the campus plan as necessary to reflect the priorities of the present college administration and to meet a reduced space requirement mandated by the Governor's Office in its approval of The City College Master Plan.

The present proposal is to provide reimbursement to the firm for expenditures incurred beyond the contract amount and to extend the contract to permit additional architect/planner services as may be desirable or required during the next year.

Upon motions duly made, seconded and carried, the following resolutions were adopted, or action was taken as noted: (Calendar Nos. 3 through 23)

THE CITY UNIVERSITY
(Calendar Nos. 3 through 6)

NO. 3. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report:

The University has been asked by the Mayor's Office and has responded by making a fairly comprehensive report on its drug problem on campus and what's being done about it. There is a good deal of variation from college to college, but all of the colleges have been sponsoring some kind of program. As a matter of policy, I would not want uniform guidelines for the colleges. Generally, the programs that come from the local level appear to be more successful since the best programs seem to involve some student participation. There has been a good deal of speculation as to how serious the problem is, and the Board of Education has been spending a lot of money in making an investigation of how much drug use there is in the high schools. We are reasonably certain that the hard drug problem is not as serious in the colleges—about .4 of 1% appear to be addicts. Our problem is getting money for programs. The City has, however, undertaken to help us obtain some money. We probably will establish a drug addiction institute. We probably can get funds from the State through the efforts of the addict agencies.

I think we reported that we had a pretty good year this year in getting federal funds for financial aid to students. There has been a tremendous increase in the President's budget as it was submitted to Congress. The amount of financial aid that we will get from the Federal Government will go up to \$24,000,000 or maybe \$29,000,000. Of that, about \$14,000,000 will be Educational Opportunity Grants. That will compare with about \$6,000,000 this year. We probably will support the President's financial aid package although it is unusual for the University to be endorsing something the Administration does. It looks as if it would mean a lot more money for us, and it is strongly geared toward disadvantaged students and that is important to us.

I wanted to talk about the labor problems we are having. Several Board members have asked me what's going on between us and our unions, and I'd like to give a little explanation. When I came here—and I think I'll go back a while since there are a number of new members of the Board—when I came in September 1963, I found on my desk a communication from the Legislative Conference asking to be designated the collective bargaining agent for the University. And before long, I had a similar request from the United Federation of College Teachers. For the next four years we discussed it but didn't do anything. Then came the Taylor Law in 1967, and we were required to have a collective bargaining election and to go into collective bargaining. The Public Employees Relations Board, a State body, has overall jurisdiction over collective bargaining and held a series of hearings on how the University should be treated. This applies just to faculty. We have had collective bargaining for other employees for many years. Contrary to our position, the University was divided into two bargaining units, one consisting of people on tenure-bearing lines—instructor, assistant and associate professor, full professor, and related titles—and the other consisting of non-tenure-bearing titles, such as lecturer, many of whom are part-time. The collective bargaining election was held. The Legislative Conference was designated to represent the tenure-bearing positions, and the U.F.C.T. represents the others. Incidentally, the State University was organized by the State into one unit instead of two, probably on the basis of our experience. This two-unit division has made our life difficult. According to the PERB, the representation can be challenged periodically. A challenge appears to be in the making, and much of what is going on now, is part of the politics in connection with the forthcoming election, in our judgment.

I want to talk for a few minutes about appeals. According to the definition of a grievance in the union contracts, almost any action can be questioned, but most of the grievances have been with respect to tenure and promotion. A faculty member appeals first to the college president. The second stage is to the Chancellor or his designee. In the third stage, if the faculty member is not satisfied with the decision, it goes to binding arbitration. I might say for the benefit of the newer members of the Board that in the past appeals came to the Board of Higher Education. One of the things we achieved through collective bargaining, believe it or not, was to keep an enormous amount of such appeals off the agenda of the Board. We have attempted in the contracts to keep any question of academic judgment from going beyond the staff level. The things that could go to arbitration were discrimination, procedures, etc. We haven't been uniformly successful. We have argued that an arbitrator exceeds his authority. From the Legislative Conference we have received 103 grievances. We have answered 73. There are 18 still to be heard, and 12 are pending or have been heard. I mention this because one of the issues in the coming negotiations is the great delay in the grievance procedures. This isn't true. There have been problems, but we are as well organized as the collective bargaining agencies. We have 153 grievances from the U.F.C.T. We have answered 99, and 45 are pending for further investigation, etc. It is not unusual for a first contract to have a number of grievances although it does seem that the number is larger than we expected. One of the cases which has gone to court is one in which an arbitrator ordered a reappointment which had not been recommended by the president. The basis was that there had been no proper evaluation. When we went to look at the reports, they didn't exist. There has been a shift in the academic world. Before there had been no tenure until we offered it. Now it is the other way around. You have to have a reason to fire someone. Even though we lose a number of these cases, we are gradually getting the message across to the colleges that the procedures have to be followed. I'd be glad to answer any questions about this, and Vice-Chancellor Mintz would also.

Some of the language in the contracts has not been too clear. I think we have to realize that the overall effect of collective bargaining and of union contracts is to make the faculty more egalitarian, which means that the administrative officers of the University will have to use more care in appointment procedures. We are the first University to go through this. The others are watching us because it is coming for them.

Frank Schultz will speak on the budget.

Vice-Chancellor Frank Schultz

Mr. Schultz presented the following report on the funding formula for the community colleges:

What you have before you is an outline of a major change in State funding of our community colleges. This applies to community colleges throughout the State.

I think it is important to have a little background about this. It originated from the State's concern about the rising cost per student in the community colleges, and this applies to B.H.E. community colleges as well as those elsewhere in the State. This is partly due to faculty salary increases and partly to the fact that State University has not really audited and cut our budget requests. State legislation gives State University Trustees power to set limitations on State aid. An outside consultant has devised a formula which is based on a cost accounting approach. The State Budget Division is pushing it this year. The Board of Higher Education at your last meeting requested a delay for study and consultation, but SUNY Trustees passed it under pressure from the Budget Division. City University was never involved in the formulation of the formula, and the greatest impact of the formula State-wide is on our community colleges. They estimated that the formula would cause a reduction of \$6,000,000 in State aid of which \$4,000,000 would come from our community colleges.

The formula sets a base amount of \$1,555 per FTE student, and if the community colleges meet an or all of five conditions, this could be increased by \$86 for each condition.

1. The student-faculty ratio must be at least 17 to 1.
2. The cost of instruction must take up at least 50% of the budget.
3. Fifty percent of the full-time day students must be in AAS programs.
4. The local municipal sponsor must provide at least a specified level of financial support measured a percent of its taxable property base.
5. The number of disadvantaged students is to be no less than 25% of the total student body.

The big hooker in all of this is that the maximum change per year is limited to \$75 per student, which is only about 4%. This is far below the 7.4% cost of living increase in New York City in 1970.

There are several educational and technical deficiencies in this formula. It doesn't consider new colleges which have a higher cost per student, nor does it consider rental of space. It doesn't consider the College Discovery Program where we not only give special remedial and tutorial help but provide stipends, etc. It doesn't consider the cost of living differential in urban areas. There are high cost—high priority programs which are not provided for, such as for educationally disadvantaged students, in the Health Sciences (Nursing), and in Technology. Another technical deficiency is the initial impact in any given year. The State people thought it might mean an eight to ten million dollar reduction for us. In fact, it is \$28 million.

What has been happening is that I met with Vice-Chancellor Martorana of State University last week. He was surprised at the impact it would have on us. The State Budget people were shocked. The possibility of a political battle would be a very serious thing, and in this climate shouldn't be approached if we can bridge the gap otherwise. I am hoping they will sit down and negotiate some changes in the formula. There are educational problems involved which the Chancellor feels particularly disturbed about. Here are people with an accounting approach presenting a formula which has direct impact on educational programs. There is also the implication that this might be a good way of budgeting for senior colleges and graduate work. Our next step is to get our figures together and compare them with what the State University has.

With regard to their condition concerning disadvantaged students, if 50% of your student body is disadvantaged, you don't get more money that you would for 25%. In an era of tight budgets, we might be forced to reduce the proportion to 25% because of the high cost of this type of student.

The Chancellor continued his report:

Let me just say one thing about funding. With respect to the senior college budgets, they have said they would fund salaries in the senior colleges only up to the level of salaries in the State University plus a cost of living increment. No one knows exactly what that means. It means among other things that they are preparing to take a hard line when they enter collective bargaining negotiations with their own faculties.

For many years our salaries have paralleled those granted to teachers in the public school system. An instructor gets the same salary as a high school teacher. A full professor gets the same salary as a principal. This parity has been a tradition for a long time, but it is costly in terms of legislative reaction. A lot of this is anger at our salaries. That is really what they are against for the most part. In terms of cost of living and in terms of other salaries in the City, our salaries don't look so high. They probably won't look so bad when the State University gets through with its own negotiations. We have to get across to the Legislature that this is a long-standing tradition, and it would be difficult for us to do anything else now.

The Chairman read a telegram from the Legislative Conference requesting that no action be taken on Calendar No. 4 until the ramifications of the departure from past practices can be studied and reacted to by the Legislative Conference.

NO. 4. APPOINTMENT AND DESIGNATION OF UNIVERSITY ASSISTANT DEAN FOR COMMUNITY COLLEGE AFFAIRS: RESOLVED, That Howard L. Irby be appointed Higher Education Associate for the period 2/1/71-6/30/71 at the salary rate of \$24,240 per annum, subject to financial ability; and be it further

RESOLVED, That Mr. Irby be designated University Assistant Dean for Community College Affairs for the period 2/1/71-6/30/71, with compensation at the rate of \$2,000 per annum for his services as Assistant Dean, in addition to his academic salary, subject to financial ability.

EXPLANATION: Howard L. Irby will consolidate and administer the Regional Opportunity Program comprised of eleven centers and administrative offices, the CUNY College Adapter Program, the Pre-Technology Program, Urban Center activities, and other special programs in basic skills and vocational education. In addition, the University Assistant Dean for Community College Affairs will serve as liaison with the Human Resources Administration, the Manpower and Career and Development Agency, the Department of Health, Education and Welfare, and the Department of Labor in the development and administration of separately funded programs.

NO. 5. TRANSFER AND DESIGNATION OF UNIVERSITY ASSOCIATE DEAN FOR COMMUNITY COLLEGE AFFAIRS: RESOLVED, That James J. McGrath be transferred to the City University, Central Services, from New York City Community College as Professor with tenure, effective 2/6/71; and be it further

RESOLVED, That James J. McGrath be designated University Associate Dean for Community College Affairs for the period 2/6/71-6/30/71 with compensation at the rate of \$3,000 per annum for his services as Associate Dean, in addition to his academic salary of \$28,550 as full professor, subject to financial ability.

EXPLANATION: Professor McGrath will replace Professor Martin Moed who left the Central Office in August 1970 to assume a position at Fiorello H. LaGuardia Community College. He will be responsible for the development of academic career ladder programs especially in the Social Services, Teacher Education, and Health fields. He will coordinate the general evaluation activities including student program demand analysis, occupational trends analysis and AAS graduate follow-up. His responsibilities will also include the development of articulation agreements with the senior colleges. He will also assist in the implementation and coordination of open enrollment activities in the office of Community College Affairs.

NO. 6. AGREEMENT TO RETAIN LAW FIRM: RESOLVED, That the Board of Higher Education approve an agreement retaining the law firm of Poletti, Freidin, Prashker, Feldman & Gartner as special labor relations counsel to the University and the Board on such labor relations matters as are referred to them; it being understood that Poletti, Freidin, Prashker, Feldman & Gartner shall consult with the Corporation Counsel prior to instituting or defending any court action on behalf of the Board or the University.

EXPLANATION: The volume and nature of arbitration cases arising out of the faculty labor relations agreements were such that it was deemed necessary to obtain the services of specialized counsel. In June 1970, after consultation with the Board's Executive Committee, the firm of Poletti, Freidin, Prashker, Feldman & Gartner was retained in this capacity by the Chancellor. At this particular time, and at the request of special counsel, it appears prudent to memorialize the relationship in the form of a letter of agreement. In addition to the resolution stated above, the letter of agreement will cover such items as monthly billing of fees on the basis of hours devoted to the University (such fees not to exceed the maximum rate allowable by the Comptroller's Office for legal services) and payment for out-of-pocket disbursements. The agreement is to remain in force at the pleasure of the Board and is terminable at will.

THE CITY COLLEGE

(Calendar No. 7)

NO. 7. DESIGNATION OF ASSOCIATE DEAN: RESOLVED, That Morton D. Davis, Associate Professor in the Department of Mathematics, be designated Associate Dean in the School of General Studies, for the period 2/1/71-6/30/71 with compensation at the rate of \$3,000 per annum for services as Associate Dean in addition to his academic salary, subject to financial ability.

HUNTER COLLEGE

(Calendar No. 8)

NO. 8. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved for the period 9/1/70-1/31/71, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree.

Department & Rank	Name	Salary Rate
Educational Foundations		
Adjunct Assoc. Prof.	Mathew, Alfredo	4 SH at \$345/SH
	(Mr. Mathew is Superintendent of District 3 in Manhattan)	
Curriculum and Teaching		
Adjunct Asst. Prof.	Carullo, Maria Elena	3 SH at \$300/SH
	(Mrs. Carullo is Chairman of the Foreign Languages Dept. in Ardsley High School, Ardsley, New York)	

EXPLANATION: Individuals who are the heads of school units (elementary and secondary school principals) are regarded as having the experience and training equivalent to that of a doctor's degree and have been offered the title of Adjunct Assistant Professor when teaching a course in our graduate program. Their salary schedule in the New York City schools is that of the associate professor maximum for elementary school principals and full professor for high school principals. If the individual has a doctorate, an adjunct associate position is offered to him.

Individuals who are directors of bureaus, assistant superintendents of schools and higher are offered adjunct associate and full professorships depending upon their educational background as well as their experience.

It is essential in our graduate program that we have persons with current experience teaching some of our courses which are drug-oriented. Adjunct positions are offered to persons who meet this qualification.

These two waivers are presented at this late date because of a misunderstanding on the part of the department as to the regulation regarding adjunct professional appointments. The other waivers in Education were approved at the January meeting of the Board, and through an administrative oversight the college did not include the two above. Procedures have been announced to the Department Chairmen which will prohibit this unfortunate situation from arising again.

BROOKLYN COLLEGE

(Calendar Nos. 9 through 11)

NO. 9. PROMOTION TO ASSOCIATE PROFESSOR WITH WAIVER OF THE BYLAWS: RESOLVED, That Edward Ochenschlager be promoted from Assistant Professor to Associate Professor in the department of Classics & Comparative Literature, effective January 1, 1971, with salary at the rate of \$16,760 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Professor Ochenschlager does not possess the Ph.D. degree.

EXPLANATION: On March 8, 1967, the Chairman of the Department of Classics & Comparative Literature with the unanimous concurrence of the Appointments Committee requested a waiver of the Ph.D. requirement for the reappointment with tenure of Mr. Edward Ochenschlager, with the understanding that the waiver was also intended for subsequent promotions. The College accepted Mr. Ochenschlager's active career as an archeologist and his strong record of publications as more than the equivalent of a Ph.D. degree. Since tenure was granted, he has continued to enhance his scholarly reputation in the field of archeology.

NO. 10. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Raymond T. Parrington be appointed Assistant to Business Manager for the period 12/28/70-6/30/71, with salary at the rate of \$12,810 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Parrington does not possess the baccalaureate degree.

EXPLANATION: Mr. Parrington has been employed as the Purchasing Agent for Brooklyn College. His four years of prior experience as Purchasing Agent more than qualifies the employee for this position. Since he will be working in a non-instructional capacity, the request for the waiver of the degree requirement is thought appropriate.

NO. 11. DESIGNATION OF ASSISTANT DEANS: RESOLVED, That the following members of the instructional staff be designated as Assistant Deans of the School of General Studies for the period 2/1/71-6/30/71 with compensation at the rate of \$2,000 per annum in addition to their academic salaries, subject to financial ability:

Allan Gewirtz, Associate Professor in the Department of Mathematics (SGS)
John D. Quinn, Associate Professor in the Department of Speech and Theater

EXPLANATION: It is understood that Professor Gewirtz will direct the Small College Program and coordinate programs of continuing education for adults. Professor Quinn's responsibilities will cover the area of academic adjustments, replacing Professor Ernst Koch after his resignation from that post on January 31.

QUEENS COLLEGE
(Calendar Nos. 12 through 16)

NO. 12. DESIGNATION OF ACTING ASSOCIATE DEAN OF TEACHER EDUCATION: RESOLVED, That Arthur A. Carin, Professor of Education and Assistant Dean of Teacher Education, be designated as Acting Associate Dean of Teacher Education for the period 2/1/71-6/30/71, with compensation at the rate of \$3,000 per annum as Acting Associate Dean, in addition to his academic salary, subject to financial ability and schedule conditions, thus terminating Professor Carin's Assistant Deanship for this period.

EXPLANATION: Dr. Carin is replacing Prof. Marvin Taylor, Associate Dean of Teacher Education, who has been granted a sabbatical leave for the period 2/1/71-7/31/71.

NO. 13. APPOINTMENT OF FULL PROFESSOR WITH TENURE: RESOLVED, That Andrew Hacker be appointed as Professor of Political Science, with tenure, effective September 1, 1971 at an annual salary of \$29,800, subject to financial ability and schedule conditions.

EXPLANATION: This recommendation is in accordance with the amended education law which states "that persons of proven record who have achieved tenure at another recognized institution of higher learning and whose initial appointment is to the rank of Professor may be granted tenure immediately on appointment." Since Dr. Hacker meets these requirements, it is recommended that he be given tenure effective with his appointment on September 1, 1971.

NO. 14. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Galway Kinnell be appointed Visiting Associate Professor of English for the period 2/1/71-7/31/71 at the salary rate of \$16,710 per annum, subject to financial ability and schedule conditions; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Kinnell does not possess the Ph.D. degree.

EXPLANATION: Mr. Kinnell is a poet of national reputation who has given many readings from his work and has served poet-in-residence in distinguished universities. He has published four well-received volumes of poetry and a short novel. His presence at Queens College during the spring term of 1971 will be a boon to all teachers and students who are interested in contemporary American verse.

NO. 15. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved for the period 7/1/70-6/30/71, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the baccalaureate degree.

Dept. & Title	Name	Ann.Sal.Rate
Off. of the Dean of Admin.		
Higher Education Assistant	Pius Ross	\$13,630
Asst. to Higher Education Officer	Charles J. Nadherny	\$11,005
Education		
Asst. to Higher Education Officer (for the period 1/1/71-6/30/71)	Ann T. Bender	\$11,960

EXPLANATIONS: PIUS ROSS: Mr. Ross's appointment was approved by the Screening Committee on March 23, 1970, and by Budget Certificate 42-46-MA-10-71, with the functional title of Security Director. As his vita indicates he is well qualified in terms of experience to assume direct responsibility for all aspects of the security program on campus. The President therefore recommends waiver of the bylaw requirement of the Bachelor's degree.

CHARLES J. NADHERNY: Mr. Nadherny's appointment was approved by the Screening Committee on March 23, 1970, and by Budget Certificate 42-46-MA-12-71, with the functional title of Assistant Security Director. He will assist the Security Director and act for him in his absence. His experience qualifies him to serve in this capacity. The President therefore recommends waiver of the bylaw requirement of the Bachelor's degree.

ANN T. BENDER: Mrs. Bender's appointment was approved by the Screening Committee on November 25, 1969, and by Budget Certificate 42-46-MW-50-71, with the functional title of Executive Assistant to the Dean of Teacher Education. She is currently enrolled at Queens College and has completed 63 credits toward her degree. The President recommends waiver of the bylaw requirement of the Bachelor's degree based on her extensive knowledge growing from 20 years' experience, unusually high capabilities and exceptional competence in the performance of the role assigned.

The following resolution has been approved by the Board's Committee on Expanded Educational Opportunity:

NO. 16. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Doris Eaton be appointed Assistant to Higher Education Officer (Director of Administrative Services, SEEK Program, Queens College) for the period 7/1/70-6/30/71, at the salary rate of \$11,855 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mrs. Eaton does not possess the Bachelor's degree.

EXPLANATION: It is recommended that the B.A. requirement for this position be waived on the basis of Mrs. Eaton's experience, as well as on her educational background. Although she does not have the bachelor's degree, she does have an A.A.S. from Bronx Community College, and has completed approximately 95 credits at New York University.

Mrs. Eaton's appointment was approved by the HEO Screening Committee on May 25, 1970, but Budget Modification 42-46-MW-21-71, making the appointment possible was received only recently.

RICHMOND COLLEGE
(Calendar No. 17)

NO. 17. RENTAL OF SPACE: RESOLVED, That the Board approve the rental of classroom space in the McKee Vocational and Technical High School from the New York City Board of Education for the period September 1, 1970 through May 31, 1971, with the total estimated cost to be not in excess of \$3,000, chargeable to the appropriate Richmond College tax levy code.

EXPLANATION: A very large proportion of our student body consists of graduate teacher education students, almost all of whom are employed in schools during the day and can attend classes only after 4:30 p.m. An increasing number of our matriculated undergraduate students find it necessary to be employed during the day and can pursue their study only after 6 p.m. For these reasons, it is necessary for us to schedule after 4:30 p.m. classes in excess of the number of classrooms available in our present facilities during these hours.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 18 and 19)

NO. 18. DESIGNATION OF ASSOCIATE DEAN: RESOLVED, That Morris Winokur, Professor of Biology, be designated Associate Dean of Liberal Arts of The Bernard M. Baruch College for the period 2/1/71-6/30/71, with compensation at the rate of \$3,000 per annum in addition to his academic salary, subject to financial ability.

NOTE: Professor Winokur served as Associate Dean of Liberal Arts in the spring of 1970 and then took a sabbatical leave for the fall of 1970.

NO. 19. DESIGNATION OF ASSISTANT DEAN: RESOLVED, That Melvin L. Temares, Lecturer in the Department of Statistics, be designated Assistant Dean of Administration at The Bernard M. Baruch College for the period 2/1/71-6/30/71, with compensation at the rate of \$2,000 per annum in addition to his academic salary, subject to financial ability.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 20)

The Board heard Dr. Israel Kugler, President of the UFCT, and Messrs. Steven Dorfman and John Luongo, students from Lehman College, re the Proposed Structures for Governance.

NO. 20. PROPOSED STRUCTURES FOR GOVERNANCE: RESOLVED, That the Proposed Structures for Governance at Lehman College be approved.

It was agreed that the recommended changes made by the president be approved and that there be included a recommendation for proportionate student representation based on a FTE formula.

Mr. d'Heilly abstained.

NOTE: A copy of the Structures for Governance is on file with these minutes in the Office of the Secretary of the Board of Higher Education.

THE CITY UNIVERSITY
(Calendar Nos. 21 and 22)

NO. 21. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of February 1971, be approved as amended by withdrawing or changing items listed in PART H. ERRATA.

NO. 22. G E N E R A L DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 23. COMMITTEE ON THE ACADEMIC PROGRAM: A. UNIVERSITY GRADUATE DIVISION - Ph.D. IN EARTH AND PLANETARY SCIENCE:

RESOLVED, That the Earth and Planetary Science program, leading to the Doctor of Philosophy (Ph.D.) degree, to be given by the University Graduate Division of The City University of New York, be approved in principle, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This doctoral program in Earth and Planetary Science is designed to give a limited number of students research and teaching experience in close association with the faculty. The goals of the program are: (1) to develop scholars capable of fundamental research and teaching and; (2) to train skilled professional geologists, geochemists, and environmental scientists.

The curriculum will recognize the special environment resulting from New York City's unique location at the juxtaposition of the land and sea, the special interests generated among our students by their social and scientific milieu, and the strength of the combined faculties at the City University.

In addition to the necessary background courses in earth and planetary science, the program will focus on such problems as: (1) the local marine, lagoonal and estuarine environment: the New York blight, the New York bays, and the lower Hudson Valley; (2) the atmosphere and its meteorology applied especially to pollution of air and water; (3) environmental problems of urban transportation and growth which generate pollutants such as gases, heat, solid-earth vibrations, and noise; (4) ground water Hydrology.

B. QUEENS COLLEGE - M.A. DEGREE IN URBAN AFFAIRS:

RESOLVED, That the Urban Affairs Program leading to the Master of Arts (M.A.) degree, given at Queens College, be approved in principle, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of Queens College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of Queens College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This M.A. Degree program in Urban Affairs has as one of its major goals the creation of an environment in which innovation and experimentation is fostered and encouraged. An exchange of ideas and development of communication with city leaders on all levels is essential. This program will seek to maximize meaningful student involvement with faculty and community leaders.

Courses will be structured so as to help students come to terms with urban issues. They will be expected to analyze situations, identify problem areas, explore solutions and construct new options. Emphasis will be placed on the ability to develop critical thinking. As part of this process, the need to reach viable alternatives to problems under investigation will be stressed.

Aside from meeting a growing need within our University, such a curriculum will be responsive to the needs of the larger metropolitan area for professionals with a broader perspective of urban issues.

C. RICHMOND COLLEGE - (1) B.A. IN AFRICAN AND AFRO-AMERICAN STUDIES: Item withdrawn for further consideration.

(2) B.S. IN ENVIRONMENTAL HEALTH SCIENCE: Item withdrawn for further consideration.

D. CITY UNIVERSITY DEGREE:

RESOLVED, That The City University of New York be authorized to award the Bachelor of Arts Degree; and be it further

RESOLVED, That the degree be awarded in accordance with recommendations made by a special committee of faculty, students and administrators known as the Committee on the City University Baccalaureate Degree; and be it further

RESOLVED, That the Vice-Chancellor for Academic Affairs be authorized to register the new degree with the State Education Department; and be it further

RESOLVED, That the Master Plan of the Board of Higher Education for The City University of New York be amended as may be appropriate.

EXPLANATION: The City University of New York was established by an act of the State Legislature in 1961. Subsequently, the University was authorized to award the degree of Doctor of Philosophy. In 1969, the Board of Higher Education recommended that the University Graduate Division operate those masters degree programs in which enrollment was not sufficient to justify their operation at individual institutions and hence the University was authorized to award the Master of Arts degree. The present resolution would further authorize the University to offer a Bachelor of Arts Degree.

The Bachelor of Arts degree is intended to be offered through a program which will involve expanded faculty control over curriculum and curriculum matters. Suggestions for the degree were first made by a group of faculty and students who believed that the University's educational program should provide for greater flexibility allowing individual faculty and students to define programs of study as well as permitting horizontal movement of students among the various units of the University.

As a result of these requests, the Chancellor asked that a committee of students, faculty, and administrators review the possibilities for such a degree offering.

After extensive deliberation, interviews, and review of various alternative possibilities, it recommended that the University be authorized to award the degree under a program detailed below.

The University itself would not offer any undergraduate courses, but it would award the degree on the basis of recommendation of faculty at the one or more institutions at which the course work was done.

THE CUNY BACHELOR OF ARTS DEGREE

I. INTRODUCTION

- A. This is a proposal for a City University Bachelor of Arts degree.
- B. The proposed degree will be available for all students who voluntarily desire to participate, subject to the University's ability to accommodate the program.
- C. Enrollment in the CUNY BA degree program will be limited to five hundred (500) students during the first experimental year (September 1971 to June 1972). This total number may be expanded thereafter upon recommendation of the University Committee for the CUNY BA.
- D. The proposed degree would supplement but by no means replace the traditional degree programs at the colleges. In addition, the senior colleges of CUNY are free to offer their own degrees using this same pattern.
- E. The CUNY BA degree will be available to students in the University's community colleges.
- F. The CUNY degree will bear the name of the University and will be awarded by the Board of Higher Education upon recommendation of candidates by the University Committee for the CUNY BA.

II. THE BASIC PATTERN

- A. The CUNY BA program shall be available to any student enrolled in any senior or community college of the University who has completed at least 15 credits at his college.
- B. Exceptions to the above limitation may be authorized by the University Committee upon recommendation of two faculty members who are familiar with the student's competence and achievement.
- C. The CUNY BA program will consist of 120 credit hours including the following components:
1. submission by the student of an academic transcript indicating at least 90 semester hours of passing grades in any courses offered or accepted by any collegiate unit and/or the Graduate Division, including such courses based upon internship, independent or field studies as may be offered or accepted by the various units of the University in their regular curricula.
 2. submission of the record of the successful completion of the non-classroom portion of the student's program, if there is a non-classroom portion. Such non-classroom work is not to exceed the equivalent of 30 semester hours and is to have the explicit approval of the Faculty Committee. It may consist of internship, "work study programs," independent or field work studies in addition to such studies offered through the course requirements described in Number 1 above.
- D. Upon completion of his approved course of study, and upon his recommendation to the Board of Higher Education by both his Faculty Committee and the University Committee for the CUNY BA, the student will be awarded the degree of Bachelor of Arts.

III. THE FACULTY COMMITTEE

- A. A student from either a senior or a community college who wishes to participate in the CUNY BA shall form a Faculty Committee composed of three faculty members or more who agree voluntarily to supervise his intended program of study. The chairman of this committee shall be selected first and the other members chosen by the student in consultation with the chairman.
- B. Each Faculty Committee shall include: at least two faculty members from different disciplines; at least two members from the student's own college; at least one member of the rank of Associate or Full Professor. A senior member shall serve as the chairman of the committee.
- C. The Faculty Committee shall meet with the student, work out with him his intended course of study, report on his progress when so directed by the University Committee for the CUNY BA, and ultimately certify the student's program to the University Committee for the awarding of the degree.
- D. The chairman shall undertake a particular responsibility for the student's program and progress. He is the principal supervisor of the student's work in accordance with the study plan worked out with the student and approved by the University Committee.

IV. COURSE AND CLASS ENROLLMENT

- A. The University Committee will in consultation with the appropriate college authorities address itself to the question of preferential registration.
- B. Students and faculty members involved in the CUNY BA program are encouraged to organize and participate in colloquia especially designed on each campus. Appropriate amounts of credit may be given to participants.

C. Unique problems concerning advisement, registration, and record-keeping for students in the CUNY BA program at the campus and University level should be anticipated, and in due course special provision made to accommodate these problems.

V. THE UNIVERSITY COMMITTEE ON THE CUNY BA

A. A University Committee for the CUNY BA shall be established to coordinate the program as well as guide its development. The Committee shall be empowered by the Board of Higher Education to recommend candidates for the degree as well as to serve as the University agency to which concerned students, faculty members and administrators may turn concerning the regulation of the program.

B. This Committee shall be composed of five faculty members from different disciplines chosen by the Faculty Senate; five students appointed by the University Student Senate; two presidents of colleges appointed by the Administrative Council; the Vice-Chancellor for Academic Affairs or his designee.

C. The terms of office of the appointed members of this Committee will be for one year and are renewable. Terms will begin in September of each academic year.

D. The Chancellor will appoint an administrative officer who will work in the office of the Vice-Chancellor for Academic Affairs and will handle the normal administration of the program.

E. This Committee will be charged with the responsibility for approving, auditing and certifying the programs of all students involved in the CUNY BA program. In addition, it will be empowered to hear appeals from students and faculty members participating in the CUNY BA program or in the individualized programs under the primary jurisdiction of the individual colleges.

F. The Committee will establish guidelines governing the approval of individual programs which will ordinarily leave the details to the program administrator. Once he or any Committee member challenges a program, the Committee will then proceed to approve the program, or to suggest modifications, or to disapprove the program. When the Committee wishes to disapprove or to suggest modifications, it will permit the student involved to present his case, with or without the help of his Faculty Committee as he may desire. The decision of the Committee shall be final and binding upon all parties.

G. The Committee will have no immediate jurisdiction over programs run in individual colleges and leading to the college degree, unless an appeal is made to it by either a student or faculty member. When the committee serves as such an appeal body, it may overrule a college committee only for the purpose of granting the CUNY BA degree.

H. In order to facilitate the adoption by the individual colleges of individualized programs of their own, each college may form a Committee on Individualized Programs according to its internal governance procedures. This Committee shall be furnished with copies of each CUNY BA proposal originating in the college. It will thus be able to review the trends and general directions of the proposals, make recommendations to the University Committee for the co-ordination of the programs. Such committees can also serve as valuable resources to the University Committee in its task of guiding and developing the program.

VI. PROGRAM EVALUATION

A. An independent auditing agency shall be appointed by the Chancellor with the consent of the University Faculty Senate and the University Student Senate to evaluate the program from its inception.

B. Evaluative efforts should be undertaken with the guidance and participation of students and faculty members engaged in the program on the campuses, and may include analyses, provided by persons from outside the University.

C. The initial authorization of the proposed degree program by the Board of Higher Education shall include the provision of funds for the evaluative efforts described above.

D. As a means of keeping the University informed regarding the overall operation of this program, the University Committee shall be required to report annually to the Chancellor. These reports will be made available to the faculties and all appropriate bodies.

VII. TRANSFER-OUT CREDITS

A student enrolled in the CUNY BA program who may transfer out of the program before completion shall have certified on his transcript the number of credits completed and approved by his Faculty Committee at the time of his actual transfer.

UNIVERSITY BUDGETING OF THE CUNY BA PROGRAM

A. The University has established the precedent, through its SEEK, College Discovery, and Open Admissions Programs, of supplementing the FTE allocation for each participating student in order to achieve particular goals. The University shall provide such supplementary allocations in connection with the CUNY BA program to insure its success.

B. Faculty compensation (work-load) shall be reviewed for equity and contractual conformity by the appropriate college and University officers. In order to prevent violations from arising, clear guidelines shall be formulated with the appropriate authorities.

VIII. TIMETABLE

This proposal is submitted to the Board of Higher Education for adoption at its February 22, 1971 meeting in order that students may avail themselves of this degree option in the University beginning with the fall semester of 1971.

NO. 24. MEMORIAL RESOLUTION: Upon motion duly made, seconded and carried, the following memorial resolution for the Honorable Charles H. Tuttle was adopted:

WHEREAS, Charles H. Tuttle was taken in death on January 26, 1971, in the ninety-first year of a useful and graceful life; and

WHEREAS, He was a Member Emeritus of the Board of Higher Education, having been an active member for forty years from 1926 to 1966 and, previously, a member of the Board of Trustees of City College from 1913 until 1926; and

WHEREAS, He delighted his colleagues with his good company, his wit, and his wide interests in persons and events; and

WHEREAS, He made his distinguished counsel on the law, his acquaintance in the world of affairs, and his humanitarian and perceptive analysis of public policy available to the Board, the chancellor, and the college presidents; and

WHEREAS, He conveyed his views -- whether speaking or writing -- in a fine English prose that was at once precise and pleasing, contributing to the liveliness of discussion and the rhetoric of Board annals; and

WHEREAS, He contributed unstintingly and mightily to the growth and development of the municipal colleges and to the creation and advancement of The City University of New York and thus to the welfare of the City; and

WHEREAS, His loss is felt deeply by the members of this Board; therefore be it

RESOLVED, That the Board of Higher Education extend to the family of Charles H. Tuttle its sympathy at his death and express its own grief and its assurance that this brilliant and devoted colleague will be forever held in affectionate memory.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board