

**MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK**

HELD

NOVEMBER 22, 1971

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 5:35 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Alexander A. Delle Cese
Jean-Louis d'Heilly
Frederick O'R. Hayes
Norman E. Henkin
Minneola P. Ingersoll
Robert Ross Johnson
James Oscar Lee

John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Edward S. Reid
Barbara A. Thacher
Francisco Trilla
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson
Isaiah E. Robinson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
President William M. Birenbaum
Acting President Peter J. Caffrey

President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph W. Sleeper
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Vice-Chancellor David Newton
Vice-Chancellor Frank J. Schultz

The absence of Mr. DeNovellis was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal, Nos. 1 through 9)

NO. 1. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education for the year 1970 be approved as circulated.

NO. 2. COMMITTEE ON LAW: (a) Proposed bylaw amendments relating to removal of certain personnel laid over to the December meeting of the Board.

(b) Mr. Ashe reported that the "Powell Appeal" will be heard on December 7, 1971.

NO. 3. COMMITTEE ON BUDGET AND FINANCE: RESOLVED, That the Chancellor's Budget Request for 1972-73, as approved by the Committee on Budget and Finance, be approved. (Copies of the Budget Request have been circulated by the Vice-Chancellor for Budget and Planning.) Public hearings on the proposed budget were held November 18, 1971.

NO. 4. COMMITTEE ON THE ACADEMIC PROGRAM: Creation of a University Center laid over to the December meeting of the Board with the understanding that representatives from The Graduate Council, (faculty and students), the unions and the doctoral alumni associations would be invited to express their views on the proposal to the Committee on the Academic Program.

NO. 5. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following items approved by the Committee on Campus Planning and Development be adopted:

(a) PHASE III ALTERATIONS - HUNTER COLLEGE:

RESOLVED, That the Board approve preliminary plans, specifications and preliminary estimate of cost for the first of four projects of Phase III alterations at Hunter College, Park Avenue, as prepared by Harold Hecht Associates, engineers. This project is for the installation of an additional electric service, switchboard and switchboard room. The estimated cost of construction is \$209,700 at present day costs; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of \$231,200, which includes 5% escalation to an estimated bid date of January 31, 1972 and 5% contingencies during construction, chargeable to Capital Project HN-203.

EXPLANATION: On March 23, 1970, Cal. No. 21, the Board approved a contract with Harold Hecht Associates, engineers, for a group of Phase III alterations at Hunter College which was subsequently approved by the Bureau of the Budget.

The furnishing of additional electric current is the project most urgently needed by the College. This project will provide a new 4000 amp. service from Consolidated Edison Company, in order to relieve the overloading of the present main electrical service and will also provide for the expansion of the electric demand to cover air conditioning, new technical laboratory equipment required for teaching and research, and all other types of expansion a college requires.

The preliminary documents for this project have been prepared by the engineer under the direction of the office of Campus Planning and Development and the College and meet the need. The documents have been reviewed by the office of Campus Planning and Development and the College and they appear to be satisfactory.

(b) RENTAL OF SPACE – MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve the rental of 3045 square feet of space at 244 Vanderbilt Avenue, Borough of Brooklyn, for use by Medgar Evers College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide the college with one classroom and eight faculty rooms housing twenty-five faculty members.

The Department of Real Estate has negotiated a net/net lease for the subject premises for a one year period, commencing from the date of occupancy, at an annual rental cost of \$3,600 (\$1.18/sq. ft.). The lease further provides that the landlord will be responsible for the condition of the roof and the exterior of the building. Furthermore, the tenant shall pay for fuel, electricity and gas. Tenant will pay real estate taxes and assessments and will make all necessary minor repairs and improvements at its own cost and expense.

(c) PERMANENT CAMPUS—BRONX COMMUNITY COLLEGE:

RESOLVED, That the Board does hereby instruct the Chancellor to take the following actions at once: (1) notify Slattery Associates, Inc., to immediately suspend all work and operations under its contract with the Board, dated November 13, 1969, contract No. 210216, Bronx Community College, Capital Project HN-139 and (2) notify Rao Electrical Equipment Co., Inc. to immediately suspend all work and operations under its contract with the Board, dated November 13, 1969, contract No. 210215, Bronx Community College, Capital Project HN-139 and (3) notify Novak & Co., Inc., to immediately suspend all work and operations under its contract with the Board, dated November 20, 1969, contract No. 210214 and (4) terminate contract and supplementary agreements between the Board and deYoung and Moscowitz in association with Harry M. Prince and Associates, dated January 11, 1966, contract No. 203000, Bronx Community College, Capital Project HN-139 and (5) terminate the contract between the Board and diStasio and Van Buren, Inc., dated May 5, 1970, Bronx Community College, Capital Project HN-139; and be it further

RESOLVED, That the Board designates Emery Roth and Sons as architect and The Office of James Ruderman as structural engineer, in joint venture, as the new design team for the preparation of complete plans and specifications for the redesign of the Bronx Community College Campus, Capital Project HN-139, subject to a contract to be entered into with Board approval.

NO. 6. CHANCELLOR'S REPORT: (a) Oral Report:

I don't want to predict what the speaker scheduled for this time is going to say. Ostensibly, he is coming to talk about the reorganization program at Brooklyn College which is on the agenda, but I feel he may wish to talk about it in terms of what will happen to the School of General Studies, and I think it would be well to bring it up at this time so you will know about it. At the last meeting of the Council of Presidents a paper was presented by the staff, which dealt with the desirability of creating a single session for the entire University which would in effect eliminate the evening school as an evening school and would transfer the emphasis to the kind of students with which we are dealing rather than the time of day. We have students who work and go to school part-time. Some come in the evening and some in the day. Some are working for a degree; some are non-matriculated students. There are also programs of adult education which deal with the way the University relates to the City of New York. The document was referred to a drafting committee to make some changes to reflect more closely the Presidents' feelings. No action has been taken thus far on this paper. The purpose in presenting it to the Presidents was so that it could go to the various groups which are interested, the Faculty Senate, the Student Senate, the faculties of the various colleges and the unions. This is a far-reaching move and should be adequately

discussed. The furor that has been raised in some quarters about the imminent death of the School of General Studies is premature. This is not an item on the agenda and will not be an item for some months to come. I thought you should have this information when people speak to you about matters related to the School of General Studies.

I have only a few items to present to the Board.

First, last week, I and the staff appeared before the Joint Legislative Committee on Higher Education to present a report on the present status of Open Admissions and the problems involved in it. We made a rather extensive explanation to them of all the things we could think of in terms of the general purpose of the Open Admissions Program, the kinds of students we have, the relative success or lack of it, the problems we are facing in dealing with the students as well as our problems with space and financing. There were also a number of other people who appeared before the Committee. You may have seen reports of the meeting in the press. Most of the report was based on the presentation by the staff. There will be an article in tomorrow's TIME MAGAZINE that will be tied into that meeting. It is generally a good article. I spent some time with the editorial staff about ten days ago. They had opportunities to visit our colleges, and the story you see is their report as they see Open Admissions.

The problems of dealing with the upcoming battle of the budget are high on the priority of this administration. I have had a number of meetings in Albany with Commissioner Nyquist and Chancellor Boyer. I have met with President McGill and am scheduled to meet with President Hester of N.Y.U. I have met informally with several legislators and have been keeping apprized of the situation as it is about to unfold in Albany regarding the present budget of the State as well as the future budget of the State. The most significant thing, I believe, is the appointment of the Hurd Committee, which appears to be the most powerful committee. It is basically an investigative committee with strong administrative input from the Governor. We have spent a lot of time trying to find out what is going on. We have had meetings with the Budget Director of the City in terms of the certification of the budget. It was a positive kind of meeting, I felt, and we are now in the technical aspects of trying to arrive at what the Mayor will certify in terms of the University.

I have told you of the proposal from the Council of Presidents on the Schools of General Studies.

We have been involved in another exercise which will take a little time but is essential, and that is the collection and analysis of material in the Chancellor's Office. We have a lot of duplication of effort in terms of a large number of people getting information independently. This places an unnecessary burden on the colleges for one thing, and we have a problem of working out with the colleges means of getting together the kinds of data the Central Office needs if it is to deal with the budget and other problems. We have started to work on this, and I hope something constructive will come of it for the Central Office and the colleges.

I should like to report that we have had two meetings on regional planning; a third is scheduled for early December, another for early January. The task forces for specific topics are now being formed with representatives from all the institutions in the City being considered for places. Deputy Chancellor Hyman is handling this. These will continue to go on. We may not have much on this until March, but I will keep you informed.

The other thing I would like to report is that my visits to the various campuses are going along well. I will continue to make these in hopes of enlisting the support of these colleges.

(b) RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of November 1971 be approved as amended, as follows:

- (1) Items listed in PART H—ERRATA, to be withdrawn or changed, as indicated.
- (2) Item AA—1.1.1.—Withdraw the appointment of Sonia B. Sanchez, Assistant Professor, Black Studies Dept., Borough of Manhattan Community College.
- (3) Item A—1.11.2—Staten Island Community College—Withdraw the reappointment of Rose Ferraro, Associate Professor in Modern Languages.
- (4) Item C.2.1. Continuing Education Division—School of General Studies—The City College—Item withdrawn.
- (5) Item G.1.9.—Addendum: Delete the paragraph "RESOLVED, That the Budget Director be requested to approve said contract documents at an estimated cost of \$15,000, chargeable to Queens College Expense Budget Code 42-4600-408-01-71."
- (6) Item G.1.11—Addendum: Add the following: "and be it further

RESOLVED, That this action does not eliminate the Graduate School, the School of General Studies and the Summer Session."

NO. 7. GENERAL DISCUSSION — POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was requested that items to be included under this heading be sent to the Chancellor or the Secretary.

NO. 8. STANDING COMMITTEE FUNCTIONS: At the meeting of the Board held March 22, 1971, Cal. No. 1(b)(1) it was agreed that the first task of each standing committee of the Board would be to define its functions and report back to the Board. To date, the following definitions of functions have been submitted:

COMMITTEE ON THE ACADEMIC PROGRAM: The Committee on the Academic Program shall

a. consider and assume the responsibility for continuous consideration of academic policies fundamental to the development of an integrated system of public higher education for the City of New York and the role of each college in the coordinated program.

b. consider all matters relating to curricula of the various colleges.

COMMITTEE ON BUDGET AND FINANCE: The Committee on Budget and Finance shall

a. consider and recommend to the Board all matters concerning the fiscal aspects of the operating budget.

b. oversee for the Board the procedures concerning the management, recording, accounting and reporting of the income and expenditures of funds, and the method of making regular audits thereof.

c. submit an annual report to the Board of all University income and expenditures for the previous fiscal year.

COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: The Committee on Campus Planning and Development shall consider and advise the Board with respect to the Master Plan for capital facilities and the financing thereof, the capital budget of the University, the selection of sites, the selection of architects and campus planners and all other matters relating to grounds, buildings and physical facilities of the University or any unit thereof, and the utilization and distribution of computer facilities.

COMMITTEE ON COMMUNITY COLLEGES: The Committee on Community Colleges shall consider such matters as are unique to the educational objectives of the community colleges, chief among which are the necessity to

- a. maintain a continued awareness of the trends and directions in career, technical and two-year academic education.
- b. expand the program of articulation between the community and senior colleges.
- c. provide a relationship between CUNY and the State University of New York in matters related to community colleges.
- d. insure that the community colleges will continue to adhere to the standard of excellence and the open enrollment policy.
- e. emphasize continually to the Board, the presidents and teachers that the prime goal of the community colleges is excellence in teaching.
- f. explore future curricula needs in each community college area.

COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: The Committee on Expanded Educational Opportunity shall be responsible for

- a. policy review of all programs especially designed to offer expanded educational opportunities to students who have endured disadvantage as a result of their racial, social or economic background with particular emphasis on the impact of such programs on the (1) adult communities and (2) students.
- b. general oversight of University policies and programs from the viewpoint of the University's concern for the education of students who have endured disadvantage as a result of their racial, social or economic backgrounds.
- c. review of University policies and programs pertinent to the relationship between the University and the various New York City communities, particularly the disadvantaged communities.
- d. policy review of all aspects of the recruitment, admission, and the provision of special support services for disadvantaged students in Open Admissions. With respect to special admission programs for minority group students, the Committee shall have joint responsibility with the Board's Committee on Student Services.
- e. establishment and review of criteria and standards for the appointment and promotion of faculty and staff for the special programs for expanded educational opportunity, and the review of individual appointments, promotions and waivers incidental thereto.

COMMITTEE ON CAMPUS GOVERNANCE: The Committee on Campus Governance is charged with the responsibility of reporting to the Board, after consultation with members of the University community, on the progress made toward the solution of governance problems within the University and recommendations for amendments to the Board's Statement of Policy on the Organization and Governance of The City University of New York. In addition, the Committee will present to the Board at such time as may be appropriate a comprehensive report on the status of governance at the City University and recommendations for future action in this area.

The Committee shall have the responsibility for reviewing plans submitted by the colleges to insure compliance with the Board's Statement and shall also review existing plans and recommend changes necessary to conform them to the guidelines contained in the Board's Statement adopted February 9, 1971.

COMMITTEE ON LAW: The Committee on Law shall

a. consider and advise the Board on all proposed legislation affecting the powers, duties and functions of the Board, the City University and of any subdivision thereof, and such other matters referred to it by the Board.

b. after consulting with the Board, or with its Executive Committee, act as the spokesman of the Board in connection with all legislation that may be pending in the Legislature or before the Governor, unless otherwise directed or ordered by the Board or its Executive Committee.

c. require any employee of the Board to give notice to the Committee before such employee proposes or participates in proposing legislation relating to the duties and functions of the Board or of the University or any subdivision thereof.

d. pass upon all matters relating to the bylaws of the Board, and every proposed provision to be incorporated in the bylaws. All amendments thereto shall be referred to such committee which shall report its recommendations to the Board.

COMMITTEE ON STUDENT SERVICES: The Committee on Student Services shall be responsible for actions concerning

a. general and special admission policies; with respect to special admission programs for minority group students, the Committee shall have joint responsibility with the Board's Committee on Expanded Educational Opportunity.

b. student financial aid programs.

c. student services such as counseling, health services, placement, registration and admission procedures.

d. student activities, student publications, student centers, student fees and non-academic discipline.

COMMITTEE ON TRUSTS AND GIFTS: The Committee on Trusts and Gifts shall

a. encourage and seek the support of university and college activities through gifts, bequests and devises by individuals, business corporations, foundations and others.

b. make recommendations concerning the acceptance of money, securities or other property for permanent endowment funds, or for gifts for restricted or unrestricted purposes.

c. have custody of all trusts and gifts received and see that they are administered in accordance with the terms of the deed of trust or gift.

d. act for the Board in all matters of investment and reinvestment of trust and gift funds and other funds of the Board which may require temporary investment, and oversee the keeping of records of all investments, principal and income of funds, and authorize expenditures.

e. designate banks for the deposit of current income and funds awaiting investment.

f. appoint such agents and representatives as it may select to act for the Committee in the actual care of property coming under the jurisdiction of the Committee, and see that such agents are properly bonded.

g. make recommendations to the Board for appointment of a custodian of securities and valuable papers, an investment counselor, and such other personnel as shall be necessary to assist the Chairman of the Committee in the administration of the funds, dealings with the investment counselor and the custodian of securities, the keeping of all records and the preparation of all reports required by the Board or the Chairman of the Committee, including an annual report to be submitted to the Board at the October meeting.

The Chairman of the Committee may invite any or all of the Presidents to attend meetings of the Committee.

NO. 9. COMMITTEE TO CONSIDER THE AFFIRMATIVE ACTION REPORT:

RESOLVED, That the report of the University Committee on Affirmative Action be adopted, as amended.

NOTE: The Chancellor was instructed to produce within two months the plans necessary to implement the suggestions that have been made with respect to our own internal agency for review.

At this point the Board went into Executive Session.

NO. 10. ELECTION OF CHAIRMAN: Upon motion duly made, seconded and carried, Mr. Luis Quero Chiesa was elected Chairman of the Board to fill the unexpired term of Mr. Frederick Burkhardt.

Mr. Quero Chiesa assumed the Chair.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board