

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

OCTOBER 24, 1972

**AT THE GRADUATE SCHOOL AND UNIVERSITY CENTER
33 WEST 42 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 5:40 p.m.

There were present:

Luis Quero-Chiesa, Chairman
David I. Ashe
Herbert Berman
Frederick Burkhardt
Maria Josefa Canino
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d'Heilly
Frederick O'R. Hayes
Norman E. Henkin

Minneola P. Ingersoll
James Oscar Lee
Jack I. Poses
Edward S. Reid
Barbara A. Thacher
Francisco Trilla
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Donald H. Riddle
President Kurt R. Schmeller

President Herbert Schueler
President Joseph Shenker
President Herbert M. Sussman
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor Nathan Weiner
Mr. Alan R. Shark
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Timothy S. Healy
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Frank J. Schultz

The absence of Dr. Johnson and Mr. Morsell was excused.

NO. A. REAPPOINTMENT OF BOARD MEMBER: The Chairman reported that the Mayor has reappointed Mr. Ashe as a member of the Board for a full nine-year term expiring June 30, 1981.

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of October 1972 be approved as amended, as follows:

Items listed in PART H, ERRATA, to be withdrawn or changed, as indicated.

NOTE: Item 6 under General Notes (in the ERRATA) should read as follows:

HEO SERIES: Beginning with the November Chancellor's Report, all HEO series appointment and reapprovals of vacancies will require HEO Screening Committee approval.

NO. 2. COMMITTEE ON LAW: (a) (1) RESOLVED, That the following bylaw amendments be adopted, as amended: (see pages 180-184).

(2) Proposed bylaw amendments to Article XVI—Admissions, laid over at the request of the Committee on Law.

(b) Mr. Berman, on behalf of the Committee on Law, reported that the Corporation Counsel has been requested by the Chancellor to institute an appropriate legal procedure against the New York Higher Education Assistance Corporation so as to compel that corporation to resume its statutory obligations of guaranteeing loans to first-time borrowers of students from the Borough of Manhattan Community College.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 3 through 10)

NO. 3. COMPENSATION FOR NEW EXECUTIVE TITLES: RESOLVED, That the two new series of titles created by amendment of the Board of Higher Education Bylaws (Cal. No. 2, October 24, 1972) be entitled to supplemental compensation, in addition to the basic salary, as follows:

University Administrator	\$4,000
University Associate Administrator	\$3,000
University Assistant Administrator	\$2,000
Administrator	\$4,000
Associate Administrator	\$3,000
Assistant Administrator	\$2,000

and be it further

RESOLVED, That the foregoing resolution be effective November 1, 1972.

EXPLANATION: The two series of titles were created primarily to provide alternatives to the two existing Dean series of titles for high-level administrative positions which are essentially non-academic. The first series is intended to be used for positions in the University Staff and the second series for use in the colleges. The positions in both series are equated for purposes of supplemental compensation to the corresponding titles in the two existing Dean series. The supplements in this resolution have been fixed accordingly.

NO. 4. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following resolutions approved by the Committee on Campus Planning and Development be adopted:

A. RENOVATION OF BROOKLYN PREPARATORY SCHOOL—MEDGAR EVERS COLLEGE:

RESOLVED, That the Board approve preliminary plans, specifications and preliminary estimate of cost of \$2,824,618 as of September 20, 1972 for the renovation of the former Brooklyn Preparatory School for use by Medgar Evers College as prepared by Johnson-Hanchard, Architects in compliance with the terms of their agreement with the Dormitory Authority of the State of New York for preparation of contract documents; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested (a) to approve the aforesaid preliminary plans, outline specifications and preliminary estimate of cost, and (b) to authorize the Dormitory Authority of the State of New York to instruct the architect to proceed with the preparation of final plans, specifications and final estimate of cost.

EXPLANATION: On March 22, 1971, Calendar No. 5, the Board approved the acquisition of the site, renovation and equipment and selection of an architect. The firm of Johnson-Hanchard was selected to be the Architect for the proposed renovation.

On February 9, 1972, the Schematic Plans were approved at an estimated cost of	\$2,698,074
Escalation for the period from February 8, 1972 to August 31, 1972 .054 X \$2,698,074=	145,696
Total	\$2,843,770
The Preliminary Estimated Cost as of 9/20/72=	\$2,824,618

This is within the escalated cost based on the original estimate.

The area of the building is 151,947 square feet and the estimated cost of alteration is \$18.06 per square foot, which is reasonable for this type of alteration.

B. RENOVATION AND EQUIPPING—SCIENCE AND PHYSICAL EDUCATION BUILDING—THE CITY COLLEGE:

RESOLVED, That the Board approve the renovation and equipping of the Lower Level of the Science and Physical Education Building on the Campus of the City College of New York, to provide laboratory, storage and office space for the Geology Department at an estimated cost of \$541,426 to include design fees, construction, furnishings, contingencies and miscellaneous costs; and be it further

RESOLVED, That the Board approve the selection of Alfred Greenberg Associates, 274 Madison Avenue, New York City, Consulting Engineers, for the design of the aforesaid work; and be it further

RESOLVED, That the following items are hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education of the City of New York, dated as of June 12, 1967. The

Chairman of the Board of Higher Education of the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such items and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such items as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education of the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such items with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such items are as follows:

NOTE FACILITY:

DESCRIPTION: City College Science and Physical Education Building: Renovation of approximately 10,000 square feet of space on the Lower Level of this Building, (formerly intended for use of the Physical Education Department) to provide laboratory, storage and office facilities for the Geology Department.

LOCATION: On City College Campus, East Side of Convent Avenue, north of 135th Street.

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for expansion and development of Higher Education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as an amendment to the 1968 Master Plan of The City University of New York as approved by the Board of Regents in April of 1970 and by the Governor on November 10, 1970.

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: It was the original intention of The City College Master Plan that the Geology Department facilities be provided for in the proposed North Academic Complex Building. However, due to a cutback by the Governor in the original Master Plan Space Program, it was decided to exclude the Geology Department from the North Academic Complex and instead provide required accommodations within existing space in the Science and Physical Education Building. This arrangement is consistent with the Campus Master Plan as approved by the Governor.

The near completion of the Science and Physical Education Building had proceeded to the point where it was not feasible to make changes to suit the new requirements for Geology. The space to be renovated (approximately 10,000 square feet of the Lower Level of the Building) was originally intended for use of the Physical Education Department and consists, at present, of several small gymnasiums plus shower and locker facilities. Extensive renovation of this area will be required to make the area suitable for the Geology Department requirements.

A tentative budget for the project prepared by McKee-Berger-Mansueto Inc., Construction Consultants, based on present market conditions and a program submitted by City College for the use of this are is as follows:

Renovation of Lower Level-Science and Physical Education Building	
Cost as of September 1972	\$433,146
25% of above for Engineers' Fees Contingencies, Furnishing and Miscellaneous	108,280
Total Cost of Project	\$541,426

The President of the College, with the advice of the Office of Campus Planning and Development, has selected the indicated engineer.

C. AIR CONDITIONING FEASIBILITY STUDY—NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board rescind its action of November 23, 1970, Calendar No. C4, accepting the Air Conditioning Feasibility Study and authorizing a design contract for an air conditioning system for Namm Hall, New York City Community College; and be it further

RESOLVED, That the Board accept the Air Conditioning Feasibility Study prepared by Kallen and Lemelson, and approve a revised design contract with the firm of Kallen and Lemelson Consulting Engineers, to provide Architectural and Engineering Services for the preparation of complete drawings (preliminary and final), specifications, estimate of cost and shop drawing approval services for an air conditioning system for Namm Hall, New York City Community College at a fee of \$211,650, based on an October 1972 construction cost estimate of \$3,200,860 chargeable to Capital Project No. HN-213; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said contract; and be it further

RESOLVED, That the State University be, and is hereby requested as appropriate, to establish or adjust the applicable Capital Budget Project to implement the action approved by this resolution.

EXPLANATION: The Board action of November 23, 1970, Calendar No. C4, was transmitted to the Bureau of the Budget with a request for its approval of the design contract. This request was returned August 1971 by the Bureau with the explanation that approval was contingent upon substantial agreement of the scope of the Master Plan. We have now reached substantial agreement on such scope with the Bureau of the Budget. However, within the intervening time escalation has necessitated a re-estimate of construction costs for the air conditioning work to the present time. The purpose of this resolution is to make this adjustment.

Under the previous resolution, a study substantiating the feasibility of this installation was approved and it was recommended that we proceed with the design of the project.

The design of the project is rather complex in that the equipment required for this installation cannot be located within the basement or on the roof of the Namm Hall Building. It is mandatory that the equipment be installed in a structure on the roof of the Pearl Street Building which is structurally able to handle the additional load.

The location of this equipment on the roof of the Peal Street Building is in consonance with the design for the location of the entire refrigeration plant and boiler plant for the expanded New York City Community College as part of the Master Plan Development.

D. REIMBURSEMENT TO THE CITY—LA GUARDIA COMMUNITY COLLEGE:

RESOLVED, That the State University Trustees be requested to establish an appropriate capital project to permit reimbursement to the City of the State's 50% share of the cost of acquisition of the building and site at 31-10 Thomson Avenue for LaGuardia Community College.

EXPLANATION: The indicated building was acquired by the City at a cost of \$4,786,745. Although provision has been made in the State Budget for 50% reimbursement of this amount to the City there must be a formal approval of a capital budget project by the SUNY Trustees prior to such reimbursement.

E. RENTAL OF TEMPORARY BUILDING—KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve a contract for the rental of an 18,187 square foot temporary building to be located on the Kingsborough Community College campus for a total of five years at an annual rental cost of \$116,934.96 (\$6.43/S.F.), chargeable to the appropriate tax levy funds.

EXPLANATION: The proposed temporary building will provide extensions to the College's library and cafeteria on the first floor and art facilities and space for twenty-six faculty members on the second floor.

Contract documents for the rental of the temporary building were advertised by the College and five bids were received on September 21, 1972. The bid was on an annual rental basis for five years with the College having a no cost purchase option after the fifth year.

F. RENTAL OF SPACE—YORK COLLEGE:

RESOLVED, That the Board approve the rental of 653 square feet of space at 160-08 Jamaica Avenue for use by York College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: York College presently rents 10,800 square feet of classroom and office space in the above building. The subject 653 square feet is located adjacent to space presently rented by the College and can be used as classroom or office space.

The Department of Real Estate has negotiated a lease for the subject premises starting from the date of occupancy and co-terminating with the two existing leases on August 31, 1976. The annual cost of the subject rental is \$3,222.35 (\$4.95 S.F.) which is at the same rate as the two existing leases.

The lease for the additional 653 square feet of space shall otherwise be on the same terms and conditions that govern the existing leases.

NO. 5. AD HOC COMMITTEE ON THE CITIZENS' COMMISSION RECOMMENDATIONS:

RESOLVED, That the following recommendations of the Citizens' Commission on the Future of The City University of New York, which have been reviewed and endorsed by the Board's Ad Hoc Committee on the Citizens' Commission Recommendations, be endorsed by the Board for inclusion, as appropriate, in the legislative program of the City University:

1. The community colleges in New York City for which the Board of Higher Education is the local sponsor should be governed solely by the Board of Higher Education, as an integral part of the City University, and their present legal relationship to the State University and its Board of Trustees should be terminated.

2. The community colleges should have the same funding status vis-a-vis the State as the CUNY senior colleges, and should be funded on the same basis as the senior colleges.

3. The City University should be reestablished as the *de jure* as well as the *de facto* agency for post secondary education in New York City.

4. The University should be legally recognized as a unified city system, with its various units being acknowledged as part of a comprehensive and interrelated whole; at the same time the federated nature of the City University should be maintained. No change should be made in the composition or method of appointment of members of the Board.

5. Future members of the Board of Higher Education should be appointed for six-year renewable terms.

NOTE: The report of the Ad Hoc Committee was sent to the members of the Board on September 18, 1972.

EXPLANATION: The Citizens' Commission officially presented its final report to the Board at the June, 1972 meeting. During the summer, an Ad Hoc committee was set up to study the recommendations of the Commission. The first stage of the Committee's work was to study those recommendations whose implementation would require legislative action. The balance of the Citizens' Commission recommendations are still under consideration by the Committee.

At this point the Board heard Assemblyman Stephen J. Solarz who made a brief statement in support of Calendar No. 6, Tuition-free Courses for Senior Citizens.

NO. 6. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: RESOLVED, That the following resolution approved by the Committee on Expanded Educational Opportunity be adopted:

TUITION-FREE COURSES FOR SENIOR CITIZENS:

RESOLVED, That bona fide residents of New York City 65 years and older be permitted to enroll in undergraduate credit-bearing courses on a space available basis, tuition-free, at any unit of the University; they shall, however, be required to pay the consolidated fee and any other charges assessed by the unit in which they enroll; and be it further

RESOLVED, That persons enrolling under the foregoing resolution be classified as non-matriculants unless they fulfill the requirements for matriculation; and be it further

RESOLVED, That the foregoing resolutions be effective beginning with the Spring, 1973 semester.

EXPLANATION: The 1972 Master Plan for City University commits the University to expansion of educational opportunities for adults and stresses the importance of life-long education for personal development and for employment purposes. The above resolution permitting older persons to enroll in college-level courses on a tuition-free basis is consonant with the spirit of the 1972 Master Plan.

NO. 7. COMMITTEE ON THE ACADEMIC PROGRAM: RESOLVED, That the following resolutions approved by the Committee on the Academic Program be adopted:

I. GRADUATE:

A. FOUR-YEAR PROGRAM IN HISTORY - HUNTER COLLEGE:

RESOLVED, That the Four-Year Program in History leading to the BA/MA degrees to be given at Hunter College be approved in principle, effective February, 1972 subject to financial ability and to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of the College/Division; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of the College/Division; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program offers unusually competent students the opportunity to complete the baccalaureate and the master's degrees within a four-year period. It provides for greater flexibility in fulfilling degree requirements and permits research work under faculty supervision to begin at an earlier stage. The basic prescription for the BA degree will be fully satisfied before students embark on graduate work, and the graduate part of the program will be supervised by graduate faculty.

The program will attract to the college promising and bright young people who will be well equipped to move forward more rapidly into advanced graduate work.

An accelerated BA/MA Program in History was approved in 1970. This program, which meets the guidelines of the State Education Department, differs from the previously authorized program in that it reduces the number of hours required for undergraduate work.

B. M.A. IN COMPUTER SCIENCE -- QUEENS COLLEGE:

RESOLVED, That the Program in Computer Science leading to the M.A. in Computer Science to be given at Queens College be approved in principle, effective February 1973, subject to financial ability and to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of the College/Division; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of the College/Division; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program will prepare students to pursue advanced study and seek employment as high level systems programmers, systems analysts, and programming consultants. It will also provide students majoring in other areas of specialization with the background necessary for them to understand and participate in some of the most recent developments in their own fields, and provide an environment in which the faculty in other departments may become involved in the utilization of computers in their own subjects.

In order to serve the largest possible number of qualified students, the program will be scheduled during the late afternoon and evening. The courses offered will use the same facilities as those used by the undergraduate program, and it is not anticipated that additional laboratory facilities or equipment will be required for the graduate program.

C. AUTHORITY TO GRANT THE M.S. DEGREE IN EDUCATION--LEHMAN COLLEGE:

RESOLVED, That Lehman College be authorized to grant the M.S. Degree in Education, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: When Hunter and Lehman Colleges separated, the BHE authorized Lehman College to grant all the degrees offered by Hunter College (Board resolution of September 30, 1968). However, the State Education Department has made the determination that the authorization to grant the M.S. in Education was not included under the 1968 Board resolution. The above resolution makes specific Lehman College's authority to grant the M.S. in Education.

D. PROGRAM IN GUIDANCE AND COUNSELING--LEHMAN COLLEGE:

RESOLVED, That the Program in Guidance and Counseling leading to the M.S. in Education to be given at Lehman College be approved in principle, effective September 1972, subject to financial ability and to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of the College/Division; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of the College/Division; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program, developed in response to the new and expanded requirements for the school counselor certificate issued by the New York State Department of Education, follows a model cooperatively designed by the faculties of the six units of the City University which offer master's degree programs in Guidance and Counseling. The objectives of the program are to prepare graduates to serve as counselors in schools, in a variety of social agencies and institutions, in community action programs, in one-to-one and group counseling relationships, and in consultative and coordinative capacities. The revised curriculum takes into consideration the new skills demanded of counselors, especially in urban and metropolitan areas. It offers a wide range of study and practice options to permit specialization in the newer as well as traditional counselor roles, and includes intensive field experience, independent study and research.

II. UNDERGRADUATE:

A. PROGRAM IN ART—RICHMOND COLLEGE:

RESOLVED, That the Program in Art leading to the B.A. Degree to be given at Richmond College be approved effective September 1972, subject to financial ability and to the approval of the New York State Board of Regents.

EXPLANATION: This program offers a basic education in art history, theory and practice. It will prepare students to teach art in primary and secondary schools and provide them with the tools needed for the study of art at the graduate level. The courses in art are heavily enrolled at Richmond College, and are essential for students preparing to teach art. A program such as the one proposed here is now needed to meet student demand for a major in the field. The program will not require faculty beyond those already on the staff at Richmond, and will not incur additional expense for instructional equipment or space.

B. INTERDEPARTMENTAL PROGRAM IN ARCHAEOLOGY—HUNTER COLLEGE:

RESOLVED, That the Interdepartmental Program in Archaeology leading to the B.A. Degree to be given at Hunter College be approved effective September 1972, subject to financial ability and to the approval of the New York State Board of Regents.

EXPLANATION: In the past archaeology has been taught as an adjunct to classics, or art, or anthropology, or history. But more recently it has become a distinct field with its own techniques, disciplines, and needs, and many universities now recognize the need to focus on archaeology either by creating a special department, or, more often, through interdisciplinary programs.

This program will provide training in archaeology with relevant languages and techniques, and will prepare students for graduate education and/or professional positions in this field, such as teaching, museum curatorship, Art/Archaeology librarianship, and research.

The courses for the major are already offered in the departments of art, classics, history, and the formal program will provide the structure for a major in the field.

III. ACADEMIC EVALUATION OF LEHMAN COLLEGE: Discussed in Executive Session.

NO. 8. COMMITTEE ON TRUSTS AND GIFTS: (a) Mr. Poses, on behalf of the Committee on Trusts and Gifts, presented the Committee's report, dated October 11, 1972, which report was received and accepted.

NOTE: A complete copy of the report is on file with these minutes in the Office of the Secretary.

(b) GUIDELINES FOR UNIVERSITY INVESTMENT POLICY:

RESOLVED, That the Board adopt the following policy statement as a guide for the investment of university funds in corporate enterprises:

1. THE UNIVERSITY AS AN INITIAL INVESTOR: In deciding whether to purchase securities of a particular corporation, the university will in most cases be guided solely by the financial considerations of safety and growth of capital and production of income. Only when the corporation is directly and substantially involved in activities clearly considered by the university community to be contrary to fundamental and widely shared ethical principles should the investment counselors be instructed to avoid purchase of its securities.

2. THE UNIVERSITY AS A CONTINUING INVESTOR: A. The university should exercise its ethical responsibilities as an investor primarily through the voting of its shares on propositions presented in corporate proxy statements. The university may also wish to make formal or informal representations to management concerning the corporation's activities. Only in exceptional cases, where it is found that the corporation's activities are gravely offensive to the university's sense of social justice, should the university consider initiating formal corporate action such as the proposing of matters for inclusion in a proxy statement, or initiating or joining in shareholder litigation.

B. When the university finds that a corporation in which it owns securities is directly and substantially involved in activities causing social injury, it will vote its shares in favor of propositions which it considers likely to change such activities or to mitigate the social injury which they cause, and against propositions which it believes will have the opposite effect. Written representations may be made to management where appropriate, and other shareholder action may be initiated under circumstances referred to in paragraph A. In deciding whether to take shareholder action, the university should give due consideration to whether the company acting alone has power and responsibility to correct the injury, or whether correction could be made more appropriately through the enactment of new laws and regulations. The university should refrain from taking action on, or should vote against, proxy proposals involving social or political matters which are unrelated to the business of the particular corporation, and should refrain from voting on proposals which are likely to cause deep divisions within the university community.

C. Where a corporation's conduct is found to be clearly and gravely offensive to the university community's sense of social justice and where it is found that the exercising of shareholder rights and powers is unlikely to correct the injury, consideration should be given to selling that corporation's securities. Due regard should be given to both positive and negative conduct of the corporation in such areas as:

- (i) hiring, employment and pension practices;
- (ii) relationships with foreign governments;
- (iii) product safety and consumer health;
- (iv) extent and nature of military contracts;
- (v) conservation and environmental pollution;
- (vi) participation in charitable, educational and cultural life of the community.

In considering whether a sale should be made, the economic effect of such a sale on the university's portfolio should be a relevant, but not necessarily controlling, consideration.

3. PROCEDURES FOR CARRYING OUT INVESTMENT RESPONSIBILITIES: The Committee on Trusts and Gifts, with its representatives from the faculty, students and administration as well as from the Board of Higher Education, is the appropriate forum for the exercise of the foregoing responsibilities. The Committee

has available to it the research facilities of two professional investment advisers, and in appropriate cases can request further information from corporate management. Suggestions from the university community as to proposed actions on matters relating to social responsibility of corporations should be made or referred to the Committee.

EXPLANATION: The Bylaws of the Board of Higher Education state that academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the well-being of society. Society has approved of missions and goals such as these and in order to support their achievement has conferred great privileges on university communities. Most notably, in the case of a public university such as CUNY, these privileges include the provision of large amounts of public funds. Exemption from income and property taxes, and tax deductibility to the donor for gifts made to universities, are also among the important--even crucial--privileges conferred upon universities by the society in which they function. It follows that the energies and funds of a university should be devoted mainly to its primary missions and goals and not diverted to other causes such as official promotion of particular political or social views.

It further follows that capital funds received in support of a university's missions and goals should be invested primarily with a view to financial considerations such as safety and growth of capital and production of income, thereby producing further funds to support and advance such missions and goals. The need for productive economic employment of funds is particularly acute in the present inflationary period of rapidly rising costs.

Even though it is concluded that attempting to pass judgment upon or to influence the conduct of business corporations with regard to the social consequences of their activities is not among a university's primary missions, it does not follow that the university should ignore the ethical implications of the investment of its capital funds in various corporate enterprises. Indeed, we believe a university has the ethical responsibility to exercise such power as it has as an investor in ways designed to prevent or correct social injury caused by corporations in which it invests. Nevertheless, it must be recognized that there are difficult practical problems associated with attempts by a university to exercise this ethical responsibility, among which are the following:

a. A university's power to influence corporate action, while not negligible, is nevertheless quite limited. The amount of funds available to CUNY's portfolio managers is simply not large enough to cause economic detriment to a corporation by deciding to refuse to buy its stock, or by deciding to sell its stock if already owned. A university's power of moral persuasion greatly exceeds its economic power as a buyer and seller of securities; if effectiveness is a criterion by which the university's attempts to influence corporate action are to be judged, it is believed that such activities as the voting of proxies, and communication with management to urge upon its various courses of action or inaction (perhaps with accompanying publicity), are much more promising fields of action than the refusal to buy or hold securities.

b. Particularly difficult would be the question of deciding which companies to "reward" or "praise" by buying their securities and which to "punish" or "censure" by selling or refusing to buy their securities. There is probably no company which will not at some time be engaged in an activity which is offensive to some people, and the larger the company the more likely this is to be the case. It is difficult enough to reach agreement on what particular policies are "good" or "bad"; the difficulty is greatly compounded when it becomes necessary to further decide whether, considering a corporation's activities as a whole, it should be "praised" or "censured". This compounded problem is largely avoided if the university concentrates its efforts on influencing specified activities rather than making the judgment on the corporation as a whole which would be implicit in a decision to purchase or sell its securities on the grounds of social acceptability of its overall performance.

c. There are some questions on which the university community may be deeply divided. To attempt to adopt an official university position favoring one or the other side on such a question would tend to impair the university's capacity to carry out its educational missions, both because of the distraction and diversion of energies caused by attempting to resolve the question and because of the derogation of academic freedom which is implicit in the university's taking an official position on controversial issues. Consistent with its ethical responsibilities as an investor, the university can and should avoid taking a position on corporate responsibility questions of this sort.

d. The problem of obtaining sufficient information to reach informed decisions is greater than it might first appear. At any given time the university is likely to own securities of close to 100 corporations. Merely reviewing the proxy statements of that many corporations, leaving aside the attempt to be informed on aspects of their activities which are not the subject of proxy statement proposals, will involve a considerable commitment of time and effort.

NO. 9. UNIVERSITY REPORT: (a) The Chancellor made the following announcements:

(1) The Ad Hoc Committee of The City University of New York has elected Alfred A. Giardino as its new chairman.

Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, The Ad Hoc Committee of The City University of New York since its formation in 1966 has been the most vital of citizens' groups in its support of the City University and in its efforts to provide quality higher education for the young people of New York; and

WHEREAS, Howard Squadron, as the Chairman of the Committee over the past few turbulent years has provided untiring, courageous and informed leadership during the period of the most serious financial crises the City University has faced; and

WHEREAS, Mr. Squadron is retiring as Chairman of the Committee; therefore be it

RESOLVED, That the Board of Higher Education, as Trustees of The City University of New York, extend to Mr. Squadron its deepest appreciation for his many contributions to the survival, growth and welfare of the University.

(2) Mrs. Sylvia Deutsch has been appointed a member of the City Planning Commission.

(3) The University has received three grants from the Federal Government to develop or continue programs for veterans and LaGuardia Community College has received a grant from the Carnegie Foundation for the planning of a middle college.

(b) The Chancellor reported on the following:

There are three major things that I want to talk about.

As you know, last December I set up a Committee on the Status and Needs of Women in the University. It is composed primarily of faculty members in the University ranging in rank from instructor to professor. It has had two public hearings and developed a great number of resolutions. It has begun to print up some of its findings. The first document is an edited version to point up certain significant proposals based on the testimony given at the public hearings. This will be mailed to you within the next few days. They have already given me their resolutions but have not yet printed them up. Hopefully, we will be able to send the resolutions to you with the report within the next few weeks. We have not reacted to these resolutions. As you know, it is an Advisory Committee to the Chancellor. I did want to alert you to the fact that you will be receiving this in the mail.

Another matter that I wanted to discuss is that of state support for public and private colleges. The Regent's Advisory Council is still trying to come up with an idea that everyone in the group can support. There was a meeting of the committee which Dr. Hyman attended. One suggestion is the extension of the Scholar Incentive Program. The second is the extension of Bundy Aid in one form or another. A good deal of the discussion is centered on the way in which Bundy Aid should be given. The third is a further expansion of Scholar Incentive Aid for students transferring from municipal colleges to senior colleges in the State. Whether or not there will be a final agreement among all of these colleges to support a common legislative approach I cannot tell you at this time.

Another area I wanted to discuss is the question of the location of Baruch College, for which a master plan amendment is now before the Regents. There are indications of certain reservations on the part of some Regents and the Governor's Office on the master plan amendment. We are trying to explore it more deeply to find out whether these reservations exist and the extent to which they exist. I don't think there will be any action on this matter at the meeting of the Regents this week.

The final thing I wanted to talk about was the negotiations which are going on between the Board's representatives and the P.S.C. As you know, we are in the process of mediation under the Taylor Law. Mr. Milton Friedman is the assigned mediator for this case. Some progress has been made. A number of issues have been signed off. An agreement has been reached on them and they have been put aside. We are now down to a small number of very delicate issues. There will be another meeting of the mediation group next Saturday to discuss this. The major issues that are before us are the question of grievance procedures in the University, where we are not actually too far apart; the matter of compensation, in which we are still a considerable way apart; the

question of whether non-tenured people should have no presumption of reappointment; the overall clause that reserves to management those prerogatives not expressly stipulated in the contract. There has been movement. It is not rapid movement. But each time the mediators meet, there is some movement toward agreement. As long as that continues, we will stay with it.

NO. 10. GENERAL DISCUSSION: (a) Professor Williamson discussed briefly previous procedures of the Board with respect to keeping Board members informed of college activities and the present need for guidelines for the college liaison Board members.

It was agreed that the Chairman would discuss this with all committee chairmen and the Chancellor would discuss it with the Council of Presidents.

(b) Mr. Berman discussed (1) security at the colleges and a contemplated report from Vice-Chancellor Schultz, (2) academic standards of the University since the inception of Open Admissions, and (3) allocation of students and other problems relating to Open Admissions and the SEEK Program.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board

PROPOSED BYLAW AMENDMENT TO DEFINITION

DEFINITIONS

- a. "Board" shall mean the Board of Higher Education in the City of New York.
- b. "Department" means an instructional department of a college or a Ph.D. program in the University Graduate Division; if the instructional work of the college is organized into divisions, it shall mean a division.
- c. "Department Chairman" shall be deemed to include a department head as such title is used in the community college.
- d. "Instructional staff" titles in the community colleges shall be deemed to have included therein and be preceded by the phrase "Community College."
- e. "Tenure" is the right of a person to hold his position during good behavior and efficient and competent service, and not to be removed therefrom except for cause in the manner provided for in these bylaws.
- f. "Senior College" shall mean a four-year college, an upper division college, or the University Graduate Division.
- g. "Community College" shall mean a two-year college offering Associate Degrees.
- h. "College" shall be deemed to include a senior college, a community college, or the University Graduate Division.
- i. "President" shall be deemed to include the Chancellor, the President of a College, or anyone acting in such capacity as the sense of the provision may be appropriate.
- j. "Educational Unit" shall mean a senior college, a community college, the University staff, or the University Graduate Division.
- k. "Promotion" is an advancement from a title on the permanent instructional staff to another title on the permanent instructional staff requiring increased responsibility and salary.
- *l. "He," "His," "Him" shall denote members of both the male and female sexes.

NOTE: This amendment shall take effect immediately.
Matter underlined is new.

*It was agreed that in future bylaw amendments the following will be used: "He/She," "His/Her," or "Him/Her."

**PROPOSED BYLAW AMENDMENTS TO CREATE
THE TITLES OF UNIVERSITY ADMINISTRATOR, UNIVERSITY
ASSOCIATE ADMINISTRATOR, UNIVERSITY ASSISTANT ADMINISTRATOR,
ADMINISTRATOR, ASSOCIATE ADMINISTRATOR, AND ASSISTANT ADMINISTRATOR**

A. Section 6.1 of the bylaws of the Board are hereby amended as follows:

Section 6.1 INSTRUCTIONAL STAFF. The Instructional Staff shall consist of the persons employed in the following titles:

Chancellor	Distinguished Professor	Registrar
Deputy Chancellor	Professor	Associate Registrar
Vice-Chancellor	Associate Professor	Assistant Registrar
<u>University Administrator</u>	Assistant Professor	Registrar's Assistant
<u>University Associate Administrator</u>	Visiting Professor	College Laboratory Technician
<u>University Assistant Administrator</u>	Visiting Associate Professor	Chief College Physician
President	Visiting Assistant Professor	College Physician
Vice-President	Adjunct Professor	Higher Education Officer
Assistant Vice-President	Adjunct Associate Professor	Higher Education Associate
University Dean	Adjunct Assistant Professor	Higher Education Assistant
University Associate Dean	Adjunct Lecturer	Assistant to Higher Education Officer
University Assistant Dean	Lecturer (Full-Time)	Business Manager
Dean	Lecturer (Part-Time)	Assistant Business Manager
Associate Dean	Instructor	Assistant to Business Manager
Assistant Dean	Instructor (Nursing Science)	Placement Director
<u>Administrator</u>	Research Associate	Educational and Vocational Counselor
<u>Associate Administrator</u>	Research Assistant	
<u>Assistant Administrator</u>	Clinical Assistant	

and

in the Hunter College Elementary School and Hunter College High School:

Principal	Temporary Teacher
Chairman of Department	Guidance Counselor
Teacher	Librarian
Assistant Teacher	College Laboratory Technician
Substitute Teacher	

and

in the Early Childhood Centers:

Teacher
Assistant Teacher

B. Section 6.5 of the bylaws of the Board are hereby amended as follows:

Section 6.5 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, president, vice-president, assistant vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, administrator, associate

administrator, assistant administrator, department chairman, chief librarian, principal, supervisor, distinguished professor, visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, all positions in the Early Childhood Centers Programs, or any other instructional positions not included on the permanent instructional staff, except that prior service as a full-time lecturer or lecturer (full-time) may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such non-tenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, deputy chancellor, president, vice-chancellor, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, or principal, if not already appointed to a position on the permanent instructional staff, may be appointed to an appropriate instructional position.

C. Section 6.6c of the bylaws of the Board are hereby amended as follows:

c. In the case of the appointment of a chancellor, deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, president, vice-president, assistant vice-president, [vice-chancellor,] university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, administrator, associate administrator, assistant administrator, or principal, the affirmative vote of a majority of all members of the Board shall be required. [In the case of the removal of a chancellor or a deputy chancellor, vice-chancellor or university dean, university associate dean, or university assistant dean may be made by the Chancellor.] In the case of the removal of a chancellor or a president the affirmative vote of the majority of all members of the Board shall be required. **Removals from appointments as deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, university dean, university associate dean, or university assistant dean may be made by the chancellor.** Removals from appointment as vice-president, assistant vice-president, dean, associate dean, assistant dean, administrator, associate administrator, assistant administrator, or principal may be made by the president responsible for the educational unit involved.

D. Section 10.1 of the bylaws of the Board are hereby amended as follows:

Section 10.1 THE UNIVERSITY STAFF. There is hereby established as an educational unit under the Board of Higher Education that portion of The City University of New York which is administered centrally by the Chancellor, either directly or through a Deputy Chancellor, Vice-Chancellor, University Administrator, University Associate Administrator, University Assistant Administrator, or University Dean directly responsible to him. Such educational unit shall be known as the "University Staff" and shall consist of the Central Office staff and the staff of such other programs as are not otherwise provided for and which are not part of any of the existing senior or community colleges under the jurisdiction of the Board of Higher Education. Persons holding positions on the University Staff shall, for the purposes of public reference, be deemed to hold positions in The City University of New York..

E. Section 11.3 of the bylaws of the Board are hereby amended as follows:

Section 11.3 DEPUTY CHANCELLOR, VICE-CHANCELLOR, UNIVERSITY ADMINISTRATOR, UNIVERSITY ASSOCIATE ADMINISTRATOR, UNIVERSITY ASSISTANT ADMINISTRATOR, AND UNIVERSITY DEAN. A. Position Definition: The duties and responsibilities of the Deputy Chancellor, the

Vice-Chancellors, the university administrator, the university associate administrator, the university assistant administrator and the University Deans shall be to assist the Chancellor, the Deputy Chancellor or Vice-Chancellors in designated areas of university operations and to represent [him] them when so authorized; and in addition, the Deputy Chancellor shall act for the Chancellor and assume all of the duties of the Chancellor when so authorized by the Chancellor.

B. Qualifications: They shall have, in addition to those qualifications of the instructional title held, such other qualifications as the Board may require.

F. Section 11.6 of the bylaws of the Board is hereby amended as follows:

Section 11.6 DEAN, ASSOCIATE DEAN, [and] ASSISTANT DEAN[.], ADMINISTRATOR, ASSOCIATE ADMINISTRATOR AND ASSISTANT ADMINISTRATOR. A. Position Definition: In the colleges, Deans, Associate Deans, [and] Assistant Deans, Administrators, Associate Administrators and Assistant Administrators shall have such duties and responsibilities, in addition to those set forth in these bylaws, as may be assigned to them by their president or referred to them through the president at the request of appropriate faculty bodies; and in the University Staff, they shall have such duties and responsibilities as may be designated by the Chancellor.

G. Section 12.4 of the bylaws of the Board is hereby amended as follows:

[President]

Section 12.4 SALARY SUPPLEMENTS. The salary of the Chancellor, Deputy Chancellor, /Vice-Chancellor, University Administrator, University Associate Administrator, University Assistant Administrator, President, Vice-President, Assistant Vice-President, University Dean, University Associate Dean, University Assistant Dean, Dean, Associate Dean, [and] Assistant Dean, Administrator, Associate Administrator, and Assistant Administrator shall be that of the instructional staff title held supplemented in such sum as may be determined by the Board.

These amendments shall take effect immediately.

NOTE: Matter underlined is new; matter in [brackets] to be deleted.

PROPOSED BYLAW AMENDMENT DELETING SECTION 14.3

[Section 14.3 COLLEGE OFFICE ASSISTANT A AND COLLEGE SECRETARIAL ASSISTANT A.

Qualifications: a. High school graduation, and in addition four years of college equivalent to at least one hundred and twenty credits at an approved college or university; or four years of experience in general office work; or equivalent education and experience; except that in all cases high school graduation shall be required.

b. In addition the qualification requirement for college office assistant A shall be the ability to do typewriting at a rate of not less than forty-five words per minute.

c. In addition the qualification requirement for college secretarial assistant A shall be the ability to take dictation at a rate of not less than ninety-six words per minute and the ability to do typewriting at a rate of not less than forty-five words per minute.]

Section 14.3 ~~(a)~~ COLLEGE OFFICE ASSISTANT A AND COLLEGE SECRETARIAL ASSISTANT A.

1. Basic Qualifications:

a. Graduation from a four year senior high school course; or

b. Possession of a high school equivalency diploma; or

c. Certification of having passed the New York State high school equivalency examination; or

d. An acceptable General Education Development certificate issued by the Armed Forces (a score of at least 35 on each of the five tests and an overall score of 225 in the General Educational Development examination); and

2. Additional Qualifications:

a. One year of college education equivalent to at least 30 credits at an accredited college or university; or

b. Two years of experience in general office work (for those positions requiring the ability to comprehend and converse in both Spanish and English, such ability shall be accepted as the equivalent of one year of experience in general office work); or

c. An acceptable equivalent combination of college education and the above experience; and

3. In addition the qualification requirement for College Office Assistant A shall be the ability to typewrite at a rate of not less than forty words per minute, with no more than five percent errors; and

4. In addition the qualification requirement for College Secretarial Assistant A shall be the ability to take dictation at a rate of not less than eighty words per minute and the ability to typewrite at the rate of not less than forty words per minute, with no more than five percent errors.

NOTE: These amendments shall take effect immediately.

Matter underlined is new; matter in brackets to be deleted.