

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE  
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK**

**HELD**

**JULY 8, 1971**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:00 p.m.

There were present:

Frederick Burkhardt, Chairman  
David I. Ashe  
Herbert Berman  
Fileno DeNovellis

Minneola P. Ingersoll  
James Oscar Lee  
Jack I. Poses  
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker  
Vice-Chancellor Julius C. C. Edelstein  
Vice-Chancellor Frank J. Schultz

Professor Nathan Wiener  
Mr. Allen Shark

The absence of Dr. Johnson was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

**NO. 1. AMENDMENT OF MINUTES:** RESOLVED, That Regulation 1 (c) (4) of the Purchasing Regulations adopted by the Board on May 27, 1968, Cal. No. 14, be amended to read as follows:

4. That every bid in excess of \$5,000, **except with respect to construction contracts as hereinafter defined**, shall be accompanied by a bid bond in the amount fixed in the Contract Documents or, in the Alternative, by a deposit of not less than the sum of two percentum of the amount of such bid; except that in the case of a proposal for a single item or class of items, the deposit shall be not less than two percentum of the Board's or its designee's estimated cost of the supplies, materials, or equipment to be furnished and the work, labor or service to be performed. Such deposit shall consist of a certified check drawn upon a state or national bank or trust company signed by a duly authorized officer thereof, payable to the order of the Comptroller of the City of New York, hereinafter indicated as "Comptroller," or other designated agent, or money, or of the obligations of the City of New York which the Comptroller shall approve as of equal value with the sum so required. On bids under \$5,000, a bid bond or deposit may, in the discretion of the Business Manager, be required. **With respect to construction contracts as hereinafter**

defined, bid bonds, in the discretion of the Business Manager or the Dean for Campus Planning and Development, may be dispensed with on bids of less than \$50,000.

Construction contracts shall be deemed to include contracts for construction, excavation, erection, reconstruction or alteration, modernization, repair, maintenance and landscape work.

and be it further

RESOLVED, That Regulation V (a) as amended on March 22, 1971, Cal. No. 18 be amended to read as follows:

**V. SECURITY BONDS: PERFORMANCE AND PAYMENT.**

a. Prior to or at the time of execution of any contract for the construction or alterations of any building or facility as hereinafter defined involving an expenditure of funds in excess of fifty thousand dollars (\$50,000) or, in the discretion of the Business Manager or the Dean for Campus Planning and Development in contracts for less than \$50,000, the contractor shall be required to deliver to the Board an executed bond in an amount equal to one hundred percent (100%) of the contract price to secure the faithful performance and completion of the contract, and an executed bond in an amount equal to one hundred percent (100%) of the contract price, as security for the payment of all persons performing labor or furnishing materials in connection with the contract prepared in such form as shall be satisfactory to the Corporation Counsel, and having as surety thereunder such surety company or companies as are approved by the Comptroller, except as hereinafter provided. In contracts involving the purchase of supplies, materials or equipment such bonds may be required, if in the judgment of the Business Manager, the best interests of the Board will thereby be served.

With respect to construction contracts as hereinafter defined, performance and payment bonds, in the discretion of the Business Manager or the Dean for Campus Planning and Development, may be dispensed with on bids of less than \$50,000.

Construction contracts shall be deemed to include contracts for construction, excavation, erection, reconstruction or alteration, modernization, repair, maintenance and landscape work.

**EXPLANATION:** On March 22, 1971, Cal. No. 18, the Board amended the purchasing regulations so as to authorize college units, in the discretion of the Business Manager, to dispense with payment and performance bonds on construction contracts where the amount does not exceed \$50,000; on May 20, 1971, Cal. No. 437, the New York City Board of Estimate amended its regulations so as to permit dispensing with bid bonds where the bid is less than \$50,000. At the same time, the Board of Estimate enlarged the type of contracts where bid, performance and payment bonds may be dispensed with to include not only contracts for construction but, as well, contracts for excavation, erection, reconstruction or alteration, modernization, repair, maintenance and landscaping work. In view of the expressed policy of the Board to encourage bidding by minority and small contractors, it is believed that the Board should endorse the action of the Board of Estimate and authorize dispensing with bid bonds, on construction contracts as defined herein, where the bid is not more than \$50,000.

**NO. 2. AIR CONDITIONING FOR SCIENCE BUILDING—QUEENS COLLEGE:** RESOLVED, That the Board approve a contract with Carlson & Sweatt, Consulting Engineers, 2 Pennsylvania Plaza, New York, New York 10001 to provide Architectural/Engineering services for the preparation of Complete Drawings (Preliminary and Final), Specifications (Outline and Final) and Estimates of Cost (Preliminary and Final), Checking of Shop

Drawings and Supervision of Construction for Heating, Ventilating, and Air Conditioning, Plumbing and Electrical Work for an Air Conditioning System for the Social Science Building, Academic No. 1, Queens College for a fee not to exceed \$131,895 based on an estimated construction cost of \$1,298,320 established as of June 1, 1971, chargeable to Capital Project No. HN-215; and be it further

**RESOLVED**, That the Director of the Budget be and is hereby requested to approve said contract and fee, chargeable to Capital Project No. HN-215.

**EXPLANATION:** The Social Science Building Academic No. 1, Queens College, has not been air conditioned except for certain interior lecture rooms. Large glass areas on the South and West sides transmit sun loads which create unbearable conditions in the building.

An engineering report entitled: Feasibility Study for an Air Conditioning System for Social Science Building Academic No. 1, Queens College, dated December 1, 1970, has been prepared by Carlson & Sweatt, Engineers, New York City, and updated by a Supplementary Report No. 1, dated March 15, 1971. The reports have been prepared under Comptroller's Contract No. 210614, dated January 27, 1970. These reports also furnished the original estimated construction cost.

The object of the proposed contract is to implement the report's recommendations in order to obviate the unsatisfactory conditions in the building.

It is our intention to integrate the above mentioned Air Conditioning System into Central Air Conditioning System when the latter is functioning in accordance with the Master Plan.

### **NO. 3. ALTERATION PROJECTS—STATEN ISLAND COMMUNITY COLLEGE: RESOLVED.**

That the Board approve contract documents prepared by the Campus Facilities Staff of Staten Island Community College for three alteration projects at the college consisting of:

1. Alteration to Auditorium doors.
2. Alteration to Dining Room entry doors.
3. Alteration to doors from Main Lounge.

The work, estimated at \$25,000, is to be funded under Capital Project HN-206.

**EXPLANATION:** On June 20, 1970, the Bureau of the Budget issued Certificate CP-4996 which among other funds allocated \$99,770 for certain lump sum projects for Staten Island Community College, waiving any further necessity of submission to the Bureau for these projects in the amount specified. The Board in two previous resolutions has already approved contract documents in the amount of \$25,500. The present documents and estimates have been reviewed by the staff of the Dean of Campus Planning and been approved.

**NO. 4. DESIGNATION AS VICE-PRESIDENT AND DEPUTY TO THE PRESIDENT—BROOKLYN COLLEGE: RESOLVED**, That the following designation as Vice-President and Deputy to the President be approved, subject to financial ability:

NAME	PERIOD	COMPENSATION
Sherman Van Solkema, Jr.	7/1/71-6/30/72	\$6,000 in addition to academic salary

and be it further

**RESOLVED**, That a special increment, effective July 1, 1971, be approved for Sherman Van Solkema, Jr., Professor in the Department of Music as follows, subject to the approval of the Vacancy Control Board:

CURRENT SALARY	PROPOSED INCREMENT
\$22,240	\$24,240 (7/1/71)
	\$25,500 (10/1/71)
	\$27,525 (1/1/72)

**EXPLANATION:** As Vice-President, Dr. Van Solkema will have such duties and responsibilities as may be assigned to him by the President and shall act for the President and assume the duties of the President in his absence. Dr. Van Solkema will be responsible for coordinating the restructuring of the college and will work closely with the President on all facets of planning and development of resources for the college.

**NO. 5. OPERATION AND MAINTENANCE OF A NURSING LIBRARY—THE CITY COLLEGE:**

**RESOLVED,** That the Board of Higher Education enter into a contract on behalf of The City College with the Mount Sinai School of Medicine pursuant to which the hospital will provide the operation and maintenance of the Nursing Library located at Mount Sinai School of Medicine, including staffing requirements and the purchase of books and supplies, etc. for the period June 4, 1971 through June 30, 1972, at a cost not to exceed \$47,443, chargeable to code 042-4300-403-01-71—Contractual Services; and be it further

**RESOLVED,** That the Budget Director be requested to approve and authorize the expenditure of \$47,443 for the proposed contract (see also Cal. No. 2(b)4, 4/20/64).

**EXPLANATION:** This resolution is made in order to implement an agreement of January 1, 1969, entered into by the Board of Higher Education on behalf of The City College and the Mount Sinai School of Medicine and the Mount Sinai School of Nursing whereby the Mount Sinai School of Nursing was to be phased out, and it would at that time turn over to the College, as soon as practicable, the entire existing Nursing Library and its catalog cards, as well as all existing equipment directly related to the courses in the Nursing Curriculum. This phasing out and turning over took place effective June 3, 1971 and thus a very valuable library, presently housed in the Mount Sinai School of Medicine Library, has become the property of the new School of Nursing of The City College, without however fiscal or contractual provisions having been made for its maintenance or operation.

Both educational and fiscal reasons lead to the recommendation that the said Nursing Library be maintained and operated by and as part of the larger Mount Sinai School of Medicine Library, so as to avoid duplications, to utilize staff specialists, and to avoid the complexity and added costs of operating a "branch library."

It is obvious by the time limitation imposed by the acquisition date that it is impossible to follow the normal purchasing procedures for the acquisition of professional services desired, due to the nature of this emergency. Interruption of this service could possibly jeopardize the accreditation of the Mount Sinai School of Nursing of The City College of The City University of New York.

A modification for fiscal 1970-1971 is presently in process to provide the funding for the related contract in the amount indicated. In justification of this expenditure, the following guideline budget proposal is submitted. Since this is a proposed budget, it is to be understood that flexibility in the allocations indicated is necessary in order to implement the pending agreement. However, total funding shall not exceed the amount indicated in this resolution.

**GUIDELINE BUDGET PROPOSAL**

Salaries of Professional & Clerical Personnel .....	\$40,443
Supplies & Expenses—Books—Periodicals—Bindings .....	7,000
<b>T O T A L .....</b>	<b>\$47,443</b>

**NO. 6. CLEANING SERVICE—KINGSBOROUGH COMMUNITY COLLEGE:** Item tabled.

**NO. 7. REPORTS OF THE CHANCELLOR:** (a) At the request of the Chancellor, Vice-Chancellor Schultz reported on the Executive Budget for 1971-1972.

Upon motion duly made, seconded and carried, the following resolutions were adopted subject to ratification by the full Board:

WHEREAS, The budget approved by the City of New York requires the University to generate \$3.25 million in additional fee income in 1971-72; and

WHEREAS, Certain minor inconsistencies have developed in the University's rate structure as a result of piecemeal changes made over the years; therefore be it

RESOLVED, That the following series of resolutions be approved with the result that the units comprising the University shall adhere to the fee structure shown in the Fee Structure of Major CUNY Fees, dated July 8, 1971, which follows Resolutions I, II, and III:

**I. RESOLUTIONS ON TUITION CHARGES FOR OUT-OF-CITY-STATE RESIDENTS:** RESOLVED, That the following schedule of tuition rates for undergraduate students who are non-City residents of New York State be established, effective beginning with the Fall, 1971 semester:

OUT-OF-CITY STUDENTS WITH CERTIFICATE OF RESIDENCE	SENIOR COLLEGES	COMMUNITY COLLEGES
All full-time	\$275 per semester*	\$275 per semester*
All part-time (including summer session)	\$25 per credit and \$18 per additional contact hour	\$20 per contact hour
<b>WITHOUT CERTIFICATE OF RESIDENCE</b>		
All full-time	\$450 per semester*	\$450 per semester*
All part-time (including summer session)	\$35 per credit and \$25 per additional contact hour	\$30 per contact hour

\*Maximum tuition to be charged.

**EXPLANATION:** It is estimated that the above schedule will produce additional fee income of approximately \$1.13 million.

The schedule proposed above raises tuition in all categories for students who reside in New York State but not in New York City. Tuition of \$275 per semester for full-time students with a certificate of residence is the same as the rate to be charged all undergraduates in the four-year colleges of the State University and is also the maximum which may be charged by SUNY's community colleges. The rates for part-time students have been raised correspondingly.

Rates for out-of-City students in both the senior and community colleges who do not have a certificate of residence are established at the same level as the rates charged out-of-State students in order to encourage them to obtain certificates of residence for charge-back purposes.

**II. RESOLUTION ON TUITION CHARGES FOR OUT-OF-STATE (INCLUDING FOREIGN) STUDENTS:** RESOLVED, That the following tuition rates be established for out-of-State (including foreign) students in the senior and community colleges, effective beginning with the Fall, 1971 semester:

OUT-OF-STATE (INCLUDING FOREIGN) STUDENTS	SENIOR COLLEGES	COMMUNITY COLLEGES
Matrics—full-time	\$450 per semester*	\$450 per semester*
Matrics—part-time (including summer)	\$35 per credit and \$25 per additional contact hour	\$30 per contact hour
Non-Matrics—full-time	\$450 per semester*	\$450 per semester*
Non-Matrics—part-time (including summer)	\$35 per credit and \$25 per additional contact hour	\$30 per contact hour

\*Maximum tuition to be charged.

**EXPLANATION:** The changes effected by the foregoing resolution will have little impact on income but will remove minor inconsistencies in the current fee schedule.

**III. RESOLUTIONS ON COMMUNITY COLLEGE GENERAL FEE: RESOLVED,** That the full-time and part-time general fees to be paid by community college students be established at the same rates as are charged senior college students; and be it further

RESOLVED, That the status of community college students with respect to payment of the full-time and part-time general fee be determined in accordance with Calendar Item Numbers 60 and C27, Subdivision If, adopted by the Board at its meeting of June 22, 1970; and be it further

RESOLVED, That consolidated fees to be paid by community college students be established to reflect the foregoing resolutions, as shown in the following table:

**PRESENT AND PROPOSED CONSOLIDATED FEES FOR COMMUNITY COLLEGE STUDENTS**

Community College	General Fee		Per Semester Student Activity	Consolidated Fee	
	Present*	Proposed*		Present*	Proposed*
<b>Boro of Manhattan</b>					
Full-time	\$20.00	\$35.00	\$27.00	\$47.00	\$62.00
Part-time	10.00	17.00	7.00	17.00	24.00
<b>Bronx</b>					
Full-time	20.00	35.00	15.00	35.00	50.00
Part-time	10.00	17.00	7.00	17.00	24.00
<b>Hostos</b>					
Full-time	20.00	35.00	30.00	50.00	65.00
Part-time	10.00	17.00	-----	10.00	17.00

PRESENT AND PROPOSED CONSOLIDATED FEES FOR COMMUNITY COLLEGE STUDENTS  
con't

Community Colleges	General Fee		Per Semester Student Activity	Consolidated Fee	
	Present*	Proposed*		Present*	Proposed*
Kingsborough					
Full-time	20.00	35.00	26.00	46.00	61.00
Part-time	10.00	17.00	10.00	20.00	27.00
LaGuardia					
Full-time	20.00	35.00	25.25	45.25	60.25
Part-time	10.00	17.00	-----	10.00	17.00
New York City					
Full-time	20.00	35.00	21.20	41.20	56.20
Part-time	10.00	17.00	3.60	13.60	20.60
Queensborough					
Full-time	20.00	35.00	23.00	43.00	58.00
Part-time	10.00	17.00	4.00	14.00	21.00
Staten Island					
Full-time	20.00	35.00	28.00	48.00	63.00
Part-time	10.00	17.00	7.00	17.00	24.00

\*Part-time rate applies also to summer session.

and be it further

RESOLVED, That the foregoing fees be effective beginning with the Fall, 1971 semester.

EXPLANATION: In requiring the University to generate \$3.25 million additional fee income in 1971-72, the City stipulated that part of this amount should be obtained through equalization of the community college and senior college general fee. The new community college general fee schedule will result in a net increase of about \$1.63 million.

FEE STRUCTURE OF MAJOR CUNY FEES

TUITION	SENIOR COLLEGES	COMMUNITY COLLEGES
Graduate	\$450 per semester, or \$45 per credit plus \$17.50 per excess contact hour, whichever is lower.	
Undergraduate		
NEW YORK CITY RESIDENTS		
Matrics (a)—Fall & Spring	none (b)	none (b)
Matrics—Summer Session	none (b)	\$10 per contact hour

## FEE STRUCTURE OF MAJOR CUNY FEES (con't)

TUITION (undergraduate)	SENIOR COLLEGES	COMMUNITY COLLEGES
New York City Res. con't		
Non-Matrics (a)—Fall, Spring & Summer Session	\$18 per credit \$18 per first excess contact hour \$12 per additional contact hour	\$15 per contact hour
<b>OUT-OF-CITY STATE RESIDENTS</b>		
With Certificate of Residence Matrics and Non-Matrics		
Full-time	\$275 per semester (d)	\$275 per semester (d)
Part-time (c)	\$25 per credit and \$18 per additional contact hour	\$20 per contact hour
Without Certificate of Residence		
Non-Matrics—Full-time	\$450 per semester (d)	\$450 per semester (d)
Non-Matrics—Part-time (c)	\$35 per credit and \$25 per additional contact hour	\$30 per contact hour
<b>OUT-OF-STATE (including Foreign Students)</b>		
Matrics—Full-time	\$450 per semester (d)	\$450 per semester (d)
Matrics—Part-time	\$35 per credit and \$25 per additional contact hour	\$30 per contact hour
Non-Matrics—Full-time	\$450 per semester (d)	\$450 per semester (d)
Non-Matrics—Part-time	\$35 per credit and \$25 per additional contact hour	\$30 per contact hour
<b>GENERAL FEE</b>		
All Graduate—Fall and Spring	\$50 per semester	
All Graduate—Summer Session	\$18 per semester	
Undergraduate		
Full-time—Fall & Spring	\$35 per semester	\$35 per semester
Part-time—Fall & Spring	\$17 per semester	\$17 per semester
Summer Session	\$17 per semester	\$17 per semester

(a) Full-time and Part-time.

(b) Up to degree requirements plus four additional credits. Excess credits charged at the rate of \$18 per credit in the senior colleges and \$15 per contact hour in the community colleges.

(c) Including summer session.

(d) Maximums to be charged for Full-time.

NOTE: For purpose of determining the applicable rate for the general fee, all students registered in the day session shall be considered to be full-time and all students registered in the evening session shall be considered to be part-time.

(b) RESOLVED, That the Chancellor's Report for June 21, 1971 be amended as follows:

CENTRAL SERVICES—CUNY: Item tabled.

BROOKLYN COLLEGE:

Section A-1.1.4. Reappointments—1971-72

Student Affairs & Services	Cartey, Desmond H.	9/1/71-8/31/72	\$17,760
Assistant Professor			
Footnote to read: "Contingent upon receipt of Ph.D. degree requirement by 6/30/72."			

Mr. Ashe asked to be recorded as "Not Voting."

(c) The Chancellor discussed the possibility of presenting Awards of Merit to elected officials for their outstanding service to the University.

It was agreed that the matter of recognition for people who have been helpful to the University and hold governmental positions be given detailed consideration and a recommendation be brought back to the Board by the Chancellor.

**NO. 8. RETIREMENT FOR DISABILITY—BROOKLYN COLLEGE:** RESOLVED, That the Board of Higher Education recommends that the New York City Teachers' Retirement System grant a "Retirement; for Disability," in accordance with the provisions of Section B 20-42.0 of the Administrative Code of the City of New York to Johanna R. Alogdelis, Assistant Professor in the Department of speech and Theater, effective April 19, 1971.

**EXPLANATION:** This action is being brought on the recommendation of a sub-committee of the Brooklyn College Personnel and Budget Committee, formed to look into charges of neglect of duty preferred against Professor Alogdelis by President John W. Kneller for failure to comply with Section 13.2(i) of the Bylaws of the Board of Higher Education.

This action is also in conformity with the recommendation of the General Counsel to the Board of Higher Education.

At this point the Committee went into Executive Session.

Upon motions duly made, seconded and carried, the following resolutions were adopted:

**NO. 9. APPOINTMENT OF VICE—CHANCELLOR FOR FACULTY AND STAFF RELATIONS:** RESOLVED, That Dr. David Newton be appointed Professor of Education and Vice-Chancellor for Faculty and Staff Relations for the period September 1, 1971—June 30, 1972 at the salary rate of \$29,800 as professor and \$6,000 per annum as an administrative Supplement, subject to financial ability.

**EXPLANATION:** Dr. Newton will serve as the Chancellor's assistant on matters pertaining to University personnel. The Vice-Chancellor for Administration will continue to serve as the Chancellor's assistant on matters related to the administration of the Central Office and, in addition, will now be available to study and recommend needed changes in the fiscal management at the individual colleges.

Mr. Ashe asked to be recorded as voting "No."

**NO. 10. ESTABLISHMENT OF AN OFFICE OF URBAN POLICY AND PROGRAMS:** In view of the authorization and allocation by the Government of the City of New York of a fund of \$1,000,000 for service and consultation projects with and for agencies and entities of the City of New York, and in view of the desirability of promoting the concept of service to the City by the City University and the involvement of the City University in the concerns of the City Government for improvements in urban services and the qualities of urban life, it is

RESOLVED, That: Along with the blanket encouragement of efforts in these directions at each and all of the colleges,

1. There shall be established as an organizational entity an Office of Urban Policy and Programs, whose present location shall be in the Central Office of the Office of the Chancellor.

2. There shall be established within this office, and as part of it, a Center for Urban Analysis (with funding supplied for 1971-72 in the Capital Budget of New York City) whose function will be the prosecution of studies and consultations on City problems, as desired by the City and its executive agencies, or by the City Council, or by the Comptroller or by the President of the City Council, as agreed to by the Bureau of the Budget, and in each case agreed to by the University, on a project-by-project basis, with each study or consultation to be covered by a memorandum of agreement between the Director of the Budget and the City University.

3. The Urban Analysis Center will function at the Central Office, at the Graduate Center and, subject to the authorization of the presidents involved, on those campuses where specialized resources and faculty who are interested in becoming involved in such undertakings are available.

Reports are to be made periodically and at least once a year on the progress and activities of the Office of Urban Policy and Programs and separately on the Urban Analysis Center.

4. Additionally, the Office of Urban Policy and Programs will:

(a) Organize and provide the necessary resources, facilities and supportive services for discussion and study groups, for the conduct of analytical and developmental dialogues on specific problems, processes and difficulties of New York City government and New York City life.

(b) Stimulate and mobilize the interest and participation of expert faculty from all of the colleges, and of interested students, along with practicing professionals from the City government and outside City government, in projects and undertakings concerned with the analysis and solution of urban phenomena and problems.

(c) Promote the provision of access and opportunity for participation by interested faculty and students in policy-shaping activities and services for the various levels of government, and for urban communities and entities, for research activities and training for such faculty and students.

5. The basic responsibilities of the Office of Urban Policy and Programs will be:

(a) promote and advance projects and undertakings which will be of assistance and service to the City of New York and to the various entities of its government;

(b) promote and help develop relations and interconnections between the City University and the City of New York, to facilitate the involvement of interested faculty members in community and civic services, and to help provide for interested students opportunity and access to participation in activities and studies relevant to their career goals and to the improvement of the quality of life in New York City;

(c) promote, advance and mobilize resources and support for programs for the training of CUNY students for careers in urban service and urban internship programs for the broadening of the educational experience in urban problems; and

(d) assist, to the extent practicable, in the advancement of urban-oriented research through urban-oriented centers, research institutes and programs on the various campuses, pursuant to the direction and guidance of appropriate authority, the presidents of the colleges, the president of the Graduate Division and the Chancellor.

6. The operations of the Office of Urban Policy and Programs shall be the responsibility of the Vice-Chancellor for Urban Affairs under the Chancellor, while this office remains in the Central Office.

The Chancellor is preparing proposals which, if adopted, would broaden the Graduate Division and make it an agency for operating other University-wide programs. Should this be done, it would be logical to move the whole activity of the Office of Urban Policy and Programs to the Graduate Center. Concurrently plans are being made to handle the other responsibilities of the Urban Affairs Office. These include community relations, political relations, the SEEK Program, and staffing the Board of Higher Education Committee on Expanded Educational Opportunity.

Mr. Ashe asked to be recorded as "Not Voting."

Upon motion duly made, seconded and carried, the meeting adjourned at 5:00 p.m.

**N. MICHAÉL CARFORA**  
Secretary of the Board